



CITY COUNCIL AGENDA

AUGUST 13TH, 2024 – 5:00 P.M.
CITY COUNCIL CHAMBERS

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Department of Finance

1. **Check Registers** of the City of Camden for The Period of **June 25th, 2024 to July 28th, 2024.**
2. **Payroll Register Summary** for the City of Camden for the Pay Periods **July 5th, 2024 and July 19th, 2024.**

PRESENTATIONS

1. Employee of the month: Juan Ruiz
2. Mary Cross –(Collins)
3. ABC Ad Hoc

OLD BUSINESS

ORDINANCES – FIRST READING

City Council

1. Ordinance Amending Section 181-7; Location Of Retail Premises Limited, Plenary Retail Consumption License To Establish A Pilot Program Whereby Three (3) Commercial Corridors Are Established Within The City Of Camden Which Eliminates Current Distance Requirements For Plenary

Retail Consumption Licenses Within Each Commercial Corridor (By Title Only)

2. Ordinance Amending Chapter 556 of the Camden City Code; RESIDENT HANDICAPPED ON-STREET PARKING; To permit a Handicap Parking Application and Approval of same even where the Property Has a Private Driveway but the Owner or Occupier of the Property has a Legitimate Reason for the Handicap Parking Application and which the Owner or Occupier, at time, Requires Medical Transport

Administration

3. Ordinance Further Amending And Supplementing An Ordinance Fixing The Salary Ranges To Be Paid To Certain Officers And Employees In The Unclassified Service Of The City Of Camden Adopted December 23, 1982 (MC-1917) As Amended

Law Department

4. Ordinance Authorizing The Removal Of Deed Restrictions And Reversionary Language On 1248 Kenwood Avenue

Department of Public Works

5. Ordinance Amending and Supplementing an Ordinance entitled, " An Ordinance providing for the regulation of vehicles and pedestrians in the streets of the City of Camden and the enforcement thereof, "Ordinance 717, adopted December 27, 1945
6. Ordinance Amending and Supplementing an Ordinance entitled, " An Ordinance providing for the regulation of vehicles and pedestrians in the streets of the City of Camden and the enforcement thereof, "Ordinance 717, adopted December 27, 1945
7. An Ordinance designating restricted residential parking zones for individuals with Disabilities in certain areas in the City of Camden as Handicap Parking Privileges Only

Planning & Development

8. An Ordinance Amending the Gateway Redevelopment Plan (MC-4166) Regarding Tax Block: 405, Lots 1, 7, 8, 11 on the Camden City Municipal Tax Map

Walk-on

9. Ordinance amending Chapter 44; Defense of Officers and Employees, Article II, Non-Mandatory Defense of Employees and Officials, of the Camden City Code

ORDINANCES – SECOND READING & PUBLIC HEARING

City Council

1. Ordinance Amending Section 165-5 Of Chapter 165 Of The Camden City Code Establishing The Process For The Honorary Or Ceremonial Naming Of A Street, Facility, Building, Park Or Other Structure In The City Of Camden To Adjust Fees

Law Department

2. Ordinance Amending Chapter 711-2; Solid Waste, Article I, Garbage Rubbish And Refuse; Responsibilities And Obligations Of Household, City Or Contractor, In The Camden City Code For The City Of Camden

Department of Public Works

3. Ordinance Authorizing The Removal Of Designated Residential Parking Zones For Individuals With Disabilities In Certain Locations
4. Ordinance Designating Restricted Residential Parking Zones For Individuals With Disabilities To Certain Areas In The City Of Camden As Handicap Parking Privileges Only

PUBLIC COMMENT

***Public comment for resolutions and/or any other concerns
(Limited to 3 continuous minutes)**

RESOLUTIONS

Office of City Council

1. Resolution Designating Juan Ruiz As The City Of Camden Employee Of The Month For August 2024
2. Resolution Re-appointing Jose Martinez Jr. to serve As Commissioner To The Parking Authority of the City of Camden for a term of (5) years
3. Resolution Re-appointing Tasha M. Gainey to serve As Commissioner To The Parking Authority of the City of Camden for a term of (5) five years
4. Resolution Referring An Amendment To Section 181; Location Of Retail Premises Limited, Plenary Retail Consumption License Of The Camden Code To Establish A Pilot Program Whereby Three (3) Commercial Corridors Are Established Within The City Of Camden, Among other things, Eliminates Current Distance Requirements For Plenary Retail Consumption Licenses Within Each Commercial Corridor, To The Planning Board

5. Resolution To Ratify And Authorize The Acceptance Of A Co-sponsorship Between Reworld [Formerly COVANTA] And The City of Camden For An Event Occurring In September 2024 And To Accept A Donation From Reworld For All Costs Incurred To Receive Old Or Discarded Tires From The Public And To Dispose Of Same

Department of Administration

6. Resolution Ratifying The Execution Of An Engagement Letter With RSM US LLP And Mullen-Coughlin By The Business Administrator In Response To An Attempted Cyber Intrusion Into The City Of Camden's Computer Network
7. Resolution authorizing the Reappointment of Jose DeJesus to the Planning Board of the City of Camden
8. Resolution Authorizing And Ratifying An Emergency Procurement, And Payment Of Same, To Winzinger, Inc. For Emergency Demolition Of 1197 & 1199 Chase Street, Block 1351, Lot 42 & Lot 43 Respectively, Imposing A Municipal Lien Against The Property
9. Resolution Authorizing And Ratifying An Emergency Procurement And Payment Of Same To The Original Hargrove Demolition Co., For the Emergency Demolition Of 317 Walnut Street, Block 244, Lot 47 And stucco of the adjoining wall of 319 Walnut Street and Imposing A Municipal Lien Against The Property
10. Resolution Approving the Competitive Contracting Process to Receive Proposals for Consulting Services for Time and Attendance Software/Hardware
11. Resolution Approving The Establishment Of A List Of Prequalified Engineering Firms For The Provision Of Professional Engineering Services To Be Assigned As Needed For A Period Of One Year
12. Resolution Authorizing An Application For A Grant Agreement With The State Of New Jersey, By And For The Department Of Environmental Protection In The Amount Of Six Million Five Hundred Thirty-Six Thousand Four Hundred Dollars (\$6,536,400.00) For The Remediation Of Lead Service Lines
13. Resolution authorizing a contract to Marshall LLC for installation and repairs of roofs for City owned properties on an as needed basis for one year with a 2nd year option

Law Department

14. Resolution Authorizing The Assignment of Tax Sale Certificates Sold At Less Than Face Value
15. Resolution Authorizing Extensions of Time to Complete Foreclosure For Less Than Full Value Tax Sale Certificate Assignments
16. Resolution Authorizing A License Agreement Between The City Of Camden And American Water To Stage Equipment For Improvements In The City
17. Resolution Authorizing A Shared Services Agreement, By And Between The County Of Camden (Department Of Building And Operations) And The City of Camden, For Safety And Security Improvements To Block 318, Lots 1 Through 7, Mt. Vernon Street To Support Camden County Health Hub
18. Resolution Authorizing A license Agreement Between The City of Camden and the Camden Community Partnership

Department of Finance

19. Resolution Authorizing The Use Of American Rescue Plan-State & Local Fiscal Recovery Funds in the amount of \$400,000 for the Purchase Of A Used Fire Truck
20. Resolution Authorizing Refunds To Various Lien Holders, Property Owners And Mortgage Companies For Various Properties
21. Resolution Authorizing The Cancellation Of Liens/Taxes And To Transfer Credits To Various Lien Holders, Property Owners And Mortgage Companies For Various Properties
22. Resolution Authorizing the Cancelation and Voiding of 264 Outside Tax Liens That have expired pursuant to NJSA 54:5-79
23. Resolution Authorizing A Budget Amendment Pursuant To N.J.S.A. 40A:4-87 In The Amount Of \$20,800 From US Department of Transportation, passed through the Delaware Valley Regional Planning Commission For a Sub-Grant Entitled "Transit Support Planning Program"
24. Resolution Authorizing A Budget Amendment Pursuant To N.J.S.A. 40A:4-87 In The Amount Of \$24,000 From US Department of Transportation, passed through the Delaware Valley Regional Planning Commission For a Sub-Grant Entitled "Regional Highway Support"

Amended at August 6th, 2024 Caucus Meeting

Please note that items within boxed area(s) are items added

Items on Consent Agenda include Resolutions: 1-3, 5-16, 18-37, 40-52

Page 6

25. Resolution Authorizing A Budget Amendment Pursuant To N.J.S.A. 40A:4-87 In The Amount Of \$350,000 From The New Jersey Urban Enterprise Zone Authority For A Grant Entitled "Camden Strong Clean Team"
26. Resolution Authorizing A Budget Amendment Pursuant To N.J.S.A. 40A:4-87 in the Amount of \$632,882.44 from the US Department of Homeland Security for a Grant Entitled "FEMA Assistance to Firefighters Grant" Including a "Change in Title and Text" in the Amount of \$63,288.81 for the City's Required Cash Match
27. Resolution Authorizing A Contract To Virtual Health Inc. To Facilitate A Community Based Health Care Program
28. Resolution Authorizing A Contract To Parkside Business Community In Partnership, Inc. To Provide Consulting Services For The Implementation And Management Of Home-American Rescue Plan (ARP) Funds

Department of Code Enforcement

29. Resolution Authorizing The Reimbursement Of Vacant Property Registration Fee To Platinum Abstract Co., LLC For \$1,000

Municipal Clerk's Department

30. Resolution authorizing reimbursement to Brandi Marie Berninger in the amount of \$28 for processing of marriage license application

Planning & Development

31. Resolution Authorizing Change Order #1, An Increase Of \$290,878, To Construction Contract #09-23-045 With SouthState, Inc., In Connection With The 2023 Roadway Improvements (Contract II) Project
32. Resolution Authorizing Amendment #1 To Contract #07-23-032 With St. Joseph's Carpenter Society To Increase The Amount By \$172,536.00 For the Camden Strong Commercial Façade
33. Resolution Accepting A Grant In The Amount Of \$20,800.00 From The Delaware Valley Regional Planning Commission For The Transit Support Planning Program
34. Resolution Accepting A Grant In The Amount Of \$24,000.00 From The Delaware Valley Regional Planning Commission For The "Supportive Regional Highway Planning Program"
35. Resolution Authorizing The Submission Of An Application To The New Jersey Department Of Transportation For FY'2025 Transportation Trust Fund Authority Municipal Aid In The Amount Of \$2.5 Million Dollars, For Resurfacing Of Various Street in the City of Camden

Amended at August 6th, 2024 Caucus Meeting

Please note that items within boxed area(s) are items added

Items on Consent Agenda include Resolutions: 1-3, 5-16, 18-37, 40-52

Page 7

36. Resolution Authorizing the Award of A Professional Service Contract to CME Associates for the Construction Management & Administration In Connection With The Resurfacing Of Cooper Street Project
37. Resolution Authorizing A Contract To Earle Asphalt Company Of Farmingdale, NJ For Resurfacing Of Cooper Street Project
38. Resolution Authorizing The Award of a \$54,685.00 Professional Services Contract To Remington & Vernick Engineers, For Land Surveying & Engineering In Connection With The Holtec Boulevard & Morgan Street Improvements Project
39. Resolution awarding a contract to Ocean Construction, LLC for various improvements to four (4) public restrooms at North Camden Community Center Project **(By Title Only)**

Department of Public Works

40. Resolution Authorizing The Acceptance of a PSE&G Lightning Service Agreement For the Installation of A New LED Street Lights On S. 4th Street Along the S. 4th Street Corridor
41. Resolution Authorizing The Refund Of A Board Up Fee For 916 N. 8th Street
42. Resolution Authorizing The Refund Of A Handicap Parking Installation Fee For 1278 Jackson Street
43. Resolution Authorizing the Refund of overpayment of Sewer Charges for Various Properties
44. Resolution Authorizing A Contract to Various Vendors For Fire Apparatus Repair Services And Scheduled Maintenance
45. Resolution Authorizing A Contract To Various Vendors For Routine Maintenance And General Repairs For Heavy Duty Trucks And Equipment
46. Resolution Authorizing A Contract To Hopeworks Camden To Inventory All Working And Non-Working Street Lights in the City of Camden

Fire Department

47. Resolution Authorizing The Acceptance of a donation of seven (7) vehicles from Subaru, Inc for training purposes to be used by the Fire Department
48. Resolution Authorizing The Donation Of Worn And Outdated Turnout Coats, Bunker Pants and Suspenders to Originales Sports

Amended at August 6th, 2024 Caucus Meeting

Please note that items within boxed area(s) are items added

Items on Consent Agenda include Resolutions: 1-3, 5-16, 18-37, 40-52

Page 8

49. Resolution Authorizing The Camden Fire Department To Accept The Federal Emergency Management (FEMA) – Assistance To Firefighters Grant From The U.S. Department Of Homeland Security, In The Amount Of \$569,593.62 With A City Match Of \$63,288.19 For A Total Of \$632,881.81
50. Resolution Authorizing The Camden Fire Department To Apply For Funding From The Department Of Homeland Security (DHS) For The Fire Prevention And Safety (FP&S) Grant Program
51. Resolution Authorizing The Purchase Of A 2009 Pierce Heavy Duty Rescue Apparatus From Borough Of Berlin Fire Company
52. Resolution Authorizing The City To Submit An Application For a HUD Section 108 Loan to Rehabilitate Firehouses and purchase Apparatus

53. Resolution Referring the Preliminary Report to the Planning Board Relative to an Amendment to the Gateway Redevelopment Area to include Block: 405, Lots 1, 7, 8 and 11
54. Resolution Directing the Planning Board of the City of Camden to Consider an Amendment to the Gateway Redevelopment Plan regarding Block: 405, Lots 1, 7, 8 and 11 on the Camden City Tax Map
55. Resolution in Support of the Diplomatic Efforts by the United States, Brazil, Mexico and Colombia to Urge Venezuela to Release the Electoral Data Establishing who Received the Most Votes in Venezuela's July 28th Presidential Election

Communication



DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

VICTOR G. CARSTARPHEN
MAYOR

C-1
GERALD C. SENESKI
CHIEF FINANCIAL OFFICER
TEL: 856-757-7582
EMAIL: FINANCE@CAMDENNJ.GOV
WEBSITE: CAMDENNJ.GOV


MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Gerald C. Seneski, Chief Financial Officer

Date: July 29, 2024

Subject: **Check Register-Communications for Forthcoming City Council Meeting- August 13 , 2024**



RECEIVED
2024 JUL 30 AM 9:03
MUNICIPAL CLERK'S OFFICE
CAMDEN, N.J.

Attached, please find the Check Register for the City of Camden for the period of June 25, 2024 to July 28, 2024 .

The Check Register represents the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Range of Checking Accts: First to Last Range of Check Dates: 06/25/24 to 07/28/24
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL		General Account 4308903487			
144106	06/25/24	PIE12 PIETRAGALLO GORDON ALFANO &	9,086.25	06/30/24	21297 Direct Deposit
144107	06/28/24	ALB02 AL-B'S ALIGNMENT SERVICE	180.00		21311
144108	06/28/24	BAI11 BAINS DELI LLC - FRANCO PAN	5,169.65		21311
144109	06/28/24	BRO81 BROWN & CONNERY LLP	13,572.87		21311
144110	06/28/24	EDS08 EXTRA DUTY SOLUTIONS	1,217.84		21311
144111	06/28/24	IKO02 RICOH USA, INC	13,775.63		21311
144112	06/28/24	JAY02 JAY'S TIRE SERVICE LLC	1,045.00		21311
144113	06/28/24	JHA01 J HARPER WELDING LLC	736.56		21311
144114	06/28/24	JSR01 JSR GENERATOR SERVICES, LLC	1,200.00		21311
144115	06/28/24	KAR01 KARNIVAL FOODS	1,500.00		21311
144116	06/28/24	MAD11 MAD ADVERTISING, LLC	14,350.00		21311
144117	06/28/24	MIL19 MILLENNIUM SKATE WORLD	3,000.00		21311
144118	06/28/24	NJA06 NEW JERSEY AMERICAN WATER CO	46,295.40		21311
144119	06/28/24	PEN07 PENNSAUKEN ANIMAL HOSPITAL	3,091.81		21311
144120	06/28/24	PEN31 PENNONI ASSOCIATES, INC	4,860.00		21311
144121	06/28/24	PROSH005 PROSHRED SECURITY	319.00		21311
144122	06/28/24	RIS04 RISING LEADER GLOBAL	37,618.18		21311
144123	06/28/24	VIT09 VITAL RECORDS HOLDING, LLC	836.64		21311
144124	06/28/24	ABC06 ABC GENERAL CONSTRUCTION	15,480.00	06/30/24	21312 Direct Deposit
144125	06/28/24	CME01 CME ASSOCIATES	5,191.69	06/30/24	21312 Direct Deposit
144126	06/28/24	COM6224 COMCAST #6624 ISABEL MILLER	237.84	06/30/24	21312 Direct Deposit
144127	06/28/24	COM6404 COMCAST #6404 CRAMER HILL	127.89	06/30/24	21312 Direct Deposit
144128	06/28/24	COM7905 COMCAST #7905 ENGINE 11 FIRE	127.89	06/30/24	21312 Direct Deposit
144129	06/28/24	COM9135 COMCAST #9135 ENGINE 10 FIRE	157.89	06/30/24	21312 Direct Deposit
144130	06/28/24	COM9777 COMCAST #9777 FLEET	157.89	06/30/24	21312 Direct Deposit
144131	06/28/24	HOF03 HOFFMAN EQUIPMENT	2,992.30	06/30/24	21312 Direct Deposit
144132	06/28/24	IND01 INDEPENDENT ANIMAL CARE SRV	62,500.00	06/30/24	21312 Direct Deposit
144133	06/28/24	KON05 KONICA MINOLTA PREMIER FINANCE	1,038.45	06/30/24	21312 Direct Deposit
144134	06/28/24	MCM03 MCMANIMON & SCOTLAND, LLC	7,335.19	06/30/24	21312 Direct Deposit
144135	06/28/24	NYR01 NYRAH CONSTRUCTION ONE LLC	14,925.00	06/30/24	21312 Direct Deposit
144136	06/28/24	ROB12 ROBINSON WASTE DISPOSAL SVS	840.00	06/30/24	21312 Direct Deposit
144137	06/28/24	ROB21 ROBERTO SANES	9,750.00	06/30/24	21312 Direct Deposit
144138	06/28/24	SOU03 SOUTH JERSEY WELDING	315.84	06/30/24	21312 Direct Deposit
144139	06/28/24	WBM01 W B MASON CO, INC	992.58	06/30/24	21312 Direct Deposit
144141	07/05/24	ABE02 GERALD ABEL	1,048.20		21323
144142	07/05/24	ANG05 LENORA R. ANGELASTRO	2,096.40		21323
144143	07/05/24	ARC04 DORIS ARCH	2,096.40		21323
144144	07/05/24	ARD01 VINCENT ARDIRE	2,096.40		21323
144145	07/05/24	BAI08 WILLIAM BAIN	2,935.20		21323
144146	07/05/24	BAK05 PAUL R. BAKER, JR.	2,096.40		21323
144147	07/05/24	BAS03 ROBERT A. BASILE	2,078.40		21323
144148	07/05/24	BEN32 MARVIN BENDY	1,484.40		21323
144149	07/05/24	BER27 WILLIAM E. BERKS	2,096.40		21323
144150	07/05/24	BER32 WILLIAM BERMAN	2,078.40		21323
144151	07/05/24	BIR05 STEPHEN R BIRD	2,096.40		21323
144152	07/05/24	BOK01 ELEANOR J BOKRETA	989.40		21323
144153	07/05/24	CAL18 BARBARA R CALVERT	1,467.60		21323
144154	07/05/24	CAP19 PAUL CAPIZOLA	1,994.40		21323
144155	07/05/24	CAR78 RICHARD D. CARVER	2,096.40		21323

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL	General Account	4308903487	Continued	
144156	07/05/24	CHA36 RUSSELL H. CHANDLER	2,096.40	21323
144157	07/05/24	COL82 FORREST N. COLLINS	3,144.60	21323
144158	07/05/24	COM42 SHARON COMBS-PETTIGREW	1,048.20	21323
144159	07/05/24	CRT04 FRANCIS J. CRISSEY, SR.	2,096.40	21323
144160	07/05/24	CRY02 DENT CRYMES	2,096.40	21323
144161	07/05/24	DAV27 CHARLES L. DAVIS	2,096.40	21323
144162	07/05/24	DAV63 FREDERICK S DAVIS	2,096.40	21323
144163	07/05/24	DAV68 DARRYL J DAVIS	1,042.20	21323
144164	07/05/24	DEA07 DENNIS DEAL	2,096.40	21323
144165	07/05/24	DEE02 MICHAEL DEETS	2,060.40	21323
144166	07/05/24	DEL25 DELL, INC.	14,493.50	21323
144167	07/05/24	DEV03 JAMES L. DEVINE	1,024.20	21323
144168	07/05/24	DEV05 ALBERT A. DEVONE	1,467.60	21323
144169	07/05/24	DIP04 GAETANO J. DIPATRI	2,096.40	21323
144170	07/05/24	DIT02 JOSEPH J DITARANTO JR	2,096.40	21323
144171	07/05/24	DOR07 DAVID A DORWORTH	2,096.40	21323
144172	07/05/24	DOW02 DENNIS DOWHY	2,096.40	21323
144173	07/05/24	DRO01 WALTER DROGE	2,096.40	21323
144174	07/05/24	DUX01 WILLIAM J DUX	4,078.20	21323
144175	07/05/24	ERT03 EDWARD F ERTZ JR	2,096.40	21323
144176	07/05/24	ESC02 PAUL ESCHER	1,946.40	21323
144177	07/05/24	ESC03 Samantha Escorcia	300.00	21323
144178	07/05/24	EVA04 GARY EVANGELISTA	2,096.40	21323
144179	07/05/24	FAY03 JAY A. FAYER	2,096.40	21323
144180	07/05/24	FIG03 EDWIN J FIGUEROA	2,096.40	21323
144181	07/05/24	FIR37 FIRST STUDENT, INC	480.00	21323
144182	07/05/24	FOL02 HERBERT FOLTZ JR	2,096.40	21323
144183	07/05/24	FRA37 ALBERT R. FRAMPTON	2,000.40	21323
144184	07/05/24	FRE05 GARY FREEMAN	2,096.40	21323
144185	07/05/24	FRE19 ROBERT W. FRETT	2,096.40	21323
144186	07/05/24	GAL06 MICHAEL GALASSO	2,096.40	21323
144187	07/05/24	GAL20 ANTHONY J GALIAZZI SR	2,096.40	21323
144188	07/05/24	GAR11 RAYMOND GARRISON	2,096.40	21323
144189	07/05/24	GIL21 MICHAEL J. GILL	2,096.40	21323
144190	07/05/24	GLA36 MICHELE R GLASSMAN	4,497.60	21323
144191	07/05/24	GLO04 GLOBAL INDUSTRIAL EQUIPMENT	1,217.73	21323
144192	07/05/24	GOR07 THOMAS P. GORCZYNSKI	2,012.40	21323
144193	07/05/24	GOU05 JOSEPH L. GOULD	2,096.40	21323
144194	07/05/24	GRA46 MARK L. GRANSDEN, SR.	2,096.40	21323
144195	07/05/24	GRE06 LORRAINE GREENE	1,978.80	21323
144196	07/05/24	GRE57 GREGORY GREEN	1,087.38	21323
144197	07/05/24	GRI02 ERNEST S. GRIBAUDO	2,096.40	21323
144198	07/05/24	HALL005 CHARLES HALL	2,096.40	21323
144199	07/05/24	HAN09 RICHARD E. HAND	2,935.20	21323
144200	07/05/24	HAR08 CORA L. HARPER	1,048.20	21323
144201	07/05/24	HAR09 DONALD R. HARRISON	1,048.20	21323
144202	07/05/24	HAR89 WAYNE HARTMAN	2,096.40	21323
144203	07/05/24	HAR93 STEVEN HARDWICK	1,048.20	21323
144204	07/05/24	HAY05 EARL P. HAYES	994.20	21323
144205	07/05/24	HIL03 JAMES M HILLMAN	2,096.40	21323
144206	07/05/24	HOL10 CARMEN L. HOLMES	1,048.20	21323
144207	07/05/24	HOR13 JOSE L. HORTA	1,153.20	21323

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL		General Account	4308903487	Continued
144208	07/05/24	HOR18 JOHN HORNER SR.	2,096.40	21323
144209	07/05/24	HUE01 WILLIAM HUELAS	1,934.40	21323
144210	07/05/24	IKO02 RICOH USA, INC	9,725.63	21323
144211	07/05/24	ING04 EDWARD INGRAM	2,096.40	21323
144212	07/05/24	JAN05 DONALD JANKIEWICZ	1,940.40	21323
144213	07/05/24	JOH12 ROBIN JOHNSON	1,048.20	21323
144214	07/05/24	JOH18 RONALD L JOHNSON	2,096.40	21323
144215	07/05/24	JOH34 JAMES JOHNSTON	1,048.20	21323
144216	07/05/24	JOH44 BYRON C JOHNSON	1,048.20	21323
144217	07/05/24	JOH77 RICHARD E JOHNSON	2,096.40	21323
144218	07/05/24	JOH82 LINDA D JOHNSON	2,096.40	21323
144219	07/05/24	JOYCE005 JOYCE PATTERSON	1,048.20	21323
144220	07/05/24	KAM02 FODAY M KAMARA	2,096.40	21323
144221	07/05/24	KEA04 PATRICK J. KEATING	1,467.60	21323
144222	07/05/24	KEL31 PHYLLIS M. KELLY	2,096.40	21323
144223	07/05/24	KEO02 KENNETH J. KEOUGH, SR.	2,096.40	21323
144224	07/05/24	KIF01 GEORGE KIFFERLY	1,964.40	21323
144225	07/05/24	KIL03 DENNIS G. KILLE	1,048.20	21323
144226	07/05/24	KOC01 CHARLES J KOCHER	5,450.40	21323
144227	07/05/24	KOW03 RONALD C. KOWALSKI	2,096.40	21323
144228	07/05/24	KRA07 DAVID KRAUS	2,096.40	21323
144229	07/05/24	KUR03 JOHN KURTYAN	8,156.40	21323
144230	07/05/24	KURTC005 KURT CLAUSS	2,096.40	21323
144231	07/05/24	LEA03 HERBERT C LEARY	2,935.20	21323
144232	07/05/24	LEF01 CARMEN LEFWICH	2,096.40	21323
144233	07/05/24	LEM03 ROBERT T LEMAYSKI	1,048.20	21323
144234	07/05/24	LES06 JOSEPH LESNIEWSKI	1,048.20	21323
144235	07/05/24	LIB08 LUCY LIBRIZZI	1,048.20	21323
144236	07/05/24	LOG01 ANTHONY J LOGANDRO	1,048.20	21323
144237	07/05/24	LON13 JOHN LONG	1,048.20	21323
144238	07/05/24	LUC04 CARLOS LUCIANO	2,096.40	21323
144239	07/05/24	LYO04 GARY LYONS	1,048.20	21323
144240	07/05/24	MAR121 RICHARD M MARNIN	1,048.20	21323
144241	07/05/24	MAR129 JUAN MARTINEZ	1,048.20	21323
144242	07/05/24	MAS24 RAYMOND MASSI	2,096.40	21323
144243	07/05/24	MAT05 PAUL MATYJASIK	1,048.20	21323
144244	07/05/24	MCC16 MICHAEL MCCORMICK	1,042.20	21323
144245	07/05/24	MCC55 MORRIS A MCCORMICK	2,935.20	21323
144246	07/05/24	MCD07 ANDREA N MCDONALD	1,048.20	21323
144247	07/05/24	MCM04 JAMES J. MCMASTER	1,048.20	21323
144248	07/05/24	MIC08 EDWARD V. MICHALAK, JR.	1,048.20	21323
144249	07/05/24	MIL27 JOHN F. MILLS	2,096.40	21323
144250	07/05/24	MIL92 RONALD E MILLER	2,096.40	21323
144251	07/05/24	MOR14 DONALD J. MORRIS	1,048.20	21323
144252	07/05/24	MOR62 MORGAN VILLAGE CIRCLE COMM.	2,160.00	21323
144253	07/05/24	MOR75 RONALD J MORENO	1,048.20	21323
144254	07/05/24	MOZ02 EDWARD G MOZDEN	1,048.20	21323
144255	07/05/24	MUR23 RAYMOND MURPHY	1,048.20	21323
144256	07/05/24	MUZ01 LOUIS A MUZYCZEK	1,048.20	21323
144257	07/05/24	NEL09 JUNIUS B. NELSON	2,096.40	21323
144258	07/05/24	NEL11 ROBERT W. NELSON	2,096.40	21323
144259	07/05/24	NIE07 JULIO NIEVES	1,048.20	21323

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL		General Account		4308903487 Continued
144260	07/05/24	ODE01 WILLIAM O'DENNIS	2,066.40	21323
144261	07/05/24	ODE02 ROBERT M. ODELL	2,096.40	21323
144262	07/05/24	OLS04 WILLIAM E OLSON JR	4,078.20	21323
144263	07/05/24	ORT22 FELIX ORTA	1,048.20	21323
144264	07/05/24	ORZ01 THOMAS ORZECZOWSKI	2,096.40	21323
144265	07/05/24	OSVAL005 OSVALDO CAMACHO	2,096.40	21323
144266	07/05/24	PAC05 ALFONSO PACIOCCO	1,048.20	21323
144267	07/05/24	PAR10 JOHN A. PARADISO	1,048.20	21323
144268	07/05/24	PAS02 TOMMIE E. PASQUINI	1,048.20	21323
144269	07/05/24	PAT10 ALBERT R. PATTERSON	2,096.40	21323
144270	07/05/24	PAV04 THOMAS M PAVLOW	4,079.40	21323
144271	07/05/24	PEA07 DAVID PEARSON	1,048.20	21323
144272	07/05/24	PEN41 DENNIS PENN	1,048.20	21323
144273	07/05/24	PER10 RUBEN PEREZ	1,048.20	21323
144274	07/05/24	PER49 PURA PEREZ	1,048.20	21323
144275	07/05/24	PETER005 PETER F. MCHUGH	2,090.40	21323
144276	07/05/24	PHI37 JOHNNIE R PHILLIPS	1,048.20	21323
144277	07/05/24	PIE02 FRANK E. PIECH	2,096.40	21323
144278	07/05/24	PRO39 THOMAS M. PROSINSKI	2,096.40	21323
144279	07/05/24	REV02 WILLIAM REVAITIS	2,096.40	21323
144280	07/05/24	RIV20 JOSEPH RIVERA	2,096.40	21323
144281	07/05/24	ROB57 RALPH ROBERTS	2,096.40	21323
144282	07/05/24	ROB62 DANIEL E ROBERTSON	2,084.40	21323
144283	07/05/24	ROD49 ORLANDO RODRIGUEZ	2,096.40	21323
144284	07/05/24	ROGEL005 ROGELIO PEREZ	1,048.20	21323
144285	07/05/24	RUB05 JOSEPH RUBINO	2,096.40	21323
144286	07/05/24	RUD01 ALLEN RUDDEROW, III	2,096.40	21323
144287	07/05/24	RUM01 WILLIAM N RUMELL	2,096.40	21323
144288	07/05/24	RYA10 JAMES G RYAN	1,048.20	21323
144289	07/05/24	SAN09 JOSE SANCHEZ	1,048.20	21323
144290	07/05/24	SAN36 RAYNALDO SANTIAGO	1,048.20	21323
144291	07/05/24	SAN85 ERNEST SANTONE	2,096.40	21323
144292	07/05/24	SAV11 NELSON L. SAVIDGE, JR.	2,096.40	21323
144293	07/05/24	SAX02 CYRUS SAXON	1,048.20	21323
144294	07/05/24	SCA10 ROBERT SCARDUZIO	946.20	21323
144295	07/05/24	SCH13 HELEN A. SCHIRALDI	1,048.20	21323
144296	07/05/24	SCH29 GEORGEANN SCHRIEDER	1,048.20	21323
144297	07/05/24	SCH44 WILLIAM SCHUMACHER	2,096.40	21323
144298	07/05/24	SCO05 ROBERT SCOULER	2,096.40	21323
144299	07/05/24	SHA31 RALPH J. SHAW	880.20	21323
144300	07/05/24	SIM50 CHARLES R SIMONE	1,048.20	21323
144301	07/05/24	SLE01 GEORGE R. SLEVIN	2,096.40	21323
144302	07/05/24	SMA04 MICHAEL SMARRITO	1,030.20	21323
144303	07/05/24	SMI01 LINDA SMITH	2,096.40	21323
144304	07/05/24	SPE20 WILLIAM L. SPELLER	1,048.20	21323
144305	07/05/24	SPE29 MICHAEL J SPECK	2,096.40	21323
144306	07/05/24	STI22 JOHN D. STINSMAN	2,096.40	21323
144307	07/05/24	STI24 PHILIP C STINGER	1,048.20	21323
144308	07/05/24	SZY01 GEORGE S SZYCHULSKI	1,880.40	21323
144309	07/05/24	TET02 DOMINICK L. TETI	2,096.40	21323
144310	07/05/24	TIP01 GEORGE C. TIPS	2,096.40	21323
144311	07/05/24	TRO14 RONALD A. TROUTMAN	2,096.40	21323

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL General Account 4308903487 Continued				
144312	07/05/24	TRZ02 STANLEY TRZEBUNIAK	2,096.40	21323
144313	07/05/24	TUR20 ROBERT A. TURNER	3,354.00	21323
144314	07/05/24	UPS04 FRANKLIN E. UPSHAW	2,096.40	21323
144315	07/05/24	VAN12 ROBERT W. VAN ISTENDAL	2,096.40	21323
144316	07/05/24	VEN04 JOHN VENABLES	4,078.20	21323
144317	07/05/24	VER01 CARLOS R. VERA	2,096.40	21323
144318	07/05/24	VER21 LUIS VERA	2,096.40	21323
144319	07/05/24	VIN03 JOHN VINCENT, SR	1,048.20	21323
144320	07/05/24	WAT03 JEROME WATSON	934.20	21323
144321	07/05/24	WAT35 RUSSELL WATKINS	1,048.20	21323
144322	07/05/24	WER01 SAMUEL C. WERNITZ	1,048.20	21323
144323	07/05/24	WHI40 LESTER WHINNA	1,048.20	21323
144324	07/05/24	WIC02 WILLIAM A. WICKWARD	2,096.40	21323
144325	07/05/24	WIL105 ROBERT J. WILLIAMS	1,048.20	21323
144326	07/05/24	WIL117 GILBERT L WILSON	3,354.00	21323
144327	07/05/24	WIL34 LARRY W. WILSON	2,096.40	21323
144328	07/05/24	WIN17 ANTHONY WINTERS	1,024.20	21323
144329	07/05/24	WIT03 STANLEY WITKOWSKI	1,048.20	21323
144330	07/05/24	WOO15 CHARLES S. WOODWARD, JR.	2,096.40	21323
144331	07/05/24	WOR02 ROBERT C. WORRELL	988.20	21323
144332	07/05/24	ZEI04 CHARLES ZEIGLER	1,048.20	21323
144333	07/05/24	ZIM01 MICHAEL ZIMMERMAN	2,096.40	21323
144334	07/05/24	ALL47 ROBERT E ALLENBACH	2,096.40	21324 Direct Deposit
144335	07/05/24	ANG02 RONALD ANGEMI	1,910.40	21324 Direct Deposit
144336	07/05/24	ASP11 ASPIRE TECHNOLOGY, LLC	20,389.47	21324 Direct Deposit
144337	07/05/24	BOC03 ROLAND BOCK	2,096.40	21324 Direct Deposit
144338	07/05/24	CAR09 PETER CARBONE	2,935.20	21324 Direct Deposit
144339	07/05/24	CIA05 RAYMOND CIANFRANI	2,096.40	21324 Direct Deposit
144340	07/05/24	COR36 CORE MECHANICAL, INC.	4,415.70	21324 Direct Deposit
144341	07/05/24	COV01 LEONARD COVOLESKY	1,886.40	21324 Direct Deposit
144342	07/05/24	CRO22 RONALD CROWDER	1,898.40	21324 Direct Deposit
144343	07/05/24	DIP01 WILLIAM DIPOMPO	4,192.80	21324 Direct Deposit
144344	07/05/24	DIR06 LOUIS J DIRENZO	2,096.40	21324 Direct Deposit
144345	07/05/24	DRI04 DOMINGO RIVERA	1,048.20	21324 Direct Deposit
144346	07/05/24	DUU02 CHARLES DUUS	958.20	21324 Direct Deposit
144347	07/05/24	FAL01 NICK J FALCONIERO	2,096.40	21324 Direct Deposit
144348	07/05/24	GAL18 WILLIAM GALLAGHER	2,096.40	21324 Direct Deposit
144349	07/05/24	GAR13 GARDEN STATE MAT RENTAL	260.16	21324 Direct Deposit
144350	07/05/24	GAR49 JERISE GARTEN	1,904.40	21324 Direct Deposit
144351	07/05/24	HAR95 PAUL KENNETH HARRIS	1,048.20	21324 Direct Deposit
144352	07/05/24	HOW07 FRANK HOWARD	2,096.40	21324 Direct Deposit
144353	07/05/24	JAC25 CHARLES E JACKSON	2,096.40	21324 Direct Deposit
144354	07/05/24	JON53 TERESITA JONES	2,096.40	21324 Direct Deposit
144355	07/05/24	JON62 VALERIE JONES	1,048.20	21324 Direct Deposit
144356	07/05/24	KEE03 DENNIS E. KEEGAN	3,878.40	21324 Direct Deposit
144357	07/05/24	KLI01 DAVID E KLINSHAW	1,048.20	21324 Direct Deposit
144358	07/05/24	KLO01 MARGARET KLOTZ	1,048.20	21324 Direct Deposit
144359	07/05/24	KUR01 GEORGE C. KURTYAN	1,467.60	21324 Direct Deposit
144360	07/05/24	LAS06 DANIEL LASKOWSKI	2,096.40	21324 Direct Deposit
144361	07/05/24	LAT06 RONALD LATTANZIO	1,048.20	21324 Direct Deposit
144362	07/05/24	LEA04 CLIFFORD S LEARY	2,096.40	21324 Direct Deposit
144363	07/05/24	MCC46 MCCLOSKEY MECHANICAL	42,347.00	21324 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL	General Account	4308903487	Continued	
144364	07/05/24	MCC54 JOYCE E MCCRAY	1,048.20	21324 Direct Deposit
144365	07/05/24	MCG14 FRANK MCGUCKIN	1,048.20	21324 Direct Deposit
144366	07/05/24	MIL12 VINCENT L. MILLER	2,096.40	21324 Direct Deposit
144367	07/05/24	MOO26 JANET MOORE	989.40	21324 Direct Deposit
144368	07/05/24	NEI08 RONALD G NEILING	2,096.40	21324 Direct Deposit
144369	07/05/24	NEW46 ERNEST A. NEWKIRK	1,000.20	21324 Direct Deposit
144370	07/05/24	OLS03 JOSEPH G. OLSEN	2,096.40	21324 Direct Deposit
144371	07/05/24	PEN38 KENNETH L. PENN	1,467.60	21324 Direct Deposit
144372	07/05/24	QLPOV005 JOSE POVEDA	2,096.40	21324 Direct Deposit
144373	07/05/24	REG02 REGINE A ERVIN, CCR	2,028.93	21324 Direct Deposit
144374	07/05/24	RIC24 WAYNE RICHARDSON	1,048.20	21324 Direct Deposit
144375	07/05/24	ROL09 JUAN ROLDAN	2,096.40	21324 Direct Deposit
144376	07/05/24	ROO03 FRANCIS X. ROONEY	1,048.20	21324 Direct Deposit
144377	07/05/24	ROT10 JOSEPH ROTCHFORD	2,012.40	21324 Direct Deposit
144378	07/05/24	SAN86 CAROL SANDERS ADAMS	2,096.40	21324 Direct Deposit
144379	07/05/24	SAN91 LUZ SANTOS	1,048.20	21324 Direct Deposit
144380	07/05/24	SAX01 LELA SAXTON	2,096.40	21324 Direct Deposit
144381	07/05/24	SAX03 ARNETA SAXTON	1,048.20	21324 Direct Deposit
144382	07/05/24	SCH12 SHIRLEY M. SCHMIDT	1,048.20	21324 Direct Deposit
144383	07/05/24	SKL02 STEPHEN B. SKLAR, SR.	1,030.20	21324 Direct Deposit
144384	07/05/24	SOU65 SOUTH JERSEY SOLUTIONS, LLC	62,486.82	21324 Direct Deposit
144385	07/05/24	SPE06 PAUL SPEAS	1,048.20	21324 Direct Deposit
144386	07/05/24	SPR08 FREDERICK SPRENG	2,096.40	21324 Direct Deposit
144387	07/05/24	SUB11 SUBURBAN CONSULTING ENGINEERS	346.00	21324 Direct Deposit
144388	07/05/24	THO58 RACHAEL THOMAS	1,048.20	21324 Direct Deposit
144389	07/05/24	TOS02 TOSHIBA FINANCIAL SERVICES	1,319.88	21324 Direct Deposit
144390	07/05/24	UND02 ARTHUR A UNDERWOOD	2,096.40	21324 Direct Deposit
144391	07/05/24	VIA03 JEFFREY G VIALI	2,096.40	21324 Direct Deposit
144392	07/05/24	WAR27 STEPHANIE M WARE	2,096.40	21324 Direct Deposit
144393	07/05/24	WIL123 KEVIN WILLIAMS	1,048.20	21324 Direct Deposit
144394	07/05/24	WIL47 ARCHIE WILLIAMS	1,467.60	21324 Direct Deposit
144395	07/05/24	YEA04 CHRISTOPHER YEAGER	2,096.40	21324 Direct Deposit
144140	07/09/24	CAM46 CAMDEN REDEVELOPMENT AGENCY	0.00	21322
144396	07/11/24	CAM07 CAMDEN BOARD OF EDUCATION	3,893,775.00	07/11/24 21331
144397	07/11/24	FED14 FEDEX (OMEGA CORP CTR)	386.37	21213
144398	07/12/24	ADA07 MARILYN R. ADAMS	1,048.20	21333
144399	07/12/24	AHS01 ADVANCED HIGHWAY SERVICES, INC	8,140.00	21333
144400	07/12/24	ALM13 ALMOND GLASS	9,755.00	21333
144401	07/12/24	AND16 KATHLEEN ANDERSON	1,048.20	21333
144402	07/12/24	AUT08 AUTO ZONE INC.	8,948.48	21333
144403	07/12/24	AVE01 JOHN E. AVERSA	1,048.20	21333
144404	07/12/24	BAR40 BRENDA M BARNES	1,048.20	21333
144405	07/12/24	BEA11 DEBORAH P. BEASLEY	1,048.20	21333
144406	07/12/24	BER02 CHARLES R. BERRY	1,048.20	21333
144407	07/12/24	BLU09 BLUDOT TECHNOLOGIES, INC.	1,710.00	21333
144408	07/12/24	BON05 LORRAINE BONELLI	1,048.20	21333
144409	07/12/24	BOO14 MICHAEL BOONE	1,048.20	21333
144410	07/12/24	BOY04 RONALD J. BOYLE	2,096.40	21333
144411	07/12/24	BOY16 JEROME P BOYD	1,048.20	21333
144412	07/12/24	BRI23 ROSEANN BRIGGS	1,048.20	21333
144413	07/12/24	BRO34 SHELLEY BROWN	1,048.20	21333
144414	07/12/24	BRO75 JOSEPH A. BROCCOLI	1,048.20	21333

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL General Account 4308903487 Continued				
144415	07/12/24	BUD04 BUD'S ENGINE MACHINING & TRUCK	875.59	21333
144416	07/12/24	BUM03 NORMAN L BUMM	1,048.20	21333
144417	07/12/24	BUR57 MARY BURDZIEJKO	1,048.20	21333
144418	07/12/24	CAN08 GEORGE CANDIA	1,048.20	21333
144419	07/12/24	CAP12 CAPEHART & SCATCHARD	323.00	21333
144420	07/12/24	CAR94 CARLIN, WARD, ASH & HEIART LLC	752.50	21333
144421	07/12/24	CARME005 CARMEN DELIA MOLINA	1,048.20	21333
144422	07/12/24	CAS28 VIRGINIA CASTRO	1,048.20	21333
144423	07/12/24	CHA39 RICHARD N. CHANDLER	1,048.20	21333
144424	07/12/24	COL103 COLLIERS ENGINEERING & DESIGN	12,718.18	21333
144425	07/12/24	CON54 JOSEPH W. CONVERY	1,048.20	21333
144426	07/12/24	DAL01 LENA DALY	1,048.20	21333
144427	07/12/24	DAN07 ALFRED J DANSBURY	1,048.20	21333
144428	07/12/24	DEL17 PAUL M. DELFING, JR.	1,048.20	21333
144429	07/12/24	DIE01 KEVIN DIEHL	700.00	21333
144430	07/12/24	DIL05 DILORENZO DAVIS CONSULTING LLC	21,900.00	21333
144431	07/12/24	DIV08 DIV OF CRIMINAL JUSTICE ACADEMY	950.00	21333
144432	07/12/24	DOE02 HARRY DOERR	1,048.20	21333
144433	07/12/24	DOS02 ROSE E DOSS	1,048.20	21333
144434	07/12/24	DRE01 DREAM WORLD CREATIVE GROUP LLC	400.00	21333
144435	07/12/24	DUN12 RACHELLE DUNN	1,048.20	21333
144436	07/12/24	ECK01 THOMAS ECKEL	1,048.20	21333
144437	07/12/24	EPP01 VERONICA BLEDSOE-EPPS	1,048.20	21333
144438	07/12/24	EWI01 DAVID EWING	1,048.20	21333
144439	07/12/24	FEL15 FRANCISCO FELICIANO	1,048.20	21333
144440	07/12/24	FIN09 LEONARD FINNEMEN	1,048.20	21333
144441	07/12/24	FRA04 FRANK S. GREENE	800.00	07/18/24 VOID 21333 (Reason: updated vendor name)
144442	07/12/24	FRY01 ROBERT FRYMOYER	1,048.20	21333
144443	07/12/24	GAR51 CLARIBEL GARCIA	1,048.20	21333
144444	07/12/24	GLO05 MORRIS S GLOVER	1,048.20	21333
144445	07/12/24	GOG01 GOGOV, INC	19,212.00	21333
144446	07/12/24	GON43 ANTONIO S GONZALEZ	1,048.20	21333
144447	07/12/24	GOR05 RONALD T. GORSKI	1,048.20	21333
144448	07/12/24	GOR14 TAMMY GOREE	873.50	21333
144449	07/12/24	GRA45 JOSEPH L. GRACE	2,096.40	21333
144450	07/12/24	GRI11 TERRENCE M GRIMES	5,450.40	21333
144451	07/12/24	GRY02 JOHN T. GRYCKIEWICZ	1,048.20	21333
144452	07/12/24	HAL03 JOHN HALL	800.00	21333
144453	07/12/24	HOO03 LEONARD H. HOOPERWERFF	1,048.20	21333
144454	07/12/24	HOR19 VALERIE M HORTA-MCDONNELL	2,096.40	21333
144455	07/12/24	INT14 INTERNATIONAL ASSOC. OF FIRE-	552.26	21333
144456	07/12/24	INT15 INTERNATIONAL ASSOC OF FIRE-	1,521.32	21333
144457	07/12/24	JOSEP005 JOSEPH B GALIAZZI	1,048.20	21333
144458	07/12/24	LAT04 LATIN AMERICAN ECONOMIC DEVEL.	15,162.70	21333
144459	07/12/24	LEX01 LEXIS NEXIS	1,750.00	21333
144460	07/12/24	LEX02 LEXA CONCRETE LLC	42,178.75	21333
144461	07/12/24	LN-31069 GUPTA RAJ/SHILA,NISHA GUPTA	5,780.41	21333
144462	07/12/24	LN-40189 PINE VALLEY ONE REALESTATE LLC	265.70	21333
144463	07/12/24	LN-50190 FIG 20, LLC	623.30	21333
144464	07/12/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,948.68	21333
144465	07/12/24	LN-50320 Fundpality 2023 LLC	896.46	21333
144466	07/12/24	LN-50330 Luis Japa	9,988.00	21333

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL	General Account	4308903487	Continued	
144467	07/12/24	LN-50332 Lillian Zhang	5,191.47	21333
144468	07/12/24	MAJ02 MAJESTIC OIL CO, INC	21,849.29	21333
144469	07/12/24	MAR58 MONSERRATE MARTINEZ	1,048.20	21333
144470	07/12/24	MCC52 ESTATE OF JOSEPH MCCRAY	172.70	21333
144471	07/12/24	MID09 MID-ATLANTIC WASTE SYSTEMS	293,263.00	21333
144472	07/12/24	MIX02 DELORES MIXON	1,048.20	21333
144473	07/12/24	MSS01 MAC'S SECURITY SYSTEMS, INC	166.00	21333
144474	07/12/24	MUN12 MUNICIPAL RECORD SERVICE	15,735.00	21333
144475	07/12/24	MUN36 MUNICIPAL EMERGENCY SERVICES	9,532.50	21333
144476	07/12/24	NJC05 NJ CIVIL SERVICE COMMISSION	3,690.00	21333
144477	07/12/24	NJD34 NJ DEPT OF COMMUNITY AFFAIRS	56,248.00	21333
144478	07/12/24	NJI04 NJ-IAAI	325.00	21333
144479	07/12/24	OHD01 OHD, LLLP	860.00	21333
144480	07/12/24	PAR07 PARA-PLUS TRANSLATIONS, INC	1,036.35	21333
144481	07/12/24	PEN07 PENNSAUKEN ANIMAL HOSPITAL	4,379.64	21333
144482	07/12/24	PEN31 PENNONI ASSOCIATES, INC	4,470.00	21333
144483	07/12/24	PSEG01 PSEG	31,358.19	21333
144484	07/12/24	RIS04 RISING LEADER GLOBAL	37,254.21	21333
144485	07/12/24	ROW08 ROWAN COLLEGE OF SOUTH JERSEY	1,800.00	21333
144486	07/12/24	SAN77 REYES SANCHEZ	2,041.20	21333
144487	07/12/24	SCH49 MICHAEL SCHLICHTIG	1,048.20	21333
144488	07/12/24	SONYA005 SONYA G. BELL	1,048.20	21333
144489	07/12/24	SPE07 SPEED PRO IMAGING	1,274.09	21333
144490	07/12/24	TCT07 TCTA MEMBERSHIP SERVICES	630.00	21333
144491	07/12/24	THO62 RHODA THOMAS	1,048.20	21333
144492	07/12/24	VOG01 HARRY VOGEL	2,096.40	21333
144493	07/12/24	WAL03 WALTER R. EARLE - BURLINGTON	47,576.40	21333
144494	07/12/24	WAR25 GARY WARDEN	1,048.20	21333
144495	07/12/24	ABC06 ABC GENERAL CONSTRUCTION	9,200.00	21341 Direct Deposit
144496	07/12/24	ACE19 REINALDO M ACEVEDO	1,048.20	21341 Direct Deposit
144497	07/12/24	AXI01 AXIS DEFENSE GROUP, LLC.	4,786.54	21341 Direct Deposit
144498	07/12/24	BIG03 BIG TRUCK RENTAL, LLC	8,500.00	21341 Direct Deposit
144499	07/12/24	BOC03 ROLAND BOCK	3,030.00	21341 Direct Deposit
144500	07/12/24	BOY17 MONICA BOYER	1,048.20	21341 Direct Deposit
144501	07/12/24	BUR51 CARLOS R BURGOS	1,048.20	21341 Direct Deposit
144502	07/12/24	CAR01 CARTUN HARDWARE	96.25	21341 Direct Deposit
144503	07/12/24	CAR90 RODNEY CARTER	1,048.20	21341 Direct Deposit
144504	07/12/24	CAR98 CARASOFT TECHNOLOGY CORP	214.79	21341 Direct Deposit
144505	07/12/24	COL100 YVONNE COLEMAN	1,048.20	21341 Direct Deposit
144506	07/12/24	COM2800 COMCAST #2800 CITY HALL	1,917.23	21341 Direct Deposit
144507	07/12/24	COM3757 COMCAST #3757 MLK JR. COMM.	127.89	21341 Direct Deposit
144508	07/12/24	COM7626 COMCAST #7626 KAIGH AVE FIRE	127.89	21341 Direct Deposit
144509	07/12/24	COM7634 COMCAST #7634 BROADWAY COMM	156.85	21341 Direct Deposit
144510	07/12/24	COM7997 COMCAST #7997 FIRE ADMIN.	293.67	21341 Direct Deposit
144511	07/12/24	COM8038 COMCAST #8038 PARK & OPEN SPAC	127.89	21341 Direct Deposit
144512	07/12/24	COM9670 COMCAST #9670 MAYOR'S OFFICE	139.91	21341 Direct Deposit
144513	07/12/24	COM9812 COMCAST #9812 27 FEDERAL ST	127.89	21341 Direct Deposit
144514	07/12/24	COM9853 COMCAST #9853 MALANDRA HALL	127.89	21341 Direct Deposit
144515	07/12/24	COR36 CORE MECHANICAL, INC.	2,289.05	21341 Direct Deposit
144516	07/12/24	COU25 WILLIAM M COUSE JR	1,048.20	21341 Direct Deposit
144517	07/12/24	CPI01 CONCEPT PRINTING	4,300.11	21341 Direct Deposit
144518	07/12/24	DAV69 SUSO DAVILA	1,048.20	21341 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL General Account 4308903487 Continued				
144519	07/12/24	DIP03 STEPHEN J DIPOMPO	1,048.20	21341 Direct Deposit
144520	07/12/24	DIR07 RICHARD J DIRENZO	1,048.20	21341 Direct Deposit
144521	07/12/24	DRA01 CHESTER DRAPALA	1,048.20	21341 Direct Deposit
144522	07/12/24	DRA06 DIANE DRAPALA	1,048.20	21341 Direct Deposit
144523	07/12/24	DSE01 DIVAL SAFETY EQUIPMENT	798.95	21341 Direct Deposit
144524	07/12/24	EDW13 BRENDA EDWARDS	1,048.20	21341 Direct Deposit
144525	07/12/24	EMD02 JEROME W EMDUR	202.00	21341 Direct Deposit
144526	07/12/24	FON04 FRANKIE FONTANEZ, ESQ	11,666.67	21341 Direct Deposit
144527	07/12/24	GIO03 MARIO GIORDANO	1,048.20	21341 Direct Deposit
144528	07/12/24	GLA01 GLAUD PROPERTY CONTRACTORS LLC	15,000.00	21341 Direct Deposit
144529	07/12/24	GUT01 MARINA GUTIERREZ	1,048.20	21341 Direct Deposit
144530	07/12/24	HALL12 HALL FIRE RMS, LLC	506.25	21341 Direct Deposit
144531	07/12/24	HAN12 DOROTHY HANDY	1,048.20	21341 Direct Deposit
144532	07/12/24	HER30 THE HERTZ CORPORATION	7,407.14	21341 Direct Deposit
144533	07/12/24	HOM11 HOME DEPOT	6,695.86	21341 Direct Deposit
144534	07/12/24	JEM03 LOUIS F JEMINEY	1,048.20	21341 Direct Deposit
144535	07/12/24	JOH41 JOHNSTON COMMUNICATION	3,785.00	21341 Direct Deposit
144536	07/12/24	KON05 KONICA MINOLTA PREMIER FINANCE	532.09	21341 Direct Deposit
144537	07/12/24	LES07 LESLIE'S SWIMMING POOL SUPPLY	965.64	21341 Direct Deposit
144538	07/12/24	MCC44 HOWARD MCCOACH, PC	11,141.90	21341 Direct Deposit
144539	07/12/24	MIK03 MIKE'S BETTER SHOES	210.99	21341 Direct Deposit
144540	07/12/24	NHP01 NATIONAL HIGHWAY PRODUCTS	192.50	21341 Direct Deposit
144541	07/12/24	PAMEL005 PAMELA INGRAM	1,048.20	21341 Direct Deposit
144542	07/12/24	PSS01 PAULUS SOKOLOWSKI & SARTOR	74,270.73	21341 Direct Deposit
144543	07/12/24	SAM04 LINDA K SAMPONA	1,048.20	21341 Direct Deposit
144544	07/12/24	SAN05 MARK SAUNDERS	577.34	21341 Direct Deposit
144545	07/12/24	SCA02 PATRICIA SCARDUZIO	1,048.20	07/18/24 VOID 21341 Direct Deposit (Reason: wrong bank account)
144546	07/12/24	SEAS005 SEASIDE WASTE SEVICES	190,000.00	21341 Direct Deposit
144547	07/12/24	SHI03 SHI INTERNATIONAL CORP	151.78	21341 Direct Deposit
144548	07/12/24	TAT07 RICHARD TATE	1,747.00	21341 Direct Deposit
144549	07/12/24	WBM01 W B MASON CO, INC	3,983.32	21341 Direct Deposit
144550	07/12/24	WIS03 ROBERT WISNIEWSKI	2,096.40	21341 Direct Deposit
144551	07/12/24	ZAS05 ZASH CONSTRUCTION, LLC	11,950.00	21341 Direct Deposit
144552	07/12/24	TDB03 TD Bank - P Card	170.00	21341 Direct Deposit
144553	07/18/24	SCA02 PATRICIA SCARDUZIO	1,048.20	21348 Direct Deposit
144554	07/18/24	CHA44 LATEEFAH CHANDLER	824.89	20672
144555	07/18/24	FRA04 FRANK S. GREENE	800.00	21333
144556	07/19/24	ALL09 All Star Trophies	3,912.00	21353
144557	07/19/24	BOW05 BOWMAN & COMPANY LLP	2,400.00	21353
144558	07/19/24	BRI31 BRIGHT IDEA LED	756.00	21353
144559	07/19/24	BUC09 BUCKMAN'S INC	1,795.76	21353
144560	07/19/24	BUD04 BUD'S ENGINE MACHINING & TRUCK	9,406.17	21353
144561	07/19/24	CAM12 CAMDEN COUNTY CLERK'S OFFICE	3,900.00	21353
144562	07/19/24	CCM01 C C M U A	19,735.40	21353
144563	07/19/24	CDW01 CDWG	319.25	21353
144564	07/19/24	COO08 COOPER ELECTRIC	186.00	21353
144565	07/19/24	COU01 COURIER POST	190.98	21353
144566	07/19/24	DEM07 DEMBO, BROWN & BURNS LLP	7,087.92	21353
144567	07/19/24	GLO19 TOWNSHIP OF GLOUCESTER	925.00	07/29/24 VOID 21353 (Reason: wrong vendor)
144568	07/19/24	GOL05 RONALD GOLDEN	1,048.20	21353
144569	07/19/24	GOO16 HUMANITY PICTURES	6,416.66	21353

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL		General Account	4308903487	Continued	
144570	07/19/24	GOV19	GOVERNMENT FORMS AND SUPPLIES	272.65	21353
144571	07/19/24	INT14	INTERNATIONAL ASSOC. OF FIRE-	552.26	21353
144572	07/19/24	INT15	INTERNATIONAL ASSOC OF FIRE-	1,521.32	21353
144573	07/19/24	JJM01	JJM PLUMBING COMPANY	3,513.28	21353
144574	07/19/24	KER02	JOHN D. KERNAN DMD PA	25,965.50	21353
144575	07/19/24	LYL01	EVA D. LYLE SMITH	1,000.00	21353
144576	07/19/24	MAJ02	MAJESTIC OIL CO, INC	17,234.59	21353
144577	07/19/24	MIG05	MIGUEL MARTINEZ PHOTOGRAPHYLLC	300.00	21353
144578	07/19/24	MOR76	ANGELICA M MORALES	1,048.20	21353
144579	07/19/24	MUR24	MARTIN MURRAY	2,096.40	21353
144580	07/19/24	NJA06	NEW JERSEY AMERICAN WATER CO	2,262.45	21353
144581	07/19/24	NJA20	NJACTB, PATTY MARSH REGISTRAR	650.00	21353
144582	07/19/24	NJI02	NJICLE	199.00	21353
144583	07/19/24	NOR02	NORTHEAST SERVICES	4,913.00	21353
144584	07/19/24	PAC07	PACER SERVICE CENTER	87.80	21353
144585	07/19/24	PLA16	PLACER LABS	3,436.00	21353
144586	07/19/24	PSE01	PSEG	49,357.33	07/19/24 VOID
144587	07/19/24	ROS41	VIDA ROSIJI	1,048.20	21353 (Reason: needs sep checks)
144588	07/19/24	SAN77	REYES SANCHEZ	3,027.00	21353
144589	07/19/24	SMI08	JACK SMITH	1,200.00	21353
144590	07/19/24	SZA03	ESTATE OF WALTER J. SZATKOWSKI	3,660.50	21353
144591	07/19/24	TLC01	TLC LANDSCAPE CO.	26,100.00	21353
144592	07/19/24	TRI39	TRI COUNTY TERMITE & PEST	353.50	21353
144593	07/19/24	UNI02	A-1 UNIFORM CITY, INC	1,336.50	21353
144594	07/19/24	WET20	WETLAWN AUTOMATIC SPRINKLER	1,494.01	21353
144595	07/19/24	ACE03	ACE ELEVATOR, LLC	99.95	21357 Direct Deposit
144596	07/19/24	ANC18	Anchor IT Integrators LLC	5,000.00	21357 Direct Deposit
144597	07/19/24	ASP11	ASPIRE TECHNOLOGY, LLC	121,230.00	21357 Direct Deposit
144598	07/19/24	AUB01	THE AUBREY GROUP, LLC	10,010.16	21357 Direct Deposit
144599	07/19/24	AXI01	AXIS DEFENSE GROUP, LLC.	33,853.76	21357 Direct Deposit
144600	07/19/24	BIF01	BIFF DUNCAN ASSOCIATES, INC.	821.10	21357 Direct Deposit
144601	07/19/24	BIG03	BIG TRUCK RENTAL, LLC	15,957.75	21357 Direct Deposit
144602	07/19/24	CAR01	CARTUN HARDWARE	687.77	21357 Direct Deposit
144603	07/19/24	COM1148	Comcast #1148 Public Works	289.94	21357 Direct Deposit
144604	07/19/24	CON02	CONTRACTOR SERVICE	615.81	21357 Direct Deposit
144605	07/19/24	COR36	CORE MECHANICAL, INC.	12,766.44	21357 Direct Deposit
144606	07/19/24	COU11	GANNETT MEDIA CORP	163.80	21357 Direct Deposit
144607	07/19/24	DEC01	DECOTIIS, FITZPATRICK & COLE	8,981.61	21357 Direct Deposit
144608	07/19/24	DEL53	DELL MARKETING L.P.	147,669.26	21357 Direct Deposit
144609	07/19/24	GAR13	GARDEN STATE MAT RENTAL	65.04	21357 Direct Deposit
144610	07/19/24	GLA01	GLAUD PROPERTY CONTRACTORS LLC	14,680.00	21357 Direct Deposit
144611	07/19/24	HOM11	HOME DEPOT	1,561.91	21357 Direct Deposit
144612	07/19/24	HOM15	HOMEWARD BOUND PET ADOPTION	55.00	21357 Direct Deposit
144613	07/19/24	MER01	MERCHANTVILLE OVERHEAD	948.00	21357 Direct Deposit
144614	07/19/24	MIS01	MILLENNIUM STRATEGIES, LLC	5,500.00	21357 Direct Deposit
144615	07/19/24	NYR01	NYRAH CONSTRUCTION ONE LLC	14,825.00	21357 Direct Deposit
144616	07/19/24	REF01	REFEREE ELITE FEDERATION	1,848.00	21357 Direct Deposit
144617	07/19/24	ROB12	ROBINSON WASTE DISPOSAL SVS	860.00	21357 Direct Deposit
144618	07/19/24	ROB21	ROBERTO SANES	8,500.00	21357 Direct Deposit
144619	07/19/24	SAN05	MARK SAUNDERS	577.34	21357 Direct Deposit
144620	07/19/24	SUBDIS01	SUBURBAN DISPOSAL INC	812,500.00	21357 Direct Deposit
144621	07/19/24	WBM01	W B MASON CO, INC	1,826.39	21357 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
144622	07/19/24	TDB03 TD Bank - P Card	387.19		21357 Direct Deposit
144623	07/19/24	PSE01 PSEG	20,835.42		21359
144624	07/19/24	PSE01 PSEG	5,644.66		21360
144625	07/19/24	PSE01 PSEG	2,180.53		21361
144626	07/19/24	PSE01 PSEG	20,696.72		21362
144627	07/23/24	USP04 U.S. POSTAL SERVICE	15,000.00	07/23/24	21363
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	353	3	5,409,337.98	51,082.33
	Direct Deposit:	165	1	1,980,650.69	1,048.20
	Total:	518	4	7,389,988.67	52,130.53

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD CDBG HUD - CDBG 4308903718					
25848	06/26/24	ALL09 All Star Trophies	1,052.50		21302
25849	06/26/24	BOW16 BOWLERO CHERRY HILL, LLC	1,680.00		21302
25850	06/26/24	MCK11 SHANNON MCKEOWN	800.00		21302
25851	06/26/24	PUB04 PSE&G	1,131.83		21302
25852	06/26/24	AMA08 AMAZON CAPITAL SERVICES, INC.	388.58	06/26/24	21305 Direct Deposit
25853	06/26/24	FIR60 FIREFIGHTER ONE LLC	11,837.40	06/26/24	21305 Direct Deposit
25854	06/26/24	KEY02 KEYSTONE SPORTS CONSTRUCTION	226,933.48	06/26/24	21305 Direct Deposit
25855	06/26/24	WBM01 W B MASON CO, INC	314.00	06/26/24	21305 Direct Deposit
25856	06/28/24	DRE07 DREW & ROGERS INC	1,104.20		21314 Direct Deposit
25857	06/28/24	FIR60 FIREFIGHTER ONE LLC	94,539.50		21314 Direct Deposit
25858	06/28/24	TM01 T & M ASSOCIATES	21,245.50		21314 Direct Deposit
25859	06/28/24	BOW16 BOWLERO CHERRY HILL, LLC	3,650.00		21316
25860	06/28/24	CDW01 CDWG	1,021.01		21316
25861	06/28/24	SAL17 SALTY PAWZ LIFE LLC	5,200.00		21316
25862	07/12/24	FIR37 FIRST STUDENT, INC	1,375.00		21332
25863	07/12/24	GRA36 GRAINGER, INC.	2,149.92		21340 Direct Deposit
25864	07/18/24	EBF01 EB FENCE LLC	72,891.98		21349
25865	07/18/24	JOH83 CANDY JOHNSON	1,200.00		21349
25866	07/18/24	LIF11 LIFE GUARD TRAINING NY	4,750.00		21349
25867	07/18/24	MCK11 SHANNON MCKEOWN	400.00		21349
25868	07/18/24	SHI03 SHI INTERNATIONAL CORP	2,677.00		21351 Direct Deposit
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	12	0	95,152.32	0.00
	Direct Deposit:	9	0	361,189.58	0.00
	Total:	21	0	456,341.90	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD ESG HUD - ESG 4308907596					
10297	06/26/24	ALE02 ALEXAR PROPERTIES, LLC	9,450.00		21303
10298	06/26/24	PUB04 PSE&G	3,746.43		21303
10299	06/26/24	TAM02 TAMARACK APARTMENTS, LLC	2,160.00		21303
10300	06/26/24	LEW18 LEWIS INSEPCTIONS	650.00	06/26/24	21307 Direct Deposit
10301	06/26/24	WBM01 W B MASON CO, INC	2,201.95	06/26/24	21307 Direct Deposit
10302	06/28/24	WBM01 W B MASON CO, INC	2,510.28		21315 Direct Deposit
10303	06/28/24	FOS01 GEORGE B. FOSS	7,200.00		21317
10304	06/28/24	MUS01 SHIRLEY K MUSILLI	7,920.00		21317
10305	06/28/24	TAM02 TAMARACK APARTMENTS, LLC	720.00		21317
10306	07/18/24	LEW18 LEWIS INSEPCTIONS	325.00		21352 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL		General Account	4308903487	Continued	
144570	07/19/24	GOV19	GOVERNMENT FORMS AND SUPPLIES	272.65	21353
144571	07/19/24	INT14	INTERNATIONAL ASSOC. OF FIRE-	552.26	21353
144572	07/19/24	INT15	INTERNATIONAL ASSOC OF FIRE-	1,521.32	21353
144573	07/19/24	JJM01	JJM PLUMBING COMPANY	3,513.28	21353
144574	07/19/24	KER02	JOHN D. KERNAN DMD PA	25,965.50	21353
144575	07/19/24	LYL01	EVA D. LYLE SMITH	1,000.00	21353
144576	07/19/24	MAJ02	MAJESTIC OIL CO, INC	17,234.59	21353
144577	07/19/24	MIG05	MIGUEL MARTINEZ PHOTOGRAPHYLLC	300.00	21353
144578	07/19/24	MOR76	ANGELICA M MORALES	1,048.20	21353
144579	07/19/24	MUR24	MARTIN MURRAY	2,096.40	21353
144580	07/19/24	NJA06	NEW JERSEY AMERICAN WATER CO	2,262.45	21353
144581	07/19/24	NJA20	NJACTB, PATTY MARSH REGISTRAR	650.00	21353
144582	07/19/24	NJI02	NJICLE	199.00	21353
144583	07/19/24	NOR02	NORTHEAST SERVICES	4,913.00	21353
144584	07/19/24	PAC07	PACER SERVICE CENTER	87.80	21353
144585	07/19/24	PLA16	PLACER LABS	3,436.00	21353
144586	07/19/24	PSE01	PSEG	49,357.33	07/19/24 VOID
144587	07/19/24	ROS41	VIDA ROSIJI	1,048.20	21353 (Reason: needs sep checks)
144588	07/19/24	SAN77	REYES SANCHEZ	3,027.00	21353
144589	07/19/24	SMI08	JACK SMITH	1,200.00	21353
144590	07/19/24	SZA03	ESTATE OF WALTER J. SZATKOWSKI	3,660.50	21353
144591	07/19/24	TLC01	TLC LANDSCAPE CO.	26,100.00	21353
144592	07/19/24	TRI39	TRI COUNTY TERMITE & PEST	353.50	21353
144593	07/19/24	UNI02	A-1 UNIFORM CITY, INC	1,336.50	21353
144594	07/19/24	WET20	WETLAWN AUTOMATIC SPRINKLER	1,494.01	21353
144595	07/19/24	ACE03	ACE ELEVATOR, LLC	99.95	21357 Direct Deposit
144596	07/19/24	ANC18	Anchor IT Integrators LLC	5,000.00	21357 Direct Deposit
144597	07/19/24	ASP11	ASPIRE TECHNOLOGY, LLC	121,230.00	21357 Direct Deposit
144598	07/19/24	AUB01	THE AUBREY GROUP, LLC	10,010.16	21357 Direct Deposit
144599	07/19/24	AXI01	AXIS DEFENSE GROUP, LLC.	33,853.76	21357 Direct Deposit
144600	07/19/24	BIF01	BIFF DUNCAN ASSOCIATES, INC.	821.10	21357 Direct Deposit
144601	07/19/24	BIG03	BIG TRUCK RENTAL, LLC	15,957.75	21357 Direct Deposit
144602	07/19/24	CAR01	CARTUN HARDWARE	687.77	21357 Direct Deposit
144603	07/19/24	COM1148	Comcast #1148 Public Works	289.94	21357 Direct Deposit
144604	07/19/24	CON02	CONTRACTOR SERVICE	615.81	21357 Direct Deposit
144605	07/19/24	COR36	CORE MECHANICAL, INC.	12,766.44	21357 Direct Deposit
144606	07/19/24	COU11	GANNETT MEDIA CORP	163.80	21357 Direct Deposit
144607	07/19/24	DEC01	DECOTIIS, FITZPATRICK & COLE	8,981.61	21357 Direct Deposit
144608	07/19/24	DEL53	DELL MARKETING L.P.	147,669.26	21357 Direct Deposit
144609	07/19/24	GAR13	GARDEN STATE MAT RENTAL	65.04	21357 Direct Deposit
144610	07/19/24	GLA01	GLAUD PROPERTY CONTRACTORS LLC	14,680.00	21357 Direct Deposit
144611	07/19/24	HOM11	HOME DEPOT	1,561.91	21357 Direct Deposit
144612	07/19/24	HOM15	HOMEWARD BOUND PET ADOPTION	55.00	21357 Direct Deposit
144613	07/19/24	MER01	MERCHANTVILLE OVERHEAD	948.00	21357 Direct Deposit
144614	07/19/24	MIS01	MILLENNIUM STRATEGIES, LLC	5,500.00	21357 Direct Deposit
144615	07/19/24	NYR01	NYRAH CONSTRUCTION ONE LLC	14,825.00	21357 Direct Deposit
144616	07/19/24	REF01	REFEREE ELITE FEDERATION	1,848.00	21357 Direct Deposit
144617	07/19/24	ROB12	ROBINSON WASTE DISPOSAL SVS	860.00	21357 Direct Deposit
144618	07/19/24	ROB21	ROBERTO SANES	8,500.00	21357 Direct Deposit
144619	07/19/24	SAN05	MARK SAUNDERS	577.34	21357 Direct Deposit
144620	07/19/24	SUBDIS01	SUBURBAN DISPOSAL INC	812,500.00	21357 Direct Deposit
144621	07/19/24	WBM01	W B MASON CO, INC	1,826.39	21357 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD ESG HUD - ESG 4308907596 Continued					
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		6	0	31,196.43
	Direct Deposit:		4	0	5,687.23
	Total:		<u>10</u>	<u>0</u>	<u>36,883.66</u>
TD HUD HOME HUD - HOME 4308903643					
13388	07/19/24	FJT01 FIRST JERSEY TITLE SERVICES	5,000.00		21354
13389	07/19/24	FJT01 FIRST JERSEY TITLE SERVICES	5,000.00		21354
13390	07/19/24	FJT01 FIRST JERSEY TITLE SERVICES	5,000.00		21354
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		3	0	15,000.00
	Direct Deposit:		0	0	0.00
	Total:		<u>3</u>	<u>0</u>	<u>15,000.00</u>
TD HUD HOPWA Housing Vouchers - 4308907603					
14954	06/26/24	AAA05 AAA REALTY & MANAGEMENT, LLC	720.00		21304
14955	06/26/24	ABE01 ABED S ABED	778.00		21304
14956	06/26/24	ABE06 ZAYED S ABED	2,472.00		21304
14957	06/26/24	AI001 AION FOX RIDGE LLC	1,911.00		21304
14958	06/26/24	ALE02 ALEXAR PROPERTIES, LLC	993.00		21304
14959	06/26/24	ANT10 ANTIOCH DEV. URBAN RENEWAL, LP	779.00		21304
14960	06/26/24	BCI01 B&C INVESTING	830.00		21304
14961	06/26/24	BNT01 BNTR MOUNT LAUREL PROPCO, LLC	780.00		21304
14962	06/26/24	CAS31 CASTLE OAKS APTS. LLC	394.00		21304
14963	06/26/24	CRO03 CROSSING AT GLASSBORO, LLC	892.00		21304
14964	06/26/24	DEL56 DELANCO FAMILY APTS	669.00		21304
14965	06/26/24	FAI17 FAIRVIEW VILLAGE URBAN RENEWAL	408.00		21304
14966	06/26/24	FOX04 AION FOX RIDGE, LLC	1,053.00		21304
14967	06/26/24	GAB02 ELI GABAY	1,102.00		21304
14968	06/26/24	GAT05 GATEHOUSE & COOPERSTOWN APTS	752.00		21304
14969	06/26/24	GIB04 GIBBSBORO REALTY LLC	1,343.00		21304
14970	06/26/24	GRA65 GRACE PROPERTY SOLUTION	596.00		21304
14971	06/26/24	GRE49 GREEN GARDEN APARTMENT, LLC	814.00		21304
14972	06/26/24	GTM01 GTM VILLAGES, LLC	332.00		21304
14973	06/26/24	HOL49 HOLLYBUSH PRESERVATION	939.00		21304
14974	06/26/24	HPA01 HP ALTMAN AUTUMN RIDGE LLC	320.00		21304
14975	06/26/24	HUM05 LEON HUMPHREY	6.00		21304
14976	06/26/24	JEN21 LAWRENCE AND GLENN JENTSCH	950.00		21304
14977	06/26/24	KRI04 KRIEGMAN & SMITH	982.00		21304
14978	06/26/24	LIN20 LINDENWOLD PH, LP	2,024.00		21304
14979	06/26/24	LUM03 LUMBERTON CAMPUS LP	519.00		21304
14980	06/26/24	NOR05 NORTH FORKLANDING ASSOCIATION	612.00		21304
14981	06/26/24	OAK04 OAK RIDGE APARTMENTS	1,763.00		21304
14982	06/26/24	ROB60 ROBIN HILL APARTMENTS	1,187.00		21304
14983	06/26/24	ROS04 ROSS GROVE, LLC	177.00		21304
14984	06/26/24	SPO10 SPOODLES, LLC	129.00		21304
14985	06/26/24	TAM02 TAMARACK APARTMENTS, LLC	1,615.00		21304
14986	06/26/24	THE36 THE HEATHERS REALTY, LLC	762.00		21304
14987	06/26/24	TUC03 RAYMOND TUCKER	813.00		21304
14988	06/26/24	WSA01 WS AFFORDABLE URBAN RENEWAL LL	601.00		21304
14989	06/26/24	ALP05 ALPINE COURT APARTMENTS	1,196.00	06/26/24	21308 Direct Deposit
14990	06/26/24	ARY01 ELIYAHU ARYEH	484.00	06/26/24	21308 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD HOPWA Housing Vouchers - 4308907603 Continued					
14991	06/26/24	CED04 CEDAR BROOK NJ, LLC	1,099.00	06/26/24	21308 Direct Deposit
14992	06/26/24	DAV60 DV HAINESPORT URBAN RENEWAL	644.00	06/26/24	21308 Direct Deposit
14993	06/26/24	EME19 EMERALD RIDGE APARTMENTS	1,053.00	06/26/24	21308 Direct Deposit
14994	06/26/24	HYD05 EAST COAST HYDE PARK	1,642.00	06/26/24	21308 Direct Deposit
14995	06/26/24	SPR09 1721 SPRINGDALE URBAN RENEWAL	1,060.00	06/26/24	21308 Direct Deposit
14996	06/26/24	WOO23 WOODBURY APARTMENT	1,008.00	06/26/24	21308 Direct Deposit
14997	06/28/24	GIB04 GIBBSBORO REALTY LLC	1,343.00		21310
14998	07/12/24	KEL27 BARBARA KELLY	1,506.00		21334
14999	07/18/24	LEW18 LEWIS INSEPCTIONS	1,189.00		21350 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	37	0	33,866.00	0.00
Direct Deposit:	9	0	9,375.00	0.00
Total:	46	0	43,241.00	0.00

TD PAYROLL	Payroll	4308903502		
40408	06/26/24	PRG-GRMN Charles Gorman	373.72	21299
40409	06/26/24	PRG-NJFS NJ FAMILY SUPPORT PROCES	13,887.62	21300
40436	06/26/24	PR-BUFF Brotherhood United Fire Fight	1,557.97	21306 Direct Deposit
40437	06/26/24	PRCAMDEN City of Camden	88,304.45	21306 Direct Deposit
40439	07/05/24	PRG-NJFS NJ FAMILY SUPPORT PROCES	12,362.94	21319
40440	07/05/24	PRAFLAC- AFLAC - Georgia / New York	4,391.84	21320
40441	07/05/24	PRAFLACG AFLAC, Georgia	11.58	21320
40442	07/05/24	PRAFLACN AFLAC, New York	63.00	21320
40443	07/05/24	PRAFLACX AFLAC	186.02	21320
40444	07/05/24	PRCOLINS Colonial Life Insurance	3,228.37	21320
40445	07/05/24	PRCOLINX Colonial Life Insurance	135.62	21320
40446	07/05/24	PRCOREBR Corebridge Financial (Valic)	20,076.00	21320
40447	07/05/24	PRCWAPAC CWA Political Action Committee	45.00	21320
40448	07/05/24	PRCWAPRK CWA Local 1014 CWA Parking	651.00	21320
40449	07/05/24	PRCWASPR CWA Local 1014 CWA Supervisors	1,299.80	21320
40450	07/05/24	PRCWASTF CWA Local 1014 CWA Staff	4,941.70	21320
40451	07/05/24	PRCWAXRD CWA Local 1014 CWA X-Guard	390.00	21320
40452	07/05/24	PRF2578 Local #2578	3,143.43	21320
40453	07/05/24	PRF788 Local #788	5,636.25	21320
40454	07/05/24	PRF788H Local #788	2,805.00	21320
40455	07/05/24	PRG-CCSO CAMDEN COUNTY SHERIFF' OFFICE	33.56	21320
40456	07/05/24	PRG-CECL Cecl E Canady, Sr	217.60	21320
40457	07/05/24	PRG-FRNK John H Franklin	403.46	21320
40458	07/05/24	PRG-GRMN Charles Gorman	89.87	21320
40459	07/05/24	PRG-HINE DAWNSHIRR M HINES, SGT	10.00	21320
40460	07/05/24	PRG-LACE DAMON LACEY, SGT AT ARMS	365.12	21320
40461	07/05/24	PRG-TODO FRANK TODORO	189.00	21320
40462	07/05/24	PRGPSCDU PENNSYLVANIA SCDU	489.85	21320
40463	07/05/24	PRMET Metlife	458.19	21320
40464	07/05/24	PRCAMDEN City of Camden	89,129.85	21325 Direct Deposit
40465	07/05/24	PRNW Nationwide Retirement Solution	5,277.06	21325 Direct Deposit
40466	07/12/24	PRJUNMOR June Morton	200.00	21343

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD PAYROLL Payroll 4308903502 Continued					
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	28	0	76,085.54	0.00
	Direct Deposit:	4	0	184,269.33	0.00
	Total:	32	0	260,354.87	0.00
TD SEWER Sewer (and Water) 4308903560					
188011	07/12/24	PRO55 NANCY PRO	330.25		21335
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	330.25	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	330.25	0.00
TD T-ESCROW Trust - Escrow 4308903700					
1822	07/12/24	DEM07 DEMBO, BROWN & BURNS LLP	3,152.00		21338
1823	07/12/24	REM02 REMINGTON & VERNICK ENGINEERS	0.00	07/12/24 VOID	0
1824	07/12/24	REM02 REMINGTON & VERNICK ENGINEERS	123,358.05		21339 Direct Deposit
1825	07/19/24	REM02 REMINGTON & VERNICK ENGINEERS	0.00	07/19/24 VOID	0
1826	07/19/24	REM02 REMINGTON & VERNICK ENGINEERS	31,219.93		21358 Direct Deposit
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	2	3,152.00	0.00
	Direct Deposit:	2	0	154,577.98	0.00
	Total:	3	2	157,729.98	0.00
TD T-TAX LIENS Trust - Tax Liens 4308903552					
53539	06/25/24	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	9,861.53		21296
53540	06/25/24	LN-20074 LB-HONEY BADGER,SBMUNI%	8,286.25		21296
53541	06/25/24	LN-20074 LB-HONEY BADGER,SBMUNI%	8,376.38		21296
53542	06/25/24	LN-40189 PINE VALLEY ONE REALESTATE LLC	6,626.11		21296
53543	06/25/24	LN-50190 FIG 20, LLC	9,832.15		21296
53544	06/25/24	LN-50190 FIG 20, LLC	689.24		21296
53545	06/25/24	LN-50190 FIG 20, LLC	226.32		21296
53546	06/25/24	LN-50190 FIG 20, LLC	3,186.05		21296
53547	06/25/24	LN-50190 FIG 20, LLC	540.98		21296
53548	06/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	813.24	06/25/24 VOID	21296 (Reason: duplicate payment)
53549	06/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	557.00		21296
53550	06/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	490.40		21296
53551	06/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,160.99		21296
53552	06/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,024.10		21296
53553	06/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,307.47		21296
53554	06/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	386.85		21296
53555	06/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,471.47		21296
53556	06/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	492.96		21296
53557	06/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	426.87		21296
53558	06/25/24	LN-50235 Bergen Square Redevelopment	7,630.67		21296
53559	06/25/24	LN-50320 Fundpality 2023 LLC	4,507.39		21296
53560	06/25/24	LN-50320 Fundpality 2023 LLC	4,507.39	06/26/24 VOID	21296 (Reason: duplicate)
53561	06/26/24	LN-50190 FIG 20, LLC	821.22		21298
53562	06/26/24	LN-50190 FIG 20, LLC	672.93		21298
53563	06/26/24	LN-50190 FIG 20, LLC	972.46		21298
53564	06/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,248.85		21298
53565	06/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,543.60		21298

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD T-TAX LIENS		Trust - Tax Liens 4308903552 Continued		
53566	06/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,505.19	21298
53567	06/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,483.37	21298
53568	06/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,082.53	21298
53569	06/26/24	LN-50222 WSFS as Custodian for Actlien	6,332.53	21298
53570	07/01/24	LN-11349 YOSIF Z ABED	55.00	21313
53571	07/01/24	LN-11349 YOSIF Z ABED	55.00	21313
53572	07/01/24	LN-11349 YOSIF Z ABED	55.00	21313
53573	07/01/24	LN-20074 LB-HONEY BADGER, SBMUNI%	5,090.82	21313
53574	07/01/24	LN-40190 GREYMORR LLC	2,979.98	21313
53575	07/01/24	LN-40190 GREYMORR LLC	3,147.60	21313
53576	07/01/24	LN-50190 FIG 20, LLC	254.83	21313
53577	07/01/24	LN-50190 FIG 20, LLC	594.56	21313
53578	07/01/24	LN-50190 FIG 20, LLC	482.11	21313
53579	07/01/24	LN-50190 FIG 20, LLC	11,202.20	21313
53580	07/01/24	LN-50190 FIG 20, LLC	4,821.41	21313
53581	07/01/24	LN-50190 FIG 20, LLC	8,917.81	21313
53582	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	27.00	21313
53583	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,011.47	21313
53584	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,092.28	21313
53585	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,096.63	21313
53586	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,404.19	21313
53587	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	427.35	21313
53588	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	318.72	21313
53589	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	492.82	21313
53590	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,723.33	21313
53591	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	53.00	21313
53592	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	53.00	21313
53593	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	53.00	21313
53594	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	53.00	21313
53595	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	53.00	21313
53596	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	53.00	21313
53597	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	53.00	21313
53598	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	53.00	21313
53599	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	53.00	21313
53600	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	55.00	21313
53601	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	71.11	21313
53602	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	100.00	21313
53603	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	100.00	21313
53604	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	200.00	21313
53605	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	200.00	21313
53606	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	200.00	21313
53607	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	300.00	21313
53608	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	400.00	21313
53609	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	423.00	21313
53610	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	495.00	21313
53611	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	600.00	21313
53612	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	777.00	21313
53613	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,436.49	21313
53614	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,107.02	21313
53615	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	324.57	21313
53616	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,022.43	21313
53617	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	455.79	21313

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-TAX	LIENS	Trust - Tax Liens	4308903552	Continued	
53618	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	471.66		21313
53619	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,644.25		21313
53620	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,622.11		21313
53621	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,335.11		21313
53622	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	8,456.13		21313
53623	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,226.27		21313
53624	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,935.45		21313
53625	07/01/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,580.87		21313
53626	07/01/24	LN-50318 Realex Holdings LLC	33.00	07/05/24 VOID	21313 (Reason: incorrect amount)
53627	07/01/24	LN-50318 Realex Holdings LLC	33.00	07/05/24 VOID	21313 (Reason: incorrect amount)
53628	07/01/24	LN-50318 Realex Holdings LLC	33.00	07/05/24 VOID	21313 (Reason: incorrect amount)
53629	07/01/24	LN-50318 Realex Holdings LLC	33.00	07/05/24 VOID	21313 (Reason: incorrect amount)
53630	07/05/24	LN-20074 LB-HONEY BADGER,SBMUNI%	43.00		21318
53631	07/05/24	LN-20074 LB-HONEY BADGER,SBMUNI%	6,697.91		21318
53632	07/05/24	LN-40189 PINE VALLEY ONE REALESTATE LLC	12,107.51		21318
53633	07/05/24	LN-50190 FIG 20, LLC	158.36		21318
53634	07/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,040.03		21318
53635	07/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,357.30		21318
53636	07/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,732.65		21318
53637	07/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,582.14		21318
53638	07/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,627.53		21318
53639	07/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,476.84		21318
53640	07/05/24	LN-50318 Realex Holdings LLC	45.00	07/17/24 VOID	21318 (Reason: duplicate payment)
53641	07/05/24	LN-50318 Realex Holdings LLC	45.00	07/17/24 VOID	21318 (Reason: duplicate payment)
53642	07/05/24	LN-50320 Fundpality 2023 LLC	45.00		21318
53643	07/05/24	LN-50320 Fundpality 2023 LLC	45.00		21318
53644	07/05/24	LN-50320 Fundpality 2023 LLC	45.00		21318
53645	07/05/24	LN-50320 Fundpality 2023 LLC	45.00		21318
53646	07/05/24	LN-50320 Fundpality 2023 LLC	45.00		21318
53647	07/05/24	LN-50320 Fundpality 2023 LLC	45.00		21318
53648	07/05/24	LN-50320 Fundpality 2023 LLC	45.00		21318
53649	07/09/24	LN-50190 FIG 20, LLC	1,903.75		21321
53650	07/09/24	LN-50190 FIG 20, LLC	967.47		21321
53651	07/09/24	LN-50190 FIG 20, LLC	214.27		21321
53652	07/09/24	LN-50190 FIG 20, LLC	3,377.20		21321
53653	07/09/24	LN-50190 FIG 20, LLC	168.55		21321
53654	07/09/24	LN-50190 FIG 20, LLC	1,098.33		21321
53655	07/09/24	LN-50190 FIG 20, LLC	1,309.98		21321
53656	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,478.51		21321
53657	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,686.72		21321
53658	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	435.69		21321
53659	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,526.97		21321
53660	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	386.18		21321
53661	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,588.29		21321
53662	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	597.22		21321
53663	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	10,891.37	07/10/24 VOID	21321 (Reason: incorrect amount)
53664	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	798.87		21321
53665	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,028.83		21321
53666	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	430.26		21321
53667	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,375.30		21321
53668	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,056.54		21321
53669	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	850.54		21321

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-TAX		LIENS Trust - Tax Liens 4308903552 Continued			
53670	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,537.29		21321
53671	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,838.89		21321
53672	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,861.45		21321
53673	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,297.91		21321
53674	07/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,295.68		21321
53675	07/09/24	LN-50216 Real Portfolio 13, LLC	27,862.67		21321
53676	07/09/24	LN-50245 Epcot MD LLC	3,009.87		21321
53677	07/09/24	LN-50245 Epcot MD LLC	2,137.65		21321
53678	07/09/24	LN-50258 Hector Perez	9,820.97		21321
53679	07/09/24	LN-50318 Realex Holdings LLC	33.00	07/10/24 VOID	21321 (Reason: incorrect amount)
53680	07/09/24	LN-50318 Realex Holdings LLC	33.00	07/10/24 VOID	21321 (Reason: incorrect amount)
53681	07/09/24	LN-50318 Realex Holdings LLC	33.00	07/10/24 VOID	21321 (Reason: incorrect amount)
53682	07/09/24	LN-50318 Realex Holdings LLC	33.00	07/10/24 VOID	21321 (Reason: incorrect amount)
53683	07/10/24	LN-40190 GREYMORR LLC	55.00		21327
53684	07/10/24	LN-40190 GREYMORR LLC	55.00		21327
53685	07/10/24	LN-40190 GREYMORR LLC	55.00		21327
53686	07/10/24	LN-40190 GREYMORR LLC	55.00		21327
53687	07/10/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	11,191.37		21328
53688	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53689	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53690	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53691	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53692	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53693	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53694	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53695	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53696	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53697	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53698	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53699	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53700	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53701	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53702	07/10/24	LN-50245 Epcot MD LLC	55.00		21328
53703	07/10/24	LN-50318 Realex Holdings LLC	45.00		21328
53704	07/10/24	LN-50318 Realex Holdings LLC	45.00		21328
53705	07/10/24	LN-50318 Realex Holdings LLC	45.00		21328
53706	07/10/24	LN-50318 Realex Holdings LLC	45.00		21328
53707	07/11/24	LN-11304 CHANGSHENG LU	214.56		21329
53708	07/11/24	LN-40187 TLOA OF NJ LLC	53.00		21329
53709	07/11/24	LN-40187 TLOA OF NJ LLC	53.00		21329
53710	07/11/24	LN-50190 FIG 20, LLC	3,380.09		21329
53711	07/11/24	LN-50190 FIG 20, LLC	4,839.52		21329
53712	07/11/24	LN-50190 FIG 20, LLC	429.65		21329
53713	07/11/24	LN-50190 FIG 20, LLC	1,886.41		21329
53714	07/11/24	LN-50190 FIG 20, LLC	22,006.92		21329
53715	07/11/24	LN-50190 FIG 20, LLC	255.11		21329
53716	07/11/24	LN-50190 FIG 20, LLC	3,229.26		21329
53717	07/11/24	LN-50190 FIG 20, LLC	233.29		21329
53718	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,228.96		21329
53719	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,642.86		21329
53720	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,868.48		21329
53721	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	323.68		21329

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued					
53722	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,224.93		21329
53723	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,041.62		21329
53724	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	761.21		21329
53725	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,947.98		21329
53726	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,018.49		21330
53727	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,438.72		21330
53728	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	376.26		21330
53729	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,382.40		21330
53730	07/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,789.18		21330
53731	07/15/24	ALEXA005 Alexandeil Vazquez	7,692.67		21344
53732	07/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	435.86		21344
53733	07/15/24	LN-20074 LB-HONEY BADGER,SBMUNI%	9,288.10		21345
53734	07/15/24	LN-40190 GREYMORR LLC	6,456.41		21345
53735	07/15/24	LN-50190 FIG 20, LLC	9,728.21		21345
53736	07/15/24	LN-50190 FIG 20, LLC	991.13		21345
53737	07/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,538.78		21345
53738	07/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,569.43		21345
53739	07/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	547.72		21345
53740	07/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,223.36		21345
53741	07/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,469.27		21345
53742	07/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,246.50		21345
53743	07/15/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,351.79		21345
53744	07/17/24	LN-50190 FIG 20, LLC	1,415.34		21346
53745	07/17/24	LN-50190 FIG 20, LLC	1,898.60		21346
53746	07/17/24	LN-50190 FIG 20, LLC	1,571.11		21346
53747	07/17/24	LN-50190 FIG 20, LLC	1,511.34		21346
53748	07/17/24	LN-50190 FIG 20, LLC	1,564.07		21346
53749	07/17/24	LN-50190 FIG 20, LLC	270.26		21346
53750	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,052.94		21346
53751	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,665.67		21346
53752	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,028.02		21346
53753	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,685.58		21346
53754	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,998.85		21346
53755	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,672.12		21346
53756	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,000.50		21346
53757	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,639.60		21346
53758	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,464.55		21346
53759	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,470.32		21346
53760	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	837.88		21346
53761	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,014.01		21346
53762	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,754.38		21346
53763	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	432.59		21346
53764	07/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	896.38		21346
53765	07/17/24	LN-20074 LB-HONEY BADGER,SBMUNI%	43.00		21347
53766	07/17/24	LN-50190 FIG 20, LLC	100.00		21347

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	215	13	455,658.64	16,566.00
Direct Deposit:	0	0	0.00	0.00
Total:	215	13	455,658.64	16,566.00

TD T-TRUST	Trust - Other Trust	4308903635		
3626	07/12/24	CON24 CONCENTRA MEDICAL CENTER	1,095.00	21336

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-TRUST Trust - Other Trust 4308903635 Continued					
3627	07/12/24	SHA28 SHADE ENVIRONMENTAL L.L.C.	71,000.00		21336
3628	07/12/24	DRE07 DREW & ROGERS INC	2,000.00		21342 Direct Deposit
3629	07/12/24	JRA01 JBER RISK ADVISORS, LLC	3,680.00		21342 Direct Deposit
3630	07/19/24	DSI02 DSI MEDICAL SERVICES INC.	4,727.50		21356
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	0	76,822.50	0.00
	Direct Deposit:	2	0	5,680.00	0.00
	Total:	5	0	82,502.50	0.00
TD WATER Water (and Sewer) 4308903560					
8863	07/05/24	AME80 AMERICAN WATER SERVICES	1,500,441.76		21326 Direct Deposit
8864	07/05/24	MCM03 MCMANIMON & SCOTLAND, LLC	6,471.50		21326 Direct Deposit
8865	07/12/24	PRO55 NANCY PRO	697.04		21337
8866	07/19/24	BAN17 BANK OF NY MELLON	180,481.15		21355
8867	07/19/24	NJA18 NJ AMERICAN WATER CO	271,209.16		21355
8868	07/19/24	PHO09 PHOENIX ADVISORS LLC	500.00		21355
8869	07/19/24	USB06 US BANK NA	1,044,527.93		21355
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	1,497,415.28	0.00
	Direct Deposit:	2	0	1,506,913.26	0.00
	Total:	7	0	3,004,328.54	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	664	18	7,694,016.94	67,648.33
	Direct Deposit:	197	1	4,208,343.07	1,048.20
	Total:	861	19	11,902,360.01	68,696.53

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	3-01	259,564.36	0.00	0.00	259,564.36
Current Fund	4-01	6,923,888.33	25,994.02	0.00	6,949,882.35
Water Operating Fund	4-05	1,423,760.45	697.04	0.00	1,424,457.49
Sewer Operating Fund	4-07	1,579,371.05	330.25	0.00	1,579,701.30
Payroll	4-10	260,354.87	0.00	0.00	260,354.87
Trust Fund - Insurance	4-13	80,502.50	0.00	0.00	80,502.50
Trust Fund - TTL Redemption	4-15	455,658.64	0.00	0.00	455,658.64
Trust Fund - Other	4-16	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
Year Total:		10,725,535.84	27,021.31	0.00	10,752,557.15
Capital Fund	C-04	10,050.19	0.00	0.00	10,050.19
Water Capital Fund	C-06	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>
Year Total:		10,550.19	0.00	0.00	10,550.19
Grant Fund	G-02	170,491.77	0.00	0.00	170,491.77
Trust Fund - HUD	H-25	551,466.56	0.00	0.00	551,466.56
Total of All Funds:		<u>11,717,608.72</u>	<u>27,021.31</u>	<u>0.00</u>	<u>11,744,630.03</u>

Project Description	Project No.	Project Total
CARPENTERS SQUARE II, LLC	04081855	4,397.83
Branch Village Assoc Phase IV	04081858	4,074.38
HEMANG PATEL RAJ & AARAV, INC	04081895	132.74
Camden's Charter School Netwrk	04081896	107.50
PBCIP -10 UNIT PROJECT HOUSING	04081902	891.85
CRAMER HILL FAMILY BLK823	04081903	5,309.80
CRAMER HILL SENIOR URBAN RENEW	04081904	7,856.70
CRAMER HILL FAMILY URBAN RENEW	04081906	2,946.46
MATRIX ADMIRAL WILSON DEV	04081909	62,218.31
DEV GHANSHYAM, LLC	04081912	861.03
CP THORN & COPEWOOD, LLC	04081914	19,576.99
PENNSAUKEN QOZ SELF STORAGE LL	04081927	4,792.03
1800 DAVIS ASSOC URBAN RENEWAL	04081934	11,311.28
PATRICK J KELLY DRUMS, INC	04081946	1,150.00
PENNSAUKEN QOZ SELF STORAGE LL	0408P927	365.36
ABLETT VILLAGE PHASE I URBAN	0408P935	150.00
PATRICK J. KELLY DRUMS, INC	0408P946	4,401.25
HOLTEC INTERNATIONAL, INC.	0408P955	7,752.50
THE COOPER HEALTH SYSTEM	0408P957	376.25
1435 RIVER OWNER, LLC	0408P958	2,175.00
CASA DEL RIO -CAMDEN LUTHERAN	0408P959	1,191.25
PARKING AUTHORITY SOLAR CARPOR	0408P961	1,667.50
THE PARKING AUTHORITY-BILLBORD	0408P962	737.50
Subaru HQ Traffic Calming	0408P963	3,230.00
MACEDONIA BAPTIST CHURCH	0408P965	2,973.75
COOPER HEALTH SYSTEM TOWER A	0408P966	1,765.00
958-960 N 27TH STREET LLC ETC	0408P967	1,007.50

Project Description	Project No.	Project Total
THE HEART OF CAMDEN, INC.	0408P968	1,158.22
HOLTEC INTERNATIONAL	16214	3,152.00
Total of All Projects:		<u>157,729.98</u>



DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY


VICTOR G. CARSTARPHEN
MAYOR

GERALD C. SENESKI
CHIEF FINANCIAL OFFICER
TEL: 856-757-7582
EMAIL: FINANCE@CAMDENNJ.GOV
WEBSITE: CAMDENNJ.GOV

C-2

MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Gerald Seneski, Chief Financial Officer 

Date: July 29, 2024.

Subject: Payroll Register Summary Communications for Forthcoming City
Council Meeting- August 12, 2024

RECEIVED
2024 JUL 30 AM 9:03
MUNICIPAL CLERK'S OFFICE
CAMDEN, N.J.

Attached, please find the Payroll Register Summary for the City of Camden for the pay periods of 7/5/2024 and 7/19/2024 . Detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Final Totals	592 Checks to be Printed	592 Checks Voiced since Last Payroll	592 Regular	0 Regular	0 Vacation	0 Vacation	0 Manual	0 Manual	0 Other	0 Other	0 Interim	0 Interim	0 Overtime	0 Overtime	0 Special	0 Special	0 Adjustment	0 Adjustment
Totals:	This Payroll	YTD Beg	This Payroll	Net	YTD End	This Payroll	Direct Deposit											
Regular Pay:	1,518,820.50	Gross: 21,813,587.68	1,784,705.36	1,784,705.36	23,598,293.04	1,040,797.45												
Overtime Pay:	104,082.23	*Fwt Wages: 18,751,174.14	1,541,478.65	1,541,478.65	20,292,652.79	0.00												
Vacation Pay:	0.00	Soc Sec: 667,680.48	51,533.38	51,533.38	719,213.86	1,940,797.45												
Holiday Pay:	0.00	Medicare: 300,489.36	24,680.25	24,680.25	325,169.61													
Sick Pay:	0.00	Med Tax: 0.00	0.00	0.00	0.00													
Special Pay:	635.25	Fwt: 1,958,244.92	184,411.85	184,411.85	2,142,656.77	1,432.54												
Admin Pay:	0.00	Swt: 856,698.41	75,940.75	75,940.75	932,639.16	853.27												
Comp Pay:	0.00	Cwt: 0.00	0.00	0.00	0.00													
Other Pay:	0.00	Owt: 0.00	0.00	0.00	0.00													
		FLI: 19,600.55	1,604.74	1,604.74	21,205.29													
		SUI: 75,250.27	2,941.58	2,941.58	78,191.85													
		Total Other Tax: 94,850.82	4,546.32	4,546.32	99,397.14													
		Ref Tax Ded: 3,182,996.76	252,713.78	252,713.78	3,435,710.54													
		Aft Tax Ded: 1,394,002.99	92,780.87	92,780.87	1,486,783.86													
		Net: 13,481,379.90	1,098,098.16	1,098,098.16	14,579,478.06													
Employer Liability Totals:		Soc Sec: 667,680.48	51,533.38	51,533.38	719,213.86													
		Medicare: 300,489.36	24,680.25	24,680.25	325,169.61													
		Owt: 0.00	0.00	0.00	0.00													
		FLI: 0.00	0.00	0.00	0.00													
		SUI: 0.00	0.00	0.00	0.00													
		Total Other Tax: 0.00	0.00	0.00	0.00													
		Fui: 0.00	0.00	0.00	0.00													
		Employer Liability Earning Codes: 4,616,266.34	353,942.23	353,942.23	4,970,208.57													
		Total Employer Liabilities: 5,584,436.18	430,155.86	430,155.86	6,014,592.04													
		Total Gross + Employer Liabilities: 27,398,023.86	2,214,861.22	2,214,861.22	29,612,885.08													

NOTE: Ytd Totals include ALL Employees for the Current Payroll Year.

Employee + Employer Soc Sec: 103,066.76
 Employee + Employer Med: 49,360.50
 Fwt: 184,411.85
 Total Soc Sec, Med + Fwt: 336,839.11

Total Deductions and Earnings:

Code Description	Ded Amt	Earn Amt	Ded Amt	Earn Amt	Ded Amt	Earn Amt
E02 SECOND TITLED EMPLOY		5,104.96		0.00		5,104.96
E03 ACTING STATUS		973.26		0.00		973.26
E05 CLOTHING ALLOWANCE		19,452.78		0.00		19,452.78
E06 DOCKING		3,683.57-		0.00		3,683.57-
E07 LICENSE		9,461.25		0.00		9,461.25
E09 ADJUSTMENT		746.98		0.00		746.98
E10 ON CALL		1,000.00		0.00		1,000.00
E11 COLLEGE CREDITS		50.27		0.00		50.27
E12 SEVERENCE		1,433.50		0.00		1,433.50
E13 SUSPENSION		2,355.42-		0.00		2,355.42-
E15 TOOL ALLOWANCE		775.00		0.00		775.00
E17 Overtime \$		31,867.07		0.00		31,867.07
E18 Stick Payout		87,416.96		0.00		87,416.96
E19 Vacation Payout		7,587.55		0.00		7,587.55
E21 Holiday Payout		1,336.79		0.00		1,336.79
GEO G - GARN CANADY	108.80		0.00		108.80	
GE1 G - GARN CANDY	108.80		0.00		108.80	
GF0 G - GARN GORMAN	89.87		0.00		89.87	
GD0 G - GARN LACEY	365.12		0.00		365.12	
GH0 G - GARN HINES	10.00		0.00		10.00	
GI0 G - GARN FRANKLIN	403.46		0.00		403.46	
GJO G - GARN TODORO	189.00		0.00		189.00	
GKO G - GARN CC SHERIFF	33.56		0.00		33.56	
GP0 G - SUPPORT - NJ/PA	489.85		0.00		489.85	
GS0 G - SUPPORT - NJ	10,739.14		0.00		10,739.14	
GS1 G - SUPPORT - NJ	731.80		0.00		731.80	
GS2 G - SUPPORT - NJ	634.00		0.00		634.00	
GS3 G - SUPPORT - NJ	258.00		0.00		258.00	
HEA CH 78 COST SHARE	89,008.15		0.00		89,008.15	
HEB CH 78 COST SHARE BACK ADJUST	59.70		0.00		59.70	
IMP IMPUTED INCOME		10,919.61		0.00		10,919.61
PD1 DCRP - PENSION	2,741.68		0.00		2,741.68	
PE1 PERS - PENSION	52,339.26		0.00		52,339.26	
PE2 PERS - BACK DEDUCTIONS	670.48		0.00		670.48	
PE4 PERS - CONTRIBUTORY INSURANCE	3,429.70		0.00		3,429.70	
PE9 PERS - LOAN REPAYMENT	21,259.32		0.00		21,259.32	
PF1 PFRS - PENSION	79,751.20		0.00		79,751.20	
PF2 PFRS - BACK DEDUCTIONS	72.92		0.00		72.92	

Code	Description	Liability Amt	Void Amt	Net Amt			
PE9	PRRS - LOAN REPAYMENT	26,644.51		0.00		26,644.51	
PTA	DEF COMP - NATIONWIDE	4,252.06		0.00		4,252.06	
PTB	DEF COMP - NATIONWIDE ROTH	1,025.00		0.00		1,025.00	
PTF	DEF COMP - COREBRIDGE	19,804.08		0.00		19,804.08	
PTG	DEF COMP - COREBRIDGE ROTH	271.92		0.00		271.92	
PTK	DEF COMP - MET LIFE	458.19		0.00		458.19	
PTO	Def Comp - Equitable	1,439.48		0.00		1,439.48	
PTP	Deferred Comp-Equitable Roth	865.00		0.00		865.00	
S10	AFLAC PRE-TAX	2,018.98		0.00		2,018.98	
S21	AFLAC GEORGIA PRE-TAX	11.58		0.00		11.58	
S22	AFLAC GEORGIA POST-TAX	2,372.86		0.00		2,372.86	
S31	AFLAC NY PRE-TAX	26.94		0.00		26.94	
S32	AFLAC NY POST-TAX	36.06		0.00		36.06	
S81	AFLAC XGRD POST-TAX	186.02		0.00		186.02	
S99	AFLAC FSA WAGE WORKS	249.99		0.00		249.99	
SCL	SUPP - COLONIAL PRE-TAX	267.28		0.00		267.28	
SC2	SUPP - COLONIAL POST-TAX	2,961.09		0.00		2,961.09	
SC8	SUPP - COLONIAL X-GUARDS	135.62		0.00		135.62	
UC1	DUES - GMA STAFF	4,941.70		0.00		4,941.70	
UC2	DUES - GMA X-GRD	390.00		0.00		390.00	
UC3	DUES - GMA SUPERVISORS	1,299.80		0.00		1,299.80	
UC4	DUES - GMA PAC	45.00		0.00		45.00	
UC5	DUES - GMA PARKING DEDUCTION	651.00		0.00		651.00	
UF1	DUES - FIRE 2578	3,143.43		0.00		3,143.43	
UF2	DUES - FIRE 788	5,636.25		0.00		5,636.25	
UF5	DUES - FIRE HOUSE FUND	2,805.00		0.00		2,805.00	
Z01	MISC - WAGE GARNISHMENT FEE	62.00		0.00		62.00	
		<u>345,494.65</u>	<u>172,086.99</u>	<u>0.00</u>		<u>345,494.65</u>	<u>172,086.99</u>

Employer Liability Codes:

Code	Description	Liability Amt	Void Amt	Net Amt
9H0	HEALTH BENEFIT EMPLOYER	353,942.23	0.00	353,942.23
		<u>353,942.23</u>	<u>0.00</u>	<u>353,942.23</u>

Break Down of Employees Paid:
 Total Male: 387
 Total Female: 205
 Total Unknown: 0
 Total Employees: 592

There are NO errors or warnings in this Payroll Register.

Final Totals	558 Checks to be Printed 0 Checks voided since last payroll	558 Regular 0 Regular	0 Vacation	0 Manual	0 other	0 Interim	0 Overtime	0 Special	0 Adjustment
Totals:	This Payroll	YTD Beg	This Payroll	Void	Net	YTD End	This Payroll Direct Deposit		
Regular Pay:	1,506,479.19	Gross: 23,598,293.04	1,651,623.05	0.00	1,651,623.05	25,249,916.09	Payroll Direct Deposit:	975,091.51	
Overtime Pay:	103,978.83	*Fwt Wages: 20,292,652.79	1,408,689.58	0.00	1,408,689.58	21,701,342.37	Deduction Direct Deposit:	0.00	
Vacation Pay:	0.00	Soc Sec: 719,213.86	49,032.06	0.00	49,032.06	768,245.92	Total Direct Deposit:	975,091.51	
Holiday Pay:	0.00	Medicare: 323,169.61	22,741.22	0.00	22,741.22	347,910.83			
Sick Pay:	0.00	Adtl Med Tax: 0.00	0.00	0.00	0.00	0.00			
Special Pay:	1,337.88	Fwt: 2,142,656.77	153,792.85	0.00	153,792.85	2,296,449.62	Code 98 Exempt Fwt Wages:	1,432.54	
Admin Pay:	0.00	Swt: 932,639.16	67,108.74	0.00	67,108.74	999,747.90	Code 98 Exempt Swt Wages:	853.27	
Comp Pay:	0.00	Cwt: 0.00	0.00	0.00	0.00	0.00			
Other Pay:	0.00	Flt: 21,205.29	1,483.77	0.00	1,483.77	22,689.06	*Code 98 Employees are excluded from the Fwt Wages on this Report.		
		Swt: 78,191.85	2,290.05	0.00	2,290.05	80,481.90			
		Swt: 99,397.14	3,773.82	0.00	3,773.82	103,170.96			
		Total Other Tax: 3,435,710.54	251,712.64	0.00	251,712.64	3,687,423.18			
		Ref Tax Ded: 1,519,742.87	102,232.08	0.00	102,232.08	1,621,974.95			
		Aft Tax Ded: 14,579,478.06	1,001,229.64	0.00	1,001,229.64	15,580,707.70			
Employer Liability Totals:		Soc Sec: 719,213.86	49,032.06	0.00	49,032.06	768,245.92	Employee + Employer Soc Sec:	98,064.12	
		Medicare: 323,169.61	22,741.22	0.00	22,741.22	347,910.83	Employee + Employer Med:	45,482.44	
		Owt: 0.00	0.00	0.00	0.00	0.00	Fwt:	153,792.85	
		Flt: 0.00	0.00	0.00	0.00	0.00	Total Soc Sec, Med + Fwt:	297,339.41	
		Swt: 0.00	0.00	0.00	0.00	0.00			
		Total Other Tax: 0.00	0.00	0.00	0.00	0.00			
		Fwt: 0.00	0.00	0.00	0.00	0.00			
Employer Liability Earning Codes:		4,970,208.57	353,399.00	0.00	353,399.00	5,323,607.57	NOTE: Ytd Totals include ALL Employees for the Current Payroll Year.		
Total Employer Liabilities:	6,014,592.04	425,172.28	425,172.28	0.00	425,172.28	6,439,764.32			
Total Gross + Employer Liabilities:	29,612,885.08	2,076,795.33	2,076,795.33	0.00	2,076,795.33	31,689,680.41			

Total Deductions and Earnings:

Code Description	Ded Amt	Earn Amt	Ded Amt	Earn Amt	Ded Amt	Earn Amt
E02 SECOND TITLED EMPLOY		5,104.96		0.00		5,104.96
E03 ACTING STATUS		821.78		0.00		821.78
E05 CLOTHING ALLOWANCE		100.00-		0.00		100.00-
E06 DOCKING		3,139.35-		0.00		3,139.35-
E07 LICENSE		2,850.00		0.00		2,850.00
E09 ADJUSTMENT		171.43-		0.00		171.43-
E10 ON CALL		1,000.00		0.00		1,000.00
E11 COLLEGE CREDITS		49.98		0.00		49.98
E13 SUSPENSION		1,079.67-		0.00		1,079.67-
E14 AUTO ALLOWANCE		525.00		0.00		525.00
E15 TOOL ALLOWANCE		465.00		0.00		465.00
E17 Overtime \$		33,140.75		0.00		33,140.75
E18 Sick Payout		147.85		0.00		147.85
E19 Vacation Payout		212.28		0.00		212.28
G60 G - GARN CANADY	108.80		0.00		108.80	
G61 G - GARN CANDY	108.80		0.00		108.80	
G60 G - GARN GORMAN	108.80		0.00		108.80	
G60 G - GARN LACEY	370.90		0.00		370.90	
G10 G - GARN FRANKLIN	387.61		0.00		387.61	
G10 G - GARN TODORO	595.66		0.00		595.66	
G10 G - GARN CC SHERIFF	33.56		0.00		33.56	
G00 G - SUPPORT - NJ/PA	489.85		0.00		489.85	
G50 G - SUPPORT - NJ	10,731.54		0.00		10,731.54	
G51 G - SUPPORT - NJ	700.00		0.00		700.00	
G52 G - SUPPORT - NJ	696.00		0.00		696.00	
G53 G - SUPPORT - NJ	287.00		0.00		287.00	
HEA CH 78 COST SHARE	89,024.40		0.00		89,024.40	
HEB CH 78 COST SHARE	10.87-		0.00		10.87-	
IMP IMPUTED INCOME		10,211.71		0.00		10,211.71
P01 DCRP - PENSION	1,793.19		0.00		1,793.19	
PE1 PERS - PENSION	51,933.39		0.00		51,933.39	
PE2 PERS - BACK DEDUCTIONS	670.48		0.00		670.48	
PE3 PERS - ARREARS	551.55		0.00		551.55	
PE4 PERS - CONTRIBUTORY INSURANCE	3,402.66		0.00		3,402.66	
PE5 PERS - INSURANCE ARREARS	60.87		0.00		60.87	
PE9 PERS - LOAN REPAYMENT	20,552.74		0.00		20,552.74	
PF1 PFRS - PENSION	79,740.12		0.00		79,740.12	
PF2 PFRS - BACK DEDUCTIONS	72.92		0.00		72.92	

Code	Description	Liability Amt	Void Amt	Net Amt			
PF3	PFRS - ARREARS	1,813.66	0.00	1,813.66			
PF9	PFRS - LOAN REPAYMENT	26,643.93	0.00	26,643.93			
PTA	DEF COMP - NATTONWIDE	4,252.06	0.00	4,252.06			
PTB	DEF COMP - NATTONWIDE ROTH	1,025.00	0.00	1,025.00			
PTG	DEF COMP - COREBRIDGE	20,077.08	0.00	20,077.08			
PTG	DEF COMP - COREBRIDGE ROTH	271.92	0.00	271.92			
PTK	DEF COMP - MET LIFE	458.19	0.00	458.19			
PTO	Def Comp - Equitable	1,585.10	0.00	1,585.10			
PTP	Deferred Comp-Equitable Roth	805.00	0.00	805.00			
S10	AFLAC PRE-TAX	2,030.56	0.00	2,030.56			
S22	AFLAC GEORGIA POST-TAX	2,372.86	0.00	2,372.86			
S31	AFLAC NY PRE-TAX	26.94	0.00	26.94			
S32	AFLAC NY POST-TAX	36.06	0.00	36.06			
S99	AFLAC FSA WAGE WORKS	249.99	0.00	249.99			
SCL	SUPP - COLONIAL PRE-TAX	267.28	0.00	267.28			
SC2	SUPP - COLONIAL POST-TAX	2,961.09	0.00	2,961.09			
SF1	SUPP - FIRE INSURANCE	5,875.22	0.00	5,875.22			
UC1	DUES - GWA STAFF	4,937.86	0.00	4,937.86			
UC2	DUES - GWA X-GRD	7.50	0.00	7.50			
UC3	DUES - GWA SUPERVISORS	1,299.80	0.00	1,299.80			
UC4	DUES - GWA PAC	45.00	0.00	45.00			
UC5	DUES - GWA PARKING DEDUCTION	651.00	0.00	651.00			
UF1	DUES - FIRE 2578	3,143.43	0.00	3,143.43			
UF2	DUES - FIRE 788	5,636.25	0.00	5,636.25			
UF3	DUES - BUFE	1,692.97	0.00	1,692.97			
UF4	DUES - LPEFA	500.00	0.00	500.00			
UF5	DUES - FIRE HOUSE FUND	2,805.00	0.00	2,805.00			
Z01	MISC - WAGE GARNISHMENT FEE	59.00	0.00	59.00			
Z02	MISC - LOST SWIPE CARD FEE	5.00	0.00	5.00			
		<u>353,944.72</u>	<u>50,038.86</u>	<u>353,944.72</u>	<u>0.00</u>	<u>50,038.86</u>	
Employer Liability Codes:							
9H0	HEALTH BENEFIT EMPLOYER	353,399.00	0.00	353,399.00			
		<u>353,399.00</u>	<u>0.00</u>	<u>353,399.00</u>			

Break Down of Employees Paid:
 Total Male: 369
 Total Female: 189
 Total Unknown: 0
 Total Employees: 558

*Ordinances 1st
reading*

Ordinance #1

Ordinance Amending Section 181-7; Location Of Retail Premises Limited, Plenary Retail Consumption License To Establish A Pilot Program Whereby Three (3) Commercial Corridors Are Established Within The City Of Camden Which Eliminates Current Distance Requirements For Plenary Retail Consumption Licenses Within Each Commercial Corridor **(by title)**

ORDINANCE

**NOT available at time of print on
Friday, August 02, 2024.**

SORIA-PEREZ
8/13/2024

ORDINANCE AMENDING CHAPTER 556 OF THE CAMDEN CITY CODE; RESIDENT HANDICAPPED ON-STREET PARKING; TO PERMIT A HANDICAP PARKING APPLICATION AND APPROVAL OF SAME EVEN WHERE THE PROPERTY HAS A PRIVATE DRIVEWAY BUT THE OWNER OR OCCUPIER OF THE PROPERTY HAS A LEGITIMATE REASON FOR THE HANDICAP PARKING APPLICATION AND WHICH THE OWNER OR OCCUPIER, AT TIMES, REQUIRES MEDICAL TRANSPORT

WHEREAS, the City Council of the City of Camden established Chapter 556 of the Camden City Code covering Resident Handicapped On-Street Parking, and

WHEREAS, the City Council of the City of Camden now seeks to amend Chapter 556 to permit a Handicap Parking Application and the approval of same where the property has a private driveway but the owner or occupier of the property has a legitimate reasons for having handicapped parking and which at times, the owner or occupier requires medical transport; now therefore

BE IT ORDAINED by the City Council of the City of Camden that Chapter 556 of the Camden Code is amended as follows:

CHAPTER 556 PARKING, RESIDENT HANDICAPPED ON-STREET

556-1. TITLE

Same.

556-2. PURPOSE.

Same.

556-3. Legislative authority.

Same.

556-4. Review committee.

Same.

556-5. Criteria for payment of fees.

Same.

556-6. Permit types.

Same.

556-7. Private driveway on property.

An owner or occupier of a property with a private driveway shall be permitted to submit a Handicap Parking Application and shall have this application reviewed and approved where the owner or occupier of the property has a legitimate reason for handicapped parking and can establish that, at times, the owner or occupier of the property requires medical transport and the only identified reason for the possible denial of the handicap parking application is due to the fact that the property has a private driveway.

556-8. Fees. [Formerly §556-7]

Same.

556-9. Violations and penalties. [Formerly §556-8]

Same.

BE IT FURTHER ORDAINED that any portion of Chapter 556 not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that that any portion of the Camden City Code not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-3

DB:dh
08-13-24

**ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE
FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND
EMPLOYEES IN THE UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN
ADOPTED DECEMBER 23, 1982 (MC-1917) AS AMENDED AND MADE EFFECTIVE
JUNE 1, 2024**

BE IT ORDAINED, by the City Council of the City of Camden that, an ordinance entitled, "An Ordinance Fixing the Salary Ranges to Be Paid Certain Officers and Employees in the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. AMENDING the salary and wage schedule to change the salary range of "Temporary/Seasonal" titles effective June 1, 2024 as follows:

TITLE	
Neighborhood Program Aide	\$15.00-\$25.00
Seasonal Recreation Supervisor	\$14.13-\$18.00
Seasonal Recreation Leader	\$14.13-\$17.00
Seasonal Recreation Aide	\$14.13-\$15.00
Seasonal Life Guard	\$14.13-\$18.00
Seasonal Truck Driver	\$14.13-\$15.00
Temporary Clean Neighborhood Program Aide	\$17.00-\$20.00
Temporary Laborer	\$17.00-\$20.00

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

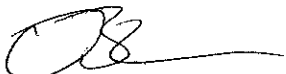
SECTION 3. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 4. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date:

TO: Timothy J. Cunningham, Esq., Business Administrator

DATE: July 17, 2024

FROM: Lisa Y. Picon

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Ordinance further amending and supplementing an ordinance fixing the salary ranges to be paid to certain officers and employees in the unclassified service of the City of Camden adopted December 23, 1982 (MC-1917) is amended effective June 1, 2024

Table with 2 columns: TITLE, Salary Effective June 1, 2024. Rows include Neighborhood Program Aide, Seasonal Recreation Supervisor, Seasonal Recreation Leader, Seasonal Recreation Aide, Seasonal Life Guard, Seasonal Truck Driver, Temporary Clean Neighborhood Program Aide, and Temporary Laborer.

BRIEF DESCRIPTION:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT:

Approval lines for Relevant Director, Grants Management, and Finance Director with Date and Signature fields.

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

Approved by Purchasing Agent: _____
Approved by Business Administrator: 7/26 _____
Received by City Attorney: _____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	<u>Lisa Y. Picón</u>	<u>7676</u>
Contact Person:	<u>Lisa Y. Picón</u>	<u>7676</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: _____

TO: City Council
FROM: Timothy J. Cunningham, Esq., Business Administrator

TITLE OF ORDINANCE/RESOLUTION: Ordinance further amending and supplementing an ordinance fixing the salary ranges to be paid to certain officers and employees in the classified service of the City of Camden adopted December 23, 1982 (MC-1917).

Point of Contact:	<u>Lisa Picon</u>	<u>Admin./Personnel</u>	<u>X7676</u>	
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature Date

Attachments (list and attach all available): n/a

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Ordinance further amending and supplementing an ordinance fixing the salary ranges to be paid to certain officers and employees in the classified service of the City of Camden adopted December 23, 1982 (MC-1917).

FACTS/BACKGROUND:

- Adjusting the salary range for Temporary Clean Neighborhood Program and Temporary Laborer.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: n/a

IMPACT STATEMENT: n/a

- What will happen if the City Council approves this legislation? or,
- What changes and by how much if the City Council approves this proposal?
- Why Should the City Council approve this legislation?
- What will happen if the City Council does not approve this legislation?

SUBJECT MATTER EXPERTS/ADVOCATES: n/a

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

Prepared by:

Lisa Y. Picon

7676

Name

Phone/Email

DB:yrh
08-13-24

04

ORDINANCE AUTHORIZING THE REMOVAL OF DEED RESTRICTIONS AND REVERSIONARY LANGUAGE ON 1248 KENWOOD AVENUE

WHEREAS, the City of Camden transferred the parcel known as 1248 Kenwood Avenue to Parkside Business & Community In Partnership, LLC on April 26, 2002. The conditions set forth in that deed state: (1) This property shall be rehabilitated within three (3) years of acquisition and be made available to low and moderate income households. (2) This property shall be made available to low and moderate income households. (3) The City of Camden has the right of review and approval of the agricultural plans; and

WHEREAS, Parkside Business & Community In Partnership, LLC sold the parcel to Crystal Bell with said restrictions from the original deed on April 2, 2004; and

WHEREAS, the City of Camden will authorize the removal of deed restrictions and reversionary language in order to facilitate the sale of 1248 Kenwood Avenue, Camden, NJ; and

WHEREAS, the City of Camden is satisfied that most of the conditions have been met and will remove any and all deed restrictions and reversionary language from the original deed of sale; now, therefore

BE IT ORDAINED, by the Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Quit Claim Deed to release restrictions.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

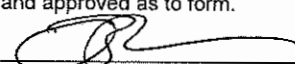
SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08-13-24

TO: City Council
FROM: Daniel Blackburn-City Attorney

TITLE OF ORDINANCE/RESOLUTION: Ordinance Authorizing The Removal Of Deed Restrictions And Reversionary Language On 1248 Kenwood Avenue

Point of Contact:	Yolanda Hawkins	Law Dept./Bureau of City Properties	856-757-7125
	Name	Department-Division-Bureau	Phone Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance				7-31-24

Approved by:
Business Administrator

Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Ordinance Authorizing The Removal Of Deed Restrictions And Reversionary Language On 1248 Kenwood Avenue

FACTS/BACKGROUND:

- This Ordinance will give the City of Camden authorization to remove deed restrictions and reversionary language that is stopping the sale of the parcel.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

- N/A

IMPACT STATEMENT:

- Will benefit Camden City, Crystal Bell, & the general public.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Yolanda Hawkins, Real Estate Officer

COORDINATION:

- N/A

Prepared by:

Name

Phone/Email

0-5

DB:dh
08-13-24

**AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED,
"AN ORDINANCE PROVIDING FOR THE REGULATION OF VEHICLES AND
PEDESTRIANS IN THE STREETS OF THE CITY OF CAMDEN AND THE
ENFORCEMENT THEREOF," ORDINANCE 717, ADOPTED DECEMBER 27, 1945**

BE IT ORDAINED, by the City Council of the City of Camden, as follows:

SECTION 1. An ordinance entitled, "An Ordinance Providing For The Regulation of Vehicles and Pedestrians in the Streets of the City of Camden and the Enforcement Thereof," Ordinance adopted December 27, 1945, is hereby amended and supplemented to include as follows:

"SIGNS", shall be amended and supplemented to include:

Signs shall be posted at the following locations:

ALL-WAY STOP SIGN:

Name of Street	Direction	Limits
Highland Avenue & Terrace Avenue	Intersection	

SECTION 2. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

SECTION 5. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 13, 2024

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST ¹³~~21~~, 2024

TO: City Council
FROM: Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE AUTHORIZING THE INSTALLATION OF AN ALL WAY STOP AT THE INTERSECTION OF HIGHLAND AVE AND TERRACE AVE.*

Point of Contact:	Keith L. Walker	Public Works	757-7139	KeWalker@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		7-29-24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: _____
 Business Administrator 7/26
Signature Date

- Attachments (list and attach all available):
1. CME Associates All Way Stop Control Evaluation – Terrace Ave/Highland Ave

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: _____
 City Attorney 7/31/24
Signature Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE AUTHORIZING THE INSTALLATION OF AN ALL WAY STOP AT THE INTERSECTION OF HIGHLAND AVE AND TERRACE AVE.*

FACTS/BACKGROUND:

- Per request of the City, CME Associates performed a traffic evaluation to review the existing traffic conditions at Terrace Ave & Highland Ave.
- CME Assoc. has issued recommendation that all-way stop signs are installed.
- The intersection is under the jurisdiction of Camden County.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- If approved, traffic conditions at the intersection will be improved.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works
 - Attendance: Yes

COORDINATION:

- City of Camden DPW and Camden County DPW for installation of traffic signage and striping modifications

Prepared by: Angela Watkins 856-757-7139/anjohnst@ci.camden.nj.us

Name

Phone/Email



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME
KEITH CHIARAVALLA, PE, CME

June 19, 2024

Mr. Keith Walker – DPW Director
520 Market Street
City Hall, Room 409
Camden, NJ 08101-5120

**Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation
Camden City, Camden County, New Jersey
Project No.: 115.CY0003.23**

Dear Mr. Walker:

At the request of the City, CME Associates has performed a traffic evaluation to review the existing traffic conditions present at the unsignalized four-leg intersection of Terrace Avenue and Highland Avenue located in Camden City. Our traffic evaluation has included the following elements: review of correspondence from the Camden County Police Department, field inventory, existing conditions evaluation, crash data review, sight distance evaluation, and a signing/stripping evaluation in accordance with the MUTCD. **It is our understanding that this traffic evaluation has been initiated in an effort to address the feasibility of establishing all-way stop control as requested by the City of Camden.** We note that this intersection is under the jurisdiction of Camden County.

Terrace Avenue and Highland Avenue Review of Existing Conditions

Terrace Avenue in this report is an existing residential roadway, located in Camden City in the County of Camden, New Jersey, which runs in a north-south direction through the study intersection. Terrace Avenue is approximately 2,950 feet in length, starting in the south at Browning Road, traveling through the Walton Avenue, Roosevelt Avenue, Highland Avenue study intersection and terminating in the north at Federal Street. There are no existing shoulders. On street parking does not appear to be prohibited and parking was observed on the right side of Terrace Avenue in close proximity to the study intersection. It should also be noted that sidewalks exist on both sides of Terrace Avenue.

Highland Avenue is an existing residential roadway, located in Camden City in the County of Camden, New Jersey, which runs in an east-west direction. Highland Avenue is approximately 3,915 feet in length, originating in the west from Marlton Pike, traveling through Garden Avenue, King Avenue, the Terrace Avenue study intersection and terminating in the east at its intersection with Myrtle Avenue. There are no existing shoulders, on street parking does not appear to be prohibited and was observed on the right side of Highland Avenue in close proximity to the study intersection. It should also be noted that sidewalks exist on both sides of Highland Avenue.



Mr. Keith Walker
Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation

June 19, 2024
Our File No. CCY00003.24
Page 2

Currently, the study intersection operates under two-way stop control on the Terrace Avenue approach through the use of stop sign, with the presence of a stop bar and center line striping on the northbound approach.

Field Observations

Field Observations of current traffic conditions along Terrace Avenue and Highland Avenue were made on the dates and times listed below:

- Thursday, April 15, 2024 from 9:30am – 10:30am

During the field observations digital photographs were taken to document the existing conditions and the conflicts witnessed. Representative photographs have been included in Appendix A as documentation of the conditions encountered during our field observations.

NJ TITLE 39 / MUTCD All-Way Stop Control Warrant Review

In accordance with NJ Title 39:4-197, Part 1, Paragraph (e), a municipality may pass an ordinance *regulating the passage or stopping of traffic at certain congested street corners or other designated points, including the establishment of multi-way stop controls;*

In accordance with NJ Title 39:4-138, Paragraph (e.1), *Except when necessary to avoid conflict with other traffic or in compliance with the directions of a traffic or police officer or traffic sign or signal, no operator of a vehicle shall stand or park the vehicle in any of the following places: e.(1) Within 25 feet of the nearest crosswalk or side line of a street or intersecting highway, except at alleys and as provided in section 2 of P.L.2009, c.257 (C.39:4-138.6);*

The latest version of the Manual on Uniform Traffic Control Devices (MUTCD) was utilized to evaluate the appropriate use and feasibility of implementing all-way STOP controls at the intersection. It should be noted that the intersection currently operates with the existing one-way stop control on the Highland Avenue Approach. When evaluating operating characteristics and sight triangles of the study intersection, Terrace Avenue is considered the major roadway as compared to Highland Avenue which is considered the minor roadway under stop control.

An all-way stop warrant analysis was conducted based on Section 2B.12 Guidance Criteria of the MUTCD 11 standards. For the purpose of this report, all-way stop warrant analysis was described as follows:



Mr. Keith Walker
Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation

June 19, 2024
Our File No. CCY00003.24
Page 3

• **A. All-Way Stop Control Warrant A: Crash Experience**

All-way stop control may be installed at an intersection where an engineering study indicates that:

For a four-leg intersection, there are five or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control.

• **B. All-Way Stop Control Warrant B: Sight Distance**

All-way stop control may be installed at an intersection where an engineering study indicates that sight distance on the minor-road approaches controlled by a STOP sign is not adequate for a vehicle to turn onto or cross the major (uncontrolled) road.

At such a location, a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop.

• **C. All-Way Stop Control Warrant C: Transition to Signal Control or Transition to Yield Control at a Circular Intersection**

Since a traffic signal control is not planned for the study intersection, **Warrant C is not applicable.**

D. All-Way Stop Control Warrant D: 8-Hour Volume (Vehicles, Pedestrians, Bicycles)

Minimum volumes:

1. The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the major-street approaches is at least 300 units per hour for each of any 8 hours of a typical day; and
2. The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the minor-street approaches is at least 200 units per hour for each of any of the same 8 hours.



Mr. Keith Walker
Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation

June 19, 2024
Our File No. CCY00003.24
Page 4

3. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants may be reduced to 70 percent of the values given in Items A and B in Paragraph 1 of this Section.

Since traffic volume data collection is not currently performed for the study intersection, **Warrant D is not applicable.**

Crash Data Review

The most recent crash data relative to the study intersection was obtained from the Camden County Police Department (CCPD) dated April 25, 2024. According to data sent by CCPD, there were one crash within the preceding 12-month period, but with a total of seven (7) crashes occurring over the 36-month period from 2021 to 2023, with all of these resulting from driver failure to stop exceeding the six (6) crashes reported during a 36-month period that could be rectified by implementing a multiway stop-control. Thus, the intersection **meets the criteria outlined in Warrant A** for implementing an all-way stop-control. The crash data, initially provided in an Excel file, has been summarized and visualized in the map accessible via the following link: [\[RPods - HTML\]](#). Note that longitude and latitude crash data obtained from the Computer Automated Dispatch System, as confirmed by the CCPD, lacks precise location information. Consequently, the crash data exhibits overlapping longitude and latitude coordinates.

Sight Distance Evaluation

Based on current AASHTO, A Policy on Geometric Design of Highways and Streets 2018 7th Edition, stopping sight distance is provided continuously along each highway or street so that drivers have a view of the roadway ahead that is sufficient to allow drivers to stop. The minimum stopping sight distance for a design speed of 30 mph (25 mph residential speed limit) along Terrace Avenue and Highland Avenue should be 200 feet. Based on our review of field conditions it appears that the minimum stopping sight distances are available.

Based on current AASHTO, A Policy on Geometric Design of Highways and Streets 2018 7th Edition, sight distance is also provided at intersections to allow the drivers of stopped vehicles a sufficient view of the intersecting highway to decide when to enter the intersecting highway or to cross it....in some cases, this may require a major-road vehicle to stop or slow to accommodate a maneuver by a minor-road vehicle. To enhance traffic operations, intersection sight distances that exceed stopping sight distances are desirable along the major road.

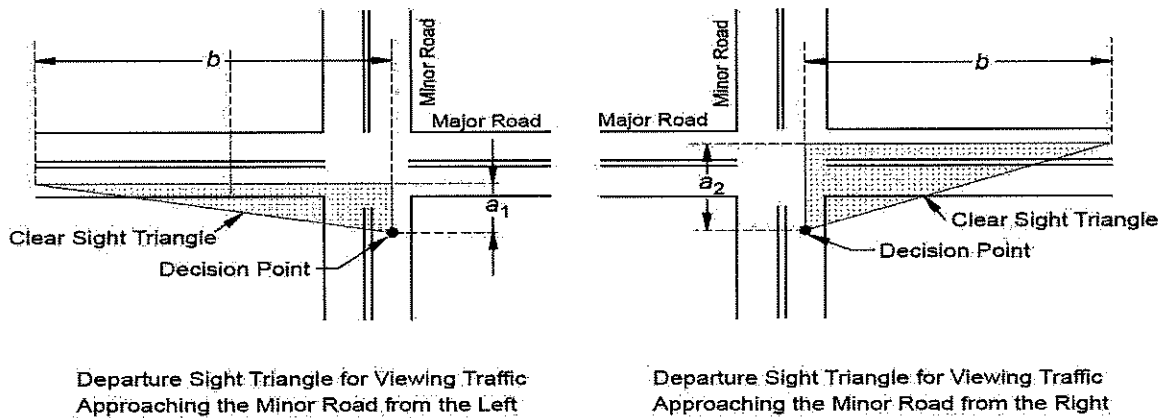


Mr. Keith Walker
Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation

June 19, 2024
Our File No. CCY00003.24
Page 5

Specified areas along intersection approach legs and across their included corners should be clear of obstructions that might block a driver's view of potentially conflicting vehicles. These specified areas are known as clear sight triangles.

Based on current AASHTO, A Policy on Geometric Design of Highways and Streets 2018 7th Edition, the departure sight triangle provides sight distance sufficient for a stopped driver on a minor-road approach to depart from the intersection and enter or cross the major road. Figure 9-17 shows typical departure sight triangles to the left and to the right of the location of a stopped vehicle on the minor road. Departure sight triangles should be provided in each quadrant of each intersection approach controlled by stop or yield signs.



Departure Sight Triangles (Stop-Controlled)

Figure 9-17. Departure Sight Triangles at Intersections

The profiles of the intersecting roadways should be designed to provide the recommended sight distance for drivers on the intersection approaches. Within a sight triangle, any object at a height above the elevation of the adjacent roadways that would obstruct the driver's view should be removed or lowered, if practical. Such objects may include buildings, parked vehicles, highway structures, roadside hardware, hedges, trees, bushes, unmowed grass, tall crops, walls, fences, and the terrain itself.



Mr. Keith Walker
Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation

June 19, 2024
Our File No. CCY00003.24
Page 6

Departure sight triangles for intersections with stop control on the minor road should be considered for three situations:

- Case B1 – Left turns from the minor road.
- Case B2 – Right turns from the minor road; and
- Case B3 – Crossing maneuver from a minor-road.

Intersection sight distance criteria for stop-controlled intersections are longer than stopping sight distance to ensure that the intersection operates smoothly. Minor-road vehicle operators can wait until they proceed safely without forcing a major-road vehicle to stop.

The intersection sight distance for Cases B2 and B3 for a design speed of 30 mph (25 mph residential speed limit) along Terrace Avenue and Highland Avenue should be 290 feet. For Case B1, the intersection sight distance should be 335 feet. Therefore, the intersection sight distance should be 335 feet along Terrace Avenue on the side of Highland Avenue to accommodate all movements from the minor road. Field observations, with pictures shown below, appear to indicate that intersection sight distance is inadequate due to existing vegetation and parked cars obstructing the intersection sight distance.



Mr. Keith Walker
Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation

June 19, 2024
Our File No. CCY00003.24
Page 7



Northbound Terrace Avenue Sight Distance to the right

Recommendations

The intersection of Terrace Avenue and Highland Avenue met the latest edition of the Manual on Uniform Traffic Control Devices 11, Section 2B.12 All-Way Stop Control since Guidance Criteria A, B were met. **All-way stop control is recommended.** Note that ongoing monitoring of the site is highly recommended, and any future crash data provided must include detailed descriptions of crashes along with precise longitude and latitude coordinates.



Mr. Keith Walker
Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation

June 19, 2024
Our File No. CCY00003.24
Page 8

Should you have any questions concerning this matter, please do not hesitate to contact our office.

Very truly yours,

CME Associates

Bennett A. Matlack, P.E., CME, CFM
For the Firm

cc: Timothy J. Cunningham – Business Administrator
James Winckowski, PE – County Engineer



Mr. Keith Walker
Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation

June 19, 2024
Our File No. CCY00003.24
Page 9

Appendix A

PHOTOS OF TERRACE AVENUE AND HIGHLAND AVENUE



Mr. Keith Walker
Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation

June 19, 2024
Our File No. CCY00003.24
Page 10





Mr. Keith Walker
Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation

June 19, 2024
Our File No. CCY00003.24
Page 11





Mr. Keith Walker
Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation

June 19, 2024
Our File No. CCY00003.24
Page 12





Mr. Keith Walker
Re: Terrace Avenue / Highland Avenue
All-Way Stop Control Evaluation

June 19, 2024
Our File No. CCY00003.24
Page 13



DB:dh
08-13-24

06

**AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED,
"AN ORDINANCE PROVIDING FOR THE REGULATION OF VEHICLES AND
PEDESTRIANS IN THE STREETS OF THE CITY OF CAMDEN AND THE
ENFORCEMENT THEREOF," ORDINANCE 717, ADOPTED DECEMBER 27, 1945**

BE IT ORDAINED, by the City Council of the City of Camden, as follows:

SECTION 1. An ordinance entitled, "An Ordinance Providing For The Regulation of Vehicles and Pedestrians in the Streets of the City of Camden and the Enforcement Thereof," Ordinance adopted December 27, 1945, is hereby amended and supplemented to include as follows:

"SIGNS", shall be amended and supplemented to include:

Signs shall be posted at the following locations:

ALL-WAY STOP SIGN:

Name of Street	Direction	Limits
Kearsarge Road & Ironside Road	Intersection	

SECTION 2. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

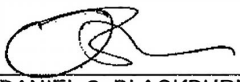
SECTION 4. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

SECTION 5. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST ¹³~~21~~, 2024

TO: City Council
FROM: Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE AUTHORIZING THE INSTALLATION OF AN ALL WAY STOP AT THE INTERSECTION OF KEARSARGE RD AND IRONSIDE RD.*

Point of Contact:	Keith L. Walker	Public Works	757-7139	KeWalker@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		7.24.24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: _____
Business Administrator

7/26

Signature Date

- Attachments (list and attach all available):
1. CME Associates All Way Stop Control Evaluation – Kearsarge Rd/Ironside Rd

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: _____
City Attorney

Signature Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE AUTHORIZING THE INSTALLATION OF AN ALL WAY STOP AT THE INTERSECTION OF KEARSARGE RD AND IRONSIDE RD.*

FACTS/BACKGROUND:

- Per request of the City, CME Associates performed a traffic evaluation to review the existing traffic conditions at Kearsarge Rd and Ironside Rd.
- CME Assoc. has issued recommendation that all-way stop signs are installed.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- If approved, traffic conditions at the intersection will be improved.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works
 - Attendance: Yes

COORDINATION:

- N/A

Prepared by: Angela Watkins 856-757-7139/anjohnst@ci.camden.nj.us

Name

Phone/Email

JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME



BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME
KEITH CHIARAVALLO, PE, CME

June 19, 2024

Mr. Keith Walker – DPW Director
520 Market Street
City Hall, Room 409
Camden, NJ 08101-5120

**Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation
Camden City, Camden County, New Jersey
Project No.: 115.CY0003.23**

Dear Mr. Walker:

At the request of the City, CME Associates has performed a traffic evaluation to review the existing traffic conditions present at the unsignalized four-leg intersection of Kearsarge Road and Ironside Road located in Camden City. Our traffic evaluation has included the following elements: review of correspondence from the Camden County Police Department, field inventory, existing conditions evaluation, crash data review, sight distance evaluation, and a signing/stripping evaluation in accordance with the MUTCD. **It is our understanding that this traffic evaluation has been initiated in an effort to address the feasibility of establishing all-way stop control as requested by the City of Camden.**

Kearsarge Road and Ironside Road Review of Existing Conditions

Kearsarge Road in this report is an existing residential roadway, located in Camden City in the County of Camden, New Jersey, which runs in a north-south direction through the study intersection. Kearsarge Road is approximately 1,150 feet in length, starting in the south at Merrimac Road, traveling through the Collings Road, the Ironside Road study intersection and terminating in the north at Yorkship Square. There are no existing shoulders. On street parking does not appear to be prohibited and parking was observed on the right side of Kearsarge Road in close proximity to the study intersection. It should also be noted that sidewalks exist on both sides of Kearsarge Road.

Ironside Road is an existing residential roadway, located in Camden City in the County of Camden, New Jersey, which runs in an east-west direction. Ironside Road is approximately 1350 feet in length, originating in the west from Collings Road, traveling through the Kearsarge Road study intersection and terminating in the east at its intersection with Collings Road. There are no existing shoulders, on street parking is permitted and was observed on the right side of Ironside Road in close proximity to the study intersection. It should also be noted that sidewalks exist on both sides of Ironside Road.

Currently, the study intersection operates under one-way stop control on the Ironside Road approach through the use of stop sign, without the presence of a stop bar and center line striping.



Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 2

Field Observations

Field Observations of current traffic conditions along Kearsarge Road and Ironside Road were made on the dates and times listed below:

- Thursday, Feb 15, 2024 from 9:30am – 10:30am

During the field observations digital photographs were taken to document the existing conditions and the conflicts witnessed. Representative photographs have been included in Appendix A as documentation of the conditions encountered during our field observations.

NJ TITLE 39 / MUTCD All-Way Stop Control Warrant Review

In accordance with NJ Title 39:4-197, Part 1, Paragraph (e), a municipality may pass an ordinance *regulating the passage or stopping of traffic at certain congested street corners or other designated points, including the establishment of multi-way stop controls;*

In accordance with NJ Title 39:4-138, Paragraph (e.1), *Except when necessary to avoid conflict with other traffic or in compliance with the directions of a traffic or police officer or traffic sign or signal, no operator of a vehicle shall stand or park the vehicle in any of the following places: e.(1) Within 25 feet of the nearest crosswalk or side line of a street or intersecting highway, except at alleys and as provided in section 2 of P.L.2009, c.257 (C.39:4-138.6);*

The latest version of the Manual on Uniform Traffic Control Devices (MUTCD) was utilized to evaluate the appropriate use and feasibility of implementing all-way STOP controls at the intersection. It should be noted that the intersection currently operates with the existing one-way stop control on the Ironside Road Approach. When evaluating operating characteristics and sight triangles of the study intersection, Kearsarge Road is considered the major roadway as compared to Ironside Road which is considered the minor roadway under stop control.

An all-way stop warrant analysis was conducted based on Section 2B.12 Guidance Criteria of the MUTCD 11 standards. For the purpose of this report, all-way stop warrant analysis was described as follows:

- **A. All-Way Stop Control Warrant A: Crash Experience**

All-way stop control may be installed at an intersection where an engineering study indicates that:



Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 3

For a four-leg intersection, there are five or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control.

• **B. All-Way Stop Control Warrant B: Sight Distance**

All-way stop control may be installed at an intersection where an engineering study indicates that sight distance on the minor-road approaches controlled by a STOP sign is not adequate for a vehicle to turn onto or cross the major (uncontrolled) road.

At such a location, a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop.

• **C. All-Way Stop Control Warrant C: Transition to Signal Control or Transition to Yield Control at a Circular Intersection**

Since a traffic signal control is not planned for the study intersection, Warrant C is not applicable.

D. All-Way Stop Control Warrant D: 8-Hour Volume (Vehicles, Pedestrians, Bicycles)

Minimum volumes:

1. The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the major-street approaches is at least 300 units per hour for each of any 8 hours of a typical day; and
2. The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the minor-street approaches is at least 200 units per hour for each of any of the same 8 hours.
3. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants may be reduced to 70 percent of the values given in Items A and B in Paragraph 1 of this Section.



Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 4

Since traffic volume data collection is not currently performed for the study intersection, **Warrant D is not applicable.**

Crash Data Review

The most recent crash data relative to the study intersection was obtained from the Camden County Police Department (CCPD) dated February 13, 2024. According to data sent by CCPD, there were seven crashes within the preceding 12-month period, with six (6) of these attributed to driver failure to stop and speeding, which surpass the threshold of five crashes reported during a 12-month timeframe. In addition, a total of sixteen (16) crashes occurring over the 36-month period from 2021 to 2023, with eight (8) of these resulting from driver failure to stop and two (2) parked vehicle obstructed view exceeding the six (6) crashes reported during a 36-month period that could be rectified by implementing a multiway stop-control. Thus, the intersection **meets the criteria outlined in Warrant A** for implementing an all-way stop-control. The crash data, initially provided in an Excel file, has been summarized and visualized in the map accessible via the following link: [\[RPods - Kearsarge Road & Ironside Road Crash Data Map\]](#) and Appendix B. Note that longitude and latitude crash data obtained from the Computer Automated Dispatch System, as confirmed by the CCPD, lacks precise location information. Consequently, the crash data exhibits overlapping longitude and latitude coordinates.

Sight Distance Evaluation

Based on current AASHTO, A Policy on Geometric Design of Highways and Streets 2018 7th Edition, Stopping sight distance is provided continuously along each highway or street so that drivers have a view of the roadway ahead that is sufficient to allow drivers to stop. The minimum stopping sight distance for a design speed of 30 mph (25 mph residential speed limit) along Kearsarge Road and Ironside Road should be 200 feet. Based on our review of field conditions it appears that the minimum stopping sight distances are available.

Based on current AASHTO, A Policy on Geometric Design of Highways and Streets 2018 7th Edition, sight distance is also provided at intersections to allow the drivers of stopped vehicles a sufficient view of the intersecting highway to decide when to enter the intersecting highway or to cross it...in some cases, this may require a major-road vehicle to stop or slow to accommodate a maneuver by a minor-road vehicle. To enhance traffic operations, intersection sight distances that exceed stopping sight distances are desirable along the major road.

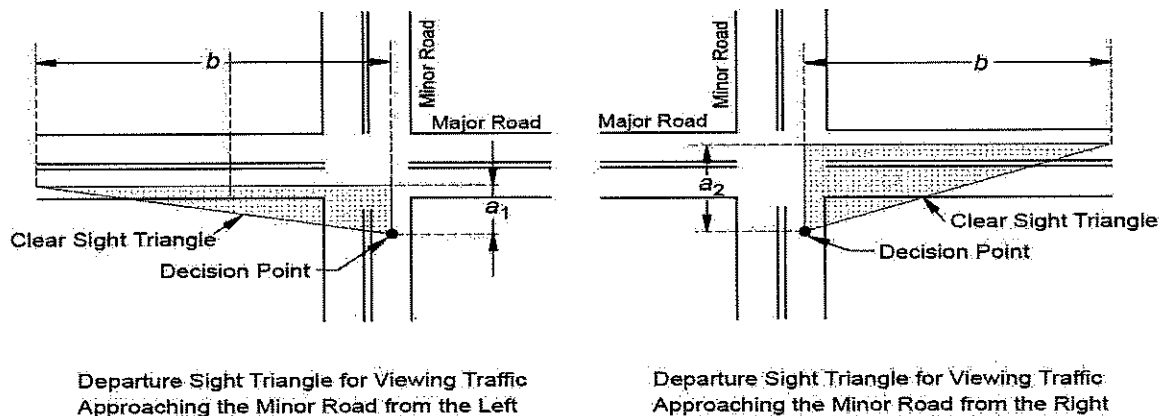
Specified areas along intersection approach legs and across their included corners should be clear of obstructions that might block a driver's view of potentially conflicting vehicles. These specified areas are known as clear sight triangles.



Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 5

Based on current AASHTO, A Policy on Geometric Design of Highways and Streets 2018 7th Edition, the departure sight triangle provides sight distance sufficient for a stopped driver on a minor-road approach to depart from the intersection and enter or cross the major road. Figure 9-17 shows typical departure sight triangles to the left and to the right of the location of a stopped vehicle on the minor road. Departure sight triangles should be provided in each quadrant of each intersection approach controlled by stop or yield signs.



Departure Sight Triangles (Stop-Controlled)

Figure 9-17. Departure Sight Triangles at Intersections

The profiles of the intersecting roadways should be designed to provide the recommended sight distance for drivers on the intersection approaches. Within a sight triangle, any object at a height above the elevation of the adjacent roadways that would obstruct the driver's view should be removed or lowered, if practical. Such objects may include buildings, parked vehicles, highway structures, roadside hardware, hedges, trees, bushes, unmowed grass, tall crops, walls, fences, and the terrain itself.

Departure sight triangles for intersections with stop control on the minor road should be considered for three situations:

Case B1 – Left turns from the minor road.



Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 6

Case B2 – Right turns from the minor road; and
Case B3 – Crossing maneuver from a minor-road.

Intersection sight distance criteria for stop-controlled intersections are longer than stopping sight distance to ensure that the intersection operates smoothly. Minor-road vehicle operators can wait until they proceed safely without forcing a major-road vehicle to stop.

The intersection sight distance for Cases B2 and B3 for a design speed of 30 mph (25 mph residential speed limit) along Kearsarge Road and Ironside Road should be 290 feet. For Case B1, the intersection sight distance should be 335 feet. Therefore, the intersection sight distance should be 335 feet along Kearsarge Road on the side of Ironside Road to accommodate all movements from the minor road. Field observations, with pictures shown below, appear to indicate that intersection sight distance is inadequate due to existing vegetation and parked cars obstructing the intersection sight distance.



Eastbound Ironside Road Sight Distances to the left



Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 7



Eastbound Ironside Road Sight Distances to the right

Recommendations

The intersection of Kearsarge Road and Ironside Road met the latest edition of the Manual on Uniform Traffic Control Devices 11, Section 2B.12 All-Way Stop Control since Guidance Criteria A, B were met. **All-way stop control is recommended.** Other recommendations such that the vegetations on the northeast and northwest corners of the intersection be trimmed back and approximately two (2) on-street parking spaces (within 25 feet of the nearest crosswalk) along Kearsarge Road be removed in order to provide adequate sight distance for vehicles turning from Ironside Road to Kearsarge Road. Note that ongoing monitoring of the site is highly recommended, and any future crash data must include detailed crash diagrams along with precise longitude and latitude coordinates.



Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 8

Should you have any questions concerning this matter, please do not hesitate to contact our office.

Very truly yours,

CME Associates

Bennett A. Matlack, P.E., CME, CFM
For the Firm

cc: Timothy J. Cunningham – Business Administrator



Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 9

Appendix A

PHOTOS OF KEARSARGE ROAD AND IRONSIDE ROAD



Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 10





Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 11





Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 12





Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 13





Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 14





Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 15





Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 16





Mr. Keith Walker
Re: Kearsarge Road / Ironside Road
All-Way Stop Control Evaluation

June 19, 2024
Our File No. 115.CY0003.23
Page 17

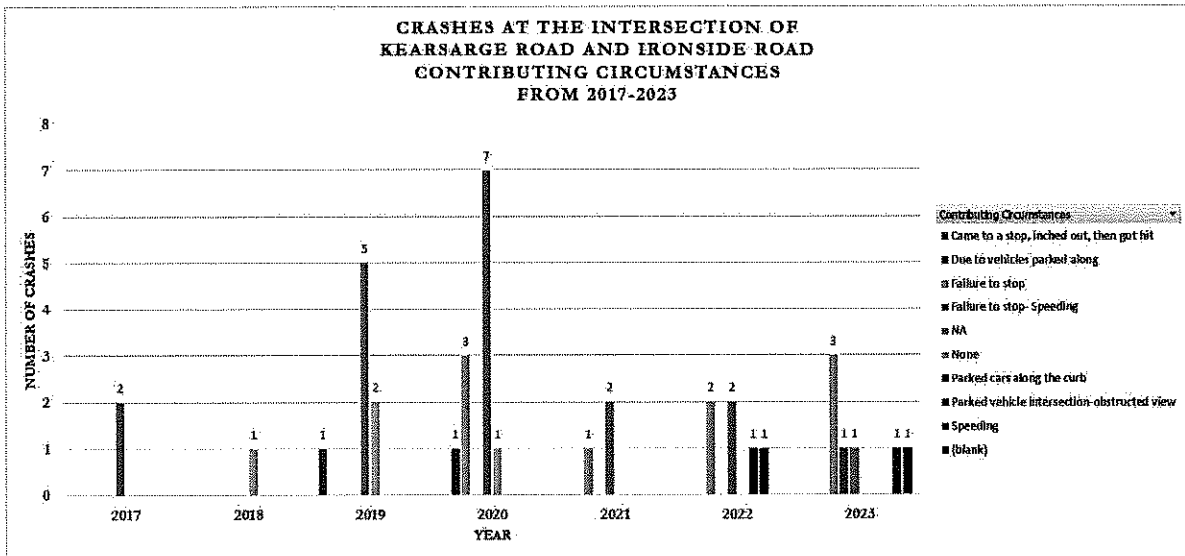
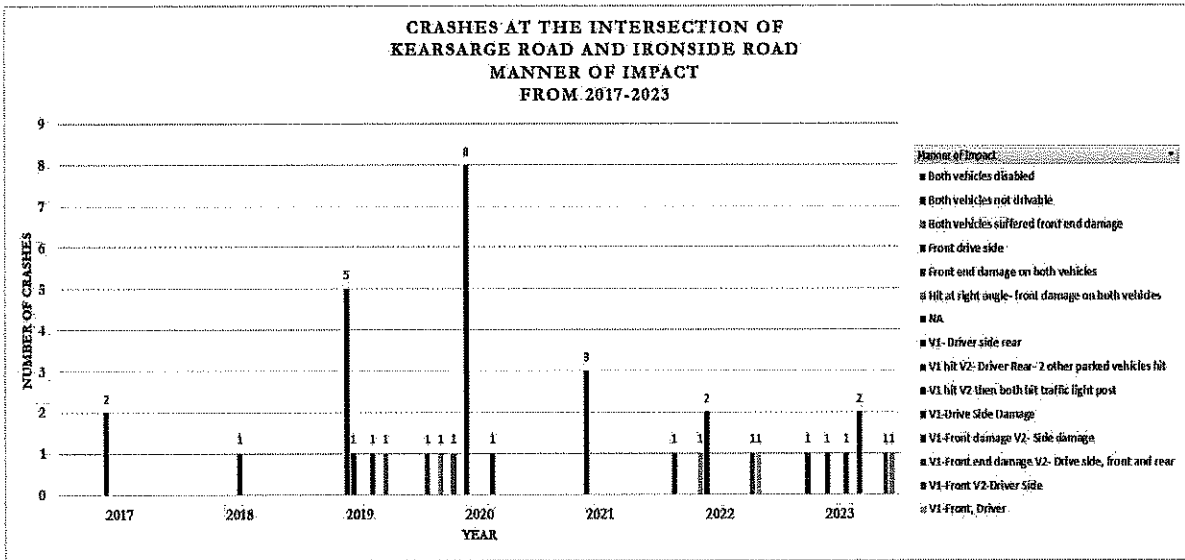
APPENDIX B

CRASH DATA SUMMARY



Mr. Keith Walker
 Re: Kearsarge Road / Ironside Road
 All-Way Stop Control Evaluation

June 19, 2024
 Our File No. 115.CY0003.23
 Page 18



DB:dh
08-13-24

0-7

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES
FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF
CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY**

WHEREAS, Natonia Woodard, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 423 Pine Street; and

WHEREAS, Charlie L. King, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 2925 Line Street; and

WHEREAS, Terron Byrd, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near his home at 1507 Princess Avenue; and

WHEREAS, Arlethia Lawson, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 upgrade permit in front of or near her home at 1257 Sheridan Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as either a Type 1 or Type 2 "Handicapped Parking" to have access to parking or personalized signage during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Type 1 Handicapped Parking locations shall be reserved for any handicapped operator. All others shall be prohibited from parking in such space.

SECTION 2. Type 2 Handicapped Parking locations shall only be utilized by the approved applicant and only by the vehicle whose license plate corresponds with the license plate number on the posted sign. All others shall be prohibited from parking in such space.

SECTION 3. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 4. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.


SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE APPROVING THE INSTALLATION OF DISABLED PARKING SIGNAGE*

Point of Contact:	Keith L. Walker	Public Works	757-7139	KeWalker@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		7.24.24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

7/28
Date

Attachments (list and attach all available):

1. Disabled Parking Approvals Submission – August 13, 2024

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

7/31/24
Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE APPROVING THE INSTALLATION OF DISABLED PARKING SIGNAGE*

FACTS/BACKGROUND:

- Residents have applied for disabled parking privileges within residential zones in Camden City. Applications have been approved by the Camden Parking Authority.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- If approved, residents will have a disabled parking zone established in front of their residence

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works
 - Attendance: Yes

COORDINATION:

- N/A

Prepared by: Angela Watkins 856-757-7139/anjohnst@ci.camden.nj.us

Name

Phone/Email

INDIVIDUALS WITH DISABILITIES HANDICAPPED PARKING ZONE APPROVALS

Submitted for City Council Meeting of: August 13, 2024

	APPLICANT	ADDRESS	FEE PAID	PLACARD #/PLATE #	PERMIT TYPE
1.	Natonia Woodard	423 Pine St	120.00	P2883707	TYPE 1
2.	Charlie L. King	2925 Line St.	120.00	P2855154	TYPE 1
3.	Terron Byrd	1507 Princess Ave	145.00	1242HL	TYPE 2
4.	Arlethia Lawson	1257 Sheridan St	145.00	9088HB	TYPE 2 upgrade

DB:dh
08-13-24

0-8

**AN ORDINANCE AMENDING THE GATEWAY REDEVELOPMENT PLAN (MC-4166)
REGARDING TAX BLOCK: 405, LOTS 1, 7, 8 AND 11 ON THE
CAMDEN CITY MUNICIPAL TAX MAP**

WHEREAS, the Gateway Redevelopment Plan was adopted by Ordinance MC-4166 on April 27, 2006 by the City Council of the City of Camden; and

WHEREAS, the City Council of the City of Camden requested that the Planning Board of the City of Camden study a proposed amendment to the Gateway Redevelopment Plan for the Gateway Redevelopment Area; and

WHEREAS, the amendment proposes to include Tax Block 405, Lots 1, 7, 8 and 11 on the "to be acquired" list of the Gateway Redevelopment Plan and considers it to be in the best interest of the City to amend the Gateway Redevelopment Plan to include Tax Block 405, Lots 1, 7, 8 and 11 on the Camden City Municipal Tax Map; now, therefore

BE IT ORDAINED, by the governing body of the City of Camden that:

SECTION 1. City Council of the City of Camden hereby approves the Amendment and the proposed Amendments to the Gateway Redevelopment Plan regarding Tax Block 405, Lots 1, 7, 8 and 11 on the Camden City Municipal Tax Map attached hereto.

SECTION 2: Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4: If any standards, controls, objectives; land uses, permitted uses, and other restrictions and requirements called for in this Amendment to the Gateway Redevelopment Plan differ in content from provisions set forth in the zoning law, provisions of this plan - unless otherwise specified - shall prevail.

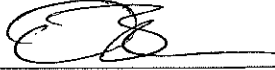
SECTION 5. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

SECTION 6. If any provision or regulation of this Amendment to the Gateway Redevelopment Plan shall be judged invalid by a court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this Redevelopment Plan and such section, subsection, paragraph, subdivision or clause of this Redevelopment Plan are hereby declared severable.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS

TITLE OF ORDINANCE/RESOLUTION: An Ordinance Amending the Gateway Redevelopment Plan (MC-4166 regarding Tax Block; 405, Lots 1,7,8,&11 on the Camden City Municipal Tax Map

Point of Contact:	Dr. Ed Williams	DPD- P& Z	7135	edwillia@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			8/8/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature	Date
-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: An Ordinance Amending the Gateway Redevelopment Plan (MC-4166 regarding Tax Block; 405, Lots 1,7,8,&11 on the Camden City Municipal Tax Map

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
 - **There is a need for an amendment to the Gateway Redevelopment Plan to include various tax parcels for the purpose of creating an athletic field**
- Time constraints, if any. (Why does the Council need to act now?)
 - **There is currently an aggressive schedule to complete the real estate transaction.**
- How was the value of the transaction obtained (if applicable?) **N/A**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,
 - **The action will assist in closing the real estate transaction**
- What changes and by how much if the City impacted by this proposal?
 - **Transformation of a desolate parcel to a athletic field**
- Why Should the City Council approve this legislation?
 - **To allow for the real estate closing of said parcel.**
- What will happen if the City Council does not approve this legislation?
 - **The denial of this action will result in the stoppage of the real estate transaction.**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Dr. Ed Williams - DPD**
 - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Key government officials – Code Enforcement, Planning and Development, City residents, Community Development, Economic Development, and Private developers.

Prepared by:

7135

Edwillia@ci.camden.nj.s

Name

Phone/Email

City of Camden

**Block 405 Amendment
to the Gateway Redevelopment Plan**

June _____, 2024

1.0 INTRODUCTION

1.1. Executive Summary

This Block 405 Amendment to the Gateway Redevelopment Plan (this "Amendment" and the "proposed Amendments") to the City of Camden Gateway Redevelopment Plan (the "Plan"), is intended to include the expansion of the Gateway Redevelopment Area to include Block 405, Lots 1, 7, 8, and 11 (the "Block 405 Sub-Area"). Pursuant to the Local Redevelopment and Housing Law ("LRHL"), the Planning Board held a public hearing on the Investigation Report, and recommended the Block 405 Sub-Area be designated as a Non-Condensation Area in Need of Redevelopment, and the City Council accepted this recommendation and adopted a Resolution, officially designating the Block 405 Sub-Area (Block 405, Lots 1, 7, 8, and 11), as a Non-Condensation Area in Need of Redevelopment.

1.2 Purpose

The purpose of this Amendment, and of the expansion of the Gateway Redevelopment Area, is to amend the existing Gateway Redevelopment Plan (the "Plan") to include the Block 405 Sub-Area and to foster the vision for the redevelopment of the Block 405 Sub-Area to provide a multi-use athletic field and associated recreational facilities.

1.3 Block 405 Sub-Area Description

The Block 405 Sub-Area is comprised of four (4) parcels within one (1) block in the City of Camden: Block 405, Lots 1, 7, 8, and 11. The Block 405 Sub-Area comprises a total of 4.6 contiguous acres located at the southeast corner of the Kaighn Avenue (County Road 607) and South 7th Street intersection. Lot 8 is located at the corner of the aforementioned intersection. Lots 7 and 11 have frontage along Kaighn Avenue. Lot 1 wraps around Lots 7 and 8 to have frontage on both Kaighn Avenue and South 7th Street.

Figure 1. Block 405 Sub-Area Parcels

Block	Lot	Acreage
405	1	3.0
405	7	0.8
405	8	0.6
405	11	0.2

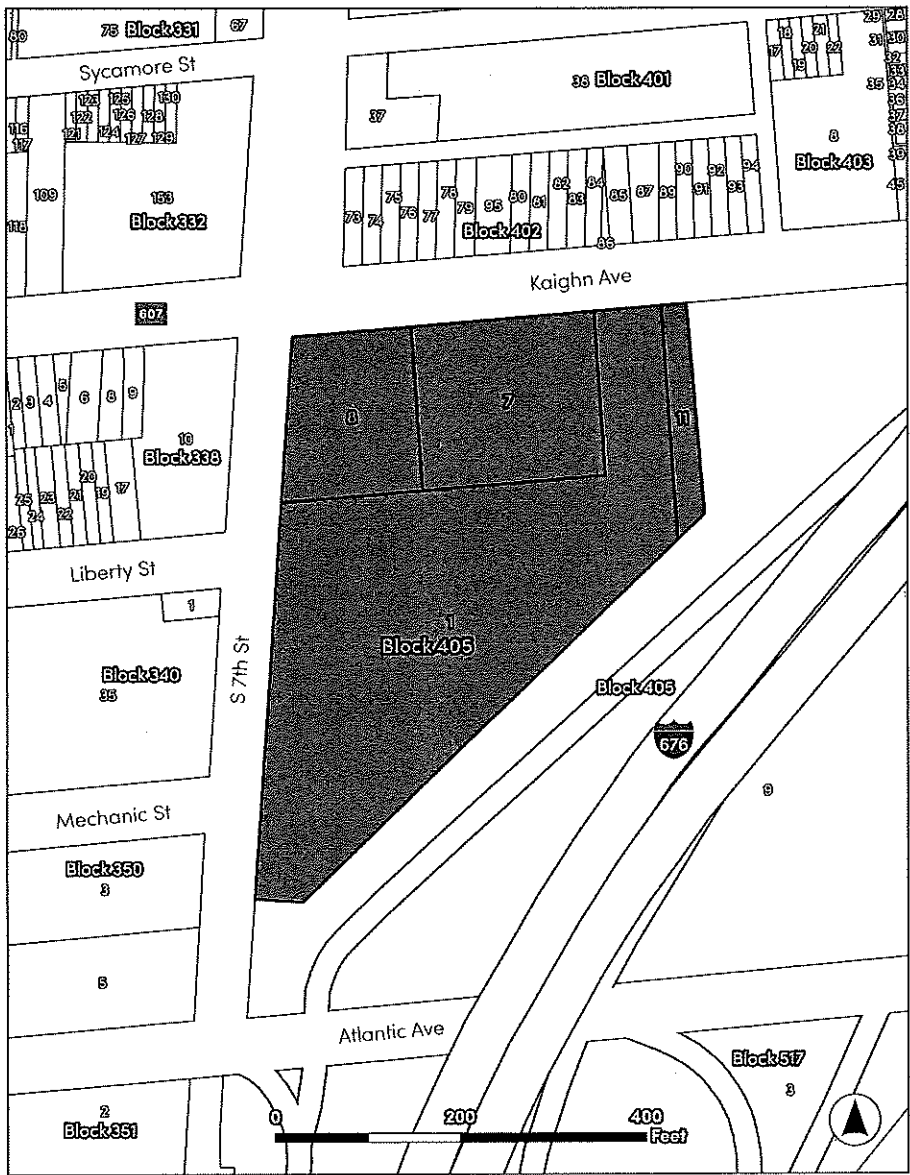


Figure 2. Block 405 Sub-Area Parcels

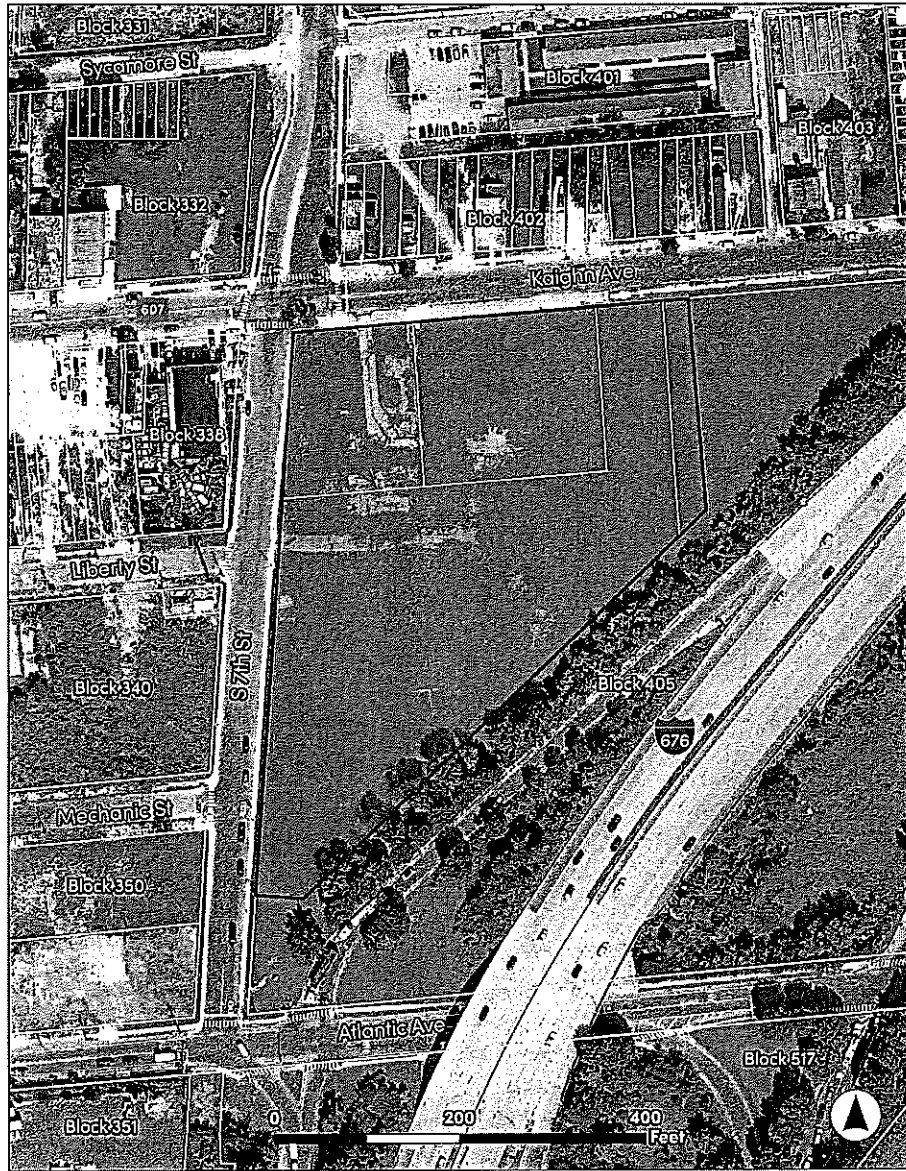


Figure 3. Aerial of Block 405 Sub-Area

1.4 Description of Municipality

The City of Camden is the county seat of Camden County, New Jersey. Located along the Delaware River directly to the east of the City of Philadelphia, the City's roughly nine (9) square land miles borders six (6) municipalities: Pennsauken Township, Collingswood Borough, Woodlynne Borough, Haddon Township, Oaklyn Borough, and Gloucester City.

The City is well connected to the City of Philadelphia, surrounding communities, and the greater northeast region via both major roads and rail networks. Interstate 676 crosses the Benjamin Franklin Bridge providing a direct connection with Philadelphia and extends to Interstate 76 in the south of the City. Interstate 676 passes through Gloucester City and crosses the Walt Whitman Bridge, also connecting to Philadelphia. U.S. Route 30 connects Interstate 676 with U.S. Route 130 and State Routes 38 and 70 in Pennsauken Township. Interstate 295 and the New Jersey Turnpike are located roughly six (6) miles to the east of the City.

The New Jersey Transit River Line connects the City of Camden with the City of Trenton. Four (4) River Line stations are within the City of Camden: Walter Rand Transportation Center, Cooper Street-Rutgers University, Aquarium, and Entertainment Center, the southern terminus of the line. The PATCO Line also passes through Camden, connecting the City with Philadelphia to the east as extending as far as Lindenwold to the east. Two (2) PATCO stations are within the City of Camden: City Hall and Broadway.

1.5 Redevelopment Planning in New Jersey

New Jersey's Local Redevelopment and Housing Law (LRHL) empowers municipalities and local governments with the ability to initiate a process that transforms underutilized or poorly designed properties into healthier, more vibrant, or economically productive land areas.

The LRHL requires municipalities to perform several steps before it may exercise its redevelopment powers. This process is meant, in part, to ensure that the Governing Body acts in concert with the goals and objectives of the municipality's Master Plan. Recognizing the Planning Board's role as the steward of the Master Plan, these steps require the Planning Board to make recommendations to the Governing Body. The required steps are as follows:

1. The Governing Body must adopt a resolution directing the Planning Board to perform a preliminary investigation to determine whether a specified area is in need of redevelopment according to criteria set forth in the LRHL (N.J.S.A. 40A:12A-5).
2. The Planning Board must prepare and make available a map delineating the boundaries of the proposed redevelopment area, specifying the parcels to be included in it. This map should be accompanied by a statement setting forth the basis of the investigation.
3. The Planning Board must then conduct the investigation and produce a report presenting the findings. The Board must also hold a duly noticed hearing to present the results of the investigation and to allow interested parties to give testimony. The Planning Board then may adopt a resolution recommending a course of action to the Governing Body.
4. The Governing Body may act on this recommendation by adopting a resolution designating the area an "Area in Need of Redevelopment." The Governing Body must make the final determination as to the Redevelopment Area boundaries, although these are typically accepted as recommended by the Planning Board.

5. A Redevelopment Plan must be prepared establishing the goals, objectives, and specific actions to be taken with regard to the "Area in Need of Redevelopment."
6. The Governing Body may then act on the Plan by passing an ordinance adopting the Plan as an amendment to the municipality's Zoning Ordinance.

1.6 Applicability

The Block 405 Sub-Area shall be in the Office Light Industrial (OLI) Zone in the Plan, and the regulations herein in Section 2 for the OLI Zone, shall supersede regulations for the LI-1 Light Industrial zone within **Chapter 870, Article XVII "OLI Office Light Industrial"** of the City of Camden's Zoning Ordinance, except where the regulations herein are silent, in which case the regulations within that section shall govern.

1.7 Zoning Map

The provisions of this Redevelopment Plan shall supersede the existing OLI Office Light Industrial of the City of Camden's Zoning Ordinance to regulate development within the Block 405 Sub-Area in accordance with LRHL per N.J.S.A. 40A:12A-7c. The Official Zoning Map of the City of Camden is hereby amended to designate Block 405, Lots 1, 7, 8, and 11 as part of the "Gateway Redevelopment Area", which also includes the entirety of Census Tract #6002.

2.0 RELATIONSHIP TO LOCAL GOALS & OBJECTIVES

2.1 Local Goals and Objectives

The City of Camden's most recent Master Plan was adopted by the Planning Board on March 12, 2002. A Master Plan Reexamination was adopted on February 8, 2018. The goals of this Redevelopment Plan are derived directly from the City of Camden Master Plan and Master Plan Reexamination Report. This Redevelopment Plan specifically furthers the following list of goals and objectives defined in the 2008 Master Plan Reexamination Report and reaffirmed in the 2018 Master Plan Reexamination Report:

1. By returning to active use a collection of parcels that have deteriorated and remained vacant for two (2) decades, the plan supports the City's Neighborhood Improvement goal to "maintain and improve the appearance of neighborhoods."
2. By improving the site as an athletic facility associated with the KIPP High School, the plan supports the City's Neighborhood Improvement goal to "extend partnerships among government, businesses, faith-based groups and community organizations to achieve stronger neighborhoods."
3. By remediating a site with extensive environmental contaminants due to its history as an industrial use, the plan supports the City's Environmental goal to "pursue clean-up of known areas containing environmental activities."
4. By providing athletic facilities within close proximity to the KIPP High School campus and further establishing the school as an anchor in the Bergen Square neighborhood, the plan supports the City's Public Facilities, Education, and Safety goal to "modernize public school facilities and decentralize educational programming to reestablish the neighborhood school's role as a center for community, educational and social experience."

The 2018 Master Plan Reexamination Report further recommends that the following recommendation be contemplated between the adoption of the 2018 Master Plan Reexamination Report and the preparation of a new Master Plan:

1. By developing a collection of vacant parcels that do not appear likely to be developed through the instrumentation of private capital alone, the plan supports the City's Neighborhood Improvements goal to develop "a new strategy... to make [vacant lots] more productive by establishing temporary and permanent uses of vacant lots."

3.0 REGULATORY CONTROLS / PROPERTY USE CONTROLS

3.1 Permitted Uses in the Office Light Industrial Zone

The Property Use Controls for the Office Light Industrial Zone in the Plan are amended to include the following as Permitted Uses for the Block 405 Sub-Area only:

- Athletic fields, parks, playgrounds, and recreation areas

3.2 Permitted Accessory Uses in the Office Light Industrial Zone

The Property Use Controls for the Office Light Industrial Zone in the Plan are amended to include the following as Accessory Uses for the Block 405 Sub-Area only:

- Accessory buildings and structures, subject to the requirements of §870-189, that are incidental and directly related to supporting a Principal Permitted Use.
- Concession stands, subject to the requirements of §562-32 through §562-38.
- Off-street parking, subject to the requirements of §870-230 through §870-233.
- Fences and walls, subject to the requirements of §870-197, as modified by Section 2.7(B), of this Amednemt
- Signs, subject to the requirements of §870-253.

3.3 Bulk Standards

The Property Use Controls for the Office Light Industrial Zone in the Plan are amended to include the following as Bulk Standards for the Block 405 Sub-Area only:

1. Minimum Lot Requirement
 - a. Minimum Lot Area: four (4) acres
 - b. Minimum Lot Width along frontage with public right-of-way: 250 feet
2. Minimum Setbacks from all property lines:
 - a. Fencing and walls: zero (0) feet
 - b. Pedestrian pathways: zero (0) feet
 - c. Bioretention basins and stormwater management features: five (5) feet
 - d. Principal permitted uses: twelve (12) feet
 - e. Parking lots: fifteen (15) feet
 - f. All other accessory buildings and structures: twenty-five (25) feet
3. Maximum Height
 - a. Accessory buildings and structures: one (1) story or twenty (20) feet
 - b. Scoreboard: fifty (50) feet
 - c. Bleachers: forty (40) feet
 - d. Field lights: one hundred (100) feet
4. Maximum Coverage
 - a. Building Coverage: 20%
 - b. Impervious Coverage: 85%

3.4 Circulation and Parking

The Property Use Controls for the Office Light Industrial Zone in the Plan are amended to include the following Circulation and Parking Standards for the Block 405 Sub-Area only:

1. Pedestrian Circulation
 - a. On-site sidewalks or pedestrian walkways shall connect all parking areas with the principal permitted use(s) on site.
 - b. Sidewalks at least five (5) feet in width with a buffer at least three (3) feet in width shall extend along the entirety of site frontage with South 7th Street and Kaighns Avenue.
 - i. Buffer shall utilize grass, landscaping, and/or brick.
 - ii. Street trees shall be placed within the buffer at a distance no greater than forty (40) feet on center and subject to §870-244.D.
 - c. All sidewalks or pedestrian walkways that intersect drive aisles or parking areas shall be clearly delineated with either lined and raised crosswalks or by placing the sidewalk or pedestrian walkway material above the parking area or drive aisles to emphasize pedestrians have the right of way over vehicles.
2. Parking and Loading
 - a. One (1) parking space shall be provided for every eight (8) permanent seats at the athletic field.
 - b. All parking and loading requirements shall otherwise comply with the requirements of §870-230 through §870-233.

3.5 Lighting

The Property Use Controls for the Office Light Industrial Zone in the Plan are amended to include the following Lighting Standards for the Block 405 Sub-Area only:

1. All lighting requirements shall comply with §870-243.
2. All lighting, and athletic field lighting in particular, shall be designed to minimize spillage onto adjacent properties, especially existing residential properties to the north of Kaighn Avenue.

3.6 Landscaping

The Property Use Controls for the Office Light Industrial Zone in the Plan are amended to include the following Landscaping Standards for the Block 405 Sub-Area only:

1. A combination of climate-appropriate deciduous trees, evergreen trees, bushes, shrubs shall be utilized within all undeveloped portions of the site. Undeveloped portions of the site shall mean any area that is not covered with an impervious surface, which shall not exceed a total of 85% of the site pursuant to Section 4.3.4.b of this Plan.
2. See Section 3.4(1)(b)(ii) of this Amendment for street tree requirements.
3. Existing trees shall be retained and incorporated into the landscape plan to the greatest extent

possible.

4. Appropriate landscaping shall be utilized within all stormwater management areas.

3.7 DESIGN STANDARDS

The Property Use Controls for the Office Light Industrial Zone in the Plan are amended to include the following Design Standards for the Block 405 Sub-Area only:

A. Architecture

1. All accessory buildings and structures shall be designed in a uniform style with complementary materials.

B. Fences and Walls

1. Fences and walls shall be subject to the requirements of **§870-197**.
2. Fences and walls may be used for decorative purposes as well as for screening and buffering purposes.
3. Fences or walls six (6) feet in height are permitted along the entire perimeter of a project site.

4.0 INFRASTRUCTURE AND PUBLIC IMPROVEMENTS

4.1 Sewage

The Block 405 Sub-Area falls within the existing Sewer Service Area covered by the Camden County Municipal Utilities Authority and must be served by public sewer at the developer's expense.

4.2 Water

New Jersey American Water serves the City of Camden and shall be provided at the developer's expense.

4.3 Other Utilities

Any new utility lines required to serve the Block 405 Sub-Area shall be constructed at the developer's expense.

5.0 AFFORDABLE HOUSING

All applications for development for the Block 405 Sub-Area shall comply with all state and local laws as they relate to low- and moderate-income housing. The site is not subject to any known affordable housing obligations.

6.0 RELATIONSHIP TO OTHER PLANS

6.1 Relationship to County Master Plan

Camden County most recently adopted a Land Use Element of the County Master Plan in 2014. The Amended Redevelopment Plan aligns with a number of policy goals that are reflective of the site's location.

The Block 405 Sub-Area, as well as the entirety of the City of Camden, is located within a Priority Growth Investment Area (PGIA), where Policy Goal #1 is to "promote growth, development, and redevelopment activities in suburban and urban communities that contain existing or planned infrastructure, existing population and employment clusters, and dense settlement patterns." Policy Goal #3, which similarly applies to the entire municipality, is to "support and promote the vitality and revitalization of the City of Camden."

The Block 405 Sub-Area is additionally located within an Innovation Hub, which are characterized by proximity to "large higher education or medical institutions, transit infrastructure, and campuses or other nearby areas with potential for future development create opportunities for economic development, employment, and residential growth." The related Policy Goal #4 is to "leverage the synergy of educational, business, institutional uses and regional attractions to spur a regional mixed-use hub in downtown Camden."

6.2 Relationship to State Development and Redevelopment Plan

The New Jersey State Development and Redevelopment Plan (the "State Plan", adopted pursuant to the State Planning Act, contains a series of smart growth goals and policies and a map which reflects desired growth patterns. The Block 405 Sub-Area is located in Planning Area 1, the Metropolitan Planning Area. The City of Camden is also a designated Urban Center.

The plan aligns with a number of the intents and policy objectives for the Metropolitan Planning Area as enumerated in the State Plan. The relevant intents of Planning Area 1 include the following:

- provide for much of the state's future redevelopment
- revitalize cities and towns

Relevant policy objectives of Planning Area 1 include:

1. **Land Use:** Promote redevelopment and development in Cores and neighborhoods of Centers and in Nodes that have been identified through cooperative regional planning efforts. Promote diversification of land uses, including housing where appropriate, in single use developments and enhance their linkages to the rest of the community. Ensure efficient and beneficial utilization of scarce land resources throughout the Planning Area to strengthen its existing diversified and compact nature.
3. **Economic Development:** Promote economic development by encouraging strategic land assembly, site preparation and infill development, public/private partnerships and infrastructure improvements that support an identified role for the community within the regional marketplace. Encourage job training and other incentives to retain and attract businesses. Encourage private sector investment through supportive government regulations, policies and

programs, including tax policies and expedited review of proposals that support appropriate redevelopment.

5. **Natural Resource Conservation:** Reclaim environmentally damaged sites and mitigate future negative impacts, particularly to waterfronts, scenic vistas, wildlife habitats and to Critical Environmental Sites, and Historic and Cultural Sites. Give special emphasis to improving air quality. Use open space to reinforce neighborhood and community identity, and protect natural linear systems, including regional systems that link to other Planning Areas.
7. **Recreation:** Provide maximum active and passive recreational opportunities and facilities at the neighborhood, local and regional levels by concentrating on the maintenance and rehabilitation of existing parks and open space while expanding and linking the system through redevelopment and reclamation projects.
8. **Redevelopment:** Encourage redevelopment at intensities sufficient to support transit, a broad range of uses and efficient use of infrastructure. Promote design that enhances public safety, encourages pedestrian activity and reduces dependency on the automobile.

Redevelopment of Block 405 Sub-Area supports these planning intents and policy objectives by directing redevelopment into an area of the City that was previously densely developed but has experienced deterioration and demolition over the preceding decades and is now suitable for infill development to revitalize the neighborhood. This plan supports the adaptive reuse of the site in a manner that will diversify the land uses and support the remediation and enhancement of an underutilized site. The site is located within an Urban Center and has the necessary infrastructure to support the recreational facilities associated with a city high school.

6.3 Relationship to Other Municipal Plans

The Block 405 Sub-Area is located near the geographic center of the City of Camden and is over one (1) mile from all of the six (6) neighboring municipalities. The site is adjacent to Interstate 676 and also has easy access to U.S. Route 130 and State Routes 38 and 70 via Kaighns Avenue. The site is anticipated to primarily be used by the KIPP High School located roughly 500 feet to the north.

The relatively low impact of the site, given the nature of the proposed uses, and the easy access to major roadways, suggests that it is unlikely to have a substantial impact on the master plans of any of the contiguous municipalities.

7.0 GENERAL PROVISIONS

7.1 Zoning Map Amendment

The Zoning Map of the City of Camden shall be amended to include the Redevelopment Area, including the Block 405 Sub-Area as identified, discussed, and outlined in this document.

7.2 Procedure for Amending the Redevelopment Plan

Upon compliance with the requirements of the applicable law, the City Council may amend, revise, or modify this Amended Redevelopment Plan, as circumstances may make such changes appropriate. Such circumstances include, but are not limited to, those arising out of a redevelopment proposal by an

existing owner of property in the Redevelopment Area. The City Council may require the party requesting the amendment to prepare a study of the impact of such amendment, which study must be prepared by a Professional Planner, licensed in the State of New Jersey, and, further, may require such party to establish an escrow account to defray the review costs of City professionals.

7.3 Validity of Ordinance

If any section, paragraph, division, subdivision, clause or provision of this Amended Redevelopment Plan shall be adjudged by the courts to be invalid, such adjudications shall only apply to the section, paragraph, division, subdivision, clause or provision so judged, and the remainder of this Plan shall be deemed valid and effective.

7.4 Redevelopment Entity

The City Council of the City of Camden will serve as the Redevelopment Entity responsible for the implementation of the Amended Redevelopment Plan.

7.5 Applications for Development

Any site and/or subdivision plan application for parcels within the Amended Redevelopment Area shall be in accordance with the requirements of this Redevelopment Plan and all applicable ordinances and regulations of the City of Camden. Approvals, waivers, and variances will be governed by the requirements of the Municipal Land Use Law and the City's usual procedures. Execution of a Redevelopment Agreement shall be a mandatory checklist item for any land use application seeking to apply the zoning set forth in this Redevelopment Plan and any such application shall not be deemed complete pursuant to N.J.S.A. 40:55D-10.3 until proof of an executed Redevelopment Agreement has been submitted as part of the application. Any development or construction within the Redevelopment Area shall be undertaken in accordance with a Redevelopment Agreement executed between the City and a municipally designated redeveloper.

The Planning Board and/or Zoning Board may grant deviations from the strict application of the regulations contained within this Redevelopment Plan, except that no deviations shall be granted that result in any of the following effects or conditions:

1. to allow a use not specifically permitted within the redevelopment area;
2. exceeding the maximum density allowed for any permitted use;
3. exceeding the maximum building or structure height as measured in feet and/or stories;
4. to allow a deviation from any contractual obligations of the redeveloper to the City; or
5. any deviation sought that would necessitate the granting of a variance under N.J.S.A. 40:55D-70.d require an amendment of this Amended Redevelopment Plan.

BARCLAY
8/13/2024

W. K. O. 1
23

ORDINANCE AMENDING CHAPTER 44; DEFENSE OF OFFICERS AND EMPLOYEES, ARTICLE II, NON-MANDATORY DEFENSE OF EMPLOYEES AND OFFICIALS, OF THE CAMDEN CITY CODE

WHEREAS, the City Council of the City of Camden, by this amendment, seeks to amend Camden Chapter 44, Defense of Officers and Employees, specifically Article II, Non-mandatory Defense of Employees and Officials, to establish and clarify under what conditions the City of Camden will provide representation and indemnification of current and former employees of the City of Camden; and

WHEREAS, pursuant to these amendments to Article II, the City Council of the City of Camden seeks to address attorneys' fees to be paid for such representation, reimbursement, to now specify that such attorneys' fees shall be interpreted to provide for "reasonable attorneys' fees"; and

WHEREAS, pursuant to these amendments to Article II, the Administration and the City Council of the City of Camden also seek, among other things, to include the requirement that the current or former official or employee execute a cooperation and indemnification agreement as part of Article II; now therefore

BE IT ORDAINED, by the City Council of the City of Camden, that Chapter 44, Article II is amended as follows:

ARTICLE II
Non-mandatory Defense of Employees and Officials

§ 44-7. Individuals covered.

Same.

§ 44-8. Provision of defense; reasonable fees and costs.

Except as provided for in Section 44-10 below, the City Attorney shall, upon a request of a current or former employee or public official, provide for the defense of any eligible action brought against such current or former employee or public official on account of an act or omission in the performance of his or her duties.

§ 44-9. Reimbursement and indemnification.

If, pursuant to section 44-8 above, the City Attorney provides for the defense of a current or former employee, the City shall provide reimbursement or indemnification for the current or former employee or public official which, in the case of outside counsel agreed to by both the City and the current or former employee or public official, shall take the form of reasonable attorneys' fees and costs.

§ 44-10. Determination of eligible defense.

Same.

§ 44-11. Reimbursement and indemnification for defense against action taken by City.

If the individual is a defendant in a disciplinary action instituted against him by a City official or in a criminal proceeding instituted as a result of a complaint on behalf of the City of Camden, no reimbursement shall be provided unless the proceeding is dismissed or finally determined in favor of the individual. Reimbursement shall be limited to reasonable attorneys' fees and costs.

§ 44-12. Disputes in Determining Reasonable Attorneys' Fees.

If, pursuant to Section 44-9 or Section 44-11 above, the amount of reasonable attorney's fees and costs to be paid by the City are in dispute as between the City and Counsel for the current or former employee or public official, this dispute shall be submitted to a neutral mediator as agreed to by the parties, who shall recommend the attorneys' fees and costs to be paid by the City. Either party may appeal the mediator's final decision to a court with appropriate jurisdiction for a de novo review.

§ 44-13. Duty to notify the City Attorney.

A current or former employee or public official shall not be entitled to legal defense under this chapter unless, within 10 calendar days of the time he or she is served with any summons, complaint, process, notice, demand or pleading, he or she delivers the original or a copy thereof to the City Attorney or his or her designee. Whenever the City Attorney provides for the defense of a current or former employee or public official, the City Attorney may assume exclusive control over the representation.

§ 44-14. Duty to execute cooperation and indemnification agreement with City Attorney.

In instances where the City agrees to provide for the defense of any eligible action brought against such current or former employee or public official on account of an act or omission in the performance of his or her duties, the current or former employee or public official shall agree to enter into a cooperation or indemnification agreement with the City which, at a minimum shall include the following:

1. The current or former employee or public official agrees to cooperate fully with the City's defense.
2. If, during the course of the civil or criminal matter, the City Attorney becomes aware of conduct of the current or former employee or public official which indicates that the conduct of the current or former employee or public official would meet either Subsection A or Subsection B of Section 44-10, above, the City Attorney may determine to decline continued defense and/or indemnification in that civil or criminal matter.
3. If, during the civil litigation, the City or the current or former employee or public official is ordered to pay exemplary or punitive damages resulting in a civil violation of state or federal law by the current or former employee or public official, the City Attorney may refuse to indemnify that current or former employee or public official for the exemplary or punitive damages imposed.
4. If, during a criminal trial for which the City has provided a current or former employee or public official with a defense but the current or former employee ultimately pleads guilty or is found guilty of any of the criminal charges, the City Attorney may decline continued defense and seek reimbursement of attorneys' fees and costs incurred by the City in providing such defense to the current or former employee or public official.

§ 44-15. Methods of providing defense.

The City Attorney may provide for a defense pursuant to this chapter by an attorney from his own staff or by employing other counsel for this purpose or by asserting the City's right under any appropriate insurance policy which requires the insurer to provide the defense.

§ 44-16. Itemized bill to be submitted.

In order to obtain reimbursement, the individual or his attorney must submit an itemized bill, accompanied by an affidavit, or by a certification in lieu of an affidavit, executed by his attorney.

BE IT FURTHER ORDAINED that any portion of Chapter 44 not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that that any portion of the Camden City Code not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

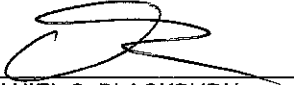
BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally,

pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

*Ordinances 2nd
reading*

0-1

DB
07/09/24

**ORDINANCE AMENDING SECTION 165-5 OF CHAPTER 165 OF THE
CAMDEN CITY CODE ESTABLISHING THE PROCESS FOR THE HONORARY
OR CEREMONIAL NAMING OF A STREET, FACILITY, BUILDING, PARK OR
OTHER STRUCTURE IN THE CITY OF CAMDEN TO ADJUST FEES**

WHEREAS, on June 11, 2024, the City Council of the City of Camden approved an ordinance, O- 2, on first reading establishing the process by which requests or applications submitted by a private persons seeking to have the honorary or ceremonial naming of a street, facility, building park or other structure in the City of Camden shall be made and reviewed and also establishing the broad categories to be utilized by the Administration in developing an application to be utilized by a private person seeking the honorary or Ceremonial naming of a street in the City of Camden; and

WHEREAS, the City Council of the City of Camden also established fess to be paid by a private person seeking the honorary or Ceremonial naming of a street in the City of Camden in Section 165-5; and

WHEREAS, Section 165-5 did not identify the fees for certain corporations, associations and other entities; and

WHEREAS, the City Council of the City of Camden now seeks to amend Section 165-5 to include these fees; now therefore

BE IT RESOLVED, by the City Council of the City of Camden, that Chapter Section 165-5 is hereby amended as follows:

165-5 Fees

- A. Any private person seeking to have an honorary or ceremonial naming of a street, facility, building, park or other structure, in the City of Camden take place in the City of Camden shall pay the following fee to submitted along with the application at the time of filing:
1. Individual - \$400.00
 2. For profit corporation or partnership - \$1000.00
 3. Association - \$1000.00
 4. Nor for profit corporation - \$1000.00
 5. Other Entities - \$1000.00
- B. This application fee may be waived by the subcommittee, in its discretion, in cases where extraordinary financial circumstances exist.
- C. In cases where the application is ultimately denied, the above fee shall be reimbursed in full.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.


BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally,

pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: July 9, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-2

DB
07-09-24

**ORDINANCE AMENDING CHAPTER 711-2; SOLID WASTE, ARTICLE I,
GARBAGE RUBBISH AND REFUSE; RESPONSIBILITIES AND OBLIGATIONS
OF HOUSEHOLD, CITY OR CONTRACTOR, IN THE CAMDEN CITY CODE
FOR THE CITY OF CAMDEN**

WHEREAS, Section 711-2 of the Camden City Code provides for "the obligation of the "household" in placing certain materials for solid waste pickup which has been interpreted in a restrictive manner; and

WHEREAS, the City Council of the City of Camden now seeks to amend Section 711-2 to clarify that this Section is to be interpreted broadly to include property owners, property managers, landlords, lessees or renters of properties; and

WHEREAS, Section 711-2 requires further amending to declare it unlawful for a property owner, property manager, landlord, lessee or renter of a property, to place solid waste at the curb for pickup in such quantity and in such manner as to create a public nuisance or public safety hazard; now therefore

BE IT RESOLVED, by the City Council of the City of Camden, that Chapter Section 711-2 is hereby amended as follows:

§ 711-2. Responsibilities and obligations of household, City or contractor.

- A. Same.
- B. It shall not be the responsibility of the City and/or its contractor to remove, without prior agreement, any and all refuse which may be placed for collection at any time and in any place.
- C. It shall be unlawful for any property owner, property manager, landlord, lessee or renter of a property to place solid waste at the curb for pickup in such quantity and in such manner as to create a public nuisance or public safety hazard.
- D. Former Paragraph C. Same.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

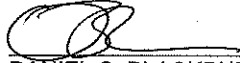
BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: July 9, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:dh
07-09-24

0-3

**ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL
PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN
LOCATIONS**

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the properties listed in Exhibit A attached hereto; and

WHEREAS, the designated "Handicapped Parking Only" Zone is no longer needed due to the various reasons listed in Column 3 "Reason For Removal of Zone" of Exhibit A attached hereto; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed in Exhibit A are hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

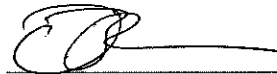
SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: July 9, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



INDIVIDUALS WITH DISABILITIES
 DESIGNATED PARKING ZONE REMOVALS
 Submitted for City Council Meeting of: July 9, 2024

APPLICANT	ADDRESS	REASON FOR REMOVAL OF ZONE
1. Noemi Rivera Nunez	832 Olive St	applicant relocated
2. Constance Adams	1307 Park Blvd	no response to removal correspondence
3. Harvey Bell	1340 Argus Rd	no response to removal correspondence
4. Phyllis Biddle	832 S. 3rd St.	no response to renewal correspondence
5. Mariann Clark	518 Royal St	no response to removal correspondence
6. Nereida Gonzalez	821 York St	no response to removal correspondence
7. Sheila Hamilton	1473 Greenwood Ave	no response to removal correspondence
8. Carol Jordan	1029 Niagara Rd	no response to removal correspondence
9. Jacqueline Kidd	1253 Magnolia Ave	no response to removal correspondence
10. Lynette Kimbrough	231 Wilmont Ave	no response to removal correspondence
11. Terrace Lake	939 Morton St	no response to removal correspondence
12. Della Lyons	849 York St	no response to removal correspondence
13. Mirna Perez	620 Clinton St	no response to removal correspondence
14. Axel Rosa	566 Pine St	no response to removal correspondence
15. Barbara Stephens	219 Vine St	no response to removal correspondence
16. Jessiette White	703 Ware St	no response to removal correspondence
17. Nyasia Williams	1119 Langham Ave	no response to removal correspondence



6/18/2024

DB:dh
07-09-24

0-4

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES
FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF
CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY**

WHEREAS, Jose A. Sanchez, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 1103 N. 34th Street; and

WHEREAS, Adera A. Johnson, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 2068 S. 10th Street; and

WHEREAS, Mariluz Roman, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 644 Line Street; and

WHEREAS, Jose R. Irizarry, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 1270 Sheridan Street; and

WHEREAS, Angel L. Vargas, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 245 Boyd Street; and

WHEREAS, Rachon Paige, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near his home at 2062 S. 10th Street; and

WHEREAS, Nicomedes Figueroa, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 upgrade permit in front of or near his home at 217 Eutaw Avenue; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as either a Type 1 or Type 2 "Handicapped Parking" to have access to parking or personalized signage during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Type 1 Handicapped Parking locations shall be reserved for any handicapped operator. All others shall be prohibited from parking in such space.

SECTION 2. Type 2 Handicapped Parking locations shall only be utilized by the approved applicant and only by the vehicle whose license plate corresponds with the license plate number on the posted sign. All others shall be prohibited from parking in such space.

SECTION 3. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 4. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: July 9, 2024

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Resolutions

R-1

ALL COUNCIL
08/13/2024

**RESOLUTION DESIGNATING JUAN RUIZ AS THE CITY OF CAMDEN EMPLOYEE
OF THE MONTH FOR AUGUST 2024**

WHEREAS, this Council, in cooperation with the Administration and the City's Employees and their union representatives, has established a program for honoring its employees by the designations of an "Employee of the Month"; and

WHEREAS, the criteria established to identify candidates for employee of the Month include:

1. Friendliness, thoughtfulness and dependability
2. Duties performed in a professional manner
3. Ability to work with others
4. An exemplary representative of his or her department
5. A positive role model
6. Pride in job performance
7. A positive attendance record; and

WHEREAS, **Juan Ruiz**, Supervisor of Traffic Maintenance, has been nominated as "Employee of the Month", and this Council, having reviewed the information presented in support of the nomination, believes that this honor should be bestowed on said **Juan Ruiz**; and

WHEREAS, **Juan Ruiz** has worked for the City of Camden for approximately 22 years and has always demonstrated veritable professionalism and dedication; and

WHEREAS, the City Council of the City of Camden now seeks to Honor **Mr. Ruiz**; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it recognizes **Juan Ruiz** as the "Employee of the Month" for August, 2024 and hereby extends to **Juan** its congratulations as well as all rights and accouterments extended to him as a result of his selection as Employee of the Month.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 16, 2024

Council Meeting Date: March 12, 2024

FROM: Councilperson

- Angel Fuentes, President
- Sheila Davis, Vice President, At-Large
- Arthur Barclay, 1st Ward
- Chris Collins, 2nd Ward

- Fatio Leyba-Martinez, 3rd Ward
- Jannette Ramos, 4th Ward
- Nohemi G. Soria-Perez, At-Large

Action Requested:

RESOLUTION DESIGNATING JUAN RUIZ AS THE CITY OF CAMDEN EMPLOYEE OF THE MONTH FOR AUGUST 2024

***Please attach any supporting documents

Angel Fuentes/nfb

7/31/24

Signature of Councilperson

Date

R-2

FUENTES
8/13/2024

RESOLUTION RE-APPOINTING JOSE MARTINEZ, JR. TO SERVE AS COMMISSIONER TO THE PARKING AUTHORITY OF THE CITY OF CAMDEN FOR A TERM OF (5) FIVE YEARS

WHEREAS, the City of Camden, pursuant to N.J.S.A. 40: 11A-1 et seq., did by ordinance create the Parking Authority of the City of Camden on October 23, 1958; and

WHEREAS, pursuant to N.J.S.A. 40: 11A-1 et seq., and the aforesaid ordinance, the City Council of the City of Camden is to appoint five (5) voting members; and

WHEREAS, the name of Jose Martinez, Jr., has been submitted to be re-appointed as Commissioner of the Parking Authority of the City of Camden and the City Council of the City of Camden is satisfied as to his fitness for re-appointment, and therefore, he is hereby recommended for said re-appointment; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby re-appoints Jose Martinez, Jr. as a Voting Member of the Parking Authority of the City of Camden for a term of (5) five years, expiring on August 12, 2029.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-3

FUENTES
8/13/2024

RESOLUTION RE-APPOINTING TASHA M. GAINEY TO SERVE AS COMMISSIONER TO THE PARKING AUTHORITY OF THE CITY OF CAMDEN FOR A TERM OF (5) FIVE YEARS

WHEREAS, the City of Camden, pursuant to N.J.S.A. 40: 11A-1 et seq., did by ordinance create the Parking Authority of the City of Camden on October 23, 1958; and

WHEREAS, pursuant to N.J.S.A. 40: 11A-1 et seq., and the aforesaid ordinance, the City Council of the City of Camden is to appoint five (5) voting members; and


WHEREAS, the name of Tasha M. Gainey has been submitted to be re-appointed as Commissioner of the Parking Authority of the City of Camden and the City Council of the City of Camden is satisfied as to her fitness for re-appointment, and therefore, she is hereby recommended for said re-appointment; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby re-appoints Tasha M. Gainey as a Voting Member of the Parking Authority of the City of Camden for a term of (5) five years, expiring on August 12, 2029.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

LEYBA-MARTINEZ
8/13/24

R-4

**RESOLUTION REFERRING PROPOSED AMENDMENTS TO SECTION 181-7;
LOCATION OF RETAIL PREMISES LIMITED, PLENARY RETAIL CONSUMPTION
LICENSE OF THE CAMDEN CODE TO ESTABLISH A PILOT PROGRAM
WHEREBY THREE (3) COMMERCIAL CORRIDORS ARE ESTABLISHED WITHIN
THE CITY OF CAMDEN WHICH, AMONG OTHER THINGS, ELIMINATES CURRENT
DISTANCE REQUIREMENTS FOR PLENARY RETAIL CONSUMPTION LICENSES
WITHIN EACH COMMERCIAL CORRIDOR, TO THE PLANNING BOARD**

WHEREAS, the Administration and the City Council of the City of Camden sought to examine and obtain recommendations as to whether Chapter 181, Alcoholic Beverages, Article I, Licensing and General Regulations, Section 181-7 of the Camden City Code; Location of Retail Premises Limited; Plenary Retail Consumption License, should be amended or modified in any way; and

WHEREAS, the Administration and the City Council of the City of Camden, by Resolution MC-24:9444, approved on May 14, 2024, established an Ad Hoc Committee, called the ABC Ad Hoc Committee, to examine and make recommendations to the Administration and the City Council of the City of Camden as to whether section 181-7 should be amended or modified in any way; and

WHEREAS, the Administration and the City Council of the City of Camden appointed an Ad Hoc Committee comprised of seven (7) members: three (3) Business Leaders to be appointed by the City Council of the City of Camden, two (2) Mayor's designees and one (1) member of the City Council of the City of Camden and the Chief of the Camden County Police Department or his designee to examine possible amendments or modifications to Section 181-7 of the Camden Code; Location of Retail Premises Limited; Plenary Retail Consumption License; and

WHEREAS, the ABC Ad Hoc Committee has issued a report which includes recommendations as to whether Section 181-7 of the Camden Code; Location of Retail Premises Limited; Plenary Retail Consumption License should be amended or modified in any way; and

WHEREAS, the ABC Ad Hoc Committee, among other things, has recommended that the City of Camden institute a Pilot Program which would be in effect for one (1) year [or more] which establishes three (3) commercial corridors in the City of Camden in which bars and restaurants with plenary retail consumption licenses operating in these commercial corridors shall not be required to meet and maintain the current distance requirement of 500 feet between other plenary retail consumption licensed premises as provided for in Section 181-7 (A)(1) of the Camden Code; and

WHEREAS, the Administration and the City Council of the City of Camden are reviewing these amendments to Section 181-7 based on the report and recommendations submitted to the Administration and the City Council of the City of Camden by the ABC Ad Hoc Committee; and


WHEREAS, prior to the hearing on the adoption of a proposed amendments to Section 181-7, the proposed amendments to Section 181-7 is to be referred to the City of Camden Planning Board for a report as provided for by N.J.S.A. 40:55D-26; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proposed amendments to Section 181-7 of the Camden Code is hereby referred to the City of Camden Planning Board for a report as provided for by N.J.S.A. 40:55D-26.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-5

RAMOS
8/13/2024

RESOLUTION TO RATIFY AND AUTHORIZE THE ACCEPTANCE OF A CO-SPONSORSHIP BETWEEN REWORLD [FORMERLY COVANTA] AND THE CITY OF CAMDEN FOR AN EVENT OCCURRING IN SEPTEMBER 2024 AND TO ACCEPT A DONATION FROM REWORLD FOR ALL COSTS INCURRED TO RECEIVE OLD OR DISCARDED TIRES FROM THE PUBLIC AND TO DISPOSE OF SAME

WHEREAS, Reworld [formerly Covanta] seeks to collaborate and co-sponsor an event with the City of Camden which is to take place in September 2024, whereby old or discarded tires will be received from the public and subsequently disposed of; and

WHEREAS, Reworld has agreed to pay for all costs incurred for receiving these old or discarded tires from the public and then disposing of same, including but not limited to, costs for services rendered, transportation costs and disposal costs; and

WHEREAS, the City of Camden desires to accept and utilize funding from Reworld solely for this purpose; and

WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City of Camden to participate in said co-sponsorship and accept the donation from Reworld as described above; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper City officials of the City of Camden are hereby authorized to co-sponsor the above-described event in September 2024 with Reworld and to accept the donation from Reworld for all costs incurred, whereby old or discarded tires are received from the public and then disposed of, including but not limited to, costs for services rendered, transportation costs and disposal costs.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-6

DB:db
08-13-24

**RESOLUTION RATIFYING THE EXECUTION OF AN ENGAGEMENT LETTER WITH
RSM US LLP AND MULLEN-COUGHLIN BY THE BUSINESS ADMINISTRATOR IN
RESPONSE TO AN ATTEMPTED CYBER INTRUSION INTO THE CITY OF
CAMDEN'S COMPUTER NETWORK**

WHEREAS, on July 19, 2024, the City's information system security software detected an intrusion into the City's information technology system and another intrusion on July 20, 2024; and

WHEREAS, upon initial discovery, the City's Information Technology Consultant in coordination with the Business Administrator undertook remedial measures and stopped the intrusion; and

WHEREAS, following the second intrusion, at the recommendation of the City's Information Technology Consultant, the Business Administrator ordered the City's information technology system to be disconnected from the internet gateway; and

WHEREAS, the City maintains a Cyber liability insurance policy through the Camden County Joint Insurance Fund (JIF) and AXA XL for excess liability and the City's coverage requires the City provide notice of a cyber event as soon as reasonably possible; and

WHEREAS, in accordance with City's coverage agreement, the Cyber insurer directed initial notice and handling through the law firm of Mullen Coughlin LLC (Mullen); and

WHEREAS, RSM US LLP (RSM) is an approved vendor on the Cyber Insurer's panel of companies that can provide the technical expertise necessary to properly respond to cyber intrusion; and

WHEREAS, the City of Camden executed a Tri-Party engagement letter with RSM Mullen in order to provide specialized legal services and technical expertise related to remediation efforts; and

WHEREAS, to prevent catastrophic losses and limit the disruption of City services, it is in the best interest of the City to comply with the requirements of the City's Cyber Insurance policy including the emergency retention of legal services and technical support from the Insurer's approved vendors; and

WHEREAS, the City's insurance policy retention in the event of loss related to a Cyber event is \$35,000; and

WHEREAS, the total estimate fees under this engagement letter [of RSM and Mullen] is \$75,000; and

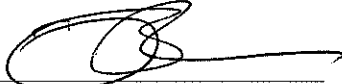
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "4-13-E0-100-001" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now therefore

BE IT RESOLVED, by the City Council of the City of Camden ratifies the actions of the Business Administration and the execution of an engagement letter with RSM US LLP and Mullen-Coughlin.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIELS. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-7

MBS:dh
08-13-24

**RESOLUTION AUTHORIZING THE RE-APPOINTMENT OF JOSE DEJESUS
TO THE PLANNING BOARD OF THE CITY OF CAMDEN**

WHEREAS, the statutes of the State of New Jersey have authorized the creation of a Camden City Planning Board; and

WHEREAS, the City of Camden did by ordinance create the Camden City Planning Board; and

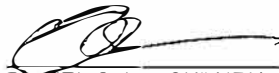
WHEREAS, certain positions are by statute appointed by the Mayor; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it consents to the Mayor's re-appointment of Jose DeJesus as a Class IV Member of the Camden City Planning Board for a four (4) year term August 13, 2024 to August 12, 2028.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A.52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 8/13/24

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: Resolution Re-Appointing Jose DeJesus As A Class IV Member To The Planning Board

Point of Contact:	Marc Riordino	4525	
	Name	Department-Division-Bureau	Phone Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

7/28
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Re-Appointing Jose DeJesus As A Class IV Member To The Planning Board

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Term is for (4) four years – August 13, 2024 to August 12, 2028

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

- Appointment is needed in order to maintain an effective and efficient government

SUBJECT MATTER EXPERTS/ADVOCATES:

- City of Camden

COORDINATION:

- City of Camden

Prepared by:

Diana Gonzalez

Name

Ext. 7150

Phone/Email

R-8

**RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT
AND PAYMENT OF SAME TO WINZINGER, INC., FOR EMERGENCY DEMOLITION
OF 1197 & 1199 CHASE STREET, BLOCK 1351, LOT 42 & 43 RESPECTIVELY,
IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

WHEREAS, on June 22, 2024, the Construction Official of the City inspected the building located at 1197 & 1199 Chase Street, Block 1351, Lots 42 & 43; and

WHEREAS, upon inspection, the Construction Official determined that the building at 1197 & 1199 Chase Street, Block 1351, Lots 42 & 43, was an Unsafe Structure and imminent hazard, which constituted a danger to the health, safety and welfare of the residents of the City of Camden and required prompt action; and

WHEREAS, the Construction Official gave the owner until June 25, 2024 to demolish the building at 1197 & 1199 Chase Street, Block 1351, Lots 42 & 43 (Site), which the owner failed to do so; and

WHEREAS, three (3) quotes were received from contractors for the demolition including the removal of all structures, contents, and debris, whether above or below ground; and the final restoration and grading of the Site; and

WHEREAS, the City of Camden received a quote of **ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000.00)** from Winzinger, Inc., the lowest quote, for the demolition including the removal of all structures, contents, and debris, whether above or below ground; and the final restoration and grading of the Site; and

WHEREAS, the City of Camden entered into a contract with Winzinger, Inc., for an amount not to exceed **ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000.00)** for the demolition including the removal of all structures, contents and debris, whether above or below ground; and the final restoration and grading of 1197 & 1199 Chase Street, Block 1351, Lots 42 & 43; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated for in the budget of the City of Camden, under line item "4-01-E4-605-901", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48 - 1.1 et seq. and the City of Camden Code to impose a municipal lien in the amount of **ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000.00)** on the property at 1197 & 1199 CHASE STREET, BLOCK 1351, Lots 42 & 43, or alternatively, to enforce the payment of **ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000.00)**, together with interest, as a debt of the owner of the property for the City's costs incurred for the contractor to perform the work for the removal of demolition debris at the property; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden as follows:

1. The appropriate person in City of Camden shall have the authority to impose and record a lien in the amount of **ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000.00)** on the property at 1197 & 1199 CHASE STREET, BLOCK 1351, Lots 42 & 43, for the costs incurred for the demolition, removal of debris and final restoration and grading from the Site.
2. The municipal lien in the amount of **ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000.00)** for the property at 1197 & 1199 CHASE STREET, BLOCK 1351, Lots 42 & 43, shall remain on the property until the owner or other interested party satisfies this amount.

3. Interest and other costs shall accrue on the lien amount as allowed by law.
4. The City shall also have the authority pursuant to N.J.S.A. 40:48-1.1 and the Camden Municipal Code to enforce the payment of the costs incurred by the City in the amount of **ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000.00)** for the demolition removal of debris of the property at 1197 & 1199 CHASE STREET, BLOCK 1351, Lots 42 & 43, together with interest, as a debt of the owner of the property, by instituting an action at law for the collection of this sum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: WINZINGER, INC

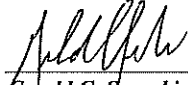
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 4-01-E4-605-901
AMOUNT: \$ 110,000.00
- DEDICATED BY RIDER:
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:\$
- CAPITAL ORDINANCE
AMOUNT:\$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$110,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO WINZINGER, INC FOR EMERGENCY DEMOLITION OF 1197 AND 1199 CHASE STREET, BLOCK 1351, LOT 42 AND LOT 43 RESPECTIVELY AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY



Gerald C. Seneski
Director of Finance
Date: _____



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08/13/2024

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO WINZINGER, INC, FOR EMERGENCY DEMOLITION OF 1197 & 1199 CHASE STREET, BLOCK 1351, LOT 42 & LOT 43, RESPECTIVELY, AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y	<i>[Signature]</i>	7/11/2024	
Director of Finance		<i>[Signature]</i>	7/6	
Approved by: Business Administrator		<i>[Signature]</i>	7/26	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney	Signature	Date
----------------------------	-----------	------

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO WINZINGER, INC, FOR EMERGENCY DEMOLITION OF 1197 & 1199 CHASE STREET, BLOCK 1351, LOT 42 & LOT 43, RESPECTIVELY, AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Ratify the emergency demolition and payment of same to Winzinger, Inc, 1704 Marne Highway, Hainesport, NJ 08036 of 1197 & 1199 Chase Street, Block 1351, Lot 42 & Lot 43, Respectively
- On 6/22/2024 the Construction Office declared this property an unsafe structure and imminent hazard due to severe fire hazard, water infiltration or actual danger of collapse or failure & overnight fire (1199).
- Received quotes from Caravella \$187,000; Hargrove \$149,800, & Winzinger \$110,000.00
- The City of Camden Code will impose a municipal lien against the property for the amount of the costs incurred by the City for the demolition and any additional expenses.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$110,000.00

PROCUREMENT PROCESS: N.J.S.A. 40A: 11-6 (Emergency)

APPROPRIATION NUMBER: 4-01-E4-605-901

IMPACT STATEMENT:

- ER Demolition work started 6/24/2024

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	WINZINGER
Purpose or Need for service:	EMERGENCY DEMOLITION OF 1197 & 1199 CHASE STREET, BLOCK 1351, LOT 42 & LOT 43, RESPECTIVELY
Contract Award Amount	\$110,000.00
Term of Contract	~5 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-6
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES CARAVELLA \$187,000.00 HARGROVE \$149,800.00

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

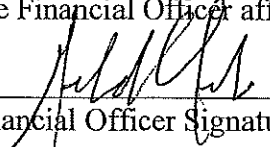
If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Date _____
Certifying Officer

For LGS use only:

 Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

WINZINGER, INC.
P.O. BOX 537, 1704 MARNE HWY.
HAINESPORT, NJ 08036
(609)267-8600

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1197 CHASE STREET, BLOCK 1351, LOT 42 & 1199 CHASE STREET, BLOCK 1351, LOT 43, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN

\$ 110,000.⁰⁰
TOTAL

Total Bid Amount in Words: _____
One Hundred Ten Thousand Dollars and No Cents.

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO , CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

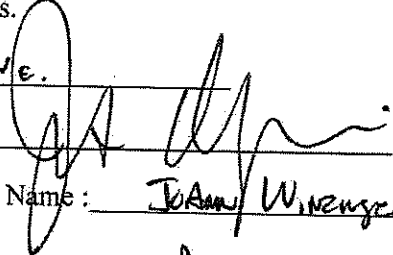
THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: WINZINGER, INC.

Bidder's Corporate Officer's Signature: 

(print name)

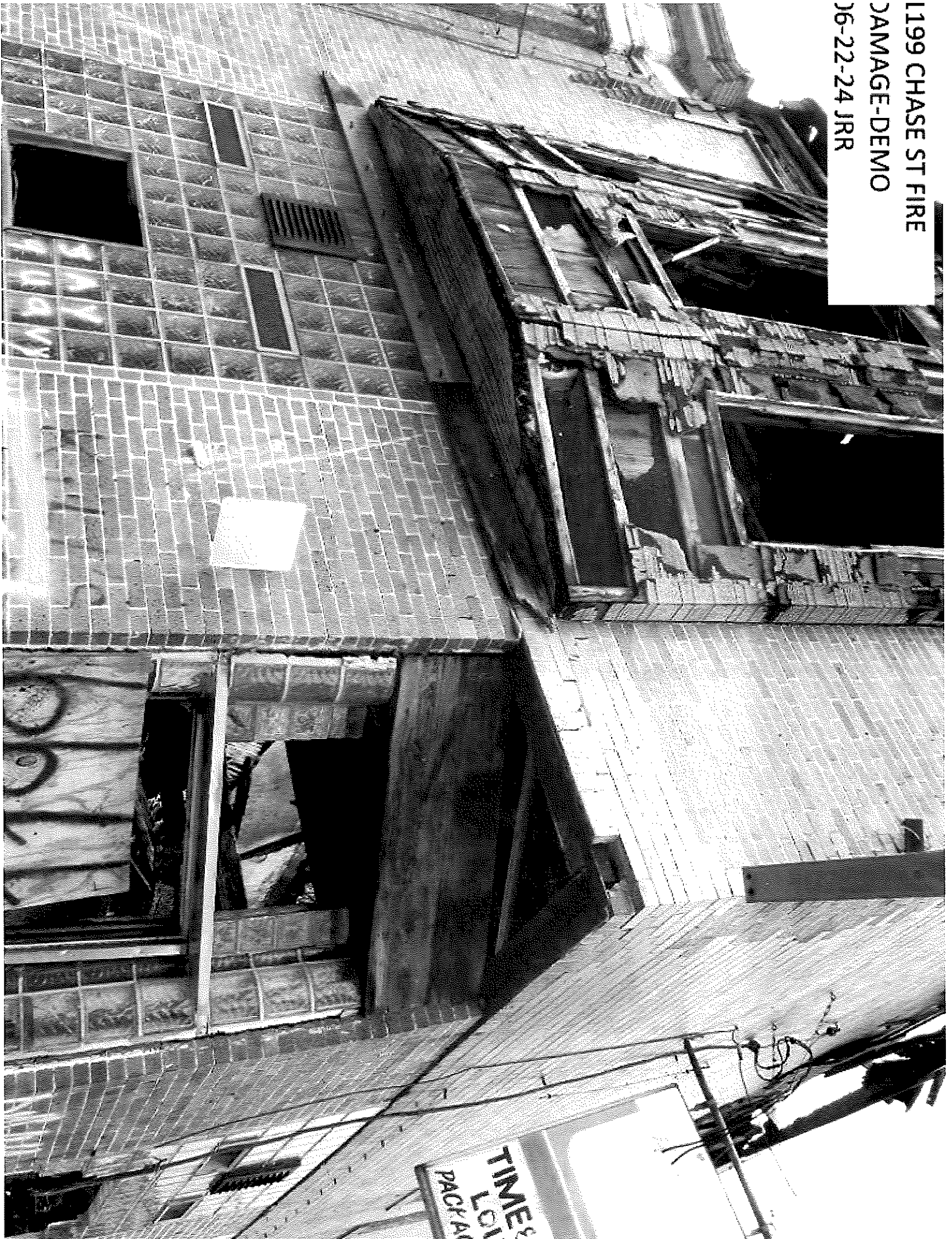
Name: John Winzinger

(print title)

Title: Pres. owner

Date: 6/24/24

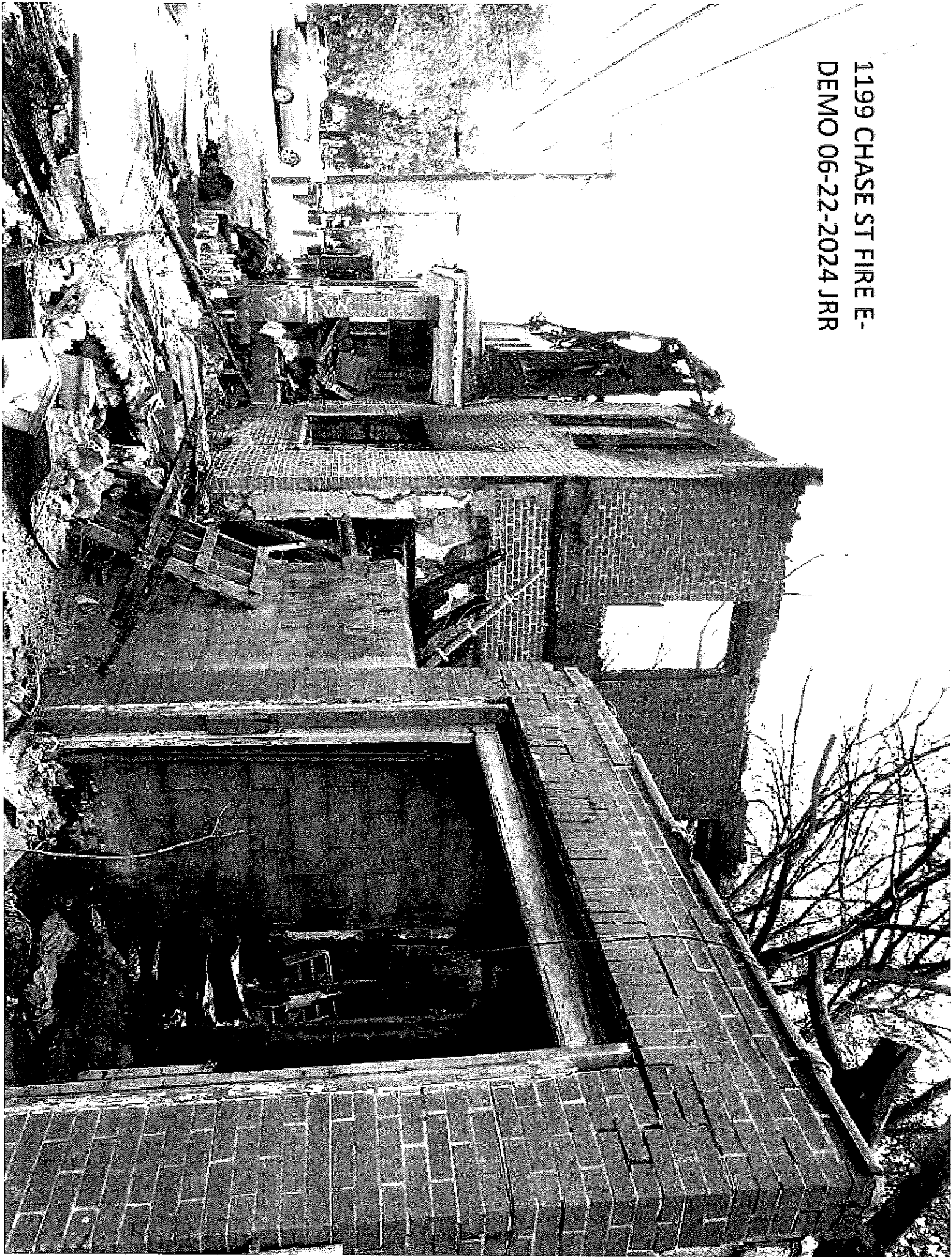
1199 CHASE ST FIRE
DAMAGE-DEMO
06-22-24 JRR



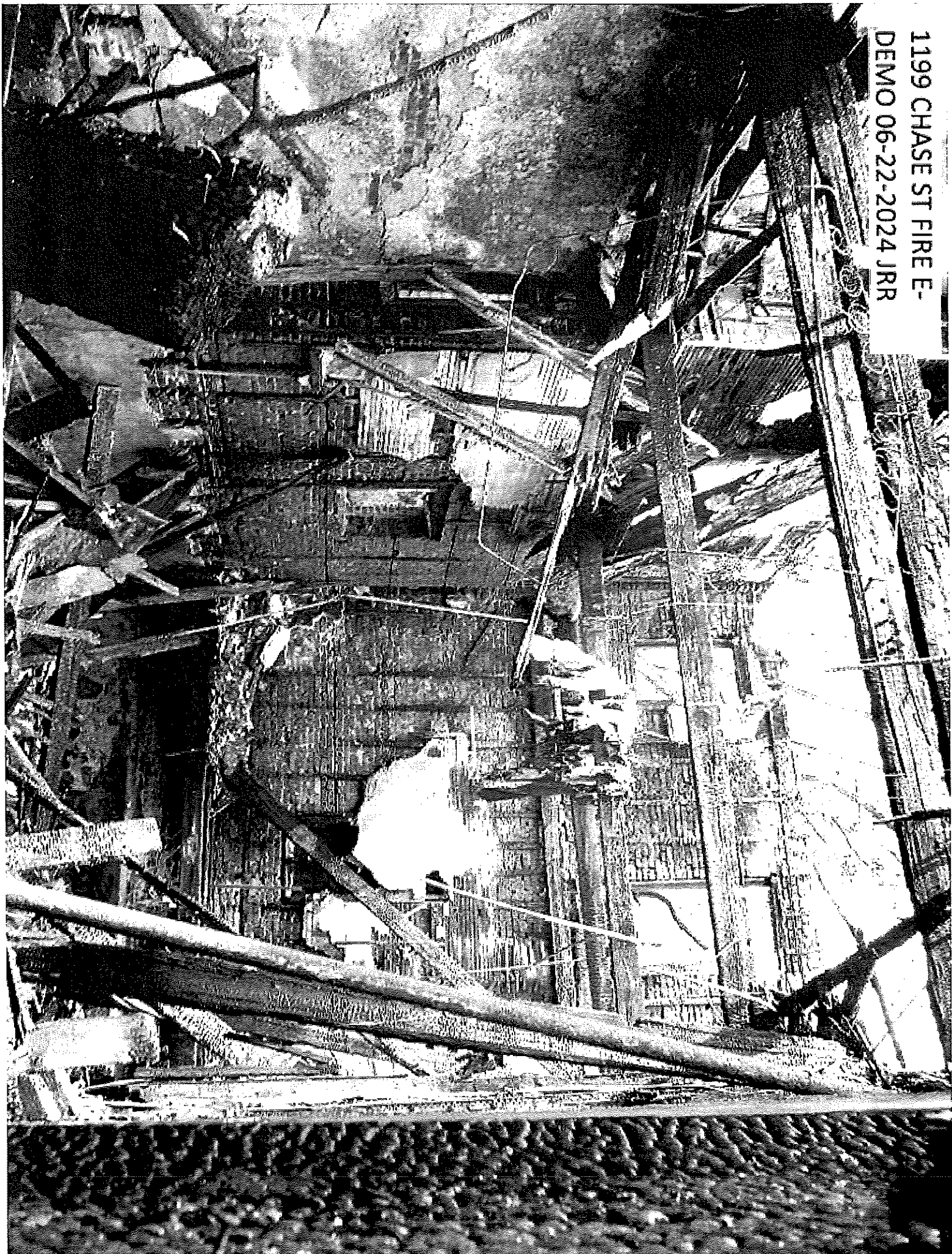
1199 CHASE ST FIRE E-DEMO
06-22-2024 JRR



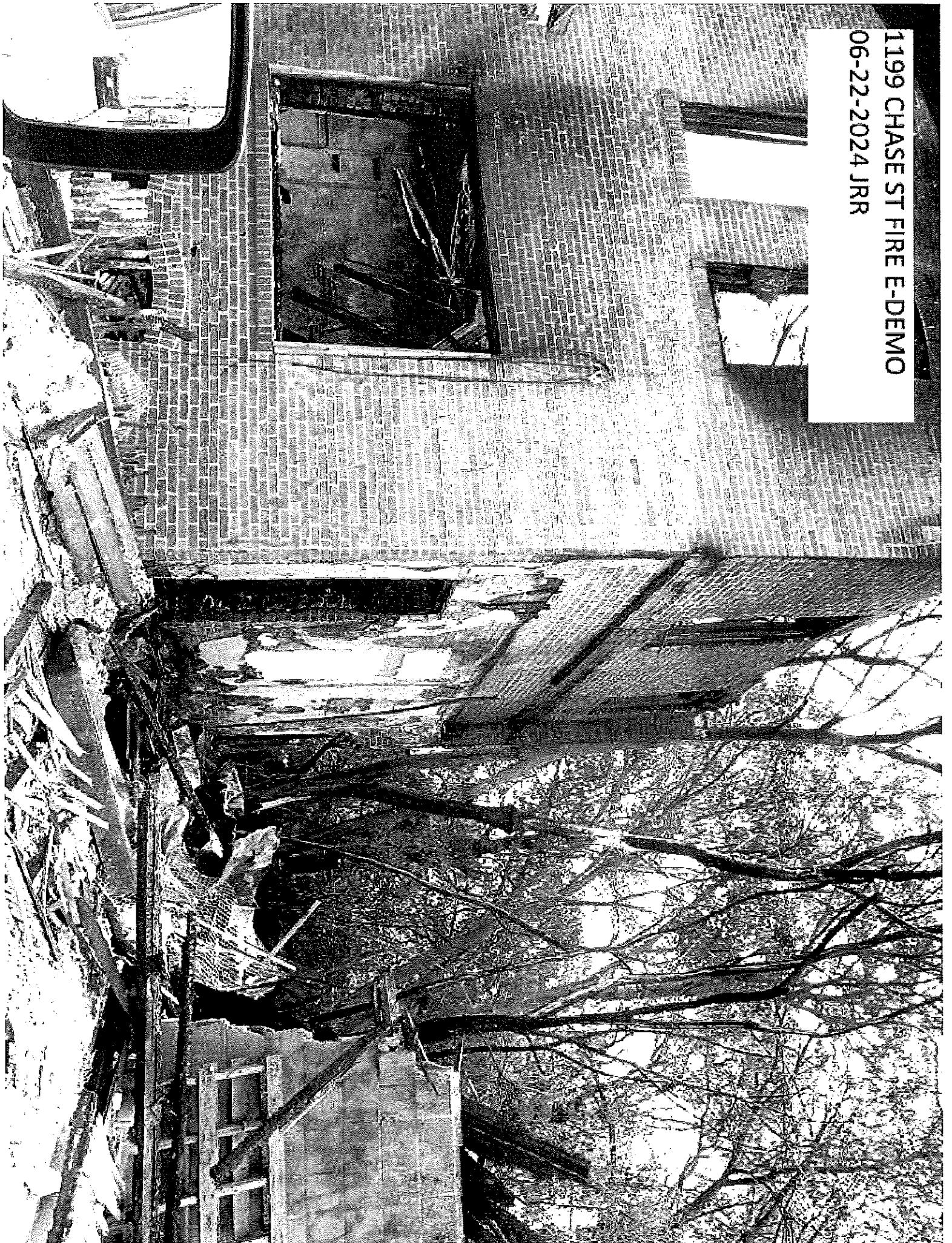
1199 CHASE ST FIRE E-
DEMO 06-22-2024 JRR



1199 CHASE ST FIRE E-
DEMO 06-22-2024 JRR



1199 CHASE ST FIRE E-DEMO
06-22-2024 JRR



CITY OF CAMDEN

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1197 CHASE STREET, BLOCK 1351, LOT 42 & 1199 CHASE STREET, BLOCK 1351, LOT 43, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On June 22, 2024, the City of Camden Construction Official conducted an inspection of the structure at 1197 Chase Street, Block 1351, Lot 42 & 1199 Chase Street, Block 1351, Lot 43, and determined that it is an unsafe structure and imminent hazard: severe fire hazard, water infiltration or actual danger of collapse or failure & overnight fire. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until June 25, 2024 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the residential property at 1197 Chase Street, Block 1351, Lot 42 & 1199 Chase Street, Block 1351, Lot 43, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property in the City of Camden.

The Contractor must respond by no later than 12:00 PM on June 24, 2024. The Purchasing Bureau will contact the successful vendor by telephone/email with notice to proceed.

Contractor must secure the property immediately after being notified of the award on June 24, 2024 for public safety. A Portable six-foot (6') metal cyclone fence (**hard fencing**) must be erected around the pedestrian walkway(s) of the structure(s) to be demolished. (**NO EXCEPTIONS**). **Any immediate hazards [falling debris, etc.] that has the potential to fall outside of the fencing must be corrected at that time.** **Contractor must begin demolition by 9:00 am on Tuesday, June 25, 2024.**

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

All Contractor signage shall be removed from the worksite at the time the job is completed. This requirement is a condition prior to receipt of final payment.

PLEASE BE ADVISED

- **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1197 CHASE STREET, BLOCK 1351, LOT 42 & 1199 CHASE STREET, BLOCK 1351, LOT 43, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN**
- **Any tanks or containers on the property must be removed from the property and such removal costs shall be included in the bid price sheet. All such removal work shall be done in accordance with and comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Furthermore, the Contractor must comply with the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications.**
- **Contractor must secure subject site with sufficient and appropriate security fencing while the Contractor is performing the emergency demolition in order to adequately protect the public health, safety and welfare of the citizens of the City.**
- **All costs for asbestos and tank and/or container removals must be included in the Bid Price Sheet's Lump Sum Payments. The City of Camden will not pay any additional costs for these removals.**
- **AWARD WILL BE BASED ON THE TOTAL AMOUNT OF THE QUOTE.**

***EXCEPTION:** If asbestos or other contamination is verified, then the demolition time schedule is referred to the Construction Official.

A Certificate of Environmental Compliance and Hold Harmless Agreement issued by the City Construction Official are attached to this fax; they must be completed and returned with the Proposal prior to any award and demolition work. Return of the Certificates is MANDATORY; otherwise said proposal will be rejected. The worksite must remain secure until project is properly abated.

The dollar amount for all demolition quotes must be submitted in two written versions as per example.

Example: "Seven thousand five hundred dollars" and \$ 7,500.00

PLEASE NOTE: In the event of a tie for emergency demolition request, the determining factor will be awarded to the contractor who submits their proposal the earliest

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1197 CHASE STREET, BLOCK 1351, LOT 42 & 1199 CHASE STREET, BLOCK 1351, LOT 43, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN

\$ _____
TOTAL

Total Bid Amount in Words: _____

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO , CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: _____

Bidder's Corporate Officer's Signature: _____

Name : _____ (print name)

Title: _____ (print title)

Date: _____



CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: _____

I, _____, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance withal applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
_____	_____	_____	_____

By: _____

Sworn and subscribed to before me

On this _____ day of _____ 2024

NOTARY PUBLIC

CITY OF CAMDEN

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1197 CHASE STREET, BLOCK 1351, LOT 42 & 1199 CHASE STREET, BLOCK 1351, LOT 43, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On June 22, 2024, the City of Camden Construction Official conducted an inspection of the structure at 1197 Chase Street, Block 1351, Lot 42 & 1199 Chase Street, Block 1351, Lot 43, and determined that it is an unsafe structure and imminent hazard: severe fire hazard, water infiltration or actual danger of collapse or failure & overnight fire. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until June 25, 2024 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the residential property at 1197 Chase Street, Block 1351, Lot 42 & 1199 Chase Street, Block 1351, Lot 43, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property in the City of Camden.

The Contractor must respond by no later than 12:00 PM on June 24, 2024. The Purchasing Bureau will contact the successful vendor by telephone/email with notice to proceed.

Contractor must secure the property immediately after being notified of the award on June 24, 2024 for public safety. A Portable six-foot (6') metal cyclone fence (**hard fencing**) must be erected around the pedestrian walkway(s) of the structure(s) to be demolished. (**NO EXCEPTIONS**). **Any immediate hazards [falling debris, etc.] that has the potential to fall outside of the fencing must be corrected at that time.** **Contractor must begin demolition by 9:00 am on Tuesday, June 25, 2024.**

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

All Contractor signage shall be removed from the worksite at the time the job is completed. This requirement is a condition prior to receipt of final payment.

PLEASE BE ADVISED

- **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1197 CHASE STREET, BLOCK 1351, LOT 42 & 1199 CHASE STREET, BLOCK 1351, LOT 43, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN**
- **Any tanks or containers on the property must be removed from the property and such removal costs shall be included in the bid price sheet. All such removal work shall be done in accordance with and comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Furthermore, the Contractor must comply with the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications.**
- **Contractor must secure subject site with sufficient and appropriate security fencing while the Contractor is performing the emergency demolition in order to adequately protect the public health, safety and welfare of the citizens of the City.**
- **All costs for asbestos and tank and/or container removals must be included in the Bid Price Sheet's Lump Sum Payments. The City of Camden will not pay any additional costs for these removals.**
- **AWARD WILL BE BASED ON THE TOTAL AMOUNT OF THE QUOTE.**

***EXCEPTION:** If asbestos or other contamination is verified, then the demolition time schedule is referred to the Construction Official.

A Certificate of Environmental Compliance and Hold Harmless Agreement issued by the City Construction Official are attached to this fax; they must be completed and returned with the Proposal prior to any award and demolition work. Return of the Certificates is MANDATORY; otherwise said proposal will be rejected. The worksite must remain secure until project is properly abated.

The dollar amount for all demolition quotes must be submitted in two written versions as per example.

Example: "Seven thousand five hundred dollars" and \$ 7,500.00

PLEASE NOTE: In the event of a tie for emergency demolition request, the determining factor will be awarded to the contractor who submits their proposal the earliest

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1197 CHASE STREET, BLOCK 1351, LOT 42 & 1199 CHASE STREET, BLOCK 1351, LOT 43, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN

\$ 187,000.00
TOTAL

Total Bid Amount in Words: One Hundred Eighty-Seven Thousand Dollars and 00/100

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO , CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

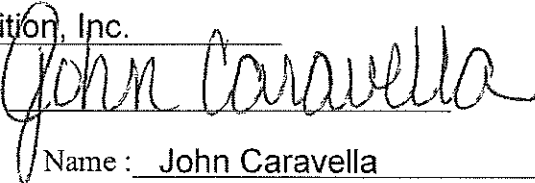
PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: Caravella Demolition, Inc.

Bidder's Corporate Officer's Signature:


Name: John Caravella (

print name)

Title: President

(print title)

Date: June 24, 2024



CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: Caravella Demolition, Inc.

I, John Caravella, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of

1197 Chase St. Block 1351, Lot 42 & 1199 Chase St., Block 1351, Lot 43 - City of Camden

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
<u>X</u>	_____	_____	<u>X</u>

By: John Caravella
John Caravella, President

Sworn and subscribed to before me

On this 24th day of June 2024

Anna M. Bastos
NOTARY PUBLIC

ANNA M. BASTOS
NOTARY PUBLIC OF NEW JERSEY
Commission # 2322630
My Commission Expires 12/13/2024

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1197 CHASE STREET, BLOCK 1351, LOT 42 & 1199 CHASE STREET, BLOCK 1351, LOT 43, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN

\$ 149,800.⁰⁰
TOTAL

Total Bid Amount in Words: One Hundred Forty Nine Thousand
Eight Hundred Dollars and ⁰⁰/₁₀₀

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO , CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrave Demolition Co Inc.

Bidder's Corporate Officer's Signature: 

Name: William Hargrave

(print name)

Title: President.

(print title)

Date: June 24, 2024



CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: "The Original" W. Hargrove Demolition Co. Inc.

I, William Hargrove, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of

1197 and 1199 Chase Street, Camden

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance withal applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
<u> </u>	<u> X </u>	<u> </u>	<u> X </u>

By: [Signature]
William Hargrove, President

Sworn and subscribed to before me
On this 24th day of June 2024

[Signature]
NOTARY PUBLIC

KELLY-JO GIPE
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES MARCH 26, 2029

CITY OF CAMDEN

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1197 CHASE STREET, BLOCK 1351, LOT 42 & 1199 CHASE STREET, BLOCK 1351, LOT 43, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On June 22, 2024, the City of Camden Construction Official conducted an inspection of the structure at 1197 Chase Street, Block 1351, Lot 42 & 1199 Chase Street, Block 1351, Lot 43, and determined that it is an unsafe structure and imminent hazard: severe fire hazard, water infiltration or actual danger of collapse or failure & overnight fire. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until June 25, 2024 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the residential property at 1197 Chase Street, Block 1351, Lot 42 & 1199 Chase Street, Block 1351, Lot 43, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property in the City of Camden.

The Contractor must respond by no later than 12:00 PM on June 24, 2024. The Purchasing Bureau will contact the successful vendor by telephone/email with notice to proceed.

Contractor must secure the property immediately after being notified of the award on June 24, 2024 for public safety. A Portable six-foot (6') metal cyclone fence (**hard fencing**) must be erected around the pedestrian walkway(s) of the structure(s) to be demolished. **(NO EXCEPTIONS). Any immediate hazards [falling debris, etc.] that has the potential to fall outside of the fencing must be corrected at that time. Contractor must begin demolition by 9:00 am on Tuesday, June 25, 2024.**

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

All Contractor signage shall be removed from the worksite at the time the job is completed. This requirement is a condition prior to receipt of final payment.

PLEASE BE ADVISED

- **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1197 CHASE STREET, BLOCK 1351, LOT 42 & 1199 CHASE STREET, BLOCK 1351, LOT 43, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN**
- **Any tanks or containers on the property must be removed from the property and such removal costs shall be included in the bid price sheet. All such removal work shall be done in accordance with and comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Furthermore, the Contractor must comply with the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications.**
- **Contractor must secure subject site with sufficient and appropriate security fencing while the Contractor is performing the emergency demolition in order to adequately protect the public health, safety and welfare of the citizens of the City.**
- **All costs for asbestos and tank and/or container removals must be included in the Bid Price Sheet's Lump Sum Payments. The City of Camden will not pay any additional costs for these removals.**
- **AWARD WILL BE BASED ON THE TOTAL AMOUNT OF THE QUOTE.**

***EXCEPTION:** If asbestos or other contamination is verified, then the demolition time schedule is referred to the Construction Official.

A Certificate of Environmental Compliance and Hold Harmless Agreement issued by the City Construction Official are attached to this fax; they must be completed and returned with the Proposal prior to any award and demolition work. Return of the Certificates is MANDATORY; otherwise said proposal will be rejected. The worksite must remain secure until project is properly abated.

The dollar amount for all demolition quotes must be submitted in two written versions as per example.

Example: "Seven thousand five hundred dollars" and \$ 7,500.00

PLEASE NOTE: In the event of a tie for emergency demolition request, the determining factor will be awarded to the contractor who submits their proposal the earliest

R-9

DB:dh
08-13-24

RESOLUTION AUTHORIZING AND RATIFYING AN EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO. FOR THE EMERGENCY DEMOLITION OF 317 WALNUT STREET, BLOCK 244, LOT 47 AND STUCCO OF THE ADJOINING WALL OF 319 WALNUT STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

WHEREAS, on July 8, 2024, the City of Camden's Construction Official inspected a building located at 317 Walnut Street, Block 244, Lot 47; and

WHEREAS, at that time, the Construction Official determined that the building structure at 317 Walnut Street, Block 244, Lot 47 was an Unsafe Structure which constituted a danger to the health, safety and welfare of the residents of the City of Camden; and

WHEREAS, on July 9, 2024, it was determined that the building structure at 317 Walnut Street, Block 244, Lot 47 was an Unsafe Structure and Imminent Hazard due to partial side and front corner collapse or actual danger of total collapse, which unsafe condition make this structure extremely dangerous to the residents and requires emergency demolition, removal of all structures, contents and all other debris, whether above or below ground and final restoration and grading of the property and the stucco of the adjoining wall of 319 Walnut Street; and

WHEREAS, the City of Camden received three (3) emergency quotes to provide for the demolition of the residential property located at 317 Walnut Street, Block 244, Lot 47; and

WHEREAS, the City reached out to The Original W. Hargrove Demolition, Inc., for bid of the emergency demolition of 317 Walnut Street, Block 244, Lot 47, removal of all structures, contents and all other debris, whether above or below ground and final restoration and grading of the property and stucco of adjoining wall of 319 Walnut Street; and

WHEREAS, the City of Camden received a lump sum bid of **SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00)** from The Original W. Hargrove Demolition, Inc., for the emergency demolition, removal of all structures, contents and all other debris, whether above or below ground and final restoration and grading of the property at 317 Walnut Street, Block 244, Lot 47 and stucco of the adjoining wall of 319 Walnut Street, Camden, NJ; and

WHEREAS, the City of Camden entered into a contract with The Original W. Hargrove Demolition, Inc. for **SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00)** for the emergency demolition, removal of all structures, contents and all other debris, whether above or below ground, final restoration and grading of 317 Walnut Street, Block 244, Lot 47 and stucco of the adjoining wall of 319 Walnut Street, Camden NJ; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "4-01-E4-605-901" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney, and

WHEREAS, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48 - 1.1 et seq. and the City of Camden Code to impose a municipal lien in the amount of **SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00)** on the property at 317 Walnut Street, Block 244, Lot 47, Camden, NJ or alternatively, to enforce the payment of

SEVENTY-FIVE THOUSAND (\$75,000.00), together with interest, as a debt of the owner of the property for the City's costs incurred for the emergency demolition, removal of debris, final restoration and grading of 317 Walnut Street, Block 244, Lot 47, Lot 26, Camden, NJ; now therefore

BE IT RESOLVED, by the City Council of the City of Camden as follows:

1. The appropriate person in City of Camden shall have the authority to impose and record a lien in the amount of **SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00)** on the property at 317 Walnut Street, Block 244, Lot 47, for the costs incurred for the emergency demolition, removal of debris, final restoration and grading and stucco of adjoining wall of 319 Walnut Street.
2. The municipal lien in the amount of **SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00)** for the property at 317 Walnut Street, Block 244, Lot 47, Camden, NJ, shall remain on the property until the owner or other interested party satisfies this amount.
3. Interest and other costs shall accrue on the lien amount as allowed by law.
4. The City shall also have the authority pursuant to N.J.S.A. 40:48-1.1 and the Camden City Code to enforce the payment of the costs incurred by the City in the amount of **SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00)** for the demolition, removal of debris, final restoration and grading at 317 Walnut Street, Block 244, Lot 47 and stucco of adjoining wall of 319 Walnut Street, Camden, NJ, together with interest, as a debt of the owner of the property, by instituting an action at law for the collection of this sum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.

DANIELS. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: W.HARGROVE DEMOLITION CO

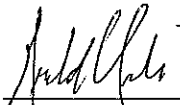
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:4-01-E4-605-901
AMOUNT: \$ 77,000.00
DEDICATED BY RIDER:
AMOUNT:\$
- TEMPORARY RESERVE FOR STATE AND FEDERAL GRANT
AMOUNT:\$
- CAPITAL ORDINANCE
AMOUNT:\$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 77,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO. FOR EMERGENCY DEMOLITION OF 3177 WALNUT STREET , LOCK 244, LOT 47 AND IMPOSING A MUNICIPAL LEIN AGAINST THE PROPERTY



Gerald C. Seneski
Chief of Finance
Date: 7/23/24



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08/13/2024

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO., FOR EMERGENCY DEMOLITION OF 317 WALNUT STREET, BLOCK 244, LOT 47 AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		7/23/2024	
Director of Finance			7/23	

Approved by: Business Administrator

Signature _____ Date 7/26

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney Signature _____ Date _____

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO., FOR EMERGENCY DEMOLITION OF 317 WALNUT STREET, BLOCK 244, LOT 47 AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Ratify the emergency demolition and payment of same to The Original W. Hargrove Demolition Company, 1507 State, Camden, NJ 08105 of 317 Walnut, Block 244, Lot 47
- On 7/8/2024 the Construction Office declared this property an unsafe structure and imminent hazard due to partial side and front corner collapse or actual danger of total collapse.
- Received quotes from Caravella \$77,000; Hargrove \$75,00, & Winzinger \$113,000.00
- The City of Camden Code will impose a municipal lien against the property for the amount of the costs incurred by the City for the demolition and any additional expenses.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$77,000.00

PROCUREMENT PROCESS: N.J.S.A. 40A: 11-6 (Emergency)

APPROPRIATION NUMBER: 4-01-E4-605-901

IMPACT STATEMENT:

- ER Demolition work started 7/9/2024

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	THE ORIGINAL W. HARGROVE DEMOLITION
Purpose or Need for service:	EMERGENCY DEMOLITION OF 317 WALNUT STREET, BLOCK 244 LOT 47, RESPECTIVELY
Contract Award Amount	\$75,000.00
Term of Contract	~5 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-6
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES CARAVELLA \$77,000.00 WINZINGER \$113,000

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

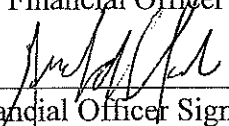
If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date _____
Mayor's Signature*

_____ Date _____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ N/A _____ Date _____
Certifying Officer

For LGS use only:
_____ Approved _____ Denied _____

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000


REQUISITION	
NO.	R2401397

SHIP TO	DEPT OF PUBLIC WORKS 101 NEWTON AVENUE CAMDEN, NJ 08103 ATTN: ANGELA WATKINS
	VENDOR #: HAR04 THE ORIGINAL W. HARGROVE DEMOLITION CO. 1507 STATE STREET CAMDEN, NJ 08105

ORDER DATE: 07/12/24
 DELIVERY DATE: 07/12/24
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	ER DEMO - 317 WALNUT ST Emergency contract to provide for the demolition of a residential property, the removal of all structures, contents and all other debris, whether above or below ground, at 317 WALNUT ST (BLK 244/LOT 47), final restoration and grading of this property and stucco of adjoining wall at 319 walnut st in the City of Camden.	4-01-E4-605-901	0.0000	0.00 75,000.00
			TOTAL	0.00 75,000.00

10283 JUL 13 AM 5:31
 2024 JUL 15

Approved: 
 2024 JUL 15

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

 Department Head
 7.15.24 Date

 Receiver of Goods
 7/12/24 Date

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 317 WALNUT STREET, BLOCK 244, LOT 47, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 319 WALNUT STREET IN THE CITY OF CAMDEN

\$ 75,000.⁰⁰
TOTAL

Total Bid Amount in Words: Seventy Five Thousand and
00/100 Dollars

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO OF ADJOINING WALL AT 319 WALNUT STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

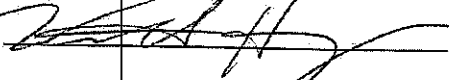
THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrove Demolition Co. Inc.

Bidder's Corporate Officer's Signature: 

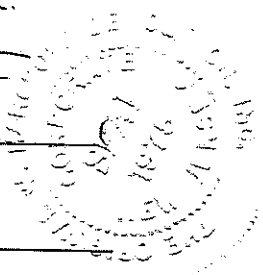
Name: William Hargrove

print name)

Title: President.

(print title)

Date: 07/08/2024





CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: "The Original" W. Hargrove Demolition Co. Inc.

I, William Hargrove, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of 319 Walnut Street, Camden, NJ

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance withal applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D - 119 et. Seq.

Asbestos

Tanks

Yes

No

Yes

No

 X

 X

By: [Signature], President.

Sworn and subscribed to before me

On this 8th day of June 2024

[Signature]
NOTARY PUBLIC

KELLY-JO GIPE
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES MARCH 26, 2029

CITY OF CAMDEN

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 317 WALNUT STREET, BLOCK 244, LOT 47, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 319 WALNUT STREET IN THE CITY OF CAMDEN

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On July 8, 2024, the City of Camden Construction Official conducted an inspection of the structure at 317 Walnut Street, Block 244, Lot 47, and determined that it is an unsafe structure and imminent hazard: partial side and front corner collapse or actual danger of total collapse. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until July 9, 2024 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the residential property at 317 Walnut Street, Block 244, Lot 47, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property and stucco of adjoining wall at 319 Walnut Street in the City of Camden.

The Contractor must respond by no later than 2:00 PM on July 8, 2024. The Purchasing Bureau will contact the successful vendor by telephone/email with notice to proceed.

Contractor must secure the property immediately after being notified of the award on July 8, 2024 for public safety. A Portable six-foot (6') metal cyclone fence (**hard fencing**) must be erected around the pedestrian walkway(s) of the structure(s) to be demolished. **(NO EXCEPTIONS). Any immediate hazards [falling debris, etc.] that has the potential to fall outside of the fencing must be corrected at that time. Contractor must begin demolition by 9:00 am on Tuesday, July 9, 2024.**

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

All Contractor signage shall be removed from the worksite at the time the job is completed. This requirement is a condition prior to receipt of final payment.

PLEASE BE ADVISED

- **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 317 WALNUT STREET, BLOCK 244, LOT 47, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 319 WALNUT STREET IN THE CITY OF CAMDEN**
- **Any tanks or containers on the property must be removed from the property and such removal costs shall be included in the bid price sheet. All such removal work shall be done in accordance with and comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Furthermore, the Contractor must comply with the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications.**
- **Contractor must secure subject site with sufficient and appropriate security fencing while the Contractor is performing the emergency demolition in order to adequately protect the public health, safety and welfare of the citizens of the City.**
- **All costs for asbestos and tank and/or container removals must be included in the Bid Price Sheet's Lump Sum Payments. The City of Camden will not pay any additional costs for these removals.**
- **AWARD WILL BE BASED ON THE TOTAL AMOUNT OF THE QUOTE.**

***EXCEPTION:** If asbestos or other contamination is verified, then the demolition time schedule is referred to the Construction Official.

A Certificate of Environmental Compliance and Hold Harmless Agreement issued by the City Construction Official are attached to this fax; they must be completed and returned with the Proposal prior to any award and demolition work. Return of the Certificates is MANDATORY; otherwise said proposal will be rejected. The worksite must remain secure until project is properly abated.

The dollar amount for all demolition quotes must be submitted in two written versions as per example.

Example: "Seven thousand five hundred dollars" and \$ 7,500.00

PLEASE NOTE: In the event of a tie for emergency demolition request, the determining factor will be awarded to the contractor who submits their proposal the earliest



CITY OF CAMDEN

DEPARTMENT OF CODE ENFORCEMENT

BUILDING BUREAU

EMERGENCY DEMOLITION

To: Keith Walker, Director of Department of Public Works

From: JAMES R RIZZO, Construction Official

Date: Monday, July 08, 2024


SITE: 317 WALNUT ST

Owner NDUKWE, MARGHIEE B
SAME
CAMDEN, NJ 08103

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.

Please process accordingly.

Signed: _____


JAMES R RIZZO, Construction Official

Signed: _____

Building Sub code Official

COMMENTS---319 WALNUT ST -1 STUCCO---

PUBLIC SERVICE ELECTRIC & GAS COMPANY
PO BOX 1023,
CRANFORD, NJ 07016-1023
Phone: 800-817-3366 Fax: 908-497-1878
E-mail: demolition@pseg.com

PSE&G SERVICE REMOVAL REQUEST FORM

Office Use Only: Project # _____ G1# _____ E1# _____

REVIEW APPLICATION INSTRUCTIONS BEFORE COMPLETING

COMPANY NAME *if applicable*: CITY OF CAMDEN

OWNER'S NAME: NDUKWE, MARGHIEE

OWNER'S AUTHORIZED AGENT name and title: N/A

SERVICE ADDRESS: 317 WALNUT ST TOWN: CAMDEN
(OF BLDG TO BE DEMOLISHED)

CROSS STREET: 80 3rd ST

OWNER'S MAILING ADDRESS: SAME _____ 08103

(This is where the service removal completion letter will be sent)

OWNERS'S PRIMARY RESIDENCE? (CIRCLE ONE) YES (NO)

PREMISE VACANT? (CIRCLE ONE) (YES) NO

IMPORTANT: APPLICATION WILL NOT BE ACCEPTED UNTIL APPLICANT HAS TAKEN OWNERSHIP AND PROPERTY IS VACANT.

PROJECT CONTACT: JAMES R RIZZO FAX: JARIZZO@CI.CAMDEN.NJ.US

PRIMARY PHONE: 609-319-9883 (OR E-MAIL) ALTERNATE PHONE: N/A

METER NUMBERS: Gas N/A Electric N/A

TYPE AND NUMBER OF STRUCTURES TO BE DEMOLISHED: N/A

DOES THE STRUCTURE TO BE DEMOLISHED HAVE MORE THAN ONE ADDRESS? **A separate form is required for each address.**

PSE&G LIGHTING TO BE REMOVED? (CIRCLE ONE) YES (NO)

PSE&G POLES TO BE REMOVED? (CIRCLE ONE) YES (NO)

POLE#(S) **required**: _____

OTHER PSE&G EQUIPMENT?(TRANSFORMER, SWITCHGEAR, ETC.) YES NO

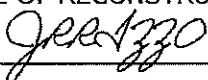
TYPE OF ELECTRICAL SERVICE: (CIRCLE ONE) (OVERHEAD) UNDERGROUND

ARE YOU AWARE OF ANY ENVIRONMENTAL ISSUES AT THIS SITE? YES NO

PLEASE EXPLAIN _____

TYPE OF STRUCTURE TO BE BUILT AFTER DEMOLITION: N/A

APPROXIMATE DATE OF RECONSTRUCTION: N/A

SIGNATURE:  PRINT NAME: JAMES R RIZZO

DATE: _____

BY SUBMITTING THIS APPLICATION YOU ARE CERTIFYING THAT YOU ARE AUTHORIZED TO REQUEST REMOVAL OF ELECTRIC AND GAS SERVICES AT THE PROPERTY SPECIFIED AND THAT PREMISE IS VACANT. Proof of ownership required at time of application. Please refer to the instructions sent with this form for list of acceptable forms of proof.



NOTICE OF IMMINENT HAZARD

CITY OF CAMDEN
520 MARKET STREET
CAMDEN, NJ 08101
(856)757-7032

Application Date:
Application ID:
Permit Number:
Date Permit Issued:
Notice Date: 7/8/2024
Violation Number: 2024-01876

IDENTIFICATION

Work Site Location: 317 WALNUT ST
Block: 244 Lot: 47 Qual:
Owner in Fee: NDUKWE, MARGHIEE B
Contractor/Agent:
Address: 317 WALNUT ST
Address:
CAMDEN NJ 08103
Telephone:
Telephone:

To: [X] Owner [] Other
[] Contractor/Agent

Date of Inspection: 7/8/2024 Date of Notice: 7/8/2024 Compliance Due Date: 7/9/2024

ACTION

Take NOTICE that as a result of the inspections conducted by this agency on 7/8/2024 of the above property, an imminent hazard has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5:23-2.32. The building or structure, or portion thereof, deemed an imminent hazard is described as follows:

PARTIAL SIDE AND FRONT CORNER COLLAPSE ACTUAL DANGER OF TOTAL COLLAPSE

As such, you are hereby ORDERED to immediately and forthwith vacate the above structure or portion thereof.

Further, you are ORDERED to:

- [X] Immediately correct the above noticed imminent hazards so as to render the structure temporarily safe and secure.
[X] Demolish the above structure by 7/9/2024.

Failure to immediately comply with this ORDER may result in the necessary correction being made by the Construction Official at the expense of the property owner pursuant to N.J.A.C. 5:23-2.32(b)5.

Failure to render the structure temporarily safe and secure and/or demolish the structure in accordance with this ORDER will result in this matter being forwarded to legal counsel for prosecution, and assessment of penalties up to \$2,000.00 per week per violation. You must immediately declare to the Construction Official, your acceptance or rejection of the terms of this ORDER.

If you wish to contest this ORDER, you must apply for a stay to a court of competent jurisdiction within 24 hours.

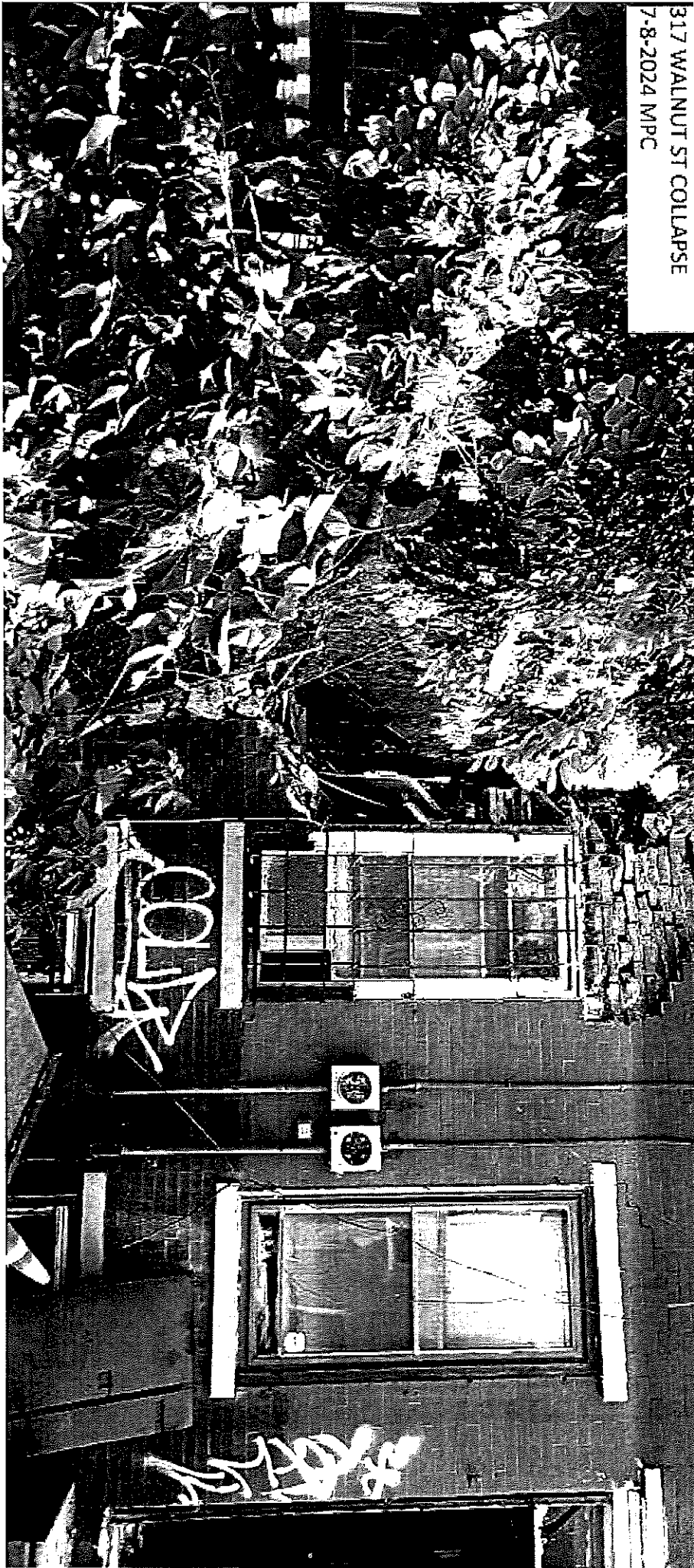
If you have any questions concerning this matter, please call: (856) 757-7032.

By Order of: [Signature] Date: 7/8/2024
CITY OF CAMDEN Construction Official

Sent by Certified Mail:

U.C.C. F242

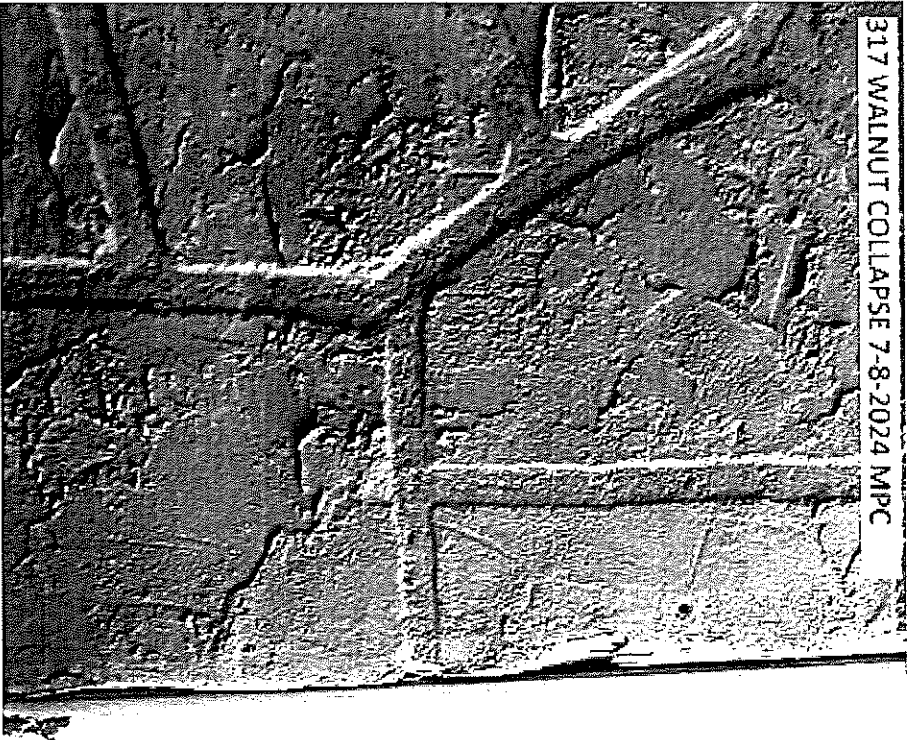
317 WALNUT ST COLLAPSE
7-8-2024 MPC



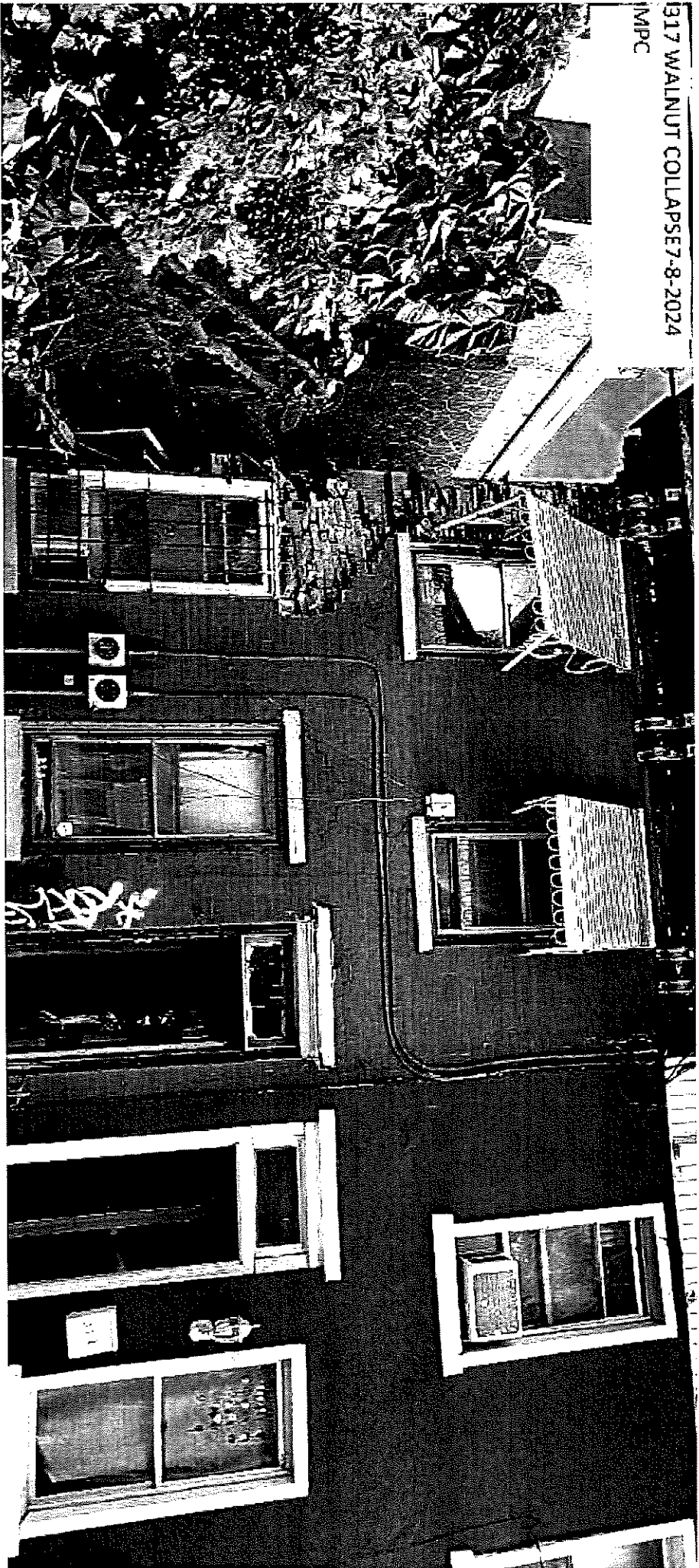


317 WALNUT ST COLLAPSE 7-8-2024 MPC

317 WALNUT COLLAPSE 7-8-2024 MPC



317 WALNUT COLLAPSE 7-8-2024
JMPC



Lateefah Chandler

From: kelly whargrove.com <kelly@whargrove.com>
Sent: Monday, July 8, 2024 3:01 PM
To: Lateefah Chandler; bill whargrove.com
Cc: James Rizzo
Subject: Re: 317 Walnut Street ER Demo Quote Request

Received. Thank you

Kelly-Jo Gipe, Controller
W. Hargrove Demolition Co Inc.
1507 State Street
Camden, NJ 08105

Telephone #856-225-1100
Fax #856-541-0841
Email: kelly@whargrove.com

From: Lateefah Chandler <LaChandl@ci.camden.nj.us>
Sent: Monday, July 8, 2024 2:30 PM
To: kelly whargrove.com <kelly@whargrove.com>; bill whargrove.com <bill@whargrove.com>
Cc: James Rizzo <JaRizzo@ci.camden.nj.us>
Subject: FW: 317 Walnut Street ER Demo Quote Request

Hi Kelly,

Hargrove - \$75,000
Caravella - \$77,000
Winzinger - \$113,000

Kindly proceed with the demo as per ER Demo specs as the lowest bidder.

Thank you

Lateefah Chandler

Lateefah Chandler, QPA
Purchasing Agent
City of Camden
856-757-7475
856-541-9668 (fax)
Email: lachandl@ci.camden.nj.us

CONFIDENTIALITY NOTICE

The information contained in this communication from the City of Camden is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the City of Camden at (856) 757-7475 to arrange for the return of this information.

From: kelly whargrove.com <kelly@whargrove.com>
Sent: Monday, July 8, 2024 1:46 PM
To: Lateefah Chandler <LaChandl@ci.camden.nj.us>; bill whargrove.com <bill@whargrove.com>
Subject: Re: 317 Walnut Street ER Demo Quote Request

Please see attached bid for the emergency demo @ 317 Walnut Street, Camden.

Please advise as to bid results once they are available.

Thank you

Kelly-Jo Gipe, Controller
W. Hargrove Demolition Co Inc.
1507 State Street
Camden, NJ 08105

Telephone #856-225-1100
Fax #856-541-0841
Email: kelly@whargrove.com

From: Lateefah Chandler <LaChandl@ci.camden.nj.us>
Sent: Monday, July 8, 2024 10:57 AM
To: kelly whargrove.com <kelly@whargrove.com>; bill whargrove.com <bill@whargrove.com>
Subject: 317 Walnut Street ER Demo Quote Request

Hello,
Kindly see the attached for ER Demo at 317 Walnut Street. Quote is due Monday, July 8, 2024 by 2:00 pm. Please let me know if you are interested in providing a quote for this service.
Thank you.



Lateefah Chandler, QPA
Purchasing Agent
City of Camden
856-757-7475
856-541-9668 (fax)
Email: lachandl@ci.camden.nj.us

CONFIDENTIALITY NOTICE

The information contained in this communication from the City of Camden is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the City of Camden at (856) 757-7475 to arrange for the return of this information.

WINZINGER, INC.
P.O. BOX 537, 1704 MARNE HWY.
HAINESPORT, NJ 08036
(609)267-8600

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 317 WALNUT STREET, BLOCK 244, LOT 47, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 319 WALNUT STREET IN THE CITY OF CAMDEN

\$ 113,000.⁰⁰
TOTAL

Total Bid Amount in Words: _____

One Hundred Thirteen Thousand Dollars and ^{No} cents.

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO OF ADJOINING WALL AT 319 WALNUT STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: WENZINGER, Inc.

Bidder's Corporate Officer's Signature: 

print name)

Name: John Wenzinger (

(print title)

Title: Pres. Inc.

Date: July 8, 2024



CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: Winzinger, Inc.

I, Juan Winzinger, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of 317 Walnut Street

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance withal applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

Asbestos

Tanks

Yes

No

Yes

No

By: [Signature]

Sworn and subscribed to before me

On this 8 day of July 2024

[Signature]
NOTARY PUBLIC

WILLIAM K. CHALLENGER
NOTARY PUBLIC OF NEW JERSEY
Commission # 2334881
My Commission Expires 9/20/2025

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 317 WALNUT STREET, BLOCK 244, LOT 47, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 319 WALNUT STREET IN THE CITY OF CAMDEN

\$ 77,700.00
TOTAL

Total Bid Amount in Words: Seventy Seven Thousand, Seven Hundred Dollars and
Zero Cents

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO OF ADJOINING WALL AT 319 WALNUT STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

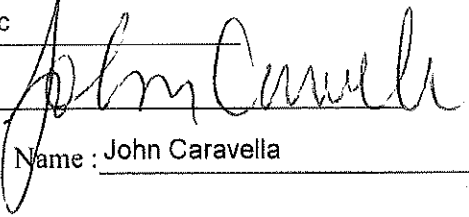
PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: Caravella Demolition Inc

Bidder's Corporate Officer's Signature: _____


Name: John Caravella

print name)

Title: President

(print title)

Date: July 8, 2024



CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: Caravella Demolition Inc

I, John Caravella, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of

317 Walnut Street, Camden, NJ, Block 244, Lot 47

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

Asbestos

Tanks

Yes

No

Yes

No

X

X

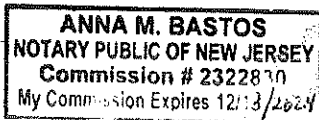
By:

John Caravella
John Caravella, President

Sworn and subscribed to before me

On this 8th day of July 2024

Anna M. Bastos
NOTARY PUBLIC



REV. 2-10

DB:dh
08-13-24

RESOLUTION APPROVING THE COMPETITIVE CONTRACTING PROCESS TO RECEIVE PROPOSALS FOR CONSULTING SERVICES FOR TIME AND ATTENDANCE SOFTWARE/HARDWARE

WHEREAS, the City of Camden desires to initiate the competitive contracting process to solicit proposals for Consulting Services for Time and Attendance Software/Hardware; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.3(a), in order to initiate the competitive contracting process, Council of the City of Camden must pass a resolution authorizing the use of the competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1(m), the Department of Community Affairs Division of Local Government Services must approve the City's use of the competitive contracting process to solicit proposals for Consulting Services for Time and Attendance Software/Hardware; now therefore

BE IT RESOLVED, by the Council of the City of Camden that the City is hereby authorized to initiate the competitive contracting process to solicit proposals for Consulting Services for Time and Attendance Software/Hardware.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08/13/2024

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE USE OF THE COMPETITIVE CONTRACTING PROCESS TO RECEIVIE PROPOSALS FOR CONSULTING SERVICES FOR TIME AND ATTENDANCE SOFTWARE/HARDWARE

Point of Contact: Lateefah Admin-Purchasing 856-757-7475 lachandl@ci.camden.nj.us
Chandler

Name Department-Division-Bureau Phone Email

ENDORSEMENTS

Table with 5 columns: Recommend Approval (Y/N), Signature, Date, Comments. Includes entries for Responsible Department Director, Supporting Department Director, and Qualified Purchasing Agent.

Approved by: Business Administrator [Signature] 7/26 Date

Attachments (list and attach all available):

- 1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)1
2. Certification of Funds2
3. Addition supporting documents.

Walk-on note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney [Signature] Date

1 For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
2 Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE USE OF THE COMPETITIVE CONTRACTING PROCESS TO RECEIVIE PROPOSALS FOR CONSULTING SERVICES FOR TIME AND ATTENDANCE SOFTWARE/HARDWARE

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Per N.J.S.A 40A:11-4.3(a), governing body approval is required before utilizing the competitive contracting process for services enumerated in N.J.S.A 40A:11-4.1
- N.J.S.A 40A:11-4.1 (m) Consulting services is an approved specialized goods and services for which competitive contracting can be used.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

APPROPRIATION NUMBER: N/A

PROCUREMENT: N/A

IMPACT STATEMENT:

- N/A

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	N/A
Purpose or Need for service:	COMPETITIVE CONTRACTING FOR CONSULTING SERVICES
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-4.1 ET SEQ
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

DB:dh
08-13-24

R-11

**RESOLUTION APPROVING THE ESTABLISHMENT OF A LIST OF PREQUALIFIED
ENGINEERING FIRMS FOR THE PROVISION OF PROFESSIONAL ENGINEERING
SERVICES TO BE ASSIGNED AS NEEDED FOR A PERIOD OF ONE YEAR**

WHEREAS, in accordance with Local Public Contract Law, the Purchasing Agent advertised for receipt of Request for Qualification (RFQ) for firms interested in being pre-qualified to provide engineering services to the City of Camden; and

WHEREAS, the advertisement resulted in 21 firms responsive proposals; and

WHEREAS, the committee narrowed the selection of proposals down to 9 firms as being pre-qualified as listed below:

Alaimo Group; Colliers Engineering & Design, Inc.; CME Associates; Environmental Resolutions Inc., Paulus, Sokolowski & Sartor, LLC, Pennoni Associates; Remington & Vernick; Suburban Consulting Engineers; and T&M Associates; and

WHEREAS, the Purchasing Agent of the City of Camden will request the selected nine (9) prequalified firms provide a proposal for any projects that arise for professional engineering services and one will be assigned to the project; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City is hereby authorized to approve the establishment of the prequalified engineering firms to provide professional engineering services on an as needed basis for a period of one (1) year.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08/13/2024

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING THE ESTABLISHMENT OF A LIST OF PREQUALIFIED ENGINEERING FIRMS FOR THE PROVISION OF PROFESSIONAL ENGINEERING SERVICES TO BE ASSIGNED AS NEEDED FOR A PERIOD OF ONE YEAR

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Y			

Approved by:
Business Administrator

Signature	Date
-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney	Signature	Date
----------------------------	-----------	------

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING THE ESTABLISHMENT OF A LIST OF PREQUALIFIED ENGINEERING FIRMS FOR THE PROVISION OF PROFESSIONAL ENGINEERING SERVICES TO BE ASSIGNED AS NEEDED FOR A PERIOD OF ONE YEAR

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- In accordance with Local Public Contract Law the City, through the Purchasing Agent, advertised for receipt of Request for Qualifications (RFQ) for firms interested in being prequalified to provide engineering services to the City.
- List includes:
 - **Alaimo Group**, Mt. Holly, NJ; **Colliers Engineering & Design, Inc.**, Mt. Laurel, NJ; **CME Associates**, Camden, NJ; **Environmental Resolutions Inc.**, Mt. Laurel, NJ; **Paulus, Sokolowski & Sartor, LLC**, Cherry Hill, NJ; **Pennoni Associates**, Philadelphia, PA; **Remington & Vernick**, Cherry Hill, NJ; **Suburban Consulting Engineers**, Flanders, NJ; **T&M Associates**, Mt Laurel, NJ
- The advertisement resulted in twenty-one (21) firms responsive proposals. The City chose to narrow the selection to 9 firms. These firms will serve as the City of Camden's list of Pre-Qualified Engineers and as projects and needs arise for professional engineering services in the next year each will be asked to provide a proposal for that project and one will be assigned to the task(s) needed.
- These firms will service as the City of Camden's list of Pre-Qualified Engineers and as project and needs arise for professional engineering services in the next year each will be asked to provide a proposal for that project and one will be assigned to the task(s) needed.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

PROCUREMENT PROCESS: RFP #24-13 – Received (21) proposals on June 13, 2024

APPROPRIATION NUMBER: various

IMPACT STATEMENT:

- N/A

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	VARIOUS
Purpose or Need for service:	LIST OF PRE-QUALIFIED ENGINEERS
Contract Award Amount	N/A
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 24-13
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES SEE ATTACHED

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Date _____
Certifying Officer

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

RFO#24-13 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Alaimo Group		Keystone Engineering Group, Inc.		Bright View Engineering		T&M Associates	
Position/Title	Hourly Rate	Position/Title	Hourly Rate	Position/Title	Hourly Rate	Position/Title	Hourly Rate
Principal	235	President	215.00	Principal	170.00	Administrative Support Staff	95.00
Senior Associate	230	QA/QC	215.00	Senior Technical Director	170.00	Intern	105.00
Associate	225	Project Manager	165.00	Senior Project Professional	165.00	Junior Field Staff	126.00
Architect	225	PM/Electrician	150.00	Senior Project Manager	160.00	Junior Technical Staff	145.00
Senior Project Engineer	220	Lead Designer/Programmer	130.00	Project Professional	155.00	Field Staff	172.00

RFO#24-13 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Concord Engineering Group,		Pannoni Associates Inc.		Adcon Consultants, Inc.		Suburban Consulting Engineers, Inc.		French & Parrello Associates	
Position/Title	Hourly Rate	Position/Title	Hourly Rate	Position/Title	Hourly Rate	Position/Title	Hourly Rate	Position/Title	Hourly Rate
Principal	350.00	Principal Professional	250.000	Principal/Project Manager	198.96	Principal/Project Officer	195/hour	Senior Project Consultant	250
Vice President	270.00	Senior Professional	220.000	Senior Mechanical Plumbing Engineer	186.90	Senior Project Manager Project Manager	190/hour 185/hour	Project Consultant	225
Director	225.00	Project Professional	190.00	Senior Electrical Engineer	186.90	Senior Project Licensed Professional	180/hour 170/hour	Senior Project Manager	210
Senior Project Engineer/Manager	205.00	Staff Professional	180.00	Senior Civil Engineer	186.90	Licensed Professional Senior Project Coordinator Project Coordinator	180/hour 175/hour	Project Manager	195
Project Engineer/Manager	185.00	Associate Professional	160.00	Senior Structural Engineer	186.90	Senior Designer/Senior Survey Analyst Designer/Survey Analyst	150/hour 135/hour	Senior Engineer	180

RFQ#24-13 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Colliers Engineering & Design, Inc.		CME Associates		LSEA Corporation		Roberts Engineering Group, LLC	
Position/Title	Hourly Rate	Position/Title	Hourly Rate	Position/Title	Hourly Rate	Position/Title	Hourly Rate
Paul Nolan	215.00	Senior Project Manager	187.00	Project Manager	125.00	Principal	195.00
Anthony LaRosa	210.00	Project Manager	186.00	Quality Assurance Officer	110.00	Professional Engineer II	165.00
		Project Leader	185.00	Civil/Site engineering Task Leader	110.00	Professional Engineer I	140.00
		Professional Engineer	184.00	Structural Task Leader	110.00	Staff Engineer II	135.00
		Senior Project Engineer	179.00	Architectural Task Leader	110.00	Staff Engineer I	128.00

RFQ#24-13 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Paulus, Sokolowski & Sartor, LLC		ARH Associates		MKW + Associates, LLC		Remington & Verrick Engineers II, Inc.	
Position/Title	Hourly Rate	Position/Title	Hourly Rate	Position/Title	Hourly Rate	Position/Title	Hourly Rate
Executive VP Principal LSRP SVP VP Sr. Project Executive	275	Level VIII	185	Principal-in-Charge	300.00	Principal	230
Sr. Director Director Lead Surveyor	250	Level VI - Senior Professional: Senior Engineer Planner Surveyor Scientist or GIS Specialist	165	Senior Landscape Architect	250.00	Engineering Department Head	220
Sr. Lead (Architect Engineer Landscape Architect Planner Project Designer) Sr. Project Manager Sr. Project LSRP Scientific Leader Sr. (CAD/BIM Manager Construction Field Specialist) Project Controls Manager	235	Level V - Project Manager and/or Project Professional: Project Manager Design Engineer Surveyor Scientist or GIS Specialist	155	Landscape Architect	165.00	Project Manager LSRP	215
Project Manager Lead (Architect Engineer Landscape Architect Planner Project Designer Project Scientist)	210	Level IV - Professional Staff Level	150	Junior Landscape Architect	125.00	Project Manager/Engineer	215
Sr. (Project Surveyor Operations Analyst LSRP) Construction Field Specialist CAD/BIM Manager Survey Crew Coordinator	190	Level III - Senior Technical and Field Staff	130			Engineer	180
Architect Planner Lead (Designer Scientist GIS Analyst) Lead Project CAD/BIM Technician Sr. Surveyor Project LSRP							

RFQ#24-13 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Princeton Hydro, LLC		KS Engineers, P.C.		GEI Consultants, Inc.		Environmental Resolutions, Inc.	
Position/Title	Hourly Rate	Position/Title	Hourly Rate	Position/Title	Hourly Rate	Position/Title	Hourly Rate
Principal	2024: 295.00 2025: 307.00	Principal	240.94	GEI Staff Professional - Grade 1	97	Principal	185.00
Associate	2024: 238.00 2025: 248.00	Project Manager- Civil/Traffic/Geotechnical/Structural	228.90	GEI Staff Professional - Grade 2	108	Professional Engineer 1	150.00
Director	2024: 213.00 2025: 222.00	Project Engineer- Civil/Traffic/Geotechnical/Structural	198.78	GEI Project Professional - Grade 3	117	Professional Engineer 2	160.00
Senior Project Manager	2024: 205.00 2025: 213.00	Engineer- Civil/Traffic/Geotechnical/Structural	168.66	GEI Project Professional - Grade 4	132	Professional Engineer 3	170.00
Engineer III	2024: 175.00 2025: 182.00	Junior Engineer- Civil/Traffic/Geotechnical/Structural	123.77	GEI Senior Professional - Grade 5	147	Project Manager 1	130.00
						Project Manager 2	155.00
						Engineering Assistant 1	95.00
						Engineering Assistant 2	105.00
						Engineering Assistant 3	115.00
						Engineering Assistant 4	125.00
						Landscape Architect	145.00
						Jr. Landscape Architect	10500

DB
08-13-24

R-12

**RESOLUTION AUTHORIZING AN APPLICATION FOR A GRANT AGREEMENT
WITH THE STATE OF NEW JERSEY, BY AND FOR THE DEPARTMENT OF
ENVIRONMENTAL PROTECTION IN THE AMOUNT OF SIX MILLION FIVE
HUNDRED THIRTY-SIX THOUSAND FOUR HUNDRED DOLLARS (\$6,536,400.00)
FOR THE REMEDIATION OF LEAD SERVICE LINES**

WHEREAS, the Administration and the City Council of the City of Camden desire to further the public interest by obtaining a grant from the state of New Jersey in the amount of six million five hundred thirty-six thousand four hundred dollars (\$6,536,400.00) to fund the following project: remediation of Lead Service Lines; and

WHEREAS, it is in the best interests of the City of Camden: (a) to make application for such grant and, if awarded; (b) to execute a grant agreement with the State of New Jersey for a grant in an amount of six million five hundred thirty-six thousand four hundred dollars (\$6,536,400.00); and to execute any amendments thereto which do not increase the Grantee's obligation; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that the appropriate officials of the City of Camden:

1. Are authorized: (a) to make application for such grant and, if awarded; (b) to execute a grant agreement with the State of New Jersey for a grant in an amount of six million five hundred thirty-six thousand four hundred dollars (\$6,536,400.00); and (c) to execute any amendments thereto which do not increase the Grantee's obligations.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized to execute the attached certification.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

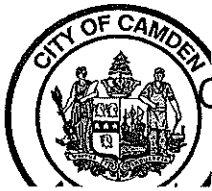
The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 8/13/24

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing A Grant Agreement With The State Of New Jersey By And For The Department Of Environmental Protection In The Amount Of Six Million Five Hundred Thousand Dollars For The Remediation Of Lead Service Lines

Point of Contact:	Timothy J. Cunningham	Administration	7150	
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

GRANT IDENTIFIER: BF24-005

SCOPE OF SERVICES Continued

TASKS & PROJECTS

The Grantee intends to use the grant funding to support the following tasks and activities/projects related to the planning, implementation, and execution of the lead service line inventorying and replacement within Camden City.

Task 1: Development of Bid Specifications for the Lead Service Line Replacement (LSLR) Pilot and Full-scale LSLR Program

Timeline: 2024

Work to be Performed: The Grantee anticipates the creation of a bid package, created by its contractor, i.e. American Water Operations and Maintenance, LLC. (AWOM), to secure a construction contractor for the lead service line pilot replacement program and the full-scale replacement program. This will include the development of a pilot project scope in conjunction with other capital projects and municipal initiatives. The Grantee is aware that its bidding process must be conducted in accordance with all applicable public bidding laws.

Deliverable(s) due from Grantee: The Grantee, via AWOM, will develop a bid package and secure a contractor to perform the lead service line inventory and replacement work discussed in more detail below.

Task 2: Overall Project Management

Timeline: 2023–2025

Work to Be Performed: The Grantee anticipates that AWOM will oversee the lead service line inventorying and replacement by coordinating, managing, and scheduling the replacement of a targeted 450 lead service lines with the successfully awarded contractor, in conjunction with property owners. This will be done through extensive record keeping and coordination with the Grantee to avoid conflicts with other municipal projects, such as road paving and water main replacements.

Deliverable(s) due from Grantee: The Grantee will provide DEP with quarterly financial and progress reporting. Via the reporting deliverables, DEP will assess the Grantee's compliance with the grant terms and conditions.

Task 3: Lead Service Line Construction Activity

Timeline: 2024–2025

Work to be Performed: The Grantee will undertake an inventory and replacement project for lead service lines within the city. The project will include a pilot replacement (450) and the development of a scope for a full-scale replacement initiative. The scope of work for the construction contractors replacing lead services lines for the 450 pilot properties could vary, depending on the specific circumstances of each property. The scope of work at each location of replacement could include all or some of the detailed steps that are in Attachment D-2.

Deliverable(s) due from Grantee: The Grantee, through AWOM, will successfully install or replace 450 lead service lines within the City of Camden.

ADD A PAGE

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

GRANT IDENTIFIER: BF24-005

SCOPE OF SERVICES Continued

PAYMENT/REIMBURSEMENT TO GRANTEE

DEP will provide the Grantee with three (3) payments under this agreement, as follows.

1. DEP will provide the Grantee with an initial payment of \$198,250 to cover 100% of the costs associated with the development and release of the bid specifications, upon the full execution of the grant agreement.
2. DEP will provide the Grantee with a second payment of \$3,043,375 to cover 50% of the costs associated with initial project management and the construction phase of this project. This payment will be issued once the Grantee has: (1) received a full copy of the bid package associated with the first payment; and (2) submitted a completed Attachment C – Expenditure Report to DEP.
3. A third payment of \$3,043,375 will be issued in anticipation of additional work to be performed by the Grantee, once the Grantee has (1) demonstrated it has incurred costs of 80% of the second advance payment (i.e. \$2,434,700); and (2) submitted a completed Attachment C – Expenditure Report to DEP.

DEP will reimburse the Grantee's projected administrative costs of \$251,400 on an interim basis, not to exceed monthly, throughout the work period.

METHOD FOR DETERMINING GRANTEE'S COMPLIANCE WITH/SATISFACTION OF PERFORMANCE OBLIGATIONS

DEP will receive a full copy of the bid package developed by the Grantee (associated with Task1), as well as the quarterly financial and progress reporting. Via these reporting deliverables, DEP will assess the Grantee's compliance with the grant terms and conditions and the Grantee's fulfillment of its performance obligations under this grant agreement.

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

GRANT IDENTIFIER: BF24-005

PROJECT REQUIREMENTS

Listed below are specific requirements, including special conditions, of the program and the project covered by this agreement. The Grantee shall comply with the requirements set forth below, as well as any requirements of the program's enabling legislation and any rules and regulations promulgated pursuant thereto.

This Attachment D-1 comprises 1 page(s), including this page.

The Grantee will provide DEP with the necessary contact information, including but not limited to the name, address, and contact information for all contractor(s) and/or subcontractor(s) performing work under this grant agreement, in accordance with Attachment F.

DEP has zero privity of contract with the Grantee's contractor(s) and/or subcontractors, and none of the business terms/conditions within their agreements shall apply to DEP.

The Grantee will be responsible for notifying and providing the DEP with any staff/personnel changes regarding points of contact identified within this grant agreement. These notifications will be made in writing and within thirty (30) days of the staff/personnel changes' occurrence.

The Grantee will be responsible for providing DEP with updated certificates of insurances for the entire duration of the grant agreement period for the following insurance types:

- Comprehensive General Liability
- Automobile Liability
- Worker's Compensation

Any new certificate of insurance should be provided to DEP prior to the expiration date of the existing certificate.

The Grantee will provide documents to the Grant Officer confirming expenditure of the full grant amount via the Storm Integrated Recovery & Operations Management System (SIROMS) Grant Management Reporting (GMR) System.

All expenditure and progress reporting will be completed via the SIROMS GMR System. Grantee will provide a list to DEP of those individuals responsible for financial and progress reporting to provide them with access to the SIROMS GMR System. DEP and DCA will jointly coordinate training on the SIROMS GMR System for those responsible individuals on behalf of the Grantee.

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

GRANT IDENTIFIER: BF24-005

GRANTEE'S PROPOSAL

The Grantee's project proposal, as approved by the Department and comprising 7 pages, including this page, is incorporated into this agreement as this Attachment D-2. Except as modified, amended, or supplemented by this agreement, this Attachment D-2 describes the assignment tasks and project work units which the Grantee shall perform and deliver pursuant to this agreement.

See Grantee's attached proposal.

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION
GRANT IDENTIFIER: BF24-005
GOVERNING BODY RESOLUTION**

The governing body of City of Camden
(print Grantee's name)
desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately _____
to fund the following project:

_____.

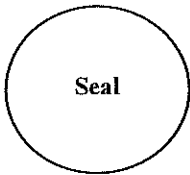
Therefore, the governing body resolves that _____ or the successor to the office of
(print name)
_____ is authorized (a) to make application for such a grant, (b) if awarded, to execute
(print title of authorized official)
a grant agreement with the State for a grant in an amount not less than _____ and not more than _____,
and (c) to execute any amendments thereto any amendments thereto which do not increase the Grantee's obligations.

*The _____ authorizes and hereby agrees to
(print name of Grantee's governing body, e.g., board of chosen freeholders)
match _____% of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the
match for such purposes, whether cash, services, or property, is hereby certified. _____% of the match will be made up of in-kind
services (if allowed by grant program requirements and the agreement).*

The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant
to the agreement.

Introduced and passed _____, _____.

Ayes: _____
Noes: _____
Absent: _____



* The portion of this form between the asterisks should only be completed if matching funds are required under the terms of the agreement. Where in-kind services are allowed and are stipulated by the Grantee, an attachment must be provided and appended hereto, breaking out the in-kind services.

CERTIFICATION*

I, _____, municipal clerk county clerk utilities Authority Clerk
 (print name)
 (other, specify) _____ of _____ City of Camden
 (print Grantee's name)

certify that this resolution was duly adopted by _____ at a
 (print name of Grantee's governing body)

meeting duly held on the _____ day of _____, _____; that this resolution has not been amended or repealed; and that it remains in full force and effect on the date I have subscribed my signature. **

 (signature) *

 (print name)

 (print title)

Date: _____ **

* Certification must be signed by an official other than the individual authorized to execute the agreement.

** This date must be no more than sixty (60) days prior to the Grantee's execution of the agreement. If the original certification expires prior to the Grantee's execution, the Grantee must submit a currently certified copy of this Attachment E when it returns the executed agreement to the Department.

**GRANT AGREEMENT
BETWEEN**

City of Camden
(Name of Grantee)

**AND
THE STATE OF NEW JERSEY BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

GRANT IDENTIFIER: BF24-005

SUBCONTRACTOR LIST

SUBCONTRACTOR'S NAME: American Water Operations and Maintenance, LLC.
SUBCONTRACTOR'S ADDRESS:
SUBCONTRACTOR'S PHONE #:
TYPE(S) OF SERVICE(S) TO BE PROVIDED: project management, bid development, schedule, coordinate services of project, etc.
ESTIMATED VALUE OF SUBCONTRACT: \$1,084,990.00
PERCENTAGE OF TOTAL GRANT AWARD: 16.6

If required by Section V, of Part 1 of this Agreement - General Terms and Conditions and Attachment A, Section IX, Paragraph C, the Grantee shall submit a Business Registration Certificate allowing subcontractor to do business in New Jersey. This Certificate has previously been provided is attached to this agreement.

SUBCONTRACTOR'S NAME:
SUBCONTRACTOR'S ADDRESS:
SUBCONTRACTOR'S PHONE #:
TYPE(S) OF SERVICE(S) TO BE PROVIDED:
ESTIMATED VALUE OF SUBCONTRACT:
PERCENTAGE OF TOTAL GRANT AWARD:

If required by Section V, of Part 1 of this Agreement - General Terms and Conditions and Attachment A, Section IX, Paragraph C, the Grantee shall submit a Business Registration Certificate allowing subcontractor to do business in New Jersey. This Certificate has previously been provided is attached to this agreement.

SUBCONTRACTOR'S NAME:
SUBCONTRACTOR'S ADDRESS:
SUBCONTRACTOR'S PHONE #:
TYPE(S) OF SERVICE(S) TO BE PROVIDED:
ESTIMATED VALUE OF SUBCONTRACT:
PERCENTAGE OF TOTAL GRANT AWARD:

If required by Section V, of Part 1 of this Agreement - General Terms and Conditions and Attachment A, Section IX, Paragraph C, the Grantee shall submit a Business Registration Certificate allowing subcontractor to do business in New Jersey. This Certificate has previously been provided is attached to this agreement.

SUBCONTRACTOR'S NAME:
SUBCONTRACTOR'S ADDRESS:
SUBCONTRACTOR'S PHONE #:
TYPE(S) OF SERVICE(S) TO BE PROVIDED:
ESTIMATED VALUE OF SUBCONTRACT:
PERCENTAGE OF TOTAL GRANT AWARD:

If required by Section V, of Part 1 of this Agreement - General Terms and Conditions and Attachment A, Section IX, Paragraph C, the Grantee shall submit a Business Registration Certificate allowing subcontractor to do business in New Jersey. This Certificate has previously been provided is attached to this agreement.

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION
GRANT IDENTIFIER: BF24-005**

STATEMENT OF ADEQUACY OF ACCOUNTING SYSTEM*

If Grantee is a governmental agency, complete Section A. If Grantee is a non-governmental agency, complete Section B.

Section A: Governmental Agency

I am the Chief Financial Officer (Print title of Financial Officer) of City of Camden and, in this capacity, I will be responsible for establishing and maintaining the financial statements for the project. The accounting system that will be established and maintained for the purpose of this agreement will be adequate to:

1. provide for accurate identification of the receipts and expenditures of funds by approved budget cost categories;
2. provide for documentation supporting each book entry, filed in such a way that it can be easily located;
3. provide accurate and current financial reporting information;
4. be integrated with a strong system of internal controls; and
5. conform to any and all Department requirements or guidelines as now in effect and as may be periodically amended.

Date: _____

_____ (signature)

Gerald Seneski

_____ (print name)

Section B: Non-governmental Agency

I am a certified public accountant duly licensed public accountant and have been engaged to examine the financial statements of City of Camden which will be maintained for the project.

In my opinion, the accounting system and internal controls in use to be established on _____ for this agreement are will be adequate to:

1. provide for accurate identification of the receipts and expenditures of funds by approved budget cost categories;
2. provide for documentation supporting each book entry, filed in such a way that it can be easily located;
3. provide accurate and current financial reporting information; and
4. conform to any and all Department requirements or guidelines as now in effect and as may be periodically amended.

Date: _____

_____ (signature)

_____ (print name)

_____ (print title)

* This form must be completed as part of the agreement if required by Section V of Attachment A - Certification of Adequacy of Accounting System

City of Camden
Grantee Review and Signature

- Page 3 of 17: Attorney for Grantee (optional)
- Page 3 of 17: Person Authorized by City Resolution as having “Signatory Authority”
- Attachment A-1-A Page 1 of 4: person having “Signatory Authority”
- Attachment A-1-A Page 2 of 4: person having “Signatory Authority”
- Attachment A-2: Federal Funding Accountability & Transparency Act Request Form – person having “Signatory Authority”
- Attachment E Page 1 of 2 & 2 of 2: Governing Body Resolution – please complete all blanks based on the Resolution passed by the City of Camden
- Attachment E Page 2 of 2: person certifying the Resolution (typically a Clerk of the Board CANNOT be the person named in the Resolution)
- Attachment G Page 1 of 1 - Section A only– Statement of Adequacy of Accounting System -Signature of Chief Financial Officer, Gerald Seneski

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION
GRANT IDENTIFIER: BF24-005**

PART 1: GENERAL TERMS AND CONDITIONS

- I. Grant Award Data and Signatures
- II. Compliance with Existing Laws and Policies
- III. Insurance
- IV. Indemnification
- V. Assignments and Subcontracts
- VI. Availability of Funds
- VII. Procurement Standards
- VIII. Property Management Standards
- IX. Method of Payment
- X. Interest
- XI. Allowable Costs
- XII. Matching and Cost Sharing Requirements
- XIII. Program Income
- XIV. Special Grant Conditions for "High Risk" Grantees
- XV. Financial Management System
- XVI. Financial and Performance Reporting
- XVII. Monitoring Performance
- XVIII. Audit Requirements
- XIX. Agreement Amendment
- XX. Closeout Procedures
- XXI. Termination, Expiration, and Suspension
- XXII. Access to Records
- XXIII. Record Retention
- XXIV. Approvals and Authorizations
- XXV. Miscellaneous Provisions

PART 2: ATTACHMENTS*

- A. Additional Provisions and Special Modifications yes no
- A-1. Additional Provisions for Federally Funded Agreements. yes no
- A-1-A. Certification of Lobbying and Disclosure of Lobbying Activities. yes no
- A-2. Federal Funding Accountability and Transparency Act (FFATA) Request Form yes no
- A-3. U.S. Environmental Protection Agency Funded Agreements yes no
- A-4. Community Development Block Grant (CDBG) Funded Projects yes no
- A-4-A. Non-Disclosure Agreement - CDBG Funded Projects yes no
- B. Approved Project Budget yes no
- B-1. Itemization and Justification of Budget. yes no
- B-2. Advance Payment. yes no
- C. Expenditure Report yes no
- D. Scope of Services yes no
- D-1. Project Requirements. yes no
- D-2. Grantee's Proposal yes no
- E. Governing Body Resolution. . . Corporate Resolution LLC Resolution yes no
- F. Subcontractor List yes no
- G. Statement of Adequacy of Accounting System yes no

*Wherever this agreement form, including any attachments, presents alternatives, choices must be indicated as follows: An "X" within brackets or on a blank line shall indicate selection of the particular alternative. "NA" or "---" (a dashed line) shall indicate that no information is to be entered on a particular blank line. No blanks may remain just prior to execution, except in the signature block on Attachment C.

I. Grant Award Data and Signatures

Federal Award Information for Subaward	
Federal Awarding Agency:	US Department of the Treasury
Federal Award Name:	Coronavirus State and Local Fiscal Recovery Funds
Federal Award Identification Number (FAIN):	20-1892-0-1-806
Federal Award Date:	3/1/2021
Total Amount of the Federal Award:	6,244,537,955.50
Federal Award Project Description:	<small>To respond to the COVID-19 public health emergency or the negative economic impacts, including to provide assistance to households, small businesses, nonprofits, and impacted industries, such as tourism, travel, and hospitality; respond to workers performing essential work during the COVID-19 pandemic by providing premium pay to eligible workers of the State, territory, tribal government, metropolitan city, county, or nonconsolidated units of local government performing essential work or by providing grants to eligible employers that have eligible workers; provide governmental services, to the extent of the reduction of revenue due to COVID-19 relative to revenue collected in the most recent full fiscal year of the</small>
Indirect Cost Rate for Federal Award:	N

Grantee's Name: (the "Grantee")	City of Camden
Address:	520 Market Street Camden, New Jersey 08101
Vendor ID #:	21-6000418
UEI # (required only for Federally-funded awards):	L5MTYJ62P314
Financial Officer's - Name:	Gerald Seneski
Title: (the "Chief Financial Officer")	Chief Financial Officer

The State of New Jersey (The "State")	
Department of Environmental Protection (the "Department" or the "DEP")	
Granting Agency's - name:	Division of Budget & Financial Operations (the "Granting Agency")
- address:	428 East State Street Trenton, NJ 08625
Grant Officer's - name:	Stephen C. Matis (the "Grant Officer")
email address:	stephen.matis@dep.nj.gov
phone number:	609-940-4127

TITLE OF GRANT: **Camden Lead Service Line Replacement**

AMOUNT OF GRANT: **\$6,536,400**

	Total Project Funding	AMOUNT	STATE ACCOUNT NUMBER	CFDA NUMBER/ CFDA TITLE
Source of Funds	State General Fund			
	Federal	\$6,536,400	21-100-042-4840-203-V42Y -6120-2CMDLSLX	21.027 Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)
	Grantee			
	Other (identify below)			
			TOTAL APPROVED PROJECT AMOUNT	

Total Amount of Federal Funds Obligated to Subrecipient, including Current Obligation: **\$ 6,536,400.00**

Total Amount of Federal Award Committed to Subrecipient: **\$ 6,536,400.00**

WORK PERIOD: The "effective date" of this grant agreement is the date the Grantee executes it or the date the State executes it, whichever date is later. The "Work Period" for this grant commences on 3/3/2021 or the effective date, whichever is earlier later, and runs for a period of 70 months thereafter, until 12/31/2026. Grant funds may be used only to satisfy obligations which arise during the Work Period.

PURPOSE AND AUTHORITY: Grant Project to be funded: **Lead Service Replacement Program will fund the inventory and replacement of lead service lines at various points within Camden.**

Statutory Authority for this Grant: 42 U.S.C. 802 (2023); N.J.S.A. 13:1B-3; and N.J.S.A. 13:1D-9

Grant will will not be used for Research and Development (R&D)

In consideration of the payment of the State, the Federal, and if through the State treasury, the "other" amounts shown above (the "Grant"), the Grantee agrees to provide its share of the Total Project amount and to perform the work described in Attachment D, within the Work Period and in the manner and upon the terms specified in this agreement. The provisions of this agreement set forth in this Section I through Section XXV constitute the General Terms and Conditions portion of this agreement.

STATE AND GRANTEE APPROVAL SIGNATURES

APPROVED AS TO LEGAL FORM

For the State: *

For the Grantee **

(signature)

(signature)

_____, Deputy Attorney General
(print name)

_____, Attorney for Grantee
(print name)

Date: _____

Date: _____

* A confidential and privileged memorandum pre-approving this agreement as to legal form has has not been provided to the Granting Agency by the Deputy Attorney General.

** Approval of this agreement by an attorney for Grantee is mandatory optional

APPROVAL OF GRANTING AGENCY

Division of Budget & Financial Operations
(print name of Granting Agency; all capitals)

By: Stephen Matis
(signature)

Stephen C. Matis
(print name)

Director
(print title)

Date: 7/24/2024

EXECUTION SIGNATURES

By the signatures below, the Grantee and the State (the "parties") execute this agreement and confirm that they are mutually bound by all provisions contained herein and are fully authorized and empowered to enter into and bind their organization to all obligations under this agreement.

SIGNED

City of Camden
(print Grantee's name; all capitals)

By: _____
(signature)

(Print name)

(print title)

Date: _____

COUNTERSIGNED:

THE STATE OF NEW JERSEY
By: The DEP

By: _____
(signature)

Adrienne Kreipke
(print name)

Assistant Commissioner, Management & Budget
(print title; Commissioner or authorized delegate)

Date: _____

II. Compliance with Existing Laws and Policies

The Grantee, in order to induce the Department to award this grant and enter into this agreement, agrees and warrants, on behalf of itself and any subcontractors retained pursuant to this agreement, that it shall comply with all applicable Federal, State, and municipal laws, rules, regulations, and written policies in the performance of this agreement. Failure to comply with such laws, rules, regulations, and policies shall constitute a material breach of this agreement and be grounds for its termination. The statutes, laws or codes cited herein are available for review at the New Jersey State Library, 185 West State Street, Trenton, New Jersey 08625. Such laws, rules, regulations, and policies include, but are not limited to, the following, where applicable:

A. Prevailing Wage Act

The New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq., is hereby made part of this agreement, if within the contemplation of the Act. If applicable, the Grantee represents and warrants that neither it, nor any subcontractors it might employ to perform the work covered under this agreement, have been suspended or debarred by the Commissioner, Department of Labor and Workforce Development, for violation of the provisions of the Prevailing Wage Act. The Grantee further represents and warrants that both it and any subcontractors it might employ to perform the work covered under this agreement shall comply with the provisions of the Prevailing Wage Act, where required.

If applicable:

1. All workers shall be paid not less than the prevailing wage rate as designated by the Commissioner of Labor and Workforce Development or its duly authorized representatives. State wage rates may be obtained from the New Jersey Department of Labor and Workforce Development (Telephone: 609-292-2259) or by accessing the Department of Labor and Workforce Development's website at: http://lwd.dol.state.nj.us/labor/wagehour/wagerate/wage_rates.html. The State wage rates in effect at the time of this award are part of this agreement, pursuant to N.J.S.A. 34:11-56.25 et seq.
2. If it is found that any worker employed by the Grantee or any subcontractor covered by said agreement, has been paid a rate of wages less than the prevailing wage required to be paid by such agreement, the Department may terminate the Grantee's or its subcontractors' right to proceed with the work, or such part of the work as to which there has been a failure to pay required wages, and may prosecute the work to completion or otherwise. N.J.S.A. 34:11-56.27.

B. Diane B. Allen Equal Pay Act

Pursuant to N.J.S.A. 34:11-56.14(a), a Grantee providing "qualifying services", as defined therein, to the State or any agency or instrumentality of the State shall provide the Commissioner of Labor and Workforce Development information regarding the compensation and hours worked by employees categorized by gender, race, ethnicity, and job category.

Pursuant to N.J.S.A. 34:11-56.14(b), a Grantee performing "public work", as defined therein, for the State or any agency or instrumentality of the State shall provide the Commissioner, through certified payroll records required pursuant to N.J.S.A. 34:11-56.25 et seq., information regarding the gender, race, job title, occupational category, and rate of total compensation of every employee of the employer employed in the State in connection with the agreement, throughout the duration of the agreement, with an update to the information whenever payroll records are required to be submitted.

For more information and report templates see <https://nj.gov/labor/equalpay/equalpay.html>.

C. Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48 et seq., all Grantees and subcontractors must first be registered with the New Jersey Department of Labor and Workforce Development. The Grantee represents and warrants that neither it, nor any subcontractors it might employ to perform the work covered under this agreement, have been suspended or debarred by the Commissioner, Department of Labor and Workforce Development, for violation of the provisions of the Public Works Contractor Registration Act. The Grantee further represents and warrants that both it and any subcontractors it

might employ to perform the work covered under this agreement shall comply with the provisions of the Public Works Contractor Registration Act, where required. Any questions regarding the registration process can be directed to the Division of Wage and Hour Compliance at (609) 292-9464.

D. Laws Against Discrimination

The Grantee or subcontractor, where applicable, shall not discriminate, and shall abide by all anti-discrimination laws, including, but not limited to, Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d-2000d-4; the discrimination and affirmative action provisions of N.J.S.A. 10:2-1 et seq.; the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq.; and all rules and regulations promulgated pursuant thereto, as amended and supplemented from time to time, including but not limited to, N.J.A.C. 17:27-1.1, et seq. Other laws may impose additional non-discrimination requirements with which the Grantee must comply. These laws include, but are not limited to, Section 504 of the Rehabilitation Act of 1973; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Title VII of the Civil Rights Act of 1964; and the Fair Housing Act. The Grantee shall comply with all applicable provisions of the Americans with Disabilities Act (ADA), P.L. 101-336, in accordance with 42 U.S.C. 12101 et seq.

E. Laws Prohibiting Solicitation

If applicable, the Grantee represents and warrants that: (1) no person or selling agency has been employed or retained to solicit or secure this agreement in violation of N.J.S.A. 52:34-15; and (2) it has neither made nor knows of any payments or gratuities made in violation of N.J.S.A. 52:34-19.

F. The Worker and Community Right to Know Act

The Grantee and any subcontractors it might employ to perform work covered under this Agreement shall comply with the provisions of N.J.S.A. 34:5A-1 et seq., if applicable, which require the labeling of all containers of hazardous substances.

G. Licenses and Certifications

The Grantee warrants that it will obtain and maintain during the term of this agreement all licenses, certifications, authorizations, or any documents required by the Federal, State, county, or municipal governments and international authorities, wherever necessary, to perform this agreement. The Grantee shall promptly notify the Department of any disciplinary action or change in the status of any license, permit, or other authorization required by law or this agreement.

H. Federal and State Documents Incorporated by Reference

The following documents are, by this reference, requirements incorporated as standards and procedures used by the Department and made part of this agreement, as applicable:

1. United States Office of Management and Budget ("OMB") Guidance for Grants and Agreements (2 CFR Parts 25, 170, 175, 176, 180, 182, 200);
2. Federal Agency Regulations for Grants and Agreements (e.g. 2 CFR Part 1500 for the U.S. E.P.A.);
3. Federal Agency Regulations (e.g. 40 CFR for the U.S. E.P.A.); and
4. Appendix XI to Part 200 – Compliance Supplement (2 CFR Pt. 200, App. XI)
5. Circular Letter 15-08-OMB, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid; and,
6. State Grant Compliance Supplement, available at: <https://www.nj.gov/treasury/omb/stategrant.shtml>

I. Miscellaneous

The Grantee represents and warrants that, if applicable:

1. it is and will remain in full compliance with N.J.S.A. 14A:13-1 et seq. and N.J.S.A. 15A:13-1 et seq. (both regarding out- of-state corporations); and,

2. it is and will remain in full compliance with N.J.S.A. 2A:44-143 (regarding bonds on construction and public works contracts).

III. Insurance

The Grantee shall maintain, in force for the term of this agreement, insurance as provided herein. The coverages shall be maintained either through insurance policies from insurance companies licensed to do business in the State of New Jersey with an A-VIII or better rating by A.M. Best & Company, or through formal, fully funded self-insurance programs authorized by law and acceptable to the Department. The certificates of insurance shall indicate the grant number and title of the grant in the "Description of Operations" box. All policies must be endorsed to provide thirty (30) days' written notice of cancellation or material change to the Department at the following address: PO Box 420, 428 East State Street, 4th Floor, Trenton, NJ 08625-0420. If the Grantee's insurer cannot provide thirty (30) days written notice, then it will become the obligation of the Grantee to provide same. Unless current documentation is already on file, the Grantee must, within thirty (30) days after the effective date of this agreement, provide to the Department current certificates of insurance, documentation of self-insurance, or both, for all coverages and renewals required under this agreement. Renewal certificates shall be provided within thirty (30) days of the expiration of the insurance. No payments shall be made under this agreement until acceptable documentation of insurance coverage is received. The minimum required coverages are:

- A. **Commercial General Liability:** The minimum limit of liability shall be \$1,000,000 per occurrence as a combined single limit for bodily injury and property damage. The policy shall include the State of New Jersey as an "Additional Insured" and include the blanket additional insurance endorsement or its equivalent. The policy shall include coverage for contractual liability and products liability. The coverage to be provided under these policies shall be at least as broad as that provided by the standard basic, unamended, and unendorsed occurrence coverage forms or its equivalent currently in use in the State of New Jersey, which shall not be circumscribed by any endorsements limiting the breadth of the coverage.
- B. **Automobile Liability Insurance,** which shall be written to cover any vehicle used by the insured. Limits of liability for bodily injury and property damage shall not be less than \$1,000,000 per accident as a combined single limit. The State of New Jersey must be named as an "Additional Insured" and include the blanket additional insurance endorsement or its equivalent when the services being procured involve vehicle use on the State's behalf or on State controlled property.
- C. **Worker's Compensation Insurance** in accordance with the laws of the State of New Jersey and **Employer's Liability Insurance** with limits not less than: (i) \$1,000,000 Bodily Injury, Each Occurrence; (ii) \$1,000,000 Disease Each Employee; and (iii) \$1,000,000 Disease Aggregate Limit.
- D. These amounts may be raised when deemed necessary by the Department.

IV. Indemnification

The Grantee shall defend, indemnify, protect, and save harmless the State, its officers, its agents, its servants, and its employees from and against any damage, claim, demand, liability, judgment, loss, expense, or cost including, where the agreement is funded, in whole or in part, by the Federal government, any actions brought by the Federal government or any of its agencies (collectively, damages) arising, or claimed to arise, from, in connection with, or as a result of, the Grantee's performance, attempted performance, or failure to perform in connection with this agreement (collectively, "performance"), regardless of whether such performance was undertaken by the Grantee, its officers, its directors, its agents, its servants, its employees, its subcontractors, or any other person at its request, subject to its direction, or on its behalf. As nonrestrictive examples only, this indemnification shall apply, but shall not be limited, to (a) any settlement by the State of any claim or judgment against the State or its agents, provided the Grantee had the opportunity to participate in the settlement negotiation, and (b) all attorneys' fees, litigation costs, and other expenses of any nature, incurred by the State in connection with any damage.

The Grantee (a) shall immediately notify the State of any damage for which it or the State might be liable and (b) shall, at its sole expense, (i) appear, defend, and pay all charges for attorneys, all costs, and all other expenses arising in connection with any damage and (ii) promptly satisfy and discharge any judgment rendered against the State or its agents, or any settlement entered into by the State, for any damage. The Grantee shall not assert any defense which would be available to the State but

not to the Grantee, whether arising pursuant to the New Jersey Tort Claims Act or otherwise, without having first obtained the written approval of the New Jersey Division of Law. As soon as practicable after it receives a claim for damage made against it, the State shall notify the Grantee in writing and shall have a copy of such claim forwarded to the Grantee. The Grantee's indemnification and liability set forth herein is not limited by but is in addition to the insurance obligations contained in Section III above.

In the event of a patent and copyright claim or suit, the Grantee, at its option and sole expense, may (1) procure for the State of New Jersey the legal right to continue the use of the product; (2) replace or modify the product to provide a non-infringing product that is the functional equivalent; or (3) refund the expended grant amount less a reasonable allowance for use that is agreed to by both parties.

This agreement to indemnify shall continue in full force and effect after the termination, expiration, or suspension of this agreement.

V. Assignments and Subcontracts

The Grantee shall not subcontract any of the work or services covered by this agreement nor shall any interest be assigned or transferred, in whole or in part, except as may be provided for in this agreement or with the express written approval of the Department. Such approval, if granted, shall not relieve the Grantee of any of its responsibilities under this agreement. If the Grantee utilizes a subcontractor, the following shall apply:

- A. The Grantee shall submit to the Department a completed copy of Attachment F - Subcontractor List. The Grantee shall have a continuing obligation to update Attachment F - Subcontractor List during the course of this agreement. A complete and accurate list shall be submitted to the Department before final payment is made.
- B. The Grantee shall secure from the subcontractor and shall submit to the Department a copy of the subcontractor's New Jersey Business Registration Certificate as designated in Section IX of Attachment A - Authorizations and Disclosures.
- C. The Grantee shall be responsible for the subcontractor's performance, compliance with all applicable terms, conditions and requirements of this agreement, and compliance with all applicable laws.
- D. The Grantee shall ensure that any subcontract(s) entered into under this agreement meet(s) all applicable Federal requirements including, but not limited to, those delineated in 2 CFR Parts 25, 170, 175, 176, 180, 182, 200 and Appendix II to Part 200.
- E. The Grantee shall be responsible for any claims arising out of any subcontract hereunder, and, as a condition of any subcontract hereunder, the subcontractor shall hold the State harmless from any claims by the subcontractor or third-parties, which may arise under or as a result of the subcontract.
- F. If applicable, the Grantee shall provide, on a monthly and cumulative basis, a breakdown in accordance with the Approved Project Budget, of all monies paid to any small business, minority or woman-owned subcontractor(s). This breakdown shall be sent to the Chief of Operations, Division of Revenue, PO Box 628, Trenton, NJ 08646.
- G. Nothing contained in the Grantee's application or this agreement shall be construed to create a contract or privity of contract between the Department and any of the Grantee's contractors or subcontractors.

VI. Availability of Funds

- A. The State of New Jersey appropriates funds on a fiscal year basis, which is a period running from July 1 through June 30. The Grantee recognizes and agrees that both the initial provision of funding and any continuation of such funding under this agreement are expressly dependent upon the availability to the Department of funds appropriated by the State Legislature, Federal revenue, or such other funding sources as may be available. The Department shall not be liable for any breach of this agreement which results from the unavailability of funds or the State Legislature's failure to appropriate the necessary funds.
- B. The parties understand that, at this time, this agreement is either fully or partly funded, as designated in Section II of Attachment A – Availability of Funds.

VII. Procurement Standards

Procurement of supplies, equipment, and other services with funds provided by this agreement shall be accomplished in a manner consistent with all applicable Federal and State requirements. All applicable Federal and State requirements shall be incorporated into any subcontracts under this agreement. Adherence to the standards contained in those applicable Federal and State laws and regulations does not relieve the Grantee of the contractual responsibilities arising under its procurements. The Grantee is the responsible authority, without recourse to the Department, regarding the settlement and satisfaction of all contractual and administrative issues arising out of procurements entered into in support of this agreement.

VIII. Property Management Standards

Property furnished by the Department or acquired in whole or in part with Federal or Department funds, or whose cost was charged to a project supported by Federal or Department funds, shall be utilized and disposed of in a manner consistent with State and/or Federal requirements, as applicable.

IX. Method of Payment

A. Payment under this agreement will be made upon submission by the Grantee of a properly executed Expenditure Report (Attachment C) and all invoices, bills, and other documents necessary to justify the payment.

1. If authorized, advance payment will be made to the Grantee upon the execution of this agreement by the Department if the Grantee has (i) submitted an Advance Payment Form (Attachment B-2) with an appropriate justification for the requested advance payment(s); and (ii) submitted a properly executed Expenditure Report (Attachment C).
2. Progress payments shall be made by the Department on a periodic basis as set forth in Section III(B) of Attachment A, Additional Provisions and Special Modifications - Method of Payment, only upon receipt of a properly executed Expenditure Report (Attachment C) and receipt of the required financial and narrative reports described in Section XVI of the General Terms and Conditions - Financial and Performance Reporting. Payment shall be made either in fixed amounts as determined by the Department to maintain an appropriate level of services or in the form of reimbursement of actually reported expenditures, as indicated in Section III(B) of Attachment A, Additional Provisions and Special Modifications - Method of Payment.
3. All or a portion of the grant may be withheld by the Department pending receipt of any required final report(s).

B. Unless otherwise specified in this agreement, all Expenditure Reports must be submitted by the Grantee no later than thirty (30) days after the end of the Work Period.

C. The Department shall withhold payment of any costs improperly incurred for failure to comply with the Scope of Services, State or Federal law, as applicable, or the terms and conditions of this agreement.

D. Grantee may not use any grant funds to satisfy any obligation arising outside the Work Period of this agreement.

X. Interest

A. The Grantee is required to deposit any advance payments received hereunder in insured accounts, whenever possible. The Grantee must maintain advance payments in interest-bearing accounts, unless this agreement is Federally-funded and one of the following applies:

1. The Grantee receives less than \$120,000 in Federal awards per year.
2. The best reasonably available interest-bearing account would not be expected to earn interest in excess of \$500 per year on Federal cash balances.
3. The depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources.
4. A foreign government or banking system prohibits or precludes interest bearing accounts.

- B. If this agreement is Federally-funded, interest up to \$500 per year may be retained by the Grantee for administrative expense; any interest above \$500 per year must be remitted on a quarterly basis to the Department for return to the Federal government. If this agreement is funded by the State, interest above \$250 per year shall be reported to the Department but may be retained by the Grantee unless otherwise provided pursuant to this agreement.

XI. Allowable Costs

- A. Use of Funds - Grant funds are to be used solely for the purpose(s) described in the approved project Scope of Services appended to this agreement (Attachment D) and may not be used to satisfy any obligation arising outside the Work Period of this agreement. Reimbursement may be obtained only for costs described in the Approved Project Budget appended to this agreement (Attachment B). The Grantee shall follow and comply with all applicable State and Federal laws governing the use of grant funds and shall not utilize grant funds to undertake any activity for any purpose other than as set forth in this agreement.
- B. Disallowed Costs - Where the Grantee has been reimbursed by the Department for costs which are subsequently disallowed by the Department, the Grantee shall return the funds to the Department no later than thirty (30) days after the request. Where the Grantee fails to timely return the funds or appeals the disallowed costs, an interest charge shall be charged on the funds beginning thirty (30) days from the date the Grantee was notified of the debt. The interest shall continue to accrue while any appeal is underway. If the Grantee is successful in its appeal, the accrued interest will be canceled.

XII. Matching and Cost Sharing Requirements

If there are any matching and/or cost sharing requirements associated with this agreement or the source of funding, then, regardless of whether Federal funds are involved, the Grantee shall account to the satisfaction of the Department for these requirements in accordance with Federal and State requirements.

XIII. Program Income

"Program income" means gross income earned by the Grantee that is directly generated from agreement-supported activities or earned as a result of the grant award during the Work Period. Such earnings include, but are not limited to, income from fees for services performed, the use or rental of real or personal property acquired under the grant award, the sale of commodities or items fabricated under the grant award, license fees and royalties on patents and copyrights, and principal and interest on loans made with grant award funds.

Unless otherwise specified in this agreement, program income shall be anticipated to the extent possible and included in the Approved Project Budget (Attachment B) to offset the Total Project Amount. Program income that the Grantee did not anticipate at the time of the grant award must be used to reduce the grant award rather than increase the funds committed. The Department may negotiate agreement(s) with the Grantee regarding appropriate use of program income earned after the Work Period, as part of the Grant Closeout Procedures in Section XX of this Part.

However, all program income earned from license fees and royalties for copyrighted material, patents, patent applications, trademarks, and inventions made under this agreement shall inure to the State pursuant to Subsection XXV(E) of this Part.

XIV. Special Grant Conditions for "High Risk" Grantees

- A. A Grantee may be considered "high risk" if the Department determines that a Grantee:
1. Is not financially stable;
 2. Has a history of unsatisfactory performance;
 3. Has failed to comply with the terms and conditions of previous grant awards;
 4. Has a financial management system that fails to meet the standards set forth in Section XV of this Part, below; or
 5. Is not otherwise responsible.

The Department may also consider prior audit findings, the Grantee's management of prior grant awards, the extent to which any previously awarded grant funds will be expended prior to future awards, and the Grantee's ability to effectively implement statutory, regulatory, or other requirements applicable to performance under this agreement.

- B. The Department may impose additional, specific, conditions upon Grantees that it considers to be "high risk." Such conditions or restrictions shall correspond to the high risk condition, and may include:
 - 1. Requiring payments as reimbursements rather than advance payments;
 - 2. Withholding authority to proceed to the next phase of a project until receipt of evidence of acceptable performance within a given period;
 - 3. Requiring additional, more detailed financial reports;
 - 4. Requiring additional project monitoring;
 - 5. Requiring the Grantee to obtain technical or management assistance; or
 - 6. Establishing additional prior approvals.

- C. Should the Department decide to impose such conditions, the Department shall notify the Grantee as soon as possible, in writing, as to:
 - 1. The nature of the special condition(s)/additional requirement(s);
 - 2. The reason(s) why the special condition(s)/additional requirement(s) are being imposed;
 - 3. If applicable, the corrective actions necessary to remove the special condition(s)/additional requirement(s), and the time allowed for completing such actions; and,
 - 4. The method by which the Grantee may request reconsideration of the additional requirements imposed.

- D. The Department shall promptly remove any special condition(s)/additional requirement(s) once the conditions that prompted them have been corrected.

XV. Financial Management System

- A. The Grantee shall be responsible for maintaining an adequate financial management system, which shall provide for:
 - 1. Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, name of the Federal agency, and name of the pass-through entity, if any.
 - 2. Accurate, current, and complete disclosure of the financial results of each project, agreement, or contract. For Federally-funded agreements, such disclosures shall be made in accordance with the reporting requirements set forth in 2 CFR 200.327 and 2 CFR 200.328.
 - 3. Records that adequately identify the source and application of funds for Department-supported activities, and that contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, expenditures, income and interest, and are supported by source documentation.
 - 4. Effective internal and accounting controls over, and accountability for, all funds, property, and other assets. The Grantee must adequately safeguard all such assets and assure that they are used solely for authorized purposes.
 - 5. Comparison of actual outlays with budgeted amounts for all major cost categories on Attachment B - Approved Project Budget, and correlation of financial information with performance or productivity data, including the production of unit cost information.
 - 6. Accounting records that are supported by source documentation.
 - 7. Written procedures that minimize the time elapsing between the transfer of funds from the Department and the disbursement by the Grantee and, for Federally-funded agreements, implement the requirements of 2 CFR 200.305.
 - 8. Written procedures for determining reasonableness, allowability, and allocability of costs, consistent with the provisions of State and Federal requirements, as applicable, including Subpart E of 2 CFR 200 – Cost Principles, the appropriate Federal Agency Regulations for Grants and Agreements and Federal Agency Regulations, whichever would be applicable under Federal law, and the terms and conditions of this agreement.

- B. By execution of this agreement, the Grantee warrants and certifies that its accounting system meets the standards set forth herein and, for Federally-funded agreements, is consistent with Subpart E of 2 CFR 200 – Cost Principles,

supports the accumulation of costs as required by those principles, and provides for adequate documentation to support costs charged to this agreement. Notwithstanding, the Department may require the submission of a Statement of Adequacy of Accounting System, to be made as an attachment to this agreement. A Statement of Adequacy of Accounting System is is not required as part of this agreement.

- C. The Department may review the adequacy of the financial management system of any applicant for financial assistance as part of a pre-award review or at any time subsequent to the award. If the Department determines that the Grantee's system does not meet the standards described in Subsection A of this Section, additional information to monitor the agreement may be required by the Department upon written notice to the Grantee.

XVI. Financial and Performance Reporting

- A. Attachment B - Approved Project Budget, is the approved financial plan to carry out the purpose of this agreement. The budget shall be itemized to disclose specifically the agreement tasks and project activities to be funded.
- B. The Grantee shall submit Expenditure Reports (Attachment C) on a periodic basis as prescribed in Section VI of Attachment A – Financial and Performance Reporting, which compare actual expenditures with the Approved Project Budget (Attachment B). Expenditure Reports must be certified by the Grantee's Financial Officer.
- C. The Grantee shall submit performance reports on a periodic basis as prescribed in Section VI of Attachment A – Financial and Performance Reporting. Performance reports shall present the following information for each task under this agreement:
 - 1. a comparison of actual accomplishments to the objectives established in Attachments D - Scope of Services; D-1 - Project Requirements; and D-2 - Grantee's Proposal, for the reporting period;
 - 2. reasons why established goals were not met or tasks were not completed as scheduled, if appropriate; and
 - 3. other pertinent information, including a description of work performed during the reporting period, relevant literature citations, raw data generated, any modifications to the planned scope of work, and an anticipated work schedule for the next reporting period.

Performance reports shall include all available and relevant, quantitative data pertaining to production of project work units, completion of agreement tasks, and actual costs for each unit or task. Additionally, performance reports for Federally-funded agreements shall be completed in accordance with 2 CFR 200.328.

- D. The Grantee shall submit final Expenditure and performance reports on its overall performance under this agreement, as prescribed in Section VI of Attachment A – Financial and Performance Reporting.
- E. Extensions of reporting due dates may be granted upon written request to the Department.
- F. If reports are not submitted as required the Department shall, at its discretion, suspend payments on this agreement.
- G. If the Grantee has a history of unsatisfactory performance or the Grantee does not submit satisfactory reports, the Department may require additional and more detailed reports from the Grantee.

XVII. Monitoring Performance

- A. The Grantee shall continually monitor its performance under this agreement to assure that time schedules are being met, projected work units by time periods are being accomplished, and other performance goals are being achieved as applicable and as defined in the following Attachments: D - Scope of Services; D-1 - Project Requirements; and D-2 - Grantee's Proposal.
- B. The Grantee shall inform the Department as soon as any of the following types of conditions affect project objectives and performance and shall describe the action taken, or contemplated, and the Department assistance needed, if any, to respond to any such condition:
 - 1. Problems, delays, or adverse conditions which will materially affect the ability to attain project objectives, prevent the meeting of time schedules and goals, or preclude the completion of project work units or agreement tasks within established time periods; and

2. Favorable developments or events which enable meeting time schedules and goals sooner or at less cost than anticipated, or producing more or different beneficial results than originally planned.
- C. The Department may, at its discretion, make site visits to: review project accomplishments and management control systems; audit the financial records pertaining to this agreement; and provide such technical assistance as may be required.
- D. If the Grantee is not performing satisfactorily, the Department may require remedial measures necessary to fulfill the project requirements, including requiring the Grantee to obtain additional Department approvals before proceeding or requiring the Grantee to obtain outside technical or managerial assistance.

XVIII. Audit Requirements

- A. All agreements are subject to audit by the State, including by the State Comptroller and the Department. This agreement may be audited at the discretion of the State up to seven (7) years after the date of last payment under this agreement. Any such audit shall be made in accordance with applicable Federal and State requirements, and as to whether the Grantee has complied with Federal and State statutes, regulations, and the terms and conditions of any award. The Grantee shall comply with applicable Federal and State requirements for auditees.
- B. If the Grantee expends a total of \$750,000 or more in Federal financial assistance or State financial assistance within the Grantee's fiscal year, the Grantee must have an annual single audit or program-specific audit performed in accordance with Subpart F of 2 CFR Part 200 – Audit Requirements, and State Policy.
Grantees that expend less than \$750,000 in Federal or State financial assistance within their fiscal year, but expend \$100,000 or more in State and/or Federal financial assistance within their fiscal year must have either a financial statement audit or a program-specific audit performed in accordance with Generally Accepted Government Auditing Standards, Subpart F of 2 CFR Part 200 – Audit Requirements, and State Policy.
- C. Where an audit conducted hereunder indicates any noncompliance by the Grantee with the material terms and conditions of this agreement, the Grantee shall forthwith take corrective action. As a result of any audit hereunder, recommendations shall be made whether any costs incurred by the Grantee should be disallowed as beyond the scope or the purpose of this agreement, excessive, or otherwise impermissible. The Department retains the right to recover any disallowed expenditures, and the Grantee shall return to the Department any disallowed expenditures no later than thirty (30) days after the request.
- D. Copies of all audit reports involving this agreement must be sent to the Department's Internal Audit Unit at PO Box 420, 428 East State St, Trenton, NJ 08625-0420 and the Granting Agency identified in Section I of this agreement, Grant Award Data and Signatures.
- E. The provisions of this Section XVIII shall continue in full force and effect after the termination, expiration, or suspension of this agreement.

XIX. Agreement Amendment

If the Grantee wants to amend this grant, they must submit a written request to the Grant Officer designated in Section VIII of Attachment A - Agreement Amendment. Any amendment, whether requested by the Grantee or the Department, must be documented by completion of the Department's amendment form (DEP-076). The completed amendment form must be executed by authorized representatives of both parties in the same manner as this agreement, unless the amendment is of the types described in subparagraphs A, B, C, or D below. If the amendment is of the types described in subparagraphs A, B, C, or D below, then the Grant Officer may execute the amendment form by signing same in the designated place, and execution by authorized representatives of the Grantee or Department will not be required. However, any amendment to the Scope of Services, including but not limited to any increase in the amount of the Approved Budget, must be memorialized by a completed amendment form, executed by authorized representatives of both parties.

- A. The Grantee may obtain approval directly from the Grant Officer to transfer amounts of up to \$20,000 or 10% of the total agreement amount, whichever is less, from one direct cost category to another or from the indirect cost category to a direct cost category, as long as this transfer does not result in any change in the project's scope, Work Period, objective, or deliverables, and, for Federally-funded agreements, provided that such costs are allowable and that the

transfer would not require the Department to seek Federal Agency approval pursuant to 2 CFR Part 200 or the appropriate Federal Agency Regulations for Grants and Agreements and Federal Agency Regulations, whichever would be applicable under Federal Law. If the total agreement amount is less than \$25,000, the Grant Officer may disregard the 10% limitation and approve transfers of up to \$2,500.

1. "Indirect costs" are those incurred for a common or joint purpose benefiting more than one cost objective and not readily assignable to the cost objectives specifically benefited, without effort disproportionate to the results achieved. "Direct costs" are those which can be identified specifically with a particular final cost objective or that can be directly assigned to activities relatively easily with a high degree of accuracy.
 2. The amendment form documenting any budget revision shall clearly show and justify each change in each cost category, either on the form or on an attachment to it.
- B. The Department may reduce the Approved Project Budget and the Scope of Services so that they fairly reflect anticipated project expenditures and progress if:
1. The Department notifies the Grantee that the Grantee is making project expenditures or progress at a rate which, in the judgment of the Department, will result in substantial failure to expend the grant or to fulfill the purposes of this agreement,
 2. The Department notifies the Grantee at least thirty (30) days in advance of any reduction,
 3. After consultation, the Grantee is unable to develop to the satisfaction of the Department a plan to rectify its low level of project expenditures or progress, and
 4. The Department considers the Grantee's fixed costs when making any reduction.
- C. The Grant Officer may approve no-cost time extensions to the Work Period or the due date of the final report in increments of six months or less, but not beyond any applicable time period for expending the source of funding. Written justification and documentation evidencing the need to extend the Work Period or the due date of the final report must be submitted to the Grant Officer at least thirty (30) days in advance of the scheduled end of the Work Period. The amendment form (DEP-076) documenting any no-cost time extension shall clearly show and justify the change, either on the form or on an attachment to it.
- D. The Grant Officer may approve proposed Grantee substitutions to the personnel and/or subcontractors identified and approved for this agreement, provided that, for Federally-funded agreements, the substitution would not require the Department to seek Federal Agency approval pursuant to 2 CFR Part 200 or the appropriate Federal Agency Regulations for Grants and Agreements and Federal Agency Regulations, whichever would be applicable under Federal Law. The Grantee must submit a written request to the Department which includes:
1. An explanation of the reasons why the original personnel/subcontractors cannot be provided;
 2. Vitae/credentials which demonstrate that the qualifications of the substitutions are equal to or better than the originally proposed personnel/subcontractors; and
 3. A declaration that the substitution will be provided at no additional cost to the State.

XX. Closeout Procedures

The closeout of this project shall mean the process by which the Department determines that all applicable administrative actions and all required work have been completed by the Grantee. This process shall include the following steps:

- A. The Grantee shall submit all reports as required and within the timeframes prescribed by this agreement. The Department may permit extensions when requested in writing by the Grantee;
- B. Extensions to the due date of the final report shall be made in accordance with Section XIX of the General Terms and Conditions – Grant Amendment.
- C. Unless otherwise specified, the Grantee shall, within thirty (30) days of the end of the Work Period, liquidate all obligations incurred under this agreement.
- D. The Grantee shall, within thirty (30) days of the end of the Work Period, refund to the Department any cash advanced but not committed to payment of eligible project costs in accordance with the Approved Project Budget (Attachment B).
- E. The Grantee shall refund to the Department any funds spent on costs which are disallowed by the Department, within thirty (30) days after the request.

- F. The Department retains the right to recover any appropriate amount after fully considering any recommendation on disallowed costs resulting from an audit conducted in accordance with Section XVIII of this Part – Audit Requirements.
- G. The Grantee shall account for any property acquired with agreement funds or received from the Department in accordance with Section VIII of this Part - Property Management Standards.
- H. The Department may negotiate agreement(s) with the Grantee regarding appropriate use of program income earned after the Work Period.
- I. The Grantee shall comply with any additional closeout procedures, Federal or otherwise, applicable to this agreement, and/or identified by the Department as necessary.
- J. The Department retains the right to request any additional information necessary to close out this project and may retain any final payment until closeout procedures are completed on the part of the Grantee.

XXI. Termination, Expiration, and Suspension

- A. The following definitions shall apply for the purposes of this Section XXI, Termination, Expiration, and Suspension.
 - 1. Termination - The "termination" of this agreement shall mean the cancellation of assistance, in whole or in part, any time prior to the end of the Work Period.
 - 2. Expiration Date - The "expiration date" of this agreement is the date upon which the parties have fully performed under this agreement, or any applicable timeframe for expending the source of funding has expired.
 - 3. Suspension - The "suspension" of this agreement shall mean a temporary cessation of State support or assistance pending corrective action by the Grantee or pending a decision by the Department to terminate this agreement.
- B. Notwithstanding any provision or language in this agreement to the contrary, the Department may terminate this agreement at any time, in whole or in part, for the convenience of the State, upon no less than thirty (30) days written notice to the Grantee.
- C. If the Grantee fails to comply with any term, condition, requirement, or provision of this agreement, or fails to make sufficient progress so as to reasonably ensure completion of performance within the time frames set forth in this agreement, the Department may (1) suspend this agreement and withhold further payments; (2) prohibit the Grantee from incurring additional obligations of grant funds pending corrective action; or (3) decide to terminate this agreement, in whole or in part, upon ten (10) days written notice, in accordance with Subsection (d), below.
- D. If the Department suspends or terminates this agreement, an equitable adjustment in grant payment shall be made to the Grantee for reasonable, nonrefundable expenditures or contractual obligations incurred by the Grantee which cannot be canceled for commitments made prior to the effective date of such suspension or termination, not in anticipation of it, and which would have been allowable had this agreement not been suspended or terminated. Additionally, the Department may, at its sole discretion, allow Grantee to incur additional costs that could not be reasonably avoided.
- E. The Department and the Grantee may terminate this agreement, in whole or in part, when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. Both parties shall agree upon the termination conditions, including the date on which the termination shall take effect and, in case of partial terminations, the portion to be terminated. The Grantee shall not incur new obligations for the terminated portion after the date on which the termination shall take effect, and shall cancel as many outstanding obligations as possible.
- F. The closeout procedures described in Section XX of this Part - Closeout Procedures, shall apply in all cases of termination of this agreement.

XXII. Access to Records

- A. The Grantee agrees to make available to the Department, the Office of the State Comptroller, any other State auditor, and any of their duly authorized representatives, and, for Federally-funded agreements, any Federal agency whose funds are expended in the course of this agreement, Inspectors General, and the Comptroller General of the United States, and any of their duly authorized representatives, such pertinent records, books, documents, and papers as may be necessary to monitor and audit the Grantee's operations under this agreement.
- B. Whenever reasonable and practical, the State shall give reasonable notice to the Grantee prior to any visitation, inspection, or audit, including any visitation or request for documentation in discharge of the State's responsibilities. However, the State retains the right to make unannounced visitations, inspections, and audits as deemed necessary during normal business hours.
- C. The State reserves the right to have access to records of any subcontractor and requires the Grantee to provide the State access to such records in any contract with the subcontractor.
- D. The State reserves the right to have access to all work papers produced in connection with audits made by the Grantee or by independent certified public accountants or municipal accountants hired by the Grantee to perform such audits.
- E. The provisions of this Section XXII shall continue in full force and effect after the termination, expiration, or suspension of this agreement.

XXIII. Record Retention

- A. The Grantee shall retain records relevant to this agreement, including but not limited to, financial and programmatic records, supporting documents, and statistical records, for a period of seven (7) years from the date of last payment under this agreement, or such longer period as any applicable State or Federal statute may require, except:
 - 1. If any litigation, claim, or audit is started before the end of the seven-year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken.
 - 2. Records for nonexpendable property acquired with Federal or Department funds shall be retained for seven (7) years after final disposition.
 - 3. When the Grantee is notified in writing by the Department to extend the retention period.
- B. The State may request transfer of certain records to its custody from the Grantee when it determines that the records possess long-term retention value and will make arrangements with the Grantee to retain any records that are continuously needed for joint use.
- C. The provisions of this Section XXIII shall continue in full force and effect after the termination, expiration, or suspension of this agreement.

XXIV. Approvals and Authorizations

- A. Unless specifically stated otherwise, wherever this agreement requires the approval or authorization of the Department, that approval or authorization must be given in writing by the Commissioner of the Department, by the authorized delegate who signed this agreement, or by said delegate's successor or superior, if any.
- B. If the Grantee is a municipal or county government agency, the Grantee must submit with this agreement a copy of an ordinance or resolution, duly enacted by the governing body of that municipal or county government agency, or of the municipality or county, authorizing execution of this agreement. If the Grantee is a corporation or other business entity, the Grantee must submit with this agreement a corporate resolution or other authorization, duly adopted by its board of directors, board of trustees, or equivalent governing body, authorizing execution of this agreement. The Department will not make any payments until such ordinance, resolution, or authorization is received.
- C. If the Grantee is neither a government agency nor a corporation, and if the Grantee has neither a residence nor a place of business in New Jersey, then the Grantee irrevocably appoints the Commissioner of the Department to receive process in any civil action, which may arise out of or as a result of this agreement. Within ten (10) days of receipt of any such process, the Commissioner shall transmit it by certified mail to the Grantee at the address shown in this agreement.

XXV. Miscellaneous Provisions

- A. Governing Law: It is agreed and understood that this agreement shall be governed and construed, and the rights and obligations of the parties hereto shall be determined, in accordance with the laws of the State of New Jersey including but not limited to the Contractual Liability Act, N.J.S.A 59:13-1 et seq.
- B. Conflict of Terms: In the event of any conflict, the order of precedence shall be: (1) the General Terms and Conditions of this agreement; (2) the Project Requirements (Attachment D-1), (3) any State Agency application form or specific correspondence describing the project and/or soliciting a Grantee proposal; (4) the Scope of Services (Attachment D); and (5) the Grantee's proposal (Attachment D-2). However, consistency with State and Federal law, as applicable, shall always have precedence in any conflict with the terms of this agreement.
- C. Performance: The Grantee warrants that it is aware of the work required to be performed under this agreement, that it has the capabilities and credentials required by this agreement, and that it will faithfully perform the work and abide by the terms, conditions, and other requirements of this agreement.
- D. Disclaimer of Agency Relationship: The Grantee's status shall be that of an independent principal and not as an agent or employee of the State. Nothing contained in this agreement shall be construed to create, either expressly or by implication, the relationship of agency between the State and the Grantee or its subcontractors.
- E. Intellectual Property Rights: If the Grantee, in the course of its duties under this agreement, develops any invention, apparatus, computer program, discovery, or other intellectual property, the State will own the entire right, title and interest throughout the world to each such property right and to patents and copyrights protecting the same, subject to any Federal interest, as applicable. The State's ownership shall be unaffected by any assignment, suspension, termination, or expiration of this agreement.
- F. Captions and Headings: Captions and headings used in this agreement are for convenience of reference only and shall in no way be deemed to define, limit, explain, or amplify any term or provision.
- G. Severability: If any term or provision of this agreement shall be held invalid, illegal, or unenforceable, in whole or in part, neither the validity of any remaining part nor the validity of any other term or provision shall in any way be affected by such holding.
- H. Entire Agreement: The parties understand and agree that all prior understandings and agreements between them regarding performance of the obligations described herein are merged into this written grant agreement, which supersedes all such prior understandings and agreements. Neither party enters into this agreement in reliance on any statement or representation of the other which is not reiterated herein.
- I. Successors and Assigns: This agreement shall be binding upon any successors or assigns of the Grantee. The State may, in its sole discretion, reject any proposed successor or assignee of the Grantee.
- J. Counterparts: This agreement may be executed in multiple counterparts, each of which shall constitute an original instrument and all of which, taken together, shall constitute one and the same instrument.
- K. Notices: All notices, certificates, and other documents ("notice") to be given by one party to the other shall be in writing and shall be delivered to the other party. Any such notice shall be delivered to the address of the Grantee or the Granting Agency shown on Page 1 of this agreement (General Terms and Conditions, Section 1- Grant Award Data and Signatures), by overnight courier service or by regular first class, certified, or registered mail, postage prepaid. If mailed, said notice shall be deemed to have been received five (5) days after its deposit in the United States Mail; and, if given otherwise, said notice shall be deemed to have been received when delivered to the party to whom it is addressed.

- L. Waiver of Breach: A waiver by either party of any breach of this agreement shall not be deemed a waiver of any subsequent breach of the same or any other term or provision.
- M. Gender and Number: Use of the singular or plural includes the other and use of any gender includes all genders, as the context requires or permits.
- N. Waiver of Jury Trial: In the event of litigation, the Grantee waives any right it may have to a trial by jury.
- O. Change in Tax Status: Unless a government agency, the Grantee shall notify the Department immediately should there be any change or expected change in the Grantee's tax status as recognized by the U.S. Internal Revenue Service.
- P. Change in Ownership: If, during the term of this agreement, the Grantee shall merge with or be acquired by another entity, change or dissolve its business or corporate structure, or otherwise change ownership, the Grantee shall provide notice to the Department in the manner provided by this agreement within thirty (30) days of said change, and shall provide such documents as may be requested by the Department including, but not limited to, an updated corporate resolution ratifying this agreement or a revised version of any attachment incorporated in this agreement. At the Department's sole discretion, a change in ownership or a failure to comply with the terms of this Subparagraph shall constitute cause for termination in accordance with Section XXI of the General Terms and Conditions – Termination, Expiration and Suspension.
- Q. Applicability of Provisions Excluded from the Agreement: Failure to expressly reference any applicable Federal or State regulation, statute, public law, Executive Order, agency directive or OMB Circular will not exempt either party from compliance with such applicable law or regulation, and all applicable provisions not included will be deemed as inserted herein.

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION
GRANT IDENTIFIER: BF24-005**

ADDITIONAL PROVISIONS AND SPECIAL MODIFICATIONS

This Attachment A outlines the responsibilities established by the terms, conditions, requirements, and provisions of Part 1 of this agreement - General Terms and Conditions. Any modifications to the General Terms and Conditions of this agreement are set forth in Section XII, below.

I. Insurance (See Section III of the General Terms and Conditions of this agreement - Insurance.)

A. The Grantee maintains and must continue to maintain the required insurance coverages as follows:

1. comprehensive general liability

- insurance
- self-insurance
- not required

2. automobile liability

- insurance
- self-insurance
- not required

3. worker's compensation

- insurance
- self-insurance
- not required

4. employer's liability

- insurance
- self-insurance
- not required

B. Certificates of insurance or documentation of self-insurance

- are on file with the Department.
- will be forthcoming within 30 days after the effective date of this agreement.
- are not required

NOTE: No payment can be made until the Department has received acceptable documentation of these required coverages.

II. Availability of Funds (See Section VI of the General Terms and Conditions of this agreement - Availability of Funds.)

Based upon funds available to the Department in the State's fiscal year, this agreement is

- fully funded.
- partially funded in the amount of \$

III. Method of Payment (See Section IX of the General Terms and Conditions of this agreement - Method of Payment.)

- A. Advance payment, if justified and itemized in Attachment B-2 - Advance Payment, is
 - authorized, in total, for \$ 6,285,000.00
 - not applicable.
- B. Progress payments
 - shall be made on a _____ (e.g. mo./qtr./deliverable) basis for \$ _____ per payment.
 - shall be based on actual expenditures submitted on a _____ (e.g. mo./qtr.) basis accompanied by receipts.
 - shall be made on submission of deliverables in accordance with the project specifications and requirements.
 - are not applicable.
- C. Final payment of _____ (amount or description)
 - shall be withheld pending receipt of all final reports.
 - is not applicable.
 - (other, specify)

NOTE: No payment can be made unless an Expenditure Report (Attachment C) is submitted with appropriate justification, receipts, etc. and all reporting requirements are met as specified in this agreement.

IV. Matching and Cost Sharing Requirements (See Section XII of the General Terms and Conditions of this agreement - Matching and Cost Sharing Requirements.)

- The Grantee shall provide the matching or cost sharing amounts indicated in Section I of the General Terms and Conditions of this agreement - Grant Award Data and Signatures, and described further in Attachment B - Approved Project Budget.
- Matching and cost sharing requirements do not apply.

V. Certification of Adequacy of Accounting System (See Section XV of the General Terms and Conditions of this agreement - Financial Management System.)

- A. Attachment G - Statement of Adequacy of Accounting System
 - must be completed by the Financial Officer identified in Section I of the General Terms and Conditions of this agreement - Grant Award Data and Signatures.
 - is not required.
- B. Expenditure Reports shall be prepared in a manner consistent with the Grantee's normal accounting records, which are kept on
 - a cash basis.
 - an accrual basis.
 - modified accrual basis.
 - (other, specify)

VI. Financial and Performance Reporting (See Section XVI of the General Terms and Conditions of this agreement - Financial and Performance Reporting.)

- A. All Expenditure Reports must be certified by the Financial Officer.
- B. Periodic Expenditure Reports shall be submitted
 - 10 days following the end of the qtr (e.g. mo./qtr.). Quarter shall be defined as January through March, April through June, July through September and October through December.
 - (other, specify)
- C. Performance reports shall be submitted on a quarterly (e.g. quarterly/annual) basis. These reports shall be submitted no later than 15 days after the end of each quarter (e.g. quarter/year). Quarter shall be defined as set forth in paragraph B above.
- D. Final Expenditure and performance report, shall be submitted by the Grantee no later than
 - the Grantee's completion of all agreement tasks
 - the end of the Work Period

VII. Audit Requirements (See Section XVIII of the General Terms and Conditions of this agreement - Audit Requirements.)

A. Pursuant to State and Federal Requirements, the Grantee is

- required to have an annual single audit or program-specific audit (expenditures >= \$750,000/fiscal year)
- required to have a financial statement audit or program-specific audit (expenditures between \$100,000-\$749,999/fiscal year)
- not required to have an annual single audit, a financial statement audit or a program-specific audit (expenditures <\$100,000/fiscal year)

B. The Department's records show the Grantee's fiscal year ends on **12/31** . The Grantee shall notify the Department immediately if this date is incorrect or is changed.

C. Copies of all audit reports must be submitted to DEP, Internal Audit Unit at PO Box 420, 428 East State St., Trenton, NJ, 08625-0420 and to the Granting Agency identified in Section I of the General Terms and Conditions of this agreement, Grant Award Data and Signatures, not later than nine months after the close of the Grantee's fiscal year.

VIII. Agreement Amendment (See Section XIX of the General Terms and Conditions of this agreement - Agreement Amendment.)

All revisions and modifications must be submitted, in writing, to (name) **Stephen C. Matis** , (title) **Director, B&FO** or the successor to that position (the "Grant Officer").

IX. Authorizations and Disclosures (See Section XXIV of the General Terms and Conditions of this agreement - Approvals and Authorizations.)

A. The Grantee is

- a local government agency.
- a New Jersey corporation.
- an out-of-state corporation.
- (other, specify).

B. Appended hereto as Attachment E - Governing Body Resolution, Corporate Resolution or LLC Resolution, is

- a governing body resolution.
- a corporate resolution.
- an LLC resolution.
- no resolution.

C. A Business Registration Certificate for Grantee's subcontractors to do business in New Jersey

- is attached to this agreement.
- is on file with the Department.
- will be submitted.
- is not applicable.

NOTE: No payment can be made until the Department has received all documents required under this Section IX, Authorizations and Disclosures

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

X. Modifications to General Terms and Conditions

The General Terms and Conditions of this agreement are changed, supplemented, or deleted ("modified") as specified in this Section X, which supersedes inconsistent terms, conditions, requirements, or provisions contained elsewhere in this agreement. If all modifications do not fit on this page, the numeral "4" in the phrase "of 4" in the header of each page of this Attachment A must be changed to equal the total number of pages in this Attachment A, and each new page must be identified and successively numbered in the same manner as the first four pages.

- This Section X does not contain modifications to the General Terms and Conditions of this agreement.
- This Section X does contain modifications to the General Terms and Conditions of this agreement, as follows, and Attachment A now comprises **4** pages.

GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION

GRANT IDENTIFIER: BF24-005

ADDITIONAL PROVISIONS FOR FEDERALLY FUNDED AGREEMENTS

I. Required Certification

The Grantee shall include the following certification, signed by an official who is authorized to legally bind the Grantee, with the submission of any annual or final fiscal report, as well as with the submission of any voucher requesting payment pursuant to this agreement:

“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).”

II. Requirement for Unique Entity ID (UEI)

No entity, as defined at 2 CFR Part 25, Subpart C, may receive a subaward from the Department unless the entity has provided its UEI Number to the Department.

III. Federal Funding Accountability and Transparency Act Reporting

A. The Grantee shall report the names and total compensation of each of the Grantee's five most highly compensated executives for the Grantee's preceding completed fiscal year, if:

1. In the Grantee's preceding fiscal year, the Grantee received:

- i. 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined in 2 CFR 170.320 (and subawards); and
- ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

2. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code for 1986. (To determine if the public has access to the compensation information see U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)

B. Such reporting shall be made, to the Department, upon the Grantee's execution of this agreement.

C. Definitions applicable to this reporting requirement can be found at Appendix A to 2 CFR Part 170.

IV. Debarment and Suspension

A. The Grantee shall fully comply with Subpart C of 2 CFR Part 180 – Responsibilities of Participants Regarding Transactions Doing Business with Other Persons and, further, pass the requirement to comply to each person with whom the Grantee enters into a covered transaction at the next lowest tier.

B. The Grantee acknowledges that failing to disclose information as required at 2 CFR 180.355 may result in the delay or negation of this agreement, or pursuit of legal remedies, including suspension and debarment.

V. Restrictions on Lobbying

- A. The Grantee agrees to fully comply with the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) and the appropriate Federal Agency Regulations for Grants and Agreements and Federal Agency Regulations, whichever would be applicable under Federal law, with respect to New Restrictions on Lobbying.
- B. The Grantee and all lower tier subrecipients shall include the following language in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements). The Grantee and all lower tier subrecipients shall certify and disclose accordingly:
 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- C. Grantees and their subcontractors that apply or bid for an award exceeding \$100,000 must file the enclosed Certification Regarding Lobbying (Attachment A-1-A). Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up this award. Therefore, Standard Form-LLL, if required at any tier, shall ultimately be forwarded to the Department.

VI. Trafficking Victim Protection Prohibition Statement

- A. As a subrecipient of a Federal award, the Grantee, if a private entity, must comply with the following award term:
 1. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not:
 - i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - ii. Procure a commercial sex act during the period of time that the award is in effect; or
 - iii. Use forced labor in the performance of the award or subawards under the award.

VII. Equal Employment Opportunity

Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

VIII. Federal Labor Standards

To the extent applicable, the Grantee shall comply with Federal Labor Standards, including:

- A. The Davis-Bacon Act, as amended (40 U.S.C. 3141-3144, and 3146-3148), as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, the Grantee and its subcontractors, where applicable, are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, the Grantee and its subcontractors, where applicable, are required to pay wages not less than once a week. If the prevailing wage rate prescribed for any craft by the United States Secretary of Labor is not the same as the prevailing wage rate prescribed for that craft by the New Jersey Department of Labor, the Grantee and its subcontractors, where applicable, shall pay the higher rate.

General wage determinations issued under Davis-Bacon and related acts, published by the US Department of Labor, may be obtained from the Wage Determinations online website at <https://www.wdol.gov.dba.aspx>. The Federal wage determinations in effect at the time of this award are part of this agreement. The Grantee hereby accepts the wage determinations and agrees that its award of any subcontract under this agreement shall be conditioned upon the subcontractor's acceptance of the wage determinations.

- B. The Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor Regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each Grantee and its subcontractors, where applicable, must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.
- C. The Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). The Grantee and its subcontractors, where applicable, shall comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor Regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, the Grantee and its subcontractors must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

IX. Environmental Regulatory Compliance

- A. The Grantee shall not begin any implementation work under this agreement until the required environmental review process, if applicable, is completed in compliance with the National Environmental Policy Act (NEPA), 42 U.S.C. 4321, et seq., its implementing regulations, 40 CFR Part 1500-1508, and other applicable Federal Agency NEPA requirements. Further, the Grantee shall not begin any implementation work under this agreement until compliance with the Endangered Species Act, 16 U.S.C. 1531, et seq., and the National Historic Preservation Act, 16 U.S.C. 470, et seq., if applicable, is completed.
- B. The Grantee shall comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

X. Procurement of Recovered Materials

Any Grantee that is an agency of a political subdivision of a State and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act (RCRA) (42 U.S.C. 6962). The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of an item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

XI. Federal Funding of Conferences

The Grantee certifies that no Federal funds shall be used to sponsor or fund in whole or in part a meeting, convention, conference, or training seminar that is conducted in, or that otherwise uses the rooms, facilities or services of, a place of public accommodation that does not meet the requirements of the fire prevention and control guidelines described in section 29 of the Federal Fire Prevention and Control Act of 1974 (15 U.S.C. 2225).

XII. Additional Provisions

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

GRANT IDENTIFIER: BF24-005

CERTIFICATION REGARDING LOBBYING

**CERTIFICATION FOR CONTRACTS, GRANTS,
LOANS, AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the duly authorized representative of the Grantee, I hereby certify that the Grantee will comply with the above applicable certification.

Typed Name & Title of Authorized Representative

Signature of Authorized Representative

Date

NOTE: This Certification must be completed if the amount of Federal funding under this agreement is greater than \$100,000, as indicated in Section I of the General Terms and Conditions of this agreement (page 1), unless the Grantee has already certified as part of its application for grant funding. The Grantee shall similarly require its subcontractor(s) to complete this Certification if the amount of Federal funding under the subcontract is greater than \$100,000. Where this Certification is required, the Grantee and its subcontractor(s) shall complete Standard Form-LLL, as appropriate.

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB
0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action:

- a. contract
- b. grant
- c. cooperative agreement
- d. loan
- e. loan guarantee
- f. loan insurance

2. Status of Federal Action:

- a. bid/offer/application
- b. initial award
- c. post-award

3. Report Type:

- a. initial filing
 - b. material change
- For Material Change Only:**
 year _____ quarter _____
 date of last report _____

4. Name and Address of Reporting Entity:

- Prime
- Subawardee
Tier _____, if known:

City of Camden
520 Market Street
Camden NJ 08101

Congressional District, if known: 1

5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:

NJDEP
401 East State Street
Trenton, NJ 08625

Congressional District, if known: 12

6. Federal Department/Agency:

US Department of the Treasury

7. Federal Program Name/Description:

Coronavirus State and Local Fiscal Recovery Funds

CFDA Number, if applicable: 11.027 Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)

8. Federal Action Number, if known:

20-1892-0-1-806

9. Award Amount, if known:

\$ \$ 6,244,537,955.50

10. a. Name and Address of Lobbying Entity
(if individual, last name, first name, MI):

b. Individuals Performing Services (including address if different from No. 10a)
(last name, first name, MI):

(attach Continuation Sheet(s) SF-LLL-A, if necessary)

11. Amount of Payment (check all that apply):

\$ _____ actual planned

13. Type of Payment (check all that apply):

- a. retainer
- b. one-time fee
- c. commission
- d. contingent fee
- e. deferred
- f. other; specify: _____

12. Form of Payment (check all that apply):

- a. cash
- b. in-kind; specify: nature _____
value _____

14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment Indicated in Item 11:

(attach Continuation Sheet(s) SF-LLL-A, if necessary)

15. Continuation Sheet(s) SF-LLL-A attached:

- Yes
- No

16. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature: _____
Print Name: _____
Title: _____
Telephone No.: _____ Date: _____

Federal Use Only:

Authorized for Local Reproduction
Standard Form-LLL

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity(item 4) to the lobbying entity(item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

DISCLOSURE OF LOBBYING ACTIVITIES CONTINUATION SHEET

Approved by OMB
0348-0046

Reporting Entity: _____ Page _____ of _____

Federal Funding Accountability and Transparency Act (FFATA) Request Form

New Jersey Department of Environmental Protection (NJDEP)

The NJDEP is required under the Federal Funding Accountability and Transparency Act (FFATA) to collect subrecipient information for Federally funded transactions of \$30,000 or greater.

Legal Name of Entity Receiving Subaward				
City of Camden				
UEI Number L5MTYJ62P314			Parent Entity UEI Number (if applicable)	
Federal Agency (see pg. 1) US Department of the Treasury		CFDA No. (see pg. 1) <small>21.027 Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)</small>	Subaward Number BF24-005	
Subaward Amount <div style="border: 1px solid black; padding: 5px; text-align: center; font-size: 1.1em;">\$6,536,400</div>		Transaction Type (Grant/ Loan/Contract) GRANT	Subaward Obligation Date (to be completed by DEP) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
Project Description Lead Service Replacement Program will fund the inventory and replacement of lead service lines at various points within Camden.				
Location of Entity Receiving Award				
City City of Camden	State NJ	Zip+4 08101	County Camden	Congressional District 1
Principal Place of Performance				
City City of Camden	State NJ	Zip+4 08101	County Camden	Congressional District 1
Reporting of Total Compensation of Subrecipient Executives Required <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
NAME OF AUTHORIZED REPRESENTATIVE			TITLE	
SIGNATURE OF AUTHORIZED REPRESENTATIVE			DATE	

**By signing this document, the Authorized Representative attests to the information.
The NJDEP will not endorse the subaward until this form is completed and included in the agreement**

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION
GRANT IDENTIFIER: BF24-005
APPROVED PROJECT BUDGET**

EXPENSE CATEGORY	TOTAL BUDGET	FEDERAL	STATE	GRANTEE ("MATCH")	OTHER
A. Personnel Costs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Salaries					
Fringe Benefits	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
B. Consultants and Subcontractors	\$ 6,285,000.00	\$ 6,285,000.00	\$ 0.00	\$ 0.00	\$ 0.00
C. Other Costs Specify below					
▪ Administrative Costs	\$ 251,400.00	\$ 251,400.00	\$ 0.00	\$ 0.00	\$ 0.00
▪	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
▪	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
▪	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
▪	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
D. Audit	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Subtotal Direct Costs	\$ 6,536,400.00	\$ 6,536,400.00	\$ 0.00	\$ 0.00	\$ 0.00
Less Program Income (enter as negative)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Direct Costs	\$ 6,536,400.00	\$ 6,536,400.00	\$ 0.00	\$ 0.00	\$ 0.00
Indirect Costs (indicate rate: 0.00%)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL PROJECT AMOUNT *	\$ 6,536,400.00	\$ 6,536,400.00	\$ 0.00	\$ 0.00	\$ 0.00

* Total Project Amount must equal the amounts indicated under General Terms and Conditions, I. Grant Award Data and Signatures, Source of Funds, "Total Approved Project Amount" (page 1)

TOTAL GRANT AMOUNT is the sum of "Federal" column for a total of \$ 6,536,400.00
 the sum of "Federal" and "State" columns for a total of \$
 the sum of "Federal", "State" and "Other" columns for a total of \$

The sums identified in the "Total Budget" column are itemized and justified in (check one or more as appropriate)

- Attachment D - Scope of Services, on page(s)
- Attachment D-2 - Grantee's Proposal, on page(s) 5
- Attachment B-1 - Itemization and Justification of Budget, comprising 1 page(s).

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

GRANT IDENTIFIER: BF24-005

ITEMIZATION AND JUSTIFICATION OF BUDGET

If neither Attachment D - Scope of Services, nor Attachment D-2 - Grantee's Proposal, provides an itemization, explanation, and justification for the Approved Project Budget, they must be provided on this Attachment B-1, comprising 1 page(s), including this page.

Allowable administrative costs are broadly defined as costs incurred by the grant recipient during the oversight and administration of the grant award and the project(s) covered by the grant award.

Administrative costs are subject to the review and approval of DEP staff. If you have questions regarding the allowability of such costs, contact your DEP liaison.

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

GRANT IDENTIFIER: BF24-005

ADVANCE PAYMENT

If Attachment A provides for an advance payment, an itemization, explanation, and justification must be provided on this Attachment B-2, comprising page(s), including this page.

<u>Item Description</u>	<u>Budget for Advance Payment</u>	<u>Item Cost</u>
Payment #1 - Development of Bid Specifications & Bidding		198250
Payment #2 - Lead Service Line Replacement Construction & Project Management		3043375
Payment #3 - Lead Service Line Replacement Construction & Project Management		3043375
TOTAL ADVANCE PAYMENT		\$ 6,285,000.00

% of Approved Project Budget **96.15%**

% of Total Grant Amount Grant is sum of Federal funds **96.15%**
 Grant is sum of Federal and State funds **0.00%**
 Grant is sum of Federal, State, and Other funds **0.00%**

Justification for Advance Payment

Explain, in detail, the necessity for the advance payment, how it will be spent, and provide good cause for why this payment must be made before the Grantee's performance of its obligations under this agreement can commence.

The Grantee does not have the funding available to be able to fund the project and then submit for reimbursement. As such, payments will be provided to the Grantee based on the following schedule:

Upon full execution of this Agreement, DEP will provide the Grantee with funds to completely cover the costs associated with the development and release of the bid specifications (i.e., \$198,250).

DEP will provide the Grantee with a second payment of \$3,043,375 to cover half of the initial project management costs and the construction phase of the proposed project. This payment will be issued once the Grantee has: (1) awarded a subcontract to a vendor in response to the bid package associated with DEP's first advance payment; and (2) submitted a completed Attachment C- Expenditure Report to DEP.

A third payment of \$3,043,375 will be issued in anticipation of additional work to be performed by the Grantee once the Grantee has: (1) provided full documentation to demonstrate that it has incurred costs totaling \$2,632,950, which includes \$198,250 from DEP's first advanced payment and a minimum of \$2,434,700 from DEP's second advance payment; and (2) submitted a completed Attachment C - Expenditure Report to DEP.

The Grantee will provide documents to the DEP Grant Officer confirming expenditure of the remaining \$3,903,450, which includes the remaining \$3,652,050 from DEP's second and third advance payments, as well as the \$251,400 being reimbursed for administrative costs, along with a completed Attachment C - Expenditure Report at the conclusion of the grant activity and before the end of the work period.

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

GRANT IDENTIFIER: BF24-005

EXPENDITURE REPORT: For the period beginning _____ and ending _____

EXPENSE CATEGORY	APPROVED PROJECT BUDGET	PREVIOUSLY REPORTED CUMULATIVE EXPENDITURES	EXPENDITURES INCURRED DURING THE CURRENT PERIOD	CUMULATIVE EXPENDITURES	UNEXPENDED BALANCE
A. Personnel Costs					
Salaries	\$ 0.00				
Fringe Benefits	\$ 0.00				
B. Consultants and Subcontractors	\$ 6,285,000.00				
C. Other Costs Specify below:					
▪ Administrative Costs	\$ 251,400.00				
▪	\$ 0.00				
▪	\$ 0.00				
▪	\$ 0.00				
▪	\$ 0.00				
D. Audit	\$ 0.00				
Subtotal Direct Costs	\$ 6,536,400.00				
Less Program Income (enter as negative)	\$ 0.00				
Total Direct Costs	\$ 6,536,400.00				
Indirect Costs (indicate rate 0.00%)	\$ 0.00				
TOTAL PROJECT AMOUNT	\$ 6,536,400.00				

CERTIFICATION BY FINANCIAL OFFICER

I certify that the above expenditures for the period are accurate as stated, that all procurements or expenditures for which payment is requested have been made in accordance with the standards contained in this agreement as well as all applicable Federal and State laws, and that each obligation for which an expenditure is listed arose during the Work Period.

CERTIFICATION FOR FEDERALLY-FUNDED AGREEMENTS

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State and/or Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Date: _____

Signature: _____

Name: Gerald Seneski

Title: Chief Financial Officer

**GRANT AGREEMENT
BETWEEN
City of Camden
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

GRANT IDENTIFIER: BF24-005

SCOPE OF SERVICES

The Scope of Services for this agreement incorporates the Grantee's proposal, as approved by the Department (Attachment D-2); any project requirements delineated in Attachment D-1 - Project Requirements; and any modifications, amendments, and additions thereto. In case of conflict among the provisions of Attachments D, D-1, and D-2, the order of priority shall be: (1) Attachment D-1 - Project Requirements, (2) Attachment D - Scope of Services, (3) Attachment D-2 - Grantee's Proposal. This Attachment D comprises 3 pages, including this pages.

FUNDING BACKGROUND

In 2020, the World Health Organization declared the COVID-19 outbreak a global pandemic, and in 2021, the President of the United States signed the American Rescue Plan Act (ARPA) into law. As part of the ARPA, Congress amended Title VI of the Social Security Act by adding Sections 602 and 603 to create the Coronavirus State Fiscal Recovery Fund (CSFRF). CSFRF monies generally are to be used to respond to the public health emergency with respect to COVID-19 and its negative economic impacts as well as investments in water, sewer, or broadband infrastructure. \$30,535,000 of CSFRF funds was appropriated to the Department of Environmental Protection (DEP) for programs, subject to approval of the DEP Director of the Division of Budget and Accounting, with the approval of the Joint Budget Oversight Committee (JBOC).

The New Jersey Department of Community Affairs (DCA) is responsible for overseeing the entire portfolio of CSFRF funds, consistent with CSFRF requirements, as the State-designated grants manager. The State Treasurer has entered a Memorandum of Understanding (MOU) with DCA regarding the CSFRF funds.

INTRODUCTION/PROJECT SUMMARY

The City of Camden ("Grantee") was allocated \$6,536,400.00 in ARPA funding in May 2023 by the JBOC for its proposed projects related to the inventory and replacement of lead service lines at various points within Camden City. The Center for Disease Control has found that lower-income populations, such as that of Camden City, are particularly at risk for lead exposure because they are more likely to live in older buildings containing lead paint and lead fixtures.

GRANTEE'S RESPONSIBILITIES

The Grantee will be responsible for selecting a contractor, in accordance with N.J.S.A. 40A:11-1, to perform the lead service line inventorying and replacement work through a publicly advertised bid process. The Grantee shall manage and oversee the contractor(s) retained to perform the work and to ensure all tasks are completed appropriately. The Grantee will provide quarterly expenditure and progress reports to DEP via the "SIROMS GMR" system, as required in Attachment D-2.

DEPARTMENT'S RESPONSIBILITIES

DEP will monitor the project's progression, via the quarterly reporting provided by the Grantee, to ensure that all funds will be expended by December 31, 2026, in accordance ARPA with requirements.

ADD A PAGE

DB:dh
08-13-24

R-13

**RESOLUTION AUTHORIZING A CONTRACT TO MARSHALL LLC FOR
INSTALLATION AND REPAIRS OF ROOFS FOR CITY OWNED PROPERTIES
ON AN AS NEEDED BASIS FOR ONE YEAR WITH A 2ND YEAR OPTION**

WHEREAS, there exists a need for installation and repairs of roofs for City owned properties on an as needed basis for one (1) year with a 2nd year option; and

WHEREAS, pursuant to Bid No. 24-03 three (3) bids were received on April 23, 2024; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Marshall LLC, for the provision of installation and repairs of roofs for City owned properties on an as needed basis in an amount not to exceed FOUR HUNDRED SEVEN THOUSAND THREE HUNDRED FIFTY DOLLARS (\$407,350.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget account of the City of Camden under line item "4-01-E6-706-916", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the lowest responsible bidder Marshall LLC for an amount not to exceed FOUR HUNDRED SEVEN THOUSAND THREE HUNDRED FIFTY DOLLARS (\$407,350.00), to provide installation and repairs of roofs for City owned properties on an as needed basis, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: MARSHALL LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 4-01-E6-706-916
AMOUNT: \$ 407,350.00

- DEDICATED BY RIDER:
AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:\$

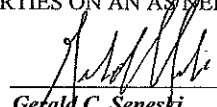
- CAPITAL ORDINANCE
AMOUNT:\$

- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 407,300.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO THE MARSHALL LLC FOR INSTALLATION AND REPAIRS OF ROOFS FOR THE CITY OWNED PROPERTIES ON AN AS NEEDED BASIS FOR ONE YEAR WITH A 2ND YEAR OPTION



Gerald C. Seneski
Director of Finance

Date: 7/29



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08/13/2024

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO THE MARSHALL LLC FOR INSTALLATION AND REPAIRS OF ROOFS FOR CITY OWNED PROPERITES ON AN AS NEEDED BASIS FOR ONE YEAR WITH A 2ND YEAR OPTION

Point of Contact: Lateefah Chandler, Admin-Purchasing, 856-757-7475, lachandl@ci.camden.nj.us

ENDORSEMENTS

Table with 5 columns: Responsible, Recommend Approval (Y/N), Signature, Date, Comments. Includes handwritten signatures and dates for Department Director and Director of Finance.

Approved by: Business Administrator

Signature Date

Attachments (list and attach all available):

- 1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)1
2. Certification of Funds2
3. Addition supporting documents.

Walk-on note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney, Signature, Date 7/31/24

1 For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
2 Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO THE MARSHALL LLC FOR INSTALLATION AND REPAIRS OF ROOFS FOR CITY OWNED PROPERITES ON AN AS NEEDED BASIS FOR ONE YEAR WITH A 2ND YEAR OPTION

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Marshall LLC, 1627 Wyckoff Road, Suite B, Farmingdale, NJ 07727 will furnish all labor, materials, equipment, supervision and insurance necessary to execute and complete roof repair and installation for city properties on an **as needed basis**.
- Pricing is based on unit prices provided in Bid #24-03
- Marshall LLC is the second lowest responsive responsible bidder due to Abstract Roofing (as the lowest) not having an active public works certificate at the time of public opening on April 23, 2024

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$407,350.00

N.J.A.C. 5:30-5.5(B)(2)

PROCUREMENT PROCESS: Bid #24-03 – Received (3) proposals on April 23, 2024

APPROPRIATION NUMBER: 4-01-E6-706-916

IMPACT STATEMENT:

- The City does not have staff to install or repair roofs for city properties. This contractor will be used as projects/services arises.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	MARSHALL, LLC
Purpose or Need for service:	INSTALLATION AND REPAIRS OF ROOFS FOR CITY OWNED PROPERTIES ON AN AS NEEDED BASIS FOR ONE YEAR WITH A 2 ND YEAR OPTION
Contract Award Amount	\$407,350 N.J.A.C. 5:30-5.5(B)(2)
Term of Contract	ONE YEAR WITH A 2 ND YEAR OPTION
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #24-03
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES ABSTRACT ROOFING \$335,775 USA GENERAL CONTRACTORS \$557,125.00

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

24-03 - INSTALLATION AND REPAIRS OF ROOFS FOR CITY OWNED PROPERTIES ON AN AS NEEDED BASIS FOR ONE (1) YEAR WITH A 2ND YEAR OPTION

Opening Date: April 8, 2024 3:30 PM

Closing Date: April 23, 2024 11:00 AM

Vendor Details

Company Name: Marshall LLC
Does your company conduct business under any other name? If yes, please state: No
Address: 1627 Wyckoff Rd
Suite B
Farmingdale, New Jersey 07727
Contact: Samantha Clark
Email: emarshallnjllc@gmail.com
Phone: 732-919-7666
Fax: 732-919-7666
HST#: [REDACTED]

Submission Details

Created On: Tuesday April 23, 2024 09:14:27
Submitted On: Tuesday April 23, 2024 09:58:24
Submitted By: Samantha Clark
Email: emarshallnjllc@gmail.com
Transaction #: 377f3191-5dbc-4686-8b48-e8a5c9a7d798
Submitter's IP Address: 72.76.139.66

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Bid Proposal Prom

By submitting pricing in response to Bid #24-03, bidder acknowledges that they have carefully examined and fully understands the specifications, Instructions to Bidders and form of Advertisement in connection herewith and is familiar with conditions thereof.

DESCRIPTION	Unit Price *	Unit	Quantity (More or Less)	Total	Comments
ASPHALT	\$19.0000	per sq. foot	5000	\$ 95,000.00	
COAL TAR	\$2.0000	per sq. foot	5000	\$ 10,000.00	
EPDM	\$18.0000	per sq. foot	5000	\$ 90,000.00	
METAL	\$5.0000	per sq. foot	5000	\$ 25,000.00	
TPO	\$18.0000	per sq. foot	2000	\$ 36,000.00	
SHINGLE	\$13.0000	per sq. foot	2000	\$ 26,000.00	
PARAPET WALLS	\$1.0000	per sq. foot	5000	\$ 5,000.00	
INSTALL METAL CAPPING	\$3.0000	per sq. foot	1000	\$ 3,000.00	
INSTALL DOWN SPOUT	\$21.0000	per sq. foot	2000	\$ 42,000.00	
RIPPING OFF SLAG (IF NEEDED)	\$1.0000	per sq. foot	2000	\$ 2,000.00	
RIPPING OFF OLD ROOF & SLAG (IF NEEDED)	\$25.0000	per sq. foot	2000	\$ 50,000.00	
3" WATER BOX	\$2.0000	each	50	\$ 100.00	
4" WATER BOX	\$45.0000	each	50	\$ 2,250.00	
HOT REPAIRS—TRUCK, 3 MEN & EQUIPMENT \$	\$120.0000	per hour	175	\$ 21,000.00	
				Subtotal:	\$ 407,350.00

Summary Table

Bid Form	Amount
Bid Proposal Prom	\$ 407,350.00
Subtotal Contract Amount:	\$ 407,350.00

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The bidder may submit any additional information he/she desires.

Certificate Number
732266

Registration Date: 09/01/2023
Expiration Date: 08/31/2025



State of New Jersey
Department of Labor and Workforce Development
Division of Wage and Hour Compliance
Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

2023
Marshall LLC

Responsible Representative(s):
Samantha Clark, President

Handwritten signature of Robert Asaro-Angelo.

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

BID 24-03 - INSTALLATION AND REPAIRS OF ROOFS FOR CITY OWNED PROPERTIES ON AN AS NEEDED

DESCRIPTION	Unit	Quantity (More or Less)	Abstract Roofing & Construction Inc.		Marshall LLC		USA General Contractors Corp	
			Unit Price	Total	Unit Price	Total	Unit Price	Total
ASPHALT	per sq. foot	5000	\$ 3.1200	\$15,600.00	\$ 19.0000	\$95,000.00	\$ 12.0000	\$60,000.00
COAL TAR	per sq. foot	5000	\$ 3.0000	\$15,000.00	\$ 2.0000	\$10,000.00	\$ 12.0000	\$60,000.00
EPDM	per sq. foot	5000	\$ 10.5000	\$52,500.00	\$ 18.0000	\$90,000.00	\$ 10.0000	\$50,000.00
METAL	per sq. foot	5000	\$ 17.0000	\$85,000.00	\$ 5.0000	\$25,000.00	\$ 15.0000	\$75,000.00
TPO	per sq. foot	2000	\$ 9.7500	\$19,500.00	\$ 18.0000	\$36,000.00	\$ 10.0000	\$20,000.00
SHINGLE	per sq. foot	2000	\$ 15.0000	\$30,000.00	\$ 13.0000	\$26,000.00	\$ 15.0000	\$30,000.00
PARAPET WALLS	per sq. foot	5000	\$ 5.5000	\$27,500.00	\$ 1.0000	\$5,000.00	\$ 18.0000	\$90,000.00
INSTALL METAL CAPPING	per sq. foot	1000	\$ 5.7500	\$5,750.00	\$ 3.0000	\$3,000.00	\$ 20.0000	\$20,000.00
INSTALL DOWN SPOUT	per sq. foot	2000	\$ 4.2500	\$8,500.00	\$ 21.0000	\$42,000.00	\$ 8.0000	\$16,000.00
RIPPING OFF SLAG (IF NEEDED)	per sq. foot	2000	\$ 3.9000	\$7,800.00	\$ 1.0000	\$2,000.00	\$ 4.0000	\$8,000.00
RIPPING OFF OLD ROOF & SLAG (IF NEEDED)	per sq. foot	2000	\$ 7.7500	\$15,500.00	\$ 25.0000	\$50,000.00	\$ 10.0000	\$20,000.00
3" WATER BOX	each	50	\$ 375.0000	\$18,750.00	\$ 2.0000	\$100.00	\$ 400.0000	\$20,000.00
4" WATER BOX	each	50	\$ 425.0000	\$21,250.00	\$ 45.0000	\$2,250.00	\$ 450.0000	\$22,500.00
HOT REPAIRS—TRUCK 3 MEN & EQUIPMENT	per hour	175	\$ 75.0000	\$13,125.00	\$ 120.0000	\$21,000.00	\$ 375.0000	\$65,625.00

Subtotal:

\$335,775.00

\$407,350.00

\$557,125.00



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: MARSHALL LLC

Trade Name:

Address: 1627 WYCKOFF ROAD
WALL, NJ 07727-0772

Certificate Number: 2630804

Effective Date: September 14, 2021

Date of Issuance: July 19, 2024

For Office Use Only:

20240719152738396

Company Name	Primary Contact	Email	Submission Status
Abstract Roofing & Construction Inc.	Ryan, Paul	pryan@arcjc.co	Submitted Tue Apr 23, 2024 10:16:00 AM
Art Huff Building & Remodeling Contractor LLC.	Huff, Art	ahuffbuilders@gmail.com	Registered
city of camden	Thomas, Joseph	Jthomas@ci.camden.nj.us	Registered
Marshall LLC	Clark, Samantha	emershalingjc@gmail.com	Submitted Tue Apr 23, 2024 9:58:24 AM
Miami Shores Village	Rockfield, Donna	rockfield@mayfl.gov	Registered
RGC Services Inc.	rooney, tyler	trooney@gantercontractors.com	Registered
RLS Property Services, LLC	Selden, Reggie	cleanupforclosure@gmail.com	Registered
Se7en Hills Inc.	Khoshnejad, Amir	info@se7enhills.ca	Incomplete
The Proposal Lab	Lacey, Justin	hello@theproposalab.com	Registered
USA General Contractors Corp	Jirnez, Lily	lily@usagcc.com	Submitted Tue Apr 23, 2024 10:58:08 AM

BID 24-03 - INSTALLATION AND REPAIRS OF ROOFS FOR CITY OWNED PROPERTIES ON AN AS NEEDED

DESCRIPTION	Unit	Quantity (More or Less)	Abstract Roofing & Construction Inc.		Marshall LLC		USA General Contractors Corp	
			Unit Price	Total	Unit Price	Total	Unit Price	Total
ASPHALT	per sq. foot	5000	\$ 3.1200	\$15,600.00	\$ 19.0000	\$95,000.00	\$ 12.0000	\$60,000.00
COAL TAR	per sq. foot	5000	\$ 3.0000	\$15,000.00	\$ 2.0000	\$10,000.00	\$ 12.0000	\$60,000.00
EPDM	per sq. foot	5000	\$ 10.5000	\$52,500.00	\$ 18.0000	\$90,000.00	\$ 10.0000	\$50,000.00
METAL	per sq. foot	5000	\$ 17.0000	\$85,000.00	\$ 5.0000	\$25,000.00	\$ 15.0000	\$75,000.00
TPO	per sq. foot	2000	\$ 9.7500	\$19,500.00	\$ 18.0000	\$36,000.00	\$ 10.0000	\$20,000.00
SHINGLE	per sq. foot	2000	\$ 15.0000	\$30,000.00	\$ 13.0000	\$26,000.00	\$ 15.0000	\$30,000.00
PARAPET WALLS	per sq. foot	5000	\$ 5.5000	\$27,500.00	\$ 1.0000	\$5,000.00	\$ 18.0000	\$90,000.00
INSTALL METAL CAPPING	per sq. foot	1000	\$ 5.7500	\$5,750.00	\$ 3.0000	\$3,000.00	\$ 20.0000	\$20,000.00
INSTALL DOWN SPOUT	per sq. foot	2000	\$ 4.2500	\$8,500.00	\$ 21.0000	\$42,000.00	\$ 8.0000	\$16,000.00
RIPPING OFF SLAG (IF NEEDED)	per sq. foot	2000	\$ 3.9000	\$7,800.00	\$ 1.0000	\$2,000.00	\$ 4.0000	\$8,000.00
RIPPING OFF OLD ROOF & SLAG (IF NEEDED)	per sq. foot	2000	\$ 7.7500	\$15,500.00	\$ 25.0000	\$50,000.00	\$ 10.0000	\$20,000.00
3" WATER BOX	each	50	\$ 375.0000	\$18,750.00	\$ 2.0000	\$100.00	\$ 400.0000	\$20,000.00
4" WATER BOX	each	50	\$ 425.0000	\$21,250.00	\$ 45.0000	\$2,250.00	\$ 450.0000	\$22,500.00
HOT REPAIRS—TRUCK 3 MEN & EQUIPMENT	per hour	175	\$ 75.0000	\$13,125.00	\$ 120.0000	\$21,000.00	\$ 375.0000	\$65,625.00
Subtotal:				\$335,775.00		\$407,350.00		\$557,125.00

DB:yrh
8-13-24

R-14

**RESOLUTION AUTHORIZING THE ASSIGNMENT OF TAX SALE CERTIFICATES
SOLD AT LESS THAN FACE VALUE**

WHEREAS, the City of Camden has in its possession tax sale certificates located in various neighborhoods in the City of Camden; and

WHEREAS, the City of Camden was approved to solicit bids for the purchase of various tax sale certificates for less than face value; and

WHEREAS, N.J.S.A. 54:5-114.2 provides that after a municipality has purchased tax sale certificates upon delinquency, the governing body thereof may by resolution accept bids for the purchase of tax sale certificate for less than face value but not less than the minimum bid already approved by City Council; and

WHEREAS, notice will be sent by regular and certified mail to the owner of record; public notices were posted on June 5, 2023 of the impending sale at less than face value; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the proper documents necessary to assign the tax sale certificates to the persons listed below in consideration that was previously approved by City Council via Resolution Number MC-23:8949 dated May 9, 2023.

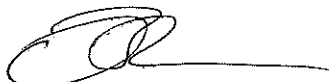
<u>Cert#</u>	<u>Property Address</u>	<u>Block</u>	<u>Lot</u>	<u>Successful Bidder</u>	<u>Winning Bid</u>	<u>Lien Amount as of 06/19/2024</u>
95-64	334 Clinton Street	161	20	Kianna A. Gonzalez	\$3,200.00	\$109,521.34
10-02347	260-268 Chestnut St	254	11	Roselyn Gonzalez	\$5,000.00	\$77,007.33
12-02976	323 Sycamore Street	256	44	Juanita Wiggins	\$5,000.00	\$46,254.27
90-359	1122-1124 So. 4 th St	325	10	Gary McGahee	\$5,000.00	\$194,304.02
960245	759 Pine Street	352	31	Jocelyn Tirado	\$1,500.00	\$129,866.81
980342	742 Pine Street	355	29	Jocelyn Tirado	\$1,500.00	\$23,569.69
93-260	1020 So. 8 th Street	383	51	Leo H. Spearman	\$1,600.00	\$34,390.40
93-261	805 Mt. Vernon St	383	63	Leo H. Spearman	\$1,600.00	\$11,500.18
17-00513	1620 Kolo Street	451	134	Javon Rankines	\$10,000.00	\$67,873.81
10-02658	1822 So. 4 th Street	482	55	Tirit, LLC	\$5,000.00	\$61,353.43
94-827	345 Winslow Street	484	32	Amarihis Nunez Mesa	\$5,000.00	\$143,383.44
960576	1130 Carl Miller Blvd	562	4	Jermaine Hatcher	\$1,500.00	\$102,379.42
11-01016	1132 Carl Miller Blvd	562	7	Jermaine Hatcher	\$1,500.00	\$40,428.57
91-527	1134 Carl Miller Blvd	562	8	Jermaine Hatcher	\$1,500.00	\$153,744.43
90-688	871 Chelton Avenue	570	28	Anthony W. Daniels	\$2,500.00	\$239,541.27
91-529	875 Chelton Avenue	570	30	Anthony W. Daniels	\$2,500.00	187,209.34
11-01022	877 Chelton Avenue	570	31	Noemy Delgado	\$5,000.00	\$38,940.52
08-00758	869 Chelton Avenue	570	34	Anthony W. Daniels	\$2,500.00	\$122,461.88
11-01627	818 No. 4 th Street	754	81	Sunday Sunshine Enterprises	\$7,500.00	\$73,811.27
89-744	637 State Street	776	53	Shirley Glover	\$1,500.00	\$71,594.05
941463	NE 25 th & Wayne Ave	840	40	Juan Rodrigues	\$5,000.00	\$21,441.71
991422	934 Beideman Ave	940	17	Timothy Koontz	\$7,777.00	\$98,476.77
981721	2804 Hayes Avenue	950	22	Timothy Koontz	\$10,001.00	\$71,098.55
901302	3336 Westfield Ave	1026	47	Cristino Acosta Sanchez	\$65,000.00	\$71,662.60
982069	3320 Mickle Street	1057	9	Lorenz Komischke	\$17,800.00	\$95,653.72
911189	58 So. 28 th Street	1126	37	Daris Aybar	\$10,000.00	\$170,830.52
33310	152 No. 24 th Street	1151	85	Brian Hill	\$1,500.00	\$32,320.07
10-03405	134 No. 26 th Street	1155	8	Timothy Koontz	\$7,748.74	\$7,140.49
011994	132 No. 26 th Street	1155	9	Timothy Koontz	\$7,500.00	\$59,701.01
021107	130 No. 26 th Street	1155	10	Timothy Koontz	\$7,500.00	\$71,319.69
971717	15 No. 25 th Street	1158	18	Vivian Nieves	\$3,001.00	\$110,573.74
982468	60 So. 24 th Street	1165	66	Timothy Koontz	\$5,000.00	\$51,491.34
92-801	68 So. 26 th Street	1167	53	Aida L. Acevedo	\$1,500.00	\$30,238.48

931236	625 Randolph Street	1251	64	Pedro Rosario	\$25,000.00	\$53,325.19
12-03819	653 Randolph Street	1251	77	Suleida & Alba Jose	\$10,000.00	\$67,513.20
10-03499	626 Randolph Street	1252	13	Cristino Acosta Sanchez	\$60,000.00	\$67,386.81
12-03856	1248 Empire Avenue	1272	44	Kareem Jenkins	\$17,000.00	\$76,469.16
942527	1250 Empire Avenue	1272	45	Unified Estates, LLC	\$5,500.00	\$172,095.79
931310	1432 Ormond Ave	1281	15	PBCIP, INC.	\$1,500.00	\$192,864.94
911458	1434 Ormond Ave	1281	16	PBCIP, INC.	\$1,500.00	\$159,810.50
10-03588	1446 Ormond Ave	1281	19	PBCIP, INC.	\$1,500.00	\$122,199.63
32110	WS Greenwood 520 N. Euclid	1281	31	PBCIP, INC.	\$1,500.00	\$28,292.90
35767	1149 Kenwood Avenue	1288	131	Perla M. Lopez Paula	\$3,000.00	\$208,451.05
10-03730	1134 Kaighn Avenue	1315	12	Dolores R. Mosley	\$15,000.00	\$62,261.95
942765	1111 Liberty Street	1315	23	Dolores R. Mosley	\$6,500.00	\$216,203.10
901870	1181 Liberty Street	1316	32	Twin Solutions, LLC/Landrus Lewis	\$2,000.00	\$376,599.23
911579	1183 Liberty Street	1316	33	Twin Solutions, LLC/Landrus Lewis	\$2,000.00	\$145,121.12
11-03627	NS Mechanic 240 W. Green	1321	25	Emily Hsiao	\$3,550.00	\$11,395.56
09-03156	1224 Atlantic Avenue	1331	92	Dayshauna Talley	\$6,500.00	\$52,728.80
983344	1525 Norris Street	1344	13	Set Standards, LLC	\$5,000.00	\$357,011.24
09-03302	1188 Morton Street	1351	21	Giancarlo Pisciotta	\$10,200.00	\$81,767.43
021553	1607 Louis Street	1353	94	Unified Estates, LLC	\$5,000.00	\$174,027.13
11-03903	1232 Jackson Street	1356	29	Francisco Rodriguez Jr.	\$5,800.00	\$34,527.14
911736	1606 Pershing Street	1360	62	Victoria Rodriguez	\$7,500.00	\$42,517.27
951928	1222 Browning Street	1371	43	Lidia Duran	\$1,550.00	\$151,576.36
10-04082	591 Clinton Street	1410	40	Tirit, LLC	\$5,000.00	\$46,862.61

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Daniel Blackburn -City Attorney

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE ASSIGNMENT OF TAX SALE CERTIFICATES SOLD AT LESS THAN FACE VALUE

Point of Contact:	Yolanda Hawkins	Bureau of City Properties	856-757-7125
	Name	Department-Division-Bureau	Phone Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			7.12.24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: Business Administrator

	7/25
Signature	Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Signature	Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE ASSIGNMENT OF TAX SALE CERTIFICATES SOLD AT LESS THAN FACE VALUE

FACTS/BACKGROUND:

- The City of Camden will assign tax sale certificates sold at less than face value to winners.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

- N/A

IMPACT STATEMENT:

- The City of Camden will assign tax sale certificates sold at less than face value in order to get them back on tax rolls and to encourage the rehabilitation of the properties.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Yolanda Hawkins, Real Estate Officer

COORDINATION:

- The Bureau of City Properties
- Law Department
- Tax Office

Prepared by:

Name

Phone/Email

R-15

AIV
08-13-24

**RESOLUTION AUTHORIZING EXTENSIONS OF TIME TO COMPLETE
FORECLOSURE FOR LESS THAN FULL VALUE TAX SALE CERTIFICATE
ASSIGNMENTS**

WHEREAS, the City Council previously authorized the assignment of various tax sale certificates, listed in Exhibit A attached hereto, for less than the full amount due pursuant to N.J.S.A. 54:5-114.2(b); and

WHEREAS, N.J.S.A. 54:5-114.4 requires that the tax sale certificate assignee complete foreclosure of the tax sale certificate and record the final judgment in the Camden County Clerk's Office within two (2) years of the date of the resolution authorizing the assignment; and

WHEREAS, due to various reasons, including foreclosure procedural changes in light of the United State Supreme Court's decision in *Tyler v. Hennepin County*, assignment holders have been unable to complete foreclosure within the two (2) year requirement; and

WHEREAS, the tax sale certificate purchasers listed below made requests to extend the time to foreclose; and

WHEREAS, the Lien Review Committee now requests that the City Council extend the foreclosure deadlines to the *New Deadline to Complete Foreclosure* dates listed in Exhibit A attached hereto; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Purchaser's foreclosure deadline is hereby extended to the respective *New Deadline to Complete Foreclosure* listed in Exhibit A attached hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Exhibit A

<u>Address</u>	<u>Block/Lot</u>	<u>Council Resolution Approval Date</u>	<u>Resolution #</u>	<u>Tax Sale Certificate #</u>	<u>Tax Sale Certificate Purchaser</u>	<u>Last deadline to complete foreclosure</u>	<u>New Deadline to complete foreclosure</u>
1125 Sheridan	447/68	10/11/2022	MC-22:8634	980594	Simmons, Gary & Mary	10/11/2024	10/11/2025
1127 Sheridan	447/69	10/11/2022	MC-22:8634	12-03178	Simmons, Gary & Mary	10/11/2024	10/11/2025
1004 Spruce	378/19	10/11/2022	MC-22:8634	10-02510	Irvin, Marlon	10/11/2024	10/11/2025
1020 Spruce	378/32	10/11/2022	MC-22:8634	4-0258	Irvin, Marlon	10/11/2024	10/11/2025



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Daniel Blackburn, City Attorney

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments

Point of Contact:	Amia I. Valentine	Law	X7166	amvalent@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

7-31-24

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Request to approve extensions of time to foreclose on less than full value tax sale certificate assignments.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$0

IMPACT STATEMENT:

- Provide additional time for assignees to foreclose on tax sale certificates to acquire properties.
- To continue to receive tax revenue for properties and provide time for assignees to acquire title.
- If not approved, TSC's will revert back to City; loss in tax revenue for properties.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Assignees retain assignments.

Prepared by: Amia Valentine

x7166/amvalent@ci.camden.nj.us

Name

Phone/Email

**RESOLUTION AUTHORIZING A LICENSE AGREEMENT BETWEEN THE
CITY OF CAMDEN AND AMERICAN WATER TO STAGE EQUIPMENT
FOR IMPROVEMENTS IN THE CITY**

WHEREAS, the City of Camden has contracted with American Water to make repairs and improvements throughout the city; and

WHEREAS, the staging will take place on city land known as 16 No 3rd St, Block 77 Lot 35. American Water needs open space in order to place equipment and materials necessary to make improvements within the city for a period of one (1) year upon approval of this resolution; and

WHEREAS, the City of Camden, is of the opinion that it is in the best interest of the City to enter into a License Agreement with American Water for staging. Said agreement will be terminable at the will of Licensor. Licensee will completely indemnify and hold harmless the City of Camden as well as provide insurance to the city for the duration of this agreement; and

WHEREAS, American Water will be solely responsible for any and all necessary expenses incurred for these improvements outside of its current agreement with the city; now therefore

BE IT RESOLVED, by the City Council of the City of Camden, that proper officer(s) be and are hereby authorized to enter into a License Agreement with American Water for the purpose of improving the city.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
Error! Bookmark not defined.
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08 – 12 – 24

TO: City Council
FROM: Daniel Blackburn-City Attorney

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing A License Agreement Between The City of Camden and American Water To Stage Equipment For Improvements In The City

Point of Contact: Yolanda Hawkings Law Dept./Bureau of City Properties 856-757-7125
Name Department-Division-Bureau Phone Email

ENDORSEMENTS

Table with 4 columns: Recommend Approval (Y/N), Signature, Date, Comments. Includes rows for Responsible Department Director, Supporting Department Director, Director of Grants Management, Qualified Purchasing Agent, and Director of Finance.

Approved by: Business Administrator
Signature Date

- Attachments (list and attach all available):
1. Waiver Request Form Attached for State DCA/DLGS Approval – (If applicable)
2. Certification of Funds
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney
Signature Date 7-31-24

1 For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
2 Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing A License Agreement Between The City of Camden and American Water To Stage Equipment For Improvements In The City

FACTS/BACKGROUND:

- This Resolution will help the City of Camden and American Water to make improvements within the city.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

- N/A

IMPACT STATEMENT:

- Will benefit Camden City, its residents, & the general public.

SUBJECT MATTER EXPERTS/ADVOCATES:

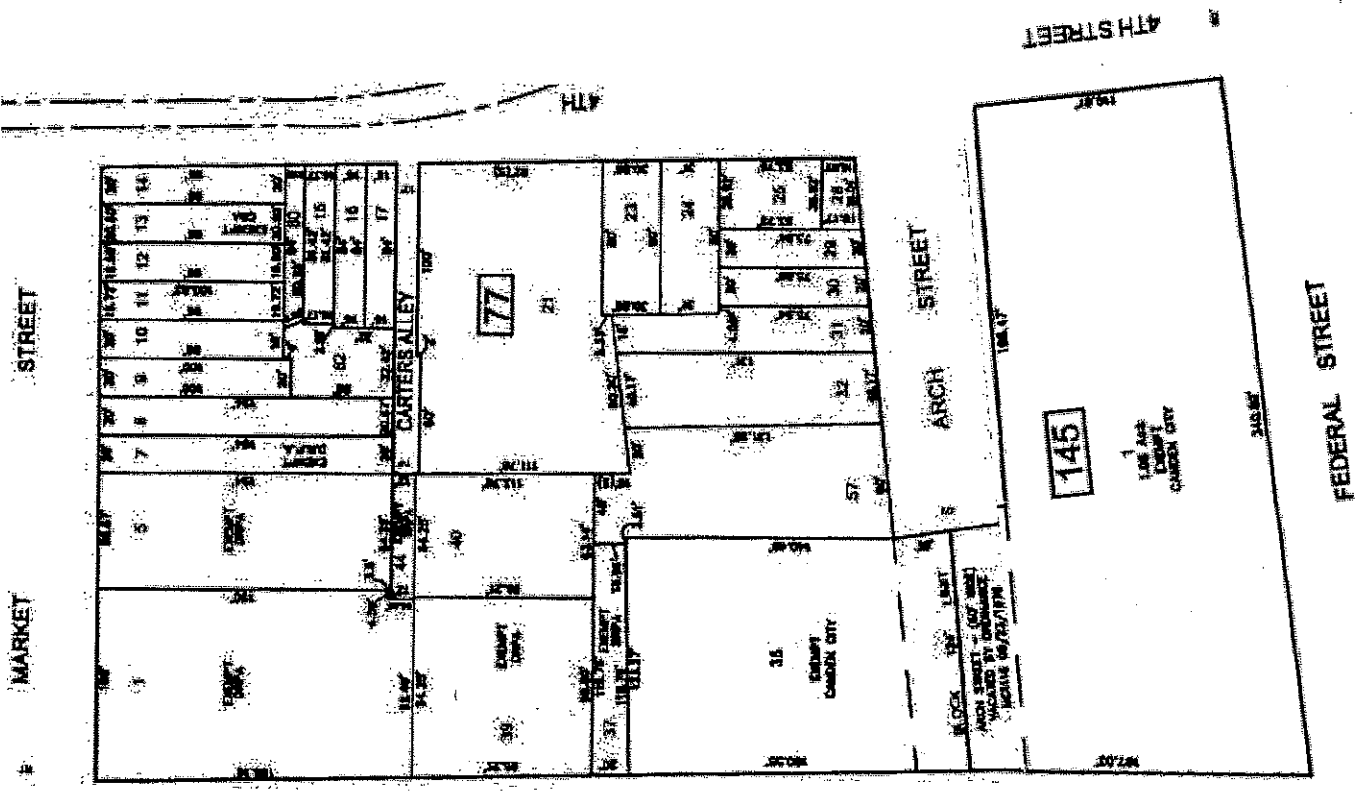
- Yolanda Hawkins, Real Estate Officer

COORDINATION:

- N/A

Prepared by:

Name	Phone/Email
------	-------------



yellow = (16 No. 3rd St.)
 B-77 L-35

R.R.

R-17

DB:dh
08-13-24

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT, BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF BUILDING AND OPERATIONS) AND THE CITY OF CAMDEN, FOR SAFETY AND SECURITY IMPROVEMENTS TO BLOCK 318, LOTS 1 THROUGH 7, MT. VERNON STREET TO SUPPORT CAMDEN COUNTY HEALTH HUB

WHEREAS, N.J.S.A. 40A:65-1 et seq, authorizes local units of government to enter into agreements for shared services; and

WHEREAS the City of Camden and the County of Camden share a common interest in facilitating safety and security improvements to Block 318, Lots 1 through 7, Mt. Vernon Street in support of the Camden County Health Hub; and

WHEREAS, the City of Camden, desires to enter into a Shared Services Agreement with the County of Camden (Department of Building and Operations), for the safety and security improvements to Block 318, Lots 1 through 7, Mt. Vernon Street to support the Camden County Health Hub; and

WHEREAS, it is necessary to enter into a Shared Services Agreement with the County of Camden establishing the responsibilities of the parties, terms and conditions; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to enter into a Shared Services Agreement with the County of Camden (Department of Building and Operations), on terms and conditions to include those stated in the agreement, for the safety and security improvements to Block 318, Lots 1 through 7, Mt. Vernon Street to support the Camden County Health Hub.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT, BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF BUILDING AND OPERATIONS) AND THE CITY OF CAMDEN, FOR SAFETY AND SECURITY IMPROVEMENTS TO BLOCK 318, LOTS 1 THROUGH 7, MT. VERNON STREET TO SUPPORT CAMDEN COUNTY HEALTH HUB

WHEREAS, the County of Camden (the County) and the City of Camden (the City) share a common interest in facilitating safety and security improvements to Block 318, Lots 1 through 7, Mt. Vernon Street in support of the Camden County Health Hub; and

WHEREAS, the County wishes to make improvements including but not limited to resurfacing of the gravel lot, safety fencing for parking, lighting for evening hours operation, removal of tripping hazards and replacement of walkways, and other necessary improvements for handicap accessibility for pedestrians and traffic monitoring; and

WHEREAS, the County will be responsible for all costs and maintenance associated with these improvements; and

WHEREAS, the Shared Services Agreement is in the best interest of the County and the City and is consistent with the County's mission of shared services; and

WHEREAS, this Shared Services Agreement is authorized pursuant to N.J.S.A. 40A:65-1 et seq. ("Uniform Shared Services and Consolidation Act") which permits two local units to enter into a contract for any service which any party to the agreement is empowered to render within its jurisdiction; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, pursuant to N.J.S.A. 40A:65-1 et seq., the proper County officials be and are hereby authorized to execute all documents necessary to effect a Shared Services Agreement by and between the County of Camden and the City of Camden, located at 520 Market St, 4th Floor, Camden NJ, 08102, for facilitating safety and security improvements to Block 318, Lots 1 through 7, Mt. Vernon Street in support of the Camden County Health Hub; and

BE IT FURTHER RESOLVED, all other terms and conditions of the Shared Services Agreement shall be subject to review and approval by the Office of County Counsel.

MW/hs
#6401
ZFiles-General/Buildings & Ops
Resol Auth SSA w City of Camden for Imp to Supp CC Public Health Hub #6401 - 2.15.24

R-18

RESOLUTION AUTHORIZING A LICENSE AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN COMMUNITY PARTNERSHIP

WHEREAS, the City of Camden desires to enter into a License Agreement with Camden Community Partnership for the park known as Sadler's Poynt Waterfront Park (previously known as North Camden Waterfront Park); and

WHEREAS, Camden Community Partnership previously had a License Agreement with the City for the Park for five (5) years that is now expired; and

WHEREAS, the City is owner of said parcels in North Camden known now as Sadler's Poynt Waterfront Park: Block 747, Lot 1; Block 746, Lots 24, 18, 25, and 17; and Block 4, Lot 64; this site also includes a tidelands license from the State of New Jersey for the following tidal areas: Block 4, Lot 64 and Block 746, Lot 32

WHEREAS, the City of Camden, is of the opinion that it is in the best interest of the City to grant another License Agreement to Camden Community Partnership for five (5) years; and

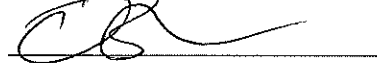
WHEREAS, the Camden Community Partnership will be solely responsible for any and all necessary expenses with regards to create open spaces & green way trails in Sadler's Poynt Waterfront Park; therefore

BE IT RESOLVED, by the City Council of the City of Camden, the proper offices be and are hereby authorized to enter this License Agreement with Camden Community Partnership.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08 – 12 – 24

TO: City Council
FROM: Daniel Blackburn-City Attorney

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing A License Agreement Between The City of Camden and The Camden Community Partnership

Point of Contact:	Yolanda Hawkins	Law Dept./Bureau of City Properties	856-757-7125
	Name	Department-Division-Bureau	Phone Email

ENDORSEMENTS

Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Recommend Approval (Y/N)	Signature	Date	Comments

Approved by:
Business Administrator

	Signature	Date
--	-----------	------

- Attachments (list and attach all available):
1. Waiver Request Form Attached for State DCA/DLGS Approval – (If applicable)¹
 2. Certification of Funds²
 3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

	Date
Signature	7.31.24

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing A License Agreement Between The City of Camden and The Camden community Partnership

FACTS/BACKGROUND:

- This Resolution is for revising and renewing The License Agreement that expired between the City of Camden and the Camden Community Partnership that entered into on June 21, 2019.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

- N/A

IMPACT STATEMENT:

- Will benefit Camden City, its residents, & the general public

SUBJECT MATTER EXPERTS/ADVOCATES:

- Yolanda Hawkin, Real Estate Officer

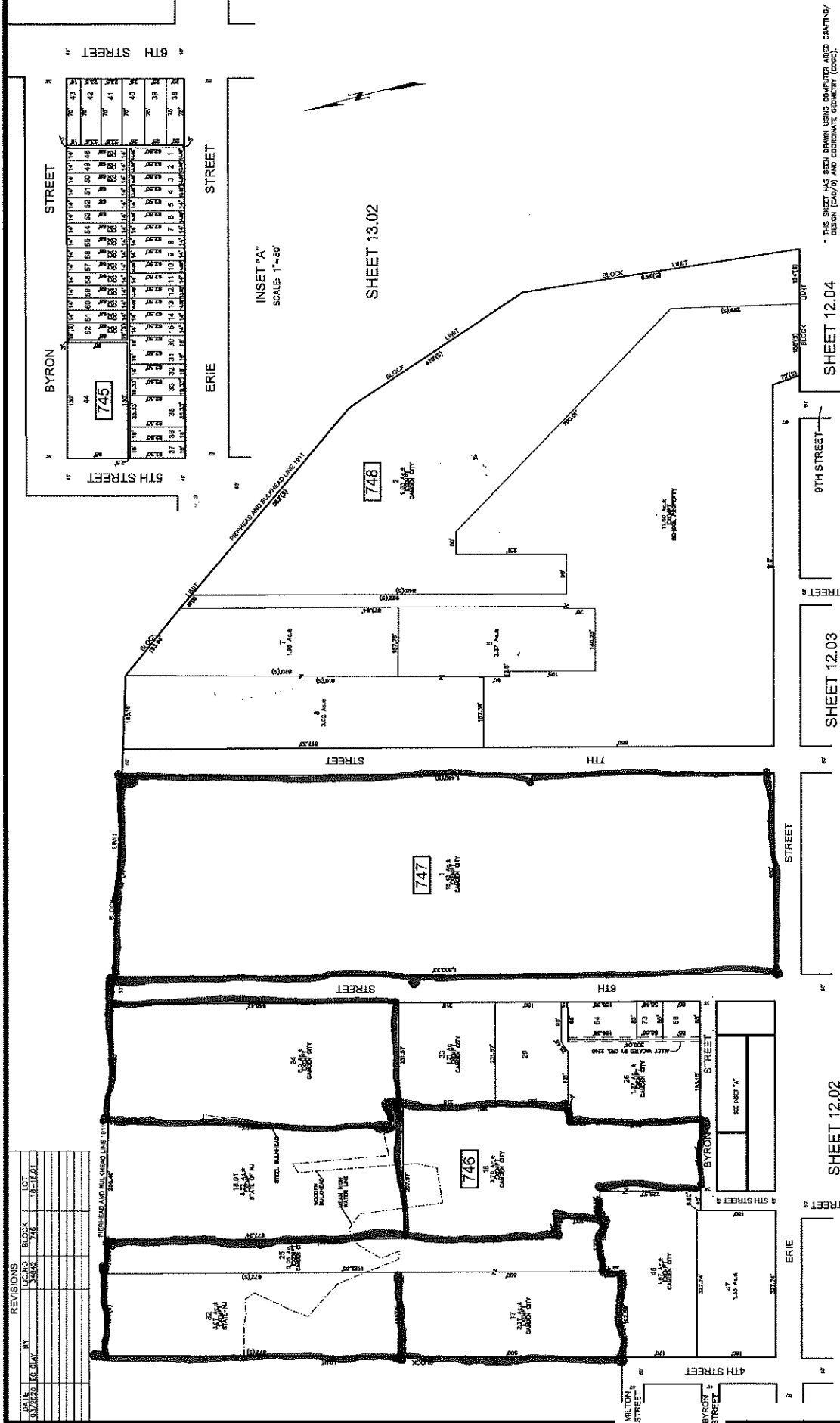
COORDINATION:

- N/A

Prepared by:

Name

Phone/Email



REVISIONS

NO.	DATE	BY	DESCRIPTION
1	12.01	ED CLAY	ISSUED FOR PERMIT
2			
3			
4			
5			
6			
7			
8			
9			
10			

INSET 'A'

SCALE: 1"=50'

LOT NO.	AREA (SQ. FT.)	AREA (SQ. YD.)	BEARING	DISTANCE
1	100	100	N 00° 00' 00" E	100
2	100	100	N 00° 00' 00" E	100
3	100	100	N 00° 00' 00" E	100
4	100	100	N 00° 00' 00" E	100
5	100	100	N 00° 00' 00" E	100
6	100	100	N 00° 00' 00" E	100
7	100	100	N 00° 00' 00" E	100
8	100	100	N 00° 00' 00" E	100
9	100	100	N 00° 00' 00" E	100
10	100	100	N 00° 00' 00" E	100
11	100	100	N 00° 00' 00" E	100
12	100	100	N 00° 00' 00" E	100
13	100	100	N 00° 00' 00" E	100
14	100	100	N 00° 00' 00" E	100
15	100	100	N 00° 00' 00" E	100
16	100	100	N 00° 00' 00" E	100
17	100	100	N 00° 00' 00" E	100
18	100	100	N 00° 00' 00" E	100
19	100	100	N 00° 00' 00" E	100
20	100	100	N 00° 00' 00" E	100
21	100	100	N 00° 00' 00" E	100
22	100	100	N 00° 00' 00" E	100
23	100	100	N 00° 00' 00" E	100
24	100	100	N 00° 00' 00" E	100
25	100	100	N 00° 00' 00" E	100
26	100	100	N 00° 00' 00" E	100
27	100	100	N 00° 00' 00" E	100
28	100	100	N 00° 00' 00" E	100
29	100	100	N 00° 00' 00" E	100
30	100	100	N 00° 00' 00" E	100
31	100	100	N 00° 00' 00" E	100
32	100	100	N 00° 00' 00" E	100
33	100	100	N 00° 00' 00" E	100
34	100	100	N 00° 00' 00" E	100
35	100	100	N 00° 00' 00" E	100
36	100	100	N 00° 00' 00" E	100
37	100	100	N 00° 00' 00" E	100
38	100	100	N 00° 00' 00" E	100
39	100	100	N 00° 00' 00" E	100
40	100	100	N 00° 00' 00" E	100
41	100	100	N 00° 00' 00" E	100
42	100	100	N 00° 00' 00" E	100
43	100	100	N 00° 00' 00" E	100
44	100	100	N 00° 00' 00" E	100
45	100	100	N 00° 00' 00" E	100
46	100	100	N 00° 00' 00" E	100
47	100	100	N 00° 00' 00" E	100
48	100	100	N 00° 00' 00" E	100
49	100	100	N 00° 00' 00" E	100
50	100	100	N 00° 00' 00" E	100
51	100	100	N 00° 00' 00" E	100
52	100	100	N 00° 00' 00" E	100
53	100	100	N 00° 00' 00" E	100
54	100	100	N 00° 00' 00" E	100
55	100	100	N 00° 00' 00" E	100
56	100	100	N 00° 00' 00" E	100
57	100	100	N 00° 00' 00" E	100
58	100	100	N 00° 00' 00" E	100
59	100	100	N 00° 00' 00" E	100
60	100	100	N 00° 00' 00" E	100
61	100	100	N 00° 00' 00" E	100
62	100	100	N 00° 00' 00" E	100
63	100	100	N 00° 00' 00" E	100
64	100	100	N 00° 00' 00" E	100
65	100	100	N 00° 00' 00" E	100
66	100	100	N 00° 00' 00" E	100
67	100	100	N 00° 00' 00" E	100
68	100	100	N 00° 00' 00" E	100
69	100	100	N 00° 00' 00" E	100
70	100	100	N 00° 00' 00" E	100
71	100	100	N 00° 00' 00" E	100
72	100	100	N 00° 00' 00" E	100
73	100	100	N 00° 00' 00" E	100
74	100	100	N 00° 00' 00" E	100
75	100	100	N 00° 00' 00" E	100
76	100	100	N 00° 00' 00" E	100
77	100	100	N 00° 00' 00" E	100
78	100	100	N 00° 00' 00" E	100
79	100	100	N 00° 00' 00" E	100
80	100	100	N 00° 00' 00" E	100
81	100	100	N 00° 00' 00" E	100
82	100	100	N 00° 00' 00" E	100
83	100	100	N 00° 00' 00" E	100
84	100	100	N 00° 00' 00" E	100
85	100	100	N 00° 00' 00" E	100
86	100	100	N 00° 00' 00" E	100
87	100	100	N 00° 00' 00" E	100
88	100	100	N 00° 00' 00" E	100
89	100	100	N 00° 00' 00" E	100
90	100	100	N 00° 00' 00" E	100
91	100	100	N 00° 00' 00" E	100
92	100	100	N 00° 00' 00" E	100
93	100	100	N 00° 00' 00" E	100
94	100	100	N 00° 00' 00" E	100
95	100	100	N 00° 00' 00" E	100
96	100	100	N 00° 00' 00" E	100
97	100	100	N 00° 00' 00" E	100
98	100	100	N 00° 00' 00" E	100
99	100	100	N 00° 00' 00" E	100
100	100	100	N 00° 00' 00" E	100

THIS MAP HAS BEEN GIVEN A FORMAL CERTIFICATION BY THE DIVISION OF TAXATION ON DECEMBER 19, 2018 SIGNED BY SHELLY REILLY AND LATOYA ROBERTSON ASSIGNED SERIAL NUMBER 1095

NEW JERSEY
DATE: JAN 2018

CAMDEN COUNTY
SCALE: 1" = 10'

TAX MAP
CITY OF CAMDEN

ED CLAY
NEW JERSEY LICENSE NO. 3042
18 BELLEVILLE AVE 2ND FLOOR
PHILADELPHIA, PA 19106
CAMDEN, NJ 08102

THIS SHEET HAS BEEN DRAWN USING COMPUTER AIDED DRAFTING/DESIGN (CAD/CADD) AND COORDINATE GEOMETRY (COGO).

SHEET 12.01

SHEET 12.02

SHEET 12.03

SHEET 12.04

DB:dh
08-13-24

R-19

**RESOLUTION AUTHORIZING THE USE OF AMERICAN RESCUE PLAN-STATE &
LOCAL FISCAL RECOVERY FUNDS IN THE AMOUNT OF \$400,000 FOR
THE PURCHASE OF USED FIRE TRUCK**

WHEREAS, the US Department of Treasury has awarded the City of Camden American Rescue Plan State & Local Fiscal Recovery Funds; and

WHEREAS, the City desires to use \$400,000 of said funds to purchase a used Fire Truck from Berlin Fire district; and

WHEREAS, it is in the best interest of the City of Camden to utilize the funds for the intended purpose; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City hereby authorizes the use of \$400,000 in American Rescue Plan, State & Local Fiscal Recovery Funds from the US Department of Treasury for the purchase of a used Fire Truck from Berlin Fire district.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
 FROM: Gerald C. Seneski

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the use of American Rescue Plan-State & Local Fiscal Recovery Funds in the amount of \$400,000 for the purchase of a used Fire Truck

Point of Contact: Chief Flax FIRE (856) 757-4518 JeFlax@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
------	----------------------------	-------	-------

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y		7/31/2024	

Approved by:
 Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
 City Attorney

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the use of American Rescue Plan-State & Local Fiscal Recovery Funds in the amount of \$400,000 for the purchase of a used Fire Truck

FACTS/BACKGROUND:

- The city is looking to purchase a Fire truck from the Berlin Fire district

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$400,000.00

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - The City will Purchase a Truck from the Berlin District
- Why Should the City Council approve this legislation?
 - To help keep its constituents better protected from Fires

SUBJECT MATTER EXPERTS/ADVOCATES:

- Chief Jesse Flax City of Camden

Prepared by: Scott Z. Parker

(856)757-6405

Name

Phone/Email

R-20

**RESOLUTION AUTHORIZING REFUNDS TO VARIOUS LIEN HOLDERS, PROPERTY OWNERS,
AND MORTGAGE COMPANIES FOR VARIOUS PROPERTIES**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, or are otherwise due refunds resulting from transactions with the City of Camden; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue refunds to individuals and business organizations and cancel taxes as indicated below; or issue duplicate tax sale certificates as listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to take the following actions:

Name	Amount	Action
Fig 20 LLC PO Box 12225 Newark NJ 07101	\$316.05	Refund lienholder for the board-up sub payment of Cert #23-00093 for 604 S 5 th St B/L 211/62 due to lien being redeemed prior to payment application.
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington PA 19034	\$24.52	Refund lienholder difference between the 2024 tax sale certificate amount and the overpayment wired for the 2024 tax sale
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington PA 19034	\$695.27	Refund lienholder the overpayments wired to purchase certificates on various properties in the 2024 tax sale
Corelogic 3001 Hackberry Rd Irving, TX 75063	\$6,083.01	Refund Mortgage Co. for payments made to 29 S. 35 th St. B/L 1059/17 due to homeowner being awarded 100% Disabled Veteran Status according to court docket #009621-2022
Juan Felix Palacio 29 S 35 th St Camden NJ 08105	\$725.35	Refund homeowner for payment made to 29 S. 35 th St. B/L 1059/17 due to homeowner being awarded 100% Disabled Veteran Status according to court docket #009621-2022
Nickolene Neal 1049 Huntingdon Dr Williamstown NJ 08094	\$40,339.01	Refund lienholder due to cancellation of assignment of Cert #4-1788 for 402 Boyd St B/L 1257/63 because property was demolished. Reversion of Cert #4-1788 to a municipal lien.

BE IT FURTHER RESOLVED, that Resolution MC-9474 approved by City Council on May 14, 2024 is hereby amended to authorize a refund to Pro Cap 8 FBO Firstrust Bank, P.O. Box 774, Fort Washington, PA 19034, the former lienholder of Tax Certificate No. 23-01321 against 1967 Park Blvd., B/L. 1282/142, in the amount of \$117.66 for premium and recording fees paid for cancelled Tax Certificate No. 23-01321.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council

FROM: Gerald C. Seneski, Director of Finance

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties.

Point of Contact:	Lydia Laracunte	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			7/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			7/24	
Approved by: Business Administrator			7/28	

Attachments (list and attach all available):

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney		7/31/24
	Signature	Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties.

FACTS/BACKGROUND:

Title/ Mortgage Companies and/or homeowner/ lien holder have made excess payments to various accounts per attached spreadsheet.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: N/A

COORDINATION: N/A

Prepared by:

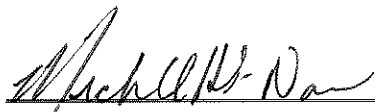
<u>Lydia Laboy-Laracuate</u>	<u>7003</u>	<u>LyLaracu@ci.camden.nj.us</u>
Name		Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO REFUND”



Michelle D. Hill, Tax Collector

7/22/24

Date

August 13, 2024

TITLE OF RESOLUTION/ORDINANCE: Resolution to refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared By: Michelle Hill 7003

Contact Person: Lydia Laboy-Laracuente 7003

Name	Amount	Reason
Fig 20 LLC PO Box 12225 Newark NJ 07101	\$316.05	Refund lienholder for the board up sub payment of Cert #23-00093 for 604 S 5 th St B/L 211/62 due to lien being redeemed prior to payment application.
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington PA 19034	\$24.52	Refund lienholder difference between the 2024 tax sale certificate amount and the wired amount for the 2024 tax sale
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington PA 19034	\$117.66	Amendment to MC No 9474 Refund lienholder premium/recording fee for cancelled Cert 23-01321 1967 Park Blvd B/L 1282/142
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington PA 19034	\$695.27	Refund lienholder for various properties the difference wired and the certificate amount for the 2024 tax sale
Corelogic 3001 Hackberry Rd Irving, TX 75063	\$6083.01	Refund Mortgage Co. for payments made to 29 S. 35 th St. B/L 1059/17 due to homeowner being awarded 100% Disabled Veteran Status according to court docket #009621-2022
Juan Felix Palacio 29 S 35 th St Camden NJ 08105	\$725.35	Refund homeowner for payment made to 29 S. 35 th St. B/L 1059/17 due to homeowner being awarded 100% Disabled Veteran Status according to court docket #009621-2022
Nickolene Neal 1049 Huntingdon Dr Williamstown NJ 08094	\$40,339.01	Refund lienholder due to assignment of Cert #4-1788 for 402 Boyd St B/L 1257/63 was cancelled and reverted to a municipal lien due to property being demolished.

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-21

MBS:dh
08-13-24

**RESOLUTION AUTHORIZING THE CANCELLATION OF LIENS/TAXES AND TO
TRANSFER CREDITS TO VARIOUS LIEN HOLDERS, PROPERTY OWNERS,
AND MORTGAGE COMPANIES FOR VARIOUS PROPERTIES**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, are tax exempt, or are otherwise due refunds resulting from transactions with the City of Camden; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has verified that the applicable properties are tax exempt; and

WHEREAS, the Tax Collector has requested that City Council authorize her to take the action listed below; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized take the following actions:

Name	Action
NJ Dept. of Environmental Protection 401 East State St Trenton, NJ 08625	Cancel Cert 24-00105 for 332 Martin Luther King Blvd. B/L 156/18 due to ownership by the NJ Dept. of Environmental Protection

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBUURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council

FROM: Gerald C. Seneski, Director of Finance

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance			7/24	
Approved by: Business Administrator			7/26	
		Signature	Date	

Attachments (list and attach all available):

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney		7/31/24
	Signature	Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties.

FACTS/BACKGROUND:

Cancel and/or transfer credits on multiple properties for various reasons per attached spreadsheet.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: N/A

COORDINATION: N/A

Prepared by:

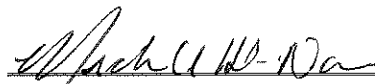
Lydia Laboy-Laracuate	7003	LyLaracu@ci.camden.nj.us
Name		Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO CANCEL/TRANSFER”



Michelle D. Hill, Tax Collector

7/22/24

Date

August 13, 2024

TITLE OF RESOLUTION/ORDINANCE: Resolution to cancel/transfer.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared by: _____ Lydia Laboy-Laracuente _____ 7003 _____
Contact Person: _____ Lydia Laboy-Laracuente _____ 7003 _____

Name	Reason
NJ Dept of Environmental Protection 401 East State St Trenton NJ 08625	Cancel Cert 24-00105 for 332 Martin Luther King Bl B/L 156/18 due to ownership by the NJ Dept of Environmental Protection

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

R-22

MBS:dh
08-13-24

**RESOLUTION AUTHORIZING THE CANCELLATION AND VOIDING OF 264 OUTSIDE
TAX LIENS THAT HAVE EXPIRED PURSUANT TO NJSA 54:5-79**

WHEREAS, pursuant to N.J.S.A. 54:5-79, tax sale certificates held by outside lienholders shall be void at the expiration of 20 years from the date of sale, unless the purchaser, his heirs or assigns shall, before the date of expiration of that term, foreclose the right to redeem it by notice or by a civil action in the nature of a proceeding in equity and record the evidence thereof; and

WHEREAS, the Tax Collector's records show that there are 264 outside tax liens set forth in Exhibit A which are twenty (20) or more years old and whose purchasers have not foreclosed the right to redeem by a civil action in the nature of a proceeding in equity and recorded the evidence thereof ("Expired Tax Sale Certificates"); and

WHEREAS, pursuant to N.J.S.A. 54:5-79 said tax sale certificates have expired and are void; and

WHEREAS, it is necessary to void and cancel said Expired Tax Sale Certificates; and

WHEREAS, the Tax Collector has requested that City Council authorize her to void and cancel the Expired Tax Sale Certificates; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel the Expired Tax Sale Certificates listed in Exhibit A.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBUURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council

FROM: Gerald C. Seneski, Director of Finance

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing to void and cancel 264 Outside Liens pass the expiration of 20 years per Title 54 Taxation Section 54:5-79

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			7/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			7/24	
Approved by: Business Administrator			7/20	
		Signature	Date	

Attachments (list and attach all available): Condensed Lien Account Status Report

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney		7/31/24
	Signature	Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing to void and cancel 264 outside liens pass the expiration of 20 years per Title 54-Taxation Section 54:5-79

FACTS/BACKGROUND:

Cancel and/or transfer credits on multiple properties for various reasons per attached spreadsheet.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: N/A

COORDINATION: N/A

Prepared by:

Lydia Laboy-Laracuente

Name

7003

LyLaracu@ci.camden.nj.us


Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO void 20 yr Liens”



Michelle D. Hill, Tax Collector

7/22/24

Date

TITLE OF RESOLUTION/ORDINANCE: Resolution to Void/Cancel 20 Year Outside Liens.

August 13, 2024

BRIEF DESCRIPTION OF ACTION: Resolution authorizing to void and cancel 264 outside liens pass the expiration of years per Title 54 Section 54:5-79. Please see attached.

Prepared by: _____ Lydia Laboy-Laracuenta _____ 7003 _____

Contact Person: _____ Lydia Laboy-Laracuenta _____ 7003 _____

Name	Reason
Various Outside Lienholders	Void and cancel per state statute various outside liens on various properties due to liens not being foreclosed for at least 20 yrs.

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Title 54 - Taxation

Section 54:5-79 - When title void; exception

The title of a purchaser at a sale shall cease and determine and the certificate of sale except as otherwise provided in this section shall be void at the expiration of 20 years from the date of the sale, unless the purchaser, his heirs or assigns shall, before the expiration of that term, foreclose the right to redeem it by notice or by a civil action in the nature of a proceeding in equity and record the evidence thereof, as provided in this chapter; provided, however, that this act shall not apply to titles acquired by a municipality under certificates of tax sales purchased and held by it at tax sales conducted therein which titles so acquired and certificates of tax sales are hereby expressly exempted from said limitation period of 20 years. The limitation period of 20 years of this section shall not apply to a title and the certificate of tax sale acquired by a purchaser, his heirs or assigns when that purchaser, his heirs or assigns establish that all property taxes have been paid by him, his heirs or assigns in each year since the purchase of the certificate.

Range: Block: First to Last Include Lien Type: Municipal: N Outside: Y Assign Full: N Assign < Cert: N
 Lot: Include Lien Status: Open: Y Redeemed: N Foreclosed: N Canceled: N
 Qual: Sale Dates: 06/20/00 to 06/20/00 Include Fees: N
 Transaction Dates: 01/01/00 to 06/20/00 Include Costs: Y
 Include Charge Type: Tax: Y Water: Y Sewer: Y Electric: Y CCMUA: Y
 Sp. Assmnt: Y Misc: Y Boarding Up: Y Demolition: Y

For Liens with Sale Date and/or Assign Date in the Transaction Date Range:

Municipal, Outside & 'Assign for < Cert' Prin Balances = Certificate + Adjustments - Redemption Payments Principal.
 'Assignment for Full Amount' Prin Balance = Assignment Payments (prin & interest) + Adjustments (after assignment)
 - Redemption Payments Principal.

For Municipal, Outside & 'Assign for < Cert' Liens with Sale Date before the low Transaction Date Range
 and for 'Assign for Full Amount' Liens with Assignment Date before the low Transaction Date Range:

Prin Balances = Previous Balance + Adjustments - Redemption Payments Principal.

Block/Lot/Qual	Cert Num Type	Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
39. 10.	038081	Outside	18.00 %	0.00 711.63	0.00 0.00	0.00	0.00 0.00	711.63
214 STATE ST								
202. 45.	970117	Outside	18.00 %	0.00 511.40	0.00 0.00	1,950.96	0.00 0.00	2,462.36
609 WEST ST								
209. 41.	89-00139	Outside	18.00 %	0.00 232.97	0.00 0.00	0.00	0.00 0.00	232.97
619 HENRY ST								
229. 78.	980168	Outside	18.00 %	0.00 1,931.59	1,633.93 297.66	660.35	0.00 0.00	2,591.94
336 PINE ST								
229. 78.	990180	Outside	18.00 %	0.00 1,210.40	1,060.55 149.85	0.00	0.00 0.00	1,210.40
336 PINE ST								
236. 24.	950112	Outside	18.00 %	0.00 1,986.21	0.00 0.00	384.42	0.00 0.00	2,370.63
835 SO 4TH ST								
236. 126.	980175	Outside	18.00 %	0.00 2,267.12	2,267.12 0.00	0.00	0.00 0.00	2,267.12
840 SO 3RD ST								
252. 47.	950132	Outside	18.00 %	0.00 1,242.59	0.00 0.00	0.00	0.00 0.00	1,242.59
259 CHESTNUT ST								
269. 54.	950141	Outside	18.00 %	0.00 821.47	0.00 0.00	0.00	0.00 0.00	821.47
1134 SO 3RD ST								

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
276. 113. 950149 Outside 318 LIBERTY ST	18.00 %	0.00 3,519.75	0.00 0.00	3,492.97	0.00 0.00	7,012.72
282. 94. 950155 Outside 1469 SO 4TH ST	18.00 %	0.00 732.46	0.00 0.00	741.38	0.00 0.00	1,473.84
290. 40. 970182 Outside 575 PINE ST	18.00 %	0.00 73.67	0.00 0.00	0.00	0.00 0.00	73.67
292. 129. 960175 Outside 639 PINE ST	18.00 %	0.00 584.31	0.00 0.00	0.00	0.00 0.00	584.31
292. 129. 970187 Outside 639 PINE ST	18.00 %	0.00 741.66	0.00 0.00	148.50	0.00 0.00	890.16
293. 53. 950166 Outside 552 PINE ST	18.00 %	0.00 818.88	0.00 0.00	2,141.32	0.00 0.00	2,960.20
294. 82. 970191 Outside 574 PINE ST	18.00 %	0.00 806.65	0.00 0.00	1,914.17	806.63 61.41	1,914.19
305. 71. 950176 Outside 902 SO 4TH ST	18.00 %	0.00 1,744.76	0.00 0.00	2,348.68	0.00 0.00	4,093.44
305. 71. 960190 Outside 902 SO 4TH ST	18.00 %	0.00 375.80	0.00 0.00	0.00	0.00 0.00	375.80
310. 11. 960193 Outside 630 SPRUCE ST	18.00 %	0.00 1,726.37	0.00 0.00	0.00	0.00 0.00	1,726.37
310. 147. 960194 Outside 632 SPRUCE ST	18.00 %	0.00 2,130.94	0.00 0.00	0.00	0.00 0.00	2,130.94
310. 147. 970214 Outside 632 SPRUCE ST	18.00 %	0.00 1,547.86	0.00 0.00	159.50	0.00 0.00	1,707.36
310. 148. 960195 Outside 634 SPRUCE ST	18.00 %	0.00 1,199.58	0.00 0.00	0.00	0.00 0.00	1,199.58

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
310. 148. 970215 Outside 634 SPRUCE ST	18.00 %	0.00 1,841.75	0.00 0.00	0.00	0.00 0.00	1,841.75
310. 148. 980264 Outside 634 SPRUCE ST	18.00 %	0.00 2,097.96	1,973.80 124.16	577.36	0.00 0.00	2,675.32
310. 148. 990275 Outside 634 SPRUCE ST	18.00 %	0.00 1,204.54	1,142.97 61.57	0.00	0.00 0.00	1,204.54
317. 47. 950190 Outside 1024 SO 5TH ST	18.00 %	0.00 603.17	0.00 0.00	832.56	0.00 0.00	1,435.73
320. 16. 950193 Outside 513 CHESTNUT ST	18.00 %	0.00 1,141.62	0.00 0.00	0.00	0.00 0.00	1,141.62
331. 119. 950203 Outside 600 CHESTNUT ST	18.00 %	0.00 1,567.87	0.00 0.00	0.00	0.00 0.00	1,567.87
333. 29. 960225 Outside 410 KAIGHN AVE	18.00 %	0.00 416.22	0.00 0.00	0.00	0.00 0.00	416.22
354. 3. 980336 Outside 803 PRINCETON AVE	18.00 %	0.00 1,220.87	1,073.79 147.08	216.36	0.00 0.00	1,437.23
355. 22. 960256 Outside 814 PRINCETON AVE	18.00 %	0.00 926.13	0.00 0.00	0.00	0.00 0.00	926.13
362. 25. 91-00324 Outside 817 HADDON AVE	18.00 %	0.00 491.18	0.00 0.00	0.00	0.00 0.00	491.18
370. 58. 960293 Outside 721 CHERRY ST	18.00 %	0.00 737.79	0.00 0.00	0.00	0.00 0.00	737.79
370. 58. 970304 Outside 721 CHERRY ST	18.00 %	0.00 2,952.40	0.00 0.00	161.70	0.00 0.00	3,114.10
374. 27. 970317 Outside 916 SO 8TH ST	18.00 %	0.00 1,328.59	0.00 0.00	0.00	0.00 0.00	1,328.59

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
374. 27. 980400 Outside 916 SO 8TH ST	18.00 %	0.00 1,627.26	1,516.76 110.50	389.56	0.00 0.00	2,016.82
374. 27. 990372 Outside 916 SO 8TH ST	18.00 %	0.00 993.48	925.15 68.33	0.00	0.00 0.00	993.48
381. 36. 950275 Outside 712 WALNUT STREET	18.00 %	0.00 530.65	0.00 0.00	579.48	0.00 0.00	1,110.13
381. 36. 960331 Outside 712 WALNUT STREET	18.00 %	0.00 333.63	0.00 0.00	0.00	0.00 0.00	333.63
382. 1. 000291 Outside 786 WALNUT ST	18.00 %	0.00 3,253.39	2,935.01 318.38	0.00	0.00 0.00	3,253.39
382. 4. 950276 Outside 780 WALNUT ST	18.00 %	0.00 3,326.58	0.00 0.00	0.00	0.00 0.00	3,326.58
382. 4. 960335 Outside 780 WALNUT ST	18.00 %	0.00 662.13	0.00 0.00	171.60	0.00 0.00	833.73
382. 5. 960336 Outside 778 WALNUT ST	18.00 %	0.00 1,433.29	0.00 0.00	0.00	0.00 0.00	1,433.29
382. 60. 000295 Outside 763 MT VERNON ST	18.00 %	0.00 116.20	110.11 6.09	105.21	0.00 0.00	221.41
413. 11. 950300 Outside 1411 SO 9TH ST	18.00 %	0.00 2,350.46	0.00 0.00	0.00	0.00 0.00	2,350.46
413. 48. 950303 Outside 817 ATLANTIC AVE	18.00 %	0.00 1,200.62	0.00 0.00	0.00	0.00 0.00	1,200.62
414. 19. 960387 Outside 899 ATLANTIC AVE	18.00 %	0.00 1,537.73	0.00 0.00	0.00	0.00 0.00	1,537.73
415. 28. 950311 Outside 1441 SO 9TH ST	18.00 %	0.00 760.57	0.00 0.00	2,199.05	0.00 0.00	2,959.62

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
418. 29. 970387 Outside 936 LANSDOWN AVE	10.00 %	0.00 408.55	0.00 0.00	3,343.52	0.00 0.00	3,752.07
418. 29. 980512 Outside 936 LANSDOWN AVE	18.00 %	0.00 425.86	425.86 0.00	610.82	0.00 0.00	1,036.68
426. 4. 950326 Outside 923 HOWE ST	18.00 %	0.00 3,390.19	0.00 0.00	447.86	0.00 0.00	3,838.05
426. 4. 970392 Outside 923 HOWE ST	18.00 %	0.00 322.45	0.00 0.00	0.00	0.00 0.00	322.45
437. 21. 970428 Outside 843 JACKSON ST	18.00 %	0.00 703.31	0.00 0.00	2,365.45	0.00 0.00	3,068.76
441. 28. 990502 Outside 1060 MORTON ST	18.00 %	0.00 368.66	341.75 26.91	0.00	0.00 0.00	368.66
447. 72. 960454 Outside 1135 SHERIDAN ST	18.00 %	0.00 2,851.50	0.00 0.00	3,981.02	0.00 0.00	6,832.52
447. 72. 980595 Outside 1135 SHERIDAN ST	18.00 %	0.00 687.38	687.38 0.00	0.00	0.00 0.00	687.38
447. 72. 990513 Outside 1135 SHERIDAN ST	18.00 %	0.00 640.81	609.44 31.37	0.00	0.00 0.00	640.81
448. 99. 960459 Outside 1159 SHERIDAN ST	18.00 %	0.00 1,253.23	0.00 0.00	41.69	0.00 0.00	1,294.92
448. 99. 970446 Outside 1159 SHERIDAN ST	18.00 %	0.00 1,663.06	0.00 0.00	2,352.93	0.00 0.00	4,015.99
448. 107. 970447 Outside 1140 JACKSON ST	17.00 %	0.00 1,219.72	0.00 0.00	2,413.10	0.00 0.00	3,632.82
452. 27. 960468 Outside 1630 PULASKI ST	18.00 %	0.00 1,271.38	0.00 0.00	2,281.37	0.00 0.00	3,552.75

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
452. 27. 970451 Outside 1630 PULASKI ST	18.00 %	0.00 753.06	0.00 0.00	575.27	0.00 0.00	1,328.33
452. 27. 980613 Outside 1630 PULASKI ST	18.00 %	0.00 276.44	276.44 0.00	180.15	0.00 0.00	456.59
453. 45. 950363 Outside 1649 MT EPHRAIM AVE	18.00 %	0.00 520.38	0.00 0.00	3,791.20	0.00 0.00	4,311.58
470. 56. 950375 Outside 1610 SO 6TH ST	18.00 %	0.00 948.22	0.00 0.00	750.14	0.00 0.00	1,698.36
475. 33. 970476 Outside 1717 FILLMORE ST	18.00 %	0.00 846.72	0.00 0.00	2,379.06	1,843.31 159.89	1,382.47
476. 126. 950379 Outside 1717 SO 6TH ST	18.00 %	0.00 1,085.80	0.00 0.00	1,509.28	0.00 0.00	2,595.08
476. 126. 960517 Outside 1717 SO 6TH ST	18.00 %	0.00 252.67	0.00 0.00	0.00	0.00 0.00	252.67
482. 77. 950388 Outside 1841 BROADWAY	18.00 %	0.00 1,442.03	0.00 0.00	1,911.34	0.00 0.00	3,353.37
499. 62. 960552 Outside 2054 ARLINGTON ST	18.00 %	0.00 723.47	0.00 0.00	0.00	0.00 0.00	723.47
501. 27. 970524 Outside 2009 FILLMORE ST	18.00 %	0.00 438.92	0.00 0.00	0.00	0.00 0.00	438.92
523. 1. 960563 Outside 1541 SO 8TH ST	18.00 %	0.00 1,440.00	0.00 0.00	0.00	0.00 0.00	1,440.00
523. 2. 950414 Outside 1543 SO 8TH ST	18.00 %	0.00 2,386.79	0.00 0.00	2,119.23	0.00 0.00	4,506.02
545. 32. 950420 Outside 1928 SO 7TH ST	18.00 %	0.00 1,289.71	0.00 0.00	1,884.73	0.00 0.00	3,174.44

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
553. 33. 960568 Outside 1728 MULFORD ST	18.00 %	0.00 863.74	0.00 0.00	0.00	0.00 0.00	863.74
553. 75. 960570 Outside 1745 TIOGA ST	18.00 %	0.00 1,224.66	0.00 0.00	0.00	0.00 0.00	1,224.66
562. 4. 950442 Outside 1130 CARL MILLER BLVD	18.00 %	0.00 3,856.89	0.00 0.00	0.00	0.00 0.00	3,856.89
585. 44. 960588 Outside 2140 SO 10TH ST	18.00 %	0.00 1,241.46	0.00 0.00	1,455.02	0.00 0.00	2,696.48
585. 44. 970572 Outside 2140 SO 10TH ST	18.00 %	0.00 1,473.70	0.00 0.00	188.45	0.00 0.00	1,662.15
594. 45. 960589 Outside 2271 SO 7TH ST	18.00 %	0.00 1,001.65	0.00 0.00	0.00	0.00 0.00	1,001.65
603. 46. 960593 Outside 704 FLORENCE ST	18.00 %	0.00 584.85	0.00 0.00	0.00	0.00 0.00	584.85
623. 75. 950481 Outside 808 TULIP ST	18.00 %	0.00 1,310.35	0.00 0.00	1,896.17	0.00 0.00	3,206.52
623. 75. 960625 Outside 808 TULIP ST	18.00 %	0.00 195.72	0.00 0.00	0.00	0.00 0.00	195.72
623. 113. 95-484 Outside 821 MORGAN ST	18.00 %	0.00 1,302.61	0.00 0.00	0.00	0.00 0.00	1,302.61
623. 113. 960627 Outside 821 MORGAN ST	18.00 %	0.00 1,422.18	0.00 0.00	1,129.54	0.00 0.00	2,551.72
630. 82. 88-637 Outside 2437 WAINWRIGHT ST	18.00 %	0.00 1,378.01	0.00 0.00	26,229.03	0.00 0.00	27,607.04
636. 32. 941050 Outside 1132 LAKE SHORE DR	18.00 %	0.00 422.16	0.00 0.00	1,507.13	0.00 0.00	1,929.29

B'lock/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
636. 32. 980862 Outside 1132 LAKE SHORE DR	18.00 %	0.00 1,672.48	1,672.48 0.00	880.46	0.00 0.00	2,552.94
638. 38. 941052 Outside 1111 LAKE SHORE DR	18.00 %	0.00 1,963.28	0.00 0.00	5,213.39	0.00 0.00	7,176.67
639. 68. 990702 Outside 1225 MACARTHUR DR	18.00 %	0.00 1,412.98	1,244.17 168.81	0.00	0.00 0.00	1,412.98
643. 18. 941080 Outside 830 MORGAN ST	18.00 %	0.00 2,476.13	0.00 0.00	457.62	0.00 0.00	2,933.75
643. 20. 960705 Outside 834 MORGAN ST	18.00 %	0.00 889.03	0.00 0.00	988.41	0.00 0.00	1,877.44
643. 20. 970687 Outside 834 MORGAN ST	18.00 %	0.00 2,135.48	0.00 0.00	1,121.66	0.00 0.00	3,257.14
644. 28. 970688 Outside 2533 MORGAN BLVD	18.00 %	0.00 364.99	0.00 0.00	2,072.85	0.00 0.00	2,437.84
659. 35. 950535 Outside 2833 IDAHO RD	18.00 %	0.00 1,362.00	0.00 0.00	3,593.67	0.00 0.00	4,955.67
671. 22. 000628 Outside 967 TRENT RD	18.00 %	0.00 2,529.66	2,272.02 257.64	0.00	0.00 0.00	2,529.66
687. 29. 950575 Outside 2913 OCTAGON RD-EAST	18.00 %	0.00 1,163.04	0.00 0.00	2,550.68	0.00 0.00	3,713.72
721. 107. 941171 Outside NS MERRIMAC 45 W CHESPK	18.00 %	0.00 30.60	0.00 0.00	0.00	0.00 0.00	30.60
760. 104. 970868 Outside 829 NO 7TH ST	18.00 %	0.00 757.07	0.00 0.00	1,431.70	0.00 0.00	2,188.77
765. 26. 035688 Outside 817 GRANT ST	18.00 %	0.00 277.42	0.00 0.00	0.00	0.00 0.00	277.42

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
765. 27. 035689 Outside 819 GRANT ST	18.00 %	0.00 281.04	0.00 0.00	0.00	0.00 0.00	281.04
768. 18. 950666 Outside 430 GRANT ST	18.00 %	0.00 829.30	0.00 0.00	0.00	0.00 0.00	829.30
773. 30. 950672 Outside 705 NO 6TH ST	18.00 %	0.00 518.14	0.00 0.00	1,598.76	0.00 0.00	2,116.90
773. 34. 960862 Outside 713 NO 6TH ST	18.00 %	0.00 952.54	0.00 0.00	349.44	0.00 0.00	1,301.98
775. 5. 950679 Outside 628 NO 5TH ST	18.00 %	0.00 5,590.58	0.00 0.00	0.00	0.00 0.00	5,590.58
775. 8. 950681 Outside 622 NO 5TH ST	18.00 %	0.00 4,757.07	0.00 0.00	0.00	0.00 0.00	4,757.07
787. 51. 950712 Outside 938 STATE ST	18.00 %	0.00 630.97	0.00 0.00	3,270.26	0.00 0.00	3,901.23
825. 38. 941428 Outside 1105 NO 19TH ST	18.00 %	0.00 2,128.16	0.00 0.00	0.00	0.00 0.00	2,128.16
828. 62. 950752 Outside 1245 NO 22ND ST	18.00 %	0.00 5,027.07	0.00 0.00	0.00	0.00 0.00	5,027.07
832. 60. 960938 Outside 1100 NO 21ST ST	18.00 %	0.00 1,061.27	0.00 0.00	0.00	0.00 0.00	1,061.27
841. 16. 981373 Outside 1102 NO 26TH ST	18.00 %	0.00 1,020.58	997.12 23.46	903.85	0.00 0.00	1,924.43
841. 16. 991183 Outside 1102 NO 26TH ST	18.00 %	0.00 261.44	261.44 0.00	0.00	0.00 0.00	261.44
849. 32. 960975 Outside 1042 NO 19TH ST	18.00 %	0.00 1,422.88	0.00 0.00	292.60	0.00 0.00	1,715.48

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
850. 24. 950777 Outside 2013 RIVER AVE	18.00 %	0.00 869.98	0.00 0.00	2,042.69	0.00 0.00	2,912.67
851. 56. 981398 Outside 1016 NO 21ST ST	18.00 %	0.00 1,814.66	1,543.71 270.95	0.00	0.00 0.00	1,814.66
862. 34. 000951 Outside 984 NO 23RD ST	18.00 %	0.00 378.56	356.33 22.23	0.00	0.00 0.00	378.56
873. 27. 95-811 Outside 2421 SHERMAN AVE	18.00 %	0.00 2,916.30	0.00 0.00	1,931.30	0.00 0.00	4,847.60
911. 83. 961056 Outside 1104 NO 33RD ST	18.00 %	0.00 435.92	0.00 0.00	0.00	0.00 0.00	435.92
913. 24. 001038 Outside 1166 NO 35TH ST	18.00 %	0.00 627.15	580.21 46.94	0.00	0.00 0.00	627.15
937. 55. 971160 Outside NE 30TH & HAYES AVE	18.00 %	0.00 358.23	0.00 0.00	886.85	0.00 0.00	1,245.08
940. 17. 971179 Outside 934 BEIDEMAN AVE	18.00 %	0.00 1,406.51	0.00 0.00	1,722.18	0.00 0.00	3,128.69
944. 60. 991441 Outside 955 NO 35TH ST	18.00 %	0.00 275.19	253.81 21.38	1,246.31	0.00 0.00	1,521.50
946. 55. 961108 Outside 2704 CONCORD AVE	18.00 %	0.00 691.23	0.00 0.00	0.00	0.00 0.00	691.23
947. 26. 950922 Outside 858 NO 27TH ST	18.00 %	0.00 1,145.10	0.00 0.00	2,014.41	0.00 0.00	3,159.51
950. 20. 961113 Outside 2800 HAYES AVE	18.00 %	0.00 910.58	0.00 0.00	2,193.72	0.00 0.00	3,104.30
950. 20. 971198 Outside 2800 HAYES AVE	18.00 %	0.00 1,753.53	0.00 0.00	2,053.09	0.00 0.00	3,806.62

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsqs	Rdmn Pay Prn Rdmn Pay Int	Balance
950. 22. 961114 Outside 2804 HAYES AVE	18.00 %	0.00 1,654.06	0.00 0.00	0.00	0.00 0.00	1,654.06
950. 41. 37170 Outside 2831 GARFIELD AVE	18.00 %	0.00 3,196.00	0.00 0.00	0.00	0.00 0.00	3,196.00
978. 13. 961154 Outside 2816 PLEASANT ST	18.00 %	0.00 508.85	0.00 0.00	1,938.26	0.00 0.00	2,447.11
978. 13. 971237 Outside 2816 PLEASANT ST	18.00 %	0.00 1,834.77	0.00 0.00	1,959.73	0.00 0.00	3,794.50
978. 37. 961157 Outside 2814 PLEASANT ST	18.00 %	0.00 1,064.41	0.00 0.00	1,290.87	0.00 0.00	2,355.28
978. 37. 971240 Outside 2814 PLEASANT ST	18.00 %	0.00 1,447.27	0.00 0.00	1,459.03	0.00 0.00	2,906.30
982. 48. 950966 Outside 2919 THOMPSON ST	18.00 %	0.00 2,205.11	0.00 0.00	1,498.75	0.00 0.00	3,703.86
982. 48. 961158 Outside 2919 THOMPSON ST	18.00 %	0.00 1,622.81	0.00 0.00	0.00	0.00 0.00	1,622.81
996. 80. 971275 Outside 3212 ROWE ST	18.00 %	0.00 1,662.23	0.00 0.00	350.89	0.00 0.00	2,013.12
1010. 35. 96-01212 Outside 381 NO 33RD ST	18.00 %	0.00 350.24	0.00 0.00	0.00	0.00 0.00	350.24
1011. 42. 961214 Outside 377 NO 34TH ST	18.00 %	0.00 2,049.14	0.00 0.00	0.00	0.00 0.00	2,049.14
1028. 37. 001353 Outside 129 NO 36TH ST	18.00 %	0.00 3,404.71	2,895.91 508.80	0.00	0.00 0.00	3,404.71
1028. 37. 971365 Outside 129 NO 36TH ST	18.00 %	0.00 1,695.83	0.00 0.00	3,473.20	0.00 0.00	5,169.03

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
1028. 37. 981950 Outside 129 NO 36TH ST	18.00 %	0.00 1,193.64	1,193.64 0.00	0.00	0.00 0.00	1,193.64
1028. 37. 991694 Outside 129 NO 36TH ST	18.00 %	0.00 1,793.58	1,554.95 238.63	0.00	0.00 0.00	1,793.58
1030. 23. 001359 Outside 208 NO 36TH ST	18.00 %	0.00 622.78	575.88 46.90	0.00	0.00 0.00	622.78
1039. 57. 971389 Outside 25 NO 35TH ST	18.00 %	0.00 1,659.89	0.00 0.00	4,253.80	0.00 0.00	5,913.69
1040. 14. 951095 Outside 3501-3503 FEDERAL ST	18.00 %	0.00 6,772.71	0.00 0.00	6,033.23	0.00 0.00	12,805.94
1040. 14. 961271 Outside 3501-3503 FEDERAL ST	18.00 %	0.00 133.25	0.00 0.00	0.00	0.00 0.00	133.25
1041. 11. 971395 Outside 3024 FEDERAL ST	18.00 %	0.00 766.47	0.00 0.00	1,527.35	0.00 0.00	2,293.82
1042. 7. 961275 Outside 3050 FEDERAL ST	18.00 %	0.00 4,411.57	0.00 0.00	0.00	0.00 0.00	4,411.57
1055. 42. 982061 Outside 106 SO 32ND ST	18.00 %	0.00 443.42	408.13 35.29	0.00	0.00 0.00	443.42
1061. 38. 961326 Outside REAR 33-35 TERRACE AVE	18.00 %	0.00 1,914.26	0.00 0.00	0.00	0.00 0.00	1,914.26
1091. 53. 001541 Outside 406 NO 27TH ST	18.00 %	0.00 849.56	717.36 132.20	0.00	0.00 0.00	849.56
1091. 53. 982215 Outside 406 NO 27TH ST	18.00 %	0.00 2,233.67	2,233.67 0.00	1,404.64	0.00 0.00	3,638.31
1091. 53. 991921 Outside 406 NO 27TH ST	18.00 %	0.00 210.68	210.68 0.00	0.00	0.00 0.00	210.68

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
1100. 42. 951213 Outside 2917 SAUNDERS ST	18.00 %	0.00 3,702.92	0.00 0.00	1,532.82	0.00 0.00	5,235.74
1143. 21. 942182 Outside 107 NO 21ST ST	18.00 %	0.00 2,005.60	0.00 0.00	684.59	0.00 0.00	2,690.19
1146. 72. 951290 Outside 45 NO 22ND ST	18.00 %	0.00 1,076.74	0.00 0.00	0.00	0.00 0.00	1,076.74
1147. 59. 951294 Outside 105 NO 22ND ST	18.00 %	0.00 1,443.86	0.00 0.00	0.00	0.00 0.00	1,443.86
1149. 85. 951295 Outside 124 NO 22ND ST	18.00 %	0.00 948.21	0.00 0.00	2,098.52	0.00 0.00	3,046.73
1149. 85. 961530 Outside 124 NO 22ND ST	18.00 %	0.00 538.97	0.00 0.00	0.00	0.00 0.00	538.97
1158. 86. 982451 Outside 48 NO 24TH ST	18.00 %	0.00 217.14	216.33 0.81	0.00	0.00 0.00	217.14
1158. 87. 951318 Outside 46 NO 24TH ST	18.00 %	0.00 717.97	0.00 0.00	1,305.66	0.00 0.00	2,023.63
1171. 21. 951342 Outside 2619 BAIRD BLVD	18.00 %	0.00 3,773.53	0.00 0.00	2,771.51	0.00 0.00	6,545.04
1172. 59. 961561 Outside 107 EUTAW AVE	18.00 %	0.00 1,203.37	0.00 0.00	829.03	0.00 0.00	2,032.40
1172. 59. 971748 Outside 107 EUTAW AVE	18.00 %	0.00 1,815.98	0.00 0.00	1,067.52	0.00 0.00	2,883.50
1175. 23. 971767 Outside 77 SO 27TH ST	18.00 %	0.00 1,878.56	0.00 0.00	2,513.75	0.00 0.00	4,392.31
1190. 9. 951385 Outside 115 EAST STATE ST	18.00 %	0.00 502.89	0.00 0.00	0.00	0.00 0.00	502.89

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
1233. 115. 961634 Outside 243 BOYD ST	18.00 %	0.00 358.97	0.00 0.00	0.00	0.00 0.00	358.97
1233. 115. 971832 Outside 243 BOYD ST	18.00 %	0.00 2,062.99	0.00 0.00	2,746.60	0.00 0.00	4,809.59
1252. 106. 982756 Outside 597 RARITAN ST	18.00 %	0.00 112.80	105.84 6.96	1,422.83	0.00 0.00	1,535.63
1252. 106. 992290 Outside 597 RARITAN ST	18.00 %	0.00 2,567.02	2,567.02 0.00	0.00	0.00 0.00	2,567.02
1253. 110. 961710 Outside 517 PFEIFFER ST	18.00 %	0.00 228.85	0.00 0.00	0.00	0.00 0.00	228.85
1253. 110. 982767 Outside 517 PFEIFFER ST	18.00 %	0.00 437.01	799.36 74.66	0.00	0.00 0.00	437.01
1254. 12. 971918 Outside 445 RAND ST	18.00 %	0.00 2,350.36	0.00 0.00	3,276.40	0.00 0.00	5,626.76
1254. 26. 971919 Outside 477 RAND ST	18.00 %	0.00 521.67	0.00 0.00	1,633.27	0.00 0.00	2,154.94
1254. 99. 961720 Outside 453 RAND ST	18.00 %	0.00 912.39	0.00 0.00	0.00	0.00 0.00	912.39
1256. 87. 951489 Outside 397 MARLTON AVE	18.00 %	0.00 2,025.53	0.00 0.00	0.00	0.00 0.00	2,025.53
1257. 63. 001926 Outside 402 BOYD ST	18.00 %	0.00 2,422.54	2,071.33 351.21	0.00	0.00 0.00	2,422.54
1257. 63. 971945 Outside 402 BOYD ST	18.00 %	0.00 6,599.79	0.00 0.00	3,723.19	0.00 0.00	10,322.98
1257. 63. 982808 Outside 402 BOYD ST	18.00 %	0.00 492.10	492.10 0.00	0.00	0.00 0.00	492.10

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
1257. 63. 992323 Outside 402 BOYD ST	18.00 %	0.00 549.32	549.32 0.00	0.00	0.00 0.00	549.32
1257. 74. 001927 Outside 367 MORSE ST	18.00 %	0.00 4,160.07	3,555.00 605.07	0.00	0.00 0.00	4,160.07
1257. 74. 982810 Outside 367 MORSE ST	18.00 %	0.00 1,999.21	1,955.56 43.65	0.00	0.00 0.00	1,999.21
1264. 3. 971962 Outside NE PARK BLVD & BAIRD BLVD	18.00 %	0.00 21,036.41	0.00 0.00	0.00	0.00 0.00	21,036.41
1267. 69. 92-117 Outside	0.00 %	0.00 3,057.78	0.00 0.00	4,691.98	0.00 0.00	7,749.76
1268. 46. 992358 Outside REAR 1535 WILDWOOD AVE	18.00 %	0.00 154.34	142.32 12.02	0.00	0.00 0.00	154.34
1268. 47. 992359 Outside REAR 1537 WILDWOOD AVE	18.00 %	0.00 169.27	155.67 13.60	0.00	0.00 0.00	169.27
1270. 64. 001965 Outside 1114 LANGHAM AVE	18.00 %	0.00 1,131.93	924.73 207.20	0.00	0.00 0.00	1,131.93
1270. 64. 951524 Outside 1114 LANGHAM AVE	18.00 %	0.00 1,034.38	0.00 0.00	5,448.85	0.00 0.00	6,483.23
1270. 64. 961756 Outside 1114 LANGHAM AVE	18.00 %	0.00 501.50	0.00 0.00	0.00	0.00 0.00	501.50
1270. 64. 971976 Outside 1114 LANGHAM AVE	18.00 %	0.00 770.25	0.00 0.00	0.00	0.00 0.00	770.25
1270. 64. 982849 Outside 1114 LANGHAM AVE	18.00 %	0.00 322.75	315.44 7.31	0.00	0.00 0.00	322.75
1270. 64. 992366 Outside 1114 LANGHAM AVE	18.00 %	0.00 329.98	321.98 8.00	0.00	0.00 0.00	329.98

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
1271. 48. 001976 Outside 1530 WILDWOOD AVE	18.00 %	0.00 835.40	746.82 88.58	0.00	0.00 0.00	835.40
1271. 97. 001981 Outside 1540 WILDWOOD AVE	18.00 %	0.00 1,434.49	1,264.98 169.51	0.00	0.00 0.00	1,434.49
1271. 97. 992377 Outside 1540 WILDWOOD AVE	18.00 %	0.00 1,893.07	1,893.07 0.00	0.00	0.00 0.00	1,893.07
1275. 87. 982901 Outside 1449 KAIGHN AVE	18.00 %	0.00 392.70	361.58 31.12	0.00	0.00 0.00	392.70
1284. 45. 002071 Outside 1005 LANGHAM AVE	18.00 %	0.00 1,217.83	1,141.55 76.28	0.00	0.00 0.00	1,217.83
1284. 48. 951586 Outside 1011 LANGHAM AVE	18.00 %	0.00 3,178.48	0.00 0.00	275.90	0.00 0.00	3,454.38
1286. 61. 972084 Outside 1039 PRINCESS AVE	18.00 %	0.00 1,416.45	0.00 0.00	2,403.21	0.00 0.00	3,819.66
1288. 117. 951609 Outside 1121 KENWOOD AVE	18.00 %	0.00 4,173.45	0.00 0.00	0.00	0.00 0.00	4,173.45
1290. 105. 002118 Outside 1239 LANGHAM AVE	18.00 %	0.00 1,356.72	1,104.75 251.97	0.00	0.00 0.00	1,356.72
1290. 105. 983044 Outside 1239 LANGHAM AVE	18.00 %	0.00 1,414.53	1,414.53 0.00	0.00	0.00 0.00	1,414.53
1290. 105. 992530 Outside 1239 LANGHAM AVE	18.00 %	0.00 1,076.10	956.38 119.72	0.00	0.00 0.00	1,076.10
1294. 65. 002142 Outside 1361 PRINCESS AVE	18.00 %	0.00 770.78	727.67 43.11	0.00	0.00 0.00	770.78
1294. 65. 961904 Outside 1361 PRINCESS AVE	18.00 %	0.00 1,407.50	0.00 0.00	4,614.70	0.00 0.00	6,022.20

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
1294. 65. 972134 Outside 1361 PRINCESS AVE	18.00 %	0.00 343.24	0.00 0.00	0.00	0.00 0.00	343.24
1294. 65. 983067 Outside 1361 PRINCESS AVE	18.00 %	0.00 276.13	276.13 0.00	0.00	0.00 0.00	276.13
1294. 65. 992552 Outside 1361 PRINCESS AVE	18.00 %	0.00 364.85	358.48 6.37	0.00	0.00 0.00	364.85
1295. 2. 961905 Outside 1442 BRADLEY AVE	18.00 %	0.00 1,393.59	0.00 0.00	1,108.53	0.00 0.00	2,502.12
1295. 2. 972135 Outside 1442 BRADLEY AVE	18.00 %	0.00 2,433.51	0.00 0.00	1,608.67	0.00 0.00	4,042.18
1299. 46. 942722 Outside 1478 PRINCESS AVE	18.00 %	0.00 1,088.44	0.00 0.00	0.00	0.00 0.00	1,088.44
1299. 46. 951655 Outside 1478 PRINCESS AVE	18.00 %	0.00 1,998.71	0.00 0.00	3,602.37	0.00 0.00	5,601.08
1303. 114. 961942 Outside 1176 MT VERNON ST	18.00 %	0.00 2,010.93	0.00 0.00	2,217.90	0.00 0.00	4,228.83
1303. 114. 972170 Outside 1176 MT VERNON ST	18.00 %	0.00 721.45	0.00 0.00	1,731.87	0.00 0.00	2,453.32
1304. 68. 951672 Outside 1181 CHESTNUT ST	18.00 %	0.00 1,723.31	0.00 0.00	0.00	0.00 0.00	1,723.31
1306. 74. 961956 Outside 1071 HADDON AVE	18.00 %	0.00 1,111.46	0.00 0.00	204.24	0.00 0.00	1,315.70
1306. 74. 972181 Outside 1071 HADDON AVE	18.00 %	0.00 876.44	0.00 0.00	3,194.18	0.00 0.00	4,070.62
1320. 42. 951719 Outside 1255 LIBERTY ST	18.00 %	0.00 562.56	0.00 0.00	1,433.63	0.00 0.00	1,996.19

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
1322. 44. 951723 Outside 1312 GREEN ST	18.00 %	0.00 2,034.53	0.00 0.00	0.00	0.00 0.00	2,034.53
1323. 24. 962001 Outside 1138 MECHANIC ST	18.00 %	0.00 2,203.37	0.00 0.00	910.29	0.00 0.00	3,113.66
1326. 53. 962008 Outside 1170 ATLANTIC AVE	18.00 %	0.00 1,993.94	0.00 0.00	0.00	0.00 0.00	1,993.94
1326. 67. 972226 Outside 1442 ROSE ST	18.00 %	0.00 930.77	0.00 0.00	2,360.52	0.00 0.00	3,291.29
1327. 52. 002216 Outside 1140 LANSDOWN AVE	18.00 %	0.00 582.03	544.78 37.25	0.00	0.00 0.00	582.03
1327. 52. 983233 Outside 1140 LANSDOWN AVE	18.00 %	0.00 1,429.92	1,429.92 0.00	0.00	0.00 0.00	1,429.92
1327. 52. 992654 Outside 1140 LANSDOWN AVE	18.00 %	0.00 1,132.05	995.48 136.57	1,996.02	0.00 0.00	3,128.07
1328. 10. 951741 Outside 1174 LANSDOWN AVE	18.00 %	0.00 1,058.63	0.00 0.00	2,211.89	0.00 0.00	3,270.52
1328. 11. 951742 Outside 1172 LANSDOWN AVE	18.00 %	0.00 2,515.90	0.00 0.00	1,536.78	0.00 0.00	4,052.68
1328. 12. 972234 Outside 1170 LANSDOWN AVE	18.00 %	0.00 881.19	0.00 0.00	2,039.65	0.00 0.00	2,920.84
1330. 4. 972244 Outside 1407 NORRIS ST	18.00 %	0.00 1,428.39	0.00 0.00	0.00	0.00 0.00	1,428.39
1331. 112. 951750 Outside 1253 LANSDOWN AVE	18.00 %	0.00 1,701.06	0.00 0.00	1,329.28	0.00 0.00	3,030.34
1331. 115. 951751 Outside 1247 LANSDOWN AVE	18.00 %	0.00 840.79	0.00 0.00	2,427.51	0.00 0.00	3,268.30

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
1332. 79. 972258 Outside 1252 ATLANTIC AVE	18.00 %	0.00 483.07	0.00 0.00	1,692.90	0.00 0.00	2,175.97
1333. 3. 962034 Outside 1276 LANSDOWN AVE	18.00 %	0.00 1,295.85	0.00 0.00	1,962.07	0.00 0.00	3,257.92
1333. 3. 972259 Outside 1276 LANSDOWN AVE	18.00 %	0.00 1,581.99	0.00 0.00	1,618.31	0.00 0.00	3,200.30
1333. 38. 962041 Outside 1458 LOUIS ST	18.00 %	0.00 1,873.47	0.00 0.00	2,084.82	0.00 0.00	3,958.29
1333. 38. 972262 Outside 1458 LOUIS ST	18.00 %	0.00 1,550.51	0.00 0.00	1,370.14	0.00 0.00	2,920.65
1334. 25. 951765 Outside 1284 MECHANIC ST	18.00 %	0.00 1,831.44	0.00 0.00	795.22	0.00 0.00	2,626.66
1335. 86. 962051 Outside 1311 LANSDOWN AVE	18.00 %	0.00 1,454.99	0.00 0.00	0.00	0.00 0.00	1,454.99
1336. 55. 9602052 Outside 1338 ATLANTIC AVE	18.00 %	0.00 989.53	0.00 0.00	0.00	0.00 0.00	989.53
1344. 39. 972313 Outside 1236 EVERETT ST	18.00 %	0.00 3,363.47	0.00 0.00	0.00	0.00 0.00	3,363.47
1345. 95. 962087 Outside 1266 THURMAN ST	18.00 %	0.00 753.82	0.00 0.00	0.00	0.00 0.00	753.82
1345. 150. 951813 Outside 1243 MORTON ST	18.00 %	0.00 1,742.40	0.00 0.00	2,193.45	0.00 0.00	3,935.85
1347. 56. 972331 Outside 1332 WHITMAN AVE	18.00 %	0.00 820.70	0.00 0.00	3,036.56	0.00 0.00	3,857.26
1349. 6. 951822 Outside 1510 NORRIS ST	18.00 %	0.00 961.32	0.00 0.00	0.00	0.00 0.00	961.32

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
1352. 76. 962113 Outside 1197 JACKSON ST	18.00 %	0.00 1,901.60	0.00 0.00	2,055.52	0.00 0.00	3,957.12
1352. 76. 972351 Outside 1197 JACKSON ST	18.00 %	0.00 1,854.72	0.00 0.00	1,465.09	0.00 0.00	3,319.81
1356. 53. 002342 Outside 1255 SHERIDAN ST	18.00 %	0.00 1,204.04	1,092.99 111.05	0.00	0.00 0.00	1,204.04
1359. 9. 002359 Outside 1303 SHERIDAN ST	18.00 %	0.00 745.68	704.85 40.83	0.00	0.00 0.00	745.68
1359. 9. 972400 Outside 1303 SHERIDAN ST	18.00 %	0.00 1,892.42	0.00 0.00	2,936.20	0.00 0.00	4,828.62
1359. 9. 983478 Outside 1303 SHERIDAN ST	18.00 %	0.00 276.18	276.18 0.00	0.00	0.00 0.00	276.18
1359. 9. 992823 Outside 1303 SHERIDAN ST	18.00 %	0.00 1,127.21	982.32 144.89	1,910.47	0.00 0.00	3,037.68
1359. 35. 962159 Outside 1359 SHERIDAN ST	18.00 %	0.00 2,432.34	0.00 0.00	3,085.31	0.00 0.00	5,517.65
1359. 35. 972406 Outside 1359 SHERIDAN ST	18.00 %	0.00 2,848.77	0.00 0.00	2,028.06	0.00 0.00	4,876.83
1365. 70. 962185 Outside 1329 CARL MILLER BLVD	18.00 %	0.00 1,645.91	0.00 0.00	288.20	0.00 0.00	1,934.11
1367. 78. 972436 Outside 1300 CARL MILLER BLVD	18.00 %	0.00 1,917.26	0.00 0.00	2,655.82	0.00 0.00	4,573.08
1370. 20. 972448 Outside 1220 DAYTON ST	18.00 %	0.00 7,520.19	0.00 0.00	0.00	0.00 0.00	7,520.19
1371. 27. 983576 Outside 1256 BROWNING ST	18.00 %	0.00 396.82	365.74 31.08	2,669.38	0.00 0.00	3,066.20

Block/Lot/Qual Cert Num Type Property Location	Check Cleared Date Premium/Percent	Prev Bal Certificate	Assn/OB Pay Prn Assn/OB Pay Int	Outside Subsq	Rdmn Pay Prn Rdmn Pay Int	Balance
1371. 27. 992889 Outside 1256 BROWNING ST	18.00 %	0.00 2,836.56	2,836.56 0.00	0.00	0.00 0.00	2,836.56
1373. 77. 972461 Outside 1329 DAYTON ST	18.00 %	0.00 516.06	0.00 0.00	4,980.75	0.00 0.00	5,496.81
1375. 17. 983602 Outside 1333 BROWNING ST	18.00 %	0.00 2,020.33	2,020.33 0.00	1,292.83	0.00 0.00	3,313.16
1375. 17. 992905 Outside 1333 BROWNING ST	18.00 %	0.00 298.13	298.13 0.00	0.00	0.00 0.00	298.13
1377. 28. 002430 Outside 1319 SAYRS AVE	18.00 %	0.00 214.34	198.50 15.84	0.00	0.00 0.00	214.34
1377. 28. 983616 Outside 1319 SAYRS AVE	18.00 %	0.00 1,284.02	1,037.63 246.39	0.00	0.00 0.00	1,284.02
1377. 28. 992916 Outside 1319 SAYRS AVE	18.00 %	0.00 1,625.87	1,297.66 328.21	1,988.98	0.00 0.00	3,614.85
1379. 58. 972485 Outside 1372 SAYRS AVE	18.00 %	0.00 323.06	0.00 0.00	4,145.24	0.00 0.00	4,468.30

Lien Type	Count	Prev Bal	Certificate Transfers	O.B. Tax Sale Principal	Payments Interest	Outside Adj	Redemption Principal	Payments Interest	Total Balance
Tax	244	0.00	175,757.58 0.00	34,393.81	5,501.77	236,264.73	2,147.99	181.16	409,874.32
Water	134	0.00	27,344.63 0.00	3,579.63	399.61	17,394.70	262.89	14.42	44,476.44
Sewer	171	0.00	19,586.50 0.00	4,097.50	423.01	13,452.90	239.06	25.72	32,800.34
CCMUA	156	0.00	157,724.63 0.00	32,379.64	0.00	620.93	0.00	0.00	158,345.56
Misc	1	0.00	944.66 0.00	0.00	0.00	0.00	0.00	0.00	944.66
Cost	264	0.00	8,827.20 0.00	0.00	0.00	0.00	0.00	0.00	8,827.20
Lien Totals	970	0.00	390,185.20 0.00	74,450.58	6,324.39	267,733.26	2,649.94	221.30	655,268.52

Total Certs: 264

Total Install Accts:	0	Loan Principal Payments:	0.00	Loan Principal Balance:	0.00
Loan Prev Balance:	0.00	Loan Interest Payments:	0.00	Installment Interest Due:	0.00
New Loan Amounts:	0.00	Loan Adjustments:	0.00	Loan Prin + Instl Intr Due:	0.00

R-23

DB:dh
08-13-24

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT TO NJSA
40A:4-87 IN THE AMOUNT OF \$20,800 FROM THE US DEPARTMENT OF
TRANSPORTATION, PASSED THROUGH THE DELAWARE VALLEY REGIONAL
PLANNING COMMISSION FOR A SUB-GRANT ENTITLED TRANSIT SUPPORT
PLANNING PROGRAM**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

WHEREAS, the Delaware Valley Regional Planning Commission, Transit Support Planning Program awarded a Grant to the City for the reimbursement of staffing and related costs for participation in DVRPC transit related programs and meetings in the amount of **TWENTY THOUSAND EIGHT HUNDRED DOLLARS (\$20,800.00)** after the adoption of the 2024 Budget; and


WHEREAS, pursuant to N.J.S.A. 40A:4-87 the Director may approve the insertion of the Transit Support grant award as a special item of revenue in the 2024 budget; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of **TWENTY THOUSAND EIGHT HUNDRED DOLLARS (\$20,800.00)**, which is now available from the Delaware Valley Regional Planning Commission.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Gerald C. Seneski

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$20,800 from Delaware Valley Regional Planning Commission for a grant entitled "Transit Support Planning Program"

Point of Contact:	Gerald C. Seneski	Finance	(856)757-7582	GeSenesk@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>[Signature]</i>	7/31/2024	

Approved by: Business Administrator *[Signature]* 7.31.24
Signature Date

Attachments (list and attach all available):

Grant Award Letter

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney
Signature Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$20,800 from Delaware Valley Regional Planning Commission for a grant entitled "Transit Support Planning Program"

FACTS/BACKGROUND:

- This Grant is to cover a portion of salaries for when the City's planning & development employees attend DVPC Transit support meetings
- How was the value of the transaction obtained? – Grant Award Letter

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$20,800

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - The City's budget will be amended
- Why Should the City Council approve this legislation?
 - The City will have funds to pay a portion Planning Development employees salary

SUBJECT MATTER EXPERTS/ADVOCATES:

- Gerald Seneski, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

R-24

DB:dh
08-13-24

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT TO NJSA
40A:4-87 IN THE AMOUNT OF \$24,000 FROM THE US DEPARTMENT OF
TRANSPORTATION, PASSED THROUGH THE DELAWARE VALLEY REGIONAL
PLANNING COMMISSION FOR A SUB-GRANT ENTITLED "REGIONAL HIGHWAY
SUPPORT"**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

WHEREAS, the Delaware Valley Regional Planning Commission awarded a Transit Support grant to the City for the purpose of offsetting administrative costs for a staff member from the Department of Planning and Development in the amount of **TWENTY FOUR THOUSAND DOLLARS (\$24,000.00)** after the adoption of the 2024 Budget; and

WHEREAS, pursuant to N.J.S.A. 40A:4-87 the Director may approve the insertion of the Supportive Highway Regional Planning Grant award as a special item of revenue in the 2024 budget; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of **TWENTY FOUR THOUSAND DOLLARS (\$24,000.00)**, which is now available from the Delaware Valley Regional Planning Commission.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Gerald C. Seneski

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$24,000 from Delaware Valley Regional Planning Commission for a grant entitled "Supportive Regional Highway Planning Program"

Point of Contact:	Gerald C. Seneski	Finance	(856)757-7582	GeSenesk@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y		7/31/2024	

Approved by: _____
 Business Administrator 7-31-24
Signature Date

Attachments (list and attach all available):

Grant Award Letter

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: _____
 City Attorney Date
Signature

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$24,000 from Delaware Valley Regional Planning Commission for a grant entitled "Supportive Regional Highway Planning Program

FACTS/BACKGROUND:

- This Grant is to cover a portion of salaries for when the City's planning & development employees attend DVPC Supportive Regional Highway Planning Program meetings
- How was the value of the transaction obtained? – Grant Award Letter

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$24,000

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - The City's budget will be amended
- Why Should the City Council approve this legislation?
 - The City will have funds to pay a portion Planning Development employees salary

SUBJECT MATTER EXPERTS/ADVOCATES:

- Gerald Seneski, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

R-25

DB:dh
08-13-24

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT
TO N.J.S.A. 40A:4-87 IN THE AMOUNT OF \$350,000 FROM THE
NEW JERSEY URBAN ENTERPRISE ZONE AUTHORITY FOR
A GRANT ENTITLED "CAMDEN STRONG CLEAN TEAM"**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by any public or private funding source and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

WHEREAS, the New Jersey Urban Enterprise Zone Authority awarded a grant to the City of Camden in the amount \$350,000.00 for the Camden Strong Clean Team; and

WHEREAS, the grant will be utilized to fund the City's Camden Strong Clean Team; and


WHEREAS, pursuant to N.J.S.A. 40A:4-87 the Director may approve the insertion of the grant award as a special item of revenue in the 2024 budget; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of a special item of revenue in the budget of the year 2024 in the sum of \$350,000.00 which is now available from the New Jersey Urban Enterprise Zone Authority.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Gerald C. Seneski

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$350,000 from the NJ Urban Enterprise Zone Authority for a grant entitled "Camden Strong Clean Team"

Point of Contact:	Joe Thomas	Planning & Development	(856)968-3531	Jothomas@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y		7/31/24	

Approved by: Date: 7-31-24

Signature Date

Attachments (list and attach all available):

Grant Award Letter

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: Date: 7-31-24

Signature Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$350,000 from the NJ Urban Enterprise Zone Authority for a grant entitled "Camden Strong Clean Team"

FACTS/BACKGROUND:

- City of Camden received an award for the UEZ Camden Strong Clean Team. To hire Clean team workers
- How was the value of the transaction obtained? – Grant Award Letter

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$350,000

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - The City's budget will be amended
- Why Should the City Council approve this legislation?
 - The City will have funds UEZ Camden Strong Clean team initiative

SUBJECT MATTER EXPERTS/ADVOCATES:

- Joseph Thomas, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

STATE OF NEW JERSEY
Department of the Treasury
New Jersey Comprehensive Financial System
PO BOX 221
Trenton, NJ 08625-0221

Payment Details

Vendor Name:	CAMDEN CITY TREASURER
Vendor Code:	XXXXX0418(99)
Payment Type:	ACH
Check Number:	2407150004
Payment Date:	Monday, July 15, 2024
Check Total:	\$350000.00

Payment Line Details

Trans Code:	UA
Voucher Agency:	COMMUNITY AFFAIRS
Voucher Number:	80308001337
Payee Reference:	CAMDEN STRONG CLEAN TEAM
Line Number:	01
Line Amount:	\$350000.00
Disbursed Amount:	\$350000.00

Additional Information

Budget Fiscal Year:	2025
Fund:	763
Agency:	COMMUNITY AFFAIRS
Organization:	DIV OF LOCAL GOVERNMENT SERVIC
Appr Unit:	002
Object:	5825
Revenue Source:	N/A
Purchase Order #:	N/A
Contract Number:	N/A
CFDA Number:	N/A
CFDA Description:	N/A

Per. P. 26

MBS:dh
08-13-24

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT TO
N.J.S.A. 40A:4-87 IN THE AMOUNT OF \$632,882.44 FROM THE
US DEPARTMENT OF HOMELAND SECURITY FOR A GRANT ENTITLED "FEMA
ASSISTANCE TO FIREFIGHTERS GRANT" INCLUDING A "CHANGE IN TITLE AND TEXT"
IN THE AMOUNT OF \$63,288.81 FOR THE CITY'S REQUIRED CASH MATCH**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by any public or private funding source and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, N.J.S.A. 40A:4-85 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of the governing body of any county or municipality, make such corrections of the title, text, or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any county or municipality; and

WHEREAS, the US Department of Homeland Security awarded a FEMA Assistance to Firefighters Grant (AFG) to assist in the protection of firefighter's health & safety in the amount of \$569,593.63 after the adoption of the 2024 Budget; and

WHEREAS, the grant requires a \$63,288.81 cash match and it is necessary to change the Title and Text of the item of appropriation in the City's Budget to reflect the required cash match;

NOW, THEREFORE, BE IT RESOLVED that, in accordance with the provisions of N.J.S.A. 40A:4-87, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$569,593.63 which is now available from the US Department of Homeland Security.

BE IT FURTHER RESOLVED, that in accordance with the provisions of N.J.S.A. 40A:4-85, that the City Council of the City of Camden hereby requests that the Director of the Division of Local Government correct the 2024 budget to reflect the grant's required \$63,288.81 cash match by reappropriating \$63,288.81 from the appropriation for "Matching Funds for Grants" to the "FEMA Firefighters Grant Appropriation.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Gerald C. Seneski

- TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$632,881.81 - \$569,593.63 from the US Department of Homeland Security for a grant entitled "FEMA Assistance to Firefighters Grant" including a Change in Title and Text in the amount of \$63,288.81 for the City's required cash match

Point of Contact:	Jesse Flax	Fire	856-757-7518	JeFlax@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	Y			
Qualified Purchasing Agent	N			
Director of Finance	Y			

Approved by:
Business Administrator

[Handwritten Signature]
[Handwritten Date: 7/31/2024]

Signature

Date

Attachments (list and attach all available):

Grant Award Letter

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

[Handwritten Signature]

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of \$632,881.81 - \$569,593.63 from the US Department of Homeland Security for a grant entitled "FEMA Assistance to Firefighters Grant" including a Change in Title and Text in the amount of \$63,288.81 for the City's required cash match

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- This grant provides funding to assist in the protection of firefighter's health & safety
- How was the value of the transaction obtained (if applicable?)

Grant Award Letter

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$632,881.81

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - o The City Firefighters will receive funding with a \$63,288.81 match
- Why Should the City Council approve this legislation?
 - o To provide funding support to the Fire Department
- What will happen if the City Council does not approve this legislation?
 - o The City will not receive \$569,593.63 from the US Department of Homeland Security

SUBJECT MATTER EXPERTS/ADVOCATES:

- Chief Jesse Flax, Fire Department

Prepared by:

Scott Parker

scparker@ci.camden.nj.us

Name

Phone

Email

B-27

DB:dh
08-13-24

**RESOLUTION AUTHORIZING A CONTRACT TO VIRTUAL HEALTH INC.
TO FACILITATE A COMMUNITY BASED HEALTH CARE PROGRAM**

WHEREAS, there exists a need for a Facilitator for Community Based Health Care Program for the City of Camden; and

WHEREAS, pursuant to an advertised Request for Proposals, (RFP# 24-11), a proposal was received by Virtual Health Inc. to provide the services to facilitate the Community Based Health Care Program; and

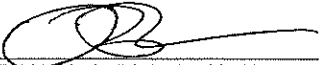
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "H-25-HA-023-001", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with Virtua Health Inc. for an amount not to exceed **ONE MILLION ONE HUNDRED SEVENTEEN THOUSAND SIX HUNDRED THIRTY-ONE DOLLARS AND TWENTY-EIGHT CENTS (\$1,117,631.28)**, to be the Facilitator for Community Based Health Care Program for the City of Camden for a period of ONE (1) year in the amount of **FIVE HUNDRED FIFTY-SEVEN THOUSAND ONE HUNDRED FORTY TWO DOLLARS AND TWENTY-ONE CENTS (\$557,142.21)**, with an additional ONE (1) year option in the amount of **FIVE HUNDRED SIXTY THOUSAND FOUR HUNDRED EIGHTY-NINE DOLLARS AND SEVEN CENTS (\$560,489.07)**, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: VIRTUAL HEALTH

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: H—25-HA-023-001
AMOUNT: \$ YEAR 1 - \$557,142.21
YEAR 2 - \$560,489.07

- DEDICATED BY RIDER:
AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:\$

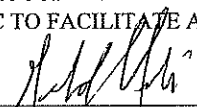
- CAPITAL ORDINANCE
AMOUNT:\$

- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 1,117,631.28

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO VIRTUAL HEALTH INC TO FACILITATE A COMMUNITY BASED HEALTH CARE PROGRAM



Gerald C. Seneski

Director of Finance

Date: 7/29



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08/13/2024

TO: City Council
FROM: Scott Z. Parker, Director of Finance

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO VIRTUAL HEALTH INC TO FACILITATE A COMMUNITY BASED HEALTH CARE PROGRAM

Point of Contact: ^{Kelly Mabley} Lateefah Admin-Purchasing 856-757-7475 lachandl@ci.camden.nj.us
Chandler

Name	Department- Division- Bureau	Phone	Email
------	------------------------------------	-------	-------

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		7/23/24	
Director of Finance			7/24	

Approved by:
Business Administrator

	Signature	Date
--	-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney	Signature	Date
----------------------------	-----------	------

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO VIRTUAL HEALTH INC TO FACILITATE A COMMUNITY BASED HEALTH CARE PROGRAM

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- The city solicited for a social service/regional healthcare provider to facilitate and provide comprehensive health and related social support services to Camden City residents who are experiencing hypertension and type 2 diabetes as underlining health issues relative to high exposure to the COVID 19 virus.
- Virtua Health, 406 Lippincott Drive, Suite J, Marton, NJ 08053, will develop and implement a community-based health care delivery model to address the health inequities in the City inclusive of other ancillary social, physical and psychological issues affecting our resident. In addition, Virtua will provide training to expand and/or introduce a pool of health care workers to service our residents directly in the community.
- Project is federally funded by Community Development Block Grant Coronavirus (CDBG-CV) Health & Related Support Services
- Contract is for one year with an additional one year option

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: Year 1 \$557,142.21
& Year 2 \$560,489.07

PROCUREMENT PROCESS: CC RFP #24-11 – Received (1) proposal on April 30, 2024

APPROPRIATION NUMBER: H-25-HA-023-001

IMPACT STATEMENT:

- Vendor to develop and execute a community based health care delivery model to promote access to early detection and treatment of high blood pressure among other health concerns. Without the vendor's participation the City will have a tough time implementing these programs. **SUBJECT MATTER EXPERTS/ADVOCATES:**
- Kelly Mobley, Coordinator for Federal & State Aid

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	VIRTUA HEALTH LLC
Purpose or Need for service:	FACILITATOR FOR COMMUNITY BASED HEALTH CARE PROGRAM
Contract Award Amount	\$130,000.00
Term of Contract	ONE YEAR WITH A ONE YEAR OPTION
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	CC RFP 24-111
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

24-11 - COMPETITIVE CONTRACTING: FACILITATOR FOR COMMUNITY BASED HEALTH CARE PROGRAM

Opening Date: April 8, 2024 11:15 AM

Closing Date: April 30, 2024 11:00 AM

Vendor Details

Company Name: Virtua Health Inc.
Does your company conduct business under any other name? If yes, please state: Virtua Health
Address: 406 Lippincott Drive
Suite J
Marlton, New Jersey 08053-3160
Contact: Erin Viereck
Email: eviereck@virtua.org
Phone: 609-968-3080
Fax: 856-355-0848
HST#: [REDACTED]

Submission Details

Created On: Monday April 08, 2024 12:49:26
Submitted On: Thursday April 25, 2024 12:57:08
Submitted By: Joanne Sabatini
Email: JSABATI2@VIRTUA.ORG
Transaction #: caec2970-6868-40ee-92f7-1f99f0a4a85c
Submitter's IP Address: 170.184.45.131



Dennis W. Pullin, FACHE
President and Chief Executive Officer

April 23, 2024

Office of City Council
City of Camden
City Hall, Suite 201
520 Market Street
Camden, NJ 08101-5120

Dear Council Members,

Virtua Health Inc. respectfully submits the **Virtua Healthy Neighbor Project**, a proposal in response to RFP 24-11 Competitive Contracting: Facilitator for Community-Based Health Care Program for \$1,117,631.28 over two years (\$557,142.21 in Year 1 / \$560,489.07 in Year 2). The Healthy Neighbor Program is overseen by the following Virtua Health leaders:

Lead: Debra Moran, MS, BS

Senior Vice President for Health Equity & Community Programs
Virtua Health
303 Lippincott Drive
Marlton, NJ. 08053
856-355-0116 ext.50116
dmoran@virtua.org

Subordinate: Daniel Master, MPA

Director of Health Equity
Virtua Health
303 Lippincott Drive
Marlton, NJ. 08053
856-355-0891 ext. 50891
dmaster@virtua.org

Virtua Health is dedicated to advancing health equity in our region, particularly for our neighbors who live in the City of Camden. We believe that all people, no matter their zip code, deserve access to care that is high-quality, safe, and personalized, and that empowers everyone to enjoy the best-possible quality of life. We believe the Healthy Neighbor Project will have a tremendous impact on this effort.

Thank you in advance for your consideration of this proposal. Together, we can help people be well, get well and stay well- and to reach their highest potential for good health.

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Pullin', written over a horizontal line.

Dennis W. Pullin, FACHE
President and CEO



**HEALTHY NEIGHBOR – A JOINT INITIATIVE OF VIRTUA HEALTH
AND MEDTRONIC LABS**

**A PROPOSAL IN RESONSE TO RFP #24-11
COMPETITIVE CONTRACTING: FACILITATOR FOR COMMUNITY BASED
HEALTH CARE PROGRAM**

**SCOPE OF WORK
PP 2 – 10**

**TIMELINE
PP 10 -12**

**COST PROPOSAL
PP 12 – 16**

**PROPOSER EXPERIENCE
PP 16 – 17**

**REFERENCES
PP 18**

SCOPE OF WORK

Healthy Neighbor is a joint initiative of Virtua Health and Medtronic LABS designed to advance health equity in the city of Camden, New Jersey. Launched in 2023, Healthy Neighbor focuses exclusively and exhaustively on improving hypertension and type 2 diabetes outcomes for Camden residents using digital technology to track clinical outcomes. With support from The Facilitator for Community-Based Health Care Program, we will continue to expand the reach of this impactful program across the City of Camden to reach 1,000 patients.

Some populations, including those with low socioeconomic status and members of certain racial and ethnic groups, including African American, Hispanic, and Native American, have a disproportionate burden of chronic disease, SARS-CoV-2 infection, and COVID-19 diagnosis, hospitalization, and mortality. These populations are at higher risk because of exposure to issues related to social determinants of health (SDoH). SDoH are factors that influence health where people live, work, and play, and can create obstacles that contribute to inequities. Education, type of employment, poor or no access to health care, lack of safe and affordable housing, lack of access to healthy food, structural racism, and other conditions all affect a wide range of health outcomes. The COVID-19 pandemic exacerbated existing health inequities and laid bare underlying root causes.

Healthy Neighbor is an innovative community-based healthcare delivery model that addresses the physical health AND social needs of our patients which shows a lasting and measurable impact on the health and wellbeing of our Camden City neighbors in need. We have already enrolled 115 patients who struggle to manage their health, and we continue to receive referrals to the program from existing Virtua providers. Even though the program is under a year old, it is already showing very positive trends of improving HbA1c and reducing blood pressure thus improving the health of patients who have enrolled.

We hope to bring this long-term design solution to more communities across South Jersey, and position Healthy Neighbor for replication by other healthcare organizations across the United States. To date, Healthy Neighbor has been featured by the federal Department of Health Human Services Office of Minority Cultural Health's monthly newsletter as a case study in how large, integrated health systems can leverage cultural and linguistically appropriate services.

The Need

Across the United States, nearly half of adults live with hypertension and 11.3% of the population has diabetes.^{i,ii} These conditions disproportionately impact communities of color. For example, Black adults are 2.5 times more likely to be hospitalized with diabetes and associated long-term complications and twice as likely to die from diabetes than White adults.ⁱⁱⁱ These disparities in health outcomes can be seen in Camden, where the rate of cardiovascular disease deaths is 60% higher than in Cherry Hill, a town just 6.5 miles away. We know that a driver of the worse health outcomes for Camden compared with Cherry Hill is the prevalence rate of diabetes amongst adults. In Camden, as of 2021, the City Health Dashboard reports that 16.6% of the adult population lives with diabetes, whereas 9% of adults in Cherry Hill live with diabetes.

HEALTH METRIC	CAMDEN CITY	CHERRY HILL	NEW JERSEY	NATIONAL AVERAGE
Cardiovascular disease deaths per 100,000	258.8 ^{iv}	161.6 ^v	193.0 ^{vi}	217.1 ^{vii}
Diabetes prevalence	17.2% ^{viii}	9.7% ^{ix}	8.5% ^x	11.3% ^{xi}
High blood pressure prevalence	38.9% ^{xii}	33.1% ^{xiii}	30.2% ^{xiv}	47% ^{xv}

Chronic diseases represent seven of the top ten causes of death in the United States. Six in ten Americans live with at least one chronic condition, such as heart disease, stroke, cancer, or diabetes. Chronic diseases are also the leading causes of disability in the US and the leading drivers of the nation’s \$3.8 trillion annual health care costs. (iv)

The COVID-19 pandemic resulted in enormous personal and societal losses, with more than half a million lives lost. COVID-19 is a disease caused by severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2) that can result in respiratory distress. In addition to the physical toll, the emotional impact has yet to be fully understood. For those with chronic disease, the impact has been particularly profound. Heart disease, diabetes, cancer, chronic obstructive pulmonary disease, chronic kidney disease, and obesity are all conditions that increase the risk for severe illness from COVID-19 (v). Other factors, including smoking and pregnancy, also increase the risk. Finally, in addition to COVID-19–related deaths since February 1, 2020, an increase in deaths was observed among people with dementia, circulatory diseases, and diabetes among other causes. This increase could reflect undercounting COVID-19 deaths or indirect effects of the virus, such as underutilization of, or stresses on, the health care system.

The COVID-19 pandemic highlighted the lack of trust communities of color have in health systems due to a long history of discrimination; an October 2020 poll revealed that seven of ten Black Americans say they’re treated unfairly by the health care system and 55% percent say they distrust it.^{xvi} This mistrust impacts patient utilization of services and ultimately their health outcomes.

Virtua is committed to identifying and eliminating barriers to healthcare. Part of Virtua’s health equity strategic plan is to transform the everyday delivery of primary care and promote health equity by increasing access, and we believe that Healthy Neighbor is a core part of that strategy. At Virtua, there

are many stakeholders in the deployment of our health equity strategic plan, including our internal Health Equity Strategy Team, the Virtua/Rowan Institute for Health Equity, and the Board of Trustees.

Within the ecosystem that we have developed, researchers collaborate with physicians and subject matter experts to address health disparities and improve health outcomes. They explore topics such as population health, addiction management, pain management, food insecurity, transportation inequities, digital access, and trust in the medical community. Additionally, Virtua Health actively engages with the community through programs like mobile farmers markets, pediatric mobile services, free cancer screenings, and health education.

Healthy Neighbor Team-Based Care Model (Community-Based)

Healthy Neighbor is aligned with the Centers for Disease Control and Prevention's recommended strategies that promote access to early detection and treatment of high blood pressure, including **(1) expanding the use of team-based care**, **(2) increasing the use of community health workers to connect people with the services and lifestyle programs they need to reduce their blood pressure**, and **(3) increasing the use of self-measured blood pressure monitoring**.

Based on strong evidence of effectiveness, engaging CHWs in a **team-based care model (aka community-based)** is recommended by the Centers for Disease Control's Community Preventive Services Task Force (CPSTF). In addition to providing linguistically and culturally appropriate health education and information, CHWs serve as care coordinators, case managers, system navigators, and advocates. They can also assess individual and community needs, conduct outreach, offer coaching, make connections to social support, provide direct services, and build health infrastructure. In their many roles, CHWs improve health by helping people in communities affected by health disparities prevent and manage conditions that can lead to chronic diseases. They help build trust with people who doubt the medical community and help them get the right care and stick to their treatment plans. Through outreach, community education, informal counseling, social support, and advocacy, CHWs are effective allies for addressing health disparities to achieve health equity. (xxv)

The Healthy Neighbor team-based care model was informed by Medtronic LABS' experience running community-based health programs internationally, largely in Africa and Asia. This partnership with Virtua Health is Medtronic LABS's first US-based project. Since 2014, the organization has screened 712,000 individuals for chronic diseases, enrolled 244,000 people in management programs, and achieved measurable improvements in health and wellbeing for 126,000.

Project Structure:

Project Goals: We will measure the success of Healthy Neighbor with the triple aim of improving healthcare by **1) improving the health of Camden's populations that struggle with both hypertension, diabetes, and connection to**

both clinical and social care, **2)** improving the patient care experience, **3)** create a trusted community health worker team specific to the City of Camden that is specially trained in localized health equity and future public health response, and **4)** provide evidence this project can reduce per capita costs of health care. Data will be tracked continuously across these three areas, and the Health Equity Strategy Team will carefully analyze and prepare in-depth reports quarterly and in adherence to the reporting requirements of this RFA.

Project Baseline: Upon funding, we will begin recruiting the Healthy Neighbor CHW team. We have built in a six-month onboarding and training period into Y1 of the project.

We aspire to reach 1,000 patients over two years into operations of the Healthy Neighbor project. Because we are enrolling patients on an ongoing basis and expect a 75% completion rate (750 ppl total by Y2), we expect to make a meaningful impact on patient outcomes for 250 patients by Year 1 and approximately 500 patients by Year 2.

Leadership of the Healthy Neighbor project will be provided by Virtua's Health Equity Strategy team in conjunction with Medtronic LABS' strategy team – this is an informed relationship with no exchange of funds. Direct strategic oversight of Healthy Neighbor's operations is provided by Virtua's Senior Vice President of Health Equity and Director of Health Equity, while a licensed, registered nurse (RN) with over ten years' experience provides program and clinic management of a Community Health Worker team. We will also make available a Health Equity Navigator to assist with program connection which can often become complex, especially when beginning in an ED.

The Health Equity department at Virtua Health will be responsible for the hiring and training of six community health workers who will dedicate 100% of their time to the Healthy Neighbor project in the City of Camden.

These community health workers (CHWs) are a combination of three existing CHWs that piloted Healthy Neighbor in 2023 (grant funded positions which ends June 2024) and three new FTE hires – all receiving specialized training regarding SDoH which leads to COVID vulnerability. And these CHWs will be versed in current pandemic response procedures developed from lessons learned post COVID (2020). CHWs will be responsible for the following activities:

- 1) Patients will be referred to the Healthy Neighbor program through three primary channels: emergency department referrals made by a Health Equity Navigator, primary care center referrals, community partners, and their public health events.
- 2) We will use a combination of EPIC, Virtua's electronic health record platform, and Medtronic LABS' proprietary digital health technology, known as Spice, to track clinical outcomes and other data, and will use that data to inform decisions and refine the model. The technology platforms will be used to capture the screening results mentioned above and will generate referrals based on a patient's risk score.
- 3) As part of enrollment, a physician will complete a medical history and medical review of each patient.
- 4) Based on the patient's risk-level, the technology platforms will recommend a personalized care plan which defines the frequency of follow-up visits and appropriate social resource referrals.

- 5) Healthy Neighbor's team of community health workers will provide enrolled patients with intensive support for 12 months to help them achieve blood pressure and glucose control targets, therefore reducing their risk of debilitating complications like heart disease or strokes. The CHWs will closely monitor each patient's blood pressure and glucose levels and will enter the data into the technology platforms. This will create real-time alerts for elevated readings, which will be reviewed by the registered nurse and escalated to a patient's healthcare provider as needed.
- 6) The CHWs will teach patients how to manage their disease using diet, exercise, and stress relief. All this will be done in the patient's home, or at a convenient community site.
- 7) The CHWs will screen patients to find out where they also need help, such as with housing, food, utilities, transportation, and personal safety – and will refer them to community-based organizations for support. This will be enabled by FindHelp, a locally tailored, social care network that connects people with programs in their community. CHWs will use FindHelp to send referrals to community-based organizations and manage follow-up to ensure patients receive the services they need.
- 8) Patients can also enlist the support of the Health Equity Navigator to assist with complex healthcare navigation so we can identify and reduce the barriers that prevent them from getting quality, timely care for all their health needs. By doing so, we will also ensure that each patient can get the medications they need, as well as follow-up appointments, and insurance benefits.

Expected Outcomes:

Improved Clinical Outcomes: Within the first twelve months of this project, 50% or more of patients engaged in the Healthy Neighbor program will realize a clinically meaningful improvement in blood pressure or blood glucose levels within 6-12 months of enrollment. Our intention is collecting clinical and social data to understand how a patient's health and social situation is improving over time, specifically measuring the impact that intensive follow-up from a trained CHW has in that improvement. We believe such activities will lead to better positioning of public health response in the face of new and emerging health challenges.

A clinically meaningful improvement is achieved through blood pressure control (<140/90mmHg), glucose control (HbA1c <8%) or improvements in blood pressure (≥ 10 mmHg drop in systolic or ≥ 5 mmHg in diastolic blood pressure)^{xvii} or improvement in blood glucose ($\geq 1\%$ drop in HbA1c).

Reductions in blood pressure and HbA1c have a significant impact on reducing the risk of serious complications. According to a systematic review published in The Lancet, a 10mmHg reduction in systolic blood pressure reduced the risk of major cardiovascular disease events by 20%, coronary heart disease by 17%, stroke by 27%, heart failure by 28%, and all-cause mortality by 13%.^{xviii} Similarly, each 1% reduction in HbA1c has been associated with reductions in risk of 21% for deaths related to diabetes, 14% for myocardial infarction, and 37% for microvascular complications (including retinopathy, nephropathy, and neuropathy).^{xix}

Improved Patient Experience: We will measure improvements in patient experience of care by targeting trust, social resource connection, and net promoter scores. We will determine a local baseline by administering survey questions at enrollment and track progress by repeating the surveys at 6- and 12-month follow-ups.

- **Trust:** Through long-term engagement and support in the Healthy Neighbor program (an expected 12+ interactions between CHWs and each patient), we will see a measurable improvement in patients trust in the health system, measured by two established survey questions.^{xx}
- **Social Resource Connection:** We will screen 100% of all enrolled patients in both Year 1 and Year 2 for social determinants of health needs; we anticipate 60% of engaged patients will have at least one need met within the first 3- to 6-months of the program.
- **Net Promoter Score:** Virtua Health uses net promoter scores as its research metric based on a single survey question asking respondents to rate the likelihood they would recommend services to a friend or family member. Our goal is to reach an average program net promoter score (NPS) that exceeds the healthcare industry average NPS of 31^{xxi} at the end of the two-year demonstration project.

A Specially Trained Community Health Worker Team built for the City of Camden: We've learned the top priority during the COVID-19 pandemic was to get reliable information to under resourced communities regarding safety protocols, prevention, and vaccines. CHWs are recognized for their unique ability to build trusting relationships and we believe will play a key role in transforming how the healthcare system interacts with patients by supporting their overall wellness.^{xxii}

Utilizing the Camden Area Health Education Center (AHEC), we will equip our CHWs with evidence based, and reliable information to provide this workforce a powerful way to address health inequities now, and should we experience pandemic-like scenarios in the future. AHEC facilitates Community Health Worker training using the Colette Lamothe-Galette Community Health Worker curriculum approved by the NJ Department of Health, which is aligned with CDC team-based care interventions that promote health. Training is conducted in person with up-to-date information using COVID-19 response as our local response baseline. Once completed, CHWs are state-certified in health education, cultural competency, communication skills, community outreach, case management.

The Healthy Neighbor CHW team will engage Camden residents and become a trusted health resource by:

- **Creating factual, trustworthy pandemic/public health resources:** CHWs can share these resources to address information gaps, misinformation, and mistrust.
- **Creating educational tools:** These tools guide CHWs on topics such as building trust, assessing needs, and encouraging inclusion in health research.
- **Hosting events:** Roundtables, town halls and other events allow for discussions of important and timely issues about COVID-19, treatments, vaccines, and mistrust, giving community members a chance to ask questions directly.
- **Listening, engaging, and partnering with the community:** Partnering and meeting communities where they are, using the voices of trusted sources to assess and address community knowledge, misinformation, and mistrust about COVID-19, and public health responses in general.

Reduction in the Cost of Care for the City of Camden: By the end of this demonstration project, we expect to show a positive return on investment for the Healthy Neighbor program driven by an increase in appropriate healthcare utilization, connection to care, and reduced risk of diabetes and hypertension related complications.

Healthy Neighbor will help us to understand what impact iterative visits with a community health worker has on reducing low acuity emergency department visits. We know that many residents of Camden utilize one or more of the emergency departments located within the city for episodic primary care *rather than* for high-acuity, emergency situations. Once the project has a suitable patient panel, we can determine if there is an association between iterative visits with a community health worker and lower rates of low acuity ED utilization. There are significant costs incurred by patients, by providers, and by payers for avoidable emergency department utilization, and we are confident that with more resources for Healthy Neighbor, we can demonstrate the immense value that CHWs have on preventing patients from avoidable emergency department visits.

Project Evaluation:

1) Clinical Outcome Evaluation:

Evaluation 1a (Outcome Measure): CHWs will collect HIPPA approved, deidentified data from EHR (Electronic Health Records), aggregated by program point of entry, appointments/program adherence, demographics, income, employment, health care status.

Evaluation 1b (Process Measure): Average CHW patient caseload percentage increase (number of scheduled appointments divided by number of available appointments).

Evaluation 1c (Outcome Measure): CHWs will measure HbA1c at every 3rd visit using a standard point of care analyzer. Data is logged in EHR (shared with primary care). Regularly, the RN will pull deidentified readings from EHR and scatter plot results, anticipating a marked downward trend in HbA1c. Advanced statistical analysis will also be completed to understand exactly what improvement has occurred.

Evaluation 1d (Outcome Measure): CHWs will measure patient's blood pressure at every appointment using standard blood pressure cuffs. Data is logged in EHR and shared with primary care team. Regularly, the RN will pull deidentified BP readings from EHR and scatter plot results, anticipating a marked downward trend in high BP. Advanced statistical analysis will also be completed to understand exactly what improvement has occurred.

Evaluation 1e (Process Measure): At each patient visit, CHWs record SDoH referrals made through FindHelp for patients expressing emergent needs, and log patients' self-reported connections.

2) Patient Experience Outcome Evaluation:

Evaluation 2a (Outcome Measure): CHWs will administer pre- and post-patient surveys to assess patient confidence and will report monthly using MyChart – a direct patient connection tool connected to patient's EHR. Results will be tabulated monthly, and the RN will provide high-level reporting for review by the Health Equity Strategy Team and as required by this RFA.

Evaluation 2b (Outcome Measure): CHWs will administer pre- and post-patient surveys to assess patient experience in the Healthy Neighbor program and will report monthly using the Net Promoter Score survey. Results will be tabulated monthly, and the RN will provide high-level reporting for review by the Health Equity Strategy Team and as required by this RFA.

3) Specially Trained Community Health Worker Team/Future Pandemic Response:

Evaluation 3a: (Outcome Measure): 100% of Healthy Neighbor CHWs will complete Community Health Worker Certification through the Camden AHEC.

Evaluation 3b: (Outcome Measure): 100% of Healthy Neighbor CHWs will complete digital technology training provided by Medtronic LABS and Virtua.

Evaluation 3c: (Outcome Measure): 100% of Healthy Neighbor CHWs will complete FindHelp Community Connection SDoH referral resource training provided by Virtua Health.

Evaluation 3d: (Outcome Measure) 100% of Health Neighbor CHWs will complete specialized EHR training and be fluent using the EPIC platform to prepare fully loaded healthcare responses - training provided by Virtua Health.

Evaluation 3e: (Outcome Measure) Healthy Neighbor CHWs (and Team leadership) will host one roundtable workshop each year to educate City staff, CDBG stakeholders and public/private entities on the future of public health response to pandemics and other emerging public health crises, and services provided to low- and moderate-income persons and families. Roundtable results will be provided to Healthy Neighbor stakeholders.

4) Cost of Care Outcome Evaluation

Evaluation 4a: (Process Measure) At each patient visit, CHWs will record patient ED visits made each month to determine lower rates of low acuity ED utilization. Results will be tabulated quarterly, and the RN will provide high-level reporting for review by the Health Equity Strategy Team, and as required by this RFA.

Evaluation 4b: (Outcome Measure) Quarterly, the Health Equity Strategy Team, and Health Equity leadership at Virtua, will review patient ED utilization rates and correlate results to determine a Cost of Care Reduction Rate for the health system. Results will be analyzed by the Health Equity Strategy Team, the Virtua/Rowan Institute for Health Equity, the Board of Trustees, and Medtronic LABS. High level reporting will be provided to the City of Camden, and project stakeholders at the end of Y1, and Y2, and as required by this RFA.

Project Dissemination:

To continue refining our program, we regularly collect qualitative and quantitative feedback as well as clinical and social data from enrolled patients, centered around their program experience, the quality of care they receive, their trust in the health system, and iterative questionnaires aimed at understanding change over time. Through this approach, we will ensure that community representatives' feedback is meaningfully integrated into the design and implementation of the program, resulting in a more impactful solution. We are preparing to publish the results of our 2023 pilot as it will provide an assessment of conditions, both private and public, affecting our most vulnerable income populations. Moving forward in partnership with the City of Camden, we agree that all reports, information, or data prepared or assembled shall be confidential in nature and shall not be made available to any outside individual or organization without the prior written approval.

In addition to the above outcome measurements, project findings can be shared with leaders in Camden including Camden AHEC, pioneers in the development of a shared definition on the roles and responsibilities of the CHW workforce as well as creating the educational programming for the profession, and Camden City Council to spread awareness of the program and build support from other leaders in the community. We also hope to have an impact on the broader field of community-based care. We will keep all communication channels open and remain open to adjusting, and/or adding, services as requested by the City of Camden.

Lessons learned throughout the implementation of Healthy Neighbor will be ongoing and reviewed at every level by the Team. We will not only adhere to the CDC team-based model, but we will also continually review all federal regulations and laws applicable to public health responsiveness, administration policies, procedures, and practices. We plan to publish population health level findings with support from the Virtua/Rowan Institute for Health Equity and stand up this project, as the Camden Healthy Neighbor, a national model other US health systems can replicate, through the Health Management Academy's Health Equity Alliance.

Timeline:

Y1 ACTIVITY	PERSON RESPONSIBLE	TIMEFRAME
Onboard Health Equity Navigator and CHW Team – hire, complete AHEC CHW training	Virtua Health Equity Department	M1 – M6
Develop Marketing Campaign	Virtua Marketing Department	M1 – M3
Purchase applicable technology and supplies	Virtua RN	M1 – M6
Patients will be referred to the Healthy Neighbor program through three primary channels:	Emergency department referrals made by a Health Equity Navigator, primary care center referrals, community partners, and their public health events.	M6 – M12
Provide enrolled patients with intensive support for 12 months to help them achieve blood pressure and glucose control targets, therefore reducing their risk of debilitating complications like heart disease or strokes.	Healthy Neighbor's team of community health workers	M6 – M12

Screen patients to find out where they also need help, such as with housing, food, utilities, transportation, and personal safety – and will refer them to community-based organizations for support.	Healthy Neighbor’s team of community health workers	M6 – M12
Host City of Camden Stakeholder Project Roundtable	Healthy Neighbor Leadership, CHWs	M12
Provide Appropriate Reporting as Identified in RFA	CHWs Health Equity Navigator RN Healthy Neighbor Leadership	Monthly Monthly Monthly/Quarterly Quarterly/Annually

Y2 ACTIVITY	PERSON RESPONSIBLE	TIMEFRAME
Healthy Neighbor Team AHEC onboarding (staff turnover), additional coursework, refresher courses as needed	Virtua Health Equity Department	M1 – M3
Refresh and recycle Marketing Campaign	Virtua Marketing Department	M1 – M3
Patients will be referred to the Healthy Neighbor program through three primary channels:	Emergency department referrals made by a Health Equity Navigator, primary care center referrals, community partners, and their public health events.	M1 – M12
Provide enrolled patients with intensive support for up to 12 months to help them achieve blood pressure and glucose control targets, therefore, reducing their risk of	Healthy Neighbor’s team of community health workers	M1 – M12

debilitating complications like heart disease or strokes.		
Screen patients to find out where they also need help, such as with housing, food, utilities, transportation, and personal safety – and will refer them to community-based organizations for support.	Healthy Neighbor’s team of community health workers	M1 – M12
Host City of Camden Stakeholder Project Roundtable	Healthy Neighbor Leadership, CHWs	M12
Provide Appropriate Reporting as Identified in RFA	CHWs Health Equity Navigator RN Healthy Neighbor Leadership	Monthly Monthly Monthly/Quarterly Quarterly/Annually

COST PROPOSAL

Budget:

The total cost of this two-year demonstration project is \$1,117,631.28:

BUDGET ITEMS	COST	COMMENTS
Health Equity Navigator	\$123,336.30	Point of Program Entry from Eds – New FTE Hire Salary plus 27% Fringe Y1 and Y2
Community Health Workers	\$878,797.98	FTE Salaries plus 27% fringe of six total community health workers Y1 and Y2.
Technology	\$26,200	Software development, software customization, and integration costs over two years.
Equipment	\$46,762.63	Tablets, Blood pressure monitors, and Blood glucose monitors costs over two years.
Consumables	\$10,535	HbA1c testing kits (strips, blood draw material), and PPE cost over two years.

Training	\$12,000	Area Health Education Center provided training program (health coaching, cultural competency, motivational interviewing, etc.,) for six community health workers as part of onboarding and refresher courses over two years.
Marketing Materials	\$20,000	Program marketing materials@ \$10,000 per year cost over two years.

Year 1 Budget: \$557,142.21

BUDGET ITEMS	COST	COMMENTS
Health Equity Navigator	\$60,756.80	FTE Salary plus 27% fringe
Community Health Workers	\$432,905.41	FTE Salaries plus 27% fringe for six CHWs
Technology	\$18,200	Software development, software customization, and integration costs
Equipment	\$24,381.31	A1cAnaylzers, A1c quality control, BP cuffs, Pulse Ox, Glucometers, lab refrigerator
Consumables	\$3,899	HbA1c testing kits (strips, blood draw material) cost and PPE
Training	\$8,000	Area Health Education Center provided training programs (health coaching, cultural competency, motivational interviewing, etc.,) for six community health workers as part of onboarding and refresher courses
Marketing Materials	\$15,000	Program marketing and advertising cost.

Year 2 Budget: \$560,489.07

BUDGET ITEMS	COST	COMMENTS
Health Equity Navigator	\$62,579.50	FTE Salary plus 27% fringe and merit increase
Community Health Workers	\$445,892.57	FTE Salaries plus 27% fringe for six CHWs and merit increase

Technology	\$8,000	Software development, software customization, and integration costs in Year 2.
Equipment	\$22,381.31	A1cAnalyzers, A1c quality control, BP cuffs, Pulse Ox, Glucometers
Consumables	\$6,636	HbA1c testing kits (strips, blood draw material) cost, and PPE
Training	\$4,000	Area Health Education Center provided training program (health coaching, cultural competency, motivational interviewing, etc.,) for six community health workers as part of onboarding/ and refresher training
Marketing Materials	\$5,000	Program marketing and advertising cost.

Budget Narrative:

Virtua Health confirms that we have been in business for over ten years and will remain knowledgeable of, and compliant with, all local, state, and federal codes, legislation, procedures, and regulations pertaining to the Cares Act: CDBG-CV grant. And inform the City of Camden immediately of any business conducted with competing or similar entities [known or potential conflicts of interest]. We also confirm we will cover all costs in advance of RFA payments.

Staff Salaries: \$969,959.59

Project Leadership (\$0): Leadership of the Healthy Neighbor project will be provided by Virtua’s Health Equity Strategy team in conjunction with Medtronic LABS’ Strategy team – Medtronic LABS’ does not receive funding for their participation in the project, therefore they are not categorized as subaward.

Direct strategic oversight of Healthy Neighbor’s operations is provided by Virtua’s Senior Vice President of Health Equity and Director of Health Equity, while a licensed, registered nurse with over ten years’ experience provides program and clinic management of the Community Health Worker team. These are preexisting positions fully funded by Virtua Health Inc., and not applied to the Healthy Neighbor project.

Health Equity Navigator (\$123,336.30): This position is a new FTE hire that will assist patients with connection to the Healthy Neighbor program through Virtua’s five emergency departments. The Navigator has a base hourly rate of \$23 and we expect 100% of their time to be dedicated to the project. We applied a 27% fringe rate that equals \$12,916.80 each year and a 3% merit increase in Y2 only for a project total of \$123,336.30.

Community Health Workers (\$878,797.98): The three CHWs that will transition onto RFP 24-11 have a base hourly rate of \$25.88, \$28, and \$26 respectively. Varying base rates were determined by years of experience working with underserved populations in the City of Camden. The three new hires will be FTEs at a base rate of \$28. We expect 100% of the CHW team's time to be dedicated to Healthy Neighbor. We applied a 27% fringe rate totaling \$92,035.01 in both Y1 and Y2, and a 3% merit increase in Y2 only for a total of \$878,797.98.

	Rate	Hours	% Grant		Fringe Rate	Fringe \$\$
existing FTE	25.88	2,080.00	100%	53,830.40	27%	14,534.21
existing FTE	28.00	2,080.00	100%	58,240.00	27%	15,724.80
existing FTE	26.00	2,080.00	100%	54,080.00	27%	14,601.60
new FTE	28.00	2,080.00	100%	58,240.00	27%	15,724.80
new FTE	28.00	2,080.00	100%	58,240.00	27%	15,724.80
new FTE	28.00	2,080.00	100%	58,240.00	27%	15,724.80

Technology: \$26,200

The Health Equity Navigator, RN, and CHW team will receive a laptop, iPad, headset accessories, cell phone, and hot spot/cell service which we estimate will be \$3,275 total per person. Y2 represents a continuation of the data plan required to keep connectivity throughout the project.

Equipment: \$46,762.63

The standard equipment needed during 1:1 CHW patient encounters are A1cAnaylzers, A1c quality control, BP cuffs, Pulse Ox, Glucometers. In Y1, we will also purchase a laboratory-sized refrigerator that can be utilized for the transfer of medicine and vaccines should a future pandemic occur in the City of Camden.

Consumables: \$10,535

This budget line item refers to glucose strips, HbA1c testing strips, and medical supplies related to patient blood draws. Virtua can purchase these items in bulk from multiple vendors approved to do business with the health system so individual price per unit may vary. However, based on our goal of 1,000 total patients reached, we can safely average a \$10.50 per patient cost. We will also factor in the cost of PPE should another public health emergency arise in the City of Camden.

Training: \$12,000

There is a \$1,500 per person cost for CHWs to complete AHEC Community Health Worker training. Thus, we will apply \$8,000 in Y1 to onboard the CHW Team. In Y2, we anticipate there may be employee turnover, and/or new course modules added to a CHW state certification by the NJ Department of Health which will require additional CHW attendance and/or refresher work. For this we estimate an additional \$4,000 is needed in Y2.

Marketing Materials: \$20,000

To market the program, we will utilize Virtua's in-house Marketing Department who is responsible for proper branding of programs and external messaging, including the provision of translation services. In Y1, the MD will create a complete marketing concept that will include social media, print, and radio ads designed to recycle in project Y2. We also budgeted \$600 per year for each project year to cover the cost of print materials, with translation, designed to encourage Camden residents, and Virtua Primary Care Providers, to utilize Healthy Neighbor.

Proposer Experience/Qualifications

Virtua Health is an academic health system affiliated with Rowan University committed to helping the people of South Jersey be well, get well, and stay well by providing the complete spectrum of advanced, accessible, and trusted health care services. Our comprehensive health system exists to better serve Southern New Jersey. Our medical and surgical experts are among the best in the country. Virtua has more than 14,000 colleagues, including more than 2,850 skilled and compassionate doctors, physician assistants, and nurse practitioners equipped with the latest technologies, and techniques to provide expert care close to home. In addition to five hospitals, seven emergency departments, eight urgent care centers, and more than 280 other locations, Virtua is affiliated with Penn Medicine for cancer and neurosciences, and the Children's Hospital of Philadelphia for pediatrics.

Virtua Marlton Hospital's Cardiac Medicine and Neuroscience unit received the prestigious AMSN PRISM Award®, an honor recognizing exceptional nursing practice, leadership, and outcomes in hospital medical-surgical units. Virtua Mt. Holly Hospital's Pediatric Pavilion received an AACN Silver Beacon Award, and the Special Care Nursery received an AACN Gold Award.

Virtua Our Lady of Lourdes Hospital, located in the City of Camden, is a top hospital in the US for cardiac care and is the largest cardiac surgery provider in the region. The Virtua Center for Organ Transplantation is the only provider of kidney, pancreas, and liver transplants in South Jersey. Virtua Voorhees Hospital received a PRISM award for Joint Replacement, was named a Best Maternity Hospital 2020 by Newsweek, and a Center of Excellence for Anesthesia Care of the Obstetric Patient by The Society for Obstetric Anesthesia and Perinatology. Virtua delivers more babies than any other regional care provider and opened the only Midwifery Birth & Wellness Center in South Jersey.

Virtua is the lead healthcare provider for the Burlington Camden County Regional Chronic Disease Coalition (BCCRCDC) whose mission is to reduce the number of Burlington and Camden County residents from being diagnosed with and dying from cancer. The Coalition promotes cancer screening and early detection, along with proper nutrition, physical activity, and educational programs to members of our community.

Past Project Summary:

Virtua was one of the first health systems to mobilize SARS-CoV-2 testing and responded quickly to address flare-ups and undocumented COVID cases in **2020**. At the early onset of the pandemic, Virtua Health was caring for 41.5% of all hospitalized COVID-19 patients in the seven counties that make up South Jersey. The next largest

provider was treating 16% of the region's patients (statistics varied daily). We launched six mobile testing sites throughout our region since the beginning of the pandemic and moved fluidly into communities of great need and population vulnerability.

Through a collaboration with the Federal Emergency Management Agency (FEMA), New Jersey Department of Health (NJDOH), and the National Guard, Virtua stood up a South Jersey COVID-19 Vaccine Mega Site accommodating more than 3,000 patients per 12-hour day. The Mega Site closed July **2021** having provided over 400,000 vaccines to our local community. During the height of pandemic response Virtua operated two Center for Disease Control (CDC) approved SARS-CoV-2 test centers at our Health & Wellness Center in Burlington County, and our Health and Education Center in Camden County.

In **2022**, with support from the NJ Dept of Health, Virtua enlisted our Pediatric Mobile Unit to travel into vulnerable, low-income communities providing "pop-up" COVID-19 vaccine centers. This service is still being provided today.

Medtronic LABS is an independent non-profit organization that develops community-based, tech-enabled solutions for underserved patients, families, and communities across the world. By bridging hyper-local services with cutting-edge technology, we provide sustainable and localized healthcare solutions that produce measurable outcomes for all. We currently serve patients through 8 programs across sub-Saharan Africa, South Asia, and the United States. Since 2014, we've screened 712,000 individuals for chronic disease, enrolled 244,000 people in our management programs, and achieved measurable improvements in health and wellbeing for 126,000 patients. www.medtroniclabs.org

Past Project Summary:

Medtronic LABS has been running programs to improve outcomes for chronic disease patients for the last 6 years.

- Akoma Pa (Ghana): LABS' program in Ghana focuses on hypertension management, leveraging community-based management to increase access to blood pressure monitoring and improve outcomes. Following a study completed in 2018 in which patients engaged in community-based monitoring and health education programming significantly reduced systolic blood pressure, LABS grew the program in partnership with local health systems.
- Empower Health (Kenya): Starting with a landmark public private partnership with the Ministry of Health of Kenya and three county governments in 2016, LABS has steadily expanded to deliver data-driven community health care in the country. Empower Health currently focuses on diabetes, hypertension, and mental health care by extending screening and monitoring service delivery outside of facilities and into communities through the community health workforce.
- Afya Imara (Tanzania): LABS replicated its chronic disease management program focused on diabetes and hypertension care in close partnership with a health system partner in Tanzania. Through this program, patients are screened in the community and referred into appropriate care based on clinical risk.

-
- ⁱ CDC, <https://www.cdc.gov/bloodpressure/facts.htm>
- ⁱⁱ ADA, <https://diabetes.org/about-us/statistics/about-diabetes>
- ⁱⁱⁱ HHS Office of Minority Health <https://minorityhealth.hhs.gov/omh/browse.aspx?lvl=4&lvlid=18>
- ^{iv} Hacker KA, Briss PA, Richardson L, Wright J, Petersen R. COVID-19 and Chronic Disease: The Impact Now and in the Future. *Prev Chronic Dis.* 2021 Jun 17;18:E62. doi: 10.5888/pcd18.210086. PMID: 34138696; PMCID: PMC8220960.
- ^v Rosenthal N, Cao Z, Gundrum J, Sianis J, Safo S. Risk factors associated with in-hospital mortality in a US national sample of patients with COVID-19. *JAMA Netw Open* 2020;3(12):e2029058. Erratum in: *JAMA Netw Open* 2021;1:e2036103[REMOVED [F= FIELD] 10.1001/jamanetworkopen.2020.29058
- ^{vi} <https://www-doh.state.nj.us/doh-shad/query/result/mort/MortMuni65K/AgeRate.html> (all geographies, 2018-2020 3-year average)
- ^{vii} <https://www-doh.state.nj.us/doh-shad/query/result/mort/MortMuni65K/AgeRate.html> (all geographies, 2018-2020 3-year average)
- ^{viii} <https://www-doh.state.nj.us/doh-shad/query/result/mort/MortMuni65K/AgeRate.html> (all geographies, 2018-2020 3-year average)
- ^{ix} <https://www.heart.org/-/media/phd-files-2/science-news/2/2021-heart-and-stroke-stat-update/2021-heart-disease-and-stroke-statistics-update-whats-new.pdf>
- ^x City Health Dashboard, <https://www.cityhealthdashboard.com/nj/camden/metric-detail?metric=37&metricYearRange=2018%2C+1+Year+Modeled+Estimate&dataRange=city>
- ^{xi} City Health Dashboard, <https://www.cityhealthdashboard.com/nj/cherry%20hill/metric-detail?metric=37&dataRange=city&metricYearRange=2018%2C+1+Year+Modeled+Estimate>
- ^{xii} NJ DOH, diagnosed diabetes prevalence in adults 2020 <https://www-doh.state.nj.us/doh-shad/indicator/view/DiabetesPrevalence.Trend.html>
- ^{xiii} <https://diabetes.org/about-us/statistics/about-diabetes>
- ^{xiv} City Health Dashboard, <https://www.cityhealthdashboard.com/nj/camden/metric-detail?metric=36&metricYearRange=2017%2C+1+Year+Modeled+Estimate&dataRange=city>
- ^{xv} <https://www.cityhealthdashboard.com/nj/cherry%20hill/metric-detail?metric=36&metricYearRange=2017%2C+1+Year+Modeled+Estimate&dataRange=city>
- ^{xvi} 2017 High Blood pressure prevalence [https://www-doh.state.nj.us/doh-shad/indicator/complete_profile/CardiovascularDiseaseHBP.html#:~:text=How%20Are%20We%20Doing%3F,31.0%25\)%20in%20the%20state.](https://www-doh.state.nj.us/doh-shad/indicator/complete_profile/CardiovascularDiseaseHBP.html#:~:text=How%20Are%20We%20Doing%3F,31.0%25)%20in%20the%20state.)
- ^{xvii} <https://www.cdc.gov/bloodpressure/facts.htm>
- ^{xviii} <https://www.commonwealthfund.org/publications/newsletter-article/2021/jan/medical-mistrust-among-black-americans#:~:text=Medical%20Mistrust%20and%20Its%20Impacts,it's%20worse%20among%20Black%20Americans.&text=In%20an%20October%202020%20poll,percent%20say%20they%20distrust%20it.>
- ^{xix} <https://www.ahajournals.org/doi/10.1161/CIRCULATIONAHA.121.057687#d1e1207>
- ^{xx} Ettehad, et al. The Lancet, "Blood pressure lowering for prevention of cardiovascular disease and death: a systematic review and meta-analysis" (Volume 397, Issue 10022 March 2016) <https://www.thelancet.com/action/showPdf?pii=S0140-6736%2815%2901225-8>
- ^{xxi} <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC27454/>
- ^{xxii} <https://pubmed.ncbi.nlm.nih.gov/26228047/> and
- ^{xxiii} Industry NPS Survey, <https://www.retenly.com/blog/good-net-promoter-score/>
- ^{xxiv} https://www.chcs.org/media/CHCS-CHCF-CHWP-Brief_010920_FINAL.pdf

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #24-11

**RFP NAME: COMPETITIVE CONTRACTING: FACILITATOR FOR COMMUNITY
BASED HEALTH CARE PROGRAM**

RFP DUE: TUESDAY, APRIL 30, 2024 @ 11:00 A.M

VENDOR
VIRTUA HEALTH INC. MARLTON, NJ

Results are for information purpose **only**.

rp

Registered Suppliers

These are the suppliers that have registered for your procurement opportunity.

Company Name	Primary Contact	Email	Submission Status
The Proposal Lab	Lacey, Justin	hello@theproposalab.com	Registered
Virtua Health Inc.	Viereck, Erin	eviereck@virtua.org	Submitted Thu Apr 25, 2024 12:57:08 PM

R-28

DB:dh
08-13-24

**RESOLUTION AUTHORIZING A CONTRACT TO PARKSIDE BUSINESS COMMUNITY
IN PARTNERSHIP, INC. TO PROVIDE CONSULTING SERVICES FOR THE
IMPLEMENTATION AND MANAGEMENT OF HOME-AMERICAN RESCUE PLAN
(ARP) FUNDS**

WHEREAS, the City of Camden has been awarded funding through US Department of Housing and Urban Development HOME Investment Partnership Program-American Rescue Plan; and

WHEREAS, pursuant to an advertised Request for Proposals, (RFP# 24-10), a proposal was received by Parkside Business Community In Partnership Inc. to provide consulting services for the implementation and management of HOME-American Rescue Plan (ARP) Funds; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "H-25-HA-023-001", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with Parkside Business Community In Partnership Inc. for an amount not to exceed ONE HUNDRED THIRTY THOUSAND DOLLARS (\$130,000.00), to provide consulting services for the implementation and management of HOME-American Rescue Plan (ARP) Funds for a period of one (1) year, with an additional one year option, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PARKSIDE BUSINESS AND COMMUNITY IN PARTNERSHIP


THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: H-25-HA-023-001
AMOUNT: \$ 130,000.00
- DEDICATED BY RIDER:
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:\$
- CAPITAL ORDINANCE
AMOUNT:\$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 130,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO PARKSIDE BUSINESS AND COMMUNITY IN PARTNERSHIP , INC FOR IMPLEMENTATION AND MANAGEMENT OF HOME - AMERICAN RESCUE PLAN.



Gerald C. Seheski
Director of Finance
Date: 7/29



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08/13/2024

TO: City Council
FROM: Scott Z. Parker, Director of Finance

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP, INC FOR IMPLEMENTATION AND MANAGEMENT OF HOME-AMERICAN RESCUE PLAN (ARP) FUNDS

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			7/24	
Supporting Department Director (if necessary)			7/23/24	
Director of Grants Management	Y		7/29/2024	
Qualified Purchasing Agent			7/24	
Director of Finance				

Approved by:
Business Administrator

Signature	Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Signature

Date

7/31/24

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP, INC FOR IMPLEMENTATION AND MANAGEMENT OF HOME-AMERICAN RESCUE PLAN (ARP) FUNDS

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- In September 2021, the U.S. Department of Housing and Urban Development (HUD) announced new allocations of funding through the American Rescue Plan (ARP). These funds are to be administered through HUD's HOME Investment Partnerships Program. The City of Camden, NJ was allocated \$3,150,462 of funding through the Home Investment Partnerships Grant American Relief Plan (HOME-ARP).
- Project is federally funded by US Department of Housing and Urban Development HOME Investment Partnership Program-American Rescue Plan (ARP).
- The purpose of HOME-ARP funds is to provide assistance to individuals and households who are homeless; at risk or homelessness; or otherwise, vulnerable. The ARP authorizes the use of this funding for tenant-based rental assistance and short- and medium- term rental assistance to help move households into housing, prevent homelessness, and address housing instability.
- Parkside Business & Community in Partnership, Inc., 1487 Kenwood Ave, Camden, NJ 08103 possesses significant expertise in developing thorough strategic implementation plans, emphasizing robust public engagement, community input, data gathering, and detailed action plans driven by community support.
- Contract is for one year with an additional one year option

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$130,000.00

PROCUREMENT PROCESS: CC RFP #24-10 – Received (1) proposal on April 30, 2024

APPROPRIATION NUMBER: H-25-HA-023-001

IMPACT STATEMENT:

- Vendor develop and execute a community based, social service delivery model and spending plan that will address the socioeconomic inequities among the city's most vulnerable population. Without the vendor's participation the City will have a tough time implementing these programs.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Kelly Mobley, Coordinator for Federal & State Aid

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	PARKSIDE BUSINESS IN COMMUNITY AND PARTNERSHIP, INC
Purpose or Need for service:	IMPLEMENTATION AND MANAGMEENT OF HOME AMERICAN RESCUE PLAN (ARP) FUNDS
Contract Award Amount	\$130,000.00
Term of Contract	ONE YEAR WITH A ONE YEAR OPTION
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES H-25-HA-023-001-HOME ARP
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	CC RFP 24-10
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

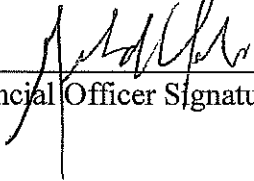
Date _____

Date _____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Date _____
Certifying Officer

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

24-10 - COMPETITIVE CONTRACTING: FOR THE IMPLEMENTATION AND MANAGEMENT OF HOME-AMERICAN RESCUE PLAN (ARP) FUNDS

Opening Date: April 8, 2024 12:30 PM

Closing Date: April 30, 2024 11:00 AM

Vendor Details

Company Name: Parkside Business & Community In Partnership, Inc.
Does your company conduct business under any other name? If yes, please state: PBCIP
Address: 1487 Kenwood Aevnue
Camden, NJ 08103
Contact: Miosha Lawrence
Email: mlawrence@pbcip.org
Phone: 856-964-0440 15
Fax: 856-964-3664
HST#:

Submission Details

Created On: Thursday April 18, 2024 10:52:01
Submitted On: Tuesday April 30, 2024 10:59:14
Submitted By: Miosha Lawrence
Email: mlawrence@pbcip.org
Transaction #: 389638b7-c18f-4ea4-ad26-d25498840b3a
Submitter's IP Address: 50.215.130.121

Proposed Scope of Services

Parkside Business & Community In Partnership, Inc. (PBCIP) is submitting a bid for RFP #24-10 to offer consultancy services for the implementation of a community-based tenant assistance program as funded through HOME American Rescue Plan Funds. PBCIP possesses significant expertise in developing thorough strategic implementation plans, emphasizing robust public engagement, community input, data gathering, and detailed action plans driven by community support. These plans include effective implementation strategies to steer program management and execution.

Program Need

In the City of Camden, the average median income stands at \$27,567, notably lower than Camden County's median income of \$81,768. Moreover, an estimated 36% of households live below the poverty line, highlighting significant financial challenges for many families. These economic disparities force families to make difficult choices at essential places like the grocery store, gas station, and pharmacy. Compounding these challenges is the record increase in rental housing costs, with the average New Jersey two-bedroom rental reaching approximately \$1,500. Two bedroom rental units in the city of Camden range from \$1,200 to \$1,800. Consequently, tenants are finding themselves priced out of the market or living paycheck-to-paycheck without any savings for emergencies.

Rental assistance and wraparound support plays a critical role in addressing housing insecurity and providing comprehensive support to vulnerable populations in urban cities like the City of Camden. These programs aim to ensure stable housing for individuals and families while addressing underlying challenges that may contribute to housing instability. The primary objective of rental assistance and wraparound support programs is to prevent homelessness and housing instability by providing financial aid to cover housing costs and offering supportive services to address underlying issues such as employment, mental health, and substance abuse. Key components include:

- 1) **Financial Assistance:** Rental assistance provides financial aid to eligible individuals and families to cover a portion of their rent, reducing the burden of housing costs and preventing eviction.
- 2) **Housing Stability Planning:** Program should refer participants to collaborative organizations to develop long-term housing solutions, such as budgeting, credit counseling, and access to affordable housing options.
- 3) **Collaboration and Coordination:** Collaborate and coordinate among various stakeholders, including government agencies, non-profit organizations, landlords, healthcare providers, and community-based organizations, to ensure comprehensive support for participants

Retaining PBCIP for the development of an implementation plan for the fair, equitable and timely allocation of HOME American Rescue Plan funds to support residents in need of rental assistance and wrap-around support is crucial. Firstly, PBCIP brings specialized expertise and experience in navigating complex funding mechanisms and developing effective strategies tailored to the unique needs of residents of need. Secondly, involving PBCIP ensures that the plan for allocation process is established impartially and transparently, mitigating the risk of bias or favoritism. Thirdly, PBCIP can facilitate community engagement and stakeholder input, ensuring that the plan reflects the priorities and concerns of those directly impacted by the funding decisions. Additionally, PBCIP can help streamline the implementation process, ensuring that funds are distributed efficiently and effectively to maximize their impact on supporting residents in need. Overall, securing PBCIP is essential for guiding Camden's local government in making informed, equitable, and impactful decisions regarding the allocation of HOME Rescue American Plan funds to address rental assistance and wrap-around support for residents in need.

Organizational Structure

PBCIP was founded on the principle that its members inspire their fellow residents to find constructive ways to take back their neighborhood. Over 25 years ago, the organization evolved when a single anti-drug march led to a community wide meeting to explore long term solutions to neighborhood blight. The meeting, in turn, led to the formation of PBCIP as a 501C3 non-profit organization which for most of its existence was run solely by volunteers from the neighborhood. Today, PBCIP is managed by a staff and team of consultants who are developing fair and just strategies for equitable recovery that addresses issues of inequality, disinvestment and the lack of economic mobility.

The organization integrates commercial revitalization, housing and quality-of-life initiatives to create a thriving and sustainable community. PBCIP's accomplishments include completion of 90+ for-sale rehabbed homes, incorporating eco-friendly systems and materials; 149 units of newly constructed senior and multi-family rental housing in the Parkside and Whitman Park neighborhoods. The completion of PBCIP's 10 new for-sale homes project, currently at 80% completion, is slated for May 2024. Construction for Phase II new homes project is expected to commence in the third quarter of 2024. Both initiatives encompass new homes for purchase by low and moderate-income families. PBCIP has further positioned itself through targeted acquisitions and joint venture relationships to develop 30+ units of mixed income rental housing along the prominent Haddon Avenue corridor and its neighboring roadway of Princess Avenue.

Activity along Haddon Avenue includes development of a Learning Garden that promotes urban agriculture and an entrepreneurial endeavor involving community gardeners able to sell their locally grown produce to nearby stores, restaurants and institutions. Next door, PBCIP acquired (and sold back) the building which houses the legendary sandwich shop Donkey's Steaks, a landmark business that attracts a loyal clientele from throughout the region. Property address 1250 Haddon Avenue is also a part of PBCIP's portfolio. The property has been fully rehabbed to provide leasable space to a Camden based business with retail needs.

One block away in the opposite direction, PBCIP acquired a dilapidated Laundromat which has been refurbished with energy-efficient, environmentally friendly machines within an inviting space that will be used for a unique model of community engagement as patrons linger through the wash and dry cycle. The Laundromat was established as a ready-to-operate business and was under the management of a resident from the local Parkside community until its sale (to local resident operator) in 2022.

An investment surpassing \$800,000 and the successful completion of construction at the former Just for Kids site paved the way for the latest business on Haddon Avenue at 1327 Haddon Avenue. Curate Noir (CN), a retail operator, now occupies a newly-restored building that had been an abandoned eyesore for over two decades. CN, the retail business incubator, is dedicated to empowering Black artisans, creators, and entrepreneurs by providing spaces to display their products, connect with customers, and establish valuable networks. Business opened September 2023.

Utilizing Camden's municipal lien reduction program, PBCIP has acquired key locations along Haddon Avenue that will transform and bring scaled impact to the corridor. These properties are being land banked to assemble, temporarily manage, and dispose of vacant land/properties for the purpose of stabilizing Parkside and encouraging thoughtful redevelopment. To further leverage its investment, PBCIP partnered with Camden and successfully secured Neighborhood Preservation Program (NPP) designation for the Haddon Avenue district. NPP provides technical assistance, proven strategies and grants to achieve tangible, visible change for a stronger neighborhood district.

PBCIP for many years worked to develop the RENEW building, a three-story retail/office building at 1301 Haddon Avenue. Challenged with securing tenancy to meet financial requirements of lending institutions and New Market Tax Credit investors, efforts are now underway to develop the site for housing and commercial/retail space. PBCIP recently entered into a purchase sales agreement and MOU for the development of the site with developer partner, Conifer LLC.

Through the Building a Healthier More Equitable Community (BHEC) initiative - led by the Reinvestment Fund and funded by Robert Wood Johnson Foundation - PBCIP has expanded its collaboration with joint venture partners, CDFIs, local and national nonprofit partners, healthcare institutions and the local redevelopment authority, to jointly transform and revitalize the Parkside neighborhood. With the understanding that cross-sector collaboration is not merely an option, but a necessity to create neighborhoods where everyone can thrive, the team shares the belief that long standing economic, environmental and health disparities prevalent in Parkside and surrounding areas challenge the vision for a just and equitable society. The complexity and scale of these issues are not amenable to traditionally silo-based approaches where housing, commercial development, education, food access, environmental protection and community healthcare delivery operate independently. We are designing a framework that integrates program design with the built environment and a community health strategy that meets the articulated needs of a community that has been plagued by the fundamental effects of inequity.

PBCIP's collaborative relationships for a healthier and more equitable Parkside is deeply rooted in the Parkside Neighborhood Strategic Plan. Adopted by local residents and stakeholders in 2020 the plan was unanimously approved by local planning board May 2021. The plan identifies key partners for every goal set forth in each core area of the strategic plan; development, education, neighborhood services and healthy living. Working with skilled partners improves the implementation of PBCIP projects providing greater credibility and broadens the scope of what can be achieved. Key partners include Virtua Lourdes, Camden Redevelopment Agency, Regional Foundation collaborative, Purpose Built Communities, Cinnaire Solutions, NJ Community Capital, Cornerstone Community Partners and many more. These entities participated in the two-phased neighborhood planning process and have been instrumental in designing the framework for guidance, accountabilities, outcomes as well as the strategic implementation of initiatives critical to transformation.

PBCIP established Roots to Prevention (RTP) as a collaboration of residents, nonprofits, farmers, institutions, and government entities who are helping Camden households grow fresh local produce for Virtua Health's "Eat Well" Programs. In addition, RTP is expanding the Food Bucks produce prescription program so Virtua Health patients can redeem FBRx at local corner stores and mobile markets across Camden. The Camden Urban Agriculture Collaborative (CUAC) is another cross-sectoral collaboration uniting Camden food growers with selling opportunities through RTP. The FSC seeks to fill in gaps in addressing resident engagement, food security policy and resident involvement policy decision-making activities.

Additional initiatives include a façade improvement program which thus far has invested well over \$230,190 in façade improvements for existing businesses in the revitalization target area on Haddon Avenue. This program includes new energy efficient windows and attractive awnings to begin to bring a coordinated look to the corridor and also project a visible sign of progress toward the comprehensive revitalization plan for the Parkside business district. An equity capital program supports new and expanding businesses that provide valuable goods and services to the community.

Development of the History Garden as a community facility connecting residents to history through the lens of food can be found at 1900 Park Boulevard along Euclid Avenue. Complete with a community garden, this space adjoins to the Camden County Historical Society.

PBCIP's commitment to revitalize Parkside has led to a great number of quality-of-life community initiatives. Utilizing community-wide monthly meetings, PBCIP provides topical information to residents and critical sustainable practices that families and the community can incorporate into their daily lives. This also allows PBCIP to have an open forum to hear the ongoing current needs and issues affecting the community. PBCIP provides a voice for Parkside as an ardent community advocate for all relevant issues. A major success has also been the Annual Haddon Avenue Street Festival, attracting residents and people across the region annually to Haddon to highlight the shopping district and provide family-friendly activity in the community.

Through PBCIP's HUD certified housing counseling program financial literacy program, the HOPE Institute we have seen (for several years now) an increase in households enrolling in the individual financial coaching to create money management plans, reduce debt, increase credit scores and assess housing affordability for rental and homeownership opportunities. We currently have identified over 70 individuals that are ready or will be ready to purchase homes within the next 6-12 months. Many of the individuals who are currently pre-approved are frustrated due to the limited availability of quality affordable housing in Camden and the state of NJ; while other clients are worried that once they do become mortgage ready they will not be able to afford a house that does not need substantial construction to make it habitable.

Together with collaborative partners across the region, PBCIP is working to change policy, advance equity in health, provide quality affordable housing, create a thriving Haddon Ave district and confront intergenerational poverty systemically imbedded in black and brown communities.

PBCIP's project team includes:

- ❖ **Bridget Phifer, CEO:** Bridget Phifer has worked as CEO of PBCIP since 2000. Major responsibilities include staff management, organizational planning, resource development, fiscal management and program development. She received her Master's in Public Management from Rutgers University and is experienced in establishing and managing non-profit organizations. Since joining PBCIP, she has grown the organization's budget tenfold. Staff has increased from one (Bridget) to more than a dozen as commercial development activity has expanded, affordable housing and homeownership education, marketing and neighborhood planning programs have been created. Strategic partnerships with foundations, other community development organizations, corporations and government agencies have been critical to this success.
- ❖ **Sarah Bailey-Drummond, Financial Director:** Sarah Bailey-Drummond joined PBCIP in January 2015. As PBCIP's Financial Specialist, she is responsible for recording accounts payables, timely payment of bills, monthly interim financial statements, reconciling bank accounts, accounting for development projects, and general overall fiscal responsibility for the organization. Sarah is a graduate from Peirce College with an Associate of Science degree in Accounting and has more than 35 years of experience as an accounting professional.
- ❖ **Miosha Lawrence, Homeownership Coordinator:** Miosha Lawrence will be the Project Manager. Miosha joined PBCIP in 2001. She is PBCIP's Homeownership Coordinator with responsibility for PBCIP's Hope Institute homebuyer education program. Miosha is responsible for creating the program, securing funding and teaching three Hope Institute sessions per year. To date, over 1000 clients have graduated from PBCIP's Hope Institute. Miosha also works one-on-one program participants, guiding them through the home buying process and helping buyers to set personal financial goals in order to reach their ultimate goal of home ownership. Miosha has a bachelor's degree in law and justice from Rowan

University. Miosha is also a HUD Certified Housing Counselor and NeighborWorks Certified: Homeownership Counselor, Pre-Purchase Counselor, Post-Purchase Counselor and Foreclosure Intervention/Default Counselor.

- ❖ **Angela Randall, Housing Counselor:** Angela Randall will be the Outreach Coordinator. Angela embarked on her career as an affordable housing professional over twenty-five years ago, initially offering financial planning and market analysis to business owners. Currently serving as a Housing Counselor, Angela imparts financial literacy, budgeting, and tenancy education through skills workshops to households encountering challenges in maintaining their current housing. Additionally, she collaborates with stakeholders in a Continuum of Care HUD Program across four counties, delivering supportive services and rental subsidies to individuals facing homelessness. Angela earned her MA degree from Rutgers University in Master of Art in 2015. Beyond her professional pursuits, she dedicates her free time to mentoring and advocating for youth and young adults experiencing housing instabilities.

Scope of Work

PBCIP's proposed scope of work involves the development of a rental assistance implementation plan tailored specifically for Camden City, which efficiently disburses HOME American Rescue Plan (ARP) funding. This program prioritizes addressing both the immediate needs of renters and the long-term objectives of promoting housing stability and affordability within the community.

To initiate the process, a thorough needs assessment will be undertaken to comprehensively document the housing challenges and priorities prevalent within the community. This assessment will encompass a detailed analysis of data pertaining to homelessness rates, availability of affordable housing, eviction rates, and other pertinent metrics. Subsequently, based on the findings of the assessment, a strategic plan will be meticulously developed to ensure the effective utilization of ARP funds. This plan will serve as a roadmap, guiding the allocation of resources towards addressing the identified housing needs in the most efficient and impactful manner possible.

Building upon the insights gleaned from the needs assessment, tailored housing assistance program will be meticulously designed to align with the overarching goals of the ARP funds. This will entail determining specific eligibility criteria, income thresholds, and target populations for assistance, ensuring that the programs are accessible to those most in need. Furthermore, robust program guidelines, policies, and procedures will be established to govern the application, approval, and disbursement of funds, all while maintaining strict compliance with federal regulations and reporting requirements.

Recognizing the importance of collaboration, we will identify and engage key stakeholders, including local government agencies, housing authorities, nonprofit organizations, and community groups. By fostering collaboration and coordination among these partners, the aim is to leverage collective resources and expertise towards achieving shared objectives. Formal partnerships and memorandums of understanding will be established to facilitate seamless program implementation and maximize the impact of the ARP funds within the City of Camden.

Central to the success of the program is robust outreach and public engagement efforts aimed at raising awareness and fostering community participation. Tailored outreach strategies will be developed to support and effectively communicate information about available housing assistance programs and eligibility criteria. This will be complemented by ideas for community outreach events, workshops, and informational sessions designed to engage residents and stakeholders actively. Various communication channels, including social

media, websites, and newsletters, should be leveraged to ensure widespread dissemination of information about the HOME ARP funds. We will furnish sample posts and communication messages for your use. These materials will serve as templates to guide communication efforts and ensure consistency in messaging across various platforms.

Efforts will be made to streamline the application process for individuals and organizations seeking ARP funding, ensuring efficiency and accessibility. Transparent review and evaluation procedures will be implemented to assess applications and allocate funds based on established criteria. Timely communication with applicants regarding the status of their applications and any additional requirements must be prioritized to maintain transparency and accountability throughout the process.

A robust monitoring and evaluation framework will be established to help track the progress and impact of ARP-funded programs. This will involve the development of performance metrics and indicators to assess program outcomes, effectiveness, and compliance with objectives. We will draft templates to be used for regular reports and updates tailored for stakeholders, funders, and regulatory agencies. Sample documents will offer comprehensive documentation and insights into program activities, achievements, and challenges, providing valuable information on the progress and impact of the initiatives undertaken.

Services to be provided include:

- Co-host meetings in each City neighborhood:
 - Working with Heart of Camden, Camden Lutheran Housing, HopeWorks, Camden Parent & Student Union, McKinney Vento Counselors, Camden Housing Authority, local schools to engage residents to attend meetings at their locations
 - Meeting notices will be circulated via social media and local news media
 - Creation of a virtual survey for residents to complete focusing on housing needs
- Hiring of Youth Intern to disseminate information on the town halls meetings and assist in conducting housing needs survey
- Multiple meetings with pertinent City staff to gather details on current staff capacity and resources that will aid in the implementation of program
- Research on trainings needed to equip City staff with additional information on implementation of program
- Creation of program guidelines, policies and employee training recommendations based on feedback from City residents

Organization Experience

Well known for its inclusive, resident led approach to neighborhood revitalization, PBCIP represents neighborhood residents, business owners, institutional directors and stakeholders from virtually every aspect of neighborhood life. PBCIP's founding mission of working to revitalize the Parkside neighborhood has led to a great number of quality-of-life initiatives in Parkside. Utilizing community-wide monthly meetings, PBCIP provides topical information to residents and critical sustainable practices that families and the community can incorporate into their daily lives. This model of community engagement and resident input can be replicated citywide.

Successful program implementation includes:

- United Way Workforce Development Project: PBCIP collaborated with the United Way of Greater Philadelphia and Southern New Jersey to collect data, statistics and firsthand accounts of employment and training needs among Camden city residents. Meetings were convened across diverse neighborhoods,

engaging residents aged 18 to 40, to address obstacles in securing lasting employment and access to training opportunities.

- Funded by Wells Fargo Regional Foundation and NJ Department of Community Affairs, facilitated by PBCIP, the Parkside Neighborhood Strategic Plan was completed in 2021. Well over 700 residents and stakeholders participated in the 10-month planning process. Parkside’s neighborhood plan represents the community’s continued attempt to bring transformative impact to a city that has been pervaded by poverty and blight for more than a generation. Residents and stakeholders, guided by PBCIP and its consultants, have set forth goals and specific action steps that address comprehensive community and economic development strategies. These strategies include making improvements to the Haddon Avenue streetscape, advancing housing conditions, incubating locally owned businesses and providing vocational training as a means to empower youth for career opportunities.
- Parkside was selected as a NJDCA Neighborhood Preservation Program designee in 2021 to create a vision and implementation strategy for the Haddon Avenue commercial corridor revitalization. From mid-November 2021 to December 31, 2021 the steering committee (comprised of small business owners, community leaders, residents, and PBCIP staff established an online survey (resulting in 200 resident responses) and four (4) in-person community meetings that crafted a comprehensive program focusing on stabilizing and growing the small businesses on the Ave. Initiatives implemented as a result of the program include four (4) murals at main corridor intersection, 10 exterior façade repairs completed on existing businesses, landscaping at micro-business incubator located at 1327 Haddon Avenue and clean team increased to five (5) days per week maintaining the cleanliness of business corridor.

Cost Proposal & Narrative

The costs associated with PBCIP’s bid encompass the following:

- Personnel: This includes expenses related to staff management and the development of planning, community engagement, and plan creation.
- Community Engagement: Costs for hosting public meetings throughout the city at the neighborhood level and scheduled focus group sessions.
- Technology: This involves the purchase of several electronic devices to facilitate work during community engagement meetings.
- Administrative: Back-office support provided by the Chief Executive Officer and Financial Director.

Line Item	Description	Amount
Personnel:		\$ 60,000
• Project Manager	15 hours per week	
• Outreach Coordinator	15 hours per week	
Community Engagement:	Community meetings, materials, supplies & incentives. Fee also includes final draft report.	\$ 42,500
Technology:	iPads for focus groups & surveys	\$ 2,500
Administrative Expense:	Overhead and Subsidized salaries of senior leadership - CEO and Financial Director Sarah Drummond (back office support)	\$ 25,000
	TOTAL \$	130,000



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP,
INC.

Trade Name:

Address: 1327 HADDON AVENUE
CAMDEN, NJ 08103

Certificate Number: 0611943

Effective Date: December 01, 1997

Date of Issuance: July 22, 2024

For Office Use Only:
20240722094515455

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #24-10

**RFP NAME: COMPETITIVE CONTRACTING: FOR THE IMPLEMENTATION AND
MANAGEMENT OF HOME-AMERICAN RESCUE PLAN (ARP) FUNDS**

RFP DUE: TUESDAY, APRIL 30, 2024 @ 11:00 A.M

VENDOR
PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP, INC. CAMDEN, NJ

Results are for information purpose **only**.

rp

R-29

MBS:dh
08-13-24

**RESOLUTION AUTHORIZING THE REIMBURSEMENT OF VACANT PROPERTY
REGISTRATION FEE TO PLATINUM ABSTRACT CO., LLC FOR \$1,000**

WHEREAS, Platinum Abstract Co., LLC, paid for the vacant property registration fee on behalf of the owner, Thach V Do for the vacant property located at 3061 Mickle Street in the City of Camden; and

WHEREAS, the owner, Thach V Do provided documents verifying that the property was occupied; and

WHEREAS, the property was deregistered as a vacant property; and

WHEREAS, the Department of Code Enforcement has requested that City Council authorize the issuance of a refund of the vacant property registration fee to Platinum Abstract Co., LLC; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Director of Finance is hereby authorized to issue a refund as follows:

Refund to: Platinum Abstract Co., LLC
16 N. Centre Street, Suite 1-A
Merchantville, NJ 08109

\$1,000.00

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

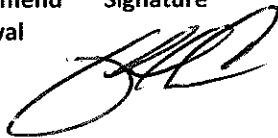
COUNCIL MEETING DATE: AUGUST 13TH, 2024

TO: City Council
FROM: Gabriel Camacho, Director of Code Enforcement

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing the Reimbursement of VPR Registration Fee to Platinum Abstract Co. LLC, for \$1000.00

Point of Contact:	Gabriel Camacho	Code Enforcement	856-757-7345	GaCamach@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Y		7-23-24	

Approved by: _____
Business Administrator

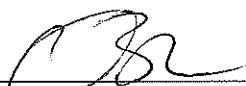

Signature

7/26
Date

- Attachments (list and attach all available):
1. Copy of Deregistration
 2. Receipt of payment in the amount of \$1000
 - 3.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: _____
City Attorney


Signature

7/31/24
Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Reimbursement

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Platinum Abstract Co. LLC, sent payment for VPR for 3061 Mickle Street.
- Owner, Thach V Do, of 3061 Mickle had provided documents and the property which was de-registered.
- Requesting reimbursement due to overpayment.
-

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$1000.00

IMPACT STATEMENT:

Platinum Abstract Co. LLC, sent payment (check) in to VPR as payment for 3061 Mickle Street for the amount of \$1000 on behalf of the owner, Thach V DO. The check was processed. During this time, the owner had provided documents to the Housing Bureau-VPR. The documents supported that the property was occupied. The property was de-registered accordingly. The amount paid by Platinum Abstract Co. LLC was in error and requesting reimbursement due to overpayment.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Gabriel Camacho, Director of Code Enforcement
 - Attendance: (Y/N/Tentative).

COORDINATION:

- Department of Code Enforcement

Prepared by:

Gabriel Camacho

 gacamach@ci.camden.nj.us

Name

Phone/Email



DEPARTMENT OF CODE ENFORCEMENT
CITY OF CAMDEN
NEW JERSEY

VICTOR CARSTARPHEN
MAYOR

GABRIEL CAMACHO
DIRECTOR OF CODE ENFORCEMENT
TEL: 856-757-7345
WEBSITE: WWW.CLCAMDEN.NJ.US

May 29, 2024

Thach V Do
3061 Mickle St
Camden, NJ 8105-2344

RE: Vacant Property Registration – 3061 Mickle Street, Camden, NJ 08105-2344

To Whom It May Concern,

Thank you for your documentation and correspondence. Congratulations, we receive notice that the property located on **3061 Mickle Street, Camden, NJ 08105** will soon be closing. We received your PSE&G Bill and was occupied in 2023 and 2024. We are now in receipt of your request and will **De-register** the above referenced property. Any monies that are being held in escrow for VPR may be released/waived. If you have any questions or concerns, please feel free to contact me anytime.

Roni Solla
Office of Housing/VPR Coordinator
City of Camden
520 Market Street, Room 101
Camden, NJ 08102
Ph. (856) 883-1672
Rosolla@ci.camden.nj.us



COPY



CITY OF CAMDEN, NEW JERSEY 776463

CK# 22926

The City of Camden hereby issues (circle one) a LICENSE, PERMIT, or RECEIPT to

Name Platinum Abstract Co. LLC

Address 16 N. Centre St ste 1-A Merchantville NJ 05109

PURPOSE VPR Registration
3061 Mickle St

Fee Determined by UGF Amount \$ 1000.00
on 5/24/24 for VPR Code Enforcement (DEPT.)
(DATE)

5/24/24
(DATE)

LICENSE
This PERMIT is issued according to the
RECEIPT
Ordinances of the City of Camden, gov-
erning the same.

CK# 22926

MISCELLANEOUS RECEIPT

AMOUNT
1000.00

CODE NUMBER
C15 776463

COPY

VACANT PROPERTY REGISTRATION LIST

DATE	BLK/LOT	PROPERTY ADDRESS	USE GROUP	OWNER/AGENT	TOTAL	CASH/CHECK/CREDIT
4-22-24	1315 27	1313 Browning St	SFD	Platinum Abstract	1000.00	CK# 22517
4-22-24	1361 17	1216 Sheridash Dr	SFD	City Abstract LLC	500.00	CK# 73477
4-22-24	1151 19	118 No. 24th St	SFD	Brennan Title	500.00	CK# 73077
4-24-24	482 72	1065 Thurman St	SFD	Brennan Title	1000.00	CK# 73139
4-24-24	1384 8	1284 Morton St	SFD	Brennan Title	1000.00	CK# 73122
4-25-24	473 50	1713 Ferry Ave	S	Brennan Title	500.00	CK# 72997
4-26-24	677 13	2710 N. Congress Rd	S	City Abstract LLC	500.00	CK# 743731
4-26-24	877 13	2710 N. Congress Rd	S	City Abstract LLC	500.00	CK# 743738
4-30-24	449 116	1158 Jackson St	S	City Abstract LLC	500.00	CK# 743713
4-30-24	448 116	1158 Jackson St	S	City Abstract LLC	500.00	CK# 72398
4-30-24	995 100	3202 Mitchell St	S	Mortgage Contracting	1000.00	CK# 18285
5-1-24	875 53	632 N. 24th St	S	Homestead Title	1000.00	CK# 181060
5-2-24	667 11	2857 Tuckahoe Rd	S	CyPrex System LLC	500.00	CK# 181060
5-2-24	671 5	2976 Tuckahoe Rd	S	CyPrex System LLC	500.00	CK# 181060
5-7-24	580 01	2028 Miller St	S	Guardian Asset Mgmt	1000.00	CK# 666661
5-8-24	637 54	1107 Lake Shore Dr	S	Brennan Title	1000.00	CK# 73245
5-8-24	1343 138	1231 Everett St	S	Platinum Abstract Co	1000.00	CK# 22717
5-8-24	1016 2	320 N. 26th St	S	Platinum Abstract Co	1000.00	CK# 22620
5-10-24	1345 102	1252 Thurman St	S	First Jersey Title	1000.00	CK# 102604
5-16-24	435 109	1090 Thurman St	S	Spire Abstract LLC	1000.00	CK# 104160
5-20-24	262 12	268 Mt-Vernon St	S	Bedrock Land Transfer	1000.00	CK# 5139
5-23-24	1267 178	1008 Langham Ave	S	Investors First Title Agency	1000.00	CK# 11690
5-24-24	Reimburse	2061 Mickle St	occurred	Platinum Abstract Co	1000.00	CK# 22926
5-24-24	276 141	313 Meekanic St	S	City Abstract LLC	1000.00	CK# 744189
5-28-24	1169 46	2613 Westfield Ave	SFD	Presidential Title	1000.00	CK# 17637
5-28-24	738 17	1670 Minnesota Rd	SFD	Specialized Loan Surs	500.00	CK# 50173291
6-03-24	45174	221 Elm Street	S	National Integrity LLC	1000.00	CK# 28713
6-04-24	722 115	1122 So Marine Rd	S	Bran Inc.	500.00	CK# 146633
6-05-24	1313 123	1275 Everett St	S	Bran Inc.	500.00	CK# 146263
6-05-24	950 150	2820 Hayes Avenue	S	First Jersey Title Surs	1000.00	CK# 103009
6-05-24	738 132	3186 So Atlantic Rd	S	National Integrity LLC	500.00	CK# 36853



CITY OF CAMDEN, NEW JERSEY 776463

The City of Camden hereby issues (circle one) a LICENSE, PERMIT, or RECEIPT to

Name Platinum Abstract Co. LLC

Address 16 N. Centre St Ste 1-A Merchantville NJ 08109

PURPOSE VPR Registration
3001 Mickle St

Fee Determined by LSF Amount \$ 1000.00
on 5/24/24 for VPR Code Enforcement
(DATE) (DEPT)

This PERMIT is issued according to the Ordinance of the City of Camden, governing the same.

5/24/24
(DATE)

CK# 22926

CK# 22926

MISCELLANEOUS RECEI

AMOUNT
1000.00

CODE	NUMBER
C15	77646

R-30

DB
08-06-24

RESOLUTION AUTHORIZING REIMBURSEMENT TO BRANDI MARIE BERNINGER IN THE AMOUNT OF \$28 FOR PROCESSING OF MARRIAGE LICENSE APPLICATION

WHEREAS, Customer, Brandi Marie Berninger, purchased and paid for a marriage license application from the Office of Vital Statistics; and

WHEREAS, it was later determined that applicants were ineligible to apply for said marriage license in the City of Camden due to not meeting residency requirements; and

WHEREAS, Customer, Brandi Marie Berninger, had already processed and paid for said application and monies could not be returned via cashier; and


WHEREAS, Customer, Brandi Marie Berninger, is entitled to reimbursement for the incorrect acceptance and processing fees for marriage license in the City of Camden; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that the appropriate Officials of the City of Camden are hereby authorized to issue a check to Customer, Brandi Marie Berninger, in the amount of \$28.00 and marriage license #234 will be voided.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 6, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:dh
08-13-24

R-31

**RESOLUTION AUTHORIZING CHANGE ORDER #1 AN INCREASE OF \$290,878.47
TO CONTRACT #09-23-045 WITH SOUTH STATE, INC. IN CONNECTION WITH
THE 2023 ROADWAY IMPROVEMENTS (CONTRACT II) PROJECT**

WHEREAS, the Council of the City of Camden by Resolution R-2 (MC-23-9107) dated September 5, 2023 awarded a contract (#09-23-045) to South State, Inc. for the 2023 Roadway Improvements (Contract II) Project under Bid #23-12; and

WHEREAS, the contract price set forth in Resolution R-2 as aforesaid was Two Million Eight Hundred Thirty-Five Thousand Nine Hundred Seven Dollars And Eighty-Three Cents (\$2,835,907.83); and

WHEREAS, it is necessary to further amend said contract by Change Order #1 in an amount not to exceed TWO HUNDRED NINETY THOUSAND EIGHT HUNDRED SEVENTY-EIGHT DOLLARS AND FORTY-SEVEN CENTS (\$290,878.47) to provide additional construction of resurfacing portions of 3rd Street from Clinton Street to Federal Street; and

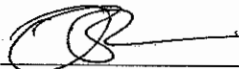
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "4-01-09-930-874" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that contract #09-23-045 between the City of Camden and South State, Inc. be amended to reflect Change Order #1 in an amount not to exceed TWO HUNDRED NINETY THOUSAND EIGHT HUNDRED SEVENTY-EIGHT DOLLARS AND FORTY-SEVEN CENTS (\$290,878.47) for a total contract amount of THREE MILLION ONE HUNDRED TWENTY-SIX THOUSAND SEVEN HUNDRED EIGHTY-SIX DOLLARS AND THIRTY CENTS (\$3,126,786.30).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements
TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing Change Order #1, an increase of \$290,878.47 to Construction Contract #09-23-045 with SouthState, Inc., in connection with 2023 Roadway Improvement (Contract II) project.

Point of Contact: Orion Joyner Capital Improvements (856) 757-7680 OrionJ@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
------	----------------------------	-------	-------

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	Y			
Qualified Purchasing Agent	N			
Director of Finance	Y		7/1/24	
Approved by: Business Administrator			7/28	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney 7/31/24
Signature Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing Change Order #1, an increase of \$290,878.47 to Construction Contract #09-23-045 with SouthState, Inc., in connection with 2023 Roadway Improvement (Contract II) project.

FACTS/BACKGROUND:

- Resolution-R2, MC-23:9107 on 9/5/2023 awarded contract to SouthState, Inc. in amount of \$2,835,907.83. Request to amend this contract by \$290,878.47 for additional construction as outlined in the attached letter, dated 2/1/24.
- Original Contract \$2,835,907.83 + Change Oder #1: \$290,878.47 = Total Contract Amount: \$3,126,786.30

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$290,878.47 (change order #1)

APPROPRIATION NUMBER: 4-01-09-930-874 (Supplemental TA- Road Infrastructure)

IMPACT STATEMENT:

- As outlined in attached letter dated 2/2/24 additional construction work is needed
- City Council approval of this legislation will improve City of Camden streets
- If not approved by Council corrective and preventative action to City streets will not be properly addressed

SUBJECT MATTER EXPERTS/ADVOCATES:

- Wendell Bibbs, Acting City Engineer
 - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
 - Attendance: (Y/N/Tentative). Confirmed?

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

Prepared by: Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Change Order #1 to contract No. 09-23-045
Name of Vendor	SouthState, Inc.
Purpose or Need for service:	Construction in connection with 2023 Roadway Improvements-Contract II
Contract Award Amount	\$290,878.47
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY

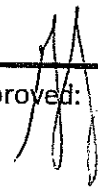
520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

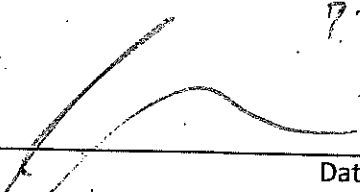
REQUISITION	
NO.	R2401366

S H I P T O	DIVISION OF CAPITAL IMPROVEMTS 520 MARKET STREET RM 325, CITY HALL CAMDEN, NJ 08101
	V E N D O R

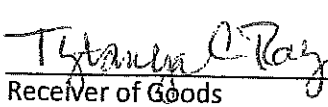
ORDER DATE: 07/08/24
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CONSTRUCTION CHANGE ORDER #1 IN CONNECTION WITH 2023 ROADWAY IMPROVEMENT - (CONTRACT II) CONTRACT #09-23-045	4-01-09-930-874	290,878.4700	290,878.47
			TOTAL	290,878.47

Approved: 

Department Head  Date 7/30

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

 Receiver of Goods Date 9/8/24

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU



**REMINGTON
& VERNICK
ENGINEERS**

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

February 1, 2024

Orion C. Joyner
City of Camden Engineer
Division of Capital Improvements and Project Mgmt.
520 Market Street, Suite 325
Camden, NJ 08102

**Re: City of Camden
2023 Roadway Improvement Program – Contract II
Recommendation for Change Order #1: Supplemental Work
RVE File #: 0408-T-196**

Dear Mr. Joyner:

As you are aware, the City awarded the above-captioned construction contract to South State, Inc. in the amount of \$2,835,907.83.

During construction, our office was requested to evaluate resurfacing portions of 3rd Street (from Clinton Street to Federal Street). The includes, but is not limited to the following major work items:

- Milling of existing asphalt surface course.
- Milling / removal of heaved portions of asphalt, cost to be included in various items.
- Removal of loos material from existing concrete joints, cost to be included in various items.
- Apply tack coat.
- Overlay of existing concrete base with Hot Mix Asphalt 12.5 M 64 Surface Course, 2” Thick.
- “In-kind” replacement of existing pavement markings.
- No concrete or inlet work is proposed.

The contractor provided an estimated cost of \$290,878.47 to perform this work.

Accordingly, Remington & Vernick Engineers is recommending the City formally authorize Construction Change Order No. 1 for the supplemental work as specifically detailed on the attached change order, in the amount of \$290,878.47. We find the contractor’s proposed cost to be reasonable for the work required.

For your convenience, a summary of project costs are as follows:

Original Contract Amount, as awarded:	\$2,835,907.83
Change Order No. 1, as recommended:	<u>\$290,878.47</u>
Amended Contract Amount:	\$3,126,786.30

Accordingly, it is our recommendation that the City have a Resolution prepared for the approval of Change Order No. 1 for South State, Inc. in the amount of \$290,878.47, for a total amended / revised project contract amount of \$3,126,786.30.

If you have any questions or require any further information, please do not hesitate to contact our office.

Sincerely yours,

REMINGTON & VERNICK ENGINEERS



Douglas M. Johnson, P.E., C.M.E., C.P.W.M.
Senior Associate

DMJ/mf
Enclosure

cc: Gerald Seneski, Chief Financial Officer
Scott Parker, Assistant Director of Finance
Timothy Cunningham, Business Administrator
Lateefa Chandler, City Purchasing Agent
Keith Walker, City DPW Director
RVE: Leonard Cinaglia, Greg Marchese, John Calvello



**REMINGTON
& VERNICK
ENGINEERS**

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

January 17, 2024

Mr. Kyle Meader
South State Inc.
200 Reeves Road
P.O. Box 68
Bridgeton, NJ 08302

Re: **City of Camden
2023 Road Improvement Program (Contract II)
Proposed Supplemental Work Associated with Change Order No. 1**

Dear Mr. Meader:

On behalf of the City of Camden, our office is requesting additional construction improvements be performed as part of the above-referenced contract.

Attached please find a spreadsheet detailing the proposed supplemental work associated with the resurfacing of 3rd Street (from Clinton Street to Federal Street). The work includes, but is not limited to the following major work items:

- Milling of existing asphalt surface course.
- Milling / removal of heaved portions of asphalt, cost to be included in various items.
- Removal of loose material from existing concrete joints, cost to be included in various items.
- Apply tack coat.
- Overlay of existing concrete base with Hot Mix Asphalt 12.5 M 64 Surface Course, 2" Thick.
- "In-kind" replacement of existing pavement markings.
- No concrete or inlet work is proposed.

As shown on the attached spreadsheet, various bid item unit costs within the contract have been included and supplemental items have been provided to be determined.

Upon your review, please update, sign and return to our office on or before 10:00 am on January 26, 2024.

Should you have any questions, please do not hesitate to contact me at (609) 828-4220.

Sincerely,

REMINGTON & VERNICK ENGINEERS


Douglas Johnson, P.E., C.M.E.
Senior Associate

cc: Orion Joyner, City Engineer; Stephanie Walker, Office of City Engineer; Greg Marchese, RVE; Len Cinaglia, RVE; Tim Staszewski, RVE; Wendell Bibbs, RVE



SUPPLEMENTAL WORK ASSOCIATED WITH CHANGE ORDER NO. 1

PROJECT NAME: 2023 ROAD IMPROVEMENT PROGRAM (CONTRACT I)

PROJECT NUMBER: 0408T196

CLIENT: CITY OF CAMDEN

DATE: 1/17/2024

PREPARED BY: DMJ

#	DESCRIPTION	UNITS	ESTIMATED QUANTITY	BID UNIT PRICE	AMOUNT
6E	TRAFFIC SAFTEY OFFICERS	MH	32	\$83.93	\$2,685.76
7E	TRAFFIC DIRECTOR, FLAGGER, IF & WHERE DIRECTED	MH	32	\$83.93	\$2,685.76
11E	HMA MILLING, 3" OR LESS	SY	9440	\$11.00	\$103,840.00
16E	TACK COAT	GAL	1415	\$0.01	\$14.15
20E	HOT MIX ASPHALT 12.5 M 64 SURFACE COURSE, 2" THICK	TON	1360	\$125.00	\$170,000.00
49E	TRAFFIC STRIPES, 4"	LF	3500	\$1.00	\$3,500.00
50E	TRAFFIC MARKINGS, LINES 6"	LF	920	\$1.20	\$1,104.00
51E	TRAFFIC MARKINGS, LINES, 24"	LF	465	\$5.00	\$2,325.00
SUB-TOTAL COST FOR CHANGE ORDER NO. 1:					\$286,154.67
SUPPLEMENTALS					
S1	TRAFFIC MARKINGS, LINES, 8"	LF	1040	\$ 2.40	\$ 2,496.00
S2	TRAFFIC MARKINGS, SYMBOLS	SF	235	\$ 9.48	\$ 2,227.80
TOTAL ESTIMATED COST FOR CHANGE ORDER NO. 1:					\$ 290,878.47

Kyle Mendez

 SIGNATURE

01/26/24

 DATE

DB:dh
08-13-24

A-32

**RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #07-23-032 WITH
ST. JOSEPH'S CARPENTER SOCIETY TO INCREASE THE AMOUNT BY \$172,536.00
FOR THE CAMDEN STRONG COMMERCIAL FAÇADE**

WHEREAS, the Council of the City of Camden by (MC-23:9043) dated July 11, 2023 authorized a contract with St. Joseph's Carpenter Society, for the administration and implementation of the ARP Camden Strong Commercial Façade Improvement Program; and

WHEREAS, the contract price set forth in (MC-23:9043) as aforesaid was One Million Eight Hundred Three Thousand Two Hundred Fifty Dollars (\$1,803,250.00); and

WHEREAS, it is necessary to amend resolution (MC-23:9043) with St. Joseph's Carpenter Society by Amendment #1 to increase the amount by One Hundred Seventy-Two Thousand Five Hundred Thirty-Six Dollars (\$172,536.00) to assist up to 44 new and existing local businesses, expansion and job creation; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves Amendment #1 with St. Joseph's Carpenter Society to increase the contract amount by One Hundred Seventy-Two Thousand Five Hundred Thirty-Six Dollars (\$172,536.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ST . JOSEPHS CARPENTRY SOCIETY

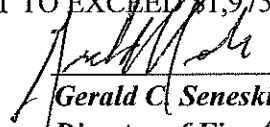
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT: G-02-FF-712-20I
AMOUNT:\$ 172,536.00
- CAPITAL ORDINANCE
AMOUNT:\$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$172,536.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AMENDMENT #1 MC-23-9043 CONTRACT WITH ST. JOSEPH CARPENTRY SOCIETY TO INCREASE ADDITIONAL WORK TO BE PERFORMED ON OR UP TO 44 BUSINESSES. TOTAL AMOUNT NOT TO EXCEED \$1,975,786.60



Gerald C. Seneski
Director of Finance
Date: 7/3



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MMMM, DD, YY

TO: City Council
FROM: Dr. Edward C. Williams, AICP, PP, CSI, Director

TITLE OF ORDINANCE/RESOLUTION:: RESOLUTION AUTHORIZING amendment MC-^{A1} 23:9043 contract with St Joseph's Carpentry Society to increase additional work, to be performed on or up to 44 businesses. Total amount not to exceed \$1,975,786.60 ^{6/17/24, 536 w}

Point of Contact:	Joe Thomas Planning and Development	968-3531	jothomas@ci.camden,nj.us
	Name	Department- Division- Bureau	Phone Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			6/28/24	
Supporting Department Director (if necessary)			6/28/24	
Director of Grants Management			7/3/2024	
Qualified Purchasing Agent			7/1/24	
Director of Finance				
Approved by: Business Administrator			7/1/24	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

CITY OF CAMDEN
GRANTS MANAGER

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION:: RESOLUTION AUTHORIZING amendment MC-23:9043 contract with St Joseph's Carpentry Society to increase additional work to be performed on or up to 44 businesses. Total amount not to exceed \$1,975,786.60

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- Businesses are eligible for up to \$50,000.00
- To allow the City of Camden to fund local business expansion and job creation
- Ameno #1 - Increasing contract by \$172,536.00 for total Contract value of

Total amount not to exceed \$1,975,786.60

\$1,975,786.60

IMPACT STATEMENT:

- Create beautification and economic growth in our business corridors
- Increase work from 35 business up to ⁴⁴38 business

SUBJECT MATTER EXPERTS/ADVOCATES:

- Joe Thomas Planning & development Urban Enterprise Zone.

COORDINATION:

- The entire City of Camden is impacted

Prepared by:

Joe Thomas 856-968-3531

Name

Phone/Email

Initial Report _____ Revised Report x Closing Report _____
 Bureau of Grants Management Grant Summary Form
 Grant Status Code: G
 (green - g; yellow - y; red - r)

Department: Fire Department

Grant Administrator: Jesse Flax

Grant Administrator #: (856) 968-3531

Project Name:		Camden Strong Commercial Façade			
Grant/Funding Agency Program:		CDBG FY 23			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:		City Contract #:			
Application Resolution #:		Appropriation Code :		G-02-FF-712-20I	
Funding Source:		ARP			
Pass Through: circle one	Y or (N)	Source:	ARP		
Amount of Grant:		2,000,000			
Local Match: circle one	Y or (N)	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		3/21 – 12/24		Location of Activity:	
Date of Analysis:		6.28.2024		Reviewed By:	Kelly Mobley

Summary:

28-Jun-24: The Department of Planning and Development is seeking council authorization to amend contract #07-23-032 in the amount of \$172,536.00 for St Joseph's Carpenter Society for the continuation of the Camden Strong Commercial Façade Program. Specifically, to provide additional businesses with façade services. New contract amount: \$1,975,786.00 (R2401266) Budget includes a maximum amount of \$8,850

24-Jan-24: The Department of Planning and Development is processing requisition #R2400258 in the amount of \$1,200.00 for GOV Designs for the purpose of providing a portal to be placed on the City's webpage for ARP.

21-Jul-23: The Department of Planning and Development is requesting council authorization to enter into a contract agreement with MAD Advertising for the purpose of marketing for the UEZA Camden Façade and other UEZA program incentives. \$65,000 will be utilized using G-02-41-765-032; \$5,000 will be utilized using G-02-41-666-023 and \$5,000 will be utilized using G-02-41-665-023. Total contract amount: \$75,000. Vendor was selected utilizing RFP process (RFP #23-07).

27-Jun-23: The Department of Planning and Development is processing Purchase Requisition #23-00621 for the Camden Strong Commercial Façade Program to award a contract to St Joseph's Carpenter Society in the amount of \$1,803,250.00. \$103,250 for administration of the program and \$1.7 for program costs to qualifying businesses owners for façade work.

14-Sep-22: The Department of Planning and Development is processing Purchase Requisition #23-00621 for the Camden Strong Commercial Façade Program to Solicit Proposals (RFP) for the administration and execution of the commercial façade program. Request includes programming, design, construction, bid and construction administration phase. Anticipating rehabilitating approximately 40-50 local businesses.

Initial Report _____ Revised Report x Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Please note that the language regarding ARP Regulations should be highlighted in the contract agreement.

Time Lines:

Problematic Areas/Recommendations:

Recipients may only use funds to cover costs incurred during the period beginning on **March 3, 2021 and ending on December 31, 2024** per section 602(g)(1) of the Social Security Act as added by section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 and Treasury's Interim Final Rule at 31 C.F.R. § 35.5(a). **Recipients must liquidate all obligations incurred by December 31, 2024 under the award no later than December 31, 2026**, which is the end of the period of performance. As such, auditors should test that recipients only used award funds to cover costs incurred from the period beginning on March 3, 2021 and ending on December 31, 2024. Auditors should also test that recipients did not incur and apply to their award any new costs during the period beginning December 31, 2024 and ending on December 31, 2026. **During this two-year period, recipients are only permitted to liquidate all obligations they incurred by December 31, 2024**

ARP Commercial Corridors Program

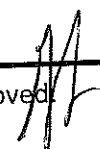
CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

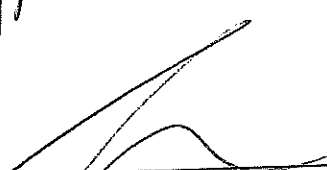
REQUISITION	
NO.	R2401266

S H I P T O	PLANNING & DEVELOPMENT 520 MARKET STREET RM 222, CITY HALL CAMDEN, NJ 08101
V E N D O R	VENDOR #: STJ02
	ST JOSEPH CARPENTER SOCIETY 20 CHURCH ST CAMDEN, NJ 08105

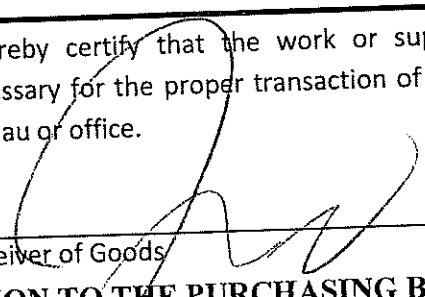
ORDER DATE: 06/25/24
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Facade Amendment to Previous Contract Due to Camden Strong Facade having a waiting list, we are now able to undertake additional projects, up to a maximum of 44 businesses As a result, the total amount is not to exceed \$172,536, with administrative fees capped at \$8,850.00.	G-02-FF-712-20I	172,536.0000	172,536.00
			TOTAL	172,536.00

Approved:  _____

Department Head  _____ Date: 6/25/24

I hereby certify that the work or supplies specified a necessary for the proper transaction of the business of the bureau or office.

Receiver of Goods:  _____ Date: _____

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	NA
Name of Vendor	St Joseph's Carpenters Society
Purpose or Need for Service:	Administration of the ARP Camden Strong Façade contract amendment by \$172,536.00
Contract Award Amount	\$1,975,786.60
Term of Contract	2 years
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Competitive bidding process RFP # 22-22
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date

Business Administrator/Manager Signature

Date

→ TURN OVER

RESOLUTION MC-23: 9043

On Motion Of: Sheila Davis

APPROVED: July 11th, 2023

R-17

DB:dh
07-11-23

RESOLUTION AUTHORIZING A CONTRACT WITH ST. JOSEPH'S CARPENTER SOCIETY FOR \$1,803,250 FOR THE ADMINISTRATION AND IMPLEMENTATION OF THE ARP CAMDEN STRONG COMMERCIAL FAÇADE IMPROVEMENT PROGRAM

WHEREAS, there exists a need to provide Administration and Implementation of the City of Camden's Commercial Façade Improvement Program; and

WHEREAS, pursuant to an advertised Request for Proposals, (RFP 23-08), a proposal was received by **Saint Joseph's Carpenters Society** to provide the services to administer and manage the ARP Camden Strong Commercial Façade Improvement Program to assist up to 35 new and existing businesses for the term of (1) one year; and

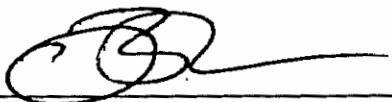
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal budget of the City of Camden under line item "G-02-41-765-032", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with **Saint Joseph's Carpenters Society** for an amount not to exceed One Million Eight Hundred Three Thousand Two Hundred Fifty Dollars (\$1,803,250.00), to administer and manage the ARP Camden Strong Commercial Façade Improvement Program to assist up to 35 new and existing businesses in the City of Camden for the term of (1) one year, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: July 11, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney



ANGEL FUENTES
President, City Council

ATTEST: 

ILUS PASTORIZA

B-44

DB:dh
05-14-24

RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT WITH SAINT JOSEPH'S CARPENTER SOCIETY TO JUNE 30, 2025 FOR ARP CAMDEN STRONG COMMERCIAL FAÇADE IMPROVEMENT PROGRAM

WHEREAS, the City of Camden entered into Contract No.: 07-23-032 with St. Joseph's Carpenter Society for the Implementation and Administration of the ARP Camden Strong Commercial Façade Improvement Program; and

WHEREAS, Contract No.: 07-23-032 is in effect for a ONE (1) year time period which began on December 13, 2023; and

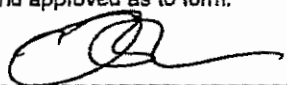
WHEREAS, the City wishes to amend Contract No.: 07-23-032 to extend the term of the Contract until June 30, 2025; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Contract No.: 07-23-032 between the City and St. Joseph's Carpenter Society for the ARP Camden Strong Commercial Façade Improvement Program is hereby amended to extend the term of the Contract until June 30, 2025.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 14, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



SAINT JOSEPH'S
CARPENTER
♦ SOCIETY ♦

June 24, 2024

Joseph Thomas
Economic Development Rep. UEZ Coordinator
City of Camden
520 Market St.
Camden, NJ 08101

Re: Request of Additional ARP Façade Funds

Dear Joe,

I hope this letter finds you well. I am writing to request additional funding from the City of Camden's allocation of the American Rescue Plan (ARP) funds for the Camden Strong ARP Façade Program. As you know, this program is revitalizing our city's commercial districts by providing financial assistance to property owners and businesses to improve the exterior appearance of their buildings.

We have received numerous applications from local business and property owners eager to participate in the program. After conversations with you to address this high demand and ensure the continued success of the program, Saint Joseph's Carpenter Society is requesting additional funding from the ARP funds allocated to the City of Camden to support 3 additional businesses. This would result in an increased number of business and property owners benefitting from the program, in turn, increasing the financial stability of our city's commercial districts.

Thank you for your consideration of this request. The ARP Façade Program is a critical component of the City of Camden's economic support to its commercial districts. We are confident that with your support, we can continue to make Camden a vibrant and thriving city for all its residents and businesses.

For questions or concerns, please reach out to 856-966-8117 or phogan@sjcscamden.org.

Sincerely,

Pilar Hogan Closkey, PE, PP, AICP
Executive Director

**CONTRACT BETWEEN THE CITY OF CAMDEN AND ST. JOSEPH'S
CARPENTER SOCIETY FOR THE IMPLEMENTATION AND ADMINISTRATION
OF
THE ARP CAMDEN STRONG COMMERCIAL FACADE
IMPROVEMENT PROGRAM**

THIS CONTRACT AND AGREEMENT No. 07-23-032 for the Implementation and Administration of the ARP Camden Strong Commercial Facade Improvement Program is made and entered into this ____ day of _____, in the year of Two Thousand Twenty-Three (2023) by and between the CITY OF CAMDEN, 520 Market Street, Camden, NJ 08101-5120, a Municipal Corporation of the State of New Jersey, hereinafter referred to as "City," and ST. JOSEPH'S CARPENTER SOCIETY, 20 Church Street, Camden, NJ 08105 hereinafter referred to as "SJCS" or the "Contractor".

RECITALS

WHEREAS, the City received funds from the United States Department of Treasury under Public Law No. 117-2 entitled *American Rescue Plan Act of 2021 Coronavirus State and Local Fiscal Recovery Funds* ("ARP") for the purposes of providing support to local governments in responding to the negative economic and public health impacts of COVID-19 and in efforts to contain impacts on their communities, residents, and businesses; and

WHEREAS, the City wants to utilize ARP funds to implement the ARP Camden Strong Commercial Facade Improvement Program hereinafter referred to as the "Program", to restore and improve existing business corridors; and

WHEREAS, the City needs an organization to administer and manage the Program; and

WHEREAS, the procurement went to bid on April 13, 2023 and the City received a proposal by SJCS to assist up to at least thirty-five (35), possibly more, new and existing businesses based upon available funding for a term of up to one (1) year; and;

WHEREAS, the Purchasing Agent and the Business Administrator recommended to the Camden City Council that the Contract for the Program be awarded to SJCS for an amount not to exceed ONE MILLION EIGHT HUNDRED THREE THOUSAND TWO HUNDRED FIFTY DOLLARS (\$1,803,250.00); and

WHEREAS, pursuant to the directive of Division of Local Government Services, a Certification has been attached hereto which indicates that the funds for this expenditure are available and appropriated under the State and Federal Grant Budget of the City under line item "G-02-41-765-032" and said Certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

Mount Laurel, NJ 08054
vcieslik@capehart.com
(856) 234-6800

- 6.4 This provision shall survive the expiration of termination of this Agreement with respect to any reports which SJCS is required to submit to the City following the expiration or termination of this Agreement.

ARTICLE SEVEN - PAYMENT PROCEDURES

7.1 INVOICE SUBMITTAL

All original invoices shall be submitted to the Department of Planning and the Bureau of Grants Management. The monthly invoice should specify the actual hours of work performed on specific assignments in accordance with this Agreement and a detailed breakdown of costs and charges.

7.2 DOUBLE REIMBURSEMENT

SJCS shall not claim reimbursement from the City under this Agreement for any portion of its obligations that has been paid by another source of revenue. A Duplication of Benefits (hereinafter "DOB") occurs when any sub-recipient receives funding assistance from multiple sources of funding for the same expenses. Federal law prohibits agencies administering federal funds from providing assistance to any person, business concern, or other entity for any part of such loss as to which they have received financial assistance under any other program or from insurance or any other source. If the City determines that a DOB has occurred, the funds that are in excess of the need and duplicated by other assistance received by the beneficiary for the same purpose must be recaptured.

7.2 PROMPT PAYMENT

In accordance with the New Jersey Prompt Payment Act (P.L. 1987, Chapter 184), interest must be paid to any business concern that does not receive payment within 60 days from the date the City: 1) received goods or services or 2) received a properly executed vendor invoice, whichever is later.

ARTICLE EIGHT - DOCUMENTATION AND RECORD KEEPING

- 8.1 Establishment and Maintenance of Records: SJCS shall establish and maintain records as prescribed by the Treasury and/or the City, with respect to all matters covered by this Agreement.

13.3 CONTRACTOR'S MEANS AND METHODS

The City shall not be responsible for and shall not have control or charge of construction means, methods, techniques, sequences or procedures, or the safety precautions and programs in connection with the Work, and the City shall not be responsible for the Contractor's failure to carry out the Work in accordance with this Agreement, and in accordance with all applicable laws and prudent industry practices.

Further, the City shall not be responsible in any way for the acts or omissions of the Contractor and any Subcontractors, or any of their agents or employees, or any other persons performing any of the Work.

13.4 ABILITY TO PERFORM

The Contractor does hereby represent that it is ready, willing and able to perform all services in the timeframe and as required by this Agreement and Contractor and/or Subcontractors performing the work presently hold in good standing any and all necessary licenses for the lawful performance of said services within the State of New Jersey.

13.5 PRIOR CONSENT OF CITY FOR DISTRIBUTION OF INFORMATION

No information or material gathered under this Agreement shall be made available to any individual or organization without the prior written approval of the City.

13.6 OPEN PUBLIC RECORDS ACT

The Contractor and/or Sub-contractors shall work cooperatively with the City in providing documents and offering other support necessary in assisting the City to address and/or respond to an Open Public Records Act ("OPRA") request received by the City related to this Agreement.

13.7 NON-ASSIGNABILITY

The Contractor shall not assign any interest or delegate any duty arising from this Agreement without the prior written consent of the City.

13.8 DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

13.8.1 Contractor must certify that neither it nor one of its parent entity, subsidiary and/or affiliate appears on the New Jersey Department of Treasury's List of persons engaged in investment activities in Iran pursuant to P. L. 2012, c. 25 ("Chapter 25 List").

Contract #07-23-032
BID No.: 23-08

SCHEDULE A

Uniform Guidance-Federal Awards

Camden Strong Façade Improvement Program Guidelines

The Camden Strong Façade Improvement Program is an effort to restore and improve our existing business corridors while focusing on improving economic growth in areas throughout the community. The overall goal is to revitalize the business areas and spark a sense of pride and cohesiveness while increasing the property values and beautifying the community.

For Program Year 2022-24, the Camden Strong Façade Improvement Program funds for \$2,000,000.00. This program provides funding for new or existing businesses in the major Camden commercial corridors to rehabilitate deteriorating commercial building exteriors in order to develop a cohesive and unified appearance to that location. This program will initially pay the costs of architectural drawings, engineering details, and construction for businesses that are participants of the façade program.

This program offers assistance of up to \$50,000 to 35-40 business for exterior improvements to a commercial building within the geographic boundaries of the area of our major corridors.

The total funding investment amount is protected by placing a conditional prorated lien against the property owner(s) for five (5) years. If the property sales before the five (5) years, then the property owner(s) must reimburse the city of Camden for the lien amount from the proceeds of the sales transaction. If at the end of the five (5) year term, the property owner(s) or any approved transferee of the property still holds title; one-hundred percent (100%) of the entire loan balance shall be forgiven.

Program Eligibility Requirements

- ❖ To be eligible to participate in the program, projects must meet the following requirements:
- ❖ Must be a commercial property, properly zoned;
- ❖ Must be current with property taxes and have no liens with the City;
- ❖ Must have no outstanding code violations;
- ❖ Must be current on payment on any loans that may have been received from the City under other programs;
- ❖ Must meet all state and local building, accessibility and zoning codes.

Point System

- ❖ 20 points for a lighting component to the outside of building
- ❖ 10 points for submitting before cut off
- ❖ 5 points for every certified Camden employee (4 current pay stubs)
- ❖ 25 points preferred location (Haddon, Kaighn Avenue, Federal Street, Broadway, Mt Ephraim Avenue, and River Rd, State Street, Market Street, Coopers Street, Park Blvd, Lowell Street, Carl Miller Blvd.
- ❖ 10 points UEZ member
- ❖ 10 points if the owner live in Camden
- ❖ 3 points if scope of work is compatible with city designs

- ❖ The business or property owner must agree to terms
- ❖ The property must be current with property taxes and have no City liens.

If the project is eligible, the City will temporarily reserve funds for the project for a period of six months. The City will contact you to arrange a meeting to discuss the program requirements with you and answer any questions you might have.

Other program requirements include:

- ❖ Applicant must obtain all required permits and approvals.
- ❖ The applicant must agree to track the number of employees that are new or retained job retention or creations
- ❖ Applicant must schedule appropriate inspections by City staff.
- ❖ The project completion within 6 months of the grant award or according to the timetable outlined in the agreement. Extensions may be considered.
- ❖ Changes to the project approved by the City before they execution.

Planning, Design, & Approval

- ❖ The Applicant must complete the Façade Improvement Application form and attach the required documents.
- ❖ The City will take photos of existing conditions and provide new visual supportive information.
- ❖ The City will contract the services of a designer/consultant to produce elevation drawings detailing the work to be completed.
- ❖ The City will provide samples of materials and color schemes to ensure that renovations will be in keeping with City guidelines.
- ❖ A minimum of at least 2 competitive bids from licensed and bonded contractors must be bid to the public. One being a Camden contractor.
- ❖ The bids will include detailed cost information and schedules to begin and complete work.
- ❖ Applicants must agree through a signed contract with the City in order to participate in the Program.

R-33

DB:dh
08-13-24

**RESOLUTION ACCEPTING A GRANT IN THE AMOUNT OF \$20,800.00 FROM
THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION FOR THE
TRANSIT SUPPORT PLANNING PROGRAM**

WHEREAS, the City of Camden applied for and received a Grant from the Transit Support Planning Program from the Delaware Valley Regional Planning Commission in the amount of **TWENTY THOUSAND EIGHT HUNDRED DOLLARS (\$20,800.00)**; and

WHEREAS, the Grant will be used to fund the administrative costs (transit and capital projects) for participating as a member of the Delaware Valley Regional Planning Commission; and

WHEREAS, the City has a local match of **FOURTEEN THOUSAND ONE HUNDRED FIFTY-SIX DOLLARS (\$14,156.00)**; and

WHEREAS, the City desires to accept the Grant from the Delaware Valley Regional Planning Commission; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept the Grant from the Delaware Valley Regional Planning Commission in the amount of **TWENTY THOUSAND EIGHT HUNDRED DOLLARS (\$20,800.00)** with a local match of **FOURTEEN THOUSAND ONE HUNDRED FIFTY-SIX DOLLARS (\$14,156.00)** for a total amount of **THIRTY-FOUR THOUSAND NINE HUNDRED FIFTY-SIX DOLLARS (\$34,956.00)**.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS

TITLE OF ORDINANCE/RESOLUTION: Resolution acceptance of a grant in the amount of \$20,800.00 from the Delaware Valley Regional Planning Commission for the Transit Support Planning Program

Point of Contact:	Dr. Ed Williams	DPD- P& Z	7135	edwillia@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: _____
Business Administrator

Signature: Date: 7/28

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: _____

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution acceptance of a grant in the amount of \$20,800.00 from the Delaware Valley Regional Planning Commission for the Transit Support Planning Program

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
 - **The Delaware Valley Regional Planning Commission provides “pass-through” funds for member governments providing staff to engage in transportation related activities.**
- Time constraints, if any. (Why does the Council need to act now?)
 - **We are currently in the FY 2025 and we need said funds to reimburse the city budget.**
- How was the value of the transaction obtained (if applicable?) **\$20,800.00**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$20,800.00

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,
 - **The action will allow city staff to reimburse the DVRPC for staff time.**
- What changes and by how much if the City impacted by this proposal?
 - **\$20,800.00**
- Why Should the City Council approve this legislation?
 - **To allow the City of Camden to reimburse for staffing costs.**
- What will happen if the City Council does not approve this legislation?
 - **The denial of this action will result in the inability to reimburse for staffing time.**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Dr. Ed Williams - DPD**
 - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Key government officials – Code Enforcement, Planning and Development, City residents, Community Development, Economic Development, and Private developers.

Prepared by:

7135

Edwillia@ci.camden.nj.s

Name

Phone/Email



Member Government Agreement

Amount: \$34,956

No. 25-63-024

BY AND BETWEEN
DELAWARE VALLEY REGIONAL PLANNING COMMISSION

AND

CITY OF CAMDEN, NEW JERSEY

1. Recitals

This agreement, hereinafter referred to as the AGREEMENT, made at Philadelphia, Pennsylvania, on _____, by and between the Delaware Valley Regional Planning Commission (COMMISSION), a body politic and corporate, created and vested sovereign immunity by Act No. 103 of June 30, 1965, P.L. 153, reenacted and amended by Act 43 of June 30, 1967, P.L. 155, of the Session of the General Assembly of Pennsylvania, and the Legislature of the State of New Jersey in Chapter 149 of the Laws of 1966, as amended and supplemented, having its principal office at the American College of Physicians Building, 190 N. Independence Mall West, 8th Floor, Philadelphia, Pennsylvania 19106;

AND

City of Camden, New Jersey, having its principal office at Department of Development and Planning, P.O. Box 95120, Camden, New Jersey 08101-5120, hereinafter referred to as the SUBRECIPIENT.

WITNESSETH:

WHEREAS, the COMMISSION has entered into agreements with the New Jersey Department of Transportation, hereinafter referred to as the AGENCY, whereby the COMMISSION is to perform certain obligations under its agreements in the accomplishment of grants from the AGENCY.

WHEREAS, the SUBRECIPIENT will perform certain services through this AGREEMENT in connection with Project No. 25-63-024, City of Camden Transit Planning

Program as part of the COMMISSION's Fiscal Year 2025 Unified Planning Work Program, which is effective July 1, 2024, hereinafter referred to as the PROJECT; and

WHEREAS, the PROJECT will be coordinated by the COMMISSION's Executive Director, or designee, with other elements of the COMMISSION's overall program of regional planning, to avoid duplication of effort and to ensure that all activities in the program are compatible and interrelated; and

WHEREAS, consistent with the COMMISSION's responsibilities to the AGENCY, as its agent and coordinator for the PROJECT, the SUBRECIPIENT shall be responsible for the technical direction, management and conduct of the PROJECT, provide oversight of the PROJECT and be administratively responsible to the COMMISSION.

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises hereinafter expressed, and intending to be legally bound hereby, the parties hereto agree as follows:

2. General Conditions

- 1. The COMMISSION hereby agrees to engage the SUBRECIPIENT and the SUBRECIPIENT agrees to perform such services as are specified in: (1) this AGREEMENT; (2) Exhibit A, the Standard Articles of Agreement for Subrecipients; (3) Exhibit B, Scope of Services, Fiscal Year 2025 Unified Planning Work Program description entitled, "City of Camden Transit Planning Program"; and (4) Exhibit C, Budget Proposal. Exhibit A, Exhibit B, and Exhibit C are attached hereto and are incorporated by reference.
- 2. During the term of this AGREEMENT, all requests to modify, change, or make an addition to the AGREEMENT shall be made in writing to the COMMISSION in accordance with Article 5: Changes and Amendments of the Standard Articles for Subrecipients.
- 3. All modifications, changes, and/or additions to this AGREEMENT shall be effectuated in accordance with Article 5: Changes and Amendments of the Standard Articles for Subrecipients and shall not be binding unless approved in writing by the COMMISSION.

3. Project Funding

The total PROJECT budget shall be Thirty-Four Thousand Nine Hundred Fifty-Six Dollars (\$34,956) with approved funding as follows:

- Funds Provided by AGENCY: \$20,800
- AGENCY Funding Source: Federal Transit Administration

SUBRECIPIENT Local Match: \$14,156

Total Amount: \$34,956

4. Contract Amount and Payment Terms

1. The amount payable by the COMMISSION to the SUBRECIPIENT shall not exceed Twenty Thousand Eight Hundred Dollars (\$20,800). Payment to the SUBRECIPIENT for work performed shall be on a cost-reimbursable basis with payments based on the submission of invoices and progress reports documenting the work completed during the period reported.
2. SUBRECIPIENT's spending will be in accordance with the attached budget proposal, Exhibit C.
 - a. If SUBRECIPIENT intends to utilize any external consultant(s) to perform work in furtherance of the PROJECT, SUBRECIPIENT shall provide an anticipated cost for each external consultant in the Budget Proposal. Upon selection of any external consultant(s), SUBRECIPIENT shall notify the COMMISSION in writing indicating the selected external consultant(s) and provide a modified Budget Proposal including a separate budget proposal for the consultant(s). Upon review, the COMMISSION will provide written notification informing that the modified Budget Proposal has been approved and will be incorporated to this AGREEMENT as outlined in accordance with Article 5: Changes and Amendments of the Standard Articles for Subrecipients.
3. The SUBRECIPIENT understands and agrees that reimbursement of costs will be after receipt of AGENCY funds by the COMMISSION.
4. As outlined in Article 6.1 in the Standard Articles of Agreement for Subrecipients, Exhibit A, SUBRECIPIENT shall send invoices to the attention of the Accounting Department. Invoices can be submitted by email to invoices@dvrpc.org.
 - a. All invoices must consist of:
 - i. Assigned cover page with the total reimbursement request amount
 - ii. Breakdown of costs as per the contract pricing proposal format with staff names, number of hours worked, payroll rate; overhead, direct expenses, subconsultant costs and fees
 - iii. Receipts for Direct Expenses

- iv. Copies of all subconsultant invoices
- v. Progress Report for the Reporting Period

5. Administration of AGREEMENT

1. The Executive Director of the COMMISSION, or his/her designee shall be the authorized agent to act on behalf of the COMMISSION in the administration of this AGREEMENT, and shall give notices, issue change orders, and otherwise represent the COMMISSION in the negotiation of matters arising out of this AGREEMENT.
2. The Principal of the SUBRECIPIENT, or his/her designee, shall be the authorized agent to act on behalf of the SUBRECIPIENT in the administration of this AGREEMENT and in the negotiation of matters arising out of this AGREEMENT.

6. Time of Performance

1. As the PROJECT start date is July 1, 2024, the effective date of the COMMISSION's Fiscal Year 2025 Unified Planning Work Program, SUBRECIPIENT may commence work as of that date. The SUBRECIPIENT shall complete work on the PROJECT no later than June 30, 2025.

7. Coordination of Cooperation

1. The SUBRECIPIENT agrees to provide the COMMISSION with sufficient copies of all materials and documents, in a timely manner, which are necessary for the COMMISSION to meet its obligations to the AGENCY.
2. The SUBRECIPIENT understands that the services to be provided by the SUBRECIPIENT inform the COMMISSION's overall planning program and must be provided in accordance with the COMMISSION's schedule.

8. Title VI Policy and Self-Certification

1. The COMMISSION has adopted the following policy statement as part of its Title VI Compliance Plan:

The Delaware Valley Regional Planning Commission (DVRPC) assures that no person shall on the grounds of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any agency-sponsored

program or activity. Nor shall sex, age, or disability stand in the way of fair treatment of all individuals.

The COMMISSION further assures that every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

In the event that the COMMISSION distributes federal aid funds to another entity, THE COMMISSION will include Title VI language in all written agreements and will monitor for compliance. Title VI compliance is a condition of the receipt of federal funds. The COMMISSION's Executive Director and Title VI Compliance Manager are authorized to ensure compliance with provisions of this policy and with the law, including the requirements of Title 23 Code of Federal Regulations (CFR) 200 and Title 49 CFR 21.

The COMMISSION acknowledges its responsibility for initiating and monitoring Title VI activities, preparing required reports and other responsibilities as required by Title 23 Code of Federal Regulations (CFR) 200 and by Title 49 CFR Part 21.

The COMMISSION requires verification of the compliance of SUBRECIPIENT with Title VI provisions of the Civil Rights Act of 1964, per state and federal guidance for all new contracts entered into by the COMMISSION. The COMMISSION reserves the right to conduct subsequent Title VI compliance reviews on any SUBRECIPIENT during a contract.

2. As part of its verification of compliance with Title VI, the COMMISSION requires the following Self-Certification. All duly authorized representatives of the SUBRECIPIENT must certify that:
 - a. The SUBRECIPIENT understands that compliance with Title VI of the Civil Rights Act of 1964 {42 U.S.C. 2000d}, the Civil Rights Restoration Act of 1987, and other nondiscrimination statutes is a requirement for receiving federal funds.
 - b. During the performance of this contract, the SUBRECIPIENT, for itself, its assignees, and successors in interest, agree as follows:
 - i. Compliance with Regulations

The SUBRECIPIENT shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

ii. Nondiscrimination

The SUBRECIPIENT, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The SUBRECIPIENT shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations. 3. Solicitations for Subcontracts, Procurement of Materials & Equipment. In all solicitations either by competitive bidding or negotiations made by the SUBRECIPIENT for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the SUBRECIPIENT of the SUBRECIPIENT obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

iii. Information and Reports

The SUBRECIPIENT shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by appropriate federal or state agency to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a SUBRECIPIENT is in the exclusive possession of another who fails or refuses to furnish this information, the SUBRECIPIENT shall so certify to appropriate federal or state agency as appropriate, and shall set forth what efforts it has made to obtain the information.

iv. Sanctions for Noncompliance

In the event of the SUBRECIPIENT noncompliance with the nondiscrimination provisions of this contract, DVRPC shall impose such contract sanctions as it or the appropriate federal or state agency may determine to be appropriate, including, but not limited to, withholding of payments to the SUBRECIPIENT under the contract until the SUBRECIPIENT complies; and/or cancellation, termination, or suspension of the contract, in whole or in part.

v. Incorporation of Provisions

The SUBRECIPIENT shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The SUBRECIPIENT shall take such action with respect to any subcontractor or procurement as may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a SUBRECIPIENT becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the SUBRECIPIENT may request DVRPC enter into such litigation to protect the interests of the state and, in addition, the SUBRECIPIENT may request the United States to enter into such litigation to protect the interests of the United States.

- c. The SUBRECIPIENT will ensure that, as per paragraph 6 above, paragraphs 1-5 will be included in all subcontracts.

9. Special Conditions

1. By executing this AGREEMENT, the SUBRECIPIENT hereby specifically agrees to Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances of Exhibit A, the Standard Articles of Agreement for Subrecipients.
2. Electronic, digital, or pdf signatures delivered by email shall constitute a legal and binding signature to this AGREEMENT.

IN WITNESS WHEREOF, the COMMISSION and the SUBRECIPIENT have executed this AGREEMENT as of the date above first written, intending to be legally bound hereby.

ATTEST:

Delaware Valley Regional Planning
Commission

(SEAL)

BY: _____
Ariella Maron, Executive Director

DATE:

ATTEST/WITNESS:

CITY OF CAMDEN, NEW JERSEY

Luis Pastoriza, City Clerk
(SEAL)

BY: _____
Victor G. Carstarphen, Mayor

DATE:

Federal Information:

Type of Grant: Department of Transportation (FTA)
Program: Metropolitan Transportation Planning
ALN: 20.505 (FTA)
Federal Funds: \$20,800

Exhibit A

Standard Articles of Agreement for Subrecipients



Standard Articles of Agreement for SUBRECIPIENT

Revision Date: April 2023

Article 1: Responsibilities and Services of the SUBRECIPIENT	3
Article 2: Assignability	5
Article 3: Oversight	5
Article 4: Responsibilities of the COMMISSION	5
Article 5: Changes and Amendments	6
Article 6: Compensation and Method of Payment	7
Article 7: Termination of Agreement for Cause and/or Convenience	8
Article 8: Suspension of Agreement - Stop Work Orders	10
Article 9: Disputes	11
Article 10: Arbitration	12
Article 11: Federal Requirements	12
Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances	18
Article 13: Interest of Members of the COMMISSION and Others	27
Article 14: Interest of the SUBRECIPIENT	27
Article 15: Interest of Members of Congress	27
Article 16: Audit and Inspection of Records.....	27
Article 17: Identification of Documents	28
Article 18: Publicity	28
Article 19: Rights in Data, Copyrights, and Disclosure	29
Article 20: Confidentiality	29
Article 21: Patent Rights	30
Article 22: Invoice Forms and Payroll Records.....	30
Article 23: Certification of Non-collusion.....	30
Article 24: Restrictions on Lobbying	31
Article 25: Entire Agreement	31

Article 1: Responsibilities and Services of the SUBRECIPIENT

- 1.1 Consistent with the COMMISSION's responsibilities to the AGENCY, as its agent and coordinator for the PROJECT, the SUBRECIPIENT shall be responsible for the technical direction, management and conduct of the PROJECT.
- 1.2 The COMMISSION hereby agrees to engage the SUBRECIPIENT and the SUBRECIPIENT shall perform in a satisfactory and proper manner, as determined by the COMMISSION, such services as are specified by the AGREEMENT and Exhibit "B", Scope of Services, hereinafter referred to as the PROJECT, which is attached hereto and made a part hereof.
- 1.3 The SUBRECIPIENT hereby agrees to administer the AGREEMENT in compliance with all applicable law and in accordance with all requirements and regulations of the AGENCY and COMMISSION. The SUBRECIPIENT understands that requirements and regulations may change, however, the most recent of any AGENCY requirements or regulations will govern the administration of this AGREEMENT at any particular time.
- 1.4 The SUBRECIPIENT bears primary responsibility for the administration and success of the PROJECT. Although the SUBRECIPIENT is encouraged to seek the advice and opinions of the COMMISSION and the AGENCY on problems that may arise, the giving of such advice shall not shift the responsibility for final decisions to the COMMISSION and/or the AGENCY.
- 1.5 The SUBRECIPIENT hereby agrees to furnish its services in accordance with this AGREEMENT and all applicable professional standards. All of the services specified by this AGREEMENT shall be performed by the SUBRECIPIENT and its employees or contractor under the supervision of a qualified Project Manager as shall be designated by the SUBRECIPIENT and approved by the COMMISSION.

The SUBRECIPIENT agrees that the COMMISSION shall not be subject to any obligations, liabilities to any contractor or any other person not party to this AGREEMENT.

- 1.6 The personnel required to perform the services specified by this AGREEMENT shall be procured by the SUBRECIPIENT. All procurement expenses shall be borne by the SUBRECIPIENT. All personnel engaged in performing the services specified by this AGREEMENT shall be fully qualified and authorized or permitted under Federal, State and local law to perform such services. Such personnel shall not be employees of, or have any contractual relationship with the COMMISSION. For any major changes in personnel including changes of personnel who are named in any grant application, the SUBRECIPIENT will submit their request in writing prior to any planned personnel changes.

1.7 The SUBRECIPIENT is required to be in compliance with the COMMISSION'S SUBRECIPIENT Monitoring Policy for risk assessment of grants to determine appropriate monitoring activities and frequency of progress report submission. The SUBRECIPIENT must complete and certify the pre-award risk assessment form, See Attachment 1. SUBRECIPIENT shall also submit summary progress reports, in accordance with the risk level assessment which will be communicated by the COMMISSION. The SUBRECIPIENT must submit progress reports, invoices, and supporting documents to the COMMISSION no later than thirty (30) days after the close of the preceding quarter unless otherwise directed. These reports shall be in narrative form, divided by tasks as specified in the Scope of Services. These reports shall include the percentage of progress for each project for the specified time period and be up-to-date. When applicable, these reports shall indicate when established goals are not met, or when a delay has occurred or is anticipated. If there are difficulties encountered, the report must include a narrative description and the SUBRECIPIENT's proposed solution(s) to the issue(s).

1.8 Prior to the preparation and completion of final reports, maps, and other documents specified by this AGREEMENT, the SUBRECIPIENT shall provide the specified number of copies of such reports, maps and other documents in draft form to the COMMISSION for discussion, review, and approval.

The SUBRECIPIENT shall solicit and submit with the draft reports, maps, or other documents, comments from policy, technical and citizen advisory committees; local and regional planning agencies; transit operators and political jurisdictions affected by the PROJECT's recommendations. These comments should be focused on the nature and objectives of the PROJECT, report findings and final recommendations and be in a form reasonably acceptable to the COMMISSION.

1.9 The SUBRECIPIENT hereby agrees to provide adequate insurance coverage for its employees working on the PROJECT, accept full responsibility for the deduction and payment of all unemployment insurance, social security, State and Federal taxes, and any other taxes or payroll deductions required by law for its employees.

1.10 The SUBRECIPIENT shall indemnify, save, and hold the COMMISSION and the AGENCY, their officers, employees and agents acting within their official duties, harmless from any and all claims, demands and actions based upon or arising out of any services performed by the SUBRECIPIENT's officers, employees or agents under this AGREEMENT, and shall defend any and all actions brought against the COMMISSION or AGENCY based upon any such claims or demands unless COMMISSION and/or AGENCY elect otherwise. The sole legal recourse for SUBRECIPIENT lies with COMMISSION as outlined in Article 9: Disputes

and there shall be no claims, demands, or any recourse with the AGENCY or any federal agency.

- 1.11 None of the services specified by this AGREEMENT shall be subcontracted by the SUBRECIPIENT without prior approval of the COMMISSION.
- 1.12 All subcontracts entered into by the SUBRECIPIENT shall contain or otherwise reference and incorporate all of the provisions of these Standard Articles of Agreement.
- 1.13 The SUBRECIPIENT shall maintain a written code or standard of conduct that governs the performance of its officers, employees, board members, or agents engaged in the award and administration of third-party contracts or subcontracts supported by Federal assistance. The code of standard shall prohibit officers, employees, board members, or agents participating in the selection, award or administration of a third party contract or subagreement supported by Federal assistance if a real or apparent conflict of interest would be involved.

Article 2: Assignability

- 2.1 The SUBRECIPIENT shall not assign any interest in this AGREEMENT, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written consent of the COMMISSION.

Article 3: Oversight

- 3.1 In order for the COMMISSION to meet its obligations to the AGENCY, COMMISSION will have general oversight over the content and technical quality of the services performed as specified by this AGREEMENT.

Article 4: Responsibilities of the COMMISSION

The COMMISSION, as Grant recipient and coordinator for the PROJECT shall:

- 4.1 Coordinate the PROJECT with all other projects in its Program on a continuing basis to avoid duplication of effort and to ensure that all activities in its Program are compatible and interrelated.
- 4.2 Provide basic technical assistance to the SUBRECIPIENT required during the development of the PROJECT.
- 4.3 Provide data existing in the COMMISSION's data file to the SUBRECIPIENT. The cost for this data shall be only that of reproduction or processing. The SUBRECIPIENT shall return to the COMMISSION such information, data, reports, and records as the COMMISSION shall request, and the SUBRECIPIENT shall treat as confidential any materials which may be stipulated by the COMMISSION.

- 4.4 Prepare periodic progress reports as required by the AGENCY, incorporating the project progress reports prepared by the SUBRECIPIENT.
- 4.5 Conduct a review of the administration of the PROJECT, as appropriate, to determine whether the SUBRECIPIENT has efficiently complied with policies, procedures and regulations of the AGENCY and the obligations of this AGREEMENT.
- 4.6 Ensure that all procedures and records will be maintained in conformance with Federal and State Audit Standards and Regulations.

Article 5: Changes and Amendments

- 5.1 Administrative changes, such as a change in the designation of the representative of the COMMISSION, or of the office to which a report is to be transmitted, constitute changes to this AGREEMENT and do not affect the substantive rights of the COMMISSION or the SUBRECIPIENT. Such changes may be issued unilaterally by the COMMISSION and do not require the concurrence of the SUBRECIPIENT. Such changes will be in writing and will generally be effected by a letter from the COMMISSION to the SUBRECIPIENT.
- 5.2 No modifications, changes, corrections, and/or additions to this AGREEMENT shall be binding unless approved in writing by an authorized representative of the COMMISSION.

The COMMISSION may issue Authorization letters or written approval for the following instances:

- (i) When the SUBRECIPIENT's request for a budget reallocation of greater than 5% of the total PROJECT costs is approved.
 - (ii) When the SUBRECIPIENT's request for a budget increase that does not exceed 5% of the total PROJECT costs.
 - (iii) When the SUBRECIPIENT's request for an extension of the completion date as outlined in Section 5: Time of Performance of the AGREEMENT is approved.
 - (iv) When the SUBRECIPIENT's request for modifications, changes and/or clarifications to the Scope of Services which do not substantively alter the PROJECT and/or services to be performed is approved.
- 5.3 Any major PROJECT changes which substantially alter the rights of either party, the cost of the PROJECT, or any major phase thereof, which substantially alter the objective or scope of the PROJECT, or which substantially reduce the time or effort devoted to the PROJECT on the part of the SUBRECIPIENT will require a formal AGREEMENT amendment to

increase or decrease the dollar amount, the term, or other principal provisions of this AGREEMENT.

- 5.4 No formal amendment may be entered into unless the COMMISSION has received timely notification of the proposed PROJECT change(s). However, if the COMMISSION determines that circumstances justify such action, they may receive and act upon any request for formal amendment submitted prior to final payment under this AGREEMENT. Formal amendments may be executed subsequently only with respect to matters which are the subject of final audit or dispute appeals.
- 5.5 Copies of either or both amendments to the AGREEMENT and letters authorizing changes will be attached to the original of this AGREEMENT and to each copy. Such letters and amendments will then become a part thereof.
- 5.6 The COMMISSION shall prepare all formal amendments. Formal amendments shall be identified by consecutive letters after the AGREEMENT number.
- 5.7 All requests along with supporting documentation for any modifications, changes, corrections, and/or additions to this AGREEMENT shall be in writing at least 45 days in advance of when the request should take effect and sent to the COMMISSION's authorized agent:

Jason Crouch
Manager, Office of Procurement and Contracts
Delaware Valley Regional Planning Commission
190 N. Independence Mall West, 8th Floor
Philadelphia, PA 19106-1520
jcrouch@dvrpc.org

- 5.8 Written approvals may be in the form of an email, letter amendment or a formal supplement agreement which will require formal execution and will be made part of the AGREEMENT.

Article 6: Compensation and Method of Payment

- 6.1 SUBRECIPIENT shall send invoices to the attention of the Accounting Department. Invoices can be submitted via the portal. Each invoice shall consist of:
 - a. A signed cover page with the total reimbursement request amount;
 - b. Breakdown of costs as per the contract pricing proposal format; Please include staff names, number of hours worked, payroll rate; overhead, direct expenses, subconsultant costs and fees;
 - c. Receipts for Direct Expenses;
 - d. Copies of all subconsultant invoices; and
 - e. Progress Report for the Reporting Period.

- 6.2 Allocability of PROJECT costs shall be in accordance with the following:
- a. The costs must be reasonable within the scope of the PROJECT.
 - b. The cost is allocable to the extent of benefit properly attributable to the PROJECT.
 - c. Such costs must be in accordance with generally accepted accounting principles (GAAP) and 2 C.F.R. 200.
 - d. The cost must not be allowable to or included as cost of any other federally assisted program in any accounting period (either current or prior).
 - e. Such costs must be net costs to the SUBRECIPIENT (i.e., the price paid minus any refunds, rebates or discounts).
 - f. The SUBRECIPIENT may not delegate or transfer his responsibility for the use of the funds set forth in this AGREEMENT.
 - g. Overhead and fringe rates are final based on invoiced bills.

Costs must conform to all applicable law including Federal Regulations. Specifically, Costs must adhere to 2 C.F.R. 200 titled Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. For-private organizations, Federal Acquisition Regulation, 48 CFR Chapter I, Subpart 31.2, "Contracts with Commercial Organizations" may apply.

- 6.3 The SUBRECIPIENT shall be paid for progress and final invoices after the COMMISSION has received the appropriate payment from the AGENCY.
- 6.4 Compensation and method of payment are subject to all special conditions set forth in the Special Conditions Section of this AGREEMENT.

Article 7: Termination of Agreement for Cause and/or Convenience

- 7.1 If, through any cause, the SUBRECIPIENT shall fail to fulfill in a timely and proper manner its obligations under this AGREEMENT, or if the SUBRECIPIENT shall violate any of the covenants, agreements or stipulations of this AGREEMENT, the COMMISSION shall thereupon have the right to terminate this AGREEMENT.
- 7.2 The COMMISSION shall have the right to terminate this AGREEMENT for convenience whenever the COMMISSION shall determine that such termination is in the best interests of the COMMISSION.
- 7.3 This AGREEMENT shall be terminated immediately if for any reason the AGENCY terminates, or in any other manner eliminates funds made available to the SUBRECIPIENT by this AGREEMENT.
- 7.4 The COMMISSION shall confirm such termination in writing. The effective date of the termination shall be the date of notification. Upon notification of

termination, the SUBRECIPIENT must stop incurring costs and cease performance immediately.

- 7.5 Upon termination, all finished and unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports, whether in graphic or electronic format, prepared by the SUBRECIPIENT or their consultants shall, at the option of the COMMISSION, become the property of the COMMISSION. The SUBRECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.
- 7.6 Notwithstanding any provision to the contrary the above, the SUBRECIPIENT shall not be relieved of liability to the COMMISSION for damages sustained by the COMMISSION by virtue of any breach of this AGREEMENT by the SUBRECIPIENT, and the COMMISSION may withhold any payments to the SUBRECIPIENT for the purpose of set-off until such time as the exact amount of damages due to the COMMISSION from the SUBRECIPIENT for breach of this AGREEMENT is determined.
- 7.7 Prior to termination for cause, the SUBRECIPIENT shall be provided official notice in writing and an opportunity to cure. SUBRECIPIENT shall respond within five (5) days of the date of the official notice and must include a detailed plan of action to cure the cause and/or default of any term of this AGREEMENT. SUBRECIPIENT will have ten (10) days from the date of the official notice to implement plan of corrective action.
- 7.8 The Parties may enter into an Agreement to terminate the PROJECT at any time pursuant to the terms which are consistent with these Articles of Agreement. The Agreement shall establish the effective date of termination of the PROJECT, the basis for settlement of the PROJECT termination costs, and the amount and date of payments of any sums due either party. The COMMISSION shall prepare the termination document.
- 7.9 The SUBRECIPIENT may not unilaterally terminate the PROJECT work set forth in this AGREEMENT. If, during the development of the PROJECT, conditions should change that would warrant complete or partial termination, the SUBRECIPIENT shall give written notice to the COMMISSION of a request for termination and direct the correspondence to:

Executive Director
Delaware Valley Regional Planning Commission
190 N. Independence Mall West, 8th Floor
Philadelphia, PA 19106-1520

If the COMMISSION determines that there is a good cause for the termination of all or any portion of the PROJECT set forth in this AGREEMENT, the COMMISSION may enter into a termination agreement

or unilaterally terminate the PROJECT pursuant to Article 7.4, effective with the date of cessation of this PROJECT. If the COMMISSION determines that the SUBRECIPIENT has ceased work on the PROJECT without good cause, the COMMISSION may unilaterally terminate the PROJECT pursuant to Article 7.4 of this AGREEMENT, or annul the AGREEMENT pursuant to this Article.

- 7.10 Upon termination, the SUBRECIPIENT must refund or credit to the COMMISSION that portion of any funds paid or owed the SUBRECIPIENT and allocable to the terminated PROJECT work, except such portion thereof as may be required to meet commitments which had become firm prior to the effective date of termination and are otherwise allowable. The SUBRECIPIENT shall not make any new commitments without COMMISSION approval. The SUBRECIPIENT shall reduce the amount of outstanding commitments insofar as possible and report to the COMMISSION the uncommitted balance of funds set forth in this AGREEMENT. The allocability of termination costs will be determined in conformance with applicable Federal cost principles.

Article 8: Suspension of Agreement - Stop Work Orders

- 8.1 Work on this PROJECT, or on a portion or phase of this PROJECT, can be ordered suspended or stopped by the COMMISSION
- 8.2 Work stoppages may be required at the discretion of COMMISSION, such as, but not limited to, default by the SUBRECIPIENT, failure to comply with the terms and conditions of this AGREEMENT, realignment of programs, and lack of adequate funding or advancements in the state-of-the-art.
- a. Generally, use of a stop-work order will be limited to those situations where it is advisable to suspend work on the PROJECT or portion or phase of the PROJECT for important program or AGENCY considerations and a supplemental agreement providing for such suspension is not feasible.
 - b. Although a stop-work order may be used pending a decision to terminate by mutual agreement, or for other cause, it will not be used in lieu of the issuance of a termination notice after a decision to terminate has been made.
- 8.3 Prior to issuance, stop-work orders shall be discussed with the SUBRECIPIENT and will be modified if appropriate in the sole discretion of the COMMISSION. Any modifications are at the discretion of the COMMISSION. Stop-work orders will include (a) a clear description of the work to be suspended; (b) instructions as to the issuance of further orders to the SUBRECIPIENT for services; (c) an order to cease performance and stop incurring all further expenditures; and (d) other suggestions to the SUBRECIPIENT for minimizing costs.

- 8.4 Upon receipt of a stop-work order, the SUBRECIPIENT shall forthwith comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within the suspension period, or within any extension of that period to which the Parties shall have agreed, the COMMISSION shall, in writing, either:
- a. cancel the stop-work order, in full or in part;
 - b. eliminate the work covered by such order; or
 - c. authorize resumption of work.
- 8.5 If a stop-work order is canceled or the period of the work, or any extension thereof expires, or upon authorization to resume the work, the SUBRECIPIENT shall promptly resume the previously suspended work. An equitable adjustment shall be made in the scheduled time frame, or in the AGREEMENT amount, or both of these, and the AGREEMENT shall be amended accordingly, provided the SUBRECIPIENT asserts a written claim for such adjustment(s) within sixty (60) days after the end of the period of work stoppage when any of the following occur:
- a. the stop-work order results in an increase in the SUBRECIPIENT's cost properly allocable to the performance of any part of the PROJECT; and/or
 - b. a stop-work order is not canceled and the PROJECT WORK covered by such order is within the scope of a subsequently issued termination order. Reasonable costs resulting from the stop-work order shall then be allowed in arriving at the termination settlement.
- 8.6 However, if the COMMISSION determines the circumstances do not justify an adjustment, it may receive and act upon any such claim asserted in accordance with Articles 9 and 10 of this AGREEMENT.
- 8.7 Costs shall not be allowable if incurred by the SUBRECIPIENT after a stop-work order is delivered, or within any extension of the stop-work period, with respect to the PROJECT work suspended by such order and which is not authorized by this Article or specifically authorized in writing by the COMMISSION.
- 8.8 Failure to agree upon the amount of an equitable adjustment due under a stop-work order shall constitute a dispute under this AGREEMENT.

Article 9: Disputes

- 9.1 Except as otherwise provided by law, or this AGREEMENT, any dispute arising under this AGREEMENT shall be decided by the COMMISSION who shall reduce its decision to writing and mail, or otherwise furnish a copy thereof to the SUBRECIPIENT.

- 9.2 A decision of the COMMISSION made pursuant to this Article shall be final and conclusive unless, within thirty (30) days from the date of receipt of such copy, the SUBRECIPIENT mails (certified mail, return receipt requested) or otherwise delivers to the COMMISSION a request for arbitration as set forth in Article 10 hereof.

Article 10: Arbitration

- 10.1 Any dispute between the parties to this AGREEMENT, which cannot be resolved by good faith negotiation between them, shall be submitted to the American Arbitration Association, whose decision shall be final and binding upon the parties and enforceable in any competent court having jurisdiction of the matter.
- 10.2 Arbitration proceedings may be initiated at the election of either party by giving ten (10) days written notice to the other, and to the Association, of his demand, and such proceedings shall be conducted according to the prevailing rules of the Association.
- 10.3 The costs for arbitration proceedings shall be borne by the parties, established by the American Arbitration Association. Arbitration costs may or may not be reimbursable; the AGENCY will consider each on an individual basis.

Article 11: Federal Requirements

11.1 Civil Rights Requirements

a. Prohibitions Against Discrimination

The SUBRECIPIENT agrees to comply with, and assure compliance of all SUBRECIPIENTS with all requirements of 49 U.S.C. § 5332, which prohibits discrimination on the basis on the race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity.

The SUBRECIPIENT agrees to comply with, and assure compliance by third party Subrecipients at ant tier under the PROJECT with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related nondiscrimination statutes and regulations in all programs and activities. DVRPC's website, www.dvrpc.org, may be translated into multiple languages. Publications and other public documents can be made available in alternative languages and formats, if requested. DVRPC public meetings are always held in ADA-accessible facilities, and in transit-accessible locations when possible. Auxiliary services can be provided to individuals who submit a request at least seven

days prior to a public meeting. Requests will be accommodated to the greatest extent possible. Any person who believes they have been aggrieved by an unlawful discriminatory practice by DVRPC under Title VI has a right to file a formal complaint. Any such complaint may be in writing and filed with DVRPC's Title VI Compliance Manager and/or the appropriate state or federal agency within 180 days of the alleged discriminatory occurrence. For more information on DVRPC's Title VI program or to obtain a Title VI Complaint Form, please visit: www.dvrpc.org/GetInvolved/TitleVI, call (215) 592-1800, or email public_affairs@dvrpc.org.

b. Equal Employment Opportunity

The SUBRECIPIENT agrees to comply with, and assure compliance by third party SUBRECIPIENTS at any tier under the PROJECT with all requirements of Title VII of the Civil Rights Act of 1994, as amended, 42 U.S.C. § 2000e; 49 U.S.C. § 5332; and the rules and regulations of the AGENCY, and specifically shall comply with the following:

- i. SUBRECIPIENT agrees that full consideration will be given to all eligible, qualified applicants without regard to age, ancestry, color, disability, domestic or sexual violence victim status, ethnicity, familial status, gender identity or expression, genetic information, marital status, medical condition (including pregnancy), national origin, race, religion, sex, or sexual orientation; or any other basis protected by federal, state, or local law. Minority, female, and disabled applicants are encouraged to apply.
- ii. If the SUBRECIPIENT is required to submit and obtain Federal Government approval of its Equal Employment Opportunity (EEO) Program, that EEO program as approved is incorporated by reference and made a part of the AGREEMENT. Failure by the SUBRECIPIENT to carry out the terms of the EEO program shall be treated as a violation of this AGREEMENT. Upon notification to the SUBRECIPIENT of its failure to carry out the approved EEO program, the Federal Government may impose such remedies as it considers appropriate.

c. Disadvantaged Business Enterprise (DBE) Program

- i. The SUBRECIPIENT hereby agrees to comply with the current COMMISSION goal and Section 1101(b) of the Transportation Efficiency Act for the 21st Century, 23 U.S.C § 101 note, current AGENCY regulations regarding

Disadvantaged Business Enterprises, and for USDOT funded program, the regulations set forth in 49 C.F.R. Part 26.

- ii. The SUBRECIPIENT agrees that it will not discriminate on the basis of race, color, national origin, or sex in the award and performance of any subcontract financed with Federal assistance provided by the AGENCY. The SUBRECIPIENT agrees to take all necessary and reasonable steps required by the AGENCY regulations to ensure that eligible DBEs have the maximum feasible opportunity to participate in subcontracts. If the SUBRECIPIENT is required by AGENCY regulations to have a DBE program, the DBE program must be in compliance with COMMISSION DBE Policy. The COMMISSION DBE Policy is incorporated by reference and made a part of this AGREEMENT. Implementation of the program is a legal obligation, and failure to carry out its terms shall be treated as a violation of this AGREEMENT. Upon notifying the SUBRECIPIENT of any failure to implement its approved DBE program, the AGENCY may impose sanctions as provided for under its regulations and may, as determined, refer the matter for enforcement under 18 U.S.C. § 1001 and the Program Fraud Civil Remedies Act, 31 U.S.C. §§ 3801 et seq.

d. Nondiscrimination on the Basis of Age

The SUBRECIPIENT agrees to comply with the applicable requirements of the Age Discrimination Act of 1975, as amended, 42 U.S.C. §§ 6101 through 6107 and implementing regulations, which prohibit discrimination on the basis of age.

e. Access Requirements for Persons with Disabilities

The SUBRECIPIENT agrees to comply with the requirements of 49 U.S.C. §5301(d) which express the Federal policy that the elderly and persons with disabilities have the same rights as others to use mass transportation services and facilities, and that special efforts shall be made in planning and designing these services and facilities to implement those policies. The SUBRECIPIENT also agrees to comply with all applicable requirements of Section 504 of the Rehabilitation Act of 1973, as amended, 42 U.S.C. § 794, which prohibits discrimination on the basis of handicaps, and with the Americans with Disability Act of 1990, as amended, 42 U.S.C §§ 12101 et seq., which requires the provision of accessible facilities and services, and with the following Federal regulations, including any amendments thereto:

- i. USDOT regulations, Transportation Services for Individuals with Disabilities (ADA), 49 CFR Part 37.
- ii. USDOT regulations, Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance, 49 CFR part 27.
- iii. Joint US Architectural and Transportation Barriers Compliance Board / USDOT regulation, Americans with Disabilities (ADA) Accessibility Specifications for Transportation Vehicles, 36 CFR Part 1192 and 49 CRF Part 38.
- iv. US Department of Justice regulations, Nondiscrimination on the Basis of Disability in State and Local Government Services, 28 CFR Part 35.
- v. US Department of Justice regulations, Nondiscrimination on the Basis of Disability by Public Accommodations and Commercial Facilities, 28 CFR Part 36.
- vi. US General Services Administration regulations, Accommodations for the Physically Handicapped, 41 CFR Subpart 101-19.
- vii. US Equal Employment Opportunity Commission, Regulations to Implement the Equal Employment provisions of the Americans with Disabilities Act, 29 CFR part 1630.
- viii. US Federal Communications Commission regulations, Telecommunications Relay Services and Related Customer Premises Equipment for Hearing and Speech Disabled, 47 CFR Part 65, Subpart F.
- ix. Federal Transit Administration (FTA) regulations, Transportation for Elderly and Handicapped Persons, 49 CFR part 609.
- x. Any implementing requirements the FTA may issue.

Note: the above regulations essentially provide that no otherwise qualified handicapped person shall, solely by reason of his or her handicap, be excluded from participation in, be denied the use of, or otherwise be subjected to discrimination under any program, activity or facility that receives or benefits from Federal financial assistance.

- f. Confidentially and Other Civil Rights Protections Related to Drug or Alcohol Abuse or Alcoholism

The SUBRECIPIENT agrees to comply with the confidentiality and other civil rights provisions of the Drug Abuse Office and Treatment Act of 1972, Pub. L. 92-255, March 21, 1972; the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, Pub. L. 91-616, December 31, 1970, and the Public Health Services Act of 1912, 42 U.S.C. §§ 290dd-3 and 290ee-3, including any amendments to these Acts.

11.2 Political Activity

The provisions of the "Hatch Act", 5 U.S.C. §§ 1501 through 1508 and 7324 through 7326 and U.S. Office of Personnel Management regulations, Political Activity of State and Local Officers or Employees, Title 5 C.F.R Part 151, Code of Federal Regulations, shall apply to the extent of the regulations. No funds under this AGREEMENT shall be used for any partisan political activity or to furnish the election or defeat of any candidate for public office.

A Federal employee (this includes City, State and Municipal workers receiving Federal money, grants or loans, but does not include non-supervisory personnel) may not use his official authority or influence for the purpose of affecting the result of an election, nor may he take an active part in political management or political campaigns.

11.3 Disclosure of Information

All information obtained by the SUBRECIPIENT in this PROJECT and submitted to the COMMISSION is subject to disclosure to others, as provided for under the Freedom of Information Act 5 U.S.C. 552. In addition, the COMMISSION acquires the right, unless otherwise provided, to use and disclose all PROJECT data.

11.4 Clean Air and Clean Water

The SUBRECIPIENT hereby agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. §§7401 et. seq.), and/or the Federal Water Pollution Control Act (33 U.S.C. §§1251 et. seq.).

11.5 Energy Conservation Program

The SUBRECIPIENT agrees to comply with the mandated energy efficiency standards and policies within the applicable state energy conservation plans issued in compliance with the Energy Policy and Conservation Act, 42 U.S.C. §§ 6321 et seq.

11.6 Historic Preservation

In connection with carrying out this Project, the SUBRECIPIENT shall comply with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), Executive Order No. 11593, (16 U.S.C. 469a-1 et seq.), by:

- a. Consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary to identify properties listed in, or eligible for inclusion in, the National Register of Historic Places that may be affected by the PROJECT, and notifying the AGENCY of the existence of any such properties; and by,
- b. Complying with all requirements established by the AGENCY to avoid or mitigate adverse effects upon Historic properties.

11.7 Environmental Requirements

The SUBRECIPIENT shall comply with all applicable requirements of the National Environmental Policy Act of 1969, as amended, 42 U.S.C. §§ 4321 et seq. in accordance with Executive Order 12898, "A Federal Action to Address Environmental Justice in Minority Populations and Low-Income Populations," and any other applicable rule or regulation of the AGENCY.

11.8 Resource Conservation and Recovery Act

The SUBRECIPIENT shall comply with all applicable requirements of the Resource Conservation and Recovery Act, as amended, 42 U.S.C. §§ 6901 et seq.

11.9 Comprehensive Environmental Response, Compensation, & Liability Act

The SUBRECIPIENT shall comply with all applicable requirements of the Comprehensive Environmental Response, Compensation, and Liability Act, as amended 42 U.S.C. §§ 9601 et seq.

11.10 Contract Work Hours and Safety Standards Act

The SUBRECIPIENT shall comply with all applicable requirements, including non-construction employees of the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. §§ 327 through 332.

11.11 False or Fraudulent Statements and Claims

The SUBRECIPIENT agrees to comply with the requirements of the Program Fraud Civil Remedies Act of 1986, as amended, 49 U.S.C. §§ 3801 et seq. and the regulations of the AGENCY, and certifies and affirms the truthfulness and accuracy of any statement, claim, submission or certification it has made, it makes, or it may make pertaining to this AGREEMENT.

11.12 Incorporation of Provisions

The SUBRECIPIENT shall include the provisions of paragraphs 11.1 through 11.13 in every subcontract under this AGREEMENT, including procurement of materials which shall be secured in compliance with 2 CFR 200, AGENCY regulations, and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The SUBRECIPIENT shall take such action with respect to any subcontract or procurement under this AGREEMENT, as the COMMISSION, AGENCY or Federal Government may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a SUBRECIPIENT becomes involved in, or is threatened with, litigation with a contractor or supplier as a result of such direction, the SUBRECIPIENT may request the COMMISSION to enter into such litigation to protect the interests of the COMMISSION and, in addition, the SUBRECIPIENT may request the United States to enter into such litigation to protect the interests of the United States.

In addition to the incorporation of provisions outlined in Article 11: Federal Requirements, SUBRECIPIENT shall be required to incorporate all applicable provisions outlined in Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances.

Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances

By executing this AGREEMENT, the SUBRECIPIENT, HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through Federal Highway Administration ("FHWA"), Federal Transit Administration ("FTA"), and Federal Aviation Administration ("FAA"), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the SUBRECIPIENT hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the SUBRECIPIENT receives Federal financial assistance from DOT, including the FHWA, FTA, and/or FAA."

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the SUBRECIPIENT, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the SUBRECIPIENT agrees with and gives the following Assurances with respect to its Federally assisted activities as identified in the Unified Planning Work Program of the COMMISSION:

1. The SUBRECIPIENT agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The SUBRECIPIENT will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all activities as identified in the Unified Planning Work Program of the COMMISSION and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"SUBRECIPIENT, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The SUBRECIPIENT will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.

4. The SUBRECIPIENT will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a SUBRECIPIENT.
5. That where the SUBRECIPIENT receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the SUBRECIPIENT receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the SUBRECIPIENT will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the SUBRECIPIENT with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the SUBRECIPIENT for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the SUBRECIPIENT, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the SUBRECIPIENT retains ownership or possession of the property.
9. The SUBRECIPIENT will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other SUBRECIPIENTS, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The SUBRECIPIENT agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this AGREEMENT and agreeing to the terms of this ASSURANCE, SUBRECIPIENT also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the DOT. You must keep records, reports, and submit the material for review upon request to DOT, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

SUBRECIPIENT gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the COMMISSION's Unified Planning Work Program. This ASSURANCE is binding on the Commonwealth of Pennsylvania and the State of New Jersey, other SUBRECIPIENTS, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the various activities as identified in the Unified Planning Work Program of the COMMISSION.

12.1 APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, **FHWA, FTA, and/or FAA**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

Non-discrimination: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

2. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this

contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

3. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the SUBRECIPIENT or the **FHWA, FTA, and/or FAA** to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the SUBRECIPIENT or the **FHWA, FTA, and/or FAA**, as appropriate, and will set forth what efforts it has made to obtain the information.
4. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the SUBRECIPIENT will impose such contract sanctions as it or the **FHWA, FTA, and/or FAA** may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
5. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the SUBRECIPIENT or the **FHWA, FTA, and/or FAA** may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the SUBRECIPIENT to enter into any litigation to protect the interests of the SUBRECIPIENT. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

12.2 APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the SUBRECIPIENT will accept title to the lands and maintain the project constructed thereon in accordance with (*Name of Appropriate Legislative Authority*), the Regulations for the Administration of the COMMISSION's Unified Planning Work Program, and the policies and procedures prescribed by the FHWA, FTA, and/or FAA of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto SUBRECIPIENT all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto SUBRECIPIENT and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on SUBRECIPIENT, its successors and assigns.

SUBRECIPIENT, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that **SUBRECIPIENT** will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended [,] and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

12.3 APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by **DVRPC** pursuant to the provisions of Assurance 7(a):

- A. The (*grantee, lessee, permittee, etc. as appropriate*) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [*in the case of deeds and leases add "as a covenant running with the land"*] that:
1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
 - B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, **DVRPC** will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
 - C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, **DVRPC** will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of **DVRPC** and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

12.4 APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by DVRPC pursuant to the provisions of Assurance 7(b):

- A. The (*grantee, licensee, permittee, etc., as appropriate*) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (*in the case of deeds and leases add, "as a covenant running with the land"*) that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (*grantee, licensee, lessee, permittee, etc.*) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, DVRPC will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, DVRPC will there upon revert to and vest in and become the absolute property of DVRPC and its assigns.

12.5 APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- 12.6 Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
 - The Uniform Relocation Assistance and Real Property Acquisition

- Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
 - Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
 - The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
 - Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
 - The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid SUBRECIPIENTS, and contractors, whether such programs or activities are Federally funded or not);
 - Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
 - The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
 - Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
 - Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
 - Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Article 13: Interest of Members of the COMMISSION and Others

- 13.1 No officer, member or employee of the COMMISSION or AGENCY, and no member of its governing body, and no other public official of the governing body of the locality or any other local public agencies, who exercises any functions or responsibilities in review or approval of the undertaking or carrying out of the PROJECT, shall have any personal interest, direct or indirect, apart from his official duties, in this AGREEMENT or the proceeds thereof.

Article 14: Interest of the SUBRECIPIENT

- 14.1 The SUBRECIPIENT covenants that no member, officer or employee of the SUBRECIPIENT has presently no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services, required to be performed under this AGREEMENT. The SUBRECIPIENT further covenants that in the performance of this AGREEMENT no person having any such interest shall be employed.

Article 15: Interest of Members of Congress

- 15.1 No member of or delegate to the Congress of the United States shall be admitted to any share or part of this AGREEMENT, or to any benefit therefrom.

Article 16: Audit and Inspection of Records

- 16.1 The SUBRECIPIENT shall keep, or cause to be kept, accurate records and books of accounts, and shall record and report with all essential details the receipt and disbursement of all funds under the terms of this AGREEMENT in accordance with generally accepted accounting principles and procedures. All costs charged against this AGREEMENT shall be supported by properly executed payrolls, time records, invoice, contracts and vouchers evidencing in proper detail the nature and propriety of the charges. All accounting records shall readily provide a breakdown of costs in accordance with the line items shown on the latest approved budget. The SUBRECIPIENT shall permit and shall require its contractor to permit, the COMMISSION, the AGENCY and the Comptroller General of the United States, or any of their duly authorized representatives, access at all reasonable times, to all records and books of accounts pertaining to this AGREEMENT. The SUBRECIPIENT agrees that any payment made by the COMMISSION to the SUBRECIPIENT, and any expenditures of the SUBRECIPIENT under the terms of this AGREEMENT, are subject to audit by the COMMISSION.
- 16.2 The SUBRECIPIENT agrees to remit to the COMMISSION any excess payments made to the SUBRECIPIENT, any costs disallowed as a result of audit, and any amounts recovered by the SUBRECIPIENT from third parties or other sources.

- 16.3 The SUBRECIPIENT shall preserve all documents, records and books of account pertaining to this AGREEMENT for a period of three (3) years from the date of final payment for inspection and/or audit by any authorized representative of the COMMISSION, AGENCY and the Comptroller General of the United States, and copies thereof, if requested, shall be furnished to any of the foregoing. The COMMISSION or the AGENCY may request the SUBRECIPIENT to surrender all records at the end of the three (3) year period.
- 16.4 The SUBRECIPIENT shall provide the COMMISSION with an audit prepared in conformance with 2 CFR 200, Subpart F, Audit Requirements. The audit shall include the funds provided by the COMMISSION and shall be made available to the COMMISSION in a timely manner. The SUBRECIPIENT understands that the audit may be made available to the AGENCY and the Comptroller General of the United States.
- 16.5 Should the COMMISSION audit the SUBRECIPIENT in place of the audit performed under 15.4 above, the COMMISSION's audit of the SUBRECIPIENT is reviewed and accepted by an independent certified public accounting firm and the cognizant Federal Audit Agency which is consistent with the COMMISSION's single annual audit concept as approved by the Government, and the COMMISSION shall permit the authorized representatives of the independent certified public accounting firm, the AGENCY or the Comptroller General of the United States to inspect and audit all data and records of the COMMISSION relating to the SUBRECIPIENT's performance under this AGREEMENT.

Article 17: Identification of Documents

- 17.1 All reports, publications and other documents, except those prepared or completed exclusively for internal use shall carry the following notation on the front cover or title page or, in case of maps, in the title block:

"The preparation of this report (map, document, etc.) was financed in part through funds made available by the Delaware Valley Regional Planning Commission from a grant by the United States (Agency's name). The contents do not necessarily reflect the views or a policy of the Delaware Valley Regional Planning Commission, the AGENCY or the Federal Government and neither assumes liability for its contents or use".

Article 18: Publicity

- 18.1 Press releases and other public dissemination of information by the SUBRECIPIENT concerning the PROJECT work shall be coordinated with the COMMISSION's Office of Communications and Engagement. Press release and public dissemination requests should be sent to public_affairs@dvrpc.org. Any and all press releases shall be coordinated with the COMMISSION and AGENCY and acknowledge AGENCY grant support.

Article 19: Rights in Data, Copyrights, and Disclosure

- 19.1 The COMMISSION and/or AGENCY reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use for government purposes of (1) any subject data developed under this AGREEMENT by the SUBRECIPIENT or any subcontract at any tier, whether or not a copyright has been obtained, and (2) any rights of copyright to which SUBRECIPIENT or contractor at any tier, purchases ownership financed under this AGREEMENT.
- 19.2 Definition. The term "data" as used herein includes written reports (progress, draft and final), studies, drawings or other graphic, electronic, chemical or mechanical representations, and work of any similar nature which are required to be delivered under this AGREEMENT. It does not include the SUBRECIPIENT's financial reports, or other information incidental to contract administration.
- 19.3 Data submitted to and accepted by the COMMISSION under this AGREEMENT shall be the property of the COMMISSION and/or AGENCY and it shall have full right to use such data for any official purpose in whatever manner deemed desirable and appropriate, including making it available to the general public. Such use shall be without any additional payment to, or approval by, the SUBRECIPIENT.
- 19.4 No data developed or prepared in whole or in part under this AGREEMENT shall be subject to copyright in the United States or in any other country. The SUBRECIPIENT relinquishes any and all copyrights and/or copyright rights, and/or privileges to data developed or prepared under this AGREEMENT. The SUBRECIPIENT shall not include in the data any copyrighted matter, unless the SUBRECIPIENT provides the COMMISSION with written permission of the copyright owner for the SUBRECIPIENT to use such copyrighted matter.
- 19.5 The SUBRECIPIENT bears responsibility for the administration of the PROJECT and therefore the SUBRECIPIENT alone is liable for any claims of copyright infringement for any copyrighted material.
- 19.6 It is a condition precedent to SUBRECIPIENT's compensation that he report to the COMMISSION, within 15 days and in reasonable written detail, each notice or claim of copyright infringement based on the performance under the PROJECT or out of work, or services, performed hereunder. The SUBRECIPIENT shall furnish to the COMMISSION, when requested by the COMMISSION, all evidence and information in possession of the SUBRECIPIENT pertaining to such suit or claim.

Article 20: Confidentiality

- 20.1 At no time, without written COMMISSION approval, may the SUBRECIPIENT divulge or release information, reports, recommendations

or things of a like nature developed or obtained in connections with performance of this AGREEMENT that are of direct interest to the COMMISSION.

- a. The COMMISSION has direct interest in the SUBRECIPIENT's material when the SUBRECIPIENT's PROJECT is to be made a part of a larger PROJECT still under the supervision of the COMMISSION.
- b. When such "direct interest" exists, it will be identified in the special conditions clause found in the body of the contract.

20.2 After the AGREEMENT period, SUBRECIPIENT may divulge or release information that is of direct interest to the SUBRECIPIENT, but which has no direct interest to the COMMISSION.

Article 21: Patent Rights

21.1 Whenever any invention, improvement or discovery (whether or not patentable) is made or conceived, or for the first time actually or constructively reduced to practice by the SUBRECIPIENT or its employees or SUBRECIPIENT, in the course of, in connection with, or under the terms of this AGREEMENT, the SUBRECIPIENT shall immediately give the COMMISSION written notice and shall promptly furnish a complete report. The COMMISSION shall promptly notify the AGENCY. Unless the AGENCY or Federal Government later makes a contrary determination in writing, the SUBRECIPIENT, or contractor at any tier, agrees it will transmit to the AGENCY those rights due in any invention resulting from that third-party contract as described in the U. S. Department of Commerce regulations A Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements 37 C.F.R. Part 401.

Article 22: Invoice Forms and Payroll Records

- 22.1 Invoice forms used by the SUBRECIPIENT should be in compliance with Article 6 hereof are attached hereto. Invoices must be approved by SUBRECIPIENT project manager.
- 22.2 Payroll records submitted by the SUBRECIPIENT should agree with the total personnel cost of the invoice and be approved by the SUBRECIPIENT project manager

Article 23: Certification of Non-collusion

23.1 The parties hereto hereby certify that neither the COMMISSION nor the SUBRECIPIENT, or their representatives have:

- a. been required nor have, either directly or indirectly, as an expressed or implied condition for obtaining this AGREEMENT, employed or retained or agreed to employ or retain, any firm or person;
- b. been required nor have, paid or agreed to pay, to any firm or person, except bona fide employees of the COMMISSION and SUBRECIPIENT, any fee, contribution, donation, or other consideration of any kind to solicit to secure this AGREEMENT;
- c. acknowledged that this certification is subject to applicable laws of the Commonwealth of Pennsylvania and/or State of New Jersey, and the United States of America, both criminal and civil.

Article 24: Restrictions on Lobbying

24.1 The SUBRECIPIENT hereby certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit US Government Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- d. This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. This certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Article 25: Entire Agreement

- 25.1 The AGREEMENT Proper, the Scope of Services and these Standard Articles of Agreement and any other exhibit attached hereto constitute the entire understanding between the two parties hereto.
- a. No amendment or modification changing its scope or terms have any force or effect unless they meet the criteria set forth in Article 5, hereof.
 - b. Any item that is to be deleted or modified from these the Standard Articles of Agreement shall be set forth in section: "Special Conditions" of the Agreement Proper.

Exhibit B

Scope of Services

Fiscal Year 2025 Unified Planning Work Program Description
City of Camden Transit Planning Program

Responsible Agency: City of Camden

Program Coordinator: Joanna Hecht

Supports LRP Goals: 

Goals:

To improve efficiency of the region's public transportation network by carrying out a comprehensive local transit planning program.

Description:

This project will enhance the mobility of the residents of the City of Camden by providing comprehensive planning, programming, monitoring, and coordination of transit services in Camden.

Tasks:

Task 1: Administration:

1. Administer the project and prepare required invoices and progress reports.

Task 2: Planning and Programming

1. Monitor and provide input for NJ Transit and PATCO capital projects within the City of Camden.
2. Promote transit initiatives in the City of Camden as they pertain to residents, employees, employers, developers, and event spaces.
3. Evaluate upcoming land development and recommend measures to increase transit use.

Task 3: Coordination

1. Provide input into NJ Transit operating budgets and determine impacts on fares, subsidies, and levels of service.
2. Participate in activities of the Cross County Connection TMA.
3. Maintain liaison with NJ Transit, PATCO, NJDOT, and other transit service providers in the City of Camden.
4. Monitor certain county and municipal road projects.

Products:

1. Quarterly progress reports and invoices.
2. Closing report.
3. TSP Work Program for next fiscal year.

Beneficiaries:

New Jersey TMAs, NJDOT, and commuters in the DVRPC region in New Jersey.

Project Cost and Funding:

FY	Total	Highway PL Program	Transit PL Program	Comprehensive Planning	Other
2023	\$36,747		\$20,800		\$15,947
2024	\$36,747		\$20,800		\$15,947
2025	\$34,956		\$20,800		\$14,156

FY2025 Other Funding Details:

\$14,156 Local Match (\$5,200 for 24-63-024, \$8,956 for special studies projects)

Exhibit C
Budget Proposal

FY 25 BUDGET PROPOSAL



ENTITY NAME: City of Camden
 PROJECT NUMBER: 25-63-024
 SUBMITTED BY (name and title): Dr. Edward Williams
 DATE SUBMITTED: 6/14/24

DETAIL DESCRIPTION OF COST ELEMENTS			
1. DIRECT LABOR- Specify employee name and title	# Hours	Hourly Rate	Estimated Cost (FOR ALL TASKS)
Edward C. Williams	200	\$ 86.48	\$ 17,296.00
Jose Mendez	265	\$ 38.86	\$ 10,297.13
Stephanie Walker	194	\$ 33.34	\$ 6,467.96
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
		SUB-TOTAL	\$ 34,061.09
2. FRINGE & OVERHEAD:	Rate	Base	Estimated Cost
Fringe		\$ 34,061.09	\$ -
Overhead		\$ 34,061.09	\$ -
		SUB-TOTAL	\$ -
TOTAL DIRECT LABOR, FRINGE & OVERHEAD			\$ 34,061.09
3. NONLABOR EXPENSES:			Estimated Cost
Materials/Supplies			
Travel (max of 15% of budget total)			\$ 595.00
Training			\$ 299.91
		SUB-TOTAL	\$ 894.91
GRAND TOTAL			\$ 34,956.00
FY 25 UPWP BUDGET TOTAL			\$ 34,956.00
VARIANCE (must be \$0)			\$ 0.00
LESS: MATCH AMOUNT			\$ (14,156.00)
NET PAYABLE			\$ 20,800.00

R-34

DB:dh
09-12-23

RESOLUTION ACCEPTING A GRANT IN THE AMOUNT OF \$24,000.00 FROM THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION FOR THE "SUPPORTIVE HIGHWAY REGIONAL PLANNING PROGRAM"

WHEREAS, the City of Camden applied for and received a Grant in the amount of **TWENTY-FOUR THOUSAND DOLLARS (\$24,000.00)** from the Delaware Valley Regional Planning Commission for the Supportive Regional Highway Planning Program; and

WHEREAS, the Grant proceeds will be used to fund the administrative costs for participating as a member of the Delaware Valley Regional Planning Commission; and

WHEREAS, the City desires to accept the Grant from the Delaware Valley Regional Planning Commission; now, therefore

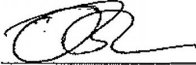
BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept the grant from the Delaware Valley Regional Planning Commission in the amount of **TWENTY-FOUR THOUSAND DOLLARS (\$24,000.00)**.

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS

TITLE OF ORDINANCE/RESOLUTION: Resolution acceptance of a grant in the amount of \$24,000.00 from the Delaware Valley Regional Planning Commission for the Supportive Regional Highway Planning Program

Point of Contact:	Dr. Ed Williams	DPD- P& Z	7135	edwillia@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature	Date
-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution acceptance of a grant in the amount of \$24,000.00 from the Delaware Valley Regional Planning Commission for the Supportive Regional Highway Planning Program

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
 - **The Delaware Valley Regional Planning Commission provides “pass-through” funds for member governments providing staff at commission and regional planning committee meeting and activities.**
- Time constraints, if any. (Why does the Council need to act now?)
 - **We are currently in the FY 2025 and we need said funds to reimburse the city budget.**
- How was the value of the transaction obtained (if applicable?) **\$24,000.00**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$24,000.00

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,
 - **The action will allow city staff to reimburse the DVRPC for staff time.**
- What changes and by how much if the City impacted by this proposal?
 - **\$24,000.00**
- Why Should the City Council approve this legislation?
 - **To allow the City of Camden to reimburse for staffing costs.**
- What will happen if the City Council does not approve this legislation?
 - **The denial of this action will result in the inability to reimburse for staffing time.**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Dr. Ed Williams - DPD**
 - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Key government officials – Code Enforcement, Planning and Development, City residents, Community Development, Economic Development, and Private developers.

Prepared by:

7135

Edwillia@ci.camden.nj.s

Name

Phone/Email



Member Government Agreement

Amount: \$24,000

No. 25-61-050

BY AND BETWEEN
DELAWARE VALLEY REGIONAL PLANNING COMMISSION

AND

CITY OF CAMDEN, NEW JERSEY

1. Recitals

This agreement, hereinafter referred to as the AGREEMENT, made at Philadelphia, Pennsylvania, on _____, by and between the Delaware Valley Regional Planning Commission (COMMISSION), a body politic and corporate, created and vested sovereign immunity by Act No. 103 of June 30, 1965, P.L. 153, reenacted and amended by Act 43 of June 30, 1967, P.L. 155, of the Session of the General Assembly of Pennsylvania, and the Legislature of the State of New Jersey in Chapter 149 of the Laws of 1966, as amended and supplemented, having its principal office at the American College of Physicians Building, 190 N. Independence Mall West, 8th Floor, Philadelphia, Pennsylvania 19106;

AND

City of Camden, New Jersey, having its principal office at Department of Development and Planning, P.O. Box 95120, Camden, NJ 08101-5120, hereinafter referred to as the SUBRECIPIENT.

WITNESSETH:

WHEREAS, the COMMISSION has entered into agreements with the New Jersey Department of Transportation, hereinafter referred to as the AGENCY, whereby the COMMISSION is to perform certain obligations under its agreements in the accomplishment of grants from the AGENCY.

WHEREAS, the SUBRECIPIENT will perform certain services through this AGREEMENT in connection with Project No. 25-61-050, City of Camden Supportive Regional Highway Planning Program as part of the COMMISSION's Fiscal Year 2025

Unified Planning Work Program, which is effective July 1, 2024, hereinafter referred to as the PROJECT; and

WHEREAS, the PROJECT will be coordinated by the COMMISSION's Executive Director, or designee, with other elements of the COMMISSION's overall program of regional planning, to avoid duplication of effort and to ensure that all activities in the program are compatible and interrelated; and

WHEREAS, consistent with the COMMISSION's responsibilities to the AGENCY, as its agent and coordinator for the PROJECT, the SUBRECIPIENT shall be responsible for the technical direction, management and conduct of the PROJECT, provide oversight of the PROJECT and be administratively responsible to the COMMISSION.

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises hereinafter expressed, and intending to be legally bound hereby, the parties hereto agree as follows:

2. General Conditions

1. The COMMISSION hereby agrees to engage the SUBRECIPIENT and the SUBRECIPIENT agrees to perform such services as are specified in: (1) this AGREEMENT; (2) Exhibit A, the Standard Articles of Agreement for Subrecipients; (3) Exhibit B, Scope of Services, Fiscal Year 2025 Unified Planning Work Program description entitled, "City of Camden Supportive Regional Highway Planning Program"; and (4) Exhibit C, Budget Proposal. Exhibit A, Exhibit B, and Exhibit C are attached hereto and are incorporated by reference.
2. During the term of this AGREEMENT, all requests to modify, change, or make an addition to the AGREEMENT shall be made in writing to the COMMISSION in accordance with Article 5: Changes and Amendments of the Standard Articles for Subrecipients.
3. All modifications, changes, and/or additions to this AGREEMENT shall be effectuated in accordance with Article 5: Changes and Amendments of the Standard Articles for Subrecipients and shall not be binding unless approved in writing by the COMMISSION.

3. Project Funding

The total PROJECT budget shall be Twenty-Four Thousand Dollars (\$24,000) with approved funding as follows:

Funds Provided by AGENCY: \$24,000

AGENCY Funding Source: Federal Highway Administration

SUBRECIPIENT Local Match: \$0

Total Amount: \$24,000

4. Contract Amount and Payment Terms

1. The amount payable by the COMMISSION to the SUBRECIPIENT shall not exceed Thirty-Four Thousand Dollars (\$24,000). Payment to the SUBRECIPIENT for work performed shall be on a cost-reimbursable basis with payments based on the submission of invoices and progress reports documenting the work completed during the period reported.
2. SUBRECIPIENT's spending will be in accordance with the attached budget proposal, Exhibit C.
 - a. If SUBRECIPIENT intends to utilize any external consultant(s) to perform work in furtherance of the PROJECT, SUBRECIPIENT shall provide an anticipated cost for each external consultant in the Budget Proposal. Upon selection of any external consultant(s), SUBRECIPIENT shall notify the COMMISSION in writing indicating the selected external consultant(s) and provide a modified Budget Proposal including a separate budget proposal for the consultant(s). Upon review, the COMMISSION will provide written notification informing that the modified Budget Proposal has been approved and will be incorporated to this AGREEMENT as outlined in accordance with Article 5: Changes and Amendments of the Standard Articles for Subrecipients.
3. The SUBRECIPIENT understands and agrees that reimbursement of costs will be after receipt of AGENCY funds by the COMMISSION.
4. As outlined in Article 6.1 in the Standard Articles of Agreement for Subrecipients, Exhibit A, SUBRECIPIENT shall send invoices to the attention of the Accounting Department. Invoices can be submitted by email to invoices@dvrpc.org.
 - a. All invoices must consist of:
 - i. Assigned cover page with the total reimbursement request amount
 - ii. Breakdown of costs as per the contract pricing proposal format with staff names, number of hours worked, payroll rate; overhead, direct expenses, subconsultant costs and fees

- iii. Receipts for Direct Expenses
- iv. Copies of all subconsultant invoices
- v. Progress Report for the Reporting Period

5. Administration of AGREEMENT

- 1. The Executive Director of the COMMISSION, or his/her designee shall be the authorized agent to act on behalf of the COMMISSION in the administration of this AGREEMENT, and shall give notices, issue change orders, and otherwise represent the COMMISSION in the negotiation of matters arising out of this AGREEMENT.
- 2. The Principal of the SUBRECIPIENT, or his/her designee, shall be the authorized agent to act on behalf of the SUBRECIPIENT in the administration of this AGREEMENT and in the negotiation of matters arising out of this AGREEMENT.

6. Time of Performance

- 1. As the PROJECT start date is July 1, 2024, the effective date of the COMMISSION's Fiscal Year 2025 Unified Planning Work Program, SUBRECIPIENT may commence work as of that date. The SUBRECIPIENT shall complete work on the PROJECT no later than June 30, 2025.

7. Coordination of Cooperation

- 1. The SUBRECIPIENT agrees to provide the COMMISSION with sufficient copies of all materials and documents, in a timely manner, which are necessary for the COMMISSION to meet its obligations to the AGENCY.
- 2. The SUBRECIPIENT understands that the services to be provided by the SUBRECIPIENT inform the COMMISSION's overall planning program and must be provided in accordance with the COMMISSION's schedule.

8. Title VI Policy and Self-Certification

- 1. The COMMISSION has adopted the following policy statement as part of its Title VI Compliance Plan:

The Delaware Valley Regional Planning Commission (DVRPC) assures that no person shall on the grounds of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259), be excluded from participation in, be denied the benefits

of, or be otherwise subjected to discrimination under any agency-sponsored program or activity. Nor shall sex, age, or disability stand in the way of fair treatment of all individuals.

The COMMISSION further assures that every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

In the event that the COMMISSION distributes federal aid funds to another entity, THE COMMISSION will include Title VI language in all written agreements and will monitor for compliance. Title VI compliance is a condition of the receipt of federal funds. The COMMISSION's Executive Director and Title VI Compliance Manager are authorized to ensure compliance with provisions of this policy and with the law, including the requirements of Title 23 Code of Federal Regulations (CFR) 200 and Title 49 CFR 21.

The COMMISSION acknowledges its responsibility for initiating and monitoring Title VI activities, preparing required reports and other responsibilities as required by Title 23 Code of Federal Regulations (CFR) 200 and by Title 49 CFR Part 21.

The COMMISSION requires verification of the compliance of SUBRECIPIENT with Title VI provisions of the Civil Rights Act of 1964, per state and federal guidance for all new contracts entered into by the COMMISSION. The COMMISSION reserves the right to conduct subsequent Title VI compliance reviews on any SUBRECIPIENT during a contract.

2. As part of its verification of compliance with Title VI, the COMMISSION requires the following Self-Certification. All duly authorized representatives of the SUBRECIPIENT must certify that:
 - a. The SUBRECIPIENT understands that compliance with Title VI of the Civil Rights Act of 1964 {42 U.S.C. 2000d}, the Civil Rights Restoration Act of 1987, and other nondiscrimination statutes is a requirement for receiving federal funds.
 - b. During the performance of this contract, the SUBRECIPIENT, for itself, its assignees, and successors in interest, agree as follows:
 - i. Compliance with Regulations

The SUBRECIPIENT shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

ii. Nondiscrimination

The SUBRECIPIENT, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The SUBRECIPIENT shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations. 3. Solicitations for Subcontracts, Procurement of Materials & Equipment. In all solicitations either by competitive bidding or negotiations made by the SUBRECIPIENT for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the SUBRECIPIENT of the SUBRECIPIENT obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

iii. Information and Reports

The SUBRECIPIENT shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by appropriate federal or state agency to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a SUBRECIPIENT is in the exclusive possession of another who fails or refuses to furnish this information, the SUBRECIPIENT shall so certify to appropriate federal or state agency as appropriate, and shall set forth what efforts it has made to obtain the information.

iv. Sanctions for Noncompliance

In the event of the SUBRECIPIENT noncompliance with the nondiscrimination provisions of this contract, DVRPC shall impose such contract sanctions as it or the appropriate federal or state agency may determine to be appropriate, including, but not limited to, withholding of payments to the SUBRECIPIENT under the contract until the SUBRECIPIENT complies; and/or cancellation, termination, or suspension of the contract, in whole or in part.

v. Incorporation of Provisions

The SUBRECIPIENT shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The SUBRECIPIENT shall take such action with respect to any subcontractor or procurement as may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a SUBRECIPIENT becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the SUBRECIPIENT may request DVRPC enter into such litigation to protect the interests of the state and, in addition, the SUBRECIPIENT may request the United States to enter into such litigation to protect the interests of the United States.

- c. The SUBRECIPIENT will ensure that, as per paragraph 6 above, paragraphs 1-5 will be included in all subcontracts.

9. Special Conditions

1. By executing this AGREEMENT, the SUBRECIPIENT hereby specifically agrees to Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances of Exhibit A, the Standard Articles of Agreement for Subrecipients.
2. Electronic, digital, or pdf signatures delivered by email shall constitute a legal and binding signature to this AGREEMENT.

IN WITNESS WHEREOF, the COMMISSION and the SUBRECIPIENT have executed this AGREEMENT as of the date above first written, intending to be legally bound hereby.

ATTEST:

DELAWARE VALLEY REGIONAL
PLANNING COMMISSION

(SEAL)

BY: _____
Ariella Maron, Executive Director

DATE:

ATTEST/WITNESS:

CITY OF CAMDEN, NEW JERSEY

Luis Pastoriza, City Clerk

BY: _____
Victor G. Carstarphen, Mayor

DATE:

Federal Information:

Type of Grant: Department of Transportation (FHWA)
Program: Highway Planning and Construction
ALN: 20,205 (FHWA)
Federal Funds: \$24,000

Exhibit A

Standard Articles of Agreement for Subrecipients



Standard Articles of Agreement for SUBRECIPIENT

Revision Date: April 2023

Article 1: Responsibilities and Services of the SUBRECIPIENT	3
Article 2: Assignability	5
Article 3: Oversight	5
Article 4: Responsibilities of the COMMISSION	5
Article 5: Changes and Amendments	6
Article 6: Compensation and Method of Payment	7
Article 7: Termination of Agreement for Cause and/or Convenience	8
Article 8: Suspension of Agreement - Stop Work Orders	10
Article 9: Disputes	11
Article 10: Arbitration	12
Article 11: Federal Requirements	12
Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances	18
Article 13: Interest of Members of the COMMISSION and Others	27
Article 14: Interest of the SUBRECIPIENT	27
Article 15: Interest of Members of Congress	27
Article 16: Audit and Inspection of Records.....	27
Article 17: Identification of Documents	28
Article 18: Publicity	28
Article 19: Rights in Data, Copyrights, and Disclosure	29
Article 20: Confidentiality.....	29
Article 21: Patent Rights.....	30
Article 22: Invoice Forms and Payroll Records.....	30
Article 23: Certification of Non-collusion.....	30
Article 24: Restrictions on Lobbying	31
Article 25: Entire Agreement	31

Article 1: Responsibilities and Services of the SUBRECIPIENT

- 1.1 Consistent with the COMMISSION's responsibilities to the AGENCY, as its agent and coordinator for the PROJECT, the SUBRECIPIENT shall be responsible for the technical direction, management and conduct of the PROJECT.
- 1.2 The COMMISSION hereby agrees to engage the SUBRECIPIENT and the SUBRECIPIENT shall perform in a satisfactory and proper manner, as determined by the COMMISSION, such services as are specified by the AGREEMENT and Exhibit "B", Scope of Services, hereinafter referred to as the PROJECT, which is attached hereto and made a part hereof.
- 1.3 The SUBRECIPIENT hereby agrees to administer the AGREEMENT in compliance with all applicable law and in accordance with all requirements and regulations of the AGENCY and COMMISSION. The SUBRECIPIENT understands that requirements and regulations may change, however, the most recent of any AGENCY requirements or regulations will govern the administration of this AGREEMENT at any particular time.
- 1.4 The SUBRECIPIENT bears primary responsibility for the administration and success of the PROJECT. Although the SUBRECIPIENT is encouraged to seek the advice and opinions of the COMMISSION and the AGENCY on problems that may arise, the giving of such advice shall not shift the responsibility for final decisions to the COMMISSION and/or the AGENCY.
- 1.5 The SUBRECIPIENT hereby agrees to furnish its services in accordance with this AGREEMENT and all applicable professional standards. All of the services specified by this AGREEMENT shall be performed by the SUBRECIPIENT and its employees or contractor under the supervision of a qualified Project Manager as shall be designated by the SUBRECIPIENT and approved by the COMMISSION.

The SUBRECIPIENT agrees that the COMMISSION shall not be subject to any obligations, liabilities to any contractor or any other person not party to this AGREEMENT.

- 1.6 The personnel required to perform the services specified by this AGREEMENT shall be procured by the SUBRECIPIENT. All procurement expenses shall be borne by the SUBRECIPIENT. All personnel engaged in performing the services specified by this AGREEMENT shall be fully qualified and authorized or permitted under Federal, State and local law to perform such services. Such personnel shall not be employees of, or have any contractual relationship with the COMMISSION. For any major changes in personnel including changes of personnel who are named in any grant application, the SUBRECIPIENT will submit their request in writing prior to any planned personnel changes.

- 1.7 The SUBRECIPIENT is required to be in compliance with the COMMISSION'S SUBRECIPIENT Monitoring Policy for risk assessment of grants to determine appropriate monitoring activities and frequency of progress report submission. The SUBRECIPIENT must complete and certify the pre-award risk assessment form, See Attachment 1. SUBRECIPIENT shall also submit summary progress reports, in accordance with the risk level assessment which will be communicated by the COMMISSION. The SUBRECIPIENT must submit progress reports, invoices, and supporting documents to the COMMISSION no later than thirty (30) days after the close of the preceding quarter unless otherwise directed. These reports shall be in narrative form, divided by tasks as specified in the Scope of Services. These reports shall include the percentage of progress for each project for the specified time period and be up-to-date. When applicable, these reports shall indicate when established goals are not met, or when a delay has occurred or is anticipated. If there are difficulties encountered, the report must include a narrative description and the SUBRECIPIENT's proposed solution(s) to the issue(s).
- 1.8 Prior to the preparation and completion of final reports, maps, and other documents specified by this AGREEMENT, the SUBRECIPIENT shall provide the specified number of copies of such reports, maps and other documents in draft form to the COMMISSION for discussion, review, and approval.
- The SUBRECIPIENT shall solicit and submit with the draft reports, maps, or other documents, comments from policy, technical and citizen advisory committees; local and regional planning agencies; transit operators and political jurisdictions affected by the PROJECT's recommendations. These comments should be focused on the nature and objectives of the PROJECT, report findings and final recommendations and be in a form reasonably acceptable to the COMMISSION.
- 1.9 The SUBRECIPIENT hereby agrees to provide adequate insurance coverage for its employees working on the PROJECT, accept full responsibility for the deduction and payment of all unemployment insurance, social security, State and Federal taxes, and any other taxes or payroll deductions required by law for its employees.
- 1.10 The SUBRECIPIENT shall indemnify, save, and hold the COMMISSION and the AGENCY, their officers, employees and agents acting within their official duties, harmless from any and all claims, demands and actions based upon or arising out of any services performed by the SUBRECIPIENT's officers, employees or agents under this AGREEMENT, and shall defend any and all actions brought against the COMMISSION or AGENCY based upon any such claims or demands unless COMMISSION and/or AGENCY elect otherwise. The sole legal recourse for SUBRECIPIENT lies with COMMISSION as outlined in Article 9: Disputes

and there shall be no claims, demands, or any recourse with the AGENCY or any federal agency.

- 1.11 None of the services specified by this AGREEMENT shall be subcontracted by the SUBRECIPIENT without prior approval of the COMMISSION.
- 1.12 All subcontracts entered into by the SUBRECIPIENT shall contain or otherwise reference and incorporate all of the provisions of these Standard Articles of Agreement.
- 1.13 The SUBRECIPIENT shall maintain a written code or standard of conduct that governs the performance of its officers, employees, board members, or agents engaged in the award and administration of third-party contracts or subcontracts supported by Federal assistance. The code of standard shall prohibit officers, employees, board members, or agents participating in the selection, award or administration of a third party contract or subagreement supported by Federal assistance if a real or apparent conflict of interest would be involved.

Article 2: Assignability

- 2.1 The SUBRECIPIENT shall not assign any interest in this AGREEMENT, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written consent of the COMMISSION.

Article 3: Oversight

- 3.1 In order for the COMMISSION to meet its obligations to the AGENCY, COMMISSION will have general oversight over the content and technical quality of the services performed as specified by this AGREEMENT.

Article 4: Responsibilities of the COMMISSION

The COMMISSION, as Grant recipient and coordinator for the PROJECT shall:

- 4.1 Coordinate the PROJECT with all other projects in its Program on a continuing basis to avoid duplication of effort and to ensure that all activities in its Program are compatible and interrelated.
- 4.2 Provide basic technical assistance to the SUBRECIPIENT required during the development of the PROJECT.
- 4.3 Provide data existing in the COMMISSION's data file to the SUBRECIPIENT. The cost for this data shall be only that of reproduction or processing. The SUBRECIPIENT shall return to the COMMISSION such information, data, reports, and records as the COMMISSION shall request, and the SUBRECIPIENT shall treat as confidential any materials which may be stipulated by the COMMISSION.

- 4.4 Prepare periodic progress reports as required by the AGENCY, incorporating the project progress reports prepared by the SUBRECIPIENT.
- 4.5 Conduct a review of the administration of the PROJECT, as appropriate, to determine whether the SUBRECIPIENT has efficiently complied with policies, procedures and regulations of the AGENCY and the obligations of this AGREEMENT.
- 4.6 Ensure that all procedures and records will be maintained in conformance with Federal and State Audit Standards and Regulations.

Article 5: Changes and Amendments

- 5.1 Administrative changes, such as a change in the designation of the representative of the COMMISSION, or of the office to which a report is to be transmitted, constitute changes to this AGREEMENT and do not affect the substantive rights of the COMMISSION or the SUBRECIPIENT. Such changes may be issued unilaterally by the COMMISSION and do not require the concurrence of the SUBRECIPIENT. Such changes will be in writing and will generally be effected by a letter from the COMMISSION to the SUBRECIPIENT.
- 5.2 No modifications, changes, corrections, and/or additions to this AGREEMENT shall be binding unless approved in writing by an authorized representative of the COMMISSION.

The COMMISSION may issue Authorization letters or written approval for the following instances:

- (i) When the SUBRECIPIENT's request for a budget reallocation of greater than 5% of the total PROJECT costs is approved.
 - (ii) When the SUBRECIPIENT's request for a budget increase that does not exceed 5% of the total PROJECT costs.
 - (iii) When the SUBRECIPIENT's request for an extension of the completion date as outlined in Section 5: Time of Performance of the AGREEMENT is approved.
 - (iv) When the SUBRECIPIENT's request for modifications, changes and/or clarifications to the Scope of Services which do not substantively alter the PROJECT and/or services to be performed is approved.
- 5.3 Any major PROJECT changes which substantially alter the rights of either party, the cost of the PROJECT, or any major phase thereof, which substantially alter the objective or scope of the PROJECT, or which substantially reduce the time or effort devoted to the PROJECT on the part of the SUBRECIPIENT will require a formal AGREEMENT amendment to

increase or decrease the dollar amount, the term, or other principal provisions of this AGREEMENT.

- 5.4 No formal amendment may be entered into unless the COMMISSION has received timely notification of the proposed PROJECT change(s). However, if the COMMISSION determines that circumstances justify such action, they may receive and act upon any request for formal amendment submitted prior to final payment under this AGREEMENT. Formal amendments may be executed subsequently only with respect to matters which are the subject of final audit or dispute appeals.
- 5.5 Copies of either or both amendments to the AGREEMENT and letters authorizing changes will be attached to the original of this AGREEMENT and to each copy. Such letters and amendments will then become a part thereof.
- 5.6 The COMMISSION shall prepare all formal amendments. Formal amendments shall be identified by consecutive letters after the AGREEMENT number.
- 5.7 All requests along with supporting documentation for any modifications, changes, corrections, and/or additions to this AGREEMENT shall be in writing at least 45 days in advance of when the request should take effect and sent to the COMMISSION's authorized agent:

Jason Crouch
Manager, Office of Procurement and Contracts
Delaware Valley Regional Planning Commission
190 N. Independence Mall West, 8th Floor
Philadelphia, PA 19106-1520
jcrouch@dvrpc.org

- 5.8 Written approvals may be in the form of an email, letter amendment or a formal supplement agreement which will require formal execution and will be made part of the AGREEMENT.

Article 6: Compensation and Method of Payment

- 6.1 SUBRECIPIENT shall send invoices to the attention of the Accounting Department. Invoices can be submitted via the portal. Each invoice shall consist of:
 - a. A signed cover page with the total reimbursement request amount;
 - b. Breakdown of costs as per the contract pricing proposal format; Please include staff names, number of hours worked, payroll rate; overhead, direct expenses, subconsultant costs and fees;
 - c. Receipts for Direct Expenses;
 - d. Copies of all subconsultant invoices; and
 - e. Progress Report for the Reporting Period.

- 6.2 Allocability of PROJECT costs shall be in accordance with the following:
- a. The costs must be reasonable within the scope of the PROJECT.
 - b. The cost is allocable to the extent of benefit properly attributable to the PROJECT.
 - c. Such costs must be in accordance with generally accepted accounting principles (GAAP) and 2 C.F.R. 200.
 - d. The cost must not be allowable to or included as cost of any other federally assisted program in any accounting period (either current or prior).
 - e. Such costs must be net costs to the SUBRECIPIENT (i.e., the price paid minus any refunds, rebates or discounts).
 - f. The SUBRECIPIENT may not delegate or transfer his responsibility for the use of the funds set forth in this AGREEMENT.
 - g. Overhead and fringe rates are final based on invoiced bills.

Costs must conform to all applicable law including Federal Regulations. Specifically, Costs must adhere to 2 C.F.R. 200 titled Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. For-private organizations, Federal Acquisition Regulation, 48 CFR Chapter I, Subpart 31.2, "Contracts with Commercial Organizations" may apply.

- 6.3 The SUBRECIPIENT shall be paid for progress and final invoices after the COMMISSION has received the appropriate payment from the AGENCY.
- 6.4 Compensation and method of payment are subject to all special conditions set forth in the Special Conditions Section of this AGREEMENT.

Article 7: Termination of Agreement for Cause and/or Convenience

- 7.1 If, through any cause, the SUBRECIPIENT shall fail to fulfill in a timely and proper manner its obligations under this AGREEMENT, or if the SUBRECIPIENT shall violate any of the covenants, agreements or stipulations of this AGREEMENT, the COMMISSION shall thereupon have the right to terminate this AGREEMENT.
- 7.2 The COMMISSION shall have the right to terminate this AGREEMENT for convenience whenever the COMMISSION shall determine that such termination is in the best interests of the COMMISSION.
- 7.3 This AGREEMENT shall be terminated immediately if for any reason the AGENCY terminates, or in any other manner eliminates funds made available to the SUBRECIPIENT by this AGREEMENT.
- 7.4 The COMMISSION shall confirm such termination in writing. The effective date of the termination shall be the date of notification. Upon notification of

termination, the SUBRECIPIENT must stop incurring costs and cease performance immediately.

- 7.5 Upon termination, all finished and unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports, whether in graphic or electronic format, prepared by the SUBRECIPIENT or their consultants shall, at the option of the COMMISSION, become the property of the COMMISSION. The SUBRECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.
- 7.6 Notwithstanding any provision to the contrary the above, the SUBRECIPIENT shall not be relieved of liability to the COMMISSION for damages sustained by the COMMISSION by virtue of any breach of this AGREEMENT by the SUBRECIPIENT, and the COMMISSION may withhold any payments to the SUBRECIPIENT for the purpose of set-off until such time as the exact amount of damages due to the COMMISSION from the SUBRECIPIENT for breach of this AGREEMENT is determined.
- 7.7 Prior to termination for cause, the SUBRECIPIENT shall be provided official notice in writing and an opportunity to cure. SUBRECIPIENT shall respond within five (5) days of the date of the official notice and must include a detailed plan of action to cure the cause and/or default of any term of this AGREEMENT. SUBRECIPIENT will have ten (10) days from the date of the official notice to implement plan of corrective action.
- 7.8 The Parties may enter into an Agreement to terminate the PROJECT at any time pursuant to the terms which are consistent with these Articles of Agreement. The Agreement shall establish the effective date of termination of the PROJECT, the basis for settlement of the PROJECT termination costs, and the amount and date of payments of any sums due either party. The COMMISSION shall prepare the termination document.
- 7.9 The SUBRECIPIENT may not unilaterally terminate the PROJECT work set forth in this AGREEMENT. If, during the development of the PROJECT, conditions should change that would warrant complete or partial termination, the SUBRECIPIENT shall give written notice to the COMMISSION of a request for termination and direct the correspondence to:

Executive Director
Delaware Valley Regional Planning Commission
190 N. Independence Mall West, 8th Floor
Philadelphia, PA 19106-1520

If the COMMISSION determines that there is a good cause for the termination of all or any portion of the PROJECT set forth in this AGREEMENT, the COMMISSION may enter into a termination agreement

or unilaterally terminate the PROJECT pursuant to Article 7.4, effective with the date of cessation of this PROJECT. If the COMMISSION determines that the SUBRECIPIENT has ceased work on the PROJECT without good cause, the COMMISSION may unilaterally terminate the PROJECT pursuant to Article 7.4 of this AGREEMENT, or annul the AGREEMENT pursuant to this Article.

- 7.10 Upon termination, the SUBRECIPIENT must refund or credit to the COMMISSION that portion of any funds paid or owed the SUBRECIPIENT and allocable to the terminated PROJECT work, except such portion thereof as may be required to meet commitments which had become firm prior to the effective date of termination and are otherwise allowable. The SUBRECIPIENT shall not make any new commitments without COMMISSION approval. The SUBRECIPIENT shall reduce the amount of outstanding commitments insofar as possible and report to the COMMISSION the uncommitted balance of funds set forth in this AGREEMENT. The allocability of termination costs will be determined in conformance with applicable Federal cost principles.

Article 8: Suspension of Agreement - Stop Work Orders

- 8.1 Work on this PROJECT, or on a portion or phase of this PROJECT, can be ordered suspended or stopped by the COMMISSION
- 8.2 Work stoppages may be required at the discretion of COMMISSION, such as, but not limited to, default by the SUBRECIPIENT, failure to comply with the terms and conditions of this AGREEMENT, realignment of programs, and lack of adequate funding or advancements in the state-of-the-art.
- a. Generally, use of a stop-work order will be limited to those situations where it is advisable to suspend work on the PROJECT or portion or phase of the PROJECT for important program or AGENCY considerations and a supplemental agreement providing for such suspension is not feasible.
 - b. Although a stop-work order may be used pending a decision to terminate by mutual agreement, or for other cause, it will not be used in lieu of the issuance of a termination notice after a decision to terminate has been made.
- 8.3 Prior to issuance, stop-work orders shall be discussed with the SUBRECIPIENT and will be modified if appropriate in the sole discretion of the COMMISSION. Any modifications are at the discretion of the COMMISSION. Stop-work orders will include (a) a clear description of the work to be suspended; (b) instructions as to the issuance of further orders to the SUBRECIPIENT for services; (c) an order to cease performance and stop incurring all further expenditures; and (d) other suggestions to the SUBRECIPIENT for minimizing costs.

- 8.4 Upon receipt of a stop-work order, the SUBRECIPIENT shall forthwith comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within the suspension period, or within any extension of that period to which the Parties shall have agreed, the COMMISSION shall, in writing, either:
- a. cancel the stop-work order, in full or in part;
 - b. eliminate the work covered by such order; or
 - c. authorize resumption of work.
- 8.5 If a stop-work order is canceled or the period of the work, or any extension thereof expires, or upon authorization to resume the work, the SUBRECIPIENT shall promptly resume the previously suspended work. An equitable adjustment shall be made in the scheduled time frame, or in the AGREEMENT amount, or both of these, and the AGREEMENT shall be amended accordingly, provided the SUBRECIPIENT asserts a written claim for such adjustment(s) within sixty (60) days after the end of the period of work stoppage when any of the following occur:
- a. the stop-work order results in an increase in the SUBRECIPIENT's cost properly allocable to the performance of any part of the PROJECT; and/or
 - b. a stop-work order is not canceled and the PROJECT WORK covered by such order is within the scope of a subsequently issued termination order. Reasonable costs resulting from the stop-work order shall then be allowed in arriving at the termination settlement.
- 8.6 However, if the COMMISSION determines the circumstances do not justify an adjustment, it may receive and act upon any such claim asserted in accordance with Articles 9 and 10 of this AGREEMENT.
- 8.7 Costs shall not be allowable if incurred by the SUBRECIPIENT after a stop-work order is delivered, or within any extension of the stop-work period, with respect to the PROJECT work suspended by such order and which is not authorized by this Article or specifically authorized in writing by the COMMISSION.
- 8.8 Failure to agree upon the amount of an equitable adjustment due under a stop-work order shall constitute a dispute under this AGREEMENT.

Article 9: Disputes

- 9.1 Except as otherwise provided by law, or this AGREEMENT, any dispute arising under this AGREEMENT shall be decided by the COMMISSION who shall reduce its decision to writing and mail, or otherwise furnish a copy thereof to the SUBRECIPIENT.

- 9.2 A decision of the COMMISSION made pursuant to this Article shall be final and conclusive unless, within thirty (30) days from the date of receipt of such copy, the SUBRECIPIENT mails (certified mail, return receipt requested) or otherwise delivers to the COMMISSION a request for arbitration as set forth in Article 10 hereof.

Article 10: Arbitration

- 10.1 Any dispute between the parties to this AGREEMENT, which cannot be resolved by good faith negotiation between them, shall be submitted to the American Arbitration Association, whose decision shall be final and binding upon the parties and enforceable in any competent court having jurisdiction of the matter.
- 10.2 Arbitration proceedings may be initiated at the election of either party by giving ten (10) days written notice to the other, and to the Association, of his demand, and such proceedings shall be conducted according to the prevailing rules of the Association.
- 10.3 The costs for arbitration proceedings shall be borne by the parties, established by the American Arbitration Association. Arbitration costs may or may not be reimbursable; the AGENCY will consider each on an individual basis.

Article 11: Federal Requirements

11.1 Civil Rights Requirements

a. Prohibitions Against Discrimination

The SUBRECIPIENT agrees to comply with, and assure compliance of all SUBRECIPIENTS with all requirements of 49 U.S.C. § 5332, which prohibits discrimination on the basis on the race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity.

The SUBRECIPIENT agrees to comply with, and assure compliance by third party Subrecipients at ant tier under the PROJECT with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related nondiscrimination statutes and regulations in all programs and activities. DVRPC's website, www.dvrpc.org, may be translated into multiple languages. Publications and other public documents can be made available in alternative languages and formats, if requested. DVRPC public meetings are always held in ADA-accessible facilities, and in transit-accessible locations when possible. Auxiliary services can be provided to individuals who submit a request at least seven

days prior to a public meeting. Requests will be accommodated to the greatest extent possible. Any person who believes they have been aggrieved by an unlawful discriminatory practice by DVRPC under Title VI has a right to file a formal complaint. Any such complaint may be in writing and filed with DVRPC's Title VI Compliance Manager and/or the appropriate state or federal agency within 180 days of the alleged discriminatory occurrence. For more information on DVRPC's Title VI program or to obtain a Title VI Complaint Form, please visit: www.dvrpc.org/GetInvolved/TitleVI, call (215) 592-1800, or email public_affairs@dvrpc.org.

b. Equal Employment Opportunity

The SUBRECIPIENT agrees to comply with, and assure compliance by third party SUBRECIPIENTS at any tier under the PROJECT with all requirements of Title VII of the Civil Rights Act of 1994, as amended, 42 U.S.C. § 2000e: 49 U.S.C. § 5332; and the rules and regulations of the AGENCY, and specifically shall comply with the following:

- i. SUBRECIPIENT agrees that full consideration will be given to all eligible, qualified applicants without regard to age, ancestry, color, disability, domestic or sexual violence victim status, ethnicity, familial status, gender identity or expression, genetic information, marital status, medical condition (including pregnancy), national origin, race, religion, sex, or sexual orientation; or any other basis protected by federal, state, or local law. Minority, female, and disabled applicants are encouraged to apply.
- ii. If the SUBRECIPIENT is required to submit and obtain Federal Government approval of its Equal Employment Opportunity (EEO) Program, that EEO program as approved is incorporated by reference and made a part of the AGREEMENT. Failure by the SUBRECIPIENT to carry out the terms of the EEO program shall be treated as a violation of this AGREEMENT. Upon notification to the SUBRECIPIENT of its failure to carry out the approved EEO program, the Federal Government may impose such remedies as it considers appropriate.

c. Disadvantaged Business Enterprise (DBE) Program

- i. The SUBRECIPIENT hereby agrees to comply with the current COMMISSION goal and Section 1101(b) of the Transportation Efficiency Act for the 21st Century, 23 U.S.C § 101 note, current AGENCY regulations regarding

Disadvantaged Business Enterprises, and for USDOT funded program, the regulations set forth in 49 C.F.R. Part 26.

- ii. The SUBRECIPIENT agrees that it will not discriminate on the basis of race, color, national origin, or sex in the award and performance of any subcontract financed with Federal assistance provided by the AGENCY. The SUBRECIPIENT agrees to take all necessary and reasonable steps required by the AGENCY regulations to ensure that eligible DBEs have the maximum feasible opportunity to participate in subcontracts. If the SUBRECIPIENT is required by AGENCY regulations to have a DBE program, the DBE program must be in compliance with COMMISSION DBE Policy. The COMMISSION DBE Policy is incorporated by reference and made a part of this AGREEMENT. Implementation of the program is a legal obligation, and failure to carry out its terms shall be treated as a violation of this AGREEMENT. Upon notifying the SUBRECIPIENT of any failure to implement its approved DBE program, the AGENCY may impose sanctions as provided for under its regulations and may, as determined, refer the matter for enforcement under 18 U.S.C. § 1001 and the Program Fraud Civil Remedies Act, 31 U.S.C. §§ 3801 et seq.

d. Nondiscrimination on the Basis of Age

The SUBRECIPIENT agrees to comply with the applicable requirements of the Age Discrimination Act of 1975, as amended, 42 U.S.C. §§ 6101 through 6107 and implementing regulations, which prohibit discrimination on the basis of age.

e. Access Requirements for Persons with Disabilities

The SUBRECIPIENT agrees to comply with the requirements of 49 U.S.C. §5301(d) which express the Federal policy that the elderly and persons with disabilities have the same rights as others to use mass transportation services and facilities, and that special efforts shall be made in planning and designing these services and facilities to implement those policies. The SUBRECIPIENT also agrees to comply with all applicable requirements of Section 504 of the Rehabilitation Act of 1973, as amended, 42 U.S.C. § 794, which prohibits discrimination on the basis of handicaps, and with the Americans with Disability Act of 1990, as amended, 42 U.S.C §§ 12101 et seq., which requires the provision of accessible facilities and services, and with the following Federal regulations, including any amendments thereto:

- i. USDOT regulations, Transportation Services for Individuals with Disabilities (ADA), 49 CFR Part 37.
- ii. USDOT regulations, Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance, 49 CFR part 27.
- iii. Joint US Architectural and Transportation Barriers Compliance Board / USDOT regulation, Americans with Disabilities (ADA) Accessibility Specifications for Transportation Vehicles, 36 CFR Part 1192 and 49 CFR Part 38.
- iv. US Department of Justice regulations, Nondiscrimination on the Basis of Disability in State and Local Government Services, 28 CFR Part 35.
- v. US Department of Justice regulations, Nondiscrimination on the Basis of Disability by Public Accommodations and Commercial Facilities, 28 CFR Part 36.
- vi. US General Services Administration regulations, Accommodations for the Physically Handicapped, 41 CFR Subpart 101-19.
- vii. US Equal Employment Opportunity Commission, Regulations to Implement the Equal Employment provisions of the Americans with Disabilities Act, 29 CFR part 1630.
- viii. US Federal Communications Commission regulations, Telecommunications Relay Services and Related Customer Premises Equipment for Hearing and Speech Disabled, 47 CFR Part 65, Subpart F.
- ix. Federal Transit Administration (FTA) regulations, Transportation for Elderly and Handicapped Persons, 49 CFR part 609.
- x. Any implementing requirements the FTA may issue.

Note: the above regulations essentially provide that no otherwise qualified handicapped person shall, solely by reason of his or her handicap, be excluded from participation in, be denied the use of, or otherwise be subjected to discrimination under any program, activity or facility that receives or benefits from Federal financial assistance.

- f. Confidentiality and Other Civil Rights Protections Related to Drug or Alcohol Abuse or Alcoholism

The SUBRECIPIENT agrees to comply with the confidentiality and other civil rights provisions of the Drug Abuse Office and Treatment Act of 1972, Pub. L. 92-255, March 21, 1972; the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, Pub. L. 91-616, December 31, 1970, and the Public Health Services Act of 1912, 42 U.S.C. §§ 290dd-3 and 290ee-3, including any amendments to these Acts.

11.2 Political Activity

The provisions of the "Hatch Act", 5 U.S.C. §§ 1501 through 1508 and 7324 through 7326 and U.S. Office of Personnel Management regulations, Political Activity of State and Local Officers or Employees, Title 5 C.F.R Part 151, Code of Federal Regulations, shall apply to the extent of the regulations. No funds under this AGREEMENT shall be used for any partisan political activity or to furnish the election or defeat of any candidate for public office.

A Federal employee (this includes City, State and Municipal workers receiving Federal money, grants or loans, but does not include non-supervisory personnel) may not use his official authority or influence for the purpose of affecting the result of an election, nor may he take an active part in political management or political campaigns.

11.3 Disclosure of Information

All information obtained by the SUBRECIPIENT in this PROJECT and submitted to the COMMISSION is subject to disclosure to others, as provided for under the Freedom of Information Act 5 U.S.C. 552. In addition, the COMMISSION acquires the right, unless otherwise provided, to use and disclose all PROJECT data.

11.4 Clean Air and Clean Water

The SUBRECIPIENT hereby agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. §§7401 et. seq.), and/or the Federal Water Pollution Control Act (33 U.S.C. §§1251 et. seq.).

11.5 Energy Conservation Program

The SUBRECIPIENT agrees to comply with the mandated energy efficiency standards and policies within the applicable state energy conservation plans issued in compliance with the Energy Policy and Conservation Act, 42 U.S.C. §§ 6321 et seq.

11.6 Historic Preservation

In connection with carrying out this Project, the SUBRECIPIENT shall comply with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), Executive Order No. 11593, (16 U.S.C. 469a-1 et seq.), by:

- a. Consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary to identify properties listed in, or eligible for inclusion in, the National Register of Historic Places that may be affected by the PROJECT, and notifying the AGENCY of the existence of any such properties; and by,
- b. Complying with all requirements established by the AGENCY to avoid or mitigate adverse effects upon Historic properties.

11.7 Environmental Requirements

The SUBRECIPIENT shall comply with all applicable requirements of the National Environmental Policy Act of 1969, as amended, 42 U.S.C. §§ 4321 et seq. in accordance with Executive Order 12898, "A Federal Action to Address Environmental Justice in Minority Populations and Low-Income Populations," and any other applicable rule or regulation of the AGENCY.

11.8 Resource Conservation and Recovery Act

The SUBRECIPIENT shall comply with all applicable requirements of the Resource Conservation and Recovery Act, as amended, 42 U.S.C. §§ 6901 et seq.

11.9 Comprehensive Environmental Response, Compensation, & Liability Act

The SUBRECIPIENT shall comply with all applicable requirements of the Comprehensive Environmental Response, Compensation, and Liability Act, as amended 42 U.S.C. §§ 9601 et seq.

11.10 Contract Work Hours and Safety Standards Act

The SUBRECIPIENT shall comply with all applicable requirements, including non-construction employees of the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. §§ 327 through 332.

11.11 False or Fraudulent Statements and Claims

The SUBRECIPIENT agrees to comply with the requirements of the Program Fraud Civil Remedies Act of 1986, as amended, 49 U.S.C. §§ 3801 et seq. and the regulations of the AGENCY, and certifies and affirms the truthfulness and accuracy of any statement, claim, submission or certification it has made, it makes, or it may make pertaining to this AGREEMENT.

11.12 Incorporation of Provisions

The SUBRECIPIENT shall include the provisions of paragraphs 11.1 through 11.13 in every subcontract under this AGREEMENT, including procurement of materials which shall be secured in compliance with 2 CFR 200, AGENCY regulations, and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The SUBRECIPIENT shall take such action with respect to any subcontract or procurement under this AGREEMENT, as the COMMISSION, AGENCY or Federal Government may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a SUBRECIPIENT becomes involved in, or is threatened with, litigation with a contractor or supplier as a result of such direction, the SUBRECIPIENT may request the COMMISSION to enter into such litigation to protect the interests of the COMMISSION and, in addition, the SUBRECIPIENT may request the United States to enter into such litigation to protect the interests of the United States.

In addition to the incorporation of provisions outlined in Article 11: Federal Requirements, SUBRECIPIENT shall be required to incorporate all applicable provisions outlined in Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances.

Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances

By executing this AGREEMENT, the SUBRECIPIENT, HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through Federal Highway Administration ("FHWA"), Federal Transit Administration ("FTA"), and Federal Aviation Administration ("FAA"), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the SUBRECIPIENT hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the SUBRECIPIENT receives Federal financial assistance from DOT, including the FHWA, FTA, and/or FAA."

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the SUBRECIPIENT, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the SUBRECIPIENT agrees with and gives the following Assurances with respect to its Federally assisted activities as identified in the Unified Planning Work Program of the COMMISSION:

1. The SUBRECIPIENT agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The SUBRECIPIENT will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all activities as identified in the Unified Planning Work Program of the COMMISSION and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"SUBRECIPIENT, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The SUBRECIPIENT will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.

4. The SUBRECIPIENT will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a SUBRECIPIENT.
5. That where the SUBRECIPIENT receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the SUBRECIPIENT receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the SUBRECIPIENT will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the SUBRECIPIENT with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the SUBRECIPIENT for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the SUBRECIPIENT, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the SUBRECIPIENT retains ownership or possession of the property.
9. The SUBRECIPIENT will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other SUBRECIPIENTS, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The SUBRECIPIENT agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this AGREEMENT and agreeing to the terms of this ASSURANCE, SUBRECIPIENT also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the DOT. You must keep records, reports, and submit the material for review upon request to DOT, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

SUBRECIPIENT gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the COMMISSION's Unified Planning Work Program. This ASSURANCE is binding on the Commonwealth of Pennsylvania and the State of New Jersey, other SUBRECIPIENTS, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the various activities as identified in the Unified Planning Work Program of the COMMISSION.

12.1 APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, **FHWA, FTA, and/or FAA**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

Non-discrimination: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

2. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this

contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

3. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the SUBRECIPIENT or the **FHWA, FTA, and/or FAA** to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the SUBRECIPIENT or the **FHWA, FTA, and/or FAA**, as appropriate, and will set forth what efforts it has made to obtain the information.
4. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the SUBRECIPIENT will impose such contract sanctions as it or the **FHWA, FTA, and/or FAA** may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
5. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the SUBRECIPIENT or the **FHWA, FTA, and/or FAA** may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the SUBRECIPIENT to enter into any litigation to protect the interests of the SUBRECIPIENT. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

12.2 APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the SUBRECIPIENT will accept title to the lands and maintain the project constructed thereon in accordance with (*Name of Appropriate Legislative Authority*), the Regulations for the Administration of the COMMISSION's Unified Planning Work Program, and the policies and procedures prescribed by the FHWA, FTA, and/or FAA of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto SUBRECIPIENT all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto SUBRECIPIENT and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on SUBRECIPIENT, its successors and assigns.

SUBREICIPIENT, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that **SUBRECIPIENT** will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended [, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.)

12.3 APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by **DVRPC** pursuant to the provisions of Assurance 7(a):

- A. The (*grantee, lessee, permittee, etc. as appropriate*) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [*in the case of deeds and leases add "as a covenant running with the land"*] that:
 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
 - B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, **DVRPC** will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
 - C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, **DVRPC** will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of **DVRPC** and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

12.4 APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by DVRPC pursuant to the provisions of Assurance 7(b):

- A. The (*grantee, licensee, permittee, etc., as appropriate*) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (*in the case of deeds and leases add, "as a covenant running with the land"*) that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (*grantee, licensee, lessee, permittee, etc.*) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, DVRPC will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, DVRPC will there upon revert to and vest in and become the absolute property of DVRPC and its assigns.

12.5 APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- 12.6 Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
 - The Uniform Relocation Assistance and Real Property Acquisition

- Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
 - Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
 - The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
 - Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
 - The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid SUBRECIPIENTS, and contractors, whether such programs or activities are Federally funded or not);
 - Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
 - The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
 - Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
 - Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
 - Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Article 13: Interest of Members of the COMMISSION and Others

- 13.1 No officer, member or employee of the COMMISSION or AGENCY, and no member of its governing body, and no other public official of the governing body of the locality or any other local public agencies, who exercises any functions or responsibilities in review or approval of the undertaking or carrying out of the PROJECT, shall have any personal interest, direct or indirect, apart from his official duties, in this AGREEMENT or the proceeds thereof.

Article 14: Interest of the SUBRECIPIENT

- 14.1 The SUBRECIPIENT covenants that no member, officer or employee of the SUBRECIPIENT has presently no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services, required to be performed under this AGREEMENT. The SUBRECIPIENT further covenants that in the performance of this AGREEMENT no person having any such interest shall be employed.

Article 15: Interest of Members of Congress

- 15.1 No member of or delegate to the Congress of the United States shall be admitted to any share or part of this AGREEMENT, or to any benefit therefrom.

Article 16: Audit and Inspection of Records

- 16.1 The SUBRECIPIENT shall keep, or cause to be kept, accurate records and books of accounts, and shall record and report with all essential details the receipt and disbursement of all funds under the terms of this AGREEMENT in accordance with generally accepted accounting principles and procedures. All costs charged against this AGREEMENT shall be supported by properly executed payrolls, time records, invoice, contracts and vouchers evidencing in proper detail the nature and propriety of the charges. All accounting records shall readily provide a breakdown of costs in accordance with the line items shown on the latest approved budget. The SUBRECIPIENT shall permit and shall require its contractor to permit, the COMMISSION, the AGENCY and the Comptroller General of the United States, or any of their duly authorized representatives, access at all reasonable times, to all records and books of accounts pertaining to this AGREEMENT. The SUBRECIPIENT agrees that any payment made by the COMMISSION to the SUBRECIPIENT, and any expenditures of the SUBRECIPIENT under the terms of this AGREEMENT, are subject to audit by the COMMISSION.
- 16.2 The SUBRECIPIENT agrees to remit to the COMMISSION any excess payments made to the SUBRECIPIENT, any costs disallowed as a result of audit, and any amounts recovered by the SUBRECIPIENT from third parties or other sources.

- 16.3 The SUBRECIPIENT shall preserve all documents, records and books of account pertaining to this AGREEMENT for a period of three (3) years from the date of final payment for inspection and/or audit by any authorized representative of the COMMISSION, AGENCY and the Comptroller General of the United States, and copies thereof, if requested, shall be furnished to any of the foregoing. The COMMISSION or the AGENCY may request the SUBRECIPIENT to surrender all records at the end of the three (3) year period.
- 16.4 The SUBRECIPIENT shall provide the COMMISSION with an audit prepared in conformance with 2 CFR 200, Subpart F, Audit Requirements. The audit shall include the funds provided by the COMMISSION and shall be made available to the COMMISSION in a timely manner. The SUBRECIPIENT understands that the audit may be made available to the AGENCY and the Comptroller General of the United States.
- 16.5 Should the COMMISSION audit the SUBRECIPIENT in place of the audit performed under 15.4 above, the COMMISSION's audit of the SUBRECIPIENT is reviewed and accepted by an independent certified public accounting firm and the cognizant Federal Audit Agency which is consistent with the COMMISSION's single annual audit concept as approved by the Government, and the COMMISSION shall permit the authorized representatives of the independent certified public accounting firm, the AGENCY or the Comptroller General of the United States to inspect and audit all data and records of the COMMISSION relating to the SUBRECIPIENT's performance under this AGREEMENT.

Article 17: Identification of Documents

- 17.1 All reports, publications and other documents, except those prepared or completed exclusively for internal use shall carry the following notation on the front cover or title page or, in case of maps, in the title block:

"The preparation of this report (map, document, etc.) was financed in part through funds made available by the Delaware Valley Regional Planning Commission from a grant by the United States (Agency's name). The contents do not necessarily reflect the views or a policy of the Delaware Valley Regional Planning Commission, the AGENCY or the Federal Government and neither assumes liability for its contents or use".

Article 18: Publicity

- 18.1 Press releases and other public dissemination of information by the SUBRECIPIENT concerning the PROJECT work shall be coordinated with the COMMISSION's Office of Communications and Engagement. Press release and public dissemination requests should be sent to public_affairs@dvrpc.org. Any and all press releases shall be coordinated with the COMMISSION and AGENCY and acknowledge AGENCY grant support.

Article 19: Rights in Data, Copyrights, and Disclosure

- 19.1 The COMMISSION and/or AGENCY reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use for government purposes of (1) any subject data developed under this AGREEMENT by the SUBRECIPIENT or any subcontract at any tier, whether or not a copyright has been obtained, and (2) any rights of copyright to which SUBRECIPIENT or contractor at any tier, purchases ownership financed under this AGREEMENT.
- 19.2 Definition. The term "data" as used herein includes written reports (progress, draft and final), studies, drawings or other graphic, electronic, chemical or mechanical representations, and work of any similar nature which are required to be delivered under this AGREEMENT. It does not include the SUBRECIPIENT's financial reports, or other information incidental to contract administration.
- 19.3 Data submitted to and accepted by the COMMISSION under this AGREEMENT shall be the property of the COMMISSION and/or AGENCY and it shall have full right to use such data for any official purpose in whatever manner deemed desirable and appropriate, including making it available to the general public. Such use shall be without any additional payment to, or approval by, the SUBRECIPIENT.
- 19.4 No data developed or prepared in whole or in part under this AGREEMENT shall be subject to copyright in the United States or in any other country. The SUBRECIPIENT relinquishes any and all copyrights and/or copyright rights, and/or privileges to data developed or prepared under this AGREEMENT. The SUBRECIPIENT shall not include in the data any copyrighted matter, unless the SUBRECIPIENT provides the COMMISSION with written permission of the copyright owner for the SUBRECIPIENT to use such copyrighted matter.
- 19.5 The SUBRECIPIENT bears responsibility for the administration of the PROJECT and therefore the SUBRECIPIENT alone is liable for any claims of copyright infringement for any copyrighted material.
- 19.6 It is a condition precedent to SUBRECIPIENT's compensation that he report to the COMMISSION, within 15 days and in reasonable written detail, each notice or claim of copyright infringement based on the performance under the PROJECT or out of work, or services, performed hereunder. The SUBRECIPIENT shall furnish to the COMMISSION, when requested by the COMMISSION, all evidence and information in possession of the SUBRECIPIENT pertaining to such suit or claim.

Article 20: Confidentiality

- 20.1 At no time, without written COMMISSION approval, may the SUBRECIPIENT divulge or release information, reports, recommendations

or things of a like nature developed or obtained in connections with performance of this AGREEMENT that are of direct interest to the COMMISSION.

- a. The COMMISSION has direct interest in the SUBRECIPIENT's material when the SUBRECIPIENT's PROJECT is to be made a part of a larger PROJECT still under the supervision of the COMMISSION.
- b. When such "direct interest" exists, it will be identified in the special conditions clause found in the body of the contract.

20.2 After the AGREEMENT period, SUBRECIPIENT may divulge or release information that is of direct interest to the SUBRECIPIENT, but which has no direct interest to the COMMISSION.

Article 21: Patent Rights

21.1 Whenever any invention, improvement or discovery (whether or not patentable) is made or conceived, or for the first time actually or constructively reduced to practice by the SUBRECIPIENT or its employees or SUBRECIPIENT, in the course of, in connection with, or under the terms of this AGREEMENT, the SUBRECIPIENT shall immediately give the COMMISSION written notice and shall promptly furnish a complete report. The COMMISSION shall promptly notify the AGENCY. Unless the AGENCY or Federal Government later makes a contrary determination in writing, the SUBRECIPIENT, or contractor at any tier, agrees it will transmit to the AGENCY those rights due in any invention resulting from that third-party contract as described in the U. S. Department of Commerce regulations A Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements 37 C.F.R. Part 401.

Article 22: Invoice Forms and Payroll Records

- 22.1 Invoice forms used by the SUBRECIPIENT should be in compliance with Article 6 hereof are attached hereto. Invoices must be approved by SUBRECIPIENT project manager.
- 22.2 Payroll records submitted by the SUBRECIPIENT should agree with the total personnel cost of the invoice and be approved by the SUBRECIPIENT project manager

Article 23: Certification of Non-collusion

23.1 The parties hereto hereby certify that neither the COMMISSION nor the SUBRECIPIENT, or their representatives have:

- a. been required nor have, either directly or indirectly, as an expressed or implied condition for obtaining this AGREEMENT, employed or retained or agreed to employ or retain, any firm or person;
- b. been required nor have, paid or agreed to pay, to any firm or person, except bona fide employees of the COMMISSION and SUBRECIPIENT, any fee, contribution, donation, or other consideration of any kind to solicit to secure this AGREEMENT;
- c. acknowledged that this certification is subject to applicable laws of the Commonwealth of Pennsylvania and/or State of New Jersey, and the United States of America, both criminal and civil.

Article 24: Restrictions on Lobbying

24.1 The SUBRECIPIENT hereby certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit US Government Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- c. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- d. This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. This certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Article 25: Entire Agreement

25.1 The AGREEMENT Proper, the Scope of Services and these Standard Articles of Agreement and any other exhibit attached hereto constitute the entire understanding between the two parties hereto.

- a. No amendment or modification changing its scope or terms have any force or effect unless they meet the criteria set forth in Article 5, hereof.
- b. Any item that is to be deleted or modified from these the Standard Articles of Agreement shall be set forth in section: "Special Conditions" of the Agreement Proper.

Exhibit B

Scope of Services,

**Fiscal Year 2025 Unified Planning Work Program Description
City of Camden Supportive Regional Highway Planning Program**


25-61-050

City of Camden - Supportive Regional Highway Planning Program

Responsible Agency: City of Camden

Program Coordinator: Amani Bey

Project Manager: Patricia Elkis

Supports LRP Goals: 

Goals:

Improve the efficiency of the region's transportation network by participating in subregional transportation planning efforts.

Description:

Manage and maintain the general administration of the program and maintain coordination and cooperation with federal, state, regional, and local agencies. Maintain public participation in the transportation planning process. Identify, prioritize, and analyze a capital program of federal and state-funded transportation improvements reflecting local input and coordination with state and regional agencies. Monitor implementation of the capital improvements. Assess impact of proposed land use on transportation facilities and recommend Camden City's position on certain regional transportation improvements and programs. Maintain and update data files required for the comprehensive transportation planning effort. Monitor various transportation indicators (e.g., traffic counts and turning movements). Retrieve and disseminate information as required.

Tasks:

Task I - Administration

1. Perform general and contract administrative duties.
2. Prepare quarterly progress reports, expenditure reports, annual completion report, and participate in the development of the DVRPC Planning Work Program and Camden City SRHPP for the next fiscal year.
3. Perform public participation as appropriate.
4. Review transportation reports and correspondence and provide feedback.
5. Attend meetings, including DVRPC monthly RTC meetings, quarterly progress report meetings, Planning Work Program meetings, and special meetings as required. Present data to Camden City for its use.
6. Respond to information requests.
7. Conduct interagency liaison and coordination.
8. Attend Training Modules, Workshop, and Seminars – CEU opportunities.

Task II - Transportation Improvement Program

1. Monitor Federal Aid and STATE-DVRPC Program progress.
2. Maintain and inventory TIP projects and update project status. Maintain channels

- of communication with DVRPC, NJDOT, and the public regarding project status.
3. Participate and assist in the TIP update and maintenance processes.
 4. Review and provide feedback on NJDOT Capital Program Screening Committee (CPSC) and Capital Program Committee (CPC) project requests
 5. Participate in project selection and evaluation processes, as appropriate.

Task III – Transportation Plan Maintenance

1. Monitor Certain County and Municipal Capital Improvement Programs/Projects
2. Monitor certain state improvements.

Task IV - Transportation Planning Data and Analysis

1. NJDOT’s Safety Voyager or NJDHTS’s Numetric Crash Analysis tool. Maintain data supplied by NJDOT as a data source for transportation planning effort.
2. Maintain information on roadways and bridges, such as condition, cartway width, rights of way, age, etc.
3. Attend DVRPC IREG, future Imagery Acquisition, and other steering committee meetings.

Products:

1. Quarterly progress and expenditure reports.
2. Brief reports on meetings and seminars attended related to highway planning.
3. Annual completion report.
4. SRHPP for the subsequent fiscal year.
5. Adopted Transportation Improvement Program
6. City project proposals for consideration in next fiscal year's UPWP, if available.

Beneficiaries:

Camden City, Camden County, residents, businesses, and the region.

Project Cost and Funding:

FY	Total	Highway PL Program	Transit PL Program	Comprehensive Planning	Other
2023	\$24,000				\$24,000
2024	\$24,000				\$24,000
2025	\$24,000				\$24,000

FY2025 Other Funding Details:

NJ TIP - DB #X30A - \$24,000 STBGP-PHILA/Toll Credit

Exhibit C

Budget Proposal

FY 25 BUDGET PROPOSAL



ENTITY NAME: City of Camden
PROJECT NUMBER: 25-61-050
SUBMITTED BY (name and title): Dr. Edward Williams
DATE SUBMITTED: 6/14/24

DETAIL DESCRIPTION OF COST ELEMENTS			
1. DIRECT LABOR- Specify employee name and title	# Hours	Hourly Rate	Estimated Cost (FOR ALL TASKS)
Edward C. Williams	150	\$ 86.48	\$ 12,972.00
June Morton	120	\$ 43.18	\$ 5,181.70
Angela Miller	99	\$ 48.71	\$ 4,822.29
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
SUB-TOTAL			\$ 22,975.99
2. FRINGE & OVERHEAD:	Rate	Base	Estimated Cost
Fringe		\$ 22,975.99	\$ -
Overhead		\$ 22,975.99	\$ -
SUB-TOTAL			\$ -
TOTAL DIRECT LABOR, FRINGE & OVERHEAD			\$ 22,975.99
3. NONLABOR EXPENSES:			Estimated Cost
Materials/Supplies			
Travel (max of 15% of budget total)			\$ 824.01
Training			\$ 200.00
SUB-TOTAL			\$ 1,024.01
GRAND TOTAL			\$ 24,000.00
FY 25 UPWP BUDGET TOTAL			\$ 24,000.00
VARIANCE (must be \$0)			\$ (0.00)
LESS: MATCH AMOUNT			\$ -
NET PAYABLE			\$ 24,000.00

R-35

DB:dh
8-13-24

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR FY'2025
TRANSPORTATION TRUST FUND AUTHORITY MUNICIPAL AID IN THE AMOUNT
OF \$2.5 MILLION DOLLARS, FOR RESURFACING OF VARIOUS STREETS IN THE
CITY OF CAMDEN**

WHEREAS, the governing body of the City of Camden, The Department of Planning & Development - Division of Capital Improvements and Project Management desires to apply for and obtain a grant in the approximate amount of \$2.5 Million Dollars in Transportation Trust Fund Authority Aid from the New Jersey Department of Transportation for the FY 2025 TTFA Municipal Aid Funding; and

WHEREAS, in order to obtain said monies, it is necessary that the City of Camden submit an application to the New Jersey Department of Transportation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and are hereby are authorized to submit an application to the New Jersey Department of Transportation, in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



FY 2025 Application

FILE COPY

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ~~JUNE 11, 2024~~
8/13/2024 12
7/29/2024

TO: City Council
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements
TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Submission of an Application to the NJDOT for consideration of FY 2025 TTFM Municipal Aid Funding in the amount of \$2.5 Million Dollars, for Resurfacing of Various Streets in the City of Camden.
Point of Wendell Capital (856) Wendell.Bibbs@rve.com
Contact: Bibbs Improvements 757-7680

Name	Department- Division- Bureau	Phone	Email
------	------------------------------------	-------	-------

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8-13-24	
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y			

Approved by:
Business Administrator

Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Authorizing the Submission of an Application to the NJDOT for consideration of FY 2025 TTFA Municipal Aid Funding in the amount of \$2.5 Million Dollars, for Resurfacing of Various Streets in the City of Camden.

FACTS/BACKGROUND:

- Various streets in the City of Camden need resurfacing/improvements
- Improved roadway conditions will benefits pedestrians and motor vehicle traffic
- Improvements include milling, resurfacing, curb/sidewalk, inlets, striping and overlay of existing streets

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

- Milling & Resurfacing are needed on various City streets
- City Council approval of this legislation will improve streets in the City of Camden
- If not approved by Council corrective and preventative action to City streets will not be properly addressed

SUBJECT MATTER EXPERTS/ADVOCATES:

- Wendell Bibbs, Acting City Engineer
 - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
 - Attendance: (Y/N/Tentative). Confirmed?

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

Prepared by: Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

Name

Phone/Email

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

Resolution authorizing the Mayor of the City of Camden to submit an application to the NJDOT for consideration of FY 2025 TTFA Municipal Aid Funding for Resurfacing of Various Streets.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Wendell Bibbs
Title	Acting Municipal Engineer
Telephone Number	(856) 757-7680
Email	Wendell.Bibbs@rve.com

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

Mayor's Signature

Date _____

Business Administrator/Manager Signature

Date _____

Name, email and fax of contact person for this form:

For LGS use only:

Approved

Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

Department of Planning & Development- Office of Capital Improvements/Project Management

Grant Summary Form

Department: Planning & Development Initial: 5/8/2024
 Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		FY 2025 Resurfacing of Various Streets			
Grant #:		Pending			
City Contract Date:		pending	City Contract #:		Pending
Application Resolution #:		pending	Appropriation Code #:		Pending
Funding Source:		FY 2025 NJDOT Transportation Trust Fund Authority (TTFA)- Municipal Aid			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$2,500,000.00 (pending)			
Local Match:	Y	N	Cash:	In-Kind	
Budget Insertion Resolution # & Date:		Pending	Accepting Grant Resolution # MC:		Pending
Term of Grant:		Pending	Location of Activity:		Pending
Date of Analysis:		5/8/24	Reviewed By:		Tytanya C. Ray

Summary: 5/8/24: On behalf of the City, the Department of Planning & Development, Division of Capital Improvements/Project Management will be applying for FY 2025 NJDOT Transportation Trust Fund Authority (TTFA) Municipal Aid for Design, Construction and Inspection of a Roadway Improvement project in the City of Camden. Council action authorizing submission of an application for funding is requested for the June 11, 2024 Council agenda. Certified resolutions authorizing application are needed for submission to NJDOT.

Project Limits: TO BE DETERMINED

Street From To

Timelines: pending

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

R-36

DB:dh
08-13-24

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE CONTRACT TO CME ASSOCIATES FOR THE CONSTRUCTION MANAGEMENT & ADMINISTRATION IN CONNECTION WITH THE RESURFACING OF COOPER STREET PROJECT

WHEREAS, the City of Camden has a need to acquire services to provide construction management and administration in connection with the resurfacing of Cooper Street Project in the City of Camden; and

WHEREAS, pursuant to a Request for Proposals, the lowest, responsible proposal was submitted by CME ASSOCIATES, for an amount not to exceed **TWENTY-NINE THOUSAND TWO HUNDRED DOLLARS (\$29,200.00)** for period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "4-01-09-930-874", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with CME ASSOCIATES, for an amount not to exceed **TWENTY-NINE THOUSAND TWO HUNDRED DOLLARS (\$29,200.00)** to provide construction management and administration for the resurfacing of Cooper Street Project in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CME ASSOCIATES OF HOWELL

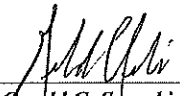
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:4-01-09-930-874
AMOUNT: \$ 29,200.00
DEDICATED BY RIDER:
AMOUNT:\$
- TEMPORARY RESERVE FOR STATE AND FEDERAL GRANT
AMOUNT:\$
- CAPITAL ORDINANCE
AMOUNT:\$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 29,200.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE AWARD OF A \$29,200.00 PROFESSIONAL ENGINEERING SERVICES CONTRACT TO CME ASSOCIATES OF HOWELL ,NJ FOR CONSTRUCTION MANAEMENT AND ADMINIDTRION IN CORRECTION WITH THE RESURFACING OF COOPER STREET PROJECT.



Gerald C. Seneski
Chief of Finance
Date: 7/29



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
 FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements
TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Award of a \$29,200.00 Professional Engineering services contract to CME Associates of Howell, NJ, for Construction Management & Administration in connection with the Resurfacing of Cooper Street project.
 Point of Contact: Wendell Bibbs Capital Improvements (856) 757-7680 Wendell.Bibbs@rve.com

Name	Department-Division-Bureau	Phone	Email
------	----------------------------	-------	-------

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		7/29/2024	
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y		7/29	

Approved by:
 Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
 City Attorney

Signature _____ Date _____

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Award of a \$29,200.00 Professional Engineering services contract to CME Associates of Howell, NJ, for Construction Management & Administration in connection with the Resurfacing of Cooper Street project.

FACTS/BACKGROUND:

- Construction Management & Administration of various streets from Cooper Street to Haddon Avenue in the City of Camden
- Oversight of Earle Asphalt Company, that was selected to do construction of project
- CME's professional services will include, but not limited to: Consult & advise the City during construction, prepare daily construction reports, monthly progress reports to be submitted with each pay request, prepare and/or provide construction sketches & related field engineering services, shop and mill test reports and certification submittals of materials & equipment from contractor, and other services as outlined on page 6 of CME's proposal, dated 7/24/24 (please see attachment).

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$29,200.00 (CM award)

IMPACT STATEMENT:

- Professional Services needed for Construction in connection with the Resurfacing of Cooper Street
- City Council approval of this legislation will improve streets in the City of Camden
- If not approved by Council corrective and preventative action to City streets will not be properly addressed

SUBJECT MATTER EXPERTS/ADVOCATES:

- Wendell Bibbs, Acting City Engineer
 - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
 - Attendance: (Y/N/Tentative). Confirmed?

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

Prepared by: Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Award of Professional Engineering Services contract for Construction Management & Administration.
Name of Vendor	CME Associates
Purpose or Need for service:	Resurfacing of Cooper Street project.
Contract Award Amount	\$29,200.00
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A RFP 23-09 AS NEEDED BUSINESS LIST
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A LVE #60,000 Pennini #68,890 BCE #71,695.00

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

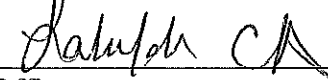
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 CA RFP 24.09 Date _____
Certifying Officer

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

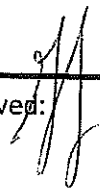
CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	R2401474

S H I P T O	DIVISION OF CAPITAL IMPROVEMTS 520 MARKET STREET RM 325, CITY HALL CAMDEN, NJ 08101
V E N D O R	VENDOR #: CME01 CME ASSOCIATES 1460 RT 9 SOUTH HOWELL,, NJ 07731

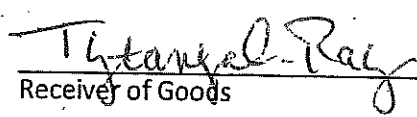
ORDER DATE: 07/29/24
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROFESSIONAL ENGINEERING SERVICES FOR CONSTRUCTION MANAGEMENT AND ADMINISTRATION IN CONNECTION WITH RESURFACING OF COOPER STREET.	4-01-09-930-874	29,200.0000	29,200.00
			TOTAL	29,200.00

Approved: 

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.


 Department Head 7/29/2024
Date


 Receiver of Goods 7/29/24
Date

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME



BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME
KEITH CHIARAVALLA, PE, CME

July 24, 2024

Sent via Electronic Mail (stwalker@ci.camden.nj.us)

Ms. Stephanie Walker
520 Market Street, City Hall
Camden, New Jersey 08101

**Re: REQUEST FOR QUOTE
Professional Engineering Services
Resurfacing of Cooper Street – Construction Phase Services
City of Camden, Camden County, NJ
CME Proposal No. 2024-158**

Dear Ms. Walker:

We are pleased to present our fee estimate for professional engineering services for Construction Management & Administration Services for the Resurfacing of Cooper Street. It is our understanding that this project generally consists of resurfacing of Cooper Street from Haddon Avenue (CR561) to Fourth Street. We understand the project is intended to be awarded to Earle Asphalt Company in the near future.

We have thoroughly reviewed the plans and specifications for the above project. We are confident that we fully understand the scope of work and the time required to successfully administer this construction project. We note that the bid documents require milling and paving activities to be performed at night. We have the staff availability to meet this requirement during construction. Additionally, we have budgeted part time inspection hours in order to maximize cost-effectiveness to the City, especially since our office location is so close to the project site and coverage could be coordinated quickly.

As you are aware, CME has extensive experience working with Camden City performing CM/CI services for previous City projects as well as County Projects within the City limits as follows:

- Cooper Street Pedestrian Access Project
- 7th Street Gateway Streetscape Enhancement Project
- 2018 NJDOT Trust Fund Milling and Resurfacing of Various Roads
- 2017 NJDOT Trust Fund Resurfacing of Various Streets
- Martin Luther King Blvd & Broadway (CR 551) Intersection Improvements
- Haddon Ave Transit Village (CR 561)
- Haddon Ave Gateway (CR 561)

S:\City of Camden\Proposals\Cooper Street RFQ\2024-158 Cooper Street CONAD 24-07-23.doc



Ms. Stephanie Walker
Re: Fee Estimate for Professional Services
Resurfacing of Cooper Street

July 24, 2024
CME Proposal No. 2024-158
Page 2

Additionally, we have experience on hundreds of similar projects which include the same scope of work as the Resurfacing of Cooper Street. Some of our recent experience with resurfacing projects specifically where Earle Asphalt was the contractor are as follows:

- 2024 Resurfacing Program – Howell Township (July 2024)
- Steward Ave Roadway Improvements, Phase 1 – Delran Township (July 2024)
- Haines Mill Road Improvements – Delran Township (November 2023)
- Roadway Improvements to Seaview Village – Brick Township (December 2023)

The Construction Management and Administration team that has been assembled for this project is comprised of the same team that has successfully administered the above projects. **Bennett Matlack, PE, CME, CFM** who has over 18 years of experience, will be the Project Manager for this project. Mr. Matlack has been the Construction Manager for several Camden City and Camden County projects located within the City including the ones listed above. Additionally, Mr. Matlack has experience with projects involving resurfacing just like the scope of work for Cooper Street.

Justin Davies, who has over 9 years of experience and has a NICET Level 3 certification, will be the inspector for the project and will be onsite during critical construction activities to perform daily construction inspections. Mr. Davies just was involved in several of the projects listed above, including the Cooper Street Pedestrian Access Project and the 7th Street Gateway Project listed above. His experience and knowledge of this area will be very beneficial to the City. His familiarity with City procedures, report writing, and the type of work being performed makes him particularly suited for this project. Mr. Davies will be supported by our head inspector, **Tom Van de Sande**, who has over 30 years of inspection experience. Also providing inspection support will be **Mario Marzan**, who has experience working in the city on several of the projects listed above and has over 20 years of inspection experience.

Office support will be provided by **Edward D'Armiento, PE, CME, CFM**, who has over 10 years of experience. Mr. Matlack and Mr. D'Armiento both have experience working with the contractor for this project, Earle Asphalt Company. Mr. D'Armiento will provide assistance with pay requests, RFI's, shop drawing reviews, city coordination, status reports, interpretation of contract documents, and other office assistance tasks. Resumes of the proposed team are included herewith.

Our office located at One Market Street (The Victor) is less than ½ mile from the project site. Due to our close proximity to the project, we will be able to provide immediate assistance to the contractor if any unforeseen field conditions arise, or if a meeting needs to take place.



Ms. Stephanie Walker
Re: Fee Estimate for Professional Services
Resurfacing of Cooper Street

July 24, 2024
CME Proposal No. 2024-158
Page 3

Scope of Work

It is our understanding that the scope of work for this project includes milling and hot mix asphalt overlay of the roadway as well as drainage improvements, concrete curb, curb ramp upgrades, pavement striping, and other associated work. Additionally, the intersection of Broadway (CR551) and Cooper Street will include removal of concrete pavement and full depth base repair of the intersection with asphalt pavement. We recognize that coordination with Camden County for this work will be required. Our longstanding and working relationship with Camden County will facilitate this work.

Specific Experience & Project Challenges

Many of the key elements of this project are similar to other projects that we provided Construction Management and Administration services in the past. We are experienced with the requirements of City inspection reports and procedures from our previous projects listed above. We also have had recent relevant experience in the Cooper Street Pedestrian Access Project and 7th Street Gateway Project within Camden City listed above, which also included milling and paving improvements.

Camden City – Cooper Street Pedestrian Access Project

As part of the requirements for federally funded projects, a qualified and experienced consulting firm was requested to perform Construction Management Services for the City of Camden. The improvements included in the Cooper Street Pedestrian Access Project were installation of new concrete and paver sidewalk, traffic signal upgrades, and other associated work. CME was responsible for Daily Project oversight by a Resident Engineer with an NJ PE, Daily Inspection Records and Documentation performed by a NICET 3 Certified Staff, and other associated work. Due to the overall size of the improvements, the project was implemented in multiple construction stages to mitigate the impacts to pedestrian and vehicular traffic while maintaining access to the educational facilities along Cooper Street.





Ms. Stephanie Walker
Re: Fee Estimate for Professional Services
Resurfacing of Cooper Street

July 24, 2024
CME Proposal No. 2024-158
Page 4

Camden Community Partnership – 7th Street Gateway Streetscape Enhancement Project

CME performed Construction Management and Construction Inspection services for Camden Community Partnership on behalf of the City of Camden for the 7th Street Gateway Streetscape Enhancement Project in the City of Camden. The project included the resurfacing of 7th Street including milling and paving, installation of concrete curb and concrete curb and gutter, combined sewer replacement/improvements, sidewalk upgrades, traffic signal improvement at multiple intersections, and other associated work. CME was responsible for construction oversight including filling out inspection reports federally funded and NJDOT funded project. Other federal requirements were oversight of material testing for concrete and HMA pavement as well as ensuring the contractor's compliance with ADA requirements, DBE goals and Buy- America certifications. CME also attended bi-weekly meetings to review construction progress with the project stakeholders. Funding for this project was provided by the NJDOT, NJEDA, and USED A.





Ms. Stephanie Walker
Re: Fee Estimate for Professional Services
Resurfacing of Cooper Street

July 24, 2024
CME Proposal No. 2024-158
Page 5

Camden County – Haddon Avenue (C.R. 561) Transit Village Roadway Improvements

CME performed Construction Management and Construction Inspection services for Camden County for the Haddon Avenue Transit Village project in the City of Camden. The project included the reconstruction of Haddon Avenue including excavation of the concrete roadway, installation of concrete curb, sidewalk, light poles, traffic signals, asphalt pavement, stamped concrete pavement, and other associated work. CME was responsible for construction oversight including filling out inspection reports on federal inspection forms DC-29 and DC-30. Other federal requirements were oversight and coordination of material testing for concrete and HMA pavement as well as ensuring the contractor's compliance with ADA requirements, DBE goals and Buy-America certifications. CME also provided monthly status reports to the County and attended regular site meetings to review construction progress with the project stakeholders.





Ms. Stephanie Walker
Re: Fee Estimate for Professional Services
Resurfacing of Cooper Street

July 24, 2024
CME Proposal No. 2024-158
Page 6

With this in mind, our office anticipates the following scope of work:

A. Construction Management & Administration Services

The following services will be provided under this phase based on a 60-day contract time and in accordance with the solicitation of proposals:

1. Consultation and advice to the City during construction;
2. Preparing daily construction reports summarizing construction activities, and providing the City a monthly progress report with each request for payment.
3. Preparation and/or provision of construction sketches and related field engineering services, required for resolution of actual field conditions encountered and/or proper completion of the work.
4. Detailed reviewing, tracking and processing of construction drawings, shop drawings, and working drawings and specification.
5. Reviewing laboratory, shop and mill test reports and certification submittals of materials and equipment from the contractor.
6. Observing and coordinating initial operation of the project and of quality assurance/performance tests required by specifications.
7. Making a final inspection, preparation of final punch list, closeout and reporting on the completed project.
8. Technical observation of construction by a full-time qualified resident project engineer, inspectors and supporting staff as required, who will:
 - a. Observe critical construction activities on a daily basis for compliance with the Contract Documents.
 - b. Ensure Contractor compliance with any and all City/State/Federal requirements.
 - c. Prepare any and all City/State/Federal required submittals.
 - d. Witness shop tests, field-testing and inspect vendor's facilities if required.
 - e. Review, track and process requests for monthly, partial, interim and final payments to contractors, and reporting of quantities and values of construction work performed.
 - f. Issue Certificate(s) of Completion to the Client on completed construction contracts.
 - g. Review working drawings.
9. Review, track and document compliance with Federal, State and local requirements regarding Affirmative Action, MBE, WBE, SBE, DBE and ESBE requirements.
10. Reviewing, tracking and processing all claims and change orders.
 - a. Prepare any and all City/State/Federal required submittals.



Ms. Stephanie Walker
Re: Fee Estimate for Professional Services
Resurfacing of Cooper Street

July 24, 2024
CME Proposal No. 2024-158
Page 7

- b. Prepare change orders for submission to the City/State/Federal entities for review.
 - c. Obtain required authorization/approval from appropriate City/State/Federal entities.
11. Major redesign resulting from unforeseen field conditions will be coordinated with the City as necessary.
 12. Field engineering services related to permissible changes and variations in the work.
 13. Processing of complaints and releases from citizens.
 14. Coordinating, attending, preparing and distributing minutes of all job meetings with Contractors and the City including pre-construction meetings.
 15. Field visits and gathering accurate information related to as-built costs of the project
 16. Environmental inspection services by special experts related to environmental restoration work is not anticipated at this time based on the scope of work required, and therefore not included. However, if said work is required, we will work with the City to determine the extent of these services required and provide a price for same including but not limited to:
 - a. Meeting special State and Federal requirements such as: Regulatory agency inspection
 - b. NJDOT Requirements
 - c. Environmental Protection Permit Enforcement
 - d. Audits
 - e. American Recovery and Reinvestment Act
 17. Providing record drawings of the completed project and incorporating red-lined documents from the contractor
 18. Providing additional copies of reports, contract drawings, specifications and documents if needed to the contractor at no additional cost to the City
 19. Negotiating any utility relocation that arises with the various utility companies on behalf of the City.
 20. Review contractor's pay request, and make recommendations to the City and perform the following:
 - a. Payment Voucher along with backup documentation to substantiate all project costs (two copies of backup documentation must be submitted)
 - b. Inputting/Uploading required information into NJDOT management system (SAGE/PMRS)
 - c. Engineer's Certification – Project Completion
 - d. List of all as-built quantities
 - e. Preparation and submission of reimbursement, change order and final invoice documentation



Ms. Stephanie Walker
Re: Fee Estimate for Professional Services
Resurfacing of Cooper Street

July 24, 2024
CME Proposal No. 2024-158
Page 8

- f. Contractors Compliance with Davis-Bacon
21. Submit two (2) bound hardcopies and one (1) electronic copy of the project file to City including but not limited to: daily inspection reports, test results, as-built plans, Contractor RFI and response, material ticket/receipts, warranties, etc.
 22. Any other projects and services that may arise during the contract period and performing all other project tasks required of the City by regulation or statute.

Estimated Fee for Services \$29,200

Exceptions

- Any engineering services not indicated in this proposal will be invoiced at a mutually agreed upon price and as specifically authorized by the Administrator and/or the Governing Body.

Should you accept our fee estimate, kindly provide a purchase order for professional services resolution authorizing same. Should you wish to discuss any of the above items further, please do not hesitate to contact me at this office.

Very truly yours,

CME Associates

Bennett A. Matlack, PE, CME, CFM
For the Firm

cc: Timothy J. Cunningham – City Administrator
Lateefah Chandler – City Purchasing Agent
Gerald Seneski – Chief Financial Officer
Scott Parker – Director of Finance

DB:dh
08-13-24

R-37

RESOLUTION AUTHORIZING A CONTRACT TO EARLE ASPHALT COMPANY OF FARMINGDALE, NJ FOR RESURFACING OF COOPER STREET PROJECT

WHEREAS, there exists a need for the resurfacing of Cooper Street in the City of Camden; and

WHEREAS, pursuant to Bid No. 24-07 three (3) bids were received on June 25, 2024; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Earle Asphalt Company of Farmingdale, NJ, for the provision of resurfacing Cooper Street in an amount not to exceed SIX HUNDRED THIRTY-SEVEN THOUSAND FOUR HUNDRED THIRTEEN DOLLARS AND THIRTEEN CENTS (\$637,413.13); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget account of the City of Camden under line item "4-01-09-930-874", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the lowest responsible bidder Earle Asphalt Company of Farmingdale, NJ for an amount not to exceed SIX HUNDRED THIRTY-SEVEN THOUSAND FOUR HUNDRED THIRTEEN DOLLARS AND THIRTEEN CENTS (\$637,413.13), for the provision of resurfacing Cooper Street, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: EARLE ASPHALT

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

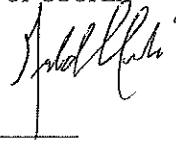
- BUDGET APPROPRIATION:4-01-09-930-874
AMOUNT: \$ 637,413.13
DEDICATED BY RIDER:
AMOUNT:\$
- TEMPORARY RESERVE FOR STATE AND FEDERAL GRANT
AMOUNT:\$
- CAPITAL ORDINANCE
AMOUNT:\$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 637,413.13

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AWARDED AN AWARD OF A \$637,413.13 CONSTRUCTION CONTRACT TO EARLE ASPHALT COMPANY OF FARMINGDALE, NJ FOR THE RESURFACING OF COOPER STREET PROJECT

Gerald C. Seneski
Chief of Finance
Date: 7/29





CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council

FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Award of a \$637,413.13 Construction Contract to Earle Asphalt Company of Farmingdale, NJ, for the Resurfacing of Cooper Street project. Bid #24-07

Point of Contact: Wendell Bibbs
Capital Improvements (856) 757-7680
Wendell.Bibbs@rve.com

Name	Department- Division- Bureau	Phone	Email
------	------------------------------------	-------	-------

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		7/22/2024	
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	Y		7/22/2024	
Director of Finance	Y		7/24	

Approved by:
Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

7/31/24
Signature _____ Date _____

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Award of a \$637,413.13 Construction Contract to Earle Asphalt Company of Farmingdale, NJ, for the Resurfacing of Cooper Street project. Bid #24-07

FACTS/BACKGROUND:

- Various streets from Cooper Street to Haddon Avenue in the City of Camden need resurfacing/improvements
- Earle Asphalt Company was lowest responsible bidder & awarded contract
- Improvements include milling of the existing asphalt surface, overlay of milled bituminous asphalt surface with hot mix asphalt repair, excavation of a portion of concrete roadway, installation of new inlets with inlet traps, curb pieces, bicycle grates, and pavement markings, and resetting of manholes, vents/valve boxes, and ADA compliant brick paver detectable warning surfaces

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$637,413.13 (contract award)

IMPACT STATEMENT:

- Milling & Resurfacing are needed on various City streets
- City Council approval of this legislation will improve streets in the City of Camden
- If not approved by Council corrective and preventative action to City streets will not be properly addressed

SUBJECT MATTER EXPERTS/ADVOCATES:

- Wendell Bibbs, Acting City Engineer
 - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
 - Attendance: (Y/N/Tentative). Confirmed?

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

Prepared by: Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Award of Construction Contract
Name of Vendor	Earle Asphalt Company
Purpose or Need for service:	Resurfacing of Cooper Street project. Bid #24-07
Contract Award Amount	\$637,413.13
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A BID #24-07
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A YES Southstate # 695,520 Think Pavers # 706,655

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

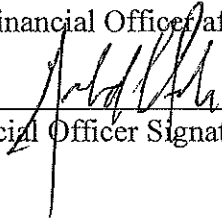
Date _____

Business Administrator/Manager Signature

Date _____

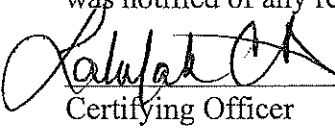
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 BIO 24-07

Certifying Officer

Date 7/22/2024

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY

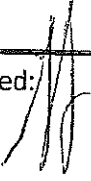


520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000


REQUISITION	
NO.	R2401458

S H I P T O	DIVISION OF CAPITAL IMPROVEMTS 520 MARKET STREET RM 325, CITY HALL CAMDEN, NJ 08101
V E N D O R	VENDOR #: UNK01 UNKNOWN VENDOR , NJ

ORDER DATE: 07/19/24
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	AWARD OF CONSTRUCTION CONTRACT IN CONNECTION WITH THE RESURFACING OF COOPER STREET PROJECT. BID #24-07 VENDOR: EARLE ASPHALT COMPANY BUILDING 2, SUITE 205 WALL, NEW JERSEY 07719	4-01-09-930-874	637,413.1300	637,413.13
			TOTAL	637,413.13

Approved: 
 
 Department Head _____ Date _____

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

 Receiver of Goods _____ Date 7/19/24

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

Range of Accounts: 4-01-09-930-874 to 4-01-09-930-874 Include Cap Accounts: Yes As of: 07/19/24
 Current Period: 01/01/24 to 07/19/24 Skip Zero Activity: Yes
 Audit Report Type: Standard
 Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date
 * Transaction is included in Previous and/or Begin Balance ** Transaction is not included in Balance
 En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	%used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended YTD	Expended Curr	Reimbrsd YTD	Reimbrsd Curr	Pd/Chrgd YTD	Unexpended			
4-01-09-930-874	supplemental TA - Road Infrastructure	8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70	8,731,478.94		
		4,433,013.69	1,637,276.93	0.00	0.00	4,298,465.25		8,716,919.68		GCS
		4,433,013.69		0.00	6,070,290.62			7,955,861.07		GCS
								7,145,105.25		GCS
								7,095,356.08		AC
								7,094,202.01		AC
								7,080,069.86		NHW
								7,078,331.61		NHW
								7,072,967.11		NHW
								7,063,494.78		NHW
								7,058,693.53		NHW
								6,945,449.79		NHW
								6,652,317.86		NHW
								6,649,405.36		NHW
								6,643,502.86		NHW
								6,641,032.86		NHW
								6,637,662.86		NHW
								6,600,730.66		NHW
								6,580,859.32		NHW
								6,577,199.32		NHW
								6,571,950.57		NHW
								6,539,974.45		NHW
								6,534,120.84		NHW
								6,521,290.69		NHW
								6,518,110.69		NHW

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	%used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended YTD	Encumber YTD	Reimbrsd YTD	Cancelled	Unexpended				
		Expended Curr		Reimbrsd Curr	Pd/Chrgd YTD					
				Vendor/Reference						

4-01-09-930-874	Supplemental TA - Road Infrastructure									
04/26/24	PO 23-03772	7 Paid Ck143567	2023 ROADWAY IMPROVEMENT	LEX02	LEXA CONCRETE LLC	En 01/01/24	BS	147,304.16-	3,366,723.71	NHW
04/26/24	PO 23-04395	10 Paid Ck143589	INW#0349002 3/8/24	CME01	CME ASSOCIATES	En 01/01/24	BS	172.00-	3,366,551.71	NHW
04/26/24	PO 23-04395	11 Paid Ck143589	INW#0350671 3/29/24	CME01	CME ASSOCIATES	En 01/01/24	BS	7,400.50-	3,359,151.21	NHW
04/26/24	PO 23-04657	36 Paid Ck143602	INW#04086009-14 1/31/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	426.25-	3,358,724.96	NHW
04/26/24	PO 23-04657	37 Paid Ck143602	INW#04086009-15 2/29/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	155.00-	3,358,569.96	NHW
04/26/24	PO 23-04657	38 Paid Ck143602	INW#04087194-15 2/29/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	65.00-	3,358,504.96	NHW
04/26/24	PO 23-04657	39 Paid Ck143602	INW#04087195-8 1/31/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	39,341.24-	3,319,163.72	NHW
04/26/24	PO 23-04657	40 Paid Ck143602	INW#04087195-9 2/29/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	34,119.12-	3,285,044.60	NHW
04/26/24	PO 23-04657	41 Paid Ck143602	INW#04087196-8 1/31/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	25,432.35-	3,259,612.25	NHW
04/26/24	PO 23-04657	42 Paid Ck143602	INW#04087197-5 2/29/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	29,912.53-	3,229,699.72	NHW
04/26/24	PO 23-04657	43 Paid Ck143602	INW#04087197-4 1/31/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	3,810.85-	3,225,888.87	NHW
04/26/24	PO 23-04657	44 Paid Ck143602	INW#04087198-4 1/31/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	59,775.52-	3,166,113.35	NHW
04/26/24	PO 23-04657	45 Paid Ck143602	INW#04087198-5 2/29/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	1,512.50-	3,164,600.85	NHW
04/26/24	PO 23-04657	46 Paid Ck143602	INW#04087199-4 1/31/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	555.00-	3,164,045.85	NHW
04/26/24	PO 23-04657	47 Paid Ck143602	INW#04087199-5 2/29/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	12,852.50-	3,151,193.35	NHW
04/26/24	PO 23-04657	48 Paid Ck143602	INW#04087199-4 1/31/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	1,570.00-	3,149,623.35	NHW
04/26/24	PO 23-04657	49 Paid Ck143602	INW#04087200-4 1/31/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	80,935.69-	3,068,687.66	NHW
04/26/24	PO 23-04657	50 Paid Ck143602	INW#04087200-5 2/29/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	41,631.15-	3,027,056.51	NHW
05/03/24	PO 23-04657	51 Paid Ck143694	INW#04087194-16 3/31/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	32.50-	3,027,024.01	NHW
05/03/24	PO 23-04657	52 Paid Ck143694	INW#04087195-10 3/31/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	43,494.86-	2,983,529.15	NHW
05/03/24	PO 23-04657	53 Paid Ck143694	INW#04087200-6 3/31/24	REM02	REKINGTON & VERNICK ENGINEERS	En 01/01/24	BS	17,472.50-	2,966,056.65	NHW
06/07/24	PO 23-03773	6 Paid Ck143979	2023 ROADWAY IMPROVEMENT	SOU24	SOUTHSTATE, INC.	En 01/01/24	BS	43,496.17-	2,922,560.48	NHW
06/07/24	PO 23-03773	7 Paid Ck143979	Correct pmt # 2	SOU24	SOUTHSTATE, INC.	En 01/01/24	BS	30.01	2,922,590.49	NHW
06/13/24	PO 23-04395	12 Deleted	INW#351514 4/25/24	CME01	CME ASSOCIATES	En 01/01/24	BS	1,901.34	2,922,590.49	AC
06/13/24	PO 23-04395	13 Deleted	INW#353407 5/24/24	CME01	CME ASSOCIATES	En 01/01/24	BS	3,290.35	2,922,590.49	AC
06/20/24	PO 23-03772	8 Paid Ck144062	2023 ROADWAY IMPROVEMENT	LEX02	LEXA CONCRETE LLC	En 01/01/24	BS	224,631.17-	2,697,959.32	NHW
06/20/24	PO 23-04395	14 Paid Ck144091	INW#351513 4/12/24	CME01	CME ASSOCIATES	En 01/01/24	BS	3,721.00-	2,694,238.32	NHW
06/20/24	PO 23-04395	15 Paid Ck144091	INW#352600 4/26/24	CME01	CME ASSOCIATES	En 01/01/24	BS	10,793.00-	2,683,445.32	NHW
06/20/24	PO 23-04395	16 Paid Ck144091	INW#353406 5/10/24	CME01	CME ASSOCIATES	En 01/01/24	BS	12,310.50-	2,671,134.82	NHW
06/20/24	PO 23-04395	17 Paid Ck144091	INW#354092 5/24/24	CME01	CME ASSOCIATES	En 01/01/24	BS	7,291.00-	2,663,843.82	NHW
06/20/24	PO 23-04395	18 Paid Ck144091	INW#355175 6/7/24	CME01	CME ASSOCIATES	En 01/01/24	BS	2,655.50-	2,661,188.32	NHW

Control: NOC Total 8,731,478.94 0.00 8,731,478.94 2,661,188.32 70
 4,433,013.69 1,637,276.93 0.00 0.00 4,298,465.25
 4,433,013.69 0.00 6,070,290.62

Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %used	Trans Amount	Trans Balance	User
Date	Transaction data/Comment	Expended Curr		Reimbrsd Curr		Unexpended			
Department: 930	Reserve Supplemental Transitional Aid Total	8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		4,433,013.69	1,637,276.93	0.00	0.00	4,298,465.25			
		4,433,013.69		0.00	6,070,290.62				
CAFR: 09	Total	8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		4,433,013.69	1,637,276.93	0.00	0.00	4,298,465.25			
		4,433,013.69		0.00	6,070,290.62				
Fund: 01	Current Fund Budgeted Total	8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		4,433,013.69	1,637,276.93	0.00	0.00	4,298,465.25			
		4,433,013.69		0.00	6,070,290.62				
Fund: 01	Current Fund Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0		
		0.00	0.00	0.00	0.00	0.00			
		0.00		0.00	0.00				
Fund: 01	Current Fund Total	8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		4,433,013.69	1,637,276.93	0.00	0.00	4,298,465.25			
		4,433,013.69		0.00	6,070,290.62				
Final Budgeted		8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		4,433,013.69	1,637,276.93	0.00	0.00	4,298,465.25			
		4,433,013.69		0.00	6,070,290.62				
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0		
		0.00	0.00	0.00	0.00	0.00			
		0.00		0.00	0.00				
Final Total		8,731,478.94	0.00	0.00	8,731,478.94	2,661,188.32	70		
		4,433,013.69	1,637,276.93	0.00	0.00	4,298,465.25			
		4,433,013.69		0.00	6,070,290.62				



**REMINGTON
& VERNICK
ENGINEERS**

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

July 8, 2024

Lateefah Chandler, City Purchasing Agent
City of Camden
520 Market Street
City Hall, Room 409
Camden, NJ 08101-5120

**Re: City of Camden
Resurfacing of Cooper Street - Bid #24-07
Recommendation to Award
Our File #04-08-T-199**

Dear Ms. Chandler:

We have tabulated the bids received on June 25, 2024, regarding the above-referenced project. This project consists of the resurfacing of Cooper Street from Haddon Avenue (C.R. 561) for Fourth Street summarized as follows:

- The base bid consists of milling of the existing asphalt surface, overlay of milled bituminous asphalt surface with hot mix asphalt, hot mix asphalt pavement repair, excavation of a portion of concrete roadway, installation of new inlets with inlet traps, curb pieces, bicycle grates, and pavement markings, and resetting of manholes, vents/valve boxes, and ADA compliant brick paver detectable warning surfaces.

A copy of the bid tabulation is enclosed for your review.

Our recommendation to award is as follows:

- Should the Municipality decide to award the Base Bid improvements, the resolution should indicate award to Earle Asphalt Company, P.O. Box 556, Farmingdale, New Jersey 07727, in the amount of \$637,413.13 representing Items 1 through 39 of the Base Bid.

In accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq, the contract should be awarded to the lowest responsible bidder, which appears to be Earle Asphalt Company, P.O. Box 556, Farmingdale, New Jersey 07727.

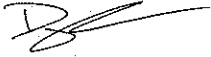
Any award should be contingent upon review and approval of the City Solicitor, and monies being available.

Resurfacing of Cooper Street
City of Camden
Page 2 of 2

If you have any questions, please do not hesitate to contact me at (609) 828-4220.

Sincerely,

REMINGTON & VERNICK ENGINEERS



Douglas M. Johnson, P.E., C.M.E.
Senior Associate

DMJ/

Enclosure

cc: Timothy Cunningham, Business Administrator
Gerald C. Seneski, Chief Financial Officer
Dr. Edward C. Williams, Dir. of Planning & Development
Tytanya Ray, Contract Administrator
Stephanie Walker, Assistant to City Engineer
Keith L. Walker, City DPW Director
Wendell Bibbs, RVE
Raven Linton, RVE
Greg Marchese, RVE

BID 24-07 - RESURFACING OF COOPER STREET

ITEM	QUANTITY	UNITS	DESCRIPTION	Earle Asphalt Company		South State, Inc.		Think Pavers Hardscaping	
				Submission 1		Submission 1		Submission 1	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	30	UN	BREAKAWAY BARRICADES	\$ 0.0100	\$0.30	\$ 1.0000	\$30.00	\$ 0.0100	\$0.30
2	150	UN	DRUMS	\$ 0.0100	\$1.50	\$ 1.0000	\$150.00	\$ 0.0100	\$1.50
3	200	UN	TRAFFIC CONE IF & WHERE DIRECTED	\$ 0.0100	\$2.00	\$ 1.0000	\$200.00	\$ 0.0100	\$2.00
4	1440	SF	CONSTRUCTION SIGN	\$10.0000	\$14,400.00	\$ 1.0000	\$1,440.00	\$ 1.0000	\$1,440.00
5	5	UN	PORTABLE VARIABLE MESSAGE SIGN IF & WHERE DIRECTED	\$500.0000	\$2,500.00	\$500.0000	\$2,500.00	\$500.0000	\$2,500.00
11	1	LUMP SUM	NOT TRANSIT TEMPORARY ACCESS PERMIT CERTIFICATE OF INSURANCE AND RAILROAD PROTECTION COVERAL ALL INCLUSIVE	\$ 5,867.9300	\$5,867.93	\$ 5,000.0000	\$5,000.00	\$ 7,000.0000	\$7,000.00
12	140	CY	EXCAVATION UNCLASSIFIED	\$150.0000	\$21,000.00	\$10.0000	\$1,400.00	\$ 50.0000	\$7,000.00
13	12000	SY	HIMA MILLING 3" OR LESS	\$ 12.8800	\$154,560.00	\$15.0000	\$180,000.00	\$ 4.0000	\$48,000.00
14	1200	SY	HOT MIX ASPHALT PAVEMENT REPAIR IF & WHERE DIRECTED	\$13.0000	\$15,600.00	\$ 1.0000	\$1,200.00	\$ 0.0100	\$12.00
15	60	LF	SAWCUTTING	\$ 5.0000	\$300.00	\$ 2.0000	\$120.00	\$ 10.0000	\$600.00
16	1900	GAL	TACK COAT	\$ 0.0100	\$19.00	\$ 0.0100	\$19.00	\$ 0.0100	\$19.00
17	375	SY	DENSE GRADED AGGREGATE BASE COURSE 6: THICK	\$11.3500	\$4,265.25	\$ 2.0000	\$750.00	\$ 10.0000	\$3,750.00
18	2500	TON	HOT MIX ASPHALT 12.5 M 64 SURFACE COURSE 3" THICK	\$ 94.0000	\$235,000.00	\$100.0000	\$250,000.00	\$ 90.0000	\$225,000.00
19	90	TON	HOT MIX ASPHALT 19 M 64 BASE COURSE 4" THICK	\$175.0000	\$15,750.00	\$ 200.0000	\$18,000.00	\$150.0000	\$13,500.00
21	1	UN	CURB PIECE ECO TYPE 'N-ECO' CAMPBELL FOUNDRY OR APPROVED	\$ 800.0000	\$800.00	\$ 500.0000	\$500.00	\$ 999.4000	\$999.40
22	5	UN	INLET TYPE A WITH TRAP	\$ 7,000.0000	\$35,000.00	\$20,000.0000	\$100,000.00	\$ 58,000.0000	\$290,000.00
23	3	UN	SET INLET TYPE A EXISTING CASTING	\$1,410.0000	\$4,230.00	\$ 500.0000	\$1,500.00	\$ 50.0000	\$150.00
24	1	UN	SET INLET TYPE B NEW CASTING	\$2,130.0000	\$2,130.00	\$2,500.0000	\$2,500.00	\$ 1,500.0000	\$1,500.00
25	7	UN	RESET MANHOLE USING NEW CASTING	\$500.0000	\$3,500.00	\$ 1,300.0000	\$9,100.00	\$100.0000	\$700.00
26	5	UN	RESET MANHOLE USING EXISTING CASTING	\$150.0000	\$750.00	\$ 500.0000	\$2,500.00	\$100.0000	\$500.00
27	30	SY	CONCRETE SIDEWALK 5" THICK IF & WHERE DIRECTED	\$ 200.0000	\$6,000.00	\$ 500.0000	\$15,000.00	\$197.0000	\$5,910.00
28	20	SY	RESET BRICK PAVR DETECTABLE WARNING SURFACE IF & WHERE DIRECTED	\$300.0000	\$6,000.00	\$ 500.0000	\$10,000.00	\$ 0.0100	\$0.20
30	200	SF	REMOVAL OF TRAFFIC MARKINGS	\$ 4.7000	\$940.00	\$ 1.0000	\$200.00	\$ 2.0000	\$400.00
31	100	LF	7"x8"x18" CONCRETE VERTICAL CURB IF & WHERE DIRECTED	\$94.0000	\$9,400.00	\$75.0000	\$7,500.00	\$81.0000	\$8,100.00
32	6400	LF	TRAFFIC STRIPES 4"	\$ 0.8000	\$5,120.00	\$ 0.6700	\$4,288.00	\$ 0.6500	\$4,160.00
33	460	LF	TRAFFIC MARKING LINES 8"	\$ 1.6000	\$736.00	\$ 1.7000	\$782.00	\$ 1.8000	\$828.00
34	250	LF	TRAFFIC MARKING LINES 12"	\$ 2.4000	\$600.00	\$ 2.5000	\$625.00	\$ 2.6500	\$662.50
35	2700	LF	TRAFFIC MARKING LINES 24"	\$ 6.0000	\$16,200.00	\$ 4.9000	\$13,230.00	\$ 5.1500	\$13,905.00
36	1700	SF	TRAFFIC MARKINGS SYMBOLS	\$13.0000	\$22,100.00	\$ 7.9500	\$13,515.00	\$ 8.0000	\$13,600.00
37	10	UN	RESET WATER VALVE BOX	\$ 0.0100	\$0.10	\$ 1.0000	\$10.00	\$ 0.0100	\$0.10
38	12	UN	RESET WATER VALVE BOX NEW CASTING	\$100.0000	\$1,200.00	\$ 1.0000	\$12.00	\$20.0000	\$260.00
39	5	UN	RESET GAS VALVE BOX	\$ 0.0100	\$0.05	\$ 1.0000	\$5.00	\$ 65.0000	\$325.00
6	160	HR	TRAFFIC SAFETY OFFICERS IF & WHERE DIRECTED	\$131.0000	\$20,960.00	\$131.0000	\$20,960.00	\$131.0000	\$20,960.00
7	160	HR	TRAFFIC DIRECTORS FLAGGER IF & WHERE DIRECTED	\$129.9500	\$20,792.00	\$129.9500	\$20,792.00	\$129.9500	\$20,792.00
8	40	HR	RAILROAD FLAGGER IF & WHERE DIRECTED	\$129.9500	\$5,198.00	\$129.9500	\$5,198.00	\$129.9500	\$5,198.00
9	1	DOLL	FUEL PRICE ADJUSTMENT	\$ 2,500.0000	\$2,500.00	\$ 2,500.0000	\$2,500.00	\$ 2,500.0000	\$2,500.00
10	1	DOLL	ASPHALT PRICE ADJUSTMENT	\$ 4,000.0000	\$4,000.00	\$ 4,000.0000	\$4,000.00	\$ 4,000.0000	\$4,000.00
Subtotal:				\$637,413.13	\$693,526.00	\$693,526.00	\$706,655.00		

24-07 - RESURFACING OF COOPER STREET

Opening Date: June 10, 2024 1:30 PM

Closing Date: June 25, 2024 11:00 AM

Vendor Details

Company Name: Earle Asphalt Company

Does your company conduct business under any other name? If yes, please state: No

Address: 1800 Route 34
Building 2, Suite 205
Wall, New Jersey 07719

Contact: Diane Marotta

Email: dmarotta@earleco.com

Phone: 732-308-1113 203

Fax: 732-308-1034

HST#: 

Submission Details

Created On: Friday June 14, 2024 07:20:23

Submitted On: Tuesday June 25, 2024 09:19:02

Submitted By: Diane Marotta

Email: dmarotta@earleco.com

Transaction #: 53ccc859-8967-4105-908c-6570ac6c96f1

Submitter's IP Address: 71.187.188.114

MAIN BID

The undersigned hereby declare(s) that he (it, they) has (have) carefully examined the Advertisement, Proposal, Information for Bidders, General Conditions, Construction Specifications, Supplementary Specifications, Appendix, Drawings, Plans and Form of Contract and Bond for the Project named above; that he (it, they) has (have) carefully examined the sites of the Project, and that he (it, they) will contract to furnish all plant, labor, materials, supplies, equipment and other facilities and things necessary for, or proper for, or incidental to the RESURFACING OF COOPER STREET, as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by the CITY OF CAMDEN prior to the date of opening the bids, whether received by the undersigned or not, for the amount bid based on the following unit and/or lump-sum prices:

It is understood that the quantities stated in this Schedule of Prices for the various items are estimates only and may be increased or decreased as provided in the Specifications.

NOTE: Extension of Unit Prices must be exact.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID. The TOTAL AMOUNT OF BID is defined as the sum of the Total Price Bid for Each Item. Please note the City may award the construction work on the basis of the Main Bid, combined with any such Alternate(s) as selected, until a net amount is reached which is within the funds available

Where the price in figures differs from the price in words, the price in words will be accepted as the amount bid and amounts computed and adjusted accordingly.

Estimated quantities where given, are approximate and are for the purpose of rating the proposals only.

The Owner reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans.

Furthermore, the Owner reserves the right to omit in its entirety any one or more items of this Contract without forfeiture of Contract or claims for loss of anticipated profits or any other claims by the Contractor on account of such omissions.

The bidder, by submitting a response to this solicitation, hereby agrees to complete all of the work shown or specified within Contract Time: Sixty (60) Calendar Days from the date of the receipt of written notice to begin work, and (it, they) further agree(s) that the City may retain from the monies that are or may become due for each and every day, where the completion of the work may be delayed as stipulated below:

Schedule of Liquidated Damages:

- One (1) to Fifteen (15) Days: \$500 per calendar day
- Sixteen (16) to Thirty (30) Days: \$1,000.00 per calendar day
- Greater Than Thirty (30) Days: \$2,000.00 per calendar day

And such amount so to be retained is hereby agreed to be for the costs of the Inspection and Engineering as liquidated damages accruing to the City of Camden incident to such delay. Also, refer to the General Conditions.

Unless otherwise directed, the Contractor shall be prepared to mobilize and commence construction activities within thirty (30) days of the notice to proceed date. Requests for mobilization dates contrary to the above-referenced instruction must be provided to the City Engineer or designee in writing for review/approval within three (3) days of the notice to proceed date.

Accompanying this proposal is a certification of bidder regarding non-discrimination, a non-collusion affidavit, a certified check, cashier's check, paper bid or digital bid bond to the order of the City of Camden, in amount equal to ten percent (10%) of the sum of the bid but not in excess of twenty thousand dollars (\$20,000.00) which the undersigned agrees to be forfeited as liquidated damages and not a penalty if the contract is awarded to the undersigned, and the undersigned shall fail to execute the contract, furnish the bond, and complete the work within the stipulated time.

ITEM	QUANTITY	UNITS	DESCRIPTION	UNIT PRICE *	AMOUNT
1	30	UN	BREAKAWAY BARRICADES	\$0.0100	\$ 0.30
2	150	UN	DRUMS	\$0.0100	\$ 1.50
3	200	UN	TRAFFIC CONE, IF & WHERE DIRECTED	\$0.0100	\$ 2.00
4	1440	SF	CONSTRUCTION SIGN	\$10.0000	\$ 14,400.00
5	5	UN	PORTABLE VARIABLE MESSAGE SIGN, IF & WHERE DRIECTED	\$500.0000	\$ 2,500.00
11	1	LUMP SUM	NJ TRANSIT TEMPORARY ACCESS PERMIT, CERTIFICATE OF INSURANCE, AND RAILROAD PROTECTION COVERAL, ALL INCLUSIVE	\$5,867.9300	\$ 5,867.93
12	140	CY	EXCAVATION, UNCLASSIFIED	\$150.0000	\$ 21,000.00
13	12000	SY	HMA MILLING, 3" OR LESS	\$12.8800	\$ 154,560.00
14	1200	SY	HOT MIX ASPHALT PAVEMENT REPAIR, IF & WHERE DIRECTED	\$13.0000	\$ 15,600.00
15	60	LF	SAWCUTTING	\$5.0000	\$ 300.00
16	1900	GAL	TACK COAT	\$0.0100	\$ 19.00
17	375	SY	DENSE GRADED AGGREGATE, BASE COURSE, 6" THICK	\$11.3500	\$ 4,256.25
18	2500	TON	HOT MIX ASPHALT 12.5 M 64 SURFACE COURSE, 3" THICK	\$94.0000	\$ 235,000.00
19	90	TON	HOT MIX ASPHALT 19 M 64 BASE COURSE, 4" THICK	\$175.0000	\$ 15,750.00
21	1	UN	CURB PIECE, ECO, TYPE 'N-ECO', CAMPBELL FOUNDRY OR APPROVED	\$800.0000	\$ 800.00
22	5	UN	INLET, TYPE A, WITH TRAP	\$7,000.0000	\$ 35,000.00
23	3	UN	SET INLET, TYPE A, EXISTING CASTING	\$1,410.0000	\$ 4,230.00
24	1	UN	SET INLET, TYPE B, NEW CASTING	\$2,130.0000	\$ 2,130.00
25	7	UN	RESET MANHOLE, USING NEW CASTING	\$500.0000	\$ 3,500.00
26	5	UN	RESET MANHOLE, USING EXISTING CASTING	\$150.0000	\$ 750.00
27	30	SY	CONCRETE SIDEWALK, 5" THICK, IF & WHERE DIRECTED	\$200.0000	\$ 6,000.00
28	20	SY	RESET BRICK PAVER DETECTABLE WARNING SURFACE IF & WHERE DIRECTED	\$300.0000	\$ 6,000.00
30	200	SF	REMOVAL OF TRAFFIC MARKINGS	\$4.7000	\$ 940.00
31	100	LF	7"X8"X18" CONCRETE VERTICAL CURB, IF & WHERE DIRECTED	\$94.0000	\$ 9,400.00
32	6400	LF	TRAFFIC STRIPES, 4"	\$0.8000	\$ 5,120.00
33	460	LF	TRAFFIC MARKING LINES, 8"	\$1.6000	\$ 736.00
34	250	LF	TRAFFIC MARKING LINES, 12"	\$2.4000	\$ 600.00
35	2700	LF	TRAFFIC MARKING LINES, 24"	\$6.0000	\$ 16,200.00
36	1700	SF	TRAFFIC MARKINGS, SYMBOLS	\$13.0000	\$ 22,100.00
37	10	UN	RESET WATER VALVE BOX	\$0.0100	\$ 0.10
38	12	UN	RESET WATER VALVE BOX, NEW CASTING	\$100.0000	\$ 1,200.00
39	5	UN	RESET GAS VALVE BOX	\$0.0100	\$ 0.05
Subtotal:					\$ 583,963.13

MAIN BID - (Allowances)

The undersigned hereby declare(s) that he (it, they) has (have) carefully examined the Advertisement, Proposal, Information for Bidders, General Conditions, Construction Specifications, Supplementary Specifications, Appendix, Drawings, Plans and Form of Contract and Bond for the Project named above; that he (it, they) has (have) carefully examined the sites of the Project, and that he (it, they) will contract to furnish all plant, labor, materials, supplies, equipment and other facilities and things necessary for, or proper for, or incidental to the RESURFACING OF COOPER STREET, as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by the CITY OF CAMDEN prior to the date of opening the bids, whether received by the undersigned or not, for the amount bid based on the following unit and/or lump-sum prices:

It is understood that the quantities stated in this Schedule of Prices for the various items are estimates only and may be increased or decreased as provided in the Specifications.

NOTE: Extension of Unit Prices must be exact.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID. The TOTAL AMOUNT OF BID is defined as the sum of the Total Price Bid for Each Item. Please note the City may award the construction work on the basis of the Main Bid, combined with any such Alternate(s) as selected, until a net amount is reached which is within the funds available

Where the price in figures differs from the price in words, the price in words will be accepted as the amount bid and amounts computed and adjusted accordingly.

Estimated quantities where given, are approximate and are for the purpose of rating the proposals only.

The Owner reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans.

Furthermore, the Owner reserves the right to omit in its entirety any one or more items of this Contract without forfeiture of Contract or claims for loss of anticipated profits or any other claims by the Contractor on account of such omissions.

The bidder, by submitting a response to this solicitation, hereby agrees to complete all of the work shown or specified within Contract Time: Sixty (60) Calendar Days from the date of the receipt of written notice to begin work, and (it, they) further agree(s) that the City may retain from the monies that are or may become due for each and every day, where the completion of the work may be delayed as stipulated below:

Schedule of Liquidated Damages:

- One (1) to Fifteen (15) Days: \$500 per calendar day
- Sixteen (16) to Thirty (30) Days: \$1,000.00 per calendar day
- Greater Than Thirty (30) Days: \$2,000.00 per calendar day

And such amount so to be retained is hereby agreed to be for the costs of the Inspection and Engineering as liquidated damages accruing to the City of Camden incident to such delay. Also, refer to the General Conditions.

Unless otherwise directed, *the Contractor shall be prepared to mobilize and commence construction activities within thirty (30) days of the notice to proceed date.* Requests for mobilization dates contrary to the above-referenced instruction must be provided to the City Engineer or designee in writing for review/approval within three (3) days of the notice to proceed date.

Accompanying this proposal is a certification of bidder regarding non-discrimination, a non-collusion affidavit, a certified check, cashier's check, paper bid or digital bid bond to the order of the City of Camden, in amount equal to ten percent (10%) of the sum of the bid but not in excess of twenty thousand dollars (\$20,000.00) which the undersigned agrees to be forfeited as liquidated damages and not a penalty if the contract is awarded to the undersigned, and the undersigned shall fail to execute the contract, furnish the bond, and complete the work within the stipulated time.

ITEM	QUANTITY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
6	160	HR	TRAFFIC SAFETY OFFICERS, IF & WHERE DIRECTED	\$131.0000	\$ 20,960.00
7	160	HR	TRAFFIC DIRECTORS, FLAGGER, IF & WHERE DIRECTED	\$129.9500	\$ 20,792.00
8	40	HR	RAILROAD FLAGGER, IF & WHERE DIRECTED	\$129.9500	\$ 5,198.00
9	1	DOLL	FUEL PRICE ADJUSTMENT	\$2,500.0000	\$ 2,500.00
10	1	DOLL	ASPHALT PRICE ADJUSTMENT	\$4,000.0000	\$ 4,000.00
Subtotal:					\$ 53,450.00

Summary Table

Bid Form	Amount
MAIN BID	\$ 583,963.13
MAIN BID - (Allowances)	\$ 53,450.00
Subtotal Contract Amount:	\$ 637,413.13

Certificate Number
18315

Registration Date: 05/06/2023
Expiration Date: 05/05/2025



State of New Jersey

Department of Labor and Workforce Development Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Responsible Representative(s):
Walter Earle II, President
Michael Earle, Secretary

Responsible Representative(s):
Thomas Earle, Vice-President

Earle Asphalt Company
2023

Handwritten signature of Robert Asaro-Angelo in black ink.

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

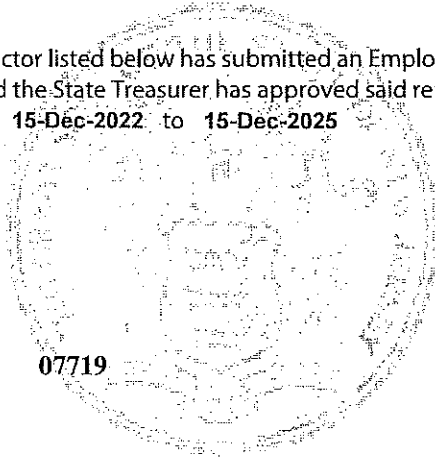
Certification 5657

CERTIFICATE OF EMPLOYEE INFORMATION REPORT RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-Dec-2022 to 15-Dec-2025

EARLE ASPHALT COMPANY
1800 RT 34 BLDG 2 SUITE 205
WALL

NJ 07719



Elizabeth Maher Muoio
ELIZABETH MAHER MUOIO
State Treasurer

Lateefah Chandler

From: Dwaine Williams
Sent: Thursday, July 25, 2024 3:52 PM
To: Daniel S. Blackburn
Cc: Timothy J. Cunningham; Amia Valentine; Lateefah Chandler
Subject: Award Bid#24-07 Resurfacing of Cooper Street

Dan,

Due to the lack of quorum, the meetings of The Affirmative Action Review Council scheduled July 18,2024, was canceled. A quorum requires at least four members to be present at rollcall to conduct official business and make decisions on behalf of the council.

In the meantime, in lieu of an official meeting, I am recommending the Administration seek awarding Bid# 24-07 for Resurfacing of Cooper Street to the Earle Asphalt Company. Earle Asphalt Company had been presented to me by the City's Purchasing Office as the lowest responsible bidder.

Subsequently at the request of me, Earle Asphalt Company within the stated timeline did submit a written affirmative action plan detailing steps they will undertake to comply with the City's chapters 14, and 33 Affirmative Action Rules and Regulations. I reviewed the plan and determined the plan is acceptable to demonstrate good faith efforts to meet and maintain the goals established by council of the City of Camden.

To that end, Earle Asphalt Company, if awarded and upon issuance of a Notice- to-Proceed will be continuously monitored my me for compliance.

Thanks
Dwaine

BID 24-07 - RESURFACING OF COOPER STREET

ITEM	QUANTITY	UNITS	DESCRIPTION	Earle Asphalt Company		South State, Inc		Think Pavers Handscaping	
				Submission 1		Submission 1		Submission 1	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	30	UN	BREAKAWAY BARRICADES	\$ 0.0100	\$0.30	\$ 1.0000	\$30.00	\$ 0.0100	\$0.30
2	130	UN	DRUMS	\$ 0.0100	\$1.30	\$ 1.0000	\$130.00	\$ 0.0100	\$1.30
3	200	UN	TRAFFIC CONE IF & WHERE DIRECTED	\$ 0.0100	\$2.00	\$ 1.0000	\$200.00	\$ 0.0100	\$2.00
4	1440	SF	CONSTRUCTION SIGN	\$ 10.0000	\$14,400.00	\$ 1.0000	\$1,440.00	\$ 1.0000	\$1,440.00
5	5	UN	PORTABLE VARIABLE MESSAGE SIGN IF & WHERE DIRECTED	\$500.0000	\$2,500.00	\$500.0000	\$2,500.00	\$ 500.0000	\$2,500.00
11	1	LUMP SUM	NJ TRANSIT TEMPORARY ACCESS PERMIT CERTIFICATE OF INSURANCE AND RAILROAD PROTECTION COVERAL ALL INCLUSIVE	\$ 5,867.9300	\$5,867.93	\$ 5,000.0000	\$5,000.00	\$ 7,000.0000	\$7,000.00
12	140	CY	EXCAVATION UNCLASSIFIED	\$150.0000	\$21,000.00	\$ 10.0000	\$1,400.00	\$ 50.0000	\$7,000.00
13	12000	SY	HMA MILLING 3" OR LESS	\$ 12.8800	\$154,560.00	\$ 15.0000	\$180,000.00	\$ 4.0000	\$48,000.00
14	1200	SY	HOT MIX ASPHALT PAVEMENT REPAIR IF & WHERE DIRECTED	\$ 13.0000	\$15,600.00	\$ 1.0000	\$1,200.00	\$ 0.0100	\$12.00
15	80	LF	SAWCUTTING	\$ 5.0000	\$80.00	\$ 2.0000	\$120.00	\$ 10.0000	\$600.00
16	1900	GAL	TACK COAT	\$ 0.0100	\$19.00	\$ 0.0100	\$19.00	\$ 0.0100	\$19.00
17	375	SY	DENSE GRADED AGGREGATE BASE COURSE 6" THICK	\$ 11.9500	\$4,256.25	\$ 2.0000	\$750.00	\$ 10.0000	\$3,750.00
18	2500	TON	HOT MIX ASPHALT 12.5 M 64 SURFACE COURSE 3" THICK	\$ 94.0000	\$235,000.00	\$ 100.0000	\$250,000.00	\$ 90.0000	\$225,000.00
19	90	TON	HOT MIX ASPHALT 19 M 64 BASE COURSE 4" THICK	\$ 175.0000	\$15,750.00	\$ 200.0000	\$18,000.00	\$ 150.0000	\$13,500.00
21	1	UN	CURB PIECE ECO TYPE "NECO" CAMPBELL FOUNDRY OR APPROVED	\$800.0000	\$800.00	\$ 500.0000	\$500.00	\$ 999.4000	\$999.40
22	5	UN	INLET TYPE A WITH TRAP	\$ 7,000.0000	\$35,000.00	\$ 20,000.0000	\$100,000.00	\$ 58,000.0000	\$290,000.00
23	3	UN	SET INLET TYPE A EXISTING CASTING	\$ 1,410.0000	\$4,230.00	\$ 500.0000	\$1,500.00	\$ 50.0000	\$150.00
24	1	UN	SET INLET TYPE B NEW CASTING	\$ 2,130.0000	\$2,130.00	\$ 2,500.0000	\$2,500.00	\$ 1,500.0000	\$1,500.00
25	7	UN	RESET MANHOLE USING NEW CASTING	\$ 500.0000	\$3,500.00	\$ 1,300.0000	\$9,100.00	\$ 100.0000	\$700.00
26	5	UN	RESET MANHOLE USING EXISTING CASTING	\$ 150.0000	\$750.00	\$ 500.0000	\$2,500.00	\$ 100.0000	\$500.00
27	30	SY	CONCRETE SIDEWALK 5" THICK IF & WHERE DIRECTED	\$ 200.0000	\$6,000.00	\$ 500.0000	\$15,000.00	\$ 197.0000	\$5,910.00
28	20	SY	RESET BRICK PAVEMENT DETECTABLE WARNING SURFACE IF & WHERE DIRECTED	\$ 300.0000	\$6,000.00	\$ 500.0000	\$10,000.00	\$ 0.0100	\$0.20
30	200	SF	REMOVAL OF TRAFFIC MARKINGS	\$ 4.7000	\$940.00	\$ 1.0000	\$200.00	\$ 2.0000	\$400.00
31	100	LF	7"x8"x12" CONCRETE VERTICAL CURB IF & WHERE DIRECTED	\$ 94.0000	\$9,400.00	\$ 75.0000	\$7,500.00	\$ 81.0000	\$8,100.00
32	6400	LF	TRAFFIC STRIPES 4"	\$ 0.8000	\$5,120.00	\$ 0.6700	\$4,288.00	\$ 0.6500	\$4,160.00
33	460	LF	TRAFFIC MARKING LINES 8"	\$ 1.6000	\$736.00	\$ 1.7000	\$782.00	\$ 1.8000	\$828.00
34	250	LF	TRAFFIC MARKING LINES 12"	\$ 2.4000	\$600.00	\$ 2.5000	\$625.00	\$ 2.6500	\$662.50
35	2700	LF	TRAFFIC MARKING LINES 24"	\$ 6.0000	\$16,200.00	\$ 4.9000	\$13,230.00	\$ 5.1500	\$13,905.00
36	1700	SF	TRAFFIC MARKINGS SYMBOLS	\$ 13.0000	\$22,100.00	\$ 7.9500	\$13,515.00	\$ 8.0000	\$13,600.00
37	10	UN	RESET WATER VALVE BOX	\$ 0.0100	\$0.10	\$ 1.0000	\$1.00	\$ 0.0100	\$0.10
38	12	UN	RESET WATER VALVE BOX NEW CASTING	\$ 100.0000	\$1,200.00	\$ 1.0000	\$12.00	\$ 220.0000	\$2,640.00
39	5	UN	RESET GAS VALVE BOX	\$ 0.0100	\$0.05	\$ 1.0000	\$5.00	\$ 65.0000	\$325.00
6	160	HR	TRAFFIC SAFETY OFFICERS IF & WHERE DIRECTED	\$ 131.0000	\$20,960.00	\$ 131.0000	\$20,960.00	\$ 131.0000	\$20,960.00
7	160	HR	TRAFFIC DIRECTORS FLAGGER IF & WHERE DIRECTED	\$ 129.9500	\$20,792.00	\$ 129.9500	\$20,792.00	\$ 129.9500	\$20,792.00
8	40	HR	RAILROAD FLAGGER IF & WHERE DIRECTED	\$ 129.9500	\$5,198.00	\$ 129.9500	\$5,198.00	\$ 129.9500	\$5,198.00
9	1	DOLL	FUEL PRICE ADJUSTMENT	\$ 2,500.0000	\$2,500.00	\$ 2,500.0000	\$2,500.00	\$ 2,500.0000	\$2,500.00
10	1	DOLL	ASPHALT PRICE ADJUSTMENT	\$ 4,000.0000	\$4,000.00	\$ 4,000.0000	\$4,000.00	\$ 4,000.0000	\$4,000.00
Subtotal:					\$697,413.13		\$695,526.00		\$706,655.00

[Registered Suppliers](#) | [Questions and Addenda](#) | [Submissions](#)

Results: 8 | Page 1 of 1 | 20 / Page | [Export Search Results](#) | [Send Email](#)

Company Name	Primary Contact	Email	Submission Status
Arawak Paving Company Inc.	Pontari, James	jpontari@arawakpci.com	Registered
Bogey's Trucking and Paving Inc	Polumbo, Tony	bogeyspaving@comcast.net	Incomplete
Construction Information Systems	McAloon, Josephine	josephirem@cisleads.com	Registered
Earle Asphalt Company	Marcotta, Diane	dmarotta@earleco.com	Submitted Tue Jun 25, 2024 9:19:02 AM
Earle Asphalt Company	Rasmussen, Stephanie	srasmussen@earleco.com	Registered
Richard E. Pierson Construction Co., Inc.	Stubbs, Penny	pslubbs@repierson.com	Incomplete
South State, Inc.	Landolfi, Jordan	Estimating@southstateinc.com	Submitted Tue Jun 25, 2024 7:55:11 AM
Think Pavers Hardscaping	Yeager, Meggin	myeager@thinkpavers.com	Submitted Tue Jun 25, 2024 8:30:30 AM

Results: 8 | Page 1 of 1 | 20 / Page | [Export Search Results](#) | [Send Email](#)

DB:dh
08-13-24

RESOLUTION AUTHORIZING THE AWARD OF A \$54,685.00 PROFESSIONAL SERVICES CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR LAND SURVEYING & ENGINEERING IN CONNECTION WITH THE HOLTEC BOULEVARD & MORGAN STREET IMPROVEMENTS PROJECT

WHEREAS, the City of Camden has a need for a licensed engineering firm to provide land surveying & engineering for the Holtec Boulevard & Morgan Street improvements project; and

WHEREAS, pursuant to a Request for Proposals, proposals were received and the lowest, responsible proposal was submitted by REMINGTON & VERNICK ENGINEERS, for an amount not to exceed, FIFTY-FOUR THOUSAND SIX HUNDRED EIGHTY-FIVE DOLLARS (\$54,685.00) for period of one (1) year; and

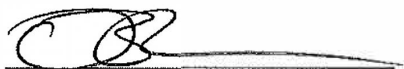
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item(s) "G-02-SE-559-241", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with REMINGTON & VERNICK ENGINEERS, for an amount not to exceed FIFTY-FOUR THOUSAND SIX HUNDRED EIGHTY-FIVE DOLLARS (\$54,685.00) to provide land surveying & engineering for the Holtec Boulevard & Morgan Street improvements project, according, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the Municipal Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council

FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Award of a \$54,685.00 Professional Services contract to Remington & Vernick of Cherry Hill, NJ, for Land Surveying & Engineering in connection with the Holtec Boulevard & Morgan Street Improvements project.

Point of Contact: Wendell Bibbs
Capital Improvements (856) 757-7680
Wendell.Bibbs@rve.com

Name	Department-Division-Bureau	Phone	Email
------	----------------------------	-------	-------

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/13	
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N		8/13	
Director of Finance	Y			

Approved by:
Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature _____ Date _____

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: REMINGTON AND VERNICK

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT: G-02-SE-559-241

AMOUNT:\$ 54,685.00

- CAPITAL ORDINANCE

AMOUNT:\$

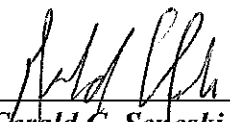
- TRUST ACCOUNT:

AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 54,685.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE AWARD OF A \$54,685.00 PROFESSIONAL SERVICES CONTRACT TO REMINGTON AND VERNICK OF CHERRY HILL , NJ FOR LAND SURVEYING AND ENGINEERING IN CONNECTION WITH THE HOLTEC BOULEVARD AND MORGAN STREET IMPROVEMENT PROJECT.



Gerald C. Seneski
Director of Finance
Date: 8/8

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Award of a \$54,685.00 Professional Services contract to Remington & Vernick of Cherry Hill, NJ, for Land Surveying & Engineering in connection with the Holtec Boulevard & Morgan Street Improvements project.

FACTS/BACKGROUND:

- Land Surveying & Engineering in connection with Holtec Boulevard & Morgan Street in the City of Camden
- R&V's professional services will include, but not limited to: replacement of concrete vertical curb, sidewalk and driveway aprons within project limits, as needed, Installation of ADA compliant curb ramps, resurfacing of roadway, installation of pavement striping, signage, and various other task as outlined (please see attached proposal dated 8/2/24).

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$54,685.00 (Prof Svcs)

IMPACT STATEMENT:

- Professional Land Surveying & Engineering Services needed in connection with the Holtec Boulevard & Morgan Street Improvements
- City Council approval of this legislation will improve streets in the City of Camden
- If not approved by Council corrective and preventative action to City streets will not be properly addressed

SUBJECT MATTER EXPERTS/ADVOCATES:

- Wendell Bibbs, Acting City Engineer
 - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
 - Attendance: (Y/N/Tentative). Confirmed?

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

Prepared by: Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

Name

Phone/Email

CAMDEN CITY

520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

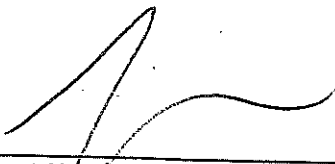

REQUISITION	
NO.	R2401490

SHIP TO	DIVISION OF CAPITAL IMPROVEMTS 520 MARKET STREET RM 325, CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: REM02 REMINGTON & VERNICK ENGINEERS 2059 SPRINGDALE ROAD CHERRY HILL, NJ 08003

ORDER DATE: 07/30/24
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:


QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROFESSIONAL SERVICES CONTRACT FOR LAND SURVEYING & ENGINEERING IN CONNECTION WITH THE HOLTEC BOULEVARD & MORGAN STREET IMPROVEMENTS PROJECT.	G-02-SE-559-241	54,685.0000	54,685.00
			TOTAL	54,685.00

Approved:

 Department Head Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

 8/7/24

 Receiver of Goods Date

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Award of Professional Engineering Services contract for Land Surveying & Engineering
Name of Vendor	Remington & Vernick Engineers
Purpose or Need for service:	Holtec Boulevard & Morgan Street Improvements project.
Contract Award Amount	\$54,685.00
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A 2024 LOCAL FREIGHT IMPACT FUND
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A YES CMG # 17,360 PENNA # 243,560 COLLIERS - # 316,988 ALAMO - # 324,000

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

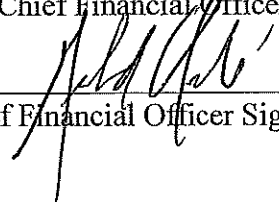
Date _____

Business Administrator/Manager Signature

Date _____

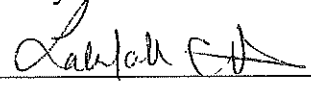
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 RFP 23-09 Date _____

Certifying Officer

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____



REMINGTON
& VERNICK
ENGINEERS

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

August 2, 2024

Timothy J. Cunningham, Business Administrator
City of Camden
520 Market Street
City Hall, Room 409
P.O. Box 95120
Camden, New Jersey 08101

Re: City of Camden
Scope of Services & Cost Proposal for the FY' 2024 NJDOT Local Freight Impact Fund
(LFIF): Improvements To Holtec Boulevard / Morgan Street
0400PROP89

Dear Mr. Cunningham:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to provide the following scope of services and associated cost proposal for the engineering, design, bid documents/specifications, advertisement/bidding support, construction observation and contract administration services for the improvements to Holtec Boulevard and Morgan Street (from Fairview Avenue to Holtec Boulevard).

As you are aware, the New Jersey Department of Transportation (NJDOT) has awarded \$2,000,000.00 to the City from the Local Freight Impact Fund (LFIF) for the improvement of roadways impacted by freight traffic on the City's local roadways.

Morgan Street (from Holtec Boulevard to Fairview Avenue) was selected by the City for the resurfacing of the roadway to include in the grant application.

Morgan Street (from 8th Street to Broadway (C.R. 551)) was removed from the 2024 road program to utilize the grant funding from the NJDOT FY' 24 LFIF program. RVE has previously surveyed and designed the improvements to Morgan Street (from 8th Street to Broadway (C.R. 551)) under the 2024 Roadway Improvement Program Contract I. Therefore, Morgan Street (from 8th Street to Fairview Avenue) and Holtec Boulevard (from Holtec Boulevard to Broadway (C.R. 551)) is the remaining segment of the roadway in need of survey, engineering and design services.

Proposed improvements consist of, but not limited to the following major work items:

- Replacement of concrete vertical curb, sidewalk and driveway aprons within project limits, as needed.
- Installation of ADA compliant curb ramps, as needed.
- Resurfacing of the roadway.
- Installation of pavement striping and signage, as needed.



**REMINGTON
& VERNICK
ENGINEERS**

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

August 2, 2024

Timothy J. Cunningham, Business Administrator
City of Camden
520 Market Street
City Hall, Room 409
P.O. Box 95120
Camden, New Jersey 08101

Re: City of Camden
Scope of Services & Cost Proposal for the FY' 2024 NJDOT Local Freight Impact Fund
(LFIF): Improvements To Holtec Boulevard / Morgan Street
0400PROP89

Dear Mr. Cunningham:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to provide the following scope of services and associated cost proposal for the engineering, design, bid documents/specifications, advertisement/bidding support, construction observation and contract administration services for the improvements to Holtec Boulevard and Morgan Street (from Fairview Avenue to Holtec Boulevard).

As you are aware, the New Jersey Department of Transportation (NJDOT) has awarded \$2,000,000.00 to the City from the Local Freight Impact Fund (LFIF) for the improvement of roadways impacted by freight traffic on the City's local roadways.

Morgan Street (from Holtec Boulevard to Fairview Avenue) was selected by the City for the resurfacing of the roadway to include in the grant application.

Morgan Street (from 8th Street to Broadway (C.R. 551)) was removed from the 2024 road program to utilize the grant funding from the NJDOT FY' 24 LFIF program. RVE has previously surveyed and designed the improvements to Morgan Street (from 8th Street to Broadway (C.R. 551)) under the 2024 Roadway Improvement Program Contract I. Therefore, Morgan Street (from 8th Street to Fairview Avenue) and Holtec Boulevard (from Holtec Boulevard to Broadway (C.R. 551)) is the remaining segment of the roadway in need of survey, engineering and design services.

Proposed improvements consist of, but not limited to the following major work items:

- Replacement of concrete vertical curb, sidewalk and driveway aprons within project limits, as needed.
- Installation of ADA compliant curb ramps, as needed.
- Resurfacing of the roadway.
- Installation of pavement striping and signage, as needed.

The following five (5) phased approach will be utilized for the professional services associated with the project.

PHASE I: FIELD SURVEY, BASE PLAN PREPARATION AND UTILITY NOTIFICATION

Field Surveying/Base Plan Preparation

RVE will perform topographic surveying tasks & prepare survey base plans for Morgan Street (from 8th Street to Fairview Avenue) and Holtec Boulevard (from Holtec Boulevard to Broadway (C.R. 551)). Our survey staff will perform necessary field and topographic surveying tasks to accurately locate and identify existing features along the roadway. All field survey information will be obtained by collecting existing data utilizing an electronic total station instrument. A base plan grid will be established, and information will be obtained at fifty-foot (50') intervals to adequately locate, describe and obtain the vertical and horizontal characteristics for design purposes.

The information may include, but not necessarily be limited to the following:

- Top of curb, gutter, sidewalk and pavement grade shots.
- Storm inlet grates, manhole rims, vent/valve boxes. Inverts and as-built information will be obtained for any storm sewer systems that are visible.
- Above-ground utilities.
- Signs, fences and any other structures within the right-of-way.
- Location of all existing trees and shrubs within the right-of-way.

A horizontal and vertical control information will be established in the field and included on the plans. The base map with the plan view will be prepared in Auto-Cad format at a scale of 1"=30'.

Utility Organization/Agency Coordination

RVE will submit the base plan to local utilities to confirm the approximate location and type of all above and below ground utilities within the project limits. Additionally, the respective utilities will be notified of the City's intent to improve the roads, and that they should check their proposed capital improvements or maintenance operation schedule to avoid disturbance of the streets after the project is completed.

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination/notification will be required.

PHASE II: PRELIMINARY ENGINEERING & DESIGN

This phase of the project will consist of the preparation and development of the proposed improvements, plans, specifications, bid documents, and engineer's estimate of cost to a point that will be approximately 95% complete.

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination/notification will be required.

Pavement Coring Services

RVE will perform pavement coring for the roadways to determine the existing thickness of the roadways to assist with pavement design.

Engineering & Design Standards

All roadway designs shall be in conformance with current City, New Jersey Department of Transportation (NJDOT), or AASHTO "A Policy on Geometric Design of Roads and Highways" standards.

Bid Documents & Specifications

RVE will provide all documents necessary for bidding in accordance with the standards of the City, utilizing the current NJDOT Standard Specifications for Road and Bridge Construction, with current supplemental specifications.

A detailed Engineer's Estimate of cost for the project will be prepared and provided.

Plan Format/Layout

In general, the plans for the project may consist of the following pages:

- Title Page with Project Location Map
- Standard Legend, General Notes & Estimate of Quantities
- Construction Plan Sheet(s)
- Grading/ADA Ramp Layout Plan Sheets, as needed
- Construction Details
- Traffic Control Plan and Details

Permitting

Our office anticipates coordination with Camden County for submission of Traffic Control Plans due to the change of traffic flow on Broadway (C.R. 551).

RVE will perform all reasonable work and coordination services required to obtain the necessary permits through Camden County. The City will be responsible for the payment of any applicable permit fees.

NJDOT Submission

Our office will submit plans, specifications, the engineer's estimate, and other documents to the NJDOT for approval as required with projects utilizing local aid funding. Upon receipt of all comments from the NJDOT, RVE will make revisions, as needed, to the plans and specifications for compliance.

Project Coordination with the City

RVE anticipates at least two (2) meetings in some instances for the purposes of project coordination, obtaining input, and design improvement comments.

Additionally, RVE will submit second utility notification and accompanying plans of the improvements to the utility organizations. This will give the utility organizations a second opportunity to check their proposed capital improvement plans or maintenance operation schedule to avoid disturbance of the roadway(s) after construction.

Upon receipt of all comments from the City, RVE will make minor revisions to the plans, specifications, and bid documents as reasonably necessary and/or required.

PHASE III: FINAL ENGINEERING/DESIGN & ADVERTISEMENT/BIDDING SUPPORT

This phase consists of the incorporation of all minor comments and recommendations received from the Preliminary Engineering & Design Phase. The following tasks will be performed:

- Provide construction documents for bid purposes.
- Perform all work necessary to coordinate advertisement and bid receipt date with the City.
- Answer and respond to all prospective bidder question during the advertisement period.
- Prepare written clarification and/or issue formal addendums as necessary.

PHASE IV: CONTRACT ADMINISTRATION

This phase consists of the following work items/tasks:

- Prepare and/or coordinate the execution and distribution of the construction contract documents to the successful bidder, and the City.
- Review, prepare, and submit payment recommendations for the contractor to the City.

PHASE V: CONSTRUCTION OBSERVATION

This phase consists of the professional services and tasks required after the project is formally awarded by the City for the construction phase of the project. Work efforts during this phase shall include, but are not necessarily limited to, the following major work items/tasks based on an anticipated ninety (90) day contract completion time:

- Coordinate and conduct the pre-construction meeting and prepare and distribute meeting minutes.
- Issue the Notice to Proceed, review construction schedule, and review of all required shop drawings and submittals.
- Perform field observation/inspection services on a part-time basis. RVE will provide qualified construction observers during normal working hours, during critical aspects of construction.

SPECIFIC EXCLUSIONS

The following work items are specifically excluded:

- Improvements to existing traffic signals within the project limits.
- Preparation of applications for review/regulatory agencies not specifically indicated.
- Application fees for review and/or permits from regulatory agencies.
- Right-of-way acquisition & construction easement documents.
- Testing of construction materials
- Contract administration & construction observation services required in excess of the estimated ninety (90) day contract time.

If unforeseen and/or unanticipated work items arise, our office can provide a separate scope of services & cost proposal for consideration and approval by the City.

COST OF SERVICES:

The following is a summary of our time & material, not to exceed cost(s):


Phase I: Field Survey, Base Plan Preparation & Utility Notification:	\$ 15,830.00 ✓
Phase II: Preliminary Engineering & Design:	\$ 33,290.00 ✓
Phase III: Final Engineering/Design & Advertisement/Bidding Support:	\$ 5,565.00 ✓
Phase IV: Contract Administration:	\$ 11,520.00
Phase V: Construction Observation:	<u>\$ 148,675.00</u>
Total Professional Services Cost(s), Phases I through V:	\$ 214,880.00

We are prepared to begin work immediately on this project upon receipt of formal authorization to commence work.

We look forward to working with the City of Camden on this project. Should you have any questions or concerns regarding this proposal, please do not hesitate to contact Mr. Anthony Morici at (856) 239-0892.

Sincerely,

REMINGTON & VERNICK ENGINEERS



K. Wehdell Bibbs, P.E., C.M.E.
Executive Vice President

KWB/am

cc: Douglas Johnson, RVE
Anthony Morici, RVE
Greg Marchese, RVE
Joeseph Ragusa, RVE

Tytanya Ray

From: Lateefah Chandler
Sent: Wednesday, August 7, 2024 9:53 AM
To: Diana Gonzalez
Cc: Timothy J. Cunningham; Tytanya Ray
Subject: Holtec Blvd & Morgan Street
Attachments: FY' 24 NJDOT LFIF Improvements to Holtec Blvd and Morgan Street Scope of Services and Cost Proposal.pdf

Hey Diana,

Paperwork will follow shortly to provide the TBD information for R#38 (August 13, 2024)– Professional Services Contract for Land Surveying & Engineering in Connection with the Holtec Boulevard & Morgan Street Improvement Project. Originally, paperwork was completed to award to CME for \$77,300.00. This has been changed to RVE for an award of \$54,685.00 (Phases I-III).

Tim,

FYI – RVE estimates \$160,195 for Post Construction CMA (Phases IV-V)

Previously proposals received

CME – Pre Construction - \$77,300 ----- Post Construction - ~\$150,000.00
Pennonni – Pre Construction - \$243,560 ----- Post Construction - ~\$70,000.00
Colliers – Pre Construction - \$316,988 ----- Post Construction - ~\$56,746.25
Alaimo – Pre Construction - \$324,000 ----- Post Construction - ~\$306,000

Thank you

Lateefah Chandler

Lateefah Chandler, QPA
Purchasing Agent
City of Camden
856-757-7475
856-541-9668 (fax)
Email: lachandl@ci.camden.nj.us

CONFIDENTIALITY NOTICE

The information contained in this communication from the City of Camden is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the City of Camden at (856) 757-7475 to arrange for the return of this information.

Resolution # 39

Resolution awarding a contract to Ocean Construction, LLC for various improvements to four (4) public restrooms at North Camden Community Center Project **By Title Only**

RESOLUTION

**NOT available at time of print on
Friday, August 02, 2024.**



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08/13/2024

PLACE HOLDER!!!

TO: City Council

FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AWARDING A CONTRACT TO OCEAN CONSTRUCTION, LLC FOR VARIOUS IMPROVEMENTS TO FOUR (4) PUBLIC RESTROOMS AT NORTH CAMDEN COMMUNITY CENTER PROJECT.

Point of Contact:	Wendell Bibbs	Capital Improvements	856-757-7680	Wendell.Bibbs@rve.com
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		7/24/2024	
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Signature

Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AWARDING A CONTRACT TO OCEAN CONSTRUCTION, LLC FOR VARIOUS IMPROVEMENTS TO FOUR (4) PUBLIC RESTROOMS AT NORTH CAMDEN COMMUNITY CENTER PROJECT

FACTS/BACKGROUND:

- Various improvements to four (4) Public Restrooms at North Camden Community Center
- Improvements to include: Remove and replace all grab bars, hand soap dispensers and hand dryers, remove and replace metal heater covers, remove and replace all flush valves and faucets with sensor operated equipment, adjust and repair all stall doors and partitions as required and repair closet doors as needed, re-caulk patch and repair all corners, cracks and seams as required, deep clean entire restrooms, clean all grout lines and seal all tiled surfaces, and prepare and paint all walls, ceilings, doors and frames.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: TBD

APPROPRIATION NUMBER: H-25-BG-023-017

IMPACT STATEMENT:

- City Council approval of this legislation will improve & enhance conditions at restrooms at North Camden Community Center
- If not approved by Council corrective and preventative action to Community Center will not be properly addressed
- Approval of this legislation will benefit the community that utilize the Community Center

SUBJECT MATTER EXPERTS/ADVOCATES:

- Wendell Bibbs, Acting City Engineer
- Edward Williams, Director Planning & Development

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

Prepared by: Tytanya Ray

856-757-7680 tyray@ci.camden.nj.us

Name

Phone/Email

ATTACHMENT D

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	Award of Construction Contract
Name of Vendor	TBD
Purpose or Need for service:	Various Improvements to four (4) Public Restrooms at North Camden Community Center.
Contract Award Amount	TBD
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Bids
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

~~N/A~~ ESCNS 22/23-33 _____ Date _____
Certifying Officer

For LGS use only:

 Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

R-40

DB:dh
08-13-24

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A PSE&G LIGHTING SERVICE AGREEMENT FOR THE INSTALLATION OF NEW LED STREET LIGHTS ON S. 4TH STREET ALONG THE S. 4TH STREET CORRIDOR

WHEREAS, the City of Camden hereby accepts the upgrade and/or new light fixtures at the locations listed in the table below; and

WHEREAS, at the completion of the project, the light fixtures will be dedicated to the City's inventory and the City will be required to pay the monthly fee and/or increase; and

WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City to authorize the acceptance of the additional upgrades and/or new street lighting fixtures at the locations listed in the table below; now, therefore

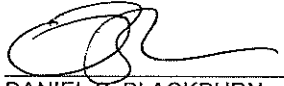
BE IT RESOLVED, by the City Council of the City of Camden that the proper official is hereby authorized to enter into a lighting service agreement with PSEG relating to the below listed:

Location	No. of Fixtures	Upfront Costs	Service Fee Increase/Month	Work to be Accomplished
4 th Street (Chestnut St.; Mt. Vernon; Broadway; Walnut St.; Spruce St.; 5 th St.; Newton Ave & Pine St.)	41	\$66,416.21	\$1,490.76	Install New LED Fixtures

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
City Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST ~~21~~¹³, 2024

TO: City Council
FROM: Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE ADDITION OF NEW LED STREET LIGHTS ON S. 4TH ST. TO THE STREET LIGHT INVENTORY

Point of Contact:	Keith L. Walker	Public Works	757-7139	KeWalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		7.24.24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			7/24	

Approved by: Business Administrator

Signature: Date: 7/26

- Attachments (list and attach all available):
1. PSEG Lighting Agreement – S. 4th St.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Signature: Date: 7/31/24

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *RESOLUTION AUTHORIZING THE ADDITION OF NEW LED STREET LIGHTS ON S. 4TH ST. TO THE STREET LIGHT INVENTORY*

FACTS/BACKGROUND:

- The improvement project for S. 4th St., managed by Camden County, requires the installation of 41 LED street light fixtures between Haddon Ave. and Newton Ave.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$66, 416.21 upfront costs/ \$1490.76 monthly costs

IMPACT STATEMENT:

- If approved, lighting and safety conditions will be improved.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works
 - Attendance: Yes

COORDINATION:

- N/A

Prepared by: Angela Watkins 856-757-7139/anjohnst@ci.camden.nj.us

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	PSEG
Purpose or Need for service:	Installation of led light fixtures within the Camden City for improved lighting and safety
Contract Award Amount	\$66,416.21 upfront costs/ \$1490.76 monthly costs
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

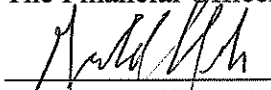
If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date _____

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____



Estimated Cost Summary - PSEG Confidential

Outdoor Lighting

Project Name: CITY OF CAMDEN - S 4TH ST

Contract Account # 7350843305

Customer Name: CITY OF CAMDEN

For Service at Address: S 4TH ST CAMDEN

CostType	Product	Qty	Amount
Install	Luminaire	41	\$1,490.76
Monthly Install Totals			41 \$1,490.76

Uprfront	Cost of Construction	1	\$7,221.34
	Bracket	4	\$4,070.24
	Pole	37	\$58,417.08
	Foundation Credit	37	(\$13,254.88)
	Accessory	37	\$9,962.43

Uprfront Totals			116 \$66,416.21
------------------------	--	--	------------------------

This is Not an Invoice



Request for Lighting Service - PSEG Confidential

Project Name: CITY OF CAMDEN - S 4TH ST
Project Status: Agreement
Presented Date: 10/12/2023
Customer Name: CITY OF CAMDEN
Service Address: S 4TH ST CAMDEN
Contact Name: KEITH WALKER
Office Tel: (806) 757-7500
Cell Phone:
Email:
Office Record:
Purchase Order #:

BPP#: 1000453344
Contract Account #: 7350843305
Effective Date: 10/12/2023
Contract Term: 5 Years
Distribution: UG
Fax:

Premise #: 5002530787
Installation #: 4005403330
Installation2 #: 4004354643
DWMS Customer #: 6671832
DWMS LD #: 501031154
DWMS EI #:
CIAC EI #: 501032075

Rates and Costs Details

Product	Amt	RefVal	Rate	New Pole or Pole #	Free Pole	Pole Pre-paid	Secn Available	Action Type	Sales Type	Order Type	Mthly Install Rate	Mthly Remove Rate	Uprfnt Rate	Access Product Qty	Access Product Code	Access Uprfnt Rate	Found Credit Qty	Found Credit Amt	ID
Bracket	4	EX050198LB	BP_L_NC					Install	New	Set Exist	0.00	0.00	1,017.56			0.00		0.00	7017
Luminaire	41	ES059960BL	BPL					Install	New	Set Exist	36.36	0.00	0.00			0.00		0.00	7015
Pole	37	EX041280LP	BPL_NC	New				Install	New	Set Exist	0.00	0.00	1,578.84	37	04-1041	269.25	37	358.24	7016

Rates and Costs Summary

Installs: Monthly Service Charge Totals		Removes: Prior Charges (No Charge to Remove)		One-Time Cost Totals	
Luminaire Mth Svc Charge Total	\$1,490.76	Luminaires: Prior Monthly Charges	\$0.00	Cost for Construction (CIAC)	\$7,221.34
Pole Mthly Service Charge Total	\$0.00	Poles: Prior Monthly Charges	\$0.00	Foundation Credit Total	\$13,254.88
Bracket Mthly Serv Charge Total	\$0.00	Brackets: Prior Monthly Charges	\$0.00	Pole Uprfnt Cost Total	\$58,417.08
Mthly Service Charge Totals	\$1,490.76	Prior Monthly Charge Totals	\$0.00	Bracket Uprfnt Cost Total	\$4,070.24
				Accessory Uprfnt Cost Total	\$9,962.43
				Lumin Uprfnt Cost Total	\$0.00

Comments: NEED THE COC TO INSTALL 41) 84WATT LED SIGNATURE LIGHTS AND 37) 12FT CLASSIC 1 POLES AND 37) VANDAL PROOF DOORS AND 4) COLGATE DOUBLE BRACKETS. CUSTOMER TO DO THE BASES.

RepeMail: Walter.Ruff@pseg.com
Print Signatory Name/Title: KEITH WALKER
Tel: (609) 387-0526
PSEG Representative: Walter Ruff
***Authorized Signature:**

*In executing this Proposal and Service Agreement, Customer: (1) accepts the Proposal for Dusk to Dawn Lighting Service; (2) acknowledges and agrees that this is an agreement for lighting Services only and that Customer in receiving Service hereunder does not acquire any right, title or interest in any of the equipment used to provide such lighting Services and that such right, title and interest shall be vested exclusively in PSE&G; (3) will provide PSE&G with reasonable access in order to enable PSE&G to maintain, replace or remove such equipment; (4) and acknowledges and agrees that, in addition to these terms, Service is subject to the terms and conditions set forth in the Service Agreement - Standard Terms and Conditions - PSE&G Street Lighting Service, which are printed on the back of this Proposal and Agreement.

STANDARD TERMS CONDITIONS

PSEG Street and Area Lighting Service

SECTION 1 - SCOPE OF WORK, PRICE, AND TAXES. PSEG shall perform the services, as set forth in the Form of Proposal (the "Services") for the price specified therein. Any terms or conditions other than those stated in the Street and Area Lighting Services Agreement shall be null and void, including any preprinted terms and conditions contained in any of the Customer's purchase order forms. Customer shall be responsible for and shall pay the amount of any tax applicable to the Services. Except in cases of emergency, no extra or different Services shall be done unless written approval is issued authorizing such Services prior to the performance thereof. Any extra or different work performed by PSEG on an emergency basis shall be governed by the terms and conditions which incorporates by reference the provisions of PSEG's Tariff for Electric Service.

SECTION 2 - TERMS OF PAYMENT. Monthly payment for the Services shall be included in Customer's bill. Upfront payments for the Services as identified in the Form of Proposal is required before the start of work, unless otherwise indicated.

SECTION 2a - TERM OF AGREEMENT. Please reference the Lighting Rate Schedule section of the Tariff regarding provisions for:

BPL: Original sheet No. 189-191 BPL-POF: Original sheet No. 199-200 PSAL: Original sheet No. 212-214

SECTION 3 - WARRANTY AND REMEDIES

A. PSEG warrants that for the period of twelve (12) months after the completion of the Services, the Services will reflect competent professional knowledge, judgment and workmanship and will be performed in accordance with generally accepted professional standards and work practices applicable at the time the Services are performed. PSEG warrants that any goods (e.g. lights, brackets and poles) installed shall be free from defects in material or workmanship for one year from the date of installation or provision, whichever occurs first.

B. PSEG does not warrant and shall have no liability for any nonconformance or defects in the performance of the finish on painted street lighting equipment. Customer shall pursue all claims for nonconformance or defects in the performance of the finish on painted street lighting equipment against the manufacturer and PSEG shall take commercially reasonable efforts to support and assist Customer.

C. Conditions Applying to Warranties.

1. PSEG shall have no liability or obligation for any manufacturing, construction or design defects in the Customer's facilities and equipment, hidden hazardous conditions, or the Customer's failure to comply with all applicable codes, standards, laws, and regulations.

2. Customer shall provide PSEG with any pertinent facts or information concerning the Customer's facilities and equipment which could affect the Services to be performed therein which are known or accessible only to the Customer or not reasonably discoverable by PSEG.

3. Customer will provide written notice to PSEG specifying nonconforming Services or Goods upon discovery thereof, and in any event, any such notice of warranty nonconformance shall be given no later than forty-five (45) days after the expiration of the applicable warranty period.

4. Customer will provide PSEG with a reasonable opportunity to perform corrective work to comply with warranties herein. All corrective work will be performed on a schedule to be mutually agreed upon. Customer shall be responsible to remove and replace any equipment or structure in order to provide PSEG with access to perform warranty work.

5. PSEG shall have no liability or obligation for anything arising out of these terms, in the event that the Customer breaches any of the requirements of Paragraph C of this Article.

D. **Exclusivity of Warranties and Remedies.** The warranties set forth in these terms are exclusive and are in lieu of all other warranties, whether statutory, express or implied, including, but not limited to, any warranties or merchantability, fitness for a particular purpose or arising out of any course of dealing or usage of trade. The remedies set forth in these terms are the exclusive remedies of Customer for any breach, defect or anything arising out of the performance or nonperformance of these terms.

SECTION 4 - INDEMNIFICATION AND LIABILITY

PSEG shall indemnify and hold Customer harmless for any claims, suits, costs, damages, losses, or judgments arising out of PSEG's negligent acts or omissions in connection with these terms. Customer shall indemnify and hold PSEG harmless for any claims, suits, costs, damages, losses, or judgments arising out of Customer's negligent acts or omissions in connection with these terms. However, the parties' entire liability and obligation under these terms shall not exceed the dollar amount of the Contract Price, as set forth in "Form of Proposal", and under no circumstances shall the parties be liable to each other for any special, incidental, indirect, punitive, or consequential losses or damages whatsoever (including for lost profits, time, or revenue) for anything arising out of the performance or nonperformance of these terms, whether claims for said losses or damages are premised on warranty, negligence, strict liability, contract, or otherwise.

SECTION 5 - DELAYS AND FORCE MAJEURE. Other than the obligation to pay money, the parties shall not be liable to each other for failure to perform or for delay in performance due to, any cause beyond their reasonable control: or fire; flood, strike, or other labor difficulty; acts of God; mandates, directives, orders, or restraints of any governmental, regulatory, or judicial body or agency; riot; embargo; fuel or energy shortage; delays in transportation; inability to obtain necessary labor, materials or manufacturing facilities from usual sources; or act of omission of any of the persons or entities employed by the parties. In the event of delay in performance due to any such cause, the date of performance or time for completion will be extended by a period of time reasonably necessary to overcome the effect of such delay.

STANDARD TERMS CONDITIONS
PSEG Street and Area Lighting Service (continued)

SECTION 6 - RELATIONSHIP. The relationship of PSEG and Customer to each other shall be that of parties to a contract, and neither these terms or anything done pursuant to these terms shall be deemed to create any partnership, joint venture, or agency relationship between the two parties. There are no third party beneficiaries to these terms.

SECTION 7 - COMPLIANCE WITH LAW. The Parties shall comply with all applicable laws and regulations.

SECTION 8 - WAIVERS. No term or condition of these terms shall be deemed to have been waived and no breach excused unless such waiver or breach is in writing signed by the party claimed to have waived or consented to excuse. Either parties' failure to demand or insist, in any one or more instances, upon strict performance of these terms, or to exercise any rights conferred under these terms, shall not be construed as a waiver or relinquishment of its right to assert or rely upon any such terms or rights in the future.

SECTION 9 - APPLICABILITY OF TARIFF. The PSEG Tariff For Electric Service on file with the New Jersey Board Of Public Utilities is hereby incorporated in its entirety by reference, and any conflict or inconsistency between the terms and conditions of these terms and said Tariff shall be resolved in favor of the Tariff.

SECTION 10 - HEADINGS. The headings assigned to the sections of these terms are for convenience only and shall not limit the scope and applicability of the sections.

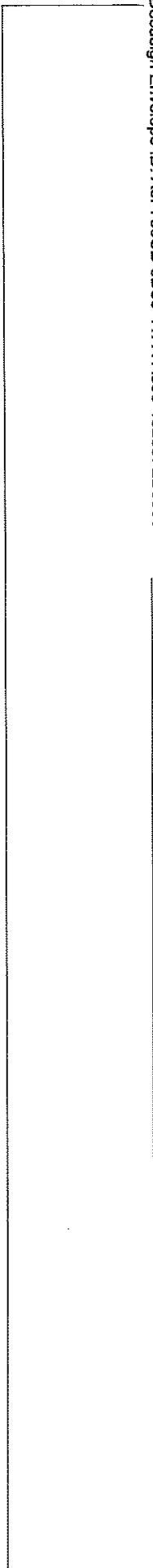
SECTION 11 - ENTIRE AGREEMENT. These terms, which includes the "Form of Proposal", constitutes the final, complete, and entire Agreement between the parties, and all prior discussions, negotiations, communications, proposals, or agreements, whether oral or written, are hereby superseded. Any statements, representations, terms or conditions, whether express or implied, other than those set forth in these terms may not be modified, altered, or amended in any way except in writing signed by duly authorized representatives of both the Customer and PSEG. These terms shall be governed and construed by the laws of the State of New Jersey.

SECTION 12 - CANCELLATION PRIOR TO RECEIPT OF SERVICE. Termination of this Agreement by the Customer prior to completion of installation and receipt of service shall be done by written notice. The Customer shall be liable for cost incurred by PSEG between date of the Agreement and the date written notice for cancellation is received.

APPENDIX A: STREET AND LOCATION DETAIL INFORMATION

RecordID	Street:	Location:	Pole#:	Products:
7015	Newton Ave	1 PEOSS 4th	23084	Lumen, Pole
7015	Newton Ave	2 PEOSS 4th	23086	Lumen, Pole
7015	Newton Ave	4 PEOSS 4th	23089	Lumen, Pole
7015	Newton Ave	1 PWOSS Chestnut	23091	Lumen, Pole
7015	Newton Ave	1 PEOSS Mt Vernon	23097	Lumen, Pole
7015	Newton Ave	1 PEOSS Broadway	23099	Lumen, Pole
7015	Newton Ave	2 PEOSS Broadway	23101	Lumen, Pole
7015	Newton Ave	1 PEOSS Walnut	23104	Lumen, Pole
7015	Newton Ave	1 PWONS Spruce	23111	Lumen, Pole
7015	Newton Ave	2 PWONS Spruce	23109	Lumen, Pole

7015	Newton Ave	3 PWONS Spruce	23107	Lumen, Pole
7015	Newton Ave	4 PWONS Spruce	23106	Lumen, Pole
7015	Newton Ave	1 PWOSS Spruce	23110	Lumen, Pole
7015	Newton Ave	2 PWOSS Spruce	23108	Lumen, Pole
7015	Newton Ave	3 PWOSS Spruce	23105	Lumen, Pole
7015	Newton Ave	1 PEONS 4th	23085	Lumen, Pole
7015	Newton Ave	2 PEONS 4th	23088	Lumen, Pole
7015	Newton Ave	3 PEONS 4th	23090	Lumen, Pole
7015	Newton Ave	1 PEOSS 5th	23092	Lumen, Pole
7015	Newton Ave	2 PEOSS 5th	23094	Lumen, Pole
7015	Newton Ave	1 PEONS 5th	23093	Lumen, Pole
7015	Newton Ave	2 PEONS 5th	23095	Lumen, Pole
7015	Newton Ave	1 PEOSS Broadway	23103	Lumen, Pole
7015	Broadway	1 PNOWS Newton	23100	Lumen, Pole, Bracket
7015	Broadway	1 PNOES Newton	23100	Luminaire
7015	Broadway	1 PNOES Newton	23102	Lumen, Pole, Bracket
7015	Broadway	1 PNOES Newton	23102	Luminaire
7015	Broadway	1 PNOES Newton	23102	Lumen, Pole, Bracket
7015	Broadway	1 PNOES Newton	23098	Luminaire
7015	Broadway	1 PNOES Newton	23098	Lumen, Pole, Bracket
7015	Broadway	1 PSOWS Newton	23096	Lumen, Pole, Bracket
7015	Broadway	1 PSOWS Newton	23096	Luminaire
7015	Broadway	1 PEOSS 6th	23112	Lumen, Pole
7015	Newton Ave	1 PWONS Spruce	23113	Lumen, Pole
7015	Newton Ave	1 PEOSS Spruce	23114	Lumen, Pole
7015	Newton Ave	1 PWONS Pine	23118	Lumen, Pole
7015	Newton Ave	2 PWONS Pine	23116	Lumen, Pole
7015	Newton Ave	3 PWONS Pine	23115	Lumen, Pole
7015	Newton Ave	1 PWOSS Pine	23119	Lumen, Pole
7015	Newton Ave	2 PWOSS Pine	23117	Lumen, Pole
7015	Newton Ave	1 PSO Newton	23120	Lumen, Pole
7015	Newton Ave	2 PSO Newton	23121	Lumen, Pole



R-41

DB:dh
08-13-24

**RESOLUTION AUTHORIZING THE REFUND OF A BOARD UP FEE
FOR 916 N. 8TH STREET**

WHEREAS, the property owners for 916 No. 8th Street were charged a board up fee due to a board up on November 29, 2023 by the City; and

WHEREAS, the property owners failed to make payment of the board up fee by the due date and the fee was converted to a lien by the Tax Office; and

WHEREAS, the property owners paid the required fees to DPW after the lien was imposed and the property is currently under lien assignment to an outside lienholder; and

WHEREAS, per the department of Public Works, the property owners, Sonny & Johanna Rivera, are due a refund due to the board up billing charges for the property known as 916 N. 8th Street; and

WHEREAS, the Department of Public Works has requested that City Council authorize the issuance of a refund in the amount set forth below; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the Department of Finance is hereby authorized to issue a refund in the amount set forth below:

<u>Refund To</u>	<u>Refund Amount</u>
Sonny & Johanna Rivera P.O. Box 8086 Cherry Hill, NJ 08002	\$513.85

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST ~~24~~¹³, 2024

TO: City Council
FROM: Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE REFUND OF A BOARD UP FEE FOR 916 N. 8TH ST.

Point of Contact:	Keith L. Walker	Public Works	757-7139	KeWalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		7-24-24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			7/24	
Approved by: Business Administrator			7/28	

- Attachments (list and attach all available):
- Backup documentation: proof of payment

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney		7/31/24
	Signature	Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *RESOLUTION AUTHORIZING THE REFUND OF A BOARD UP FEE FOR 916 N. 8TH ST.*

FACTS/BACKGROUND:

- Property owner of 916 No. 8th St. was charged a board up fee for a board up performed by the City on 11/29/23.
- The City did not receive payment of the fee by the due date in January, 2024.
- The fee was converted to a board up billing lien by the Tax Office.
- Property owner made payment to DPW after the lien was imposed, and the property is currently under lien assignment due to City Tax Sale.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$513.86

IMPACT STATEMENT:

- The property owner will receive the refund due by the City.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works
 - Attendance: Yes

COORDINATION:

- DPW will submit a refund request to the Finance Dept. for payment to the property owner

Prepared by: Angela Watkins 856-757-7139/anjohnst@ci.camden.nj.us

Name

Phone/Email



DEPARTMENT OF PUBLIC WORKS
CITY OF CAMDEN
New Jersey

VICTOR CARSTARPHEN
MAYOR

KEITH L. WALKER
DIRECTOR OF PUBLIC WORKS
TEL: 856-737-7139
EMAIL: PUBLICWORKS@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

BOARD UP BILLING NOTICE

December 4, 2023

REF# 4585
BOARD UP DATE: 11/29/2023
BOARD UP CHARGE: **\$513.86**

SONNY & JOHANN RIVERA
424 KING GEORGE ROAD
CHERRY HILL, NJ 08034

PROP ADDRESS: 916 NO 8TH STREET

BLOCK: 763 LOT: 7

Attention Property Owner(s):

Pursuant to the New Jersey Uniform Construction Code 5:23-2.32, the City is entitled to reimbursement for the costs associated with property remediation. The remediation costs associated with the referenced property are **\$513.86**

Please remit payment by certified check, cashier's check or money order payable to the
CITY OF CAMDEN, in care of the

CITY OF CAMDEN - DEPARTMENT OF PUBLIC WORKS
101 NEWTON AVENUE
CAMDEN, NJ 08103
ATTN: BOARD UP CHARGE PAYMENT

Within 30 days upon receipt of this letter or as of **FRIDAY, JANUARY 12, 2024.**

Should you fail to remit payment in the specified time; the City will institute the necessary legal actions against you and your property to recover this claim. This action does not negate any actions that may have been taken as for the violation of the pertinent City and/or State Codes and pending in a court for failure to take the action directed.

Please contact our offices, should you have any questions concerning the billing procedures. Please be advised the Department of Public Works cannot arrange any kind of a payment schedule in order to re-pay the monies due.

CC: Daniel S. Blackburn, City Attorney
File




DEPARTMENT OF PUBLIC WORKS
CITY OF CAMDEN
NEW JERSEY

VICTOR CARSTARPHEN
MAYOR

KEITH L. WALKER
DIRECTOR OF PUBLIC WORKS
TEL: 856-757-7139
EMAIL: PUBLICWORKS@CLCAMDEN.NJ.US
WEBSITE: WWW.CLCAMDEN.NJ.US

MEMORANDUM

TO: Michelle Hill, Tax Collector

FROM: Keith L. Walker, Director – Public Works 

DATE: FEBRUARY 6, 2024

RE: BOARD UP BILLING LIENS

Attached please find correspondence sent to the privately owned properties for which the City of Camden rendered boarding up and/ or removal of overgrowth, trash and debris.

The property owners did not repay the total costs of the rendered service within the allotted timeframe as instructed on billing notice. Therefore, please proceed with attaching the charges as a lien against their respective properties accordingly.

Thank you in advance for your attention to this matter.

CC: Guy Rozier Assistant Director – Public Works

NOTE: MAILING OF JANUARY 2024



CITY OF CAMDEN, NEW JERSEY 748808

The City of Camden hereby issues (circle one) a LICENSE, PERMIT, or RECEIPT to

Name Sonny & Johanna Rivera

Address P.O. Box 8086 Cherry Hill, NJ 08002

PURPOSE Board Up Fee For:

916 No. 8th St
Camden, NJ 08102

Fee Determined by Public Works for Public Works Amount \$ 513.86
on 2.26.24 (DATE) (DEPT)

2.26.24
(DATE)

LICENSE
This PERMIT is issued according to the
ORDINANCES of the City of Camden, gov-
erning the same.

MISCELLANEOUS RECEIPT

AMOUNT
513.86

CODE	NUMBER
<u>02</u>	<u>748808</u>



POSTAL MONEY ORDER

Serial Number

29050033713

POST OFFICE

08032

U.S. Dollars and Cents

Five Hundred Thirteen Dollars and 86/100 *****

513.86

Pay to City of Camden Department of Public Works

Address 101 Newton Avenue Camden, NJ 08102

Pay to Sonny & Johanna Rivera P.O. Box 8086 Cherry Hill NJ 08002

Pay to Board Up Fee Payment 916 No 8th St Camden, NJ 08102

⑆000008800 2⑆

⑆000008800 2⑆

Bill/Notice From 2023

Ref # 4585



CITY OF CAMDEN, NEW JERSEY 748808

The City of Camden hereby issues (circle one) a LICENSE, PERMIT, or RECEIPT to

Name Sonny & Johanna Rivera

Address P.O. Box 8086 Cherry Hill, NJ 08002

PURPOSE Board Up Fee For:

916 No. 8th St
Camden, NJ 08102

Fee Determined by Public Works Amount \$ 513.85

on 2.26.24 for Public Works
(DATE) (DEPT.)

2.26.24
(DATE)

LICENSE
This PERMIT is issued according to the
RECEIPT
Ordinances of the City of Camden, gov-
erning the same.

CITY OF CAMDEN
PAID

FEB 28 2024

CASHIER #4

R-42

DB:dh
08-13-24

**RESOLUTION AUTHORIZING THE REFUND OF A HANDICAP PARKING
INSTALLATION FEE FOR 1278 JACKSON STREET**

WHEREAS, Leo Spearman paid the required \$100.00 fee for parking at or near his home located at 1278 Jackson Street; and

WHEREAS, Mr. Spearman no longer wishes to receive handicap parking at his location and has requested a refund; and

WHEREAS, the Department of Public Works has requested that City Council authorize the issuance of a refund in the amount set forth below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Department of Finance is hereby authorized to issue a refund in the amount set forth below:

<u>Refund To</u>	<u>Refund Amount</u>
Leo Spearman 1278 Jackson Street Camden, NJ 08105	\$100.00

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST ¹³~~21~~, 2024

TO: City Council
FROM: Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE REFUND OF A DISABLED PARKING SIGNAGE INSTALLATION FEE FOR 1278 JACKSON ST.

Point of Contact:	Keith L. Walker	Public Works	757-7139	KeWalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director	Y		7.24.24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			7/24	

Approved by: Business Administrator

Signature _____ Date 7/28

- Attachments (list and attach all available):
- Backup documentation: proof of payment

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Signature Date 7/31/24

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *RESOLUTION AUTHORIZING THE REFUND OF A DISABLED PARKING SIGNAGE INSTALLATION FEE FOR 1278 JACKSON ST.*

FACTS/BACKGROUND:

- Disabled parking applicant has relocated prior to parking signage installation by DPW.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$100.00

IMPACT STATEMENT:

- The applicant will receive the refund due by the City.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works
 - Attendance: Yes

COORDINATION:

- DPW will submit a refund request to the Finance Dept. for payment to the property owner

Prepared by: Angela Watkins 856-757-7139/anjohnst@ci.camden.nj.us

Name

Phone/Email

Nekia Diggs

Removal requesting refund

From: Ethel Kemp <ekemp@camdenparking.net>
Sent: Monday, July 1, 2024 3:49 PM
To: Nekia Diggs
Cc: Dionne Banks; Akilah Chandler
Subject: Leo Spearman's Letter
Attachments: Mr. Spearman.pdf

Hello, Mr. Spearman came in today and wrote his letter for reimbursement, thank you.

Removal

Date: 07.01.2024

To: Parking Authority + Public Works

To all concerned,

I'm Leo A. Spearman Sr. I filed a successful handicap parking application. However, I'm moving from the City of Camden. Therefore, I'm requesting reimbursement for \$20.00 from the Parking Authority and a \$100.00 from Public Works. I'm humbly requesting reimbursement, because I no longer need the parking spot. Thank you.

Sincerely,

Leo A. Spearman Sr.

DB:dh
08-13-24

R-43

**RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT
OF SEWER CHARGES FOR VARIOUS PROPERTIES**

WHEREAS, American Water has informed the Department of Public Works that the owner(s) are due a refund of sewer charges in the amounts listed below due to overpayment; and

WHEREAS, it is necessary to issue a refund to the various property owners in the amounts listed below; now therefore


BE IT RESOLVED, by the City Council of the City of Camden that the Department of Public Works is hereby authorized to issue a refund to the following in the amount set forth below:

Service Address	Sewer	Refund Amount	Mail Check to:
4624 Highland Ave.	\$375.44	\$375.44	Juan Rodriguez 4624 Highland Ave., Pennsauken, NJ 08110
1217 No. 18 th St.	\$272.78	\$272.78	WM. Hargrove Real Estate Division 1507 State Street, Camden, NJ 08105

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST ~~21~~¹³, 2024

TO: City Council
FROM: Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF SEWER CHARGES FOR 4624 HIGHLAND AVE, PENNSAUKEN, NJ 08110

Point of Contact:	Keith L. Walker	Public Works	757-7139	KeWalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			7/24	
Approved by: Business Administrator			7/28	
		Signature	Date	

Attachments (list and attach all available):

1. Customer Reimbursement Request Memo from American Water

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Signature _____ Date _____

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF SEWER CHARGES FOR 4624 HIGHLAND AVE, PENNSAUKEN, NJ 08110*

FACTS/BACKGROUND:

- Property owner of 4624 Highland Ave., Pennsauken, NJ, was billed sewer charges by American Water. Property address is in Pennsauken and should not have been charged.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$375.44

IMPACT STATEMENT:

- The property owner will receive the refund due by the City.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works
 - Attendance: Yes

COORDINATION:

- DPW will submit a refund request to the Finance Dept. for payment to the property owner

Prepared by: Angela Watkins 856-757-7139/anjohnst@ci.camden.nj.us

Name

Phone/Email

Date: 04/29/2024

TO: Director Keith Walker, City of Camden Public Works

FROM: American Water Operations & Maintenance

RE: Customer Reimbursement Request

Name: Juan Rodriguez

Mailing Address: 4624 Highland Ave Pennsauken, NJ 08110

Service Address: 4624 Highland Ave Pennsauken, NJ 08110

Account Number: 77-0704310-0

Reimbursement:

Water Reimbursement \$
Sewer Reimbursement \$375.44

Total Reimbursement \$ 375.44

Supporting Documents Attached: Customer has septic tank.

- Customer written request
- Front and back copies of check(s)
- UMBS printouts

Angela Watkins

From: Kimberly Jamerson <Kimberly.Jamerson@amwater.com>
Sent: Wednesday, July 10, 2024 3:22 PM
To: Angela Watkins; Keith L. Walker
Cc: Amanda Herrera; Sylvia Hill
Subject: Refund Request - 4624 Highland Ave - \$375.55
Attachments: 4624 Highland Ave Refund Request \$375.55.pdf

Importance: High

Hi Angela,

Please process the following customer refund.

Thank you and have a great night!

Kimberly Jamerson

*Manager, Customer Service & Billing
Camden, New Jersey ~ CSG Operations*

www.amwater.com



AMERICAN WATER
WE KEEP LIFE FLOWING®

From: Sylvia Hill <Sylvia.Hill01@amwater.com>
Sent: Monday, April 29, 2024 2:54 PM
To: Kimberly Jamerson <Kimberly.Jamerson@amwater.com>
Cc: Amanda Herrera <Amanda.Herrera@amwater.com>
Subject: 4624 Highland Ave Refund Request \$375.55
Importance: High



Customer is a Pennsauken address that should not have been billed.

Sylvia Hill

Ebills now available!

Click on the link below to register

Ebilling/Auto-payment/Online: [HTTPS://UMBSPORTAL.AMWATER.COM](https://UMBSPORTAL.AMWATER.COM)

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and

do not necessarily represent those of American Water Works Company Inc. or its affiliates. The recipient should check this email and any attachments for the presence of viruses. American Water accepts no liability for any damage caused by any virus transmitted by this email. American Water Works Company Inc., 1 Water St. Camden, NJ. 08102 www.amwater.com



Payment Details

Confirmation Number: **491285499**
Payment Date: **Nov 30, 2020 12:00:30 PM**
Payment Amount: **\$373.49**
Processing Fee: **\$1.95**
Total Amount Charged: **\$375.44**

Payment Status: **Accepted**
Status Description: **Approved**

Application: **Responsive OTP**
Channel: **Web Channel**
Created By: **CONSUMER**

Contact Information

First Name: **Juan**
Last Name: **Rodriguez**
ZIP code: **08033**
Daytime Phone Number: **(856) 254-6130**
Email Address: **cramerhillssupermarket@gmail.com**

Account Information

Payment Type: **City of Camden Water and Sewer Payments**
Account Number: **7707043108**
Suspended: **No**
Payment Method: **E-Check**
Date Due: **Dec 15, 2020**

Payment Method Information

Account Type: **Checking Account**
Account Holder Name: **Juan Rodriguez**
Account Number: *******2972**
Routing Number: *******2337**
Bank Name: **JPMORGAN CHASE**

[Back](#) [Resend E-mail](#) [Show ACH Details](#)

3 of Date Printed

4/29/2024 2:34 PM

Account Number

77-0704310-0

Block & Lot

5701 13

Owner name

Juan Rodriguez

Service Address

4624 Highland Ave Camden

Account Balance

NJ 08110

(\$377.68)

City of Camden
Transaction History Between: 6/1/2020 and 4/29/2024

Account Id: 704310 Full Account Number: 77-0704310-0 Status: PENNSAUKEN - DO NC Legacy Account Number: Name: Juan Rodriguez Attention: Address: 4624 HIGHLAND AVE City: PENNSAUKEN State: NJ Zip: 08110		For Service At: 4624 Highland Ave City: Camden State: NJ Zip: 08110 Route: 5 District: n/a Region: Block: 5701 Lot: 13 Parcel	
Service Type: Sewer- Meter: Serial Number: 180422156	Units: 1.00 Size: 5/8 INCH Radio Number: 00000000012659079	Arrears: \$322.75 Water Due: \$0.00 Arrears Date: 11/13/2020 Sewer Due: \$0.00 Current Period Water Interest Due: \$0.00 Billed: \$50.13 Interest Due: \$0.00 Taxed: \$0.00 Misc Due: \$0.00 Adjusted: (\$377.07) Sewer Interest Due: \$0.00 Paid: (\$373.49) Tax Due: \$0.00 Open Credit: (\$377.68)	
Current Period Due: (\$700.43) Current Balance: (\$377.68) Due Date: 12/15/2020			

Posted	Type	Invoice Number	Comment	Consumption	Read Type	Due Date	Amount	Balance
1/1/2024	ADJ: Period End Adjustment	0	PERIOD END CREDIT 1/1/2024	0		1/1/2024	(\$377.68)	(\$755.36)
1/1/2024	ADJ: Period End Adjustment	10534803	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2023	0		1/1/2024	\$377.68	(\$377.68)
1/1/2023	ADJ: Period End Adjustment	10531566	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2022	0		1/1/2023	\$377.68	\$0.00
1/1/2023	ADJ: Period End Adjustment	0	PERIOD END CREDIT 1/1/2023	0		1/1/2023	(\$377.68)	(\$377.68)
1/1/2022	ADJ: Period End Adjustment	0	PERIOD END CREDIT 1/1/2022	0		1/1/2022	(\$377.68)	(\$755.36)
1/1/2022	ADJ: Period End Adjustment	10530591	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2021	0		1/1/2022	\$4.19	(\$751.17)
1/1/2022	ADJ: Period End Adjustment	10530592	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2021	0		1/1/2022	\$373.49	(\$377.68)
12/31/2021	ADJ: Interest Reversal	0	INTEREST REVERSE	0		12/8/2021	(\$4.19)	(\$377.68)
1/15/2021	ADJ: Interest Charge	10219572	per ticket 8200 reverse bill	0		1/15/2021	(\$0.07)	(\$373.49)
1/15/2021	ADJ: Interest Charge	10203613	per ticket 8200 reverse 588 charges	0		1/15/2021	(\$0.25)	(\$373.42)
1/15/2021	ADJ: Interest Charge	10219572	per ticket 8200 reverse bill	0		1/15/2021	(\$0.09)	(\$373.17)

Posted	Type	Invoice Number	Comment	Consumption	Read Type	Due Date	Amount	Balance
1/15/2021	ADI: Interest Charge	10203613	per ticket 8200 reverse SBB charges	0		1/15/2021	(\$0.20)	(\$373.08)
1/15/2021	ADI: Interest Charge	10219572	per ticket 8200 reverse bill	0		1/15/2021	(\$0.40)	(\$372.88)
1/15/2021	ADI: Interest Charge	10203613	per ticket 8200 reverse SBB charges	0		1/15/2021	(\$1.12)	(\$372.48)
1/15/2021	ADI: Interest Charge	10219572	per ticket 8200 reverse bill	0		1/15/2021	(\$0.54)	(\$371.36)
1/15/2021	ADI: Interest Charge	10203613	per ticket 8200 reverse SBB charges	0		1/15/2021	(\$1.52)	(\$370.82)
1/15/2021	ADI: Interest Charge	10219572	per ticket 8200 reverse bill	0		1/15/2021	(\$0.62)	(\$369.30)
1/15/2021	ADI: Interest Charge	10203613	per ticket 8200 reverse SBB charges	0		1/15/2021	(\$4.81)	(\$368.68)
1/15/2021	ADI: REVERSE a PREVIOUS BILL	10219572	per ticket 8200 reverse bill FOR SERVICE: Sewer-	0		1/15/2021	(\$82.58)	(\$132.71)
1/15/2021	ADI: 2020 Sewer Back Billing	10203613	per ticket 8200 reverse SBB charges	0		1/15/2021	(\$231.16)	(\$363.87)
1/15/2021	ADI: REVERSE a PREVIOUS BILL	10242653	per ticket 8200 reverse bill FOR SERVICE: Sewer-	0		1/15/2021	(\$50.13)	(\$50.13)
1/1/2021	ADI: Period End Adjustment	0	PERIOD END CREDIT 1/1/2021	0		1/1/2021	(\$373.49)	(\$373.49)
1/1/2021	ADI: Period End Adjustment	10529535	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$0.62	(\$372.87)
1/1/2021	ADI: Period End Adjustment	10529536	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$0.54	(\$372.33)
1/1/2021	ADI: Period End Adjustment	10529538	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$0.40	(\$371.93)
1/1/2021	ADI: Period End Adjustment	10529539	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$0.09	(\$371.84)
1/1/2021	ADI: Period End Adjustment	10529540	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$0.07	(\$371.77)
1/1/2021	ADI: Period End Adjustment	10529541	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$82.58	(\$289.19)
1/1/2021	ADI: Period End Adjustment	10529542	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$231.16	(\$58.03)
1/1/2021	ADI: Period End Adjustment	10529544	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$4.81	(\$53.22)
1/1/2021	ADI: Period End Adjustment	10529545	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$1.52	(\$51.70)
1/1/2021	ADI: Period End Adjustment	10529547	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$1.12	(\$50.58)
1/1/2021	ADI: Period End Adjustment	10529549	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$0.20	(\$50.38)
1/1/2021	ADI: Period End Adjustment	10529550	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$0.25	(\$50.13)
1/1/2021	ADI: Period End Adjustment	10529551	PERIOD END CREDIT BALANCE DISTRIBUTION 12/31/2020	0		1/1/2021	\$50.13	\$0.00
12/1/2020	Payment	1	CHECK: 00000000000000000000A070000171000062	0			(\$373.49)	\$0.00
11/18/2020	ADI: Interest Charge	10203613	INTEREST ON OVERDUE ACCOUNT'S DUE DATE: 9/16/2020. OVERDUE AMT: \$231.16 CALCULATED FOR 156 DAYS STARTING FROM TRANSACTION DATE OF 6/15/2020 12:00:00 AM. PREVIOUS INTEREST ON THIS INVOICE: \$7.65 CALCULATION: 0.00 * ([0.0800 / 365] * 156) CALCULATION: 231.16 * ([0.0800 / 365] * 156). RUNNING OVER DUE BALANCE ON ACCOUNT: 231.16	0		11/18/2020	\$0.25	\$373.49

Posted	Type	Invoice Number	Comment	Consumption	Read Type	Due Date	Amount	Balance
11/18/2020	ADI: Interest Charge	10219572	INTEREST ON OVERDUE ACCOUNTS DUE DATE: 9/15/2020. OVERDUE AMT: \$82.58 CALCULATED FOR 95 DAYS STARTING FROM TRANSACTION DATE OF 8/14/2020 10:33:00 AM. PREVIOUS INTEREST ON THIS INVOICE: \$1.65 CALCULATION: 0.00 * ([0.0800 / 365] * 95) CALCULATION: 82.58 * ([0.0800 / 365] * 95). RUNNING OVER DUE BALANCE ON ACCOUNT: 82.58	0		11/18/2020	\$0.07	\$373.24
11/13/2020	Sewer- ADI: Interest Charge	10242653 10219572	BILL FOR Sewer- DUE: 12/15/2020 INTEREST ON OVERDUE ACCOUNTS DUE DATE: 9/15/2020. OVERDUE AMT: \$82.58 CALCULATED FOR 91 DAYS STARTING FROM TRANSACTION DATE OF 8/14/2020 10:33:00 AM. PREVIOUS INTEREST ON THIS INVOICE: \$1.56 CALCULATION: 0.00 * ([0.0800 / 365] * 91) CALCULATION: 82.58 * ([0.0800 / 365] * 91). RUNNING OVER DUE BALANCE ON ACCOUNT: 313.74	14.696	Actual	12/15/2020	\$50.13	\$373.17
11/13/2020	ADI: Interest Charge	10219572	INTEREST ON OVERDUE ACCOUNTS DUE DATE: 9/15/2020. OVERDUE AMT: \$82.58 CALCULATED FOR 151 DAYS STARTING FROM TRANSACTION DATE OF 6/15/2020 12:00:00 AM. PREVIOUS INTEREST ON THIS INVOICE: \$7.45 CALCULATION: 0.00 * ([0.0800 / 365] * 151) CALCULATION: 231.16 * ([0.0800 / 365] * 151). RUNNING OVER DUE BALANCE ON ACCOUNT: 231.16	0		11/13/2020	\$0.09	\$323.04
11/13/2020	ADI: Interest Charge	10203613	INTEREST ON OVERDUE ACCOUNTS DUE DATE: 9/16/2020. OVERDUE AMT: \$231.16 CALCULATED FOR 151 DAYS STARTING FROM TRANSACTION DATE OF 6/15/2020 12:00:00 AM. PREVIOUS INTEREST ON THIS INVOICE: \$6.33 CALCULATION: 0.00 * ([0.0800 / 365] * 147) CALCULATION: 231.16 * ([0.0800 / 365] * 147). RUNNING OVER DUE BALANCE ON ACCOUNT: 231.16	0		11/13/2020	\$0.20	\$322.95
11/9/2020	ADI: Interest Charge	10203613	INTEREST ON OVERDUE ACCOUNTS DUE DATE: 9/16/2020. OVERDUE AMT: \$231.16 CALCULATED FOR 147 DAYS STARTING FROM TRANSACTION DATE OF 6/15/2020 12:00:00 AM. PREVIOUS INTEREST ON THIS INVOICE: \$5.33 CALCULATION: 0.00 * ([0.0800 / 365] * 147) CALCULATION: 231.16 * ([0.0800 / 365] * 147). RUNNING OVER DUE BALANCE ON ACCOUNT: 231.16	0		11/9/2020	\$1.12	\$322.75
11/9/2020	ADI: Interest Charge	10219572	INTEREST ON OVERDUE ACCOUNTS DUE DATE: 9/15/2020. OVERDUE AMT: \$82.58 CALCULATED FOR 86 DAYS STARTING FROM TRANSACTION DATE OF 8/14/2020 10:33:00 AM. PREVIOUS INTEREST ON THIS INVOICE: \$1.16 CALCULATION: 0.00 * ([0.0800 / 365] * 86) CALCULATION: 82.58 * ([0.0800 / 365] * 86). RUNNING OVER DUE BALANCE ON ACCOUNT: 82.58	0		11/9/2020	\$0.40	\$321.63
10/18/2020	ADI: Interest Charge	10203613	INTEREST ON OVERDUE ACCOUNTS DUE DATE: 9/16/2020. OVERDUE AMT: \$231.16 CALCULATED FOR 125 DAYS STARTING FROM TRANSACTION DATE OF 6/15/2020 12:00:00 AM. PREVIOUS INTEREST ON THIS INVOICE: \$4.81 CALCULATION: 0.00 * ([0.0800 / 365] * 125) CALCULATION: 231.16 * ([0.0800 / 365] * 125). RUNNING OVER DUE BALANCE ON ACCOUNT: 231.16	0		10/18/2020	\$1.52	\$321.23
10/18/2020	ADI: Interest Charge	10219572	INTEREST ON OVERDUE ACCOUNTS DUE DATE: 9/15/2020. OVERDUE AMT: \$82.58 CALCULATED FOR 64 DAYS STARTING FROM TRANSACTION DATE OF 8/14/2020 10:33:00 AM. PREVIOUS INTEREST ON THIS INVOICE: \$0.62 CALCULATION: 0.00 * ([0.0800 / 365] * 64) CALCULATION: 82.58 * ([0.0800 / 365] * 64). RUNNING OVER DUE BALANCE ON ACCOUNT: 82.58	0		10/18/2020	\$0.54	\$319.71
9/18/2020	ADI: Interest Charge	10203613	INTEREST ON OVERDUE ACCOUNTS DUE DATE: 9/16/2020. OVERDUE AMT: \$231.16 CALCULATED FOR 95 DAYS STARTING FROM TRANSACTION DATE OF 6/15/2020 12:00:00 AM. PREVIOUS INTEREST ON THIS INVOICE: \$0 CALCULATION: 0.00 * ([0.0800 / 365] * 95) CALCULATION: 231.16 * ([0.0800 / 365] * 95). RUNNING OVER DUE BALANCE ON ACCOUNT: 231.16	0		9/18/2020	\$4.81	\$319.17

Posted	Type	Invoice Number	Comment	Consumption	Read Type	Due Date	Amount	Balance
9/18/2020	ADJ: Interest Charge	10219572	INTEREST ON OVERDUE ACCOUNTS DUE DATE: 9/15/2020. OVERDUE AMT: \$82.58 CALCULATED FOR 34 DAYS STARTING FROM TRANSACTION DATE OF 8/14/2020 10:33:00 AM. PREVIOUS INTEREST ON THIS INVOICE: \$0 CALCULATION: 0.00 * ([0.0800 / 365] * 34) CALCULATION: 82.58 * ([0.0800 / 365] * 34) RUNNING OVER DUE BALANCE ON ACCOUNT: 82.58	0		9/18/2020	\$0.62	\$314.36
8/14/2020	Sewer-	10219572	BILL FOR Sewer- DUE: 9/15/2020	24.048	Actual	9/15/2020	\$82.58	\$313.74
6/15/2020		10203613	SEWER BACK BILLING 2020 - REV: Residential - Camden FROM: 01/23/2019 TO: 02/29/2020	69.472		9/16/2020	\$231.16	\$231.16
							Balance As Of: 6/1/2020	\$0.00



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST ¹³~~24~~, 2024

TO: City Council
FROM: Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF SEWER CHARGES FOR 1217 NO. 18TH ST., CAMDEN, NJ, 08105

Point of Contact:	Keith L. Walker	Public Works	757-7139	KeWalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		7-24-24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			7/24	

Approved by: _____
 Business Administrator _____
 Signature _____ Date 7/26

- Attachments (list and attach all available):
1. Customer Reimbursement Request Memo from American Water

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: _____
 City Attorney _____
 Signature _____ Date _____

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF SEWER CHARGES FOR 1217 NO. 18TH ST., CAMDEN, NJ, 08105*

FACTS/BACKGROUND:

- Property owner of 1217 N. 18th St. was billed by American water for sewer service.
- Property has private septic system and should not have been billed.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$375.44

IMPACT STATEMENT:

- The property owner will receive the refund due by the City.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works
 - Attendance: Yes

COORDINATION:

- DPW will submit a refund request to the Finance Dept. for payment to the property owner

Prepared by: Angela Watkins 856-757-7139/anjohnst@ci.camden.nj.us

Name

Phone/Email

Date: June 6,2024

TO: Director Keith Walker, City of Camden Public Works
FROM: American Water Operations & Maintenance
RE: *Customer Reimbursement Request*

Name: WM. HARGROVE REAL ESTATE DIVISION

Mailing Address: 1507 State St. Camden NJ 08105

Service Address: 1217 NO 18th St Camden NJ 08105

Account Number: 77-0708787-5

Reimbursement: Customer has septic tank

Water Reimbursement	\$
<u>Sewer Reimbursement</u>	<u>\$272.78</u>
Total Reimbursement	\$272.78

Supporting Documents Attached: Customer has septic tank.

- Customer written request
- Front and back copies of check(s)
- UMBS printouts

Angela Watkins

From: Kimberly Jamerson <Kimberly.Jamerson@amwater.com>
Sent: Wednesday, July 10, 2024 3:27 PM
To: Angela Watkins; Keith L. Walker
Cc: Amanda Herrera; Sylvia Hill
Subject: Refund Request - 1217 N 18th St. - \$272.78
Attachments: 1217 NO 18th St. Refund Request \$272.78.pdf

Importance: High

Hi Angela,

Please process the attached request.

Thank you,

Kimberly Jamerson

*Manager, Customer Service & Billing
Camden, New Jersey ~ CSG Operations*

www.amwater.com



From: Sylvia Hill <Sylvia.Hill01@amwater.com>
Sent: Thursday, June 6, 2024 4:34 PM
To: Kimberly Jamerson <Kimberly.Jamerson@amwater.com>
Subject: 1217 N 18th St. Refund Requested \$272.78
Importance: High

Sylvia Hill

Ebills now available!

Click on the link below to register

Ebilling/Auto-payment/Online: [HTTPS://UMBSPORTAL.AMWATER.COM](https://umbsportal.amwater.com)

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of American Water Works Company Inc. or its affiliates. The recipient

should check this email and any attachments for the presence of viruses. American Water accepts no liability for any damage caused by any virus transmitted by this email. American Water Works Company Inc., 1 Water St. Camden, NJ. 08102 www.amwater.com

Sylvia Hill

From: kelly whargrove.com <kelly@whargrove.com>
Sent: Thursday, June 6, 2024 2:08 PM
To: AWE - Camden Water and Sewer/AWWSC
Cc: Tax
Subject: 1217 N 18th Street, Camden
Attachments: 1217 N 18th Street -- septic clean out receipt.pdf; payment receipt for sewer services--
1217 N 18th Street.pdf

EXTERNAL EMAIL: The Actual Sender of this email is kelly@whargrove.com "Think before you click!".

Good afternoon:

It has come to our attention that we are being charged for sewer services @ a property we own, when in fact the property has a private septic system.

The address is: 1217 N 18th Street, Camden,

I am attaching a copy of the most recent septic system pumping receipt from March 15, 2024.

I am also attaching a copy of a payment that we made for sewer charges in February, 2024. We are looking to have that payment reimbursed, as we were being charged for something we don't have.

Please look into this matter and get back to me. I appreciate your time and look forward to hearing from you.

Sincerely,

Kelly-Jo Gipe, Controller
W. Hargrove Demolition Co Inc.
1507 State Street
Camden, NJ 08105

Telephone #856-225-1100
Fax #856-541-0841
Email: kelly@whargrove.com



Pay by Phone: 1-866-371-2623
Customer Service: 1-855-769-3164

Total Amount Due \$43.27 by 06/14/24

Account Summary as of 05/15/24

Previous Balance:	\$0.00
Payments:	-\$40.06
Adjustments:	\$39.53
Interest Charge:	\$0.62
Current Charges:	\$43.18
Account Balance:	\$43.27

Additional charges if not paid by 06/14/24

Details as of 05/15/24

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180418208	5/8 INCH	465	471 ACT	8.016

Billing Period Covers: January 3, 2024 - April 2, 2024

Current Charges

Meter: 180418208	
Service Charge: Sewer- (\$21.70 x 1)	\$21.70
Consumption Charge: Sewer- (\$2.68 x 8.02)	\$21.48
Total Current Charges	\$43.18

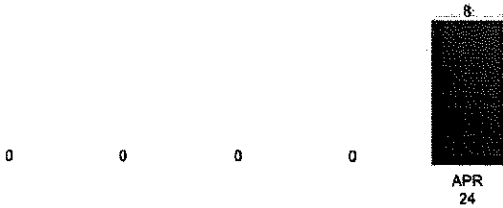
Total Amount Due \$43.27

Due Date Does Not Apply to Amounts Past Due

Account Information

Account Number: 77-0708787-5
Customer Name: WILLIAM HARGROVE
Service Address: 1217 N 18TH ST
CAMDEN, NJ 08105-3641

Usage History



Message Center

NOTE: Reads shown in 1000 GALs - Consumption is billed in 100 CF

Please make sure your Online Banking service reflects the correct mailing address and account number.

Never miss a Bill or Due Date again. We have Multiple Payment Options.

- E-billing/Auto-payment/Online: UMBSPORTAL.AMWATER.COM
- Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)
- Pay by Phone: 1-866-371-2623

Please detach and return this bottom portion with your payment.



City of Camden Water
100 S. 17th St.
Camden, NJ 08105

Account Number 77-0708787-5
Service Address 1217 N 18TH ST
Due Date 06/14/24

Total Amount Due \$43.27

AMOUNT ENCLOSED \$ _____



0224662-CAMS270430-ST.2GRP-000026
WILLIAM HARGROVE
1507 E STATE ST
CAMDEN NJ 08105-3615

SEND REMITTANCE TO:

CITY OF CAMDEN
PO BOX 371397
PITTSBURGH, PA 15250-7397

00770007087875000004327000004327241365

THE SAFETY FEATURE OF THIS DOCUMENT IS THE CARBON STRIP ON BACK. IF STRIP IS MISSING THIS DOCUMENT IS AN ALTERED DOCUMENT.

WM. HARGROVE REAL ESTATE DIVISION
1607 STATE STREET
CAMDEN, NJ 08105

DATE	REF. NO.	AMOUNT

42084
65-760
312

PAY *Forty and 07/100* DOLLARS

DATE	PAY TO THE ORDER OF	CHECK NO.	AMOUNT
4.29.24	City of Camden	42084	40 00
DESCRIPTION			
1317 N 18th			

1707087875

PNC BANK, N.A. - NEW JERSEY

[Signature]

TAX SALE NOTICE
 City of Camden
 Tax Office, RM 117
 520 Market Street
 Camden, NJ 08102
 Email: tax@ci.camden-nj.us

Tax Sale Date: 03/18/24

HARGROVE, WILLIAM
 1507 STATE STREET
 CAMDEN, NJ 08105

THE DELINQUENT CHARGES LISTED ON THIS TAX SALE NOTICE WILL BE ADVERTISED AND SOLD UNDER THE PROVISIONS OF N.J.S.A 54:5.19 ET SEQ, WHICH GOVERNS THE ENFORCEMENT OF THE COLLECTION OF ALL UNPAID TAXES.

Property Loc: 1217 NO 18TH ST
 Block/Lot/Qual: 820. 3.
 Notice Date: 01/30/24

A complete tax sale list can be found at
 CAMDEN.NEWJERSEYTXSALE.COM

Lien *Sp Charges*

- Camden water and sewer

@ camwater.com -

PAYMENT MUST BE RECEIVED NO LATER THAN MARCH 15, 2024 VIA CASH, MONEY ORDER OR CASHIER CK NO PERSONAL, TITLE, BUS. CKS

Includes: sp.Chrg: 24-07218

Description	Principal	Interest	Total
Sewer	215.66	17.06	232.72
Total	215.66	17.06	232.72
Costs			65.00
Total By Tax Sale			297.72

272.72

DLB: 820. 3.
 Date: 02/12/24 09:40 AM HWZ
 Amt: 272.72 CS
 Ref Num: 141536 Seq: 60 to 61

272.72

sent copy of recorded deed via email

2.22.2024

107

Settlement or recorded deed

DIMEGLIO SEPTIC, INC.

491 S. WHITE HORSE PIKE
HAMMONTEN, NJ 08107
(609) 261-1591

Work Order

Work Order ID: 152515
Job Number:
PO Number:
Order Date: Mar-12-2021
Scheduled Date: Mar-15-2021
Scheduled Time: 08:00 AM
Job Type: New

Customer Information

Customer ID: 94326
Customer Name: HARGROVE, WILLIAM
Job Name: WILLIAM HARGROVE
Customer Phone: (856) 225-1100
Alternate Phone:
Mobile Phone: (856) 781-4927
Comments: SERVICE BEFORE 12pm
--CALL AHEAD: 856-225-1100--
EXPOSED LID / TANK IN BACK
STONE DRIVEWAY

Job Site Information

Job Site ID: 46330
Address: 1217 North 18th ST.
Camden, NJ 08105
Contact:
Job Phone:
Description: SEPTIC PUMPOUT

Technicians

Primary: 03.FRIDAY
Second:
Thrd:
Vehicle:
Equip:
Entered By:
Salesrep: JJA
Service Area: Camden - T B F
Disposal:

Small Diagram:

*cesspool pumped
at*

Tank Information

Planned Gallons 0

Tank Location:

Hose Length: 0

Depth: 0

Baffles Comment:

Drain Field Comment:

Tax Description: NJ Sales and Us

Tax Rate: 6.625 Total Tax \$19.21

Service Type	Qty	Price	Tax	Extension
A Septic Pump/1000 min. ANYTHING OVER THE 1000 GALLON MINIMUM IS .29 CENTS A GALLON	1,000	\$0.290	\$	\$290.000

Customer agrees to the following terms and conditions:

Total estimate price: *309.21*

\$309.21

Payment Terms:

CASH OR CHECK

3/15/21

Date

Signature and Title of Customer

Company Representative Signature

Cash

Check

Credit Card

Invoice

Exp: _____

CVV: _____

C

R-44

DB:dh
08-13-24

RESOLUTION AUTHORIZING A CONTRACT TO VARIOUS VENDORS FOR FIRE APPARATUS REPAIR SERVICES AND SCHEDULED MAINTENANCE

WHEREAS, there exists a need to ensure continuous service repair and maintenance for City owned fire apparatuses on an as-needed basis; and

WHEREAS, pursuant to BID Advertisement # 24-08, BIDS were submitted to provide continuous fire apparatus service repairs and routine maintenance for the City's fire apparatus fleet on an as-needed basis;

WHEREAS, the Purchasing Agent and the Business Administrator have determined that it is within the best interest of the City to enter into an open-end contract with each of the six (6) vendors included below to provide continuous service and repairs for the City's fire apparatus fleet on an as-needed basis for one-year with a 2nd year option; and

- Buds Engine Machining and Truck Service
1725 Hurfville Rd
Sewell, NJ 08080
1037 Raymond Blvd., Newark, NJ 07102-5429
- Fire & Safety Services, LTD.
200 Ryan St.
East Windsor, NJ 07090
- FF1 Apparatus LLC
34 Wilson Dr.
Sparta, NJ 07871
- Defender Emergency Products Sales & Service LLC
126 S. Main St.
Farmingdale, NJ 07727
- Emergency Equipment Sales
119 Winterwood Ave
Ewing Township, NJ 08638
- Johnson & Towers, LLC
2021 Briggs Rd
Mt. Laurel, NJ 08054

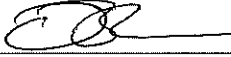
WHEREAS, pursuant to N.J.A.C. 5:30-5.5(B)(2), a certification of funds is not required for an open-end contract, funds will be certified as goods and/or services are ordered; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with the aforementioned vendors to provide continuous fire apparatus service repairs and routine maintenance for the City's fire apparatus fleet on an as-needed basis for one-year with a 2nd year option, pursuant to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO VARIOUS VENDORS FOR FIRE APPARATUS REPAIR SERVICES AND SCHEDULED MAINTENANCE

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Due to the age of the City's Fire fleet, we will contract with several vendors to ensure continuous service repair for all city owned apparatus – some that are over 20 years old.
- Vendors:
 - Buds Engine
 - ~~Groff Fractor~~
 - FF1 Apparatus
 - Defender Emergency
 - Johnson Towers
 - EES.
 - Fire & Safety
- Pricing is based on unit prices provided in Bid #24-08
- Contract term is for one year with a 2nd year option with pricing to remain the same.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

N.J.A.C. 5:30-5.5(B)(2) – FUNDS WILL BE CERTIFIED AS WORK IS ASSIGNED (NO COF NEEDED)

PROCUREMENT PROCESS: Bid #24-08 – Received (7) proposals on June 27, 2024

APPROPRIATION NUMBER: 4-01-E6-709-916

IMPACT STATEMENT:

- The City does not have adequate staff to perform the necessary repair to the fire apparatus'. These contractors will be used as needed.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEFAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	VARIOUS
Purpose or Need for service:	FIRE APPARATUS SCHEDULED MAINTENANCE AND VEHICLE REPAIR SERVICES
Contract Award Amount	OPEN ENDED CONTRACT
Term of Contract	ONE YEAR WITH A 2 ND YEAR OPTION
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #24-08
Were other proposals received? If so, please attach the names and amounts for each proposal received?	<p>YES</p> <ul style="list-style-type: none"> <input type="radio"/> Buds Engine <input type="radio"/> Groff Tractor <input type="radio"/> FF1 Apparatus <input type="radio"/> Defender Emergency <input type="radio"/> Johnson Towers <input type="radio"/> EES <input type="radio"/> Fire & Safety

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Date _____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

BID 24-08 _____ Date _____
Certifying Officer

For LGS use only:
 Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

24-08 - FIRE APPARATUS SCHEDULED MAINTENANCE AND VEHICLE REPAIR SERVICES

Opening Date: June 14, 2024 9:00 AM

Closing Date: June 27, 2024 11:00 AM

Vendor Details

Company Name: Bud's Engine Machining and Truck Service

Does your company conduct business under any other name? If yes, please state: NJ

Address: 1725 HURFFVILLE RD

Sewell, NJ 08080

Contact: Elmer Ritchie

Email: b.ritchie@budstruckservice.com

Phone: 856-228-9448 103

Fax: 856-228-3850

HST#: [REDACTED]

Submission Details

Created On: Wednesday June 26, 2024 07:57:54

Submitted On: Wednesday June 26, 2024 16:12:09

Submitted By: Elmer Ritchie

Email: b.ritchie@budstruckservice.com

Transaction #: f512173f-1766-4889-9746-b80a186d1023

Submitter's IP Address: 50.78.153.137

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Price Sheet - Vehicle Repair Service

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period.

ONLY HOURS WORKED MAY BE BILLED. BREAK TIME AND LUNCH HOURS ARE EXCLUDED AND CANNOT BE CHARGED TO THE WORK ASSIGNMENT. CONTRACTOR MUST COINCIDE WORKING HOURS BETWEEN 8:30 A.M. AND 4:30 P.M, UNLESS OTHERWISE REQUESTED BY CITY EMPLOYEE.

Rate Per Hour	Unit Price *	Multiplier Hours (More or Less)	List Hours of Operation	Total Cost
Regular Labor Rate	\$175.0000	800	6:00AM to 4:30PM	\$ 140,000.00
Overtime Labor Rate	\$250.0000	500	4:31PM to 5:59AM	\$ 125,000.00
Legal Holiday Labor Rate	\$350.0000	150	12:00AM to 11:59PM	\$ 52,500.00
Subtotal:				\$ 317,500.00

Pricing Sheet - Preventative Maintenance

Vendor to provide flat rate for each of the listed services. Vendor to clearly describe any exceptions.

Line Item	Apparatus	FIRST SEMI-ANNUAL PREVENTATIVE MAINTENANCE INSPECTION AND SERVICE FLAT RATE TOTAL COST INCLUDING PARTS AND LABOR	SECOND SEMI-ANNUAL PREVENTATIVE MAINTENANCE INSPECTION AND SERVICE & BRAKE INSPECTION FLAT RATE TOTAL COST INCLUDING PARTS AND LABOR	Annual Chassis and Fluid Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2018 Seagrave Marauder II.2 (Pumper)	\$700.0000	\$1,225.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
2	2012 Pierce Saber (Pumper)	\$700.0000	\$1,225.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis

3	2004 Seagrave Marauder (Pumper)	\$700.0000	\$1,225.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
4	2015 KME Predator (Pumper)	\$700.0000	\$1,225.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
5	2012 Seagrave Marauder II (Pumper)	\$700.0000	\$1,225.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
6	2014 Pierce XT (Pumper)	\$700.0000	\$1,225.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
7	2010 Pierce Arrow XT (Aerial)	\$1,050.0000	\$1,575.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
8	2012 KME Aerial Cat (TDA) (Aerial)	\$1,050.0000	\$1,575.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
9	2003 Seagrave Tower Ladder (Aerial)	\$1,050.0000	\$1,575.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
10	2002 Seagrave 100' TDA (Aerial)	\$1,050.0000	\$1,575.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis

11	2007 Seagrave Rear Mount (Aerial)	\$1,050.0000	\$1,575.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
12	2003 Seagrave SVI	\$350.0000	\$875.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
13	1992 Ford L-8000	\$350.0000	\$875.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
14	1995 International Navistar 47000	\$350.0000	\$875.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
15	1995 Freightliner TRACTOR	\$350.0000	\$875.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
16	2003 Seagrave Marauder (Pumper)	\$700.0000	\$1,225.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
17	2003 Seagrave Marauder (Pumper)	\$700.0000	\$1,225.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
18	2003 Seagrave Marauder (Pumper)	\$700.0000	\$1,225.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis

19	2003 Seagrave Marauder (Pumper)	\$700.0000	\$1,225.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
20	2024 Pierce Pumper 7000 (Pumper)	\$700.0000	\$1,225.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
21	2023 Ferrara Inferno HD-85 Mid Mount (Aerial)	\$1,050.0000	\$1,575.0000	\$3,100.0000	Intake Air Filter/ air dryer Filter will be charged in addition to annual Chassis service cost and billed according to parts price agreement within this contract on an as needed basis
				Subtotal:	\$ 106,925.00

Pricing Sheet - Annual Fire Pump Service

Vendor to provide flat rate for each of the listed vehicles. Vendor to clearly describe any exceptions.

Line Item	Apparatus	Annual Fire Pump Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2018 Seagrave Marauder II.2 (Pumper)	\$325.0000	
2	2012 Pierce Saber (Pumper)	\$325.0000	
3	2004 Seagrave Marauder (Pumper)	\$325.0000	
4	2015 KME Predator (Pumper)	\$325.0000	
5	2012 Seagrave Marauder II (Pumper)	\$325.0000	
6	2014 Pierce XT (Pumper)	\$325.0000	
7	2003 Seagrave Marauder (Pumper)	\$325.0000	
8	2003 Seagrave Marauder (Pumper)	\$325.0000	
9	2003 Seagrave Marauder (Pumper)	\$325.0000	
10	2003 Seagrave Marauder (Pumper)	\$325.0000	
11	2024 Pierce Pumper 7000 (Pumper)	\$325.0000	
Subtotal:			\$ 3,575.00

Pricing Sheet - Annual Fire Aerial Service

Vendor to provide flat rate for each of the listed vehicles

Line Item	Apparatus	Annual Aerial Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2010 Pierce Arrow XT (Aerial)	\$1,600.0000	
2	2012 KME Aerial Cat (TDA) (Aerial)	\$1,600.0000	
3	2003 Seagrave Tower Ladder (Aerial)	\$1,600.0000	
4	2002 Seagrave 100' TDA (Aerial)	\$1,600.0000	
5	2007 Seagrave Rear Mount (Aerial)	\$1,600.0000	
6	2023 Ferrara Inferno HD-85 Mid Mount (Aerial)	\$1,600.0000	
Subtotal:			\$ 9,600.00

Price Sheet - Parts

Provide percentage markup or markdown on material charges. If no markup or markdown percentage, select the "N/A" option.

(Invoice must have receipts verifying material cost)

THE MATERIAL COST WILL BE AS FOLLOWS: THE CONTRACTOR WILL CHARGE A PLUS OR MINUS FROM THEIR CATALOG LIST PRICE OR PROCUREMENT SOURCE. THE SUBMITTED INVOICE MUST SHOW A BREAKDOWN OF HOURS AND MATERIAL COST WITH MATERIAL RECEIPTS SUBSTANTIATING THE INVOICE CHARGES.

The City will manually add/minus the + or - percentage (as a decimal) to obtain the total bid price for bid award purposes.

Acquisition Price (Contractor's Purchased Parts Price)	Percentage Markup or Markdown *	Amount of Percentage	Exceptions/Explanations, if any
O.E.M Parts	Markup "+"	\$25.0000	
LKQ (Aftermarket) Parts	Markup "+"	\$35.0000	
Used Parts	N/A		

Summary Table

Bid Form	Amount
Price Sheet - Vehicle Repair Service	\$ 317,500.00
Pricing Sheet - Preventative Maintenance	\$ 106,925.00
Pricing Sheet - Annual Fire Pump Service	\$ 3,575.00
Pricing Sheet - Annual Fire Aerial Service	\$ 9,600.00
Subtotal Contract Amount:	\$ 437,600.00



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: BUD'S AUTO AND TRUCK REPAIR, INC.

Trade Name:

Address: 1725-29 HURFFVILLE RD RT-41
SEWELL, NJ 08080

Certificate Number: 0076423

Effective Date: April 03, 1987

Date of Issuance: July 31, 2024

For Office Use Only:

20240731075414369

24-08 - FIRE APPARATUS SCHEDULED MAINTENANCE AND VEHICLE REPAIR SERVICES

Opening Date: June 14, 2024 9:00 AM

Closing Date: June 27, 2024 11:00 AM

Vendor Details

Company Name: Fire & Safety Services, Ltd.
200 Ryan St.
Address: East Windsor, New Jersey 07090
Contact: David Russell
Email: drussell@f-ss.com
Phone: 800-400-8017
Fax: 908-412-0513
HST#: [REDACTED]

Submission Details

Created On: Tuesday June 25, 2024 12:50:55
Submitted On: Tuesday June 25, 2024 13:33:54
Submitted By: David Russell
Email: drussell@f-ss.com
Transaction #: 3b2ff553-15b9-4955-ae27-c07c1ce4b201
Submitter's IP Address: 50.233.196.250

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Price Sheet - Vehicle Repair Service

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period.

ONLY HOURS WORKED MAY BE BILLED. BREAK TIME AND LUNCH HOURS ARE EXCLUDED AND CANNOT BE CHARGED TO THE WORK ASSIGNMENT. CONTRACTOR MUST COINCIDE WORKING HOURS BETWEEN 8:30 A.M. AND 4:30 P.M, UNLESS OTHERWISE REQUESTED BY CITY EMPLOYEE.

Rate Per Hour	Unit Price	Multiplier Hours (More or Less)	List Hours of Operation	Total Cost
Regular Labor Rate	\$125.0000	800	8:30a-4:30p Mon-Fri	\$ 100,000.00
Overtime Labor Rate	\$165.0000	500	4:30p-8:30am Mon-Fri and Weekends	\$ 82,500.00
Legal Holiday Labor Rate	\$185.0000	150	holidays	\$ 27,750.00
Subtotal:				\$ 210,250.00

Pricing Sheet - Preventative Maintenance

Vendor to provide flat rate for each of the listed services. Vendor to clearly describe any exceptions.

Line Item	Apparatus	FIRST SEMI-ANNUAL PREVENTATIVE MAINTENANCE INSPECTION AND SERVICE FLAT RATE TOTAL COST INCLUDING PARTS AND LABOR	SECOND SEMI-ANNUAL PREVENTATIVE MAINTENANCE INSPECTION AND SERVICE & BRAKE INSPECTION FLAT RATE TOTAL COST INCLUDING PARTS AND LABOR	Annual Chassis and Fluid Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2018 Seagrave Marauder II.2 (Pumper)				no bid
2	2012 Pierce Saber (Pumper)	\$2,100.0000	\$2,100.0000	\$2,100.0000	
3	2004 Seagrave Marauder (Pumper)				no bid
4	2015 KME Predator (Pumper)				no bid
5	2012 Seagrave Marauder II (Pumper)				no bid
6	2014 Pierce XT (Pumper)	\$2,100.0000	\$2,100.0000	\$2,100.0000	
7	2010 Pierce Arrow XT (Aerial)	\$2,100.0000	\$2,100.0000	\$2,100.0000	
8	2012 KME Aerial Cat (TDA) (Aerial)				no bid
9	2003 Seagrave Tower Ladder (Aerial)				no bid
10	2002 Seagrave 100' TDA (Aerial)				no bid
11	2007 Seagrave Rear Mount (Aerial)				no bid
12	2003 Seagrave SVI				no bid
13	1992 Ford L-8000				no bid
14	1995 International Navistar 47000				no bid
15	1995 Freightliner TRACTOR				no bid
16	2003 Seagrave Marauder (Pumper)				no bid
17	2003 Seagrave Marauder (Pumper)				no bid
18	2003 Seagrave Marauder (Pumper)				no bid
19	2003 Seagrave Marauder (Pumper)				no bid
20	2024 Pierce Pumper 7000 (Pumper)	\$2,100.0000	\$2,100.0000	\$2,100.0000	
21	2023 Ferrara Inferno HD-85 Mid Mount (Aerial)				no bid
				Subtotal:	\$ 25,200.00

Pricing Sheet - Annual Fire Pump Service

Vendor to provide flat rate for each of the listed vehicles. Vendor to clearly describe any exceptions.

Line Item	Apparatus	Annual Fire Pump Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2018 Seagrave Marauder II.2 (Pumper)		no bid
2	2012 Pierce Saber (Pumper)	\$550.0000	
3	2004 Seagrave Marauder (Pumper)		no bid
4	2015 KME Predator (Pumper)		no bid
5	2012 Seagrave Marauder II (Pumper)		no bid
6	2014 Pierce XT (Pumper)	\$550.0000	
7	2003 Seagrave Marauder (Pumper)		no bid
8	2003 Seagrave Marauder (Pumper)		no bid
9	2003 Seagrave Marauder (Pumper)		no bid
10	2003 Seagrave Marauder (Pumper)		no bid
11	2024 Pierce Pumper 7000 (Pumper)	\$550.0000	
		Subtotal:	\$ 1,650.00

Pricing Sheet - Annual Fire Aerial Service

Vendor to provide flat rate for each of the listed vehicles

Line Item	Apparatus	Annual Aerial Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2010 Pierce Arrow XT (Aerial)	\$2,500.0000	
2	2012 KME Aerial Cat (TDA) (Aerial)		no bid
3	2003 Seagrave Tower Ladder (Aerial)		no bid
4	2002 Seagrave 100' TDA (Aerial)		no bid
5	2007 Seagrave Rear Mount (Aerial)		no bid
6	2023 Ferrara Inferno HD-85 Mid Mount (Aerial)		no bid
		Subtotal:	\$ 2,500.00

Price Sheet - Parts

Provide percentage markup or markdown on material charges. If no markup or markdown percentage, select the "N/A" option.

(Invoice must have receipts verifying material cost)

THE MATERIAL COST WILL BE AS FOLLOWS: THE CONTRACTOR WILL CHARGE A PLUS OR MINUS FROM THEIR CATALOG LIST PRICE OR PROCUREMENT SOURCE. THE SUBMITTED INVOICE MUST SHOW A BREAKDOWN OF HOURS AND MATERIAL COST WITH MATERIAL RECEIPTS SUBSTANTIATING THE INVOICE CHARGES.

The City will manually add/minus the + or - percentage (as a decimal) to obtain the total bid price for bid award purposes.

Acquisition Price (Contractor's Purchased Parts Price)	Percentage Markup or Markdown *	Amount of Percentage	Exceptions/Explanations, if any
O.E.M Parts	Markup "+"	\$20.0000	
LKQ (Aftermarket) Parts	Markup "+"	\$20.0000	
Used Parts	Markup "+"	\$20.0000	

Summary Table

Bid Form	Amount
Price Sheet - Vehicle Repair Service	\$ 210,250.00
Pricing Sheet - Preventative Maintenance	\$ 25,200.00
Pricing Sheet - Annual Fire Pump Service	\$ 1,650.00
Pricing Sheet - Annual Fire Aerial Service	\$ 2,500.00
Subtotal Contract Amount:	\$ 239,600.00



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: FIRE & SAFETY SERVICES, LTD.
Trade Name:
Address: 200 RYAN ST
SOUTH PLAINFIELD, NJ 07080-4208
Certificate Number: 0063498
Effective Date: September 24, 1964
Date of Issuance: July 31, 2024

For Office Use Only:
20240731075435184

24-08 - FIRE APPARATUS SCHEDULED MAINTENANCE AND VEHICLE REPAIR SERVICES

Opening Date: June 14, 2024 9:00 AM

Closing Date: June 27, 2024 11:00 AM

Vendor Details

Company Name: FF1 Apparatus LLC
34 Wilson Drive
Address: Sparta, NJ 07871
Contact: Melissa Alderton
Email: melissa@ff1.com
Phone: 973-940-3061
Fax: 973-860-1388
HST#: ██████████

Submission Details

Created On: Tuesday June 25, 2024 09:33:33
Submitted On: Wednesday June 26, 2024 10:14:49
Submitted By: Melissa Alderton
Email: melissa@ff1.com
Transaction #: a098c020-e07e-4008-bf72-11c1b906a501
Submitter's IP Address: 96.225.78.72

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Price Sheet - Vehicle Repair Service

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period.

ONLY HOURS WORKED MAY BE BILLED. BREAK TIME AND LUNCH HOURS ARE EXCLUDED AND CANNOT BE CHARGED TO THE WORK ASSIGNMENT. CONTRACTOR MUST COINCIDE WORKING HOURS BETWEEN 8:30 A.M. AND 4:30 P.M, UNLESS OTHERWISE REQUESTED BY CITY EMPLOYEE.

Rate Per Hour	Unit Price	Multiplier Hours (More or Less)	List Hours of Operation	Total Cost
Regular Labor Rate	\$155.0000	800	7:00am-3:00pm	\$ 124,000.00
Overtime Labor Rate	\$232.5000	500	3:01pm-6:59am	\$ 116,250.00
Legal Holiday Labor Rate	\$310.0000	150	12:00am-11:59pm	\$ 46,500.00
Subtotal:				\$ 286,750.00

Pricing Sheet - Preventative Maintenance

Vendor to provide flat rate for each of the listed services. Vendor to clearly describe any exceptions.

Line Item	Apparatus	FIRST SEMI-ANNUAL PREVENTATIVE MAINTENANCE INSPECTION AND SERVICE FLAT RATE TOTAL COST INCLUDING PARTS AND LABOR	SECOND SEMI-ANNUAL PREVENTATIVE MAINTENANCE INSPECTION AND SERVICE & BRAKE INSPECTION FLAT RATE TOTAL COST INCLUDING PARTS AND LABOR	Annual Chassis and Fluid Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2018 Seagrave Marauder II.2 (Pumper)	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
2	2012 Pierce Saber (Pumper)	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
3	2004 Seagrave Marauder (Pumper)	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
4	2015 KME Predator (Pumper)	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
5	2012 Seagrave Marauder II (Pumper)	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
6	2014 Pierce XT (Pumper)	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
7	2010 Pierce Arrow XT (Aerial)	\$895.0000	\$1,950.0000	\$1,565.0000	\$175/pick up and delivery fee
8	2012 KME Aerial Cat (TDA) (Aerial)	\$895.0000	\$1,950.0000	\$1,565.0000	\$175/pick up and delivery fee
9	2003 Seagrave Tower Ladder (Aerial)	\$895.0000	\$1,950.0000	\$1,565.0000	\$175/pick up and delivery fee
10	2002 Seagrave 100' TDA (Aerial)	\$895.0000	\$1,950.0000	\$1,565.0000	\$175/pick up and delivery fee
11	2007 Seagrave Rear Mount (Aerial)	\$895.0000	\$1,950.0000	\$1,565.0000	\$175/pick up and delivery fee
12	2003 Seagrave SVI	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
13	1992 Ford L-8000	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
14	1995 International Navistar 47000	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
15	1995 Freightliner TRACTOR	\$895.0000	\$1,950.0000	\$1,565.0000	\$175/pick up and delivery fee
16	2003 Seagrave Marauder (Pumper)	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
17	2003 Seagrave Marauder (Pumper)	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
18	2003 Seagrave Marauder (Pumper)	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
19	2003 Seagrave Marauder (Pumper)	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
20	2024 Pierce Pumper 7000 (Pumper)	\$895.0000	\$1,825.0000	\$1,565.0000	\$175/pick up and delivery fee
21	2023 Ferrara Inferno HD-85 Mid Mount (Aerial)	\$895.0000	\$1,950.0000	\$1,565.0000	\$175/pick up and delivery fee
				Subtotal:	\$ 90,860.00

Pricing Sheet - Annual Fire Pump Service

Vendor to provide flat rate for each of the listed vehicles. Vendor to clearly describe any exceptions.

Line Item	Apparatus	Annual Fire Pump Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2018 Seagrave Marauder II.2 (Pumper)	\$695.0000	
2	2012 Pierce Saber (Pumper)	\$695.0000	
3	2004 Seagrave Marauder (Pumper)	\$695.0000	
4	2015 KME Predator (Pumper)	\$695.0000	
5	2012 Seagrave Marauder II (Pumper)	\$695.0000	
6	2014 Pierce XT (Pumper)	\$695.0000	
7	2003 Seagrave Marauder (Pumper)	\$695.0000	
8	2003 Seagrave Marauder (Pumper)	\$695.0000	
9	2003 Seagrave Marauder (Pumper)	\$695.0000	
10	2003 Seagrave Marauder (Pumper)	\$695.0000	
11	2024 Pierce Pumper 7000 (Pumper)	\$695.0000	
Subtotal:			\$ 7,645.00

Pricing Sheet - Annual Fire Aerial Service

Vendor to provide flat rate for each of the listed vehicles

Line Item	Apparatus	Annual Aerial Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2010 Pierce Arrow XT (Aerial)	\$1,995.0000	
2	2012 KME Aerial Cat (TDA) (Aerial)	\$1,995.0000	
3	2003 Seagrave Tower Ladder (Aerial)	\$1,995.0000	
4	2002 Seagrave 100' TDA (Aerial)	\$1,995.0000	
5	2007 Seagrave Rear Mount (Aerial)	\$1,995.0000	
6	2023 Ferrara Inferno HD-85 Mid Mount (Aerial)	\$1,995.0000	
Subtotal:			\$ 11,970.00

Price Sheet - Parts

Provide percentage markup or markdown on material charges. If no markup or markdown percentage, select the "N/A" option.

(Invoice must have receipts verifying material cost)

THE MATERIAL COST WILL BE AS FOLLOWS: THE CONTRACTOR WILL CHARGE A PLUS OR MINUS FROM THEIR CATALOG LIST PRICE OR PROCUREMENT SOURCE. THE SUBMITTED INVOICE MUST SHOW A BREAKDOWN OF HOURS AND MATERIAL COST WITH MATERIAL RECEIPTS SUBSTANTIATING THE INVOICE CHARGES.

The City will manually add/minus the + or - percentage (as a decimal) to obtain the total bid price for bid award purposes.

Acquisition Price (Contractor's Purchased Parts Price)	Percentage Markup or Markdown	Amount of Percentage	Exceptions/Explanations, if any
O.E.M Parts	Markup "+"	\$35.0000	+Shipping
LKQ (Aftermarket) Parts	Markup "+"	\$35.0000	+Shipping
Used Parts	Markup "+"	\$35.0000	+Shipping

Summary Table

Bid Form	Amount
Price Sheet - Vehicle Repair Service	\$ 286,750.00
Pricing Sheet - Preventative Maintenance	\$ 90,860.00
Pricing Sheet - Annual Fire Pump Service	\$ 7,645.00
Pricing Sheet - Annual Fire Aerial Service	\$ 11,970.00
Subtotal Contract Amount:	\$ 397,225.00



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: FF1 APPARATUS LLC

Trade Name:

Address: 34 WILSON DR.
SPARTA, NJ 07871

Certificate Number: 1910376

Effective Date: October 29, 2014

Date of Issuance: July 30, 2024

For Office Use Only:

20240730153614554

24-08 - FIRE APPARATUS SCHEDULED MAINTENANCE AND VEHICLE REPAIR SERVICES

Opening Date: June 14, 2024 9:00 AM

Closing Date: June 27, 2024 11:00 AM

Vendor Details

Company Name: Defender Emergency Products Sales & Service LLC
126 S. Main Street
Address: Farmingdale, NJ 07727
Contact: Sharon StJohn
Email: sharon.stjohn@defenderemergency.com
Phone: 732-840-9389
Fax: 732-847-9868
HST#: [REDACTED]

Submission Details

Created On: Friday June 21, 2024 14:14:43
Submitted On: Wednesday June 26, 2024 13:41:42
Submitted By: Sharon StJohn
Email: sharon.stjohn@defenderemergency.com
Transaction #: dc8c84f3-024b-4257-9acd-83a27a031eb4
Submitter's IP Address: 108.35.168.204

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Price Sheet - Vehicle Repair Service

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period.

ONLY HOURS WORKED MAY BE BILLED. BREAK TIME AND LUNCH HOURS ARE EXCLUDED AND CANNOT BE CHARGED TO THE WORK ASSIGNMENT. CONTRACTOR MUST COINCIDE WORKING HOURS BETWEEN 8:30 A.M. AND 4:30 P.M, UNLESS OTHERWISE REQUESTED BY CITY EMPLOYEE.

Rate Per Hour	Unit Price *	Multiplier Hours (More or Less)	List Hours of Operation	Total Cost
Regular Labor Rate	\$125.0000	800	Monday through Friday 7:00am - 15:30 pm	\$ 100,000.00
Overtime Labor Rate	\$187.5000	500	Monday through Friday : 15:31pm - 06:59am, Saturday & Sunday 24 hrs both days.	\$ 93,750.00
Legal Holiday Labor Rate	\$330.0000	150	All Legal Holidays - 24 hrs per day.	\$ 49,500.00
Subtotal:				\$ 243,250.00

Pricing Sheet - Preventative Maintenance

Vendor to provide flat rate for each of the listed services. Vendor to clearly describe any exceptions.

Line Item	Apparatus	FIRST SEMI-ANNUAL PREVENTATIVE MAINTENANCE INSPECTION AND SERVICE FLAT RATE TOTAL COST INCLUDING PARTS AND LABOR	SECOND SEMI-ANNUAL PREVENTATIVE MAINTENANCE INSPECTION AND SERVICE & BRAKE INSPECTION FLAT RATE TOTAL COST INCLUDING PARTS AND LABOR	Annual Chassis and Fluid Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2018 Seagrave Marauder II.2 (Pumper)	\$1,500.0000	\$1,900.0000	\$2,100.0000	
2	2012 Pierce Saber (Pumper)	\$1,500.0000	\$1,900.0000	\$2,100.0000	
3	2004 Seagrave Marauder (Pumper)	\$1,500.0000	\$1,900.0000	\$2,100.0000	
4	2015 KME Predator (Pumper)	\$1,500.0000	\$1,900.0000	\$2,100.0000	
5	2012 Seagrave Marauder II (Pumper)	\$1,500.0000	\$1,900.0000	\$2,100.0000	
6	2014 Pierce XT (Pumper)	\$1,500.0000	\$1,900.0000	\$2,100.0000	
7	2010 Pierce Arrow XT (Aerial)	\$1,800.0000	\$2,500.0000	\$2,650.0000	
8	2012 KME Aerial Cat (TDA) (Aerial)	\$1,800.0000	\$2,500.0000	\$2,650.0000	
9	2003 Seagrave Tower Ladder (Aerial)	\$1,800.0000	\$2,500.0000	\$2,650.0000	
10	2002 Seagrave 100' TDA (Aerial)	\$1,800.0000	\$2,500.0000	\$2,650.0000	
11	2007 Seagrave Rear Mount (Aerial)	\$1,800.0000	\$2,500.0000	\$2,650.0000	
12	2003 Seagrave SVI	\$1,500.0000	\$1,900.0000	\$2,100.0000	
13	1992 Ford L-8000	\$1,500.0000	\$1,900.0000	\$2,100.0000	
14	1995 International Navistar 47000	\$1,800.0000	\$2,500.0000	\$2,650.0000	
15	1995 Freightliner TRACTOR	\$1,800.0000	\$2,500.0000	\$2,650.0000	
16	2003 Seagrave Marauder (Pumper)	\$1,500.0000	\$1,900.0000	\$2,100.0000	
17	2003 Seagrave Marauder (Pumper)	\$1,500.0000	\$1,900.0000	\$2,100.0000	
18	2003 Seagrave Marauder (Pumper)	\$1,500.0000	\$1,900.0000	\$2,100.0000	
19	2003 Seagrave Marauder (Pumper)	\$1,500.0000	\$1,900.0000	\$2,100.0000	
20	2024 Pierce Pumper 7000 (Pumper)	\$1,500.0000	\$1,900.0000	\$2,100.0000	
21	2023 Ferrara Inferno HD-85 Mid Mount (Aerial)	\$1,800.0000	\$2,500.0000	\$2,650.0000	
				Subtotal:	\$ 127,100.00

Pricing Sheet - Annual Fire Pump Service

Vendor to provide flat rate for each of the listed vehicles. Vendor to clearly describe any exceptions.

Line Item	Apparatus	Annual Fire Pump Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2018 Seagrave Marauder II.2 (Pumper)	\$525.0000	
2	2012 Pierce Saber (Pumper)	\$525.0000	
3	2004 Seagrave Marauder (Pumper)	\$525.0000	
4	2015 KME Predator (Pumper)	\$525.0000	
5	2012 Seagrave Marauder II (Pumper)	\$525.0000	
6	2014 Pierce XT (Pumper)	\$525.0000	
7	2003 Seagrave Marauder (Pumper)	\$525.0000	
8	2003 Seagrave Marauder (Pumper)	\$525.0000	
9	2003 Seagrave Marauder (Pumper)	\$525.0000	
10	2003 Seagrave Marauder (Pumper)	\$525.0000	
11	2024 Pierce Pumper 7000 (Pumper)	\$525.0000	
		Subtotal:	\$ 5,775.00

Pricing Sheet - Annual Fire Aerial Service

Vendor to provide flat rate for each of the listed vehicles

Line Item	Apparatus	Annual Aerial Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2010 Pierce Arrow XT (Aerial)	\$2,400.0000	
2	2012 KME Aerial Cat (TDA) (Aerial)	\$2,400.0000	
3	2003 Seagrave Tower Ladder (Aerial)	\$2,400.0000	
4	2002 Seagrave 100' TDA (Aerial)	\$2,400.0000	
5	2007 Seagrave Rear Mount (Aerial)	\$2,400.0000	
6	2023 Ferrara Inferno HD-85 Mid Mount (Aerial)	\$2,400.0000	
Subtotal:			\$ 14,400.00

Price Sheet - Parts

Provide percentage markup or markdown on material charges. If no markup or markdown percentage, select the "N/A" option.

(Invoice must have receipts verifying material cost)

THE MATERIAL COST WILL BE AS FOLLOWS: THE CONTRACTOR WILL CHARGE A PLUS OR MINUS FROM THEIR CATALOG LIST PRICE OR PROCUREMENT SOURCE. THE SUBMITTED INVOICE MUST SHOW A BREAKDOWN OF HOURS AND MATERIAL COST WITH MATERIAL RECEIPTS SUBSTANTIATING THE INVOICE CHARGES.

The City will manually add/minus the + or - percentage (as a decimal) to obtain the total bid price for bid award purposes.

Acquisition Price (Contractor's Purchased Parts Price)	Percentage Markup or Markdown *	Amount of Percentage	Exceptions/Explanations, if any
O.E.M Parts	Markup "+"	\$0.4000	40% above list
LKQ (Aftermarket) Parts	Markup "+"	\$0.4000	40% above list
Used Parts	Markup "+"	\$0.4000	40% above list

Summary Table

Bid Form	Amount
Price Sheet - Vehicle Repair Service	\$ 243,250.00
Pricing Sheet - Preventative Maintenance	\$ 127,100.00
Pricing Sheet - Annual Fire Pump Service	\$ 5,775.00
Pricing Sheet - Annual Fire Aerial Service	\$ 14,400.00
Subtotal Contract Amount:	\$ 390,525.00



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: DEFENDER EMERGENCY PRODUCTS SALES AND SERVICE,
LIMITED LIABILITY COMPA

Trade Name:

Address: 126 MAIN STREET
FARMINGDALE, NJ 07727

Certificate Number: 1661669

Effective Date: August 30, 2011

Date of Issuance: July 31, 2024

For Office Use Only:
20240731075355169

24-08 - FIRE APPARATUS SCHEDULED MAINTENANCE AND VEHICLE REPAIR SERVICES

Opening Date: June 14, 2024 9:00 AM

Closing Date: June 27, 2024 11:00 AM

Vendor Details

Company Name: Emergency Equipment Sales
Does your company conduct business under any other name? If yes, please state: NJ
Address: 119 Winterwood Avenue
Ewing Township, NJ 08638
Contact: Robert Evans
Email: revans@eessllc.com
Phone: 609-587-8885 101
Fax: 609-587-8885
HST#: [REDACTED]

Submission Details

Created On: Wednesday June 19, 2024 11:18:15
Submitted On: Wednesday June 26, 2024 15:29:52
Submitted By: Robert Evans
Email: revans@eessllc.com
Transaction #: b5051297-e629-4c60-94c4-72cedafacbc0
Submitter's IP Address: 96.67.159.237

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Price Sheet - Vehicle Repair Service

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period.

ONLY HOURS WORKED MAY BE BILLED. BREAK TIME AND LUNCH HOURS ARE EXCLUDED AND CANNOT BE CHARGED TO THE WORK ASSIGNMENT. CONTRACTOR MUST COINCIDE WORKING HOURS BETWEEN 8:30 A.M. AND 4:30 P.M, UNLESS OTHERWISE REQUESTED BY CITY EMPLOYEE.

Rate Per Hour	Unit Price *	Multiplier Hours (More or Less)	List Hours of Operation	Total Cost
Regular Labor Rate	\$119.0000	800	8:30am-4:30pm	\$ 95,200.00
Overtime Labor Rate	\$149.0000	500	8:30am-4:30pm	\$ 74,500.00
Legal Holiday Labor Rate	\$149.0000	150		\$ 22,350.00
Subtotal:				\$ 192,050.00

Pricing Sheet - Preventative Maintenance

Vendor to provide flat rate for each of the listed services. Vendor to clearly describe any exceptions.

Line Item	Apparatus	FIRST SEMI-ANNUAL PREVENTATIVE MAINTENANCE INSPECTION AND SERVICE FLAT RATE TOTAL COST INCLUDING PARTS AND LABOR	SECOND SEMI-ANNUAL PREVENTATIVE MAINTENANCE INSPECTION AND SERVICE & BRAKE INSPECTION FLAT RATE TOTAL COST INCLUDING PARTS AND LABOR	Annual Chassis and Fluid Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2018 Seagrave Marauder II.2 (Pumper)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
2	2012 Pierce Saber (Pumper)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
3	2004 Seagrave Marauder (Pumper)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
4	2015 KME Predator (Pumper)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
5	2012 Seagrave Marauder II (Pumper)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
6	2014 Pierce XT (Pumper)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
7	2010 Pierce Arrow XT (Aerial)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
8	2012 KME Aerial Cat (TDA) (Aerial)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
9	2003 Seagrave Tower Ladder (Aerial)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
10	2002 Seagrave 100' TDA (Aerial)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
11	2007 Seagrave Rear Mount (Aerial)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
12	2003 Seagrave SVI	\$1,098.0000	\$1,448.0000	\$2,546.0000	
13	1992 Ford L-8000	\$699.0000	\$799.0000	\$1,498.0000	
14	1995 International Navistar 47000	\$699.0000	\$799.0000	\$1,498.0000	
15	1995 Freightliner TRACTOR	\$699.0000	\$799.0000	\$1,498.0000	
16	2003 Seagrave Marauder (Pumper)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
17	2003 Seagrave Marauder (Pumper)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
18	2003 Seagrave Marauder (Pumper)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
19	2003 Seagrave Marauder (Pumper)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
20	2024 Pierce Pumper 7000 (Pumper)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
21	2023 Ferrara Inferno HD-85 Mid Mount (Aerial)	\$1,098.0000	\$1,448.0000	\$2,546.0000	
				Subtotal:	\$ 100,644.00

Pricing Sheet - Annual Fire Pump Service

Vendor to provide flat rate for each of the listed vehicles. Vendor to clearly describe any exceptions.

Line Item	Apparatus	Annual Fire Pump Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2018 Seagrave Marauder II.2 (Pumper)	\$395.0000	
2	2012 Pierce Saber (Pumper)	\$395.0000	
3	2004 Seagrave Marauder (Pumper)	\$395.0000	
4	2015 KME Predator (Pumper)	\$395.0000	
5	2012 Seagrave Marauder II (Pumper)	\$395.0000	
6	2014 Pierce XT (Pumper)	\$395.0000	
7	2003 Seagrave Marauder (Pumper)	\$395.0000	
8	2003 Seagrave Marauder (Pumper)	\$395.0000	
9	2003 Seagrave Marauder (Pumper)	\$395.0000	
10	2003 Seagrave Marauder (Pumper)	\$395.0000	
11	2024 Pierce Pumper 7000 (Pumper)	\$395.0000	
		Subtotal:	\$ 4,345.00

Pricing Sheet - Annual Fire Aerial Service

Vendor to provide flat rate for each of the listed vehicles

Line Item	Apparatus	Annual Aerial Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2010 Pierce Arrow XT (Aerial)	\$999.0000	Hyd Filters Extra If needed
2	2012 KME Aerial Cat (TDA) (Aerial)	\$999.0000	Hyd Filters Extra If needed
3	2003 Seagrave Tower Ladder (Aerial)	\$999.0000	Hyd Filters Extra If needed
4	2002 Seagrave 100' TDA (Aerial)	\$999.0000	Hyd Filters Extra If needed
5	2007 Seagrave Rear Mount (Aerial)	\$999.0000	Hyd Filters Extra If needed
6	2023 Ferrara Inferno HD-85 Mid Mount (Aerial)	\$999.0000	Hyd Filters Extra If needed
Subtotal:			\$ 5,994.00

Price Sheet - Parts

Provide percentage markup or markdown on material charges. If no markup or markdown percentage, select the "N/A" option.

(Invoice must have receipts verifying material cost)

THE MATERIAL COST WILL BE AS FOLLOWS: THE CONTRACTOR WILL CHARGE A PLUS OR MINUS FROM THEIR CATALOG LIST PRICE OR PROCUREMENT SOURCE. THE SUBMITTED INVOICE MUST SHOW A BREAKDOWN OF HOURS AND MATERIAL COST WITH MATERIAL RECEIPTS SUBSTANTIATING THE INVOICE CHARGES.

The City will manually add/minus the + or - percentage (as a decimal) to obtain the total bid price for bid award purposes.

Acquisition Price (Contractors Purchased Parts Price)	Percentage Markup or Markdown	Amount of Percentage	Exceptions/Explanations, if any
O.E.M Parts	Markup "+"	\$20.0000	Shipping at extra cost
LKQ (Aftermarket) Parts	Markup "+"	\$20.0000	Shipping at extra cost
Used Parts	Markup "+"	\$20.0000	Shipping at extra cost

Summary Table

Bid Form	Amount
Price Sheet - Vehicle Repair Service	\$ 192,050.00
Pricing Sheet - Preventative Maintenance	\$ 100,644.00
Pricing Sheet - Annual Fire Pump Service	\$ 4,345.00
Pricing Sheet - Annual Fire Aerial Service	\$ 5,994.00
Subtotal Contract Amount:	\$ 303,033.00



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: EMERGENCY EQUIPMENT SALES, LLC

Trade Name:

Address: 119 WINTERWOOD AVE.
EWING, NJ 08638

Certificate Number: 1311783

Effective Date: March 21, 2007

Date of Issuance: July 31, 2024

For Office Use Only:

20240731075334814

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Price Sheet - Vehicle Repair Service

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period.

ONLY HOURS WORKED MAY BE BILLED. BREAK TIME AND LUNCH HOURS ARE EXCLUDED AND CANNOT BE CHARGED TO THE WORK ASSIGNMENT. CONTRACTOR MUST COINCIDE WORKING HOURS BETWEEN 8:30 A.M. AND 4:30 P.M, UNLESS OTHERWISE REQUESTED BY CITY EMPLOYEE.

Rate Per Hour	Unit Price	Multiplier Hours (More or Less)	List Hours of Operation	Total Cost
Regular Labor Rate	\$170.0000	800	7:00 a.m. - 7:00 p.m.	\$ 136,000.00
Overtime Labor Rate	\$255.0000	500	7:00 a.m. - 7:00 p.m.	\$ 127,500.00
Legal Holiday Labor Rate	\$340.0000	150	7:00 a.m. - 7:00 p.m.	\$ 51,000.00
Subtotal:				\$ 314,500.00

24-08 - FIRE APPARATUS SCHEDULED MAINTENANCE AND VEHICLE REPAIR SERVICES

Opening Date: June 14, 2024 9:00 AM

Closing Date: June 27, 2024 11:00 AM

Vendor Details

Company Name: Johnson & Towers, LLC
Does your company conduct business under any other name? If yes, please state: NJ
Address: 2021 Briggs Rd
Mt. Laurel, NJ 08054
Contact: Joanne Baker
Email: jmbaker@johnsontowers.com
Phone: 757-673-7141
HST#: [REDACTED]

Submission Details

Created On: Thursday June 20, 2024 12:11:05
Submitted On: Wednesday June 26, 2024 18:01:57
Submitted By: Joanne Baker
Email: jmbaker@johnsontowers.com
Transaction #: cd6b8368-f762-4dc0-a9d9-35a037173b3d
Submitter's IP Address: 108.39.91.69

Pricing Sheet - Preventative Maintenance

Vendor to provide flat rate for each of the listed services. Vendor to clearly describe any exceptions.

Line Item	Apparatus	FIRST SEMI-ANNUAL PREVENTATIVE MAINTENANCE INSPECTION AND SERVICE FLAT RATE TOTAL COST INCLUDING PARTS AND LABOR	SECOND SEMI-ANNUAL PREVENTATIVE MAINTENANCE INSPECTION AND SERVICE & BRAKE INSPECTION FLAT RATE TOTAL COST INCLUDING PARTS AND LABOR	Annual Chassis and Fluid Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2018 Seagrave Marauder II.2 (Pumper)				no bid
2	2012 Pierce Saber (Pumper)				no bid
3	2004 Seagrave Marauder (Pumper)				no bid
4	2015 KME Predator (Pumper)				no bid
5	2012 Seagrave Marauder II (Pumper)				no bid
6	2014 Pierce XT (Pumper)				no bid
7	2010 Pierce Arrow XT (Aerial)				no bid
8	2012 KME Aerial Cat (TDA) (Aerial)				no bid
9	2003 Seagrave Tower Ladder (Aerial)				no bid
10	2002 Seagrave 100' TDA (Aerial)				no bid
11	2007 Seagrave Rear Mount (Aerial)				no bid
12	2003 Seagrave SVI				no bid
13	1992 Ford L-8000				no bid
14	1995 International Navistar 47000				no bid
15	1995 Freightliner TRACTOR				no bid
16	2003 Seagrave Marauder (Pumper)				no bid
17	2003 Seagrave Marauder (Pumper)				no bid
18	2003 Seagrave Marauder (Pumper)				no bid
19	2003 Seagrave Marauder (Pumper)				no bid
20	2024 Pierce Pumper 7000 (Pumper)				no bid
21	2023 Ferrara Inferno HD-85 Mid Mount (Aerial)				no bid
				Subtotal:	\$ 0.00

Pricing Sheet - Annual Fire Pump Service

Vendor to provide flat rate for each of the listed vehicles. Vendor to clearly describe any exceptions.

Line Item	Apparatus	Annual Fire Pump Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2018 Seagrave Marauder II.2 (Pumper)		no bid
2	2012 Pierce Saber (Pumper)		no bid
3	2004 Seagrave Marauder (Pumper)		no bid
4	2015 KME Predator (Pumper)		no bid
5	2012 Seagrave Marauder II (Pumper)		no bid
6	2014 Pierce XT (Pumper)		no bid
7	2003 Seagrave Marauder (Pumper)		no bid
8	2003 Seagrave Marauder (Pumper)		no bid
9	2003 Seagrave Marauder (Pumper)		no bid
10	2003 Seagrave Marauder (Pumper)		no bid
11	2024 Pierce Pumper 7000 (Pumper)		no bid
		Subtotal:	\$ 0.00

Pricing Sheet - Annual Fire Aerial Service

Vendor to provide flat rate for each of the listed vehicles

Line Item	Apparatus	Annual Aerial Service - Flat Rate Total Cost Including Parts and Labor	Exceptions/Explanations, if any
1	2010 Pierce Arrow XT (Aerial)		NO BID
2	2012 KME Aerial Cat (TDA) (Aerial)		NO BID
3	2003 Seagrave Tower Ladder (Aerial)		NO BID
4	2002 Seagrave 100' TDA (Aerial)		NO BID
5	2007 Seagrave Rear Mount (Aerial)		NO BID
6	2023 Ferrara Inferno HD-85 Mid Mount (Aerial)		NO BID
Subtotal:			\$ 0.00

Price Sheet - Parts

Provide percentage markup or markdown on material charges. If no markup or markdown percentage, select the "N/A" option.

(Invoice must have receipts verifying material cost)

THE MATERIAL COST WILL BE AS FOLLOWS: THE CONTRACTOR WILL CHARGE A PLUS OR MINUS FROM THEIR CATALOG LIST PRICE OR PROCUREMENT SOURCE. THE SUBMITTED INVOICE MUST SHOW A BREAKDOWN OF HOURS AND MATERIAL COST WITH MATERIAL RECEIPTS SUBSTANTIATING THE INVOICE CHARGES.

The City will manually add/minus the + or - percentage (as a decimal) to obtain the total bid price for bid award purposes.

Acquisition Price (Contractor's Purchased Parts Price)	Percentage Markup or Markdown *	Amount of Percentage	Exceptions/Explanations, if any
O.E.M Parts	Markdown "-"	\$16,0000	List less 16% for OEM parts. EXCEPTION: Waive requirement to supply cost invoices.
LKQ (Aftermarket) Parts	Markdown "-"	\$21,0000	List less 21% on aftermarket parts. EXCEPTION: Waive requirement to supply cost invoices.
Used Parts	N/A		No bid

Summary Table

Bid Form	Amount
Price Sheet - Vehicle Repair Service	\$ 314,500.00
Pricing Sheet - Preventative Maintenance	\$ 0.00
Pricing Sheet - Annual Fire Pump Service	\$ 0.00
Pricing Sheet - Annual Fire Aerial Service	\$ 0.00
Subtotal Contract Amount:	\$ 314,500.00



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: JOHNSON & TOWERS, INC.

Trade Name:

Address: RT 38 & BRIGGS RD
MT LAUREL, NJ 08054

Certificate Number: 0088776

Effective Date: January 09, 1956

Date of Issuance: July 30, 2024

For Office Use Only:

20240730153548273

R-45

DB:dh
08-13-24

**RESOLUTION AUTHORIZING A CONTRACT TO VARIOUS VENDORS FOR
ROUTINE MAINTENANCE AND GENERAL REPAIRS FOR HEAVY DUTY TRUCKS
AND EQUIPMENT**

WHEREAS, there exists a need for continuous service repair and maintenance for all City owned heavy duty trucks; and

WHEREAS, pursuant to BID Advertisement # 24-09, BIDS were submitted to provide continuous service repair and maintenance for all City owned heavy duty trucks on an as-needed basis;

WHEREAS, the Purchasing Agent and the Business Administrator have determined that it is within the best interest of the City to enter into an open-end contract with each of the vendors included below to provide continuous service repair and maintenance for all City owned heavy duty trucks on an as-needed basis for one-year with a 2nd year option:

- Groff Tractor Mid Atlantic, LLC
551 North Harding Highway
Vineland, NJ 08360
- Johnson & Towers, LLC
2021 Briggs Rd
Mt. Laurel, NJ 08054

WHEREAS, pursuant to N.J.A.C. 5:30-5.5(B)(2), a certification of funds is not required for an open-end contract, funds will be certified as goods and/or services are ordered; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with the aforementioned vendors to provide to provide continuous service repair and maintenance for all City owned heavy duty trucks on an as-needed basis for one-year with a 2nd year option, pursuant to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08/13/2024

TO: City Council
FROM: Keith Walker, Director of Walker

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO VARIOUS VENDORS FOR ROUTINE MAINTENANCE AND GENERAL REPAIRS FOR HEAVY DUTY TRUCKS AND EQUIPMENT

Table with 4 columns: Name, Department-Division-Bureau, Phone, Email. Row 1: Lateefah Chandler, Admin-Purchasing, 856-757-7475, lachandl@ci.camden.nj.us

ENDORSEMENTS

Table with 4 columns: Recommend Approval (Y/N), Signature, Date, Comments. Includes handwritten signatures and dates for Responsible Department Director, Qualified Purchasing Agent, and Business Administrator.

Attachments (list and attach all available):

- 1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)1
2. Certification of Funds2
3. Addition supporting documents.

Walk-on note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney Signature Date

1 For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
2 Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO VARIOUS VENDORS FOR ROUTINE MAINTENANCE AND GENERAL REPAIRS FOR HEAVY DUTY TRUCKS AND EQUIPMENT

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Contractors to provide service repair for all heavy duty equipment – over G– some that are over 20 years old.
- Vendors:
 - Buds Engine – Primary Vendor
 - Groff Tractor – *Primary Vendor - CASE, ALL HOLLAND;*
 - Johnson Towers – Secondary Vendor
- Pricing is based on unit prices provided in Bid #24-09
- Contract term is for one year with a 2nd year option with pricing to remain the same.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

N.J.A.C. 5:30-5.5(B)(2) – FUNDS WILL BE CERTIFIED AS WORK IS ASSIGNED (NO COF NEEDED)

PROCUREMENT PROCESS: Bid #24-09 – Received (3) proposals on July 11, 2024

APPROPRIATION NUMBER: 4-01-E6-709-916

IMPACT STATEMENT:

- The City does not have adequate staff to perform the necessary repair to the equipment. These contractors will be used as needed.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	VARIOUS
Purpose or Need for service:	ROUTINE MAINTENANCE AND GENERAL REPAIRS TO HEAVY DUTY TRUCKS AND EQUIPMENT
Contract Award Amount	OPEN ENDED CONTRACT
Term of Contract	ONE YEAR WITH A 2 ND YEAR OPTION
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #24-09
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES <input type="radio"/> Buds Engine <input type="radio"/> Groff Tractor <input type="radio"/> Johnson Towers

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

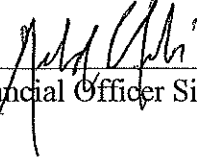
If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

 Mayor's Signature* Date _____

 Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ BID 24- 09 _____ Date _____

Certifying Officer

For LGS use only:

Approved Denied

_____ Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

24-09 - ROUTINE MAINTENANCE AND GENERAL REPAIRS TO CITY OF CAMDEN HEAVY DUTY TRUCKS AND EQUIPMENT FOR TWO YEARS

Opening Date: June 27, 2024 3:40 PM

Closing Date: July 11, 2024 11:00 AM

Vendor Details

Company Name: Groff Tractor Mid Atlantic, LLC
Does your company conduct business under any other name? If yes, please state: GT Mid Atlantic
Address: 551 N Harding Highway
Vineland, NJ 08360
Contact: KAREN GIBISON
Email: karengibison@gtmidatlantic.com
Phone: 856-213-4281
Fax: 856-213-4281
HST#: [REDACTED]

Submission Details

Created On: Wednesday July 03, 2024 11:21:17
Submitted On: Wednesday July 10, 2024 17:32:45
Submitted By: KAREN GIBISON
Email: karengibison@gtmidatlantic.com
Transaction #: 695d58b0-e56c-4b61-80a1-bcccdc0236a2
Submitter's IP Address: 108.24.49.254

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Price Sheet - I - Vehicle Repair Service

All labor covered in this contract will be billed as a FLAT RATE. Vendor to repair vehicle based on hourly rate (1/4 hour increments) and must not exceed calculations in the Labor Guide (or approved equal).

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period.

Vendor to indicate which brand of equipment/vehicle of the City's current list they will provide service (if all brands/manufacture - type "ALL" in the brand serviced column):

Volvo

Case

New Holland

Dulevo

Isuzi

International

*The City may add/delete to this list as vehicles are purchased, donated and/or decommissioned. Any vehicles added will receive the contracted labor rate most similar to the new brand of equipment/vehicle. The City reserves the right to make this determination.

ONLY HOURS WORKED MAY BE BILLED. BREAK TIME AND LUNCH HOURS ARE EXCLUDED AND CANNOT BE CHARGED TO THE WORK ASSIGNMENT.

Labor	Rate Per Hour*	List Hours of Operation	Brands Serviced	Comments
Regular Labor Rate	\$150.0000	7:00AM to 5:00 PM	CASE, New Holland	
Overtime Labor Rate	\$200.0000	24 Hour Emergency Service	CASE, New Holland	
Legal Holiday Labor Rate	\$200.0000	24 Hour Emergency Service	CASE, New Holland	
Subtotal:				\$ 0.00

Price Sheet - II - Preventative Maintenance

All labor covered in this contract will be billed as a FLAT RATE. Vendor to repair vehicle based on hourly rate (1/4 hour increments) and must not exceed calculations in the Labor Guide (or approved equal).

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period. Preventative maintenance items include: oil and filter changes, fluid checks, tire pressure, lights, belts, hoses, rear differential, brakes and tire rotation.

Vendor to indicate which brand of equipment/vehicle of the City's current list they will provide service (if all brands/manufacture - type "ALL" in the brands serviced column):

- Volvo
- Case
- New Holland
- Dulevo
- Isuzi
- International

*The City may add/delete to this list as vehicles are purchased, donated and/or decommissioned. Any vehicles added will receive the contracted labor rate most similar to the new brand of equipment/vehicle. The City reserves the right to make this determination.

ONLY HOURS WORKED MAY BE BILLED. BREAK TIME AND LUNCH HOURS ARE EXCLUDED AND CANNOT BE CHARGED TO THE WORK ASSIGNMENT.

Service Description for Vehicle Preventative Maintenance	Maintenance Rate Per Hour	List Hours of Operation	Brands Serviced	Comments
Oil Change, Filter replacement & Check Fluids and Tires	\$150.0000	7:00AM to 5:00PM	CASE, New Holland, Volvo, Isuzi	
Check lights, belts, hoses & rear differential	\$150.0000	7:00AM to 5:00PM	CASE, New Holland, Volvo, Isuzi	
Tire Rotation, Brake Check	\$150.0000	7:00AM to 5:00PM	CASE, New Holland, Volvo, Isuzi	
Oil Change, Filter replacement & Check Fluids and Tires if City supplies all parts and supplies	\$150.0000	7:00AM to 5:00PM	CASE, New Holland, Volvo, Isuzi	
Subtotal:				\$ 600.00

Price Sheet - III - Parts

Vendor to provide a percentage discount from list price. The list price shall be the current parts price list.

- a. The percentage discount shall be taken from the CURRENT LIST PRICE. The commercial parts price list catalog or a link for the manufacturer's website shall be included with this bid specification. Bidders must submit manufacturer's latest price list upon execution of the contract. Discount allowed will remain firm for the term of the contract.
- b. The is discount rate will be applied to the most current edition of the manufacturer's price list and as may be updated and issued during the life of the contract. The successful bidder shall be required to supply the Purchasing Agent with two copies of any and all revised manufacturer's price list if and when they are issued.
- c. The City reserves the right to order parts only from this contract.

(Invoice must have receipts verifying material cost)

Provide percentage markup or markdown on the purchase of PARTS ONLY. If no markup or markdown percentage, select the "N/A" option.

THE AWARD OF THIS CONTRACT IS PREDICATED ON THE TOTAL HOURLY RATES CHARGED FOR BOTH VEHICLE REPAIR SERVICE AND PREVENTATIVE MAINTENANCE. IF REQUIRED DUE TO AN HOURLY RATE STANDOFF (IDENTICAL HOURLY RATE BETWEEN BIDDERS), THE ACQUISITION PURCHASE PRICE FOR PARTS PERCENTAGE DISCOUNT WILL BE EVALUATED TO DETERMINE THE LOWEST RESPONSIBLE BIDDER.

We will not be submitting for Price Sheet - III - Parts

Acquisition Price (Contractor's Purchased Parts Price	Percentage Discount for Parts with Repairs *	Percentage Markup or Markdown for Parts ONLY *	Amount of Percentage for Parts ONLY	Exceptions/Explanations, if any
O.E.M Parts	6%	Markdown (-)		https://eportal.gtmidatlantic.com/Anonymous/Search.aspx
LKQ (Aftermarket) Parts	n/a	N/A		
Used Parts	n/a	N/A		

Price Sheet - IV - Any Additional Charges

ANY ADDITIONAL CHARGES WHICH MAY BE INCURRED (PLEASE LIST). IF NO ADDITIONAL CHARGES APPLY LEAVE BLANK

We will not be submitting for Price Sheet - IV - Any Additional Charges

Description	Amount	Unit

Summary Table

Bid Form	Amount
Price Sheet - I - Vehicle Repair Service	\$ 0.00
Price Sheet - II - Preventative Maintenance	\$ 600.00
Subtotal Contract Amount:	\$ 600.00

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: GROFF TRACTOR MID ATLANTIC LLC
Trade Name: GT MID ATLANTIC
Address: 551 N HARDING WAY
VINELAND, NJ 08360
Certificate Number: 2319902
Effective Date: February 25, 2019
Date of Issuance: July 31, 2024

For Office Use Only:
20240731081108443

24-09 - ROUTINE MAINTENANCE AND GENERAL REPAIRS TO CITY OF CAMDEN HEAVY DUTY TRUCKS AND EQUIPMENT FOR TWO YEARS

Opening Date: June 27, 2024 3:40 PM

Closing Date: July 11, 2024 11:00 AM

Vendor Details

Company Name: Bud's Engine Machining and Truck Service
Address: 1725 Hurffville Road
Sewell, NJ 08080
Contact: Elmer Ritchie
Email: b.ritchie@budstruckservice.com
Phone: 856-228-9448 103
Fax: 856-228-3850
HST#: [REDACTED]

Submission Details

Created On: Tuesday July 09, 2024 11:37:43
Submitted On: Thursday July 11, 2024 09:09:22
Submitted By: Elmer Ritchie
Email: b.ritchie@budstruckservice.com
Transaction #: 7f3dc85c-64d6-44a5-aff-9ea285cb51ea
Submitter's IP Address: 50.78.153.137

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Price Sheet - I - Vehicle Repair Service

All labor covered in this contract will be billed as a FLAT RATE. Vendor to repair vehicle based on hourly rate (1/4 hour increments) and must not exceed calculations in the Labor Guide (or approved equal).

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period.

Vendor to indicate which brand of equipment/vehicle of the City's current list they will provide service (if all brands/manufacture - type "ALL" in the brand serviced column):

Volvo

Case

New Holland

Dulevo

Isuzi

International

*The City may add/delete to this list as vehicles are purchased, donated and/or decommissioned. Any vehicles added will receive the contracted labor rate most similar to the new brand of equipment/vehicle. The City reserves the right to make this determination.

ONLY HOURS WORKED MAY BE BILLED. BREAK TIME AND LUNCH HOURS ARE EXCLUDED AND CANNOT BE CHARGED TO THE WORK ASSIGNMENT.

Labor	Rate Per Hour *	List Hours of Operation	Brands Serviced	Comments
Regular Labor Rate	\$135.0000	1.0		
Overtime Labor Rate	\$175.0000	1.0		
Legal Holiday Labor Rate	\$175.0000	1.0		
Subtotal:				\$ 0.00

Price Sheet - II - Preventative Maintenance

All labor covered in this contract will be billed as a FLAT RATE. Vendor to repair vehicle based on hourly rate (1/4 hour increments) and must not exceed calculations in the Labor Guide (or approved equal).

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period. Preventative maintenance items include: oil and filter changes, fluid checks, tire pressure, lights, belts, hoses, rear differential, brakes and tire rotation.

Vendor to indicate which brand of equipment/vehicle of the City's current list they will provide service (if all brands/manufacture - type "ALL" in the brands serviced column:

- Volvo
- Case
- New Holland
- Dulevo
- Isuzi
- International

*The City may add/delete to this list as vehicles are purchased, donated and/or decommissioned. Any vehicles added will receive the contracted labor rate most similar to the new brand of equipment/vehicle. The City reserves the right to make this determination.

ONLY HOURS WORKED MAY BE BILLED. BREAK TIME AND LUNCH HOURS ARE EXCLUDED AND CANNOT BE CHARGED TO THE WORK ASSIGNMENT.

Service Description for Vehicle Preventative Maintenance	Maintenance Rate Per Hour	List Hours of Operation	Brands Serviced	Comments
Oil Change, Filter replacement & Check Fluids and Tires	\$135.0000	1.65		
Check lights, belts, hoses & rear differential	\$135.0000	.75		
Tire Rotation, Brake Check	\$135.0000	1.0		
Oil Change, Filter replacement & Check Fluids and Tires if City supplies all parts and supplies	\$205.0000	1.65		
Subtotal:				\$ 610.00

Price Sheet - III - Parts

Vendor to provide a percentage discount from list price. The list price shall be the current parts price list.

- a. The percentage discount shall be taken from the CURRENT LIST PRICE. The commercial parts price list catalog or a link for the manufacturer's website shall be included with this bid specification. Bidders must submit manufacturer's latest price list upon execution of the contract. Discount allowed will remain firm for the term of the contract.
- b. The is discount rate will be applied to the most current edition of the manufacturer's price list and as may be updated and issued during the life of the contract. The successful bidder shall be required to supply the Purchasing Agent with two copies of any and all revised manufacturer's price list if and when they are issued.
- c. The City reserves the right to order parts only from this contract.

(Invoice must have receipts verifying material cost)

Provide percentage markup or markdown on the purchase of PARTS ONLY. If no markup or markdown percentage, select the "N/A" option.

THE AWARD OF THIS CONTRACT IS PREDICATED ON THE TOTAL HOURLY RATES CHARGED FOR BOTH VEHICLE REPAIR SERVICE AND PREVENTATIVE MAINTENANCE. IF REQUIRED DUE TO AN HOURLY RATE STANDOFF (IDENTICAL HOURLY RATE BETWEEN BIDDERS), THE ACQUISITION PURCHASE PRICE FOR PARTS PERCENTAGE DISCOUNT WILL BE EVALUATED TO DETERMINE THE LOWEST RESPONSIBLE BIDDER.

We will not be submitting for Price Sheet - III - Parts

Acquisition Price (Contractor's Purchased Parts Price)	Percentage Discount for Parts with Repairs *	Percentage Markup or Markdown for Parts ONLY *	Amount of Percentage for Parts ONLY	Exceptions/Explanations, if any
O.E.M Parts	25.00	Markup (+)		
LKQ (Aftermarket) Parts	35.00	Markup (+)		
Used Parts	35.00	Markup (+)		

Price Sheet - IV - Any Additional Charges

ANY ADDITIONAL CHARGES WHICH MAY BE INCURRED (PLEASE LIST). IF NO ADDITIONAL CHARGES APPLY LEAVE BLANK

We will not be submitting for Price Sheet - IV - Any Additional Charges

Description	Amount	Unit

Summary Table

Bid Form	Amount
Price Sheet - I - Vehicle Repair Service	\$ 0.00
Price Sheet - II - Preventative Maintenance	\$ 610.00
Subtotal Contract Amount:	\$ 610.00

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: BUD'S AUTO AND TRUCK REPAIR, INC.

Trade Name:

Address: 1725-29 HURFFVILLE RD RT-41
SEWELL, NJ 08080

Certificate Number: 0076423

Effective Date: April 03, 1987

Date of Issuance: July 31, 2024

For Office Use Only:

20240731075414369

24-09 - ROUTINE MAINTENANCE AND GENERAL REPAIRS TO CITY OF CAMDEN HEAVY DUTY TRUCKS AND EQUIPMENT FOR TWO YEARS

Opening Date: June 27, 2024 3:40 PM

Closing Date: July 11, 2024 11:00 AM

Vendor Details

Company Name: Johnson & Towers, LLC
Does your company conduct business under any other name? If yes, please state: NJ
Address: 2021 Briggs Rd
Mt. Laurel, NJ 08054
Contact: Joanne Baker
Email: jmbaker@johnsontowers.com
Phone: 757-673-7141
HST#: [REDACTED]

Submission Details

Created On: Tuesday July 09, 2024 15:20:55
Submitted On: Wednesday July 10, 2024 09:48:39
Submitted By: Joanne Baker
Email: jmbaker@johnsontowers.com
Transaction #: e748602d-7e3e-4fa9-b478-0da1da6f3954
Submitter's IP Address: 108.39.91.69

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Price Sheet - I - Vehicle Repair Service

All labor covered in this contract will be billed as a FLAT RATE. Vendor to repair vehicle based on hourly rate (1/4 hour increments) and must not exceed calculations in the Labor Guide (or approved equal).

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period.

Vendor to indicate which brand of equipment/vehicle of the City's current list they will provide service (if all brands/manufacture - type "ALL" in the brand serviced column):

- Volvo
- Case
- New Holland
- Dulevo
- Isuzi
- International

*The City may add/delete to this list as vehicles are purchased, donated and/or decommissioned. Any vehicles added will receive the contracted labor rate most similar to the new brand of equipment/vehicle. The City reserves the right to make this determination.

ONLY HOURS WORKED MAY BE BILLED. BREAK TIME AND LUNCH HOURS ARE EXCLUDED AND CANNOT BE CHARGED TO THE WORK ASSIGNMENT.

Labor	Rate Per Hour*	List Hours of Operation	Brands Serviced	Comments
Regular Labor Rate	\$170.0000	7:30 am - 5:00 pm	ALL	
Overtime Labor Rate	\$255.0000	7:30 am - 5:00 pm	ALL	
Legal Holiday Labor Rate	\$340.0000	7:30 am - 5:00 pm	ALL	
Subtotal:				\$ 0.00

Price Sheet - II - Preventative Maintenance

All labor covered in this contract will be billed as a FLAT RATE. Vendor to repair vehicle based on hourly rate (1/4 hour increments) and must not exceed calculations in the Labor Guide (or approved equal).

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period. Preventative maintenance items include: oil and filter changes, fluid checks, tire pressure, lights, belts, hoses, rear differential, brakes and tire rotation.

Vendor to indicate which brand of equipment/vehicle of the City's current list they will provide service (if all brands/manufacture - type "ALL" in the brands serviced column:

- Volvo
- Case
- New Holland
- Dulevo
- Isuzi
- International

*The City may add/delete to this list as vehicles are purchased, donated and/or decommissioned. Any vehicles added will receive the contracted labor rate most similar to the new brand of equipment/vehicle. The City reserves the right to make this determination.

ONLY HOURS WORKED MAY BE BILLED. BREAK TIME AND LUNCH HOURS ARE EXCLUDED AND CANNOT BE CHARGED TO THE WORK ASSIGNMENT.

Service Description for Vehicle Preventative Maintenance	Maintenance Rate Per Hour	List Hours of Operation	Brands Serviced	Comments
Oil Change, Filter replacement & Check Fluids and Tires	\$170.0000	7:30 am - 5:00 pm	ALL	
Check lights, belts, hoses & rear differential	\$170.0000	7:30 am - 5:00 pm	ALL	
Tire Rotation, Brake Check	\$170.0000	7:30 am - 5:00 pm	ALL	
Oil Change, Filter replacement & Check Fluids and Tires if City supplies all parts and supplies	\$170.0000	7:30 am - 5:00 pm	ALL	
Subtotal:				\$ 680.00

Price Sheet - III - Parts

Vendor to provide a percentage discount from list price. The list price shall be the current parts price list.

- a. The percentage discount shall be taken from the CURRENT LIST PRICE. The commercial parts price list catalog or a link for the manufacturer's website shall be included with this bid specification. Bidders must submit manufacturer's latest price list upon execution of the contract. Discount allowed will remain firm for the term of the contract.
- b. The is discount rate will be applied to the most current edition of the manufacturer's price list and as may be updated and issued during the life of the contract. The successful bidder shall be required to supply the Purchasing Agent with two copies of any and all revised manufacturer's price list if and when they are issued.
- c. The City reserves the right to order parts only from this contract.

(Invoice must have receipts verifying material cost)

Provide percentage markup or markdown on the purchase of PARTS ONLY. If no markup or markdown percentage, select the "N/A" option.

THE AWARD OF THIS CONTRACT IS PREDICATED ON THE TOTAL HOURLY RATES CHARGED FOR BOTH VEHICLE REPAIR SERVICE AND PREVENTATIVE MAINTENANCE. IF REQUIRED DUE TO AN HOURLY RATE STANDOFF (IDENTICAL HOURLY RATE BETWEEN BIDDERS), THE ACQUISITION PURCHASE PRICE FOR PARTS PERCENTAGE DISCOUNT WILL BE EVALUATED TO DETERMINE THE LOWEST RESPONSIBLE BIDDER.

We will not be submitting for Price Sheet - III - Parts

Acquisition Price (Contractor's Purchased Parts Price)	Percentage Discount for Parts with Repairs *	Percentage Markup or Markdown for Parts ONLY *	Amount of Percentage for Parts ONLY	Exceptions/Explanations, if any
O.E.M Parts	-18%	Markdown (-)	-18%	List less 18% for OEM (Isuzu) parts. Waive Requirements to supply cost invoices
LKQ (Aftermarket) Parts	+33%	Markup (+)	+33%	Cost plus 33% for aftermarket parts: Waive Requirements to supply cost invoices
Used Parts	N/A	N/A	N/A	N/A

Price Sheet - IV - Any Additional Charges

ANY ADDITIONAL CHARGES WHICH MAY BE INCURRED (PLEASE LIST). IF NO ADDITIONAL CHARGES APPLY LEAVE BLANK

We will not be submitting for Price Sheet - IV - Any Additional Charges

Description	Amount	Unit

Summary Table

Bid Form	Amount
Price Sheet - I - Vehicle Repair Service	\$ 0.00
Price Sheet - II - Preventative Maintenance	\$ 680.00
Subtotal Contract Amount:	\$ 680.00

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: JOHNSON & TOWERS, INC.

Trade Name:

Address: RT 38 & BRIGGS RD
MT LAUREL, NJ 08054

Certificate Number: 0088776

Effective Date: January 09, 1956

Date of Issuance: July 30, 2024

For Office Use Only:

20240730153548273

DB:dh
08-13-24

R-46

**RESOLUTION AUTHORIZING A CONTRACT TO HOPEWORKS CAMDEN TO
INVENTORY ALL WORKING AND NON-WORKING STREET LIGHTS
IN CITY OF CAMDEN**

WHEREAS, there exists a need for the inventory of all working and non-working street lights in the City of Camden; and

WHEREAS, pursuant to Bid No. 24-04 three (3) bids were received on June 13, 2024; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Hopeworks Camden, to provide an of inventory of all working and non-working street lights in an amount not to exceed **ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00)**; and

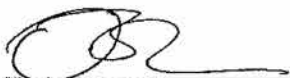
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget account of the City of Camden under line item "G-02-XX-700-230", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that the contract is awarded to the lowest responsible bidder Hopeworks Camden, for an amount not to exceed **ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00)**, to provide inventory of all working and non-working street lights, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: HOPEWORKS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: G-02-XX-700-230
AMOUNT: \$ 150,000.00
- DEDICATED BY RIDER:
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:\$
- CAPITAL ORDINANCE
AMOUNT:\$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$150,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO HOPEWORKS CAMDEN TO INVENTORY OF ALL WORKING AND NON WORKING STREET LIGHTS IN CAMDEN CITY



Gerald C. Seneski

Director of Finance

Date: 7/29



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 08/13/2024

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO HOPEWORKS CAMDEN TO INVENTORY OF ALL WORKING AND NON WORKING STREET LIGHTS IN CAMDEN CITY

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		7-24-24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		7/29/24	
Director of Finance				

Approved by:
Business Administrator

	Signature	Date
--	-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney	Signature	Date
----------------------------	-----------	------

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO HOPEWORKS CAMDEN TO INVENTORY OF ALL WORKING AND NON-WORKING STREET LIGHTS IN CAMDEN CITY

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Hopeworks, 808 Market Street, 3rd Floor, Camden, NJ 08102 will provide an interactive GIS map listing all working and non-working lights in Camden City along with the condition of the lamp posts, lamp post ID, location and similar features.
- Hopeworks will inventory the following neighborhoods: North Camden, Cramer Hill, Lanning Square, South Camden, East Camden, Fairview, Parkside, Liberty Park, Centerville, Whitman Park
- From the data collection, we can ascertain which street lights are not working and submit for repairs. The data collection will also help during the upgrade from incandescent bulbs (obsolete equipment) to LED light bulbs.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$150,000.00

PROCUREMENT PROCESS: Bid #24-04 – Received (3) proposals on June 13, 2024

APPROPRIATION NUMBER: G-02-XX-700-230

IMPACT STATEMENT:

- An overall inventory will help with the transition from incandescent light bulbs (equipment is now obsolete) to LED (less expensive long term energy cost and minimum repair required) and logistically ensure faster repair time.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith Walker, Director of Public Works

COORDINATION:

- N/A

Prepared by: LATEEFAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	HOPEWORKS CAMDEN
Purpose or Need for service:	STREET LIGHT INVENTORY CITY WIDE (DATA COLLECTION)
Contract Award Amount	\$150,000.00
Term of Contract	2 YEARS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #24-04
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES PENNONI - \$539,698.80 TANKO STREETLIGHTING \$199,858

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, and a list of all bidders and the bid amounts associated with each bidder.

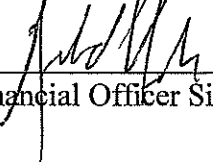
If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.


Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.


Certifying Officer

Date 7/29/2024

For LGS use only:

Approved Denied

Date
Director or Designee,
Division of Local Government Services

Number Assigned _____

24-04 - STREET LIGHT INVENTORY (DATA COLLECTION)

Opening Date: May 14, 2024 2:00 PM

Closing Date: June 13, 2024 11:00 AM

Vendor Details

Company Name: Hopeworks 'n Camden

Does your company conduct
business under any other name? If
yes, please state: Hopeworks

Address: 808 Market Street
Camden, NJ 08102

Contact: Dan Rhoton

Email: billing@hopeworks.org

Phone: 856-344-3865

Fax: 856-365-4673

HST#: 

Submission Details

Created On: Wednesday May 15, 2024 09:34:20

Submitted On: Tuesday June 04, 2024 12:05:27

Submitted By: Dan Krause

Email: dankrause@hopeworks.org

Transaction #: 4f1f7a4d-a612-48c1-afce-da17148c2f0c

Submitter's IP Address: 50.188.192.189

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Price Sheet - Main Bid

By submitting pricing in response to Bid #24-05, bidder acknowledges that they have carefully examined and fully understands the specifications, Instructions to Bidders and form of Advertisement in connection herewith and is familiar with conditions thereof.

Vendor to provide a flat fee cost per neighborhood for the performance of all tasks as described in Section II – Scope of Work. Costs are all-inclusive and the City will not accept additional costs for any related fees, unless otherwise listed.

The City will award based on the main bid and depending on the allotted budget for this project, the City reserves the right to add on the optional neighborhoods at the time of award.

An additional 40-50 calendar days per neighborhood will be added to the expected completion date of the project, not to exceed the 2-year contract term.

City of Camden Neighborhood	Cost per Neighborhood *	Comments
North Camden (Federal St. to Byron St.) (Wright Ave. to Water St.)	\$15,000.0000	
Cramer Hill (State St. to 36th St.) (Sherman St. to Farragut Ave.)	\$15,000.0000	
Lanning Square (3rd St. to 676) (Martin Luther King Blvd. to Pine) (Pine St. to Atlantic Ave.) (3rd St. to Mt. Ephraim Ave.)	\$15,000.0000	
Subtotal:		\$ 45,000.00

Price Sheet - Optional Bid #1

Vendor to provide a flat fee cost per neighborhood for the performance of all tasks as described in Section II – Scope of Work. Costs are all-inclusive and the City will not accept additional costs for any related fees, unless otherwise listed.

The City will award based on the main bid and depending on the allotted budget for this project, the City reserves the right to add on the optional neighborhoods at the time of award, in any combination, until a net amount is reached which is within the funds available.

An additional 40-50 calendar days per neighborhood will be added to the expected completion date of the project, not to exceed the 2-year contract term.

City of Camden Neighborhood	Cost per Neighborhood *	Comments
South Camden (Martin Luther King Blvd. to Atlantic Ave.) (3rd St. to Delaware River) (Atlantic Ave. to Morgan St.) (676 to Acona St.)	\$15,000.0000	
Subtotal:		\$ 15,000.00

Price Sheet - Optional Bid #2

Vendor to provide a flat fee cost per neighborhood for the performance of all tasks as described in Section II – Scope of Work. Costs are all-inclusive and the City will not accept additional costs for any related fees, unless otherwise listed.

The City will award based on the main bid and depending on the allotted budget for this project, the City reserves the right to add on the optional neighborhoods at the time of award, in any combination, until a net amount is reached which is within the funds available.

An additional 40-50 calendar days per neighborhood will be added to the expected completion date of the project, not to exceed the 2-year contract term.

City of Camden Neighborhood	Cost per Neighborhood *	Comments
East Camden (15th St. to 27th St.) Admiral Wilson Blvd. to Federal St.) (27th to Roosevelt St.) (Highland Ave to Federal St.) (State St. to Rosedale Ave.) (Federal St. to Pleasant St.) (Rosedale Ave. to 42nd St.) (Federal St. to Lemuel Ave.)	\$15,000.0000	
Subtotal:		\$ 15,000.00

Price Sheet - Optional Bid #3

Vendor to provide a flat fee cost per neighborhood for the performance of all tasks as described in Section II – Scope of Work. Costs are all-inclusive and the City will not accept additional costs for any related fees, unless otherwise listed.

The City will award based on the main bid and depending on the allotted budget for this project, the City reserves the right to add on the optional neighborhoods at the time of award.

An additional 40-50 calendar days per neighborhood will be added to the expected completion date of the project, not to exceed the 2-year contract term.

City of Camden Neighborhood	Cost per Neighborhood *	Comments
Fairview (Mt. Ephraim Ave. To 676) (Newton Creek to Route 130) (Bulson St. to Newton Creek) (Mt. Ephraim Ave. to 676)	\$15,000.0000	
Subtotal:		\$ 15,000.00

Price Sheet - Optional Bid #4

Vendor to provide a flat fee cost per neighborhood for the performance of all tasks as described in Section II – Scope of Work. Costs are all-inclusive and the City will not accept additional costs for any related fees, unless otherwise listed.

The City will award based on the main bid and depending on the allotted budget for this project, the City reserves the right to add on the optional neighborhoods at the time of award, in any combination, until a net amount is reached which is within the funds available.

An additional 40-50 calendar days per neighborhood will be added to the expected completion date of the project, not to exceed the 2-year contract term.

City of Camden Neighborhood	Cost per Neighborhood *	Comments
Parkside (Walnut St. to Vesper Blvd.) (Haddon Ave to Park Blvd.)	\$15,000.0000	
Subtotal:		\$ 15,000.00

Price Sheet - Optional Bid #5

Vendor to provide a flat fee cost per neighborhood for the performance of all tasks as described in Section II – Scope of Work. Costs are all-inclusive and the City will not accept additional costs for any related fees, unless otherwise listed.

The City will award based on the main bid and depending on the allotted budget for this project, the City reserves the right to add on the optional neighborhoods at the time of award, in any combination, until a net amount is reached which is within the funds available.

An additional 40-50 calendar days per neighborhood will be added to the expected completion date of the project, not to exceed the 2-year contract term.

City of Camden Neighborhood	Cost per Neighborhood *	Comments
Liberty Park (Atlantic Ave. to Carl Miller Blvd) (Mt. Ephraim Ave. to 676)	\$15,000.0000	
Subtotal:		\$ 15,000.00

Price Sheet - Optional Bid #6

Vendor to provide a flat fee cost per neighborhood for the performance of all tasks as described in Section II – Scope of Work. Costs are all-inclusive and the City will not accept additional costs for any related fees, unless otherwise listed.

The City will award based on the main bid and depending on the allotted budget for this project, the City reserves the right to add on the optional neighborhoods at the time of award, in any combination, until a net amount is reached which is within the funds available.

An additional 40-50 calendar days per neighborhood will be added to the expected completion date of the project, not to exceed the 2-year contract term.

City of Camden Neighborhood	Cost per Neighborhood *	Comments
Centerville (Carl Miller Blvd. to Bulson St.) (Mt. Ephraim Ave. to 676)	\$15,000.0000	
Subtotal:		\$ 15,000.00

Price Sheet - Optional Bid #7

Vendor to provide a flat fee cost per neighborhood for the performance of all tasks as described in Section II – Scope of Work. Costs are all-inclusive and the City will not accept additional costs for any related fees, unless otherwise listed.

The City will award based on the main bid and depending on the allotted budget for this project, the City reserves the right to add on the optional neighborhoods at the time of award, in any combination, until a net amount is reached which is within the funds available.

An additional 40-50 calendar days per neighborhood will be added to the expected completion date of the project, not to exceed the 2-year contract term.

City of Camden Neighborhood	Cost per Neighborhood *	Comments
Whitman Park (Haddon Ave. to Mt. Ephraim Ave.) (Atlantic Ave. to Ferry Ave.)	\$15,000.0000	
Subtotal:		\$ 15,000.00

Price Sheet - Option Bid #8

Vendor to provide an all inclusive flat fee cost to provide ongoing hosting of the GIS Map for 12 months after deliverable of a fully completed GIS Map (Main Bid plus any option bids selected). Costs are all-inclusive and the city will not accept additional costs for any related fees, unless otherwise listed. GIS Map to be constructed in an ArcGIS version 10 server-based environment, data shall be stored as a point feature class in an ArcGIS version 10 file geodatabase; or the system should have full compatibility to export all data to point feature class in an ArcGIS version 10 file geodatabase

ALL INCLUSIVE FLAT FEE FOR ONGOING HOSTING OF GIS MAP *	COMMENTS/EXCEPTIONS, IF ANY
\$0.0000	
Subtotal:	
	\$ 0.00

Price Sheet - For Reference Only

List applicable hourly rates for additional meetings requested in excess of scheduled meetings above or other as needed services. Hourly rate provided is all inclusive and represents charges such as travel, fuel, parking, etc.

Name and Position/Title *	Hourly Rate *
N/A	All prices inclusive of the Bid cost above, no additional fees for you.

Summary Table

Bid Form	Amount
Price Sheet - Main Bid	\$ 45,000.00
Price Sheet - Optional Bid #1	\$ 15,000.00
Price Sheet - Optional Bid #2	\$ 15,000.00
Price Sheet - Optional Bid #3	\$ 15,000.00
Price Sheet - Optional Bid #4	\$ 15,000.00
Price Sheet - Optional Bid #5	\$ 15,000.00
Price Sheet - Optional Bid #6	\$ 15,000.00
Price Sheet - Optional Bid #7	\$ 15,000.00
Price Sheet - Option Bid #8	\$ 0.00
Subtotal Contract Amount:	\$ 150,000.00

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The bidder may submit any additional information he/she desires.

If Bidder is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address. New Jersey, 1999

Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced. Dan Rhoton CEO 808 Market St., Camden, NJ 08102 (856) 365-4673

If not incorporated, provide State where registered, name of owner, address and telephone N/A

How many years have you been engaged in the work requested in this contract under your present firm or trade name. 10

General character of work performed by you. GIS Data and Asset Mapping

Have you ever failed to complete any work awarded to you? If so, where and why? No

Have you ever defaulted on a contract? If so, where and why? No

Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and submit an employee information report or certificate of employee information report approval. (Yes or No) Yes

R-47

DB:dh
08-13-24

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A DONATION OF SEVEN (7)
VEHICLES FROM SUBARU OF AMERICA, INC FOR TRAINING PURPOSES
TO BE USED BY THE FIRE DEPARTMENT**

WHEREAS, the Subaru of American, Inc. desires to donate seven (7) vehicles for training purposes to be used by the Camden Fire Department; and

WHEREAS, the City of Camden desires to utilize said equipment for continual training on vehicle extrication and life safety techniques; and

WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City of Camden to accept said donation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper City Officials of the City of Camden are authorized to accept the donation of seven (7) vehicles for training purposes from Subaru of American, Inc.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: **Jesse M. Flax – Fire Chief**

TITLE OF ORDINANCE/RESOLUTION: To allow the City of Camden Fire Department to accept a donation of seven (7) vehicles from Subaru of America, Inc. for training.

Point of Contact:	Jesse M. Flax	Camden Fire Department	(856) 7577518	Jeflax@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director			7-19-24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

	7/26
Signature	Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature	Date
-----------	------

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *Resolution* To allow the City of Camden Fire Department to accept a donation of seven (7) vehicles from Subaru of America, Inc. for training.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Subaru of America is a motor vehicle manufacture and community partner within the City of Camden. This philanthropic company continues to support organization throughout the City of Camden.
- If the Council acts now- the Camden Fire Department could conduct continual training on vehicle extrication and life safety techniques for the public.
- The value of the transaction was established by researching the vehicles provided and the cost of purchase by a reputable vendor used by the department.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: There will be no Cost to the City.

IMPACT STATEMENT:

- If the City Council approves this legislation fire personnel will receive and train in the newer style of vehicles driven in the community.
- If the City Council approves this proposal it will allow for the acceptance of donated equipment for the purpose of training.
- This legislation accepts donated equipment for the purpose of training within the Camden Fire Department.
- Unfortunately, if the City Council does not approve the legislation purchasing and training will have to come from City Finance.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- This legislation impacts the community and the firefighters performing rescue operations.

Prepared by:

Jesse Flax

Name

Jeflax@ci.camden.nj.us

Phone/Email

DONATION AGREEMENT

Subaru of America, Inc., having its principal offices at 1 Subaru Drive, Camden, New Jersey 08103 (hereinafter "SOA" or "Donor"), hereby agrees to donate the item(s) set forth on Exhibit A (the "Donated Item(s)") to Camden Fire Department (the "Donee"), having its principal place of business at 4 N. 3rd Street Camden, NJ 08102. This donation is made with the express understanding that Donee hereby agrees to the following terms and conditions:

1. The sole consideration to benefit Donor as a result of the donation(s) contemplated by the Agreement shall be the convenience of having the Donated Item(s) removed from SOA's premises. No monetary compensation shall be due to SOA under the terms of this Agreement.

2. The Donee represents, warrants, and covenants that:

- a) it is a charitable institution as defined under Title 26 U.S. Code Section 501(c)(3) (the Internal Revenue Code of 1954), as amended or a Public Safety Disaster Preparedness and Relief Organization as defined under the National Taxonomy of Exempt Entities and the Internal Revenue Service Activity Codes. The Donated Item(s) shall be used only for non-profit purposes, and shall not be sold, loaned, or transferred in any manner by Donee without the express written consent of Donor;
- b) the Donated Item(s) are to be used for educational, training, and in-classroom purposes only;
- c) the Donated Item(s) will not be licensed or operated on any public or private road or highway;
- d) the Donated Items will not be used with the intention or knowledge that they will be used to commit a crime and that the Donated Items shall be presented at all times in a positive light.

3. Effective upon removal of the Donated Item(s) from SOA's (or its service provider's or affiliate's) premises, Donor hereby transfers, assigns and conveys to Donee all of Donor's right, title and interest in and to the Donated Item(s).

4. Donated Items cannot be sold or transferred by Donee. At the end of the useful life of the Donated Items, Donee will either (i) scrap and crush the Donated Item(s), disposing of it/them in such a manner as to ensure that it/they will not be used for on or off-highway use and will certify such disposal in writing to Donor, or (ii) return all Donated Items to Donor.

5. The Donated Item(s) is/are accepted by Donee "AS IS, WITH ALL FAULTS" and "WHERE IS". **DONOR MAKES NO WARRANTIES, EXPRESS OR IMPLIED, WHETHER OF TITLE, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE OR OTHERWISE, ON THE DONATED ITEM(S). SOA EXPRESSLY DISCLAIMS ALL WARRANTIES.**

6. Donee expressly releases Donor, and its subsidiaries, parent companies, affiliated companies, and its and their successors, assigns, officers, directors, employees and agents from any and all liability associated with the Donated Item(s), including, but not limited to, transportation of the Donated Item(s) and use of the Donated Item(s). **UNDER NO CIRCUMSTANCES WILL DONOR BE LIABLE TO DONEE OR ANY OTHER PERSON FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE DONATED ITEM(S).**

7. Donee shall indemnify and hold harmless Donor, and its subsidiaries, parent companies, affiliated companies, and its and their successors, assigns, officers, directors, employees and agents from and against any and all claims, demands, obligations, causes of action and lawsuits, and all damages, liabilities, fines, judgments, costs (including settlement costs) and expenses associated therewith (including reasonable attorney's fees and disbursements) arising in any manner out of or in connection with the Donated Item(s) (including, but not limited to, use, possession and transport of Donated Item(s)) or Donor's enforcement of the provisions of this Agreement.

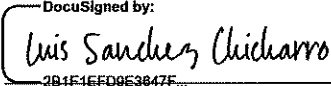
8. Donee shall obtain all licenses, permits and approvals required by all government entities, as applicable, and shall comply with all applicable federal, state, and local laws, regulations, statutes, and ordinances, now or hereafter enacted.

9. This Agreement shall be governed by, and construed in accordance with, the laws of the State of New Jersey.

ACCEPTED AND AGREED TO on the _____ day of _____ 2024.

Subaru of America, Inc.

Donee

By:  _____
2B4F46FD9E3047F...

By: _____

Printed Name: Luis Sanchez

Printed Name: _____

Title: Director – Service Technical Training

Title: _____

EXHIBIT A**Donated Items**

<u>Full VIN</u>	<u>Model</u>	<u>Trim</u>	<u>Color</u>
4S4WMAJD9N3400002	2022 Ascent	Onyx	Blue
4S4BTGPD2P3100008	2023 Outback	Touring	Mahogany
4S4BTGLD5R3135196	2024 Outback	Onyx	Gray
4S4GUHU64R3996202	2024 Crosstrek	Wilderness	Blue
JF2GTHNC9M8200021	2021 Crosstrek	Limited	Gray
JTMABABA3PA000167	2023 Solterra	Touring	Gray
JTMABABA0PA000188	2023 Solterra	Touring	Gray

DB:dh
08-13-24

**RESOLUTION AUTHORIZING THE DONATION OF WORN AND OUTDATED
TURNOUT COATS, BUNKER PANTS AND SUSPENDERS TO ORIGINALES SPORTS**

WHEREAS, the City of Camden Fire Department no longer needs certain worn and outdated turnout gear; and

WHEREAS, the City of Camden desires to donate the outdated turnout coats, bunker pants and suspenders on an as is condition basis to Originales Sports; and

WHEREAS, Originales Sports will hold the City harmless and free of all liability for the donated turnout gear; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper officers are hereby authorized to donate on as condition outdated turnout coats, bunker pants and suspenders to Originales Sports.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: **Jesse M. Flax – Fire Chief**

TITLE OF ORDINANCE/RESOLUTION: To donate worn and outdated turnout coats, bunker pants and suspenders to “Originales Sports.” All turnout gear will be donated on an as condition and the vendor will hold the city harmless and free of all liability related to donated turnout gear.

Point of Contact:	Jesse M. Flax	Camden Fire Department	(856) 7577518	Jeflax@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance			7-25-24	

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *Resolution* To donate worn and outdated turnout coats, bunker pants and suspenders to “Originales Sports.” All turnout gear will be donated on an as condition and the vendor will hold the city harmless and free of all liability related to donated turnout gear.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Originals Sports is a philanthropic foundation that supports communities within the Dominican Republic.
- If the Council acts now- the Camden Fire Department could remove worn and outdated PPE and equipment as per federal guidelines.
- The value of the transaction was established by researching the needed equipment by a reputable vendor used by the department.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: There will be no Cost to the City. **The Fire Department will donate 60 Structural Firefighting coats and Pants, 32 Air Packs, 2 Air Carts and an assortment of structural firefighting gloves, hoods, and air mask.**

IMPACT STATEMENT:

- If the City Council approves this legislation fire personnel can remove worn and outdated equipment.
- If the City Council approves this proposal it will allow for the deployment of donated equipment to a deserving foreign country not under United State federal guidance.
- This legislation allows for the donation of firefighting equipment to our partners in the Dominican Republic.
- Unfortunately, if the City Council does not approve the legislation removal of the equipment will have to follow federal guidelines.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- This legislation impacts the community and the firefighters performing rescue operations.

Prepared by:

Jesse Flax	Jeflax@ci.camden.nj.us
Name	Phone/Email

City of Camden
Fire Department
Memorandum

To: All Members /Uniformed Force

From: Jesse M. Flax *JMF* /Fire Administration

Re: National Night Out (NNO) '24

Date: July 24, 2024

On August 6, 2024, the City of Camden will celebrate the National Night Out and Public Safety Celebration. The event will showcase the different agencies that provide public safety to the of Camden. The celebration will take place at Farnham Park 1648 Baird Blvd Camden, NJ 08103 and scheduled from 1730 hrs. to 2030 hrs. National Night Out enhances the relationship between our partners in public safety and promotes a true sense of community.

To accommodate the event, Fire Administration shall flex the times for all staff personnel (Deputy Chiefs, light duty, and Fire Marshal personnel) to ensure that our department is out in force for the community. The work hours for Staff personnel on that day shall be from 1000 hrs. until 2000 hrs. In addition, the Camden Fire Department will display and operate the Fire Safety trailer, distribute promotional items, and showcase special operations equipment to advertise the resources our department provides.

The event is an excellent opportunity for residents to ask questions and learn more about fire safety, prevention, and a career in the fire service. Please plan accordingly and make any necessary arrangements to adjust your schedule. Please contact Fire Administration for additional information or concerns. Thank you for your cooperation and dedication to our department and the residents of Camden.

CONFIDENTIALITY NOTICE

The information contained in this communication from the Camden Fire Department is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. The dissemination, distribution, copying or use of the information it contains is strictly prohibited.

Donated items

	Manufacture (Coats)	Date	Serial #	Size
1	Janesville	Aug-06	1939702	41/33
2	Janesville	Aug-05	1093511	42/32
3	Janesville	Aug-06	1939801	42/32
4	Janesville	Feb-14	6642481	
5	Janesville	Jun-04	33771	42/32
6	Janesville	Aug-06	1939861	42/32
7	Janesville	Aug-06	194031	50/32
8	Janesville	Aug-06	194221	50/36
9	Janesville	Aug-06	1941441	50/36
10	Janesville	Aug-05	1092921	50/32
11	Janesville	Aug-06	1940161	50/32
12	Janesville	Aug-05	1093461	52/32
13	Janesville	Jul-04	104201	44/32
14	Janesville	Aug-05	1092841	44/32
15	Janesville	Aug-05	1093091	44/32
16	Janesville	Aug-06	1939942	44/32
17	Janesville	Aug-05	1095551	44/32
18	Janesville	Aug-06	1941571	44/32
19	Janesville	Oct-07	242132	38/32
20	Janesville	Jun-04	33612	36/32
21	Janesville	Aug-06	1940631	46/32
22	Janesville	Aug-06	1940081	46/32
23	Janesville	Aug-06	1941862	44/32
24	Janesville	Aug-05	1093131	46/32
25	Janesville	Aug-05	1093422	46/32
26	Janesville	Aug-06	1940661	46/32
27	Janesville	Aug-06	1940601	44/32
28	Janesville	Aug-06	19441711	48/32
29	Janesville	Aug-06	1940881	48/32
30	Janesville	Mar-14	6643552	48/56
31	Janesville	Aug-06	1942131	48/32
32	Janesville	Aug-06	1940101	48/32
33	Janesville	Aug-06	1941681	48/32
34	Janesville	Aug-06	1941702	48/32
35	Janesville	Aug-06	1940851	48/32
36	Janesville	Aug-06	1942191	48/32
37	Janesville	Aug-05	1093631	48/32

38	Janesville	Aug-06	1940951	48/32
39	Janesville	Aug-06	1940891	48/32
40	Janesville	Aug-06	1942181	48/32
41	Janesville	Aug-05	1093801	44/32
42	Janesville	Aug-05	1092821	44/32
43	Janesville	Aug-06	1941951	44/32
44	Janesville	Aug-06	1939901	44/32
45	Janesville	Aug-06	1941962	44/32
46	Janesville	Aug-06	1941981	44/32
47	Janesville	Aug-06	1942001	44/32
48	Janesville	Aug-06	1093111	44/32
49	Janesville	Aug-06	1941511	44/32
50	Janesville	Aug-06	1942391	44/32
51	Janesville	Aug-05	1093612	NONE
52	Morning Pride	Nov-02	211002369	50/36
53	Morning Pride	Nov-02	211002365	50/36
54	Morning Pride	Aug-01	108005078	50/36
55	Morning Pride	Nov-02	211002367	46/39
56	Morning Pride	Nov-02	211002343	46/30
57	Morning Pride	Aug-05	211002391	44/36
58	Securitex	Mar-00		44/00
59	Janesville (Pants)	Aug-06	1943641	NONE
60	Janesville (Pants)	Aug-06	NONE	NONE
61	Janesville (Pants)	Aug-06	1945232	NONE
62	Janesville (Pants)	Aug-05	NONE	NONE
63	Janesville (Pants)	Jul-04	101932	42R
64	Janesville (Pants)	Aug-06	1944752	42R
65	Janesville (Pants)	Aug-05	1094862	42R
66	Janesville (Pants)	Aug-06	1944662	42R
67	Janesville (Pants)	Aug-06	1943222	40S
68	Janesville (Pants)	NONE	NONE	NONE
69	Janesville (Pants)	Aug-06	1945032	38L
70	Janesville (Pants)	Aug-06	1944192	40R
71	Janesville (Pants)	Aug-06	1943212	40R
72	Janesville (Pants)	Aug-06	1942692	40xs
73	Janesville (Pants)	Aug-05	1094372	40s
74	Janesville (Pants)	Aug-06	1944182	40R
75	Janesville (Pants)	Aug-06	1944732	42R
76	Janesville (Pants)	Aug-06	1944722	42R

77	Janesville (Pants)	Aug-06	1944732	42R
78	Janesville (Pants)	Aug-05	1095062	42L
79	Janesville (Pants)	Aug-06	1944032	36R
80	Janesville (Pants)	Aug-06	1943342	42S
81	Janesville (Pants)	Aug-06	1945292	48S
82	Janesville (Pants)	Aug-05	1094502	46S
83	Janesville (Pants)	Aug-05	1094492	46S
84	Janesville (Pants)	May-06	1767192	46R
85	Janesville (Pants)	Aug-06	1943542	44R
86	Janesville (Pants)	Aug-06	1943562	44R
87	Janesville (Pants)	Aug-05	1094462	44S
88	Janesville (Pants)	Aug-06	1943402	44S
89	Janesville (Pants)	Aug-06	1943452	44S
90	Janesville (Pants)	Aug-06	1944842	44R
91	Janesville (Pants)	Aug-06	1944802	44R
92	Janesville (Pants)	Jul-04	102012	NONE
93	Janesville (Pants)	Aug-06	1943532	44S
94	Janesville (Pants)	Aug-05	1095082	44S
95	Janesville (Pants)	Aug-06	1944882	44R
96	Janesville (Pants)	Aug-06	1944852	44R
97	Janesville (Pants)	Aug-06	1943552	44S
98	Janesville (Pants)	Aug-06	1942752	44XS
99	Janesville (Pants)	Aug-06	1943492	44R
100	Lion	Feb-14	6637642	42R
101	Lion	NONE	NONE	NONE
102	Lion	NONE	NONE	NONE
103	Lion	NONE	NONE	NONE
104	Lion	Aug-06	1944402	40R
105	Lion	Feb-14	6637632	NONE
106	Lion	Aug-05	1094332	40S
107	Lion	Aug-06	1944322	40R
108	Lion	Aug-06	1944262	40R
109	Lion	Aug-06	1944482	42R
110	Lion	NONE	NONE	NONE
111	GLOBE	Jul-97	133369	42L
112	MORNING PRIDE	Aug-01	108005126	46R
113	MORNING PRIDE	Nov-02	211002504	42W
114	MORNING PRIDE	Nov-02	211002483	38R

DB:dh
08-13-24

**RESOLUTION AUTHORIZING THE CAMDEN FIRE DEPARTMENT TO ACCEPT THE
FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) - ASSISTANCE TO
FIREFIGHTERS GRANT FROM THE U.S. DEPARTMENT OF HOMELAND
SECURITY, IN THE AMOUNT OF \$569,593.63 WITH A CITY MATCH OF \$63,288.81
FOR A TOTAL OF \$632,881.44**

WHEREAS, the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) has awarded the City of Camden a Grant in the amount of **FIVE HUNDRED SIXTY-NINE THOUSAND FIVE HUNDRED NINETY-THREE DOLLARS AND SIXTY-THREE CENTS (\$569,593.63)** for the purpose of providing training to special operations firefighters; and

WHEREAS, the City will be required to contribute a TEN per cent (10%) match of **SIXTY-THREE THOUSAND TWO HUNDRED EIGHTY-EIGHT DOLLARS AND EIGHTY-ONE CENTS (\$63,288.81)**; and

WHEREAS, the City desires to accept the grant from the U.S. Department of Homeland Security, FEMA; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept said grant in the amount of **FIVE HUNDRED SIXTY-NINE THOUSAND FIVE HUNDRED NINETY-THREE DOLLARS AND SIXTY-THREE CENTS (\$569,593.63)** from the U.S. Department of Homeland Security, FEMA with a 10% match of **SIXTY-THREE THOUSAND TWO HUNDRED EIGHTY-EIGHT DOLLARS AND EIGHTY-ONE CENTS (\$63,288.81)**.

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden are hereby authorized to execute the necessary documents in order to accept said grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: **AUGUST 13, 2024**

TO: City Council
FROM: **Jesse M. Flax – Fire Chief**

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Camden Fire Department to accept the FEMA – Assistance to Firefighters Grant (AFG) 2023 under Award #EMW-2023-FG-04116. The performance period for the grant is July 15th, 2024, to July 14th, 2026. FEMA is awarding \$569,593.62 with a **City Match of \$63,288.19** for a total of \$632,881.81.

Point of Contact:	Jesse M. Flax	Camden Fire Department	(856) 7577518	JeFlax@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			7-18-24	
Supporting Department Director (if necessary)				
Director of Grants Management	Y		7/23/24	
Qualified Purchasing Agent				
Director of Finance			7/24	
Approved by: Business Administrator			7/26	
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Signature _____ Date _____

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *Resolution* authorizing the Camden Fire Department to **accept** the FEMA – Assistance to Firefighters Grant (AFG) 2023 under Award #EMW-2023-FG-04116. The performance period for the grant is July 15th, 2024, to July 14th, 2026. FEMA is awarding \$569,593.62 with a City Match of \$63,288.19 for a total of \$632,881.81.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- NFPA 1852
- If the City Council acts now this would allow the Camden Fire Department to meet the State and Federal standards.
- The value of the transaction was obtained through quote solicitation and cost projection from previous years.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$632,881.81 and requires a match of \$63,28.19

IMPACT STATEMENT: Requesting permission to **accept** the FY '23 AFG under Award #EMW-2023-FG-04116. This resolution will enable the Camden Fire Department to accept the AFG grant to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

- if the City Council approves this proposal all the Fire Department personnel will receive the required training.
- City Council should approve this legislation that provides training to meet federal and state required and recommend training for fire fighters operating to protect civilian life and property
- If the council does not approve this legislation the payment and scheduling will need to be funded through the City Budget.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- The legislation impacts the community and supports firefighters with mitigating various hazardous incidents that will ultimately harm the public.

Prepared by:

Jesse Flax

Name

Jeflax@ci.camden.nj.us

Phone/Email

**The Department of Homeland Security (DHS)
Notice of Funding Opportunity (NOFO)
Fiscal Year 2023 Assistance to Firefighters Grant Program**

All entities wishing to do business with the federal government must have a unique entity identifier (UEI). The UEI number is issued by the system. Requesting a UEI using Sam.gov can be found at <https://sam.gov/content/entity-registration>.

Grants.gov registration information can be found at <https://www.grants.gov/web/grants/register.html>.

Planned UEI Updates in Grant Application Forms:

On April 4, 2022, the Data Universal Numbering System (DUNS) Number was replaced by a new, non-proprietary identifier requested in, and assigned by, the System for Award Management (SAM.gov). This new identifier is the Unique Entity Identifier (UEI).

Additional Information can be found on Grants.gov.

Table of Contents

A.	Program Description.....	5
1.	Issued By.....	5
2.	Assistance Listings Number	5
3.	Assistance Listings Title	5
4.	Funding Opportunity Title	5
5.	Funding Opportunity Number.....	5
6.	Authorizing Authority for Program	5
7.	Appropriation Authority for Program.....	5
8.	Announcement Type.....	5
9.	Program Category	5
10.	Program Overview, Objectives, and Priorities	5
11.	Performance Measures.....	6
B.	Federal Award Information.....	7
1.	Available Funding for the NOFO: \$324 million.....	7
2.	Projected Number of Awards: 2,000	7
3.	Period of Performance: 24 months	7
4.	Projected Period of Performance Start Date(s): N/A.....	8
5.	Projected Period of Performance End Date(s): N/A.....	8
6.	Funding Instrument Type: Grant	8
C.	Eligibility Information.....	8
1.	Eligible Applicants.....	8
2.	Applicant Eligibility Criteria	9
3.	Other Eligibility Criteria/Restrictions.....	9
a.	National Fire Incident Reporting System (NFIRS).....	9

b. National Incident Management System (NIMS).....	10
4. Maintenance of Effort (MOE)	10
5. Cost Share or Match.....	10
a. Types of Cost Share	11
b. Economic Hardship Waivers.....	11
D. Application and Submission Information.....	11
1. Key Dates and Times	11
a. Application Start Date: January 29, 2024 at 8 a.m. ET.....	11
b. Application Submission Deadline: March 8, 2024 at 5 p.m. ET.....	11
c. Anticipated Funding Selection Date:	12
d. Anticipated Award Date:	12
e. Other Key Dates	12
2. Agreeing to Terms and Conditions of the Award.....	12
3. Address to Request Application Package	12
5. Steps Required to Obtain a Unique Entity Identifier, Register in the System for Award Management (SAM), and Submit an Application	13
6. Electronic Delivery	14
7. How to Register to Apply	14
a. General Instructions:	14
b. Obtain an UEI Number:	14
c. Obtain Employer Identification Number.....	15
d. Create a login.gov account:.....	15
e. Register with SAM:	15
f. Register in FEMA GO, Add the Organization to the System, and Establish the AOR:	16
8. Submitting the Application.....	16
9. Timely Receipt Requirements and Proof of Timely Submission	16
10. Content and Form of Application Submission.....	17
a. Standard Required Application Forms and Information	17
b. Program-Specific Required Forms and Information	17
11. Funding Restrictions and Allowable Costs.....	18
a. Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services	18
b. Pre-Award Costs	20
c. Management and Administration (M&A) Costs	20
d. Indirect Facilities & Administrative (F&A) Costs	20
e. Other Direct Costs	21
E. Application Review Information.....	22
1. Application Evaluation Criteria	22
a. Programmatic Criteria	22
b. Financial Integrity Criteria	23
c. Supplemental Financial Integrity Criteria and Review	23
2. Review and Selection Process	24
a. Pre-Scoring Process	24
b. Peer Review Panel Process.....	24
c. Technical Evaluation Process (TEP).....	25

F.	Federal Award Administration Information.....	26
1.	Notice of Award.....	26
2.	Difference between Application Request and Award.....	26
3.	Turndown Notifications.....	26
4.	Administrative and National Policy Requirements.....	26
a.	DHS Standard Terms and Conditions.....	27
b.	Ensuring the Protection of Civil Rights.....	27
c.	Environmental Planning and Historic Preservation (EHP) Compliance.....	27
5.	Reporting.....	29
a.	Financial Reporting Requirements.....	29
b.	Programmatic Performance Reporting Requirements.....	29
c.	Closeout Reporting Requirements.....	30
d.	Additional Reporting Requirements.....	31
G.	DHS Awarding Agency Contact Information.....	33
1.	Contact and Resource Information.....	33
a.	AFG Program Office Contact.....	33
b.	FEMA Grants News.....	33
c.	Grant Programs Directorate (GPD) Award Administration Division.....	34
d.	FEMA Regional Offices.....	34
e.	Equal Rights.....	34
f.	Environmental Planning and Historic Preservation.....	34
2.	Systems Information.....	34
a.	FEMA GO.....	34
H.	Additional Information.....	34
1.	Termination Provisions.....	34
a.	Noncompliance.....	34
b.	With the Consent of the Recipient.....	35
c.	Notification by the Recipient.....	35
2.	Program Evaluation.....	35
3.	Period of Performance Extensions.....	36
4.	Disability Integration.....	37
5.	Conflicts of Interest in the Administration of Federal Awards or Subawards.....	38
6.	Procurement Integrity.....	38
a.	Important Changes to Procurement Standards in 2 C.F.R. Part 200.....	39
b.	Competition and Conflicts of Interest.....	39
c.	Supply Schedules and Purchasing Programs.....	41
d.	Procurement Documentation.....	42
7.	Financial Assistance Programs for Infrastructure.....	43
a.	Build America, Buy America Act.....	43
b.	Waivers.....	43
c.	Definitions.....	44
8.	Record Retention.....	45
a.	Record Retention Period.....	45
b.	Types of Records to Retain.....	45
9.	Actions to Address Noncompliance.....	46
10.	Audits.....	47

11. Payment Information	48
12. Whole Community Preparedness.....	48
13. Appendix A – FY 2023 AFG Program Updates.....	49
14. Appendix B – Programmatic Information and Priorities.....	51
a. Ineligible Applications and/or Organizations.....	51
b. Supporting Definitions for this NOFO	52
c. Community Classifications	53
d. Application Tips	54
e. Restrictions on Uses of Award Funds.....	54
f. Funding Priorities	55
g. Regional Applications	74
h. Vehicle Acquisition	76
15. Appendix C – Award Administration Information.....	82
a. Help FEMA Prevent Fraud, Waste, and Abuse.....	82
b. Economic Hardship Waivers of Cost Share and Maintenance of Effort.....	82
c. Grant Writer/Preparation Fees.....	82
d. Maintenance and Sustainment for AFG Programs.....	83
e. Taxes, Fees, Levies, and Assessments	84
f. Excess Funds	84
g. Payments and Amendments	85
h. Disposition of Grant Funded Equipment.....	87

A. Program Description

1. Issued By

U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA)/Grant Programs Directorate (GPD)

2. Assistance Listings Number

97.044

3. Assistance Listings Title

Assistance to Firefighters Grant (AFG)

4. Funding Opportunity Title

Fiscal Year 2023 Assistance to Firefighters Grant (AFG)

5. Funding Opportunity Number

DHS-23-GPD-044-00-98

6. Authorizing Authority for Program

Section 33 of the *Federal Fire Prevention and Control Act of 1974*, Pub. L. No. 93-498, as amended (15 U.S.C § 2229)

7. Appropriation Authority for Program

Title III, Division F of the *Department of Homeland Security Appropriations Act, 2023* (Pub. L. No. 117-328)

8. Announcement Type

Initial

9. Program Category

Preparedness: Fire and Life Safety

10. Program Overview, Objectives, and Priorities

a. Overview

The Fiscal Year (FY) 2023 Assistance to Firefighters Grant (AFG) Program is one of three grant programs that constitute the Department of Homeland Security (DHS), Federal Emergency Management Agency's (FEMA's) focus on enhancing the safety of the firefighters and therefore public with respect to fire and fire-related hazards. The AFG Program provides financial assistance directly to eligible fire departments, nonaffiliated emergency medical service (EMS) organizations, and State Fire Training Academies (SFTAs) for critical training and equipment. The AFG Program has awarded approximately \$8.4 billion in grant funding to provide critically needed resources that equip and train emergency personnel to recognized standards, enhance operational efficiencies, foster interoperability, and support community resilience. Since FY 2018, the AFG Program has awarded more than 600 fire apparatuses, 102,000 personal protective equipment items, and 124,000 other fire equipment to more than 3,800 unique recipients. During the same period, the AFG Program awarded 588 recipients approximately \$90

million to modify department facilities or implement wellness and fitness priorities to protect firefighter health. Information about success stories for this program can be found at [Assistance to Firefighters Grants Program | FEMA.gov](#).

The AFG Program represents part of a comprehensive set of measures authorized by Congress and implemented by DHS. Among the five basic homeland security missions noted in the [DHS Strategic Plan for Fiscal Years 2020-2024](#), the AFG Program supports the goal to Strengthen Preparedness and Resilience. In awarding grants, the FEMA Administrator is required to consider:

- The findings and recommendations of the Technical Evaluation Panel (TEP);
- The degree to which an award will reduce deaths, injuries and property damage by reducing the risks associated with fire related and other hazards;
- The extent of an applicant's need for an AFG Program grant and the need to protect the United States as a whole; and
- The number of calls requesting or requiring a firefighting or emergency medical response received by an applicant.

The [2022-2026 FEMA Strategic Plan](#) creates a shared vision for the field of emergency management and sets an ambitious, yet achievable, path forward to unify and further professionalize emergency management across the country. The AFG Program directly supports Goal 3 to Promote and Sustain a Ready FEMA and Prepared Nation. We invite all our stakeholders and partners to join us in building a more prepared and resilient nation.

b. Objectives

The goal of the AFG Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards. The objectives of the AFG Program are to provide critically needed resources that equip and train emergency personnel to recognized standards, outfit responders with compliant personal protective equipment to increase responders' physical protection against hazards during incident response, provide funding to retrofit or modify facilities to protect personnel from known health hazards, acquire emergency response vehicles, design and implement health, wellness and resiliency programs that prepare responders for incident response, enhance operational efficiencies, foster interoperability, and support community resilience.

c. Priorities

Information on program priorities and objectives for the FY 2023 AFG Program can be found in [Appendix B – Programmatic Information and Priorities](#).

11. Performance Measures

The grant recipient is required to collect data to allow FEMA to measure performance of the awarded grant in supporting AFG Program metrics, which are tied to the programmatic objectives and priorities. To measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient must submit sufficient information to demonstrate it has met the performance goal as stated in its award. FEMA will measure the recipient's performance of the grant by

comparing the number of items, supplies, projects, and activities needed and requested in its application with the number acquired and delivered by the end of the period of performance using the following programmatic metrics:

- Percentage of AFG Program personal protective equipment (PPE) recipients who equipped 100% of on-duty active members with PPE in compliance with applicable NFPA and Occupational Safety and Health Administration (OSHA) standards.
- Percentage of AFG Program equipment recipients who reported that the grant award brought them into compliance with either state, local, NFPA or OSHA standards.
- Number of AFG Program grant recipients who reported having successfully replaced their fire vehicles in accordance with industry standards.
- Percentage of AFG Program training recipients who reported that the grant award allows their members to achieve firefighter training level I and firefighter training level II within one year of coming into service.
- Percentage of AFG Program wellness and fitness recipients who reported that the grant award allows their members to achieve minimum physical and/or mental operational readiness requirements through tailored health-related fitness programs.
- Percentage of AFG Program grant recipients for modifications to facilities projects who reported that the grant award brought them into compliance with either state, local, NFPA, or OSHA standards on housing and readiness posture.

Please see [Appendix B](#) for additional information on the criteria used to evaluate the program priorities.

B. Federal Award Information

- | | |
|------------------------------------|----------------------------------|
| 1. Available Funding for the NOFO: | \$324 million¹ |
| 2. Projected Number of Awards: | 2,000 |
| 3. Period of Performance: | 24 months |

Although all recipients are expected to complete the awarded activities within the period of performance specified in the award package, extensions to the period of performance are allowed. For additional information on period of performance extensions, please refer to [Section H](#).

FEMA awards under most programs, including this program, only include one budget period, so it will be the same as the period of performance. *See* 2 C.F.R. § 200.1 for definitions of “budget period” and “period of performance.”

¹ Note that this figure differs from the total amount appropriated under the *Title III, Division F of Department of Homeland Security Appropriations Act, 2023*, Pub. L. No. 117-328. In this FY 2023 AFG Program NOFO, percentages of “available grant funds” refers to the total amount appropriated—\$360,000,000—by Pub. L. No. 117-103 to meet the statutory requirements of § 33 of the *Federal Fire Prevention and Control Act of 1974*, as amended (codified at 15 U.S.C. § 2229). A portion of these “available grant funds” will be allocated to the Fire Prevention and Safety (FP&S) Program, which will have a separate NOFO and application period. \$36,000,000 will be allocated to FP&S for FY 2023.

4. Projected Period of Performance Start Date(s): N/A²
5. Projected Period of Performance End Date(s): N/A
6. Funding Instrument Type: Grant

C. Eligibility Information

1. Eligible Applicants

- ***Fire Departments:*** Fire departments operating in any of the 50 states, as well as fire departments in the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico,³ or any federally recognized Indian tribe or tribal organization. A fire department is an agency or organization having a formally recognized arrangement with a state, local, tribal or territorial authority (city, county, parish, fire district, township, town or other governing body) to provide fire suppression to a population within a geographically fixed primary first due response area.
- ***Nonaffiliated EMS organizations:*** Nonaffiliated EMS organizations operating in any of the 50 states, as well as the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico,³ or any federally recognized Indian tribe or tribal organization. A nonaffiliated EMS organization is an agency or organization that is a public or private nonprofit emergency medical service entity providing medical transport that is not affiliated with a hospital and does not serve a geographic area in which emergency medical services are adequately provided by a fire department. FEMA considers the following as hospitals under the AFG Program:
 - Clinics;
 - Medical centers;
 - Medical colleges or universities;
 - Infirmaries;
 - Surgery centers; and
 - Any other institution, association, or foundation providing medical, surgical or psychiatric care and/or treatment for the sick or injured.

² FEMA funds AFG Program awards on a rolling basis; as such, the date the FEMA Assistant Administrator for the Grant Programs Directorate signs the obligating document dictates the unique Period of Performance start and end dates for each award.

³ The District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of Puerto Rico are all defined as "States" in the Federal Fire Prevention and Control Act of 1974. See 15 U.S.C. § 2203(10).

- ***State Fire Training Academies***: A SFTA operates in any of the 50 states, as well as the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of Puerto Rico.³ Applicants must be designated either by legislation or by a governor's declaration as the sole fire service training agency within a state, territory, or the District of Columbia and recognized by the National Fire Academy. The designated SFTA shall be the only agency, bureau, division or entity within that state, territory, or the District of Columbia, to be an eligible SFTA applicant under the AFG Program.
- ***Non-federal airport and/or port authority fire or EMS organizations*** are eligible only if they have a formally recognized arrangement with the local jurisdiction to provide fire suppression or emergency medical services on a first-due basis outside the confines of the airport or port facilities. Airport or port authority fire and EMS organizations whose sole responsibility is suppression of fires or EMS response on the airport grounds or port facilities are not eligible for funding under the AFG Program.

An application submitted by an otherwise eligible non-federal entity (i.e., the applicant) may be deemed ineligible when the person that submitted the application is not: ***1) a current employee, personnel, official, staff or leadership of the non-federal entity; and 2) duly authorized to apply for an award on behalf of the non-federal entity at the time of application.***

Further, the Authorized Organization Representative (AOR) must be a duly authorized current employee, personnel, official, staff or leadership of the recipient and ***provide an email address unique to the recipient at the time of application and upon any change in assignment during the period of performance. Consultants or contractors of the recipient are not permitted to be the AOR of the recipient.***

2. Applicant Eligibility Criteria

The FY 2023 AFG Program has three activities:

- Operations and Safety;
- Vehicle Acquisition; and
- Regional Projects.

Each activity has its own eligibility requirements. These requirements are outlined in **Appendix B– Programmatic Information and Priorities.**

3. Other Eligibility Criteria/Restrictions

a. ***National Fire Incident Reporting System (NFIRS)***

Although NFIRS reporting is not a requirement to apply for AFG Program funding, fire departments that receive funding under this program must agree to provide information to the NFIRS for the period of performance covered by the assistance. If a recipient does not currently participate in the incident reporting system and does not have the capacity to report at the time of the award, that recipient must agree to provide information to the system for a 12-month period commencing as soon as possible after they develop the capacity to report. Capacity to report to NFIRS must be established prior to the end of the 24-month

performance period. The recipient may be asked by FEMA to provide proof of compliance in reporting to NFIRS. Any recipient that stops reporting to NFIRS during their grant's period of performance may be subject to the remedies for noncompliance at 2 C.F.R. § 200.339, unless it has yet to develop the capacity to report to NFIRS, as described above. There is no NFIRS reporting requirement for nonaffiliated EMS organizations or SFTAs.

Note: Although data collection is an important tool for understanding and justifying assistance, participation in other data sources (e.g., National Fire Operations Reporting System [NFORS]) does not satisfy the requirement for reporting to NFIRS.

b. *National Incident Management System (NIMS)*

AFG Program applicants are not required to comply with NIMS to apply for AFG Program funding or to receive an AFG Program award. However, any applicant who receives an FY 2023 AFG Program award must achieve the level of NIMS compliance required by the Authority Having Jurisdiction (AHJ) over the applicant's emergency service operations (e.g., a local government) prior to the end of the grant's period of performance.

4. *Maintenance of Effort (MOE)*

Pursuant to 15 U.S.C. § 2229(k)(3), an applicant seeking an AFG Program grant shall agree to maintain, during the term of the grant, the applicant's aggregate expenditures relating to activities allowable under this NOFO, at not less than 80% of the average amount of such expenditures in the two fiscal years prior to the fiscal year an AFG Program grant is awarded.

In other words, an applicant agrees that if it receives a grant award, the applicant will keep its overall expenditures during the award's period of performance to at least 80% or more of the average of what the applicant spent on such costs for those activities in fiscal years 2021 and 2022. This includes those funded with non-federal funding for activities that could be allowable costs under this NOFO.

5. *Cost Share or Match*

Recipient cost sharing is generally required as described below and pursuant to 15 U.S.C. § 2229(k)(1). In general, eligible applicants shall agree to make available non-federal funds to carry out an AFG Program award in an amount equal to not less than 15% of the federal funds awarded. Exceptions to this general requirement apply to entities serving smaller communities as follows:

- When serving a jurisdiction of 20,000 residents or fewer, the applicant shall agree to make available non-federal funds in an amount equal to not less than 5% of the grant awarded;
- When serving a jurisdiction of more than 20,000 residents but not more than 1 million residents, the applicant shall agree to make available non-federal funds in an amount equal to not less than 10% of the grant awarded;
- When serving a jurisdiction of more than 1 million residents, the applicant shall agree to make available non-federal funds in an amount equal to not less than 15% of the grant awarded.

The cost share for SFTAs will apply the requirements above based on the total population of the state. The cost share for a Regional application will apply the requirements above based on the aggregate population of the primary first due response areas of the host and participating partner organizations that execute a Memorandum of Understanding as described in Appendix B.g- Regional Applications.

FEMA has developed a cost share calculator tool to assist applicants with determining their cost share. The cost share tool is available on the FEMA website at Assistance to Firefighters Grants.

a. *Types of Cost Share*

- i. ***Cash (Hard Match)***: Cost share of non-federal cash is the only allowable recipient contribution for AFG Program activity (Vehicle Acquisition, Operations and Safety, and Regional).
- ii. ***Trade-In Allowance/Credit***: On a case-by-case basis, FEMA may allow recipients already owning assets acquired with non-federal cash to use the trade-in allowance/credit value of those assets as cash for the purpose of meeting their cost share obligation. For FEMA to consider a trade-in allowance/credit value as cash, the allowance amount must be reasonable, and the allowance amount must be a separate entry clearly identified in the acquisition documents.
- iii. ***In-kind (Soft Match)***: In-kind cost share is not allowable for the AFG Program.

The award budget will not account for any voluntary committed cost sharing or overmatch. The use of an overmatch is not given additional consideration when scoring applications.

b. *Economic Hardship Waivers*

The FEMA Administrator may waive or reduce recipient cost share or Maintenance of Effort (MOE) requirements in cases of demonstrated economic hardship. Please see Appendix C – Award Administration Information for additional information.

D. Application and Submission Information

1. Key Dates and Times

- a. ***Application Start Date:*** *January 29, 2024 at 8 a.m. ET*
- b. ***Application Submission Deadline:*** *March 8, 2024 at 5 p.m. ET*

All applications **must** be received by the established deadline.

FEMA's Grants Outcomes System (FEMA GO) automatically records proof of timely submission and the system generates an electronic date/time stamp when FEMA GO successfully receives the application. The individual with the Authorized Organization Representative (AOR) role that submitted the application will also receive the official date/time stamp and a FEMA GO tracking number in an email serving as proof of their timely submission. For additional information on how an applicant will be notified of application receipt, see the subsection titled "Timely Receipt Requirements and Proof of Timely Submission" in Section D.8 of this NOFO.

FEMA will not review applications that are received after the deadline or consider these late applications for funding. FEMA may, however, extend the application deadline on request for any applicant who can demonstrate that good cause exists to justify extending the deadline. Good cause for an extension may include technical problems outside of the applicant's control that prevent submission of the application by the deadline, other exigent or emergency circumstances, or statutory requirements for FEMA to make an award.

Applicants experiencing technical problems outside of their control must notify FEMA as soon as possible and before the application deadline. Failure to timely notify FEMA of the issue that prevented the timely filing of the application may preclude consideration of the award. "Timely notification" of FEMA means the following: prior to the application deadline and within 48 hours after the applicant became aware of the issue.

A list of FEMA contacts can be found in Section G of this NOFO "DHS Awarding Agency Contact Information." For technical assistance with the FEMA GO system, please contact the FEMA GO Helpdesk at femago@fema.dhs.gov or (877) 585-3242, Monday through Friday, 9 a.m. – 6 p.m. ET. For programmatic or grants management questions, please contact your Program Analyst or Grants Management Specialist. If applicants do not know who to contact or if there are programmatic questions or concerns, please contact the AFG Program Helpdesk at (866) 274-0960 or by e-mail at FireGrants@fema.dhs.gov. The AFG Program Helpdesk is open Monday through Friday, 8 a.m. – 4:30 p.m. ET.

c. *Anticipated Funding Selection Date:*

No later than April 30, 2024

d. *Anticipated Award Date:*

Beginning on approximately April 30, 2024 and continuing thereafter until all FY 2023 AFG Program grant awards are issued (but no later than September 30, 2024).

e. *Other Key Dates*

Event	Suggested Deadline for Completion
Obtaining Unique Entity Identifier (UEI) number	Four weeks before actual submission deadline
Obtaining a valid Employer Identification Number (EIN)	Four weeks before actual submission deadline
Creating an account with login.gov	Four weeks before actual submission deadline
Registering in SAM or updating SAM registration	Four weeks before actual submission deadline
Registering Organization in FEMA GO	Prior to beginning application
Submitting complete application in FEMA GO	One week before actual submission deadline

2. Agreeing to Terms and Conditions of the Award

By submitting an application, applicants agree to comply with the requirements of this NOFO and the terms and conditions of the award, should they receive an award.

3. Address to Request Application Package

FY 2023 AFG NOFO

Applications are processed through the FEMA GO system. To access the system, go to <https://go.fema.gov/>.

Note: Hard copies of the application are not available. However, the Telephone Device for the Deaf (TDD) and/or Federal Information Relay Service (FIRS) number available for this Notice is (800) 462-7585.

4. Requirements: Obtain a Unique Entity Identifier (UEI) and Register in the System for Award Management (SAM)

Each applicant, unless they have a valid exception under 2 CFR 25.110, must:

- 1) Be registered in Sam.Gov before application submission.
- 2) Provide a valid Unique Entity Identifier (UEI) in its application.
- 3) Continue to always maintain an active System for Award Management (SAM) registration with current information during the Federal Award process.

5. Steps Required to Obtain a Unique Entity Identifier, Register in the System for Award Management (SAM), and Submit an Application

Applying for an award under this program is a multi-step process and requires time to complete. Applicants are encouraged to register early as the registration process can take four weeks or more to complete. Therefore, registration should be done in sufficient time to ensure it does not impact your ability to meet required submission deadlines.

Please review the table above for estimated deadlines to complete each of the steps listed. Failure of an applicant to comply with any of the required steps before the deadline for submitting an application may disqualify that application from funding.

To apply for an award under this program, all applicants must:

- a. Apply for, update, or verify their Unique Entity Identifier (UEI) number and Employer Identification Number (EIN) from the Internal Revenue Service;
- b. In the application, provide an UEI number;
- c. Have an account with login.gov;
- d. Register for, update, or verify their SAM account and ensure the account is active before submitting the application;
- e. Register in FEMA GO, add the organization to the system, and establish the Authorized Organizational Representative (AOR). The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see the [FEMA GO Startup Guide](#)
- f. Submit the complete application in FEMA GO; and
- g. Continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. As part of this, applicants must also provide information on an applicant's immediate and highest-level owner and subsidiaries, as well as on all predecessors that have been awarded federal contracts or federal financial assistance within the last three years, if applicable.

Applicants are advised that FEMA may not make a federal award until the applicant has

complied with all applicable SAM requirements. Therefore, an applicant's SAM registration must be active not only at the time of application, but also during the application review period and when FEMA is ready to make a federal award. Further, as noted above, an applicant's or recipient's SAM registration must remain active for the duration of an active federal award. If an applicant's SAM registration is expired at the time of application, expires during application review, or expires any other time before award, FEMA may determine that the applicant is not qualified to receive a federal award and use that determination as a basis for making a federal award to another applicant.

Per 2 C.F.R. § 25.110(c)(2)(iii), if an applicant is experiencing exigent circumstances that prevents it from obtaining an UEI number and completing SAM registration prior to receiving a federal award, the applicant must notify FEMA as soon as possible by contacting FireGrants@fema.dhs.gov and providing the details of the circumstances that prevent completion of these requirements. If FEMA determines that there are exigent circumstances and FEMA has decided to make an award, the applicant will be required to obtain an UEI number, if applicable, and complete SAM registration within 30 days of the federal award date.

6. Electronic Delivery

DHS is participating in the Grants.gov initiative to provide the grant community with a single site to find and apply for grant funding opportunities. DHS encourages or requires applicants to submit their applications online through Grants.gov, depending on the funding opportunity. **For this funding opportunity, FEMA requires applicants to submit applications through FEMA GO.**

7. How to Register to Apply

a. General Instructions:

Registering and applying for an award under this program is a multi-step process and requires time to complete. Read the instructions below about registering to apply for FEMA funds. Applicants should read the registration instructions carefully and prepare the information requested before beginning the registration process. Reviewing and assembling the required information before beginning the registration process will alleviate last-minute searches for required information.

The registration process can take up to four weeks to complete. To ensure an application meets the deadline, applicants are advised to start the required steps well in advance of their submission.

Organizations must have an UEI number, an EIN, an active SAM registration and FEMA GO account to apply for grants.

b. Obtain an UEI Number:

All entities applying for funding, including renewal funding, must have a UEI number. Applicants must enter the UEI number in the applicable data entry field on the SF-424 form.

For more detailed instructions for obtaining a UEI number, refer to Sam.gov.

c. Obtain Employer Identification Number

All entities applying for funding must provide an Employer Identification Number (EIN). The EIN can be obtained from the IRS by visiting [Apply for an Employee Identification Number \(EIN\) Online](#).

d. Create a login.gov account:

Applicants must have a [login.gov account](#) to register with SAM or update their SAM registration.

Applicants only have to create a login.gov account once. For applicants that are existing SAM users, use the same email address for the login.gov account as with SAM.gov so that the two accounts can be linked.

For more information on the login.gov requirements, visit [SAM registration](#).

e. Register with SAM:

All organizations applying online through Grants.gov must register with SAM. Failure to register with SAM will prevent your organization from applying through Grants.gov. SAM registration must be renewed annually and must remain active throughout the entire grant life cycle. Organizations will be issued a UEI number with the completed SAM registration.

For more detailed instructions for registering with SAM, refer to [Register with SAM](#).

Note: As a **new requirement** per 2 C.F.R. § 25.200, applicants must also provide the applicant's immediate and highest-level owner, subsidiaries, and predecessors that have been awarded federal contracts or federal financial assistance within the past three years, if applicable.

I. ADDITIONAL SAM REMINDERS

Existing SAM.gov account holders should check their account to make sure it is "ACTIVE." SAM registration should be completed at the very beginning of the application period and should be renewed annually to avoid being "INACTIVE." **Please allow plenty of time before the grant application submission deadline to obtain an UEI number and then to register in SAM. It may be four weeks or more after an applicant submits the SAM registration before the registration is active in SAM, and then it may be an additional 24 hours before FEMA's system recognizes the information.**

It is imperative that the information applicants provide is correct and current. Please ensure that your organization's name, address, and EIN are up to date in SAM and that the UEI number used in SAM is the same one used to apply for all other FEMA awards. Payment under any FEMA award is contingent on the recipient's having a current SAM registration.

II. HELP WITH SAM

The SAM quick start guide for new recipient registration and SAM video tutorial for new applicants are tools created by the General Services Administration (GSA) to assist those registering with SAM. If applicants have questions or concerns about a SAM registration,

please contact the Federal Support Desk or call toll-free (866) 606-8220 Monday through Friday, 8 a.m. - 8 p.m. ET.

- f. Register in FEMA GO, Add the Organization to the System, and Establish the AOR:**
Applicants must register in FEMA GO and add their organization to the system. The organization's electronic business point of contact (EBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see FEMA GO Startup Guide.

Note: FEMA GO will support only the most recent major release of the following browsers:

- Google Chrome;
- Internet Explorer;
- Mozilla Firefox;
- Apple Safari; and
- Microsoft Edge,

Users who attempt to use tablet type devices or other browsers may encounter issues with using FEMA GO.

8. Submitting the Application

Applicants will be prompted to submit the standard application information and any program-specific information required as described in Section D.9 of this NOFO, "Content and Form of Application Submission." The Standard Forms (SF) may be accessed in the Forms tab under the SF-424 family on Grants.gov. Applicants should review these forms before applying to ensure they have all the information required.

After submitting the final application, FEMA GO will provide either an error message or a successfully received transmission in the form of an email sent to the AOR that submitted the application. Applicants using slow internet connections, such as dial-up connections, should be aware that transmission can take some time before FEMA GO receives your application.

For additional application submission requirements, including program-specific requirements, please refer to the subsection titled "Content and Form of Application Submission" under Section D.9 of this NOFO.

9. Timely Receipt Requirements and Proof of Timely Submission

All applications must be completed in FEMA GO by the application deadline. FEMA GO automatically records proof of timely submission and the system generates an electronic date/time stamp when FEMA GO successfully receives the application. The individual with the AOR role that submitted the application will also receive the official date/time stamp and a FEMA GO tracking number in an email serving as proof of their timely submission on the date and time that FEMA GO received the application.

Applicants who experience system-related issues will be addressed until 3 p.m. ET on the date applications are due. No new system-related issues will be addressed after this

deadline. Applications not received by the application submission deadline will not be accepted.

10. Content and Form of Application Submission

a. *Standard Required Application Forms and Information*

The following forms or information are required to be submitted via FEMA GO. The Standard Forms (SF) are also available on [Grants.gov SF-424 Family](#).

- **SF-424, Application for Federal Assistance**
- **Grants.gov Lobbying Form, Certification Regarding Lobbying**
- **SF-424A, Budget Information (Non-Construction)**
- **SF-424B, Standard Assurances (Non-Construction)**
- **SF-LLL, Disclosure of Lobbying Activities**
- **Indirect Cost Agreement or Proposal** if the budget includes indirect costs and the applicant is required to have an indirect cost rate agreement or proposal. If the applicant does not have or is not required to have an indirect cost rate agreement or proposal, please see [Section D.10](#) of this NOFO, “Funding Restrictions and Allowable Costs,” for further information regarding allowability of indirect costs and whether alternatives to an indirect cost rate agreement or proposal might be available, or contact the relevant FEMA staff identified in [Section G](#) of this NOFO, “DHS Awarding Agency Contact Information” for further instructions.

b. *Program-Specific Required Forms and Information*

For program-specific required and optional forms and information, please see the Appendices to this NOFO.

Note: FEMA evaluates each application on its merit, veracity, and accuracy to ascertain how the narrative statement(s) outlined within the application depicts the applicant’s and their community’s uniqueness, their particular risks, and how selecting them over a similarly situated applicant advances the objectives of AFG to provide critically needed resources that equip and train emergency personnel to recognized standards, enhance operational efficiencies, foster interoperability, and support community resilience. At any time during application review process, including the technical review stage, FEMA may request additional documentation from applicants, including but not limited to:

- Copies of official or certified documents demonstrating the claimed financial need;
- Copies of the applicant’s needs assessment report, survey, or any documented other efforts undertaken to identify the applicant’s unique project objectives;
- Copies of the risk analysis conducted to ascertain how said project will address the applicant’s unique needs in alignment with their mission and AFG grant purpose;
- Additional information or evidence detailing the applicant’s particular risks; and
- Any other information deemed necessary to adequately weigh the applicant’s assistance request for funding under this discretionary-competitive grant program. No applicant is guaranteed funding.

The narrative statement blocks do not allow for formatting. Do not type the narrative statements using only capital letters. Additionally, do not include tables, special characters,

fonts (e.g., quotation marks, bullets), or graphs. Space for the narrative statements is limited. Although each element must have a minimum of 200 characters, the maximum number of characters varies based on the questions being asked.

11. Funding Restrictions and Allowable Costs

All costs charged to awards covered by this NOFO must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at 2 C.F.R. Part 200, unless otherwise indicated in the NOFO or the terms and conditions of the award. This includes, among other requirements, that costs must be incurred, and products and services must be delivered, within the period of performance of the award. *See* 2 C.F.R. § 200.403(h) (referring to budget periods, which for FEMA awards under this program is the same as the period of performance).

In general, the Cost Principles establish standards for the allowability of costs, provide detailed guidance on the cost accounting treatment of costs as direct or administrative costs, and set forth allowability principles for selected items of cost. More specifically, except as otherwise stated in this NOFO, the terms and condition of an award, or other program materials, costs charged to awards covered by this NOFO must be consistent with the Cost Principles for Federal Awards located at 2 C.F.R. Part 200, Subpart E. To be allowable, all costs charged to a FEMA award or applied to the cost share must be reasonable in nature and amount and allocable to the particular FEMA award.

Additionally, all costs charged to awards must comply with the grant program's applicable statutes, policies, requirements in this NOFO as well as with the terms and conditions of the award. If FEMA staff identify costs that are inconsistent with any of these requirements, these costs may be disallowed, and FEMA may recover funds as appropriate, consistent with applicable laws, regulations, and policies.

As part of those requirements, grant recipients and subrecipients may only use federal funds or funds applied to a cost share for the purposes set forth in this NOFO and the terms and conditions of the award, and those costs must be consistent with the statutory authority for the award.

Grant funds may not be used for matching funds for other federal grants/cooperative agreements, lobbying, or intervention in federal regulatory or adjudicatory proceedings. In addition, federal funds may not be used to sue the federal government or any other government entity.

Additionally, federal employees are prohibited from serving in any capacity (paid or unpaid) on the development of any proposal submitted under this program.

a. Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services

Recipients and subrecipients of FEMA federal financial assistance are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13,

2020, the statute – as it applies to FEMA recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Guidance is available at Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services, FEMA Policy #405-143-1 or superseding document.

Additional guidance is available at Contract Provisions Guide: Navigating Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.

Effective August, 13, 2020, FEMA recipients and subrecipients **may not** use any FEMA funds under open or new awards to:

- Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or
- Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

I. REPLACEMENT EQUIPMENT AND SERVICES

FEMA grant funding may be permitted to procure replacement equipment and services impacted by this prohibition, provided the costs are otherwise consistent with the requirements of the NOFO.

II. DEFINITIONS

Per section 889(f)(2)-(3) of the FY 2019 NDAA and 2 C.F.R. § 200.216, covered telecommunications equipment or services means:

- i. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation, (or any subsidiary or affiliate of such entities);
- ii. For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- iii. Telecommunications or video surveillance services provided by such entities or using such equipment; or
- iv. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of

Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the People's Republic of China.

Examples of the types of products covered by this prohibition include phones, internet, video surveillance, and cloud servers when produced, provided, or used by the entities listed in the definition of "covered telecommunications equipment or services." *See* 2 C.F.R. § 200.471.

b. *Pre-Award Costs*

Generally, grant funds cannot be used to pay for products and services contracted for or obligated prior to the effective date of the award. Fees for grant writers are considered an exception and may be included as a pre-award expenditure, see [Appendix C](#) for details. Further, other costs incurred after the application deadline, but prior to an offer of award, may be eligible for reimbursement only if the following conditions are met:

- The recipient must request approval from FEMA to incur such pre-award costs. Requests must be sent via email to FireGrants@fema.dhs.gov and include the application number and justification narrative. Please note, the recipient must seek approval at the time of acquisition and before the award is announced.
- The recipient must receive written confirmation from FEMA that the expenses have been reviewed and that FEMA has determined the costs to be justified, unavoidable, and consistent with the grant's scope of work.
- The pre-award cost must meet the requirements of 2 C.F.R. § 200.458, which provides that the costs must be necessary for efficient and timely performance of the grant's scope of work.

Note: FEMA reserves the right to re-evaluate and disallow pre-award costs at time of award monitoring if it is later determined that the services were not properly procured or do not satisfy the requirements of 2 C.F.R. § 200.458.

See [Appendix C](#) for further information regarding grant writer fees and [Section H-Additional Information](#) of this NOFO for general procurement under grants requirements.

c. *Management and Administration (M&A) Costs*

M&A activities are those directly related to the management and administration of the AFG award funds, such as financial management and monitoring. M&A expenses should be based only on actual expenses or known contractual costs. Requests that are simple percentages of the award, without supporting justification or adequate documentation, will not be allowed or considered for an award. In addition, reimbursement for fees associated with hiring grants management services is now capped at \$1,500. No more than 3% of the federal share of AFG Program funds awarded may be expended by the recipient for M&A for purposes associated with the AFG Program award.

d. *Indirect Facilities & Administrative (F&A) Costs*

Indirect costs are allowable under this program as described in 2 C.F.R. Part 200, including 2 C.F.R. § 200.414. Applicants with a current negotiated indirect cost rate agreement that desire to charge indirect costs to an award must provide a copy of their negotiated indirect cost rate agreement at the time of application. Not all applicants are required to have a

current negotiated indirect cost rate agreement. Applicants that are not required by 2 C.F.R. Part 200 to have a negotiated indirect cost rate agreement but are required by 2 C.F.R. Part 200 to develop an indirect cost rate proposal must provide a copy of their proposal at the time of application. Applicants who do not have a current negotiated indirect cost rate agreement (including a provisional rate) and wish to charge the de minimis rate must reach out to the FireGrants@fema.dhs.gov for further instructions. Applicants who wish to use a cost allocation plan in lieu of an indirect cost rate must also reach out to the FireGrants@fema.dhs.gov for further instructions.

e. Other Direct Costs

- **Construction:** Construction costs are not eligible under the AFG Program. Construction includes major alterations to a building that changes the profile or footprint of the structure. Modifications to facilities activities described in Appendix B.f- Funding Priorities, are not considered construction costs for purposes of general award cost categorization and may be eligible. However, modifications to facilities activities might be considered “construction” for purposes of applicable procurement under grants requirements or environmental protection and historic preservation purposes.
- **Fire Departments and Nonaffiliated EMS organizations funding restrictions:** The total amount of funding a fire department or nonaffiliated EMS organization recipient may receive under an AFG Program award is limited to the maximum amounts set by § 33(c)(2) of the Federal Fire Prevention and Control Act of 1974, as amended (15 U.S.C. § 2229(c)(2)). These award limits are based on two factors: (1) population served and (2) a 1% aggregate amount of available grant funds.

The population of the jurisdiction served by the recipient will determine the maximum amount of AFG Program funding a recipient is eligible to receive but no recipient may receive an award that exceeds 1% of available grant funds in FY 2023, or \$3.2 million. FEMA may waive this aggregate cap in individual cases where FEMA determines that a recipient has an extraordinary need for a grant that exceeds the aggregate cap. FEMA may not waive the statutory funding caps based on population.

The following table explains the maximum funding that a recipient may receive in FY 2023:

Population of the jurisdiction served by the recipient	Maximum award in FY 2023	Statutory waiver available subject to extraordinary need?
100,000 or fewer people	No more than \$1 million	None available
100,001 – 500,000 people	No more than \$2 million	None available
500,001 – 1,000,000 people	No more than \$3 million	None available
1,000,001 – 2,500,000 people	No more than \$3.2 million	Yes, but no more than \$6 million
More than 2,500,000 people	No more than \$3.2 million	Yes, but no more than \$9 million

Regional applicants will be subject to the funding limitations based on the total population served by the host of the application and the participating partners. For

R-50

DB:dh
08-13-24

RESOLUTION AUTHORIZING THE CITY OF CAMDEN FIRE DEPARTMENT TO APPLY FOR FUNDING FROM THE DEPARTMENT OF HOMELAND SECURITY (DHS) FOR THE FIRE PREVENTION AND SAFETY (FP&S) GRANT PROGRAM

WHEREAS, the City of Camden desires to apply for a grant in the amount of **ONE HUNDRED TWELVE THOUSAND FOUR HUNDRED NINETY-FIVE DOLLARS (\$112,495.00)** from the US Department of Homeland Security, Federal Emergency Management Agency (FEMA) for the Fire Prevention and Safety Grant; and

WHEREAS, the Grant funds will be used to better serve the community by supplying Camden residents with early detection devices; and

WHEREAS, the City of Camden will be required to do a Ten (10%) match in the amount of **FIVE THOUSAND THREE HUNDRED FIFTY SIX DOLLARS AND NINETY-ONE CENTS (\$5,356.91)**; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to apply for a Grant from the US Department of Homeland Security, Federal Emergency Management Agency (FEMA) for the Fire Prevention and Safety Grant.

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Chief Jesse M. Flax

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Camden Fire Department/ City of Camden to apply for funding from the Department of Homeland Security (DHS) for the Fire Prevention and Safety (FP&S) Grant Program which requires a 5% match.

Point of Contact:	Jesse Flax	Fire Department	(856) 757-7518	Jefflax@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			7-18-24	
Supporting Department Director (if necessary)				
Director of Grants Management	Y		7/23/24	
Qualified Purchasing Agent				
Director of Finance			7/24	
Approved by:			7/20	
Business Administrator		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (if applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Signature _____ Date _____

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Camden Fire Department/ City of Camden to apply for funding from the Department of Homeland Security (DHS) for the Fire Prevention and Safety (FP&S) grant program requiring a 5% match.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Application to the Department of Homeland Security would allow The City of Camden Fire Department to better serve the community by supplying Camden residents with early detection devices.
- If Council need to act now – The City of Camden Fire Department could provide life saving devices to the community.
- The value of the transaction was established by researching the needed equipment and the cost associated with supplying the public.

AMOUNT OF THE PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$112,495 and requires a 10% Match consisting of \$5,356.91.

IMPACT STATEMENT:

- Approval of this legislation provides the necessary equipment to support the City of Camden Public safety program.
- City Council approval of this proposal would improve the Fire Department ability to properly protect the community and families that are in need.
- City Council should approve this legislation to obtain assistance and funding from DHS to protect families from smoke and fire related incidents.
- Unfortunately, if City Council does not approve the legislation to purchase the devices the cost would have to come from City Finance.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Fire Chief Jesse Flax, The City of Camden Fire Department.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities.

Prepared by:

Name

Phone/Email

10. Funding Restrictions and Allowable Costs

All costs charged to awards covered by this NOFO must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at 2 C.F.R. Part 200, unless otherwise indicated in the NOFO, or the terms and conditions of the award. This includes, among other requirements, that costs must be incurred, and products and services must be delivered, within the period of performance of the award. *See* 2 C.F.R. § 200.403(h) (referring to budget periods, which for FEMA awards is the same as the period of performance).

In general, the Cost Principles establish standards for the allowability of costs, provide detailed guidance on the cost accounting treatment of costs as direct or administrative costs, and set forth allowability principles for selected items of cost. More specifically, except as otherwise stated in this NOFO, the terms and condition of an award, or other program materials, costs charged to awards covered by this NOFO must be consistent with the Cost Principles for Federal Awards located at 2 C.F.R. Part 200, Subpart E. In order to be allowable, all costs charged to a FEMA award or applied to the cost share must be reasonable in nature and amount and allocable to the particular FEMA award.

Additionally, all costs charged to awards must comply with the grant program's applicable statutes, policies, requirements in this NOFO as well as with the terms and conditions of the award. If FEMA staff identify costs that are inconsistent with any of these requirements, these costs may be disallowed, and FEMA may recover funds as appropriate, consistent with applicable laws, regulations, and policies.

As part of those requirements, grant recipients and subrecipients may only use federal funds or funds applied to a cost share for the purposes set forth in this NOFO and the terms and conditions of the award, and those costs must be consistent with the statutory authority for the award.

Grant funds may not be used for matching funds for other federal grants/cooperative agreements, lobbying, or intervention in federal regulatory or adjudicatory proceedings. In addition, federal funds may not be used to sue the federal government or any other government entity.

Additionally, federal employees are prohibited from serving in any capacity (paid or unpaid) on the development of any proposal submitted under this program.

In addition to the subsections below, please see Appendix B – Programmatic Information and Priorities, Section d. Restrictions on Uses of Award Funds for additional information on funding restrictions and allowable costs.

a. Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services

Recipients and subrecipients of FEMA federal financial assistance are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§

personnel listed in the budget, are to be included in the Appendix, but are limited to a maximum of two pages per biosketch. Applicants are strongly encouraged to follow the biosketch sample below.

Early Career Investigator projects must include the biosketch of the mentor(s) and a signed letter of commitment from the mentor(s) on their organization's letterhead.

Biosketch Sample for R&D Projects:

The applicant is limited to a maximum of two pages per biosketch.

- Font Size: 11 point or larger
- Font Type: Times New Roman or Arial
- Page Count: Two (maximum)
- **Must be completed by PI or Co-PI(s)**

NAME (Last, First, Middle)	POSITION TITLE		
Institution/Organization			
<i>EDUCATION/TRAINING (Begin with baccalaureate or other initial professional education, such as nursing, and include postdoctoral training.)</i>			
INSTITUTION AND LOCATION	DEGREE (if applicable)	YEAR(s)	FIELD OF STUDY

Each biosketch should include:

- **Positions.** List all selected appointments or other professional positions held, beginning with the present position and include years, title, organization, city, state, and country.
- **Service.** Include selected positions held on advisory committees or other working groups, including all Federal Government advisory committees or other public working groups, beginning with the most recent.
- **Honors.** Include selected honors received in the past 10 years beginning with the most recent.
- **Peer-reviewed publications.** Include selected peer-reviewed publications in the past ten years, beginning with the most recent.
- **Other publications.** Include selected documents produced in the past ten years, beginning with the most recent.
- **Research Support.** List funding sources and amounts for all ongoing and selected completed research projects (federal and non-federal support) for the past ten years.

Note: Fire service reviewers may reference the Science Panel Narrative Statement or the Appendix document but will score the Narrative Statement provided in response to the Fire Service Panel Evaluation Criteria.

The contact information (e-mail address and telephone number) for the PI must be provided on the first page of the Narrative Statement.

II. NARRATIVE STATEMENT – SCIENCE PANEL EVALUATION CRITERIA

Each project must also be supported by one Narrative Statement in response to the Science Panel Evaluation Criteria. The Narrative Statement must follow the order of the Science Panel Evaluation Criteria listed within this NOFO. The Science Panel Narrative Statement is limited to 20 pages per project and must be attached as a separate document in the FEMA GO application. Any additional pages after the first 20 will not be reviewed. The first page of the Narrative Statement must include an abstract of approximately 300 words that addresses purpose and aims, relevance, methods, and anticipated outcomes. All narrative text, including pertinent footnotes, must be in the Narrative Statement. The contact information (e-mail address and telephone number) for the PI must be provided on the first page of the Narrative Statement. Tables and figures may be included in either the Narrative Statement or the Appendix document.

III. APPENDIX - SCIENCE PANEL EVALUATION CRITERIA

Each project must be supported by one Appendix document. The Appendix is limited to 25 pages per project. Any additional pages after the first 25 will not be reviewed. The Appendix may include, as appropriate, data collection instruments, additional tables and figures, illustrations, specifications for product designs, biosketches, and letters of commitment and role descriptions from partners. Additionally, if this project is a resubmission, applicants may use the Appendix to address how they adapted the proposal to address reviewer concerns from a previous year.

IV. NARRATIVE STATEMENTS AND APPENDIX FORMATTING

The Narrative Statements and the Appendix document must use the following style and formatting:

- Font: Times New Roman or Arial
- Font Size: 11 point or larger
- Page Dimensions: Page dimensions must be 8.5" x 11" or smaller
- Margins: All margins (top, bottom, left, and right) must be at least 1"
- Header: The header on each page of the Narrative Statements and the Appendix must contain:
 - PI (surname)
 - Institution name (abbreviated)
 - Project Short Title
 - Page Number

V. APPENDIX - BIOGRAPHICAL SKETCH

A biographical sketch (biosketch) for the PI and lead scientists, as well as other key

serving as proof of their timely submission on the date and time that FEMA GO received the application.

Applicants who experience system-related issues will be addressed until 3:00 PM ET on the date applications are due. No new system-related issues will be addressed after this deadline. Applications not received by the application submission deadline will not be accepted.

Applicants using unreliable internet connections, such as dial-up connections, should be aware that submission can take some time before FEMA GO receives your application. FEMA GO will display red validation errors if areas that need additional information to submit the application. Once your application is successfully submitted your application status will change from “pending submission” to “submitted to FEMA”. The FEMA GO Support Center reports that some applicants end the submission because they think that nothing is occurring during the submission process. Do not do this as it may cause your application to fail to be submitted and consequently not be considered for funding. Please give the system time to process the application.

9. Content and Form of Application Submission

a. Standard Required Application Forms and Information

The following forms or information are required to be submitted via FEMA GO. The Standard Forms (SF) are also available on [Grants.gov](https://www.grants.gov); SF-424.

1. **SF-424, Application for Federal Assistance**
2. **Grants.gov Lobbying Form, Certification Regarding Lobbying**
3. **SF-424A, Budget Information (Non-Construction)**
4. **SF-424B, Standard Assurances (Non-Construction)**
5. **SF-LLL, Disclosure of Lobbying Activities**
6. **Indirect Cost Agreement or Proposal** if the budget includes indirect costs and the applicant is required to have an indirect cost rate agreement or proposal. If the applicant does not have or is not required to have an indirect cost rate agreement or proposal, please see [Section D.10- Funding Restrictions and Allowable Costs](#) of this NOFO for further information regarding allowability of indirect costs and whether alternatives to an indirect cost rate agreement or proposal might be available, or contact the relevant FEMA staff identified in [Section G- DHS Awarding Agency Contact Information](#) of this NOFO for further instructions.

b. Program-Specific Required Forms and Information

R&D Activity Formatting Requirements

I. NARRATIVE STATEMENT – FIRE SERVICE PANEL EVALUATION CRITERIA

Each project must be supported by one Narrative Statement in response to the Fire Service Panel Evaluation Criteria. The Narrative Statement must follow the order of the Fire Service Panel Evaluation Criteria listed within this NOFO. The Fire Service Panel Narrative Statement is limited to 5 pages per project and must be attached as a separate document in the FEMA GO application. Any additional pages after the first 5 will not be reviewed.

II. HELP WITH SAM

The SAM quick start guide for new recipient registration and SAM video tutorial for new applicants are tools created by the General Services Administration (GSA) to assist those registering with SAM. If applicants have questions or concerns about a SAM registration, please contact the Federal Support Desk or call toll free (866) 606-8220 Monday - Friday 8 a.m. to 8 p.m. ET.

f. Register in FEMA GO, Add the Organization to the System, and Establish the AOR:

Applicants must register in FEMA GO and add their organization to the system. The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see the FEMA GO Startup Guide.

Note: FEMA GO will support only the most recent major release of the following browsers:

- Google Chrome
- Internet Explorer
- Mozilla Firefox
- Apple Safari
- Microsoft Edge

Users who attempt to use tablet type devices or other browsers may encounter issues with using FEMA GO.

7. Submitting the Final Application

Applicants will be prompted to submit the standard application information and any program-specific information required as described in Section D of this NOFO, "Content and Form of Application Submission." The Standard Forms (SF) may be accessed in the Forms tab under the SF-424 family on Grants.gov. Applicants should review these forms before applying to ensure they have all the information required.

After submitting the final application, FEMA GO will provide either an error message or a successfully received transmission in the form of an email sent to the AOR that submitted the application. Applicants using slow internet connections, such as dial-up connections, should be aware that transmission can take some time before FEMA GO receives your application.

For additional application submission requirements, including program-specific requirements, please refer to Section D.9: Content and Form of Application Submission of this NOFO.

8. Timely Receipt Requirements and Proof of Timely Submission

All applications must be completed in FEMA GO by the application deadline. FEMA GO automatically records proof of timely submission and the system generates an electronic date/time stamp when FEMA GO successfully receives the application. The individual with the Authorized Organization Representative (AOR) role that submitted the application will also receive the official date/time stamp and a FEMA GO tracking number in an email

c. Obtain Employer Identification Number:

In addition to having a UEI number, all entities applying for funding must provide an Employer Identification Number (EIN). The EIN can be obtained from the IRS by visiting: [Apply for an EIN Online](#).

d. Create a login.gov account:

Applicants must have a [login.gov account](#) in order to register with SAM or update their SAM registration. Applicants can create a login.gov account here: [login.gov sign up](#).

Applicants only have to create a login.gov account once. For applicants that are existing SAM users, use the same email address for the login.gov account as with SAM.gov so that the two accounts can be linked.

For more information on the login.gov requirements, visit [SAM.gov | Home](#).

e. Register with SAM:

In addition to having a UEI number, all organizations must register with SAM. Failure to register with SAM will prevent your organization from applying. SAM registration must be renewed annually and must remain active throughout the entire grant life cycle.

For more detailed instructions for registering with SAM.gov visit [Applicant Registration | grants.gov](#).

Note: As a new requirement per 2 C.F.R. § 25.200, applicants must also provide the applicant's immediate and highest-level owner, subsidiaries, and predecessors that have been awarded federal contracts or federal financial assistance within the past three years, if applicable.

I. ADDITIONAL SAM REMINDERS

Existing SAM.gov account holders should check their account to make sure it is "ACTIVE." SAM registration should be completed at the very beginning of the application period and should be renewed annually to avoid being "INACTIVE." **Please allow plenty of time before the grant application submission deadline to obtain a UEI number and then to register in SAM. It may be four weeks or more after an applicant submits the SAM registration before the registration is active in SAM, and then it may be an additional 24 hours before FEMA's system recognizes the information.**

It is imperative that the information applicants provide is correct and current. Please ensure that your organization's name, address, UEI number, and Employer Identification Number, or EIN, are up to date in SAM and that the UEI number used in SAM is the same one used to apply for all other FEMA awards. Payment under any FEMA award is contingent on the recipient's having a current SAM registration.

applicant's or recipient's SAM registration must remain active for the duration of an active federal award. If an applicant's SAM registration is expired at the time of application, expires during application review, or expires any other time before award, FEMA may determine that the applicant is not qualified to receive a federal award and use that determination as a basis for making a federal award to another applicant.

Per 2 C.F.R. § 25.110(c)(2)(iii), if an applicant is experiencing exigent circumstances that prevents it from obtaining an UEI number and completing SAM registration prior to receiving a federal award, the applicant must notify FEMA as soon as possible by contacting FireGrants@fema.dhs.gov and providing the details of the circumstances that prevent completion of these requirements. If FEMA determines that there are exigent circumstances and FEMA has decided to make an award, the applicant will be required to obtain an UEI number, if applicable, and complete SAM registration within 30 days of the federal award date.

5. Electronic Delivery

DHS is participating in the Grants.gov initiative to provide the grant community with a single site to find and apply for grant funding opportunities. DHS encourages or requires applicants to submit their applications online through Grants.gov, depending on the funding opportunity.

For this funding opportunity, FEMA requires applicants to submit applications through FEMA GO.

6. How to Register to Apply

a. General Instructions:

Registering and applying for an award under this program is a multi-step process and requires time to complete. Read the instructions below about registering to apply for FEMA funds. Applicants should read the registration instructions carefully and prepare the information requested before beginning the registration process. Reviewing and assembling the required information before beginning the registration process will alleviate last-minute searches for required information.

The registration process can take up to four weeks to complete. To ensure an application meets the deadline, applicants are advised to start the required steps well in advance of their submission.

Organizations must have a Unique Entity Identifier (UEI) number, Employer Identification Number (EIN), and an active System for Award Management (SAM) registration.

b. Obtain a UEI Number:

All entities applying for funding, including renewal funding, must have a UEI number. Applicants must enter the UEI number in the applicable data entry field on the SF-424 form. For more detailed instructions for obtaining a UEI number, refer to: [SAM.gov](https://www.sam.gov).

2. Agreeing to Terms and Conditions of the Award

By submitting an application, applicants agree to comply with the requirements of this NOFO and the terms and conditions of the award, should they receive an award.

3. Address to Request Application Package

Applications are processed through the FEMA GO system.

Note: Hard copies of the application are not available. However, the Telephone Device for the Deaf (TDD) and/or Federal Information Relay Service (FIRS) number available for this notice is (800) 462-7585.

4. Requirements: Obtain a Unique Entity Identifier (UEI) and Register in the System for Award Management (SAM)

Applying for an award under this program is a multi-step process and requires time to complete. Applicants are encouraged to register early as the registration process can take four weeks or more to complete. Therefore, registration should be done in sufficient time to ensure it does not impact your ability to meet required submission deadlines.

Please review the table above for estimated deadlines to complete each of the steps listed. Failure of an applicant to comply with any of the required steps before the deadline for submitting an application may disqualify that application from funding.

To apply for an award under this program, all applicants must:

1. Apply for, update, or verify their Unique Entity Identifier (UEI) number and Employer Identification Number (EIN) from the Internal Revenue Service;
2. In the application, provide an UEI number;
3. Have an account with login.gov;
4. Register for, update, or verify their SAM account and ensure the account is active before submitting the application;
5. Register in FEMA GO, add the organization to the system, and establish the Authorized Organizational Representative (AOR). The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see the FEMA GO Startup Guide.
6. Submit the complete application in FEMA GO; and
7. Continue to always maintain an active SAM registration with current information during which it has an active federal award or an application or plan under consideration by a federal awarding agency. As part of this, applicants must also provide information on an applicant's immediate and highest-level owner and subsidiaries, as well as on all predecessors that have been awarded federal contracts or federal financial assistance within the last three years, if applicable.

Applicants are advised that FEMA may not make a federal award until the applicant has complied with all applicable SAM requirements. Therefore, an applicant's SAM registration must be active not only at the time of application, but also during the application review period and when FEMA is ready to make a federal award. Further, as noted above, an

stamp and a FEMA GO tracking number in an email serving as proof of their timely submission. For additional information on how an applicant will be notified of application receipt, see the subsection titled Timely Receipt Requirements and Proof of Timely Submission of this NOFO.

FEMA will not review applications that are received after the deadline or consider these late applications for funding. FEMA may, however, extend the application deadline on request for any applicant who can demonstrate that good cause exists to justify extending the deadline. Good cause for an extension may include technical problems outside of the applicant’s control that prevent submission of the application by the deadline, other exigent or emergency circumstances, or statutory requirements for FEMA to make an award.

Applicants experiencing technical problems outside of their control must notify FEMA as soon as possible and before the application deadline. Failure to timely notify FEMA of the issue that prevented the timely filing of the application may preclude consideration of the award. “Timely notification” of FEMA means the following: prior to the application deadline and within 48 hours after the applicant became aware of the issue.

A list of FEMA contacts can be found in Section G of this NOFO. For technical assistance with the FEMA GO system, please contact the FEMA GO Help Desk at FEMAGO@fema.dhs.gov or (877) 611-4700, Monday through Friday, 8 a.m. – 6 p.m. ET. For programmatic or grants management questions, please contact your Preparedness Officer or Grants Management Specialist. If applicants do not know who to contact or if there are programmatic questions or concerns, please contact the FP&S Program Help Desk by phone at (866) 274-0960 or by e-mail at FireGrants@fema.dhs.gov, Monday through Friday, 8 a.m. – 4:30 p.m. ET.

- c. **Anticipated Funding Selection Date:** *No later than 07/31/2024*
- d. **Anticipated Award Date:** Beginning on approximately 07/31/2024 and continuing thereafter until all FY 2023 FP&S Program grant awards are issued (but no later than September 30, 2024).
- e. **Other Key Dates**

Event	Suggested Deadline for Completion
Obtaining Unique Entity Identifier (UEI) number	Four weeks before actual submission deadline
Obtaining a valid Employer Identification Number (EIN)	Four weeks before actual submission deadline
Creating an account with login.gov	Four weeks before actual submission deadline
Registering in SAM or Updating SAM registration	Four weeks before actual submission deadline
Registering Organization in FEMA Grants Outcomes (FEMA GO) System	Prior to beginning application
Submitting the final application in FEMA GO	One week before the submission deadline

Types of Cost Share

- i. **Cash (Hard Match):** Cost share of non-federal cash is allowable for FP&S Program grants.
- ii. **In-kind (Soft Match):** In-kind cost share is allowable for FP&S Program grants. This includes using the values for the following in-kind contributions to meet the cost share requirement:
 - Complementary activities (such as providing additional smoke alarms for installation or education materials for public education); and
 - Provision of staff, facilities, services, materials, equipment.

In-kind is the value of something received or provided that does not have a cost associated with it. For example, where an in-kind match is permitted, then the value of donated services could be used to comply with the match requirement. Also, third party in-kind contributions may count toward satisfying match requirements, provided the recipient receiving the contributions expends them as allowable costs in compliance with provisions listed above.

Recipients who use in-kind contributions for their 5% cost share must comply with all applicable regulations and 2 C.F.R. Part 200 regarding matching or cost-sharing. Applicants who are under consideration for award and plan to use in-kind as their method for cost sharing will be asked to submit their plan for documenting and verifying in-kind contributions prior to award. Please see 2 C.F.R. § 200.306, as applicable, for further guidance regarding cost matching.

The award budget will not account for any voluntary committed cost sharing or overmatch. The use of an overmatch is not given additional consideration when scoring applicants.

6. Economic Hardship Waivers

The FEMA Administrator may waive or reduce recipient cost share or MOE requirements in cases of demonstrated economic hardship. Please see [Appendix C – Award Administration Information](#) for additional information.

D. Application and Submission Information

1. Key Dates and Times

- a. **Application Start Date:** 03/11/2024 at 8 a.m. ET
- b. **Application Submission Deadline:** 04/12/2024 at 5 p.m. ET

All applications **must** be received by the established deadline.

FEMA's Grants Outcomes (FEMA GO) System automatically records proof of timely submission and the system generates an electronic date/time stamp when FEMA GO successfully receives the application. The individual with the Authorized Organization Representative role that submitted the application will also receive the official date/time

a. National Incident Management System (NIMS) Implementation

FP&S Program applicants are not required to comply with NIMS to apply for FP&S Program funding or to receive an FP&S Program award. Any applicant who receives a FY 2023 FP&S Program award must achieve the level of NIMS compliance required by the Authority Having Jurisdiction (AHJ) over the applicant's emergency service operations (e.g., a local government) prior to the end of the grant's period of performance.

b. National Fire Incident Reporting System (NFIRS)

NFIRS reporting is not a requirement to apply for any FP&S Program; however, fire departments that receive funding under this program must agree to provide information to the NFIRS for the period of performance covered by the assistance. If a recipient does not currently participate in the incident reporting system and does not have the capacity to report at the time of the award, that recipient must agree to provide information to the system for the award performance period, commencing as soon as possible after they develop the capacity to report. Capacity to report to NFIRS must be established prior to the end of the performance period. The recipient may be asked by FEMA to provide proof of compliance in reporting to NFIRS. Any recipient that stops reporting to NFIRS during their grant's period of performance may be subject to the remedies for noncompliance at 2 C.F.R. § 200.339, unless it has yet to develop the capacity to report to NFIRS, as described above.

Note: Although data collection is an important tool for understanding and justifying assistance, participation in other data sources, (E.g., National Fire Operations Reporting System [NFORS]) does not satisfy the requirement for reporting to NFIRS.

4. Maintenance of Effort (MOE)

Pursuant to 15 U.S.C. § 2229(k)(3), an applicant seeking an FP&S Program grant shall agree to maintain, during the term of the grant, the applicant's aggregate expenditures relating to activities allowable under this NOFO, at not less than 80% of the average amount of such expenditures in the two fiscal years prior to the fiscal year an FP&S Program grant is awarded.

In other words, an applicant agrees that if it receives a grant award, the applicant will keep its overall expenditures during the award's period of performance for activities that could be allowable costs under this NOFO at a level that is at least 80% or more of the average of what the applicant spent on such costs for those activities in FYs 2021 and 2022. This includes those funded with non-federal funding for activities that could be allowable costs under this NOFO.

5. Cost Share or Match

Recipient cost sharing is generally required as described below and pursuant to 15 U.S.C. § 2229(k)(1). In general, eligible applicants shall agree to make available non-federal funds to carry out an FP&S Program award in an amount equal to not less than 5% of the grant award.

FEMA has developed a cost share calculator tool to assist applicants with determining their cost share. The cost share tool is available on the FEMA website at [Fire Prevention and Safety Documents](#).

Additional information on ineligible applications and organizations is in Appendix B – Programmatic Information and Priorities of this NOFO.

An application submitted by an otherwise eligible non-federal entity (i.e., the applicant) may be deemed ineligible when the person that submitted the application is not: **1) a current employee, personnel, official, staff or leadership of the non-federal entity; and 2) duly authorized to apply for an award on behalf of the non-federal entity at the time of application.**

Further, the Authorized Organization Representative (AOR) must be a duly authorized current employee, personnel, official, staff or leadership of the recipient and **provide an email address unique to the recipient at the time of application and upon any change in assignment during the period of performance. Consultants or contractors of the recipient are not permitted to be the AOR of the recipient.**

2. Applicant Eligibility Criteria

a. FP&S Activity

The FP&S Activity is designed to reach high-risk target groups and mitigate the incidence of death and injuries caused by fire and fire-related hazards. The five project categories eligible for funding under this activity are:

6. Community Risk Reduction;
7. Wildfire Risk Reduction;
8. Code Enforcement/Awareness;
9. Fire & Arson Investigation; and
10. National/State/Regional Programs and Projects.

Both private and public nonprofit organizations are eligible to apply for funding under this activity.

b. R&D Activity

The R&D Activity is aimed at improving firefighter safety, health, or well-being through research and development that reduces firefighter fatalities and injuries. The five project categories eligible for funding under this activity are:

1. Clinical Studies;
2. Technology and Product Development;
3. Database System Development;
4. Preliminary Studies; and,
5. Early Career Investigator.

Both private and public non-profit organizations are eligible to apply for funding in this activity. Fire departments are not eligible to apply for funding in this Activity.

Each activity has its own application and eligibility requirements, as further outlined in Appendix B – Programmatic Information and Priorities of this NOFO.

3. Other Eligibility Criteria/Restrictions

such as those under the National/Regional/State Programs and Projects category, may apply for up to a 24-month period of performance from the date of award. The period of performance for National Strategic Projects is 12 months.

- **R&D Activity:** The period of performance for projects proposed under the R&D Activity will be 12, 24, 36, or 48 months from the date of award.

Extensions to the period of performance are allowed. For additional information on period of performance extensions, please refer to Section H of this NOFO.

FEMA awards only include one budget period, so it will be same as the period of performance. *See* 2 C.F.R. § 200.1 for definitions of “budget period” and “period of performance.”

5. Projected Period of Performance Start Date(s): **08/01/2024 (will vary based on award date and activity type)**
6. Projected Period of Performance End Date(s): **07/31/2025 – 07/31/2028 (will vary based on award date and activity type)**
7. Funding Instrument Type: **Grant**

C. Eligibility Information

1. Eligible Applicants

a. *FP&S Activity*

Fire departments operating in any of the 50 states, as well as fire departments in the District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, the Commonwealth of Puerto Rico², or any federally recognized Indian tribe or tribal organization. A fire department is an agency or organization having a formally recognized arrangement with a state, local, tribal, or territorial authority (city, county, parish, fire district, township, town, or other governing body) to provide fire suppression to a population within a geographically fixed primary first due response area. National, regional, state, local, tribal and nonprofit interest organizations that are recognized for their experience and expertise in fire prevention and safety programs and activities are eligible applicants..

b. *R&D Activity*

National, state, local, federally recognized tribal, and non-profit organizations, such as academic (e.g., universities), research foundations, public safety institutes, public health, occupational health, and injury prevention institutions.

² The District of Columbia, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of Puerto Rico are all defined as “States” in the Federal Fire Prevention and Control Act of 1974. See 15 U.S.C. § 2203(10).

11. Performance Measures

The grant recipient is required to collect data to allow FEMA to measure performance of the awarded grant in support of the FP&S Program metrics, which are tied to the programmatic objectives and priorities. To measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient must submit sufficient information to demonstrate it has met the performance goal as stated in its award. FEMA will measure the recipient's performance of the grant by comparing the number of items, supplies, projects, and activities needed and requested in its application with the number of items, supplies, projects, and activities acquired and delivered by the end of the period of performance using the following programmatic metrics:

a. *FP&S Activity*

- Community Risk Reduction:
 1. Percent of target population receiving an intervention.
- Code Enforcement/Awareness:
 1. Percent of properties inspected.
- Fire and Arson Investigation:
 1. Percent of fires where cause is determined.
- National/State/Regional Programs and Projects:
 1. Number of firefighters receiving interventions.

b. *Research and Development (R&D) Activities (All Categories)*

1. Percent of project aims met.

B. Federal Award Information

- | | |
|------------------------------------|---------------------------------|
| 1. Available Funding for the NOFO: | \$36 million¹ |
| 2. Projected Number of Awards : | 100 |
| 3. Maximum Award Amount: | \$1,500,000 |
| 4. Period of Performance: | 12-36 months |
- **FP&S Activity:** The period of performance for projects funded under the FP&S Activity is generally 12 months. Eligible applicants who propose complex projects,

¹ Note that this figure differs from the total amount appropriated under the *Consolidated Appropriations Act, 2023*, Pub. L. No. 117-328. In this FY 2023 FP&S NOFO, percentages of "available grant funds" refers to the total amount appropriated—\$360,000,000—by Pub. L. No. 117-328 to meet the statutory requirements of § 33 of the *Federal Fire Prevention and Control Act of 1974*, as amended (codified at 15 U.S.C. § 2229). As such, \$36,000,000 will be allocated to the FP&S Program for FY 2023.

4. Fire & Arson Investigation; and
5. National/State/Regional Programs and Projects.

The funding categories for R&D are:

1. Clinical Studies;
2. Technology and Product Development;
3. Database System Development;
4. Preliminary Studies; and,
5. Early Career Investigator.

Abstracts and results of research and development grants that have been funded under this program can be found at [Fire Prevention and Safety | FEMA.gov](https://www.fema.gov/fire-prevention-and-safety).

The FP&S Program has awarded approximately \$852 million in grant funding to provide critically needed resources to strengthen community fire prevention programs and enable scientific research on innovations that improve firefighter safety, health, and well-being. The FP&S Program is part of a comprehensive set of measures authorized by Congress and implemented by DHS. Among the five basic homeland security missions noted in the [DHS Strategic Plan](#) the FP&S Program supports the goal to Strengthen National Preparedness and Resilience.

The [2022-2026 FEMA Strategic Plan](#) creates a shared vision for the field of emergency management and sets an ambitious, yet achievable, path forward to unify and further professionalize emergency management across the country. The FP&S Program directly supports Goal 3, to Promote and Sustain a Ready FEMA and Prepared Nation. We invite all of our stakeholders and partners to also adopt these priorities and join us in building a stronger Agency and a more prepared and resilient nation.

b. Objectives

The objectives of the FP&S Program are to:

- Provide critically needed resources to support the reduction in residential fire risk, including access to smoke alarm installations and fire prevention education and training;
- Ensure that lives, property, and natural resources are protected from fire in the wildland urban interface (WUI) through increased community education and awareness programs;
- Provide support for the adoption and awareness of building codes;
- Assist recipients to aggressively investigate every fire through increased equipment, training, and personnel resources;
- Disseminate information on a national level to positively change firefighter safety, health, and well-being behaviors and decision-making; and
- Reduce firefighter line-of-duty fatalities and injuries through research to improve firefighter safety, health, or well-being.

c. Priorities

Information on program priorities and objectives for the FY 2023 FP&S Program can be found in [Appendix B – Programmatic Information and Priorities](#) of this NOFO.

A. Program Description**1. Issued By**

U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA)/Grant Programs Directorate (GPD)

2. Assistance Listings Number

97.044

3. Assistance Listings Title

Assistance to Firefighter Grants (AFG)

4. Funding Opportunity Title

Fiscal Year 2023 Fire Prevention and Safety (FP&S) Grant

5. Funding Opportunity Number

DHS-23-GPD-044-00-97

6. Authorizing Authority for Program

Section 33 of the Federal Fire Prevention and Control Act of 1974, Pub. L. No. 93-498, as amended (15 U.S.C § 2229)

7. Appropriation Authority for Program

Consolidated Appropriations Act, 2023, Pub. L. No. 117-328

8. Announcement Type

Initial

9. Program Category

Preparedness: Fire and Safety

10. Program Overview, Objectives, and Priorities**a. Overview**

The Fiscal Year (FY) 2023 Fire Prevention and Safety (FP&S) Grant Program (hereafter referred to as the FP&S Program) is one of three grant programs that constitute the DHS and FEMA's focus on enhancing the safety of the public and firefighters with respect to fire and fire-related hazards. The FP&S Program provides financial assistance directly to eligible fire departments, national, regional, state, local, tribal, and non-profit organizations such as academic (e.g. universities), research foundations, public safety institutes, public health, occupational health, and injury prevention institutions for fire prevention programs and firefighter health and safety research and development such as clinical studies that address behavioral, social science, and cultural research.

The funding categories for FP&S are:

1. Community Risk Reduction;
2. Wildfire Risk Reduction;
3. Code Enforcement/Awareness;

c. Supply Schedules and Purchasing Programs.....	53
d. Procurement Documentation.....	54
7. FEMA Financial Assistance Programs for Infrastructure.....	55
a. Build America, Buy America Act.....	55
8. Record Retention.....	57
a. Record Retention Period.....	57
b. Types of Records to Retain.....	58
9. Actions to Address Noncompliance.....	58
10. Audits.....	59
11. Payment Information.....	61
12. Whole Community Preparedness.....	61
13. Appendix A – FY 2023 FP&S Program Updates.....	61
14. Appendix B – Programmatic Information and Priorities.....	62
a. Ineligible Applications and/or Organizations.....	62
b. Supporting Definitions for this NOFO.....	64
c. Application Tips.....	65
d. Restrictions on Uses of Award Funds.....	66
e. Funding Priorities.....	66
15. Appendix C – Award Administration Information.....	81
a. Help FEMA Prevent Fraud, Waste, and Abuse.....	81
b. Economic Hardship Waivers of Cost Share and MOE.....	81
c. Grant Writer/Preparation Fees.....	81
d. Maintenance and Sustainment.....	82
e. Taxes, Fees, Levies, and Assessments.....	83
f. Excess Funds.....	84
g. Payments and Amendments.....	84
h. Disposition of Grant Funded Equipment.....	86

c.	Supplemental Financial Integrity Criteria and Review	24
2.	Review and Selection Process	25
a.	Peer Review Panel Process.....	25
3.	Narrative Evaluation Criteria	26
a.	FP&S Activity	27
b.	R&D Activity	30
4.	Technical Evaluation Process (TEP).....	33
F.	Federal Award Administration Information.....	34
1.	Notice of Award.....	34
2.	Administrative and National Policy Requirements.....	35
a.	DHS Standard Terms and Conditions	35
b.	Ensuring the Protection of Civil Rights	35
c.	Environmental Planning and Historic Preservation (EHP) Compliance.....	35
d.	Federal Flood Risk Management Standard	37
e.	Difference between Application Request and Award	37
f.	Turndown Notifications	37
g.	Human Subjects Research	37
h.	R&D Activity – Research Terms and Conditions	39
3.	Reporting.....	40
a.	Other Financial Reporting Requirements.....	40
b.	Programmatic Performance Reporting Requirements.....	41
c.	Closeout Reporting Requirements.....	41
d.	Additional Reporting Requirements.....	43
4.	Monitoring and Oversight.....	44
G.	DHS Awarding Agency Contact Information	45
1.	Contact and Resource Information	45
a.	Program Office Contact.....	45
b.	FP&S Program Application Guidance Documents	45
c.	FEMA-Grants-News	46
d.	Grant Programs Directorate (GPD) Award Administration Division	46
e.	Equal Rights	46
f.	Environmental Planning and Historic Preservation	46
2.	Systems Information	46
a.	FEMA GO	46
H.	Additional Information	46
1.	Termination Provisions.....	46
a.	Noncompliance.....	47
b.	With the Consent of the Recipient	47
c.	Notification by the Recipient	47
2.	Program Evaluation	47
3.	Period of Performance Extensions.....	48
4.	Disability Integration	49
5.	Conflicts of Interest in the Administration of Federal Awards or Subawards.....	50
6.	Procurement Integrity	50
a.	Important Changes to Procurement Standards in 2 C.F.R. Part 200	51
b.	Competition and Conflicts of Interest	52

- C. Eligibility Information..... 8
 - 1. Eligible Applicants..... 8
 - 2. Applicant Eligibility Criteria 9
 - 3. Other Eligibility Criteria/Restrictions..... 9
 - a. National Incident Management System (NIMS) Implementation 10
 - 4. Maintenance of Effort (MOE) 10
 - 5. Cost Share or Match..... 10
 - 6. Economic Hardship Waivers 11
- D. Application and Submission Information..... 11
 - 1. Key Dates and Times 11
 - a. Application Start Date: 03/11/2024 at 8 a.m. ET 11
 - b. Application Submission Deadline: 04/12/2024 at 5 p.m. ET 11
 - c. Anticipated Funding Selection Date: No later than 07/31/2024 12
 - d. Anticipated Award Date: Beginning on approximately 07/31/2024 and continuing thereafter until all FY 2023 FP&S Program grant awards are issued (but no later than September 30, 2024). 12
 - e. Other Key Dates 12
 - 2. Agreeing to Terms and Conditions of the Award..... 13
 - 3. Address to Request Application Package 13
 - 4. Requirements: Obtain a Unique Entity Identifier (UEI) and Register in the System for Award Management (SAM) 13
 - 5. Electronic Delivery 14
 - 6. How to Register to Apply 14
 - a. General Instructions: 14
 - b. Obtain a UEI Number: 14
 - c. Obtain Employer Identification Number:..... 15
 - d. Create a login.gov account: 15
 - e. Register with SAM:..... 15
 - f. Register in FEMA GO, Add the Organization to the System, and Establish the AOR: 16
 - 7. Submitting the Final Application..... 16
 - 8. Timely Receipt Requirements and Proof of Timely Submission 16
 - 9. Content and Form of Application Submission..... 17
 - a. Standard Required Application Forms and Information 17
 - b. Program-Specific Required Forms and Information 17
 - 10. Funding Restrictions and Allowable Costs..... 20
 - a. Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services 20
 - b. Pre-Award Costs..... 22
 - c. Management and Administration (M&A) Costs 22
 - d. Indirect Facilities & Administrative (F&A) Costs 23
 - e. Other Direct Costs 23
- E. Application Review Information..... 23
 - 1. Application Evaluation Criteria 23
 - a. Programmatic Criteria 23
 - b. Financial Integrity Criteria 24

The Department of Homeland Security (DHS)
Notice of Funding Opportunity (NOFO)
Fiscal Year 2023 Fire Prevention and Safety (FP&S) Grant Program

All entities wishing to do business with the federal government must have a unique entity identifier (UEI). The UEI number is issued by the system. Requesting a UEI using Sam.gov can be found at: https://sam.gov/content/entity-registration.

Grants.gov registration information can be found at: https://www.grants.gov/web/grants/register.html.

Planned UEI Updates in Grant Application Forms:

On April 4, 2022, the Data Universal Numbering System (DUNS) Number was replaced by a new, non-proprietary identifier requested in, and assigned by, the System for Award Management (SAM.gov). This new identifier is the Unique Entity Identifier (UEI).

Additional Information can be found on Grants.gov:

https://www.grants.gov/web/grants/forms/planned-uei-updates.html

Table of Contents

A. Program Description..... 5
1. Issued By..... 5
2. Assistance Listings Number 5
3. Assistance Listings Title 5
4. Funding Opportunity Title 5
5. Funding Opportunity Number..... 5
6. Authorizing Authority for Program 5
7. Appropriation Authority for Program 5
8. Announcement Type 5
9. Program Category 5
10. Program Overview, Objectives, and Priorities 5
a. Overview 5
b. Objectives 6
c. Priorities 6
11. Performance Measures 7
B. Federal Award Information 7
1. Available Funding for the NOFO: \$36 million..... 7
2. Projected Number of Awards : 100 7
3. Maximum Award Amount: \$1,500,000..... 7
4. Period of Performance: 12-36 months 7
5. Projected Period of Performance Start Date(s): 08/01/2024 (will vary based on award date and activity type)..... 8
6. Projected Period of Performance End Date(s): 07/31/2025 – 07/31/2028 (will vary based on award date and activity type)..... 8
7. Funding Instrument Type: Grant 8

DB:dh
08-13-24

R-51

**RESOLUTION AUTHORIZING THE PURCHASE OF A 2009 PIERCE HEAVY DUTY
RESCUE APPARATUS FROM THE BOROUGH OF BERLIN FIRE COMPANY**

WHEREAS, pursuant to N.J.S.A. 40A:11-5(2) the City of Camden desires to purchase a 2009 Pierce Heavy Duty Rescue Apparatus from the Borough of Berlin Fire Company; and

WHEREAS, the purchase of the apparatus will replace the City's damage 2003 Seagrave Rescue and the 1992 Ford Rescue apparatus; and

WHEREAS, the City of Camden wishes to purchase the 2009 Pierce Heavy Duty Rescue Apparatus in the amount of THREE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$375,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under budget of the City of Camden under line item "2-01-C2-886-873" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the City is hereby authorized to purchase the 2009 Pierce Heavy Duty Rescue Apparatus from the Borough of Berlin Fire Company, for the amount of THREE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$375,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JULY 29, 2024

TO: City Council
FROM: Chief Jesse M. Flax

TITLE OF ORDINANCE/RESOLUTION: Authorizing the purchase of a 2009 Pierce Heavy Duty Rescue Apparatus from Borough of Berlin Fire Company.

Point of Contact:	Jesse Flax	Fire Department	(856) 757-7518	Jeflax@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			7-31-24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

7-31-24

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (if applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Authorizing the purchase of a 2009 Pierce Heavy Duty Rescue Apparatus from Borough of Berlin Fire Company.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- 2009 Pierce Rescue Apparatus with mileage of 11,954 and Hours of 8778 as of July 29, 2024. VIN 4P1CTVO1H19A00
- If the Council needs to act now – The City of Camden Fire Department will replace the damaged 2003 Seagrave Rescue and the 1992 Ford Rescue apparatus.
- The value of the transaction was established by researching the cost associated with similar purchase of Apparatus. In addition, a cost analysis was performed by Pierce Fire & Safety.

AMOUNT OF THE PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$375,000.00

IMPACT STATEMENT:

- Approval of this legislation provides a specialized apparatus for special operations that include but not limited to vehicle extrication, trench rescue, confine space rescue, and collapse rescue.
- City Council approval of this proposal would minimize the cost to repair the current apparatus and allow continued operations at a hazardous incident.
- The City Council should approve this legislation to obtain the necessary apparatus for special operations.
- Unfortunately, if City Council does not approve the legislation the repair or replacement of our current apparatus would have to come from City Finance.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Fire Chief Jesse Flax, The City of Camden Fire Department.
 - Attendance: **(Y/N/Tentative)**. Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities.

Prepared by:

Name

Phone/Email

R-52

DB:sde
08-13-24

**RESOLUTION AUTHORIZING THE CITY TO SUBMIT AN APPLICATION
FOR A HUD SECTION 108 LOAN
TO REHABILITATE FIREHOUSES AND PURCHASE APPARATUS**

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has a program, Section 108 Loan Guarantee which provides communities with a source of low-cost, long term financing for economic and community development projects; and expanding economic

WHEREAS, the City of Camden desires to apply for a Section 108 Loan in the amount of **SIX MILLION FOUR HUNDRED SIXTY-ONE THOUSAND NINE HUNDRED FORTY DOLLARS (\$6,461,940.00)**; and

WHEREAS, the funds will be used to rehabilitate each of the Firehouses and purchase apparatus for Fire Department operations and amount of the loan includes the cost of labor, parts, and supplies;

WHEREAS, the Section 108 funds will be used to enhance the safety of the City's firefighters and the general public while conducting fire protection and suppression services, now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to apply for the Section 108 Loan from HUD.

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Loan funds.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 14, 2024

TO: City Council
FROM: Chief Jesse M. Flax

TITLE OF ORDINANCE/RESOLUTION A Resolution authorizing the City of Camden Fire Department to pursue a section 108-Loan from the Department of Housing and Urban Development (HUD).

Point of Contact:	<u>Jesse Flax</u>	<u>Fire Department</u>	<u>(856) 757-7518</u>	<u>Jeflax@ci.camden.nj.us</u>
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance			7-31-24	

Approved by:
Business Administrator

7-31-24

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 14, 2024

TO: City Council
FROM: Chief Jesse M. Flax

TITLE OF ORDINANCE/RESOLUTION A Resolution authorizing the City of Camden Fire Department to pursue a section 108-Loan from the Department of Housing and Urban Development (HUD).

Point of Contact:	Jesse Flax	Fire Department	(856) 757-7518	Jeflax@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			7-31-24	
Supporting Department Director (if necessary)	yes		8/1/24	
Director of Grants Management			8/8	
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature _____ Date _____

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: A Resolution authorizing the City of Camden Fire Department to pursue a section 108-Loan from the Department of Housing and Urban Development (HUD).

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Section 108-Loan from the Department of Housing and Urban Development will provide the necessary funding to rehabilitate each of the firehouses and purchase apparatus for fire department operations.
- If the Council acts now- rehabilitation of the firehouses will improve the quality of life for the members and the apparatus purchases will reduce maintenance and operational issues.
- The value of this transaction involves the cost of labor, parts, and supplies used to rehab the stations and purchase the apparatus.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$6,461,940.00

IMPACT STATEMENT:

- Approval of this legislation provides an opportunity for efficient and effective rehabilitation of Camden Fire Department Fire Houses and acquiring apparatus.
- The City Council approving this proposal provides an opportunity to enhance the safety of firefighters and the general public while conducting fire protection and suppression services.
- The council should approve this legislation and improve the maintenance issues found in the firehouses and with apparatus.
- Non approval of this legislation would prolong the repair and acquisition process and require funding to come from City Finance .

SUBJECT MATTER EXPERTS/ADVOCATES:

- Fire Chief Jesse Flax, The City of Camden Fire Department.
 - Attendance: (Yes/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Passing of this legislation would impact the residents of Camden and the firefighters conducting fire suppression and rescue activities.

Prepared by:

Jesse M. Flax

(856) 757-7518/JeFlax@ci.camden.nj.us

Name

Phone/Email

Initial Report Revised Report Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Fire Department

Grant Administrator: Chief Jesse Flax Grant Administrator #: 757-7518

Project Name:		Section 108 Loan Guarantee			
Grant/Funding Agency Program:		CDBG Funding			
Grant Federal CFDA or State GIMS Number:		CFDA 14.218			
City Contract Date:		City Contract #:			
Application Resolution #:		Appropriation Code :			
Funding Source:		Section 108 Loan CDBG			
Pass Through:	Y or N	Source:			
Amount of Grant:		\$6,461,940.00			
Local Match:	Y or <input checked="" type="radio"/> N	Cash:	\$0	In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:		City wide	
Date of Analysis:		7-Aug-24	Reviewed By:	Kelly Mobley	

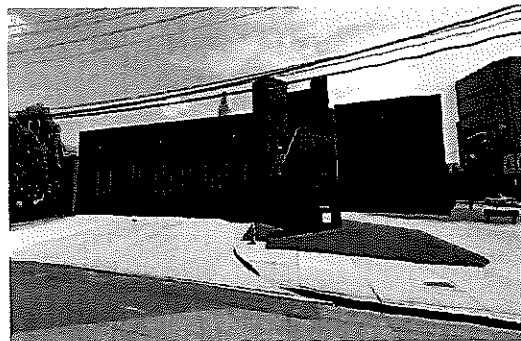
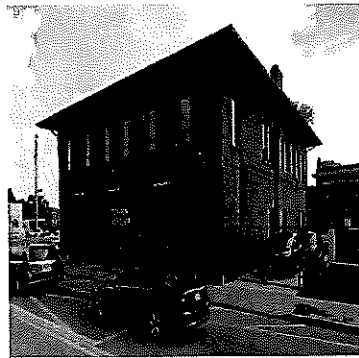
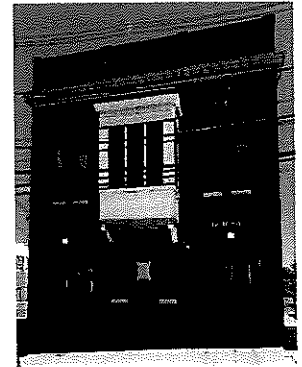
Summary:

7-Aug-24: The City is endeavoring to apply for a section 108 loan from the NJ Department of Housing and Urban Development in the amount of \$6,461,940 for the purpose of rehabilitating six (6) firehouses throughout the City and two fire trucks. The Chief and Fire Investigator vehicles requested are not eligible under the code of federal regulations.

A notice and two public hearings will be held regarding the budget/activities prior to submission of an application.

Time Lines:

Problematic Areas, Recommendations or Comments:



Rehabilitation Proposal

Section 108 Loan

City of Camden

Fire Department

4 N. 3rd Street
Camden, NJ 08102

City of Camden

6/18/2024

Consultant/ Engineering/ Totals

#	Description	Units	Quantity	EST. Unit Price	Amount	
Soft Cost						
Consultant						
1	The rehabilitation project shall require soft cost of architectural, engineering related professional services to restore these Historic buildings and improve public safety					
	Engineer Specifications		20%		\$586,690.00	
 Vehicle/ Apparatus						
	Replacement of Squad Pumper	S-7	1	\$1,100,000.00	\$1,100,000.00	
	Replacement of Heavy Rescue	R-1	1	\$1,400,000.00	\$1,400,000.00	
	Replace Emergency Chief Vehicle	B-1/ B-2	2	\$85,000.00	\$170,000.00	
	Replace Fire Investigation Vehices	Staff	6	\$45,300.00	\$271,800.00	
	Facilities					
				Total Vehicle	2,941,800.00	
	Facilities			Totals	\$2,933,450.00	

Project Total	\$6,461,940.00
----------------------	-----------------------

City of Camden Fire Houses

6/18/2024

901 N. 27th Street (Engine 11)

#	Description	Units	Quantity	EST. Unit Price	Amount
1	Repair and Seal Damaged Masonry Foundation Walls	SF	1940	\$22.00	\$42,680.00
2	Remove and Replace Wood Floor Joist	LS	1	\$37,000.00	\$37,000.00
3	Remove and Replace All Damaged Wood Floors	LS	1	\$27,750.00	\$27,750.00
4	Replace Basement Stairway	LS	1	\$28,000.00	\$28,000.00
5	Renovate 1st & 2nd Floor Bathroom and Shower including Plumbing and Flooring	LS	2	\$45,000.00	\$90,000.00
6	Paint Apparatus Floor Ceiling & Walls	LS	1	\$15,000.00	\$15,000.00
7	Install Oil Interceptor in Basement for Garage Bay Floor Drains	LS	1	\$50,000.00	\$50,000.00
8	Fire Detection System	LS	1	\$70,000.00	\$70,000.00
9	Repair & Re-Point Exterior Masonry Brick Façade of the building	SF			\$150,000.00
10	Repair Deteriorated Parapet Wall	LF	170	\$48.00	\$8,160.00
11	Remove & Replace All Exterior Windows	EA	31	\$2,400.00	\$74,400.00
12	Replace 2nd Floor A/C system & Outside Air Intake	LS	2	\$20,000.00	\$40,000.00
13	Install Additional Return Ductwork & Registers in each room	EA	8	\$10,000.00	\$80,000.00
14	Remove and Replace Bay Garage Door	LS	1	\$50,000.00	\$50,000.00
					\$0.00
					\$0.00
Total					\$762,990.00

City of Camden Fire Houses

6/18/2024

2500 Morgan Blvd - Engine 10

#	Description	Units	Quantity	EST. Unit Price	Amount
1	Install Additional Return Duct work & Registers in Each Room	LS	1	\$27,000.00	\$27,000.00
2	Clean Existing Supply Duck System	LS	1	\$16,000.00	\$16,000.00
3	Install Oil Interceptor in Basement for Garage Bay Floor Drains	LS	2	\$22,000.00	\$44,000.00
4	Replace Corroded Gas Piping in Basement	LS	1	\$7,500.00	\$7,500.00
5	Upgrade & Repair 1st & 2nd Floor Bathroom	LS	2	\$45,000.00	\$90,000.00
6	Remove & Re-Install Gas Line in Basement	LS	1	\$3,600.00	\$3,600.00
7	Remove All Loose Material from Interior Ceiling	LS	1	\$6,500.00	\$6,500.00
8	Replace Plaster Walls & Ceiling and Comver with New SheetRock	LS	1	\$25,000.00	\$25,000.00
9	Remove moisture & Seal interior Basement Foundation Walls	SF	2650	\$30.00	\$79,500.00
10	Remove & Replace Deteriorated Steel Beams in Basement	EA	4	\$35,000.00	\$140,000.00
11	Provide Make-Up Air Unit, Replace Ansul System	LS	1	\$32,500.00	\$32,500.00
12	Paint All Exposed Wood	LS	1	\$4,400.00	\$4,400.00
13	Replace and Seal All Windows	EA	26	\$950.00	\$24,700.00
14	Install New 4" Diameter Pipe Columns	EA	3	\$3,000.00	\$9,000.00
15	Evaluate & Replace A/C Split System & Outside Air Intake	LS	1		\$40,000.00
					\$0.00
					\$0.00
					\$0.00
Total					\$549,700.00

City of Camden Fire Houses

6/18/2024

1N. 27th Street - Engine 9

#	Description	Units	Quantity	EST. Unit Price	Amount
1	Deteriorated 4" Dia. Pipe Column	LS	1	\$5,500.00	\$5,500.00
2	Repair Plaster Walls and Ceilings throughout the building	LS	1	\$30,000.00	\$30,000.00
3	Renovate 1st & 2nd Floor Bathrooms and Showers	LS	1	\$28,000.00	\$28,000.00
4	Update Fire Detection System	LS	1	\$15,200.00	\$15,200.00
5	Replace 2nd Floor A/C Split Systems & Outside Intakes	LS	1	\$40,000.00	\$40,000.00
6	Install Additional Return Ductwork & registers in each Room	LS	1	\$28,000.00	\$28,000.00
7	Replace Overhead Bay Doors	LS	1	\$55,000.00	\$55,000.00
8	Replace exterior Man Doors	LS	1	\$58,000.00	\$58,000.00
9	Replace Fencing	LS	1	\$7,000.00	\$7,000.00
10	Refinish floor in common areas	LS	1	\$5,000.00	\$5,000.00
					\$0.00
				Total	\$271,700.00

City of Camden Fire Houses

6/18/2024

1115 Kaighn Ave -Squad 7

#	Description	Units	Quantity	EST. Unit Price	Amount
1	Repair & Re-point the exterior Brick Façade of the Building (If & Where Directed) Phase II	SF	12000	\$15.00	\$180,000.00
2	Repair Building from Alcove Separation	LS	1	\$135,000.00	\$135,000.00
3	Repair the Interior Flooring Area that is Sloping	LS	1	\$12,000.00	\$12,000.00
4	Furnish & install New Gutters and Downspouts for the entire Building	LS	1	\$11,000.00	\$11,000.00
5	Pave Parking Area in the rear and side of Building	LS	1	\$85,000.00	\$85,000.00
6	Upgrade electrical equipment(If & Where Directed)	LS	1	\$25,000.00	\$25,000.00
7	Additional Return Duct Work	SF	1	\$35,500.00	\$35,500.00
8	Remove & Replace Windows	EA	27	\$1,100.00	\$29,700.00
9	Remove & Replace 2nd Floor HVAC System including Return Air Ductwork	LS	1	\$40,000.00	\$40,000.00
10	Widen Garage Door Opening	LS	1	\$95,000.00	\$95,000.00
11	Remove & Replace existing Garage Door	EA	1	\$65,000.00	\$65,000.00
12	Removal of Underground Fuel Tank & Testing	LS	1	\$150,000.00	\$150,000.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Total					\$863,200.00

P 55

DB:dh
08-13-24

RESOLUTION REFERRING THE PRELIMINARY REPORT TO THE PLANNING BOARD RELATIVE TO AN AMENDMENT TO THE GATEWAY REDEVELOPMENT AREA TO INCLUDE BLOCK: 405, LOTS 1, 7, 8 AND 11.

WHEREAS, N.J.S.A. 40A:12A-6(a), et seq., authorizes the governing body of any municipality, by resolution to have its Planning Board conduct a preliminary investigation to determine whether the proposed area is a redevelopment area in need of redevelopment for any areas of the municipality for the purpose of developing a redevelopment plan; and

WHEREAS, the City Council of the City of Camden considers it to be in the best interest of the City to have its Planning Board conduct such an investigation and study for the purpose of whether certain properties qualify as a Non-condemnation Redevelopment Area for developing a redevelopment plan for the Gateway Redevelopment Area; and

WHEREAS, the areas to be studied in the Gateway Redevelopment Study Area includes those parcels of land described and delineated as Census Tract 6002 on the official Tax Map of the City of Camden and described on the annexed lists by Tax Block 405 and Lots 1, 7, 8 and 11; and

WHEREAS, the present land uses within the subject areas indicate an underutilization of valuable property that would better serve the City of Camden if it were redeveloped; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Planning Board of the City of Camden is requested to conduct a Determination of Need Study for the purpose of developing a Redevelopment Plan for the Gateway Redevelopment Area.

BE IT FURTHER RESOLVED, that the staff of the Planning Department, the Camden Redevelopment Agency and other appropriate City agencies, and their consultants assist the Planning Board in conducting said study and developing a Redevelopment Plan for the aforesaid areas of the City.

BE IT FURTHER RESOLVED, that said Determination of Need Study and Redevelopment Plan shall be submitted to the governing body for their review and approval in accordance with the provisions of N.J.S.A. 40A:12A-1-6(a), et seq.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS

TITLE OF ORDINANCE/RESOLUTION: A resolution referring the Preliminary Report to the Planning Board relative to an Amendment to the Gateway Redevelopment Area to include Block: 405, Lots 1,7,8, and 11.

Point of Contact:	Dr. Ed Williams	DPD- P& Z	7135	edwillia@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Y		8/8/24	

Approved by:
Business Administrator

Signature	Date
-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: A resolution referring the Preliminary Report to the Planning Board relative to an Amendment to the Gateway Redevelopment Area to include Block: 405, Lots 1,7,8, and 11.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
 - **There is a need for an amendment to the Gateway Redevelopment Plan to include various tax parcels for the purpose of creating an athletic field**
- Time constraints, if any. (Why does the Council need to act now?)
 - **There is currently an aggressive schedule to complete the real estate transaction.**
- How was the value of the transaction obtained (if applicable?) **N/A**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: **N/A**

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,
 - **The action will assist in closing the real estate transaction**
- What changes and by how much if the City impacted by this proposal?
 - **Transformation of a desolate parcel to a athletic field**
- Why Should the City Council approve this legislation?
 - **To allow for the real estate closing of said parcel.**
- What will happen if the City Council does not approve this legislation?
 - **The denial of this action will result in the stoppage of the real estate transaction.**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Dr. Ed Williams - DPD**
 - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Key government officials – Code Enforcement, Planning and Development, City residents, Community Development, Economic Development, and Private developers.

Prepared by:

7135

Edwillia@ci.camden.nj.s

Name

Phone/Email

City of Camden

**Block 405, Lots 1, 7, 8, and 11
Redevelopment Area Study
Preliminary Investigation Report**

June _____, 2024

TABLE OF CONTENTS

1.0	INTRODUCTION.....	1
2.0	STUDY AREA DESCRIPTION.....	5
2.1	Environmental Constraints.....	9
2.2	Land Use Analysis.....	12
2.1.a	Property Classification.....	12
2.1.b	Land Use/Land Cover.....	12
2.3	Zoning And Relationship To Zoning Ordinance.....	15
3.0	PLANNING CONTEXT.....	17
3.1	2002 Master Plan.....	17
3.1.a	Land Use Plan.....	17
3.1.b	Environment Plan.....	17
3.1.d	Summary.....	17
3.2	Camden County Comprehensive Plan.....	17
3.3	Area in Need of Rehabilitation.....	17
3.4	Urban Enterprise Zones.....	18
4.0	STATUTORY CRITERIA.....	20
4.1	Criterion "C".....	21
4.1.a	Statutory Criteria.....	21
4.1.b	Applicability.....	21
4.2	Criterion "D".....	22
4.2.a	Statutory Criteria.....	22
4.2.b	Applicability.....	22
4.3	Criterion "G".....	22
4.3.a	Statutory Criteria.....	22
4.3.b	Applicability.....	23
5.0	CONCLUSION.....	23

1.0 INTRODUCTION

The purpose of this Redevelopment Area Study and Preliminary Investigation Report (hereinafter referred to as "the Redevelopment Area Study") is to determine whether certain properties in the City of Camden (City) qualify as an Area in Need of Redevelopment, as defined in the Local Redevelopment and Housing Law, P.L. 1992, Chapter 79 (commonly and hereinafter referred to as the "LRHL").

This report is written pursuant to Section 6 of the LRHL (N.J.S.A. 40A:12A-6(a)), which states the following:

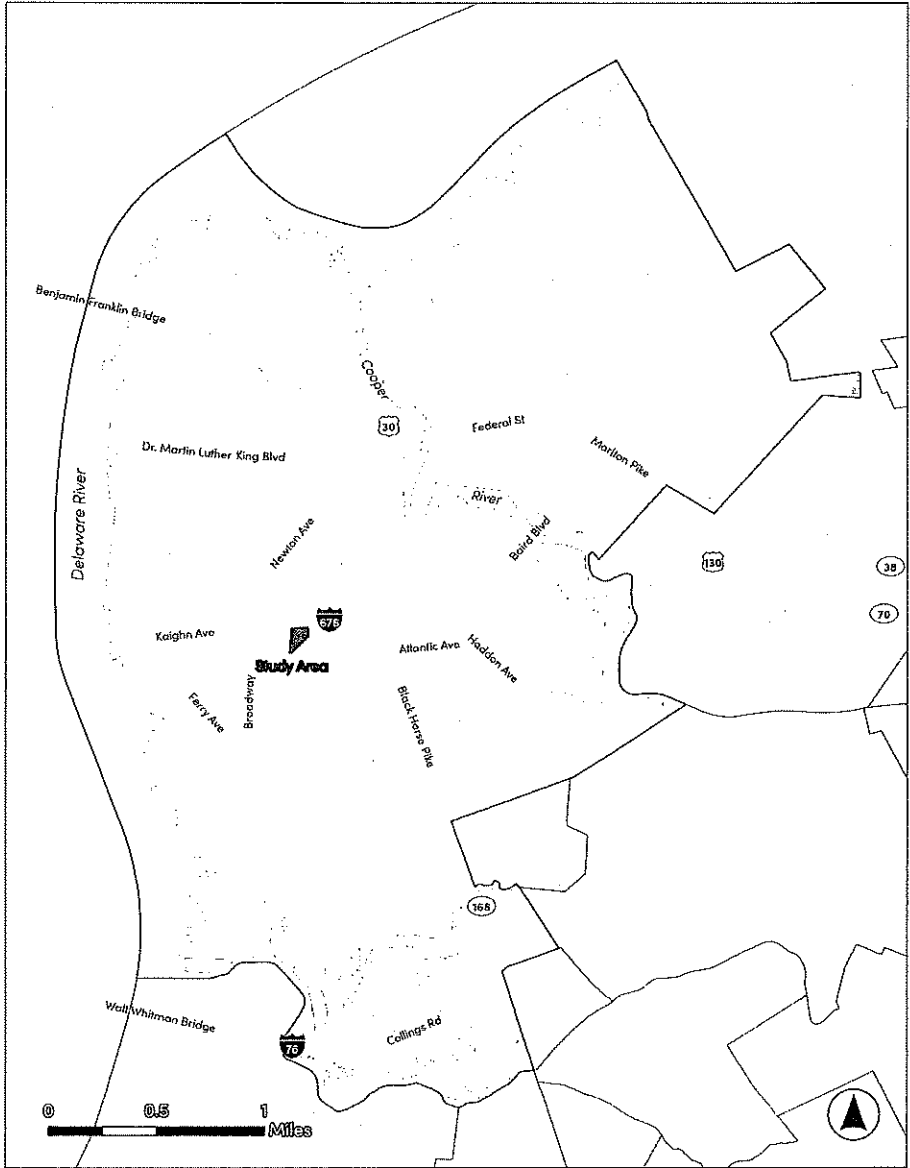
No area of a municipality shall be determined to be a redevelopment area unless the governing body of the municipality shall, by resolution, authorize the planning board to undertake a preliminary investigation to determine whether the proposed area is a redevelopment area according to the criteria set forth in section 5 of P.L. 1992, c.79 (C.40A:12A-5). ... The governing body of a municipality shall assign the conduct of the investigation and hearing to the planning board of the municipality.

The City adopted all parcels within Census Block #6002 as the Gateway Redevelopment Area and prepared the Gateway Redevelopment Plan in December 2005. At the direction of the City, this Redevelopment Area Study was prepared to determine whether four (4) parcels: Block 405, Lots 1, 7, 8, and 11 (the "Study Area", the "site", or the "Block 405 Sub-Area") meet the criteria for designation as an area in need of redevelopment and, if so, shall be included in the Amended Gateway Redevelopment Area. The location of the Study Area is shown on **Map 1** and Study Area parcels are shown on **Map 2**.

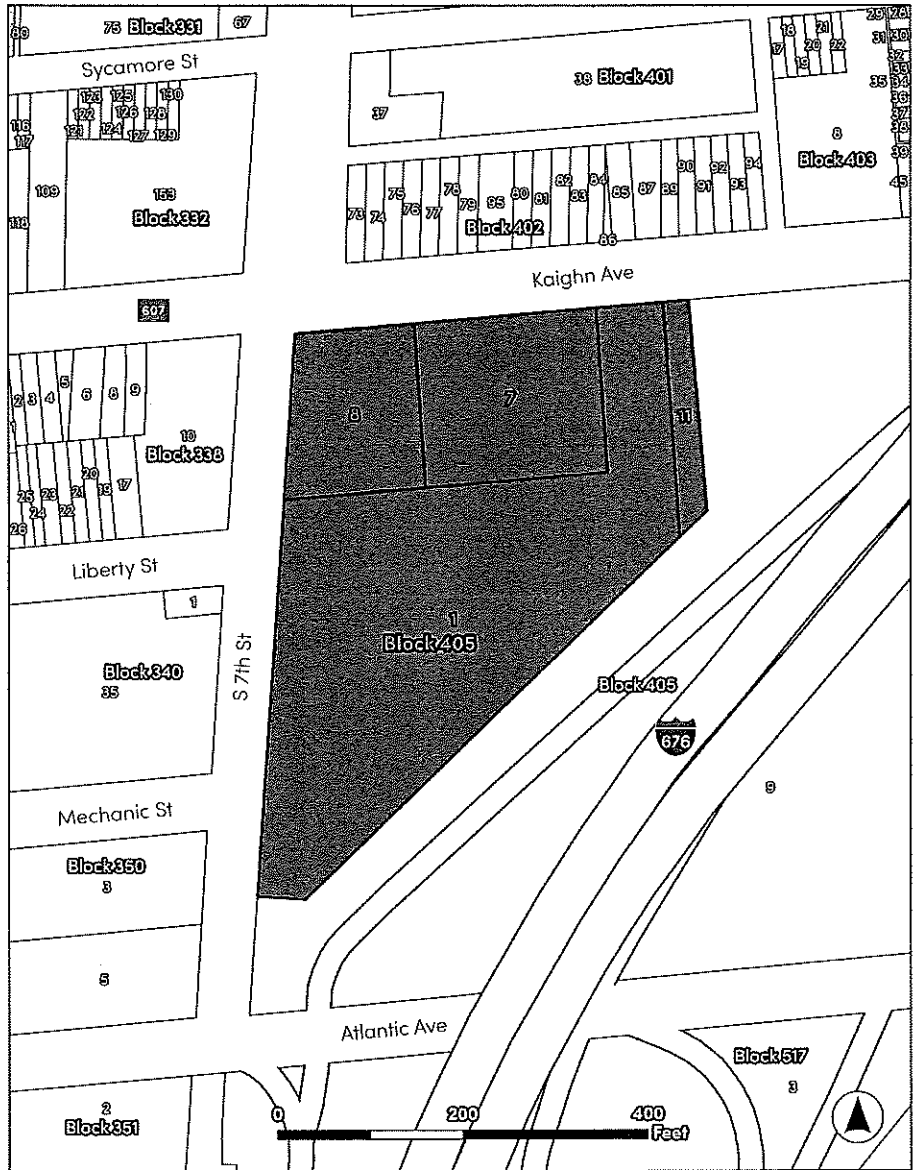
The City Council of City of Camden directed the Planning Board to undertake a preliminary investigation to determine whether certain properties qualify as a "Non-condemnation Redevelopment Area" pursuant to the LRHL. A "Non-condemnation Redevelopment Area" grants the municipality with all those powers provided by the Legislature for the use in the designated area in need of redevelopment excluding only the use of eminent domain pursuant to N.J.S.A. 40A:12A-1, et seq.

This report serves as the "statement setting forth the basis for the investigation," which is required by the LRHL at N.J.S.A. 40A:12A-6(b)(1). In accordance with N.J.S.A. 40A:12A-6(b)(5):

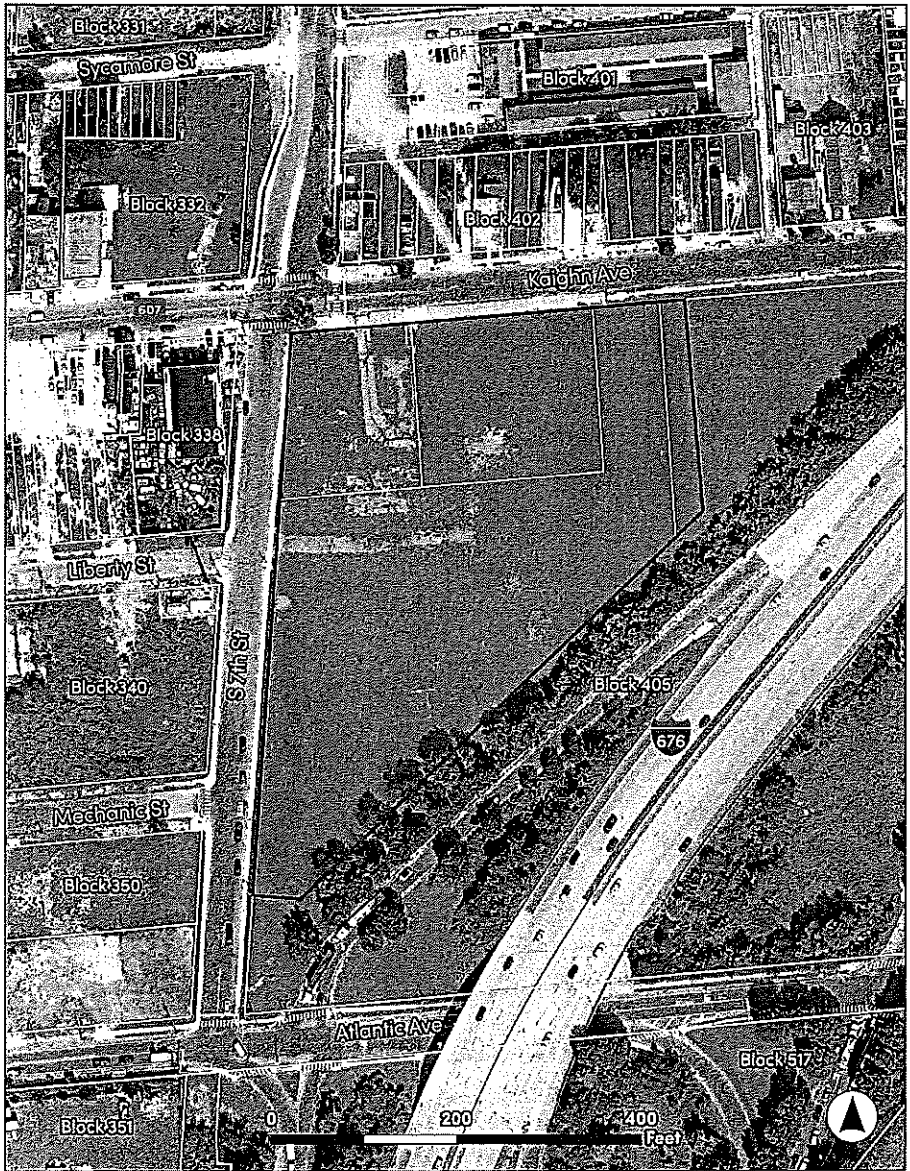
After completing its hearing on this matter, the planning board shall recommend that the delineated area, or any part thereof, be determined, or not be determined, by the municipal governing body to be a redevelopment area. After receiving the recommendation of the planning board, the municipal governing body may adopt a resolution determining that the delineated area, or any part thereof, is a redevelopment area.



Map 1. Study Area Location within City of Camden



Map 2. Study Area Parcels



Map 3. Aerial of Study Area

2.0 STUDY AREA DESCRIPTION

2.1 Gateway Redevelopment Area and Plan

The City of Camden Planning Board designated the entirety of Census Tract #6002 as the Gateway Redevelopment Area and adopted the Gateway Redevelopment Plan in December 2005. The Gateway Redevelopment Area is bounded by Interstate 676 to the east and lists Block 405, Lot 1 as a property to be acquired. However, the Plan's maps show Block 405, Lot 9, which as being partially included in the Redevelopment Area. Block 405, Lot 9 partially falls within Census Tract #6002, so it appears that the listing of Block 405, Lot 1 on the Gateway Redevelopment Plan was a typo.

2.2 Amended Study Area Description

The Study Area is comprised of four (4) parcels within one (1) block in the City of Camden: Block 405, Lots 1, 7, 8, and 11. The Amended Study Area is immediately adjacent to Block 405, Lot 1 within the Gateway Redevelopment Area. The Gateway Redevelopment Plan was amended in July 2009 to identify Block 1463, Lot 1 as necessary for acquisition.

The Study Area comprises a total of 4.6 contiguous acres located at the southeast corner of the Kaighn Avenue (County Road 607) and South 7th Street intersection. Lot 8 is located at the corner of the aforementioned intersection. Lots 7 and 11 have frontage along Kaighn Avenue. Lot 1 wraps around Lots 7 and 8 to have frontage on both Kaighn Avenue and South 7th Street.

Table 1. Study Area Parcels

Block	Lot	Acreage
405	1	3.0
405	7	0.8
405	8	0.6
405	11	0.2

As detailed in the Preliminary Assessment/Site Investigation Report prepared by Langan Engineering & Environmental Services, LLC (Langan), the site was previously used as a linoleum manufacturing plant, an electric supplier, production of solar heating equipment, and electroplating operations. Operations at the site were ceased in 2004 and the remaining buildings were demolished in 2017. The site has remained cleared since 2017. Deteriorating access drives from Kaighn Avenue and South 7th Street onto the site are the only remaining visual indicators that the sight was formerly developed.

The remainder of Block 405 is comprised of Lot 9 which contains a portion of Interstate 676 and its access ramps, which were constructed in the early 1970s. Buildings that were part of the industrial operations within the Study Area predate the construction of Interstate 676.

The Study Area is located within the City's Urban Enterprise Zone (UEZ). This is discussed in more detail in Section 3.4 of this report.



Image 1. Sidewalk along S. 7th Street with unobstructed access to site.



Image 2. Path showing the site is used as a shortcut.



Image 3. Remnants of former industrial use.

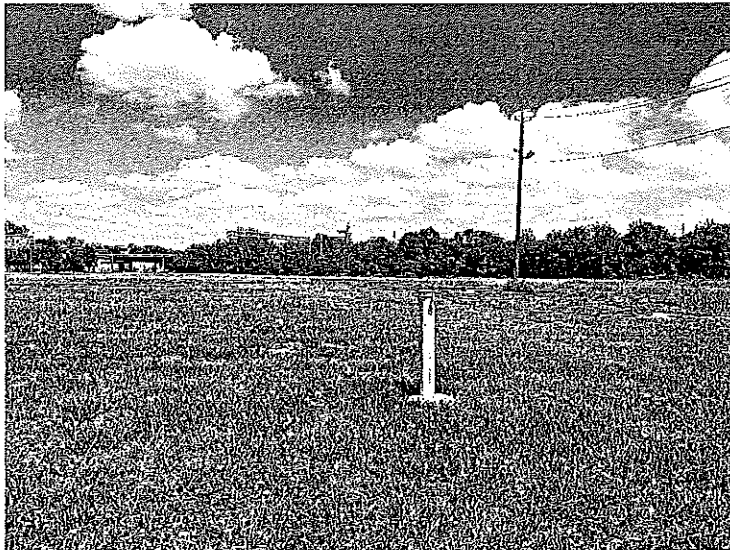


Image 4. Groundwater monitoring well on site.

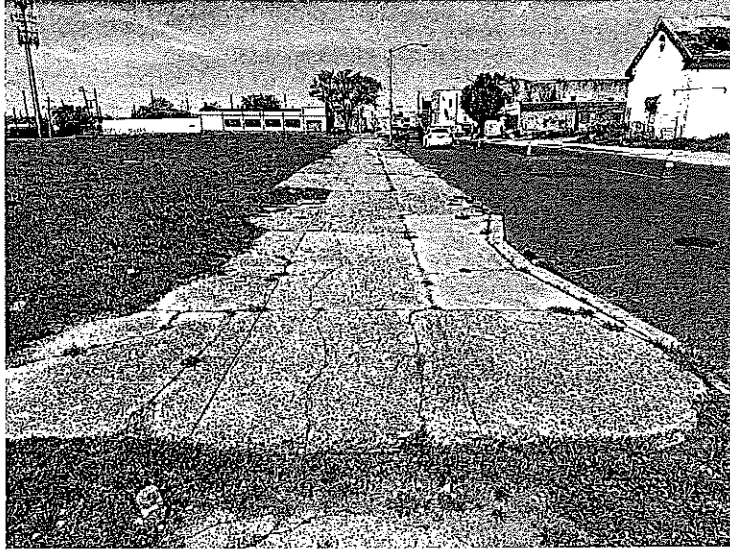


Image 5. Sidewalk along Kaighns Avenue with unobstructed access to site.



Image 6. Remnants of former industrial use.



Image 7. View from southeast corner of the site. Tent is visible, indicating that site is used by unhoused individuals who are coming into contact with contaminants on site.

2.3 Environmental Constraints

Environmental contamination, resulting from its history as an industrial use, is present within the Study Area. The site is identified on the U.S. Environmental Protection Agency's (EPA) Facility Registry Services (FRS) (Information System ID: 10376) and the New Jersey Known Contaminated Site List (KCSL) (PI#171844). The EPA defines the FRS as "a centrally managed database that identifies facilities, sites or places subject to environmental regulations or of environmental interest."¹ The New Jersey Department of Environmental Protection (NJDEP) defines Known Contaminated Sites as "those sites and properties within the state where contamination of soil or ground water has been confirmed at levels equal to or greater than applicable standards."²

As detailed in the Preliminary Assessment/Site Investigation Report prepared by Jenny L. Cutright, LSRP and Caryn Barnes from Langan and dated June, 2024, the site has been the subject of environmental investigations since 1992. Prior reporting reviewed as part of the Preliminary Assessment/Site Preliminary Investigation Report included Site Investigation and Remedial Preliminary Investigation Reports completed by others and submitted to the NJDEP. Areas of Concern (AOCs) were identified on-site within this prior reporting included:

- AOC-1: Historical Fill
- AOC-2: Former 8,000 Gallon Gasoline Underground Storage Tank (UST)

¹ [Facility Registry System | Facility Registry Services | US EPA](#)

² [Known Contaminated Site List for New Jersey | NJDEP Open Data \(arceis.com\)](#)

- AOC-3: Former Benzene Storage Area
- AOC-4: Former Naphtha Tank
- AOC-5: Former Structures
- AOC-6: Debris Piles
- AOC-7: Cadmium Sludge – Former CWS Industries
- AOC-8: Cadmium Contaminated Sand – Former CWS Industries
- AOC-9: Polymer Substance in Basement – Former CWS Industries
- AOC-10: Hazardous Acids/Caustics and Other Hazardous Liquids – Former CWS Industries
- AOC-11: Hazardous Solid Wastes – Former CWS Industries
- AOC-12: Former Machine Shop/Carpenter Shop
- AOC-13: Former Print Magazine Area
- AOC-14: Former Printing Shop
- AOC-15: Former Drying Stoves/Printing Area
- AOC-16: Former Manufacturing Area
- AOC-17: Former Engine Room
- AOC-18: Former Engine Pad
- AOC-19: Former Varnishing House/Drying House
- AOC-20: Former Storage Area
- AOC-21: Former Underground Piping Associated with Cooling and Production Water
- AOC-22: Former 100,000-Gallon Water Tank
- AOC-23: Former Transformer
- AOC-24: Former Production Well
- AOC-25: Former Coal Bin
- AOC-26: Former Rail Lines/Rail Spur
- AOC-27: Urban Fill
- AOC-29: Groundwater
- AOC-30: PFAS in Soil

The Langan Preliminary Assessment/Site Preliminary Investigation Report, which was based on site investigations in October and December 2023, proposed the following remedial actions for AOCs that had not received an unrestricted use response action outcome (RAO):

- AOC-1: Historical Fill. Site wide engineering controls, including deed notice and remedial action permit to cap existing PAH, pesticides, and metal impacts are anticipated to be implemented.

- AOC-2: Former 8,000 Gallon Gasoline Underground Storage Tank (UST). Excavation of identified petroleum-related, cyanide, and lead impacts. Engineering controls, including deed notice and remedial action permit to cap remaining Historic Fill impacts (AOC-1).
- AOC-3: Former Benzene Storage Area. Excavation of non-UST related PCE impacts in soil.
- AOC-8: Cadmium Contaminated Sand – Former CWS Industries. No AOC-specific COCs are present. Engineering controls, including deed notice and remedial action permit to cap existing Historic Fill impacts.
- AOC-9: Polymer Substance in Basement of Former CWS Industries. Engineering controls, including deed notice and remedial action permit to cap existing Historic Fill impacts.
- AOC-10: Hazardous Acids/Caustics and Other Hazardous Liquids – Former CWS Industries. Engineering controls, including deed notice and remedial action permit to cap existing Historic Fill impacts.
- AOC-11: Hazardous Solid Wastes. Limited excavation to remove elevated lead and engineering controls, including deed notice and remedial action permit to cap remaining Historic Fill impacts.
- AOC-12: Former Machine/Carpenter Shop. Engineering controls, including deed notice and remedial action permit to cap existing Historic Fill impacts.
- AOC-13: Former Print Magazine Area. Engineering controls, including deed notice and remedial action permit to cap existing Historic Fill impacts.
- AOC-14: Former Printing Shops. Engineering controls, including deed notice and remedial action permit to cap existing Historic Fill impacts.
- AOC-15: Former Drying Stoves. Engineering controls, including deed notice and remedial action permit to cap existing Historic Fill impacts.
- AOC-16: Former Manufacturing Area. Engineering controls, including deed notice and remedial action permit to cap existing Historic Fill impacts.
- AOC-19: Former Varnishing/Drying House. Engineering controls, including deed notice and remedial action permit to cap existing Historic Fill impacts.
- AOC-25: Former Coal Bin. Engineering controls, including deed notice and remedial action permit to cap existing Historic Fill impacts.
- AOC-26: Railroad Spur. Limited excavation to remove elevated lead and engineering controls, including deed notice and remedial action permit to cap remaining Historic Fill impacts.
- AOC-30: PFAS in Soil. Based on the 2023 soil results, no additional action is warranted for soil in AOC-30 at this time.
- Ongoing Groundwater Monitoring. Performance of ongoing groundwater sampling, which will include abandoning existing wells and the installation of additional wells to 1) further evaluate PFAS impacts in groundwater to either document off-site contributions and/or establish a CEA for PFOS, PFNA, and PFOA and 2) to continue monitoring post-remedial groundwater in the AOC-2 area to document monitored natural attenuation is occurring in support of a groundwater remedial permit application. Accordingly, the

above-listed contaminants exist on site and need to be remediated prior to the development of the site as regulated by NJDEP.

2.4 Land Use Analysis

2.4.a Property Classification

The New Jersey Division of Taxation collects and maintains the New Jersey Property Tax Information System known as MOD-IV. MOD-IV tax data classifies the land use of each tax parcel, among other information collected. MOD-IV data for parcels in New Jersey was combined geospatially by the New Jersey Office of Geographic Information Systems.

As shown in Table 2, all of the parcels within the Study Area are classified as Public Property (Class 15C), due to their ownership by the City.

As shown on Map 4, parcels within the immediate vicinity of the Study Area include a mixture of Public Property, Vacant (Class 1), and Commercial (Class 4A), as well as some Residential (Class 2), Church and Charitable (Class 15D), Apartments (Class 4C), and Rail (Classes 5A and 5B).

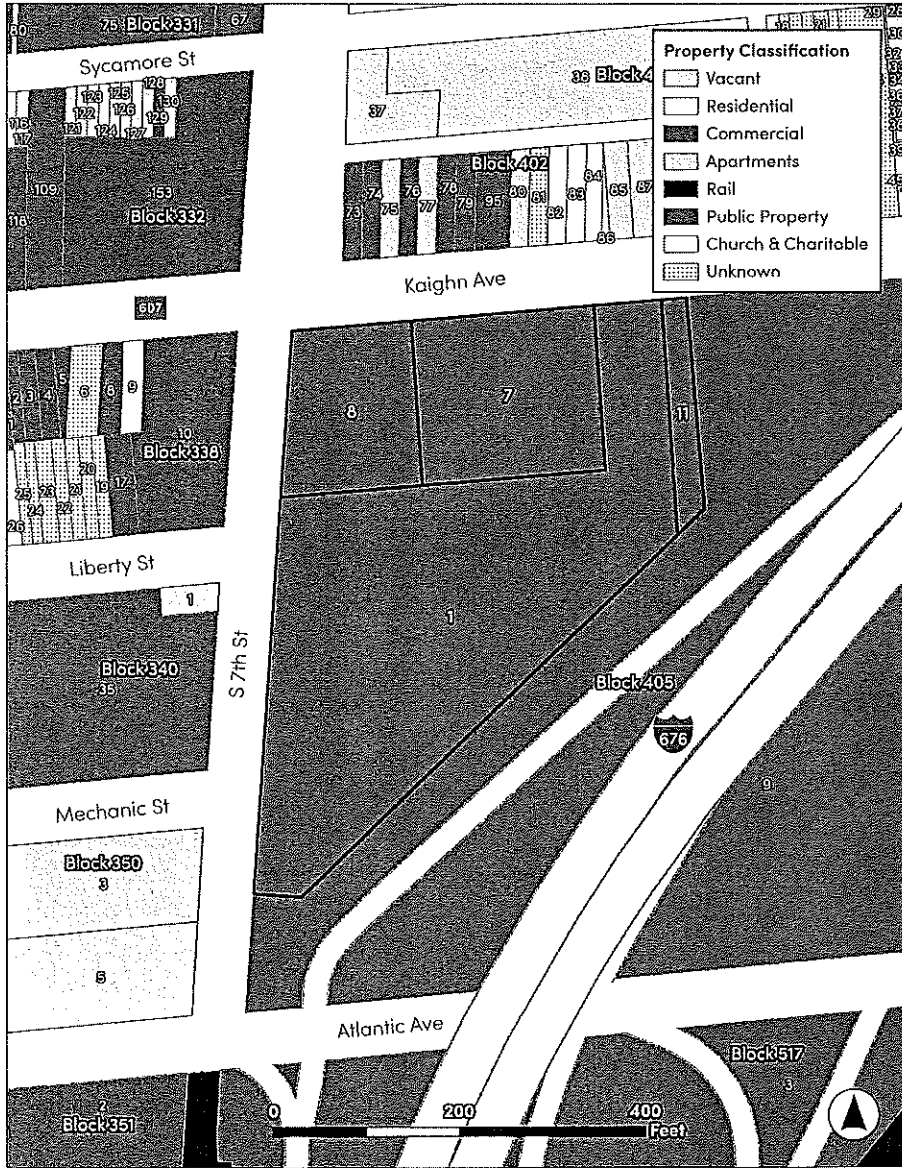
Table 2. Property Classification and Land Use

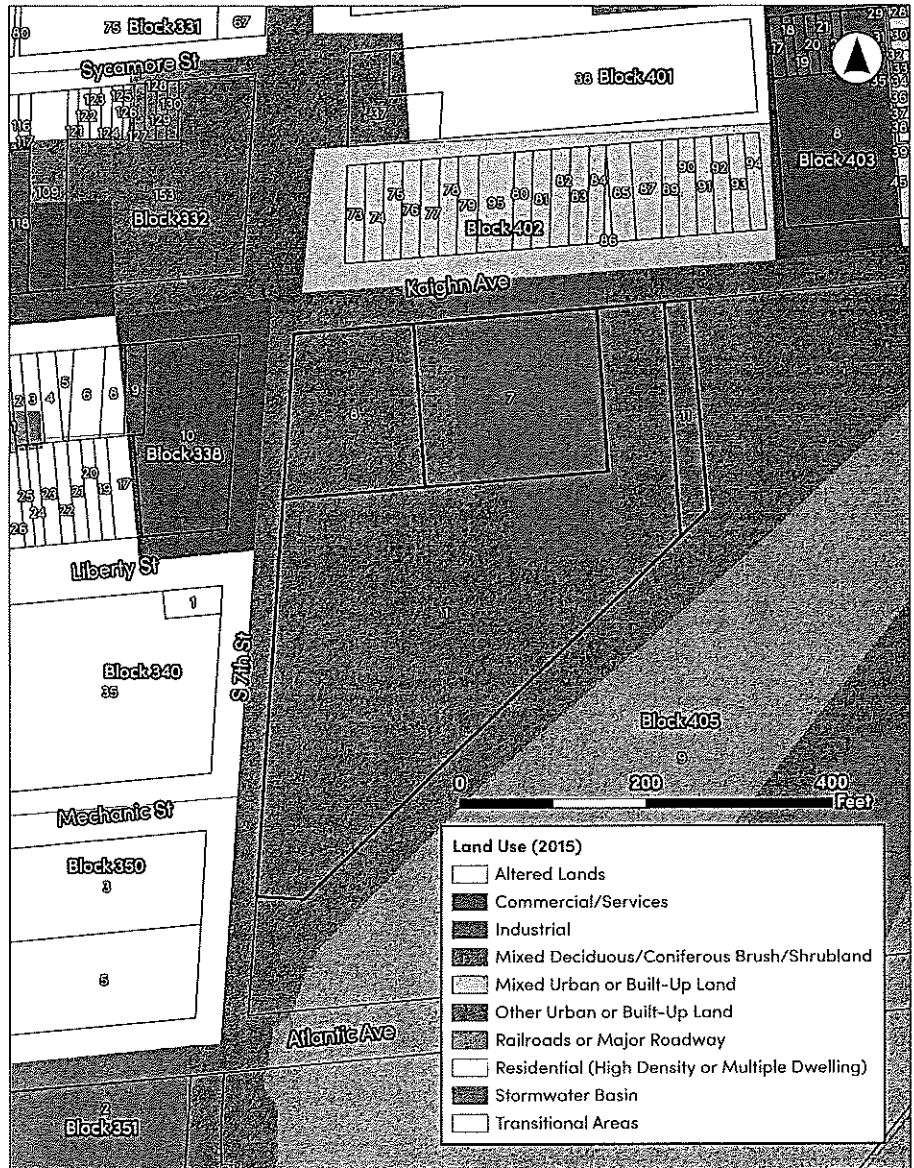
Block	Lot	Property Classification	Land Use
405	1	Public Property (Class 15C)	Industrial + Other Urban or Built-Up Land
405	7	Public Property (Class 15C)	Industrial + Other Urban or Built-Up Land
405	8	Public Property (Class 15C)	Other Urban or Built-Up Land
405	11	Public Property (Class 15C)	Other Urban or Built-Up Land

2.4.b Land Use/Land Cover

As shown in Table 2 and Map 5, according to land use data provided by the New Jersey Department of Environmental Protection from 2015, the most recent year that data was available, Lots 1 and 7 are considered a mixture of Industrial and Other Urban or Built-Up Land while Lots 8 and 11 are considered Other Urban or Built-Up Land. The portion of the Study Area determined to be Industrial represents the approximate location of the building that was demolished in 2017.

As shown on Map 5, land uses immediately adjacent to the Study Area include Mixed Urban or Built-Up Land, Commercial/Services, Transitional Areas, and Railroads or Major Roadways. Additional Land Uses within the vicinity of, but not immediately adjacent to, the Study Area include Residential (High Density or Multiple Dwelling), Mixed Deciduous/Coniferous Brush/Shrubland, Stormwater Basins, Altered Lands, and Industrial.





Map 5. Land Use (2015)

2.5 Zoning

The Study Area falls within the LI-1 Light Industrial zone. Pursuant to §870-82 of the City code, the following uses are permitted within the LI-1 zone:

- A. Manufacturing (i.e., light industrial operations, such as electronics, machine parts, small component assembly, and packaging, paper products assemblage or printing, as opposed to heavy industrial operations, such as automobile assembly or milling operations) or preparing, processing (i.e., food processing) or fabricating.
- B. Wholesaling of goods and services, including warehousing or storage of goods, and cargo in transit provided that all activities and inventories are conducted entirely within an enclosed structure and that cargo is not harmful to humans, such as but not limited to atomic waste, radioactive materials, explosive hazardous waste, or similar cargo.
- C. Scientific or research development laboratories.
- D. Offices, office building and office complex.
- E. Pilot plant.
- F. Professional offices.
- G. Restaurants, including sit-down, carry-out, and drive-through.
- H. Railroad passenger stations and railroad facilities and uses.
- I. Commercial recreation facility.
- J. Lumber and building supply sales and storage.
- K. Buildings, structures, and other uses owned and operated by the City of Camden for municipal purposes.
- L. Railroad passenger stations and railroad facilities and uses.

Table 3 summarizes the area, setback, and building requirements for the LI-1 zone pursuant to §870-86 of the City code.

Table 3. Area Regulations for LI-1 zone

Standard	Requirement
Minimum lot area	40,000 ft ²
Minimum lot width	200 ft
Minimum height	2 stories or 30 ft
Maximum height	5 stories or 75 ft
Minimum depth of front yard	25 ft
Minimum aggregate width of side yards	50 ft
Minimum width of each side yard	20 ft
Minimum depth of rear yard	30 ft
Maximum lot building coverage	60%
Maximum lot impervious coverage	80%

Table 4 shows conformance to the LI-1 zone district for each of the four (4) parcels within the Study Area, identifying parcels that are an undersized lot either due to lot width or lot area. Parcels were determined to be undersize by comparing the dimensions of the parcel as shown on the City's tax map with the minimum frontage and lot area permitted in the zoning district.

Table 4. Zoning Conformance

Parcel	Lot Area		Lot Width	
	Existing	Complies (Min = 40,000 ft ²)	Existing	Complies (Min = 200 ft)
Block 405, Lot 1	131,856 ft ²	Complies	330 ft	Complies
Block 405, Lot 7	35,032 ft ²	Does not comply	197 ft	Does not comply
Block 405, Lot 8	25,154 ft ²	Does not comply	180 ft	Does not comply
Block 405, Lot 11	7,093 ft ²	Does not comply	30 ft	Does not comply

Three (3) of the four (4) parcels within the Study Area (Block 405, Lots 7, 8, and 11) are considered undersize lots, as they do not comply with the minimum lot area or minimum lot width requirements of the LI-1 zone. However, if consolidated and developed as a single parcel, the site would meet the minimum lot area and lot width requirements of the LI-1 zone.

It is important to note that this assessment of zoning conformance only considered lot area and width because there is currently no buildings or other improvements in the Study Area which would be subject to height, setback, or building and lot coverage requirements. However, the dimensions of the three undersize lots would likely result in additional nonconformities if the parcels were developed individually. The setback requirements in particular would constrain the area available for development, most significantly on Lot 11 where the aggregate side yard setback requirement of 50 feet exceeds the entire width of the parcel, effectively rendering it undevelopable according to the standards of the LI-1 zone. However, as discussed in the previous paragraph, if the site were developed as a single consolidated parcel, it appears that the dimensions of the site could accommodate the minimum required setbacks, though this is also dependent on the size requirements of different potential uses.

3.0 PLANNING CONTEXT

3.1 2002 Master Plan

The most recent Master Plan was adopted by the City of Camden in 2002 and lays out the goals and objectives for the future of the city. The city currently is updating the plan. This section summarizes the 2002 Master Plan and its relevancy to this Redevelopment Investigation and the consideration of the potential for redevelopment within the Study Area.

The relevant goal from the 2002 Master Plan is to “Create mixed corridor land use between Kaighns Avenue and Atlantic Avenue. This involves predominantly limited industrial processing facilities, commercial and medium density residential infill activities.”

Additionally, relevant policy recommendations in the various elements of the Master Plan are summarized below.

3.1.a Land Use Plan

There are several policy goals from the Land Use Element that are relevant to this redevelopment and are in alignment with the comprehensive planning goals for the city. A relevant policy goal from the Land Use Plan includes restructuring the management of vacant and underutilized properties. This redevelopment investigation identifies areas in need of redevelopment that may assist with meeting these goals.

3.1.b Environment Plan

The section of the City of Camden Master Plan, Maintaining and Improving the Environment, considers issues related to parks, open space, aging infrastructure, and environmental and conservation. Goal one of this section is to pursue the clean-up of known areas containing environmental issues with the strategy of monitoring and enforcing clean-up and remediation of known contaminated sites. Redevelopment can play a role in taking a proactive approach to environmental remediation of the Study Area.

3.1.d Summary

As can be seen above, there are several objectives, policies, and recommendations in the 2002 Master Plan that are relevant to and support the redevelopment of the Study Area.

3.2 Camden County Comprehensive Plan

The entirety of the City of Camden was designated a “Priority Growth Investment Area” within the 2014 Camden County Comprehensive Plan. This emphasizes that the City of Camden has adequate infrastructure and dense settlement patterns to accommodate growth. These are ideal areas for development and redevelopment and contained protected historic and natural resources. Priority Growth Investment Areas (PGIAs) were designated in the plan as the areas best suited for future investment in growth, development, and redevelopment.

3.3 Area in Need of Rehabilitation

The entire City of Camden was designated as an Area in Need of Rehabilitation pursuant to the

requirements of the five-year tax abatement statutes in effect prior to the enactment of the Local Redevelopment and Housing Law. In accordance with N.J.S.A. 40A:12A-14(b), the city's rehabilitation designation, including this Study Area, remains in effect.

3.4 Urban Enterprise Zones

Urban Enterprise Zones (UEZ) are areas that have been determined to be a "distressed area within a New Jersey municipality or group of municipalities that offers business and customer benefits to help stimulate local economic activity. The State provides qualified businesses within UEZs with several forms of tax relief incentives".³

As shown on **Map 6**, the Study Area is within the City of Camden's active UEZ.

In accordance with the provisions of paragraph "g" in Section 5 of the LRHL (i.e., the "g" criterion), areas that are within a UEZ qualify as an area in need of redevelopment. However, the redevelopment powers granted to a municipality in a UEZ are limited to the granting of long-term tax exemptions and short-term (5-year) tax abatements and exemptions unless the area otherwise qualifies as an area in need of redevelopment pursuant to one or more of the other statutory criteria in Section 5 of the LRHL. The applicability of the "g" criterion to the Study Area is described in **Section 4.3** of this report.

³ NJ Division of Taxation - Urban Enterprise Zone



Map 6. Study Area within the Urban Enterprise Zone of the City of Camden.

4.0 STATUTORY CRITERIA

A study area qualifies as being an "Area in Need of Redevelopment" if it meets at least one of the eight statutory criteria listed in Section 40A:12A-5 of the Local Redevelopment and Housing Law:

- A. The generality of buildings are substandard, unsafe, unsanitary, dilapidated, or obsolescent, or possess any of such characteristics, or are so lacking in light, air, or space, as to be conducive to unwholesome living or working conditions.
- B. The discontinuance of the use of a building or buildings previously used for commercial, retail, shopping malls or plazas, office parks, manufacturing, or industrial purposes; the abandonment of such building or buildings; significant vacancies of such building or buildings for at least two consecutive years; or the same being allowed to fall into so great a state of disrepair as to be untenable.
- C. Land that is owned by the municipality, the county, a local housing authority, redevelopment agency or redevelopment entity, or unimproved vacant land that has remained so for a period of ten years prior to adoption of the resolution, and that by reason of its location, remoteness, lack of means of access to developed sections or portions of the municipality, or topography, or nature of the soil, is not likely to be developed solely through the instrumentality of private capital.
- D. Areas with buildings or improvements which, by reason of dilapidation, obsolescence, overcrowding, faulty arrangement or design, lack of ventilation, light and sanitary facilities, excessive land coverage, deleterious land use or obsolete layout, or any combination of these or other factors, are detrimental to the safety, health, morals, or welfare of the community.
- E. A growing lack or total lack of proper utilization of areas caused by the condition of the title, diverse ownership of the real properties therein or other similar conditions which impede land assemblage or discourage the undertaking of improvements, resulting in a stagnant and unproductive condition of land potentially useful and valuable for contributing to and serving the public health, safety and welfare, which condition is presumed to be having a negative social or economic impact or otherwise being detrimental to the safety, health, morals, or welfare of the surrounding area or the community in general.
- F. Areas, in excess of five contiguous acres, whereon buildings or improvements have been destroyed, consumed by fire, demolished, or altered by the action of storm, fire, cyclone, tornado, earthquake or other casualty in such a way that the aggregate assessed value of the area has been materially depreciated.
- G. In any municipality in which an enterprise zone has been designated pursuant to the "New Jersey Urban Enterprise Zones Act," P.L.1983, c.303 (C.52:27H-60 et seq.) the execution of the actions prescribed in that act for the adoption by the municipality and approval by the New Jersey Urban Enterprise Zone Authority of the zone development plan for the area of the enterprise zone shall be considered sufficient for the determination that the area is in need of redevelopment pursuant to sections 5 and 6 of P.L.1992, c.79 (C.40A:12A-5 and 40A:12A-6) for the purpose of granting tax exemptions within the enterprise zone district pursuant to the provisions of P.L.1991, c.431 (C.40A:20-1 et seq.) or the adoption of a tax abatement and exemption ordinance pursuant to the provisions of P.L.1991, c.441 (C.40A:21-1 et seq.). The municipality shall not utilize any other redevelopment powers within the urban enterprise zone unless the municipal governing body and planning board have also taken the actions and fulfilled the requirements prescribed in P.L.1992, c.79 (C.40A:12A-1 et al.) for determining that the area is in need of redevelopment or an area in need of rehabilitation and the municipal governing body has adopted a redevelopment plan ordinance including the area of the enterprise zone.

H. The designation of the delineated area is consistent with smart growth planning principles adopted pursuant to law or regulation.

N.J.S.A. 40A:12A-3 further states that "A redevelopment area may include lands, buildings, or improvements which of themselves are not detrimental to the public health, safety or welfare, but the inclusion of which is found necessary, with or without change in their condition, for the effective development of the area of which they are a part." This is commonly referred to as the "Section 3 Criteria." According to The Redevelopment Handbook, this section allows for the inclusion of properties that do not meet the statutory criteria but are "...essential to be included in the designation to effectively redevelop the area." Examples of such properties include properties located within and surrounded by otherwise blighted area, property that are needed to provide access to an area to be redeveloped, areas needed for infrastructure or utilities, or properties that otherwise could be determined to be critical to the area's successful redevelopment.

4.1 Criterion "C"

4.1.a Statutory Criteria

A property meets the "c" criterion for redevelopment if the following applies:

Land that is owned by the municipality, the county, a local housing authority, redevelopment agency or redevelopment entity, or unimproved vacant land that has remained so for a period of ten years prior to adoption of the resolution, and that by reason of its location, remoteness, lack of means of access to developed sections or portions of the municipality, or topography, or nature of the soil, is not likely to be developed through the instrumentality of private capital.

4.1.b Applicability

The four (4) parcels within the Study Area are owned by the City of Camden. The former industrial operations at the site ceased in 2004. Since that time, the site has not been in active use. Due to the extensive environmental contamination, it is not likely to be developed through the instrumentality of private capital unless designated in need of redevelopment and conveyed to a designated redeveloper.

As detailed in the Langan Preliminary Assessment/Site Preliminary Investigation Report and summarized in Section 2.1 above, numerous environmental constraints are present on the site. The presence of the AOCs identified in the Preliminary Assessment/Site Preliminary Investigation Report shows that the site in its current state is inappropriate for use due to its significant contamination. Significant remediation is required in order for the site to return to active use.

Historic aerials show that the site was developed as an industrial use prior to the construction of Interstate 76, which passes through the same block as the Study Area. The site is located in an area that was previously densely developed, as evidenced in aerial photos dating to 1930, but which has gradually seen previously improved parcels subject to obsolescence, demolition, and a lack of investment to replace these buildings. The numerous unrealized infill opportunities suggest that the site, as well as much of the surrounding area, will not be developed through the instrumentality of private capital.

4.2 Criterion "D"

4.2.a Statutory Criteria

A property meets the "d" criterion for redevelopment if the following applies:

Areas with buildings or improvements which, by reason of dilapidation, obsolescence, overcrowding, faulty arrangement or design, lack of ventilation, light and sanitary facilities, excessive land coverage, deleterious land use or obsolete layout, or any combination of these or other factors, are detrimental to the safety, health, morals, or welfare of the community.

4.2.b Applicability

As detailed in the Preliminary Assessment/Site Preliminary Investigation Report and summarized in Section 2.1 of this report above, there are numerous contaminants present on the site resulting from its history as an industrial land use. In its current state as a seemingly undeveloped grass field without any physical barriers to access, there is little to prevent the public from entering the site and coming into contact with the contaminants.

The large vacant tract appears to be an apparent space to congregate. Footpaths suggesting that the site has been used as a cut through, particularly for people to travel on foot parallel to Interstate 676 from the northeast to the southwest of the site. Tents and other personal items suggest that the site is used by the unhoused population. Due to the aforementioned contamination on the site and the ease of access, the site presents a potential hazard and threat to the health, safety, and welfare of the community.

4.3 Criterion "G"

4.3.a Statutory Criteria

A property meets the "g" criterion for redevelopment if the following applies:

In any municipality in which an enterprise zone has been designated pursuant to the "New Jersey Urban Enterprise Zones Act," P.L.1983, c.303 (C.52:27H-60 et seq.) the execution of the actions prescribed in that act for the adoption by the municipality and approval by the New Jersey Urban Enterprise Zone Authority of the zone development plan for the area of the enterprise zone shall be considered sufficient for the determination that the area is in need of redevelopment pursuant to sections 5 and 6 of P.L.1992, c.79 (C.40A:12A-5 and 40A:12A-6) for the purpose of granting tax exemptions within the enterprise zone district pursuant to the provisions of P.L.1991, c.431 (C.40A:20-1 et seq.) or the adoption of a tax abatement and exemption ordinance pursuant to the provisions of P.L.1991, c.441 (C.40A:21-1 et seq.). The municipality shall not utilize any other redevelopment powers within the urban enterprise zone unless the municipal governing body and planning board have also taken the actions and fulfilled the requirements prescribed in P.L.1992, c.79 (C.40A:12A-1 et al.) for determining that the area is in need of redevelopment or an area in need of rehabilitation and the municipal governing body has adopted a redevelopment plan ordinance including the area of the enterprise zone.

Parcels that only meet the "g" criterion and none of the other statutory criteria qualify as areas in need of redevelopment exclusively for the purposes of granting long-term tax exemptions and short-term (5-year) tax abatements and exemptions. For a municipality to exercise other redevelopment powers

within the UEZ, it must be demonstrated that one or more of the other statutory criteria for designating an area in need of redevelopment have been met.

4.3.b Applicability

All of the parcels within the Study Area are within the City's UEZ and therefore meet the "g" criterion. Each of the four (4) parcels also meet additional criteria for designation as an area in need of redevelopment, namely the "c" and "d" criteria. If these areas are designated by the City as an area in need of redevelopment and a redevelopment plan is adopted for the area, the City would be able to use all of the other applicable redevelopment powers specified in the LRHL in addition to the granting long-term tax exemptions and short-term tax abatements and exemptions.

5.0 CONCLUSION

This report determines that all four (4) of parcels within the Study Area meet statutory criteria "c", "d", and "g" for designation in need of redevelopment. The basis for this conclusion is described in the preceding sections of this report.

P-54

DB:dh
08-13-24

**RESOLUTION DIRECTING THE PLANNING BOARD OF THE CITY OF CAMDEN TO
CONSIDER AN AMENDMENT TO THE GATEWAY REDEVELOPMENT PLAN
REGARDING BLOCK: 405, LOTS 1, 7, 8 AND 11 ON THE CAMDEN CITY TAX MAP**

WHEREAS, N.J.S.A. 40A:12A-1, et seq., authorizes the governing body of any municipality, by resolution to have its Planning Board conduct a determination of need study for any areas of the municipality for the purpose of developing a redevelopment plan to facilitate large scale housing and or mixed use projects; and

WHEREAS, the City Council of the City of Camden requested that the Planning Board of the City of Camden study a proposed amendment to the Gateway Redevelopment Plan (the "Amendment" and the "Proposed Amendments"); and

WHEREAS, the Amendment and the Proposed Amendments to the Gateway Redevelopment Plan is intended to include the expansion of the Gateway Redevelopment Area to include the property located at (726 Kaighn Avenue), Block 405, Lots 1, 7, 8 and 11 on the Camden City Municipal Tax Map (the "Property"); and


WHEREAS, City Council on August 13, 2024, directs the City of Camden Planning Board to consider amendments to the Gateway Redevelopment Plan regarding Block 405, Lots 1, 7, 8 and 11 on the Camden City Municipal Tax Map; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City of Camden hereby approves amending the Gateway Redevelopment Plan regarding Block 405, Lots 1, 7, 8 and 11 on the Camden City Municipal Tax Map.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 13, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: AUGUST 13, 2024

TO: City Council
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS

TITLE OF ORDINANCE/RESOLUTION: Resolution directing the Planning Board of the City of Camden to Consider an Amendment to the Gateway Redevelopment Plan regarding Block 405, Lots 1,7,8, &11 on the Camden City Tax Map

Point of Contact:	Dr. Ed Williams	DPD- P& Z	7135	edwillia@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/13/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature	Date
-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution directing the Planning Board of the City of Camden to Consider an Amendment to the Gateway Redevelopment Plan regarding Block 405, Lots 1,7,8, &11 on the Camden City Tax Map

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
 - **There is a need for an amendment to the Gateway Redevelopment Plan to include various tax parcels for the purpose of creating an athletic field**
- Time constraints, if any. (Why does the Council need to act now?)
 - **There is currently an aggressive schedule to complete the real estate transaction.**
- How was the value of the transaction obtained (if applicable?) **N/A**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,
 - **The action will assist in closing the real estate transaction**
- What changes and by how much if the City impacted by this proposal?
 - **Transformation of a desolate parcel to a athletic field**
- Why Should the City Council approve this legislation?
 - **To allow for the real estate closing of said parcel.**
- What will happen if the City Council does not approve this legislation?
 - **The denial of this action will result in the stoppage of the real estate transaction.**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Dr. Ed Williams - DPD**
 - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Key government officials – Code Enforcement, Planning and Development, City residents, Community Development, Economic Development, and Private developers.

Prepared by:

7135

Edwillia@ci.camden.nj.s

Name

Phone/Email

FUENTES
8/1/2024

RESOLUTION IN SUPPORT OF THE DIPLOMATIC EFFORTS BY THE UNITED STATES, BRAZIL, MEXICO AND COLOMBIA TO URGE VENEZUELA TO RELEASE THE ELECTORAL DATA ESTABLISHING WHO RECEIVED THE MOST VOTES IN VENEZUELA'S JULY 28TH PRESIDENTIAL ELECTION

WHEREAS, Venezuela held a presidential election on July 28, 2024; and

WHEREAS, mass demonstrations have occurred in Venezuela following the election results being declared whereby Nicolas Maduro has claimed that he received the most votes and thereby won Venezuela's presidential election; and

WHEREAS, the United States and other countries have raised significant questions and concerns with Venezuela's announced presidential election results; and

WHEREAS, White House National Security Communications Advisor, John Kirby, during an on-the-record press gaggle on August 7, 2024, stated: "Again, as has been said time and time again, based on all the evidence presented by the opposition but also civil society, other observers, polling, Mr. [Edmundo] Gonzalez won the most votes, and now Mr. Maduro needs to release the full, detailed voting data without delay to represent the aspirations of the, what, 12 million Venezuelans who turned out to vote"; and

WHEREAS, on August 1, 2024, in a press statement, Secretary of State Antony J. Blinken indicated: "Given the overwhelming evidence, it is clear to the United States and, most importantly, to the Venezuelan people that Edmundo González Urrutia won the most votes in Venezuela's July 28 presidential election. ... We congratulate Edmundo Gonzalez Urrutia on his successful campaign. Now is the time for the Venezuelan parties to begin discussions on a respectful, peaceful transition in accordance with Venezuelan electoral law and the wishes of the Venezuelan people. We fully support the process of re-establishing democratic norms in Venezuela and stand ready to consider ways to bolster it jointly with our international partners"; and

WHEREAS, the United States is supporting diplomatic efforts by Brazil, Mexico and Colombia which are seeking to have Venezuela release detailed data on the presidential election results establishing who won the presidential election which, to date, has not occurred; and

WHEREAS, the City Council of the City of Camden fully supports the diplomatic efforts by United States and Brazil, Mexico and Colombia to urge Venezuela to release detailed data establishing the results in Venezuela's presidential elections; and

WHEREAS, the City Council of the City of Camden wishes to express its strong support for these diplomatic efforts; now therefore

BE IT RESOLVED by the City Council of the City of Camden that:

1. The City Council of the City of Camden expresses its strong support for the diplomatic efforts of the United States and Brazil, Mexico and Colombia to urge Venezuela to

release detailed electoral data establishing who received the most votes in Venezuela's July 28th presidential election.

2. The City Council of the City of Camden expresses its strong support for the diplomatic efforts of the United States to urge Venezuela to be guided by the detailed electoral data establishing who received the most votes in Venezuela's July 28th presidential election.
3. The City Council of the City of Camden will also provide a copy of this resolution to United States Senator, The Honorable Cory Booker and to our Congressman for the First District of New Jersey, The Honorable Donald Norcross.

Date of Introduction: August 13, 2024

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk