



# AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

*September 10<sup>th</sup>, 2024 – 5:00 p.m.*

*Honorable Angel Fuentes, Council President*

*Honorable Sheila Davis, Vice-President*

*Honorable Christopher Collins*

*Honorable Nohemi Soria-Perez*

*Honorable Jannette Ramos*

*Honorable Falio Leyba-Martinez*

*Honorable Arthur Barclay*

*Honorable Victor Carstarphen, Mayor*

*Daniel S. Blackburn, City Attorney*

*Howard McCoach, Counsel to Council*

*Luis Pastoriza, Municipal Clerk*



# CITY COUNCIL AGENDA

SEPTEMBER 10<sup>TH</sup>, 2024 – 5:00 P.M.

CITY COUNCIL CHAMBERS

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

## COMMUNICATIONS

### Department of Finance

1. **Check Registers** of the City of Camden for The Period of **July 29<sup>th</sup>, 2024 to August 25, 2024.**
2. **Payroll Register Summary** for the City of Camden for the Pay Periods **August 2<sup>nd</sup>, 2024 and August 12, 2024.**

## OLD BUSINESS

## ORDINANCES – FIRST READING

### Administration

1. An Ordinance Further Amending And Supplementing An **Ordinance Fixing The Salary Ranges To** Be Paid To Certain Officers And Employees In The Classified Service Of The City Of Camden Adopted December 23, 1982 (MC-1917) Is Amended As Follows: Adding Assistant Director Of Information Of Technology
2. Ordinance **Amending Section 840-31** Of The Camden City Code Amending Rates To Be Charged For Private Fire Private Service Piping And Hydrants On Properties In The City Of Camden



**Planning & Development**

3. Ordinance Approving An Application For Exemption And Execution Of A Financial Agreement Between The City of Camden And **Alfred Cramer Urban Renewal, LLC**, Pursuant To N.J.S.A. 40A:20-1 Et Seq.

**Department of Public Works**

4. Ordinance Authorizing The **Removal Of Designated Residential Parking Zones** For Individuals With Disabilities In Certain Locations
5. Ordinance Designating **Restricted Residential Parking Zones** For Individuals With Disabilities To Certain Areas In The City Of Camden As Handicap

**ORDINANCES – SECOND READING & PUBLIC HEARING**

**City Council**

1. Ordinance **Amending Section 181-7; Location Of Retail Premises Limited, Plenary Retail Consumption License** To Establish A Pilot Program Whereby Three (3) Commercial Corridors Are Established Within The City Of Camden Which Eliminates Current Distance Requirements For Plenary Retail Consumption Licenses Within Each Commercial Corridor (**By Title Only**)
2. Ordinance **Amending Chapter 556 of the Camden City Code; RESIDENT HANDICAPPED ON-STREET PARKING**; To permit a Handicap Parking Application and Approval of same even where the Property Has a Private Driveway but the Owner or Occupier of the Property has a Legitimate Reason for the Handicap Parking Application and which the Owner or Occupier, at time, Requires Medical Transport

**Administration**

3. Ordinance Further Amending And Supplementing An **Ordinance Fixing The Salary Ranges** To Be Paid To Certain Officers And Employees In The Unclassified Service Of The City Of Camden Adopted December 23, 1982 (MC-1917) As Amended

**Law Department**

4. Ordinance Authorizing The **Removal Of Deed Restrictions** And Reversionary Language On 1248 Kenwood Avenue

**Department of Public Works**

5. Ordinance Amending and Supplementing an Ordinance entitled, “ An **Ordinance providing for the regulation of vehicles and pedestrians** in the streets of the City of Camden and the enforcement thereof, “Ordinance 717, adopted December 27, 1945
6. Ordinance Amending And Supplementing An Ordinance Entitled, “ An **Ordinance Providing For The Regulation Of Vehicles And Pedestrians** In

The Streets Of The City Of Camden And The Enforcement Thereof,  
“Ordinance 717, Adopted December 27, 1945

7. An Ordinance Designating **Restricted Residential Parking Zones** For Individuals With Disabilities In Certain Areas In The City Of Camden As Handicap Parking Privileges Only

### **Planning & Development**

8. An Ordinance **Amending the Gateway Redevelopment Plan** (MC-4166) Regarding Tax Block: 405, Lots 1, 7, 8, 11 on the Camden City Municipal Tax Map

### **Office of City Council**

9. Ordinance **amending Chapter 44; Defense of Officers and Employees**, Article II, Non-Mandatory Defense of Employees and Officials, of the Camden City Code

## **PUBLIC COMMENT**

**\*Public comment for resolutions and/or any other concerns  
(Limited to 3 continuous minutes)**

## **RESOLUTIONS**

### **Office of City Council**

1. Resolution To Ratify And Authorize The Acceptance Of A Co-Sponsorship Between Reworld [Formerly Covanta] And The City Of Camden For An Event Occurring On September 19, 2024 And To **Accept A Donation From Reworld** For All Costs Incurred To Receive Bulk Waste From The Public And To Dispose Of Same
2. Resolution re-appointing **Samir Nichols** to the City of Camden’s Arts, Cultural and Heritage Commission for a term of two (2) years, thereby ending on September 9, 2026
3. Resolution appointing **Shabree Crisdon** to the City of Camden’s Arts, Cultural and Heritage Commission for a term of two (2) years, thereby ending on September 9, 2026
4. Resolution appointing **Joshua Sims** to the City of Camden’s Arts, Cultural and Heritage Commission for a term of two (2) years, thereby ending on September 9, 2026
5. Resolution appointing **Constance Mercedes** to the Shade Tree Advisory Board of the City of Camden as a voting member for a term of five years, expiring on September 9, 2026

6. Resolution appointing **Eduardo Gonzalez**, a student, to the anti-bullying advisory board to perform the duties as provided for in Chapter 283, for one year thereby expiring on September 9, 2025

**Department of Administration**

7. Resolution Authorizing The Acceptance Of A U.S. Environmental Protection Agency Brownfield Grant In The Amount Of \$1,000,000 For The Environmental Clean Up Of **Judge Robert B. Johnson Park**
8. Resolution Re-appointing **Raul Bartra** To The Municipal Board Of Alcoholic Beverage Control
9. Resolution Re-appointing **Jonathan Latko** To The Municipal Board Of Alcoholic Beverage Control
10. Resolution Re-Appointing **Keith L. Walker** As A Class II Member Of The Planning Board to provide advice and consent
11. Resolution Appointing **Alicia Rivera** As A Member To The Zoning Board Of Adjustment
12. Resolution Awarding A Contract To Law Offices Of **Frankie Fontanez** To Provide Public Defender Services In The Camden Municipal Court
13. Resolution Authorizing And Ratifying Emergency Procurement And Payment Of Same To **Caravella Demolition, Inc.**, For Emergency Demolition Of 533 Vine Street And Imposing A Municipal Lien Against The Property

**Law Department**

14. Resolution Authorizing The Award Of A Contract For Professional Services To **Howard McCoach, PC** In The Amount Not To Exceed \$150,000
15. Resolution Authorizing The City of Camden to enter into A Memorandum Of Understanding Between The City Of Camden And County Of Camden For The FY2023 **Edward Byrnes Memorial Justice Assistance Grant**

**Department of Finance**

16. Resolution Authorizing the assignment of **29 Municipal Liens At Full Value**
17. Resolution Authorizing **Refunds To Various Lien Holders, Property Owners And Mortgage Companies** For Various Properties
18. Resolution Authorizing The Issuance Of A **Duplicate Tax Sale Certificate**
19. Resolution Authorizing **The Cancellation Of Liens/Taxes** And To Transfer Credits To Various Lien Holders, Property Owners, And Mortgage Companies For Various Properties

20. Resolution Authorizing A Budget Amendment Pursuant To N.J.S.A. 40A:4-87 In The Amount Of **\$405,577.13** From The “**National Opioid Settlement**” **Grant**
21. Resolution Authorizing A Budget Amendment Pursuant To N.J.S.A. 40A:4-87 In The Amount Of **\$336,400.00** From The New Jersey Department Of Environmental Protection For A Grant Entitled “**Camden Lead Service Line Replacement**”
22. Resolution Authorizing A Budget Amendment Pursuant To N.J.S.A. 40A:4-87 In The Amount Of **\$15,000** From The New Jersey Department Of Environmental Protection For A Grant Entitled “**Storm Water Assistance Grant**”
23. Resolution Authorizing A Budget Amendment Pursuant To N.J.S.A. 40A:4-87 In The Amount Of **\$3,000,000** From The United States Department Of Agriculture For A Grant Entitled “**Camden City Tree Planting Initiative**”
24. Resolution Authorizing A Budget Amendment Pursuant To N.J.S.A. 40A:4-87 In The Amount Of **\$76,000** From The New Jersey Department Of Community Affairs For A Grant Entitled “**Local Recreation Improvement Grant**”
25. Resolution Authorizing A Budget Amendment Pursuant To N.J.S.A. 40A:4-87 In The Amount Of **\$1,000,000** From The U.S. Environmental Protection Agency For A Grant Entitled “**FY23 EPA Brownsfields Cleanup Grant-Johnson Park**”

**Department of Code Enforcement**

26. Resolution Authorizing The City Of Camden To Participate In The State **Local Cooperative Housing Inspection Program**

**Planning & Development**

27. Resolution Authorizing The Award Of A Professional Engineering Services **Contract In The Amount Of \$160,195 To Remington & Vernick Of Cherry Hill, NJ** For Construction Management Services With Respect To The Holtec Boulevard & Morgan Street Improvement Project
28. Resolution Authorizing The Award Of A **Professional Engineering Services Contract To (TBD)** For Construction Management Services With Respect To The City’s 2024 Roadway Improvement Projects – Contract I And II **(by title)**
29. Resolution Authorizing The Award Of **\$2,029,991.50 (Contract I) and \$1,146,344.20 (Contract II) Construction Contract To South State of Bridgeton, NJ** For the 2024 Roadway Improvement Project Contracts I and II

30. Resolution Authorizing The Award Of **\$191,200.00 Professional Engineering Services Contract To CME Associates** Of Camden, NJ for Construction Management Services With Respect To The PSE&G Gas Main Modernization Project – Phase 1
31. Resolution Authorizing The Acceptance Of **\$350,000.00 Grant From The New Jersey Department Of Community Affairs** Entitled Urban Enterprise Zone Assistance (UEZA) For The Camden Strong Clean Team
32. Resolution Authorizing Change Order #1 And Final Payment In The Amount Of **\$8,540.14** To Construction Contract #10-22-172 With **South State, Inc.**, In Connection With Resurfacing Of Linden Street & Martin Luther King Boulevard Project
33. Resolution **Authorizing Change Order #7** And Final Payment , An Overall Decrease In The Amount Of \$12,301.22 To Construction Contract #10-22-174 With **Levy Construction Co.**, In Connection With The Rehabilitation Of Three (3) Community Centers Project
34. Resolution Authorizing An Amendment To The Shared Services Agreement Between The City Of Camden And The Camden Redevelopment Agency For The Management Of A U.S. Environmental Protection Agency Brownfields **Clean Up Grant** For The **Judge Robert B. Johnson Park**

**Department of Public Works**

35. Resolution Authorizing The **Refund Of Overpayment** Of Sewer Charges For Various Properties
36. Resolution Authorizing The Refund Of Hydrant Meter Rental Deposit To **Mark Paving**
37. Resolution Authorizing The Purchase Of Additional Packages Of **Recycle Coach Software**
38. Resolution Authorizing the **Acceptance of Two (2) Grants** From The New Jersey Forest Service Urban And Community Forestry Program Entitled (1) “Leafing Out Education Grant” In The Amount Of **\$12,500.00** And (2) “Leafing Out Management Grant “In The Amount Of **\$850,000**
39. Resolution Authorizing The Purchase And Installation Of **Fencing Materials** At Various City Parks **(by title)**

**Law Department**

40. Resolution Authorizing A Shared Services Agreement Between The City Of Camden And The Camden City School District For The Use Of The **North Camden Community Center Facilities** For Eastside High School Students Physical Education Classes During The 2024-2025 School Year” **(by title)**

**ADJOURNMENT**

**Please note summary of Public Decorum rules below.**

**Rule XVII: Decorum**

*Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.*

*City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.*

# *Communications*



DEPARTMENT OF FINANCE  
**CITY OF CAMDEN**  
NEW JERSEY

VICTOR G. CARSTARPHEN  
MAYOR

C-1  
GERALD C. SENESKI  
CHIEF FINANCIAL OFFICER  
TEL: 856-754-1882  
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RECEIVED  
AUG 27 PM 2:42  
CLARENCE S. OFFICE  
CAMDEN, N.J.

**MEMORANDUM**

To: Honorable Angel Fuentes, City Council President  
Luis Pastoriza, Municipal Clerk

From: Gerald C. Seneski, Chief Financial Officer

Date: August 26, 2024

Subject: **Check Register-Communications for Forthcoming City Council Meeting- September 10, 2024**

Attached, please find the Check Register for the City of Camden for the period of July 29, 2024 to August 25, 2024 .

The Check Register represents the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor



Range of Checking Accts: First to Last      Range of Check Dates: 07/24/24 to 08/25/25  
Report Type: All Checks      Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL    General Account    4308903487					
144628	07/30/24	MID09    MID-ATLANTIC WASTE SYSTEMS	293,263.00		21333
144629	07/31/24	DUN12    RACHELLE DUNN	1,048.20	07/31/24	21333
144630	08/02/24	UPS04    ESTATE OF FRANKLIN E. UPSHAW	2,096.40		21323
144631	08/02/24	ALA03    THE ALAIMO GROUP	27,672.38		21374
144632	08/02/24	ATT08    AT&T MOBILITY	2,404.86		21374
144633	08/02/24	AUT08    AUTO ZONE INC.	3,836.69		21374
144634	08/02/24	BOO04    BOOT BARN HOLDINGS	467.92		21374
144635	08/02/24	BRO34    SHELLEY BROWN	1,048.20		21374
144636	08/02/24	BRO81    BROWN & CONNERY LLP	5,759.32		21374
144637	08/02/24	BUD04    BUD'S ENGINE MACHINING & TRUCK	35,030.28		21374
144638	08/02/24	BUR06    EDWARD BURT	363.80		21374
144639	08/02/24	CEN03    CENTER FOR FAMILY SERVICES	19,572.77		21374
144640	08/02/24	CIV02    CIVIL SOLUTIONS	1,442.50		21374
144641	08/02/24	COL103    COLLIERS ENGINEERING & DESIGN	17,255.01		21374
144642	08/02/24	COU01    COURIER POST	1,511.41		21374
144643	08/02/24	COU30    COUNTY CONSERVATION COMPANY	119.00		21374
144644	08/02/24	CRE29    CREATIONS BY JENN	185.00		21374
144645	08/02/24	CWA01    CWA LOCAL 1014	10,935.00		21374
144646	08/02/24	DEM07    DEMBO, BROWN & BURNS LLP	4,000.00		21374
144647	08/02/24	FED14    FEDEX (OMEGA CORP CTR)	73.56		21374
144648	08/02/24	FIS14    JOSEPH P. FISHER	2,096.40		21374
144649	08/02/24	FLA03    MATTHEW FLAX	1,048.20		21374
144650	08/02/24	GEN05    GENERAL CODE, LLC	2,207.00		21374
144651	08/02/24	GIU02    ROSE D. GIUFFRE	1,048.20		21374
144652	08/02/24	GOL05    RONALD GOLDEN	1,978.80		21374
144653	08/02/24	GOR15    THERESA M GORMAN	1,048.20		21374
144654	08/02/24	IKO02    RICOH USA, INC	9,803.63		21374
144655	08/02/24	JAY02    JAY'S TIRE SERVICE LLC	320.00		21374
144656	08/02/24	JCF01    JOHNSON'S CORNER FARM	717.00		21374
144657	08/02/24	JJM01    JJM PLUMBING COMPANY	4,710.00		21374
144658	08/02/24	KNA01    KNAPP MASONRY, LLC	5,000.00		21374
144659	08/02/24	KOR01    JOHNNIE KORNEGAY	3,027.00		21374
144660	08/02/24	LIF11    LIFEGUARD TRAINING NY	600.00		21374
144661	08/02/24	LIN14    ACME/LINGO FLAGPOLES, LLC	420.00		21374
144662	08/02/24	LUZNG005    LUZ N GONZALEZ	1,048.20		21374
144663	08/02/24	MAJ02    MAJESTIC OIL CO, INC	10,326.57		21374
144664	08/02/24	MAL02    MALL CHEVROLET INC	880.00		21374
144665	08/02/24	MAR108    CHARLES MARANDINO, LLC	56,651.11		21374
144666	08/02/24	MLR02    M. L. RUBERTON CONSTRUCTION CO	5,850.00		21374
144667	08/02/24	NAT04    NATIVE COLORS FLAG COMPANY	1,850.00		21374
144668	08/02/24	PAC07    PACER SERVICE CENTER	99.70		21374
144669	08/02/24	PEL04    PELLEGRINO CHEVROLET	34.44		21374
144670	08/02/24	PEN07    PENNSAUKEN ANIMAL HOSPITAL	0.00	08/02/24 VOID	0
144671	08/02/24	PEN07    PENNSAUKEN ANIMAL HOSPITAL	7,276.50		21374
144672	08/02/24	PLA14    PLATINUM SECURITY, INC.	1,629.75		21374
144673	08/02/24	PSE01    PSEG	1,909.07		21374
144674	08/02/24	REP01    REPUBLIC SERVICES	68,930.97		21374
144675	08/02/24	REW01    REWORLD WASTE, LLC	713,105.80		21374
144676	08/02/24	SMA09    ABRAHAM SMALLS	2,096.40		21374

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL		General Account	4308903487	Continued
144677	08/02/24	WAS01 WASTE MANAGEMENT OF NEW JERSEY	40,919.22	21374
144678	08/02/24	ASP11 ASPIRE TECHNOLOGY, LLC	4,399.00	21377 Direct Deposit
144679	08/02/24	BAY12 KEVIN BAYLOR	1,048.20	21377 Direct Deposit
144680	08/02/24	BOW15 BOWMAN INSPECTION LLC	7,800.00	21377 Direct Deposit
144681	08/02/24	CAN12 CANON SOLUTIONS AMERICA, INC	451.21	21377 Direct Deposit
144682	08/02/24	CAR01 CARTUN HARDWARE	242.38	21377 Direct Deposit
144683	08/02/24	COM5853 COMCAST #5853 N CAMDEN COMM	257.89	21377 Direct Deposit
144684	08/02/24	COM6224 COMCAST #6624 ISABEL MILLER	167.89	21377 Direct Deposit
144685	08/02/24	COM6404 COMCAST #6404 CRAMER HILL	127.89	21377 Direct Deposit
144686	08/02/24	COM7905 COMCAST #7905 ENGINE 11 FIRE	127.89	21377 Direct Deposit
144687	08/02/24	COM7997 COMCAST #7997 FIRE ADMIN.	262.89	21377 Direct Deposit
144688	08/02/24	COM8493 COMCAST #8493 BROADWAY LIBERTY	157.89	21377 Direct Deposit
144689	08/02/24	COM9135 COMCAST #9135 ENGINE 10 FIRE	157.89	21377 Direct Deposit
144690	08/02/24	COM9777 COMCAST #9777 FLEET	157.89	21377 Direct Deposit
144691	08/02/24	COR36 CORE MECHANICAL, INC.	443.70	21377 Direct Deposit
144692	08/02/24	DUA01 DUANE MORRIS, LLP	9,035.01	21377 Direct Deposit
144693	08/02/24	ENG01 ENGINEERING HYDRAULICS	116.34	21377 Direct Deposit
144694	08/02/24	FON04 FRANKIE FONTANEZ, ESQ	11,666.67	21377 Direct Deposit
144695	08/02/24	GLA01 GLAUD PROPERTY CONTRACTORS LLC	59,365.00	21377 Direct Deposit
144696	08/02/24	GRA33 FERNANDO GRACIA	1,887.00	21377 Direct Deposit
144697	08/02/24	HAI05 HAINESPORT AUTO & TRUCK	960.00	21377 Direct Deposit
144698	08/02/24	HOM11 HOME DEPOT	83.47	21377 Direct Deposit
144699	08/02/24	HOM15 HOMEWARD BOUND PET ADOPTION	49,166.67	21377 Direct Deposit
144700	08/02/24	IND01 INDEPENDENT ANIMAL CARE SRV	62,500.00	21377 Direct Deposit
144701	08/02/24	IND10 INDEPENDENCE VILLAGE APARTMENT	15,144.90	21377 Direct Deposit
144702	08/02/24	MAI06 MAIN LINE COMMERCIAL POOLS, INC	9,220.59	21377 Direct Deposit
144703	08/02/24	MCC44 HOWARD MCCOACH, PC	7,101.60	21377 Direct Deposit
144704	08/02/24	MCM03 MCMANIMON & SCOTLAND, LLC	1,566.50	21377 Direct Deposit
144705	08/02/24	POL01 POLLUTION CONTROL FINANCING	49,509.70	21377 Direct Deposit
144706	08/02/24	REF01 REFEREE ELITE FEDERATION	2,400.00	21377 Direct Deposit
144707	08/02/24	REM02 REMINGTON & VERNICK ENGINEERS	38,625.00	21377 Direct Deposit
144708	08/02/24	RIS04 RISING LEADERS GLOBAL	53,656.34	21377 Direct Deposit
144709	08/02/24	ROB12 ROBINSON WASTE DISPOSAL SVS	260.00	21377 Direct Deposit
144710	08/02/24	SMART005 Smart Stitch LLC	380.00	21377 Direct Deposit
144711	08/02/24	SOU03 SOUTH JERSEY WELDING	259.20	21377 Direct Deposit
144712	08/02/24	SPA04 SPARK ELECTRIC SERVICE, INC	2,980.00	21377 Direct Deposit
144713	08/02/24	TOS02 TOSHIBA FINANCIAL SERVICES	439.96	21377 Direct Deposit
144714	08/02/24	TRE04 TREASURER, CAMDEN COUNTY	3,896,895.87	21377 Direct Deposit
144715	08/02/24	VIA03 JEFFREY G VIALI	329.80	21377 Direct Deposit
144716	08/02/24	WAL23 DUANE WALLACE	14,650.00	21377 Direct Deposit
144717	08/02/24	WBM01 W B MASON CO, INC	6,850.27	21377 Direct Deposit
144718	08/02/24	WIN02 WINZINGER, INC	110,000.00	21377 Direct Deposit
144719	08/02/24	ZAS05 ZASH CONSTRUCTION, LLC	14,750.00	21377 Direct Deposit
144720	08/02/24	TDB03 TD Bank - P Card	355.12	21377 Direct Deposit
144721	08/06/24	EWI01 DAVID EWING	1,048.20	21382 Direct Deposit
144722	08/09/24	AND01 ANDREW VIOLA, ESQ	250.00	21384
144723	08/09/24	AUT08 AUTO ZONE INC.	20,722.83	21384
144724	08/09/24	BAR36 AGOSTINO A BARBETTA JR	2,096.40	21384
144725	08/09/24	BOO04 BOOT BARN HOLDINGS	900.75	21384
144726	08/09/24	BRO81 BROWN & CONNERY LLP	1,714.71	21384
144727	08/09/24	BUC09 BUCKMAN'S INC	2,256.32	21384
144728	08/09/24	BUD04 BUD'S ENGINE MACHINING & TRUCK	4,751.48	21384

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
144729	08/09/24	CAM131 CAMDEN COUNTY FINANCE DEPT	37,307.44		21384
144730	08/09/24	CAM20 CAMDEN IRON RAILING	6,400.00		21384
144731	08/09/24	CAR94 CARLIN, WARD, ASH & HEIART LLC	840.00		21384
144732	08/09/24	COO08 COOPER ELECTRIC	621.76		21384
144733	08/09/24	COR48 CORELOGIC	1,437.80		21384
144734	08/09/24	COU04 CAMDEN COUNTY BOARD OF	22,000.00		21384
144735	08/09/24	DEL02 DEL VAL POOL MAINTENANCE	19,907.00		21384
144736	08/09/24	DEL25 DELL, INC.	618.60		21384
144737	08/09/24	DEM07 DEMBO, BROWN & BURNS LLP	4,000.00		21384
144738	08/09/24	EDW12 JOHN V EDWARDS	2,096.40		21384
144739	08/09/24	ENV01 ENVIRONMENTAL RESOLUTIONS, INC	1,080.00		21384
144740	08/09/24	FIR37 FIRST STUDENT, INC	12,640.00		21384
144741	08/09/24	GOV18 GOV DESIGNS	2,490.00		21384
144742	08/09/24	GRE61 GREEN ESTATES LAWN SPRINKLERS	267.00		21384
144743	08/09/24	HAR82 RICHARD B. HARRIS	2,410.80		21384
144744	08/09/24	HOO03 LEONARD H. HOOGERWERFF	1,048.20		21384
144745	08/09/24	IKO02 RICOH USA, INC	234.00		21384
144746	08/09/24	KER02 JOHN D. KERNAN DMD PA	26,026.50		21384
144747	08/09/24	LAU01 LAUREL LAWN MOWER SERVICE	3,897.13		21384
144748	08/09/24	LEV01 LEVY CONSTRUCTION CO	32,179.44		21384
144749	08/09/24	LEX01 LEXIS NEXIS	875.00		21384
144750	08/09/24	LEX02 LEXA CONCRETE LLC	736,847.05		21384
144751	08/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	18,703.12		21384
144752	08/09/24	LN-50312 Siyan jin	3.09		21384
144753	08/09/24	MAJ02 MAJESTIC OIL CO, INC	32,354.20		21384
144754	08/09/24	MUN41 ORLANDO MUNOZ	524.10		21384
144755	08/09/24	NAP01 NAPA AUTO PARTS	0.00	08/09/24 VOID	0
144756	08/09/24	NAP01 NAPA AUTO PARTS	4,987.22		21384
144757	08/09/24	NIE07 JULIO NIEVES	1,978.80		21384
144758	08/09/24	PEN07 PENNSAUKEN ANIMAL HOSPITAL	893.47		21384
144759	08/09/24	PEN31 PENNONI ASSOCIATES, INC	40,135.00		21384
144760	08/09/24	SIG01 SIGNAL CONTROL EQUIPMENT	22,535.00		21384
144761	08/09/24	SIG04 SIGNPROS	950.00		21384
144762	08/09/24	TRE02 TREE TO TREE EXTREME, LLC	3,250.00		21384
144763	08/09/24	TRE49 TREASURER, STATE OF NEW JERSEY	2,500.00		21384
144764	08/09/24	TRE50 TREASURER STATE OF NEW JERSEY	3,420.00		21384
144765	08/09/24	TRI39 TRI COUNTY TERMITE & PEST	600.95		21384
144766	08/09/24	UNI02 A-1 UNIFORM CITY, INC	1,995.00		21384
144767	08/09/24	WAL03 WALTER R. EARLE - BURLINGTON	4,850.39		21384
144768	08/09/24	WID02 WIDMER TIME RECORDER INC	4,890.00		21384
144769	08/09/24	ANC18 Anchor IT Integrators LLC	17,540.00		21388 Direct Deposit
144770	08/09/24	BIG03 BIG TRUCK RENTAL, LLC	8,500.00		21388 Direct Deposit
144771	08/09/24	CAM46 CAMDEN REDEVELOPMENT AGENCY	24,060.40		21388 Direct Deposit
144772	08/09/24	CAN12 CANON SOLUTIONS AMERICA, INC	2,683.76		21388 Direct Deposit
144773	08/09/24	COM2800 COMCAST #2800 CITY HALL	1,456.61		21388 Direct Deposit
144774	08/09/24	COM35 COMCAST BUSINESS SERVICES --	127.67		21388 Direct Deposit
144775	08/09/24	COM7626 COMCAST #7626 KAIGH AVE FIRE	127.89		21388 Direct Deposit
144776	08/09/24	COM8038 COMCAST #8038 PARK & OPEN SPAC	127.89		21388 Direct Deposit
144777	08/09/24	CON02 CONTRACTOR SERVICE	569.24		21388 Direct Deposit
144778	08/09/24	COR36 CORE MECHANICAL, INC.	1,586.48		21388 Direct Deposit
144779	08/09/24	EPI01 EPICOR SOFTWARE CORP	8,772.09		21388 Direct Deposit
144780	08/09/24	FRA05 FRANKLIN TRAILERS, INC	1,928.14		21388 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
144781	08/09/24	GAR13 GARDEN STATE MAT RENTAL	130.08		21388 Direct Deposit
144782	08/09/24	HOM11 HOME DEPOT	791.98		21388 Direct Deposit
144783	08/09/24	HOM15 HOMEWARD BOUND PET ADOPTION	15,172.34		21388 Direct Deposit
144784	08/09/24	HOM17 HOME DEPOT CREDIT SERVICES	108.99		21388 Direct Deposit
144785	08/09/24	MER01 MERCHANTVILLE OVERHEAD	3,675.46		21388 Direct Deposit
144786	08/09/24	POLO1 POLLUTION CONTROL FINANCING	47,562.30		21388 Direct Deposit
144787	08/09/24	RAL01 RALF'S HEATING & PLUMBING	24,668.00		21388 Direct Deposit
144788	08/09/24	REM02 REMINGTON & VERNICK ENGINEERS	29,399.63		21388 Direct Deposit
144789	08/09/24	SEAS005 SEASIDE WASTE SEVICES	190,000.00		21388 Direct Deposit
144790	08/09/24	SUBDIS01 SUBURBAN DISPOSAL INC	812,500.00		21388 Direct Deposit
144791	08/09/24	TRA36 TRADITIONAL EARTH SKILLS	2,876.00		21388 Direct Deposit
144792	08/09/24	TDB03 TD Bank - P Card	340.00		21388 Direct Deposit
144793	08/16/24	AA02 A & A GLASS	170.00		21393
144794	08/16/24	ACH01 ACHIEVENEXT, LLC	4,000.00		21393
144795	08/16/24	ATT02 LANGUAGE LINE SERVICES	88.40		21393
144796	08/16/24	AUT08 AUTO ZONE INC.	680.38		21393
144797	08/16/24	BAI11 BAINS DELI LLC - FRANCO PAN	4,971.25		21393
144798	08/16/24	BEL02 VERIZON	40,327.91		21393
144799	08/16/24	CAM12 CAMDEN COUNTY CLERK'S OFFICE	10,975.00		21393
144800	08/16/24	CAT11 CATHEDRAL SOUP KITCHEN	1,425.60		21393
144801	08/16/24	CCM01 C C M U A	26,372.81		21393
144802	08/16/24	CEN03 CENTER FOR FAMILY SERVICES	455,371.60		21393
144803	08/16/24	COO54 COOPER HOSPITAL UNIVERSITY M.C	9,914.40		21393
144804	08/16/24	FLA13 FLANAGAN'S AUTO & TRUCK SERV.	990.00		21393
144805	08/16/24	GOV13 GOVCONNECTION, INC.	106.00		21393
144806	08/16/24	HAR02 HARRY'S PLUMBING L.L.C.	250.45		21393
144807	08/16/24	JAY02 JAY'S TIRE SERVICE LLC	875.00		21393
144808	08/16/24	LAU01 LAUREL LAWN MOWER SERVICE	2,419.67		21393
144809	08/16/24	LEE06 ROBERT E. LEE	2,968.20		21393
144810	08/16/24	MUN36 MUNICIPAL EMERGENCY SERVICES	170.00		21393
144811	08/16/24	NAP01 NAPA AUTO PARTS	0.00	08/16/24 VOID	0
144812	08/16/24	NAP01 NAPA AUTO PARTS	0.00	08/16/24 VOID	0
144813	08/16/24	NAP01 NAPA AUTO PARTS	11,437.73		21393
144814	08/16/24	NJD23 TREASURER STATE OF NEW JERSEY	925.00		21393
144815	08/16/24	PAR07 PARA-PLUS TRANSLATIONS, INC	974.67		21393
144816	08/16/24	PLA14 PLATINUM SECURITY, INC.	36,225.50		21393
144817	08/16/24	PSE01 PSEG	90,329.03		21393
144818	08/16/24	REG005 RMA Association	120.00		21393
144819	08/16/24	ROB64 SABRINA ROBINSON	41.14		21393
144820	08/16/24	STA31 STATE TREASURER	50.00		21393
144821	08/16/24	TLC01 TLC LANDSCAPE CO.	19,000.00		21393
144822	08/16/24	VER09 VERIZON SELECT SERVICES, INC.	165.34		21393
144823	08/16/24	ACE03 ACE ELEVATOR, LLC	99.95		21397 Direct Deposit
144824	08/16/24	BIF01 BIFF DUNCAN ASSOCIATES, INC.	4,115.30		21397 Direct Deposit
144825	08/16/24	CAN12 CANON SOLUTIONS AMERICA, INC	451.21		21397 Direct Deposit
144826	08/16/24	CME01 CME ASSOCIATES	2,340.00		21397 Direct Deposit
144827	08/16/24	COM1148 Comcast #1148 Public Works	262.89		21397 Direct Deposit
144828	08/16/24	COM3757 COMCAST #3757 MLK JR. COMM.	127.89		21397 Direct Deposit
144829	08/16/24	COM5853 COMCAST #5853 N CAMDEN COMM	257.89		21397 Direct Deposit
144830	08/16/24	COM7634 COMCAST #7634 BROADWAY COMM	156.85		21397 Direct Deposit
144831	08/16/24	COM8493 COMCAST #8493 BROADWAY LIBERTY	157.89		21397 Direct Deposit
144832	08/16/24	COM9670 COMCAST #9670 MAYOR'S OFFICE	139.91		21397 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL General Account 4308903487 Continued				
144833	08/16/24	COM9812 COMCAST #9812 27 FEDERAL ST	127.89	21397 Direct Deposit
144834	08/16/24	COM9853 COMCAST #9853 MALANDRA HALL	127.89	21397 Direct Deposit
144835	08/16/24	CON02 CONTRACTOR SERVICE	51.33	21397 Direct Deposit
144836	08/16/24	COR36 CORE MECHANICAL, INC.	1,492.26	21397 Direct Deposit
144837	08/16/24	COU11 GANNETT MEDIA CORP	155.61	21397 Direct Deposit
144838	08/16/24	FAR13 CURTIS W FARMER	1,048.20	21397 Direct Deposit
144839	08/16/24	FED14 FEDEX (OMEGA CORP CTR)	11.79	21397 Direct Deposit
144840	08/16/24	GOO16 HUMANITY PICTURES	6,416.66	21397 Direct Deposit
144841	08/16/24	MCC44 HOWARD McCOACH, PC	9,524.90	21397 Direct Deposit
144842	08/16/24	MIK03 MIKE'S BETTER SHOES	120.00	21397 Direct Deposit
144843	08/16/24	NYR01 NYRAH CONSTRUCTION ONE LLC	44,100.00	21397 Direct Deposit
144844	08/16/24	POP03 JASMINE POPE	251.25	21397 Direct Deposit
144845	08/16/24	RAL01 RALF'S HEATING & PLUMBING	14,901.00	21397 Direct Deposit
144846	08/16/24	RIS04 RISING LEADERS GLOBAL	22,996.02	21397 Direct Deposit
144847	08/16/24	ROB12 ROBINSON WASTE DISPOSAL SVS	430.00	21397 Direct Deposit
144848	08/16/24	ROB21 ROBERTO SANES	5,800.00	21397 Direct Deposit
144849	08/16/24	SAF19 SAFE & SOUND STEWARDS, LLC	3,250.00	21397 Direct Deposit
144850	08/16/24	SOU03 SOUTH JERSEY WELDING	383.94	21397 Direct Deposit
144851	08/16/24	SOU24 SOUTHSTATE, INC.	759,334.68	21397 Direct Deposit
144852	08/16/24	SOU66 SOUTHERN NEW JERSEY REGIONAL	5,346,848.35	21397 Direct Deposit
144853	08/16/24	SPA04 SPARK ELECTRIC SERVICE, INC	3,812.35	21397 Direct Deposit
144854	08/16/24	WAL23 DUANE WALLACE	6,600.00	21397 Direct Deposit
144855	08/16/24	WBM01 W B MASON CO, INC	925.05	21397 Direct Deposit
144856	08/16/24	TDB03 TD Bank - P Card	14,755.18	21397 Direct Deposit
144857	08/23/24	AND01 ANDREW VIOLA, ESQ	250.00	21410
144858	08/23/24	ATT07 AT&T	22,313.44	21410
144859	08/23/24	AUT08 AUTO ZONE INC.	7,254.86	21410
144860	08/23/24	BEL02 VERIZON	217.19	21410
144861	08/23/24	BEY01 BEYOND REPAIR	448.98	21410
144862	08/23/24	BLE03 THE BLEZNAK ORGANIZATION	34,590.36	21410
144863	08/23/24	BRO81 BROWN & CONNERY LLP	981.60	21410
144864	08/23/24	BUC09 BUCKMAN'S INC	6,151.62	21410
144865	08/23/24	BUD04 BUD'S ENGINE MACHINING & TRUCK	638.72	21410
144866	08/23/24	CEN03 CENTER FOR FAMILY SERVICES	9,750.00	21410
144867	08/23/24	CHE03 CHERRY VALLEY TRACTOR	585.08	21410
144868	08/23/24	COL103 COLLIER'S ENGINEERING & DESIGN	10,388.37	21410
144869	08/23/24	COU30 COUNTY CONSERVATION COMPANY	1,111.80	21410
144870	08/23/24	CUR06 VERNON G. CURTIS	2,620.80	21410
144871	08/23/24	CWA01 CWA LOCAL 1014	900.00	21410
144872	08/23/24	DIS15 DISPLAYS 2 GO	4,815.48	21410
144873	08/23/24	ENV01 ENVIRONMENTAL RESOLUTIONS, INC	1,170.00	21410
144874	08/23/24	FIR37 FIRST STUDENT, INC	14,887.20	21410
144875	08/23/24	GRE61 GREEN ESTATES LAWN SPRINKLERS	158.00	21410
144876	08/23/24	HAR04 THE ORIGINAL W. HARGROVE	75,000.00	21410
144877	08/23/24	HER29 HERITAGE CONSULTING INC.	4,000.00	21410
144878	08/23/24	IKO02 RICOH USA, INC	9,803.63	21410
144879	08/23/24	JEF13 BERNADETTE JEFFERSON	2,201.40	21410
144880	08/23/24	JJM01 JJM PLUMBING COMPANY	4,603.46	21410
144881	08/23/24	LAF01 ANTHONY LAFORTE	2,201.40	21410
144882	08/23/24	LAU01 LAUREL LAWN MOWER SERVICE	2,272.97	21410
144883	08/23/24	MAC23 MARLEE CONTRACTORS, LLC	762.00	21410
144884	08/23/24	MAJ02 MAJESTIC OIL CO, INC	4,426.31	21410

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
144885	08/23/24	MAURIO15 MAURICE BUSBEE	2,096.40		21410
144886	08/23/24	MCC27 KRISDEN M MCCRINK	350.00		21410
144887	08/23/24	MDH01 MAJESTIC DOCUMENT HOLDERS	2,336.24		21410
144888	08/23/24	MGL02 MGL PRINTING SOLUTIONS	4,325.00		21410
144889	08/23/24	MOU07 MOUNT LAUREL ANIMAL HOSPITAL	5,143.91		21410
144890	08/23/24	NIC11 JOHN NICHOLSON	2,135.58		21410
144891	08/23/24	NIG04 NIGHT KITCHEN INTERACTIVE	6,000.00		21410
144892	08/23/24	NJA06 NEW JERSEY AMERICAN WATER CO	58,020.71		21410
144893	08/23/24	NJE06 NJ EMERGENCY MANAGEMENT	375.00		21410
144894	08/23/24	NJL06 NJS LEAGUE OF MUNICIPALITIES	210.00		21410
144895	08/23/24	PAP04 PAPER ROLL SUPPLIES, LLC	44.00		21410
144896	08/23/24	PLA14 PLATINUM SECURITY, INC.	20,318.88		21410
144897	08/23/24	PSE01 PSEG	200,504.02		21410
144898	08/23/24	REW01 REWORLD WASTE, LLC	247,346.60		21410
144899	08/23/24	ROB64 SABRINA ROBINSON	85.89		21410
144900	08/23/24	SHE01 SHERWIN-WILLIAMS CO	1,021.52		21410
144901	08/23/24	SIG01 SIGNAL CONTROL EQUIPMENT	4,085.00		21410
144902	08/23/24	SPO08 SPOK	33.59		21410
144903	08/23/24	THE03 THE TREE HOUSE, INC	1,210.12		21410
144904	08/23/24	THO02 JT GRAPHICS	450.00		21410
144905	08/23/24	TRE02 TREE TO TREE EXTREME, LLC	3,250.00		21410
144906	08/23/24	TRI39 TRI COUNTY TERMITE & PEST	35.35		21410
144907	08/23/24	ULI02 ULINE	182.19		21410
144908	08/23/24	WAT56 ANGELA WATKINS	74.96		21410
144909	08/23/24	YEA03 KATHLEEN M. YEAGER	1,153.20		21410
144910	08/26/24	ACE03 ACE ELEVATOR, LLC	2,971.00		21412 Direct Deposit
144911	08/26/24	ASP11 ASPIRE TECHNOLOGY, LLC	170,122.62		21412 Direct Deposit
144912	08/26/24	AVA02 AVAYA INC.	3,277.99		21412 Direct Deposit
144913	08/26/24	BIG03 BIG TRUCK RENTAL, LLC	8,500.00		21412 Direct Deposit
144914	08/26/24	BOW15 BOWMAN INSPECTION LLC	3,300.00		21412 Direct Deposit
144915	08/26/24	CAR01 CARTUN HARDWARE	334.90		21412 Direct Deposit
144916	08/26/24	CME01 CME ASSOCIATES	86,913.01		21412 Direct Deposit
144917	08/26/24	COM35 COMCAST BUSINESS SERVICES --	127.67		21412 Direct Deposit
144918	08/26/24	COM6404 COMCAST #6404 CRAMER HILL	127.89		21412 Direct Deposit
144919	08/26/24	COM9135 COMCAST #9135 ENGINE 10 FIRE	157.89		21412 Direct Deposit
144920	08/26/24	COM9777 COMCAST #9777 FLEET	172.89		21412 Direct Deposit
144921	08/26/24	EMD02 JEROME W EMDUR	150.00		21412 Direct Deposit
144922	08/26/24	EME15 EMERGENCY EQUIPMENT SALES,LLC	6,444.50		21412 Direct Deposit
144923	08/26/24	ENG01 ENGINEERING HYDRAULICS	98.24		21412 Direct Deposit
144924	08/26/24	FRA05 FRANKLIN TRAILERS, INC	22,881.08		21412 Direct Deposit
144925	08/26/24	GAR13 GARDEN STATE MAT RENTAL	65.04		21412 Direct Deposit
144926	08/26/24	GEN27 GENERAL SPRING & ALIGNMENT SVC	3,542.06		21412 Direct Deposit
144927	08/26/24	GRA62 GRAMERCY PARK HOLDINGS, LLC	8,134.64		21412 Direct Deposit
144928	08/26/24	HAI05 HAINESPORT AUTO & TRUCK	1,275.00		21412 Direct Deposit
144929	08/26/24	HER30 THE HERTZ CORPORATION	21,710.20		21412 Direct Deposit
144930	08/26/24	HOM11 HOME DEPOT	5,461.59		21412 Direct Deposit
144931	08/26/24	HOM15 HOMEWARD BOUND PET ADOPTION	49,166.67		21412 Direct Deposit
144932	08/26/24	KON05 KONICA MINOLTA PREMIER FINANCE	1,495.75		21412 Direct Deposit
144933	08/26/24	MCC48 PATRICE F. BASSETT	745.00		21412 Direct Deposit
144934	08/26/24	NHP01 NATIONAL HIGHWAY PRODUCTS	7,120.00		21412 Direct Deposit
144935	08/26/24	PSS01 PAULUS SOKOLOWSKI & SARTOR	24,954.27		21412 Direct Deposit
144936	08/26/24	QUA15 QUADIENT, INC.	4,360.00		21412 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
144937	08/26/24	REF01 REFEREE ELITE FEDERATION	1,116.00		21412 Direct Deposit
144938	08/26/24	RIN04 RING CENTRAL	20,688.34		21412 Direct Deposit
144939	08/26/24	RIS04 RISING LEADERS GLOBAL	24,335.17		21412 Direct Deposit
144940	08/26/24	ROB12 ROBINSON WASTE DISPOSAL SVS	1,045.00		21412 Direct Deposit
144941	08/26/24	SHI03 SHI INTERNATIONAL CORP	2,089.45		21412 Direct Deposit
144942	08/26/24	SMART005 Smart Stich LLC	831.06		21412 Direct Deposit
144943	08/26/24	SOU65 SOUTH JERSEY SOLUTIONS, LLC	64,627.81		21412 Direct Deposit
144944	08/26/24	SSA01 S & S ARTS & CRAFTS, INC	5,773.58		21412 Direct Deposit
144945	08/26/24	TOS02 TOSHIBA FINANCIAL SERVICES	439.96		21412 Direct Deposit
144946	08/26/24	WBM01 W B MASON CO, INC	13,921.30		21412 Direct Deposit
144947	08/26/24	WIL123 KEVIN WILLIAMS	1,978.80		21412 Direct Deposit
144948	08/26/24	XER01 XEROX CORPORATION	1,641.48		21412 Direct Deposit
144949	08/26/24	ZIE01 ROBERT J ZIENIUK	2,096.40		21412 Direct Deposit
144950	08/26/24	TDB03 TD Bank - P Card	2,125.00		21412 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	176	4	3,973,842.32	0.00
Direct Deposit:	143	0	12,459,604.15	0.00
Total:	319	4	16,433,446.47	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD CDBG HUD - CDBG 4308903718					
25869	07/30/24	HOM01 HOME DEPOT CREDIT SVCS.	9,548.00	07/30/24	21366 Direct Deposit
25870	08/16/24	GRA36 GRAINGER, INC.	11,585.84	08/16/24	21396 Direct Deposit
25871	08/26/24	DSE01 DIVAL SAFETY EQUIPMENT	19,168.17		21407 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	0	0	0.00	0.00
Direct Deposit:	3	0	40,302.01	0.00
Total:	3	0	40,302.01	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD HOME HUD - HOME 4308903643					
13391	07/30/24	STJ02 ST JOSEPH CARPENTER SOCIETY	23,986.80	07/30/24	21368 Direct Deposit
13392	07/30/24	FJT01 FIRST JERSEY TITLE SERVICES	5,000.00	08/02/24	21369
13393	07/30/24	FJT01 FIRST JERSEY TITLE SERVICES	5,000.00	08/06/24	21369

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	10,000.00	0.00
Direct Deposit:	1	0	23,986.80	0.00
Total:	3	0	33,986.80	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD HOPWA Housing Vouchers - 4308907603					
15000	07/29/24	CRI08 CAMDEN RISING 3, LLC	4,098.50	08/06/24	21365
15001	07/29/24	WAS15 WASHINGTON PARK APTS LLC	781.00	08/14/24	21365
15002	07/30/24	FIN10 FINFREE PROPERTIES, LLC	4,080.00	07/30/24	21367 Direct Deposit
15003	08/09/24	AAA05 AAA REALTY & MANAGEMENT, LLC	720.00	08/19/24	21385
15004	08/09/24	ABE01 ABED S ABED	778.00		21385
15005	08/09/24	ABE06 ZAYED S ABED	1,704.00	08/19/24	21385
15006	08/09/24	AIO01 AION FOX RIDGE LLC	1,911.00		21385
15007	08/09/24	ALE02 ALEXAR PROPERTIES, LLC	993.00	08/14/24	21385
15008	08/09/24	ANT10 ANTIOCH DEV. URBAN RENEWAL, LP	779.00	08/14/24	21385
15009	08/09/24	BCI01 B&C INVESTING	830.00	08/15/24	21385
15010	08/09/24	BNT01 BNTR MOUNT LAUREL PROPCO, LLC	780.00		21385

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD HOPWA Housing vouchers - 4308907603 Continued					
15011	08/09/24	CAS31 CASTLE OAKS APTS. LLC	394.00	08/14/24	21385
15012	08/09/24	CRI08 CAMDEN RISING 3, LLC	1,093.00	08/15/24	21385
15013	08/09/24	DEL56 DELANCO FAMILY APTS	669.00	08/14/24	21385
15014	08/09/24	FAI17 FAIRVIEW VILLAGE URBAN RENEWAL	408.00		21385
15015	08/09/24	FOX04 AION FOX RIDGE, LLC	1,053.00	08/15/24	21385
15016	08/09/24	GAB02 ELI GABAY	1,102.00	08/15/24	21385
15017	08/09/24	GAT05 GATEHOUSE & COOPERSTOWN APTS	752.00	08/16/24	21385
15018	08/09/24	GIB04 GIBBSBORO REALTY LLC	1,343.00	08/14/24	21385
15019	08/09/24	GRA65 GRACE PROPERTY SOLUTION	596.00		21385
15020	08/09/24	GRE49 GREEN GARDEN APARTMENT, LLC	814.00	08/14/24	21385
15021	08/09/24	GTM01 GTM VILLAGES, LLC	332.00		21385
15022	08/09/24	HOL49 HOLLYBUSH PRESERVATION	939.00		21385
15023	08/09/24	HPA01 HP ALTMAN AUTUMN RIDGE LLC	320.00	08/14/24	21385
15024	08/09/24	HUM05 LEON HUMPHREY	6.00		21385
15025	08/09/24	JEN21 LAWRENCE AND GLENN JENTSCH	950.00		21385
15026	08/09/24	KEL27 BARBARA KELLY	753.00	08/14/24	21385
15027	08/09/24	KRI04 KRIEGMAN & SMITH	982.00		21385
15028	08/09/24	LIN20 LINDENWOLD PH, LP	2,024.00		21385
15029	08/09/24	LUM03 LUMBERTON CAMPUS LP	519.00	08/16/24	21385
15030	08/09/24	NOR05 NORTH FORKLANDING ASSOCIATION	612.00	08/14/24	21385
15031	08/09/24	OAK04 OAK RIDGE APARTMENTS	1,763.00	08/16/24	21385
15032	08/09/24	ROB60 ROBIN HILL APARTMENTS	1,187.00		21385
15033	08/09/24	ROS04 ROSS GROVE, LLC	177.00	08/16/24	21385
15034	08/09/24	SPO10 SPOODLES, LLC	129.00	08/19/24	21385
15035	08/09/24	TAM02 TAMARACK APARTMENTS, LLC	1,652.00	08/16/24	21385
15036	08/09/24	THE36 THE HEATHERS REALTY, LLC	762.00	08/14/24	21385
15037	08/09/24	TUC03 RAYMOND TUCKER	813.00	08/14/24	21385
15038	08/09/24	WAS15 WASHINGTON PARK APTS LLC	781.00	08/16/24	21385
15039	08/09/24	WSA01 WS AFFORDABLE URBAN RENEWAL LL	601.00	08/15/24	21385
15040	08/09/24	ALP05 ALPINE COURT APARTMENTS	1,196.00	08/09/24	21389 Direct Deposit
15041	08/09/24	ARY01 ELIYAHU ARYEH	484.00	08/09/24	21389 Direct Deposit
15042	08/09/24	CAP25 CAPITAL SYSTEMS PROPERTY MGT	2,704.00	08/09/24	21389 Direct Deposit
15043	08/09/24	CED04 CEDAR BROOK NJ, LLC	1,099.00	08/09/24	21389 Direct Deposit
15044	08/09/24	DAV60 DV HAINESPORT URBAN RENEWAL	644.00	08/09/24	21389 Direct Deposit
15045	08/09/24	EME19 EMERALD RIDGE APARTMENTS	1,053.00	08/09/24	21389 Direct Deposit
15046	08/09/24	HYD05 EAST COAST HYDE PARK	1,642.00	08/09/24	21389 Direct Deposit
15047	08/09/24	SPR09 1721 SPRINGDALE URBAN RENEWAL	1,060.00	08/09/24	21389 Direct Deposit
15048	08/09/24	WOO23 WOODBURY APARTMENT	1,008.00	08/09/24	21389 Direct Deposit
15049	08/26/24	LEW18 LEWIS INSEPCTIONS	1,134.00		21408 Direct Deposit
15050	08/26/24	CJS02 CJS SERVICES GROUP, INC.	1,265.00		21409

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	40	0	38,165.50	0.00
Direct Deposit:	11	0	16,104.00	0.00
Total:	51	0	54,269.50	0.00

TD PAYROLL	Payroll	4308903502		
40467	07/30/24	PR-BUFF Brotherhood United Fire Fight	1,692.97	21371 Direct Deposit
40468	07/30/24	PRCAMDEN City of Camden	89,077.53	21371 Direct Deposit
40469	07/30/24	PRNW Nationwide Retirement Solution	5,277.06	21371 Direct Deposit
40492	08/02/24	PRAFLAC- AFLAC - Georgia / New York	4,452.16	21380
40493	08/02/24	PRAFLACN AFLAC, New York	63.00	21380



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD PAYROLL Payroll 4308903502 Continued					
40494	08/02/24	PRCOLINS Colonial Life Insurance	3,209.69		21380
40495	08/02/24	PRCOREBR Corebridge Financial (Valic)	20,574.00		21380
40496	08/02/24	PRCWAPAC CWA Political Action Committee	45.00		21380
40497	08/02/24	PRCWAPRK CWA Local 1014 CWA Parking	651.00		21380
40498	08/02/24	PRCWASPR CWA Local 1014 CWA Supervisors	1,299.80		21380
40499	08/02/24	PRCWASTF CWA Local 1014 CWA Staff	4,902.04		21380
40500	08/02/24	PRF2578 Local #2578	3,143.43		21380
40501	08/02/24	PRF788 Local #788	5,681.34		21380
40502	08/02/24	PRF788H Local #788	2,820.00		21380
40503	08/02/24	PRG-CCSO CAMDEN COUNTY SHERIFF' OFFICE	33.56		21380
40504	08/02/24	PRG-CECL Cece E Canady, Sr	217.60		21380
40505	08/02/24	PRG-FRNK John H Franklin	401.12		21380
40506	08/02/24	PRG-GRMN Charles Gorman	108.38		21380
40507	08/02/24	PRG-LACE DAMON LACEY, SGT AT ARMS	513.20		21380
40508	08/02/24	PRG-NJFS NJ FAMILY SUPPORT PROCES	12,078.55		21380
40509	08/02/24	PRG-TODO FRANK TODORO	589.37		21380
40510	08/02/24	PRGPSCDU PENNSYLVANIA SCDU	489.85		21380
40511	08/02/24	PRMET Metlife	458.19		21380
40512	08/02/24	PRCAMDEN City of Camden	89,121.15		21381 Direct Deposit
40513	08/02/24	PRNW Nationwide Retirement Solution	5,227.06		21381 Direct Deposit
40514	08/16/24	PR-LPFFA Latino Prof Fire Fighters Assn	500.00		21398
40515	08/16/24	PRAFLAC- AFLAC - Georgia / New York	4,452.16		21398
40516	08/16/24	PRAFLACN AFLAC, New York	63.00		21398
40517	08/16/24	PRAFLACX AFLAC	139.77		21398
40518	08/16/24	PRCOLINS Colonial Life Insurance	3,250.49		21398
40519	08/16/24	PRCOREBR Corebridge Financial (Valic)	20,774.00		21398
40520	08/16/24	PRCWAPAC CWA Political Action Committee	45.00		21398
40521	08/16/24	PRCWAPRK CWA Local 1014 CWA Parking	589.00		21398
40522	08/16/24	PRCWASPR CWA Local 1014 CWA Supervisors	2,599.60	08/16/24 VOID	21398 (Reason: Duplicate PO on Chk)
40523	08/16/24	PRCWASTF CWA Local 1014 CWA Staff	4,999.88		21398
40524	08/16/24	PRCWAXRD CWA Local 1014 CWA X-Guard	510.00		21398
40525	08/16/24	PRDCRP DCRP	2,250.01	08/16/24 VOID	21398 (Reason: wire not check)
40526	08/16/24	PRF2578 Local #2578	3,143.43		21398
40527	08/16/24	PRF788 Local #788	5,681.34		21398
40528	08/16/24	PRF788H Local #788	2,820.00		21398
40529	08/16/24	PRG-CCSO CAMDEN COUNTY SHERIFF' OFFICE	33.56		21398
40530	08/16/24	PRG-CECL Cece E Canady, Sr	283.05		21398
40531	08/16/24	PRG-FRNK John H Franklin	484.38		21398
40532	08/16/24	PRG-GRMN Charles Gorman	106.68		21398
40533	08/16/24	PRG-HINE DAWNSHIRR M HINES, SGT	10.00		21398
40534	08/16/24	PRG-NJFS NJ FAMILY SUPPORT PROCES	12,513.34		21398
40535	08/16/24	PRG-TODO FRANK TODORO	683.70		21398
40536	08/16/24	PRGPSCDU PENNSYLVANIA SCDU	489.85		21398
40537	08/16/24	PRMET Metlife	458.19		21398
40538	08/16/24	PRPFIC Police & Fire Insurance Co.	5,939.87		21398
40539	08/16/24	PR-BUFF Brotherhood United Fire Fight	1,827.14		21399 Direct Deposit
40540	08/16/24	PRCAMDEN City of Camden	89,482.52		21399 Direct Deposit
40541	08/16/24	PRNW Nationwide Retirement Solution	5,077.06		21399 Direct Deposit
40542	08/16/24	PRCWASPR CWA Local 1014 CWA Supervisors	1,299.80		21400

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num

TD PAYROLL		Payroll		4308903502 Continued	
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	44	2		131,001.77	4,849.61
Direct Deposit:	8	0		286,782.49	0.00
Total:	52	2		417,784.26	4,849.61

TD T-ESCROW		Trust - Escrow		4308903700	
1827	08/02/24	DEM07	DEMBO, BROWN & BURNS LLP	1,776.00	21375
1828	08/02/24	REM02	REMINGTON & VERNICK ENGINEERS	526.61	21378 Direct Deposit
1829	08/09/24	DEM07	DEMBO, BROWN & BURNS LLP	288.00	21386
1830	08/09/24	REM02	REMINGTON & VERNICK ENGINEERS	40,041.19	21390 Direct Deposit
1831	08/26/24	REM02	REMINGTON & VERNICK ENGINEERS	41,986.59	21413 Direct Deposit

Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0		2,064.00	0.00
Direct Deposit:	3	0		82,554.39	0.00
Total:	5	0		84,618.39	0.00

TD T-TAX LIENS		Trust - Tax Liens		4308903552	
53767	07/29/24	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	3,295.33	21364
53768	07/29/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	11,924.07	21364
53769	07/29/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,919.55	21364
53770	07/29/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	711.25	21364
53771	07/29/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,850.93	21364
53772	07/29/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,370.59	21364
53773	07/29/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,107.44	21364
53774	07/29/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,922.29	21364
53775	07/29/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,265.53	21364
53776	07/29/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,165.53	21364
53777	07/29/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	681.38	21364
53778	07/30/24	LN-50111	Zhixi Zhan	38.67	21370
53779	07/30/24	LN-50190	FIG 20, LLC	294.04	21370
53780	07/30/24	LN-50190	FIG 20, LLC	179.80	21370
53781	07/30/24	LN-50190	FIG 20, LLC	517.56	21370
53782	07/30/24	LN-50190	FIG 20, LLC	409.15	21370
53783	07/30/24	LN-50190	FIG 20, LLC	1,520.00	21370
53784	07/30/24	LN-50190	FIG 20, LLC	1,564.66	21370
53785	07/30/24	LN-50190	FIG 20, LLC	258.08	21370
53786	07/30/24	LN-50190	FIG 20, LLC	694.21	21370
53787	07/30/24	LN-50190	FIG 20, LLC	9,468.63	21370
53788	07/30/24	LN-50190	FIG 20, LLC	2,691.19	21370
53789	07/30/24	LN-50190	FIG 20, LLC	1,363.22	21370
53790	07/30/24	LN-50190	FIG 20, LLC	655.68	21370
53791	07/30/24	LN-50190	FIG 20, LLC	919.20	21370
53792	07/30/24	LN-50190	FIG 20, LLC	244.22	21370
53793	07/30/24	LN-50190	FIG 20, LLC	256.45	21370
53794	07/30/24	LN-50190	FIG 20, LLC	1,985.66	21370
53795	07/30/24	LN-50190	FIG 20, LLC	1,089.34	21370
53796	07/30/24	LN-50197	BENJAMIN FLECK	20,806.54	21370
53797	07/30/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,209.86	21370
53798	07/30/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	462.19	21370
53799	07/30/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	454.50	21370
53800	07/30/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,067.82	21370
53801	07/30/24	LN-50204	PRO CAP 8 FBO Firstrust Bank	752.81	21370

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-TAX	LIENS	Trust - Tax Liens	4308903552	Continued	
53802	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,332.33		21370
53803	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,924.07		21370
53804	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,372.65		21370
53805	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	836.78		21370
53806	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	628.61		21370
53807	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,121.11		21370
53808	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,164.49		21370
53809	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,748.70		21370
53810	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	149.93		21370
53811	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,920.64		21370
53812	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,299.50		21370
53813	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	318.56		21370
53814	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,635.01		21370
53815	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	24,085.18		21370
53816	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	771.35		21370
53817	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	655.62		21370
53818	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,078.32		21370
53819	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	319.44		21370
53820	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	386.38		21370
53821	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,569.95		21370
53822	07/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,811.64		21370
53823	07/30/24	LN-50320 Fundpality 2023 LLC	1,680.71		21370
53824	07/30/24	LN-50320 Fundpality 2023 LLC	5,199.59		21370
53825	08/01/24	LN-50190 FIG 20, LLC	405.71		21373
53826	08/01/24	LN-50190 FIG 20, LLC	256.68		21373
53827	08/01/24	LN-50190 FIG 20, LLC	971.87		21373
53828	08/01/24	LN-50197 BENJAMIN FLECK	45.00		21373
53829	08/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	498.20		21373
53830	08/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,853.42		21373
53831	08/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	351.71		21373
53832	08/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,169.56		21373
53833	08/01/24	LN-50334 6 Star Properties, LLC	8,478.28		21373
53834	08/01/24	LN-50334 6 Star Properties, LLC	8,166.45		21373
53835	08/05/24	LN-50190 FIG 20, LLC	401.46		21379
53836	08/05/24	LN-50190 FIG 20, LLC	11,705.82		21379
53837	08/05/24	LN-50190 FIG 20, LLC	256.77		21379
53838	08/05/24	LN-50190 FIG 20, LLC	803.99		21379
53839	08/05/24	LN-50190 FIG 20, LLC	256.77		21379
53840	08/05/24	LN-50190 FIG 20, LLC	697.49		21379
53841	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,245.11		21379
53842	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	320.37		21379
53843	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,097.53		21379
53844	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	293.72	08/23/24 VOID	21379 (Reason: incorrect payee)
53845	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,245.22		21379
53846	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,321.11		21379
53847	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,292.53		21379
53848	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,589.83		21379
53849	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	18,083.72		21379
53850	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,148.39		21379
53851	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,721.45		21379
53852	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,235.29		21379
53853	08/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,945.91		21379

Check #	Check Date	Vendor	Amount Paid	Reconciled/void	Ref Num
TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued					
53854	08/05/24	LN-50245 Epcot MD LLC	8,361.01		21379
53855	08/05/24	LN-50320 Fundpality 2023 LLC	4,362.46	08/12/24 VOID	21379 (Reason: incorrect amount)
53856	08/05/24	LN-50320 Fundpality 2023 LLC	2,264.06		21379
53857	08/05/24	LN-50320 Fundpality 2023 LLC	2,459.04		21379
53858	08/08/24	LN-11304 CHANGSHENG LU	1,025.21		21383
53859	08/08/24	LN-40190 GREYMORR LLC	4,481.05		21383
53860	08/08/24	LN-50190 FIG 20, LLC	3,154.81		21383
53861	08/08/24	LN-50190 FIG 20, LLC	2,134.60		21383
53862	08/08/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,924.07		21383
53863	08/08/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,336.63		21383
53864	08/08/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,963.87		21383
53865	08/08/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	846.16		21383
53866	08/08/24	LN-50320 Fundpality 2023 LLC	2,246.92		21383
53867	08/12/24	LN-20074 LB-HONEY BADGER,SBMUNI%	8,849.10		21391
53868	08/12/24	LN-20074 LB-HONEY BADGER,SBMUNI%	17,280.72		21391
53869	08/12/24	LN-50190 FIG 20, LLC	4,955.23		21391
53870	08/12/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	17,533.49		21391
53871	08/12/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,142.68		21391
53872	08/12/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,332.37		21391
53873	08/12/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	892.35		21391
53874	08/12/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,310.61		21391
53875	08/12/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,989.24		21391
53876	08/12/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,478.30		21391
53877	08/12/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	676.72		21391
53878	08/12/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	60,896.35		21391
53879	08/12/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,120.40		21391
53880	08/12/24	LN-50320 Fundpality 2023 LLC	1,607.80		21391
53881	08/15/24	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	800.00		21392
53882	08/15/24	LN-40187 TLOA OF NJ LLC	45.00		21392
53883	08/15/24	LN-40190 GREYMORR LLC	55.00		21392
53884	08/15/24	LN-50190 FIG 20, LLC	200.36		21392
53885	08/15/24	LN-50190 FIG 20, LLC	14,372.92		21392
53886	08/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,727.80		21392
53887	08/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,685.22		21392
53888	08/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,727.38		21392
53889	08/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,752.43		21392
53890	08/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,795.75		21392
53891	08/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,537.93		21392
53892	08/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	927.44		21392
53893	08/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,061.46		21392
53894	08/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	561.81		21392
53895	08/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,715.21		21392
53896	08/15/24	LN-50320 Fundpality 2023 LLC	45.00		21392
53897	08/15/24	LN-50320 Fundpality 2023 LLC	45.00		21392
53898	08/19/24	LN-11304 CHANGSHENG LU	1,483.61		21401
53899	08/19/24	LN-31270 BERGEN SQUARE COMMUNITY DEVELO	7,778.39		21401
53900	08/19/24	LN-40289 A. WASHINGTON	2,970.02		21401
53901	08/19/24	LN-50190 FIG 20, LLC	940.50		21401
53902	08/19/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	383.61	08/23/24 VOID	21401 (Reason: incorect payee)
53903	08/19/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,068.40		21401
53904	08/19/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,504.26		21401
53905	08/19/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,639.46		21401

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued					
53906	08/19/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,929.58		21401
53907	08/19/24	LN-50220 Trevor Vaughan	16,215.55		21401
53908	08/19/24	LN-50320 Fundpality 2023 LLC	4,362.46	08/19/24 VOID	21401 (Reason: duplicate payment)
53909	08/20/24	LN-40190 GREYMORR LLC	2,415.25		21403
53910	08/20/24	LN-50190 FIG 20, LLC	559.79		21403
53911	08/20/24	LN-50190 FIG 20, LLC	706.99		21403
53912	08/20/24	LN-50190 FIG 20, LLC	257.96		21403
53913	08/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,869.57		21403
53914	08/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	757.05		21403
53915	08/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,619.71		21403
53916	08/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	434.57		21403
53917	08/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,349.76		21403
53918	08/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,687.04		21403
53919	08/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	10,205.28		21403
53920	08/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	757.68		21403
53921	08/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	714.81		21403
53922	08/20/24	LN-50319 Maisonsaaaj LLC	133.93		21403
53923	08/20/24	LN-50319 Maisonsaaaj LLC	133.93		21403
53924	08/20/24	LN-50319 Maisonsaaaj LLC	133.93		21403
53925	08/20/24	LN-50319 Maisonsaaaj LLC	133.93		21403
53926	08/20/24	LN-50319 Maisonsaaaj LLC	133.93		21403
53927	08/20/24	LN-50320 Fundpality 2023 LLC	2,742.98		21403
53928	08/23/24	LN-20074 LB-HONEY BADGER,SBMUNI%	43.00		21405
53929	08/23/24	LN-40190 GREYMORR LLC	4,054.41		21405
53930	08/23/24	LN-40190 GREYMORR LLC	2,887.24		21405
53931	08/23/24	LN-50190 FIG 20, LLC	393.59		21405
53932	08/23/24	LN-50190 FIG 20, LLC	500.64		21405
53933	08/23/24	LN-50190 FIG 20, LLC	5,450.59		21405
53934	08/23/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,101.82		21405
53935	08/23/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,788.67		21405
53936	08/23/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,811.81		21405
53937	08/23/24	LN-50245 Epcot MD LLC	2,544.43		21405
53938	08/23/24	LN-50320 Fundpality 2023 LLC	4,307.46		21405
53939	08/23/24	LN-50320 Fundpality 2023 LLC	2,594.68		21405
53940	08/23/24	LN-20074 LB-HONEY BADGER,SBMUNI%	43.00		21406
53941	08/23/24	LN-50190 FIG 20, LLC	293.72		21406
53942	08/23/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	383.61		21406

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	172	4	556,488.60	9,402.25
Direct Deposit:	0	0	0.00	0.00
Total:	172	4	556,488.60	9,402.25

TD T-TRUST Trust - Other Trust 4308903635					
3631	08/02/24	NJD20 NJ DEPT OF HLTH & SR SER.	49.80		21376
3632	08/02/24	STA12 NJ DEPT OF LABOR & WORKFORCE D	31,891.40		21376
3633	08/09/24	CON24 CONCENTRA MEDICAL CENTER	3,540.00		21387
3634	08/09/24	DSI02 DSI MEDICAL SERVICES INC.	1,348.50		21387
3635	08/23/24	DSI02 DSI MEDICAL SERVICES INC.	1,014.00		21411

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-TRUST Trust - Other Trust 4308903635 Continued					
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>	<u>Void</u>		
	Checks:	5	37,843.70	0.00	
	Direct Deposit:	0	0.00	0.00	
	Total:	5	37,843.70	0.00	
TD WATER Water (and Sewer) 4308903560					
8870	08/16/24	NJA18 NJ AMERICAN WATER CO	343,794.09		21394
8871	08/16/24	AME80 AMERICAN WATER SERVICES	1,395,499.52		21395 Direct Deposit
8872	08/16/24	APC02 A P CONSTRUCTION INC	51,491.16		21395 Direct Deposit
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>	<u>Void</u>		
	Checks:	1	343,794.09	0.00	
	Direct Deposit:	2	1,446,990.68	0.00	
	Total:	3	1,790,784.77	0.00	
Report Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>	<u>Void</u>		
	Checks:	442	5,093,199.98	14,251.86	
	Direct Deposit:	171	14,356,324.52	0.00	
	Total:	613	19,449,524.50	14,251.86	

*A.P. 8/27/2024*

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	3-01	252,561.51	0.00	0.00	252,561.51
Current Fund	4-01	15,082,150.87	20,144.01	0.00	15,102,294.88
Water Operating Fund	4-05	1,149,093.80	0.00	0.00	1,149,093.80
Sewer Operating Fund	4-07	590,199.81	0.00	0.00	590,199.81
Payroll	4-10	417,784.26	0.00	0.00	417,784.26
Trust Fund - Insurance	4-13	37,793.90	0.00	0.00	37,793.90
Trust Fund - TTL Redemption	4-15	556,488.60	0.00	0.00	556,488.60
Trust Fund - Animal Control	4-32	49.80	0.00	0.00	49.80
Year Total:		<u>17,833,561.04</u>	<u>20,144.01</u>	<u>0.00</u>	<u>17,853,705.05</u>
Capital Fund	C-04	3,660.50	0.00	0.00	3,660.50
Sewer Capital Fund	C-08	51,491.16	0.00	0.00	51,491.16
Year Total:		<u>55,151.66</u>	<u>0.00</u>	<u>0.00</u>	<u>55,151.66</u>
Grant Fund	G-02	1,074,929.58	0.00	0.00	1,074,929.58
Trust Fund - HUD	H-25	128,558.31	0.00	0.00	128,558.31
Total of All Funds:		<u><u>19,344,762.10</u></u>	<u><u>20,144.01</u></u>	<u><u>0.00</u></u>	<u><u>19,364,906.11</u></u>

Project Description	Project No.	Project Total
KIPP Cooper Lanning @ Sumner	0408I866	90.00
CRAMER HILL FAMILY BLK856	0408I905	1,921.48
PSE&G M&R STATION	0408I910	2,555.51
DEV GHANSHYAM, LLC	0408I912	225.00
CAMDEN CHARTER SCHOOL NETWORK	0408I936	24,333.14
NORTHGATE PRESERVATION URBAN	0408I939	3,487.07
1828 REALTY ASSOCIATES, LLC	0408I944	1,940.91
PATRICK J KELLY DRUMS, INC	0408I946	798.22
HOLTEC TECHNOLOGY CENTER, LLC	0408I955	1,160.72
THE COOPER HEALTH SYSTEM	0408I957	7,743.08
HOLCOMB TRANSPORTATION LLC	0408I964	11,243.01
ABLETT VILLAGE PHASE I URBAN	0408P935	6,130.00
1828 REALTY ASSOCIATES, LLC	0408P944	752.50
HADDON PROPERTY GROUP, LLC	0408P945	11,117.50
THE PHOENIX DEVELOPMENT GROUP	0408P948	200.00
ASPIRE PROPERTY GROUP, LLC	0408P949	1,352.50
M&S BROADWAY, LLC	0408P969	1,916.25
NATIONAL ENERGY PARTNERS, LLC	0408P970	2,297.50
THE COOPER HEALTH SYSTEM	0408P971	2,405.00
CONIFER REALTY LLC 1301 HADDON	0408P972	885.00
Spectrum Capital Camden, LLC	14771	80.00
COOPER LANNING KIPP @ SUMNER	14922	1,072.00
CCIA 401 N. DELAWARE AVENUE	14991	368.00
1828 REALTY ASSOCIATES, LLC	16007	256.00
CHERAN ROLLINS & MALCOLM STILL	16358	288.00
Total of All Projects:		<u>84,618.39</u>



C-2



DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

VICTOR G. CARSTARPHEN  
MAYOR

GERALD C. SENESKI  
CHIEF FINANCIAL OFFICER  
TEL: 856-757-7582  
EMAIL: FINANCE@CAMDENNJ.GOV  
WEBSITE: CAMDENNJ.GOV

**MEMORANDUM**

To: Honorable Angel Fuentes, City Council President  
Luis Pastoriza, Municipal Clerk

From: Gerald Seneski, Chief Financial Officer

Date: August 26, 2024

Subject: Payroll Register Summary Communications for Forthcoming City  
Council Meeting- September 10, 2024

MUNICIPAL CLERK'S OFFICE  
CAMDEN, N.J.

2024 AUG 27 PM 2:42

RECEIVED

Attached, please find the Payroll Register Summary for the City of Camden for the pay periods of 8/2/2024 and 8/12/2024 . Detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Final Totals 697 Checks to be Printed 697 Regular 0 Vacation 0 Manual 0 Other 0 Interim 0 Overtime 0 Special 0 Adjustment  
 0 Checks voided since Last Payroll 0 Regular 0 Vacation 0 Manual 0 Other 0 Interim 0 Overtime 0 Special 0 Adjustment

Totals: This Payroll YTD Beg This Payroll Net YTD End  
 Regular Pay: 1,606,476.48 Gross: 25,249,916.09 1,765,465.97 1,765,465.97 27,015,382.06  
 Overtime Pay: 109,529.75 \*Fwt Wages: 21,701,342.37 1,521,005.13 1,521,005.13 23,222,347.50  
 Vacation Pay: 0.00 Soc Sec: 768,245.92 55,579.84 55,579.84 823,825.76  
 Holiday Pay: 0.00 Medicare: 347,910.83 24,392.33 24,392.33 372,303.16  
 Sick Pay: 0.00 Adt] Med Tax: 0.00 0.00 0.00 0.00  
 Special Pay: 770.00 Fwt: 2,296,449.62 156,826.67 156,826.67 2,453,276.29  
 Admin Pay: 0.00 Swt: 999,747.90 69,542.93 69,542.93 1,069,290.83  
 Comp Pay: 0.00 Cwt: 0.00 0.00 0.00 0.00  
 Other Pay: 0.00 Owt: 0.00 0.00 0.00 0.00  
 FLI: 22,689.06 1,584.15 1,584.15 24,273.21  
 SUI: 80,481.90 2,555.01 2,555.01 83,036.91  
 Total Other Tax: 103,170.96 4,139.16 4,139.16 107,310.12  
 Bef Tax Ded: 3,687,423.18 253,286.89 253,286.89 3,940,710.07  
 Aft Tax Ded: 1,628,301.22 93,376.24 93,376.24 1,721,677.46  
 Net: 15,580,707.70 1,108,321.91 1,108,321.91 16,689,029.61

Employer Liability Totals: Soc Sec: 768,245.92 823,825.76  
 Medicare: 347,910.83 372,303.16  
 Owt: 0.00 0.00  
 FLI: 0.00 0.00  
 SUI: 0.00 0.00  
 Total Other Tax: 0.00 0.00  
 Fwt: 0.00 0.00  
 Employer Liability Earning Codes: 5,323,607.57 5,675,588.72  
 Total Employer Liabilities: 6,439,764.32 6,871,717.64  
 Total Gross + Employer Liabilities: 31,689,680.41 2,197,419.29 33,887,099.70

Employee + Employer Soc Sec: 111,159.68  
 Employee + Employer Med: 48,784.66  
 Total Soc Sec, Med + Fwt: 156,826.67  
 Fwt: 316,771.01

NOTE: Ytd Totals include ALL Employees for the Current Payroll Year.

This Payroll Direct Deposit: 997,797.40  
 Payroll Direct Deposit: 997,797.40  
 Deduction Direct Deposit: 0.00  
 Total Direct Deposit: 997,797.40  
 Code 98 Exempt Fwt Wages: 1,432.54  
 Code 98 Exempt Swt Wages: 853.27  
 \*Code 98 Employees are excluded from the Fwt Wages on this Report.

Payroll Register Report by Dept Id/Emp Name for Check Date: 08/02/24

Total Deductions and Earnings:

Code Description	Ded Amt	Earn Amt	Void Checks Ded Amt	Void Checks Earn Amt	Net Totals Ded Amt	Net Totals Earn Amt
E02 SECOND TITLED EMPLOY		5,104.96		0.00		5,104.96
E03 ACTING STATUS		1,325.18		0.00		1,325.18
E05 CLOTHING ALLOWANCE		0.00		0.00		0.00
E06 DOCKING		1,642.60		0.00		1,642.60
E09 ADJUSTMENT		5,298.71		0.00		5,298.71
E10 ON CALL		1,000.00		0.00		1,000.00
E17 Overtime \$		37,603.49		0.00		37,603.49
GEO G - GARN CANADY	108.80		0.00		108.80	
GE1 G - GARN CANDY	108.80		0.00		108.80	
GF0 G - GARN GORMAN	108.38		0.00		108.38	
GG0 G - GARN LACEY	513.20		0.00		513.20	
GH0 G - GARN HINES	0.00		0.00		0.00	
GI0 G - GARN FRANKLIN	401.12		0.00		401.12	
GJ0 G - GARN TODORO	589.37		0.00		589.37	
GK0 G - GARN CC SHERIFF	33.56		0.00		33.56	
GP0 G - SUPPORT - NJ/PA	489.85		0.00		489.85	
GSO G - SUPPORT - NJ	10,619.21		0.00		10,619.21	
GS1 G - SUPPORT - NJ	628.00		0.00		628.00	
GS2 G - SUPPORT - NJ	592.67		0.00		592.67	
GS3 G - SUPPORT - NJ	238.67		0.00		238.67	
HEA CH 78 COST SHARE	89,061.15		0.00		89,061.15	
IMP IMPUTED INCOME		10,258.59		0.00		10,258.59
PD1 DCRP - PENSION	1,788.56		0.00		1,788.56	
PD2 DCRP - BACK DEDUCTION	114.37		0.00		114.37	
PE1 PERS - PENSION	51,998.91		0.00		51,998.91	
PE2 PERS - BACK DEDUCTIONS	1,191.60		0.00		1,191.60	
PE4 PERS - CONTRIBUTORY INSURANCE	3,421.40		0.00		3,421.40	
PE9 PERS - LOAN REPAYMENT	19,372.65		0.00		19,372.65	
PF1 PFRS - PENSION	80,301.96		0.00		80,301.96	
PF2 PFRS - BACK DEDUCTIONS	72.92		0.00		72.92	
PF9 PFRS - LOAN REPAYMENT	29,092.77		0.00		29,092.77	
PTA DEF COMP - NATIONWIDE	4,202.06		0.00		4,202.06	
PTB DEF COMP - NATIONWIDE ROTH	1,025.00		0.00		1,025.00	
PTF DEF COMP - COREBRIDGE	20,302.08		0.00		20,302.08	
PTG DEF COMP - COREBRIDGE ROTH	271.92		0.00		271.92	
PTK DEF COMP - MET LIFE	458.19		0.00		458.19	
PTO Def Comp - Equitable	1,678.51		0.00		1,678.51	
PTP Deferred Comp-Equitable Roth	1,300.00		0.00		1,300.00	

Payroll Register Report by Dept Id/Emp Name for Check Date: 08/02/24

S10	AFLAC PRE-TAX	2,030.56	0.00	2,030.56
S22	AFLAC GEORGIA POST-TAX	2,421.60	0.00	2,421.60
S31	AFLAC NY PRE-TAX	26.94	0.00	26.94
S32	AFLAC NY POST-TAX	36.06	0.00	36.06
S99	AFLAC FSA WAGE WORKS	249.99	0.00	249.99
SC1	SUPP - COLONIAL PRE-TAX	267.28	0.00	267.28
SC2	SUPP - COLONIAL POST-TAX	2,942.41	0.00	2,942.41
UC1	DUES - CWA STAFF	4,902.04	0.00	4,902.04
UC3	DUES - CWA SUPERVISORS	1,299.80	0.00	1,299.80
UC4	DUES - CWA PAC	45.00	0.00	45.00
UC5	DUES - CWA PARKING DEDUCTION	651.00	0.00	651.00
UF1	DUES - FIRE 2578	3,143.43	0.00	3,143.43
UF2	DUES - FIRE 788	5,681.34	0.00	5,681.34
UF5	DUES - FIRE HOUSE FUND	2,820.00	0.00	2,820.00
Z01	MISC - WAGE GARNISHMENT FEE	60.00	0.00	60.00
		<u>346,663.13</u>	<u>0.00</u>	<u>346,663.13</u>
				<u>58,948.33</u>

Employer Liability Codes:	Liability Amt	Void Amt	Net Amt
940 HEALTH BENEFIT EMPLOYER	351,981.15	0.00	351,981.15
	<u>351,981.15</u>	<u>0.00</u>	<u>351,981.15</u>

Break Down of Employees Paid:  
 Total Male: 436  
 Total Female: 261  
 Total Unknown: 0  
 Total Employees: 697

There are NO errors or warnings in this Payroll Register.

Final Totals	786 Checks to be Printed 0 Checks Voided since Last Payroll	785 Regular 0 Regular	0 Vacation 0 Vacation	0 Manual 0 Manual	0 Other 0 Other	0 Interim 0 Interim	0 Overtime 0 Overtime	1 Special 0 Special	0 Adjustment 0 Adjustment
Totals:	This Payroll	YTD Beg	This Payroll	Void	Net	YTD End	This Payroll Direct Deposit		
Regular Pay:	1,625,913.69	27,015,646.22	1,819,466.97	0.00	1,819,466.97	28,835,113.19	Payroll Direct Deposit: 1,003,662.15		
Overtime Pay:	134,361.67	Gross: 23,222,611.66	1,574,547.37	0.00	1,574,547.37	24,797,159.03	Deduction Direct Deposit: 0.00		
Vacation Pay:	0.00	*Fwt Wages: 823,842.14	56,901.07	0.00	56,901.07	880,743.21	Total Direct Deposit: 1,003,662.15		
Holiday Pay:	0.00	Soc Sec: 372,306.99	25,182.00	0.00	25,182.00	397,488.99			
Sick Pay:	0.00	Medicare: 0.00	0.00	0.00	0.00	0.00			
Special Pay:	1,694.00	0.00 Adtl Med Tax: 2,453,276.29	166,265.76	0.00	166,265.76	2,619,542.05	Code 98 Exempt Fwt Wages: 1,432.54		
Admin Pay:	0.00	Fwt: 1,069,294.79	72,405.36	0.00	72,405.36	1,141,700.15	Code 98 Exempt Swt Wages: 853.27		
Comp Pay:	0.00	Swt: 0.00	0.00	0.00	0.00	0.00	*Code 98 Employees are excluded from the Fwt Wages on this Report.		
Other Pay:	0.00	OWT: 0.00	0.00	0.00	0.00	0.00			
		FLI: 24,273.45	1,632.32	0.00	1,632.32	25,905.77			
		SUI: 83,038.03	2,400.91	0.00	2,400.91	85,438.94			
		Total Other Tax: 107,311.48	4,033.23	0.00	4,033.23	111,344.71			
		Bef Tax Ded: 3,940,710.07	254,587.24	0.00	254,587.24	4,195,297.31			
		Aft Tax Ded: 1,732,410.29	104,935.75	0.00	104,935.75	1,837,346.04			
		Net: 16,689,885.82	1,135,156.56	0.00	1,135,156.56	17,825,042.38			
Employer Liability Totals:		Soc Sec: 823,842.14	56,901.07	0.00	56,901.07	880,743.21	Employee + Employer Soc Sec: 113,802.14		
		Medicare: 372,306.99	25,182.00	0.00	25,182.00	397,488.99	Employee + Employer Med: 50,364.00		
		OWT: 0.00	0.00	0.00	0.00	0.00	Fwt: 166,265.76		
		FLI: 0.00	0.00	0.00	0.00	0.00	Total Soc Sec, Med + Fwt: 330,431.90		
		SUI: 0.00	0.00	0.00	0.00	0.00			
		Total Other Tax: 0.00	0.00	0.00	0.00	0.00			
		Fwt: 0.00	0.00	0.00	0.00	0.00			
Employer Liability Earning Codes:		5,675,588.72	352,807.91	0.00	352,807.91	6,028,396.63	NOTE: Ytd Totals include ALL Employees for the Current Payroll Year.		
Total Employer Liabilities:		6,871,737.85	434,890.98	0.00	434,890.98	7,306,628.83			
Total Gross + Employer Liabilities:		33,887,384.07	2,254,357.95	0.00	2,254,357.95	36,141,742.02			

Total Deductions and Earnings:

Code Description	Ded Amt	Earn Amt	Void Checks	Earn Amt	Ded Amt	Net Totals	Earn Amt
E02 SECOND TITLED EMPLOY		5,354.96		0.00			5,354.96
E03 ACTING STATUS		1,028.03		0.00			1,028.03
E05 CLOTHING ALLOWANCE		0.00		0.00			0.00
E06 DOCKING		3,264.89-		0.00			3,264.89-
E09 ADJUSTMENT		4,605.86		0.00			4,605.86
E10 ON CALL		1,000.00		0.00			1,000.00
E14 AUTO ALLOWANCE		525.00		0.00			525.00
E17 Overtime \$		45,457.92		0.00			45,457.92
E19 Vacation Payout		2,520.66		0.00			2,520.66
E20 Comp Payout		270.07		0.00			270.07
GEO G - GARN CANADY	174.25						
GEL G - GARN CANDY	108.80						
GF0 G - GARN GORMAN	106.68						
GG0 G - GARN LACEY	0.00						
GH0 G - GARN HINES	10.00						
GJ0 G - GARN FRANKLIN	484.38						
GJO G - GARN TODORO	683.70						
GK0 G - GARN CC SHERIFF	33.56						
GP0 G - SUPPORT - NJ/PA	489.85						
GS0 G - SUPPORT - NJ	10,819.74						
GS1 G - SUPPORT - NJ	729.60						
GS2 G - SUPPORT - NJ	652.00						
GS3 G - SUPPORT - NJ	232.00						
GS4 G - SUPPORT - NJ	80.00						
HEA CH 78 COST SHARE	89,346.06						
HEB CH 78 COST SHARE BACK ADJUST	80.46						
IMP IMPUTED INCOME		11,100.18		0.00			11,100.18
PD1 DCRP - PENSION	2,034.31						
PD2 DCRP - BACK DEDUCTION	215.70						
PE1 PERS - PENSION	52,810.81						
PE2 PERS - BACK DEDUCTIONS	1,191.59						
PE3 PERS - ARREARS	294.50						
PE4 PERS - CONTRIBUTORY INSURANCE	3,461.25						
PE5 PERS - INSURANCE ARREARS	149.32						
PE9 PERS - LOAN REPAYMENT	19,372.48						
PF1 PERS - PENSION	80,613.48						
PF2 PERS - BACK DEDUCTIONS	72.92						
PF3 PERS - ARREARS	1,813.66						

Payroll Register Report by Dept Id/Emp Name for Check Date: 08/16/24

Code	Description	Liability Amt	Void Amt	Net Amt
P99	PFRS - LOAN REPAYMENT	29,092.77	0.00	29,092.77
PTA	DEF COMP - NATIONWIDE	3,952.06	0.00	3,952.06
PTB	DEF COMP - NATIONWIDE ROTH	1,125.00	0.00	1,125.00
PTF	DEF COMP - COREBRIDGE	20,502.08	0.00	20,502.08
PTG	DEF COMP - COREBRIDGE ROTH	271.92	0.00	271.92
PTK	DEF COMP - MET LIFE	458.19	0.00	458.19
PTO	Def Comp - Equitable	1,193.00	0.00	1,193.00
PTP	Deferred Comp-Equitable Roth	1,300.00	0.00	1,300.00
S10	AFLAC PRE-TAX	2,030.56	0.00	2,030.56
S22	AFLAC GEORGIA POST-TAX	2,421.60	0.00	2,421.60
S31	AFLAC NY PRE-TAX	26.94	0.00	26.94
S32	AFLAC NY POST-TAX	36.06	0.00	36.06
S81	AFLAC XGRD POST-TAX	139.77	0.00	139.77
S99	AFLAC FSA WAGE WORKS	249.99	0.00	249.99
SC1	SUPP - COLONIAL PRE-TAX	267.28	0.00	267.28
SC2	SUPP - COLONIAL POST-TAX	2,983.21	0.00	2,983.21
SF1	SUPP - FIRE INSURANCE	5,939.87	0.00	5,939.87
UC1	DUES - CWA STAFF	4,999.88	0.00	4,999.88
UC2	DUES - CWA X-GRD	510.00	0.00	510.00
UC3	DUES - CWA SUPERVISORS	1,299.80	0.00	1,299.80
UC4	DUES - CWA PAC	45.00	0.00	45.00
UC5	DUES - CWA PARKING DEDUCTION	589.00	0.00	589.00
UF1	DUES - FIRE 2578	3,143.43	0.00	3,143.43
UF2	DUES - FIRE 788	5,681.34	0.00	5,681.34
UF3	DUES - BUFF	1,827.14	0.00	1,827.14
UF4	DUES - LPFFA	500.00	0.00	500.00
UF5	DUES - FIRE HOUSE FUND	2,820.00	0.00	2,820.00
Z01	MISC - WAGE GARNISHMENT FEE	56.00	0.00	56.00
		<u>359,522.99</u>	<u>0.00</u>	<u>359,522.99</u>
		68,597.79	0.00	68,597.79

Employer Liability Codes:

Code Description	Liability Amt	Void Amt	Net Amt
9H0 HEALTH BENEFIT EMPLOYER	352,807.91	0.00	352,807.91
	<u>352,807.91</u>	<u>0.00</u>	<u>352,807.91</u>

Break Down of Employees Paid:  
 Total Male: 473  
 Total Female: 313  
 Total Unknown: 0  
 Total Employees: 786

*S.P.* 8/27/24

*Ordinances 1<sup>st</sup>  
reading*



DB:dh  
09-10-24\*

0-1

**AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED SERVICE OF THE CITY OF CAMDEN ADOPTED DECEMBER 23, 1982 (MC-1917) IS AMENDED AS FOLLOWS: ADDING ASSISTANT DIRECTOR OF INFORMATION TECHNOLOGY**

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. To adjust salary ranges for administrative efficiency and personnel retention/recruitment purposes (**NOTE:** any individual's increase in salary within the to-be-established Salary & Wage ranges must be approved in advance by the State Division of Local Government Services ("DLGS") by Waiver pursuant to the City's current Transitional Aid to Localities Memorandum of Understanding with the DLGS):

SECTION 2. Add the title: **Assistant Director of Information of Technology.**

SECTION 5. The effective date of amendment shall be September 1, 2024.

SECTION 6. Attached hereto and incorporated herein, by way of reference is the list of amending salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 7. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 8. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 9. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

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Date of Introduction: September 10, 2024

The above has been reviewed  
and approved as to form.

  
DANIEL S. BLACKBURN  
City Attorney

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ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

9/1/2024 (Amended V3)

Section I. Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

**Elected Officials**

Mayor	110,000	160,000
Council President	-	36,000
Council Member	-	33,000

Section II. The employees listed in this section shall be entitled to all benefits as set for classified service service except overtime payments.  
The salaries for the following department heads shall be as follows:

**Department Directors and Assistant Department Directors**

Business Administrator	85,000	155,000
City Attorney	80,000	175,000
Department Directors	75,000	150,000

Section III. The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

**City Attorney's Office**

First Assistant City Attorney	75,000	120,000
Counsel to the Mayor/Counsel to City Council	1	100,000
Supervising Litigation Attorney	70,000	110,000
Assistant City Attorney General & Litigation	60,000	110,000
Municipal Prosecutor	60,000	110,000

Section IV. This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining process. These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

**Managerial and/or Confidential Titles**

Assistant Business Administrator	65,000	125,000
Assistant Director of Finance	75,000	110,000
Assistant Director of Information Technology	75,000	175,000
Assistant Director of Public Works	75,000	110,000
Chief Financial Officer	-	179,813
Comptroller	1	120,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	95,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	1	75,000

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Assistant Municipal Clerk	00617	54,829	57,478	63,365	69,712	75,994	78,961	82,045
** Assistant Municipal Clerk*		0	0	0	0	0	0	90,415
** Assistant Municipal Tax Collector	00627@	78,492	82,324	90,840	100,022	109,284	113,578	120,469
** Assistant Payroll Supervisor	00639	57,529	59,681	64,464	69,615	73,704	75,949	78,298
* Assistant Planner	00645	51,672	54,163	59,701	62,593	64,907	67,307	69,812
** Assistant Public Works Superintendent	00671	59,336	62,212	68,600	75,485	82,307	85,526	88,874
** Assistant Purchasing Agent	00673	54,828	57,478	63,365	69,712	75,995	78,961	82,044
Assistant Superintendent of Weights & Measures	00445	44,234	46,353	51,064	56,142	61,060	63,305	65,654
* Assistant Traffic Engineer	00795	71,530	75,016	82,759	91,104	99,257	103,039	106,966
* Assistant Violations Clerk	00806	41,960	43,965	48,422	50,754	52,594	54,504	56,497
* Assistant Zoning Officer (Part Time)	00822@	0	0	0	0	0	0	7,685
* Auditor	00846	59,874	62,777	69,224	72,593	75,311	78,223	81,064
* Building Inspector (ICS)	00924	69,437	72,819	80,331	84,254	87,549	90,978	94,550
* Building Inspector Apprentice	06969	54,806	61,047	0	0	0	0	0
* Building Maintenance Worker	00929	37,523	39,307	43,270	44,929	46,650	48,445	50,309
Building Maintenance Worker Low Pressure License	00933	52,600	55,138	60,778	63,724	66,080	68,533	71,080
* Building Service Worker	00938	34,659	36,301	39,947	41,855	43,338	44,878	46,483
** Building Subcode Official (HHS)	05048	74,820	78,469	86,577	95,317	103,779	107,724	111,835
* Carpenter	00971	51,343	53,819	59,318	62,188	64,488	66,867	69,357
* Carpenters Helper	00974	42,888	44,941	49,500	51,880	53,877	55,964	58,128
* Cashier	00976	45,284	47,456	52,283	54,807	56,800	58,886	61,047
** Chief Accountant	01005	67,215	70,483	77,748	85,574	93,355	96,893	102,578
** Chief Assistant Assessor	01016	58,526	61,361	67,658	74,446	81,305	84,482	87,784
** Chief Clerk	01037	61,387	64,193	70,429	76,968	83,177	85,864	88,663
** Chief Community Relations Specialist	01107	71,519	75,003	82,746	90,350	98,550	102,416	106,441
** Chief Housing Inspector	01139	64,342	67,467	74,411	81,897	89,311	92,813	96,454
** Chief Landscape Architect	01150	64,342	67,467	74,411	81,897	89,311	92,813	96,454
** Chief License Inspector	01153	63,540	66,625	73,480	80,865	88,068	91,403	94,871
** Chief Sanitation Inspector	01209	51,038	53,498	58,974	64,859	70,530	73,278	76,135
Claims Examiner Workmens Compensation	01241	50,475	52,750	57,802	63,259	67,670	71,716	85,084
* Clerk 1	01245	33,345	34,923	38,422	40,255	41,670	43,154	44,681
* Clerk 2	03247	36,840	38,589	42,476	44,511	46,102	47,749	49,475
* Clerk 3	02773	41,291	43,265	47,649	49,941	51,743	53,626	55,575
Clerk 3 (Principal Personnel Clerk)	02773	58,094	60,908	64,345	66,845	69,445	72,152	74,964
** Clerk 4	03859	41,200	43,168	47,542	52,255	56,800	58,886	61,047
* Clerk Stenographer 1	01260	37,319	39,094	43,035	45,094	46,709	48,387	50,136
* Clerk Stenographer 2	03253	39,316	41,189	45,355	47,531	49,238	51,018	52,868
* Clerk Stenographer 3	02777	43,296	45,368	49,974	52,381	54,284	56,264	58,321
** Clerk Stenographer 4	03862@	43,318	45,391	50,000	54,965	59,582	61,886	64,295
* Clerk Transcriber	01266	36,670	38,412	42,281	44,300	46,000	47,767	49,604
* Clerk Typist 1, Evidence Handling	23239	37,901	39,702	43,710	45,802	47,392	49,096	50,867
* Code Enforcement Officer	01285	51,993	54,501	57,133	59,897	62,801	65,849	69,050
* Community Organization Specialist	01303	39,622	41,512	45,708	47,904	49,074	50,849	52,686
* Community Service Aide	01313	34,513	36,146	39,775	41,674	43,221	44,878	46,483
* Community Service Worker	01319	37,046	38,806	42,718	44,763	46,357	48,023	49,752
* Community Youth Worker	01321	46,951	49,229	51,598	54,062	55,344	56,650	57,983
* Complaint Investigator	01324	42,627	44,666	49,198	51,567	53,440	55,384	57,414
* Computer Service Technician	07605	55,121	57,786	63,715	66,802	69,240	71,935	74,739
** Construction Official	05045	89,238	92,666	102,658	108,706	112,982	117,428	122,050
* Contract Administrator 1	51254	68,201	71,519	78,894	86,842	94,861	98,579	104,544
* Contract Compliance Representative	04883	64,847	70,578	74,829	81,081	83,736	86,508	90,743
** Coodinator for Federal & State Aid	01355	69,898	73,302	80,864	89,010	97,243	101,062	105,031

9/1/24 (Amended V3)

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Interviewer, Courts, Bilingual Spanish & English	07573	47,975	50,282	55,410	58,086	60,303	62,527	64,840
* Investigator A.B.C.	02175	0	0	0	0	0	0	11,384
* Investigator Public Works	05217	55,068	57,730	63,646	66,732	69,203	71,979	74,659
* Job Developer	02217	74,925	78,672	86,539	90,866	94,500	98,280	102,212
* Keyboarding Clerk 1	01268	34,342	35,967	39,579	41,461	42,928	44,460	46,049
* Keyboarding Clerk 2	03256@	37,900	39,703	43,709	45,801	47,392	49,096	50,867
* Keyboarding Clerk 3	02781	42,348	44,373	48,875	51,228	53,039	54,971	56,971
** Keyboarding Clerk 4	03864@	43,657	45,672	50,151	53,482	56,094	60,229	62,447
* Laborer 1	02248	39,845	41,745	45,969	48,172	49,910	51,711	53,593
* Laborer 1 (Laborer Heavy)	02248	41,700	43,693	48,123	50,433	52,263	54,158	56,142
* Laborer 2	06634	44,492	46,494	48,586	50,773	53,057	55,445	57,940
** Laborer 3	06633	49,637	52,026	57,338	63,059	68,735	71,405	74,187
* Landscape Architect	02756@	49,116	51,481	56,733	59,475	61,753	64,129	66,601
* Legal Secretary	07675	54,782	56,973	59,252	61,622	64,087	66,650	69,316
* Legal Stenographer	02279	41,291	43,265	47,649	49,941	51,743	53,626	55,575
* License Inspector	02292	51,249	53,721	59,211	62,082	64,225	66,586	69,050
* License Inspector Bil. In S&E	05785	51,249	53,721	59,211	62,082	64,225	66,586	69,050
* Loan Advisor	05136	43,081	45,142	49,723	52,117	54,090	56,146	58,287
* Mail Clerk	02320	45,119	47,281	52,089	54,606	56,594	58,671	60,838
* Maintenance Repairer	02328	41,975	43,981	48,441	50,769	52,620	54,536	56,530
** Maintenance Superintendent	02384	71,519	75,003	82,746	90,350	98,550	102,416	106,441
** Maintenance Supervisor, Grounds	06731	49,637	52,026	57,338	63,059	68,735	71,405	74,187
* Maintenance Worker 1, Grounds	01940	39,411	41,290	45,466	47,647	49,426	51,213	53,070
Management Information Systems Specialist	04354	96,571	101,242	111,169	117,835	123,888	128,596	133,567
** Management Assistant	56492	77,977	80,813	82,726	85,207	87,764	90,396	93,109
** Material Management Coordinator	05702	61,330	64,305	70,916	74,371	77,272	80,288	83,427
* Mechanic	02434	47,410	49,686	54,752	57,399	59,506	61,687	63,972
* Mechanic (Diesel)	02440	49,347	51,722	57,002	59,759	61,960	64,249	66,627
* Mechanic Fire Apparatus	02441	49,735	52,132	57,452	60,233	62,456	64,763	67,166
* Mechanic's Helper	02456@	41,700	43,693	48,123	49,019	50,794	52,634	54,561
* Mechanical Repairer Light Equipment	02451@	41,204	43,053	44,995	47,020	49,136	51,347	53,658
* Motor Broom Driver	05565	43,919	46,022	50,699	53,143	55,085	57,093	59,183
** Municipal Court Administrator	07795	83,130	87,152	95,697	101,436	106,645	110,698	114,977
* Municipal Court Attendant	02524	0	0	0	0	0	0	60,149
* Network Administrator 1	10107	83,160	87,317	96,049	100,851	104,887	109,082	113,445
* Network Administrator 2	10108	89,902	94,398	103,838	109,029	113,391	117,927	122,643
* Omnibus Operator	05594	38,857	40,707	44,819	46,541	48,327	50,185	52,121
* Paralegal Specialist	02593	66,714	69,383	72,158	75,041	81,300	84,422	87,669
* Parking Enforcement Officer	07305	41,836	43,839	48,281	50,605	52,436	54,347	56,332
* Payroll Clerk	02634	36,388	38,117	41,957	43,955	45,473	47,104	48,795
** Payroll Supervisor	02636	68,327	71,587	78,832	86,640	94,382	98,028	101,828
* Personnel Aide	02685	58,737	61,087	63,530	66,071	68,714	71,463	74,321
* Personnel Assistant	02648@	75,721	79,829	85,330	88,045	92,153	96,261	100,373
* Planning Aide	02685	39,063	40,923	45,060	47,219	48,988	50,829	52,751
** Planning Director	02686	90,888	95,287	104,629	110,902	116,598	121,029	125,709
* Plumbing Inspector (ICS)	02704	69,437	72,819	80,331	84,254	87,549	90,978	94,550
** Plumbing Subcode Official (HHS)	05056	74,820	78,469	86,577	95,317	103,779	107,724	111,835
* Principal Account Clerk	02755	41,960	43,965	48,422	50,754	52,594	54,504	56,497
* Principal Account Clerk (Typing)		42,924	44,980	49,542	51,930	53,884	55,845	57,901
* Principal Cashier	02771	51,078	53,540	59,010	61,871	64,189	66,560	69,032
* Principal Clerk Transcriber	02779	42,638	44,677	49,211	51,579	53,571	55,637	57,793
* Principal Community Organization Specialist	02785@	45,417	47,596	52,436	54,969	57,057	59,242	61,512

9/1/24 (Amended V3)

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Senior Building Maintenance Worker	03227	39,535	41,419	45,614	47,798	49,522	51,428	53,413
** Senior Budget Examiner	03223	85,209	89,332	98,090	103,971	109,312	113,465	117,851
Senior Building Maintenance Worker								
* Low Pressure License	03228	55,138	57,802	63,733	66,822	69,258	72,447	74,759
* Senior Cashier	03236	47,862	50,164	55,277	57,948	60,073	62,285	64,595
* Senior Clerk Transcriber	03255	38,662	40,502	44,593	46,732	48,527	50,397	52,337
* Senior Community Relations Specialist	03265@	48,458	50,789	55,969	58,673	60,838	63,083	65,406
* Senior Community Service Worker	03269@	43,081	45,142	49,723	52,117	54,090	56,146	58,287
** Senior Computer Service Technician	07691	61,334	64,309	71,181	74,646	77,558	80,588	83,737
* Senior Data Control Clerk	03294	42,026	44,036	48,500	50,834	52,662	54,575	56,572
* Senior Data Processing Programmer	03295	57,979	60,785	64,216	65,441	67,984	70,630	73,382
* Senior Electrician	03308	56,313	59,038	65,089	67,620	70,251	72,986	75,833
** Senior Engineer	03314	92,120	96,289	95,422	111,485	115,734	122,678	127,462
* Senior Engineering Aide	03320	46,665	48,905	53,884	56,483	58,553	60,712	62,946
* Senior Gardener	03341	37,046	38,806	42,718	44,763	46,357	48,023	49,752
* Senior Historic Preservation Specialist	15680	62,952	66,006	72,797	76,345	79,327	82,303	85,408
* Senior Housing Inspector	03368	60,895	63,909	66,948	70,204	72,937	75,781	78,738
* Senior Landscape Architect	04407	56,235	58,956	64,998	68,158	70,689	73,327	76,073
* Senior Legal Stenographer	03405	45,632	47,820	52,687	55,227	57,363	59,581	61,895
* Senior Mail Clerk	20433	52,935	55,053	57,255	59,545	61,927	64,404	66,980
* Senior Maintenance Repairer	03425	46,020	48,230	53,139	55,705	57,742	59,856	62,064
* Senior Mechanic	03459	49,735	52,132	57,452	60,233	62,456	64,763	67,166
* Senior Mechanic (Diesel)	04561	51,681	54,174	59,712	62,600	64,914	67,318	69,823
* Senior Payroll Clerk	03496	40,357	42,285	46,563	48,801	50,526	52,365	54,265
** Senior Personnel Assistant	04982	96,621	101,153	105,715	110,263	114,809	119,357	123,907
* Senior Planner Economic Dev.	04569	56,235	58,956	64,998	68,158	70,689	73,327	76,073
* Senior Planning Aide	03512	42,062	44,074	48,542	50,882	52,738	54,653	56,643
Senior Program Development Specialist								
* Community Service	06931	62,952	66,006	72,797	76,345	79,327	82,303	85,408
* Senior Program Monitor	05399	69,213	72,582	80,067	83,978	87,148	90,437	93,870
* Senior Public Works Inspector	03539	55,068	57,730	63,646	66,732	69,203	71,979	74,659
* Senior Purchasing Assistant	03547	40,357	42,285	46,563	48,801	50,526	52,365	54,265
* Senior Sanitation Inspector	03572	56,840	59,594	65,704	67,219	69,410	71,978	74,659
* Senior Security Guard	06257	45,243	47,053	48,935	50,893	52,928	55,046	57,247
* Senior Storekeeper	03600	51,643	54,134	59,666	62,558	64,869	67,274	69,774
* Senior Traffic Maintenance Worker	03625	51,593	53,915	56,341	58,877	61,526	64,294	67,185
* Senior Traffic Signal Electrician	03626	56,313	59,038	65,089	67,620	70,251	72,986	75,833
** Senior Training Technician	05614	61,334	64,309	71,181	74,646	77,558	80,588	83,737
* Senior Youth Group Worker	03657	60,640	63,066	65,589	68,212	70,941	73,778	76,730
* Signal Systems Technician 1	03714	58,491	60,830	63,263	65,794	68,425	71,163	74,008
* Signal Systems Technician 2	03589	60,755	63,187	65,713	68,343	71,076	73,919	76,876
* Social Service Assistant	04623	39,103	40,969	45,107	47,272	48,968	50,736	52,576
* Storekeeper	03779	45,131	47,297	52,106	54,619	56,609	58,695	60,847
* Storekeeper Automotive	03781	47,567	49,854	54,934	57,591	59,703	61,897	64,183
* Substance Abuse Counselor 1	63114	60,439	63,367	69,880	73,280	76,018	78,870	81,835
** Superintendent of Recreation	03834@	71,519	75,003	82,746	90,350	98,550	102,416	106,441
** Superintendent of Weights & Measures	01428	69,490	72,872	80,389	87,772	95,732	99,487	103,395
** Supervising Account Clerk	03848	44,885	47,037	51,820	56,971	61,060	63,305	65,654
** Supervising Administrative Analyst	03850@	76,629	80,368	88,677	96,720	105,507	109,652	113,969
** Supervising Animal Control Officer	05999	78,492	82,064	85,636	89,208	92,779	96,351	99,931

9/1/24 (Amended V3)

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Youth Group Worker Bil. In S&E	04334	56,951	59,229	61,598	64,062	65,344	66,650	67,983
* Youth Services Counselor	04336	61,942	64,420	66,997	69,677	72,464	75,362	78,377
* Zoning Officer (Part Time)	04338	0	0	0	0	0	0	8,478

9/1/24 (Amended V3)

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: SEPTEMBER 10, 2024

TO: Timothy J. Cunningham, Esq.

DATE: August 23, 2024

FROM: Sachina Evans

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Ordinance further amending and supplementing an ordinance fixing the salary ranges to be paid to certain officers and employees in the classified service of the City of Camden adopted December 23, 1982 (MC-1917) is amended as follows:

- Adding Assistant Director of Information of Technology

BRIEF DESCRIPTION:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): 4-01-S1-425-101

AMOUNT:

Table with 2 columns: Date, Signature. Rows for approvals by Relevant Director, Grants Management, Finance Director, Purchasing Agent, Business Administrator, and City Attorney.

Table with 2 columns: (Name) Please Print, (Extension #). Rows for Prepared By and Contact Person, both Sachina Evans.

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Timothy J. Cunningham, Esq., Business Administrator

**TITLE OF ORDINANCE/RESOLUTION:** Ordinance further amending and supplementing an ordinance fixing the salary ranges to be paid to certain officers and employees in the classified service of the City of Camden adopted December 23, 1982 (MC-1917).

Point of Contact:	<u>Sachina Evans</u>	<u>Admin./Personnel</u>	<u>X7217</u>	
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

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Signature Date

Attachments (list and attach all available): n/a

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

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Signature Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Ordinance further amending and supplementing an ordinance fixing the salary ranges to be paid to certain officers and employees in the classified service of the City of Camden adopted December 23, 1982 (MC-1917).

**FACTS/BACKGROUND:**

- Adding the title and setting the salary range for **ASSISTANT DIRECTOR OF INFORMATION OF TECHNOLOGY**.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** n/a

**IMPACT STATEMENT:** n/a

- What will happen if the City Council approves this legislation? or,
- What changes and by how much if the City Council approves this proposal?
- Why Should the City Council approve this legislation?
- What will happen if the City Council does not approve this legislation?

**SUBJECT MATTER EXPERTS/ADVOCATES:** n/a

- Name, Organization 1.
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

**Prepared by:**

Sachina Evans

x7217

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Name

Phone/Email

02

DB:dh  
09-10-24

**ORDINANCE AMENDING SECTION 840-31 OF THE CAMDEN CITY CODE  
AMENDING RATES TO BE CHARGED FOR PRIVATE FIRE SERVICE PIPING  
AND HYDRANTS ON PROPERTIES IN THE CITY OF CAMDEN**

**WHEREAS**, on June September 5, 2023, Ordinance MC-5063A was adopted which amended Title VII, "Utilities", Chapter 700 and Article II, "Water Service Provisions and Rates"; and

**WHEREAS**, Ordinance MC-5063A, failed to adjust the rates found in Section 840-31 of the Camden Code which are charged for private fire service piping and hydrants on properties; and

**WHEREAS**, the City Council of the City of Camden now seeks to amend Section 840-31 of the Camden Code to adjust the rates therein by increasing these rates by three percent (3%) per quarter; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden, that Chapter Section 840-31 is hereby amended as follows:

**§ 840-31 Permit required; rates charged.**

A. Same.

B. In cases where the property owner constructs and maintains private fire service piping and hydrants on his property, there shall be one charge for fire service according to the nominal pipe size or the meter size entering the property. If there are fire hydrants and pipes installed and maintained by the City, each hydrant shall be considered a separate service and billed to the property owner according to the spur size leading to each hydrant. The schedule of charges for private fire service protection shall be as follows:

METER SIZE (inches)	Quarterly Charge
5/8	\$10.30
3/4	\$25.75
1	\$51.50
1 1/2	\$77.25
2	\$92.70
3	\$206
4	\$339.90
6	\$669.50
8	\$1,091.80
10	\$1,390.50
12	\$1,678.90

**BE IT FURTHER ORDAINED** that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**BE IT FURTHER ORDAINED** that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

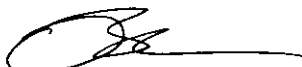
**BE IT FURTHER ORDAINED** that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

**BE IT FURTHER ORDAINED** that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

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Date of Introduction: September 10, 2024

The above has been reviewed  
and approved as to form.



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DANIEL S. BLACKBURN  
City Attorney

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ANGEL FUENTES  
President City Council

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VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

DB:dh  
09-10-24

**ORDINANCE APPROVING AN APPLICATION FOR EXEMPTION AND EXECUTION  
OF A FINANCIAL AGREEMENT BETWEEN THE CITY OF CAMDEN AND  
ALFRED CRAMER URBAN RENEWAL, LLC, PURSUANT TO N.J.S.A.  
40A:20-1 ET SEQ.**

**WHEREAS**, Alfred Cramer Urban Renewal LLC, a New Jersey limited liability company (hereinafter referred to as the "Sponsor") has or will own the land comprising Block 818, Lots 14,16,17,30,31,48,49,51,53,57,59; and Block 814, Lot 2 on the official Tax Map of the City of Camden and more particularly described in Exhibit "A" hereto (the "Property") from the City of Camden Housing Authority; and

**WHEREAS**, Sponsor proposes to construct two new affordable rental communities consisting of a total of 73 affordable housing units (hereinafter referred to as the "the Project") pursuant to the provisions of the New Jersey Long Term Exemption Law, (N.J.S.A. 40A:20-1 et seq.) (hereinafter referred to as the "Act") in the Cramer Hill neighborhood within the City of Camden (hereinafter referred to as the "Municipality"); and

**WHEREAS**, in order to implement the development, financing, rehabilitation, preservation, operation and management of the Project, the Sponsor received Low Income Housing Tax Credits from the New Jersey Housing Mortgage Finance Agency which will provide the required equity to allow this US HUD CHOICE Neighborhoods Implementation neighborhood revitalization project to proceed; and

**WHEREAS**, in accordance with the Act, Sponsor has submitted a written application ("Application") to the City for approval of a tax exemption for the land and improvements to be constructed on the Property; and

**WHEREAS**, City Council has heretofore determined that there is a need for affordable housing in the Cramer Hill neighborhood and that such housing will be beneficial to the City of Camden; and

**WHEREAS**, City Council finds and determines that Sponsor will not be able to proceed with the Project without the tax exemption because the Project would not be financially feasible; and

**WHEREAS**, the Acts permits a municipality to enter into a financial agreement exempting real property from taxation and accepting payment in lieu of taxes where the project meets an affordable housing need; and

**WHEREAS**, the Sponsor, has presented to City Council a revenue projection for the Project which sets forth the anticipated revenue to be received by the Sponsor from the operation of the Project as estimated by the Sponsor, a copy of which is attached hereto and made a part hereof as Exhibit "B"; now therefore

**BE IT ORDAINED**, by the City Council of the City of Camden as follows:

**SECTION 1.** The Council finds and determines that the proposed Project will meet or meets an existing housing need.

**SECTION 2.** The Council finds and determines that Sponsor will not be able to proceed with the Project without the tax exemption because the Project will not be financially feasible.

**SECTION 3.** The Council does hereby adopt the within Ordinance and makes the determinations and findings contained herein by virtue of, pursuant to, and in the conformity with the provisions of the Long Term Tax Exemption Law, N.J.S.A. 40A:20-1.

**SECTION 4.** The Council does hereby approve Sponsor's application for tax exemption pursuant to the Long Term Tax Exemption Law.

**SECTION 5.** The Council does hereby adopt the within Ordinance with the further intent and purpose that from the date that the Project obtains its Certificate of Occupancy, the land and improvements of the Project will be exempt from real property taxation for a period of thirty (30) years as provided in the Act, provided that payments in lieu of taxes for municipal services supplied to the Project in the amount of five (5%) percent of the Gross Shelter Rents are made to the City of Camden as more particularly set forth the Financial Agreement attached hereto as Exhibit "C".

**SECTION 6.** The Council hereby authorizes and directs the Mayor of the City of Camden to execute, on behalf of the City of Camden the Financial Agreement in substantially the form annexed hereto as Exhibit "C" upon the review and approval of the City Attorney.

**SECTION 7.** The Council understands and agrees that the revenue projections set forth in Exhibit "B" are estimates and that the actual payments in lieu of taxes to be paid by the Sponsor to the City of Camden shall be determined pursuant to the Financial Agreement executed between the Sponsor and the City of Camden.


**SECTION 8.** This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

**BE IT FURTHER ORDAINED,** that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

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ANGEL FUENTES  
President, City Council

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VICTOR CARSTARPHEN  
Mayor

# Alfred Cramer Urban Renewal, LLC

CITY OF CAMDEN  
TAX ABATEMENT APPLICATION



**SUBMITTED BY:**

ALFRED CRAMER URBAN RENEWAL LLC  
THE HOUSING AUTHORITY OF THE CITY OF CAMDEN &  
MICHAELS DEVELOPMENT COMPANY  
2 COOPER STREET  
CAMDEN, NEW JERSEY 08001  
NICHOLAS J. CANGELOSI  
[NCangelosi@TMO.com](mailto:NCangelosi@TMO.com)  
(856) 355-1573





April 29, 2024

Dr, Edward Williams, Director  
Department of Planning and Zoning  
City of Camden  
520 Market Street  
City Hall, Suite 224  
Camden, NJ 08101

RE: Alfred Cramer (Ablett Village Phase IV)  
Seventy-Three (73) Rental Homes  
CHOICE Neighborhood Implementation Program

Dear Dr. Williams:

Enclosed please find the following Tax Abatement Application. We are excited to work with you and the City on this transformation effort within the Cramer Hill Neighborhoods utilizing the resources afforded to the city under the CHOICE Neighborhoods program

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "N. Cangelosi", written over a horizontal line.

Nicholas J. Cangelosi  
Vice President  
Michaels Development Company

THE Michaels ORGANIZATION

DEVELOPMENT | MANAGEMENT | CONSTRUCTION | FINANCE  
PO Box 90708, Camden, NJ 08101 | 856 595 0500 | [www.TMO.com](http://www.TMO.com)

**Table of Contents:**

1. Application under the Long-Term Tax Exemption Law
2. Tax Abetment Worksheet

Attachments

- a. Narrative
- b. List of Block & Lots
- c. Legal Description (Forthcoming)
- d. Site Plans (Forthcoming)
- e. Estimated Cost Statement for Propose Project from Qualified Architect
- f. Development Budget
- g. Operational Budget
- h. Projected Income & Expense Statement
- i. Fiscal Plan
- j. Fiscal Impact Analysis
- k. Proposed Financial Agreement
- l. Certificate of Incorporation
- m. Copy of Good Standing Certificate
- n. Certified copy of resolution authorizing application, execution of Financial Agreement, designating authorized signatories

APPLICATION UNDER THE LONG-TERM TAX EXEMPTION LAW

Alfred Cramer Urban Renewal LLC

April 26, 2024

To: Mayor Vic Carstarphen,  
City of Camden  
City Hall, 4<sup>th</sup> Floor  
P.O. Box 95120  
Camden, NJ 08101-5120

Dear Sir or Madam:

Alfred Cramer Urban Renewal LLC an Urban Renewal Entity, (the "Applicant") does hereby make application for approval under the provisions of the NJ Long Term Tax Exemption for a project more particularly described hereunder:

1. General Description of the Project and the Applicant

- Proposed improvements

**The Applicant is working in partnership with The Housing Authority of the City of Camden and various other stakeholders to promote a City of Camden lead initiative to revitalize areas of the Cramer Hill Neighborhood under US HUD's CHOICE Neighborhoods funding initiative. This program centrally focuses on three (3) major elements of community revitalization, (i) Housing, (ii) People and (iii) Neighborhood to promote holistic change that fundamentally improves neighborhoods and the quality of life for current residents.**

**This particular housing redevelopment effort will transform three (3) vacant and underutilized blocks into beautiful, energy efficient homes for families of moderate income. The Michaels Organization and the Housing Authority of the City of Camden will utilize the US HUD Rental Assistance Demonstration program to leverage tax credit equity, permanent debt, US HUD Choice Neighborhoods Loan, NJHMFA Urban Preservation Program Funds, City Funds and Housing Authority capital to effectuate material improvements to this existing neighborhood.**

- Size of site

**73 apartment homes**

- Address

**Various**

- Block & Lot  
     **Various – See Attached**
- Statement that the undertaking conforms to all applicable municipal ordinances  
     **The redevelopment effort will make application to conform with all applicable municipal ordinances.**
- Statement that the project in accord with the redevelopment plan and master plan of the City  
     **This redevelopment project will make application to be consistent with the redevelopment plan and the master plan of the City.**
- Anticipated construction schedule  
     **April 1, 2025 through July 1, 2026.**
- How applicant is organized  
     **Urban Renewal Entity / Limited Liability Company**
- When applicant was organized  
     **6/8/2022**
- Description of applicant's experience  
     **The applicant is an affiliate of The Michaels Organization which is among the leading private sector affordable housing owners and developers in the nation. From small scale properties to massive neighborhood transformations, Michaels Development has created high-quality, environmentally conscious and financially successful communities that offer affordable housing opportunities to more than 145,000 residents in 36 states, Washington, D.C., and the U.S. Virgin Islands.**
- Benefits of project to the City of Camden  
     **Significant investment to support the transformation of blighted and dilapidated public housing in the Cramer Hill Neighborhood.**
- Why the tax exemption is necessary for the project.  
     **To secure project financing from New Jersey Housing and Mortgage Finance Agency and various other capital and debt providers.**

2. Legal Description

- Land description of Project site

**Forthcoming**

- Copy of architectural and site plans (sealed by New Jersey licensed engineer)

**Attached**

3. Project Costs.

- Statement prepared by qualified architect or engineer of the estimated cost of the proposed project in detail required, including the estimated cost of each unit to be undertaken.
- Include development budget
- Include projected operational budget
- Include projected income & expense statement

**Attached**

4. Source of Equity Funds.

- Describe amount, source and method of money to be subscribed through the investment of private capital, setting forth the amount of stock or other securities to be issued therefor or the extent of capital invested and the proprietary or ownership interest obtained in consideration therefor.

**The project includes a capital stack that permits the Sponsor the ability to apply for financing at New Jersey Housing and Mortgage Finance Agency. The project includes;**

- **Construction Loan from TD Bank;**
- **NJHMFA Permanent Mortgage;**
- **Low Income Housing Tax Credit Equity syndicated by Berkadia Affordable Tax Credit Solutions;**
- **US HUD Choice Neighborhoods Implementation Loan;**
- **NJHMFA Urban Preservation Program Funds (UPP); and**
- **Deferred Developer Fee.**

5. Fiscal Plan

- Fiscal plan for the project outlining a schedule of annual gross revenue, the estimated expenditure for operation and maintenance, payments for interest, amortization of debt and reserves, and payments to the municipality to be made pursuant to a financial agreement to be entered into with the City.

**Attached**

- Fiscal Impact Analysis, i.e. an analysis of the costs and benefits of the proposed project.

**Attached**

6. Proposed Financial Agreement

- Copy of proposed financial agreement.

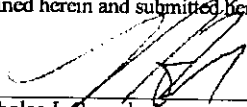
**Attached**

7. Organizational Documents

- Copy of Certificate of Incorporation
- Copy of Good Standing Certificate
- Certified copy of resolution authorizing application, execution of financial agreement, designating authorized signatories.

**Attached**

I Nicholas J. Cangelosi, Vice President of The Michaels Development Company do hereby certify that the facts and data contained herein and submitted herewith are true and accurate.

  
\_\_\_\_\_  
Nicholas J. Cangelosi

TAX ABATEMENT WORKSHEET

Name of Project: Alfred Cramer

Address of Project: State Street & 16<sup>th</sup> Street

Sponsor: Alfred Cramer Urban Renewal LLC

Type of Project: Affordable / New Construction

Statutory Authority for Exemption: N.J.S.A. 40A:20-1 ET. SEQ.

Type of Exemption requested: Long Term Tax Exemption Law

Length of Exemption: Thirty Years

Calculation of PILOT payment:  
(does income include subsidy income?)

Yes

Projected Annual Gross Revenue	\$1,317,840
Proforma Vacancy at 5%	(\$87,408)
Projected Annual Utility Costs	(\$96,775)
Project Revenues	\$1,133,657
Payment in Lieu Percentage	5.00%
<b>Annual Projected Payment in Lieu Amount</b>	<b>\$57,817</b>

New Jersey Housing and Mortgage Finance Agency analysis of PILOT payments relative to their competitive point system for the award of Low-Income Housing Tax Credits specifically review *NET* payment to the municipality and tie break as it relates to the amount of the tax credits a job will require. The current properties do not generate any taxes for the City of Camden. Higher taxes require HACC and its development partner to request more tax credit financing thus deeming the request for credits less competitive.

Yes, income includes subsidy.

What percentage of income is to be paid? The Sponsor will pay 5% in year 1 – 10 and 5.00% thereafter.

Will PILOT increase after 20 years? The PILOT percentage will remain at 5% from years 10 through 30.

Define Gross Income: Total Annual Income (inclusive of tenant paid rent, rental subsidies, laundry fees, parking fees, late fees and all other fees) less utilities

Vacancy Allowance: Shall be the lesser of the actual vacancy or 5% notwithstanding any and all issues relative to force majeure, certain delays from 3<sup>rd</sup> parties reviewing resident files and providing qualified residents to the project, delayed construction schedule, and deficiencies related to the design or construction of the property that results in prolonged vacancy levels.

Where notices should be sent?

Nicholas Cangelosi  
Vice President  
Alfred Cramer Urban Renewal LLC  
P.O. Box 90708  
Camden, NJ 08101  
P. (856) 355-1573  
ncangelosi@TMO.com

Specific Terms to be Agreed to at Meeting:

Date: \_\_\_\_\_

[Attach copy of attendance sheet]



ATTACHMENTS

Alfred Cramer (Ablett Village Phase IV) Narrative

The Alfred Cramer redevelopment effort by the Housing Authority of the City of Camden and their development partner, The Michaels Organization, represents the new construction of seventy-three (73) new rental homes on two (2) strategic sites within the Cramer Hill Neighborhood. Representing the fifth and final phase of the Cramer Hill/Ablett Village US HUD Choice Neighborhood Transformation plan, this community will continue to incorporate and promote the goals and objectives of a three-year community engagement effort to revitalize the city's oldest public housing community.

As planned, the development will include seventy-three (73) total townhomes over flats styled units and a three-story garden style over flats building developed on two (2) separate parcels within the Cramer Hill Neighborhood. Of the 73 total homes, there will be thirty (30) two-bedroom units, and forty-three (43) three-bedroom units. Twenty-nine (29) of the 73 units will serve as CNI replacement units.

The development of this affordable rental community will sit on three non-contiguous underutilized parcels located in the city of Camden, and are within close proximity to the current Ablett Village community. The assemblage includes Block 814, Lot 2, and Block 818, Lots 14, 16, 17, 30, 31, 48, 49, 51, 53, 57, and 59.

**Block 814**, is bordered by Harrison Ave and N. 24<sup>th</sup> Street. This site will consist of thirty-six (36) newly constructed homes and is conveniently located across the street from the Salvation Army Kroc Center. The neighborhood revitalization of vacant parcels, and new streetscape improvements will provide residents with the access to safe and quality housing options.

**Block 818** is bordered by E. State Street and Pierce Ave, and will consist of thirty-seven (37) newly constructed homes. This currently deteriorated and underutilized parcel is located within walking distance to the current Ablett Village community and the Cramer Hill Mastery School;

There is a plethora of new amenities throughout the community that are within close proximity to each of the three previously mentioned sites. The Mastery Schools of Camden Cramer Hill Elementary, the new state of the art Salvation Army Kroc Center, and the 60-acre Cramer Hill Waterfront Park are just a few of the incredible amenities located within the Cramer Hill neighborhood. This development will tremendously improve the neighborhood, and build around the recent world class community investments. The homes will revitalize the neighborhood blocks containing overgrown vegetation, debris, vacant buildings, and poor sidewalk conditions. The sites also provide easy commuter access via Route 676, Route 30 and Route 130. These highways will provide access to the Ben Franklin and Betsy Ross Bridges.

The new construction and design will have a positive impact on the neighborhood, providing residents with access to safe, decent, and affordable housing. There is currently a strong demand for affordable housing in the City of Camden, and individuals are faced with limited options. Occupants will enjoy large units and proximity to several schools, parks and shops, in addition to forthcoming amenities on-site designed to lift residents' lives.

Alfred Cramer (Ablett Village Phase IV) Block & Lots

<b>Block</b>	<b>Lot</b>	<b>Address</b>
818	14	1558 Pierce Avenue
818	16	NW Wayne & 16th Street
818	17	N 16th 200 N Wayne Ave
818	30	SS Pierce 100 W 16th Street
818	31	1115 N 16th St
818	48	NW East State & Wayne Avenue
818	49	1590 Pierce Avenue
818	51	NS Wayne 140 W 16th Street
818	53	1568 Pierce Avenue
818	57	SS Pierce 80 W 16th Street
818	59	1114 East State Street
814	2	NS Harrison 24th to 25th

**urbanpractice**

PO BOX 90708 | CAMDEN NJ 08101  
www.urbanpractice.com

April 24, 2024

Nicholas Cangelosi  
Alfred Cramer Urban Renewal, LLC  
2 Cooper Street  
Camden, NJ 08101

RE: Alfred Cramer (Ablett Village Phase IV)  
Estimated Construction Cost

Dear Mr. Cangelosi:

Per your request, we have reviewed the estimated construction cost from the Alfred Cramer (Ablett Village Phase IV) Community development in Camden, NJ. To the best of our professional knowledge, the estimated construction cost of \$21,000,000 or \$287,671 per unit, proposed by Michaels Development Company, is reasonable for the construction of these seventy-eight (73) units family housing development located within the Cramer Hill Neighborhood.

Sincerely,



Jack Curran  
Senior Project Manager - Preconstruction

USES OF FUNDS

Alfred Cramer

Total Development Costs		Federal LIHTC Basis		
		Acquisition	New/Rehab	Non - Eligible
<b>Acquisition Costs</b>				
	3,199,000	-	-	3,199,000
	<b>Subtotal</b>			
	<b>3,199,000</b>			
<b>Construction Costs</b>				
Construction New (On-Site)	17,421,907	-	17,421,907	-
GC - General Requirements	1,045,314	-	1,045,314	-
GC - Overhead	348,438	-	348,438	-
GC - Profit	1,045,314	-	1,045,314	-
Constr. Contingency	5.00% 1,000,000	-	1,000,000	-
	<b>Subtotal</b>			
	<b>21,000,000</b>			
<b>Site Work (Not in GC Contract)</b>				
Earth Work	-	-	-	-
Lawns & Plantings	-	-	-	-
On-Site Improvements	-	-	-	-
Utility Connection Fees	-	-	-	-
Roads and Walks	-	-	-	-
Site Work (General)	-	-	-	-
Environmental Remed. Allowance	-	-	-	-
Other	-	-	-	-
Other	-	-	-	-
	<b>Subtotal</b>			
	<b>-</b>			
<b>Personal Property</b>				
FF&E	72,000	-	72,000	-
	<b>Subtotal</b>			
	<b>72,000</b>			
<b>Soft Costs</b>				
Accounting	15,000	-	15,000	-
Appraisal	15,000	-	15,000	-
Architectural Design	337,500	-	337,500	-
Architectural Supervision	112,500	-	112,500	-
Construction Monitoring	20,000	-	20,000	-
Cost Certification	15,000	-	15,000	-
Civil Engineering	185,000	-	185,000	-
Impact Fees & Zoning	25,000	-	25,000	-
Insurance	135,098	-	135,098	-
Legal - Taxable Constr/Bridge Loan	60,000	-	39,000	21,000
Legal - Permanent Loan	15,000	-	-	15,000
Legal - Developer	350,000	-	227,500	122,500
Legal - Other	100,000	-	65,000	35,000
Market Study & RCS	10,000	-	10,000	-
Marketing ( Rent Up)	20,000	-	-	20,000
Organizational Fees	1,000	-	-	1,000
Permits	325,000	-	325,000	-
Phase I Environmental	5,000	-	5,000	-
Soft Cost Contingency	125,221	-	62,611	62,610
Soils Tests / Geotech	25,000	-	25,000	-
Survey	50,000	-	50,000	-
Tap Fees	450,000	-	450,000	-
Tax Credit Fees	269,704	-	-	269,704
Lease Up Fee	36,000	-	-	36,000
Title & Recording	125,000	-	125,000	-
Working Cap/Stabilization Reserves	372,322	-	-	372,322
	<b>Subtotal</b>			
	<b>3,199,345</b>			

**USES OF FUNDS**

**Alfred Cramer**

Total Development Costs		Federal LIHTC Basis		
		Acquisition	New/Rehab	Non - Eligible
<b>Financing Costs</b>				
Construction Interest Capitalized	1,235,957	-	1,235,957	-
Construction Interest Expensed	863,600	-	-	863,600
Permanent Loan Fees	74,108	-	-	74,108
All TEB & TEL Fees	360,000	-	153,648	206,352
Negative Arbitrage (Form 10) / Reserve for NJHMFA Amort Pmts	360,000	-	-	360,000
Syndication Costs	75,000	-	-	75,000
<b>Subtotal</b>	<b>2,968,665</b>			
<b>Developer Costs</b>				
Developer Fee	3,999,527	-	3,999,527	-
<b>Subtotal</b>	<b>3,999,527</b>			
<b>Reserves (Long Term Only)</b>				
Operating Reserve	[ 4 mos. ] 236,380	-	-	236,380
Escrow 1st yr RE Tax & Insurance	54,481	-	-	54,481
Debt Service Reserve	[ 1 mos. ] 48,380	-	-	48,380
<b>Subtotal</b>	<b>339,241</b>			
<b>TOTAL USES</b>	<b>34,777,778</b>	-	<b>28,705,341</b>	<b>6,072,437</b>

**50% Test:**

TEB + TEL 18,000,000  
\$ 18,000,000

Divided by sum of:

Land 3,199,000  
 Construction 4% Basis for LIHTC Calculation 28,705,341  
 Possible Additional Land or Depreciable Costs not in 4% B: 651,015

See attached schedule for details

TEB / TEL % 32,555,356  
55.30%

**Development Costs - 95% Good/5% Bad Costs:**

**Good Costs highlighted in green above: \$ 3,990,527**

Portion of other costs highlighted in yellow above

14,016,240 < See Supporting Schedules for details and calculation

Total Potential Good Costs \$ 18,006,767  
 Divided by Total of Tax-Exempt Bonds 18,000,000  
 Equals Good Costs % 100.04%

Total TEB + TEL \$ 18,000,000  
 Times Needed Good Costs % 95%  
 Minimum Good Costs needed \$ 17,100,000  
 Less Current Potential Good Costs (18,000,000)  
 (Surplus) of Good Costs \$ (900,000)

**TEB + TEL Funding - 95% Good/5% Bad Costs:**

TEB/TEL max potential funding of Good Costs per Draw Schedule \$ 18,006,767 100.04%  
 Minimum Good Costs needed 17,100,000 95.00%  
 Surplus of Good Costs \$ 906,767 5.04%

**OPERATING BUDGET**

Alfred Cramer

**BASE YEAR OPERATING BUDGET**

REVENUE	Profirma	PUPA	PUPM	Vacancy	Trending	Notes
UHTC Tenant- Paid Rents	641,839	8,792	733	7%	102.0%	
Subsidized Rents	502,409	6,882	574	5%	102.0%	
Affordable Vacancy	(70,049)	(1,960)	(80)			
Non-UHTC Rents	173,592	2,378	198	10%	102.0%	
Non-UHTC Vacancy	(17,359)	(238)	(20)			
Miscellaneous, Net	-	-	-			
All Other Income, Net	-	-	-			
	3,230,432	16,855	1,405			Underwritten Dec: 93.4% Breakeven Dec: 86.7%

EXPENSES	Profirma	PUPA	PUPM	Base Year:	2027
Administrative	34,277	470	39		
Management Fee	48,180	660	55		
Utilities	96,776	1,226	110		103.0%
Operating & Maint	43,817	600	50		103.0%
Payroll & Benefits	188,844	2,313	193		103.0%
Insurance	80,300	1,100	92		103.0%
Real Estate Taxes	57,322	785	65		N/A*
Total Oper Not Including RMR	579,515	7,254	604		
NCI Before DS & RR	700,917				
RMR Deposits	32,120	440	37		103.0% annual
NCI available for Debt Svc	668,797	7,694	641		

Hard Debt Service + Maint-Pay Fees	580,558
Base Year DSCR	1.15
Oper + RMR + Debt Service / Month	95,183

**SOURCES OF FUNDS**

Alfred Cramer

**PRE-PERMANENT LOAN CONVERSION PERIOD SOURCES**

Loans whose proceeds directly fund Uses • All other Sources pre-Conversion:

TEB / Direct Purchase from NHPMFA	Amount	Loan Interest	Rate	Term	
Loan of CHG Grant	18,000,000	P	1,470,888	5.708%	26
UPP	2,913,500	A	183,722	4.550%	26
Transferable Construction Loan	10,000,000	A	3,353	1.000%	26
Total Pre-Conversion Financing	30,913,500		481,564	9.100%	26
			2,099,537		
			1,951,483 < Paid		
			147,275 CALLOWED		

BOND TEST: \$9.3% PAS

**PERMANENT SOURCES**

**Total Permanent Sources**

Equity	100										
Managing GP	12,439,857										
Investor LP											
<b>Debt</b>											
NFA/Housing Authority 1st Mortgage	7,410,800										
Deferred Developer Fees	1,856,446										
Loan of CHG Grant	2,913,500										
UPP	10,000,000										
<b>Other Capital</b>											
Accrued Interest on Soft Debt	147,075										
Transfer Existing Reserves											
<b>Total Permanent Sources</b>	<b>34,777,778</b>										

**Terms and Structure**

Notes

Federal:  
LH7CC

(\$9,940) 12,439,857

Rate	Term	Amount	Type	PMT	Begin Int	Begin PMT	Debt Analysis
5.500%	32	384	Mortgage-7/E	580,558	5/1/26	6/1/26	Foreclosable Debt
0.000%	12	144	DOF	100% of NCF	N/A	4/1/27	Total 7,410,800
4.550%	32	384	Soft-line only-Compounding	100% of NCF	11/1/26	4/1/27	Per Unit 101,518
1.000%	32	384	Soft-line only-Compounding	25% of NCF	11/1/26	4/1/27	% of Equity 60%
							% of TDC 21%
							Soft Debt
							Total 14,787,446
							Per Unit 202,568
							% of Equity 119%
							% of TDC 42.52%



Alfred Cramer (Ablett Village Phase IV)

Estimated Annual Payments in Lieu of Taxes

	Estimated PILOT Payment	
Year 1	\$	57,817
Year 2	\$	58,684
Year 3	\$	59,564
Year 4	\$	60,457
Year 5	\$	61,364
Year 6	\$	62,285
Year 7	\$	63,219
Year 8	\$	64,167
Year 9	\$	65,130
Year 10	\$	66,107
Year 11	\$	67,098
Year 12	\$	68,105
Year 13	\$	69,126
Year 14	\$	70,163
Year 15	\$	71,216
Year 16	\$	72,284
Year 17	\$	73,368
Year 18	\$	74,469
Year 19	\$	75,586
Year 20	\$	76,720
Year 21	\$	77,870
Year 22	\$	79,039
Year 23	\$	80,224
Year 24	\$	81,427
Year 25	\$	82,649
Year 26	\$	83,889
Year 27	\$	85,147
Year 28	\$	86,424
Year 29	\$	87,720
Year 30	\$	89,036
	\$	2,170,355

## FISCAL IMPACT ANALYSIS

Taxes payable on the property are currently \$16,000 per year. The proposed developments annual taxes payable on the property would be \$57,817. Alfred Cramer represents the new construction of seventy-three (73) new rental homes, providing families access to safe, decent and affordable housing in the City of Camden.

Redeveloping vacant, underutilized land into beautiful, energy efficient homes for families within the Cramer Hill neighborhood will stimulate future economic development in and around the neighborhood which will provide for positive ratables to the City of Camden in perpetuity.

The CHOICE Neighborhood redevelopment effort will leverage \$150,000,000 to help revitalize the Ablett Village public housing site and improve various other components of the Cramer Hill neighborhood.

The applicant will be required, pursuant to Housing and Urban Development Section 3 regulation, to hire local employees for this construction project which will result in temporary jobs for City of Camden residents. The applicant has also demonstrated significant investment into local business from supplier, contractors and professional services which will help promote Camden business.

**FINANCIAL AGREEMENT PURSUANT TO  
THE LONG TERM TAX EXEMPTION LAW  
N.J.S.A. 40A:20-1 ET. SEQ.**

**BETWEEN THE CITY OF CAMDEN  
AND  
ALFRED CRAMER URBAN RENEWAL, LLC.**

This Financial Agreement (this "Agreement") is made and entered into as of this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the **City of Camden**, a Municipal Corporation of the County of Camden and State of New Jersey, hereinafter referred to as the "City" and **Alfred Cramer Urban Renewal, LLC**, a New Jersey limited liability company having its principal office at 2 Cooper Street, 14<sup>th</sup> Floor, Camden, New Jersey 08102, hereinafter referred to as the "ACAC, LLC", which is qualified to do business under the provisions of the "Long Term Tax Exemption Law of 1998", as amended, said law being set forth in N.J.S.A. 40A:20-1 through 20 (hereinafter referred to as the "Act").

WITNESSETH:

**WHEREAS**, the projects will be situated on three parcels of land currently designated as Block 818, Lots 14,16,17,30,31,48,49,51,53,57,59; Block 822, Lot 35; and Block 814, Lot 2 shown on the Official Assessment Map of the City of Camden, and will be comprised of seventy-three (73) total rental units located on three (3) non-contiguous parcels within the Cramer Hill Neighborhood (the "Project"). In the event the property constituting the Project is subdivided, AC, LLC agrees to amend this Agreement to reflect the correct block, lots and addresses; and

**WHEREAS**, the City of Camden is authorized pursuant to the Act to grant a real property tax exemption for low to moderate income housing projects located within the City; and

**WHEREAS**, in accordance with the Act, AC, LLC has heretofore made written application to the City for approval of a tax exemption for the Project (“Application”), a copy of which application is attached hereto as Exhibit C; and

**WHEREAS**, City Council by Ordinance MC-\_\_\_\_\_, hereby incorporated into this Agreement and made a part hereof, adopted on \_\_\_\_\_, 2024, approved said Application and the instant Financial Agreement, and a certified copy of such Ordinance of approval is attached hereto as Exhibit “B”; and

**WHEREAS**, the City believes that the in lieu of tax consideration to be given the Project pursuant to this Agreement affords maximum redevelopment of the Property and is, therefore, in the best interest of the City and the health, safety, morals and welfare of its residents and is in accordance with the provisions of the Act and the public purposes pursuant to which the redevelopment of Project’s area of the City has been undertaken and is being assisted in accordance with the applicable provisions of State law:

**NOW THEREFORE**, it is mutually agreed as follows:

1. This Agreement shall be governed by the provisions of the Act, it being expressly understood and agreed that the City relies upon the facts, data and representations contained in the Application, and Redeveloper covenanting and agreeing to use its reasonable best efforts to conform in the development, construction and operation of the Project to the matters and things set forth in the Application; that is, the manner in which AC, LLC proposes to develop, manage and operate the Project and the plans for financing the Project, it being understood, however, with respect to the Project costs, interest rate, financing terms and mortgage amortization, rents and lease terms, that the same are projected and estimated and may be modified as particular circumstances may require, but that in all material respects it is the intent of AC, LLC to comply

as closely as shall be practicable with the information and representations set forth in the said Application. This Agreement shall be subject to the US Department of Housing and Urban Development Davis-Bacon wage requirements.

2. (a) The City hereby grants to AC, LLC to the extent provided in this Agreement exemption from real property taxation on the land comprising the Property and the improvements thereon for a period of not more than thirty (30) years from the "Date of Completion of the Project" (as hereinafter defined). Such tax exemption shall be claimed and allowed in the same or similar manner as in the case of other real property exemptions. In the event that the exemption status changes during a tax year, the procedure for the apportionment of taxes for said year shall be the same as in the case of other changes in the tax exemptions status during the tax year.

(b) As used herein, the term "Date of Completion of the Project" is defined as the date of issuance by the City of a Certificate of Occupancy or Temporary Certificate of Occupancy for the Project. If the City issues more than one Certificate of Occupancy for the Project, the parties stipulate that for purposes of establishing the term of the exemption and for ease of administration, the Date of Completion of the Project will be the date on which the City issues the Certificate of Occupancy or Temporary Certificate of Occupancy for the last unit of the Project. AC, LLC shall promptly provide copies of all Certificates of Occupancy or the Temporary Certificates of Occupancy to the Tax Assessor and the Tax Collector along with a request that the tax exemption be implemented. The tax exemption shall commence for each parcel of the Project on the Date of Completion of the Project (the "Effective Date") notwithstanding different parcels or units may be occupied earlier than others. This Agreement shall run for the full thirty (30) years from the Date of Completion of the Project but in no event longer than thirty-five (35) years from the date of

execution of this Agreement, so that the tax exemption for all parcels within the Project shall terminate simultaneously.

3. (a) In consideration for the tax exemption, AC, LLC shall make an annual PILOT payment, as defined below, for municipal services supplied to the Project based on a percentage of the "Gross Shelter Rents" of the Project. The Annual PILOT Payment shall be adjusted from time to time following the submission by AC, LLC's annual Auditor's Report as provided in Section 3(b) below. AC, LLC and the City specifically agree that, in the interpretation and administration of this paragraph:

(i) Gross Shelter Rents shall be calculated by taking the Annual Gross Revenue (defined below) and subtracting therefrom (a) a five percent (5%) vacancy allowance as set forth in Exhibit "D" attached hereto and (b) the costs of the Common Utilities (defined below) paid by AC, LLC;

(ii) the computation of "Annual Gross Revenue" means the total annual gross rental or carrying charge or other income of the Sponsor from the Project less the costs of utilities furnished by the Project, which shall include the costs of gas, electricity, heating fuel, water supplied, and sewage charges, and less vacancies if any. Annual Gross Revenues shall not include any rental subsidy contributions received from any federal or state program.

(iii) AC, LLC and the City acknowledge that the figures contained in Exhibits B and D are projections only and that the calculation of Gross Shelter Rents will be based on actual income and expenses.

(b) The Annual PILOT Payment, as defined herein, shall be calculated as follows (the "Annual PILOT Payment") :

- (1) Commencing on the Effective Date and continuing for a period of fifteen (15) years thereafter, the Annual PILOT Payment shall be five (5%) of the Project's Annual Gross Shelter Rents;
- (2) Commencing on the fifteenth (15<sup>th</sup>) anniversary of the Effective Date and continuing for a period of five (5) years thereafter, the Annual PILOT Payment shall be the greater of: (i) five percent (5%) of the Project's Annual Gross Shelter Rents, or (ii) twenty percent (20%) of the amount of taxes on the land and improvements otherwise due according to the general law applicable to non-exempt property in the City;
- (3) Commencing on the twentieth (20<sup>th</sup>) anniversary of the Effective Date and continuing for a period of four (4) years thereafter, the Annual PILOT Payment shall be the greater of: (i) five percent (5%) of the Project's Annual Gross Shelter Rents, or (ii) forty percent (40%) of the amount of the taxes on the land and improvements otherwise due according to the general law applicable to non-exempt property in the City;
- (4) Commencing on the twenty-fourth (24<sup>th</sup>) anniversary of the Effective Date and continuing for a period of four (4) years thereafter, the Annual PILOT Payment shall be the greater of: (i) five percent (5%) of the Project's Annual Gross Shelter Rents; or (ii) sixty percent (60%) of the amount of the taxes on the land and improvements otherwise due according to the general law applicable to non-exempt property in the City;
- (5) Commencing on the twenty-eighth (28<sup>th</sup>) anniversary of the Effective Date and continuing for a period of two (2) years thereafter, the Annual PILOT

Payment shall be the greater of: (i) five percent (5%) of the Project's Annual Gross Shelter Rents, or (ii) eighty percent (80%) of the amount of the taxes on the land and improvements otherwise due according to the general law applicable to non-exempt property in the City.

(c) Notwithstanding the provisions of this Agreement to the contrary, the Annual PILOT Payment shall in no case be less than the amount of the total taxes levied against all real property in the area covered by the Project in the last full tax year in which the area was subject to taxation. Notwithstanding the foregoing, the Minimum Annual PILOT Payment shall be \$10,000.00 ("Minimum Annual PILOT Payment"). The Minimum Annual PILOT Payment shall be paid in each year in which the Annual PILOT Payment calculated pursuant to paragraph 3(b) above is less than the Minimum Annual PILOT Payment.

(d) In each year during the term hereof, the Minimum Annual PILOT Payment will be increased as follows commencing on the first anniversary of the first full year after the Date of Completion of the Project: the prior year's Gross Shelter Rents shall be multiplied by 1.5% and that product shall then be multiplied by 5.0% and the amount by which that product shall exceed the prior year's Minimum Annual PILOT Payment shall then be added to the prior year's Minimum Annual PILOT Payment (the "New Minimum Annual PILOT Payment") for that year. Provided, however, in resetting the New Minimum Annual PILOT Payment annually, in no case may the New Minimum Annual PILOT Payment ever exceed the actual Gross Shelter Rents for the prior year utilizing a vacancy allowance of ten (10%) percent in place of the allowance set forth in Paragraph 3(a)(i)(a). Examples of how this shall operate are set forth on Exhibit "E" attached hereto.



(e) The Annual PILOT Payment shall be paid to the City on a quarterly basis, pro rata, in a manner consistent with the City's tax collection schedule.

(f) Water, sewer, gas and electric charges that are for common areas within the Project and not for a specific unit within the Project and water and sewer charges for tenant units (the "Common Utilities") shall be paid by AC, LLC. Each tenant within the Project will pay their own utility charges. The Landlord will pay all water and sewer charges.

(g) The City acknowledges that the rents at the Property are subject to the jurisdiction of HUD, and are not subject to any rent control or rent leveling ordinance of the City.

4. A Financial Plan, showing the anticipated Project funding, and a Fiscal Plan, computing the estimated Annual PILOT Payment, are attached hereto as Exhibit "E" and made a part hereof.

5. AC, LLC further covenants and agrees as follows:

(a) To limit its profits and dividends from operations payable in accordance with the provisions of the Act.

(b) During the period of tax exemption, AC, LLC shall distribute any excess profits earned by it in accordance with N.J.S.A. 40A:20-15. AC, LLC shall have the right to establish and maintain reserves against vacancies, unpaid rentals and contingencies in an amount not exceeding 10% of the gross revenues of AC, LLC for the last full fiscal year preceding the year for which a determination is being made with respect to allowable net profit; and, AC, LLC may retain such part of any excess net profit as may be necessary to eliminate the deficiency, if any, in such reserves.

(c) To pay the Annual PILOT Payment as provided for in paragraph 3 hereof, pro rata on a quarterly basis, in a manner consistent with the municipality's tax collection schedule. In the

event AC, LLC fails to so pay within the time set forth in (d) below, the amount unpaid shall bear the same rate of interest permitted in the case of the unpaid taxes or tax liens on land until paid ("Late Fee"). For the first year after the Effective Date, the Tax Collector shall issue quarterly bills based on the Minimum Annual PILOT Payment set forth in Paragraph 3(d) on a pro-rata basis. Thereafter, pro rata quarterly bills will be based on five percent (5%) of the actual Gross Shelter Rents of the prior year, if same has been provided to the Tax Collector, or five percent (5%) of the prior year's projection of Gross Shelter Rents. Within ninety (90) days after the City's receipt and review of the Auditor's Report described in Paragraph 6(e), the City shall adjust the Annual PILOT Payment to reconcile with AC, LLC's actual Gross Shelter Rents. The City will promptly issue a credit where it is determined that there has been an overpayment or an invoice where it is determined that there has been an underpayment of the Annual PILOT Payment.

(d) The failure of AC, LLC to pay any quarterly installment of the Annual PILOT Payment and/or sewer and water charge payments, in a timely manner shall constitute a violation and breach of this Agreement. With respect to delinquent water and sewer charges, the City shall retain all rights reserved to municipalities under New Jersey law and the Code of the City of Camden, New Jersey Chapters 840 and 675, including the right to proceed against AC, LLC's interest in the property and its ownership interest in the improvements pursuant to the In Rem Tax Foreclosure Act, N.J.S.A. 54:55-1, et seq. In the event that AC, LLC shall fail to pay the Annual PILOT Payment within 30 (thirty) days after said payment is due, then the City shall send written notice to AC, LLC and any Lender entitled to Notice hereunder that said payment is overdue and AC, LLC is in Default under the terms of this Agreement (the "Default Notice"). In the event that AC, LLC fails to make payment of the delinquent installment of the Annual PILOT Payment and/or sewer and water charges together with the Late Fee within sixty (60) days after the date of

the Default Notice, then this Agreement shall terminate on the sixtieth (60<sup>th</sup>) day after the date of the Default Notice.

(e) To submit annually, within ninety (90) days after the close of each of AC, LLC's fiscal years, to the City's Chief Financial Officer and the Municipal Clerk, a financial audit, which audit shall include a note disclosure which both defines and calculates the amount of Annual PILOT Payment due for that audit year, which calculations shall be attested to by the Certified Public Accountant of AC, LLC as to the accuracy of the computation and the compliance with this Agreement. AC, LLC's fiscal year runs from January 1 to December 31. Such auditor's report shall include, but not be limited to, a rental schedule of the improvements, the terms and interest rate on any mortgage associated with the Property and the improvements, and such details as may relate to the financial affairs of AC, LLC and its operation of the improvements and performance under this Agreement.

(f) Following receipt of the annual audit and transmittal letter required by subsection (e) above, the Chief Financial Officer shall modify the Annual PILOT Payment for the then-current calendar year. The remaining amount due on the Annual Pilot payment for the then-current calendar year, following receipt of the audit and transmittal letter, shall be increased (or decreased) by the difference between the audited amount and the Annual Pilot payment being utilized for that year with the intention that, by the end of that calendar year, AC, LLC will have paid an Annual PILOT Payment equal to the amount identified in the most recent audit.

Upon initial review of the audit and schedule of payments stated in the cover letter, the Chief Financial Officer or designee may acknowledge acceptance of the audit and payment schedule while reserving the Chief Financial Officer's right to contest or modify the audit and payment schedule upon a more detailed examination of the audit. The City may undertake its

audit, if at all, not later than 90 days after delivery of AC, LLC's audit above. Should the Chief Financial Officer not issue its preliminary acceptance of the audit and proposed payment schedule before the next quarterly payment is due, then AC, LLC shall continue to make quarterly payments equal to the first quarter payment.

Upon finalizing the audit for the previous year, AC, LLC will have thirty (30) days from receipt of an invoice or other written notice from the City to pay any additional amounts owed for the previous year or that would have been owed in the previous quarters of the current year if the audit had been accepted before those payments were made. Interest and penalties shall not be imposed upon any shortfall for the previous year or previous quarters if payment is made within thirty (30) days of receipt of an invoice or other written notice from the Chief Financial Officer.

(g) If the City and AC, LLC dispute either (i) the correctness of the audit, or (ii) the calculation of the Annual PILOT Payment, either party may, pursuant to N.J.S.A. 40A:20-9f, submit this dispute to the American Arbitration Association in Camden, New Jersey to be determined in accordance with its rules and regulations in such a fashion as to accomplish the purposes of the Act. The arbitration shall be before one neutral arbitrator to be selected in accordance with the AAA Rules and whose decision shall be rendered in writing. The results of the arbitration shall be final and binding upon the parties, with each party paying its own costs of the arbitration and 50% of the costs of the neutral arbitrator, and judgment on the award may be entered in any court having jurisdiction thereof. In rendering the award, the arbitrator shall determine the rights and obligations of the parties according to the laws of the State of New Jersey.

(h) Upon request of the City, to permit inspection of the property, equipment, buildings and other facilities of AC, LLC at the Project, and to permit examination and audit of any of its books, contracts, records, documents and papers relating to this Agreement or the Project, by duly

authorized representatives of the City, provided same are at reasonable hours on reasonable notice and in the presence of designated representatives of AC, LLC.

(i) At all times prior to the expiration or other termination of this Financial Agreement, to remain bound by the provisions of the Act and other applicable laws of the State of New Jersey, including N.J.S.A. 52:15C-1 et seq.

(j) Not to effect or execute any agreement, lease, conveyance, or other instrument, whereby the Project, or any part thereof, or the use thereof, is restricted upon the basis of race, color, creed, religion, ancestry, national origin, sex, or marital status, in sale, lease or occupancy thereof, nor to discriminate upon the basis of race, color, creed, religion, ancestry, national origin, sex, or marital status, in the sale, lease, or rental, or in the use or occupancy of the Project or any improvement erected or to be erected thereon, or any part thereof, and to comply with all State and local laws prohibiting discrimination or segregation by reason of race, color, creed, religion, ancestry, national origin, sex or marital status.

(k) That operation under this Agreement shall be terminable by AC, LLC in the manner provided for under the Act.

(l) That AC, LLC's agreement to pay: (i) the Annual PILOT Payment, including the methodology of computation thereof; (ii) water and sewer charges, and (iii) any interest payments due pursuant this Agreement (collectively the "Material Conditions") are material conditions of the Agreement. The Material Conditions shall be deemed independent and severable, and the invalidity or unenforceability of any other provision or portion of this Agreement shall not affect the enforceability or validity of the Material Conditions.

(m) It shall be the obligation of AC, LLC to make application for and make all reasonable efforts to obtain Certificates of Occupancy for the improvements in a timely manner as

identified in the Application. The failure of AC, LLC to use reasonable efforts to secure and obtain the Certificate of Occupancy for the improvements shall constitute a Default by AC, LLC provided the City has reasonably cooperated in processing AC, LLC's request for the issuance of such Certificate of Occupancy. In the event that AC, LLC does not obtain a Certificate of Occupancy within five (5) years after the date hereof then this Agreement will terminate.

6. It is understood and agreed that, commencing on the thirty-first (31st) anniversary of the Effective Date, the tax exemption upon the Project shall thereupon absolutely cease, and the property and improvements comprising the Project shall thereupon be assessed and taxed according to general law as other property in the City is assessed and taxed and, on the date on which the tax exemption upon the Project absolutely ceases, as described above, all restrictions and limitations herein contained as provided by law shall absolutely terminate and be at an end and AC, LLC shall thereupon render its final account to the City.

7. (a) The City, on written application by AC, LLC, will not unreasonably withhold, delay or condition its consent to a transfer of AC, LLC's interest in the Property, the improvements and this Agreement to an entity eligible to operate the Project under the Act (a "Permitted Transferee"), provided: (i) there is at the time of the request no uncured event of default by AC, LLC regarding any performance required of it under this Agreement; (ii) AC, LLC has fully complied with the Act at the time of the request; and (iii) the Permitted Transferee fully assumes AC, LLC's obligations under this Agreement. Notwithstanding the foregoing, upon written notice by any lender advancing funds to AC, LLC for the development of the Project (a "Lender"), whether or not there is an uncured event of default by AC, LLC under this Agreement, the City will consent to a transfer of AC, LLC's interest in the Property, the improvements, and this Agreement to a Lender or any entity organized, controlled or designated by the Lender (a

“Lender Transferee”) which succeeds to the interest of AC, LLC in the Property and the improvements as a result of the foreclosure of the leasehold mortgage held by the Lender or by assignment of such interest to the Lender Transferee in lieu of foreclosure, provided that the Lender Transferee complies with the requirements of the Act and continues to operate the improvements as contemplated by this Agreement. Upon the assumption by the Permitted Transferee and/or Lender Transferee of the remaining obligations under this Agreement, the tax exemption of the improvements of the Project shall continue and inure to the Permitted Transferee and/or Lender Transferee, their respective successors or assigns.

(b) The City and AC, LLC acknowledge that subsequent changes or expansions within the area of the Project may occur which may not now be in the contemplation of the parties. In connection with such changes or expansions, the City agrees that unimproved portions of the Project area (including surface parking areas) may be withdrawn by AC, LLC from the coverage of this Agreement upon written notice to the City. Any such withdrawals shall not affect the continued applicability of the Agreement to the remainder of the Project.

(c) The City recognizes and acknowledges that AC, LLC is a New Jersey limited liability company and as such intends to sell ownership interests in AC, LLC through syndication of certain low income housing tax credits allocated to AC, LLC. The City specifically recognizes and consents to such syndication and sale or resale of ownership interests in AC, LLC.

8. AC, LLC may at any time after the expiration of one (1) year from the Date of Completion of the Project notify the City that, as of a certain date designated in said notice, it relinquishes its tax exemption status as to all or any designated portion of the Project. As of the date so set, the tax exemption, the service charges, the profit restrictions and all other restrictions

and limitations imposed by this Agreement or by the Act shall terminate as to the Project or any designated portion of the Project, as applicable.

9. Upon any termination of such tax exemption, obligations and restrictions, whether by affirmative action of AC, LLC as provided in paragraph 8 above or by the provisions of the Act or pursuant to this Agreement, and subject to paragraph 5(d) above, the date of such termination shall be deemed to be the end of the fiscal year of AC, LLC, and within ninety (90) days after the date of such termination AC, LLC shall pay to the City a sum equal to the amount of the reserve described in Section 6(b) above, if any, maintained pursuant to N.J.S.A. 40A:20-16, as well as the excess profit, if any, payable pursuant to N.J.S.A. 40A:20-16, and pursuant to paragraph 5 of this Financial Agreement by reason of the treatment of such date as the end of the fiscal year.

10. Unless otherwise provided by law, neither AC, LLC nor any of its partners (or members of any of its partners), officers, employees, members, or Trustees shall be personally liable under this Agreement for the payment of the Annual PILOT Payment nor for the payment of any tax or assessment which may be levied or assessed against any land or building now or hereafter constituting all of or a portion of the Project.

11. (a) Any notice, demand or other communication under this Agreement by any party to any other shall be sufficiently given or delivered if sent registered or certified mail, postage prepaid and return receipt requested, or delivered personally and, in the case of AC, LLC, addressed to: Alfred Cramer Urban Renewal, LLC, 2 Cooper Street, P.O. Box 90708, Camden, NJ 08101; and, in the case of the City, addressed to the Municipal Clerk of Camden, New Jersey, with a copy to the City Attorney, each of the foregoing having an address for this purpose at City Hall, 520 Market Street, Room 419, P.O. Box 95120, Camden, New Jersey 08101-5120; or to any such



other address with respect to any such party as that party may, from time to time, designate in writing and forward to the others as provided in this paragraph.

(b) Whenever the City shall deliver any notice or demand to AC, LLC with respect to any breach or default by AC, LLC in its obligations or covenants under this Agreement, the City shall at the same time forward a copy of such notice or demand to each Lender, provided the City has received notice of the name and address of such Lender.

(c) (1) After any breach or default under this Agreement, each Lender shall (insofar as the rights of the City are concerned) have the right, at its option, to cure or remedy such breach or default in accordance with Section 6(d) above.

(2) Any such Lender who shall cure or remedy any breach or default under this Agreement shall be entitled to the benefits of the tax exemption previously granted to AC, LLC pursuant to the Act and this Agreement, to the same extent that AC, LLC would then have been if no default had occurred.

12. (a) Except as set forth in Paragraph 5(g), in the event of a breach of the within Agreement by either of the parties hereto or a dispute arising between the parties in reference to the terms and provisions as set forth herein, either party may apply to the Superior Court of New Jersey by an appropriate proceeding to settle and resolve said dispute in such fashion as will tend to accomplish the purpose of the Act, including the termination of the exemption. In the event that the Superior Court shall not entertain jurisdiction, then the parties shall submit the dispute to the American Arbitration Association in Camden, New Jersey utilizing the arbitration process as set forth in paragraph 5(g) above.

(b) Anything in the foregoing to the contrary notwithstanding: (i) any dispute between the parties hereto concerning any provision of this Agreement shall be governed by the laws of the

State of New Jersey; and (ii) no arbitrator shall have the power or authority to amend, alter, or modify any part of this Agreement, in any way. In the event of any inconsistency between the terms of this Agreement and the Act, such ambiguity or inconsistency shall be rendered in favor of the Act.

13. AC, LLC agrees to enter into an agreement with the Housing Authority to submit an Affirmative Action Plan prior to the execution of this Agreement to the Housing Authority for approval if determined satisfactory by the Housing Authority Section 3 Compliance Officer and to thereafter comply with said Plan during the construction phase, including submitting such documents as are requested from the Housing Authority's Section 3 Compliance Officer for the purpose of determining AC, LLC's compliance with its Affirmative Action Plan. If AC, LLC fails to comply with the Affirmative Action Plan, such failure could lead to sanctions by the Housing Authority for failing to comply with Section 3 and/or NJ HMFA Affirmative Action requirements and/or constitute an event of default and be cause for the City to implement paragraph 12 of this Agreement.

14. It is understood and agreed that in the event the City shall be named as a party defendant by a third party in any action brought against AC, LLC by reason of any breach, default, or a violation of any of the provisions of this Agreement and/or the provisions of N.J.S.A. 40A:20-1, et seq., as a result of the actions or inaction of AC, LLC, AC, LLC shall indemnify and hold the City harmless and shall further defend any such action at its own expense.

15. If any clause, sentence, subdivision, paragraph, section or part of this Agreement be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder hereof, but shall be confined in its operation to the clause,

sentence, subdivision, paragraph, section or part hereof directly involved in the controversy in which said judgment shall have been rendered.

16. This Agreement may be executed in any number of counterparts, each of which when so executed shall be deemed to be an original and such counterparts together shall constitute one and the same instrument.

17. This Agreement shall be binding upon and inure to the benefit of AC, LLC, the City, and their respective successors and permitted assigns.

[Signature Page Follows]

IN WITNESS WHEREOF, the City has caused this Agreement to be duly executed in its name and on its behalf by the Mayor, and AC, LLC has caused this Agreement to be duly executed on its behalf by duly authorized officers, all as of the day and year first above written.

WITNESS:

\_\_\_\_\_

ALFRED CRAMER URBAN RENEWAL,  
LLC

By: MM Alfred Cramer -Michaels, LLC  
Its Managing Member

\_\_\_\_\_  
John J. O'Donnell, President

ATTEST:

\_\_\_\_\_  
Name: Luis Pastoriza  
Title: City Clerk

Authorized by Ordinance  
MC-\_\_\_\_\_. This Agreement has  
been approved as to form:

\_\_\_\_\_  
City Attorney

CITY OF CAMDEN

By:

\_\_\_\_\_  
Name: Victor Carstarphen  
Title: Mayor

**EXHIBIT A  
PROPERTY**

**EXHIBIT B**  
**ORDINANCE APPROVING THE APPLICATION AND FINANCIAL AGREEMENT**

**EXHIBIT C  
APPLICATION**

**EXHIBIT D**  
**FISCAL PLAN AND GROSS REVENUE PROFORMA**



**EXHIBIT E**  
**EXAMPLES OF MINIMUM ANNUAL PILOT PAYMENT**

LLC

FILED  
JUN 13 2022  
STATE TREASURER

New Jersey Department of Treasury  
Division of Revenue

Certificate of Formation

0600499491

1. *Name of Company*

Alfred Cramer Urban Renewal LLC

2. *Registered Agent:*

Arthur M. Brown

3. *Registered Office of the Company:*

3030 Atlantic Avenue  
Atlantic City, New Jersey 08401

4. *Term:*

The Company shall exist in perpetuity.

5. *Members:*

The Company shall have one or more members.

6. *Business Purpose:*

(a) The Company is formed to develop, own and operate real estate under the Long Term Tax Exemption Law, P.L.1991, c.431 (C. 40A:20-1 et seq.) and to initiate and conduct projects for the redevelopment of a redevelopment area pursuant to a redevelopment plan, or projects necessary, useful, or convenient for the relocation of residents displaced or to be displaced by the redevelopment of all or part of one or more redevelopment areas, or low and moderate income housing projects, and, when authorized by financial agreement with the municipality, to acquire, plan, develop, construct, alter, maintain or operate housing, senior citizen housing, business, industrial, commercial administrative, community, health, recreational, educational or welfare projects, or any combination of two or more of these types of improvement in a single project, under such conditions as to use, ownership, management and control as regulated pursuant to P.L.1991, c.431 (C.

40A:20-1 et seq.). The Company may develop a housing project (the "Project") in Camden, New Jersey as an urban renewal entity.

(b) So long as the Company is obligated under financial agreement with a municipality made pursuant to P.L.1991, c.431 (C. 40A:20-1 et seq.), it shall engage in no business other than the ownership, operation and management of the Project.

(c) The Company has been organized to serve a public purpose, and its operations shall be directed toward:

(1) the redevelopment of redevelopment areas, the facilitation of the relocation of residents displaced or to be displaced by redevelopment, or the conduct of low and moderate income housing projects;

(2) the acquisition, management and operation of a project, redevelopment relocation housing project, or low and moderate income housing project under P.L.1991, c.431 (C. 40A:20-1 et seq.);

(3) that it shall be subject to regulation by the municipality in which its Project is situated, and to a limitation or prohibition, as appropriate, on profits or dividends for so long as it remains the owner of a project subject to P.L.1991, c.431 (C. 40A:20-1 et seq.).

(d) The Company shall not voluntarily transfer more than 10% of the ownership of the Project or any portion thereof undertaken by it under P.L.1991, c.431 (C. 40A:20-1 et seq.), until it has first removed both itself and the Project from all restrictions of P.L.1991, c.431 (C. 40A:20-1 et seq.) in the manner required by P.L.1991, c.431 (C. 40A:20-1 et seq.) and, if the Project includes housing units, has obtained the consent of the Commissioner of Community Affairs to such transfer; with the exception of transfer to another urban renewal entity, as approved by the municipality in which the Project is situated, which other urban renewal entity shall assume all contractual obligations of the transferor entity under the financial agreement with the municipality. The Company shall file annually with the municipal governing body a disclosure of the persons having an ownership interest in the Project, and of the extent of the ownership interest of each. Nothing herein shall prohibit any transfer of the ownership interest in the urban renewal entity itself provided that the transfer, if greater than 10 percent, is disclosed to the municipal governing body in the annual disclosure statement or in correspondence sent to the municipality in advance of the annual disclosure statement referred to above.

(e) The Company is subject to the provisions of Section 18 of P.L. 1991, c. 431 (C. 40A:20-18) respecting the powers of the municipality to alleviate financial difficulties of the urban renewal entity or to perform actions on behalf of the entity upon a determination of financial emergency.

(f) Any housing units constructed or acquired by the entity shall be managed subject to the supervision of, and rules adopted by, the Commissioner of Community Affairs.

7. *List any other matters that the members decide to include:*

N/A

8. *Effective date of amendment if subsequent to date of filing: (Must be within 30 days following date of filing):*

Effective date is the date of filing.

IN TESTIMONY WHEREOF, the undersigned Managing Member executes this Certificate as of April 1, 2022.

**ALFRED CRAMER-MICHAELS LLC,  
Managing Member**

By:   
\_\_\_\_\_  
Michael J. Levitt, Manager



State of New Jersey  
DEPARTMENT OF COMMUNITY AFFAIRS  
LOCAL PLANNING SERVICES  
101 SOUTH BROAD STREET  
PO Box 615  
TRENTON, NJ 08625-0815  
(609) 292-3000 • FAX (609) 635-6656

FILED  
JUN 13 2022  
STATE TREASURER

PHILIP D. MURPHY  
Governor

LT. GOVERNOR SHEILA Y. OLIVER  
Commissioner

DEPARTMENT OF COMMUNITY AFFAIRS

TO: State Treasurer  
RE: ALFRED CRAMER URBAN RENEWAL LLC  
File # 3377  
An Urban Renewal Entity

This is to certify that the attached CERTIFICATE OF FORMATION OF AN URBAN RENEWAL ENTITY has been examined and approved by the Department of Community Affairs, pursuant to the power vested in it under the "Long Term Tax Exemption Law," P.L. 1991, c.431.

Done this 8<sup>th</sup> day of June 2022 at Trenton, New Jersey.

DEPARTMENT OF COMMUNITY AFFAIRS

By:   
Sean Thompson, Director  
Local Planning Services



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**STATE OF NEW JERSEY  
DEPARTMENT OF THE TREASURY  
DIVISION OF REVENUE AND ENTERPRISE SERVICES  
LONG FORM STANDING WITH CHARTER DOCUMENTS**

**ALFRED CRAMER URBAN RENEWAL LLC  
0600477491**

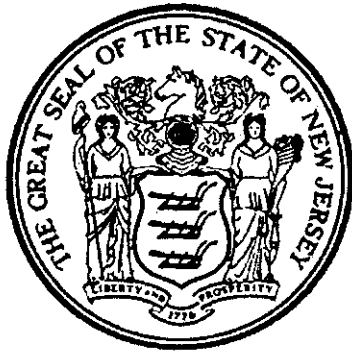
*I, the Treasurer of the State of New Jersey, do hereby certify that the above-named New Jersey Domestic Limited Liability Company was registered by this office on June 13, 2022.*

*As of the date of this certificate, said business continues as an active business in good standing in the State of New Jersey. Annual Reports are outstanding for the following year(s): 2023*

*I further certify that the registered agent and office are:*

*ARTHUR M BROWN  
3030 ATLANTIC AVENUE  
ATLANTIC CITY, NJ 08401-0000*

*I further certify that as of the date of this certificate, no amendments have been filed.*



*IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal at Trenton, this 18th day of April, 2024*

Handwritten signature of Elizabeth Maher Muoio in black ink.

*Elizabeth Maher Muoio  
State Treasurer*

Certificate Number : 6152794981

Verify this certificate online at

[https://www1.state.nj.us/TYTR\\_StandingCert/JSP/Verify\\_Cert.jsp](https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp)

**ORDINANCE APPROVING APPLICATION FOR EXEMPTION AND EXECUTION  
OF FINANCIAL AGREEMENT BETWEEN THE CITY OF CAMDEN AND ALFRED  
CRAMER URBAN RENEWAL, LLC, PURSUANT TO N.J.S.A. 40A:20-1  
ET SEQ.**

WHEREAS, Alfred Cramer Urban Renewal LLC, a New Jersey limited liability company (hereinafter referred to as the "Sponsor") has or will lease the land currently comprising part of Block 818, Lot 14,16,17,30,31,48,49,51,53,57,59; and Block 814, Lot 2 on the official Tax Map of the City of Camden and more particularly described in Exhibit "A" hereto (the "Property") from the City of Camden Housing Authority; and

WHEREAS, Sponsor proposes to construct a new 73 unit affordable rental community (hereinafter referred to as the "the Project") pursuant to the provisions of the New Jersey Long Term Exemption Law, (N.J.S.A. 40A:20-1 et seq.) (hereinafter referred to as the "Act") in the Cramer Hill neighborhood within the City of Camden (hereinafter referred to as the "Municipality") the Property" which Project shall be known as Ablett Village Phase 1; and

WHEREAS, in order to implement the development, financing, rehabilitation, preservation, operation and management of the Project, the Housing Authority of the City of Camden ("HACC") and Michaels Development Company received Low Income Housing Tax Credits from the New Jersey Housing Mortgage Finance Agency which will provide the required equity to allow this US HUD CHOICE Neighborhoods Implementation neighborhood revitalization project to proceed; and

WHEREAS, in accordance with the Act, Sponsor has submitted a written application ("Application") to the City for approval of a tax exemption for the land and improvements to be constructed on the Property; and

WHEREAS, City Council has heretofore determined that there is a need for affordable housing in the Cramer Hill neighborhood and that such housing will be beneficial to the City of Camden; and

WHEREAS, City Council finds and determines that Sponsor will not be able to proceed with the Project without the tax exemption because the Project would not be financially feasible; and

WHEREAS, the Acts permits a municipality to enter into a financial agreement exempting real property from taxation and accepting payment in lieu of taxes where the project meets an affordable housing need; and

WHEREAS, the Sponsor, has presented to City Council a revenue projection for the Project which sets forth the anticipated revenue to be received by the Sponsor from the operation of the Project as estimated by the Sponsor, a copy of which is attached hereto and made a part hereof as Exhibit "B"; now therefore

BE IT ORDAINED, by the City Council of the City of Camden as follows:

SECTION 1. The Council finds and determines that the proposed Project will meet or meets an existing housing need.

SECTION 2. The Council finds and determines that Sponsor will not be able to proceed with the Project without the tax exemption because the Project will not be financially feasible.

SECTION 3. The Council does hereby adopt the within Ordinance and makes the determinations and findings contained herein by virtue of, pursuant to, and in the conformity with the provisions of the Long Term Tax Exemption Law, N.J.S.A. 40A:20-1.

SECTION 4. The Council does hereby approve Sponsor's application for tax exemption pursuant to the Long Term Tax Exemption Law.

SECTION 5. The Council does hereby adopt the within Ordinance with the further intent and purpose that from the date that the Project obtains its Certificate of Occupancy, the land and improvements of the Project will be exempt from real property taxation for a period of thirty (30) years as provided in the Act, provided that payments in lieu of taxes for municipal services supplied to the Project in the amount of five (5%) percent of the Gross Shelter Rents are made to the City of Camden as more particularly set forth the Financial Agreement attached hereto as Exhibit "C".

SECTION 6. The Council hereby authorizes and directs the Mayor of the City of Camden to execute, on behalf of the City of Camden, the Financial Agreement in substantially the form annexed hereto as Exhibit "C" upon the review and approval of the City Attorney.

SECTION 7. The Council understands and agrees that the revenue projections set forth in Exhibit "B" are estimates and that the actual payments in lieu of taxes to be paid by the Sponsor to the City of Camden shall be determined pursuant to the Financial Agreement executed between the Sponsor and the City of Camden.

SECTION 8. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the



Office of the Municipal Clerk.

Date of Introduction: \_\_\_\_\_, 2022

6000 For AGE-194  
R/21

**ORDINANCE APPROVING APPLICATION FOR EXEMPTION AND EXECUTION  
OF FINANCIAL AGREEMENT BETWEEN THE CITY OF CAMDEN AND  
ALFRED CRAMER URBAN RENEWAL, LLC, PURSUANT TO N.J.S.A.  
40A:20-1 ET SEQ.**

**WHEREAS**, Alfred Cramer Urban Renewal LLC, a New Jersey limited liability company (hereinafter referred to as the "Sponsor") has or will own the land comprising Block 818, Lots 14,16,17,30,31,48,49,51,53,57,59; and Block 814, Lot 2 on the official Tax Map of the City of Camden and more particularly described in Exhibit "A" hereto (the "Property") from the City of Camden Housing Authority; and

**WHEREAS**, Sponsor proposes to construct a two new affordable rental communities consisting of a total of 73 affordable housing units (hereinafter referred to as the "the Project") pursuant to the provisions of the New Jersey Long Term Exemption Law, (N.J.S.A. 40A:20-1 et seq.) (hereinafter referred to as the "Act") in the Cramer Hill neighborhood within the City of Camden (hereinafter referred to as the "Municipality"); and

**WHEREAS**, in order to implement the development, financing, rehabilitation, preservation, operation and management of the Project, the Sponsor received Low Income Housing Tax Credits from the New Jersey Housing Mortgage Finance Agency which will provide the required equity to allow this US HUD CHOICE Neighborhoods Implementation neighborhood revitalization project to proceed; and

**WHEREAS**, in accordance with the Act, Sponsor has submitted a written application ("Application") to the City for approval of a tax exemption for the land and improvements to be constructed on the Property; and

**WHEREAS**, City Council has heretofore determined that there is a need for affordable housing in the Cramer Hill neighborhood and that such housing will be beneficial to the City of Camden; and

**WHEREAS**, City Council finds and determines that Sponsor will not be able to proceed with the Project without the tax exemption because the Project would not be financially feasible; and

**WHEREAS**, the Acts permits a municipality to enter into a financial agreement exempting real property from taxation and accepting payment in lieu of taxes where the project meets an affordable housing need; and

**WHEREAS**, the Sponsor, has presented to City Council a revenue projection for the Project which sets forth the anticipated revenue to be received by the Sponsor from the operation of the Project as estimated by the Sponsor, a copy of which is attached hereto and made a part hereof as Exhibit "B"; now therefore

**BE IT ORDAINED**, by the City Council of the City of Camden as follows:

SECTION 1. The Council finds and determines that the proposed Project will meet or meets an existing housing need.

SECTION 2. The Council finds and determines that Sponsor will not be able to proceed with the Project without the tax exemption because the Project will not be financially feasible.

SECTION 3. The Council does hereby adopt the within Ordinance and makes the determinations and findings contained herein by virtue of, pursuant to, and in the conformity with the provisions of the Long Term Tax Exemption Law, N.J.S.A. 40A:20-1.

SECTION 4. The Council does hereby approve Sponsor's application for tax exemption pursuant to the Long Term Tax Exemption Law.

SECTION 5. The Council does hereby adopt the within Ordinance with the further intent and purpose that from the date that the Project obtains its Certificate of Occupancy, the land and improvements of the Project will be exempt from real property taxation for a period of thirty (30) years as provided in the Act, provided that payments in lieu of taxes for municipal services supplied to the Project in the amount of five (5%) percent of the Gross Shelter Rents are made to the City of Camden as more particularly set forth the Financial Agreement attached hereto as Exhibit "C".

SECTION 6. The Council hereby authorizes and directs the Mayor of the City of Camden to execute, on behalf of the City of Camden the Financial Agreement in substantially the form annexed hereto as Exhibit "C" upon the review and approval of the City Attorney.

SECTION 7. The Council understands and agrees that the revenue projections set forth in Exhibit "B" are estimates and that the actual payments in lieu of taxes to be paid by the Sponsor to the City of Camden shall be determined pursuant to the Financial Agreement executed between the Sponsor and the City of Camden.

SECTION 8. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 11, 2024

DB:dh  
09-10-24

04

**ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL  
PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN  
LOCATIONS**

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the properties listed in Exhibit A attached hereto; and

WHEREAS, the designated "Handicapped Parking Only" Zone is no longer needed due to the various reasons listed in Column 3 "Reason For Removal of Zone" of Exhibit A attached hereto; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed in Exhibit A are hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

---

ANGEL FUENTES  
President, City Council

---

VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Y		8/20/24	

Approved by:  
Business Administrator

8/26

Signature

Date

Attachments (list and attach all available):

1. Disabled Parking Removals Submission – September 10, 2024 Council Meeting

*“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

28 Aug 24

Signature

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

**FACTS/BACKGROUND:**

- Ordinance authorizing the removal of designated restricted parking zone(s) for disabled individual parking applicants who did not renew their permits.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:**

- If City Council approves the legislation, the disabled parking signage at the designated location will be removed in accordance with the Disabled Parking approval/removal procedures.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Keith L. Walker, Director of Public Works**
  - Attendance: Yes

**COORDINATION:** N/A

**Prepared by:** Angela M. Watkins

**(856) 757-7139/ anjohnst@ci.camden.nj.us**

---

Name

Phone/Email



INDIVIDUALS WITH DISABILITIES  
DESIGNATED PARKING ZONE REMOVALS  
Submitted for City Council Meeting of: September 10, 2024

APPLICANT	ADDRESS	REASON FOR REMOVAL OF ZONE
1. Angel L. Caraballo Sr.	928 N. 7th St	applicant deceased
2. Ida Ford	563 Berkley St	applicant deceased
3. Layla Wood	585 Raritan St	applicant deceased
4. Raquel Cabral-Marte	2040 Berwick St	applicant relocated





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM


COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/20/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Disabled Parking Removals Submission – September 10, 2024 Council Meeting

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

  
Signature

AUG 28 2024

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

**FACTS/BACKGROUND:**

- Ordinance authorizing the removal of designated restricted parking zone(s) for disabled individual parking applicants who did not renew their permits.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:**

- If City Council approves the legislation, the disabled parking signage at the designated location will be removed in accordance with the Disabled Parking approval/removal procedures.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Keith L. Walker, Director of Public Works**
  - Attendance: Yes

**COORDINATION:** N/A

**Prepared by:** Angela M. Watkins

**(856) 757-7139/ anjohnst@ci.camden.nj.us**

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Name

Phone/Email



INDIVIDUALS WITH DISABILITIES  
DESIGNATED PARKING ZONE REMOVALS  
Submitted for City Council Meeting of: September 10, 2024

APPLICANT	ADDRESS	REASON FOR REMOVAL OF ZONE
1. Angel L. Caraballo Sr.	928 N. 7th St	applicant deceased
2. Ida Ford	563 Berkley St	applicant deceased
3. Layla Wood	585 Raritan St	applicant deceased
4. Raquel Cabral-Marté	2040 Berwick St	applicant relocated

0-5

DB:dh  
09-10-24

**ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES TO CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP**

WHEREAS, Gladys M. Gomez, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near her home at 1254 Dayton Street; and

WHEREAS, Raquel Cabral-Martel, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near her home at 2121 Sewell Street; and

WHEREAS, Julio Esquilin, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near his home at 1717 S. 6<sup>th</sup> Street; and

WHEREAS, Bertha L. DeLarge, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near her home at 3027 Stevens Street; and

WHEREAS, Jimmy Bishop, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 upgrade permit in front of or near his home at 563 Berkley Street; and

WHEREAS, Jacquelin M. Brown, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near her home at 368 Raritan Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as a Type 2 "Handicapped Parking" to have access to parking with personalized signage during the period of time that the said premises are occupied by the disable individuals.

SECTION 1. Type 2 Handicapped Parking locations shall only be utilized by the approved applicant and only by the vehicle whose license plate corresponds with the license plate number on the posted sign. All others shall be prohibited from parking in such space.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

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Date of Introduction: September 10, 2024

The above has been reviewed  
and approved as to form.



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DANIEL S. BLACKBURN  
City Attorney

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ANGEL FUENTES  
President, City Council

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VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES TO CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Y		8/20/24	

Approved by:  
Business Administrator

Signature

Date

Attachments:

1. Disabled Parking Approvals Submission – September 10, 2024 Council Meeting

*“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES TO CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY*

**FACTS/BACKGROUND:**

- Ordinance establishing a handicapped parking zone in front of a residence occupied by an individual with disability, who has been issued a windshield placard or wheelchair symbol license plate for the vehicle registered by the individual, or a family member who provides transportation for the individual with disability.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:**

- If City Council approves the legislation, City residents issued disabled parking placards or vehicle plates, who have submitted application to the City and been approved for disabled parking privileges, will have disabled parking privileges established at their residence.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Keith L. Walker, Director of Public Works**
  - Attendance: Yes

**COORDINATION:** N/A

**Prepared by:** Angela M. Watkins

**(856) 757-7139/ anjohnst@ci.camden.nj.us**

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Name

Phone/Email



INDIVIDUALS WITH DISABILITIES  
HANDICAPPED PARKING ZONE APPROVALS

Submitted for City Council Meeting of: September 10, 2024

APPLICANT	ADDRESS	FEE PAID	PLACARD #/ PLATE #	PERMIT TYPE
1. Gladys M. Gomez	1254 Dayton St	145.00	6926HK	TYPE 2
2. Raquel Cabral-Marté	2121 Sewell St	145.00	3823HK	TYPE 2
3. Julio Esquilin	1717 S 6th St	145.00	2372HF	TYPE 2
4. Bertha L. DeLarge	3027 Stevens St	145.00	2759HK	TYPE 2
5. Jimmy Bishop	563 Berkley St	145.00	1235HL	TYPE 2
6. Jacquelin M. Brown	368 Raritan St	145.00	2719 HK	TYPE 2

upgrade





CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COPY

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES TO CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY

Point of Contact: Keith L. Walker Public Works 757-7139 kewalker@ci.camden.nj.us
Name Department-Division- Bureau Phone Email

ENDORSEMENTS

Table with 5 columns: Recommend Approval (Y/N), Signature, Date, Comments. Includes rows for Responsible Department Director, Director of Grants Management, Qualified Purchasing Agent, and Director of Finance.

Approved by: Business Administrator

Signature Date

Attachments:

- 1. Disabled Parking Approvals Submission – September 10, 2024 Council Meeting

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Signature Date

Handwritten signature of City Attorney

AUG 28 2024

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES TO CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY*

**FACTS/BACKGROUND:**

- Ordinance establishing a handicapped parking zone in front of a residence occupied by an individual with disability, who has been issued a windshield placard or wheelchair symbol license plate for the vehicle registered by the individual, or a family member who provides transportation for the individual with disability.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:**

- If City Council approves the legislation, City residents issued disabled parking placards or vehicle plates, who have submitted application to the City and been approved for disabled parking privileges, will have disabled parking privileges established at their residence.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Keith L. Walker, Director of Public Works**
  - Attendance: Yes

**COORDINATION:** N/A

**Prepared by:** Angela M. Watkins

(856) 757-7139/ anjohnst@ci.camden.nj.us

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Name

Phone/Email



INDIVIDUALS WITH DISABILITIES  
HANDICAPPED PARKING ZONE APPROVALS

Submitted for City Council Meeting of: September 10, 2024

APPLICANT	ADDRESS	FEE PAID	PLACARD #/ PLATE #	PERMIT TYPE
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4. Bertha L. DeLarge	3027 Stevens St	145.00	2759HK	TYPE 2
5. Jimmy Bishop	563 Berkley St	145.00	1235HL	TYPE 2
6. Jacquelin M. Brown	368 Raritan St	145.00	2719 HK	TYPE 2 upgrade

*Ordinances 2nd  
reading*

LEYBA-MARTINEZ  
8/13/2024

**ORDINANCE AMENDING SECTION 181-7; LOCATION OF RETAIL PREMISES LIMITED, PLENARY RETAIL CONSUMPTION LICENSE, TO ESTABLISH A PILOT PROGRAM WHEREBY THREE (3) BUSINESS CORRIDORS ARE TO BE ESTABLISHED WITHIN THE CITY OF CAMDEN WHICH, AMONG OTHER THINGS, ELIMINATES CERTAIN DISTANCE REQUIREMENTS FOR PLENARY RETAIL CONSUMPTION LICENSES WITHIN EACH BUSINESS CORRIDOR**

**WHEREAS**, the Administration and the City Council of the City of Camden sought to examine and obtain recommendations as to whether Chapter 181, Alcoholic Beverages, Article I, Licensing and General Regulations, Section 181-7 of the Camden City Code; Location of Retail Premises Limited; Plenary Retail Consumption License, should be amended or modified in any way; and

**WHEREAS**, Section 181-7 currently states:

§ 181-7. Location of retail premises limited.

A. Plenary retail consumption license.

- (1) No plenary retail consumption license shall be issued for any premises within 500 feet of any other plenary retail consumption licensed premises. The foregoing prohibition shall not prevent a renewal or person-to-person transfer at any existing location. The Board of Alcoholic Beverage Control may, in its reasonable discretion, waive the above restriction in districts zoned C-1, C-2, C-3, C-4, C-5, C-W, I-1, I-2 or C-C or in areas zoned for planned unit development if the applicant shall establish to the Board's satisfaction that such waiver will not adversely impact on the surrounding area and the public health, safety and welfare. When reviewing an application for a waiver, the Board shall consider and make a finding with respect to each of the following:
  - (a) Whether the location of an additional facility in an area will have an adverse impact on adjacent residential areas.
  - (b) Whether the proposed location is in an area where patrons of licensed facilities tend to congregate and/or consume alcoholic beverages on the adjacent streets, sidewalks and properties and whether the proposed facility is of such a type that it may be expected that its patrons may engage in similar inappropriate behavior.
  - (c) The location of any premises licensed for plenary retail distribution in proximity to the proposed facility.
  - (d) Whether the proposed facility and existing licensed facilities are predominantly designed for use as taverns, restaurants, hotels or entertainment facilities.
  - (e) Whether there is any dominant commercial or recreational theme in the area that would be enhanced by the presence of the proposed facility.
  - (f) Whether the proposed facility would enhance or facilitate a redevelopment project.
  - (g) Any factors which the Board deems critical to its decision to grant or deny an application for waiver.
- (2) The enumeration of certain zoning districts for the purpose of designating areas eligible for a waiver of the restriction imposed by this section shall not be deemed as a modification of the Zoning Code of the City of Camden and does not authorize any use in such districts not permitted by the specific provisions of the Zoning Code.

B. No plenary retail distribution license shall be issued for any premises within 1,000 feet of any other plenary retail distribution licensed premises. The foregoing

prohibition shall not prevent a person-to-person transfer at an existing location or a renewal at an existing location outstanding as of July 9, 1936.

- C. For the purpose of determining whether a proposed licensed premises is located within 500 feet or 1,000 feet of an existing licensed premises, the measurement shall be taken from the main entrance of the existing licensed premises to the main entrance of the proposed licensed premises along the shortest route a person would take to walk from one facility to the other without violating any laws or ordinances regulating pedestrian travel.

**WHEREAS**, the Administration and the City Council of the City of Camden, by Resolution MC-24:9444, approved on May 14, 2024, established an Ad Hoc Committee, called the ABC Ad Hoc Committee, to examine and make recommendations to the Administration and the City Council of the City of Camden as to whether section 181-7 should be amended or modified in any way; and

**WHEREAS**, the Administration and the City Council of the City of Camden appointed an Ad Hoc Committee comprised of seven (7) members: three (3) Business Leaders to be appointed by the City Council of the City of Camden, two (2) Mayor's designees and one (1) member of the City Council of the City of Camden and the Chief of the Camden County Police Department or his designee to examine possible amendments or modifications to Section 181-7 of the Camden Code; Location of Retail Premises Limited; Plenary Retail Consumption License; and

**WHEREAS**, the ABC ad Hoc Committee, Chaired by Tameeka Mason, held several public meetings, which included one community meeting held on August 8, 2024, via the virtual platform Zoom and one in-person community meeting held on August 22, 2024 in City Council Chambers; and

**WHEREAS**, the ABC Ad Hoc Committee has issued a report which includes recommendations as to whether Section 181-7 of the Camden Code; Location of Retail Premises Limited; Plenary Retail Consumption License should be amended or modified in any way; and

**WHEREAS**, the ABC Ad Hoc Committee, among other things, has recommended that the City of Camden institute a Pilot Program which would be in effect for one (1) year from the date of adoption of this ordinance which establishes three (3) business corridors in the City of Camden in which bars and restaurants with plenary retail consumption licenses operating in these business corridors shall not be required to meet and maintain the current distance requirement of 500 feet between other plenary retail consumption licensed premises as provided for in Section 181-7 (A)(1); and

**WHEREAS**, establishing a Pilot Program to be in effect for restaurants and bars with plenary retail consumption licenses within these three (3) business corridors will greatly assist in the City's economic development going forward; and

**WHEREAS**, the ABC Ad Hoc Committee also made the following recommendations in its report to City Council:

1. Institute a Pilot Program for Retail Consumption Licenses for one year in Three Business Corridors.
2. Selection of Business Corridors:
  - A. Camden's Waterfront – Waterfront Line to Third Street and from Pearl Street to Federal Street.
  - B. Federal Street - Cross Streets; 19th Street to 27th Street.
  - C. Haddon Avenue – Cross Streets; Liberty and Wildwood.
3. Modification of Distance Requirements – Elimination of Distance Restrictions for retail consumption licenses in the above selected corridors.
4. Such modifications will allow for economic development in the City of Camden.
5. Consider Business Incentives for businesses to re-locate or operate in the business corridors pursuant to the Pilot Program.

6. Engage with the Community through educational resources.
7. Leverage Camden's cultural diversity to enhance the appeal of Business Corridors, thereby attracting visitors and fostering a unique and vibrant atmosphere.
8. Follow similar paths for those municipalities which have instituted business changes to encourage tourism and business development such as:
  - a. Nashville, Tennessee
  - b. Denver, Colorado
  - c. Atlanta, Georgia
  - d. Atlantic City, New Jersey
  - e. Cape May, New Jersey
  - f. Collingswood, New Jersey
  - g. Wildwood, New Jersey

**WHEREAS**, the Administration and the City Council of the City of Camden, following review and approval by the Planning Board, seek to adopt all of the recommendations contained in the report of the ABC ad Hoc Committee presented to the City Council of the City of Camden on August 13, 2024 at its City Council meeting on that date; now therefore

**BE IT ORDAINED**, by the City Council of the City of Camden that Section 181-7 of the Camden City Code is amended as follows:

§ 181-7. Location of retail premises limited.

A. Plenary retail consumption license.

- (1) Subject to subsection D below, no plenary retail consumption license shall be issued for any premises within 500 feet of any other plenary retail consumption licensed premises. The foregoing prohibition shall not prevent a renewal or person-to-person transfer at any existing location. The Board of Alcoholic Beverage Control may, in its reasonable discretion, waive the above restriction in districts zoned C-1, C-2, C-3, C-4, C-5, C-W, I-1, I-2 or C-C or in areas zoned for planned unit development if the applicant shall establish to the Board's satisfaction that such waiver will not adversely impact on the surrounding area and the public health, safety and welfare. When reviewing an application for a waiver, the Board shall consider and make a finding with respect to each of the following:
  - (a) Whether the location of an additional facility in an area will have an adverse impact on adjacent residential areas.
  - (b) Whether the proposed location is in an area where patrons of licensed facilities tend to congregate and/or consume alcoholic beverages on the adjacent streets, sidewalks and properties and whether the proposed facility is of such a type that it may be expected that its patrons may engage in similar inappropriate behavior.
  - (c) The location of any premises licensed for plenary retail distribution in proximity to the proposed facility.
  - (d) Whether the proposed facility and existing licensed facilities are predominantly designed for use as taverns, restaurants, hotels or entertainment facilities.
  - (e) Whether there is any dominant commercial or recreational theme in the area that would be enhanced by the presence of the proposed facility.
  - (f) Whether the proposed facility would enhance or facilitate a redevelopment project.

- (g) Any factors which the Board deems critical to its decision to grant or deny an application for waiver.
  - (2) Subject to subsection D, below, the enumeration of certain zoning districts for the purpose of designating areas eligible for a waiver of the restriction imposed by this section shall not be deemed as a modification of the Zoning Code of the City of Camden and does not authorize any use in such districts not permitted by the specific provisions of the Zoning Code.
- B. No plenary retail distribution license shall be issued for any premises within 1,000 feet of any other plenary retail distribution licensed premises. The foregoing prohibition shall not prevent a person-to-person transfer at an existing location or a renewal at an existing location outstanding as of July 9, 1936.
- C. Subject to subsection D below, for the purpose of determining whether a proposed licensed premises is located within 500 feet or 1,000 feet of an existing licensed premises, the measurement shall be taken from the main entrance of the existing licensed premises to the main entrance of the proposed licensed premises along the shortest route a person would take to walk from one facility to the other without violating any laws or ordinances regulating pedestrian travel.
- D. Pilot Program - Plenary Retail Consumption License
- (1) The City of Camden hereby establishes and implements a pilot program for bars and restaurants with plenary retail consumption licenses for the following business corridors:
    - (a) The Waterfront within the following boundaries: between the north side of Pearl Street and the south side of Federal Street and extending from the water line to those properties with a U.S. Post Office mailing address on Third Avenue.
    - (b) Federal Street within the following boundaries: properties with a U.S. Post Office mailing address on Federal Street between the east side of 19<sup>th</sup> Street to properties on the west side of 27<sup>th</sup> Street.
    - (c) Haddon Avenue within the following boundaries: properties with a U.S. Post Office mailing address on Haddon Avenue between the east side of Wildwood Avenue to properties on the west side of Liberty Street.
  - (2) The Administration shall develop an application and application process consisting of a Committee of three (3) to be appointed by the Mayor to review whether an operating establishment holding a plenary retail consumption license that does not fall within one of the corridors as provided for in Section D(1) above but, at the time of the establishment of the Pilot Program, the premises of this establishment lies within 500 feet of one of the corridors, should be provided a waiver for continued operations. Such waiver shall be granted for currently operating establishments and shall not be unreasonably denied for other establishments.
  - (3) The Committee shall determine what documents are necessary for its decision and may, in its discretion, determine that the applicant, as part of its application process, must provide a certified survey of the property.
  - (4) This Pilot Program only applies to bars and restaurants holding a plenary retail consumption license.
  - (5) The Pilot Program does not apply to establishments holding a plenary retail distribution license [Liquor store].
  - (6) The Pilot Program shall be in effect for one year from the date of adoption of this ordinance to allow the City to review and examine its success rate and review and consider one or more of the following:
    - (a) The effect of these business corridors on public safety;
    - (b) Whether these business corridors are adversely affecting staffing and/or response time from the Camden County Police Department, Metro Division;
    - (c) Whether the Pilot Program should be continued and the period of time to do so;



(d) Whether the Pilot Program should be discontinued but the three (3) business corridors should remain in place with the restrictions as listed herein or as amended;

(e) Whether the number of business corridors included in the Pilot Program should be increased to include other business corridors; or

(f) Whether other modifications should be considered and take place as determined by the Administration and the City Council of the City of Camden, in their discretion.

(7) During the term of the Pilot Program, bars and restaurants with plenary retail consumption licenses operating within the three business corridors as described above, shall be exempt from subsection A and C, above, requiring that no plenary retail consumption license be issued for any premises within 500 feet of any other plenary retail consumption licensed premises.

(8) During the term of the Pilot Program, bars and restaurants with plenary retail consumption licenses operating within the three business corridors as described above shall be required to comply with Section 181-13 and Section 181-14 with regard to hours of operation.

(9) Subject to this subsection D, above, during the term of the Pilot Program, bars and restaurants with plenary retail consumption licenses operating within the three business corridors as described above shall be required to meet all other requirements as established by state law and the Camden City Code.

(10) Any bar or restaurant with a plenary retail consumption license that falls outside of the three business corridors as described above but seeks to re-locate or open an establishment near but not within one of the business corridors as described above, shall be required to comply with subsections A and C above, requiring that no plenary retail consumption license be issued for any premises within 500 feet of any other plenary retail consumption licensed premises.

(11) If an establishment with a retail consumption license opens and begins operations during the Pilot Program but the Pilot then ends, that establishment shall be able to maintain and continue operations in one of the business corridors as if the Pilot had remained in effect.

(12) The Administration may consider offering business incentives to those businesses holding current retail consumption licenses to encourage these businesses to re-locate and operate in one of the three business corridors.

(13) The Administration may consider offering educational opportunities to the public as a means of raising community awareness of this Pilot Program and its goals.

**BE IT FURTHER ORDAINED** that following introduction and prior to adoption, the Clerk shall cause a copy of this ordinance to be referred to the City of Camden Planning Board for an advisory review.

**BE IT FURTHER ORDAINED** that any portion of Section 181-7 not herein amended and supplemented shall remain in full force and effect.

**BE IT FURTHER ORDAINED** that that any portion of the Camden City Code not herein amended and supplemented shall remain in full force and effect.

**BE IT FURTHER ORDAINED** that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**BE IT FURTHER ORDAINED** that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

**BE IT FURTHER ORDAINED** that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

**BE IT FURTHER ORDAINED** that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 13, 2024

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

SORIA-PEREZ  
8/13/2024

**ORDINANCE AMENDING CHAPTER 556 OF THE CAMDEN CITY CODE; RESIDENT HANDICAPPED ON-STREET PARKING; TO PERMIT A HANDICAP PARKING APPLICATION AND APPROVAL OF SAME EVEN WHERE THE PROPERTY HAS A PRIVATE DRIVEWAY BUT THE OWNER OR OCCUPIER OF THE PROPERTY HAS A LEGITIMATE REASON FOR THE HANDICAP PARKING APPLICATION AND WHICH THE OWNER OR OCCUPIER, AT TIMES, REQUIRES MEDICAL TRANSPORT**

**WHEREAS**, the City Council of the City of Camden established Chapter 556 of the Camden City Code covering Resident Handicapped On-Street Parking, and

**WHEREAS**, the City Council of the City of Camden now seeks to amend Chapter 556 to permit a Handicap Parking Application and the approval of same where the property has a private driveway but the owner or occupier of the property has a legitimate reasons for having handicapped parking and which at times, the owner or occupier requires medical transport; now therefore

**BE IT ORDAINED** by the City Council of the City of Camden that Chapter 556 of the Camden Code is amended as follows:

**CHAPTER 556 PARKING, RESIDENT HANDICAPPED ON-STREET**

**556-1. TITLE**

Same.

**556-2. PURPOSE.**

Same.

**556-3. Legislative authority.**

Same.

**556-4. Review committee.**

Same.

**556-5. Criteria for payment of fees.**

Same.

**556-6. Permit types.**

Same.

**556-7. Private driveway on property.**

An owner or occupier of a property with a private driveway shall be permitted to submit a Handicap Parking Application and shall have this application reviewed and approved where the owner or occupier of the property has a legitimate reason for handicapped parking and can establish that, at times, the owner or occupier of the property requires medical transport and the only identified reason for the possible denial of the handicap parking application is due to the fact that the property has a private driveway.

**556-8. Fees. [Formerly §556-7]**

Same.

**556-9. Violations and penalties. [Formerly §556-8]**

Same.

**BE IT FURTHER ORDAINED** that any portion of Chapter 556 not herein amended and supplemented shall remain in full force and effect.

**BE IT FURTHER ORDAINED** that that any portion of the Camden City Code not herein amended and supplemented shall remain in full force and effect.

**BE IT FURTHER ORDAINED** that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


**BE IT FURTHER ORDAINED** that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

**BE IT FURTHER ORDAINED** that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

**BE IT FURTHER ORDAINED** that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

\_\_\_\_\_  
Date of Introduction: August 13, 2024

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

0-3

DB:dh  
08-13-24

**ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE  
FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND  
EMPLOYEES IN THE UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN  
ADOPTED DECEMBER 23, 1982 (MC-1917) AS AMENDED AND MADE EFFECTIVE  
JUNE 1, 2024**

BE IT ORDAINED, by the City Council of the City of Camden that, an ordinance entitled, "An Ordinance Fixing the Salary Ranges to Be Paid Certain Officers and Employees in the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. AMENDING the salary and wage schedule to change the salary range of "Temporary/Seasonal" titles effective June 1, 2024 as follows:

TITLE	
Neighborhood Program Aide	\$15.00-\$25.00
Seasonal Recreation Supervisor	\$14.13-\$18.00
Seasonal Recreation Leader	\$14.13-\$17.00
Seasonal Recreation Aide	\$14.13-\$15.00
Seasonal Life Guard	\$14.13-\$18.00
Seasonal Truck Driver	\$14.13-\$15.00
<b>Temporary Clean Neighborhood Program Aide</b>	<b>\$17.00-\$20.00</b>
<b>Temporary Laborer</b>	<b>\$17.00-\$20.00</b>

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 3. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 4. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

\_\_\_\_\_  
Date of Introduction: August 13, 2024

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

DB:yrh  
08-13-24

0-4

**ORDINANCE AUTHORIZING THE REMOVAL OF DEED RESTRICTIONS AND REVERSIONARY LANGUAGE ON 1248 KENWOOD AVENUE**

**WHEREAS**, the City of Camden transferred the parcel known as 1248 Kenwood Avenue to Parkside Business & Community In Partnership, LLC on April 26, 2002. The conditions set forth in that deed state: (1) This property shall be rehabilitated within three (3) years of acquisition and be made available to low and moderate income households. (2) This property shall be made available to low and moderate income households. (3) The City of Camden has the right of review and approval of the agricultural plans; and

**WHEREAS**, Parkside Business & Community In Partnership, LLC sold the parcel to Crystal Bell with said restrictions from the original deed on April 2, 2004; and

**WHEREAS**, the City of Camden will authorize the removal of deed restrictions and reversionary language in order to facilitate the sale of 1248 Kenwood Avenue, Camden, NJ; and

**WHEREAS**, the City of Camden is satisfied that most of the conditions have been met and will remove any and all deed restrictions and reversionary language from the original deed of sale; now, therefore

**BE IT ORDAINED**, by the Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Quit Claim Deed to release restrictions.

**SECTION 1.** Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

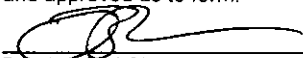
**SECTION 2.** All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**SECTION 3.** This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

\_\_\_\_\_  
Date of Introduction: August 13, 2024

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

05

DB:dh  
08-13-24

**AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED,  
"AN ORDINANCE PROVIDING FOR THE REGULATION OF VEHICLES AND  
PEDESTRIANS IN THE STREETS OF THE CITY OF CAMDEN AND THE  
ENFORCEMENT THEREOF," ORDINANCE 717, ADOPTED DECEMBER 27, 1945**

BE IT ORDAINED, by the City Council of the City of Camden, as follows:

SECTION 1. An ordinance entitled, "An Ordinance Providing For The Regulation of Vehicles and Pedestrians in the Streets of the City of Camden and the Enforcement Thereof," Ordinance adopted December 27, 1945, is hereby amended and supplemented to include as follows:

"SIGNS", shall be amended and supplemented to include:

Signs shall be posted at the following locations:

**ALL-WAY STOP SIGN:**

Name of Street	Direction	Limits
Highland Avenue & Terrace Avenue	Intersection	

SECTION 2. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 4. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

SECTION 5. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 13, 2024

The above has been reviewed  
and approved as to form.

  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor



0-6

DB:dh  
08-13-24

**AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE PROVIDING FOR THE REGULATION OF VEHICLES AND PEDESTRIANS IN THE STREETS OF THE CITY OF CAMDEN AND THE ENFORCEMENT THEREOF," ORDINANCE 717, ADOPTED DECEMBER 27, 1945**

BE IT ORDAINED, by the City Council of the City of Camden, as follows:

SECTION 1. An ordinance entitled, "An Ordinance Providing For The Regulation of Vehicles and Pedestrians in the Streets of the City of Camden and the Enforcement Thereof," Ordinance adopted December 27, 1945, is hereby amended and supplemented to include as follows:

"SIGNS", shall be amended and supplemented to include:

Signs shall be posted at the following locations:

**ALL-WAY STOP SIGN:**

Name of Street	Direction	Limits
Kearsarge Road & Ironside Road	Intersection	

SECTION 2. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

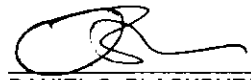
SECTION 4. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

SECTION 5. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 13, 2024

The above has been reviewed and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

0-7

DB:dh  
08-13-24

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES  
FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF  
CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY**

WHEREAS, Natonia Woodard, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 423 Pine Street; and

WHEREAS, Charlie L. King, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 2925 Line Street; and

WHEREAS, Terron Byrd, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near his home at 1507 Princess Avenue; and

WHEREAS, Arlethia Lawson, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 upgrade permit in front of or near her home at 1257 Sheridan Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as either a Type 1 or Type 2 "Handicapped Parking" to have access to parking or personalized signage during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Type 1 Handicapped Parking locations shall be reserved for any handicapped operator. All others shall be prohibited from parking in such space.

SECTION 2. Type 2 Handicapped Parking locations shall only be utilized by the approved applicant and only by the vehicle whose license plate corresponds with the license plate number on the posted sign. All others shall be prohibited from parking in such space.

SECTION 3. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 4. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

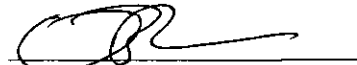
SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

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Date of Introduction: August 13, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

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ANGEL FUENTES  
President, City Council

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VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

DB:dh  
08-13-24

**AN ORDINANCE AMENDING THE GATEWAY REDEVELOPMENT PLAN (MC-4166)  
REGARDING TAX BLOCK: 405, LOTS 1, 7, 8 AND 11 ON THE  
CAMDEN CITY MUNICIPAL TAX MAP**

WHEREAS, the Gateway Redevelopment Plan was adopted by Ordinance MC-4166 on April 27, 2006 by the City Council of the City of Camden; and

WHEREAS, the City Council of the City of Camden requested that the Planning Board of the City of Camden study a proposed amendment to the Gateway Redevelopment Plan for the Gateway Redevelopment Area; and

WHEREAS, the amendment proposes to include Tax Block 405, Lots 1, 7, 8 and 11 on the "to be acquired" list of the Gateway Redevelopment Plan and considers it to be in the best interest of the City to amend the Gateway Redevelopment Plan to include Tax Block 405, Lots 1, 7, 8 and 11 on the Camden City Municipal Tax Map; now, therefore

BE IT ORDAINED, by the governing body of the City of Camden that:

SECTION 1. City Council of the City of Camden hereby approves the Amendment and the proposed Amendments to the Gateway Redevelopment Plan regarding Tax Block 405, Lots 1, 7, 8 and 11 on the Camden City Municipal Tax Map attached hereto.

SECTION 2: Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4: If any standards, controls, objectives; land uses, permitted uses, and other restrictions and requirements called for in this Amendment to the Gateway Redevelopment Plan differ in content from provisions set forth in the zoning law, provisions of this plan - unless otherwise specified - shall prevail.

SECTION 5. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

SECTION 6. If any provision or regulation of this Amendment to the Gateway Redevelopment Plan shall be judged invalid by a court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this Redevelopment Plan and such section, subsection, paragraph, subdivision or clause of this Redevelopment Plan are hereby declared severable.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date: August 13, 2024

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

Wak  
09

**ORDINANCE AMENDING CHAPTER 44; DEFENSE OF OFFICERS AND EMPLOYEES, ARTICLE II, NON-MANDATORY DEFENSE OF EMPLOYEES AND OFFICIALS, OF THE CAMDEN CITY CODE**

**WHEREAS**, the City Council of the City of Camden, by this amendment, seeks to amend Camden Chapter 44, Defense of Officers and Employees, specifically Article II, Non-mandatory Defense of Employees and Officials, to establish and clarify under what conditions the City of Camden will provide representation and indemnification of current and former employees of the City of Camden; and

**WHEREAS**, pursuant to these amendments to Article II, the City Council of the City of Camden seeks to address attorneys' fees to be paid for such representation, reimbursement, to now specify that such attorneys' fees shall be interpreted to provide for "reasonable attorneys' fees"; and

**WHEREAS**, pursuant to these amendments to Article II, the Administration and the City Council of the City of Camden also seek, among other things, to include the requirement that the current or former official or employee execute a cooperation and indemnification agreement as part of Article II; now therefore

**BE IT ORDAINED**, by the City Council of the City of Camden, that Chapter 44, Article II is amended as follows:

**ARTICLE II  
Non-mandatory Defense of Employees and Officials**

**§ 44-7. Individuals covered.**

Same.

**§ 44-8. Provision of defense; reasonable fees and costs.**

Except as provided for in Section 44-10 below, the City Attorney shall, upon a request of a current or former employee or public official, provide for the defense of any eligible action brought against such current or former employee or public official on account of an act or omission in the performance of his or her duties.

**§ 44-9. Reimbursement and indemnification.**

If, pursuant to section 44-8 above, the City Attorney provides for the defense of a current or former employee, the City shall provide reimbursement or indemnification for the current or former employee or public official which, in the case of outside counsel agreed to by both the City and the current or former employee or public official, shall take the form of reasonable attorneys' fees and costs.

**§ 44-10. Determination of eligible defense.**

Same.

**§ 44-11. Reimbursement and indemnification for defense against action taken by City.**

If the individual is a defendant in a disciplinary action instituted against him by a City official or in a criminal proceeding instituted as a result of a complaint on behalf of the City of Camden, no reimbursement shall be provided unless the proceeding is dismissed or finally determined in favor of the individual. Reimbursement shall be limited to reasonable attorneys' fees and costs.

**§ 44-12. Disputes in Determining Reasonable Attorneys' Fees.**

If, pursuant to Section 44-9 or Section 44-11 above, the amount of reasonable attorney's fees and costs to be paid by the City are in dispute as between the City and Counsel for the current or former employee or public official, this dispute shall be submitted to a neutral mediator as agreed to by the parties, who shall recommend the attorneys' fees and costs to be paid by the City. Either party may appeal the mediator's final decision to a court with appropriate jurisdiction for a de novo review.

**§ 44-13. Duty to notify the City Attorney.**

A current or former employee or public official shall not be entitled to legal defense under this chapter unless, within 10 calendar days of the time he or she is served with any summons, complaint, process, notice, demand or pleading, he or she delivers the original or a copy thereof to the City Attorney or his or her designee. Whenever the City Attorney provides for the defense of a current or former employee or public official, the City Attorney may assume exclusive control over the representation.

**§ 44-14. Duty to execute cooperation and indemnification agreement with City Attorney.**

In instances where the City agrees to provide for the defense of any eligible action brought against such current or former employee or public official on account of an act or omission in the performance of his or her duties, the current or former employee or public official shall agree to enter into a cooperation or indemnification agreement with the City which, at a minimum shall include the following:

1. The current or former employee or public official agrees to cooperate fully with the City's defense.
2. If, during the course of the civil or criminal matter, the City Attorney becomes aware of conduct of the current or former employee or public official which indicates that the conduct of the current or former employee or public official would meet either Subsection A or Subsection B of Section 44-10, above, the City Attorney may determine to decline continued defense and/or indemnification in that civil or criminal matter.
3. If, during the civil litigation, the City or the current or former employee or public official is ordered to pay exemplary or punitive damages resulting in a civil violation of state or federal law by the current or former employee or public official, the City Attorney may refuse to indemnify that current or former employee or public official for the exemplary or punitive damages imposed.
4. If, during a criminal trial for which the City has provided a current or former employee or public official with a defense but the current or former employee ultimately pleads guilty or is found guilty of any of the criminal charges, the City Attorney may decline continued defense and seek reimbursement of attorneys' fees and costs incurred by the City in providing such defense to the current or former employee or public official.

**§ 44-15. Methods of providing defense.**

The City Attorney may provide for a defense pursuant to this chapter by an attorney from his own staff or by employing other counsel for this purpose or by asserting the City's right under any appropriate insurance policy which requires the insurer to provide the defense.

**§ 44-16. Itemized bill to be submitted.**

In order to obtain reimbursement, the individual or his attorney must submit an itemized bill, accompanied by an affidavit, or by a certification in lieu of an affidavit, executed by his attorney.

**BE IT FURTHER ORDAINED** that any portion of Chapter 44 not herein amended and supplemented shall remain in full force and effect.

**BE IT FURTHER ORDAINED** that that any portion of the Camden City Code not herein amended and supplemented shall remain in full force and effect.

**BE IT FURTHER ORDAINED** that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**BE IT FURTHER ORDAINED** that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

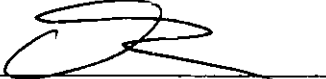
**BE IT FURTHER ORDAINED** that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

**BE IT FURTHER ORDAINED** that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally,

pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 13, 2024

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# *Resolutions*

RAMOS  
9-10-24

A-1

**RESOLUTION TO RATIFY AND AUTHORIZE THE ACCEPTANCE OF A CO-SPONSORSHIP BETWEEN REWORLD [FORMERLY COVANTA] AND THE CITY OF CAMDEN FOR AN EVENT OCCURRING ON SEPTEMBER 19, 2024 AND TO ACCEPT A DONATION FROM REWORLD FOR ALL COSTS INCURRED TO RECEIVE BULK WASTE FROM THE PUBLIC AND TO DISPOSE OF SAME**

WHEREAS, Reworld [formerly Covanta] seeks to collaborate and co-sponsor an event with the City of Camden which is to take place on September 19, 2024, whereby Bulk Waste will be received from the public and subsequently disposed of; and

WHEREAS, Reworld has agreed to pay for all costs incurred for receiving this Bulk Waste and then disposing of same, including but not limited to: costs for services rendered, transportation costs and disposal costs; and

WHEREAS, the City of Camden desires to accept and utilize funding from Reworld solely for this purpose; and

WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City of Camden to participate in said co-sponsorship and accept the donation from Reworld as described above; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper City officials of the City of Camden are hereby authorized to co-sponsor the above-described event on September 19, 2024 with Reworld and to accept the donation from Reworld for all costs incurred, whereby Bulk Waste is received from the public and then disposed of, including but not limited to: costs for services rendered, transportation costs and disposal costs.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

LEYBA-MARTINEZ  
9-10-24

R-2

**RESOLUTION RE-APPOINTING SAMIR NICHOLS TO THE CITY OF  
CAMDEN'S ARTS, CULTURAL AND HERITAGE COMMISSION FOR A TERM  
OF TWO (2) YEARS, THEREBY ENDING ON SEPTEMBER 9, 2026**

**WHEREAS**, Chapter 26, Article XII of the Camden City Code, establishes the Arts, Cultural and Heritage Commission; and

**WHEREAS**, pursuant to Section 26-80 of the Camden City Code, the Commission shall consist of nine (9) members with five (5) of the members to be appointed by the City Council of the City of Camden; and

**WHEREAS**, pursuant to section 26-80 of the Camden City Code, the term of the members of the Arts, Cultural and Heritage Commission shall be for two (2) years; and

**WHEREAS**, the City Council of the City of Camden now seeks to re-appoint **SAMIR NICHOLS**, as a member of the Arts, Cultural and Heritage Commission; and

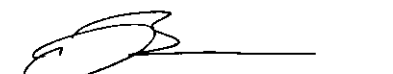
**WHEREAS**, the City Council of the City of Camden is satisfied as to **SAMIR NICHOLS'** fitness for re-appointment; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that it hereby re-appoints **SAMIR NICHOLS** to be a member of the Arts, Cultural and Heritage Commission for a term of two (2) years, thereby ending on September 9, 2026.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27bbb-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

LEYBA-MARTINEZ  
9-10-24

R-3

**RESOLUTION APPOINTING SHABREE CRISDON TO THE CITY OF  
CAMDEN'S ARTS, CULTURAL AND HERITAGE COMMISSION FOR A TERM  
OF TWO (2) YEARS, THEREBY ENDING ON SEPTEMBER 9, 2026**

**WHEREAS**, Chapter 26, Article XII of the Camden City Code, establishes the Arts, Cultural and Heritage Commission; and

**WHEREAS**, pursuant to Section 26-80 of the Camden City Code, the Commission shall consist of nine (9) members with five (5) of the members to be appointed by the City Council of the City of Camden; and

**WHEREAS**, pursuant to section 26-80 of the Camden City Code, the term of the members of the Arts, Cultural and Heritage Commission shall be for two (2) years; and

**WHEREAS**, the City Council of the City of Camden now seeks to appoint **SHABREE CRISDON**, as a member of the Arts, Cultural and Heritage Commission; and

**WHEREAS**, **SHABREE CRISDON** was interviewed for this position by the Municipal Appointments Committee ("MAC") which is recommending **SHABREE CRISDON** to be a member of the Arts, Cultural and Heritage Commission for a term of two (2) years; and

**WHEREAS**, the City Council of the City of Camden is satisfied as to **SHABREE CRISDON'S** fitness for appointment; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that it hereby appoints **SHABREE CRISDON** to be a member of the Arts, Cultural and Heritage Commission for a term of two (2) years, thereby ending on September 9, 2026.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27bbb-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

R-4

LEYBA-MARTINEZ  
9/10/2024

**RESOLUTION APPOINTING JOSHUA SIMS TO THE CITY OF CAMDEN'S  
ARTS, CULTURAL AND HERITAGE COMMISSION FOR A TERM OF TWO (2)  
YEARS, THEREBY ENDING ON SEPTEMBER 9, 2026**

**WHEREAS**, Chapter 26, Article XII of the Camden City Code, establishes the Arts, Cultural and Heritage Commission; and

**WHEREAS**, pursuant to Section 26-80 of the Camden City Code, the Commission shall consist of nine (9) members with five (5) of the members to be appointed by the City Council of the City of Camden; and

**WHEREAS**, pursuant to section 26-80 of the Camden City Code, the term of the members of the Arts, Cultural and Heritage Commission shall be for two (2) years; and

**WHEREAS**, the City Council of the City of Camden now seeks to appoint **JOSHUA SIMS**, as a member of the Arts, Cultural and Heritage Commission; and

**WHEREAS**, **JOSHUA SIMS** was interviewed for this position by the Municipal Appointments Committee ("MAC") which is recommending **JOSHUA SIMS** to be a member of the Arts, Cultural and Heritage Commission for a term of two (2) years; and


**WHEREAS**, the City Council of the City of Camden is satisfied as to **JOSHUA SIMS'** fitness for appointment; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that it hereby appoints **JOSHUA SIMS** to be a member of the Arts, Cultural and Heritage Commission for a term of two (2) years, thereby ending on September 9, 2026.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27bbb-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 10, 2024

The above has been reviewed  
and approved as to form

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



Camden City Council  
**RESOLUTION / ORDINANCE REQUEST FORM**

DATE: August 27, 2024

Council Meeting Date: September 10, 2024

FROM: Councilperson

Angel Fuentes, President

Falio Leyba-Martinez, 3<sup>rd</sup> Ward

Sheila Davis, Vice President, At-Large

Jannette Ramos, 4<sup>th</sup> Ward

Arthur Barclay, 1st Ward

Nohemi G. Soria-Perez, At-Large

Chris Collins, 2<sup>nd</sup> Ward

**Action Requested:**

**RESOLUTION APPOINTING JOSHUA SIMS TO THE CITY OF CAMDEN'S ARTS,  
CULTURAL AND HERITAGE COMMISSION FOR A TERM OF TWO (2) YEARS, THEREBY  
ENDING ON SEPTEMBER 9, 2026**

\*\*\*\*Please attach any supporting documents

*Angel Fuentes/nfb*

*8/27/24*

Signature of Councilperson

Date

LEYBA-MARTINEZ  
9/10/2024

R-5

**RESOLUTION APPOINTING CONSTANCE MERCEDES TO THE SHADE TREE  
ADVISORY BOARD OF THE CITY OF CAMDEN AS A VOTING MEMBER FOR A  
TERM OF FIVE YEARS, EXPIRING ON SEPTEMBER 9, 2026**

**WHEREAS**, City of Camden did by ordinance create the Shade Tree Advisory Board; and

**WHEREAS**, the Shade Tree Advisory Board shall consist of nine (9) regular voting members and two (2) alternate members appointed by the City Council of the City of Camden; and

**WHEREAS**, regular member appointments, except to fill vacancies, shall be for the full term of five years and Alternate members shall be appointed for a term of one year; and

**WHEREAS**, **CONSTANCE MERCEDES** was interviewed for this position by the Municipal Appointments Committee ("MAC") which is recommending **CONSTANCE MERCEDES** to be a voting member of the Shade Tree Advisory Board for a term of five (5) years; and

**WHEREAS**, the City Council of the City of Camden is satisfied as to **CONSTANCE MERCEDES'** fitness for appointment; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that it hereby appoints **CONSTANCE MERCEDES** to be a Voting Member of the Shade Tree Advisory for term of five (5) years, expiring on September 9, 2026 ; and

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27bbb-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 10, 2024

The above has been reviewed  
and approved as to form



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



Camden City Council  
**RESOLUTION / ORDINANCE REQUEST FORM**

DATE: August 27, 2024

Council Meeting Date: September 10, 2024

FROM: Councilperson

Angel Fuentes, President

Falio Leyba-Martinez, 3<sup>rd</sup> Ward

Sheila Davis, Vice President, At-Large

Jannette Ramos, 4<sup>th</sup> Ward

Arthur Barclay, 1st Ward

Nohemi G. Soria-Perez, At-Large

Chris Collins, 2<sup>nd</sup> Ward

**Action Requested:**

**RESOLUTION APPOINTING CONSTANCE MERCEDES TO THE SHADE TREE ADVISORY BOARD OF THE CITY OF CAMDEN AS A VOTING MEMBER FOR A TERM OF FIVE YEARS, EXPIRING ON SEPTEMBER 9, 2026**

\*\*\*\*Please attach any supporting documents

*Falio Leyba-Martinez /nfb*

*8/27/24*

\_\_\_\_\_  
Signature of Councilperson

\_\_\_\_\_  
Date



LEYBA-MARTINEZ  
9/10/2024

R-6

**RESOLUTION APPOINTING EDUARDO GONZALEZ, A STUDENT, TO  
THE ANTI-BULLYING ADVISORY BOARD TO PERFORM THE DUTIES  
AS PROVIDED FOR IN CHAPTER 283, FOR ONE YEAR THEREBY  
EXPIRING ON SEPTEMBER 9, 2025**

**WHEREAS**, the City Council of the City of Camden has found that bullying can take place not only during school or at school functions but other times as well; and

**WHEREAS**, the City Council of the City of Camden believed that, based on the best interests of the residents of the City of Camden, an Anti-Bullying ordinance, Chapter 283, was needed and was thereby established by MC-5392, adopted on July 12, 2022; and

**WHEREAS**, Chapter 283 established an Anti-Bullying Advisory Board whose role includes the following:

**283-8. Purpose and Duties.**

1. To examine the best means to assist minors who are facing or have faced bullying in their neighborhoods.
2. To examine the types of bullying, which may include making threats, spreading rumors, conducting verbal attacks, making physical contact or other forms of verbal bullying, social bullying, cyber-bullying and physical bullying and the best means to address such bullying so that all our children can live safely and without fear within the City and its neighborhoods.
3. To possibly offer City programs for those minors who are facing bullying in their neighborhoods.
4. To examine the best means to disseminate pertinent information on bullying.
5. To make recommendations to the Mayor and City Council with regard to the Board's role and obligations pursuant to Chapter 283.

**WHEREAS**, chapter 283 provides that membership on the Advisory Board shall be as follows:

**283-9. Membership.**

1. Membership on the Anti-Bullying Advisory Board shall consist of twelve (12) members appointed by City Council as follows:
  - a. Four (4) members shall consist of student members; one student member from each Ward.
  - b. Five (5) members shall be adults who shall be members in one of the following fields: Mental Health Provider, Social Worker, Behavioral Health Therapist, Administrator- Education, Community Stakeholder, Business Owner or Operator, Juvenile Officer, Members of the faith-based community or those participating in Mentorship Programs.
  - c. One (1) member of Council to act as an advisor who shall be a non-voting member.
  - d. One (1) member of the Mayor's Office designated by the Mayor to act as an advisor who shall be a non-voting member.

- e. One (1) member of the Camden County Police Department designated by the Chief of Police to act as an advisor who shall be a non-voting member.

**WHEREAS**, Chapter 283 was further amended by MC-5405, adopted on September 13, 2022 which established staggered initial terms of the five (5) member Adult Board, as follows:

283-10. Terms; vacancies; removals.

- A. The first term of the five (5) members of the Advisory Board as provided for in subsection 283-9(1) (b) above, shall be staggered with three (3) members serving for three (3) years and two (2) members serving for two (2) years. Thereafter, subsequent terms of the Advisory Board as provided for in subsection 283-9(1)(b) above, shall be for three (3) years. All other members of the Advisory Board as provided for in subsections 283-9(1) (a), (c) (d) and (e) shall be for one (1) year.

**WHEREAS**, the City Council of the City of Camden now seeks to appoint **EDUARDO GONZALEZ**, a student, to the Anti-Bullying Advisory Board pursuant to subsection 283-9(1)(a) for a term of one (1) year; now therefore,

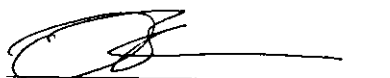
**BE IT RESOLVED**, by the City Council of the City of Camden hereby appoints **EDUARDO GONZALEZ** to the Anti-Bullying Advisory Board pursuant to subsection 283-9(1)(a).

**BE IT FURTHER RESOLVED**, by the City Council of the City of Camden that **EDUARDO GONZALEZ** shall serve on the Anti-Bullying Advisory Board pursuant to subsection 283-9(1)(a) for a term of one (1) year thereby expiring on September 9, 2025.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 10, 2024

The above has been reviewed  
and approved as to form

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



Camden City Council  
**RESOLUTION / ORDINANCE REQUEST FORM**

DATE: August 27, 2024

Council Meeting Date: September 10, 2024

FROM: Councilperson

Angel Fuentes, President

Falio Leyba-Martinez, 3<sup>rd</sup> Ward

Sheila Davis, Vice President, At-Large

Jannette Ramos, 4<sup>th</sup> Ward

Arthur Barclay, 1st Ward

Nohemi G. Soria-Perez, At-Large

Chris Collins, 2<sup>nd</sup> Ward

**Action Requested:**

**RESOLUTION APPOINTING EDUARDO GONZALEZ, A STUDENT, TO THE ANTI-BULLYING ADVISORY BOARD TO PERFORM THE DUTIES AS PROVIDED FOR IN CHAPTER 283, FOR ONE YEAR THEREBY EXPIRING ON SEPTEMBER 9, 2025**

\*\*\*\*Please attach any supporting documents

*Falio Leyba-Martinez /msb*

8/27/24

\_\_\_\_\_  
Signature of Councilperson

\_\_\_\_\_  
Date

R-7

DB:AIV  
09-10-24

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A U.S. ENVIRONMENTAL PROTECTION AGENCY BROWNFIELDS GRANT IN THE AMOUNT OF \$1,000,000.00 FOR THE ENVIRONMENTAL CLEAN-UP OF JUDGE ROBERT B. JOHNSON PARK**

WHEREAS, pursuant to MC-22:8675, the Camden Redevelopment Agency ("CRA") submitted a Brownfields Cleanup Grant application to the U.S. Environmental Protection Agency ("EPA") on behalf of the City for the remediation and clean-up of Judge Robert B. Johnson Park (the "Park") located at 732 Carl Miller Boulevard in the City; and

WHEREAS, the EPA has awarded the City a ONE MILLION DOLLARS (\$1,000,000.00) Brownfields Cleanup Grant for the remediation and clean-up of the Park; and

WHEREAS, the City Council of the City of Camden believes that acceptance of said grant will be in the best interest of the residents of the City of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officials are authorized to accept a Brownfield Cleanup Grant from the U.S. Environmental Protection Agency in the amount of ONE MILLION DOLLARS for the remediation and clean-up of Judge Robert B. Johnson Park.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Tim Cunningham, BA  
Scott Parker, Finance Director  
Gerald C. Seneski, CFO

**TITLE OF ORDINANCE/RESOLUTION:**

**Resolution Authorizing the Acceptance of a U.S. Environmental Protection Agency Brownfield Grant in the Amount of \$1,000,000 for the Environmental Clean Up of Judge Robert B. Johnson Park**

Point of Contact: Olivette Simpson, CRA Director  
Department of Development & Planning  
Ext. 3540  
Email: [olsimpso@ci.camden.nj.us](mailto:olsimpso@ci.camden.nj.us)

Name	Department-Division-Bureau	Phone	Email
Olivette Simpson	CRA Director	Ext. 3540	<a href="mailto:olsimpso@ci.camden.nj.us">olsimpso@ci.camden.nj.us</a>

## ENDORSEMENTS

Recommend Approval (Y/N)	Signature	Date	Comments

- Responsible Department Director
- Supporting Department Director (if necessary)
- Director of Grants Management
- Qualified Purchasing Agent
- Director of Finance

Approved by:  
Business Administrator

Signature

Date

*[Signature]*  
8/20

Attachments (list and attach all available):

- Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
- Form of Shared Services Agreement

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

Signature

Date

AUG 28 2024

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

## EXECUTIVE SUMMARY

### TITLE OF ORDINANCE/RESOLUTION

**Resolution Authorizing the Acceptance of a U.S. Environmental Protection Agency Brownfield Grant in the Amount of \$1,000,000 for the Environmental Clean Up of Judge Robert B. Johnson Park**

### FACTS/BACKGROUND:

- The City and CRA entered into **Shared Services Agreement # 10-22-166** dated November 10, 2022 (for a two-year term), which was authorized and adopted by the **Camden City Council via Resolution # MC-22:8642** and the **CRA via Resolution #10-12-22A, as amended.**
- The City by **Resolution MC-22:8675** authorized an application to the U.S. Environmental Protection Agency (US EPA) for the brownfield clean-up of the Park.
- CRA, on behalf of the City, applied for and the City was awarded a US EPA Cleanup Grant in the amount of \$1,000,000.00.
- The US EPA grant together with a grant awarded to CRA from the NJDEP Hazardous Site Remediation Fund (\$1,967,943.00) and a US EPA Brownfield Revolving Loan Sub-grant to the City (\$500,000.00) are now available for the remediation and related activities required at the Park. The total estimated cost to remediate the Park is \$ 3,550,580. In addition, the Camden County Department of Parks has committed \$1.8 million for construction of Park improvements.
- This Requested Action is to authorize the City to accept the US EPA \$1,000,000.00 US EPA Brownfield Clean Up Grant.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$1,000,000.00**

### IMPACT STATEMENT:

- The Park has been closed since the discovery of the presence of contaminated historic fill. This Park is a well-used and it is significant to the South Camden community and its sports teams. In addition to the remediation funding of \$3,550,580.00, the County Department of Parks brings \$1.8 million for construction of Park improvements. If the request is not approved, remediation of the proposed Park will not move forward and likely the future remedial activities and park improvements will be the responsibility of the City.

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Olivette Simpson, CRA
  - Attendance

**COORDINATION:** CRA, Brownfield Redevelopment Solutions, Inc., environmental consultant  
**Prepared by:** Olivette Simpson, CRA Ext. 3540 [olsimpso@ci.camden.nj.us](mailto:olsimpso@ci.camden.nj.us)

---

Name

Phone/Email

**CAMDEN REDEVELOPMENT AGENCY**  
**City-Owned Judge Johnson Park Site**  
**732 Carl Miller Boulevard (Block 520, Lot 26; Block 522, Lot 9; Block 523, Lot 13)**

The Judge Johnson Park Site is an existing City park in the Liberty Park neighborhood of Camden. Environmental assessment activities conducted at the site indicate the presence of contaminated historic fill material. Remediation activities will involve soil removal/disposal of contaminated soil material and placement of a cap (comprised of clean soil and hardscape surfaces) within the context of new park improvements to be constructed at the park immediately following the remediation effort.

Total Estimated Project Costs: \$ **3,550,580.00**

The City and CRA entered into **Shared Services Agreement # 10-22-171** dated November 10, 2022, which was authorized and adopted by the **Camden City Council via Resolution # MC-22:8642** and the **CRA via Resolution #10-12-22A, as amended**. CRA will manage the Park remediation. After the remedial activities have been completed, the County will construct the Park Improvements.

This Requested Action is to authorize the City to accept a U.S. Environmental Protection Agency (US EPA) Grant for the environmental remediation of the Park. The following presents the estimated sources and anticipated uses for the Johnson Park remediation project.

1. Shared Services Agreement between City and CRA dated November 10, 2022 in the amount of \$82,636.00.
2. RLF Sub-grant of \$500,000 – The RLF Sub-grant is requested is the maximum allowable amount of subgrant funding that can be allocated to a site under CRA’s Cooperative Agreement with EPA (# 4B 96236900).
3. U.S. EPA Clean Up Grant – \$1,000,000
4. HDSRF Grant Application to be Submitted – for \$1,967,943.

<b>PROJECT SOURCES</b>		<b>PROJECT USES</b>	
EPA RLF Subgrant	\$ 500,000	Bid Spec Prep	\$ 15,000
EPA Cleanup Grant		LSRP RA	
(awarded)	\$ 1,000,000	Design	\$ 20,000
HDSRF 75% RA Grant		LSRP RA	\$ 80,000
(awarded)	\$ 1,967,943	Owners Rep	\$ 45,000
City Shared Services		Remediation	
Agreement	\$ 82,636	Contractor	\$ 2,972,690
		Contingency	\$ 362,890
		CRA Fee	\$ 55,000
	\$ 3,550,580		\$ 3,550,580


Discussion: Remediation is to be conducted in coordination with construction of improvements at this 14.75-acre park. Camden County has committed \$1.8 million for the design and construction of the park improvements. The Park has been closed since the discovery of the presence of contaminated historic fill. This Park is a well-used and it is significant to the South Camden community.

**USEPA Notice of Award**

**Grant # 96218700**

**Program Code: 4B**



	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b> <b>Cooperative Agreement</b>	<b>GRANT NUMBER (FAIN):</b> 96218700 <b>MODIFICATION NUMBER:</b> 0 <b>PROGRAM CODE:</b> 4B	<b>DATE OF AWARD</b> 09/28/2023
		<b>TYPE OF ACTION</b> New	<b>MAILING DATE</b> 10/03/2023
		<b>PAYMENT METHOD:</b> Advance	<b>ACH#</b> 20190
		<b>Send Payment Request to:</b> Contact EPA RTPFC at: rtpfc-grants@epa.gov	
<b>RECIPIENT TYPE:</b> Municipal		<b>PAYEE:</b> City of Camden 1056 Wright Avenue Camden, NJ 08103	
<b>RECIPIENT:</b> City of Camden 1056 Wright Avenue Camden, NJ 08103 <b>EIN:</b> 21-6000418			
<b>PROJECT MANAGER</b> Olivette Simpson 520 Market Street, City Hall 13th Floor Camden, NJ 08101-5120 <b>Email:</b> OISimpso@ci.camden.nj.us <b>Phone:</b> 856-757-7600	<b>EPA PROJECT OFFICER</b> Patrick Peck 290 Broadway, LCRD/LRPB New York, NY 10007 <b>Email:</b> peck.patrick@epa.gov <b>Phone:</b> 212-637-4928	<b>EPA GRANT SPECIALIST</b> Kelsey Steele USEPA - Region 2, 290 Broadway, Floor 27, New York, NY 10007, MSD/GAMB 290 Broadway New York, NY 10007 <b>Email:</b> steele.kelsey@epa.gov <b>Phone:</b> 212-637-3457	
<b>PROJECT TITLE AND DESCRIPTION</b> FY23 City of Camden EPA Brownfields Cleanup Grant Application- Johnson Park  Brownfields are real property, the expansion, development or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. This agreement provides funding under the Infrastructure Investment and Jobs Act (IIJA) for the City of Camden to conduct remediation activities as authorized by CERCLA 104(k)(3) in Camden, New Jersey. Specifically, this agreement will provide funding to the recipient to clean up a brownfield site(s). Additionally, the recipient will competitively procure (as needed) and direct a Qualified Environmental Professional to conduct environmental site activities, will create a community involvement plan and administrative record for the site(s), and will report on interim progress and final accomplishments by completing and submitting relevant portions of the Property Profile Form using EPA's Assessment, Cleanup and Redevelopment Exchange System (ACRES). Further, the recipient will remediate one (1) brownfield site(s) and anticipates holding several community meetings, finalizing one (1) Analysis of Brownfield Cleanup Alternatives, and submitting twelve (12) quarterly reports. Work conducted under this agreement will benefit the residents, business owners, and stakeholders in and near Camden, New Jersey. No subawards are included in this assistance agreement.			
<b>BUDGET PERIOD</b> 10/01/2023 - 09/30/2027	<b>PROJECT PERIOD</b> 10/01/2023 - 09/30/2027	<b>TOTAL BUDGET PERIOD COST</b> \$1,000,000.00	<b>TOTAL PROJECT PERIOD COST</b> \$1,000,000.00
<b>NOTICE OF AWARD</b>			
Based on your Application dated 11/21/2022 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$1,000,000.00. EPA agrees to cost-share <u>100.00%</u> of all approved budget period costs incurred, up to and not exceeding total federal funding of \$1,000,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.			
<b>ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)</b>		<b>AWARD APPROVAL OFFICE</b>	
<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 2, Grants and Audit Management Branch 290 Broadway, 27th Floor New York, NY 10007-1866		<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 2, Land, Chemicals and Redevelopment R2 - Region 2 290 Broadway New York, NY 10007	
<b>THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY</b>			
Digital signature applied by EPA Award Official Donald Pace - Director			<b>DATE</b> 09/28/2023

## EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$0	\$1,000,000	\$1,000,000
EPA In-Kind Amount	\$0	\$0	\$0
Unexpended Prior Year Balance	\$0	\$0	\$0
Other Federal Funds	\$0	\$0	\$0
Recipient Contribution	\$0	\$0	\$0
State Contribution	\$0	\$0	\$0
Local Contribution	\$0	\$0	\$0
Other Contribution	\$0	\$0	\$0
Allowable Project Cost	\$0	\$1,000,000	\$1,000,000

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.818 - Brownfields Multipurpose, Assessment, Revolving Loan Fund, and Cleanup Cooperative Agreements	CERCLA: Secs. 104(k)(3) & 104(k)(5)(E) & 104(k)(10)(B)(iii) & Infrastructure Investment and Jobs Act (IIJA) (PL 117-58)	2 CFR 200, 2 CFR 1500 and 40 CFR 33

Fiscal									
Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
-	2302HE0300	23	E4SD	02X1AG7	000D79X89	4114	-	-	\$1,000,000
									\$1,000,000

## Budget Summary Page

Table A - Object Class Category (Non-Construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$0
2. Fringe Benefits	\$0
3. Travel	\$0
4. Equipment	\$0
5. Supplies	\$0
6. Contractual	\$60,288
7. Construction	\$861,712
8. Other	\$78,000
9. Total Direct Charges	\$1,000,000
10. Indirect Costs: 0.00 % Base	\$0
11. Total (Share: Recipient <u>0.00</u> % Federal <u>100.00</u> %)	\$1,000,000
12. Total Approved Assistance Amount	\$1,000,000
13. Program Income	\$0
14. Total EPA Amount Awarded This Action	\$1,000,000
15. Total EPA Amount Awarded To Date	\$1,000,000

## Administrative Conditions

### General Terms and Conditions

The recipient agrees to comply with the current EPA general terms and conditions available at: <https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-october-1-2022-or-later>.

These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: <https://www.epa.gov/grants/grant-terms-and-conditions#general>.

### GRANT-SPECIFIC ADMINISTRATIVE CONDITIONS

#### A. Correspondence Condition

The terms and conditions of this agreement require the submittal of reports, specific requests for approval, or notifications to EPA. Unless otherwise noted, all such correspondence should be sent to the following email addresses:

Federal Financial Reports (FFRs) (SF-425): [rtpfc-grants@epa.gov](mailto:rtpfc-grants@epa.gov); [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov) and the Grants Specialist for this agreement.

MBE/WBE reports (EPA Form 5700-52A): [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov) and the Grants Specialist for this agreement.

Payment requests (if applicable): [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov); the Grants Specialist for this agreement and the Project Officer for this agreement.

Quality Assurance documents, workplan revisions, updated workplan milestone target dates, equipment lists, programmatic reports and deliverables: Project Officer for this agreement.

All other forms/certifications/assurances, Indirect Cost Rate Agreements, Requests for Extensions of the Budget and Project Period, Amendment Requests, Requests for other Prior Approvals, updates to recipient information (including email addresses, changes in contact information or changes in authorized representatives) and other notifications:

[Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov); the Grants Specialist for this agreement and the Project Officer for this agreement.

#### B. EXTENSION OF PROJECT/BUDGET PERIOD EXPIRATION DATE

EPA has not exercised the waiver option to allow automatic one-time extensions for non-research grants under 2 CFR 200.308 (d)(2). Therefore, if a no cost time extension is necessary to extend the period of availability of funds the recipient must submit a written request to the EPA prior to the budget/project period expiration dates. The written request must include: **a written justification describing the need for additional time, an estimated date of completion, and a revised schedule for project completion including updated milestone target dates for the approved workplan activities.** In addition, if there are overdue reports required by the administrative and programmatic terms and conditions of this assistance agreement, the recipient must ensure that they are submitted along with or prior to submitting the no cost time extension request.

The extension request must be submitted to the EPA-Grants and Audit Management Branch via email to [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov) and the EPA Grants Specialist. All Federal Financial Reports (SF-425) must be emailed to the RTP-Finance Center at [rtpfc-grants@epa.gov](mailto:rtpfc-grants@epa.gov); the Grants and Audit Management Branch at

Region2\_GrantApplicationBox@epa.gov; the EPA Grants Specialist and the EPA Project Officer. All email attachments must be sent in pdf or other acceptable software format (e.g., DocuSign). Any forms requiring signature must be electronically or digitally signed in accordance with EPA's Recipient/Applicant Information Notice (RAIN), Establishment of Standards for Submission of Administrative and Financial Assistance Agreement Forms/Documents with Electronic or Digital Signatures by Email.

## **Programmatic Conditions**

### **FY23 Brownfields Cleanup Cooperative Agreement Infrastructure Investment and Jobs Act Funds Terms and Conditions**

Please note that these Terms and Conditions (T&Cs) apply to Brownfield Cleanup Cooperative Agreements awarded under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) § 104(k) and the Infrastructure Investment and Jobs Act (IIJA).

#### **I. GENERAL FEDERAL REQUIREMENTS**

##### **A. Federal Policy and Guidance**

1. Cooperative Agreement Recipients: By awarding this cooperative agreement, the Environmental Protection Agency (EPA) has approved the application for the Cooperative Agreement Recipient (CAR) submitted in the Fiscal Year 2023 (FY23) competition for Brownfield Cleanup cooperative agreements. EPA's approval of the FY23 application indicates that the CAR is in compliance with the Site Characterization requirement (as outlined in Section III.B.9. of the FY23 Cleanup Grant Guidelines) and has provided information to EPA that demonstrates that a sufficient level of site characterization from environmental site assessments have been performed for the remediation work to begin on the site subject to this agreement.

2. In implementing this agreement, the CAR shall ensure that work done with cooperative agreement funds complies with the requirements of CERCLA § 104(k). The CAR shall also ensure that cleanup activities supported with cooperative agreement funding comply with all applicable federal and state laws and regulations. The CAR must ensure cleanups are protective of human health and the environment.

3. The CAR must consider whether it is required to conduct cleanups through a State or Tribal response program. If the CAR chooses not to participate in a State or Tribal response program, then the CAR is required to consult with the EPA Project Officer to ensure the proposed cleanup is protective of human health and the environment.

If the State or Tribe does not have a promulgated response program that is applicable to the planned brownfield activity, then the CAR is required to consult with the EPA Project Officer to ensure the protectiveness of human health and the environment.

4. A term and condition or other legally binding provision shall be included in all subawards entered into with the funds awarded under this agreement, or when funds awarded under this agreement are used in combination with non-federal sources of funds, to ensure that the CAR complies with all applicable federal and state laws and requirements. In addition to CERCLA § 104(k), applicable federal laws and requirements include 2 CFR Part 200.

5. The CAR must comply with federal cross-cutting requirements. These requirements include, but are not limited to, DBE requirements found at 40 CFR Part 33; OSHA Worker Health & Safety Standard 29 CFR § 1910.120; Uniform Relocation Act (40 USC § 61); National Historic Preservation Act (16 USC § 470); Endangered Species Act (P.L. 93-205); Permits required by Section 404 of the Clean Water Act; Executive Order 11246, Equal Employment Opportunity, and implementing regulations at 41 CFR § 60-4; Contract Work Hours and Safety Standards Act, as amended (40 USC §§ 327-333); the Anti-Kickback Act (40 USC § 276c); and Section 504 of the Rehabilitation Act of 1973 as implemented by Executive Orders 11914 and 11250. For additional information on cross-cutting requirements visit <https://www.epa.gov/grants/epa-subaward-cross-cutter-requirements>.

6. The CAR must comply with Davis-Bacon Act prevailing wage requirements and associated U.S. Department of Labor (DOL) regulations for all construction, alteration, and repair contracts and subcontracts awarded with funds provided under this agreement by operation of CERCLA § 104(g). For more detailed information on complying with Davis-Bacon, please see the Davis-Bacon Addendum to these terms and conditions.

7. Refer to the General Term & Conditions for Buy America Sourcing requirements under the Build America, Buy America (BABA) provisions of the Infrastructure Investment and Jobs Act (IIJA; also known as Bipartisan Infrastructure Law or BIL) (P.L. 117-58, §§70911-70917). The CAR can also refer to EPA's [Frequently Asked Questions for BABA](#) for more information.

8. The recipient agrees to have financial management and programmatic management systems in place to:

- a. Track and report on expenditures of IIJA funds.
- b. Track and report outputs and outcomes achieved with IIJA funds.

## II. SITE OWNERSHIP/RECIPIENT ELIGIBILITY REQUIREMENTS

### A. Site Ownership

1. The CAR may only clean up the site(s) it solely owns that is specified in the workplan for this cooperative agreement. The CAR must retain ownership of the site(s) while Brownfield Cleanup Grant funds are disbursed for the cleanup of the site(s) and must consult with the EPA Project Officer prior to transferring title or otherwise conveying the real property comprising the site(s). For the purposes of this agreement, the term "owns" means fee simple title unless the EPA previously approved a different ownership arrangement.

### B. Continuing Obligations for CARs

1. EPA awarded this cooperative agreement to the CAR based on information indicating that the CAR would not use cooperative agreement funds to pay for a response cost at the site for which the CAR was potentially liable under CERCLA § 107. The CAR must demonstrate that it meets the requirements for one of the Landowner Liability Protections as either a Bona Fide Prospective Purchaser (BFPP), Contiguous Property Owner (CPO), or Innocent Landowner (ILO). These requirements include certain threshold criteria and continuing obligations that must be met in order for the CAR to maintain its eligible status. If the CAR fails to meet these obligations, EPA may disallow the costs incurred under this cooperative agreement for cleaning up the site under CERCLA § 104(k)(8)(C). The Landowner Liability Protection requirements include:

- a. Performing "all appropriate inquiries" into the previous ownership and uses of the property before acquiring the property.
- b. Not being potentially liable or affiliated with any other person who is potentially liable for response costs at the

site through any direct or indirect familial relationship, any contractual, corporate, or financial relationship, or through the result of a reorganized business entity that was potentially liable.

While not necessary to obtain ILO protection, the CAR must still establish by a preponderance of the evidence that the act or omission that caused the release or threat of release of hazardous substances and any resulting damages were caused by a third party with whom the person does not have an employment, agency, or contractual relationship.

- c. Demonstrating that no disposal of hazardous substances occurred at the facility after acquisition by the landowner (does not specifically apply for the CPO protection).
- d. Taking "reasonable steps" with respect to hazardous substance releases by stopping any continuing releases, preventing any threatened future releases, and preventing or limiting human, environmental, or natural resource exposure to any previously released hazardous substance.
- e. Complying with any land use restrictions established or relied on in connection with the response action at the site and not impeding the effectiveness or integrity of institutional controls employed in connection with the response action.
- f. Providing full cooperation, assistance, and access to persons that are authorized to conduct response actions or natural resource restoration at the site from which there has been a release or threatened release.
- g. Complying with information requests and administrative subpoenas (does not specifically apply for the ILO protection).
- h. Providing all legally required notices with respect to the discovery or release of any hazardous substances at the site (does not specifically apply for the ILO protection).

Notwithstanding the CAR's continuing obligations under this agreement, the CAR is subject to the applicable liability provisions of CERCLA governing its status as a BFPP, CPO, or ILO. CERCLA requires additional obligations to maintain the liability limitations for BFPP, CPO, and ILO; the relevant provisions for these obligations include §§ 101(35), 101(40), 107(b), 107(q) and 107(r).

CARs that are exempt from CERCLA liability or do not have to meet the requirements for asserting an affirmative defense to CERCLA liability must also comply with continuing obligation items c.-h.

### **C. Site Substitution and Cleanup Method Changes**

1. The CAR must use funds provided by this agreement to clean up the brownfield site(s) in the EPA-approved workplan. The CAR shall not substitute a different brownfield site.
2. The CAR shall not make substantial changes to the cleanup method described in the workplan, including changes to the expected cleanup based on public comment or other reasons, without prior EPA approval.

## **III. GENERAL COOPERATIVE AGREEMENT ADMINISTRATIVE REQUIREMENTS**

### **A. Sufficient Progress**

1. This condition supplements the requirements of the Termination and Sufficient Progress Conditions in the General Terms and Conditions.

The EPA Project Officer will assess whether the recipient is making sufficient progress in implementing its cooperative agreement 18 months and 30 months from the date of award. If EPA determines that the CAR has not made sufficient progress in implementing its cooperative agreement, the CAR, if directed to do so, must implement a corrective action plan concurred on by the EPA Project Officer and approved by the Grants Management Officer or Award Official. Alternatively, EPA may terminate this agreement under 2 CFR § 200.340 for material non-compliance with its terms, or with the consent of the CAR as provided at 2 CFR § 200.340, depending on the circumstances.

Sufficient progress at 18 months is indicated when:

- an appropriate remediation plan is in place, institutional control development (if necessary) has commenced;
- initial community engagement activities have taken place;
- relevant state or tribal pre-cleanup requirements are being addressed;
- a Qualified Environmental Professional has been procured; and
- a solicitation for remediation services has been issued.

Sufficient progress at 30 months is indicated when:

- at least 50% of the site-specific activities have been completed and funds have been requested by and disbursed to the CAR;
- a Quality Assurance Project Plan has been approved by EPA; and
- other documented activities have occurred that demonstrate to EPA's satisfaction that the CAR will successfully perform the cooperative agreement.

## **B. Substantial Involvement**

1. The EPA Project Officer will be substantially involved in overseeing and monitoring this cooperative agreement.

Substantial involvement, includes, but is not limited to:

- a. Close monitoring of the CAR's performance to verify compliance with the EPA-approved workplan and achievement of environmental results.
- b. Participation in periodic telephone conference calls to share ideas, project successes and challenges, etc., with EPA.
- c. Reviewing and commenting on quarterly and annual reports prepared under the cooperative agreement (the final decision on the content of reports rests with the recipient or subrecipients receiving pass-through awards).
- d. Reviewing and approving Quality Assurance Project Plans and related documents or verifying that appropriate Quality Assurance requirements have been met where quality assurance activities are being conducted pursuant to an EPA-approved Quality Assurance Management Plan.

Substantial involvement may also include, depending on the direction of the EPA Project Officer:

- e. Collaboration during the performance of the scope of work including participation in project activities, to the extent permissible under EPA policies. Examples of collaboration include:



- i. Consultation between EPA staff and the CAR on effective methods of carrying out the scope of work provided the CAR makes the final decision on how to perform authorized activities.
  - ii. Advice from EPA staff on how to access publicly available information on EPA or other federal agency websites.
  - iii. With the consent of the CAR, EPA staff may provide technical advice to the CAR's contractors or subrecipients provided the CAR approves any expenditures of funds necessary to follow advice from EPA staff. (The CAR remains accountable for performing contract and subaward management as specified in 2 CFR § 200.318 and 2 CFR § 200.332 as well as the terms of the EPA cooperative agreement.)
  - iv. EPA staff participation in meetings, webinars, and similar events upon the request of the CAR or in connection with a co-sponsorship agreement.
- f. Reviewing and approving that the Analysis of Brownfield Cleanup Alternatives (ABCA), or equivalent state Brownfields program document, meets the Brownfields Program's requirements for an ABCA.
  - g. Reviewing proposed procurements in accordance with 2 CFR § 200.325, as well as the substantive terms of proposed contracts or subawards as appropriate. This may include reviewing requests for proposals, invitations for bid, scopes of work and/or plans and specifications for contracts over \$250,000 prior to advertising for bids.
  - h. Reviewing the qualifications of key personnel. (EPA does not have the authority to select employees or contractors, including consultants, employed by the CAR or subrecipients receiving pass-through awards.)
  - i. Reviewing information in performance reports to ensure all costs incurred by the CAR and/or its contractor(s) if needed to ensure appropriate expenditure of grant funds.

EPA may waive any of the provisions in Section III.B.1. The EPA Project Officer will provide waivers to provisions a. – d. in Section III.B.1. in writing.

2. Effects of EPA's substantial involvement include:

- a. EPA's review of any project phase, document, or cost incurred under this cooperative agreement will not have any effect upon CERCLA § 128 *Eligible Response Site* determinations or rights, authorities, and actions under CERCLA or any federal statute.
- b. The CAR remains responsible for ensuring that all cleanups are protective of human health and the environment and comply with all applicable federal and state laws. If changes to the expected cleanup become necessary based on public comment or other reasons, the CAR must consult with the EPA Project Officer and the State.
- c. The CAR and its subrecipients remain responsible for ensuring costs are allowable under 2 CFR Part 200, Subpart E.

**C. Cooperative Agreement Recipient Roles and Responsibilities**

1. CARs, other than state entities, that procure a contractor(s) (including consultants) where the contract will be more than the micro-purchase threshold in 2 CFR § 200.320(a)(1) (\$10,000 for most CARs) must select the contractor(s) in compliance with the fair and open competition requirements in 2 CFR Part 200 and 2 CFR Part 1500. This requirement also applies to procurement processes that were completed before the award of this cooperative agreement. See the [Brownfields Grants: Guidance on Competitively Procuring a Contractor](#) for additional information.

CARs may procure multiple contractors to ensure the appropriate expertise is in place to perform work under the agreement (e.g., expertise to conduct site remediation activities vs. community engagement) and to allow the ability for work be performed concurrently at multiple sites.

2. The CAR must acquire the services of a Qualified Environmental Professional(s) as defined in 40 CFR § 312.10, if it does not have such a professional on staff to coordinate, direct, and oversee the brownfield site cleanup activities at a given site.
3. The CAR agrees to provide the proposed leveraged funding, including any voluntary cost-share contribution or overmatch, that is described in its workplan. If the proposed leveraging does not materialize during the period of award performance, and the CAR does not provide a satisfactory explanation, EPA may consider this factor in evaluating future applications from the CAR. In addition, if the proposed leveraging does not materialize during the period of award performance, then EPA may reconsider the legitimacy of the award. If EPA determines that the CAR knowingly or recklessly provided inaccurate information regarding the leveraged funding in its FY23 application, EPA may take action as authorized by 2 CFR Parts 200 and 1500, and/or 2 CFR Part 180 as applicable.
4. Cybersecurity – The recipient agrees that when collecting and managing environmental data under this cooperative agreement, it will protect the data by following all applicable State or Tribal law cybersecurity requirements.

a. EPA must ensure that any connections between the recipient's network or information system and EPA networks used by the recipient to transfer data under this agreement are secure. For purposes of this section, a connection is defined as a dedicated persistent interface between an Agency IT system and an external IT system for the purpose of transferring information. Transitory, user-controlled connections such as website browsing are excluded from this definition.

If the recipient's connections as defined above do not go through the Environmental Information Exchange Network or EPA's Central Data Exchange, the recipient agrees to contact the EPA Project Officer no later than 90 days after the date of this award and work with the designated Regional/Headquarters Information Security Officer to ensure that the connections meet EPA security requirements, including entering into Interconnection Service Agreements as appropriate. This condition does not apply to manual entry of data by the recipient into systems operated and used by EPA's regulatory programs for the submission of reporting and/or compliance data.

b. The recipient agrees that any subawards it makes under this agreement will require the subrecipient to comply with the requirements in Cybersecurity Section a. above if the subrecipient's network or information system is connected to EPA networks to transfer data to the Agency using systems other than the Environmental Information Exchange Network or EPA's Central Data Exchange. The recipient will be in compliance with this condition: by including this requirement in subaward agreements; and during subrecipient monitoring deemed necessary by the recipient under 2 CFR § 200.332(d), by inquiring whether the subrecipient has contacted the EPA Project Officer. Nothing in this condition requires the recipient to contact the EPA Project Officer on behalf of a subrecipient or to be involved in the negotiation of an Interconnection Service Agreement between the subrecipient and EPA.

5. All geospatial data created must be consistent with Federal Geographic Data Committee (FGDC) endorsed standards. Information on these standards may be found at [www.fgdc.gov](http://www.fgdc.gov).

#### **D. Quarterly Performance Reports**

1. In accordance with EPA regulations 2 CFR Parts 200 and 1500 (specifically, § 200.329, *Monitoring and Reporting Program Performance*), the CAR agrees to submit quarterly performance reports to the EPA Project Officer within 30 days

after each reporting period. The reporting periods are October 1 – December 31 (1<sup>st</sup> quarter); January 1 – March 31 (2<sup>nd</sup> quarter); April 1 – June 30 (3<sup>rd</sup> quarter); and July 1 – September 30 (4<sup>th</sup> quarter).

These reports shall cover work status, work progress, difficulties encountered, preliminary data results and a statement of activity anticipated during the subsequent reporting period, including a description of equipment, techniques, and materials to be used or evaluated. A discussion of expenditures and financial status for each workplan task, along with a comparison of the percentage of the project completed to the project schedule and an explanation of significant discrepancies from the EPA-approved workplan and budget shall be included in the report. The report shall also include any changes of key personnel concerned with the project that were approved by the EPA Grants Management Officer or Award Official. (Note, as provided at 2 CFR § 200.308, *Revision of budget and program*, the CAR must seek prior approval from the EPA Grants Management Officer or Award Official for a change in a key person.)

The CAR shall refer to and utilize the Quarterly Reporting function within the Assessment, cleanup and Redevelopment Exchange System (ACRES) to submit quarterly reports unless approval is obtained from the EPA Project Officer to use an alternate format for reports.

2. The CAR must submit performance reports on a quarterly basis in ACRES using the Cleaning Quarterly Report function or to the EPA Project Officer. Quarterly performance reports must include:

- a. A summary that clearly differentiates between activities completed with EPA funds provided under the Brownfield Cleanup cooperative agreement and related activities completed with other sources of leveraged funding.
- b. A summary and status of approved activities performed during the reporting quarter; a summary of the performance outputs/outcomes achieved during the reporting quarter; and a description of problems encountered during the reporting quarter that may affect the project schedule.
- c. A comparison of actual accomplishments to the anticipated outputs/outcomes specified in the EPA-approved workplan and reasons why anticipated outputs/outcomes were not met.
- d. An update on the project schedule and milestones, including an explanation of any discrepancies from the EPA-approved workplan.
- e. A budget summary table with the following information: current approved project budget; EPA funds drawn down during the reporting quarter; costs drawn down to date (cumulative expenditures); program income generated and used (if applicable); and total remaining funds. The budget summary table must include costs that are charged to the "other" budget object class category (e.g., subawards, etc.).

The CAR shall include an explanation of any discrepancies in the budget from the EPA-approved workplan, cost overruns or high unit costs, and other pertinent information. The CAR shall include a statement on funding transfers [1] among direct budget categories or programs, functions and activities that occurred during the quarter and cumulatively during the period of performance.

f. For local governments that are using cooperative agreement funds for health monitoring, the quarterly report must also include the specific budget, the quarterly expenditure, and cumulative expenditures to demonstrate that 10% of federal funding is not exceeded.

**Note:** Each property where cleanup activities were performed and/or completed must have its corresponding information updated in ACRES (or via the Property Profile Form with prior approval from the EPA Project Officer) prior to submitting the quarterly performance report (see Section III.E. below).

3. The CAR must maintain records that will enable it to report to EPA on the amount of funds disbursed by the CAR to clean up the specific property(ies) under this cooperative agreement.
4. In accordance with 2 CFR § 200.329(e)(1), the CAR agrees to inform EPA as soon as problems, delays, or adverse conditions become known which will materially impair the ability to meet the outputs/outcomes specified in the EPA-approved workplan.

#### **E. Property Profile Submission**

1. The CAR must report on interim progress (e.g., clean up started) and any final accomplishments (e.g., clean up completed, contaminants removed, institutional controls required, engineering controls required) by completing and submitting relevant portions of the electronic Property Profile Form using the Assessment, Cleanup and Redevelopment Exchange System (ACRES). The CAR must enter the data in ACRES as soon as the interim action or final accomplishment has occurred, or within 30 days after the end of each reporting quarter. The CAR must enter any new data into ACRES prior to submitting the quarterly performance report to the EPA Project Officer. The CAR must utilize the electronic version of the Property Profile Form in ACRES unless approval is obtained from the EPA Project Officer to use the hardcopy version of the Property Profile Form or its use is included in the approved workplan.

#### **F. Final Cooperative Agreement Performance Report with Environmental Results**

1. In accordance with EPA regulations 2 CFR Parts 200 and 1500 (specifically, § 200.329, *Monitoring and Reporting Program Performance* and 2 CFR § 200.344(a), *Closeout*), the CAR agrees to submit to the EPA Project Officer within 120 days after the expiration or termination of the approved project period a final performance report on the cooperative agreement via email; unless the EPA Project Officer agrees to accept a paper copy of the report. The final performance report shall document and summarize the elements listed in Section III.D.2., as appropriate, for activities that occurred over the entire project period.

### **IV. FINANCIAL ADMINISTRATION REQUIREMENTS**

#### **A. Cost Share Requirement**

1. As provided in IIJA, no cost share is required for this agreement.

#### **B. Eligible Uses of the Funds for the Cooperative Agreement Recipient**

1. To the extent allowable under the EPA-approved workplan, cooperative agreement funds may be used for eligible programmatic expenses necessary to clean up sites. Eligible programmatic expenses include activities described in Section V. of these Terms and Conditions. In addition, eligible programmatic expenses may include:

- a. Ensuring cleanup activities at a particular site are authorized by CERCLA § 104(k) and the EPA-approved workplan.
- b. Ensuring that a cleanup complies with applicable requirements under federal and state laws, as required by CERCLA § 104(k).
- c. Preparing and updating an Analysis of Brownfield Cleanup Alternatives (ABCA) which will include information about the site and contamination issues, cleanup standards, applicable laws, alternatives considered, and the proposed cleanup.
- d. Using up to \$50,000 of the cooperative agreement funds to conduct unforeseen environmental site assessment

activities only when:

- i. the state or tribal environmental authority requires additional site characterization in order to move forward with the remediation, as provided at CERCLA § 104(k)(10)(B)(i)(I); or the site is not enrolled in the State or Tribal response program and the Environmental Professional recommends, in writing, additional site characterization in order to move forward with the remediation, as provided at CERCLA § 104(k)(10)(B)(i)(I); and
- ii. the CAR has exhausted available resources to conduct the environmental site assessment, including the resources described in the FY23 application.

The CAR must obtain written approval from the EPA Project Officer to use funding from this cooperative agreement to characterize the site.

- e. Developing a Quality Assurance Project Plan (QAPP) as required by 2 CFR § 1500.12. The specific requirement for a QAPP is outlined in *Implementation of Quality Assurance Requirements for Organizations Receiving EPA Financial Assistance* available at <https://www.epa.gov/grants/implementation-quality-assurance-requirements-organizations-receiving-epa-financial>.
- f. Performing limited site characterization to confirm the effectiveness of the proposed cleanup design or the effectiveness of a cleanup once an action has been completed.
- g. Ensuring that public participation requirements are met. This includes preparing a Community Involvement Plan which will include reasonable notice, opportunity for public involvement and comment on the proposed cleanup, and response to comments.
- h. Establishing an Administrative Record.
- g. Using a portion of the cooperative agreement funds to purchase environmental insurance for the remediation of the site. [Funds shall not be used to purchase insurance intended to provide coverage for any of the ineligible uses under Section IV., *Ineligible Uses of the Funds for the Cooperative Agreement Recipient*.]
- j. Any other eligible programmatic costs, including direct costs incurred by the recipient in reporting to EPA; procuring and managing contracts; awarding, monitoring, and managing subawards to the extent required to comply with 2 CFR § 200.332 and the "Establishing and Managing Subawards" General Term and Condition; and carrying out community engagement pertaining to the cleanup activities.

**2. Local Governments Only** – If authorized in the EPA-approved workplan and budget narrative, up to 10% of the funds awarded by this agreement may be used by the CAR itself as a programmatic cost for Brownfield Program development and implementation of monitoring health conditions and institutional controls. The health monitoring activities must be associated with brownfield sites at which at least a Phase II environmental site assessment is conducted and is contaminated with hazardous substances. The CAR must maintain records on funds that will be used to carry out this task to ensure compliance with this requirement.

**3. Under CERCLA § 104(k)(5)(E)**, CARs and subrecipients may use up to 5% of the sum of direct EPA funding for this cooperative agreement for administrative costs, including indirect costs under 2 CFR § 200.414. The limit on administrative costs for the CAR under this agreement is **\$50,000**. The total amount of indirect costs and any direct costs for cooperative agreement administration by the CAR paid for by EPA under the cooperative agreement shall not exceed this amount. Subrecipients may use up to 5% of the amount of Federal funds in their subawards for administrative costs. As required by

2 CFR § 200.403(d), the CAR and subrecipients must classify administrative costs as direct or indirect consistently and shall not classify the same types of costs in both categories. The term "administrative costs" does not include:

- a. Investigation and identification of the extent of contamination of a brownfield site;
- b. design and performance of a response action; or
- c. monitoring of a natural resource.

Eligible cooperative agreement and subaward administrative costs subject to the 5% limitation include direct costs for:

a. Costs incurred to comply with the following provisions of the *Uniform Administrative Requirements for Cost Principles and Audit Requirements for Federal Awards* at 2 CFR Parts 200 and 1500 other than those identified as programmatic.

- i. Record-keeping associated with equipment purchases required under 2 CFR § 200.313;
- ii. Preparing revisions and changes in the budgets, scopes of work, program plans and other activities required under 2 CFR § 200.308;
- iii. Maintaining and operating financial management systems required under 2 CFR § 200.302;
- iv. Preparing payment requests and handling payments under 2 CFR § 200.305;
- v. Financial reporting under 2 CFR § 200.328;
- vi. Non-federal audits required under 2 CFR Part 200, Subpart F; and
- vii. Closeout under 2 CFR § 200.344 with the exception of preparing the recipient's final performance report. Costs for preparing this report are programmatic and are not subject to the 5% limitation on direct administrative costs.

b. Pre-award costs for preparation of the proposal and application for this cooperative agreement (including the final workplan) or applications for subawards are not allowable as direct costs but may be included in the CAR's or subrecipient's indirect cost pool to the extent authorized by 2 CFR § 200.460.

### **C. Ineligible Uses of the Funds for the Cooperative Agreement Recipient**

1. Cooperative agreement funds shall not be used by the CAR for any of the following activities:

- a. Pre-cleanup Phase I and Phase II environmental site assessment activities with the exception of site monitoring activities that are reasonable and necessary during the cleanup process, including determination of the effectiveness of a cleanup;
- b. Monitoring and data collection necessary to apply for, or comply with, environmental permits under other federal and state laws, unless such a permit is required as a component of the cleanup action;
- c. Construction, demolition, and site development activities that are not cleanup actions (e.g., marketing of property (activities or products created specifically to attract buyers or investors), construction of a new facility, or addressing public or private drinking water supplies that have deteriorated through ordinary use);
- d. Job training activities unrelated to performing a specific cleanup at a site covered by the cooperative agreement;

- e. To pay for a penalty or fine;
  - f. To pay a federal cost share requirement (e.g., a cost share required by another federal grant) unless there is specific statutory authority;
  - g. To pay for a response cost at a brownfield site for which the CAR or subaward recipient is potentially liable under CERCLA § 107;
  - h. To pay a cost of compliance with any federal law, excluding the cost of compliance with laws applicable to the cleanup; and
  - i. Unallowable costs (e.g., lobbying and purchases of alcoholic beverages) under 2 CFR Part 200, Subpart E.
2. Cooperative agreement funds shall not be used for any of the following properties:
- a. Facilities listed, or proposed for listing, on the National Priorities List (NPL);
  - b. Facilities subject to unilateral administrative orders, court orders, and administrative orders on consent or judicial consent decree issued to or entered by parties under CERCLA;
  - c. Facilities that are subject to the jurisdiction, custody or control of the United States government except for land held in trust by the United States government for an Indian tribe; or
  - d. A site excluded from the definition of a brownfield site for which EPA has not made a property-specific funding determination.

## V. CLEANUP REQUIREMENTS

### A. Authorized Cleanup Activities

1. The CAR shall prepare an Analysis of Brownfield Cleanup Alternatives (ABCA), or equivalent state Brownfields program document, which will include information about the site and contamination issues (i.e., exposure pathways, identification of contaminant sources, etc.); cleanup standards; applicable laws; alternatives considered; and the proposed cleanup. The evaluation of alternatives must include effectiveness, ability to implement, and the cost of the response proposed. The evaluation of alternatives must also consider the resilience of the remedial options to address potential adverse impacts caused by extreme weather events (e.g., sea level rise, increased frequency and intensity of flooding, etc.). The alternatives may additionally consider the degree to which they reduce greenhouse gas discharges, reduce energy use or employ alternative energy sources, reduce volume of wastewater generated/disposed of, reduce volume of materials taken to landfills, and recycle and re-use materials generated during the cleanup process to the maximum extent practicable. The evaluation will include an analysis of reasonable alternatives including no action. The cleanup method chosen must be based on this analysis and documented in a decision document upon completion of the public comment period. The CAR must consult with the relevant state program (or EPA if there is not a state program that covers the site) to determine if the selected cleanup requires formal modification based on public comments or new information.

2. Prior to conducting or engaging in any on-site activity with the potential to impact historic properties (such as invasive sampling or cleanup), the CAR shall consult with the EPA Project Officer regarding potential applicability of the National Historic Preservation Act (NHPA) (16 USC § 470) and, if applicable, shall assist EPA in complying with any requirements of

the NHPA and implementing regulations.

## **B. Quality Assurance (QA) Requirements**

1. When environmental data are collected as part of the brownfield cleanup (e.g., cleanup verification sampling, post-cleanup confirmation sampling), the CAR shall comply with 2 CFR § 1500.12 requirements to develop and implement quality assurance practices sufficient to produce data adequate to meet project objectives and to minimize data loss. State law may impose additional QA requirements.

2. Recipients implementing environmental programs within the scope of the assistance agreement must submit to the EPA Project Officer an approvable Quality Assurance Project Plan (QAPP) at least 60 days prior to the initiating of data collection or data compilation. The Quality Assurance Project Plan (QAPP) is the document that provides comprehensive details about the quality assurance, quality control, and technical activities that must be implemented to ensure that project objectives are met. Environmental programs include direct measurements or data generation, environmental modeling, compilation of data from literature or electronic media, and data supporting the design, construction, and operation of environmental technology.

The QAPP should be prepared in accordance with EPA QA/R-5: EPA Requirements for Quality Assurance Project Plans. No environmental data collection or data compilation may occur until the QAPP is approved by the EPA Project Officer and Quality Assurance Regional Manager. Additional information on the requirements can be found at the EPA Office of Grants and Debarment website at <https://www.epa.gov/grants/implementation-quality-assurance-requirements-organizations-receiving-epa-financial>.

3. The recipient shall notify the EPA Project Officer and the EPA Quality Assurance Manager or designee (hereafter referred to as QAM) when substantive changes are needed to the QAPP. EPA may require the QAPP be updated and re-submitted for approval.

4. The recipient must review their approved QAPP at least annually. The results of the QAPP review and any revisions must be submitted to the EPA Project Officer and the QAM at least annually and may also be submitted when changes occur (the QAM or EPA Project Officer may add additional specifications).

**5. Competency of Organizations Generating Environmental Measurement Data:** In accordance with Agency Policy Directive Number FEM-2012-02, Policy to Assure the Competency of Organizations Generating Environmental Measurement Data under Agency-Funded Assistance Agreements, the CAR agrees, by entering into this agreement, that it has demonstrated competency prior to award, or alternatively, where a pre-award demonstration of competency is not practicable, the CAR agrees to demonstrate competency prior to carrying out any activities under the award involving the generation or use of environmental data. The CAR shall maintain competency for the duration of the project period of this agreement and this will be documented during the annual reporting process. A copy of the Policy is available online at [http://www.epa.gov/fem/lab\\_comp.htm](http://www.epa.gov/fem/lab_comp.htm) or a copy may also be requested by contacting the EPA Project Officer for this award.

## **C. Public Involvement and Community Outreach**

1. All cleanup activities require a site-specific Community Involvement Plan. The plan must include providing reasonable notice to the community and opportunity for public involvement and comment on the proposed cleanup options under consideration for the site. All information, including responses to public comments and administrative records, may be made available to the public to the extent consistent with 2 CFR § 200.338 and applicable state, tribal, or local law.



#### D. Public Awareness

1. The CAR agrees to clearly reference EPA investments in the project during all phases of community outreach outlined in the EPA-approved workplan, which may include the development of any post-project summary or success materials that highlight achievements to which this project contributed.

a. If any documents, fact sheets, and/or web materials are developed as part of this cooperative agreement, then they shall comply with the *Acknowledgement Requirements for Non-ORD Assistance Agreements* in the General Terms and Conditions of this agreement.

b. If the EPA logo is displayed along with logos from other participating entities on websites, outreach materials, or reports, it must **not** be prominently displayed to imply that any of the recipient or subrecipient's activities are being conducted by the EPA. Instead, the EPA logo should be accompanied with a statement indicating that the City of Camden received financial support from the EPA under an Assistance Agreement per the term and condition described in Section V.D.1.a. above. More information is available at <https://www.epa.gov/stylebook/using-epa-seal-and-logo>.

c. Investing in America Emblem: The recipient will ensure that a sign is placed at construction sites supported in whole or in part by this award displaying the official Investing in America emblem and must identify the project as a "project funded by President Biden's Bipartisan Infrastructure Law." The sign must be placed at construction sites in an easily visible location that can be directly linked to the work taking place and must be maintained in good condition throughout the construction period.

The recipient will ensure compliance with the guidelines and design specifications provided by EPA for using the official Investing in America emblem available at <https://www.epa.gov/invest/investing-america-signage>.

d. Procuring Signs: Consistent with section 6002 of RCRA, 42 U.S.C. 6962, and 2 CFR 200.323, recipients are encouraged to use recycled or recovered materials when procuring signs. Signage costs are considered an allowable cost under this assistance agreement provided that the costs associated with signage are reasonable.

Additionally, to increase public awareness of projects serving communities where English is not the predominant language, recipients are encouraged to translate the language on signs (excluding the official Investing in America emblem or EPA logo or seal) into the appropriate non-English language(s). The costs of such translation are allowable, provided the costs are reasonable.

2. The CAR agrees to notify the EPA Project Officer listed in this award document of public or media events publicizing the accomplishment of significant events related to construction and/or site reuse projects as a result of this agreement, and provide the opportunity for attendance and participation by federal representatives with at least ten (10) working days' notice.

3. To increase public awareness of projects serving communities where English is not the predominant language, CARs are encouraged to include in their outreach strategies communication in non-English languages. Translation costs for this purpose are allowable, provided the costs are reasonable.

4. All public awareness activities conducted with EPA funding are subject to the provisions in the General Terms and Conditions on compliance with section 504 of the Americans with Disabilities Act.

#### E. Administrative Record

1. The CAR shall establish an Administrative Record that contains the documents that form the basis for the selection of a cleanup plan. Documents in the Administrative Record shall include the ABCA; site investigation reports; the cleanup plan; cleanup standards used; responses to public comments; and verification that shows that cleanup is complete. The CAR shall keep the Administrative Record available at a location convenient to the public and make it available for inspection. The Administrative Record must be retained for three (3) years after the termination of the cooperative agreement subject to any requirements for maintaining records of site cleanups ongoing at the time of termination.

#### **F. Implementation of Cleanup Activities**

1. The CAR shall ensure the adequacy of each cleanup in protecting human health and the environment as it is implemented.
2. If the CAR is unable or unwilling to complete the cleanup, the CAR shall ensure that the site is secure. The CAR shall notify the appropriate state agency and EPA to ensure an orderly transition should additional activities become necessary.

#### **G. Completion of Cleanup Activities**

1. The CAR shall ensure that the successful completion of a cleanup is properly documented. This must be done through a final report or letter from a Qualified Environmental Professional, or other documentation provided by a State or Tribe that shows cleanup is complete (including No Further Action letters, institutional controls, etc.). This documentation must be included as part of the Administrative Record.

#### **H. Inclusion of Additional Terms and Conditions**

1. In accordance with 2 CFR § 200.334, the CAR shall maintain records pertaining to the cooperative agreement for a minimum of three (3) years following submission of the final financial report unless one or more of the conditions described in the regulation applies. The CAR shall provide access to records relating to cleanups supported with Cleanup cooperative agreement funds to authorized representatives of the Federal government as required by 2 CFR § 200.337.
2. The CAR has an ongoing obligation to advise EPA if it assessed any penalties resulting from environmental noncompliance at the site(s) subject to this agreement.

### **VI. PAYMENT AND CLOSEOUT**

For the purposes of these Terms and Conditions, the following definitions apply: "payment" is EPA's transfer of funds to the CAR; "closeout" refers to the process EPA follows to ensure that all administrative actions and work required under the cooperative agreement have been completed.

#### **A. Payment Schedule**

1. The CAR may request advance payment from EPA pursuant to 2 CFR § 200.305(b)(1) and the prompt disbursement requirements of the General Terms and Conditions of this agreement.

This requirement does not apply to states which are subject to 2 CFR § 200.305(a).

#### **B. Schedule for Closeout**

1. Closeout will be conducted in accordance with 2 CFR § 200.344. EPA will close out the award when it determines that all applicable administrative actions and all required work under the cooperative agreement have been completed.

2. The CAR, within 120 days after the expiration or termination of the cooperative agreement, must submit all financial, performance, and other reports required as a condition of the cooperative agreement.

a. The CAR must submit the following documentation:

- i. The Final Cooperative Agreement Performance Report as described in Section III.F. of these Terms and Conditions.
- ii. Administrative and Financial Reports as described in the General Terms and Conditions of this agreement.

b. The CAR must ensure that all appropriate data have been entered into ACRES or all hardcopy Property Profile Forms are submitted to the EPA Project Officer.

c. As required by 2 CFR § 200.344, the CAR must immediately refund to EPA any balance of unobligated (unencumbered) advanced cash or accrued program income that is not authorized to be retained for use on other cooperative agreements.

[1] Per EPA's General Term and Condition, the CAR must obtain prior approval from the EPA Grants Management Officer or Award Official for cumulative transfers of funds in excess of 10% of the total budget.

## CLEANUP WORKPLAN

### City of Camden, New Jersey Workplan for CERCLA Section 104(k) Cleanup Cooperative Agreement Period of Performance: 10/1/2023 - 9/30/2027

#### 1. GOAL 6: Safeguard and Revitalize Communities

##### Objective 6.1 Clean Up and Restore Land for Productive Uses and Healthy Communities

##### CFDA: 66.818 Brownfields Multipurpose, Assessment, Revolving Loan Fund, and Cleanup Grants

**OBJECTIVE:** The Small Business Liability Relief and Brownfields Revitalization Act (SBLRBRA) was signed into law on January 11, 2002. The Act amends the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), as amended, by adding Section 104(k). Section 104(k) authorizes the U.S. Environmental Protection Agency (EPA) to provide funding to eligible entities to inventory, characterize, assess, conduct planning related to, remediate, or capitalize revolving loan funds for, eligible brownfield sites. The Brownfields Utilization, Investment, and Local Development (BUILD) Act of March 2018 reauthorized and amended the Brownfields provisions of CERCLA. Pursuant to these provisions, EPA conducts annual Brownfields Grant competitions. Recipients are selected from applications prepared in accordance with the FY 2022 Brownfields Application Guidelines for Assessment, Revolving Loan Fund, and Cleanup Grants, and submitted in a national competition. The **City of Camden, New Jersey, USA**, as a general purpose unit of local government, was selected for Cleanup funding in the FY 2022 competition.

The target area for cleanup funds is Judge Robert Johnson Park, a 14.7-acre site located at 723 Carl Miller Boulevard in Census tract 6016 and bordering Census tract 6017. The site is located in the Liberty Park neighborhood, immediately adjacent to Centerville, as described above. The Park boundaries are Liberty Park affordable housing townhomes to the North, Route 676 to the West, Carl Miller Boulevard and the Hope VI homes to the South, South 8<sup>th</sup> Street and KIPP Middle and Elementary schools to the East, along with a row of homes and the First Nazarene Baptist Church. The Isabel Miller Community center and pool is located on the SE corner of the site. The Park, developed in the 1960s, was slated for improvements, such as new athletic fields and upgraded facilities. This effort began with a pre-construction site investigation which uncovered historic fill contaminated with benzo(a)anthracene, benzo(a)pyrene, benzo(b)fluoranthene, dibenz(a,h)anthracene, and indeno(1,2,3-cd)pyrene, antimony, arsenic, cadmium, cobalt, lead, mercury, silver, and PCBs. The Park was promptly closed, leaving the community with no accessible open space. Prior to its closure, the Park contained a football field, baseball field, two basketball courts, a playground, and multi-use path. The Park had been widely used by the community, including as the home to the Centerville Simbas Youth Football League for the past fifty years and by the KIPP Sumner Elementary School and KIPP Hatch Middle School. Now a vacant brownfield site, the Park sits as a reminder to area residents of the legacy of contamination that they face on a daily basis, as well as a reminder of the dormant potential in their neighborhood.

Cooperative Agreement funds will be used to cover the costs of activities at or in direct support of brownfields sites as defined under CERCLA 101(39). The overall coordination of the cooperative agreement will be carried out by the City's Brownfields Coordinator, the Camden Redevelopment Agency, assisted by the City's Grants Department and the City Law Department, with technical assistance and oversight to be performed by a Qualified Environmental Professional (QEP) known in New Jersey as a Licensed Site Remediation Professional (LSRP).

**Describe your project and cleanup plan:**

Estimated at just over \$3 million, the proposed cleanup plan calls for removal and off-site disposal of one foot of contaminated, non-hazardous, historic fill material across the site for an estimated total of 29,117 tons. A geotextile layer will be installed across the site to serve as a demarcation between the remaining historic fill and the clean soil cap. Replacement back fill of approximately 21,837 tons will be imported and emplaced as the soil cap in addition to hardscape features to be installed as part of the park redevelopment (costs for the hardscape feature is being treated as a construction/redevelopment cost and, as such, is NOT incorporated into the cleanup grant costs). Construction of the park redevelopment will occur immediately upon completing the remediation fieldwork. Upon completion of the park, all engineering controls will be in place, the deed notice will be recorded, and the Response Action Outcome will be filed, signifying cleanup completion.

2. **FUNDING:**           **\$1,000,000**

3. **BUDGET:**

	Task 1 Program Management and Outreach	Task 2 Pre-Remedial Activities	Task 3 Remediation	Task 4 Reporting	Total
Personnel					
Fringe Benefits					
Travel					
Equipment*					
Supplies					
Contractual	\$16,500	\$27,788	\$877,712		\$922,000
Other***	\$45,000			\$33,000	\$ 78,000
<b>Total Direct:</b>	<b>\$61,500</b>	<b>\$27,788</b>	<b>\$877,712</b>	<b>\$33,000</b>	<b>\$1,000,000</b>
Indirect Costs:					
<b>Total Federal Funding</b>	<b>\$61,500</b>	<b>\$27,788</b>	<b>\$877,712</b>	<b>\$33,000</b>	<b>\$1,000,000</b>
<b>Cost Share**</b>					
<b>Total Budget</b>	<b>\$61,500</b>	<b>\$27,788</b>	<b>\$877,712</b>	<b>\$33,000</b>	<b>\$1,000,000</b>

\* EPA defines equipment as items that cost \$5,000 or more. Items costing less than \$5,000 are considered supplies.

\*\* Cost share must be included as appropriate in any combination of the first six lines of the chart, and not in the "Other" line item.

\*\*\*"Other" costs as follows: for Task 2 (Permits and related Fees); and for Task 4 (Regulatory Oversight Compliance and Fees).

**4. WORKPLAN TASKS:**

**Task 1: Program Management and Community Outreach**

<b>Task 1: Program Management and Community Outreach</b>	<b>Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)</b>	<b>Anticipated Accomplishment Date(s) (Month/Year)</b>	<b>Actual Accomplishment Date(s)</b>
<b>Grant Management (Budget Tracking and Reporting)</b> <ul style="list-style-type: none"> <li>• Prepare MBE/WBE annually, and FFRs annually and at grant closeout</li> <li>• Enter site data in ACRES</li> <li>• Prepare Quarterly Reports via ACRES</li> <li>• Prepare final report and grant closeout material</li> </ul>	<ul style="list-style-type: none"> <li>• Quarterly reports and other forms; updated ACRES database; final report and closeout forms</li> <li>• “Success Story” fact sheets</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• Ensures compliance with Terms &amp; Conditions reporting requirements</li> </ul>	10/30/23 ACRES updates and Quarterly Reports every quarter; SF425 FFR annually by 10/30	
<b>Community Outreach</b>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>• Meetings which inform public of cleanup activities and provide a chance for input &amp; comment</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• Improve understanding of cleanup and allow for potential modifications based on public input</li> </ul>		
<b>Records:</b> <ul style="list-style-type: none"> <li>• Maintain grant files</li> <li>• Maintain site project files</li> <li>• Maintain financial records</li> </ul>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>• Accurate and complete files suitable for audit purposes</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• High quality project records reflective of the work performed</li> </ul>		
<b>Prepare Community Relations Plan</b> <ul style="list-style-type: none"> <li>• Prepare plan to involve public in cleanup activities</li> </ul>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>• Plan for involving the community in cleanup activities</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• Improve understanding and participation in cleanup and redevelopment process</li> </ul>		
<b>Establish Information Repository</b>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>• Repository of documents which allows public to review site assessment &amp; cleanup history</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• Improve understanding of how cleanup alternative was selected</li> </ul>		

<b>Implement 30-Day Public Comment Period on ABCA</b>	Outputs: <ul style="list-style-type: none"> <li>• Allow for review and comment of cleanup related documents</li> </ul> Outcomes: <ul style="list-style-type: none"> <li>• Allow for consensus on cleanup</li> </ul>		
<b>Request for Reimbursements or Advances:</b>	Outputs: <ul style="list-style-type: none"> <li>• Drawdowns from ASAP</li> </ul> Outcomes: <ul style="list-style-type: none"> <li>• Reduce unliquidated obligations</li> </ul>		

**Task 2: Pre-Remedial Activities**

<b>Task 2 – Pre-Remedial Activities</b>	<b>Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)</b>	<b>Anticipated Accomplishment Date(s) (Month/Year)</b>	<b>Actual Accomplishment Date(s)</b>
<b>Soil Erosion and Sediment Control Plan, Final Design, Remedial Action Planning, Quality Assurance Project Plan, Health and Safety Plan, and Procurement</b>	Outputs: <ul style="list-style-type: none"> <li>• Soil Erosion and Sediment Control Permit</li> <li>• Remedial Action Workplan</li> <li>• Bid Specifications</li> <li>• Site Specific QAPP</li> <li>• HASP</li> </ul> Outcomes: <ul style="list-style-type: none"> <li>• Remediation process optimization</li> <li>• Remediation Contracts</li> <li>• Approval of cleanup plans</li> <li>• Ensure cleanup is conducted in compliance with applicable regulations and protocols</li> </ul>	through end of 2024	

### Task 3: Remediation

Task 3 – Remediation	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
<b>Oversight of cleanup activities</b> <ul style="list-style-type: none"> <li>• Conduct appropriate site inspections during remediation to ensure compliance with cleanup plans</li> </ul>	Outputs: <ul style="list-style-type: none"> <li>• Number of inspections</li> <li>• Documents placed in information repository</li> </ul> Outcomes: Ensure cleanup is conducted in compliance with state requirements	Ongoing through 2024	
<b>Davis-Bacon Documentation</b> <ul style="list-style-type: none"> <li>• Conduct site inspections to ensure proper wage rates and posters are available to workers on-site</li> <li>• Collect, review and maintain payrolls</li> <li>Conduct on-site labor interviews</li> </ul>	Outputs: <ul style="list-style-type: none"> <li>• Payrolls, labor interviews, etc.</li> </ul> Outcomes: <ul style="list-style-type: none"> <li>• Ensure compliance with Davis-Bacon requirements</li> </ul>	Ongoing through 2024	

### Task 4: Reporting

Task 4: Reporting	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
<b>Cleanup Documentation</b> Documentation of cleanup activities completed	Outputs: <ul style="list-style-type: none"> <li>• Remedial Action Report</li> <li>• Deed Notice</li> <li>• Place documents in repository, etc.</li> </ul> Outcomes: <ul style="list-style-type: none"> <li>• Ensure the remediation is implemented according to RAW</li> </ul>	After implementation of remediation by 2025.	
<b>Cleanup Complete Documentation</b> Receive final cleanup complete documentation and submit to EPA	Outputs: <ul style="list-style-type: none"> <li>• Response Action Outcome (RAO) from LSRP</li> <li>• RAO submitted to EPA</li> </ul> Outcomes: <ul style="list-style-type: none"> <li>• Site is officially remediated</li> <li>• Estimated number of brownfields property acres available for reuse</li> </ul>	After implementation of remediation by 2025.	



## **5. QUALITY ASSURANCE**

Prior to undertaking confirmatory sampling, the **City of Camden** or our agents will prepare and submit a Quality Assurance Project Plan (QAPP), which meets the approval of the U.S. EPA Region II Brownfields Program. The QAPP will describe the sampling and analytical strategies, and the methods and procedures that will be used. QAPP approval will be obtained prior to performing any field activity.

## **6. PRE-AWARD COSTS, IF APPLICABLE**

The City of Camden is not requesting approval of any pre-award costs for this cooperative agreement. The City of Camden will leverage other resources for any activities conducted prior to execution of the cooperative agreement.

## **7. BUDGET DETAIL - ATTACHMENT 1**

**Attachment 1  
Budget Detail**

**Judge Johnson Park – EPA Cleanup Grant Budget Detail**

<b>Task 1 Program Management and Community Outreach:</b>	
Contractual: Grant Management Consultant 3 years est. @\$4,000/year	\$12,000
Contractual: LSRP Community Outreach 3 meetings est @\$1,500/mtg	\$4,500
Other: CRA Project Management 3 years @ \$15,000 / year	<u>\$45,000</u>
Task 1 Subtotal	\$61,500
<b>Task 2 Pre-Remedial Activities:</b>	
Contractual: Soil Erosion Sediment Control plan/permitting/measures (lump sum)	\$20,000
Contractual: Soil Erosion Sediment Control measures (2,200 linear ft @ \$3.54/LF)	<u>\$7,788</u>
Task 2 Subtotal	\$27,788
<b>Task 3 Remediation:</b>	
Contractual: Mobilization / Demobilization (lump sum)	\$20,000
Contractual: Site Preparation (lump sum)	\$20,000
Contractual: Construction Fencing (2,200 linear ft @\$5.62/LF)	\$12,364
Contractual: Excavation / Stockpiling of contaminated soil (18,198 Cubic Yards @ \$2.25/cu yd)	\$40,946
Contractual: Loading of contaminated soil (18,198 Cubic Yards @ \$0.75/cu ft)	\$13,649
Contractual: PORTION OF Disposal of contaminated soil (7,279.25 tons non-haz @ \$45/ton)	\$327,566
Contractual: PORTION OF Clean fill replacement (5,459.25 tons @ \$19.50/ton)	\$106,455
Contractual: Clean fill emplacement and grading (18,198 Cubic Yards @ \$5.50 / cu yd)	\$100,089
Contractual: Geotextile (347,000 sq ft @ \$0.50/sq ft)	\$173,500
Contractual: Third Party Owners Rep Construction Management (lump sum)	\$16,000
Contractual: PORTION OF Task 3 Contingency (lump sum)	<u>\$47,143</u>
Task 3 Subtotal	\$877,712
<b>Task 4 Reporting:</b>	
Other: NJDEP Site Remediation Program Fees (lump sum)	<u>\$33,000</u>
Task 4 Subtotal	\$33,000



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

WASHINGTON, D.C. 20460

OFFICE OF  
LAND AND EMERGENCY  
MANAGEMENT

May 25, 2023

The Honorable Victor G. Carstarphen  
Mayor of Camden  
520 Market Street, Room 400  
PO Box 95120  
Camden, NJ 08101-5120

Dear Mayor Carstarphen:

On behalf of the United States Environmental Protection Agency (EPA), I am pleased to congratulate you and confirm that the City of Camden was selected as one of the entities EPA will begin negotiations with to award a cooperative agreement for a Cleanup Grant. The City of Camden submitted an outstanding application, and we deeply appreciate the tremendous commitment of time and energy that went into its preparation.

Since its inception in 1995, EPA's Brownfields Program has worked to help states, Tribal Nations, and communities around the country clean up and revitalize brownfield sites. We fully expect that these brownfield projects will provide benefits to the environment and economy of local communities. Yocasta Dejesus, your Regional Brownfields Contact, will work closely with the City of Camden to negotiate the cooperative agreement prior to the grant award. You may contact Yocasta Dejesus at 212-637-4340 or [dejesus.yocasta@epa.gov](mailto:dejesus.yocasta@epa.gov).

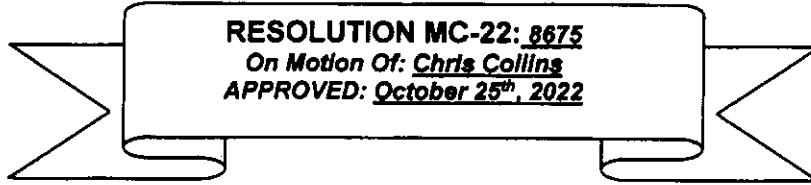
Again, congratulations on being selected! We look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "David R. Lloyd".

David R. Lloyd, Director  
Office of Brownfields and Land Revitalization

cc: Yocasta Dejesus  
Olivette G. Simpson



R-4

DB:dh  
10-25-22

**RESOLUTION AUTHORIZING AN APPLICATION TO THE U.S. ENVIRONMENTAL PROTECTION AGENCY FOR THE BROWNFIELDS CLEANUP GRANT FOR THE ROBERT B. JOHNSON PARK**

WHEREAS, the City of Camden is applying for funding for the Brownfields Cleanup Grant for the Robert B. Johnson Park to address contamination; and

WHEREAS, Robert B. Johnson Park, located at 723 Carl Miller Blvd., designated as Block 520, Lot 13 of the City of Camden Tax Map is currently used as a public park with open space, basketball courts, and ball fields; and


WHEREAS, the Camden Redevelopment Agency will submit the application on behalf of the City of Camden to the U.S. Environmental Protection Agency for up to \$2,000,000.00 grant with no required match; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby supports the submission of a grant application to the U.S. Environmental Protection Agency for Brownfields Cleanup Grant for Robert B. Johnson Park and authorizes the Mayor and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 25, 2022

The above has been reviewed and approved as to form.

  
 \_\_\_\_\_  
**DANIEL S. BLACKBURN**  
 City Attorney

  
 \_\_\_\_\_  
**ANGEL FUENTUS**  
 President, City Council

ATTEST:   
 \_\_\_\_\_  
**LUIS PASTORIZA**  
 Municipal Clerk

**NJEDA HDSRF Notice of Approval Letter**  
**HDSRF Grant Application Product # 00312581**



November 28, 2023

**VIA EMAIL**

**olsimpson@ci.camden.nj.us**

Olivette Simpson, Executive Director  
Camden Redevelopment Agency  
520 Market Street  
City Hall-Suite 1300  
Camden, NJ 08102

Re: **HDSRF, NOTICE OF APPROVAL LETTER**  
**HDSRF, Public Entity Grant Program**  
Application Prod-00312581  
Applicant: Camden Redevelopment Agency  
Project Site: Robert B. Johnson Park aka Judge Johnson Park  
Grant Award: Up to \$1,967,943.75

Dear Ms. Olivette Simpson:

I am pleased to inform you that at a meeting held on October 12, 2023, the members of the New Jersey Economic Development Authority (the "Authority") approved the application of Camden Redevelopment Agency up to \$1,967,943.75 Hazardous Discharge Site Remediation Fund (the "Fund") Grant ("Grant") from the New Jersey Department of Environmental Protection (the "Department") for the Remedial Action along with report preparation, at the Robert B. Johnson Park aka Judge Johnson Park site (the "Project"), as stated in your request for Grant assistance.

The Authority has approved the Grant upon the terms and conditions set forth in this notice of approval letter. No act or omission by or on behalf of the Authority shall be deemed as a waiver to any of the terms and conditions contained in this letter. Such a waiver may be made only by an instrument in writing duly executed by an authorized representative of the Authority.

NAME OF GRANTEE:	Camden Redevelopment Agency
PROJECT SITE:	Robert B. Johnson Park aka Judge Johnson Park 723 Cark Miller Boulevard Camden, NJ 08104 Block: 520; Lot: 26 Block: 522; Lot: 9 (partial) Block: 523; Lot: 13 Camden County
GRANT:	Up to \$1,967,943.75 from the Fund

CONDITIONS:

**The Grantee shall complete the Project substantially as set forth in its request for Grant assistance. It is specifically understood and agreed that grant funds awarded for preliminary assessment or site investigation of suspected or confirmed discharge of a hazardous substance or hazardous waste, must be expended within two (2) years after the date of the award; and grant funds awarded for remedial investigation of suspected or confirmed discharge of a hazardous substance or hazardous waste, must be expended within five (5) years after the date of the award, unless such time is extended by the Authority in consultation with the Department. Failure to expend an award of financial assistance or grant from the remediation fund within the time limits set forth herein shall result in cancellation of the award, recoupment of unexpended funds, if funds are provided prior to incurring costs, and no further disbursement of unexpended funds.**

*It is specifically understood and agreed that the Grantee is required to complete and submit to the Authority the attached schedules (Exhibit "A"), in accordance with the terms of the grant agreement. Failure to provide said schedules in accordance with the terms of the grant agreement shall be an event of default under the Grant.*

The Authority requires a valid Tax Clearance Certificate no more than 180 days old on file with the Authority at the time of closing or the Grant shall not close. Tax Clearance Certificates are issued by the Division of Taxation. To apply to receive a Tax Clearance Certificate, a Grantee must complete and submit the Application for Business Assistance Tax Clearance to the Division of Taxation.

It is specifically understood and agreed that this Grant is cross-defaulted with any other agreement entered into by the Authority and the Grantee or any other agreement entered into by the Department and the Grantee with respect to this Grant.

**The interests of the Grantee and the Authority are or may be different and may conflict. The Authority's attorney represents only the Authority and does not represent the Grantee in the Grant transaction. The Grantee, therefore, is advised to employ an attorney licensed to practice in the State of New Jersey, of the Grantee's own choice, to represent the Grantee's interest in the Grant transaction.**

The credit of the Grantee and all other features of the transaction shall be as represented to the Authority without material adverse change. The Grantee shall not be involved in any bankruptcy, reorganization or insolvency proceeding.

Counsel to the Authority must be satisfied with respect to the legality, validity, binding effect, and enforceability of all instruments, agreements, and documents used to effect and consummate the transactions contemplated herein.

Each unsatisfied covenant, term and condition of this notice of approval which is not expressly waived in writing by the Authority shall survive any closing hereunder. In case of any conflict between any unwaived and unsatisfied covenant, term or condition of this notice of approval and the provisions of the Grant documents delivered at or pursuant to any closing regarding this Grant, the unwaived and/or unsatisfied covenant, term or condition of this notice of approval shall control.

This notice of approval is subject to acceptance by the Grantee of the terms and conditions contained herein. This notice of approval letter must be signed and returned to the undersigned.



The Authority's commitment shall terminate and the Authority shall have no further obligation in connection with your application if this notice of approval is not signed and returned to the Authority by March 27, 2024. This Approval Letter may be executed and delivered by telecopier, email, PDF or other facsimile transmission of all with the same force and effect as if the same were a fully executed and delivered original manual counterpart.

In addition, in the event that the Grant is not closed on or before 90 days from the acceptance date of the notice of approval, the Authority's obligation to provide Grant shall terminate and you will be required to submit a new application.

We are pleased to be of service to your Grant needs. If you have any questions regarding this Approval Letter, please contact Kathy Junghans, Finance Officer at (609) 858-6732 or [Kathy.Junghans@njeda.gov](mailto:Kathy.Junghans@njeda.gov).

If you have any questions regarding the closing requirements for this Grant contact Autumn Maybury at 609-960-3228 or [Autumn.Maybury@njeda.gov](mailto:Autumn.Maybury@njeda.gov).

Electronic signature on this Approval Letter shall be deemed to be valid execution and delivery as though an original ink. The parties explicitly consent to the electronic delivery of the terms of the transaction evidenced by this Approval Letter and affirm that their electronic signatures indicate a present intent to be bound by the electronic signatures and the terms of the Approval Letter. The electronic signature can be done either by ADOBE Acrobat or any other similar signature software that can be used for electronic signatures or by printing, manually signing, and scanning.

This fully executed Approval Letter in its entirety should be returned to Jo Ann Walls, DEP/ Contract Admin Officer at [Joann.Walls@njeda.gov](mailto:Joann.Walls@njeda.gov).

Sincerely,

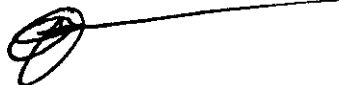


Michael Deely  
DEP Director – Credit Underwriting

cc: Rachel Stopper, NJDEP  
Michele Christina, BRS <[michele@brsinc.com](mailto:michele@brsinc.com)>

ACCEPTED AND AGREED  
THIS 29<sup>th</sup> DAY OF  
November, 2023 BY:

GRANTEE: CAMDEN REDEVELOPMENT AGENCY

By:   
Olivette Simpson, Executive Director

**USEPA Brownfields Clean-Up Revolving Loan Fund**  
**Sub-Grant Agreement**

**US EPA BROWNFIELDS CLEAN-UP REVOLVING LOAN FUND**

**SUBGRANT AGREEMENT**

**BY AND BETWEEN THE CITY OF CAMDEN AS THE SUB-GRANTEE**

**AND**

**THE CITY OF CAMDEN REDEVELOPMENT AGENCY AS SUB-GRANTOR**

**\$500,000.00**

**THIS SUB-GRANT AGREEMENT ("Agreement") is entered into as of this 20<sup>th</sup> day of February, 2023 by and between THE CITY OF CAMDEN, a unit of local government (hereinafter called "SUB-GRANTEE"), and the CITY OF CAMDEN REDEVELOPMENT AGENCY as SUB-GRANTOR (hereinafter called "CRA").**

**W I T N E S S E T H:**

**WHEREAS**, the City of Camden Redevelopment Agency (CRA) is charged with the duty of redevelopment the City of Camden; and

**WHEREAS**, to this end, the CRA administrator and manager of the Brownfields Program on behalf of the City of Camden; and

**WHEREAS**, the CRA by Resolution 08-07-13C applied for and accepted a Brownfields Revolving Loan Fund (RLF) Grant from the United States Environmental Protection Agency (US EPA) to establish a Revolving Loan Fund and entered into US EPA Cooperative Agreement BF9628614-0 (the "Cooperative Agreement"); and

**WHEREAS**, the CRA by Resolution 06-08-22C applied for and accepted a Supplemental Grant from US EPA to further capitalize the Revolving Loan Fund and entered into US EPA Cooperative Agreement # 4B 96236900 (the "Supplemental Grant Cooperative Agreement"); and

**WHEREAS**, the Supplemental Fund Cooperative Agreement provides funding in the form of low to no-interest loans and sub-grants that may be made available in support of environmental cleanup of Brownfield sites in the City of Camden, and

**WHEREAS**, the US EPA Brownfields RLF Program allows for a grant recipient to make sub-grants to non-profits and other units of local government for eligible projects and uses, and

**WHEREAS**, the City of Camden owns a property known as Judge Robert B. Johnson Park and designated as Block 520, Lot 26; Block 522, Lot 9; Block 523, Lot 13 on the City of Camden Tax Map and further described as 732 Carl Miller Boulevard, Camden, New Jersey (the "Property"); and

WHEREAS, the Property is determined by US EPA to be an eligible project and the use of the RLF Sub-Grant funds are necessary for the remediation of the site, which includes without limitation the removal and off-site disposal of contaminated soil material and associated costs; and

WHEREAS, CRA on behalf of the City and as the administrator of the City of Camden's Brownfields Program will also manage the US EPA RLF Sub-Grant funds for the remediation of the Property; and

WHEREAS, by Resolution # 12-14-22A the governing body of the CRA authorized a US EPA Sub-Grant to the City of Camden in an amount not to exceed \$500,000.00 and execution of a Sub-Grant Agreement for purposes in connection with the environmental cleanup of the Property; and

WHEREAS, by Resolution MC-23:8793 the governing body of the City of Camden authorized the execution of this Sub-Grant Agreement.

NOW, THEREFORE, in consideration of the mutual promises herein contained and for other valuable consideration, the parties hereto agree as follows:

**1. SUB-GRANT AMOUNT:**

Amount of Sub-grant: **FIVE HUNDRED THOUSAND DOLLARS AND 00/100 (\$500,000.00)**

**2. AVAILABILITY**

This Sub-grant will be effective upon the execution of this Sub-Grant Agreement and other necessary documents. Funds shall be for eligible expenses based upon the progress of the work and in accordance with **Exhibit A**.

**3. USE OF PROCEEDS:**

The CRA on behalf of the City and as administrator of the City of Camden's Brownfield's Program shall administer and manage the use the Sub-Grant funds for the abatement and removal of environmental hazards located on property owned by the City of Camden and designated as Block 520, Lot 26; Block 522, Lot 9; Block 523, Lot 13 on the City of Camden Tax Map and located at 732 Carl Miller Boulevard, Camden, New Jersey (the "Property") in accordance with all provisions of Brownfields Cleanup Revolving Loan Fund. CRA will use the Funds to pay invoices for costs associated with environmental remediation of the Property as more particularly described on Exhibit A ("Eligible Costs"). If the Funds are used for eligible sampling purposes, such sampling will be conducted as outlined in an EPA-approved Quality Assurance Project Plans ("QAPP") prepared for the Property. CRA shall pay the full amount shown as due on each invoice to the party named on the invoice of being entitled to receive the payment. CRA shall not use the proceeds of the Sub-grant funds for activities others than those described within **Exhibit A**.

**4. SUB-GRANTEE REPRESENTS, WARRANTS, COVENANTS AND AGREES WITH CRA THAT:**

- SUB-GRANTEE certifies that the Property is presently and will continue to be owned by the SUB-GRANTEE who shall keep same free from all liens, security interests and encumbrances other than those made in favor of the CRA for the duration of the Sub-grant funded environmental remediation.
- SUB-GRANTEE covenants to pay any and all taxes, license fees or any and all other associated charges when due in connection with the Property. The SUB-GRANTEE will comply with all state and federal laws, rules, and regulations with respect to the ownership of the Property.
- SUB-GRANTEE certifies that Property is not listed, nor proposed for listing on the National Priorities List of the U. S. Environmental Protection Agency, and is not subject to a Federal or state response or enforcement.
- SUB-GRANTEE certifies that it is not responsible for the existing environmental hazards as a generator or transporter of the contamination pursuant to the Comprehensive Environmental, Response, Compensation, and Liability Act of 1980, as amended (CERCLA).
- SUB-GRANTEE certifies that it is not currently, nor has been subject to any penalties resulting from environmental non-compliance at the Property that is subject to this Sub-grant.
- SUB-GRANTEE certifies that they have not been suspended, debarred, or otherwise declared ineligible to receive Federal assistance.
- The CRA certifies that Sub-grant funds shall only be used to carry out eligible non time critical removal activities authorized by CERCLA and the NCP at 40 CFR 300.415(e).
- The CRA certifies Sub-grant funds will not be used for the following activities: 1) to address contamination exclusively from petroleum products except to address a non-petroleum hazardous substance; 2) pre-cleanup environmental response activities, such as site assessment, identification and characterization; 3) cleanup of a naturally occurring substance, products that are part of the structure of and result in exposure within residential buildings or business or community structures, or public or private drinking water supplies that have deteriorated through ordinary use-except as determined on a site by site basis and approved by U.S. EPA, consistent with CERCLA Sections 104(a)(3) and (4); 4) monitoring and data collection necessary to apply for, or comply with, environmental permits under other Federal and state laws, unless such a permit is required as a component of the cleanup action; 5) development activities that are not removal actions; 6) job training; or 7) lobbying efforts.
- The CRA, or CRA designee, using the foregoing information and any other necessary information shall prepare a draft Analysis of Brownfield Cleanup Alternatives (ABCA) documenting that the cleanup meets the CERCLA and NCP criteria for initiating a non-time critical removal action.

▪ After the CRA signs off on said ABCA, it shall prepare a Community Relations Plan (CRP) with the assistance and cooperation of the SUB-GRANTEE. Said CRP shall include:

a) Plan for outreach with and solicitation of feedback on the cleanup from residents and community leaders, local officials, and public interest groups.

b) Plan for disseminating news and information regarding the remediation throughout the surrounding affected area.

c) Establishing a local information repository at or near the potential site that includes public information supplied by both the CRA and the SUB-GRANTEE related to the proposed remediation. SUB-GRANTEE shall supply to the CRA any information, which is necessary and reasonable to establish the information repository.

▪ Upon completion of the ABCA and implementation of the CRP, the CRA, or the CRA designee, shall prepare a Decision Memo substantiating the need for the site cleanup and removal action. SUB-GRANTEE shall supply all information as necessary for the completion of the Decision Memo by the CRA, or CRA designee.

▪ It is understood and agreed by CRA that the ultimate objective of use of Sub-grant funds is to cleanup, improve and revitalize the subject Property and the surrounding area, which will benefit both the SUB-GRANTEE and the community.

▪ It is understood and agreed by the CRA that the cleanup of the site shall commence and a documented request for first draw down of the Sub-Grant shall be made **on or before April 1, 2023**.

▪ The CRA or their designee shall inspect work at the Property during and upon completion of the cleanup activities. The CRA shall, at all times, have the right to enter the Property during the execution of the Remedial Action Work plan, or equivalent. The CRA, upon a finding that the work is unsatisfactory or is not substantially in accordance with the activities described within Exhibit A, shall have the right to stop work and order work replacement.

▪ The CRA shall continually monitor the work performed until the project is completed in a good and workmanlike manner. No installments shall be advanced by the CRA for which payment is being requested unless work has been satisfactorily performed in accordance with CERCLA and the NCP.

▪ The CRA agrees to keep all expenditures within the approved budget using funds only for eligible purposes and shall maintain records which segregate expenditures from Federal and non-Federal sources. It is hereby understood and agreed that the CRA shall not exceed any of the costs enumerated in said budget. In the event that unforeseen conditions are discovered during the Project implementation, the CRA reserves the right to revise this agreement provided the proposed revision is reasonable and cost effective.

- The CRA shall be responsible for obtaining all permits, licenses, zoning changes, variances or exceptions and all inspections required by federal, state and local agencies.
- All requests for progress payments will be made on a monthly basis and shall be approved by the CRA. The CRA shall be responsible for taking such measures as may be appropriate to verify that each invoice reflects an Eligible Cost and is appropriate for payment, and for determining that lien waivers or other documents that may be required as a condition to payment are present. If a particular invoice has been approved only in part, the CRA shall indicate in writing the amount for which payment is approved. The CRA shall disburse the Funds based upon the progress of the work completed and based upon receipt of a satisfactory documentation of expenditures. The SUB-GRANTEE and CRA acknowledge that the Cooperative Agreement with the U. S. Environmental Protection Agency is the source of all Funds and that the CRA is under no obligation to disburse any of its own funds to the SUB-GRANTEE or anyone else for the Project.
- The CRA agrees to complete the Project in accordance with the applicable provisions of CERCLA, the NCP (40 CFR 300) and the Davis-Bacon Act of 1931 and all other applicable cross-cutting federal and state statutes, rules, regulations and requirements.
- The CRA shall not discriminate on the basis of race, creed, color, sex, age, handicap, marital status, sexual preference, national origin or any other basis prohibited by law. The CRA shall make reasonable outreach efforts to inform minority and women owned businesses of opportunities to participate in the work performed pursuant to this Sub-Grant Agreement.
- SUB-GRANTEE may not sell, transfer or exchange all or any portion of the Property without the CRA's prior written consent until the Sub-grant funded work is completed. Should SUB-GRANTEE elect to sell or transfer the Property prior to completion of the Project, then the SUB-GRANTEE shall repay the entire amount of Sub-grant funds dispersed plus ten (10%) of the Sub-grant amount due as a penalty.
- The CRA shall maintain documentation for a minimum of SEVEN years after the completion of the cleanup activity supported by the Sub-grant with written approval from the CRA required prior to destroying any Project records.
- The CRA shall be responsible for providing and installing a sign at each site containing information about contacts and activities regarding the site.
- The CRA will have a system of accounting in place that can maintain records and track site specific costs, and track costs by activity and operable unit.
- The CRA shall furnish annual financial statements prepared in accordance with generally accepted accounting principles and practices and any other financial information that CRA may reasonably request. Financial reports will show amount of funds received and expended, direct and indirect project costs.

- The CRA will make available all records regarding property use, procurement methods, and documentation of compliance with pertinent statutes and regulations.

**5. EVENTS OF DEFAULT:**

An event of default shall exist if any one or more of the following events (hereinafter referred to as "Events of Default") shall occur:

- a. When the SUB-GRANTEE sells, abandons or otherwise transfers ownership interest in any of the Property securing this Sub-grant, without prior written consent of the CRA.

**6. REMEDIES IN THE EVENT OF DEFAULT:**

If an event of default, as set forth above, shall have occurred without cure the CRA may exercise any one or more of the following rights and remedies and any other remedy provided herein:

- a. May terminate any and all commitments made herein by the CRA.
- b. Declare the penalties prescribed herein as due and payable and whereupon all such payments of become due and payable without presentment demand and/or notice of default.
- c. In addition to the remedies prescribed above in connection with events of default the CRA shall have all rights and remedies provided it under the Uniform Commercial Code. It is specifically provided herein that the remedies set forth above including those prescribed in the Uniform Commercial Code be deemed cumulative and not exclusive.

**7. NEW JERSEY LAW:**

This Sub-Grant Agreement is being executed and delivered and is intended to be performed in the State of New Jersey. Except to the extent that the laws of the United States may apply to the terms hereof, the substantive laws of the State of New Jersey shall govern the validity, construction, enforcement and interpretation of this Sub-Grant Agreement. In the event a dispute involving this Sub-Grant Agreement or any other instrument executed in connection herewith arises, the undersigned irrevocably agrees that venue for such dispute shall lie in any Court of competent jurisdiction in the Hudson County and State of New Jersey.

**8. ATTORNEY'S FEES:**

If this Sub-Grant Agreement and/or any other document executed in connection herewith is placed in the hands of an attorney for collection or if it is collected through any legal proceedings at law or in equity or in bankruptcy, receivership or other court proceedings, the SUB-GRANTEE promises to pay all costs and expenses of collection including, but not limited to, Court costs and a reasonable attorney's fees of the CRA hereof. The parties hereto specifically agree that the term "reasonable attorney's fees" is to be construed to include any and all costs and charges in connection with obtaining possession of the Property and subsequent completion of the remediation activities thereof.



**9. NOTICE:**

All notices required or permitted by this "Agreement" shall be in writing and shall be sent by United States Certified or Registered Mail, Return Receipt Requested, or by way of Overnight Courier for personal delivery.

All said notices shall be sent to the following:

**As To CRA**

Olivette Simpson  
Interim Executive Director  
City of Camden Redevelopment Agency  
City Hall – 13<sup>th</sup> Floor  
Camden, New Jersey 08101-5120

**As To SUB-GRANTEE**

Daniel S. Blackburn  
City Attorney  
City of Camden  
520 Market Street  
City Hall  
Camden, New Jersey 08101-5120

**10. MODIFICATIONS:**

The CRA and SUB-GRANTEE hereto specifically agree that the terms of this Sub-Grant Agreement can only be changed by virtue of a modification of agreement reduced to writing and signed and executed by both parties hereto. Further the parties hereto specifically agree that the Sub-grant documents embody the entire agreement between the parties and supersede and replace any and all prior agreements and/or understandings or representations made, if any, relating to the subject matter hereof.

**11. INDEMNITY:**

The SUB-GRANTEE irrevocably agrees to protect and defend, indemnify, and hold the U.S. Environmental Protection Agency, and the CRA, and its commissioners, directors, officers, employees, representatives or agents free and harmless from and against any and all losses, claims, liens, demands and causes of action of every kind and character including the amount of judgments, penalties, interest, court costs, and legal fees incurred by the CRA in defense of same, arising in favor of taxes, claims, liens, debts, personal injuries including employees of the CRA, death or damages to property (including property of the CRA) and without limitations by enumeration, all other claims, or demands of every character occurring and caused in whole or in part by any negligent act or omission of the SUB-GRANTEE, any one directly or indirectly employed by the SUB-GRANTEE or anyone for whose acts company may be liable regardless of whether or not it is caused in part by the CRA.

**12. INSURANCE:**

The CRA shall cause its contractors and subcontractors shall carry and maintain in full force and effect for the duration of the Project appropriate insurance including coverage for Worker's Compensations and Employers Liability, Comprehensive General Liability, Professional Liability, and Comprehensive Automobile Liability Insurance, all in amounts acceptable to the CRA. All insurance certificates must name the SUB-GRANTEE, CRA, U. S. Environmental Protection Agency as additional insureds on the policy. Said Certificate must state that coverage cannot be cancelled or materially altered without thirty (30) days written notice to the CRA. Policies shall be issued by an insurance company authorized to do business in the State of New Jersey.

**13. INVALID PROVISIONS:**

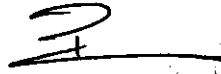
If any provision of any Sub-Grant document is held to be illegal, invalid or unenforceable under present or future laws during the term of this Agreement such provision shall be fully severable and the remaining provisions of such Sub-grant document shall remain in full force and effect.

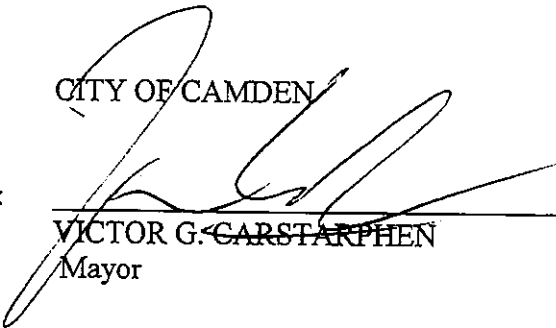
**14. BINDING EFFECT:**

The Sub-grant documents and all of them, shall be binding upon and inured to the benefit of the SUB-GRANTEE and the CRA and their respective successors, assigns and legal representatives provided, however, that the SUB-GRANTEE may not without prior written consent of the CRA assign any rights, powers, duties and/or obligations contained herein to any third party.

IN WITNESS WHEREOF, the undersigned have executed this Sub-Grant Agreement as of the day and year set forth above.


Attest:

  
\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN  
  
By: \_\_\_\_\_  
VICTOR G. GARSTAPHEN  
Mayor

Approves as to form:

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

CITY OF  
CAMDEN REDEVELOPMENT AGENCY  
  
By: \_\_\_\_\_  
OLIVETTE SIMPSON  
Interim Executive Director

INDEX OF EXHIBITS

- A. Identification of Eligible Costs
- B. City of Camden Authorizing Resolution
- C. City of Camden Redevelopment Agency Authorizing Resolution

**Exhibit A:  
Identification of Eligible Costs**

**Exhibit A: Identification of Eligible Costs**

**Judge Robert B. Johnson Park**

The following presents the sources and anticipated uses.

<b>PROJECT SOURCES</b>	
EPA RLF Subgrant	\$ 500,000
EPA Cleanup Grant (submitted/pending)	\$ 1,000,000
HDSRF 75% RA Grant (to be submitted)	\$ 1,714,768
City Shared Services Agreement	\$ 82,636
	<hr/>
	\$ 3,297,404

<b>PROJECT USES</b>	
Bid Spec Prep	\$ 15,000
LSRP RA Design	\$ 20,000
LSRP RA	\$ 80,000
Owners Rep	\$ 45,000
Remediation Contractor	\$ 2,719,514
Contingency	\$ 362,890
CRA Fee	\$ 55,000
	<hr/>
	\$ 3,297,404

**Exhibit B:**  
**City of Camden Authorizing Resolution MC-23:8793**

RESOLUTION MC-23: 8793  
On Motion Of: Marilyn Torres  
APPROVED: January 10<sup>th</sup>, 2023

R-12

DB:dh  
01-10-23

RESOLUTION AUTHORIZING THE EXECUTION OF A SUB-GRANT AGREEMENT  
BETWEEN THE CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT  
AGENCY FOR GRANT FUNDS FROM THE U.S. ENVIRONMENTAL PROTECTION  
AGENCY BROWNFIELDS REVOLVING LOAN FUND FOR THE CLEAN-UP OF  
ROBERT B. JOHNSON PARK

WHEREAS, the Camden Redevelopment Agency ("CRA") applied for and accepted a Brownfields Revolving Loan Fund (RLF) Grant from the United States Environmental Protection Agency (USEPA) to establish a Revolving Loan Fund to allow the CRA to make sub-grants to non-profits and other units of local government; and

WHEREAS, the CRA desires to give a USEPA grant in the amount of \$500,000 to the City of Camden for the remediation of Robert Johnson Park; and

WHEREAS, the City of Camden, desires to enter into a Sub-grant Agreement with the CRA under which the CRA will administer and manage the use of the USEPA \$500,000 grant for the remediation of Robert Johnson Park; and

WHEREAS, City Council has determined that it is in the best interest of the City of Camden that the City enter into said Subgrant agreement; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to enter into a Sub-grant Agreement with the Camden Redevelopment Agency with respect to the remediation of Robert Johnson Park for the purpose of environmental and related services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 10, 2023

The above has been reviewed  
and approved as to form.

  
DANIEL S. BLACKBURN  
City Attorney

  
President, City Council  
ANGEEL FUENTES

ATTEST:   
LUIS PASTORIZA  
Municipal Clerk



**Exhibit C:**  
**City of Camden Redevelopment Agency**  
**Approved DCA Waiver: CRA2022-37**  
**Resolution: 12-14-22A**

Resolution No: 12-14-22A  
ATTACHMENT GSTATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRSDIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

**PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.**

Resolution Authorizing a Sub-grant to the City of Camden in an Amount of up to \$500,000.00 from the U.S. Environmental Protection Agency Brownfields Revolving Loan Fund for the Environmental Cleanup of the City-Owned Judge Robert B. Johnson Park Located at 723 Carl Miller Boulevard (Block 520, Lot 26; Block 522, Lot 9; and Block 523, Lot 13 on the City of Camden Tax Map) in the Liberty Park Neighborhood

- In 2013, CRA, with a grant from the U.S. Environmental Protection Agency (EPA), established a Brownfields Revolving Loan Fund (RLF) to make loans and sub-grants to fund environmental cleanup of brownfield sites in Camden. The EPA RLF sub-grant amount being requested, \$500,000.00, is the maximum amount of funding that can be awarded for a site from the current CRA EPA 2022 RLF Cooperative Agreement.
- The EPA RLF program guidelines allow CRA to make sub-grants to non-profits and other units of local government for eligible projects and uses.
- Judge Johnson Park Site is owned by the City of Camden and located at 723 Carl Miller Boulevard and designated on the City of Camden Tax Maps as Block 520, Lot 26; Block 522, Lot 9; and Block 523, Lot 13 (the Park Site).
- CRA, as the administrator of the City's Brownfields Program and authorized by Resolution 10-12-22A, entered into a Shared Services Agreement with the City to secure, manage, and implement on behalf of the City funding agreements for environmental remediation activities at the Park Site.
- Based on recently received unit costs for soil disposal and clean fill replacement, project costs for removal of the contaminated soil material and for capping the site are currently projected to be \$ 3,297,404 with actual costs to be determined upon acceptance of the lowest qualified bidder for the project.
- The EPA RLF sub-grant amount being requested, \$500,000.00, is the maximum amount of funding that can be awarded for a site from the current CRA EPA 2022 RLF Cooperative Agreement.
- CRA in November 2022 submitted an application to EPA for a cleanup grant in the amount of \$1,000,000.00. In addition, CRA is in the process of applying for a State Hazardous Discharge Site Remediation Fund (HDSRF) grant, which is a non-competitive funding source in the amount of \$1,714,768.00.
- The EPA sub-grant is a critical piece of funding that will leverage funds under pending grant applications.
- After the remediation is completed, Camden County will fund and manage the design and construction of park improvements and has committed \$1.8 million toward this effort.

Information of key municipal employee or agent applying for grant and responsible for its use:


Name	Olivette Simpson
Title	Interim Executive Director
Telephone Number	856-757-7600
Email	OISimpso@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

None

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

  
Olivette Simpson  
Interim Executive Director Signature

Date

12/16/2022

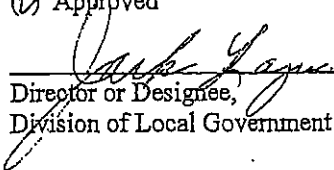
Name, email and fax of contact person for this form:

Olivette Simpson, OISimpso@ci.camden.nj.us 856-964-2262

For LGS use only:

Approved

Denied

  
Director or Designee,  
Division of Local Government Services

Date

12/16/22

Number Assigned

CRA 2022-37

12-14-22A

**Resolution Authorizing a Sub-grant to the City of Camden in an Amount of up to \$500,000.00 from the U.S. Environmental Protection Agency Brownfields Revolving Loan Fund for the Environmental Cleanup of the City-Owned Judge Robert B. Johnson Park Located at 723 Carl Miller Boulevard (Block 520, Lot 26; Block 522, Lot 9; and Block 523, Lot 13 on the City of Camden Tax Map) in the Liberty Park Neighborhood**

WHEREAS, the City of Camden Redevelopment Agency ("CRA") is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, to this end, CRA manages the Camden Brownfields Program on behalf of the City of Camden; and

WHEREAS, CRA by Resolution 06-08-22C, applied for and accepted a Brownfields Revolving Loan Fund ("RLF") Grant from the U.S. Environmental Protection Agency ("EPA") to continue with CRA's Revolving Loan Fund Program and entered into EPA Cooperative Agreement 96236900-0 (the "Cooperative Agreement"); and

WHEREAS, the Cooperative Agreement provides funding in the form of low- to no-interest loans and sub-grants that may be made available to conduct environmental cleanup of brownfield sites in the City of Camden; and

WHEREAS, the EPA RLF program allows for a grant recipient to make sub-grants to non-profits and other units of local government for eligible projects and uses; and

WHEREAS, the City owns the Judge Robert B. Johnson Park located at 723 Carl Miller Boulevard (Block 520, Lot 26; Block 522, Lot 9; and Block 523, Lot 13 on the City of Camden Tax Map) located in the Liberty Park Neighborhood (the "Park Site"); and

WHEREAS, contaminated historic fill requiring remediation was determined to be present at the Park Site; and

WHEREAS, funding is needed to remove and properly dispose of the contaminated soil and construct a protective cap at the site; and

WHEREAS, RLF funding in the form of a sub-grant can be used for such purposes; and

WHEREAS, CRA, as the administrator of the City's Brownfields Program, will also manage the sub-grant and remediation of the site under a Shared Services Agreement with the City of Camden authorized by Resolution 10-12-22A, and

WHEREAS, the sub-grant summary and recommendation was reviewed and approved by the CRA Finance Committee.

12-14-22A (cont'd)

NOW. THEREFORE, BE IT RESOLVED by the governing body of the City of Camden Redevelopment Agency, that the Agency is hereby authorized to make a sub-grant to the City of Camden in an amount of up to \$500,000.00 from the US EPA Brownfields Revolving Loan Fund for the purpose of environmental cleanup and related activities at the City-owned Judge Robert B. Johnson Park Site; and

BE IT FURTHER RESOLVED that the Interim Executive Director, a duly authorized representative of the Agency, is hereby authorized to execute a grant agreement and other documents and take all actions and execute all documents necessary to carry out the purposes of this resolution.

12-14-22A (cont'd)

ON MOTION OF: Gilbert Harden, Sr.


SECONDED BY: Jose Javier Ramos

COMMISSIONER	AYES	NAYS	ABSTENTIONS
Christopher Collins			X
Derek Davis	X		
Gilbert Harden, Sr.	X		
Tasha Gainey-Humphrey			
Ian K. Leonard	X		
Jose Javier Ramos	X		
Maria Sharma			X

*Ian K. Leonard*

Ian K. Leonard  
Chairperson

ATTEST:

  
Olivette Simpson  
Interim Executive Director

The above has been reviewed and approved as to form.

*Mark P. Asselta*

Mark P. Asselta, Esq.  
Board Counsel

A-8

DB:dh  
09-10-24

**RESOLUTION RE-APPOINTING RAUL BARTRA TO THE  
MUNICIPAL BOARD OF ALCOHOLIC BEVERAGE CONTROL**

WHEREAS, pursuant to N.J.S.A. 40:69A-43(e) members of the Municipal Board of Alcoholic Beverage Control are appointed by the Mayor with the advice and consent of City Council; and

WHEREAS, pursuant to N.J.S.A. 40:69A-43(e) said members are appointed for a term of three (3) years; and


WHEREAS, the Mayor has re-appointed Raul Bartra, to a three (3) year term, having reviewed the qualifications of said nominee and being satisfied as to his fitness for re-appointment; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby consents to the re-appointment of Raul Bartra to a three (3) year term as a member of the Municipal Board of Alcoholic Beverage Control commencing September 10, 2024 until September 9, 2027.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 9/10/24

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator


**TITLE OF ORDINANCE/RESOLUTION: Resolution Re-Appointing Raul Bartra To The Municipal Board Of Alcoholic Beverage Control**

Point of Contact:	Marc Riondino	4525	
	Name	Department-Division-Bureau	Phone Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
<b>Responsible</b>				
<b>Department Director</b>				
<b>Supporting Department Director (if necessary)</b>				
<b>Director of Grants Management</b>				
<b>Qualified Purchasing Agent</b>				
<b>Director of Finance</b>				

Approved by:  
Business Administrator

  
Signature


8/20  
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

  
Signature

AUG 28 2024  
Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Re-Appointing Raul Bartra To The Municipal Board Of Alcoholic Beverage Control

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Term is for (3) four years – September 10, 2024 to September 9, 2027

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

**IMPACT STATEMENT:**

- Re-appointment is needed in order to maintain an effective and efficient government

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- City of Camden

**COORDINATION:**

- City of Camden

**Prepared by:**

**Diana Gonzalez**

**Ext. 7150**

Name

Phone/Email

R-9

DB:dh  
09-10-24

**RESOLUTION RE-APPOINTING JONATHAN LATKO TO THE  
MUNICIPAL BOARD OF ALCOHOLIC BEVERAGE CONTROL**

WHEREAS, pursuant to N.J.S.A. 40:69A-43(e) members of the Municipal Board of Alcoholic Beverage Control are appointed by the Mayor with the advice and consent of City Council; and

WHEREAS, pursuant to N.J.S.A. 40:69A-43(e) said members are appointed for a term of three (3) years; and


WHEREAS, the Mayor has re-appointed Jonathan Latko to a three (3) year term, having reviewed the qualifications of said nominee and being satisfied as to his fitness for re-appointment; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby consents to the re-appointment of Jonathan Latko to a three (3) year term as a member of the Municipal Board of Alcoholic Beverage Control commencing September 10, 2024 until September 9, 2027.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 9/10/24

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: Resolution Re-Appointing Jonathan Latko To The Municipal Board Of Alcoholic Beverage Control**

Point of Contact:	Marc Riondino	4525	
	Name	Department-Division-Bureau	Phone Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

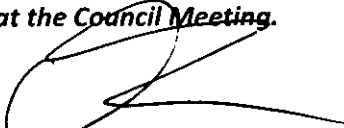
Signature	Date
-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney



Signature

AUG 28 2024  
Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Re-Appointing Jonathan Latko To The Municipal Board Of Alcoholic Beverage Control

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Term is for (3) four years – September 10, 2024 to September 9, 2027

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

**IMPACT STATEMENT:**

- Re-appointment is needed in order to maintain an effective and efficient government

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- City of Camden

**COORDINATION:**

- City of Camden

**Prepared by:**

**Diana Gonzalez**

**Ext. 7150**

Name

Phone/Email



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 9/10/24

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: Resolution Re-Appointing Jonathan Latko To The Municipal Board Of Alcoholic Beverage Control**

Point of Contact:	Marc Riondino	4525	
	Name	Department-Division-Bureau	Phone Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

9/20  
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Re-Appointing Jonathan Latko To The Municipal Board Of Alcoholic Beverage Control

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Term is for (3) four years – September 10, 2024 to September 9, 2027

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

**IMPACT STATEMENT:**

- Re-appointment is needed in order to maintain an effective and efficient government

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- City of Camden

**COORDINATION:**

- City of Camden

**Prepared by:**

**Diana Gonzalez**

**Ext. 7150**

Name

Phone/Email

R-10

DB:dh  
09-10-24

**RESOLUTION RE-APPOINTING KEITH WALKER AS A CLASS II  
MEMBER OF THE PLANNING BOARD TO PROVIDE ADVICE AND CONSENT**

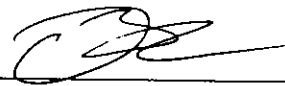
WHEREAS, N.J.S.A. 40:55D-23 authorizes the Mayor of the City of Camden to reappoint a Class II member to the City of Camden Planning Board; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby consents to the re-appointment of Keith Walker as a Class II member to the City of Camden Planning Board, for a one (1) year term commencing September 10, 2024 until September 9, 2025.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: Resolution Providing Advice And Consent For The Reappointment Of Keith L. Walker As A Class II Member Of The Planning Board for a One (1) Year Term.**

Point of Contact:	Timothy J. Cunningham	Administration	Ext. 7150	Ticunnin@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

AUG 28 2024  
Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Providing Advice And Consent For The Reappointment Of Keith L. Walker As A Class II Member Of The Planning Board for a One (1) Year Term.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- **Mayor's Appointment**
- **Term Commencing 9/10/24 to 9/9/25**

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

- **No Funds Needed**

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?
  - **The Planning Board Will Have Fully Staffed Meetings**
- What changes and by how much if the City Council approves this proposal?
  - **No Money Involved**
- Why Should the City Council approve this legislation?
  - **Position is needed in order to have Planning Board Meetings**
- What will happen if the City Council does not approve this legislation?
  - **Unable to have fully staffed meetings**

**SUBJECT MATTER EXPERTS/ADVOCATES: - N/A**

- Name, Organization 1.
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities – **Planning Board**

**Prepared by: Diana Gonzalez/Marc Riondino**

**856-757-7150**

---

Name

Phone/Email



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: Resolution Providing Advice And Consent For The Reappointment Of Keith L. Walker As A Class II Member Of The Planning Board for a One (1) Year Term.**

Point of Contact:	Timothy J. Cunningham	Administration	Ext. 7150	Ticunnin@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible	Y			
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature \_\_\_\_\_ Date \_\_\_\_\_

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature \_\_\_\_\_ Date \_\_\_\_\_

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Providing Advice And Consent For The Reappointment Of Keith L. Walker As A Class II Member Of The Planning Board for a One (1) Year Term.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- **Mayor's Appointment**
- **Term Commencing 9/10/24 to 9/9/25**

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

- **No Funds Needed**

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?
  - **The Planning Board Will Have Fully Staffed Meetings**
- What changes and by how much if the City Council approves this proposal?
  - **No Money Involved**
- Why Should the City Council approve this legislation?
  - **Position is needed in order to have Planning Board Meetings**
- What will happen if the City Council does not approve this legislation?
  - **Unable to have fully staffed meetings**

**SUBJECT MATTER EXPERTS/ADVOCATES: - N/A**

- Name, Organization 1.
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities – **Planning Board**

**Prepared by: Diana Gonzalez/Marc Riordino**

**856-757-7150**

---

Name

Phone/Email

R-11

DB:dh  
09-10-24

**RESOLUTION APPOINTING ALICIA RIVERA AS A MEMBER TO THE  
ZONING BOARD OF ADJUSTMENT**

WHEREAS, the Mayor has appointed Alicia Rivera to serve as a member to the Zoning Board of Adjustment; and

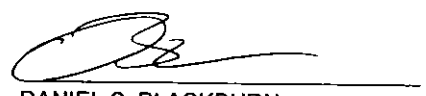
WHEREAS, this Council has reviewed the qualifications of the appointee and consents to said appointment; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that Alicia Rivera is hereby appointed to serve as a member to the Zoning Board of Adjustment for the unexpired term of Rev. Isaias Martinez for a two (2) term from September 10, 2024 until April 11, 2026 as provided by law.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this resolution. All notices of veto shall be filed in the office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 9/10/24

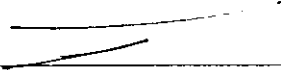
TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: Resolution Appointing Alicia Rivera as a Member to the Zoning Board of Adjustment**

Point of Contact:	Marc Riondino	4525	
	Name	Department-Division-Bureau	Phone Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  8/20


---

Business Administrator Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  AUG 28 2024

---

City Attorney Signature Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Appointing Alicia Rivera as a Member to the Zoning Board of Adjustment

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- This Appointment Is Necessary In Order To Fill The Unexpired Term Of Rev. Isaias Martinez, Who Resigned Effective September 2, 2024
- Term Is For (2) Two Years – Term Ends April 11, 2026

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

**IMPACT STATEMENT:**

- Appointment is needed in order to maintain an effective and efficient government

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- City of Camden

**COORDINATION:**

- City of Camden

**Prepared by:**

**Diana Gonzalez**

**Ext. 7150**

Name

Phone/Email

DB:dh  
09-10-24

R-12

**RESOLUTION AWARDING A CONTRACT TO THE LAW OFFICES OF  
FRANKIE FONTANEZ TO PROVIDE PUBLIC DEFENDER SERVICES IN  
THE CAMDEN MUNICIPAL COURT**

WHEREAS, there exists a need for Public Defender services in the City of Camden Municipal Court; and

WHEREAS, pursuant to a Request for Proposals #24-17, the lowest, responsible proposal was submitted by LAW OFFICES OF FRANKIE FONTANEZ, for an amount not to exceed ONE HUNDRED FORTY THOUSAND DOLLARS (\$140,000.00); and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(3), the Purchasing Agent recommends awarding a contract to the LAW OFFICES OF FRANKIE FONTANEZ; and

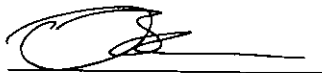
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "4-01-E1-101-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract to the LAW OFFICES OF FRANKIE FONTANEZ, for an amount not to exceed ONE HUNDRED FORTY THOUSAND DOLLARS (\$140,000.00), for the purpose of providing Public Defender services in the Camden Municipal Court to the City of Camden for a period of one year, according to Local Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: LAW OFFICES OF FRANKIE FONTANEZ

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 4-01-E1-101-906 (\$35,000) & 5-01-E1-101-906 (105,000  
– Contingent Upon Availability of Funds)

AMOUNT: \$140,000

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

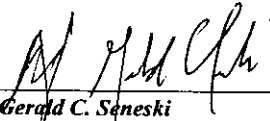
- CAPITAL ORDINANCE

AMOUNT:\$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$140,000

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AWARD OF CONTRACT TO LAW OFFICES OF FRANKIE FONTANEZ TO PROVIDE PUBLIC DEFENDER SERVICES IN THE CAMDEN MUNICIPAL COURT

  
\_\_\_\_\_  
Gerald C. Seneski  
Chief Financial Officer  
Date: 8/21





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/10/20234

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

## TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AWARDING A CONTRACT TO LAW OFFICES OF FRANKIE FONTANEZ TO PROVIDE PUBLIC DEFENDER SERVICES IN THE CAMDEN MUNICIPAL COURT

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Grants Management	Y	<i>Wesley K. Perry</i>	8-21-2024	
Qualified Purchasing Agent Director of Finance	Y	<i>[Signature]</i>	8/21/2024 8/21	
Approved by: Business Administrator		<i>[Signature]</i>		

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by: \_\_\_\_\_  
 City Attorney Signature Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance  
<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/10/20234

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

## TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AWARDING A CONTRACT TO LAW OFFICES OF FRANKIE FONTANEZ TO PROVIDE PUBLIC DEFENDER SERVICES IN THE CAMDEN MUNICIPAL COURT

Point of Contact: Lateefah Chandler Admin-Purchasing 856-757-7475 lachandl@ci.camden.nj.us

Name	Department- Division- Bureau	Phone	Email
Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us

### ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director	Y		8-21-2024	
Supporting Department Director (if necessary)				
Grants Management				
Qualified Purchasing Agent	Y		8/21/2024	
Director of Finance			8/21	

Approved by:  
Business Administrator

Signature	Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by: City Attorney		AUG 28 2024
	Signature	Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: LAW OFFICES OF FRANKIE FONTANEZ

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 4-01-E1-101-906 (\$35,000) & 5-01-E1-101-906 (105,000  
– Contingent Upon Availability of Funds)

AMOUNT: \$140,000

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

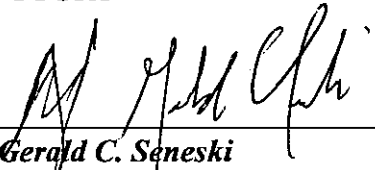
- CAPITAL ORDINANCE

AMOUNT:\$

**PDETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$140,000

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AWARD OF CONTRACT TO LAW OFFICES OF FRANKIE FONTANEZ TO PROVIDE PUBLIC DEFENDER SERVICES IN THE CAMDEN MUNICIPAL COURT

  
\_\_\_\_\_  
**Gerald C. Seneski**  
**Chief Financial Officer**  
Date: 8/21

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AWARDING A CONTRACT TO LAW OFFICES OF FRANKIE FONTANEZ TO PROVIDE PUBLIC DEFENDER SERVICES IN THE CAMDEN MUNICIPAL COURT**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Law Offices of Frankie Fontanez, 116 N 2<sup>nd</sup> Street, Suite 101, Camden, NJ 08102 will provide public defender services in the Camden Municipal Court at an annual fee of \$140,000.00 invoiced out at ~\$11,666.67 per month
- Proposal estimates 10 sessions per week @ \$270.00
- Firm includes 2 additional attorneys – Jason Sunkett, Esq & Juan Gonzalez, Esq.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$140,000.00

**APPROPRIATION NUMBER:** 4-01-E1-101-906

**PROCUREMENT:** RECEIVED TWO (1) PROPOSAL IN RESPONSE TO RFP #24-17 ON 8/8/2024

**IMPACT STATEMENT:**

- Public Defender services required per statute Section 2B:24-1 et seq

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Ursula Piercy, Court Director

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7159**

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Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	LAW OFFICES OF FRANKIE FONTANEZ
Purpose or Need for service:	PUBLIC DEFENDER SERVICES FOR CAMDEN MUNICIPAL COURT
Contract Award Amount	\$140,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #24-17
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES LAW OFFICES OF MARCO DI STEFANO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*


Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 RFP 24-17 \_\_\_\_\_ Date \_\_\_\_\_  
Certifying Officer

**For LGS use only:**

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

# 24-17 - PUBLIC DEFENDER SERVICES IN THE CAMDEN MUNICIPAL COURT

Opening Date: July 18, 2024 7:00 AM

Closing Date: August 8, 2024 11:00 AM

## Vendor Details

Company Name: Law Offices of Frankie Fontanez  
Address: 116 N 2nd Street  
Suite 101  
Camden, New Jersey 08102  
Contact: Frankie Fontanez  
Email: fontanezlaw@aol.com  
Phone: 856-963-1999  
Fax: 856-872-2803  
HST#:

## Submission Details

Created On: Wednesday August 07, 2024 15:21:52  
Submitted On: Wednesday August 07, 2024 16:21:53  
Submitted By: Frankie Fontanez  
Email: fontanezlaw@aol.com  
Transaction #: c3fb32b5-1942-40ba-b728-9d02f06d734d  
Submitter's IP Address: 96.72.197.233

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**Schedule of Prices**

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

**Cost Proposal for Cost per Session Option**

Respondents must submit pricing for either cost per session or a flat fee to provide all public defender services, not both. Do not leave this section blank. Indicate zero if the section does not apply:

- 1. Cost per half-day session, regular and special; and
- 2. Cost per full-day session, regular and special

or

- 3. Flat fee to provide all public defender services to the Camden City Municipal Court

**Please note:** The Public Defender is required to prepare for all sessions as may be appropriate based on the professional standards for an attorney including meetings with clients, research, etc. No additional compensation is paid for preparation. Counsel will be expected to submit monthly itemized billings. The City will not pay for in-house conferences (partner/associate; associate/paralegal, etc.). The City also will not pay for local calls or calls between the City and those being represented. All costs related to the role of Municipal Public Defender shall be included in the rate per session.

Session	Cost per Session	Is Respondent submitting pricing for the Cost per Session option *
Half-Day		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Full Day		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Subtotal:		\$ 0.00

**Cost Proposal for Flat Fee Option**

Respondents must submit pricing for either cost per session or a flat fee to provide all public defender services, not both. Do not leave this section blank. Indicate zero if the section does not apply:

- 1. Cost per half-day session, regular and special; and
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Annual Contract Price	Is Respondent submitting pricing for the Flat Fee option *
\$140,000.0000	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Subtotal: \$ 140,000.00	

**Summary Table**

Bid Form	Amount
Cost Proposal for Cost per Session Option	\$ 0.00
Cost Proposal for Flat Fee Option	\$ 140,000.00
Subtotal Contract Amount	\$ 140,000.00



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AWARDING A CONTRACT TO LAW OFFICES OF FRANKIE FONTANEZ TO PROVIDE PUBLIC DEFENDER SERVICES IN THE CAMDEN MUNICIPAL COURT**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Law Offices of Frankie Fontanez, 116 N 2<sup>nd</sup> Street, Suite 101, Camden, NJ 08102 will provide public defender services in the Camden Municipal Court at an annual fee of \$140,000.00 invoiced out at ~\$11,666.67 per month
- Proposal estimates 10 sessions per week @ \$270.00
- Firm includes 2 additional attorneys – Jason Sunkett, Esq & Juan Gonzalez, Esq.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$140,000.00**

**APPROPRIATION NUMBER: 4-01-E1-101-906**

**PROCUREMENT: RECEIVED TWO (1) PROPOSAL IN RESPONSE TO RFP #24-17 ON 8/8/2024**

**IMPACT STATEMENT:**

- Public Defender services required per statute Section 2B:24-1 et seq

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Ursula Piercy, Court Director

**COORDINATION:**

- N/A

**Prepared by: LATEEAH CHANDLER**

**856-757-7159**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	LAW OFFICES OF FRANKIE FONTANEZ
Purpose or Need for service:	PUBLIC DEFENDER SERVICES FOR CAMDEN MUNICIPAL COURT
Contract Award Amount	\$140,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #24-17
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES LAW OFFICES OF MARCO DI STEFANO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

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\_\_\_\_\_  
Mayor's Signature •

Date \_\_\_\_\_

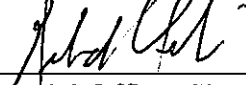
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\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 RFP 24-17 \_\_\_\_\_ Date \_\_\_\_\_  
Certifying Officer

**For LGS use only:**

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

# 24-17 - PUBLIC DEFENDER SERVICES IN THE CAMDEN MUNICIPAL COURT

Opening Date: July 18, 2024 7:00 AM

Closing Date: August 8, 2024 11:00 AM

## Vendor Details

Company Name: Law Offices of Frankie Fontanez  
Address: 116 N 2nd Street  
Suite 101  
Camden, New Jersey 08102  
Contact: Frankie Fontanez  
Email: fontanezlaw@aol.com  
Phone: 856-963-1999  
Fax: 856-872-2803  
HST#:

## Submission Details

Created On: Wednesday August 07, 2024 15:21:52  
Submitted On: Wednesday August 07, 2024 16:21:53  
Submitted By: Frankie Fontanez  
Email: fontanezlaw@aol.com  
Transaction #: c3fb32b5-1942-40ba-b728-9d02f06d734d  
Submitter's IP Address: 96.72.197.233

---

**Schedule of Prices**

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

**Cost Proposal for Cost per Session Option**

Respondents must submit pricing for either cost per session or a flat fee to provide all public defender services, not both. Do not leave this section blank. Indicate zero if the section does not apply:

- 1. Cost per half-day session, regular and special; and
- 2. Cost per full-day session, regular and special

or

- 3. Flat fee to provide all public defender services to the Camden City Municipal Court

**Please note:** The Public Defender is required to prepare for all sessions as may be appropriate based on the professional standards for an attorney including meetings with clients, research, etc. No additional compensation is paid for preparation. Counsel will be expected to submit monthly itemized billings. The City will not pay for in-house conferences (partner/associate; associate/paralegal, etc.). The City also will not pay for local calls or calls between the City and those being represented. All costs related to the role of Municipal Public Defender shall be included in the rate per session.

Session	Cost per Session	Is Respondent submitting pricing for the Cost per Session option *
Half-Day		<input type="radio"/> Yes <input type="radio"/> No
Full Day		<input type="radio"/> Yes <input type="radio"/> No
Subtotal:		\$ 0.00

**Cost Proposal for Flat Fee Option**

Respondents must submit pricing for either cost per session or a flat fee to provide all public defender services, not both. Do not leave this section blank. Indicate zero if the section does not apply:

- 1. Cost per half-day session, regular and special; and
- 2. Cost per full-day session, regular and special

or

- 3. Flat fee to provide all public defender services to the Camden City Municipal Court

**Please note:** The Public Defender is required to prepare for all sessions as may be appropriate based on the professional standards for an attorney including meetings with clients, research, etc. No additional compensation is paid for preparation. Counsel will be expected to submit monthly itemized billings. The City will not pay for in-house conferences (partner/associate; associate/paralegal, etc.). The City also will not pay for local calls or calls between the City and those being represented. All costs related to the role of Municipal Public Defender shall be included in the rate per session.

Annual Contract Price	Is Respondent submitting pricing for the Flat Fee option *
\$140,000.0000	<input type="radio"/> Yes <input type="radio"/> No
Subtotal: \$ 140,000.00	

**Summary Table**

Bid Form	Amount
Cost Proposal for Cost per Session Option	\$ 0.00
Cost Proposal for Flat Fee Option	\$ 140,000.00
Subtotal Contract Amount	\$ 140,000.00

**BID PRICE SHEET**

**EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 533 VINE STREET, BLOCK 773, LOT 65, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET IN THE CITY OF CAMDEN**

\$ \_\_\_\_\_  
**TOTAL**

Total Bid Amount in Words: \_\_\_\_\_  
\_\_\_\_\_

**NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.**

**PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.**

**THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.**

**PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND**

**SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.**

**Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.**

\*\*\*

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: \_\_\_\_\_

Bidder's Corporate Officer's Signature: \_\_\_\_\_

Name : \_\_\_\_\_ (

print name)

Title: \_\_\_\_\_

(print title)

Date: \_\_\_\_\_



## CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: \_\_\_\_\_

I, \_\_\_\_\_, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of

\_\_\_\_\_

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
_____	_____	_____	_____

By: \_\_\_\_\_

**Sworn and subscribed to before me**  
On this \_\_\_\_\_ day of \_\_\_\_\_ 2024

\_\_\_\_\_  
**NOTARY PUBLIC**



**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CARAVELLA DEMOLITION

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:  
AMOUNT: \$84,000.00
- DEDICATED BY RIDER:  
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT:\$

**PDETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$84,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: **RESOLUTION AUTHORIZING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO CARAVELLA DEMOLITION, INC., FOR EMERGENCY DEMOLITION OF 533 VINE STREET, BLOCK 773, LOT 65, STUCCOING OF ADJOINING WALL AT 531 & 535 VINE STREET**

\_\_\_\_\_  
*Gerald C. Seneski*  
*Chief Financial Officer*  
*Date:* \_\_\_\_\_

## Lateefah Chandler

---

**From:** Lateefah Chandler  
**Sent:** Thursday, August 8, 2024 10:33 AM  
**To:** James Rizzo; Timothy J. Cunningham  
**Cc:** Marytza Rodriguez; Dorri Brown; Gabriel Camacho; Keith L. Walker; Gerald C. Seneski  
**Subject:** RE: EMERGENCY DEMOLITION 533 VINE ST AUGUST 07, 2024

ER Demo results for 533 Vine Street

Hargrove - \$98,000.00  
Caravella - \$84,000.00  
Winzinger – not able to bid this time

If no issues, will notify Caravella to proceed

Thank you

*Lateefah Chandler*

Lateefah Chandler, QPA  
Purchasing Agent  
City of Camden  
856-757-7475  
856-541-9668 (fax)  
Email: [lachandl@ci.camden.nj.us](mailto:lachandl@ci.camden.nj.us)

### CONFIDENTIALITY NOTICE

The information contained in this communication from the City of Camden is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the City of Camden at (856) 757-7475 to arrange for the return of this information.

**From:** James Rizzo <[JaRizzo@ci.camden.nj.us](mailto:JaRizzo@ci.camden.nj.us)>  
**Sent:** Wednesday, August 7, 2024 3:57 PM  
**To:** Lateefah Chandler <[LaChandl@ci.camden.nj.us](mailto:LaChandl@ci.camden.nj.us)>  
**Subject:** RE: EMERGENCY DEMOLITION 533 VINE ST AUGUST 07, 2024

NOT ON ANY LIST

**From:** Lateefah Chandler <[LaChandl@ci.camden.nj.us](mailto:LaChandl@ci.camden.nj.us)>  
**Sent:** Wednesday, August 7, 2024 3:54 PM  
**To:** James Rizzo <[JaRizzo@ci.camden.nj.us](mailto:JaRizzo@ci.camden.nj.us)>  
**Subject:** RE: EMERGENCY DEMOLITION 533 VINE ST AUGUST 07, 2024

Hey Jim,

Is this on the demo list with county

Thank you

*Lateefah Chandler*

Lateefah Chandler, QPA  
Purchasing Agent  
City of Camden  
856-757-7475  
856-541-9668 (fax)  
Email: [lachandl@ci.camden.nj.us](mailto:lachandl@ci.camden.nj.us)

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**From:** James Rizzo <[JaRizzo@ci.camden.nj.us](mailto:JaRizzo@ci.camden.nj.us)>

**Sent:** Wednesday, August 7, 2024 3:45 PM

**To:** Christopher.green <[Christopher.green@pseg.com](mailto:Christopher.green@pseg.com)>; David Krug <[dalvin.krug@amwater.com](mailto:dalvin.krug@amwater.com)>; Dorri Brown <[DoBrown@ci.camden.nj.us](mailto:DoBrown@ci.camden.nj.us)>; Edwin Guzman <[EdGuzman@ci.camden.nj.us](mailto:EdGuzman@ci.camden.nj.us)>; Gabe Rodriguez CCP <[rodriguez12@camdencountypd.org](mailto:rodriguez12@camdencountypd.org)>; Gabriel Camacho <[GaCamach@ci.camden.nj.us](mailto:GaCamach@ci.camden.nj.us)>; Gary Brooks <[gary.brooks@amwater.com](mailto:gary.brooks@amwater.com)>; Howard McCoach <[HoMcCoac@ci.camden.nj.us](mailto:HoMcCoac@ci.camden.nj.us)>; James Rizzo <[JaRizzo@ci.camden.nj.us](mailto:JaRizzo@ci.camden.nj.us)>; Jesse Flax <[JeFlax@ci.camden.nj.us](mailto:JeFlax@ci.camden.nj.us)>; Keith L. Walker <[KeWalker@ci.camden.nj.us](mailto:KeWalker@ci.camden.nj.us)>; Lateefah Chandler <[LaChandl@ci.camden.nj.us](mailto:LaChandl@ci.camden.nj.us)>; Marc Riondino <[MaRiondi@ci.camden.nj.us](mailto:MaRiondi@ci.camden.nj.us)>; Steven.Rodriguez <[Steven.Rodriguez@amwater.com](mailto:Steven.Rodriguez@amwater.com)>; Timothy J. Cunningham <[TiCunnin@ci.camden.nj.us](mailto:TiCunnin@ci.camden.nj.us)>; Victor Carstarphen <[ViCarsta@ci.camden.nj.us](mailto:ViCarsta@ci.camden.nj.us)>

**Subject:** EMERGENCY DEMOLITION 533 VINE ST AUGUST 07, 2024

Lateefah,

Please find EMERGENCY DEMOLITION 533 VINE ST.

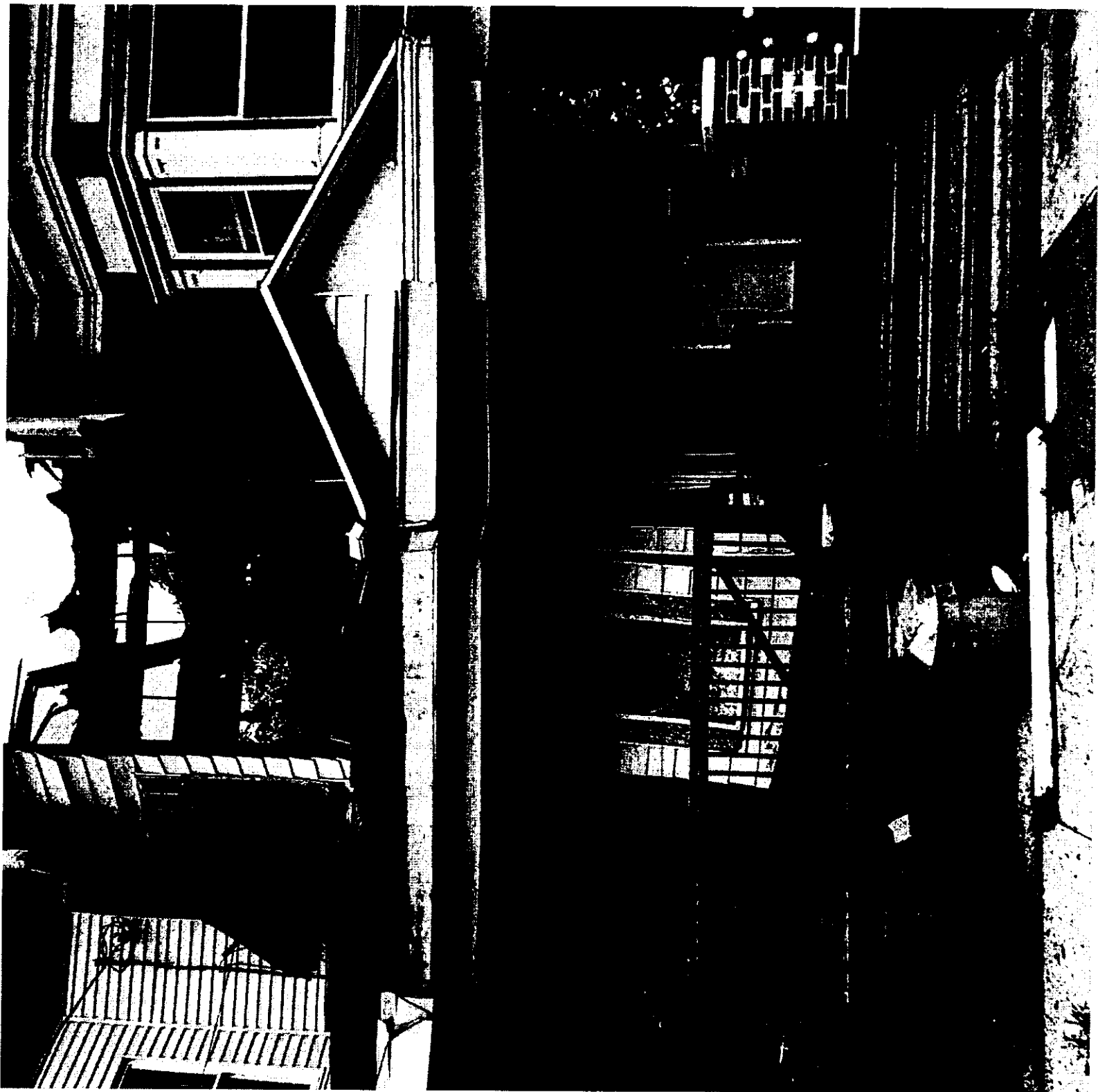
**PLEASE HAVE QUOTES OUT & BACK BY 10AM THURSDAY 08/08/2024.**

Property must be secured immediately upon receiving the demolition contract.  
Remove any hazards immediately and fence in property with 6ft hard fencing.

Failure to provide the above will result in the contract going to next lowest bidder.

Thanks

*JAMES R RIZZO, CONSTRUCTION OFFICIAL*  
*520 MARKET ST*  
*BUILDING BUREAU, ROOM 403*  
*CITY HALL, CAMDEN NJ 08102*  
*[JARIZZO@CI.CAMDEN.NJ.US](mailto:JARIZZO@CI.CAMDEN.NJ.US)*





**BID PRICE SHEET**

**EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 533 VINE STREET, BLOCK 773, LOT 65, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET IN THE CITY OF CAMDEN**

\$ 84,000.00  
TOTAL

Total Bid Amount in Words: Eighty Four Thousand Dollars and Zero Cents

---

**NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.**

**PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.**

**THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.**

**PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND**

**SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.**

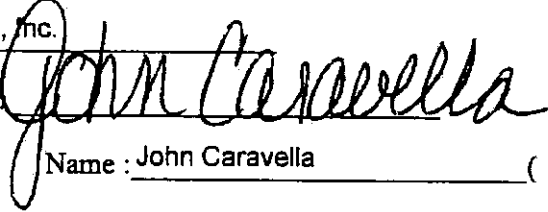
**Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.**

\*\*\*

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: Caravella Demolition, Inc.

Bidder's Corporate Officer's Signature



Name : John Caravella (

print name)

Title: President

(print title)

Date: August 8, 2024



## CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: Caravella Demolition, Inc.

I, John Caravella, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of 533 Vine Street, Block 773, Lot 65, Camden, NJ

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

Asbestos

Tanks

Yes

No

Yes

No

X

X

By:

John Caravella

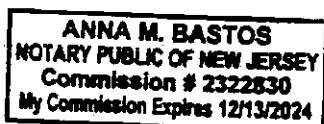
John Caravella, President

Sworn and subscribed to before me

On this 8th day of August 2024

Anna M. Bastos

NOTARY PUBLIC







**CITY OF CAMDEN**  
**DEPARTMENT OF CODE ENFORCEMENT**  
**BUILDING BUREAU**



To: Keith Walker, Director of Department of Public Works  
From: JAMES R RIZZO, Construction Official  
Date: Monday, August 19, 2024  
SITE: 533 VINE ST  
Owner: GOOD, TYWANNA  
413 STATE ST, APT A  
CAMDEN, NJ 08102

---

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.  
Please process accordingly.

Signed: \_\_\_\_\_  
JAMES R RIZZO, Construction Official

Signed: \_\_\_\_\_  
Building Sub code Official







CITY OF CAMDEN  
 300 MARKET STREET  
 CAMDEN, NJ 08101  
 (856) 757-7032

**NOTICE OF IMMINENT HAZARD**

Application Date:  
 Application ID:  
 Permit Number:  
 Date Permit Issued:  
 Notice Date: 8/7/2024  
 Violation Number: 2023-02786

**IDENTIFICATION**

Work Site Location: 533 WINE ST  
 Owner in Record: LYWANNA GOOD  
 Address: 113 STATE STREET-APT A  
 CAMDEN NEW JERSEY 08102  
 Telephone:

Block: 773 Lot: 65 Qual:  
 Contractor/Agent:  
 Address:  
 Telephone:

Owner  
 Contractor/Agent  
 Other

Date of Inspection: 08/06/2024 Date of Notice: 8/7/2024 Compliance Due Date: 08/08/2024

**ACTION**

This **NOTICE** that as a result of the inspections conducted by this agency on 10/2/2023 of the above property, an imminent hazard has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5-23-2.32. The building or structure, or portion thereof, deemed an imminent hazard is described as follows:

**MAJOR FIRE & PARTIAL COLLAPSE  
 ACTUAL DANGER OF TOTAL COLLAPSE**

As such, you are hereby **ORDERED** to immediately and forthwith vacate the above structure or portion thereof.

Further, you are **ORDERED** to:

- Immediately remove the above noted imminent hazards so as to render the structure temporarily safe and secure.
- Demolish the above structure by 08/09/2024.

Failure to immediately comply with this **ORDER** may result in the necessary correction being made by the Construction Official at the expense of the property owner pursuant to N.J.A.C. 5-23-2.132(b)(5).

Failure to render the structure temporarily safe and secure and/or demolish the structure in accordance with this **ORDER** will result in this matter being forwarded to legal counsel for prosecution, and assessment of penalties up to \$2,000.00 per week per violation. You must immediately advise the Construction Official, your acceptance or rejection of the terms of this **ORDER**.

If you do not accept this **ORDER**, you must apply for a stay to a court of competent jurisdiction within 24 hours.

If you have any questions concerning this matter, please call: (856) 757-7032.

By: *[Signature]* Date: August 7, 2024  
 CITY OF CAMDEN Construction Official

**BID PRICE SHEET**

**EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 533 VINE STREET, BLOCK 773, LOT 65, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET IN THE CITY OF CAMDEN**

\$ 98,000.<sup>00</sup>  
TOTAL

Total Bid Amount in Words: Ninety Eight Thousand Dollars  
and 00/100

**NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.**

**PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.**

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**PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND**

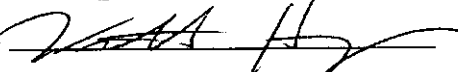
**SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.**

**Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.**

\*\*\*

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrove Demolition Co. Inc

Bidder's Corporate Officer's Signature: 

Name: William Hargrove (print name)

Title: President. (print title)

Date: 8/8/2024



# CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: "The Original" W. Hargrove Demolition Co. Inc

I, William Hargrove, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on loses suffered on account of the demolition of

533 Vine Street, Camden, NJ

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance withal applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D - 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
<u>      </u>	<u>  X  </u>	<u>      </u>	<u>  X  </u>

By: [Signature]  
William Hargrove, President.

Sworn and subscribed to before me

On this 8<sup>th</sup> day of AUGUST, 2024

[Signature]

**NOTARY PUBLIC**  
KELLY-JO GIPE  
NOTARY PUBLIC  
STATE OF NEW JERSEY  
MY COMMISSION EXPIRES MARCH 26, 2029

## CITY OF CAMDEN

### **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 533 VINE STREET, BLOCK 773, LOT 65, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET IN THE CITY OF CAMDEN**

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On August 6, 2024, the City of Camden Construction Official conducted an inspection of the structure at 533 Vine Street, Block 773, Lot 65, and determined that it is an unsafe structure and imminent hazard: major fire & partial collapse; actual danger of total collapse. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until August 9, 2024 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the residential property at 533 Vine Street, Block 773, Lot 65, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property and stucco adjoining walls at 531 Vine Street & 535 Vine Street in the City of Camden.

The Contractor must respond by no later than 10:00 AM on August 8, 2024. The Purchasing Bureau will contact the successful vendor by telephone/email with notice to proceed.

Contractor must secure the property immediately after being notified of the award on August 8, 2024 for public safety. A Portable six-foot (6') metal cyclone fence (**hard fencing**) must be erected around the pedestrian walkway(s) of the structure(s) to be demolished. **(NO EXCEPTIONS). Any immediate hazards [falling debris, etc.] that has the potential to fall outside of the fencing must be corrected at that time.** **Contractor must begin demolition by 9:00 am on Friday, August 9, 2024.**

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

All Contractor signage shall be removed from the worksite at the time the job is completed. This requirement is a condition prior to receipt of final payment.

**PLEASE BE ADVISED**

- **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 533 VINE STREET, BLOCK 773, LOT 65, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET IN THE CITY OF CAMDEN**
- **Any tanks or containers on the property must be removed from the property and such removal costs shall be included in the bid price sheet. All such removal work shall be done in accordance with and comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Furthermore, the Contractor must comply with the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications.**
- **Contractor must secure subject site with sufficient and appropriate security fencing while the Contractor is performing the emergency demolition in order to adequately protect the public health, safety and welfare of the citizens of the City.**
- **All costs for asbestos and tank and/or container removals must be included in the Bid Price Sheet's Lump Sum Payments. The City of Camden will not pay any additional costs for these removals.**
- **AWARD WILL BE BASED ON THE TOTAL AMOUNT OF THE QUOTE.**

**\*EXCEPTION:** If asbestos or other contamination is verified, then the demolition time schedule is referred to the Construction Official.

A Certificate of Environmental Compliance and Hold Harmless Agreement issued by the City Construction Official are attached to this fax; they must be completed and returned with the Proposal prior to any award and demolition work. Return of the Certificates is MANDATORY; otherwise said proposal will be rejected. The worksite must remain secure until project is properly abated.

The dollar amount for all demolition quotes must be submitted in two written versions as per example.

**Example:** "Seven thousand five hundred dollars" and \$ 7,500.00



**PLEASE NOTE: In the event of a tie for emergency demolition request, the determining factor will be awarded to the contractor who submits their proposal the earliest**

R-13

DB:dh  
09-10-24

**RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT  
AND PAYMENT OF SAME TO CARAVELLA DEMOLITION INC., FOR EMERGENCY  
DEMOLITION OF 533 VINE STREET AND IMPOSING  
A MUNICIPAL LIEN AGAINST THE PROPERTY**

**WHEREAS**, on August 6, 2024, the City Construction Official inspected a building located at 533 Vine Street, Block 773, Lot 65 (the "Property"); and

**WHEREAS**, upon inspection, the Construction Official determined that the building located at 533 Vine Street, Block 773, Lot 65 was a Unsafe Structure and constituted a danger to the health, safety and welfare of the residents of the City of Camden; and

**WHEREAS**, on August 6, 2024, the City Construction Official determined that the building located at 533 Vine Street, Block 773, Lot 65 required Emergency Demolition; removal of all structures, contents and all other debris; and the final restoration and grading of the property and stuccoing the adjoining wall at 531 & 535 Vine Street (the "Emergency Demolition"); and

**WHEREAS**, the City contacted two (2) vendors to perform the Emergency Demolition and received quotes from both vendors including a bid for Eighty-Four Thousand Dollars (\$84,000.00) from Caravella Demolition; and

**WHEREAS**, the City of Camden selected Caravella Demolition and entered into a contract for EIGHTY-FOUR THOUSAND DOLLARS (\$84,000.00) for the Emergency Demolition of the Property; and

**WHEREAS**, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48 - 1.1 et seq. and the City of Camden Code to impose a municipal lien in the amount of EIGHTY-FOUR THOUSAND DOLLARS (\$84,000.00) on the property located at 533 Vine Street, Block 773, Lot 65, Camden, NJ or alternatively, to enforce the payment of EIGHTY-FOUR THOUSAND DOLLARS (\$84,000.00), together with interest, as a debt of the owner of the property for the City's costs incurred for the Emergency Demolition of the Property; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden as follows:

1. The appropriate Official of the City of Camden shall have the authority to impose and record a lien in the amount of EIGHTY-FOUR THOUSAND DOLLARS (\$84,000.00) on the property located at 533 Vine Street, Block 773, Lot 65, for the costs incurred for the Emergency Demolition, removal of debris, final restoration and grading of the Property.
2. The municipal lien in the amount of EIGHTY-FOUR THOUSAND DOLLARS (\$84,000.00) for the Emergency Demolition of the property at 533 Vine Street, Block 773, Lot 65 and stuccoing the adjoining wall at 531 & 535 Vine Street, Camden, NJ, shall remain on the property until the owner or other interested party satisfies this amount.
3. Interest and other costs shall accrue on the lien amount as allowed by law.
4. The City shall also have the authority pursuant to N.J.S.A. 40:48-1.1 and the Camden City Code to enforce the payment of the costs incurred by the City in the amount of FORTY SEVEN THOUSAND ONE HUNDRED FIFTY DOLLARS (\$47,150.00) for the for the Emergency Demolition, removal of debris, final

restoration and grading at 533 Vine Street, Block 773, Lot 65 and stuccoing the adjoining wall at 531 & 535 Vine Street, Camden, NJ, together with interest, as a debt of the owner of the property, by instituting an action at law for the collection of this sum.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIELS. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CARAVELLA DEMOLITION

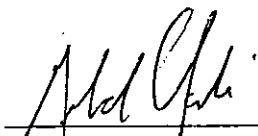
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 4-01-E4-605-901  
AMOUNT: \$84,000
- DEDICATED BY RIDER:  
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT:
- CAPITAL ORDINANCE  
AMOUNT:\$

PDETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$84,000

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AWARD OF CONTRACT TO CARAVELLA DEMOLITION INC FOR ER DEMOLITION OF 533 VINE STREET, BLOCK 773, LOT 65, STUCCOING OF ADJOINING WALL AT 531 & 535 VINE STREET

  
\_\_\_\_\_  
Gerald C. Seneski  
Chief Financial Officer  
Date: 8/21



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/10/2024

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO CARAVELLA DEMOLITION, INC., FOR EMERGENCY DEMOLITION OF 533 VINE STREET, BLOCK 773, LOT 65, STUCCOING OF ADJOINING WALL AT 531 & 535 VINE STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		8/21/2024	
Director of Finance			8/21	

Approved by:  
Business Administrator

	Signature	Date
--	-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

AUG 28 2024

Received by: City Attorney	Signature	Date
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<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance  
<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO CARAVELLA DEMOLITION, INC., FOR EMERGENCY DEMOLITION OF 533 VINE STREET, BLOCK 773, LOT 65, STUCCOING OF ADJOINING WALL AT 531 & 535 VINE STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Ratify the emergency demolition and payment of same to Caravella Demoliton, Inc., 40 Deforest Avenue, East Hanover, NJ 07936 of 533 Vine Street, Block 773, Lot 65 and stuccoing adjoining wall at 531 & 535 Vine Street.
- On 8/6/2024 the Construction Office declared this property an unsafe structure and imminent hazard due to major fire & partial collapse or actual danger of total collapse.
- Received quotes from Caravella \$84,000; Hargrove \$98,000.00
- The City of Camden Code will impose a municipal lien against the property for the amount of the costs incurred by the City for the demolition and any additional expenses.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$84,000.00

**PROCUREMENT PROCESS:** N.J.S.A. 40A: 11-6 (Emergency)

**APPROPRIATION NUMBER:** 4-01-E4-605-901

**IMPACT STATEMENT:**

- ER Demolition work started August 8, 2024

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7159**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	CARAVELLA DEMOLIITON
Purpose or Need for service:	EMERGENCY DEMOLITION OF 533 VINE STREET, BLOCK 773, LOT 65, STUCCOING OF ADJOINING WALL AT 531 & 535 VINE STREET
Contract Award Amount	\$84,000.00
Term of Contract	~5 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-6
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES HARGROVE \$98,000

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_ Date \_\_\_\_\_  
Mayor's Signature\*

\_\_\_\_\_ Date \_\_\_\_\_  
Business Administrator/Manager Signature






**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000


REQUISITION	
NO.	R2401654

S H I P T O	DEPT OF PUBLIC WORKS 101 NEWTON AVENUE CAMDEN, NJ 08103 ATTN: ANGELA WATKINS
	V E N D O R

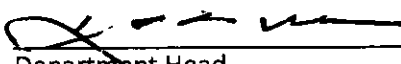
ORDER DATE: 08/19/24  
 DELIVERY DATE: 08/19/24  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	ER DEMO - 533 VINE ST Emergency contract to provide for the demolition of the residential property, the removal of all structures, contents and all other debris, whether above or below ground, at 533 Vine St (BLK 773/ LOT 65), final restoration and grading of this property and stucco of adjoining walls at 531 Vine St & 535 Vine St in the City of Camden.	4-01-E4-605-901	84,000.0000	84,000.00
			TOTAL	84,000.00

  
 8/20/2024

  
 Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

 8-19-24  
 Department Head Date

 8/19/24  
 Receiver of Goods Date

**FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU**

## CITY OF CAMDEN

### **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 533 VINE STREET, BLOCK 773, LOT 65, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET IN THE CITY OF CAMDEN**

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On August 6, 2024, the City of Camden Construction Official conducted an inspection of the structure at 533 Vine Street, Block 773, Lot 65, and determined that it is an unsafe structure and imminent hazard: major fire & partial collapse; actual danger of total collapse. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until August 9, 2024 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the residential property at 533 Vine Street, Block 773, Lot 65, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property and stucco adjoining walls at 531 Vine Street & 535 Vine Street in the City of Camden.

The Contractor must respond by no later than 10:00 AM on August 8, 2024. The Purchasing Bureau will contact the successful vendor by telephone/email with notice to proceed.

Contractor must secure the property immediately after being notified of the award on August 8, 2024 for public safety. A Portable six-foot (6') metal cyclone fence **(hard fencing)** must be erected around the pedestrian walkway(s) of the structure(s) to be demolished. **(NO EXCEPTIONS). Any immediate hazards [falling debris, etc.] that has the potential to fall outside of the fencing must be corrected at that time.** **Contractor must begin demolition by 9:00 am on Friday, August 9, 2024.**

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

All Contractor signage shall be removed from the worksite at the time the job is completed. This requirement is a condition prior to receipt of final payment.

**PLEASE BE ADVISED**

- **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 533 VINE STREET, BLOCK 773, LOT 65, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET IN THE CITY OF CAMDEN**
- **Any tanks or containers on the property must be removed from the property and such removal costs shall be included in the bid price sheet. All such removal work shall be done in accordance with and comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Furthermore, the Contractor must comply with the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications.**
- **Contractor must secure subject site with sufficient and appropriate security fencing while the Contractor is performing the emergency demolition in order to adequately protect the public health, safety and welfare of the citizens of the City.**
- **All costs for asbestos and tank and/or container removals must be included in the Bid Price Sheet's Lump Sum Payments. The City of Camden will not pay any additional costs for these removals.**
- **AWARD WILL BE BASED ON THE TOTAL AMOUNT OF THE QUOTE.**

**\*EXCEPTION:** If asbestos or other contamination is verified, then the demolition time schedule is referred to the Construction Official.

A Certificate of Environmental Compliance and Hold Harmless Agreement issued by the City Construction Official are attached to this fax; they must be completed and returned with the Proposal prior to any award and demolition work. Return of the Certificates is MANDATORY; otherwise said proposal will be rejected. The worksite must remain secure until project is properly abated.

The dollar amount for all demolition quotes must be submitted in two written versions as per example.

**Example:** "Seven thousand five hundred dollars" and \$ 7,500.00

**PLEASE NOTE: In the event of a tie for emergency demolition request, the determining factor will be awarded to the contractor who submits their proposal the earliest**

**BID PRICE SHEET**

**EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 533 VINE STREET, BLOCK 773, LOT 65, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET IN THE CITY OF CAMDEN**

\$ \_\_\_\_\_  
TOTAL

Total Bid Amount in Words: \_\_\_\_\_  
\_\_\_\_\_

**NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.**

**PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.**

**THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.**

**PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND**

**SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.**

**Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.**

\*\*\*

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: \_\_\_\_\_

Bidder's Corporate Officer's Signature: \_\_\_\_\_

Name : \_\_\_\_\_ (

print name)

Title: \_\_\_\_\_

(print title)

Date: \_\_\_\_\_



## CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: \_\_\_\_\_

I, \_\_\_\_\_, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of

\_\_\_\_\_

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
_____	_____	_____	_____

By: \_\_\_\_\_

**Sworn and subscribed to before me**  
On this \_\_\_\_\_ day of \_\_\_\_\_ 2024

\_\_\_\_\_  
**NOTARY PUBLIC**

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CARAVELLA DEMOLITION

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:  
AMOUNT: \$84,000.00
- DEDICATED BY RIDER:  
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT:\$

**PDETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$84,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: **RESOLUTION AUTHORIZING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO CARAVELLA DEMOLITION, INC., FOR EMERGENCY DEMOLITION OF 533 VINE STREET, BLOCK 773, LOT 65, STUCCOING OF ADJOINING WALL AT 531 & 535 VINE STREET**

\_\_\_\_\_  
*Gerald C. Seneski*  
*Chief Financial Officer*  
Date: \_\_\_\_\_



## Lateefah Chandler

---

**From:** Lateefah Chandler  
**Sent:** Thursday, August 8, 2024 10:33 AM  
**To:** James Rizzo; Timothy J. Cunningham  
**Cc:** Marytza Rodriquez; Dorri Brown; Gabriel Camacho; Keith L. Walker; Gerald C. Seneski  
**Subject:** RE: EMERGENCY DEMOLITION 533 VINE ST AUGUST 07, 2024

ER Demo results for 533 Vine Street

Hargrove - \$98,000.00

Caravella - \$84,000.00

Winzinger – not able to bid this time

If no issues, will notify Caravella to proceed

Thank you

*Lateefah Chandler*

Lateefah Chandler, QPA  
Purchasing Agent  
City of Camden  
856-757-7475  
856-541-9668 (fax)  
Email: [lachandl@ci.camden.nj.us](mailto:lachandl@ci.camden.nj.us)

### CONFIDENTIALITY NOTICE

The information contained in this communication from the City of Camden is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the City of Camden at (856) 757-7475 to arrange for the return of this information.

---

**From:** James Rizzo <[JaRizzo@ci.camden.nj.us](mailto:JaRizzo@ci.camden.nj.us)>  
**Sent:** Wednesday, August 7, 2024 3:57 PM  
**To:** Lateefah Chandler <[LaChandl@ci.camden.nj.us](mailto:LaChandl@ci.camden.nj.us)>  
**Subject:** RE: EMERGENCY DEMOLITION 533 VINE ST AUGUST 07, 2024

NOT ON ANY LIST

---

**From:** Lateefah Chandler <[LaChandl@ci.camden.nj.us](mailto:LaChandl@ci.camden.nj.us)>  
**Sent:** Wednesday, August 7, 2024 3:54 PM  
**To:** James Rizzo <[JaRizzo@ci.camden.nj.us](mailto:JaRizzo@ci.camden.nj.us)>  
**Subject:** RE: EMERGENCY DEMOLITION 533 VINE ST AUGUST 07, 2024

Hey Jim,

Is this on the demo list with county

Thank you

*Lateefah Chandler*

Lateefah Chandler, QPA  
Purchasing Agent  
City of Camden  
856-757-7475  
856-541-9668 (fax)  
Email: [lachandl@ci.camden.nj.us](mailto:lachandl@ci.camden.nj.us)

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---

**From:** James Rizzo <[JaRizzo@ci.camden.nj.us](mailto:JaRizzo@ci.camden.nj.us)>

**Sent:** Wednesday, August 7, 2024 3:45 PM

**To:** Christopher.green <[Christopher.green@pseg.com](mailto:Christopher.green@pseg.com)>; David Krug <[dalvin.krug@amwater.com](mailto:dalvin.krug@amwater.com)>; Dorri Brown <[DoBrown@ci.camden.nj.us](mailto:DoBrown@ci.camden.nj.us)>; Edwin Guzman <[EdGuzman@ci.camden.nj.us](mailto:EdGuzman@ci.camden.nj.us)>; Gabe Rodriguez CCP <[rodriguez12@camdencountypd.org](mailto:rodriguez12@camdencountypd.org)>; Gabriel Camacho <[GaCamach@ci.camden.nj.us](mailto:GaCamach@ci.camden.nj.us)>; Gary Brooks <[gary.brooks@amwater.com](mailto:gary.brooks@amwater.com)>; Howard McCoach <[HoMcCoac@ci.camden.nj.us](mailto:HoMcCoac@ci.camden.nj.us)>; James Rizzo <[JaRizzo@ci.camden.nj.us](mailto:JaRizzo@ci.camden.nj.us)>; Jesse Flax <[JeFlax@ci.camden.nj.us](mailto:JeFlax@ci.camden.nj.us)>; Keith L. Walker <[KeWalker@ci.camden.nj.us](mailto:KeWalker@ci.camden.nj.us)>; Lateefah Chandler <[LaChandl@ci.camden.nj.us](mailto:LaChandl@ci.camden.nj.us)>; Marc Riondino <[MaRiondi@ci.camden.nj.us](mailto:MaRiondi@ci.camden.nj.us)>; Steven.Rodriguez <[Steven.Rodriguez@amwater.com](mailto:Steven.Rodriguez@amwater.com)>; Timothy J. Cunningham <[TiCunnin@ci.camden.nj.us](mailto:TiCunnin@ci.camden.nj.us)>; Victor Carstarphen <[ViCarsta@ci.camden.nj.us](mailto:ViCarsta@ci.camden.nj.us)>

**Subject:** EMERGENCY DEMOLITION 533 VINE ST AUGUST 07, 2024

Lateefah,

Please find EMERGENCY DEMOLITION 533 VINE ST.

**PLEASE HAVE QUOTES OUT & BACK BY 10AM THURSDAY 08/08/2024.**

Property must be secured immediately upon receiving the demolition contract.  
Remove any hazards immediately and fence in property with 6ft hard fencing.

Failure to provide the above will result in the contract going to next lowest bidder.

Thanks

*JAMES R RIZZO, CONSTRUCTION OFFICIAL*  
*520 MARKET ST*  
*BUILDING BUREAU, ROOM 403*  
*CITY HALL, CAMDEN NJ 08102*  
*[JARIZZO@CI.CAMDEN.NJ.US](mailto:JARIZZO@CI.CAMDEN.NJ.US)*





**BID PRICE SHEET**

**EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 533 VINE STREET, BLOCK 773, LOT 65, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET IN THE CITY OF CAMDEN**

\$ 84,000.00  
TOTAL

Total Bid Amount in Words: Eighty Four Thousand Dollars and Zero Cents

---

**NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.**

**PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.**

**THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.**

**PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND**

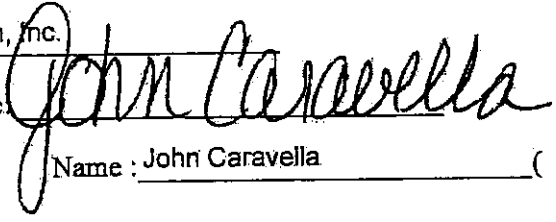
**SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.**

**Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.**

\*\*\*

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: Caravella Demolition, Inc.

Bidder's Corporate Officer's Signature: 

Name: John Caravella (

print name)

Title: President

(print title)

Date: August 8, 2024



# CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: Caravella Demolition, Inc.

I, John Caravella, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of 533 Vine Street, Block 773, Lot 65, Camden, NJ

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A. 52:27D - 119 et. Seq.

Asbestos

Tanks

Yes

No

Yes

No

X

X

By:

John Caravella, President

Sworn and subscribed to before me

On this 8th day of August 2024

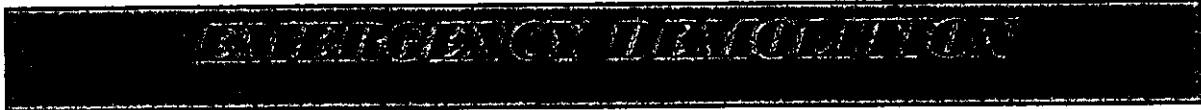
Anna M. Bastos

NOTARY PUBLIC

ANNA M. BASTOS  
NOTARY PUBLIC OF NEW JERSEY  
Commission # 2322830  
My Commission Expires 12/13/2024



CITY OF CAMDEN  
DEPARTMENT OF CODE ENFORCEMENT  
BUILDING BUREAU



To: Keith Walker, Director of Department of Public Works  
From: JAMES R RIZZO, Construction Official  
Date: Monday, August 19, 2024  
SITE: 533 VINE ST  
Owner: GOOD, TYWANNA  
413 STATE ST, APT A  
CAMDEN, NJ 08102

---

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.  
Please process accordingly.

Signed: \_\_\_\_\_  
JAMES R RIZZO, Construction Official

Signed: \_\_\_\_\_  
Building Sub code Official









CITY OF CAMDEN  
 320 MARKET STREET  
 CAMDEN, NJ 08102  
 (856) 757-7033

# NOTICE OF IMMINENT HAZARD

Application Date:  
 Application ID:  
 Permit Number:  
 Date Permit Issued:  
 Notice Date: 8/7/2024  
 Violation Number: 2023-02786

## IDENTIFICATION

Work Site Location: 533 WINE ST Block: 773 Lot: 65 Qual: \_\_\_\_\_  
 Owner: TYWANNA GOOD Contractor/Agent: \_\_\_\_\_  
 Address: 413 STATE STREET-APT A Address: \_\_\_\_\_  
CAMDEN NEW JERSEY 08102 Telephone: \_\_\_\_\_  
 Telephone: \_\_\_\_\_

Owner  Other  
 Contractor/Agent

Date of Inspection: 08/06/2024 Date of Notice: 8/7/2024 Compliance Due Date: 08/08/2024

## ACTION

**THE NOTICE** that as a result of the inspections conducted by this agency on 10/2/2023 of the above property, an imminent hazard has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5:23-2.32. The building or structure, or portion thereof, deemed an imminent hazard is described as follows:

**MAJOR FIRE & PARTIAL COLLAPSE  
 ACTUAL DANGER OF TOTAL COLLAPSE**

As such, you are hereby **ORDERED** to immediately and forthwith vacate the above structure or portion thereof.

Further, you are **ORDERED** to:

- Immediately remove the above noted imminent hazards so as to render the structure temporarily safe and secure.
- Demolish the above structure by 08/09/2024.

Failure to immediately comply with this **ORDER** may result in the necessary correction being made by the Construction Official at the expense of the property owner pursuant to N.J.A.C. 5:23-2.32(b).

Failure to render the structure temporarily safe and secure and/or demolish the structure in accordance with this **ORDER** will result in this matter being forwarded to legal counsel for prosecution and assessment of penalties up to \$2,000.00 per week per violation. You must immediately advise in writing the Construction Official your acceptance or rejection of the terms of this **ORDER**.

If you wish to contest this **ORDER**, you must apply for a stay to a court of competent jurisdiction within 24 hours.

If you have any questions concerning this matter, please call: (856) 757-7032

By Order of: [Signature] Date: August 7, 2024  
 CITY OF CAMDEN Construction Official

Sent by Certified Mail

B.C.C. F242

**BID PRICE SHEET**

**EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 533 VINE STREET, BLOCK 773, LOT 65, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET IN THE CITY OF CAMDEN**

\$ 98,000.<sup>00</sup>  
TOTAL

Total Bid Amount in Words: Ninety Eight Thousand Dollars  
and 00/100

**NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.**

**PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.**

**THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.**

**PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND**

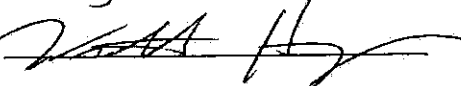
**SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.**

**Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.**

\*\*\*

**I HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrove Demolition Co. Inc

Bidder's Corporate Officer's Signature: 

Name: William Hargrove

(print name)

Title: President

(print title)

Date: 8/8/2024



# CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: "The Original" W. Hargrove Demolition Co. Inc

I, William Hargrove, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred or losses suffered on account of the demolition of

533 Vine Street, Camden, NJ

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D - 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
<u>      </u>	<u>  X  </u>	<u>      </u>	<u>  X  </u>

By: [Signature]  
William Hargrove, President.

Sworn and subscribed to before me  
On this 8<sup>th</sup> day of AUGUST, 2024

[Signature]  
**NOTARY PUBLIC**  
KELLY JO GIPE  
NOTARY PUBLIC  
STATE OF NEW JERSEY  
MY COMMISSION EXPIRES MARCH 26, 2029

## CITY OF CAMDEN

### EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 533 VINE STREET, BLOCK 773, LOT 65, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET IN THE CITY OF CAMDEN

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On August 6, 2024, the City of Camden Construction Official conducted an inspection of the structure at 533 Vine Street, Block 773, Lot 65, and determined that it is an unsafe structure and imminent hazard: major fire & partial collapse; actual danger of total collapse. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until August 9, 2024 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the residential property at 533 Vine Street, Block 773, Lot 65, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property and stucco adjoining walls at 531 Vine Street & 535 Vine Street in the City of Camden.

The Contractor must respond by no later than 10:00 AM on August 8, 2024. The Purchasing Bureau will contact the successful vendor by telephone/email with notice to proceed.

Contractor must secure the property immediately after being notified of the award on August 8, 2024 for public safety. A Portable six-foot (6') metal cyclone fence (**hard fencing**) must be erected around the pedestrian walkway(s) of the structure(s) to be demolished. **(NO EXCEPTIONS). Any immediate hazards [falling debris, etc.] that has the potential to fall outside of the fencing must be corrected at that time. Contractor must begin demolition by 9:00 am on Friday, August 9, 2024.**

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

All Contractor signage shall be removed from the worksite at the time the job is completed. This requirement is a condition prior to receipt of final payment.

**PLEASE BE ADVISED**

- **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 533 VINE STREET, BLOCK 773, LOT 65, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO ADJOINING WALLS AT 531 VINE STREET & 535 VINE STREET IN THE CITY OF CAMDEN**
- **Any tanks or containers on the property must be removed from the property and such removal costs shall be included in the bid price sheet. All such removal work shall be done in accordance with and comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Furthermore, the Contractor must comply with the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications.**
- **Contractor must secure subject site with sufficient and appropriate security fencing while the Contractor is performing the emergency demolition in order to adequately protect the public health, safety and welfare of the citizens of the City.**
- **All costs for asbestos and tank and/or container removals must be included in the Bid Price Sheet's Lump Sum Payments. The City of Camden will not pay any additional costs for these removals.**
- **AWARD WILL BE BASED ON THE TOTAL AMOUNT OF THE QUOTE.**

**\*EXCEPTION:** If asbestos or other contamination is verified, then the demolition time schedule is referred to the Construction Official.

A Certificate of Environmental Compliance and Hold Harmless Agreement issued by the City Construction Official are attached to this fax; they must be completed and returned with the Proposal prior to any award and demolition work. Return of the Certificates is MANDATORY; otherwise said proposal will be rejected. The worksite must remain secure until project is properly abated.

The dollar amount for all demolition quotes must be submitted in two written versions as per example.

**Example:** "Seven thousand five hundred dollars" and \$ 7,500.00

**PLEASE NOTE:** In the event of a tie for emergency demolition request, the determining factor will be awarded to the contractor who submits their proposal the earliest



DB:dh  
09-10-24

R-14

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
PROFESSIONAL SERVICES TO HOWARD MCCOACH, PC  
IN THE AMOUNT NOT TO EXCEED \$150,000**

WHEREAS, the City of Camden has a need to acquire legal services for Contract Compliance, Counsel to Council Services, and general Legal Services; and

WHEREAS, pursuant to a Request for Proposal #24-15, the lowest, responsible proposal was submitted by Howard McCoach, PC, for an amount not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00) for period of one (1) year; and

WHEREAS, Howard McCoach, PC will provide legal services for Contract/Grant Compliance, Counsel to Council Services, and general Legal Services at a rate of \$110.00 per hour for an amount not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "4-01-E0-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with Howard McCoach, PC at the rate of \$110.00 per hour, for an amount not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00) for a period of one (1) year for the provision of Legal Services for Contract Compliance, Counsel to Council Services, and general Legal Services for the City of Camden, according to Local Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COPY

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council
FROM: Daniel S. Blackburn, City Attorney

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES TO HOWARD MCCOACH, PC IN THE AMOUNT NOT TO EXCEED \$150,000

Point of Contact: Daniel S. Blackburn, Law Dept., x7170, dablackb@ci.camden.nj.us

ENDORSEMENTS

Table with 5 columns: Responsible, Recommend Approval (Y/N), Signature, Date, Comments. Includes rows for Department Director, Supporting Department Director, Director of Grants, Management, Qualified Purchasing Agent, and Director of Finance.

Approved by: Business Administrator

Signature

Date

Attachments (list and attach all available):

- 1. Additional supporting documents: Submitted Budget, Audit, and Annual Report

Walk-on note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Signature

Date

AUG 28 2024

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES TO HOWARD MCCOACH, PC IN THE AMOUNT NOT TO EXCEED \$150,000

**FACTS/BACKGROUND:**

- To provide legal/consultant services for Contract/Grant Compliance and Monitoring and Counsel to City Council services.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$150,000

**IMPACT STATEMENT:**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Daniel S. Blackburn, City Attorney
- Timothy Cunningham, Business Administrator

**COORDINATION:**

- N/A

**Prepared by:** Dionne Hicks-Giles, AS

856-757-7175/ [dihicks@ci.camden.nj.us](mailto:dihicks@ci.camden.nj.us)

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	<b>Professional Services</b>
Name of Vendor	<b>Howard McCoach, PC</b>
Purpose or Need for service:	<b>To have legal/consultant services for contract/grant compliance and monitoring and to serve as counsel to city council.</b>
Contract Award Amount	<b>\$150,000 (\$110) Hourly Rate</b>
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	<b>NO</b>
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	<b>RFP #24-15</b>
Were other proposals received? If so, please attach the names and amounts for each proposal received?	<b>Yes Marmero Law, LLC - \$150 Hourly Rate The Law Offices of Damon G. Tyner, LLC- \$150 Hourly Rate</b>

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

Approved                       Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	R2401680

S H I P T O	CITY ATTORNEY 520 MARKET STREET STE 419, CITY HALL CAMDEN, NJ 08101
V E N D O R	VENDOR #: MCC44 HOWARD McCOACH, PC 7 Timber Creek Rd. Stratford, NJ 08084

ORDER DATE: 08/22/24  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	LEGAL SERVICES FOR CONTRACT COMPLIANCE AND COUNSEL SERVICES TO CITY COUNCIL UNDER RFP#24-15 AT \$110/HOURLY  CONTRACT AMOUNT NOT TO EXCEED: \$150,000  RESOL DATE: SEPTEMBER 10, 2024	4-01-E0-200-906	150,000.0000	150,000.00
			TOTAL	150,000.00

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

  
 Department Head \_\_\_\_\_ Date

  
 Receiver of Goods \_\_\_\_\_ Date

**FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU**

**CITY OF CAMDEN**  
BUREAU OF PURCHASING  
CITY HALL – ROOM 213  
P.O. BOX 95120  
CAMDEN, NEW JERSEY 08010-5120  
856-784-3037  
856-541-9668 (FAX)

**RFP RESULTS**

**RFP #24-15**

**RFP NAME: SPECIAL COUNSEL-LIAISON TO CITY COUNCIL**

**RFP DUE: TUESDAY, JULY 23, 2024 @11:00 A.M.**

<b>VENDOR</b>
HOWARD MCCOACH, PC STRATFORD, NJ
MARMERO LAW, LLC WOODBURY, NJ
THE LAW OFFICES OF DAMON G. TYNER, LLC. VINELAND, NJ

Results are for information purpose only.

rp

DB:dh  
09-10-24

R-15

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ENTER INTO A  
MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CAMDEN AND  
COUNTY OF CAMDEN FOR THE FY2023 EDWARD BYRNES MEMORIAL JUSTICE  
ASSISTANCE GRANT**

WHEREAS, the City of Camden, Camden County Department of Police Services, Camden County Sheriff's Office, Camden County Prosecutors Office, Borough of Lindenwold, Cherry Hill Township, Township of Pennsauken and the Township of Winslow (the "Parties") desire to apply to the United States Department of Justice ("DOJ") for grant funding from the FY 2023 Edward Byrne Memorial Justice Assistance Grant ("JAG") to provide victim witness programming, purchase equipment to effectively execute local law enforcement initiatives, and to promote coordinated investigations within and across municipal and county boundaries;

WHEREAS, the JAG program requires that the Parties enter into a MOU to establish the terms and responsibilities of the Parties, and to select a fiscal agent/lead agency for the JAG;

WHEREAS, the Camden County Department of Police Services has been selected as the fiscal agent/lead applicant of the JAG;

WHEREAS, the City of Camden Youth Leadership Program will receive EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$8500.00) from the JAG; and

WHEREAS, it is necessary for the City of Camden to enter into a Memorandum of Understanding with the Parties to define the terms and conditions for the FY 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

WHEREAS, the Mayor of the City of Camden and the Council of the City of Camden supports and deems it in the best interest of the City of Camden to enter into a Memorandum of Understanding with as it relates to the FY 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) Program; now, therefore

BE IT RESOLVED by the City of Camden that the proper officers be and are hereby authorized to enter into a Memorandum of Understanding for the above stated reasons.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Daniel Blackburn, City Attorney

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CAMDEN AND COUNTY OF CAMDEN FOR THE FY 2023 EDWARD BYRNES MEMORIAL JUSTICE ASSISTANCE GRANT**

Point of Contact:	<b>Amia I. Valentine</b>	<b>Law</b>	<b>X7166</b>	<b>amvalent@ci.camden.nj.us</b>
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				
Approved by: Business Administrator				
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

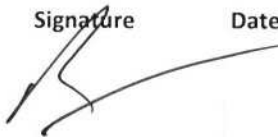
COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Daniel Blackburn, City Attorney

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CAMDEN AND COUNTY OF CAMDEN FOR THE FY 2023 EDWARD BYRNES MEMORIAL JUSTICE ASSISTANCE GRANT**

Point of Contact:	<b>Amia I. Valentine</b>	<b>Law</b>	<b>X7166</b>	<b>amvalent@ci.camden.nj.us</b>
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

  
Signature

AUG 28 2024  
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

---

Signature

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CAMDEN AND COUNTY OF CAMDEN FOR THE FY 2023 EDWARD BYRNES MEMORIAL JUSTICE ASSISTANCE GRANT**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Request to enter into a MOU with Camden County to apply for the FY 2023 Edward Byrnes Memorial Justice Assistance Grant
- Every year the City enters into a MOU with County and other local governmental entities including County Police Services, Sheriff's Dept., Camden County Prosecutor's Office, Lindenwold, Cherry Hill Twp, Winslow Twp, and Pennsauken Twp, for the County to act as the lead applicant in securing a JAG award to be shared by the aforementioned entities.
- The County will apply for, receive and administer the grant.
- The City will receive \$8500 in grant funds for the Youth Leadership Program.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$8500.00

**IMPACT STATEMENT:**

- The City will receive \$8500 in grant funds for the Youth Leadership Program.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Name, Organization 1.
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

**COORDINATION:**

- 

Prepared by: Amia Valentine

x7166/amvalent@ci.camden.nj.us

---

Name

Phone/Email

**FY 2023 EDWARD BYRNES MEMORIAL JUSTICE ASSISTANCE GRANT  
MEMORANDUM OF UNDERSTANDING**

This MEMORANDUM OF UNDERSTANDING ("MOU" or "Agreement"), made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, is an agreement by and between the County of Camden ("County") a municipal corporation of the State of New Jersey having its principal place of business at 520 Market Street, 6<sup>th</sup> Floor, Camden, New Jersey and the following municipalities and/or bodies public: the Camden County Department of Police Services, the Camden County Sheriff's Office, the Camden County Prosecutor's Office, the Borough of Lindenwold, the Cherry Hill Township Police Department, The Township of Pennsauken, the Township of Winslow, and the City of Camden; collectively, herein referred to as the "Parties":

RECITALS

WHEREAS, the Parties desire to apply to the U.S. Department of Justice ("DOJ") for Two Hundred Thirty-Seven Thousand Eight Hundred Twenty-Two dollars (\$237,822.00) in grant funding from the FY 2023 U.S. Department of Justice, Bureau of Justice Assistance's ("BJA") Edward Byrne Memorial Justice Assistance Grant ("JAG") to be utilized to provide a victim witness program and to purchase vehicles, laptops, and equipment to effectively execute local law enforcement initiatives, and to promote coordinated investigations within and across municipal and county boundaries; and

WHEREAS, pursuant to the FY 2023 Edward Byrne Memorial JAG Program Solicitation, municipalities that are identified by the BJA as disparate units of local government must select a fiscal agent/lead agency to submit an application for the allocation to include all disparate municipalities; and

WHEREAS, by Resolution adopted April 18, 2024, the Camden County Board of Commissioners authorized the Camden County Department of Police Services to enter into this Agreement;

NOWHEREFORE, in consideration of the principles, assurances, and promises contained herein, the Parties agree that the Camden County Department of Police Services shall act as the lead applicant and fiscal agent as required by the FY 2023 JAG solicitation rules and applicable federal law, and the Parties further agree on the following terms and conditions contained in this Memorandum of Understanding.

1. GRANT AWARD

By entering into this agreement and receiving FY 2023 JAG Program funds, the Parties understand and confirm that they are responsible to use grant funds in accordance with all the requirements of the FY 2023 JAG Program as well as applicable federal and state law upon approval of the Camden County Department of Police Services' application for Two Hundred Thirty-Seven Thousand and Eight Hundred Twenty-Two dollars (\$237,822.00) of JAG Program funds, the County shall allocate the funds as follows:

Camden County Dept. of Police Services	Vehicles	\$153,268.00
Camden County Sheriff's	Medic Kits	\$10,000.00
Camden County Prosecutor's Office	Victim & Witness Program	\$10,000.00
City of Camden	Youth Leadership Program	\$8,500.00

Borough of Lindenwold	Equipment	\$17,671.00
Cherry Hill Township Police	CAD/RMS System	\$12,107.00
Pennsauken Township Police	Equipment	\$15,817.00
Winslow Township Police	Equipment	\$10,459.00

2. RESPONSIBILITIES

- a. The Camden County Department of Police Services will be the fiscal agent/lead agency for the submission of the grant application and shall submit quarterly financial status and progress reports to the U.S. Department of Justice, Bureau of Justice Assistance in accordance with the requirements of the FY 2023 JAG Program. The Camden County Department of Police Services will be responsible for submitting quarterly financial status and progress reports to the U.S. Department of Justice, BJA.
- b. Each municipality, the Camden County Prosecutor's Office, and the Sheriff's Office will be responsible for establishing separate trust accounts. Each municipality, the Camden County Prosecutor's Office and the Sheriff's Office shall purchase their respective equipment and/or fund their victim witness program to effectuate the purpose of this grant and submit purchase orders/receipts, serial numbers and photographs of items submitted for reimbursement to the lead agency for the purposes of this grant.
- c. Reimbursement for allowable overtime and/or training initiatives must be submitted to the County and must include time keeping/payroll records and activity reports of all allowable overtime initiatives and/or training. The time

keeping/payroll records and activity reports for all related overtime must be maintained separately from unrelated overtime and training records.

- d. All Parties, law enforcement agencies, or other entities receiving JAG funds will ensure that vendors do not appear on the Excluded Parties List System ("EPLS") by searching the System for Award Management's ("SAM") website at <https://www.sam.gov/SAM/> before purchasing equipment and supplies.

3. ADHERENCE TO LOCAL PUBLIC CONTRACTS LAW

If any Party performing a service on behalf of another Party or Parties of this Agreement utilizes the services of a private contractor to perform all or most of such service, or all or most of a specific and separate segment of the services so contracted for, such Party shall be required to award the agreement for the work to be performed by a private contractor under such agreement in accordance with the Local Public Contracts Law (N.J.S.A.40:A:11-1 et seq.).

4. AUDIT

Pursuant to the Single Audit Act of 1984, 31 U.S.C. Chapter 75, the County agrees to permit the Parties and/or their agents to examine any and all records relevant to this Agreement and shall make the same available upon demand at a reasonable time and place for the purpose of auditing the relative records, reports and documents.

5. RIGHT TO INSPECT

The Parties shall permit the County or its authorized representative to make visits to the site or sites where the specified services are being provided, at a time convenient



and agreed upon by the Parties, for the purpose of assuring compliance with the terms of this Agreement.

6. CONSTRUCTION OF THIS AGREEMENT

The Parties acknowledge that this Agreement was prepared under New Jersey Law and shall, therefore, be interpreted under the Laws of the State of New Jersey and is binding upon all Parties hereto.

7. AMENDMENTS

This Agreement may not be amended, altered or modified in any manner except in writing signed by the Parties hereto.

8. FUNDING

This Agreement is contingent upon the County's successful application for \$237,822.00 of FY 2023 JAG Program funding.

9. ASSIGNABILITY

This Agreement and all rights, duties and obligations contained herein may not be assigned without all of the Parties' prior written permission.

10. WAIVER

It is understood and agreed by the Parties that a failure or delay in the enforcement of any of the provisions of this Agreement by any or all of the Parties shall not be construed as a waiver of those provisions.

11. ENTIRE AGREEMENT

This written Agreement represents the entire understanding of the Parties and sets forth all the promises, covenants and agreements between the Parties with respect to this Agreement, and hereby and supersedes all prior or contemporaneous agreements and inducements, express or implied, oral or written between the Parties hereto.

12. TERM

This Agreement shall be in effect for the life of the entire term of the FY 2023 JAG Grant Agreement, the content of which is incorporated by reference as though set forth fully herein at length.

IN WITNESS WHEREOF, the Parties have caused these present to be signed by its proper officers and sealed with its common or corporate seals, the day and year first aforesaid.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]**

**[signature page to follow]**

**ATTEST:**

**COUNTY OF CAMDEN**

\_\_\_\_\_  
**KARYN GILMORE, Clerk,  
Board of Commissioners**

\_\_\_\_\_  
**ROSS G. ANGILELLA  
County Administrator**

**ATTEST:**

**CAMDEN COUNTY DEPARTMENT  
OF POLICE SERVICES**

\_\_\_\_\_  
**Name:  
Title:**

\_\_\_\_\_  
**Name:  
Title:**

**ATTEST:**

**CAMDEN COUNTY OFFICE OF  
THE SHERIFF**

\_\_\_\_\_  
**Name:  
Title:**

\_\_\_\_\_  
**Name:  
Title:**

**ATTEST:**

**CAMDEN COUNTY OFFICE OF  
THE PROSECUTOR**

\_\_\_\_\_  
**Name:  
Title:**

\_\_\_\_\_  
**Name:  
Title:**

**ATTEST:**

**CITY OF CAMDEN**

\_\_\_\_\_  
**Name:  
Title:**

\_\_\_\_\_  
**Name:  
Title:**

**ATTEST:**

**BOROUGH OF LINDENWOLD**

\_\_\_\_\_  
**Name:**  
**Title:**

\_\_\_\_\_  
**Name:**  
**Title:**

**ATTEST:**

**CHERRY HILL TOWNSHIP POLICE**

\_\_\_\_\_  
**Name:**  
**Title:**

\_\_\_\_\_  
**Name:**  
**Title:**

**ATTEST:**

**PENNSAUKENTOWNSHIP POLICE**

\_\_\_\_\_  
**Name:**  
**Title:**

\_\_\_\_\_  
**Name:**  
**Title:**

**ATTEST:**

**WINSLOW TOWNSHIP POLICE**

\_\_\_\_\_  
**Name:**  
**Title:**

\_\_\_\_\_  
**Name:**  
**Title:**

DB:dh  
09-10-24

B-14

**RESOLUTION AUTHORIZING THE ASSIGNMENT OF  
29 MUNICIPAL LIENS AT FULL VALUE**

WHEREAS, the City of Camden has acquired the tax sale certificates at full value for Twenty-Nine (29) properties located in the City of Camden; and

WHEREAS, N.J.S.A. 54:5-113 provides that after a municipality has purchased tax sale certificates upon delinquency, the governing body thereof may by resolution authorize a private sale of the tax sale certificate for not less than the amount of lien charges against the real estate, provided that before the assignment, notice shall be mailed to the owner at the address appearing on the tax books of the municipality at least five (5) days prior to the taking of action; public notice shall be posted in three public places in the municipality at the time of the mailing of the notice; and public notices shall be published at least once in a newspaper published or circulated in the municipality within five (5) days prior to taking action; and

WHEREAS, notice by regular and certified mail was sent to the owner(s) of record and public notices were posted on September 5, 2024; and such notice was published in the Courier Post on September 5, 2024; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers of the City of Camden are hereby authorized to execute the proper documents necessary to assign tax sale certificates to various individuals listed in consideration for full payment plus advertising costs in the amounts listed attached hereto as Exhibit "A".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

Cert #	Location	Block	Lot	Dimensions	Successful Bidder	Bidder Address	City	State	Zip	Amounts
23-00244	803 Walnut St	376	89	40X100	Sharon Goines	960 So 8th St	Camden	NJ	08104	\$825.42
18-02272	1207 1/2 Liberty	1320	67	13X104	Alina A Bautista Lopez	2010 River Ave	Camden	NJ	08105	\$7,524.58
12-04027	1238 1/2 Mechanic St	1330	32	20X100	Alina A Bautista Lopez	2010 River Ave	Camden	NJ	08105	\$5,569.16
24-01928	1216 Browning St	1371	4	60X72	Alina A Bautista Lopez	2010 River Ave	Camden	NJ	08105	\$518.68
24-01787	1246 Atlantic Ave	1332	81	20X90	Alina A Bautista Lopez	2010 River Ave	Camden	NJ	08105	\$431.87
13-00475	819 So 9th St	359	31	15X83	Juana Toribo	6904 Catamaran Way	Arverne	NY	11692	\$3,241.79
23-00135	343 Liberty St	271	80	12X100	Cultivate Hime Solutions,LLC	923 Haddonfield Rd Suite 300	Cherry Hill	NJ	08002	\$526.91
20-02161	1236 Sheridan St	1361	7	13X100	Dr. Alicea Davis	P.O. Box 1294	Bellmawr	NJ	08099	3,632.61
13-00552	1016 Chestnut St	395	26	13X60	DDSM Properties,LLC	1024 Chestnut St(2nd floor)	Camden	NJ	08103	\$2,536.91
020165	763 Mt Vernon St	382	60	20X100	Jose A Intriago	752 Mt Vernon St	Camden	NJ	08103	\$13,794.63
983181	1175 Liberty St	1316	28	15X82	Tyreek May's	609 Williams St	Camden	NJ	08104	\$174,018.99
	1056-1058 Kaighn Ave	410	6	40X104	Romilk Peerel	1026 Kaighn Ave	Camden	NJ	8103	\$73,370.99
23-01491	1313 Thurman St	1349	15	14X100	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$455.69
23-01398	1080 Louis St	1305	28	14X44	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$396.03
23-00599	711 York St	759	16	13X70	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$215.35
23-00598	709 York St	759	15	14X70	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$228.42
23-00400	693 Fairview St	600	40	14X65	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$234.44
23-00401	695 Fairview St	600	41	14X65	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$234.44
23-00402	697 Fairview St	600	63	14X65	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$234.44
23-00402	699 Fairview St	600	42	18X65	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$272.47
23-01403	1103 Kaighn Ave	1310	29	18X79	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$723.10
23-01395	1074 Louis St	1305	27	14X44	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$246.74
23-01399	1082 Louis St	1305	29	13X44	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$246.74
23-00404	691 Fairview St	600	62	14X65	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$234.44
23-01366	1212 Haddon Ave	1292	6	16X100	Rakes Landscaping LLC	24018 Carolines Ave #290671	Yigo	Guam	96929	\$1,767.12
95-810	WS Cambridge 134 S River	865	37	54X100	Luis Japa	119 Cornwall Dr	Haddon Township	Guam	96929	1,767.12
17-00439	ES 9th 109 So Mechanic St	414	18	10X72	Jayda Davis	2026 So Broadway	Camden	NJ	08107	\$2,962.96
23-00179	934 So 5th St	314	2	20X80	Keenan D Britt	936 So 5th St	Camden	NJ	08104	2,889.17
23-00178	932 So 5th St	314	1	20X80	Keenan D Britt	936 So 5th St	Camden	NJ	08103	\$633.70
Total:										\$298,600.89



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Gerald C. Seneski, Director of Finance

**TITLE OF ORDINANCE/RESOLUTION: Resolution to Assign 29 Municipal Liens at Full Value.**

Point of Contact:	De'Yonna Jackson	Finance-Revenue Collection	7004	DeJackso@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance			8/20	
Approved by: Business Administrator			8/20	
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution to assign liens at full value.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Tax office received 29 requests from individuals to purchase assignments at full value.
  - Requests were reviewed and given a provisional okay to Council approval.
- Total value to be collected for the city is \$ 298,600.89.

- .
- Advertising date will be September 5,2024.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** n/a

**IMPACT STATEMENT:**

- Please see the attached spreadsheet.

**SUBJECT MATTER EXPERTS/ADVOCATES:** n/a

**COORDINATION:** n/a

**Prepared by:**

---

De'Yonna Jackson	7004	DeJackso@ci.camden.nj.us
Name		Phone/Email

---



City of Camden  
Finance Department  
Bureau of Revenue Collection

**CERTIFICATION BY  
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following  
titled Resolution, that is attached, to be presented to Council  
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO ASSIGN MUNICIPAL LIENS AT FULL VALUE”



Michelle D. Hill-Norman, Tax Collector

8/20/2024

Date



RECEIVED

MAY 05 REC'D  
Bureau of Revenue Collections  
CAMDEN NJ 08103  
TAX OFFICE

VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE 5/6/2024

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Sharon GOINES  
MAILING ADDRESS: 960 S. 8th Street  
PHONE: 267-671-8207 EMAIL: Sharonfg0701@yahoo.com

## PROPERTY INFORMATION

BLOCK 376 LOT 89  
PROPERTY LOCATION: 802 WALNUT  
TAX SALE CERTIFICATE#: 23-00244  
AMOUNT OF LIEN AS OF DATE: 784.06  
AMOUNT OFFERED FOR LIEN: Full Value  
PROPOSED USE OF PROPERTY: LOT  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)

40x100



DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

Bureau of Revenue Collections  
TEL: (856) 757-7003

VICTOR CARSTARPHEN  
MAYOR

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 5/10/2024

**CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:**

NAME: Alina A Bautista Lopez

MAILING ADDRESS: 2010 River Ave Camden, NJ 08105

PHONE: (856) 655-1961 EMAIL: alina3090@live.com

**PROPERTY INFORMATION**

BLOCK 1330 LOT 32

PROPERTY LOCATION: 1238 1/2 Mechanic St

TAX SALE CERTIFICATE# 12-04027

AMOUNT OF LIEN AS OF DATE: 5,479

AMOUNT OFFERED FOR LIEN: 10,000

PROPOSED USE OF PROPERTY: Rental  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

Bureau of Revenue Collections  
TEL: (856) 757-7003

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

~~DATE~~ 5/10/2024

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Alina A Bautista Lopez

MAILING ADDRESS: 2010 River Ave Camden, Nj 08105

PHONE: (856) 655-1961 EMAIL: alina3090@live.com

## PROPERTY INFORMATION

BLOCK 1320 LOT 67

PROPERTY LOCATION: 1207 1/2 Liberty St

TAX SALE CERTIFICATE# 18-02272

AMOUNT OF LIEN AS OF DATE: 7,368.57

AMOUNT OFFERED FOR LIEN: 10,000

PROPOSED USE OF PROPERTY: Rental  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

Bureau of Revenue Collections  
TEL: (856) 757-7003

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 5/10/2024

### CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Alina A Bautista Lopez

MAILING ADDRESS: 2010 River Ave Camden Nj 08105

PHONE: (856) 655-1961 EMAIL: alina.3090@live.com

### PROPERTY INFORMATION

BLOCK 1371 LOT 4

PROPERTY LOCATION: 1216 Browning St

TAX SALE CERTIFICATE# 24-01928

AMOUNT OF LIEN AS OF DATE: 681.52

AMOUNT OFFERED FOR LIEN: 10,000

PROPOSED USE OF PROPERTY: Rental  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

Bureau of Revenue Collections  
TEL: (856) 757-7003

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 5/10/2024

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Alina A Bautista Lopez  
MAILING ADDRESS: 2010 River Ave Camden, NJ 08105  
PHONE: (856) 655-1961 EMAIL: alina3090@live.com

## PROPERTY INFORMATION

BLOCK 1332 LOT 81  
PROPERTY LOCATION: 1246 Atlantic Ave  
TAX SALE CERTIFICATE# 24-01787  
AMOUNT OF LIEN AS OF DATE: 408.71  
AMOUNT OFFERED FOR LIEN: 10,000  
PROPOSED USE OF PROPERTY: Rental  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

VICTOR CARSTARPHEN  
MAYOR

Bureau of Revenue Collections  
TEL: (856) 757-7003

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 5/14/24

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Juana Toribio

MAILING ADDRESS: 6904 Catamaran Way, Arverne, NY 11692

PHONE: (046) 894-3235 EMAIL: juanairistoribio@gmail.com

PROPERTY INFORMATION

BLOCK ~~0000~~ 309 LOT ~~0000~~ 31

PROPERTY LOCATION: 819 South 9th Street

TAX SALE CERTIFICATE#: 13-00476

AMOUNT OF LIEN AS OF DATE: 3,122

AMOUNT OFFERED FOR LIEN: Full value

PROPOSED USE OF PROPERTY: side yard of primary residence  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

VICTOR CARSTARPHEN  
MAYOR

RECEIVED  
MAY 28 REC'D  
Bureau of Revenue  
CITY OF CAMDEN  
TAX OFFICE  
TEL: (856) 964-1000

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 5/28/29

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

~~NAME:~~ Cultivate Home Solutions, LLC

~~MAILING ADDRESS:~~ ~~923~~ 923 Haddonfield Rd Suite 300  
Cherry Hill, NJ 08002

PHONE: 856-955-1046 EMAIL: info@icahomesolution.com

## PROPERTY INFORMATION

BLOCK 271 LOT 80

~~PROPERTY LOCATION:~~ Lot @ 343 Liberty St Camden, NJ 08104

~~TAX SALE CERTIFICATE#~~ 23-00135

AMOUNT OF LIEN AS OF DATE: 484.00

AMOUNT OFFERED FOR LIEN: \$ 585.00

PROPOSED USE OF PROPERTY: side yard to 345 Liberty St.  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)





DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

VICTOR CARSTARPHEN  
MAYOR

MAY 28 REC'D  
Bureau of Revenue Collection  
CITY OF CAMDEN  
TAX OFFICE  
TEL: (856) 757-7005

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 5/28/24

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Dr Alicea Davis

MAILING ADDRESS: P.O. Box 1294 Bellmawr, NJ 08099

PHONE: 609-472-3822 EMAIL: emaurii@hotmail.com

## PROPERTY INFORMATION

BLOCK 1361 LOT 7

PROPERTY LOCATION: Lot @ 1236 Sheridan St Camden, NJ 08104

TAX SALE CERTIFICATE # 20-02161

AMOUNT OF LIEN AS OF DATE: 3,549.87

AMOUNT OFFERED FOR LIEN: 3,549.87

PROPOSED USE OF PROPERTY: side yard to 1234 Sheridan St  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)

Full Value



DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

Bureau of Revenue Collections  
TEL: (856) 757-7003

VICTOR CARSTARO  
MAYOR

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

RECEIVED  
MAY 28 2024  
CITY OF CAMDEN  
TAX OFFICE

DATE: May 28, 2024

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: DDSM Properties, LLC

MAILING ADDRESS: 1024 Chestnut St. 2ND FLOOR CAMDEN, NJ 08103

PHONE: (856) 207-0064 EMAIL: duanedmyers1@yahoo.com

PROPERTY INFORMATION

BLOCK 395 LOT 26

PROPERTY LOCATION: 1016 Chestnut St. Camden N.J. 08103

TAX SALE CERTIFICATE: 13-00552

AMOUNT OF LIEN AS OF DATE: 2520.03

AMOUNT OFFERED FOR LIEN: \$2520.03

PROPOSED USE OF PROPERTY: Parking for my business and/or new construction  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



DEPARTMENT OF FINANCE  
 CITY OF CAMDEN  
 NEW JERSEY

RECEIVED  
 JUN 07 REC'D  
 CITY OF CAMDEN  
 TAX OFFICE  
 Director of Revenue Collections  
 TEL: (856) 757-7003

VICTOR CARSTARPHEN  
 MAYOR

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD  
 LIEN

DATE: 6/7/2024

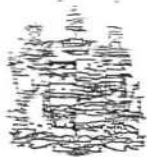
CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Jose A. Intriago  
 MAILING ADDRESS: 752 Mt Vernon Street  
 PHONE: (856) 418-3503 EMAIL: gladyso320@yahoo.com

PROPERTY INFORMATION

BLOCK 382 LOT 60  
 PROPERTY LOCATION: 763 Mt. Vernon  
 TAX SALE CERTIFICATE# 020165  
 AMOUNT OF LIEN AS OF DATE: 13,669.17  
 AMOUNT OFFERED FOR LIEN: 13,669.17  
 PROPOSED USE OF PROPERTY: Side yard  
 (i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

VICTOR CARSTARPHEN  
MAYOR

RECEIVED  
JUN 10 REC'D  
Bureau of Revenue Collections  
TEL: (856) 961-3003  
CITY OF CAMDEN  
TAX OFFICE

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD  
LIEN

DATE 6-10-24

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Tyreek Mays

MAILING ADDRESS: 609 William's

PHONE: 267-991-6841 EMAIL: Tyreekmays@yahoo.com

PROPERTY INFORMATION

BLOCK 1314 LOT 28

PROPERTY LOCATION: 1175 Libertis St Camden NJ 08104

TAX SALE CERTIFICATE# 983181

AMOUNT OF LIEN AS OF DATE: 137,191,99

AMOUNT OFFERED FOR LIEN: 137,191,99

PROPOSED USE OF PROPERTY: Rent  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

Bureau of Revenue Collections  
TEL: (856) 757-7003

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE \_\_\_\_\_

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: NeVoro Young

MAILING ADDRESS: 1219 1st Ave Bridgeton, NJ 08302

PHONE: 732-852-3919 EMAIL: NeVoroYoung@gmail.com

## PROPERTY INFORMATION

BLOCK 383 LOT 43

PROPERTY LOCATION: 1002 South 8th Street

TAX SALE CERTIFICATE# 17-00399

AMOUNT OF LIEN AS OF DATE: 16,542.02

AMOUNT OFFERED FOR LIEN: Full Amount

PROPOSED USE OF PROPERTY: Continued use  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)

Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List  
\_\_\_\_\_  
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I hereby certify that all of the above information is true and correct. By submitting this request, I hereby give permission to the City of Camden to conduct an appropriate investigation to verify your responses, where such permission is required by applicable law, including checking your criminal history.

Nevan Yarn  
Signature

For office use only:  
Received: \_\_\_\_\_ By: \_\_\_\_\_

In the event of approval I understand that I am purchasing a Tax Lien Certificate against said property with foreclosure rights. I will not become the owner of said property upon assignment. Industrial properties may be subject to the Spill Compensation and Control Act (N.J.S.A. 58:10A-1 ET SEQ.), and the Industrial Site Recovery Act (N.J.S.A. 12:1k-6 ET SEQ.)



DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

VICTOR CARSTARPHEN  
MAYOR

Department of Revenue Collections  
TEL: (856) 757-7015

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

Full Value

DATE: 07/08/24

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Romil Patel

MAILING ADDRESS: 1026 Reighn Ave, Camden, NJ 08103

PHONE: 732-766-2701 EMAIL: VJP9191@gmail.com

PROPERTY INFORMATION

BLOCK 410 LOT 6

PROPERTY LOCATION: 1056<sup>-1058</sup> Reighn Ave, Camden, NJ, 08103

TAX SALE CERTIFICATE# 980460

AMOUNT OF LIEN AS OF DATE 72,832.86

AMOUNT OFFERED FOR LIEN: 75000.00

PROPOSED USE OF PROPERTY: Residence and Commercial  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

RECEIVED

Bureau of Revenue Collections  
TEL: (856) 757-7003

JUN 24 2024

CITY OF CAMDEN  
TAX OFFICE

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/18/2024

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Rakes Landscaping LLC

MAILING ADDRESS: 24018 Carolines Ave #290671 Y:60 Gwyn 96929

PHONE: 678 362 5311 EMAIL: Info @ Rakeslandscaping.com

## PROPERTY INFORMATION

BLOCK 1349 LOT 15

PROPERTY LOCATION: 1313 Thurman St

TAX SALE CERTIFICATE# 23-01491

AMOUNT OF LIEN AS OF DATE: \$ 323.57

AMOUNT OFFERED FOR LIEN: \$ 1000.00

PROPOSED USE OF PROPERTY: Primary residence  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding taxes, water or sewer charges, fees, judgments or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List

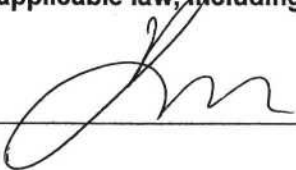
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Signature 

For office use only:

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VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

Bureau of Revenue Collections  
TEL: (856) 757-7003

RECEIVED  
JUN 24 2024

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/18/2024

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Rakes Landscaping LLC

MAILING ADDRESS: 24018 Carolines Ave #290671 Yibo, Guam 96929

PHONE: 678-362-5311 EMAIL: Info@RAKslandscaping.com

## PROPERTY INFORMATION

BLOCK 1305 LOT 28

PROPERTY LOCATION: 1080 Louis St

TAX SALE CERTIFICATE# 23-01398

AMOUNT OF LIEN AS OF DATE: 286.46

AMOUNT OFFERED FOR LIEN: 487.00

PROPOSED USE OF PROPERTY: Primary residence  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)

Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List

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VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

RECEIVED

Bureau of Revenue Collections  
TEL: (856) 757-7003

JUN 24 2024

CITY OF CAMDEN  
TAX OFFICE

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/18/2024

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Rakes Landscaping, LLC

MAILING ADDRESS: 24018 Carolines Ave #290671 Yigo, Guam 96929

PHONE: 678 362 5311 EMAIL: Info@RakeLandscaping.com

## PROPERTY INFORMATION

BLOCK 759 LOT 16

PROPERTY LOCATION: 711 York St

TAX SALE CERTIFICATE# 23-00599

AMOUNT OF LIEN AS OF DATE: 211,74

AMOUNT OFFERED FOR LIEN: 215,00

PROPOSED USE OF PROPERTY: Primary residence  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)

Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List

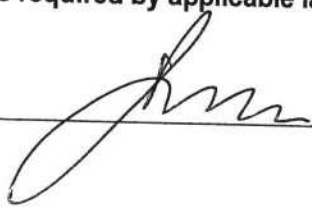
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Signature 

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Received: \_\_\_\_\_ By: \_\_\_\_\_

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DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

VICTOR CARSTARPHEN  
MAYOR

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JUN 21 2024  
CITY OF CAMDEN  
TAX OFFICE

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/18/2024

**CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:**

NAME: Rakes Landscaping LLC

MAILING ADDRESS: 24018 Carolines Ave #290671 Yigo, Pa 17024

PHONE: 678-362-5311 EMAIL: Info@Rakeslandscaping.com

**PROPERTY INFORMATION**

BLOCK 759 LOT 15

PROPERTY LOCATION: 709 York st

TAX SALE CERTIFICATE# 23-00598

AMOUNT OF LIEN AS OF DATE: 237.62

AMOUNT OFFERED FOR LIEN: 240.00

PROPOSED USE OF PROPERTY: Primary Residence  
(i.e. use as primary residence, rental, side yard, etc.)

**ADDITIONAL INFORMATION (please see rear of page)**

Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List.

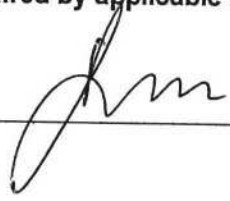
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Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List

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Signature 

For office use only:  
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CITY OF CAMDEN  
NEW JERSEY CITY OF CAMDEN  
TAX OFFICE

Bureau of Revenue Collections  
TEL: (856) 757-7000

VICTOR CARSTARPHEN  
MAYOR

JUN 24 REC-3

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/18/2024

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Rake's Landscaping LLC

MAILING ADDRESS: 24018 Carolines Ave #290671 Yibo, Ga 96929

PHONE: 678 362 5311 EMAIL: Info@RakesLandscaping.com

## PROPERTY INFORMATION

BLOCK 600 LOT 40

PROPERTY LOCATION: 693 Fairview

TAX SALE CERTIFICATE# 23-00400

AMOUNT OF LIEN AS OF DATE: 175.11

AMOUNT OFFERED FOR LIEN: 235.00

PROPOSED USE OF PROPERTY: Primary residence  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List.

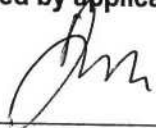
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Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List

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Signature

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DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

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JUN 24 REC'D  
CITY OF CAMDEN  
TAX OFFICE

Bureau of Revenue Collections  
TEL: (856) 757-7003

VICTOR CARSTARPHEN  
MAYOR

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/18/2024

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Rakes Landscaping LLC

MAILING ADDRESS: 24018 Carolines Ave #290671 Y-60, Cam 96929

PHONE: 678 362 5311 EMAIL: Info@RakesLandscaping.com

## PROPERTY INFORMATION

BLOCK 600 LOT 411

PROPERTY LOCATION: 695 Fairview st

TAX SALE CERTIFICATE# 23-00401

AMOUNT OF LIEN AS OF DATE: 175.11

AMOUNT OFFERED FOR LIEN: 245.00

PROPOSED USE OF PROPERTY: Primary residence  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)

Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List

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\_\_\_\_\_  
Signature 

For office use only:  
Received: \_\_\_\_\_ By: \_\_\_\_\_

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VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

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TEL: (856) 757-7003

JUN 24 REC-3  
CITY OF CAMDEN  
TAX OFFICE

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/18/2024

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Rakes Landscaping LLC

MAILING ADDRESS: 24018 Caroline Ave # 290671 Y:60, burm 96929

PHONE: 678 3625311

EMAIL: Info@RakesLandscaping.com

## PROPERTY INFORMATION

BLOCK 600

LOT 63

PROPERTY LOCATION: 697 fairview st

TAX SALE CERTIFICATE# 23-00405

AMOUNT OF LIEN AS OF DATE: 175.11

AMOUNT OFFERED FOR LIEN: 245.00

PROPOSED USE OF PROPERTY: Primary residence  
(use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)

Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):  
\_\_\_\_\_  
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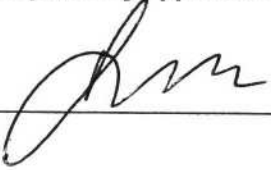
Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List  
\_\_\_\_\_  
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DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

VICTOR CARSTARPHEN  
MAYOR

RECEIVED  
Bureau of Revenue Collections  
JUN 21 REC'D TEL: (856) 757-7003  
CITY OF CAMDEN  
TAX OFFICE

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/18/2024

### CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Rakes Landscaping LLC

MAILING ADDRESS: 24018 Carolines Ave # 290671 Yigo, Guam 96929

PHONE: 678 362 5311 EMAIL: Info @ Rakes Landscaping .com

### PROPERTY INFORMATION

BLOCK 600 LOT 42

PROPERTY LOCATION: 699 Fairview St.

TAX SALE CERTIFICATE# 23-00402

AMOUNT OF LIEN AS OF DATE: 205.68

AMOUNT OFFERED FOR LIEN: 270.00

PROPOSED USE OF PROPERTY: Primary residence  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)

Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List

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DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

VICTOR CARSTARPHEN  
MAYOR

RECEIVED  
JUN 24 2024  
CITY OF CAMDEN Revenue Collections  
TAX OFFICE TEL: (856) 757-7003

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/18/2024

**CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:**

NAME: Rake's Landscaping LLC

MAILING ADDRESS: 24018 Carolines Ave # 290671 Yigo, Pa 17029

PHONE: 678 362 5311 EMAIL: Info@RakesLandscaping.com

**PROPERTY INFORMATION**

BLOCK 1310 LOT 29

PROPERTY LOCATION: 1103 Kaighn Ave

TAX SALE CERTIFICATE# 23-01403

AMOUNT OF LIEN AS OF DATE: 529.01

AMOUNT OFFERED FOR LIEN: 710.00

PROPOSED USE OF PROPERTY: Garden  
(i.e. use as primary residence, rental, side yard, etc.)

**ADDITIONAL INFORMATION (please see rear of page)**



Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List


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VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

RECEIVED  
JUN 24 REC'D Bureau of Revenue Collections  
TEL: (856) 757-7003  
CITY OF CAMDEN  
TAX OFFICE

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/18/2024

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Rakes Land Scaping LLC

MAILING ADDRESS: 24018 Carolines Ave #290671 Yigo, Guam 96929

PHONE: 678 362 5311 EMAIL: Info@Rakeslandscaping.com

## PROPERTY INFORMATION

BLOCK 1305 LOT 27

PROPERTY LOCATION: 1078 Lewis St

TAX SALE CERTIFICATE# 23-01397

AMOUNT OF LIEN AS OF DATE: 175,74

AMOUNT OFFERED FOR LIEN: 350,00

PROPOSED USE OF PROPERTY: Primary residence  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)

Do you own any other ~~land/property~~ in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the ~~land/property~~ addresses? List.

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Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the ~~land/property~~ addresses? List

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\_\_\_\_\_  
Signature

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DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

VICTOR CARSTARPHEN  
MAYOR

RECEIVED  
Bureau of Revenue Collections  
JUN 24 2024 TEL: (856) 757-7003  
CITY OF CAMDEN  
TAX OFFICE

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/18/2024

**CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:**

NAME: Rakes Landscaping LLC

MAILING ADDRESS: 24018 Carolinewe #290671 YIGO, Guam 96929

PHONE: 678 362 5311 EMAIL: Info@Rakeslandscaping.com

**PROPERTY INFORMATION**

BLOCK 1305 LOT 29

PROPERTY LOCATION: 1082 Lois St

TAX SALE CERTIFICATE# 23-01399

AMOUNT OF LIEN AS OF DATE: 175,74

AMOUNT OFFERED FOR LIEN: 350,00

PROPOSED USE OF PROPERTY: Primary residence  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)

Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):

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\_\_\_\_\_

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List.

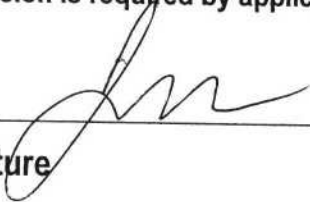
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all of the above information is true and correct. By submitting this request, I hereby give permission to the City of Camden to conduct an appropriate investigation to verify your responses, where such permission is required by applicable law, including checking your criminal history.

  
\_\_\_\_\_  
Signature

For office use only:  
Received: \_\_\_\_\_ By: \_\_\_\_\_

In the event of approval I understand that I am purchasing a Tax Lien Certificate against said property with foreclosure rights. I will not become the owner of said property upon assignment. Industrial properties may be subject to the Spill Compensation and Control Act (N.J.S.A. 58:10A-1 ET SEQ.), and the Industrial Site Recovery Act (N.J.S.A. 12:1k-6 ET SEQ.)



JUN 24 2024

VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

CITY OF CAMDEN  
TAX OFFICE

Bureau of Revenue Collections  
TEL: (856) 757-7003

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/15/2024

## CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Rake's Landscaping LLC

MAILING ADDRESS: 24018 Carolines Ave #290671 Yibo, Gaun 96929

PHONE: 678 3625311 EMAIL: Info@rakeslandscaping.com

## PROPERTY INFORMATION

BLOCK 600 LOT 62

PROPERTY LOCATION: 691 Fairview St.

TAX SALE CERTIFICATE# 23-00404

AMOUNT OF LIEN AS OF DATE: 175.11

AMOUNT OFFERED FOR LIEN: 235.00

PROPOSED USE OF PROPERTY: Primary residence  
(i.e. use as primary residence, rental, side yard, etc.)

**ADDITIONAL INFORMATION (please see rear of page)**

Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List

Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List

I hereby certify that all of the above information is true and correct. By submitting this request, I hereby give permission to the City of Camden to conduct an appropriate investigation to verify your responses, where such permission is required by applicable law, including checking your criminal history.

  
Signature

For office use only:  
Received: \_\_\_\_\_ By: \_\_\_\_\_

In the event of approval I understand that I am purchasing a Tax Lien Certificate against said property with foreclosure rights. I will not become the owner of said property upon assignment. Industrial properties may be subject to the Spill Compensation and Control Act (N.J.S.A. 58:10A-1 ET SEQ.), and the Industrial Site Recovery Act (N.J.S.A. 12:1k-6 ET SEQ.)



DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

VICTOR CARSTARPHEN  
MAYOR

RECEIVED  
JUN 21 11:47 AM  
Bureau of Revenue Collections  
TEL: (856) 757-7003  
CITY OF CAMDEN  
TAX OFFICE

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/18/2024

**CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:**

NAME: Rakes Landscaping LLC

MAILING ADDRESS: 24018 Carolines Ave #240671 7160. Guam 96929

PHONE: 678 362-5311 EMAIL: Info @ Rakes Landscaping, Com

**PROPERTY INFORMATION**

BLOCK 1292 LOT 6

PROPERTY LOCATION: 1212 Hudson Ave

TAX SALE CERTIFICATE# 23-01366

AMOUNT OF LIEN AS OF DATE: 1298.86

AMOUNT OFFERED FOR LIEN: 2000.00

PROPOSED USE OF PROPERTY: Small Business  
(i.e. use as primary residence, rental, side yard, etc.)

**ADDITIONAL INFORMATION (please see rear of page)**



Do you own any other land/property in the City of Camden? Yes \_\_\_\_\_ No

If "yes", list land/property addresses (attach additional pages if needed):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

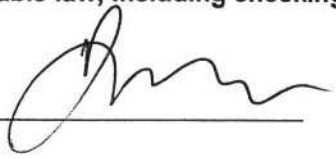
Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes \_\_\_\_\_ No

If "yes", what are the land/property addresses? List.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any outstanding City code violations? Yes \_\_\_\_\_ No

If "yes" what are the land/property addresses? List  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that all of the above information is true and correct. By submitting this request, I hereby give permission to the City of Camden to conduct an appropriate investigation to verify your responses, where such permission is required by applicable law, including checking your criminal history.



Signature

For office use only:  
Received: \_\_\_\_\_ By: \_\_\_\_\_

In the event of approval I understand that I am purchasing a Tax Lien Certificate against said property with foreclosure rights. I will not become the owner of said property upon assignment. Industrial properties may be subject to the Spill Compensation and Control Act (N.J.S.A. 58:10A-1 ET SEQ.), and the Industrial Site Recovery Act (N.J.S.A. 12:1k-6 ET SEQ.)



DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

Bureau of Revenue Collections  
TEL: (856) 757-7000

VICTOR CARSTARPHEN  
MAYOR

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 7-19-24

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: JAYDA DAVIS

MAILING ADDRESS: 2026 South Broadway Camden NJ 08104

PHONE: 856-366-5752 EMAIL: DAVISJAYDA12@gmail.com

PROPERTY INFORMATION

BLOCK 414 LOT LOT LOT 18

PROPERTY LOCATION: ES 9th 109 SO MECHANIC ST.

TAX SALE CERTIFICATE# 17-00439

AMOUNT OF LIEN AS OF DATE: 2,868.86

AMOUNT OFFERED FOR LIEN: 3000.00 *Full Value*

PROPOSED USE OF PROPERTY: off street PARKING  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

Bureau of Revenue Collections  
TEL: (856) 757-7003

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 08-09-24

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Keenan D. Britt

MAILING ADDRESS: 936 S. 5th St Camden, NJ 08103

PHONE: (856) 993-9813 EMAIL: Kbritt98@yahoo.com

PROPERTY INFORMATION

BLOCK 314 LOT 2

PROPERTY LOCATION: 934 S. 5th St Camden, NJ 08103

TAX SALE CERTIFICATE# 23-00179

AMOUNT OF LIEN AS OF DATE: \$684.00

AMOUNT OFFERED FOR LIEN: Full Value

PROPOSED USE OF PROPERTY: Side Yard  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)



VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

Bureau of Revenue Collections  
TEL: (856) 757-7003

# REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 08-09-24

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Keenan D. Britt

MAILING ADDRESS: 936 S. 5th St. Camden, NJ 08103

PHONE: (856) 993-9813 EMAIL: Kbritt98@yahoo.com

PROPERTY INFORMATION

BLOCK 31A LOT 1

PROPERTY LOCATION: 932 S. 5th St. Camden, NJ 08103

TAX SALE CERTIFICATE# 23-00178

AMOUNT OF LIEN AS OF DATE: \$684.00

AMOUNT OFFERED FOR LIEN: Full Value

PROPOSED USE OF PROPERTY: Side Yard  
(i.e. use as primary residence, rental, side yard, etc.)

ADDITIONAL INFORMATION (please see rear of page)

**NOTICE OF ASSIGNMENT OF TAX SALE CERTIFICATE (S) AGAINST  
MULTIPLE PROPERTIES IN CAMDEN, NEW JERSEY**

PLEASE TAKE NOTICE that pursuant to N.J.S.A. 54:5-114.2, on September 19, 2024, the City Council of the City of Camden will vote on a resolution authorizing the acceptance of bids for the assignment of the tax sale certificates for full face value against the following properties in Camden, New Jersey. Please follow the instructions and links on the City Council's webpage: <https://www.ci.camden.nj.us/city-council>.

Cert #	Location	Block	Lot	Dimensions	Successful Bidder	Full Value	As of 9/10/2024
23-00244	803 Walnut St	376	89	40X100	Sharon Goines	YES	\$825.42
18-02272	1207 1/2 Liberty	1320	67	13X104	Alina A Bautista Lopez	YES	\$7,524.58
12-04027	1238 1/2 Mechanic St	1330	32	20X100	Alina A Bautista Lopez	YES	\$5,569.16
24-01928	1216 Browning St	1371	4	60X72	Alina A Bautista Lopez	YES	\$518.68
24-01787	1246 Atlantic Ave	1332	81	20X90	Alina A Bautista Lopez	YES	\$431.87
13-00475	819 So 9th St	359	31	15X83	Juana Toribo	YES	\$3,241.79
23-00135	343 Liberty St	271	80	12X100	Cultivate Hime Solutions,LLC	YES	\$526.91
20-02161	1236 Sheridan St	1361	7	13X100	Dr. Alicea Davis	YES	3,632.61
13-00552	1016 Chestnut St	395	26	13X60	DDSM Properties,LLC	YES	\$2,536.91
020165	763 Mt Vernon St	382	60	20X100	Jose A Intriajo	YES	\$13,794.63
983181	1175 Liberty St	1316	28	15X82	Tyreek May's	YES	\$174,018.39
	1056-1058 Kaighn Ave	410	6	40X104	Romilk Peerel	YES	\$73,370.99
23-01491	1313 Thurman St	1349	15	14X100	Rakes Landscaping LLC	YES	\$455.69
23-01398	1080 Louis St	1305	28	14X44	Rakes Landscaping LLC	YES	\$396.03
23-00599	711 York St	759	16	13X70	Rakes Landscaping LLC	YES	\$215.35
23-00598	709 York St	759	15	14X70	Rakes Landscaping LLC	YES	\$228.42
23-00400	693 Fairview St	600	40	14X65	Rakes Landscaping LLC	YES	\$234.44
23-00401	695 Fairview St	600	41	14X65	Rakes Landscaping LLC	YES	\$234.44
23-00405	697 Fairview St	600	63	14X65	Rakes Landscaping LLC	YES	\$234.44
23-00402	699 Fairview St	600	42	18X65	Rakes Landscaping LLC	YES	\$272.47

23-01403	1103 Kaighn Ave	1310	29	18X79	Rakes Landscaping LLC	YES	\$723.10
23-01395	1074 Louis St	1305	27	14X44	Rakes Landscaping LLC	YES	\$246.74
23-01399	1082 Louis St	1305	29	13X44	Rakes Landscaping LLC	YES	\$246.74
23-00404	691 Fairview St	600	62	14X65	Rakes Landscaping LLC	YES	\$234.44
23-01366	1212 Haddon Ave	1292	6	16X100	Rakes Landscaping LLC	YES	\$1,767.12
95-810	WS Cambridge 134 S River	865	37	54X100	Luis Japa	YES	\$2,962.96
17-00439	ES 9th 109 So Mechanic St	414	18	10X72	Jayda Davis	YES	\$2,889.17
23-00179	934 So 5th St	314	2	20X80	Keenan D Britt	YES	\$633.70
23-00178	932 So 5th St	314	1	20X80	Keenan D Britt	YES	\$633.70
							<u>\$298,600.89</u>

MBS:dh  
09-10-24

B-17

**RESOLUTION AUTHORIZING REFUNDS TO VARIOUS LIEN HOLDERS, PROPERTY OWNERS,  
AND MORTGAGE COMPANIES FOR VARIOUS PROPERTIES**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, or are otherwise due refunds resulting from transactions with the City of Camden; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue refunds to individuals and business organizations and cancel taxes as indicated below; or issue duplicate tax sale certificates as listed below; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to take the following actions:

Name	Amount	Reason
Gupta Raj Shila, Nisha Gupta 14221 Lake Candlewood CT Miami FL 33014	\$4097.06	Amend MC No 9540 Refund lienholder interest on cancelled Cert #17-00174 for SW 2 <sup>nd</sup> & Beckett St B/L 218/1 due to property owned by South Jersey Port Corp. therefore not subject to tax sale which American Water included in tax sale
Collegiate Title Corp 110 Marter Ave Ste 107 Moorestown NJ 08057	\$66.37	Refund Title Co. partial payment for 3 <sup>rd</sup> qtr. 2024 for 1233 Empire Ave B/L 1273/70.02 property is approved for 100% Permanently and Totally Disabled Veteran Tax exemption and cancel the remaining 2024 tax billing
Robin Padilla 1233 Empire Ave Camden NJ 08103	\$7.88	Refund homeowner partial payment made on the 3 <sup>rd</sup> qtr. of 2024 for 1233 Empire Ave B/L 1273/70.02 due to approved 100% Permanently and Totally Disabled Veteran Tax Exemption and cancel the remaining 2024 tax billing
LB-Honey Badger PO Box 31191 Tampa FL 08105	\$787.51	Refund lienholder for cancelled certificate 21-01604 1117 Haddon Ave B/L 1313/101 due to American Water including property in the 2021 tax sale when the water was shut off and there were no pipes in the property

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.

  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Gerald C. Seneski, Director of Finance  
**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties.**

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance			8/20	
			8/20	

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

*“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

AUG 28 2024

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties.

**FACTS/BACKGROUND:**

Title/ Mortgage Companies and/or homeowner/ lien holder have made excess payments to various accounts per attached spreadsheet.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:** N/A

**SUBJECT MATTER EXPERTS/ADVOCATES:** N/A

**COORDINATION:** N/A

Prepared by:

Lydia Laboy-Laracunte 7003 LyLaracu@ci.camden.nj.us

Name

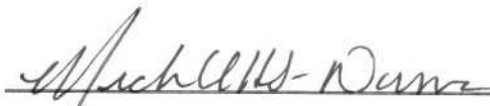
Phone/Email

City of Camden  
Finance Department  
Bureau of Revenue Collection

**CERTIFICATION BY  
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

“RESOLUTION TO REFUND”

  
Michelle D. Hill, Tax Collector

8/19/24

Date

September 10, 1024

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to refund.

**BRIEF DESCRIPTION OF ACTION:** Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared By: \_\_\_\_\_ Michelle Hill \_\_\_\_\_ 7003

Contact Person: \_\_\_\_\_ Lydia Laboy-Laracuente \_\_\_\_\_ 7003

Name	Amount	Reason
Gupta Raj Shila, Nisha Gupta 14221 Lake Candlewood CT Miami FL 33014	\$4097.06	Amend MC No 9540 Refund lienholder interest on cancelled Cert #17-00174 for SW 2 <sup>nd</sup> & Beckett St B/L 218/1 due to property owned by South Jersey Port Corp. therefore not subject to tax sale which American Water included in tax sale
Collegiate Title Corp 110 Marter Ave Ste 107 Moorestown NJ 08057	\$66.37	Refund Title Co. partial payment for 3 <sup>rd</sup> qtr. 2024 for 1233 empire Ave B/L 1273/70.02 property is approved for 100% Permanently and Totally Disabled Veteran Tax exemption
Robin Padilla 1233 Empire Ave Camden NJ 08103	\$7.88	Refund homeowner partial payment made on the 3 <sup>rd</sup> qtr. of 2024 for 1233 Empire Ave B/L 1273/70.02 due to approved 100% Permanently and Totally Disabled Veteran Tax Exemption
LB-Honey Badger PO Box 31191 Tampa FL 08105	\$787.51	Refund lienholder for cancelled certificate 21-01604 1117 Haddon Ave B/L 1313/101 due to American Water including property in the 2021 tax sale when the water was shut off and there were no pipes in the property

Please note that the Contact Person is the point person for providing pertinent information regarding request.  
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

DB:dh  
09-10-24

R-18

**RESOLUTION AUTHORIZING THE ISSUANCE OF A DUPLICATE  
TAX SALE CERTIFICATE**

WHEREAS, NJTL Capital LLC is the outside lien holder of the Tax Sale Certificate listed below; and

WHEREAS, NJTL Capital LLC has lost the original Tax Sale Certificate; and

WHEREAS, the outside lien holder has requested that the City issue a Duplicate Tax Sale Certificate and has paid the required fee; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Tax Collector is hereby authorized, pursuant to N.J.S.A 54:5-52.1, to prepare and issue a Duplicate Tax Sale Certificate as follows:

<u>Certification #</u>	<u>Property Location</u>
17-01430	832 N. 32 <sup>nd</sup> Street, B/L-957/32

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council

FROM: Gerald C. Seneski, Director of Finance

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the issuance of a duplicate tax sale certificate. 54:5-52.01 provides that a municipality may issue a duplicate certificate in case of the destruction or loss of the original certificate.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature \_\_\_\_\_ Date \_\_\_\_\_

Attachments (list and attach all available):

*“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

 AUG 28 2024  
Signature \_\_\_\_\_ Date \_\_\_\_\_



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024



TO: City Council

FROM: Gerald C. Seneski, Director of Finance

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the issuance of a duplicate tax sale certificate. 54:5-52.01 provides that a municipality may issue a duplicate certificate in case of the destruction or loss of the original certificate.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance			8/20	
			8/20	

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

*“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

 2025/09/20

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the issuance of duplicate tax sale certificates.

**FACTS/BACKGROUND:**

Lienholder has paid the \$100 fee and supplied the Tax Office with an affidavit of lost or damaged certificate.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:** N/A

**SUBJECT MATTER EXPERTS/ADVOCATES:** N/A

**COORDINATION:** N/A

Prepared by:

<u>Lydia Laboy-Laracuate</u>	<u>7003</u>	<u>LyLaracu@ci.camden.nj.us</u>
Name		Phone/Email



City of Camden  
Finance Department  
Bureau of Revenue Collection

**CERTIFICATION BY  
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

“RESOLUTION TO ISSUE DUPLICATE CERTIFICATE(S)”

  
Michelle D. Hill, Tax Collector

8/19/2024

Date

**TITLE OF RESOLUTION/ORDINANCE:** Resolution for duplicate certificate \_\_\_\_\_, 2024

**BRIEF DESCRIPTION OF ACTION:** Resolution authorizing the issuance of duplicate tax sale certificates.

Prepared By: \_\_\_\_\_ Michelle Hill \_\_\_\_\_ 7003

Contact Person: \_\_\_\_\_ Lydia Laboy-Laracuate \_\_\_\_\_ 7003

Name	Amount	Reason
NJTL Capital LLC PO Box 653 Montvale, NJ 07645	\$100.00	Duplicate Certificate request for: Cert #17-01430 823 N 32 <sup>nd</sup> St. B/L 957/32

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

MBS:dh  
09-10-24

R-19

**RESOLUTION AUTHORIZING THE CANCELLATION OF LIENS/TAXES AND TO TRANSFER CREDITS TO VARIOUS LIEN HOLDERS, PROPERTY OWNERS, AND MORTGAGE COMPANIES FOR VARIOUS PROPERTIES**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, are tax exempt, or are otherwise due refunds resulting from transactions with the City of Camden; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has verified that the applicable properties are tax exempt; and

WHEREAS, the Tax Collector has requested that City Council authorize the action listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to take the following actions:

Name	Reason
LOLETHA Group, LLC PO Box 745 Glassboro, NJ 08028	Cancel CCMUA charges from 2020-1 <sup>st</sup> Qtr.-1 <sup>st</sup> qtr. 2024 for Cert #14-03223 586 Clinton St. B/L 1416/11 due to CCMUA billing error
Pedro Rodriquez 203 N 39 <sup>th</sup> St Camden NJ 08110	Cancel billing for 3 <sup>rd</sup> & 4 <sup>th</sup> qtrs. 2024 for 203 N 39 <sup>th</sup> St. B/L 1032/50 property is now approved for 100% Permanently and Totally Disabled Veteran Tax Exemption
Taylor N Taylor 408 Stevens St Camden NJ 08103	Cancel partial billing for 3 <sup>rd</sup> & 4 <sup>th</sup> qtrs. 2024 for 408 Stevens St B/L 178/3 property is approved for 100% Veteran deduction applied at 50% of assessed value
ES Amelia Ter 116 N Grand	Cancel municipal lien certificate #24-01409 B/L 1172/119 due to unknown ownership of property, Charges transferred to special charges
WMD Properties, LLC 1455 Kenwood Ave Camden NJ 08103	Cancel municipal lien Certificate #24-01675 for SW Kenwood & Lansdown Ave B/L 1299/22 due to the property being a vacant lot and American Water including this parcel in the 2024 tax sale for water/sewer charges on vacant land.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed and approved as to form.

  
DANIEL S. BLACKBUURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council

FROM: Gerald C. Seneski, Director of Finance

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance			8/20	
			8/20	

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

*“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

AUG 28 2024

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties.

**FACTS/BACKGROUND:**

Cancel and/or transfer credits on multiple properties for various reasons per attached spreadsheet.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:** N/A

**SUBJECT MATTER EXPERTS/ADVOCATES:** N/A

**COORDINATION:** N/A

**Prepared by:**

---


Lydia Laboy-Laracuate	7003	LyLaracu@ci.camden.nj.us
Name		Phone/Email

City of Camden  
Finance Department  
Bureau of Revenue Collection

**CERTIFICATION BY  
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

“RESOLUTION TO CANCEL/TRANSFER”

  
Michelle D. Hill, Tax Collector

8/19/2024

Date

September 10, 2024

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to cancel/transfer.

**BRIEF DESCRIPTION OF ACTION:** Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared by: \_\_\_\_\_ Lydia Laboy-Laracuento \_\_\_\_\_ 7003 \_\_\_\_\_

Contact Person: \_\_\_\_\_ Lydia Laboy-Laracuento \_\_\_\_\_ 7003 \_\_\_\_\_

Name	Reason
LOLETHA Group, LLC PO Box 745 Glassboro, NJ 08028	Cancel CCMUA charges from 2020-1 <sup>st</sup> Qtr.- 1 <sup>st</sup> qtr. 2024 for Cert #14-03223 586 Clinton St. B/L 1416/11 due to CCMUA billing error
Pedro Rodriquez 203 N 39 <sup>th</sup> St Camden NJ 08110	Cancel billing for 3 <sup>rd</sup> & 4 <sup>th</sup> qtrs. 2024 for 203 N 39 <sup>th</sup> St. B/L 1032/50 property is now approved for 100% Permanently and Totally Disabled Veteran Tax Exemption
Taylor N Taylor 408 Stevens St Camden NJ 08103	Cancel partial billing for 3 <sup>rd</sup> & 4 <sup>th</sup> qtrs. 2024 for 408 Stevens St B/L 178/3 property is approved for 100% Veteran deduction applied at 50% of assessed value
ES Amelia Ter 116 N Grand	Cancel municipal lien certificate #24-01409 B/L 1172/119 due to unknown ownership of property, Charges transferred to special charges
WMD Properties, LLC 1455 Kenwood Ave Camden NJ 08103	Cancel municipal lien Certificate #24-01675 for SW Kenwood & Lansdown Ave B/L 1299/22 due to the property being a vacant lot and American Water including this parcel in the 2024 tax sale for water/sewer charges on vacant land.

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

R-20

DB:dh  
09-10-24

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT  
TO N.J.S.A. 40A:4-87 IN THE AMOUNT OF \$405,577.13 FROM THE  
"NATIONAL OPOID SETTLEMENT" GRANT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

WHEREAS, the National OPOID Settlement has awarded a grant to the City of Camden in the amount **FOUR HUNDRED AND FIVE THOUSAND, FIVE HUNDRED SEVENTY-SEVEN DOLLARS AND THIRTEEN CENTS (\$405,577.13)**; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87 the Director may approve the insertion of the grant award as a special item of revenue in the Year 2024 Budget; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the Year 2024 budget, in the amount of **FOUR HUNDRED AND FIVE THOUSAND, FIVE HUNDRED SEVENTY-SEVEN DOLLARS AND THIRTEEN CENTS (\$405,577.13)** which is now available from the National OPOID Settlement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Gerald C. Seneski

**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$405,577.13 from National Opioid Settlement for a grant entitled "National Opioid Settlement."**

Point of Contact:	Gerald C. Seneski	Finance	(856)757-7582	GeSenesk@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible	N			
Department Director				
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>A.P.</i>	8/21/24	

Approved by:  
Business Administrator

*[Signature]* \_\_\_\_\_ *8/21* \_\_\_\_\_  
Signature Date

Attachments (list and attach all available):

**Payment Summary**

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

*[Signature]* \_\_\_\_\_ **AUG 28 2024** \_\_\_\_\_  
Signature Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$405,577.13 from National Opioid Settlement for a grant entitled "National Opioid Settlement."

### FACTS/BACKGROUND:

- Nationwide settlements have been reached to resolve all opioid litigation brought by states and local political subdivisions against various pharmaceutical distributors and manufacturers. As part of the settlement, the City will be allocated funds for the use of combating the Opioid Crisis.
- How was the value of the transaction obtained? – Payment Summary

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$405,577.13

### IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - The City's budget will be amended
- Why Should the City Council approve this legislation?
  - The City will have fund to assist combat Opioid issues

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Gerald Seneski, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

---

Name

Phone/Email

## VIEW TRANSACTION

Transaction Date	07/31/2024
Account	General - 4308903487
Transaction Type	Incoming Money Transfer
Credit/Debit	Credit
Amount	\$ 56,088.26
Bank Reference	700078230
Customer Reference	0
Description	NATIONAL OPIOIDS TRUST CVS

## VIEW TRANSACTION

Transaction Date	07/31/2024
Account	General - 4308903487
Transaction Type	Incoming Money Transfer
Credit/Debit	Credit
Amount	\$ 64,604.06
Bank Reference	700078232
Customer Reference	0
Description	NATIONAL OPIOIDS TRUST TEVA

## VIEW TRANSACTION

Transaction Date	07/31/2024
Account	General - 4308903487
Transaction Type	Incoming Money Transfer
Credit/Debit	Credit
Amount	\$ 66,006.61
Bank Reference	700078231
Customer Reference	0
Description	NATIONAL OPIOIDS TRUST ALLERGAN

## VIEW TRANSACTION

Transaction Date	07/31/2024
Account	General - 4308903487
Transaction Type	Incoming Money Transfer
Credit/Debit	Credit
Amount	\$ 218,878.20
Bank Reference	700078228
Customer Reference	0
Description	NATIONAL OPIOIDS SETTLMNT FUND

DB:dh  
09-10-24

R-21

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT  
TO N.J.S.A. 40A:4-87 IN THE AMOUNT OF \$336,400.00 FROM THE  
NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION  
FOR A GRANT ENTITLED "CAMDEN LEAD SERVICE LINE REPLACEMENT"**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item is made available by any public or private funding source and the amount of the special item was not specified at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

**WHEREAS**, the New Jersey Department of Environmental Protection awarded a Camden Lead Service Line Replacement Grant to the City of Camden in the amount of **THREE HUNDRED THIRTY-SIX THOUSAND FOUR HUNDRED DOLLARS (\$336,400.00)**; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-87, the Director may approve the insertion of the Grant Award as a special item of revenue in the Year 2024 Budget; now, therefore

**BE IT RESOLVED**, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests that the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the Year 2024 budget, the amount of **THREE HUNDRED THIRTY-SIX THOUSAND FOUR HUNDRED DOLLARS (\$336,400.00)** which is now available from the New Jersey Department of Environmental Protection Grant.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Gerald C. Seneski

1. **TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$336,400 from The NJ Department of Environmental Protection for a grant titled "Camden lead Service Line Replacement"

Point of Contact:	Gerald C. Seneski	CFO	856-757-7582	GeSenesk@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y			

*A.P.* 8/21/24

Approved by:  
Business Administrator

*[Signature]* 8/21

Signature

Date

Attachments (list and attach all available):

### Award Letter

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

*[Signature]*

AUG 28 2024

Signature

Date



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$336,400 from The NJ Department of Environmental Protection for a grant titled “Camden lead Service Line Replacement”

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

NJ DEP has awarded the City of Camden \$6,536,400 to assist in the replacement of lead service lines throughout The City. \$6,200,000 was inserted in 2023 and the remaining balance is being inserted now

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$336,400

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation? or,
  - The City will be able to amend the budget for additional \$336,400.
- What changes and by how much if the City Council approves this proposal?
  - The City Budget is amended by \$336,400 as well as replacement of Lead service Lines
- Why Should the City Council approve this legislation?
  - Council should approve this so the city is able replace Lead service Lines
- What will happen if the City Council does not approve this legislation?
  - Finance will not be able to amend the budget

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Gerald C. Seneski, CFO City of Camden.

**Prepared by:**

---

<b>Scott Parker</b>		<b>scparker@ci.camden.nj.us</b>
Name	Phone	Email

**I. Grant Award Data and Signatures**

**Federal Award Information for Subaward**

Federal Awarding Agency: **US Department of the Treasury**  
 Federal Award Name: **Coronavirus State and Local Fiscal Recovery Funds**  
 Federal Award Identification Number (FAIN): **20-1892-0-1-806**  
 Federal Award Date: **3/1/2021**  
 Total Amount of the Federal Award: **6,244,537,955.50**  
 Federal Award Project Description:  
 Indirect Cost Rate for Federal Award: **N**

To respond to the COVID-19 public health emergency and the negative economic impacts, including its adverse assistance to households, small businesses, nonprofits, and impacted industries, such as tourism, travel, and hospitality; respond to workers performing essential work during the COVID-19 pandemic by providing premium pay to eligible workers of the State, territory, tribal government, metropolitan city, county, or any other unit of local government performing essential work or by providing grants to eligible employers that have eligible workers; provide government services, to the extent of the reduction of revenue due to COVID-19 relative to revenue collected in the most recent full fiscal year of the

Grantee's Name: (the "Grantee")	City of Camden
Address:	520 Market Street Camden, New Jersey 08101
Vendor ID #:	21-6000418
UEI # (required only for Federally-funded awards):	L5MTYJ62P314
Financial Officer's - Name:	Gerald Seneski
Title: (the "Chief Financial Officer")	Chief Financial Officer

<b>The State of New Jersey (The "State")</b>	
<b>Department of Environmental Protection (the "Department" or the "DEP")</b>	
Granting Agency's -- name:	Division of Budget & Financial Operations (the "Granting Agency")
- address:	428 East State Street Trenton, NJ 08625
Grant Officer's - name:	Stephen C. Matis (the "Grant Officer")
email address:	stephen.matis@dep.nj.gov
phone number:	609-940-4127

TITLE OF GRANT: Camden Lead Service Line Replacement

AMOUNT OF GRANT: \$6,536,400

Total Project Funding	AMOUNT	STATE ACCOUNT NUMBER	CFDA NUMBER/ CFDA TITLE
State General Fund			
Federal	\$6,536,400	21-100-042-4840-203-V42Y -6120-2CMDLSLX	21.027 Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)
Grantee			
Other (identify below)			
		<b>TOTAL APPROVED PROJECT AMOUNT</b>	

Total Amount of Federal Funds Obligated to Subrecipient, including Current Obligation: **\$ 6,536,400.00**

Total Amount of Federal Award Committed to Subrecipient: **\$ 6,536,400.00**

STATE AND GRANTEE APPROVAL SIGNATURES

APPROVED AS TO LEGAL FORM

For the State: \*

For the Grantee \*\*

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(signature)

\_\_\_\_\_, Deputy Attorney General  
(print name)

\_\_\_\_\_, Attorney for Grantee  
(print name)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\* A confidential and privileged memorandum pre-approving this agreement as to legal form  has  has not been provided to the Granting Agency by the Deputy Attorney General.

\*\* Approval of this agreement by an attorney for Grantee is  mandatory  optional

APPROVAL OF GRANTING AGENCY

**Division of Budget & Financial Operations**  
(print name of Granting Agency; all capitals)

By: Stephen Matis  
(signature)

**Stephen C. Matis**  
(print name)

**Director**  
(print title)

Date: 7/24/2024

EXECUTION SIGNATURES

By the signatures below, the Grantee and the State (the "parties") execute this agreement and confirm that they are mutually bound by all provisions contained herein and are fully authorized and empowered to enter into and bind their organization to all obligations under this agreement.

SIGNED

**City of Camden**  
(print Grantee's name; all capitals)

By: \_\_\_\_\_  
(signature)

\_\_\_\_\_  
(Print name)

\_\_\_\_\_  
(print title)

Date: \_\_\_\_\_

COUNTERSIGNED:

THE STATE OF NEW JERSEY

By: The DEP

By: \_\_\_\_\_  
(signature)

Adrienne Kreipke  
(print name)

Assistant Commissioner, Management & Budget  
(print title; Commissioner or authorized delegate)

Date: \_\_\_\_\_

R-22

DB:dh  
09-10-24

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT TO N.J.S.A. 40A:4-87 IN THE AMOUNT OF \$15,000.00 FROM THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR A GRANT ENTITLED "STORM WATER ASSISTANCE GRANT"**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item is made available by any public or private funding source and the amount of the special item was not specified at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

**WHEREAS**, the New Jersey Department of Environmental Protection awarded a Storm Water Assistance Grant to the City of Camden in the amount of **FIFTEEN THOUSAND DOLLARS (\$15,000.00)**; and

**WHEREAS**, pursuant to N.J.S.A. 40A:4-87, the Director may approve the insertion of the Grant Award as a special item of revenue in the Year 2024 Budget; now, therefore

**BE IT RESOLVED**, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests that the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the Year 2024 Budget, the amount of **FIFTEEN THOUSAND DOLLARS (\$15,000.00)** which is now available from the New Jersey Department of Environmental Protection Grant.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Gerald C. Seneski

1. **TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$15,000 from the State of New Jersey, Department of Environmental Protection for a grant entitled "Storm Water Assistance Grant "

Point of Contact:	Keith Walker	Public Works	856-757-7393	KeWalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	Y			
Qualified Purchasing Agent	N			
Director of Finance	Y			

*S.P.* 8/21/24

Approved by:  
Business Administrator

\_\_\_\_\_  
Signature 8/21  
Date

Attachments (list and attach all available):

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

\_\_\_\_\_  
Signature Date



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Gerald C. Seneski

1. **TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$15,000 from the State of New Jersey, Department of Environmental Protection for a grant entitled "Storm Water Assistance Grant "

Point of Contact:	Keith Walker	Public Works	856-757-7393	KeWalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	Y			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>S.P.</i>	8/21/24	

Approved by: Business Administrator

\_\_\_\_\_  
Signature Date *8/21*

Attachments (list and attach all available):

**"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by: City Attorney

\_\_\_\_\_  
Signature Date AUG 28 2024

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$15,000 from the State of New Jersey, Department of Environmental Protection for a grant entitled “Storm Water Assistance Grant “**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- The Department is making \$25,000 in aid available to original Tier A permittees for the development, update and maintenance of an MS4 Infrastructure Map delineating the location of stormwater features owned or operated by the permittee. Eligible applicants must complete and submit the application form to receive the initial \$15,000 disbursement of grant funds. Applicants then must submit an acceptable MS4 Infrastructure Map, which meets the requirements of Part IV.G.1.a of the 2023 Final Tier A Permit, to receive the final \$10,000 disbursement of grant funds. Any funding received by a grantee that is not committed to payment of eligible project costs must be returned to the Department. Furthermore, any costs that are not allowed by the Department must also be returned. The determination of eligible project costs is at the sole discretion of the Department.
- Check Sent by the State

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$15,000

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?  
**These Funds will be inserted into the budget**
- What will happen if the City Council does not approve this legislation?  
**Funds will not be inserted not budget for use**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Keith Walker, Public Works Director

**Prepared by:**

---

<b>Scott Parker</b>		<b>scparker@ci.camden.nj.us</b>
Name	Phone	Email

ORGANIZATION NAME PAYMENT FOR	CONTACT INFORMATION	DOCUMENT NUMBER ACCOUNT NUMBER	AMOUNT
WATER RESOURCES PLANNING MANGT		0424850WM01082	
STORMWATER ASSISTANCE GRANT	609-940-4115	4850-100-042-4850-099-V4R2-6120	1500000
OFF OF VITAL STATISTICS REG		0464215HD65216	
NJ-EDRS-4215HD65216	609-376-8526	4215-100-046-4215-024- -	3500
OFF OF VITAL STATISTICS REG		0464215HD65217	
NJ-EDRS-4215HD65217	609-376-8526	4215-100-046-4215-024- -	4500
OFF OF VITAL STATISTICS REG		0464215HD65218	
NJ-EDRS-4215HD65218	609-376-8526	4215-100-046-4215-024- -	4500
OFF OF VITAL STATISTICS REG		0464215HD65219	
NJ-EDRS-4215HD65219	609-376-8526	4215-100-046-4215-024- -	3500
QUESTIONS SHOULD BE DIRECTED TO APPROPRIATE STATE ORGANIZATION LISTED ABOVE.			TOTAL
			1516000

CHECK NUMBER 0A0014774310 DATE 07/09/24 PAY CAMDEN CITY

OMB021 (Rev. 05/17/2023)

DETACH BEFORE CASHING CHECK AND RETAIN AS EVIDENCE OF PAYMENT

REMOVE DOCUMENT ALONG THIS PERFORATION



THE FACE OF THIS DOCUMENT HAS A MULTI-COLORED BACKGROUND AND MULTIPLE SECURITY FEATURES

Department Of The Treasury  
**STATE OF NEW JERSEY**  
 Trenton, New Jersey 08625-0221  
**GENERAL STATE FUND**

64-1278  
611

CHECK NUMBER  
**A 0014774310**  
 DATE: **JULY 09, 2024**  
 VOID 180 Days After This Date

**PAY** Fifteen Thousand One Hundred Sixty and 00/100 Dollars

PAY TO THE ORDER OF: **CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN NJ 08101 5120

**BANK OF AMERICA**  
 003359875641

**\$ \*\*\*\*\*15,160.00**  
 Audited, Allowed and Payment Warranted

*Tania Sabzyno*  
 Acting Director  
 Payment Directed  
*Stephen M. Musio*  
 State Treasurer

⑈0014774310⑈ ⑆061112788⑆ 003359875641⑈



# Payment Details

If you are unable to identify this payment by the data displayed, you can contact the fiscal area of the originating State agency for assistance at [MARY.KELLY@DEP.NJ.GOV](mailto:MARY.KELLY@DEP.NJ.GOV). Please include your vendor code and the voucher number in your message.

Vendor Name	CAMDEN CITY
Vendor Code	21600041800
Payment Type	Check
Check Number	0014774310
Payment Date	July 09, 2024
Check Total	\$15,160.00

## Payment Line Details

Trans Code	UA
Voucher Agency	ENVIRONMENTAL PROTECTION
Voucher Number	4850W/M01082
Payee Reference	STORMWATER ASSISTANCE GRANT
Line Number	01

STATE OF NEW JERSEY  
Department of the Treasury  
New Jersey Comprehensive Financial System  
PO BOX 221  
Trenton, NJ 08625-0221

### Payment Details

Vendor Name:	CAMDEN CITY
Vendor Code:	XXXXX0418(00)
Payment Type:	Check
Check Number:	0014774310
Payment Date:	Tuesday, July 9, 2024
Check Total:	\$15160.00

### Payment Line Details

Trans Code:	UA
Voucher Agency:	ENVIRONMENTAL PROTECTION
Voucher Number:	4850WM01082
Payee Reference:	STORMWATER ASSISTANCE GRANT
Line Number:	01
Line Amount:	\$15000.00
Disbursed Amount:	\$15000.00

### Additional Information

Budget Fiscal Year:	2024
Fund:	100
Agency:	ENVIRONMENTAL PROTECTION
Organization:	WATER RESOURCES PLANNING MANGT
Appr Unit:	099
Object:	6120
Revenue Source:	N/A
Purchase Order #:	N/A
Contract Number:	N/A
CFDA Number:	N/A
CFDA Description:	N/A

R-23

DB:dh  
09-10-24

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT TO N.J.S.A. 40A:4-87 IN THE AMOUNT OF \$3,000,000.00 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE FOR A GRANT ENTITLED "CAMDEN CITY TREE PLANT INITIATIVE"**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

WHEREAS, the United States Department of Agriculture awarded a grant to the City of Camden in the amount of **THREE MILLION DOLLARS (\$3,000,000.00)** for the Camden City Tree Plant Initiative; and


WHEREAS, pursuant to N.J.S.A. 40A:4-87 the Director may approve the insertion of the grant award as a special item of revenue in the Year 2024 Budget; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of a special item of revenue in the Year 2024 Budget, in the amount of **THREE MILLION DOLLARS (\$3,000,000.00)** which is now available from the United States Department of Agriculture.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Gerald C. Seneski

**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$3,000,000 from the US Department of Agriculture for a grant entitled "Camden City Tree Plant Initiative"**

Point of Contact: Keith Walker    Public Works    856-757-7393    KeWalker@ci.camden.nj.us

Name                      Department-Division-

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	Y			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>D.F.</i>	8/21/24	

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Grant Award Email.

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Gerald C. Seneski

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$3,000,000 from the US Department of Agriculture for a grant entitled "Camden City Tree Plant Initiative"

Point of Contact: Keith Walker Public Works 856-757-7393 KeWalker@ci.camden.nj.us

Name Department-Division-

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	Y			
Qualified Purchasing Agent	N			
Director of Finance	Y		8/21/24	

Approved by:  
Business Administrator

Signature Date 8/21

Attachments (list and attach all available):

1. Grant Award Email.

**"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

Signature Date AUG 28 2024

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing a Budget Amendment pursuant to NJS 40A:4-87 in the amount of \$3,000,000 from the US Department of Agriculture for a grant entitled "Camden City Tree Plant Initiative"

### FACTS/BACKGROUND:

The City of Camden is seeking funds to implement its Camden City Tree Planting and Maintenance Initiative, known locally as "We Grow Camden". The project team of DPW, Camden Special Services District, Trust for Public Land, and Hopeworks will plant trees along major commercial and high-volume pedestrian corridors, install trees at in-development public housing complexes prior to residents moving in, plant new and maintain existing trees within the Camden Business Improvement District (CBID) and other commercial corridors, and plant trees at several in-development parks. This initiative will apply best practices in urban community forestry and adaptive forest management to strengthen the City's canopy

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$3,000,000

### IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - \$3,000,000 will be appropriated to spend to plant trees
- Why Should the City Council approve this legislation?
  - A need was determined at the time when the application for this Grant was approved by Council.
- What will happen if the City Council does not approve this legislation?
  - \$3,000,000 will not be appropriated

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith Walker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

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Name

Phone/Email

**FEDERAL FINANCIAL ASSISTANCE  
AWARD OF DOMESTIC GRANT 24-DG-11094200-184**

**Between  
CITY OF CAMDEN  
And The  
USDA, FOREST SERVICE  
EASTERN REGION, STATE, PRIVATE AND TRIBAL FORESTRY**

Project Title: Inflation Reduction Act New Jersey Camden City Tree Planting Initiative

Upon execution of this document, an award to City of Camden, hereinafter referred to as “City of Camden,” in the amount of **\$3,000,000.00**, is made under the authority of Cooperative Forestry Assistance Act, P.L. 95-313 as amended, 16 USC 2105 and Public Law 117-169, Subtitle D, Section 23003(a). The Federal Assistance Listing (formerly Catalog of Federal Domestic Assistance - CFDA) number and name are 10.727, Inflation Reduction Act Urban & Community Forestry Program. City of Camden accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated 05/17/2024, and the attached Forest Service provisions, ‘Forest Service Award Provisions,’ are incorporated into this letter and made a part of this award.

The Urban & Community authority requires a 1:1 match, however match has been waived under the provision of Public Law 117-169 (Inflation Reduction Act) and based on assurance from the Cooperator that 100% of the work and funding will benefit disadvantaged communities.

All required reports and official correspondence must be sent to [SM.FS.R9SPFgrants@usda.gov](mailto:SM.FS.R9SPFgrants@usda.gov) and the assigned U.S. Forest Service Program Manager for internal record-keeping and processing.

JUSTICE 40 INITIATIVE. Executive Order (EO) 14008, Tackling the Climate Crisis at Home and Abroad, was signed on January 27, 2021. This EO commits federal agencies to providing 40% of federal benefits to disadvantaged communities. When the cooperator is considering a sub-award or contract to be executed under this agreement, the cooperator shall consider the requirements of EO 14008, section 223, OMB M-21-28 and OMB-23-09.

Investing in America Signage. For any Bipartisan Infrastructure Law or Inflation Reduction Act funded public construction projects over \$250,000, the Cooperator shall visibly post clear and prominent signs acknowledging the source of funding. See Office of Management and Budget Memorandum CA-23-6.

For any construction project less than \$250,000 or a non-construction project, the Cooperator is encouraged to display a poster or utilize other appropriate Investing in America media. Specific sign and poster design criteria may be found in the USDA Style Guide. Production costs of Investing in America signs shall be reasonable. To maintain reasonable costs, the Cooperator is encouraged to use recycled or recovered materials when producing signs. In the event production of such signs and/or posters will result in unreasonable costs, expenses or burden to the Cooperator, production will not be required, and the Forest Service should be notified.



R-24

DB:dh  
09-10-24

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT  
TO N.J.S.A. 40A:4-87 IN THE AMOUNT OF \$76,000.00 FROM THE  
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR A  
GRANT ENTITLED "LOCAL RECREATION IMPROVEMENT GRANT"**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

WHEREAS, the New Jersey Department of Community Affairs awarded a Local Recreation Improvement Grant to the City of Camden in the amount **SEVENTY-SIX THOUSAND DOLLARS (\$76,000.00)**; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87 the Director may approve the insertion of the grant award as a special item of revenue in the Year 2024 Budget; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the Year 2024 budget, in the amount of **SEVENTY-SIX THOUSAND DOLLARS (\$76,000.00)** which is now available from the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Gerald C. Seneski

**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$76,000 from the NJ Department of Community Affairs for a grant entitled "Local Recreation Improvement Grant"**

Point of Contact:	Keith Walker	Public Works	856-757-7393	KeWalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	Y			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>A.P.</i>	8/21/24	

Approved by:  
Business Administrator

Signature

Date

*8/21*

Attachments (list and attach all available):

- Grant Award Email.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

Date

AUG 28 2024

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$76,000 from the NJ Department of Community Affairs for a grant entitled "Local Recreation Improvement Grant"**

### FACTS/BACKGROUND:

Local Recreation Improvement Grant is a competitive grant that supports improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums. LRIG provides each grant recipient funding to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$76,000**

### IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - **\$76,000 will be appropriated to spend for Recreation Improvements**
- Why Should the City Council approve this legislation?
  - **A need was determined at the time when the application for this Grant was approved by Council.**
- What will happen if the City Council does not approve this legislation?
  - **\$76,000 will not be appropriated**

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith Walker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

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Name

Phone/Email

## FY 2024 Local Recreation Improvement Grant - Awards

Agency Name	County Name	Amount
Riverside Township Board of Education	Burlington	<b>\$80,000</b>
Riverton Borough	Burlington	<b>\$66,000</b>
Shamong Township	Burlington	<b>\$66,000</b>
Tabernacle Township School District	Burlington	<b>\$65,000</b>
Westampton Township	Burlington	<b>\$64,000</b>
Audubon Borough	Camden	<b>\$65,000</b>
Audubon Park Borough	Camden	<b>\$49,078</b>
Audubon Public School District	Camden	<b>\$75,000</b>
Bellmawr Borough	Camden	<b>\$69,000</b>
Berlin Borough	Camden	<b>\$73,000</b>
Berlin Borough Board of Education	Camden	<b>\$70,000</b>
Berlin Township	Camden	<b>\$33,500</b>
Brooklawn Borough	Camden	<b>\$33,000</b>
Camden City	Camden	<b>\$76,000</b>
Camden County	Camden	<b>\$66,000</b>
Camden County Educational Services Commission	Camden	<b>\$70,000</b>
Cherry Hill School District	Camden	<b>\$71,000</b>
Clementon Board of Education	Camden	<b>\$77,000</b>
Gibbsboro Borough	Camden	<b>\$71,000</b>
Gloucester City Public Schools	Camden	<b>\$74,000</b>
Gloucester Township	Camden	<b>\$58,388</b>
Haddon Township	Camden	<b>\$68,000</b>
Lindenwold Borough	Camden	<b>\$73,000</b>
Magnolia Borough	Camden	<b>\$65,000</b>
Oaklyn Borough	Camden	<b>\$75,000</b>
Pennsauken Township	Camden	<b>\$71,000</b>
Pine Hill Borough	Camden	<b>\$80,000</b>
Runnemede Borough	Camden	<b>\$67,000</b>
Stratford Borough	Camden	<b>\$66,000</b>

DB:AIV  
09-10-24

R-25

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT  
TO N.J.S.A. 40A:4-87 IN THE AMOUNT OF \$1,000,000.00 FROM THE  
U.S. ENVIRONMENTAL PROTECTION AGENCY FOR A GRANT ENTITLED "FY23  
EPA BROWNFIELDS CLEANUP GRANT – JOHNSON PARK"**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

WHEREAS, the U.S. Environmental Protection Agency awarded a Brownsfield Cleanup Grant to the City of Camden in the amount ONE MILLION DOLLARS (\$1,000,000.00); and

WHEREAS, pursuant to N.J.S.A. 40A:4-87 the Director may approve the insertion of the grant award as a special item of revenue in the Year 2024 Budget; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the Year 2024 budget, in the amount of ONE MILLION DOLLARS (\$1,000,000.00) which is now available from the U.S. Environmental Protection Agency.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Gerald C. Seneski

**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$1,000,000 from the US Environmental Protection Agency for a grant entitled "FY23 EPA Brownfields Cleanup Grant-Johnson Park"**

Point of Contact:	Olivette Simpson	CRA	EXT.3540	olsimpso@ci.camden.nj.us
	Name	Department-Division-		

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	Y			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>AS</i>	8/23/2024	

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

- Grant Award Letter

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

AUG 28 2024

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$1,000,000 from the US Environmental Protection Agency for a grant entitled "FY23 EPA Brownfields Cleanup Grant-Johnson Park"

### FACTS/BACKGROUND:

- The City and CRA entered into Shared Services Agreement # 10-22-166 dated November 10, 2022 (for a two-year term), which was authorized and adopted by the Camden City Council via Resolution # MC-22:8642 and the CRA via Resolution #10-12-22A, as amended.
- The City by Resolution MC-22:8675 authorized an application to the U.S. Environmental Protection Agency (US EPA) for the brownfield clean-up of the Park.
- CRA, on behalf of the City; applied for and the City was awarded a US EPA Cleanup Grant in the amount of \$1,000,000.00.
- The US EPA grant together with a grant awarded to CRA from the NJDEP Hazardous Site Remediation Fund (\$1,967,943.00) and a US EPA Brownfield Revolving Loan Sub-grant to the City (\$500,000.00) are now available for the remediation and related activities required at the Park. The total estimated cost to remediate the Park is \$ 3,550,580. In addition, the Camden County Department of Parks has committed \$1.8 million for construction of Park improvements.
- This Requested Action is to authorize the City to accept the US EPA \$1,000,000.00 US EPA Brownfield Clean Up Grant.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$1,000,000

### IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - \$1,000,000 will be appropriated in budget
- Why Should the City Council approve this legislation?
  - A need was determined at the time when the application for this Grant was approved by Council.
- What will happen if the City Council does not approve this legislation?
  - \$1,000,000 will not be appropriated

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Olivette Simpson , CRA

Prepared by: Scott Z. Parker

(856) 757-6405

---

Name

Phone/Email



# U.S. ENVIRONMENTAL PROTECTION AGENCY

## Cooperative Agreement

GRANT NUMBER (FAIN): 86218700  
 MODIFICATION NUMBER: 0  
 PROGRAM CODE: 4B

DATE OF AWARD  
09/28/2023

TYPE OF ACTION  
New

MAILING DATE  
10/03/2023

PAYMENT METHOD:  
Advance

ACH#  
20190

**RECIPIENT TYPE:**

Municipal

**Send Payment Request to:**

Contact EPA RTPFC at: rtpfc-grants@epa.gov

**RECIPIENT:**

City of Camden  
1056 Wright Avenue  
Camden, NJ 08103  
EIN: 21-6000418

**PAYEE:**

City of Camden  
1056 Wright Avenue  
Camden, NJ 08103

**PROJECT MANAGER**

Olivette Simpson  
520 Market Street, City Hall  
13th Floor  
Camden, NJ 08101-5120  
Email: OISimpso@cl.camden.nj.us  
Phone: 856-757-7600

**EPA PROJECT OFFICER**

Patrick Peck  
290 Broadway, LCRD/LRPB  
New York, NY 10007  
Email: peck.patrick@epa.gov  
Phone: 212-637-4928

**EPA GRANT SPECIALIST**

Kelsey Steele  
USEPA - Region 2, 290 Broadway, Floor 27,  
New York, NY 10007, MSD/GAMB  
290 Broadway  
New York, NY 10007  
Email: steele.kelsey@epa.gov  
Phone: 212-637-3457

**PROJECT TITLE AND DESCRIPTION**

FY23 City of Camden EPA Brownfields Cleanup Grant Application- Johnson Park

Brownfields are real property, the expansion, development or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. This agreement provides funding under the Infrastructure Investment and Jobs Act (IIJA) for the City of Camden to conduct remediation activities as authorized by CERCLA 104(k)(3) in Camden, New Jersey. Specifically, this agreement will provide funding to the recipient to clean up a brownfield site(s). Additionally, the recipient will competitively procure (as needed) and direct a Qualified Environmental Professional to conduct environmental site activities, will create a community involvement plan and administrative record for the site(s), and will report on interim progress and final accomplishments by completing and submitting relevant portions of the Property Profile Form using EPA's Assessment, Cleanup and Redevelopment Exchange System (ACRES). Further, the recipient will remediate one (1) brownfield site(s) and anticipates holding several community meetings, finalizing one (1) Analysis of Brownfield Cleanup Alternatives, and submitting twelve (12) quarterly reports. Work conducted under this agreement will benefit the residents, business owners, and stakeholders in and near Camden, New Jersey. No subawards are included in this assistance agreement.

**BUDGET PERIOD**

10/01/2023 - 09/30/2027

**PROJECT PERIOD**

10/01/2023 - 09/30/2027

**TOTAL BUDGET PERIOD COST**

\$1,000,000.00

**TOTAL PROJECT PERIOD COST**

\$1,000,000.00

### NOTICE OF AWARD

Based on your Application dated 11/21/2022 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$1,000,000.00. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$1,000,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.

**ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)**

**AWARD APPROVAL OFFICE**

**ORGANIZATION / ADDRESS:**

U.S. EPA, Region 2, Grants and Audit Management Branch  
290 Broadway, 27th Floor  
New York, NY 10007-1866

**ORGANIZATION / ADDRESS**

U.S. EPA, Region 2, Land, Chemicals and Redevelopment  
R2 - Region 2  
290 Broadway  
New York, NY 10007

THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY

Digital signature applied by EPA Award Official Donald Pace - Director

DATE  
09/28/2023



R-26

DB:sde  
9/10/24

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO PARTICIPATE  
IN THE STATE LOCAL COOPERATIVE HOUSING INSPECTION PROGRAM**

**WHEREAS**, the New Jersey Department of Community Affairs(DCA) has a Local Cooperative Housing Inspection Program to conduct State Mandated Inspections of hotels, motels and multiple dwellings; and

**WHEREAS**, the City has requested and received authorization for the Bureau of Housing Inspection to conduct the State Mandated Inspections in the City of Camden from the time period of July 1, 2024 to June 30, 2025; and

**WHEREAS**, DCA has allocated a sum not to exceed **EIGHTEEN THOUSAND FOUR HUNDRED SEVENTY-SEVEN DOLLARS (\$18,477.00)** to pay the City for the Mandatory Inspections and this amount is based upon the number of hotels and multiple dwellings that require mandated inspections as well as any overdue inspections; and

**WHEREAS**, the City of Camden, is of the opinion that it is in the best interest of the City to enter into an Agreement with DCA to conduct the State Mandated Inspections of Hotels and Multiple dwellings; and

**BE IT RESOLVED**, by the City Council of the City of Camden, that the proper officers are hereby authorized to enter into an Agreement with the State Local Cooperative Housing Inspection Program to conduct the State Mandatory Inspection of Hotels and Multiple Dwellings in the City.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: Sept. 10, 2024

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM


COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Gabriel Camacho, Director of Code Enforcement

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the City of Camden to participate in the State Local Cooperative Housing Inspection Program.

Point of Contact:	Gabriel Camacho	Code Enforcement	856-757-7345	GaCamach@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8-15-24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Template Letter
- 2.

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

Signature

Date

AUG 28 2024

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION** Resolution authorizing the City of Camden to participate in the State Local Cooperative Housing Inspection Program.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Allows Code Enforcement to coordinate with State DCA in connection with performing inspections
- Fulfilling the requirements of the New Jersey Hotel , Multiple Dwelling Law and Regulations

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

### IMPACT STATEMENT:

Authorizing the City of Camden Department of Code Enforcement to participate in the State Local Cooperative Housing Inspection Program (SLCHIP) allows the department to coordinate with the State DCA fulfilling the requirements of the Hotel, Multiple Dwelling Laws and Regulations.

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Gabriel Camacho
  - Attendance: (Y/N/Tentative). Confirmed?

### COORDINATION:

- Department of Code Enforcement

Prepared by: Gabriel Camacho



ga.camach@ci.camden.nj.us

---

Name

Phone/Email



State of New Jersey

DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 810
TRENTON, NJ 08625-0810

PHILIP D. MURPHY
Governor

JACQUELYN A. SUAREZ
Acting Commissioner

TAHESHA L. WAY
Lieutenant Governor

June 1, 2024

The Honorable Victor G. Carstarphen
Mayor, City of Camden
520 Market Street City Hall Room 400 P.O. Box 95120
0408 Camden, New Jersey 08101-5120

Re: State Local Cooperative Housing Inspection Program

Dear Mayor Carstarphen:

On behalf of Governor Philip Murphy and the New Jersey Department of Community Affairs, it is my pleasure to welcome the City of Camden's participation in the State Local Cooperative Housing Inspection Program. Under this Program, your municipality has requested and received authorization to conduct the State mandated inspections of hotels and multiple dwellings within its jurisdiction on behalf of the Bureau of Housing Inspection during the period from July 1, 2024 to June 30, 2025. This Authorization is based upon the requirement that these inspections and their related activities be conducted in strict accordance with the Conditions of Authorization enclosed with this letter.

In order to pay your municipality for conducting these State inspections during Fiscal Year 2025, the Bureau has allocated the sum of \$18,477.00. This amount is based upon the number of hotels, motels and multiple dwellings in your municipality that will require inspection during Fiscal Year 2025. In addition to the current inspections, this number may also include inspections determined by the Bureau to be overdue.

To indicate your acceptance of this authorization, please sign both copies of this letter and return one copy to George DiPasquale Supervisor of the State Local Cooperative Housing Inspection Program, Bureau of Housing Inspection, Post Office Box 810, Trenton, New Jersey 08625-0810. Please retain the other copy for your files.

I thank you for your interest in the Department's State Local Cooperative Housing Inspection Program and look forward to working with you during the upcoming months toward our common goal of ensuring safe and decent housing within your municipality.

Sincerely,

[Handwritten signature of Edward M. Smith]

Edward M. Smith
Director
Division of Codes and Standards

Victor G. Carstarphen, Mayor
0408 Camden
Enclosure



DB:dh  
09-10-24

R-27

**RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL ENGINEERING SERVICES CONTRACT IN THE AMOUNT OF \$160,195.00 TO REMINGTON & VERNICK OF CHERRY HILL, NJ FOR CONSTRUCTION MANAGEMENT SERVICES WITH RESPECT TO THE HOLTEC BOULEVARD & MORGAN STREET IMPROVEMENT PROJECT**

**WHEREAS**, the City of Camden has a need for a licensed engineering firm to provide construction management & administration services for the Holtec Boulevard & Morgan Street Improvement Project; and

**WHEREAS**, pursuant to a Request for Proposals, proposals were received and the lowest, responsible proposal was submitted by REMINGTON & VERNICK ENGINEERS, for an amount not to exceed, **ONE HUNDRED SIXTY THOUSAND ONE HUNDRED NINETY-FIVE DOLLARS (\$160,195.00)** for period of one (1) year; and


**WHEREAS**, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item "**G-02-SE-559-241**", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

**BE IT RESOLVED**, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with REMINGTON & VERNICK ENGINEERS, for an amount not to exceed **ONE HUNDRED SIXTY THOUSAND ONE HUNDRED NINETY-FIVE DOLLARS (\$160,195.00)** to provide construction management & administration services for the Holtec Boulevard & Morgan Street Improvement Project, according, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the Municipal Clerk shall execute said contract on behalf of the City of Camden.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: REMINGTON & VERNICK


THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT: G-02-SE-559-241 (TTF-LOCAL  
FREIGHT IMPACT FUND - 2024)  
AMOUNT: \$160,195
- CAPITAL ORDINANCE  
AMOUNT:\$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$160,195

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AWARD OF CONSTRUCTION MANAGEMENT & ADMINISTRATION CONTRACT TO REMINGTON & VERNICK FOR HOLTEC BOULEVARD & MORGAN STREET IMPROVEMENT PROJECT

  
\_\_\_\_\_  
Gerald C. Seneski  
Chief Financial Officer  
Date: 8/21



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/10/2024

TO: City Council

FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE AWARD OF \$160,195 PROFESSIONAL ENGINEERING SERVICES CONTRACT TO REMINGTON & VERNICK OF CHERRY HILL, NJ FOR CONSTRUCTION MANAGEMENT & ADMINISTRATION WITH THE HOLTEC BOULEVARD & MORGAN STREET IMPROVEMENTS PROJECT**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/21/2024	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		8/21/2024	
Director of Finance	Y		8/21	

Approved by:  
Business Administrator

Signature \_\_\_\_\_ Date \_\_\_\_\_

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

AUG 28 2024

Received by:  
City Attorney

Signature \_\_\_\_\_ Date \_\_\_\_\_

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: REMINGTON & VERNICK

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT: G-02-SE-559-241 (TTF-LOCAL FREIGHT IMPACT FUND - 2024)

AMOUNT: \$160,195

- CAPITAL ORDINANCE

AMOUNT:\$

**PDETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$160,195

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AWARD OF CONSTRUCTION MANAGEMENT & ADMINISTRATION CONTRACT TO REMINGTON & VERNICK FOR HOLTEC BOULEVARD & MORGAN STREET IMPROVEMENT PROJECT



\_\_\_\_\_  
**Gerald C. Seneski**  
**Chief Financial Officer**

Date: 8/21



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/10/2024

TO: City Council  
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE AWARD OF \$160,195 PROFESSIONAL ENGINEERING SERVICES CONTRACT TO REMINGTON & VERNICK OF CHERRY HILL, NJ FOR CONSTRUCTION MANAGEMENT & ADMINISTRATION WITH THE HOLTEC BOULEVARD & MORGAN STREET IMPROVEMENTS PROJECT**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management	Y		8/21	
Qualified Purchasing Agent	Y		8/21/2024	
Director of Finance	Y		8/21	

Approved by:  
Business Administrator

Signature \_\_\_\_\_ Date \_\_\_\_\_

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:

City Attorney \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE AWARD OF \$160,195 PROFESSIONAL ENGINEERING SERVICES CONTRACT TO REMINGTON & VERNICK OF CHERRY HILL, NJ FOR CONSTRUCTION MANAGEMENT & ADMINISTRATION WITH THE HOLTEC BOULEVARD & MORGAN STREET IMPROVEMENTS PROJECT**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Construction Management & Administration of Holtec Boulevard & Morgan Street Improvement Project
- Provide oversight of awarded vendor once selected to do construction project
- Remington & Vernick's (RVE) professional services will include but not limited to consult & advise the City during construction, prepare daily construction reports, monthly progress reports to be submitted with each pay request, prepare and/or provide construction sketches & related field engineering services, shop and mill test reports and certification submittals of materials & equipment from contractor, and other similar services

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$160,195.00

**APPROPRIATION NUMBER:** G-02-SE-559-241 (TTF-Local Freight Impact Fund – 2024)

**PROCUREMENT:** RFP 24-09 (as needed engineers list)

**IMPACT STATEMENT:**

- Professional Services needed for Construction in connection with the Resurfacing of Cooper Street
- City Council approval of this resolution will improve streets in the City of Camden
- If not approved by Council correct and preventative action to City streets will not be properly addressed

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Wendell Bibbs, Acting City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, director Planning & Development
  - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council request
- 

**Prepared by: LATEEAH CHANDLER**

**856-757-7475**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	REMINGTON & VERNICK
Purpose or Need for service:	PROVIDE CONSTRUCTION MANAGEMENT & ADMINISTRATION FOR HOLTEC BOULEVARD & MORGAN STREET IMPROVEMENTS PROJECT
Contract Award Amount	\$160,195
Term of Contract	TBD
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 24-09
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES RVE (pre const - \$54,685) CME ~150,000 (pre const - \$77,300) Pennoni ~70,000 (pre const - \$243,560) Colliers ~\$56,746 (pre const - \$316,988) Alaimo ~\$306,000 (pre const - \$324,000)

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

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\_\_\_\_\_  
Mayor's Signature\*

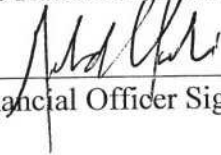
Date \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

  
\_\_\_\_\_  
Certifying Officer

Date 8/21/2024

**For LGS use only:**

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



REMINGTON  
& VERNICK  
ENGINEERS

RVE HQ:  
2059 Springdale Road  
Cherry Hill, NJ 08003  
O: (856) 795-9595  
F: (856) 795-1882

August 2, 2024

Timothy J. Cunningham, Business Administrator  
City of Camden  
520 Market Street  
City Hall, Room 409  
P.O. Box 95120  
Camden, New Jersey 08101

Re: City of Camden  
Scope of Services & Cost Proposal for the FY' 2024 NJDOT Local Freight Impact Fund  
(LFIF): Improvements To Holtec Boulevard / Morgan Street  
0400PROP89

Dear Mr. Cunningham:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to provide the following scope of services and associated cost proposal for the engineering, design, bid documents/specifications, advertisement/bidding support, construction observation and contract administration services for the improvements to Holtec Boulevard and Morgan Street (from Fairview Avenue to Holtec Boulevard).

As you are aware, the New Jersey Department of Transportation (NJDOT) has awarded \$2,000,000.00 to the City from the Local Freight Impact Fund (LFIF) for the improvement of roadways impacted by freight traffic on the City's local roadways.

Morgan Street (from Holtec Boulevard to Fairview Avenue) was selected by the City for the resurfacing of the roadway to include in the grant application.

Morgan Street (from 8th Street to Broadway (C.R. 551)) was removed from the 2024 road program to utilize the grant funding from the NJDOT FY' 24 LFIF program. RVE has previously surveyed and designed the improvements to Morgan Street (from 8<sup>th</sup> Street to Broadway (C.R. 551)) under the 2024 Roadway Improvement Program Contract I. Therefore, Morgan Street (from 8<sup>th</sup> Street to Fairview Avenue) and Holtec Boulevard (from Holtec Boulevard to Broadway (C.R. 551)) is the remaining segment of the roadway in need of survey, engineering and design services.

Proposed improvements consist of, but not limited to the following major work items:

- Replacement of concrete vertical curb, sidewalk and driveway aprons within project limits, as needed.
- Installation of ADA compliant curb ramps, as needed.
- Resurfacing of the roadway.
- Installation of pavement striping and signage, as needed.

The following five (5) phased approach will be utilized for the professional services associated with the project.

### **PHASE I: FIELD SURVEY, BASE PLAN PREPARATION AND UTILITY NOTIFICATION**

#### ***Field Surveying/Base Plan Preparation***

RVE will perform topographic surveying tasks & prepare survey base plans for Morgan Street (from 8<sup>th</sup> Street to Fairview Avenue) and Holtec Boulevard (from Holtec Boulevard to Broadway (C.R. 551)). Our survey staff will perform necessary field and topographic surveying tasks to accurately locate and identify existing features along the roadway. All field survey information will be obtained by collecting existing data utilizing an electronic total station instrument. A base plan grid will be established, and information will be obtained at fifty-foot (50') intervals to adequately locate, describe and obtain the vertical and horizontal characteristics for design purposes.

The information may include, but not necessarily be limited to the following:

- Top of curb, gutter, sidewalk and pavement grade shots.
- Storm inlet grates, manhole rims, vent/valve boxes. Inverts and as-built information will be obtained for any storm sewer systems that are visible.
- Above-ground utilities.
- Signs, fences and any other structures within the right-of-way.
- Location of all existing trees and shrubs within the right-of-way.

A horizontal and vertical control information will be established in the field and included on the plans. The base map with the plan view will be prepared in Auto-Cad format at a scale of 1"=30'.

#### ***Utility Organization/Agency Coordination***

RVE will submit the base plan to local utilities to confirm the approximate location and type of all above and below ground utilities within the project limits. Additionally, the respective utilities will be notified of the City's intent to improve the roads, and that they should check their proposed capital improvements or maintenance operation schedule to avoid disturbance of the streets after the project is completed.

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination/notification will be required.

### **PHASE II: PRELIMINARY ENGINEERING & DESIGN**

This phase of the project will consist of the preparation and development of the proposed improvements, plans, specifications, bid documents, and engineer's estimate of cost to a point that will be approximately 95% complete.

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination/notification will be required.

#### ***Pavement Coring Services***

RVE will perform pavement coring for the roadways to determine the existing thickness of the roadways to assist with pavement design.

***Engineering & Design Standards***

All roadway designs shall be in conformance with current City, New Jersey Department of Transportation (NJDOT), or AASHTO "A Policy on Geometric Design of Roads and Highways" standards.

***Bid Documents & Specifications***

RVE will provide all documents necessary for bidding in accordance with the standards of the City, utilizing the current NJDOT Standard Specifications for Road and Bridge Construction, with current supplemental specifications.

A detailed Engineer's Estimate of cost for the project will be prepared and provided.

***Plan Format/Layout***

In general, the plans for the project may consist of the following pages:

- Title Page with Project Location Map
- Standard Legend, General Notes & Estimate of Quantities
- Construction Plan Sheet(s)
- Grading/ADA Ramp Layout Plan Sheets, as needed
- Construction Details
- Traffic Control Plan and Details

***Permitting***

Our office anticipates coordination with Camden County for submission of Traffic Control Plans due to the change of traffic flow on Broadway (C.R. 551).

RVE will perform all reasonable work and coordination services required to obtain the necessary permits through Camden County. The City will be responsible for the payment of any applicable permit fees.

***NJDOT Submission***

Our office will submit plans, specifications, the engineer's estimate, and other documents to the NJDOT for approval as required with projects utilizing local aid funding. Upon receipt of all comments from the NJDOT, RVE will make revisions, as needed, to the plans and specifications for compliance.

***Project Coordination with the City***

RVE anticipates at least two (2) meetings in some instances for the purposes of project coordination, obtaining input, and design improvement comments.

Additionally, RVE will submit second utility notification and accompanying plans of the improvements to the utility organizations. This will give the utility organizations a second opportunity to check their proposed capital improvement plans or maintenance operation schedule to avoid disturbance of the roadway(s) after construction.

Upon receipt of all comments from the City, RVE will make minor revisions to the plans, specifications, and bid documents as reasonably necessary and/or required.

### **PHASE III: FINAL ENGINEERING/DESIGN & ADVERTISEMENT/BIDDING SUPPORT**

This phase consists of the incorporation of all minor comments and recommendations received from the Preliminary Engineering & Design Phase. The following tasks will be performed:

- Provide construction documents for bid purposes.
- Perform all work necessary to coordinate advertisement and bid receipt date with the City.
- Answer and respond to all prospective bidder question during the advertisement period.
- Prepare written clarification and/or issue formal addendums as necessary.

### **PHASE IV: CONTRACT ADMINISTRATION**

This phase consists of the following work items/tasks:

- Prepare and/or coordinate the execution and distribution of the construction contract documents to the successful bidder, and the City.
- Review, prepare, and submit payment recommendations for the contractor to the City.

### **PHASE V: CONSTRUCTION OBSERVATION**

This phase consists of the professional services and tasks required after the project is formally awarded by the City for the construction phase of the project. Work efforts during this phase shall include, but are not necessarily limited to, the following major work items/tasks based on an anticipated ninety (90) day contract completion time:

- Coordinate and conduct the pre-construction meeting and prepare and distribute meeting minutes.
- Issue the Notice to Proceed, review construction schedule, and review of all required shop drawings and submittals.
- Perform field observation/inspection services on a part-time basis. RVE will provide qualified construction observers during normal working hours, during critical aspects of construction.

### **SPECIFIC EXCLUSIONS**

The following work items are specifically excluded:

- Improvements to existing traffic signals within the project limits.
- Preparation of applications for review/regulatory agencies not specifically indicated.
- Application fees for review and/or permits from regulatory agencies.
- Right-of-way acquisition & construction easement documents.
- Testing of construction materials
- Contract administration & construction observation services required in excess of the estimated ninety (90) day contract time.

If unforeseen and/or unanticipated work items arise, our office can provide a separate scope of services & cost proposal for consideration and approval by the City.



**COST OF SERVICES:**

The following is a summary of our time & material, not to exceed cost(s):

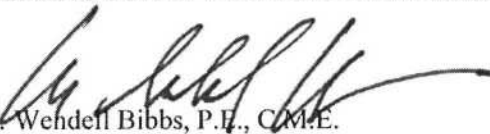
Phase I: Field Survey, Base Plan Preparation & Utility Notification:	\$ 15,830.00
Phase II: Preliminary Engineering & Design:	\$ 33,290.00
Phase III: Final Engineering/Design & Advertisement/Bidding Support:	\$ 5,565.00
Phase IV: Contract Administration:	\$ 11,520.00
Phase V: Construction Observation:	\$ 148,675.00
<b>Total Professional Services Cost(s), Phases I through V:</b>	<b>\$ 214,880.00</b>

We are prepared to begin work immediately on this project upon receipt of formal authorization to commence work.

We look forward to working with the City of Camden on this project. Should you have any questions or concerns regarding this proposal, please do not hesitate to contact Mr. Anthony Morici at (856) 239-0892.

Sincerely,

REMINGTON & VERNICK ENGINEERS



K. Wendell Bibbs, P.E., C.M.E.  
Executive Vice President

KWB/am

cc: Douglas Johnson, RVE  
Anthony Morici, RVE  
Greg Marchese, RVE  
Joeseeph Ragusa, RVE



# Resolution # 28

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Resolution Authorizing The Award Of A **Professional Engineering Services Contract To (TBD)** For Construction Management Services With Respect To The City's 2024 Roadway Improvement Projects – Contract I And II **(by title)**

## **RESOLUTION**

**NOT available at time of print on  
Thursday, August 29, 2024.**

DB:dh  
09-10-24

R-29

**RESOLUTION AUTHORIZING THE AWARD OF \$2,029,991.50 (Contract I) AND  
\$1,146,344.20 (CONTRACT II) CONSTRUCTION CONTRACT TO  
SOUTH STATE, INC., OF BRIDGETON, NJ FOR THE 2024 ROADWAY  
IMPROVEMENT PROJECT CONTRACTS I & II**

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids in the Council Chambers, City Hall, Camden, New Jersey for the 2024 Roadway Improvement Project (Contract I & II) under Bid #24-10 & 24-11; and

WHEREAS, three (3) bids and proposals were received on August 6, 2024; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award Contracts I & II to South State, Inc., for the 2024 Roadway Improvement Project (Contract I - \$2,029,991.50 & Contract II - \$1,146,344.20) in the total amount of THREE MILLION ONE HUNDRED SEVENTY-SIX THOUSAND THREE HUNDRED THIRTY-FIVE DOLLARS AND SEVENTY CENTS (\$3,176,335.70); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item(s) "4-01-C2-886-874", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to South State, Inc., for an amount not to exceed THREE MILLION ONE HUNDRED SEVENTY-SIX THOUSAND THREE HUNDRED THIRTY-FIVE DOLLARS AND SEVENTY CENTS (\$3,176,335.70), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: SOUTH STATE

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT: 4-01-C2-886-874 ('24 SUPP TRANS AID)  
AMOUNT: \$3,176,335.70
- CAPITAL ORDINANCE  
AMOUNT:\$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$3,176,335.70

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AWARD OF CONSTRUCTION CONTRACT TO SOUTH STATE FOR 2024 ROADWAY IMPROVEMENT PROJECT CONTRACT I (\$2,029,991.50) & CONTRACT II (\$1,146,344.20)

  
\_\_\_\_\_  
*Gerard C. Seneski*  
Chief Financial Officer  
Date: 8/21



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/10/2024

TO: City Council

FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE AWARD OF \$2,029,991.50 (CONTRACT I) AND \$1,146,344.20 (CONTRACT II) CONSTRUCTION CONTRACT TO SOUTH STATE OF BRIDGETON, NJ FOR THE 2024 ROADWAY IMPROVEMENT PROJECTS – CONTRACT I AND II - BID 24-10 & 24-11**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management	Y		8/21	
Qualified Purchasing Agent	Y		8/21/2024	
Director of Finance	Y		8/21	

Approved by:  
Business Administrator

Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

AUG 28 2024

Received by:  
City Attorney

Signature Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE AWARD OF \$2,029,991.50 (CONTRACT I) AND \$1,146,344.20 (CONTRACT II) CONSTRUCTION CONTRACT TO SOUTH STATE OF BRIDGETON, NJ FOR THE 2024 ROADWAY IMPROVEMENT PROJECTS – CONTRACT I AND II – BID 24-10 & 24-11**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Construction of 2024 Roadway Improvement Projects – Contract I (12 streets) And II (6 streets)
- South State was lowest responsible bidder & awarded contract
- Improvements include milling of the existing asphalt surface, overlay of milled bituminous asphalt surface with hot mix asphalt repair, excavation of a portion of concrete roadway, installation of new inlets with inlet traps, curb pieces, bicycle grates, and pavement markings, and resetting of manholes, vents/valve boxes, and ADA compliant brick paver detectable warning surfaces

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$258,500

**APPROPRIATION NUMBER:** 4-01-C2-886-874 (2024 SUPP TRANS AID)

**PROCUREMENT:** RFP 24-09 (as needed engineers list)

**IMPACT STATEMENT:**

- Milling & Resurfacing are needed on various City Streets
- City Council approval of this resolution will improve streets in the City of Camden
- If not approved by Council correct and preventative action to City streets will not be properly addressed

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Wendell Bibbs, Acting City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, director Planning & Development
  - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council request

**Prepared by: LATEEAH CHANDLER**

**856-757-7475**

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Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	SOUTH STATE
Purpose or Need for service:	CONSTRUCTION 2024 ROADWAY IMPROVEMENT PROJECTS – CONTRACT I (12 STREETS) AND II (6 STREETS)
Contract Award Amount	\$258,500
Term of Contract	CONSTRUCTION PERIOD – CONTRACT I 270 DAYS & CONTRACT II 120 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID 24-10 & 24-11
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES <b><u>Pennonni</u></b> Contract I - \$174,860 Contract II - \$98,560 <b><u>ERI</u></b> Contract I&II - \$229,840

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

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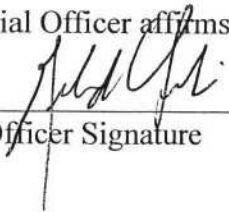
\_\_\_\_\_  
Mayor's Signature\* Date \_\_\_\_\_

Date \_\_\_\_\_


\_\_\_\_\_  
Business Administrator/Manager Signature

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 BID 24-10  
\_\_\_\_\_  
Certifying Officer 24-11 Date 8/21/2024

**For LGS use only:**

Approved  Denied \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**24-10 - 2024 ROADWAY IMPROVEMENT PROGRAM (CONTRACT I)**

ITEM	QUANTITY	UNITS	DESCRIPTION	South State, Inc.		Earle Asphalt Company		Charles Marandino LLC		Lexa Concrete, LLC	
				Submission 1	AMOUNT	Submission 1	AMOUNT	Submission 1	AMOUNT	Submission 1	AMOUNT
1	50	UN	BREAKAWAY BARRICADES IF & WHERE DIRECTED	\$ 0.0100	\$0.50	\$ 0.0100	\$0.50	\$ 0.0100	\$4,000.00	\$ 1.0000	\$50.00
2	200	UN	DRUMS IF & WHERE DIRECTED	\$ 0.0100	\$2.00	\$ 0.0100	\$2.00	\$ 0.0100	\$8,000.00	\$ 1.0000	\$200.00
3	400	UN	TRAFFIC CONE IF & WHERE DIRECTED	\$ 0.0100	\$4.00	\$ 0.0100	\$4.00	\$ 0.0100	\$12,000.00	\$ 20.0000	\$8,000.00
4	600	SF	CONSTRUCTION SIGN IF & WHERE DIRECTED	\$ 0.0100	\$6.00	\$ 0.0100	\$6.00	\$ 0.0100	\$7,200.00	\$ 12.0000	\$7,200.00
5	2	UN	PORTABLE VARIABLE MESSAGE SIGN IF & WHERE DIRECTED	\$ 100.0000	\$200.00	\$ 500.0000	\$1,000.00	\$ 2,500.0000	\$5,000.00	\$ 1.0000	\$2.00
10	1	LUMP SUM	NJ TRANSIT TEMPORARY ACCESS PERMIT CERTIFICATE OF INSURANCE AND RAILROAD PROTECTION COVERAGE ALL INCLUSIVE	\$ 3,000.0000	\$3,000.00	\$ 2,000.0000	\$2,000.00	\$14,000.0000	\$14,000.00	\$ 10,000.0000	\$10,000.00
11	36000	SY	HMA MILLING 3" OR LESS	\$ 8.8500	\$318,600.00	\$ 10.8800	\$391,680.00	\$ 5.1500	\$185,400.00	\$ 5.0000	\$180,000.00
12	5000	SY	HOT MIX ASPHALT PAVEMENT REPAIR IF & WHERE DIRECTED	\$ 0.0100	\$50.00	\$ 0.0100	\$50.00	\$ 30.0000	\$150,000.00	\$ 1.0000	\$5,000.00
13	5500	GAL	TACK COAT	\$ 0.0100	\$55.00	\$ 0.0100	\$55.00	\$ 0.0100	\$55.00	\$ 0.0100	\$55.00
14	4300	TON	HOT MIX ASPHALT 12.5 M 64 SURFACE COURSE 2" THICK	\$ 110.0000	\$473,000.00	\$ 150.8800	\$648,784.00	\$ 100.0000	\$430,000.00	\$ 136.6200	\$587,466.00
15	40	CY	ROADWAY EXCAVATION	\$ 1.0000	\$40.00	\$ 20.0000	\$800.00	\$ 20.0000	\$800.00	\$ 50.0000	\$2,000.00
16	50	SY	DENSE GRADED AGGREGATE BASE COURSE 6" THICK	\$ 1.0000	\$50.00	\$ 3.0000	\$150.00	\$ 15.0000	\$750.00	\$ 10.0000	\$500.00
17	20	TON	HOT MIX ASPHALT 19 M 64 BASE COURSE 3" THICK	\$ 50.0000	\$1,000.00	\$ 85.0000	\$1,700.00	\$ 200.0000	\$4,000.00	\$ 200.0000	\$4,000.00
18	40	UN	INLET TYPE A WITH TRAP	\$ 12,000.0000	\$480,000.00	\$ 9,000.0000	\$360,000.00	\$ 16,500.0000	\$660,000.00	\$ 12,000.0000	\$480,000.00
19	2	UN	RESET INLET TYPE A NEW CASTING	\$ 2,000.0000	\$4,000.00	\$ 1,700.0000	\$3,400.00	\$ 600.0000	\$1,200.00	\$ 1,000.0000	\$2,000.00
20	2	UN	SET INLET TYPE A EXISTING CASTING IF & WHERE DIRECTED	\$ 1,000.00	\$2.00	\$ 400.0000	\$800.00	\$ 400.0000	\$800.00	\$ 9,150.0000	\$18,300.00
21	2	UN	SET INLET TYPE B NEW CASTING	\$ 2,000.0000	\$4,000.00	\$ 2,000.0000	\$4,000.00	\$ 600.0000	\$1,200.00	\$ 10,000.0000	\$20,000.00
22	2	UN	SET INLET TYPE B EXISTING CASTING IF & WHERE DIRECTED	\$ 1,000.00	\$2.00	\$ 400.0000	\$800.00	\$ 400.0000	\$800.00	\$ 10,000.0000	\$20,000.00
23	10	UN	CURB PIECE	\$ 50.0000	\$500.00	\$ 500.0000	\$5,000.00	\$ 450.0000	\$4,500.00	\$ 500.0000	\$5,000.00
24	10	UN	BICYCLE SAFE GRATE	\$ 50.0000	\$500.00	\$ 700.0000	\$7,000.00	\$ 400.0000	\$4,000.00	\$ 500.0000	\$5,000.00
25	60	UN	RESET MANHOLE USING NEW CASTING	\$ 25.0000	\$1,500.00	\$ 1,100.0000	\$6,600.00	\$ 1,200.0000	\$7,200.00	\$ 1,750.0000	\$105,000.00
26	10	UN	RESET MANHOLE USING EXISTING CASTING	\$ 100.0000	\$1,000.00	\$ 550.0000	\$5,500.00	\$ 800.0000	\$8,000.00	\$ 600.0000	\$6,000.00
27	2300	SY	CONCRETE SIDEWALK 5" THICK	\$ 120.0000	\$276,000.00	\$ 125.0000	\$402,500.00	\$ 140.0000	\$322,000.00	\$ 250.0000	\$575,000.00
28	60	SY	DETECTABLE WARNING SURFACES (ADA SOLUTIONS MODEL #2436 COLOR 'SAFETY RED' OR APPROVED EQUAL)	\$ 320.0000	\$19,200.00	\$ 300.0000	\$18,000.00	\$ 1,500.0000	\$90,000.00	\$ 55.0000	\$3,300.00
29	75	SY	DETECTABLE WARNING SURFACES (ADA SOLUTIONS MODEL #2448 COLOR 'SAFETY RED' OR APPROVED EQUAL)	\$ 320.0000	\$24,000.00	\$ 300.0000	\$22,500.00	\$ 1,700.0000	\$127,500.00	\$ 55.0000	\$4,125.00
30	42	SY	DETECTABLE WARNING SURFACES (ADA SOLUTIONS MODEL #2460 COLOR 'SAFETY RED' OR APPROVED EQUAL)	\$ 320.0000	\$13,440.00	\$ 300.0000	\$12,600.00	\$ 1,500.0000	\$63,000.00	\$ 55.0000	\$2,310.00
31	150	SY	CONCRETE DRIVEWAY REINFORCED 6" THICK	\$ 121.5000	\$18,225.00	\$ 185.0000	\$27,750.00	\$ 150.0000	\$22,500.00	\$ 200.0000	\$30,000.00
32	50	LF	RESET SLATE CURB IF & WHERE DIRECTED	\$ 7.5000	\$7,500.00	\$ 110.0000	\$5,500.00	\$ 30.0000	\$1,500.00	\$ 100.0000	\$5,000.00
33	40	UN	MONUMENT	\$ 500.0000	\$20,000.00	\$ 50.0000	\$2,000.00	\$ 100.0000	\$4,000.00	\$ 1.0000	\$40.00
34	3400	LF	7"x8"x18" CONCRETE VERTICAL CURB	\$ 48.5000	\$164,900.00	\$ 70.0000	\$238,000.00	\$ 65.0000	\$221,000.00	\$ 100.0000	\$340,000.00
35	1000	LF	TRAFFIC STRIPES 4"	\$ 0.8000	\$800.00	\$ 1.0000	\$1,000.00	\$ 0.8000	\$800.00	\$ 1.0000	\$1,000.00
36	6000	LF	TRAFFIC MARKING LINES 6"	\$ 6.5000	\$39,000.00	\$ 1.5000	\$9,000.00	\$ 1.1500	\$6,900.00	\$ 1.1500	\$6,900.00
37	1300	LF	TRAFFIC MARKING LINES 24"	\$ 4.5000	\$5,850.00	\$ 6.0000	\$7,800.00	\$ 4.5000	\$5,850.00	\$ 4.5000	\$5,850.00
38	100	SF	REGULATORY AND WARNING SYMBOLS	\$ 7.5000	\$750.00	\$ 15.0000	\$1,500.00	\$ 7.5000	\$750.00	\$ 7.5000	\$750.00
39	45	SF	REGULATORY AND WARNING SIGNS	\$ 45.0000	\$2,025.00	\$ 50.0000	\$2,250.00	\$ 45.0000	\$2,025.00	\$ 50.0000	\$2,250.00
40	10	UN	RESET WATER VALVE BOX	\$ 1.0000	\$10.00	\$ 0.0100	\$0.10	\$ 1.0000	\$10.00	\$ 50.0000	\$500.00
41	40	UN	RESET WATER VALVE BOX NEW CASTING	\$ 100.0000	\$4,000.00	\$ 50.0000	\$2,000.00	\$ 20.0000	\$800.00	\$ 800.0000	\$32,000.00
42	10	UN	RESET GAS VALVE BOX	\$ 1.0000	\$10.00	\$ 0.0100	\$0.10	\$ 1.0000	\$10.00	\$ 50.0000	\$500.00
43	6	UN	TREE REMOVAL OVER 12" TO 24" DIAMETER	\$ 2,200.0000	\$13,200.00	\$ 1,000.0000	\$6,000.00	\$ 1,000.0000	\$6,000.00	\$ 1,600.0000	\$9,600.00



ITEM	QUANTITY	UNITS	DESCRIPTION
44	6	UN	TREE REMOVAL OVER 24" TO 36" DIAMETER
45	3	UN	TREE REMOVAL OVER 36" DIAMETER IF & WHERE DIRECTED
46	7	UN	STUMP REMOVAL
47	100	CY	BORROW TOPSOIL
48	1200	SY	TOPSOIL SPREADING 4" THICK
49	1200	SY	FERTILIZING & SEEDING TYPE A-3
50	30	UN	RESET SIGN
6	600	HR	TRAFFIC SAFETY OFFICERS IF & WHERE DIRECTED
7	600	HR	TRAFFIC DIRECTOR FLAGGER IF & WHERE DIRECTED
8	1	DOLL	FUEL PRICE ADJUSTMENT
9	1	DOLL	ASPHALT PRICE ADJUSTMENT

South State, Inc.		Earle Asphalt Company		Charles Marandino LLC		Lexa Concrete, LLC	
Submission 1		Submission 1		Submission 1		Submission 1	
UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
\$ 3,650.0000	\$21,900.00	\$ 3,000.0000	\$18,000.00	\$ 2,000.0000	\$12,000.00	\$ 2,100.0000	\$12,600.00
\$ 4,500.0000	\$13,500.00	\$ 3,957.8100	\$11,873.43	\$ 2,500.0000	\$7,500.00	\$ 2,600.0000	\$7,800.00
\$ 350.0000	\$2,450.00	\$ 500.0000	\$3,500.00	\$ 500.0000	\$3,500.00	\$ 200.0000	\$1,400.00
\$ 50.0000	\$5,000.00	\$ 15.0000	\$1,500.00	\$ 1,000.00	\$1,000.00	\$ 1,000.00	\$1,000.00
\$ 0.0100	\$12.00	\$ 10.0000	\$12,000.00	\$ 10.0000	\$12,000.00	\$ 10.0000	\$12,000.00
\$ 0.0100	\$12.00	\$ 0.0100	\$12.00	\$ 3,000.00	\$3,600.00	\$ 1,000.00	\$1,200.00
\$ 250.0000	\$7,500.00	\$ 200.0000	\$6,000.00	\$ 1,000.00	\$30.00	\$ 200.0000	\$6,000.00
\$ 87.3300	\$52,398.00	\$ 87.3300	\$52,398.00	\$ 87.3300	\$52,398.00	\$ 87.3300	\$52,398.00
\$ 87.3300	\$52,398.00	\$ 87.3300	\$52,398.00	\$ 87.3300	\$52,398.00	\$ 87.3300	\$52,398.00
\$4,000.0000	\$4,000.00	\$4,000.0000	\$4,000.00	\$4,000.0000	\$4,000.00	\$4,000.0000	\$4,000.00
\$6,500.0000	\$6,500.00	\$6,500.0000	\$6,500.00	\$6,500.0000	\$6,500.00	\$6,500.0000	\$6,500.00

Subtotal:

\$2,029,991.50

\$2,425,313.13

\$2,602,376.00

\$2,641,294.00

**24-11 - 2024 ROADWAY IMPROVEMENT PROGRAM (CONTRACT II)**

ITEM	QUANTITY	UNITS	DESCRIPTION	South State, Inc.				Earle Asphalt Company				Leva Concrete, LLC				Charles Marandino LLC			
				Submission 1		Submission 1		Submission 1		Submission 1		Submission 1		Submission 1					
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT						
1	25	UN	BREAKAWAY BARRICADES IF & WHERE DIRECTED	\$ 0.0100	\$0.25	\$ 0.0100	\$0.25	\$ 1.0000	\$25.00	\$ 0.0100	\$0.25	\$ 80.0000	\$2,000.00						
2	200	UN	DRUMS IF & WHERE DIRECTED	\$ 0.0100	\$2.00	\$ 0.0100	\$2.00	\$ 1.0000	\$200.00	\$ 0.0100	\$2.00	\$ 40.0000	\$8,000.00						
3	400	UN	TRAFFIC CONE IF & WHERE DIRECTED	\$ 0.0100	\$4.00	\$ 0.0100	\$4.00	\$ 20.0000	\$8,000.00	\$ 0.0100	\$4.00	\$ 30.0000	\$12,000.00						
4	600	SF	CONSTRUCTION SIGN IF & WHERE DIRECTED	\$ 0.0100	\$6.00	\$ 0.0100	\$6.00	\$ 12.0000	\$7,200.00	\$ 0.0100	\$6.00	\$ 12.0000	\$7,200.00						
11	16000	SY	HMA MILLING 3" OR LESS	\$ 7.0000	\$112,000.00	\$ 11.8800	\$190,080.00	\$ 5.4500	\$87,200.00	\$ 5.1500	\$82,400.00	\$ 5.1500	\$82,400.00						
12	2000	SY	HOT MIX ASPHALT PAVEMENT REPAIR IF & WHERE DIRECTED	\$ 0.0100	\$20.00	\$ 15.0000	\$30,000.00	\$ 1.0000	\$2,000.00	\$ 30.0000	\$60,000.00	\$ 30.0000	\$60,000.00						
13	2500	GAL	TACK COAT	\$ 0.0100	\$25.00	\$ 0.0100	\$25.00	\$ 0.0100	\$25.00	\$ 0.0100	\$25.00	\$ 0.0100	\$25.00						
14	2000	TON	HOT MIX ASPHALT 12.5 M 64 SURFACE COURSE 2" THICK	\$ 115.0000	\$230,000.00	\$ 168.6800	\$337,360.00	\$ 141.5000	\$283,000.00	\$ 110.0000	\$220,000.00	\$ 110.0000	\$220,000.00						
15	70	CY	EXCAVATION UNCLASSIFIED	\$ 1.0000	\$70.00	\$ 20.0000	\$1,400.00	\$ 50.0000	\$3,500.00	\$ 20.0000	\$1,400.00	\$ 20.0000	\$1,400.00						
16	120	SY	DENSE GRADED AGGREGATE BASE COURSE 6" THICK	\$ 1.0000	\$120.00	\$ 3.0000	\$360.00	\$ 10.0000	\$1,200.00	\$ 15.0000	\$1,800.00	\$ 15.0000	\$1,800.00						
17	30	TON	HOT MIX ASPHALT 19 M 64 BASE COURSE 3" THICK	\$ 50.0000	\$1,500.00	\$ 95.0000	\$2,850.00	\$ 200.0000	\$6,000.00	\$ 200.0000	\$6,000.00	\$ 200.0000	\$6,000.00						
18	31	UN	INLET TYPE A WITH TRAP	\$12,500.0000	\$387,500.00	\$ 9,500.0000	\$294,500.00	\$ 12,000.0000	\$372,000.00	\$ 16,500.0000	\$511,500.00	\$ 16,500.0000	\$511,500.00						
19	2	UN	RESET INLET TYPE A NEW CASTING IF & WHERE DIRECTED	\$ 2,000.0000	\$4,000.00	\$ 1,700.0000	\$3,400.00	\$ 1,500.0000	\$3,000.00	\$ 600.0000	\$1,200.00	\$ 600.0000	\$1,200.00						
20	5	UN	SET INLET TYPE A EXISTING CASTING	\$ 0.0100	\$0.05	\$ 400.0000	\$2,000.00	\$ 10,000.0000	\$50,000.00	\$ 600.0000	\$3,000.00	\$ 600.0000	\$3,000.00						
23	3	UN	CURB PIECE	\$ 100.0000	\$300.00	\$ 750.0000	\$2,250.00	\$ 500.0000	\$1,500.00	\$ 400.0000	\$1,200.00	\$ 400.0000	\$1,200.00						
24	5	UN	BICYCLE SAFE GRATE	\$ 100.0000	\$500.00	\$ 500.0000	\$2,500.00	\$ 500.0000	\$2,500.00	\$ 400.0000	\$1,600.00	\$ 400.0000	\$1,600.00						
25	25	UN	RESET MANHOLE USING NEW CASTING	\$ 250.0000	\$6,250.00	\$ 1,100.0000	\$27,500.00	\$ 1,750.0000	\$43,750.00	\$ 1,200.0000	\$30,000.00	\$ 1,200.0000	\$30,000.00						
26	5	UN	RESET MANHOLE USING EXISTING CASTING	\$ 100.0000	\$500.00	\$ 600.0000	\$3,000.00	\$ 600.0000	\$3,000.00	\$ 800.0000	\$4,000.00	\$ 800.0000	\$4,000.00						
27	1050	SY	CONCRETE SIDEWALK 5" THICK	\$ 120.0000	\$126,000.00	\$ 185.0000	\$194,250.00	\$ 250.0000	\$262,500.00	\$ 140.0000	\$147,000.00	\$ 140.0000	\$147,000.00						
28	41	SY	DETECTABLE WARNING SURFACES (ADA SOLUTIONS MODEL #2436 COLOR SAFETY RED OR APPROVED EQUAL)	\$ 320.0000	\$13,120.00	\$ 300.0000	\$12,300.00	\$ 55.0000	\$2,255.00	\$ 1,600.0000	\$65,600.00	\$ 1,600.0000	\$65,600.00						
29	27	SY	DETECTABLE WARNING SURFACES (ADA SOLUTIONS MODEL #2448 COLOR SAFETY RED OR APPROVED EQUAL)	\$ 320.0000	\$8,640.00	\$ 300.0000	\$8,100.00	\$ 55.0000	\$1,485.00	\$ 1,400.0000	\$37,800.00	\$ 1,400.0000	\$37,800.00						
30	38.5	SY	DETECTABLE WARNING SURFACES (ADA SOLUTIONS MODEL #2450 COLOR SAFETY RED OR APPROVED EQUAL)	\$ 320.0000	\$12,320.00	\$ 300.0000	\$11,550.00	\$ 55.0000	\$2,117.50	\$ 1,300.0000	\$50,050.00	\$ 1,300.0000	\$50,050.00						
31	90	SY	CONCRETE DRIVEWAY REINFORCED 6" THICK	\$121.5000	\$10,935.00	\$ 210.0000	\$18,900.00	\$ 200.0000	\$18,000.00	\$ 160.0000	\$14,400.00	\$ 160.0000	\$14,400.00						
32	50	LF	RESET SLATE CURB IF & WHERE DIRECTED	\$ 150.0000	\$7,500.00	\$ 125.0000	\$6,250.00	\$ 100.0000	\$5,000.00	\$ 20.0000	\$1,000.00	\$ 20.0000	\$1,000.00						
34	1500	LF	7"x8"x18" CONCRETE VERTICAL CURB	\$ 48.5000	\$72,750.00	\$ 70.0000	\$105,000.00	\$ 100.0000	\$150,000.00	\$ 70.0000	\$105,000.00	\$ 70.0000	\$105,000.00						
36	700	LF	TRAFFIC MARKING LINES 6"	\$ 1.2000	\$840.00	\$ 1.5000	\$1,050.00	\$ 1.2000	\$840.00	\$ 1.1500	\$805.00	\$ 1.1500	\$805.00						
37	1700	LF	TRAFFIC MARKING LINES 24"	\$ 4.8000	\$8,160.00	\$ 6.3000	\$10,710.00	\$ 4.8000	\$8,160.00	\$ 4.6500	\$7,905.00	\$ 4.6500	\$7,905.00						
39	25	SF	REGULATORY AND WARNING SIGNS	\$ 45.0000	\$1,125.00	\$ 50.0000	\$1,250.00	\$ 40.0000	\$1,000.00	\$ 45.0000	\$1,125.00	\$ 45.0000	\$1,125.00						
40	10	UN	RESET WATER VALVE BOX	\$ 1.0000	\$10.00	\$ 0.0100	\$0.10	\$ 50.0000	\$500.00	\$ 1.0000	\$10.00	\$ 1.0000	\$10.00						
41	10	UN	RESET WATER VALVE BOX NEW CASTING	\$ 250.0000	\$2,500.00	\$ 50.0000	\$500.00	\$ 800.0000	\$8,000.00	\$ 100.0000	\$1,000.00	\$ 100.0000	\$1,000.00						

ITEM	QUANTITY	UNITS	DESCRIPTION	South State, Inc.		Earle Asphalt Company		Lexa Concrete, LLC		Charles Marandino LLC	
				Submission 1		Submission 1		Submission 1		Submission 1	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
42	10	UN	RESET GAS VALVE BOX	\$ 0.0100	\$0.10	\$ 0.0100	\$0.10	\$ 50.0000	\$500.00	\$ 1.0000	\$10.00
43	2	UN	TREE REMOVAL OVER 12" TO 24" DIAMETER	\$ 2,200.0000	\$4,400.00	\$ 2,011.9400	\$4,023.88	\$ 1,600.0000	\$3,200.00	\$ 1,000.0000	\$2,000.00
44	5	UN	TREE REMOVAL OVER 24" TO 36" DIAMETER	\$ 3,650.0000	\$18,250.00	\$ 3,000.0000	\$15,000.00	\$ 2,100.0000	\$10,500.00	\$ 2,000.0000	\$10,000.00
45	2	UN	TREE REMOVAL OVER 36" DIAMETER IF & WHERE DIRECTED	\$ 4,500.0000	\$9,000.00	\$ 4,000.0000	\$8,000.00	\$ 2,600.0000	\$5,200.00	\$ 2,500.0000	\$5,000.00
46	2	UN	STUMP REMOVAL	\$ 450.0000	\$900.00	\$ 525.0000	\$1,050.00	\$ 200.0000	\$400.00	\$ 500.0000	\$1,000.00
47	50	CY	BORROW TOPSOIL	\$ 50.0000	\$2,500.00	\$ 15.0000	\$750.00	\$ 1.0000	\$50.00	\$ 1.0000	\$50.00
48	500	SY	TOPSOIL SPREADING 4" THICK	\$ 0.0100	\$5.00	\$ 10.0000	\$50.00	\$ 10.0000	\$500.00	\$ 15.0000	\$750.00
49	500	SY	FERTILIZING & SEEDING TYPE A-3	\$ 0.0100	\$5.00	\$ 0.0100	\$5.00	\$ 1.0000	\$500.00	\$ 3.0000	\$1,500.00
50	15	UN	RESET SIGN	\$ 250.0000	\$3,750.00	\$ 150.0000	\$2,250.00	\$ 200.0000	\$3,000.00	\$ 1.0000	\$15.00
51	40	LF	8" DUCTILE IRON PIPE	\$ 300.0000	\$12,000.00	\$ 300.0000	\$12,000.00	\$ 150.0000	\$6,000.00	\$ 100.0000	\$4,000.00
6	480	HR	TRAFFIC SAFETY OFFICERS IF & WHERE DIRECTED	\$ 87.3300	\$41,918.40	\$ 87.3300	\$41,918.40	\$ 87.3300	\$41,918.40	\$ 87.3300	\$41,918.40
7	480	HR	TRAFFIC DIRECTOR FLAGGER IF & WHERE DIRECTED	\$ 87.3300	\$41,918.40	\$ 87.3300	\$41,918.40	\$ 87.3300	\$41,918.40	\$ 87.3300	\$41,918.40
8	1	DOLL	FUEL PRICE ADJUSTMENT	\$ 2,000.0000	\$2,000.00	\$ 2,000.0000	\$2,000.00	\$ 2,000.0000	\$2,000.00	\$ 2,000.0000	\$2,000.00
9	1	DOLL	ASPHALT PRICE ADJUSTMENT	\$ 3,000.0000	\$3,000.00	\$ 3,000.0000	\$3,000.00	\$ 3,000.0000	\$3,000.00	\$ 3,000.0000	\$3,000.00
Subtotal:					\$1,146,344.20		\$1,404,013.13		\$1,457,144.30		\$1,505,331.80

# 24-10 - 2024 ROADWAY IMPROVEMENT PROGRAM (CONTRACT I)

Opening Date: July 23, 2024 3:00 PM

Closing Date: August 6, 2024 11:00 AM

## Vendor Details

Company Name: South State, Inc.  
Does your company conduct business under any other name? If yes, please state: NJ  
Address: 202 Reeves Rd  
PO Box 68  
Bridgeton, NJ 08302  
Contact: Jordan Landolfi  
Email: Estimating@southstateinc.com  
Phone: 856-451-5300 2005  
Fax: 856-455-3461  
HST#: 210742073

## Submission Details

Created On: Wednesday July 31, 2024 11:09:54  
Submitted On: Tuesday August 06, 2024 08:14:15  
Submitted By: Jordan Landolfi  
Email: Estimating@southstateinc.com  
Transaction #: cc4f4b7b-5792-4ca5-9b42-8de55b0c821e  
Submitter's IP Address: 173.61.145.170

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**Schedule of Prices**

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

**MAIN BID**

The undersigned hereby declare(s) that he (it, they) has (have) carefully examined the Advertisement, Proposal, Information for Bidders, General Conditions, Construction Specifications, Supplementary Specifications, Appendix, Drawings, Plans and Form of Contract and Bond for the Project named above; that he (it, they) has (have) carefully examined the sites of the Project, and that he (it, they) will contract to furnish all plant, labor, materials, supplies, equipment and other facilities and things necessary for, or proper for, or incidental to the 2024 ROADWAY IMPROVEMENT PROGRAM - CONTRACT I, as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by the CITY OF CAMDEN prior to the date of opening the bids, whether received by the undersigned or not, for the amount bid based on the following unit and/or lump-sum prices:

It is understood that the quantities stated in this Schedule of Prices for the various items are estimates only and may be increased or decreased as provided in the Specifications.

NOTE: Extension of Unit Prices must be exact.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID. The TOTAL AMOUNT OF BID is defined as the sum of the Total Price Bid for Each Item. Please note the City may award the construction work on the basis of the Main Bid, combined with any such Alternate(s) as selected, until a net amount is reached which is within the funds available

Where the price in figures differs from the price in words, the price in words will be accepted as the amount bid and amounts computed and adjusted accordingly.

Estimated quantities where given, are approximate and are for the purpose of rating the proposals only.

The Owner reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans.

Furthermore, the Owner reserves the right to omit in its entirety any one or more items of this Contract without forfeiture of Contract or claims for loss of anticipated profits or any other claims by the Contractor on account of such omissions.

The bidder, by submitting a response to this solicitation, hereby agrees to complete all of the work shown or specified within Contract Time: **Two Hundred Seventy (270) Calendar Days** from the date of the receipt of written notice to begin work, and (it, they) further agree(s) that the City may retain from the monies that are or may become due for each and every day, where the completion of the work may be delayed as stipulated below.

Schedule of Liquidated Damages:

- One (1) to Fifteen (15) Days: **\$500 per calendar day**
- Sixteen (16) to Thirty (30) Days: **\$1,000.00 per calendar day**
- Greater Than Thirty (30) Days: **\$2,000.00 per calendar day**

And such amount so to be retained is hereby agreed to be for the costs of the Inspection and Engineering as liquidated damages accruing to the City of Camden incident to such delay. Also, refer to the General Conditions.

Unless otherwise directed, **the Contractor shall be prepared to mobilize and commence construction activities within thirty (30) days of the notice to proceed date.** Requests for mobilization dates contrary to the above-referenced instruction must be provided to the City Engineer or designee in writing for review/approval within three (3) days of the notice to proceed date.

Accompanying this proposal is a certification of bidder regarding non-discrimination, a non-collusion affidavit, a certified check, cashier's check, paper bid or digital bid bond to the order of the City of Camden, in amount equal to ten percent (10%) of the sum of the bid but not in excess of twenty thousand dollars (\$20,000.00) which the undersigned agrees to be forfeited as liquidated damages and not a penalty if the contract is awarded to the undersigned, and the undersigned shall fail to execute the contract, furnish the bond, and complete the work within the stipulated time.

ITEM	QUANTITY	UNITS	DESCRIPTION	UNIT PRICE *	AMOUNT
1	50	UN	BREAKAWAY BARRICADES, IF & WHERE DIRECTED	\$0.0100	\$ 0.50
2	200	UN	DRUMS, IF & WHERE DIRECTED	\$0.0100	\$ 2.00
3	400	UN	TRAFFIC CONE, IF & WHERE DIRECTED	\$0.0100	\$ 4.00
4	600	SF	CONSTRUCTION SIGN, IF & WHERE DIRECTED	\$0.0100	\$ 6.00
5	2	UN	PORTABLE VARIABLE MESSAGE SIGN, IF & WHERE DIRECTED	\$100.0000	\$ 200.00
10	1	LUMP SUM	NJ TRANSIT TEMPORARY ACCESS PERMIT, CERTIFICATE OF INSURANCE, AND RAILROAD PROTECTION COVERAGE, ALL INCLUSIVE	\$3,000.0000	\$ 3,000.00
11	36000	SY	HMA MILLING, 3" OR LESS	\$8.8500	\$ 318,600.00
12	5000	SY	HOT MIX ASPHALT PAVEMENT REPAIR, IF & WHERE DIRECTED	\$0.0100	\$ 50.00
13	5500	GAL	TACK COAT	\$0.0100	\$ 55.00
14	4300	TON	HOT MIX ASPHALT 12.5 M 64 SURFACE COURSE, 2" THICK	\$110.0000	\$ 473,000.00
15	40	CY	ROADWAY EXCAVATION	\$1.0000	\$ 40.00
16	50	SY	DENSE GRADED AGGREGATE, BASE COURSE, 6" THICK	\$1.0000	\$ 50.00
17	20	TON	HOT MIX ASPHALT 19 M 64 BASE COURSE, 3" THICK	\$50.0000	\$ 1,000.00
18	40	UN	INLET, TYPE A, WITH TRAP	\$12,000.0000	\$ 480,000.00
19	2	UN	RESET INLET, TYPE A, NEW CASTING	\$2,000.0000	\$ 4,000.00
20	2	UN	SET INLET, TYPE A, EXISTING CASTING, IF & WHERE DIRECTED	\$1.0000	\$ 2.00
21	2	UN	SET INLET, TYPE B, NEW CASTING	\$2,000.0000	\$ 4,000.00
22	2	UN	SET INLET, TYPE B, EXISTING CASTING, IF & WHERE DIRECTED	\$1.0000	\$ 2.00
23	10	UN	CURB PIECE	\$50.0000	\$ 500.00
24	10	UN	BICYCLE SAFE GRATE	\$50.0000	\$ 500.00
25	60	UN	RESET MANHOLE, USING NEW CASTING	\$25.0000	\$ 1,500.00
26	10	UN	RESET MANHOLE, USING EXISTING CASTING	\$100.0000	\$ 1,000.00
27	2300	SY	CONCRETE SIDEWALK, 5" THICK	\$120.0000	\$ 276,000.00
28	60	SY	DETECTABLE WARNING SURFACES, (ADA SOLUTIONS, MODEL #2436, COLOR 'SAFETY RED', OR APPROVED EQUAL)	\$320.0000	\$ 19,200.00
29	75	SY	DETECTABLE WARNING SURFACES, (ADA SOLUTIONS, MODEL #2448, COLOR 'SAFETY RED', OR APPROVED EQUAL)	\$320.0000	\$ 24,000.00
30	42	SY	DETECTABLE WARNING SURFACES, (ADA SOLUTIONS, MODEL #2460, COLOR 'SAFETY RED', OR APPROVED EQUAL)	\$320.0000	\$ 13,440.00

31	150	SY	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	\$121.5000	\$ 18,225.00
32	50	LF	RESET SLATE CURB, IF & WHERE DIRECTED	\$150.0000	\$ 7,500.00
33	40	UN	MONUMENT	\$500.0000	\$ 20,000.00
34	3400	LF	7"X8"X18" CONCRETE VERTICAL CURB	\$48.5000	\$ 164,900.00
35	1000	LF	TRAFFIC STRIPES, 4"	\$0.8000	\$ 800.00
36	6000	LF	TRAFFIC MARKING LINES, 6"	\$1.1500	\$ 6,900.00
37	1300	LF	TRAFFIC MARKING LINES, 24"	\$4.5000	\$ 5,850.00
38	100	SF	TRAFFIC MARKINGS, SYMBOLS	\$7.5000	\$ 750.00
39	45	SF	REGULATORY AND WARNING SIGNS	\$45.0000	\$ 2,025.00
40	10	UN	RESET WATER VALVE BOX	\$1.0000	\$ 10.00
41	40	UN	RESET WATER VALVE BOX, NEW CASTING	\$100.0000	\$ 4,000.00
42	10	UN	RESET GAS VALVE BOX	\$1.0000	\$ 10.00
43	6	UN	TREE REMOVAL, OVER 12" TO 24" DIAMETER	\$2,200.0000	\$ 13,200.00
44	6	UN	TREE REMOVAL, OVER 24" TO 36" DIAMETER	\$3,650.0000	\$ 21,900.00
45	3	UN	TREE REMOVAL, OVER 36" DIAMETER, IF & WHERE DIRECTED	\$4,500.0000	\$ 13,500.00
46	7	UN	STUMP REMOVAL	\$350.0000	\$ 2,450.00
47	100	CY	BORROW TOPSOIL	\$50.0000	\$ 5,000.00
48	1200	SY	TOPSOIL SPREADING, 4" THICK	\$0.0100	\$ 12.00
49	1200	SY	FERTILIZING & SEEDING, TYPE A-3	\$0.0100	\$ 12.00
50	30	UN	RESET SIGN	\$250.0000	\$ 7,500.00
Subtotal					\$ 1,914,695.50

**MAIN BID - (Allowances)**

The undersigned hereby declare(s) that he (it, they) has (have) carefully examined the Advertisement, Proposal, Information for Bidders, General Conditions, Construction Specifications, Supplementary Specifications, Appendix, Drawings, Plans and Form of Contract and Bond for the Project named above; that he (it, they) has (have) carefully examined the sites of the Project, and that he (it, they) will contract to furnish all plant, labor, materials, supplies, equipment and other facilities and things necessary for, or proper for, or incidental to the 2024 ROADWAY IMPROVEMENT PROGRAM - CONTRACT I, as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by the CITY OF CAMDEN prior to the date of opening the bids, whether received by the undersigned or not, for the amount bid based on the following unit and/or lump-sum prices:

It is understood that the quantities stated in this Schedule of Prices for the various items are estimates only and may be increased or decreased as provided in the Specifications.

NOTE: Extension of Unit Prices must be exact.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID. The TOTAL AMOUNT OF BID is defined as the sum of the Total Price Bid for Each Item. Please note the City may award the construction work on the basis of the Main Bid, combined with any such Alternate(s) as selected, until a net amount is reached which is within the funds available

Where the price in figures differs from the price in words, the price in words will be accepted as the amount bid and amounts computed and adjusted accordingly.

Estimated quantities where given, are approximate and are for the purpose of rating the proposals only.

The Owner reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans.

Furthermore, the Owner reserves the right to omit in its entirety any one or more items of this Contract without forfeiture of Contract or claims for loss of anticipated profits or any other claims by the Contractor on account of such omissions.

The bidder, by submitting a response to this solicitation, hereby agrees to complete all of the work shown or specified within Contract Time: **Two Hundred Seventy (270) Calendar Days** from the date of the receipt of written notice to begin work, and (it, they) further agree(s) that the City may retain from the monies that are or may become due for each and every day, where the completion of the work may be delayed as stipulated below:

Schedule of Liquidated Damages:

One (1) to Fifteen (15) Days: **\$500 per calendar day**  
Sixteen (16) to Thirty (30) Days: **\$1,000.00 per calendar day**  
Greater Than Thirty (30) Days: **\$2,000.00 per calendar day**

And such amount so to be retained is hereby agreed to be for the costs of the Inspection and Engineering as liquidated damages accruing to the City of Camden incident to such delay. Also, refer to the General Conditions.

Unless otherwise directed, **the Contractor shall be prepared to mobilize and commence construction activities within thirty (30) days of the notice to proceed date.** Requests for mobilization dates contrary to the above-referenced instruction must be provided to the City Engineer or designee in writing for review/approval within three (3) days of the notice to proceed date.

Accompanying this proposal is a certification of bidder regarding non-discrimination, a non-collusion affidavit, a certified check, cashier's check, paper bid or digital bid bond to the order of the City of Camden, in amount equal to ten percent (10%) of the sum of the bid but not in excess of twenty thousand dollars (\$20,000.00) which the undersigned agrees to be forfeited as liquidated damages and not a penalty if the contract is awarded to the undersigned, and the undersigned shall fail to execute the contract, furnish the bond, and complete the work within the stipulated time.

ITEM	QUANTITY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
6	600	HR	TRAFFIC SAFETY OFFICERS, IF & WHERE DIRECTED	\$87.3300	\$ 52,398.00
7	600	HR	TRAFFIC DIRECTOR, FLAGGER, IF & WHERE DIRECTED	\$87.3300	\$ 52,398.00
8	1	DOLL	FUEL PRICE ADJUSTMENT	\$4,000.0000	\$ 4,000.00
9	1	DOLL	ASPHALT PRICE ADJUSTMENT	\$6,500.0000	\$ 6,500.00
Subtotal					\$ 115,296.00

**Summary Table**

Bid Form	Amount
MAIN BID	\$ 1,914,695.50
MAIN BID - (Allowances)	\$ 115,296.00
Subtotal Contract Amount:	\$ 2,029,991.50

# 24-11 - 2024 ROADWAY IMPROVEMENT PROGRAM (CONTRACT II)

Opening Date: July 23, 2024 3:00 PM

Closing Date: August 6, 2024 11:00 AM

## Vendor Details

Company Name: South State, Inc.  
Does your company conduct business under any other name? If yes, please state: NJ  
Address: 202 Reeves Rd  
PO Box 68  
Bridgeton, NJ 08302  
Contact: Jordan Landolfi  
Email: Estimating@southstateinc.com  
Phone: 856-451-5300 2005  
Fax: 856-455-3461  
HST#: 210742073

## Submission Details

Created On: Wednesday July 31, 2024 11:30:03  
Submitted On: Tuesday August 06, 2024 08:06:07  
Submitted By: Jordan Landolfi  
Email: Estimating@southstateinc.com  
Transaction #: b7f60ed3-490f-4cf1-ae75-1175c9e3aae5  
Submitter's IP Address: 173.61.145.170

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**Schedule of Prices**

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

**MAIN BID**

The undersigned hereby declare(s) that he (it, they) has (have) carefully examined the Advertisement, Proposal, Information for Bidders, General Conditions, Construction Specifications, Supplementary Specifications, Appendix, Drawings, Plans and Form of Contract and Bond for the Project named above; that he (it, they) has (have) carefully examined the sites of the Project, and that he (it, they) will contract to furnish all plant, labor, materials, supplies, equipment and other facilities and things necessary for, or proper for, or incidental to the 2024 ROADWAY IMPROVEMENT PROGRAM - CONTRACT II, as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by the CITY OF CAMDEN prior to the date of opening the bids, whether received by the undersigned or not, for the amount bid based on the following unit and/or lump-sum prices:

It is understood that the quantities stated in this Schedule of Prices for the various items are estimates only and may be increased or decreased as provided in the Specifications.

NOTE: Extension of Unit Prices must be exact.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID. The TOTAL AMOUNT OF BID is defined as the sum of the Total Price Bid for Each Item. Please note the City may award the construction work on the basis of the Main Bid, combined with any such Alternate(s) as selected, until a net amount is reached which is within the funds available

Where the price in figures differs from the price in words, the price in words will be accepted as the amount bid and amounts computed and adjusted accordingly.

Estimated quantities where given, are approximate and are for the purpose of rating the proposals only.

The Owner reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans.

Furthermore, the Owner reserves the right to omit in its entirety any one or more items of this Contract without forfeiture of Contract or claims for loss of anticipated profits or any other claims by the Contractor on account of such omissions.

The bidder, by submitting a response to this solicitation, hereby agrees to complete all of the work shown or specified within Contract Time: **One Hundred Twenty (120) Calendar Days** from the date of the receipt of written notice to begin work, and (it, they) further agree(s) that the City may retain from the monies that are or may become due for each and every day, where the completion of the work may be delayed as stipulated below.

Schedule of Liquidated Damages:

- One (1) to Fifteen (15) Days: **\$500 per calendar day**
- Sixteen (16) to Thirty (30) Days: **\$1,000.00 per calendar day**
- Greater Than Thirty (30) Days: **\$2,000.00 per calendar day**

And such amount so to be retained is hereby agreed to be for the costs of the Inspection and Engineering as liquidated damages accruing to the City of Camden incident to such delay. Also, refer to the General Conditions.

Unless otherwise directed, **the Contractor shall be prepared to mobilize and commence construction activities within thirty (30) days of the notice to proceed date.** Requests for mobilization dates contrary to the above-referenced instruction must be provided to the City Engineer or designee in writing for review/approval within three (3) days of the notice to proceed date.

Accompanying this proposal is a certification of bidder regarding non-discrimination, a non-collusion affidavit, a certified check, cashier's check, paper bid or digital bid bond to the order of the City of Camden, in amount equal to ten percent (10%) of the sum of the bid but not in excess of twenty thousand dollars (\$20,000.00) which the undersigned agrees to be forfeited as liquidated damages and not a penalty if the contract is awarded to the undersigned, and the undersigned shall fail to execute the contract, furnish the bond, and complete the work within the stipulated time.

ITEM	QUANTITY	UNITS	DESCRIPTION	UNIT PRICE *	AMOUNT
1	25	UN	BREAKAWAY BARRICADES, IF & WHERE DIRECTED	\$0.0100	\$ 0.25
2	200	UN	DRUMS, IF & WHERE DIRECTED	\$0.0100	\$ 2.00
3	400	UN	TRAFFIC CONE, IF & WHERE DIRECTED	\$0.0100	\$ 4.00
4	600	SF	CONSTRUCTION SIGN, IF & WHERE DIRECTED	\$0.0100	\$ 6.00
11	16000	SY	HMA MILLING, 3" OR LESS	\$7.0000	\$ 112,000.00
12	2000	SY	HOT MIX ASPHALT PAVEMENT REPAIR, IF & WHERE DIRECTED	\$0.0100	\$ 20.00
13	2500	GAL	TACK COAT	\$0.0100	\$ 25.00
14	2000	TON	HOT MIX ASPHALT 12.5 M 64 SURFACE COURSE, 2" THICK	\$115.0000	\$ 230,000.00
15	70	CY	EXCAVATION, UNCLASSIFIED	\$1.0000	\$ 70.00
16	120	SY	DENSE GRADED AGGREGATE, BASE COURSE, 6" THICK	\$1.0000	\$ 120.00
17	30	TON	HOT MIX ASPHALT 19 M 64 BASE COURSE, 3" THICK	\$50.0000	\$ 1,500.00
18	31	UN	INLET, TYPE A, WITH TRAP	\$12,500.0000	\$ 387,500.00
19	2	UN	RESET INLET, TYPE A, NEW CASTING, IF & WHERE DIRECTED	\$2,000.0000	\$ 4,000.00
20	5	UN	SET INLET, TYPE A, EXISTING CASTING	\$0.0100	\$ 0.05
23	3	UN	CURB PIECE	\$100.0000	\$ 300.00
24	5	UN	BICYCLE SAFE GRATE	\$100.0000	\$ 500.00
25	25	UN	RESET MANHOLE, USING NEW CASTING	\$250.0000	\$ 6,250.00
26	5	UN	RESET MANHOLE, USING EXISTING CASTING	\$100.0000	\$ 500.00
27	1050	SY	CONCRETE SIDEWALK, 5" THICK	\$120.0000	\$ 126,000.00
28	41	SY	DETECTABLE WARNING SURFACES, (ADA SOLUTIONS, MODEL #2436, COLOR 'SAFETY RED', OR APPROVED EQUAL)	\$320.0000	\$ 13,120.00
29	27	SY	DETECTABLE WARNING SURFACES, (ADA SOLUTIONS, MODEL #2448, COLOR 'SAFETY RED', OR APPROVED EQUAL)	\$320.0000	\$ 8,640.00
30	38.5	SY	DETECTABLE WARNING SURFACES, (ADA SOLUTIONS, MODEL #2450, COLOR 'SAFETY RED', OR APPROVED EQUAL)	\$320.0000	\$ 12,320.00
31	90	SY	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	\$121.5000	\$ 10,935.00
32	50	LF	RESET SLATE CURB, IF & WHERE DIRECTED	\$150.0000	\$ 7,500.00
34	1500	LF	7"X8"X18" CONCRETE VERTICAL CURB	\$48.5000	\$ 72,750.00
36	700	LF	TRAFFIC MARKING LINES, 6"	\$1.2000	\$ 840.00
37	1700	LF	TRAFFIC MARKING LINES, 24"	\$4.8000	\$ 8,160.00
39	25	SF	REGULATORY AND WARNING SIGNS	\$45.0000	\$ 1,125.00



40	10	UN	RESET WATER VALVE BOX	\$1,000.00	\$ 10.00
41	10	UN	RESET WATER VALVE BOX, NEW CASTING	\$250,000.00	\$ 2,500.00
42	10	UN	RESET GAS VALVE BOX	\$0.0100	\$ 0.10
43	2	UN	TREE REMOVAL, OVER 12" TO 24" DIAMETER	\$2,200,000.00	\$ 4,400.00
44	5	UN	TREE REMOVAL, OVER 24" TO 36" DIAMETER	\$3,650,000.00	\$ 18,250.00
45	2	UN	TREE REMOVAL, OVER 36" DIAMETER, IF & WHERE DIRECTED	\$4,500,000.00	\$ 9,000.00
46	2	UN	STUMP REMOVAL	\$450,000.00	\$ 900.00
47	50	CY	BORROW TOPSOIL	\$50,000.00	\$ 2,500.00
48	500	SY	TOPSOIL SPREADING, 4" THICK	\$0.0100	\$ 5.00
49	500	SY	FERTILIZING & SEEDING, TYPE A-3	\$0.0100	\$ 5.00
50	15	UN	RESET SIGN	\$250,000.00	\$ 3,750.00
51	40	LF	8" DUCTILE IRON PIPE	\$300,000.00	\$ 12,000.00
Subtotal					\$ 1,057,507.40

**MAIN BID - (Allowances)**

The undersigned hereby declare(s) that he (it, they) has (have) carefully examined the Advertisement, Proposal, Information for Bidders, General Conditions, Construction Specifications, Supplementary Specifications, Appendix, Drawings, Plans and Form of Contract and Bond for the Project named above; that he (it, they) has (have) carefully examined the sites of the Project, and that he (it, they) will contract to furnish all plant, labor, materials, supplies, equipment and other facilities and things necessary for, or proper for, or incidental to the 2024 ROADWAY IMPROVEMENT PROGRAM - CONTRACT II, as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by the CITY OF CAMDEN prior to the date of opening the bids, whether received by the undersigned or not, for the amount bid based on the following unit and/or lump-sum prices:

It is understood that the quantities stated in this Schedule of Prices for the various items are estimates only and may be increased or decreased as provided in the Specifications.

NOTE: Extension of Unit Prices must be exact.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID. The TOTAL AMOUNT OF BID is defined as the sum of the Total Price Bid for Each Item. Please note the City may award the construction work on the basis of the Main Bid, combined with any such Alternate(s) as selected, until a net amount is reached which is within the funds available

Where the price in figures differs from the price in words, the price in words will be accepted as the amount bid and amounts computed and adjusted accordingly.

Estimated quantities where given, are approximate and are for the purpose of rating the proposals only.

The Owner reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans.

Furthermore, the Owner reserves the right to omit in its entirety any one or more items of this Contract without forfeiture of Contract or claims for loss of anticipated profits or any other claims by the Contractor on account of such omissions.

The bidder, by submitting a response to this solicitation, hereby agrees to complete all of the work shown or specified within Contract Time: **One Hundred Twenty (120) Calendar Days** from the date of the receipt of written notice to begin work, and (it, they) further agree(s) that the City may retain from the monies that are or may become due for each and every day, where the completion of the work may be delayed as stipulated below:

Schedule of Liquidated Damages:

One (1) to Fifteen (15) Days: **\$500 per calendar day**  
 Sixteen (16) to Thirty (30) Days: **\$1,000.00 per calendar day**  
 Greater Than Thirty (30) Days: **\$2,000.00 per calendar day**

And such amount so to be retained is hereby agreed to be for the costs of the Inspection and Engineering as liquidated damages accruing to the City of Camden incident to such delay. Also, refer to the General Conditions.

Unless otherwise directed, **the Contractor shall be prepared to mobilize and commence construction activities within thirty (30) days of the notice to proceed date.** Requests for mobilization dates contrary to the above-referenced instruction must be provided to the City Engineer or designee in writing for review/approval within three (3) days of the notice to proceed date.

Accompanying this proposal is a certification of bidder regarding non-discrimination, a non-collusion affidavit, a certified check, cashier's check, paper bid or digital bid bond to the order of the City of Camden, in amount equal to ten percent (10%) of the sum of the bid but not in excess of twenty thousand dollars (\$20,000.00) which the undersigned agrees to be forfeited as liquidated damages and not a penalty if the contract is awarded to the undersigned, and the undersigned shall fail to execute the contract, furnish the bond, and complete the work within the stipulated time.

ITEM	QUANTITY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
6	480	HR	TRAFFIC SAFETY OFFICERS, IF & WHERE DIRECTED	\$87,3300	\$ 41,918.40
7	480	HR	TRAFFIC DIRECTOR, FLAGGER, IF & WHERE DIRECTED	\$87,3300	\$ 41,918.40
8	1	DOLL	FUEL PRICE ADJUSTMENT	\$2,000,0000	\$ 2,000.00
9	1	DOLL	ASPHALT PRICE ADJUSTMENT	\$3,000,0000	\$ 3,000.00
Subtotal					\$ 88,836.80

**Summary Table**

Bid Form	Amount
MAIN BID	\$ 1,057,507.40
MAIN BID - (Allowances)	\$ 88,836.80
Subtotal Contract Amount:	\$ 1,146,344.20

HTTP Error: 500 - Internal server error | bids&tenders | 24-10 2024 ROADWAY IMPROVEMENT PROGRAM (CONTRACT I)

Build | Source | Award

Registered Suppliers

Questions and Addenda | Submissions

Results: 9 | Page 1 of 1 | 20 / Page | Export Search Results | Send Email

Company Name	Primary Contact	Email	Submission Status
Charles Marandino LLC	Marandino, Charles	cmilic@comcast.net	Submitted Tue Aug 6, 2024 10:33:40 AM
Construction Information Systems	McAlloon, Josephine	josephinem@cisleads.com	Registered
Earle Asphalt Company	Murotta, Diane	dmarotta@earleco.com	Submitted Tue Aug 6, 2024 10:32:50 AM
Earle Asphalt Company	Rasmussen, Stephanie	srasmussen@earleco.com	Registered
Lexa Concrete, LLC	Gherardi, Alex	lexaconcrete@aol.com	Submitted Tue Aug 6, 2024 7:25:53 AM
Seacoast Construction Inc	Lucas, Carla	carla@seacoastinc.com	Registered
SolarMax LED Inc.	Yu, Jackson	jyu@solarmaxtech.com	Registered
South State, Inc.	Landolf, Jordan	Estimating@southstateinc.com	Submitted Tue Aug 6, 2024 8:14:15 AM
Think Pavers Hardscaping	Yeager, Meggin	myeager@thinkpavers.com	Registered

Results: 9 | Page 1 of 1 | 20 / Page | Export Search Results | Send Email

3:01 PM 8/21/2024

- Registered Suppliers
- Questions and Addenda
- Submissions

Company Name	Primary Contact	Email	Submission Status
Charles Marandino LLC	Marandino, Charles	cmllc@comcast.net	Submitted Tue Aug 6, 2024 10:33:40 AM
Construction Information Systems	McAlison, Josephine	josephinem@cileads.com	Registered
Earle Asphalt Company	Marotta, Diane	dmarotta@earleco.com	Submitted Tue Aug 6, 2024 10:32:50 AM
Earle Asphalt Company	Rasmussen, Stephanie	srasmussen@earleco.com	Registered
Lexa Concrete, LLC	Gherardi, Alex	lexaconcrete@aol.com	Submitted Tue Aug 6, 2024 7:25:53 AM
Seacoast Construction Inc	Lucas, Carla	carla@seacoastinc.com	Registered
SolarMax LED Inc.	Yu, Jackson	jyu@sedarmaxtech.com	Registered
South State, Inc.	Landolf, Jordan	Estimating@southstateinc.com	Submitted Tue Aug 6, 2024 8:14:15 AM
Think Pavers Hardscaping	Yeager, Meggin	mnyeager@thinkpavers.com	Registered



## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** SOUTH STATE, INC.  
**Trade Name:**  
**Address:** 202 REEVES ROAD  
BRIDGETON, NJ 08302  
**Certificate Number:** 0103928  
**Effective Date:** March 11, 1963  
**Date of Issuance:** August 21, 2024

**For Office Use Only:**  
20240821150724852

Certificate Number  
51407

Registration Date: 04/11/2024  
Expiration Date: 04/10/2026



# State of New Jersey

## Department of Labor and Workforce Development Division of Wage and Hour Compliance

### Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

South State Inc.  
**2024**

**Responsible Representative(s):**  
Chester J. Ottinger, President

Handwritten signature of Robert Asaro-Angelo in black ink.

Robert Asaro-Angelo, Commissioner  
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

R-30

DB:dh  
09-10-24

**RESOLUTION AUTHORIZING THE AWARD OF \$191,200.00 PROFESSIONAL ENGINEERING SERVICES CONTRACT TO CME ASSOCIATES OF CAMDEN, NJ FOR CONSTRUCTION MANAGEMENT SERVICES WITH RESPECT TO THE PSE&G GAS MAIN MODERNIZATION PROJECT – PHASE I**

**WHEREAS**, the City of Camden has a need for Construction Management and Administration Services for the Various PSE&G Gas Main Modernization Project Phase I; and

**WHEREAS**, pursuant to a Request for Proposals, the lowest, responsible proposal was submitted by CME ASSOCIATES, for an amount not to exceed **ONE HUNDRED NINETY-ONE THOUSAND TWO HUNDRED DOLLARS (\$191,200.00)** for period of thirteen months (13) months; and

**WHEREAS**, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available in the City of Camden's Escrow Account **SOPSEG24** and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

**BE IT RESOLVED**, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with CME ASSOCIATES, for an amount not to exceed **ONE HUNDRED NINETY-ONE THOUSAND TWO HUNDRED DOLLARS (\$191,200.00)** to provide Construction and Administrative Services for the Various PSEG Gas Main Modernization Project Phase I in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:


THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:  
AMOUNT: \$  
DEDICATED BY RIDER:  
AMOUNT:\$
- TEMPORARY RESERVE FOR STATE AND FEDERAL GRANT  
AMOUNT:\$
- CAPITAL ORDINANCE  
AMOUNT:\$
- ESCROW ACCOUNT: SOPSEG4  
AMOUNT: \$191,200.00

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 191,200.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE AWARD OF \$191,200.00 PROFESSIONAL ENGINEERING SERVICES CONTRACT TO CME ASSOCIATES OF CAMDEN, NJ FOR THE CONSTRUCTION MANAGEMENT AND ADMINISTRATION WITH PSE&G GAS MAIN MODERNIZATION PROJECT – PHASE 1

  
\_\_\_\_\_  
**Gerald C. Seneski**  
**Chief of Finance**  
**Date:** 5/26/2024



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/10/2024

TO: City Council  
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE AWARD OF \$191,200 PROFESSIONAL ENGINEERING SERVICES CONTRACT TO CME ASSOCIATES OF CAMDEN, NJ FOR CONSTRUCTION MANAGEMENT & ADMINISTRATION WITH PSE&G GAS MAIN MODERNIZATION PROJECT – PHASE 1**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department- Division- Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/26/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		8/26/2024	
Director of Finance	Y		8/26/24	

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

AUG 28 2024

Received by:

City Attorney

Signature

Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE AWARD OF \$191,200 PROFESSIONAL ENGINEERING SERVICES CONTRACT TO CME ASSOCIATES OF CAMDEN, NJ FOR CONSTRUCTION MANAGEMENT & ADMINISTRATION WITH PSE&G GAS MAIN MODERNIZATION PROJECT – PHASE 1**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Construction Management & Administration of PSE&G Gas Main Modernization Project – Phase I Project
- Provide oversight of awarded vendor once selected to do construction project
- CME's will include professional services will include but not limited to consult & advise the City during construction of gas main upgrades, prepare daily construction reports, monthly progress reports to be submitted with each pay request, prepare and/or provide construction sketches & related field engineering services, shop and mill test reports and certification submittals of materials & equipment from contractor, and other similar services

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$191,200.00

**APPROPRIATION NUMBER:** SOPSEG24

**PROCUREMENT:** RFP 24-09 (as needed engineers list)

**IMPACT STATEMENT:**

- Professional Services needed for Construction in connection with the Resurfacing of Cooper Street
- City Council approval of this resolution will upgrade gas mains on several roads throughout the City of Camden
- If not approved by Council correct and preventative action to City streets will not be properly addressed

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Wendell Bibbs, Acting City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, director Planning & Development
  - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council request
- 

**Prepared by: LATEEAH CHANDLER**

**856-757-7475**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	CME
Purpose or Need for service:	PROVIDE CONSTRUCTION MANAGEMENT & ADMINISTRATION FOR PSEG GAS MAIN MODERNIZATION PROJECT – PHASE 1
Contract Award Amount	\$191,200.00
Term of Contract	~13 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 24-09
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

---

\_\_\_\_\_  
Mayor's Signature\* Date \_\_\_\_\_

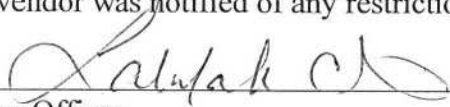
\_\_\_\_\_  
Business Administrator/Manager Signature Date \_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

  
\_\_\_\_\_  
Certifying Officer

Date 8/20/2021

***For LGS use only:***

Approved

Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



**Consulting & Municipal  
ENGINEERS**

One Market Street, Suite 1F  
Camden, NJ 08102  
732.410.2651 ☎  
www.cmeusa1.com 🌐

August 14, 2024

**Sent via Electronic Mail (StWalker@ci.camden.nj.us)**

Ms. Stephanie Walker  
Capital Improvement & Project Management  
520 Market Street, City Hall  
Camden, New Jersey 08101

Re: **REQUEST FOR QUOTE**  
**Professional Engineering Services** *Modernization Project - Phase*  
**Various PSE&G Gas Main Replacements – Phase 1 – Construction Phase Services**  
**City of Camden, Camden County, NJ**  
**Proposal No. 2024-169**

Dear Ms. Walker:

We are pleased to present our fee estimate for professional engineering services for Construction Management & Administration Services for the Various PSE&G Gas Main Replacements Phase 1. It is our understanding that this project generally consists of gas main upgrades on several roads throughout the City. Phase 1 consists of work in the southern portion of the city in the Gateway, Liberty Park, Whitman Park, and Centerville neighborhoods.

We have thoroughly reviewed the description of work indicated in the RFP as well as the location map and list of roads provided. We are confident that we fully understand the scope of work and the time required to successfully administer this construction project based on our experience with this type of work and our experience in the City of Camden. Additionally, we have discussed the timeframe for construction of the gas main and gas services with PSE&G. Based on our conversation with PSE&G, it is anticipated that the full 2-year project time may not be required for this phase of work. We have budgeted part time inspection hours in order to maximize cost-effectiveness to the City, especially since our office location is so close to the project sites and coverage could be coordinated quickly.

As you are aware, CME has extensive experience working with Camden City performing CM/CI services for previous City projects as well as County Projects within the City limits as follows:

- Cooper Street Pedestrian Access Project

S:\City of Camden\Proposals\2024-169 PSE&G Gas Main Replacement CONAD 24-08-14.doc

**CONSULTING AND MUNICIPAL ENGINEERS LLC**  
NJ CERTIFICATE OF AUTHORIZATION NO. 24GA28359000  
Barnegat • Berlin • Camden • Howell • Medford • Monmouth Junction • Parlin



Ms. Stephanie Walker  
Re: Fee Estimate for Professional Services  
Various PSE&G Gas Main Replacement – Phase 1

August 14, 2024  
Proposal No. 2024-169  
Page 2

- 7<sup>th</sup> Street Gateway Streetscape Enhancement Project
- 2018 NJDOT Trust Fund Milling and Resurfacing of Various Roads
- 2017 NJDOT Trust Fund Resurfacing of Various Streets
- Martin Luther King Blvd & Broadway (CR 551) Intersection Improvements
- Haddon Ave Transit Village (CR 561)
- Haddon Ave Gateway (CR 561)

Additionally, we have experience on several utility projects which include a very similar scope of work to the Various PSE&G Gas Main Replacement – Phase 1 Project. We have also provided this exact service for work by utility companies in other municipalities utilizing an escrow inspection payment submitted by the utility company to perform these services at no cost to the municipality. Some of our recent experience with utility projects are as follows:

- PSE&G Gas Main Replacement – Maple Shade (May 2018)
- Phase 1 Sanitary Sewer Improvements – Highlands Borough (December 2023)
- Mount Drive Force Main – Holmdel (October 2023)
- East Mill Road – Maple Shade (January 2021)

The Construction Management and Administration team that has been assembled for this project is comprised of the same team that has successfully administered the above projects. **Bennett Matlack, PE, CME, CFM** who has over 18 years of experience, will be the Project Manager for this project. Mr. Matlack has been the Construction Manager for several Camden City and Camden County projects located within the City including the ones listed above. Additionally, Mr. Matlack has experience with projects involving utility infrastructure similar to the Various PSE&G Gas Main Replacement – Phase 1 Project.

**Justin Davies**, who has over 9 years of experience and has a NICET Level 3 certification, will be the inspector for the project and will be onsite during critical construction activities to perform daily construction inspections. Mr. Davies just was involved in several of the projects listed above, including the Cooper Street Pedestrian Access Project and the 7<sup>th</sup> Street Gateway Project listed above. His familiarity with City procedures, report writing, and the type of work being performed makes him particularly suited for this project. Mr. Davies will be supported by our head inspector, **Tom Van de Sande**, who has over 30 years of inspection experience. Also providing inspection support will be **Mario Marzan**, who has experience working in the city on several of the projects listed above and has over 20 years of inspection experience.

Office support will be provided by **Edward D'Armiento, PE, CME, CFM**, who has over 10 years of experience. Mr. Matlack and Mr. D'Armiento both have experience working with the PSE&G and both have a good working relationship with Kelley Sutter-Roi from PSE&G who is the liaison



*Consulting & Municipal*  
**ENGINEERS**

Ms. Stephanie Walker  
Re: Fee Estimate for Professional Services  
Various PSE&G Gas Main Replacement – Phase 1

August 14, 2024  
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Page 3

to the City for this project. Mr. D'Armiento will provide assistance with shop drawing reviews, city coordination, public outreach, status reports, standard roadway restoration details, and other office assistance tasks. Resumes of the proposed team are included herewith.

Our office located at One Market Street (The Victor) is approximately one mile from the area of work for Phase 1. Due to our close proximity to the project, we will be able to provide immediate assistance to the contractor if any unforeseen field conditions arise, or if an on-site meeting is necessary.

#### Scope of Work

It is our understanding that the scope of work for this project includes the replacement of gas main and services within the project limits. Upon completion of the utility work, trench restoration will be required at the end of each work day. Inspection of trench backfill with acceptable backfill materials as well as compaction and temporary paved trench repair will be a large portion of our inspection task. After a minimum of 60 days and a maximum of 90 days, final pavement restoration will be required. Our office will track the completion of all gas main and services to ensure that roads do not remain in a temporary state of restoration for longer than the allowable timeframe. As a result of gas service replacement, concrete curb and sidewalk restoration may be required. Our office will ensure that sidewalks are installed to meet existing conditions and not result in trip hazards or grading issues on private properties.

As the Construction Management and Administration firm handling this project, we recognize that public outreach, traffic control, and city coordination is critical to the success of this project. PSE&G has a public relations department which will need to be involved to provide notice to residents and businesses. We also recognize that traffic control plans for each road are necessary. We will work with PSE&G to ensure any detour plans are approved by the City and Camden County Police Department prior to implementation.

#### Specific Experience & Project Challenges

Many of the key elements of this project are similar to other projects that we provided Construction Management and Administration services in the past. We are experienced with the requirements of City inspection reports and procedures from our previous projects listed above. We also have had recent relevant experience in the Phase 1 Sanitary Sewer Project and Improvements to Valley Street project listed above, which also included utility improvements, trench repair, and pavement restoration, several of the same elements required in this project.





Ms. Stephanie Walker  
Re: Fee Estimate for Professional Services  
Various PSE&G Gas Main Replacement – Phase 1

August 14, 2024  
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**Highlands Borough – Phase 1 Sanitary Sewer Improvements**

*The Borough of Highlands undertook a massive sewer main replacement project funded through the New Jersey Infrastructure Bank. This large scale project included the replacement of sanitary sewer mains and laterals along several municipal and county roads. Special conditions and challenges of this project included coordinating traffic control during the busy summer season, maintaining access to the Seastreak Ferry for commuters traveling to New York City, and ensuring proper pavement restoration on a daily basis on county roads. Additional aspects of this project included providing public notice regarding work areas, utility service interruptions, and detours. CME provided design services and construction management and inspection services for this project.*





**Consulting & Municipal  
ENGINEERS**

Ms. Stephanie Walker  
Re: Fee Estimate for Professional Services  
Various PSE&G Gas Main Replacement – Phase 1

August 14, 2024  
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Page 5

**Camden Community Partnership – 7<sup>th</sup> Street Gateway Streetscape Enhancement Project**

*CME performed Construction Management and Construction Inspection services for Camden Community Partnership on behalf of the City of Camden for the 7th Street Gateway Streetscape Enhancement Project in the City of Camden. The project included the resurfacing of 7th Street including milling and paving, installation of concrete curb and concrete curb and gutter, combined sewer replacement/improvements, sidewalk upgrades, traffic signal improvement at multiple intersections, and other associated work. CME was responsible for construction oversight including filling out inspection reports federally funded and NJDOT funded project. Other federal requirements were oversight of material testing for concrete and HMA pavement as well as ensuring the contractor's compliance with ADA requirements, DBE goals and Buy-America certifications. CME also attended bi-weekly meetings to review construction progress with the project stakeholders. Funding for this project was provided by the NJDOT, NJEDA, and USEDA.*





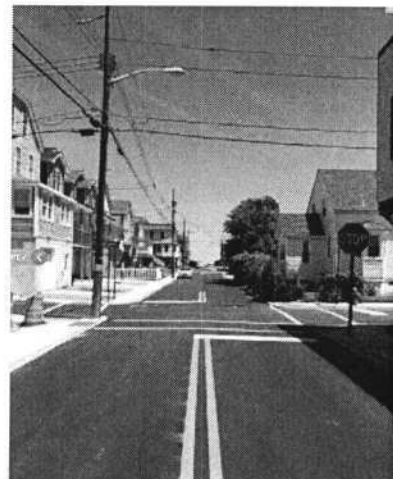
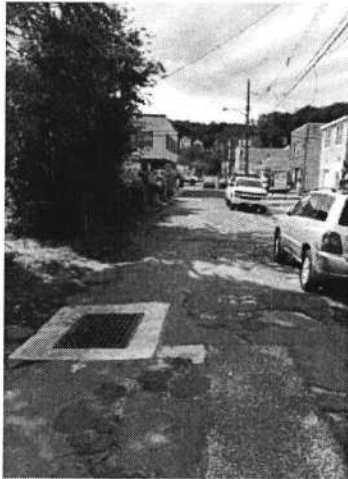


Ms. Stephanie Walker  
Re: Fee Estimate for Professional Services  
Various PSE&G Gas Main Replacement – Phase 1

August 14, 2024  
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**Highlands Borough – Improvements to Valley Street**

*Running perpendicular to NJ State Highway 36 towards the Sandy Hook Bay, Valley Street was a 20- foot wide asphalt residential roadway located within a 30 foot right of way. The roadway was primarily flat, as are all the roads in the area, and has curb and sidewalk that abuts right to the right of way line. Located not far from where the sidewalk ends begin the residential dwellings that align the street. Beneath the existing roadway existed gas and water mains along with an 8" dia. Sanitary Sewer and 36" dia. Storm Sewer, located approximately 230 feet east of the terminus of Valley Street and near the Sandy Hook exists a Stormwater Pumping Station. This Pumping Station collects the stormwater runoff from the 36" trunk from Valley Street along with other streets in the area that also tie into it. Though the incoming flow design to the existing pumping station worked well at one time, it could no longer keep up with moderate to heavy rain events which led to flooding along Valley Street and the rest of the drainage area. The construction project was completed during the month of June in 2019 much to the thrill of the residents of Valley Street and all who travel the roadway. The flooding condition that once plagued the street has been eliminated. Through the construction management efforts of CME Associates, the Borough has realized the reconstruction of a "non-typical" residential street. The project was completed ahead of schedule, within budget, and with minimal affect and impact on the local residents.*





Ms. Stephanie Walker  
Re: Fee Estimate for Professional Services  
Various PSE&G Gas Main Replacement – Phase 1

August 14, 2024  
Proposal No. 2024-169  
Page 7

It is our intention to provide construction management and administration services for this project. While the installation and maintenance of the gas main and services are the responsibility of the gas company, backfill, compaction, traffic control, and public notice are concerns of the City and surrounding community. Full time inspection is not required during the gas main connections and testing procedures. However, daily field observation of traffic control, signage, trench compaction, and restoration will be required. It is anticipated that PSE&G may utilize multiple crews as they have done in the past and will install approximately 250'-400' of gas main per crew per day. Additionally, it is assumed that approximately 4-5 services per crew can be installed per day.

We have budgeted field inspection time for critical construction activities as follows:

- 83,840 feet gas main installation – 6 months (3 hours per day) – 360 hours
- 1,900 units gas service replacement – 4 months (4 hours per day) – 320 hours
- Concrete curb/sidewalk restoration – 4 weeks (4 hours per day) – 80 hours
- Roadway resurfacing – 4 weeks (8 hours per day) – 160 hours
- Roadway Striping – 1 week – 10 hours
- Punch List – 2 weeks – 20 hours

**Total on-site inspection hours anticipated: 950 hours**

We have also budgeted additional hours for office support, coordination, reporting, and public outreach.

With this in mind, our office anticipates the following scope of work:

**A. Construction Phase Services**

The following services will be provided under this phase based on a 2-year (770-day) contract time:

1. Verify pavement restoration requirements and restoration limits per the City of Camden's Road Opening Ordinance (Chapter 735 Article VI).
2. Coordination with the contractor regarding construction schedules and traffic control.
3. Ensure proper spacing of various utilities from the proposed installations.
4. Provide consultation and advice to the Client during construction.
5. Preparing daily construction reports summarizing construction activities, and providing the City a monthly progress report.



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6. Preparation and/or provision of construction sketches and related field engineering services, required for resolution of actual field conditions encountered and/or proper completion of the work.
7. Detailed reviewing, tracking and processing of construction drawings, shop drawings, and working drawings and specification.
8. Reviewing pavement mix designs, import backfill material submittals, and other shop drawings as needed.
9. Observing and coordinating initial operation of the project and of quality assurance/performance tests required by specifications.
10. Making a final inspection, preparation of final punch list, closeout and reporting on the completed project.
11. Technical observation of construction by a full-time qualified resident project engineer, inspectors and supporting staff as required, who will:
  - a. Observe critical construction activities on a daily basis for compliance with the Contract Documents.
  - b. Ensure Contractor compliance with any and all City/State/Federal requirements.
  - c. Prepare any and all City/State/Federal required submittals.
  - d. Witness shop tests, field-testing and inspect vendor's facilities if required.
  - e. Review, track and process requests for monthly, partial, interim and final payments to contractors, and reporting of quantities and values of construction work performed, as necessary.
  - f. Issue Certificate(s) of Completion to the Client on completed construction contracts.
  - g. Review working drawings.
12. Review, track and document compliance with Federal, State and local requirements regarding Affirmative Action, MBE, WBE, SBE, DBE and ESBE requirements.
13. Reviewing, tracking and processing all claims and change orders.
  - a. Prepare any and all City/State/Federal required submittals.
  - b. Prepare change orders for submission to the City/State/Federal entities for review.
  - c. Obtain required authorization/approval from appropriate City/State/Federal entities.
14. Major redesign resulting from unforeseen field conditions will be coordinated with the City as necessary.
15. Field engineering services related to permissible changes and variations in the work.
16. Processing of complaints and releases from citizens.
17. Coordinating, attending, preparing and distributing minutes of all job meetings with Contractors and the City including pre-construction meetings.



**Consulting & Municipal  
ENGINEERS**

Ms. Stephanie Walker  
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18. Field visits and gathering accurate information related to as-built costs of the project
19. Environmental inspection services by special experts related to environmental restoration work is not anticipated at this time based on the scope of work required, and therefore not included. However, if said work is required, we will work with the City to determine the extent of these services required and provide a price for same.
20. Meeting special State and Federal requirements such as:
  - a. Regulatory agency inspection
  - b. NJDOT Requirements
  - c. Environmental Protection Permit Enforcement
  - d. Audits
  - e. American Recovery and Reinvestment Act
21. Providing record drawings of the completed project and incorporating red-lined documents from the contractor
22. Providing additional copies of reports, contract drawings, specifications and documents if needed to the contractor at no additional cost to the City
23. Negotiating any utility relocation that arises with the various utility companies on behalf of the City.
24. Assistance to the City as an expert witness in litigation or arbitration arising from the construction of the project and in hearings before various approving and regulatory agencies.
25. Submit two (2) bound hardcopies and one (1) electronic copy of the project file to City including but not limited to: daily inspection reports, test results, as-built plans, Contractor RFI and response, material ticket/receipts, warranties, etc.
26. Any other projects and services that may arise during the contract period and performing all other project tasks required of the City by regulation or statute.

**Total Estimated Fee for Services ..... \$191,200**



*Consulting & Municipal*  
**ENGINEERS**

Ms. Stephanie Walker  
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**Exceptions**

- Any engineering services not indicated in this proposal will be invoiced at a mutually agreed upon price and as specifically authorized by the Administrator and/or the Governing Body.
- It is not anticipated that overnight work is required. However, our office has staff available should that need arise.

Should you accept our fee estimate, kindly provide a purchase order for professional services resolution authorizing same. Should you wish to discuss any of the above items further, please do not hesitate to contact me at this office.

Very truly yours,

**CME Associates**

Bennett A. Matlack, PE, CME, CFM  
*For the Firm*

*To all via email*

cc: Timothy Cunningham, Esq. – Business Administrator  
Lateefah Chandler – Purchasing Agent  
Gerald Seneski – Chief Financial Officer  
Scott Parker – Director of Finance



**BENNETT MATLACK, PE, CME, CFM  
SENIOR PROGRAM MANAGER**



**EDUCATION / CERTIFICATION:**

Rutgers University  
B.S. Civil Engineering 2006

New Jersey Professional Engineer  
License No. 24GE04934600

Certified Municipal Engineer  
N.J.M.E.I. Certification No. 13-020

NJ Certified Floodplain Manager  
Certification No. US-14-07705

- 
- Design of ADA Curb Ramps  
Rutgers University, January 2017
  - NJ Association of Flood Plain Managers Conference  
Atlantic City, 2014 - 2017
  - Grant Management for Federal Aided Projects  
Rutgers University, April 2017
  - Highway Inspection Procedures for Federal-Aid Projects  
Rutgers University, April 2017

**PROFESSIONAL AFFILIATIONS:**

- American Society of Civil Engineers
- NJ Society of Municipal Engineers
- ASFPM Certified Flood Plain Manager

**GENERAL DESCRIPTION OF EXPERIENCE:**

Experienced in the preparation and coordination of construction plans, specifications and applications to various Municipal, County and State review and permitting agencies for private and municipal clients.

Design experience includes preparation of major site plans, subdivisions, storm drainage systems, storm water management plans, sanitary sewer and water extensions and connections, and soil erosion & sediment control plans for various private clients.

Municipal design and construction administration experience includes the design and construction oversight of roadways, parking lots, streetscapes, traffic signals, boardwalks, parks and public works yards. Experience in the preparation of various permit applications including Flood Hazard Area, Statewide General Permits, Soil Erosion & Sediment Control, and Planning and Zoning Board Applications. Mr. Matlack has represented various planning and zoning boards including Atlantic Highlands, Marlboro, Hazlet, Keyport and Voorhees.

**DETAILED EXPERIENCE:**

CAMDEN COUNTY, NJ

- Haddon Avenue Transit Village Roadway Improvements (Federally Funded)

VOORHEES TOWNSHIP, CAMDEN COUNTY, NJ

- Kresson Road Sidewalk Improvements (Federally Funded)

TOWNSHIP OF HOLMDEL

- Holmdel Firehouse
- Crawfords Corner Road, Phases 4-5

MANALAPAN TOWNSHIP, MONMOUTH COUNTY, NJ

- Manalapan Recreation Center Expansion
- Improvements to Iron Ore & High Bridge Roads
- Improvements to Poets Section
- Gordons Corner Road Corridor Improvements

BOROUGH OF CARTERET, MIDDLESEX COUNTY, NJ

- Chrome Streetscape Project
- Carteret DPW

TOWNSHIP OF HOWELL, MONMOUTH COUNTY, NJ

- Improvements to Ford Road
- Howell DPW

TOWNSHIP OF MAPLE SHADE, BURLINGTON COUNTY, NJ

- Improvements to N. Coles Avenue
- Improvements to East Mill Road

TOWNSHIP OF EVESHAM, BURLINGTON COUNTY, NJ

- Evesham Recreation Center
- Improvements to Memorial Field

TOWNSHIP OF DELRAN, BURLINGTON COUNTY, NJ

- Westover Drainage Improvements
- Fairview Sidewalk Improvements
- Stewart Ave. Outfall Improvements
- Improvements to Haines Mill Rd.

TOWNSHIP OF BRICK, OCEAN COUNTY, NJ

- Improvements to Bernard J. Cooke Park
- Roadway Improvements to Lakewood Gardens
- Roadway Improvements to Woodland Valley

MISCELLANEOUS MUNICIPALITIES

- Sanitary Sewer Infrastructure Improvements, Point Pleasant Beach, Ocean County, NJ
- Improvements to Pine Street, Old Bridge, Middlesex County, NJ

**EXPERIENCE:**

Engineering experience: 18 years

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**JUSTIN DAVIES, EIT  
CONSTRUCTION ENGINEER**



**EDUCATION / CERTIFICATION:**

New Jersey Institute of Technology  
B.S. Construction Engineering Technology,  
Cum Laude, 2013

Mercer County Community College,  
A.A.S. Civil engineering Technology, 2011

- Rutgers University CAIT-LTAP Certification
- Asphalt Technology Certification
- Municipal Engineering Construction Inspection
- Construction Safety and Health, 10-hour
- Confined space training course, 2016
- Certified Storm Water Inspector
- NICET level 3
- BCI level 1 Coatings Inspection

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**GENERAL DESCRIPTION OF EXPERIENCE:**

Responsible for construction engineering/site observation services. Responsible for the construction administration of capital improvement projects, and the site observation of residential, commercial, and industrial developments.

**Road and Highway:**

Projects include minor roadways, major highway, and intersection improvements; roadway construction, rehabilitation and evaluations.

**Hydraulic and Sanitary:**

Projects include water distribution mains, pumping stations, elevated water storage tanks, water treatment plants, wastewater treatment facilities, wastewater pumping stations, and wastewater collections systems.

**Parks and Recreation Facilities:**

Projects include County parks, tot lots, comfort stations, baseball fields, soccer fields, football fields, all types of athletic surfacing.

**DETAILED EXPERIENCE:**

**Burlington-Bristol and Tacony-Palmyra Bridge Toll Booth Improvements**

*Burlington County Bridge Commission - Palmyra, NJ*  
Responsible for daily construction management of two toll plaza improvements. Project included rehabilitation to eleven (11) toll booths, concrete islands, and column replacement.

**Tacony-Palmyra Bridge: Commercial Coating Removal and Rehabilitation and Painting**

*Burlington County Bridge Commission - Palmyra, NJ*  
Served as a sub-consultant to assist in the daily construction management of the project. Daily responsibilities included overseeing containment assembly, surface preparation and coating application inspection of the 3,658' long bridge.

**Rancocas Creek Greenway**

*Burlington County, NJ*  
Responsible for daily construction management of a 3 mile 10' wide multiuse trail connecting Amico Island Park and Pennington Park. Project included two pedestrian bridges, ADA improvements, bike lanes, and landscaping improvements.

**Cooper St. Pedestrian Access**

*Camden, NJ*  
Responsible for the daily Construction management of upgrading traffic and pedestrian signals of 4 intersections, brick paver sidewalk and 35 ADA ramps.

**7th ST. Gateway Streetscape Enhancement**

*Camden, NJ*  
Responsible for the daily Construction management of upgrading traffic and pedestrian signals, replacement of combined sewer system, ADA, roadway reconstruction and resurfacing.

**2017 Road Program**

*Maple Shade, NJ*  
Construction management of 3 roadway improvements throughout the township. Project included 1,000 LF of both new water and sanitary main, new handicap ramps, 9,600 LF of new curb, driveway aprons, sidewalks, 2,500 SY of total road reconstruction, 12,650 SY of mill/overlay, and re-striping.

**5th Street Pump Station**

*Delran, NJ*  
Provided daily construction management of rehabilitation of pump station. Project included epoxy lining of effluent chamber with new mechanical comminuter, wet well relining with new filter system, electrical panel shelter, and generator re-painting.

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**EXPERIENCE:**

2015- Present    CME Associates  
Construction Engineer

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**EDWARD D'ARMIENTO, PE, CME, CFM  
PROGRAM MANAGER**



**EDUCATION / CERTIFICATION:**

The College of New Jersey  
B.S. Civil Engineering 2013

New Jersey Professional Engineer  
License No. 24GE05450200

New Jersey Society of Municipal Engineers  
Certified Municipal Engineer  
N.J.M.E.I. Certification No. CME 18-08

New Jersey Certified Floodplain Manager  
Certification No. US-18-0372

Pennsylvania Professional Engineer  
License No. PE 090505

Maine Professional Engineer  
License No. PE16229

- 
- Pavement Management for Local Agencies, Rutgers University, May 2018
  - Highway Inspection Procedures for Federal Aid Projects, Rutgers University, Feb 2018
  - Flood Hazard Area Certificate Program, March 2018
  - Coastal Project Review Rutgers University, July 2016
  - Design of ADA Curb Ramps Rutgers University, April 2021
  - Certified Municipal Inspector, 2015

**PROFESSIONAL AFFILIATIONS:**

- New Jersey Society of Professional Engineers
- ASFPM Certified Flood Plain Manager
- NJAFM

**GENERAL DESCRIPTION OF EXPERIENCE:**

Experienced in the preparation and coordination of construction plans, specifications and applications to various Municipal, County, and State review and permitting agencies for private and municipal clients.

Design experience includes preparation of storm drainage systems, storm water management plans, traffic signal and ADA ramp design, sanitary sewer extensions and connections, water main extensions and connections, and soil erosion & sediment control plans for various clients.

Municipal design and construction administration experience includes the design and construction oversight of roadways, streetscapes, traffic signals, pedestrian bridges, and parks.

Experience in the preparation of various permit application including Statewide General Permits, and Soil Erosion and Sediment Control. Mr. D'Armiento has represented various Planning and Zoning Boards, including Delran and Franklin Township (Gloucester County).

**DETAILED EXPERIENCE:**

**Gloucester County**

- Septic System Review Engineer, GCHD (Gloucester County Health Department)

**Camden County, NJ**

- Alberta Woods Park Improvements, Camden County Parks
- Reverend Evers Park Improvements, Camden County Parks
- Haddon Avenue Transit Village Roadway Improvements (Federally Funded)
- Kresson Road Sidewalk Improvements (Federally Funded)
- Cooper Street Pedestrian Access Project, City of Camden (Federally Funded)
- FY2017 & 2018 NJDOT Trust Fund Resurfacing Projects, City of Camden
- 7th Street Gateway Streetscape Enhancement Project, City of Camden (Federally Funded)

**Burlington County, NJ**

- 2016, 2017, 2018, 2019, 2020 Roadway Improvement Program, Township of Delran
- Route 130 Sidewalk Improvements, Phase I&II, Township of Delran
- Hartford Road Resurfacing, Township of Delran
- Roadway Improvements to South Coles Avenue, Township of Maple Shade
- 2016 Maple Shade Road Program, Township of Maple Shade
- 2014 Bordentown Road Program, Township of Bordentown
- Rancocas Creek Greenway Trail - Amico Island to Pennington Park, Burlington County (Federally Funded)

**Miscellaneous Municipalities**

- Improvements to Bayfront Park, Township of Lacey, Ocean County, NJ
- Allentown High School Football Field, Upper Freehold Regional School District, Monmouth County, NJ
- 2014 Roadway, Sidewalk, and Pathway Improvements, Borough of Atlantic Highlands, Monmouth County, NJ
- 2014 Brigantine Road Program, City of Brigantine, Atlantic County, NJ
- Atlantic City Bike Loop, Atlantic City, Atlantic County, NJ

**EXPERIENCE:**

Engineering Experience: 10 years

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**TOM VAN DE SANDE, P.L.S., C.P.S.I.**  
**SENIOR PROGRAM MANAGER**



**EDUCATION / CERTIFICATION:**

State University of New York,  
B.S. Resource Management, 1985

Professional Land Surveyor:  
License No: 24G503927800

- NICET – Highway Construction Level II
- Construction Site Safety Awareness Workshop
- 8-Hr Haz whoper Refresher Course Certification, 2009
- Certified Playground Safety Inspector
- Asphalt Technology Certification, 1999
- Municipal Engineering Construction Inspection, 1999
- Confined Space Training Certification, 1998
- Health and Safety for Uncontrolled Hazardous Waste Site Investigation Certification, 1991

**GENERAL DESCRIPTION OF EXPERIENCE:**

Responsible for construction engineering / site observation services. Responsible for the construction administration of capital improvement projects, and the site observation of residential, commercial, and industrial developments.

Construction administration of water treatment plants, water and sewage pumping stations, water distribution and sanitary collection systems, highway construction, roadway construction, roadway rehabilitation, and parks and recreation facilities.

**Road and Highway:**

Projects include minor roadways, major highway, and intersection improvements; roadway construction, rehabilitation and evaluations.

**Hydraulic and Sanitary:**

Projects include water distribution mains, transmission mains, pumping stations, elevated water storage tanks, water treatment plants, wastewater treatment facilities, wastewater pumping stations, and wastewater collection systems; combined sewer separation / rehabilitation.

**Parks and Recreation Facilities:**

Projects include County parks, tot lots, comfort stations, baseball fields, soccer fields, all types of athletic surfacing, football fields, tennis courts, basketball courts, skate parks, and boat ramps.

**DETAILED EXPERIENCE:**

***River Road Waterfront Park - Phase II***  
***Borough of Sayreville, NJ***

Responsible for the daily construction management of this Municipal project along the Raritan River. Project included the installation of a 230' long observation deck, waterfront shelter, boat launching ramps, piers, and floating docks.

***Sayreville Water Treatment Plant***  
***Borough of Sayreville, NJ***

Responsible for the daily construction management of a new 7 MGD potable water treatment plant. Construction included mixing tanks, dissolved air flotation system, multi-cell

***Water Treatment Plant***  
***North Brunswick, NJ***

Provided resident engineering services to CH2M Hill/for the construction of a new 10 MGD potable water treatment plant including concrete open top equalization tanks, concrete gravity filter/administration bldg., conversion of existing backwash holding tanks to gravity thickeners, SCADA system installation.

***Raritan Street Park and Ride***  
***Sayreville, NJ.***

Daily construction management of a 308 commuter parking lot including storm water facilities, site lighting and lawn irrigation, curbing, paving, striping, two shelters and coordination NJHA Garden State Parkway.

***Morgan Area Water System Improvements Phase I and II,***  
***Sayreville, NJ.***

Construction management of a two phase water main system upgrade totaling 4.8 million dollars. Upgrades included cleaning and lining of 50,600 lf of existing 6" and 8" water mains, and installation of 5,000 lf of 6" and 8" new water mains. Coordination w/residents of the by-pass system installation.

**EXPERIENCE:**

2024 - Present	CME Associates Senior Program Manager
2000 – 2023	CME Associates Chief Construction Engineer
1991 – 2000	CME Associates Construction Inspector/Engineer
1986 – 1991	CME Associates Party Chief / Construction Inspector

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**MARIO M. MARZAN**  
**CONSTRUCTION ENGINEER**



**EDUCATION / CERTIFICATION:**

Saint Louis University, Bagulo City, Philippines  
B.S. Civil Engineering 1986

Degree meets the ABET (Accreditation Board for Engineering and Technology) General and program criteria requirements for an Engineering Accreditation Commission (EAC) of ABET accredited program in Civil Engineering

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- NICET - Level III - Transportation Engineering Technology, Highway Construction Inspection 2025 Certification # 119450
  - Asphalt Technology - HMA Construction Technologist 2026 ID# 17-2468

**PROFESSIONAL AFFILIATIONS**

- National Institute for Certification in Engineering Technologies
- New Jersey Society of Asphalt Technologists

**GENERAL DESCRIPTION OF EXPERIENCE:**

Certified Level III in Transportation Engineering Technology – Highway Construction by NICET. With fifteen years of field observation of capital and private infrastructure projects such as road improvements, water and sanitary sewer utilities and storm sewer systems.

Currently working with the Field Inspection Group of the company with duties that include: Field observation of private and capital projects for road improvements, water main , sanitary and storm sewer installations.

Served in the field services Group with duties that include: Field observation of infrastructure improvements for major capital and private projects in road improvements, water main, sanitary sewer gravity and force main and storm sewer installations. Inspection for occupancy permits and evaluation for bond reduction and bond release.

**ROADWAY IMPROVEMENTS:**

Inspection of the reconstruction of municipal roads and new streets for housing developments. Work includes: Milling, sub-grade and sub-base preparation, curb installation, base and surface coarse paving, and pavement markings, striping, and signage.

**BRIDGE INSPECTION:**

Performed inspection of concrete repairs during improvements to the Riverside-Delanco Bridge in 2019. The work included concrete spall repairs on the bridge abutments, bottom chord, parapet walls, sidewalk and curbs. Coordinated with the Burlington Bridge Commission daily on crew presence at the work site. Checked traffic control plan, prepared daily accomplishment reports for submission to the Commission. Assisted in the inspection of concrete bridge repairs and rehabilitation with previous employer.

**STORM SEWER SYSTEM:**

Inspection of the installation of storm sewer pipes, inlets, underground detention system, and construction of retention basin. Work includes: installation of concrete pipes, pre-cast inlets, manholes, and storm tech chambers for underground detention system.

**SANITARY SEWER SYSTEM:**

Inspection of the installation of sanitary sewer pipes, sanitary manholes, and pump stations. Work includes: installation of force main pipes and gravity sewer system. Witnessed testing of the gravity sewer pipes by air pressure, mandrell, and lamping.

**WATER DISTRIBUTION SYSTEM:**

Inspection of the installation of water main pipes such as domestic and fire service lines. Work includes: installation of fire hydrants and wet taps connection. Witnessed hydrostatic pressure tests for water main pipes and bacteria.

**EXPERIENCE:**

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May 2016 to Present	CME Associates Construction Engineer
2002 - 2016	Alaimo Group Engineers Field Services Representative

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**MUNICIPAL ENGINEERING SERVICES  
GENERAL CONDITIONS AND HOURLY RATE SCHEDULE TO JANUARY 1, 2025**

Senior Project Manager.....	\$187.00 Per Hour
Project Manager.....	\$186.00 Per Hour
Project Leader.....	\$185.00 Per Hour
Professional Engineer.....	\$184.00 Per Hour
Senior Project Engineer.....	\$179.00 Per Hour
Project Engineer.....	\$158.00 Per Hour
Senior Design Engineer.....	\$144.00 Per Hour
Design Engineer.....	\$137.00 Per Hour
Drone Pilot.....	\$143.00 Per Hour
Senior Engineering Technician.....	\$129.00 Per Hour
Engineering Technician/Management Information Systems Technician.....	\$122.00 Per Hour
Drone Technician.....	\$ 80.00 Per Hour
Professional Land Surveyor.....	\$181.00 Per Hour
Land Surveyor.....	\$161.00 Per Hour
Robotic Total Station.....	\$ 79.00 Per Hour
Party Chief.....	\$137.00 Per Hour
Survey Technician.....	\$106.00 Per Hour
Resident Engineer.....	\$164.00 Per Hour
Chief Construction Engineer.....	\$154.00 Per Hour
Senior Construction Engineer.....	\$129.00 Per Hour
Construction Engineer.....	\$123.00 Per Hour
Chief Construction Technician.....	\$106.00 Per Hour
Senior Construction Technician.....	\$ 94.00 Per Hour
Construction Technician.....	\$ 88.00 Per Hour
Technical Assistant.....	\$101.00 Per Hour
Senior CAD Technician.....	\$135.00 Per Hour
Licensed Landscape Architect.....	\$183.00 Per Hour
Senior Landscape Designer.....	\$164.00 Per Hour
Certified Tree Expert.....	\$146.00 Per Hour
Landscape Designer.....	\$130.00 Per Hour
Director of Planning.....	\$188.00 Per Hour
Professional Planner.....	\$187.00 Per Hour
Project Planner.....	\$155.00 Per Hour
Planning Technician.....	\$133.00 Per Hour
Partner.....	\$191.00 Per Hour
Principal.....	\$190.00 Per Hour
Managing Partner/Administrative Partner.....	\$201.00 Per Hour

Environmental services will be billed in accordance with CME's Environmental Rate Schedule

**Invoices** - CME Associates (CME) will submit invoices to Client monthly and a final invoice upon completion of services. Payment is due upon presentation of invoice and is past due thirty days from invoice date. Client agrees to pay a finance charge of one and one-half percent per month, or the maximum rate allowed by law, on past due accounts. In the event that the invoice is not paid voluntarily and promptly, and must therefore be referred to an attorney or agency for collection, the Client agrees to pay a collection fee equal to the actual attorney or agency collection fee incurred by CME. Overtime rates are applicable after eight hours Monday through Friday, and all day Saturday and Sunday, and charged at one and one-half times the quoted rate. Holidays are charged at two times the quoted rate. Expenses incurred for reproduction, postage handling, photographs and for services including subconsultants equipment and facilities not furnished by CME are charged to the Client at cost plus fifteen percent. Automobile travel may be charged at the current rate per mile allowed by the Internal Revenue Service..

**Standard of Care** - Services performed by CME under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. NO OTHER WARRANTY, EXPRESSED OR IMPLIED, IS MADE.

**Contaminated Material** - It is understood that CME is not, and has no responsibility as a handler, generator, operator, treater or storer, transporter or disposer of hazardous or toxic substances found or identified at any site. Client shall undertake or arrange for, either directly or indirectly through other contractors, the handling, removal, treatment, storage, transportation and disposal of hazardous substances or constituents found or identified at any site.

**Utilities** - In the execution of the work, CME will take all reasonable precautions to avoid damage or injury to subterranean structures or utilities. The Client agrees to hold CME harmless for any damages to subterranean structures which are not called to CME's attention and/or not correctly shown on the plans furnished.





Right of Entry/Worksite - Client will provide for right of entry for CME personnel and equipment necessary to complete the work. While CME will take all reasonable precautions to minimize any damage to the property it is understood by Client that in the normal course of some damage may occur, the correction of which is not part of this agreement.

Client shall furnish or cause to be furnished to CME all documents and information known to Client that relate to the identity, location, quantity, nature or characteristics of any hazardous or toxic substances at, on or under the site. In addition, Client will furnish or cause to be furnished such other information on surface and subsurface site conditions required by CME for proper performance of its services. CME shall be entitled to rely on Client provided documents and information in performing the services required under this Agreement; however, CME assumes no responsibility or liability for their accuracy or completeness.

CME will not direct, supervise or control the work of contractors or their subcontractors. CME services will not include a review or evaluation of the contractor's (or subcontractor's) safety measures.

CME shall be responsible only for its activities and that of its employees on any site. Neither the professional activities nor the presence of CME or its employees or subcontractors on a site shall imply that CME controls the operations of others, nor shall this be construed to be an acceptance by CME of any responsibility for jobsite safety.

Indemnification - To the full extent permitted by law, Client shall indemnify, defend and hold harmless CME and its subcontractors, consultants, agents, officers, directors and employees (herein collectively referred to as Engineer) from and against all claims, damages, losses and expenses, whether direct, indirect or consequential, including but not limited to fees and charges of attorneys and court and arbitration costs, arising out of or resulting from the services of work of Engineer or any claims against Engineer arising from the acts, omissions of work of others, unless it is proven in a court of competent jurisdiction that the Engineer is guilty of negligence or willful misconduct in connection with the services and such negligence or willful misconduct was the sole cause of the damages, claims and liabilities.

Client agrees to indemnify and hold harmless Engineer from and against all claims, damages, losses and expenses, direct or indirect, and consequential damages, including but not limited to fees and charges of attorneys and court and arbitration costs, brought by any person or entity, or claims against Engineer which arise out of, are related to, or are based upon, the actual or threatened dispersal, discharge, escape, release or saturation or smoke, vapors, soot, fumes, acids, alkalis, toxic chemical, radioactive materials, liquids, gases or any other material, upon, in or into the surface or subsurface soil; water or watercourse; objects; or any tangible or intangible matter.

To the fullest extent permitted by law, such indemnification shall apply regardless of the fault, negligence, breach of warranty or contract or strict liability of Engineer. This indemnification shall not apply to claims, damages, losses or expenses which are determined by a court of competent jurisdiction to be the sole result of negligence or willful misconduct by the Engineer of obligations under this Agreement.

Limitations of Liability - CME's total liability to Client for any and all injuries, claims, losses, expenses or damages whatsoever arising out of, or in any way related to, this Agreement from any cause or causes, including but not limited to CME's negligence, errors, omissions, strict liability, breach of contract or breach of warranty, shall not exceed the total contract amount for the services provided by CME or \$50,000, whichever is less.

In no event shall CME be liable for consequential damages, including, without limitation, loss of use or loss of profits, incurred by Client or their subsidiaries or successors, regardless of whether such claim is based upon alleged breach of contract, willful misconduct, or negligent act or omission.

Professional services rendered for a Client shall be provided for that Client. The Client is responsible for the proper operation and use of the subject facilities and/or report and nothing herein shall provide any rights to any third party. The Client, in authorizing CME to proceed, acknowledges that the professional responsibility is limited.

Termination - This Agreement may be terminated by either party upon fourteen (14) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, CME shall be paid for services performed to the termination notice date plus reasonable termination expenses.

In the event of termination, or suspension for more than three (3) months, prior to completion of all work contemplated by this Agreement, CME may complete such analyses and records as are necessary to complete its files and may also complete a report on the services performed to the date of notice of termination or suspension. The expenses of termination or suspension shall include all direct costs of CME in completing such analyses, records and reports.

Assigns - The Client may not delegate, assign, sublet or transfer his duties or interests in this Agreement without the written consent of CME.

This agreement shall not create any rights or benefits to parties other than the Client and CME, except such other rights as may be specifically called for herein.



DB:dh  
09-10-24

R-31

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A \$350,000.00 GRANT FROM  
THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS ENTITLED URBAN  
ENTERPRISE ZONE ASSISTANCE (UEZA) FOR THE CAMDEN STRONG CLEAN  
TEAM**

WHEREAS, the City of Camden has been awarded a grant entitled Urban Enterprise Zone Assistance in the amount of THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000.00) from the New Jersey Department of Community Affairs, for the purpose of the Camden Strong Clean Team; and

WHEREAS, the City Council of the City of Camden believes that acceptance of said grant will be in the best interest of the residents of the City of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officials are authorized to accept a grant entitled Urban Enterprise Zone Assistance from the New Jersey Department of Community Affairs in the amount of THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000.00) for the purpose of the Camden Strong Clean Team, in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MMMM, DD, YY

TO: City Council  
FROM: Dr. Edward C. Williams, AICP, PP, CSI, Director

**TITLE OF ORDINANCE/RESOLUTION:: RESOLUTION** AUTHORIZING Acceptance of \$350,000.00 from the NJ Department of Community Affairs for a grant entitled "Urban Enterprise Zone Assistance (UEZA) for Camden Strong Clean Team

Point of Contact:	Joe Thomas Planning and Development	968-3531	jothomas@ci.camden,nj.us
	Name	Department- Division- Bureau	Phone Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		7/24	
Supporting Department Director (if necessary)			7/31/24	
Director of Grants Management			8/1	
Qualified Purchasing Agent				
Director of Finance				
Approved by: Business Administrator				

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

AUG 28 2024

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:**

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION** AUTHORIZING Acceptance of \$350,000.00 from the NJ Department of Community Affairs for a grant entitled "Urban Enterprise Zone Assistance (UEZA) for Camden Strong Clean Team

**FACTS/BACKGROUND:** (Executive level details. Short, concise bullets)

- To allow the City of Camden to fund public safety , cleanness and job creation
- UEZ admin budget to fund staff and continued projects
- The Urban Enterprise Zone Assistance Fund approved the application on 7/09/2024

**AMOUNT OF Admin Budget:** \$350,000.00

**IMPACT STATEMENT:**

- Funding will reimburse the City of Camden expenses used in Fiscal Year 2025 toward
- If not approved, the funds will be returned to UEZAF

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Joe Thomas Planning & development Urban Enterprise Zone.

**COORDINATION:**

- The entire City of Camden is impacted

**Prepared by:**

**Joe Thomas 856-968-3531**

---

Name

Phone/Email

Initial Report \_\_\_\_\_ Revised Report  Closing Report \_\_\_\_\_  
**Bureau of Grants Management Grant Summary Form**  
**Grant Status Code: G**  
(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas

Grant Administrator #: 968-3531

Grant/Project Name:		Camden Strong Clean Team Program			
Grant #:		2022-08004-1859			
City Contract Date:		City Contract #:			
Application Resolution #:		Appropriation Code :			
Funding Source:		Urban Enterprise Zone Authority			
Pass Through:	Y	N	Source:	City	
Amount of Grant:		\$350,000			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:	9/12/2024 – 7/1/2025		Location of Activity:	UEZA Zones	
Date of Analysis:	18-May-24		Reviewed By:	Kelly Mobley	

**Summary:**

18-Mar-24: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to apply for funding from the State UEZA Office in the amount of \$350,000 for the purpose of developing a "Camden Strong Clean Team Program" to clean the UEZA commercial corridors. The proposed contract will be for one year. The program will be outsourced and vendor selected through the City of Camden's procurement procedures that align with 24 CFR Part 200.

31-Jul-24: The Department of Planning and Development – Camden UEZ Office is requesting council authorization to accept a \$350,000 grant from the NJ Department of Community Affairs – statue UEZ Office for the purpose of funding the Camden Strong Clean Team Program.

**Time Lines:**

The resolution is needed prior to presentation before the State UEZA Board in May 2024.

**Problematic Areas/Recommendations:** Any funding not utilized once awarded will be returned to the State and made available for future use.



**Bureau of Grants Management Grant Summary Form**

**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development and Planning

Grant Administrator: Joe Thomas

Grant Administrator #: 757-7344

Grant/Project Name:		Camden Strong UEZ Clean Team Fund \$350,000.00			
Grant #: 2022-08004-1589		Urban Enterprise Zone			
City Contract Date:		ASAP			
Application Resolution #:		mc-24-9423	Appropriation Code :	TBD	
Funding Source:		UEZ			
Pass-Through:	Y	<u>N</u>	Source:	City Camden	
Amount of Grant:		Camden Strong Revolving Loan Fund \$350,000.00			
Local Match:	Y	<u>N</u>	Cash:		In-Kind:
Budget Insertion Resolution # & Date:	N/A		Accepting Grant Resolution # MC:	N/A	
Term of Grant:	8/2024-8/2025		Location of Activity:	Camden City	
Date of Analysis:	7/26/2024		Reviewed By:	Joe Thomas	

**Summary: – #1**

The Department of Development and Planning is requesting Insertion of \$350,000.00 from the DCA UEZA fund for the Camden Strong UEZ clean Team

## Joseph Thomas

---

**From:** Larson, Cynthia [DCA] <Cindy.Larson@dca.nj.gov>  
**Sent:** Monday, July 22, 2024 12:58 PM  
**To:** Joseph Thomas  
**Subject:** UEZA AWARD

Good afternoon Joe Thomas,

As you know, on June 12, 2024 the New Jersey Urban Enterprise Zone Authority Board of Directors approved and authorized your award in the amount of **\$350,000** for the Camden Strong Clean Team (**Project- 2022-08004-1859**)

Mayor Carstarphen will receive an announcement letter within the week.

On behalf of the UEZ Authority Board, I wish you great success with the award and offer our continued assistance as you continue in the program

Sincerely,

*Cynthia L. Larson*

Technical Assistant 2

**Urban Enterprise Zone Program (UEZ)**

New Jersey Department of Community Affairs

101 S. Broad Street 1<sup>ST</sup> Floor

Trenton, NJ 08608

(609)913-4535 (Main)

P.O Box 822

Trenton, NJ 08625-0822

**UEZ Help Desk (877)913-6837**

CONFIDENTIALITY NOTICE: "The information contained in this communication is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. Further, the information may be considered advisory, consultative or deliberative material, subject to the requirements established under N.J.S.A. 47:1A-1.1. If you are not the intended recipient of this email, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please notify the sender immediately and destroy the email and any attachments."

**RESOLUTION MC-24: 9423**

*On Motion Of: Arthur Barclay  
APPROVED: April 9<sup>th</sup>, 2024*

R-24

DB:dh  
04-09-24

**RESOLUTION AUTHORIZING THE DEPARTMENT PLANNING AND  
DEVELOPMENT UEZ TO APPLY TO THE NEW JERSEY URBAN ENTERPRISE  
ZONE ASSISTANCE FUND FOR A CAMDEN STRONG CLEAN TEAM  
IN THE AMOUNT OF \$350,000.00**

WHEREAS, the City of Camden desires to submit an application to the New Jersey Urban Enterprise Zone Assistance Fund in the amount of \$350,000.00 to the Camden Strong Clean Team to clean the UEZA Commercial Corridors; and

WHEREAS, City Council believes that the submission of such grant application is in the best interest of the residents of the City of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers be and are hereby authorized to submit an application to the New Jersey Urban Enterprise Zone Assistance Fund for the Camden Strong Clean Team to clean the UEZA Commercial Corridors in the amount of Three Hundred Fifty Thousand Dollars (\$350,000.00), in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: April 9, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney



ANGEL FUENTES  
President, City Council

ATTEST:



LUIS PASTORIZA  
Municipal Clerk

**MEMORANDUM**

**TO:** Members of the Authority

**FROM:** James Slaughter  
Executive Director; UEZA/DCA

**DATE:** June 12, 2024

**SUBJECT:** Camden Strong Clean Team 2022-08004-1859

**REQUESTS:**

The Members of the Authority are asked to:

- 1) Adopt the recommended finding by staff that the Camden Urban Enterprise Zone (UEZ) is an Urban Enterprise Zone (UEZ) entity in good standing that is eligible for a distribution from its Zone Assistance Fund (ZAF) account prior to submitting its updated preliminary Zone Development plan pursuant to *N.J.S.A. 52:27H-68(c)*.
- 2) Approve the proposed Camden UEZ Clean Team Budget request for **\$ 350,000.00** for FY 2023-2025 towards the municipality's projected FY 2023-2025 total UEZ Camden Clean Team budget.

**STATUTORY EXCEPTION TO THE 5-YEAR DEVELOPMENT PLAN:**

Because of the COVID Pandemic and all of the uncertainties that municipalities sustained within the various Urban Enterprise Zones (UEZs), local coordinators are delayed in requesting permission from the Urban Enterprise Zone Authority (UEZA) to begin formulating and submitting their updated preliminary Zone Development plans under the new UEZ law. *N.J.S.A. 52:27H-68(c) provides that "A zone development corporation or governing body of a municipality without a zone development plan in place, which can demonstrate to the UEZ Authority an actionable and feasible plan to carry out a project eligible for zone assistance funds, and which can demonstrate reliance on zone assistance funding, may petition the authority for distribution from that municipality's zone assistance fund account prior to the authority's approval of an updated preliminary zone development plan."*

Additionally, *N.J.S.A. 52:27H-88(a)(2) requires local UEZs to be "in good standing with the UEZ Authority in accordance with rules adopted by the UEZ Authority" for Treasury to set up the zone account. While staff continue to work on proposed rules to implement this provision, staff proposes the following interim definition: "Good standing" means that the UEZ-designated entity is up to date on filing any and all State reports (required by law) and are in possession of or are in the process of obtaining any State licenses and permits required to execute the actions submitted in the application. If approved, the UEZ entity must comply with all statutory rules concerning the execution of the proposed project.*



The UEZ will be unveiling a new Camden Strong advertising campaign. This program is a 50/50 co-op, which will provide UEZ Members with much-desired advertising. The marketing program will help with business recruitment through the promotion of UEZ incentives. This campaign will expose participating Camden UEZ businesses to a much larger but strategically targeted market.

The Camden UEZ: Camden Strong UEZ Micro Capital Improvement will be used as a guide tool for the upcoming year. It sets the goals for 2023 and provides a benchmark to measure progress. Without New Jersey's Urban Enterprise Zone Assistance funding commitment, the Camden Strong Micro Capital Improvement fund program will not be able to operate.

*"Any individual, including an individual who is not directly employed by a municipality, with the authority to administer, allocate, or approve the use of Zone Assistance Funds is subject to the "Local Government Ethics Law" P.L. 1991, c.29 (C.40A:9-22.1 et. seq.)".*

*Commerce regulation 12A:2A-3.1 provides for the payment of prevailing wage in connection with certain construction contracts funded in whole or in part with zone assistance funds. Any zone assistance funds approved for use in accordance with this proposal will not be utilized in a manner that would violate said provision.*

**PROJECT BACKGROUND:**

*52:27H-88 – 4(b) "The enterprise zone assistance fund shall be used for the purpose of assisting qualifying municipalities in which enterprise zones are designated in undertaking economic development projects in designated enterprise zones by funding qualified assistance fund expenses."*

This application request for funds is intended to support the costs associated with the Camden UEZ FY2023 Camden Clean Budget for the 12 months ending. These costs include salary for personnel, membership, equipment, consumable supplies and an allowance for promotion. Accordingly, the budget costs as presented are eligible administrative project costs.

**ESTIMATE OF THE TOTAL PROJECT COSTS & THE AMOUNTS OF FUNDING NECESSARY ANNUALLY FROM THE ENTERPRISE ZONE ASSISTANCE FUND (ZAF):**

The State of New Jersey has appropriated \$3,307,421.00 to the Camden UEZ for FY2023

The total Camden UEZ Camden Clean Team Budget for FY 2023 is \$350,000.00

The Camden UEZ is requesting \$350,000.00 for the period of 7/1/2024 thru 6/30/2025 This is the request since the resumption of the availability of UEZ funds and prior to its submission of a five-year plan. The Camden UEZ does not yet have an accurate estimate of the annual amounts it may need.

**ADDITIONAL REVENUE SOURCES TO BE USED TO FINANCE THE PROJECT:**

The difference of \$0 between UEZ's administrative budget for FY 2025 and the amount Camden UEZ is requesting funds paid by municipal funds (local city/county government resources). Based on the availability of the municipal funds and a review of Camden UEZ staff's experience with UEZ activities, staff finds that the budget supports an actionable and feasible plan.

**PREVIOUSLY AWARDED ZONE ASSISTANCE FUNDS (ZAFS):**

This is the 9<sup>th</sup> time Camden UEZ is requesting funds since the new law was put into effect on August 18, 2021.

James Slaughter  
Executive Director; UEZA/DCA

**Budget Detail**  
**Camden Strong Clean Team: Joe Thomas**  
**Camden UEZ**

**APPENDIX 1**

Budget Category	UEZ Assistance	Anticipated UEZ Assistance	Municipal Funds	Other Funds	Total Budget
<b>ADM - Personnel</b>					
Salaries/Wages	307,200.00				307,200.00
Other	\$ 5,850.00				\$5,850.00
Sub-Total	\$313,050.00				\$313,050.00
<b>Program Operating Cost</b>					
Purchase Vehicle	\$25,144.00				\$25,144.00
Equipment	\$8,006.68				\$8,006.68
Sub Total	\$33,150.68				\$33,150.00
<b>Program Purchased Service</b>					
Other	\$3,799.32				\$3,799.32
Sub-Total	\$3,799.32				\$3,799.32
<b>Total</b>	<b>\$350,000.00</b>				<b>\$350,000.00</b>
Advertising					
<b>Program Personnel</b>					
<b>Salaries and Wages</b>					
Camden Strong Clean Team	\$307,200.00				\$307,200.00
Minor Category Sub Total	\$307,200.00				\$307,200.00
<b>Other</b>					
UEZ Clean Team Uniform	\$5850.00				\$5850.00
Minor Category Sub Total	\$5850.00				\$5850.00
Major Category Sub Total	\$313,050.00				\$313,050.00
<b>Program Operating Cost</b>					
Purchase Vehicle					
Transportation	\$25,144.00				\$25,144.00
Major Category Sub Total	\$25,144.00				\$25,144.00
<b>Equipment</b>					
UEZ Clean Equipment	\$8006.68				\$8006.68
Minor Category Sub Total	\$8006.68				\$8006.68
Major Category Sub Total	\$33,150.68				
<b>Program Purchased</b>					



DB:dh  
09-10-24

R-32

**RESOLUTION AUTHORIZING CHANGE ORDER #1 AND FINAL PAYMENT IN THE AMOUNT OF \$8,540.14 TO CONSTRUCTION CONTRACT #10-22-172 WITH SOUTH STATE, INC. IN CONNECTION WITH RESURFACING OF LINDEN STREET & MARTIN LUTHER KING BOULEVARD PROJECT**

**WHEREAS**, the Council of the City of Camden by Resolution R-21 (MC-22:8653) dated October 11, 2022 awarded a Contract (#10-22-172) to South State, Inc. for the Resurfacing of Linden Street & MLK Boulevard Project under Bid #22-15; and

**WHEREAS**, the Contract price set forth in Resolution (MC-22:8653) as aforesaid was **EIGHT HUNDRED SIXTY-EIGHT THOUSAND SEVEN HUNDRED FORTY-EIGHT DOLLARS AND SEVENTY-FIVE CENTS (\$868,748.75)**; and

**WHEREAS**, it is necessary to amend said Contract by Change Order #1 and Final in an amount not to exceed **EIGHT THOUSAND FIVE HUNDRED FORTY DOLLARS AND FOURTEEN CENTS (\$8,540.14)** due to unforeseen field conditions; and

**WHEREAS**, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "**4-01-09-930-874**" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that Contract #10-22-172 between the City of Camden and South State, Inc. is amended to reflect Change Order #1 in an amount not to exceed **EIGHT THOUSAND FIVE HUNDRED FORTY DOLLARS AND FOURTEEN CENTS (\$8,540.14)** for a total Contract amount of **EIGHT HUNDRED SEVENTY-SEVEN THOUSAND TWO HUNDRED EIGHTY-EIGHT DOLLARS AND EIGHTY-NINE CENTS (\$877,288.89)**.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: SOUTH STATE INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 4-01-09-930-874  
AMOUNT: \$ 8540.14

- DEDICATED BY RIDER:  
AMOUNT:\$

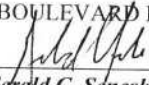
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT:\$

- CAPITAL ORDINANCE  
AMOUNT:\$

- TRUST ACCOUNT:  
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 8540.14  
DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CHANGE ORDER #1 AND FINAL IN THE AMOUNT OF \$8540.14 TO CONSTRUCTION CONTRACT #10-22-172 WITH SOUTH STATE INC, IN CONNECTION WITH RESURFACING OF KINDEN STREET AND MLK BOULEVARD PROJECT.

  
\_\_\_\_\_  
Gerald C. Seneski

Director of Finance

Date: 8/13/24



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council

FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #1 and Final in amount of \$8,540.14 to Construction Contract #10-22-172 with South State, Inc., in connection with Resurfacing of Linden Street & MLK Boulevard project.

Point of Contact:	Wendell Bibbs	Capital Improvements	(856) 757-7680	Wendell.Bibbs@rve.com
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Name	Department-Division-Bureau	Phone	Email
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## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	Y		8/13/2024	
Director of Finance	Y			

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

AUG 28 2024

Received by:  
City Attorney

Signature

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #1 and Final in amount of \$8,540.14 to Construction Contract #10-22-172 with South State, Inc., in connection with Resurfacing of Linden Street & MLK Boulevard project.

### FACTS/BACKGROUND:

- Resurfacing of Linden Street & MLK Blvd., in the City of Camden
- South State, Inc. was lowest responsible bidder & awarded contract
- Field conditions require change order

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$8,540.14 (change order)

### IMPACT STATEMENT:

- Unforeseen condition determined while project was underway
- Per contractor supplemental work was added to include resurfacing of North 10<sup>th</sup> Street, from Linden to Penn Street
- City Council approval of this legislation will improve City of Camden streets
- If not approved by Council corrective and preventative action to City streets will not be properly addressed

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Wendell Bibbs, Acting City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
  - Attendance: (Y/N/Tentative). Confirmed?

### COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

**Prepared by:** Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	CHANGE ORDER #1 AND FINAL
Name of Vendor	South State, Inc.
Purpose or Need for service:	Resurfacing of Linden Street & MLK Boulevard
Contract Award Amount	\$8,540.14
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

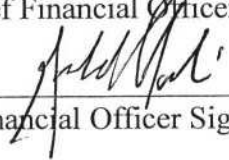
Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

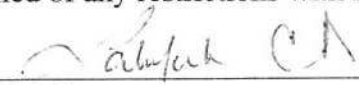
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.



\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Date \_\_\_\_\_

\_\_\_\_\_  
Certifying Officer

**For LGS use only:**

Approved  Denied

\_\_\_\_\_  
Date

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**CAMDEN CITY**

520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	R2401603

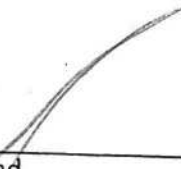

S H I P T O	DIVISION OF CAPITAL IMPROVEMTS 520 MARKET STREET RM 325, CITY HALL CAMDEN, NJ 08101
V E N D O R	VENDOR #: SOU24
	SOUTHSTATE, INC. 202 REEVES ROAD PO BOX 68 BRIDGETON, NJ 08302


ORDER DATE: 08/12/24  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CHANGE ORDER #1 AND FINAL IN CONNECTION WITH THE RESURFACING OF LINDEN STREET & MLK BOULEVARD PROJECT.  CONTRACT #10-22-172	4-01-09-930-874	8,540.1400	8,540.14
			TOTAL	8,540.14

Approved: 

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head  Date 

Receiver of Goods  Date 8/12/24

**FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU**

Range of Accounts: 4-01-09-930-874 to 4-01-09-930-874

Current Period: 01/01/24 to 08/12/24

Include Cap Accounts: Yes  
Skip Zero Activity: Yes

As of: 08/12/24

Audit Report Type: Standard  
Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date  
\* Transaction is included in previous and/or Begin Balance \*\* Transaction is not included in balance  
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Cancelled	Balance YTD Unexpended	%used	Trans Amount	Trans Balance	User
4-01-09-930-874 Supplemental TA - Road Infrastructure										
		8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70			
		5,169,860.74	900,429.88	0.00	0.00	3,561,618.20				
		5,169,860.74		0.00	6,070,290.62					
Begin Balance: 01/01/24										
01/01/24	PO 23-01820	1 Open						14,559.26	8,716,919.68	GCS
01/01/24	PO 23-03772	10 Open						24,211.56	8,692,708.12	VTD
01/01/24	PO 23-03773	8 Open						810,755.82	7,881,952.30	GCS
01/01/24	PO 23-04395	1 Open						49,749.17	7,832,203.13	AC
01/01/24	PO 23-04657	1 Open						1,154.07	7,831,049.06	AC
01/19/24	PO 23-01820	13 Paid CK142753						14,132.15	7,816,916.91	NHW
01/26/24	PO 23-04395	2 Paid CK142801						1,738.25	7,815,178.66	NHW
01/26/24	PO 23-04395	3 Paid CK142801						5,364.50	7,809,814.16	NHW
01/26/24	PO 23-04395	4 Paid CK142801						9,472.33	7,800,341.83	NHW
01/26/24	PO 23-04395	5 Paid CK142801						4,801.25	7,795,540.58	NHW
02/02/24	PO 23-03772	3 Paid CK142873						113,243.74	7,682,296.84	NHW
02/02/24	PO 23-03773	1 Paid CK142886						293,131.93	7,389,164.91	NHW
02/02/24	PO 23-04395	6 Paid CK142861						2,912.50	7,386,252.41	NHW
02/02/24	PO 23-04657	2 Paid CK142854						5,902.50	7,380,349.91	NHW
02/02/24	PO 23-04657	3 Paid CK142854						2,470.00	7,377,879.91	NHW
02/02/24	PO 23-04657	4 Paid CK142854						3,370.00	7,374,509.91	NHW
02/02/24	PO 23-04657	5 Paid CK142854						36,932.20	7,337,577.71	NHW
02/02/24	PO 23-04657	6 Paid CK142854						19,871.34	7,317,706.37	NHW
02/02/24	PO 23-04657	7 Paid CK142854						3,660.00	7,314,046.37	NHW
02/02/24	PO 23-04657	8 Paid CK142854						5,248.75	7,308,797.62	NHW
02/02/24	PO 23-04657	9 Paid CK142854						31,976.12	7,276,821.50	NHW
02/02/24	PO 23-04657	10 Paid CK142854						5,853.61	7,270,967.89	NHW
02/02/24	PO 23-04657	11 Paid CK142854						12,830.15	7,258,137.74	NHW
02/02/24	PO 23-04657	12 Paid CK142854						3,180.00	7,254,957.74	NHW



Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Cancelled Pd/Chrgd YTD	Balance YTD %used Unexpended	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended Curr		Reimbrsd Curr	Vendor/Reference				
4-01-09-930-874	Supplemental TA - Road Infrastructure		Continued						
02/02/24	PO 23-04657	13 Paid CK142854			REMN02	REMN02	1,472.50-	7,253,485.24	NHW
02/02/24	PO 23-04657	14 Paid CK142854			REMN02	REMN02	38,105.45-	7,215,379.79	NHW
02/02/24	PO 23-04657	15 Paid CK142854			REMN02	REMN02	21,931.36-	7,193,448.43	NHW
02/02/24	PO 23-04657	16 Paid CK142854			REMN02	REMN02	7,656.91-	7,185,791.52	NHW
02/02/24	PO 23-04657	17 Paid CK142854			REMN02	REMN02	6,463.46-	7,179,328.06	NHW
02/02/24	PO 23-04657	18 Paid CK142854			REMN02	REMN02	34,651.79-	7,144,676.27	NHW
02/02/24	PO 23-04657	19 Paid CK142854			REMN02	REMN02	35,166.19-	7,109,510.08	NHW
02/02/24	PO 23-04657	20 Paid CK142854			REMN02	REMN02	24,234.24-	7,085,275.84	NHW
02/02/24	PO 23-04657	21 Paid CK142854			REMN02	REMN02	4,460.00-	7,080,815.84	NHW
02/02/24	PO 23-04657	22 Paid CK142854			REMN02	REMN02	24,421.86-	7,056,393.98	NHW
02/02/24	PO 23-04657	23 Paid CK142854			REMN02	REMN02	2,832.50-	7,053,561.48	NHW
02/02/24	PO 23-04657	24 Paid CK142854			REMN02	REMN02	12,168.75-	7,041,392.73	NHW
02/02/24	PO 23-04657	25 Paid CK142854			REMN02	REMN02	1,640.00-	7,039,752.73	NHW
02/02/24	PO 23-04657	26 Paid CK142854			REMN02	REMN02	7,842.50-	7,031,910.23	NHW
02/02/24	PO 23-04657	27 Paid CK142854			REMN02	REMN02	12,627.15-	7,019,283.08	NHW
02/02/24	PO 23-04657	28 Paid CK142854			REMN02	REMN02	14,138.77-	7,005,144.31	NHW
02/09/24	PO 23-04657	29 Paid CK142910			REMN02	REMN02	821.25-	7,004,323.06	NHW
02/09/24	PO 23-04657	30 Paid CK142910			REMN02	REMN02	25,891.57-	6,978,431.49	NHW
02/09/24	PO 23-04657	31 Paid CK142910			REMN02	REMN02	25,404.03-	6,953,027.46	NHW
02/09/24	PO 23-04657	32 Paid CK142910			REMN02	REMN02	20,188.58-	6,932,838.88	NHW
02/09/24	PO 23-04657	33 Paid CK142910			REMN02	REMN02	13,931.49-	6,918,907.39	NHW
02/09/24	PO 23-04657	34 Paid CK142910			REMN02	REMN02	29,052.35-	6,889,855.04	NHW
02/09/24	PO 23-04657	35 Paid CK142910			REMN02	REMN02	11,215.00-	6,878,640.04	NHW
02/16/24	PO 23-03773	3 Paid CK142999			SOU24	SOUTHSTATE, INC.	216,679.41-	6,661,960.63	NHW
02/23/24	PO C220462	1 Paid CK143042			SOU24	SOUTHSTATE, INC.	102,925.35-	6,559,035.28	NHW
03/01/24	PO 23-04395	7 Paid CK143075			CME01	CME ASSOCIATES	12,686.75-	6,546,348.53	NHW
03/08/24	PO 23-03772	4 Paid CK143171			LEX02	LEXA CONCRETE LLC	143,391.19-	6,402,957.34	NHW
03/08/24	PO 23-04395	8 Paid CK143194			CME01	CME ASSOCIATES	10,815.00-	6,392,142.34	NHW
03/15/24	PO 23-03773	4 Paid CK143248			SOU24	SOUTHSTATE, INC.	306,521.03-	6,085,621.31	NHW
03/22/24	PO 23-03772	5 Paid CK143268			LEX02	LEXA CONCRETE LLC	332,227.13-	5,753,394.18	NHW
03/22/24	PO 23-03772	5 Void CK143268			LEX02	LEXA CONCRETE LLC	332,227.13-*	5,753,394.18	NHW
03/22/24	PO 23-03772	5 Paid CK143341			LEX02	LEXA CONCRETE LLC	332,227.13-*	5,753,394.18	NHW
03/22/24	PO 23-04395	9 Paid CK143301			CME01	CME ASSOCIATES	8,116.75-	5,745,277.43	NHW
04/12/24	PO 23-03772	6 Paid CK143462			LEX02	LEXA CONCRETE LLC	430,213.18-	5,315,064.25	NHW
04/12/24	PO 23-03773	5 Paid CK143474			SOU24	SOUTHSTATE, INC.	1,064,189.33-	4,250,874.92	NHW



Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	%used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended YTD Expended Curr	Encumber YTD	Reimbrsd YTD Reimbrsd Curr	Cancelled Pd/Chrgd YTD	Unexpended				
4-01-09-930-874	Supplemental TA - Road Infrastructure									
04/26/24	PO 23-03772 7 Paid CK143567	2023 ROADWAY IMPROVEMENT	Continued	LEX02	LEXA CONCRETE LLC	En 01/01/24		147,304.16-	4,103,570.76	NHW
04/26/24	PO 23-04395 10 Paid CK143589	INV#0349002 3/8/24		CME01	CME ASSOCIATES	En 01/01/24	BS	172.00-	4,103,398.76	NHW
04/26/24	PO 23-04395 11 Paid CK143589	INV#0350671 3/29/24		CME01	CME ASSOCIATES	En 01/01/24	BS	7,400.50-	4,095,998.26	NHW
04/26/24	PO 23-04657 36 Paid CK143602	INV#04086009-14 1/31/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	426.25-	4,095,572.01	NHW
04/26/24	PO 23-04657 37 Paid CK143602	INV#04086009-15 2/29/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	155.00-	4,095,417.01	NHW
04/26/24	PO 23-04657 38 Paid CK143602	INV#04087194-15 2/29/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	65.00-	4,095,352.01	NHW
04/26/24	PO 23-04657 39 Paid CK143602	INV#04087195-8 1/31/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	39,341.24-	4,056,010.77	NHW
04/26/24	PO 23-04657 40 Paid CK143602	INV#04087195-9 2/29/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	34,119.12-	4,021,891.65	NHW
04/26/24	PO 23-04657 41 Paid CK143602	INV#04087196-8 1/31/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	25,432.35-	3,996,459.30	NHW
04/26/24	PO 23-04657 42 Paid CK143602	INV#04087196-9 2/29/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	29,912.53-	3,966,546.77	NHW
04/26/24	PO 23-04657 43 Paid CK143602	INV#04087197-4 1/31/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	3,810.85-	3,962,735.92	NHW
04/26/24	PO 23-04657 44 Paid CK143602	INV#04087197-5 2/29/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	59,775.52-	3,902,960.40	NHW
04/26/24	PO 23-04657 45 Paid CK143602	INV#04087198-4 1/31/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	1,512.50-	3,901,447.90	NHW
04/26/24	PO 23-04657 46 Paid CK143602	INV#04087198-5 2/29/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	555.00-	3,900,892.90	NHW
04/26/24	PO 23-04657 47 Paid CK143602	INV#04087199-4 1/31/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	12,852.50-	3,888,040.40	NHW
04/26/24	PO 23-04657 48 Paid CK143602	INV#04087199-5 2/29/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	1,570.00-	3,886,470.40	NHW
04/26/24	PO 23-04657 49 Paid CK143602	INV#04087200-4 1/31/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	80,935.69-	3,805,534.71	NHW
04/26/24	PO 23-04657 50 Paid CK143602	INV#04087200-5 2/29/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	41,631.15-	3,763,903.56	NHW
05/03/24	PO 23-04657 51 Paid CK143694	INV#04087194-16 3/31/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	32.50-	3,763,871.06	NHW
05/03/24	PO 23-04657 52 Paid CK143694	INV#04087195-10 3/31/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	43,494.86-	3,720,376.20	NHW
05/03/24	PO 23-04657 53 Paid CK143694	INV#04087200-6 3/31/24		REM02	REMTINGTON & VERNICK ENGINEERS	En 01/01/24	BS	17,472.50-	3,702,903.70	NHW
06/07/24	PO 23-03773 6 Paid CK143979	2023 ROADWAY IMPROVEMENT		SOU24	SOUTHSTATE, INC.	En 01/01/24	BS	43,496.17-	3,659,407.53	NHW
06/07/24	PO 23-03773 7 Paid CK143979	Correct pmt # 2		SOU24	SOUTHSTATE, INC.	En 01/01/24	BS	30.01	3,659,437.54	NHW
06/13/24	PO 23-04395 12 Deleted	INV#351514 4/25/24		CME01	CME ASSOCIATES	En 01/01/24	BS	1,901.34 **	3,659,437.54	AC
06/13/24	PO 23-04395 13 Deleted	INV#353407 5/24/24		CME01	CME ASSOCIATES	En 01/01/24	BS	3,290.35 **	3,659,437.54	AC
06/20/24	PO 23-03772 8 Paid CK144062	2023 ROADWAY IMPROVEMENT		LEX02	LEXA CONCRETE LLC	En 01/01/24	BS	224,631.17-	3,434,806.37	NHW
06/20/24	PO 23-04395 14 Paid CK144091	INV#351513 4/12/24		CME01	CME ASSOCIATES	En 01/01/24	BS	3,721.00-	3,431,085.37	NHW
06/20/24	PO 23-04395 15 Paid CK144091	INV#352600 4/26/24		CME01	CME ASSOCIATES	En 01/01/24	BS	10,793.00-	3,420,292.37	NHW
06/20/24	PO 23-04395 16 Paid CK144091	INV#353406 5/10/24		CME01	CME ASSOCIATES	En 01/01/24	BS	12,310.50-	3,407,981.87	NHW
06/20/24	PO 23-04395 17 Paid CK144091	INV#354092 5/24/24		CME01	CME ASSOCIATES	En 01/01/24	BS	7,291.00-	3,400,690.87	NHW
06/20/24	PO 23-04395 18 Paid CK144091	INV#355175 6/7/24		CME01	CME ASSOCIATES	En 01/01/24	BS	2,655.50-	3,398,035.37	NHW
08/09/24	PO 23-03772 9 Paid CK144750	2023 ROADWAY IMPROVEMENT		LEX02	LEXA CONCRETE LLC	En 01/01/24	BS	736,847.05-	2,661,188.32	NHW

Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended Curr	Vendor/Reference	Reimbrsd Curr		Unexpended			
Control: NOC	Total	8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		5,169,860.74	900,429.88	0.00	0.00	3,561,618.20			
		5,169,860.74		0.00	6,070,290.62				
Department: 930	Reserve Supplemental Transitional Aid Total	8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		5,169,860.74	900,429.88	0.00	0.00	3,561,618.20			
		5,169,860.74		0.00	6,070,290.62				
CAFR: 09	Total	8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		5,169,860.74	900,429.88	0.00	0.00	3,561,618.20			
		5,169,860.74		0.00	6,070,290.62				
Fund: 01	Current Fund Budgeted Total	8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		5,169,860.74	900,429.88	0.00	0.00	3,561,618.20			
		5,169,860.74		0.00	6,070,290.62				
Fund: 01	Current Fund Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0		
		0.00	0.00	0.00	0.00	0.00			
		0.00		0.00	0.00				
Fund: 01	Current Fund Total	8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		5,169,860.74	900,429.88	0.00	0.00	3,561,618.20			
		5,169,860.74		0.00	6,070,290.62				
Final Budgeted		8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		5,169,860.74	900,429.88	0.00	0.00	3,561,618.20			
		5,169,860.74		0.00	6,070,290.62				
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0		
		0.00	0.00	0.00	0.00	0.00			
		0.00		0.00	0.00				
Final Total		8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		5,169,860.74	900,429.88	0.00	0.00	3,561,618.20			
		5,169,860.74		0.00	6,070,290.62				

**Department of Planning & Development- Office of Capital Improvements/Project Management**

**Grant Summary Form**

Department: Planning & Development Revised: 8/12/2024  
 Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		Resurfacing of Linden Street & MLK Boulevard			
Grant #:		N/A			
City Contract Date:		10/11/22	City Contract #:		10-22-172
Application Resolution #:			Appropriation Code #:		2-01-C2-886-874
Funding Source:		Supplemental Transitional Aid			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$868,748.75			
Local Match:	N	N	Cash:		In-Kind
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:			Location of Activity:		Various
Date of Analysis:		8/12/24	Reviewed By:		Tytanya C. Ray

**Summary:** 8/12/2024: Council approval is requested for Change Order #1 and Final in the amount of \$8,540.14 in connection with the project.

10/13/2023: Please pay construction invoice #2 for South State, Inc., in the amount of \$600,589.42 in connection with Resurfacing of Linden Street & MLK Boulevard.

1/23/2023: Forwarding construction invoice #1 in the amount of \$165,233.98 to South State, Inc. for work in connection with the Resurfacing of Linden Street & MLK Boulevard.

9/19/2022: Seeking Council authorization to award a \$868,748.75 construction contract to South State, Inc., in connection with the Resurfacing of Linden Street & MLK Boulevard project.

**Project Limits: VARIOUS**

Street From To

**Timelines:** pending

**Problem Areas/Recommendations:** Pending

Cabinet #	Drawer #
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**Department of Planning & Development- Office of Capital Improvements/Project  
Management  
Grant Summary Form**

Capital Impr (1)	Capital Impr (1)



REMINGTON  
& VERNICK  
ENGINEERS

CONTRACTOR: 04/04/24

SOUTH STATE, INC.  
P.O. BOX 68  
BRIDGETON, NJ 08302

CHANGE ORDER #1 FINAL

NAME OF PROJECT:

RESURFACING OF LINDEN ST. TO DR. MARTIN LUTHER KING, JR. BLVD.

PROJECT NUMBER:

0408-T-193

CLIENT:

CITY OF CAMDEN

REASON FOR CHANGE:

FINAL AS-BUILT QUANTITIES & SUPPLEMENTAL WORK

ITEM	DESCRIPTION	QTY.	UNITS	UNIT PRICE	AMOUNT
<b>EXTRAS</b>					
6E	TRAFFIC SAFETY OFFICERS	41.50	MH	\$90.00	\$3,735.00 ✓
11E	HMA MILLING, 3" OR LESS	2,022.00	SY	\$10.00	\$20,220.00 ✓
15E	HMA 12.5M64 SURFACE COURSE 2" THICK	184.02	TN	\$155.00	\$28,523.10 ✓
16E	RECONSTRUCT INLET TYPE B USING NEW CASTING	6.00	UN	\$2,500.00	\$15,000.00 ✓
17E	INLET, TYPE A	1.00	UN	\$10,000.00	\$10,000.00 ✓
25E	HMA DRIVEWAY, 4" THICK	32.00	SY	\$250.00	\$8,000.00 ✓
30E	TRAFFIC MARKINGS, LL, THERMOPLASTIC, 24" WIDE	21.00	LF	\$4.50	\$94.50 ✓
34E	REGULATORY & WARNING SIGNS	30.00	SF	\$40.00	\$1,200.00 ✓
35E	GUIDE SIGN TYPE GA STEEL "U" POST SUPPORTS	4.00	SF	\$40.00	\$160.00 ✓
					\$86,932.60

**REDUCTIONS**

1R	BREAKAWAY BARRICADES	20.00	UN	\$0.01	\$0.20 ✓
7R	TRAFFIC DIRECTOR FLAGGER	180.00	MH	\$80.00	\$14,400.00 ✓
8R	FUEL PRICE ADJUSTMENT	1.00	LS	\$2,000.00	\$2,000.00 ✓
9R	ASPHALT PRICE ADJUSTMENT	1.00	LS	\$2,000.00	\$2,000.00 ✓
10R	EXCAVATION UNCLASSIFIED	30.00	CY	\$30.00	\$900.00 ✓
12R	HMA PAVEMENT REPAIR	1,400.00	SY	\$2.00	\$2,800.00 ✓
13R	HMA 12.5M64 LEVELING COURSE	100.00	TN	\$100.00	\$10,000.00 ✓
14R	TACK COAT (AC-20)	900.00	GL	\$0.01	\$9.00 ✓
18R	CURB PIECE ECO TYPE N	1.00	UN	\$750.00	\$750.00 ✓
19R	RESET MANHOLE USING EXISTING CASTING	11.00	UN	\$10.00	\$110.00 ✓
20R	RESET MANHOLE USING NEW CASTING	3.00	UN	\$1,500.00	\$4,500.00 ✓
21R	CONCRETE SIDEWALK, 4" THICK	3.00	UN	\$150.00	\$450.00 ✓
22R	PUBLIC SIDEWALK CURB RAMP DETECTABLE WARNINGS, TRUNCATED DOMES, COMPOSITE TILE, ARMOR-TILE MODEL ADA-C-2448 SAFETY RED	1.00	SY	\$300.00	\$300.00 ✓
23R	BRICK PAVERS COBBLESTONE	10.20	SY	\$150.00	\$1,530.00 ✓
24R	CONCRETE DRIVEWAY, 6" THICK	31.00	SY	\$200.00	\$6,200.00 ✓
26R	9" X 18" CONCRETE VERTICAL CURB	105.00	LF	\$75.00	\$7,875.00 ✓
27R	SEALING EXISTING JOINTS IN CONCRETE PAVEMENT	1,200.00	LF	\$9.00	\$10,800.00 ✓
28R	TRAFFIC MARKINGS, LL, THERMOPLASTIC, 6"	149.00	LF	\$1.20	\$178.80 ✓


29R	TRAFFIC MARKINGS, LL, THERMOPLASTIC, 8"	128.00	LF	\$1.65	\$211.20 ✓
31R	TRAFFIC MARKING SYMBOLS	1,370.25	SF	\$7.00	\$9,591.75 ✓
32R	REMOVAL OF RPM	22.00	UN	\$10.00	\$220.00 ✓
33R	RPM MONO-DIRECTIONAL AMBER LENS	11.00	UN	\$60.00	\$660.00 ✓
36R	RESET WATER VALVE BOX	20.00	UN	\$100.00	\$2,000.00 ✓
37R	RESET GAS VALVE BOX	10.00	UN	\$100.00	\$1,000.00 ✓
38R	TREE REMOVAL OVER 12"-24" DIA.	2.00	UN	\$2,500.00	\$5,000.00 ✓
39R	BORROW TOPSOIL	5.00	CY	\$50.00	\$250.00 ✓
40R	TOPSOIL SPREADING, 4" THICK	20.00	SY	\$15.00	\$300.00 ✓
41R	FERTILIZING & SEEDING, TYPE A-3	20.00	SY	\$6.00	\$120.00 ✓
					\$84,155.95

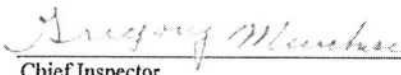
**SUPPLEMENTALS**


S1	90 BENDS AT A INLET	1.00	LS	\$5,763.49	\$5,763.49
					\$5,763.49

<b>ORIGINAL CONTRACT AMOUNT:</b>	<b>\$868,748.75</b>
+ EXTRA	\$86,932.60
- REDUCTION	(\$84,155.95)
SUPPLEMENTALS	\$5,763.49
<b>ADJUSTMENT AMOUNT:</b>	<b>\$8,540.14</b>
<b>AMENDED CONTRACT AMOUNT:</b>	<b>\$877,288.89</b>
<b>TOTAL PAYMENTS CERTIFIED TO DATE:</b>	<b>\$868,748.75</b>
<b>BALANCE DUE TO CONTRACTOR:</b>	<b>\$8,540.14</b>

ACCEPTED BY:

  
 \_\_\_\_\_  
 South State, Inc. 04/05/24  
Date

  
 \_\_\_\_\_  
 Chief Inspector 4/10/2024  
Date

  
 \_\_\_\_\_  
 Municipal Engineer 5/7/2024  
Date

APPROVED BY:

  
 \_\_\_\_\_  
 City of Camden 8/9/24  
Date



REMINGTON  
& VERNICK  
ENGINEERS

RVE HQ:  
2059 Springdale Road  
Cherry Hill, NJ 08003  
O: (856) 795-9595  
F: (856) 795-1882

May 5, 2023  
REVISED: May 7, 2024

Scott Z. Parker, MSTFP  
Director of Finance  
Department of Finance  
City Hall-Suite 213  
Camden, NJ 08101

Re: City of Camden  
Resurfacing of Linden St. and Dr. Martin Luther King, Jr. Blvd.  
Change Order #1 Final  
RVE #: 0408-T-193

Dear Mr. Parker:

As you are aware the City awarded the above captioned construction contract to South State, Inc. in the amount of \$868,748.75.

At the request of the City, supplemental work was added to the contract to include the resurfacing of North 10<sup>th</sup> Street from Linden Street to Penn Street. Accordingly, Remington, Vernick Engineers is recommending the City formally authorize Change Order #1 Final as detailed on the attached change order.

For your convenience, a summary of project costs are as follows:

Original Contract Amount, as awarded:	\$868,748.75
Extras	\$86,932.60
Reductions	(\$84,155.95)
Supplementals	\$5,763.49
Amended Contract Amount (Change Order #1 Final):	\$877,288.89
Additional Payment:	\$8,540.14


Please have the Clerk's office prepare a Resolution for Council approval to adjust the final contract amount and approving Change Order #1 Final in the amount of \$877,288.89. Lastly, we recommend an additional/final payment of \$8,540.14 to the Contractor. Upon passage of the same, please return to our office for further processing.

Page 2 of 2  
City of Camden  
May 7, 2024

Should you have any questions or require any further information, please do not hesitate to contact our office.

Sincerely,

REMINGTON & VERNICK ENGINEERS



Douglas M. Johnson, P.E., C.M.E.

DMJ/mf  
Enclosures

cc: Gerald Seneski, Chief Financial Officer  
Timothy Cunningham, Business Administrator  
Lateefah Chandler, City Purchasing Agent  
Keith Walker, City DPW Director  
Lateefah Chandler, Assistant Purchasing Agent  
Edward Williams, Director of Planning & Development  
Tytanya Ray, Contract Admin.  
Stephanie Walker, Assistant to City Engineer  
Greg Marchese, RVE



DB:dh  
09-10-24

R-33

**RESOLUTION AUTHORIZING CHANGE ORDER #7 AND FINAL PAYMENT, AN  
OVERALL DECREASE IN THE AMOUNT \$12,301.22 TO CONSTRUCTION  
CONTRACT #10-22-174 WITH LEVY CONSTRUCTION CO., IN CONNECTION WITH  
THE REHABILITATION OF  
THREE (3) COMMUNITY CENTERS PROJECT**

WHEREAS, on October 11, 2022, the Council of the City of Camden by MC-22:8670 awarded Contract #10-22-174 to Levy Construction Co., in the amount of \$2,840,800.00 for the rehabilitation of three (3) community centers located in the City; and

WHEREAS, on June 13, 2023, by Resolution MC-23:9002, the Council of the City of Camden amended Contract No. 10-22-174 by Change Order No. 1 to increase in the amount of \$50,186.13 due to unforeseen conditions discovered throughout the project; and

WHEREAS, on October 10, 2023, by Resolution MC-23:9177, the Council of the City of Camden further amended Contract No. 10-22-174 by Change Order No. 2 to increase the contract amount by \$16,820.20 due to unforeseen conditions at the community centers; and Change Order No. 3 to increase the contract amount by \$5,595.00 due to unforeseen conditions determined while project was underway; and

WHEREAS, the Council of the City of Camden by Resolution R-38 (MC-22:9219) dated November 16, 2023 further amended the contract with Levy Construction Co. by Change Order No. 4 to increase the contract amount by \$1,412.88 due to unforeseen conditions at the community centers; Change Order No. 5 to decrease the contract amount by -\$4,700.00 due to unforeseen conditions; and Change Order No. 6 to increase the contract amount by \$1,683.28 due to unforeseen conditions determined while project was underway; and


WHEREAS, it is now necessary to further amend Contract No. 10-22-174 by Change Order No. 7 and Final to decrease the contract amount by -\$12,301.22 due to unforeseen conditions while project was underway; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Contract No. 10-22-174 with Levy Construction Co., be amended to reflect Change Order No. 7 and Final to decrease the contract amount by TWELVE THOUSAND THREE HUNDRED ONE DOLLAR AND TWENTY-TWO CENTS (\$-12,301.22) for a total contract and final amount of TWO MILLION EIGHT HUNDRED NINETY-NINE THOUSAND FOUR HUNDRED NINETY-SIX DOLLARS AND TWENTY-SEVEN CENTS (\$2,899,496.27).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



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DANIEL S. BLACKBURN  
City Attorney

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ANGEL FUENTES  
President, City Council

ATTEST: 

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LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: SOUTH STATE INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 4-01-09-930-874  
AMOUNT: \$ 8540.14

- DEDICATED BY RIDER:  
AMOUNT:\$

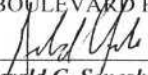
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT:\$

- CAPITAL ORDINANCE  
AMOUNT:\$

- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 8540.14  
DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CHANGE ORDER #1 AND FINAL IN THE AMOUNT OF \$8540.14 TO CONSTRUCTION CONTRACT #10-22-172 WITH SOUTH STATE INC, IN CONNECTION WITH RESURFACING OF KINDEN STREET AND MLK BOULEVARD PROJECT.

  
\_\_\_\_\_  
Gerald C. Seneski

Director of Finance

Date: 8/13/24



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements  
**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #7 and Final, an overall decrease in the amount of -\$12,301.22 to Construction Contract #10-22-174 with Levy Construction Co., in connection with the Rehabilitation of Three (3) Community Centers project.

Point of Contact: Wendell Bibbs  
Capital Improvements (856) 757-7680  
Wendell.Bibbs@rve.com

Name	Department-Division-Bureau	Phone	Email
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## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		9/10/24	
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y			

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

9/10/24  
Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #7 and Final, an overall decrease in the amount of -\$12,301.22 to Construction Contract #10-22-174 with Levy Construction Co., in connection with the Rehabilitation of Three (3) Community Centers project.

**FACTS/BACKGROUND:**

- Rehabilitation of Three (3) Community Centers in the City of Camden
- Levy Construction Company was lowest responsible bidder & awarded contract
- Unforeseen conditions at Community Centers

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** -\$12,301.22 (final change order)

**IMPACT STATEMENT:**

- Unforeseen condition determined while project was underway
- City Council approval of this legislation will improve Community Centers in City of Camden
- If not approved by Council corrective and preventative action to Community Centers will not be properly addressed
- Previous contract amount per change order #6 \$2,911,797.49
- Final Contract Total per change order #7 \$2,899,496.27

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Wendell Bibbs, Acting City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
  - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

**Prepared by:** Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Change Order #7 and Final
Name of Vendor	Levy Construction Company
Purpose or Need for service:	Overall reduction of -\$12,301.22 <ul style="list-style-type: none"> <li>Contract Total as of change order #6 \$2,911,797.49</li> <li><b>This change #7 and Final</b>, a reduction -\$12,301.22</li> <li>Final Contract Total \$2,899,496.27</li> </ul> Change order #7 due to unforeseen conditions while project was underway.
Contract Award Amount	NO ADDITIONAL FUNDS BEING ENCUMBERED
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

Approved                       Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**Bureau of Grants Management  
Grant Summary Form**

Department: Planning & Development

Revised: 8/19/24

Grant Administrator: Tytanya Ray

Grant Administrator #: 757-7628

Grant/Project Name:		Rehabilitation of Three (3) Community Centers: Malandra Hall, MLK and Isabel Miller (Construction)			
Grant #:		G-BG-F20-055 G-02-41-765-024			
City Contract Date:		10/11/22	City Contract #:		10-22-174
Application Resolution #:			Appropriation Code #:		G-BG-F20-055 G-02-41-765-024
Funding Source:		ARP (Coronavirus American Rescue Plan) & CDBG			
Pass Through:	Y	N	Source:	N/A	
Amount:		\$1,741,036.80 ARP and \$1,099,763.20 CDBG			
Local Match:	N	N	Cash:	N/A	In-Kind N/A
Budget Insertion Resolution # & Date:		N/A		Accepting Grant Resolution # MC:	N/A
Term of Grant:				Location of Activity:	3 Community Centers
Date of Analysis:		8/19/24	Reviewed By:		Tytanya Ray

**Summary: 8/19/2024:** Seeking Council approval for Change Order #7 and Final, an overall reduction of -\$12,301.22. Final Contract total for construction of this project \$2,899,496.27.

• Original Contract Amount	\$2,840,800.00
• Change Order #1	50,186.13
• Change Order #2	16,820.20
• Change Order #3	5,595.00
• Change Order #4	1,412.88
• Change Order #5	(4,700.00)
• Change Order #6	1,683.28
• Change Order #7 and Final	<u>(12,301.22)</u>
<b>New/Final Contract Total</b>	<b>\$2,899,496.27</b>

**2/21/2024:** Please pay construction invoice #14 to Levy Construction in connection with the project. Payment breakdown is as follows:

• P.O. C2204619	\$13,146.22
• P.O. 23-03834	16,483.79
• P.O. 23-03835	<u>5,483.10</u>
<b>TOTAL DUE PAY #14</b>	<b>\$35,113.11</b>

**1/30/2024:** Transmitting construction invoice #13 to Levy Construction in the amount of \$127,662.64 in connection with the Rehabilitation of Three (3) Community Centers project.



**Bureau of Grants Management  
Grant Summary Form**

**1/23/2024:** Forwarding Professional Services invoice #VP447635 to T&M Associates in the amount of \$2,295.25 for CM & Administration in connection with the project.

**1/11/2024:** Please pay Professional Services invoice #VP451204 in amount of \$497.00 to T&M Associates for Construction Management & Administration in connection with the Rehabilitation of Three (3) Community Centers project.

**12/18/2023:** Transmitting the following construction invoice to Levy Construction in connection with the project:

- Invoice #12                      212,798.49

**10/30/2023:** Forwarding the following Professional Services invoices to T&M Associates for Construction Management & Administration in connection with the Rehabilitation of Three (3) Community Centers:

Invoice #LAB 440330	\$4,659.00
Invoice #LAB441553	2,382.00
Invoice #LAB443475	4,209.61
Invoice #LAB444769	1,776.00
Invoice #VP445811	<u>5,866.60</u>
<b>TOTAL DUE</b>	<b>\$18,893.21</b>

**10/11/2023:** Seeking Council authorization for the following change orders in connection with the Rehabilitation of Three (3) Community Centers, contract #10-22-174:

- Change Order #4 increase in amount of \$1,412.88
- Change Order #5 decrease in amount of \$(4,700.00)
- Change Order #6 increase in amount of \$1,683.28

**8/29/2023:** Transmitting the following construction invoices for payment to Levy Construction:

Invoice #9 in amount of \$164,201.94
Invoice #10 in amount of <u>\$129,394.30</u>
<b>TOTAL PAY DUE      \$293,596.24</b>

**7/29/23:** Seeking Council approval for Change Order #3 in the amount of \$5,595.00 to contract #10-22-174 with Levy Construction Co., in connection with the project.

Council authorization is requested for Change Order #2 in the amount of \$16,820.20 to contract #10-22-174 with Levy Construction Co., in connection with the Rehabilitation of Three (3) Community Centers.

Original Contract Amount	\$2,840,800.00
Change Order #1	50,186.13
Change Order #2	<u>16,820.20</u>
New Contract Amount	\$2,907,806.33

**7/11/2023:** Please pay construction invoice #8 in the amount of \$189,958.50 to Levy Construction Co., in connection with the Rehabilitation of Three (3) Community Centers project. To be paid from account code G-02-41-765-024.

**Bureau of Grants Management  
Grant Summary Form**

**5/26/2023:** Transmitting construction invoice #7 in the amount of \$370,300.15 to Levy Construction Co., in connection with the Rehabilitation of Three (3) Community Centers project. To be paid from account code G-02-41-765-024.

**5/17/2023:** Forwarding construction invoice #6 in the amount of \$133,739.62 to Levy Construction Co., in connection with the Rehabilitation of Three (3) Community Centers project. To be paid from account code G-02-41-765-024.

**5/3/2023:** Please pay the following Professional Services invoices to T&M Associates for Design in connection with the Rehabilitation of Three (3) Community Centers:

Invoice #DAC432939	\$404.74
Invoice #DAC436776	<u>\$3,025.00</u>
<b>TOTAL PAY</b>	<b>\$3,429.74</b>

**4/24/2023:** Seeking Council approval for Change Order #1 in the amount of \$50,186.13 to contract #10-22-174 with Levy Construction Co., in connection with the Rehabilitation of Three (3) Community Centers.

Original Contract Amount	\$2,840,800.00
Change Order #1	<u>50,186.13</u>
New Contract Amount	\$2,890,986.13

**4/12/2023:** Transmitting construction invoice #5 in the amount of \$149,858.66 to Levy Construction Co., in connection with the Rehabilitation of Three (3) Community Centers project.

To be paid from the following account codes:

G-BG-F20-055	\$106,730.18
G-02-41-765-024	<u>43,128.48</u>
<b>Total Pay</b>	<b>\$149,858.66</b>

**3/1/2023:** Please pay Professional Services invoice #DAC438323 in the amount of \$350.44 to T&M Associates, in connection with the project. To be paid from account code: G-BG-F17-071.

**3/1/2023:** Forwarding construction invoice #4 in the amount of \$257,771.36 to Levy Construction Co., in connection with the Rehabilitation of Three (3) Community Centers project. To be paid from account code: G-BG-F20-055.

**1/30/2023:** Transmitting construction invoice #3 in the amount of \$204,354.50 to Levy Construction Co., in connection with the Rehabilitation of Three (3) Community Centers project. To be paid from account code: G-BG-F20-055.

**1/26/2023:** Please pay construction invoice #2 in the amount of \$279,836.06 to Levy Construction Co., in connection with the Rehabilitation of Three (3) Community Centers project. To be paid from account code: G-BG-F20-055.

**1/26/2023:** Forwarding professional services payment to T&M Associates in the amount of \$665.68 in connection with 2021 Rehabilitation of Three (3) Community Centers project. To be paid from account code: G-BG-F17-071.

**Bureau of Grants Management  
Grant Summary Form**

**1/5/2023:** Transmitting construction invoice #1 in the amount of \$251,071.10 for Levy Construction Co., in connection with the Rehabilitation of Three (3) Community Centers project. To be paid from account code: G-BG-F20-055.

**9/22/2022:** Please pay Design payment to T&M Associates in the amount of \$1,170.58 for Professional Services in connection with 2021 Rehabilitation of Three (3) Community Centers in the City of Camden.

**8/12/2022:** Forwarding Design payment for T&M Associates in the amount of \$950.21 in connection with the project.

**7/12/2022:** Transmitting Design payment to T&M Associates in the amount of \$1,939.50 for Professional Services in connection with 2021 Rehabilitation of Three(3) Community Centers in the City of Camden.

**5/19/2022:** Please pay design payment to T&M Associates in amount of \$5,914.90 for Professional Services in connection with 2021 Rehabilitation of Three (3) Community Centers in the City of Camden.

**5/6/2022:** Forwarding Design payment in amount of \$2,013.00 to T&M Associates for Professional Services in connection with 2021 Rehabilitation of Three (3) Community Centers in the City of Camden.

**4/4/2022:** Transmitting Design payment to T&M Associates in amount Of \$68,465.57 for services in connection with 2021 Rehabilitation of Three (3) Community Centers in the City of Camden.

**3/7/2022:** Please pay design payment to T&M Associates in amount of \$10,595.92 for services in connection with 2021 Rehabilitation of Three (3) Community Centers in the City of Camden.

**2/24/2022:** Forwarding Design payment in amount of \$19,957.50 to T&M Associates for services in connection with 2021 Rehabilitation of Three (3) Community Centers in the City of Camden.

Location	Project Limits Street/from	Limits/to
Malandra Hall Isabel Miller Cramer Hill		

**Timelines:** *pending*

**Problem Areas/Recommendations:** N/A

**Bureau of Grants Management  
Grant Summary Form**

Cabinet #	Drawer #
Utilities (1)	Utilities (1)

word:a\grant info 2\summary.doc



# AIA Document G701™ – 2001

## Change Order

PROJECT: (Name and address)  
City of Camden  
Rehabilitation of Three (3) Community Centers

CHANGE ORDER NUMBER: 7 Final

DATE: 08/14/2024

ARCHITECT'S PROJECT NUMBER:

OWNER

ARCHITECT

CONTRACTOR

FIELD

OTHER

TO CONTRACTOR: (Name and address)  
Levy Construction Co., Inc.  
800 Newton Ave  
Oaklyn, NJ 08107

CONTRACT DATE:

CONTRACT FOR: General Construction

The Contract is changed as follows:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Malandra Hall Fire Alarm Repairs \$4,934.12

Credit Exterior Signage (-\$17,235.34)

The original (Contract Sum) ( <del>Contracted Maximum Price</del> ) was	\$	<u>2,840,800.00</u>
The net change by previously authorized Change Orders	\$	<u>70,997.49</u>
The (Contract Sum) ( <del>Contracted Maximum Price</del> ) prior to this Change Order was	\$	<u>2,911,797.49</u>
The (Contract Sum) ( <del>Contracted Maximum Price</del> ) will be (increased) ( <del>decreased</del> ) ( <del>unchanged</del> ) by this Change Order in the amount of	\$	<u>(12,301.22)</u>
The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be	\$	<u>2,899,496.27</u>

The Contract Time will be (increased) (~~decreased~~) (~~unchanged~~) by ( ) days

The date of Substantial Completion as of the date of this Change Order therefore is

\* this time extension request only accounts for time needed to complete. Not delays in waiting for change order approval/direction.

(Note: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT (Firm name)	Levy Construction Co Inc CONTRACTOR (Firm name)	City of Camden OWNER (Firm name)
ADDRESS	800 Newton Ave, Oaklyn, NJ 08107 ADDRESS	520 Market St., Camden, NJ ADDRESS
BY (Signature)	<u>Josh Levy</u> BY (Signature)	BY (Signature)
(Typed name)	Josh Levy (Typed name)	(Typed name)
DATE	08/14/2024 DATE	DATE

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G701™ – 2001. Copyright © 1979, 1987, 2000 and 2001 by The American Institute of Architects. All rights reserved. WARNING: This AIA Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

C.O. #7 Final Increase



**CONSTRUCTION**  
BUILDING INTEGRITY SINCE 1910

		11/24/2023	
<b>Camden Community Centers - Change Order Request #23</b>			
Malandra: make repairs to existing fire alarm system to make operational			
M_F 7am-3pm			
MJF Electrical =	\$4,051.00		
Overhead = 10%	\$405.10		
Profit = 10%	\$405.10		
Bond = 1.5%	\$72.92		
TOTAL CHANGE ORDER REQUEST =	\$4,934.12	✓	
Contract time exsition request =	5 days		

# C.O. #7 Final Decrease

<b>LEVY</b>		<b>CONSTRUCTION</b>	
		BUILDING INTEGRITY SINCE 1910	
			01/22/24
<b>Camden Community Centers - Credit #26</b>			
credit back installation of 3 exterior signs			
M_F 7am-3pm			
MJF =	\$657.00		
Signage =	\$12,000.00		
Levy =	\$4,578.34		
<b>TOTAL CHANGE ORDER REQUEST =</b>	\$17,235.34	✓	
Contract time existion request =			

DB:dh  
09-10-24

R-34

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE SHARED SERVICES  
AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN  
REDEVELOPMENT AGENCY FOR THE MANAGEMENT OF A U.S.  
ENVIRONMENTAL PROTECTION AGENCY BROWNFIELDS CLEAN UP  
GRANT FOR THE JUDGE ROBERT B. JOHNSON PARK**

WHEREAS, the City of Camden entered into a Shared Services Agreement ("Agreement") with the Camden Redevelopment Agency ("CRA") for the management of the Brownfields Clean-up Site of Judge Robert B. Johnson Park, by Resolution #R-10 (MC-22:8642) approved on November 10, 2022; and

WHEREAS, the City of Camden wishes to amend the Shared Services Agreement with CRA for the Brownfields Clean-up Site of Judge Robert B. Johnson Park to manage a \$1,000,000 grant from the United States Environmental Protection Agency to clean up the site and to extend the term of the agreement until September 30, 2027; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers of the City of Camden are authorized to execute an amendment to the Shared Services Agreement between the City of Camden and the CRA to manage a \$1,000,000 grant from United States Environmental Protection Agency to clean up the site and to extend the term of the agreement until September 30, 2027.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Tim Cunningham, BA  
Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO

### TITLE OF ORDINANCE/RESOLUTION:

**Resolution Authorizing the Amendment to the Shared Services Agreement Between the City of Camden and The Camden Redevelopment Agency for the Management of a U.S. Environmental Protection Agency Brownfields Cleanup Grant for the Judge Robert B. Johnson Park**

Point of Contact: Olivette Simpson, CRA Director  
Department of Development & Planning  
Ext. 3540  
[olsimpso@ci.camden.nj.us](mailto:olsimpso@ci.camden.nj.us)

Name	Department-Division-Bureau	Phone	Email
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### ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature \_\_\_\_\_ Date \_\_\_\_\_

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Form of Shared Services Agreement

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

 1/28  
Signature \_\_\_\_\_ Date \_\_\_\_\_

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

## EXECUTIVE SUMMARY

### TITLE OF ORDINANCE/RESOLUTION

**Resolution Authorizing the Amendment to the Shared Services Agreement Between the City of Camden and The Camden Redevelopment Agency for the Management of a U.S. Environmental Protection Agency Brownfields Cleanup Grant for the Judge Robert B. Johnson Park**

### FACTS/BACKGROUND:

- The Judge Johnson Park Site is an existing 14.75-acre City Park in the Liberty Park neighborhood of Camden. Environmental assessment activities conducted at the site indicate the presence of contaminated historic fill material. Remediation activities will involve soil removal/disposal of contaminated soil material and placement of a cap (comprised of clean soil and hardscape surfaces). After the remediation is completed, the Site will be handed off to the Camden County Department of Parks to construct the Park improvements under a \$1.8 million allocation of funds for the design and construction of park improvements.
- The City and CRA entered into **Shared Services Agreement # 10-22-166** dated November 10, 2022, which was authorized and adopted by the **Camden City Council via Resolution # MC-22:8642** and the **CRA via Resolution #10-12-22A**. CRA will manage the Park remediation. After the remedial activities have been completed, the County will construct the Park Improvements.
- This Requested Action is to authorize the execution of an amendment to the Shared Services Agreement (SSA) for CRA to manage a \$1,000,000 grant from US EPA Brownfield to clean up the site. And extend the term of the SSA for an additional two-year period.

R-10

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$1,082,636.00

### IMPACT STATEMENT:

- The Park has been closed since the discovery of the presence of contaminated historic fill. This Park is a well-used and it is significant to the South Camden community and its ports teams. The CRA, on behalf of the City, secured a US EPA Cleanup Grant for \$1,000,000, and a NJDEP HDSRF grant for \$1,967,943. The County brings \$1,8 million. If the request is not approved, remediation of the proposed site will not move forward and likely the future remedial activities will be the responsibility of the City.

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Olivette Simpson, CRA
  - Attendance

**COORDINATION:** CRA, Brownfield Redevelopment Solutions, Inc., environmental consultant

**Prepared by:** Olivette Simpson, CRA Ext. 3540 [olsimpso@ci.camden.nj.us](mailto:olsimpso@ci.camden.nj.us)

---

Name

Phone/Email

**CAMDEN REDEVELOPMENT AGENCY**  
**City-Owned Judge Johnson Park Site**  
**732 Carl Miller Boulevard (Block 520, Lot 26; Block 522, Lot 9; Block 523, Lot 13)**

The Judge Johnson Park Site is an existing City Park in the Liberty Park neighborhood of Camden. Environmental assessment activities conducted at the site indicate the presence of contaminated historic fill material. Remediation activities will involve soil removal/disposal of contaminated soil material and placement of a cap (comprised of clean soil and hardscape surfaces) within the context of new park improvements to be constructed at the park immediately following the remediation effort.

Total Estimated Project Costs: **\$ 3,550,580.00**

The City and CRA entered into **Shared Services Agreement # 10-22-166** dated November 10, 2022, which was authorized and adopted by the **Camden City Council via Resolution # MC-22:8642** and the **CRA via Resolution #10-12-22A**. CRA will manage the Park remediation. After the remedial activities have been completed, the County will construct the Park Improvements.

This Requested Action is to authorize the execution of an amendment to the Shared Services Agreement (SSA) for management of the \$1,000,000 from US EPA Brownfield Clean up Grant. And extend the term of the SSA for an additional two-year period. The following presents the estimated sources and anticipated uses for the Johnson Park remediation project.

1. Shared Services Agreement between City and CRA dated November 10, 2022 in the amount of \$82,636.00.
2. RLF Sub-grant of \$500,000 – The RLF Sub-grant is requested is the maximum allowable amount of subgrant funding that can be allocated to a site under CRA’s Cooperative Agreement with EPA (# 4B 96236900).
3. U.S. EPA Clean Up Grant – \$1,000,000
4. HDSRF Grant Application to be Submitted – for \$1,967,943.

<b>PROJECT SOURCES</b>		<b>PROJECT USES</b>	
EPA RLF Subgrant	\$ 500,000	Bid Spec Prep	\$ 15,000
EPA Cleanup Grant (awarded)	\$ 1,000,000	LSRP RA Design	\$ 20,000
HDSRF 75% RA Grant (awarded)	\$ 1,967,943	LSRP RA	\$ 80,000
City Shared Services Agreement	\$ 82,636	Owners Rep Remediation Contractor	\$ 45,000
		Contingency	\$ 2,972,690
		CRA Fee	\$ 362,890
	<u>\$ 3,550,580</u>		<u>\$ 3,550,580</u>

Discussion: Remediation is to be conducted in coordination with construction of the improvements at this 14.75-acre park. Camden County has committed \$1.8 million for the design and construction of the park improvements. The Park has been closed since the discovery of the presence of contaminated historic fill. This Park is a well-used and it is significant to the South Camden community. The CRA, on behalf of the City, secured a US EPA Cleanup Grant for \$1,000,000, and NJDEP HDSRF grant for \$1,967,943.

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	<b>CITY OF CAMDEN</b>
Professional Service or EUS Type	<b>Shared Services Agreement Amendment #1</b>
Name of Vendor	<b>CAMDEN REDEVELOPMENT AGENCY (“CRA”)</b>
Purpose or Need for service:	<b>Resolution Amending a Shared Services Agreement with the City of Camden for the Management of U.S. Environmental Protection Agency Brownfield Cleanup Grant for the Judge Robert B. Johnson Park Designated as Block 520, Lot 26, Block 522, Lot 9 (part of), and Block 523, Lot 13 of the City of Camden Tax Map in the Liberty Park Redevelopment Area to Include an Additional Grant and Services and extend the term of the Agreement</b>
Contract Award Amount	<b>Additional \$1,000,000.00</b>
Term of Contract	<b>September 30, 2027</b>
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor’s Signature\*

Date\_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date\_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

---

***For LGS use only:***

Approved  Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_

**City of Camden Resolution MC-22:8642**

RESOLUTION MC-22: 8642  
On Motion Of: Chris Collins  
APPROVED: October 11<sup>th</sup>, 2022

R-10

DB:dh  
10-11-22

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR MANAGEMENT AND ENVIRONMENTAL SERVICES FOR ROBERT B. JOHNSON PARK**

WHEREAS, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, the City of Camden, desires to enter into a Shared Services Agreement with the Camden Redevelopment Agency ("CRA"), for Management and Environmental Services for Robert B. Johnson located within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13; and

WHEREAS, City Council has determined that it is in the best interest of the City of Camden that the City enter into said Shared Services Agreement with CRA establishing the responsibilities of the parties, terms and conditions, for one (1) year in the amount of EIGHTY-TWO THOUSAND SIX HUNDRED THIRTY-SIX DOLLARS (\$82,636.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "2-01-ES-661-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a Shared Services Agreement with CRA, for an amount not to exceed EIGHTY-TWO THOUSAND SIX HUNDRED THIRTY-SIX DOLLARS (\$82,636.00), for the provision of Management and Environmental Services for Robert B. Johnson located within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 11, 2022

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney



ANGEL FUENTES  
President, City Council

ATTEST:

  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: October 11, 2022

**TO:** City Council

**FROM:** Timothy J. Cunningham, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** Resolution Authorizing a Shared Services Agreement Between the City of Camden and the City of Camden Redevelopment Agency ("CRA") for Management and Environmental Services for Robert B. Johnson Park Located Within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13.

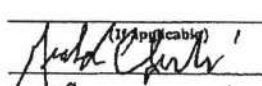
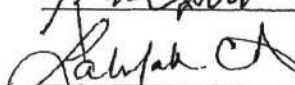
**BRIEF DESCRIPTION OF ACTION:** This action is necessary to commence the remediation of Robert Johnson Park.

**BIDDING PROCESS:** SSA with CRA - NISSA 404: 65  
*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** (If applicable) 2-01-ES-661-906

**AMOUNT:** (If applicable) \$82,636.00

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director:	9/29/22	
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	9/29/2022	
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:		

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	Diana Gonzalez/Marc Riondino	7150
Contact Person:	Timothy J. Cunningham, Esq.	7150

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**  
**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*Please attach all supporting documents\*\*\***



CAM 2022-241  
ATTACHMENT D

10.11.22  
R-10

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM


This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
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Professional Service or EUS Type	Shared Services Agreement
Name of Vendor	Camden Redevelopment Agency
Purpose or Need for service:	Shared Services Agreement Between the City of Camden and the City of Camden Redevelopment Agency ("CRA") for Management and Environmental Services for Robert B. Johnson Park Located Within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13
Contract Award Amount	\$82,636
Term of Contract	Two Years
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

  
\_\_\_\_\_  
Mayor's Signature

Date 10/13/22

  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 9/28/22

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

2-01-ES-661-906 Funding Source for this action

[Signature]  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A SSA [Signature] Date 9/29/2022  
Certifying Officer

For LGS use only:

Approved  Denied

[Signature] Date 10/19/22  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CAMDEN REDEVELOPMENT AGENCY (CRA)

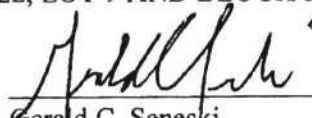
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-E5-661-906  
AMOUNT: \$ 82,636.00
- APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 82,636.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A SHARED AGREEMENT BETWEEN THE CITY OF CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR THE MANAGEMENT AND ENVIRONMENTAL SERVICES FOR ROBERT B. JOHNSON PARK LOCATED WITHIN BLOCK 520, LOT 26; A PORTION OF BLOCK 522, LOT 9 AND BLOCK 523, LOT 13.

  
\_\_\_\_\_  
Gerald C. Seneski  
Director of Finance  
Date: 9/29/22

**CRA Resolution No.: 05-08-24C**

**Resolution Amending a Shared Services Agreement with the City of Camden for the Management of a U.S. Environmental Protection Agency Brownfield Cleanup Grant for the Judge Robert B. Johnson Park Designated as Block 520, Lot 26, Block 522, Lot 9 (part of), and Block 523, Lot 13 of the City of Camden Tax Map to Extend the Term of the Agreement**

**WHEREAS**, N.J.S.A. 40A:65-1 et. seq. authorized local units of government to enter into agreements for the joint provision of services; and

**WHEREAS**, the City of Camden Redevelopment Agency ("CRA") is charged with the duty of redevelopment throughout the City of Camden; and

**WHEREAS**, as part of CRA's redevelopment duties, CRA manages the City of Camden Brownfield Program including brownfield planning activities, applying for and managing grants for brownfield investigation and remediation, and contracting for associated professional services, and remediation activities; and

**WHEREAS**, the City owns a 15-acre site designated as Block 520, Lot 26; Block 522, Lot 9 (part of) and Block 523, Lot 13 on the City of Camden Tax Map and known as the Judge Robert B. Johnson Park, located in the Liberty Park Redevelopment Area (the "Project Site"); and

**WHEREAS**, pursuant to CRA Resolution 10-12-22A, CRA and the City of Camden (the "City") entered into a Shared Services Agreement dated November 10, 2022 for the CRA to act on the City's behalf in management of the environmental grants and contracting for remedial activities and professionals in connection with the Project Site; and

**WHEREAS**, CRA, on behalf of the City, applied for and the City was awarded, a US Environmental Protection (EPA) Site Specific Brownfield Clean-up grant for \$1 million, and

**WHEREAS**, it is necessary to amend the terms of the Shared Services Agreement to include the above-mentioned brownfield grant and for CRA to manage and contract for environmental and professional services on behalf of the City for the Robert B. Johnson Park remediation effort.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the City of Camden Redevelopment Agency that the Interim Executive Director of the Agency, a duly authorized representative of the Agency, is hereby authorized to amend the terms and execute a Shared Services Agreement with the City of Camden for CRA, on behalf of the City, to manage the U.S. Environmental Protection Agency's Site Specific Brownfield Grant of \$1,000,000.00 awarded to the City for environmental and professional services in connection with the environmental clean-up of the Judge Robert B. Johnson Park site and to extend the term to September 30, 2027; and

**BE IT FURTHER RESOLVED** that the Interim Executive Director, or her designee, is hereby authorized to take all actions and execute all documents necessary to carry out the purposes of this resolution.

05-08-24C (cont'd)

ON MOTION OF: **Gilbert Harden, Sr.**

SECONDED BY: **Derek Davis**


COMMISSIONER	AYES	NAYS	ABSTENTIONS
Christopher Collins			X
Derek Davis	X		
Gilbert Harden, Sr.	X		
Tasha Gainey-Humphrey	X		
Ian K. Leonard	X		
Jose Javier Ramos	X		
Maria Sharma			X

*Ian K. Leonard*

---

Ian K. Leonard  
Chairperson

ATTEST:

  
\_\_\_\_\_  
Olivette Simpson  
Interim Executive Director

The above has been reviewed and approved as to form.

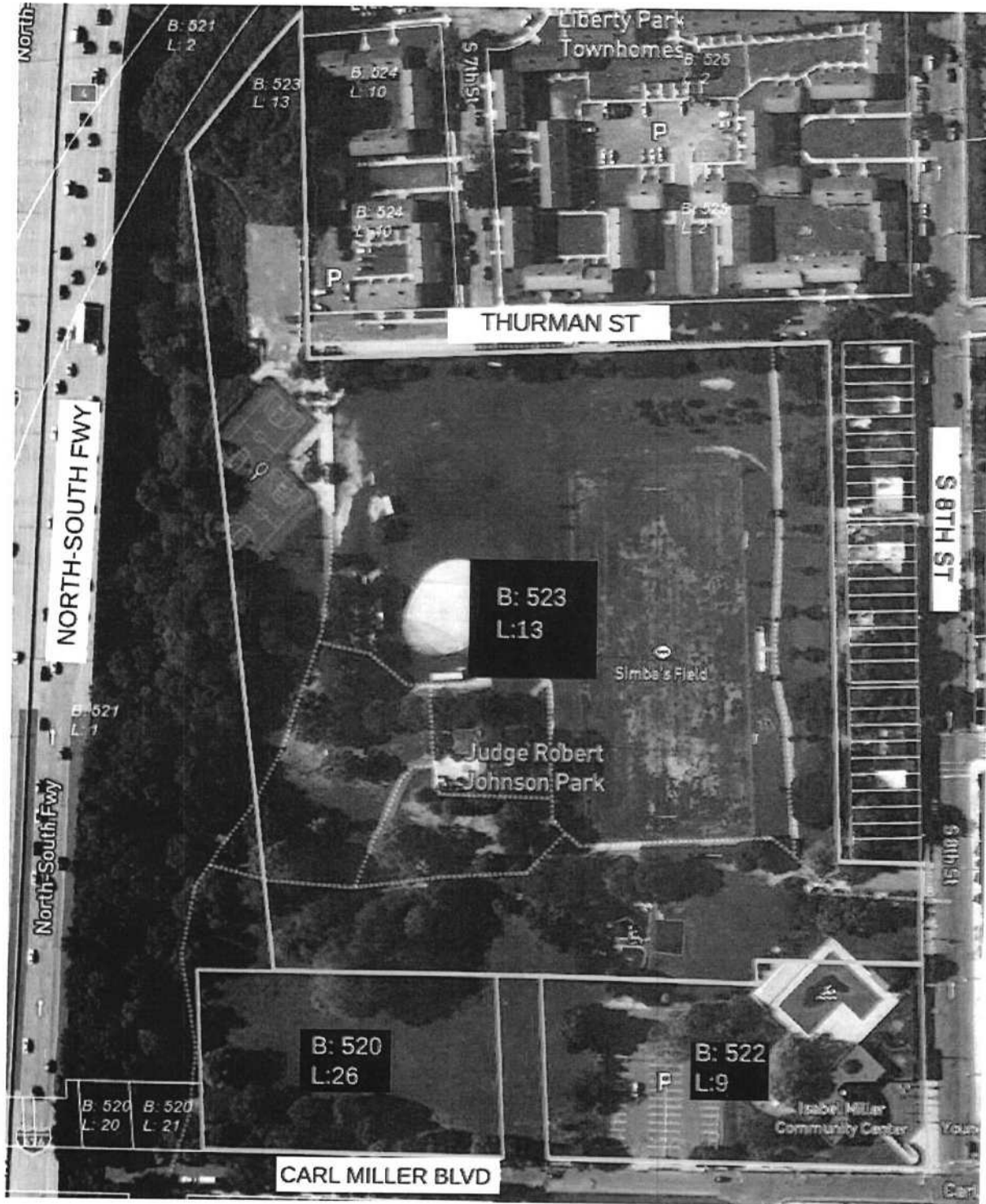
*Mark P. Asselta*

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Mark P. Asselta, Esq.  
Board Counsel

Exhibit A

Liberty Park Redevelopment Area-Judge Johnson Park-  
Block 520, Lot 26, Block 522, Lot 9 (part of), and Block 523, Lot 13



**CRA Resolution No.: 05-08-24C**

**Approved DCA Waiver No.: 2024-17**



CRA 2024-17


Resolution No.:05-08-24C  
ATTACHMENT D

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Agency Name	Camden Redevelopment Agency
Professional Service or EUS Type	Shared Services Agreement
Name of Vendor	City of Camden
Purpose or Need for service:	Resolution Amending a Shared Services Agreement with the City of Camden for the Management of a U.S. Environmental Protection Agency Brownfield Cleanup Grant for the Judge Robert B. Johnson Park Designated as Block 520, Lot 26, Block 522, Lot 9 (part of), and Block 523, Lot 13 of the City of Camden Tax Map to Extend the Term of the Agreement
Contract Award Amount	Additional Grant Services
Term of Contract	To extend agreement to September 30, 2027
Temporary or Seasonal	Temporary
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc)	Shared Services Agreement between City of Camden and Camden Redevelopment Agency.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach any evaluation memoranda or evaluation forms used to evaluate the vendors. If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

  
\_\_\_\_\_  
Olivette Simpson  
Interim Executive Director Signature

Date 5/14/2024

The Interim Executive Director affirms that there is adequate funding available for this personnel action. USEPA Grant 96218700-0 will be the Funding Source for this action



\_\_\_\_\_  
Olivette Simpson  
Interim Executive Director Signature

Date 5/14/2024

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

*For LGS use only:*

Approved



Denied


Date

5/15/24

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned CRA 2024-17

## USEPA Notice of Award

	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>  <b>Cooperative Agreement</b>	<b>GRANT NUMBER (FAIN):</b> 96218700 <b>MODIFICATION NUMBER:</b> 0 <b>PROGRAM CODE:</b> 4B	<b>DATE OF AWARD</b> 09/28/2023
		<b>TYPE OF ACTION</b> New	<b>MAILING DATE</b> 10/03/2023
		<b>PAYMENT METHOD:</b> Advance	<b>ACH#</b> 20190
		<b>Send Payment Request to:</b> Contact EPA RTPFC at: rtpfc-grants@epa.gov	
<b>RECIPIENT TYPE:</b> Municipal		<b>PAYEE:</b> City of Camden 1056 Wright Avenue Camden, NJ 08103	
<b>RECIPIENT:</b> City of Camden 1056 Wright Avenue Camden, NJ 08103 <b>EIN:</b> 21-6000418			
<b>PROJECT MANAGER</b> Olivette Simpson 520 Market Street, City Hall 13th Floor Camden, NJ 08101-5120 <b>Email:</b> OISimpso@ci.camden.nj.us <b>Phone:</b> 856-757-7600		<b>EPA PROJECT OFFICER</b> Patrick Peck 290 Broadway, LCRD/LRPB New York, NY 10007 <b>Email:</b> peck.patrick@epa.gov <b>Phone:</b> 212-637-4928	
		<b>EPA GRANT SPECIALIST</b> Kelsey Steele USEPA - Region 2, 290 Broadway, Floor 27, New York, NY 10007, MSD/GAMB 290 Broadway New York, NY 10007 <b>Email:</b> steele.kelsey@epa.gov <b>Phone:</b> 212-637-3457	
<b>PROJECT TITLE AND DESCRIPTION</b> FY23 City of Camden EPA Brownfields Cleanup Grant Application- Johnson Park  Brownfields are real property, the expansion, development or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. This agreement provides funding under the Infrastructure Investment and Jobs Act (IIJA) for the City of Camden to conduct remediation activities as authorized by CERCLA 104(k)(3) in Camden, New Jersey. Specifically, this agreement will provide funding to the recipient to clean up a brownfield site(s). Additionally, the recipient will competitively procure (as needed) and direct a Qualified Environmental Professional to conduct environmental site activities, will create a community involvement plan and administrative record for the site(s), and will report on interim progress and final accomplishments by completing and submitting relevant portions of the Property Profile Form using EPA's Assessment, Cleanup and Redevelopment Exchange System (ACRES). Further, the recipient will remediate one (1) brownfield site(s) and anticipates holding several community meetings, finalizing one (1) Analysis of Brownfield Cleanup Alternatives, and submitting twelve (12) quarterly reports. Work conducted under this agreement will benefit the residents, business owners, and stakeholders in and near Camden, New Jersey. No subawards are included in this assistance agreement.			
<b>BUDGET PERIOD</b> 10/01/2023 - 09/30/2027	<b>PROJECT PERIOD</b> 10/01/2023 - 09/30/2027	<b>TOTAL BUDGET PERIOD COST</b> \$1,000,000.00	<b>TOTAL PROJECT PERIOD COST</b> \$1,000,000.00
<b>NOTICE OF AWARD</b>			
Based on your Application dated 11/21/2022 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$1,000,000.00. EPA agrees to cost-share <u>100.00%</u> of all approved budget period costs incurred, up to and not exceeding total federal funding of \$1,000,000.00. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.			
<b>ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)</b>		<b>AWARD APPROVAL OFFICE</b>	
<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 2, Grants and Audit Management Branch 290 Broadway, 27th Floor New York, NY 10007-1866		<b>ORGANIZATION / ADDRESS</b> U.S. EPA, Region 2, Land, Chemicals and Redevelopment R2 - Region 2 290 Broadway New York, NY 10007	
<b>THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY</b>			
<b>Digital signature applied by EPA Award Official</b> Donald Pace - Director			<b>DATE</b> 09/28/2023



## Budget Summary Page

Table A - Object Class Category (Non-Construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$0
2. Fringe Benefits	\$0
3. Travel	\$0
4. Equipment	\$0
5. Supplies	\$0
6. Contractual	\$60,288
7. Construction	\$861,712
8. Other	\$78,000
9. Total Direct Charges	\$1,000,000
10. Indirect Costs: 0.00 % Base	\$0
11. Total (Share: Reclpent <u>0.00</u> % Federal <u>100.00</u> %)	\$1,000,000
12. Total Approved Assistance Amount	\$1,000,000
13. Program Income	\$0
14. Total EPA Amount Awarded This Action	\$1,000,000
15. Total EPA Amount Awarded To Date	\$1,000,000

## **Administrative Conditions**

### **General Terms and Conditions**

The recipient agrees to comply with the current EPA general terms and conditions available at: <https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-october-1-2022-or-later>.

These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: <https://www.epa.gov/grants/grant-terms-and-conditions#general>.

### **GRANT-SPECIFIC ADMINISTRATIVE CONDITIONS**

#### **A. Correspondence Condition**

The terms and conditions of this agreement require the submittal of reports, specific requests for approval, or notifications to EPA. Unless otherwise noted, all such correspondence should be sent to the following email addresses:

Federal Financial Reports (FFRs) (SF-425): [rtpfc-grants@epa.gov](mailto:rtpfc-grants@epa.gov); [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov) and the Grants Specialist for this agreement.

MBE/WBE reports (EPA Form 5700-52A): [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov) and the Grants Specialist for this agreement.

Payment requests (if applicable): [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov); the Grants Specialist for this agreement and the Project Officer for this agreement.

Quality Assurance documents, workplan revisions, updated workplan milestone target dates, equipment lists, programmatic reports and deliverables: Project Officer for this agreement.

All other forms/certifications/assurances, Indirect Cost Rate Agreements, Requests for Extensions of the Budget and Project Period, Amendment Requests, Requests for other Prior Approvals, updates to recipient information (including email addresses, changes in contact information or changes in authorized representatives) and other notifications:

[Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov); the Grants Specialist for this agreement and the Project Officer for this agreement.

#### **B. EXTENSION OF PROJECT/BUDGET PERIOD EXPIRATION DATE**

EPA has not exercised the waiver option to allow automatic one-time extensions for non-research grants under 2 CFR 200.308 (d)(2). Therefore, if a no cost time extension is necessary to extend the period of availability of funds the recipient must submit a written request to the EPA prior to the budget/project period expiration dates. The written request must include: **a written justification describing the need for additional time, an estimated date of completion, and a revised schedule for project completion including updated milestone target dates for the approved workplan activities**. In addition, if there are overdue reports required by the administrative and programmatic terms and conditions of this assistance agreement, the recipient must ensure that they are submitted along with or prior to submitting the no cost time extension request.

The extension request must be submitted to the EPA-Grants and Audit Management Branch via email to [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov) and the EPA Grants Specialist. All Federal Financial Reports (SF-425) must be emailed to the RTP-Finance Center at [rtpfc-grants@epa.gov](mailto:rtpfc-grants@epa.gov); the Grants and Audit Management Branch at

**City of Camden SSA # 10-22-166**



**SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN  
AND THE CAMDEN REDEVELOPMENT AGENCY FOR  
THE ROBERT B. JOHNSON PARK**

THIS SHARED SERVICES AGREEMENT 10-22-166 ("Agreement") made and entered into as of the 10<sup>th</sup> day of November, 2022, constitutes a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1, et seq. entered between the City of Camden, a municipal corporation of the State of New Jersey with its principal offices located at 520 Market Street, 4<sup>th</sup> Floor, Camden, NJ 08102 ("City"), and the Camden Redevelopment Agency ("CRA"), with its principal offices located at 520 Market Street, 13<sup>th</sup> Floor, Camden, NJ 08102.

**WITNESSETH:**

**IN CONSIDERATION** of the mutual promises of the parties hereto and as set forth and authorized in Resolution R-10, MC-22:8642, adopted by Camden City Council on October 11, 2022 and Resolution #10-12-22A, adopted by the CRA Board, and it is hereby agreed as follows:

**WHEREAS**, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

**WHEREAS**, the City owns a 15-acre site which is commonly known as Robert B. Johnson Park and it is located within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13; and

**WHEREAS**, the Robert B. Johnson Park Site (hereinafter, "Site") is a public park with open space, basketball courts, and ball fields; and

**WHEREAS**, based on prior investigations, historic fill material, Polycyclic Aromatic Hydrocarbons (PAHs), various metals, and total Polychlorinated Biphenyls (PCBs) have been identified at the Site that are above the applicable New Jersey Department of Environmental Protection (hereinafter, "NJ DEP") Residential and/or Non-Residential Soil Remediation Standards. Based on the current findings, the remediation approach for the Site includes capping with engineering controls; and

**WHEREAS**, the Park located at the Site is now closed. After the Site is remediated, the Park will be re-opened as a Public Recreation Space. The Second Phase which is the construction of improvements at the Site, will be facilitated by the County of Camden; and

**WHEREAS**, CRA is charged with the duty of redevelopment throughout the City; and

**WHEREAS**, as part of CRA's redevelopment duties, the CRA manages the City's Brownfield Program including Brownfield planning activities, applying for and managing grants for Brownfield investigation and remediation, and contracting for associated professional services and remediation activities; and;

**WHEREAS**, Camden's City Council has determined that it is in the best interest of the City to enter into said Shared Services Agreement with CRA establishing the responsibilities of the parties, terms and conditions, for one (1) year in the amount of EIGHTY-TWO THOUSAND SIX HUNDRED THIRTY-SIX DOLLARS (\$82,636.00); and

**WHEREAS**, the CRA and City desire to enter into a Shared Services Agreement for the Management and Environmental Services as the Site; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "2-01-ES-661-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, it is now necessary to enter into a Shared Services Agreement with the CRA establishing the responsibilities of the parties, terms and conditions; now, therefore;

## AGREEMENT

### 1. TERM

This Agreement shall be for a period of two (2) years from Nov. 4, 2022 to Nov. 4, 2024.

### 2. SCOPE OF SERVICES

As part of its redevelopment responsibilities, the CRA administers the City's Brownfield Program, including Brownfield planning activities, applying for and managing grants for Brownfield investigation and remediation, and associated contracts to carry out the remedial activities.

### 3. MUTUAL RESPONSIBILITIES

#### 3.1 The CRA will undertake the following on behalf of the City:

- a. Identify and pursue funding for the assessment, remediation, and redevelopment of the Site;
- b. Oversee and implement site environmental, assessment and remediation activities;
- c. Serve as a liaison with regulatory and funding agencies;
- d. Procure consultants and contractors for remediation of the Site;
- e. Conduct community engagement; and
- f. Other activities necessary to facilitate the environmental assessment, remediation, and advance construction of Park improvements.

#### 3.2 The City will undertake the following:

- a. Execute all relevant documents necessary for the CRA to secure, manage/administer grants and/or other funding for the environmental assessment, investigation, and remediation of Site, so that the construction of park improvements can be carried out at the Site.
- b. Provide a source of funding up to \$30,320 to contract with an environmental consultant(s) firm to identify, and also prepare applications for potential

brownfield or other funding sources to assess, investigate, and remediate the project site. Payment of these contract services cannot be provided by the CRA and are not eligible activities under potential grant or funding sources.

- c. Provide a source of funding up to \$32,316.00 to procure and contract with a Licensed Site Remediation Professional (hereinafter, "LSRP") for associated services. The NJ DEP pursuant to N.J.S.A. 58:10C-1 et seq., requires a LSRP be retained to provide oversight and conduct environmental assessment and remedial activities at identified sites. These contract services may be covered in part or entirely by grant and/or other funding sources, when such sources have been secured.

4. **COST/COMPENSATION/ PAYMENT**

- 4.1 The amount of the Shared Services Agreement is not to exceed EIGHTY-TWO THOUSAND SIX HUNDRED THIRTY-SIX DOLLARS (\$82,636.00) for the provision of Management and Environmental Services for the Site.

4.2 **Potential Sources**

Brownfield and/or Other Applications to be submitted:

State Hazardous Discharge Site Remediation Fund  
Assessment/Investigation/Remediation Grant(s)  
NJ EDA Brownfield Impact Grant  
US EPA Brownfield Clean-up Grant

Uses-Estimated Contract Services Cost Identified to Date  
\$82,636

CRA	\$20,000
Grant Writing/Contractor Oversight	\$30,320
LSRP Services	\$32,316
	\$82,636

5. **AUDIT OR REVIEW CONTRACT RECORDS**

Both parties agree to permit either party and/or its agents to examine any and all records relevant to this Agreement and shall make the same available upon demand at a reasonable time and place for the purpose of auditing the records, reports and documents related to this Agreement. All documentation shall be maintained for a period of five years from the date of final payment.

6. **RIGHT TO INSPECT**

Both parties to this agreement shall permit either party or its authorized representatives to make visits to the site or sites where the Services are being provided for the purpose of assuring each party's compliance with the terms of this Agreement.

8. **NOTICES**

All notices hereunder shall be in writing and mailed postage prepaid, certified mail, return receipt requested to all of the parties to this Agreement at the addresses listed herein above.

7. **MUTUAL INDEMNIFICATION**

Each party agrees to indemnify and hold harmless the other party, its commissioners, its officers, directors, employees, representatives or agents against all losses, claims, liens, demands and causes of action of every kind and character including the amount of judgments, penalties, interest, court costs, liabilities and costs, including reasonable attorneys' fees; but, only to the extent caused by each party's negligent acts or omissions incurred in connection with the Services provided under this Agreement and the acts of anyone for whom each party is legally liable.

8. **OPEN PUBLIC RECORDS ACT**

Contractor or any Subcontractors shall work cooperatively with the City in providing documents and offering other support necessary in assisting the City to address and/or respond to any Open Public Records Act ("OPRA") request received by the City related to this Agreement.

9. **MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**  
**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)**  
**N.J.A.C. 17-27**

**GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE**  
**CONTRACTS**

During the performance of this Contract, the Contractor agrees as follows:

The Contractor or Subcontractor, where applicable, will not discriminate against any employees or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, the Contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or

expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The Contractor or Subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will received consideration for employment without regard to age, race creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The Contractor or Subcontractor, where applicable, will send to each labor union or representative or works with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the Contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The Contractor or Subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The Contractor or Subcontractor, agrees to make good faith efforts to employ minority and women workers consistent with applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The Contractor or Subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The Contractor or Subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions,

In conforming with applicable employment goals, the Contractor or Subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The Contractor shall submit to the public agency, after notification of award but prior to execution of a goods and service contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

The Contractor and its Subcontractors shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

**10. TERMINATION OF AGREEMENT**

This Agreement may be terminated in whole or in part by either party for any reason upon thirty (30) days prior written notice from one party to the other.

**11. CONSTRUCTION OF THIS AGREEMENT**

The parties acknowledge that this Agreement was prepared under New Jersey Law and shall, therefore, be interpreted under the Laws of the State of New Jersey.

**12. AMENDMENTS**

This Agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.

**13. ENTIRE AGREEMENT**

This written Agreement represents the entire understanding of the parties.

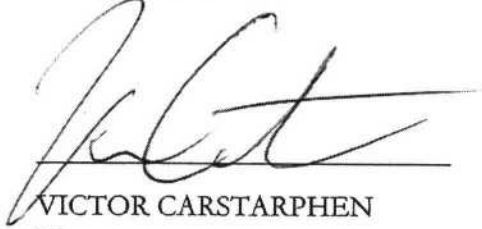
IN WITNESS WHEREOF, and intending to be bound hereby, the parties hereto have caused this Agreement to be duly executed as of the day and year first above written.

Attest:



LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN



By:

VICTOR CARSTARPHEN  
Mayor

Approved as to form:



DANIEL S. BLACKBURN  
City Attorney

CAMDEN REDEVELOPMENT AGENCY



By:

OLIVETTE SIMPSON  
Interim Executive Director



**SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN  
AND THE CAMDEN REDEVELOPMENT AGENCY FOR  
ROBERT B. JOHNSON PARK**

**List of Exhibits**

1. City of Camden Resolution R-10, MC 22:8642
2. Certification of Availability of Funds by Camden CFO
3. Camden Redevelopment Agency Resolution 10-12-22A
4. Certification of Availability of Funds by CRA Interim Executive Director



**Exhibit A:**  
**City of Camden Resolution R-10, MC 22:8642**

**RESOLUTION MC-22: 8642**

*On Motion Of: Chris Collins*  
**APPROVED: October 11<sup>th</sup>, 2022**

R-10

DB:dh  
10-11-22

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR MANAGEMENT AND ENVIRONMENTAL SERVICES FOR ROBERT B. JOHNSON PARK**

WHEREAS, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, the City of Camden, desires to enter into a Shared Services Agreement with the Camden Redevelopment Agency ("CRA"), for Management and Environmental Services for Robert B. Johnson located within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13; and

WHEREAS, City Council has determined that it is in the best interest of the City of Camden that the City enter into said Shared Services Agreement with CRA establishing the responsibilities of the parties, terms and conditions, for one (1) year in the amount of EIGHTY-TWO THOUSAND SIX HUNDRED THIRTY-SIX DOLLARS (\$82,636.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "2-01-ES-661-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a Shared Services Agreement with CRA, for an amount not to exceed EIGHTY-TWO THOUSAND SIX HUNDRED THIRTY-SIX DOLLARS (\$82,636.00), for the provision of Management and Environmental Services for Robert B. Johnson located within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 11, 2022

The above has been reviewed and approved as to form.

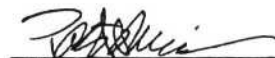


DANIEL S. BLACKBURN  
City Attorney



ANGEL FUENTES  
President, City Council

ATTEST:



LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM**

Council Meeting Date: October 11, 2022

**TO:** City Council

**FROM:** Timothy J. Cunningham, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** Resolution Authorizing a Shared Services Agreement Between the City of Camden and the City of Camden Redevelopment Agency ("CRA") for Management and Environmental Services for Robert B. Johnson Park Located Within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13.

**BRIEF DESCRIPTION OF ACTION:** This action is necessary to commence the remediation of Robert Johnson Park.

**BIDDING PROCESS:** SSA with CRA - NJSA 40A:65  
*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** (If applicable) 2-01-ES-661-906

**AMOUNT:** (If applicable) \$82,636.00

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	9/29/22	<i>[Signature]</i>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	9/29/2022	<i>[Signature]</i>
Approved by Business Administrator:	9/29/22	<i>[Signature]</i>
Received by City Attorney:	9/30/22	<i>[Signature]</i>

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Diana Gonzalez/Marc Riondino	7150
Contact Person:	Timothy J. Cunningham, Esq.	7150

*Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meetings.*

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**Exhibit B:**  
**Certification of Availability of Funds by Camden CFO**

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CAMDEN REDEVELOPMENT AGENCY (CRA)

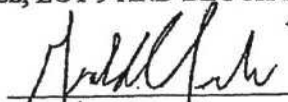
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-ES-661-906  
AMOUNT: \$ 82,636.00
- APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 82,636.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A SHARED AGREEMENT BETWEEN THE CITY OF CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR THE MANAGEMENT AND ENVIRONMENTAL SERVICES FOR ROBERT B. JOHNSON PARK LOCATED WITHIN BLOCK 520, LOT 26; A PORTION OF BLOCK 522, LOT 9 AND BLOCK 523, LOT 13.

  
\_\_\_\_\_  
Gerald C. Seneski  
Director of Finance  
Date: 9/29/22

CAM 2022-241  
ATTACHMENT D

10.11.22

R-10

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM


This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
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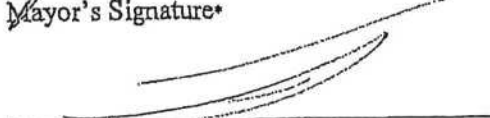
Professional Service or EUS Type	Shared Services Agreement
Name of Vendor	Camden Redevelopment Agency
Purpose or Need for service:	Shared Services Agreement Between the City of Camden and the City of Camden Redevelopment Agency ("CRA") for Management and Environmental Services for Robert B. Johnson Park Located Within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13
Contract Award Amount	\$82,636
Term of Contract	Two Years
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

  
\_\_\_\_\_  
Mayor's Signature\*

Date 10/13/22

  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 9/28/22

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

2-01-ES-661-906 Funding Source for this action

[Signature]  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A SSA [Signature] Date 9/29/2022  
Certifying Officer

For LGS use only:

Approved  Denied

[Signature] Date 10/14/22  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**Exhibit C:**  
**City of Camden Redevelopment Agency Resolution 10-12-22A**



10-12-22A

**Resolution Authorizing a Shared Services Agreement with the City of Camden for the Management of Funding and Environmental Services for the Robert B. Johnson Park Designated as Block 520, Lot 26; Block 522, Lot 9 (part), and Block 523, Lot 13 on the City of Camden Tax Map in the Centerville Redevelopment Area**

**WHEREAS**, N.J.S.A. 40A:65-1 et. seq. authorized local units of government to enter into agreements for the joint provision of services; and

**WHEREAS**, the City of Camden Redevelopment Agency ("CRA") is charged with the duty of redevelopment throughout the City of Camden; and

**WHEREAS**, as part of CRA's redevelopment duties, CRA manages the City of Camden Brownfield Program including brownfield planning activities, applying for and managing grants for brownfield investigation and remediation, and contracting for associated professional services, and remediation activities; and

**WHEREAS**, the City owns a 15-acre site designated as Block 520, Lot 26; Block 522, Lot 9 (part) and Block 523, Lot 13 on the City of Camden Tax Map and known as the Robert B. Johnson Park, located in the Centerville Redevelopment Area; and

**WHEREAS**, the County of Camden under a multi-year Parks Agreement with the City will fund and construct substantial Park improvements; and

**WHEREAS**, the County as part of its due diligence conducted environmental assessments at the Park Site, which indicate the presence of historic fill material, Polycyclic Aromatic Hydrocarbons (PAHs), various metals and total Polychlorinated Biphenyls (PCBs) above applicable New Jersey Department of Environmental Protection (NJDEP) Residential and/or Nonresidential Soil Remediation Standards that will require remediation of the site; and

**WHEREAS**, the remediation work will be carried out and coordinated with the construction of the Park improvements; and

**WHEREAS**, CRA and the City desire to enter into a Shared Services Agreement for CRA to secure and manage brownfield and other funding and contract for environmental and professional services as the City's agent for the Robert B. Johnson Park remediation effort; and

**WHEREAS**, the City, under the terms of the Shared Services Agreement, will provide an estimated \$82,636.00 to cover costs for an environmental consultant to identify and prepare applications for potential brownfield and other funding, to contract for the services of a Licensed Site Remediation Professional (LSRP), and to provide an administrative fee to CRA for its oversight and management services.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the City of Camden Redevelopment Agency that the Interim Executive Director of the Agency, a duly authorized representative of the Agency, is hereby authorized to negotiate and enter into a Shared Services Agreement with the City of Camden for CRA to secure and manage brownfield and other funding and contract for environmental and professional services in connection with the Robert B. Johnson Park site for a term of two (2) years from the execution of the Agreement; and

**BE IT FURTHER RESOLVED** that the Interim Executive Director, or her designee, is hereby authorized to take all actions and execute all documents necessary to carry out the purposes of this resolution.

10-12-22A (cont'd)

ON MOTION OF: Tasha Gainey-Humphrey

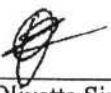
SECONDED BY: Jose Javier Ramos

COMMISSIONER	AYES	NAYS	ABSTENTIONS
Christopher Collins			X
Derek Davis	X		
Gilbert Harden, Sr.	X		
Tasha Gainey-Humphrey	X		
Ian K. Leonard	X		
Jose Javier Ramos	X		
Maria Sharma			X

*Ian K. Leonard*

\_\_\_\_\_  
Ian K. Leonard  
Chairperson

ATTEST:

  
\_\_\_\_\_  
Olivette Simpson  
Interim Executive Director

The above has been reviewed and approved as to form.

*Mark P. Asselta*

\_\_\_\_\_  
Mark P. Asselta, Esq.  
Board Counsel

**Exhibit D:**  
**Certification of Availability of Funds by CRA Interim Executive Director**

CRA 2022-27

Resolution No.: 10-12-22A  
ATTACHMENT D

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Agency Name	Camden Redevelopment Agency
Professional Service or EUS Type	Shared Services Agreement with the City of Camden
Name of Vendor	City of Camden
Purpose or Need for service:	To authorize a Shared Services Agreement with the City of Camden for the Management of Funding and Environmental Services for the Robert B. Johnson Park Designated as Block 520, Lot 26; Block 522, Lot 9 (part), and Block 523, Lot 13 on the City of Camden Tax Map in the Centerville Redevelopment Area
Contract Award Amount	\$82,636.00
Term of Contract	2 Year
Temporary or Seasonal	Temporary
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Under the terms of the Shared Services Agreement (SSA), the City will provide an estimated \$82,636.00 to cover costs for an environmental consultant to identify and prepare applications for potential brownfield and other funding; for a Licensed Site Remediation Professional (LSRP) as required by statute; and to provide an administrative fee to CRA for its oversight and management services. A corresponding action to authorize and execute a SSA was approved by Camden City Council at its October 11, 2022 Meeting.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A


Please attach any evaluation memoranda or evaluation forms used to evaluate the vendors.  
If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.



Olivette Simpson  
Interim Executive Director Signature

Date 10/14/2022

The Interim Executive Director affirms that there is adequate funding available for this action. The Funding Source for these contract services is covered within the executed Shared Services Agreement with the City of Camden.

  
\_\_\_\_\_  
Olivette Simpson  
Interim Executive Director Signature

Date 10/14/2022

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A

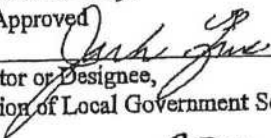
\_\_\_\_\_  
Olivette Simpson  
Interim Executive Director Signature  
Certifying Officer

Date \_\_\_\_\_

*For LGS use only:*

(  ) Approved

(  ) Denied  
Date

  
\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

10/17/22

Number Assigned CRA 2022-27

Scope of Services for A Shared Services Agreement between the City of Camden and the City of Camden Redevelopment Agency for the Environmental Management and Services  
For Robert B. Johnson Park in Block 523, Lot 13; Block 520, Lot 26;  
and a portion of Block 522, Lot 9

As part of its redevelopment responsibilities, the Camden Redevelopment Agency (CRA) administers the City of Camden Brownfield Program, including brownfield planning activities, applying for and managing grants for brownfield investigations and remediation and associated contracts to carry out the remedial activities.

**Project Summary**

- The Robert B. Johnson Park Site, is a 15-acre Site is located on the north side of Carl Miller Boulevard, immediately east of U.S. Route I-676, and is comprised of Block 523, Lot 13; Block 520, Lot 26; and a portion of Block 522, Lot 9. The subject property is improved as a public park with open space, basketball courts, and ball fields.
- Based on prior investigations, historic fill material was identified along with reported Polycyclic Aromatic Hydrocarbons (PAHs), various metals and total Polychlorinated Biphenyls (PCBs) above the applicable NJDEP Residential and/or Nonresidential Soil Remediation Standards. Based on the current findings, the remediation approach for the site includes capping with engineering controls (deed notice).
- N.J.S.A. 58:10C-1 et seq, requires a LSRP be retained to oversee the implementation of any environmental cleanup conducted in New Jersey.
- The Park is now closed. After, the Park Site is remediated, the park will be re-opened as a public recreational space. A second phase of construction of improvements will be facilitated by Camden County.

**The CRA will undertake the following on behalf of the City of Camden:**

- Identify and pursue funding for the assessment, remediation, and redevelopment of the site;
- Oversee and implement site environmental assessment and remediation activities;
- Serve as a liaison with regulatory and funding agencies;
- Procure consultants and contractors for remediation of Park site;
- Conduct community engagement; and
- And other activities necessary to facilitate the environmental assessment, remediation, and advance construction of park improvements at the site.

**The City will undertake the following:**

- Execute all relevant documents necessary for the CRA to secure, manage/administer grants and/or other funding for the environmental assessment, investigation, and remediation of the Park Site so that construction of park improvements can be carried out at the Site.
- Provide a source of funding up to \$30,320 to contract with an environmental consultant(s) firm to identify, and also prepare applications for potential brownfield or other funding sources to assess,

investigate, and remediate the project site. Payment of these contract services cannot be provided by the CRA and are not eligible activities under potential grant or funding sources.

- Provide a source of funding up to \$32,316.00 to procure and contract with a Licensed Site Remediation Professional (LSRP) for associated services. The NJ Department of Environmental Protection (NJ DEP) pursuant to N.J.S.A. 58:10C -1 et seq., requires a LSRP be engaged to provide oversight and conduct environmental assessment and remedial activities at identified sites. These contract services may be covered in part or entirely by grant and/or other funding sources, when such sources have been secured.

Potential Sources –

Brownfield and/or Other Applications to be submitted:

State HDSRF  
Assessment/Investigation/Remediation Grant(s)  
NJEDA Brownfield Impact Grant  
EPA Brownfield Clean-up Grants

Uses – Estimated Contract Services Costs Identified to  
Date - \$82,636

CRA	\$20,000
Grant Writing/Contractor Oversight	\$30,320
LSRP Services	<u>\$32,316</u>
	\$82,636

RESOLUTION MC-22: 8642  
On Motion Of: Chris Collins  
APPROVED: October 11<sup>th</sup>, 2022

R-10

DB:dh  
10-11-22

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR MANAGEMENT AND ENVIRONMENTAL SERVICES FOR ROBERT B. JOHNSON PARK**

WHEREAS, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, the City of Camden, desires to enter into a Shared Services Agreement with the Camden Redevelopment Agency ("CRA"), for Management and Environmental Services for Robert B. Johnson located within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13; and

WHEREAS, City Council has determined that it is in the best interest of the City of Camden that the City enter into said Shared Services Agreement with CRA establishing the responsibilities of the parties, terms and conditions, for one (1) year in the amount of EIGHTY-TWO THOUSAND SIX HUNDRED THIRTY-SIX DOLLARS (\$82,636.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "2-01-ES-661-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a Shared Services Agreement with CRA, for an amount not to exceed EIGHTY-TWO THOUSAND SIX HUNDRED THIRTY-SIX DOLLARS (\$82,636.00), for the provision of Management and Environmental Services for Robert B. Johnson located within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 11, 2022

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN  
City Attorney



ANGEL FUENTES  
President, City Council

ATTEST:



LUIS PASTORIZA  
Municipal Clerk



**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: October 11, 2022

**TO:** City Council

**FROM:** Timothy J. Cunningham, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** Resolution Authorizing a Shared Services Agreement Between the City of Camden and the City of Camden Redevelopment Agency ("CRA") for Management and Environmental Services for Robert B. Johnson Park Located Within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13.

**BRIEF DESCRIPTION OF ACTION:** This action is necessary to commence the remediation of Robert Johnson Park.

**BIDDING PROCESS:** SSA with CRA - NJSA 40A: 65  
*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** (If applicable) 2-01-ES-661-906

**AMOUNT:** (If applicable) \$82,636.00

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	9/29/22	<i>[Signature]</i>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	9/29/2022	<i>[Signature]</i>
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Diana Gonzalez/Marc Rondino	7150
Contact Person:	Timothy J. Cunningham, Esq.	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.  
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

CAM 2022-241  
ATTACHMENT D

10.11.22

R-10

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM


This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
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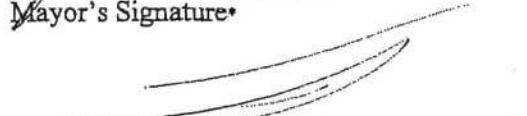
Professional Service or EUS Type	Shared Services Agreement
Name of Vendor	Camden Redevelopment Agency
Purpose or Need for service:	Shared Services Agreement Between the City of Camden and the City of Camden Redevelopment Agency ("CRA") for Management and Environmental Services for Robert B. Johnson Park Located Within Block 520, Lot 26; a portion of Block 522, Lot 9; and Block 523, Lot 13
Contract Award Amount	\$82,636
Term of Contract	Two Years
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

  
\_\_\_\_\_  
Mayor's Signature\*

Date 10/13/22

  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 9/28/22

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

2-01-ES-661-906 Funding Source for this action

[Signature]  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A SSA [Signature] Date 9/29/2008  
Certifying Officer

**For LGS use only:**

Approved                       Denied

[Signature] Date 10/14/22  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CAMDEN REDEVELOPMENT AGENCY (CRA)

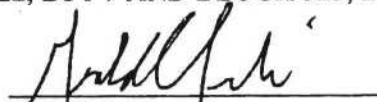
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-ES-661-906  
AMOUNT: \$ 82,636.00  
APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 82,636.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A SHARED AGREEMENT BETWEEN THE CITY OF CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR THE MANAGEMENT AND ENVIRONMENTAL SERVICES FOR ROBERT B. JOHNSON PARK LOCATED WITHIN BLOCK 520, LOT 26; A PORTION OF BLOCK 522, LOT 9 AND BLOCK 523, LOT 13.

  
\_\_\_\_\_  
Gerald C. Seneski  
Director of Finance  
Date: 9/29/22

DB:dh  
09-10-24

R-35

**RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT  
OF SEWER CHARGES FOR VARIOUS PROPERTIES**

WHEREAS, American Water has informed the Department of Public Works that certain customers are due a refund of water and sewer charges due to overpayment in the amounts listed below; and

WHEREAS, it is necessary to issue a refund to the customers for the overpayments; and

WHEREAS, the Director of Public Works has requested that City Council authorize the issuance of a refund to the respective Customers in the amounts set forth below:

Service Address	Water	Sewer	Refund Amount	Mail Check to:
1824 S. 4 <sup>th</sup> St. Camden, NJ	\$1,103.88	\$585.60	\$1,689.48	Surety Title Company (Attn: Eileen Scott) 9000 Lincoln Drive, East Bldg. II, Suite 130A Marlton, NJ 08053
2820 Berkley St. Camden, NJ		\$321.31	\$321.31	Darryl Jackson 2049 Barnsboro Road-Apt B23 Blackwood, NJ 08012
267 S. Black Horse Pk Mt. Ephraim, NJ (Property is not serviced by City of Camden Water & Sewer)		\$194.63	\$194.63	Ampler Pizza PO Box 58486 Raleigh, NC 27658

BE IT RESOLVED, by the City Council of the City of Camden that the Director of Finance is hereby authorized to issue the aforementioned refunds in the amounts set forth above.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AUTHORIZING THE REFUND OF SEWER PAYMENT RECEIVED FOR 267 S BLACK HORSE PIKE, MT EPHRAIM

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/20/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			8/21	

Approved by: Business Administrator

---

Signature Date

- Attachments (list and attach all available):
1. Backup documentation – American Water customer reimbursement request

**“Walk-on” note:** All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

---

Signature Date

AUG 28 2024

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *RESOLUTION AUTHORIZING THE REFUND OF SEWER PAYMENT RECEIVED FOR 267 S BLACK HORSE PIKE, MT EPHRAIM*

**FACTS/BACKGROUND:**

- Per American Water, the customer made overpayments to the sewer account for the property and is entitled a refund
- American Water calculated the overpayment and provided reimbursement request documents

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$194.63

**IMPACT STATEMENT:**

- If approved, the customer will receive the refund they are due by the City

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Keith L. Walker, Director of Public Works

**COORDINATION:**

- DPW will process a direct voucher request for the refund, and Finance will process a check

**Prepared by:**                      **Angela M. Watkins**                      **757-7139/anjohnst@ci.camden.nj.us**

---

Name

Phone/Email

## Angela Watkins

---

**From:** Kimberly Jamerson <Kimberly.Jamerson@amwater.com>  
**Sent:** Monday, August 19, 2024 4:36 PM  
**To:** Angela Watkins; Keith L. Walker  
**Cc:** Sylvia Hill; Amanda Herrera  
**Subject:** Refund Request - 267 S BLACK HORSE PIKE - \$194.63  
**Attachments:** 267 S BLACK HORSE PIKE \$194.63 REFUND REQUEST.pdf

**Importance:** High

Hi Angela,

Please process the attached refund. This is not a Camden customer.

Thank you,

*Kimberly Jamerson*

*Manager, Customer Service & Billing  
Camden, New Jersey ~ CSG Operations*

[www.amwater.com](http://www.amwater.com)



AMERICAN WATER

**WE KEEP LIFE FLOWING®**

---

**From:** Sylvia Hill <Sylvia.Hill01@amwater.com>  
**Sent:** Monday, August 12, 2024 2:38 PM  
**To:** Kimberly Jamerson <Kimberly.Jamerson@amwater.com>  
**Subject:** 267 S BLACK HORSE PIKE REFUND REQUEST \$194.63  
**Importance:** High

*Sylvia Hill*

*Ebills now available!*

*Click on the link below to register*

***Ebilling/Auto-payment/Online:*** [HTTPS://UMBSPORTAL.AMWATER.COM](https://UMBSPORTAL.AMWATER.COM)

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do not necessarily represent those of American Water Works Company Inc. or its affiliates. The recipient should check this email and any attachments for the presence of viruses. American Water accepts no liability for any damage caused by any virus transmitted by this email. American Water Works Company Inc., 1 Water St. Camden, NJ. 08102 [www.amwater.com](http://www.amwater.com)

**Date: 08/15/2024**

**TO:** Director Keith Walker, City of Camden Public Works

**FROM:** American Water Operations & Maintenance

***RE: Customer Reimbursement Request***

**Name: Ampler Pizza**

**Mailing Address: P.O. BOX 58486 Raleigh, NC 27658**

**Service Address: 267 S Black Horse Pike Mount Ephraim, N.J. 08059**

**Account Number: 77-0685296-4**

**Reimbursement:**

Water Reimbursement \$

Sewer Reimbursement \$194.63

**Total Reimbursement \$194.63**

**Supporting Documents Attached: Billed customer in error. This property is not in Camden.**

- Customer written request
- Front and back copies of check(s)
- UMBS printouts



Pay by Phone: 1-866-371-2623  
Customer Service: 1-855-769-3164

**Total Amount Due \$288.59 by 08/22/24**

**Account Summary as of 07/18/24**

Previous Balance:	\$177.96
Payments:	\$0.00
Interest Charge:	\$3.00
Current Charges:	\$107.63
Account Balance:	\$288.59

**Additional charges if not paid by 08/22/24**

Details as of 07/18/24

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180766202	5/8 INCH	296	320 ACT	32.064

Billing Period Covers: March 21, 2024 - June 24, 2024

**Current Charges**

Meter: 180766202	
Service Charge: Sewer- (\$21.70 x 1)	\$21.70
Consumption Charge: Sewer- (\$2.68 x 32.06)	\$85.93
<b>Total Current Charges</b>	<b>\$107.63</b>

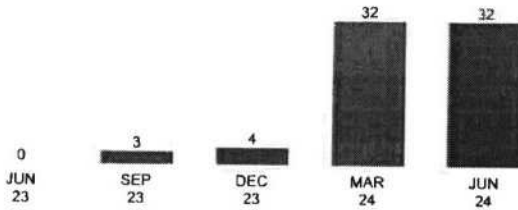
**Total Amount Due \$288.59**

**Due Date Does Not Apply to Amounts Past Due**

**Account Information**

Account Number: 77-0685296-4  
Customer Name: AMPLER PIZZA  
Service Address: 267 S BLACK HORSE PIKE  
MOUNT EPHRAIM, NJ 08059-2101

**Usage History**



**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

Please make sure your Online Banking service reflects the correct mailing address and account number.

Never miss a Bill or Due Date again. We have Multiple Payment Options.

- Ebilling/Auto-payment/Online: UMBSPORTAL.AMWATER.COM
- Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)
- Pay by Phone: 1-866-371-2623

Please detach and return this bottom portion with your payment.



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105

Account Number 77-0685296-4  
Service Address 267 S BLACK HORSE PIKE  
Due Date 08/22/24

**Total Amount Due \$288.59**

AMOUNT ENCLOSED \$ \_\_\_\_\_



2162 1 MB 0.622 0232185-CAMS277777-ST 1GRP-002162  
AMPLER PIZZA  
PO BOX 12086  
OKLAHOMA CITY OK 73157-2086

T:7



**SEND REMITTANCE TO:**



CITY OF CAMDEN  
PO BOX 371397  
PITTSBURGH, PA 15250-7397

00770006852964000028859000028859242008

\$194.03

As of Date Printed 8/7/2024 4:07 PM  
 Account Number 77-0685296-4  
 Customer Name AMPLER PIZZA,  
 Mailing Address PO BOX 12086 OKLAHOMA  
 CITY OK 73157

Service Address 267 S BLACK HORSE PIKE  
 Block & Lot MOUNT EPHRAIM NJ  
 08059-2101

Account balance \$289.74

Date	Posted Date	Comment	Invoice Number	Check Number	Code	Description	Amount	Running Balance
7/18/2024	7/18/2024	BILL FOR C62 Sewer- DUE: 8/22/2024, BILL FOR C62 Sewer- DUE: 8/22/2024	10576576			INVOICE FOR: Sewer - Base Fee, Sewer-	\$107.63	\$289.74
4/15/2024	4/15/2024	BILL FOR C62 Sewer- DUE: 5/15/2024, BILL FOR C62 Sewer- DUE: 5/15/2024 PLUS 4 PENALTIES/INTEREST.	10551510			INVOICE FOR: Sewer - Base Fee, Sewer- AND PENALTIES/INTEREST	\$109.97	\$182.11
1/15/2024	1/15/2024	BILL FOR C62 Sewer- DUE: 2/15/2024, BILL FOR C62 Sewer- DUE: 2/15/2024 PLUS 8 PENALTIES/INTEREST.	10524298			INVOICE FOR: Sewer - Base Fee, Sewer- AND PENALTIES/INTEREST	\$27.73	\$72.14
10/13/2023	10/13/2023	BILL FOR C62 Sewer- DUE: 11/15/2023, BILL FOR C62 Sewer- DUE: 11/15/2023 PLUS 12 PENALTIES/INTEREST.	10503361			INVOICE FOR: Sewer - Base Fee, Sewer- AND PENALTIES/INTEREST	\$25.15	\$44.41
7/14/2023	7/14/2023	BILL FOR C62 Sewer- DUE: 8/15/2023 PLUS 18 PENALTIES/INTEREST.	10479401			INVOICE FOR: Sewer- AND PENALTIES/INTEREST	\$19.26	\$19.26
1/23/2023	1/23/2023	Release interest credits APPROVED BY USER: jzakotnik	10163472		RIC	Release Interest Credits	(\$3.34)	\$0.00
1/23/2023	1/23/2023	Release interest credits APPROVED BY USER: jzakotnik	10163472		RIC	Release Interest Credits	(\$0.04)	\$3.34

1/23/2023	1/23/2023	Release interest credits APPROVED BY USER: jzakotnik	10437458					INVOICE POSTED: 1/23/2023 AND PENALTIES/INTEREST	\$3.38	\$3.38
10/25/2022	10/25/2022	LOCKBOX PROCESSED BY SYSTEM	10362147	00600000081	LB1A			PAYMENT	(\$0.75)	\$0.00
5/4/2022	5/4/2022	LOCKBOX PROCESSED BY SYSTEM	10277102,10298233,10319203,10341129,10362147	00806000016	LB1A			PAYMENT	(\$73.34)	\$0.75
4/15/2022	4/15/2022	BILL FOR C62 Sewer- DUE: 5/16/2022 PLUS 3 PENALTIES/INTEREST.	10362147					INVOICE FOR: Sewer- AND PENALTIES/INTEREST	\$2.40	\$74.09
1/14/2022	1/14/2022	BILL FOR C62 Sewer- DUE: 2/15/2022 PLUS 4 PENALTIES/INTEREST.	10341129					INVOICE FOR: Sewer- AND PENALTIES/INTEREST	\$17.95	\$71.69
12/8/2021	12/31/2021	INTEREST REVERSE 2020	10163472		INTREV			Interest Reversal	(\$0.01)	\$53.74
12/8/2021	12/31/2021	INTEREST REVERSE 2020	10163472		INTREV			Interest Reversal	(\$0.10)	\$53.75
12/8/2021	12/31/2021	INTEREST REVERSE 2020	10163472		INTREV			Interest Reversal	(\$0.12)	\$53.85
12/8/2021	12/31/2021	INTEREST REVERSE 2020	10163472		INTREV			Interest Reversal	(\$0.12)	\$53.97
12/8/2021	12/31/2021	INTEREST REVERSE 2020	10163472		INTREV			Interest Reversal	(\$0.12)	\$54.09
12/8/2021	12/31/2021	INTEREST REVERSE 2020	10277102		INTREV			Interest Reversal	(\$0.12)	\$54.21
12/8/2021	12/31/2021	INTEREST REVERSE 2020	10233713		INTREV			Interest Reversal	(\$0.44)	\$54.33
10/15/2021	10/15/2021	BILL FOR C62 Sewer- DUE: 11/15/2021 PLUS 4 PENALTIES/INTEREST.	10319203					INVOICE FOR: Sewer- AND PENALTIES/INTEREST	\$17.94	\$54.77
7/15/2021	7/15/2021	BILL FOR C62 Sewer- DUE: 8/16/2021 PLUS 5 PENALTIES/INTEREST.	10298233					INVOICE FOR: Sewer- AND PENALTIES/INTEREST	\$18.03	\$36.83
4/15/2021	4/15/2021	BILL FOR C62 Sewer- DUE: 5/17/2021 PLUS 9 PENALTIES/INTEREST.	10277102					INVOICE FOR: Sewer- AND PENALTIES/INTEREST	\$18.36	\$18.80

2/4/2021	2/4/2021	LOCKBOX PROCESSED BY SYSTEM	10233713,10260219	00602000144	LB1A	PAYMENT	(\$18.03)	\$0.44
1/15/2021	1/15/2021	BILL FOR C62 Sewer-DUE: 2/15/2021	10260219			INVOICE FOR: Sewer-	\$17.80	\$18.47
11/13/2020	11/17/2020	LOCKBOX PROCESSED BY SYSTEM	10163472,10185784,10216378,10233713	00600000004	LB1A	PAYMENT	(\$54.81)	\$0.67
10/15/2020	10/15/2020	BILL FOR C62 Sewer-DUE: 11/16/2020 PLUS 1 PENALTIES/INTEREST.	10233713			INVOICE FOR: Sewer- AND PENALTIES/INTEREST	\$18.24	\$55.48
7/15/2020	7/15/2020	BILL FOR C62 Sewer-DUE: 8/17/2020 PLUS 6 PENALTIES/INTEREST.	10216378			INVOICE FOR: Sewer- AND PENALTIES/INTEREST	\$18.27	\$37.24
4/15/2020	4/15/2020	BILL FOR C62 Sewer-DUE: 5/15/2020 PLUS 10 PENALTIES/INTEREST.	10185784			INVOICE FOR: Sewer- AND PENALTIES/INTEREST	\$18.63	\$18.97
4/14/2020	4/14/2020	[MANUAL INPUT] QE PYMT 102425 ACC:6852961	10163472,10277102,10437458	102425	K	PAYMENT	(\$47.70)	\$0.34
1/23/2020	1/23/2020	BILL FOR C62 Sewer-DUE: 2/24/2020 PLUS 3 PENALTIES/INTEREST.	10163472			INVOICE FOR: Sewer- AND PENALTIES/INTEREST	\$48.04	\$48.04

**Amplifier Pizza I**

**Date**      **Invoice Number**      **Comment**  
10/15/2020      101520-2964      77-0685296-4

**Amount**      **Discount Amount**      **Net Amount**  
\$4.81      0.00      \$4.81

Ampler Pizza I  
P.O. Box 58486  
Raleigh, NC 27658



Little Caesars

Wells Fargo  
Raleigh, North Carolina  
06-1040/531

001290

Void After 180 Days

\*FIFTYFOUR AND 81 / 100

PAY  
TO THE  
ORDER  
OF:

CITY OF CAMDEN  
PO Box 371397  
Pittsburgh, PA 15250-7397

DATE	AMOUNT
10/29/2020	*****54.81*

*Nicole Jones*

⑆001290⑆ ⑆112000066⑆ 2838552012⑆

THE CARDHOLDER'S COMPLIANCE WITH THE CARDHOLDER AGREEMENT IS A CONDITION OF THIS CARD. THE CARD IS NOT VALID WITHOUT THE SIGNATURE OF THE CARDHOLDER.





Amplifier Pizza I

Date	Invoice Number	Comment	Amount	Discount Amount	Net Amount
7/15/2021	011521-2964	77-0685296-4	18.03	0.00	18.03
1/15/2021	011521-5634	77-0464563-4	132.45	0.00	132.45

Ampler Pizza I  
P.O. Box 58486  
Raleigh, NC 27658



Wells Fargo  
Raleigh, North Carolina  
66-1040/531

001449

\*ONE HUNDRED FIFTY AND 48 / 100

Void After 180 Days

PAY  
TO THE  
ORDER  
OF:

CITY OF CAMDEN  
PO Box 371397  
Pittsburgh, PA 15250-7397

DATE  
1/28/2021

AMOUNT  
\*\*\*\*\*150.48\*

THIS DOCUMENT CONTAINS THE FULL AND ENTIRE CONTENTS OF THE ORIGINAL DOCUMENT.

*Nicole James*



**Ampler Pizza I**  
CITY OF CAMDEN

11-0031457

Date: 04/28/2022

0110241

Invoice Number	Date	Description	Amount	Discount	Paid Amount
31 041522 2864	04/15/2022	77-0685286-4	\$73.34	\$0.00	\$73.34
31 041522 5634	04/15/2022	77-0464563-4	\$408.75	\$0.00	\$408.75
31 041522 5634CR	04/15/2022	77-0464563-4	(\$312.04)	\$0.00	\$0.00

VERIFY DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM

**Ampher Pizza I**  
1860 PARKWAY PLACE SUITE 1100  
MARIETTA, GA 30067

Wells Fargo Bank, N.A.  
Los Angeles, CA 90071

**0110241**

06-1040/331

DATE  
04/28/2022

AMOUNT  
\$170.05

One Hundred Seventy Dollars and 05 Cents

Pay to the Order of:

CITY OF CAMDEN

PO Box 371397  
Pittsburgh, PA 15250-7397



Amplifier Pizza I  
CITY OF CAMDEN

11-0031457

Date: 10/20/2022

0110604

Invoice Number	Date	Description	Amount	Discount	Paid Amount
31 041822 2984A	04/15/2022	77-0685296-4	\$0.75	\$0.00	\$0.75

PLEASE DOCUMENT AUTHENTICITY - COLORED AREA MUST CHANGE IN TONE GRADUALLY AND EVENLY FROM DARK AT TOP TO LIGHTER AT BOTTOM

Amplifier Pizzas I  
1850 PARKWAY PLACE SUITE 1100  
MARIETTA, GA 30067

Wells Fargo Bank, N.A.  
Los Angeles, CA 90071

66-1040/531

0110604

DATE

10/20/2022

AMOUNT

\$0.75

Zero Dollars and 75 Cents

Pay to the Order of

CITY OF CAMDEN

PO Box 371397  
Pittsburgh, PA 15250-7397

*[Handwritten signature]*



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AUTHORIZING THE REFUND OF SEWER OVERPAYMENT RECEIVED FOR 2820 BERKLEY ST.

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/20/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			8/21	

Approved by: Business Administrator

---

Signature \_\_\_\_\_ Date \_\_\_\_\_

- Attachments (list and attach all available):
1. Backup documentation – American Water customer reimbursement request

*“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by: City Attorney

---

Signature Date AUG 28 2024

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *RESOLUTION AUTHORIZING THE REFUND OF SEWER OVERPAYMENT RECEIVED FOR 2820 BERKLEY ST.*

**FACTS/BACKGROUND:**

- Per American Water, the customer made overpayments to the sewer account for the property and is entitled a refund
- American Water calculated the overpayment and provided reimbursement request documents

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$321.31

**IMPACT STATEMENT:**

- If approved, the customer will receive the refund they are due by the City

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Keith L. Walker, Director of Public Works

**COORDINATION:**

- DPW will process a direct voucher request for the refund, and Finance will process a check

**Prepared by:**                      **Angela M. Watkins**                      **757-7139/anjohnst@ci.camden.nj.us**

---

Name

Phone/Email



## Angela Watkins

---

**From:** Kimberly Jamerson <Kimberly.Jamerson@amwater.com>  
**Sent:** Monday, August 19, 2024 4:32 PM  
**To:** Angela Watkins; Keith L. Walker  
**Cc:** Sylvia Hill; Amanda Herrera  
**Subject:** Refund Request - 2820 Berkley St. - \$321.31  
**Attachments:** 2820 Berkley St. Refund Request \$321.31.pdf

**Importance:** High

Hi Angela,

Please process the attached refund request.

Thanks,

*Kimberly Jamerson*

*Manager, Customer Service & Billing  
Camden, New Jersey ~ CSG Operations*

[www.amwater.com](http://www.amwater.com)



AMERICAN WATER

WE KEEP LIFE FLOWING®

---

**From:** Sylvia Hill <Sylvia.Hill01@amwater.com>  
**Sent:** Wednesday, July 31, 2024 3:51 PM  
**To:** Kimberly Jamerson <Kimberly.Jamerson@amwater.com>  
**Subject:** 2820 Berkley St. Refund Request \$321.31  
**Importance:** High

*Sylvia Hill*

*Ebills now available!*

*Click on the link below to register*

**Ebilling/Auto-payment/Online:** [HTTPS://UMBSPORTAL.AMWATER.COM](https://UMBSPORTAL.AMWATER.COM)

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of American Water Works Company Inc. or its affiliates. The recipient

should check this email and any attachments for the presence of viruses. American Water accepts no liability for any damage caused by any virus transmitted by this email. American Water Works Company Inc., 1 Water St. Camden, NJ. 08102 [www.amwater.com](http://www.amwater.com)

**Date: July 31,2024**

**TO:** Director Keith Walker, City of Camden Public Works

**FROM:** American Water Operations & Maintenance

***RE: Customer Reimbursement Request***

**Name: Darryl Jackson**

**Mailing Address: 2049 Barnsboro Rd. APT B23 Blackwood NJ 08012**

**Service Address: 2820 Berkley St. Camden NJ 08105**

**Account Number: 77-0463500-7**

**Reimbursement: NJAW gave customer adjustment on the bill due to a leak on their part.**

Water Reimbursement \$

Sewer Reimbursement \$321.31

**Total Reimbursement \$321.31**

**Supporting Documents Attached:**

- Customer written request
- Front and back copies of check(s)
- UMBS printouts

## Rin Circe-Grimm

---

**From:** Darryl Jackson <rev.engine111@yahoo.com>  
**Sent:** Friday, July 19, 2024 5:02 PM  
**To:** AWE - Camden Water and Sewer/AWWSC  
**Subject:** Over billing

**Categories:** Refund

EXTERNAL EMAIL: The Actual Sender of this email is rev.engine111@yahoo.com "Think before you click!".

To Whom it may concern:

As per my last conversation with one of your representatives, I sent a copy of the letter that I received from American Water Company showing that they had a leak and not our property. I have been over billed because of this leak of American Water Company. I am asking for billing adjustments based on the amount of our average usage the same way American water company credited me. A copy of that letter was already forwarded to City Of Camden Water Company.



NEW JERSEY

AMERICAN WATER

WE KEEP LIFE FLOWING

Statement

Page 1 of 2  
11/12/2023

**Service Address**  
GARRYL J JACKSON JR  
2820 BERKLEY ST  
CAMDEN NJ 08105-2828

Account No **1018-220030183113**

**Total Amount Due:** **\$-1,473.99**

Payment Due By **July 2, 2024**

A credit balance exists on the account. No payment is required at this time.

Billing Date: June 10, 2024

Service Period:

**THANK YOU FOR BEING OUR CUSTOMER**

**Important Account Messages**

- Your billing has been adjusted to offset the excess water usage resulting from a water leak that our company is responsible for repairing.
- This bill reflects an extended or partial billing period. As a result, a portion of your charges may be prorated accordingly to represent actual days of service received. Please refer to Account Detail for more information.

**Account Summary - See page 3 for Account Detail**

Prior Billing:	\$391.16
Payments:	\$0.00
Balance Forward:	\$391.16
Service Related Charges:	\$1,865.15
<b>Total Amount Due:</b>	<b>-\$1,473.99</b>

For more information, visit [www.newjerseyamwater.com](http://www.newjerseyamwater.com)

View your account information or pay your bill anytime @ [www.newjerseyamwater.com/MyAccount](http://www.newjerseyamwater.com/MyAccount)

Pay by Phone\* Pay anytime at 1-855-744-6000. \*A convenience fee may apply.

Customer Service: 1-800-272-1325  
M-F 7:00am to 7:00pm - Emergencies 24/7

NEW JERSEY AMERICAN WATER  
PO BOX 371331  
PITTSBURGH PA 15250-7331

\* Please return custom portion with your payment to: PO BOX 371331, PITTSBURGH PA 15250-7331



Service to: 2820 BERKLEY ST  
CAMDEN NJ 08105-2828

GARRYL J JACKSON JR  
2820 BERKLEY ST  
CAMDEN NJ 08105-2828



P.O. BOX 371331  
PITTSBURGH PA 15250-7331

Account No **1018-220030183113**

**Total Amount Due:** **\$-1,473.99**

Payment Due By: **July 2, 2024**

Amount Enclosed \$ **Payment Not Required**

NEW JERSEY AMERICAN WATER  
PO BOX 371331  
PITTSBURGH PA 15250-7331

0001018220030183113000000000147399010

DARRYL J JACKSON  
2049 BARNBORO RD APT B23  
BLACKWOOD, NJ 08012-7603

2312  
06-2000312  
030

5/6/24

Pay to the  
Order of

CITY OF CADDEN

\$324.51

THREE HUNDRED TWENTY-ONE AND 51/100 DOLLARS

PNC BANK

PNC Bank, N.A. 061

For 77-046 3500-7

Darryl Jackson

⑆03⑆207607⑆ 8043472733⑆ 2312

Back

000002 039 051324 1324 BNYMELLON  
0004635007 PIT CRED TO PAYEE  
910-0083/371397 ABS END GUAR  
051324 584925 039 077

This is an image/copy of a check you wrote or deposited.  
Please refer to your available balance since this item may not be credited to or debited from your account at this time.

about:blank



Pay by Phone: 1-866-371-2623  
Customer Service: 1-855-769-3164

**Total Amount Due \$321.31 by 05/15/24**

**Account Summary as of 04/15/24**

Previous Balance:	\$208.85
Payments:	-\$210.00
Current Charges:	\$322.46
Account Balance:	\$321.31

Additional charges if not paid by 05/15/24

Details as of 04/15/24

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180422943	5/8 INCH	450	534 ACT	112.224

Billing Period Covers: December 27, 2023 - March 25, 2024

**Current Charges**

Meter: 180422943	
Service Charge: Sewer- (\$21.70 x 1)	\$21.70
Consumption Charge: Sewer- (\$2.68 x 112.22)	\$300.76
<b>Total Current Charges</b>	<b>\$322.46</b>

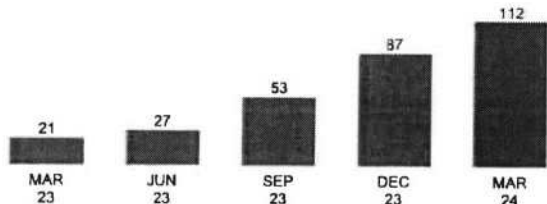
**Total Amount Due \$321.31**

Due Date Does Not Apply to Amounts Past Due

**Account Information**

Account Number: 77-0463500-7  
Customer Name: DARRYL JACKSON  
Service Address: 2820 BERKLEY ST  
CAMDEN, NJ 08105

**Usage History**



**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

Please make sure your Online Banking service reflects the correct mailing address and account number.

Never miss a Bill or Due Date again. We have Multiple Payment Options.

- Ebilling/Auto-payment/Online: UMBSPORTAL.AM.WATER.COM
- Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)
- Pay by Phone: 1-866-371-2623

Please detach and return this bottom portion with your payment.



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105

Account Number 77-0463500-7  
Service Address 2820 BERKLEY ST  
Due Date 05/15/24

**Total Amount Due \$321.31**

AMOUNT ENCLOSED \$ \_\_\_\_\_



**SEND REMITTANCE TO:**



CITY OF CAMDEN  
PO BOX 371397  
PITTSBURGH, PA 15250-7397



4152 1 AB 0 547 0221299-CAMS267095-ST.1GRP-004152  
DARRYL JACKSON  
2049 BARNSBORO RD APT B23  
BLACKWOOD NJ 08012-7503



00770004635007000032131000032131241067

As of Date Printed 7/31/2024 3:44 PM  
 Account Number 77-0463500-7  
 Customer Name JACKSON, DARRYL  
 2049 BARNSBORO RD APT  
 B23 BLACKWOOD NJ  
 08012

Mailing Address

2820 BERKLEY ST  
 CAMDEN NJ 08105  
 1134 16

Account balance \$286.36

Date	Posted Date	Comment	Invoice Number	Check Number	Code	Description	Amount	Running Balance
7/18/2024	7/18/2024	BILL FOR C62 Sewer-DUE: 8/22/2024, BILL FOR C62 Sewer- DUE: 8/22/2024	10575475			INVOICE FOR: Sewer - Base Fee, Sewer-	\$286.36	\$286.36
5/13/2024	5/13/2024	LOCKBOX PROCESSED BY SYSTEM	10550347	00002000048	LB1A	PAYMENT	(\$321.31)	\$0.00
4/15/2024	4/15/2024	BILL FOR C62 Sewer-DUE: 5/15/2024, BILL FOR C62 Sewer- DUE: 5/15/2024	10550347			INVOICE FOR: Sewer - Base Fee, Sewer-	\$322.46	\$321.31
2/7/2024	2/7/2024	LOCKBOX PROCESSED BY SYSTEM	10523055,10550347	00002000073	LB1A	PAYMENT	(\$210.00)	(\$1.15)
1/15/2024	1/15/2024	BILL FOR C62 Sewer-DUE: 2/15/2024, BILL FOR C62 Sewer- DUE: 2/15/2024	10523055			INVOICE FOR: Sewer - Base Fee, Sewer-	\$208.85	\$208.85
11/3/2023	11/3/2023	LOCKBOX PROCESSED BY SYSTEM	10502053	00001000055	LB1A	PAYMENT	(\$135.27)	\$0.00
10/13/2023	10/13/2023	BILL FOR C62 Sewer-DUE: 11/15/2023, BILL FOR C62 Sewer- DUE: 11/15/2023	10502053			INVOICE FOR: Sewer - Base Fee, Sewer-	\$135.37	\$135.27
8/28/2023	8/29/2023	Interest release APPROVED BY USER:	10493245		RIC	Release Interest Credits	(\$1.29)	(\$0.10)





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AUTHORIZING THE REFUND OF WATER AND SEWER OVERPAYMENTS RECEIVED FOR 1824 S 4<sup>TH</sup> ST.

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/20/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			8/21	
Approved by: Business Administrator				
		Signature	Date	

Attachments (list and attach all available):

1. Backup documentation – American Water customer reimbursement request

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

Signature	Date
-----------	------

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *RESOLUTION AUTHORIZING THE REFUND OF WATER AND SEWER OVERPAYMENTS RECEIVED FOR 1824 S 4<sup>TH</sup> ST.*

**FACTS/BACKGROUND:**

- Per American Water, the customer made overpayments to the water and sewer accounts for the property and is entitled a refund
- American Water calculated the overpayment and provided reimbursement request documents

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$1689.48

**IMPACT STATEMENT:**

- If approved, the customer will receive the refund they are due by the City

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Keith L. Walker, Director of Public Works

**COORDINATION:**

- DPW will process a direct voucher request for the refund, and Finance will process a check

**Prepared by:**                      **Angela M. Watkins**                      **757-7139/anjohnst@ci.camden.nj.us**

---

Name

Phone/Email

## Angela Watkins

---

**From:** Kimberly Jamerson <Kimberly.Jamerson@amwater.com>  
**Sent:** Monday, August 19, 2024 4:30 PM  
**To:** Angela Watkins; Keith L. Walker  
**Cc:** Sylvia Hill; Amanda Herrera  
**Subject:** Refund Request -1824 S 4th St. Customer - \$1,689.48  
**Attachments:** 1824 S 4th St. Refund Request \$1,689.48.pdf

Hi Angela,

Please process the attached refund.

Let me know if you have any questions.

Thank you,

*Kimberly Jamerson*

*Manager, Customer Service & Billing  
Camden, New Jersey ~ CSG Operations*

[www.amwater.com](http://www.amwater.com)



AMERICAN WATER

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**Date:** June 21,2024

**TO:** Director Keith Walker, City of Camden Public Works  
**FROM:** American Water Operations & Maintenance  
**RE: Customer Reimbursement Request**

**Name:** Surety Title Company (ATTEN: Eileen Scott)

**Mailing Address:** 9000 Lincoln Drive East Building II Suite 130A Marlton NJ 08053

**Service Address:** 1824 S 4<sup>TH</sup> Camden NJ 08103 Block 482 Lot 56

**Account Number:** 77-0709169-5

**Reimbursement:**

Water Reimbursement \$ 1,103.88

Sewer Reimbursement \$ 585.60

**Total Reimbursement** 1,689.48

**Supporting Documents Attached:**

- Customer written request
- Front and back copies of check(s)
- UMBS printouts

## Sylvia Hill

---

**From:** Eileen Scott <escott@mysurety.com>  
**Sent:** Tuesday, June 18, 2024 12:59 PM  
**To:** AWE - Camden Water and Sewer/AWWSC  
**Subject:** FW: 1824 South 4th Street, Camden NJ - Refund request  
**Attachments:** 1824 S 4TH ST.pdf; Certified check copies to Camden City Tax Collector.pdf; certified check copy additional interest.pdf

**Categories:** In Progress

**EXTERNAL EMAIL: The Actual Sender of this email is escott@mysurety.com "Think before you click!"**

Good Afternoon,

I would like to request a refund of \$1,689.48 on behalf of Amy Nquyen. Our office handled the sale of this property on 3/13/24. We remitted the attached check copies to pay off lien 23-00354 and special charges to avoid new tax sale that was to occur on 3/18/2024.

On 4/5/2024 the attached ledger shows credits totaling \$1,689.48 for payments received from the City Tax Office.

Please refund our office \$1,689.48 and we will then cut a check to Amy Nquyen.

Thank you,  
Eileen

**From:** AWE - Camden Water and Sewer/AWWSC <CamdenWaterandSewer@amwater.com>  
**Sent:** Monday, June 10, 2024 9:18 AM  
**To:** Eileen Scott <escott@mysurety.com>; AWE - Camden Water and Sewer/AWWSC <CamdenWaterandSewer@amwater.com>  
**Subject:** RE: 1824 South 4th Street, Camden NJ

**[CAUTION EXTERNAL SENDER]** This email originated from outside of the Surety Family of Companies. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

Transaction history requested attached.

Jahnaia C  
Please note our mailing address



OFFICIAL CHECK

86543534-2

RE: SURETY TITLE CO LLC

DATE: 03/13/2024

82-013  
112

PAY TO THE ORDER OF

CAMDEN CITY TAX COLLECTOR  
Two Thousand Twenty Five AND 24/100

\$2,025.24

OC-NJ Rev2 9/09 M 788482-E

1824 South 4th Street  
Block 482 Lot 56 Special Charges 23 to Avoid  
Tax Sale

DRAWER: TD BANK, N.A.

*Patricia Snelles*  
AUTHORIZED SIGNATURE

⑈865435342⑈ ⑆011201335⑆ 6265019404⑈



OFFICIAL CHECK

86543535-3

RE: SURETY TITLE CO LLC

DATE: 03/13/2024

82-0133  
112

PAY TO THE ORDER OF

CAMDEN CITY TAX COLLECTOR  
One Thousand Seventy Three AND 60/100

\$1,073.60



DRAWER: TD BANK, N.A.

*Patricia Snelles*  
AUTHORIZED SIGNATURE

1824 South 4th St  
Block 482 Lot 56 Lien 23 00354

⑈865435353⑈ ⑆011201335⑆ 6265019404⑈

Invoice #	Invoice Date	Invoice Description	Account #	Invoice Type	Invoice Amount	Invoice Balance	Invoice Status
10561933	05-15-2024	BILL FOR C23 Water DUE 6/14/2024 BILL FOR C41 Sewer DUE 6/14/2024 BILL FOR C41 Sewer DUE 6/14/2024	10561933	10561933	1630.73	52.75	INVOICE FOR Water Base Fee Water Sewer Base Fee Sewer
10564398	04-05-2024	CAMDEN LIEN ADJUSTMENT IMPORT APPROVED BY USER TNagel	10564398	10564398	-1689.48	-1127.46	Pay
10561933	04-05-2024	CAMDEN LIEN ADJUSTMENT IMPORT APPROVED BY USER TNagel	10561933	10561933	-562.02	-26.66	Pay
10561933	04-05-2024	CAMDEN LIEN ADJUSTMENT IMPORT APPROVED BY USER TNagel	10561933	10561933	-541.42	-25.57	Pay
10561933	04-05-2024	CAMDEN LIEN ADJUSTMENT IMPORT APPROVED BY USER TNagel	10561933	10561933	515.85	2.68	Pay
10561933	04-05-2024	CAMDEN LIEN ADJUSTMENT IMPORT APPROVED BY USER TNagel	10561933	10561933	-513.17	-3.90	Pay
10564397	04-05-2024	CAMDEN LIEN ADJUSTMENT IMPORT APPROVED BY USER TNagel	10564397	10564397	505.27	505.27	Pay



**Bank**

**OFFICIAL CHECK**

86460329-2

RE: SURETY TITLE CO LLC

DATE: 03/15/2024

52-0133  
112

PAY TO THE  
ORDER OF

CAMDEN CITY TAX COLLECTOR  
Eight AND 65/100

\$8.65



DRAWER: TD BANK, N.A

1824 South 4th St, Additional interest  
Lien 23-00354 Block 482 Lot 56

*Patricio Sumner*  
AUTHORIZED SIGNATURE



⑈864603292⑈ ⑆011201335⑆ 6265019404⑈





OFFICIAL CHECK

86460329-2

RE: SURETY TITLE CO LLC

DATE: 03/15/2024

52-0133  
112

PAY TO THE  
ORDER OF

CAMDEN CITY TAX COLLECTOR  
Eight AND 65/100

\$8.65



1824 South 4th St, Additional interest  
Lien 23-00354 Block 482 Lot 56

DRAWER: TD BANK, N.A

*Pancio Sumer*  
AUTHORIZED SIGNATURE



⑈864603292⑈ ⑆011201335⑆ 6265019404⑈

R-36

DB:dh  
09-10-24

**RESOLUTION AUTHORIZING THE REFUND OF HYDRANT METER RENTAL  
DEPOSIT TO MARK PAVING**

WHEREAS, per correspondence from American Water, customer Mark Paving Co is due a refund for a hydrant rental deposit less the consumption billing charges; and

WHEREAS, the Director of Public Works has requested that City Council authorize the issuance of a refund to the respective customer in the amount set forth below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Department of Finance is hereby authorized to issue a refund in the amount of \$1,864.11 as follows:


Refund to:           Mark Paving Co  
                              77 Cutters Dock Road  
                              Woodbridge, NJ 07095

Refund Amount:    \$1,864.11

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AUTHORIZING THE REFUND OF HYDRANT METER RENTAL DEPOSIT TO MARK PAVING

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/20/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			8/21	

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Backup documentation – American Water customer reimbursement request

*“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

AUG 28 2024

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *RESOLUTION AUTHORIZING THE REFUND OF HYDRANT METER RENTAL DEPOSIT TO MARK PAVING*

**FACTS/BACKGROUND:**

- Per American Water, the customer is due a refund for a hydrant rental deposit less the consumption billing charges
- American Water calculated the overpayment and provided reimbursement request documents

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$1864.11

**IMPACT STATEMENT:**

- If approved, the customer will receive the refund they are due by the City

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Keith L. Walker, Director of Public Works

**COORDINATION:**

- DPW will process a direct voucher request for the refund, and Finance will process a check

**Prepared by:**                      **Angela M. Watkins**                      **757-7139/anjohnst@ci.camden.nj.us**

---

Name

Phone/Email

## Angela Watkins

---

**From:** Kimberly Jamerson <Kimberly.Jamerson@amwater.com>  
**Sent:** Monday, August 19, 2024 3:54 PM  
**To:** Angela Watkins; Keith L. Walker  
**Cc:** Sylvia Hill; Amanda Herrera  
**Subject:** Refund - Mark Paving  
**Attachments:** Mark Paving Refund.docx

Hi Angela,

Attached please find a request of a refund.

Thank you.

*Kimberly Jamerson*

*Manager, Customer Service & Billing  
Camden, New Jersey ~ CSG Operations*

[www.amwater.com](http://www.amwater.com)



AMERICAN WATER

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**Date:** 8/19/2024

**TO:** Director Keith Walker, City of Camden Public Works

**FROM:** American Water Operations & Maintenance

***RE: Customer Reimbursement Request***

**Name:** Mark Paving

**Mailing Address:** 77 Cutters Dock RD  
Woodbridge NJ 07095

**Service Address:** Hydrant Meter

**Account Number:** 77-0709035-8

**Reimbursement:**

Water Reimbursement \$1,864.11

Sewer Reimbursement \$0

**Total Reimbursement \$1,864.11**

**Supporting Documents Attached:**

- Reimbursement for hydrant meter rental deposit less the consumption billing
- UMBS printout

CUSTOMER ID: 2007285 CUSTOMER NAME: MARK PAVING CO

ALERTS

**Customer Information**

CUSTOMER ID: 2007285  
 CUSTOMER NAME: MARK PAVING CO  
 MAILING ADDRESS: @ 77 CUTTERS DOCK RD  
 WOODBRIDGE NJ 07095

**Email & Alternate Address**

MOBILE PHONE: (201) 998-3218  
 EMAIL: markpavingco@aol.com  
 COMMUNICATION PREFERENCE: Mail  
 ALTERNATE ADDRESS:

**Documents (0)**

Select Document to Upload  
 Or, drag & Drop Files Here

Start Call | Print Letters | UnFinal Account | Adjustments | Bill Calculator | Generate Bill for Current Amount Due | Add Premise/Acct | View All Customer Accounts & History | Account

ACCOUNT ID: 77-0709035-8 Open: 4/19/2024 PREMISE ID: 3121384

**100 ARCH ST  
 HYDRANT 163827A  
 CAMDEN NJ 08103**

**Account Information**

SERVICE ADDRESS: @ 100 ARCH ST  
 HYDRANT 163827A  
 CAMDEN NJ 08103

ACCOUNT STATUS: **Final**  
 Closed: 5/29/2024

CYCLE / ROUTE: 01CNJ / 201  
 WALK SEQUENCE: 99

**Premise Information**

PREMISE STATUS: **Active Premise**  
 CLASS: **Commercial - Camden**  
 DWELLING TYPE: n/a  
 WATER PROVIDER: **Camden Water**  
 DISTRICT: n/a

**Account Balances**

APPEARS	\$ 0.00	5/29/2024
BILLED	\$ 135.89	5/29/2024
ADJUST	-200.00	5/13/2024
TAXES	\$ 0.00	
PAID	\$ 0.00	
BALANCE	\$ -1864.11	6/28/2024
ALTERNATE	None	

**Delinquent**

DELINQ STATUS: **None**  
 MOST RECENT OVERDUE DATE:  
 DO NOT SHUT OFF: **Active**  
 DO NOT PENALIZE: **False**  
 SCORE: **0-0**

SERVICES | METERS | READINGS | NOTES | CALLS | CORRESPONDENCE | TRANSACTIONS | SUMMARY | PAYMENT AGREEMENTS | DELINQUENCY | SERVICE ORDERS | WORKFLOWS | PREMISE TENANTS | PREMISE HISTO

DB:AIV  
09-10-24

R-37

**RESOLUTION AUTHORIZING THE PURCHASE OF ADDITIONAL PACKAGES OF  
RECYCLE COACH SOFTWARE**

WHEREAS, the New Jersey Department of Environmental Protection provides Recycle Coach, an online platform to increase recycling in the State by making recycling information such as trash/recycling pickup dates easily accessible to residents via mobile and web applications; and

WHEREAS, the City desires to purchase additional packages to add to its Recycle Coach subscription to enhance features on both the mobile and web applications offered to residents in the amount of FORTY-FOUR THOUSAND DOLLARS (\$44,000.00); and

WHEREAS, the Recycle Coach agreement is for a term of three (3) years with automatic yearly renewals; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under budget of the City of Camden under line items G-02-SD-703-180 and G-02-SD-704-230 and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the City is hereby authorized to purchase additional packages of Recycle Coach software for the amount of FORTY-FOUR THOUSAND DOLLARS (\$44,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: RECYCLE COACH


THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$30,500.00 - G-02-SD-703-180 ('18 RECYCLING TONNAGE)  
AMOUNT: \$13,500.00 - G-02-SD-704-230 ('23 CLEAN COMMUNITITES
- CAPITAL ORDINANCE  
AMOUNT:\$

PDETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$44,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: PURCHASE OF ADDITIONAL PACKAGES OF RECYCLE COACH PLATFORM

  
\_\_\_\_\_  
Gerald C. Seneski  
Chief Financial Officer  
Date: 8/21



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

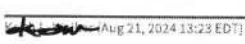


COUNCIL MEETING DATE: 09/10/2024

TO: City Council  
FROM: KEITH L. WALKER, DIRECTOR OF PUBLIC WORKS

## TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF ADDITIONAL PACKAGES OF RECYCLE COACH SOFTWARE

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management	Y		21/08/24	
Qualified Purchasing Agent	Y		8/21/2024	
Director of Finance	Y		8/21	

Approved by:  
Business Administrator

Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

Signature

AUG 28 2024  
Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

### TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF ADDITIONAL PACKAGES OF RECYCLE COACH SOFTWARE

#### FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- NJ Department of Environmental Protection (24-T3121-MM102) provides basic access to Recycle Coach, 50 Carroll Street, Suite 111, Toronto, ON M4M 3G3 with the hopes to increase recycling rates in New Jersey by making recycling information clear and accessible to every resident in the State. Via this platform, you can access your recycling/trash pick-up schedules, a 'What Goes Where' tool where you can search for how to recycle specific items and a tool where you can communicate directly with your municipality to make them aware of missed pick-ups, pot holes, ask your waste/recycling questions, etc.
- The City is adding the following packages to enhance both the mobile and web applications offered to residents
  1. **Pro Package** - includes additional interactive features such as real time notifications, teacher & measurements & recycling fundamentals
  2. **Clean Communities Education** – interactive platform to include 4 part video series on the importance of litter reduction, motivational digital badges for residents, 12 monthly featured lessons, marketing support package & reporting
- Includes a 3 year agreement with automatic annual renewals

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$44,000.00

**APPROPRIATION NUMBER:** G-02-SD-703-180

**PROCUREMENT:** N.J.S.A. 40A:11-5(dd)

#### IMPACT STATEMENT:

- Increase recycling citywide to hopefully reduce solid waste sent to landfills and incinerators, solid waste costs, and minimize environmental impact

- Director Keith Walker, DPW

#### COORDINATION:

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7475**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	RECYCLE COACH
Purpose or Need for service:	PURCHASE OF ADDITIONAL PACKAGES OF RECYCLE COACH PLATFORM THAT IS CURRENTLY PROVIDED BY NJ DEPT. OF ENVIRONMENTAL PROTECTION
Contract Award Amount	\$44,000.00
Term of Contract	3 YEARS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-5(dd)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

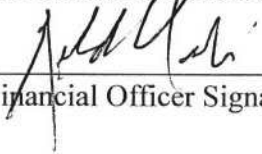
Date\_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date\_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 \_\_\_\_\_ Date \_\_\_\_\_  
Certifying Officer

***For LGS use only:***

Approved  Denied \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



**Municipal Media Corp. d/b/a Recycle Coach**  
50 Carroll Street, Suite 111, Toronto, ON M4M 3G3  
Tel: 416.423.3203  
Email: sales@recyclecoach.com

## SOFTWARE AS A SERVICE (SaaS) AGREEMENT

Client Name: <b>The City of Camden</b>	Contact: <b>Angela Watkins</b>
Street address (City/State/Zip): <b>520 Market Street, Camden, NJ 08101</b>	Phone: Email: <b>camdendpwtraining@gmail.com</b>
Accounts Payable Contact:	Email: Phone:
Does this contract require a PO#? If YES, please provide.  Who will provide an updated PO# each year?	Purchase Order Number:  Name:  Email:  Phone:



## Payment Summary

Name	Description	Fee Structure	Unit Price
RC – PRO Package	See Package Features in Schedule A	Yearly	\$ 9,000 \$ 10,500 \$ 12,000
<b>Total Cash Due for Set Up*</b>		<b>Waived</b>	<b>Waived</b>
<b>Total Cash Due Annually*</b>			\$ 9,000 \$ 10,500 \$ 12,000

Kindly take note when issuing payment to mail cheques to 50 Carroll Street, Suite 111, Toronto, ON M4M 3G3

\*Plus applicable Taxes.



## Terms and Agreement

<b>Initial Term:</b>	36 month(s)
<b>Billing Start Date:</b>	9/1/2024
<b>Special Terms and Conditions:</b>	<ul style="list-style-type: none"><li>• Contract automatically renews annually.</li><li>• 90-days required to terminate, if terminated after renewal date – pro-rated invoice will be generated from 90-day notice. Send all notices to terminate to: <a href="mailto:sales@recyclecoach.com">sales@recyclecoach.com</a></li><li>• Agreement is subject to the <a href="#">Terms of Use</a> posted on the Recycle Coach website.</li><li>• Above pricing is not valid if this Agreement is not signed within 45 days.</li><li>• This is an add-on to the NJ Dept of Environmental Protection funded program utilizing Recycle Coach state wide.</li><li>• This contract may be terminated within the initial Term should the NJ Dept. Of Environmental Protection terminate Custom Agreement: #24-T3121-MM102 effective 7L/3O12023.</li></ul>
<b>Marketing &amp; Communication:</b>	<ul style="list-style-type: none"><li>• The main contact agrees to be added to the monthly newsletter communication list which features monthly marketing insights and creative assets you can use. This also includes monthly analytics on resident performance.</li><li>• Through the e-mail, the contact can opt-out at any time or add other contacts.</li></ul>

\*If paying by credit card, a service fee of 4.5% will be added to the total upon processing.

### As a Recycle Coach partner:

- You'll ask questions and seek to build value through data and insights. You'll have all the resources you need to help your residents become better recyclers, but it's up to you to use the tool and spread the word. You'll loop us in when you need help or schedule changes, and you'll help keep an open line of communication, whether that be with your CSM or by talking about Recycle Coach within your community.
- We'll adapt to *your* needs and meet you where you are. Our virtual door will always be open for a chat. We'll be busy working to make the Recycle Coach tool better for you and your residents, and we'll be a source of expertise for you within the industry. Empowerment is at the heart of what we do, and we'll share a wealth of resources to make sure you're successful. We'll always make the right decisions for the environment.





## Signatures

By signing below, Client and Service Provider acknowledge that they have read the entire Agreement, the attached specific terms and conditions for use of the Services, and agree to be bound by the provisions thereof.

### CLIENT

City of Camden

By \_\_\_\_\_

Name & Title

I am a duly authorized officer, partner or principal with full authority to enter into this Agreement on behalf of Client.

Date \_\_\_\_\_

(MM/DD/YYYY)

### SERVICE PROVIDER

Municipal Media Corp.

By \_\_\_\_\_

Name & Title

Jeff J. Galad  
President

Date \_\_\_\_\_

(MM/DD/YYYY)



## Schedule A – RC – PRO Package Details

RC – PRO Package Features (includes Mobile & Web Application)
<b>Communication</b>
<b>Personalized Collection Schedule</b> - Unlimited schedules for all city services, events and collection schedules. Includes color customization, editable requirements, and detailed instructions.
<b>What Goes Where</b> - Full database containing 400+ materials and over 15,000+ search terms. Includes drop-off locations and event details. Includes Image Recognition technology.
<b>Outbound Communication</b> - Includes in-app notifications and reminder messages to residents. Available at city and collection zone level. SMS for an additional fee.
<b>In-Bound Communication</b> - Includes access to the Report A Problem tool for residents. Variety of topics allowed including; missed collection, broken cart, pot hole reporting and more. Integrations available into 311 ticketing systems or e-mail distros.
<b>Enhanced Education</b>
<b>Education:</b> We Wanted to Know Quiz, Blogs, Annual Knowledge Survey, On-Boarding Survey, Kids Activity Packets.
<b>Recycling Fundamentals</b> – 5-part video series explaining contamination, and how to reduce it. Residents are rewarded with a badge for becoming proficient! <b>&amp; Misunderstood Materials</b> - Residents can earn badges by learning about your ten (10) top contributors to contamination, and more.
<b>Where Does it Go?</b> - Each month 5 materials are showcased in the Where does this go? feature on the home page of the Recycle Coach App and on the Web Widget on your website.
<b>Educational Campaigns</b> - Each year clients have 3 Major Campaigns that will run concurrently with one campaign starting each month and they will run for 3-months. Each campaign is supported with a full marketing program you can deploy.
<b>Recycle Right Game</b> – An interactive swiping game that leverages the What Goes Where database to engage residents.
<b>PDF Calendar Add-Ons</b> – Customize the last page of printable calendars with a marketing message for your community.
<b>Multiple Languages</b> – Up to 3 different languages for your residents.
<b>Marketing &amp; Support</b>
<b>Marketing Support</b> - Recycle Coach provides an Always-On strategy. We provide you with direct Marketing Support (in your Client Portal) to ensure you have the tools to engage with your community. Dedicated Listing in the Recycle Coach mobile app and a custom web widget for your website.
<b>Analytics &amp; Reporting</b> – Detailed user analytics, engagement metrics and over a dozen insightful reports.
You will be paired with a dedicated Customer Success Manager
<b>Dedicated listing in the Recycle Coach mobile app</b>

*\*Our CASy system ensures all content is compatible with your What Goes Where database*

**Contact [successgroup@recyclecoach.com](mailto:successgroup@recyclecoach.com) anytime during your term for more details.**



## Schedule A – RC – Clean Communities Education

### RC – Clean Communities Education (Go-live estimated May 2023)

**4-Part Video Series** – Empower residents on the importance of litter reduction through a 4-part video series.

**Digital Badge for Residents** – Motivate residents with a digital badge to display their commitment to reducing litter.

**12 Monthly Featured Lessons** – Engage Residents through monthly interactive lessons and gamification of educational content.

**Marketing Support Package** – Promote education through our custom marketing package designed to encourage resident participation and user acquisition.

### Analytics

**Analytics & Reporting** – Detailed user analytics, engagement metrics and over a dozen insightful reports.

*\*Our CASy system ensures all content is compatible with your What Goes Where database*

DB:AIV  
09-10-24

R-38

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF TWO (2) GRANTS FROM THE NEW JERSEY FOREST SERVICE URBAN AND COMMUNITY FORESTRY PROGRAM ENTITLED (1) "LEAFING OUT EDUCATION GRANT" IN THE AMOUNT OF \$12,500.00; AND (2) "LEAFING OUT MANAGEMENT GRANT" IN THE AMOUNT OF \$850,000.00**

WHEREAS, the New Jersey Forestry Service Urban and Community Forestry Program ("NJUCF") has awarded the City of Camden two (2) grants: 1.) "Leafing Out Education Grant"; and 2.) "Leafing Out Management Grant"; and

WHEREAS, as a Grantee of the Leafing Out Education Grant the City will receive a credit of TWELVE THOUSAND FIVE HUNDRED DOLLARS (\$12,500.00) over four (4) consecutive years (\$3,125.00 a year) to cover registration fees for approved forestry education training programs for employees and selected engaged community volunteers; and

WHEREAS, as a Grantee of the Leafing Out Management Grant the City will receive EIGHT HUNDRED FIFTY THOUSAND DOLLARS (\$850,000.00) to write a Community Forest Management Plan, conduct tree maintenance/removals, and plant trees as needed between May 1, 2024 and April 26, 2028; and

WHEREAS, the City Council of the City of Camden believes that acceptance of said grant will be in the best interest of the residents of the City of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officials are authorized to accept two (2) grants from the New Jersey Forest Service Urban and Community Forestry Program entitled 1.) Leafing Out Education Grant in the amount of TWELVE THOUSAND FIVE HUNDRED DOLLARS (\$12,500.00); and 2.) Leafing Out Management Grant in the amount of EIGHT HUNDRED FIFTY THOUSAND DOLLARS (\$850,000.00) for the purposes of forestry education programs and tree planting, maintenance and removal.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 10, 2024

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 10, 2024

TO: City Council  
FROM: Keith L. Walker, Director – Dept. of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** Resolution accepting two (2) grants from New Jersey Urban and Community Forestry Program entitled (1) "Leafing Out Education Grant" in the amount of \$12,500 and (2) "Leafing Out Management Grant" in the amount of \$850,000.

Point of Contact: Keith L. Walker Dept. of Public Works 856-757-7139 KeWalker@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
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## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			8/20/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			8/21	

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

Signature

Date

AUG 28 2024

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution accepting two (2) grants from New Jersey Urban and Community Forestry Program entitled (1) "Leafing Out Education Grant" in the amount of \$12,500 and (2) "Leafing Out Management Grant" in the amount of \$850,000.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Leafing Out Education Grant is designed to provide educational training programming funds to help the City of Camden start, plan and advance a strong, self-sustainable local urban and community forestry program. Leafing Out Management Grant is to be used to write a Community Forest Management Plan, conduct tree maintenance/removals and plant trees, as needed. Both grants will enhance quality of life for city residents and all New Jerseyans.
- Grant Award Letters attached.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** Grant (1) Leafing Out Education Grant - \$12,500. Grant (2) Leafing Out Management Grant - \$850,000.

**IMPACT STATEMENT:**

- Acceptance of two (2) grants for Leafing Out Education (\$12,500) and Management (\$850,000)
- There is no match % required for this grant.
- Approval of grants will assist our municipality to provide a healthy, safe and sustainable community forest.
- If this resolution is not approved, the City cannot accept the grants detailed above.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Name, Organization 1. Keith L. Walker
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

**Prepared by:** Amanda Fleming

856-757-7393/amthomps@ci.camden.nj.us

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Name

Phone/Email



## State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION  
DIVISION OF PARKS, FORESTS, AND HISTORIC SITES  
NEW JERSEY FOREST SERVICE  
MAIL CODE 501-04

P.O. BOX 420

TRENTON, NJ 08625-0420

TEL: # 609-292-2520 FAX: # 609-984-0378

PHILIP D. MURPHY  
*Governor*

SHAWN M. LATOURETTE  
*Commissioner*

TAHESHA L. WAY  
*Lt. Governor*

May 24, 2024

Dear Mayor Victor Carstarphen:

Congratulations! Your municipality has been chosen to receive a NJ Forest Service Urban and Community Forestry Program (NJUCF) **Leafing Out Education Grant**. This Grant is designed to provide educational training programming funds to help your municipality start, plan, and advance a strong, self-sustainable local urban and community forestry program that will enhance the quality of life for your citizens and all New Jerseyans. Through this Grant, your select municipal employees (and/or select engaged community volunteers) can build their knowledge of urban forestry and arboriculture in the areas of climate change, urban heat island, invasives, best management and maintenance practices, and more.

As a Grantee of the Leafing Out Education Grant, your municipality will receive a credit of \$12,500.00 (\$3,125.00 per year) over a period of four (4) consecutive years to cover registration fees for approved forestry educational training programs for your select employees and select engaged community volunteers. The yearly distribution is flexible, depending on need.

### **Important Information and Acknowledgement Instructions for Grantees:**

1. All educational training programs paid out of this Grant must be pre-approved by NJUCF prior to the date of the event.
2. Pre-approved courses under this grant are listed on the Rutgers Urban Forestry webpage: [NJUCF Continuing Education – Urban Forestry Program \(rutgers.edu\)](https://www.rutgers.edu/njucf/continuing-education-urban-forestry-program) under Continuing Education Opportunities, with an asterisk (\*) after the date. NJUCF may add educational training programs offered by other reputable organizations be added to this ‘pre-approved’ list upon request of Grantee if NJUCF determines that these opportunities will benefit the Grantee’s municipal and volunteer staff in the care and maintenance of your urban and community forest.

Note that attendance at NJUCF Core training is funded under this grant. Grantees are strongly encouraged to send select employees and engaged community volunteers to both Core training (as needed) and the NJ Shade Tree Federation ([NJSTF Home](https://www.njstf.org/)) Conference each year of the Grant.





## State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION  
STATE PARKS, FORESTS & HISTORIC SITES  
NEW JERSEY FOREST SERVICE

501 East State Street

P.O. BOX 420, Mail Code 501-04

TRENTON, NJ 08625-0420

TEL: # 609-292-2532 FAX: # 609-984-0378

PHILIP D. MURPHY  
*Governor*

SHAWN M. LATOURETTE  
*Commissioner*

TAHESHA L. WAY  
*Lt. Governor*

July 17, 2024

Dear Hon. Victor G. Carstarphen:

Congratulations! The New Jersey Urban and Community Forestry Program (NJUCF) is pleased to announce the approval of a Leafing Out Management Grant award in the amount of \$850,000 to the City of Camden. This Leafing Out Management Grant is to be used to write a Community Forest Management Plan, conduct tree maintenance/removals, and plant trees as needed, all of which are to be done by contracted professionals.

Remember that NJUCF must approve a tree maintenance/removal plan prior to the start of any maintenance activities and a tree planting and maintenance plan prior to the start of any tree planting activities. NJUCF will be drafting a grant agreement for your municipality to complete. This agreement will be delivered and managed through NJDEP SAGE, our electronic grant system.

The Work Period for the grant agreement began 5/01/2024 and will end on 4/26/2028. Grant reimbursements will be paid upon NJUCF approval of the project deliverables, and the project milestones reached. Documentation of all project expenditures and proof of payment (as cancelled checks) must be submitted for reimbursement. All expenditures and activities must take place within the work period of the grant agreement.

We are pleased to offer this assistance to your municipality to help provide a healthy, safe, and sustainable community forest.

Sincerely,

*Todd Wyckoff*

Todd Wyckoff  
NJ State Forester

CC: Keith Walker, DPW Director; Gerald Seneski, CFO; Kelly Mobley, Grant Coordinator; Luis Pastoriza, Municipal Clerk; Timothy Cunningham, Business Administrator; Justin Dennis, Trust for Public Land; Michael Hart, NJFS Supervising Forester; Brian McDonald, NJFS UCF Program Coordinator; Patricia Shapella, NJFS Grants Administrator; Victoria Bec, NJFS LOG Outreach Coordinator; Anthony Burgos, NJFS LOG Outreach Coordinator



3. Requests to approve registration for educational training programs must be submitted to [leafingoutgrant@dep.nj.gov](mailto:leafingoutgrant@dep.nj.gov) with sufficient time for NJUCF staff to review the course for relevance prior to the closing date for registration. Preferred education training programs include events hosted by NJUCF partner organizations (e.g., Rutgers University, the NJ International Society of Arboriculture, and the NJ Shade Tree Federation).
4. Once registration is approved by NJUCF, Grantees will register their own participants for each educational training program.
5. Registration fees will be paid by NJUCF directly to the educational training program host organizations.
6. Use of funding awarded through this Grant is limited to registration fees for educational training programs; no travel, lodging, or meal fees or costs are included.
7. Participants must agree to attend and complete all courses in full for which they are registered and NJUCF has paid. Should a registrant be unable to attend an educational training program, or portion of an educational training program, the Grantee must notify NJUCF as soon as this is known and make every effort to send a replacement registrant.

If Grantees fail to notify NJUCF in advance more than three times per calendar year that a registrant cannot attend an educational training program approved and paid for through this Grant, the Grantee may be deemed ineligible to continue to receive funding under this Grant. NJUCF will notify the Grantee in writing if the Grantee is in danger of losing its funding eligibility.

8. Attendance of registrants will be tracked by submission of CEU's to NJUCF program by host organization. Attending registrants must make sure to follow course attendance instructions to receive these CEU's.
9. As a Grantee of the Leafing Out Education Grant, a representative (e.g., Mayor, or Business Administrator or Chief Financial Officer) authorized to acknowledge this letter on behalf of the Grantee must email acknowledgement of Grantee's receipt and review of this letter to **both: Brian McDonald, UCF Program Coordinator, [brian.mcdonald@dep.nj.gov](mailto:brian.mcdonald@dep.nj.gov) and Patricia Shapella, UCF Grants Administrator, [patricia.shapella@dep.nj.gov](mailto:patricia.shapella@dep.nj.gov)** Please use the form attached to this email to acknowledge receipt.

The Grantee's acknowledgement and acceptance of this letter, as provided above, is required for funding eligibility, and must include the name of the Grantee municipality, and the name, title and contact information of a representative (e.g., Mayor, Business Administrator, or Chief Financial Officer) authorized to acknowledge this letter on behalf of the Grantee municipality.

Thank you for your interest and participation in NJUCF's Leafing Out Education Grant. We look forward to partnering with your municipality to support local knowledge of urban forestry and arboriculture and strengthen urban community forests.

If you have any questions, please reach out to Brian McDonald, NJUCF Program Coordinator, [brian.mcdonald@dep.nj.gov](mailto:brian.mcdonald@dep.nj.gov), or to NJUCF's general email address: [leafingoutgrant@dep.nj.gov](mailto:leafingoutgrant@dep.nj.gov)

Sincerely,

*Todd Wyckoff*

Todd Wyckoff  
State Forester, New Jersey Forest Service

cc: Timothy J. Cunningham, Business Administrator  
Gerry Seneski, CFO  
Keith Walker, DPW Director  
Michael Hart, NJFS Supervising Forester  
Brian McDonald, NJUCF Program Coordinator  
Patricia Shapella, NJFS Grant Administrator  
Anthony Burgos, NJFS Leafing Out Outreach Coordinator for Camden

The governing body of Camden City desires to further the public interest by obtaining a grant from the State of New Jersey in the amount, for up to \$850,000. 00 to fund the following project:

**Leafing Out Management Grant**

Therefore, the governing body resolves that Timothy J. Cunningham or the successor to the office of Business Administrator is authorized (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$0.00 not more than \$850,000.00 and (c) to execute:

any amendments thereto.

any amendments thereto which do not increase the Grantee's obligations.

no amendments thereto.

The Mayor and Council authorize and hereby agree to match 0% of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. Zero % of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).

The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

Introduced and passed \_\_\_\_\_, \_\_\_\_\_.



## State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION  
STATE PARKS, FORESTS & HISTORIC SITES  
NEW JERSEY FOREST SERVICE

501 East State Street

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PHILIP D. MURPHY  
*Governor*

SHAWN M. LATOURETTE  
*Commissioner*

TAHESHA L. WAY  
*Lt. Governor*

NJ Forest Service Urban and Community Forestry Program (NJUCF) Leafing Out Education Grant Acceptance Letter Acknowledgement. Confirmation of receipt of the Acceptance Letter is required for funding eligibility and must include the representative's name, title, and contact information. The representative responding must be one of the following titles: Mayor, Business Administrator, or Chief Financial Officer.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Municipality: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

By checking this box, you are acknowledging that you have been designated as an Authorized Grant representative on behalf of the Grantee municipality and have received the letter of acceptance for the NJUCF Leafing Out Education Grant.

Date Acknowledged: \_\_\_\_\_

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

**PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.**

The State of New Jersey, Urban and Community Forestry Program (NJUCF) has awarded the City of Camden two grants – (1) Leafing Out Education Grant, in the amount of \$12,500.00 and (2) Leafing Out Management Grant in the amount of \$850,000.00 for the purpose of providing educational training programming funds to help the City of Camden start, plan and advance a strong, self-sustainable local urban and community forestry program. The Leafing Out Management Grant is to be used to write a Community Forest Management Plan, conduct tree maintenance/removals and plant trees, as needed. Both grants will enhance quality of life for city residents and all New Jerseyans.

The award letters have been provided as an attachment.

The work period for this grant agreement began May 1, 2024 and will end on April 26, 2028.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Keith L. Walker
Title	Director, Dept. of Public Works
Telephone Number	856-757-7139
Email	KeWalker@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

There will be no further obligations other than record keeping.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

\_\_\_\_\_  
Mayor's Signature

Date\_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date\_\_\_\_\_

Name, email and fax of contact person for this form:

\_\_\_\_\_

***For LGS use only:***

Approved

Denied

\_\_\_\_\_

Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

# Resolution #39

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Resolution Authorizing The Purchase And  
Installation Of **Fencing Materials** At Various City  
Parks (by title)

## **RESOLUTION**

**NOT available at time of print on  
Thursday, August 29, 2024.**



# Resolution #40

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Resolution Authorizing A Shared Services Agreement  
Between The City Of Camden And The Camden City  
School District For The Use Of The North Camden  
Community Center Facilities For Eastside High School  
Students Physical Education Classes During The 2024-  
2025 School Year” (by title)

## **RESOLUTION**

**NOT available at time of print on  
Friday, August 30, 2024.**