



AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

January 14th, 2025 – 5:00 p.m.

Honorable Angel Fuentes, Council President
Honorable Sheila Davis, Vice-President
Honorable Christopher Collins
Honorable Nohemi Soria-Perez
Honorable Jannette Ramos
Honorable Fatio Leyba-Martinez
Honorable Arthur Barclay

Honorable Victor Carstarphen, Mayor

Daniel S. Blackburn, City Attorney
Howard McCoach, Counsel to Council

Luis Pastoriza, Municipal Clerk

Amended at January 7th, 2025 Caucus meeting
Please note that items within boxed area (s) are items added.
Items on consent Agenda include Resolutions: 1-20, 23-25, 27-51



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CITY COUNCIL AGENDA

JANUARY 14, 2025 – 5:00 P.M.
CITY COUNCIL CHAMBERS

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Department of Finance

1. **Check Registers** of the City of Camden for The Period of **November 25-December 19th, 2024**
2. **Payroll Register Summary** for the City of Camden for the Pay Periods **December 5th 2024 and December 22nd, 2024**

ORDINANCES – FIRST READING

Office of City Council

1. Ordinance **Amending And Supplementing Municipal Ordinance MC-5305, Adopted On December 8, 2020 To Allow For The Confiscation Of An Item Or Thing Obstructing A City Street Or Highway And Establishing A Process For Returning Or Disposing Of Such Confiscated Items**

Department of Administration

2. Ordinance **Amending Salary & Wage Ordinance (by title)**

Law Department

3. Ordinance Authorizing The **Removal Of Deed Restrictions And Reversionary Language On 564 Royden Street**

Public Works

4. Ordinance **Designating Restricted Residential Parking Zones** For Individuals With Disabilities In Certain Areas In The City Of Camden As **Handicap Parking Only**
5. Ordinance Authorizing The **Removal Of Designated Residential Parking Zones** For Individuals With **Disabilities** In Certain Locations

RESOLUTIONS

City Council

1. Resolution designating **Stephanie Walker** as the City of Camden Employee of the Month for January 2025
2. Resolution Authorizing A **Fair And Open Contract For Professional Services To Bowman & Company LLP**, 601 White Horse Road, Voorhees, New Jersey, For **Municipal Auditing And Annual Financial Statement Services** For The Calendar Year Ending December 31, 2025

Department of Administration

3. Resolution **Authorizing Contracts With Certain Approved State Contract Vendors** For Year 2025
4. Resolution Authorizing an **Application To The New Jersey Office Of Homeland Security And Preparedness** For The **FY2024 State And Local Cybersecurity Grant Program For Technical Assistance**
5. Resolution **appointing Ursula Lennon** as a member to the **Zoning Board of Adjustment**
6. Resolution authorizing the **appointment of Jack O'Byrne**, as an alternate #2 member to the **Zoning Board of Adjustment** for a two (2) year term
7. Resolution Authorizing A **Shared Services Agreement** Between The City Of Camden And The **County Of Camden (Department Of Public Works)** For Improvements to the City's Water and Sewer Systems in conjunction with the **Reconstruction of Haddon Avenue (CR 561)**, From **Newton Avenue (CR 604)** To **Euclid Avenue**, In The City Of Camden
8. Resolution **Directing** The City Planning Board To Conduct A **Preliminary Investigation To Determine Whether Block 338, Lot 26 Is An Area In Need Of**

Redevelopment With The Power Of Eminent Domain (Condemnation Redevelopment Area)

9. Resolution **Directing** The City Planning Board To Conduct A **Preliminary Investigation To Determine Whether** Block 340, Lot 35; Block 338, Lots 1-6, 8, 17, 19-25, 27, & 33; Block 460, Lots 3, 7, 8 & 26; And, Block 468, Lots 4, 5, 21-26, 104 – 107, And 122 **Are Areas In Need Of Redevelopment Without The Power Of Eminent Domain (Non-Condemnation Redevelopment Area)**
10. Resolution authorizing **Amendment #1 to Contract #11-23-067 To JBER Risk Advisors, LLC For Insurance Consulting Services**

Law Department

11. Resolution Authorizing **Extensions Of Time To Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments**
12. Resolution Authorizing A Contract with Concentra Medical to perform **Occupational Health Care For Pre-Employment Physical and Drug/Alcohol Screening, Return To Work Evaluations For Non-Work Related Injuries**
13. Resolution Authorizing The City Of Camden To Enter Into An **Installment Payment Agreement** With Kelly Negron Respecting **711 Bailey Street**
14. Resolution Approving the **Cancellation** of the **Camden County's Water and Sewer Bills**
15. Resolution Authorizing The City To **Enter Into A License Agreement With The Parking Authority** Of The City Of Camden for **(20) Twenty Parking Spaces** located at **Parking Lot "Block N-Broadway and Federal"**
16. Resolution Authorizing A Contract To **Brown & Connery, LLP** For Professional Services As Special Counsel For General Litigation And Labor & Employment Legal Services
17. Resolution Awarding Contract To Special Counsel **Carlin, Ward, Ash & Heiart For Professional Services** As Special Counsel For **Legal Services Related To Eminent Domain**
18. Resolution Awarding A Contract For **Obermayer Rebmann Maxwell & Hippel LLP** For Professional Services As **Special Counsel For Foreclosure Services**
19. Resolution Authorizing The Renewal Of The **City's Membership In The Camden County Joint Insurance Fund**

Department of Finance

20. Resolution Approving **Cash Management Plan For 2025**
21. Resolution Approving **Temporary Budget For 2025**
22. Resolution Authorizing transfers of **2024 Budget Appropriations**
23. Resolution Authorizing The **Cancellation Of \$1,128.29** From The **Juvenile Justice Delinquency Grant Fund Balance**
24. Resolution Authorizing the **Cancellation Of Small Balances**
25. Resolution Authorizing The **Issuance Of Acceptance Of A Fee Schedule** For The **Bureau Of Revenue Collection**
26. Resolution Setting 2025 **Interest Rates For Delinquent Taxes, Assessments, And Other Municipal Liens Or Charges**
27. Resolution Authorizing The **Tax Collector To Hold An Electronic Tax Sale (Online) for Tax Year 2025** pursuant to N.J.S.A. 54:5-19.1 on April 7, 2025
28. Resolution Awarding A Contract To **RealAuction.Com** For **Online Tax Sale Hosting Services**
29. Resolution Authorizing The Acceptance Of **Redemption In Installment Agreements** In Accordance With N.J.S.A. 54:5:65
30. Resolution Authorizing The **Issuance Of A Duplicate Tax Sale Certificate**
31. Resolution Authorizing The **Assignment Of 40 Municipal Liens At Full Value**
32. Resolution Authorizing The Department Of Finance To **Refund Tax Overpayments**
33. Resolution Authorizing The Transfer Of **Recording And Cancellation Fees**
34. Resolution Providing Advice And Consent To Appoint **Michelle D. Hill-Norman** To Serve As **Municipal Tax Collector To A Four (4) Year Term** Pursuant To N.J.S.A. 40A:9-141
35. Resolution To Apply And Accept The **2025 Water-Sewer & Stormwater Improvements State Appropriation Grant** From The New Jersey Department Of Community Affairs
36. Resolution Authorizing **Refunds To Various Lien Holders, Property Owners, And Mortgage Companies** For Various Properties

Planning & Development

37. Resolution Authorizing An **Amendment To Subrecipient Agreement #04-23-017 With Parkside Business Community in Partnership** For The Administration Of The **2022 NJ Neighborhood Preservation Program Grant** For The **Parkside Haddon Avenue Business Corridor Revitalization Project**
38. Resolution Authorizing An **Amendment** To Resolution R-36, MC-24:9784, Which Authorized A **Reimbursement Loan To Glassy Brown Cookies** In An Amount Not To Exceed **\$60,000.00** And Authorized The Execution Of Loan Documents In Connection With The Camden Strong Macro Capital Improvement Program
39. Resolution Authorizing A **Shared Services Agreement** with The **Camden Redevelopment Agency** For The **Management of Funding and Environmental Management Services** For Certain Land In The **Federal Street Corridor Designated** As Block 116, Lot 15; Block 1181 Lot 1; Block 1182, Lots 5 & 21; Block 1208, Lot 4 and Block 1210, Lot 1

Public Works

40. Resolution Authorizing The **Acceptance Of PSEG Lighting Service Agreements** For The **Upgrade Or Installation Of Light Fixtures** At Various Locations
41. Resolution Authorizing The City Of Camden To Enter Into A Camera Equipment Loan Agreement With New Jersey Department Of Environmental Protection (“NJDEP”) For The **Illegal Dumping Of Solid Waste Deterrence Program**
42. Resolution Authorizing An Amendment #2 With **Camden Redevelopment Agency** (“CRA”) For The Shared Services Agreement For **Management And Environmental Services** For Certain Property Located Within **Blocks 331 And Block 324 To Include Block 331, Lot 53**

Human Services

43. Resolution Authorizing A **Shared Services Agreement** Between The City Of Camden And **The County Of Camden** For Provision Of **Code Blue Warming Shelters**
44. Resolution Authorizing A **Contract To New Life Community Development Corporation** For **Emergency Warming Center Services**
45. Resolution Authorizing A **Contract To Joseph’s House Of Camden** For **Emergency Warming Center Services**
46. Resolution Authorizing A **Contract To Proctor Properties, IV LLC** For **Emergency Warming Center Services**

Fire Department

47. Resolution Authorizing A **Contract To Action Uniform Co., LLC** To Provide **Class B Work Uniforms** For The **Camden Fire Department**
48. Resolution Authorizing A Contract to Air & Gas Technologies to purchase one (1) **Bauer Legacy Verticon 13H-E3 Breathing Air Compressor Full Recharging System**
49. Resolution Authorizing The **Purchase Of One (1) Acela Monterra 4x4 High Water Vehicle From Acela Truck Company**

Planning & Development

50. Resolution Concurring With Camden Community Partnership To Award A Contract To **Charles Marandino LLC** For Construction Of The River Birch Trail Project
51. Resolution Concurring With Camden Community Partnership To Award A Contract To **Environmental Resolutions, Inc** For Professional Services For Construction Of The River Birch Trail Project

City Council

52. Resolution memorial in honor of **Robert Erkskin Johnson**

Communications

C-1




DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

VICTOR G. CARSTARPHEN
MAYOR

GERALD C. SENESKI
CHIEF FINANCIAL OFFICER
TEL: 856-757-7582
EMAIL: FINANCE@CAMDENNJ.GOV
WEBSITE: CAMDENNJ.GOV

MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Gerald C. Seneski, Chief Financial Officer 

Date: December 20, 2024

Subject: **Check Register-Communications for Forthcoming City Council Meeting- January 2025**

RECEIVED
2025
JAN -3 AM 9:45
CITY OF CAMDEN, NJ

Attached, please find the Check Register for the City of Camden for the period of November 25 – December 19, 2024 .

The Check Register represents the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Range of Checking Accts: First to Last Range of Check Dates: 11/25/24 to 12/19/24
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL		General Account 4308903487			
145634	11/25/24	AND01 ANDREW VIOLA, ESQ	250.00		21594
145635	11/25/24	COU01 COURIER POST	3,375.07		21594
145636	11/25/24	DEC01 DECOTIIS, FITZPATRICK & COLE	14,619.53		21594
145637	11/25/24	DEM07 DEMBO, BROWN & BURNS LLP	4,000.00	11/30/24	21594
145638	11/25/24	HER08 HERTRICH FLEET SERVICES, INC.	187,380.00	11/30/24	21594
145639	11/25/24	IKO02 RICOH USA, INC	9,725.63		21594
145640	11/25/24	INT14 INTERNATIONAL ASSOC. OF FIRE-	541.84	11/30/24	21594
145641	11/25/24	INT15 INTERNATIONAL ASSOC OF FIRE-	1,500.48		21594
145642	11/25/24	KER02 JOHN D. KERNAN DMD PA	26,345.00		21594
145643	11/25/24	MAJ02 MAJESTIC OIL CO, INC	7,684.25	11/30/24	21594
145644	11/25/24	MCC27 KRISDEN M MCCRINK	350.00	11/30/24	21594
145645	11/25/24	NAT04 NATIVE COLORS FLAG COMPANY	855.00		21594
145646	11/25/24	NJL06 NJ LEAGUE OF MUNICIPALITIES	210.00		21594
145647	11/25/24	SHA34 SHARDA PAPER INC	1,138.00		21594
145648	11/25/24	TRI39 TRI COUNTY TERMITE & PEST	565.60		21594
145649	11/25/24	WET20 WETLAWN AUTOMATIC SPRINKLER	2,689.52	11/30/24	21594
145650	11/25/24	WIN01 WINNER FORD	2,025.55	11/30/24	21594
145651	11/25/24	ACE03 ACE ELEVATOR, LLC	1,078.50	11/30/24	21595 Direct Deposit
145652	11/25/24	ALL42 ALL HANDS FIRE EQUIPMENT LLC	10,750.00	11/30/24	21595 Direct Deposit
145653	11/25/24	CAR01 CARTUN HARDWARE	1,167.72	11/30/24	21595 Direct Deposit
145654	11/25/24	COM5853 COMCAST #5853 N CAMDEN COMM	257.89	11/30/24	21595 Direct Deposit
145655	11/25/24	COM8493 COMCAST #8493 BROADWAY LIBERTY	152.89	11/30/24	21595 Direct Deposit
145656	11/25/24	CON02 CONTRACTOR SERVICE	258.47	11/30/24	21595 Direct Deposit
145657	11/25/24	COR36 CORE MECHANICAL, INC.	1,717.14	11/30/24	21595 Direct Deposit
145658	11/25/24	CPI01 CONCEPT PRINTING	631.75	11/30/24	21595 Direct Deposit
145659	11/25/24	FED14 FEDEX (OMEGA CORP CTR)	845.41	11/30/24	21595 Direct Deposit
145660	11/25/24	GAR13 GARDEN STATE MAT RENTAL	65.04	11/30/24	21595 Direct Deposit
145661	11/25/24	HAL12 HALL FIRE RMS, LLC	1,136.25	11/30/24	21595 Direct Deposit
145662	11/25/24	HOM15 HOMEWARD BOUND PET ADOPTION	193,421.67	11/30/24	21595 Direct Deposit
145663	11/25/24	HOM17 HOME DEPOT CREDIT SERVICES	1,229.20	11/30/24	21595 Direct Deposit
145664	11/25/24	MCC44 HOWARD MCCOACH, PC	5,942.20	11/30/24	21595 Direct Deposit
145665	11/25/24	NEW05 NEW REVOLUTION2 LLC	14,900.00	11/30/24	21595 Direct Deposit
145666	11/25/24	NEW45 NEWTOWN OFFICE & COMPUTER SUP	615.46	11/30/24	21595 Direct Deposit
145667	11/25/24	PIE12 PIETRAGALLO GORDON ALFANO &	4,335.57	11/30/24	21595 Direct Deposit
145668	11/25/24	SMART005 Smart stitch LLC	1,772.20	11/30/24	21595 Direct Deposit
145669	11/25/24	TOS02 TOSHIBA FINANCIAL SERVICES	439.96	11/30/24	21595 Direct Deposit
145670	11/25/24	WBM01 W B MASON CO, INC	6,983.48	11/30/24	21595 Direct Deposit
145671	11/25/24	TDB03 TD Bank - P Card	9,522.00	11/30/24	21595 Direct Deposit
145672	11/26/24	INT15 INTERNATIONAL ASSOC OF FIRE-	1,427.54		20560
145673	11/26/24	INT15 INTERNATIONAL ASSOC OF FIRE-	1,437.96		20595
145675	12/06/24	ALL69 ALL TRAFFIC SOLUTIONS, INC	10,800.00		21617
145676	12/06/24	AUT08 AUTO ZONE INC.	5,395.66		21617
145677	12/06/24	AUT11 AUTO FX LLC	400.00		21617
145678	12/06/24	BLU09 BLUDOT TECHNOLOGIES, INC.	8,290.00		21617
145679	12/06/24	BRO81 BROWN & CONNERY LLP	5,860.38		21617
145680	12/06/24	CAM20 CAMDEN IRON RAILING	3,050.00		21617
145681	12/06/24	CAM30 CAMDEN CO SOIL CONSERVATION	3,325.00		21617
145682	12/06/24	CAM47 CCIA	2,126.50		21617
145683	12/06/24	CDW01 CDWG	827.40		21617

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL General Account 4308903487 Continued				
145684	12/06/24	CIN03 CINTAS CORPORATION NO 2	1,464.73	21617
145685	12/06/24	COU30 COUNTY CONSERVATION COMPANY	193.80	21617
145686	12/06/24	DEL25 DELL, INC.	8,166.00	21617
145687	12/06/24	EJM01 ERIK JAMES MONTGOMERY	4,400.00	21617
145688	12/06/24	FIR37 FIRST STUDENT, INC	17,604.80	21617
145689	12/06/24	GLO04 GLOBAL INDUSTRIAL EQUIPMENT	2,456.41	21617
145690	12/06/24	GOO12 TIREHUB, LLC	4,954.78	21617
145691	12/06/24	GRA62 GRAMERCY PARK HOLDINGS, LLC	9,707.29	21617
145692	12/06/24	GYU01 MICHELLE A. GYURK	1,147.50	21617
145693	12/06/24	HOW03 HOWARD TECHNOLOGY SOLUTIONS	8,647.00	21617
145694	12/06/24	HUM02 MITCHELL HUMPHREY & CO.	6,750.00	21617
145695	12/06/24	JAY02 JAY'S TIRE SERVICE LLC	665.00	21617
145696	12/06/24	JHA01 J HARPER WELDING LLC	277.23	21617
145697	12/06/24	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	6,822.70	21617
145698	12/06/24	MAJ02 MAJESTIC OIL CO, INC	32,450.66	21617
145699	12/06/24	MIS02 MISTRAS GROUP INC	3,075.00	21617
145700	12/06/24	MUN12 MUNICIPAL RECORD SERVICE	7,327.00	21617
145701	12/06/24	NJL06 NJ LEAGUE OF MUNICIPALITIES	360.00	21617
145702	12/06/24	PAR07 PARA-PLUS TRANSLATIONS, INC	175.44	21617
145703	12/06/24	PAR41 SCOTT PARKER	1,866.00	21617
145704	12/06/24	PEN07 PENNSAUKEN ANIMAL HOSPITAL	2,357.25	21617
145705	12/06/24	REH01 REHRIG PACIFIC COMPANY	45,875.00	21617
145706	12/06/24	REP01 REPUBLIC SERVICES	23,733.30	21617
145707	12/06/24	REW01 REWORLD WASTE, LLC	223,290.44	21617
145708	12/06/24	RIV39 RIVERFRONT RECYCLING &	382.34	21617
145709	12/06/24	SAL17 SALTY PAWZ LIFE LLC	5,425.00	21617
145710	12/06/24	SIG01 SIGNAL CONTROL EQUIPMENT	1,730.00	21617
145711	12/06/24	STR02 STREET DECOR, INC	9,390.15	21617
145712	12/06/24	TCT07 TCTA MEMBERSHIP SERVICES	110.00	21617
145713	12/06/24	TCTANJ TAX COLLECT & TREASUR ASSN NJ	1,440.00	21617
145714	12/06/24	THE03 THE TREE HOUSE, INC	173.43	21617
145715	12/06/24	TLC01 TLC LANDSCAPE CO.	23,000.00	21617
145716	12/06/24	TRE50 TREASURER STATE OF NEW JERSEY	575.00	21617
145717	12/06/24	TRI39 TRI COUNTY TERMITE & PEST	75.75	21617
145718	12/06/24	WAL03 WALTER R. EARLE - BURLINGTON	2,035.72	21617
145719	12/06/24	WAS01 WASTE MANAGEMENT OF NEW JERSEY	42,804.62	21617
145720	12/06/24	WET20 WETLAWN AUTOMATIC SPRINKLER	1,207.50	21617
145721	12/06/24	ALL42 ALL HANDS FIRE EQUIPMENT LLC	5,850.00	21621 Direct Deposit
145722	12/06/24	AMA08 AMAZON CAPITAL SERVICES, INC.	5,705.68	21621 Direct Deposit
145723	12/06/24	BOO04 BOOT BARN HOLDINGS	116.95	21621 Direct Deposit
145724	12/06/24	BOW15 BOWMAN INSPECTION LLC	3,300.00	21621 Direct Deposit
145725	12/06/24	CAM122 CAMDEN SPECIAL SVS DISTRICT	486,149.25	21621 Direct Deposit
145726	12/06/24	CAR01 CARTUN HARDWARE	484.41	21621 Direct Deposit
145727	12/06/24	CAR98 CARAHSOFT TECHNOLOGY CORP	29.98	21621 Direct Deposit
145728	12/06/24	CEN03 CENTER FOR FAMILY SERVICES	9,750.00	21621 Direct Deposit
145729	12/06/24	CME01 CME ASSOCIATES	10,357.25	21621 Direct Deposit
145730	12/06/24	CON02 CONTRACTOR SERVICE	690.44	21621 Direct Deposit
145731	12/06/24	DRE07 DREW & ROGERS INC	2,863.50	21621 Direct Deposit
145732	12/06/24	DSE01 DIVAL SAFETY EQUIPMENT	4,430.80	21621 Direct Deposit
145733	12/06/24	EMD02 JEROME W EMDUR	27.00	21621 Direct Deposit
145734	12/06/24	FIR65 FIRST RESPONSE II	2,450.00	21621 Direct Deposit
145735	12/06/24	FON04 FRANKIE FONTANEZ, ESQ	11,666.66	21621 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL		General Account	4308903487	Continued
145736	12/06/24	FRA05 FRANKLIN TRAILERS, INC	69.60	21621 Direct Deposit
145737	12/06/24	GAR13 GARDEN STATE MAT RENTAL	65.04	21621 Direct Deposit
145738	12/06/24	GIS03 GLOBAL INTERACTIVE SOLUTIONS,	134.50	21621 Direct Deposit
145739	12/06/24	GRA36 GRAINGER, INC.	544.28	21621 Direct Deposit
145740	12/06/24	HOM17 HOME DEPOT CREDIT SERVICES	97.96	21621 Direct Deposit
145741	12/06/24	IND01 INDEPENDENT ANIMAL CARE SRV	62,500.00	21621 Direct Deposit
145742	12/06/24	KON05 KONICA MINOLTA PREMIER FINANCE	506.75	21621 Direct Deposit
145743	12/06/24	MCC44 HOWARD MCCOACH,PC	4,407.70	21621 Direct Deposit
145744	12/06/24	MCM03 MCMANIMON & SCOTLAND, LLC	430.00	21621 Direct Deposit
145745	12/06/24	MIK03 MIKE'S BETTER SHOES	538.00	21621 Direct Deposit
145746	12/06/24	MIS01 MILLENNIUM STRATEGIES, LLC	16,500.00	21621 Direct Deposit
145747	12/06/24	NYR01 NYRAH CONSTRUCTION ONE LLC	5,000.00	21621 Direct Deposit
145748	12/06/24	POLO1 POLLUTION CONTROL FINANCING	55,750.00	21621 Direct Deposit
145749	12/06/24	PSS01 PAULUS SOKOLOWSKI & SARTOR	6,903.41	21621 Direct Deposit
145750	12/06/24	REG02 REGINE A ERVIN, CCR	623.20	21621 Direct Deposit
145751	12/06/24	RIS04 RISING LEADERS GLOBAL	34,341.20	21621 Direct Deposit
145752	12/06/24	SEAS005 SEASIDE WASTE SEVICES	203,300.00	21621 Direct Deposit
145753	12/06/24	SMART005 Smart Stitch LLC	1,900.38	21621 Direct Deposit
145754	12/06/24	SOU03 SOUTH JERSEY WELDING	48.00	21621 Direct Deposit
145755	12/06/24	SOU65 SOUTH JERSEY SOLUTIONS, LLC	26,865.97	21621 Direct Deposit
145756	12/06/24	SOU66 SOUTHERN NEW JERSEY REGIONAL	1,782,147.63	21621 Direct Deposit
145757	12/06/24	STJ02 ST JOSEPH CARPENTER SOCIETY	158,850.00	21621 Direct Deposit
145758	12/06/24	TDK01 TDK SYSTEMS GROUP, INC	2,186.58	21621 Direct Deposit
145759	12/06/24	WBM01 W B MASON CO, INC	117.18	21621 Direct Deposit
145760	12/06/24	ZAS05 ZASH CONSTRUCTION, LLC	14,950.00	21621 Direct Deposit
145761	12/06/24	TDB03 TD Bank - P Card	14,522.96	21621 Direct Deposit
145762	12/11/24	CEN03 CENTER FOR FAMILY SERVICES	9,750.00	21628 Direct Deposit
145763	12/13/24	AA02 A & A GLASS	205.00	21638
145764	12/13/24	ATL04 ATLANTIC SALT INC.	22,150.10	21638
145765	12/13/24	ATT02 LANGUAGE LINE SERVICES	8.50	21638
145766	12/13/24	ATT07 AT&T	10,956.05	21638
145767	12/13/24	ATT08 AT&T MOBILITY	1,476.25	21638
145768	12/13/24	ATT09 AT&T CORP	8.90	21638
145769	12/13/24	AUT08 AUTO ZONE INC.	1,241.79	21638
145770	12/13/24	BEL02 VERIZON	13,563.23	21638
145771	12/13/24	BLA23 BLACKWOOD ANIMAL HOSPITAL,LLC	890.00	21638
145772	12/13/24	BRI31 BRIGHT IDEA LED	1,823.50	21638
145773	12/13/24	BRO81 BROWN & CONNERY LLP	2,835.69	21638
145774	12/13/24	BUD04 BUD'S ENGINE MACHINING & TRUCK	1,255.14	21638
145775	12/13/24	CAM12 CAMDEN COUNTY CLERK'S OFFICE	3,550.00	21638
145776	12/13/24	CAR92 VICTOR CARSTARPHEN	873.40	21638
145777	12/13/24	CAR94 CARLIN, WARD, ASH & HEIART LLC	2,764.95	21638
145778	12/13/24	CCM01 C C M U A	21,917.16	21638
145779	12/13/24	CIN03 CINTAS CORPORATION NO 2	989.33	21638
145780	12/13/24	CON01 CONVERGE ONE HOLDING CORP	48,074.40	21638
145781	12/13/24	COO08 COOPER ELECTRIC	3,599.00	21638
145782	12/13/24	COU30 COUNTY CONSERVATION COMPANY	51.00	21638
145783	12/13/24	DIL05 DILORENZO DAVIS CONSULTING LLC	17,849.00	21638
145784	12/13/24	EDS08 EXTRA DUTY SOLUTIONS	5,196.00	21638
145785	12/13/24	FIR51 FIRE & SAFETY SERVICES, LTD.	14,114.00	21638
145786	12/13/24	FLA13 FLANAGAN'S AUTO & TRUCK SERV.	400.00	21638
145787	12/13/24	FOX07 FOX FENCE ENTERPRISES INC	13,020.00	21638

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL		General Account 4308903487		Continued
145788	12/13/24	GOV11 GOVERNMENT FINANCE OFFICERS	200.00	21638
145789	12/13/24	GOV13 GOVCONNECTION, INC.	1,904.73	21638
145790	12/13/24	HAR04 THE ORIGINAL W. HARGROVE	49,900.00	21638
145791	12/13/24	HOL01 HOLMES & COMPANY, LLC	732.50	21638
145792	12/13/24	IPD01 INSTITUTE FOR PROFESSIONAL DEV	50.00	21638
145793	12/13/24	JAY02 JAY'S TIRE SERVICE LLC	480.00	21638
145794	12/13/24	JJM01 JJM PLUMBING COMPANY	2,506.00	21638
145795	12/13/24	JOH83 CANDY JOHNSON	600.00	21638
145796	12/13/24	LAT04 LATIN AMERICAN ECONOMIC DEVEL.	22,056.55	21638
145797	12/13/24	LAU01 LAUREL LAWN MOWER SERVICE	15,393.54	21638
145798	12/13/24	LEX01 LEXIS NEXIS	919.00	21638
145799	12/13/24	LN-50343 ALBA JOSE	10,000.00	21638
145800	12/13/24	LOR01 LORCO PETROLEUM SERVICES	25.00	21638
145801	12/13/24	MAC23 MARLEE CONTRACTORS, LLC	1,702.00	21638
145802	12/13/24	MER04 MERCHANTVILLE-PENN WATER COMM	1,352.00	21638
145803	12/13/24	MIL01 MILLER FABRICATORS INC	1,500.00	21638
145804	12/13/24	MUS02 MUSCO SPORTS LIGHTING, LLC	12,500.00	21638
145805	12/13/24	NJA06 NEW JERSEY AMERICAN WATER CO	51,425.12	21638
145806	12/13/24	PAT28 THE PATCH BOYS OF SOUTH JERSEY	2,750.00	21638
145807	12/13/24	PEL04 PELLEGRINO CHEVROLET	258.75	21638
145808	12/13/24	PRA14 JULIAN PRATT	400.00	21638
145809	12/13/24	PSE01 PSEG	262,021.46	21638
145810	12/13/24	REW01 REWORLD WASTE, LLC	209,224.56	21638
145811	12/13/24	RUT11 NJAES OFFICE OF EDUCATION	226.00	21638
145812	12/13/24	RUT14 RUTGERS, THE STATE UNIV OF NJ	390.00	21638
145813	12/13/24	SAF06 SAFETY & SURVIVAL TRAINING, LL	38,805.00	21638
145814	12/13/24	SHIFT001 SHIFT2LEAD	500.00	21638
145815	12/13/24	SHO02 SHOPRITE	292.13	21638
145816	12/13/24	SIG01 SIGNAL CONTROL EQUIPMENT	8,150.00	21638
145817	12/13/24	SIG04 SIGNPROS	3,200.00	21638
145818	12/13/24	SIL07 SILVI GROUP COMPANIES	6,105.00	21638
145819	12/13/24	SOU02 SOUTH CAMDEN IRON WORKS	456.10	21638
145820	12/13/24	SPE07 SPEED PRO IMAGING	520.00	21638
145821	12/13/24	STA122 STATE OF NEW JERSEY, UEZ	198,037.07	21638
145822	12/13/24	THI04 THINK PAVERS HARDSCAPING	382,539.52	21638
145823	12/13/24	THO63 Evana Thomas	1,222.00	21638
145824	12/13/24	TLC01 TLC LANDSCAPE CO.	8,470.00	21638
145825	12/13/24	WAL03 WALTER R. EARLE - BURLINGTON	328.27	21638
145826	12/13/24	WJG01 W J GROSS, INC.	8,416.00	21638
145827	12/13/24	ACE03 ACE ELEVATOR, LLC	103.50	21640 Direct Deposit
145828	12/13/24	AMA08 AMAZON CAPITAL SERVICES, INC.	1,760.02	21640 Direct Deposit
145829	12/13/24	ANC18 Anchor IT Integrators LLC	10,000.00	21640 Direct Deposit
145830	12/13/24	ASP11 ASPIRE TECHNOLOGY, LLC	2,120.00	21640 Direct Deposit
145831	12/13/24	AVA02 AVAYA INC.	3,281.98	21640 Direct Deposit
145832	12/13/24	CAM46 CAMDEN REDEVELOPMENT AGENCY	24,011.88	21640 Direct Deposit
145833	12/13/24	CAR01 CARTUN HARDWARE	1,254.99	21640 Direct Deposit
145834	12/13/24	CEN03 CENTER FOR FAMILY SERVICES	455,233.05	21640 Direct Deposit
145835	12/13/24	COM1148 Comcast #1148 Public Works	262.89	21640 Direct Deposit
145836	12/13/24	COM2800 COMCAST #2800 CITY HALL	1,410.00	21640 Direct Deposit
145837	12/13/24	COM35 COMCAST BUSINESS SERVICES --	127.67	21640 Direct Deposit
145838	12/13/24	COM3757 COMCAST #3757 MLK JR. COMM.	255.78	21640 Direct Deposit
145839	12/13/24	COM6224 COMCAST #6624 ISABEL MILLER	167.89	21640 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL		General Account 4308903487 Continued		
145840	12/13/24	COM6404 COMCAST #6404 CRAMER HILL	127.89	21640 Direct Deposit
145841	12/13/24	COM7626 COMCAST #7626 KAIGH AVE FIRE	285.78	21640 Direct Deposit
145842	12/13/24	COM7905 COMCAST #7905 ENGINE 11 FIRE	127.89	21640 Direct Deposit
145843	12/13/24	COM7997 COMCAST #7997 FIRE ADMIN.	277.89	21640 Direct Deposit
145844	12/13/24	COM8038 COMCAST #8038 PARK & OPEN SPAC	127.89	21640 Direct Deposit
145845	12/13/24	COM9135 COMCAST #9135 ENGINE 10 FIRE	172.89	21640 Direct Deposit
145846	12/13/24	COM9670 COMCAST #9670 MAYOR'S OFFICE	139.91	21640 Direct Deposit
145847	12/13/24	COM9777 COMCAST #9777 FLEET	152.89	21640 Direct Deposit
145848	12/13/24	COM9812 COMCAST #9812 27 FEDERAL ST	127.89	21640 Direct Deposit
145849	12/13/24	COM9853 COMCAST #9853 MALANDRA HALL	127.89	21640 Direct Deposit
145850	12/13/24	CON02 CONTRACTOR SERVICE	301.18	21640 Direct Deposit
145851	12/13/24	COR36 CORE MECHANICAL, INC.	1,986.86	21640 Direct Deposit
145852	12/13/24	COU11 GANNETT MEDIA CORP	160.92	21640 Direct Deposit
145853	12/13/24	DRE07 DREW & ROGERS INC	5,162.95	21640 Direct Deposit
145854	12/13/24	DSE01 DIVAL SAFETY EQUIPMENT	1,729.41	21640 Direct Deposit
145855	12/13/24	EMD02 JEROME W EMDUR	747.00	21640 Direct Deposit
145856	12/13/24	EME15 EMERGENCY EQUIPMENT SALES,LLC	30,804.43	21640 Direct Deposit
145857	12/13/24	ENG01 ENGINEERING HYDRAULICS	182.95	21640 Direct Deposit
145858	12/13/24	FRA05 FRANKLIN TRAILERS, INC	61.61	21640 Direct Deposit
145859	12/13/24	GAR13 GARDEN STATE MAT RENTAL	130.08	21640 Direct Deposit
145860	12/13/24	GLA01 GLAUD PROPERTY CONTRACTORS LLC	70,780.00	21640 Direct Deposit
145861	12/13/24	HOM11 HOME DEPOT	4,516.99	21640 Direct Deposit
145862	12/13/24	HOM17 HOME DEPOT CREDIT SERVICES	1,749.93	21640 Direct Deposit
145863	12/13/24	KON05 KONICA MINOLTA PREMIER FINANCE	989.00	21640 Direct Deposit
145864	12/13/24	LIN18 BLOCK LINE SYSTEMS, INC. DBA	5,398.54	21640 Direct Deposit
145865	12/13/24	MCC44 HOWARD MCOACH,PC	5,416.40	21640 Direct Deposit
145866	12/13/24	MER01 MERCHANTVILLE OVERHEAD	474.00	21640 Direct Deposit
145867	12/13/24	MIK03 MIKE'S BETTER SHOES	844.99	21640 Direct Deposit
145868	12/13/24	NHP01 NATIONAL HIGHWAY PRODUCTS	578.00	21640 Direct Deposit
145869	12/13/24	NYR01 NYRAH CONSTRUCTION ONE LLC	8,700.00	21640 Direct Deposit
145870	12/13/24	PEM02 PEMBERTON SUPPLY COMPANY LLC	4,228.96	21640 Direct Deposit
145871	12/13/24	PIE12 PIETRAGALLO GORDON ALFANO &	751.14	21640 Direct Deposit
145872	12/13/24	PLA14 PLATINUM SECURITY, INC.	1,113.00	21640 Direct Deposit
145873	12/13/24	POL01 POLLUTION CONTROL FINANCING	57,100.00	21640 Direct Deposit
145874	12/13/24	RAI03 RAISE THE BAR FAMILY SERVICES	6,871.39	21640 Direct Deposit
145875	12/13/24	RAL01 RALF'S HEATING & PLUMBING	14,825.00	21640 Direct Deposit
145876	12/13/24	RIN04 RING CENTRAL	6,894.41	21640 Direct Deposit
145877	12/13/24	ROB12 ROBINSON WASTE DISPOSAL SVS	1,017.50	21640 Direct Deposit
145878	12/13/24	SHI03 SHI INTERNATIONAL CORP	45,370.44	21640 Direct Deposit
145879	12/13/24	SMART005 Smart stitch LLC	1,218.45	21640 Direct Deposit
145880	12/13/24	SOU03 SOUTH JERSEY WELDING	267.84	21640 Direct Deposit
145881	12/13/24	SOU24 SOUTHSTATE, INC.	8,540.14	21640 Direct Deposit
145882	12/13/24	SOU65 SOUTH JERSEY SOLUTIONS, LLC	12,279.28	21640 Direct Deposit
145883	12/13/24	SPA04 SPARK ELECTRIC SERVICE, INC	997.50	21640 Direct Deposit
145884	12/13/24	STJ02 ST JOSEPH CARPENTER SOCIETY	160.00	21640 Direct Deposit
145885	12/13/24	TRE04 TREASURER, CAMDEN COUNTY	40,664.00	21640 Direct Deposit
145886	12/13/24	WAL23 DUANE WALLACE	1,800.00	21640 Direct Deposit
145887	12/13/24	WBM01 W B MASON CO, INC	81,446.53	21640 Direct Deposit
145888	12/13/24	HOL52 Stephanie N. Holmes	883.00	21642
145889	12/16/24	NUR01 NURAL H WILLIAMS	1,222.00	21643

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num

TD 01-GENERAL General Account 4308903487 Continued

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	131	0	2,304,788.44	0.00
Direct Deposit:	124	0	4,132,064.34	0.00
Total:	255	0	6,436,852.78	0.00

TD HUD CDBG HUD - CDBG 4308903718

25908	11/26/24	WBM01	W B MASON CO, INC	222.05	11/30/24	21597	Direct Deposit
25909	11/27/24	MIL19	MILLENNIUM SKATE WORLD	785.00		21599	
25910	11/27/24	TM01	T & M ASSOCIATES	990.00	11/30/24	21600	Direct Deposit
25911	12/11/24	HAL23	HALLIDAY DANCE	960.00		21629	
25912	12/11/24	JOH83	CANDY JOHNSON	1,200.00		21629	
25913	12/11/24	MCK11	SHANNON MCKEOWN	1,250.00		21629	
25914	12/11/24	MOB02	KELLY MOBLEY	468.00		21629	
25915	12/11/24	NIC03	NICKERSON NY, LLC	147,631.90		21629	
25916	12/11/24	PUB04	PSE&G	1,793.67		21629	
25917	12/11/24	AMA08	AMAZON CAPITAL SERVICES, INC.	550.04		21632	Direct Deposit
25918	12/11/24	BRO02	BROWN GIRL CANDLE CAFE	1,275.00		21632	Direct Deposit
25919	12/19/24	BAR55	BARNES AND NOBLE 2664	1,483.40		21649	
25920	12/19/24	JOH83	CANDY JOHNSON	1,200.00		21649	
25921	12/19/24	MCK11	SHANNON MCKEOWN	1,000.00		21649	
25922	12/19/24	WED02	ANDREA LEIGHTON	3,200.00		21649	
25923	12/19/24	AMA08	AMAZON CAPITAL SERVICES, INC.	661.43		21650	Direct Deposit
25924	12/19/24	GRA36	GRAINGER, INC.	895.80		21650	Direct Deposit
25925	12/19/24	RAL01	RALF'S HEATING & PLUMBING	15,892.00		21650	Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	11	0	160,971.97	0.00
Direct Deposit:	7	0	20,486.32	0.00
Total:	18	0	181,458.29	0.00

TD HUD ESG HUD - ESG 4308907596

10313	12/11/24	FER20	FERRY MANOR	2,000.00		21630	
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Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	2,000.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,000.00	0.00

TD HUD HOPWA Housing Vouchers - 4308907603

15203	11/26/24	MRI01	MRI SOFTWARE LLC	18,293.39		21596	
15204	11/27/24	ROD69	LUIS RODRIGUEZ	280.00		21598	
15205	12/11/24	ABE01	ABED S ABED	778.00		21631	
15206	12/11/24	ABE06	ZAYED S ABED	1,509.00		21631	
15207	12/11/24	ATO01	AION FOX RIDGE LLC	1,989.00		21631	
15208	12/11/24	ALE02	ALEXAR PROPERTIES, LLC	1,048.00		21631	
15209	12/11/24	ANT10	ANTIOCH DEV. URBAN RENEWAL, LP	802.00		21631	
15210	12/11/24	BCI01	B&C INVESTING	830.00		21631	
15211	12/11/24	BNT01	BNTR MOUNT LAUREL PROPCO, LLC	780.00		21631	
15212	12/11/24	CAS31	CASTLE OAKS APTS. LLC	394.00		21631	
15213	12/11/24	CJS02	CJS SERVICES GROUP, INC.	740.00		21631	
15214	12/11/24	COU03	COUNTY HOUSE VILLAGE ASSOC, LP	1,725.00		21631	
15215	12/11/24	CRC02	COLONIAL REALTY COMPANY	1,358.00		21631	

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD HOPWA Housing Vouchers - 4308907603 Continued					
15216	12/11/24	CRI08 CAMDEN RISING 3, LLC	1,093.00		21631
15217	12/11/24	CRO03 CROSSING AT GLASSBORO, LLC	991.00		21631
15218	12/11/24	DEL56 DELANCO FAMILY APTS	684.00		21631
15219	12/11/24	FAI17 FAIRVIEW VILLAGE URBAN RENEWAL	408.00		21631
15220	12/11/24	FOX04 AION FOX RIDGE, LLC	1,053.00		21631
15221	12/11/24	GAB02 ELI GABAY	1,102.00		21631
15222	12/11/24	GAT05 GATEHOUSE & COOPERSTOWN APTS	752.00		21631
15223	12/11/24	GIB04 GIBBSBORO REALTY LLC	1,455.00		21631
15224	12/11/24	GRE49 GREEN GARDEN APARTMENT, LLC	814.00		21631
15225	12/11/24	HPA01 HP ALTMAN AUTUMN RIDGE LLC	338.00		21631
15226	12/11/24	HUM05 LEON HUMPHREY	6.00		21631
15227	12/11/24	JEN21 LAWRENCE AND GLENN JENTSCH	950.00		21631
15228	12/11/24	KEL27 BARBARA KELLY	753.00		21631
15229	12/11/24	KRI04 KRIEGMAN & SMITH	982.00		21631
15230	12/11/24	LIN20 LINDENWOLD PH, LP	2,050.00		21631
15231	12/11/24	LUM03 LUMBERTON CAMPUS LP	519.00		21631
15232	12/11/24	MAR109 MARKET FAIR URBAN	3,138.00		21631
15233	12/11/24	MER26 1276MERTUC LLC	497.00		21631
15234	12/11/24	NOR05 NORTH FORKLANDING ASSOCIATION	646.00		21631
15235	12/11/24	OAK04 OAK RIDGE APARTMENTS	1,763.00		21631
15236	12/11/24	ROB60 ROBIN HILL APARTMENTS	1,187.00		21631
15237	12/11/24	ROD69 LUIS RODRIGUEZ	142.00		21631
15238	12/11/24	ROS04 ROSS GROVE, LLC	512.00		21631
15239	12/11/24	SPO10 SPOODLES, LLC	129.00		21631
15240	12/11/24	TAM02 TAMARACK APARTMENTS, LLC	1,652.00		21631
15241	12/11/24	THE36 THE HEATHERS REALTY, LLC	762.00		21631
15242	12/11/24	WAS15 WASHINGTON PARK APTS LLC	781.00		21631
15243	12/11/24	WSA01 WS AFFORDABLE URBAN RENEWAL LL	590.00		21631
15244	12/11/24	AAA05 AAA REALTY & MANAGEMENT, LLC	3,684.00		21633 Direct Deposit
15245	12/11/24	ALP05 ALPINE COURT APARTMENTS	1,196.00		21633 Direct Deposit
15246	12/11/24	ARY01 ELIYAHU ARYEH	484.00		21633 Direct Deposit
15247	12/11/24	CAP25 CAPITAL SYSTEMS PROPERTY MGT	1,352.00		21633 Direct Deposit
15248	12/11/24	CED04 CEDAR BROOK NJ, LLC	1,099.00		21633 Direct Deposit
15249	12/11/24	DAV60 DV HAINESPORT URBAN RENEWAL	712.00		21633 Direct Deposit
15250	12/11/24	EME19 EMERALD RIDGE APARTMENTS	1,053.00		21633 Direct Deposit
15251	12/11/24	GRA65 GRACE PROPERTY SOLUTION	596.00		21633 Direct Deposit
15252	12/11/24	HYD05 EAST COAST HYDE PARK	1,642.00		21633 Direct Deposit
15253	12/11/24	SPR09 1721 SPRINGDALE URBAN RENEWAL	1,060.00		21633 Direct Deposit
15254	12/11/24	WBM01 W B MASON CO, INC	439.02		21633 Direct Deposit
15255	12/19/24	MOU06 DEANNA MOUNTES	342.00		21648
15256	12/19/24	SPO10 SPOODLES, LLC	129.00		21648
15257	12/19/24	LEW18 LEWIS INSEPCTIONS	1,350.00		21651 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	43	0	56,746.39	0.00
Direct Deposit:	12	0	14,667.02	0.00
Total:	55	0	71,413.41	0.00

TD PAYROLL	Payroll	4308903502		
40751	12/06/24	STA12 NJ DEPT OF LABOR & WORKFORCE D	83.79	21619
40752	12/11/24	PRAFLAC- AFLAC - Georgia / New York	4,176.56	21634
40753	12/11/24	PRAFLAC AFLAC, New York	46.88	21634

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD PAYROLL Payroll 4308903502 Continued					
40754	12/11/24	PRAFLAC AFLAC	201.08		21634
40755	12/11/24	PRCOLINS Colonial Life Insurance	3,110.08		21634
40756	12/11/24	PRCOLINX Colonial Life Insurance	135.62		21634
40757	12/11/24	PRCOREBR Corebridge Financial (valic)	17,719.00		21634
40758	12/11/24	PRCWAPAC CWA Political Action Committee	45.00		21634
40759	12/11/24	PRCWAPRK CWA Local 1014 CWA Parking	527.00		21634
40760	12/11/24	PRCWASPR CWA Local 1014 CWA Supervisors	1,299.80		21634
40761	12/11/24	PRCWASTF CWA Local 1014 CWA Staff	4,932.64		21634
40762	12/11/24	PRCWAXRD CWA Local 1014 CWA X-Guard	615.00		21634
40763	12/11/24	PRDCRP DCRP	4,871.83		21634
40764	12/11/24	PRF2578 Local #2578	2,738.48		21634
40765	12/11/24	PRF788 Local #788	5,365.71		21634
40766	12/11/24	PRF788H Local #788	2,610.00		21634
40767	12/11/24	PRG-CCSO CAMDEN COUNTY SHERIFF' OFFICE	33.56		21634
40768	12/11/24	PRG-FRNK John H Franklin	59.55		21634
40769	12/11/24	PRG-GRMN Charles Gorman	185.43		21634
40770	12/11/24	PRG-HINE DAWNSHIRR M HINES, SGT	10.00		21634
40771	12/11/24	PRG-LACE DAMON LACEY, SGT AT ARMS	671.98		21634
40772	12/11/24	PRG-NJFS NJ FAMILY SUPPORT PROCES	12,625.31		21634
40773	12/11/24	PRG-TODO FRANK TODORO	189.00		21634
40774	12/11/24	PRGPSCDU PENNSYLVANIA SCU	489.85		21634
40775	12/11/24	PRMET Metlife	321.00		21634
40776	12/11/24	PRCAMDEN City of Camden	86,104.28		21635 Direct Deposit
40777	12/11/24	PRNW Nationwide Retirement Solution	5,130.12		21635 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	25	0	63,064.15	0.00
Direct Deposit:	2	0	91,234.40	0.00
Total:	27	0	154,298.55	0.00

TD T-ESCROW Trust - Escrow 4308903700					
1841	12/06/24	DEM07 DEMBO, BROWN & BURNS LLP	8,192.00		21618
1842	12/06/24	REM02 REMINGTON & VERNICK ENGINEERS	2,872.91		21622 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	8,192.00	0.00
Direct Deposit:	1	0	2,872.91	0.00
Total:	2	0	11,064.91	0.00

TD T-TAX LIENS Trust - Tax Liens 4308903552					
54351	11/25/24	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	937.50		21592
54352	11/25/24	LN-40190 GREYMORR LLC	4,980.32		21592
54353	11/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	813.24	11/30/24	21592
54354	11/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,693.32		21592
54355	11/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	11,730.40		21592
54356	11/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,631.46		21592
54357	11/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,666.41		21592
54358	11/25/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	677.74		21592
54359	12/03/24	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,689.29		21605
54360	12/03/24	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,278.80		21605
54361	12/03/24	LN-40189 PINE VALLEY ONE REALESTATE LLC	11,990.10		21605
54362	12/03/24	LN-40190 GREYMORR LLC	3,605.69		21605
54363	12/03/24	LN-40206 US BANK CUST FOR PRO CAP 8	1,809.40		21605

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued				
54364	12/03/24	LN-50190 FIG 20, LLC	294.98	21605
54365	12/03/24	LN-50190 FIG 20, LLC	485.32	21605
54366	12/03/24	LN-50190 FIG 20, LLC	1,602.90	21605
54367	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,287.45	21605
54368	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,008.27	21605
54369	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	16,420.82	21605
54370	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,062.67	21605
54371	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,519.40	21605
54372	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	20,043.09	21605
54373	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,249.11	21605
54374	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,445.15	21605
54375	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	344.06	21605
54376	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	911.62	21605
54377	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,450.57	21605
54378	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	872.09	21605
54379	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,762.95	21605
54380	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,564.31	21605
54381	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,218.60	21605
54382	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,083.74	21605
54383	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,989.91	21605
54384	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,368.75	21605
54385	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,309.77	21605
54386	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	15,419.13	21605
54387	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	586.30	21605
54388	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,908.10	21605
54389	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	524.79	21605
54390	12/03/24	LN-50245 Epcot MD LLC	3,616.88	21605
54391	12/03/24	LN-50320 Fundpality 2023 LLC	5,056.46	21605
54392	12/03/24	LN-50320 Fundpality 2023 LLC	2,395.94	21605
54393	12/03/24	LN-50320 Fundpality 2023 LLC	1,972.04	21605
54394	12/03/24	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,951.88	21606
54395	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	12,482.61	21606
54396	12/03/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,922.48	21606
54397	12/05/24	LN-11349 YOSIF Z ABED	9,285.57	21610
54398	12/05/24	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,670.28	21610
54399	12/05/24	LN-50190 FIG 20, LLC	4,726.80	21610
54400	12/05/24	LN-50198 YOSIF Z ABED	6,075.29	21610
54401	12/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,441.98	21610
54402	12/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,133.55	21610
54403	12/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	11,979.18	21610
54404	12/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,081.03	21610
54405	12/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,144.95	21610
54406	12/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,191.58	21610
54407	12/05/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,185.90	21610
54408	12/09/24	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,105.46	21625
54409	12/09/24	LN-40187 TLOA OF NJ LLC	45.00	21625
54410	12/09/24	LN-40189 PINE VALLEY ONE REALESTATE LLC	3,496.14	21625
54411	12/09/24	LN-40190 GREYMORR LLC	4,384.60	21625
54412	12/09/24	LN-50190 FIG 20, LLC	6,067.47	21625
54413	12/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,101.80	21625
54414	12/09/24	LN-50340 WHITMAN PARK NEIGHBOORHOOD	14,226.77	21625
54415	12/09/24	LN-50190 FIG 20, LLC	55.00	21626

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued				
54416	12/09/24	LN-50190 FIG 20, LLC	55.00	21626
54417	12/09/24	LN-50190 FIG 20, LLC	55.00	21626
54418	12/09/24	LN-50190 FIG 20, LLC	55.00	21626
54419	12/09/24	LN-50190 FIG 20, LLC	2,873.10	21626
54420	12/09/24	LN-50190 FIG 20, LLC	629.01	21626
54421	12/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,179.45	21626
54422	12/09/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	18,960.19	21626
54423	12/11/24	LN-50190 FIG 20, LLC	1,622.25	21627
54424	12/11/24	LN-50190 FIG 20, LLC	6,759.09	21627
54425	12/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,928.36	21627
54426	12/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,583.60	21627
54427	12/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,830.50	21627
54428	12/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,749.52	21627
54429	12/11/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,496.14	21627
54430	12/11/24	LN-50320 Fundpality 2023 LLC	9,566.37	21627
54431	12/13/24	LN-20074 LB-HONEY BADGER,SBMUNT%	5,935.34	21637
54432	12/13/24	LN-20074 LB-HONEY BADGER,SBMUNT%	1,641.85	21637
54433	12/13/24	LN-31125 MTAG CUST/FIG CAP INV NJ13 LLC	30,794.92	21637
54434	12/13/24	LN-40190 GREYMORR LLC	3,913.69	21637
54435	12/13/24	LN-50198 YOSIF Z ABED	55.00	21637
54436	12/13/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,494.79	21637
54437	12/13/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,900.00	21637
54438	12/13/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	22,969.45	21637
54439	12/13/24	LN-50315 Jenil Sheth	4,777.63	21637
54440	12/17/24	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	11,561.62	21644
54441	12/17/24	LN-50190 FIG 20, LLC	2,958.95	21644
54442	12/17/24	LN-50190 FIG 20, LLC	5,214.18	21644
54443	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	322.18	21644
54444	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	14,131.37	21644
54445	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,566.52	21644
54446	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,130.97	21644
54447	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	875.73	21644
54448	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,613.71	21644
54449	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,234.65	21644
54450	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,516.89	21644
54451	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,357.20	21644
54452	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,770.13	21644
54453	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,136.06	21644
54454	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,412.84	21644
54455	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,817.07	21644
54456	12/17/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,233.75	21644
54457	12/18/24	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	193.51	21646
54458	12/18/24	LN-50190 FIG 20, LLC	4,254.39	21646
54459	12/18/24	LN-50190 FIG 20, LLC	1,303.66	21646
54460	12/18/24	LN-50190 FIG 20, LLC	11,293.64	21646
54461	12/18/24	LN-50198 YOSIF Z ABED	53.00	21646
54462	12/18/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,675.13	21646
54463	12/18/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,546.25	21646
54464	12/19/24	LN-50190 FIG 20, LLC	1,687.34	21647
54465	12/19/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,475.11	21647
54466	12/19/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,424.40	21647
54467	12/19/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	15,161.36	21647

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued					
54468	12/19/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,736.99		21647
54469	12/19/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,625.81		21647
54470	12/19/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,928.67		21647
54471	12/19/24	LN-50230 FIG NJ19, LLC	4,372.76		21647
54472	12/19/24	LN-50245 Epcot MD LLC	3,617.04		21647

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	122	0	555,062.29	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	122	0	555,062.29	0.00

TD T-TRUST Trust - Other Trust 4308903635					
3657	11/25/24	BAY02 BAY HILL ENVIRONMENTAL	670.00	11/30/24	21593
3658	11/25/24	CON24 CONCENTRA MEDICAL CENTER	420.00		21593
3659	11/25/24	DIV26 Dept of Community Affairs	8,800.00	12/09/24 VOID	21593 (Reason: Correct Vendor Name)
3660	11/25/24	MUNEXP01 MUNICIPAL EXCESS LIABILITY	25,000.00		21593
3661	11/25/24	NJD20 NJ DEPT OF HLTH & SR SER.	37.20		21593
3662	12/06/24	ALL07 ALL LEAD NJ	1,380.00		21620
3663	12/06/24	BAY02 BAY HILL ENVIRONMENTAL	690.00		21620
3664	12/06/24	CON24 CONCENTRA MEDICAL CENTER	140.00		21620
3665	12/06/24	GSL01 GARDEN STATE LEGAL SERVICES	84.00		21620
3666	12/06/24	ING01 INGT LEAD TESTING	690.00		21620
3667	12/06/24	CON02 CONTRACTOR SERVICE	2,318.47		21623 Direct Deposit
3668	12/09/24	DIV26 Dept of Community Affairs	8,800.00		21593
3669	12/13/24	CON24 CONCENTRA MEDICAL CENTER	420.00		21639
3670	12/13/24	ING01 INGT LEAD TESTING	345.00		21639
3671	12/13/24	NJM02 NJ MOTOR VEHICLE COMMISSION	150.00		21639
3672	12/13/24	TIM07 TIME FOR FUN & MORE INC	1,574.00		21639
3673	12/13/24	TTI01 TTI ENVIRONMENTAL, INC	1,180.00		21639
3674	12/13/24	TYC01 TYLER CARSTARPHEN	600.00		21639
3675	12/13/24	JRA01 JBER RISK ADVISORS, LLC	2,000.00		21641 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	16	1	42,180.20	8,800.00
Direct Deposit:	2	0	4,318.47	0.00
Total:	18	1	46,498.67	8,800.00

TD WATER Water (and Sewer) 4308903560					
8886	12/06/24	AME80 AMERICAN WATER SERVICES	9,279,497.25		21624 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	0	0	0.00	0.00
Direct Deposit:	1	0	9,279,497.25	0.00
Total:	1	0	9,279,497.25	0.00

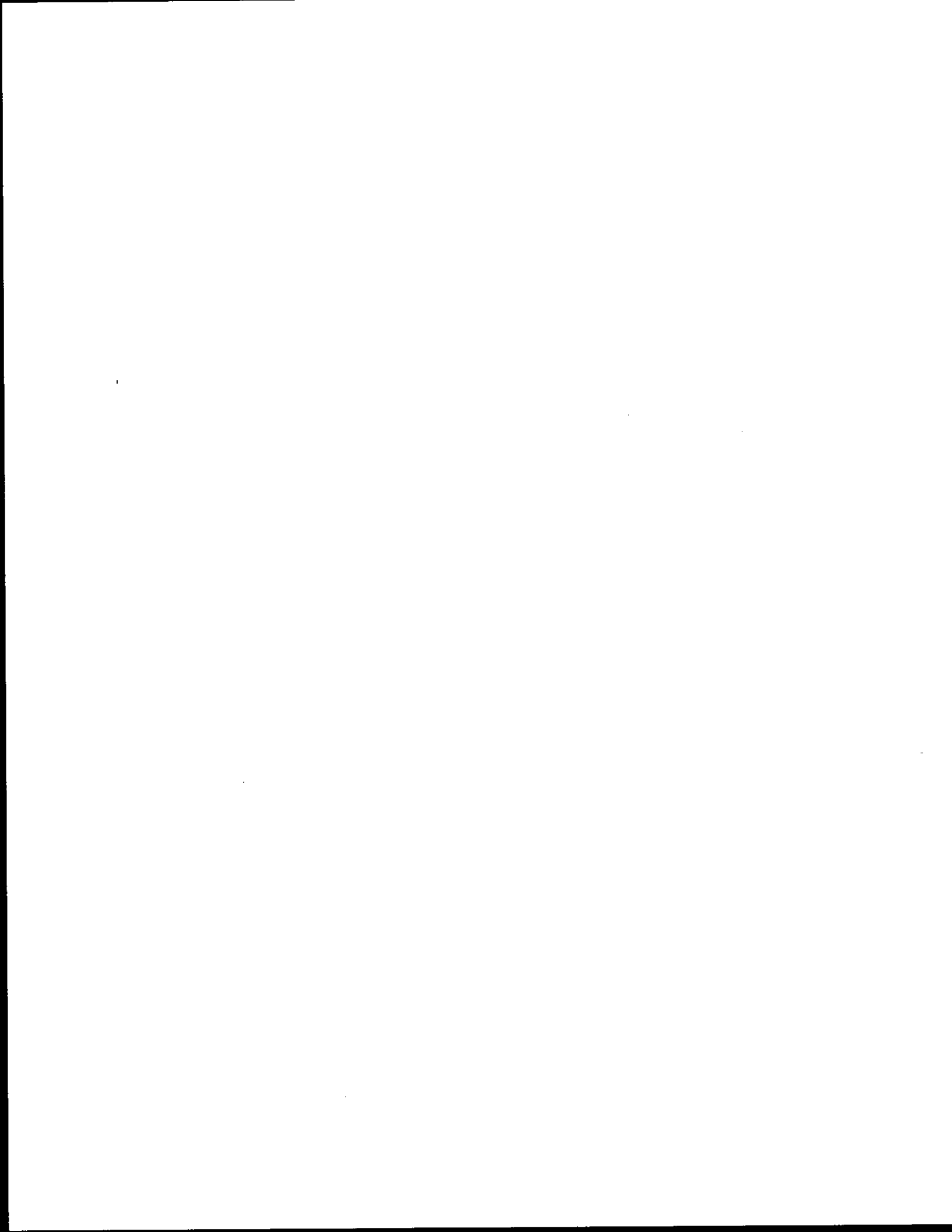
Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	350	1	3,193,005.44	8,800.00
Direct Deposit:	149	0	13,545,140.71	0.00
Total:	499	1	16,738,146.15	8,800.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	3-01	64,242.53	0.00	0.00	64,242.53
Current Fund	4-01	4,447,441.64	16,822.70	0.00	4,464,264.34
Water Operating Fund	4-05	805,299.71	0.00	0.00	805,299.71
Sewer Operating Fund	4-07	590,199.81	0.00	0.00	590,199.81
Payroll	4-10	154,298.55	0.00	0.00	154,298.55
Trust Fund - Insurance	4-13	31,628.47	0.00	0.00	31,628.47
Trust Fund - TTL Redemption	4-15	555,062.29	0.00	0.00	555,062.29
Trust Fund - Other	4-16	14,833.00	0.00	0.00	14,833.00
Trust Fund - Animal Control	4-32	<u>37.20</u>	<u>0.00</u>	<u>0.00</u>	<u>37.20</u>
Year Total:		6,598,800.67	16,822.70	0.00	6,615,623.37
Capital Fund	C-04	102,568.00	0.00	0.00	102,568.00
Water Capital Fund	C-06	<u>7,883,997.73</u>	<u>0.00</u>	<u>0.00</u>	<u>7,883,997.73</u>
Year Total:		7,986,565.73	0.00	0.00	7,986,565.73
Grant Fund	G-02	1,607,740.84	198,037.07	0.00	1,805,777.91
Trust Fund - HUD	H-25	254,871.70	0.00	0.00	254,871.70
Total of All Funds:		<u>16,512,221.47</u>	<u>214,859.77</u>	<u>0.00</u>	<u>16,727,081.24</u>

December 20, 2024
10:18 AM

CAMDEN CITY
Check Register By Check Date

Project Description	Project No.	Project Total
CAMDEN CHARTER SCHOOL NETWORK	0408I936	2,697.91
Franklin Bridge Community Dev	0408P891	175.00
HEMANG PATEL RAJ & AARAV, INC	14882	3,216.00
PBCIP	16037	96.00
KAIGHN AVE/GATEWAY REDEV PLAN	16460	4,096.00
HADDON AVENUE APARTMENTS, LLC	16499	784.00
Total of All Projects:		<u>11,064.91</u>



0-2



DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

VICTOR G. CARSTARPHEN
MAYOR

GERALD C. SENESKI
CHIEF FINANCIAL OFFICER
TEL: 856-757-7582
EMAIL: FINANCE@CAMDENNJ.Gov
WEBSITE: CAMDENNJ.Gov

MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Gerald Seneski, Chief Financial Officer *MS*

Date: December 20, 2024

Subject: Payroll Register Summary Communications for Forthcoming City
Council Meeting- January 2025 .

2025
2025 JAN -3 AM 9:45
CITY OF CAMDEN, N.J.
OFFICE

Attached, please find the Payroll Register Summary for the City of Camden for the pay periods of 12/5/2024 and 12/22/2024 . Detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Final Totals	643 Checks to be Printed	643 Regular	0 Vacation	0 Manual	0 Other	0 Interim	0 Overtime	0 Special	0 Adjustment
	0 Checks Voided since Last Payroll	0 Regular	0 vacation	0 Manual	0 Other	0 Interim	0 Overtime	0 Special	0 Adjustment
Totals:	This Payroll	YTD Beg	This Payroll	Void	Net	YTD End	This Payroll Direct Deposit		
Regular Pay:	1,595,655.03	41,343,137.26	1,743,821.35	0.00	1,743,821.35	43,086,958.61	Payroll Direct Deposit: 1,058,855.87		
Overtime Pay:	135,998.70	35,699,021.77	1,502,984.27	0.00	1,502,984.27	37,202,006.04	Deduction Direct Deposit: 0.00		
Vacation Pay:	0.00	1,269,822.37	52,107.81	0.00	52,107.81	1,321,930.18	Total Direct Deposit: 1,058,855.87		
Holiday Pay:	0.00	570,416.31	24,137.35	0.00	24,137.35	594,553.66			
Sick Pay:	0.00	32.21	76.34	0.00	76.34	108.55			
Special Pay:	0.00	3,788,428.34	165,118.28	0.00	165,118.28	3,953,546.62	Code 98 Exempt Fwt Wages: 1,432.54		
Admin Pay:	0.00	1,637,672.36	70,218.62	0.00	70,218.62	1,707,890.98	Code 98 Exempt Swt Wages: 833.27		
Comp Pay:	0.00	0.00	0.00	0.00	0.00	0.00	*Code 98 Employees are excluded from the Fwt Wages on this report.		
Other Pay:	0.00	0.00	0.00	0.00	0.00	0.00			
		37,034.24	1,461.89	0.00	1,461.89	38,496.13			
		95,314.37	1,237.28	0.00	1,237.28	96,551.65			
		0.00	0.00	0.00	0.00	0.00			
Total Other Tax:		132,348.61	2,699.17	0.00	2,699.17	135,047.78			
Before Tax Ded:		5,869,371.62	250,687.81	0.00	250,687.81	6,120,059.43			
After Tax Ded:		2,783,639.05	90,022.80	0.00	90,022.80	2,873,661.85			
Net:		25,794,569.29	1,088,753.17	0.00	1,088,753.17	26,883,322.46			
Employer Liability Totals:		1,269,822.32	52,107.81	0.00	52,107.81	1,321,930.13	Employee + Employer Soc Sec: 104,215.62		
		570,416.31	24,137.35	0.00	24,137.35	594,553.66	Employee + Employer Med: 48,351.04		
		0.00	0.00	0.00	0.00	0.00	Fwt: 165,118.28		
		0.00	0.00	0.00	0.00	0.00	Total Soc Sec, Med + Fwt: 317,684.94		
		6,661.20	2,098.49	0.00	2,098.49	8,759.69			
Total Other Tax:		6,661.20	2,098.49	0.00	2,098.49	8,759.69			
		0.00	0.00	0.00	0.00	0.00			
Employer Liability Earning Codes:		8,519,219.07	346,055.14	0.00	346,055.14	8,865,274.21	NOTE: Ytd Totals include ALL Employees for the Current Payroll Year.		
Total Employer Liabilities:		10,366,118.90	424,398.79	0.00	424,398.79	10,790,517.69			
Total Gross + Employer Liabilities:		51,709,256.16	2,168,220.14	0.00	2,168,220.14	53,877,476.30			

Payroll Register Report by Dept Id/Emp Id for Check Date: 12/06/24

Total Deductions and Earnings:

Code	Description	Ded Amt	Earn Amt	Void Checks Ded Amt	Earn Amt	Net Totals Ded Amt	Earn Amt
E02	SECOND TITLED EMPLOY		5,354.96		0.00		5,354.96
E03	ACTING STATUS		410.10		0.00		410.10
E06	DOCKING		10,536.99-		0.00		10,536.99-
E07	LICENSE		2,400.00		0.00		2,400.00
E09	ADJUSTMENT		528.25		0.00		528.25
E10	ON CALL		1,000.00		0.00		1,000.00
E13	SUSPENSION		2,200.16-		0.00		2,200.16-
E17	Overtime \$		15,211.46		0.00		15,211.46
GF0	G - GARN GORMAN	185.43		0.00		185.43	
GG0	G - GARN LACEY	998.41		0.00		998.41	
GH0	G - GARN HINES	10.00		0.00		10.00	
GI0	G - GARN FRANKLIN	59.55		0.00		59.55	
GJ0	G - GARN TODORO	189.00		0.00		189.00	
GK0	G - GARN CC SHERIFF	33.56		0.00		33.56	
GP0	G - SUPPORT - NJ/PA	489.85		0.00		489.85	
GS0	G - SUPPORT - NJ	10,268.31		0.00		10,268.31	
GS1	G - SUPPORT - NJ	1,031.29		0.00		1,031.29	
GS2	G - SUPPORT - NJ	744.32		0.00		744.32	
GS3	G - SUPPORT - NJ	423.78		0.00		423.78	
GS4	G - SUPPORT - NJ	326.57		0.00		326.57	
GS5	G - SUPPORT - NJ	55.43		0.00		55.43	
GS6	G - SUPPORT - NJ	25.61		0.00		25.61	
HEA	CH 78 COST SHARE	86,088.56		0.00		86,088.56	
IMP	IMPUTED INCOME		11,283.27		0.00		11,283.27
PD1	DCRP - PENSION	4,553.64		0.00		4,553.64	
PD2	DCRP - BACK DEDUCTION	318.19		0.00		318.19	
PE1	PERS - PENSION	54,332.73		0.00		54,332.73	
PE2	PERS - BACK DEDUCTIONS	1,584.92		0.00		1,584.92	
PE4	PERS - CONTRIBUTORY INSURANCE	3,545.83		0.00		3,545.83	
PE9	PERS - LOAN REPAYMENT	19,915.37		0.00		19,915.37	
PF1	PFRS - PENSION	75,582.38		0.00		75,582.38	
PF2	PFRS - BACK DEDUCTIONS	1,806.84		0.00		1,806.84	
PF9	PFRS - LOAN REPAYMENT	25,332.08		0.00		25,332.08	
PTA	DEF COMP - NATIONWIDE	3,955.12		0.00		3,955.12	
PTB	DEF COMP - NATIONWIDE ROTH	1,175.00		0.00		1,175.00	
PTF	DEF COMP - COREBRIDGE	17,622.08		0.00		17,622.08	
PTG	DEF COMP - COREBRIDGE ROTH	96.92		0.00		96.92	
PTK	DEF COMP - MET LIFE	321.00		0.00		321.00	

PTO DEF COMP - Equitable	2,293.00	0.00	2,293.00
PTP DEF COMP - Equitable Roth	1,150.00	0.00	1,150.00
PTS DEF COMP - National Life Group	70.00	0.00	70.00
S10 AFLAC PRE-TAX	1,923.22	0.00	1,923.22
S22 AFLAC GEORGIA POST-TAX	2,253.34	0.00	2,253.34
S31 AFLAC NY PRE-TAX	19.09	0.00	19.09
S32 AFLAC NY POST-TAX	27.79	0.00	27.79
S81 AFLAC XGRD POST-TAX	201.08	0.00	201.08
S99 AFLAC FSA WAGE WORKS	249.99	0.00	249.99
SC1 SUPP - COLONIAL PRE-TAX	288.05	0.00	288.05
SC2 SUPP - COLONIAL POST-TAX	2,822.03	0.00	2,822.03
SC8 SUPP - COLONIAL X-GUARDS	135.62	0.00	135.62
UC1 DUES - CWA STAFF	4,932.64	0.00	4,932.64
UC2 DUES - CWA X-GRD	615.00	0.00	615.00
UC3 DUES - CWA SUPERVISORS	1,299.80	0.00	1,299.80
UC4 DUES - CWA PAC	45.00	0.00	45.00
UC5 DUES - CWA PARKING DEDUCTION	527.00	0.00	527.00
UF1 DUES - FIRE 2578	2,738.48	0.00	2,738.48
UF2 DUES - FIRE 788	5,365.71	0.00	5,365.71
UF5 DUES - FIRE HOUSE FUND	2,610.00	0.00	2,610.00
XMD Additional Medicare	76.34	0.00	76.34
Z01 MISC - WAGE GARNISHMENT FEE	67.00	0.00	67.00
Z02 MISC - LOST SWIPE CARD FEE	5.00	0.00	5.00
	<u>340,786.95</u>	<u>23,450.89</u>	<u>340,786.95</u>
		<u>0.00</u>	<u>23,450.89</u>

Employer Liability Codes:	Liability Amt	Void Amt	Net Amt
Code Description			
9H0 HEALTH BENEFIT EMPLOYER	346,055.14	0.00	346,055.14
	<u>346,055.14</u>	<u>0.00</u>	<u>346,055.14</u>

Break Down of Employees Paid:
 Total Male: 407
 Total Female: 236
 Total Unknown: 0
 Total Employees: 643

There are NO errors or warnings in this Payroll Register.

Final Totals	640 Checks to be Printed	632 Regular	0 Vacation	0 Manual	7 Other	0 Interim	0 Overtime	1 Special	0 Adjustment
	0 Checks Voided since Last Payroll	0 Regular	0 Vacation	0 Manual	0 Other	0 Interim	0 Overtime	0 Special	0 Adjustment
Totals:	This Payroll	YTD Beg	This Payroll	Void	Net	YTD End	This Payroll Direct Deposit		
Regular Pay:	1,529,669.01	Gross: 43,089,158.78	1,950,986.77	0.00	1,950,986.77	45,040,145.55	Payroll Direct Deposit: 1,109,203.79		
Overtime Pay:	113,904.03	*Fwt Wages: 37,204,260.49	1,637,914.43	0.00	1,637,914.43	38,842,174.92	Deduction Direct Deposit: 0.00		
Vacation Pay:	0.00	Soc Sec: 1,321,933.55	51,046.18	0.00	51,046.18	1,372,979.73	Total Direct Deposit: 1,109,203.79		
Holiday Pay:	0.00	Medicare: 594,586.35	27,133.55	0.00	27,133.55	621,719.90			
Sick Pay:	0.00	0.00 Adtl Med Tax: 108.55	76.34	0.00	76.34	184.89			
Special Pay:	0.00	Fwt: 3,953,697.72	212,236.15	0.00	212,236.15	4,165,933.87	Code 98 Exempt Fwt Wages: 1,432.54		
Admin Pay:	0.00	SWT: 1,707,932.04	88,377.14	0.00	88,377.14	1,796,309.18	Code 98 Exempt Swt Wages: 853.27		
Comp Pay:	0.00	CWT: 0.00	0.00	0.00	0.00	0.00			
Other Pay:	0.00	OWT: 0.00	0.00	0.00	0.00	0.00			
		FLI: 38,498.11	1,515.80	0.00	1,515.80	40,013.91			
		SUI: 96,551.65	1,143.94	0.00	1,143.94	97,695.59			
		SDI: 0.00	0.00	0.00	0.00	0.00			
		Total Other Tax: 135,049.76	2,659.74	0.00	2,659.74	137,709.50			
		Bef Tax Ded: 6,120,005.15	322,660.93	0.00	322,660.93	6,442,666.08			
		Aft Tax Ded: 2,870,039.58	97,688.45	0.00	97,688.45	2,967,728.03			
		Net: 26,885,925.14	1,149,108.29	0.00	1,149,108.29	28,035,033.43			
Employer Liability Totals:		Soc Sec: 1,321,933.50	51,046.10	0.00	51,046.10	1,372,979.60	Employee + Employer Soc Sec: 102,092.28		
		Medicare: 594,586.35	27,133.55	0.00	27,133.55	621,719.90	Employee + Employer Med: 54,343.44		
		OWT: 0.00	0.00	0.00	0.00	0.00	Fwt: 212,236.15		
		FLI: 0.00	0.00	0.00	0.00	0.00	Total Soc Sec, Med + Fwt: 368,671.87		
		SUI: 0.00	0.00	0.00	0.00	0.00			
		SDI: 8,761.89	2,132.89	0.00	2,132.89	10,894.78			
		Fui: 8,761.89	2,132.89	0.00	2,132.89	10,894.78			
		Total Other Tax: 0.00	0.00	0.00	0.00	0.00			
Employer Liability Earning Codes:		8,865,274.21	345,106.21	0.00	345,106.21	9,210,380.42	NOTE: Ytd Totals include ALL Employees		
Total Employer Liabilities:		10,790,555.95	425,418.75	0.00	425,418.75	11,215,974.70	for the Current Payroll Year.		
Total Gross + Employer Liabilities:		53,879,714.73	2,376,405.52	0.00	2,376,405.52	56,256,120.25			

Total Deductions and Earnings:

Code	Description	Ded Amt	Earn Amt	***** Void Checks *****	***** Net Totals *****
				Ded Amt	Earn Amt
E02	SECOND TITLED EMPLOY		5,334.96	0.00	5,334.96
E03	ACTING STATUS		313.71	0.00	313.71
E05	CLOTHING ALLOWANCE		150.03-	0.00	150.03-
E06	DOCKING		6,885.14-	0.00	6,885.14-
E09	ADJUSTMENT		296.51-	0.00	296.51-
E10	ON CALL		1,000.00	0.00	1,000.00
E13	SUSPENSION		2,816.08-	0.00	2,816.08-
E14	AUTO ALLOWANCE		525.00	0.00	525.00
E17	Overtime \$		42,055.78	0.00	42,055.78
E18	Sick Payout		160,651.89	0.00	160,651.89
E19	Vacation Payout		81,230.12	0.00	81,230.12
E20	Comp Payout		63.83	0.00	63.83
E21	Holiday Payout		26,366.20	0.00	26,366.20
GFO	G - GARN GORMAN	167.48		0.00	167.48
GG0	G - GARN LACEY	0.00		0.00	0.00
GH0	G - GARN HINES	10.00		0.00	10.00
GI0	G - GARN FRANKLIN	213.44		0.00	213.44
GJ0	G - GARN TODORO	189.00		0.00	189.00
GK0	G - GARN CC SHERIFF	33.56		0.00	33.56
GP0	G - SUPPORT - NJ/PA	489.85		0.00	489.85
GS0	G - SUPPORT - NJ	9,138.66		0.00	9,138.66
GS1	G - SUPPORT - NJ	950.90		0.00	950.90
GS2	G - SUPPORT - NJ	584.01		0.00	584.01
GS3	G - SUPPORT - NJ	342.71		0.00	342.71
GS4	G - SUPPORT - NJ	283.82		0.00	283.82
GS5	G - SUPPORT - NJ	54.24		0.00	54.24
GS6	G - SUPPORT - NJ	25.06		0.00	25.06
HEA	CH 78 COST SHARE	86,201.46		0.00	86,201.46
HEB	CH 78 COST SHARE BACK ADJUST	108.60		0.00	108.60
IMP	IMPUTED INCOME		11,001.88	0.00	11,001.88
PD1	DCRP - PENSION	4,513.26		0.00	4,513.26
PD2	DCRP - BACK DEDUCTION	286.61		0.00	286.61
PE1	PERS - PENSION	53,703.15		0.00	53,703.15
PE2	PERS - BACK DEDUCTIONS	1,127.44		0.00	1,127.44
PE3	PERS - ARREARS	173.86		0.00	173.86
PE4	PERS - CONTRIBUTORY INSURANCE	3,503.91		0.00	3,503.91
PE5	PERS - INSURANCE ARREARS	510.21		0.00	510.21
PE9	PERS - LOAN REPAYMENT	19,499.27		0.00	19,499.27

Payroll Register Report by Dept Id/Emp Name for Check date: 12/20/24

Code	Description	Liability Amt	Void Amt	Net Amt
PF1	PFRS - PENSION	75,847.18	0.00	75,847.18
PF2	PFRS - BACK DEDUCTIONS	1,373.60	0.00	1,373.60
PF3	PFRS - ARREARS	1,813.66	0.00	1,813.66
PF9	PFRS - LOAN REPAYMENT	25,332.08	0.00	25,332.08
PTA	DEF COMP - NATIONWIDE	3,975.12	0.00	3,975.12
PTB	DEF COMP - NATIONWIDE ROTH	1,175.00	0.00	1,175.00
PTF	DEF COMP - COREBRIDGE	68,041.08	0.00	68,041.08
PTG	DEF COMP - COREBRIDGE ROTH	96.92	0.00	96.92
PTK	DEF COMP - MET LIFE	421.40	0.00	421.40
PTO	DEF COMP - Equitable	24,893.00	0.00	24,893.00
PTP	DEF COMP - Equitable Roth	1,150.00	0.00	1,150.00
PTS	DEF COMP - National Life Group	70.00	0.00	70.00
S10	AFLAC PRE-TAX	1,963.30	0.00	1,963.30
S22	AFLAC GEORGIA POST-TAX	2,259.82	0.00	2,259.82
S31	AFLAC NY PRE-TAX	19.09	0.00	19.09
S32	AFLAC NY POST-TAX	27.79	0.00	27.79
S81	AFLAC XGRD POST-TAX	247.81	0.00	247.81
S99	AFLAC FSA WAGE WORKS	249.99	0.00	249.99
SC1	SUPP - COLONIAL PRE-TAX	288.05	0.00	288.05
SC2	SUPP - COLONIAL POST-TAX	2,822.03	0.00	2,822.03
SC8	SUPP - COLONIAL X-GUARDS	135.62	0.00	135.62
SF1	SUPP - FIRE INSURANCE	5,592.63	0.00	5,592.63
UC1	DUES - CWA STAFF	4,900.60	0.00	4,900.60
UC2	DUES - CWA X-GRD	607.50	0.00	607.50
UC3	DUES - CWA SUPERVISORS	1,299.80	0.00	1,299.80
UC4	DUES - CWA PAC	45.00	0.00	45.00
UC5	DUES - CWA PARKING DEDUCTION	558.00	0.00	558.00
UF1	DUES - FIRE 2578	2,738.48	0.00	2,738.48
UF2	DUES - FIRE 788	5,410.80	0.00	5,410.80
UF3	DUES - BUFF	1,733.53	0.00	1,733.53
UF4	DUES - LPFFA	450.00	0.00	450.00
UF5	DUES - FIRE HOUSE FUND	2,625.00	0.00	2,625.00
XMD	Additional Medicare	76.34	0.00	76.34
Z01	MISC - WAGE GARNISHMENT FEE	65.00	0.00	65.00
Z02	MISC - LOST SWIPE CARD FEE	10.00	0.00	10.00
		<u>420,425.72</u>	<u>0.00</u>	<u>420,425.72</u>
				<u>318,415.61</u>
				<u>345,106.21</u>
				<u>345,106.21</u>

Employer Liability Codes:

Code Description	Liability Amt	Void Amt	Net Amt
9H0 HEALTH BENEFIT EMPLOYER	345,106.21	0.00	345,106.21
	<u>345,106.21</u>	<u>0.00</u>	<u>345,106.21</u>

Payroll Register Report by Dept Id/Emp Name for Check Date: 12/20/24

Break Down of Employees Paid:
Total Male: 404
Total Female: 236
Total Unknown: 0
Total Employees: 640

There are NO errors or warnings in this Payroll register.

Ordinances
1st Reading

DB:hc
01-14-25

01

**ORDINANCE AMENDING AND SUPPLEMENTING MUNICIPAL
ORDINANCE MC-5305, ADOPTED ON DECEMBER 8, 2020 TO ALLOW FOR
THE CONFISCATION OF AN ITEM OR THING OBSTRUCTING A CITY
STREET OR HIGHWAY AND ESTABLISHING A PROCESS FOR RETURNING
OR DISPOSING OF SUCH CONFISCATED ITEMS**

WHEREAS, the City Council of the City of Camden, adopted Municipal Ordinance MC-5305 on December 8, 2020 which amended Municipal Ordinance MC-600 titled, "Peace and Good Order," adopted on March 11, 1971, and further amended Municipal Ordinance MC-2289, adopted on April 9, 1987 and further amended Municipal Ordinance MC-4234 on October 12, 2006, providing that: "it shall be unlawful for any person to reserve or attempt to reserve a parking space, or prevent any vehicle from parking on a public street through his/her presence in the roadway, the use of hand signals, or by placing any box, can, crate, handcart, chair, cone or trash can or any other object, including street markings or signs in the roadway"; and

WHEREAS, the City of Camden now seeks to establish a process whereby the Camden County Police Department and the City of Camden Parking Authority shall have the authority to confiscate such items or things obstructing streets and highways within the City of Camden, as deemed necessary; and

WHEREAS, the City of Camden further seeks to establish a process for which such items or things found obstructing a street or highway in the City of Camden can be: (1) claimed by the owner or such person having authority over such item and properly returned to the owner; or (2), if not properly claimed, can be disposed of by the appropriate law enforcement agency in accordance with law; and

WHEREAS, the City of Camden has the authority to establish such a process pursuant to the REVISED CHARTER OF THE CITY OF CAMDEN AND SUPPLEMENTS THEREOF, also Laws since passed relating thereto and under which said city is governed, to 1910, inclusive, Camden, New Jersey, May, 1912, which states:

Sec. XVIII. And be it enacted, That it shall and may be lawful for the city council, or a majority of them, in city council assembled, to pass such ordinances as they shall judge proper for regulating and keeping in repair the streets, highways and alleys of said city; for preventing the encumbering or obstructing the highways, streets, alleys and sidewalks in said city, and preventing and removing all encroachments in or upon the same...;

and

WHEREAS, the City Council of the City of Camden, by and through this Revised Charter authority, has the authority to regulate and remove obstructions that exist of the streets and highways within the City of Camden, including but not limited to, obstructions seeking to illegally reserve parking spaces on such city streets and highways; now therefore,

BE IT ORDAINED by the City Council of the City of Camden that it hereby amends and supplements Municipal Ordinance MC-600 titled, "Peace and Good Order," adopted on March 11, 1971 and amended by Municipal Ordinance, MC-2289 on April 9, 1987 and further amended by Municipal Ordinance MC-4234 on October 12, 2006, and further amended by MC-5305, adopted on December 8, 2020, as follows:

CHAPTER 573. PEACE AND GOOD ORDER

ARTICLE III. OBSTRUCTION OF TRAFFIC

573-18 Obstructions not permitted.

- A. No person shall obstruct, interfere with or impede, directly or indirectly, vehicular traffic upon the streets of the City.
- B. For purposes of this subsection, "obstruct, interfere with or impede, directly or indirectly" shall refer to rendering impassable without unreasonable inconvenience or hazard."
- C. It shall be unlawful for any person to reserve or attempt to reserve a parking space, or prevent any vehicle from parking on a public street through his/her presence in the roadway, the use of hand signals, or by placing any box, can, crate, handcart, chair, cone or trash can or any other object or thing, including street markings or signs in the roadway.
- D. The Camden County Police Department and the Parking Authority of the City of Camden shall hereby be authorized, empowered and directed to summarily remove and abate, or cause to be summarily removed and abated, any item or thing which may obstruct, encumber or encroach upon any street or highway in the City of Camden, including but not limited to, such areas on streets and highways in the City of Camden used for the parking of vehicles. The expense thereof shall be recoverable from the owner or such person having authority over such item or thing so removed or abated as provided for in subsections E and F, below. Provided, however, that in those cases requiring notice by any other provisions of this Code, such removal shall be undertaken only after service of the required notice and the expiration of the prescribed time limit.
- E. Any article or thing, removed and abated in accordance with subsection C, above, shall be advertised and sold in accordance with law, by the Camden County Police Department or the Parking Authority of the City of Camden, as appropriate, which is responsible for removing or abating such item or thing, after thirty (30) days of such removal. If the cost of such removal or abatement, exceeds the sale price of such item or thing removed or abated, the difference between the two shall be certified to the City of Camden Tax Collector as a lien upon the premises of the owner or such person having authority over such item or thing so removed or abated and shall be added to, recorded and collected in the same manner as taxes assessed and levied upon such premises of the owner or such person having authority over such item or thing so removed or abated. After sale, any balance that exists, if any, after deducting costs for removing and abating such item or thing, shall be paid to any person providing adequate proof of ownership.
- F. If an item or thing is removed or abated and subsequently claimed by the owner or such person having authority over such item or thing so removed or abated before such sale takes place, the owner or such person having authority over such item or thing so removed or abated shall be responsible to pay for any costs incurred by the Camden County Police Department or the Parking Authority of the City of Camden, as appropriate, which was responsible for removing and abating same before release of the item or thing.
- G. The provisions of Section 18 shall be enforceable by the Camden County Police Department, as necessary. Subsections C through F of Section 18 shall be enforceable by the Parking Authority of the City of Camden, as necessary.

573-19 Violations and penalties; other remedies.

- A. Penalties against persons violating subsection B of Section 18 shall be no more than \$25.00 for a first violation and no more than \$50.00 for a second violation.

For third and subsequent violations of subsection B of Section 18 and for all violations of subsection A of Section 18, penalties against persons shall in accordance with the provisions of Chapter 1, Article II, Section 1-15.

- B. Nothing in Section 18 shall constitute a bar to the City of Camden to pursue any and all of its available legal remedies in law or equity to collect costs for removing or abating any item or thing which obstructs, encumbers or encroaches upon any street or highway in the City of Camden.

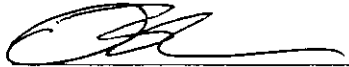
BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

BE IT FURTHER ORDAINED that a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance. All notices of veto shall be filed in the office of the Municipal Clerk.

Date of Introduction: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Ordinance #2

Ordinance Amending Salary & Wage Ordinance

ORDINANCE

**NOT available at time of print on
Friday, January 03, 2025.**

DB:yrh
01-14-25

0-3

ORDINANCE AUTHORIZING THE REMOVAL OF DEED RESTRICTIONS AND REVERSIONARY LANGUAGE ON 564 ROYDEN STREET

WHEREAS, the City of Camden transferred City owned property known as 564 Royden Street, Block 1420, Lot 27 to Camden Redevelopment Agency, dated March 8, 2013 and recorded on April 16, 2013 in the Camden County Clerk's office in Deed Book 9785, page 1143&c; and

WHEREAS, Camden Redevelopment Agency is the current owner of said parcel and is requesting the removal of said restrictions and re-entry language in order to move forward with the sale and development of said property; and

WHEREAS, the condition set forth in the original deed stated the parcel must be developed and sold for homeownership amongst other restrictions; and

WHEREAS, the City of Camden desires to remove any and all deed restrictions and reversionary language from the original deed of transfer; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed to remove said restrictions and conditions.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.


SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

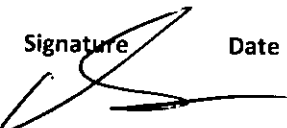
COUNCIL MEETING DATE: 1-14-25

TO: City Council
FROM: Daniel Blackburn-City Attorney


TITLE OF ORDINANCE/RESOLUTION: Ordinance Authorizing the Removal of Deed Restrictions and Reversionary Language on 564 Royden Street

Point of Contact:	Yolanda Hawkins	Law Dept./Bureau of City Properties	856-757-7125
	Name	Department-Division-Bureau	Phone Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator



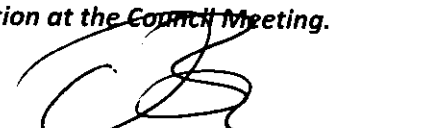
Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney



Signature Date

JAN 3 - 2025

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Ordinance Authorizing the Removal of Deed Restrictions and Reversionary Language on 516 State Street

FACTS/BACKGROUND:

- This Ordinance will give the City of Camden authorization to remove deed restrictions and reversionary language in order to move forward with sale of parcel.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

- N/A

IMPACT STATEMENT:

- No impact on the City of Camden

SUBJECT MATTER EXPERTS/ADVOCATES:

- Yolanda Hawkins, Real Estate Officer

COORDINATION:

- N/A

Prepared by:

Name

Phone/Email

0-4

DB:dh
01-14-25

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES
FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF
CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY**

WHEREAS, Jean Brooks Graves, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 1150 Kenwood Avenue; and

WHEREAS, Cawonnsde Y Nicholson, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 22 S. 35th Street; and

WHEREAS, Dana E Garcia upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near her home at 617 West Street; and

WHEREAS, Samuel Amaro upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near his home at 1469 Greenwood Avenue; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as either a Type 1 or Type 2 "Handicapped Parking" to have access to parking or personalized signage during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Type 1 Handicapped Parking locations shall be reserved for any handicapped operator. All others shall be prohibited from parking in such space.

SECTION 2. Type 2 Handicapped Parking locations shall only be utilized by the approved applicant and only by the vehicle whose license plate corresponds with the license plate number on the posted sign. All others shall be prohibited from parking in such space.

SECTION 3. By the adoption of this ordinance, the City is creating a Schedule of Personalized Signage "Handicapped Parking" Areas, including those set forth herein and including any other "Handicapped Parking" Areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 4. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

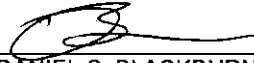
SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING ONLY*

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Y		12/16/24	

Approved by:
Business Administrator

Signature

Date

Attachments:

1. Disabled Parking Approvals Submission – January 14, 2025 Council Meeting

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING ONLY*

FACTS/BACKGROUND:

- Ordinance establishing a handicapped parking zone in front of a residence occupied by an individual with disability, who has been issued a windshield placard or wheelchair symbol license plate for the vehicle registered by the individual, or a family member who provides transportation for the individual with disability.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- If City Council approves the legislation, City residents issued disabled parking placards or vehicle plates, who have submitted application to the City and been approved for disabled parking privileges, will have disabled parking privileges established at their residence.

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Keith L. Walker, Director of Public Works**
 - Attendance: Yes

COORDINATION: N/A

Prepared by: Angela M. Watkins

(856) 757-7139/ anjohnst@ci.camden.nj.us

Name

Phone/Email



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COPY

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING ONLY

Point of Contact: Keith L. Walker Public Works 757-7139 kewalker@ci.camden.nj.us
Name Department-Division- Bureau Phone Email

ENDORSEMENTS

Table with 5 columns: Recommend Approval (Y/N), Signature, Date, Comments. Includes entries for Responsible Department Director, Supporting Department Director, Director of Grants Management, Qualified Purchasing Agent, and Director of Finance.

Approved by: Business Administrator

Signature Date

Attachments:

- 1. Disabled Parking Approvals Submission – January 14, 2025 Council Meeting

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Signature

JAN 3 - 2025

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING ONLY*

FACTS/BACKGROUND:

- Ordinance establishing a handicapped parking zone in front of a residence occupied by an individual with disability, who has been issued a windshield placard or wheelchair symbol license plate for the vehicle registered by the individual, or a family member who provides transportation for the individual with disability.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- If City Council approves the legislation, City residents issued disabled parking placards or vehicle plates, who have submitted application to the City and been approved for disabled parking privileges, will have disabled parking privileges established at their residence.

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Keith L. Walker, Director of Public Works**
 - Attendance: Yes

COORDINATION: N/A

Prepared by: Angela M. Watkins

(856) 757-7139/ anjohnst@ci.camden.nj.us

Name

Phone/Email

DB:dh
01-14-25

0-5

**ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL
PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN
LOCATIONS**

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following property:

1002 Collings Road Ricardo Cordero

WHEREAS, it has been advised that the individual, no longer needs accessible parking at the above location due to no response to renewal correspondence, no payment of annual renewal fees and/or by request as per the individual; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the property listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

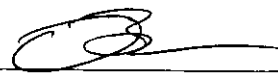
SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM


COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Y		12/16/24	

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Disabled Parking Removals Submission – January 14, 2025 Council Meeting

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

JAN 3 - 2025

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

FACTS/BACKGROUND:

- Ordinance authorizing the removal of designated restricted parking zone(s) for disabled individual parking applicants who did not renew their permits.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- If City Council approves the legislation, the disabled parking signage at the designated location will be removed in accordance with the Disabled Parking approval/removal procedures.

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Keith L. Walker, Director of Public Works**
 - Attendance: Yes

COORDINATION: N/A

Prepared by: Angela M. Watkins

(856) 757-7139/ anjohnst@ci.camden.nj.us

Name

Phone/Email

Resolutions

**RESOLUTION DESIGNATING STEPHANIE WALKER AS THE CITY OF CAMDEN
EMPLOYEE OF THE MONTH FOR JANUARY 2025**

WHEREAS, this Council, in cooperation with the Administration and the City's Employees and their union representatives, has established a program for honoring its employees by the designations of an "Employee of the Month"; and

WHEREAS, the criteria established to identify candidates for employee of the Month include:

1. Friendliness, thoughtfulness and dependability
2. Duties performed in a professional manner
3. Ability to work with others
4. An exemplary representative of his or her department
5. A positive role model
6. Pride in job performance
7. A positive attendance record; and

WHEREAS, STEPHANIE WALKER, has been nominated as "Employee of the Month", and this Council, having reviewed the information presented in support of the nomination, believes that this honor should be bestowed on said **STEPHANIE WALKER**; and

WHEREAS, STEPHANIE WALKER has worked for the City of Camden for several years and has always demonstrated veritable professionalism and dedication; and

WHEREAS, the City Council of the City of Camden now seeks to Honor **MS. STEPHANIE WALKER**; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it recognizes **STEPHANIE WALKER** as the "Employee of the Month" for January, 2025 and hereby extends to **STEPHANIE** its congratulations as well as all rights and accouterments extended to her as a result of her selection as Employee of the Month.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction:

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: December 27, 2024

Council Meeting Date: January 14, 2025

FROM: Councilperson

Angel Fuentes, President

Falio Leyba-Martinez, 3rd Ward

Sheila Davis, Vice President, At-Large

Jannette Ramos, 4th Ward

Arthur Barclay, 1st Ward

Nohemi G. Soria-Perez, At-Large

Chris Collins, 2nd Ward

Action Requested:

**RESOLUTION DESIGNATING STEPHANIE WALKER AS THE CITY OF
CAMDEN EMPLOYEE OF THE MONTH FOR JANUARY 2025**

****Please attach any supporting documents

Angel Fuentes /nfb

12/14/25

Signature of Councilperson

Date

HM
01-14-25

R-2

RESOLUTION AUTHORIZING A FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES TO BOWMAN & COMPANY LLP, 601 WHITE HORSE ROAD, VOORHEES, NEW JERSEY, FOR MUNICIPAL AUDITING AND ANNUAL FINANCIAL STATEMENT SERVICES FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2025

WHEREAS, pursuant to N.J.S.A. 40A:54 each municipality of the State of New Jersey is required to make an audit following the end of its fiscal year; and

WHEREAS, by statutory requirement, each municipality's governing body must appoint a Municipal Auditor, N.J.S.A. 40A:54 et seq.; and

WHEREAS, in response to RFP #24-27, "Municipal Auditor Services," a proposal was received by the City of Camden ("City") from BOWMAN & COMPANY LLP; and

WHEREAS, BOWMAN & COMPANY, LLP was the only responsive proposal received for RFP #24-27, the City is now recommending that the City Council of the City of Camden re-appoint BOWMAN & COMPANY LLP, 601 White Horse Road, Voorhees, New Jersey, to serve as the City's Municipal Auditor; and

WHEREAS, the proposal submitted by BOWMAN & COMPANY LLP, was in separate amounts of \$237,680.00 for the Financial Audit and \$50,520.00 for the Federal and State Grant Single Audit, for a period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City under line item(s) "5-01-E0-301-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby ratifies, approves, and authorizes a contract with BOWMAN & COMPANY LLP, 601 White Horse Road, Voorhees, New Jersey for the separate amounts of Two Hundred Thirty-Seven Thousand Six Hundred Eighty Dollars (\$237,680.00) for the Financial Audit and Fifty Thousand Five Hundred Twenty Dollars (\$50,520.00) for the Federal and State Grant Single Audit, for a period of one (1) year, for an aggregate total amount of TWO HUNDRED EIGHTY-EIGHT THOUSAND TWO HUNDRED DOLLARS (\$288,200.00), pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that the Mayor, City Clerk, and other authorized officials of the City of Camden are hereby fully authorized to negotiate and execute said contract on behalf of the City of Camden, and to take all other necessary actions to effectuate the purposes of this Resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:dh
01-14-25

A-3

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN
APPROVED STATE CONTRACT VENDORS FOR YEAR 2025**

WHEREAS, under N.J.S.A. 40A: 11-12a, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to authorize various contracts with certain approved state contract vendors used by various departments in pursuit of their duties, listed in Exhibit "A" attached hereto; and

WHEREAS, there will be substantial savings by the municipality by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and


WHEREAS, depending on funding availability, the funds for these expenditures will be made available by various appropriations; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City is hereby authorized to award contracts to the approved state contract vendors to be used by various departments in pursuit of their duties, listed in attached Exhibit "A" attached hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 01/14/2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CALENDAR YEAR 2025.

THE USE OF

NO COOPERATION

Point of Contact: Lateefah Administration 856-757-7475 lachandl@ci.camden.nj.us
Chandler

Name Department- Division- Bureau Phone Email

ENDORSEMENTS

Recommend Signature Date Comments
Approval (Y/N)

- Responsible
Department Director
Supporting Department
Director (if necessary)
Director of Grants
Management
Qualified Purchasing
Agent
Director of Finance

Y

Handwritten signature of Lateefah Chandler

Approved by: Business Administrator

Signature Date

Attachments (list and attach all available):

- 1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)1
2. Certification of Funds2
3. Addition supporting documents.

Walk-on note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

City Attorney Signature Date

1 For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

2 Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CALENDAR YEAR 2025.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- City departments will use these vendors to procure various goods/services in pursuit of their duties. See attached list
- A purchase in excess of \$44,000.00 will require governing body approval.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: various appropriations as needed (depending on funding availability)

APPROPRIATION NUMBER: N/A

PROCUREMENT: N/A

IMPACT STATEMENT:

- Approval will ensure each in procurement

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	N/A
Purpose or Need for service:	APPROVING NJ STATE CONTRACT VENDORS FOR 2025
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-12A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

Referenced State Contract Vendors – 2025

Commodity/Service Vendor State Contract #

Accu Wash 18-GNSV2-00581
American Asphalt Co., Inc. 18-FLEET-00638; 18-FLEET-00391
Amazon R-TC17008
AT&T Mobility LLC 85944; 85016; 80811; 22-TELE-05861
Auto Plus Auto Parts 85996
Auto Zone R211201
Barton Carpet 23-FOOD-47764; 23-FOOD-47763
Beckers Tree Service 18-DPP-00646
Bergen County Co-op NJCPA #CK04
BSN Sport 16-Fleet-00138
Camden County Co-op 57-CCCPS
Camden County Education Services Commission #66-CCEPS
Chas S Winner Inc. 81165, 88726, 88215, 40805, 17-FLEET-00212; 17-FLEET-00761; 20-FLEET-01189; 20-FLEET-01392
Cherry Valley Tractor Sales 22-FLEET-10062; 43022
Contractor Service (WDDS Enterprise) 43024
Core Mechanical 88697
Cranford Police Cooperative Pricing System (ID# 47CPCPS)
Dell Marketing 19-TELE-00656; 20-TELE-01510; 19-COMP-00601
Delaware Valley Truck 89289
East Coast Salt 20-FLEET-01520,
Draeger Inc 17-FLEET-00827; 17-FLEET-00784
EB Fence 88679
Educational Services Commission of Morris County (Ed-Data)
Emergency Equipment Sales 40864, 17-FLEET-00808
Frank Mazza & Son 23-FOOD-47763
Flemington Aluminum & Brass 40307
Garden State Office 41261
General Highway Products 87153
General Spring & Alignment 89283
H A Dehart & Son 88264, 40816
Hainesport Enterprise INC 89300
Hertrich Fleet Svcs, 19-FLEET-00953, 18-FLEET-00444, 17-FLEET-00210; 21-FLEET-01483; 20-FLET-01387
Hewlett Packard 40116
Home Depot 18-Fleet-00234
Houpert Truck Service 89275, 19-FLEET-00691
Houston Galveston Co-Operative
Hunterdon County Educ. Svc Comm #37-HUNCCP
Island Tech Services 17-FLEET-00744

Referenced State Contract Vendors (Cont.)

Commodity/Service Vendor State Contract #

Johnson Towers 42098
Lanigan Associates Inc. 17-FLEET-00733
Lawson Products, 85850, 42111, 43023
Lowe's Home Centers LLC 18-Fleet-00235
Majestic Oil Co., Inc. 19-FLEET-00972, 17-FOOD-00398
Mall Chevrolet 88213, 19-FLEET-00954
Marturano Recreation 16-Fleet-00121
Merchantville Overhead Door Co. 21-GNSV1-07461
MES 17-FLEET-00818
MES Sourcewell
Mid Atlantic Truck Ctr 42075, 21-FLEET-01539
Middlesex Regional Educ. Srv. Comm. 365MCESCCPS
Morton Salt Inc 20-FLEET-01519
Motorola Solutions INC A-83909
Multi-Temp Mechanical 88695
Municipal 19-GNSV1-00696
Nat Alexander 17-FLEET-00819
Neopost 41267
NAPA Auto Parts
Navistar d/b/a International
Peach Country Ford Tractor 43028
Pemberton Electrical 88955; 21-FOOD-01747
Peters Todd Inc 18-DPP-00647
Pitney Bowes 41258
RE Pierson Materials 18-FLEET-00636, 18-FLEET-00389
Ricoh Tree Service 18-DPP-00645
Ricoh USA Inc. 40467
Route 23 Automall 21-Fleet-00241, 89262, 86007 21-FLEET-07156
Ring Central Sourcewell
Rubbercycle 16-Fleet-00131
S&S Worldwide 17-Food-00253
Scott Health & Safety 17-FLEET-00819
Schindler Elevator Corp 20-GNSV2-01121
Service Tire Truck Center 20-FLEET-00948
Shi International 89981
Signal Control Products 87152, 19-FOOD-01028
Sparks Electric 42263
School Specialty 17-FOOD-00242, 17-1
Somerset Co-op #2 SOCCP
TEC ELEVATOR 20-GNSV2-01120
TDK 17-TELE-00227
The Hertz Corp 20-GNSV2-00983
Tuff Greens LLC 18-DPP-00648
Universal Vending Mgt 18-GNSV2-00440
Verizon Wireless 82583, 85943
Vineland Auto Electric 86001, 42084
W B Mason 0000003, 18-FOOD-00424

Whirl Construction 16-Fleet-00124

Widmer 41260

W W Grainger 19-FLEET-00677, 19-FLEET-00566

Xerox Corp. 40469

R-4

DB:sde
01-14-25

**RESOLUTION AUTHORIZING AN APPLICATION TO THE NEW JERSEY OFFICE OF
HOMELAND SECURITY AND PREPAREDNESS FOR THE FY2024 STATE AND
LOCAL CYBERSECURITY GRANT PROGRAM FOR TECHNICAL ASSISTANCE**

WHEREAS, the City of Camden desires to apply for a grant from the New Jersey Office of Homeland Security & Preparedness for the Federal Fiscal Year 2024 (FFY 2024) State and Local Cybersecurity Grant Program (SLCGP); and

WHEREAS, the FFY 2024 SLCGP Grant supports municipalities in managing and reducing systemic cyber risks and offers in-kind technical assistance to enhance governance, risk management, resilience, and workforce development; and

WHEREAS, the City of Camden through the signing of a Local Consent Agreement will receive cybersecurity hardware, software, and/or services in lieu of funds from the SLCGP; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to apply for a grant from the New Jersey Office of Homeland Security and Preparedness for the FFY 2024 State and Local Cybersecurity Grant Program for Technical Assistance.

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

TO: City Council
FROM: Jeff Gorman

Admin

COUNCIL MEETING DATE: Next Available

TITLE OF ORDINANCE/RESOLUTION: Apply to the NJ Office of Homeland Security and Preparedness for the 2024 State and Local Cybersecurity Grant Program (SLCGP) for Technical Assistance

Point of Contact:	Jeff Gorman	Chief Technology Officer	(640) 230-7251	Jeffrey.Gorman@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director		<i>JG</i>	12/10/24	
Supporting Department Director (if necessary)		<i>[Signature]</i>	12/11/24	
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance		<i>[Signature]</i>		

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.
 - a. Attachment G

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

JAN 3 - 2025

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Apply to the NJ Office of Homeland Security and Preparedness for the 2024 State and Local Cybersecurity Grant Program (SLCGP) for Technical Assistance

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
The NJ State and Local Cybersecurity Grant Program (SLCGP) supports municipalities like Camden in managing and reducing systemic cyber risks. The program offers in-kind technical assistance to enhance governance, risk management, resilience, and workforce development.
- Time constraints, if any. (Why does the Council need to act now?)
The grant submission deadline is December 20, 2024
- How was the value of the transaction obtained (if applicable?)
The value lies in technical assistance and resources provided to improve cybersecurity infrastructure, with no direct monetary awards or matching funds required.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: No funding will be applied for. The grant program is strictly for services. The attached Local Consent Agreement must be approved.

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,
The City will gain access to in-kind technical assistance and resources to enhance cybersecurity governance, risk management, resilience, and workforce development.
- What changes and by how much if the City Council approves this proposal?
Camden's cybersecurity infrastructure will improve, reducing vulnerabilities and increasing preparedness for cyber threats, with no direct financial expenditure.
- Why Should the City Council approve this legislation?
Approval ensures the City takes proactive steps to protect critical systems and data, ensuring continuity of operations and safeguarding resident trust.
- What will happen if the City Council does not approve this legislation?
Camden risks remaining vulnerable to cyber threats, potentially leading to operational disruptions, data breaches, and financial losses.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

Prepared by:

Jeffrey Gorman

(640) 230-7251/ Jeffrey.Gorman@camdenj.gov

Name

Phone/Email



**State of New Jersey
Federal Fiscal Year 2024
State and Local Cybersecurity Grant Program
Local Consent Agreement**



I, Full Name: _____ Work Title: _____
 a duly authorized official of Local Governmental Entity:
 (e.g., municipality, county, school district, or subdivision thereof), located at,
 Address: _____
 City: _____ County: _____ State: NJ Zip Code: _____,
 hereby wish to participate in and consent to the State of New Jersey's State Administrative
 Agency (SAA), namely the New Jersey Office of Homeland Security & Preparedness (NJOHSP),
 undertaking the following acts in accordance with the State and Local Cybersecurity Grant
 Program (SLCGP) for Federal Fiscal Year (FFY) 2024, Funding Opportunity Number DHS-24-GPD-
 137-00-99, as authorized by Section 2220A of the Homeland Security Act of 2002, as amended
 (Pub. L. No. 107-296) (6 U.S.C. § 665g):

1. Retain and pass through to local government entities at **least 80%** of the State of New Jersey's FFY 2024 SLCGP grant award of \$ 6,739,978 in the form of cybersecurity products and services; and
2. Utilize the estimated \$ 6,739,978 in SLCGP funds for FFY 2024 as follows:
 - o Approximately \$31,250 for Project 1: Cybersecurity Governance and Planning
 - o Approximately \$187,000 for Project 2: Cybersecurity Resilience Assessments
 - o Approximately \$6,100,000 for Project 3: Cybersecurity Resilience (Endpoint, Application, and Identity and Authentication security)
 - o Approximately \$421,728 for Project 4: Cybersecurity Workforce Development

This consent is given with the understanding that Local Government Entity is receiving cybersecurity hardware, software, and/or services in lieu of funds from the SLCGP. This consent is only effective for the Federal Fiscal Year (FFY) 2024 SLCGP Funds.

Email Address: _____
 Daytime Phone Number: _____
 Signature: _____



State of New Jersey
Federal Fiscal Year 2024
State and Local Cybersecurity Grant Program
Application for Cybersecurity Resources



A. INTRODUCTION

The State and Local Cybersecurity Grant Program (SLCGP) is a federal grant program funded by the U.S. Department of Homeland Security (DHS) that aims to improve cybersecurity in state and local governments. In New Jersey, the SLCGP is administered by the NJ Office of Homeland Security and Preparedness (NJOHSP) through its NJ Cybersecurity and Communications Integration Cell (NJCCIC). The overall goal of the SLCGP is to make state and local government organizations more resilient to cyber threats.

For Federal Fiscal Year (FFY) 2024, SLCGP funds received by NJOHSP to administer the grant will be used to provide hardware, software, and services to state and local government agencies through the NJCCIC. To apply for these grant resources, please complete the application below.

B. ELIGIBILITY

All New Jersey state and local government entities are eligible to apply for NJ FFY 2024 SLCGP resources.

"Local government" entity is defined in 6 U.S.C. § 101(13) as:

- (1) A county, municipality, city, town, township, local public authority, school district, special district, intrastate district, council of governments, regional or interstate government entity, or agency or instrumentality of a local government;
- (2) An Indian tribe or authorized tribal organization, or in Alaska a Native village or Alaska Regional Native Corporation; and
- (3) A rural community, unincorporated town or village, or other public entity.

C. LOCAL CONSENT AGREEMENT

Local government entities (e.g., municipalities, counties, school districts, etc.) must also complete and submit the NJ SLCGP Local Consent Agreement. The Local Consent Agreement can be found at www.cyber.nj.gov/slcgp.

D. APPLICATION DEADLINE

To be eligible to receive FFY24 SLCGP resources, this application, and the local consent agreement, if applicable must be received by the NJCCIC by **December 20, 2024, 11:59:59 PM**.

E. CONFIDENTIALITY

As the information you provide in your application will inherently include administrative or technical information which, if disclosed would jeopardize computer security, this application is deemed confidential and exempt from Open Public Records Act (OPRA) disclosure. Further, as the SLCGP Planning Committee operates under the New Jersey Domestic Security Task Force (DSPTF), in accordance with the NJ Domestic Security Preparedness Act, N.J.S.A. APP. A: 9-74, any record held, maintained, or kept on file shall be treated and deemed as "records of the Task Force exempt from public disclosure under OPRA."



State of New Jersey
Federal Fiscal Year 2024
State and Local Cybersecurity Grant Program
Application for Cybersecurity Resources



F. ORGANIZATION/APPLICANT INFORMATION

Organization Name: _____ Organization Type: _____
 Organization Mailing Address: _____
 City: _____ County: _____ State: NJ Zip Code: _____
 TaxID: _____

Executive Sponsor/Authorizing Official

Full Name: _____ Title: _____
 Email Address: _____ Work Phone: _____

Primary Technical Point of Contact

Full Name: _____ Title: _____
 Email Address: _____ Work Phone: _____

Primary Organization Point of Contact for this SLCGP Grant Request

Full Name: _____ Title: _____
 Email Address: _____ Work Phone: _____

G. ABOUT YOUR ORGANIZATION

- (1) Main Website Address: _____
- (2) Organization Domains: _____
- (3) Organization Public IP Addresses/Ranges: _____
- (4) Total Number of Supported Users (employees and contractors only, do not include students): _____
- (5) Total Number of staff members dedicated to IT and/or Cybersecurity (employees and contractors): _____
- (6) Annual Operating Budget for Organization: _____
- (7) Annual Cybersecurity Budget: _____
- (8) Total Number of Physical Sites/Locations: _____

H. ABOUT YOUR IT/OT ENVIRONMENT

- (1) Total Number of laptop and desktop computers: _____
- (2) Total Number of servers: _____
- (3) Are your IT/OT environments managed by in-house staff or outsourced to a third party? _____
- (4) If outsourced, please provide the name of the third-party and contact information for a technical point of contact.

Third-Party IT Service Provider Company Name: _____
 Point of Contact: _____ Title: _____
 Email Address: _____ Work Phone: _____



State of New Jersey
Federal Fiscal Year 2024
State and Local Cybersecurity Grant Program
Application for Cybersecurity Resources



- (5) Do you use public cloud providers to host critical information technology systems and sensitive information?
- (6) If yes, please provide information on the cloud service providers used (e.g. Amazon, Google, Microsoft). Include information with respect to IaaS, PaaS, and SaaS cloud services.
- (7) In addition to information technology assets, does your organization also implement and manage operational technologies? Operational technologies (OT) consist of computing systems used to help manage, monitor, and control physical operations such as building management systems, public transportation systems, public safety systems, water and wastewater treatment systems, public lighting systems, electrical generation and transmission, etc.?
- (8) For your IT and OT environments, please list the operating systems and versions in use.
- (9) What is your biggest motivation(s)/ reason(s) to apply for this grant opportunity?

CYBERSECURITY CAPABILITIES

Please tell us about the following cybersecurity capabilities as it pertains to your IT/OT environments and if you are requesting these capabilities for your organization as part of this grant opportunity. If you have questions about any of these capabilities, please contact: njccic@cyber.nj.gov.

I. CYBERSECURITY GOVERNANCE (GV):

Does your organization have a published set of policies that establish the required behaviors and controls necessary to protect your information technology resources, secure personal information, safeguard privacy, and maintain the physical safety of individuals?

- (1) Are you interested in receiving cybersecurity policy templates to help you develop your cybersecurity policies?
- (2) Do you have a cybersecurity incident response plan?
- (3) If yes, when was the last time the plan was exercised?
- (4) If no, are you interested in assistance in developing a plan?
- (5) Are you interested in participating in cybersecurity incident table-top exercises?
- (6) .GOV top-level domains (TLDs) provide an added level of trust and security to government websites and services. They are free and only available to validated government organizations. If you currently use a .ORG, .COM, .NET, or .US top-level domain (TLD) for your organization, are you interested in receiving information and assistance in migrating your domains to a .GOV TLD?



**State of New Jersey
Federal Fiscal Year 2024
State and Local Cybersecurity Grant Program
Application for Cybersecurity Resources**



J. CYBERSECURITY RISK MANAGEMENT (RM):

What is the date of your most recent cybersecurity risk assessment?

As an applicant for the NJ SLCGP:

- (1) You will be provided with directions on completing the NJCCIC Cybersecurity Program Controls Assessment (CPCA). The CPCA is a secure online no-cost self-assessment available to eligible organizations through the NJCCIC portal. The results of the CPCA will be used to help inform SLCGP investment decisions.
- (2) You will also be provided with access to an NJCCIC-administered cybersecurity ratings and continuous risk monitoring service that provides organizations with an easy-to-understand assessments of their cybersecurity posture.

To receive access to the above cybersecurity risk assessment platforms, please provide a point of contact in your organization.

Full Name:

Title:

Email Address:

Work Phone:

K. CYBERSECURITY RESILIENCE (RE):

The following products and services are offered to NJ State and Local government organizations as part of the FFY24 SLCGP:

RE-1: Advanced Endpoint Protection

The NJCCIC Advanced Endpoint Protection (AEP) solution provides comprehensive visibility into endpoint activity, advanced threat detection, and automated response. It consists of a lightweight endpoint agent and scalable cloud-native management and administration platform that leverages artificial intelligence (AI) and machine learning (ML) to detect and respond to threats on endpoints in real time. The NJCCIC AEP solution includes several modules that together provide a comprehensive, integrated, and proactive approach to security for an organization's laptops, desktops, and servers. This solution also provides for 24/7 managed detection and response services. More information about the NJCCIC AEP solution can be found at www.cyber.nj.gov/slcp.

- (1) Do you currently have an Endpoint Detection and Response (EDR) solution implemented?
- (2) If yes, please provide information on your EDR solution and its license expiration. As FFY24 funds are limited, this information will be used to prioritize resource needs and plan for FFY24 investments.
- (3) Are you interested in implementing the AEP solution in your environment?
- (4) If yes, how many AEP licenses are you requesting?

The NJCCIC AEP includes 4-years of EDR and managed detection and response services. As SLCGP funds are intended to act as seed money and are limited, the NJCCIC has developed a resource distribution



State of New Jersey
Federal Fiscal Year 2024
State and Local Cybersecurity Grant Program
Application for Cybersecurity Resources



plan that attempts to fulfill as many NJCCIC AEP requests as possible to assist New Jersey local government entities with managing and reducing systematic cyber risk. Thus, if your request for the NJCCIC AEP is approved, you will be required to contribute to a cost match according to the following schedule.

- Year 1: no AEP cost to awardee.
- Year 2: 20% AEP cost match.
- Year 3: 30% AEP cost match.
- Year 4: 40% AEP cost match.

RE-2: Web Application Security

The NJCCIC-offered cloud-based Web Application Firewall (WAF) is a scalable, easy-to-use, and customizable security solution that helps protect government websites and web applications from a variety of cyber threats. It acts as a protective barrier between an organization's web applications and the internet, analyzing incoming traffic and blocking malicious requests. By providing protection against a wide range of threats and vulnerabilities, the WAF helps ensure the security, compliance, and performance of e-government web applications and processes. More information about the NJCCIC WAF solution can be found at www.cyber.nj.gov/slcgp.

- (1) Are you interested in implementing the WAF to protect your websites and web applications?
- (2) If yes, how many websites and web applications do you manage?
- (3) Do you currently have a WAF solution implemented?
- (4) If yes, please provide information on your WAF solution and its license expiration. As FFY24 funds are limited, this information will be used to prioritize resource needs and plan for FFY24 investments.

RE-3: Identification and Authentication Protection

Multi-factor authentication (MFA) is a security process in which a user is only granted access to a system after successfully presenting two or more authentication factors. The three most common kinds of factors are:

- Something you know - Like a password, or a memorized PIN.
- Something you have - Like a smartphone, or a hardware token.
- Something you are - Like a fingerprint, or facial recognition.

To help organizations secure remote and privileged access logins, organizations may request MFA hardware tokens for use cases where other MFA methods (SMS token codes or smartphone authenticator apps) are not a viable solution. More information about the SLCGP FFY24 MFA offering can be found at www.cyber.nj.gov/slcgp.

- (1) Have you implemented MFA for remote access to organizational systems and applications?
- (2) Have you implemented MFA for privileged access to organizational systems and applications?
- (3) If you have use cases where SMS token codes or smartphone authenticator apps are not a viable method, please provide the number of MFA hardware tokens you are requesting:



State of New Jersey
Federal Fiscal Year 2024
State and Local Cybersecurity Grant Program
Application for Cybersecurity Resources



L. WORKFORCE DEVELOPMENT (WD)

In order to ensure SLT personnel are trained in cybersecurity commensurate with roles and responsibilities, SLCGP funds will be utilized to develop, implement, and deliver online and in-person cybersecurity training offerings. More information about the SLCGP FFY24 training offerings and resources can be found at: www.cyber.nj.gov/slcgp.

WD-1: Training Classes

High-quality, hands-on, in-person and remote online training covering a wide range of cybersecurity topics, including but not limited to: network, application, and cloud security; IT and cyber operations; incident response; threat and vulnerability management; and more.

Please provide a count of the number of IT and cybersecurity personnel in **your organization** that would be interested in receiving training classes according to their IT and cybersecurity skill levels.

WD-2: Virtual Cyber Range

The cyber range is an online cybersecurity training and simulation **platform** administered by the NJCCIC.

- (1) Please provide a count of the number of IT and cybersecurity personnel in your organization that you would like to provide access to the **virtual cyber range**.

WD-3: Security Awareness Training

Security Awareness Training is a cybersecurity **educational** program designed to help organizations educate their employees about various **cyber threats** and improve their security posture. It aims to reduce the human risk factor in **cybersecurity** by cultivating a security-conscious culture.

- (1) Do you currently provide **security awareness** training to your employees?
- (2) If your answer is no, and you would like to receive tailored online cybersecurity awareness training, please enter the **number** of employees that would require this training.

APPLICATION SUBMISSION

I understand that the submission of this application does not guarantee that I will receive the resources requested. I understand that each application received will be evaluated in accordance with DHS and FEMA SLCGP requirements and those of the NJ SLCGP Planning Committee.

Full Name:

Title:

Email Address:

Work Phone:

Signature:

R-5

DB:dh
01-14-25

**RESOLUTION APPOINTING URSULA LENNON AS A MEMBER TO THE
ZONING BOARD OF ADJUSTMENT**

WHEREAS, the Mayor has appointed Ursula Lennon to serve as a member to the Zoning Board of Adjustment; and

WHEREAS, this Council has reviewed the qualifications of the appointee and consents to said appointment; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that Ursula Lennon is hereby appointed to serve as a member to the Zoning Board of Adjustment for the unexpired term of Charles Cooper from February 3, 2025 until August 7, 2026 as provided by law.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this resolution. All notices of veto shall be filed in the office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 1/14/25

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: Resolution Appointing Ursula Lennon As A Member To The Zoning Board Of Adjustment

Point of Contact:	Marc Riondino	4525	
	Name	Department-Division-Bureau	Phone Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

1/8/25

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Appointing Ursula Lennon As A Member To The Zoning Board Of Adjustment

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- This Appointment is necessary to fill the unexpired term of Charles Cooper who resigned effective February 3, 2025
- The term for Ursula Lennon will commence February 3, 2025 and will end August 7, 2026

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

- Appointment is needed in order to maintain an effective and efficient government

SUBJECT MATTER EXPERTS/ADVOCATES:

- City of Camden

COORDINATION:

- City of Camden

Prepared by:

Diana Gonzalez

Name

Ext. 7150

Phone/Email

Ursula Moss

Camden, New Jersey 08104

(856)571-1528

ulennon@comcast.net

Highly qualified educator with expertise in instruction, behavior management, and behavior modification. Seeking growth within an organization that values proven leadership ability and dedication to empowering personnel in effective instruction and behavior management. Committed to preparing youth for future excellence. A hardworking and passionate individual with strong organizational skills, eager to secure a position on the zoning board. Ready to contribute to the team's efforts in achieving company goals.

Skills

- Flexible and adaptable
- PPE compliance
- Decision-making
- Leadership
- Problem-solving
- Task prioritization
- Self-Directed
- Organization and time management

Work History

PIRS

Camden City School District, Camden, NJ

November 2015 - Current

The primary role of the Preschool Intervention and Referral Specialist (PIRS) is to provide support and suggest interventions to preschool staff so that all children can succeed in general education. PIRS provides learning, social, speech and language, motor and/or behavioral support through observations, ongoing records, screenings, interviews, and other informal assessments. It is through a well-executed positive behavior support (PBS) plan that PIRS monitors student progress to assure fidelity and success of implementation. If interventions are fully implemented without success, a Child Study Team (CST) referral may be warranted. If a child's behavior becomes chronic and severe and does not respond to interventions, the crisis plan devised by each school or center should be followed. Please feel free to contact PIRS for assistance regarding agencies that assist with "crisis intervention".

- Gained extensive knowledge in data entry, analysis and reporting.
- Organized and detail-oriented with a strong work ethic.
- Participated in team projects, demonstrating an ability to work collaboratively and effectively.
- Excellent communication skills, both verbal and written.

Teacher of the Handicapped

Camden Board of Education, Camden, New Jersey

January 1994 - Current

- Responsible for the planning, implementation and monitoring of instruction to primary grade level students in a self-contained setting using the IEP, Core Reading Series and the State Standards as a guide to effective teaching; Developed and implemented student specific educational and behavioral goals and objectives to aid in the transition from a self-contained program to the successful integration to general education program

Training Facilitator

Camden Board of Education, Camden, New Jersey

January 2008 - January 2013

- Responsibilities include: Meeting with the principals to obtain a needs assessment for the teachers and the school, conducting on-site trainings, providing resource materials, supporting AYP results with a plan of

action, classroom support visits, providing demonstration lessons, coaching for success, modeling instructional and behavioral practices, assisting teachers with the planning, implementation and delivery of instruction, providing support for best practices assessment programs, providing support for Intensive Early Literacy program, Teacher/principal liaison, and classroom problem solver.; Responsible for monitoring special education teachers to ensure effective practices, implementation and mastery of the topics covered by professional development

Education

Cheyney University

M.A. in Education Administration January 2007

Wilberforce University

B.S. in Sociology Criminal Justice January 1992

Certifications

- New Jersey Certificate for TEACHER OF THE HANDICAPPED
- New Jersey SUPERVISOR CERTIFICATE

Awards

- 1999, CAMDEN SCHOOLS CERTIFICATE OF EXCELLENCE
- 2003, YORKSHIP SCHOOL TEACHER OF THE YEAR

Summary

I am a highly qualified educator with major strengths in instruction, behavior management and behavior modification. My goal is to grow with an organization that desires someone with proven leadership ability, a dedication to empowering personnel in the areas of effective instruction, behavior management and a commitment to preparing our youth for future excellence., Currently I am a Preschool Intervention and Referral Specialist for the Office of Early Childhood for the Camden City School District., Teacher of students with Autism grades K-3 at Thomas H. Dudley School., Skilled in the areas of: Teaching grades K-8, Teaching students with Autism, Professional Development Training, Planning, Coaching, Assessment, maximization and utilization of resources.

A-6

DB:dh
01-14-25

**RESOLUTION AUTHORIZING THE APPOINTMENT OF JACK O'BYRNE, AS AN
ALTERNATE #2 MEMBER TO THE ZONING BOARD OF ADJUSTMENT
FOR A TWO (2) YEAR TERM**

WHEREAS, the Mayor has appointed Jack O'Byrne, to serve as an Alternate #2 Member of the Zoning Board of Adjustment of the City of Camden; and

WHEREAS, this Council has reviewed the qualifications of the appointee and consents to said appointment; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that Jack O'Byrne is hereby appointed to serve as an Alternate #2 Member of the City of Camden Zoning Board of Adjustment for a term of Two (2) years beginning January 14, 2025 until January 13, 2027 as provided by law.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Jack O'Byrne, PhD

1 Market Street, Camden, NJ 08102, 267.496.4411
execdirect@cchsnj.org

PROFESSIONAL SUMMARY

Public and nonprofit executive with over thirty-five years of experience in administration, finance, project management, and grant writing. Expert in operational leadership, fundraising and community development.

SKILLS

- Fundraising
- Project management
- Contract management
- Operations management
- Consulting
- Grant writing
- Budgeting
- Strategic planning
- Program leadership
- Business administration
- Financial management
- Media relations

HISTORICAL SOCIETY AND MUSEUM ACCOMPLISHMENTS IN CAMDEN

Grant Writing – raised over \$6.5 million in new funding.

Planning – managed the award-winning County Heritage Tourism Plan and the federally funded Revolutionary War Battle of Gloucester Plan.

Partnerships – founded the Camden County History Alliance with 50 historical organizations and is a partner in the Parkside (Camden, NJ) Neighborhood Collaborative's \$1.25 million five-year program.

Historic Preservation – managed the restoration of six historic buildings. Presently overseeing the restoration of the Benjamin Cooper Tavern which will be adaptively reused as the new American Revolution Museum of Southern New Jersey.

Parks – Adopted Veterans Park and partnered with Campbell's employees, South Jersey Port Corporation and the NJ Tree Foundation to beautify and created new sculpture rain garden.

Community Garden – created the Parkside History Garden in 2018 as an heirloom orchard, community garden, agricultural history learning center and community garden distribution center.

Public Art/Artist Residency – renovated a 1912 church rectory into the Waterfront South Artist Residency, commissioned new statue of Heavyweight Champion Jersey Joe Walcott, and reassembled seventeen-foot high 8,800 lb. masonry spire from a demolished high school tower.

Museum Curation – Created all new exhibits in the Camden County Museum, renovated and curated the Shipyard Museum's Maritime Hall and Shipyard Workers House.

Infrastructure – renovated two historic building complexes and made them ADA accessible for the first time, installed new sidewalks, and HVAC systems.

WORK HISTORY

Executive Director - Camden County Historical Society – Camden, NJ 11/2015 to present.

Management position reporting to the Board of Trustees, responsible for all aspects of administration, finance, and capital projects. Took the helm of an organization which was founded in 1899 and was on the brink of financial and physical ruin. Transformed the Society into a state-wide model for partnerships on a county-wide and neighborhood basis while renovating and expanding the buildings and grounds to encourage multiple streams of revenue.

Executive Director and Curator - Camden Shipyard & Maritime Museum – Camden, NJ 4/2015 to present.

Management and curation position reporting to the Board of Trustees, responsible for all aspects of administration, finance, capital projects, and museum interpretation. Curated the opening of the new museum in September 2016, raised \$2 million and completed the restoration of the historic former Church of Our Saviour (1893). As part of a new sustainability and community development plan, the museum established a Carpenters Pre-Apprenticeship Program in 2023 and Anchor Healthy Homes in 2024. New museum attractions in 2024 include the GeoDome Theatre and the Camden Shipbuilding mural.

Jack O'Byrne
PhD page two

Managing Director - Your Grants Office, LLC – Camden, NJ 11/2014 to present

As head of a part-time nonprofit management and grant writing consultancy in Southern New Jersey, Jack has assisted many nonprofit clients included Camden Community Development Association, the John F. Peto Studio Museum (Island Heights, NJ), Philadelphia Yearly Meeting - Society of Friends (Phila., PA), Good Shepard Mediation Services (Phila., PA), and the Nicholas Virgilio Haiku Writers House (Camden, NJ).

**Adjunct Professor, Dept. of Economics & Political Science, Rowan University – Glassboro, NJ
2020 -2021.**

Vice President - Stern Consulting, Inc. – Chicago, IL, 2013 - 2014

A senior position reporting to the President where I utilized my expertise to help governments improve their business processes and citizen communications by technology.

Public Sector Proposal Manager - PublicStuff, Inc. – New York, NY 2012-2013

Reported directly to the Chief Executive Officer of this nationally known government mobile application and CRM developer, I wrote proposals in response to government RFP requests, conducted digital marketing research, wrote thought leadership content, and assisted the Chief Technology Officer with product development research and strategy.

EDUCATION

Doctor of Philosophy – 2015

Public Administration & Policy, Public Administration and Policy, Virginia Tech, Alexandria, Virginia

Senior Executive in State and Local Government Certificate – 1994

John F. Kennedy School of Government, Harvard University, Cambridge, Massachusetts

Master of Science – 1985

Urban Affairs and Policy Analysis, Southern Illinois University at Edwardsville

Bachelor of Science – 1984

Political Science Major; History Minor, Sacred Heart University, Fairfield, Connecticut

AFFILIATIONS AND CREDENTIALS

Commission Member, Camden County Cultural and Heritage Commission

Commission Member, City of Camden Arts and Culture Commission

Board Member, Historic Preservation Advisory Board, Rutgers-Camden, 2015 to present.

Forum Member, National Trust for Historic Preservation, 2017 to present.

Member, Preservation Alliance of Greater Philadelphia

R-7
revised

DB:dh
01-14-25

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN (DEPARTMENT OF PUBLIC WORKS) FOR IMPROVEMENTS TO THE CITY'S WATER AND SEWER SYSTEMS IN CONJUNCTION WITH THE RECONSTRUCTION OF HADDON AVENUE (CR 561), FROM NEWTON AVENUE (CR 604) TO EUCLID AVENUE, IN THE CITY OF CAMDEN

WHEREAS, N.J.S.A. 40A:65-1 et seq ("Uniform Shared Services and Consolidation Act") permits two local units to enter into a Shared Services Agreement ("SSA") for any services which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the Camden County Department of Public Works, is completing roadway improvements on Haddon Avenue in the City of Camden as part of the Haddon Avenue Roadway Improvement Project; and

WHEREAS, the roadway improvements to Haddon Avenue (CR 561) shall extend from Euclid Avenue to Newton Avenue (CR 604) in the City of Camden ("Project Area"); and

WHEREAS, the City of Camden ("City") and the County of Camden ("County") have determined that improvements to the City's Water and Sewer Systems are also required within the Project Area prior to the completion of the Project; and

WHEREAS, the City desires to enter into a SSA with the County to provide services associated with improvements to the City's Water and Sewer Systems in conjunction with the reconstruction of Haddon Avenue (CR 561) from Newton Avenue (CR 604) to Euclide Avenue in the City of Camden; and

WHEREAS, the City will reimburse the amount of \$3,073,400.00 to the County for services associated with improvements to the City's Water and Sewer Systems within the Project Area; and

WHEREAS, any additional terms and conditions of the SSA will be negotiated between the parties; and

WHEREAS, the County and the City agree that their mutual public purposes and best interests will be served by the execution and delivery of this SSA pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; now, therefore

BE IT RESOLVED, by the City of Council of the City of Camden that, pursuant to N.J.S.A. 40A:65-1 et seq, the proper City officials are authorized to execute a Shared Services Agreement with the County, for services associated with improvements to the City's Water and Sewer Systems in the City of Camden in conjunction with the reconstruction of Haddon Avenue (CR 561), from Newton Avenue (CR 604) to Euclid Avenue in the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

A-8

DB
01-14-25

**RESOLUTION DIRECTING THE CITY PLANNING BOARD TO CONDUCT A
PRELIMINARY INVESTIGATION TO DETERMINE WHETHER BLOCK 338, LOT 26
IS AN AREA IN NEED OF REDEVELOPMENT WITH THE POWER OF EMINENT
DOMAIN (CONDEMNATION REDEVELOPMENT AREA)**

WHEREAS, the City Council of the City of Camden seeks to facilitate a redevelopment effort within the City pursuant to N.J.S.A. 40A:12A-1 et seq.; and

WHEREAS, N.J.S.A. 40A:12A-6 authorizes the governing body of any municipality, by Resolution, to have its Planning Board conduct a preliminary investigation to determine whether any area of the municipality is a redevelopment area pursuant to the criteria contained in N.J.S.A. 40A:12A-5; and

WHEREAS, the City Council of the City of Camden considers it to be in the best interest of the City to have the City Planning Board conduct such an investigation; and

WHEREAS, the City Council of the City of Camden hereby directs the Planning Board of the City of Camden to undertake a preliminary investigation to determine whether the following area and property as described and delineated on the Official Tax Maps of the City of Camden is an area in need of redevelopment with the power of eminent domain:

Condemnation Area in Need
338, LOT 26

WHEREAS, such preliminary investigation will be designed to evaluate such area to determine whether the designation of this area and property as an "area in need of redevelopment" is in conformance with statutory criteria and the City efforts toward redevelopment; and

WHEREAS, such preliminary investigation will also be designed to evaluate and make a recommendation whether all or a portion of any existing public rights-of-way may need to be vacated by City Council in order to facilitate this redevelopment effort; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, County of Camden, that:

1. The Planning Board of the City of Camden is hereby directed to conduct a preliminary investigation to determine whether the aforementioned area and property is an area in need of redevelopment according to the criteria set forth in N.J.S.A. 40A:12A-5.
2. The Planning Board of the City of Camden is hereby directed to study the aforementioned parcel, to develop a map showing the boundaries of the proposed redevelopment area, to provide public notice and conduct public hearings pursuant to N.J.S.A. 40A:12A-6, and to draft a Report/Resolution containing its findings.
3. Pursuant to N.J.S.A. 40A:12A-6 the redevelopment area determinations shall authorize the municipality to use all those powers provided by the Legislature for use in a redevelopment area including the use of eminent domain ("Condemnation Redevelopment Area") as to the following properties: *Block 338, Lot 26*.
4. The results of such preliminary investigation shall be submitted to the City Council for review and approval in accordance with the provisions of the New Jersey Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-9

DB
01-14-25

RESOLUTION DIRECTING THE CITY PLANNING BOARD TO CONDUCT A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER BLOCK 340, LOT 35; BLOCK 338, LOTS 1-6, 8, 17, 19-25, 27, & 33; BLOCK 460, LOTS 3, 7, 8 & 26; AND, BLOCK 468, LOTS 4, 5, 21-26, 104 – 107, AND 122 ARE AREAS IN NEED OF REDEVELOPMENT WITHOUT THE POWER OF EMINENT DOMAIN (NON-CONDEMNATION REDEVELOPMENT AREA)

WHEREAS, the City Council of the City of Camden seeks to facilitate a redevelopment effort within the City pursuant to N.J.S.A. 40A:12A-1 et seq.; and

WHEREAS, N.J.S.A. 40A:12A-6 authorizes the governing body of any municipality, by Resolution, to have its Planning Board conduct a preliminary investigation to determine whether any area of the municipality is a redevelopment area pursuant to the criteria contained in N.J.S.A. 40A:12A-5; and

WHEREAS, the City Council of the City of Camden considers it to be in the best interest of the City to have the City Planning Board conduct such an investigation; and

WHEREAS, the City Council of the City of Camden hereby directs the Planning Board of the City of Camden to undertake a preliminary investigation to determine whether the following areas and properties as described and delineated on the Official Tax Maps of the City of Camden are an area in need of redevelopment without the power of eminent domain:

Non-Condemnation Area in Need

- BLOCK 340, LOT 35;
- BLOCK 338, LOTS 1-6, 8, 17, 19-25, 27, & 33;
- BLOCK 460, LOTS 3, 7, 8 & 26; AND,
- BLOCK 468, LOTS 4, 5, 21-26, 104 – 107, AND 122

WHEREAS, such preliminary investigation will be designed to evaluate such areas to determine whether the designation of these areas and properties as an "area in need of redevelopment" is in conformance with statutory criteria and the City efforts toward redevelopment; and

WHEREAS, such preliminary investigation will also be designed to evaluate and make a recommendation whether all or a portion of any existing public rights-of-way may need to be vacated by City Council in order to facilitate this redevelopment effort; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, County of Camden, that:

1. The Planning Board of the City of Camden is hereby directed to conduct a preliminary investigation to determine whether the aforementioned areas and properties are areas in need of redevelopment according to the criteria set forth in N.J.S.A. 40A:12A-5.
2. The Planning Board of the City of Camden is hereby directed to study the aforementioned parcels, to develop a map showing the boundaries of the proposed redevelopment areas, to provide public notice and conduct public hearings pursuant to N.J.S.A. 40A:12A-6, and to draft a Report/Resolution containing its findings.
3. Pursuant to N.J.S.A. 40A:12A-6 the redevelopment area determinations shall authorize the municipality to use all those powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain ("Non-Condemnation Redevelopment Area") as to the following properties: BLOCK 340, LOT 35; BLOCK 338, LOTS 1-6, 8, 17, 19-25, 27, & 33; BLOCK 460, LOTS 3, 7, 8 & 26; AND, BLOCK 468, LOTS 4, 5, 21-26, 104 – 107, AND 122.

4. The results of such preliminary investigation shall be submitted to the City Council for review and approval in accordance with the provisions of the New Jersey Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-10

DB:dh
01-14-25

**RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #11-23-067 WITH
JBER RISK ADVISORS, LLC FOR INSURANCE CONSULTING SERVICES**

WHEREAS, on November 16, 2023, the Council of the City of Camden adopted Resolution MC-23:9203, awarding a non-fair and open professional services contract to JBER Risk Advisors, LLC to serve as an insurance consultant to provide support and guidance for the City's insurance policies, providers, and risk management exposure for an amount not to exceed Fifty Thousand Dollars (\$50,000.00); and


WHEREAS, the City wishes to amend the Contract #11-23-067 with JBER Risk Advisors, LLC to extend the term of the agreement until April 1, 2025 for the continued provision to provide support and guidance of the City's insurance policies, providers and risk management exposures; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that Contract #11-23-067 with JBER Risk Advisors, LLC, is hereby amended to extend the term of the agreement until April 1, 2025.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 01/14/2024

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AMENDING CONTRACT #11-23-067 TO JBER RISK ADVISORS, LLC FOR INSURANCE CONSULTING SERVICES

Point of Contact: Lateefah Administration 856-757-7475 lachandl@ci.camden.nj.us
Chandler

Name	Department- Division- Bureau	Phone	Email
Lateefah Chandler	Administration	856-757-7475	lachandl@ci.camden.nj.us

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance	Y			

Approved by:
Business Administrator

Signature	Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (if applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date JAN 3 - 2025

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AMENDING CONTRACT #11-23-067 TO JBER RISK ADVISORS, LLC FOR INSURANCE CONSULTING SERVICES

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- The amendment to this contract is for time extension only and does not increase the amount of the original contract of \$50,000.00
- JBER Risk Advisors will continue to provide support and guidance of the City's insurance policies, providers and risk management exposures for a 3 month period
- JBER will continue to use their expertise to determine if the City is under insured, over insured and offer effective and economical recommendations commensurate with an urban municipality such as Camden City.
- JBERs Hourly rate of \$80.00 will utilize the leftover balance of ~~\$18,360.00~~ until 4/1/2025

AMOUNT OF PROPOSED SERVICE or TOTAL COST OF PROPOSAL: N/A

APPROPRIATION NUMBER: N/A

PROCUREMENT PROCESS: NFO N.J.S.A. 40A:11-5(m)

IMPACT STATEMENT:

- The City begun the process of improving and modernizing it Risk Management Profile and we hope to continue the relationship with JBER to ensure a comprehensive profile

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	JBER RISK ADVISORS, LLC
Purpose or Need for service:	INSURANCE CONSULTANT FOR 2025
Contract Award Amount	N/A
Term of Contract	3 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NFO - N.J.S.A. 40A:11-5(m)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date _____

For LGS use only:

 Approved Denied

Director or Designee,
Division of Local Government Services

Number Assigned _____

JBER

Risk Advisors

Assisting clients in developing and implementing efficient & effective risk management programs

December 19, 2024

Mr. Timothy Cunningham, Business Administrator
City of Camden
520 Market Street
Camden, NJ 08102-1399

Re: Insurance Consulting Services (Property & Casualty) - Extension of 2024 Contract

Dear Tim,

It has been a pleasure working with the City on enhancing its Risk Management Profile. I am pleased to advise you that the Goals under the 2024 contract were accomplished (See Exhibit A).

As we discussed last week, there was a new project presented in December which could reduce the City's workers' compensation costs. Unfortunately, the project is multi-faceted and cannot be completed by 12/31/24. You indicated, if the City and I agree, my current contract may be able to be extended.

If acceptable, I would like to extend my contract until 4/1/25 at the current rate of \$80 per hour. The current contract's (term 1/1/24 to 1/1/25) not to exceed amount is \$50,000. The current billed to date is \$31,640; balance remaining - \$18,360. Based upon the scope of service of the project we discussed, I don't expect the billable hours will exceed \$18,360.

Please let me know if you need anything further to consider this request. I will wait to hear from you.

Wishing everyone at the City a happy and healthy holiday season and 2025!

Kind Regards,

Bonnie Ridolfino

Bonnie Ridolfino
Owner

***5 Seneca Lane, Hamilton, New Jersey 08690
P: 609-610-7377 / F: 609-587-9051
Jber.riskadvisors@outlook.com***

JBER

Risk Advisors

Assisting clients in developing and implementing efficient & effective risk management programs

Exhibit A
2024

Excerpt from my 9/13/23 Letter to the Business Administrator

....My opinion: 1) the program is comprehensive in coverage; however, 2) the total cost, specifically, the per claim retentions were *no longer* justified based upon the City's *current* exposures/claims experience. Accordingly, I determined the primary goal would be to reduce the City's "potential" property & casualty insurance total cost by having the Camden County Municipal Joint Insurance Fund (CCMJIF) lower the workers' compensation / general & auto liability / property retentions for the 2024 Fund Year. To accomplish this goal, I needed to demonstrate to the CCMJIF that the City's Risk Management Profile warranted reductions in each retention. The CCMJIF is currently evaluating the actions and will advise within the next 60 days if any reductions can be made.

Result: Effective 7/1/24, the City's Workers' Compensation retention was reduced from \$2,000,000 to \$500,000; the Auto and General Liability retentions were reduced from \$750,000 to \$500,000.

My focus for 2024 will be:

- **Facilitate the Property and Casualty Marketing Process**

The City's membership with the CCMJIF expires on 1/1/25; which allows the City the opportunity to seek proposals from other insurers (other JIFs and commercial carriers) in addition to the CCMJIF. A coverage-services-cost analysis would be completed and presented to the Leadership Team.

The process takes approximately 6 months (May to November).

Result: It was validated that the Camden County Municipal Joint Insurance Fund is the best option (cost/coverage/services) for the City's property & casualty program at this point in time.

Applications were made to the other viable (4) NJ joint insurance funds (3 declined/1non-responsive). Detailed summary submitted on 12/3 to Damon Burke.

- **Re-construct the City's Safety & Accident Review Committee**

The City had 2 Committees; neither have met in 2 years. Tasks would include revising Committee Charter, developing agendas to address the City's specific claim trends/training needs/exposures, and engage loss control/safety external resources. Damon Burke would conduct all meetings (minimum of 4 meetings throughout 2024).

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P: 609-610-7377 / F: 609-587-9051
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JBER

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Result: Committee was established and met 4 times throughout 2024. Highlights include: CPR training is being done by the fire department as opposed to outside vendors. It's more efficient and cost effective. Opioid Overdoes Reversal Policy for the Court was created and a training resource was provided. A viable solution was created to address a lifting challenge which affected several Departments. A lifting/fall hazard was eliminated from the DPW Department. Overall, the communication among Departments increased and hazards are being addressed in a proactive manner by the Committee.

- Continue to review processes/procedures from a risk management standpoint Including but not limited to: Creating an IT User's Agreement, Amended Vehicle Use Policy, Social Media & IT Policies, Injured on the Job Guide.
- Monitor and make any necessary adjustments to the actions in 2023
No significant adjustments needed to be made.
- Continue to be a resource to the City's Leadership Team and Risk Manager
Guidance for the July 2024 Cyber Incident was provided.

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Bonnie Ridolfino
Owner

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2024

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The City's membership with the CCMJIF expires on 1/1/25; which allows the City the opportunity to seek proposals from other insurers (other JIFs and commercial carriers) in addition to the CCMJIF. A coverage-services-cost analysis would be completed and presented to the Leadership Team.
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Result: It was validated that the Camden County Municipal Joint Insurance Fund is the best option (cost/coverage/services) for the City's property & casualty program at this point in time.

Applications were made to the other viable (4) NJ joint insurance funds (3 declined/1 non-responsive). Detailed summary submitted on 12/3 to Damon Burke.

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- Monitor and make any necessary adjustments to the actions in 2023
No significant adjustments needed to be made.
- Continue to be a resource to the City's Leadership Team and Risk Manager
Guidance for the July 2024 Cyber Incident was provided.

5 Seneca Lane, Hamilton, New Jersey 08690

P: 609-610-7377 / F: 609-587-9051

Jber.riskadvisors@outlook.com

R-11

AIV
1-14-25

RESOLUTION AUTHORIZING EXTENSIONS OF TIME TO COMPLETE FORECLOSURE FOR LESS THAN FULL VALUE TAX SALE CERTIFICATE ASSIGNMENTS

WHEREAS, the City Council previously authorized the assignment of various tax sale certificates, listed in Exhibit A attached hereto, for less than the full amount due pursuant to N.J.S.A. 54:5-114.2(b); and

WHEREAS, N.J.S.A. 54:5-114.4 requires that the tax sale certificate assignee complete foreclosure of the tax sale certificate and record the final judgment in the Camden County Clerk's Office within two (2) years of the date of the resolution authorizing the assignment; and

WHEREAS, due to various reasons, including court delays caused by the COVID-19 Public Health Emergency, and foreclosure procedural changes in light of the United State Supreme Court's decision in *Tyler v. Hennepin County*, assignment holders have been unable to complete foreclosure within the two (2) year requirement; and

WHEREAS, the tax sale certificate purchasers listed below made requests to extend the time to foreclose; and

WHEREAS, the Lien Review Committee now requests that the City Council extend the foreclosure deadlines to the *New Deadline to Complete Foreclosure* dates listed in Exhibit A attached hereto; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Purchaser's foreclosure deadline is hereby extended to the respective *New Deadline to Complete Foreclosure* listed in Exhibit A attached hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Exhibit A

<u>Address</u>	<u>Block/Lot</u>	<u>Council Resolution Approval Date</u>	<u>Resolution #</u>	<u>Tax Sale Certificate #</u>	<u>Tax Sale Certificate Purchaser</u>	<u>Last deadline to complete foreclosure</u>	<u>New Deadline to complete foreclosure</u>
928 Kimber	106/43	10/11/2022	MC-22:8635	980090	6 Star Properties	10/11/2024	10/11/2025
426 Line	283/111	11/9/2021	MC-21:8204	94-351	Ruiz, Edwin	11/9/2023	11/9/2025
428 Line	283/112	11/9/2021	MC-21:8204	94-352	Ruiz, Edwin	11/9/2023	11/9/2025
1218 S 4	334/70	4/11/2017	MC-17:5629	9700241	Jimenez, Roberto	4/11/2019	4/11/2026
809 Cherry	374/48	10/11/2022	MC-22:8635	88-353	Irvin, Tene	10/11/2024	10/11/2025
824 Cherry	376/67	10/11/2022	MC-22:8635	09-00480	Irvin, Tene	10/11/2024	10/11/2025
426 Carl Miller	474/5	12/21/2015	MC-15:4798	11-00912	Bain, Joel	12/21/2024	12/21/2025
2719 Cramer	1094/16	11/9/2021	MC-21:8204	001544	First Spanish Pentecostal Church	11/9/2024	11/9/2025
3286 Westfield	1025/2	12/11/2018	MC-18:6692	93-970	Franco, Victor	12/11/2019	12/11/2025
SS Westfield	1025/3	12/11/2018	MC-18:6692	34986	Franco, Victor	12/11/2019	12/11/2025



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2024

TO: City Council
FROM: Daniel Blackburn, City Attorney

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments

Point of Contact:	Amia I. Valentine	Law	X7166	amvalent@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature	Date
-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature	Date
-----------	------

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Request to approve extensions of time to foreclose on less than full value tax sale certificate assignments.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$0

IMPACT STATEMENT:

- Provide additional time for assignees to foreclose on tax sale certificates to acquire properties.
- To continue to receive tax revenue for properties and provide time for assignees to acquire title.
- If not approved, TSC's will revert back to City; loss in tax revenue for properties.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Assignees retain assignments.

Prepared by: Amia Valentine

x7166/amvalent@ci.camden.nj.us

Name

Phone/Email

R-12

DB:dh
01-14-25

**RESOLUTION AUTHORIZING A CONTRACT WITH CONCENTRA MEDICAL TO
PERFORM OCCUPATIONAL HEALTH CARE FOR PRE-EMPLOYMENT PHYSICAL
AND DRUG/ALCOHOL SCREENING, RETURN TO WORK EVALUATIONS
FOR NON-WORK-RELATED INJURIES**

WHEREAS, there exists a need for the provision of primary medical care for pre-employment physicals, return to work physicals, drug and alcohol testing and other work related services for Worker's Compensation for the City of Camden employees; and

WHEREAS, pursuant to a Request for Proposals #24-23, the lowest, responsible proposal was received by Concentra Medical, for an amount not to exceed FORTY THOUSAND DOLLARS (\$40,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the trust account of the City of Camden under line item "T-35-900-103", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with Worknet Occupational Medicine, for an amount not to exceed FORTY THOUSAND DOLLARS (\$40,000.00), for the provision of primary medical care for pre-employment physicals return to work physicals, drug and alcohol testing and other work related services for Worker's Compensation for the City of Camden employees for a period of one year, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Daniel Blackburn

TITLE OF ORDINANCE/RESOLUTION: PROFESSIONAL SERVICES: OCCUPATIONAL HEALTH CARE FOR PRE-EMPLOYMENT PHYSICALS INCLUDING INITIAL DRUG/ALCOHOL SCREENING, RETURN TO WORK EVALUATIONS FOR NON-WORK-RELATED INJURIES

Point of Contact:	Damon Burke	Risk Management	856 757 7578	daburke@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. RFP 24-23
2. DCA
- 3.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: PROFESSIONAL SERVICES: OCCUPATIONAL HEALTH CARE FOR PRE-EMPLOYMENT PHYSICALS INCLUDING INITIAL DRUG/ALCOHOL SCREENING, RETURN TO WORK EVALUATIONS FOR NON-WORK-RELATED INJURIES

FACTS/BACKGROUND:

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$40,000

IMPACT STATEMENT:

- The vendor handles pre employment physicals, pre employment drug screens, post accident drug screens and return to work physical examinations for non work related injuries.
- Risk Management and The Personnel Department both require access to these services.

SUBJECT MATTER EXPERTS/ADVOCATES:

COORDINATION:

Prepared by:

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
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Professional Service or EUS Type	Occupational health medical facility
Name of Vendor	Concentra Medical
Purpose or Need for service:	Provides pre employment physicals and drug screens, post accident drug screens, return to work physicals for non work related injuries.
Contract Award Amount	\$40,000
Term of Contract	01/01/2025 to 01/01/2026
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	n/a
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 24-23
Were other proposals received? If so, please attach the names and amounts for each proposal received?	no

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date _____
Certifying Officer

For LGS use only:

Approved Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

RFP #24 -23
OCCUPATIONAL HEALTH CARE FOR PRE-EMPLOYMENT PHYSICALS INCLUDING
INITIAL DRUG/ALCOHOL SCREENING AND RETURN TO WORK EVALUATIONS FOR
NON-WORK-RELATED INJURIES

1. INTRODUCTION

The City of Camden is currently seeking proposals from vendors to work with the Law Department's Office of Risk Management and Personnel Department to provide medical services outlined in the Scope of Services. The City estimates there will be 60 physical examinations/alcohol & drug screenings. The City estimates there will be 100 return to work evaluations.

2. MINIMUM QUALIFICATIONS

- Facility must be open between the hours of 8:30 A.M. and 4:30 P.M. Monday through Friday.
- Pre-employment physicals including initial drug screening must be conducted within 48 hours of request.
- Facility must have a minimum of two (2) treatment rooms, a waiting room, office area and all specimen collection must be done on site.
- Facility must have at least one staff member who is bilingual (English/Spanish) to facilitate communication.

3. SCOPE OF SERVICES

The successful vendor shall provide the following occupational health care services:

- Pre-employment physicals
City will provide a list of physical demands of the position the applicant is applying for.
- Pre-employment/initial drug/alcohol screening to include the following:
 - Amphetamines
 - Cannabinoids
 - Cocaine
 - Methadone
 - Opiates
 - Opioids including Oxycodone
 - P.C.P
 - MDA Analogues
 - Ecstasy
 - Barbiturates
 - Benzodiazepine Metabolites
 - Methaqualone
 - Phencyclidine
 - Propoxyphene
- Return to work evaluations for non-work-related injuries as directed by the City's Risk Manager.

4. RFP SUBMISSION REQUIREMENTS

Cost Proposal

Provide a detailed proposal outlining all fees chargeable to the City for services outlined above. The City prefers a per case fee (all visits/services included).

Technical

This section shall describe the vendor's approach and plans for accomplishing the work outlined in the Scope of Services. A summary of the problems that the vendor might reasonably expect and a solution to those anticipated problems. Describe these plans and approaches in sufficient detail to permit fair evaluation, with a minimum possible misinterpretation.

Experience

This section shall contain all pertinent information relating to the vendor's organization, minimum qualifications, resumes of medical providers, list of clients that vendor is providing similar services to.

Term of Service

The term of the contract shall be for 1 year. Effective January 1, 2025 to January 1, 2026.

DB:dh
01-14-25

R-13

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ENTER INTO AN
INSTALLMENT PAYMENT AGREEMENT WITH KELLY NEGRON
RESPECTING 711 BAILEY STREET**

WHEREAS, Ms. Negrón purchased a less than full value tax lien against 711 Bailey Street on July 29, 2019; and

WHEREAS, Ms. Negrón completed the foreclosure of this lien on February 22, 2022 becoming the owner of the property; and

WHEREAS, between the time Ms. Negrón purchased the lien and completed the foreclosure there was a large amount of water that was used by the occupant of the property resulting in a very large water and sewer bill; and

WHEREAS, Ms. Negrón appealed the bill to the Water Sewer Committee; however the Committee was unable to offer any relief and recommended that she enter into an installment agreement with the City on the condition that Ms. Negrón make a down payment of at least 10% of the balance and pay the balance in full within three (3) years at 18% interest; and

WHEREAS, Ms. Negrón will be required to keep all municipal charges current; and

WHEREAS, N.J.S.A 54:5-19 authorizes a municipality to enter into an installment agreement for the payment of delinquent charges; and

WHEREAS, N.J.S.A 54:5-21 authorizes the Tax Collector to omit from the tax sale list any unpaid water and sewer charges which installment payments are being made pursuant to an agreement approved by the municipality; and

WHEREAS, the City and Kelly Negrón desire to enter into a three-year installment agreement whereby Ms. Negrón will make a down payment of at least 10% of the balance and equal monthly payments to AWCS for 36 months for the total amount due (\$13,427.56) subject to additional interest; now therefore

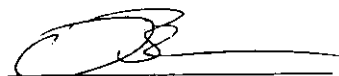
BE IT RESOLVED, by the City Council of the City of Camden that the proper Officials of the City of Camden are hereby authorized to enter into an Installment Agreement with Kelly Negrón to make equal monthly payments for 36 months (\$13,427.56) subject to additional interest.

BE IT FURTHER RESOLVED, that the Tax Collector shall omit the Property from the tax sale list while regular installment payments are being made pursuant to the Agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Daniel S. Blackburn, City Attorney

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ENTER INTO AN INSTALLMENT PAYMENT AGREEMENT WITH KELLY NEGRON RESPECTING 711 BAILEY STREET

Point of Contact: Daniel Blackburn Law Dept. X 7170 dablackb@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
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ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ENTER INTO AN INSTALLMENT PAYMENT AGREEMENT WITH KELLY NEGRON RESPECTING 711 BAILEY STREET

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Ms. Negron purchased a less than full value tax lien against 711 Bailey St on 7/29/2019.
- Ms. Negron completed the foreclosure of this lien on 2/22/2022 becoming the owner of the property.
- Between the time Ms. Negron purchased the lien and completed the foreclosure there was a large amount of water that was used by the occupant of the property resulting in a very large water and sewer bill.
- Ms. Negron appealed the bill to the Water Sewer Committee; however the Water Sewer Committee was unable to offer any relief. The Water Sewer Committee recommends that Ms. Negron enter into an installment agreement with the City on the condition that Ms. Negron make a down payment of at least 10% of the balance and pay the balance in full within three (3) years at 18% interest. Ms. Negron will be required to keep all municipal charges current.
- This installment agreement is authorized by NJSA54:5-19 and the Section 870 of the City Code.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: Approximately \$13,427.56 subject to additional interest.

IMPACT STATEMENT: This installment agreement will allow the property owner to payoff the balance of her water and sewer charges over time.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Daniel Blackburn, City Attorney
- Michelle Banks-Spearman, Assistant City Attorney

COORDINATION:

The Law Department will work with the City's Water and Sewer Operator, American Water Contract Services to draft the installment agreement. AWCS will administer the installment agreement.

Prepared by: Michelle Banks-Spearman, Assistant City Attorney

X 7170

R-14

DB:dh
01-14-25

**RESOLUTION APPROVING THE CANCELATION OF THE CAMDEN COUNTY'S
WATER AND SEWER BILLS**

WHEREAS, American Water Operation and Management's ("AWO&M") records indicated that there were a large amount of water and sewer charges owed against various Camden County owned buildings in the City of Camden totaling \$355,979.06; and

WHEREAS, AWO&M and Camden County performed a review of the accounts; and

WHEREAS, the review determined by AWO&M that they were unable to produce the billing records associated with the Camden County accounts listed below due to the challenging and abrupt billing system conversion which occurred in November 2019; and

WHEREAS, AWO&M is unable to justify the balances in arrears for the various Camden County accounts, it is necessary to cancel the balances as listed below; and

WHEREAS, the City Attorney has requested that City Council authorize the approval to cancel the Camden County's water and sewer bills; now, therefore

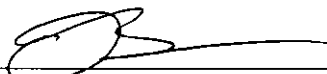
BE IT RESOLVED, by the City Council of the City of Camden is hereby authorized to cancel the balances as follows:

Account	Customer Name	Service Address	Balance
464682	COUNTY OF CAMDEN BLDG/OPERATIONS DEPT	600 MARKET ST	\$214,135.42
703862	COUNTY OF CAMDEN ADMINISTRATION	600 MARKET ST	\$ 4,823.79
467103	COUNTY OF CAMDEN (HALL OF JUSTICE)	101 S 5TH ST	\$ 31,674.66
454963	COUNTY OF CAMDEN BLDG/OPERATIONS DEPT	101 S 5TH ST F/L	\$ 2,566.77
513162	THE COUNTY OF CAMDEN	200 FEDERAL ST	\$ 5,000.14
458996	CAMDEN COUNTY CORRECTIONAL FACILITY	330 FEDERAL ST	\$ 78,894.71
469941	COUNTY OF CAMDEN	1137 FEDERAL ST	\$ 246.08
470310	COUNTY OF CAMDEN	2600 MT EPHRAIM AVE	\$ 7,253.67
464188	COUNTY OF CAMDEN	2600 MT EPHRAIM AVE F/L	\$ 220.31
705076	COUNTY OF CAMDEN,	DELAWARE RIVER	\$ 11,163.51
Total Adjustments			\$355,979.06

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Daniel S. Blackburn, City Attorney

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING THE SETTLEMENT OF THE CAMDEN COUNTY'S WATER AND SEWER BILL

Point of Contact: Daniel Blackburn Law Dept. X 7170 dablackb@ci.camden.nj.us

Name	Department- Division- Bureau	Phone	Email
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ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

JAN 3 - 2025

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING THE SETTLEMENT OF THE CAMDEN COUNTY'S WATER AND SEWER BILLS

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- American Water Operations and Management's ("AWO&M") records indicated that there were a large amount of water and sewer charges owed against various Camden County owned buildings in the City of Camden.
- AWO&M and Camden County performed a review of the accounts.
- After the review it was determined by AWO&M that they were unable to produce the billing records associated with the Camden County accounts listed below due to the challenging and abrupt billing system conversion which occurred in November 2019.
- Consequently AWO&M is unable to justify the balances in arrears for the following Camden County accounts.
- It is therefore necessary to cancel the balances as follows:

Account #	Customer Name	Service Address	Balance
464682	COUNTY OF CAMDEN BLDG/OPERATIONS DEPT	600 MARKET ST	\$ 214,135.42
703862	COUNTY OF CAMDEN ADMINISTRATION	600 MARKET ST	\$ 4,823.79
467103	COUNTY OF CAMDEN (HALL OF JUSTICE)	101 S 5TH ST	\$ 31,674.66
454963	COUNTY OF CAMDEN BLDG/OPERATIONS DEPT	101 S 5TH ST F/L	\$ 2,566.77
513162	THE COUNTY OF CAMDEN	200 FEDERAL ST	\$ 5,000.14
458996	CAMDEN COUNTY CORRECTIONAL FACILITY	330 FEDERAL ST	\$ 78,894.71
469941	COUNTY OF CAMDEN	1137 FEDERAL ST	\$ 246.08
470310	COUNTY OF CAMDEN	2600 MT EPHRAIM AVE	\$ 7,253.67
464188	COUNTY OF CAMDEN	2600 MT EPHRAIM AVE F/L	\$ 220.31
705076	COUNTY OF CAMDEN	DELAWARE RIVER	\$ 11,163.51
	Total Adjustments		\$ 355,979.06

- What legal authorities cover this legislation?
N/A

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$355,979.06

IMPACT STATEMENT:

- This settlement will resolve a long-standing dispute with Camden County and allow the City to correct its records.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Daniel Blackburn, City Attorney

COORDINATION:

AWO&M will adjust its records once the resolution is passed.

Prepared by: Michelle Banks-Spearman

X 7172

Name

Phone/Email

R-15

DB:dh
01-14-25

RESOLUTION AUTHORIZING THE CITY TO ENTER INTO A LICENSE AGREEMENT WITH THE PARKING AUTHORITY OF THE CITY OF CAMDEN FOR (20) TWENTY PARKING SPACES LOCATED AT PARKING LOT "BLOCK N-BROADWAY AND FEDERAL"

WHEREAS, the City of Camden ("City") desires to enter into a License Agreement with City of Camden Parking Authority ("PACC") for the use of (20) twenty parking spaces located at their parking lot known as Block N-Broadway and Federal; and

WHEREAS, PACC agrees to grant the City a license for 20 parking spaces, on a non-exclusive basis for a term of one (1) year in consideration for the City paying the PACC a license fee of \$1,605 per month for a total amount not to exceed \$19,260; and

WHEREAS, the license agreement will enable the City to provide convenient parking for its vehicles and employees; and

WHEREAS, the City of Camden has determined that it is in the best interest of the City to enter into said License Agreement with PACC; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, the proper officers be and are hereby authorized to execute a License Agreement with PACC for the use of (20) parking spaces located at parking lot Block N-Broadway and Federal.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Daniel S. Blackburn, City Attorney

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH THE PARKING AUTHORITY OF THE CITY OF CAMDEN TO LICENSE TWENTY PARKING SPACES IN THE PARKING LOT KNOWN AS BLOCK N TO THE CITY OF CAMDEN

Point of Contact: Daniel Blackburn Law Dept. X 7170 dablackb@ci.camden.nj.us

Name	Department- Division- Bureau	Phone	Email
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ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH THE PARKING AUTHORITY OF THE CITY OF CAMDEN TO LICENSE TWENTY PARKING SPACES IN THE PARKING LOT KNOWN AS BLOCK N TO THE CITY OF CAMDEN

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- The City desires to enter into a license agreement with the Parking Authority of the City of Camden ("PACC") in which the PACC agrees to grant the City a license for 20 parking spaces, on a non-exclusive basis for a term of one (1) year in consideration for the City paying the PACC a license fee of \$1,605.00 per month.
- What legal authorities cover this legislation?

N/A

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$19,260.00

IMPACT STATEMENT:

- This license agreement will enable the City to provide convenient parking for its vehicles and employees.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Daniel Blackburn, City Attorney

COORDINATION:

The Law Department will negotiate the agreement and see to its execution.

Prepared by: Michelle Banks-Spearman

X 7172

Name

Phone/Email



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Daniel S. Blackburn, City Attorney

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH THE PARKING AUTHORITY OF THE CITY OF CAMDEN TO LICENSE TWENTY PARKING SPACES IN THE PARKING LOT KNOWN AS BLOCK N TO THE CITY OF CAMDEN

Point of Contact:	Daniel Blackburn	Law Dept.	X 7170	dablackb@ci.camden.nj.us
	Name	Department- Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: _____
Business Administrator

	Signature	Date
--	-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH THE PARKING AUTHORITY OF THE CITY OF CAMDEN TO LICENSE TWENTY PARKING SPACES IN THE PARKING LOT KNOWN AS BLOCK N TO THE CITY OF CAMDEN

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- The City desires to enter into a license agreement with the Parking Authority of the City of Camden ("PACC") in which the PACC agrees to grant the City a license for 20 parking spaces, on a non-exclusive basis for a term of one (1) year in consideration for the City paying the PACC a license fee of \$1,605.00 per month.
- What legal authorities cover this legislation?

N/A

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$19,260.00

IMPACT STATEMENT:

- This license agreement will enable the City to provide convenient parking for its vehicles and employees.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Daniel Blackburn, City Attorney

COORDINATION:

Prepared by: Michelle Banks-Spearman

X 7172

Name

Phone/Email

DB:dh
01-14-25

R-16

RESOLUTION AUTHORIZING A CONTRACT TO BROWN & CONNERY, LLP FOR PROFESSIONAL SERVICES AS SPECIAL COUNSEL FOR GENERAL LITIGATION AND LABOR & EMPLOYMENT LEGAL SERVICES

WHEREAS, there exists a need to provide professional legal services to the City of Camden for general litigation and labor & employment services; and

WHEREAS, pursuant to a Request for Proposal, a proposal was submitted by Brown & Connery, LLP, 360 Haddon Avenue, Westmont, NJ 08108 at the rate of \$195/hour for an amount not to exceed TWO HUNDRED THOUSAND DOLLARS (\$200,000.00) for a period of one year; and

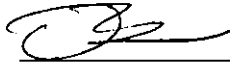
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "5-01-E0-200-906" \$100,000.00-Litigation & "5-01-E1-425-906" \$100,000.00-Labor & Employment, and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with Brown & Connery, LLP, 360 Haddon Avenue, Westmont, NJ 08108 for an amount of TWO HUNDRED THOUSAND DOLLARS (\$200,000.00) to provide general litigation and labor & employment legal services, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM


COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Daniel Blackburn, City Attorney

TITLE: RESOLUTION AUTHORIZING A CONTRACT WITH BROWN & CONNERY, LLP TO SERVE AS SPECIAL COUNSEL FOR LABOR & EMPLOYMENT SERVICES

Point of Contact:	Name	Department-Division-Bureau	Phone	Email
	Daniel Blackburn	Law Dept.	X 7467	dblackb@ci.camden.nj.us

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Additional supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

JAN 14 2025

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE: RESOLUTION AUTHORIZING A CONTRACT WITH BROWN & CONNERY, LLP TO SERVE AS SPECIAL COUNSEL FOR LABOR & EMPLOYMENT SERVICES

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Brown & Connery, LLP under the RFP# 24-31 submitted a proposal to serve as special counsel to provide labor & employment services for the City of Camden.
- Brown & Connery, LLP will handle certain labor and employment matters for the City of Camden.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$100,000

IMPACT STATEMENT:

- Members of City Council should consider the approval of this resolution in order to allow the continuance of representation for the City in certain legal matters and its ongoing labor matters along with any new matters that should arise.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Daniel Blackburn, City Attorney

COORDINATION:

- Scoring Sheet Team

Prepared by: Dionne Hicks-Giles

856-757-7175/dihicks@ci.camden.nj.us

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	---------------

Professional Service or EUS Type	Professional Service
Name of Vendor	Brown & Connery, LLP
Purpose or Need for service:	To provide general labor & employment services to the City of Camden.
Contract Award Amount	\$100,000
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Advertised RFP #24-31
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Yes Eric M. Bernstein Assc., LLC and Malamute and Associates LLC

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved

Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #24-31

RFP NAME: SPECIAL COUNSEL – LABOR & EMPLOYMENT

RFP DUE: THURSDAY, DECEMBER 5, 2024 @ 11:00 A.M

VENDOR
BROWN & CONNERY, LLP WESTMONT, NJ
ERIC M. BERNSTEIN ASSOCIATES, LLC WARREN, NJ
MALAMUT AND ASSOCIATES, LLC CHERRY HILL, NJ

Results are for information purpose **only**.

rp

R-17

DB:dh
01-14-25

**RESOLUTION AWARDING A CONTRACT TO
SPECIAL COUNSEL CARLIN, WARD, ASH & HEIART FOR PROFESSIONAL
SERVICES AS SPECIAL COUNSEL FOR LEGAL SERVICES RELATED TO
EMINENT DOMAIN**

WHEREAS, there exists a need to acquire special counsel for eminent domain related matters for the City of Camden for a period of one (1) year; and

WHEREAS, pursuant to Request for Proposal (RFP) #24-33, a proposal was submitted by CARLIN, WARD, ASH & HEIART for an amount not to exceed FIFTY THOUSAND DOLLARS (\$50,000.00); and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to CARLIN, WARD, ASH & HEIART, to provide eminent domain related matters for the City of Camden in an amount not to exceed FIFTY THOUSAND DOLLARS (\$50,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "5-01-E0-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with CARLIN, WARD, ASH & HEIART for an amount not to exceed FIFTY THOUSAND DOLLARS (\$50,000.00) for a period of one (1) year to perform eminent domain related matters in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM


COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Daniel Blackburn, City Attorney

TITLE: RESOLUTION AWARDING A CONTRACT TO CARLIN, WARD, ASH & HEIART, LLC AS SPECIAL COUNSEL TO PERFORM FORECLOSURE SERVICES

Point of Contact:	Name	Department-Division-Bureau	Phone	Email
	Daniel Blackburn	Law Dept.	X 7467	dblackb@ci.camden.nj.us

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator


Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

 JAN 1 - 2025
Signature _____ Date _____

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE: RESOLUTION AWARDING A CONTRACT TO CARLIN, WARD, ASH & HEIART, LLC AS SPECIAL COUNSEL TO PERFORM FORECLOSURE SERVICES

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- This resolution is necessary to have special counsel for the perform eminent domain services in the City of Camden.
- Under RFP #24-33 the vendor submitted a proposal to perform the services.
-

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$50,000

IMPACT STATEMENT:

SUBJECT MATTER EXPERTS/ADVOCATES:

- Daniel Blackburn, City Attorney

COORDINATION:

Prepared by: Dionne Hicks-Giles

856-757-7175 dihicks@ci.camden.nj.us

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	---------------

Professional Service or EUS Type	Professional Service
Name of Vendor	CARLIN, WARD, ASH & HEIART, LLC
Purpose or Need for service:	Eminent Domain Legal Services
Contract Award Amount	\$50,000
Term of Contract	1 year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Advertised RFP #24-33
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Yes. Obermayer Rebmann Maxwell & Hippel LLP

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date _____

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #24-33

RFP NAME: SPECIAL COUNSEL- EMINENT DOMAIN

RFP DUE: THURSDAY, DECEMBER 5, 2024 @ 11:00 A.M

VENDOR
CARLIN, WARD, ASH & HEIART, LLC FLORHAM PARK, NJ
OBERMAYER REBMANN MAXWELL & HIPPEL LLP MT. LAUREL, NJ

Results are for information purpose only.
rp

DB:dh
01-14-25

R-18
revised

**RESOLUTION AWARDING A CONTRACT FOR OBERMAYER REBMANN
MAXWELL & HIPPEL LLP FOR PROFESSIONAL SERVICES AS SPECIAL
COUNSEL FOR FORECLOSURE SERVICES**

WHEREAS, there exists a need to acquire legal services to perform foreclosures in the City of Camden for a period of one (1) year; and

WHEREAS, pursuant to a Request for Proposal (#24-30), a proposal was submitted by OBERMAYER REBMANN MAXWELL & HIPPEL LLP, 1120 Route 73, Suite 420, Mount Laurel, NJ 08054-51087 for an amount not to exceed FIFTY THOUSAND DOLLARS (\$50,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "5-01-E0-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with OBERMAYER REBMANN MAXWELL & HIPPEL LLP, 1120 Route 73, Suite 420, Mount Laurel, NJ 08054-51087 for an amount not to exceed FIFTY THOUSAND DOLLARS (\$50,000.00) for a period of one (1) year to perform foreclosures in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM


COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Daniel Blackburn, City Attorney

TITLE: RESOLUTION AWARDING A CONTRACT TO SPECIAL COUNSEL OBERMAYER REBMANN MAXWELL & HIPPEL LLP TO PERFORM FORECLOSURE SERVICES

Point of Contact:	Name	Department-Division- Bureau	Phone	Email
	Daniel Blackburn	Law Dept.	X 7467	dblackb@ci.camden.nj.us

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance				

Approved by:
Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney



Signature _____ Date _____

JAN 8 - 2025

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE: RESOLUTION AWARDING A CONTRACT TO SPECIAL COUNSEL OBERMAYER REBMANN MAXWELL & HIPPEL LLP TO PERFORM FORECLOSURE SERVICES

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- This resolution is necessary to have special counsel perform Foreclosures services in the City of Camden.
- Under RFP #24-30 the vendor submitted a proposal to perform the services.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$50,000

IMPACT STATEMENT:

SUBJECT MATTER EXPERTS/ADVOCATES:

- Daniel Blackburn, City Attorney

COORDINATION:

Prepared by: Dionne Hicks-Giles

856-757-7175 dihicks@ci.camden.nj.us

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Professional Service
Name of Vendor	OBERMAYER REBMANN MAXWELL & HIPPEL LLP
Purpose or Need for service:	Foreclosure Legal Services
Contract Award Amount	\$50,000
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Advertised RFP #24-30
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date _____
Certifying Officer

For LGS use only:

Approved Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #24-30

RFP NAME: SPECIAL TAX FORECLOSURE COUNSEL

RFP DUE: TUESDAY, DECEMBER 3, 2024 @ 11:00 A.M

VENDOR
OBERMAYER REBMANN MAXWELL & HIPPEL LLP MT. LAUREL, NJ

Results are for information purpose **only**.
rp

B-19

DSB:db
01-14-25

**RESOLUTION AUTHORIZING THE RENEWAL OF THE CITY'S MEMBERSHIP
IN THE CAMDEN COUNTY JOINT INSURANCE FUND**

WHEREAS, the Camden County Municipal Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the City of Camden is currently a member of said Fund; and

WHEREAS, effective December 31, 2024, said membership will expire unless earlier renewed; and

WHEREAS, the Mayor and Council of the City of Camden has resolved to renew said membership; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the City of Camden agrees to renew its membership in the Camden County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverage's, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

BE IT FURTHER RESOLVED, that the proper Officers of the City of Camden are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Camden County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND
TRIAD1828 CENTRE
2 Cooper Street
Camden, NJ 08102

Michael Mevoli, Chairman
M. James Maley, Secretary

Bradford C. Stokes, Executive Director

August 15, 2024

Mayor Victor Carstarphen
Office of the Mayor
PO Box 95120
520 Market Street
City Hall, Room 400
Camden, NJ 08101-5120

Re: Agreement to Renew Membership

Dear Mayor Carstarphen:

Your municipality's membership in the Camden County Municipal Joint Insurance Fund expires on December 31, 2024. Attached is a renewal resolution and indemnity & trust agreement to confirm your membership in the JIF for the period of January 1, 2025 through December 31, 2027.

Please adopt this Resolution at your earliest convenience and return it along with the executed agreement to the Fund's Camden office by October 1, 2024.

If you have any questions or if we can be of any assistance, please do not hesitate to contact me at 856-552-4712 or at kread@permainc.com

Yours truly,

Karen A. Read

Karen A. Read
Senior Account Manager

Encs.

cc: *Via Email*
Damon Burke, Fund Commissioner
Bonnie Ridolfino, JBER Risk Advisors
Thomas Merchel, Risk Management Consultant
Bradford Stokes, Executive Director

**AGREEMENT TO RENEW MEMBERSHIP IN THE
CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the **Camden County Municipal Joint Insurance Fund** (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the **City of Camden** is currently a member of said Fund, and;

WHEREAS, effective December 31, 2024, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of the City of Camden has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. City of Camden hereby renews its membership in the Camden County Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2025 and ending January 1, 2027*.
2. City of Camden hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Camden County Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the applicable statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. City of Camden agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the City of Camden in the Camden County Municipal Joint Insurance Fund, the Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of the City of Camden.
5. Executed the _____ day of _____, 2024 as the lawful and binding act and deed of the City of Camden, which execution has been duly authorized by public vote of the governing body.

*12:01 am

MAYOR

ATTEST

EXECUTIVE DIRECTOR
CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM


COUNCIL MEETING DATE: **JANUARY 14, 2025**

TO: **City Council**
FROM: **Daniel S. Blackburn, City Attorney**

TITLE OF ORDINANCE/RESOLUTION: Resolution Renewing Membership in the Camden County Municipal Joint Insurance Fund

Point of Contact:	Daniel S. Blackburn	Law Department	856-757-7170	DaBlackb@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y			

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):


1.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date


1/3/25

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Settlement of Litigation

FACTS/BACKGROUND:

N.J.S.A. 40A:10-36 authorizes municipalities to establish joint insurance funds to provide a variety of insurance coverages. In 2019 the City of Camden joined the Camden County Joint Insurance Fund (the "JIF") for a 3 year period. Membership was renewed in 2022 for another 3 years.

38 Camden County municipalities are members of the JIF.

The City's membership in the JIF expired on December 31, 2024.

The City is required to pass a resolution authorizing the renewal of its application and execution of the Indemnity and Trust Agreement.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$127,800.00

IMPACT STATEMENT:

- The City's various insurance policies are either placed through the JIF or the JIF serves to provide a layer of coverage.
- Renewal of the membership is necessary for the stability of the City's insurance program.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Damon Burke, Risk Manager
- Municipal Insurance Fund Commissioners

COORDINATION:

-

Prepared by: Damon Burke, Risk Manager

Daburke@ci.camden.nj.us /856-757-7170

Name

Phone/Email

R-20
revised

DB
01-14-25

RESOLUTION APPROVING CASH MANAGEMENT PLAN FOR 2025

WHEREAS, NJSA 40A:5-14 requires that each local unit shall adopt a cash management plan; and

WHEREAS, the cash management plan shall be approved annually by a majority vote of the governing body; and

WHEREAS, said plan has been prepared and submitted by the Chief Financial Officer; and

WHEREAS, all parties with whom the City works with by way of cash deposits or permitted investments must be made aware of the authority and the limits set forth by the "Cash Management Plan"; and

WHEREAS, the Chief Financial Officer (Gerald Seneski) and Finance Director (Scott Parker) are authorized and directed to make investments on behalf of the City consistent with this Cash Management Plan; and

WHEREAS, the Business Administrator (Timothy Cunningham), Chief Financial Officer (Gerald Seneski), and the Finance Director (Scott Parker) are authorized to execute payments for all accounts listed within this Cash Management Plan; now, therefore

BE IT RESOLVED, by the City Council, of the City of Camden, that the "Cash Management Plan", of the City of Camden, for the period January 1, 2025 through December 31, 2025 is hereby adopted.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby charged with administering the "Cash Management Plan".

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby directed to supply copies of this "Cash Management Plan" to all banks and financial institutions authorized by this plan and to require each person, representing each bank or financial institution, to acknowledge receipt of the plan in writing.

The Cash Management Plan of the City of Camden, New Jersey

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of NJSA 40A:5-14 in order to set forth the basis for the deposits and permitted investments of certain public funds of the City, pending the use of such funds for their intended purposes. The Plan's intent is to assure that all public funds be deposited into interest bearing accounts or otherwise invested in permitted investments. The intent of the plan is for decisions regarding deposits and permitted investments to ensure safety, liquidity (regarding its availability for the intended purposes), and maximum investment return within set limits. The Plan's intent is to assure that deposits and permitted investments mature in time for the prospective need for the funds deposited or invested; to minimize risk to the market value of such deposits or permitted investments.

II. IDENTIFICATION OF FUNDS COVERED BY THE PLAN

A. The Plan includes deposits and/or investments of the following funds and accounts of the City (all accounts and funds maintained and managed by the City Treasurer's Office):

Operating Account
Current Operating Funds
Federal and State Grant Funds
General Capital Funds

Trust Fund – Payroll Account
Trust Fund – Escrow Account
Trust Fund - Lien Redemption Account
Trust Fund - All Other Trust Funds

HUD - Community Development Block Grant (CDBG) Account
HUD – HOME Account
HUD - Housing Opportunities for People with Aids (HOPWA) Account
HUD - Emergency Solutions Grant (ESG) Account

Water/Sewer Operating Account
Water Operating Fund
Water Capital Fund
Sewer Operating Fund
Sewer Capital Fund

B. This Plan does **NOT** include certain other funds and accounts of the City, specifically:

Component Units of the City not specifically listed in II - A
Employees' Deferred Compensation Trust Funds
Revenue Bank Accounts maintained by other city offices
Petty Cash Bank Accounts maintained by other city offices

III. **DESIGNATION OF OFFICIALS OF THE CITY AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer shall deposit and/or invest all City funds referred to in this plan. Prior to making any deposit or permitted investment, all depositories or other parties holding deposits or investments, shall receive a written copy of this plan. Each party shall acknowledge their understanding and submit said acknowledgement in writing to the CFO.

IV. **DESIGNATION OF DEPOSITORIES**

The following financial institutions are designated as official depositories for the deposit of all public funds referred to in the plan; including Certificates of Deposit and/or Money Market Accounts. **All depositories shall provide the CFO documents indicating approval for local government deposits, by the State of New Jersey, Department of Banking and Insurance, pursuant to the Governmental Unit Deposit Protection Act (GUDPA). All depositories shall acknowledge receipt of this plan by writing to the CFO.**

A. All operating checking accounts will be held by the following institution.

TD Bank

B. “Certificates of Deposit,” “Money Markets” and/or other demand deposit accounts are authorized for any of the following financial institutions:

TD Bank
Citizens Bank NA
PFM (NJ ARM)

JP Morgan / Chase Bank
Ocean First Bank
Beth Page Credit Union
Columbia Bank

- C. All warrants or checks for the disbursement of monies from said depositories shall be made by the following officials, or their successors in titles. Facsimile signatures may be used.

Business Administrator
Chief Financial Officer
Finance Director

V. **DESIGNATION OF BROKERAGE FIRMS AND DEALERS**

The following brokerage firms are designated as firms with whom the designated officials of the City referred to in this plan may deal for purposes of buying and selling securities identified in the plan as permitted investments or otherwise providing deposits or Certificates of Deposit. **The registered principal of any security brokerage firm selling securities to the City shall sign an acknowledgment that the principal has seen and reviewed this cash management plan.**

Not currently available under this cash management plan but under consideration. Implementation will require a future plan amendment.

VI. **CERTIFICATES OF DEPOSIT (not covered by GUDPA in section IV)**

This plan provides for the purchase of certificates of deposit in accordance with the following conditions (NJSA 40A:5-14)

- (1) Funds are initially invested through a brokerage firm designated above.
- (2) The City's designated brokerage firm arranges for the deposit of the funds in certificates of deposit from one or more federally insured bank (FDIC), in the account of the City of Camden.
- (3) The Federal Deposit Insurance Corporation (FDIC) insures 100 percent of principal and accrued interest for each certificate of deposit.
- (4) The City's designated brokerage firm acts as custodian for the City with respect to the certificates of deposit.
- (5) At the same time that City's funds are deposited, and certificates of deposit issued, the City's designated brokerage firm receives a deposit from other banks equal to the amount invested by the City.

VII. **AUTHORIZED INVESTMENTS**

Except as otherwise specifically provided for herein, the City's CFO is authorized to invest public funds covered by this plan, to the extent not otherwise held in deposits, in the following permitted investments, within any and all limitations provided by Statute or Regulation (NJSA 40A:5-15.1):

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other

external factor;

- (4) Bonds or other obligations of the City or bonds or other obligations of component units of the City;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Local Government Services, of the Department of Community Affairs for investment by Local Units;
- (6) Local government investment pools; or
- (7) Deposits with the State of New Jersey Cash Management Fund

VIII. SAFEKEEPING CUSTODY PAYMENT

To the extent that any deposit or permitted investment involves a document or security, not physically held by the City, such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. To prevent unauthorized use of funds, such institution shall specifically identify each investment in the name of the City. Purchase of any permitted investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such permitted investments are received by the City (or by a third-party custodian) prior to, or upon the release of City's funds.

IX. ACKNOWLEDGMENT OF RECEIPT OF THE PLAN

All parties with whom the City has deposits or permitted investments must be aware of the authority and limits set forth in this plan. All such parties shall be supplied a copy of this plan in writing. All such parties shall acknowledge the receipt of this plan in writing. A copy of each acknowledgement shall be on file with the City's CFO.

X. REPORTING REQUIREMENTS.

As of the last day of each month during which this plan is in effect, the CFO shall report to the City Council at their next regularly scheduled meeting, all deposits or permitted investments made pursuant to this plan, which shall include the following information:

- A. The name of any institution holding funds of the City as a deposit or a permitted investment.
- B. The amount of securities or deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased, or deposits made.
- D. The book value of such deposits or permitted investments.
- E. The earned income on such deposits or permitted investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. Any fees incurred to undertake such deposits or permitted investments.
- G. The market value of all deposits or permitted investments as of the end of the immediately preceding month.

H. Any other information which may be deemed reasonable from time to time by the City Council.

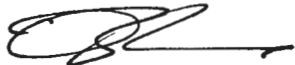
XI. TERM OF THE PLAN.

This Plan shall be in effect from January 1, 2025 to December 31, 2025. The resolution of the City Council of the City of Camden approving this plan is attached. This plan may be amended from time to time. If an amendment is adopted, the CFO shall supply the amended plan to all parties who received the originally approved plan. Amendments shall be acknowledged in writing in the same manner as the original plan was so acknowledged.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: Approving Cash Management Plan for 2025

Point of Contact:	Scott Z. Parker	Finance	Ext-6405	Scparker@camdennj.gov
	Name	Department-Division-		

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>S.Z.P.</i>	12/13/24	

Approved by:
Business Administrator

Signature Date

Attachments (list and attach all available):

Resolution

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature Date JAN 3 - 2025

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION : Approving Cash Management Plan for 2025

FACTS/BACKGROUND:

- NJSA 40A:5-14 requires that each local unit shall adopt a cash management plan; and the cash management plan shall be approved annually by a majority vote of the governing body and said plan has been prepared and submitted by the Chief Financial Officer.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

What will happen if the City Council approves this legislation?

- This Plan shall be in effect from January 1, 2025 to December 31, 2025

Why Should the City Council approve this legislation?

NJSA 40A:5-14 requires that each local unit shall adopt a cash management plan

SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Z. Parker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

RESOLUTION Approving Cash Management Plan for 2025

WHEREAS, NJSA 40A:5-14 requires that each local unit shall adopt a cash management plan; and

WHEREAS, the cash management plan shall be approved annually by a majority vote of the governing body; and

WHEREAS, said plan has been prepared and submitted by the Chief Financial Officer; and

WHEREAS, all parties with whom the City works with by way of cash deposits or permitted investments must be made aware of the authority and the limits set forth by the "Cash Management Plan" and

WHEREAS, the Chief Financial Officer is authorized and directed to make investments on behalf of the City consistent with this Cash Management Plan; and

WHEREAS, the Chief Financial Officer is authorized to execute payments for all accounts listed within this Cash Management Plan

NOW, THEREFORE, BE IT RESOLVED, by the City Council, of the City of Camden, that the "Cash Management Plan", of the City of Camden, for the period January 1, 2025 through December 31, 2025 is hereby adopted.

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BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby directed to supply copies of this "Cash Management Plan" to all banks and financial institutions authorized by this plan and to require each person, representing each bank or financial institution, to acknowledge receipt of the plan in writing.

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Water/Sewer Operating Account

Water Operating Fund

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Sewer Operating Fund

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Revenue Bank Accounts maintained by other city offices

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VI. CERTIFICATES OF DEPOSIT (not covered by GUDPA in section IV)

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- (4) The City's designated brokerage firm acts as custodian for the City with respect to the certificates of deposit.
- (5) At the same time that City's funds are deposited, and certificates of deposit issued, the City's designated brokerage firm receives a deposit from other banks equal to the amount invested by the City.

VII. AUTHORIZED INVESTMENTS

Except as otherwise specifically provided for herein, the City's CFO is authorized to invest public funds covered by this plan, to the extent not otherwise held in deposits, in the following permitted investments, within any and all limitations provided by Statute or Regulation (NJSA 40A:5-15.1):

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the City or bonds or other obligations of component units of the City;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Local Government Services, of the Department of Community Affairs for investment by Local Units;
- (6) Local government investment pools; or
- (7) Deposits with the State of New Jersey Cash Management Fund

VIII. SAFEKEEPING CUSTODY PAYMENT

To the extent that any deposit or permitted investment involves a document or security, not physically held by the City, such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. To prevent unauthorized use of funds, such institution shall specifically identify each investment in the name of the City. Purchase of any permitted investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such permitted investments are received by the City (or by a third-party custodian) prior to, or upon the release of City's funds.

IX. ACKNOWLEDGMENT OF RECEIPT OF THE PLAN

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X. REPORTING REQUIREMENTS.

As of the last day of each month during which this plan is in effect, the CFO shall report to the City Council at their next regularly scheduled meeting, all deposits or permitted investments made pursuant to this plan, which shall include the following information:

- A. The name of any institution holding funds of the City as a deposit or a permitted investment.
- B. The amount of securities or deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased, or deposits made.
- D. The book value of such deposits or permitted investments.
- E. The earned income on such deposits or permitted investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. Any fees incurred to undertake such deposits or permitted investments.
- G. The market value of all deposits or permitted investments as of the end of the immediately preceding month.
- H. Any other information which may be deemed reasonable from time to time by the City Council.

XI. TERM OF THE PLAN.

This Plan shall be in effect from January 1, 2025 to December 31, 2025. The resolution of the City Council of the City of Camden approving this plan is attached. This plan may be amended from time to time. If an amendment is adopted, the CFO shall supply the amended plan to all parties who received the originally approved plan. Amendments shall be acknowledged in writing in the same manner as the original plan was so acknowledged.

DB
01-14-25

RESOLUTION - Approving Temporary Budget for 2025

WHEREAS, NJSA 40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2025 Municipal Budget, temporary appropriations should be made (within the first thirty (30) days of the beginning of the fiscal year) for the purpose and amounts required; and

WHEREAS, the final appropriations in the 2024 Municipal Budget were as follows:

Current Fund	214,128,033
Grant Fund	29,708,498
Total	243,836,531

WHEREAS, Debt and Capital Appropriations for 2024 were as follows:

Current Fund	8,563,626
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WHEREAS, twenty-six and 25/100% (26.25%) of the total final appropriations in the 2024 County Budget, exclusive of any appropriations made for debt service and capital improvement fund, is as follows:

Current Fund	61,759,138
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WHEREAS, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary budget resolution, capital and debt service requirements for the entire fiscal year; and

Current Fund	3,581,125
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WHEREAS, the total Allowable Appropriations for the 2025 temporary budget is not to exceed:

Current Fund	65,340,263
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NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Camden, that temporary budget appropriations be made in amounts not to exceed calculations per this resolution and that the Chief Financial Officer shall provide supplementary detail on these temporary budget appropriations to the governing body prior to January 30.

	Current Fund	Water Operating	Sewer Operating
Operating Expenses	36,138,738	4,445,000	2,700,000
Capital	650,000		
Debt	2,931,125	727,459	1,711,843
Grant Funds	3,349,533		
Total Temporary Budget	43,069,396	5,172,459	4,411,843

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Range of Accounts: 5-01-A - - to 5-01-SZ-ZZZ-ZZZ Include Cap Accounts: Yes Skip Zero Activity: Yes As Of: 01/01/25

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
5-01-C3-887-901	Capital Projects - Purchase Vehicles	500,000.00	0.00	0.00	0.00	500,000.00	500,000.00	0
5-01-C3-887-902	Capital Projects - Community Center Renn	50,000.00	0.00	0.00	0.00	50,000.00	50,000.00	0
5-01-C3-887-903	Capital Projects - Dump Site	100,000.00	0.00	0.00	0.00	100,000.00	100,000.00	0
CAFR: C3	Capital Projects Total	650,000.00	0.00	0.00	0.00	650,000.00	650,000.00	0
5-01-D1-889-801	Debt - Bond Principal	2,295,000.00	0.00	0.00	0.00	2,295,000.00	2,295,000.00	0
5-01-D1-889-802	Debt - Bond Interest	286,125.00	0.00	0.00	0.00	286,125.00	286,125.00	0
5-01-D1-889-806	Debt - DCA Demo Loan Principal	350,000.00	0.00	0.00	0.00	350,000.00	350,000.00	0
CAFR: D1	Debt Total	2,931,125.00	0.00	0.00	0.00	2,931,125.00	2,931,125.00	0
5-01-E0-100-900	OE - Mayor's Office	42,500.00	0.00	0.00	0.00	42,500.00	42,500.00	0
5-01-E0-101-900	OE - Public Defender	35,000.00	0.00	0.00	0.00	35,000.00	35,000.00	0
5-01-E0-103-900	OE - Municipal Court	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
5-01-E0-200-900	OE - City Attorney	195,000.00	0.00	0.00	0.00	195,000.00	195,000.00	0
5-01-E0-201-900	OE - City Properties	359,500.00	0.00	0.00	0.00	359,500.00	359,500.00	0
5-01-E0-202-900	OE - SSA - Building Maintenance	30,500.00	0.00	0.00	0.00	30,500.00	30,500.00	0
5-01-E0-203-900	OE - SSA - AAO/EEO Consultants	18,000.00	0.00	0.00	0.00	18,000.00	18,000.00	0
5-01-E0-300-900	OE - City Council	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00	0
5-01-E0-301-900	OE - Audit	290,000.00	0.00	0.00	0.00	290,000.00	290,000.00	0
5-01-E0-302-900	OE - Municipal Clerk	14,250.00	0.00	0.00	0.00	14,250.00	14,250.00	0
5-01-E0-303-900	OE - Elections	16,000.00	0.00	0.00	0.00	16,000.00	16,000.00	0
5-01-E0-305-900	OE - Registrar of Vital Statistics	8,500.00	0.00	0.00	0.00	8,500.00	8,500.00	0
CAFR: E0	Expenses - General Government Total	1,032,250.00	0.00	0.00	0.00	1,032,250.00	1,032,250.00	0
5-01-E1-425-900	OE - Business Administrator	122,500.00	0.00	0.00	0.00	122,500.00	122,500.00	0
5-01-E1-430-900	OE - Purchasing	100,000.00	0.00	0.00	0.00	100,000.00	100,000.00	0
5-01-E1-432-900	OE - Personnel	64,000.00	0.00	0.00	0.00	64,000.00	64,000.00	0
5-01-E1-433-900	OE - Technology	268,500.00	0.00	0.00	0.00	268,500.00	268,500.00	0
5-01-E1-434-000	OE - Joint Insurance Fund Assessment	512,000.00	0.00	0.00	0.00	512,000.00	512,000.00	0
5-01-E1-454-900	OE - Assessor	31,250.00	0.00	0.00	0.00	31,250.00	31,250.00	0
CAFR: E1	Expenses - Administration Total	1,098,250.00	0.00	0.00	0.00	1,098,250.00	1,098,250.00	0
5-01-E2-450-900	OE - Finance Director	57,500.00	0.00	0.00	0.00	57,500.00	57,500.00	0
5-01-E2-453-900	OE - Revenue Collecton	156,250.00	0.00	0.00	0.00	156,250.00	156,250.00	0
5-01-E2-455-900	OE - Grants Management	76,250.00	0.00	0.00	0.00	76,250.00	76,250.00	0
CAFR: E2	Expenses - Finance Total	290,000.00	0.00	0.00	0.00	290,000.00	290,000.00	0
5-01-E3-501-900	OE - Traffic Control (Crossing Guards)	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
5-01-E3-550-900	OE - Fire	103,000.00	0.00	0.00	0.00	103,000.00	103,000.00	0
5-01-E3-551-900	OE - Fire Prevention	3,500.00	0.00	0.00	0.00	3,500.00	3,500.00	0
CAFR: E3	Expenses - Police & Fire Total	126,500.00	0.00	0.00	0.00	126,500.00	126,500.00	0
5-01-E4-600-900	OE - Code Enforcement	6,500.00	0.00	0.00	0.00	6,500.00	6,500.00	0
5-01-E4-601-900	OE - Animal Control	825,000.00	0.00	0.00	0.00	825,000.00	825,000.00	0
5-01-E4-602-900	OE - Housing Inspections	53,830.00	0.00	0.00	0.00	53,830.00	53,830.00	0
5-01-E4-603-900	OE - Licenses & Inspections	2,470.00	0.00	0.00	0.00	2,470.00	2,470.00	0
5-01-E4-604-900	OE - Construction Code	3,983.75	0.00	0.00	0.00	3,983.75	3,983.75	0
5-01-E4-605-900	OE - Emergency Demolition	500,000.00	0.00	0.00	0.00	500,000.00	500,000.00	0
5-01-E4-606-900	OE - Weights & Measures	1,250.00	0.00	0.00	0.00	1,250.00	1,250.00	0
CAFR: E4	Expenses - Code Enforcement Total	1,393,033.75	0.00	0.00	0.00	1,393,033.75	1,393,033.75	0
5-01-E5-104-900	OE - Planning Board	16,312.50	0.00	0.00	0.00	16,312.50	16,312.50	0
5-01-E5-105-900	OE - Zoning Board of Adjustments	17,500.00	0.00	0.00	0.00	17,500.00	17,500.00	0
5-01-E5-650-900	OE - Planning Director	17,200.00	0.00	0.00	0.00	17,200.00	17,200.00	0
5-01-E5-651-900	OE - Planning	13,912.50	0.00	0.00	0.00	13,912.50	13,912.50	0
5-01-E5-657-900	OE - Community Development	22,250.00	0.00	0.00	0.00	22,250.00	22,250.00	0
5-01-E5-661-900	OE - Capital Improvement Project Mgt	175,000.00	0.00	0.00	0.00	175,000.00	175,000.00	0
CAFR: E5	Expenses - Planning Total	262,175.00	0.00	0.00	0.00	262,175.00	262,175.00	0
5-01-E6-436-900	OE - Utility Bills	318,750.00	0.00	0.00	0.00	318,750.00	318,750.00	0
5-01-E6-700-900	OE - Public Works Director	105,250.00	0.00	0.00	0.00	105,250.00	105,250.00	0
5-01-E6-701-900	OE - Garbage & Trash	4,375,000.00	0.00	0.00	0.00	4,375,000.00	4,375,000.00	0
5-01-E6-702-900	OE - Neighborhood Districts	258,000.00	0.00	0.00	0.00	258,000.00	258,000.00	0
5-01-E6-703-900	OE - Traffic Engineering	23,750.00	0.00	0.00	0.00	23,750.00	23,750.00	0
5-01-E6-705-900	OE - Parks & Open Space	168,250.00	0.00	0.00	0.00	168,250.00	168,250.00	0
5-01-E6-706-900	OE - Facility Maintenance	195,500.00	0.00	0.00	0.00	195,500.00	195,500.00	0
5-01-E6-707-900	OE - Electric Bureau	23,750.00	0.00	0.00	0.00	23,750.00	23,750.00	0
5-01-E6-709-900	OE - Fleet Management	244,000.00	0.00	0.00	0.00	244,000.00	244,000.00	0
5-01-E6-851-900	OE - Street Lighting	762,500.00	0.00	0.00	0.00	762,500.00	762,500.00	0
CAFR: E6	Expenses - Public Works Total	6,474,750.00	0.00	0.00	0.00	6,474,750.00	6,474,750.00	0
5-01-E7-800-900	OE - Human Services Director	167,500.00	0.00	0.00	0.00	167,500.00	167,500.00	0
5-01-E7-802-900	OE - Senior & Emergency Services	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	0
5-01-E7-803-900	OE - Community Services	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	0
5-01-E7-805-900	OE - Recreation	40,000.00	0.00	0.00	0.00	40,000.00	40,000.00	0
5-01-E7-807-900	OE - Youth & Family Services	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	0
CAFR: E7	Expenses - Human Services Total	252,500.00	0.00	0.00	0.00	252,500.00	252,500.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
5-01-E9-874-907	OE - Business Personal Property Taxes	68,750.00	0.00	0.00	0.00	68,750.00	68,750.00	0
5-01-E9-890-972	OE - Matching Funds for Grants	50,000.00	0.00	0.00	0.00	50,000.00	50,000.00	0
5-01-E9-899-901	OE - Contingency	37,500.00	0.00	0.00	0.00	37,500.00	37,500.00	0
CAFR: E9	Expenses - Other Total	156,250.00	0.00	0.00	0.00	156,250.00	156,250.00	0
5-01-F0-427-000	Benefits - Health Insurance	9,900,000.00	0.00	0.00	0.00	9,900,000.00	9,900,000.00	0
5-01-F0-428-038	Benefits - Workers Compensation	450,000.00	0.00	0.00	0.00	450,000.00	450,000.00	0
5-01-F0-888-954	Benefits - Public Employee Retirement	679,618.00	0.00	0.00	0.00	679,618.00	679,618.00	0
5-01-F0-888-956	Benefits - Police & Fire Retirement Syst	1,604,723.50	0.00	0.00	0.00	1,604,723.50	1,604,723.50	0
CAFR: F0	Fringe Benefits - Insurance and Pension Total	12,634,341.50	0.00	0.00	0.00	12,634,341.50	12,634,341.50	0
5-01-F1-800-000	Benefits - Social Security	535,987.50	0.00	0.00	0.00	535,987.50	535,987.50	0
5-01-F1-820-000	Benefits - NJ Unemployment	7,500.00	0.00	0.00	0.00	7,500.00	7,500.00	0
5-01-F1-825-000	Benefits - NJ Disability	7,500.00	0.00	0.00	0.00	7,500.00	7,500.00	0
5-01-F1-850-000	Benefits - DCRP	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	0
CAFR: F1	Fringe Benefits - Employment Taxes Total	570,987.50	0.00	0.00	0.00	570,987.50	570,987.50	0
5-01-S0-100-100	SW - Mayor's Office	229,325.00	0.00	0.00	0.00	229,325.00	229,325.00	0
5-01-S0-103-100	SW - Municipal Court	433,050.00	0.00	0.00	0.00	433,050.00	433,050.00	0
5-01-S0-200-100	SW - City Attorney	336,050.00	0.00	0.00	0.00	336,050.00	336,050.00	0
5-01-S0-201-100	SW - City Properties	48,925.00	0.00	0.00	0.00	48,925.00	48,925.00	0
5-01-S0-300-100	SW - City Council	96,900.00	0.00	0.00	0.00	96,900.00	96,900.00	0
5-01-S0-302-100	SW - Municipal Clerk	101,000.00	0.00	0.00	0.00	101,000.00	101,000.00	0
5-01-S0-305-100	SW - Registrar of Vital Statistics	74,825.00	0.00	0.00	0.00	74,825.00	74,825.00	0
CAFR: S0	Salary - General Government Total	1,320,075.00	0.00	0.00	0.00	1,320,075.00	1,320,075.00	0
5-01-S1-425-100	SW - Business Administrator	88,550.00	0.00	0.00	0.00	88,550.00	88,550.00	0
5-01-S1-430-100	SW - Purchasing	138,500.00	0.00	0.00	0.00	138,500.00	138,500.00	0
5-01-S1-432-100	SW - Personnel	102,550.00	0.00	0.00	0.00	102,550.00	102,550.00	0
5-01-S1-433-100	SW - Technology	136,550.00	0.00	0.00	0.00	136,550.00	136,550.00	0
5-01-S1-454-100	SW - Assessor	56,675.00	0.00	0.00	0.00	56,675.00	56,675.00	0
CAFR: S1	Salary - Administration Total	522,825.00	0.00	0.00	0.00	522,825.00	522,825.00	0
5-01-S2-450-100	SW - Finance Director	87,650.00	0.00	0.00	0.00	87,650.00	87,650.00	0
5-01-S2-452-100	SW - Treasurer	89,450.00	0.00	0.00	0.00	89,450.00	89,450.00	0
5-01-S2-453-100	SW - Revenue Collection	239,150.00	0.00	0.00	0.00	239,150.00	239,150.00	0
5-01-S2-455-100	SW - Grants Management	53,675.00	0.00	0.00	0.00	53,675.00	53,675.00	0
5-01-S2-456-100	SW - Payroll	57,825.00	0.00	0.00	0.00	57,825.00	57,825.00	0
CAFR: S2	Salary - Finance Total	527,750.00	0.00	0.00	0.00	527,750.00	527,750.00	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
5-01-S3-500-100	SW - Police	9,325.00	0.00	0.00	0.00	9,325.00	9,325.00	0
5-01-S3-501-100	SW - Traffic Control (Crossing Guards)	368,125.00	0.00	0.00	0.00	368,125.00	368,125.00	0
5-01-S3-550-100	SW - Fire	5,761,575.00	0.00	0.00	0.00	5,761,575.00	5,761,575.00	0
5-01-S3-551-100	SW - Fire Prevention	212,000.00	0.00	0.00	0.00	212,000.00	212,000.00	0
CAFR: S3	Salary - Police & Fire Total	6,351,025.00	0.00	0.00	0.00	6,351,025.00	6,351,025.00	0
5-01-S4-600-100	SW - Code Enforcement Director	51,100.00	0.00	0.00	0.00	51,100.00	51,100.00	0
5-01-S4-602-100	SW - Housing Inspections	214,000.00	0.00	0.00	0.00	214,000.00	214,000.00	0
5-01-S4-603-100	SW - Licenses & Inspections	80,225.00	0.00	0.00	0.00	80,225.00	80,225.00	0
5-01-S4-604-100	SW - Construction Code	290,375.00	0.00	0.00	0.00	290,375.00	290,375.00	0
5-01-S4-606-100	SW - Weights & Measures	25,625.00	0.00	0.00	0.00	25,625.00	25,625.00	0
CAFR: S4	Salary - Code Enforcement Total	661,325.00	0.00	0.00	0.00	661,325.00	661,325.00	0
5-01-S5-650-100	SW - Planning Director	77,250.00	0.00	0.00	0.00	77,250.00	77,250.00	0
5-01-S5-651-100	SW - Planning	86,700.00	0.00	0.00	0.00	86,700.00	86,700.00	0
5-01-S5-657-100	SW - Community Development	76,525.00	0.00	0.00	0.00	76,525.00	76,525.00	0
5-01-S5-661-100	SW - Capital Project Management	153,775.00	0.00	0.00	0.00	153,775.00	153,775.00	0
CAFR: S5	Salary - Planning Total	394,250.00	0.00	0.00	0.00	394,250.00	394,250.00	0
5-01-S6-700-100	SW - Public Works Director	141,250.00	0.00	0.00	0.00	141,250.00	141,250.00	0
5-01-S6-702-100	SW - Neighborhood Districts	776,400.00	0.00	0.00	0.00	776,400.00	776,400.00	0
5-01-S6-703-100	SW - Traffic Engineering	61,875.00	0.00	0.00	0.00	61,875.00	61,875.00	0
5-01-S6-705-100	SW - Parks & Open Space	157,850.00	0.00	0.00	0.00	157,850.00	157,850.00	0
5-01-S6-706-100	SW - Facility Maintenance	158,850.00	0.00	0.00	0.00	158,850.00	158,850.00	0
5-01-S6-707-100	SW - Electrical Bureau	94,325.00	0.00	0.00	0.00	94,325.00	94,325.00	0
5-01-S6-709-100	SW - Fleet Management	156,475.00	0.00	0.00	0.00	156,475.00	156,475.00	0
CAFR: S6	Salary - Public Works Total	1,547,025.00	0.00	0.00	0.00	1,547,025.00	1,547,025.00	0
5-01-S7-800-100	SW - Human Services Director	138,475.00	0.00	0.00	0.00	138,475.00	138,475.00	0
5-01-S7-802-100	SW - Senior & Emergency Services	111,550.00	0.00	0.00	0.00	111,550.00	111,550.00	0
5-01-S7-803-100	SW - Community Services	76,625.00	0.00	0.00	0.00	76,625.00	76,625.00	0
5-01-S7-805-100	SW - Recreation	136,975.00	0.00	0.00	0.00	136,975.00	136,975.00	0
5-01-S7-807-100	SW - Division of Youth & Family Services	59,800.00	0.00	0.00	0.00	59,800.00	59,800.00	0
CAFR: S7	Salary - Human Services Total	523,425.00	0.00	0.00	0.00	523,425.00	523,425.00	0
Fund: 01	Current Fund Budgeted Total	39,719,862.75	0.00	0.00	0.00	39,719,862.75	39,719,862.75	0
Fund: 01	Current Fund Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0
Fund: 01	Current Fund Total	39,719,862.75	0.00	0.00	0.00	39,719,862.75	39,719,862.75	0

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
	Final Budgeted	39,719,862.75	0.00	0.00	0.00	39,719,862.75	39,719,862.75	0
	Final Non-Budgeted	0.00	0.00	0.00	0.00	0.00	0.00	0
	Final Total	39,719,862.75	0.00	0.00	0.00	39,719,862.75	39,719,862.75	0

2025 Grants - Temporary Budget

TTF - Safe Streets	1,190,450
TTF - Bikeways	588,000
TTF - Pedestrian Improvements	1,111,083
US DoT Safe Streets and Roads	240,000
DCA - ARP Firefighters Grant	50,000
Code Blue	170,000
<hr/>	
Total	<u>3,349,533</u>



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

By title

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: Approving Temporary Budget for 2025

Point of Contact: Scott Z. Parker, Finance, Ext-6405, Scparker@camdennj.gov
Name Department-Division-

ENDORSEMENTS

Table with 5 columns: Responsible, Recommend Approval (Y/N), Signature, Date, Comments. Includes entries for Department Director, Supporting Department Director, Director of Grants Management, Qualified Purchasing Agent, and Director of Finance.

Approved by: Business Administrator

Handwritten signature of Business Administrator

Signature

Date

Attachments (list and attach all available):

Reso

Walk-on note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Handwritten signature of City Attorney

JAN 3 - 2025

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Approving Temporary Budget for 2025

FACTS/BACKGROUND:

NJSA 40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2025 Municipal Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - Temporary Budget will go into effect
- Why Should the City Council approve this legislation?
 - To be to make payments on City commitments

SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Z. Parker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

Temporary budget Reso to follow after January 1st.

R-22

DB:dh
01-14-25

RESOLUTION AUTHORIZING TRANSFERS OF 2024 APPROPRIATIONS

WHEREAS, there are certain 2024 Budget Appropriations of the City of Camden which are insufficient to meet the requirements of operating the affairs of the City for the balance of 2024; and

WHEREAS, there are certain 2024 Budget Appropriations where there are unexpended balances which will not be needed for such purposes; and

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers to such accounts which are estimated to have insufficient balances; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden, State of New Jersey that the sum of four hundred ten thousand dollars (\$410,000) is hereby transferred as detailed below:

Account	Account #	Transfer to	Transfer From
Other Expenses			
Public Works-Street Lighting	4-01-E6-661	410,000	
Salaries			
Public Safety-Fire	4-01-S3-550		410,000
TOTAL TRANSFERS		410,000	410,000

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Gerald C. Seneski

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING 2024 Budget Transfers

Point of Contact:	Gerald C. Seneski	Finance	Ext-7582	GeSenesk@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>G.C.S.</i>	12/16/20	

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

Reso

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Gerald C. Seneski

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING 2024 Budget Transfers

Point of Contact:	Gerald C. Seneski	Finance	Ext-7582	GeSenesk@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>[Signature]</i>	12/16/20	

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

Reso

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

IAN 3 - 2025

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING 2024 Budget Transfers

FACTS/BACKGROUND:

- Within the year of 2024 certain budget line items were over spent in are in need of a transfer from Budget accounts that were underspent. These line items are listed within the attached resolution.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$410,000

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - City council approves budget transfers will be made
- Why Should the City Council approve this legislation?
 - To not have over expended line items within the budget

SUBJECT MATTER EXPERTS/ADVOCATES:

Gerry C. Seneski, CFO

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

RESOLUTION AUTHORIZING TRANSFERS OF 2024 APPROPRIATIONS

WHEREAS, there are certain 2024 Budget Appropriations of the City of Camden which are estimated to be insufficient to meet the requirements of operating the affairs of the City for the balance of 2024; and

WHEREAS, there are certain 2024 Budget Appropriations where there are unexpended balances which will not be needed for such purposes; and

WHEREAS, NJSA 40A:4-58 provides for transfers to such accounts which are estimated to have insufficient balances.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Camden that the sum of four hundred eighty thousand and 00/100 dollars (\$410,000) is hereby transferred as detailed below:

Account	Account #	Transfer to	Transfer From
<hr/>			
<u>Other Expenses</u>			
Public Works- Street Lighting	4-01-E6-661	410,000	
<u>Salaries</u>			
Public Safety - Fire	4-01-S3-550		410,000
<hr/>			
TOTAL TRANSFERS		410,000	410,000
<hr/>			

R-33
revised

DB:dh
01-14-25

**RESOLUTION AUTHORIZING THE TRANSFER OF RECORDING
AND CANCELLATION FEES**

WHEREAS, when tax sale certificates are redeemed, the property owners and/or mortgage holders are charged a cancellation fee and a recording fee; and

WHEREAS, from time to time the cancellation fees and recording fees which were charged cannot be applied because the subject Tax Sale Certificates were never recorded; and

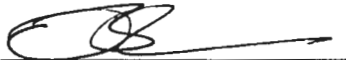
WHEREAS, the charges must be canceled and the payments transferred to the current taxes on such properties; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby authorizes the Tax Collector to transfer cancellation and recording fees charged upon the redemption of tax sale certificates when the tax sale certificates were never recorded and transfer the payments to the current taxes for such properties.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Cancellation of \$1,128.29 from the Juvenile Justice Delinquency Grant Fund Balance

Point of Contact: Scott Z. Parker Finance Ext-6405 Scparker@camdennj.gov

Name Department-Division-

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>S.P.</i>	12/13/24	

Approved by:
Business Administrator

[Signature]

Signature

Date

Attachments (list and attach all available):

Email

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION : Resolution authorizing the Cancellation of \$1,128.29 from the Juvenile Justice Delinquency Grant Fund Balance

FACTS/BACKGROUND:

- Only \$14,662.91 of the \$15,791.20 grant amount was able to be reimbursed backed to the City, Therefore the remaining balance needs to be canceled.
- How was the value of the transaction obtained? – Unused portion of grant

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$1,128.29

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - The Grant account will be adjusted to the correct amount
- Why Should the City Council approve this legislation?
 - To accurately state The City's accounting records

SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Z. Parker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

Scott Z. Parker

From: Barbara Bellamy-Johnson
Sent: Friday, December 6, 2024 8:37 AM
To: Scott Z. Parker
Cc: Evana Thomas; Gerald C. Seneski; Stephanie Holmes
Subject: RE: Juvenile Justice & Delinquency Prevention Program -\$14,662.91 _ Check Received

Good Morning:

Yes this is the only reimbursement and you can cancel the balance.

From: Scott Z. Parker <ScParker@camdennj.gov>
Sent: Thursday, December 5, 2024 3:19 PM
To: Barbara Bellamy-Johnson <BaBellam@ci.camden.nj.us>
Cc: Evana Thomas <EvThomas@camdennj.gov>; Gerald C. Seneski <GeSenesk@camdennj.gov>; Stephanie Holmes <StHolmes@camdennj.gov>
Subject: Fw: Juvenile Justice & Delinquency Prevention Program -\$14,662.91 _ Check Received

Yes, it can be applied to that revenue code.

Barbara - Will this be the only reimbursement for the Juvenile Justice Delinquency Prevention (summer Expansion Program) and can I cancel the remaining balance?

Thanks,
Scott

From: Evana Thomas <EvThomas@camdennj.gov>
Sent: Thursday, December 5, 2024 3:06 PM
To: Gerald C. Seneski <GeSenesk@camdennj.gov>; Scott Z. Parker <ScParker@camdennj.gov>
Cc: Stephanie Holmes <StHolmes@camdennj.gov>
Subject: Juvenile Justice & Delinquency Prevention Program -\$14,662.91 _ Check Received

Good afternoon,

Today, we received a check from NJ Law & Public Safety agency amounting **\$14,662.91** for Juvenile Justice & Delinquency Prevention Program. Please see the attached from NJ Vendor Inquiry site and the copy of the check. Can I post this check to the revenue code "G-02-FD-501-240" (Juvenile Justice Delinquency Prevention) ?

R-24

DB:dh
01-14-25

RESOLUTION AUTHORIZING THE CANCELLATION OF SMALL BALANCES

WHEREAS, pursuant to N.J.S.A. 40:A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than ten dollars (\$10.00) and the cancellation of tax delinquencies of less than ten dollars (\$10.00); and


WHEREAS, the Tax Collector is requesting Council Action to authorize the cancellation of small balances; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel the small balances under \$10.00.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM


COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Gerald C. Seneski, Director of Finance
TITLE OF ORDINANCE/RESOLUTION: **Cancel small balances.**

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: 
 Business Administrator _____
 Signature Date

Attachments (list and attach all available):

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:  JAN 3 - 2025
 City Attorney _____
 Signature Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Cancel small balances. 40A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than ten dollars (\$10.00) and the cancellation of tax delinquencies of less than ten dollars (\$10.00).

FACTS/BACKGROUND:

\$10.00 threshold for cancellation/refunds.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: N/A

COORDINATION: N/A

Prepared by:

Lydia Laboy-Laracuente 7003 LyLaracu@ci.camden.nj.us

Name


Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

“RESOLUTION TO CANCEL SMALL CHARGES”

12/16/2024
Michelle D. Hill, Tax Collector Date

DB:dh
01-14-25

R-25

**RESOLUTION AUTHORIZING THE ISSUANCE OF ACCEPTANCE OF A FEE
SCHEDULE FOR THE BUREAU OF REVENUE COLLECTION**

WHEREAS, the City of Camden, Bureau of Revenue Collection desires to set a fee schedule for the Bureau of Revenue Collection in accordance with N.J.S.A titles 40 and 54 as set forth in "Exhibit A" attached hereto; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, County of Camden, State of New Jersey, that the Bureau of Revenue Collection is hereby authorized to use the fee schedule attached hereto as "Exhibit A".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Bureau of Revenue Collection Fee Schedule:

Title	Cost	Statute
Duplicate Certificate	\$100.00	54:5-52.1
Tax Search Fee	\$10.00	54:5-14
Continuation of Search Fee	\$2.00	54:5-15
Mortgage or Servicer Duplicate Tax Bills 1st Copy	\$5.00	54:4-64
Mortgage or Servicer Duplicate Tax Bills 2nd Copy	\$25.00	54:4-64
Lien Holder Redemption Request Each Copy	\$50.00	54:5-97.1
3rd Redemption Request in Calendar Year Other Party	\$50.00	54:5-54
Each Tax Sale Mailing	\$25.00	54:5-26
Cost of Tax Sale	\$15.00-\$100.00	54:5-38
NSF Check Fee	\$20.00	40:5-18
Year End Penalty	6%	54:4-67
Redemption Penalty	2%, 4%, or 6%	54:5-61




CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Gerald C. Seneski, Director of Finance
TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the issuance of acceptance of a fee schedule for the Bureau of Revenue Collection.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Bureau of Revenue Collection Fee Schedule

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

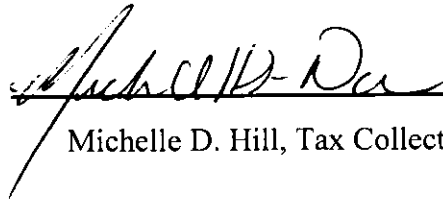
JAN 8 - 2025

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO ACCEPT BUREAU OF REVENUE COLLECTION FEE SCHEDULE”



Michelle D. Hill, Tax Collector

12/16/2024

Date

DB:dh
01-14-25

R-26

**RESOLUTION SETTING 2025 INTEREST RATES FOR DELINQUENT TAXES,
ASSESSMENTS, AND OTHER MUNICIPAL LIENS OR CHARGES**

WHEREAS, N.J.S.A. 54:4-67 (the "Act") provides that the governing body of each municipality may by resolution fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal liens or charges on or before the date when they would become delinquent; and

WHEREAS, the Act also provides that the rate so fixed shall not exceed 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date that actual payment to the tax collector is made; and

WHEREAS, the Act also authorizes the governing body to fix a penalty of not more than 6% against any taxpayer with a delinquency, in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the fiscal year; and

WHEREAS, the Tax Collector has requested that City Council fix the interest rate charged to taxpayers with a delinquency in tax payments of up to \$1,500.00 at 8% per annum; and

WHEREAS, the Tax Collector has requested that City Council fix the interest rate charged to taxpayers with a delinquency in tax payments in excess of \$1,500.00 at 18% per annum; and

WHEREAS, the Tax Collector has requested that City Council authorize the addition of a 6% penalty to any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the fiscal year; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the interest rate to be charged to taxpayers with a delinquency of up to \$1,500.00 is hereby fixed at 8% per annum.

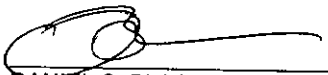
BE IT FURTHER RESOLVED that the interest rate charged to taxpayers with a delinquency in excess of \$1,500.00 is hereby fixed at 18% per annum.

BE IT FURTHER RESOLVED that the penalty to be charged any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay the delinquency prior to the end of the fiscal year shall be set at 6%.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council

FROM: Gerald C. Seneski, Director of Finance

TITLE OF ORDINANCE/RESOLUTION: Resolution setting the interest rates for calendar year 2025 for delinquent amounts.

Balances

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
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Name	Department-Division-Bureau	Phone	Email
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ENDORSEMENTS

Recommend Approval (Y/N)	Signature	Date	Comments
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- Responsible Department Director
- Supporting Department Director (if necessary)
- Director of Grants Management
- Qualified Purchasing Agent
- Director of Finance



Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney



Signature

Date

JAN 3 - 2025

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution setting the interest rates for calendar year 2025 for delinquent amounts up to \$1,500.00 and over \$1,500.00 and the additional year-end penalty rate of 6% for delinquent tax balances more than \$10,000.00. Council authorization to set the Tax Collection interest rate at 8% for delinquent balances up to \$1,500.00 and 18% for balances exceeding \$1,500.00, as well as establish a Year End Penalty of 6% for delinquent Tax Balances more than \$10,000.00. N.J.S.A. 54:4-67.

FACTS/BACKGROUND:

Tax interest rate and year end penalty for 2025.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: N/A

COORDINATION: N/A

Prepared by:

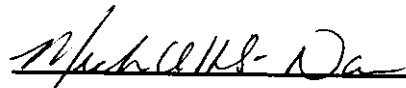
<u>Lydia Laboy-Laracuente</u>	<u>7003</u>	<u>LyLaracu@ci.camden.nj.us</u>
Name		Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO SET INTEREST RATES FOR YEAR 2025 AND YEAR END PENALTY”



Michelle D. Hill, Tax Collector

12/16/2024

Date

R-27

DB:dh
01-14-24

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO HOLD AN
ELECTRONIC TAX SALE (ONLINE) FOR TAX YEAR 2025 PURSUANT
TO N.J.S.A. 54:5-19.1 ON APRIL 7, 2025**

WHEREAS, pursuant to N.J.S.A. 54:5-19.1, the Tax Collector of the City of Camden desires to hold an electronic municipal tax sale on April 7, 2025; and


WHEREAS, the electronic tax sale is innovative and provides a greater pool of potential lien purchasers, thus creating a more competitive tax sale process; now therefore

BE IT RESOLVED by the City Council of the City of Camden that the Tax Collector is hereby authorized to hold an electronic Tax Sale.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Gerald C. Seneski, Director of Finance
TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Tax Collector to hold an electronic Tax Sale (online) for CY24.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Date

Attachments (list and attach all available):

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

JAN 3 - 2025

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Tax Collector to hold an electronic Tax Sale (online) for CY24.

FACTS/BACKGROUND:

Resolution authorizing the Tax Collector to hold an electronic Tax Sale (online) for CY24 according to NJSA 54:5-19.1, on April 7, 2025.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: Michelle D. Hill-Norman Tax Collector

COORDINATION: N/A

Prepared by:


<u>Lydia Laboy-Laracuate</u>	<u>7003</u>	<u>LyLaracu@ci.camden.nj.us</u>
Name		Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

“RESOLUTION TO HOLD AN ELECTRONIC TAX SALE”


Michelle D. Hill, Tax Collector

12/16/2024
Date

DB:dh
01-14-25

R-28

**RESOLUTION AWARDING A CONTRACT TO REALAUCTION.COM, LLC
FOR ONLINE TAX SALE HOSTING SERVICES**

WHEREAS, there exists a need to provide Online Tax Sale Hosting Services for the City of Camden; and

WHEREAS, pursuant to advertised Request for Proposal #24-29, a proposal was submitted by REALAUCTION.COM, LLC, for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00); and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "TBD", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with REALAUCTION.COM, LLC for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00), to host the City of Camden's annual online tax sale for a maximum of 15,000 items, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 01/14/2025

TO: City Council
FROM: Scott Z. Parker, Director of Finance

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AWARDING A CONTRACT TO REALAUCTION.COM FOR ONLINE TAX SALE HOSTING SERVICES

Point of Contact:	Lateefah Chandler	Administration	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

City Attorney

Signature

Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AWARDING A CONTRACT TO REALAUCION.COM FOR ONLINE TAX SALE HOSTING SERVICES

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Realauction.com, 861 SW 78th Avenue, Suite B102, Plantation FL 33324, will host an online tax sale for the City of Camden for a maximum of 15,000 items
- Realauction.com will charge a \$30.00 per item fee for only items sold at auction
- Vendor currently provides online auction services for approximately 200 municipalities in 9 states. They have conducted over 230 tax sale certificate sales in NJ
- Contract is for one year.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: various appropriations as needed (depending on funding availability)

APPROPRIATION NUMBER: N/A

PROCUREMENT: N/A

IMPACT STATEMENT:

- Tax sale required by law if municipality has delinquent property taxes and/or municipal charges

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	RELAUCTION.COM
Purpose or Need for service:	ONLINE TAX SALE HOSTING SERVICES FOR THE CITY OF CAMDEN FOR A ONE YEAR PERIOD
Contract Award Amount	\$100,000
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 24-29
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only: _____
() Approved () Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

24-29 - COMPETITIVE CONTRACTING: ONLINE TAX SALE HOSTING SERVICES FOR THE CITY OF CAMDEN FOR A ONE YEAR PERIOD

Opening Date: November 8, 2024 3:00 PM

Closing Date: December 3, 2024 11:00 AM

Vendor Details

Company Name: Realauction.com, LLC
Address: 861 SW 78th Avenue
Suite B102
Plantation, Florida 33324
Contact: Lloyd McClendon
Email: ntomaszewski@realauction.com
Phone: 954-734-7400 #216
HST#: 2

Submission Details

Created On: Tuesday November 19, 2024 12:37:21
Submitted On: Friday November 22, 2024 12:50:09
Submitted By: Lloyd McClendon
Email: ntomaszewski@realauction.com
Transaction #: 6f7faba1-c29f-4503-b6b4-779ad8938b71
Submitter's IP Address: 160.72.9.40

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Cost Proposal

Respondent is to provide, in the form of a flat dollar, the amount to be charged for each item sold in the auction. For example \$1, \$5, \$10, \$15, or any amount in between.

Vendor shall be paid on a per-item basis only for items sold at auction. No additional fees, charges, or costs shall be billed to the City, regardless of the volume of sales or any other contingency

Price Per Item *	
\$30.0000	*
Subtotal:	\$ 30.00

Summary Table

Bid Form	Amount
Cost Proposal	\$ 30.00
Subtotal Contract Amount:	\$ 30.00

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered, and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The proposer may submit any additional information he/she desires.

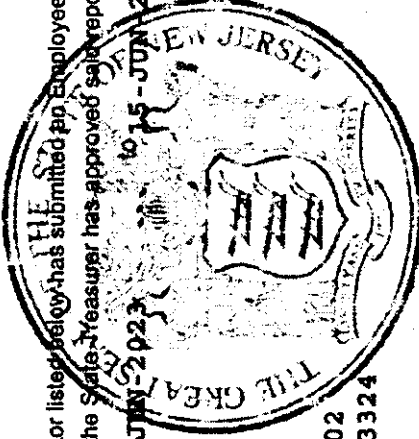
If proposer is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address.	Proposer is not incorporated.
Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced.	Lloyd E. McClendon III, C.E.O of Realauction.com LLC, 861 SW 78th Ave #B-102 Plantation FL 33324,954-734-7400 x #206, lmcclendon@realauction.com.
If not incorporated, provide State where registered, name of owner, address and telephone number.	Florida, Lloyd E. McClendon III (please see Statement of Ownership for full details), 360 Birch Terrace Davie FL 33330, 954-734-7400 x #206.
How many years have you been engaged in the work requested in this contract under your present firm or trade name.	20 years
Have you ever failed to complete any work awarded to you? If so, where and why?	No
Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. if you are selected as the vendor for the requested goods/service.	Yes
Confirm that your firm covers all costs in advance of payment.	Yes
Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	N/A
Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	N/A
Identify material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you or your firm were to provide consultant services to the City of Camden. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	N/A
Did vendor upload NJ BRC or IRS 501(c)(3) determination letter (Form 4506A-) if a non-profit organization, along with a fully completed W-9? Yes or No	Yes

Certification 56111

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15 - JUN - 2023 to 15 - JUN - 2030



REALACUTION.COM LLC
861 SW 78 AVE., SUITE 102
PLANTATION BROW FL 33324

Elizabeth M. Murnighan

ELIZABETH MAHER MUJOIO
State Treasurer

Realauction.com LLC
861 SW 78 Ave #102
Plantation, FL 33324

November 19th, 2024

Lateefah Chandler
Purchasing Agent
City of Camden

Ms. Chandler,

Realauction.com, LLC provides the **exact** services outlined in RFP 24-29.

Since our inception in 2004, Realauction has provided online auction services for approximately 200 municipalities in nine (9) states across the Country including Florida, Colorado, Illinois, Arizona, Maryland, Nebraska, Ohio, Pennsylvania and New Jersey. Realauction exceeds the requirement that the respondent must be currently conducting online tax sales in at least two states.

We currently conduct on-line certificate auctions for the largest municipalities in the country including Orlando, Denver, Jacksonville, Chicago and Newark. As of December 2023, Realauction has successfully conducted certificate auctions for more than 230 municipalities in New Jersey. All sales are open to bidders regardless of the state they live in. So, we have also successfully conducted online tax sales with bidders from more than one state for well over the two year minimum requirement.

The auction software offered to the general public for the on-line certificate auctions is flexible and simple to use while maintaining the highest levels of security. Our software contains all of the requested features including proxy bidding, electronic bidder deposits and payments, custom searches and bidder notifications. The system also displays all property details, W9 forms, audit information, bidder notifications and electronically creates all post-sale documents.

Our extensive experience and depth of knowledge make Realauction ideally suited to successfully facilitate the online tax sale requirements for the City of Camden. There are no existing or foreseeable conflicts that would prevent Realauction from completing the requested services. Additionally, Realauction truly takes a "partner" approach with clients and feel we can make substantive suggestions and contribute proven solutions based on the best practices established in our 20 years in the online auction industry.

Below is a list of three references which we have conducted online tax sales yearly since 2013. For a full list of clients see document New Jersey References.

Reference 1:

Name of Government Agency	City of Linden		
Contact name, position, number #	Stacey Carron	Tax Collector	908-474-8434
Dates, cost, scope of service	2013 – present	Last sale \$10,440.00	Electronic Tax Sale Hosting
Status	Online tax sale on 06/07/2024		



Reference 2:

Name of Government Agency	City of Trenton		
Contact name, position, number #	Constance Ludden	Tax Collector	609-989-3058
Dates, cost, scope of service	2015 – present	Last sale \$58,710.00	Electronic Tax Sale Hosting
Status	Online tax sale on 12/16/2023.		

Reference 3:

Name of Government Agency	Township of Hamilton		
Contact name, position, number #	Danielle Peacock	Tax Collector	609-890-3895
Dates, cost, scope of service	2013 – present	Last sale \$56,010.00	Electronic Tax Sale Hosting
Status	Online tax sale on 12/19/2023.		

Headquartered in Fort Lauderdale Florida, Realauction is privately owned and has approximately fifty (50) full-time employees. All data, software code and client sites are securely hosted using Amazon's secure web services (AWS) cloud platform.

This RFP has been prepared by the following Realauction employees:

Employee Name	Title
Lloyd E. McClendon	Chief Executive Officer
Marc Thomashaw	Chief Operating Officer
Robert Cruz	IT Director
Daphne Crum	Project Manager
Nicole Tomaszewski	Project Coordinator
Ashley Tongue	Assistant Project Coordinator

Our Federal Tax ID number is [REDACTED]

Realauction is also registered as a Foreign, For Profit LLC in the State of New Jersey. Our State of New Jersey registration number is [REDACTED]

We look forward to the opportunity to work with you.

Sincerely,



Lloyd E. McClendon
Chief Executive Officer
Realauction.com LLC
(954) 734-7400 x206
lmccclendon@realauction.com



R-29

DB:dh
01-14-25

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF REDEMPTION
IN INSTALLMENT AGREEMENTS IN ACCORDANCE WITH N.J.S.A. 54:5:65**

WHEREAS, N.J.S.A. 54:5-65 et seq. authorizes a municipality to pass a resolution authorizing the redemption of municipal held tax liens by installment payments of regular, equal monthly installments to include principal and interest for a period not to exceed three (3) years.

WHEREAS, such installment payments shall be paid promptly on the first of each month and all current year's taxes, subsequent taxes, assessments or other municipal liens imposed shall be promptly paid when due; and

WHEREAS, the final payment shall be sufficient to include all amounts due to the municipality; and

WHEREAS, so long as the installment payments are regularly and promptly made in accordance with this resolution, the City's ability to cut off the right of redemption or foreclose the right of redemption to assign, transfer or alienate the municipal lien shall be suspended; and

WHEREAS, if any unpaid installments remains unpaid 30 days after the date due, then the municipality may proceed to enforce or foreclose the tax lien, or sell, assign, transfer or alienate said tax lien;

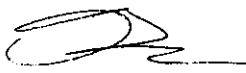
WHEREAS, once a property owner has defaulted, application for another agreement may not be accepted until after a period of five (5) years; provided however if the property changes ownership the new property owner is not subject to the five (5) year waiting period until they have begun their own installment agreement and defaulted; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to accept redemptions in installments for municipal liens in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025


TO: City Council

FROM: Gerald C. Seneski, Director of Finance

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the redemption of municipal held liens by installment agreements to include principal and interest.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the redemption of municipal held liens by installment payments to include principal and interest. The installment payments being promptly paid on the first of each month, for up 36 months, all current year's taxes, subsequent taxes, assessments or other municipal liens imposed shall be promptly paid when due. The final payment shall be sufficient to include all amounts due to the municipality.

If any unpaid installment remains unpaid after 30 days of due date, then the municipality may proceed to enforce or foreclose the tax sale lien, or sell, assign, transfer or alienate it.

FACTS/BACKGROUND:

Redemption of Municipal held liens by installment agreements.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: N/A

COORDINATION: N/A

Prepared by:

Lydia Laboy-Laracuate

Name

7003

LyLaracu@ci.camden.nj.us

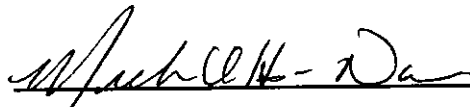
Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO INSTITUTE INSTALLMENT AGREEMENTS”



Michelle D. Hill, Tax Collector

10/23/2023

Date

R-30

MBS:dh
01-14-25

**RESOLUTION AUTHORIZING THE ISSUANCE OF A DUPLICATE
TAX SALE CERTIFICATE**

WHEREAS, Greymorr LLC ("Greymorr") is the outside lien holder of the Tax Sale Certificate listed below; and

WHEREAS, Greymorr has lost the original Tax Sale Certificate; and

WHEREAS, pursuant to N.J.S.A. 54:5-52.1, the Tax Collector is authorized to issue a duplicate Tax Sale Certificate; and

WHEREAS, Greymorr has requested that the City issue a Duplicate Tax Sale Certificate and has paid the required fee; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Tax Collector is hereby authorized, pursuant to N.J.S.A 54:5-52.1, to prepare and issue a Duplicate Tax Sale Certificate as follows:

<u>Certification #</u>	<u>Property Location</u>
24-01321	33 N. 30 th Street, B/L-1117/53

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Gerald C. Seneski, Director of Finance
TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the issuance of a duplicate tax sale certificate.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

JAN 13 - 2025

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the issuance of a duplicate tax sale certificate.

FACTS/BACKGROUND:

Resolution authorizing the issuance of duplicate tax sale certificates. 54:5-52.01 provides that a municipality may issue a duplicate certificate in case of the destruction or loss of the original certificate.

Lienholder has paid the \$100 fee and supplied the Tax Office with an affidavit of lost or damaged certificate.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: Michelle D. Hill-Norman Tax Collector
COORDINATION: N/A

Prepared by:

<u>Lydia Laboy-Laracuente</u>	<u>7003</u>	<u>LyLaracu@ci.camden.nj.us</u>
Name		Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

“RESOLUTION TO ISSUE DUPLICATE CERTIFICATE(S)”

Michelle D. Hill - Dan 12/16/2024
Michelle D. Hill, Tax Collector Date

TITLE OF RESOLUTION/ORDINANCE: Resolution for duplicate certificate

January 14, 2025

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the issuance of duplicate tax sale certificates.

Prepared By: Michelle Hill 7003

Contact Person: Lydia Laboy-Laracuente 7003

Name	Amount	Reason
Greymorr LLC 5002 Dodge St, 203 Omaha NE 68132	\$100.00	Duplicate Certificate request for Cert 24-01321 33 N 30 th St B/L 1117/53 due to lienholder's belief it was lost in the mail

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

R-31

DB:dh
01-14-25

**RESOLUTION AUTHORIZING THE ASSIGNMENT OF
40 MUNICIPAL LIENS AT FULL VALUE**

WHEREAS, the City of Camden is the purchaser of tax sale certificates against the forty (40) properties located in the City of Camden listed in Exhibit A hereto; and

WHEREAS, N.J.S.A. 54:5-113 provides that after a municipality has purchased tax sale certificates upon delinquency, the governing body thereof may by resolution authorize a private sale of the tax sale certificate for not less than the amount of lien charges against the real estate, provided that before the assignment, notice shall be mailed to the owner at the address appearing on the tax books of the municipality at least five (5) days prior to the taking of action; public notice shall be posted in three public places in the municipality at the time of the mailing of the notice; and public notices shall be published at least once in a newspaper published or circulated in the municipality within five (5) days prior to taking action; and

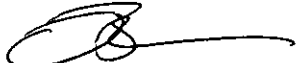
WHEREAS, notice was sent to the owner(s) of record by regular and certified mail at least five (5) days before the City Council Meeting date and public notices were posted in three public places and published in the Courier Post on January 9, 2025; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers of the City of Camden are hereby authorized to execute the proper documents necessary to assign tax sale certificates to various individuals listed in consideration for full payment plus advertising costs in the amounts listed attached hereto as Exhibit "A".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Cert #	Location	Block	Lot	Dimensions	Successful Bidder	Full Value	Amounts
23-00172	940 Newton Ave	311	43	17X87	Zion Investment Group LLC	Yes	\$ 1,276.26
23-00255	774 Walnut St	382	7	14X96	Zion Investment Group LLC	Yes	\$ 4,633.28
24-00072	839 Kimber St	104	33	14X58	Zion Investment Group LLC	Yes	\$ 1,798.02
20A00440	1127 So 8th St	404	79	11X45	Zion Investment Group LLC	Yes	\$ 2,903.79
22-00306	1649 Mt Ephraim Ave	453	45	14X83	Zion Investment Group LLC	Yes	\$ 2,055.23
20-00542	408 Webster St	467	19	28X95	Zion Investment Group LLC	Yes	\$ 20,218.73
20-02044	1436 Louis St	1331	139	16X20	Zion Investment Group LLC	Yes	\$ 741.48
22-01299	1183 Thurman St	1341	44	56X100	Zion Investment Group LLC	Yes	\$ 1,672.60
22-01358	1275 Carl Miller Blvd	1362	113	17X74	Zion Investment Group LLC	Yes	\$ 4,068.58
20-02174	1226 Carl Miller Blvd	1363	56	14X100	Zion Investment Group LLC	Yes	\$ 1,760.50
23-01465	1478 Mt Ephraim Ave	1339	89	39X102	Zion Investment Group LLC	Yes	\$ 2,951.52
23-01439	1192 Atlantic Ave	1326	63	23X90	Zion Investment Group LLC	Yes	\$ 5,300.38
23-01353	1117 Princess Ave	1289	42	14X95	Zion Investment Group LLC	Yes	\$ 6,273.26
23-00732	913 No 25th St	863	30	30X100	Zion Investment Group LLC	Yes	\$ 2,593.17
23-00377	1930 Fillmore St	492	38	20X85	Zion Investment Group LLC	Yes	\$ 10,885.45
24-01655	1316 Princess Ave	1293	79	30X100	Rake's Landscaping LLC	Yes	\$ 1,252.56
24-01654	1310 Princess Ave	1293	77	20X100	Rake's Landscaping LLC	Yes	\$ 476.71
24-01906	1229 Decatur St	1363	72	20X100	Rake's Landscaping LLC	Yes	\$ 1,087.68
14-00463	765 Walnut St	380	113	16X52	Rising Property Management LLC	Yes	\$ 45,960.72
24-01697	1256 Sycamore St	1314	3	12X120	Rake's Landscaping LLC	Yes	\$ 384.82
24-01696	1252 Sycamore St	1314	1	20X75	Rake's Landscaping LLC	Yes	\$ 392.51
24-01700	1148 Louis St	1314	9	19X88	Rake's Landscaping LLC	Yes	\$ 407.22
24-01698	1258 Sycamore St	1314	4	14X120	Rake's Landscaping LLC	Yes	\$ 412.11
24-01701	1150 Louis St	1314	10	16X100	Rake's Landscaping LLC	Yes	\$ 402.31
24-01702	1154 Louis St	1314	12	12X40	Rake's Landscaping LLC	Yes	\$ 294.51
24-01706	1166 Louis St	1314	18	18X52	Rake's Landscaping LLC	Yes	\$ 784.52
24-01705	1162 Louis St	1314	16	14X40	Rake's Landscaping LLC	Yes	\$ 299.40
24-01703	1158 Louis St	1314	14	12X40	Rake's Landscaping LLC	Yes	\$ 294.51
7A-00001	231 Byron St	2	16	14X60	Darryl Satterfield	Yes	\$ 7,994.15
19-00184	532 Royden St	212	67	22X80	CSA 5 LLC	Yes	\$ 12,184.47
24-00184	602 So 5th St	211	63	20X60	Nicholi A. Hibbert	Yes	\$ 407.22
19-02244	1270 Lansdown Ave	1333	6	13X95	Ana Genao	Yes	\$ 1,632.85
12-03877	1483 Greenwood Ave	1281	36	21X90	Kaamil Alghanee	Yes	\$ 59,473.10



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council

FROM: Gerald C. Seneski, Director of Finance


TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the assignment of full value liens.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator



Signature

Date

Attachments (list and attach all available):

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney



Signature

JAN 3 - 2025
Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing in accordance with N.J.S.A. 54:5-112 and 5-113 the sale of municipal held liens at private sale to such person(s) and for such sum(s), not less than the amount of municipal liens charged against same. Presently there's approximately 5600 municipal liens totaling approximately \$98,152,279.53.

FACTS/BACKGROUND:

Assignments of Municipal liens at full value

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: N/A

COORDINATION: N/A

Prepared by:

Lydia Laboy-Laracuente

Name

7003

LyLaracu@ci.camden.nj.us

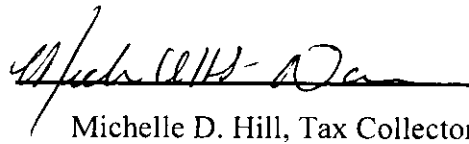
Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO ASSIGN MUNICIPAL LIENS AT FULL VALUE”


Michelle D. Hill, Tax Collector

7/17/23

Date



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025


TO: City Council

FROM: Gerald C. Seneski, Director of Finance

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the redemption of municipal held liens by installment agreements to include principal and interest.

Point of Contact:	Lydia Laracuenta	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the redemption of municipal held liens by installment payments to include principal and interest. The installment payments being promptly paid on the first of each month, for up 36 months, all current year's taxes, subsequent taxes, assessments or other municipal liens imposed shall be promptly paid when due. The final payment shall be sufficient to include all amounts due to the municipality. If any unpaid installment remains unpaid after 30 days of due date, then the municipality may proceed to enforce or foreclose the tax sale lien, or sell, assign, transfer or alienate it.

FACTS/BACKGROUND:

Redemption of Municipal held liens by installment agreements.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: N/A

COORDINATION: N/A

Prepared by:

Lydia Laboy-Laracuate

Name

7003 LyLaracu@ci.camden.nj.us

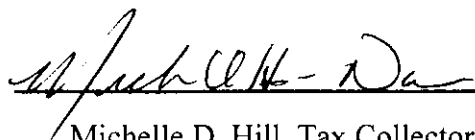
Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO INSTITUTE INSTALLMENT AGREEMENTS”


Michelle D. Hill, Tax Collector

10/23/2023

Date

R-32

MBS:dh
01-14-25

RESOLUTION AUTHORIZING THE DEPARTMENT OF FINANCE TO REFUND TAX OVERPAYMENTS

WHEREAS, from time to time property owners and/or mortgage holders overpay property taxes; and

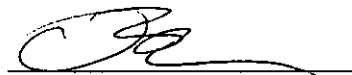
WHEREAS, any overpayments made accounts where there is no open balance to transfer, the overpayment to must be refunded to the respective owner or mortgage holder; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby authorizes the Department of Finance to refund tax overpayments to the respective owner of record or mortgage holder as is appropriate.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: January 14, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025


TO: City Council
FROM: Gerald C. Seneski, Director of Finance

Please Check

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing tax overpayment refunds.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the refund of tax overpayments to property accounts to the respective taxpayers.

FACTS/BACKGROUND:

Refunding tax overpayments.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: N/A

COORDINATION: N/A

Prepared by:

Lydia Laboy-Laracuate

Name

7003

LyLaracu@ci.camden.nj.us

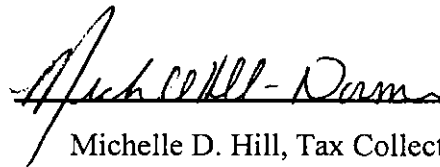
Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

“RESOLUTION TO REFUND TAX OVERPAYMENTS”

 _____ 12/16/24
Michelle D. Hill, Tax Collector Date

R-33

DB:dh
01-14-25

**RESOLUTION AUTHORIZING THE TRANSFER OF RECORDING
AND CANCELLATION FEES**

WHEREAS, when tax sale certificates are redeemed, the property owners and/or mortgage holders are charged a cancellation fee and a recording fee; and

WHEREAS, from time to time the cancellation fees and recording fees which were charged cannot be applied because the subject Tax Sale Certificates were never recorded; and

WHEREAS, the charges must be canceled and the payments transferred to the current taxes on such properties; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby authorizes the Tax Collector to cancel cancellation and recording fees charged upon the redemption of tax sale certificates when the tax sale certificates were never recorded and transfer the payments to the current taxes for such properties.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council

FROM: Gerald C. Seneski, Director of Finance


TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the transfer of recording and cancellation fees.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator




Signature Date

Attachments (list and attach all available):

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney



Signature Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the transfer of recording and cancellation fees on multiple properties to the current tax quarter due to unrecorded Tax Lien Certificates. Owner/Mortgage Company have paid a recording and/or cancellation fee and the Lienholder has not recorded the lien prior to redemption.

FACTS/BACKGROUND:

Transfer of recording/cancellation fees.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: N/A

COORDINATION: N/A

Prepared by:

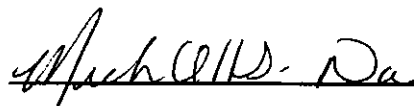
<u>Lydia Laboy-Laracuate</u>	<u>7003</u>	<u>LyLaracu@ci.camden.nj.us</u>
Name		Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO TRANSFER RECORDING/CANCELLATION FEES”

12/16/2024
Michelle D. Hill, Tax Collector Date

R-34

DB:dh
01-14-25

**RESOLUTION PROVIDING ADVICE AND CONSENT TO APPOINT
MICHELLE D. HILL-NORMAN TO SERVE AS MUNICIPAL TAX COLLECTOR
TO A FOUR (4) YEAR TERM PURSUANT TO NJSA 40A:9-141**

WHEREAS, NJSA 40A:9-141 requires every municipality to have a Certified Tax Collector; and

WHEREAS, Michelle D. Hill-Norman, was appointed on April 14, 2020 to the position of Municipal Tax Collector to the Bureau of Revenue Collection, within the Department of Finance for the City of Camden pursuant to NJSA 40A:9-142 for a (4) four-year term commencing on January 1, 2021; and

WHEREAS, Michelle D. Hill-Norman will have completed her (4) four-year term on December 31, 2024; and

WHEREAS, pursuant to NJSA 40A:9-145.8, acquisition of tenure states that a Certified Tax Collector be recognized as having tenure of office holding in the office of Tax Collector for four (4) consecutive years and receives reappointment; and

WHEREAS, the Mayor has nominated and, with the advice and consent of the City Council, shall reappoint Michelle D. Hill-Norman as the Municipal Tax Collector to the Bureau of Revenue Collection, within the Department of Finance for the City of Camden to a (4) four-year term effective January 1, 2025 through December 31, 2028 pursuant to NJSA 40A:9-142; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that Michelle D. Hill be, and hereby is, reappointed to serve as the Municipal Tax Collector for the City of Camden to a four (4) year term effective January 1, 2025 through December 31, 2028.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Gerald C. Seneski

TITLE OF ORDINANCE/RESOLUTION: Resolution appointing Michelle D. Hill-Norman as Municipal Tax Collector to a four year term pursuant to NJSA 40A:9-142

Point of Contact:	Gerald C. Seneski	Finance	Ext-7582	GeSenesk@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y		12/19/24	

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

JAN 3 - 2025

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution appointing Michelle D. Hill-Norman as Municipal Tax Collector to a four year term pursuant to NJSA 40A:9-142

FACTS/BACKGROUND:

- The Mayor shall nominate and, with the advice and consent of the Council, shall appoint the Tax Collector.
- Pursuant to N.J.S.A. 40A:9-142, the Tax Collector shall hold office for a term of four years from the first day of January next following the appointment. Vacancies other than due to expiration of term shall be filled by appointment for the unexpired term. Any person who has held the office of Tax Collector in the Borough for a continuous period of not less than five years or is reappointed to said office upon completion of one full term of four years shall thereafter continue to hold such office during good behavior and shall not be removed therefrom except for good cause shown after a fair and impartial hearing, notwithstanding that said person was appointed or elected for a fixed term.
- The Tax Collector must meet all qualifications set forth in N.J.S.A. 40A:9-145.2 et seq

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - The Current Tax collector will be reappointed to a 4 year term
- Why Should the City Council approve this legislation?
 - It is required by DLGS

SUBJECT MATTER EXPERTS/ADVOCATES:

Gerry C. Seneski, CFO

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

R-35

DB:dh
01-14-25

**RESOLUTION TO APPLY AND ACCEPT THE 2025 WATER-SEWER &
STORMWATER IMPROVEMENTS STATE APPROPRIATION GRANT FROM THE
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**

WHEREAS, the City of Camden will apply for and the New Jersey Department of Community Affairs will award a \$2,500,000 grant for Water-Sewer & Stormwater Improvements to the City of Camden; and

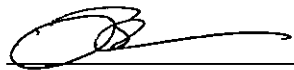
WHEREAS, it is in the best interest of the City of Camden to apply for and accept said grant; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers of the City of Camden are hereby authorized to apply for and execute all documents to accept a grant in the amount of Two Million Five Hundred Thousand Dollars (\$2,500,000) from the New Jersey Department of Community Affairs, for Water-Sewer & Stormwater Improvements; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Gerald C. Seneski

TITLE OF ORDINANCE/RESOLUTION: Resolution accepting the 2025 Water-Sewer & Stormwater Improvements state appropriation.

Point of Contact: Gerald C. Seneski CFO 856-757-7582 GeSenesk@ci.camden.nj.us

Name Department-Division-

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y		12/24/24	

Approved by: Business Administrator

12/24/24

Signature

Date

Attachments (list and attach all available):

Email

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

JAN 3 - 2025

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution accepting the 2025 Water-Sewer & Stormwater Improvements state appropriation.

FACTS/BACKGROUND:

- The state has given the City 2.5 million dollars from their budget to spend on Water, Sewer & stormwater improvements.
- The City must officially accept this funding in order to receive it
- A resolution for accepting must accompany the application that is due on 1/31/2025

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - The City will accept this appropriation
- Why Should the City Council approve this legislation?
 - To have funds to improve the City's Water, Sewer & Stormwater infrastructure
 -

SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Parker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

From: Heydel, Kevin [DCA] <Kevin.Heydel@dca.nj.gov>
Sent: Wednesday, December 4, 2024 2:31 PM
To: Timothy J. Cunningham <TiCunnin@camden.nj.gov>
Subject: (EXTERNAL) FY 2025 Legislative Grant Appropriation

Sorry Tim, I cut and paste the wrong line, see correction:

Camden City	Water Main Refurbishment Initiative	Water-Sewer and Stormwater Improvements 2025	\$2,500,000
-------------	-------------------------------------	--	-------------

Good afternoon, Tim,

The following appropriation was in the FY 2025 state budget. I believe an email was sent to your clerk back in September to alert the city and to apply through SAGE no later than 1/1/30/2024.

To date, an application hasn't been started. Can you follow-up on this? We extended the date to 1/31/2025 but would prefer the application sooner. Please note that a resolution must also accompany the application which gets uploaded to the certification tab under Schedule I (resolution).

Camden County	Water Rand Transportation Center Tower	Transportation Improvements 2025	\$1,000,000
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Thank for your assistance...

Kevin W. Heydel, Grant Administrator
 101 South Broad Street
 Trenton, NJ 08625

MBS:dh
01-14-24

R-36

**RESOLUTION AUTHORIZING REFUNDS TO VARIOUS LIEN HOLDERS, PROPERTY OWNERS,
AND MORTGAGE COMPANIES FOR VARIOUS PROPERTIES**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, or are otherwise due refunds resulting from transactions with the City of Camden; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue refunds to individuals and business organizations and cancel taxes as indicated below; or issue duplicate tax sale certificates as listed below; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to take the following actions:

Name	Amount	Reason
Pro Cap 8 FBO Firsttrust Bank PO Box 774 Fort Washington PA 19034	\$55.48	Amendment to Mc No 9718 Refund lienholder additional monies due for Cert 23-00219 863 Haddon Ave B/L 363/78 the Adm of VA is listed as one of the owners
6 Star Properties 523 Hollywood Ave Ste 208 Cherry Hill NJ 08002	\$2198.87	Refund lienholder sub payment for lien redemption of Cert 24-00074 927 Kimber St 105/62 due to additional legal fees which the lienholder was informed of and failed to make payment
Alexander Nunez 1072 N 27 th St Camden NJ 08105	\$4509.44	Refund lienholder sub payment for lien redemption of Cert 23-00803 1070 N 27 th St 930/16 due to additional legal fees which the lienholder was informed of and failed to make payment
Empower Settlement Services 6160 Warren Pkwy Ste 100 Frisco TX 75034	\$562.19	Refund Settlement Co tax payment for 1152 Princess Ave B/L 1288/105 due to Mortgage Co. payment already applied for 2024 taxes
Deyanira Valenzuela 705 N 2 nd St Camden NJ 08102	\$14692.74	Refund lienholder assignment downpayment, sub payments and interest for Cert 6-1087 533 Vine St B/L 773/65 due to property being demolished and Public Works not notifying the lienholder prior to demolition.
Grey Moor LLC 5002 Dodge St, 203 Omaha NE 68132	\$791.57	Refund lienholder sub payment on Cert 24-01349 for 2874 Clinton St B/L 1136/17 due to sub payment not being included in the redemption refund.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk




CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Gerald C. Seneski, Director of Finance
TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing refunds.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties.

FACTS/BACKGROUND:

Title/ Mortgage Companies and/or homeowner/ lien holder have made excess payments to various accounts per attached spreadsheet.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT: N/A

SUBJECT MATTER EXPERTS/ADVOCATES: N/A

COORDINATION: N/A

Prepared by:

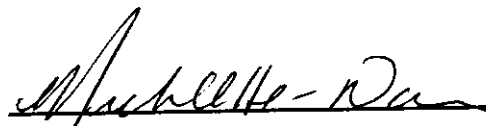
<u>Lydia Laboy-Laracuate</u>	<u>7003</u>	<u>LyLaracu@ci.camden.nj.us</u>
Name		Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

“RESOLUTION TO REFUND”

12/16/24
Michelle D. Hill, Tax Collector Date

January 14, 2025

TITLE OF RESOLUTION/ORDINANCE: Resolution to refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared By: Michelle Hill 7003
Contact Person: Lydia Laboy-Laracuente 7003

Name	Amount	Reason
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington PA 19034	\$55.48	Amendment to Mc No 9718 Refund lienholder additional monies due for Cert 23-00219 863 Haddon Ave B/L 363/78 the Adm of VA is listed as one of the owners
6 Star Properties 523 Hollywood Ave Ste 208 Cherry Hill NJ 08002	\$2198.87	Refund lienholder sub payment for lien redemption of Cert 24-00074 927 Kimber St 105/62 due to additional legal fees which the lienholder was informed of and failed to make payment
Alexander Nunez 1072 N 27 th St Camden NJ 08105	\$4509.44	Refund lienholder sub payment for lien redemption of Cert 23-00803 1070 N 27 th St 930/16 due to additional legal fees which the lienholder was informed of and failed to make payment
Empower Settlement Services 6160 Warren Pkwy Ste 100 Frisco TX 75034	\$562.19	Refund Settlement Co tax payment for 1152 Princess Ave B/L 1288/105 due to Mortgage Co. payment already applied for 2024 taxes
Deyanira Valenzuela 705 N 2 nd St Camden NJ 08102	\$14692.74	Refund lienholder assignment downpayment, sub payments and interest for Cert 6-1087 533 Vine St B/L 773/65 due to property being demolished and Public Works not notifying the lienholder prior to demolition.
Greymoor LLC 5002 Dodge St, 203 Omaha NE 68132	\$791.57	Refund lienholder sub payment on Cert 24-01349 for 2874 Clinton St B/L 1136/17 due to sub payment not being included in the redemption refund.

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-37

DB:aiv
01-14-25

RESOLUTION AUTHORIZING AN AMENDMENT TO SUBRECIPIENT AGREEMENT #04-23-017 WITH PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP FOR THE ADMINISTRATION OF THE 2022 NJ NEIGHBORHOOD PRESERVATION PROGRAM GRANT FOR THE PARKSIDE HADDON AVENUE BUSINESS CORRIDOR REVITALIZATION PROJECT

WHEREAS, the City of Camden and Parkside Business Community In Partnership (PBCIP) were awarded a Five (5) Year Neighborhood Preservation Program (NPP) Grant (2022-2026) in the amount of One Hundred Twenty-Five Thousand Dollars (\$125,000.00) per year with a local match of Twenty-Five Thousand Dollars (\$25,000.00) for the implementation of a holistic neighborhood revitalization plan for the Parkside Commercial Corridor; and

WHEREAS, on July 12, 2022, the Council of the City of Camden authorized Resolution R-14, MC-22:8517, awarding Subrecipient Agreement #07-22-137 to PBCIP for the administration of Year One (1) of the 2022 NPP Grant; and

WHEREAS, on April 11, 2023, the Council of the City of Camden authorized Resolution R-21, MC-23:8924, awarding Subrecipient Agreement #04-23-017 to PBCIP for the administration of Year Two (2) of the 2022 NPP Grant; and

WHEREAS, it is necessary to amend Subrecipient Agreement #04-23-017 to include Years Three (3) through Five (5) by extending the Agreement for the remainder of the grant period until June 30, 2026; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that Subrecipient Agreement #04-23-017 between the City of Camden and Parkside Business Community In Partnership be amended to include Years Three (3) through Five (5) of the five (5)-year grant period until June 30, 2026.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: January 14, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO
Director

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AN AMENDMENT TO SUBRECIPIENT AGREEMENT #04-23-017 BETWEEN THE CITY OF CAMDEN AND PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP(PBCIP) FOR THE ADMINISTRATION OF THE 2022 NJ NEIGHBORHOOD PRESERVATION PROGRAM (NPP) FOR THE PARKSIDE HADDON AVENUE BUSINESS CORRIDOR REVITALIZATION PROJECT

Point of Contact:	Candice Walker	Planning & Development	X3542	Cajeffe@camdennj.gov
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		12/21/24	
Supporting Department Director (if necessary)				
Director of Grants Management	Y		12/20/24	
Qualified Purchasing Agent				
Director of Finance				
Approved by: Business Administrator			JAN 9 - 2025	
		Signature	Date	

2025 JAN 15 AM 11:00
CITY OF CAMDEN

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AN AMENDMENT TO SUBRECIPIENT AGREEMENT #04-23-017 BETWEEN THE CITY OF CAMDEN AND PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP(PBCIP) FOR THE ADMINISTRATION OF THE 2022 NJ NEIGHBORHOOD PRESERVATION PROGRAM (NPP) FOR THE PARKSIDE HADDON AVENUE BUSINESS CORRIDOR REVITALIZATION PROJECT

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- City of Camden in partnership with PBCIP was awarded a 5-year NPP grant for the Parkside Commercial Corridor – 2022 through 2026
- Requesting amendment to the agreement to include years 3 through 5
- Extending the subrecipient agreement for the remainder of the grant period will allow for greater efficiency in processing the program.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$125,000.00 per year

IMPACT STATEMENT:

- Will allow the City and PBCIP to continue the progress of revitalizing the Haddon Avenue Corridor.
- What changes and by how much if the City Council approves this proposal? N/A
 - Council has approved previous years' grant

SUBJECT MATTER EXPERTS/ADVOCATES:

- Bridget Phifer, Executive Director of PBCIP
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Those impacted are City of Camden Businesses, City of Camden Government, Parkside Businesses and residents

Prepared by: Candice Walker

x3542/cajeffer@camdennj.gov

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	
Name of Vendor	Parkside Business Community in Partnership
Purpose or Need for service:	City of Camden and PBCIP was awarded a NJ Neighborhood Preservation Program Grant for the revitalization of Haddon Avenue Commercial Corridor
Contract Award Amount	\$625,000 (\$125k annually)
Term of Contract	2022 through 2026
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	See attached
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

Funding Source for this action

Chief Financial Officer Signature



I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

Approved

Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Department of Planning – Housing Services

Grant Analyst: Candice Jefferson **Contact #:** 856-757-7344

Grant/Project Name:		FY 2022 -2026 PBCIP – Parkside Commercial Corridor – Amending the Grant Years 2022 through 2026					
Grant #:							
City Contract Date:				City Contract #:			
Application Resolution #:				Appropriation Code:			
Funding Source:		New Jersey Dept. of Community Affairs					
Pass Through:	Y	N	Source:				
Amount of Grant:		\$ 125,000.00					
Local Match:	Y	N	Cash:	\$25,000.00 (Grant Funded) - UEZ	In-Kind:		
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:			
Term of Grant:				Location of Activity:		Camden City Census Tract - 6103	
Date of Analysis:		12-20-2024		Reviewed By:		Barbara Bellamy-Johnson <i>BJ</i>	

Summary: The Department of Planning/Division of Housing Servicers is requesting a resolution to amend subrecipient agreement 04-23-017 between the City of Camden and Parkside Business Community In Partnership (PBCIIP) for the administration of the 2022 NJ Neighborhood Preservation Program (NPP) for the Parkside Haddon Avenue Business Corridor Revitalization Project.

Overview of the Grant:

This is Grant Period Year 3 of this grant and the period of the grant covers January 2024 to December 2024.

The Purpose of the Grant: This award will provide funding to implement a revitalization plan that specifies investment in façade improvement, clean streets, building rehab and business development efforts that deliver sustained small business and residential vitality along Haddon Avenue corridor. The grant agreement is attached will all requirements and stipulations. The budget is attached with a breakdown of how the funds will be expended and section c includes the scope of services for the grant.

Initial Report ✓ Revised Report Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G
(green - g; yellow - y; red - r)

Time Lines:

Problematic Areas/Recommendations

RESOLUTION MC-21: 8113
On Motion Of: Angel Fuentes
APPROVED: August 10th, 2021

R-10

MBS:dh
08-10-21

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS' NEIGHBORHOOD PRESERVATION PROGRAM IN PARTNERSHIP WITH PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP, INC. ("PBCIP")

WHEREAS, the City of Camden desires to apply for and obtain a grant from the New Jersey Department of Community Affairs, Neighborhood Preservation Program with Parkside Business & Community In Partnership, Inc. for approximately \$125,000.00 for the implementation of a holistic neighborhood revitalization plan that specifies investment in facade improvements, building rehabilitation, branding/messaging and small business development efforts to deliver sustained neighborhood vitality for Haddon Avenue corridor; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden:

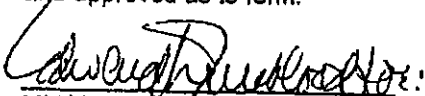
- 1) that the City of Camden does hereby authorize the application for such grant; and
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and
- 3) also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the City of Camden and the New Jersey Department of Community Affairs.


BE IT FURTHER RESOLVED, that the Mayor or his designee of the City of Camden are hereby authorized to execute all documents related to said application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

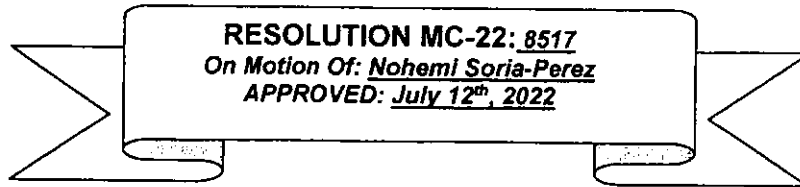
Date of Introduction: August 10, 2021

The above has been reviewed and approved as to form.


 MICHELLE BANKS-SPEARMAN
 City Attorney


 CURTIS JENKINS
 President, City Council

Reg # C 2200930



R-14

MBS:dh
07-12-22

RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP (PBCIP) IN THE AMOUNT OF \$125,000.00 FOR THE ADMINISTRATION OF THE 2022 NJ NEIGHBORHOOD PRESERVATION GRANT (NPP) FOR THE PARKSIDE HADDON AVENUE BUSINESS CORRIDOR REVITALIZATION PROJECT

WHEREAS, the City of Camden has been awarded funding through the New Jersey Department of Community Affairs; and

WHEREAS, PBCIP has submitted a proposal in connection with the Parkside Haddon Avenue Business Corridor Revitalization Project for the purpose to implement a revitalization plan that specifies investment in façade improvement, clean streets, building rehab and business development efforts that deliver sustained small business and residential vitality along Haddon Avenue corridor; and

WHEREAS, the City of Camden desires to enter into an agreement with PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP for an amount not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000.00) for the provision of said services; and

WHEREAS, the grant has a local match in the amount of \$25,000.00 that will be funded by the businesses in Parkside Haddon Avenue Corridor; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-02-41-664-022" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and are hereby authorized to enter into a subrecipient agreement with PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP in connection with the Parkside Haddon Avenue Business Corridor Revitalization Project as outlined in the grant award for an amount not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: July 12, 2022

The above has been reviewed and approved as to form.

for *Sharon D. Spearman, Asst. City Atty.*
MICHELLE BANKS-SPEARMAN
Acting City Attorney

RESOLUTION MC-23: 8924

On Motion Of: Marilyn Torres

APPROVED: April 11th, 2023

A-21

DB:dh
04-11-23

RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT WITH PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP FOR THE ADMINISTRATION OF THE 2022 NJ NEIGHBORHOOD PRESERVATION GRANT FOR THE PARKSIDE HADDON AVENUE BUSINESS CORRIDOR REVITALIZATION PROJECT

WHEREAS, the City of Camden has been awarded funding through the New Jersey Department of Community Affairs; and

WHEREAS, PBCIP has submitted a proposal in connection with the Parkside Haddon Avenue Business Corridor Revitalization Project for the purpose to implement a revitalization plan that specifies investment in façade improvement, clean streets, building rehab and business development efforts that deliver sustained small business and residential vitality along Haddon Avenue corridor; and

WHEREAS, the City of Camden desires to enter into an agreement with PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP for an amount not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000.00) for the provision of said services; and

WHEREAS, the grant has an in kind/local match in the amount of \$25,000.00 that will be funded by the City's existing Urban Enterprise Zone grant program; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-02-41-664-022" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and are hereby authorized to enter into a subrecipient agreement with PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP in connection with the Parkside Haddon Avenue Business Corridor Revitalization Project as outlined in the grant award for an amount not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: April 11, 2023

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

10

CITY of CAMDEN, NEW JERSEY

OFFICE of the CITY ATTORNEY

DANIEL S. BLACKBURN

City Attorney

MEMORANDUM

TO: Luis Pastoriza, Municipal Clerk
FROM: AriYona Brigmon, Legal Secretary
DATE: July 18 2023
RE: Contract No. 04-23-017

Please find a fully EXD copy of contract 04-23-017

s/ AriYona Brigmon

2023 JUL 19 AM 8:42
MUNICIPAL CLERK'S OFFICE
CAMDEN, N.J.

RECEIVED

Subrecipient Agreement 04-23-017

This Subrecipient Agreement made this ^{17th day} day of July, 2023, by and between the City of Camden, a Municipal Corporation, located at 520 Market Street, P.O. Box 95120, Camden, NJ 08101-5120 (hereinafter referred to as "City" or "Grantee"), and Parkside Business & Community In Partnership, Inc., 1487 Kenwood Avenue, Camden, NJ 08103 (hereinafter referred to as "PBCIP" or "Subrecipient").

RECITALS

WHEREAS, the City has been awarded funding through the New Jersey Department of Community Affairs' Neighborhood Preservation Program (hereinafter referred to as "NPP"); and

WHEREAS, PBCIP has submitted a proposal in conjunction with the Parkside Haddon Avenue Business Corridor Revitalization Project to implement a revitalization plan which specifies investment in façade improvement, clean streets, building rehabilitation and business development in order to deliver sustained small business and residential vitality along the Haddon Avenue Corridor; and

WHEREAS, the City wishes to enter into a Subrecipient Agreement with PBCIP for an amount not to exceed **ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00)**; and

WHEREAS, the NPP Grant has an in kind/local match amount of **TWENTY-FIVE THOUSAND (\$25,000.00)** which will be funded by the City's existing Urban Enterprise Zone Grant Program; and

WHEREAS, on April 11, 2023, the Camden City Council approved Resolution R-21, MC 23:8924, which authorized the City to enter into a Subrecipient Agreement with PBCIP in regard to the Parkside Haddon Avenue Business Corridor Revitalization project as outlined in the grant award for an amount not to exceed **ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00)**.

NOW, THEREFORE, in consideration of the mutual promises and provisions herein contained and intending to be legally bound thereby, the City and PBCIP agree as follows:

AGREEMENT

ARTICLE ONE – SCOPE OF SERVICES

1.1 Contract Term

The duration of this Agreement shall begin on the date of award and shall be for a period of one-year renewable.

1.2 PBCIP will serve as the NPP Coordinator for the City's NPP Program (hereinafter, the "Project"). It will work with the City to develop and implement a 5-Year Strategic Action Plan that focuses on community revitalization in the Parkside neighborhood.

1.3 PBCIP will conduct Phase 1 activities with the City including:

- establishment of the NPP office,
 - engagement of local residents,
 - conduct neighborhood assessments, and
 - development of a 5-Year Workplan to be completed by June 30, 2026.
- 1.4 PBCIP will conduct Phase 2 activities including:
- Implementation of prioritized Year 1 projects, and
 - Programming that is identified in the 5-Year Strategic Action Plan.
- 1.5 PBCIP will provide documentation to the City to support the submission of any required NPP reports as per the Grant Agreement and meet with the staff of the City's Department of Planning and Development to provide regular updates on the Project and programming.
- 1.5 City's Responsibility

The City, through its employees, shall cooperate with PBCIP and provide any information available to it which will assist PBCIP in the performance of the Scope of Services including available data, background information and representatives for meetings, negotiations, or court appearances as requested by the PBCIP. The City will also provide a match to the NPP Grant in the form of in-kind services and leveraging of neighborhood investments over the five (5) grant period.

ARTICLE TWO - PAYMENT

- 2.1 The City will pay PBCIP an amount not to exceed **ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00)** per grant requirement. The budget for the Project is contained in Appendix 1 which is attached to this Agreement.
- 2.2 The PBCIP will submit an Invoice which is itemized as to the work done and expenses incurred to the Department of Planning and the Finance Department for payment.
- 2.3 PBCIP acknowledges that the City is subject to the Local Public Contracts Law, N.J.S.A. §40A:11-15, which states that this Agreement is subject to the availability and appropriation annually of sufficient funds.

ARTICLE THREE - NOTICE

- 3.1 All Notices and Invoices shall be given in writing and will be deemed given when received. All notices must be sent by U.S. Mail, personal delivery or sent by facsimile or other electronic means.
- 3.2 All notices and other written communications under this Agreement shall be sent to the following individuals in the capacities indicated below, unless otherwise modified by subsequent written notice:

City
Candice Walker
City of Camden
Dept. of Planning & Development
Division of Housing Services
520 Market Street-Rm 218
Camden, NJ 08101-5120

PBCIP
Bridget Phifer
1487 Kenwood Ave
Camden, NJ 08103
856-964-0440
BPhifer@pbcip.org

856-968-3542
CaJeffer@ci.camden.nj.us

ARTICLE FOUR-CONTRACT TERMINATION

- 4.1 **Termination for Cause.** The City may terminate this Agreement for cause after three days (3) written notice. Cause may include, but is not limited to, misuse of funds, fraud, lack of compliance with applicable rules, laws and regulations, failure to perform on time or failure to comply with any of the requirements of this Agreement.
- 4.2 **Termination without Cause.** The City may terminate this Agreement for any reason, in its sole discretion, by providing PBCIP with thirty (30) days prior written notice. If PBCIP terminates this Agreement for any reason, it will need to provide sixty (60) days written notice to the City.
- 4.3 **Termination by Mutual Agreement.** The City and PBCIP may agree to terminate this Agreement for their mutual convenience through a written amendment to this Agreement. The amendment will state the effective date of the termination and the procedures for a proper closeout of the Agreement.
- 4.4 **Termination Procedures.** If this Agreement is terminated, PBCIP may not incur new obligations for the terminated portion of the Agreement after PBCIP has received notice of the termination. PBCIP must cancel as many outstanding obligations as possible. Costs incurred after receipt of the termination notice will be disallowed. PBCIP shall not be relieved of liability to the City because of any breach of Agreement by PBCIP. The City may, to the extent authorized by law, withhold payments to PBCIP for the purpose of set-off until the exact amount of damages due the City from PBCIP is determined.

ARTICLE FIVE - GENERAL CONDITIONS

5.1 Restrictions on Certain Contracts

The City operates under a Transitional Aid Memorandum of Understanding ("MOU") with the State of New Jersey Department of Community Affairs, Division of Local Government Services, as approved in advance by the City Council of the City for the current State Fiscal Year. Under the MOU, the City must obtain written approval of the Director of the Division of Local Government Services of certain contracts. The City must also obtain the Director's written approval for the hiring of consultants and professionals, either directly or knowingly through a sub-contract, regardless of cost. Contract renewals must also be approved by the Director in writing.

Pursuant to the Municipal Rehabilitation and Economic Recovery Act, N.J.S.A. § 52:27BBB-1 et seq., the State Commissioner of the Department of Community Affairs has authorization to veto any City resolution awarding, amending or renewing a City contract.

5.2 Independent Contractor

PBCIP's status shall be that of an independent principal and not as agent or employee of the City.

5.3 Third Party Beneficiary Rights

5.3.1 The parties to this Agreement, do not intend to create in any other individual or entity the status of third party beneficiary and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract.

5.3.2 The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement. The parties to this Agreement intend and expressly agree that only signatories to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

5.4 Waiver

The Grantee's failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of the Grantee to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

5.5 Invalidity

The invalidity of any provision of this Agreement shall not impair or affect in any manner the validity, enforceability or effect of any remaining provisions of this Agreement.

5.6 Ownership of Plans and Reports

The City shall be the owner of all reports or documents prepared by PBCIP which have been paid for by the City.

5.7 Maintenance of Records

Pursuant to N.J.A.C. §17:44-2.2, the City and PBCIP shall maintain all documentation related to products, transactions and services under this Agreement for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of State Comptroller upon request.

5.8 Prior Consent of City for Distribution of Information

No information or material gathered under this Agreement shall be made available to any individual or organization without the prior written approval of the City.

5.9 Open Public Records Act

5.9.1 Pursuant to N.J.A.C. §5:30-10.12 (a), any and all submissions made in response to any RFQ and any RFP are subject to the provisions of the Open Public Records Act, N.J.S.A. §47:1 et seq. and the exceptions from disclosure therein, except that technical proposals shall not be subject to disclosure prior to the award of the contract.

5.9.2 PBCIP and/or Sub-consultants shall work cooperatively with the City in providing documents and offering other support necessary in assisting the City to address and/or respond to an Open Public Records Act ("OPRA") request received by the City related to this Agreement.

5.10 Assignment

PBCIP agrees not to assign or transfer its rights or responsibilities in this Agreement without the prior written consent of the City. Under the terms of this Agreement, PBCIP may engage other professionals to assist in the fulfillment of the work, if there are no employees on staff capable of performing the work.

5.11 Conflict of Interest

5.11.1 No officer, member or employee of the City and no member of its governing body and no other public official of the governing body of the locality or localities in which the project is situated or being carried out who exercises any function or responsibilities in the review or approval in the undertaking or carrying out of this project shall participate in any decision relating to this contract which affects his personal interest or the interest of any corporation, partnership or association in which it is, directly or indirectly, interested or have any personal pecuniary interest, direct or indirect, in this contract or the proceeds thereof.

5.11.2 PBCIP covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this contract. PBCIP further covenants that in the performance of this contract no person having any such interest, shall be employed.

5.11.3 No members of or delegates to the Congress of the United States and no Resident Commissioner shall be admitted to any share or part of this contract or to any benefit arising from it.

5.12 Standard of Care

PBCIP shall perform the Scope of Services in a professional manner consistent with generally accepted principles established for its profession. Professional services often require decisions which are not based on exact science, but rather on skilled judgment. PBCIP shall use that degree of care and skill normally exercised in the profession under similar circumstances at the time that the services are rendered. This standard of care shall not be judged according to later standards. No express or implied warranty or representation is provided as to the success or issuance of any approvals or permits for any application submitted by or on behalf of the City based in whole or in part upon the plans, designs or document prepared by PBCIP.

5.13 Governing Law, Jurisdiction and Venue

This Agreement and all questions relating to its validity, interpretation, performance or enforcement shall be governed by and construed in accordance with the laws of the State of New Jersey. The parties each irrevocably agree that any dispute arising under, relating to or in connection with, directly or indirectly, this agreement or related to any matter which is the subject of or incidental to this agreement (whether or not such claim is based upon breach of contract or tort) shall be subject to the exclusive jurisdiction and venue of the Courts of the State of New Jersey.

5.14 Insurance Requirements

- 5.14.1 PBCIP acknowledges and agrees that during the Term of this Agreement, it will maintain insurance in the amount that is specified in the City's Insurance Matrix, including coverage that will protect contract assets from due to theft, and fraud. PBCIP will provide the City with a current Certificate of Insurance.
- 5.14.2 In the event that the PBCIP changes the amount of its insurance coverage or the insurance provider, PBCIP will provide the City with an updated Certificate of Insurance as soon as possible, after the change has taken place.

5.15 Hold Harmless and Indemnification

- 5.15.1 PBCIP shall fully defend, indemnify, and hold harmless the City from any and all claims, lawsuits, demands, causes of action, liability, loss, damage and/or injury, of any kind (including without limitation all claims for monetary loss, property damage, equitable relief, personal injury and/or wrongful death), whether brought by an individual, nor other entity, or imposed by a court of law or by administrative action of any federal, state or local governmental body or agency, arising out of, in anyway whatsoever, any acts, omissions, negligence, or willful misconduct on the part of PBCIP and/or its officers, employees, personnel, students, agents, contractors, invitees, or volunteers.
- 5.15.2 This Hold Harmless and Indemnification applies to and includes, without limitation, the payment of all penalties, fines, judgments, awards, decrees, attorney fees, and/or related costs or expenses, and any reimbursements to the City by PBCIP for all legal fees, expenses, and costs incurred by it.
- 5.15.3 PBCIP's liability under this Agreement shall continue after the termination of this Agreement with respect to any liability, loss or expense or damage resulting from acts occurring prior to termination.

5.16 Equal Opportunity

The Subrecipient agrees to comply with New Jersey's Mandatory Equal Opportunity Language for Construction Contracts, N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (please see Exhibit A).

5.17 Nondiscrimination

The Subrecipient agrees to comply with the non-discrimination in employment and contracting opportunities laws, regulations and executive orders referenced in N.J.S.A. §10:2-1.

5.18 Americans with Disabilities Act

The Subrecipient must comply with all provisions of the Americans with Disabilities Act (ADA), P.L. 101-336, in accordance with 42 U.S.C. 12101, et seq., (please see Exhibit B).

5.18 Disclosure of Investment Activities in Iran

- 5.18.1 N.J.S.A. §52:32-58, prohibits local public contracts with anyone whose name is on the List of Persons or Entities Engaging in Prohibited Investment Activities in Iran. PBCIP must certify that it has complied with this law.
- 5.18.2 Pursuant to N.J.S.A. §40A:11-18, the City is required to notify the New Jersey Attorney General, if it determines that a False Certification has been submitted.
- 5.19 **Prohibited Activity with Russia-Belarus**
- 5.19.1 P.L. 2022, c. 3 prohibits the award, renewal, amendment, or extension of local public contracts for goods or services with persons or entities engaging in prohibited activities in Russia or Belarus.
- 5.19.2 PBCIP must certify that it is not on the New Jersey Department of Treasury's Russia-Belarus List.
- 5.20 **Pay to Play**
- Pursuant to N.J.S.A. §19:44A-20.5 a municipality shall not enter into a contract where the value exceeds \$17,500 if the business entity has made a reportable contribution, except for a contract awarded subject to a fair and open process.
- 5.21 **Political Contribution Disclosure Requirements**
- All businesses that receive contracts in excess of \$50,000 from public entities in a calendar year, are required under N.J.S.A. §19:44A-20.27 all business entities are advised of their responsibility to file an annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC). It is the responsibility of the Subrecipient to determine if the filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or www.elec.state.nj.us.

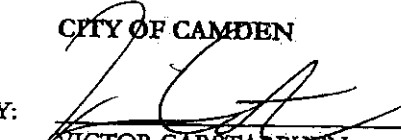
ARTICLE SIX -ENTIRE AGREEMENT

This written Agreement constitutes the entire understanding between the City, which is the Grantee, and PBCIP, which is the Subrecipient, for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the City and PBCIP with respect to this Agreement.

(REMAINDER OF PAGE LEFT INTENTIONALLY BLANK-SIGNATURE PAGE TO FOLLOW)

CITY OF CAMDEN

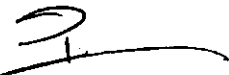
BY:


VICTOR CARSTARPHEN
Mayor

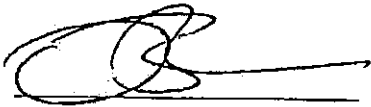
DATE: _____

Signed, Sealed:
and Delivered in:
the presence of:

ATTEST:


LUJS PASTORIZA
Municipal Clerk

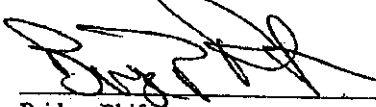
Approved as to form:



DANIEL S. BLACKBURN
CITY ATTORNEY

PARKSIDE BUSINESS & COMMUNITY IN
PARTNERSHIP, INC.

BY:


Bridget Phifer

DATE:

7-6-23



Title

SDR

APPENDIX 1
Project Budget

Section B

Budget Detail

2022-02351-0050-05

Camden City

Budget Category	Requested Funds	Funds from Other Sources	Total Amount
Program - Development			
Rehab-Commercial			
Renovation to commercial exteriors	\$20,000.00	\$50,000.00	\$70,000.00
Minor Category Sub-Total	\$20,000.00	\$50,000.00	\$70,000.00
Major Category Sub-Total	\$20,000.00	\$50,000.00	\$70,000.00
PROGRAM - Other			
Other			
New Pop-Up Plaza & Open Space Areas	\$14,857.69	\$15,000.00	\$29,857.69
Minor Category Sub-Total	\$14,857.69	\$15,000.00	\$29,857.69
Miscellaneous			
Yiffie Gift Card Program	\$7,500.00		\$7,500.00
Minor Category Sub-Total	\$7,500.00	\$0.00	\$7,500.00
Major Category Sub-Total	\$22,367.69	\$15,000.00	\$37,367.69
PROGRAM - Personnel			
Salaries/Wages			
Staff overseeing the NPP projects and indirect costs	\$25,000.00	\$15,000.00	\$40,000.00
Minor Category Sub-Total	\$25,000.00	\$15,000.00	\$40,000.00
Major Category Sub-Total	\$25,000.00	\$15,000.00	\$40,000.00
PROGRAM - Purchased Services			
Consultant			
Uniform Design Standards along Business Corridor	\$9,500.00		\$9,500.00
NPP Implementation Plan Updates	\$5,500.00		\$5,500.00

Camden City

Budget Category	Requested Funds	Funds from Other Sources	Total Amount
ADM - Personnel			
Salaries/Wages			
Staff overseeing the NPP projects and indirect costs	\$25,000.00	\$17,500.00	\$42,500.00
Minor Category Sub-Total	\$25,000.00	\$17,500.00	\$42,500.00
Major Category Sub-Total	\$25,000.00	\$17,500.00	\$42,500.00
Program - Development			
Acquisition - Building			
Acquisitions along Haddon Avenue	\$15,000.00	\$334,000.00	\$349,000.00
Minor Category Sub-Total	\$15,000.00	\$334,000.00	\$349,000.00
Major Category Sub-Total	\$15,000.00	\$334,000.00	\$349,000.00
PROGRAM - Other			
Other			
New Plaza & Open Space Areas	\$15,000.00	\$0.00	\$15,000.00
Market the Corridor to New Businesses	\$5,000.00	\$10,000.00	\$15,000.00
Coop Business Space for Entrepreneurs and Business Own	\$5,000.00	\$50,000.00	\$55,000.00
Minor Category Sub-Total	\$25,000.00	\$60,000.00	\$85,000.00
Major Category Sub-Total	\$25,000.00	\$60,000.00	\$85,000.00
PROGRAM - Purchased Services			
Marketing & Promotion			
Community Events - Street Festival, Learning Garden, & Sm	\$15,000.00	\$70,000.00	\$85,000.00
Tell the Parkside Story thru Public Art Exhibits	\$30,000.00	\$50,000.00	\$80,000.00
Minor Category Sub-Total	\$45,000.00	\$120,000.00	\$165,000.00

Subrecipient Agreement #04-23-017

EXHIBIT A

Mandatory Equal Employment Opportunity Language

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

The contractor and its subcontractors shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

Subrecipient Agreement #04-23-017

EXHIBIT B

Americans with Disabilities Act

APPENDIX A
AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The contractor and the _____ of _____ (hereafter "owner") do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. 5121 *et seq.*), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the owner shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

RESOLUTION MC-23: 8924

On Motion Of: Marilyn Torres

APPROVED: April 11th, 2023

A-21

DB:dh
04-11-23

RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT WITH PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP FOR THE ADMINISTRATION OF THE 2022 NJ NEIGHBORHOOD PRESERVATION GRANT FOR THE PARKSIDE HADDON AVENUE BUSINESS CORRIDOR REVITALIZATION PROJECT

WHEREAS, the City of Camden has been awarded funding through the New Jersey Department of Community Affairs; and

WHEREAS, PBCIP has submitted a proposal in connection with the Parkside Haddon Avenue Business Corridor Revitalization Project for the purpose to implement a revitalization plan that specifies investment in façade improvement, clean streets, building rehab and business development efforts that deliver sustained small business and residential vitality along Haddon Avenue corridor; and

WHEREAS, the City of Camden desires to enter into an agreement with PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP for an amount not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000.00) for the provision of said services; and

WHEREAS, the grant has an in kind/local match in the amount of \$25,000.00 that will be funded by the City's existing Urban Enterprise Zone grant program; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-02-41-664-022" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and are hereby authorized to enter into a subrecipient agreement with PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP in connection with the Parkside Haddon Avenue Business Corridor Revitalization Project as outlined in the grant award for an amount not to exceed One Hundred Twenty-Five Thousand Dollars (\$125,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: April 11, 2023

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney


ANGEL FUENTES
City Council President

ATTEST: 
LUIS PASTORIZA
Municipal Clerk

INTEROFFICE MEMORANDUM

TO: Victor Carstarphen, Mayor
FROM: AriYona Brigmon, Legal Secretary
RE: AGREEMENT FOR SIGNATURE

DATE: July 12, 2023

Attached please find the below agreement. Please sign and forward to the Office of the City Attorney to complete the process.

Type of Document: Contract
Vendor: PBCIP

#04-23-017

AriYona Brigmon
AriYona Brigmon, Legal Secretary

TO: Luis Pastoriza, Municipal Clerk
FROM: AriYona Brigmon, Legal Secretary
RE: AGREEMENT FOR SIGNATURE

DATE: July 17
2023 JUL 17 AM 9:36
MUNICIPAL CLERK'S OFFICE
CAMDEN, N.J.

RECEIVED

Attached please find the above listed Contract for your signature and seal. Upon execution of the documents, please forward to the Office of the City Attorney, using this memorandum as transmittal.

AriYona Brigmon
AriYona Brigmon, Legal Secretary

TO: Amia I. Valentine, Assistant City Attorney
FROM: Luis Pastoriza, Municipal Clerk
RE: Agreement
FOR SIGNATURE AND YOUR FILES

DATE: _____

Attached please find the above listed agreement, fully executed.

[Signature]
Luis Pastoriza, Municipal Clerk

TO: Purchasing Department
FROM: AriYona Brigmon, Legal Secretary
RE: Agreement

DATE: _____

Enclosed please find a fully executed copy of the above listed agreement for your files. The original agreement has been filed with this office. Please mark your files accordingly.

AriYona Brigmon, Legal Secretary

DB:sde
01-14-25

R-38

RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION R-36, MC-24:9784 WHICH AUTHORIZED A REIMBURSABLE LOAN TO GLASSY BROWN COOKIES IN AN AMOUNT NOT TO EXCEED \$60,000.00 AND AUTHORIZED THE EXECUTION OF LOAN DOCUMENTS IN CONNECTION WITH THE CAMDEN STRONG MACRO CAPITAL IMPROVEMENT PROGRAM

WHEREAS, on November 14, 2024, the Council of the City of Camden passed Resolution R-36, MC-24:9784 which authorized a reimbursable loan to Glassy Brown Cookies in the amount not to exceed SIXTY THOUSAND DOLLARS (\$60,000.00) and authorized the execution of loan documents in connection with the Camden Strong Macro Capital Improvement Program; and

WHEREAS, the Department of Planning and Development is seeking authorization to amend the resolution to award the Contract to Parkside Business Community In Partnership (PBCIP) as the Principal who will manage the Project as the grantee of the application; and

WHEREAS, it is necessary to amend Resolution R-36, MC-24:9784 to award a contract to PBCIP as the Principal of the application to manage the Project and award funds to Glassy Brown Cookies; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that Resolution R-36, MC-24:9784 which authorized a reimbursable loan to Glassy Brown Cookies in the amount not to exceed SIXTY THOUSAND DOLLARS (\$60,000.00) and authorized the execution of loan documents in connection with the Camden Strong Macro Capital Improvement Program, be amended to award the Contract to PBCIP as the Principal who will manage the Project and award the funds to Glassy Brown Cookies.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ASAP

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION AUTHORIZING Amendment to MC-24:9784 ~~THE CITY OF~~ Reimbursement loan to Glossy Brown Cookies to Reflect the Principal in this matter as Parkside Business & Community as the grantee of this application.

Point of Contact: Joseph Thomas Planning & Development 3531 JoThomas@ci.camden.nj.us

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			12/22/24	
Supporting Department Director (if necessary)			12/3/24	
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

JAN 3 - 2025

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: AUTHORIZING Amendment to MC-24:9784 THE CITY OF Reimbursement loan to Glassy Brown Cookies to Reflect the Principal in this matter as Parkside Business & Community as the grantee of this application.

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- Application amendment to enhance job creation.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$60,000.00

IMPACT STATEMENT:

- This program builds upon previously funded efforts targeting the commercial corridor with business incentives.
- It will allow Camden to market its business corridors to attract a more significant foot traffic

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

Prepared by:

Joseph Thomas	x3531	JoThomas@ci.camden.nj.us
Name		Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	-----------------------

PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP	PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP
Name of Vendor	PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP
Purpose or Need for service:	MACRO loan award for the Glassy Brown Haddon Ave. Project
Contract Award Amount	\$60,000.00
Term of Contract	1 year
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	EUS
Were other proposals received? If so, please attach the names and amounts for each proposal received?	11 total applicants

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

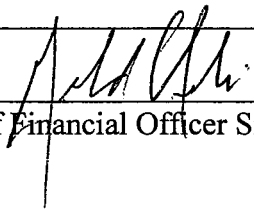
Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date _____
Certifying Officer

For LGS use only:

Approved Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

Bureau of Grants Management Grant Summary FormGrant Status Code: G

(green - g; yellow - y; red - r)

Department: Development and PlanningGrant Administrator: Joe ThomasGrant Administrator #: 757-7344

Grant/Project Name:		Camden Strong MACRO Capital Improvement \$1,200,000.00-\$9,625.00= \$1,190,375.00- \$6,500.00=1,183,750.00- \$6,000.00=1,177,750.00- \$5,000.00=\$1,172,750.00-\$60,000.00=\$1,112,750.00					
Grant #:		Urban Enterprise Zone					
City Contract Date:		ASAP					
Application Resolution #:				Appropriation Code		G-02-41-666-023	
Funding Source:		UEZ					
Pass-Through:	Y	N	Source:	City			
Amount of Grant:		Camden Strong MACRO Capital Improvement \$1,200,000.00					
Local Match:	Y	N	Cash:			In-Kind:	
Budget Insertion Resolution # & Date:		N/A		Accepting Grant Resolution # MC:		N/A	
Term of Grant:		8/2022-8/2025/		Location of Activity:		Camden City	
Date of Analysis:		12/02/2024		Reviewed By:		Joe Thomas	

Summary:**Payment # 4**

The Department of Development and Planning requests payment for a Parkside Business & Community in partnership of \$60,000.00 MACRO Loan reimbursement form the Urban Enterprise Zone. Total \$1,172,750.00-\$60,000.00=\$1,112,750.00

Payment # 3

The Department of Development and Planning requests payment for a Bill Board Marketing of \$6,000.00 for the Urban Enterprise Zone. Planning
Total \$1,183,750.00- \$5,000.00=1,178,750.00

Payment #2

The Department of Development and planning requests payment for a videographer \$6,500 for technical assistance from the Urban Enterprise Zone.
Total \$1,190,375.00-\$6,500.00=1,183,750.00

Payment #1

Initial Report Revised Report Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

The Department of Development and Planning is requesting payment for a videographer of \$9,625.00 from the Urban Enterprise Zone.

Total \$1,200,000.00-\$9,625.00= \$1,190375.00

Initial Report _____ Revised Report Closing Report _____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas

Grant Administrator #: 968-3531

Grant/Project Name:		Camden Strong Macro Capital Improvement Program			
Grant #:		UEZA			
City Contract Date:		City Contract #:			
Application Resolution #:		Appropriation Code :		G-02-SB-667-230	
Funding Source:		Urban Enterprise Zone Authority			
Pass Through:	Y	N	Source:	City	
Amount of Grant:		\$1,200,000.00			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:	1/1/2023 – 2/2/2025		Location of Activity:	City Wide	
Date of Analysis:	8/2/2022		Reviewed By:	Kelly Mobley	

Summary:

3-Dec-24: The Department of Planning and Development – Camden UEZA Office is seeking council authorization to Amend Resolution to MC-24:9784 to reflect the following: Awarding a contract to Parkside Business Community who will be managing the project/awarding the funds to Glassy Brown Cookies.

24-Oct-24: The Department of Planning and Development – Camden UEZA Office is seeking council authorization to award a contract to the following UEZ business in the City of Camden that has qualified for the MACRO Capital Improvement Program per NW Financial LLC that has vetted the applicant and performed the underwriting:

- Glassy Brown Cookies – 1250 Haddon Avenue (separate locations/applications)
 - Amount not to exceed \$60,000 (R2401787)

4-Oct-24: The Department of Planning and Development – Camden UEZA Office processing the first payment to NW Financial for services rendered (underwriting for the Macro Capital Improvement Program). Please pay \$35,000.00

Invoices: CUEZ-1: \$8,000; CUEZ-7: \$8,000; CUEZ-6: \$4,200; CUEZ-3: \$3,000; CUEZ-3: \$4,400; CUEZ-5: \$7,400.

18-Sep-24: The Department of Planning and Development – Camden UEZA Office is seeking council authorization to award a contract to a UEZ businesses in the City of Camden that has qualified for the MACRO Capital Improvement Program per NW Financial LLC who has vetted the application and performed the underwriting:

- Aries Filter Works – 1801 Federal Street
 - Amount not to exceed \$200,000 (R2401798)

This applicant is working in conjunction with its partner ResiTech. Separate EIN Numbers and different work is being performed.

16-Sep-24: The Department of Planning and Development – Camden UEZA Office is seeking council authorization to award the following contracts to UEZ businesses in the City of Camden that have qualified for the MACRO Capital Improvement Program per NW Financial LLC that has vetted the applications and performed the underwriting:

- Red Square Innovations LLC – 1566 Mt Ephraim Avenue (separate locations/applications)
 - Amount not to exceed \$110,000 (R2401856)
- Red Square Innovations LLC – 1568 Mt Ephraim Avenue
 - Amount not to exceed \$75,000 (R2401857)

Bureau of Grants Management Grant Summary FormGrant Status Code: G

(green - g; yellow - y; red - r)

9-Sep-24: The Department of Planning and Development – Camden UEZA Office is seeking council authorization to award the following contracts to UEZ businesses in the City of Camden that have qualified for the MACRO Capital Improvement Program per NW Financial LLC that has vetted the applications and performed the underwriting:

- YC Home LLC – 39 North 4th Street
 - Amount not to exceed \$105,000 (R2401782)
- ResiTech Inc. – 1801 Federal Street
 - Amount not to exceed \$185,000 R2401784
- Neutroelectric- 2079-2081 Federal Street
 - Amount not to exceed \$200,000 (R2401785)

3-Jan-23: The Department of Planning and Development - Division of Housing Services - Camden UEZA Office is seeking council authorization to enter into an agreement with NW Financial Group LLC for underwriting services for the UEZA "Camden Strong Macro Capital Improvement Program. Contract award not to exceed \$40,000.00. Entity was awarded the contract through a competitive bidding process (RFP#23-13)

8-May-23: The Department of Planning and Development - Division of Housing Services - Camden UEZA Office is seeking an underwriter for the UEZ Macro program. Individual/firm will be responsible for evaluating cost as well as reviewing and examining applicants. For more details see Underwriting Scope of Services.

27-Feb-23: The Department of Planning and Development - Division of Housing Services - Camden UEZA Office is requesting council authorization to accept and insert a special item of revenue into the 2023 Budget in the amount of \$1,200,000 for the purpose of implementing the Macro Capital Improvement Project which has been designed to assist 5 – 10 commercial investors with funds for working capital, equipment, inventory and business purchase. Qualifying investors will match the funds dollar for dollar. Because the City is in the process of adopting the 2023 Budget; both resolutions will need to be tabled for the April Meeting.

19-Jul-22: The Department of Planning and Development - Division of Housing Services - Camden UEZA Office is requesting council authorization to submit an application for funding in the amount of \$1,200,000.00 to the NJ Urban Enterprise Zone Authority for the purpose of developing Macro Capital Improvement Program designed to assist 5-10 commercial investors with funds for working capital, equipment, inventory and business purchase. These funds will be matched dollar for dollar and will range from \$51,000 - \$250,000 Funding will be on a reimbursable.

Budget:

\$1,155,000 (applicant loan)

\$45,000 (administrative)

The application will require uploading on SAGE.

Time Lines: Quarterly programmatic/financial reports are due for the following periods within 30 days after the quarter. Progress Reports (Attachment I) and Financial Reports (Attachment J). January – March: due April 30th; April – June: due July 31st; July – September: due October 31st; October – December: due January 31st

Problematic Areas/Recommendations:

NUEZA Camden Strong Micro Capital Improvement Program

Account No: G-02-SB-667-230
 Description: UEZ- Camden Strong Captial Improvement Type: Line Control Account
 Starting Date: 09/20/23 Ending Date: 09/05/24 Po Transactions: Summarized
 Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
 n = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		1,183,875.00
01/26/24	PO 23-02277 2 Paid Ck142787 INV#1 1/10/24 Vn SAF19 SAFE & SOUND STEWARDS, LLC En 07/31/23	6,500.00-*	1,183,875.00
02/02/24	PO 23-03840 5 Paid Ck142880 Rate for the program \$65/hr, Vn ORP01 ORPICAL GROUP En 10/18/23	200.00-	1,183,675.00
03/28/24	PO 23-03840 8 Paid Ck143379 INV#3697 2/5/24 Vn ORP01 ORPICAL GROUP En 10/18/23	4,800.00-	1,178,875.00
04/26/24	Expenditure To Charge correct UEZ Admin Account Post Ref: B 11837 4	2,406.25	1,181,281.25
05/02/24	PO 24-02340 1 Open UNDERWRITING FOR CAMDEN STRONG Vn NWF01 NW FINANCIAL GROUP, LLC	40,000.00-	1,141,281.25
05/08/24	PO 23-01890 2 Chg Amt Videographer will create Vn GOO16 HUMANITY PICTURES En 05/10/23	7,218.75	1,148,500.00
05/10/24	PO 23-01890 6 Paid Ck143718 INV#185 FEB-APRIL 2024 Vn GOO16 HUMANITY PICTURES En 05/09/24	9,625.00-	1,138,875.00



NW FINANCIAL GROUP, LLC
Exceeding Expectations

522 Broad Street
Bloomfield, NJ 07003

Tel (201) 656-0115
Fax (201) 656-4905
www.nwfinancial.com

City of Camden Urban Enterprise Zone
Camden Strong Macro Capital Improvement Program

To: Joseph E. Thomas, Jr., UEZ Coordinator, City of Camden
From: Timothy S. Eismeier, Managing Director, NW Financial Group, LLC
Date: September 24, 2024
RE: Underwriting Recommendation for Parkside Business and Community in Partnership Inc.

Mr. Thomas,

The following memorandum highlights pertinent information related to the review of the application for **Parkside Business and Community in Partnership Inc.** for the Camden Strong Macro Capital Improvement Program.

Applicant: **Parkside Business and Community in Partnership Inc.**
1250 Haddon Avenue
Camden NJ, 08103
Tax ID: 473083646

Background of Company: The PBCIP Inc. operates on a membership-based model and is dedicated to the principles of advocacy, collaboration, and commitment. It is firmly committed to the idea of rebuilding rather than replacing the assets of Parkside. The organization advocates for the enhancement of quality education, the development of mixed-income housing, and the growth of commercial enterprises. It emphasizes the implementation of best practices to ensure the creation of a sustainable and thriving community.

Estimated Jobs Created: 4

Amount Awarded: \$60,000



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Scope of Work: PBCIP Inc. plans to use the MACRO funding to demolish and renovate the existing space and outfit it for Glassy Brown Cookies bakery. The details of the renovation are as follows: full demolition of the interior space, framing of the kitchen and addition of cabinet walls, installation of new electric systems (LED lights, lighting circuits, replacing CGFI outlets), replacement/repair of plumbing supply and drain lines, new HVAC condensers and rerouting of duct work with vent covers, and sheetrock of the walls and ceiling. Additionally, there will be new paint, cabinet install, flooring and countertop installations as well as appliance installation and design services. Finally, the estimate of approximately \$155,000 in project costs also includes the renovation of an upstairs apartment that will be leased as an affordable unit at a rent between 60-80% of AMI.

There is a lease already in place between PBCIP and Glassy Brown Cookies. This renovation is not only aimed at expanding their business but also at creating new jobs and stimulating economic growth within the City. By bringing new business and employment opportunities to Camden, the project will support the local economy and further PBCIP's mission of enhancing business and employment prospects in the area. As Glassy Brown Cookies grows, it will contribute to a more vibrant and thriving community. Per the application, these improvements are being made to accommodate the bakery as a new tenant. Based on the information provided in the application, these improvements will create 4 new jobs for Camden residents.

UEZ Member: Yes

UTD on utility and tax bills: Yes

Recommendation: Approved. The applicant has submitted all required documentation and meets the criteria of the program. NW Financial recommends a loan in the amount of \$60,000 for Parkside Business and Community in Partnership Inc.

Sources and Uses for Applicant Project: The applicant will be using cashflow to complete the project in addition to funding received from this program.

Sources of Funding:	
DCA Neighborhood Tax Credit Program	\$95,273
UEZ Macro Forgivable Loan	60,000
Total	\$155,273
Uses of Funding:	
Hard Costs	\$140,906
Soft Costs	14,367
Total	\$155,273



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Exceeding Expectations

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Bloomfield, NJ 07003

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Appendix A

Application

City of Camden Urban Enterprise Zone

Camden Strong Macro Capital Improvement Program

All fields require a response.

Part A - Business Information

Please identify the name of the business, street address, block and lot of the business below.

Business Name	Glassy Brown Cookies
NJ Tax ID Number	473083646000
Address	1250 Haddon Ave Camden , NJ, 08103
Block Number	1294
Lot Number	11

Section 2 - Business Overview

Please provide the following information in as much detail as possible with respect to the business.

Business Name	Glassy Brown Cookies
Type of Business	retail
Business Ownership Type	LLC
Number of employees	4
Number of employees who are Camden residents	2
Number of years in operation	9

Part B - Project Information

Section 1 – Project Description Please provide the following information in as much detail as possible with respect to the project:

Nature of the project

commercial rehabilitation

Breakdown of Project costs attachment upload section



Sources and uses of funding attachment upload section



1250 Haddon - Rehab Budget.pdf

Part C – Eligibility Questionnaire and Required Documents

Are you a UEZ member?

Yes

Are you up to date on all property tax and utility payments?

Yes

Do you have any outstanding license or inspection violations?

No

Do you operate a registered, licensed and permitted use at named premises?

Yes

Are there liens of the property/business?

No

Are there any liens on the property/business

No

Please provide audited financial statements or the most recent tax returns for the business/principal owners as applicable.



pbcip2022taxreturn.pdf

Please provide proof of UEZ Membership



PBCIPTaxClearanceCert_5 6pdf



PBCIPbusinessregistrationce... .pdf

Please provide proof of property taxes paid up to date



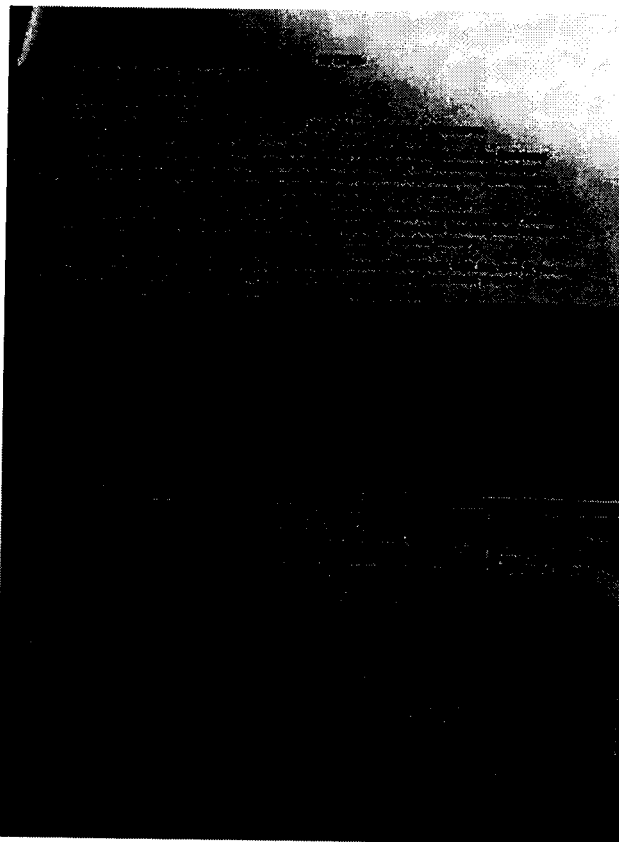
1250HaddonAveTaxesWater... .pdf

Please provide proof of utilities paid up to date



1250HaddonUtilities.pdf

Please provide proof of all required business licenses.



 PBCIPbusinessregistrationcert.pdf

City of Camden
UEZ Loan Program
Camden Strong Macro Capital Improvement Program

8-15-24
Date

City of Camden
Mr. Joe Thomas
Melvin Primas City Hall
520 Market Street,
Camden, NJ 08101

RE: Camden Strong Macro Capital Improvement Program Lien on My Property

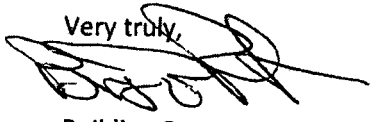
Dear City of Camden:

I am the owner of the property at 1250 Haddon Ave ("Building").
Camden NJ 08103

I understand that I am applying for a Camden Strong Macro Capital Improvement Program forgivable loan to make certain changes to the Building as set forth in Exhibit B attached hereto.

I also acknowledge that as a result of any improvements, the City will place a lien on my property for five years equal to the grant amount. I also acknowledge that the lien will be forgiven on a pro-rated monthly basis and in full after five years assuming there is no change in ownership of the building. Should there be a change in ownership, or any unauthorized alteration made during the first five years, the remaining balance of the loan will become payable.

Very truly,


Building Owner

CEO, ABCIP

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES

Business Registration - Confirmation Filing

DLN I0000971184

Business Name PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP, INC.

Sequence Number	5897461
Filing Date	09/23/2024
Authorized Representative	Bridget Phifer
Business Name	PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP, INC.
Entity ID	0100543367
EIN Number (NJ Taxpayer ID)	###-###-446/005
Trade Name on Certificate	
Other Trade Names	
Beginning Date in NJ	02/16/1993
Open all Year	Yes
Business Location	1250 Haddon Avenue Camden NJ 08103-0810
Mailing Name and Address	Sarah Drummond 1250 Haddon Avenue Camden NJ 08103-0810
Ownership Type	NP: Domestic Non-profit Corporation
Last Month of Fiscal Year	December
Is a subsidiary	No
Owners	Bridget B Phifer Chief Operating Officer (Owns 0%) ###-##-5389
Has your business been approved as a Federal S Corporation or Qualified Subchapter S subsidiary (QSSS) ?	No
Enter the approval date of the Federal S corporation or QSSS election ?	
New Jersey S corporation OR New Jersey QSSS status is to be effective on the following date	
Business Code	2700
Principal Product or Service	Redevelopment
Principal Activity	Community building

Industrial Code 8399
NAICS Code 813319
Number of Workers 5

Activities applicable to this business:

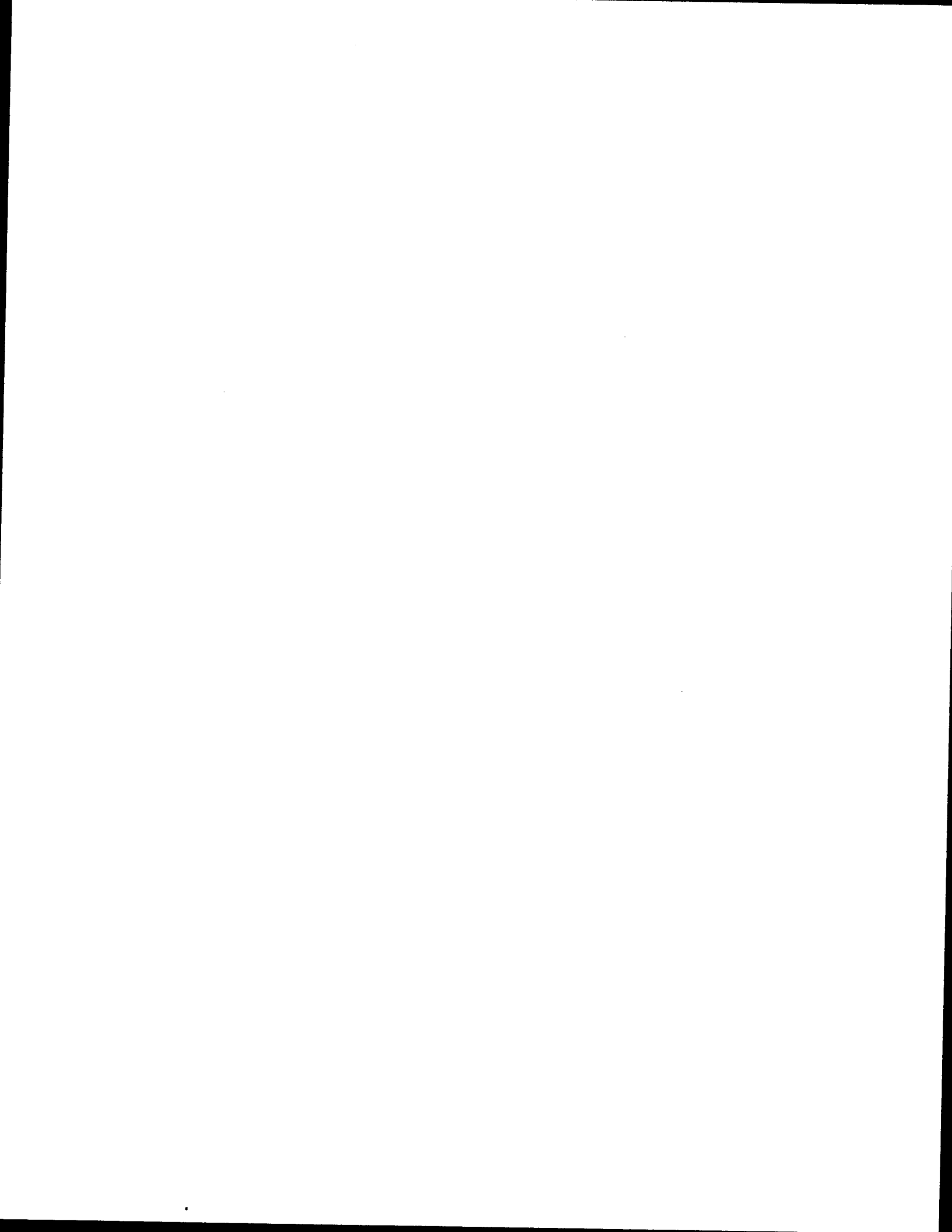
Paying employees working in New Jersey
Paying New Jersey residents working outside of New Jersey
Paying a pension or annuity to any New Jersey residents

Operates more than one facility in New Jersey with employees
Acquired assets, trade/business, and/or employees

Activities applicable to this business:

Sell or use taxable goods or services in New Jersey No
Need to make exempt purchases No
Wholesale sales or distribution of tobacco products No
Sell or transport motor fuels or petroleum No
Store petroleum and/or hazardous chemicals No
Manufacture, distribute or sell litter generating products No
Required to file for solid waste disposal facility No
Required to file for solid waste transport No
Operate a sanitary landfill No
Sell or deliver natural gas or electricity No
Sell goods or services to State Agencies or Casinos No
Operate a Motor Vehicle Rental Company No
Sell new tires or sell or lease Motor Vehicles No
Sell voice grade access/mobile telecommunications No
Operate a Hotel, Motel or Other Facility that rents rooms No
Operate a Gambling Hall that holds games of chance No
Operates in the Millville Sports & Entertainment District No
Other business activities subject to miscellaneous taxes None

Contact Name Bridget Phifer
Title Chief Operating Officer
Email sdrummond@pbcip.org
Daytime Phone (856) 964 - 0440 x17
Evening Phone





STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP,
INC.

Trade Name:

Address: 1327 HADDON AVENUE
CAMDEN, NJ 08103

Certificate Number: 0611943

Effective Date: December 01, 1997

Date of Issuance: June 25, 2024

For Office Use Only:

20240625130901961



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP,
INC.

Trade Name:

Address: 1327 HADDON AVENUE
CAMDEN, NJ 08103

Certificate Number: 0611943

Effective Date: December 01, 1997

Date of Issuance: June 25, 2024

For Office Use Only:

20240625130901961

COMMERCIAL LEASE AGREEMENT

1. **THE PARTIES.** This Lease Agreement (this "Lease Agreement" or "Agreement") being made this 31st day of March 2024 (the "Effective Date") is between:

Parkside Business & Community in Partnership with a mailing address of 1487 Kenwood Avenue, Camden, New Jersey 08103, hereinafter referred to as the "Landlord."

AND

Glassy Brown Cookies with a mailing address of 224 High Street, Burlington, New Jersey 08016, hereinafter referred to as the "Tenant."

Landlord and Tenant shall be collectively referred to herein as the "Parties."

2. **DESCRIPTION OF LEASED PREMISES.** The Landlord agrees to lease to the Tenant the following described commercial space located at 1250 Haddon Avenue, Camden, New Jersey 08103, identified on the Tax Map of the City of Camden, County of Camden, State of New Jersey as Block 1294, Lot 11 (the "Premises").

3. **USE OF LEASED PREMISES.** The Landlord is leasing the Premises to the Tenant and the Tenant is hereby agreeing to lease the Premises for any legal use allowed in accordance with local, State, and Federal laws. Any change in use or purpose of the Premises other than as described above shall be upon prior written consent of Landlord only otherwise the Tenant will be considered in default of this Lease Agreement.

4. **EXCLUSIVE USE AND ALTERATIONS.** The Tenant shall hold exclusive rights on the Premises. Additionally, Tenant shall not be permitted to make changes to the Premises without the written permission from Landlord.

5. **TERM OF LEASE.** This Lease shall commence retroactively on the first of May, 2024 (the "Rent Commencement Date") and continue on a month-to-month basis therefrom for a total of three (3) years (the "Lease Term" or "Term").

6. **TERMINATION OF LEASE.** Tenant may terminate this Lease Agreement upon sixty (60) days advanced written notice to Landlord (the "Termination Option"). Tenant's election of the Termination Option will not result in any pre-payment or pre-term penalty.

7. **RENT AMOUNT.** During the Lease Term and subject to the terms and conditions of this Agreement, Tenant shall be obligated to remit monthly installments to the Landlord as set forth in the attached Schedule A (the "Rental Obligation" or "Rent").

8. **RENT PAYMENT AND LATE FEE.** The Rental Obligation shall be paid under the following instructions:

Rent shall be paid by the Tenant to the Landlord on a per month basis with payment due no later

than the 1st of every month. Rent shall be paid by the Tenant to the Landlord by means agreed upon between the Parties. Tenant shall be under no obligation to remit additional rents under this Lease Agreement.

Late Fee: In the event Tenant has failed to submit Rent by the fifth (5th) day following the beginning of the month upon which said Rent is due, Tenant hereby agrees to pay an additional five (5 %) percent.

9. OPTION TO RENEW. Tenant shall have the right to renew this Lease Agreement (the "Renewal Option") in accordance with the terms set forth herein.

10. EXPENSES. In accordance with a Modified Gross Lease the responsibility of the expenses shall be attributed to the following:

It is the intention of the Parties, and they hereby agree, that in addition to the Rent, Landlord and Tenant shall be obligated to pay the following expenses:

COMMON AREA MAINTENANCE (CAM's) - Landlord shall be responsible for all costs related to the parking area maintenance, snow removal, landscaping, and security systems on the Premises. The Tenant shall be responsible for all costs related to the trash removal and janitorial services on the Premises.

REAL ESTATE TAXES - Landlord shall pay, during the term of this Lease, the real estate taxes and special taxes and assessments (collectively, the "taxes") attributable to the premises and accruing during such term.

INSURANCE - Landlord shall provide and maintain any personal liability or property damage insurance with no payment obligations by the Tenant.

11. UTILITIES. Tenant shall be responsible for any and all utilities to the Premises.

12. SECURITY DEPOSIT. A security deposit (the "Security Deposit") shall not be due and payable in advance upon the signing of this Lease. However, in the event Tenant would like to exercise the Renewal Option, Tenant shall remit a Security Deposit of Two Thousand and Five Hundred Dollars (\$2,500.00) to be held in escrow by the Landlord in a separate, interest-bearing savings account as security for the faithful performance of the terms and conditions of the Lease.

13. FURNISHINGS. Landlord will not provide any furnishings to the Tenant under this Lease.

14. PARKING. Tenant shall not be provided any designated parking spaces associated with the Premises.

15. LEASEHOLD IMPROVEMENTS/RENOVATIONS. Tenant agrees that no leasehold improvements, alterations or changes of any nature, (except for those listed on any attached addenda) shall be made to the leasehold Premises or the exterior of the building without first obtaining the consent of the Landlord in writing, which consent shall not be unreasonably

withheld, and zoning approval from the City of Camden. Furthermore, any leasehold improvements shall be made only in accordance with applicable federal, state or local codes, ordinances or regulations, having due regard for the type of construction of the building housing the subject leasehold Premises. If the Tenant makes any improvements to the Premises the Tenant shall be responsible for payment.

Nothing in the Lease shall be construed to authorize the Tenant or any other person acting for the Tenant to encumber the rents of the Premises or the interest of the Tenant in the Premises or any person under and through whom the Tenant has acquired its interest in the Premises with a mechanic's lien or any other type of encumbrance. Under no circumstance shall the Tenant be construed to be the agent, employee or representative of Landlord. In the event a lien is placed against the Premises, through actions of the Tenant, Tenant will promptly pay the same or bond against the same and take steps immediately to have such lien removed. If the Tenant fails to have the Lien removed, the Landlord shall take steps to remove the lien and the Tenant shall pay Landlord for all expenses related to the Lien and removal thereof and shall be in default of this Lease.

16. LICENSES AND PERMITS. A copy of any and all local, state or federal permits acquired by the Tenant which are required for the use of the Premises shall be kept on-site at all times and shall be readily accessible and produced to the Landlord and/or their agents or any local, state, or federal officials upon demand.

17. MAINTENANCE. The Tenant shall be responsible for all repairs and maintenance on the Premises due to normal wear and tear on the Premises. Particularly items which need immediate attention including but not limited to, the replacement of light bulbs, normal repair and cleaning of windows, cleaning of bathrooms, clearing of toilets, etc. The Tenant shall properly maintain the premises in a good, safe and clean condition and shall properly and promptly remove all rubbish and hazardous wastes and see that the same are properly disposed of according to all local, state or federal laws, rules regulations or ordinances.

In the event the Premises is damaged as a result of any neglect or negligence of Tenant, his employees, agents, business invitees, or any independent contractors serving the Tenant or in any way as a result of Tenant's use and occupancy of the premises, then the Tenant shall be primarily responsible for seeing that the proper claims are placed with the Tenant's insurance company, or the damaging party's insurance company, and shall furthermore be responsible for seeing that the building is safeguarded with respect to said damage and that all proper notices with respect to said damage, are made in a timely fashion, including notice to the Landlord, and the party or parties causing said damage.

18. SALE OF PROPERTY. Tenant shall, in the event of the sale or assignment of Landlord's interest in the building of which the premises form a part, or in the event of any proceedings brought for the foreclosure of, or in the event of exercise of the power of sale under any mortgage made by Landlord covering the premises, attorn to the purchaser and recognize such purchaser as Landlord under this Lease.

19. INSURANCE. In the event Tenant shall fail to obtain insurance required hereunder and fails to maintain the same in force continuously during the term, Landlord may, but shall not be

required to, obtain the same and charge the Tenant for same. Furthermore, Tenant agrees not to keep upon the premises any articles or goods which may be prohibited by the standard form of fire insurance policy, and in the event the insurance rates applicable to fire and extended coverage covering the premises shall be increased by reason of any use of the premises made by Tenant, then Tenant shall pay to Landlord, upon demand, such increase in insurance premium as shall be caused by said use or Tenant's proportionate share of any such increase.

20. SUBLET/ASSIGNMENT. The Tenant may not transfer or assign this Lease, or any right or interest hereunder or sublet said leased premises or any part thereof.

21. DAMAGE TO LEASED PREMISES. In the event the building housing the leased premises shall be destroyed or damaged as a result of any fire or other casualty which is not the result of the intentional acts or neglect of Tenant and which precludes or adversely affects the Tenant's occupancy of the leased premises, then in every such cause, the rent herein set forth shall be abated or adjusted according to the extent to which the Premises have been rendered unfit for use and occupation by the Tenant and until the demised premises have been put in a condition at the expense of the Landlord, at least to the extent of the value and as nearly as possible to the condition of the premises existing immediately prior to such damage. It is understood, however, in the event of total or substantial destruction to the Premises that in no event shall the Landlord's obligation to restore, replace or rebuild exceed an amount equal to the sum of the insurance proceeds available for reconstruction with respect to said damage.

Tenant shall, during the term of this Lease, and in the renewal thereof, at its sole expense, keep the interior of the leased premises in as good a condition and repair as it is at the date of this Lease, reasonable wear and use excepted. This obligation would include the obligation to replace any plate glass damaged as a result of the neglect or acts of Tenant or her guests or invitees. Furthermore, the Tenant shall not knowingly commit nor permit to be committed any act or thing contrary to the rules and regulations prescribed from time to time by any federal, state or local authorities and shall expressly not be allowed to keep or maintain any hazardous waste materials or contaminates on the premises. Tenant shall also be responsible for the cost, if any, which would be incurred to bring her contemplated operation and business activity into compliance with any law or regulation of a federal, state or local authority.

22. HAZARDOUS MATERIALS LAWS. Shall mean any and all federal, state, or local laws, ordinances, rules, decrees, orders, regulations, or court decisions relating to hazardous substances, hazardous materials, hazardous waste, toxic substances, environmental conditions on, under, or about the Premises, the Building, or the Property, or soil and ground water conditions, including, but not limited to, the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (CERCLA), the Resource Conservation and Recovery Act (RCRA), the Hazardous Materials Transportation Act, any other law or legal requirement concerning hazardous or toxic substances, and any amendments to the foregoing.

23. TENANT'S DEFAULT AND POSSESSION. In the event that the Tenant shall fail to pay said rent and expenses as set forth herein, or any part thereof, when the same are due and payable, or shall otherwise be in default of any other terms of said Lease for a period of more than 15 days, after receiving notice of said default, then the parties hereto expressly agree and covenant that the Landlord may declare the Lease terminated and may immediately re-enter said

premises and take possession of the same together with any of Tenant's personal property, equipment or fixtures left on the premises which items may be held by the Landlord as security for the Tenant's eventual payment and/or satisfaction of rental defaults or other defaults of Tenant under the Lease. It is further agreed, that if the Tenant is in default, that the Landlord shall be entitled to take any and all action to protect its interest in the personal property and equipment, to prevent the unauthorized removal of said property or equipment which threatened action would be deemed to constitute irreparable harm and injury to the Landlord in violation of its security interest in said items of personal property. Furthermore, in the event of default, the Landlord may expressly undertake all reasonable preparations and efforts to release the Premises including, but not limited to, the removal of all inventory, equipment or leasehold improvements of the Tenant's, at the Tenant's expense, without the need to first procure an order of any court to do so, although obligated in the interim to undertake reasonable steps and procedures to safeguard the value of Tenant's property, including the storage of the same, under reasonable terms and conditions at Tenant's expense, and, in addition, it is understood that the Landlord may sue the Tenant for any damages or past rents due and owing and may undertake all and additional legal remedies then available.

24. LANDLORD'S DEFAULT. The Tenant may send written notice to the Landlord stating duties or obligations that have not been fulfilled under the full performance of this Lease Agreement. If said duties or obligations have not been cured within 30 days from receiving such notice, unless the Landlord needs to more time to cure or remedy such issue in accordance with standard industry protocol, then the Landlord shall be in default of this Lease Agreement.

If the Landlord should be in default the Tenant shall have the option to terminate this Lease Agreement and be held harmless against any of its terms or obligations.

25. DISPUTES. If any dispute should arise in relation to this Lease Agreement the Landlord and Tenant shall first negotiate amongst themselves in "good faith." Afterwards, if the dispute is not resolved then the Landlord and Tenant shall seek mediation in accordance with the laws in the State of New Jersey. If the Landlord and Tenant fail to resolve the dispute through mediation then the parties shall be allowed to submit their cases in accordance with the local court system.

26. INDEMNIFICATION. The Tenant hereby covenants and agrees to indemnify, defend and hold the Landlord harmless from any and all claims or liabilities which may arise from any cause whatsoever as a result of Tenant's use and occupancy of the premises, and further shall indemnify the Landlord for any losses which the Landlord may suffer in connection with the Tenant's use and occupancy or care, custody and control of the premises. The Tenant also hereby covenants and agrees to indemnify and hold harmless the Landlord from any and all claims or liabilities which may arise from any latent defects in the subject premises that the Landlord is not aware of at the signing of the lease or at any time during the lease term.

27. BANKRUPTCY - INSOLVENCY. The Tenant agrees that in the event all or a substantial portion of the Tenant's assets are placed in the hands of a receiver or a Trustee, and such status continues for a period of 30 days, or should the Tenant make an assignment for the benefit of creditors or be adjudicated bankrupt, or should the Tenant institute any proceedings under the bankruptcy act or any amendment thereto, then such Lease or interest in and to the leased premises shall not become an asset in any such proceedings and, in such event, and in

addition to any and all other remedies of the Landlord hereunder or by law provided, it shall be lawful for the Landlord to declare the term hereof ended and to re-enter the leased land and take possession thereof and all improvements thereon and to remove all persons therefrom and the Tenant shall have no further claim thereon.

28. SUBORDINATION AND ATTORNMENT. Upon request of the Landlord, Tenant will subordinate its rights hereunder to the lien of any mortgage now or hereafter in force against the property or any portion thereof, and to all advances made or hereafter to be made upon the security thereof, and to any ground or underlying lease of the property provided, however, that in such case the holder of such mortgage, or the Landlord under such Lease shall agree that this Lease shall not be divested or in any way affected by foreclosure, or other default proceedings under said mortgage, obligation secured thereby, or Lease, so long as the Tenant shall not be in default under the terms of this Lease. Tenant agrees that this Lease shall remain in full force and effect notwithstanding any such default proceedings under said mortgage or obligation secured thereby.

Tenant shall, in the event of the sale or assignment of Landlord's interest in the building of which the Premises form a part, or in the event of any proceedings brought for the foreclosure of, or in the event of exercise of the power of sale under any mortgage made by Landlord covering the Premises, attorn to the purchaser and recognize such purchaser as Landlord under this Lease.

29. USAGE BY TENANT. Tenant shall comply with all rules, regulations and laws of any governmental authority with respect to use and occupancy. Tenant shall not conduct or permit to be conducted upon the premises any business or permit any act which is contrary to or in violation of any law, rules or regulations and requirements that may be imposed by any authority or any insurance company with which the premises is insured, nor will the Tenant allow the premises to be used in any way which will invalidate or be in conflict with any insurance policies applicable to the building. In no event shall explosives or extra hazardous materials be taken onto or retained on the premises. Furthermore, Tenant shall not install or use any equipment that will cause undue interference with the peaceable and quiet enjoyment of the premises by other Tenants of the building.

30. SIGNAGE. Tenant shall not place on any exterior door, wall or window of the premises any sign or advertising matter without Landlord's prior written consent and the approval of the local municipality. Thereafter, Tenant agrees to maintain such sign or advertising matter as first approved by Landlord in good condition and repair. Furthermore, Tenant shall conform to any uniform reasonable sign plan or policy that the Landlord may introduce with respect to the building. Upon vacating the premises, Tenant agrees to remove all signs and to repair all damages caused or resulting from such removal.

31. PETS. No pets shall be allowed on the premises without the prior written permission of Landlord unless said pet is required for reasons of disability under the Americans with Disability Act.

32. CONDITION OF PREMISES/INSPECTION BY TENANT. The Tenant acknowledges they have had the opportunity to inspect the Premises and acknowledges with its signature on this Lease that the Premises are in good condition and comply in all respects with

the requirements of this Lease. The Landlord makes no representation or warranty with respect to the condition of the premises or its fitness or availability for any particular use, and the Landlord shall not be liable for any latent or patent defect therein. The Tenant represents that Tenant has inspected the premises and is leasing and will take possession of the premises with all current fixtures present in their "as is" condition as of the date hereof.

- 33. AMERICANS WITH DISABILITY ACT.** Per 42 U.S. Code § 12183 if the Tenant is using the Premises as a public accommodation (e.g. restaurants, shopping centers, office buildings) or there are more than 15 employees the Premises must provide accommodations and access to persons with disabilities that is equal or similar to that available to the general public. Owners, operators, lessors, and Tenants of commercial properties are all responsible for ADA compliance. If the Premises is not in compliance with the Americans with Disability Act any modifications or construction will be the responsibility of the Landlord.
- 34. RIGHT OF ENTRY.** It is agreed and understood that the Landlord and its agents shall have the complete and unencumbered right of entry to the Premises at any time or times for purposes of inspecting or showing the Premises and for the purpose of making any necessary repairs to the building or equipment as may be required of the Landlord under the terms of this Lease or as may be deemed necessary with respect to the inspection, maintenance or repair of the building. In accordance with State and local laws, the Landlord shall have the right to enter the Premises without the consent of the Tenant in the event of an emergency.
- 35. ESTOPPEL CERTIFICATE.** Tenant at any time and from time to time, upon at least ten (10) days prior notice by Landlord, shall execute, acknowledge and deliver to Landlord, and/or to any other person, firm or corporation specified by Landlord, a statement certifying that the Lease is unmodified and in full force and effect, or if the Lease has been modified, then that the same is in full force and effect except as modified and stating the modifications, stating the dates to which the fixed rent has been paid, and stating whether or not there exists any default by Landlord under this Lease and, if so, specifying each such default.
- 36. HOLDOVER PERIOD.** Should the Tenant remain in possession of the Premises after the cancellation, expiration, or sooner termination of the Lease, or any renewal thereof, without the execution of a new Lease or addendum, such holding over in the absence of a written agreement shall immediately forfeit any Security Deposit that was placed at the commencement of this Lease. In addition, the Landlord will begin eviction proceedings in accordance with local laws followed by seeking damages along with any accrued attorney's fees.
- 37. WAIVER.** Waiver by Landlord of a default under this Lease shall not constitute a waiver of a subsequent default of any nature.
- 38. GOVERNING LAW.** This Lease shall be governed by the laws of the State of New Jersey.
- 39. NOTICES.** Notices directed to the Tenant shall be addressed directly to the Landlord and Tenant as identified and located at the addresses on the first page of this Agreement.
- 40. AMENDMENT(S).** No amendment of this Lease shall be effective unless reduced to

writing and subscribed by the parties with all the formality of the original.

41. SEVERABILITY. If any term or provision of this Lease Agreement is illegal, invalid or unenforceable, such term shall be limited to the extent necessary to make it legal and enforceable, and, if necessary, severed from this Lease. All other terms and provisions of this Lease Agreement shall remain in full force and effect.

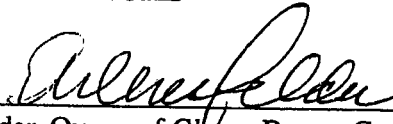
42. BINDING EFFECT. This Lease and any amendments thereto shall be binding upon the Landlord and the Tenants and/or their respective successors, heirs, assigns, executors and administrators.

[THIS SPACE INTENTIONALLY LEFT BLANK – SIGNATURES ON FOLLOWING PAGE]

LANDLORD SIGNATURE

Signature  Date 3-31-24
Bridget Phifer, CEO of Parkside Business Community in Partnership

TENANT SIGNATURE

Signature  Date 3/31/24
Arlene Felder, Owner of Glassy Brown Cookies

SCHEDULE A

Schedule of Rent

John E Bond
Notary Public
New Jersey
My Commission Expires 1-4-2026
No. 50147241

<u>Year</u>	<u>Base Rent</u>	<u>PBCIP Subsidy</u>	<u>Rental Obligation</u>
Year One	\$1,100.00/mo.	\$200.00/mo.	\$900.00/mo.
Year Two	\$1,200.00/mo.	\$100.00/mo.	\$1,100.00/mo.

Year Three	\$1,500.00/mo.	\$0.00/mo.	\$1,500.00/mo.
------------	----------------	------------	----------------



NW FINANCIAL GROUP, LLC
Exceeding Expectations

522 Broad Street.
Bloomfield, NJ 07003

Tel (201) 656-0115
Fax (201) 656-4905
www.nwfinancial.com

Appendix B

UEZ Membership



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF TAXATION
P. O. BOX 272
TRENTON, NEW JERSEY 08695-0272

PHILIP D. MURPHY
Governor

ELIZABETH MAHER MUOIO
State Treasurer

TAHESHA L. WAY
Lt. Governor

MARITA R. SCIARROTTA
Acting Director

05/06/2024

PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP, INC.
1487 Kenwood Avenue
Camden, NJ 08103
Attn: Sarah Drummond

BUSINESS ASSISTANCE OR INCENTIVE CLEARANCE CERTIFICATE

Agency : New Jersey Board of Public Utilities
Applicant ID # : XXX-XXX-446/000

The Director of the Division of Taxation, in accordance with Chapter 101, Laws of N.J. 2007, has reviewed the records of the above Applicant for Business Assistance or Incentive from the above referenced agency. This review shows that the Applicant is in compliance with this act.

This certificate indicates the Division of Taxation has no objections to the issuance of said Assistance or Incentive. This certificate does not constitute a waiver of authority to demand resolution of any other deficiencies and delinquencies and shall not prevent further audit or the assessment of additional taxes, penalties, interest or fees as may be provided by law.

This certificate is valid for 180 days from the date of issuance.

Marita R. Sciarrotta
Acting Director

UEZdonotreply@dca.nj.gov

Please do not reply to this message. This e-mail is an automated notification that is unable to receive replies.

NJ Tax Id: 473-083-646/003

Business Name: Glassy Brown Cookies

Located at: 1250 Haddon Avenue, Camden, 08103

Dear MRS. Arlene Felder:

Thank you for using the UEZ Business Certification System to apply for participation in the UEZ Program. We have certified your firm as a UEZ business.



NW FINANCIAL GROUP, LLC
Exceeding Expectations

522 Broad Street.
Bloomfield, NJ 07003

Tel (201) 656-0115
Fax (201) 656-4905
www.nwfinancial.com

Appendix C

Proof of Taxes and Utilities up to Date

**PLEASE READ
ASSESSMENT CERTIFICATION**

Section A: APPLICANT shall complete

SECTION A		<u>OWNER</u>	
Name of OWNER of Property		<u>Parkside Business & Community Tr Partnership, Inc.</u>	
Address:		<u>1457 Kenwood Ave</u>	
SEARCH Address:		<u>1250 Haddon Avenue</u>	
Block:	<u>1294</u>	Lots:	<u>11</u>
Account:		_____	

Section B: Applicant shall take this form to the City of Camden Tax Office, Room 117 (1st floor) for completion to indicate whether taxes are paid up to date. Applicant must also go to the PNC Bank (Broadway & Market St.) for water and sewer to make sure water/sewer is paid up to date. Upon completion, this form shall be submitted with original application. **NO APPLICATIONS WILL BE ACCEPTED** - if any money is owed for Taxes or Water/Sewer, no permit can be issued until accounts are paid in full-proof of payment must be brought back before turning application in.

SECTION C

TAX OFFICE & PNC BANK

An application for a Zoning/Sign permit has been submitted to the Division of Planning. Please check your records to be certain that the current account is current.

I HEREBY CERTIFY THAT THE PROPERTY ASSESSMENT ARE:

Account Type	Qtr.	Due Date	Amount Owed	Other
<input checked="" type="checkbox"/> Taxes W&S/Other)	_____	_____	-0-	<u>AM 6-24-24</u>
(Taxes W&S /Other)	_____	<u>7/15/24</u>	<u>\$38.88</u>	<u>90.6/24/24</u>
(Taxes/W&S/Other)	_____	_____	_____	_____
(Taxes/W&S/Other)	_____	_____	_____	_____

COMMENTS: _____

DATED: _____ PREPARED BY: _____



Total amount due **\$124.23**
Please pay by **June 24, 2024**

Your energy bill

Bill date: June 07, 2024
For the period: May 04, 2024 to June 05, 2024

Message Center

** METER READING NOTICE **

In order to provide safe and reliable service, and ensure accurate bills, we must be able to read your meter. Please make every possible effort to provide us access to read the meter on your next scheduled meter reading date (displayed on your bill).

This bill reflects BPU-approved changes in the Supply and Delivery portions of your electric bill effective on and after June 1, 2024. The increase in the Supply portion of your bill is a result of the statewide supply auction that was approved by the BPU on February 8, 2024. The increase in the Delivery portion of your bill is due to changes in the Infrastructure Advancement Program. The overall impact for business customers will vary by individual customer usage. Tariff information may also be found by visiting pseg.com.

PBCIP

ACCOUNT NUMBER
77 300 451 09

SERVICE ADDRESS
1250 HADDON AVE STORE
CAMDEN CITY NJ 08103-3123

Your billing summary

Balance remaining from your last bill

PSE&G balance from last bill	\$69.42
Balance remaining from your last bill	\$69.42

This month's charges and credits

Gas charges - PSE&G	\$20.23
Plus Electric charges - PSE&G	\$34.58
This month's charges and credits	\$54.81

Total amount due by Jun 24, 2024 **\$124.23**

NEXT METER READING July 5, 2024

How to contact us

1-855-BIZ-PSEG (249-7734)
Customer Service: 8am to 5:30pm Mon to Fri,
Closed on weekends and holidays
Emergencies / Outages / WorryFree Services: 24/7
TTY for the hearing impaired: 1-800-225-0072

Visit pseg.com/myaccount to access your account anytime

Text us. Register for MyAlerts by texting REG to 4PSEG(47734)
> Text OUT to report an outage.

facebook.com/pseg twitter.com/psegdelivers



Account number 7730045109
Total amount due by Jun 24, 2024 \$124.23

PAY YOUR WAY, 24/7

We offer a variety of methods that make it easy to pay your bill. See reverse side for more information.

By checking this box, I authorize PSE&G to initiate recurring ACH/Electronic Debits using the bank account number on the enclosed check.

By checking this box, I authorize PSE&G to enroll me in paperless billing at this email address: _____

132837 000013939



PBCIP
1487 KENWOOD AVE
CAMDEN NJ 08103-2904



PSE&G CO
PO BOX 14444
NEW BRUNSWICK NJ 08906-4444



7730045109 0000124230 00000694267

PBCIP
Your account number: 7730045109
 Invoice Number: 601108982642



Details of your gas charges

Your rate: General Service Gas Heating - GSG (HTG)

Meter # 4119526	Usage
Actual reading Jun 4, 2024	3092
<i>Less</i> Actual reading May 3, 2024	3092
Difference	0
Total gas you used in 32 days	0.000 therms

Delivery charges

Monthly service charge \$20.23

Total gas delivery charges \$20.23

Total gas charges \$20.23

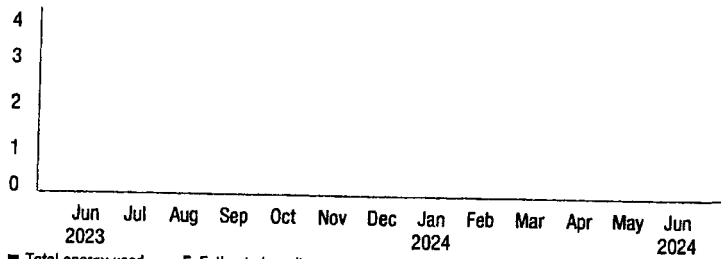
Price to compare

A history of PSE&G's monthly Basic Gas Supply Service (BGSS) prices are located on our website at www.pseg.com.

Your PoD ID is: PG000012205577598083 –
 Your PoD ID is your Point of Delivery identification within PSE&G's system.

Your monthly gas use

Therms



■ Total energy used E Estimated reading

Visit MyAccount for more details regarding your energy usage.





Total amount due **\$31.68**
Please pay by **June 24, 2024**

Your energy bill

Bill date: June 07, 2024
For the period: May 04, 2024 to June 04, 2024

Message Center

This bill reflects BPU-approved changes in the Supply and Delivery portions of your electric bill, effective on and after June 1, 2024. The increase in the Supply portion of your bill is a result of the statewide supply auction that was approved by the BPU on February 8, 2024. The increase in the Delivery portion of your bill is due to changes in the Infrastructure Advancement Program. As a result of these changes, a typical residential customer who receives electric Supply from PSE&G and uses 577 kilowatt-hours in an average month will see an average monthly increase of \$7.68 or 6.40%. Tariff information may also be found by visiting pseg.com.

Need help paying your energy bill? The Universal Service Fund (USF) and Fresh Start Program can help make energy bills more affordable by lowering your monthly payment amount and providing relief from past-due balances. To apply online, visit pseg.com/EnergyAssistance, or for more information, call 1-800-510-3102.

PBCIP

ACCOUNT NUMBER
77 205 044 02

SERVICE ADDRESS
1250 HADDON AVE APT
CAMDEN CITY NJ 08103-3123

Snapshot of what you owe

See page 2 for details

Balance remaining from your last bill	\$12.96
Plus This month's charges and credits	\$18.72
Total amount due by Jun 24, 2024	\$31.68

NEXT METER READING July 5, 2024

How to contact us

1-800-436-PSEG (7734)
Customer Service: 7am to 8pm Mon-Fri
Emergencies / Outages / WorryFree Services: 24/7
TTY for the hearing impaired: 1-800-225-0072

Visit pseg.com/myaccount to access your account anytime

Text us. Register for MyAlerts by texting **REG** to 4PSEG(47734)
> Text **OUT** to report an outage.

facebook.com/pseg twitter.com/psegdellvers



Account number 7720504402
Total amount due by Jun 24, 2024 \$31.68

PAY YOUR WAY, 24/7

We offer a variety of methods that make it easy to pay your bill. See reverse side for more information.

By checking this box, I authorize PSE&G to initiate recurring ACH/Electronic Debits using the bank account number on the enclosed check.

By checking this box, I authorize PSE&G to enroll me in paperless billing at this email address:

132302 000014167



PBCIP
1487 KENWOOD AVE
CAMDEN NJ 08103-2904



2345678

Amount enclosed

PSE&G CO
PO BOX 14444
NEW BRUNSWICK NJ 08906-4444

7720504402 00000316&2 00000129631

PBCIP

Your account number: 7720504402
 Invoice Number: 600609056026



Details of your gas charges

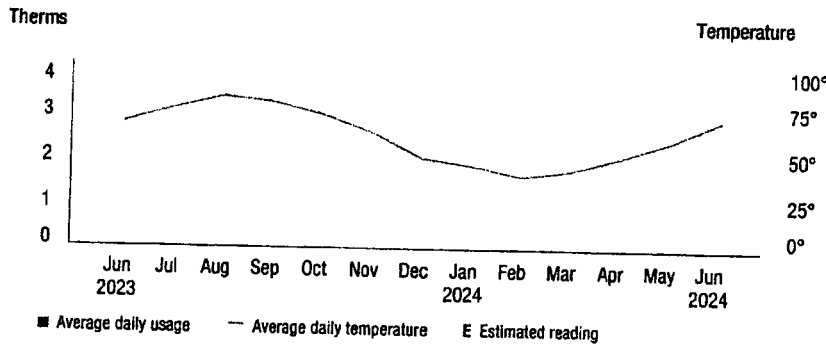
Your rate: Residential Service Gas-Heating - RSG (HTG)

Meter # 4119523	Usage
Actual reading Jun 4, 2024	3020
Less Actual reading May 3, 2024	3020
Difference	0
Total gas you used in 32 days	0.000 therms

Delivery charges

Total gas delivery charges	\$0.00
Total gas charges	\$0.00

How much gas are you using?



Visit MyAccount for more details regarding your energy usage.

Explaining gas charges

We measure the volume of gas you use in cubic feet (CCF) and then convert it to therms.



If you used a standard gas clothes dryer, it would take about 6 hours to equal 1 therm of energy.

Price to compare

If you want to consider getting your gas supply from another supplier, you can compare their price with ours. This month, your cost for gas supply is \$0.00 (or an average of 0.000000000 per therm). This price to compare varies from month to month, depending on your usage.

Your PoD ID is: PG000012205576798083 - Your PoD ID is your Point of Delivery identification within PSE&G's system. You will need this number if you are considering enrolling with another supplier.





NW FINANCIAL GROUP, LLC
Exceeding Expectations

522 Broad Street.
Bloomfield, NJ 07003

Tel (201) 656-0115
Fax (201) 656-4905
www.nwfinancial.com

Appendix D

Financial Information on Applicant

PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP, INC. - BUDGET

1250 Haddon Rehab Project

Term: 2/15/24 to 5/31/24

BUDGET CATEGORY	Fulton Bank	NRTC App 12	PBCIP Equity	Columbia Bank Foundation	NRTC APP 13	Project Total
Construction						
1st floor commercial space		\$ 7,840	\$ 10,273	\$ 8,901	\$ 37,829	\$ 64,843
1st floor rear space					\$ 19,671	\$ 19,671
2nd floor residential space	\$ 44,008			\$ 5,674		\$ 49,682
Contingency (5%)		\$ 6,710				\$ 6,710
General Requirements						
Permits						
Fire Suppressant Systems						
Security Systems				\$ 425	\$ 2,500	\$ 2,925
Professional Fees						
Appraiser	\$ 2,625					\$ 2,625
Architect						
Attorney		\$ 2,000				\$ 2,000
Financing Costs						
Land Interest and Carry		\$ 1,000				\$ 1,000
Property Insurance		\$ 1,925				\$ 1,925
Real Estate Taxes	\$ 525	\$ 525				\$ 1,050
Title & Closing	\$ 2,842					\$ 2,842
Total Development Costs	\$ 50,000	\$ 20,000	\$ 10,273	\$ 15,000	\$ 60,000	\$ 155,273

Form **990**

Return of Organization Exempt From Income Tax
 Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
 Do not enter social security numbers on this form as it may be made public.
 Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022
 Open to Public Inspection

Department of the Treasury
 Internal Revenue Service

A For the 2022 calendar year, or tax year beginning _____, **and ending** _____

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization **PARKSIDE BUSINESS & COMMUNITY**
IN PARTNERSHIP INC
 Doing business as
 Number and street (or P.O. box if mail is not delivered to street address) **1487 KENWOOD AVENUE** Room/suite _____
 City or town, state or province, country, and ZIP or foreign postal code
CAMDEN NJ 08103-2904

D Employer identification number
22-3242446

E Telephone number
856-964-0440

F Name and address of principal officer:
BRIDGET PHIFER
1487 KENWOOD AVENUE
CAMDEN NJ 08103

G Gross receipts \$ **1,281,582**

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
 If "No," attach a list. See instructions

I Tax-exempt status: 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

J Website: **WWW.PBCIP.ORG**

K Form of organization: Corporation Trust Association Other

L Year of formation: **1993** **M State of legal domicile:** **NJ**

N(c) Group exemption number _____

Part I Summary

Activities & Governance		Prior Year	Current Year
1 Briefly describe the organization's mission or most significant activities: AFFORDABLE HOUSING/COMMUNITY DEVELOPMENT			
2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.			
3	Number of voting members of the governing body (Part VI, line 1a)	3	12
4	Number of independent voting members of the governing body (Part VI, line 1b)	4	12
5	Total number of individuals employed in calendar year 2022 (Part V, line 2a)	5	6
6	Total number of volunteers (estimate if necessary)	6	225
7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
7b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	0
Revenue		Prior Year	Current Year
8	Contributions and grants (Part VIII, line 1h)	832,177	925,219
9	Program service revenue (Part VIII, line 2g)		0
10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)		-32,715
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	71,450	28,920
12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	903,627	921,424
Expenses		Prior Year	Current Year
13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)		0
14	Benefits paid to or for members (Part IX, column (A), line 4)		0
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	313,133	350,524
16a	Professional fundraising fees (Part IX, column (A), line 11e)		0
b	Total fundraising expenses (Part IX, column (D), line 25)	63,633	0
17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	591,760	760,498
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	904,893	1,111,022
19	Revenue less expenses. Subtract line 18 from line 12	-1,266	-189,598
Net Assets or Fund Balances		Beginning of Current Year	End of Year
20	Total assets (Part X, line 16)	3,148,061	3,665,556
21	Total liabilities (Part X, line 26)	1,672,012	2,379,105
22	Net assets or fund balances. Subtract line 21 from line 20	1,476,049	1,286,451

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here
 Signature of officer: *[Signature]* Date: **9-14-23**
BRIDGET PHIFER EXECUTIVE DIRECTOR
 Type or print name and title

Paid Preparer Use Only
 Print/preparer's name: **Dominick Merighi** Preparer's signature: *[Signature] Date: **09/14/23** Check self-employed PTIN: **P02381479**
 Firm's name: **Martini & Martini CPA, P. A.** Firm's EIN: **22-2417800**
 Firm's address: **1135 E. Chestnut Ave**
Vineland, NJ 08360 Phone no.: **856-691-8934***

May the IRS discuss this return with the preparer shown above? See instructions Yes No
 For Paperwork Reduction Act Notice, see the separate instructions. Form **990** (2022)

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

AFFORDABLE HOUSING/COMMUNITY DEVELOPMENT

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

If "Yes," describe these new services on Schedule O.

Yes No

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

If "Yes," describe these changes on Schedule O.

Yes No

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **946,045** including grants of \$) (Revenue \$ **874,783**)
REHABILITATION OF EXISTING HOUSING FOR LOW AND MODERATE INCOME FAMILIES, DEVELOPMENT OF LOCAL COMMERCIAL ENTERPRISES, CREATION OF JOB OPPORTUNITIES FOR CITY OF CAMDEN RESIDENTS AND PROVIDE SUPPORT AND LEADERSHIP IN THE FIGHT AGAINST DRUGS IN THE COMMUNITY.

4b (Code:) (Expenses \$ **N/A** including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ **N/A** including grants of \$) (Revenue \$)

4d Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **946,045** (Revenue \$)

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	X	
2	Is the organization required to complete Schedule B, Schedule of Contributors? See instructions	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? If "Yes," complete Schedule C, Part III		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		X
10	Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? If "Yes," complete Schedule D, Part V		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI		
b	Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII	X	
c	Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		X
d	Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX		X
e	Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X		X
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X		X
12a	Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII		X
b	Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional	X	
13	Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		X
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		X
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I. See instructions		X
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If "Yes," complete Schedule G, Part II		X
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		X
20a	Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		X
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? If "Yes," complete Schedule I, Parts I and II		X

Form 990 (2022) **PARKSIDE BUSINESS & COMMUNITY**
Part IV Checklist of Required Schedules (continued)

22-3242446

	Yes	No
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		X
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26 Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions):		X
a A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? If "Yes," complete Schedule L, Part IV		X
b A family member of any individual described in line 28a? If "Yes," complete Schedule L, Part IV		X
c A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1	X	
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	X	
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2	X	
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? Note: All Form 990 filers are required to complete Schedule O.	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

	Yes	No
1a Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable		
b Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable		
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	

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Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

		Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
	2a 6		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
b	If "Yes," enter the name of the foreign country		
	See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		X
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
d	If "Yes," indicate the number of Forms 8282 filed during the year		
	7d		
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		X
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		X
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?		
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12		
	10a		
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
	10b		
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders		
	11a		
b	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)		
	11b		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year		
	12b		
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.		
	13a		
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans		
c	Enter the amount of reserves on hand		
	13b		
	13c		
14a	Did the organization receive any payments for indoor tanning services during the tax year?		X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O		
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year?		X
	If "Yes," see instructions and file Form 4720, Schedule N.		
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.		X
17	Section 501(c)(21) organizations. Did the trust, any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953? If "Yes," complete Form 6069.		
	17		

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

	1a	12	Yes	No
1a Enter the number of voting members of the governing body at the end of the tax year. If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.				
b Enter the number of voting members included on line 1a, above, who are independent	1b	12		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?			2	X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?			3	X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?			4	X
5 Did the organization become aware during the year of a significant diversion of the organization's assets?			5	X
6 Did the organization have members or stockholders?			6	X
7a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?			7a	X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?			7b	X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
a The governing body?			8a	X
b Each committee with authority to act on behalf of the governing body?			8b	X
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O.			9	X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10a Did the organization have local chapters, branches, or affiliates?		X
b If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
10b Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?		
b Describe on Schedule O the process, if any, used by the organization to review this Form 990.	X	
11a Did the organization have a written conflict of interest policy? If "No," go to line 13		
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?		X
12a Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done		
12b Did the organization have a written whistleblower policy?		
12c Did the organization have a written document retention and destruction policy?		X
13 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		X
14 a The organization's CEO, Executive Director, or top management official		
b Other officers or key employees of the organization	X	
If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.		X
15a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		
b If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		X
16a		
16b		

Section C. Disclosure

- 17 List the states with which a copy of this Form 990 is required to be filed NJ
- 18 Section 5104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain on Schedule O)
- 19 Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20 State the name, address, and telephone number of the person who possesses the organization's books and records
BRIDGET PHIFER
CAMDEN 1487 KENWOOD AVENUE NJ 08103 856-964-0440

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's current key employees, if any. See instructions for definition of "key employee."
- List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations. See the instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC/1099-NEC)	(E) Reportable compensation from related organizations (W-2/1099-MISC/1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) OSCAR SPENCER CHAIRPERSON	5.00 0.00	X		X				0	0	0
(2) TASHA HUMPHREY VICE-CHAIRPERSON	5.00 0.00	X		X				0	0	0
(3) NAOMI SCOTT TREASURER	5.00 0.00	X		X				0	0	0
(4) RYAN CHEW SECRETARY	5.00 0.00	X		X				0	0	0
(5) DEBRA MORAN PARLIAMENTARIAN	5.00 0.00	X		X				0	0	0
(6) COLANDUS FRANCIS TRUSTEE	5.00 0.00	X						0	0	0
(7) MICHAEL HAMMOND ASSOCIATE TRUSTEE	5.00 0.00	X						0	0	0
(8) KATHRYN MATHIS TRUSTEE	5.00 0.00	X						0	0	0
(9) AARON SPENCER TRUSTEE	5.00 0.00	X						0	0	0
(10) YANIECE SPENCER TRUSTEE	5.00 0.00	X						0	0	0
(11) ED VENABLE TRUSTEE	5.00 0.00	X						0	0	0

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12) NYEEMA WATSON	5.00									
ASSOCIATE TRUSTEE	0.00	X						0	0	
(13) BRIDGET PHIFER	40.00									
EXECUTIVE DIRECTOR	0.00			X				110,456	0	
1b Subtotal								110,456		
c Total from continuation sheets to Part VII, Section A										
d Total (add lines 1b and 1c)								110,456		
2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization <u>1</u>										

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		X
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization 0

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a				
	b Membership dues	1b				
	c Fundraising events	1c				
	d Related organizations	1d				
	e Government grants (contributions)	1e	907,498			
	f All other contributions, gifts, grants, and similar amounts not included above	1f	17,721			
	g Noncash contributions included in lines 1a-1f	1g \$				
	h Total. Add lines 1a-1f		925,219			
	Program Service Revenue	2a	Business Code			
b						
c						
d						
e						
f All other program service revenue						
g Total. Add lines 2a-2f						
Other Revenue	3 Investment income (including dividends, interest, and other similar amounts)					
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6a Gross rents	(f) Real	28,920			
		(h) Personal				
		6b Less: rental expenses	6b			
	c Rental inc. or (loss)	6c	28,920			
	d Net rental income or (loss)		28,920	28,920		
	7a Gross amount from sales of assets other than inventory	(i) Securities				
		(ii) Other	327,443			
		7b Less: cost or other basis and sales exp.	7b	360,158		
	c Gain or (loss)	7c	-32,715	-32,715		
	d Net gain or (loss)		-32,715	-32,715		
	8a Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	8a				
	b Less: direct expenses	8b				
c Net income or (loss) from fundraising events						
9a Gross income from gaming activities. See Part IV, line 19	9a					
b Less: direct expenses	9b					
c Net income or (loss) from gaming activities						
10a Gross sales of inventory, less returns and allowances	10a					
b Less: cost of goods sold	10b					
c Net income or (loss) from sales of inventory						
Miscellaneous Revenue	11a	Business Code				
	b					
	c					
	d All other revenue					
	e Total. Add lines 11a-11d					
12 Total revenue. See instructions		921,424	-3,795	0	0	

Form 990 (2022) **PARKSIDE BUSINESS & COMMUNITY**

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Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).
 Check if Schedule O contains a response or note to any line in this Part IX X

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	282,116	183,376	56,423	42,317
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits	44,959	29,223	8,992	6,744
10 Payroll taxes	23,449	15,242	4,690	3,517
11 Fees for services (nonemployees):				
a Management				
b Legal	2,253	1,465	563	225
c Accounting	11,751	8,813	2,938	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	636,846	636,484	259	103
12 Advertising and promotion				
13 Office expenses	9,289	6,013	2,347	929
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel	1,675	1,675		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	5,460	3,549	1,365	546
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	19,343	12,573	4,836	1,934
23 Insurance	19,876	12,919	4,969	1,988
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a MAINTENANCE & REPAIRS	16,187	8,093	6,475	1,619
b PROGRAM CONSULTANT	12,550	11,295		1,255
c EQUIPMENT RENTAL	7,461	4,850	1,865	746
d UTILITIES	6,132	3,679	1,839	614
e All other expenses	11,675	6,796	3,783	1,096
25 Total functional expenses. Add lines 1 through 24e	1,111,022	946,045	101,344	63,633
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A)		(B)
		Beginning of year		End of year
Assets	1 Cash—non-interest-bearing	203,279	1	215,010
	2 Savings and temporary cash investments		2	
	3 Pledges and grants receivable, net	199,474	3	212,275
	4 Accounts receivable, net	6,909	4	23,168
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use	2,148,722	8	2,948,986
	9 Prepaid expenses and deferred charges		9	
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 379,024		
	b Less: accumulated depreciation	10b 141,878		
	11 Investments—publicly traded securities	589,677	10c	237,146
	12 Investments—other securities. See Part IV, line 11		11	
	13 Investments—program-related. See Part IV, line 11		12	
	14 Intangible assets		13	
	15 Other assets. See Part IV, line 11		14	
16 Total assets. Add lines 1 through 15 (must equal line 33)	3,148,061	15	28,971	
Liabilities	17 Accounts payable and accrued expenses	330,631	16	3,665,556
	18 Grants payable		17	246,252
	19 Deferred revenue		18	
	20 Tax-exempt bond liabilities	1,075,065	19	1,991,339
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		20	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		21	
	23 Secured mortgages and notes payable to unrelated third parties		22	
	24 Unsecured notes and loans payable to unrelated third parties	266,316	23	141,514
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		24	
	26 Total liabilities. Add lines 17 through 25	1,672,012	25	2,379,105
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.		26	
	27 Net assets without donor restrictions	1,224,270	27	1,286,451
	28 Net assets with donor restrictions	251,779	28	
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.			
	29 Capital stock or trust principal, or current funds		29	
	30 Paid-in or capital surplus, or land, building, or equipment fund		30	
	31 Retained earnings, endowment, accumulated income, or other funds		31	
32 Total net assets or fund balances	1,476,049	32	1,286,451	
33 Total liabilities and net assets/fund balances	3,148,061	33	3,665,556	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	921,424
2	Total expenses (must equal Part IX, column (A), line 25)	2	1,111,022
3	Revenue less expenses. Subtract line 2 from line 1	3	-189,598
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	1,476,049
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	1,286,451

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
2b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input checked="" type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?		X
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits		

SCHEDULE A
(Form 990)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

Attach to Form 990 or Form 990-EZ.

OMB No. 1545-0047

2022

Open to Public
Inspection

Go to www.irs.gov/Form990 for instructions and the latest information.

Name of the organization

**PARKSIDE BUSINESS & COMMUNITY
IN PARTNERSHIP INC**

Employer identification number

22-3242446

Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2 A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990).)
- 3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8 A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9 An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a Type I. A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. You must complete Part IV, Sections A and B.
 - b Type II. A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). You must complete Part IV, Sections A and C.
 - c Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). You must complete Part IV, Sections A, D, and E.
 - d Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). You must complete Part IV, Sections A and D, and Part V.
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations:
 - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
 (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)						
13 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here					12	

Section C. Computation of Public Support Percentage

14 Public support percentage for 2022 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2021 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test—2022. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 33 1/3% support test—2021. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10%-facts-and-circumstances test—2022. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10%-facts-and-circumstances test—2021. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and stop here. Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	1,199,782	797,535	964,921	832,177	925,219	4,719,634
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose	38,842	45,320	46,560	46,560	28,920	206,202
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5	1,238,624	842,855	1,011,481	878,737	954,139	4,925,836
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						4,925,836

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2018	(b) 2019	(c) 2020	(d) 2021	(e) 2022	(f) Total
9 Amounts from line 6	1,238,624	842,855	1,011,481	878,737	954,139	4,925,836
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)		5,652	11,016	24,890		41,558
13 Total support. (Add lines 9, 10c, 11, and 12.)	1,238,624	848,507	1,022,497	903,627	954,139	4,967,394
14 First 5 years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2022 (line 8, column (f), divided by line 13, column (f))	15	99.16 %
16 Public support percentage from 2021 Schedule A, Part III, line 15	16	99.19 %

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2022 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2021 Schedule A, Part III, line 17	18	%
19a 33 1/3% support tests—2022. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization <input checked="" type="checkbox"/>		
b 33 1/3% support tests—2021. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization <input type="checkbox"/>		
20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions <input type="checkbox"/>		

Part IV Supporting Organizations

(Complete only if you checked a box on line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer lines 3b and 3c below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI.		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? If "Yes," complete Part I of Schedule L (Form 990).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI.		
b Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI.		
c Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI.		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer line 10b below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Part IV Supporting Organizations (continued)

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
	a A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?		
	b A family member of a person described on line 11a above?		
	c A 35% controlled entity of a person described on line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in Part VI.		
Section B. Type I Supporting Organizations			
	11a		
	11b		
	11c		

		Yes	No
1	Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
	2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.	
Section C. Type II Supporting Organizations			
	2		

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		
Section D. All Type III Supporting Organizations			
	1		

		Yes	No	
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?			
	2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
	3	By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		
Section E. Type III Functionally Integrated Supporting Organizations				
	3			

1	Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a	<input type="checkbox"/>	The organization satisfied the Activities Test. Complete line 2 below.	
b	<input type="checkbox"/>	The organization is the parent of each of its supported organizations. Complete line 3 below.	
c	<input type="checkbox"/>	The organization supported a governmental entity. Describe in Part VI how you supported a governmental entity (see instructions).	
2	Activities Test. Answer lines 2a and 2b below.		
a		Yes	No
	2a		
b		Yes	No
	2b		
3	Parent of Supported Organizations. Answer lines 3a and 3b below.		
a		Yes	No
	3a		
b		Yes	No
	3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income

		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount

		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount

			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	

7 Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D - Distributions

	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	1
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	2
4 Amounts paid to acquire exempt-use assets	3
5 Qualified set-aside amounts (prior IRS approval required—provide details in Part VI)	4
6 Other distributions (describe in Part VI). See instructions.	5
7 Total annual distributions. Add lines 1 through 6.	6
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	7
9 Distributable amount for 2022 from Section C, line 6	8
10 Line 8 amount divided by line 9 amount	9
	10

Section E - Distribution Allocations (see instructions)

	(i) Excess Distributions	(ii) Underdistributions Pre-2022	(iii) Distributable Amount for 2022
1 Distributable amount for 2022 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2022 (reasonable cause required—explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2022			
a From 2017			
b From 2018			
c From 2019			
d From 2020			
e From 2021			
f Total of lines 3a through 3e			
g Applied to underdistributions of prior years			
h Applied to 2022 distributable amount			
i Carryover from 2017 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
4 Distributions for 2022 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2022 distributable amount			
c Remainder. Subtract lines 4a and 4b from line 4.			
5 Remaining underdistributions for years prior to 2022, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6 Remaining underdistributions for 2022. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7 Excess distributions carryover to 2023. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a Excess from 2018			
b Excess from 2019			
c Excess from 2020			
d Excess from 2021			
e Excess from 2022			

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

Part III, Line 12 - Other Income Detail

MISCELLANEOUS

\$ 41,558

Schedule B (Form 990)

Department of the Treasury Internal Revenue Service

Schedule of Contributors

Attach to Form 990 or Form 990-PF. Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Name of the organization PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP INC

Employer identification number

22-3242446

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

[X] 501(c)(3) (enter number) organization

[] 4947(a)(1) nonexempt charitable trust not treated as a private foundation

[] 527 political organization

Form 990-PF

[] 501(c)(3) exempt private foundation

[] 4947(a)(1) nonexempt charitable trust treated as a private foundation

[] 501(c)(3) taxable private foundation

Check if your organization is covered by the General Rule or a Special Rule.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

[X] For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

[] For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

[] For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

[] For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions exclusively for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an exclusively religious, charitable, etc., purpose. Don't complete any of the parts unless the General Rule applies to this organization because it received nonexclusively religious, charitable, etc., contributions totaling \$5,000 or more during the year

\$

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it must answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990) (2022)

Name of organization

PARKSIDE BUSINESS & COMMUNITY

Employer identification number
22-3242446

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	THE M&T CHARITABLE FOUNDATION 99 WOOD AVE SOUTH ISELIN NJ 08830	\$ 15,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	UNITED WAY OF CAMDEN COUNTY 196 NEWTON AVE CAMDEN NJ 08103	\$ 44,250	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	TD CHARITABLE FOUNDATION 1701 ROUTE 701 EAST CHERRY HILL NJ 08034	\$ 20,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	HCDN OF NJ 145 W HANOVER ST TRENTON NJ 08618	\$ 46,705	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	SANTANDER BANK 75 STATE STREET BOSTON MA 02109	\$ 10,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6	CITIZEN'S BANK ONE CITIZENS PLAZA PROVIDENCE RI 02903	\$ 10,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

PARKSIDE BUSINESS & COMMUNITY

Employer identification number
22-3242446

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	FULTON BANK 533 FELLOWSHIP ROAD MT. LAUREL NJ 08054	\$ 6,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
8	PNC FOUNDATION 249 FIFTH AVE PITTSBURGH PA 18222	\$ 75,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
9	NEW JERSEY DCA-NRTC GRANT 101 SOUTH BROAD ST TRENTON NJ 08625	\$ 193,804	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
10	ROOTS TO MARKET 1487 KENWOOD AVE CAMDEN NJ 08103	\$ 15,357	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
11	WELLS FARGO REGIONAL FOUNDATION 123 SOUTH BROAD STREET PHILADELPHIA PA 19109	\$ 125,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
12	REINVESTMENT FUND INC 1700 MARKET ST PHILADELPHIA PA 19103	\$ 100,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

PARKSIDE BUSINESS & COMMUNITY

Employer identification number
22-3242446

Part I Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
13	US DEPT OF AGRICULTURE 1400 INDEPENDENCE AVE WASHINGTON DC 20250	\$ 69,382	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
14	DEPARTMENT OF COMMUNITY AFFAIRS 101 S BROAD ST TRENTON NJ 08608	\$ 125,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022

Open to Public Inspection

Name of the organization

PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP INC

Employer identification number

22-3242446

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows include: 1 Total number at end of year, 2 Aggregate value of contributions to (during year), 3 Aggregate value of grants from (during year), 4 Aggregate value at end of year, 5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? (Yes/No), 6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? (Yes/No)

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

Form with multiple sections: 1 Purpose(s) of conservation easements held by the organization (check all that apply): Preservation of land for public use, Protection of natural habitat, Preservation of open space, Preservation of a historically important land area, Preservation of a certified historic structure. 2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year. Table with 2 columns: Held at the End of the Tax Year, rows 2a, 2b, 2c, 2d. 3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year. 4 Number of states where property subject to conservation easement is located. 5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? (Yes/No). 6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year. 7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year. 8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? (Yes/No). 9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

Form with sections: 1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items. b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items: (i) Revenue included on Form 990, Part VIII, line 1; (ii) Assets included in Form 990, Part X. 2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items: a Revenue included on Form 990, Part VIII, line 1; b Assets included in Form 990, Part X.

Schedule D (Form 990) 2022 **PARKSIDE BUSINESS & COMMUNITY** 22-3242446 Page 2

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

- a Public exhibition
- b Scholarly research
- c Preservation for future generations
- d Loan or exchange program
- e Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No

b If "Yes," explain the arrangement in Part XIII and complete the following table: Yes No

- c Beginning balance
- d Additions during the year
- e Distributions during the year
- f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a Board designated or quasi-endowment %
- b Permanent endowment %
- c Term endowment %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i) Unrelated organizations
- (ii) Related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings		21,244		21,244
c Leasehold improvements		321,602	107,447	214,155
d Equipment				
e Other		36,178	34,431	1,747
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				237,146

Part VII Investments - Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.)		

Part VIII Investments - Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.)		

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.)	

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.)	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII

SCHEDULE O
(Form 990)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

Attach to Form 990 or Form 990-EZ.

Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2022

Open to Public
Inspection

Name of the organization **PARKSIDE BUSINESS & COMMUNITY
IN PARTNERSHIP INC**

Employer identification number
22-3242446

Form 990, Part VI, Line 2 - Related Party Information Among Officers

OSCAR SPENCER

FAMILY

AARON SPENCER

FAMILY

YANIECE SPENCER

FAMILY

Form 990, Part VI, Line 6 - Classes of Members or Stockholders

SEE SCHEDULE O

Form 990, Part VI, Line 7a - Election of Members and Their Rights

AN ANNUAL MEMBERSHIP MEETING IS HELD IN DECEMBER OF EACH YEAR WHEREBY THE
MEMBERS SHALL ELECT THE BOARD OF TRUSTEES.

Form 990, Part VI, Line 7b - Decisions Subject to Approval of Members

IN SOME CIRCUMSTANCES THE MEMBERSHIP HAS APPROVAL POWER OVER DECISIONS
REACHED BY THE BOARD OF TRUSTEES.

Form 990, Part VI, Line 11b - Organization's Process to Review Form 990

AN EMAIL COPY OF THE COMPLETED FORM 990 IS PROVIDED TO THE CHIEF EXECUTIVE
OFFICER AND BOARD FOR REVIEW AND APPROVAL PRIOR TO FILING.

PARKSIDE BUSINESS & COMMUNITY

Employer identification number

22-3242446

Form 990, Part VI, Line 15a - Compensation Process for Top Official

THE BOARD OF DIRECTORS REVIEW THE CHIEF EXECUTIVE OFFICER'S COMPENSATION INACCORDANCE WITH THE ORGANIZATION'S BUDGET DEVELOPMENT AND APPROVAL EACH YEAR.

Form 990, Part VI, Line 19 - Governing Documents Disclosure Explanation

GOVERNING DOCUMENTS AND FINANCIAL STATEMENTS ARE MADE AVAILABLE TO THE GENERAL PUBLIC UPON REQUEST AT PBCIP'S CAMDEN OFFICES.

Form 990, Part IX, Line 11g - Other Fees for Services

Description

Tot/Prog Service

Mgt & General

Fundraising

DIRECT COMMUNITY PROGRAMS

\$ 635,812

\$ 0

\$ 0

DUES

\$ 672

\$ 259

\$ 103

Total

\$ 636,484

\$ 259

\$ 103

SCHEDULE R
(Form 990)

Department of the Treasury
Internal Revenue Service

Related Organizations and Unrelated Partnerships

Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.
Attach to Form 990.

Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2022
Open to Public Inspection

Name of the organization
**PARKSIDE BUSINESS & COMMUNITY
IN PARTNERSHIP INC**

Employer identification number
22-3242446

Part I Identification of Disregarded Entities. Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity
(1) PARKSIDE RENEW, LLC 1487 KENWOOD AVE CAMDEN NJ 08103	REAL ESTAT	NJ			PARKSIDE B
(2) PARKSIDE REFRESH, LLC 1487 KENWOOD AVE 47-1233916 CAMDEN NJ 08103	REAL ESTAT	NJ			PARKSIDE B
(3)					
(4)					
(5)					

Part II Identification of Related Tax-Exempt Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related tax-exempt organizations during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public charity status (if section 501(c)(3))	(f) Direct controlling entity	(g) Section 512(b)(13) controlled entity?	
						Yes	No
(1)							
(2)							
(3)							
(4)							
(5)							

Part III Identification of Related Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a partnership during the tax year.

(1)	(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(f) Share of total income	(g) Share of end-of-year assets	(h) Disproportionate alloc?		(i) Code V—UBI amount in box 20 of Schedule K-1 (Form 1085)	(j) General or managing partner?		(k) Percentage ownership
								Yes	No		Yes	No	
(1)													
(2)													
(3)													
(4)													

Part IV Identification of Related Organizations Taxable as a Corporation or Trust. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a corporation or trust during the tax year.

(1)	(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Type of entity (C corp, S corp, or trust)	(f) Share of total income	(g) Share of end-of-year assets	(h) Percentage ownership	(i) Section 512(b)(13) controlled entity?	
									Yes	No
(1)	PARKSIDE MANAGING MEMBER 1487 KENWOOD AVENUE CAMDEN NJ 08103 30-0661452	REAL ESTAT	NJ	N/A	C			100.000000	X	
(2)										
(3)										
(4)										

000

Part V Transactions With Related Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, 35b, or 36.

Note: Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

	Yes	No
1 During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II-IV?		
a Receipt of (i) interest, (ii) annuities, (iii) royalties, or (iv) rent from a controlled entity		X
b Gift, grant, or capital contribution to related organization(s)		X
c Gift, grant, or capital contribution from related organization(s)		X
d Loans or loan guarantees to or for related organization(s)		X
e Loans or loan guarantees by related organization(s)		X
f Dividends from related organization(s)		
g Sale of assets to related organization(s)		X
h Purchase of assets from related organization(s)		X
i Exchange of assets with related organization(s)		X
j Lease of facilities, equipment, or other assets to related organization(s)		X
k Lease of facilities, equipment, or other assets from related organization(s)		
l Performance of services or membership or fundraising solicitations for related organization(s)		X
m Performance of services or membership or fundraising solicitations by related organization(s)		X
n Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)		X
o Sharing of paid employees with related organization(s)		X
p Reimbursement paid to related organization(s) for expenses		
q Reimbursement paid by related organization(s) for expenses		X
r Other transfer of cash or property to related organization(s)		X
s Other transfer of cash or property from related organization(s)		X
2 If the answer to any of the above is "Yes," see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.		X

(1) Name of related organization	(2) Transaction type (a-s)	(3) Amount involved	(4) Method of determining amount involved
(1)			
(2)			
(3)			
(4)			
(5)			
(5)			

Part VI Unrelated Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 37.

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

(1) Name, address, and EIN of entity	(2) Primary activity	(3) Legal domicile (state or foreign country)	(4) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(5) Are all partners section 501(c)(3) organizations?		(6) Share of total income	(7) Share of end-of-year assets	(8) Disproportionate allocations?		(9) Code V—UBI amount in box 20 of Schedule K-1 (Form 1083)	(10) General or managing partner?		(11) Percentage ownership
				Yes	No			Yes	No		Yes	No	
(1)													
(2)													
(3)													
(4)													
(5)													
(6)													
(7)													
(8)													
(9)													
(10)													
(11)													

Part VII Supplemental Information.

Provide additional information for responses to questions on Schedule R. See instructions.

Area with horizontal dotted lines for supplemental information.

Form **4562**

Department of the Treasury
Internal Revenue Service

Depreciation and Amortization
(Including Information on Listed Property)
Attach to your tax return.

Go to www.irs.gov/Form4562 for instructions and the latest information.

OMB No. 1545-0172

2022

Attachment Sequence No. **179**

Name(s) shown on return

**PARKSIDE BUSINESS & COMMUNITY
IN PARTNERSHIP INC**

Identifying number
22-3242446

Business or activity to which this form relates

Indirect Depreciation

Part I Election To Expense Certain Property Under Section 179

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	1,080,000
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	2,700,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2021 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5. See instructions	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2023. Add lines 9 and 10, less line 12	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property. See instructions.)

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year. See instructions	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	

Part III MACRS Depreciation (Don't include listed property. See instructions.)

Section A

17	MACRS deductions for assets placed in service in tax years beginning before 2022	17	12,352
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here		

Section B—Assets Placed in Service During 2022 Tax Year Using the General Depreciation System

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a	3-year property					
b	5-year property					
c	7-year property					
d	10-year property					
e	15-year property					
f	20-year property					
g	25-year property					
h	Residential rental property		25 yrs.		S/L	
			27.5 yrs.	MM	S/L	
			27.5 yrs.	MM	S/L	
i	Nonresidential real property		39 yrs.	MM	S/L	
				MM	S/L	

Section C—Assets Placed in Service During 2022 Tax Year Using the Alternative Depreciation System

20a	Class life					
b	12-year				S/L	
c	30-year		12 yrs.		S/L	
d	40-year		30 yrs.	MM	S/L	
			40 yrs.	MM	S/L	

Part IV Summary (See instructions.)

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	12,352
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

2023231 PARKSIDE BUSINESS & COMMUNITY
 22-3242446
 FYE: 12/31/2022
Federal Asset Report
 Form 990, Page 1

09/14/2023 4:00 PM

Asset	Description	Date In Service	Cost	Bus %	Sec 179 Bonus	Basis for Depr	Per Conv Meth	Prior	Current
Prior MACRS:									
1	Building	5/01/97	28,000						
2	Improvements	1/01/20	31,494			28,000	25 HY S/L	28,000	0
3	Intercom System	7/01/01	917			31,494	25 HY S/L	27,702	1,260
4	Bercon Builders - Concrete	7/01/01	5,025			917	25 HY S/L	755	37
5	EJ Hill - Garage Door	7/01/01	1,150			5,025	25 HY S/L	4,121	201
6	EJ Hill - Vinyl Siding	7/01/01	2,000			1,150	25 HY S/L	943	46
7	EJ Hill	7/01/01	1,150			2,000	25 HY S/L	1,640	80
8	EJ Hill - Exit Signs	7/01/01	1,050			1,150	25 HY S/L	943	46
9	Brennan - Pad (2002)	1/01/02	1,770			1,050	25 HY S/L	861	42
10	2nd Floor Flooring	7/01/10	3,875			1,770	25 HY S/L	1,418	71
11	Driveway Replacement	9/01/10	4,575			3,875	25 HY S/L	1,783	155
12	Furniture & Fixtures	1/01/00	2,172			4,575	25 HY S/L	2,074	183
13	Computer	3/01/01	1,063			2,172	5 HY 200DB	2,172	0
14	Computer - June 2002	6/01/02	995		X	1,063	3 HY 200DB	1,063	0
15	Computer - April 2002	4/01/02	1,281		X	696	3 HY 200DB	995	0
16	4 Computers & 1 Projector	1/01/03	6,996		X	897	3 HY 200DB	1,281	0
17	Network File Server	1/01/03	875		X	4,897	3 HY 200DB	6,996	0
18	Copier	1/01/03	1,850		X	612	3 HY 200DB	875	0
19	Dell Computer	1/01/07	937		X	1,295	3 HY 200DB	1,850	0
20	Dell Coputers (2010)	7/01/10	5,133		X	937	3 HY 200DB	937	0
21	Computer Installation	1/01/11	2,500		X	2,566	3 HY 200DB	5,133	0
22	Dell Computer	7/01/11	1,169		X	0	3 HY 200DB	2,500	0
23	Dell Computer	7/01/12	657		X	0	3 HY 200DB	1,169	0
24	Building	12/31/16	32,974			328	3 HY 200DB	657	0
25	Facade Improvement	12/31/16	19,650		X	32,974	39 MMS/L	4,225	845
29	Improvements	8/26/14	26,350			17,130	39 MMS/L	2,520	439
	Mass Sale: 5/01/22					26,350	39 MMS/L	4,732	253
30	Various Laundry Equipment	8/26/14	105,685		X	52,842	5 HY 200DB	98,639	0
31	Building	6/02/14	147,566			147,566	39 MMS/L	26,488	1,419
	Mass Sale: 5/01/22								
33	Telephone Equipment	11/04/14	3,759		X	1,879	5 HY 200DB	3,759	0
34	Improvements	8/21/15	187,060			187,060	39 MMS/L	30,375	1,799
	Mass Sale: 5/01/22								
35	Coin Changer/Vcnding Machine	1/28/15	2,750		X	1,375	5 HY 200DB	2,750	0
	Mass Sale: 5/01/22								
36	Tables Chairs & Carts	4/27/15	3,705		X	1,852	5 HY 200DB	3,705	0
	Mass Sale: 5/01/22								
37	Snow Blower	2/18/15	981		X	490	5 HY 200DB	981	0
38	Laptop For Exec Dir	12/19/15	1,200		X	600	5 HY 200DB	1,200	0
39	Improvements	12/31/16	116,161		X	101,271	39 MMS/L	14,890	2,597
40	Improvements	11/15/17	64,500		X	57,677	39 MMS/L	6,823	1,479
41	Improvements	2/23/18	3,000			3,000	39 MMS/L	298	77
42	Computer	11/19/18	1,426		X	535	5 HY 200DB	891	357
43	Server Equipment	2/08/19	1,669		X	695	5 HY 200DB	974	278
44	Improvements	7/20/20	4,350			4,350	39 MMS/L	163	112
45	Laptop	10/07/21	1,515		X	1,439	5 HY 200DB	76	576
			<u>830,935</u>			<u>735,554</u>		<u>299,357</u>	<u>12,352</u>
Other Depreciation:									
26	Land	5/01/97	7,000			7,000	0 -- Land	0	0
27	Land	10/21/11	8,244			8,244	0 -- Land	0	0
28	Land	10/25/12	6,000			6,000	0 -- Land	0	0
32	Land	6/02/14	36,892			36,892	0 -- Land	0	0
	Mass Sale: 5/01/22								
	Total Other Depreciation		<u>58,136</u>			<u>58,136</u>		<u>0</u>	<u>0</u>
	Total ACRS and Other Depreciation		<u>58,136</u>			<u>58,136</u>		<u>0</u>	<u>0</u>

2023231 PARKSIDE BUSINESS & COMMUNITY

22-3242446

FYE: 12/31/2022

Federal Asset Report
Form 990, Page 1

09/14/2023 4:00 PM

<u>Asset</u>	<u>Description</u>	<u>Date</u> <u>In Service</u>	<u>Cost</u>	<u>Bus</u> <u>%</u>	<u>Sec</u> <u>179 Bonus</u>	<u>Basis</u> <u>for Depr</u>	<u>PerConv</u> <u>Meth</u>	<u>Prior</u>	<u>Current</u>
	Grand Totals		889,071			793,690		299,357	12,352
	Less: Dispositions and Transfers		510,008			453,937		166,689	3,471
	Less: Start-up/Org Expense		0			0		0	0
	Net Grand Totals		<u>379,063</u>			<u>339,753</u>		<u>132,668</u>	<u>8,881</u>

NJ Asset Report
Form 990, Page 1

Asset	Description	Date In Service	Cost	Basis for Depr	NJ Prior	NJ Current	Federal Current	Difference Fed - NJ
Prior MACRS:								
1	Building	5/01/97	28,000	28,000	28,000	0	0	0
2	Improvements	1/01/20	31,494	31,494	27,702	1,260	1,260	0
3	Intercom System	7/01/01	917	917	755	37	37	0
4	Bercon Builders - Concrete	7/01/01	5,025	5,025	4,121	201	201	0
5	EJ Hill - Garage Door	7/01/01	1,150	1,150	943	46	46	0
6	EJ Hill - Vinyl Siding	7/01/01	2,000	2,000	1,640	80	80	0
7	EJ Hill	7/01/01	1,150	1,150	943	46	46	0
8	EJ Hill - Exit Signs	7/01/01	1,050	1,050	861	42	42	0
9	Brennan - Pad (2002)	1/01/02	1,770	1,770	1,418	71	71	0
10	2nd Floor Flooring	7/01/10	3,875	3,875	1,783	155	155	0
11	Driveway Replacement	9/01/10	4,575	4,575	2,074	183	183	0
12	Furniture & Fixtures	1/01/00	2,172	2,172	2,172	0	0	0
13	Computer	3/01/01	1,063	1,063	1,063	0	0	0
14	Computer - June 2002	6/01/02	995	995	995	0	0	0
15	Computer - April 2002	4/01/02	1,281	1,281	1,281	0	0	0
16	4 Computers & 1 Projector	1/01/03	6,996	6,996	6,996	0	0	0
17	Network File Server	1/01/03	875	875	875	0	0	0
18	Copier	1/01/03	1,850	1,850	1,850	0	0	0
19	Dell Computer	1/01/07	937	937	937	0	0	0
20	Dell Coputers (2010)	7/01/10	5,133	5,133	5,133	0	0	0
21	Computer Installation	1/01/11	2,500	2,500	2,500	0	0	0
22	Dell Computer	7/01/11	1,169	1,169	1,169	0	0	0
23	Dell Computer	7/01/12	657	657	657	0	0	0
24	Building	12/31/16	32,974	32,974	4,225	845	845	0
25	Facade Improvement	12/31/16	19,650	19,650	2,520	504	439	-65
29	Improvements	8/26/14	26,350	26,350	4,732	253	253	0
30	Various Laundry Equipment	Mass Sale: 5/01/22 8/26/14	105,685	105,685	98,639	0	0	0
31	Building	Mass Sale: 5/01/22 6/02/14	147,566	147,566	26,488	1,419	1,419	0
33	Telephone Equipment	Mass Sale: 5/01/22 11/04/14	3,759	3,759	3,759	0	0	0
34	Improvements	8/21/15	187,060	187,060	30,375	1,799	1,799	0
35	Coin Changer/Vending Machine	Mass Sale: 5/01/22 1/28/15	2,750	2,750	2,750	0	0	0
36	Tables Chairs & Carts	Mass Sale: 5/01/22 4/27/15	3,705	3,705	3,705	0	0	0
37	Snow Blower	2/18/15	981	981	981	0	0	0
38	Laptop For Exec Dir	12/19/15	1,200	1,200	1,200	0	0	0
39	Improvements	12/31/16	116,161	116,161	14,890	2,978	2,597	-381
40	Improvements	11/15/17	64,500	64,500	6,823	1,654	1,479	-175
41	Improvements	2/23/18	3,000	3,000	298	77	77	0
42	Computer	11/19/18	1,426	1,426	891	357	357	0
43	Server Equipment	2/08/19	1,669	1,669	974	278	278	0
44	Improvements	7/20/20	4,350	4,350	163	112	112	0
45	Laptop	10/07/21	1,515	1,515	76	576	576	0
			830,935	830,935	299,357	12,973	12,352	-621
Other Depreciation:								
26	Land	5/01/97	7,000	7,000	0	0	0	0
27	Land	10/21/11	8,244	8,244	0	0	0	0
28	Land	10/25/12	6,000	6,000	0	0	0	0
32	Land	6/02/14	36,892	36,892	0	0	0	0
	Mass Sale: 5/01/22							
	Total Other Depreciation		58,136	58,136	0	0	0	0
	Total ACRS and Other Depreciation		58,136	58,136	0	0	0	0

2023231 PARKSIDE BUSINESS & COMMUNITY

22-3242446

FYE: 12/31/2022

NJ Asset Report
Form 990, Page 1

09/14/2023 4:00 PM

<u>Asset</u>	<u>Description</u>	<u>Date In Service</u>	<u>Cost</u>	<u>Basis for Depr</u>	<u>NJ Prior</u>	<u>NJ Current</u>	<u>Federal Current</u>	<u>Difference Fed - NJ</u>
	Grand Totals		889,071	889,071	299,357	12,973	12,352	-621
	Less: Dispositions		510,008	510,008	166,689	3,471	3,471	0
	Less: Start-up/Org Expense		0	0	0	0	0	0
	Net Grand Totals		<u>379,063</u>	<u>379,063</u>	<u>132,668</u>	<u>9,502</u>	<u>8,881</u>	<u>-621</u>

2023231 PARKSIDE BUSINESS & COMMUNITY
 22-3242446
 FYE: 12/31/2022

Federal Statements

9/14/2023 4:00 PM

Form 990, Part IX, Line 11g - Other Fees for Service (Non-employee)

Description	Total Expenses	Program Service	Management & General	Fund Raising
DIRECT COMMUNITY PROGRAMS	\$ 635,812	\$ 635,812	\$	\$
DUES	1,034	672	259	103
Total	\$ 636,846	\$ 636,484	\$ 259	\$ 103

Form 990, Part IX, Line 24e - All Other Expenses

Description	Total Expenses	Program Service	Management & General	Fund Raising
REAL ESTATE TAXES	\$ 4,759	\$ 2,855	\$ 1,428	\$ 476
TELEPHONE	4,672	2,803	1,402	467
SECURITY	764	459	229	76
STAFF DEVELOPMENT	708	177	531	
MISCELLANEOUS	549	357	137	55
LICENSES & PERMITS	223	145	56	22
Total	\$ 11,675	\$ 6,796	\$ 3,783	\$ 1,096

2023231 PARKSIDE BUSINESS & COMMUNITY
22-3242446
FYE: 12/31/2022

Federal Statements

9/14/2023 4:00 PM

Schedule A. Part III. Line 1(e)

Description	Amount
OTHER INCOME	\$ 907,498
Total	<u>17,721</u>
	\$ <u>925,219</u>

Schedule A. Part III. Line 2(e)

Description	Amount
1419 HADDON AVENUE	\$ 28,920
Total	<u>28,920</u>

Form **8879-TE**

IRS e-file Signature Authorization for a Tax Exempt Entity

OMB No. 1545-0047

Department of the Treasury
Internal Revenue Service
Name of filer

For calendar year 2022, or fiscal year beginning 2022, and ending 20

Do not send to the IRS. Keep for your records.
Go to www.irs.gov/Form8879TE for the latest information.

2022

Name and title of officer or person subject to tax
**PARKSIDE BUSINESS & COMMUNITY
IN PARTNERSHIP INC
BRIDGET PHIFER
EXECUTIVE DIRECTOR**

EIN or SSN
22-3242446

Part I Type of Return and Return Information

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line 1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a below, and the amount on that line for the return being filed with this form was blank, then leave line 1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. Do not complete more than one line in Part I.

<input checked="" type="checkbox"/> 1a Form 990 check here	b Total revenue, if any (Form 990, Part VIII, column (A), line 12)	1b	921,424
<input type="checkbox"/> 2a Form 990-EZ check here	b Total revenue, if any (Form 990-EZ, line 9)	2b	
<input type="checkbox"/> 3a Form 1120-POL check here	b Total tax (Form 1120-POL, line 22)	3b	
<input type="checkbox"/> 4a Form 990-PF check here	b Tax based on investment income (Form 990-PF, Part V, line 5)	4b	
<input type="checkbox"/> 5a Form 8868 check here	b Balance due (Form 8868, line 3c)	5b	
<input type="checkbox"/> 6a Form 990-T check here	b Total tax (Form 990-T, Part III, line 4)	6b	
<input type="checkbox"/> 7a Form 4720 check here	b Total tax (Form 4720, Part III, line 1)	7b	
<input type="checkbox"/> 8a Form 5227 check here	b FMV of assets at end of tax year (Form 5227, Item D)	8b	
<input type="checkbox"/> 9a Form 5330 check here	b Tax due (Form 5330, Part II, line 19)	9b	
<input type="checkbox"/> 10a Form 8038-CP check here	b Amount of credit payment requested (Form 8038-CP, Part III, line 22)	10b	

Part II Declaration and Signature Authorization of Officer or Person Subject to Tax

Under penalties of perjury, I declare that I am an officer of the above entity or I am a person subject to tax with respect to (name of entity) _____, (EIN) _____ and that I have examined a copy of the 2022 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

PIN: check one box only

I authorize Martini & Martini CPA, P. A. to enter my PIN 90823 as my signature
ERO firm name

on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2022 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax

Part III Certification and Authentication

Date **09/08/23**

ERO's EFIN/PIN. Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.

22205512898

Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2022 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of Pub. 4163, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature Dominick Merighi

Date **09/08/23**

ERO Must Retain This Form — See Instructions

Do Not Submit This Form to the IRS Unless Requested To Do So

For Privacy Act and Paperwork Reduction Act Notice, see back of form.
DAA



Wolf Innovations

17 Richardson Avenue | Swedesboro, New Jersey 08085
856-491-6649 | Info@wolfnj.com | www.wolfinnovationsnj.com

RECIPIENT:

John Bond

1487 Kenwood Avenue
Camden, New Jersey 08103

Quote #115

Sent on Feb 24, 2024
NJ Home Improvement 13VH09163800
Contractor #

Total \$84,514.70

Product/Service	Description
1250 Haddon Avenue Bakery	Wolf Innovations is pleased to present this fixed price quotation, based on the specifications discussed during our site visit. Wolf Innovations will provide labor, material and equipment for the completion of the scope of work outlined below.
Demo	<ul style="list-style-type: none"> -Includes- -Removal and clean up of all demo dibri -Remove drop ceiling -Remove sheetrock -Protection covering of any walk ways needed -Plastic barriers to eliminate dust exposurer -Daily site clean up -Final deep clean
Framing	<ul style="list-style-type: none"> -Includes- -Building Kitchen wall -Building Cabinet wall -Building soufit for hvac
Electric	<ul style="list-style-type: none"> -Includes- -Adding or replacing gfi, receptacles,switches , and face plates(basic material) -Rough and final for all Equipment -Lighting circuit -Install of new Led Lights
Plumbing	<ul style="list-style-type: none"> -Includes- -Replace/repair of the following -Supply lines -Drain lines -Rough and final for all equipment -Does not include pump for the basement(1500)
Hvac	<ul style="list-style-type: none"> -Includes- -New vent covers -Raising two outside condensors -Rerouting duct work
Sheetrock	<ul style="list-style-type: none"> -Includes- -Repair or replace -Tape and finish -Double rock on the ceiling



Wolf Innovations

17 Richardson Avenue | Swedesboro, New Jersey 08085
856-491-6649 | Info@wolfnj.com | www.wolfinnovationsnj.com

Product/Service	Description
Paint	-Includes- -2 coats on walls and ceiling -Primer where needed
Cabinets	-Includes- -Install -Includes cabinets -Does not include glass cabinet
Tile floor in both kitchens/ tile back wall	-Includes- -Layout and labor -Includes tile or grout
Vinly Floor	-Includes- -Layout and labor -Includes flooring
Countertops	-Traquility Gold
Trim	-Includes- -Baseboard trim -Caulk and paint
Appliances	-Includes- -Install -Does not include material or appliances
Windows and doors	-Includes- labor and material for the back door and window and the inside front door
Design Services	-Includes- -Professional assistance in selecting material, paint colors, and fixtures -Sample pick up and drop off
Permits	-Permits will be procured by Wolf Innovations, however the cost of the permit is not included in this cost and will be passed through to the home owner at base cost. -Any enhancement work in addition to the scope outlined above will either be performed on a cost plus basis, or a fixed price quotation will be provided for said enhancements. The homeowner will be presented with these two options upon request of enhancement work.

A deposit of \$29,580.15 will be required to begin.



Wolf Innovations

17 Richardson Avenue | Swedesboro, New Jersey 08085
856-491-6649 | Info@wolfnj.com | www.wolfinnovationsnj.com

Total **\$84,514.70**

Thank you for choosing us. We Appreciate You!

A \$500.00 deposit is required in order to get placed on our schedule.
Half of remaining balance is required on start date
Half of remaining balance is due after sheetrock is complete
Remaining balance and permit fee passthrough due upon completion.

We are currently scheduling 3-4 weeks from approvals.

NJ Home Improvement Contractor # 13VH09163800

This quote is valid for the next 30 days, after which values may be subject to change.

YOU MAY CANCEL THIS CONTRACT AT ANY TIME BEFORE MIDNIGHT OF THE THIRD (3rd) BUSINESS DAY AFTER RECEIVING A COPY OF THIS CONTRACT.

IF YOU WISH TO CANCEL THIS CONTRACT, YOU MUST EITHER:

1. SEND A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION BY REGISTERED OR CERTIFIED MAIL, RETURN RECEIPT REQUESTED; OR
2. PERSONALLY DELIVER A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION TO:

WOLF INNOVATIONS LLC

17 Richardson Ave
Swedesboro, NJ 08085
856-491-6649

If you cancel this contract within the three day period, you are entitled to a full refund of your money. Refunds must be made within 30 days of the contractor's receipt of the cancellation notice.

This quote is valid for the next 30 days, after which values may be subject to change.



Wolf Innovations

17 Richardson Avenue | Swedesboro, New Jersey 08085
856-491-6649 | Info@wolfnj.com | www.wolfinnovationsnj.com

RECIPIENT:

John Bond

1487 Kenwood Avenue
Camden, New Jersey 08103

Quote #115

Sent on Feb 24, 2024
NJ Home Improvement 13VH09163800
Contractor #

Total \$84,514.70

Product/Service	Description
1250 Haddon Avenue Bakery	Wolf Innovations is pleased to present this fixed price quotation, based on the specifications discussed during our site visit. Wolf Innovations will provide labor, material and equipment for the completion of the scope of work outlined below.
Demo	-Includes- -Removal and clean up of all demo dibri -Remove drop ceiling -Remove sheetrock -Protection covering of any walk ways needed -Plastic barriers to eliminate dust exposurer -Daily site clean up -Final deep clean
Framing	-Includes- -Building Kitchen wall -Building Cabinet wall -Building soufit for hvac
Electric	-Includes- -Adding or replacing gfi, receptacles, switches , and face plates(basic material) -Rough and final for all Equipment -Lighting circuit -Install of new Led Lights
Plumbing	-Includes- -Replace/repair of the following -Supply lines -Drain lines -Rough and final for all equipment -Does not include pump for the basement(1500)
Hvac	-Includes- -New vent covers -Raising two outside condensors -Rerouting duct work
Sheetrock	-Includes- -Repair or replace -Tape and finish -Double rock on the ceiling



Wolf Innovations

17 Richardson Avenue | Swedesboro, New Jersey 08085
856-491-6649 | Info@wolfnj.com | www.wolfinnovationsnj.com

Product/Service	Description
Paint	-Includes- -2 coats on walls and ceiling -Primer where needed
Cabinets	-Includes- -Install -Includes cabinets -Does not include glass cabinet
Tile floor in both kitchens/ tile back wall	-Includes- -Layout and labor -Includes tile or grout
Vinly Floor	-Includes- -Layout and labor -Includes flooring
Countertops	-Traquility Gold
Trim	-Includes- -Baseboard trim -Caulk and paint
Appliances	-Includes- -Install -Does not include material or appliances
Windows and doors	-Includes- labor and material for the back door and window and the inside front door
Design Services	-Includes- -Professional assistance in selecting material, paint colors, and fixtures -Sample pick up and drop off
Permits	-Permits will be procured by Wolf Innovations, however the cost of the permit is not included in this cost and will be passed through to the home owner at base cost. -Any enhancement work in addition to the scope outlined above will either be performed on a cost plus basis, or a fixed price quotation will be provided for said enhancements. The homeowner will be presented with these two options upon request of enhancement work.

A deposit of \$29,580.15 will be required to begin.



Wolf Innovations

17 Richardson Avenue | Swedesboro, New Jersey 08085
856-491-6649 | Info@wolfnj.com | www.wolfinnovationsnj.com

Total

\$84,514.70

Thank you for choosing us. We Appreciate You!

A \$500.00 deposit is required in order to get placed on our schedule.
Half of remaining balance is required on start date
Half of remaining balance is due after sheetrock is complete
Remaining balance and permit fee passthrough due upon completion.

We are currently scheduling 3-4 weeks from approvals.

NJ Home Improvement Contractor # 13VH09163800

This quote is valid for the next 30 days, after which values may be subject to change.

YOU MAY CANCEL THIS CONTRACT AT ANY TIME BEFORE MIDNIGHT OF THE THIRD (3rd) BUSINESS DAY AFTER RECEIVING A COPY OF THIS CONTRACT.

IF YOU WISH TO CANCEL THIS CONTRACT, YOU MUST EITHER:

1. SEND A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION BY REGISTERED OR CERTIFIED MAIL, RETURN RECEIPT REQUESTED; OR
2. PERSONALLY DELIVER A SIGNED AND DATED WRITTEN NOTICE OF CANCELLATION TO:

WOLF INNOVATIONS LLC
17 Richardson Ave
Swedesboro, NJ 08085
856-491-6649

If you cancel this contract within the three day period, you are entitled to a full refund of your money. Refunds must be made within 30 days of the contractor's receipt of the cancellation notice.

This quote is valid for the next 30 days, after which values may be subject to change.



PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lieutenant Governor

State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 806
TRENTON, NJ 08625-0806

JACQUELYN A. SUÁREZ
Acting Commissioner

March 28, 2024

[Via Email: bphifer@pbcip.org]

Ms. Bridget Phifer

Chief Executive Officer, Parkside Business & Community In Partnership, Inc.

1487 Kenwood Avenue

Camden, NJ 08103-2904

Dear Ms. Phifer:

On behalf of Governor Philip D. Murphy and the New Jersey Department of Community Affairs, I am pleased to inform you that Parkside Business & Community In Partnership, Inc. will receive a Neighborhood Revitalization Tax Credit Project grant of \$930,000. This award will provide funds for activities that will contribute to revitalizing the Parkside neighborhood in Camden.

Provision of such financial assistance is subject to appropriate execution of a grant/loan agreement with the Department and compliance by Parkside Business & Community In Partnership, Inc. with the terms, conditions and requirements set forth therein. Expenditures incurred prior to receipt of the executed grant agreement are incurred solely at the risk of the grant recipient should funding not be available to support this award. If you have any questions regarding this funding, please do not hesitate to contact the Department of Community Affairs' Division of Housing and Community Resources at (609) 913-4512.

I would like to extend my best wishes for this most worthwhile project and its successful completion.

Sincerely,

Jacquelyn A. Suarez

Acting Commissioner

R-39

DB:dh
01-14-25

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE CAMDEN REDEVELOPMENT AGENCY FOR THE MANAGEMENT OF FUNDING AND ENVIRONMENTAL SERVICES FOR CERTAIN LAND IN THE FEDERAL STREET CORRIDOR DESIGNATED AS BLOCK 116, LOT 15; BLOCK 1181, LOT 1; BLOCK 1182, LOT 5 & 21; BLOCK 1208, LOT 4 AND BLOCK 1210, LOT 1

WHEREAS, the City of Camden Redevelopment Agency ("CRA") is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, as part of the CRA's redevelopment duties, the CRA manages the City of Camden Brownfields Program including Brownfield planning activities, applying for and managing grants for brownfield investigation and remediation, and contracting for associated professional services and remediation activities; and

WHEREAS, CRA has been awarded a grant of \$652,742.50 from the New Jersey Department of Environmental Protection ("NJDEP") State Hazardous Discharge Site Remediation Fund for several of the City owned parcels within the Federal Street Corridor, specifically Block 116, Lot 15 (known as the former Incinerator site); Block 1181, Lot 1 (known as the former Standard Oil site); Block 1182, Lot 5 & 21 (known as the Port-a-Pot site); and Block 1208, Lot 4 Block 1210, Lot 1 (known as S 19th Street/Carmen site); and

WHEREAS, CRA also was awarded a \$500,000.00 competitive grant for environmental assessment and investigation from U.S. Environmental Protection Agency ("EPA") Office of Brownfield and Land Revitalization Programs for these priority sites; and

WHEREAS, environmental assessment activities conducted at the properties indicate presence of contamination in the soil and groundwater; and

WHEREAS, the CRA will coordinate, secure and manage brownfield and other funding to contract for environmental and professional services including redevelopment potential, environment risk, and community impact/and engagement to establish a redevelopment area, reuse considerations and clean up decisions; and

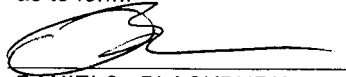
WHEREAS, the City desires to enter into a Shared Services Agreement with CRA to coordinate, secure and manage brownfield and other funding to contract for environmental and professional services in connection with Block 116, Lot 15 (known as the former Incinerator site); Block 1181, Lot 1 (known as the former Standard Oil site); Block 1182, Lot 5 & 21 (known as the Port-a-Pot site); Block 1208, Lot 4 and Block 1210, Lot 1; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers are hereby authorized to execute a Shared Services Agreement with the Camden Redevelopment Agency to manage brownfield funding and contract for the remediation and environmental clean-up and professional services in connection with Block 116, Lot 15 (known as the former Incinerator site); Block 1181, Lot 1 (known as the former Standard Oil site); Block 1182, Lot 5 & 21 (known as the Port-a-Pot site); Block 1208, Lot 4 and Block 1210, Lot 1 for a term of three (3) years from the execution of the agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been
reviewed and approved
as to form.



DANIELS. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Tim Cunningham, BA
Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO

TITLE OF ORDINANCE/RESOLUTION:

Resolution Authorizing a Shared Services Agreement between the City of Camden and The Camden Redevelopment Agency for the Management of Funding and Environmental Services for Certain Land in the Federal Street Corridor Designated as Block 116, Lot 15; Block 1181 Lot 1; Block 1182, Lots 5 & 21; Block 1208, Lot 4 and Block 1210, Lot 1

Point of Contact: Olivette Simpson, CRA Director
Department of Development & Planning
Ext. 3540
olsimpso@ci.camden.nj.us

Name Department-Division-Bureau Phone Email

ENDORSEMENTS

Recommend Approval (Y/N) Signature Date Comments

- Responsible Department Director
- Supporting Department Director (if necessary)
- Director of Grants Management
- Qualified Purchasing Agent
- Director of Finance

Approved by:
Business Administrator

Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Form of Shared Services Agreement

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

JAN 3 - 2025

Signature Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION

Resolution Authorizing a Shared Services Agreement between the City of Camden and The Camden Redevelopment Agency for the Management of Funding and Environmental Services for Certain Land in the Federal Street Corridor Designated as Block 116, Lot 15; Block 1181 Lot 1; Block 1182, Lots 5 & 21; Block 1208, Lot 4 and Block 1210, Lot 1

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- The Federal Street Corridor in its entirety encompasses more than 10 acres and all of the targeted sites are publicly owned, vacant properties with potential for redevelopment, ratables, and jobs.
- Three of five sites have outstanding environmental issues and include active cases with the New Jersey Department of Environmental Protection ("NJDEP") Site Remediation Program ("SRP").
- The sites require environmental investigation and remediation prior to being redeveloped.
- CRA has been awarded a grant of \$652,742.50 from the NJDEP's State Hazardous Discharge Site Remediation Fund for several of the City-owned parcels within the Federal Street Corridor, specifically Block 116, Lot 15 (known as the Former Incinerator Site); Block 1181, Lot 1 (known as the former Standard Oil Site); Block 1182, Lots 5 & 21 (known as the Port-a-Pot Site); and Block 1210, Lot 1 (known as S 19th Street/Carman Site).
- CRA also was awarded a \$500,000.00 competitive grant for environmental assessment and investigation from U.S. Environmental Protection Agency ("EPA") Office of Brownfield and Land Revitalization Programs for these priority sites.
- The Federal Street Corridor area is characterized primarily by vacant former industrial land. Environmental impacts within this area include the presence of contamination in the soil and groundwater. CRA proposes a strategy for use of these brownfield grants that considers several factors, including redevelopment potential, environmental risk, and community impact/and engagement to establish a redevelopment area, reuse considerations, and clean up decisions.
- Under the Shared Services Agreement ("SSA"), CRA will coordinate, secure and manage brownfield and other funding to contract for environmental and professional services. The term of the SSA is for three years or until the project is completed.
- In addition, the City under the terms of this Shared Services Agreement will provide an estimated \$75,000.00 for a project management fee to the CRA for its oversight and management services.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$ 927,743

IMPACT STATEMENT:

- The city is the owner the above referenced land along Federal Street corridor that after remediation can be marketed for productive commercial/industrial and a mixture of land uses. If the request is not approved, site assessments and investigations will be further delayed, and future remedial activities will likely continue to be the responsibility of the city.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Olivette Simpson, CRA
 - Attendance

COORDINATION: CRA, Brownfield Redevelopment Solutions, Inc., environmental consultant
Prepared by: Olivette Simpson, CRA Ext. 3540 olsimpso@ci.camden.nj.us

**CAMDEN REDEVELOPMENT AGENCY
SUMMARY
City-Owned Federal Streets Sites
Federal Street Corridor Brownfield Project**

The City-owned sites that are collectively referred to as the Federal Street Sites are summarized as follows:

Property Name	Street Address	Blocks and Lots
Concord Chemical Site	1698 Federal Street	B 1186, L 25
Former Incinerator Site	NE Federal & Admiral Wilson Blvd	B 116, L 15
Port-a-Pot Site	NE Federal & River Avenue	B 1182, L 5 & 12
Former Standard Oil Site	NW Federal & River Avenue	B 1181, L 1
SE 19 th / Carman Streets	SE 19 th Street & Carmen Street	B 1210, L 1
ES North 19 th / Berkley Streets	ES North 19 th & Berkley Streets	B 1214, L 4
SS Berkley / 19 th Streets	SE 19 th & Berkley Streets/ 70 E 19 th Street	B 1219, L 3 & 25

Project Description

The Federal Street Sites are comprised predominantly of vacant, former industrial properties. This area is on the cusp of a resurgence with the redevelopment of the former Antrim Hardware site as the Cathedral Kitchen as well as the recent construction of the ResinTech facility and the Matrix warehouse development near Admiral Wilson Boulevard. Historically, most of the sites have had some level of environmental assessment and some limited environmental remediation work. However, this data is limited and predates current NJDEP program standards. These sites include a property formerly used as an incinerator, a petroleum distribution facility, a chemical manufacturer, and a port-a-john rental facility.

The total project costs are being estimated and will be further developed and evolve as new assessment data becomes available.

The following presents the estimated sources and anticipated uses for this Project.

PROJECT SOURCES		PROJECT USES	
City SSA Funding	\$ 75,000	Grant Applications	\$ 10,000
HDSRF Awarded to Date	\$ 652,743	HDSRF Application Fee	\$ 500
USEPA Assessment Grant	\$ 200,000	NJDEP Annual Fees	\$ 8,000
		Owners Rep	\$ 71,790
		LSRP Consultants To Date	\$ 583,849
		Redevelopment Planning	\$ 65,000
		Contingency	\$ 123,604
		CRA Fee	\$ 75,000
	\$ 927,743		\$ 927,743

Scope of Services

As part of its redevelopment responsibilities, the CRA administers the City of Camden Brownfield Program, including brownfield planning activities, applying for and managing grants for brownfield investigation and remediation, and contracting for associated professional services and remedial activities.

Work anticipated to be completed on the City referenced sites referenced above, includes procuring, contracting and overseeing environmental assessment, redevelopment planning, community outreach, stakeholder coordination, and pursuit of additional funding needed to facilitate remediation and redevelopment.

The CRA will undertake the following tasks on behalf of the City of Camden:

- Secure and manage brownfield funding for environmental and professional services in connection with the Federal Street Corridor Project.
- Perform grant reporting activities as well as serve as a liaison with environmental regulatory and funding agencies; and
- Participate in and/or conduct community engagement activities, as needed; and
- Facilitate the environmental assessment, remediation activities at the site to advance construction of park improvements.
- CRA will not be responsible to provide funding to cover any shortfalls for remedial activities deemed as ineligible or not approved for payment from a NJ DEP HDSRF or US EPA grants awarded for the Federal Street Corridor Project.

The City will undertake the following tasks:

- Execute all relevant documents necessary for the CRA to secure, manage/administer grants and/or other funding for the environmental investigation, assessment, and remediation of land within the Federal Street Corridor Project sites.
- The City will be responsible to provide funding to cover any shortfalls for remedial activities deemed as ineligible or not approved for payment from grants by USEPA and/or NJ DEP's HDSRF.
- The City will be responsible for the payment of any fees generated by the NJ DEP.

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Agency Name	Camden Redevelopment Agency
Professional Service or EUS Type	Shared Services Agreement with the City of Camden
Name of Vendor	City of Camden
Purpose or Need for service:	Resolution Authorizing a Shared Services Agreement with the City of Camden for the Management of Funding and Environmental Services for Certain City-Owned Properties in the Federal Street Corridor Designated as Block 116, Lot 15; Block 1181, Lot 1; Block 1182, Lots 5 & 21; Block 1186, Lot 25; and Block 1210, Lot 1 of the City of Camden Tax Map
Contract Award Amount	\$500,000.00
Term of Contract	2 Years
Temporary or Seasonal	Temporary
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No. A Shared Services Agreement with the City allows for CRA to secure and manage brownfield funding for environmental and contract services in connection with the assessment, investigation, remediation and redevelopment planning necessary for the Federal Street Corridor Designated as Block 116, Lot 15; Block 1181, Lot 1; Block 1182, Lots 5 & 21; Block 1186, Lot 25; and Block 1210, Lot 1 of the City of Camden Tax Map
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

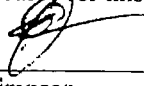
Please attach any evaluation memoranda or evaluation forms used to evaluate the vendors.
If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.



Olivette Simpson
Interim Executive Director Signature

Date 8/19/2024

The Interim Executive Director affirms that there is adequate funding available for this personnel action. Contractual services within a Shared Services Agreement with the City of Camden is the Funding Source for this action



Olivette Simpson
Interim Executive Director Signature

Date 8/19/2024

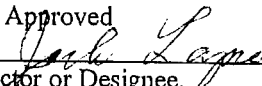
I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A

Olivette Simpson
Interim Executive Director Signature
Certifying Officer

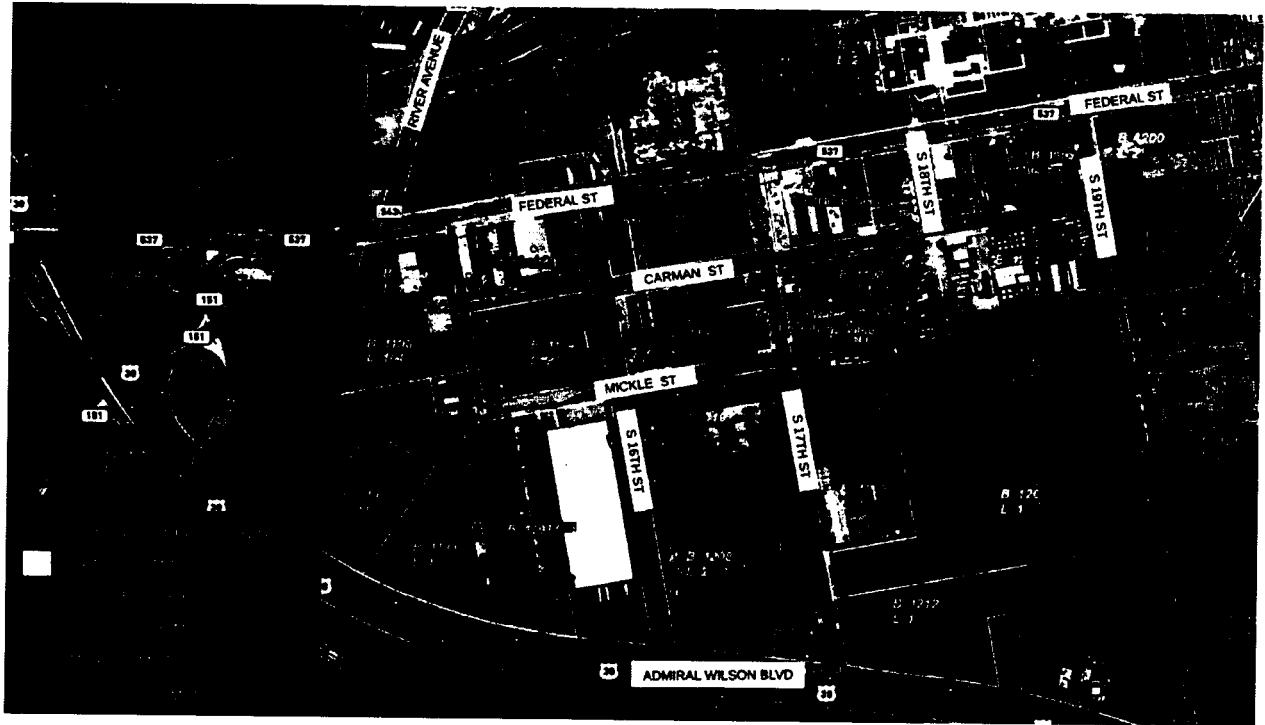
Date _____

For LGS use only:

Approved  _____ Denied
Date 8/19/24
Director or Designee,
Division of Local Government Services

Number Assigned CRA 2024-25

FEDERAL STREET INDUSTRIAL COMMERCIAL CORRIDOR – PRIORITY SITES



CRA Resolution: 08-14-24A

Approved DCA Waiver: 2024-25

08-14-24A

Resolution Authorizing a Shared Services Agreement with the City of Camden for the Management of Funding and Environmental Services for Certain City-Owned Properties in the Federal Street Corridor Designated as Block 116, Lot 15; Block 1181, Lot 1; Block 1182, Lots 5 & 21; Block 1186, Lot 25, and Block 1210, Lot 1 of the City of Camden Tax Map

WHEREAS, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, the City of Camden Redevelopment Agency ("CRA") administers the City of Camden ("City") Brownfield Program, which includes brownfield planning activities, securing grants for brownfield site investigation and remediation, public procurement of professionals and contractors, fiscal management, and grant reporting; and

WHEREAS, the Federal Street Corridor of Camden includes several vacant, publicly owned properties requiring remediation that are designated as Block 116, Lot 15; Block 1181, Lot 1; Block 1182, Lots 5 & 21; Block 1184, Lot 5; Block 1186, Lot 25; Block 1208, Lot 4, and Block 1210, Lot 1 of the City of Camden Tax Map; and

WHEREAS, CRA has secured a grant from the State Hazardous Discharge Site Remediation Fund (a "HDRSF") for the following subset of City-owned parcels within the Federal Street Corridor: Block 116, Lot 15 (known as the Former Incinerator Site); Block 1181, Lot 1 (known as the former Standard Oil Site); Block 1182, Lots 5 & 21 (known as the Port-a-Pot Site); Block 1186, Lot 25 (known as the Concord Chemical Site) and Block 1210, Lot 1 (known as S 19th Street/Carman Site) (together the "Project Sites"); and

WHEREAS, CRA has the expertise to submit applications for additional brownfield grant funding and to procure and/or provide brownfield site planning, assessment, remediation, and redevelopment services necessary for the clean-up of the Project Sites; and

WHEREAS, CRA and City desire to enter into a Shared Services Agreement for the CRA to secure and manage brownfield and other funding grants and contract for environmental and professional services, fiscal management, and grant reporting in connection with the City-owned Federal Street Corridor Sites.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Camden Redevelopment Agency that the Interim Executive Director of the Agency, a duly authorized representative of the Agency, is hereby authorized to negotiate and enter into a Shared Services Agreement with the City of Camden for management of the Federal Street Corridor Brownfield Project Sites, including the securing of brownfield and other funding, the providing of grant reporting and compliance, and the procurement of professional services and contractors for a term of three years from the execution of the agreement; and

BE IT FURTHER RESOLVED that the Interim Executive Director is authorized to negotiate a project management fee to be included as part of the Shared Services Agreement to cover costs associated with the Agency's oversight and management services of the Federal Street Corridor Brownfield Project Sites; and

BE IT FURTHER RESOLVED that the Interim Executive Director, or her designee, is hereby authorized to take all actions and execute all documents necessary to carry out the purposes of this resolution.

08-14-24A (cont'd)

ON MOTION OF: Tasha Gainey-Humphrey


SECONDED BY: Gilbert Harden, Sr.

COMMISSIONER	AYES	NAYS	ABSTENTIONS
Christopher Collins			X
Derek Davis	X		
Gilbert Harden, Sr.	X		
Tasha Gainey-Humphrey	X		
Ian K. Leonard	X		
Jose Javier Ramos	X		
Maria Sharma			X

Ian K. Leonard

Ian K. Leonard
Chairperson

ATTEST:



Olivette Simpson
Interim Executive Director

The above has been reviewed and approved as to form.

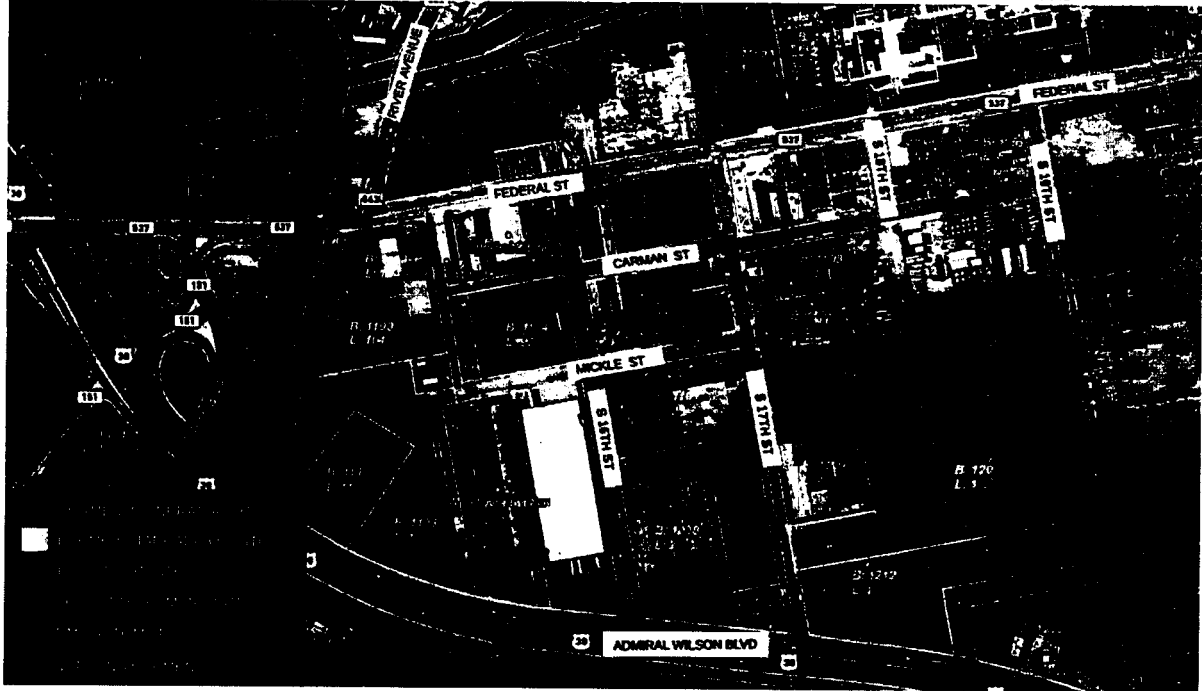
Mark P. Asselta

Mark P. Asselta, Esq.
Board Counsel

08-14-24A (cont'd)

Exhibit A

FEDERAL STREET INDUSTRIAL COMMERCIAL CORRIDOR - PRIORITY SITES



CRA Resolution: 06-12-24A

Approved DCA Waiver: 2024-19

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

Resolution Authorizing the Acceptance of a 2024 Brownfields Environmental Assessment Grant from the U.S. Environmental Protection Agency ("EPA") in the Amount of \$500,000.00 and the Execution of a Cooperative Agreement for its Use.

- On May 24, 2024, the CRA was awarded a \$500,000.00 competitive grant from the U.S. Environmental Protection Agency ("EPA") Office of Brownfield and Land Revitalization Programs to conduct five environmental site assessments of priority, publicly owned sites along the Federal Street corridor in the City's East Camden Neighborhood.
- The environmental assessment grant is anticipated to be used to advance the environmental cleanup of targeted sites, ultimately, leading to a mixture of redevelopment uses and job opportunities for the City.
- The Federal Street Corridor area is characterized primarily by vacant former industrial land, and sites and is comprised of about 16.42 acres. (See Exhibit A for Federal Street Sites). Environmental impacts within the targeted area include the presence of contamination in the soil and groundwater. CRA proposes a strategy for implementation of these grant funds that considers several factors, including redevelopment potential, environmental risk, and community impact/and engagement. CRA plans to undertake a series of community planning meetings to elicit feedback to establish a redevelopment area, reuse considerations, and clean up decisions.
- These grant funds do not carry a match or cost share requirement.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Olivette Simpson
Title	Interim Executive Director
Telephone Number	856-757-7600
Email	OISimpso@ci.camden.nj.us


Page (2)

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

None

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A


Olivette Simpson
Interim Executive Director

Date June 24, 2024

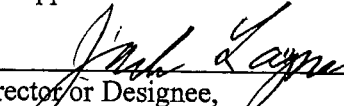
Name, email and fax of contact person for this form:

Olivette Simpson, Interim Executive Director
OLSimpso@ci.camden.nj.us, 856-964-2262

For LGS use only:

Approved

Denied


Director or Designee,
Division of Local Government Services

Date

6/29/24

Number Assigned

CRA 2024-19

06-12-24A

Resolution Authorizing the Acceptance of a 2024 Brownfields Environmental Assessment Grant from the U.S. Environmental Protection Agency ("EPA") in the Amount of \$500,000.00 and the Execution of a Cooperative Agreement for its Use

WHEREAS, the City of Camden Redevelopment Agency ("CRA") is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, to this end, CRA manages the Camden Brownfields Program on behalf of the City of Camden; and

WHEREAS, CRA applied for and has been awarded a \$500,000.00 competitive grant from the U.S. Environmental Protection Agency ("EPA") Office of Brownfield and Land Revitalization Programs to conduct five environmental site assessments of priority, publicly-owned sites along the Federal Street corridor in the City's East Camden Neighborhood; and

WHEREAS, the environmental assessment grant funds are anticipated to be used to advance the environmental clean-up of targeted sites, ultimately, leading to a mixture of redevelopment uses and job opportunities for the City; and

WHEREAS, CRA is required to enter into a Cooperative Agreement with EPA that will govern the requirements for administering the \$500,000.00 grant;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City of Camden Redevelopment Agency hereby accepts a 2024 Environmental Assessment Grant award from the U.S. Environmental Protection Agency ("EPA") in the amount of \$500,000.00 for the environmental assessment of eligible sites along the city's Federal Street Industrial and Commercial Corridor in East Camden; and

BE IT FURTHER RESOLVED that the Interim Executive Director, a duly authorized representative of the Agency, is hereby authorized and directed to execute a Cooperative Grant Agreement with EPA and all other documents necessary to administer the Grant and to carry out the purposes of this resolution.

06-12-24A (cont'd)

ON MOTION OF: Maria Sharma


SECONDED BY: Christopher Collins

COMMISSIONER	AYES	NAYS	ABSTENTIONS
Christopher Collins	X		
Derek Davis	X		
Gilbert Harden, Sr.	X		
Tasha Gainey-Humphrey	X		
Ian K. Leonard	X		
Jose Javier Ramos	X		
Maria Sharma	X		

Ian K. Leonard

Ian K. Leonard
Chairperson

ATTEST:



Olivette Simpson
Interim Executive Director

The above has been reviewed and approved as to form.

Mark P. Asselta

Mark P. Asselta, Esq.
Board Counsel

EXHIBIT A

Federal Street Industrial Commercial Corridor – Priority Sites

Concord Chemical Site—1698 Federal St.

Former Incinerator Site—NE Federal and Admiral Wilson Blvd.

Port-a-Pot Site—NE Federal and River Ave.

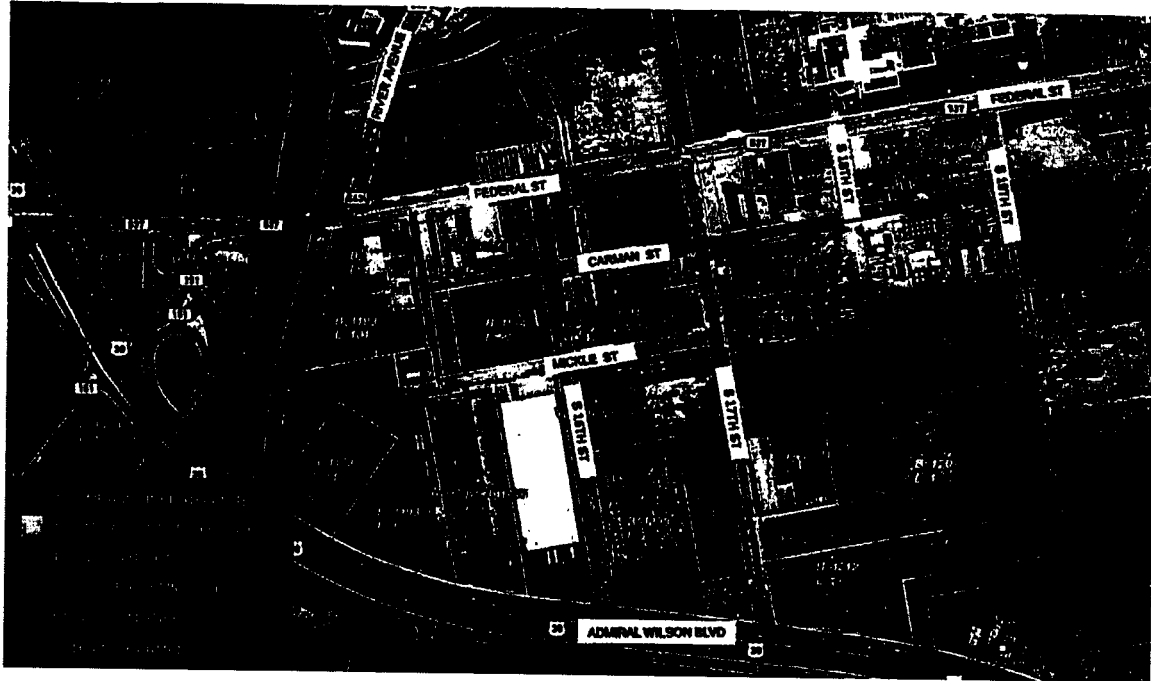
Former Standard Oil Site—NW Federal and River Ave.

19th and Carmen—SE 19th St and Carmen St.

RMH Automotive—SW 17th St 160 N Admiral Wilson

Exhibit A

FEDERAL STREET INDUSTRIAL COMMERCIAL CORRIDOR – PRIORITY SITES





OFFICE OF BROWNFIELDS AND LAND REVITALIZATION

WASHINGTON, D.C. 20460

May 20, 2024

Ms. Olivette Simpson
Interim Executive Director
Camden Redevelopment Agency
City Hall, Suite 1300
520 Market Street
Camden, NJ 08101

Dear Ms. Simpson:

On behalf of the United States Environmental Protection Agency (EPA), I am pleased to congratulate you and confirm that the Camden Redevelopment Agency was selected as one of the entities EPA will begin negotiations with to award a cooperative agreement for an Assessment Grant. The Camden Redevelopment Agency submitted an outstanding application, and we deeply appreciate the tremendous commitment of time and energy that went into its preparation.

Since its inception in 1995, EPA's Brownfields Program has worked to help states, Tribal Nations, and communities around the country clean up and revitalize brownfield sites. We fully expect that these brownfield projects will provide benefits to the environment and economy of local communities. Yocasta Dejesus, your Regional Brownfields Contact, will work closely with the Camden Redevelopment Agency to negotiate the cooperative agreement prior to the grant award. You may contact Yocasta Dejesus at 212-637-4340 or dejesus.yocasta@epa.gov.

Again, congratulations on being selected! We look forward to working with you.

Sincerely,

Patricia Overmeyer, Acting Director
Office of Brownfields and Land Revitalization

cc: Yocasta Dejesus

CRA Resolution: 12-19-23G

Approved DCA Waiver: 2023-44

**Resolution 12-19-23G
ATTACHMENT G****STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS****DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

Resolution Authorizing an Application for and Acceptance of a Grant from the New Jersey Hazardous Discharge Site Remediation Fund in an Amount Not to Exceed \$652,742.50 for Environmental Assessment and Investigation of Certain Properties in the Federal Street Corridor Designated as Block 116, Lot 15; Block 1181 Lot 1; Block 1182, Lots 5 & 21; Block 1208, Lot 4 and Block 1210, Lot 1 of the City of Camden Tax Map

- The Federal Street Corridor of Camden includes five properties in the Federal Street Corridor of Camden and designated as Block 116, Lot 15; Block 1181 Lot 1; Block 1182, Lots 5 & 21; Block 1208, Lot 4 and Block 1210, Lot 1 on the City of Camden Tax Map.
- Based on environmental assessments conducted to date, the properties are at various stages in the assessment phase of site remediation.
- The Corridor in its entirety encompasses more than 10 acres and all of the targeted sites are publicly owned, vacant properties with potential for redevelopment.
- Three of five sites have outstanding environmental issues and include active cases with the New Jersey Department of Environmental Protection (NJDEP) Site Remediation Program (SRP).
- The sites require environmental remediation prior to being redeveloped.
- The State of New Jersey provides grants for conducting environmental assessment of contaminated sites through the Hazardous Discharge Site Remediation Fund (HDSRF). HDSRF funds will be used to investigate and delineate impacts from former site operations.
- The CRA has received notification that New Jersey Department of Environmental Protection has reviewed the technical aspects of an application for a grant for Environmental Assessment and Investigation at five properties and has recommended approval of the application.
- This resolution authorizes the CRA to apply for and accept a grant of \$652,742.50 from the Hazardous Discharge Site Remediation Fund (HDSRF) for Preliminary Assessment, Site Investigation and/or Remedial Investigation activities at five properties in the Federal Street Corridor.
- The HDSRF grant covers up to 100% of requested funding for Environmental Assessment and Investigation activities.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Olivette Simpson
Title	Interim Executive Director
Telephone Number	856-757-7600
Email	OISimpso@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

None

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A



Olivette Simpson
Interim Executive Directors Signature

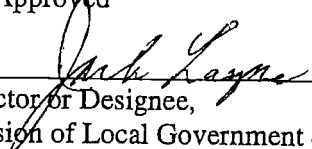
Date: 12/21/2023

Name, email and fax of contact person for this form:

Olivette Simpson, OISimpso@ci.camden.nj.us, 856-964-2262

For LGS use only:

Approved Denied


Director or Designee,
Division of Local Government Services

Date 12/21/23

Number Assigned CRA 2023-44

12-19-23G

Resolution Authorizing an Application for and Acceptance of a Grant from the New Jersey Hazardous Discharge Site Remediation Fund in an Amount Not to Exceed \$652,742.50 for Environmental Assessment and Investigation of Certain Properties in the Federal Street Corridor Designated as Block 116, Lot 15; Block 1181 Lot 1; Block 1182, Lots 5 & 21; Block 1208, Lot 4 and Block 1210, Lot 1 of the City of Camden Tax Map

WHEREAS, the City of Camden Redevelopment Agency ("CRA") is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, as part of the CRA's redevelopment duties, the CRA manages the City of Camden Brownfield Program; and

WHEREAS, Federal Street Corridor is a publicly-owned site that requires remediation before being redeveloped; and

WHEREAS, the state Hazardous Discharge Site Remediation Fund (HDSRF) provides grants to municipalities and qualifying agencies for environmental investigation and remediation; and

WHEREAS, the CRA has received notification that New Jersey Department of Environmental Protection has reviewed the technical aspects of the HDSRF application for a grant for the site and has recommended approval of the application; and

WHEREAS, this resolution authorizes the CRA to apply for and accept a grant of \$652,742.50 from the HDSRF for preliminary assessment (PA), site investigation (SI), and remedial investigation (RI) tasks at the site, and

WHEREAS, 100% of the projects estimated PA, SI, and RI costs will be covered by the HDSRF grant.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the City of Camden Redevelopment Agency, that the Interim Executive Director, a duly authorized representative of the Agency, is hereby authorized to apply for and accept a Hazardous Discharge Site Remediation Grant for PA, SI, and RI tasks at the Federal Street Corridor site in an amount not to exceed \$652,742.50; and

BE IT FURTHER RESOLVED that the City of Camden Redevelopment Agency meets the Hazardous Discharge Site Remediation criteria for demonstrating a commitment to redevelopment of the site within three years from the completion of the remediation by virtue of the fact that the CRA is petitioning the New Jersey Department of Environmental Protection to modify the existing Cramer Hill Brownfield Development Area (BDA) to add additional sites to the BDA, including those in the Federal Street Corridor and listed herein; and

BE IT FURTHER RESOLVED that the proposed BDA Sites were selected with the intent of ensuring consistency with the Cramer Hill Redevelopment Plan, Cramer Hill Now Neighborhood Plan, and My East Camden Neighborhood Plan; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the New Jersey Economic Development Authority, and

12-19-23G (cont'd)

BE IT FURTHER RESOLVED that the Interim Executive Director, or her designee, is hereby authorized and directed to take all actions and execute all grant documents, grant agreements and grant reports necessary to secure and administer the Grant and to carry out the purposes of this resolution.

12-19-23G (cont'd)

ON MOTION OF: Christopher Collins


SECONDED BY: Tasha Gainey-Humphrey

COMMISSIONER	AYES	NAYS	ABSTENTIONS
Christopher Collins	X		
Derek Davis	X		
Gilbert Harden, Sr.			
Tasha Gainey-Humphrey	X		
Ian K. Leonard	X		
Jose Javier Ramos	X		
Maria Sharma	X		

Ian K. Leonard

Ian K. Leonard
Chairperson

ATTEST:



Olivette Simpson
Interim Executive Director

The above has been reviewed and approved as to form.

Mark P. Asselta

Mark P. Asselta, Esq.
Board Counsel



September 10, 2024

VIA EMAIL

olSimpson@ci.camden.nj.us
Camden Redevelopment Agency
Olivette Simpson, Executive Director
520 Market Street
Suite 1300
Camden, NJ 08105

Re: **HDSRF, NOTICE OF APPROVAL LETTER**
HDSRF, Public Entity Grant Program
Application: Prod-00315252
Applicant: Camden Redevelopment Agency
Project Site: Federal Street Sites
(Former Incinerator Site, Former Standard Oil Site, Former Port A Pot Site,
Former RMH Automotive Site, Former Lorco Site)
Grant Award: Up to \$652,742.50

Dear Ms. Simpson,

I am pleased to inform you that the New Jersey Economic Development Authority (the "Authority") approved the application of Camden Redevelopment Agency for up to \$652,742.50 Hazardous Discharge Site Remediation Fund (the "Fund") Grant ("Grant") from the New Jersey Department of Environmental Protection (the "Department") for the preliminary assessment, site investigation, and remedial investigation along with report preparation, at the Federal Street Sites (Former Incinerator Site, Former Standard Oil Site, Former Port A Pot Site, Former RMH Automotive Site, Former Lorco Site (the "Project")), as stated in your request for Grant assistance.

The Authority has approved the Grant upon the terms and conditions set forth in this notice of approval letter. No act or omission by or on behalf of the Authority shall be deemed as a waiver to any of the terms and conditions contained in this letter. Such a waiver may be made only by an instrument in writing duly executed by an authorized representative of the Authority.

NAME OF GRANTEE: Camden Redevelopment Agency

PROJECT SITE: Federal Street Sites

Former Incinerator Site

1401 Federal Street
Camden, NJ 08104
Block: 116, Lot: 15
County: Camden

Former Standard Oil Site

River Avenue & Federal Street
Camden, NJ 08104
Block: 1181, Lot: 1

Former Port A Pot Site
1601 Federal Street
Camden, NJ 08104
Block: 1182, Lots: 5&21

Former RMH Automotive Site
160 N Admiral Wilson Boulevard & 299 S 17th Street
Camden, NJ 08104
Block: 1208, Lot: 4

Former Lorco Site
S 19th Street and Camden Avenue
Camden, NJ 08104
Block: 1210, Lot: 1

GRANT: Up to \$652,742.50 from the Fund

CONDITIONS:

The Grantee shall complete the Project substantially as set forth in its request for Grant assistance. It is specifically understood and agreed that grant funds awarded for preliminary assessment or site investigation of suspected or confirmed discharge of a hazardous substance or hazardous waste, must be expended within two (2) years after the date of the award; and grant funds awarded for remedial investigation of suspected or confirmed discharge of a hazardous substance or hazardous waste, must be expended within five (5) years after the date of the award, unless such time is extended by the Authority in consultation with the Department. Failure to expend an award of financial assistance or grant from the remediation fund within the time limits set forth herein shall result in cancellation of the award, recoupment of unexpended funds, if funds are provided prior to incurring costs, and no further disbursement of unexpended funds.

It is specifically understood and agreed that the Grantee is required to complete and submit to the Authority the attached schedules (Exhibit "A"), in accordance with the terms of the grant agreement. Failure to provide said schedules in accordance with the terms of the grant agreement shall be an event of default under the Grant.

The Authority requires a valid Tax Clearance Certificate no more than 180 days old on file with the Authority at the time of closing or the Grant shall not close. Tax Clearance Certificates are issued by the Division of Taxation. To apply to receive a Tax Clearance Certificate, a Grantee must complete and submit the Application for Business Assistance Tax Clearance to the Division of Taxation.

It is specifically understood and agreed that this Grant is cross-defaulted with any other agreement entered into by the Authority and the Grantee or any other agreement entered into by the Department and the Grantee with respect to this Grant.

The interests of the Grantee and the Authority are or may be different and may conflict. The Authority's attorney represents only the Authority and does not represent the Grantee in the Grant transaction. The Grantee, therefore, is advised to employ an attorney licensed to practice in the State of New Jersey, of the Grantee's own choice, to represent the Grantee's interest in the Grant transaction.

The credit of the Grantee and all other features of the transaction shall be as represented to the Authority without material adverse change. The Grantee shall not be involved in any bankruptcy, reorganization or insolvency proceeding.

Counsel to the Authority must be satisfied with respect to the legality, validity, binding effect, and enforceability of all instruments, agreements, and documents used to effect and consummate the transactions contemplated herein.

Each unsatisfied covenant, term and condition of this notice of approval which is not expressly waived in writing by the Authority shall survive any closing hereunder. In case of any conflict between any unwaived and unsatisfied covenant, term or condition of this notice of approval and the provisions of the Grant documents delivered at or pursuant to any closing regarding this Grant, the unwaived and/or unsatisfied covenant, term or condition of this notice of approval shall control.

This notice of approval is subject to acceptance by the Grantee of the terms and conditions contained herein. This notice of approval letter must be signed and returned to the undersigned.

The Authority's commitment shall terminate and the Authority shall have no further obligation in connection with your application if this notice of approval is not signed and returned to the Authority by January 8, 2025. This Approval Letter may be executed and delivered by telecopier, email, PDF or other facsimile transmission of all with the same force and effect as if the same were a fully executed and delivered original manual counterpart.

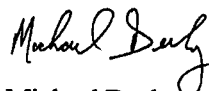
In addition, in the event that the Grant is not closed on or before 90 days from the acceptance date of the notice of approval, the Authority's obligation to provide Grant shall terminate and you will be required to submit a new application.

We are pleased to be of service to your Grant needs. If you have any questions regarding this Approval Letter, or, any questions regarding the closing requirements for this Grant contact Autumn Maybury at 609-960-3228 or Autumn.Maybury@njeda.gov

Electronic signature on this Approval Letter shall be deemed to be valid execution and delivery as though an original ink. The parties explicitly consent to the electronic delivery of the terms of the transaction evidenced by this Approval Letter and affirm that their electronic signatures indicate a present intent to be bound by the electronic signatures and the terms of the Approval Letter. The electronic signature can be done either by ADOBE Acrobat or any other similar signature software that can be used for electronic signatures or by printing, manually signing, and scanning.

This fully executed Approval Letter in its entirety should be returned to Jo Ann Walls, DEP/ Contract Admin Officer at Joann.Walls@njeda.gov.

Sincerely,




Michael Deely
DEP Director – Credit Underwriting

cc: Rachel Stopper, NJDEP
Emily Arnold, BRS <earnold@brsinc.com>

ACCEPTED AND AGREED
THIS 25th DAY OF
September 2024 BY:

GRANTEE: CAMDEN REDEVELOPMENT AGENCY

By: 

Olivette Simpson, Interim Executive Director

EXHIBIT "A"

Page 1 of 2

Prod-00315252
Camden Redevelopment Agency
Project Site: Federal Street Sites
Grant Award: Up to \$652,742.50

SCHEDULE B

PROJECT COMPLETION CERTIFICATE

The undersigned hereby certifies as follows:

1. I am an Authorized Representative of Grantee, Camden Redevelopment Agency. I make this statement pursuant to Section 4 of the Agreement, by and between Grantor, the New Jersey Economic Development Authority and Grantee, dated as of [insert same date as date in Agreement]. (All undefined terms used herein shall have the same meaning ascribed to them in the Agreement).
2. The Project was completed as of _____ (date)
3. The Project is being operated as an authorized "Project" under the Act and as substantially as proposed in the Application. The Grant proceeds were used only for the purposes for which the Grant was made, and the Grantee has adhered to all terms and conditions of the Agreement.
4. Enclosed is a check for unexpended Grant proceeds, if any as determined under the attached Calculation of Unexpended Proceeds Form, payable to the Authority in accordance with Section 4.1 of the Agreement.

(Signature): _____

Name (Print): _____

Date: _____

Title: _____

Forward to the NJ Economic Development Authority at the below address the executed Project Completion Certificate along with a check, payable to the NJEDA, for unexpended funds, if any, in the amount calculated on the **CALCULATION OF UNEXPENDED PROCEEDS FORM attached.**

New Jersey Economic Development Authority
Underwriting

Attn: Kathy Junghans, Finance Officer

Kathy.Junghans@njeda.gov

This Project Completion Certificate may be executed and delivered to the above Finance Officer by email with attached PDF all with the same force and effect as if the same were a fully executed and delivered original.

SCHEDULE B

PROJECT COMPLETION CERTIFICATE (CONT'D.)

CALCULATION OF UNEXPENDED PROCEEDS FORM

DATE PROJECT COMPLETED: _____

The following actual approved project costs have been paid:

NJ DEP Oversight (actual dollars invoiced):	\$ _____
Preliminary Assessment	\$ _____
Site Investigation	\$ _____
Remedial Investigation	\$ _____
Remedial Action	\$ _____
Contingency	\$ _____
Other costs (Itemize)	\$ _____
(A) Total Project Costs Paid:	\$ _____
(B) Project Grant Amount (from Schedule A)	\$ _____
Amount to be Remitted to NJEDA (B) - (A)	\$ _____

Kindly make checks payable to the "New Jersey Economic Development Authority" or "NJEDA" and returned with the Project Completion Certificate. Should you prefer to wire the unexpended funds instead you may do so by using the following instructions:

Wells Fargo Bank, N.A.
1 West State Street
Trenton, NJ 08608

ABA #121 000 248

ACCT # 2100009100456

New Jersey Economic Development Authority
36 West State Street
P.O. Box 990
Trenton, NJ 08625

Re: _____ Fee
(type of fee)

_____ (P _____)
(Project Name) (Project #)

SCHEDULE E

**Hazardous Discharge Site Remediation Fund (HDSRF)
Public Entity Project Status Summary**

Public Entity: _____ Latest Project #: _____

Site Name: _____ Site Location: _____

Size of Site: _____ Current Zoning of Site: _____

Who owns the site: Public Entity Redeveloper Private Other

Contact: _____ County: _____

Address: _____

Phone: _____ Fax: _____

Latest Application Closing Date: _____ Total grant funding to date: _____

Has the Preliminary Assessment (PA), Site Investigation (SI) and Remedial Investigation (RI) studies been completed? If not, what is the status of the work?

	Yes	No	
PA	—	—	_____
SI	—	—	_____
RI	—	—	_____

Does the site have contamination? Yes / No If yes, describe _____

Has the site been remediated? Yes / No If no, when will it be done _____

What are the projected cleanup costs? (Please circle estimated costs)

0-\$100,000 **\$100,000 - \$ 500,000** **\$500,000 - \$1,000,000** **\$1,000,000 & over**

How was the site used previous to contamination? _____

Has the site been redeveloped? Yes / No If yes, what is the current use? _____

If the site **has not been** redeveloped, what are the plans for redeveloping the site? _____

CAMDEN REDEVELOPMENT AGENCY

By: _____

Title:

Date: _____

New Jersey Economic Development Authority

Underwriting

Attn: Jo Ann Walls, DEP/Contract Admin Officer

Joann.Walls@njeda.gov

This Public Entity Project Status Summary may be executed and delivered to the above Finance Officer by email with attached PDF all with the same force and effect as if the same were a fully executed and delivered original.

R-40

DB:dh
01-14-25

RESOLUTION AUTHORIZING THE ACCEPTANCE OF PSE&G LIGHTING SERVICE AGREEMENTS FOR THE UPGRADE OR INSTALLATION OF LIGHT FIXTURES AT VARIOUS LOCATIONS

WHEREAS, the City of Camden hereby accepts the upgrade and/or installation of new light fixtures at the locations listed in the table below; and

WHEREAS, at the completion of the project, the light fixtures will be dedicated to the City's inventory and the City will be required to pay the monthly fee and/or increase; and

WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City to authorize the acceptance of the additional upgrades and/or new street lighting fixtures at the locations listed in the table below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper official is hereby authorized to enter into a lighting service agreement with PSEG relating to the below listed:

Location	No. of Fixtures	Service Fee Increase/Month	Work to be Accomplished
4 th St., MLK Blvd., Yorkship Square, Haddon Ave.	61	\$2,512.68	Install New Light Fixtures

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
City Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE ACCEPTANCE OF PSEG LIGHTING SERVICE AGREEMENTS FOR THE UPGRADE OR INSTALLATION OF LIGHT FIXTURES AT VARIOUS LOCATIONS

Point of Contact:	Keith L. Walker	Public Works	757-7139	KeWalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		12/16/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment D (Contracts)
2. Certification of Funds¹
3. PSEG Lighting Service Agreements (4)

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

JAN 3 - 2025

¹ Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *RESOLUTION AUTHORIZING THE ACCEPTANCE OF PSEG LIGHTING SERVICE AGREEMENTS FOR THE UPGRADE OR INSTALLATION OF LIGHT FIXTURES AT VARIOUS LOCATIONS*

- The City of Camden is in the midst of a citywide lighting project to ensure well-lit areas for the safety of all residents.
- Lighting fixtures will be installed or upgraded at the following locations:
4th St., MLK Blvd., Yorkship Square, Haddon Ave.
- Cost is determined by PSEG estimated cost summary based on contract with the City.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

Monthly service totals: \$2512.68 – installation of 61 lights

IMPACT STATEMENT:

- If approved by City Council the location will be well-lit, providing a measure of safety for residents/visitors

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works
 - Attendance: Yes

COORDINATION:

- Execution of the agreement will be required by both City of Camden & PSEG

Prepared by: Angela Watkins 757-7139/anjohnst@ci.camden.nj.us

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Professional Service (Utility)
Name of Vendor	PSEG
Purpose or Need for service:	Purpose of these agreements is to authorize the City of Camden and PSEG to enter into lighting service agreements for the installation of sixty-one (61) lighting fixtures at various locations.
Contract Award Amount	Monthly install total: \$2512.68
Term of Contract	n/a
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	n/a
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	n/a
Were other proposals received? If so, please attach the names and amounts for each proposal received?	n/a

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

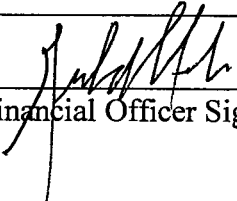
Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved

Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____



Estimated Cost Summary - PSEG Confidential

Outdoor Lighting

Project Name: City of Camden - 4th St

Customer Name: City of Camden

For Service at Address: 4th St, Camden

Contract Account # 7350843305

Cost Type	Product	Qty	Amount
Install	Luminaire	2	\$38.83
Monthly Install Totals			
		2	\$38.83
Remove	Luminaire	1	\$9.53
Monthly Removal Totals			
		1	\$9.53

This is Not an Invoice



The smaller things make for you.

Request for Lighting Service - PSE&G Confidential

Project Name:

City of Camden - 4th St

Project Status

Agreement

Presented Date:

8/28/2024

Customer Name:

City of Camden

BP# 1000453344

Contract Account #

7350843305

Service Address:

4th St, Camden

Effective Date:

8/28/2024

Contact Name:

Keith Walker

Contract Term:

1 Year

Distribution:

OH

Office Tel:

(856) 757-6500

Cell Phone:

EMAIL:

Fax:

STANDARD

SPECIAL

Office Record

Purchase Order #

Premise #

5002530787

Installation #

4003822253

Installation2 #

4004354643

DWMS Customer #

6712473

DWMS LD #

501085229

DWMS E1 #

CIAC E1 #

Rates and Costs Details

Product	Amt	ReVal	Rate	New Pole or Pole #	Free Pole	Pole Pre-paid	Second Available	Action Type	Sales Type	Order Type	Mthly Install Rate	Mthly Remove Rate	Upfront Rate	Access Product Qty	Access Product Code	Access Upfront Rate	Found Credit Qty	Found Credit Amt	IT
Bracket	1	EX0501781B	BPL_NC		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Install	New	Set Exist	0.00	0.00	0.00			0.00		0.00	7606
Luminaire	1	ES0509268L	BPL		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Remove	Upgrade	Remove	0.00	9.53	0.00			0.00			7607
Luminaire	1	EX0532898L	BPL		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Install	New	Set Exist	24.01	0.00	0.00			0.00		0.00	7604
Luminaire	1	EX0540918L	BPL		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Install	New	Set Exist	14.82	0.00	0.00			0.00		0.00	7603

Rates and Costs Summary

Installs: Monthly Service Charge Totals		Removes: Prior Charges (No Charge to Remove)		One-Time Cost Totals	
Luminaire Mth Svc Charge Total	\$48.36	Luminaires: Prior Monthly Charges	\$9.53	Cost for Construction (CIAC)	\$0.00
Pole Mthly Service Charge Total	\$0.00	Poles: Prior Monthly Charges	\$0.00	Foundation Credit Total	\$0.00
Bracket Mthly Serv Charge Total	\$0.00	Brackets: Prior Monthly Charges	\$0.00	Pole Upfront Cost Total	\$0.00
Mthly Service Charge Totals	\$48.36	Prior Monthly Charge Totals	\$9.53	Bracket Upfront Cost Total	\$0.00
				Accessory Upfront Cost Total	\$0.00
				Lumin Upfront Cost Total	\$0.00

Comments Remove 1) 50W HPS and Install 1) 36W LED Cobras and 1) 129W LED Flood.

RepEMail: Walter.Ruff@pseg.com

Tel: (609) 387-0526

Print Signatory Name/Title:

Keith Walker

PSEG Representative: Walter Ruff

* Authorized Signature:

*In executing this Proposal and Service Agreement, Customer: (1) accepts the Proposal for Dusk to Dawn Lighting Service; (2) acknowledges and agrees that this is an agreement for lighting Services only and that Customer in receiving Service hereunder does not acquire any right, title or interest in any of the equipment used to provide such lighting Services and that such right, title and interest shall be vested exclusively in PSE&G; (3) will provide PSE&G with reasonable access in order to enable PSE&G to maintain, replace or remove such equipment; (4) and acknowledges and agrees that, in addition to these terms, Service is subject to the terms and conditions set forth in the Service Agreement - Standard Terms and Conditions - PSEG Street Lighting Service, which are printed on the back of this Proposal and Agreement.

STANDARD TERMS CONDITIONS

PSEG Street and Area Lighting Service

SECTION 1 -SCOPE OF WORK, PRICE, AND TAXES. PSEG shall perform the services, as set forth in the Form of Proposal (the "Services") for the price specified therein. Any terms or conditions other than those stated in the Street and Area Lighting Services Agreement shall be null and void, including any preprinted terms and conditions contained in any of the Customer's purchase order forms. Customer shall be responsible for and shall pay the amount of any tax applicable to the Services. Except in cases of emergency, no extra or different Services shall be done unless written approval is issued authorizing such Services prior to the performance thereof. Any extra or different work performed by PSEG on an emergency basis shall be governed by the terms and conditions which incorporates by reference the provisions of PSEG's Tariff for Electric Service.

SECTION 2 - TERMS OF PAYMENT. Monthly payment for the Services shall be included in Customer's bill. Upfront payments for the Services as identified in the Form of Proposal is required before the start of work, unless otherwise indicated.

SECTION 2a — TERM OF AGREEMENT. Please reference the Lighting Rate Schedule section of the Tariff regarding provisions for:

BPL: Original sheet No. 189-191

BPL-POF: Original sheet No. 199-200

PSAL: Original sheet No. 212-214

SECTION 3 - WARRANTY AND REMEDIES

A. PSEG warrants that for the period of twelve (12) months after the completion of the Services, the Services will reflect competent professional knowledge, judgment and workmanship and will be performed in accordance with generally accepted professional standards and work practices applicable at the time the Services are performed. PSEG warrants that any goods (e.g. lights, brackets and poles) installed shall be free from defects in material or workmanship for one year from the date of installation or provision, whichever occurs first.

B. PSEG does not warrant and shall have no liability for any nonconformance or defects in the performance of the finish on painted street lighting equipment. Customer shall pursue all claims for nonconformance or defects in the performance of the finish on painted street lighting equipment against the manufacturer and PSEG shall take commercially reasonable efforts to support and assist Customer.

C. Conditions Applying to Warranties.

1. PSEG shall have no liability or obligation for any manufacturing, construction or design defects in the Customer's facilities and equipment, hidden hazardous conditions, or the Customer's failure to comply with all applicable codes, standards, laws, and regulations.

2. Customer shall provide PSEG with any pertinent facts or information concerning the Customer's facilities and equipment which could affect the Services to be performed therein which are known or accessible only to the Customer or not reasonably discoverable by PSEG.

3. Customer will provide written notice to PSEG specifying nonconforming Services or Goods upon discovery thereof, and in any event, any such notice of warranty nonconformance shall be given no later than forty-five (45) days after the expiration of the applicable warranty period.

4. Customer will provide PSEG with a reasonable opportunity to perform corrective work to comply with warranties herein. All corrective work will be performed on a schedule to be mutually agreed upon. Customer shall be responsible to remove and replace any equipment or structure in order to provide PSEG with access to perform warranty work.

5. PSEG shall have no liability or obligation for anything arising out of these terms, in the event that the Customer breaches any of the requirements of Paragraph C of this Article.

D. **Exclusivity of Warranties and Remedies.** The warranties set forth in these terms are exclusive and are in lieu of all other warranties, whether statutory, express or implied, including, but not limited to, any warranties or merchantability, fitness for a particular purpose or arising out of any course of dealing or usage of trade. The remedies set forth in these terms are the exclusive remedies of Customer for any breach, defect or anything arising out of the performance or nonperformance of these terms.

SECTION 4 - INDEMNIFICATION AND LIABILITY

PSEG shall indemnify and hold Customer harmless for any claims, suits, costs, damages, losses, or judgments arising out of PSEG's negligent acts or omissions in connection with these terms. Customer shall indemnify and hold PSEG harmless for any claims, suits, costs, damages, losses, or judgments arising out of Customer's negligent acts or omissions in connection with these terms. However, the parties' entire liability and obligation under these terms shall not exceed the dollar amount of the Contract Price, as set forth in "Form of Proposal", and under no circumstances shall the parties be liable to each other for any special, incidental, indirect, punitive, or consequential losses or damages whatsoever (including for lost profits, time, or revenue) for anything arising out of the performance or nonperformance of these terms, whether claims for said losses or damages are premised on warranty, negligence, strict liability, contract, or otherwise.

SECTION 5 - DELAYS AND FORCE MAJEURE. Other than the obligation to pay money, the parties shall not be liable to each other for failure to perform or for delay in performance due to, any cause beyond their reasonable control: or fire; flood, strike, or other labor difficulty; acts of God; mandates, directives, orders, or restraints of any governmental, regulatory, or judicial body or agency; riot; embargo; fuel or energy shortage; delays in transportation; inability to obtain necessary labor, materials or manufacturing facilities from usual sources; or act of omission of any of the persons or entities employed by the parties. In the event of delay in performance due to any such cause, the date of performance or time for completion will be extended by a period of time reasonably necessary to overcome the effect of such delay.

STANDARD TERMS CONDITIONS

PSE&G Street and Area Lighting Service (continued)

SECTION 6 - RELATIONSHIP. The relationship of PSE&G and Customer to each other shall be that of parties to a contract, and neither these terms or anything done pursuant to these terms shall be deemed to create any partnership, joint venture, or agency relationship between the two parties. There are no third party beneficiaries to these terms.

SECTION 7 - COMPLIANCE WITH LAW. The Parties shall comply with all applicable laws and regulations.

SECTION 8 - WAIVERS. No term or condition of these terms shall be deemed to have been waived and no breach excused unless such waiver or breach is in writing signed by the party claimed to have waived or consented to excuse. Either parties' failure to demand or insist, in any one or more instances, upon strict performance of these terms, or to exercise any rights conferred under these terms, shall not be construed as a waiver or relinquishment of its right to assert or rely upon any such terms or rights in the future.

SECTION 9 - APPLICABILITY OF TARIFF. The PSE&G Tariff For Electric Service on file with the New Jersey Board Of Public Utilities is hereby incorporated in its entirety by reference, and any conflict or inconsistency between the terms and conditions of these terms and said Tariff shall be resolved in favor of the Tariff.

SECTION 10 - HEADINGS. The headings assigned to the sections of these terms are for convenience only and shall not limit the scope and applicability of the sections.

SECTION 11 - ENTIRE AGREEMENT. These terms, which includes the "Form of Proposal", constitutes the final, complete, and entire Agreement between the parties, and all prior discussions, negotiations, communications, proposals, or agreements, whether oral or written, are hereby superseded. Any statements, representations, terms or conditions, whether express or implied, other than those set forth in these terms may not be modified, altered, or amended in any way except in writing signed by duly authorized representatives of both the Customer and PSE&G. These terms shall be governed and construed by the laws of the State of New Jersey.

SECTION 12 - CANCELLATION PRIOR TO RECEIPT OF SERVICE. Termination of this Agreement by the Customer prior to completion of installation and receipt of service shall be done by written notice. The Customer shall be liable for cost incurred by PSE&G between date of the Agreement and the date written notice for cancellation is received.

APPENDIX A: STREET AND LOCATION DETAIL INFORMATION

RecordID	Street:	Location:	Pole#:	Products:
7603	4th St	1 PNO Byron	16456	Lumen, Bracket
7604	4th St	2 PNO Byron	64576	Luminaire
7606				Bracket
7607	4th St	2 PNO Byron	64576	Luminaire



Estimated Cost Summary - PSEG Confidential

Outdoor Lighting

Project Name: City of Camden - MILK Blvd

Contract Account # 7350844700

Customer Name: City of Camden

For Service at Address: MILK Blvd, City of Camden

CostType	Product	Qty	Amount
Install	Luminaire	9	\$409.68
Monthly Install Totals			9
Remove	Luminaire	9	\$304.92
Monthly Removal Totals			9
			\$304.92

This is Not an Invoice



Request for Lighting Service - PSEG Confidential

Project Name: City of Camden - MILK Blvd **Project Status:** Agreement **Presented Date:** 2/26/2024

Customer Name: City of Camden **BP#:** 1000453344 **Contract Account #:** 7350844700

Service Address: MLK Blvd, City of Camden **Effective Date:** 2/26/2024

Contact Name: Keith Walker **Contract Term:** 5 Years **Distribution:** UG

Office Tel: (856) 757-7500 **Cell Phone:** **Email:** **Fax:**

STANDARD **SPECIAL** **OfficeRecord** **Purchase Order #**

Premise #	Installation #	Installation2 #	DWMS Customer #	DWMS LD #	DWMS E1 #	CIAC E1 #
5002489105	4003825906	4004251026	6690311	501059413		

Rates and Costs Details

Product	Amt	ReVal	Rate	New Pole or Pole #	Free Pole	Pole Pre-paid	Second Avail-able	Action Type	Sales Type	Order Type	Mthly Install Rate	Mthly Remove Rate	Upfront Rate	Access Product Qty	Access Product Code	Access Upfront Rate	Found Credit Qty	Found Credit Amt	ID	
Luminair	9	ES0599508L	BPL		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Install	New	Set Exist	45.52	0.00	0.00				0.00		0.00	7298
Luminair	9	EK0586648L	BPL		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Remove	Upgrade	Remove	0.00	33.88	0.00				0.00			7297

Rates and Costs Summary

Installs: Monthly Service Charge Totals		Removes: Prior Charges (No Charge to Remove)		Grand Total One Time Upfront Cost		One-Time Cost Totals	
Luminaire Mth Svc Charge Total	\$409.68	Luminaires: Prior Monthly Charges	\$304.92	\$0.00		Cost for Construction (CIAC)	\$0.00
Pole Mthly Service Charge Total	\$0.00	Poles: Prior Monthly Charges	\$0.00			Foundation Credit Total	\$0.00
Bracket Mthly Serv Chrg Total	\$0.00	Brackets: Prior Monthly Charges	\$0.00	Pole Upfront Cost Total	\$0.00	Bracket Upfront Cost Total	\$0.00
Mthly Service Charge Totals	\$409.68	Prior Monthly Charge Totals	\$304.92	Accessory Upfront Cost Total	\$0.00	Lumin Upfront Cost Total	\$0.00

Comments: Remove 9) 250W MHP Large Teardrop with Shade and Install 9) 80W LED Larger Teardrop with Shade.

RepEMail: Walter.Ruff@pseg.com Tel: (609) 387-0526 Print Signatory Name/Title: Keith Walker
 PSEG Representative: Walter Ruff *Authorized Signature:

*In executing this Proposal and Service Agreement, Customer: (1) accepts the Proposal for Dusk to Dawn Lighting Service; (2) acknowledges and agrees that this is an agreement for Lighting Services only and that Customer in receiving Service hereunder does not acquire any right, title or interest in any of the equipment used to provide such Lighting Services and that such right, title and interest shall be vested exclusively in PSE&G; (3) will provide PSE&G with reasonable access in order to enable PSE&G to maintain, replace or remove such equipment; (4) and acknowledges and agrees that, in addition to these terms, Service is subject to the terms and conditions set forth in the Service Agreement - Standard Terms and Conditions - PSE&G Street Lighting Service, which are printed on the back of this Proposal and Agreement.

STANDARD TERMS CONDITIONS

PSEG Street and Area Lighting Service

SECTION 1 - SCOPE OF WORK, PRICE, AND TAXES. PSEG shall perform the services, as set forth in the Form of Proposal (the "Services") for the price specified therein. Any terms or conditions other than those stated in the Street and Area Lighting Services Agreement shall be null and void, including any preprinted terms and conditions contained in any of the Customer's purchase order forms. Customer shall be responsible for and shall pay the amount of any tax applicable to the Services. Except in cases of emergency, no extra or different Services shall be done unless written approval is issued authorizing such Services prior to the performance thereof. Any extra or different work performed by PSEG on an emergency basis shall be governed by the terms and conditions which incorporates by reference the provisions of PSEG's Tariff for Electric Service.

SECTION 2 - TERMS OF PAYMENT. Monthly payment for the Services shall be included in Customer's bill. Upfront payments for the Services as identified in the Form of Proposal is required before the start of work, unless otherwise indicated.

SECTION 2a - TERM OF AGREEMENT. Please reference the Lighting Rate Schedule section of the Tariff regarding provisions for:

BPL: Original sheet No. 189-191 BPL-POF: Original sheet No. 199-200 PSAL: Original sheet No. 212-214

SECTION 3 - WARRANTY AND REMEDIES

A. PSEG warrants that for the period of twelve (12) months after the completion of the Services, the Services will reflect competent professional knowledge, judgment and workmanship and will be performed in accordance with generally accepted professional standards and work practices applicable at the time the Services are performed. PSEG warrants that any goods (e.g. lights, brackets and poles) installed shall be free from defects in material or workmanship for one year from the date of installation or provision, whichever occurs first.

B. PSEG does not warrant and shall have no liability for any nonconformance or defects in the performance of the finish on painted street lighting equipment. Customer shall pursue all claims for nonconformance or defects in the performance of the finish on painted street lighting equipment against the manufacturer and PSEG shall take commercially reasonable efforts to support and assist Customer.

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1. PSEG shall have no liability or obligation for any manufacturing, construction or design defects in the Customer's facilities and equipment, hidden hazardous conditions, or the Customer's failure to comply with all applicable codes, standards, laws, and regulations.
 2. Customer shall provide PSEG with any pertinent facts or information concerning the Customer's facilities and equipment which could affect the Services to be performed therein which are known or accessible only to the Customer or not reasonably discoverable by PSEG.
 3. Customer will provide written notice to PSEG specifying nonconforming Services or Goods upon discovery thereof, and in any event, any such notice of warranty nonconformance shall be given no later than forty-five (45) days after the expiration of the applicable warranty period.
 4. Customer will provide PSEG with a reasonable opportunity to perform corrective work to comply with warranties herein. All corrective work will be performed on a schedule to be mutually agreed upon. Customer shall be responsible to remove and replace any equipment or structure in order to provide PSEG with access to perform warranty work.
 5. PSEG shall have no liability or obligation for anything arising out of these terms, in the event that the Customer breaches any of the requirements of Paragraph C of this Article.
- D. **Exclusivity of Warranties and Remedies.** The warranties set forth in these terms are exclusive and are in lieu of all other warranties, whether statutory, express or implied, including, but not limited to, any warranties or merchantability, fitness for a particular purpose or arising out of any course of dealing or usage of trade. The remedies set forth in these terms are the exclusive remedies of Customer for any breach, defect or anything arising out of the performance or nonperformance of these terms.

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SECTION 5 - DELAYS AND FORCE MAJEURE. Other than the obligation to pay money, the parties shall not be liable to each other for failure to perform or for delay in performance due to, any cause beyond their reasonable control: or fire; flood, strike, or other labor difficulty; acts of God; mandates, directives, orders, or restraints of any governmental, regulatory, or judicial body or agency; riot; embargo; fuel or energy shortage; delays in transportation; inability to obtain necessary labor, materials or manufacturing facilities from usual sources; or act of omission of any of the persons or entities employed by the parties. In the event of delay in performance due to any such cause, the date of performance or time for completion will be extended by a period of time reasonably necessary to overcome the effect of such delay.

STANDARD TERMS CONDITIONS
PSEG Street and Area Lighting Service (continued)

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SECTION 12 - CANCELLATION PRIOR TO RECEIPT OF SERVICE. Termination of this Agreement by the Customer prior to completion of installation and receipt of service shall be done by written notice. The Customer shall be liable for cost incurred by PSEG between date of the Agreement and the date written notice for cancellation is received.

APPENDIX A: STREET AND LOCATION DETAIL INFORMATION

RecordID	Street:	Location:	Pole#:	Products:
7298	MLK Blvd	4 PEO Broadway	21377	Luminaire
7298	MLK Blvd	3 PEO Broadway	21378	Luminaire
7298	MLK Blvd	3 PEO Broadway	21378	Luminaire
7298	MLK Blvd	2 PEO Broadway	21380	Luminaire
7298	MLK Blvd	1 PEO Broadway	21381	Luminaire
7298	Haddon Ave	1 PNO Newton	21382	Luminaire
7298	Haddon Ave	1 PSO Newton	21386	Luminaire
7298	Newton Ave	2 PNO Haddon	21387	Luminaire
7298	MLK Blvd	4 PEO Broadway	21377	Luminaire



Estimated Cost Summary - PSEG Confidential

Outdoor Lighting

Project Name: City of Camden - Yorkship Square

Contract Account # 7350844018

Customer Name: City of Camden

For Service at Address: Yorkship Square Rd, City of Camden

CostType	Product	Qty	Amount
Install	Luminaire	23	\$835.13
Monthly Install Totals		23	\$835.13
Remove	Luminaire	23	\$462.30
Monthly Removal Totals		23	\$462.30

This is Not an Invoice



We make things work for you.

Request for Lighting Service - PSEG Confidential

Project Name: City of Camden - Yorkship Square

Project Status: Agreement

Agreement:

Presented Date: 9/24/2024

Customer Name: City of Camden

Service Address: Yorkship Square Rd, City of Camden

BP#: 1000453344

Contract Account #: 7350844018

Effective Date: 9/24/2024

Contract Term: 5 Years

Distribution: UG

Contact Name: Keith Walker

Office Tel: (856) 757-7500

Call Phone:

Email:

Fax:

STANDARD

SPECIAL

OfficeRecord

Purchase Order #

Premise #	5002493155	Installation #	9999999999	Installation2 #	4003862662	DWMS Customer #	6717681	DWMS LD #	501092883	DWMS E1 #		CIAC E1 #	
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Rates and Costs Details

Product	Amt	ReVal	Rate	New Pole or Pole #	Free Pole	Pole Pre-paid	Second Available	Action Type	Sales Type	Order Type	Mthly Install Rate	Mthly Remove Rate	Upfront Rate	Access Product Qty	Access Product Code	Access Upfront Rate	Found Credit Qty	Found Credit Amt	ID
Luminaire	23	ES0599998L	BPL		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Install	New	Set Exist	36.31	0.00	0.00			0.00		0.00	7666
Luminaire	23	EX0560278L	BPL		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Remove	Upgrade	Remove	0.00	20.10	0.00			0.00		0.00	7665

Rates and Costs Summary

Installs: Monthly Service Charge Totals

Luminaire Mth Svc Charge Total	\$835.13
Pole Mthly Service Charge Total	\$0.00
Bracket Mthly Serv Chrg Total	\$0.00
Mthly Service Charge Totals	\$835.13

Removes: Prior Charges (No Charge to Remove)

Luminaires: Prior Monthly Charges	\$462.30
Poles: Prior Monthly Charges	\$0.00
Brackets: Prior Monthly Charges	\$0.00
Prior Monthly Charge Totals	\$462.30

Grand Total One Time Upfront Cost

\$0.00

One-Time Cost Totals	
Cost for Construction (CIAC)	\$0.00
Foundation Credit Total	\$0.00
Pole Upfront Cost Total	\$0.00
Bracket Upfront Cost Total	\$0.00
Accessory Upfront Cost Total	\$0.00
Lumin Upfront Cost Total	\$0.00

Comments: Remove 23) 175W MH Generation CAN lights and install 23) 84W LED Franklin Park lights.

ReplEMail: Walter.Ruff@pseg.com

Tel: (609) 387-0526

Print Signatory Name/Title:

Keith Walker

PSEG Representative: Walter Ruff

* Authorized Signature:

*In executing this Proposal and Service Agreement, Customer: (1) accepts the Proposal for Dusk to Dawn Lighting Service; (2) acknowledges and agrees that this is an agreement for lighting Services only and that Customer in receiving Service hereunder does not acquire any right, title or interest in any of the equipment used to provide such lighting Services and that such right, title and interest shall be vested exclusively in PSE&G; (3) will provide PSE&G with reasonable access in order to enable PSE&G to maintain, replace or remove such equipment; (4) and acknowledges and agrees that, in addition to these terms, Service is subject to the terms and conditions set forth in the Service Agreement - Standard Terms and Conditions - PSE&G Street Lighting Service, which are printed on the back of this Proposal and Agreement.

STANDARD TERMS CONDITIONS

PSEG Street and Area Lighting Service

SECTION 1 - SCOPE OF WORK, PRICE, AND TAXES. PSEG shall perform the services, as set forth in the Form of Proposal (the "Services") for the price specified therein. Any terms or conditions other than those stated in the Street and Area Lighting Services Agreement shall be null and void, including any preprinted terms and conditions contained in any of the Customer's purchase order forms. Customer shall be responsible for and shall pay the amount of any tax applicable to the Services. Except in cases of emergency, no extra or different Services shall be done unless written approval is issued authorizing such Services prior to the performance thereof. Any extra or different work performed by PSEG on an emergency basis shall be governed by the terms and conditions which incorporates by reference the provisions of PSEG's Tariff for Electric Service.

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BPL: Original sheet No. 189-191 BPL-POF: Original sheet No. 199-200 PSAL: Original sheet No. 212-214

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A. PSEG warrants that for the period of twelve (12) months after the completion of the Services, the Services will reflect competent professional knowledge, judgment and workmanship and will be performed in accordance with generally accepted professional standards and work practices applicable at the time the Services are performed. PSEG warrants that any goods (e.g. lights, brackets and poles) installed shall be free from defects in material or workmanship for one year from the date of installation or provision, whichever occurs first.

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STANDARD TERMS CONDITIONS
PSEFG Street and Area Lighting Service (continued)

SECTION 6 - RELATIONSHIP. The relationship of PSEFG and Customer to each other shall be that of parties to a contract, and neither these terms or anything done pursuant to these terms shall be deemed to create any partnership, joint venture, or agency relationship between the two parties. There are no third party beneficiaries to these terms.

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SECTION 8 - WAIVERS. No term or condition of these terms shall be deemed to have been waived and no breach excused unless such waiver or breach is in writing signed by the party claimed to have waived or consented to excuse. Either parties' failure to demand or insist, in any one or more instances, upon strict performance of these terms, or to exercise any rights conferred under these terms, shall not be construed as a waiver or relinquishment of its right to assert or rely upon any such terms or rights in the future.

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APPENDIX A: STREET AND LOCATION DETAIL INFORMATION

RecordID	Street:	Location:	Pole#:	Products:
7666	Yorkship Square	1 PSO Yorkship Square PP	20921	Luminaire
7666	Yorkship Square	2 PSO Yorkship Square PP	20922	Luminaire
7666	Yorkship Square	3 PSO Yorkship Square PP	20923	Luminaire
7666	Yorkship Square	4 PSO Yorkship Square PP	20924	Luminaire
7666	Yorkship Square	5 PSO Yorkship Square PP	20925	Luminaire
7666	Yorkship Square	6 PSO Yorkship Square PP	20926	Luminaire
7666	Yorkship Square	7 PSO Yorkship Square PP	20927	Luminaire
7666	Yorkship Square	8 PSO Yorkship Square PP	20928	Luminaire
7666	Yorkship Square	9 PSO Yorkship Square PP	20929	Luminaire
7666	Yorkship Square	10 PSO Yorkship Square PP	20930	Luminaire

7666	Yorkship Square	11 PSO Yorkship Square PP	20931	Luminaire
7666	Yorkship Square	12 PSO Yorkship Square PP	20932	Luminaire
7666	Yorkship Square	13 PSO Yorkship Square PP	20933	Luminaire
7666	Yorkship Square	14 PSO Yorkship Square PP	20934	Luminaire
7666	Yorkship Square	15 PSO Yorkship Square PP	20935	Luminaire
7666	Yorkship Square	16 PSO Yorkship Square PP	20936	Luminaire
7666	Yorkship Square	17 PSO Yorkship Square PP	20937	Luminaire
7666	Yorkship Square	18 PSO Yorkship Square PP	20938	Luminaire
7666	Yorkship Square	19 PSO Yorkship Square PP	20939	Luminaire
7666	Yorkship Square	20 PSO Yorkship Square PP	20940	Luminaire
7666	Yorkship Square	21 PSO Yorkship Square PP	20941	Luminaire
7666	Yorkship Square	22 PSO Yorkship Square PP	20942	Luminaire
7666	Yorkship Square	23 PSO Yorkship Square PP	20943	Luminaire



Estimated Cost Summary - PSEG Confidential

Outdoor Lighting

Project Name: City of Camden - Haddon Ave

Contract Account # 7350842902

Customer Name: City of Camden

For Service at Address: Haddon Ave, City of Camden

CostType	Product	Qty	Amount
Install	Luminaire	27	\$1,229.04
Monthly Install Totals		27	\$1,229.04
Remove	Luminaire	27	\$786.24
Monthly Removal Totals		27	\$786.24

This is Not an Invoice



We make things work for you.

Request for Lighting Service - PSEG Confidential

Project Name: City of Camden - Haddon Ave

Project Status: Agreement

Presented Date: 2/26/2024

Customer Name: City of Camden

Service Address: Haddon Ave, City of Camden

BP# 1000453344 Contract Account # 7350842902

Contact Name: Keith Walker

Effective Date: 2/26/2024

Contract Term: 5 Years Distribution: UG

Office Tel: (856) 757-7500 Cell Phone:

Email:

Fax:

STANDARD

SPECIAL

OfficeRecord

Purchase Order #

Premise #	Installation #	Installation2 #	DWMS Customer #	DWMS LD #	DWMS E1 #	CIAC E1 #
5002490177	9999999999	4003828061	6690449	501041456		

Rates and Costs Details

Product	Amt	RevVal	Rate	New Pole or Pole #	Free Pole	Pole Pre-paid	Second Avail-able	Action Type	Sales Type	Order Type	Mthly Install Rate	Mthly Remove Rate	Upfnt Rate	Access Product Qty	Access Product Code	Access Upfnt Rate	Found Credit Qty	Found Credit Amt	ID
Luminaire	27	ES0599508L	BPL		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Install	New	Set Exist	45.52	0.00	0.00			0.00		0.00	7300
Luminaire	27	EK0571048L	BPL		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Remove	Upgrade	Remove	0.00	29.12	0.00			0.00		0.00	7299

Rates and Costs Summary

Installs: Monthly Service Charge Totals		Removes: Prior Charges (No Charge to Remove)		Grand Total One Time Upfront Cost		One-Time Cost Totals	
Luminaire Mth Svc Charge Total	\$1,229.04	Luminaires: Prior Monthly Charges	\$786.24	\$0.00		Cost for Construction (CIAC)	\$0.00
Pole Mthly Service Charge Total	\$0.00	Poles: Prior Monthly Charges	\$0.00			Foundation Credit Total	\$0.00
Bracket Mthly Serv Chrg Total	\$0.00	Brackets: Prior Monthly Charges	\$0.00	\$0.00		Pole Upfront Cost Total	\$0.00
Mthly Service Charge Totals	\$1,229.04	Prior Monthly Charge Totals	\$786.24			Bracket Upfront Cost Total	\$0.00
				\$0.00		Accessory Upfront Cost Total	\$0.00
						Lumin Upfront Cost Total	\$0.00

Comments Remove 27) 250W MH Large Teardrop with Shade and Install 27) 80W LED Large Teardrop with Shade.

RepEmail: Walker.Ruff@pseg.com

Tel: (609) 387-0526

Print Signatory Name/Title:

Keith Walker

PSEG Representative: Walter Ruff

* Authorized Signature:

***In executing this Proposal and Service Agreement, Customer: (1) accepts the Proposal for Dusk to Dawn Lighting Service; (2) acknowledges and agrees that this is an agreement for lighting Services only and that Customer in receiving Service hereunder does not acquire any right, title or interest in any of the equipment used to provide such lighting Services and that such right, title and interest shall be vested exclusively in PSE&G; (3) will provide PSE&G with reasonable access in order to enable PSE&G to maintain, replace or remove such equipment; (4) and acknowledges and agrees that, in addition to these terms, Service is subject to the terms and conditions set forth in the Service Agreement - Standard Terms and Conditions - PSE&G Street Lighting Service, which are printed on the back of this Proposal and Agreement.**

STANDARD TERMS CONDITIONS

PSEG Street and Area Lighting Service

SECTION 1 - SCOPE OF WORK, PRICE, AND TAXES. PSEG shall perform the services, as set forth in the Form of Proposal (the "Services") for the price specified therein. Any terms or conditions other than those stated in the Street and Area Lighting Services Agreement shall be null and void, including any preprinted terms and conditions contained in any of the Customer's purchase order forms. Customer shall be responsible for and shall pay the amount of any tax applicable to the Services. Except in cases of emergency, no extra or different Services shall be done unless written approval is issued authorizing such Services prior to the performance thereof. Any extra or different work performed by PSEG on an emergency basis shall be governed by the terms and conditions which incorporates by reference the provisions of PSEG's Tariff for Electric Service.

SECTION 2 - TERMS OF PAYMENT. Monthly payment for the Services shall be included in Customer's bill. Upfront payments for the Services as identified in the Form of Proposal is required before the start of work, unless otherwise indicated.

SECTION 2a - TERM OF AGREEMENT. Please reference the Lighting Rate Schedule section of the Tariff regarding provisions for:

BPL: Original sheet No. 189-191 BPL-POF: Original sheet No. 199-200 PSAL: Original sheet No. 212-214

SECTION 3 - WARRANTY AND REMEDIES

A. PSEG warrants that for the period of twelve (12) months after the completion of the Services, the Services will reflect competent professional knowledge, judgment and workmanship and will be performed in accordance with generally accepted professional standards and work practices applicable at the time the Services are performed. PSEG warrants that any goods (e.g. lights, brackets and poles) installed shall be free from defects in material or workmanship for one year from the date of installation or provision, whichever occurs first.

B. PSEG does not warrant and shall have no liability for any nonconformance or defects in the performance of the finish on painted street lighting equipment. Customer shall pursue all claims for nonconformance or defects in the performance of the finish on painted street lighting equipment against the manufacturer and PSEG shall take commercially reasonable efforts to support and assist Customer.

C. Conditions Applying to Warranties.

1. PSEG shall have no liability or obligation for any manufacturing, construction or design defects in the Customer's facilities and equipment, hidden hazardous conditions, or the Customer's failure to comply with all applicable codes, standards, laws, and regulations.
 2. Customer shall provide PSEG with any pertinent facts or information concerning the Customer's facilities and equipment which could affect the Services to be performed therein which are known or accessible only to the Customer or not reasonably discoverable by PSEG.
 3. Customer will provide written notice to PSEG specifying nonconforming Services or Goods upon discovery thereof, and in any event, any such notice of warranty nonconformance shall be given no later than forty-five (45) days after the expiration of the applicable warranty period.
 4. Customer will provide PSEG with a reasonable opportunity to perform corrective work to comply with warranties herein. All corrective work will be performed on a schedule to be mutually agreed upon. Customer shall be responsible to remove and replace any equipment or structure in order to provide PSEG with access to perform warranty work.
 5. PSEG shall have no liability or obligation for anything arising out of these terms, in the event that the Customer breaches any of the requirements of Paragraph C of this Article.
- D. **Exclusivity of Warranties and Remedies.** The warranties set forth in these terms are exclusive and are in lieu of all other warranties, whether statutory, express or implied, including, but not limited to, any warranties or merchantability, fitness for a particular purpose or arising out of any course of dealing or usage of trade. The remedies set forth in these terms are the exclusive remedies of Customer for any breach, defect or anything arising out of the performance or nonperformance of these terms.

SECTION 4 - INDEMNIFICATION AND LIABILITY

PSEG shall indemnify and hold Customer harmless for any claims, suits, costs, damages, losses, or judgments arising out of PSEG's negligent acts or omissions in connection with these terms. Customer shall indemnify and hold PSEG harmless for any claims, suits, costs, damages, losses, or judgments arising out of Customer's negligent acts or omissions in connection with these terms. However, the parties' entire liability and obligation under these terms shall not exceed the dollar amount of the Contract Price, as set forth in "Form of Proposal", and under no circumstances shall the parties be liable to each other for any special, incidental, indirect, punitive, or consequential losses or damages whatsoever (including for lost profits, time, or revenue) for anything arising out of the performance or nonperformance of these terms, whether claims for said losses or damages are premised on warranty, negligence, strict liability, contract, or otherwise.

SECTION 5 - DELAYS AND FORCE MAJEURE. Other than the obligation to pay money, the parties shall not be liable to each other for failure to perform or for delay in performance due to, any cause beyond their reasonable control: or fire; flood, strike, or other labor difficulty; acts of God; mandates, directives, orders, or restraints of any governmental, regulatory, or judicial body or agency; riot; embargo; fuel or energy shortage; delays in transportation; inability to obtain necessary labor, materials or manufacturing facilities from usual sources; or act of omission of any of the persons or entities employed by the parties. In the event of delay in performance due to any such cause, the date of performance or time for completion will be extended by a period of time reasonably necessary to overcome the effect of such delay.

STANDARD TERMS CONDITIONS
PSEG Street and Area Lighting Service (continued)

SECTION 6 - RELATIONSHIP. The relationship of PSEG and Customer to each other shall be that of parties to a contract, and neither these terms or anything done pursuant to these terms shall be deemed to create any partnership, joint venture, or agency relationship between the two parties. There are no third party beneficiaries to these terms.

SECTION 7 - COMPLIANCE WITH LAW. The Parties shall comply with all applicable laws and regulations.

SECTION 8 - WAIVERS. No term or condition of these terms shall be deemed to have been waived and no breach excused unless such waiver or breach is in writing signed by the party claimed to have waived or consented to excuse. Either parties' failure to demand or insist, in any one or more instances, upon strict performance of these terms, or to exercise any rights conferred under these terms, shall not be construed as a waiver or relinquishment of its right to assert or rely upon any such terms or rights in the future.

SECTION 9 - APPLICABILITY OF TARIFF. The PSEG Tariff For Electric Service on file with the New Jersey Board Of Public Utilities is hereby incorporated in its entirety by reference, and any conflict or inconsistency between the terms and conditions of these terms and said Tariff shall be resolved in favor of the Tariff.

SECTION 10 - HEADINGS. The headings assigned to the sections of these terms are for convenience only and shall not limit the scope and applicability of the sections.

SECTION 11 - ENTIRE AGREEMENT. These terms, which includes the "Form of Proposal", constitutes the final, complete, and entire Agreement between the parties, and all prior discussions, negotiations, communications, proposals, or agreements, whether oral or written, are hereby superseded. Any statements, representations, terms or conditions, whether express or implied, other than those set forth in these terms may not be modified, altered, or amended in any way except in writing signed by duly authorized representatives of both the Customer and PSEG. These terms shall be governed and construed by the laws of the State of New Jersey.

SECTION 12 - CANCELLATION PRIOR TO RECEIPT OF SERVICE. Termination of this Agreement by the Customer prior to completion of installation and receipt of service shall be done by written notice. The Customer shall be liable for cost incurred by PSEG between date of the Agreement and the date written notice for cancellation is received.

APPENDIX A: STREET AND LOCATION DETAIL INFORMATION

RecordID	Street:	Location:	Pole#:	Products:
7300	Haddon Ave	1 PSO MLK Blvd	14084	Luminaire
7300	Haddon Ave	3 PSO MLK Blvd	14083	Luminaire
7300	Haddon Ave	2 PSO MLK Blvd	14081	Luminaire
7300	Haddon Ave	5 PSOES MLK Blvd	21395	Luminaire
7300	Haddon Ave	3 PSOES MLK Blvd	21397	Luminaire
7300	Haddon Ave	4 PSOES MLK Blvd	21396	Luminaire
7300	Haddon Ave	6 PSOES MLK Blvd	21394	Luminaire
7300	Haddon Ave	3 PSOWS MLK Blvd	21372	Luminaire
7300	Haddon Ave	2 PSOWS MLK Blvd	21373	Luminaire
7300	Haddon Ave	1 PSOWS MLK Blvd	21374	Luminaire

7300	Haddon Ave	1 PSOES Cooper Plaza	21393	Luminaire
7300	Haddon Ave	2 PSOES Cooper Plaza	21392	Luminaire
7300	Haddon Ave	3 PSOES Cooper Plaza	21391	Luminaire
7300	Haddon Ave	1 PSOWS Cooper Plaza	21375	Luminaire
7300	Haddon Ave	2 PSOWS Cooper Plaza	21376	Luminaire
7300	MLK Blvd	1 PWOSS Haddon	14085	Luminaire
7300	MLK Blvd	2 PWOSS Haddon	14086	Luminaire
7300	MLK Blvd	3 PWOSS Haddon	14087	Luminaire
7300	MLK Blvd	4 PWOSS Haddon	14088	Luminaire
7300	MLK Blvd	1 PWOSS 6th	14089	Luminaire
7300	MLK Blvd	2 PWOSS 6th	14090	Luminaire
7300	MLK Blvd	3 PWOSS 6th	14091	Luminaire
7300	MLK Blvd	4 PWOSS 6th	14092	Luminaire
7300	MLK Blvd	1 PWONS Haddon	14077	Luminaire
7300	MLK Blvd	2 PWONS Haddon	14074	Luminaire
7300	MLK Blvd	3 PWONS Haddon	14073	Luminaire
7300	MLK Blvd	4 PWONS Haddon	14072	Luminaire

R-41

DB:dh
01-14-25

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ENTER INTO A CAMERA EQUIPMENT LOAN AGREEMENT WITH NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION ("NJDEP") FOR THE ILLEGAL DUMPING OF SOLID WASTE DETERRENCE PROGRAM

WHEREAS, NJDEP developed the Illegal Dumping Program-Collaboration and Deterrence Project to deter illegal dumping of solid waste and empower municipalities to take an active role in combating illegal dumping; and

WHEREAS, Cameras can be effectively used as part of an effort to deter the illegal dumping and enforce municipal illegal dumping ordinances and NJDEP illegal dumping regulations; and

WHEREAS, illegal dumping of solid waste detracts from the natural beauty of community open spaces, decreases property values, and costs the citizens of the municipality tax dollars to cleanup; and

WHEREAS, NJDEP will loan camera equipment to the City of Camden as described in the loan agreement attached hereto as "Exhibit A"; and

WHEREAS, the City of Camden has an existing municipal ordinance, or is in the process of adopting a municipal ordinance, that prohibits solid waste dumping prior to the beginning of the term of this agreement; and

WHEREAS, the City of Camden has developed and NJDEP has accepted a plan to use the loaned camera equipment as part of a concerted effort to deter illegal dumping by monitoring specified sites in the City of Camden for illegal dumping and vigorously enforce; and


WHEREAS, the City of Camden agrees to use the Stated-owned camera equipment to deter and enforce illegal dumping; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City agrees to enter into a Camera Equipment Loan Agreement with NJDEP for its Illegal Dumping of Solid Waste Deterrence Program.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Exhibit A



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION
COMMUNITY INVESTMENT AND ECONOMIC REVITALIZATION
401 East State Street, 4th Floor, East Wing
P.O. Box 420, Mail Code 401-04
Trenton, New Jersey 08625-0420
Tel. (609) 633-0700 • Fax (609) 984-9653
www.nj.gov/dep

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

SHAWN M. LATOURETTE
Commissioner

CAMERA EQUIPMENT LOAN AGREEMENT

I. PARTIES

This Loan Agreement (the "Agreement") is entered into by and between the State of New Jersey Department of Environmental Protection ("State") and _____, a municipality within the meaning of N.J.S.A. 40:1-1 et seq. and N.J.S.A. 40A:1-1 et seq. ("Borrower").

II. PURPOSE

WHEREAS, illegal dumping of solid waste detracts from the natural beauty of community open spaces, decreases property values, and costs the citizens of the municipality tax dollars to cleanup;

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) developed the Illegal Dumping Program – Collaboration and Deterrence Project to deter illegal dumping of solid waste and empower municipalities to take an active role in combating illegal dumping;

WHEREAS, cameras can be effectively used as part of efforts to deter illegal dumping and enforce municipal illegal dumping ordinances and NJDEP illegal dumping regulations;

WHEREAS, the State will loan camera equipment to the Borrower as described below; and

WHEREAS, the Borrower has an existing municipal ordinance, or is in the process of adopting a municipal ordinance, that prohibits solid waste dumping prior to the beginning of the term of this Agreement; and

WHEREAS, the Borrower has developed and NJDEP has accepted a plan to use the loaned camera equipment as part of a concerted effort to deter illegal dumping by monitoring specified sites in the municipality for illegal dumping and vigorously enforce; and

WHEREAS, the Borrower agrees to use the State-owned camera equipment to deter and enforce against illegal dumping.

NOW, THEREFORE, the parties enter into this Agreement upon the following terms and conditions:

III. TERM OF AGREEMENT

This Agreement shall be effective between the State and Borrower for a period of twelve months. It shall end twelve (12) months from November 1, 2024. The State has discretion to extend the term of this Agreement for one or more additional period of twelve (12) months at the written request of the Borrower.

IV. PROVISION OF THE EQUIPMENT

1. Q-STAR TECHNOLOGIES EQUIPMENT

Serial numbers are assigned to each individual camera. Each individual camera is provided with the items below. The camera and accessories are referenced as the "Equipment" throughout this Agreement. Subject to the terms and conditions set forth below, the State agrees to loan and the Borrower agrees to maintain in good working condition the following loaned Equipment:

- (1) Q-STAR Flash CAM-880SX
- (1) Wall Mounting Bracket Hardware
- (1) Quick Move Adapter
- (1) 8.0 Gigabyte Secure Digital Memory Card
- (1) Battery Charger
- (1) RF Keyfob Controller
- (1) User's Manual
- (1) Antenna
- (1) Padlock and associated keys
- (1) Metal chain

2. PICK UP AND INSTALLATION OF THE EQUIPMENT

1. The State shall prepare the Equipment so that it shall be ready for acceptance by the Borrower no later than September 1, 2024. This date may be extended by the mutual written consent of the parties.
2. The Borrower shall pick up the Equipment from NJDEP at 401 East State Street, Trenton, NJ 08625, unless the State agrees to deliver the Equipment to the Borrower.
3. The Borrower agrees to install the Equipment within two weeks of acceptance of the Equipment. Installation shall be performed in a professional and workmanlike manner in conformance with all recommendations of the manufacturer, and in compliance with good construction and engineering practices. The State has discretion to extend the two-week installation requirement at the request of the Borrower.

3. ACCEPTANCE OF THE EQUIPMENT

Following receipt and installation of the Equipment, the Borrower shall promptly inspect the Equipment and shall provide written confirmation to the State on the Custody of Equipment Form, attached as Exhibit A, that the Equipment has been successfully installed

and is ready for use. The completed Custody of Equipment Form shall be sent to Vincent Caliguire at Vincent.caliguire@dep.nj.gov.

4. COMPATIBLE EQUIPMENT

The Borrower agrees to configure the Borrower-supplied hardware and software that can run the Q-STAR Technologies programs and applications for proper use, including:

- a) Bluetooth capability for the wireless download of pictures,
- b) Computer, smartphone, or iPad for the wireless download of pictures, and
- c) Utilities for the operation of the camera and associated equipment, along with the Equipment in order to begin monitoring the selected site(s) within thirty (30) days of the execution of this Agreement, which time may be extended upon written request to NJDEP showing good faith efforts to do so. NJDEP in its sole discretion shall determine whether to extend the 30-day time period or terminate the Agreement.

5. RETURN OF THE EQUIPMENT

Equipment shall be returned to the State at 401 East State Street, Trenton, NJ 08625 in as good a condition as when received by the Borrower, except for reasonable wear and tear, within two weeks from the expiration or termination of this Agreement. The State has discretion to extend the two-week return requirement at the request of the Borrower, unless the State agrees to pick up the Equipment from the Borrower.

V. TRAINING

The State shall provide the Borrower with adequate training in the operation of the Equipment. The Borrower must designate at least two municipal employees to attend training and ensure maintenance of the Equipment. These two municipal employees will act as point of contact for the Department regarding the Equipment and project.

Municipal designee:

_____ Name

_____ Title

_____ Email and phone number

Municipal designee:

_____ Name

_____ Title

Email and phone number

VI. USE OF THE EQUIPMENT

6. UTILITY CHARGES

The Borrower shall pay all charges for gas, water, steam, electricity, light, heat, or power, telephone, or other utility service to be used on or in connection with the Equipment, including charges for installation of such services during the term of this Lease. Under no circumstances shall the State be liable for any such charges.

7. LOCATION OF EQUIPMENT

Borrower shall be responsible for providing the Department with the camera location. If Borrower changes the camera location, Borrower shall immediately notify the State, providing details of the new location. The State shall not be a party to any legal agreements concerning the installation or location of the Equipment.

8. MAINTENANCE OF THE EQUIPMENT

The Borrower shall immediately contact Vincent Caliguire at [vincent.caliguire @ vincent.caliguire@dep.nj.gov](mailto:vincent.caliguire@dep.nj.gov) for assistance with maintenance of the Equipment. The Borrower shall maintain records of the maintenance performed on the camera. These records are subject to inspection upon request by the State. The maintenance records shall be submitted to the State with the return of the camera.

9. MUNICIPAL ORDINANCE PROHIBITING SOLID WASTE DUMPING

The Borrower shall have an existing municipal ordinance or adopt a municipal ordinance that prohibits solid waste dumping prior to the beginning of the term of this lease. If your municipality does not have an ordinance prior to the term of this lease, the municipal ordinance process shall be commenced to have an ordinance passed.

10. INSURANCE

The Borrower shall, at its sole cost and expense, secure and maintain continuous insurance coverages covering the Equipment for the term of the Agreement, as may be extended, as provided herein:

- a) All required insurance shall be provided by insurance companies with an A-VIII or better rating by A.M. Best & Company.
- b) All policies must be endorsed to provide 30 days' written notice of cancellation or material change to the State of New Jersey at the address shown below, or if the Borrower's insurer cannot provide 30 days written notice, then it will become the obligation of the Borrower to provide the same. The Borrower shall provide the State with current certificates of insurance for all coverages and renewals thereof. Renewal certificates shall be provided within 30 days of the expiration of the insurance. The certificates of insurance shall indicate the contract number or purchase order number and title of the contract in the Description of Operations

box and shall list the State of New Jersey, Department of the Environmental Protection, Community Investment & Economic Revitalization, Office of the Assistant Commissioner, 401 East State Street, P.O. Box 420, Trenton, New Jersey 08625-0420 in the Certificate Holder box. The certificates and any notice of cancelation shall be emailed to the State.

- c) The Borrower shall provide Occurrence Form Commercial General Liability Insurance or its equivalent. The minimum limit of liability shall be \$1,000,000 per occurrence and a combined single limit of \$1,000,000 for bodily injury and property damage. The required Commercial General Liability Insurance policy or its equivalent shall name the State, its officers, and employees as "Additional Insureds" and include the blanket additional insured endorsement or its equivalent. The coverage to be provided under these policies shall be at least as broad as that provided by the standard basic Commercial General Liability Insurance occurrence coverage forms or its equivalent currently in use in the State of New Jersey, which shall not be circumscribed by any endorsement limiting the breadth of coverage.
- d) The Borrower shall maintain property insurance to cover loss or damage on a "Special Causes of Loss" form of coverage against, fire, water, wind, storm, loss, theft, and damage to the Equipment. The insurance shall be in an amount not less than the full replacement value of the Equipment. The policy shall be written so as to provide that the insurer waives all right of subrogation against the State in connection with any loss or damage covered by the policy.
- e) Workers Compensation Insurance applicable to the Laws of the State of New Jersey and Employer's Liability Insurance with limits of not less than one million (\$1,000,000) dollars bodily injury by disease (each accident) and one million (\$1,000,000) dollars bodily injury by disease (each employee) with an aggregate limit of one million (\$1,000,000) dollars bodily injury by disease (policy limit).

11. RESPONSIBILITY FOR DAMAGE TO OR DESTRUCTION OF THE EQUIPMENT

The Borrower shall be responsible to pay to the State the cost of replacement or repair of any equipment that while borrowed was damaged or destroyed, but shall not be responsible to pay for replacement of wear items (if any) or for the cost to restore the equipment to new condition if the equipment has sustained normal wear and tear. The State shall, in its sole discretion, determine the amount that Borrower shall pay to replace or repair the equipment and whether the equipment is damaged or has only sustained normal wear and tear.

12. STATE'S OBLIGATIONS

The State's obligations under this Agreement are subject to the appropriation and availability of funds.

13. OWNERSHIP AND USE OF DATA

All images, data and information collected by the Equipment are the property of the Borrower. The Borrower grants the State a perpetual right to use all images, data, and information, and shall promptly provide it to the State upon request. The data shall be

retained in accordance with New Jersey records retention requirements and schedules established by the New Jersey Department of Treasury Bureau of Records Management, including N.J.S.A. 47:1-1 et seq. and N.J.A.C. 15:3-1.1 et seq.

14. PROGRESS REPORTS

Borrower shall, in some capacity, attend monthly meetings as scheduled by the Community Collaborative Initiative. Points of discussion in these meetings will include, but not be limited to, overall progress of installation, use, maintenance, and overall effectiveness of the equipment. The Borrower shall immediately report any damage, injury, or legal claims relating to the Equipment. Borrower shall also report all instances in which an illegal dumper is cited or charged with or found guilty of illegal dumping under the Borrowers ordinance(s) or of referrals of instances of illegal dumping referred to other enforcement entities. The meetings shall be virtual, unless the otherwise declared by the State.

IV. STANDARD TERMS AND CONDITIONS

15. INDEMNIFICATION

The Borrower shall, for itself, its successors, and assigns, assume all risk and liabilities arising out of the management, maintenance, and operation of the Equipment and covenants to defend, protect, indemnify, and save harmless the State and each and every of its officers, agents, servants, employees, successors, and assignees and hereby releases the State and each and every of its officers, agents, servants, employees, successors, and assignees from and against any and all such liabilities, losses, damages, costs, expenses (including all attorneys' fees and expenses), causes of action, suits, claims, demands, or judgments of any nature arising from the following:

- a) any and all claims, demands, suits, actions, recoveries, judgments and costs and expenses in connection therewith which shall arise from or result directly or indirectly from the work and/or materials supplied by the State to the Borrower under this Agreement, including liability of any nature or kind for or on account of the use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in the performance of this Agreement;
- b) any injury to, or the death of, any person caused in whole or in part by any negligent act or omission of Borrower, or anyone directly or indirectly employed by Borrower, regardless of whether it is caused in part by the State, or its officers, agents, servants, employees, successors, and assignees;
- c) any injury to, or the death of, any person in, on, or about, or any damage to property which occurs in, on, or about the location where the Borrower installs the Equipment or in any manner growing out of or connected with the use, non-use, or condition of the Equipment;
- d) any act, error, or omission of the Borrower, its officers, agents, servants, employees, contractors, invitees, and anyone claiming by or through the Borrower in the performance of the Agreement.

The Borrower's indemnification and liability under this Agreement is not limited by, but is in addition to, the insurance obligations contained in Paragraph 10. The Borrower's liability pursuant to this Section shall continue after the termination or expiration of the Agreement with respect to any liability, loss, cost, expense (including all attorneys' fees and expenses), damage, cause of action, suit, claim, demand, or judgment resulting from actions or inactions occurring prior to such termination or expiration.

16. ASSIGNMENT; SUCCESSORS

The Borrower binds its successors and assignees to all the terms and conditions of this Agreement. The Borrower shall not assign or subcontract the whole or any part of this Agreement without the State's prior written consent.

17. COMPLIANCE WITH LAWS

The Borrower shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, and all provisions required thereby to be included herein are hereby incorporated by reference.

18. APPLICABLE LAW AND JURISDICTION

This Agreement and any and all litigation arising therefrom or related thereto shall be governed by the applicable laws, regulations and rules of evidence of the State of New Jersey without reference to conflict of laws principles and shall be filed in the appropriate Division of the New Jersey Superior Court.

19. CONTRACT AMENDMENT

Except as provided herein, the agreement may only be amended by written agreement of the State and the Borrower.

20. TERMINATION

- a) Termination for Cause: In addition to any other provision in the Agreement, this Agreement may be terminated by the State upon material breach of the Agreement by Borrower upon thirty (30) days written notice, during which time the Borrower shall have the opportunity to cure the material breach. If Borrower fails to cure the breach within that period, the Agreement shall automatically terminate on the 31st day.
- b) Termination for Convenience: This Agreement may be terminated by the State for convenience on thirty (30) days' notice by the State.
- c) The Borrower may terminate the Agreement by ninety (90) calendar days' written notice to the State sent by regular and certified mail return receipt requested and to Vincent Caliguire at Vincent.caliguire@dep.nj.gov. Upon receipt of such notice, the State may choose for such termination to become effective immediately or by a date prior to that in Borrower's notice of termination. Otherwise, the Borrower shall continue to operate in accordance with the terms and conditions of the Agreement for a period not to exceed ninety (90) calendar days after receipt of the notice or until the end of the Agreement term, whichever occurs sooner.

- d) Termination of the Agreement by either the State or the Borrower, as herein provided, shall not release or discharge the obligation of the Borrower to return the Equipment pursuant to Paragraph 5 of this Agreement or release or discharge liability owed by one to the other under the terms and conditions of the Agreement as of the date of such termination.

21. FORCE MAJUERE

In the event that either party is unable to perform any of its obligations under this Agreement or to enjoy any of its benefits because of natural disaster or decrees of governmental bodies not the fault of the affected party (hereinafter referred to as a "Force Majeure Event"), the party who has been so affected shall immediately give notice to the other party and shall do everything practicable and reasonable under the circumstances to resume performance. Upon receipt of such notice, all obligations under this Agreement shall be immediately suspended. If the period of nonperformance exceeds thirty (30) days from the receipt of notice of the Force Majeure Event, the party whose ability to perform has not been so affected may, by giving written notice, terminate this Agreement.

22. ALTERNATIVE DISPUTE RESOLUTION

The parties agree not to initiate formal proceedings for the judicial resolution of a dispute, except for the seeking of equitable relief or those required to avoid non-compliance with the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et. seq., unless and until the parties have first attempted to resolve the dispute through the mechanisms listed below. In addition, the parties shall refrain from exercising any termination right related to the dispute being considered under this paragraph and shall continue to perform their respective obligations under the Agreement while they endeavor to resolve the dispute under this paragraph.

- a) First, the parties shall attempt to resolve the dispute through good faith negotiation.
- b) NJDEP Office of Dispute Resolution. If, after good faith negotiation, the parties are unable to resolve the dispute, the parties agree to refer the matter to the New Jersey Department of Environmental Protection Office of Dispute Resolution to attempt to settle the dispute.
- c) Mediation. If the parties are unable to agree to resolve the dispute in the Office of Dispute Resolution, the parties shall mutually agree of the selection of a mediator. The cost of the mediator will be shared equally by the parties. The time limit of the mediation is 30 days. Invoking or being involved in mediation does not relieve the Borrower of its responsibilities under the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1, et seq.

23. AFFIRMATIVE ACTION AND EQUAL EMPLOYMENT REQUIREMENTS

Pursuant to N.J.A.C. 17:27-3.5, the Borrower agrees that:

- a) The Borrower will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability,

nationality or sex. The Borrower will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that all employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Borrower agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the public agency compliance officer setting forth provisions of this nondiscrimination clause;

- b) The Borrower shall, in all solicitations or advertisements for employees placed by or on behalf of the Borrower, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex;
- c) The Borrower shall send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the Borrower's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment; and
- d) The Borrower agrees to comply with all regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time, and codified at N.J.A.C. 17:27-1.1 et seq.

Further, pursuant to N.J.A.C. 17:27-3.7, the Borrower agrees that:

- a) The Borrower agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.
- b) The Borrower agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- c) The Borrower agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.
- d) In conforming with the targeted employment goals, the Borrower agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all

such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

24. NO DISCRIMINATION

- a) The Borrower shall comply with all provisions of the Americans with Disabilities Act (ADA), P.L. 101-336, in accordance with 42 U.S.C. 12101, et seq.
- b) The Borrower shall not discriminate, and shall abide by all anti-discrimination laws, including Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d-2000d-4; the discrimination and affirmative action provisions of N.J.S.A. 10:2-1 through N.J.S.A. 10:2-4; the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq.; and all rules and regulations promulgated pursuant thereto.

25. CAMERA SERVICE CONTRACT

- c) The State of New Jersey will, for one year from the execution of this contract, provide the necessary financial resources for a service plan for the distributed cameras as follow; six months of Qstar Technology related service "Gold" plan and \$95.00 per month per device, followed by six months of Qstar Technology service "Standard" plan at \$75.00 per month per device.
- d) Upon the one-year mark, participating municipalities that wish to retain the cameras and execute a subsequent contract, shall continue either a "Gold" plan or a "Standard" plan as noted above for each retained camera.

In Witness Whereof, the Parties, through their duly authorized representatives, entered into this Agreement. The parties, having read and understood the foregoing terms of this Agreement, do by their respective signatures dated below agree to the terms thereof.

[Signature page follows.]

For the State

For the Borrower

By: _____

By: _____

Elizabeth Dragon

Printed Name: _____

Assistant Commissioner, NJDEP
Community Investment & Economic
Revitalization

Title: _____

Date: _____

Date: _____

APPROVED as to Form and Legality:

Office of the Attorney General

By: _____

Candice McLaughlin

Deputy Attorney General

Date: _____

In reference to Equipment serial numbers, as follows:

_____ Department initials: _____ Borrower initials: _____

_____ Department initials: _____ Borrower initials: _____

_____ Department initials: _____ Borrower initials: _____



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AN AGREEMENT WITH NJDEP FOR THE ILLEGAL DUMPING CAMERA LOAN PROGRAM

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		12/19/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Camera Equipment Loan Agreement
2. Attachment D

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

JAN 3 - 2025

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *RESOLUTION AUTHORIZING AN AGREEMENT WITH NJDEP FOR THE ILLEGAL DUMPING CAMERA LOAN PROGRAM*

FACTS/BACKGROUND:

- NJDEP developed the Illegal Dumping Program – Collaboration and Deterrence Project to deter illegal dumping of solid waste and empower municipalities to take an active role in combating illegal dumping
- The NJDEP will loan the City of Camden two (2) Q-Star Technologies cameras for a period of 12 months beginning November 1, 2024 to deter and enforce against illegal dumping

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: n/a

IMPACT STATEMENT:

- Entering into the agreement will assist the City in it's illegal dumping enforcement

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works

COORDINATION:

- Executed contract between NJDEP and the City of Camden

Prepared by: Angela M. Watkins 757-7139/anjohnst@ci.camden.nj.us

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	
Name of Vendor	NJDEP
Purpose or Need for service:	NJDEP developed the Illegal Dumping Program – Collaboration and Deterrence Project to deter illegal dumping of solid waste and empower municipalities to take an active role in combating illegal dumping. The NJDEP will loan the City of Camden two (2) Q-Star Technologies cameras for a period of 12 months beginning November 1, 2024 to deter and enforce against illegal dumping.
Contract Award Amount	n/a
Term of Contract	12 months beginning November 1, 2024
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	n/a
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	n/a
Were other proposals received? If so, please attach the names and amounts for each proposal received?	n/a

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date _____
Certifying Officer

For LGS use only:

Approved Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____



State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION
COMMUNITY INVESTMENT AND ECONOMIC REVITALIZATION

401 East State Street, 4th Floor, East Wing

P.O. Box 420, Mail Code 401-04

Trenton, New Jersey 08625-0420

Tel. (609) 633-0700 • Fax (609) 984-9653

www.nj.gov/dep

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

SHAWN M. LATOURETTE
Commissioner

CAMERA EQUIPMENT LOAN AGREEMENT

I. PARTIES

This Loan Agreement (the "Agreement") is entered into by and between the State of New Jersey Department of Environmental Protection ("State") and _____, a municipality within the meaning of N.J.S.A. 40:1-1 et seq. and N.J.S.A. 40A:1-1 et seq. ("Borrower").

II. PURPOSE

WHEREAS, illegal dumping of solid waste detracts from the natural beauty of community open spaces, decreases property values, and costs the citizens of the municipality tax dollars to cleanup;

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) developed the Illegal Dumping Program – Collaboration and Deterrence Project to deter illegal dumping of solid waste and empower municipalities to take an active role in combating illegal dumping;

WHEREAS, cameras can be effectively used as part of efforts to deter illegal dumping and enforce municipal illegal dumping ordinances and NJDEP illegal dumping regulations;

WHEREAS, the State will loan camera equipment to the Borrower as described below; and

WHEREAS, the Borrower has an existing municipal ordinance, or is in the process of adopting a municipal ordinance, that prohibits solid waste dumping prior to the beginning of the term of this Agreement; and

WHEREAS, the Borrower has developed and NJDEP has accepted a plan to use the loaned camera equipment as part of a concerted effort to deter illegal dumping by monitoring specified sites in the municipality for illegal dumping and vigorously enforce; and

WHEREAS, the Borrower agrees to use the State-owned camera equipment to deter and enforce against illegal dumping.

NOW, THEREFORE, the parties enter into this Agreement upon the following terms and conditions:

III. TERM OF AGREEMENT

This Agreement shall be effective between the State and Borrower for a period of twelve months. It shall end twelve (12) months from November 1, 2024. The State has discretion to extend the term of this Agreement for one or more additional period of twelve (12) months at the written request of the Borrower.

IV. PROVISION OF THE EQUIPMENT

1. Q-STAR TECHNOLOGIES EQUIPMENT

Serial numbers are assigned to each individual camera. Each individual camera is provided with the items below. The camera and accessories are referenced as the "Equipment" throughout this Agreement. Subject to the terms and conditions set forth below, the State agrees to loan and the Borrower agrees to maintain in good working condition the following loaned Equipment:

- (1) Q-STAR Flash CAM-880SX
- (1) Wall Mounting Bracket Hardware
- (1) Quick Move Adapter
- (1) 8.0 Gigabyte Secure Digital Memory Card
- (1) Battery Charger
- (1) RF Keyfob Controller
- (1) User's Manual
- (1) Antenna
- (1) Padlock and associated keys
- (1) Metal chain

2. PICK UP AND INSTALLATION OF THE EQUIPMENT

1. The State shall prepare the Equipment so that it shall be ready for acceptance by the Borrower no later than September 1, 2024. This date may be extended by the mutual written consent of the parties.
2. The Borrower shall pick up the Equipment from NJDEP at 401 East State Street, Trenton, NJ 08625, unless the State agrees to deliver the Equipment to the Borrower.
3. The Borrower agrees to install the Equipment within two weeks of acceptance of the Equipment. Installation shall be performed in a professional and workmanlike manner in conformance with all recommendations of the manufacturer, and in compliance with good construction and engineering practices. The State has discretion to extend the two-week installation requirement at the request of the Borrower.

3. ACCEPTANCE OF THE EQUIPMENT

Following receipt and installation of the Equipment, the Borrower shall promptly inspect the Equipment and shall provide written confirmation to the State on the Custody of Equipment Form, attached as Exhibit A, that the Equipment has been successfully installed

and is ready for use. The completed Custody of Equipment Form shall be sent to Vincent Caliguire at Vincent.caliguire@dep.nj.gov.

4. COMPATIBLE EQUIPMENT

The Borrower agrees to configure the Borrower-supplied hardware and software that can run the Q-STAR Technologies programs and applications for proper use, including:

- a) Bluetooth capability for the wireless download of pictures,
- b) Computer, smartphone, or iPad for the wireless download of pictures, and
- c) Utilities for the operation of the camera and associated equipment, along with the Equipment in order to begin monitoring the selected site(s) within thirty (30) days of the execution of this Agreement, which time may be extended upon written request to NJDEP showing good faith efforts to do so. NJDEP in its sole discretion shall determine whether to extend the 30-day time period or terminate the Agreement.

5. RETURN OF THE EQUIPMENT

Equipment shall be returned to the State at 401 East State Street, Trenton, NJ 08625 in as good a condition as when received by the Borrower, except for reasonable wear and tear, within two weeks from the expiration or termination of this Agreement. The State has discretion to extend the two-week return requirement at the request of the Borrower, unless the State agrees to pick up the Equipment from the Borrower.

V. TRAINING

The State shall provide the Borrower with adequate training in the operation of the Equipment. The Borrower must designate at least two municipal employees to attend training and ensure maintenance of the Equipment. These two municipal employees will act as point of contact for the Department regarding the Equipment and project.

Municipal designee:

Name

Title

Email and phone number

Municipal designee:

Name

Title

Email and phone number

VI. USE OF THE EQUIPMENT

6. UTILITY CHARGES

The Borrower shall pay all charges for gas, water, steam, electricity, light, heat, or power, telephone, or other utility service to be used on or in connection with the Equipment, including charges for installation of such services during the term of this Lease. Under no circumstances shall the State be liable for any such charges.

7. LOCATION OF EQUIPMENT

Borrower shall be responsible for providing the Department with the camera location. If Borrower changes the camera location, Borrower shall immediately notify the State, providing details of the new location. The State shall not be a party to any legal agreements concerning the installation or location of the Equipment.

8. MAINTENANCE OF THE EQUIPMENT

The Borrower shall immediately contact Vincent Caliguire at [vincent.caliguire @ vincent.caliguire@dep.nj.gov](mailto:vincent.caliguire@dep.nj.gov) for assistance with maintenance of the Equipment. The Borrower shall maintain records of the maintenance performed on the camera. These records are subject to inspection upon request by the State. The maintenance records shall be submitted to the State with the return of the camera.

9. MUNICIPAL ORDINANCE PROHIBITING SOLID WASTE DUMPING

The Borrower shall have an existing municipal ordinance or adopt a municipal ordinance that prohibits solid waste dumping prior to the beginning of the term of this lease. If your municipality does not have an ordinance prior to the term of this lease, the municipal ordinance process shall be commenced to have an ordinance passed.

10. INSURANCE

The Borrower shall, at its sole cost and expense, secure and maintain continuous insurance coverages covering the Equipment for the term of the Agreement, as may be extended, as provided herein:

- a) All required insurance shall be provided by insurance companies with an A-VIII or better rating by A.M. Best & Company.
- b) All policies must be endorsed to provide 30 days' written notice of cancellation or material change to the State of New Jersey at the address shown below, or if the Borrower's insurer cannot provide 30 days written notice, then it will become the obligation of the Borrower to provide the same. The Borrower shall provide the State with current certificates of insurance for all coverages and renewals thereof. Renewal certificates shall be provided within 30 days of the expiration of the insurance. The certificates of insurance shall indicate the contract number or purchase order number and title of the contract in the Description of Operations

box and shall list the State of New Jersey, Department of the Environmental Protection, Community Investment & Economic Revitalization, Office of the Assistant Commissioner, 401 East State Street, P.O. Box 420, Trenton, New Jersey 08625-0420 in the Certificate Holder box. The certificates and any notice of cancelation shall be emailed to the State.

- c) The Borrower shall provide Occurrence Form Commercial General Liability Insurance or its equivalent. The minimum limit of liability shall be \$1,000,000 per occurrence and a combined single limit of \$1,000,000 for bodily injury and property damage. The required Commercial General Liability Insurance policy or its equivalent shall name the State, its officers, and employees as "Additional Insureds" and include the blanket additional insured endorsement or its equivalent. The coverage to be provided under these policies shall be at least as broad as that provided by the standard basic Commercial General Liability Insurance occurrence coverage forms or its equivalent currently in use in the State of New Jersey, which shall not be circumscribed by any endorsement limiting the breadth of coverage.
- d) The Borrower shall maintain property insurance to cover loss or damage on a "Special Causes of Loss" form of coverage against, fire, water, wind, storm, loss, theft, and damage to the Equipment. The insurance shall be in an amount not less than the full replacement value of the Equipment. The policy shall be written so as to provide that the insurer waives all right of subrogation against the State in connection with any loss or damage covered by the policy.
- e) Workers Compensation Insurance applicable to the Laws of the State of New Jersey and Employer's Liability Insurance with limits of not less than one million (\$1,000,000) dollars bodily injury by disease (each accident) and one million (\$1,000,000) dollars bodily injury by disease (each employee) with an aggregate limit of one million (\$1,000,000) dollars bodily injury by disease (policy limit).

11. RESPONSIBILITY FOR DAMAGE TO OR DESTRUCTION OF THE EQUIPMENT

The Borrower shall be responsible to pay to the State the cost of replacement or repair of any equipment that while borrowed was damaged or destroyed, but shall not be responsible to pay for replacement of wear items (if any) or for the cost to restore the equipment to new condition if the equipment has sustained normal wear and tear. The State shall, in its sole discretion, determine the amount that Borrower shall pay to replace or repair the equipment and whether the equipment is damaged or has only sustained normal wear and tear.

12. STATE'S OBLIGATIONS

The State's obligations under this Agreement are subject to the appropriation and availability of funds.

13. OWNERSHIP AND USE OF DATA

All images, data and information collected by the Equipment are the property of the Borrower. The Borrower grants the State a perpetual right to use all images, data, and information, and shall promptly provide it to the State upon request. The data shall be

retained in accordance with New Jersey records retention requirements and schedules established by the New Jersey Department of Treasury Bureau of Records Management, including N.J.S.A. 47:1-1 et seq. and N.J.A.C. 15:3-1.1 et seq.

14. PROGRESS REPORTS

Borrower shall, in some capacity, attend monthly meetings as scheduled by the Community Collaborative Initiative. Points of discussion in these meetings will include, but not be limited to, overall progress of installation, use, maintenance, and overall effectiveness of the equipment. The Borrower shall immediately report any damage, injury, or legal claims relating to the Equipment. Borrower shall also report all instances in which an illegal dumper is cited or charged with or found guilty of illegal dumping under the Borrowers ordinance(s) or of referrals of instances of illegal dumping referred to other enforcement entities. The meetings shall be virtual, unless the otherwise declared by the State.

IV. STANDARD TERMS AND CONDITIONS

15. INDEMNIFICATION

The Borrower shall, for itself, its successors, and assigns, assume all risk and liabilities arising out of the management, maintenance, and operation of the Equipment and covenants to defend, protect, indemnify, and save harmless the State and each and every of its officers, agents, servants, employees, successors, and assignees and hereby releases the State and each and every of its officers, agents, servants, employees, successors, and assignees from and against any and all such liabilities, losses, damages, costs, expenses (including all attorneys' fees and expenses), causes of action, suits, claims, demands, or judgments of any nature arising from the following:

- a) any and all claims, demands, suits, actions, recoveries, judgments and costs and expenses in connection therewith which shall arise from or result directly or indirectly from the work and/or materials supplied by the State to the Borrower under this Agreement, including liability of any nature or kind for or on account of the use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in the performance of this Agreement;
- b) any injury to, or the death of, any person caused in whole or in part by any negligent act or omission of Borrower, or anyone directly or indirectly employed by Borrower, regardless of whether it is caused in part by the State, or its officers, agents, servants, employees, successors, and assignees;
- c) any injury to, or the death of, any person in, on, or about, or any damage to property which occurs in, on, or about the location where the Borrower installs the Equipment or in any manner growing out of or connected with the use, non-use, or condition of the Equipment;
- d) any act, error, or omission of the Borrower, its officers, agents, servants, employees, contractors, invitees, and anyone claiming by or through the Borrower in the performance of the Agreement.

The Borrower's indemnification and liability under this Agreement is not limited by, but is in addition to, the insurance obligations contained in Paragraph 10. The Borrower's liability pursuant to this Section shall continue after the termination or expiration of the Agreement with respect to any liability, loss, cost, expense (including all attorneys' fees and expenses), damage, cause of action, suit, claim, demand, or judgment resulting from actions or inactions occurring prior to such termination or expiration.

16. ASSIGNMENT; SUCCESSORS

The Borrower binds its successors and assignees to all the terms and conditions of this Agreement. The Borrower shall not assign or subcontract the whole or any part of this Agreement without the State's prior written consent.

17. COMPLIANCE WITH LAWS

The Borrower shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances, and all provisions required thereby to be included herein are hereby incorporated by reference.

18. APPLICABLE LAW AND JURISDICTION

This Agreement and any and all litigation arising therefrom or related thereto shall be governed by the applicable laws, regulations and rules of evidence of the State of New Jersey without reference to conflict of laws principles and shall be filed in the appropriate Division of the New Jersey Superior Court.

19. CONTRACT AMENDMENT

Except as provided herein, the agreement may only be amended by written agreement of the State and the Borrower.

20. TERMINATION

- a) Termination for Cause: In addition to any other provision in the Agreement, this Agreement may be terminated by the State upon material breach of the Agreement by Borrower upon thirty (30) days written notice, during which time the Borrower shall have the opportunity to cure the material breach. If Borrower fails to cure the breach within that period, the Agreement shall automatically terminate on the 31st day.
- b) Termination for Convenience: This Agreement may be terminated by the State for convenience on thirty (30) days' notice by the State.
- c) The Borrower may terminate the Agreement by ninety (90) calendar days' written notice to the State sent by regular and certified mail return receipt requested and to Vincent Caliguire at Vincent.caliguire@dep.nj.gov. Upon receipt of such notice, the State may choose for such termination to become effective immediately or by a date prior to that in Borrower's notice of termination. Otherwise, the Borrower shall continue to operate in accordance with the terms and conditions of the Agreement for a period not to exceed ninety (90) calendar days after receipt of the notice or until the end of the Agreement term, whichever occurs sooner.

- d) Termination of the Agreement by either the State or the Borrower, as herein provided, shall not release or discharge the obligation of the Borrower to return the Equipment pursuant to Paragraph 5 of this Agreement or release or discharge liability owed by one to the other under the terms and conditions of the Agreement as of the date of such termination.

21. FORCE MAJUERE

In the event that either party is unable to perform any of its obligations under this Agreement or to enjoy any of its benefits because of natural disaster or decrees of governmental bodies not the fault of the affected party (hereinafter referred to as a "Force Majeure Event"), the party who has been so affected shall immediately give notice to the other party and shall do everything practicable and reasonable under the circumstances to resume performance. Upon receipt of such notice, all obligations under this Agreement shall be immediately suspended. If the period of nonperformance exceeds thirty (30) days from the receipt of notice of the Force Majeure Event, the party whose ability to perform has not been so affected may, by giving written notice, terminate this Agreement.

22. ALTERNATIVE DISPUTE RESOLUTION

The parties agree not to initiate formal proceedings for the judicial resolution of a dispute, except for the seeking of equitable relief or those required to avoid non-compliance with the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et. seq., unless and until the parties have first attempted to resolve the dispute through the mechanisms listed below. In addition, the parties shall refrain from exercising any termination right related to the dispute being considered under this paragraph and shall continue to perform their respective obligations under the Agreement while they endeavor to resolve the dispute under this paragraph.

- a) First, the parties shall attempt to resolve the dispute through good faith negotiation.
- b) NJDEP Office of Dispute Resolution. If, after good faith negotiation, the parties are unable to resolve the dispute, the parties agree to refer the matter to the New Jersey Department of Environmental Protection Office of Dispute Resolution to attempt to settle the dispute.
- c) Mediation. If the parties are unable to agree to resolve the dispute in the Office of Dispute Resolution, the parties shall mutually agree of the selection of a mediator. The cost of the mediator will be shared equally by the parties. The time limit of the mediation is 30 days. Invoking or being involved in mediation does not relieve the Borrower of its responsibilities under the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1, et seq.

23. AFFIRMATIVE ACTION AND EQUAL EMPLOYMENT REQUIREMENTS

Pursuant to N.J.A.C. 17:27-3.5, the Borrower agrees that:

- a) The Borrower will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability,

nationality or sex. The Borrower will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that all employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Borrower agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the public agency compliance officer setting forth provisions of this nondiscrimination clause;

- b) The Borrower shall, in all solicitations or advertisements for employees placed by or on behalf of the Borrower, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex;
- c) The Borrower shall send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the Borrower's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment; and
- d) The Borrower agrees to comply with all regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time, and codified at N.J.A.C. 17:27-1.1 et seq.

Further, pursuant to N.J.A.C. 17:27-3.7, the Borrower agrees that:

- a) The Borrower agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.
- b) The Borrower agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- c) The Borrower agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.
- d) In conforming with the targeted employment goals, the Borrower agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all

such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

24. NO DISCRIMINATION

- a) The Borrower shall comply with all provisions of the Americans with Disabilities Act (ADA), P.L. 101-336, in accordance with 42 U.S.C. 12101, et seq.
- b) The Borrower shall not discriminate, and shall abide by all anti-discrimination laws, including Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d-2000d-4; the discrimination and affirmative action provisions of N.J.S.A. 10:2-1 through N.J.S.A. 10:2-4; the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq.; and all rules and regulations promulgated pursuant thereto.

25. CAMERA SERVICE CONTRACT

- c) The State of New Jersey will, for one year from the execution of this contract, provide the necessary financial resources for a service plan for the distributed cameras as follow; six months of Qstar Technology related service "Gold" plan and \$95.00 per month per device, followed by six months of Qstar Technology service "Standard" plan at \$75.00 per month per device.
- d) Upon the one-year mark, participating municipalities that wish to retain the cameras and execute a subsequent contract, shall continue either a "Gold" plan or a "Standard" plan as noted above for each retained camera.

In Witness Whereof, the Parties, through their duly authorized representatives, entered into this Agreement. The parties, having read and understood the foregoing terms of this Agreement, do by their respective signatures dated below agree to the terms thereof.

[Signature page follows.]

For the State

By: _____

Elizabeth Dragon

Assistant Commissioner, NJDEP
Community Investment & Economic
Revitalization

Date: _____

For the Borrower

By: _____

Printed Name: _____

Title: _____

Date: _____

APPROVED as to Form and Legality:

Office of the Attorney General

By: _____

Candice McLaughlin

Deputy Attorney General

Date: _____

In reference to Equipment serial numbers, as follows:

_____ Department initials: _____ Borrower initials: _____

_____ Department initials: _____ Borrower initials: _____

_____ Department initials: _____ Borrower initials: _____

R-42

DB:dh
01-14-25

RESOLUTION AUTHORIZING AN AMENDMENT #2 WITH THE CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR THE SHARED SERVICES AGREEMENT FOR MANAGEMENT AND ENVIRONMENTAL SERVICES FOR CERTAIN PROPERTY LOCATED WITHIN BLOCKS 331 AND BLOCK 334 TO INCLUDE BLOCK 331, LOT 53

WHEREAS, the Council of the City of Camden by Resolution R-42 (MC-22:8348) dated March 8, 2022 authorized the execution of a Shared Services Agreement ("SSA") with Camden Redevelopment Agency for Management and Environmental Services in connection with certain property located within Block 331 and Block 324 also known as the "Yaffa" Site; and

WHEREAS, the Council of the City of Camden by Resolution R-6 (MC-23:8910) dated April 11, 2023 authorized the amendment #1 to the SSA No. 03-22-107 to include the additional funding of \$5,000,000.00 (\$3,000,000.00 from Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) and \$2,000,000.00 from Supplemental Transitional Aid) as authorized by MC-23:8840 for the management and environmental services of the Yaffa; and

WHEREAS, the City wishes to further amend the SSA No. 03-22-107 to extend the term of the agreement and to include Block 331, Lot 53 within the scope of work in connection with CRA's environmental and other related activities; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Shared Services Agreement No. 03-22-107 between the City of Camden and CRA be amended to extend the term of the agreement and to include Block 331, Lot 53 within the scope of work in connection with CRA's environmental and other related activities for the management and environmental services of the Yaffa Site.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2024

TO: City Council
FROM: Tim Cunningham, BA
Keith Walker, Director, DPW

TITLE OF ORDINANCE/RESOLUTION:

Resolution Authorizing A Second Amendment a Shared Services Agreement Between the City of Camden and the Camden Redevelopment Agency for the Management of Funding and Environmental Management Services for Certain Land in Blocks 331 and 324 to Include Block 331, Lot 53

Point of Contact: Olivette Simpson, CRA Director Ext. 3540 olsimpso@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
Olivette Simpson	CRA Director	Ext. 3540	olsimpso@ci.camden.nj.us

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Form of Shared Services Agreement

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

JAN 3 - 2025
Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION:

Resolution Authorizing A Second Amendment a Shared Services Agreement Between the City of Camden and the Camden Redevelopment Agency for the Management of Funding and Environmental Management Services for Certain Land in Blocks 331 and 324 to Include Block 331, Lot 53

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- The Yaffa site, in the Bergen Square neighborhood of the City of Camden, was the subject of illegal dumping and the storage of imported contaminated fill material by the prior operator/owner of the site (Yaffa).
- CRA, by Resolution 03-09-22A and the City by Resolution MC-22:8348, authorized the execution of a Shared Services Agreement (SSA) for the CRA, on behalf of the city, including to provide oversight and engage contractors, review technical documents in carrying out the environmental remedial activities for removal of contaminated soil material, and preparation of brownfield grant applications, grant reporting and compliance, and redevelopment and reuse planning for the Yaffa brownfield sites (certain parcels within Tax Block 331 and Block 324).
- Block 331, Lot 53 is a privately owned property directly adjacent to the Yaffa Site, which has been impacted by the Yaffa contaminated soil material migrating onto the property site. The City by Ordinance MC-5495 has authorized the acquisition of the property by eminent domain pursuant to the N.J.S.A. 40A:12-1 et seq. to remediate the environmental contamination.
- The City and CRA desire that the property be included within the scope of CRA's remedial activities under the SSA and it is necessary to amend the SSA to include Block 331, Lot 53 for these purposes; and extend the term of the SSA until the project is completed or available environmental grant funds exhausted.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: Est. \$169,144.00

IMPACT STATEMENT:

- Block 331, Lot 53 is a privately owned property directly adjacent to the Yaffa Site, which has been impacted by the Yaffa contaminated soil material migrating onto the property site. The City by Ordinance MC-5495 has authorized the acquisition of the property by eminent domain pursuant to the N.J.S.A. 40A:12-1 et seq. to remediate the environmental contamination (a process agreed to by the City and the property owner).

SUBJECT MATTER EXPERTS/ADVOCATES:

- Olivette Simpson, CRA
 - Attendance

COORDINATION: CRA, Brownfield Redevelopment Solutions, Inc., environmental consultant

Prepared by: Olivette Simpson, CRA Ext. 3540 olsimpso@ci.camden.nj.us

Name

Phone/Email

11-13-24A

**Resolution Authorizing a Second Amendment to a Shared Services Agreement with the
City of Camden for the Management of Funding and Environmental Management Services for
Certain Property in Blocks 331 and 324 of the City of Camden Tax Map to
Include Block 331, Lot 53 and Extend the Term of the Agreement**

WHEREAS, the City of Camden Redevelopment Agency (“CRA”) is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, CRA administers the City’s Brownfield Program which includes planning for the reuse of vacant and underutilized former commercial and industrial properties and the environmental investigation and remediation of lands identified for redevelopment; and

WHEREAS, CRA, by Resolution 03-09-22A and the City by Resolution MC-22:8348, entered into a Shared Services Agreement (SSA) dated March 17, 2022 that provides for the CRA, on behalf of the City, to secure brownfield funding, provide oversight, and engage contractors in conducting environmental remedial activities for the removal of contaminated soil material at the Yaffa Site (certain parcels within Tax Block 331 and Block 324); and

WHEREAS, CRA and the City, by Resolutions 04-12-23G and MC-23:8910, executed an Amendment to the SSA dated August 17, 2023 to increase the amount of funding in connection with the Yaffa Site to \$5 million in Coronavirus State and Local Fiscal Recovery Funds, State & Local Fiscal Recovery Funds (“ARP Funds”) inclusive of \$2,000,000 in Supplemental Transitional Aid Funds to cover services under the SSA with the City of Camden for remedial activities at the Yaffa Site; and

WHEREAS, Block 331, Lot 53 designated of the City of Camden Tax Map is a privately-owned property that is directly adjacent to the Yaffa Site, which has been impacted by contaminated soil material migrating onto the property from the Yaffa Site; and

WHEREAS, the City by Ordinance MC-5495 has authorized the acquisition of the property by eminent domain pursuant to the N.J.S.A. 40A:12-1 et seq. to remediate the environmental contamination on the property; and

WHEREAS, the City and CRA desire that Block 331, Lot 53 be included within the scope of work in connection with CRA’s environmental and other related activities under the SSA and the SSA be amended to include Block 331, Lot 53 for these purposes.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Camden Redevelopment Agency, that the that the Interim Executive Director, a duly authorized representative of the Agency, is hereby authorized and directed to amend the terms of the Shared Services between the City of Camden Redevelopment Agency and the City of Camden for the CRA to secure and manage brownfield and other funding and contract for environmental and other professional services in connection with the investigation, remediation, and redevelopment planning, and reuse of the certain property within Block 331 and 324 of the City of Camden Tax Map to add Block 331, Lot 53 and extend the term of the SSA until the project is completed or available environmental grant funds exhausted; and

BE IT FURTHER RESOLVED that the Interim Executive Director, or her designee, is hereby authorized and directed to take all actions and execute all documents necessary to carry out the purposes of this resolution

11-13-24A (cont'd)

ON MOTION OF: Gilbert Harden, Sr.

SECONDED BY: Tasha Gainey-Humphrey

COMMISSIONER	AYES	NAYS	ABSTENTIONS
Christopher Collins			X
Derek Davis	X		
Gilbert Harden, Sr.	X		
Tasha Gainey-Humphrey	X		
Ian K. Leonard	X		
Jose Javier Ramos	X		
Maria Sharma			X

Ian K. Leonard

Ian K. Leonard
Chairperson

ATTEST:



Olivette Simpson
Executive Director

The above has been reviewed and approved as to form.

Mark P. Asselta

Mark P. Asselta, Esq.
Board Counsel

**Resolution No.:11-13-24A
ATTACHMENT D**

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Agency Name	Camden Redevelopment Agency
Professional Service or EUS Type	Shared Services Agreement
Name of Vendor	City of Camden
Purpose or Need for service:	Resolution Authorizing a Second Amendment to a Shared Services Agreement with the City of Camden for the Management of Funding and Environmental Management Services for Certain Property in Blocks 331 and 324 of the City of Camden Tax Map to Include Block 331, Lot 53 and Extend the Term of the Agreement
Contract Award Amount	\$5 million
Term of Contract	1 year
Temporary or Seasonal	Temporary
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No, City Council adopted MC-23:8840 for the allocation of \$5 million in Coronavirus State and Local Fiscal Recovery Funds, State & Local Fiscal Recovery Funds (ARP Funds) and Supplemental Transitional Aid Funds for remedial activities at the Yaffa Site. CRA and the City, thereafter, by Resolutions 04-12-23G and MC-23:8910, executed an amendment to the SSA to increase the amount of funding to \$5 million in ARP Funds and Supplemental Transitional Aid Funds for these purposes. Block 331, Lot 53 is a privately owned property directly adjacent to the Yaffa Site, which has been impacted by the Yaffa contaminated soil material migrating onto the property site. The City by Ordinance MC-5495 has authorized the acquisition of the property by eminent domain pursuant to the <u>N.J.S.A. 40A:12-1 et seq.</u> to remediate the environmental contamination. The City and CRA desires that the property be included within the scope of CRA's remedial activities under the SSA and it is necessary to amend the SSA to include Block 331, Lot 53 for these purposes.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc)	Shared Services Agreement between City of Camden and Camden Redevelopment Agency.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach any evaluation memoranda or evaluation forms used to evaluate the vendors. If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.



Date 11/18/2024

Olivette Simpson
Interim Executive Director Signature

The Interim Executive Director affirms that there is adequate funding available for this personnel action. SSA with City of Camden will be the Funding Source for this action



Date 11/18/2024

Olivette Simpson
Interim Executive Director Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A

Date _____

Certifying Officer

For LGS use only:

Approved

Denied

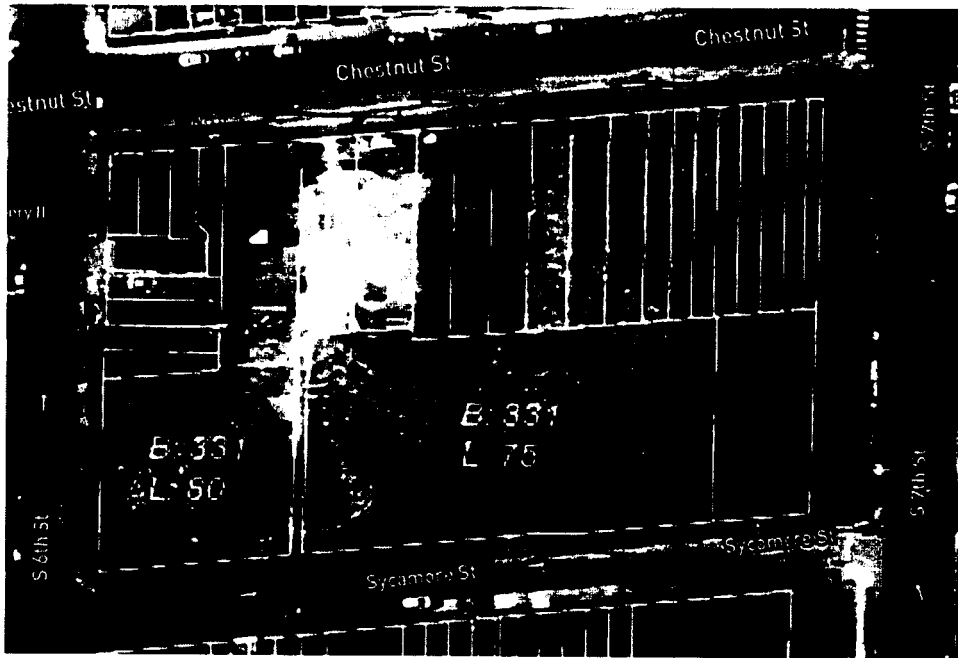
Carl Yagoe
Director or Designee,
Division of Local Government Services

Date 11/18/24

Number Assigned CRA 2024-33

Exhibit A

Block 331 of the City of Camden Tax Map formerly known as the S. Yaffa & Sons Site



Aerial View of Block 331



CRA Resolution: 11-13-24A

Approved DCA Waiver: 2024-33

11-13-24A

**Resolution Authorizing a Second Amendment to a Shared Services Agreement with the
City of Camden for the Management of Funding and Environmental Management Services for
Certain Property in Blocks 331 and 324 of the City of Camden Tax Map to
Include Block 331, Lot 53 and Extend the Term of the Agreement**

WHEREAS, the City of Camden Redevelopment Agency (“CRA”) is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, CRA administers the City’s Brownfield Program which includes planning for the reuse of vacant and underutilized former commercial and industrial properties and the environmental investigation and remediation of lands identified for redevelopment; and

WHEREAS, CRA, by Resolution 03-09-22A and the City by Resolution MC-22:8348, entered into a Shared Services Agreement (SSA) dated March 17, 2022 that provides for the CRA, on behalf of the City, to secure brownfield funding, provide oversight, and engage contractors in conducting environmental remedial activities for the removal of contaminated soil material at the Yaffa Site (certain parcels within Tax Block 331 and Block 324); and

WHEREAS, CRA and the City, by Resolutions 04-12-23G and MC-23:8910, executed an Amendment to the SSA dated August 17, 2023 to increase the amount of funding in connection with the Yaffa Site to \$5 million in Coronavirus State and Local Fiscal Recovery Funds, State & Local Fiscal Recovery Funds (“ARP Funds”) inclusive of \$2,000,000 in Supplemental Transitional Aid Funds to cover services under the SSA with the City of Camden for remedial activities at the Yaffa Site; and

WHEREAS, Block 331, Lot 53 designated of the City of Camden Tax Map is a privately-owned property that is directly adjacent to the Yaffa Site, which has been impacted by contaminated soil material migrating onto the property from the Yaffa Site; and

WHEREAS, the City by Ordinance MC-5495 has authorized the acquisition of the property by eminent domain pursuant to the N.J.S.A. 40A:12-1 et seq. to remediate the environmental contamination on the property; and

WHEREAS, the City and CRA desire that Block 331, Lot 53 be included within the scope of work in connection with CRA’s environmental and other related activities under the SSA and the SSA be amended to include Block 331, Lot 53 for these purposes.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Camden Redevelopment Agency, that the that the Interim Executive Director, a duly authorized representative of the Agency, is hereby authorized and directed to amend the terms of the Shared Services between the City of Camden Redevelopment Agency and the City of Camden for the CRA to secure and manage brownfield and other funding and contract for environmental and other professional services in connection with the investigation, remediation, and redevelopment planning, and reuse of the certain property within Block 331 and 324 of the City of Camden Tax Map to add Block 331, Lot 53 and extend the term of the SSA until the project is completed or available environmental grant funds exhausted; and

BE IT FURTHER RESOLVED that the Interim Executive Director, or her designee, is hereby authorized and directed to take all actions and execute all documents necessary to carry out the purposes of this resolution

11-13-24A (cont'd)

ON MOTION OF: Gilbert Harden, Sr.

SECONDED BY: Tasha Gainey-Humphrey

COMMISSIONER	AYES	NAYS	ABSTENTIONS
Christopher Collins			X
Derek Davis	X		
Gilbert Harden, Sr.	X		
Tasha Gainey-Humphrey	X		
Ian K. Leonard	X		
Jose Javier Ramos	X		
Maria Sharma			X

Ian K. Leonard

Ian K. Leonard
Chairperson

ATTEST:



Olivette Simpson
Executive Director

The above has been reviewed and approved as to form.

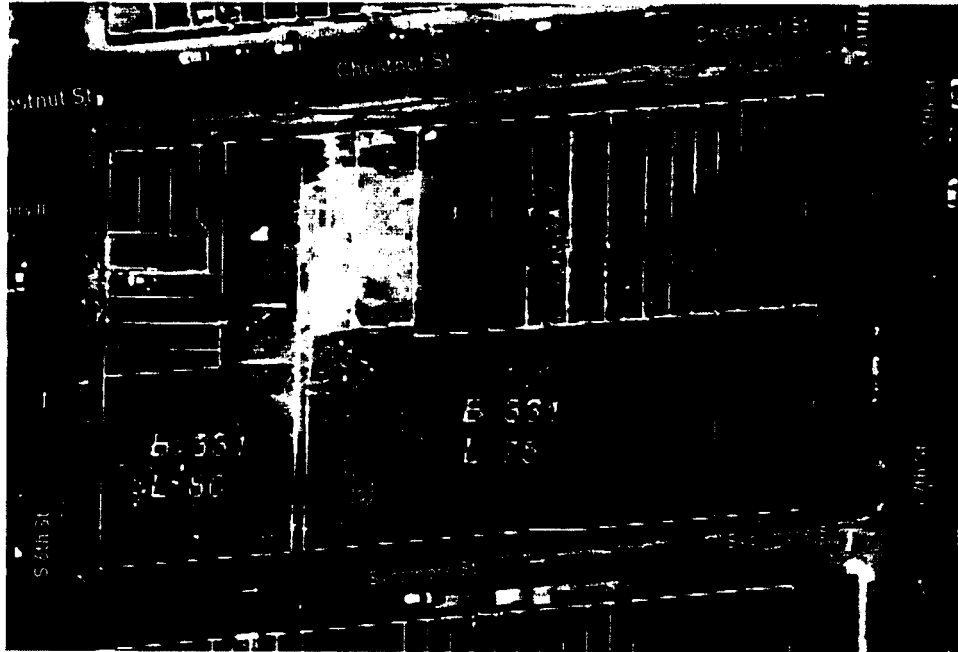
Mark P. Asselta

Mark P. Asselta, Esq.
Board Counsel

11-13-24A (cont'd)

Exhibit A

Block 331 of the City of Camden Tax Map formerly known as the S. Yaffa & Sons Site

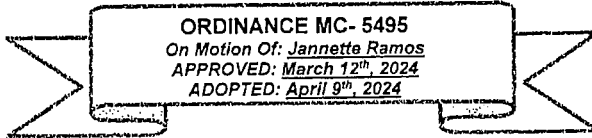


Aerial View of Block 331



City of Camden
Ordinance MC-5495

DSB:dh
03-12-24



0-3

**AN ORDINANCE AUTHORIZING CONDEMNATION
TO ACQUIRE CERTAIN REAL PROPERTY SITUATED IN TAX
BLOCK 331, LOT 53 OF THE CITY OF CAMDEN**

WHEREAS, the "Local Lands and Buildings Law," N.J.S.A. 40A:12-5, provides that a municipality may acquire "any real property ... [b]y purchase, gift, devise, lease, exchange, condemnation, or installment purchase agreement"; and

WHEREAS, the City Council of the City of Camden hereby determines that it is necessary and in the public interest to acquire certain property for the public purpose of remediating environmental contamination; and

WHEREAS, N.J.S.A. 40A:12-1 et seq., the City of Camden is hereby authorized to condemn the real property hereinafter described pursuant to the provisions of the "Eminent Domain Act of 1971," N.J.S.A. 20:3-1 et seq.,

BE IT ORDAINED by the City Council of the City of Camden as follows:

SECTION 1. Pursuant to the provisions of the "Local Lands and Buildings Law," N.J.S.A. 40A:12-1 et seq., the City of Camden is hereby authorized to condemn the real property hereinafter described pursuant to the provisions of the "Eminent Domain Act of 1971," N.J.S.A. 20:3-1 et seq., as follows:

Block 331, Lot 53 on the City of Camden Tax Map, consisting of approximately 2140 SF, for the public purpose of the remediating environmental contamination.

SECTION 2. The proper officials or representatives of the City of Camden, are hereby authorized and instructed to negotiate in good faith with the owners(s) of the aforementioned property to seek the voluntary acquisition of this property for its fair market value.

SECTION 3. In event that such negotiations are not successful, the Mayor of the City of Camden or his designees are hereby authorized and instructed to take such actions as may be necessary to acquire the aforementioned property through the exercise of eminent domain as permitted by law.

SECTION 4. The Mayor of the City of Camden or his designees and the Municipal Clerk are hereby authorized and directed to execute such documents and take such actions as may be necessary in order to carry out the purpose and intent of this Ordinance.


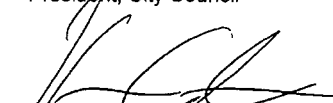
SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 12, 2024

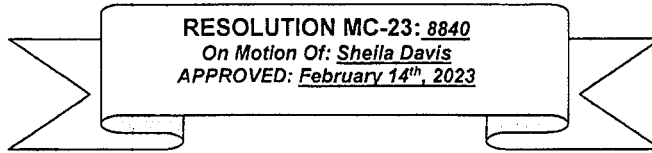
The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney
ANGEL FUENTES
President, City Council
VICTOR G. CARSTARPHEN
Mayor
ATTEST: LUIS PASTORIZA
Municipal Clerk

City of Camden

RESOLUTION MC-23:8840

DSB/AIV
02-14-22



R-29

RESOLUTION AUTHORIZING \$5,000,000.00 FOR REMEDIATION OF THE YAFFA SITE, 7TH AND CHESTNUT STREETS, FROM THE AMERICAN RESCUE PLAN, STATE & LOCAL FISCAL RECOVERY FUNDS (\$3,000,000.00) AND FROM SUPPLEMENTAL TRANSITION AID (\$2,000,000.00)

WHEREAS, President Biden signed the American Rescue Plan Act of 2021 (ARPA or "Act") into law on March 11, 2021; and

WHEREAS, the Act created the Coronavirus State and Local Fiscal Recovery Fund ("CSLFRF") which, among other things, appropriated money to cities to mitigate the fiscal effects stemming from the Coronavirus public health emergency; and

WHEREAS, the City of Camden (the "City") has received a distribution of funds through the CSLFRF; and

WHEREAS, Section 603(c)(1)(c) of the Social Security Act established that recipients of CSLFRF may use funds for the provision of government services including environmental remediation; and

WHEREAS, the Yaffa Site consists of a large volume of soil material and other solid waste which threatens the public health, safety and welfare of City residents and requires environmental remediation; and

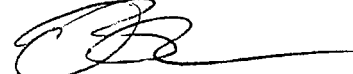
WHEREAS, the City desires to allocate \$5,000,000.00 from the budget (\$3,000,000.00 from CSLFRF and \$2,000,000.00 Supplemental Transitional Aid) to remediate the Yaffa Site;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Camden that the proper officials of the City are hereby authorized and directed to allocate \$5,000,000.00 (\$3,000,000.00 from CSLFRF and \$2,000,000.00) for environmental remediation of the Yaffa Site.


BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: February 14, 2023

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney


ANGEL FUENTES
President, City Council

ATTEST: 
LUIS PASTORIZA
Municipal Clerk

City of Camden

RESOLUTION MC-23:8910

Rev R-6

RESOLUTION MC-23: 8910
On Motion Of: Marilyn Torres
APPROVED: April 11th, 2023

DB:dh
04-11-23

RESOLUTION AMENDING RESOLUTION (MC-22:8348) AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR MANAGEMENT AND ENVIRONMENTAL SERVICES IN CONNECTION WITH CERTAIN PROPERTY LOCATED WITHIN BLOCKS 331 AND BLOCK 334 AND MORE COMMONLY REFERRED TO AS THE YAFFA SITE

WHEREAS, the Council of the City of Camden by Resolution R-42 (MC-22:8348) dated March 8, 2022 authorized the execution of a Shared Services Agreement ("SSA") with Camden Redevelopment Agency for Management and Environmental Services in connection with certain property located within Block 331 and Block 324 also known as the "Yaffa" Site; and

WHEREAS, the Council of the City of Camden by Resolution R-29 (MC-23:8840) dated February 14, 2023 authorized the allocation of \$5,000,000.00 (\$3,000,000.00 from Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) and \$2,000,000.00 from Supplemental Transitional Aid) for management and environmental services of the Yaffa site; and


WHEREAS, the City wishes to amend SSA No. 03-22-107 to include the aforementioned funding as authorized by MC-23:8840 for the management and environmental services of the Yaffa; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Shared Services Agreement No. 03-22-107 between the City of Camden and CRA be amended to include and allow for the use of \$5,000,000.00 (\$3,000,000.00 from CSLFRF and \$2,000,000.00 from Supplemental Transitional Aid) as allocated by MC-23:8840 for management and environmental services of the Yaffa Site.

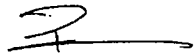
BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: April 11, 2023

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney


ANGEL FUENTES
President, City Council

ATTEST: 
LUIS PASTORIZA
Municipal Clerk

R-43

DB:dh
01-14-25

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN FOR PROVISION OF CODE BLUE WARMING SHELTERS

WHEREAS, the County of Camden ("County") is providing a carry through grant from New Jersey Division of Family Development to the City of Camden ("City") to be utilized for Code Blue Warming Centers for homeless individuals during the winter months in the City; and

WHEREAS, the City desires to accept said grant and enter into a Shared Services Agreement with the County in the amount of One Hundred Seventy Thousand Dollars (\$170,000.00) to fund the 2024-2025 Code Blue Warming Center program from November 1, 2024 until March 31, 2025; and

WHEREAS, the City Council of the City of Camden believes that the acceptance of said grant will be in the best interest of the residents of the City of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that, the proper officers be and are hereby authorized to enter into a Shared Services Agreement with the County to fund the 2024-2025 Code Blue Warming Shelters program in the amount of One Hundred Seventy Thousand Dollars (\$170,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Dorri Brown, Human Services

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN FOR CODE BLUE WARMING SHELTERS

Point of Contact:	Dorri Brown	Health & Human Services	X3509	DoBrown@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

JAN 3 - 2025

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: JANUARY 14, 2025

TO: City Council
FROM: Dorri Brown, Human Services

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A GRANT AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN FOR CODE BLUE WARMING SHELTERS

Point of Contact:	Dorri Brown	Health & Human Services	X3509	DoBrown@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director		<i>Dorri Brown</i>	12-17-24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature	Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN FOR PROVISIONS OF CODE BLUE WARMING SHELTERS

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Every year the Department of Human Services provides Code Blue warming shelters during severe weather conditions.
- By entering into this Agreement the County will reimburse the City up to \$170,000.00 for Code Blue shelter expenditures incurred by the City from November 1, 2024 until March 31, 2025.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$170,000.00

IMPACT STATEMENT:

- The funding will provide immediate (emergency) temporary shelter during severe weather conditions for homeless, situational homeless or transient individuals.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

-

Prepared by: A. Valentine x7166 amvalent@camdennj.gov

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
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Professional Service or EUS Type	Grant Agreement
Name of Vendor	Camden County
Purpose or Need for service:	Code Blue Warming Shelters
Contract Award Amount	\$170,000.00
Term of Contract	No extension
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Camden County Grant Agreement
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

RESOLUTION

Res-Pg: 49-2

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT, BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF ADMINISTRATION/OFFICE OF COMMUNITY DEVELOPMENT) AND THE CITY OF CAMDEN, FOR THE PROVISION OF CODE BLUE WARMING SHELTERS

WHEREAS, the County of Camden (Department of Administration/Office of Community Development along with the County's Department of Health and Human Services has, in conjunction with local social service agencies, and a Comprehensive Emergency Assistance Council, known as the Homeless Prevention Network Committee, developed a plan to carry out emergency services to the homeless; and

WHEREAS, the City of Camden has certified that funds received from the State Appropriation for the homeless will be expended in accordance with guidelines established for such purposes; and

WHEREAS, it is in the best interest of the County to enter into an agreement with the City of Camden for the provision of Code Blue Warming Shelters; and

WHEREAS, the County has determined that the City is qualified and able to coordinate the delivery of the desired code blue emergency services for the term beginning December 1, 2024 to March 31, 2025 in the amount of \$170,000.00; and

WHEREAS, funding for this purpose is contingent upon the passage of the Chapter 159 Resolution; and

WHEREAS, all other terms and conditions of the Shared Services Agreement will be reviewed and approved by the Office of County Counsel; now, therefore,

BE IT RESOLVED, by the Camden County Board of Commissioners that the proper officers of the County of Camden (Department of Administration/Office of

RESOLUTION

Res-Pg: 49-3

Community Development) and the City of Camden, for the provision of Code Blue Warming Shelters, in the amount of \$170,000.00 for the period beginning December 1, 2024 and ending March 31, 2025; and

BE IT FURTHER RESOLVED all other terms and conditions of the Agreement will be reviewed and approved by the Office of County Counsel.

BH:hs
File No.3782/4095
Z:Files-General/Health Dept./Code Blue Warming Shelters
SSA w/City of Camden - \$170,000.00 - 12/1/24-3/31/25
Auth 11-7-24

Introduced on: November 7, 2024
Adopted on: November 7, 2024
Official Resolution#: 2024-00924

**AGREEMENT BETWEEN COUNTY OF CAMDEN
AND
THE CITY OF CAMDEN
FOR PROVISIONS OF CODE BLUE WARMING SHELTERS**

AGREEMENT is made this _____ day of _____, 20__, by and between the County of Camden (hereinafter referred to as the "COUNTY") and The City of Camden, (hereafter referred to as the "CITY").

WHEREAS, the *COUNTY* has been allotted \$170,000.00 from the New Jersey Division of Family Development to be utilized for Code Blue Shelter in designated municipalities in Camden County; and,

WHEREAS, the *COUNTY* has, in conjunction with local social service agencies, and a Comprehensive Emergency Assistance Council, known in Camden County as the Homeless Prevention Network Committee developed a plan to carry out emergency services to the homeless; and,

WHEREAS, the *CITY* has certified that funds received from the State Appropriation for the homeless will be expended in accordance with guidelines established for such purposes; and,

WHEREAS, the *COUNTY* has determined that the *CITY* is qualified and able to coordinate the delivery of the desired emergency services;

NOW, THEREFORE, in consideration of the mutual promises and conditions contained herein, the *COUNTY* and *CITY* agree as follows:

The *CITY* agrees that services provided pursuant to this Agreement shall be provided in accordance with all applicable federal, state and local statutes, rules and regulations.

1. SERVICES. The CITY shall provide the following services attached hereto as Appendix "B" and hereby made part of this Agreement by reference.

In performing its obligations under this agreement, the *CITY* shall:

- a. Establish and maintain appropriate accounting procedures which permit the *COUNTY* to determine and evaluate the use of the money distributed.
- b. Distribute goods and/or funds in the amounts as recommended by the Comprehensive Emergency Services Council as listed in Appendices A, B, and C attached hereto. Any remaining amount not specifically appropriated by the *CITY* in accordance to this agreement shall be held in reserve by the *CITY* for disbursement as may become necessary and pursuant to the express written concurrence with the *COUNTY*.
- c. Monitor the acquisition of the necessary goods and the performance of services.
- d. Attachments A, B and Appendices A, B, C, D are hereby incorporated into this agreement and become a part hereof.
- e. If required, CITY has necessary licenses and credentials to provide services and will provide a copy of the same if requested.

2. EVALUATION. The CITY shall submit reports to the *COUNTY* and Division of Family Development detailing the utilization of the monies hereunder in a form set out in Appendix C monthly. An expenditure report for the period December 1, 2024 – March 30, 2025 shall be submitted on or before April 15, 2025. The CITY shall permit the *COUNTY* to make

visits to the site where the specified services are being provided for the purposes of assuring CITY compliance with the terms of this agreement.

3. PAYMENT. The *COUNTY* shall pay to the CITY an amount not to exceed \$ 170,000.00 in the following manner: Payments are reimbursable based upon reporting.

Level of service reports must be submitted even if total contract amount is expended. In no event shall this sum be used for expenses other than those listed in Appendices A, B, and C. It is understood by the parties that said amount is the total amount to be appropriated for this agreement. In no event may said amount be increased during the term of this agreement except as may permitted by the Local Public Contracts Law and following formal approval by the Camden County Board of Commissioners.

Payment under this agreement shall be monthly on the basis of work actually performed during that period and after submission by the CITY to the *COUNTY* of a separate expenditure report. Said expenditure reports shall be completed in detail, accompanied by an invoice which shall be submitted with a signed voucher before payment is tendered, and mailed and/or hand delivered to the Division of Community Development, Court House, 6th Floor, 520 Market Street, Camden, NJ 08102 **no later than fifteen (15) days after the end of the contract period.** All reports must have support documentation of all expenditures reported. CITY shall include guests sign-in sheets for each Code Blue Shelter for each Code Blue Emergency declared by the County Health Officer.

AGENCY'S who are required to utilize the Homeless Management Information System (HMIS) must print out quarterly information and submit it with the level of service report with each quarterly expenditure report submitted to the *COUNTY*.

The CITY shall be compensated at the rate provided in accordance with the “Program Budget”.

4. TERM. This Agreement shall commence on December 1, 2024 and terminate upon the receipt by the *COUNTY* of a satisfactory expenditure report which is due on or before April 15, 2025. In the event that the CITY fails to adequately perform its obligations under this agreement, the *COUNTY* may terminate this agreement upon ten days written notice to the CITY, upon receipt of notice of termination, the CITY shall promptly discontinue all services affected unless otherwise directed by the *COUNTY*. The *COUNTY* shall not be liable for funding any services continued by the CITY after the effective date of termination.

5. REALLOCATION. Any allocation of funds contrary to that set out in Appendix B may only be made with the express written consent of the *COUNTY* and the New Jersey Division of Family Development and the Camden County Board of Commissioners.

6. PURCHASING. Any and all purchases of goods and /or services relating to the emergency services program made by the CITY may only be used for the purposes stated in Guidelines of the New Jersey Division of Family Development and by regulations pertinent thereto. The CITY shall make all purchases pursuant to a validly executed contract. Such contracts are subject to the approval of the *COUNTY*. The funds distributed hereunder may be used to meet approved contractual obligations for goods and services incurred in anticipation of this agreement in accordance with the provisions and purposes of the New Jersey Division of Family Development and applicable regulations.

7. AUDIT.

The Contractor shall permit the County and/or its independent auditors to have access, at a reasonable time and place, to the records and financial statements necessary to

comply with the following audit requirements as applicable:

Type of Contractor	Audit Requirements
Non-Profits and Institutions of Higher Education	State Funds- N.J.O.M.B. Circular Letter 15-08
	Federal Funds-
	OMB's Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards
State and Local Governments	State Funds- N.J.O.M.B. Circular Letter 15-08
	Federal Funds OMB's Uniform Assistance Requirements Cost Principles, and Audit Requirements for Federal Awards
For-Profit	County's requirement of access as detailed above.

Copies of the above-referenced circulars are available upon request from the Camden County Internal Auditor.

All non-profits, institutions of higher education, and state and local government contractors shall, annually, forward a copy of their Single Audit Report to the Camden County Internal Auditor, 9th Floor – Court House, 520 Market Street, Camden, New Jersey 08102-1375. Failure to comply with this procedure will result in the withholding of payment pursuant to this contract.

8. ACCOUNTING RECORDS.

a. In the event that the CITY ceases, voluntarily or involuntarily, doing business, the CITY shall immediately transfer to the COUNTY originals and/or true copies of all records generated under this Agreement.

b. The CITY shall provide the COUNTY with a line-item budget indicating all salary and operational expenses. The budget shall be in a form acceptable to the COUNTY to meet its record keeping requirements. Salaries shall be itemized individually, with an indication of the salary paid for each job title and the number of persons in each title specified.

c. The CITY shall maintain billing records to substantiate all charges by the CITY pursuant to all services provided under this Agreement. Such records shall include receipts of funds from the COUNTY, and time, attendance, and/or other various applicable records, which shall be certified by the appropriate supervisory personnel. These records shall be made available upon the COUNTY'S request to auditors of any government or private audit firm required or contracted to perform audits. The CITY understands that if satisfactory accounting records are not maintained, monies received by the CITY shall be refunded to the County from non-grant sources.

d. The CITY and any contractors and/or any other parties providing services in the name of the CITY, shall maintain full and complete books and records of accounts in accordance with accepted accounting practices, and such other records as may be prescribed by the county, state, and/or federal agencies. Such books and records shall be retained for a period of six (6) years and shall at all times be available for audit and inspection by the county, state and/or federal agencies duly designated representative(s).

Such period of access and retention of records shall be extended until any and all claims, appeals, litigation, or disputes arising under this Agreement have been terminated or otherwise satisfactorily completed.

e. Payment for services rendered shall be based on allowable expenditures as determined by the COUNTY. Total payments shall not exceed the maximum amount as specified in this Agreement. Any and all proposed modifications to the original budget shall be submitted solely by the authorized CITY. All payments authorized under this Agreement shall be subject to revision on the basis of an audit or modified as set forth in the Audit Section of this Agreement, or on the basis of any monitoring or evaluation of the Agreement as ordered by the COUNTY.

f. Under no circumstances shall the CITY impose fees or charges of any kind upon the participants.

9. INDEMNIFICATION. The CITY shall assume all risk of and responsibility for, and agrees to indemnify, defend, and save harmless the County of Camden and its officials and employees from and against any and all claims, demands, suits, actions, recoveries, judgments and costs and expenses in connection therewith on account of the loss of life, property or injury or damage to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly from the services and/or materials supplied under this contract. This indemnification obligation is not limited by but is in addition to the insurance obligations contained in this agreement.

10. INSURANCE. The CITY shall obtain and maintain at its own expense during the term of this Agreement, or any renewal thereof, a comprehensive general liability policy including professional liability, insuring the CITY, against any and all claims for bodily injury or death and property damage resulting from performance of services by the CITY it employees,

students, staff and agents under this Agreement. Such policy shall protect the CITY against claims arising from the professional services performed by the CITY, its employees, students, staff and agents with limits of not less than \$1,000,000. with respect to injury or death to any one person and not less than \$3,000,000. in the aggregate. Should the CITY provide for coverage through self-insurance, such program may be in the form of a self-insurance trust fund and shall provide not less than \$1,000,000. for injury or death to one individual and not less than \$3,000,000. in the aggregate. The CITY, upon request, shall furnish the COUNTY with evidence that it has complied with the above requirements for liability coverage.

The CITY agrees to reimburse the COUNTY for any damages or costs incurred by the COUNTY, including costs of defense, reasonable legal fees, as well as the cost of any settlement or judgment resulting from the CITY'S negligence or intentional acts or omissions in connection with the program which is the subject matter of this Agreement.

The COUNTY agrees to reimburse the CITY for any damage or costs incurred by the CITY, including costs of defense, reasonable legal fees, as well as the cost of any settlement or judgment resulting from the COUNTY'S negligence or intentional acts or omissions in connection with the program which is the subject matter of this agreement.

11. CERTIFICATION REGARDING DEBARMENT. The CITY shall cause its contractors to complete the Certification Regarding the Debarment, Suspension, Ineligibility and Voluntary Exclusions - Lower Tier Covered Transactions attached hereto as Attachment B. A copy of said Certification shall be attached to this agreement.

12. ADHERENCE TO LAW. The CITY shall perform its obligations hereunder in accordance with federal, state and local laws and all applicable regulations.

13. NON-COMPLIANCE. The *CITY* recognizes and understands that upon failure to comply with any of the provisions herein, the *COUNTY* may demand, and the *CITY* shall return any unexpended funds.

14. REDUCTION OR TERMINATION DUE TO FISCAL CONSTRAINTS. Anything to the contrary in this Agreement notwithstanding, the parties recognize and agree that the *COUNTY'S* ability to honor the terms and conditions of the Agreement is contingent upon receipt of state funds and appropriations of the State legislature. If during the term of this Agreement, therefore, the State government reduces its allocation to the *COUNTY*, the *COUNTY* reserves the right, upon written notice to the *CITY*, to reduce or terminate the Agreement. Upon receipt of notice of termination, the *CITY* shall promptly discontinue all services affected unless directed otherwise by the *COUNTY*.

THE PARTIES TO THIS AGREEMENT UNDERSTAND AND AGREE THAT FUNDING FOR THIS AGREEMENT HAS BEEN PROMISED BY THE STATE TO THE *COUNTY* FOR THE PERIOD OF DECEMBER 1, 2024, THROUGH MARCH 31, 2025. FUNDING OF THIS AGREEMENT FOR THE PERIOD COMMENCING DECEMBER 1, 2024, THROUGH MARCH 31, 2025 IS CONTINGENT UPON RECEIPT OF SUFFICIENT FUNDS BY THE COUNTY FROM THE STATE FOR THIS PURPOSE. IN THE EVENT THAT SUFFICIENT FUNDING IS NOT PROVIDED BY THE STATE, THIS AGREEMENT WILL BE REDUCED OR TERMINATED AS DESCRIBED HEREIN.

15. SEVERABILITY. If any provision herein is or becomes invalid, it shall be considered deleted here from and shall not invalidate the remaining provisions.

16. AFFIRMATIVE ACTION. The parties to this Agreement agree to incorporate the Affirmative Action language contained in Appendix D attached hereto and hereby made a part of this Agreement by reference.

17. EMPLOYMENT GOAL COMPLIANCE.

a. The CITY agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by section N.J.A.C. 17:27-5-2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the affirmative action office pursuant to N.J.A.C. 17:27-5-2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

b. The CITY agrees to require its contractors to inform in writing, appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

c. The CITY agrees to require its contractors to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principals of job-related testing, as established by the statutes and court decisions

of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

d. The CITY agrees to require its contractors to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

18. NONDISCRIMINATION. The parties of this agreement do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4 and 10:5-40, dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereto, are hereby made part of this agreement and are binding upon them.

19. CERTIFICATION REGARDING LOBBYING. In the event that this agreement is federally funded in whole or in part, the CITY's signature on this agreement certifies, to the best of its knowledge and belief it will require its contractors to certify, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the contractor to any persons for influencing or attempting to influence an officer or employee of an agency, a member of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, making of any federal grant or loan, the entering into of continuation, renewal,

amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence any of the individuals set forth in Section (a) above, in connection with this federally funded contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit a Standard Form - LLL, "Disclosure Form To Report Lobbying", in accordance with its instructions. Form LLL is available in the Office of County Counsel.

c. The CITY agrees to require that the language of this certification be included in the award documents for all subcontracts at all tiers (including subcontracts, subgrants and contracts under grants, loans), and subcontractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31. US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

20. CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS In the event that this agreement is federally funded in whole or in part, the CITY's signature of this agreement certifies that it will require that its contractors provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about - (1) the dangers of drug abuse in the workplace; (2) the contractor's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of this agreement be given a copy of the statement required by Section (a) above;
- d. Notifying the employee in the statement required by Section (a) above that, as a condition of the employment under this agreement, the employee will - (1) abide by the terms of the statement and (2) notify the employer of any criminal drug stature conviction for a violation occurring in the workplace no later than five days after such conviction;
- e. Notifying the County within 10 days after receiving notice under Section (d) (2) above, with respect to any employee of otherwise receiving actual notice of such conviction;

- f. Taking one of the following actions, within 30 days of receiving notice under Section (d) (2) above, with respect to any employee who is so convicted - (1) taking appropriate personnel action against such employee, up to and including termination; or (2) requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health law enforcement, or other appropriate agency;
- g. Making a good faith effort to continue to maintain a drug-free workplace in accordance with the requirements detailed herein.

21. NO AUTHORITY TO BIND DONOR. CITY has no authority to enter into contracts or agreements on behalf of the Donor. The parties are independent contracting entities only, and no relationship of principal and agent, master and servant, partnership, joint venture, attorney-in-fact, or teaming arrangement is intended by this Agreement.
22. ASSIGNMENT. Neither party hereto may assign, either wholly or in part, any of its rights or obligations under this Agreement.
23. WAIVER. The failure to insist upon strict performance of any of the provisions of this Agreement shall not be construed as a waiver or relinquishment of those provisions.
24. DISPUTE RESOLUTION. Any disputes or questions that may arise between the parties as to interpretation of the terms of this Agreement or the satisfactory performance by any of the parties of the services and other responsibilities provided for in this Agreement shall be submitted to mediation or non-binding arbitration prior to being submitted to a court for adjudication.
25. MODIFICATION. Neither this Agreement nor any provisions hereof may be waived, modified, amended, discharged or terminated except by an instrument in writing signed by the party against whom the enforcement of such waiver, modification, amendment, discharge or termination is sought, and then only to the extent set forth in such instrument.

26. APPLICABLE LAW. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Jersey applicable to agreements made and to be performed wholly within the State of New Jersey. Any dispute between the parties, which is not resolved by mediation or non-binding arbitration, shall be venued in the Superior Court of New Jersey, Camden County.

27. SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

28. CAPTIONS AND HEADINGS. The captions in this Agreement are inserted for convenience or reference only and in no way, define, describe or limit the scope or intent of this Agreement or any of the provisions hereof.

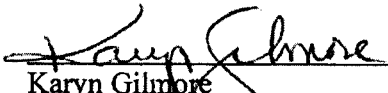
29. NOTICES. Unless specified otherwise, all notices, reports and any other correspondence made or required to be made to the *COUNTY* are to be sent to Camden County Division of Community Development, 520 Market Street, Court House, 6th Floor, Camden, New Jersey 08102.

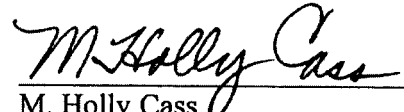
30. ENTIRE AGREEMENT This Agreement embodies and constitutes the entire understanding between the parties and all prior agreements, understandings, representations and statements, oral or written, are merged into this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be duly executed on the date first above written.

ATTEST:

COUNTY OF CAMDEN


Karyn Gilmore
CLERK OF THE BOARD
CAMDEN COUNTY BOARD OF COMMISSIONERS


M. Holly Cass
DIRECTOR OF COUNTY OPERATIONS

CLERK – The City of Camden
(Affix Corporate Seal)

MAYOR – The City of Camden

Authorized by MC _____
Reviewed and approved as to form

By: _____
Michelle Banks-Spearman
City Attorney

APPENDIX A
RECIPIENT ORGANIZATION CERTIFICATION

This document certifies our organization meets the requirements of a local recipient organization. It is non-profit, has an accounting system and practices non-discrimination. Furthermore, we certify funds received from CAMDEN COUNTY'S State Appropriation for the Homeless will be expended in accordance with guidelines established for such purposes.

City of Camden

Signature/Title of Certifying Official

Date

APPENDIX B**SCOPE OF SERVICES
CODE BLUE WARMING SHELTERS****12/1/2024 – 3/31/2025****THE CITY OF CAMDEN**

The City of Camden shall provide directly or through contracts warming shelters when Code Blue Emergencies have been declared by the Camden County Health Officer following P.L.2017, Chapter 68.

The City of Camden and/or its contract(s)

1. The City must report all sub-contracts to the County including sub-contract contact information.
2. Must collaborate with the Code Blue Network in planning. Communicate capacity during a Code Blue Emergency.
3. Must provide inside space for homeless individuals that is heated and offers restroom facilities.
4. Must follow current Governor's COVID orders as it relates to capacity and spacing issues. Must also follow all PPE requirements.
5. Must provide adequate staffing (paid or unpaid) to safely oversee the guests.
6. Must provide access to communication tools so staff can contact police and/or other shelters when the need arises.
7. Must maintain a sign-in sheet for guests at each location during each emergency. The sign-in sheets must minimally request guests' name and current permanent or previous mailing address.

APPENDIX C

City of Camden

Financial Budget/Report
Code Blue Warming Shelter / DFD
(12/1/24-3/31/25)

Report Period:

Date: _____

Inv # _____

Budget

Category

**Awarded
Amount**

**Reported
Amount**

YTD

Balance

Code Blue Shelter	\$170,000.00			
----------------------	--------------	--	--	--

Total **\$170,000.00**

Numbers of Code
Blue Nights in
Report Period _____

PREPARED
BY
Phone
Number _____
and email _____

APPENDIX D**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27****GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

1. Letter of Federal Affirmative Action Plan Approval; or
2. Certificate of Employee Information Report; or
3. Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

AMERICANS WITH DISABILITIES ACT
Mandatory Language

Equal Opportunity for Individuals with Disabilities.

The Contractor and the County do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. s12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the County pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the County in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the County, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the County's grievance procedure, the Contractor agrees to abide by any decision of the County, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against the County or if the County incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The County shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the County or any of its agents, servants, and employees, the County shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the County or its representatives.

It is expressly agreed and understood that any approval by the County of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this agreement or otherwise at law.

INSTRUCTIONS FOR CERTIFICATION

(ATTACHMENT B)

1. By signing and submitting this certification, the contracting firm is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the contracting firm knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the County may pursue available remedies, including suspension and/ or debarment.
3. The contracting firm shall provide immediate written notice to the County of at any time it learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", and "voluntarily excluded" as used in this clause, have the meanings set out in the definitions and coverage sections of rules implementing Executive Order 12549. You may contact the County for assistance in obtaining a copy of those regulations.
5. The contracting firm agrees by submitting this certification that, should the covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
6. The contracting firm further agrees by submitting this certification that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion- Lower Tier Covered Transaction", without modification, in all subcontracts to this agreement as authorized by the County.

DB:dh
01-14-25

R-44

**RESOLUTION AUTHORIZING A CONTRACT TO NEW LIFE COMMUNITY
DEVELOPMENT CORPORATION FOR EMERGENCY
WARMING CENTER SERVICES**

WHEREAS, the City of Camden ("City") has a need to provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions; and

WHEREAS, New Life Community Development Corporation has submitted a proposal in response City BID #24-14 which will provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions for ONE THOUSAND SEVEN HUNDRED DOLLARS (\$1,700.00) per 11-hour period day/night for a total amount not to exceed TWO HUNDRED TWELVE THOUSAND AND FIVE HUNDRED DOLLARS (\$212,500.00) for a 2 year period; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "5-01-E7-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

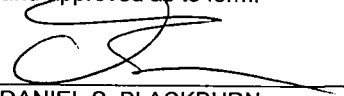
WHEREAS, this contract with New Life Community Development Corporation, encompasses the operation of a Code Blue Warming Center during a 12-hour period from 7:00 a.m. - 7:00 p.m. or 7:00 p.m. - 7:00 a.m. when a Code Blue Emergency has been declared by a Camden County Health Officer; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves a Contract with New Life Community Development Corporation to support costs for Code Blue activities, for ONE THOUSAND SEVEN HUNDRED DOLLARS (\$1,700.00) per 11-hour period day/night for a total amount not to exceed TWO HUNDRED TWELVE THOUSAND AND FIVE HUNDRED DOLLARS (\$212,500.00) to provide for the operation of a Code Blue Warming Center for a 2 year period in accordance with Public Contracts Law P.L. 1971, Chapter 198 and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and ~~approved~~ as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: NEW LIFE COMMUNITY DEVELOPMENT

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-E7-800-908

- AMOUNT \$ 212,500.00

APPROPRIATION RESERVE:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:

- AMOUNT \$

- CAPITAL ORDINANCE

AMOUNT: \$

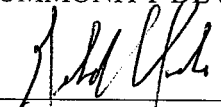
- TRUST ACCOUNT:

AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 212,500.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO NEW LIFE COMMUNITY DEVELOPMENT FOR EMERGENCY WARMING CENTER SERVICES



Gerald C. Seneski

Chief Financial Officer

Date: 12/18



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 01/15/2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator *Human Services*

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO NEW LIFE COMMUNITY DEVELOPMENT CORPORATION FOR EMERGENCY WARMING CENTER SERVICES

Point of Contact: Lateefah Chandler Admin-Purchasing 856-757-7475 lachandl@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director		<i>Dorah Brown</i>	<i>12-18-24</i>	
Supporting Department Director (if necessary)				
Grants Management				
Qualified Purchasing Agent	Y	<i>Laura</i>		
Director of Finance	Y			

Approved by:
Business Administrator

Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

City Attorney Signature Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO NEW LIFE COMMUNITY DEVELOPMENT CORPORATION FOR EMERGENCY WARMING CENTER SERVICES

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- New Life Community Development Corporation, 1721 Haddon Avenue, Camden, NJ will provide “warming center” services at \$1,700 per 11 hour period – 8:00 pm – 7:00 am
- Procter Properties proposes to accommodate additional 2 individuals per night/designation
- New Life Community Development Corporation is contracted to provide this service for a 2 year period, ending April 2026

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$212,500.00

APPROPRIATION NUMBER: 5-01-E7-800-908

PROCUREMENT: BID 24-14 – RECEIVED 3 PROPOSALS ON DECEMBER 3, 2024

IMPACT STATEMENT:

- Service is needed in order to ensure adequate protection for the City’s homeless population during the winter seasons. Without the centers, there is a risk to the City’s homeless population’s health, safety and welfare

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	NEW LIFE COMMUNITY DEVELOPMENT
Purpose or Need for service:	PROVIDE WARMING CENTER SERVICE DURING THE WINTER SEASONS
Contract Award Amount	\$212,500.00
Term of Contract	~24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID 24-14
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES ST. JOSEPH HOUSE \$1,000/12 HR PERIOD PROCTOR PROPERTIES \$1,450/12 HR PERIOD

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date _____

For LGS use only:

 Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

BID 24-14 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS FOR A TWO (2) YEAR PERIOD2

Opening Date: November 19, 2024 12:15 PM

Closing Date: December 3, 2024 11:00 AM

Vendor Details

Company Name: New Life Community Development Corporation
Address: 1721 Haddon Avenue
Camden, New Jersey 08103
Contact: TAMELA LEE
Email: tamelanlee@aol.com
Phone: 609-617-0626
HST#: 01-0721933

Submission Details

Created On: Wednesday November 20, 2024 09:40:54
Submitted On: Wednesday November 20, 2024 13:25:00
Submitted By: TAMELA LEE
Email: tamelanlee@aol.com
Transaction #: f0fa471e-f91d-4ced-8856-05b8d58d2d92
Submitter's IP Address: 73.198.138.152

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

PRICE SHEET

VENDOR TO PROVIDE PER NIGHT/DAY FEE, WHICH IS INCLUSIVE OF ALL OPERATING COSTS NEEDED TO PROVIDE A WARMING CENTER FOR THE CITY OF CAMDEN DURING THE 2024-2025 & 2025-2026 WINTER SEASONS (TWO YEAR PERIOD). THE CITY ESTIMATES BOTH SEASONS TO HAVE APPROXIMATELY 125 CODE BLUE DESIGNATIONS EACH. THE CITY RESERVES THE RIGHT TO DECREASE OR INCREASE THE QUANTITIES SPECIFIED IN THE SPECIFICATIONS PURSUANT TO N.J.A.C. 5:30-11.2 AND 11.10. THE CITY OF CAMDEN WILL NOT PAY ANY ADDITIONAL FEES.

A warming center is responsible for providing an indoor space, warmth, and a bathroom.

*** FOOD expense will not be covered by the City ***

CODE BLUE MULTIPLIER NIGHTS/DAYS (MORE OR LESS)	PER NIGHT/DAY FEE FOR EACH 12HOUR CODE BLUE DESIGNATION *	TOTAL COST
125	\$1,700.0000	\$ 212,500.00
		Subtotal: \$ 212,500.00

Summary Table

Bid Form	Amount
PRICE SHEET	\$ 212,500.00
Subtotal Contract Amount:	\$ 212,500.00

2024-2026 WARMING CENTER FACILITY ASSESSMENT

Agency Name: New Life Community Development Corporation

Program Name: CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS FOR A TWO (2) YEAR PERIOD 2024-2026

List the location (name of facility and street address) where the public has access. If there is more than one site, you must complete an assessment for each site.

Address: 1721 Haddon Avenue Camden, NJ 08103

Indicate if program is: Owned Leased _____ or New Site Acquisition _____

Facility Site Control

Please provide the owner of record of your program site:
New Life Community Development Corporation

Based on ownership of the program site, provide responses for Questions 1 through 3 below.

1. Ownership Information

If your agency owns the facility, please complete this section. If the facility was donated to the agency, Check "Owned" above and complete Question 1 as the owner of record. Please note that your agency must be in compliance with OMB Circular A-122.

What is the estimated fair market value of facility? \$ 749,800.00

Is there a mortgage on the building? Yes No

If there is a mortgage, list the monthly mortgage payment: \$ 4,247.18

How much of the monthly mortgage payment is the responsibility of the program? \$ 0

Total number of Square feet: 23,958

Do you pay property taxes on the building? Yes No

If you pay property taxes, what was the total paid in 2011? \$ 0

2. Lease Information

If your agency currently leases the facility, please attach a copy of the lease and complete the following. Please note that your agency must be in compliance with OMB Circular A-122. A certification from the landlord that the building meets building code requirements should also be submitted.

3. Security and Safety Systems

Are the following items in working order according to City and State Code Requirements:

Fire alarms? Yes ___ No

What is the last inspection date of the fire alarm system? 4/2024

Smoke detectors? Yes ___ No

Carbon monoxide detectors? Yes ___ No

Fire extinguishers? Yes ___ No

Are emergency exit to make the doors operable and accessible? Yes ___ No

Is there a prominent, well lit evacuation plan? Yes ___ No

Are the fire escapes and outdoor staircases in safe and operable condition? Yes ___ No

4. Essential Building Systems

Please indicate that status of major building systems.

Plumbing: No problems ___ Needs repair ___ Needs replacement

___ Need more toilets ___ Need more showers

Electrical: No problems ___ No repair ___ Needs replacement

Heating: No problems ___ No repair ___ Needs replacement

Air Conditioning No problems ___ No repair ___ Needs replacement ___ N/A

Roof: No problems ___ No repair ___ Needs replacement

Is the building accessible for people with disabilities? ___ Yes No

Would installation of ramps or wheelchair lifts make the facility accessible? ___ Yes No

5. Facility Accessibility

Entrance

Facility Entranceway

Does facility have an accessible route leading to entranceway? Yes ___ No

Is the front side-walk paved with a hard, smooth surface? Yes ___ No

Is the sidewalk level with entry door? ___ Yes X No

Is there a ramp leading to the front door or another door? ___ Yes X No

Is there an operable lift? ___ Yes X No

Is the sidewalk accessible to public transportation stops? X Yes ___ No

Entry Door

Does the site have a front entrance door wide enough for a wheelchair? X Yes ___ No

Is the front entrance door threshold level with exterior & interior of facility? ___ Yes X No

Does the front entrance door have an automatic push to open access? ___ Yes X No

If the front entrance door is not wheelchair accessible, is there another entrance that is on an accessible route from the front entrance that is accessible? ___ Yes X No

6. Common Areas

Facility Lobby/Front Area

Is the lobby adjacent to the facility entrance and accessible? X Yes ___ No

Does the lobby area provide clearance for wheelchair? ___ Yes X No

Is the lobby area have a hard, smooth surface? X Yes ___ No

Elevator

How many floors does your site have? 1

If more than one, does your site have an operable elevator? ___ Yes X No

If yes, does the elevator have a width for a wheelchair? ___ Yes ___ No

If yes, does the elevator bring the car to a sufficient level to the floor at the landing to allow a wheel chair access? ___ Yes ___ No

Does the elevator have visible and audible signals and controls so it may be operated by those with visual or audio disabilities? ___ Yes ___ No

Also, include a copy of the most current inspection certification for each elevator.

Daytime Activity Areas

Does the site have an area dedicated to daytime activities such as group meetings, social gatherings, etc.? ___ Yes X No

If yes, how many areas? _____

If yes, how many are accessible from the lobby area? _____

Toilets and Bathing Facilities – Photo Required (if applicable, must include bathing area)

- Does the site have bathroom facilities in common areas for public use? Yes
___ No
- If yes, is the bathroom on an accessible route from the entrance and is the threshold able to allow wheelchair access? Yes ___ No
- If yes, does the bathroom have adequate space for a wheel chair and accessible features such as lower sink, handles, etc.? Yes ___ No
- Does the site have bathroom facilities in individual apartments that are accessible? ___ Yes No If yes, how many units have this feature?

- Does the site have public showering facilities? ___ Yes No If yes, is the area accessible for wheelchairs? ___ Yes ___ No
- If the site has individual apartments, does the site have any units with wheelchair accessible bathrooms? ___ Yes ___ No

7. Building Codes

Was the facility cited for any building code violations within the past year? ___ Yes No

If yes, were the violations corrected or resolved? ___ Yes ___ No

Please explain any unresolved building citations: _____

Even if you are not cited, are you aware of any improvements necessary to make the facility comply with the Chicago Building Code? ___ Yes ___ No

Please explain any necessary improvements: _____

INFORMATION SHEET

Please provide details about your organization such as mission statement, history, services you provide, goals, etc. on a separate form.

Do you currently provide homeless prevention or sheltering service(s) at your facility?

Yes No

If No, are you interested in operating a Warming Center at your facility or a City provided location? Yes No

Will your organization provide a warming center during "Code Blue" per the policy recommendations, conditions and requirements given above? Yes No

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 pm to 7 am? Yes No **8pm to 7am**

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 am to 7 pm? Yes No **8pm to 7am**

Organization Name and Hours of Operation: New Life Community Development Corporation 8pm - 7am	Contact Person & Title: Daise O'Brien / Coordinator Rev. Tamela Lee / Executive Administrator
Address: 1721 Haddon Avenue Camden, NJ 08103	Phone (856) 541-5433
Fax: (856) 541-5433	Cell: Daise O'Brien (856) 366-7501 Rev. Tamela Lee (609) 617-0626
What is your current capacity as overnight warming center? If you do not provide shelter currently, mark "N/A".	Email: daiseobrien58@gmail.com tamelanlee@aol.com
Can accommodate: <input checked="" type="checkbox"/> Females <input checked="" type="checkbox"/> Males <input type="checkbox"/> Families	
COMPLETE EITHER #1 OR #2 (NOT BOTH)	
1. How many individuals above your current capacity* can you accommodate as a warming center? (*additional # above current shelter capacity) A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom. <p style="text-align: center;">2</p>	
2. As a local business that does not currently provide homeless prevention or sheltering service, how many individuals can you accommodate as a warming center per 12 hour period? A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom.	
Please provide any additional information you feel may be relevant:	

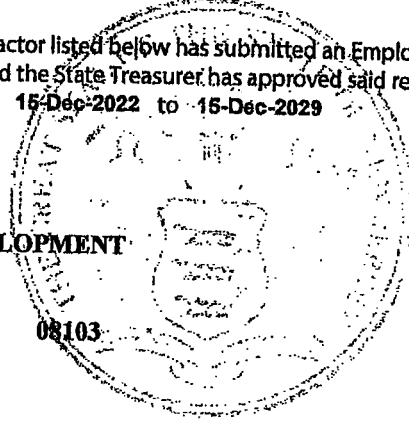
Vendor's Signature Rev. Dr. Dana M. Hedges Date 11/20/2024

Certification 69304
CERTIFICATE OF EMPLOYEE INFORMATION REPORT INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of ~~15-Dec-2022~~ to ~~15-Dec-2029~~

NEW LIFE COMMUNITY DEVELOPMENT
1721 HADDON AVENUE
CAMDEN

NJ 08103



Elizabeth Maher Muoio
ELIZABETH MAHER MUOIO
State Treasurer



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: NEW LIFE COMMUNITY DEVELOPMENT CORP. OF
CAMDEN

Trade Name:

Address: 1721 HADDON AVENUE
CAMDEN, NJ 08103-3007

Certificate Number: 1641597

Effective Date: May 23, 2011

Date of Issuance: December 16, 2024

For Office Use Only:
20241216161028261

Return

DB:dh
01-14-25

R-45

**RESOLUTION AUTHORIZING A CONTRACT TO
JOSEPH'S HOUSE OF CAMDEN FOR EMERGENCY
WARMING CENTER SERVICES**

WHEREAS, the City of Camden ("City") has a need to provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions; and

WHEREAS, Joseph's House of Camden has submitted a proposal in response to City BID #24-14 to provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions at a rate of ONE THOUSAND DOLLARS (\$1000.00) per 12-hour period day/night for a total amount not to exceed ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00) for a 2 year period ; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "5-01-E7-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, this contract with Joseph's House of Camden, encompasses the operation of a Code Blue Warming Center during a 12-hour period from 7:00 a.m. - 7:00 p.m. or 7:00 p.m. - 7:00 a.m. when a Code Blue Emergency has been declared by a Camden County Health Officer; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves a Contract with Joseph's House of Camden to support costs for Code Blue, for ONE THOUSAND (\$1000.00) per 12-hour period day/night for a total amount not to exceed ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00) to provide for the operation of a Code Blue Warming Center for a 2 year period in accordance with Public Contracts Law P.L. 1971, Chapter 198 and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: JOSEPHS HOUSE OF CAMDEN

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-E7-800-908
 - AMOUNT \$ 125,000.00
- APPROPRIATION RESERVE:
AMOUNT: \$

- DEDICATED BY RIDER:
- AMOUNT: \$

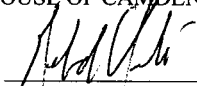
- RESERVE FOR STATE AND FEDERAL GRANT:
 - AMOUNT \$
 - CAPITAL ORDINANCE
- AMOUNT: \$

- TRUST ACCOUNT:
- AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 125,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO JOSEPH'S HOUSE OF CAMDEN FOR EMERGENCY WARMING CENTER SERVICES



Gerald C. Seneski
Chief Financial Officer
Date: 12/18



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 01/15/2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator *Human Services*

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO JOSEPH'S HOUSE OF CAMDEN FOR EMERGENCY WARMING CENTER SERVICES

Point of Contact: Lateefah Chandler Admin-Purchasing 856-757-7475 lachandl@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director		<i>Doris Brown</i>	<i>12-18-24</i>	
Supporting Department Director (if necessary)				
Grants Management				
Qualified Purchasing Agent	Y	<i>Lateefah Chandler</i>		
Director of Finance	Y	<i>[Signature]</i>		

Approved by:
Business Administrator

[Signature]

Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

JAN 8 - 2025

Received by:
City Attorney

[Signature]

Signature Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO JOSEPH'S HOUSE OF CAMDEN FOR EMERGENCY WARMING CENTER SERVICES

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Joseph's House of Camden, 555 Atlantic Avenue, Camden, NJ will provide "warming center" services at \$1,000 per 12 hour period – 7:00 pm – 7:00 am OR 7:00am – 7:00 pm
- Joseph's House proposes to accommodate additional 13 individuals per night/designation
- New Life Community Development Corporation is contracted to provide this service for a 2 year period, ending April 2026

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$125,000.00

APPROPRIATION NUMBER: 5-01-E7-800-908

PROCUREMENT: BID 24-14 – RECEIVED 3 PROPOSALS ON DECEMBER 3, 2024

IMPACT STATEMENT:

- Service is needed in order to ensure adequate protection for the City's homeless population during the winter seasons. Without the centers, there is a risk to the City's homeless population's health, safety and welfare

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	JOSEPH'S HOUSE OF CAMDEN
Purpose or Need for service:	PROVIDE WARMING CENTER SERVICE DURING THE WINTER SEASONS
Contract Award Amount	\$125,000
Term of Contract	~24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID 24-14
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES PROCTOR PROPERTIES \$1,450/12 HR PERIOD NEW LIFE \$1,700/11 HR PERIOD

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

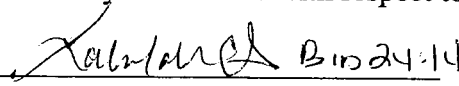
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 _____
Certifying Officer

Date _____

For LGS use only:

Approved

Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: JOSEPH'S HOUSE OF CAMDEN, LLC

Trade Name:

Address: 555 ATLANTIC AVENUE
CAMDEN, NJ 08104

Certificate Number: 1610806

Effective Date: January 11, 2011

Date of Issuance: December 16, 2024

For Office Use Only:

20241216161147955

Return

BID 24-14 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS FOR A TWO (2) YEAR PERIOD2

Opening Date: November 19, 2024 12:15 PM

Closing Date: December 3, 2024 11:00 AM

Vendor Details

Company Name: Joseph's House of Camden
Address: 555 Atlantic Avenue
Camden, Camden 08104
Contact: Charles Derrickson
Email: pd@jhoc.org
Phone: 856-246-1087
HST#:

Submission Details

Created On: Friday November 22, 2024 12:12:37
Submitted On: Monday December 02, 2024 14:00:02
Submitted By: Charles Derrickson
Email: pd@jhoc.org
Transaction #: 7c3861ca-8f23-4139-a628-cc4330ff7a38
Submitter's IP Address: 73.160.139.179

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

PRICE SHEET

VENDOR TO PROVIDE PER NIGHT/DAY FEE, WHICH IS INCLUSIVE OF ALL OPERATING COSTS NEEDED TO PROVIDE A WARMING CENTER FOR THE CITY OF CAMDEN DURING THE 2024-2025 & 2025-2026 WINTER SEASONS (TWO YEAR PERIOD). THE CITY ESTIMATES BOTH SEASONS TO HAVE APPROXIMATELY 125 CODE BLUE DESIGNATIONS EACH. THE CITY RESERVES THE RIGHT TO DECREASE OR INCREASE THE QUANTITIES SPECIFIED IN THE SPECIFICATIONS PURSUANT TO N.J.A.C. 5:30-11.2 AND 11.10. THE CITY OF CAMDEN WILL NOT PAY ANY ADDITIONAL FEES.

A warming center is responsible for providing an indoor space, warmth, and a bathroom.

*** FOOD expense will not be covered by the City ***

"CODE BLUE" MULTIPLIER NIGHTS/DAYS (MORE OR LESS)	PER NIGHT/DAY FEE FOR EACH 12HOUR CODE BLUE DESIGNATION *	TOTAL COST
125	\$1,000.0000	\$ 125,000.00
		Subtotal: \$ 125,000.00

Summary Table

Bid Form	Amount
PRICE SHEET	\$ 125,000.00
Subtotal Contract Amount:	\$ 125,000.00

2024-2026 WARMING CENTER FACILITY ASSESSMENT

Agency Name: Joseph's House of Camden

Program Name: Joseph's House

List the location (name of facility and street address) where the public has access. If there is more than one site, you must complete an assessment for each site.

Address: 555 Atlantic Ave. Camden, NJ 08104

Indicate if program is: Owned Leased or New Site Acquisition

Facility Site Control

Please provide the owner of record of your program site:
Joseph's House of Camden

Based on ownership of the program site, provide responses for Questions 1 through 3 below.

1. Ownership Information

If your agency owns the facility, please complete this section. If the facility was donated to the agency, Check "Owned" above and complete Question 1 as the owner of record. Please note that your agency must be in compliance with OMB Circular A-122.

What is the estimated fair market value of facility? \$ 2.5 million

Is there a mortgage on the building? Yes No

If there is a mortgage, list the monthly mortgage payment: \$ N/A

How much of the monthly mortgage payment is the responsibility of the program? \$ N/A

Total number of Square feet: 17,000

Do you pay property taxes on the building? Yes No

If you pay property taxes, what was the total paid in 2011? \$ N/A

2. Lease Information N/A

If your agency currently leases the facility, please attach a copy of the lease and complete the following. Please note that your agency must be in compliance with OMB Circular A-122. A certification from the landlord that the building meets building code requirements should also be submitted.

a. Rent Information *N/A*

Monthly rent payment \$ _____

Lease Period: _____ to _____

Total number of Square feet _____

Please check off if any of these utilities are included in rent:

Heat Gas Electricity Phone

b. Owner Information *N/A*

Owner of Property: _____

Address of Owner: _____

Telephone: () _____

Fax: () _____

Relationship, if any, to owner (i.e., Relative Board Member, Self):

c. Property Manager Information *(fill out only if different from the owner)* *N/A*

Name of Property Manager: _____

Address of Property Manager: _____

Telephone: () _____ Fax: () _____

Relationship, if any, property manager (i.e., Relative Board Member, Self):

b. Repair/Rehabilitation Status

Are there any repairs that must take place before occupancy? Yes No

If yes, please answer the following questions:

How much will the repairs/rehabilitation work cost? \$ _____

How much funding have you secured for this work? \$ _____

When is the anticipate completion date? _____

3. Security and Safety Systems

Are the following items in working order according to City and State Code Requirements:

Fire alarms? Yes ___ No

What is the last inspection date of the fire alarm system? March 26, 2024

Smoke detectors? Yes ___ No

Carbon monoxide detectors? Yes ___ No

Fire extinguishers? Yes ___ No

Are emergency exit to make the doors operable and accessible? Yes ___ No

Is there a prominent, well lit evacuation plan? Yes ___ No

Are the fire escapes and outdoor staircases in safe and operable condition? Yes ___ No

4. Essential Building Systems

Please indicate that status of major building systems.

Plumbing: No problems ___ Needs repair ___ Needs replacement

___ Need more toilets ___ Need more showers

Electrical: No problems ___ No repair ___ Needs replacement

Heating: No problems ___ No repair ___ Needs replacement

Air Conditioning No problems ___ No repair ___ Needs replacement ___ N/A

Roof: No problems ___ No repair ___ Needs replacement

Is the building accessible for people with disabilities? Yes ___ No

Would installation of ramps or wheelchair lifts make the facility accessible? ___ Yes No
Already accessible

5. Facility Accessibility

Entrance

Facility Entranceway

Does facility have an accessible route leading to entranceway? Yes ___ No

Is the front side-walk paved with a hard, smooth surface? Yes ___ No

Is the sidewalk level with entry door? Yes ___ No

Is there a ramp leading to the front door or another door? Yes ___ No

Is there an operable lift? ___ Yes No

Is the sidewalk accessible to public transportation stops? Yes ___ No

Entry Door

Does the site have a front entrance door wide enough for a wheelchair? Yes ___ No

Is the front entrance door threshold level with exterior & interior of facility? Yes ___ No

Does the front entrance door have an automatic push to open access? ___ Yes ___ No

If the front entrance door is not wheelchair accessible, is there another entrance that is on an accessible route from the front entrance that is accessible? ___ Yes ___ No *N/A*

6. Common Areas

Facility Lobby/Front Area

Is the lobby adjacent to the facility entrance and accessible? Yes ___ No

Does the lobby area provide clearance for wheelchair? Yes ___ No

Is the lobby area have a hard, smooth surface? Yes ___ No

Elevator

How many floors does your site have? 1

If more than one, does your site have an operable elevator? ___ Yes ___ No *N/A*

If yes, does the elevator have a width for a wheelchair? ___ Yes ___ No *N/A*

If yes, does the elevator bring the car to a sufficient level to the floor at the landing to allow a wheel chair access? ___ Yes ___ No *N/A*

Does the elevator have visible and audible signals and controls so it may be operated by those with visual or audio disabilities? ___ Yes ___ No *N/A*

Also, include a copy of the most current inspection certification for each elevator. *N/A*

Daytime Activity Areas

Does the site have an area dedicated to daytime activities such as group meetings, social gatherings, etc.? Yes ___ No

If yes, how many areas? 2

If yes, how many are accessible from the lobby area? 2

Toilets and Bathing Facilities – Photo Required (if applicable, must include bathing area)

- Does the site have bathroom facilities in common areas for public use? Yes
 No
- If yes, is the bathroom on an accessible route from the entrance and is the threshold able to allow wheelchair access? Yes No
- If yes, does the bathroom have adequate space for a wheel chair and accessible features such as lower sink, handles, etc.? Yes No
- Does the site have bathroom facilities in individual apartments that are accessible? Yes No If yes, how many units have this feature?

- Does the site have public showering facilities? Yes No If yes, is the area accessible for wheelchairs? Yes No
- If the site has individual apartments, does the site have any units with wheelchair accessible bathrooms? Yes No

7. Building Codes

Was the facility cited for any building code violations within the past year? Yes No

If yes, were the violations corrected or resolved? Yes No *N/A*

Please explain any unresolved building citations: *N/A*

Even if you are not cited, are you aware of any improvements necessary to make the facility comply with the Chicago Building Code? Yes No

Please explain any necessary improvements: *N/A*

INFORMATION SHEET

Please provide details about your organization such as mission statement, history, services you provide, goals, etc. on a separate form.

Do you currently provide homeless prevention or sheltering service(s) at your facility?
 Yes No

If No, are you interested in operating a Warming Center at your facility or a City provided location? Yes No

Will your organization provide a warming center during "Code Blue" per the policy recommendations, conditions and requirements given above? Yes No

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 pm to 7 am? Yes No

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 am to 7 pm? Yes No

Organization Name and Hours of Operation: Joseph's House of Camden 8p.m. Mon - Wed 4 hrs 11/1/2025	Contact Person & Title: Patrick Derrickson, Grants Manager Kevin Moran, Operations Director
Address: 555 Atlantic Ave Camden, NJ 08104 Fax: What is your current capacity as overnight warming center? If you do not provide shelter currently, mark "N/A". 13	Phone (703) 999-1593 (609) 217-5476 Cell: Email: pd@jhoc.org km@jhoc.org
Can accommodate: <input checked="" type="checkbox"/> Females <input checked="" type="checkbox"/> Males <input type="checkbox"/> Families - No	
<p align="center">COMPLETE EITHER #1 OR #2 (NOT BOTH)</p> <p>1. How many individuals above your current capacity* can you accommodate as a warming center? (*additional # above current shelter capacity) A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom. 13</p>	
<p>2. As a local business that does not currently provide homeless prevention or sheltering service, how many individuals can you accommodate as a warming center per 12 hour period? A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom. N/A</p>	
Please provide any additional information you feel may be relevant: Joseph's House of Camden's capacity is 88 total. We fill a mighty roster of 75. We can take an additional 13. We will start 24 hour operations in 2025	

Vendor's Signature Colandra Coleman Date 11-20-2024

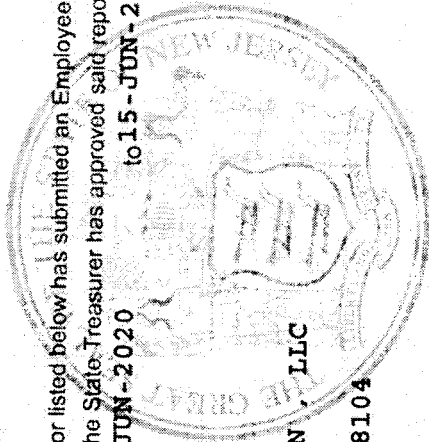
Certification 50933

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15 - JUN - 2020** to **15 - JUN - 2027**

JOSEPH'S HOUSE OF CAMDEN, LLC
555 ATLANTIC AVENUE
CAMDEN NJ 08104



Elizabeth M. Muonio

ELIZABETH MAHER MUONIO
State Treasurer

DB:dh
01-14-25

R-46

**RESOLUTION AUTHORIZING A CONTRACT TO
PROCTOR PROPERTIES, IV LLC FOR EMERGENCY
WARMING CENTER SERVICES**

WHEREAS, the City of Camden ("City") has a need to provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions; and

WHEREAS, Proctor Properties has submitted a proposal in response City BID #24-14 which will provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions for ONE THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$1,450.00) per 12-hour period day/night for a total amount not to exceed ONE HUNDRED EIGHTY-ONE THOUSAND TWO HUNDRED FIFTY DOLLARS (\$181,250.00) for a 2 year period; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "5-01-E7-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and


WHEREAS, this contract with Proctor Properties, encompasses the operation of a Code Blue Warming Center during a 12-hour period from 7:00 a.m. - 7:00 p.m. or 7:00 p.m. - 7:00 a.m. when a Code Blue Emergency has been declared by a Camden County Health Officer; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves a Contract with Proctor Properties to support costs for Code Blue activities, for ONE THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$1,450.00) per 12-hour period day/night in the amount not to exceed ONE HUNDRED EIGHTY-ONE THOUSAND TWO HUNDRED FIFTY DOLLARS (\$181,250.00) to provide for the operation of a Code Blue Warming Center for a 2 year period in accordance with Public Contracts Law P.L. 1971, Chapter 198 and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PROCTOR PROPERTIES ,IV LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-E7800-908
 - AMOUNT \$ 181,250.00
- APPROPRIATION RESERVE:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:
- AMOUNT \$
- CAPITAL ORDINANCE

AMOUNT: \$

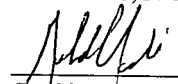
- TRUST ACCOUNT:

AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 181,250.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO PROCTOR PROPERTIES, IV LLC. FOR EMERGENCY WARMING CENTER SERVICES



Gerald C. Seneski

Chief Financial Officer

Date: 12/18



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 01/15/2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator Human Services

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO PROCTOR PROPERTIES, IV LLC. FOR EMERGENCY WARMING CENTER SERVICES

Point of Contact: Lateefah Chandler Admin-Purchasing 856-757-7475 lachandl@ci.camden.nj.us
Name Department-Division-Bureau Phone Email

ENDORSEMENTS

Table with 4 columns: Recommend Approval (Y/N), Signature, Date, Comments. Includes signatures and dates for Department Director, Qualified Purchasing Agent, and Director of Finance.

- Attachments (list and attach all available):
1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)1
2. Certification of Funds2
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney Signature Date JAN 9 - 2025

1 For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
2 Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO PROCTOR PROPERTIES, IV LLC. FOR EMERGENCY WARMING CENTER SERVICES

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Procter Properties, 608 S. Broadway, Camden NJ, will provide “warming center” services at \$1,450 per 12 hour period – 7:00 am – 7:00 pm OR 7:00 pm – 7:00 am
- Procter Properties proposes to accommodate approximately 35 individuals per night/designation
- Procter Properties is contracted to provide this service for a 2 year period, ending April 2026

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$181,250.00

APPROPRIATION NUMBER: 5-01-E7-800-908

PROCUREMENT: BID 24-14 – RECEIVED 3 PROPOSALS ON 12/3/2024

IMPACT STATEMENT:

- Service is needed in order to ensure adequate protection for the City’s homeless population during the winter seasons. Without the centers, there is a risk to the City’s homeless population’s health, safety and welfare

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	PROCTOR PROPERTIES IV LLC
Purpose or Need for service:	PROVIDE WARMING CENTER SERVICE DURING THE WINTER SEASONS
Contract Award Amount	\$181,250,000
Term of Contract	~24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID 24-14
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES ST. JOSEPH HOUSE \$1,000/12 HR PERIOD NEW LIFE \$1,700/11 HR PERIOD

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

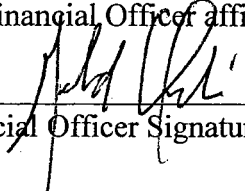
Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

 BO 24-14

Date _____

For LGS use only:

Approved

Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____

BID 24-14 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS FOR A TWO (2) YEAR PERIOD2

Opening Date: November 19, 2024 12:15 PM

Closing Date: December 3, 2024 11:00 AM

Vendor Details

Company Name: Proctor Properties
Does your company conduct business under any other name? If yes, please state: No
Address: 608 S Broadway
Camden , NJ 08103
Contact: troy Brady
Email: TROYBRADY85@HOTMAIL.COM
Phone: 609-868-1378
Fax: 609-868-1378
HST#: 26-1565288

Submission Details

Created On: Friday November 29, 2024 16:52:04
Submitted On: Tuesday December 03, 2024 10:49:12
Submitted By: troy Brady
Email: TROYBRADY85@HOTMAIL.COM
Transaction #: 5afe3cef-a8d9-4f21-88e4-359e626eef2f
Submitter's IP Address: 173.71.106.60

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

PRICE SHEET

VENDOR TO PROVIDE PER NIGHT/DAY FEE, WHICH IS INCLUSIVE OF ALL OPERATING COSTS NEEDED TO PROVIDE A WARMING CENTER FOR THE CITY OF CAMDEN DURING THE 2024-2025 & 2025-2026 WINTER SEASONS (TWO YEAR PERIOD). THE CITY ESTIMATES BOTH SEASONS TO HAVE APPROXIMATELY 125 CODE BLUE DESIGNATIONS EACH. THE CITY RESERVES THE RIGHT TO DECREASE OR INCREASE THE QUANTITIES SPECIFIED IN THE SPECIFICATIONS PURSUANT TO N.J.A.C. 5:30-11.2 AND 11.10. THE CITY OF CAMDEN WILL NOT PAY ANY ADDITIONAL FEES.

A warming center is responsible for providing an indoor space, warmth, and a bathroom.

*** FOOD expense will not be covered by the City ***

"CODE BLUE" MULTIPLIER NIGHTS/DAYS (MORE OR LESS)	PER NIGHT/DAY FEE FOR EACH 12HOUR CODE BLUE DESIGNATION *	TOTAL COST
125	\$1,450.0000	\$ 181,250.00
		Subtotal: \$ 181,250.00

Summary Table

Bid Form	Amount
PRICE SHEET	\$ 181,250.00
Subtotal Contract Amount:	\$ 181,250.00

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The bidder may submit any additional information he/she desires.

If Bidder is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address. Not Incorporated

Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced. Troy brady Owner 608 S Broadway Camden NJ 08103

If not incorporated, provide State where registered, name of owner, address and telephone NJ Troy Brady 608 S Broadway 609-868-1378

How many years have you been engaged in the work requested in this contract under your present firm or trade name. 4 years

General character of work performed by you. warming center

Have you ever failed to complete any work awarded to you? If so, where and why? No

Have you ever defaulted on a contract? If so, where and why? No

Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and submit an employee information report or certificate of employee information report approval. (Yes or No) yes

Confirm that your firm covers all costs in advance of payment. (Yes or No) yes

Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if does not apply. none

Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply. none

Did vendor attach their W-9 and Business Registration Certificate OR proof of 501 C(3) if the firm is a non profit (Yes or No) yes

Checklist

Each bidder is reminded that every proposal must be submitted by the published date and time. For construction bids, failure to submit the checklist is a fatal defect and the bid will be rejected. This document serves as a guide to bidders of the documents that are required to be submitted with the bid.

Items that are MANDATORY SUBMISSION with proposal are denoted *. Items that are Mandatory Submission Before Contract Award are denoted **.

Any additional forms not explicitly stated in the Document Uploads section, **please upload it in the last upload space titled "Upload Additional Document"**.

Each bid package must include the following documents:

Line Item	Documents	Bidders Initials *
1	Statement of Ownership Disclosure Form*	TB
2	2024 - 2026 Warming Center Facility Assessment*	TB
3	Information Sheet*	TB
4	Non-Collusion Affidavit**	TB
5	Affirmative Action Compliance Notice**	TB
6	Certification of Bidder Regarding Non-Discrimination**	TB
7	NJ Business Registration Certificate or proof of 501(c)(3)/ W-9**	TB
8	State of New Jersey Debarred List and Ethics Complaint Affidavit**	TB
9	Disclosure of Iran Investment Activities**	TB
10	Certification of non-involvement in Prohibited Activities in Russia or Belarus**	TB
11	I have reviewed the above checklist and have provided all of the requested documents.	TB

2024-2026 WARMING CENTER FACILITY ASSESSMENT

Agency Name: Proctor Properties

Program Name: Code Blue

List the location (name of facility and street address) where the public has access. If there is more than one site, you must complete an assessment for each site.

Address: 608 S. Broadway

Indicate if program is: Owned Leased or New Site Acquisition

Facility Site Control

Please provide the owner of record of your program site:

Based on ownership of the program site, provide responses for Questions 1 through 3 below.

1. Ownership Information

If your agency owns the facility, please complete this section. If the facility was donated to the agency, Check "Owned" above and complete Question 1 as the owner of record. Please note that your agency must be in compliance with OMB Circular A-122.

What is the estimated fair market value of facility? \$ 500k

Is there a mortgage on the building? ___ Yes No

If there is a mortgage, list the monthly mortgage payment: \$ No

How much of the monthly mortgage payment is the responsibility of the program? \$ 0

Total number of Square feet: 1100

Do you pay property taxes on the building? Yes ___ No

If you pay property taxes, what was the total paid in 2011? \$ 8,500

2. Lease Information

If your agency currently leases the facility, please attach a copy of the lease and complete the following. Please note that your agency must be in compliance with OMB Circular A-122. A certification from the landlord that the building meets building code requirements should also be submitted.

a. Rent Information

Monthly rent payment \$ _____

Lease Period: _____ to _____

Total number of Square feet _____

Please check off if any of these utilities are included in rent:

Heat Gas Electricity Phone

b. Owner Information

Owner of Property: Proctor Properties

Address of Owner: 608 S. Broadway

Telephone: (856) 966-0999

Fax: (856) 966-1114

Relationship, if any, to owner (i.e., Relative Board Member, Self):

c. Property Manager Information (fill out only if different from the owner)

Name of Property Manager: _____

Address of Property Manager: _____

Telephone: () _____ Fax: () _____

Relationship, if any, property manager (i.e., Relative Board Member, Self):

b. Repair/Rehabilitation Status

Are there any repairs that must take place before occupancy? Yes No

If yes, please answer the following questions:

How much will the repairs/rehabilitation work cost? \$ _____

How much funding have you secured for this work? \$ _____

When is the anticipate completion date? _____

3. Security and Safety Systems

Are the following items in working order according to City and State Code Requirements:

Fire alarms? Yes No

What is the last inspection date of the fire alarm system? 10-18-24

Smoke detectors? Yes No

Carbon monoxide detectors? Yes No

Fire extinguishers? Yes No

Are emergency exit to make the doors operable and accessible? Yes No

Is there a prominent, well lit evacuation plan? Yes No

Are the fire escapes and outdoor staircases in safe and operable condition? Yes No

4. Essential Building Systems

Please indicate that status of major building systems.

Plumbing:
replacement

No problems Needs repair Needs

Need more toilets Need more showers

Electrical:

No problems No repair Needs replacement

Heating:

No problems No repair Needs replacement

Air Conditioning

No problems No repair Needs replacement N/A

Roof:

No problems No repair Needs replacement

Is the building accessible for people with disabilities? Yes No

Would installation of ramps or wheelchair lifts make the facility accessible? Yes No

5. Facility Accessibility

Entrance

Facility Entranceway

Does facility have an accessible route leading to entranceway? Yes No

Is the front side-walk paved with a hard, smooth surface? Yes No

Is the sidewalk level with entry door? Yes ___ No

Is there a ramp leading to the front door or another door? ___ Yes No

Is there an operable lift? ___ Yes No

Is the sidewalk accessible to public transportation stops? Yes ___ No

Entry Door

Does the site have a front entrance door wide enough for a wheelchair? Yes ___ No

Is the front entrance door threshold level with exterior & interior of facility? Yes ___ No

Does the front entrance door have an automatic push to open access? Yes ___ No

If the front entrance door is not wheelchair accessible, is there another entrance that is on an accessible route from the front entrance that is accessible? Yes ___ No

6. Common Areas

Facility Lobby/Front Area

Is the lobby adjacent to the facility entrance and accessible? Yes ___ No

Does the lobby area provide clearance for wheelchair? Yes ___ No

Is the lobby area have a hard, smooth surface? Yes ___ No

Elevator

How many floors does your site have? 1

If more than one, does your site have an operable elevator? ___ Yes No

If yes, does the elevator have a width for a wheelchair? ___ Yes ___ No

If yes, does the elevator bring the car to a sufficient level to the floor at the landing to allow a wheel chair access? ___ Yes ___ No N/A

Does the elevator have visible and audible signals and controls so it may be operated by those with visual or audio disabilities? ___ Yes ___ No N/A

Also, include a copy of the most current inspection certification for each elevator.

Daytime Activity Areas

Does the site have an area dedicated to daytime activities such as group meetings, social gatherings, etc.? Yes ___ No

If yes, how many areas? 2

If yes, how many are accessible from the lobby area? 2

Toilets and Bathing Facilities – Photo Required (if applicable, must include bathing area)

- Does the site have bathroom facilities in common areas for public use? Yes
___ No
- If yes, is the bathroom on an accessible route from the entrance and is the threshold able to allow wheelchair access? Yes ___ No
- If yes, does the bathroom have adequate space for a wheel chair and accessible features such as lower sink, handles, etc.? Yes ___ No
- Does the site have bathroom facilities in individual apartments that are accessible? ___ Yes ___ No If yes, how many units have this feature?

- Does the site have public showering facilities? ___ Yes No If yes, is the area accessible for wheelchairs? ___ Yes ___ No
- If the site has individual apartments, does the site have any units with wheelchair accessible bathrooms? ___ Yes ___ No

7. Building Codes

Was the facility cited for any building code violations within the past year? ___ Yes ___

No

If yes, were the violations corrected or resolved? ___ Yes ___ No

Please explain any unresolved building citations: _____

Even if you are not cited, are you aware of any improvements necessary to make the facility comply with the Chicago Building Code? ___ Yes No

Please explain any necessary improvements: _____

INFORMATION SHEET

Please provide details about your organization such as mission statement, history, services you provide, goals, etc. on a separate form.

Do you currently provide homeless prevention or sheltering service(s) at your facility?
 Yes No

If No, are you interested in operating a Warming Center at your facility or a City provided location?
 Yes No

Will your organization provide a warming center during "Code Blue" per the policy recommendations, conditions and requirements given above?
 Yes No

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 pm to 7 am?
 Yes No

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 am to 7 pm?
 Yes No

Organization Name and Hours of Operation:	Contact Person & Title: <i>Owner</i>
<i>Proctor Properties LLC</i>	<i>Troy Brady</i>
Address: <i>608 S Broadway</i> <i>Camden NJ 08103</i>	Phone: <i>856-966-0999</i>
Fax: <i>856-966-1114</i>	Cell:
What is your current capacity as overnight warming center? If you do not provide shelter currently, mark "N/A".	Email:
Can accommodate: <input checked="" type="checkbox"/> Females <input checked="" type="checkbox"/> Males <input type="checkbox"/> Families	
COMPLETE EITHER #1 OR #2 (NOT BOTH)	
<p>1. How many individuals above your current capacity* can you accommodate as a warming center? (*additional # above current shelter capacity) A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom.</p> <p style="text-align: right;"><i>35</i></p>	
<p>2. As a local business that does not currently provide homeless prevention or sheltering service, how many individuals can you accommodate as a warming center per 12 hour period? A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom.</p>	
Please provide any additional information you feel may be relevant:	

Vendor's Signature *Troy Brady* Date *12-2-24*



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: PROCTOR PROPERTIES IV LLC

Trade Name:

Address: 608 S. BROADWAY
CAMDEN, NJ 08103

Certificate Number: 2525384

Effective Date: December 16, 2020

Date of Issuance: December 16, 2024

For Office Use Only:

20241216161405269

Return

DB:sde
01-14-25

R-47

**RESOLUTION AUTHORIZING A CONTRACT TO ACTION UNIFORM CO., LLC
TO PROVIDE CLASS B WORK UNIFORMS FOR THE
CAMDEN FIRE DEPARTMENT**

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on November 22, 2024, in the Council Chambers, City Hall, Camden, New Jersey to furnish and deliver station wear Class B work uniforms or approved equal for the Fire Department for a period of two (2) years; and

WHEREAS, under Bid #24-17 two (2) proposals were received on November 22, 2024; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Action Uniform Co., LLC, for the total sum of ONE HUNDRED NINETY-THREE THOUSAND SEVEN HUNDRED EIGHTEEN DOLLARS (\$193,718.00); and

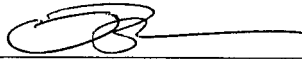
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "5-01-E3-550-915" for an amount not to exceed, NINETY- SIX THOUSAND ELEVEN DOLLARS(\$96,011.00) and line item "6-01-E3-550-915" for an amount not to exceed, NINETY-SEVEN THOUSAND SEVEN HUNDRED SEVEN DOLLARS (\$97, 707.00), and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to Action Uniform Co., LLC, for an amount not to exceed ONE HUNDRED NINETY-THREE THOUSAND SEVEN HUNDRED EIGHTEEN DOLLARS (\$193,718.00), to furnish and deliver Class B work uniforms or approved equal for the Fire Department for a period of two (2) years, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ACTION UNIFORM CO

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-E3-550-915 (\$96,011.00)
6-01-E3-550-915(\$97,707.00)

- AMOUNT \$
APPROPRIATION RESERVE:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:

- AMOUNT \$

- CAPITAL ORDINANCE

AMOUNT: \$

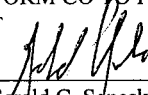
- TRUST ACCOUNT:

AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 193,718.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO ACTION UNIFORM CO TO PROVIDE CLASS B WORK UNIFORM FOR THE FIRE DEPARTMENT



Gerald C. Seneski
Chief Financial Officer
Date: 12/18



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 01/14/2025

TO: City Council
FROM: Jesse Flax, Fire Chief

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO ACTION UNIFORM CO TO PROVIDE CLASS "B" WORK UNIFORM FOR THE FIRE DEPARTMENT

Point of Contact:	Lateefah Chandler	Administration	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department- Division- Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director			12/16/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance				

Approved by:
Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:		JAN 3 - 2025
City Attorney	Signature	Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO ACTION UNIFORM CO TO PROVIDE CLASS "B" WORK UNIFORM FOR THE FIRE DEPARTMENT

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Action Uniform Co., LLC, 1500 S. New Road, Pleasantville, NJ 08232, will furnish and deliver station wear Class "B" work uniforms for Camden Fire Department for a 2 year period.
- Uniform provided annual and as needed for new hires

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$193,718

APPROPRIATION NUMBER: 5-01-E3-550-915 (\$96,011.00) & 6-01-E3-550-915 (\$97,707.00)

PROCUREMENT: BID 24-17 – RECEIVED TWO PROPOSALS ON NOVEMBER 22, 2024

IMPACT STATEMENT:

- PER CONTRACT, CITY TO PROVIDE UNIFORMS FOR RANK AND FILE

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	ACTION UNIFORM CO., LLC
Purpose or Need for service:	FURNISH AND DELIVER STATION WEAR CLASS "B" WORK UNIFORM FOR TWO YEARS
Contract Award Amount	\$193,718.00
Term of Contract	24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID 24-17
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES GALLS, LLC

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

BID 24-17 - FURNISH AND DELIVER STATION WEAR CLASS "B" WORK UNIFORMS FOR CAMDEN FIRE DEPARTMENT FOR A TWO (2) YEAR PERIOD

Opening Date: November 8, 2024 11:00 AM

Closing Date: November 22, 2024 11:00 AM

Vendor Details

Company Name: Action Uniform Co. LLC
Does your company conduct business under any other name? If yes, please state: no
Address: 1500 S. New Rd
Pleasantville , NJ 08232
Contact: Carlye Marota
Email: carlye@actionuniformco.com
Phone: 609-573-5462
Fax: 609-568-6054
HST#: 461-442-693

Submission Details

Created On: Tuesday November 12, 2024 11:24:20
Submitted On: Thursday November 21, 2024 18:00:13
Submitted By: Carlye Marota
Email: carlye@actionuniformco.com
Transaction #: 104e9d42-2afc-4f4a-8e06-703098d5b631
Submitter's IP Address: 73.112.235.254

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Bid Price Sheet - Year 1

The bid price submitted shall include a proposed sum to cover the cost of all, labor, supervision, equipment, materials, supplies and tools necessary to complete the scope of work for providing NFPA compliant Class "B" work uniform to the City of Camden Fire Department for a two year period. This contract will utilize a more or less quantity and, when needed, as per the "individual" unit price bid. All patches and embroidered items will be inclusive of the unit price bid. All prices bid are FULLY DELIVERED PRICES

Vendor to indicate if all Nomex specified shirts and pants are compliant with the Nomex NFPA Standard. Vendor to also indicate if all other shirts and jackets are in compliant with the current NFPA standards.

Successful bidder shall bid the contract for a period of 2 years. Vendor to provide pricing for both Year 1 and Year 2 of the contract. Award of the bid is based on the total amount of Year 1 and 2.

Line Item	Item Description	Unit Price *	Quantity (More or Less)	Total	Shirt/Pants Material *	NFPA Compliant *
1	Nomex Work Pants	\$159.0000	196	\$ 31,164.00	FECH 98200 100%NOMEX	<input checked="" type="radio"/> Yes <input type="radio"/> No
2	Nomex Navy Blue Short Sleeve Shirts	\$155.0000	140	\$ 21,700.00	FECH 9800 100%NOMEX	<input checked="" type="radio"/> Yes <input type="radio"/> No
3	Nomex Navy Blue Long Sleeve Shirts	\$135.0000	60	\$ 8,100.00	FECH 9820 100%NOMEX	<input checked="" type="radio"/> Yes <input type="radio"/> No
4	Nomex Light Blue Short Sleeve Shirts	\$176.0000	60	\$ 10,560.00	TOPS SH96-5520 100%NOMEX	<input checked="" type="radio"/> Yes <input type="radio"/> No
5	Nomex Light Blue Long Sleeve Shirts	\$156.0000	40	\$ 6,240.00	TOPS SH95-5520 100%NOMEX	<input checked="" type="radio"/> Yes <input type="radio"/> No
6	White Short Sleeve Shirts	\$55.0000	10	\$ 550.00	FECH 85R3500 65POLY/35COTTON	<input type="radio"/> Yes <input checked="" type="radio"/> No
7	White Long Sleeve Shirts	\$55.0000	10	\$ 550.00	FECH 35W5500 65POLY/35COTTON	<input type="radio"/> Yes <input checked="" type="radio"/> No
8	Polo Shirts Navy	\$55.0000	145	\$ 7,975.00	LION LIONAPFAPR007 100%COTTON	<input type="radio"/> Yes <input checked="" type="radio"/> No
9	Polo Shirts Light Blue	\$55.0000	47	\$ 2,585.00	LION LIONAPFAPR007 100%COTTON	<input type="radio"/> Yes <input checked="" type="radio"/> No
10	Polo Shirts White	\$55.0000	6	\$ 330.00	LION LIONAPFAPR007 100%COTTON	<input type="radio"/> Yes <input checked="" type="radio"/> No
11	Job Shirts	\$89.0000	25	\$ 2,225.00	GAME 8020 90%COTTON/10%POLY	<input type="radio"/> Yes <input checked="" type="radio"/> No
12	Station Jackets #1	\$59.0000	24	\$ 1,416.00	LIB 550MNV POLY/COTTON	<input type="radio"/> Yes <input checked="" type="radio"/> No
13	Station Jackets #2	\$109.0000	24	\$ 2,616.00	ROT M65	<input checked="" type="radio"/> Yes <input type="radio"/> No
Subtotal:						\$ 96,011.00

Bid Price Sheet - Year 2

The bid price submitted shall include a proposed sum to cover the cost of all, labor, supervision, equipment, materials, supplies and tools necessary to complete the scope of work for providing NFPA compliant Class "B" work uniform to the City of Camden Fire Department for a two year period. This contract will utilize a more or less quantity and, when needed, as per the "individual" unit price bid. All patches and embroidered items will be inclusive of the unit price bid. All prices bid are FULLY DELIVERED PRICES

Vendor to indicate if all Nomex specified shirts and pants are compliant with the Nomex NFPA Standard. Vendor to also indicate if all other shirts and jackets are in compliant with the current NFPA standards.

Successful bidder shall bid the contract for a period of 2 years. Vendor to provide pricing for both Year 1 and Year 2 of the contract. Award of the bid is based on the total amount of Year 1 and 2.

Line Item	Item Description	Unit Price *	Quantity (More or Less)	Total	Shirt/Pants Material *	NFPA Compliant *
1	Nomex Work Pants	\$165.0000	196	\$ 32,340.00	FECH 98200	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2	Nomex Navy Blue Short Sleeve Shirts	\$160.0000	140	\$ 22,400.00	FECH 9800	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3	Nomex Navy Blue Long Sleeve Shirts	\$132.0000	60	\$ 7,920.00	FECH 9820	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4	Nomex Light Blue Short Sleeve Shirts	\$176.0000	60	\$ 10,560.00	TOPS SH96-5520	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5	Nomex Light Blue Long Sleeve Shirts	\$156.0000	40	\$ 6,240.00	TOPS SH95-5520	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6	White Short Sleeve Shirts	\$55.0000	10	\$ 550.00	FECH 85R3500	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
7	White Long Sleeve Shirts	\$55.0000	10	\$ 550.00	FECH 35W5400	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
8	Polo Shirts Navy	\$55.0000	145	\$ 7,975.00	5.11 41060	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9	Polo Shirts Light Blue	\$55.0000	47	\$ 2,585.00	5.11 41060	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
10	Polo Shirts White	\$55.0000	6	\$ 330.00	5.11 41060	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11	Job Shirts	\$89.0000	25	\$ 2,225.00	GAME 8020	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
12	Station Jackets #1	\$59.0000	24	\$ 1,416.00	LIB 610NV	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
13	Station Jackets #2	\$109.0000	24	\$ 2,616.00	ROTH M65	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Subtotal:						\$ 97,707.00

Discount Rate for Items Not Listed

The City expects there may be a need for new Uniform Items that are similar in nature but not already included in these specifications. For these unlisted items, the vendor shall offer a discount off of the catalog price. This percentage discount shall also be applied to all embroider/imprinting needs, as well as patches, insignias, and name strips and shall be extended to all sizes (regular, short and long) and colors available on the manufacturer of the requested item. Tie bars and nameplates shall also fall under this Section.

DISCOUNT RATE FOR ITEMS NOT LISTED HEREIN	Percentage Rate (%) *	Exceptions
Discount Percentage (%) for similar non-listed items	10	

Summary Table

Bid Form	Amount
Bid Price Sheet - Year 1	\$ 96,011.00
Bid Price Sheet - Year 2	\$ 97,707.00
Subtotal Contract Amount:	\$ 193,718.00

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The bidder may submit any additional information he/she desires.

If Bidder is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address. n/a

Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced. Rick Zelig President 1500 S. New Road, Pleasantville NJ 08232 609-573-5462 rick@actionuniformco.com

If not incorporated, provide State where registered, name of owner, address and telephone New Jersey Rick Zelig 1500 S. New Road, Pleasantville NJ 08232 609-573-5462

How many years have you been engaged in the work requested in this contract under your present firm or trade name. 10 Years

General character of work performed by you. Retail & Wholesale sales

Have you ever failed to complete any work awarded to you? If so, where and why? No

Have you ever defaulted on a contract? If so, where and why? No

Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and submit an employee information report or certificate of employee information report approval. (Yes or No) Yes

Confirm that your firm covers all costs in advance of payment. (Yes or No) Yes

Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if does not apply. N/A

Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply. N/A

Did vendor attach their W-9 and Business Registration Certificate or proof of 501 C(3) if the firm is a non profit (Yes or No) Yes

CERTIFICATE OF EMPLOYEE INFORMATION REPORT**RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-MAR-2020** to **15-MAR-2027**

ACTION UNIFORM COMPANY, LLC
1500 S. NEW ROAD
PLEASANTVILLE NJ 08232



Elizabeth Maher Muoio

ELIZABETH MAHER MUOIO
 State Treasurer

“Certificate” and issued based on the Employee Information Report (AA-302) form completed by a representative of your company or firm. Immediately upon receipt, this certificate should be forwarded to the person in your company or firm responsible for ensuring equal employment opportunity and/or overseeing the company or firm’s contracts with public agencies. Typically, this person may be your company or firm’s Human Resources Manager, Equal Employment Opportunity Officer or Contract Administrator. If you do not know to whom the certificate should be forward, kindly forward it to the head of your company or firm. Copies of the certificate should also be distributed to all facilities of your company or firm who engage in bidding on public contracts in New Jersey and who use the same federal identification number and company name. The certificate should be retained in your records until the date it expires. This is very important since a request for a duplicate/replacement certificate will result in a \$75.00 fee.

On future successful bids on public contracts, your company or firm must present a photocopy of the certificate to the public agency awarding the contract after notification of the award but prior to execution of a goods and services or professional services contract. Failure to present the certificate within the time limits prescribed may result in the awarded contract being rescinded in accordance with N.J.A.C. 17:27-4.3b.

Please be advised that this certificate has been approved only for the time periods stated on the certificate. As early as ninety (90) days prior to its expiration, the Division will forward a renewal notification. Upon the Division’s receipt of a properly completed renewal application and \$150.00 application fee, it will issue a renewal certificate. In addition, representatives from the Division may conduct periodic visits and/or request additional information to monitor and evaluate the continued equal employment opportunity compliance of your company or firm. Moreover, the Division may provide your company or firm with technical assistance, as required. Please be sure to notify the Division immediately if your company’s federal identification number, name or address changes.

If you have any questions, please call (609) 292-5473 and a representative will be available to assist you.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: ACTION UNIFORM CO. LLC

Trade Name:

Address: 1500 S NEW ROAD
PLEASANTVILLE, NJ 08232

Certificate Number: 1756539

Effective Date: November 28, 2012

Date of Issuance: December 16, 2024

For Office Use Only:

20241216152245206

Return

R-48

DB:sde
01-14-25

**RESOLUTION AUTHORIZING A CONTRACT TO AIR & GAS TECHNOLOGIES
TO PURCHASE ONE (1) BAUER LEGACY VERTICON 13H-E3 BREATHING
AIR COMPRESSOR FULL RECHARGING SYSTEM**

WHEREAS, there exists a need for a Breathing Air Compressor Full Recharging System for Squad 7 Firehouse which is located at 1115 Kaighn Avenue; and

WHEREAS, pursuant to Bid #24-15 one (1) proposal was received on October 24, 2024; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Air & Gas Technologies, to provide one (1) Bauer Legacy Verticon 13H-E3 Breathing Air Compressor Full Recharging System for Squad 7 Firehouse in an amount not to exceed FIFTY-THREE THOUSAND NINE HUNDRED FIFTY DOLLARS (\$53,950.00); and

WHEREAS, the City has funds for the purchase from the annual allocation of the Community Development Block Grant (CDBG) Entitlement Grant for the FY 2023 Program Year; and

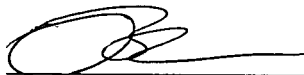
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the grant budget account of the City of Camden under line items "H-25-BG-023-010" and "H-25-BG-023-020", respectively, and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the only responsible bidder Air & Gas Technologies for an amount not to exceed FIFTY-THREE THOUSAND NINE HUNDRED FIFTY DOLLARS (\$53,950.00), to provide one (1) Bauer Legacy Verticon 13H-E3 Breathing Air Compressor Full Recharging System, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

CLERK OF CITY COUNCIL
CITY OF CAMDEN, NEW JERSEY
2025 JAN 08 10:09:55

COUNCIL MEETING DATE: 01/14/2025

TO: City Council
FROM: Jesse Flax, Fire Chief

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) NEW BAUER LEGACY VERTICON 13H-E3 BREATHING AIR COMPRESSOR FROM AIR & GAS TECHNOLOGIES

Point of Contact:	Lateefah Chandler	Administration	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director			12/16/24	
Supporting Department Director (if necessary)				
Director of Grants Management	Y		12/20/24	
Qualified Purchasing Agent				
Director of Finance			12/26/24	

Approved by:
Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

City Attorney

Signature _____

Date

JAN 8 - 2025

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

Bureau of Grants Management Grant Summary Form**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Fire DepartmentGrant Administrator: Chief Jesse Flax Grant Administrator #: 757-7518

Project Name:		Fire Department – Protective Gear & Equipment			
Grant/Funding Agency Program:		CDBG Funding (Entitlement) FY23			
Grant Federal CFDA or State GIMS Number:		CFDA 14.218			
City Contract Date:		City Contract #:			
Application Resolution #:		Appropriation Code :		H-25-BG-023-019; H-25-BG-023-020	
Funding Source:		CDBG FY 2023			
Pass Through:	Y or N	Source:			
Amount of Grant:		\$96,510.00			
Local Match:	Y or (N)	Cash:	\$0	In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:		City wide	
Date of Analysis:	25-Oct-24	Reviewed By:	Kelly Mobley		

Summary:

20-Dec-24: The Fire Department is processing a resolution to award funding to Air and Gas Technologies for the purpose of procuring a new Bauer Legacy Verticon 13H-E3 Breathing Compressor

25-Oct-24: Funding was made available through the City's Entitlement of CDBG Funds for the FY 23 Program Year for the purpose of purchasing equipment (\$51,500.00) and protective gear (\$44,310.00). Funds were reprogrammed.

Time Lines:**Problematic Areas, Recommendations or Comments:**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) NEW BAUER LEGACY VERTICON 13H-E3 BREATHING AIR COMPRESSOR FROM AIR & GAS TECHNOLOGIES

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Air & Gas Technologies, 42 Industrial Drive, Cliftwood Beach, NJ 07735 will provide a Bauer Legacy Verticon 13H-E3 Breathing Air Compressor Full Recharging System for Squad 7, 1115 Kaighn Avenue
- The system will charge the self contained breathing apparatus (SCBA) used by the fire fighters when fighting fires. Currently Squad 7 does not have a system and charges their equipment at different fire stations.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$53,950.00

APPROPRIATION NUMBER: H-25-BG-023-020 (\$52,200) & H-25-BG-023-010 (\$1,750.00)

PROCUREMENT: BID #24-15 – RECEIVED ONE PROPOSAL ON OCTOBER 24, 2024

IMPACT STATEMENT:

- Without the ability to charge their SCBA, fire fighters are in Immediate Danger to Life & Health (IDLH)

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	AIR & GAS TECHNOLOGIES
Purpose or Need for service:	PURCHASE OF ONE (1) NEW BAUER LEGACY VERTICON 13H-E3 BREATHING AIR COMPRESSOR
Contract Award Amount	\$53,950
Term of Contract	6 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES H-25-BG-023-020 H-25-BG-023-010
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 24-15
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

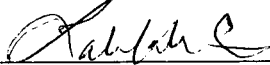
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 610 24-15 Date _____

Certifying Officer

For LGS use only:

Approved

Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

24-15 - ONE (1) NEW BAUER LEGACY VERTICON 13H-E3 BREATHING AIR COMPRESSOR - FULL RECHARGING SYSTEM (OR BRAND NAME EQUIVALENT)

Opening Date: October 11, 2024 12:30 PM

Closing Date: October 24, 2024 11:00 AM

Vendor Details

Company Name: Air & Gas Technologies
42 Industrial Drive
Address: Cliffwood Beach, New Jersey 07735
Contact: Joseph Torchia
Email: jtorchia@airgastech.com
Phone: 732-566-7227
Fax: 732-566-1313
HST#:

Submission Details

Created On: Wednesday October 23, 2024 09:35:08
Submitted On: Wednesday October 23, 2024 10:42:59
Submitted By: Joseph Torchia
Email: jtorchia@airgastech.com
Transaction #: aee5de0d-a96e-42e0-a074-837c7607d05d
Submitter's IP Address: 96.56.25.10

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

BID PRICE SHEET

Vendor to provide one (1) new Bauer Legacy Verticon 13H-E3 Breathing Air Compressor Full Recharging System (or Brand Name Equivalent). Machine must be newest model. Demo models or used models will not be accepted, unless approved in writing, by the City's Purchasing Agent. Discontinued models will not be accepted.

COST FOR ONE (1) NEW BAUER LEGACY VERTICON 13H-E3 BREATHING AIR COMPRESSOR - FULL RECHARGING SYSTEM (OR BRAND NAME EQUIVALENT) (A) *	LIST BRAND/MODEL IF DIFFERENT	ANY MISCELLANEOUS CHARGES (B) - INDICATE ZERO IF THIS DOES NOT APPLY *	IF APPLICABLE, EXPLAIN MISCELLANEOUS CHARGES	COST FOR FULL DELIVERY AND COMPLETE INSTALLATION (C) - INDICATE ZERO IF THIS DOES NOT APPLY *	TOTAL COST OF ITEMS A + B + C	TOTAL COST PRICE IN WORDS *	DELIVERY TIME DAYS/MONTHS (FROM DATE OF PO AND EXECUTED CONTRACT) *
\$51,000.0000		\$0.0000		\$2,950.0000	\$ 53,950.00	Fifty Three Thousand Nine Hundred and Fifty Dollars and zero cents.	75
Subtotal:							\$ 53,950.00

NON COMPLIANT SHEET

Any items in which the vendor is non-compliant must be listed and differences/reason why identified below.

We will not be submitting for NON COMPLIANT SHEET

Item #	Reason

Summary Table

Bid Form	Amount
BID PRICE SHEET	\$ 53,950.00
Subtotal Contract Amount:	\$ 53,950.00

Certification 23113

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-JUN-2018 to 15-JUN-2025

AIR & GAS TECHNOLOGIES
42 INDUSTRIAL DRIVE
CLIFFWOOD BEACH NJ 07735



A handwritten signature in cursive script, appearing to read "Elizabeth Maher Muoio".

ELIZABETH MAHER MUOIO
State Treasurer



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: AIR GAS TECHNOLOGIES, INC.

Trade Name:

Address: 42 INDUSTRIAL DRIVE
KEYPORT, NJ 07735-6114

Certificate Number: 0115812

Effective Date: August 26, 1996

Date of Issuance: December 16, 2024

For Office Use Only:

20241216134128600

Return

R-49

DB:sde
01-14-25

**RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) ACELA MONTERRA
4X4 HIGH WATER VEHICLE FROM ACELA TRUCK COMPANY**

WHEREAS, there exists a need to purchase an Acela Monterra 4x4 High Water Vehicle; and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(b)(3), contracting units may purchase goods, contract for services, through a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process within any state if the contracting unit determines that the use of the cooperative purchasing agreement shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered; and

WHEREAS, the Purchasing Agent has determined that purchasing an Acela Monterra 4x4 High Water Vehicle from Acela Truck Company via Sourcewell National Cooperative Agreement #032824-CER, will result in a cost savings to the City and has recommended that the City utilize Sourcewell National Cooperative Agreement #032824-CER for the purchase in the amount of THREE HUNDRED THIRTY-NINE THOUSAND DOLLARS (\$339,000.00); and

WHEREAS, the purchase will be partially funded from the City's annual allocation of the Community Development Block Grant (CDBG) Entitlement Grant for the Fiscal Year 2024 Program Year; and

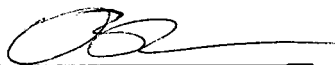
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "5-01-E6-702-23" for an amount not to exceed FOURTEEN THOUSAND DOLLARS (\$14,000.00) and under the Grant Fund Budget line item "H-25-BG-024-010" for an amount not to exceed THREE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$325,000.00) and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Contract be awarded to Acela Truck Company under the Sourcewell National Cooperative Purchasing Cooperative Agreement #032824-CER, for the purchase of an Acela Monterra 4x4 High Water Vehicle, in the amount of THREE HUNDRED THIRTY-NINE THOUSAND DOLLARS (\$339,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the proper City Officials shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ACELA TRUCK COMPANY

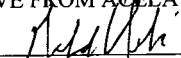
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-E6-702-23
AMOUNT \$ 14,000.00
APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT: H-25-BG-024-010 \$325,000
- AMOUNT \$
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 339,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE PURCHASE OF ONE ACELA MONTERRA 4X4 HIGH WATER VEHICLE THROUGH NATIONAL COOPERATIVE FROM ACELA TRUCK COMPANY



Gerald C. Seneski
Chief Financial Officer
Date: 12/18



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 01/14/2025

TO: City Council
FROM: Jesse Flax, Fire Chief

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) ACELA MONTERRA 4X4 HIGH WATER VEHICLE FROM ACELA TRUCK COMPANY

Point of Contact:	Lateefah Chandler	Administration	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			12/16/24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance				

Approved by: _____
Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: _____
City Attorney

Signature _____ Date JAN 3 - 2025

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) ACELA MONTERRA 4X4 HIGH WATER VEHICLE THROUGH NATIONAL COOPERATIVE FROM ACELA TRUCK COMPANY

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Through Sourcewell National Cooperative #032824-CER, Acela Truck Company, 80 Shire Trail will provide the Fire Department Acela Monerra 4x4 High water vehicle to assist Rescue 1 with removal of victims from flood waters and OEM with transporting victims from disasters.
- High water vehicle will include a diesel air heater plugged into the chassis fuel tank to control the temperature for the victims

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$339,000

APPROPRIATION NUMBER: H-25-BG-024-010 (\$325,000) & 5-01-E6-702-23 (\$14,000.00)

PROCUREMENT: NJSC NJSA 52:34-6.2(b)(3)

IMPACT STATEMENT:

- Vehicle will allow the Camden City Fire Department to rescue vehicles in flood waters, or other water calamities without damaging other fire equipment not slated for water rescue.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	ACELA TRUCK COMPANY
Purpose or Need for service:	PURCHASE OF ONE ONE (1) ACELA MONTERRA 4X4 HIGH WATER VEHICLE
Contract Award Amount	\$339,000.00
Term of Contract	270 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES H-25-BG-024-010
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO YES – FIREFIGHTER ONE

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

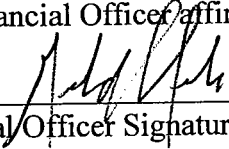
Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer *Reardon* Date _____

For LGS use only:
 Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____



80 Shire Trail
Bozeman, MT 59718
406.924.8100

In partnership with:



Sourcewell Member #
Chief Frank Sandrock
Camden Fire Department
4 N 3rd St
Camden, NJ 0802
Sourcewell Member #27921

PROPOSAL



Date: 10/23/2024
Quote # 2956485000037940000
RFQ #
Contract # 032824-CER

SELLING DEALER INFO:

Acela Truck Company
Jeramey May
80 Shire Trail
Bozeman, MT 59718
(406) 924-8143

Vehicle(s) FOB:

QTY	WEST-MARK PART #	DESCRIPTION	LIST PRICE	DISCOUNT	PRICE (EACH)
1	ACMONT4X4-C7	ACELA MONTERRA	\$184,793.00	24.00%	\$140,442.68
		0	\$0.00	24.00%	\$0.00
1		OPTIONS & UPGRADES	\$265,862.35	24.00%	\$202,055.39
1		SALES TAX (IF QUOTED)			\$0.00
1		DELIVERY (IF QUOTED)			\$0.00

TOTAL: \$342,498.07
TOTAL VEHICLE QTY: 1
GRAND TOTAL: \$342,498.07

ABOVE PRICING DOES NOT INCLUDE ANY SALES TAX IF SALES TAX IS APPLICABLE IT WILL BE ADDED AT TIME OF INVOICE

Above pricing meets or exceeds applicable pricing discounts under West-Mark's Sourcewell contract # listed above.
Pricing is good for 30 days.
Current standard delivery is 365 days ARO
See attached specifications for full description of offer.

COMMENTS:

Shipping is included in the grand total price.

Thank you for your consideration of our offer.

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

IDIS ACTIVITY #: TBD

REQUISITION	
NO.	R2402310

CITY OF CAMDEN
 PURCHASING BUREAU

SHIP TO	FRANK SANDROCK, DEPUTY CHIEF FIRE ADMINISTRATION 4 N 3RD STREET CAMDEN, NJ 08102
	VENDOR # : UNK01
VENDOR	UNKNOWN VENDOR , NJ

2024 DEC -4 AM 11:52
 ORDER DATE: 12/02/24
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

*NEED TO CANCEL
 REQ. NEED
 Council APPROVAL*

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	ACELA MONTERRA 4X4 HIGH WATER (1) ACELA MONTERRA 4X4 HIGH WATER VEHICLE VEHICLE IS DESIGNED TO ASSIST RESCUE 1 WITH REMOVAL OF VICTIMS FROM FLOOD WATERS AND ASSIST OEM WITH TRANSPORTATING VICTIMS FROM DISASTERS. QUOTE #2959485000037946030 QUOTE VALID THRU: 12/31/24 Catalog #: 295948500003794	H-25-BG-024-010	325,000.0000	325,000.00
1.00	RECOCMENDED VENDER ACELA TRUCVK COMPANY 80 SHIRE TRAIL BOZEMAN, MT 59718 406-924-3535 800-940-0540	H-25-BG-024-010	0.0000	0.00
			TOTAL	325,000.00

[Signature]
 12/3/24

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

[Signature]
 Department Head

12-2-24
 Date

[Signature]
 Receiver of Goods

12-2-24
 Date

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

Initial Report Revised Report Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Fire Department

Grant Administrator: Chief Jesse Flax Grant Administrator #: 757-7518

Project Name:		Fire Department – Rescue Vehicle			
Grant/Funding Agency Program:		CDBG Entitlement Funding 2024			
Grant Federal CFDA or State GIMS Number:		CFDA 14.218			
City Contract Date:		City Contract #:			
Application Resolution #:		Appropriation Code :		H-25-BG-024-010	
Funding Source:		CDBG FY 2024			
Pass Through:	Y or N	Source:			
Amount of Grant:		\$325,000			
Local Match:	Y or <input checked="" type="radio"/> N	Cash:	\$0	In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:		City wide	
Date of Analysis:	3-Dec-24	Reviewed By:	Kelly Mobley		

Summary:

25-Oct-24: Funding was made available through the City's Entitlement of CDBG Funds for the FY 24 Program Year for the purpose of purchasing High Water Vehicle to rescue victims from flood waters.

Time Lines:

July 1, 2024- June 30, 2025

Problematic Areas, Recommendations or Comments:



80 Shire Trail
Bozeman, MT. 59718
(406) 924-3535 (800) 940-0540

QUOTE

2959485000037946030

Sales Person Jeramey May

Quote Creation Date Apr 25, 2024 05:13 PM
Quote Valid Until Dec 31, 2024
Estimated Delivery Date 270 ARO
Paint Code TBD

Contact
Camden Fire Department
Frank Sandrock
856-757-7517

Item & Description

1000 - 4x4 Acela Monterra GL Chassis

1066 - GVWR 23,600 Lbs. (10,705 kg) Package - 4x4

Front GAWR: 13,000 lbs. (5,897 kg), Rear GAWR: 10,600 lbs. (4,536 kg),
GCWR: 35,600 lbs. (16,148 kg)

1120 - 4x4: Standard high Water Flood Rescue Body

Custom 17' x 8.5' aluminum high-water/flood rescue body with integrated stairs, safety railings and gates, fold-down aluminum seating, LED area and step lighting, non-skid floor, removable rear safety rails, six (6) flush-mounted 2,000 Lb.-rated D-ring tie-downs, vertical exhaust, spare tire rack delete, tuck-away-style 3,000 Lb. liftgate with 60" x 84" aluminum platform, galvanized frame, remote-mounted pump, side- and remote-mount controls, LED DOT lighting, Approximately 22 passenger capacity, maximum two (2) wheelchair tie-down positions (optional)

1108 - Flood Rescue Stationary Canopy 4x4

Stationary Canopy

1094 - Flood Rescue Body Paint

Paint body to customer specification

1058 - Deep Water Forging Kit (4x4)

Increases water fording capabilities from 30 inches (762 mm) to 50 inches (1,168 mm) -
4x4 Chassis

1109 - On-Site Monterra Training

One Day On-Site Training with Acela Technical Trainer - Up to 40 Participants

1210 - New Tires - GoodYear Factory New - Fire Market 4x4

This replaces the tires on a 4x4 Monterra truck with factory new GoodYear tires.

Shipping and Handling outbound - Shipping and Handling

From Bozeman, MT to Camden, NJ

1037 - Back-Up Alarm

Includes 100db waterproof commercial back-up alarm (temporary-mounted for custom body placement).

1057 - Back-Up Camera System

Includes infrared commercial back-up camera, 70-feet of cable, 6.2-inch monitor (temporary-mounted for custom body placement).

1062 - Custom Exterior Paint Color

Match cab paint color to customer specification

Item & Description

1017 - PIAA Driving Lights

Includes (2) PIAA LP550 5-3/16-Inch Round LED Driving Light Lamps, Mounted in Bumper. Requires Option 1047, Upfitter Auxiliary Switches

1215 - Light Package, Under Body, Tecniq E10 x 8

Eight (8) Tecniq E10 under body lights, switched in the cab (total of 8 lights)

1216 - Brow Light Package, Fire Tech 46", Black, Mounted

Fire Tech - 46" BROW LIGHT. 36 LEDs. 19,008 LM. SPOT/FLOOD/SCENE. BLACK. L-SHAPED MOUNTING KIT FOR ANY SINGLE ROW MINIBROW OR 46" BROW LIGHT. BLACK.

1193 - FireTech/HiViz Standard Scene Light Package

(2) FireTech Guardian Junior Scene Lights, L & R Sides on Upper Body (Designate Black or Chrome Bezels), (2) WL-X-5 (Black) Scene Lights on Rear Body

1048 - Front License Plate Bracket

License plate bracket permanently mounted to front grille.

1050 - Custom Feature on Monterra

Custom Graphics Package - Three (3) 6" reflective stripes (Gold, White Gold), and up to seventy (70) reflective letters/numerals with outline or drop shade.

1200 - Kussmaul 120V/15A Battery Charger with Auto-Eject (Yellow Housing), Mounted Driver Side of Cab

Kussmaul 120V/15A Weatherproof Auto Eject 24V Battery Charge Controller Kit with LED Charge Indicator, Cab Mounted, Driver Side, Yellow Housing

1056 - NMO-Style 2-Way Radio Antenna Mount, Pre-Wired

Includes (2) NMO-style antenna base installed on cab roof, non-terminated RG58 cables run to dash area. Priced each.

1053 - Safety-Style Cab Entry Steps

Includes MSHA-compliant exterior entry steps

1046 - Seat Armrests

Includes adjustable, durable, black ABS armrest. Designate position for each seat. (Inside only for driver/pass seats - Left & Right for center seat).

1069 - Front Winch

Includes front-mounted Sherpa "Steed" 17,000 lb. winch with 6.6HP motor coupled with a 3-stage planetary gearbox. Winch has 90-feet of synthetic rope and aluminum hawse, wireless remote control, neoprene cover and 5-year manufacturer's warranty. Custom winch housing attaches to forward shackle mounting points.

1047 - Upfitter Auxiliary Dash Switch Pre-Wire

Provides eight (8) backlit rubber push buttons on instrument panel, each programmable to On/Off or Momentary action. Remote 12VDC power module is pre-wired with three (3) fused 10A outputs and five (5) 0.2A outputs.

1096 - Whelen NFPA Lighting Package

Whelen NFPA -1901 Compliant warning light/siren/Chevron package, light bar frame and surface-mount light bezels (detailed list on specification).

1050 - Custom Feature on Monterra

Lift Gate Trailer Hitch - class IV (10,000 lb.) trailer towing capacity.

1002 - On-Site Final Inspection

Bid Includes Final Inspection in Montana for two (2) Camden FD representatives - Includes Airfare, Hotel, and Car Rental for two (2) nights and three (3) days.

1050 - Custom Feature on Monterra

Custom Two-Toned paint on cab. Gray and Red. Color code to be provided by department.

1050 - Custom Feature on Monterra

EZ track installed on wall of the body for boat securing

Total

\$ 325,000.00

NOTES : 50% Deposit Due ARO. 3% Discount applied if paid in full upfront

Terms & Conditions:

(800) 940-0540 | Acela Truck Company | www.acelatruck.com

City of Camden
New or Change Vendor Request Form

Vendor Name:	ACELA INC	ACELA TRUCK COMPANY	
Street Address:	80 SHIRE TRAIL		
City:	BOZEMAN		
State:	MT	Zip Code:	59718
Remit To: (Payment Center)	SAME AS ABOVE		
City:			
State:		Zip Code:	
Contact Person:	JERAMEY MAY		
Phone No:		Email:	Louise Rainone <lrainone@acelainc.com>
State Contract No:			
Purchasing Bureau Approval:			Date:
For Finance Department Use Only			
Vendor No.		Vendor Name:	
1099 Type:		Tax I. D. #:	
Finance Department Approval:			Date:

Request for Taxpayer Identification Number and Certification

**Give form to the
requester. Do not
send to the IRS.**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Acela Inc

2 Business name/disregarded entity name, if different from above.

Acela Truck Company

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

- Individual/sole proprietor
 C corporation
 S corporation
 Partnership
 Trust/estate
 LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership)
 Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.
 Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions.

5 Address (number, street, and apt. or suite no.). See instructions.

80 Shire Trail

6 City, state, and ZIP code

Bozeman, MT 59718

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type.
See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
OR									
Employer identification number									
3	7		1	8	4	3	9	8	9

Part II Certification

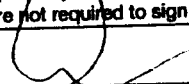
Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person



Date

4/3/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

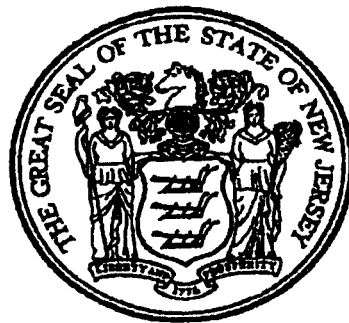
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Entity #: 010106545
Certificate #: 145844767

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
CERTIFICATE OF AUTHORITY

ACELA, INC.
0101065458

I, the Treasurer of the State of New Jersey, do hereby certify that the above-named Foreign Profit Corporation organized under the laws of Montana, has complied with all the requirements of Title 14A of the New Jersey Statutes, and that the business or activity of said Foreign Profit Corporation to be carried on within the State of New Jersey is such as may be lawfully carried on by Foreign Profit Corporation filed under the laws of this State for similar business or activity. The Certificate of Authority was duly filed November 1st, 2024.



IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal at Trenton, this 4th day of November, 2024

Elizabeth Maher Muoio
State Treasurer

Certificate Number: 145844767

Verify this certificate online at

<https://www.njportal.com/DOR/businessrecords/Validate.aspx>

Mall to: PO Box 308
Trenton, NJ 08646

STATE OF NEW JERSEY
DIVISION OF REVENUE

Overnight to: 33 West State St.
5th Floor
Trenton, NJ 08606-1214

"FEE REQUIRED" PUBLIC RECORDS FILING FOR NEW BUSINESS ENTITY

Fill out all information below INCLUDING INFORMATION FOR ITEM 11, and sign in the space provided. Please note that once filed, this form constitutes your original certificate of incorporation/formation/registration/authority, and the information contained in the filed form is considered public. Refer to the instructions for delivery/return options, filing fees and field-by-field requirements. Remember to remit the appropriate fee amount. Use attachments if more space is required for any field, or if you wish to add articles for the public record.

1. Business Name: ACELA, INC.

2. Type of Business Entity: F R
(See Instructions for Codes, Page 21, Item 2)

3. Business Purpose: Fire Equipment Sales
(See Instructions, Page 22, Item 3)

4. Stock (Domestic Corporations only; LLCs and Non-Profit leave blank):

5. Duration (If indefinite or Perpetual, leave blank):

6. State of Formation/Incorporation (Foreign Entities Only): Montana

7. Date of Formation/Incorporation (Foreign Entities Only):
11/17/2016

8. Contact Information:

Registered Agent Name: Registered Agents Inc

Registered Office:

FIVE GREENTREE CENTRE
Street 525 ROUTE 73 NORTH STE 104
City MARLTON Zip 08053

Main Business or Principal Business Address:

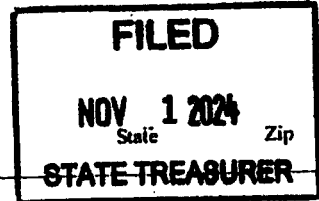
Street 80 Shire Trl
City Bozeman State MT Zip 59718

9. Management (Domestic Corporations and Limited Partnerships Only)

- For-Profit and Professional Corporations list initial Board of Directors, minimum of 1;
- Domestic Non-Profits list Board of Trustees, minimum of 3;
- Limited Partnerships list all General Partners

Name	Street Address	City

FR
City



0101065458

The signatures below certify that the business entity has complied with all applicable filing requirements pursuant to the laws of the State of New Jersey.

10. Incorporators (Domestic Corporations Only, minimum of 1)

Name	Street Address	City	State	Zip

Signature(s) for the Public Record (See Instructions for Information on Signature Requirements)

Signature	Name	Title	Date
	<u>David Ronsen</u>	<u>President</u>	<u>11/1/24</u>

Fax transmission job no. V2_1730476996_SF_341946_OU9QTM7S-1377576373 from 12083526281 was interrupted at 11/1/2024 09:07:01 PDT after delivering 4 out of 5 pages. This fax is a continuation from page 5



CERTIFICATE OF EXISTENCE

I, **CHRISTI JACOBSEN**, Secretary of State for the State of Montana, do hereby certify that:

ACELA, INC.

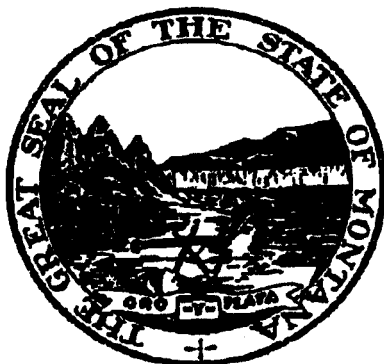
duly filed its **Articles of Incorporation for Domestic Profit Corporation** in this office on **November 17, 2016**, and on that date was authorized to transact business in this state for a term of perpetual duration.

Payment is reflected in the records of the Secretary of State for all fees owed to the Secretary of State.

The most recent annual report has been filed with this office.

No articles of dissolution have been placed on the record in this office by said corporation and the records indicate the corporation is in good standing under the laws of the State of Montana.

The Secretary of State cannot certify that tax and penalties owed to this state on record with the Department of Revenue are current. Please contact the Department of Revenue at (406) 444-6900 to obtain information on the tax status.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of the State of Montana, at Helena, the Capital, this 31st day of October, 2024.

Christi Jacobsen

Christi Jacobsen
Montana Secretary of State

Certificate Number: 62495629

R-50

DSB:db
01-14-25

**RESOLUTION CONCURRING WITH CAMDEN COMMUNITY PARTNERSHIP TO
AWARD A CONTRACT TO CHARLES MARANDINO LLC FOR CONSTRUCTION OF
THE RIVER BIRCH TRAIL PROJECT.**

WHEREAS, Camden Community Partnership (CCP) is a partner with the City of Camden for the construction of the River Birch Trail at southwest side of the Flanders Avenue overpass on both east and west sides of S. 11th Street and along Memorial Avenue (Federal Project No.: TA-FLEX-D00S (498), NJDOT Job Code Number: 5808409); and

WHEREAS, CCP secured funding for the City of Camden from the Federal Highway Administration (FHWA) and the NJ Department of Transportation (NJDOT) to construct the project known as River Birch Trail at S. 11th Street and Memorial Avenue; and

WHEREAS, CCP has entered into a Subrecipient Agreement with the City of Camden; and

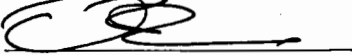
WHEREAS, the Executive Committee of CCP has awarded a contract to Charles Marandino LLC for the construction in connection with the River Birch Trail Project in the not to exceed the amount of \$609,751.00; NOW THEREFORE

BE IT RESOLVED, by the City Council of the City of Camden, that the City hereby concurs with Camden Community Partnership's award of a contract to Charles Marandino LLC for the Construction of the River Birch Trail.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 01/14/2025

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS; Dir. Planning&Development/Capital Imp

RESOLUTION CONCURRING WITH CAMDEN COMMUNITY PARTNERSHIP TO AWARD A CONTRACT TO CHARLES MARANDINO LLC FOR CONSTRUCTION OF THE FEDERAL PROJECT NUMBER: TA-FLEX-D00S (498), NJDOT JOB CODE NUMBER: 5808409, ALSO KNOWN AS RIVER BIRCH TRAIL PROJECT

Table with 5 columns: Name, Department-Division-Bureau, Phone, Email. Row 1: Charles J. Chelotti, Capital Improvement, 856-757-7680, charles.chelotti@camdennj.gov

ENDORSEMENTS

Table with 5 columns: Responsible, Recommend Approval (Y/N), Signature, Date, Comments. Includes rows for Department Director, Qualified Purchasing Agent, and Director of Finance.

Approved by: Business Administrator

Table with 3 columns: Attachments (list and attach all available), Signature, Date. Lists dates 12/17/2024, 12/19/2024, 12/19/2024 and corresponding document descriptions.

- 1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)1
2. Certification of Funds2
3. Addition supporting documents.

Walk-on note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney (with signature and date 7 JAN 25)

1 For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
2 Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

RESOLUTION CONCURRING WITH CAMDEN COMMUNITY PARTNERSHIP TO AWARD A CONTRACT TO CHARLES MARANDINO LLC FOR CONSTRUCTION OF THE FEDERAL PROJECT NUMBER: TA-FLEX-D00S (498), NJDOT Job Code Number: 5808409, ALSO KNOWN AS RIVER BIRCH TRAIL PROJECT

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- In partnership with the City of Camden, Camden Community Partnership ("CCP") is managing the River Birch Trail Project, located along Memorial Ave and S. 11th Street. The project will construct a multi-use trail in place of the existing sidewalk and add a pocket park within the City right of way. With funding from the Federal Highway Administration (FHWA) through the NJ Department of Transportation, the City of Camden granted CCP a subrecipient agreement to manage the project and funding. FHWA has authorized \$558,759.65 to date for the project.
- CCP bid the project and needs City of Camden concurrence to award the project to the lowest responsible bidder, Charles Marandino, LLC of Vineland, New Jersey in the amount of \$609,751.00.
- No City funds are anticipated to be used for this project.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

APPROPRIATION NUMBER: N/A

PROCUREMENT: N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - NJDOT will review and approve the award so construction can start.
- What changes and by how much if the City Council approves this proposal?
 - There is no change to original agreement between the City and CCP.
- Why Should the City Council approve this legislation?
 - To meet obligations under the agreement and provide a recreational amenity to residents and other users.
- What will happen if the City Council does not approve this legislation?
 - The project will not move forward in a timely manner and federal grant funding may be at risk.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Charles J. Chelotti, PE, CME (Can attend if necessary)

COORDINATION:

- None

Prepared by: Charles J. Chelotti

856-757-7860

Name

Phone/Email

**ATTACHMENT D
STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	N/A
Purpose or Need for service:	N/A
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	All grant funding administered by Camden Community Partnership
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders, and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

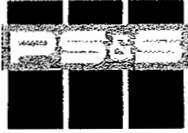
For LGS use only:

Approved Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____



December 17, 2024
04293.0003

Brian Fisher
Camden Community Partnership
2 Aquarium Drive, Suite 310
Camden, New Jersey 08103

- Education
- Energy Utility
- Healthcare
- Public Works
- Real Estate
- Science & Technology

**RE: Contractor Recommendation Letter for B1-23
River Birch Trail Development
City of Camden, Camden County
Federal Project Number: TA-FLEX-D00S(498)
NJDOT Job Number: 5808409**

Dear Mr. Fisher,

Paulus, Sokolowski & Sartor (PS&S) has completed our review of the seven (7) contractor bids received for the **River Birch Trail Development Project** on **December 10, 2024**. Based on our review, a summary of the results are as follows:

Bidder	Base Bid Price	Comments
Charles Marandino, LLC.	\$609,751.00	<ul style="list-style-type: none">• All documents noted on the checklist were provided.
A-Tech Concrete Co.	\$786,568.00	<ul style="list-style-type: none">• All documents noted on the checklist were provided.
Command Co.	\$787,416.00	<ul style="list-style-type: none">• All documents noted on the checklist were provided.
Think Pavers Hardscaping, LLC	\$809,726.00	<ul style="list-style-type: none">• All documents noted on the checklist were provided.
Seacoast Construction Inc.	\$833,050.96	<ul style="list-style-type: none">• All documents noted on the checklist were provided.
Blackrock Enterprises LLC	\$843,438.00	<ul style="list-style-type: none">• Bid Proposal Form BP-4 was not included in the bid package. This bid has been disqualified as we could not review the prices of items on BP-4.• DBE Goal Forms were not provided within 5 days of bid opening
Lexa Concrete	\$1,379,178.00	<ul style="list-style-type: none">• All documents noted on the checklist were provided.

1415 Route 70 East
Suite 305
Cherry Hill, NJ 08034

t. 856.335.6010

www.psands.com

1. Based on all bids received, Charles Marandino, LLC. would be the responsible lowest bidder.



River Birch Trail Development Project
04293.0003

2. Our review of the above bids and our recommendation is dependent upon the review by NJDOT of the contractor/subcontractor DBE forms for compliance with the DBE goals of the project.

We have performed analysis of the bids and included here as attachments are the following:

1. Bid Tabulation Spreadsheet
2. Federal Bid Analysis
3. Federal Form Review
4. DBE Goal Form Review
5. Letter to Blackrock Enterprises

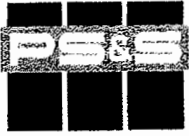
As this project was bid as a Unit Price Contract, the estimated quantities of the construction items are not guaranteed and are solely for the purpose of comparison of contractor bids and determining the initial Contract Price. During construction, it is possible that construction items may need to be added to the contract and that actual quantities constructed by the Contractor will vary. Payments to the Contractor for unit price items will be based on actual quantities. Based on our experience with projects of a similar nature, PS&S recommends that Camden Community Partnership considers 20% of the bid price as a contingency for unforeseen changes in quantities or items.

Based on our analysis we recommend the selection of Charles Marandino, LLC as the contractor for this project.

If you have any questions regarding this information, please contact us.

Sincerely,
Paulus, Sokolowski & Sartor

Mark Cifelli, P.E.
Senior Director



River Birch Trail Development Project
04293.0003

Attachment 1
Bid Tabulation Spreadsheet



1415 Route 78 EOW
 Suite 303
 Cherry Hill, NJ 08034
 t: 856.335.6018
 www.parrda.com

Received Bid Comparisons of Probable Construction Costs - Sitework

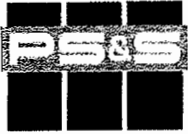
Project Name: River Birch Trail
 Project Number: 04263.0003
 Project Location: City of Camden, Camden County, New Jersey
 Description:

Prepared By: BRM
 Checked By: MC
 Date: 12/17/24
 Revised:

Line No.	Category	Description	Bid Quantity	Bid Unit	Engineer's Estimate P&S&E		Bidder Charles Mansueti, LLC		Bidder A-Tech Concrete Co.		Bidder Command Co.		Bidder Think Pavers Hardscaping, LLC		Bidder Saseast Construction, Inc.		Bidder Lora Conzola	
					Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost
Demolition and Soil Erosion																		
1		Mobilization	1	Lump Sum	\$4,000.00	\$4,000.00	\$18,000.00	\$18,000.00	\$25,000.00	\$25,000.00	\$91,000.00	\$51,000.00	\$15,000.00	\$15,000.00	\$20,000.00	\$20,000.00	\$100,000.00	\$100,000.00
2		Site Clearing	1	Lump Sum	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00	\$95,000.00	\$95,000.00	\$28,000.00	\$53,000.00	\$274,000.00	\$274,000.00	\$137,000.00	\$137,000.00	\$15,000.00	\$15,000.00
3		Site Soak	260	Linear Feet	\$7.00	\$1,820.00	\$1.00	\$260.00	\$1.00	\$260.00	\$26.00	\$6,760.00	\$25.00	\$6,500.00	\$0.01	\$2.60	\$0.00	\$1,300.00
4		Soil Radmant Inert Fillers	11	Each	\$400.00	\$4,400.00	\$1.00	\$11.00	\$290.00	\$2,770.00	\$205.00	\$2,255.00	\$208.00	\$2,288.00	\$0.01	\$0.11	\$36.00	\$396.00
5		Blowwalk Removal	1,360	Square Yards	\$30.00	\$40,800.00	\$20.00	\$27,200.00	\$50.00	\$68,000.00	\$18.00	\$24,480.00	\$7.00	\$9,520.00	\$27.00	\$36,720.00	\$15.00	\$20,400.00
6		Curb Removal	675	Linear Feet	\$28.00	\$18,875.00	\$10.00	\$6,750.00	\$20.00	\$13,500.00	\$14.00	\$9,450.00	\$7.00	\$4,725.00	\$10.00	\$6,750.00	\$4.00	\$2,700.00
7		Sawcut (Pavement, Concrete, Curb)	804	Linear Feet	\$10.00	\$8,040.00	\$5.00	\$4,020.00	\$2.00	\$1,608.00	\$10.00	\$8,040.00	\$1.50	\$1,206.00	\$0.01	\$8.04	\$3.00	\$2,412.00
8		Pavement Marking Removal (Scoring)	830	Linear Feet	\$8.00	\$6,640.00	\$3.00	\$2,490.00	\$3.00	\$2,490.00	\$1.00	\$830.00	\$1.00	\$830.00	\$0.01	\$8.30	\$1.00	\$830.00
Hardscape																		
9		8" Concrete Curbing	870	Linear Feet	\$53.00	\$46,110.00	\$45.00	\$39,150.00	\$40.00	\$34,800.00	\$48.00	\$41,760.00	\$54.00	\$47,020.00	\$40.00	\$34,800.00	\$80.00	\$69,600.00
10		2" Surface Course (Mfr No. 8 S&S&S)	25	Tons	\$230.00	\$5,750.00	\$228.00	\$5,700.00	\$268.00	\$6,700.00	\$207.00	\$5,175.00	\$225.00	\$5,625.00	\$0.01	\$25.00	\$250.00	\$6,250.00
11		4" Intermediate Course (Mfr No. 18M&S)	50	Tons	\$180.00	\$9,000.00	\$275.00	\$13,750.00	\$250.00	\$12,500.00	\$181.00	\$9,050.00	\$218.00	\$10,900.00	\$0.01	\$50.00	\$250.00	\$12,500.00
12		8" Drain Gravel Aggregate Base Course	215	Square Yards	\$22.00	\$4,730.00	\$40.00	\$8,600.00	\$30.00	\$6,450.00	\$32.00	\$6,880.00	\$18.00	\$3,870.00	\$0.01	\$32.15	\$10.00	\$2,150.00
13		8" Concrete Sidewalk (4,500 psi)	2,109	Square Yards	\$110.00	\$231,990.00	\$118.00	\$248,772.00	\$115.00	\$241,520.00	\$127.00	\$268,770.00	\$85.00	\$180,000.00	\$117.00	\$246,700.00	\$350.00	\$738,000.00
14		Bleamed Concrete with Color	535	Square Yards	\$120.00	\$63,900.00	\$174.00	\$92,790.00	\$200.00	\$107,000.00	\$188.00	\$99,960.00	\$100.00	\$53,500.00	\$280.00	\$149,400.00	\$500.00	\$267,000.00
15		Force Relocation	62	Linear Feet	\$70.00	\$4,340.00	\$20.00	\$1,240.00	\$80.00	\$4,960.00	\$370.00	\$22,940.00	\$100.00	\$6,200.00	\$100.00	\$6,200.00	\$40.00	\$2,480.00
16		Driveway Apron (8" Thick)	18	Square Yards	\$380.00	\$6,840.00	\$130.00	\$2,340.00	\$180.00	\$3,240.00	\$174.00	\$3,132.00	\$90.00	\$1,620.00	\$140.00	\$2,520.00	\$200.00	\$3,600.00
17		Benches	4	Each	\$2,000.00	\$8,000.00	\$2,800.00	\$11,200.00	\$3,000.00	\$12,000.00	\$3,400.00	\$13,600.00	\$3,700.00	\$14,800.00	\$3,000.00	\$12,000.00	\$3,000.00	\$12,000.00
18		Bike Rack	5	Each	\$750.00	\$3,750.00	\$600.00	\$3,000.00	\$700.00	\$3,500.00	\$1,000.00	\$5,000.00	\$1,000.00	\$5,000.00	\$8,000.00	\$40,000.00	\$7,000.00	\$35,000.00
19		Trash Receptacle	1	Each	\$1,750.00	\$1,750.00	\$2,600.00	\$2,600.00	\$3,000.00	\$3,000.00	\$2,600.00	\$2,600.00	\$2,800.00	\$2,800.00	\$4,500.00	\$4,500.00	\$2,800.00	\$2,800.00
20		Reset Manhole Rim, Inlet Casings, Handhole	4	Each	\$300.00	\$1,200.00	\$800.00	\$3,200.00	\$500.00	\$2,000.00	\$2,000.00	\$8,000.00	\$730.00	\$2,920.00	\$1,000.00	\$4,000.00	\$350.00	\$1,400.00
Lighting																		
21		Relocation of Existing Decorative Light	2	Each	\$7,500.00	\$15,000.00	\$4,600.00	\$9,200.00	\$7,000.00	\$14,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$12,000.00	\$12,000.00	\$24,000.00	\$1,000.00	\$3,000.00
Signage & Striping																		
22		24" Wide Thermoplastic Cross Walk Striping	600	Linear Feet	\$8.00	\$4,800.00	\$6.00	\$3,600.00	\$8.00	\$4,800.00	\$8.50	\$5,100.00	\$1.00	\$600.00	\$4.25	\$2,550.00	\$4.00	\$2,400.00
23		Site Signage	5	Each	\$300.00	\$1,500.00	\$300.00	\$1,500.00	\$400.00	\$2,000.00	\$1,200.00	\$6,000.00	\$250.00	\$1,250.00	\$750.00	\$3,750.00	\$300.00	\$1,500.00
24		Sign Relocation	1	Each	\$180.00	\$180.00	\$230.00	\$230.00	\$400.00	\$400.00	\$200.00	\$200.00	\$80.00	\$80.00	\$500.00	\$500.00	\$300.00	\$300.00
Landscaping																		
25		Transplant Existing Tree	14	Each	\$1,100.00	\$15,400.00	\$300.00	\$4,200.00	\$800.00	\$11,200.00	\$1,000.00	\$14,000.00	\$1,000.00	\$14,000.00	\$1,500.00	\$21,000.00	\$3,300.00	\$46,200.00
26		Evergreen Shrubs	39	Each	\$200.00	\$7,800.00	\$125.00	\$4,875.00	\$100.00	\$3,900.00	\$150.00	\$5,850.00	\$180.00	\$7,020.00	\$190.00	\$7,610.00	\$90.00	\$3,420.00
27		Ornamental Grasses	233	Each	\$40.00	\$9,320.00	\$55.00	\$12,815.00	\$50.00	\$11,650.00	\$34.50	\$8,038.50	\$34.50	\$8,038.50	\$34.50	\$8,038.50	\$30.00	\$6,990.00
28		Panicle	83	Each	\$40.00	\$3,320.00	\$55.00	\$4,565.00	\$50.00	\$4,150.00	\$34.50	\$2,863.50	\$34.50	\$2,863.50	\$34.50	\$2,863.50	\$30.00	\$2,460.00
29		Ground cover	41	Each	\$50.00	\$2,050.00	\$55.00	\$2,275.00	\$50.00	\$2,050.00	\$37.00	\$1,517.00	\$37.00	\$1,517.00	\$37.00	\$1,517.00	\$30.00	\$1,230.00
30		Topsoil, 8" Thick	1,060	Square Yards	\$15.00	\$15,900.00	\$17.00	\$18,020.00	\$18.00	\$18,900.00	\$18.00	\$18,900.00	\$30.00	\$31,800.00	\$18.00	\$18,900.00	\$18.00	\$18,900.00
31		Fertilizing and Grass Seeding	1,060	Square Yards	\$3.00	\$3,180.00	\$2.00	\$2,120.00	\$7.00	\$7,420.00	\$4.00	\$4,240.00	\$4.00	\$4,240.00	\$4.00	\$4,240.00	\$3.00	\$3,180.00
Traffic Control																		
32		Portable Variable Message Sign	1	Lump Sum	\$8,000.00	\$8,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$6,000.00	\$6,000.00	\$3,250.00	\$3,250.00	\$5,000.00	\$5,000.00	\$4,800.00	\$4,800.00
33		Detour Signage	1	Lump Sum	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$17,500.00	\$17,500.00	\$5,000.00	\$5,000.00
34		Trained Pileger	480	Hours	\$125.00	\$60,000.00	\$1.00	\$480.00	\$150.00	\$72,000.00	\$48,000.00	\$23,040.00	\$110.00	\$52,800.00	\$49.00	\$23,520.00	\$0.01	\$4.80
Adjustments																		
35		Fuel Price Adjustment	1	Allowance	\$400.00	\$400.00	\$1.00	\$1.00	\$0.00	\$0.00	\$1.00	\$1.00	\$1.00	\$1.00	\$0.01	\$0.01	\$1.00	\$1.00
36		Total (Bid Amounts)			\$491,715.00	\$491,715.00	\$309,791.00	\$309,791.00	\$798,598.00	\$798,598.00	\$787,416.00	\$787,416.00	\$809,738.00	\$809,738.00	\$853,858.00	\$853,858.00	\$1,378,178.00	\$1,378,178.00

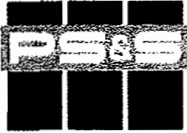
NOTES:

- Information contained herein is the Bidder's opinion of probable construction costs. The engineer has no influence over the cost of labor, materials, equipment, or services provided by other parties and therefore the information contained herein is neither guaranteed nor warranted.
- These estimates are based on plans entitled "River Birch Trail Development, Flanders Ave, Eleventh Street, Memorial Drive & Admiral Wilson Boulevard (US Route 30)" by PS&S, dated 10/13/2021, last revised 10/28/2024.



River Birch Trail Development Project
04293.0003

Attachment 2
Federal Bid Analysis



RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

FEDERAL PROJECT NUMBER – TA-FLEX-DOOS (498)

NJDOT JOB NUMBER – 5808409

Page 1 of 10

A) COMPARISON OF THE BIDS AGAINST THE ENGINEER'S ESTIMATE.

All completed bids submitted were above the engineer's total estimate of \$691,715.00 as shown on the attached federal bid tabulation and summarized below.

Education
Energy Utility
Healthcare
Public Works
Real Estate
Science & Technology

Bidder Name	Total Bid Amount	% Difference from Engineer's Estimate
Engineer's Estimate	\$691,715.00	0.00%
Charles Marandino, LLC	\$609,751.00	-11.85%
A-Tech Concrete Co.	\$786,568.00	13.71%
Command Co.	\$787,416.00	13.84%
Think Pavers Hardscaping, LLC	\$809,726.00	17.06%
Seacoast Construction, Inc.	\$833,050.96	20.43%
Lexa Concrete	\$1,379,178.00	99.39%

The engineers estimate originally submitted had a mathematical error in the calculation of the Trained Flagger cost, but the quantity and unit cost were correct.

The bid tabulation has been further evaluated against the engineer's estimate to evaluate significant items and significantly unbalanced items for each bidder. The unbalanced bid analysis has been completed for the lowest bidder in Section I that follows.

B) NUMBER OF BIDS SUBMITTED.

Seven (7) bids were submitted for the project out of fifteen (15) contractors that picked up the bid plans and specifications. One (1) contractor's bid was incomplete, as it was missing page one on the bid tabulation, reducing the viable contractor bids to six (6).

A total of seventeen (17) bid packages were picked up, with fifteen (15) contractors and two (2) construction lead agencies picking up the bid plans and specifications.

C) DISTRIBUTION OR RANGE OF BIDS RECEIVED.

The low bid was the single bid received was below the engineer's estimate and five (5) bids were above the engineer's estimate of \$691,715.00. The average of all bids was 25.43% above the engineer's estimate, with the low bid being 11.85% below the engineer's estimate and the highest bid being 149.9% above the engineer's estimate. The data from the federal bid tab analysis is listed and shown below:

1415 Route 70 East
Suite 305
Cherry Hill, NJ 08034

t. 856.335.6010

www.psands.com



RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

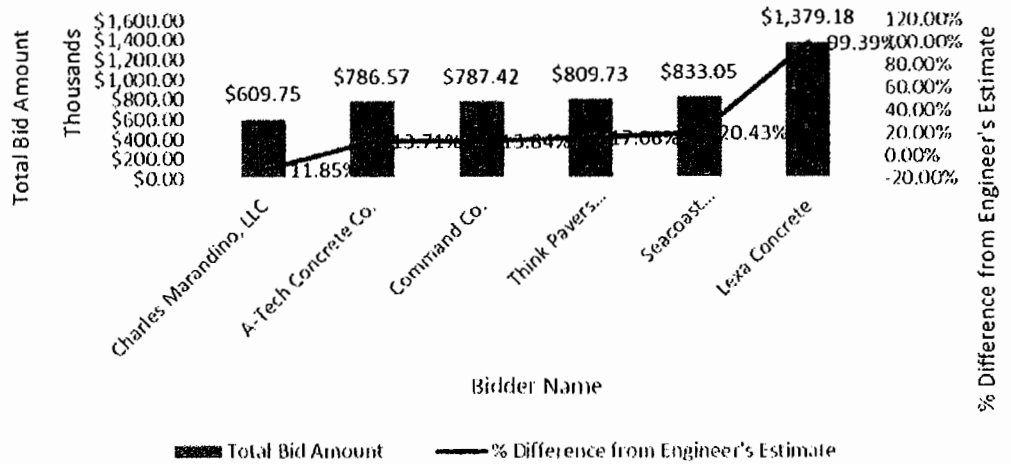
BID NUMBER – B1-23

FEDERAL PROJECT NUMBER – TA-FLEX-DOOS (498)

NJDOT JOB NUMBER – 5808409

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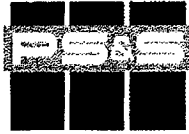
'Total Bid Amount', '% Difference from Engineer's Estimate' by 'Bidder Name'



D) IDENTITY AND GEOGRAPHIC LOCATION OF THE BIDDERS.

The six (6) bidders with complete bid submissions were all located within New Jersey, and all have offices located to the project site via major highway routes. The bidders distance from the project site range from 14.5 miles to 66.4 miles with the average distance of 43 miles from the site. The low bidder, Charles Marandino is located 36.7 miles from the project site and can reach the project in less than 45 minutes via the major highways of NJ Rt 55, US 42, US 76/676 to the 11th Street exit.

River Birch Trail Bidder Name Bidder Location	Miles from Project 11th Street & Campbell Place Camden City, NJ
Think Pavers 125 Kings Hwy, Mt Royal, NJ 08061	14.50
Lexa Concrete 11 Commerce Way Drive Hammonton NJ 08037	30.60
Charles Marandino 1820 Vine Rd, Vineland, NJ 08361	36.70
Command Co, Inc. 1318 Antwerp Ave, Egg Harbor City, NJ 08215	45.70
Seacoast Construction, Inc. 15 Addington Ct, East Brunswick, NJ 08816	63.60
A-Tech Concrete, Inc. 11 Taylor Rd Edison, NJ 08817	66.40
Bidders Average Miles from Project	43



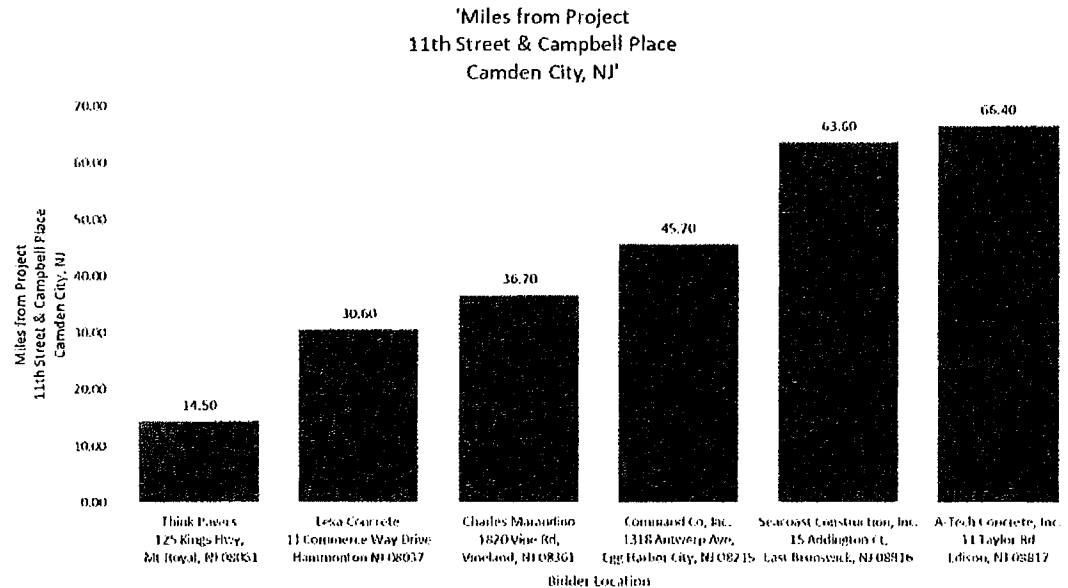
RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

FEDERAL PROJECT NUMBER – TA-FLEX-D005 (498)

NJDOT JOB NUMBER – 5808409

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E) POTENTIAL FOR SAVINGS IF THE PROJECT IS RE-ADVERTISED.

There is no potential for reducing the project cost if the project is re-advertised. The project costs will only increase if the project has to be re-advertised due to inflation of construction materials cost anticipated in 2025. The two previous advertisements of this project were not awarded due to bids being over available funding. The low bid is below the engineer's estimate and within the project funding available. The project cannot be re-advertised without a substantial change to the project scope, which would jeopardize federal funding.

F) BID PRICES FOR THE PROJECT UNDER REVIEW VERSUS BID PRICES FOR SIMILAR PROJECTS IN THE SAME LETTING.

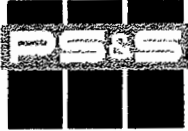
Similar trail project bids in late 2024 are not available for comparison.

G) URGENCY OF THE PROJECT

It is extremely important that the project be awarded and construction started in the spring of 2025 in order to maintain federal funding. The construction of the River Birch Trail link is urgently needed to provide safe multi-modal access to link the trails in Camden City to the trails in Pennsauken Township and other southern trails and parks in Camden County.

H) CURRENT MARKET CONDITIONS/WORKLOAD.

The timing of the bid during the late fall of 2024 is advantageous for obtaining more favorable and lower bid costs since contractors are eager to obtain awards for construction that will start in the spring and early summer months of 2025. Once construction bidders have projects awarded for the upcoming construction season they know their crews will be busy and they are generally more likely to raise bid costs.



I) ANY UNBALANCING OF BIDS.

An unbalanced bid analysis will be performed if

- a) There is an error in the quantity of an item shown in the bidding documents. **No errors have been found in the quantity of any bid items.**
- b) If an item is found to be significant to the contract and significantly unbalanced.
 - **Definition of significant items.** For the River Birch Trail bid, which is less than \$2M, an individual item will be considered significant where the difference between the total cost of the item and the estimate, expressed as a percent of the estimated total contract cost is greater than 0.50%
 - **Determine significant items.** For the low bidder, eight of the thirty-five bid items have been found to be significant and have been highlighted on the federal bid tabulation.
 - **Definition of significantly unbalanced.** An item is considered significantly unbalanced if the difference between the low bidder's unit price and the estimate, expressed as a percent of the estimate, is greater than +50% or is less than -75%.
 - **Determination of significantly unbalanced.** For the low bidder, nine (9) items were found to be significantly unbalanced and have been highlighted in the federal bid tabulation.
 - **Unbalanced bid analysis.** For the low bidder, **four (4) items** are both significant and significantly unbalanced and have been highlighted in light red on the federal bid tabulation and are shown below.

Line No.	Category	Description	Bid Quantity	Bid Unit	Engineer's Estimate PS&S		Bidder Charles Marandino, LLC			
					Unit Cost	Cost	Unit Cost	Cost	Significant Item >0.5%	% Unbalanced +50% or -75%
Significant & Significantly Unbalanced Items										
2		Site Clearing	1	Lump Sum	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00	2.46%	100%
10		2" Surface Course (Mix No. 9 5H64)	25	Tons	\$250.00	\$6,250.00	\$825.00	\$20,625.00	-2.36%	230%
11		4" Intermediate Course (Mix No. 19H64)	50	Tons	\$180.00	\$9,000.00	\$275.00	\$13,750.00	0.78%	53%
12		6" Dense Graded Aggregate Base Course	215	Square Yards	\$22.00	\$4,730.00	\$40.00	\$8,600.00	0.63%	82%

J) UNBALANCED BID ANALYSIS – CHARLES MARANDINO, LLC

An unbalanced bid analysis has been performed of the lowest complete bid submitted by Charles Marandino, LLC since **four (4) bid items** have been found to be significant to the contract and significantly unbalanced. The estimated unit price for the four (4) bid items identified as being significant to the contract and significantly unbalanced will be reviewed per 23CFR 635 and FHWA Contract Administration Core Curriculum Manual requirements. The following issues will be reviewed for each of the four (4) significant bid items in the Marandino bid:

- a) Whether unit bid price differs significantly from the engineer's estimate
- b) If the unit bid price is in reasonable conformance with the engineer's estimate and other bids



RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

FEDERAL PROJECT NUMBER – TA-FLEX-D00S (498)

NJDOT JOB NUMBER – 5808409

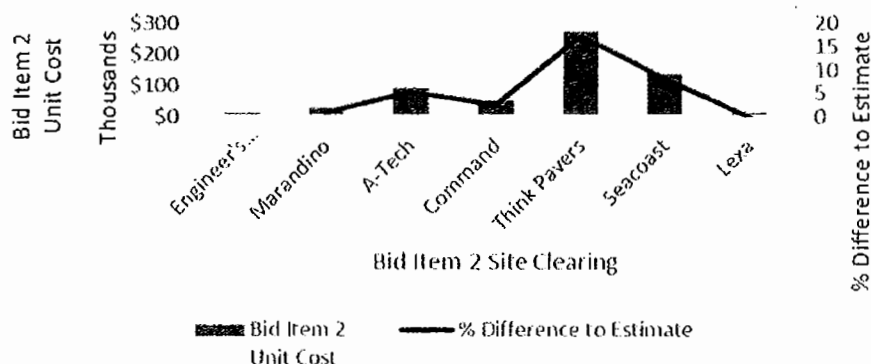
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- c) Justification for the bid price difference between bidder's price and engineer's estimate
- d) What effect does the unbalanced bid item have on the total contract value
- e) Will the unbalance bid item have a potential detrimental effect upon the competitive process or cause contract administration problems after award?
- f) Any other factors the contracting agency has determined to be important

Bid Item 2 Site Clearing

Bid Item 2 Site Clearing	Bid Item 2 Unit Cost	% Difference to Estimate
Engineer's Estimate	\$15,000	
Marandino	\$30,000	100%
A-Tech	\$95,000	533%
Command	\$55,000	267%
Think Pavers	\$274,000	1727%
Seacoast	\$137,000	813%
Lexa	\$15,000	0%

'Bid Item 2 Unit Cost', '% Difference to Estimate' by 'Bid Item 2 Site Clearing'



Review of Bid Item 2 Site Clearing

- a) The Marandino unit bid price for Site Clearing is 100% higher or double the engineer's estimate but does not significantly front load the project. All bidders have priced the site clearing significantly higher (267% to 1,727%) than Marandino, except for Lexa who matched the engineer's estimate but is the highest bidder.
- b) The Marandino unit bid price is in reasonable conformance with the engineer's estimate and is significantly less than 4 of the other bidder's price for site clearing.



RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

FEDERAL PROJECT NUMBER – TA-FLEX-D00S (498)

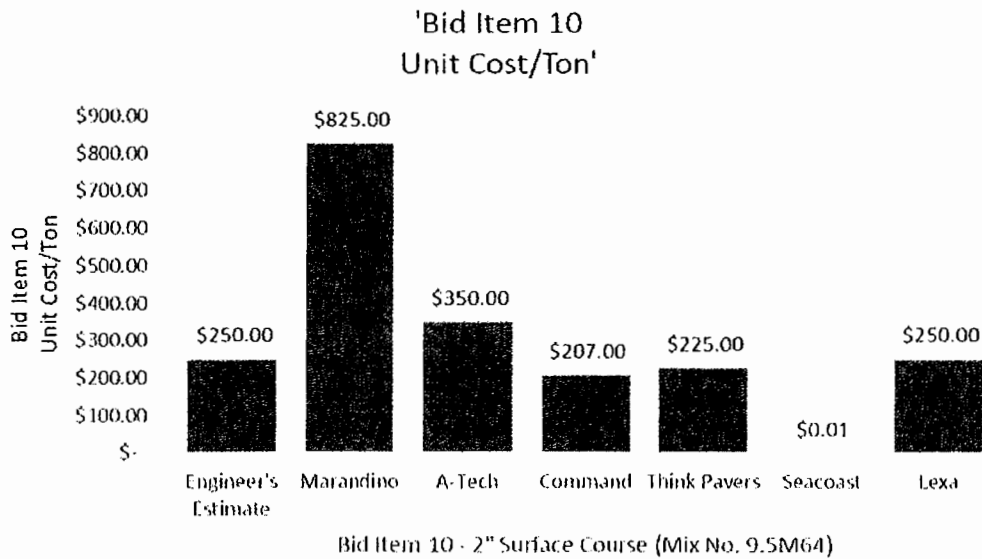
NJDOT JOB NUMBER – 5808409

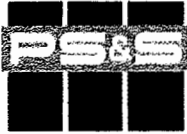
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- c) The higher construction costs for site clearing on this trail project can be justified by the small scale of the project, high pedestrian and vehicle traffic on 11th Street and the need for additional security for batteries and equipment in the City of Camden.
- d) The Marandino bid price for site clearing does not significantly front load the project. The Site Clearing cost is 4.9% of the total Marandino bid and does not have a significant impact on the total contract.
- e) The Site Clearing cost in the Marandino bid will not have a potential detrimental effect upon the competitive process or cause contract administration problems after award.
- f) There are no other factors important to Site Clearing bid item.

Bid Item 10- 2" Surface Course (Mix No. 9.5M64)

Bid Item 10 - 2" Surface Course (Mix No. 9.5M64)	Bid Item 10 Unit Cost/Ton	% Difference to Estimate
Engineer's Estimate	\$ 250.00	
Marandino	\$ 825.00	230%
A-Tech	\$ 350.00	40%
Command	\$ 207.00	-17%
Think Pavers	\$ 225.00	-10%
Seacoast	\$ 0.01	-100%
Lexa	\$ 250.00	0%





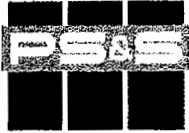
Review of Bid Item 10- 2" Surface Course (Mix No. 9.5M64)

It is important to note the asphalt surface course, base course and dense graded aggregate (DGA) are part of pavement repair in front of replacement curb on Memorial Ave between 11th Street and NJSH Rt 30. The pavement repair is shown as a shaded area on Sheet C-03 and the specific details for this work are shown on Details 1 and 9 on Sheet C-14.

- a) The Marandino unit bid price for surface asphalt of \$850.00 differs significantly from the engineer's estimate of \$250.00 per ton
- b) The Marandino unit price for surface asphalt is significantly higher than all other bidders and significantly higher than the average bid price of \$309.50 per ton. It appears that Seacoast significantly minimized their bid price for roadway repair work on Memorial Avenue, submitting one cent (\$0.01) for surface asphalt, intermediate asphalt, and DGA.
- c) The bid price submitted by Marandino can be justified by the location of the project and pavement repair, the small quantity of asphalt (25 tons), the narrow width of the repair, and the Marandino low bid price for traffic control by flaggers. The project location has heavy traffic Monday through Friday due to the limited access points into Camden City, the proximity to 76/676 and Admiral Wilson Boulevard (NJSH 30/130). The project is also adjacent to Campbell Soup and Subaru National Headquarters, both extremely important businesses to Camden City and the South Jersey region. The Marandino bid prices seem to take into account the cost for performing pavement construction along Memorial Avenue during off-peak times, such as weekends or holidays, which would require labor costs at time and a half labor rates or double time labor rates. The Marandino bid for traffic control by flaggers is very low, indicating that the contractor anticipates performing work without flaggers, which could only be feasible during off-peak traffic times.
- d) The total bid cost for surface asphalt \$20,625 is 3.4% of the total Marandino bid of \$609,751.00 and does not have a significant impact on the total contract.
- e) The surface asphalt cost in the Marandino bid will not have a potential detrimental effect upon the competitive process or cause contract administration problems after award.
- f) There are no other factors important to surface asphalt paving bid item

Bid Item 11 - 4" Intermediate Course (Mix No. 19M64)

Bid Item 11 - 4" Intermediate Course (Mix No. 19M64)	Bid Item 11 Unit Cost/Ton	% Difference to Estimate
Engineer's Estimate	\$ 180.00	
Marandino	\$ 275.00	53%
A-Tech	\$ 250.00	39%
Command	\$ 181.00	1%
Think Pavers	\$ 215.00	19%
Seacoast	\$ 0.01	-100%
Lexa	\$ 10.00	-94%



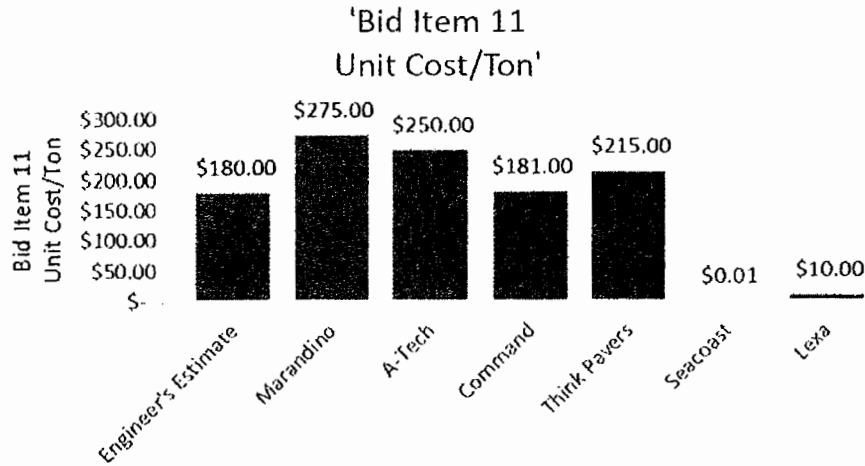
RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

FEDERAL PROJECT NUMBER – TA-FLEX-DOOS (498)

NJDOT JOB NUMBER – 5808409

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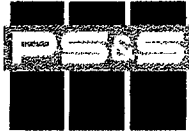


Bid Item 11 - 4" Intermediate Course (Mix No. 19M64)

Review of Bid Item 11 – 4" Intermediate Course (Mix No. 19M64)

It is important to note the asphalt intermediate base course is part of pavement repair in front of replacement curb on Memorial Ave between 11th Street and NJSH Rt 30. The pavement repair is shown as a shaded area on Sheet C-03 and the specific details for this work are shown on Details 1 and 9 on Sheet C-14.

- a) The Marandino unit bid price for intermediate asphalt of \$275.00 differs significantly from the engineer's estimate of \$180.00 per ton
- b) The Marandino unit price for intermediate course asphalt is somewhat higher than all other bidders and significantly higher than the average bid price of \$155.17 per ton. It appears that two of the five bidders (Seacoast and Lexa) significantly minimized their bid prices for roadway repair work on Memorial Avenue.
- c) The bid price submitted for intermediate course asphalt from Marandino can be justified by the location of the project and pavement repair, the small quantity of intermediate asphalt (50 tons), the narrow width of the repair, and the Marandino low bid price for traffic control by flaggers. The project location has heavy traffic Monday through Friday due to the limited access points into Camden City, the proximity to 76/676 and Admiral Wilson Boulevard (NJSH 30/130). The project is also adjacent to Campbell Soup and Subaru National Headquarters, both extremely important businesses to Camden City and the South Jersey region. The Marandino bid prices seem to take into account the cost for performing pavement construction along Memorial Avenue during off-peak times, such as weekends or holidays, which would require labor costs at time and a half labor rates or double time labor rates. The Marandino bid for traffic control by flaggers is very low, indicating that the contractor anticipates performing work without flaggers, which could only be feasible during off-peak traffic times.
- d) The total bid cost for intermediate course asphalt of \$13,750 is 2.3% of the total Marandino bid of \$609,751.00 and does not have a significant impact on the total contract.
- e) The intermediate course asphalt cost in the Marandino bid will not have a potential detrimental effect upon the competitive process or cause contract administration problems after award.
- f) There are no other factors important to intermediate course asphalt paving bid item



RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

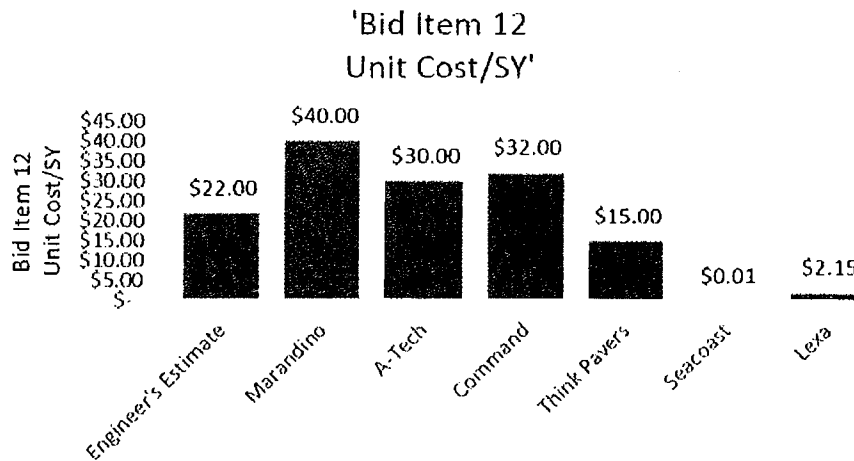
FEDERAL PROJECT NUMBER – TA-FLEX-D005 (498)

NJDOT JOB NUMBER – 5808409

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Bid Item 12 6" Dense Graded Aggregate Base Course

Bid Item 12 - 6" Dense Graded Aggregate Base Course	Bid Item 12 Unit Cost/SY	% Difference to Estimate
Engineer's Estimate	\$ 22.00	
Marandino	\$ 40.00	82%
A-Tech	\$ 30.00	36%
Command	\$ 32.00	45%
Think Pavers	\$ 15.00	-32%
Seacoast	\$ 0.01	-100%
Lexa	\$ 2.15	-90%



Bid Item 12 - 6" Dense Graded Aggregate Base Course

Review of Bid Item 12 - 6" Dense Graded Aggregate Base Course

The dense graded aggregate (DGA) base course is under all the concrete sidewalk/stamped concrete bid items, under concrete driveway aprons, and is also part of pavement repair in front of replacement curb on Memorial Ave between 11th Street and NJSH Rt 30/130. The details for DGA work are shown on Sheet C-14, details 1, 9, 12, and 13.

- a) The Marandino unit bid price for DGA of \$40.00 per Square yard differs significantly from the engineer's estimate of \$22.00 per ton
- b) The Marandino unit price for intermediate course asphalt is higher than all other bidders and significantly higher than the average bid price of \$19.86 per square foot. It appears that two of the five bidders (Seacoast and Lexa) significantly minimized their bid prices for DGA and roadway repair work on Memorial Avenue.



RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

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- c) The bid price submitted for DGA from Marandino can be justified by the location of the project, the small quantity of DGA (215 square yards), and the Marandino low bid price for traffic control by flaggers. The project location has heavy traffic Monday through Friday due to the limited access points into Camden City, the proximity to 76/676 and Admiral Wilson Boulevard (NJSH 30/130). The project is also adjacent to Campbell Soup and Subaru National Headquarters, both extremely important businesses to Camden City and the South Jersey region. The Marandino bid prices seem to take into account the cost for performing driveway apron construction and pavement construction along Memorial Avenue during off-peak times, such as weekends or holidays, which would require labor costs at time and a half labor rates or double time labor rates. The Marandino bid for traffic control by flaggers is very low, indicating that the contractor anticipates performing work without flaggers, which could only be feasible during off-peak traffic times.
- d) The total bid cost for DGA of \$8,600 is 1.4% of the total Marandino bid of \$609,751.00 and does not have a significant impact on the total contract.
- e) The DGA cost in the Marandino bid will not have a potential detrimental effect upon the competitive process or cause contract administration problems after award.
- f) There are no other factors important to intermediate course asphalt paving bid item

Summary

The bid for the River Birch Trail has been reviewed and the following items have been noted:

- 1) A total of seventeen (17) bid packages were picked up, with seven (7) bids submitted by contractors. Six (6) complete bids were submitted from contractors located 14 to 66 miles from the project site. The bids ranged from with the low bid being \$609,751.00, 11.85% below the engineer's estimate and the highest bid being \$1,379,178.00, 149.9% above the engineer's estimate. The competition for the project was adequate.
- 2) The engineer's estimate did not contain any errors in quantity or unit costs.
- 3) There is no potential for reducing the project cost if the project is readvertised. The project costs will only increase if the project has to be readvertised due to inflation of construction materials cost anticipated in 2025. Any readvertisement would likely result in higher bids.
- 4) The two previous advertisements of this project were not awarded due to bids being over available funding. The low bid is below the engineer's estimate and within the project funding available. The project cannot be readvertised without a substantial change to the project scope, which would jeopardize federal funding. The timing of the award to start in the spring of 2025 is critical to maintaining funding.
- 5) The low bid is below the engineer's estimate and within the project funding available. The unbalanced bid items in the Marandino bid have been reviewed and award of the Marandino bid will not have a potential detrimental effect upon the competitive process or cause contract administration problems after award.
- 6) Deferral of the project would not be in the public interest.



Received Bid Comparisons of Probable Construction Costs - Sitework

Project Name: River Birch Trail
 Project Number: 04293.0003
 Project Location: City of Camden, Camden County, New Jersey
 Description:

Unit No.	Category	Description	Bid Quantity	Bid Unit	Engineer's Estimate PS&S		Bidder Charles Marandino, LLC				Bidder A-Tech Concrete Co.				Bidder Command Co.			
					Unit Cost	Cost	Unit Cost	Cost	Significant Item >=10%	% Unbalanced if % Diff. to Est >=10% <=15%	Unit Cost	Cost	Significant Item >=10%	% Unbalanced if % Diff. to Est >=10% <=15%	Unit Cost	Cost	Significant Item >=10%	% Unbalanced if % Diff. to Est >=10% <=15%
Demolition and Soil Erosion																		
1		Mobilization	1	Lump Sum	\$54,000.00	\$54,000.00	\$18,000.00	\$18,000.00	-3.20%	-67%	\$25,000.00	\$25,000.00	-4.19%	-33.79%	\$91,000.00	\$91,000.00	3.50%	68.52%
2		Site Clearing	1	Lump Sum	\$18,000.00	\$18,000.00	\$30,000.00	\$30,000.00	2.17%	-100%	\$45,000.00	\$45,000.00	11.57%	53.33%	\$53,000.00	\$53,000.00	3.78%	286.67%
3		S&S Rock	260	Linear Foot	\$7.36	\$1,875.36	\$1.00	\$260.00	-0.23%	-80%	\$1.00	\$260.00	-0.23%	-85.71%	\$25.00	\$6,500.00	0.68%	287.14%
4		Soil Sediment Inlet Filters	11	Each	\$400.00	\$4,400.00	\$1.00	\$11.00	-0.83%	-100%	\$250.00	\$2,750.00	-0.24%	-37.50%	\$205.00	\$2,255.00	-0.31%	-45.75%
5		Sidewalk Removal	1,260	Square Yards	\$30.00	\$40,800.00	\$20.00	\$27,200.00	-1.07%	-37%	\$40.00	\$50,800.00	3.81%	86.87%	\$18.00	\$22,780.00	-2.75%	-46.57%
6		Curb Removal	675	Linear Foot	\$25.00	\$16,875.00	\$10.00	\$6,750.00	-1.44%	-50%	\$20.00	\$13,500.00	-0.44%	-20.00%	\$14.00	\$9,450.00	-1.07%	-44.00%
7		Sawcut (Pavement, Concrete, Curb)	604	Linear Foot	\$10.00	\$6,040.00	\$5.00	\$3,020.00	-0.35%	-40%	\$2.00	\$1,208.00	-0.70%	-40.00%	\$10.00	\$6,040.00	0.00%	0.00%
8		Pavement Marking Removal (Scoring)	650	Linear Foot	\$4.00	\$2,600.00	\$3.00	\$1,950.00	-0.16%	-40%	\$2.00	\$1,300.00	-0.24%	-60.00%	\$1.00	\$650.00	-0.32%	-60.00%
Hardscape																		
9		6" Concrete Curbing	670	Linear Foot	\$63.00	\$42,210.00	\$45.00	\$30,150.00	-1.74%	-29%	\$40.00	\$28,800.00	-2.23%	-36.51%	\$40.00	\$32,630.00	-1.36%	-22.22%
10		2" Surface Course (Mix No. 9.5M4)	25	Tons	\$250.00	\$6,250.00	\$425.00	\$20,625.00	2.06%	230%	\$350.00	\$8,750.00	0.36%	43.00%	\$207.00	\$5,175.00	-0.16%	-17.20%
11		4" Intermediate Course (Mix No. 19M4)	30	Tons	\$180.00	\$5,400.00	\$275.00	\$13,750.00	0.88%	53%	\$280.00	\$12,500.00	0.51%	38.86%	\$181.00	\$5,430.00	0.01%	0.86%
12		6" Dense Graded Aggregate Base Course	215	Square Yards	\$22.00	\$4,730.00	\$40.00	\$8,600.00	0.56%	82%	\$30.00	\$6,450.00	0.25%	36.36%	\$32.00	\$6,880.00	0.31%	45.45%
13		5" Concrete Sidewalks (4,500 psi)	2,100	Square Yards	\$110.00	\$231,000.00	\$118.00	\$247,800.00	2.43%	7%	\$115.00	\$241,500.00	1.52%	4.55%	\$127.00	\$266,700.00	3.16%	15.45%
14		Stamped Concrete with Color	895	Square Yards	\$130.00	\$116,350.00	\$174.00	\$155,820.00	3.78%	34%	\$200.00	\$179,000.00	0.02%	53.88%	\$158.00	\$141,890.00	2.27%	20.23%
15		Fence Retention	62	Linear Foot	\$70.00	\$4,340.00	\$20.00	\$1,240.00	-0.61%	-71%	\$60.00	\$3,720.00	-0.20%	-14.29%	\$46.00	\$2,852.00	-0.22%	-34.25%
16		Driveway Apron (6" Thick)	18	Square Yards	\$350.00	\$6,300.00	\$130.00	\$2,340.00	-0.58%	-43%	\$160.00	\$2,880.00	-0.44%	-54.29%	\$174.00	\$3,132.00	-0.41%	-60.29%
17		Bench	4	Each	\$2,000.00	\$8,000.00	\$2,800.00	\$11,200.00	0.52%	40%	\$3,000.00	\$12,000.00	0.58%	50.00%	\$3,400.00	\$13,600.00	0.81%	70.00%
18		Bike Rack	5	Each	\$750.00	\$3,750.00	\$500.00	\$2,500.00	-0.18%	-33%	\$700.00	\$3,500.00	-0.34%	-4.67%	\$1,000.00	\$5,000.00	0.18%	33.33%
19		Trash Recyclable	1	Each	\$1,750.00	\$1,750.00	\$2,800.00	\$2,800.00	0.12%	49%	\$3,000.00	\$3,000.00	0.18%	71.43%	\$2,800.00	\$2,800.00	0.15%	80.00%
20		Reset Manhole Rim, Inlet Castings, Manhole	4	Each	\$300.00	\$1,200.00	\$800.00	\$3,200.00	0.29%	187%	\$600.00	\$2,400.00	0.12%	86.67%	\$750.00	\$3,000.00	0.25%	143.33%
Lighting																		
21		Relocation of Existing Decorative Light	2	Each	\$7,500.00	\$15,000.00	\$4,000.00	\$8,000.00	-0.67%	-40%	\$7,000.00	\$14,000.00	-0.14%	-4.67%	\$3,000.00	\$6,000.00	-1.50%	-60.00%
Signage & Striping																		
22		24" Wide Thermoplastic Cross Walk Striping	600	Linear Foot	\$8.00	\$4,800.00	\$5.00	\$3,000.00	-0.17%	-25%	\$8.00	\$4,800.00	0.50%	0.00%	\$6.00	\$3,600.00	-0.13%	-18.75%
23		Site Signage	5	Each	\$300.00	\$1,500.00	\$300.00	\$1,500.00	0.00%	0%	\$400.00	\$2,000.00	0.37%	33.33%	\$1,200.00	\$6,000.00	0.85%	300.00%
24		Sign Retention	1	Each	\$180.00	\$180.00	\$250.00	\$250.00	0.01%	39%	\$400.00	\$400.00	0.50%	122.22%	\$200.00	\$200.00	0.00%	11.11%
Landscaping																		
25		Transplant Existing Tree	14	Each	\$1,100.00	\$15,400.00	\$500.00	\$7,000.00	-1.21%	-55%	\$400.00	\$11,200.00	-0.81%	-27.27%	\$1,500.00	\$21,000.00	0.81%	36.36%
26		Evergreen Shrubs	39	Each	\$200.00	\$7,800.00	\$126.00	\$4,878.00	-0.42%	-36%	\$100.00	\$3,900.00	-0.34%	-50.00%	\$190.00	\$7,410.00	-0.29%	-25.00%
27		Ornamental Grasses	233	Each	\$40.00	\$9,320.00	\$65.00	\$15,245.00	0.51%	36%	\$50.00	\$11,650.00	0.34%	25.00%	\$34.50	\$8,038.50	-0.07%	-13.75%
28		Perennials	83	Each	\$40.00	\$3,320.00	\$55.00	\$4,565.00	0.18%	36%	\$50.00	\$4,150.00	0.12%	25.00%	\$34.50	\$2,863.50	-0.07%	-13.75%
29		Ground cover	41	Each	\$40.00	\$1,640.00	\$46.00	\$1,886.00	0.03%	10%	\$40.00	\$1,640.00	0.00%	0.00%	\$37.50	\$1,537.50	-0.08%	-26.00%
30		Topsoil, 6" thick	1,060	Square Yards	\$15.00	\$15,900.00	\$17.00	\$18,020.00	0.31%	13%	\$15.00	\$15,900.00	0.00%	0.00%	\$15.00	\$15,900.00	0.00%	0.00%
31		Fertilizing and Grass Seeding	1,060	Square Yards	\$3.00	\$3,180.00	\$2.00	\$2,120.00	-0.15%	-33%	\$7.00	\$7,420.00	0.61%	123.33%	\$4.80	\$5,040.00	0.15%	33.33%
Traffic Control																		
32		Portable Variable Message Sign	1	Lump Sum	\$6,000.00	\$6,000.00	\$2,500.00	\$2,500.00	-0.61%	-89%	\$2,500.00	\$2,500.00	-0.51%	-38.33%	\$6,000.00	\$6,000.00	0.00%	0.00%
33		Detour Signage	1	Lump Sum	\$10,000.00	\$10,000.00	\$8,000.00	\$8,000.00	-0.58%	-40%	\$10,000.00	\$10,000.00	0.00%	0.00%	\$10,000.00	\$10,000.00	0.00%	0.00%
34		Trained Flagger	480	Hours	\$125.00	\$60,000.00	\$1.00	\$480.00	-0.80%	-89%	\$180.00	\$86,400.00	-1.73%	-28.80%	\$110.00	\$52,800.00	-1.04%	-12.00%
Adjustments																		
35		Fuel Price Adjustment	1	Allowance	\$400.00	\$400.00	\$1.00	\$1.00	-0.08%	-100%	\$0.00	\$0.00	-0.06%	-100.00%	\$1.00	\$1.00	-0.08%	-36.75%
36		Total (Bid Amounts)			\$891,715.88	\$891,715.88	\$469,731.88	\$469,731.88	-11.81%		\$796,968.98	\$796,968.98	13.71%		\$787,416.80	\$787,416.80	13.84%	

NOTES:
 1. Information contained herein is the bidder's opinion of probable construction costs. The engineer has no influence over the cost of labor, materials, equipment, or services provided by other parties and therefore the information contained herein is neither guaranteed nor warranted.
 2. These estimates are based on plans entitled "River Birch Trail Development, Flinders Ave, Eleventh Street, Memorial Drive & Admiral Wilson Boulevard (US Route 30)" by PS&S, dated 10/13/2021, last revised 10/28/2024.

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Prepared By: BRM
 Checked By: MC
 Date: 12/17/24
 Revised:

Bidder Think Pavers Landscaping, LLC				Bidder Seacoast Construction, Inc.				Bidder Leza Concrete			
Unit Cost	Cost	Significant Item >+0.50%	Sig. Unbalanced # % Diff. to Est >+20% or <-75%	Unit Cost	Cost	Significant Item >+0.50%	Sig. Unbalanced # % Diff. to Est >+20% or <-75%	Unit Cost	Cost	Significant Item >+0.50%	Sig. Unbalanced # % Diff. to Est >+20% or <-75%
\$15,000.00	\$15,000.00		-6.64%	\$20,000.00	\$20,000.00		-4.92%	\$100,000.00	\$100,000.00		-4.92%
\$274,000.00	\$274,000.00		37.44%	\$137,000.00	\$137,000.00		17.64%	\$16,000.00	\$16,000.00		17.64%
\$25.00	\$6,500.00		0.69%	\$0.01	\$2.80		-0.28%	\$8.00	\$1,300.00		-0.26%
\$205.00	\$2,255.00		-0.31%	\$0.01	\$0.11		-0.84%	\$50.00	\$550.00		-0.84%
\$7.00	\$9,320.00		-4.52%	\$27.00	\$36,720.00		-0.59%	\$15.00	\$20,400.00		-0.59%
\$7.00	\$4,725.00		-1.76%	\$10.00	\$6,750.00		-1.48%	\$5.00	\$3,375.00		-1.46%
\$1.50	\$906.00		-0.74%	\$0.01	\$8.04		-0.87%	\$3.00	\$1,812.00		-0.87%
\$1.00	\$650.00		-0.32%	\$0.01	\$5.50		-0.40%	\$1.00	\$550.00		-0.40%
\$58.00	\$37,520.00		-0.68%	\$80.00	\$53,600.00		1.65%	\$80.00	\$53,600.00		1.65%
\$225.00	\$5,625.00		-0.09%	\$0.01	\$0.25		-0.90%	\$250.00	\$6,250.00		-0.90%
\$215.00	\$10,750.00		0.25%	\$0.01	\$0.50		-1.30%	\$250.00	\$12,500.00		-1.30%
\$15.00	\$3,225.00		-0.22%	\$0.01	\$2.15		-0.68%	\$10.00	\$2,150.00		-0.68%
\$95.00	\$198,500.00		-4.55%	\$117.00	\$245,700.00		2.13%	\$350.00	\$735,000.00		2.13%
\$100.00	\$65,500.00		-2.58%	\$290.00	\$172,550.00		13.78%	\$500.00	\$297,500.00		13.78%
\$100.00	\$5,200.00		0.27%	\$100.00	\$8,200.00		0.27%	\$40.00	\$2,480.00		0.27%
\$90.00	\$1,440.00		-0.50%	\$450.00	\$7,200.00		0.23%	\$200.00	\$3,200.00		0.23%
\$3,700.00	\$14,800.00		0.99%	\$5,000.00	\$20,000.00		1.73%	\$3,000.00	\$12,000.00		1.73%
\$1,000.00	\$5,000.00		0.19%	\$1,500.00	\$7,500.00		0.54%	\$700.00	\$3,500.00		0.54%
\$2,900.00	\$2,900.00		0.17%	\$4,500.00	\$4,500.00		0.40%	\$2,800.00	\$2,800.00		0.40%
\$1,000.00	\$4,000.00		0.43%	\$350.00	\$1,400.00		0.03%	\$600.00	\$2,400.00		0.03%
\$6,000.00	\$12,000.00		-0.43%	\$12,000.00	\$24,000.00		1.30%	\$1,500.00	\$3,000.00		1.30%
\$1.00	\$600.00		-0.81%	\$6.25	\$3,750.00		-0.15%	\$6.00	\$3,600.00		-0.15%
\$250.00	\$1,250.00		-0.04%	\$750.00	\$3,750.00		0.33%	\$600.00	\$2,500.00		0.33%
\$80.00	\$80.00		-0.01%	\$500.00	\$500.00		0.05%	\$300.00	\$300.00		0.05%
\$1,500.00	\$21,000.00		0.81%	\$1,500.00	\$21,000.00		0.81%	\$3,300.00	\$46,200.00		0.81%
\$150.00	\$5,850.00		-0.28%	\$150.00	\$5,850.00		-0.28%	\$80.00	\$3,120.00		-0.28%
\$34.50	\$8,038.50		-0.19%	\$34.50	\$8,038.50		-0.19%	\$30.00	\$6,990.00		-0.19%
\$34.50	\$2,863.50		-0.07%	\$34.50	\$2,863.50		-0.07%	\$30.00	\$2,490.00		-0.07%
\$37.00	\$1,517.00		-0.08%	\$37.00	\$1,517.00		-0.08%	\$30.00	\$1,230.00		-0.08%
\$30.00	\$31,800.00		2.30%	\$15.00	\$15,900.00		0.00%	\$15.00	\$15,900.00		0.00%
\$6.00	\$6,360.00		0.46%	\$4.00	\$4,240.00		0.15%	\$3.00	\$3,180.00		0.15%
\$3,250.00	\$3,250.00		-0.40%	\$5,000.00	\$3,000.00		-0.14%	\$4,500.00	\$4,500.00		-0.14%
\$20,000.00	\$20,000.00		1.45%	\$17,500.00	\$17,500.00		1.08%	\$5,000.00	\$5,000.00		1.08%
\$65.00	\$31,200.00		-4.16%	\$0.01	\$4.80		-8.67%	\$10.00	\$4,800.00		-8.67%
\$1.00	\$1.00		-0.06%	\$0.01	\$0.01		-0.06%	\$1.00	\$1.00		-0.06%
			17.86%				20.43%				89.33%
			\$869,726.00				\$833,958.94				\$1,378,178.00



River Birch Trail Development Project
04293.0003

Attachment 3
Federal Form Review

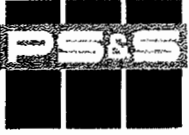


River Birch Trail Development Project
04293.0003

Attachment 4
DBE Goal Review

(Recipient must not contact any bidders if documentation is missing in bid package or alter any contents)							
Project Name:	River Birch Trail Development						
Municipality:	City of Camden						
County:	Camden County						
Federal Project Number:	TA-FLEX-D00S(498)						
NJDOT Job Number:	5808409						
Bid Receipt Date:	7/18/2023						
	Bidder			Date of Submission			
Number	Name	Amount	CR-266	CR-272	CR-273	CR-274	
1	Charles Marandino, LLC	\$609,751.00	12/10/2024	N/A	12/10/2024	N/A	
2	A-Tech Concrete Co. *	\$786,568.00	12/10/2024	12/10/2024	12/10/2024	N/A	
3	Command Co.	\$787,416.00	12/12/2024	12/12/2024	12/12/2024	N/A	
4	Think Pavers	\$809,726.00	12/13/2024	N/A	12/13/2024	N/A	
5	Seacoast Construction	\$833,050.96	12/10/2024	N/A	12/10/2024	N/A	
6	Black Rock Enterprises, LLC	\$843,438.00	N/A	N/A	N/A	N/A	
7	Lexa Concrete	\$1,379,178.00	12/10/2024	12/10/2024	12/10/2024	N/A	

* A-Tech Sub REIVAX Construction's CR-273 was missing information



River Birch Trail Development Project
04293.0003

Attachment 5
Letter to Blackrock Enterprises



December 17, 2024
04293.0003

Blackrock Enterprises LLC
Via email (bids@blackrocknj.com)

**RE: River Birch Trail Development
City of Camden, Camden County
Federal Project Number: TA-FLEX-D00S(498)
NJDOT Job Number: 5808409**

Education
Energy Utility
Healthcare
Public Works
Real Estate
Science & Technology

Dear Blackrock Enterprises LLC,

We are in receipt of your bid for the above referenced project, but just want to inform you that your bid has been disqualified for the following reasons:

1. DBE Goal Forms were not provided within 5 days of Bid Opening as required.
2. Page BP-4 of the Bid Form was not included in the submission. Without this page we could not review and tabulate costs for the bid items.

Please contact us if you need any clarifications.

Sincerely,
Paulus, Sokolowski & Sartor

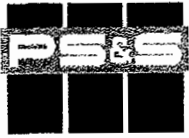
Mark Cifelli, P.E.
Senior Director

CC: Camden Community Partnership

1415 Route 70 East
Suite 305
Cherry Hill, NJ 08034

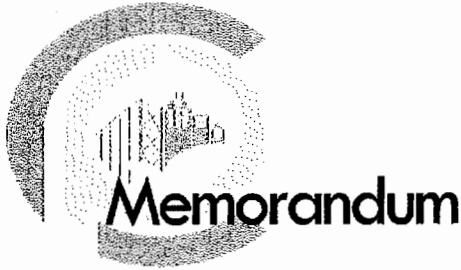
t. 856.335.6010

www.psands.com



Place header in this area

Camden Community Partnership
Ferry Terminal Building, 2 Aquarium Drive, Suite 301
Camden, New Jersey 08103
856.757.9154 Phone/856.757.9478 Fax



To: Charles J. Chelotti, PE, CME., City of Camden
From: Brian Fisher, Project Manager
CC: Joe Myers
Date: December 19, 2024
Re: **River Birch Trail Construction Project, City Council Concurrence Requested for Construction Contract Award**

In partnership with the City of Camden, Camden Community Partnership (CCP) is managing the River Birch Trail Project, located along Memorial Ave and S. 11th Street. The project will construct a multi-use trail in place of the existing sidewalk and add a pocket park within the City right of way. With funding from the Federal Highway Administration (FHWA) through the NJ Department of Transportation, the City of Camden granted CCP a subrecipient agreement to manage the project and funding. FHWA has authorized \$558,759.65 to date for the project.

The project, designed by PS&S, consists of new concrete and paver sidewalks, curbs, pedestrian crosswalk striping, benches, bike racks, and landscaping at the pocket park. This long-awaited trail will serve as a critical pedestrian and bicycle link between Gateway Park, the Ben Franklin Bridge, and multiple communities in Camden.

On November 07, 2024, Camden Community Partnership publicly advertised for construction bids, and seven firms submitted bids, which CCP's consultant reviewed. The lowest responsible bidder was determined to be Charles Marandino LLC 's bid in a not-to-exceed price of **\$609,751.00**.

At this time, CCP respectfully requests concurrence from the City Council of the City of Camden for an award of contract to Charles Marandino LLC in the amount of **\$609,751.00** for the construction of the River Birch Trail Project.

**RESOLUTION CONCURRING WITH CAMDEN COMMUNITY PARTNERSHIP TO AWARD A
CONTRACT TO CHARLES MARANDINO LLC FOR CONSTRUCTION OF THE FEDERAL PROJECT
NUMBER: TA-FLEX-D00S (498), NJDOT Job Code Number: 5808409, ALSO KNOWN AS RIVER
BIRCH TRAIL PROJECT**

WHEREAS, Camden Community Partnership (CCP) is a partner with the City of Camden for the construction of the River Birch Trail at the southwest side of the Flanders Avenue overpass on both the east and west sides of S. 11th Street and along Memorial Avenue and

WHEREAS, CCP secured funding for the City of Camden from the Federal Highway Administration (FHWA) and the NJ Department of Transportation (NJDOT) to construct the project known as River Birch Trail at S. 11th Street and Memorial Avenue and

WHEREAS, CCP has entered into a Subrecipient Agreement with the City of Camden and

WHEREAS, the Executive Committee of CCP has awarded a contract to Charles Marandino LLC for the construction in connection with the River Birch Trail Project in the not to exceed the amount of **\$609,751.00**; therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City hereby concurs with Camden Community Partnership's award of a contract to Charles Marandino LLC for the Construction of the River Birch Trail.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction:

The above has been reviewed and approved as a form.



December 17, 2024
04293.0003

Brian Fisher
Camden Community Partnership
2 Aquarium Drive, Suite 310
Camden, New Jersey 08103

Education
Energy Utility
Healthcare
Public Works
Real Estate

**RE: Contractor Recommendation Letter for B1-23
River Birch Trail Development
City of Camden, Camden County
Federal Project Number: TA-FLEX-D00S(498)
NJDOT Job Number: 5808409**

Dear Mr. Fisher,

Science & Technology

Paulus, Sokolowski & Sartor (PS&S) has completed our review of the seven (7) contractor bids received for the **River Birch Trail Development Project** on **December 10, 2024**. Based on our review, a summary of the results are as follows:

Bidder	Base Bid Price	Comments
Charles Marandino, LLC.	\$609,751.00	<ul style="list-style-type: none">All documents noted on the checklist were provided.
A-Tech Concrete Co.	\$786,568.00	<ul style="list-style-type: none">All documents noted on the checklist were provided.
Command Co.	\$787,416.00	<ul style="list-style-type: none">All documents noted on the checklist were provided.
Think Pavers Hardscaping, LLC	\$809,726.00	<ul style="list-style-type: none">All documents noted on the checklist were provided.
Seacoast Construction Inc.	\$833,050.96	<ul style="list-style-type: none">All documents noted on the checklist were provided.
Blackrock Enterprises LLC	\$843,438.00	<ul style="list-style-type: none">Bid Proposal Form BP-4 was not included in the bid package. This bid has been disqualified as we could not review the prices of items on BP-4.DBE Goal Forms were not provided within 5 days of bid opening
Lexa Concrete	\$1,379,178.00	<ul style="list-style-type: none">All documents noted on the checklist were provided.

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Cherry Hill, NJ 08034

t. 856.335.6010

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1. Based on all bids received, Charles Marandino, LLC. would be the responsible lowest bidder.



River Birch Trail Development Project
04293.0003

2. Our review of the above bids and our recommendation is dependent upon the review by NJDOT of the contractor/subcontractor DBE forms for compliance with the DBE goals of the project.

We have performed analysis of the bids and included here as attachments are the following:

1. Bid Tabulation Spreadsheet
2. Federal Bid Analysis
3. Federal Form Review
4. DBE Goal Form Review
5. Letter to Blackrock Enterprises

As this project was bid as a Unit Price Contract, the estimated quantities of the construction items are not guaranteed and are solely for the purpose of comparison of contractor bids and determining the initial Contract Price. During construction, it is possible that construction items may need to be added to the contract and that actual quantities constructed by the Contractor will vary. Payments to the Contractor for unit price items will be based on actual quantities. Based on our experience with projects of a similar nature, PS&S recommends that Camden Community Partnership considers 20% of the bid price as a contingency for unforeseen changes in quantities or items.

Based on our analysis we recommend the selection of Charles Marandino, LLC as the contractor for this project.

If you have any questions regarding this information, please contact us.

Sincerely,
Paulus, Sokolowski & Sartor

A handwritten signature in black ink, appearing to read 'Mark Cifelli', is written over a light blue horizontal line.

Mark Cifelli, P.E.
Senior Director



River Birch Trail Development Project
04293.0003

Attachment 1
Bid Tabulation Spreadsheet



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 Suite 305
 Cherry Hill, NJ 08034
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 www.pseands.com

Received Bid Comparisons of Probable Construction Costs - Sitework

Project Name: River Birch Trail
 Project Number: 04293.0003
 Project Location: City of Camden, Camden County, New Jersey
 Description:

Prepared By: BRM
 Checked By: MC
 Date: 12/17/24
 Revised:

Line No.	Category	Description	Bid Quantity	Bid Unit	Engineer's Estimate PS&S		Bidder Charles Marandino, LLC		Bidder A-Tech Concrete Co.		Bidder Command Co.		Bidder Think Pavers Hardscaping, LLC		Bidder Seacoast Construction, Inc.		Bidder Lexa Concrete	
					Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost
Demolition and Soil Erosion																		
1		Mobilization	1	Lump Sum	\$54,000.00	\$54,000.00	\$18,000.00	\$18,000.00	\$25,000.00	\$25,000.00	\$91,000.00	\$91,000.00	\$15,000.00	\$15,000.00	\$20,000.00	\$20,000.00	\$100,000.00	\$100,000.00
2		Site Clearing	1	Lump Sum	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00	\$95,000.00	\$95,000.00	\$55,000.00	\$55,000.00	\$274,000.00	\$274,000.00	\$137,000.00	\$137,000.00	\$15,000.00	\$15,000.00
3		Soil Sock	280	Linear Feet	\$7.00	\$1,820.00	\$1.00	\$280.00	\$1.00	\$280.00	\$25.00	\$6,500.00	\$25.00	\$6,500.00	\$0.01	\$2.80	\$5.00	\$1,300.00
4		Soil Sediment Inlet Filters	11	Each	\$400.00	\$4,400.00	\$1.00	\$11.00	\$290.00	\$2,900.00	\$208.00	\$2,250.00	\$205.00	\$2,250.00	\$0.01	\$0.11	\$50.00	\$550.00
5		Sidewalk Removal	1,380	Square Yards	\$30.00	\$40,800.00	\$20.00	\$27,600.00	\$50.00	\$69,000.00	\$18.00	\$24,780.00	\$7.00	\$9,520.00	\$27.00	\$36,720.00	\$15.00	\$20,400.00
6		Curb Removal	875	Linear Feet	\$25.00	\$21,875.00	\$10.00	\$8,750.00	\$20.00	\$17,500.00	\$14.00	\$12,250.00	\$7.00	\$6,125.00	\$10.00	\$8,750.00	\$5.00	\$4,375.00
7		Sawcut (Pavement, Concrete, Curb)	804	Linear Feet	\$10.00	\$8,040.00	\$8.00	\$6,432.00	\$2.00	\$1,608.00	\$10.00	\$8,040.00	\$1.50	\$1,206.00	\$0.01	\$8.04	\$3.00	\$2,412.00
8		Pavement Marking Removal (Scoring)	550	Linear Feet	\$5.00	\$2,750.00	\$3.00	\$1,650.00	\$2.00	\$1,100.00	\$1.00	\$550.00	\$1.00	\$550.00	\$0.01	\$5.50	\$1.00	\$550.00
Hardscape																		
9		6" Concrete Curbing	870	Linear Feet	\$83.00	\$72,210.00	\$45.00	\$39,150.00	\$40.00	\$34,800.00	\$49.00	\$42,630.00	\$58.00	\$50,460.00	\$80.00	\$69,600.00	\$80.00	\$69,600.00
10		2" Surface Course (Mix No. 9.5M64)	25	Tons	\$250.00	\$6,250.00	\$825.00	\$20,625.00	\$350.00	\$8,750.00	\$207.00	\$5,175.00	\$225.00	\$5,625.00	\$0.01	\$0.25	\$250.00	\$6,250.00
11		4" Intermediate Course (Mix No. 19M64)	50	Tons	\$180.00	\$9,000.00	\$275.00	\$13,750.00	\$250.00	\$12,500.00	\$181.00	\$9,050.00	\$215.00	\$10,750.00	\$0.01	\$0.50	\$250.00	\$12,500.00
12		6" Dense Graded Aggregate Base Course	215	Square Yards	\$22.00	\$4,730.00	\$40.00	\$8,600.00	\$30.00	\$6,450.00	\$32.00	\$6,880.00	\$15.00	\$3,225.00	\$0.01	\$2.15	\$10.00	\$2,150.00
13		5" Concrete Sidewalks (4,500 psi)	2,100	Square Yards	\$110.00	\$231,000.00	\$118.00	\$247,800.00	\$115.00	\$241,500.00	\$127.00	\$266,700.00	\$95.00	\$199,500.00	\$117.00	\$245,700.00	\$90.00	\$189,000.00
14		Stamped Concrete with Color	595	Square Yards	\$130.00	\$77,350.00	\$174.00	\$103,530.00	\$200.00	\$119,000.00	\$168.00	\$99,960.00	\$100.00	\$59,500.00	\$290.00	\$172,550.00	\$90.00	\$53,100.00
15		Fence Relocation	62	Linear Feet	\$70.00	\$4,340.00	\$20.00	\$1,240.00	\$80.00	\$5,040.00	\$3,720.00	\$229,200.00	\$46.00	\$2,852.00	\$100.00	\$6,200.00	\$100.00	\$7,000.00
16		Driveway Apron (6" Thick)	16	Square Yards	\$350.00	\$5,600.00	\$130.00	\$2,080.00	\$190.00	\$2,960.00	\$174.00	\$2,784.00	\$80.00	\$1,440.00	\$450.00	\$7,200.00	\$200.00	\$3,200.00
17		Bench	4	Each	\$2,000.00	\$8,000.00	\$2,800.00	\$11,200.00	\$3,000.00	\$12,000.00	\$3,400.00	\$13,600.00	\$3,700.00	\$14,800.00	\$5,000.00	\$20,000.00	\$3,000.00	\$12,000.00
18		Bike Rack	5	Each	\$750.00	\$3,750.00	\$500.00	\$2,500.00	\$700.00	\$3,500.00	\$1,000.00	\$5,000.00	\$1,000.00	\$5,000.00	\$1,500.00	\$7,500.00	\$700.00	\$3,500.00
19		Trash Receptacle	1	Each	\$1,750.00	\$1,750.00	\$2,800.00	\$2,800.00	\$3,000.00	\$3,000.00	\$2,900.00	\$2,900.00	\$2,900.00	\$2,900.00	\$4,500.00	\$4,500.00	\$2,800.00	\$2,800.00
20		Reset Manhole Rim, Inlet Castings, Handhole	4	Each	\$300.00	\$1,200.00	\$800.00	\$3,200.00	\$500.00	\$2,000.00	\$730.00	\$2,920.00	\$1,000.00	\$4,000.00	\$350.00	\$1,400.00	\$600.00	\$2,400.00
Lighting																		
21		Relocation of Existing Decorative Light	2	Each	\$7,500.00	\$15,000.00	\$4,500.00	\$9,000.00	\$7,000.00	\$14,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$12,000.00	\$12,000.00	\$24,000.00	\$1,500.00	\$3,000.00
Signage & Striping																		
22		24" Wide Thermoplastic Cross Walk Striping	800	Linear Feet	\$8.00	\$6,400.00	\$6.00	\$4,800.00	\$8.00	\$6,400.00	\$8.50	\$6,800.00	\$1.00	\$800.00	\$8.25	\$6,600.00	\$8.00	\$6,400.00
23		Site Signage	5	Each	\$300.00	\$1,500.00	\$300.00	\$1,500.00	\$400.00	\$2,000.00	\$1,200.00	\$6,000.00	\$250.00	\$1,250.00	\$750.00	\$3,750.00	\$500.00	\$2,500.00
24		Sign Relocation	1	Each	\$180.00	\$180.00	\$250.00	\$250.00	\$400.00	\$400.00	\$200.00	\$200.00	\$80.00	\$80.00	\$500.00	\$500.00	\$300.00	\$300.00
Landscaping																		
25		Transplant Existing Tree	14	Each	\$1,100.00	\$15,400.00	\$900.00	\$12,600.00	\$800.00	\$11,200.00	\$1,500.00	\$21,000.00	\$1,500.00	\$21,000.00	\$1,500.00	\$21,000.00	\$3,300.00	\$46,200.00
26		Evergreen Shrubs	38	Each	\$200.00	\$7,600.00	\$125.00	\$4,750.00	\$100.00	\$3,800.00	\$150.00	\$5,700.00	\$150.00	\$5,700.00	\$150.00	\$5,700.00	\$80.00	\$3,120.00
27		Ornamental Grasses	233	Each	\$40.00	\$9,320.00	\$55.00	\$12,815.00	\$50.00	\$11,650.00	\$34.50	\$8,038.50	\$34.50	\$8,038.50	\$34.50	\$8,038.50	\$30.00	\$6,990.00
28		Perennials	83	Each	\$40.00	\$3,320.00	\$55.00	\$4,565.00	\$50.00	\$4,150.00	\$34.50	\$2,863.50	\$34.50	\$2,863.50	\$34.50	\$2,863.50	\$30.00	\$2,460.00
29		Ground cover	41	Each	\$50.00	\$2,050.00	\$55.00	\$2,255.00	\$50.00	\$2,050.00	\$37.00	\$1,517.00	\$37.00	\$1,517.00	\$37.00	\$1,517.00	\$30.00	\$1,230.00
30		Topsoil, 6" thick	1,080	Square Yards	\$15.00	\$16,200.00	\$17.00	\$18,360.00	\$15.00	\$16,200.00	\$15.00	\$16,200.00	\$30.00	\$32,400.00	\$15.00	\$16,200.00	\$15.00	\$16,200.00
31		Fertilizing and Grass Seeding	1,080	Square Yards	\$3.00	\$3,240.00	\$2.00	\$2,160.00	\$7.00	\$7,560.00	\$4.00	\$4,320.00	\$6.00	\$6,480.00	\$4.00	\$4,320.00	\$3.00	\$3,240.00
Traffic Control																		
32		Portable Variable Message Sign	1	Lump Sum	\$6,000.00	\$6,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$6,000.00	\$6,000.00	\$3,250.00	\$3,250.00	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00
33		Detour Signage	1	Lump Sum	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$17,500.00	\$17,500.00	\$5,000.00	\$5,000.00
34		Trained Flagger	480	Hours	\$125.00	\$60,000.00	\$1.00	\$480.00	\$100.00	\$48,000.00	\$110.00	\$52,800.00	\$65.00	\$31,200.00	\$0.01	\$4.80	\$10.00	\$4,800.00
Adjustments																		
35		Fuel Price Adjustment	1	Allowance	\$400.00	\$400.00	\$1.00	\$1.00	\$0.00	\$0.00	\$1.00	\$1.00	\$1.00	\$1.00	\$0.01	\$0.01	\$1.00	\$1.00
36		Total (Bid Amounts)				\$81,715.00		\$69,751.00		\$78,568.00		\$78,418.00		\$88,728.00		\$83,050.98		\$1,379,178.00

NOTES:

- Information contained herein is the bidder's opinion of probable construction costs. The engineer has no influence over the cost of labor, materials, equipment, or services provided by other parties and therefore the information contained herein is neither guaranteed nor warranted.
- These estimates are based on plans entitled "River Birch Trail Development, Flanders Ave, Eleventh Street, Memorial Drive & Admiral Wilson Boulevard (US Route 30)" by PS&S, dated 10/13/2021, last revised 10/29/2024.



River Birch Trail Development Project
04293.0003

Attachment 2
Federal Bid Analysis



A) COMPARISON OF THE BIDS AGAINST THE ENGINEER'S ESTIMATE.

All completed bids submitted were above the engineer's total estimate of **\$691,715.00** as shown on the attached federal bid tabulation and summarized below.

Bidder Name	Total Bid Amount	% Difference from Engineer's Estimate
Engineer's Estimate	\$691,715.00	0.00%
Charles Marandino, LLC	\$609,751.00	-11.85%
A-Tech Concrete Co.	\$786,568.00	13.71%
Command Co.	\$787,416.00	13.84%
Think Pavers Hardscaping, LLC	\$809,726.00	17.06%
Seacoast Construction, Inc.	\$833,050.96	20.43%
Lexa Concrete	\$1,379,178.00	99.39%

Education
 Energy Utility
 Healthcare
 Public Works
 Real Estate
 Science & Technology

The engineers estimate originally submitted had a mathematical error in the calculation of the Trained Flagger cost, but the quantity and unit cost were correct.

The bid tabulation has been further evaluated against the engineer's estimate to evaluate significant items and significantly unbalanced items for each bidder. The unbalanced bid analysis has been completed for the lowest bidder in Section I that follows.

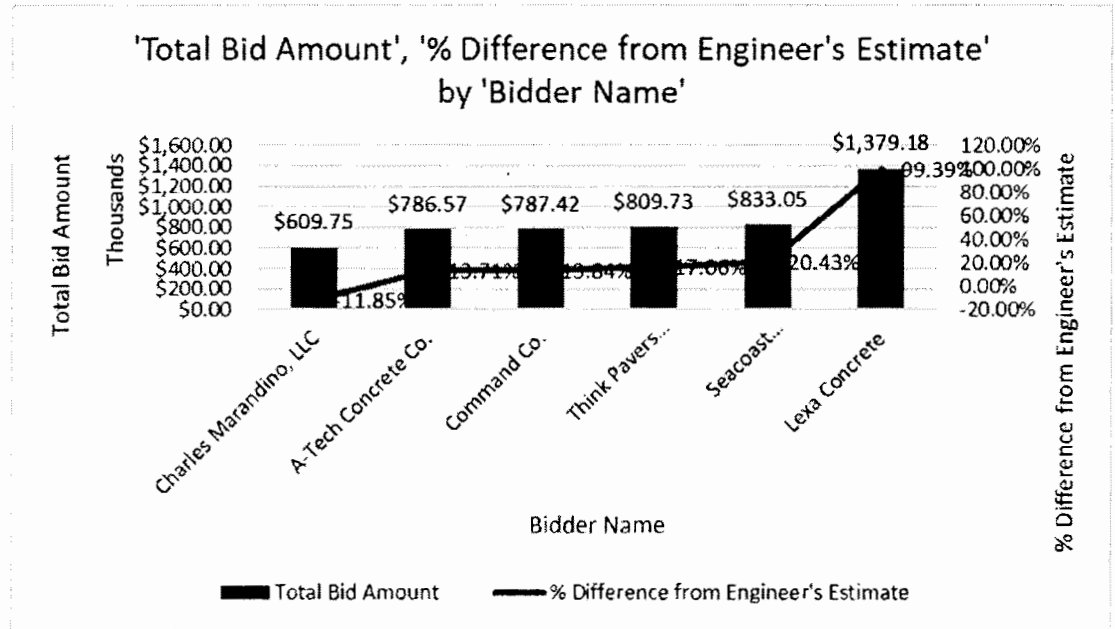
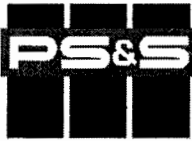
B) NUMBER OF BIDS SUBMITTED.

Seven (7) bids were submitted for the project out of fifteen (15) contractors that picked up the bid plans and specifications. One (1) contractor's bid was incomplete, as it was missing page one on the bid tabulation, reducing the viable contractor bids to six (6).

A total of seventeen (17) bid packages were picked up, with fifteen (15) contractors and two (2) construction lead agencies picking up the bid plans and specifications.

C) DISTRIBUTION OR RANGE OF BIDS RECEIVED.

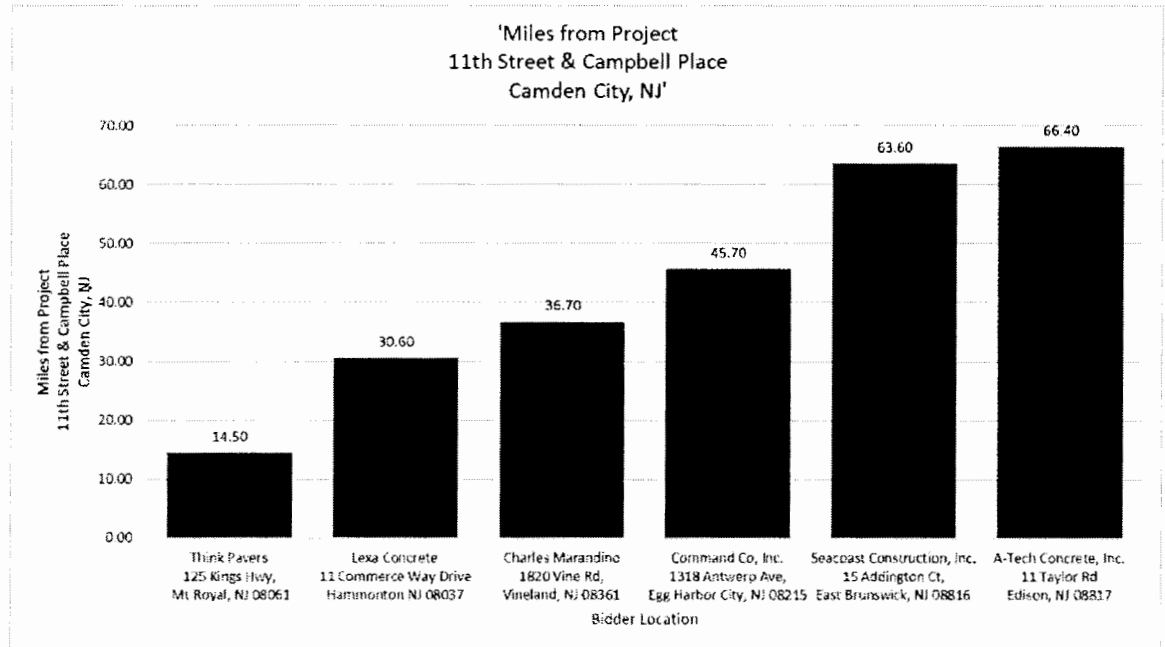
The low bid was the single bid received was below the engineer's estimate and five (5) bids were above the engineer's estimate of **\$691,715.00**. The average of all bids was 25.43% above the engineer's estimate, with the low bid being **11.85% below** the engineer's estimate and the highest bid being **149.9% above** the engineer's estimate. The data from the federal bid tab analysis is listed and shown below:



D) IDENTITY AND GEOGRAPHIC LOCATION OF THE BIDDERS.

The six (6) bidders with complete bid submissions were all located within New Jersey, and all have offices located to the project site via major highway routes. The bidders distance from the project site range from 14.5 miles to 66.4 miles with the average distance of 43 miles from the site. The low bidder, Charles Marandino is located 36.7 miles from the project site and can reach the project in less than 45 minutes via the major highways of NJ Rt 55, US 42, US 76/676 to the 11th Street exit.

River Birch Trail Bidder Name Bidder Location	Miles from Project 11th Street & Campbell Place Camden City, NJ
Think Pavers 125 Kings Hwy, Mt Royal, NJ 08061	14.50
Lexa Concrete 11 Commerce Way Drive Hammonton NJ 08037	30.60
Charles Marandino 1820 Vine Rd, Vineland, NJ 08361	36.70
Command Co, Inc. 1318 Antwerp Ave, Egg Harbor City, NJ 08215	45.70
Seacoast Construction, Inc. 15 Addington Ct, East Brunswick, NJ 08816	63.60
A-Tech Concrete, Inc. 11 Taylor Rd Edison, NJ 08817	66.40
Bidders Average Miles from Project	43



E) POTENTIAL FOR SAVINGS IF THE PROJECT IS RE-ADVERTISED.

There is no potential for reducing the project cost if the project is readvertised. The project costs will only increase if the project has to be readvertised due to inflation of construction materials cost anticipated in 2025. The two previous advertisements of this project were not awarded due to bids being over available funding. The low bid is below the engineer's estimate and within the project funding available. The project cannot be readvertised without a substantial change to the project scope, which would jeopardize federal funding.

F) BID PRICES FOR THE PROJECT UNDER REVIEW VERSUS BID PRICES FOR SIMILAR PROJECTS IN THE SAME LETTING.

Similar trail project bids in late 2024 are not available for comparison.

G) URGENCY OF THE PROJECT

It is extremely important that the project be awarded and construction started in the spring of 2025 in order to maintain federal funding. The construction of the River Birch Trail link is urgently needed to provide safe multi-modal access to link the trails in Camden City to the trails in Pennsauken Township and other southern trails and parks in Camden County.

H) CURRENT MARKET CONDITIONS/WORKLOAD.

The timing of the bid during the late fall of 2024 is advantageous for obtaining more favorable and lower bid costs since contractors are eager to obtain awards for construction that will start in the spring and early summer months of 2025. Once construction bidders have projects awarded for the upcoming construction season they know their crews will be busy and they are generally more likely to raise bid costs.



I) ANY UNBALANCING OF BIDS.

An unbalanced bid analysis will be performed if

- a) There is an error in the quantity of an item shown in the bidding documents. **No errors have been found in the quantity of any bid items.**
- b) If an item is found to be significant to the contract and significantly unbalanced.
 - **Definition of significant items.** For the River Birch Trail bid, which is less than \$2M, an individual item will be considered significant where the difference between the total cost of the item and the estimate, expressed as a percent of the estimated total contract cost is greater than 0.50%
 - **Determine significant items.** For the low bidder, eight of the thirty-five bid items have been found to be significant and have been highlighted on the federal bid tabulation.
 - **Definition of significantly unbalanced.** An item is considered significantly unbalanced if the difference between the low bidder's unit price and the estimate, expressed as a percent of the estimate, is greater than +50% or is less than -75%.
 - **Determination of significantly unbalanced.** For the low bidder, nine (9) items were found to be significantly unbalanced and have been highlighted in the federal bid tabulation.
 - **Unbalanced bid analysis.** For the low bidder, **four (4) items** are both significant and significantly unbalanced and have been highlighted in light red on the federal bid tabulation and are shown below.

Line No.	Category	Description	Bid Quantity	Bid Unit	Engineer's Estimate PS&S		Bidder Charles Marandino, LLC			
					Unit Cost	Cost	Unit Cost	Cost	Significant Item >+3%	Significantly Unbalanced If % Diff. to Est >+50% or <-75%
Significant & Significantly Unbalanced Items										
2		Site Clearing	1	Lump Sum	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00	2.46%	100%
10		2" Surface Course (Mix No. 9 SM64)	25	Tons	\$250.00	\$6,250.00	\$825.00	\$20,825.00	2.36%	230%
11		4" Intermediate Course (Mix No. 19M64)	50	Tons	\$180.00	\$9,000.00	\$275.00	\$13,750.00	0.78%	53%
12		6" Dense Graded Aggregate Base Course	215	Square Yards	\$22.00	\$4,730.00	\$40.00	\$8,600.00	0.83%	82%

J) UNBALANCED BID ANALYSIS – CHARLES MARANDINO, LLC

An unbalanced bid analysis has been performed of the lowest complete bid submitted by Charles Marandino, LLC since **four (4) bid items** have been found to be significant to the contract and significantly unbalanced. The estimated unit price for the four (4) bid items identified as being significant to the contract and significantly unbalanced will be reviewed per 23CFR 635 and FHWA Contract Administration Core Curriculum Manual requirements. The following issues will be reviewed for each of the four (4) significant bid items in the Marandino bid:

- a) Whether unit bid price differs significantly from the engineer's estimate
- b) If the unit bid price is in reasonable conformance with the engineer's estimate and other bids



RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

FEDERAL PROJECT NUMBER – TA-FLEX-D00S (498)

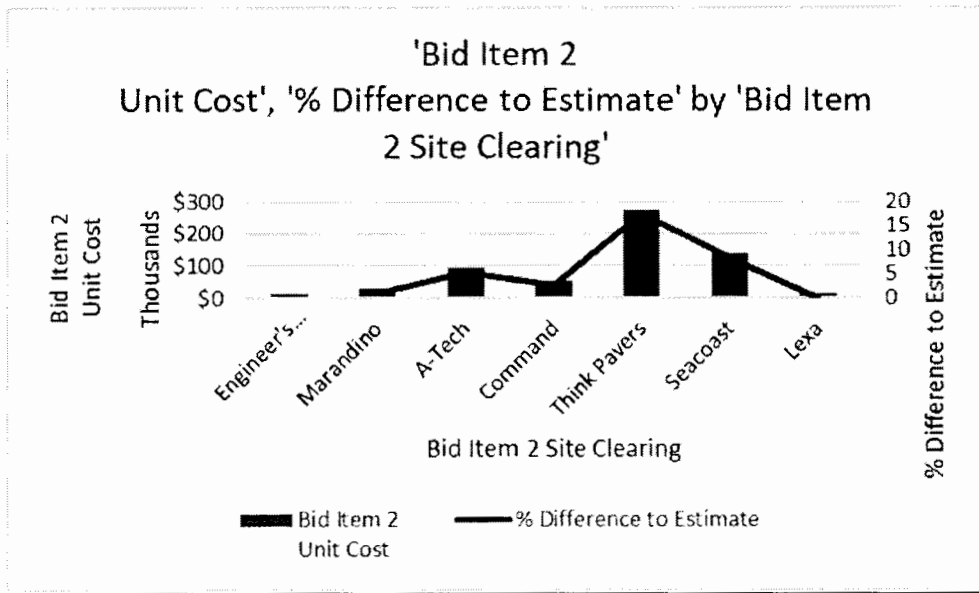
NJDOT JOB NUMBER – 5808409

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- c) Justification for the bid price difference between bidder's price and engineer's estimate
- d) What effect does the unbalanced bid item have on the total contract value
- e) Will the unbalance bid item have a potential detrimental effect upon the competitive process or cause contract administration problems after award?
- f) Any other factors the contracting agency has determined to be important

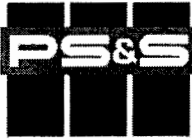
Bid Item 2 Site Clearing

Bid Item 2 Site Clearing	Bid Item 2 Unit Cost	% Difference to Estimate
Engineer's Estimate	\$15,000	
Marandino	\$30,000	100%
A-Tech	\$95,000	533%
Command	\$55,000	267%
Think Pavers	\$274,000	1727%
Seacoast	\$137,000	813%
Lexa	\$15,000	0%



Review of Bid Item 2 Site Clearing

- a) The Marandino unit bid price for Site Clearing is 100% higher or double the engineer's estimate but does not significantly front load the project. All bidders have priced the site clearing significantly higher (267% to 1,727%) than Marandino, except for Lexa who matched the engineer's estimate but is the highest bidder.
- b) The Marandino unit bid price is in reasonable conformance with the engineer's estimate and is significantly less than 4 of the other bidder's price for site clearing.



RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

FEDERAL PROJECT NUMBER – TA-FLEX-D00S (498)

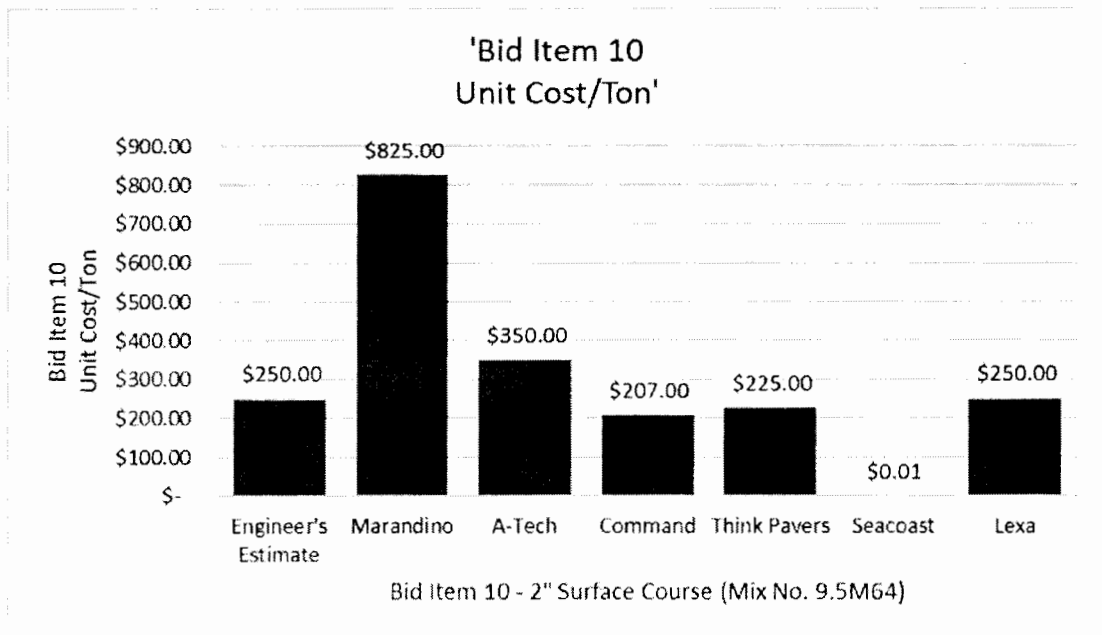
NJDOT JOB NUMBER – 5808409

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- c) The higher construction costs for site clearing on this trail project can be justified by the small scale of the project, high pedestrian and vehicle traffic on 11th Street and the need for additional security for batteries and equipment in the City of Camden.
- d) The Marandino bid price for site clearing does not significantly front load the project. The Site Clearing cost is 4.9% of the total Marandino bid and does not have a significant impact on the total contract.
- e) The Site Clearing cost in the Marandino bid will not have a potential detrimental effect upon the competitive process or cause contract administration problems after award.
- f) There are no other factors important to Site Clearing bid item.

Bid Item 10- 2" Surface Course (Mix No. 9.5M64)

Bid Item 10 - 2" Surface Course (Mix No. 9.5M64)	Bid Item 10 Unit Cost/Ton	% Difference to Estimate
Engineer's Estimate	\$ 250.00	
Marandino	\$ 825.00	230%
A-Tech	\$ 350.00	40%
Command	\$ 207.00	-17%
Think Pavers	\$ 225.00	-10%
Seacoast	\$ 0.01	-100%
Lexa	\$ 250.00	0%





RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

FEDERAL PROJECT NUMBER – TA-FLEX-D00S (498)

NJDOT JOB NUMBER – 5808409

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Review of Bid Item 10- 2" Surface Course (Mix No. 9.5M64)

It is important to note the asphalt surface course, base course and dense graded aggregate (DGA) are part of pavement repair in front of replacement curb on Memorial Ave between 11th Street and NJSH Rt 30. The pavement repair is shown as a shaded area on Sheet C-03 and the specific details for this work are shown on Details 1 and 9 on Sheet C-14.

- a) The Marandino unit bid price for surface asphalt of \$850.00 differs significantly from the engineer's estimate of \$250.00 per ton
- b) The Marandino unit price for surface asphalt is significantly higher than all other bidders and significantly higher than the average bid price of \$309.50 per ton. It appears that Seacoast significantly minimized their bid price for roadway repair work on Memorial Avenue, submitting one cent (\$0.01) for surface asphalt, intermediate asphalt, and DGA.
- c) The bid price submitted by Marandino can be justified by the location of the project and pavement repair, the small quantity of asphalt (25 tons), the narrow width of the repair, and the Marandino low bid price for traffic control by flaggers. The project location has heavy traffic Monday through Friday due to the limited access points into Camden City, the proximity to 76/676 and Admiral Wilson Boulevard (NJSH 30/130). The project is also adjacent to Campbell Soup and Subaru National Headquarters, both extremely important businesses to Camden City and the South Jersey region. The Marandino bid prices seem to take into account the cost for performing pavement construction along Memorial Avenue during off-peak times, such as weekends or holidays, which would require labor costs at time and a half labor rates or double time labor rates. The Marandino bid for traffic control by flaggers is very low, indicating that the contractor anticipates performing work without flaggers, which could only be feasible during off-peak traffic times.
- d) The total bid cost for surface asphalt \$20,625 is 3.4% of the total Marandino bid of \$609,751.00 and does not have a significant impact on the total contract.
- e) The surface asphalt cost in the Marandino bid will not have a potential detrimental effect upon the competitive process or cause contract administration problems after award.
- f) There are no other factors important to surface asphalt paving bid item

Bid Item 11 - 4" Intermediate Course (Mix No. 19M64)

Bid Item 11 - 4" Intermediate Course (Mix No. 19M64)	Bid Item 11 Unit Cost/Ton	% Difference to Estimate
Engineer's Estimate	\$ 180.00	
Marandino	\$ 275.00	53%
A-Tech	\$ 250.00	39%
Command	\$ 181.00	1%
Think Pavers	\$ 215.00	19%
Seacoast	\$ 0.01	-100%
Lexa	\$ 10.00	-94%



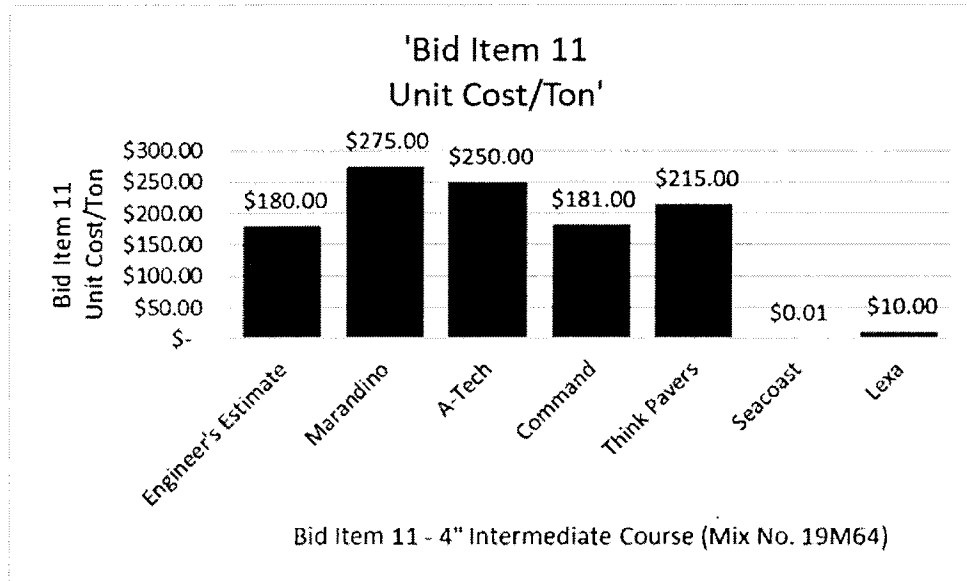
RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

FEDERAL PROJECT NUMBER – TA-FLEX-D00S (498)

NJDOT JOB NUMBER – 5808409

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Review of Bid Item 11 – 4" Intermediate Course (Mix No. 19M64)

It is important to note the asphalt intermediate base course is part of pavement repair in front of replacement curb on Memorial Ave between 11th Street and NJSH Rt 30. The pavement repair is shown as a shaded area on Sheet C-03 and the specific details for this work are shown on Details 1 and 9 on Sheet C-14.

- a) The Marandino unit bid price for intermediate asphalt of \$275.00 differs significantly from the engineer's estimate of \$180.00 per ton
- b) The Marandino unit price for intermediate course asphalt is somewhat higher than all other bidders and significantly higher than the average bid price of \$155.17 per ton. It appears that two of the five bidders (Seacoast and Lexa) significantly minimized their bid prices for roadway repair work on Memorial Avenue.
- c) The bid price submitted for intermediate course asphalt from Marandino can be justified by the location of the project and pavement repair, the small quantity of intermediate asphalt (50 tons), the narrow width of the repair, and the Marandino low bid price for traffic control by flaggers. The project location has heavy traffic Monday through Friday due to the limited access points into Camden City, the proximity to 76/676 and Admiral Wilson Boulevard (NJSH 30/130). The project is also adjacent to Campbell Soup and Subaru National Headquarters, both extremely important businesses to Camden City and the South Jersey region. The Marandino bid prices seem to take into account the cost for performing pavement construction along Memorial Avenue during off-peak times, such as weekends or holidays, which would require labor costs at time and a half labor rates or double time labor rates. The Marandino bid for traffic control by flaggers is very low, indicating that the contractor anticipates performing work without flaggers, which could only be feasible during off-peak traffic times.
- d) The total bid cost for intermediate course asphalt of \$13,750 is 2.3% of the total Marandino bid of \$609,751.00 and does not have a significant impact on the total contract.
- e) The intermediate course asphalt cost in the Marandino bid will not have a potential detrimental effect upon the competitive process or cause contract administration problems after award.
- f) There are no other factors important to intermediate course asphalt paving bid item



RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

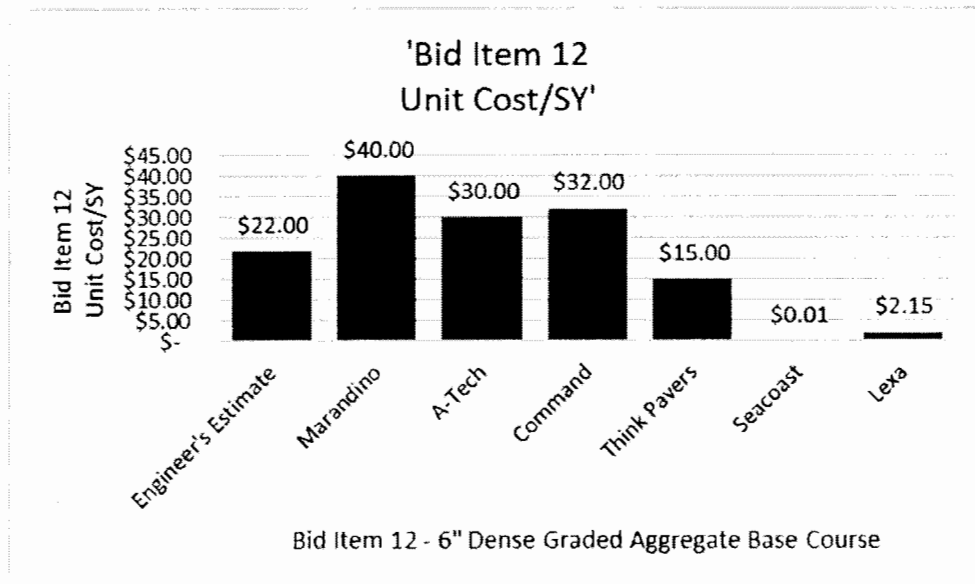
FEDERAL PROJECT NUMBER – TA-FLEX-D00S (498)

NJDOT JOB NUMBER – 5808409

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Bid Item 12 6" Dense Graded Aggregate Base Course

Bid Item 12 - 6" Dense Graded Aggregate Base Course	Bid Item 12 Unit Cost/SY	% Difference to Estimate
Engineer's Estimate	\$ 22.00	
Marandino	\$ 40.00	82%
A-Tech	\$ 30.00	36%
Command	\$ 32.00	45%
Think Pavers	\$ 15.00	-32%
Seacoast	\$ 0.01	-100%
Lexa	\$ 2.15	-90%



Review of Bid Item 12 - 6" Dense Graded Aggregate Base Course

The dense graded aggregate (DGA) base course is under all the concrete sidewalk/stamped concrete bid items, under concrete driveway aprons, and is also part of pavement repair in front of replacement curb on Memorial Ave between 11th Street and NJSH Rt 30/130. The details for DGA work are shown on Sheet C-14, details 1, 9, 12, and 13.

- a) The Marandino unit bid price for DGA of \$40.00 per Square yard differs significantly from the engineer's estimate of \$22.00 per ton
- b) The Marandino unit price for intermediate course asphalt is higher than all other bidders and significantly higher than the average bid price of \$19.86 per square foot. It appears that two of the five bidders (Seacoast and Lexa) significantly minimized their bid prices for DGA and roadway repair work on Memorial Avenue.



RIVER BIRCH TRAIL DEVELOPMENT – FEDERAL BID ANALYSIS

BID NUMBER – B1-23

FEDERAL PROJECT NUMBER – TA-FLEX-D00S (498)

NJDOT JOB NUMBER – 5808409

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- c) The bid price submitted for DGA from Marandino can be justified by the location of the project, the small quantity of DGA (215 square yards), and the Marandino low bid price for traffic control by flaggers. The project location has heavy traffic Monday through Friday due to the limited access points into Camden City, the proximity to 76/676 and Admiral Wilson Boulevard (NJSH 30/130). The project is also adjacent to Campbell Soup and Subaru National Headquarters, both extremely important businesses to Camden City and the South Jersey region. The Marandino bid prices seem to take into account the cost for performing driveway apron construction and pavement construction along Memorial Avenue during off-peak times, such as weekends or holidays, which would require labor costs at time and a half labor rates or double time labor rates. The Marandino bid for traffic control by flaggers is very low, indicating that the contractor anticipates performing work without flaggers, which could only be feasible during off-peak traffic times.
- d) The total bid cost for DGA of \$8,600 is 1.4% of the total Marandino bid of \$609,751.00 and does not have a significant impact on the total contract.
- e) The DGA cost in the Marandino bid will not have a potential detrimental effect upon the competitive process or cause contract administration problems after award.
- f) There are no other factors important to intermediate course asphalt paving bid item

Summary

The bid for the River Birch Trail has been reviewed and the following items have been noted:

- 1) A total of seventeen (17) bid packages were picked up, with seven (7) bids submitted by contractors. Six (6) complete bids were submitted from contractors located 14 to 66 miles from the project site. The bids ranged from with the low bid being \$609,751.00, 11.85% below the engineer's estimate and the highest bid being \$1,379,178.00, 149.9% above the engineer's estimate. The competition for the project was adequate.
- 2) The engineer's estimate did not contain any errors in quantity or unit costs.
- 3) There is no potential for reducing the project cost if the project is readvertised. The project costs will only increase if the project has to be readvertised due to inflation of construction materials cost anticipated in 2025. Any readvertisement would likely result in higher bids.
- 4) The two previous advertisements of this project were not awarded due to bids being over available funding. The low bid is below the engineer's estimate and within the project funding available. The project cannot be readvertised without a substantial change to the project scope, which would jeopardize federal funding. The timing of the award to start in the spring of 2025 is critical to maintaining funding.
- 5) The low bid is below the engineer's estimate and within the project funding available. The unbalanced bid items in the Marandino bid have been reviewed and award of the Marandino bid will not have a potential detrimental effect upon the competitive process or cause contract administration problems after award.
- 6) Deferral of the project would not be in the public interest.



Received Bid Comparisons of Probable Construction Costs - Sitework

Project Name: River Birch Trail
 Project Number: 04293.0003
 Project Location: City of Camden, Camden County, New Jersey
 Description:

Line No.	Category	Description	Bid Quantity	Bid Unit	Engineer's Estimate PS&S		Bidder Charles Marandino, LLC				Bidder A.Tech Concrete Co.				Bidder Command Co.			
					Unit Cost	Cost	Unit Cost	Cost	Significant Item >=0.80%	Sig. Unbalanced If % Diff. to Est >=80% or <-75%	Unit Cost	Cost	Significant Item >=0.80%	Sig. Unbalanced If % Diff. to Est >=80% or <-75%	Unit Cost	Cost	Significant Item >=0.80%	Sig. Unbalanced If % Diff. to Est >=80% or <-75%
Demolition and Soil Erosion																		
1		Mobilization	1	Lump Sum	\$54,000.00	\$54,000.00	\$18,000.00	\$18,000.00	-5.20%	-67%	\$25,000.00	\$25,000.00	-4.19%	-53.70%	\$91,000.00	\$91,000.00	5.35%	68.52%
2		Site Clearing	1	Lump Sum	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00	2.17%	100%	\$95,000.00	\$95,000.00	11.57%	533.33%	\$55,000.00	\$55,000.00	5.78%	298.87%
3		Silt Sock	260	Linear Feet	\$7.00	\$1,820.00	\$1.00	\$260.00	-0.23%	-86%	\$1.00	\$260.00	-0.23%	-85.71%	\$25.00	\$6,500.00	0.68%	257.14%
4		Soil Sediment Inlet Filters	11	Each	\$400.00	\$4,400.00	\$1.00	\$11.00	-0.83%	-100%	\$250.00	\$2,750.00	-0.24%	-37.50%	\$205.00	\$2,255.00	-0.31%	-48.75%
5		Sidewalk Removal	1,360	Square Yards	\$30.00	\$40,800.00	\$20.00	\$27,200.00	-1.97%	-33%	\$50.00	\$68,000.00	3.93%	66.67%	\$16.00	\$21,760.00	-2.75%	-46.87%
6		Curb Removal	675	Linear Feet	\$25.00	\$16,875.00	\$10.00	\$6,750.00	-1.46%	-60%	\$20.00	\$13,500.00	-0.46%	-20.00%	\$14.00	\$9,450.00	-1.07%	-44.00%
7		Sawcut (Pavement, Concrete, Curb)	604	Linear Feet	\$10.00	\$6,040.00	\$6.00	\$3,624.00	-0.35%	-40%	\$2.00	\$1,208.00	-0.70%	-80.00%	\$10.00	\$6,040.00	0.00%	0.00%
8		Pavement Marking Removal (Scoring)	550	Linear Feet	\$5.00	\$2,750.00	\$3.00	\$1,650.00	-0.18%	-40%	\$2.00	\$1,100.00	-0.24%	-60.00%	\$1.00	\$550.00	-0.32%	-80.00%
Hardscape																		
9		6" Concrete Curbing	670	Linear Feet	\$63.00	\$42,210.00	\$45.00	\$30,150.00	-1.74%	-29%	\$40.00	\$26,800.00	-2.23%	-36.51%	\$48.00	\$32,830.00	-1.36%	-22.22%
10		2" Surface Course (Mix No. 9.5M64)	25	Tons	\$250.00	\$6,250.00	\$825.00	\$20,625.00	2.08%	230%	\$350.00	\$8,750.00	0.36%	40.00%	\$207.00	\$5,175.00	-0.18%	-17.20%
11		4" Intermediate Course (Mix No. 19M64)	50	Tons	\$180.00	\$9,000.00	\$275.00	\$13,750.00	0.89%	53%	\$250.00	\$12,500.00	0.51%	36.86%	\$181.00	\$9,050.00	0.01%	0.56%
12		6" Dense Graded Aggregate Base Course	215	Square Yards	\$22.00	\$4,730.00	\$40.00	\$8,600.00	0.58%	62%	\$30.00	\$6,450.00	0.25%	36.36%	\$32.00	\$6,880.00	0.31%	45.45%
13		5" Concrete Sidewalks (4,500 psi)	2,100	Square Yards	\$110.00	\$231,000.00	\$118.00	\$247,800.00	2.43%	7%	\$115.00	\$241,500.00	1.52%	4.55%	\$127.00	\$266,700.00	5.16%	15.45%
14		Stamped Concrete with Color	565	Square Yards	\$130.00	\$73,350.00	\$174.00	\$103,530.00	3.78%	34%	\$200.00	\$118,000.00	6.02%	53.85%	\$168.00	\$98,960.00	3.27%	26.23%
15		Fence Relocation	82	Linear Feet	\$70.00	\$5,740.00	\$20.00	\$1,640.00	-0.51%	-71%	\$80.00	\$6,560.00	-0.09%	-14.29%	\$48.00	\$3,840.00	-0.22%	-34.29%
16		Driveway Apron (6" Thick)	16	Square Yards	\$350.00	\$5,600.00	\$130.00	\$2,080.00	-0.58%	-63%	\$160.00	\$2,560.00	-0.44%	-54.29%	\$174.00	\$2,784.00	-0.41%	-50.29%
17		Bench	4	Each	\$2,000.00	\$8,000.00	\$2,800.00	\$11,200.00	0.52%	40%	\$3,000.00	\$12,000.00	0.58%	50.00%	\$3,400.00	\$13,600.00	0.81%	70.00%
18		Bike Rack	5	Each	\$750.00	\$3,750.00	\$500.00	\$2,500.00	-0.18%	-33%	\$700.00	\$3,500.00	-0.04%	-6.67%	\$1,000.00	\$5,000.00	0.18%	33.33%
19		Trash Receptacle	1	Each	\$1,750.00	\$1,750.00	\$2,600.00	\$2,600.00	0.12%	49%	\$3,000.00	\$3,000.00	0.18%	71.43%	\$2,800.00	\$2,800.00	0.15%	60.00%
20		Reset Manhole Rim, Inlet Castings, Handhole	4	Each	\$300.00	\$1,200.00	\$800.00	\$3,200.00	0.29%	167%	\$500.00	\$2,000.00	0.12%	66.67%	\$730.00	\$2,920.00	0.25%	143.33%
Lighting																		
21		Relocation of Existing Decorative Light	2	Each	\$7,500.00	\$15,000.00	\$4,500.00	\$9,000.00	-0.87%	-40%	\$7,000.00	\$14,000.00	-0.14%	-6.67%	\$3,000.00	\$6,000.00	-1.30%	-80.00%
Signage & Striping																		
22		24" Wide Thermoplastic Cross Walk Striping	600	Linear Feet	\$8.00	\$4,800.00	\$6.00	\$3,600.00	-0.17%	-25%	\$6.00	\$4,800.00	0.00%	0.00%	\$6.50	\$3,900.00	-0.13%	-18.75%
23		Site Signage	5	Each	\$300.00	\$1,500.00	\$300.00	\$1,500.00	0.00%	0%	\$400.00	\$2,000.00	0.07%	33.33%	\$1,200.00	\$6,000.00	0.65%	300.00%
24		Sign Relocation	1	Each	\$180.00	\$180.00	\$250.00	\$250.00	0.01%	39%	\$400.00	\$400.00	0.03%	122.22%	\$200.00	\$200.00	0.00%	11.11%
Landscaping																		
25		Transplant Existing Tree	14	Each	\$1,100.00	\$15,400.00	\$500.00	\$7,000.00	-1.21%	-55%	\$800.00	\$11,200.00	-0.61%	-27.27%	\$1,500.00	\$21,000.00	0.81%	36.36%
26		Evergreen Shrubs	39	Each	\$200.00	\$7,800.00	\$125.00	\$4,875.00	-0.42%	-38%	\$100.00	\$3,900.00	-0.56%	-50.00%	\$150.00	\$5,850.00	-0.28%	-25.00%
27		Ornamental Grasses	233	Each	\$40.00	\$9,320.00	\$55.00	\$12,815.00	0.51%	38%	\$50.00	\$11,650.00	0.34%	25.00%	\$34.50	\$8,038.50	-0.19%	-13.75%
28		Perennials	83	Each	\$40.00	\$3,320.00	\$58.00	\$4,814.00	0.18%	38%	\$50.00	\$4,150.00	0.12%	25.00%	\$34.50	\$2,863.50	-0.07%	-13.75%
29		Ground cover	41	Each	\$50.00	\$2,050.00	\$55.00	\$2,255.00	0.03%	10%	\$50.00	\$2,050.00	0.00%	0.00%	\$37.00	\$1,517.00	-0.08%	-26.00%
30		Topsoil, 6" thick	1,080	Square Yards	\$15.00	\$16,200.00	\$17.00	\$18,360.00	0.31%	13%	\$15.00	\$16,200.00	0.00%	0.00%	\$15.00	\$16,200.00	0.00%	0.00%
31		Fertilizing and Grass Seeding	1,060	Square Yards	\$3.00	\$3,180.00	\$2.00	\$2,120.00	-0.15%	-33%	\$7.00	\$7,420.00	0.61%	133.33%	\$4.00	\$4,240.00	0.15%	33.33%
Traffic Control																		
32		Portable Variable Message Sign	1	Lump Sum	\$6,000.00	\$6,000.00	\$2,500.00	\$2,500.00	-0.51%	-58%	\$2,500.00	\$2,500.00	-0.51%	-58.33%	\$6,000.00	\$6,000.00	0.00%	0.00%
33		Detour Signage	1	Lump Sum	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00	-0.58%	-40%	\$10,000.00	\$10,000.00	0.00%	0.00%	\$10,000.00	\$10,000.00	0.00%	0.00%
34		Trained Flagger	480	Hours	\$125.00	\$60,000.00	\$1.00	\$480.00	-8.80%	-96%	\$100.00	\$48,000.00	-1.73%	-20.00%	\$110.00	\$52,800.00	-1.04%	-12.00%
Adjustments																		
35		Fuel Price Adjustment	1	Allowance	\$400.00	\$400.00	\$1.00	\$1.00	-0.06%	-100%	\$0.00	\$0.00	-0.06%	-100.00%	\$1.00	\$1.00	-0.06%	-69.75%
36	Total (Bid Amounts)					\$881,715.00		\$889,791.00		-11.8%		\$786,566.00		13.71%	\$787,416.00		13.84%	

- NOTES:
- Information contained herein is the bidder's opinion of probable construction costs. The engineer has no influence over the cost of labor, materials, equipment, or services provided by other parties and therefore the information contained herein is neither guaranteed nor warranted.
 - These estimates are based on plans entitled "River Birch Trail Development, Flanders Ave, Eleventh Street, Memorial Drive & Admiral Wilson Boulevard (US Route 30)" by PS&S, dated 10/13/2021, last revised 10/29/2024.

1415 Route 70 East
Suite 305
Cherry Hill, NJ 08034

I. 856.335.6010

www.psanda.com

Prepared By: BRM
Checked By: MC
Date: 12/17/24
Revised:

Bidder Think Pavers Hardscaping, LLC				Bidder Seacoast Construction, Inc.				Bidder Lexa Concrete						
Unit Cost	Cost	Significant Item >0.50%	Sig. Unbalanced If % Diff. to Est >+50% or<-75%	Unit Cost	Cost	Significant Item >0.50%	Sig. Unbalanced If % Diff. to Est >+50% or<-75%	Unit Cost	Cost	Significant Item >0.50%	Sig. Unbalanced If % Diff. to Est >+50% or<-75%			
\$15,000.00	\$15,000.00		-5.64%	-72.22%	\$20,000.00	\$20,000.00	-4.92%	-62.96%	\$100,000.00	\$100,000.00	-4.92%	85.19%		
\$274,000.00	\$274,000.00		37.44%	1726.67%	\$137,000.00	\$137,000.00	17.64%	813.33%	\$15,000.00	\$15,000.00	17.64%	0.00%		
\$25.00	\$6,500.00		0.68%	257.14%	\$0.01	\$2.60	-0.26%	-99.86%	\$5.00	\$1,300.00	-0.26%	-28.57%		
\$205.00	\$2,255.00		-0.31%	-48.75%	\$0.01	\$0.11	-0.64%	-100.00%	\$50.00	\$550.00	-0.64%	-87.50%		
\$7.00	\$9,520.00		-4.52%	-76.67%	\$27.00	\$38,720.00	-0.59%	-10.00%	\$15.00	\$20,400.00	-0.59%	-50.00%		
\$7.00	\$4,725.00		-1.76%	-72.00%	\$10.00	\$8,750.00	-1.46%	-60.00%	\$5.00	\$3,375.00	-1.46%	-80.00%		
\$1.50	\$906.00		-0.74%	-85.00%	\$0.01	\$6.04	-0.87%	-99.90%	\$3.00	\$1,812.00	-0.87%	-70.00%		
\$1.00	\$550.00		-0.32%	-80.00%	\$0.01	\$5.50	-0.40%	-99.80%	\$1.00	\$550.00	-0.40%	-80.00%		
\$56.00	\$37,520.00		-0.68%	-11.11%	\$80.00	\$53,600.00	1.65%	26.98%	\$80.00	\$53,600.00	1.65%	26.98%		
\$225.00	\$5,625.00		-0.09%	-10.00%	\$0.01	\$0.25	-0.90%	-100.00%	\$250.00	\$8,250.00	-0.90%	0.00%		
\$215.00	\$10,750.00		0.25%	19.44%	\$0.01	\$0.50	-1.30%	-99.99%	\$250.00	\$12,500.00	-1.30%	38.89%		
\$15.00	\$3,225.00		-0.22%	-31.82%	\$0.01	\$2.15	-0.68%	-89.95%	\$10.00	\$2,150.00	-0.68%	-54.55%		
\$95.00	\$199,500.00		-4.55%	-13.64%	\$117.00	\$245,700.00	2.13%	6.36%	\$350.00	\$735,000.00	2.13%	218.18%		
\$100.00	\$59,500.00		-2.58%	-23.08%	\$290.00	\$172,550.00	13.76%	123.08%	\$500.00	\$297,500.00	13.76%	284.62%		
\$100.00	\$6,200.00		0.27%	42.86%	\$100.00	\$6,200.00	0.27%	42.86%	\$40.00	\$2,480.00	0.27%	-42.86%		
\$90.00	\$1,440.00		-0.60%	-74.29%	\$450.00	\$7,200.00	0.23%	28.57%	\$200.00	\$3,200.00	0.23%	-42.86%		
\$3,700.00	\$14,800.00		0.98%	85.00%	\$5,000.00	\$20,000.00	1.73%	150.00%	\$3,000.00	\$12,000.00	1.73%	50.00%		
\$1,000.00	\$5,000.00		0.18%	33.33%	\$7,500.00	\$37,500.00	0.54%	100.00%	\$700.00	\$3,500.00	0.54%	-8.87%		
\$2,900.00	\$2,900.00		0.17%	65.71%	\$4,500.00	\$4,500.00	0.40%	157.14%	\$2,800.00	\$2,800.00	0.40%	60.00%		
\$1,000.00	\$4,000.00		0.40%	233.33%	\$350.00	\$1,400.00	0.03%	16.67%	\$600.00	\$2,400.00	0.03%	100.00%		
\$6,000.00	\$12,000.00		-0.43%	-20.00%	\$12,000.00	\$24,000.00	1.30%	60.00%	\$1,500.00	\$3,000.00	1.30%	-80.00%		
\$1.00	\$600.00		-0.61%	-87.50%	\$6.25	\$3,750.00	-0.15%	-21.88%	\$6.00	\$3,600.00	-0.15%	-25.00%		
\$250.00	\$1,250.00		-0.04%	-16.67%	\$750.00	\$3,750.00	0.33%	150.00%	\$500.00	\$2,500.00	0.33%	66.67%		
\$80.00	\$80.00		-0.01%	-55.56%	\$500.00	\$500.00	0.05%	177.78%	\$300.00	\$300.00	0.05%	66.67%		
\$1,500.00	\$21,000.00		0.81%	36.36%	\$1,500.00	\$21,000.00	0.81%	36.36%	\$3,300.00	\$46,200.00	0.81%	200.00%		
\$150.00	\$5,850.00		-0.28%	-25.00%	\$150.00	\$5,850.00	-0.28%	-25.00%	\$80.00	\$3,120.00	-0.28%	-80.00%		
\$34.50	\$8,038.50		-0.19%	-13.75%	\$34.50	\$8,038.50	-0.19%	-13.75%	\$30.00	\$6,990.00	-0.19%	-25.00%		
\$34.50	\$2,863.50		-0.07%	-13.75%	\$34.50	\$2,863.50	-0.07%	-13.75%	\$30.00	\$2,490.00	-0.07%	-25.00%		
\$37.00	\$1,517.00		-0.08%	-26.00%	\$37.00	\$1,517.00	-0.08%	-26.00%	\$30.00	\$1,230.00	-0.08%	-40.00%		
\$30.00	\$31,800.00		2.30%	100.00%	\$15.00	\$15,900.00	0.00%	0.00%	\$15.00	\$15,900.00	0.00%	0.00%		
\$6.00	\$6,360.00		0.46%	100.00%	\$4.00	\$4,240.00	0.15%	33.33%	\$3.00	\$3,180.00	0.15%	0.00%		
\$3,250.00	\$3,250.00		-0.40%	-45.83%	\$5,000.00	\$5,000.00	-0.14%	-18.87%	\$4,500.00	\$4,500.00	-0.14%	-25.00%		
\$20,000.00	\$20,000.00		1.45%	100.00%	\$17,500.00	\$17,500.00	1.08%	75.00%	\$5,000.00	\$5,000.00	1.08%	-50.00%		
\$65.00	\$31,200.00		-4.16%	-48.00%	\$0.01	\$4.80	-8.67%	-99.99%	\$10.00	\$4,800.00	-8.67%	-92.00%		
\$1.00	\$1.00		-0.06%	-99.75%	\$0.01	\$0.01	-0.06%	-100.00%	\$1.00	\$1.00	-0.06%	-99.75%		
\$809,726.00				17.06%	\$833,050.96				20.43%	\$1,379,178.00				99.39%



River Birch Trail Development Project
04293.0003

Attachment 3
Federal Form Review

**CHECKLIST FOR THE AWARD OF A FEDERAL AID FUNDED CONSTRUCTION CONTRACT
NJDOT Local Aid**

Project: River Birch Trail Project
 Fed. Proj. No.: TA-FLEX-D00S(498) FAP-2018-Camden City-02989
 Location: City of Camden
 County: Camden

Authorization Date:	8/23/2022	Authorized Amount:	\$588,759.65 (CON \$528,600.00 & CM-CI \$60,159.65)
Advertisement Date(s):	Week 1: 11/07/2024	Week 2: 11/14/2024	Week 3: 11/19/2024
Number of Bids:	6	Sponsor's Force Account Amount:	
Date of Bid:	12/10/2024	Engineer's Estimate:	\$691,715.00
Date of Award:		Low Bid:	\$609,751.00
Award Approval (by Local Aid):		Award Amount:	
Bidder's Name:	Charles Marandino, LLC		

Description	YES	NO	N/A
1. Has the sponsor included completed copies of CR-266 (DBE/ESBE)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Has the sponsor verified that the bidder met the proposed DBE/ESBE goal requirements set for this project?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Has the Contractor submitted the CR-266 form at time of bid or within 5 days *	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Has the Contractor submitted the CR-273 form at time of bid or within 5 days *	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Any additional applicable Civil Rights stipulations *	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Has the bidder certified that he/she has an Affirmative Action Plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Has the Non-Collusion Affidavit been submitted in proper form?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is the bidder listed on the current Debarred Bidders List?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Are there exceptions to the Debarment Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. The bid opening was regular, except:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is the bid materially unbalanced?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Has the sponsor complied with all conditions listed in the LETTER OF AUTHORIZATION?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. If the bid is high, is it competitive in accordance with the FHWA's Guidelines on Preparing Engineer's Estimate, Bid Reviews and Evaluation, dated 1/20/04? These Guidelines are available at: http://www.fhwa.dot.gov/programadmin/contracts/ta508046.pdf	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14. Has the sponsor performed a bid analysis?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Has the bidder met the Trainees goals (if applicable) and submitted required documentation?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. Does the project include all "Safety Measures" listed in the approved Design Exception Report?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Has the sponsor previously rejected bids and/or re-advertised this project?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. If bids were previously rejected, was it done in accordance with the provisions of N.J.S.A. 40 A:11-1 et. seq. or 23 CFR 635.114 (b-j)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the sponsor enclosed copies of advertisements/proof of publication?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the sponsor included completed copies of Federal Attachment Pages?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Has the sponsor submitted Project Funding Agreement to NJDOT for execution?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
* If forms not submitted at time of bid or within 5 days bids must be rejected			

Certified by Sponsor: Camden City County/City (or Sponsor's) Engineer _____ Date _____

Recommended by: Bert Gonzales, Project Management Specialist 2 District 4 Local Aid _____ Date _____

Approved by: Thomas Berryman, Manager _____ Date _____



River Birch Trail Development Project
04293.0003

Attachment 4
DBE Goal Review

(Recipient must not contact any bidders if documentation is missing in bid package or alter any contents)							
Project Name:	River Birch Trail Development						
Municipality:	City of Camden						
County:	Camden County						
Federal Project Number:	TA-FLEX-D00S(498)						
NJDOT Job Number:	5808409						
Bid Receipt Date:	7/18/2023						
	Bidder			Date of Submission			
Number	Name	Amount	CR-266	CR-272	CR-273	CR-274	
1	Charles Marandino, LLC	\$609,751.00	12/10/2024	N/A	12/10/2024	N/A	
2	A-Tech Concrete Co. *	\$786,568.00	12/10/2024	12/10/2024	12/10/2024	N/A	
3	Command Co.	\$787,416.00	12/12/2024	12/12/2024	12/12/2024	N/A	
4	Think Pavers	\$809,726.00	12/13/2024	N/A	12/13/2024	N/A	
5	Seacoast Construction	\$833,050.96	12/10/2024	N/A	12/10/2024	N/A	
6	Black Rock Enterprises, LLC	\$843,438.00	N/A	N/A	N/A	N/A	
7	Lexa Concrete	\$1,379,178.00	12/10/2024	12/10/2024	12/10/2024	N/A	

* A-Tech Sub REIVAX Construction's CR-273 was missing information



River Birch Trail Development Project
04293.0003

Attachment 5
Letter to Blackrock Enterprises



December 17, 2024
04293.0003

Blackrock Enterprises LLC
Via email (bids@blackrocknj.com)

**RE: River Birch Trail Development
City of Camden, Camden County
Federal Project Number: TA-FLEX-D00S(498)
NJDOT Job Number: 5808409**

Education

Energy Utility

Healthcare

Public Works

Real Estate

Science & Technology

Dear Blackrock Enterprises LLC,

We are in receipt of your bid for the above referenced project, but just want to inform you that your bid has been disqualified for the following reasons:

1. DBE Goal Forms were not provided within 5 days of Bid Opening as required.
2. Page BP-4 of the Bid Form was not included in the submission. Without this page we could not review and tabulate costs for the bid items.

Please contact us if you need any clarifications.

Sincerely,
Paulus, Sokolowski & Sartor

A handwritten signature in black ink, appearing to read 'Mark Cifelli'.

Mark Cifelli, P.E.
Senior Director

CC: Camden Community Partnership

1415 Route 70 East
Suite 305
Cherry Hill, NJ 08034

t. 856.335.6010

www.psands.com



Place header in this area

R-51

DSB:db
01-14-25

**RESOLUTION CONCURRING WITH CAMDEN COMMUNITY PARTNERSHIP TO
AWARD A CONTRACT TO ENVIRONMENTAL RESOLUTIONS, INC FOR
PROFESSIONAL SERVICES FOR THE RIVER BIRCH TRAIL PROJECT.**

WHEREAS, Camden Community Partnership (CCP) is a partner with the City of Camden for the construction of the River Birch Trail at southwest side of the Flanders Avenue overpass on both east and west sides of S. 11th Street and along Memorial Avenue (Federal Project No.: TA-FLEX-D00S (498), NJDOT Job Code Number: 5808409); and

WHEREAS, Camden Community Partnership secured funding from the Federal Highway Administration (FHWA) and the NJ Department of Transportation (NJDOT) to construct the River Birch Trail at S. 11th Street and Memorial Avenue; and

WHEREAS, the professional services of a construction management and inspection firm are needed to complete the construction of the trail, and pocket park; and

WHEREAS, Camden Community Partnership advertised for Requests for Qualifications according to the requirements of the FWHA and received four proposals on April 18, 2023; and

WHEREAS; the Requests for Qualifications were reviewed and ranked, and Environmental Resolutions, Inc was selected as the most qualified firm and

WHEREAS, Environmental Resolutions, Inc. fee has been set as outlined in its proposal at \$94,124.27. NOW THEREFORE

BE IT RESOLVED, by the City Council of the City of Camden, that the City hereby concurs with Camden Community Partnership's award of a contract to Environmental Resolutions, Inc for Professional Services for the Construction of the River Birch Trail.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. A notice of veto shall be filed in the office of the Municipal Clerk.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.
Date: January 14, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 01/14/2025

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS; Dir. Planning&Development/Capital Imp.

RESOLUTION CONCURRING WITH CAMDEN COMMUNITY PARTNERSHIP TO AWARD A CONTRACT TO ENVIRONMENTAL RESOLUTIONS, INC FOR PROFESSIONAL SERVICES FOR CONSTRUCTION OF THE FEDERAL PROJECT NUMBER: TA-FLEX-D00S (498), NJDOT JOB CODE NUMBER: 5808409, ALSO KNOWN AS RIVER BIRCH TRAIL PROJECT.

Point of Contact:	Charles J. Chelotti	Capital Improvement	856-757-7680	charles.chelotti@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Grants Management			1-16-25	
Qualified Purchasing Agent Director of Finance				

Approved by:
Business Administrator

	Signature	Date
Attachments (list and attach all available):		
05/16/2023 Proposal and Costs (Environmental Resolutions to Camden Community Partnership)		
12/19/2024 Professional Services Award Concurrence Request (CCP to City)		
12/19/2024 Draft Resolution of Concurrence (prepared by Camden Community Partnership)		
1. Waiver Request Form Attached for State DCA/DLGS Approval - (if applicable) ¹		
2. Certification of Funds ²		
3. Addition supporting documents.		

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:		7 JAN 25
City Attorney	Signature	Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

RESOLUTION CONCURRING WITH CAMDEN COMMUNITY PARTNERSHIP TO AWARD A CONTRACT TO ENVIRONMENTAL RESOLUTIONS, INC FOR PROFESSIONAL SERVICES FOR CONSTRUCTION OF THE FEDERAL PROJECT NUMBER: TA-FLEX-D00S (498), NJDOT Job Code Number: 5808409, ALSO KNOWN AS RIVER BIRCH TRAIL PROJECT

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- In partnership with the City of Camden, Camden Community Partnership ("CCP") is managing the River Birch Trail Project, located along Memorial Ave and S. 11th Street. The project will construct a multi-use trail in place of the existing sidewalk and add a pocket park within the City right of way. With funding from the Federal Highway Administration (FHWA) through the NJ Department of Transportation, the City of Camden granted CCP a subrecipient agreement to manage the project and funding. FHWA has authorized \$558,759.65 to date for the project.
- CCP bid the project and pending City/NJDOT/Federal approval will award the project to the lowest responsible bidder, Charles Marandino, LLC of Vineland, New Jersey in the amount of \$609,751.00.
- To ensure the project is constructed in accordance with the approved plans and specifications, CCP obtained proposals from qualified consulting engineering firms and recommended award for the Construction Management/Construction Inspection (CM/CI) to Environmental Resolutions, Inc.
- No City funds are anticipated to be used for this project.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

APPROPRIATION NUMBER: N/A

PROCUREMENT: N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - Upon NJDOT/Federal approval of the construction contract, CCP will retain ERI to ensure the project is constructed in accordance with the approved plans and specifications.
- What changes and by how much if the City Council approves this proposal?
 - There is no change to original agreement between the City and CCP.
- Why Should the City Council approve this legislation?
 - To meet obligations under the agreement and provide a recreational amenity to residents and other users.
- What will happen if the City Council does not approve this legislation?
 - The project may not move forward in a timely manner and federal grant reimbursements may be at risk.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Charles J. Chelotti, PE, CME (Can attend if necessary)

COORDINATION:

- None

Prepared by: Charles J. Chelotti

856-757-7860

Name

Phone/Email

**ATTACHMENT D
STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	N/A
Purpose or Need for service:	N/A
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	All grant funding administered by Camden Community Partnership
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders, and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date _____
Mayor's Signature*

_____ Date _____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

K-5c
Walk-on

FUENTES
1/14/2025

RESOLUTION MEMORIAM IN HONOR OF ROBERT ERKSKIN JOHNSON

WHEREAS, Mr. Robert Erkskin Johnson, a cherished resident of Camden, New Jersey, has departed from this world, leaving behind a legacy of dedication, kindness, and unwavering integrity; and

WHEREAS, Mr. Johnson's life was marked by his outstanding contributions to the community, his commitment to social justice, and his remarkable acts of generosity and compassion toward those in need; and

WHEREAS, his professional achievements and personal endeavors have significantly impacted the lives of countless individuals, earning him deep respect and admiration from colleagues, friends, and neighbors alike; and

WHEREAS, Mr. Robert's passing creates a profound sense of loss within the community, reminding us of the invaluable contributions he made during his lifetime, and inspiring us to continue his legacy of service and kindness; and

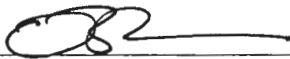
WHEREAS, Robert Erkskin Johnson's memory is held in the highest esteem by his family, and those who were deeply touched by his wisdom, love, and guidance; now therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby extends, to the family and friends of Mr. Robert Erkskin Johnson this expression of sincere regret and sympathy for the loss of their loved one and offers the hope that they will be consoled by the memories of his life and legacy.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: January 10, 2025

Council Meeting Date: January 14, 2025

FROM: Councilperson

- | | | | |
|-------------------------------------|--|--------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | Angel Fuentes, President | <input type="checkbox"/> | Jannette Ramos, 4 th Ward |
| <input type="checkbox"/> | Arthur Barclay, Vice President, 1st Ward | <input type="checkbox"/> | Sheila Davis, At-Large |
| <input type="checkbox"/> | Chris Collins, 2nd Ward | <input type="checkbox"/> | Nohemi G. Soria-Perez, At-Large |
| <input type="checkbox"/> | Falio Leyba-Martinez, 3rd Ward | | |

Action Requested:

****walkon** RESOLUTION MEMORIAM IN HONOR OF ROBERT ERKSKIN JOHNSON**

****Please attach any supporting documents

Angel Fuentes / nfb

1/10/25

Signature of Councilperson

Date