# In The Matter Of: <br> CITY OF CAMDEN <br> PLANNING BOARD 

> Transcript of Meeting May 9, 2024

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PLANNING BOARD CITY OF CAMDEN - - - -

Thursday, May 9, 2024

Transcript of proceedings of the City of Camden Planning Board was conducted as a virtual
meeting via a remote conferencing platform, TEAMS,
commencing at 6:05 p.m.
$B O A R D M E M B E R S R E N T$
JOSE DeJESUS, CHAIRMAN DIRECTOR KEITH WALKER IAN LEONARD COUNCILWOMAN JANNETTE RAMOS RASHID HUMPHREY OMARI THOMAS ERIN CREAN

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A-P-P-E-A-R-A-N-C-E-S
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ANGELA MILLER, PLANNING BOARD SECRETARY JAMES BURNS, ESQUIRE, ATTORNEY FOR THE BOARD DENA MOORE JOHNSON, PE, CME, BOARD ENGINEER

REMINGTON \& VERNICK ENGINEERS DR. EDWARD C. WILLIAMS, PP, ASIP, CSI, AHP, CZO, CPZBS; DIRECTOR OF PLANNING \& DEVELOPMENT; ZONING OFFICER; HPC SECRETARY

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CHAIRMAN DEJESUS: Good evening. We'll call this meeting to order. By the direction of the Planning Board Chairman Jose DeJesus, Jr., the City of Camden, there will be a regularly scheduled meeting held on Thursday, May 9, 2024 at 6:00 p.m. Since the City of Camden remains under a declaration of a Health Emergency related to the COVID-19 virus, City Hall is open. Therefore, this regular scheduled meeting will be conducted as a virtual meeting via remote conferencing platform, TEAMS. Instructions on accessing this virtual regular scheduled Planning Board meeting can be found on the City of Camden's website. Opening statement, please.

MS. MILLER: Good evening. Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Act. The Camden City Planning Board adopted a Resolution approving a schedule of regular meetings to be held during the year of 2024 by, one, posting a copy thereof on the bulletin boards reserved for such purpose in the Office of City Clerk, City Hall, 1st floor, Camden, New Jersey; two, transmitting a copy thereof to the Courier Post and to the Philadelphia Inquirer. These newspapers have been designated by
this Board to receive same, and filing a copy thereof with the City Clerk, City of Camden, New Jersey. The subject meeting was publicized on May 6, 2024.

CHAIRMAN DeJESUS: Roll call.
MS. MILLER: Jose DeJesus.
CHAIRMAN DEJESUS: Here.
MS. MILLER: Steven Lee. Mayor
Carstarphen. Director Keith Walker. Ian Leonard. MR. LEONARD: Here.

MS. MILLER: Councilwoman Jannette Ramos.
COUNCILWOMAN RAMOS: Present.
MS. MILLER: Erin Crean.
MS. CREAN: Present.
MS. MILLER: Omari Thomas.
MR. THOMAS: Present.
MS. MILLER: Rashid Humphrey. Brenda
Fraction. Thank you.
CHAIRMAN DEJESUS: Approval of Planning Board Meeting Public Hearing Minutes of April 11, 2024. I need a motion to that, please.

MR. LEONARD: Motion to approve.
MR. THOMAS: Second.
MR. BURNS: We have a motion by
Mr. Leonard and a second by Mr. Burns.
CHAIRMAN DeJESUS: Roll call.

MS. MILLER: Jose DeJesus.
CHAIRMAN DeJESUS: Abstain.
MS. MILLER: Mr. Leonard.
MR. LEONARD: Yes.
MS. MILLER: Councilwoman Ramos.
COUNCILWOMAN RAMOS: Yes.
MS. MILLER: Ms. Crean.
MS. CREAN: Yes.
MS. MILLER: Mr. Thomas.
MR. THOMAS: Yes.
MS. MILLER: Thank you. Motion carried to approve.

CHAIRMAN DEJESUS: Swearing in of all professional and Planning staff.

MR. BURNS: Mr. Chairman, for our professionals, please raise your right hand.

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DR. EDWARD C. WILLIAMS, PP, ASIP, CSI, AHP, CZO; DENA MOORE JOHNSON, PE, CME, having first been duly sworn/affirmed, was examined and testified as follows:

CHAIRMAN DEJESUS: Planning Board
director's report?
DR. WILLIAMS: Yes, Mr. Chairman and
members of the Planning Board. Just one note regarding the agenda. Under New Business, Items A, B, \& C, I would respectfully ask that we vote for them in block. I'm the secretary and member of the HPC and I have no comments or anything adverse regarding these three recommendations from Items A, B \& C. B \& C have been through the HPC for facade treatments. And New Business A came in via one of our grants from our grant program through the Division of Housing Services. But overall, I have no issues with the three.

CHAIRMAN HANCE: Anything else, Doctor? DR. WILLIAMS: No, sir. CHAIRMAN HANCE: Then we go into New Business. And since we mentioned that the Certificate of Appropriateness is not having any issues from the Historical Review Committee, is there anyone on the Board having any concerns or questions with reference to any of the three that were mentioned? Since there's none, I'll open up to the public. Anyone here from the public who like to respond positive or negative in reference to any of these three applications?

MR. BURNS: And just for the record, Mr. Chairman, it's Henry Williams, 2993 Sumter Road;

NPC622 Cooper Street; and Lawrence Miles, 111 N. 6th Street are the three referenced by Dr. Williams.

MS. MILLER: Also for the record, can you
let the record show that Mr . Humphrey is on our Planning Board member, is now present for the meeting.

DR. WILLIAMS: And Director Keither Walker as well.

MS. MILLER: Thank you.
CHAIRMAN DEJESUS: Hearing none from the public, therefore, a motion should be ordered. MR. LEONARD: So moved.

MS. CREAN: Second.
CHAIRMAN DeJESUS: Roll call.
MS. MILLER: Jose DeJesus.
CHAIRMAN DeJESUS: Yes.
MS. MILLER: Director Walker.
DIRECTOR WALKER: Yes.
MS. MILLER: Mr. Leonard.
MR. LEONARD: Yes.
MS. MILLER: Councilwoman Ramos.
COUNCILWOMAN RAMOS: Yes.
MS. MILLER: Ms. Crean.
MS. CREAN: Yes.
MS. MILLER: Mr. Thomas.

MR. THOMAS: Yes.
MS. MILLER: Mr. Humphrey.
MR. HUMPHREY: Yes.
MS. MILLER: Motion carried to approve. Thank you.

CHAIRMAN DEJESUS: Preliminary and Final Site Plan for 960 \& 966 North Street, Block 932, Lots 31,32 \& 33 will not be heard. It has to go to the Zoning Board to get approval first.

So we're moving on to Item E which is Preliminary \& Final Site Plan, The Heard of Camden, 1811 S. Broadway, Block 480, Lot 27. The applicant is proposing construction of a three-story addition on the rear of the vacant building. The 1st floor will have a Makerspace focused on pottery, as well as a ground floor retail space. The tenant, which is TBD based on an RFP process. The 2nd floor will be a community art classroom, and the 3rd floor will be leasable artist studio space. There will construction of a one-story addition on the rear of the building for additional pottery space. Is the applicant here?

MR. CIESLIK: Good evening, the applicant is here. My name is Vincent Cieslik from Capehart \& Scatchard on behalf of the applicant, Heart of Camden
pertaining to the project at 1811 S. Broadway pertaining to the project at 1811 S. Broadway. I have several witnesses available tonight to testify, Rod Ritchie, our engineer. And we also have available our architects, if needed, as well as Heart of Camden's representatives, Mike Morgan and Carlos Morales.

Heart of Camden is a local
non-for-profit. I think it's probably well-known to the Board for their good work here in the City of Camden. They have been involved in numerous community projects; renovations of homes in this area particularly on these blocks. And they do a lot of great work in the community creating good community space. I listened to the description of the project and I thought that was very descriptive. So I'd like to, if it's okay with the Board, move on and call our first witness, Mr. Rod Ritchie.

CHAIRMAN DEJESUS: I want them to be all sworn in first, please. Because any time any of them decide to speak, they'll already been sworn in.

MR. CIESLIK: Understood.
MR. BURNS: Counsel, for your witnesses, if they can all please raise their right hands.

RODMAN RITCHIE, P.E., BRIAN YODER, R.A; MICHAEL MORGAN, first been duly sworn/affirmed, was examined and testified as follows:

MR. BURNS: When counsel calls you as needed, you've already been sworn. You can provide your credentials for the record. And, Counsel, the way the chair likes to run the meetings, we have received a Remington \& Vernick Engineering review letter dated May 3, 2024.

We have our esteemed engineer with us tonight, Dena Johnson, who will go through that review letter. And we normally go through the letter and then we address any questions. Dena will ask if there are any questions, any issues. That's normally the way we proceed. Do you take any issue with that?

MR. CIESLIK: No, not all. Thank you, Mr. Burns.

MR. BURNS: I'd be happy to help.
Mr. Chairman, back to you.
CHAIRMAN DEJESUS: The only thing and I appreciate if it's possible if we see any architectural drawings of the proposed construction?

MR. BURNS: So at some point you can
share your screen so the Board can see --
MR. RITCHIE: Vince, if you'd like, I can show the site plan rendering and the overall aerial exhibit to orient the Board?

CHAIRMAN DEJESUS: I would appreciate
that.
MR. CIESLIK: Right after you bring that up, Rod, I just like to go through your background and qualify you as an expert and get the Board approval of your -- to testify tonight as an expert.

MR. RITCHIE: Sure. As a matter of fact, do you want to do that now before so you can see me on the screen?

MR. DEJESUS: That's perfect.
MR. CIESLIK: Can you give your
background, education and credentials?
MR. RITCHIE: Yes. As the Board may recall from my previous appearances before this Board, I am a civil engineer. I have a civil engineering degree from Lehigh University, both a Bachelor's of Science and a Master's of Science. I've been practicing professional engineering in the State of New Jersey for over 20 years. And I have been recognized as an expert in
the field of civil engineering by this Board in the past.

MR. BURNS: Mr. Chairman, we can accept this gentleman. We have recognized him and accepted him in the past.

CHAIRMAN DEJESUS: No problem.
MR. RITCHIE: I'll share my screen here.
And just to orient the Board quickly to the project location. This is an aerial map that shows the subject property here, 1811 Broadway, fronting on Broadway in the vicinity of Ferry Avenue, Jasper Street and Emerald Street to the south.

And if you zoom in, I'll show you a colored rendered site plan of what we're proposing to do. A portion of the existing building is to remain and then a portion of the building is to be demolished and replaced with a three-story addition, as well as a single story portion of that addition on the west side of the site.

In addition, we're proposing a four-foot diameter cistern to manage stormwater in accordance with the regulations in the City of Camden requirements. And a brick patio paver for outdoor space that's part of this Makerspace project. So I can leave this up. Do you want to hear more or do
you want to go to --
CHAIRMAN DEJESUS: We'd like to go directly to our engineer. Are you ready, Dena?

MS. MOORE: Yes, I'm starting.
Mr. Chairman, I'm referring to Remington \& Vernick's letter dated May 3rd, 2024, starting on page 2 under the Zoning Requirements.

The applicant's proposed uses, retail and recreational uses, are in conformance with the permitted principal uses of the $C-1$ Zone per Section 870-62. The applicant should provide testimony regarding the proposed use, including the operation of the classroom, studios, and retail spaces, number of employees and hours of operation. A tenant for the uses should also be provided.

So I understand the tenant for the one use that is to be determined by RFP, correct, on the one floor. Then the other is a lessee that's not known at this time.

MR. RITCHIE: That's right.
MS. MOORE: So the operation of the classroom, can you just define if that's just going to be students and art -- art classes?

MR. RITCHIE: Mike, would you like to answer that?

MR. MORGAN: Sure. Hello everybody. My name is Mike Morgan, project manager from Heart of Camden so I can answer. And, also, the executive director of Fireworks is also here. So if you're there, you can feel free to head on to my answer.

So Fireworks is the nonprofit in the building adjacent to this property. It was a property Heart of Camden rehabbed about ten years ago so they're an art gallery, as well as they have studios bases for artists. So that nonprofit will be programming the second and 3rd floor of this building, including the 2 nd floor use for community art room, art space. So it would be a space that would be used for educational purposes specifically around arts. Asyiah, if you're there, I can let you flush that out a little better.

MS. KURTZ: Hello. Should I not --
CHAIRMAN DEJESUS: Go ahead, please speak.

MS. KURTZ: So I'm Asyiah Kurtz. I'm the executive director of Camden Fireworks. What we have proposed for the use of the space currently are wait lists for the studios at the gallery where we operate which is 1813 South Broadway which has a two-year wait list. There is no other place in the City to
rent on a longterm basis artist studios, so we are proposing that the 3rd floor of 1811 be dedicated to artist studios additionally three we're looking at. Artists have $24 / 7$ access to our property at 1813 and they would have similar access to 1811.

The 2nd floor which is the communal teaching space, would be dedicated to young student artists. We are opening up a residency program where we have identified high school students in Camden. This would allow them to have access to professional artists, as well as their dedicated space to not only make art but just to collaborate with other young artists.

And then the Makerspace that would be on the ground floor, we are looking at that as a pottery village, specifically because our mission is to use art and create social change. We are reaching out to Infinity group such as Justice Impacted Youth, women who are possibly working in sex trade. Because we want to give them an alternative way to make art, to make economic justice for themselves. So those are the plans that we have currently. We are open almost all year. And as I said, the studio space is open 24/7 to artists.

CHAIRMAN DEJESUS: Do you have an idea of
how many students you're talking about?
MS. KURTZ: So, initially, we are talking about eight high school students. The residency would be a one-year program where they would have access to that community teaching space. In addition to the physical space, though, they would also get real knowledge about how to make a business; pursuing the arts. So these are things such as marketing; how to talk to galleries; how to price your work; how to photograph your work. These are things that you actually don't even get if you go to a fine arts college. So we will be able to offer this knowledge at no cost to these students, but also paying them for being part of the residency.

MS. MOORE: And the number of employees?
MS. KURTZ: Currently we have four
full-time employees. We will be adding two additional positions. One position is going to be specifically for the residency, but then we'll also contract with an artist who is actually in West Philadelphia to run our pottery village because they have international experience in running those types of programs.

MS. MOORE: So it's six employees at this locations at 1811?

MS. KURTZ: It would be two at 1811. And then the four at 1813.

MS. MOORE: And then the hours of operations. I know they would access $24 / 7$ but what are the actual hours of operation of your lst floor pottery village?

MS. KURTZ: The first, that's to be determined. I would imagine it would be Monday through Friday. We operate pretty much from nine to five with varying hours of openness for our gallery exhibitions. But because this is not a gallery where you come and see periodic art shows, this would be a pottery village. It would be more consistent hours of Monday through Friday, nine to five.

MS. MOORE: Okay. All right.
Our office recommends that proposed use indicated on Sheet 4 under the General Notes No. 6, should be revised to retail and recreational uses. Markerspace is not defined in the ordinance.

MR. RITCHIE: Yes, Dena, we would agree. We'll agree to do that.

MS. MOORE: Okay.
So I'm noting under Area \& Bulk Requirements. We have quite a few variances that are required. So I'll just go through the preexisting
condition and then the variances. So for minimum lot width, what's required is 20 feet; what's proposed is 19 feet. We note that as a preexisting condition. The maximum building coverage is 80 percent. You're proposing 82 percent so that would require a variance. The maximum impervious coverage is 80 percent. And you're proposing 100 percent. That requires a variance. The minimum principal building setback for rear yard, what's required is 30 feet. You are proposing 10 feet. That requires a variance.

The side yard setback, required is 20 feet. You're proposing zero feet. That requires a variance. And I'm noting under the notes, it's variance with note No. 1, the side yard setback was proposed as existing nonconforming as in existing nonconforming condition. However, the new construction impacts the side yard, thus a variance is necessary.

Under off-street parking, the retail use requires five spaces per 1,000 square feet of gross leasable area. So five spaces are required for that area. And then the recreation center is one space for each 500 square feet of gross floor area, plus one space for each two full-time employees. So we're
assuming -- well, we have the square footage and the two employees would be one space. So totally, you're looking at 7.4 spaces. And you're not providing off-street parking here but you are proposing parking at your parking lot across the street. So you would require a variance for the parking.

MR. RITCHIE: Correct.
MS. MOORE: The parking calculation on Sheet 4 should be revised to show retail calculations for the retail portion of the 1st floor. You'll revise that?

MR. RITCHIE: Yes.
MS. MOORE: And the recreation portion of the proposed project was calculated to be approximately 3,200 square feet based on the floor plan provided. The square footage should be confirmed to verify conformance with the requirement. MR. RITCHIE: Yes, we'll confirm that.

MS. MOORE: A road opening permit from the Camden County Highway Department would be required for a road opening on Broadway?

MR. RITCHIE: We are not proposing any access.

MS. MOORE: You don't expect to. But if need be, you know that you would have to -- you
acknowledge that you would have to get a street opening permit, if necessary.

MR. RITCHIE: Understood.
MR. CIESLIK: Ms. Johnson, I'm sorry. I didn't want to interrupt you. But would it be appropriate for Mr. Ritchie just to talk about the parking lot across the street to address the parking space issue or are you going to get that a little bit later?

MS. MOORE: I'm getting to the parking. The very next thing I'm going to talk about is parking.

MR. CIESLIK: Thank you. No problem.
MS. MOORE: As indicated in the Area \& Bulk Requirements Table, it's 12 parking spaces that are required. I'm sorry. It was seven from the recreation center and then five for the retail portion. So 12 total are required for the proposed retail and recreational uses. The applicant requests a parking variance.

If the requested parking variance is granted, the applicant shall then make a cash contribution to the City for each required parking space not provided per Section 870-230.R. The contribution shall be in an amount equal to the cost
of providing the required minimum number of parking spaces to be calculated by the City Engineer. A waiver of the parking variance fee can be requested at the discretion of the Zoning Officer. But we are going to hear testimony from Mr. Ritchie that there is parking available in the area. And you want to put that on record?

MR. RITCHIE: Yes. Sure, Dena. Thank you.

Our plan here is to provide parking in the existing lot across the street. The address is 1820 Broadway. And if I can share my screen again, I will show you specifically what we're talking about. This is 1811 Broadway the subject of this application. And this is the lot across the street that has 28 existing spaces. This lot is shared with some other uses in the area. And we've done an analysis and some on-site inspection and determined that those 28 spaces aren't used very often. As a matter of fact, our analysis shows that only about 14 percent or on average about four of those 28 spaces are used typically on an average day.

And, furthermore, we anticipate that the proposed users of this facility, this new facility when it's built, most of those users will arrive on
foot either walk to this property or use public transportation. And we anticipate very few vehicles being used to travel to this property. So for those reasons, the applicant is requesting a variance for parking.

MR. BURNS: Are you going to enter into a lease agreement, a parking lease agreement with that property owner to allow you to park vehicles for your use?

MR. RITCHIE: The Heart of Camden owns this block so it's the same owner.

MR. BURNS: Okay. Very good.
MR. CIESLIK: Mr. Ritchie, I believe we're also requesting a waiver of the cash contribution towards the parking fund.

MR. RITCHIE: So with that -- Dena, it looks like you wanted to say something.

MS. MOORE: That's at the discretion of Dr. Williams as the Zoning Officer. So it's not a waiver that's granted by the Board.

MR. CIESLIK: Understood. Thank you.
MR. RITCHIE: So we can discuss that off-line then. And hopefully with that explanation of how few spaces are used and the available spaces that exceed what would be required for this
application, we would hope that there will be justification for that relief.

MR. BURNS: Doctor Williams will review that. I don't think he's in a position to make any determination tonight at this hearing, but he will take that under consideration.

MR. RITCHIE: Absolutely. Understood. Thank you.

CHAIRMAN DEJESUS: He can also put that as a condition to the agreement if we approve your plan.

MR. RITCHIE: Great.
MR. BURNS: Dena, do you want to hear testimony now or you want to wait to support the variances?

MS. MOORE: I'd rather go through it all and then hear the testimony at the end if that's okay. I'll just point out what's required.

MR. BURNS: Just remind me so we cover it.

MS. MOORE: Okay. No problem. So there's another one coming up.

Per Section 870-230.L, all required parking spaces shall be on the same lot or tract of land as the building or use to which they are
accessory. The applicant requests a variance from providing parking spaces on-site. The applicant proposes to utilize the existing parking spaces on Block 486, Lots $10,33,34,35,36$ and 89 , which are located directly across the street on Broadway.

So you would be requesting that variance to have the -- from having the parking on the same lot, correct?

MR. RITCHIE: That's correct.
MS. MOORE: Does the Heart of Camden owns all of these lots?

MR. RITCHIE: Yes.
MS. MOORE: Okay. Were they going to consolidate these lots since it's a parking lot? I'm just wondering.

MR. RITCHIE: It's something that we can consider for sure.

MR. CIESLIK: It may have been consolidated, Ms. Johnson. We can check on that and get back to you.

MS. MOORE: Okay. I was just wondering just to call out six lots like that. It's always good if they're under the same ownership. It makes things easier.

MR. CIESLIK: Understood.

MS. MOORE: The applicant should revise the site plan to also include the existing conditions of the proposed off-site parking lot, including the number of existing parking spaces. Testimony must also be provided. You mentioned how many spaces; 28?

MR. RITCHIE: Twenty-eight (28).
MS. MOORE: And you're aware at the time that you choose to go to construction, we will evaluate the lot to make that it's in good condition? I know recently a couple of years ago, there had to be improvements made to the lot and also, I think, fencing as this lot supported another site that Heart of Camden had down the street. So I know that it's in fairly good condition.

MR. RITCHIE: Yes. I believe the lot is in good condition and we certainly would agree to having it inspected prior to construction and repaired as necessary.

MS. MOORE: Okay. And we would just be looking for any site safety issues. That's all.

MR. RITCHIE: Sure.
MS. MOORE: Testimony should be provided regarding the existing off-site parking operation and whether it's under a different ownership; it's under
the same ownership and, therefore, the parking agreement is not necessary and applicable. I'll go to the next comment.

The applicant should also testify whether the off-site parking lot is being used by other adjacent businesses other than Heart of Camden. If this is the case, testimony must be provided as to the adequacy of the existing number of parking spaces to accommodate all users.

Now, it's my understanding you did give a parking summary that $I$ did review but not a part of this. So if you can also, should this project receive approval, if you can provide that parking summary and we'll go through it. But you did provide something that showed exactly who was leasing the area; how many parking spaces you thought were available and then you said by visual inspection; that there are more spaces there than you anticipate people using. That was your testimony.

MR. RITCHIE: That's exactly right. And we did submit a written parking summary that includes that entire analysis that you just very eloquently summarized.

MS. MOORE: It was probably misplaced during my review so I apologize for that. But it
will be included in any subsequent review.
MR. RITCHIE: Great.
MS. MOORE: The existing curb and sidewalk along Broadway are in good condition. The applicant must replace any curb or sidewalk damage during construction.

MR. RITCHIE: Will do. The applicant agrees to that.

MS. MOORE: On to the Stormwater Collection and Management System. We understand that this is not -- this project is not considered a Major Development. A rim elevation for the proposed clean-out should be provided.

MR. RITCHIE: Will do.
MS. MOORE: A stormwater fee is to be calculated for the site as outlined in Appendix XVIII of the City Ordinance. The calculation will be reviewed by our office. This fee must be paid by the applicant prior to final signatures of the plan.

MR. RITCHIE: Okay. We will provide you with that calculation for review.

MS. MOORE: Grading. The plan references the 1988 NAVD. A conversion factor to 1929 NGVD should be provided on the plans. That's just referring to the vertical datum.

MR. RITCHIE: Yes. Absolutely. Yes, we'll provide that.

MS. MOORE: The limits of the concrete curb along the perimeter of the proposed patio should be stated on the site plan. The proposed grading has been indicated. So you'll note the limits of the curb?

MR. RITCHIE: Yes, we will. No problem.
MS. MOORE: The grading, drainage and utility plan indicated two doors on the rear of the building. And the architectural plans shows one door in the lst floor of the rear. The plans should be coordinated with the building access locations?

MR. RITCHIE: We will do that.
MS. MOORE: All utilities and related appurtenances on the site should be located underground or located in the building. Where overhead electric or telephone distribution supply lines and service connections have been installed from those overhead lines, the connections from the utilities' overhead lines must be installed underground. The Grading, Drainage and Utility Plan should note specifically.

MR. RITCHIE: Yes. I would just say
that -- I mean, some of that coordination happens
with the utility companies directly. And so I think some of that is up to their -- they have jurisdiction over that. So I think at some point we're up to -at their discretion. But to the extent we can install utilities underground, we will. I can tell you at least for water and sewer, we plan to connect to existing laterals. So there's no improvements or construction necessary.

MS. MOORE: But you'll just add that note to the plans?

MR. RITCHIE: Sure. Yes.
MS. MOORE: The applicant should confirm that there are no proposed sanitary sewer or potable water utilities with this application. So you confirm that, none?

MR. RITCHIE: That's right, yes.
MS. MOORE: So there is no -- well -all developers/applicants should note that due to a City Ordinance, a Capacity Fee must be applicable to the proposed development. The applicant shall contact the City Engineer for all costs related to the same. So it is possible that you have a Capacity Fee?

MR. RITCHIE: Okay. We agree to review that with the City Engineer and we would request
maybe your assistance in making that connection -MS. MOORE: Yes.

MR. RITCHIE: -- and facilitating that review.

MS. MOORE: Yes.
The project must be approved by both the acting City Engineer and the City Fire Chief with written verification provided to our office prior to final signatures on the plan.

MR. RITCHIE: Agreed.
MS. MOORE: A note should be added to the Grading, Drainage and Utility Plan stating that all pipes shall be manufactured and supplied without lifting holes.

MR. RITCHIE: Will do.
MS. MOORE: The geotextile proposed for the brick/concrete paver sidewalk and the patio detail, that detail, should be shown on the detail. You'll add that geotextile?

MR. RITCHIE: We will.
MS. MOORE: A detail of the cistern indicating the proposed invert locations should be provided for review.

MR. RITCHIE: Will do.
MS. MOORE: The plans should note that
all site work construction and details must conform to the standards of the City of Camden. You'll add that note?

MR. RITCHIE: We will add the note, yes.
MS. MOORE: It appears that no
landscaping is proposed. A Landscape Plan should be provided per Section 870-244.B or a waiver requested.

MR. RITCHIE: Yes, the applicant would like to request that waiver just on the basis that there's limited space in that rear area for the patio and for the proposed activities. So there just simply isn't room. The applicant would prefer not to include landscaping at the expense of the space for the artists.

MS. MOORE: Confirming testimony should be provided that all electrical and mechanical equipment are screened from view per Section 870-224.B.19. Everything would be on screened?

MR. RITCHIE: We can agree to that, although I would ask for some assistance from our project architect. Brian, are you still with us and can you comment on the plan to screen electrical and mechanical equipment?

MR. YODER: Yes, yes. Absolutely. So
the plan likely would be to locate any electrical equipment on their roof, if possible, so that from the street certainly would not be visible.

MS. MOORE: You'll have a parapet or something?

MR. YODER: There is an existing parapet, correct?

MS. MOORE: Thank you.
All outdoor lighting systems shall be designed and operated so that the area 10 feet beyond the property line of the premises receives no less than 0.25 footcandle of light from the premises' light system as required by Section 870-243.A(10). The proposed lighting located at the rear of the property illuminates less than 0.25 footcandle 10 feet over the property line. A variance is necessary.

MR. RITCHIE: So we are requesting this variance because it's a quite unusual requirement. I'm used to lighting at the property line being zero and not having light spill over your property line. Here you're asking for a minimum light level distance beyond the property line.

So we felt that wasn't necessary or appropriate here and we are providing some lighting
for the back patio to be used. And we feel that that proposed lighting is sufficient. And on that basis we request that variance.

MS. MOORE: Okay.
Testimony must be provided regarding the existing lighting at the front of the building and/or if any new lighting is proposed.

MR. RITCHIE: I'm not aware of new lighting being proposed at the front. But, Brian, are you able to confirm that for me?

MR. YODER: Yes. Correct. There will be likely existing lighting over the front door that's recessed but, otherwise, no proposed lighting new.

MS. MOORE: Thank you.
The applicant is to provide a traffic impact statement explaining the anticipated traffic changes from the current site traffic to the anticipated site traffic for the proposed building addition. You will provide a statement?

MR. RITCHIE: Yes, we agree to provide that statement.

MS. MOORE: The applicant is to provide testimony regarding any and all environmental concerns, studies, and remediation pertaining to the site? Are you aware of any environmental?

MR. RITCHIE: I'm not aware of any environmental concerns other than what's typically found in the City of Camden with the urban fill.

MS. MOORE: No trash enclosure appears to be proposed with this project. Testimony should be provided on the hauling and handling of waste.

MR. RITCHIE: The plan, what's proposed here is normal standard trash containers to be hauled to the curb on a daily basis. In this area, the frequency of collections is Monday through Friday and so --

MS. MOORE: Is daily?
MR. RITCHIE: Yes. So we're proposing no change to that method of trash removal and no new trash enclosure is proposed.

MS. MOORE: So same as existing conditions and it's daily, Monday through Friday pick up?

MR. RITCHIE: Correct.
MS. MOORE: No signage has been proposed despite the change in use. Testimony should be provided. Proposed signage must comply with the requirements under Section $870-253$. So no signage is proposed with this application, right?

MR. RITCHIE: That's correct.

MR. BURNS: You understand that if you come back with a sign that doesn't meet the Ordinance requirements, you'll have to come back to the Board to get approval?

MR. RITCHIE: Understood.
MR. BURNS: Thank you.
MS. MOORE: Testimony should be provided regarding the proposed addition, including any proposed improvements to the existing portion of the building.

MR. RITCHIE. So I'll ask Bryan Yorder, the project architect, to maybe just talk a little bit about the addition and the proposed improvements, as well as maybe a brief statement about the materials.

MS. MOORE: Right. If you an include that too, that's the next comment about building materials should be provided.

MR. YODER: Yes. Absolutely.
MR. BURNS: Can I just ask you, just for the record, are you a licensed architect in the State of New Jersey?

MR. YODER: Yes. My name is Brian Yoder. I'm a principal with Urban Practice. We are an architectural firm located in Camden, New Jersey.

I've been practicing architecture for the past 23 years and presented to previous planning boards throughout the State of New Jersey.

MR. BURNS: Brian, you've been accepted. CHAIRMAN DEJESUS: Brian, do you have layout showing what you're proposing so we can see?

MR. YODER: Yes, I can share my screen, if that's helpful.

CHAIRMAN DEJESUS: Please do so.
MR. YODER: Can you see my screen?
MS. MOORE: Yes.
CHAIRMAN DEJESUS: Yes.
MR. YODER: So we actually did previously
present this to the Camden Historic Preservation Commission as the front facade is in the Historic District. So we are proposing to essentially restore the front facade as existing. That would include replacement of roof shingles at the Mansard roof on the 3rd floor and painting and cleaning all existing wood trim. There is an existing historic sign. This was previously a hardware store that will be maintained as far as the signage goes.

There is a plan to replace the front door which is not conforming and not historic. And then a
general cleaning and restoration of the front facade. So the front facade, as you see here, will be maintained. The rear of the building will show at least a simple -- the expansion of the building which would include a stucco finish on each floor. I will go up to the floor plans to show you what is proposed.

On the lst floor you see on the right side, here is the front Broadway. On the rear side is the extension here. So the front will be maintained as far as its structure. And the addition, as you see here, this existing structure, new addition, extent shown. The new addition will include an elevator and stairway to provide handicap accessibility, as well as a second means of egress as required by Code. The Makerspace is shown here on the lst floor.

Moving up to the 2nd floor as was
previously discussed, a classroom will be accommodated on the 2 nd floor of the existing space. On the 2 nd and $3 r d$ floor, the rear addition will really just be circulation. The elevator and the staircase which will serve the 2 nd and 3 rd floor that is existing. There are restrooms also provided in accordance with Code on the 2 nd. And I'll move to
the 3rd floor as well. You see on the 3rd floor, studio space in the existing building on the 3rd floor and then the addition on the back will house the elevator and stair access, as well as another restroom.

CHAIRMAN DEJESUS: Thank you.
MR. YODER: You're welcome.
MS. MOORE: Thank you.
Testimony should be provided regarding the encroachment of the masonry shed remains in the northwest corner of the site.

MR. RITCHIE: It's an existing
encroachment that we've worked around and designed around and are not proposing to change.

MS. MOORE: I'll just note existing encroachment to remain. I know your plan states for it to remain but $I$ just wanted testimony regarding that.

MR. RITCHIE: No problem.
MS. MOORE: The plan should note that the applicant will comply with the City's "Ordinance Establishing Standards for the Submission of Maps and Other Documents in a Digital Format." You'll add that note?

MR. RITCHIE: Yes.

MS. MOORE: The Signature Block on the plans should be revised to add the signature for the Zoning Officer/Administrative Officer.

MR. RITCHIE: Will do.
MS. MOORE: And the 1st floor being retail and 2 nd floor is recreational, both of these are permitted uses according to Section 870-62. The 3rd floor is a leased space. If the lessee is not known at this time, which there's testimony that the lessee is not known at this time, correct?

MR. RITCHIE: That's correct.
MS. MOORE: Then a separate zoning permit would be required to be submitted and approved once this is leased for a permitted use.

MR. RITCHIE: The applicant agrees to provide that zoning permit prior to that space being occupied.

MS. MOORE: Thank you.
The applicant/owner are reminded that site safety is their responsibility. The plans should note that the owner or his representative is to designate an individual responsible for construction site safety during the course of the site improvements pursuant to N.J.A.C. 5:23-2.21(e) of the New Jersey Uniformed Construction Code, and

CFR 1926.32(f), the OSHA competent person. You'll add that note to the plan?

MR. RITCHIE: We will, yes.
MS. MOORE: And the Summary of Variances and Waivers, so we'll get the testimony regarding these at this time. So you would be requesting for Section 870-66 for the building coverage, impervious coverage, rear yard setback and side yard setback.

We heard testimony regarding
Section 870-230.F for the number of parking spaces. From Section 870-230.L, the parking on the same lot. And Section 870-243.A.(10), the illumination level at property line. So we heard testimony about those three. It's the four from the Area and Bulk Requirements I think we need testimony on.

In addition to those variances, you are asking for a waiver of the landscape plan and our office would take no exception to that waiver.

MR. RITCHIE: Right.
MS. MOORE: So if you're prepared now, we can hear testimony regarding the Area and Bulk Variances that you're requesting from Section 870-66.

MR. RITCHIE: Sure. I mean, the simple explanation or justification is that we simply need
the space that's required for the anticipated use. You heard testimony earlier about what's planned for this space and it is a very beneficial use. The community and the surrounding area stands to benefit from this project.

I would offer that this project advances several purposes of the Municipal Land Use Law. And those purposes would be advanced and the benefits of granting the relief that we're requesting, in my opinion, would substantially outweigh any detriments.

This relief just quite simply is required based on the small size of the lot and there's just simply no room to expand the lot given the nature of the area and the dense urban location that is the subject of this matter tonight. I would offer that if this variance is not granted, it would create a hardship on the applicant as they would tend need to go out and find out another property where they could build this project.

They currently own this property and it does fit the proposed use. It just happens to exceed the Ordinance requirements. I would offer that this proposed project is consistent with the surrounding properties. And, as I mentioned, will be a benefit to the community. So, therefore, in my opinion, this
project is consistent with the intent of the Zone Plan and there would be no detriment to the surrounding area.

In my opinion the Board is able to grant this relief as there will no harm to the public welfare or impairment to the intent and purpose of the Zoning Ordinance and the benefits of these deviations, in my opinion, substantially outweigh any detriment.

MS. MOORE: And you're aware of the Approval Process as listed on pages 7 and 8?

MR. RITCHIE: I am.
MS. MOORE: The Outside Agency Approvals, I only have noted Camden County Planning Board because this is less than 5,000 square feet; you wouldn't need Soil Conservation District.

MR. RITCHIE: That's right.
MS. MOORE: So just Camden County
Planning Board?
MR. RITCHIE: Yes.
MS. MOORE: No others.
MR. RITCHIE: Not that I'm aware of, no.

MS. MOORE: Mr. Chairman, that concludes my review.

CHAIRMAN DEJESUS: Thank you, Dena. I only have two questions if that's okay. One, I'm going with the impression that you're not having any basement attached to this building; is that correct?

MR. RITCHIE: There is no proposed basement, no.

CHAIRMAN DEJESUS: That's one. Two, because it already has two uses on the property, whoever rents the upstairs is going to change the use of the location to three. And that's the reason why you'll have to go through the zoning in order to approve that issue. That's the reason why Ms. Johnson had told you that you have to go through Zoning or the tenant that's going upstairs on the 3rd floor, correct?

MR. RITCHIE: Understood.
CHAIRMAN DEJESUS: Opening up to the Board members. Anyone on the Board have any questions in reference to this matter? Hearing none, then I'll open it up to the public. Doctor, do you have anyone having any response to this?

DR. WILLIAMS: I see one hand up by
Mr. P. Simmons.
MS. SIMMONS: That's Ms. Portia Simmons. Good evening. I'm a resident of Waterfront South.

CHAIRMAN DEJESUS: Hold on. We need to swear you in first, please.

MR. EINGORN: Would you raise your right hand, please.

PORTIA SIMMONS, having first been duly sworn/affirmed, was examined and testified as follows:

MR. BURNS: Very good. If you could just state your full name again and address for the record.

MS. SIMMONS: Portia Simmons. My address is 1924 Filmore Street in Camden. MR. BURNS: Thank you.

MS. SIMMONS: I'm a resident of Waterfront South. I also sit on two boards within the neighborhood. I am also the founder of the Pollinating Garden in Waterfront South. I'm also a person that attends frequently the programs that are available at Firehouse. I've learned how to do pottery; I've learned how to do basket weaving; watercolor; and now quilting.

I am aware that this extension and expansion of this property is definitely going to
benefit, not only the residents here in Waterfront South but City of Camden as a whole, as well as some of my participants have come as far as Philadelphia, Delaware. It's really going to enhance the quality of life here in Waterfront South and help to continue us to be the City named arts section of the City of Camden.

MR. BURNS: Thank you, ma'am.
CHAIRMAN DEJESUS: I appreciate your
information. Please don't hesitate to ask us again. Anyone else, Doctor?

DR. WILLIAMS: There's a Mike Morgan which I saw his hand up.

MR. MORGAN: I just wanted to say, thank you, Board for letting the Heart of Camden appear before you tonight. So like Portia, I'm also a resident of our neighborhood here in Waterfront South. And it's my honor to also be working at Heart of Camden now and working on these types of projects. And this hopefully be our sixth arts and cultural building that we've done in the neighborhood. So we're just very excited to be building these types of public spaces in the neighborhood for communities. Thank you.

CHAIRMAN DEJESUS: Thank you, Mr. Morgan.

I appreciate it. I forgot swear you in. But that's okay, we got you.

MR. BURNS: We swore Mike in at the beginning. He's with Heart of Camden. Anyone else, Dr. Williams?

DR. WILLIAMS: There's no one else, sir. CHAIRMAN DEJESUS: Hearing none, therefore, I close the public section of this. Any Board members still wanting to respond? Hearing none then, therefore, I like to have a motion, please?

MR. BURNS: Mr. Chairman, just for the record, the applicant is proposing approval -- seeks approval for a Preliminary and Final Plan Approval to construct a three-story addition to the rear of the vacant building within this historic district overlay. We did hear a lot of testimony tonight from the applicant's engineer and architect in response to Remington \& Vernick's Review Letter. And you also heard testimony provided by the applicant's engineer to support, in my opinion, the requested variances and waivers. That all I have, Mr. Chairman. A motion is appropriate now.

CHAIRMAN DEJESUS: Someone want to make a motion, please?

MS. CREAN: Yes. I move to approve with
all the variances and waivers.
MR. LEONARD: Second.
CHAIRMAN DeJESUS: Roll call.
MS. MILLER: Jose DeJesus.
CHAIRMAN DeJESUS: Yes.
MS. MILLER: Director Walker.
DIRECTOR WALKER: Yes.
MS. MILLER: Mr. Leonard.
MR. LEONARD: Yes.
MS. MILLER: Councilwoman Ramos.
COUNCILWOMAN RAMOS: Yes.
MS. MILLER: Ms. Crean.
MS. CREAN: Yes.
MS. MILLER: Mr. Thomas.
MR. THOMAS: Yes.
MS. MILLER: Mr. Humphrey.
MR. HUMPHREY: Yes.
MS. MILLER: Motion carried to approve
Thank you.
CHAIRMAN DEJESUS: Thank you for the opportunity to help us serve the City of Camden.

MS. MOORE: Thank you.
CHAIRMAN DEJESUS: Sign Variance of Alex Aybar, 3214 River Road. Is he here? Doctor, is he in?

DR. WILLIAMS: No, sir. Since this applicant has been on our agenda a couple of times, I'm requesting or advising the Board to dismiss without prejudice.

CHAIRMAN DEJESUS: So recommended. The Board members I need a vote to do so. Can you make a motion, please?

MS. CREAN: So moved.
MR. LEONARD: Second.
CHAIRMAN DeJESUS: Roll call.
MS. MILLER: Jose DeJesus.
CHAIRMAN DeJESUS: Yes.
MS. MILLER: Director Walker.
DIRECTOR WALKER: Yes.
MS. MILLER: Mr. Leonard.
MR. LEONARD: Yes.
MS. MILLER: Councilwoman Ramos.
COUNCILWOMAN RAMOS: Yes.
MS. MILLER: Ms. Crean.
MS. CREAN: Yes.
MS. MILLER: Mr. Thomas.
MR. THOMAS: Yes.
MS. MILLER: Mr. Humphrey.
MR. HUMPHREY: Yes.
MS. MILLER: Motion carried to dismiss
without prejudice.
CHAIRMAN DEJESUS: Sign Variance for Lesbia Zapata, 3334 Federal Street, Block 1058, Lot 7.01. Is the applicant present?

MR. BURNS: That matter is off,
Mr. Chairman. There was improper notice so they will have to renotice and appear again on another date.

CHAIRMAN DEJESUS: With that said, the only thing remaining is the Adoption of the Resolutions. You want to go through that, Jim? MS. MILLER: You missed one.

CHAIRMAN DEJESUS: No, the other one was --

MR. BURNS: Item H, Malik Ghaleb was -MS. MILLER: That one was amended to -MR. BURNS: Failure to comply so we covered that one at the beginning. So we don't have to take any action on that one. That has been withdrawn.

So we have Resolutions. Two were for Conditional Use Approvals that were approved by this Board. And the last one is the Preliminary and Final Site Plan Resolution that was approved for Cooper Health System, Tower A, 1 Cooper Plaza. So we just need a motion to approve all three Resolutions.

MS. CREAN: So moved.
MR. BURNS: Moved by Erin.
MR. THOMAS: Second.
MR. BURNS: Seconded, I believe that was
by Mr. Thomas.
MR. THOMAS: Yes.
CHAIRMAN DeJESUS: Roll call.
MS. MILLER: Jose DeJesus.
CHAIRMAN DeJESUS: Yes.
MS. MILLER: Director Walker.
DIRECTOR WALKER: Yes.
MS. MILLER: Mr. Leonard.
MR. LEONARD: Yes.
MS. MILLER: Councilwoman Ramos.
COUNCILWOMAN RAMOS: Yes.
MS. MILLER: Ms. Crean.
MS. CREAN: Yes.
MS. MILLER: Mr. Thomas.
MR. THOMAS: Yes.
MS. MILLER: Mr. Humphrey.
MR. HUMPHREY: Yes.
MS. MILLER: Motion carried to approve.
Thank you.
CHAIRMAN DEJESUS: Now I need a motion
for adjournment.

MS. CREAN: So moved.
COUNCILWOMAN RAMOS: I second it. CHAIRMAN DeJESUS: Roll call. MS. MILLER: Jose DeJesus. CHAIRMAN DeJESUS: Yes. MS. MILLER: Director Walker. DIRECTOR WALKER: Yes. MS. MILLER: Mr. Leonard. MR. LEONARD: Yes. MS. MILLER: Councilwoman Ramos. COUNCILWOMAN RAMOS: Yes. MS. MILLER: Ms. Crean. MS. CREAN: Yes. MS. MILLER: Mr. Thomas. MR. THOMAS: Yes. MS. MILLER: Mr. Humphrey. MS. MOORE: HUMPHREY: Yes.

MS. MILLER: Motion carried to adjourn.
Thank you and have a good weekend.

(*Meeting concluded at 7:04 p.m.*)

CERTIFICATION

I HEREBY CERTIFY that I am a Certified Court Reporter and Notary Public.

I FURTHER CERTIFY that the witness was sworn to testify to the truth.

I FURTHER CERTIFY that the foregoing is, to the best of my ability, a true and accurate transcript of the testimony taken stenographically by me at the time, place, and date hereinbefore set forth.

I FURTHER CERTIFY that $I$ am neither a relative, employee, attorney or counsel to any of the parties to the action, nor a relative or employee of such attorney or counsel and that I am not financially interested in the action.


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