



# AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

*February 11<sup>th</sup>, 2025 – 5:00 p.m.*

*Honorable Angel Fuentes, Council President*

*Honorable Arthur Barclay, Vice-President*

*Honorable Sheila Davis*

*Honorable Christopher Collins*

*Honorable Nohemi Soria-Perez*

*Honorable Jannette Ramos*

*Honorable Falió Leyba-Martinez*

*Honorable Victor Carstarphen, Mayor*

*Daniel S. Blackburn, City Attorney*

*Howard McCoach, Counsel to Council*

*Luis Pastoriza, Municipal Clerk*



# CITY COUNCIL AGENDA

FEBRUARY 11, 2025 – 5:00 P.M.  
CITY COUNCIL CHAMBERS

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

## COMMUNICATIONS

### Department of Finance

1. **Check Registers** of the City of Camden for The Period of December 20, 2024 and January 27, 2025
2. **Payroll Register Summary** for the City of Camden for the Pay Periods

## ORDINANCES – FIRST READING

### Administration

1. An Ordinance Further **Amending** And **Supplementing** An Ordinance Entitled, “An Ordinance Fixing The **Salary Ranges** To Be Paid To **Certain Officers And Employees** In The **Classified** And **Unclassified Service** Of The City Of Camden” Adopted December 23, 1982 (MC-1917)

### Law Department

2. Ordinance Authorizing The **Transfer** Of (8) **Parcels** To **Jordantown Community Improvement Association**
3. Ordinance Authorizing The **Transfer** Of **Market Street & Haddon Avenue**, Block 133, Lot 1 To **CamCare** Healthcare Corporation
4. Ordinance Authorizing The City Of Camden To Execute A **Deed** And Such Other **Related Documents** Necessary To **Transfer 78 City-Owned Parcels** To

**Camden Lutheran Housing, Inc. In Connection With Its Casa Del Rios Housing Project**

5. Ordinance Authorizing The **Transfer Of Several Parcels To Camden Redevelopment Agency**

**Public Works**

6. Ordinance Designating **Restricted Residential Parking Zones For Individuals With Disabilities In Certain Areas In The City Of Camden As Handicap Parking Only**

**ORDINANCES – 2<sup>ND</sup> READING**

**Office of City Council**

1. Ordinance **Amending And Supplementing Municipal Ordinance MC-5305, Adopted On December 8, 2020 To Allow For The Confiscation Of An Item Or Thing Obstructing A City Street Or Highway And Establishing A Process For Returning Or Disposing Of Such Confiscated Items**

**Office of the Municipal Clerk**

2. Ordinance **Adopting The Codifications And Revisions Of The Ordinances And Resolutions Of The City Camden, County Of Camden, State Of New Jersey**

**Law Department**

3. Ordinance Authorizing The **Removal Of Deed Restrictions And Reversionary Language On 564 Royden Street**

**Public Works**

4. Ordinance **Designating Restricted Residential Parking Zones For Individuals With Disabilities In Certain Areas In The City Of Camden As Handicap Parking Only**
5. Ordinance Authorizing The **Removal Of Designated Residential Parking Zones For Individuals With Disabilities In Certain Locations**

**PUBLIC COMMENT**

**\*Public comment for resolutions and/or any other concerns  
(Limited to 3 continuous minutes)**

## **RESOLUTIONS**

### **City Council**

1. Resolution **Honoring Cynthia L. Paige Upon Her Retirement From The City Of Camden After 36 Years Of Dedicated Service**
2. Resolution Designating **Orlando Roman As The City Of Camden Employee Of The Month For February 2025**
3. Resolution **Appointing Members Of The Municipal Appointment Committee Of City Council For A Term Of One (1) Year**

### **Administration**

4. Resolution **Authorizing And Ratifying Emergency Procurement And Payment Of Same To Winzinger, Inc. For Emergency Demolition Of 1569 South 8<sup>th</sup> Street, Block 523, Lot 23 And Stuccoing Of Adjoining Wall At 1567 & 1571 South 8<sup>th</sup> Street And Imposing A Municipal Lien Against The Property**
5. Resolution **Authorizing And Ratifying Emergency Procurement And Payment Of Same To Caravella Demolition, Inc. For Emergency Demolition Of 1676 Cope Street, Block 1362, Lot 95 And Stuccoing Of Adjoining Wall At 1678 Cope Street And Imposing A Municipal Lien Against The Property**
6. Resolution Authorizing an **Amendment to Contract #09-24-069 To Law Offices Of Frankie Fontanez For Public Defender Services**
7. Resolution Authorizing An **Amendment to Contract #03-24-021 To DiLorenzo Davis Consulting, LLC For Buy Camden First Initiative**
8. Resolution **Appointing Scott Parker, Director Of Finance As A Commissioner To The Municipal Insurance Fund Commission**

### **Law Department**

9. Resolution Authorizing **Extensions Of Time To Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments**
10. Resolution Authorizing A **Contract To Malamut And Associates, LLC For Professional Services To Serve As Special Counsel For General Legal Services**
11. Resolution Authorizing A **Non-Fair and Open Professional Services Contract To Capehart Scatchard to provide General Legal Services in the Amount of \$100,000.00**



**Department of Finance**

12. Resolution **Determining The Form And Other Details Of Not Exceeding \$6,550,000 Bonds Of The City Of Camden, In The County Of Camden, New Jersey, And Providing For Their Sale To The New Jersey Infrastructure Bank And The State Of New Jersey And Further Authorizing The Execution Of Various Agreements, All Pursuant To The New Jersey Water Bank**
13. Resolution Authorizing The **Cancellation Of Tax Sale Certificate #17-00156 And Transfer Charges**
14. Resolution Authorizing The **Issuance Of Various Duplicate Tax Sale Certificates**
15. Resolution Authorizing **Refunds To Various Lien Holders, Property Owners, And Mortgage Companies For Various Properties**
16. Resolution Authorizing The **Cancellation Of \$1,514.83 From The 2021 Justice Assistance Grant Fund Balance**
17. Resolution Authorizing The **Cancellation Of \$4,958.62 From The 1667 Davis Street Brownfields Grant Fund Balance**
18. Resolution Authorizing A **Contract To Phoenix Advisors, LLC For Municipal Advisor Services**

**Planning & Development**

19. Resolution Approving A **License Agreement** between the City of Camden and **Jose Feliciano, 1045 Lois Avenue For The Installation Of A Curb Cut And Driveway**
20. Resolution Authorizing The **Submission Of An Application To The New Jersey Department Of Transportation For The FY2025 Local Freight Impact Fund Camden Port Roads Reconstruction Of Mechanic Street, Locust Street, And Jefferson Street**
21. Resolution Authorizing A **Contract To Remington & Vernick Engineers II, To Provide Municipal And Consulting Engineering Services**
22. Resolution Authorizing An **Access Agreement With Camden Community Partnership Relative To Environmental Clean-Up Activities In North Camden Pursuant To The USEPA Brownfield Remediation Program**
23. Resolution Authorizing The **Reallocation Of New Jersey Department Of Transportation Grant Funds In The Amount Of \$127,562.19, For Use In Connection With The 2018 Resurfacing Of Various Streets Project**

24. Resolution Authorizing The **Reallocation Of DOT Grant Funds** In The Amount Of **\$93,707.02**, For Use In Connection With The **2019 Resurfacing Of Various Streets Project**

**Public Works**

25. Resolution Authorizing **Subrecipient Agreement** Between the City of Camden, **Trust For Public Land, Camden Special Services District** And **Hopeworks For Professional Services And Tree Planting Services** In Connection With **USDA Grant – Inflation Reduction Act New Jersey Camden City Tree Planting Initiative** Grant No. 24-DG-11094200-184
26. Resolution Authorizing A **Contract To All State Technology Inc** For The **Rehabilitation Of City Of Camden Swimming Pools**
27. Resolution Authorizing A **Contract To Estock Piping Co., LLC** For **Boiler Replacement At The Public Works Building**
28. Resolution Authorizing A **10-Year Contract** With **OMNI Recycling Holdings, LLC** For **Marketing Services Of Single Steam Recyclable Materials**

**Human Services**

29. Resolution Authorizing **Amending Contract #12-24-089s** To **KC Sign & Awnings** For **Purchase And Installation Of LED Signage**

**Code Enforcement**

30. Resolution Authorizing The **Reimbursement Of Vacant Property Registration Fee To Presidential Title Agency Inc.**
31. Resolution Authorizing A **2025 Contract** for **Extraordinary, Uspecifiable Services To Homeward Bound Pet Adoption Center** for **Animal Sheltering and Care Services**

# *Communications*

C-1



DEPARTMENT OF FINANCE  
**CITY OF CAMDEN**  
NEW JERSEY

VICTOR G. CARSTARPHEN  
MAYOR

SCOTT Z. PARKER  
DIRECTOR OF FINANCE  
TEL: 856-757-7582  
EMAIL: FINANCE@CAMDENNJ.GOV  
WEBSITE: CAMDENNJ.GOV

**MEMORANDUM**

To: Honorable Angel Fuentes, City Council President  
Luis Pastoriza, Municipal Clerk

From: Scott Z. Parker , Director of Finance *S.P.*

Date: January 28, 2025

Subject: **Check Register-Communications for Forthcoming City Council Meeting- February 11, 2025**

Attached, please find the Check Register for the City of Camden for the period of December 20, 2024 – January 27, 2025 .

The Check Register represents the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

SZP/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Range of Checking Accts: First to Last      Range of Check Dates: 12/20/24 to 01/27/25  
Report Type: All Checks      Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL		General Account 4308903487			
145890	12/20/24	4WA01 4WARD PLANNING, INC	21,237.00		21581
145891	12/23/24	YOU27 Dustin Yousef	13,407.39	12/31/24	21653
145892	12/23/24	ABE02 GERALD ABEL	1,048.20		21655
145893	12/23/24	ADA07 MARILYN R. ADAMS	1,048.20		21655
145894	12/23/24	AND16 KATHLEEN ANDERSON	1,048.20		21655
145895	12/23/24	ANG05 LENORA R. ANGELASTRO	2,096.40		21655
145896	12/23/24	ARC04 DORIS ARCH	2,096.40		21655
145897	12/23/24	AVE01 JOHN E. AVERSA	1,048.20		21655
145898	12/23/24	BAI08 WILLIAM BAIN	2,935.20		21655
145899	12/23/24	BAK05 PAUL R. BAKER, JR.	2,096.40		21655
145900	12/23/24	BAR40 BRENDA M BARNES	1,048.20		21655
145901	12/23/24	BAS03 ROBERT A. BASILE	2,078.40		21655
145902	12/23/24	BEA11 DEBORAH P. BEASLEY	1,048.20		21655
145903	12/23/24	BEN32 MARVIN BENDY	1,484.40		21655
145904	12/23/24	BER02 CHARLES R. BERRY	1,048.20		21655
145905	12/23/24	BER27 WILLIAM E. BERKS	2,096.40		21655
145906	12/23/24	BER32 WILLIAM BERMAN	2,078.40		21655
145907	12/23/24	BIR05 STEPHEN R BIRD	2,096.40		21655
145908	12/23/24	BOK01 ELEANOR J BOKRETA	989.40		21655
145909	12/23/24	BON05 LORRAINE BONELLI	1,048.20		21655
145910	12/23/24	BOO14 MICHAEL BOONE	1,048.20		21655
145911	12/23/24	BOY04 RONALD J. BOYLE	2,096.40		21655
145912	12/23/24	BOY16 JEROME P BOYD	1,048.20		21655
145913	12/23/24	BRI23 ROSEANN BRIGGS	1,048.20		21655
145914	12/23/24	BRO34 SHELLEY BROWN	1,048.20		21655
145915	12/23/24	BRO75 JOSEPH A. BROCCOLI	1,048.20		21655
145916	12/23/24	BRO81 BROWN & CONNERY LLP	166.50	12/31/24	21655
145917	12/23/24	BUD04 BUD'S ENGINE MACHINING & TRUCK	3,089.69	12/31/24	21655
145918	12/23/24	BUM03 NORMAN L BUMM	1,048.20		21655
145919	12/23/24	BUR57 MARY BURDZIEJKO	1,048.20		21655
145920	12/23/24	CAL18 BARBARA R CALVERT	1,467.60		21655
145921	12/23/24	CAN08 GEORGE CANDIA	1,048.20		21655
145922	12/23/24	CAP19 PAUL CAPIZOLA	1,994.40		21655
145923	12/23/24	CAR78 RICHARD D. CARVER	2,096.40		21655
145924	12/23/24	CAS28 VIRGINIA CASTRO	1,048.20		21655
145925	12/23/24	CDW01 CDWG	5,536.78		21655
145926	12/23/24	CHA36 RUSSELL H. CHANDLER	2,096.40		21655
145927	12/23/24	CHA39 RICHARD N. CHANDLER	1,048.20		21655
145928	12/23/24	COL82 FORREST N. COLLINS	3,144.60		21655
145929	12/23/24	COM42 SHARON COMBS-PETTIGREW	1,048.20		21655
145930	12/23/24	CON54 JOSEPH W. CONVERY	1,048.20		21655
145931	12/23/24	COU01 COURIER POST	1,160.72		21655
145932	12/23/24	COU30 COUNTY CONSERVATION COMPANY	204.00	12/31/24	21655
145933	12/23/24	CRY02 DENT CRYMES	2,096.40		21655
145934	12/23/24	CUR06 VERNON G. CURTIS	2,620.80		21655
145935	12/23/24	DAL01 LENA DALY	1,048.20		21655
145936	12/23/24	DAV27 CHARLES L. DAVIS	2,096.40		21655
145937	12/23/24	DAV63 FREDERICK S DAVIS	2,096.40		21655
145938	12/23/24	DAV68 DARRYL J DAVIS	1,042.20		21655

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL		General Account			4308903487 Continued
145939	12/23/24	DEA07 DENNIS DEAL	2,096.40		21655
145940	12/23/24	DEE02 MICHAEL DEETS	2,060.40		21655
145941	12/23/24	DEL17 PAUL M. DELFING, JR.	1,048.20		21655
145942	12/23/24	DEM07 DEMBO, BROWN & BURNS LLP	4,000.00	12/31/24	21655
145943	12/23/24	DEV03 JAMES L. DEVINE	1,024.20		21655
145944	12/23/24	DEV05 ALBERT A. DEVONE	1,467.60		21655
145945	12/23/24	DFD02 DFD REAL ESTATE LLC	6,966.88		21655
145946	12/23/24	DIP04 GAETANO J. DIPATRI	2,096.40		21655
145947	12/23/24	DIT02 JOSEPH J DITARANTO JR	2,096.40		21655
145948	12/23/24	DOE02 HARRY DOERR	1,048.20		21655
145949	12/23/24	DOR07 DAVID A DORWORTH	2,096.40		21655
145950	12/23/24	DOS02 ROSE E DOSS	1,048.20		21655
145951	12/23/24	DOW02 DENNIS DOWHY	2,096.40		21655
145952	12/23/24	DRO01 WALTER DROGE	2,096.40		21655
145953	12/23/24	DUX01 WILLIAM J DUX	4,078.20		21655
145954	12/23/24	ECK01 THOMAS ECKEL	1,048.20		21655
145955	12/23/24	EOH01 E O HABHEGGER CO, INC	258.00		21655
145956	12/23/24	EPP01 VERONICA BLEDSOE-EPPS	1,048.20		21655
145957	12/23/24	ERT03 EDWARD F ERTZ JR	2,096.40		21655
145958	12/23/24	ESC02 PAUL ESCHER	1,946.40		21655
145959	12/23/24	EVA04 GARY EVANGELISTA	2,096.40		21655
145960	12/23/24	FEL15 FRANCISCO FELICIANO	1,048.20		21655
145961	12/23/24	FIG03 EDWIN J FIGUEROA	2,096.40		21655
145962	12/23/24	FIN09 LEONARD FINNEMEN	1,048.20		21655
145963	12/23/24	FIS14 JOSEPH P. FISHER	2,096.40		21655
145964	12/23/24	FLA03 MATTHEW FLAX	1,048.20		21655
145965	12/23/24	FOL02 HERBERT FOLTZ JR	2,096.40		21655
145966	12/23/24	FRA37 ALBERT R. FRAMPTON	2,000.40		21655
145967	12/23/24	FRE05 GARY FREEMAN	2,096.40		21655
145968	12/23/24	FRE19 ROBERT W. FRETT	2,096.40		21655
145969	12/23/24	GAL06 MICHAEL GALASSO	2,096.40		21655
145970	12/23/24	GAL17 DANIEL J. GALASSO	2,201.40		21655
145971	12/23/24	GAL20 ANTHONY J GALIAZZI SR	2,096.40		21655
145972	12/23/24	GAR11 RAYMOND GARRISON	2,096.40		21655
145973	12/23/24	GAR51 CLARIBEL GARCIA	1,048.20		21655
145974	12/23/24	GIL21 MICHAEL J. GILL	2,096.40		21655
145975	12/23/24	GIU02 ROSE D. GIUFFRE	1,048.20		21655
145976	12/23/24	GLO05 MORRIS S GLOVER	1,048.20		21655
145977	12/23/24	GON43 ANTONIO S GONZALEZ	1,048.20		21655
145978	12/23/24	GOR05 RONALD T. GORSKI	1,048.20		21655
145979	12/23/24	GOR07 THOMAS P. GORCZYNSKI	2,012.40		21655
145980	12/23/24	GOV13 GOVCONNECTION, INC.	188.60	12/31/24	21655
145981	12/23/24	GRA45 JOSEPH L. GRACE	2,096.40		21655
145982	12/23/24	GRA46 MARK L. GRANSDEN, SR.	2,096.40		21655
145983	12/23/24	GRE06 LORRAINE GREENE	1,978.80		21655
145984	12/23/24	GRE57 GREGORY GREEN	1,048.20		21655
145985	12/23/24	GRI02 ERNEST S. GRIBAUDO	2,096.40		21655
145986	12/23/24	GR111 TERRENCE M GRIMES	5,450.40		21655
145987	12/23/24	GRY02 JOHN T. GRYCKIEWICZ	1,048.20		21655
145988	12/23/24	HALL005 CHARLES HALL	2,096.40		21655
145989	12/23/24	HAND9 RICHARD E. HAND	2,935.20		21655
145990	12/23/24	HARD4 THE ORIGINAL W. HARGROVE	2,505.00	12/31/24	21655

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
145991	12/23/24	HAR08 CORA L. HARPER	1,048.20		21655
145992	12/23/24	HAR09 DONALD R. HARRISON	1,048.20		21655
145993	12/23/24	HAR82 RICHARD B. HARRIS	2,410.80		21655
145994	12/23/24	HAR89 WAYNE HARTMAN	2,096.40		21655
145995	12/23/24	HAR93 STEVEN HARDWICK	1,048.20		21655
145996	12/23/24	HAY05 EARL P. HAYES	994.20		21655
145997	12/23/24	HEN17 LLOYD W. HENSHALL	2,201.40		21655
145998	12/23/24	HIL03 JAMES M HILLMAN	2,096.40		21655
145999	12/23/24	HOL10 CARMEN L. HOLMES	1,048.20		21655
146000	12/23/24	HOO03 LEONARD H. HOOGERWERFF	2,096.40		21655
146001	12/23/24	HOR13 JOSE L. HORTA	1,153.20		21655
146002	12/23/24	HOR18 JOHN HORNER SR.	2,096.40		21655
146003	12/23/24	HOR19 VALERIE M HORTA-MCDONNELL	2,096.40		21655
146004	12/23/24	HUE01 WILLIAM HUELAS	1,934.40		21655
146005	12/23/24	IPD01 INSTITUTE FOR PROFESSIONAL DEV	50.00		21655
146006	12/23/24	JAN05 DONALD JANKIEWICZ	1,940.40		21655
146007	12/23/24	JAY02 JAY'S TIRE SERVICE LLC	495.00	12/31/24	21655
146008	12/23/24	JOH12 ROBIN JOHNSON	1,048.20		21655
146009	12/23/24	JOH18 RONALD L JOHNSON	2,096.40		21655
146010	12/23/24	JOH34 JAMES JOHNSTON	1,048.20		21655
146011	12/23/24	JOH44 BYRON C JOHNSON	1,048.20		21655
146012	12/23/24	JOH77 RICHARD E JOHNSON	2,096.40		21655
146013	12/23/24	JOH82 LINDA D JOHNSON	2,096.40		21655
146014	12/23/24	JOSEP005 JOSEPH B GALIAZZI	1,048.20		21655
146015	12/23/24	JOYCE005 JOYCE PATTERSON	1,048.20		21655
146016	12/23/24	KAM02 FODAY M KAMARA	2,096.40		21655
146017	12/23/24	KEA04 PATRICK J. KEATING	1,467.60		21655
146018	12/23/24	KEL31 PHYLLIS M. KELLY	2,096.40		21655
146019	12/23/24	KEO02 KENNETH J. KEOUGH, SR.	2,096.40		21655
146020	12/23/24	KIF01 GEORGE KIFFERLY	1,964.40		21655
146021	12/23/24	KILO3 DENNIS G. KILLE	1,048.20		21655
146022	12/23/24	KOC01 CHARLES J KOCHER	5,450.40		21655
146023	12/23/24	KOR01 JOHNNIE KORNEGAY	1,048.20		21655
146024	12/23/24	KOW03 RONALD C. KOWALSKI	2,096.40		21655
146025	12/23/24	KRA07 DAVID KRAUS	2,096.40		21655
146026	12/23/24	KUR03 JOHN KURTYAN	8,156.40		21655
146027	12/23/24	KURTC005 KURT CLAUSS	2,096.40		21655
146028	12/23/24	LAF01 ANTHONY LAFORTE	2,201.40		21655
146029	12/23/24	LAW02 LAWYERS DIARY & MANUAL	296.50	12/31/24	21655
146030	12/23/24	LEF01 CARMEN LEFWICH	2,096.40		21655
146031	12/23/24	LEM03 ROBERT T LEMAYSKI	1,048.20		21655
146032	12/23/24	LES06 JOSEPH LESNIEWSKI	1,048.20		21655
146033	12/23/24	LOG01 ANTHONY J LOGANDRO	1,048.20		21655
146034	12/23/24	LON13 JOHN LONG	1,048.20		21655
146035	12/23/24	LUC04 CARLOS LUCIANO	2,096.40		21655
146036	12/23/24	LUZNG005 LUZ N GONZALEZ	1,048.20		21655
146037	12/23/24	LYD04 GARY LYONS	1,048.20		21655
146038	12/23/24	MAJ02 MAJESTIC OIL CO, INC	17,357.77	12/31/24	21655
146039	12/23/24	MAR08 JOSEPH A MARINI	2,725.20		21655
146040	12/23/24	MAR121 RICHARD M MARNIN	1,048.20		21655
146041	12/23/24	MAR129 JUAN MARTINEZ	1,048.20		21655
146042	12/23/24	MAR58 MONSERRATE MARTINEZ	1,048.20		21655



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
146043	12/23/24	MAS24 RAYMOND MASSI	2,096.40		21655
146044	12/23/24	MAT05 PAUL MATYJASIK	1,048.20		21655
146045	12/23/24	MAURI015 MAURICE BUSBEE	2,096.40		21655
146046	12/23/24	MCC16 MICHAEL MCCORMICK	1,042.20		21655
146047	12/23/24	MCC55 MORRIS A MCCORMICK	2,935.20		21655
146048	12/23/24	MCM04 JAMES J. MCMASTER	1,048.20		21655
146049	12/23/24	MIC08 EDWARD V. MICHALAK, JR.	1,048.20		21655
146050	12/23/24	MIL27 JOHN F. MILLS	2,096.40		21655
146051	12/23/24	MIX02 DELORES MIXON	1,048.20		21655
146052	12/23/24	MOR76 ANGELICA M MORALES	1,048.20		21655
146053	12/23/24	MOU07 MOUNT LAUREL ANIMAL HOSPITAL	501.25		21655
146054	12/23/24	MUN41 ORLANDO MUNOZ	1,048.20		21655
146055	12/23/24	MUR24 MARTIN MURRAY	2,096.40		21655
146056	12/23/24	MUS01 SHIRLEY K MUSILLI	6,300.00	12/31/24	21655
146057	12/23/24	MUZ01 LOUIS A MUZYCZEK	1,048.20		21655
146058	12/23/24	NEL09 JUNIUS B. NELSON	2,096.40		21655
146059	12/23/24	NEL11 ROBERT W. NELSON	2,096.40		21655
146060	12/23/24	NIC11 JOHN NICHOLSON	2,135.58		21655
146061	12/23/24	NIE07 JULIO NIEVES	1,048.20		21655
146062	12/23/24	NIG04 NIGHT KITCHEN INTERACTIVE	3,950.00		21655
146063	12/23/24	NJL06 NJ LEAGUE OF MUNICIPALITIES	290.00		21655
146064	12/23/24	NOR41 NORTHSTAR VETS - MAPLE SHADE	1,975.88		21655
146065	12/23/24	ODE01 WILLIAM O'DENNIS	2,066.40		21655
146066	12/23/24	ODE02 ROBERT M. ODELL	2,096.40		21655
146067	12/23/24	OLS04 WILLIAM E OLSON JR	4,078.20		21655
146068	12/23/24	ORT22 FELIX ORTA	1,048.20		21655
146069	12/23/24	ORZ01 THOMAS ORZECZOWSKI	2,096.40		21655
146070	12/23/24	OSU01 O'SULLIVAN ASSOCIATES INC.	6,000.00	12/31/24	21655
146071	12/23/24	OSVAL005 OSVALDO CAMACHO	2,096.40		21655
146072	12/23/24	PAC05 ALFONSO PACIOCCO	1,048.20		21655
146073	12/23/24	PAR10 JOHN A. PARADISO	1,048.20		21655
146074	12/23/24	PAT10 ALBERT R. PATTERSON	2,096.40		21655
146075	12/23/24	PAV04 THOMAS M PAVLOW	4,079.40		21655
146076	12/23/24	PEN07 PENNSAUKEN ANIMAL HOSPITAL	808.00	12/31/24	21655
146077	12/23/24	PEN31 PENNONI ASSOCIATES, INC	115,155.00		21655
146078	12/23/24	PER10 RUBEN PEREZ	1,048.20		21655
146079	12/23/24	PER49 PURA PEREZ	1,048.20		21655
146080	12/23/24	PETER005 PETER F. MCHUGH	2,090.40		21655
146081	12/23/24	PHI37 JOHNNIE R PHILLIPS	1,048.20		21655
146082	12/23/24	PIC08 JAMES PICKUP	4,192.80		21655
146083	12/23/24	PIE02 FRANK E. PIECH	2,096.40		21655
146084	12/23/24	PIT09 ERICA COY-PITTS	1,747.00		21655
146085	12/23/24	PRO39 THOMAS M. PROSINSKI	2,096.40		21655
146086	12/23/24	PROSH005 PROSHRED SECURITY	144.00	12/31/24	21655
146087	12/23/24	PSE01 PSEG	20,548.42	12/31/24	21655
146088	12/23/24	PUB04 PSE&G	2,640.00		21655
146089	12/23/24	QLEVE005 WARREN ROBERT EVERETT	2,174.76		21655
146090	12/23/24	REP01 REPUBLIC SERVICES	26,708.38		21655
146091	12/23/24	REV02 WILLIAM REVAITIS	2,096.40		21655
146092	12/23/24	RIV20 JOSEPH RIVERA	2,096.40		21655
146093	12/23/24	ROB57 RALPH ROBERTS	2,096.40		21655
146094	12/23/24	ROB62 DANIEL E ROBERTSON	2,084.40		21655



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL		General Account 4308903487			Continued
146095	12/23/24	ROD49 ORLANDO RODRIGUEZ	2,096.40		21655
146096	12/23/24	ROS41 VIDA ROSIJI	1,048.20		21655
146097	12/23/24	RUB05 JOSEPH RUBINO	2,096.40		21655
146098	12/23/24	RUD01 ALLEN RUDDEROW, III	2,096.40		21655
146099	12/23/24	RUM01 WILLIAM N RUMELL	2,096.40		21655
146100	12/23/24	RYA10 JAMES G RYAN	1,048.20		21655
146101	12/23/24	SAN09 JOSE SANCHEZ	1,048.20		21655
146102	12/23/24	SAN36 RAYNALDO SANTIAGO	1,048.20		21655
146103	12/23/24	SAN77 REYES SANCHEZ	1,048.20		21655
146104	12/23/24	SAN85 ERNEST SANTONE	2,096.40		21655
146105	12/23/24	SAX02 CYRUS SAXON	1,048.20		21655
146106	12/23/24	SCA10 ROBERT SCARDUZIO	946.20		21655
146107	12/23/24	SCH13 HELEN A. SCHIRALDI	1,048.20		21655
146108	12/23/24	SCH29 GEORGEANN SCHRIEDER	1,048.20		21655
146109	12/23/24	SCH44 WILLIAM SCHUMACHER	2,096.40		21655
146110	12/23/24	SCH49 MICHAEL SCHLICHTIG	1,048.20		21655
146111	12/23/24	SHA31 RALPH J. SHAW	880.20		21655
146112	12/23/24	SIM50 CHARLES R SIMONE	1,048.20		21655
146113	12/23/24	SMA04 MICHAEL SMARRITO	1,030.20		21655
146114	12/23/24	SMA09 ABRAHAM SMALLS	2,096.40		21655
146115	12/23/24	SMI01 LINDA SMITH	2,096.40		21655
146116	12/23/24	SONYA005 SONYA G. BELL	1,048.20		21655
146117	12/23/24	SPE20 WILLIAM L. SPELLER	1,048.20		21655
146118	12/23/24	SPE29 MICHAEL J SPECK	2,096.40		21655
146119	12/23/24	STI22 JOHN D. STINSMAN	2,096.40		21655
146120	12/23/24	STI24 PHILIP C STINGER	1,048.20		21655
146121	12/23/24	SZY01 GEORGE S SZYCHULSKI	1,880.40		21655
146122	12/23/24	TAM02 TAMARACK APARTMENTS, LLC	8,334.00		21655
146123	12/23/24	TET02 DOMINICK L. TETI	2,096.40		21655
146124	12/23/24	THE03 THE TREE HOUSE, INC	880.84	12/31/24	21655
146125	12/23/24	THI04 THINK PAVERS HARDSCAPING	234,923.35	12/31/24	21655
146126	12/23/24	THO62 RHODA THOMAS	1,048.20		21655
146127	12/23/24	TIP01 GEORGE C. TIPS	2,096.40		21655
146128	12/23/24	TR202 STANLEY TRZEBUNIAK	2,096.40		21655
146129	12/23/24	TUR20 ROBERT A. TURNER	3,354.00		21655
146130	12/23/24	UNI02 A-1 UNIFORM CITY, INC	855.00		21655
146131	12/23/24	VAN12 ROBERT W. VAN ISTENDAL	2,096.40		21655
146132	12/23/24	VEN04 JOHN VENABLES	4,078.20		21655
146133	12/23/24	VER01 CARLOS R. VERA	2,096.40		21655
146134	12/23/24	VER21 LUIS VERA	2,096.40		21655
146135	12/23/24	VER28 VERSALIFT EAST, LLC	121,777.00	12/31/24	21655
146136	12/23/24	VIN03 JOHN VINCENT, SR	1,048.20		21655
146137	12/23/24	VIT09 VITAL RECORDS HOLDING, LLC	878.93	12/31/24	21655
146138	12/23/24	VOG01 HARRY VOGEL	2,096.40		21655
146139	12/23/24	WAR25 GARY WARDEN	1,048.20		21655
146140	12/23/24	WAS01 WASTE MANAGEMENT OF NEW JERESY	34,734.42	12/31/24	21655
146141	12/23/24	WAT03 JEROME WATSON	934.20		21655
146142	12/23/24	WAT35 RUSSELL WATKINS	1,048.20		21655
146143	12/23/24	WER01 SAMUEL C. WERNTZ	1,048.20		21655
146144	12/23/24	WES06 WEST MARINE PRODUCTS, INC.	1,149.25		21655
146145	12/23/24	WHI40 LESTER WHINNA	1,048.20		21655
146146	12/23/24	WIC02 WILLIAM A. WICKWARD	2,096.40		21655

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
146147	12/23/24	WIL105 ROBERT J. WILLIAMS	1,048.20		21655
146148	12/23/24	WIL117 GILBERT L WILSON	3,354.00		21655
146149	12/23/24	WIL77 DR. EDWARD C. WILLIAMS	580.57		21655
146150	12/23/24	WIN17 ANTHONY WINTERS	1,024.20		21655
146151	12/23/24	WIT03 STANLEY WITKOWSKI	1,048.20		21655
146152	12/23/24	WOO15 CHARLES S. WOODWARD, JR.	2,096.40		21655
146153	12/23/24	WOR02 ROBERT C. WORRELL	988.20		21655
146154	12/23/24	YEA03 KATHLEEN M. YEAGER	1,153.20		21655
146155	12/23/24	YUN05 JOSEPH CUNNINGHAM	2,096.40		21655
146156	12/23/24	ZEI04 CHARLES ZEIGLER	1,048.20		21655
146157	12/23/24	ZIM01 MICHAEL ZIMMERMAN	2,096.40		21655
146158	12/23/24	ZOH01 ZOHO CORPORATION	1,701.00		21655
146159	12/23/24	ACE19 REINALDO M ACEVEDO	1,048.20	12/31/24	21660 Direct Deposit
146160	12/23/24	ALL47 ROBERT E ALLENBACH	2,096.40	12/31/24	21660 Direct Deposit
146161	12/23/24	ANG02 RONALD ANGEMI	1,910.40	12/31/24	21660 Direct Deposit
146162	12/23/24	ARD01 VINCENT ARDIRE	2,096.40	12/31/24	21660 Direct Deposit
146163	12/23/24	ASP11 ASPIRE TECHNOLOGY, LLC	34,262.00	12/31/24	21660 Direct Deposit
146164	12/23/24	ATL15 DAVID R DIMATTIA	8,000.00	12/31/24	21660 Direct Deposit
146165	12/23/24	BAR36 AGOSTINO A BARBETTA JR	2,096.40	12/31/24	21660 Direct Deposit
146166	12/23/24	BAY12 KEVIN BAYLOR	1,048.20	12/31/24	21660 Direct Deposit
146167	12/23/24	BEA15 BEACON REALTY, LLC.	12,794.22	12/31/24	21660 Direct Deposit
146168	12/23/24	BOC03 ROLAND BOCK	5,126.40	12/31/24	21660 Direct Deposit
146169	12/23/24	BOY17 MONICA BOYER	1,048.20	12/31/24	21660 Direct Deposit
146170	12/23/24	BUR51 CARLOS R BURGOS	1,048.20	12/31/24	21660 Direct Deposit
146171	12/23/24	CAM01 CAMDEN BAG & PAPER COMPAY	4,640.87	12/31/24	21660 Direct Deposit
146172	12/23/24	CAM46 CAMDEN REDEVELOPMENT AGENCY	2,000.75	12/31/24	21660 Direct Deposit
146173	12/23/24	CAN12 CANON SOLUTIONS AMERICA, INC	902.42	12/31/24	21660 Direct Deposit
146174	12/23/24	CAR09 PETER CARBONE	2,935.20	12/31/24	21660 Direct Deposit
146175	12/23/24	CAR90 RODNEY CARTER	1,048.20	12/31/24	21660 Direct Deposit
146176	12/23/24	CARME005 CARMEN DELIA MOLINA	1,048.20	12/31/24	21660 Direct Deposit
146177	12/23/24	CEN03 CENTER FOR FAMILY SERVICES	54,541.74	12/31/24	21660 Direct Deposit
146178	12/23/24	CIA05 RAYMOND CIANFRANI	2,096.40	12/31/24	21660 Direct Deposit
146179	12/23/24	COL100 YVONNE COLEMAN	1,048.20	12/31/24	21660 Direct Deposit
146180	12/23/24	COM5853 COMCAST #5853 N CAMDEN COMM	257.89	12/31/24	21660 Direct Deposit
146181	12/23/24	COM6404 COMCAST #6404 CRAMER HILL	127.89	12/31/24	21660 Direct Deposit
146182	12/23/24	COM7634 COMCAST #7634 BROADWAY COMM	156.85	12/31/24	21660 Direct Deposit
146183	12/23/24	COM8493 COMCAST #8493 BROADWAY LIBERTY	152.89	12/31/24	21660 Direct Deposit
146184	12/23/24	COM9135 COMCAST #9135 ENGINE 10 FIRE	172.89	12/31/24	21660 Direct Deposit
146185	12/23/24	COM9777 COMCAST #9777 FLEET	152.89	12/31/24	21660 Direct Deposit
146186	12/23/24	COR36 CORE MECHANICAL, INC.	5,230.40	12/31/24	21660 Direct Deposit
146187	12/23/24	COU25 WILLIAM M COUSE JR	1,048.20	12/31/24	21660 Direct Deposit
146188	12/23/24	COV01 LEONARD COVOLESKY	1,886.40	12/31/24	21660 Direct Deposit
146189	12/23/24	CRI04 FRANCIS J. CRISSEY, SR.	2,096.40	12/31/24	21660 Direct Deposit
146190	12/23/24	CRO22 RONALD CROWDER	1,898.40	12/31/24	21660 Direct Deposit
146191	12/23/24	DAN07 ALFRED J DANSBURY	1,048.20	12/31/24	21660 Direct Deposit
146192	12/23/24	DAV69 SUSO DAVILA	1,048.20	12/31/24	21660 Direct Deposit
146193	12/23/24	DIP01 WILLIAM DIPOMPO	4,192.80	12/31/24	21660 Direct Deposit
146194	12/23/24	DIP03 STEPHEN J DIPOMPO	1,048.20	12/31/24	21660 Direct Deposit
146195	12/23/24	DIR06 LOUIS J DIRENZO	2,096.40	12/31/24	21660 Direct Deposit
146196	12/23/24	DIR07 RICHARD J DIRENZO	1,048.20	12/31/24	21660 Direct Deposit
146197	12/23/24	DRA01 CHESTER DRAPALA	1,048.20	12/31/24	21660 Direct Deposit
146198	12/23/24	DRA06 DIANE DRAPALA	1,048.20	12/31/24	21660 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
146199	12/23/24	DRI04 DOMINGO RIVERA	1,048.20	12/31/24	21660 Direct Deposit
146200	12/23/24	DSE01 DIVAL SAFETY EQUIPMENT	519.10	12/31/24	21660 Direct Deposit
146201	12/23/24	DUA01 DUANE MORRIS, LLP	760.00	12/31/24	21660 Direct Deposit
146202	12/23/24	DUN12 RACHELLE DUNN	1,048.20	12/31/24	21660 Direct Deposit
146203	12/23/24	DUU02 CHARLES DUUS	958.20	12/31/24	21660 Direct Deposit
146204	12/23/24	EDW12 JOHN V EDWARDS	2,096.40	12/31/24	21660 Direct Deposit
146205	12/23/24	EDW13 BRENDA EDWARDS	1,048.20	12/31/24	21660 Direct Deposit
146206	12/23/24	EME15 EMERGENCY EQUIPMENT SALES,LLC	8,090.76	12/31/24	21660 Direct Deposit
146207	12/23/24	ENG01 ENGINEERING HYDRAULICS	672.20	12/31/24	21660 Direct Deposit
146208	12/23/24	EWI01 DAVID EWING	1,048.20	12/31/24	21660 Direct Deposit
146209	12/23/24	FAL01 NICK J FALCONIERO	2,096.40	12/31/24	21660 Direct Deposit
146210	12/23/24	FAR13 CURTIS W FARMER	1,048.20	12/31/24	21660 Direct Deposit
146211	12/23/24	FAY03 JAY A. FAYER	2,096.40	12/31/24	21660 Direct Deposit
146212	12/23/24	FED14 FEDEX (OMEGA CORP CTR)	37.78	12/31/24	21660 Direct Deposit
146213	12/23/24	FIR65 FIRST RESPONSE II	675.00	12/31/24	21660 Direct Deposit
146214	12/23/24	FRY01 ROBERT FRYMOYER	1,048.20	12/31/24	21660 Direct Deposit
146215	12/23/24	GAL18 WILLIAM GALLAGHER	2,096.40	12/31/24	21660 Direct Deposit
146216	12/23/24	GAR49 JERISE GARTEN	1,904.40	12/31/24	21660 Direct Deposit
146217	12/23/24	GIO03 MARIO GIORDANO	1,048.20	12/31/24	21660 Direct Deposit
146218	12/23/24	GLA01 GLAUD PROPERTY CONTRACTORS LLC	15,000.00	12/31/24	21660 Direct Deposit
146219	12/23/24	GLA36 MICHELE R GLASSMAN	4,497.60	01/07/25 VOID	21660 Direct Deposit (Reason: ACH Return)
146220	12/23/24	GOL05 RONALD GOLDEN	1,048.20	12/31/24	21660 Direct Deposit
146221	12/23/24	GOR14 TAMMY GOREE	1,048.20	12/31/24	21660 Direct Deposit
146222	12/23/24	GOR15 THERESA M GORMAN	1,048.20	01/07/25 VOID	21660 Direct Deposit (Reason: ACH Return)
146223	12/23/24	GRA33 FERNANDO GRACIA	1,887.00	12/31/24	21660 Direct Deposit
146224	12/23/24	GUT01 MARINA GUTIERREZ	1,048.20	12/31/24	21660 Direct Deposit
146225	12/23/24	HAN12 DOROTHY HANDY	1,048.20	12/31/24	21660 Direct Deposit
146226	12/23/24	HAR95 PAUL KENNETH HARRIS	1,048.20	12/31/24	21660 Direct Deposit
146227	12/23/24	HOM11 HOME DEPOT	305.88	12/31/24	21660 Direct Deposit
146228	12/23/24	HOM15 HOMEWARD BOUND PET ADOPTION	102,901.67	12/31/24	21660 Direct Deposit
146229	12/23/24	HOM17 HOME DEPOT CREDIT SERVICES	35,914.00	12/31/24	21660 Direct Deposit
146230	12/23/24	HOP01 HOPEWORKS'N CAMDEN	4,460.00	12/31/24	21660 Direct Deposit
146231	12/23/24	HOW07 FRANK HOWARD	2,096.40	12/31/24	21660 Direct Deposit
146232	12/23/24	ING04 EDWARD INGRAM	2,096.40	12/31/24	21660 Direct Deposit
146233	12/23/24	JAC25 CHARLES E JACKSON	2,096.40	12/31/24	21660 Direct Deposit
146234	12/23/24	JEF13 BERNADETTE JEFFERSON	2,201.40	12/31/24	21660 Direct Deposit
146235	12/23/24	JEM03 LOUIS F JEMINEY	1,048.20	12/31/24	21660 Direct Deposit
146236	12/23/24	JON53 TERESITA JONES	2,096.40	12/31/24	21660 Direct Deposit
146237	12/23/24	JON62 VALERIE JONES	1,048.20	12/31/24	21660 Direct Deposit
146238	12/23/24	JON65 RALPH R JONES	3,843.40	12/31/24	21660 Direct Deposit
146239	12/23/24	KEE03 DENNIS E. KEEGAN	3,878.40	12/31/24	21660 Direct Deposit
146240	12/23/24	KLI01 DAVID E KLINSHAW	1,048.20	12/31/24	21660 Direct Deposit
146241	12/23/24	KLO01 MARGARET KLOTZ	1,921.70	12/31/24	21660 Direct Deposit
146242	12/23/24	KUR01 GEORGE C. KURTYAN	1,467.60	12/31/24	21660 Direct Deposit
146243	12/23/24	LAS06 DANIEL LASKOWSKI	2,096.40	12/31/24	21660 Direct Deposit
146244	12/23/24	LAT06 RONALD LATTANZIO	1,048.20	12/31/24	21660 Direct Deposit
146245	12/23/24	LEA03 HERBERT C LEARY	2,935.20	12/31/24	21660 Direct Deposit
146246	12/23/24	LEA04 CLIFFORD S LEARY	2,096.40	12/31/24	21660 Direct Deposit
146247	12/23/24	LEE06 ROBERT E. LEE	1,048.20	12/31/24	21660 Direct Deposit
146248	12/23/24	LIB08 LUCY LIBRIZZI	1,048.20	12/31/24	21660 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
146249	12/23/24	MCC44 HOWARD MCOACH,PC	3,489.20	12/31/24	21660 Direct Deposit
146250	12/23/24	MCC54 JOYCE E MCCRAY	1,048.20	12/31/24	21660 Direct Deposit
146251	12/23/24	MCD07 ANDREA N MCDONALD	1,048.20	12/31/24	21660 Direct Deposit
146252	12/23/24	MCG14 FRANK MCGUCKIN	1,788.60	12/31/24	21660 Direct Deposit
146253	12/23/24	MOM03 MCMANIMON & SCOTLAND, LLC	559.00	12/31/24	21660 Direct Deposit
146254	12/23/24	MER01 MERCHANTVILLE OVERHEAD	3,267.25	12/31/24	21660 Direct Deposit
146255	12/23/24	MIL12 VINCENT L. MILLER	2,096.40	12/31/24	21660 Direct Deposit
146256	12/23/24	MIL92 RONALD E MILLER	2,096.40	12/31/24	21660 Direct Deposit
146257	12/23/24	MOO26 JANET MOORE	989.40	12/31/24	21660 Direct Deposit
146258	12/23/24	MOR14 DONALD J. MORRIS	1,048.20	12/31/24	21660 Direct Deposit
146259	12/23/24	MOR75 RONALD J MORENO	1,048.20	12/31/24	21660 Direct Deposit
146260	12/23/24	MOZ02 EDWARD G MOZDEN	1,048.20	12/31/24	21660 Direct Deposit
146261	12/23/24	MUR23 RAYMOND MURPHY	1,048.20	12/31/24	21660 Direct Deposit
146262	12/23/24	MUR25 GREGORY J MURPHY	4,349.52	12/31/24	21660 Direct Deposit
146263	12/23/24	NEI08 RONALD G NEILING	2,096.40	12/31/24	21660 Direct Deposit
146264	12/23/24	NEW46 ERNEST A. NEWKIRK	1,000.20	12/31/24	21660 Direct Deposit
146265	12/23/24	NYR01 NYRAH CONSTRUCTION ONE LLC	15,000.00	12/31/24	21660 Direct Deposit
146266	12/23/24	OLS03 JOSEPH G. OLSEN	2,096.40	12/31/24	21660 Direct Deposit
146267	12/23/24	PAMEL005 PAMELA INGRAM	1,048.20	12/31/24	21660 Direct Deposit
146268	12/23/24	PAS02 TOMMIE E. PASQUINI	1,048.20	12/31/24	21660 Direct Deposit
146269	12/23/24	PEA07 DAVID PEARSON	1,048.20	12/31/24	21660 Direct Deposit
146270	12/23/24	PEM02 PEMBERTON SUPPLY COMPANY LLC	2,456.31	12/31/24	21660 Direct Deposit
146271	12/23/24	PEN38 KENNETH L. PENN	1,467.60	12/31/24	21660 Direct Deposit
146272	12/23/24	PEN41 DENNIS PENN	1,048.20	12/31/24	21660 Direct Deposit
146273	12/23/24	QLPOV005 JOSE POVEDA	2,096.40	12/31/24	21660 Direct Deposit
146274	12/23/24	REG02 REGINE A ERVIN, CCR	5,014.80	12/31/24	21660 Direct Deposit
146275	12/23/24	RIC24 WAYNE RICHARDSON	1,048.20	12/31/24	21660 Direct Deposit
146276	12/23/24	RIS04 RISING LEADERS GLOBAL	32,470.46	12/31/24	21660 Direct Deposit
146277	12/23/24	RIV59 JUAN A. RIVERA	2,096.40	12/31/24	21660 Direct Deposit
146278	12/23/24	ROGEL005 ROGELIO PEREZ	1,048.20	12/31/24	21660 Direct Deposit
146279	12/23/24	ROL09 JUAN ROLDAN	2,096.40	12/31/24	21660 Direct Deposit
146280	12/23/24	ROO03 FRANCIS X. ROONEY	1,048.20	12/31/24	21660 Direct Deposit
146281	12/23/24	ROT10 JOSEPH ROTCHFORD	2,012.40	12/31/24	21660 Direct Deposit
146282	12/23/24	SAM04 LINDA K SAMPONA	1,048.20	12/31/24	21660 Direct Deposit
146283	12/23/24	SAN86 CAROL SANDERS ADAMS	2,096.40	12/31/24	21660 Direct Deposit
146284	12/23/24	SAN91 LUZ SANTOS	1,048.20	12/31/24	21660 Direct Deposit
146285	12/23/24	SAV11 NELSON L. SAVIDGE, JR.	2,096.40	12/31/24	21660 Direct Deposit
146286	12/23/24	SAX01 LELA SAXTON	2,096.40	12/31/24	21660 Direct Deposit
146287	12/23/24	SAX03 ARNETA SAXTON	1,048.20	12/31/24	21660 Direct Deposit
146288	12/23/24	SCA02 PATRICIA SCARDUZIO	1,048.20	12/31/24	21660 Direct Deposit
146289	12/23/24	SCH12 SHIRLEY M. SCHMIDT	1,048.20	12/31/24	21660 Direct Deposit
146290	12/23/24	SCO05 ROBERT SCOULER	2,096.40	12/31/24	21660 Direct Deposit
146291	12/23/24	SKL02 STEPHEN B. SKLAR, SR.	1,030.20	12/31/24	21660 Direct Deposit
146292	12/23/24	SLE01 GEORGE R. SLEVIN	2,096.40	12/31/24	21660 Direct Deposit
146293	12/23/24	SMART005 Smart Stitch LLC	747.36	12/31/24	21660 Direct Deposit
146294	12/23/24	SOU03 SOUTH JERSEY WELDING	259.20	12/31/24	21660 Direct Deposit
146295	12/23/24	SOU65 SOUTH JERSEY SOLUTIONS, LLC	19,508.35	12/31/24	21660 Direct Deposit
146296	12/23/24	SPE06 PAUL SPEAS	1,048.20	12/31/24	21660 Direct Deposit
146297	12/23/24	SPR08 FREDERICK SPRENG	2,096.40	12/31/24	21660 Direct Deposit
146298	12/23/24	STJ02 ST JOSEPH CARPENTER SOCIETY	81,755.85	12/31/24	21660 Direct Deposit
146299	12/23/24	TAT07 RICHARD TATE	1,048.20	12/31/24	21660 Direct Deposit
146300	12/23/24	THO58 RACHAEL THOMAS	1,048.20	12/31/24	21660 Direct Deposit



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
146301	12/23/24	TOS02 TOSHIBA FINANCIAL SERVICES	439.96	12/31/24	21660 Direct Deposit
146302	12/23/24	TRE04 TREASURER, CAMDEN COUNTY	256,353.61	12/31/24	21660 Direct Deposit
146303	12/23/24	TRO14 RONALD A. TROUTMAN	2,096.40	12/31/24	21660 Direct Deposit
146304	12/23/24	UND02 ARTHUR A UNDERWOOD	2,096.40	12/31/24	21660 Direct Deposit
146305	12/23/24	VIA03 JEFFREY G VIALI	2,096.40	12/31/24	21660 Direct Deposit
146306	12/23/24	WAR27 STEPHANIE M WARE	2,096.40	12/31/24	21660 Direct Deposit
146307	12/23/24	WBM01 W B MASON CO, INC	1,156.77	12/31/24	21660 Direct Deposit
146308	12/23/24	WIL123 KEVIN WILLIAMS	1,048.20	12/31/24	21660 Direct Deposit
146309	12/23/24	WIL34 LARRY W. WILSON	2,096.40	12/31/24	21660 Direct Deposit
146310	12/23/24	WIL47 ARCHIE WILLIAMS	1,467.60	12/31/24	21660 Direct Deposit
146311	12/23/24	WIS03 ROBERT WISNIEWSKI	2,096.40	12/31/24	21660 Direct Deposit
146312	12/23/24	YEA04 CHRISTOPHER YEAGER	2,096.40	12/31/24	21660 Direct Deposit
146313	12/23/24	ZIE01 ROBERT J ZIENIUK	2,096.40	12/31/24	21660 Direct Deposit
146314	12/23/24	TDB03 TD Bank - P Card	19,351.07	12/31/24	21660 Direct Deposit
146315	12/30/24	CON01 CONVERGE ONE HOLDING CORP	474.28		21525
146316	01/07/25	GLA36 MICHELE R GLASSMAN	4,497.60		21669 Direct Deposit
146317	01/07/25	GOR15 THERESA M GORMAN	1,048.20		21670
146318	01/10/25	BOW15 BOWMAN INSPECTION LLC	3,300.00		21674 Direct Deposit
146319	01/10/25	CAR01 CARTUN HARDWARE	1,977.62		21674 Direct Deposit
146320	01/10/25	CAR97 Janeekah Carstarphen	323.00		21674 Direct Deposit
146321	01/10/25	COM6224 COMCAST #6624 ISABEL MILLER	178.84		21674 Direct Deposit
146322	01/10/25	COM7905 COMCAST #7905 ENGINE 11 FIRE	127.89		21674 Direct Deposit
146323	01/10/25	CON02 CONTRACTOR SERVICE	123.94		21674 Direct Deposit
146324	01/10/25	COR36 CORE MECHANICAL, INC.	1,807.33		21674 Direct Deposit
146325	01/10/25	DSE01 DIVAL SAFETY EQUIPMENT	395.00		21674 Direct Deposit
146326	01/10/25	FIR62 FIRST DUE	8,500.00		21674 Direct Deposit
146327	01/10/25	GRA36 GRAINGER, INC.	131.15		21674 Direct Deposit
146328	01/10/25	HAI05 HAINESPORT AUTO & TRUCK	5,698.90		21674 Direct Deposit
146329	01/10/25	HOM11 HOME DEPOT	8,201.93		21674 Direct Deposit
146330	01/10/25	IND01 INDEPENDENT ANIMAL CARE SRV	125,000.00		21674 Direct Deposit
146331	01/10/25	LAB10 ROSALI LABOY BERRIOS JR	2,096.40		21674 Direct Deposit
146332	01/10/25	PLA14 PLATINUM SECURITY, INC.	1,060.00		21674 Direct Deposit
146333	01/10/25	POL01 POLLUTION CONTROL FINANCING	51,355.00		21674 Direct Deposit
146334	01/10/25	SHI03 SHI INTERNATIONAL CORP	2,083.99		21674 Direct Deposit
146335	01/10/25	STA99 STAPLES ADVANTAGE	717.36		21674 Direct Deposit
146336	01/10/25	STJ02 ST JOSEPH CARPENTER SOCIETY	158,711.00		21674 Direct Deposit
146337	01/10/25	WBM01 W B MASON CO, INC	8,365.60		21674 Direct Deposit
146338	01/10/25	TDB03 TD Bank - P Card	598.20		21674 Direct Deposit
146339	01/10/25	AND01 ANDREW VIOLA, ESQ	250.00		21677
146340	01/10/25	AUT08 AUTO ZONE INC.	9,404.53		21677
146341	01/10/25	BUD04 BUD'S ENGINE MACHINING & TRUCK	63.73		21677
146342	01/10/25	COU30 COUNTY CONSERVATION COMPANY	68.00		21677
146343	01/10/25	FAZ01 JOSEPH FAZZIO, INC.	995.80		21677
146344	01/10/25	FIR51 FIRE & SAFETY SERVICES, LTD.	32,971.32		21677
146345	01/10/25	HAD01 H A DEHART & SON	3,077.80		21677
146346	01/10/25	JAY02 JAY'S TIRE SERVICE LLC	75.00		21677
146347	01/10/25	LAU01 LAUREL LAWN MOWER SERVICE	2,797.94		21677
146348	01/10/25	LEW20 DARRYL O. LEWISON	524.10		21677
146349	01/10/25	MAJ02 MAJESTIC OIL CO, INC	4,975.64		21677
146350	01/10/25	MCC27 KRISDEN M MCCRINK	1,400.00		21677
146351	01/10/25	MOR11 MORTON SALT, INC	25,442.61		21677
146352	01/10/25	MSS01 MAC'S SECURITY SYSTEMS, INC	523.35		21677

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL	General Account	4308903487	Continued	
146353	01/10/25	MTE02 MT EPHRAIM DODGE	283.90	21677
146354	01/10/25	NOR41 NORTHSTAR VETS - MAPLE SHADE	3,033.37	21677
146355	01/10/25	PAI03 CYNTHIA PAIGE	600.00	21677
146356	01/10/25	PAR01 PARKING AUTHORITY	7,271.60	21677
146357	01/10/25	REU02 THOMSON WEST REUTERS	863.00	21677
146358	01/10/25	REW01 REWORLD WASTE, LLC	231,095.72	21677
146359	01/10/25	THE03 THE TREE HOUSE, INC	1,416.85	21677
146360	01/10/25	TRE08 TREASURER, STATE OF NEW JERSEY	774.00	21677
146361	01/10/25	UNI03 UNITED DIAGNOSTICS SRVCS, LLC	56,675.00	21677
146362	01/10/25	VER03 V E RALPH & SON INC	2,852.60	21677
146363	01/10/25	VER09 VERIZON SELECT SERVICES, INC.	79.21	21677
146364	01/10/25	WAT35 RUSSELL MATKINS	174.70	21677
146365	01/17/25	AFP01 AMC FIRE PROTECTION	472.00	21690
146366	01/17/25	ALL09 All Star Trophies	2,003.00	21690
146367	01/17/25	ALM13 ALMOND GLASS	8,385.00	21690
146368	01/17/25	APE02 APEX CONSTRUCTION SERVICES, LLC	5,600.00	21690
146369	01/17/25	CAM12 CAMDEN COUNTY CLERK'S OFFICE	2,725.00	21690
146370	01/17/25	CAR94 CARLIN, WARD, ASH & HEIART LLC	700.00	21690
146371	01/17/25	CCM01 C C M U A	6,173.73	21690
146372	01/17/25	CIN03 CINTAS CORPORATION NO 2	74.83	21690
146373	01/17/25	COO08 COOPER ELECTRIC	2,906.20	21690
146374	01/17/25	COR49 COURT HOUSE LEGAL SERVICES	125.00	21690
146375	01/17/25	DEL25 DELL, INC.	680.00	21690
146376	01/17/25	DIL05 DILORENZO DAVIS CONSULTING LLC	25,367.68	21690
146377	01/17/25	EOH01 E O HABHEGGER CO, INC	21.75	21690
146378	01/17/25	FIR37 FIRST STUDENT, INC	2,260.00	21690
146379	01/17/25	FIR51 FIRE & SAFETY SERVICES, LTD.	2,118.81	21690
146380	01/17/25	GPA01 GPANJ, INC	100.00	21690
146381	01/17/25	HAR02 HARRY'S PLUMBING L.L.C.	935.55	21690
146382	01/17/25	HOW03 HOWARD TECHNOLOGY SOLUTIONS	1,606.42	21690
146383	01/17/25	IPD01 INSTITUTE FOR PROFESSIONAL DEV	50.00	21690
146384	01/17/25	LAT04 LATIN AMERICAN ECONOMIC DEVEL.	16,848.38	21690
146385	01/17/25	LEX01 LEXIS NEXIS	919.00	21690
146386	01/17/25	LIF02 LIFEGUARD SYSTEMS, INC	4,690.84	21690
146387	01/17/25	MAJ02 MAJESTIC OIL CO, INC	10,220.95	21690
146388	01/17/25	MAR84 MARTURANO RECREATION CO, INC	9,460.30	21690
146389	01/17/25	MIC09 MICHAEL'S	30.93	21690
146390	01/17/25	MID07 MIDATLANTIC ENGINE SUPPLY CORP	7,159.03	21690
146391	01/17/25	MOU07 MOUNT LAUREL ANIMAL HOSPITAL	51.25	21690
146392	01/17/25	NJA06 NEW JERSEY AMERICAN WATER CO	56,483.33	21690
146393	01/17/25	NJD34 NJ DEPT OF COMMUNITY AFFAIRS	48,759.00	21690
146394	01/17/25	NOR41 NORTHSTAR VETS - MAPLE SHADE	945.45	21690
146395	01/17/25	PSE01 PSEG	113,526.86	21690
146396	01/17/25	ROM20 ORLANDO ROMAN	119.00	21690
146397	01/17/25	THEIN005 THE PHILADELPHIA INQUIRER, LLC	1,469.87	21690
146398	01/17/25	TRE50 TREASURER STATE OF NEW JERSEY	575.00	21690
146399	01/17/25	VIT09 VITAL RECORDS HOLDING, LLC	177.61	21690
146400	01/17/25	WIR03 WIRELESS ELECTRONICS, INC	2,100.00	21690
146401	01/17/25	AMA08 AMAZON CAPITAL SERVICES, INC.	1,406.20	21694 Direct Deposit
146402	01/17/25	ANC18 Anchor IT Integrators LLC	5,000.00	21694 Direct Deposit
146403	01/17/25	ASP11 ASPIRE TECHNOLOGY, LLC	6,219.58	21694 Direct Deposit
146404	01/17/25	AVA02 AVAYA INC.	1,641.25	21694 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL		General Account 4308903487		Continued
146405	01/17/25	CAM01 CAMDEN BAG & PAPER COMPAY	5,194.25	21694 Direct Deposit
146406	01/17/25	CAM46 CAMDEN REDEVELOPMENT AGENCY	21,122.07	21694 Direct Deposit
146407	01/17/25	CAN12 CANON SOLUTIONS AMERICA, INC	41.02	21694 Direct Deposit
146408	01/17/25	CAR01 CARTUN HARDWARE	469.54	21694 Direct Deposit
146409	01/17/25	CEN03 CENTER FOR FAMILY SERVICES	19,500.00	21694 Direct Deposit
146410	01/17/25	CJB01 CAPTAIN JACK'S BOATING SCHOOL,	75.00	21694 Direct Deposit
146411	01/17/25	COM2800 COMCAST #2800 CITY HALL	1,410.00	21694 Direct Deposit
146412	01/17/25	CON02 CONTRACTOR SERVICE	815.27	21694 Direct Deposit
146413	01/17/25	COR36 CORE MECHANICAL, INC.	9,454.45	21694 Direct Deposit
146414	01/17/25	COU11 GANNETT MEDIA CORP	188.37	21694 Direct Deposit
146415	01/17/25	DEL53 DELL MARKETING L.P.	30.00	21694 Direct Deposit
146416	01/17/25	FON04 FRANKIE FONTANEZ, ESQ	11,666.66	21694 Direct Deposit
146417	01/17/25	GAR13 GARDEN STATE MAT RENTAL	65.04	21694 Direct Deposit
146418	01/17/25	GRA36 GRAINGER, INC.	3,092.25	21694 Direct Deposit
146419	01/17/25	HAL12 HALL FIRE RMS, LLC	675.00	21694 Direct Deposit
146420	01/17/25	HOM11 HOME DEPOT	5,477.88	21694 Direct Deposit
146421	01/17/25	HOM17 HOME DEPOT CREDIT SERVICES	1,029.90	21694 Direct Deposit
146422	01/17/25	KON05 KONICA MINOLTA PREMIER FINANCE	989.00	21694 Direct Deposit
146423	01/17/25	MCC44 HOWARD MCCDACH,PC	3,344.00	21694 Direct Deposit
146424	01/17/25	MER01 MERCHANTVILLE OVERHEAD	555.18	21694 Direct Deposit
146425	01/17/25	PLA14 PLATINUM SECURITY, INC.	1,060.00	21694 Direct Deposit
146426	01/17/25	REF01 REFEREE ELITE FEDERATION	1,188.00	21694 Direct Deposit
146427	01/17/25	REG02 REGINE A ERVIN, CCR	1,382.40	21694 Direct Deposit
146428	01/17/25	RIN04 RING CENTRAL	6,896.99	21694 Direct Deposit
146429	01/17/25	RIS04 RISING LEADERS GLOBAL	37,799.30	21694 Direct Deposit
146430	01/17/25	SHI03 SHI INTERNATIONAL CORP	18,477.02	21694 Direct Deposit
146431	01/17/25	SOU65 SOUTH JERSEY SOLUTIONS, LLC	47,000.00	21694 Direct Deposit
146432	01/17/25	STA99 STAPLES ADVANTAGE	170.12	21694 Direct Deposit
146433	01/17/25	SUBDIS01 SUBURBAN DISPOSAL INC	727,083.33	21694 Direct Deposit
146434	01/17/25	UNI02 A-1 UNIFORM CITY, INC	6,011.50	21694 Direct Deposit
146435	01/17/25	WBM01 W B MASON CO, INC	5,764.77	21694 Direct Deposit
146436	01/17/25	REH01 REHRIG PACIFIC COMPANY	45,875.00	21695 Direct Deposit
146437	01/17/25	NEW49 NEW LIFE COMMUNITY DEV. CORP	28,400.00	21696
146438	01/17/25	PRO45 PROCTOR PROPERTIES	29,700.00	21697
146439	01/17/25	JOS07 JOSEPH'S HOUSE OF CAMDEN, LLC	17,000.00	21698 Direct Deposit
146440	01/22/25	CAM07 CAMDEN BOARD OF EDUCATION	3,893,775.00	21699
146441	01/23/25	ACT12 ACTIVE911, INC.	315.00	21544
146442	01/24/25	AA02 A & A GLASS	250.00	21704
146443	01/24/25	ASS07 ASSOCIATION OF NJ RECYCLERS	1,540.00	21704
146444	01/24/25	BUD04 BUD'S ENGINE MACHINING & TRUCK	1,895.44	21704
146445	01/24/25	CUN06 TIMOTHY CUNNINGHAM	267.00	21704
146446	01/24/25	FLA13 FLANAGAN'S AUTO & TRUCK SERV.	900.00	21704
146447	01/24/25	GOV13 GOVCONNECTION, INC.	2,069.76	21704
146448	01/24/25	HAD01 H A DEHART & SON	146,688.00	21704
146449	01/24/25	KER02 JOHN D. KERNAN DMD PA	52,818.00	21704
146450	01/24/25	LAU01 LAUREL LAWN MOWER SERVICE	314.46	21704
146451	01/24/25	MID09 MID-ATLANTIC WASTE SYSTEMS	214,070.85	21704
146452	01/24/25	MTE02 MT EPHRAIM DODGE	2,560.50	21704
146453	01/24/25	NJL06 NJ LEAGUE OF MUNICIPALITIES	160.00	21704
146454	01/24/25	OBE01 OBERMAYER REBMAN MAXWELL &	3,240.00	21704
146455	01/24/25	PEN07 PENNSAUKEN ANIMAL HOSPITAL	600.00	21704
146456	01/24/25	SIG04 SIGNPROS	420.00	21704

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
146457	01/24/25	TCT07 TCTA MEMBERSHIP SERVICES	300.00		21704
146458	01/24/25	THE03 THE TREE HOUSE, INC	1,198.90		21704
146459	01/24/25	VER28 VERSALIFT EAST, LLC	108,230.00		21704
146460	01/24/25	WIN01 WINNER FORD	838.69		21704
146461	01/24/25	AL102 A LITTLE SLICE OF NY, INC	129.60		21707 Direct Deposit
146462	01/24/25	AMA08 AMAZON CAPITAL SERVICES, INC.	69.98		21707 Direct Deposit
146463	01/24/25	CAR01 CARTUN HARDWARE	350.15		21707 Direct Deposit
146464	01/24/25	CJB01 CAPTAIN JACK'S BOATING SCHOOL,	1,500.00		21707 Direct Deposit
146465	01/24/25	EME15 EMERGENCY EQUIPMENT SALES,LLC	602.50		21707 Direct Deposit
146466	01/24/25	HAI05 HAINESPORT AUTO & TRUCK	8,634.76		21707 Direct Deposit
146467	01/24/25	HOM11 HOME DEPOT	7,304.96		21707 Direct Deposit
146468	01/24/25	HOM17 HOME DEPOT CREDIT SERVICES	9,208.69		21707 Direct Deposit
146469	01/24/25	MCC46 MCCLOSKEY MECHANICAL	4,339.88		21707 Direct Deposit
146470	01/24/25	MIS01 MILLENNIUM STRATEGIES, LLC	5,500.00		21707 Direct Deposit
146471	01/24/25	NEW05 NEW REVOLUTION2 LLC	15,000.00		21707 Direct Deposit
146472	01/24/25	NHP01 NATIONAL HIGHWAY PRODUCTS	3,084.58		21707 Direct Deposit
146473	01/24/25	NYR01 NYRAH CONSTRUCTION ONE LLC	9,400.00		21707 Direct Deposit
146474	01/24/25	PLA14 PLATINUM SECURITY, INC.	636.00		21707 Direct Deposit
146475	01/24/25	REH01 REHRIG PACIFIC COMPANY	20,956.00		21707 Direct Deposit
146476	01/24/25	ROB12 ROBINSON WASTE DISPOSAL SVS	1,546.00		21707 Direct Deposit
146477	01/24/25	SAF19 SAFE & SOUND STEWARDS, LLC	2,000.00		21707 Direct Deposit
146478	01/24/25	SAN05 MARK SAUNDERS	577.34		21707 Direct Deposit
146479	01/24/25	SEN04 GERALD SENESKI	43.74		21707 Direct Deposit
146480	01/24/25	SMART005 Smart Stitch LLC	2,772.54		21707 Direct Deposit
146481	01/24/25	SOU03 SOUTH JERSEY WELDING	267.84		21707 Direct Deposit
146482	01/24/25	SOU24 SOUTHSTATE, INC.	70,751.56		21707 Direct Deposit
146483	01/24/25	WAL23 DUANE WALLACE	3,800.00		21707 Direct Deposit
146484	01/24/25	WBM01 W B MASON CO, INC	10,167.42		21707 Direct Deposit
146485	01/24/25	ZAS05 ZASH CONSTRUCTION, LLC	8,000.00		21707 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	356	0	6,283,732.68	0.00
Direct Deposit:	238	2	2,508,845.93	5,545.80
Total:	594	2	8,792,578.61	5,545.80

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD CDBG HUD - CDBG 4308903718					
25926	01/13/25	BOW16 BOWLERO CHERRY HILL, LLC	3,840.00		21682
25927	01/13/25	AUB01 THE AUBREY GROUP, LLC	16,361.74		21684 Direct Deposit
25928	01/13/25	FIR60 FIREFIGHTER ONE LLC	13,685.18		21684 Direct Deposit
25929	01/16/25	VMG02 VERSUS MOBILE GAMING STUDIO	2,000.00		21687
25930	01/16/25	AUB01 THE AUBREY GROUP, LLC	32,672.19		21689 Direct Deposit
25931	01/24/25	HOM17 HOME DEPOT CREDIT SERVICES	59.97		21702 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	5,840.00	0.00
Direct Deposit:	4	0	62,779.08	0.00
Total:	6	0	68,619.08	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD HOPWA Housing Vouchers - 4308907603					
15258	01/13/25	ABE01 ABED S ABED	778.00		21683
15259	01/13/25	ABE06 ZAYED S ABED	1,509.00		21683
15260	01/13/25	AI001 AION FOX RIDGE LLC	1,989.00		21683



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD HUD HOPMA		Housing Vouchers - 4308907603		Continued
15261	01/13/25	ALE02 ALEXAR PROPERTIES, LLC	1,048.00	21683
15262	01/13/25	ANT10 ANTIOCH DEV. URBAN RENEWAL, LP	802.00	21683
15263	01/13/25	BCI01 B&C INVESTING	830.00	21683
15264	01/13/25	CAS31 CASTLE OAKS APTS. LLC	394.00	21683
15265	01/13/25	CJS02 CJS SERVICES GROUP, INC.	740.00	21683
15266	01/13/25	COO68 220 COOPER STREET LP	1,102.00	21683
15267	01/13/25	COU03 COUNTY HOUSE VILLAGE ASSOC, LP	1,725.00	21683
15268	01/13/25	CRC02 COLONIAL REALTY COMPANY	1,358.00	21683
15269	01/13/25	CRI08 CAMDEN RISING 3, LLC	1,093.00	21683
15270	01/13/25	CRO03 CROSSING AT GLASSBORO, LLC	991.00	21683
15271	01/13/25	DEL56 DELANCO FAMILY APTS	684.00	21683
15272	01/13/25	FAI17 FAIRVIEW VILLAGE URBAN RENEWAL	408.00	21683
15273	01/13/25	FOX04 AION FOX RIDGE, LLC	1,053.00	21683
15274	01/13/25	GAB02 ELI GABAY	1,102.00	21683
15275	01/13/25	GAT05 GATEHOUSE & COOPERSTOWN APTS	752.00	21683
15276	01/13/25	GIB04 GIBBSBORO REALTY LLC	1,455.00	21683
15277	01/13/25	GRE49 GREEN GARDEN APARTMENT, LLC	814.00	21683
15278	01/13/25	HPA01 HP ALTMAN AUTUMN RIDGE LLC	338.00	21683
15279	01/13/25	HUM05 LEON HUMPHREY	6.00	21683
15280	01/13/25	JEN21 LAWRENCE AND GLENN JENTSCH	950.00	21683
15281	01/13/25	KEL27 BARBARA KELLY	753.00	21683
15282	01/13/25	KRI04 KRIEGMAN & SMITH	982.00	21683
15283	01/13/25	LIN20 LINDENWOLD PH, LP	2,050.00	21683
15284	01/13/25	LN-50333 Camden Rising LLC	4,860.00	21683
15285	01/13/25	LUM03 LUMBERTON CAMPUS LP	519.00	21683
15286	01/13/25	MAR109 MARKET FAIR URBAN	523.00	21683
15287	01/13/25	MAZ03 MAURICE BASEM MAZAHREH	5,578.50	21683
15288	01/13/25	MER26 1276MERTUC LLC	497.00	21683
15289	01/13/25	MDU06 DEANNA MOUNTES	87.00	21683
15290	01/13/25	NOR05 NORTH FORKLANDING ASSOCIATION	646.00	21683
15291	01/13/25	OAK04 OAK RIDGE APARTMENTS	1,763.00	21683
15292	01/13/25	ROB60 ROBIN HILL APARTMENTS	1,187.00	21683
15293	01/13/25	ROD69 LUIS RODRIGUEZ	142.00	21683
15294	01/13/25	ROS04 ROSS GROVE, LLC	512.00	21683
15295	01/13/25	SPO10 SPOODLES, LLC	129.00	21683
15296	01/13/25	TAM02 TAMARACK APARTMENTS, LLC	1,256.00	21683
15297	01/13/25	THE36 THE HEATHERS REALTY, LLC	762.00	21683
15298	01/13/25	WAS15 WASHINGTON PARK APTS LLC	781.00	21683
15299	01/13/25	WSA01 WS AFFORDABLE URBAN RENEWAL LL	590.00	21683
15300	01/13/25	AAA05 AAA REALTY & MANAGEMENT, LLC	3,684.00	21685 Direct Deposit
15301	01/13/25	ALP05 ALPINE COURT APARTMENTS	1,196.00	21685 Direct Deposit
15302	01/13/25	ARY01 ELIYAHU ARYEH	484.00	21685 Direct Deposit
15303	01/13/25	CAP25 CAPITAL SYSTEMS PROPERTY MGT	6,134.50	21685 Direct Deposit
15304	01/13/25	CED04 CEDAR BROOK NJ, LLC	1,099.00	21685 Direct Deposit
15305	01/13/25	DAV60 DV HAINESPORT URBAN RENEWAL	712.00	21685 Direct Deposit
15306	01/13/25	EME19 EMERALD RIDGE APARTMENTS	1,053.00	21685 Direct Deposit
15307	01/13/25	GRA65 GRACE PROPERTY SOLUTION	615.00	21685 Direct Deposit
15308	01/13/25	HYD05 EAST COAST HYDE PARK	1,642.00	21685 Direct Deposit
15309	01/13/25	SPR09 1721 SPRINGDALE URBAN RENEWAL	1,060.00	21685 Direct Deposit
15310	01/16/25	TUC03 RAYMOND TUCKER	3,620.00	21688
15311	01/24/25	BNT01 BNTR MOUNT LAUREL PROPCO, LLC	743.00	21701
15312	01/24/25	CRC02 COLONIAL REALTY COMPANY	8,973.50	21701

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD HOPWA Housing Vouchers - 4308907603 Continued					
15313	01/24/25	TAM02 TAMARACK APARTMENTS, LLC	409.00		21701
15314	01/24/25	AAA05 AAA REALTY & MANAGEMENT, LLC	3,794.50		21703 Direct Deposit
15315	01/24/25	FIN10 FINFREE PROPERTIES, LLC	5,803.00		21703 Direct Deposit
15316	01/24/25	LEW18 LEWIS INSEPTIONS	1,600.00		21703 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	46	0	59,284.00	0.00
Direct Deposit:	13	0	28,877.00	0.00
Total:	59	0	88,161.00	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD PAYROLL Payroll 4308903502					
40781	12/23/24	PR-LPFFA Latino Prof Fire Fighters Assn	450.00		21656
40782	12/23/24	PRAFLAC- AFLAC - Georgia / New York	4,223.12		21656
40783	12/23/24	PRAFLACN AFLAC, New York	46.88		21656
40784	12/23/24	PRAFLACK AFLAC	247.81		21656
40785	12/23/24	PRCOLINS Colonial Life Insurance	3,110.08		21656
40786	12/23/24	PRCOLINX Colonial Life Insurance	135.62		21656
40787	12/23/24	PRCOREBR Corebridge Financial (valic)	68,138.00		21656
40788	12/23/24	PRCMAPAC CWA Political Action Committee	45.00		21656
40789	12/23/24	PRCMAPRK CWA Local 1014 CWA Parking	558.00		21656
40790	12/23/24	PRCNASPR CWA Local 1014 CWA Supervisors	1,299.80		21656
40791	12/23/24	PRCNASTF CWA Local 1014 CWA Staff	4,900.60		21656
40792	12/23/24	PRCWAXRD CWA Local 1014 CWA X-Guard	607.50		21656
40793	12/23/24	PRF2578 Local #2578	2,738.48		21656
40794	12/23/24	PRF788 Local #788	5,410.80		21656
40795	12/23/24	PRF788H Local #788	2,625.00		21656
40796	12/23/24	PRG-CCSO CAMDEN COUNTY SHERIFF' OFFICE	33.56		21656
40797	12/23/24	PRG-FRNK John H Franklin	213.44		21656
40798	12/23/24	PRG-GRMN Charles Gorman	167.48		21656
40799	12/23/24	PRG-HINE DAWNSHIRR M HINES, SGT	10.00		21656
40800	12/23/24	PRG-TODO FRANK TODORO	189.00		21656
40801	12/23/24	PRGPSCDU PENNSYLVANIA SCDU	489.85		21656
40802	12/23/24	PRMET Metlife	421.40		21656
40803	12/23/24	PRPFIC Police & Fire Insurance Co.	5,592.63		21656
40804	12/23/24	PR-BUFF Brotherhood United Fire Fight	1,733.53		21661 Direct Deposit
40805	12/23/24	PRCAMDEN City of Camden	86,385.06		21661 Direct Deposit
40806	12/23/24	PRNW Nationwide Retirement Solution	5,150.12		21661 Direct Deposit
40807	01/10/25	PRAFLAC- AFLAC - Georgia / New York	4,693.56		21680
40808	01/10/25	PRAFLACN AFLAC, New York	46.88		21680
40809	01/10/25	PRAFLACK AFLAC	201.08		21680
40810	01/10/25	PRCOLINS Colonial Life Insurance	2,931.43		21680
40811	01/10/25	PRCOLINX Colonial Life Insurance	135.62		21680
40812	01/10/25	PRCOREBR Corebridge Financial (valic)	17,229.00		21680
40813	01/10/25	PRCMAPAC CWA Political Action Committee	45.00		21680
40814	01/10/25	PRCMAPRK CWA Local 1014 CWA Parking	527.00		21680
40815	01/10/25	PRCNASPR CWA Local 1014 CWA Supervisors	1,294.50		21680
40816	01/10/25	PRCNASTF CWA Local 1014 CWA Staff	4,994.76		21680
40817	01/10/25	PRCWAXRD CWA Local 1014 CWA X-Guard	637.50		21680
40818	01/10/25	PRF2578 Local #2578	3,085.58		21680
40819	01/10/25	PRF788 Local #788	4,959.90		21680
40820	01/10/25	PRF788H Local #788	2,550.00		21680
40821	01/10/25	PRG-CCSO CAMDEN COUNTY SHERIFF' OFFICE	31.12		21680

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD PAYROLL Payroll 4308903502 Continued					
40822	01/10/25	PRG-FRNK John H Franklin	218.73		21680
40823	01/10/25	PRG-GRMN Charles Gorman	186.47		21680
40824	01/10/25	PRG-HINE DAMNSHIRR M HINES, SGT	10.00		21680
40825	01/10/25	PRG-NJFS NJ FAMILY SUPPORT PROCES	10,835.36		21680
40826	01/10/25	PRG-TODO FRANK TODORO	194.20		21680
40827	01/10/25	PRGSPCDU PENNSYLVANIA SCDU	489.85		21680
40828	01/10/25	PRMET Metlife	292.03		21680
40829	01/10/25	PRCAMDEN City of Camden	90,752.92		21681 Direct Deposit
40830	01/10/25	PRNW Nationwide Retirement Solution	4,725.12		21681 Direct Deposit
40831	01/24/25	PR-BUFF Brotherhood United Fire Fight	1,641.67		21708 Direct Deposit
40832	01/24/25	PRCAMDEN City of Camden	94,336.16		21708 Direct Deposit
40833	01/24/25	PRNW Nationwide Retirement Solution	4,685.12		21708 Direct Deposit
40834	01/24/25	PRG-NJFS NJ FAMILY SUPPORT PROCES	11,425.50		21709
40835	01/24/25	PR-LPFFA Latino Prof Fire Fighters Assn	450.00		21710
40836	01/24/25	PRAFLAC- AFLAC - Georgia / New York	4,597.92		21710
40837	01/24/25	PRAFLACN AFLAC, New York	46.88		21710
40838	01/24/25	PRAFLACX AFLAC	247.81		21710
40839	01/24/25	PRCOLINS Colonial Life Insurance	2,931.43		21710
40840	01/24/25	PRCOLINX Colonial Life Insurance	135.62		21710
40841	01/24/25	PRCOREBR Corebridge Financial (valic)	16,829.00		21710
40842	01/24/25	PRCWAPAC CWA Political Action Committee	45.00		21710
40843	01/24/25	PRCWAPRK CWA Local 1014 CWA Parking	527.00		21710
40844	01/24/25	PRCWASPR CWA Local 1014 CWA Supervisors	1,294.50		21710
40845	01/24/25	PRCWASTF CWA Local 1014 CWA Staff	4,984.98		21710
40846	01/24/25	PRCWAXRD CWA Local 1014 CWA X-Guard	637.50		21710
40847	01/24/25	PRF2578 Local #2578	2,969.88		21710
40848	01/24/25	PRF788 Local #788	5,004.99		21710
40849	01/24/25	PRF788H Local #788	2,535.00		21710
40850	01/24/25	PRG-CCSO CAMDEN COUNTY SHERIFF' OFFICE	34.75		21710
40851	01/24/25	PRG-FRNK John H Franklin	260.04		21710
40852	01/24/25	PRG-GRMN Charles Gorman	209.18		21710
40853	01/24/25	PRG-HINE DAMNSHIRR M HINES, SGT	10.00		21710
40854	01/24/25	PRG-TODO FRANK TODORO	194.20		21710
40855	01/24/25	PRGSPCDU PENNSYLVANIA SCDU	466.77		21710
40856	01/24/25	PRMET Metlife	292.03		21710
40857	01/24/25	PRPERS PERS Pension	983.84	01/24/25 VOID	21710 (Reason: wire payment)
40858	01/24/25	PRPFIC Police & Fire Insurance Co.	5,512.79		21710

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	69	1	218,886.39	983.84
Direct Deposit:	8	0	289,409.70	0.00
Total:	77	1	508,296.09	983.84

TD T-ESCROW	Trust - Escrow	4308903700			
1843	12/23/24	REM02 REMINGTON & VERNICK ENGINEERS	1,988.75	12/31/24	21659 Direct Deposit
1844	01/10/25	REM02 REMINGTON & VERNICK ENGINEERS	75,587.08		21675 Direct Deposit
1845	01/10/25	DEM07 DEMBO, BROWN & BURNS LLP	4,544.00		21678
1846	01/17/25	REM02 REMINGTON & VERNICK ENGINEERS	13,736.27		21693 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-ESCROW Trust - Escrow 4308903700 Continued					
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	4,544.00	0.00
	Direct Deposit:	3	0	91,312.10	0.00
	Total:	4	0	95,856.10	0.00
TD T-TAX LIENS Trust - Tax Liens 4308903552					
54473	12/20/24	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	10,034.94		21652
54474	12/20/24	LN-40189 PINE VALLEY ONE REALESTATE LLC	4,719.39		21652
54475	12/20/24	LN-50190 FIG 20, LLC	911.23		21652
54476	12/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	12,183.99	12/31/24	21652
54477	12/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,634.46	12/31/24	21652
54478	12/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,061.07	12/31/24	21652
54479	12/20/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,551.61	12/31/24	21652
54480	12/24/24	LN-50190 FIG 20, LLC	1,789.98		21663
54481	12/24/24	LN-50190 FIG 20, LLC	13,049.25		21663
54482	12/24/24	LN-50190 FIG 20, LLC	5,580.38		21663
54483	12/24/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	12,633.50		21663
54484	12/24/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,564.25		21663
54485	12/24/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,029.25		21663
54486	12/24/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,037.21		21663
54487	12/24/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,658.35		21663
54488	12/24/24	LN-50311 Carmina Pinto-Gelberg	360.69		21663
54489	12/26/24	LN-40082 FIG CUST FOR FIG NJ18 LLC	41,997.00		21665
54490	12/26/24	LN-50190 FIG 20, LLC	1,455.88	01/09/25 VOID	21665 (Reason: positive pay error)
54491	12/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	12,716.04		21665
54492	12/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,129.18		21665
54493	12/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,490.79		21665
54494	12/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,901.27	12/26/24 VOID	21665 (Reason: incorrect amount)
54495	12/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,821.96		21665
54496	12/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,208.68		21665
54497	12/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	19,557.78		21665
54498	12/26/24	LN-50338 TAXSERV CUST TLCF 2012A LLC	13,144.33		21665
54499	12/26/24	LN-40189 PINE VALLEY ONE REALESTATE LLC	20,078.45	01/13/25 VOID	21666 (Reason: to be reissued)
54500	12/26/24	LN-50190 FIG 20, LLC	3,137.60		21666
54501	12/26/24	LN-50190 FIG 20, LLC	4,964.25		21666
54502	12/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,479.70		21666
54503	12/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	509.17		21666
54504	12/26/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,764.61		21666
54505	12/30/24	LN-20074 LB-HONEY BADGER, SBMUNIX	4,586.31		21667
54506	12/30/24	LN-50190 FIG 20, LLC	6,567.54		21667
54507	12/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,981.27		21667
54508	12/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,392.73		21667
54509	12/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	9,519.55		21667
54510	12/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	9,425.17		21667
54511	12/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	20,763.57		21667
54512	12/30/24	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,999.63		21667
54513	01/02/25	LN-40082 FIG CUST FOR FIG NJ18 LLC	3,460.81		21668
54514	01/02/25	LN-40189 PINE VALLEY ONE REALESTATE LLC	19,308.72	01/13/25 VOID	21668 (Reason: to be reissued)
54515	01/02/25	LN-40189 PINE VALLEY ONE REALESTATE LLC	19,887.60	01/13/25 VOID	21668 (Reason: To be reissued)
54516	01/02/25	LN-50190 FIG 20, LLC	7,379.52		21668
54517	01/02/25	LN-50190 FIG 20, LLC	5,167.41		21668
54518	01/02/25	LN-50190 FIG 20, LLC	18,842.62		21668
54519	01/02/25	LN-50190 FIG 20, LLC	171.45		21668

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued					
54520	01/02/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,889.84		21668
54521	01/02/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,917.04		21668
54522	01/02/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	360.02		21668
54523	01/02/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,157.56		21668
54524	01/02/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,632.82		21668
54525	01/02/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	12,272.64		21668
54526	01/02/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,619.96		21668
54527	01/02/25	LN-50230 FIG NJ19, LLC	24,030.65		21668
54528	01/09/25	LN-11304 CHANGSHENG LU	3,336.05		21671
54529	01/09/25	LN-40189 PINE VALLEY ONE REALESTATE LLC	7,211.60	01/13/25 VOID	21671 (Reason: to be reissued)
54530	01/09/25	LN-40189 PINE VALLEY ONE REALESTATE LLC	6,991.16	01/13/25 VOID	21671 (Reason: to be reissued)
54531	01/09/25	LN-40189 PINE VALLEY ONE REALESTATE LLC	5,382.24	01/13/25 VOID	21671 (Reason: to be reissued)
54532	01/09/25	LN-40189 PINE VALLEY ONE REALESTATE LLC	6,569.05	01/13/25 VOID	21671 (Reason: to be reissued)
54533	01/09/25	LN-50190 FIG 20, LLC	624.16		21671
54534	01/09/25	LN-50190 FIG 20, LLC	4,071.89		21671
54535	01/09/25	LN-50190 FIG 20, LLC	587.78		21671
54536	01/09/25	LN-50190 FIG 20, LLC	919.75		21671
54537	01/09/25	LN-50190 FIG 20, LLC	2,526.04		21671
54538	01/09/25	LN-50190 FIG 20, LLC	8,349.65		21671
54539	01/09/25	LN-50190 FIG 20, LLC	5,367.11		21671
54540	01/09/25	LN-50190 FIG 20, LLC	5,448.07		21671
54541	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,877.69		21671
54542	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	8,192.40		21671
54543	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	11,094.20		21671
54544	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,949.22		21671
54545	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	917.04		21671
54546	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,012.94		21671
54547	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	12,158.94		21671
54548	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	565.78		21671
54549	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,726.71		21671
54550	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,019.61		21671
54551	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,587.91		21671
54552	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	641.12		21671
54553	01/09/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,061.65		21671
54554	01/09/25	LN-50306 RVP QOZ Business LLC	18,267.30		21671
54555	01/09/25	LN-50190 FIG 20, LLC	1,455.88	01/09/25 VOID	21665 (Reason: print error)
54556	01/09/25	LN-50190 FIG 20, LLC	1,455.88		21672
54557	01/10/25	LN-40190 GREYMORR LLC	5,182.02		21673
54558	01/10/25	LN-50190 FIG 20, LLC	1,272.57	01/13/25 VOID	21673 (Reason: to be reissued)
54559	01/10/25	LN-50190 FIG 20, LLC	263.98		21673
54560	01/10/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,127.80		21673
54561	01/10/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,878.27		21673
54562	01/14/25	LN-11304 CHANGSHENG LU	14,012.53	01/14/25 VOID	21686 (Reason: Printer Error)
54563	01/14/25	LN-50190 FIG 20, LLC	17,664.11	01/14/25 VOID	21686 (Reason: Printer Error)
54564	01/14/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	70,538.98	01/14/25 VOID	21686 (Reason: Printer Error)
54565	01/14/25	LN-50228 TLF 206 LLC	100,915.06	01/14/25 VOID	21686 (Reason: Printer Error)
54566	01/14/25	LN-50245 Epcot MD LLC	2,921.63	01/14/25 VOID	21686 (Reason: Printer Error)
54567	01/22/25	GOI01 SHARON GOINES	1,029.71		21700
54568	01/22/25	LN-11304 CHANGSHENG LU	14,012.53		21700
54569	01/22/25	LN-11304 CHANGSHENG LU	923.93		21700
54570	01/22/25	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,383.82		21700
54571	01/22/25	LN-40190 GREYMORR LLC	55.00		21700



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued				
54572	01/22/25	LN-50190 FIG 20, LLC	1,254.57	21700
54573	01/22/25	LN-50190 FIG 20, LLC	1,180.82	21700
54574	01/22/25	LN-50190 FIG 20, LLC	5,684.81	21700
54575	01/22/25	LN-50190 FIG 20, LLC	4,504.54	21700
54576	01/22/25	LN-50190 FIG 20, LLC	5,039.37	21700
54577	01/22/25	LN-50190 FIG 20, LLC	1,431.41	21700
54578	01/22/25	LN-50190 FIG 20, LLC	8,205.64	21700
54579	01/22/25	LN-50190 FIG 20, LLC	4,082.14	21700
54580	01/22/25	LN-50190 FIG 20, LLC	3,306.99	21700
54581	01/22/25	LN-50190 FIG 20, LLC	10,625.12	21700
54582	01/22/25	LN-50190 FIG 20, LLC	3,492.81	21700
54583	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,101.21	21700
54584	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,860.61	21700
54585	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	18,196.24	21700
54586	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	16,113.90	21700
54587	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,488.13	21700
54588	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,265.78	21700
54589	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,803.25	21700
54590	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,903.33	21700
54591	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,103.78	21700
54592	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,756.90	21700
54593	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,884.84	21700
54594	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,061.01	21700
54595	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	9,668.16	21700
54596	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,770.88	21700
54597	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,593.65	21700
54598	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,205.24	21700
54599	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,992.12	21700
54600	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	12,126.47	21700
54601	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,266.21	21700
54602	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,690.30	21700
54603	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	15,653.47	21700
54604	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,026.34	21700
54605	01/22/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,956.73	21700
54606	01/22/25	LN-50228 TLF 206 LLC	11,990.10	21700
54607	01/22/25	LN-50228 TLF 206 LLC	3,496.14	21700
54608	01/22/25	LN-50228 TLF 206 LLC	20,078.45	21700
54609	01/22/25	LN-50228 TLF 206 LLC	19,308.72	21700
54610	01/22/25	LN-50228 TLF 206 LLC	19,887.60	21700
54611	01/22/25	LN-50228 TLF 206 LLC	7,211.60	21700
54612	01/22/25	LN-50228 TLF 206 LLC	6,991.16	21700
54613	01/22/25	LN-50228 TLF 206 LLC	5,382.24	21700
54614	01/22/25	LN-50228 TLF 206 LLC	6,569.05	21700
54615	01/22/25	LN-50230 FIG NJ19, LLC	1,600.00	21700
54616	01/22/25	LN-50230 FIG NJ19, LLC	166.71	21700
54617	01/22/25	LN-50245 Epcot MD LLC	2,921.63	21700
54618	01/22/25	LN-50245 Epcot MD LLC	1,971.75	21700
54619	01/22/25	LN-50320 Fundpality 2023 LLC	6,738.35	21700
54620	01/22/25	ROD73 VICTORIA RODRIGUEZ	7,897.50	21700
54621	01/27/25	LN-50190 FIG 20, LLC	160.14	21711
54622	01/27/25	LN-50190 FIG 20, LLC	459.55	21711
54623	01/27/25	LN-50190 FIG 20, LLC	8,498.41	21711

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued					
54624	01/27/25	LN-50190 FIG 20, LLC	5,555.46		21711
54625	01/27/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	393.82		21711
54626	01/27/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,747.50		21711
54627	01/27/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,525.70		21711
54628	01/27/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,753.32		21711
54629	01/27/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,782.04		21711
54630	01/27/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	433.60		21711
54631	01/27/25	LN-50340 WHITMAN PARK NEIGHBORHOOD	16,215.55		21711
54632	01/27/25	LN-40148 FIG CUST FIGN19LLC & SEC PTY	6,767.79		21712
54633	01/27/25	LN-50190 FIG 20, LLC	480.58		21712
54634	01/27/25	LN-50190 FIG 20, LLC	12,818.65		21712
54635	01/27/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	17,377.00		21712
54636	01/27/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,799.86		21712
54637	01/27/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,667.82		21712
54638	01/27/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,723.16		21712
54639	01/27/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,188.78		21712

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	151	16	915,331.20	297,566.73
Direct Deposit:	0	0	0.00	0.00
Total:	151	16	915,331.20	297,566.73

TD T-TRUST Trust - Other Trust 4308903635					
3676	12/23/24	BAY02 BAY HILL ENVIRONMENTAL	345.00	12/31/24	21657
3677	12/23/24	CON24 CONCENTRA MEDICAL CENTER	140.00		21657
3678	12/23/24	NJD20 NJ DEPT OF HLTH & SR SER.	12.60		21657
3679	12/23/24	NSP01 2NSPIREU, LLC C/O MARY CROSS	1,600.00	12/31/24	21657
3680	12/23/24	SHA28 SHADE ENVIRONMENTAL L.L.C.	183,900.00		21657
3681	12/23/24	WIZ02 WIZARD'S FESTIVAL OF FUND, INC	8,685.00	12/31/24	21657
3682	12/23/24	CON53 CONNER STRONG & BUCKELEW, INC.	12,334.00	12/31/24	21662 Direct Deposit
3683	12/24/24	STA12 NJ DEPT OF LABOR & WORKFORCE D	36,164.63	12/31/24	21664
3684	01/10/25	BOY05 BOYD PHOTOGRAPHY LLC	1,775.00		21679
3685	01/10/25	DMD01 DMO PRODUCTIONS	800.00		21679
3686	01/10/25	ING01 INGT LEAD TESTING	1,035.00		21679
3687	01/17/25	CON24 CONCENTRA MEDICAL CENTER	1,680.00		21691
3688	01/17/25	DSI02 DSI MEDICAL SERVICES INC.	1,098.50		21691
3689	01/17/25	LCG01 LCG DBA LEWIS CONSULTING GRP	1,035.00		21691
3690	01/24/25	ALL07 ALL LEAD NJ	2,415.00		21705
3691	01/27/25	MUNEXP01 MUNICIPAL EXCESS LIABILITY	25,000.00		21593

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	15	0	265,685.73	0.00
Direct Deposit:	1	0	12,334.00	0.00
Total:	16	0	278,019.73	0.00

TD WATER Water (and Sewer) 4308903560					
8887	12/23/24	NJA18 NJ AMERICAN WATER CO	341,113.85		21658
8888	01/10/25	AME80 AMERICAN WATER SERVICES	5,400,171.39		21676 Direct Deposit
8889	01/17/25	CCM01 C C M U A	82,731.00		21692
8890	01/17/25	USB06 US BANK NA	76,914.48		21692
8891	01/24/25	NJA18 NJ AMERICAN WATER CO	579,527.02		21706

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Check #	Check Date	Vendor	Amount Paid	Reconciled/void	Ref Num
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TD WATER		Water (and Sewer)	4308903560	Continued		
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks:	4	0	1,080,286.35	0.00
		Direct Deposit:	<u>1</u>	<u>0</u>	<u>5,400,171.39</u>	<u>0.00</u>
		Total:	<u>5</u>	<u>0</u>	<u>6,480,457.74</u>	<u>0.00</u>

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Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks:	644	17	8,833,590.35	298,550.57
		Direct Deposit:	<u>268</u>	<u>2</u>	<u>8,393,729.20</u>	<u>5,545.80</u>
		Total:	<u>912</u>	<u>19</u>	<u>17,227,319.55</u>	<u>304,096.37</u>

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	3-01	55,867.76	0.00	0.00	55,867.76
Current Fund	4-01	2,883,629.63	229,392.15	0.00	3,113,021.78
Water Operating Fund	4-05	1,463,105.64	0.00	0.00	1,463,105.64
Sewer Operating Fund	4-07	628,319.07	0.00	0.00	628,319.07
Payroll	4-10	194,922.76	0.00	0.00	194,922.76
Trust Fund - Insurance	4-13	257,538.63	0.00	0.00	257,538.63
Trust Fund - TTL Redemption	4-15	362,314.63	0.00	0.00	362,314.63
Trust Fund - Other	4-16	10,630.00	0.00	0.00	10,630.00
Trust Fund - Animal Control	4-32	12.60	0.00	0.00	12.60
Year Total:		5,800,472.96	229,392.15	0.00	6,029,865.11
Current Fund	5-01	4,043,128.71	7,271.60	0.00	4,050,400.31
Water Operating Fund	5-05	368,004.00	0.00	0.00	368,004.00
Sewer Operating Fund	5-07	82,731.00	0.00	0.00	82,731.00
Payroll	5-10	313,373.33	0.00	0.00	313,373.33
Trust Fund - Insurance	5-13	2,778.50	0.00	0.00	2,778.50
Trust Fund - TTL Redemption	5-15	553,016.57	0.00	0.00	553,016.57
Trust Fund - Other	5-16	7,060.00	0.00	0.00	7,060.00
Year Total:		5,370,092.11	7,271.60	0.00	5,377,363.71
Water Capital Fund	C-06	3,938,298.03	0.00	0.00	3,938,298.03
Grant Fund	G-02	1,573,288.76	0.00	0.00	1,573,288.76
Trust Fund - HUD	H-25	156,780.08	0.00	0.00	156,780.08
Total of All Funds:		16,894,799.70	236,663.75	0.00	17,131,463.45

Project Description	Project No.	Project Total
CRAMER HILL FAMILY BLK823	04081903	2,420.11
CRAMER HILL FAMILY BLK856	04081905	275.36
MATRIX ADMIRAL WILSON DEV	04081909	62,484.58
1828 REALTY ASSOCIATES, LLC	04081944	11,040.80
PBCIP 1454-1460 Haddon Avenue	0408P947	4,515.00
ASPIRE PROPERTY GROUP, LLC	0408P949	1,988.75
Subaru HQ Traffic Calming	0408P963	645.00
COOPER HEALTH SYSTEM TOWER A	0408P966	7,942.50
PLANKTON ENERGY, LLC	15502	416.00
HOLTEC INTERNATIONAL	16214	720.00
M&S BROADWAY, LLC	16456	1,040.00
HADDON AVENUE APARTMENTS, LLC	16499	240.00
ALFRED CRAMER URBAN RENEWAL LL	16536	1,200.00
ALFRED CRAMER URBAN RENEWAL L	16550	928.00
Total of All Projects:		<u>95,856.10</u>



DEPARTMENT OF FINANCE  
**CITY OF CAMDEN**  
NEW JERSEY

VICTOR G. CARSTARPHEN  
MAYOR

0-2  
SCOTT Z. PARKER  
DIRECTOR OF FINANCE  
TEL: 856-757-7582  
EMAIL: FINANCE@CAMDENNJ.GOV  
WEBSITE: CAMDENNJ.GOV

**MEMORANDUM**

To: Honorable Angel Fuentes, City Council President  
Luis Pastoriza, Municipal Clerk

From: Scott Z. Parker, Finance Director *S.Z.P.*

Date: January 28, 2025

Subject: Payroll Register Summary Communications for Forthcoming City  
Council Meeting- February 11, 2025 .

Attached, please find the Payroll Register Summary for the City of Camden for the pay periods of 1/03/2025 and 1/17/2025. Detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

SZP/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Final Totals	625 Checks to be Printed	0 Checks Voided since Last Payroll	625 Regular	0 Vacation	0 Manual	0 Other	0 Interim	0 Overtime	0 Special	0 Adjustment
<b>Totals:</b>										
Regular Pay:	1,525,988.86		1,719,070.15		0.00	1,719,070.15	1,719,070.15			
Overtime Pay:	172,801.41		1,476,074.54		0.00	1,476,074.54	1,476,074.54			
Vacation Pay:	0.00		51,792.41		0.00	51,792.41	51,792.41			
Holiday Pay:	0.00		23,694.32		0.00	23,694.32	23,694.32			
Sick Pay:	0.00		164,502.49		0.00	164,502.49	164,502.49			
Special Pay:	0.00		71,075.73		0.00	71,075.73	71,075.73			
Admin Pay:	0.00		0.00		0.00	0.00	0.00			
Comp Pay:	0.00		0.00		0.00	0.00	0.00			
Other Pay:	0.00		0.00		0.00	0.00	0.00			
*Code 98 Employees are excluded from the Fmt wages on this report.										
Gross:			0.00		0.00	1,719,070.15	1,719,070.15			
*Fmt Wages:			0.00		0.00	1,476,074.54	1,476,074.54			
Soc Sec:			0.00		0.00	51,792.41	51,792.41			
Medicare:			0.00		0.00	23,694.32	23,694.32			
Adtl Med Tax:			0.00		0.00	0.00	0.00			
FMT:			0.00		0.00	164,502.49	164,502.49			
SMT:			0.00		0.00	71,075.73	71,075.73			
OMT:			0.00		0.00	0.00	0.00			
FLT:			0.00		0.00	1,545.51	1,545.51			
SUT:			0.00		0.00	7,296.39	7,296.39			
SOT:			0.00		0.00	0.00	0.00			
Total Other Tax:			0.00		0.00	8,841.90	8,841.90			
Bef Tax Ded:			0.00		0.00	252,086.91	252,086.91			
Aft Tax Ded:			0.00		0.00	91,788.34	91,788.34			
Net:			0.00		0.00	1,055,288.05	1,055,288.05			
<b>Employer Liability Totals:</b>										
Soc Sec:			0.00		0.00	51,792.41	51,792.41			
Medicare:			0.00		0.00	23,694.32	23,694.32			
OMT:			0.00		0.00	0.00	0.00			
FLT:			0.00		0.00	0.00	0.00			
SUT:			0.00		0.00	0.00	0.00			
SOT:			0.00		0.00	0.00	0.00			
Total Other Tax:			0.00		0.00	2,087.47	2,087.47			
FMT:			0.00		0.00	0.00	0.00			
Employer Liability Earning Codes:			0.00		0.00	357,804.45	357,804.45			
Total Employer Liabilities:			0.00		0.00	435,378.65	435,378.65			
Total Gross + Employer Liabilities:			0.00		0.00	2,154,448.80	2,154,448.80			

NOTE: Ytd Totals include ALL Employees for the Current Payroll Year.

Employee + Employer Soc Sec: 103,584.82  
 Employee + Employer Med: 47,388.64  
 FMT: 164,502.49  
 Total Soc Sec, Med + FMT: 315,475.95

Total Deductions and Earnings:

Code	Description	Ded Amt	Earn Amt	Void Checks	Earn Amt	Net Totals	Earn Amt
E02	SECOND TITLED EMPLOY		5,371.42		0.00		5,371.42
E03	ACTING STATUS		2,032.72		0.00		2,032.72
E06	DOCKING		6,983.10-		0.00		6,983.10-
E09	ADJUSTMENT		136.57		0.00		136.57
E10	ON CALL		1,000.00		0.00		1,000.00
E13	SUSPENSION		1,737.71-		0.00		1,737.71-
E17	Overtime \$		20,459.98		0.00		20,459.98
G00	G - GARN GORMAN	393.09		0.00		393.09	
G01	G - GARN GORMAN	42.00		0.00		42.00	
G00	G - GARN LACEY	710.29		0.00		710.29	
G00	G - GARN HINES	10.00		0.00		10.00	
G10	G - GARN FRANKLIN	2,346.52		0.00		2,346.52	
G10	G - GARN TODORO	697.28		0.00		697.28	
G00	G - GARN CC SHERIFF	249.85		0.00		249.85	
G00	G - SUPP0RT - NJ/PA	489.85		0.00		489.85	
G00	G - SUPP0RT - NJ	9,090.33		0.00		9,090.33	
G01	G - SUPP0RT - NJ	880.41		0.00		880.41	
G02	G - SUPP0RT - NJ	471.26		0.00		471.26	
G03	G - SUPP0RT - NJ	199.37		0.00		199.37	
G04	G - SUPP0RT - NJ	193.99		0.00		193.99	
HEA	CH 78 COST SHARE	90,696.92		0.00		90,696.92	
TMP	IMPUTED INCOME		10,523.84		0.00		10,523.84
P01	DCRP - PENSION	3,688.85		0.00		3,688.85	
P02	DCRP - BACK DEDUCTION	334.41		0.00		334.41	
P01	PERS - PENSION	54,432.23		0.00		54,432.23	
P02	PERS - BACK DEDUCTIONS	1,076.46		0.00		1,076.46	
P04	PERS - CONTRIBUTORY INSURANCE	3,550.33		0.00		3,550.33	
P09	PERS - LOAN REPAYMENT	21,582.35		0.00		21,582.35	
P01	PERS - PENSION	74,888.20		0.00		74,888.20	
P02	PERS - BACK DEDUCTIONS	795.60		0.00		795.60	
P09	PERS - LOAN REPAYMENT	24,671.25		0.00		24,671.25	
PTA	DEF COMP - NATIONWIDE	3,575.12		0.00		3,575.12	
PTB	DEF COMP - NATIONWIDE ROTH	1,150.00		0.00		1,150.00	
PTF	DEF COMP - COREBRIDGE	17,132.08		0.00		17,132.08	
PTG	DEF COMP - COREBRIDGE ROTH	96.92		0.00		96.92	
PTK	DEF COMP - MET LIFE	292.03		0.00		292.03	
PTO	DEF COMP - Equitable	2,484.00		0.00		2,484.00	
PTP	DEF COMP - Equitable Roth	1,150.00		0.00		1,150.00	

PTS	DEF COMP - National Life Group	70.00	0.00	70.00
S10	AFLAC PRE-TAX	2,337.45	0.00	2,337.45
S22	AFLAC GEORGIA POST-TAX	2,356.11	0.00	2,356.11
S31	AFLAC NY PRE-TAX	19.09	0.00	19.09
S32	AFLAC NY POST-TAX	27.79	0.00	27.79
S81	AFLAC NGRD POST-TAX	201.08	0.00	201.08
S99	AFLAC FSA WAGE WORKS	268.45	0.00	268.45
SC1	SUPP - COLONIAL PRE-TAX	288.05	0.00	288.05
SC2	SUPP - COLONIAL POST-TAX	2,643.38	0.00	2,643.38
SC8	SUPP - COLONIAL X-GUARDS	135.62	0.00	135.62
UC1	DUES - CMA STAFF	4,994.76	0.00	4,994.76
UC2	DUES - CMA X-GRD	637.50	0.00	637.50
UC3	DUES - CMA SUPERVISORS	1,294.50	0.00	1,294.50
UC4	DUES - CMA PAC	45.00	0.00	45.00
UC5	DUES - CMA PARKING DEDUCTION	527.00	0.00	527.00
UF1	DUES - FIRE 2578	3,085.58	0.00	3,085.58
UF2	DUES - FIRE 788	4,959.90	0.00	4,959.90
UF5	DUES - FIRE HOUSE FUND	2,550.00	0.00	2,550.00
Z01	MISC - WAGE GARNISHMENT FEE	58.00	0.00	58.00
Z02	MISC - LOST SWIPE CARD FEE	5.00	0.00	5.00
		<u>343,875.25</u>	<u>30,803.72</u>	<u>343,875.25</u>
		0.00	0.00	30,803.72

Employer Liability Codes:

Code	Description	Liability Amt	Void Amt	Net Amt
940	HEALTH BENEFIT EMPLOYER	357,804.45	0.00	357,804.45
		<u>357,804.45</u>	<u>0.00</u>	<u>357,804.45</u>

Break Down of Employees Paid:  
 Total Male: 390  
 Total Female: 235  
 Total Unknown: 0  
 Total Employees: 625

There are NO errors or warnings in this Payroll Register.

Final Totals	628 Checks to be Printed 0 Checks voided since Last Payroll	626 Regular 0 Regular	0 Vacation 0 Vacation	0 Manual 0 Manual	2 Other 0 Other	0 Interim 0 Interim	0 Overtime 0 Overtime	0 Special 0 Special	0 Adjustment 0 Adjustment
<b>Totals:</b>									
Regular Pay:	1,525,406.85	*Fmt Wages: 1,719,070.15	Gross: 1,722,996.07	Void	1,722,996.07	Net	3,442,066.22	This Payroll Direct Deposit	
Overtime Pay:	133,491.62	Soc Sec: 1,476,390.41	1,473,860.25	0.00	1,473,860.25	2,950,250.66	Payroll direct Deposit: 1,024,440.13		
Vacation Pay:	0.00	Medicare: 23,694.32	23,719.78	0.00	23,719.78	105,241.48	Deduction direct Deposit: 0.00		
Holiday Pay:	0.00	Medicare: 23,694.32	23,719.78	0.00	23,719.78	47,414.10	Total direct Deposit: 1,024,440.13		
Sick Pay:	0.00	Fmt: 164,502.49	158,925.37	0.00	158,925.37	323,427.86	Code 98 Exempt Fmt Wages: 1,432.54		
Special Pay:	0.00	Smt: 71,075.73	70,188.83	0.00	70,188.83	141,264.56	Code 98 Exempt Smt Wages: 853.27		
Admin Pay:	0.00	Cmt: 0.00	0.00	0.00	0.00	0.00	*Code 98 Employees are excluded from the		
Comp Pay:	0.00	Flt: 1,545.51	1,548.89	0.00	1,548.89	3,094.40	Fmt wages on this Report.		
Other Pay:	0.00	Sut: 7,296.39	7,312.16	0.00	7,312.16	14,608.55			
		Sdt: 0.00	0.00	0.00	0.00	0.00			
		Total Other Tax: 8,841.90	8,861.05	0.00	8,861.05	17,702.95			
		Bef Tax Ded: 251,771.04	259,618.12	0.00	259,618.12	511,389.16			
		Aft Tax Ded: 87,792.73	99,312.12	0.00	99,312.12	187,104.85			
		Net: 1,059,419.43	1,048,921.73	0.00	1,048,921.73	2,108,341.16			
<b>Employer Liability Totals:</b>									
		Soc Sec: 51,792.41	53,449.07	0.00	53,449.07	105,241.48	Employee + Employer Soc Sec: 106,898.14		
		Medicare: 23,694.32	23,719.78	0.00	23,719.78	47,414.10	Employee + Employer Med: 47,439.56		
		Omt: 0.00	0.00	0.00	0.00	0.00	FMT: 158,925.37		
		Flt: 0.00	0.00	0.00	0.00	0.00	Total Soc Sec, Med + Fmt: 313,263.07		
		Sut: 0.00	0.00	0.00	0.00	0.00			
		Sdt: 2,087.47	2,105.75	0.00	2,105.75	4,193.22			
		Total Other Tax: 2,087.47	2,105.75	0.00	2,105.75	4,193.22			
		Fui: 0.00	0.00	0.00	0.00	0.00			
		Employer Liability Earning Codes: 357,804.45	370,740.45	0.00	370,740.45	728,544.90	NOTE: Ytd Totals include All Employees		
		Total Employer Liabilities: 435,378.65	450,015.05	0.00	450,015.05	885,393.70	For the Current Payroll Year.		
		Total Gross + Employer Liabilities: 2,154,448.80	2,173,011.12	0.00	2,173,011.12	4,327,459.92			

Total Deductions and Earnings:

Code Description	Ded Amt	Earn Amt	Void Checks Ded Amt	Earn Amt	Net Totals Ded Amt	Earn Amt
E02 SECOND TITLED EMPLOY		5,354.96		0.00	209.18	5,354.96
E03 ACTING STATUS		584.58		0.00	0.00	584.58
E05 CLOTHING ALLOWANCE		35,000.00		0.00	10.00	35,000.00
E06 DOCKING		2,576.30-		0.00	260.04	2,576.30-
E09 ADJUSTMENT		3,136.10		0.00	194.20	3,136.10
E10 ON CALL		1,000.00		0.00	34.75	1,000.00
E13 SUSPENSION		229.72-		0.00	466.77	229.72-
E14 AUTO ALLOWANCE		525.00		0.00	9,268.68	525.00
E17 Overtime \$		18,718.36		0.00	994.74	18,718.36
E19 Vacation Payout		2,252.26		0.00	635.33	2,252.26
E20 Comp Payout		332.36		0.00	280.37	332.36
GFO G - GARN GORMAN	209.18		0.00		209.18	
GGO G - GARN LACEY	0.00		0.00		0.00	
GHO G - GARN HINES	10.00		0.00		10.00	
GIO G - GARN FRANKLIN	260.04		0.00		260.04	
GJO G - GARN TODORO	194.20		0.00		194.20	
GKO G - GARN CC SHERIFF	34.75		0.00		34.75	
GPO G - SUPPORT - NJ/PA	466.77		0.00		466.77	
GSO G - SUPPORT - NJ	9,268.68		0.00		9,268.68	
GS1 G - SUPPORT - NJ	994.74		0.00		994.74	
GS2 G - SUPPORT - NJ	635.33		0.00		635.33	
GS3 G - SUPPORT - NJ	280.37		0.00		280.37	
GS4 G - SUPPORT - NJ	246.38		0.00		246.38	
HEA CH 78 COST SHARE	94,072.05		0.00		94,072.05	
HEB CH 78 COST SHARE BACK ADJUST	201.11		0.00		201.11	
IMP IMPUTED INCOME		11,914.84		0.00		11,914.84
P01 DCRP - PENSION	4,547.32		0.00		4,547.32	
P02 DCRP - BACK DEDUCTION	766.03		0.00		766.03	
P01 PERS - PENSION	54,689.28		0.00		54,689.28	
P02 PERS - BACK DEDUCTIONS	3,735.02		0.00		3,735.02	
P03 PERS - ARREARS	173.86		0.00		173.86	
P04 PERS - CONTRIBUTORY INSURANCE	3,566.96		0.00		3,566.96	
P05 PERS - INSURANCE ARREARS	809.98		0.00		809.98	
P09 PERS - LOAN REPAYMENT	21,434.00		0.00		21,434.00	
PF1 PERS - PENSION	74,372.87		0.00		74,372.87	
PF2 PERS - BACK DEDUCTIONS	1,518.10		0.00		1,518.10	
PF3 PERS - ARREARS	1,813.66		0.00		1,813.66	
PF9 PERS - LOAN REPAYMENT	25,184.99		0.00		25,184.99	



PTA	DEF COMP - NATIONWIDE	3,535.12	0.00	0.00	3,535.12
PTB	DEF COMP - NATIONWIDE ROTH	1,150.00	0.00	0.00	1,150.00
PTF	DEF COMP - COREBRIDGE	16,732.08	0.00	0.00	16,732.08
PTG	DEF COMP - COREBRIDGE ROTH	96.92	0.00	0.00	96.92
PTK	DEF COMP - MET LIFE	292.03	0.00	0.00	292.03
PTO	DEF COMP - Equitable	2,484.00	0.00	0.00	2,484.00
PTP	DEF COMP - Equitable Roth	1,150.00	0.00	0.00	1,150.00
PTS	DEF COMP - National Life Group	70.00	0.00	0.00	70.00
S10	AFLAC PRE-TAX	2,279.55	0.00	0.00	2,279.55
S22	AFLAC GEORGIA POST-TAX	2,318.37	0.00	0.00	2,318.37
S31	AFLAC NY PRE-TAX	19.09	0.00	0.00	19.09
S32	AFLAC NY POST-TAX	27.79	0.00	0.00	27.79
S81	AFLAC XGRD POST-TAX	247.81	0.00	0.00	247.81
S99	AFLAC FSA WAGE WORKS	308.45	0.00	0.00	308.45
SC1	SUPP - COLONIAL PRE-TAX	288.05	0.00	0.00	288.05
SC2	SUPP - COLONIAL POST-TAX	2,643.38	0.00	0.00	2,643.38
SC8	SUPP - COLONIAL X-GUARDS	135.62	0.00	0.00	135.62
SF1	SUPP - FIRE INSURANCE	5,512.79	0.00	0.00	5,512.79
UC1	DUES - CMA STAFF	4,984.98	0.00	0.00	4,984.98
UC2	DUES - CMA X-GRD	637.50	0.00	0.00	637.50
UC3	DUES - CMA SUPERVISORS	1,294.50	0.00	0.00	1,294.50
UC4	DUES - CMA PAC	45.00	0.00	0.00	45.00
UC5	DUES - CMA PARKING DEDUCTION	527.00	0.00	0.00	527.00
UF1	DUES - FIRE 2578	2,969.88	0.00	0.00	2,969.88
UF2	DUES - FIRE 788	5,004.99	0.00	0.00	5,004.99
UF3	DUES - BUFF	1,641.67	0.00	0.00	1,641.67
UF4	DUES - LPPFA	450.00	0.00	0.00	450.00
UF5	DUES - FIRE HOUSE FUND	2,535.00	0.00	0.00	2,535.00
Z01	MISC - WAGE GARNISHMENT FEE	53.00	0.00	0.00	53.00
Z02	MISC - LOST SWIPE CARD FEE	10.00	0.00	0.00	10.00
		358,930.24	76,012.44	0.00	358,930.24
				0.00	76,012.44

Employer Liability Codes:

Code	Description	Liability Amt	Void Amt	Net Amt
940	HEALTH BENEFIT EMPLOYER	370,740.45	0.00	370,740.45
		370,740.45	0.00	370,740.45

Break Down of Employees Paid:  
 Total Male: 393  
 Total Female: 235  
 Total Unknown: 0  
 Total Employees: 628

*1<sup>st</sup> Reading  
Ordinances*

0-1

DB:dh  
02-11-25

**AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)**

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees in the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. To adjust salary ranges for administrative efficiency and personnel retention/recruitment purposes (**NOTE:** any individual's increase in salary within the to-be-established Salary & Wage ranges must be approved in advance by the State Division of Local Government Services ("DLGS") by Waiver pursuant to the City's current Transitional Aid to Localities Memorandum of Understanding with the DLGS):

SECTION 2. Amend the salary range for **Comptroller and Administrative Secretary.**

SECTION 3. Add the titles: **Attorney-Municipal Prosecutor Night Court-Part Time and Municipal Auditor.**

SECTION 4. The effective date of these amendments shall be **February 1, 2025.**

SECTION 5. Attached hereto and incorporated herein, by way of reference is the list of amended salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 6. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

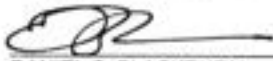
SECTION 7. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 8. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 11, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

1/1/2025

Section I.

Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

**Elected Officials**

Mayor	110,000	160,000
Council President	-	36,000
Council Member	-	33,000

Section II.

The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.  
The salaries for the following department heads shall be as follows:

**Department Directors and Assistant Department Directors**

Business Administrator	85,000	155,000
City Attorney	80,000	175,000
Department Directors	75,000	150,000

Section III.

The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

**City Attorney's Office**

First Assistant City Attorney	75,000	120,000
Counsel to the Mayor/Counsel to City Council	1	100,000
Supervising Litigation Attorney	70,000	110,000
Assistant City Attorney General & Litigation	60,000	110,000
Municipal Prosecutor	60,000	110,000

Section IV.

This section sets the rates of pay for those positions in the Classified Service which are Managerial and/or Confidential and are excluded from the collective bargaining process. These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposes performed with the prior approval of the Business Administrator

**Managerial and/or Confidential Titles**

Assistant Business Administrator	65,000	125,000
Assistant Director of Finance	75,000	110,000
Assistant Director of Information Technology	125,000	175,000
Assistant Director of Public Works	75,000	110,000
<b>Chief Financial Officer</b>	-	<b>184,757</b>
Comptroller	110,000	135,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	95,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	1	75,000

Section V.

The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

**Unclassified Titles**

Aide to the Mayor	34,802	79,500
Confidential Assistant	34,809	84,500
Confidential Aide	34,809	79,500
Attorney - A.B.C.	2,500	12,500
Attorney - Affirmative Action Review Council	1	8,000
Attorney - B.O.A.	13,845	25,631
Attorney - Municipal Personnel Defender	36,061	68,508
Attorney - Planning Board	10,342	18,869
Attorney - Rent Control Board (\$0.00 per billable hour)	2,700	4,235
Attorney - Rooming and Boarding Home Licensing Bd.	1	8,000
Attorney - Municipal Prosecutor Night Court-Part Time	1	8,000
City Treasurer	90,000	110,000
Deputy Municipal Clerk	51,200	115,000
Judge of the Municipal Court	81,600	114,444
Judge of the Municipal Court (Part Time)	30,979	58,678
Municipal Auditor	81,000	99,000
* Municipal Clerk	98,999	157,724
Municipal Court Director	70,968	130,000
Municipal Engineer	95,500	145,000
Secretary Board/Commission	1,000	9,145
* Tax Assessor	98,999	136,274
* Tax Collector	98,999	136,274
Tax Search Officer (Part Time)	5,054	15,000

\* Entitled to Salary Increases

Section VI.

The employees of these titles are entitled to all benefits as set for the classified section.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Confidential Secretary to the Mayor	01336							84,734
Confidential Secretary to the Mayor (Part-time)	01336							40,867
Secretary to the ABC Board	06582	5,673	5,939	6,523	6,728	7,155	7,426	7,709

Section VII.

This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time positions be paid on a pro rata basis salary grades.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Account Clerk	00001	36,297	38,018	41,839	43,837	45,398	47,012	48,703
* Accountant	00004	54,453	57,081	62,921	65,362	67,899	70,541	73,288
* Accounting Assistant	50451	43,114	45,174	49,753	52,150	54,041	56,003	58,051
* Administrative Analyst	00010	59,405	62,279	68,671	72,007	74,802	77,716	80,751
** Administrative Clerk	00020	54,409	56,871	62,346	64,245	74,078	76,841	79,705
** Administrative Secretary	00132	63,076	65,958	72,366	74,084	89,737	92,636	95,657
** Affirmative Action Officer	00231@	77,345	81,118	89,502	97,616	106,485	110,670	115,023
* Analyst Grant Applications	00259	61,521	64,503	71,127	74,585	77,382	80,356	83,293
* Architect	00276@	69,727	73,117	80,655	85,240	88,622	92,857	96,892
* Assessing Aide	00293@	45,724	47,782	49,931	52,179	54,526	56,960	59,545
* Assistant Administrative Analyst	00302@	48,916	51,266	56,493	59,225	61,397	63,653	66,005
* Assistant Animal Control Officer	00312@	50,942	53,489	58,838	61,780	64,251	66,821	69,494
* Assistant Assessor	00317@	55,422	58,098	64,046	67,156	69,644	71,269	74,924
* Assistant Chief Housing Inspector	00387	69,022	72,379	75,904	79,604	82,712	85,947	89,309

1/1/2025

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Assistant Coordinator of Volunteers	00418	52,894	55,275	57,763	60,362	63,077	65,916	68,883
** Assistant Engineer	00518	93,741	97,491	101,391	105,446	109,664	114,051	118,613
** Assistant Municipal Clerk	00617	56,337	59,059	61,908	64,891	68,004	71,243	74,613
** Assistant Municipal Clerk*		0	0	0	0	0	0	92,901
** Assistant Municipal Tax Collector	00627@	80,650	84,588	88,738	93,102	97,689	102,507	107,553
** Assistant Payroll Supervisor	00639	59,111	61,322	63,727	66,337	69,161	72,207	75,483
* Assistant Planner	00645	53,093	55,653	58,343	61,164	64,125	67,226	70,467
** Assistant Public Works Superintendent	00671	60,968	63,923	67,047	70,340	73,811	77,467	81,308
** Assistant Purchasing Agent	00673	56,336	59,058	61,908	64,891	68,004	71,243	74,613
* Assistant Superintendent of Weights & Measures	00445	45,451	47,628	49,988	52,531	55,257	58,166	61,257
* Assistant Traffic Engineer	00795	73,497	77,079	80,834	84,764	88,868	93,146	97,598
* Assistant Violations Clerk	00806	43,114	45,174	47,353	49,661	52,107	54,691	57,412
* Assistant Zoning Officer (Part Time)	00827@	0	0	0	0	0	0	7,897
* Auditor	00846	61,521	64,503	67,627	70,891	74,394	78,135	82,113
* Building Inspector (ICS)	00924	71,347	74,822	78,540	82,501	86,705	91,152	95,844
* Building Inspector Apprentice	00969	56,313	62,726	0	0	0	0	0
** Building Maintenance Worker	00929	38,555	40,388	42,460	44,764	47,301	49,972	52,776
Building Maintenance Worker Low								
* Pressure License	00933	54,046	56,654	59,449	62,431	65,601	68,958	72,501
* Building Service Worker	00938	35,612	37,299	39,145	41,151	43,317	45,644	48,131
** Building Subcode Official (HHS)	01048	76,877	80,626	84,558	88,674	92,974	97,456	102,119
* Carpenter	00971	52,754	55,299	58,049	60,999	64,149	67,498	71,046
* Carpenters Helper	00974	44,067	46,177	48,562	51,231	54,184	57,321	60,642
* Cashier	00976	46,529	48,761	51,221	53,910	56,827	60,072	63,546
** Chief Accountant	01005	69,064	72,421	75,986	79,761	83,754	87,965	92,394
** Chief Assistant Assessor	01016	60,135	63,048	66,119	69,453	73,059	76,946	81,115
** Chief Clerk	01037	63,076	65,958	69,081	72,445	76,051	79,908	84,016
** Chief Community Relations Specialist	01107	73,488	77,066	80,834	84,764	88,868	93,146	97,598
** Chief Housing Inspector	01139	66,111	69,322	72,768	76,458	80,391	84,566	88,981
** Chief Landscape Architect	01150	66,111	69,322	72,768	76,458	80,391	84,566	88,981
** Chief License Inspector	01153	65,288	68,457	71,801	75,429	79,352	83,569	88,076
** Chief Sanitation Inspector	01209	52,442	54,969	57,696	60,623	63,850	67,377	71,204
Claims Examiner Workmen								
* Compensation	01241	51,863	54,201	56,791	59,631	62,721	66,061	69,651
* Clerk 1	01245	34,262	35,883	37,678	39,648	41,893	44,414	47,121
* Clerk 2	01247	37,853	39,650	41,644	43,835	46,321	49,002	51,873
* Clerk 3	01273	42,427	44,455	46,699	49,159	51,934	54,924	58,139
Clerk 3								
* (Principal Personnel Clerk)	02773	59,692	62,583	65,714	69,085	72,695	76,544	80,632
** Clerk 4	03859	42,333	44,355	46,549	48,924	51,580	54,517	57,734
* Clerk Stenographer 1	01260	38,345	40,169	42,191	44,421	46,868	49,531	52,408
* Clerk Stenographer 2	01253	40,397	42,322	44,502	46,938	49,645	52,621	55,876
* Clerk Stenographer 3	02777	44,486	46,615	48,948	51,485	54,227	57,174	60,321
** Clerk Stenographer 4	03862@	44,509	46,640	48,973	51,610	54,451	57,496	60,747
* Clerk Transcriber	01266	37,679	39,469	41,444	43,614	46,079	48,838	51,891
* Clerk Typist 1, Evidence Handling	23239	38,943	40,794	42,812	45,001	47,471	50,221	53,251
* Code Enforcement Officer	01285	53,423	56,000	58,704	61,545	64,621	67,942	71,493
* Community Organization Specialist	01303	40,712	42,654	44,765	47,046	49,596	52,425	55,542
* Community Service Aide	01313	35,462	37,140	38,969	40,949	43,179	45,659	48,390
* Community Service Worker	01319	38,065	39,873	41,893	44,124	46,584	49,373	52,481
* Community Youth Worker	01321	48,242	50,583	53,177	55,924	58,936	62,213	65,756
* Complaint Investigator	01324	43,799	45,894	48,145	50,551	53,221	56,154	59,361
* Computer Service Technician	01605	56,637	59,375	62,348	65,566	69,029	72,842	76,904
** Construction Official	05045	91,692	95,214	98,981	102,994	107,253	111,767	116,536
* Contract Administrator 1	51254	70,077	73,486	77,141	81,051	85,216	89,646	94,351

1/1/2025



Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Contract Compliance Representative	04883	66,630	72,519	76,887	83,310	86,038	88,867	93,238
** Coordinator for Federal & State Aid	01355	71,820	75,317	83,087	91,458	99,917	103,842	107,919
** Coordinator of Monitoring & Evaluation	04716	65,400	68,575	75,632	83,237	90,773	94,327	98,024
** Coordinator of Motor Vehicle Repair	07607	91,558	95,988	105,397	111,719	117,454	121,920	126,634
** Coordinator of Volunteers	01371	65,400	68,575	75,633	83,237	90,773	94,327	98,024
* Cost Estimator Property Improvement	01379	57,325	60,099	66,257	69,478	72,061	74,746	77,536
* Court Interpreter S&E	07959	54,453	57,081	62,921	65,362	67,899	70,541	73,288
* Customer Service Representative	01459	49,295	51,665	56,933	59,682	61,960	64,247	66,622
Customer Service Representative Bil. in Spanish & English	08033	49,295	51,665	56,933	59,682	61,960	64,247	66,622
* Data Control Clerk	01468	39,723	41,613	45,818	48,012	49,736	51,532	53,395
** Data Entry Operator 1	53292	37,604	39,390	43,358	45,432	47,057	48,748	50,493
** Data Entry Operator 2	53293	41,841	43,839	48,278	50,598	52,423	54,323	56,299
** Data Entry Operator 3	53294	46,342	48,566	53,505	55,569	57,718	59,950	62,271
** Data Entry Operator 4	53295	55,424	58,102	64,050	69,803	76,096	79,064	82,151
* Data Processing Programmer	01474	51,715	54,207	59,744	62,633	64,947	67,546	70,054
* Data Processing Programmer Trainee	01475	50,264	0	0	0	0	0	0
** Deputy Municipal Court Administrator	07796	63,076	65,958	72,366	79,084	85,464	88,225	91,102
Deputy Municipal Court Administrator Bilingual S/E	07903	63,076	65,958	72,366	79,084	85,464	88,225	91,102
** Deputy Registrar of Vital Statistics	05120	60,314	63,238	69,732	73,127	75,866	78,802	83,294
** Deputy Tax Assessor	05780	93,388	96,677	107,506	113,952	119,804	124,358	129,166
* Economic Development Rep. 2	55503	76,407	80,133	88,740	93,082	96,729	100,524	104,469
Director of Economic and Industrial Development	01555@	99,227	104,027	114,226	121,075	127,294	132,132	137,240
** Director of Licenses	07163	73,486	77,066	85,021	92,834	101,260	105,233	109,369
** Director of Inspections	01607@	93,388	97,907	107,506	113,952	119,804	124,358	129,166
Director of Neighborhood Preservation Program	02569	93,388	97,907	107,506	113,952	119,804	124,358	129,166
** Director of Youth Services	01851	93,388	97,907	107,506	113,952	119,804	124,358	129,166
* Electrical Inspector (ICS)	01699	71,347	74,822	82,540	86,571	89,956	93,480	97,150
** Electrical Subcode Official (IHIS)	05046	84,640	88,795	97,993	102,797	106,633	110,686	114,911
* Electrician	01706	52,754	55,299	60,949	63,898	66,261	68,706	71,264
* Electrician Helper	01710	44,067	46,177	50,862	53,307	55,359	57,503	59,727
** Elevator Subcode Official	07928	76,877	80,626	88,958	97,938	106,633	110,686	114,911
* Employee Benefits Clerk	04758	37,389	39,165	43,110	45,164	46,724	48,400	50,137
* Employee Benefits Specialist	01728	40,137	42,049	46,299	48,518	50,335	52,227	54,202
* Engineering Aide	01733	43,876	45,973	50,641	53,077	55,125	57,254	59,467
* Equipment Operator	01746	45,127	47,287	52,094	54,604	56,600	58,663	60,811
** Executive Assistant	04586	0	0	0	0	0	0	127,875
* Fire Subcode Official	05013	76,877	80,626	88,958	97,938	106,633	110,686	114,911
* Garage Attendant	01877	39,845	41,744	45,960	48,162	49,978	51,865	53,842
* Gardener	01883	44,367	46,490	51,210	53,674	55,632	57,660	59,770
** General Supervisor Laboring	06635	53,767	56,359	62,122	68,334	74,488	77,389	80,409
** General Supervisor Parks	06699	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** General Supervisor, Public Works	06652	62,019	65,025	68,701	71,372	77,809	80,844	84,003
* GIS Specialist 3	03176	70,187	73,696	81,066	85,119	88,523	92,064	95,747
* GIS Specialist Trainee	03174	61,918	0	0	0	0	0	0
* Graphic Artist 1	54593	63,343	65,876	68,512	71,252	74,102	77,066	80,149
* Graphic Artist 2	54604	70,793	73,624	76,569	79,632	82,817	86,130	89,575
* Heavy Equipment Operator	02001@	53,960	56,565	62,352	65,372	67,897	70,418	73,035
* Historic Preservation Specialist	15679	61,521	64,503	71,127	74,589	77,362	80,273	83,293
** Housing Coordinator	02065	72,146	75,661	83,037	91,150	99,183	103,075	107,123

1/1/2025

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Housing Inspector	02071	53,423	56,000	58,704	61,545	64,528	67,659	70,948
* Industrial Representative	02095	61,521	64,503	71,127	74,589	77,382	80,273	83,293
* Interviewer, Courts	06207	49,294	51,665	56,934	59,683	61,961	64,246	66,623
* Interviewer, Courts, Bilingual Spanish & English	07573	49,294	51,665	56,934	59,683	61,961	64,246	66,623
* Investigator A B C	02175	0	0	0	0	0	0	11,697
* Investigator Public Works	05217	56,583	59,317	65,396	68,567	71,106	73,959	76,712
* Job Developer	02217	76,985	80,835	88,918	93,364	97,099	100,982	105,022
* Keyboarding Clerk 1	01268	35,286	36,956	40,667	42,601	44,108	45,683	47,316
* Keyboarding Clerk 2	02256@	38,943	40,794	44,912	47,061	48,695	50,446	52,266
* Keyboarding Clerk 3	02781	43,513	45,593	50,219	52,637	54,498	56,482	58,538
** Keyboarding Clerk 4	03864@	44,858	46,928	51,530	54,953	59,691	61,886	64,164
* Laborer 1	02248	40,940	42,893	47,233	49,497	51,283	53,133	55,067
* Laborer 1 (Laborer Heavy)	02248	42,846	44,895	49,446	51,820	53,700	55,647	57,686
** Laborer 2	06634	45,715	47,773	49,922	52,169	54,516	56,970	59,533
** Laborer 3	06633	51,902	53,457	58,914	64,793	70,625	73,368	76,227
* Landscape Architect	02256@	50,467	52,897	58,293	61,110	63,451	65,892	68,433
* Legal Secretary	07675	56,288	58,540	60,881	63,316	65,849	68,483	71,222
* Legal Stenographer	02279	42,427	44,455	48,959	51,315	53,166	55,100	57,104
* License Inspector	02292	52,659	55,198	60,839	63,789	65,991	68,417	70,948
* License Inspector Bl. in S&E	05785	52,659	55,198	60,839	63,789	65,991	68,417	70,948
* Loan Advisor	05136	44,264	46,383	51,090	53,550	55,578	57,690	59,890
* Mail Clerk	02320	46,359	48,582	53,522	56,108	58,151	60,285	62,511
* Maintenance Repairer	02328	43,129	45,191	49,773	52,165	54,067	56,035	58,085
** Maintenance Superintendent	02384	73,486	77,066	85,021	92,834	101,260	105,233	109,369
** Maintenance Supervisor, Grounds	06731	51,002	53,457	58,914	64,793	70,625	73,368	76,227
* Maintenance Worker 1, Grounds	01940	40,495	42,425	46,716	48,958	50,785	52,622	54,529
Management Information Systems								
** Specialist	04354	99,227	104,027	114,226	121,075	127,294	132,132	137,240
** Management Assistant	56492	80,121	83,035	85,001	87,550	90,178	92,882	95,669
** Material Management Coordinator	05702	63,016	66,074	72,887	76,416	79,397	82,496	85,722
** Mechanic	02434	48,714	51,053	56,258	58,978	61,142	63,383	65,731
* Mechanic (Diesel)	02440	50,704	53,144	58,570	61,403	63,664	66,016	68,459
* Mechanic Fire Apparatus	02441	51,103	53,565	59,032	61,869	64,174	66,544	69,013
* Mechanic's Helper	02456@	42,846	44,895	49,446	50,367	52,191	54,082	56,061
* Mechanical Repairer Light Equipment	02451@	42,337	44,237	46,233	48,314	50,487	52,759	55,134
** Motor Broom Driver	05565	45,127	47,287	52,094	54,604	56,600	58,663	60,811
** Municipal Court Administrator	07795	85,416	89,549	98,329	104,225	109,578	113,742	118,139
* Municipal Court Attendant	02524	0	0	0	0	0	0	61,803
* Network Administrator 1	10107	85,447	89,718	98,691	103,625	107,771	112,081	116,565
* Network Administrator 2	10108	92,374	96,994	106,693	112,027	116,509	121,170	126,016
* Omnibus Operator	05594	39,926	41,826	46,052	47,821	49,656	51,566	53,554
* Paralegal Specialist	02593	68,549	71,291	74,142	77,105	83,536	86,744	90,080
* Parking Enforcement Officer	07305	42,987	45,044	49,609	51,996	53,878	55,842	57,881
* Payroll Clerk	02634	37,389	39,165	43,110	45,164	46,724	48,400	50,157
** Payroll Supervisor	02636	70,206	73,556	81,000	89,022	96,978	100,724	104,628
* Personnel Aide	02685	60,352	62,786	65,277	67,888	70,604	73,428	76,365
* Personnel Assistant	02648@	77,803	82,024	87,677	90,467	94,668	98,909	103,133
* Planning Aide	02685	40,137	42,049	46,299	48,518	50,335	52,227	54,202
** Planning Director	02686	93,388	97,907	107,506	113,952	119,804	124,358	129,166
* Plumbing Inspector (ICS)	02704	71,347	74,822	82,540	86,571	89,956	93,480	97,150
** Plumbing Subcode Official (IBIS)	05056	76,877	80,626	88,958	97,938	106,633	110,686	114,911
* Principal Account Clerk	02755	43,114	45,174	49,753	52,150	54,041	56,003	58,051
* Principal Account Clerk (Typing)		44,105	46,217	50,905	53,358	55,366	57,381	59,493
* Principal Cashier	02771	52,483	55,012	60,633	63,573	65,954	68,390	70,931

1/1/2025

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Principal Clerk Transcriber	02779	43,811	45,906	50,564	52,998	55,044	57,167	59,382
Principal Community Organization Specialist	02785@P	46,666	48,905	53,878	56,480	58,626	60,871	63,204
* Principal Data Control Clerk	04646	46,664	48,901	53,876	56,478	58,542	60,687	62,919
* Principal Employee Benefits Clerk	04936	45,879	48,078	52,964	55,522	57,665	59,895	62,217
* Principal Engineering Aide	07804	56,078	58,787	64,808	67,325	69,942	72,664	75,495
* Principal Legal Stenographer	07819	54,406	57,033	62,868	65,914	70,151	72,752	75,450
* Principal Mail Clerk		60,912	63,349	68,177	68,823	73,724	74,440	79,740
* Principal Payroll Clerk	02831	59,692	62,583	66,113	68,683	71,355	74,136	77,026
* Principal Planner	02837	61,521	64,503	71,127	74,589	77,382	80,273	83,293
Principal Planner Community Development Program	05335	61,521	64,503	71,127	74,589	77,382	80,273	83,293
* Principal Planning Aide	02840	49,300	51,670	56,939	59,691	61,964	64,346	66,823
* Principal Purchasing Assistant	02847	45,879	48,078	52,964	55,522	57,665	59,895	62,217
* Principal Storekeeper	02852	59,186	62,050	68,414	71,739	74,417	77,197	80,092
** Printing Machine Operator 1	02571	43,970	46,072	50,747	53,191	55,125	57,126	59,219
* Printing Machine Operator 2	22533	53,039	55,597	61,281	64,252	66,622	69,094	71,663
* Printing Machine Operator 3	22534	55,597	58,280	64,258	67,368	69,824	72,543	75,368
** Printing Machine Operator 4	22535	58,280	61,099	67,375	70,642	73,220	76,074	79,041
* Program Analyst	02871	59,405	62,279	68,671	72,007	74,802	77,716	80,751
** Program Coordinator Demolition	02679	78,760	82,304	85,848	89,392	92,937	96,481	100,025
** Program Monitor	04700	57,782	60,577	66,785	70,032	72,632	75,344	78,165
* Project Coordinator Construction	02883	74,587	78,221	86,298	95,006	103,510	107,448	111,552
* Project Manager, Data Processing	53023	118,912	0	0	0	0	0	0
* Property Clerk	02894	37,852	39,651	43,645	45,736	47,370	49,062	50,835
* Public Information Officer	02927	47,494	49,773	54,839	57,492	59,592	61,787	64,614
* Public Works Inspector	02933	53,063	55,623	61,307	64,278	66,652	69,124	71,693
** Public Works Superintendent	02936	73,486	77,066	85,021	92,834	101,260	105,233	109,369
** Purchasing Agent	02952	98,227	104,027	114,226	121,075	127,294	132,132	137,240
* Purchasing Assistant	02952	37,389	39,165	43,110	45,164	46,724	48,400	50,137
* Purchasing Expediter	02956	48,916	51,266	56,493	59,225	61,401	63,653	66,012
* Radio Dispatcher	02958	45,106	47,267	52,071	54,578	56,565	58,630	60,788
* Radio Dispatcher Typing	02959	46,037	48,244	53,150	55,658	57,643	59,710	61,867
* Radio Technician	02965	61,772	65,082	68,391	71,701	75,010	78,320	81,629
** Real Estate Officer	02974	88,404	91,615	98,751	106,441	114,059	117,658	121,399
* Receptionist	02976	34,262	35,883	39,478	41,362	42,816	44,340	45,909
* Recorder Operator Courts	04873	36,335	38,057	41,884	43,889	45,567	47,316	49,132
* Records Management Analyst	05429	57,136	59,901	66,055	69,258	71,784	74,582	77,492
** Records Manager	06382	70,097	74,177	78,494	83,063	87,897	93,013	98,426
* Records Support Technician 1	56562	37,853	39,367	40,942	42,579	44,283	46,054	47,896
* Records Support Technician 2	56563	42,427	44,124	45,889	47,723	49,634	51,618	53,684
* Records Support Technician 3	56564	47,517	49,418	51,395	53,450	55,589	57,812	60,124
* Recreation Aide	02983	32,832	34,376	37,816	41,045	42,498	44,005	45,576
* Recreation Leader	02993	39,416	41,292	45,464	47,647	49,422	51,283	53,215
* Recreation Program Coordinator	03018	60,113	63,022	69,493	72,874	75,707	78,661	81,730
** Recreation Supervisor	03020	47,649	49,937	55,022	60,504	65,937	68,485	71,159
* Relocation Officer (Part Time)	03060@P	0	0	0	0	0	0	14,199
** Rent Regulation Officer	05683	73,946	76,165	78,449	81,090	84,141	87,311	90,606
* Research Assistant	03069	53,518	56,100	61,837	64,834	67,225	69,723	72,314
** Risk Manager	07390	118,530	120,900	123,318	125,785	128,300	132,149	138,096
** Road Repairer Superintendent	01803	73,486	77,066	85,021	92,834	101,260	105,233	109,369
* Sanitation Inspector	03110	51,715	54,207	59,751	62,638	64,915	67,437	70,054
** Secretarial Assistant	03127	48,928	51,139	56,053	61,346	65,548	67,854	70,268
Secretary Board/Commission (Part Time)	07419	1,399	0	0	0	0	0	12,798
Secretary Board/Commission (Full Time)	07419	55,157	57,829	63,765	67,539	70,174	72,912	75,758
* Security Guard	06124	39,414	41,291	45,462	47,645	49,349	51,122	52,970

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Senior Account Clerk	03165@	40,397	42,322	46,602	48,838	50,592	53,468	54,322
* Senior Administrative Analyst	03173@	70,077	73,486	81,063	85,230	87,470	101,290	107,419
* Senior Auditor	03196@	67,811	71,107	78,431	81,707	84,677	87,987	91,432
* Senior Building Maintenance Worker	03227	40,622	42,558	46,868	49,113	50,884	52,842	54,881
** Senior Budget Examiner	03223	87,552	91,788	100,787	106,830	112,318	116,586	121,092
* Senior Building Maintenance Worker	03228	56,654	59,392	65,486	68,660	71,163	74,439	76,815
* Low Pressure License	03236	49,178	51,543	56,797	59,542	61,725	63,998	66,372
* Senior Cashier	03255	39,725	41,616	45,820	48,018	49,862	51,783	53,777
* Senior Clerk Transcriber								
* Senior Community Relations Specialist	03265@	49,791	52,185	57,508	60,287	62,511	64,818	67,205
* Senior Community Service Worker	03269@	44,266	46,383	51,090	53,550	55,578	57,690	59,890
** Senior Computer Service Technician	07691	63,020	66,078	73,138	76,699	79,691	82,805	86,040
* Senior Data Control Clerk	03294	43,182	45,247	49,834	52,232	54,110	56,076	58,128
* Senior Data Processing Programmer	03295	59,573	62,457	68,982	72,240	74,854	77,573	80,400
* Senior Electrician	03308	57,862	60,661	66,879	69,480	72,183	74,993	77,918
** Senior Engineer	03314	94,653	98,937	108,046	114,551	118,917	126,052	130,967
* Senior Engineering Aide	03320	47,948	50,249	55,366	58,036	60,163	62,382	64,677
* Senior Gardener	03341	38,065	39,873	43,893	45,994	47,632	49,343	51,120
* Senior Historic Preservation Specialist	15680	64,683	67,821	74,799	78,444	81,509	84,566	87,757
* Senior Housing Inspector	03368	62,570	65,867	72,789	76,135	78,943	81,865	84,904
* Senior Landscape Architect	04407	57,782	60,577	66,785	70,032	72,632	75,344	78,165
* Senior Legal Stenographer	03405	46,887	49,135	54,136	56,746	58,941	61,219	63,597
* Senior Mail Clerk	20433	54,391	56,567	61,829	64,183	66,330	68,175	70,022
* Senior Maintenance Repairer	03425	47,286	49,557	54,601	57,237	59,330	61,502	63,771
* Senior Mechanic	03453	51,103	53,565	59,032	61,889	64,174	66,544	69,013
* Senior Mechanic (Diesel)	04563	53,103	55,664	61,354	64,321	66,699	69,169	71,743
* Senior Payroll Clerk	03496	41,467	43,447	47,843	50,143	51,916	53,805	55,758
** Senior Personnel Assistant	04982	99,278	103,934	108,623	113,295	117,966	122,639	127,315
* Senior Planner Economic Dev.	04569	57,782	60,577	66,785	70,032	72,632	75,344	78,165
* Senior Planning Aide	03512	43,219	45,286	49,877	52,281	54,189	56,156	58,201
Senior Program Development Specialist								
* Community Service	06931	64,683	67,821	74,799	78,444	81,509	84,566	87,757
* Senior Program Monitor	05399	71,116	74,578	82,269	86,287	89,545	92,924	96,452
* Senior Public Works Inspector	03539	56,583	59,317	65,396	68,567	71,106	73,959	76,712
* Senior Purchasing Assistant	03547	41,467	43,447	47,843	50,143	51,916	53,805	55,758
* Senior Sanitation Inspector	03572	58,404	61,233	67,511	69,668	71,319	73,957	76,712
* Senior Security Guard	06253	46,488	48,347	50,281	52,292	54,384	56,559	58,822
* Senior Storekeeper	03600	53,063	55,623	61,307	64,278	66,652	69,124	71,693
* Senior Traffic Maintenance Worker	03625	53,012	55,398	57,890	60,496	63,218	66,062	69,032
* Senior Traffic Signal Electrician	03626	57,862	60,661	66,879	69,480	72,183	74,993	77,918
** Senior Training Technician	05614	63,020	66,078	73,138	76,699	79,691	82,805	86,040
* Senior Youth Group Worker	03657	62,308	64,800	67,392	70,088	72,892	75,807	78,840
* Signal Systems Technician 1	03734	60,099	62,503	65,003	67,603	70,307	73,120	76,043
* Signal Systems Technician 2	03589	62,426	64,925	67,521	70,223	73,031	75,952	78,990
* Social Service Assistant	04623	40,178	42,096	46,348	48,572	50,315	52,131	54,022
* Storekeeper	03779	46,372	48,598	53,539	56,121	58,165	60,309	62,520
* Storekeeper Automotive	03781	48,875	51,225	56,445	59,175	61,345	63,599	65,948
* Substance Abuse Counselor 1	63114	62,101	65,110	71,801	75,295	78,109	81,039	84,085
** Superintendent of Recreation	03834@	73,486	77,066	85,021	92,834	101,260	108,233	109,369
** Superintendent of Weights & Measures	01478	71,401	74,876	82,600	90,186	98,365	102,223	106,238
** Supervising Account Clerk	03848	46,119	48,330	53,245	56,538	62,739	65,046	67,459

1/1/2025

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Supervising Administrative Analyst	03850@	78,736	82,578	91,116	99,380	108,408	112,667	117,103
** Supervising Animal Control Officer	05999	80,650	84,320	87,991	91,661	95,331	99,001	102,679
Supervising Building Service Low Pressure License	06468	51,958	54,462	60,026	65,017	72,631	74,486	77,263
** Supervising Cashier	03857@	57,270	60,040	66,194	72,827	79,397	82,496	85,722
** Supervising Clerk Transcriber	03863@	43,837	45,934	50,594	55,106	60,034	62,355	64,778
** Supervising Data Control Clerk	03872	54,134	56,746	62,550	68,804	74,726	77,364	80,112
** Supervising Electrician	06605	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** Supervising Engineering Aide	03881	58,823	61,670	67,995	74,810	81,563	84,752	88,068
Supervising Health Insurance Benefits Clerk	03887@	59,651	62,364	68,393	74,888	81,038	83,778	86,633
** Supervising Maintenance Repairer	07318	58,140	60,733	66,497	72,709	78,863	81,765	84,784
Supervising Maintenance Worker, Grounds	06781	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** Supervising Mechanic	06774	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** Supervising Mechanic Fire Apparatus	06726	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** Supervising Planner	05137	73,578	77,162	85,126	92,834	101,260	105,235	109,369
** Supervising Program Analyst	03927	66,111	69,322	76,458	84,149	91,767	95,366	99,107
** Supervising Property Clerk	05519	43,316	45,387	49,989	54,952	59,691	61,886	64,165
** Supervising School Traffic Guard	03937	61,082	64,039	70,607	76,963	83,912	88,922	93,246
** Supervising Youth Group Worker	03945@	64,051	66,613	69,277	72,048	74,930	77,927	81,045
** Supervisor Demolition	06910	59,512	62,391	68,794	75,175	81,530	84,272	87,131
** Supervisor of Accounts	03969	53,480	56,060	61,792	67,973	74,215	77,106	80,113
** Supervisor of Collection of Revenue		64,247	67,364	74,291	81,760	89,155	92,653	96,274
** Supervisor of Motor Pool	05971	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** Supervisor of Real Estate Sales	04060	49,244	51,611	56,874	62,545	68,167	70,813	73,574
** Supervisor of Senior Citizens Activities	04069	50,686	53,125	58,547	64,389	70,176	72,906	75,802
** Supervisor of Telephone Systems	04080	48,662	50,995	53,842	57,533	62,675	65,098	67,621
** Supervisor Public Works	06650	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** Supervisor Traffic Maintenance	06816	60,267	63,186	66,754	69,348	75,598	78,545	81,610
* Tax Searcher	04130	46,941	49,193	54,198	56,815	58,890	61,052	63,297
* Technical Assistant Contract Administration	62844	55,663	58,317	64,217	67,294	69,724	72,239	74,868
* Technical Assistant to the Construction Official	05193	49,187	51,555	56,809	59,558	61,718	63,975	66,313
* Technician, Management Information Systems	53099	59,573	62,456	65,982	67,240	69,854	72,572	75,400
* Telecommunications Systems Analyst	07604	53,998	56,602	62,393	68,630	74,802	77,716	80,751
* Telephone Operator	04145@	41,540	43,522	47,926	50,229	52,043	53,930	55,891
* Tractor Trailer Driver	04179	45,127	47,287	52,094	54,604	56,600	58,663	60,811
* Traffic Maintenance Worker	04189	43,799	45,894	50,551	52,498	54,522	56,628	58,817
* Traffic Signal Electrician	04192	52,754	55,299	60,949	63,898	66,261	68,706	71,264
** Traffic Signal Superintendent 1	00799	73,488	77,066	85,021	92,834	101,260	105,233	109,369
** Traffic Signal Superintendent 2	04196	76,349	80,073	88,347	96,470	105,233	109,365	113,667
** Traffic Signal Supervisor 1	06819	64,848	67,997	74,986	77,916	80,957	84,119	87,409
** Traffic Signal Supervisor 2	04082	67,366	70,640	77,909	80,957	84,119	87,409	92,776
* Traffic Signal Technician 1	04195	60,099	63,011	69,478	72,183	74,993	77,916	80,959
* Traffic Signal Technician 2	05219	62,427	65,454	72,176	74,993	77,916	80,957	84,177
* Training Technician	04207	58,280	61,099	67,375	70,642	73,220	76,074	79,041
* Tree Maintenance Worker 1	04220	44,895	47,046	51,833	54,323	56,289	58,465	60,729
* Truck Driver	04222	44,367	46,490	51,210	53,674	55,632	57,660	59,770
** Violations Clerk	04244	81,726	85,937	94,362	100,021	105,157	109,155	113,375

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Weights and Measures Apprentice	04201	0	0	0	0	0	0	43,578
* Welder	04305	48,714	51,053	56,258	58,978	61,142	63,383	65,731
* Youth Group Worker	04313	58,517	60,858	63,292	65,824	67,140	68,483	69,853
* Youth Group Worker Btl. In S&E	04334	58,517	60,858	63,292	65,824	67,140	68,483	69,853
* Youth Services Counselor	04336	63,646	66,191	68,839	71,593	74,456	77,435	80,532
* Zoning Officer (Part Time)	04338	0	0	0	0	0	0	8,711

1/1/2025

2025 Salary Schedule  
 1/1/2025



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM


COUNCIL MEETING DATE: 02/11/25

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: TITLE OF ORDINANCE/RESOLUTION: AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)**

Point of Contact:	Sachina Evans-Johnson	Administration/Personnel	Xt7414	saeavans@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				
Approved by: Business Administrator				
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (if applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.



JAN 30 2025

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Increasing the salary range of the Managerial and/or Confidential Title:  
Comptroller
- Adding to the Unclassified Titles and setting the respective positions' salary range:  
Attorney – Municipal Prosecutor Night Court – Part Time  
Municipal Auditor
- Increasing the salary range of the Classified Title:  
Administrative Secretary

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

**IMPACT STATEMENT:**

- To fill positions, add positions and increase the salary range of positions that are vital to the City's administration.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Name, Organization 1.
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

Prepared by: Sachina Evans-Johnson

xt.7414

saevans@camdennj.gov

---

Name

Phone/Email

DB:yrh  
2-11-25

**ORDINANCE AUTHORIZING THE TRANSFER OF (8) PARCELS TO  
JORDANTOWN COMMUNITY IMPROVEMENT ASSOCIATION**

WHEREAS, the City of Camden desires to sell these parcels to the Jordantown Community Improvement Association (JCIA) for the building of the Saunders Street Housing Development; and

WHEREAS, JCIA has requested that it be allowed to purchase several vacant City owned lots in conjunction with property/land they own for the building of affordable housing; and

WHEREAS, the City desires to sell these parcels for the agreed assessed amount of One Hundred Seventy Eight Thousand and Two Hundred dollars (\$178,200.00); and

WHEREAS, a municipality is authorized to transfer by ordinance certain real properties to any duly incorporated nonprofit organization for the purpose of building or rehabilitating residential property for resale pursuant to N.J.S.A. 40A: 12-21 (j); and

WHEREAS, the governing body of the City of Camden does hereby authorize the sale of eight (8) undersized lots known as Block 1107, Lots 27, 28 & 30 and Block 1104, Lots 50, 51, 52, 91 & 93 on the City's Official Tax Map to Jordantown Community Improvement Association (JCIA); now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27888-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27888-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

\_\_\_\_\_  
Date of Introduction: February 11, 2025

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 2-11-25

TO: City Council  
FROM: Daniel Blackburn-City Attorney

**TITLE OF ORDINANCE/RESOLUTION:**  
**ORDINANCE AUTHORIZING THE TRANSFER OF (8) PARCELS TO JORDANTOWN COMMUNITY IMPROVEMENT ASSOCIATION**

Point of Contact:	Yolanda Hawkins	Law Dept./Bureau of City Properties	856-757-7125
	Name	Department-Division-Bureau	Phone Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

1/28/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: ORDINANCE AUTHORIZING THE TRANSFER OF EIGHT (3) PARCELS TO JORDANTOWN COMMUNITY IMPROVEMENT ASSOCIATION**

### FACTS/BACKGROUND:

- This ordinance supports an affordable housing project at Sander's and Morrison Streets in the City of Camden.
- Jordantown Community Improvement Association is the Redevelopment Entity sponsored by Bethel Hosanna AME Church, CMC Development Group, and the Delaine Companies.
- This project was presented to the Business Growth and Development Team, approved and forwarded to the Mayor, and approved by the Mayor.
- The City negotiated with Jordantown for the transfer of 8 City owned parcels for \$178,200. This is the assessed value of the lots.
- The developer intends to construct two structures for a total of 123 units plus parking.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$178,200**

### IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - The City will transfer the properties to Jordantown for \$178,200 in support of the redevelopment project.
- Why Should the City Council approve this legislation?
  - This transfer supports the Redevelopment of affordable housing in the City.

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Yolanda Hawkins, Real Estate Officer.

### COORDINATION: (Who is impacted by this legislation).

- CCIA
- Law Department
- Planning and Development

### Prepared by:

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Yolanda Hawkins

Phone/Email

856-757-7126



CMC Development Group

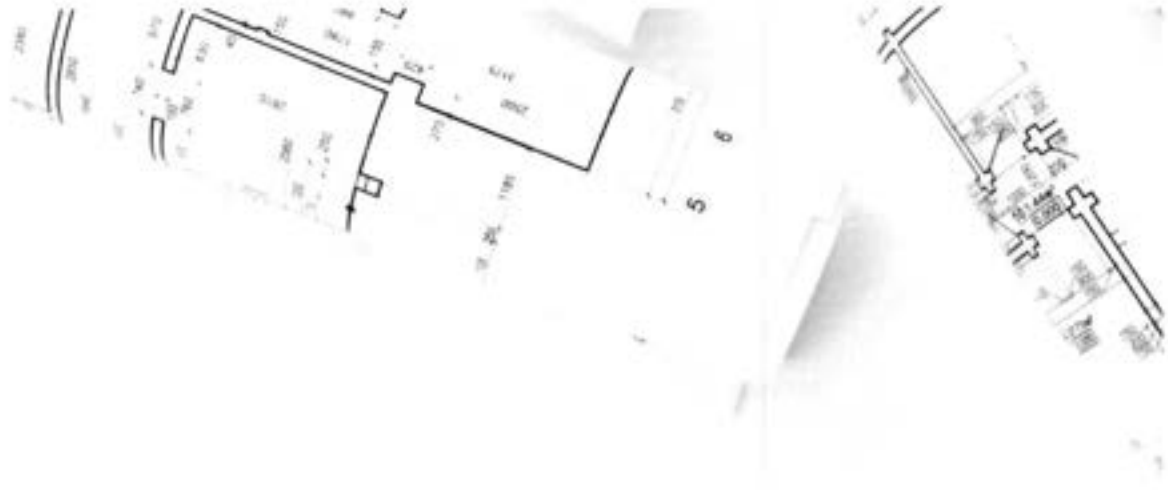
Bethel-Hosanna AME Church  
Camden, NJ

Saunders Street Housing Development

# Table of Contents

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- CMC Development Group
- Development Team
- Project Portfolio  
Camden, New Jersey  
Saunders Street Project Overview





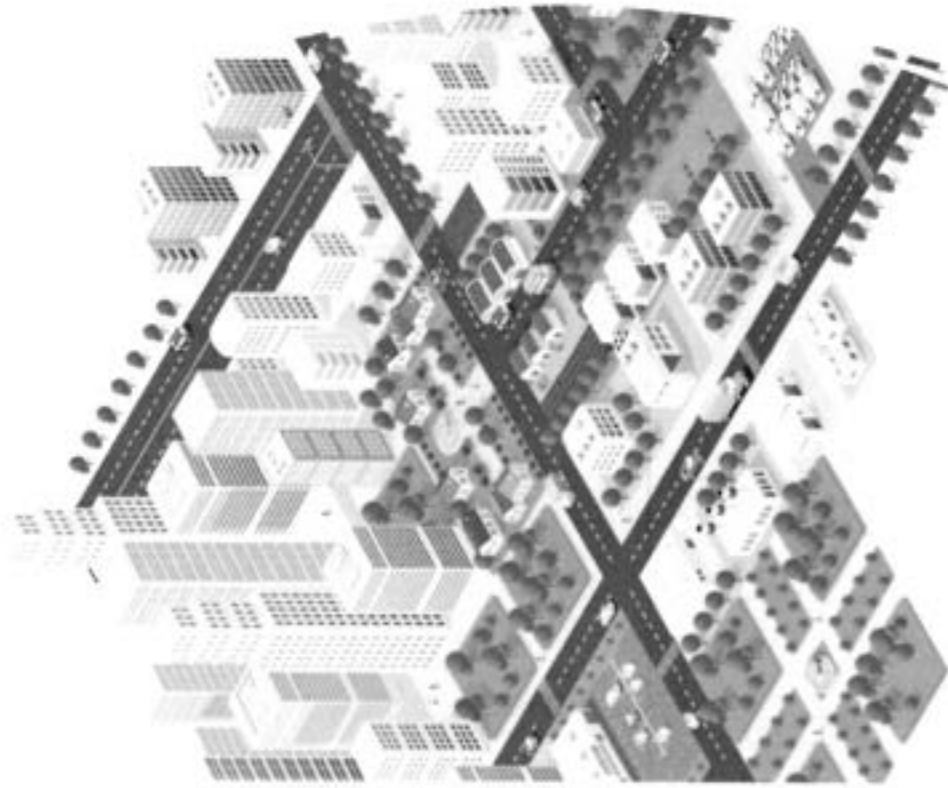
# CMC Development Group

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CMC Development Group LLC's goal is to improve the economic and environmental conditions of emerging urban markets through the development, acquisition, and management of affordable residential and commercial properties.

The core of CMC's business is developing and managing residential and commercial real estate in emerging urban markets. Urban areas are increasingly recognized as having some of the strongest housing and retail markets with significant investment opportunity due to population density and demand.

CMC is focused on capitalizing on economic opportunities in the Northeast and Southeast regions while developing properties that focus on solid economic return, affordability, and green building sustainability. CMC is a Certified MBE.



# CMC Development Team

## **Shaun M. Belle, Principal**

Shaun is the Founder and a Principal of CMC Development Group, and his experience includes over 25 years in the Real Estate Development and Management business. Over the past 10 years, Shaun has developed and structured over \$260 million in 450 affordable rental units, including Low Income Housing Tax Credits, 202 Senior Housing, Luxury Rental, Condominium and Commercial developments.

Shaun is a Board Member of the Primary Care Development Corporation National Capital Advisory Board, Grow America New Markets Tax Credit Advisory Board and the Bronx Children's Museum.

Shaun holds a degree in Economics and Business Management from Howard University. He is a graduate of the Columbia University Institute for Non-Profit Management and has served as Alumni Speaker (1997 & 1998, 2007) and Program Advisor. Shaun has also completed the Harvard University Graduate School of Business Executive Education Program.

## **Greg Kourakos, Esq, Principal**

As a partner in the law firm Kourakos & Kourakos, Greg has over 20 years of experience in real estate law specializing in the development of government assisted housing, low-income housing tax credits, senior housing including 202 refinancing, commercial leasing, tax abatements/exemptions 420c, 421a, 421b, and Year 15 decoupling of tax credit deals.

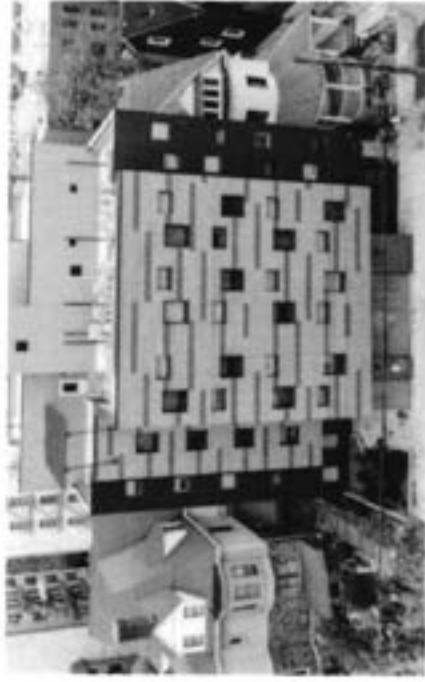
Greg leads CMC's legal transactions and has structured all of the company's various Public Private Partnerships and has been involved in all aspects of the development process. Greg has a JD from New York University and a BA from Swarthmore College.

# Completed Project – Veterans - Seniors

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## Woodcrest Veterans Housing

- A \$14M, 6-story, 48-unit state of the art affordable/supportive housing residence located on Woodcrest Avenue between East 163rd and East 164th Street in Bronx, NY. Co-developed by the CMC Development Group and HELPUSA, with funding from NYC HPD



# Completed Residential-Church

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## 937 Home & 1210 Simpson St. Bronx NY

- The Home- Simpson Street project is a \$38 million, 65,725 SF, 72-unit Affordable Supportive Housing Development that is located, in the Foxhurst section of the Bronx. This development is a joint venture between CMC Development Group, H.E.L.P. Development Corp. and St. Peter's Deliverance Ministries Church. The building includes a 2-story 8,700 sf church and community space



# Completed Project - Workforce

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## Thessalonia Manor Housing Bronx, NY

- A \$58M new construction 120-unit multi-family affordable rental housing project was completed in 2018. The project design is comprised of two adjoining structures, one 7 story and one 8 story building sustainably designed building.



# Completed – Mixed Income Community Facility

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**230 Classon Ave/249 Willoughby, Brooklyn, NY**

- A \$45M market rate 80/20 rental project which consist of a 17-story, 138 residential units building. Amenities include parking, sky lounge, and 5000 sf community facility for St. Mary's Episcopal Church.





# Construction – Condominium- Church

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West 81<sup>st</sup> St. NY, NY

- A \$27M adaptive reuse project of the existing church building which maintains its historic features while incorporating state of the art high end residential units and amenities on the upper floors and a church and office space on the lower level.



# Construction – Live-Work Project

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## Peopletown – 1100 Ridge Avenue

- The Project will include 44 1–2-bedroom units including live-work units, 40 parking spaces, and a landscaped transitional yard. Live-work duplex units will also be incorporated into the market rate housing plans.



# Camden, NJ -Overview

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Camden, New Jersey is in the southern portion of New Jersey within the Delaware Valley and is part of Camden County. It's proximity to water lends itself to three distinct tourist attractions. The USS New Jersey, which was an Iowa class battleship and second ship of the US Navy and named after the state, Freedom Mortgage Pavilion which is an outdoor amphitheater and indoor complex, and the Adventure Aquarium. The Adventure Aquarium is a for-profit educational entertainment attraction located in Camden.

Camden's population growth has grown dramatically in recent years and currently stands at 72,000. The largest age demographic of the population is 20-40-year-old people. The number of single parents also outweigh the small number of families. Median home values are also lower than the nations average.

The average home value is Camden is \$96,800. In comparison, housing in Camden is less expensive than other areas in the nation and lacks a wide variety of housing choices. In recent years Camden has seen some investments into the local economy from institutions such as Cooper University Hospital and Rutgers. Camden offers opportunities for real estate and business investment to meet its revitalization goals.

# Bethel-Hosanna AME Church Project

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Saunders Street Apartments is a joint venture between CMC Development Group and Bethel-Hosanna AME Church with architectural and planning services provided by LRK Architects and National Capital Resources (NCR) acting as fiscal agent for the exempt bond financing.

The proposed Camden development of approximately 123+ housing units that will be comprised of low rise and stacked residential multi-family buildings with community program space. The project site is located at the intersection of 2938 Saunders Street and North 30th Street in the Dudley neighborhood of Camden, New Jersey. The project consists of studios and 1-2-bedroom units that coincide with the city's goals for affordable residential housing. In conjunction with the NJHFMA Qualified Allocation Plan for New Jersey the units will be 100% affordable.

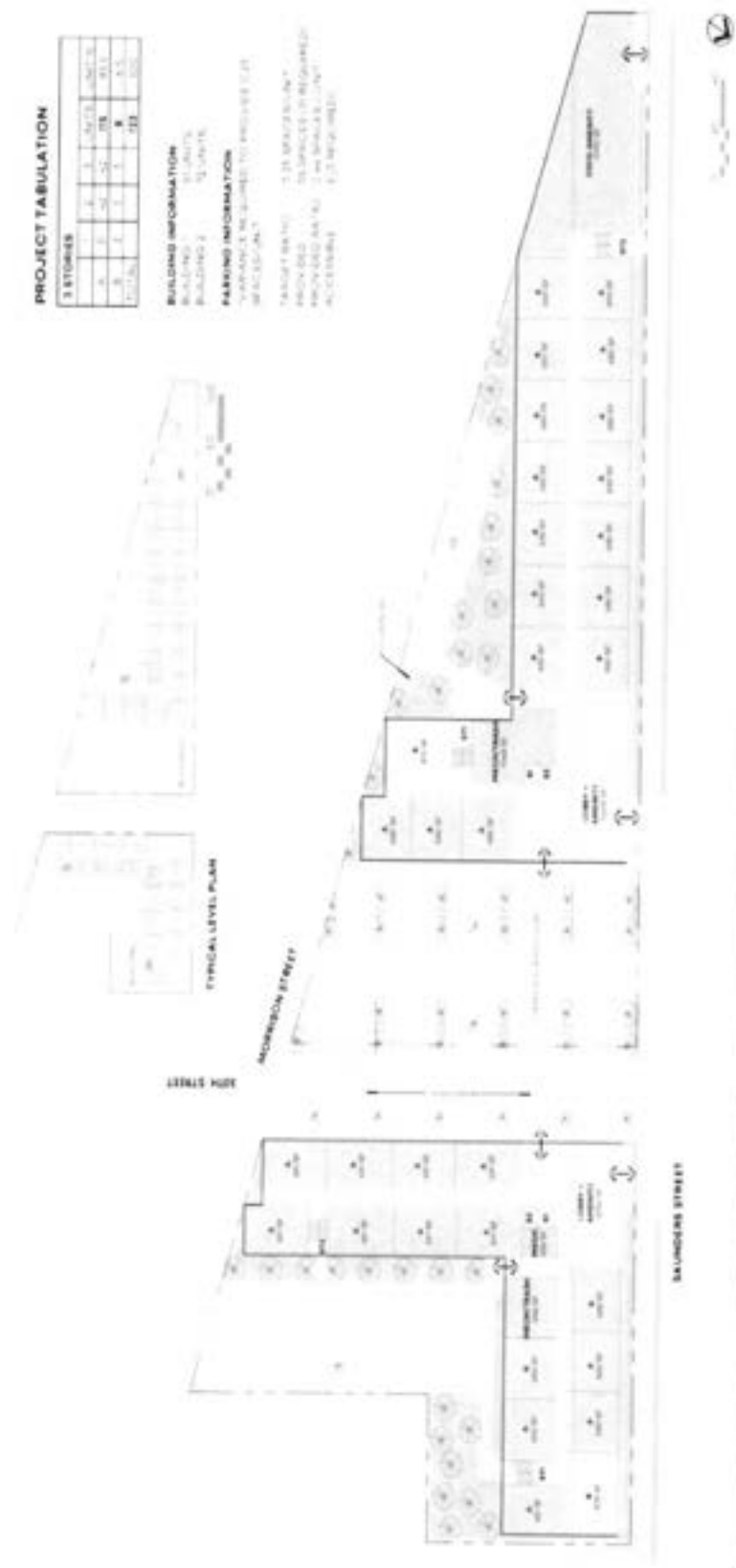
Rents for the project are defined by a percentage of the Area Median Income (AMI). In addition to Tax Credit and Bond financing, the project also considers utilizing the New Jersey Economic Development Authority's Aspire Program.

CMC has also established a 25% minority and local hiring goal for the project.



Aerial Site View

# Development Site



## PROJECT TABULATION

3 STORES		
1	1	1
2	2	2
3	3	3

## BUILDING INFORMATION

BUILDING: 3 STORES  
 BUILDING: 3 STORES

## FABRICATION INFORMATION

VARIOUS MATERIALS TO PROVIDE LIFE  
 SPACES

## ACCESSIBILITY

ACCESSIBLE: 1.15, 1.16, 1.17, 1.18, 1.19, 1.20, 1.21, 1.22, 1.23, 1.24, 1.25, 1.26, 1.27, 1.28, 1.29, 1.30, 1.31, 1.32, 1.33, 1.34, 1.35, 1.36, 1.37, 1.38, 1.39, 1.40, 1.41, 1.42, 1.43, 1.44, 1.45, 1.46, 1.47, 1.48, 1.49, 1.50, 1.51, 1.52, 1.53, 1.54, 1.55, 1.56, 1.57, 1.58, 1.59, 1.60, 1.61, 1.62, 1.63, 1.64, 1.65, 1.66, 1.67, 1.68, 1.69, 1.70, 1.71, 1.72, 1.73, 1.74, 1.75, 1.76, 1.77, 1.78, 1.79, 1.80, 1.81, 1.82, 1.83, 1.84, 1.85, 1.86, 1.87, 1.88, 1.89, 1.90, 1.91, 1.92, 1.93, 1.94, 1.95, 1.96, 1.97, 1.98, 1.99, 2.00, 2.01, 2.02, 2.03, 2.04, 2.05, 2.06, 2.07, 2.08, 2.09, 2.10, 2.11, 2.12, 2.13, 2.14, 2.15, 2.16, 2.17, 2.18, 2.19, 2.20, 2.21, 2.22, 2.23, 2.24, 2.25, 2.26, 2.27, 2.28, 2.29, 2.30, 2.31, 2.32, 2.33, 2.34, 2.35, 2.36, 2.37, 2.38, 2.39, 2.40, 2.41, 2.42, 2.43, 2.44, 2.45, 2.46, 2.47, 2.48, 2.49, 2.50, 2.51, 2.52, 2.53, 2.54, 2.55, 2.56, 2.57, 2.58, 2.59, 2.60, 2.61, 2.62, 2.63, 2.64, 2.65, 2.66, 2.67, 2.68, 2.69, 2.70, 2.71, 2.72, 2.73, 2.74, 2.75, 2.76, 2.77, 2.78, 2.79, 2.80, 2.81, 2.82, 2.83, 2.84, 2.85, 2.86, 2.87, 2.88, 2.89, 2.90, 2.91, 2.92, 2.93, 2.94, 2.95, 2.96, 2.97, 2.98, 2.99, 3.00, 3.01, 3.02, 3.03, 3.04, 3.05, 3.06, 3.07, 3.08, 3.09, 3.10, 3.11, 3.12, 3.13, 3.14, 3.15, 3.16, 3.17, 3.18, 3.19, 3.20, 3.21, 3.22, 3.23, 3.24, 3.25, 3.26, 3.27, 3.28, 3.29, 3.30, 3.31, 3.32, 3.33, 3.34, 3.35, 3.36, 3.37, 3.38, 3.39, 3.40, 3.41, 3.42, 3.43, 3.44, 3.45, 3.46, 3.47, 3.48, 3.49, 3.50, 3.51, 3.52, 3.53, 3.54, 3.55, 3.56, 3.57, 3.58, 3.59, 3.60, 3.61, 3.62, 3.63, 3.64, 3.65, 3.66, 3.67, 3.68, 3.69, 3.70, 3.71, 3.72, 3.73, 3.74, 3.75, 3.76, 3.77, 3.78, 3.79, 3.80, 3.81, 3.82, 3.83, 3.84, 3.85, 3.86, 3.87, 3.88, 3.89, 3.90, 3.91, 3.92, 3.93, 3.94, 3.95, 3.96, 3.97, 3.98, 3.99, 4.00, 4.01, 4.02, 4.03, 4.04, 4.05, 4.06, 4.07, 4.08, 4.09, 4.10, 4.11, 4.12, 4.13, 4.14, 4.15, 4.16, 4.17, 4.18, 4.19, 4.20, 4.21, 4.22, 4.23, 4.24, 4.25, 4.26, 4.27, 4.28, 4.29, 4.30, 4.31, 4.32, 4.33, 4.34, 4.35, 4.36, 4.37, 4.38, 4.39, 4.40, 4.41, 4.42, 4.43, 4.44, 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# Project Summary

Project Name: Camden  
County

## SOURCES AND USES

### Construction Sources

	Amount	Per Unit	% of Total	Units:	100
NIHFA First Mortgage	\$12,680,000		42.83%		
NI Construction Loan	\$11,000,000		37.15%		
0	\$0		0.00%		
Federal Low Income Housing Tax Credits	\$2,716,748		9.38%		
State Low Income Housing Tax Credits	\$12,102		0.00%		
Deferred Developer Fee	\$29,606,934		100.00%		
Total Construction Sources	\$58,505,684				
GAP	\$0				
NIHFA Bond as % of Aggregate Bonds:	94%				
Total NIHFA Bond:	\$13,680,000				

### Acquisition Sources

NIHFA First Mortgage	\$12,680,000		42.83%		
0	\$0		0.00%		
Federal Low Income Housing Tax Credits	\$13,583,741		45.88%		
State Low Income Housing Tax Credits	\$0		0.00%		
Deferred Developer Fee	\$1,343,193		4.54%		
Aspire	\$2,000,000				
Total Permanent Sources	\$29,606,934		93.31%		
GAP	(50)				

### Uses

Acquisition Costs	\$12,680		4.08%		
Hard Construction Costs	\$285,900		96.03%		
Soft Costs	\$7,413,160		25.04%		
Reserves and Escrows	\$700,000		2.30%		
Developer Fee	\$1,895,774		12.48%		
Total Uses	\$29,606,934		100.00%		

0-3

DB:yrh  
2-11-25

**ORDINANCE AUTHORIZING THE TRANSFER OF MARKET STREET &  
HADDON AVENUE, BLOCK 133, LOT 1 TO CAMCARE HEALTHCARE CORPORATION**

WHEREAS, the City of Camden desires to sell this parcel to CAMcare Health Corporation for the expansion of their current property; and

WHEREAS, CAMcare Health Corporation has requested that it be allowed to purchase this City owned lot adjacent to the building and land they currently own for additional parking; and

WHEREAS, the City desires to sell this parcel for the agreed assessed amount of Fifteen Thousand dollars (\$15,000.00); and

WHEREAS, a municipality is authorized to transfer by ordinance certain real properties to any duly incorporated nonprofit organization for the purpose of building or rehabilitating residential property for resale pursuant to N.J.S.A. 40A: 12-21 (j); and

WHEREAS, the governing body of the City of Camden does hereby authorize the sale of Block 133, Lot 1 on the City's Official Tax Map to CAMcare Health Corporation; now, therefore.

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

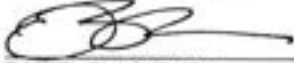
SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

\_\_\_\_\_  
Date of Introduction: February 11, 2025

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

DB:yrh  
2-11-25

**ORDINANCE AUTHORIZING THE TRANSFER OF MARKET STREET &  
HADDON AVENUE, BLOCK 133, LOT 1 TO CAMCARE, Health Care, LLC**

WHEREAS, the City of Camden desires to sell this parcel to CAMCARE for the expansion of their current property; and

WHEREAS, CAMCARE has requested that it be allowed to purchase this City owned lot adjacent to the building and land they currently own for additional parking; and

WHEREAS, the City desires to sell this parcel for the agreed assessed amount of Fifteen Thousand dollars (\$15,000.00); and

WHEREAS, a municipality is authorized to transfer by ordinance certain real properties to any duly incorporated nonprofit organization for the purpose of building or rehabilitating residential property for resale pursuant to N.J.S.A. 40A: 12-21 (j); and

WHEREAS, the governing body of the City of Camden does hereby authorize the sale of Block 133, Lot 1 on the City's Official Tax Map to CAMCARE; now, therefore.

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

\_\_\_\_\_  
Date of Introduction: February 11, 2025

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 2-11-25

TO: City Council  
FROM: Daniel Blackburn-City Attorney

**TITLE OF ORDINANCE/RESOLUTION:  
ORDINANCE AUTHORIZING THE TRANSFER OF MARKET STREET & HADDON  
AVENUE, BLOCK 133, LOT 1 TO CAMCARE**

Point of Contact:	Yolanda Hawkins	Law Dept./Bureau of City Properties	856-757-7125
	Name	Department-Division-Bureau	Phone Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

1/28/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

Date

JAN 30 2025

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: ORDINANCE AUTHORIZING THE TRANSFER OF MARKET STREET AND HADDON AVENUE, BLOCK 133, LOT 1 TO CAMCARE HEALTH CORPORATION.**

### FACTS/BACKGROUND:

- CAMCARE currently occupies Block 133, Lot 1 and several other lots owned by the Camden Redevelopment Agency for use as a parking lot for CAMCARE staff and patients.
- CAMCARE has used this property for a substantial amount of time under the belief they owned the lot.
- The City never transferred the lot to CAMCARE as part of the original development project for the CAMCARE Gateway Facility (CAMCARE's Flagship Health Care Delivery Site).
- CAMCARE submitted a written offer to purchase the lot for its assessed value (\$15K).
- The City is able to conduct a direct sale due to the status of CAMCARE as a non-profit Health Care Provider.
- It is likely the Lot is a remnant from an earlier time when the City vacated portions of 8<sup>th</sup> or 9<sup>th</sup> Street and relocated parts of Haddon Avenue. (More research would be required to determine this fact).

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$15,000 (assessed value of the property)

### IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - Bureau of City Properties will coordinate the closing and transfer of the property to CAMCARE.
  - CAMCARE will maintain its parking lot and achieve ownership of the lot.
- Why Should the City Council approve this legislation?
  - CAMCARE has used the lot for some time as a parking lot and provides needed parking for patients and health care providers.

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Yolanda Hawkins, Real Estate Officer.

### COORDINATION: (Who is impacted by this legislation).

- CAMCARE
- Law Department
- Planning and Development

### Prepared by:

---

Yolanda Hawkins

Phone/Email

856-757-7126

0-4

DB:dh  
02-11-25

**ORDINANCE AUTHORIZING THE CITY OF CAMDEN TO EXECUTE A DEED  
AND SUCH OTHER RELATED DOCUMENTS NECESSARY TO TRANSFER  
78 CITY-OWNED PARCELS TO CAMDEN LUTHERAN HOUSING, INC.  
IN CONNECTION WITH ITS CASA DEL RIOS HOUSING PROJECT**

WHEREAS, the City of Camden is the owner of 78 parcels consisting of Blocks 804 and 805 and more particularly described in Exhibit A attached hereto (the "Properties"); and

WHEREAS, Camden Lutheran Housing, Inc. desires to purchase the 78 parcels to construct twenty-six (26) two story, 3-bedroom, townhome style single family homes to be sold to first time homebuyers of low to moderate income; and

WHEREAS, on December 12, 2023, City Council adopted MC-5476 authorizing the City to enter into an agreement of sale to sell the Properties to Camden Lutheran Housing, Inc. for a purchase price of \$295,700.00; and

WHEREAS, the Camden Lutheran Housing, Inc. has received its Zoning and Planning Board approvals and is ready to take ownership of the Properties; and

WHEREAS, it is necessary for the City to execute a deed and all other necessary documents to complete the sale of the property; and

BE IT ORDAINED, by the City Council of the City of Camden, as follows:

SECTION I. The Mayor of the City of Camden or his designees and the City Clerk are hereby authorized and directed to execute a Deed transferring ownership of the Properties to Camden Lutheran Housing, Inc. in consideration of the \$295,700.00 and to execute such other documents and take such actions as may be necessary to carry out the purpose and intent of this Ordinance.

SECTION II. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION III. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

Exhibit A

Camden City Owned Parcels to be Included In Agreement of Sale: CLHI Casas Del Rio			
Block	Lot	Address	Phase
804	47	914 Elm St	
804	48	916 Elm St	
804	49	918 Elm St	
804	50	920 Elm St	
804	51	922 Elm St	
804	52	924 Elm St	
804	53	926 Elm St	
804	54	928 Elm St	
804	55	540 Ray St	
804	56	538 Ray St	
804	57	536 Ray St	
804	58	534 Ray St	
804	59	532 Ray St	
804	60	530 Ray St	
804	61	528 Ray St	
804	62	526 Ray St	
804	63	524 Ray St	
804	64	522 Ray St	
804	65	520 Ray St	
804	66	518 Ray St	
804	67	516 Ray St	
804	68	514 Ray St	
804	69	512 Ray St	
804	70	510 Ray St	
804	71	539 Borton St	
804	72	537 Borton St	
804	73	535 Borton St	
804	74	533 Borton St	
804	75	531 Borton St	
804	76	529 Borton St	
804	77	527 Borton St	
804	78	525 Borton St	
804	79	523 Borton St	
804	80	521 Borton St	
804	81	519 Borton St	
804	82	517 Borton St	
804	83	515 Borton St	
804	84	513 Borton St	
804	85	511 Borton St	
804	86	509 Borton St	



805	1	930 Elm St	II
805	2	932 Elm St	II
805	3	934 Elm St	II
805	4	936 Elm St	II
805	5	938 Elm St	II
805	6	940 Elm St	II
805	7	942 Elm St	II
805	8	944 Elm St	II
805	9	540 Borton St	II
805	10	538 Borton St	II
805	11	536 Borton St	II
805	12	534 Borton St	II
805	13	532 Borton St	II
805	16	526 Borton St	II
805	17	524 Borton St	II
805	18	522 Borton St	II
805	19	520 Borton St	II
805	20	518 Borton St	II
805	21	516 Borton St	II
805	22	514 Borton St	II
805	23	512 Borton St	II
805	24	510 Borton St	II
805	25	539 N 10th St	II
805	26	537 N 10th St	II
805	27	535 N 10th St	II
805	28	533 N 10th St	II
805	29	531 N 10th St	II
805	30	529 N 10th St	II
805	31	527 N 10th St	II
805	32	525 N 10th St	II
805	33	523 N 10th St	II
805	34	521 N 10th St	II
805	35	519 N 10th St	II
805	36	517 N 10th St	II
805	37	515 N 10th St	II
805	38	513 N 10th St	II
805	39	511 N 10th St	II
805	40	509 N 10th St	II



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 2-11-25

TO: City Council  
FROM: Daniel S. Blackburn, City Attorney

**TITLE OF ORDINANCE/RESOLUTION:** Ordinance Authorizing the City of Camden to Execute a Deed and such other related documents necessary to transfer 78 City-owned Parcels to Camden Lutheran Housing, Inc. in Connection with its Casa Del Rios Project

Point of Contact:	Michelle Banks-Spearman	Law	X7172	mispearm@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: \_\_\_\_\_  
 Business Administrator \_\_\_\_\_  
 Signature \_\_\_\_\_ Date 2/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by: \_\_\_\_\_

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

City Attorney

Signature

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Ordinance Authorizing the City of Camden to Execute a Deed and such other related documents necessary to transfer 78 City-owned Parcels to Camden Lutheran Housing, Inc. in Connection with its Casa Del Rios Project

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Camden Lutheran Housing, Inc. ("CLH") is a non-profit community development corporation that has a long history of developing affordable housing in the North Camden neighborhood.
- CLH plans to construct twenty-six (26) single-family, 3 bedroom townhomes on seventy-eight (78) parcels in Blocks 84 and 805 in North Camden for homeownership.
- The units will be sold to first time homebuyers of low to moderate income.
- The project will be developed in two phases. Phase 1 will consist of 13 homes and are to be built on Block 804, Lots 47-86. Phase 2 will consist of 13 homes and will be built on Block 805
- On December 12, 2023, City Council Authorized the City to execute an Agreement of Sale authorizing the sale of the above described City-owned parcels to Camden Lutheran Housing, Inc. for the price of \$295,700.
- CLH has received Zoning Board and Planning Board approvals and desires to take title to the properties.
- City Council authorization is required to approve the execution of the deed and all other necessary documents to complete the sale of the land.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$295,700

**IMPACT STATEMENT:**

- If City Council approves this ordinance, CLH will be able to proceed with the construction of these new homes. These homes will provide a place to grow families and create wealth while North Camden develops as a community.
- What changes and by how much if the City Council approves this proposal? This project will transform vacant, unproductive lots into beautiful housing, which will be affordable to households earning between \$40,000 and \$87,720 helping to create a more stable neighborhood.
- City Council should approve this ordinance because it will have a transformative effect on North Camden.
- If City Council does not approve this ordinance, the City will lose the opportunity to develop this transformative project in North Camden and bring much needed housing to the North Camden neighborhood.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Name, David Amerikaner, Esq. counsel for Camden Lutheran.
  - Attendance: (Y/N/Tentative). Confirmed-Y
- Name, Brandi Johnson, Exec. Director of Camden Lutheran
  - Attendance: (Y/N/Tentative). Confirmed-Y

**COORDINATION:**

- This project will require the coordination of the Law Department and Camden Lutheran Housing.

**Prepared by: Michelle Banks-Spearman**

**x7170 mispearm@camdennj.gov**

---

Name

Phone/Email

**Camden City Owned Parcels to be Included In  
Agreement of Sale: CLHI Casas Del Rio**

Block	Lot	Address	Phase
804	47	914 Elm St	I
804	48	916 Elm St	I
804	49	918 Elm St	I
804	50	920 Elm St	I
804	51	922 Elm St	I
804	52	924 Elm St	I
804	53	926 Elm St	I
804	54	928 Elm St	I
804	55	540 Ray St	I
804	56	538 Ray St	I
804	57	536 Ray St	I
804	58	534 Ray St	I
804	59	532 Ray St	I
804	60	530 Ray St	I
804	61	528 Ray St	I
804	62	526 Ray St	I
804	63	524 Ray St	I
804	64	522 Ray St	I
804	65	520 Ray St	I
804	66	518 Ray St	I
804	67	516 Ray St	I
804	68	514 Ray St	I
804	69	512 Ray St	I
804	70	510 Ray St	I
804	71	539 Borton St	I
804	72	537 Borton St	I
804	73	535 Borton St	I
804	74	533 Borton St	I
804	75	531 Borton St	I
804	76	529 Borton St	I
804	77	527 Borton St	I
804	78	525 Borton St	I
804	79	523 Borton St	I
804	80	521 Borton St	I
804	81	519 Borton St	I
804	82	517 Borton St	I
804	83	515 Borton St	I
804	84	513 Borton St	I
804	85	511 Borton St	I
804	86	509 Borton St	I

805	1	930 Elm St	II
805	2	932 Elm St	II
805	3	934 Elm St	II
805	4	936 Elm St	II
805	5	938 Elm St	II
805	6	940 Elm St	II
805	7	942 Elm St	II
805	8	944 Elm St	II
805	9	540 Borton St	II
805	10	538 Borton St	II
805	11	536 Borton St	II
805	12	534 Borton St	II
805	13	532 Borton St	II
805	16	526 Borton St	II
805	17	524 Borton St	II
805	18	522 Borton St	II
805	19	520 Borton St	II
805	20	518 Borton St	II
805	21	516 Borton St	II
805	22	514 Borton St	II
805	23	512 Borton St	II
805	24	510 Borton St	II
805	25	539 N 10th St	II
805	26	537 N 10th St	II
805	27	535 N 10th St	II
805	28	533 N 10th St	II
805	29	531 N 10th St	II
805	30	529 N 10th St	II
805	31	527 N 10th St	II
805	32	525 N 10th St	II
805	33	523 N 10th St	II
805	34	521 N 10th St	II
805	35	519 N 10th St	II
805	36	517 N 10th St	II
805	37	515 N 10th St	II
805	38	513 N 10th St	II
805	39	511 N 10th St	II
805	40	509 N 10th St	II





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 2-11-25

TO: City Council  
FROM: Daniel Blackburn-City Attorney

## TITLE OF ORDINANCE/RESOLUTION: ORDINANCE AUTHORIZING THE TRANSFER OF SEVERAL PARCELS TO CAMDEN REDEVELOPMENT AGENCY

Point of Contact:	Yolanda Hawkins	Law Dept./Bureau of City Properties	856-757-7125
	Name	Department-Division-Bureau	Phone Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

 \_\_\_\_\_  
Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

 \_\_\_\_\_  
Signature Date

JAN 30 2025

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance  
<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: ORDINANCE AUTHORIZING THE TRANSFER OF SEVERAL PARCELS TO THE CAMDEN REDEVELOPMENT AGENCY**

### **FACTS/BACKGROUND:**

- The parcels in Exhibit A require transfer to CRA to facilitate a development project by Bylada Foods, LLC. at the location.
- CRA is the City's Redevelopment Agency responsible for development.
- The City negotiated with Jam St, LLC (Bylada's Redevelopment Entity) and agreed to a price of \$68,600K for the parcels.
- All of the parcels are vacant lots.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$68,600**

### **IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?
  - The City will transfer the properties to CRA for a nominal fee and CRA will execute the final transfer of the Lots to Jam St.
  - CRA will transfer the proceeds of the sale minus a fee to the City once the transfer is complete.
- Why Should the City Council approve this legislation?
  - This transfer supports the Redevelopment of a large section of the City and contribute the City's ratable base once the property is developed.

### **SUBJECT MATTER EXPERTS/ADVOCATES:**

- Yolanda Hawkins, Real Estate Officer.

### **COORDINATION: (Who is impacted by this legislation).**

- CCIA
- Law Department
- Planning and Development

### **Prepared by:**

---

Yolanda Hawkins

Phone/Email

856-757-7126

## Exhibit A

	<b>Block</b>	<b>Lot</b>	<b>Address</b>
1	468	4	1608 Broadway, Camden, NJ 08104
2	468	5	1610 Broadway, Camden, NJ 08104
3	468	21	500 Jackson Street, Camden, NJ 08104
4	468	22	502 Jackson Street, Camden, NJ 08104
5	468	23	504 Jackson Street, Camden, NJ 08104
6	468	24	506 Jackson Street, Camden, NJ 08104
7	468	25	508 Jackson Street, Camden, NJ 08104
8	468	26	510 Jackson Street, Camden, NJ 08104
9	468	105	1602 Broadway, Camden, NJ 08104
10	468	106	1604 Broadway, Camden, NJ 08104
11	468	122	1606 Broadway, Camden, NJ 08104

DB:yrh  
2-11-25

05

**ORDINANCE AUTHORIZING THE TRANSFER OF SEVERAL PARCELS  
TO CAMDEN REDEVELOPMENT AGENCY**

WHEREAS, the City of Camden desires to transfer these parcels to the Camden Redevelopment Agency ("CRA") for development and expansion; and

WHEREAS, the City of Camden will transfer said parcels to CRA. CRA will then sell parcels to a developer known as Jam St. LLC for the development and expansion of this site; and

WHEREAS, the City desires to transfer Block 468, Lots 4, 5, 21, 22, 23, 24, 25, 26, 104, 105, 106 & 122 to the Camden Redevelopment Agency. Upon selling these parcels for the agreed amount of \$68,600 all proceeds of the sale shall come back to the City of Camden, minus \$15,000 for CRA fees; and

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed to the Camden Redevelopment Agency transferring these parcels in accordance with terms of the Agreement.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 11, 2025

The above has been reviewed  
and approved as to form.

  
DANIEL BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

## Exhibit A

	<b>Block</b>	<b>Lot</b>	<b>Address</b>
1	468	4	1608 Broadway, Camden, NJ 08104
2	468	5	1610 Broadway, Camden, NJ 08104
3	468	21	500 Jackson Street, Camden, NJ 08104
4	468	22	502 Jackson Street, Camden, NJ 08104
5	468	23	504 Jackson Street, Camden, NJ 08104
6	468	24	506 Jackson Street, Camden, NJ 08104
7	468	25	508 Jackson Street, Camden, NJ 08104
8	468	26	510 Jackson Street, Camden, NJ 08104
9	468	105	1602 Broadway, Camden, NJ 08104
10	468	106	1604 Broadway, Camden, NJ 08104
11	468	122	1606 Broadway, Camden, NJ 08104

DB:dh  
02-11-25

06

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR  
INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN  
AS HANDICAP PARKING PRIVILEGES ONLY**

WHEREAS, Maria C. Mateo, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 2812 Stevens Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, 2812 Stevens Street, shall be designated as a Type 1 "Handicapped Parking" to have access to parking during the period of time that the said premises are occupied by Maria C. Mateo.

SECTION 1. Type 1 Handicapped Parking locations shall be reserved for any handicapped operator. All others shall be prohibited from parking in such space.

SECTION 2. By the adoption of this ordinance, the City is creating a Schedule of Personalized Signage "Handicapped Parking" Areas, including those set forth herein and including any other "Handicapped Parking" Areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.


SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

\_\_\_\_\_  
Date of Introduction: February 11, 2025

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING ONLY*

**FACTS/BACKGROUND:**

- Ordinance establishing a handicapped parking zone in front of a residence occupied by an individual with disability, who has been issued a windshield placard or wheelchair symbol license plate for the vehicle registered by the individual, or a family member who provides transportation for the individual with disability.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:**

- If City Council approves the legislation, City residents issued disabled parking placards or vehicle plates, who have submitted application to the City and been approved for disabled parking privileges, will have disabled parking privileges established at their residence.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Keith L. Walker, Director of Public Works**
  - Attendance: Yes

**COORDINATION:** N/A

Prepared by: **Angela M. Watkins**

**(856) 757-7139/ anjohnst@ci.camden.nj.us**

---

Name

Phone/Email



*2<sup>nd</sup> Reading  
Ordinances*

**ORDINANCE AMENDING AND SUPPLEMENTING MUNICIPAL  
ORDINANCE MC-5305, ADOPTED ON DECEMBER 8, 2020 TO ALLOW FOR  
THE CONFISCATION OF AN ITEM OR THING OBSTRUCTING A CITY  
STREET OR HIGHWAY AND ESTABLISHING A PROCESS FOR RETURNING  
OR DISPOSING OF SUCH CONFISCATED ITEMS**

**WHEREAS**, the City Council of the City of Camden, adopted Municipal Ordinance MC-5305 on December 8, 2020 which amended Municipal Ordinance MC-600 titled, "Peace and Good Order," adopted on March 11, 1971, and further amended Municipal Ordinance MC-2289, adopted on April 9, 1987 and further amended Municipal Ordinance MC-4234 on October 12, 2006, providing that: "it shall be unlawful for any person to reserve or attempt to reserve a parking space, or prevent any vehicle from parking on a public street through his/her presence in the roadway, the use of hand signals, or by placing any box, can, crate, handcart, chair, cone or trash can or any other object, including street markings or signs in the roadway"; and

**WHEREAS**, the City of Camden now seeks to establish a process whereby the Camden County Police Department and the City of Camden Parking Authority shall have the authority to confiscate such items or things obstructing streets and highways within the City of Camden, as deemed necessary; and

**WHEREAS**, the City of Camden further seeks to establish a process for which such items or things found obstructing a street or highway in the City of Camden can be: (1) claimed by the owner or such person having authority over such item and properly returned to the owner; or (2), if not properly claimed, can be disposed of by the appropriate law enforcement agency in accordance with law; and

**WHEREAS**, the City of Camden has the authority to establish such a process pursuant to the REVISED CHARTER OF THE CITY OF CAMDEN AND SUPPLEMENTS THEREOF, also Laws since passed relating thereto and under which said city is governed, to 1910, inclusive, Camden, New Jersey, May, 1912, which states:

Sec. XVIII. And be it enacted, That it shall and may be lawful for the city council, or a majority of them, in city council assembled, to pass such ordinances as they shall judge proper for regulating and keeping in repair the streets, highways and alleys of said city; for preventing the encumbering or obstructing the highways, streets, alleys and sidewalks in said city, and preventing and removing all encroachments in or upon the same ...;

and

**WHEREAS**, the City Council of the City of Camden, by and through this Revised Charter authority, has the authority to regulate and remove obstructions that exist of the streets and highways within the City of Camden, including but not limited to, obstructions seeking to illegally reserve parking spaces on such city streets and highways; now therefore,

**BE IT ORDAINED** by the City Council of the City of Camden that it hereby amends and supplements Municipal Ordinance MC-600 titled, "Peace and Good Order," adopted on March 11, 1971 and amended by Municipal Ordinance, MC-2289 on April 9, 1987 and further amended by Municipal Ordinance MC-4234 on October 12, 2006, and further amended by MC-5305, adopted on December 8, 2020, as follows:

**CHAPTER 573. PEACE AND GOOD ORDER**

**ARTICLE III. OBSTRUCTION OF TRAFFIC**

**573-18 Obstructions not permitted.**

- A. No person shall obstruct, interfere with or impede, directly or indirectly, vehicular traffic upon the streets of the City.
- B. For purposes of this subsection, "obstruct, interfere with or impede, directly or indirectly" shall refer to rendering impassable without unreasonable inconvenience or hazard."
- C. It shall be unlawful for any person to reserve or attempt to reserve a parking space, or prevent any vehicle from parking on a public street through his/her presence in the roadway, the use of hand signals, or by placing any box, can, crate, handcart, chair, cone or trash can or any other object or thing, including street markings or signs in the roadway.
- D. The Camden County Police Department and the Parking Authority of the City of Camden shall hereby be authorized, empowered and directed to summarily remove and abate, or cause to be summarily removed and abated, any item or thing which may obstruct, encumber or encroach upon any street or highway in the City of Camden, including but not limited to, such areas on streets and highways in the City of Camden used for the parking of vehicles. The expense thereof shall be recoverable from the owner or such person having authority over such item or thing so removed or abated as provided for in subsections E and F, below. Provided, however, that in those cases requiring notice by any other provisions of this Code, such removal shall be undertaken only after service of the required notice and the expiration of the prescribed time limit.
- E. Any article or thing, removed and abated in accordance with subsection C, above, shall be advertised and sold in accordance with law, by the Camden County Police Department or the Parking Authority of the City of Camden, as appropriate, which is responsible for removing or abating such item or thing, after thirty (30) days of such removal. If the cost of such removal or abatement, exceeds the sale price of such item or thing removed or abated, the difference between the two shall be certified to the City of Camden Tax Collector as a lien upon the premises of the owner or such person having authority over such item or thing so removed or abated and shall be added to, recorded and collected in the same manner as taxes assessed and levied upon such premises of the owner or such person having authority over such item or thing so removed or abated. After sale, any balance that exists, if any, after deducting costs for removing and abating such item or thing, shall be paid to any person providing adequate proof of ownership.
- F. If an item or thing is removed or abated and subsequently claimed by the owner or such person having authority over such item or thing so removed or abated before such sale takes place, the owner or such person having authority over such item or thing so removed or abated shall be responsible to pay for any costs incurred by the Camden County Police Department or the Parking Authority of the City of Camden, as appropriate, which was responsible for removing and abating same before release of the item or thing.
- G. The provisions of Section 18 shall be enforceable by the Camden County Police Department, as necessary. Subsections C through F of Section 18 shall be enforceable by the Parking Authority of the City of Camden, as necessary.

**573-19 Violations and penalties; other remedies.**

- A. Penalties against persons violating subsection B of Section 18 shall be no more than \$25.00 for a first violation and no more than \$50.00 for a second violation.

For third and subsequent violations of subsection B of Section 18 and for all violations of subsection A of Section 18, penalties against persons shall in accordance with the provisions of Chapter 1, Article II, Section 1-15.

- B. Nothing in Section 18 shall constitute a bar to the City of Camden to pursue any and all of its available legal remedies in law or equity to collect costs for removing or abating any item or thing which obstructs, encumbers or encroaches upon any street or highway in the City of Camden.

**BE IT FURTHER ORDAINED**, that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**BE IT FURTHER ORDAINED** that this ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

**BE IT FURTHER ORDAINED** that a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance. All notices of veto shall be filed in the office of the Municipal Clerk.

Date of Introduction: January 14, 2025

The above has been reviewed  
and approved as to form.



DANIEL BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

FUENTES  
01-07-25

**AN ORDINANCE ADOPTING THE CODIFICATIONS AND REVISIONS OF  
THE ORDINANCES AND RESOLUTIONS OF THE CITY OF CAMDEN,  
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, pursuant to N.J.S.A. 40:69A-182 and N.J.S.A. 40:49-4, The Office of the Municipal Clerk of the City of Camden has recorded all ordinances and resolutions adopted by the City Council of the City of Camden and has, from time to time prior to and up to December 31, 2024, with the advice and assistance of the Office of the City Attorney and Counsel to City Council, bound, compiled, issued supplements or codified all the ordinances and resolution, or true copies thereof, of the City of Camden which then remain in force and effect; and

WHEREAS, the Municipal Clerk has indexed the record books, compilation or codification of ordinances and resolutions; and

WHEREAS, pursuant to law, this City Council desires to adopt the aforesaid codifications and revisions of the ordinances and resolution of the City of Camden; now, therefore

BE IT ORDAINED AND ENACTED by the City Council of the City of Camden, as follows:

SECTION 1. Pursuant to N.J.S.A. 40:69A-182 and N.J.S.A. 40:49-4, the ordinances of the City of Camden of a general and permanent nature adopted by the City Council of the City of Camden, as revised, codified and consolidated into chapters and sections from time to time prior to, and up to, December 31, 2024, under the director of the Office of the Municipal Clerk, Office of the City Attorney, and Counsel to City Council by General Code Publishers Corp., 72 Hinchey Road Rochester, New York 14624-2991, and consisting of Chapters 1 through 577, together with an Appendix and a Disposition List, are hereby ratified, approved, adopted, ordained and enacted as the "Code of the City of Camden", hereinafter known and referred to as the "Code."

SECTION 2. Each section of this ordinance and the Code is an independent section, and the holding of any section of part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.

SECTION 3. Any portion of the Code not herein amended or supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of veto shall be filed in the Office of the Municipal.

The above has been reviewed  
and approved as to form

  
DANIEL BLACKBURN  
City Attorney

\_\_\_\_\_  
President, City Council

VICTOR G. CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



**ORDINANCE AUTHORIZING THE REMOVAL OF DEED RESTRICTIONS AND REVERSIONARY LANGUAGE ON 564 ROYDEN STREET**

WHEREAS, the City of Camden transferred City owned property known as 564 Royden Street, Block 1420, Lot 27 to Camden Redevelopment Agency, dated March 8, 2013 and recorded on April 16, 2013 in the Camden County Clerk's office in Deed Book 9785, page 1143&c; and

WHEREAS, Camden Redevelopment Agency is the current owner of said parcel and is requesting the removal of said restrictions and re-entry language in order to move forward with the sale and development of said property; and

WHEREAS, the condition set forth in the original deed stated the parcel must be developed and sold for homeownership amongst other restrictions; and

WHEREAS, the City of Camden desires to remove any and all deed restrictions and reversionary language from the original deed of transfer; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed to remove said restrictions and conditions.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.


SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

\_\_\_\_\_  
Date of Introduction: January 14, 2025

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

0-4

DB:dh  
01-14-25

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY**

WHEREAS, Jean Brooks Graves, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 1150 Kenwood Avenue; and

WHEREAS, Cawonnsde Y Nicholson, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 22 S. 35<sup>th</sup> Street; and

WHEREAS, Dana E Garcia upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near her home at 617 West Street; and

WHEREAS, Samuel Amaro upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near his home at 1469 Greenwood Avenue; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as either a Type 1 or Type 2 "Handicapped Parking" to have access to parking or personalized signage during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Type 1 Handicapped Parking locations shall be reserved for any handicapped operator. All others shall be prohibited from parking in such space.

SECTION 2. Type 2 Handicapped Parking locations shall only be utilized by the approved applicant and only by the vehicle whose license plate corresponds with the license plate number on the posted sign. All others shall be prohibited from parking in such space.

SECTION 3. By the adoption of this ordinance, the City is creating a Schedule of Personalized Signage "Handicapped Parking" Areas, including those set forth herein and including any other "Handicapped Parking" Areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 4. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 14, 2025

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL  
PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN  
LOCATIONS**

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following property:

1002 Collings Road      Ricardo Cordero

WHEREAS, it has been advised that the individual, no longer needs accessible parking at the above location due to no response to renewal correspondence, no payment of annual renewal fees and/or by request as per the individual; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the property listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 14, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

# *Resolutions*

8-1

FUENTES  
2/11/2025

**RESOLUTION HONORING CYNTHIA L. PAIGE UPON HER RETIREMENT FROM  
THE CITY OF CAMDEN AFTER 36 YEARS OF DEDICATED SERVICE**

WHEREAS, Cynthia Paige will retire from the City of Camden Human Services Department, effective February 11, 2025 after 36 years of dedicated service to the residents of Camden City and beyond; and

WHEREAS, Cynthia L. Paige was born and educated in the City of Camden, New Jersey Cynthia has been a vital member of our community, contributing her skills, knowledge, and compassionate spirit to improve the lives of countless residents. She devoted 36 years of exemplary service to the City of Camden in the Department of Human Services; and

WHEREAS, throughout her tenure, Cynthia has demonstrated unwavering commitment to excellence, earning the admiration and respect of her colleagues, superiors, and the entire community; and

WHEREAS, her invaluable contributions have left an indelible mark on the City of Camden, and her legacy of service will be remembered for generations to come; and

WHEREAS, Cynthia L. Paige has worked in various divisions within the Department of Human Services, including the Municipal Welfare Division, where she provided critical assistance to the Homeless population; the Director's Office; and most recently as the Bureau Head of Senior & Emergency Services. Cynthia L. Paige has also served as the Department of Human Services' Director, Acting Director, the department's Municipal Aging Coordinator, and has been recognized as a National Women of the Month Honoree and CWA Employee of the Month; and

WHEREAS, it is appropriate from time to time that this City Council of the City of Camden honor those individuals who have served the residents of the Camden City and the general public with dedication and distinction. We, the City Council, on behalf of the citizens of Camden, extend our deepest gratitude and heartfelt appreciation to Cynthia Paige for her exemplary service and dedication to our community; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby honors and commends Cynthia Paige for her 36 years of outstanding service to the City of Camden, and wishes her a happy, healthy, and well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



Camden City Council  
**RESOLUTION / ORDINANCE REQUEST FORM**

---

DATE: January 24, 2025

Council Meeting Date: February 11, 2025

FROM: Councilperson

- Angel Fuentes, President
- Sheila Davis, At-Large
- Arthur Barclay, Vice President, 1st Ward
- Chris Collins, 2<sup>nd</sup> Ward

- Falio Leyba-Martinez, 3<sup>rd</sup> Ward
- Jannette Ramos, 4<sup>th</sup> Ward
- Nohemi G. Soria-Perez, At-Large

**Action Requested:**

**RESOLUTION HONORING CYNTHIA L. PAIGE UPON HER RETIREMENT FROM THE  
CITY OF CAMDEN AFTER 36 YEARS OF DEDICATED SERVICE**

---

*\*\*\*\*Please attach any supporting documents*

*Angel Fuentes /nsb*

\_\_\_\_\_  
Signature of Councilperson

*1/24/25*

\_\_\_\_\_  
Date



R-2

ALL COUNCIL  
2/11/2025

**RESOLUTION DESIGNATING ORLANDO ROMAN AS THE CITY OF  
CAMDEN EMPLOYEE OF THE MONTH FOR FEBRUARY 2025**

WHEREAS, this Council, in cooperation with the Administration and the City's Employees and their union representatives, has established a program for honoring its employees by the designations of an "Employee of the Month"; and

WHEREAS, the criteria established to identify candidates for employee of the Month include:

1. Friendliness, thoughtfulness and dependability
2. Duties performed in a professional manner
3. Ability to work with others
4. An exemplary representative of his or her department
5. A positive role model
6. Pride in job performance
7. A positive attendance record; and

WHEREAS, ORLANDO ROMAN, has been nominated as "Employee of the Month", and this Council, having reviewed the information presented in support of the nomination, believes that this honor should be bestowed on said ORLANDO ROMAN; and

WHEREAS, ORLANDO ROMAN has worked for the City of Camden for several years and has always demonstrated veritable professionalism and dedication; and

WHEREAS, the City Council of the City of Camden now seeks to Honor MR. ORLANDO ROMAN; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it recognizes ORLANDO ROMAN as the "Employee of the Month" for February 2025 and hereby extends to ORLANDO its congratulations as well as all rights and accouterments extended to him as a result of his selection as Employee of the Month.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



*Camden City Council*  
**RESOLUTION / ORDINANCE REQUEST FORM**

---

DATE: January 29, 2025

Council Meeting Date: February 11, 2025

FROM: Councilperson

- |                                     |  |                          |                                      |
|-------------------------------------|--|--------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | Angel Fuentes, President                 | <input type="checkbox"/> | Jannette Ramos, 4 <sup>th</sup> Ward |
| <input type="checkbox"/>            | Arthur Barclay, Vice President, 1st Ward | <input type="checkbox"/> | Sheila Davis, At-Large               |
| <input type="checkbox"/>            | Chris Collins, 2nd Ward                  | <input type="checkbox"/> | Nohemi G. Soria-Perez, At-Large      |
| <input type="checkbox"/>            | Falio Leyba-Martinez, 3rd Ward           |                          |                                      |

**Action Requested:**

**RESOLUTION DESIGNATING ORLANDO ROMAN AS THE CITY OF CAMDEN  
EMPLOYEE OF THE MONTH FOR FEBRUARY 2025**

---

\*\*\*\*Please attach any supporting documents

*Angel Fuentes / nfb*

---

Signature of Councilperson

*1/29/25*

---

Date

A-3

ALL MEMBERS  
2/11/2025

**RESOLUTION APPOINTING MEMBERS OF THE MUNICIPAL APPOINTMENT  
COMMITTEE OF CITY COUNCIL FOR A TERM OF ONE (1) YEAR**

WHEREAS, Chapter 26, section 26-32 of the Camden Code provides for the appointment of three (3) Councilpersons to serve on the three-member Municipal Appointment Committee of City Council; and

WHEREAS, this City Council wishes to appoint the Council members to serve on the Municipal Appointment Committee of City Council now, therefore

BE IT RESOLVED, that the City Council of the City of Camden does hereby appoint the following City Councilpersons to serve on the Municipal Appointment Committee of City Council for a term of one (1) year commencing as of February 12, 2025 and ending on February 11, 2026:

- City Councilman Falio Leyba-Martinez
- City Councilwoman Sheila Davis
- City Councilwoman Nohemi Soria-Perez

BE IT FURTHER RESOLVED, that this City Council of the City of Camden hereby supports the election of City Councilman Falio Leyba-Martinez to serve as Chairperson of the Municipal Appointment Committee during the term set forth above.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.

  
 DANIEL S. BLACKBURN  
 City Attorney

\_\_\_\_\_  
 ANGEL FUENTES  
 President, City Council

ATTEST: \_\_\_\_\_  
 LUIS PASTORIZA  
 Municipal Clerk



*Camden City Council*  
**RESOLUTION / ORDINANCE REQUEST FORM**

---

DATE: January 29, 2025

Council Meeting Date: February 11, 2025

FROM: Councilperson

- Angel Fuentes, President
- Arthur Barclay, Vice President, 1st Ward
- Chris Collins, 2nd Ward
- Falio Leyba-Martinez, 3rd Ward

- Jannette Ramos, 4<sup>th</sup> Ward
- Sheila Davis, At-Large
- Nohemi G. Soria-Perez, At-Large

**Action Requested:**

**RESOLUTION APPOINTING MEMBERS OF THE MUNICIPAL APPOINTMENT  
COMMITTEE OF CITY COUNCIL FOR A TERM OF ONE (1) YEAR**

---

\*\*\*\*Please attach any supporting documents

*Angel Fuentes / nfb*

---

Signature of Councilperson

*1/29/25*

---

Date

**RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT  
AND PAYMENT OF SAME TO WINZINGER, INC., FOR THE EMERGENCY  
DEMOLITION OF 1569 SOUTH 8<sup>TH</sup> STREET BLOCK 523, LOT 23 AND STUCCO OF  
THE ADJOINING WALLS OF 1567 & 1571 SOUTH 8<sup>TH</sup> STREET AND IMPOSING A  
MUNICIPAL LIEN AGAINST THE PROPERTY**

WHEREAS, on January 26, 2024, the City Construction Official inspected the structure at 1569 South 8<sup>th</sup> Street, Block 523, Lot 23; and

WHEREAS, upon inspection, the Construction Official determined that the building at 1569 South 8<sup>th</sup> Street, Block 523, Lot 23, was an unsafe structure which constituted a danger to the health, safety, and welfare of the residents of the City of Camden and required prompt action; and

WHEREAS, on January 26, 2024, it was determined that the building at 1569 South 8<sup>th</sup> Street, Block 523, Lot 23 should be demolished, and the adjoining walls of 1567 & 1571 South 8<sup>th</sup> Street would need stuccoing; and

WHEREAS, the City of Camden received three (3) emergency quotes to provide for the demolition of the residential property located at 1569 South 8<sup>th</sup> Street, Block 523, Lot 23 and the stucco of adjoining walls at 1567 & 1571 South 8<sup>th</sup> Street; and

WHEREAS, the City of Camden received a lump sum bid of SEVENTY-THREE THOUSAND DOLLARS (\$73,000.00) from Winzinger, Inc., which was the lowest responsible bid for the emergency demolition and removal of all structures, contents and all other debris, whether above or below ground; and the final restoration and grading of the property and the stucco of adjoining walls of 1569 South 8<sup>th</sup> Street, Block 523, Lot 23; and

WHEREAS, the City of Camden entered into a contract with Winzinger, Inc., for SEVENTY-THREE THOUSAND DOLLARS (\$73,000.00) for the emergency demolition, removal of all structures, contents and all other debris, whether above or below ground; and the final restoration and grading of 1569 South 8<sup>th</sup> Street, Block 523, Lot 23 and the stucco of the adjoining walls at 1567 & 1571 South 8<sup>th</sup> Street; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "4-01-E4-605-901" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48 - 1.1 *et seq.* and the City of Camden Code to impose a municipal lien in the amount of SEVENTY-THREE THOUSAND DOLLARS (\$73,000.00) on the property located at 1569 South 8<sup>th</sup> Street, Block 523, Lot 23, or alternatively, to enforce the payment of SEVENTY-THREE THOUSAND DOLLARS (\$73,000.00), together with interest, as a debt of the owner of the property for the City's costs incurred for the emergency demolition, removal of debris at the property, final restoration and grading of the property; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden as follows:

1. The appropriate person in City of Camden shall have the authority to impose and record a lien in the amount of SEVENTY-THREE THOUSAND DOLLARS (\$73,000.00) on the property at 1569 South 8<sup>th</sup> Street, Block 523, Lot 23, for the costs incurred for the emergency demolition, removal of debris and final restoration and grading of the property and stucco of adjoining walls of 1567 & 1571 South 8<sup>th</sup> Street.

2. The municipal lien in the amount of SEVENTY-THREE THOUSAND DOLLARS (\$73,000.00) for the properties at 1569 South 8<sup>th</sup> Street, Block 523, Lot 23, shall remain on the property until the owner or other interested party satisfies this amount.
3. Interest and other costs shall accrue on the lien amount as allowable by law.
4. The City shall also have the authority pursuant to N.J.S.A. 40:48-1.1 and the Camden City Code to enforce the payment of the costs incurred by the City in the amount of SEVENTY-THREE THOUSAND DOLLARS (\$73,000.00) for the demolition, removal of debris, final restoration, grading of the properties at 1569 South 8<sup>th</sup> Street, Block 523, Lot 23, together with interest, as a debt of the owner of the property, by instituting legal action for the collection of this sum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: WINZINGER , INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 4-01-E4-605-901  
AMOUNT: \$ 73,000.00

- DEDICATED BY RIDER:  
AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT:\$

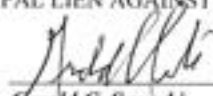
- CAPITAL ORDINANCE  
AMOUNT:\$

- TRUST ACCOUNT:  
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 73,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO WINZINGER , INC, FOR EMERGENCY DEMOLITION OF 1569 SOUTH 8<sup>TH</sup> STREET, BLOCK 523, LOT 23 AND STOCCOING OF ADJOINING WALL AT 1567 AND 1571 SOUTH 8<sup>TH</sup> STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

  
Gerald C. Seneski

Director of Finance

Date: 1/22/25



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 02/11/2025

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO WINZINGER, INC, FOR EMERGENCY DEMOLITION OF 1569 SOUTH 8<sup>TH</sup> STREET, BLOCK 523, LOT 23 AND STUCCOING OF ADJOINING WALL AT 1567 & 1571 SOUTH 8<sup>TH</sup> STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance				
Approved by: Business Administrator				

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (if applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by: City Attorney		Date
		JAN 30 2025

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance  
<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO WINZINGER, INC, FOR EMERGENCY DEMOLITION OF 1569 SOUTH 8<sup>TH</sup> STREET, BLOCK 523, LOT 23 AND STUCCOING OF ADJOINING WALL AT 1567 & 1571 SOUTH 8<sup>TH</sup> STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Ratify the emergency demolition and payment of same to Winzinger, Inc, 1704 Marne Highway, Hainesport, NJ 08036 of 1569 South 8<sup>th</sup> Street, Block 523, Lot 23 and stuccoing of 1567 & 1571 South 8<sup>th</sup> Street
- On 01/26/2024 the Construction Office declared this property an unsafe structure and imminent hazard due to total interior and rear collapse.
- Received quotes from Caravella \$127,000; Hargrove \$80,000, & Winzinger \$73,000.00
- The City of Camden Code will impose a municipal lien against the property for the amount of the costs incurred by the City for the demolition and any additional expenses.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$73,000.00

**PROCUREMENT PROCESS:** N.J.S.A. 40A: 11-6 (Emergency)

**APPROPRIATION NUMBER:** 4-01-E4-605-901

**IMPACT STATEMENT:**

- ER Demolition work started 6/24/2024

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7159**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	WINZINGER
Purpose or Need for service:	EMERGENCY DEMOLITION OF 1197 & 1199 CHASE STREET, BLOCK 1351, LOT 42 & LOT 43, RESPECTIVELY
Contract Award Amount	\$110,000.00
Term of Contract	~5 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-6
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES CARAVELLA \$187,000.00 HARGROVE \$149,800.00

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
N/A  
Certifying Officer Date \_\_\_\_\_

***For LGS use only:***

Approved  Denied \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	R2400341


SHIP TO	DEPT OF PUBLIC WORKS 101 NEWTON AVENUE CAMDEN, NJ 08103 ATTN: ANGELA WATKINS
VENDOR	VENDOR #: WIN02 WINZINGER, INC P O BOX 537 1704 MARNE HIGHWAY HAINESPORT, NJ 08036

ORDER DATE: 02/01/24  
 DELIVERY DATE: 02/01/24  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	ER DEMO - 1567, 1571 SO 8TH ST Emergency contract to provide for the demolition of a residential property, the removal of all structures, contents and all other debris, whether above or below ground, at 1569 S 8th St (Blk 523/Lot 23), final resotation and grading of this property and stucco of adjoining walls at 1567 & 1571 S 8th st in the City of Camden.  Bid dated 1/26/24	4-01-E4-605-901	73,000.0000	73,000.00
			TOTAL	73,000.00

Approved: 

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

 2.2.24  
 Department Head Date

 2/1/24  
 Receiver of Goods Date

**FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU**

WINZINGER, INC.  
P.O. BOX 537, 1704 MARNE HWY.  
HAINESPORT, NJ 08036

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1569 S 8TH STREET, BLOCK 523, LOT 23, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALLS AT 1567 & 1571 S 8TH STREET IN THE CITY OF CAMDEN

\$ 73,000.<sup>00</sup>  
TOTAL

Total Bid Amount in Words: \_\_\_\_\_

Seventy Three Thousand Dollars and No Cents

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO 1569 S 8TH STREET, BLOCK 523, LOT 23, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.


PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND

SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

\*\*\*

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: W. Wenzel, Inc.  
Bidder's Corporate Officer's Signature:   
Name: John Wenzel  
print name)  
Title: President  
(print title)  
Date: 1/26/24



### CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: W. WENZINGEL, INC.

I, John Wenzingel, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of 1509 S. 8TH STREET

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A. 52:27D - 119 et. Seq.

Asbestos

Tanks

Yes

No

Yes

No

By: [Signature]

Sworn and subscribed to before me

On this 26 day of January 2024

[Signature]  
NOTARY PUBLIC

WILLIAM K. CHALLENGER  
NOTARY PUBLIC OF NEW JERSEY  
Commission # 2334891  
My Commission Expires 9/20/2025



CITY OF CAMDEN

DEPARTMENT OF CODE ENFORCEMENT

BUILDING BUREAU

**EMERGENCY DEMOLITION**

To: Keith Walker, Director of Department of Public Works

From: JAMES R RIZZO, Construction Official

Date: Friday, January 26, 2024

SITE: 1569 SO 8TH ST

Owner ADM OF VET AFFAIRS  
20 WASHINGTON PLACE  
NEWARK, NJ 07102

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.  
Please process accordingly.

Signed:   
JAMES R RIZZO, Construction Official

Signed: \_\_\_\_\_  
Building Sub code Official

COMMENTS \_\_\_\_\_ 2 STUCCO WALLS  
\_\_\_\_\_ 1567 & 1571 SO 8<sup>TH</sup> ST





CITY OF CAMDEN  
 520 MARKET STREET  
 CAMDEN, NJ 08101  
 (856)757-7032

## NOTICE OF IMMINENT HAZARD

Application Date:  
 Application ID:  
 Permit Number:  
 Date Permit Issued:  
 Notice Date: 1/26/2024  
 Violation Number: 2023-02781

### IDENTIFICATION

Work Site Location: <u>1569 SO 8TH ST</u>	Block: <u>523</u>	Lot: <u>23</u>	Qual: _____
Owner in Fee: <u>ADM OF VET AFFAIRS</u>	Contractor/Agent: _____		
Address: <u>20 WASHINGTON PLACE</u>	Address: _____		
<u>NEWARK NEW JERSEY 07102</u>	_____		
Telephone: _____	Telephone: _____		

To:  Owner  Other  
 Contractor/Agent

Date of Inspection: 1/26/2024      Date of Notice: 1/26/2024      Compliance Due Date: 1/27/2024

### ACTION

*Take NOTICE* that as a result of the inspections conducted by this agency on 10/2/2023 of the above property, an imminent hazard has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5:23-2.32. The building or structure, or portion thereof, deemed an imminent hazard is described as follows:

#### TOTAL INTERIOR AND REAR COLLAPSE

As such, you are hereby **ORDERED** to immediately and forthwith vacate the above structure or portion thereof.

Further, you are **ORDERED** to:

- Immediately correct the above noticed imminent hazards so as to render the structure temporarily safe and secure.
- Demolish the above structure by 1/27/2024

Failure to immediately comply with this **ORDER** may result in the necessary correction being made by the Construction Official at the expense of the property owner pursuant to N.J.A.C. 5:23-2.32(b)5.

Failure to render the structure temporarily safe and secure and/or demolish the structure in accordance with this **ORDER** will result in this matter being forwarded to legal counsel for prosecution, and assessment of penalties up to \$2,000.00 per week per violation. You must immediately declare to the Construction Official, your acceptance or rejection of the terms of this **ORDER**.

If you wish to contest this **ORDER**, you must apply for a stay to a court of competent jurisdiction within 24 hours.

If you have any questions concerning this matter, please call: (856) 757-7032.

By Order of: [Signature]  
 CITY OF CAMDEN Construction Official

Date: 1/26/2024

Sent by Certified Mail: \_\_\_\_\_

E-DEMOLITION  
01/26/2024

E-DEMOLITION  
01/26/2024

PUBLIC SERVICE ELECTRIC & GAS COMPANY  
PO BOX 1023,  
CRANFORD, NJ 07016-1023  
Phone: 800-817-3366 Fax: 908-497-1878  
E-mail: [demolition@pseg.com](mailto:demolition@pseg.com)

**PSE&G SERVICE REMOVAL REQUEST FORM**

Office Use Only: Project # \_\_\_\_\_ G1# \_\_\_\_\_ E1# \_\_\_\_\_

**REVIEW APPLICATION INSTRUCTIONS BEFORE COMPLETING**

COMPANY NAME *if applicable*: CITY OF CAMDEN

OWNER'S NAME: ADM OF VET AFFAIRS

OWNER'S AUTHORIZED AGENT name and title: N/A

SERVICE ADDRESS: 1589 SO 8TH ST TOWN: CAMDEN  
(OF BLDG TO BE DEMOLISHED)

CROSS STREET: THURMAN ST

OWNER'S MAILING ADDRESS: 20 WASHINGTON PLACE, NEWARK, NJ 07102  
*(This is where the service removal completion letter will be sent)*

OWNERS'S-PRIMARY RESIDENCE? (CIRCLE ONE) YES (NO)

PREMISE VACANT? (CIRCLE ONE) (YES) NO

***IMPORTANT: APPLICATION WILL NOT BE ACCEPTED UNTIL APPLICANT HAS TAKEN OWNERSHIP AND PROPERTY IS VACANT.***

PROJECT CONTACT: JAMES R RIZZO FAX: JARIZZO@CI.CAMDEN.NJ.US

PRIMARY PHONE: 609-319-9883 (OR E-MAIL) ALTERNATE PHONE: N/A

METER NUMBERS: Gas N/A Electric N/A

TYPE AND NUMBER OF STRUCTURES TO BE DEMOLISHED: N/A

DOES THE STRUCTURE TO BE DEMOLISHED HAVE MORE THAN ONE ADDRESS? **A separate form is required for each address.**

PSE&G LIGHTING TO BE REMOVED? (CIRCLE ONE) YES (NO)

PSE&G POLES TO BE REMOVED? (CIRCLE ONE) YES (NO)

POLE#(S) **required**: \_\_\_\_\_

OTHER PSE&G EQUIPMENT?(TRANSFORMER, SWITCHGEAR, ETC.) YES NO   
TYPE OF ELECTRICAL SERVICE: (CIRCLE ONE) (OVERHEAD) UNDERGROUND

ARE YOU AWARE OF ANY ENVIRONMENTAL ISSUES AT THIS SITE? YES NO   
PLEASE EXPLAIN \_\_\_\_\_

TYPE OF STRUCTURE TO BE BUILT AFTER DEMOLITION: N/A

APPROXIMATE DATE OF RECONSTRUCTION: N/A

SIGNATURE:  PRINT NAME: JAMES R RIZZO

DATE: 01/026/2024

**BY SUBMITTING THIS APPLICATION YOU ARE CERTIFYING THAT YOU ARE AUTHORIZED TO REQUEST REMOVAL OF ELECTRIC AND GAS SERVICES AT THE PROPERTY SPECIFIED AND THAT PREMISE IS VACANT. Proof of ownership required at time of application. Please refer to the instructions sent with this form for list of acceptable forms of proof.**

Tax Account Maintenance

Block: 543    Lot: 21    Qualifier:    Owner: ADR OF VET AFFAIRS    Prep Loc: 1669 30 8TH ST    Account Id: 06976872    Registered ECR

General    Addressed Value    Additional    Billing    Deductions    Balance    All Charges    Add/omit    Notes

Owner Street 1: 29 WASHINGTON PLACE    Street 2:    City/St: NEWARK, NJ    Zip: 07102-1125    Country:    Phone:    Email:    Bank Code:    Municipal Lien:     Assignment:    Bankruptcy:    APR 2:    Outside Lien:    Sp Charges:    Install. Plan:    Auto-Pay:    Exclude from Tax Sale:    Online Payment Restrictions: None

Additional Lot 1:    Additional Lot 2:    Property Class: 2    Parcel Key:    Unpaid Interest:    Vendor:    User Mags:    PTR Form

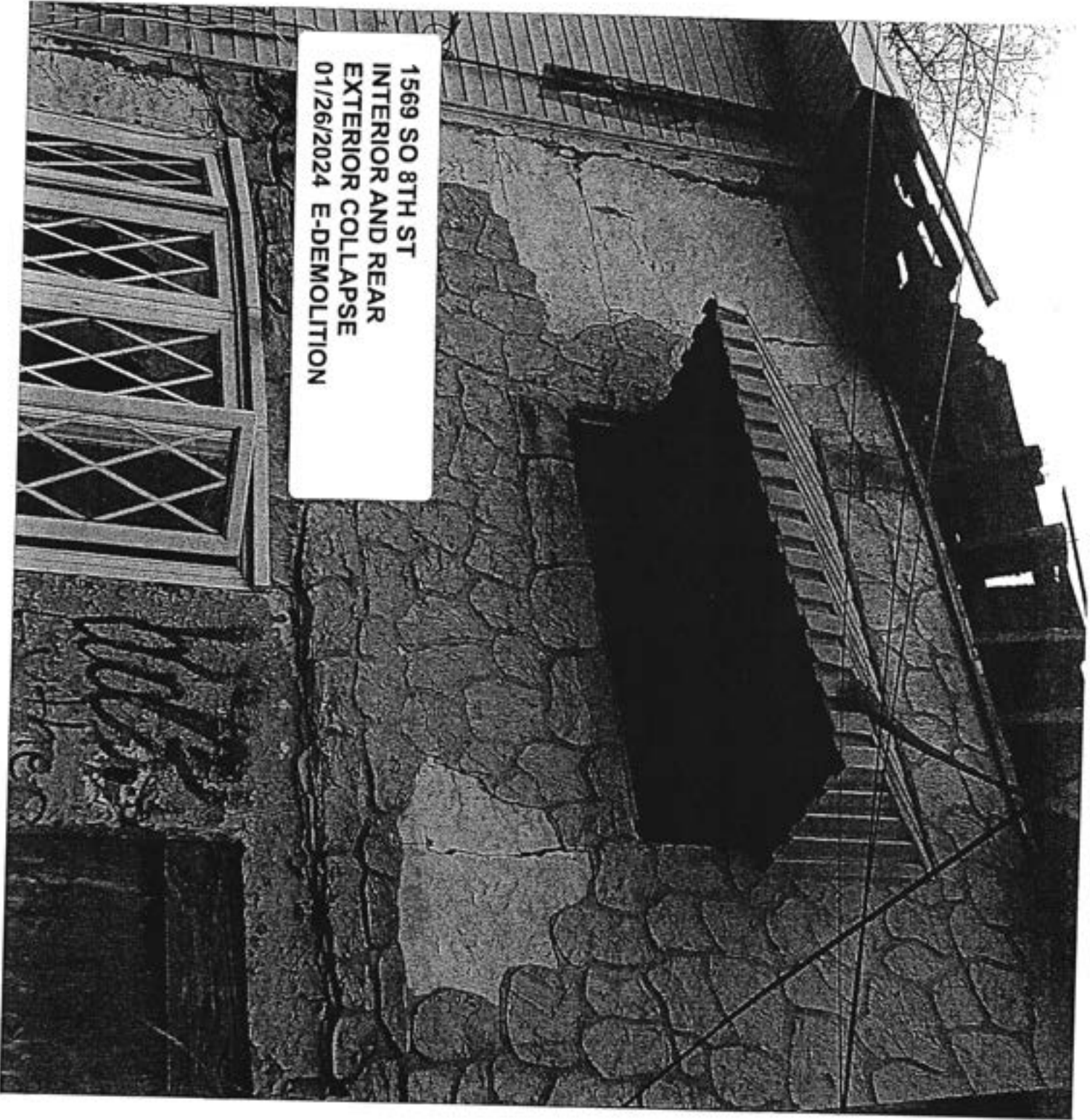
Host    Detail    Letter    Help

**1569 SO 8TH ST  
INTERIOR AND REAR  
EXTERIOR COLLAPSE  
01/26/2024 E-DEMOLITION**





1569 SO 8TH ST  
INTERIOR AND REAR  
EXTERIOR COLLAPSE  
01/26/2024 E-DEMOLITION



## CITY OF CAMDEN

### EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1569 S 8TH STREET, BLOCK 523, LOT 23, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALLS AT 1567 & 1571 S 8TH STREET IN THE CITY OF CAMDEN

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On January 26, 2024, the City of Camden Construction Official conducted an inspection of the structure at 1569 S. 8th Street, Block 523, Lot 23, and determined that it is an unsafe structure and imminent hazard: total interior and rear collapse. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until January 27, 2024 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the residential property at 1569 S. 8th Street, Block 523, Lot 23, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property and stucco of adjoining walls at 1567 & 1571 S. 8th Street in the City of Camden.

The Contractor must respond by no later than 9:00 am on January 27, 2024. The Purchasing Bureau will contact the successful vendor by telephone/email with notice to proceed.

Contractor must secure the property immediately after being notified of the award on January 27, 2024 for public safety. A Portable six-foot (6') metal cyclone fence must be erected around the pedestrian walkway(s) of the structure(s) to be demolished. **(NO EXCEPTIONS). Any immediate hazards [falling debris, etc.] that has the potential to fall outside of the fencing must be corrected at that time. Contractor must begin demolition by 10:00 am on Saturday, January 27, 2024.**

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

All Contractor signage shall be removed from the worksite at the time the job is completed. This requirement is a condition prior to receipt of final payment.

**PLEASE BE ADVISED**

- **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1569 S 8TH STREET, BLOCK 523, LOT 23, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALLS AT 1567 & 1571 S 8TH STREET IN THE CITY OF CAMDEN**
- Any tanks or containers on the property must be removed from the property and such removal costs shall be included in the bid price sheet. All such removal work shall be done in accordance with and comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Furthermore, the Contractor must comply with the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications.
- Contractor must secure subject site with sufficient and appropriate security fencing while the Contractor is performing the emergency demolition in order to adequately protect the public health, safety and welfare of the citizens of the City.
- All costs for asbestos and tank and/or container removals must be included in the Bid Price Sheet's Lump Sum Payments. The City of Camden will not pay any additional costs for these removals.
- **AWARD WILL BE BASED ON THE TOTAL AMOUNT OF THE QUOTE.**

\*EXCEPTION: If asbestos or other contamination is verified, then the demolition time schedule is referred to the Construction Official.

A Certificate of Environmental Compliance and Hold Harmless Agreement issued by the City Construction Official are attached to this fax; they must be completed and returned with the Proposal prior to any award and demolition work. Return of the Certificates is MANDATORY; otherwise said proposal will be rejected. The worksite must remain secure until project is properly abated.

The dollar amount for all demolition quotes must be submitted in two written versions as per example.

**Example:** "Seven thousand five hundred dollars" and \$ 7,500.00

**PLEASE NOTE:** In the event of a tie for emergency demolition request, the determining factor will be awarded to the contractor who submits their proposal the earliest



**BID PRICE SHEET**

**EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1569 S 8TH STREET, BLOCK 523, LOT 23, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALLS AT 1567 & 1571 S 8TH STREET IN THE CITY OF CAMDEN**

\$ \_\_\_\_\_  
TOTAL

Total Bid Amount in Words: \_\_\_\_\_  
\_\_\_\_\_

**NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.**

**PLEASE NOTE: GAS AND ELECTRIC SERVICES TO 1569 S 8TH STREET, BLOCK 523, LOT 23, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.**

**THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.**

**PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND**

**SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.**

**Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.**

\*\*\*

**I HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: \_\_\_\_\_

Bidder's Corporate Officer's Signature: \_\_\_\_\_

print name) Name : \_\_\_\_\_ (

(print title) Title: \_\_\_\_\_

Date: \_\_\_\_\_



## CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: \_\_\_\_\_

I, \_\_\_\_\_, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D - 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
_____	_____	_____	_____

By: \_\_\_\_\_

**Sworn and subscribed to before me**

On this \_\_\_\_\_ day of \_\_\_\_\_ 2024

\_\_\_\_\_  
**NOTARY PUBLIC**

**BID PRICE SHEET**

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1569 S 8TH STREET, BLOCK 523, LOT 23, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALLS AT 1567 & 1571 S 8TH STREET IN THE CITY OF CAMDEN

s. 127,600.00  
TOTAL

Total Bid Amount in Words: One Hundred Twenty-Seven Thousand Dollars and 00/100

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO 1569 S 8TH STREET, BLOCK 523, LOT 23, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND

SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

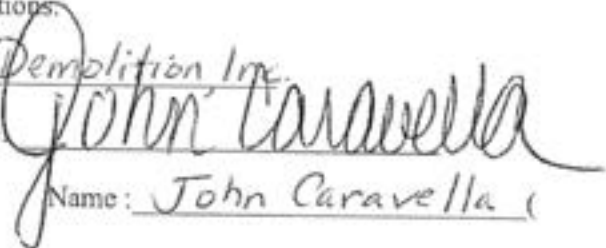
Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

\*\*\*

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: Caravella Demolition Inc.

Bidder's Corporate Officer's Signature



Name: John Caravella

(print name)

Title: President

(print title)

Date: 1/26/2024

**BID PRICE SHEET**

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1569 S 8TH STREET, BLOCK 523, LOT 23, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALLS AT 1567 & 1571 S 8TH STREET IN THE CITY OF CAMDEN

\$80,000.<sup>00</sup>  
TOTAL

Total Bid Amount in Words: Eighty Thousand Dollars and  
00/100

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO 1569 S 8TH STREET, BLOCK 523, LOT 23, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND

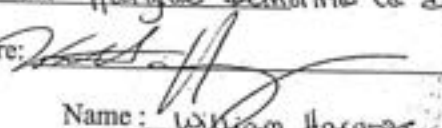
**SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.**

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

\*\*\*

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrave Demolition Co Inc.

Bidder's Corporate Officer's Signature: 

Name: William Hargrave

(print name)

Title: President.

(print title)

Date: 1/27/2024.



DB:dh  
02-11-25

R-5

**RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT  
AND PAYMENT OF SAME TO CARAVELLA DEMOLITION INC., FOR  
EMERGENCY DEMOLITION OF 1676 COPE STREET, BLOCK 1362, LOT 95 AND  
STUCCOING OF ADJOINING WALL AT 1678 COPE STREET AND  
IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

WHEREAS, on February 1, 2024, the City Construction Official inspected a building located at 1676 Cope Street, Block 1362, Lot 95; and

WHEREAS, upon inspection, the Construction Official determined that the building located at 1676 Cope Street, Block 1362, Lot 95 was an Unsafe Structure and constituted a danger to the health, safety, and welfare of the residents of the City of Camden; and

WHEREAS, on February 1, 2024, it was determined that the building located at 1676 Cope Street, Block 1362, Lot 95 should be demolished, and the adjoining wall of 1678 Cope Street would need stuccoing; and

WHEREAS, the City of Camden received three (3) emergency quotes to provide for the demolition of the residential property located at 1676 Cope Street, Block 1362, Lot 95 and the stucco of adjoining wall at 1678 Cope Street; and

WHEREAS, the City of Camden received a lump sum bid of FIFTY-FOUR THOUSAND DOLLARS (\$54,000.00) from Caravella Demolition which was the lowest responsible bid for the emergency demolition and removal of all structures, contents and all other debris, whether above or below ground; and the final restoration and grading of the property and the stucco of adjoining wall of 1678 Cope Street; and

WHEREAS, the City of Camden entered into a contract with Caravella Demolition for FIFTY-FOUR THOUSAND DOLLARS (\$54,000.00) for the emergency demolition, removal of all structures, contents and all other debris, whether above or below ground; and the final restoration and grading of 1676 Cope Street, Block 1362, Lot 95 and the stucco of the adjoining wall at 1678 Cope Street; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "4-01-E4-605-901" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48 - 1.1 et seq. and the City of Camden Code to impose a municipal lien in the amount of FIFTY-FOUR THOUSAND DOLLARS (\$54,000.00) on the property located at 1676 Cope Street, Block 1362, Lot 95, Camden, NJ or alternatively, to enforce the payment of FIFTY-FOUR THOUSAND DOLLARS (\$54,000.00), together with interest, as a debt of the owner of the property for the City's costs incurred for the Emergency Demolition of the Property; now therefore

BE IT RESOLVED, by the City Council of the City of Camden as follows:

1. The appropriate Official of the City of Camden shall have the authority to impose and record a lien in the amount of FIFTY-FOUR THOUSAND DOLLARS (\$54,000.00) on the property located at 1676 Cope Street, Block 1362, Lot 95, for the costs incurred for the Emergency Demolition, removal of



debris, final restoration and grading of the property and stucco of adjoining wall of 1678 Cope Street.

2. The municipal lien in the amount of FIFTY-FOUR THOUSAND DOLLARS (\$54,000.00) for the Emergency Demolition of the property at 1676 Cope Street, Block 1362, Lot 95, shall remain on the property until the owner or other interested party satisfies this amount.
3. Interest and other costs shall accrue on the lien amount as allowed by law.
4. The City shall also have the authority pursuant to N.J.S.A. 40:48-1.1 and the Camden City Code to enforce the payment of the costs incurred by the City in the amount of FIFTY-FOUR THOUSAND DOLLARS (\$54,000.00) for the for the Emergency Demolition, removal of debris, final restoration and grading at 1676 Cope Street, Block 1362, Lot 95, together with interest, as a debt of the owner of the property, by instituting legal action for the collection of this sum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CARAVELLA DEMOLITION

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION :4-01-E4-605-901  
AMOUNT \$ 54,000.00
- APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT \$
- CAPITAL ORDINANCE :  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 54,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO CARAVELLA DEMOLITION , INC, FOR EMERGENCY DEMOLITION OF 1676 COPE STREET, BLOCK 1362, LOT 95, STUCCOING OF ADJOINING WALL AT 1678 COPE AND IMPOSING A MUNICIPAL LEIN AGAINST THE PROPERTY.

Gerald C. Seneski  
Chief Financial Officer

Date: 1/22/2025





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM


COUNCIL MEETING DATE: 02/11/2025

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO CARAVELLA DEMOLITION, INC., FOR EMERGENCY DEMOLITION OF 1676 COPE STREET, BLOCK 1362, LOT 95, STUCCOING OF ADJOINING WALL AT 1678 COPE STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by: City Attorney

Signature

Date JAN 30 2025

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO CARAVELLA DEMOLITION, INC., FOR EMERGENCY DEMOLITION OF 1676 COPE STREET, BLOCK 1362, LOT 95, STUCCOING OF ADJOINING WALL AT 1678 COPE STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Ratify the emergency demolition and payment of same to Caravella Demolition, Inc., 40 Deforest Avenue, East Hanover, NJ 07936 of 1676 Cope Street, Block 1362, Lot 95 and stuccoing adjoining wall at 1678 Cope Street.
- On **2/1/2024** the Construction Office declared this property an unsafe structure and imminent hazard due to severe fire damage, partial collapse, unable to secure
- Received quotes from Caravella \$54,000; Hargrove \$59,000.00; Winzinger \$98,000.00
- The City of Camden Code will impose a municipal lien against the property for the amount of the costs incurred by the City for the demolition and any additional expenses.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$54,000

**PROCUREMENT PROCESS:** N.J.S.A. 40A: 11-6 (Emergency)

**APPROPRIATION NUMBER:** 4-01-E4-605-901 (\$54,000.00)

**IMPACT STATEMENT:**

- ER Demolition work started February 5, 2024

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	CARAVELLA DEMOLIITON
Purpose or Need for service:	EMERGENCY DEMOLITION OF 1676 COPE STREET, BLOCK 1362, LOT 95, STUCCOING OF ADJOINING WALL AT 1678 COPE STREET
Contract Award Amount	\$54,00.00
Term of Contract	~5 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-6
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES HARGROVE \$59,000 WINZINGER \$98,000

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Administrator/Manager Signature

\_\_\_\_\_  
Date



BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1676 COPE STREET, BLOCK 1362, LOT 95, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALLS AT 1678 COPE STREET IN THE CITY OF CAMDEN

\$ 98,000.<sup>00</sup>  
TOTAL

Total Bid Amount in Words: \_\_\_\_\_

Ninety Eight Thousand Dollars and No cents.

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO 1676 COPE STREET, BLOCK 1362, LOT 95, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

\*\*\*

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: W. Wenzinger, Inc.

Bidder's Corporate Officer's Signature: \_\_\_\_\_

Name: John W. Wenzinger (

print name)

Title: President

(print title)

Date: 2/1/24



BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1676 COPE STREET, BLOCK 1362, LOT 95, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALLS AT 1678 COPE STREET IN THE CITY OF CAMDEN

\$ 59,000.<sup>00</sup>  
TOTAL

Total Bid Amount in Words: Fifty Nine Thousand Dollars  
and <sup>00</sup>/<sub>100</sub>

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO 1676 COPE STREET, BLOCK 1362, LOT 95, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

\*\*\*

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrove Demolition Co. Inc.

Bidder's Corporate Officer's Signature:



Name: William Hargrove

(print name)

Title: President

(print title)

Date: 2.2.2024

## Lateefah Chandler

---

**From:** Lateefah Chandler  
**Sent:** Friday, February 2, 2024 9:04 AM  
**To:** James Rizzo; Timothy J. Cunningham  
**Cc:** Victor Carstarphen; Marc Riondino; Dorri Brown; Gabriel Camacho; Keith L. Walker  
**Subject:** RE: Emailing: 1676 COPE ST E-DEMO FIRE DAMAGE, PARTIAL INTERIOR COLLAPSE UNABLE TO SECURE 02-01-2024 JRR (2).jpg,,

Caravella - \$54,000.00  
Hargrove - \$59,000.00  
Winzinger - \$98,000.00

If no objection, I will let Caravella know to proceed with immediately securing the property.

Thank you

Lateefah Chandler  
Lateefah Chandler, QPA  
Purchasing Agent  
City of Camden  
856-757-7475  
856-541-9668 (fax)  
Email: lachandl@ci.camden.nj.us

### CONFIDENTIALITY NOTICE

The information contained in this communication from the City of Camden is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the City of Camden at (856) 757-7475 to arrange for the return of this information.

-----Original Message-----

**From:** James Rizzo <JaRizzo@ci.camden.nj.us>  
**Sent:** Thursday, February 1, 2024 3:12 PM  
**To:** Christopher.green <Christopher.green@pseg.com>; David Krug <dalvin.krug@amwater.com>; Dorri Brown <DoBrown@ci.camden.nj.us>; Edwin Guzman <EdGuzman@ci.camden.nj.us>; Gabe Rodriguez CCP <rodriguez12@camdencountypd.org>; Gabriel Camacho <GaCamach@ci.camden.nj.us>; Gary Brooks <gary.brooks@amwater.com>; Howard McCoach <HoMcCoac@ci.camden.nj.us>; James Rizzo <JaRizzo@ci.camden.nj.us>; Jesse Flax <JeFlax@ci.camden.nj.us>; Keith L. Walker <KeWalker@ci.camden.nj.us>; Lateefah Chandler <LaChandl@ci.camden.nj.us>; Marc Riondino <MaRiondi@ci.camden.nj.us>; Steven.Rodriguez <Steven.Rodriguez@amwater.com>; Timothy J. Cunningham <TiCunnin@ci.camden.nj.us>; Victor Carstarphen <ViCarsta@ci.camden.nj.us>  
**Subject:** Emailing: 1676 COPE ST E-DEMO FIRE DAMAGE, PARTIAL INTERIOR COLLAPSE UNABLE TO SECURE 02-01-2024 JRR (2).jpg,,

Lateefah,

Please request quotes for Emergency Demolition of 1676 COPE ST.

Please have the quotes back by 9am tomorrow Friday 02/02/2024.

Contractor must immediately secure this property upon receiving the contract.

The actual demolition will commence 8am Monday morning.

Thanks

JAMES R RIZZO, CONSTRUCTION OFFICIAL  
520 MARKET ST  
BUILDING BUREAU, ROOM 403  
CITY HALL, CAMDEN NJ 08102  
JARIZZO@CI.CAMDEN.NJ.US

Your message is ready to be sent with the following file or link attachments.

1676 COPE ST E-DEMO FIRE DAMAGE, PARTIAL INTERIOR COLLAPSE UNABLE TO SECURE 02-01-2024 JRR (2).jpg  
1676 COPE ST E-DEMO FIRE DAMAGE, PARTIAL INTERIOR COLLAPSE UNABLE TO SECURE 02-01-2024 JRR (1).jpg  
1676 COPE ST E-DEMO FIRE DAMAGE, PARTIAL INTERIOR COLLAPSE UNABLE TO SECURE 02-01-2024 JRR (3).jpg

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

**CAMDEN CITY**

520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	R2400358

SHIP TO	DEPT OF PUBLIC WORKS 101 NEWTON AVENUE CAMDEN, NJ 08103 ATTN: ANGELA WATKINS
VENDOR	VENDOR #: CAR96 CARAVELLA DEMOLITION, INC. 40 DEFOREST AVENUE EAST HANOVER, NJ 07936

ORDER DATE: 02/02/24  
 DELIVERY DATE: 02/02/24  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	ER DEMO - 1676 COPE ST Emergency contract to provide for the demolition of a residential property, the removal of all structures, contents and all other debris, whether above or below ground, at 1676 Cope St (Blk 1362/Lot 95), final restoration and grading of this property and stucco of adjoining walls at 1678 Cope St in the City of Camden.  Bid dated 2/1/24	4-01-E4-605-901	54,000.0000	54,000.00
			TOTAL	54,000.00

Approved: 

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

  
 Department Head 2-2-24  
 Date

  
 Receiver of Goods 2/2/24  
 Date

**FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU**

## CITY OF CAMDEN

### **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1676 COPE STREET, BLOCK 1362, LOT 95, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALLS AT 1678 COPE STREET IN THE CITY OF CAMDEN**

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On February 1, 2024, the City of Camden Construction Official conducted an inspection of the structure at 1676 Cope Street, Block 1362, Lot 95, and determined that it is an unsafe structure and imminent hazard: severe fire damage, partial collapse, unable to secure. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until February 5, 2024 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the residential property at 1676 Cope Street, Block 1362, Lot 95, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property and stucco of adjoining walls at 1678 Cope Street in the City of Camden.

The Contractor must respond by no later than 9:00 am on February 2, 2024. The Purchasing Bureau will contact the successful vendor by telephone/email with notice to proceed.

Contractor must secure the property **immediately** after being notified of the award on February 2, 2024 for public safety. A Portable six-foot (6') metal cyclone fence must be erected around the pedestrian walkway(s) of the structure(s) to be demolished. **(NO EXCEPTIONS). Any immediate hazards [falling debris, etc.] that has the potential to fall outside of the fencing must be corrected at that time. Contractor must begin demolition by 8:00 am on Monday, February 5, 2024.**

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

All Contractor signage shall be removed from the worksite at the time the job is completed. This requirement is a condition prior to receipt of final payment.

**PLEASE BE ADVISED**

- **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1676 COPE STREET, BLOCK 1362, LOT 95, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALLS AT 1678 COPE STREET IN THE CITY OF CAMDEN**
- Any tanks or containers on the property must be removed from the property and such removal costs shall be included in the bid price sheet. All such removal work shall be done in accordance with and comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Furthermore, the Contractor must comply with the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications.
- Contractor must secure subject site with sufficient and appropriate security fencing while the Contractor is performing the emergency demolition in order to adequately protect the public health, safety and welfare of the citizens of the City.
- All costs for asbestos and tank and/or container removals must be included in the Bid Price Sheet's Lump Sum Payments. The City of Camden will not pay any additional costs for these removals.
- **AWARD WILL BE BASED ON THE TOTAL AMOUNT OF THE QUOTE.**

\***EXCEPTION:** If asbestos or other contamination is verified, then the demolition time schedule is referred to the Construction Official.

A Certificate of Environmental Compliance and Hold Harmless Agreement issued by the City Construction Official are attached to this fax; they must be completed and returned with the Proposal prior to any award and demolition work. Return of the Certificates is **MANDATORY**; otherwise said proposal will be rejected. The worksite must remain secure until project is properly abated.

The dollar amount for all demolition quotes must be submitted in two written versions as per example.

**Example:** "Seven thousand five hundred dollars" and \$ 7,500.00

**PLEASE NOTE:** In the event of a tie for emergency demolition request, the determining factor will be awarded to the contractor who submits their proposal the earliest



**BID PRICE SHEET**

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1676 COPE STREET, BLOCK 1362, LOT 95, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALLS AT 1678 COPE STREET IN THE CITY OF CAMDEN

\$54,000.00  
TOTAL

Total Bid Amount in Words:

Fifty Four Thousand  
Dollars and 00/100

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO 1676 COPE STREET, BLOCK 1362, LOT 95, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.



Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

\*\*\*

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: Caravella Demolition, Inc

Bidder's Corporate Officer's Signature: John Caravella

(print name)

Name: John Caravella

Title: President

(print title)

Date: February 1 2024



**CERTIFICATE OF ENVIRONMENTAL COMPLIANCE**

Name of Contractor: Caravella Demolition, Inc.

I, John Caravella, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of 1676 Cope Street Block 1362, Lot 95

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D - 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
<u>X</u>	<u>      </u>	<u>      </u>	<u>X</u>

By: John Caravella

Sworn and subscribed to before me  
On this 1st day of February 2024

Anna M. Bastos  
NOTARY PUBLIC

ANNA M. BASTOS  
NOTARY PUBLIC OF NEW JERSEY  
Commission # 2322830  
My Commission Expires 12/13/2024



CITY OF CAMDEN  
DEPARTMENT OF CODE ENFORCEMENT  
BUILDING BUREAU

**EMERGENCY DEMOLITION**

To: Keith Walker, Director of Department of Public Works  
From: JAMES R RIZZO, Construction Official  
Date: Thursday, February 01, 2024  
SITE: 1676 COPE ST  
Owner COCHRANE, JAMES & RUTH  
SAME  
CAMDEN, NJ 08103

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.  
Please process accordingly.

Signed: \_\_\_\_\_  
JAMES R RIZZO, Construction Official

Signed: \_\_\_\_\_  
Building Sub code Official

COMMENTS \_\_\_\_\_ 1 STUCCO WALL  
\_\_\_\_\_ 1678 COPE ST



CITY OF CAMDEN  
 520 MARKET STREET  
 CAMDEN, NJ 08101  
 (856)757-7032

## NOTICE OF IMMINENT HAZARD

Application Date:  
 Application ID:  
 Permit Number:  
 Date Permit Issued:  
 Notice Date: 2/1/2024  
 Violation Number: 2024-00187

### IDENTIFICATION

<p><b>Work Site Location:</b> <u>1676 COPE ST</u></p> <p><b>Owner in Fee:</b> <u>COCHRANE, JAMES &amp; RUTH</u></p> <p><b>Address:</b> <u>1676 COPE ST</u>  <u>CAMDEN NJ 08103</u></p> <p><b>Telephone:</b> _____</p>	<p><b>Block:</b> <u>1362</u>    <b>Lot:</b> <u>95</u>    <b>Qual:</b> _____</p> <p><b>Contractor/Agent:</b> _____</p> <p><b>Address:</b> _____</p> <p><b>Telephone:</b> _____</p>
<p>To:    <input checked="" type="checkbox"/> <b>Owner</b>                      <input type="checkbox"/> <b>Other</b></p> <p>         <input type="checkbox"/> <b>Contractor/Agent</b></p>	
<p><b>Date of Inspection:</b> <u>2/1/2024</u>                      <b>Date of Notice:</b> <u>2/1/2024</u>                      <b>Compliance Due Date:</b> <u>2/2/2024</u></p>	

### ACTION

**Take NOTICE** that as a result of the inspections conducted by this agency on 2/1/2024 of the above property, an imminent hazard has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5:23-2.32. The building or structure, or portion thereof, deemed an imminent hazard is described as follows:

**SEVERE FIRE DAMAGE, PARTIAL COLLAPSE, UNABLE TO SECURE**

As such, you are hereby **ORDERED** to immediately and forthwith vacate the above structure or portion thereof.

Further, you are **ORDERED** to:

- Immediately correct the above noticed imminent hazards so as to render the structure temporarily safe and secure.
- Demolish the above structure by 2/5/2024.

Failure to immediately comply with this **ORDER** may result in the necessary correction being made by the Construction Official at the expense of the property owner pursuant to N.J.A.C. 5:23-2.32(b)5.

Failure to render the structure temporarily safe and secure and/or demolish the structure in accordance with this **ORDER** will result in this matter being forwarded to legal counsel for prosecution, and assessment of penalties up to \$2,000.00 per week per violation. You must immediately declare to the Construction Official, your acceptance or rejection of the terms of this **ORDER**.

If you wish to contest this **ORDER**, you must apply for a stay to a court of competent jurisdiction within 24 hours.

If you have any questions concerning this matter, please call: (856) 757-7032.

By Order of:                       Date: 2/1/2024  
 CITY OF CAMDEN Construction Official

Sent by Certified Mail: \_\_\_\_\_

EMERGENCY DEMOLITION  
02/01/2024  
1676 COPE ST CAMDEN, NJ

PUBLIC SERVICE ELECTRIC & GAS COMPANY  
PO BOX 1023,  
CRANFORD, NJ 07016-1023  
Phone: 800-817-3366 Fax: 908-497-1878  
E-mail: [demolition@pseg.com](mailto:demolition@pseg.com)

EMERGENCY DEMOLITION  
02/01/2024  
1676 COPE ST CAMDEN, NJ

**PSE&G SERVICE REMOVAL REQUEST FORM**

Office Use Only: Project # \_\_\_\_\_ G1# \_\_\_\_\_ E1# \_\_\_\_\_

**REVIEW APPLICATION INSTRUCTIONS BEFORE COMPLETING**

COMPANY NAME *if applicable*: CITY OF CAMDEN

OWNER'S NAME: COCHRANE, JAMES & RUTH

OWNER'S AUTHORIZED AGENT name and title: N/A

SERVICE ADDRESS: 1676 COPE ST TOWN: CAMDEN  
(OF BLDG TO BE DEMOLISHED)

CROSS STREET: SHERIDAN ST

OWNER'S MAILING ADDRESS: SAME \_\_\_\_\_ 08103

*(This is where the service removal completion letter will be sent)*

OWNER'S PRIMARY RESIDENCE? (CIRCLE ONE) YES (NO)

PREMISE VACANT? (CIRCLE ONE) (YES) NO

***IMPORTANT: APPLICATION WILL NOT BE ACCEPTED UNTIL APPLICANT HAS TAKEN OWNERSHIP AND PROPERTY IS VACANT.***

PROJECT CONTACT: JAMES R RIZZO FAX: JARIZZO@CI.CAMDEN.NJ.US

PRIMARY PHONE: 609-319-9883 (OR E-MAIL) ALTERNATE PHONE: N/A

METER NUMBERS: Gas N/A Electric N/A

TYPE AND NUMBER OF STRUCTURES TO BE DEMOLISHED: N/A

DOES THE STRUCTURE TO BE DEMOLISHED HAVE MORE THAN ONE ADDRESS? **A separate form is required for each address.**

PSE&G LIGHTING TO BE REMOVED? (CIRCLE ONE) YES (NO)

PSE&G POLES TO BE REMOVED? (CIRCLE ONE) YES (NO)

POLE#(S) **required**: \_\_\_\_\_

OTHER PSE&G EQUIPMENT?(TRANSFORMER, SWITCHGEAR, ETC.) YES NO

TYPE OF ELECTRICAL SERVICE: (CIRCLE ONE) (OVERHEAD) UNDERGROUND

ARE YOU AWARE OF ANY ENVIRONMENTAL ISSUES AT THIS SITE? YES NO

PLEASE EXPLAIN \_\_\_\_\_

TYPE OF STRUCTURE TO BE BUILT AFTER DEMOLITION: N/A

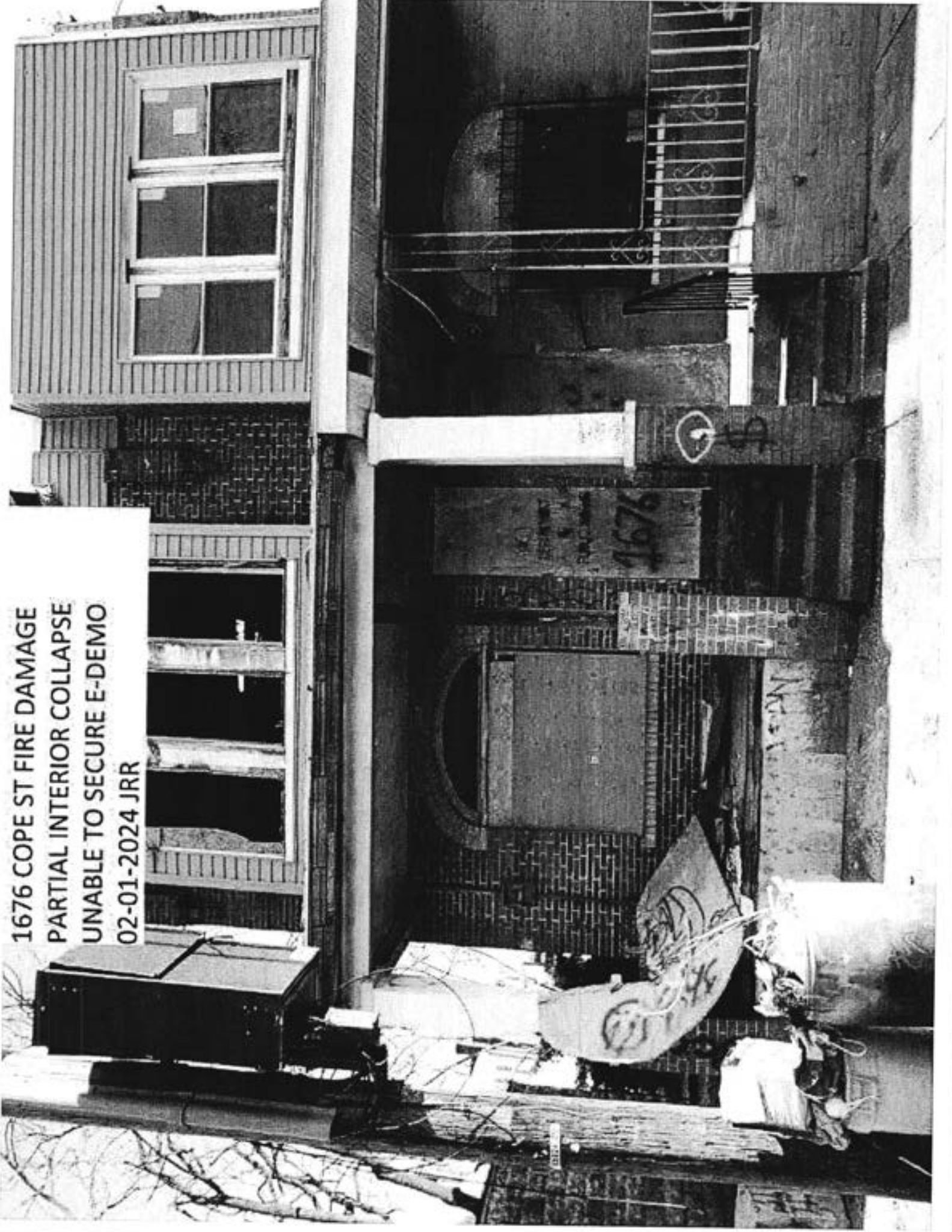
APPROXIMATE DATE OF RECONSTRUCTION: N/A

SIGNATURE:  PRINT NAME: JAMES R RIZZO

DATE: 02/01/2024

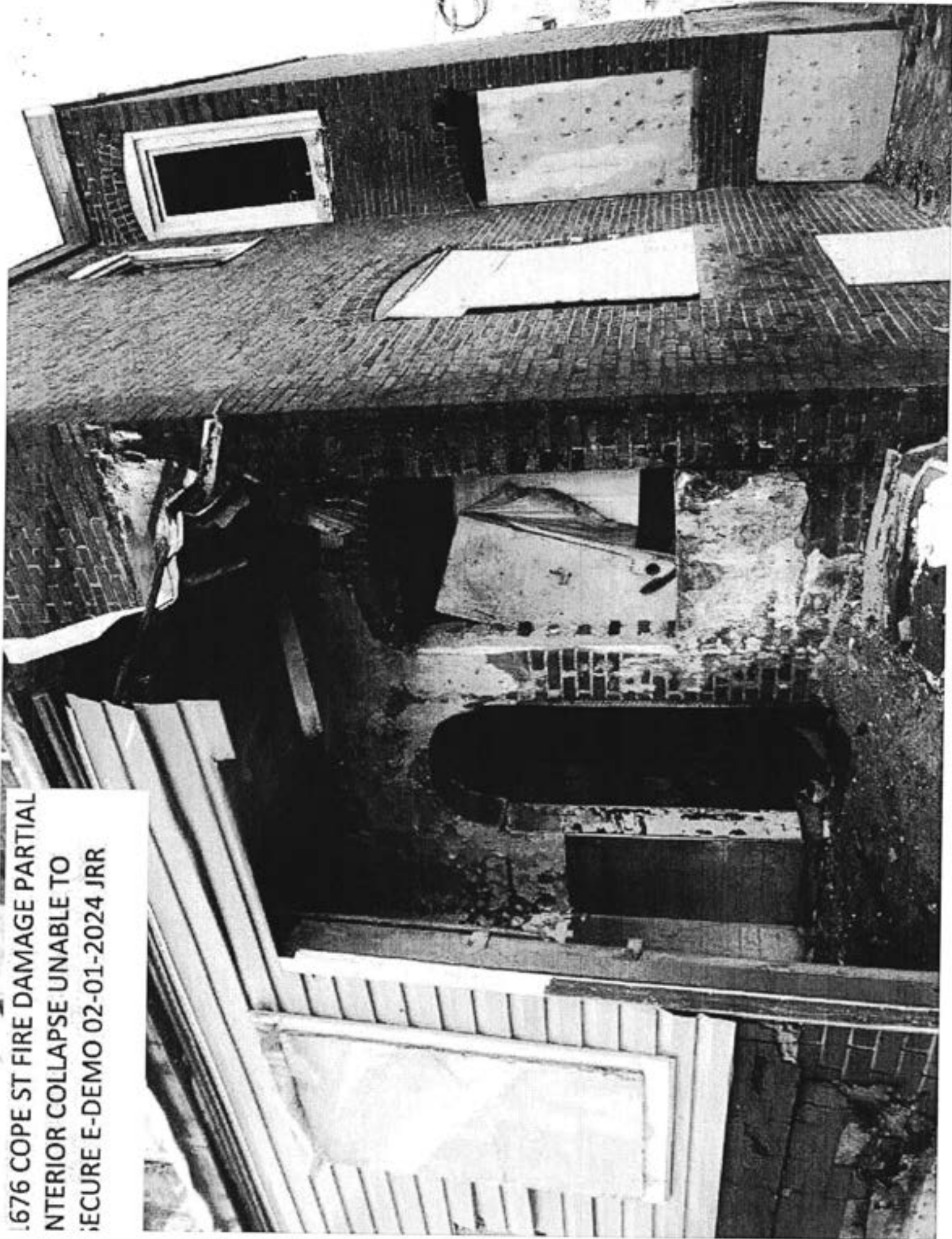
**BY SUBMITTING THIS APPLICATION YOU ARE CERTIFYING THAT YOU ARE AUTHORIZED TO REQUEST REMOVAL OF ELECTRIC AND GAS SERVICES AT THE PROPERTY SPECIFIED AND THAT PREMISE IS VACANT. Proof of ownership required at time of application. Please refer to the instructions sent with this form for list of acceptable forms of proof.**

1676 COPE ST FIRE DAMAGE  
PARTIAL INTERIOR COLLAPSE  
UNABLE TO SECURE E-DEMO  
02-01-2024 JRR





1676 COPE ST FIRE DAMAGE PARTIAL  
INTERIOR COLLAPSE UNABLE TO  
SECURE E-DEMO 02-01-2024 JRR



1676 COPE ST FIRE DAMAGE PARTIAL  
INTERIOR COLLAPSE UNABLE TO  
SECURE E-DEMO 02-01-2024 JRR





DB:dh  
02-11-25

R-6

**RESOLUTION AUTHORIZING AN AMENDMENT TO CONTRACT #09-24-069 TO  
LAW OFFICES OF FRANKIE FONTANEZ FOR PUBLIC DEFENDER SERVICES**

WHEREAS, on September 10, 2024, the Council of the City of Camden approved Resolution MC-24:9672, awarding a professional services contract to the Law Office of Frankie Fontanez to provide public defender services in the Camden Municipal Court for an amount not to exceed One Hundred Forty Thousand Dollars (\$140,000.00); and

WHEREAS, it is necessary to amend Contract #09-24-069 in an amount not to exceed FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$4,800.00) to include night court for Driving While Intoxicated (DWI) trials at \$400.00 per session; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden, under line item "G-02-SC-104-120", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that contract #09-24-069 with The Law Offices of Frankie Fontanez, be amended in the amount not to exceed FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$4,800.00), making the total amount of the contract an amount not to exceed ONE HUNDRED FORTY-FOUR THOUSAND EIGHT HUNDRED DOLLARS (\$144,800.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST:

LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 02/11/2025

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AMENDING CONTRACT #09-24-069 TO LAW OFFICES OF FRANKIE FONTANEZ FOR PUBLIC DEFENDER SERVICES**

Point of Contact: Lateefah Administration 856-757-7475 lachandl@ci.camden.nj.us  
Chandler

Name	Department- Division- Bureau	Phone	Email
Lateefah Chandler	Administration	856-757-7475	lachandl@ci.camden.nj.us

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance	Y			

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AMENDING CONTRACT #09-24-069 TO LAW OFFICES OF FRANKIE FONTANEZ FOR PUBLIC DEFENDER SERVICES

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- City is amending Contract #09-24-069 with Law Offices of Frankie Fontanez to include Driving While Intoxicated (DWI) night court sessions.
  - Service will include as needed court sessions for at least once a month to coincide with the ending of contract #09-24-069
  - Approximately 5 DWI trials per night court session
  - Night court session is scheduled to start at 5:00 pm and should typically end by 8:00pm
- Vendor proposes to provide these additional services for \$400 per session

**AMOUNT OF PROPOSED SERVICE or TOTAL COST OF PROPOSAL:** \$4,800

**APPROPRIATION NUMBER:** G-02-SC-104-120

**PROCUREMENT PROCESS:** AMENDING RFP 24-17

### IMPACT STATEMENT:

- These additional services will help with decreasing the backlog of DWI cases.

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Ursula Piercy, Municipal Court Director

### COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	LAW OFFICES OF FRANKIE FONTANEZ
Purpose or Need for service:	AMENDING CONTRACT #09-24-069 PUBLIC DEFENDER SERVICES TO ADD DRIVING WHILE INTOXICATED NIGHT COURT
Contract Award Amount	N/A
Term of Contract	BALANCE OF CURRENT CONTRACT
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES G-02-SC-104-120
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 24-17
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

Approved

Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

DB:aiv  
02-11-25

R-7

**RESOLUTION AUTHORIZING AN AMENDMENT TO CONTRACT #03-24-021 WITH  
DILorenzo DAVIS CONSULTING, LLC FOR THE BUY CAMDEN FIRST INITIATIVE**

WHEREAS, on March 12, 2024, pursuant to MC-24:9396, the City and Dilorenzo Davis Consulting, LLC, entered into Contract #03-24-021 for the Buy Camden First Initiative ("Project") for an amount not to exceed ONE HUNDRED NINE THOUSAND FIVE HUNDRED DOLLARS (\$109,500.00); and

WHEREAS, it is necessary to amend Contract #03-24-021 to increase the contract in an amount not to exceed SEVENTY-SEVEN THOUSAND DOLLARS (\$77,000.00) and to extend the term of the Contract until March 2026 to complete the Project; and

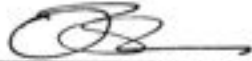
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden, under line item "G-02-FF-102-20Q", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that contract #03-24-021 with DiLorenzo Davis Consulting, LLC be amended in the amount not to exceed SEVENTY-SEVEN THOUSAND DOLLARS (\$77,000.00), making the total amount of the contract an amount not to exceed ONE HUNDRED EIGHTY-SIX THOUSAND FIVE HUNDRED DOLLARS (\$186,500.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIELS. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: DILORENZO DAVIS CONSULTING

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

• BUDGET APPROPRIATION:  
AMOUNT: \$

• DEDICATED BY RIDER:  
AMOUNT: \$

• RESERVE FOR STATE AND FEDERAL GRANT: G-02-FF-712-20Q  
AMOUNT: \$ 77,000.00

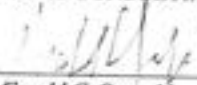
• CAPITAL ORDINANCE  
AMOUNT: \$

• TRUST ACCOUNT:  
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 77,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AMENDING CONTRACT #03-24-021 TO DILORENZO DAVIS CONSULTING FOR BUY CAMDEN FIRST INITIATIVE

  
\_\_\_\_\_  
Gerald C. Seneski

Director of Finance

Date: 1/24/25





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 02/11/2025

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AMENDING CONTRACT #03-24-021 TO DIORENZO DAVIS CONSULTING FOR BUY CAMDEN FIRST INITIATIVE**

Point of Contact: Lateefah Administration 856-757-7475 lachandl@ci.camden.nj.us  
Chandler

Name	Department- Division- Bureau	Phone	Email
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### ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		1/29/2025	
Director of Finance	Y		1/29/25	

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

Signature

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AMENDING CONTRACT #03-24-021 TO DILORENZO DAVIS CONSULTING FOR BUY CAMDEN FIRST INITIATIVE**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Dilorenzo, Davis & Consulting, LLC will continue with the construction of business to business website, outreach to Camden's small businesses to encourage the owners to register their business on the website and build support of anchor institutions and corporations via advertisement, mailings and scheduled procurement event
- Requesting an increase to \$77,000.00 to complete the requested service and ending by March 2026. Original contract \$109,500.00

**AMOUNT OF PROPOSED SERVICE or TOTAL COST OF PROPOSAL: \$77,000**

**APPROPRIATION NUMBER: G-02-FF-702-20Q**

**PROCUREMENT PROCESS: NFO N.J.S.A. 40A:11-5(1)(a)(ii)**

### **IMPACT STATEMENT:**

- The City begun the process of outreach and marketing activities to help promote the purchase of products and services from Camden bases business. Discontinuing this service will leave this goal unfinished

### **SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

### **COORDINATION:**

- N/A

**Prepared by: LATEEAH CHANDLER**

**856-757-7159**

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Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	DILORENZO DAVIS CONSULTING, LLC
Purpose or Need for service:	BUY CAMDEN FIRST INITIATIVE
Contract Award Amount	\$77,000
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES ARP
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NFO - N.J.S.A. 40A:11-5(1)(a)(ii)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Administrator/Manager Signature

\_\_\_\_\_  
Date

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Robert Clark  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Pending Date \_\_\_\_\_  
Certifying Officer

***For LGS use only:***

Approved  Denied \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

Dilorenzo Davis Projected Expenses - 2025/2026

Dilorenzo Davis (DD) Consulting Fees	\$60,000
DD - Advertising Buy Expenses	\$10,000
DD - Printing and Reproduction - Flyers, Materials, etc.	\$1,000
DD - Procurement Event	\$6,000
Total Budget Projection	\$77,000

A-8

DB:aiv  
02-11-25

**RESOLUTION APPOINTING SCOTT PARKER, DIRECTOR OF FINANCE,  
AS A COMMISSIONER TO THE MUNICIPAL INSURANCE FUND COMMISSION**

WHEREAS, the City of Camden is required to maintain a Municipal Insurance Fund Commission; and

WHEREAS, pursuant to Chapter 85, Section 4 of the Camden City Code, Commissioners to the Municipal Insurance Fund Commission shall be appointed by the Mayor with the advice and consent of City Council; and

WHEREAS, the Mayor of the City of Camden has appointed by communication to the governing body, to wit: Scott Parker, as a Municipal Insurance Fund Commissioner to complete a 2-year term commencing February 28, 2025 and ending February 28, 2027; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that pursuant to N.J.S.A. 40A:10-8 the governing body does consent to the appointment of, a Commissioner of the Municipal Insurance Fund Commission for a (2) two-year term ending on February 28, 2027 as provided by law.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:278BB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST:

LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 2/11/25

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Authorizing The Appointment Of Scott Parker, Director of Finance As A Commissioner To The Municipal Insurance Fund Commission

Point of Contact:

Name	Department-Division-Bureau	Phone	Email
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## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

JAN 30 2025

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Authorizing The Appointment Of Scott Parker, Director of Finance As A Commissioner To The Municipal Insurance Fund Commission

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- The Statutes of the State of NJ specifically N.J.S.A. 40A:10-8 provides for the appointment of Commissioners to the Municipal Insurance Fund Commission by the Mayor with Advice and Consent of City Council.
- Two Year Term – Term commencing February 28, 2025 and ending February 28, 2027

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:**

- Appointment is needed in order to maintain an effective and efficient government

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- City of Camden

**COORDINATION:**

- City of Camden

**Prepared by:**

Diana Gonzalez

Name

Ext. 7150

Phone/Email



*City of Camden, NJ  
Thursday, January 30, 2025*

## Chapter 85. Municipal Insurance Fund

### § 85-4. Establishment of Commission.

There is hereby established a Commission known as the "Insurance Commission of the City of Camden." The Commission shall consist of three Commissioners who shall be appointed by the Mayor with the advice and consent of this Council. The Commissioners shall hold office for two years or the remainder of their term of office, whichever shall be less, and until their successors shall be duly appointed and qualified. The Commission shall designate a person to act as Secretary to the Commissioners. The Secretary shall serve at the pleasure of the Commissioners as provided by law. The Commissioners shall not receive compensation for the performance of their duties. Vacancies in the Commission shall be filled for the unexpired term.

R-9

AIV  
2-11-25

**RESOLUTION AUTHORIZING EXTENSIONS OF TIME TO COMPLETE FORECLOSURE FOR LESS THAN FULL VALUE TAX SALE CERTIFICATE ASSIGNMENTS**

**WHEREAS**, the City Council previously authorized the assignment of various tax sale certificates, listed in Exhibit A attached hereto, for less than the full amount due pursuant to N.J.S.A. 54:5-114.2(b); and

**WHEREAS**, N.J.S.A. 54:5-114.4 requires that the tax sale certificate assignee complete foreclosure of the tax sale certificate and record the final judgment in the Camden County Clerk's Office within two (2) years of the date of the resolution authorizing the assignment; and

**WHEREAS**, due to various reasons, including court delays caused by the COVID-19 Public Health Emergency, and foreclosure procedural changes in light of the United State Supreme Court's decision in *Tyler v. Hennepin County*, assignment holders have been unable to complete foreclosure within the two (2) year requirement; and

**WHEREAS**, the tax sale certificate purchasers listed below made requests to extend the time to foreclose; and

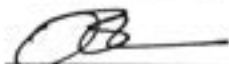
**WHEREAS**, the Lien Review Committee now requests that the City Council extend the foreclosure deadlines to the *New Deadline to Complete Foreclosure* dates listed in Exhibit A attached hereto; now, therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that the Purchaser's foreclosure deadline is hereby extended to the respective *New Deadline to Complete Foreclosure* listed in Exhibit A attached hereto.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

### Exhibit A

Address	Block/Lot	Council Resolution Approval Date	Resolution #	Tax Sale Certificate #	Tax Sale Certificate Purchaser	Last deadline to complete foreclosure	New Deadline to complete foreclosure
1106 Orchard	1309/26	05/14/2019	MC-19-6902	983141	Rodriguez, Christian	05/14/2024	05/14/2025
283 Rand	1232/47	10/11/2022	MC-22-8634	11-03084	Saint Joseph's Carpenter Society	10/11/2024	10/11/2025
418 Stevens	178/8	10/11/2022	MC-22-8634	980124	Johnson, Raymond	10/11/2024	10/11/2025
318 Clinton	161/12	10/11/2022	MC-22-8634	17-00131	Johnson, Raymond	10/11/2024	10/11/2025
282 Liberty	275/14	11/9/2021	MC-21-8204	3-0108	Franchi, Joseph	11/9/2024	11/9/2025
288 Liberty	275/17	11/9/2021	MC-21-8204	92-119	Franchi, Joseph	11/9/2024	11/9/2025
290 Liberty	275/18	11/9/2021	MC-21-8204	92-120	Franchi, Joseph	11/9/2024	11/9/2025
634 N 8	796/6	10/11/2022	MC-22-8634	09-01462	Morales, Roberto & Nory	10/11/2024	10/11/2025
22 North 30	1118/45	10/11/2022	MC-22-8634	89-1066	Saint Joseph's Carpenter Society	10/11/2024	10/11/2025
114 S 33	1057/4	10/11/2022	MC-22-8634	11-0308	Saint Joseph's Carpenter Society	10/11/2024	10/11/2025



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Request to approve extensions of time to foreclose on less than full value tax sale certificate assignments.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$0

**IMPACT STATEMENT:**

- Provide additional time for assignees to foreclose on tax sale certificates to acquire properties.
- To continue to receive tax revenue for properties and provide time for assignees to acquire title.
- If not approved, TSC's will revert back to City; loss in tax revenue for properties.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Name, Organization 1.
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

**COORDINATION:**

- Assignees retain assignments.

Prepared by: Amia Valentine

x7166/amvalent@ci.camden.nj.us

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Name

Phone/Email

DB:dh  
02-11-25

R-10

**RESOLUTION AUTHORIZING A CONTRACT TO MALAMUT AND ASSOCIATES,  
LLC FOR PROFESSIONAL SERVICES TO SERVE AS SPECIAL COUNSEL  
FOR GENERAL LEGAL SERVICES**

WHEREAS, there exists a need to provide professional legal services to the City of Camden for general legal services; and

WHEREAS, pursuant to a Request for Proposal, #24-32 a proposal was submitted by Malamut and Associates, LLC, 457 Haddonfield Road, Suite 500, Cherry Hill, NJ 08002 at the rate of \$200/hour for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) for a period of one year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "5-01-E0-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with Malamut and Associates LLC, 457 Haddonfield Road, Suite 500, Cherry Hill, NJ 08002 for an amount of ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) to provide general legal services, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: FEBRUARY 11, 2025

TO: City Council  
FROM: Daniel Blackburn, City Attorney

TITLE: RESOLUTION AUTHORIZING A CONTRACT TO MALAMUT AND ASSOCIATES LLC FOR PROFESSIONAL SERVICES TO SERVE AS SPECIAL COUNSEL FOR GENERAL LEGAL SERVICES

Point of Contact:	Name	Department-Division-Bureau	Phone	Email
	Daniel Blackburn	Law Dept.	X 7467	dblackb@ci.camden.nj.us

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (if applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Additional supporting documents.

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE:** RESOLUTION AUTHORIZING A CONTRACT TO MALAMUT AND ASSOCIATES LLC FOR PROFESSIONAL SERVICES TO SERVE AS SPECIAL COUNSEL FOR GENERAL LEGAL SERVICES

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Malamute and Associates LLC under the RFP# 24-32 submitted a proposal to serve as counsel to provide general legal services for the City of Camden.
- Malamute will serve as Special Counsel to handle certain general legal services, and conflict matters for the City of Camden.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$100,000

**IMPACT STATEMENT:**

- Members of City Council should consider the approval of this resolution to allow representation of certain legal matters for the City of Camden.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Daniel Blackburn, City Attorney

**COORDINATION:**

- Scoring Sheet Team

Prepared by: Dionne Hicks-Giles

856-757-7175/dihicks@ci.camden.nj.us

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Name

Phone/Email



**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	<b>Camden</b>
Professional Service or EUS Type	<b>Professional Service</b>
Name of Vendor	<b>Malamut and Associates LLC</b>
Purpose or Need for service:	<b>Special Counsel to provide General Legal Services for litigation matters and other conflicted services</b>
Contract Award Amount	<b>\$100,000</b>
Term of Contract	<b>1 Year</b>
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	<b>No</b>
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	<b>RFP #24-32</b>
Were other proposals received? If so, please attach the names and amounts for each proposal received?	<b>No</b>

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer Date \_\_\_\_\_

*For LGS use only:*

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	R2500288


S H I P T O	CITY ATTORNEY 520 MARKET STREET STE 419, CITY HALL CAMDEN, NJ 08101
V E N D O R	VENDOR #: MAL09 MALAMUT & ASSOCIATES, LLC WILLIAM BOONE 457 HADDONFIELD ROAD STE 500 CHERRY HILL,, NJ 08002

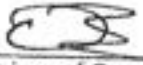
ORDER DATE: 01/29/25  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SPECIAL COUNSEL PROFESSIONAL SERVICES CONTRACT FOR GENERAL LEGAL SERVICES UNDER RFP# 24-32  CONTRACT AMOUNT: \$100,000 (ENCUMBER AMOUNT \$10,000)	5-01-E0-200-9012	10,000.0000	10,000.00
			TOTAL	10,000.00

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

  
 Department Head \_\_\_\_\_ Date JAN 29 2025

  
 Receiver of Goods \_\_\_\_\_ Date JAN 29 2025

**FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU**

## 24-32 - SPECIAL COUNSEL-GENERAL LITIGATION

Opening Date: November 12, 2024 9:00 AM

Closing Date: December 5, 2024 11:00 AM

### Vendor Details

Company Name: Malamut and Associates LLC  
Address: 457 Haddonfield Road  
Suite 500  
Cherry Hill, New Jersey 08002  
Contact: Adam Malamut  
Email: aminnes@malamutlaw.com  
Phone: 856-424-1808  
Fax: 856-424-2032  
HST#: 22-3772186

### Submission Details

Created On: Wednesday December 04, 2024 20:48:17  
Submitted On: Wednesday December 04, 2024 20:52:43  
Submitted By: Adam Malamut  
Email: aminnes@malamutlaw.com  
Transaction #: e8f0439b-94ed-4139-bb34-ca042fbafb3  
Submitter's IP Address: 50.198.227.74

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**Schedule of Prices**

The Respondent hereby bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

**Cost Proposal**

You or your firm must include the following:

1. A list of applicable hourly rates associated with the personnel who would provide the type of work listed in "Section 2 – Scope of Services" portion of this RFP. (A blended rate may be proposed).

If selected, Counsel will be expected to submit monthly itemized billings. The City will not pay for in-house communications of Counsel such as conferences, meetings, phone calls, e-mails, and text messages, etc. between partner and associate; associate and paralegal or other support staff; partner and partner; partner and paralegal or other support staff. The City also will not pay for phone calls/bills. The City will not pay for any photocopying (in house or out). The City will also not pay for any communications between the Office of the City Attorney and Counsel such as phone calls, email, text messages, meetings and written correspondence, etc. The City will not pay for meals. The City will only pay for travel time related to a Court hearing or other event requiring mandatory attendance. Billings for allowed travel are to be billed at one-half of your proposed rates.

Respondent may add additional rows as necessary.

Position/Title *	Hourly Rate *
Attorney at Law	\$200
Paralegal	\$100

**Proposal Checklist**

Respondent to initial all items submitted with the proposal. Failure to upload any of these items/documents may be cause for rejection of the proposal. Items that are MANDATORY SUBMISSION with proposal are denoted \*. Items that are Mandatory Submission Before Contract Award are denoted \*\*.

Any additional forms that you feel will help in evaluating your proposal and/or not explicitly stated in the Document Uploads section, please upload it in the last upload space titled "Upload Additional Document".

DOCUMENTS	RESPONDENT'S INITIALS *
STATEMENT OF OWNERSHIP DISCLOSURE FORM*	ASM
NON-COLLUSION AFFIDAVIT**	ASM
EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE	ASM
STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT**	ASM
DISCLOSURE OF IRAN INVESTMENT ACTIVITIES**	ASM
AFFIRMATIVE ACTION COMPLIANCE NOTICE**	ASM
ALL SECTION 3.0 REQUIRED COMPONENTS OF THE RFP PROPOSAL*	ASM
CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS**	ASM
I HAVE REVIEWED THE ABOVE CHECKLIST AND HAVE PROVIDED ALL OF THE REQUESTED DOCUMENTS	ASM

**Exhibit A - Mandatory Equal Employment Opportunity Language**

Please confirm that you have read and agree with the Exhibit A - Mandatory Equal Employment Opportunity Language Notice.

Agreement	Respondent's Initials *
<p>Exhibit A</p> <p><b>MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE</b></p> <p>N.J.S.A. 10:5-31 and N.J.A.C. 17:27</p> <p>Goods, Professional Services and General Service Contracts</p> <p>(Mandatory Affirmative Action Language)</p> <p>During the performance of this contract, the Contractor agrees as follows:</p> <p>The Contractor or Subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the Contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting for the provisions of this nondiscrimination clause.</p> <p>The Contractor or Subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.</p> <p>The Contractor or Subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The Contractor or Subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.</p> <p>The Contractor or Subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.</p> <p>The Contractor or Subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.</p> <p>The Contractor or Subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.</p> <p>In conforming with the applicable employment goals, the Contractor or Subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions. All successful prospects must submit, within seven (7) days after the receipt of the notice of intent to award that contract or the receipt of the contract, one of the following:</p> <p>A photocopy of a valid letter for an approved Federal Affirmative Action Plan (good for one year from the date of the letter), or  A photocopy of an approved Certificate of Employee Information Report, or  If the prospect has none of the above, the public agency is required to provide the prospects with an Initial Affirmative Action Employee Information Report (AA-302)</p> <p>The Contractor and its Subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance &amp; EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27</p> <p>By initialing this document, the respondent hereby declares and acknowledges that they have carefully examined and fully understands Exhibit A - Mandatory Equal Employment Opportunity Language and agree to furnish and/or deliver the goods and service in connection herewith.</p>	<p>ASM</p>

NJ Anti Discrimination Provisions - N.J.S.A. 10:2-1 et seq.

NEW JERSEY ANTI-DISCRIMINATION PROVISIONS

N.J.S.A. 10:2-1 ET SEQ.

Pursuant to N.J.S.A. 10:2-1, if awarded a contract, the contractor agrees that:

a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;

b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;

c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and

d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.

Certification	Response - Bidder's Initials *
By initialing this document, the contractor hereby declares and acknowledges that they have carefully examined and duly understands the New Jersey Anti-Discrimination Provisions and agree to furnish and deliver the goods and services, and in doing so, comply with this document.	ASM

Americans with Disabilities Act of 1990

AMERICANS WITH DISABILITIES ACT OF 1990

Equal Opportunity for Individuals with Disability

The CONTRACTOR and the OWNER do hereby agree that the provisions of Title II of the Americans with Disabilities Act of 1990 (the "Act") (42 U.S.C. S12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the OWNER pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the CONTRACTOR shall defend the OWNER in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the OWNER, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The CONTRACTOR shall at its own expense, appear, defend any pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the OWNER'S grievance procedure, the CONTRACTOR agrees to abide by any decision of the OWNER which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the OWNER or if the OWNER incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its grievance procedure, the CONTRACTOR shall satisfy and discharge the same at its own expense.

The OWNER shall, as soon as practicable after a claim has been made against it, give written notice thereof to the CONTRACTOR along with full and complete particulars of the claim. If any action or administrative proceedings is brought against the OWNER or any of its agents, servants, and employees, the OWNER shall expeditiously forward or have forwarded to the CONTRACTOR every demand, complaint, notice, summons, pleading or other process received by the OWNER or its representatives.

It is expressly agreed and understood that any approval by the OWNER of the services provided by the CONTRACTOR pursuant to this contract will not relieve the CONTRACTOR of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the OWNER pursuant to this paragraph.

It is further agreed and understood that the OWNER assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees, and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the CONTRACTOR expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the CONTRACTOR from any liability, nor preclude the OWNER from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Certification	Response - Bidder's Initials *
By initialing this document, the contractor hereby declares and acknowledges that they have carefully examined and duly understands the Americans with Disabilities Act of 1990 and agree to furnish and deliver the goods and services, and in doing so, comply with this document.	ASM

Right to Extend - Time for Award

The City of Camden is required by The Local Public Contracts Law, N.J.S.A. 40A:11-24, to make an award on products or service within sixty (60) days of the bid opening date.

Should the City of Camden require an additional sixty (60) days extension to make an award of this bid, by signing this document you shall grant the City of Camden, NJ the right to extend this award up to one hundred twenty (120) days, if deemed necessary.

Certification	Bidder's Initials *
By initialing this document, the proposer consents to the above request to extend the time of award.	ASM

Documents

It is your responsibility to make sure the uploaded file(s) is/are not defective or corrupted and are able to be opened and viewed by the Owner. If the attached file(s) cannot be opened or viewed, your Bid submission may be rejected.

Items that are MANDATORY SUBMISSION with proposal are denoted \*. Failure to upload any of these items/documents may be cause for rejection of the proposal.

Items that are Mandatory Submission Before Contract Award are denoted \*\*.



If you have any miscellaneous documents that would add value to your bid submission, please upload it in the last upload space titled "Upload Additional Document". This particular upload area is optional.

Vendor please do not upload the same document more than once.

- Statement of Ownership Disclosure\* - Ownership Disclosure.pdf - Wednesday December 04, 2024 20:50:04
- All Section 3.0 Required Components of The RFP Proposal\* - Camden City Litigation 2025.pdf - Wednesday December 04, 2024 20:50:18
- Non-Collusion Affidavit\*\* - non-collusion.pdf - Wednesday December 04, 2024 20:50:29
- Equal Employment Opportunity Questionnaire - equal opportunity questionnaire.pdf - Wednesday December 04, 2024 20:50:38
- State of New Jersey Debarred List and Ethics Compliant Affidavit\*\* - debarment.pdf - Wednesday December 04, 2024 20:50:45
- Disclosure of Iran Investment Activities\*\* - Iran.pdf - Wednesday December 04, 2024 20:50:52
- Affirmative Action Compliance Notice\*\* - Affirmative Action.pdf - Wednesday December 04, 2024 20:51:01
- Certification of Non-Involvement in Prohibited Activities in Russia or Belarus\*\* - Russia.pdf - Wednesday December 04, 2024 20:51:10
- Certificates, NJ BRC, licenses, W-9, etc - w9.pdf - Wednesday December 04, 2024 20:51:20
- Additional Document (optional)

**Addenda, Terms and Conditions**

**Terms and Conditions**

The Bidder hereby acknowledges and agrees:

1. To provide all goods, services and construction, as more specifically set out and in accordance with the Owner's Bid Call Document, including but not limited to the scope of work, specifications, drawings, Addenda (if issued by the Owner), the terms and conditions, etc. stated therein, which are expressly acknowledged and made part of this Contract.
2. This Bid is made without any connections, knowledge, comparison of figures or arrangements with any other company, firm or person making a Bid for the same Work and is in all respects fair and without collusion or fraud.
3. I/WE do hereby Bid and offer to enter into a Contract to do all the Work as specified in the Bid Call Document(s) which shall include all costs but not limited to: freight, duty, currency, etc. in accordance with the prices and terms as submitted by the Bidder herein.
4. If I/WE withdraw this Bid before the formal Contract is executed by the Awarded Bidder for the said Work or One Hundred and Twenty (120) Calendar Days, whichever event first occurs, the amount of the Bid Deposit accompanying this Bid (if applicable to this bid) shall be forfeited to the Owner.
5. If the Bid is accepted, I/WE agree to furnish all required documentation, as required by the Bid Call Document(s) within Ten (10) Calendar Days after notification of Award.
6. I/WE acknowledge and agree that any issued Addendum/Addenda forms part of the Bid Call Document.
7. I/WE (including any related or affiliated entities and any principal thereof) have no unresolved litigation with the Owner.

☐

Bidder hereby declares and acknowledges that they have carefully examined and fully understands the specifications, Instructions to Bidders and form of Advertisement in connection herewith and is familiar with conditions thereof.

- Adim Malamut, Managing Member, Malamut and Associates, LLC

Identify any material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest when responding to the solicitation. Do you have a conflict or potential conflict of interest?

Yes    No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document

Please check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
There have not been any addenda issued for this bid.		

DB:aiv  
02-11-25

**RESOLUTION AUTHORIZING A NON-FAIR AND OPEN PROFESSIONAL SERVICES  
CONTRACT TO CAPEHART SCATCHARD TO PROVIDE  
GENERAL LEGAL SERVICES IN THE AMOUNT OF \$100,000.00**

WHEREAS, the City of Camden has a need for special counsel to provide general litigation services; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(m), permits the awarding of a contract without competitive bidding for "Professional Services"; and

WHEREAS, Capehart Scatchard, has submitted a proposal indicating they will provide general counsel services for general litigation for ongoing and new matters for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00); and

WHEREAS, Capehart Scatchard, has completed and submitted a Business Entity Disclosure Certification which certifies that Capehart Scatchard, has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit the Capehart Scatchard, from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget appropriation budget of the City of Camden under line item "5-01-E0-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with Capehart Scatchard, for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00), to serve as special counsel to provide general counsel services for general litigation for ongoing and new matters, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: FEBRUARY 11, 2025

TO: City Council  
FROM: Daniel Blackburn, City Attorney

*NON FASA TOPE*

TITLE: RESOLUTION AUTHORIZING A CONTRACT TO CAPEHART & SCATCHARD FOR PROFESSIONAL SERVICES TO SERVE AS SPECIAL COUNSEL FOR GENERAL LEGAL SERVICES

Point of Contact:	Name	Department-Division-Bureau	Phone	Email
	Daniel Blackburn	Law Dept.	X 7467	dblackb@ci.camden.nj.us

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (if applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Additional supporting documents.

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE:** RESOLUTION AUTHORIZING A CONTRACT TO CAPEHART & SCATCHARD FOR PROFESSIONAL SERVICES TO SERVE AS SPECIAL COUNSEL FOR GENERAL LEGAL SERVICES

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Capehart & Scatchard submitted a proposal to serve as counsel to provide general legal services for the City of Camden.
- Capehart & Scatchard will continue to handle an ongoing legal matter and handle certain conflict matters for the City of Camden.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$100,000

**IMPACT STATEMENT:**

- Members of City Council should consider the approval of this resolution in order to allow the continuance of representation for the City in certain legal matters and its ongoing litigation matters along with any new matters that should arise.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Daniel Blackburn, City Attorney

**COORDINATION:**

- Scoring Sheet Team

Prepared by: Dionne Hicks-Giles

856-757-7175/dihicks@ci.camden.nj.us

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Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Professional Service
Name of Vendor	Capehart & Scatchard
Purpose or Need for service:	To provide general legal services to the City of Camden
Contract Award Amount	\$100,000
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Advertised RFP #24-32 (Non Fair & OPEN)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Yes  Brown & Connery, LLP; The Antoine Law Firm, LLC; and RKW, LLC

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer Date \_\_\_\_\_

***For LGS use only:***

Approved  Denied

\_\_\_\_\_  
Director or Designee, Date \_\_\_\_\_  
Division of Local Government Services

Number Assigned \_\_\_\_\_





R-12

DB  
02-11-25

**RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT EXCEEDING \$6,550,000 BONDS OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY, AND PROVIDING FOR THEIR SALE TO THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY AND FURTHER AUTHORIZING THE EXECUTION OF VARIOUS AGREEMENTS, ALL PURSUANT TO THE NEW JERSEY WATER BANK**

**WHEREAS**, the CITY OF CAMDEN, in the County of Camden, New Jersey (the "Local Unit"), has determined that there exists a need within the Local Unit to undertake sewer utility improvements, including all work and materials necessary therefor and incidental thereto (the "Project") as defined in each of that certain Loan Agreement (the "I-Bank Loan Agreement") to be entered into by and between the Local Unit and the New Jersey Infrastructure Bank (the "I-Bank") and that certain Loan Agreement (the "Fund Loan Agreement," and together with the I-Bank Loan Agreement, the "Loan Agreements") to be entered into by and between the Local Unit and the State of New Jersey, acting by and through the New Jersey Department of Environmental Protection (the "State"), all pursuant to the New Jersey Water Bank (the "Program"); and

**WHEREAS**, the Local Unit has determined to finance the acquisition, construction, renovation or installation of the Project with the proceeds of a loan to be made by each of the I-Bank (the "I-Bank Loan") and the State (the "Fund Loan," and together with the I-Bank Loan, the "Loans") pursuant to the I-Bank Loan Agreement and the Fund Loan Agreement, respectively; and

**WHEREAS**, to evidence the Loans, each of the I-Bank and the State require the Local Unit to authorize, execute, attest and deliver the Local Unit's Bonds to the I-Bank (the "I-Bank Loan Bond") and Bonds to the State (the "Fund Loan Bond," and together with the I-Bank Loan Bond, the "Local Unit Bonds"), said Local Unit Bonds to be issued in an aggregate principal amount not to exceed \$6,550,000 pursuant to the terms of the Local Bond Law of the State, constituting Chapter 2 of Title 40A of the Revised Statutes of the State (the "Local Bond Law"), other applicable law and the Loan Agreements; and

**WHEREAS**, N.J.S.A. 40A:2-27(a)(2) of the Local Bond Law allows for the sale of the I-Bank Loan Bond and the Fund Loan Bond to the I-Bank and the State, respectively, without any public offering, and N.J.S.A. 58:11B-9(a) allows for the sale of the I-Bank Loan Bond to the I-Bank without any public offering, all under the terms and conditions set forth herein; and

**WHEREAS**, the I-Bank and the State have expressed their desire to close in escrow the making of the Loans, the issuance of the Local Unit Bonds and the execution and delivery of the Loan Agreements, all pursuant to the terms of an Escrow Agreement (the "Escrow Agreement") to be entered into by and among the I-Bank, the State, the Local Unit and the escrow agent named therein; now, therefore

**BE IT RESOLVED** by a 2/3 vote of the full membership of the governing body of the Local Unit as follows:

**Section 1.** The I-Bank Loan Agreement, the Fund Loan Agreement and the Escrow Agreement (collectively, the "Financing Documents") are hereby authorized to be executed and delivered on behalf of the Local Unit by either the Mayor or the Chief Financial Officer in substantially the forms on file with the Clerk, with such changes as the Mayor or the Chief Financial Officer (each an "Authorized Officer"), in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit (collectively, the "Local Unit Consultants") and after further consultation with the I-Bank, the State and their representatives, agents, counsel and advisors (collectively, the "Program Consultants," and together with the Local Unit Consultants, the "Consultants"), shall determine, such determination to be conclusively evidenced by the execution of such Financing Documents by an Authorized Officer as determined hereunder. The Local Unit

Clerk is hereby authorized to attest to the execution of the Financing Documents by an Authorized Officer of the Local Unit as determined hereunder and to affix the corporate seal of the Local Unit to such Financing Documents.

**Section 2.** The Authorized Officers of the Local Unit are hereby further severally authorized to (i) execute and deliver, and the Local Unit Clerk is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Local Unit Clerk, as applicable, in their respective sole discretion, after consultation with the Consultants, to be executed in connection with the execution and delivery of the Financing Documents and the consummation of the transactions contemplated thereby, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery thereof.

**Section 3.** In accordance with N.J.S.A. 40A:2-27(a)(2) of the Local Bond Law and N.J.S.A. 58:11B-9(a), the Local Unit hereby sells and awards its I-Bank Loan Bond to the I-Bank and its Fund Loan Bond to the State, in a total aggregate principal amount not to exceed \$6,550,000, all in accordance with the provisions hereof. The Local Unit Bonds have been referred to and are described in bond ordinance #MC-5168 of the Local Unit finally adopted on December 17, 2018, entitled "Bond Ordinance Amending and Restating a Bond Ordinance of the City of Camden, in the County of Camden, New Jersey (the "City"), Providing for Sewer Utility Improvements and Appropriating \$6,550,000 Thereof and Providing for the Issuance of \$6,550,000 of Sewer Utility Bonds or Notes of the City to Finance the Costs Thereof Numbered MC-5098 Finally Adopted March 13, 2018." The aforementioned ordinance was finally adopted by the Local Unit at a meeting duly called as set forth above, at which time a quorum was present and acted throughout, all pursuant to the terms of the Local Bond Law and other applicable law.

**Section 4.** The Chief Financial Officer of the Local Unit is hereby authorized to determine, in accordance with the Local Bond Law and pursuant to the terms and conditions established by the I-Bank and the State under the Loan Agreements and the terms and conditions hereof, the following items with respect to the I-Bank Loan Bond and the Fund Loan Bond:

- (a) The aggregate principal amounts of the I-Bank Loan Bond and the Fund Loan Bond to be issued.
- (b) The maturity and annual principal installments of the Local Unit Bonds, which maturity shall not exceed 15 years.
- (c) The date of the Local Unit Bonds.
- (d) The interest rates of the Local Unit Bonds.
- (e) The purchase price for the Local Unit Bonds.
- (f) The terms and conditions under which the Local Unit Bonds shall be subject to redemption prior to their stated maturities.

**Section 5.** Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Local Unit Bonds by the parties authorized under Section 6(c) hereof.

**Section 6.** The Local Unit hereby determines that certain terms of the Local Unit Bonds shall be as follows:

- (a) The I-Bank Loan Bond shall be issued in a single denomination and shall be numbered R-1. The Fund Loan Bond shall be issued in a single denomination and shall be numbered R-2.

- (b) The Local Unit Bonds shall be issued in fully registered form and shall be payable to the registered owners thereof as to both principal and interest in lawful money of the United States of America.
- (c) The Local Unit Bonds shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Local Unit Clerk.

**Section 7.** The I-Bank Loan Bond and the Fund Loan Bond shall be substantially in the form set forth in the I-Bank Loan Agreement and the Fund Loan Agreement, respectively.

**Section 8.** The law firm of McManimon, Scotland & Baumann, LLC is hereby authorized to arrange for the printing of the Local Unit Bonds, which law firm may authorize McCarter & English, LLP, bond counsel to the I-Bank and the State for the Program, to arrange for same. The Local Unit auditor is hereby authorized to prepare the financial information necessary in connection with the issuance of the Local Unit Bonds. The Mayor, the Chief Financial Officer and the Local Unit Clerk are hereby authorized to execute any certificates necessary or desirable in connection with the financial and other information.

**Section 9.** The Mayor and the Chief Financial Officer are hereby severally authorized to execute any certificates or documents necessary or desirable in connection with the sale of the Local Unit Bonds, and are further authorized to deliver same to the I-Bank and the State upon delivery of the Local Unit Bonds and the receipt of payment therefor in accordance with the Loan Agreements.

**Section 10.** This resolution shall take effect immediately.

**Section 11.** Upon the adoption hereof, the Local Unit Clerk shall forward certified copies of this resolution to McManimon, Scotland & Baumann, LLC, bond counsel to the Local Unit, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the I-Bank.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: FEBRUARY 11, 2025

TO: City Council  
FROM: Gerald C. Seneski

- TITLE OF ORDINANCE/RESOLUTION: RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT EXCEEDING \$6,550,000 BONDS OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY, AND PROVIDING FOR THEIR SALE TO THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY AND FURTHER AUTHORIZING THE EXECUTION OF VARIOUS AGREEMENTS, ALL PURSUANT TO THE NEW JERSEY WATER BANK**

Point of Contact:	Scott Parker	Finance	856-757-7582	Scparker@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>S.P.</i>	1/22/25	

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

JAN 30 2025

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT EXCEEDING \$6,550,000 BONDS OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY, AND PROVIDING FOR THEIR SALE TO THE NEW JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW JERSEY AND FURTHER AUTHORIZING THE EXECUTION OF VARIOUS AGREEMENTS, ALL PURSUANT TO THE NEW JERSEY WATER BANK

### FACTS/BACKGROUND:

- Permanent Financing of ordinance MC-5168 12/17/2018 Rehabilitation and/or Reconstruction of Approximately 15,000 Linear- Feet of Structurally Deficient Sewers at Various Locations within the City, Including but not Limited to Replacement of Sewers, Installation and/or Replacement of Manholes and/or Inlets and Other Related Structures, Reconnection of Sewer Laterals, Jetting and/or Vacuuming of Adjacent Existing Sewers, and Street and/or Sidewalk Restoration
- The CITY OF CAMDEN, in the County of Camden, New Jersey (the "Local Unit"), has determined that there exists a need within the Local Unit to undertake sewer utility improvements, including all work and materials necessary therefor and incidental thereto (the "Project") as defined in each of that certain Loan Agreement (the "I-Bank Loan Agreement") to be entered into by and between the Local Unit and the New Jersey Infrastructure Bank (the "I-Bank") and that certain Loan Agreement (the "Fund Loan Agreement," and together with the I-Bank Loan Agreement, the "Loan Agreements") to be entered into by and between the Local Unit and the State of New Jersey, acting by and through the New Jersey Department of Environmental Protection (the "State"), all pursuant to the New Jersey Water Bank (the "Program");

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$ 6,550,000

### IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - This note will be bonded and the city will begin to make payments
- Why Should the City Council approve this legislation?
  - To pay back funds used on the above mentioned ordinance

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Gerald C. Seneski , CFO

### Prepared by:

---

Scott Parker		scparker@camdennj.gov
Name	Phone	Email



**RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT EXCEEDING  
\$6,550,000 BONDS OF THE CITY OF CAMDEN,  
IN THE COUNTY OF CAMDEN, NEW JERSEY, AND PROVIDING FOR THEIR SALE TO  
THE NEW JERSEY INFRASTRUCTURE BANK  
AND THE STATE OF NEW JERSEY AND FURTHER AUTHORIZING THE EXECUTION OF VARIOUS AGREEMENTS, ALL  
PURSUANT TO THE NEW JERSEY WATER BANK**

**WHEREAS**, the CITY OF CAMDEN, in the County of Camden, New Jersey (the "Local Unit"), has determined that there exists a need within the Local Unit to undertake sewer utility improvements, including all work and materials necessary therefor and incidental thereto (the "Project") as defined in each of that certain Loan Agreement (the "I-Bank Loan Agreement") to be entered into by and between the Local Unit and the New Jersey Infrastructure Bank (the "I-Bank") and that certain Loan Agreement (the "Fund Loan Agreement," and together with the I-Bank Loan Agreement, the "Loan Agreements") to be entered into by and between the Local Unit and the State of New Jersey, acting by and through the New Jersey Department of Environmental Protection (the "State"), all pursuant to the New Jersey Water Bank (the "Program");

**WHEREAS**, the Local Unit has determined to finance the acquisition, construction, renovation or installation of the Project with the proceeds of a loan to be made by each of the I-Bank (the "I-Bank Loan") and the State (the "Fund Loan," and together with the I-Bank Loan, the "Loans") pursuant to the I-Bank Loan Agreement and the Fund Loan Agreement, respectively;

**WHEREAS**, to evidence the Loans, each of the I-Bank and the State require the Local Unit to authorize, execute, attest and deliver the Local Unit's Bonds to the I-Bank (the "I-Bank Loan Bond") and Bonds to the State (the "Fund Loan Bond," and together with the I-Bank Loan Bond, the "Local Unit Bonds"), said Local Unit Bonds to be issued in an aggregate principal amount not to exceed \$6,550,000 pursuant to the terms of the Local Bond Law of the State, constituting Chapter 2 of Title 40A of the Revised Statutes of the State (the "Local Bond Law"), other applicable law and the Loan Agreements;

**WHEREAS**, N.J.S.A. 40A:2-27(a)(2) of the Local Bond Law allows for the sale of the I-Bank Loan Bond and the Fund Loan Bond to the I-Bank and the State, respectively, without any public offering, and N.J.S.A. 58:11B-9(a) allows for the sale of the I-Bank Loan Bond to the I-Bank without any public offering, all under the terms and conditions set forth herein;

**WHEREAS**, the I-Bank and the State have expressed their desire to close in escrow the making of the Loans, the issuance of the Local Unit Bonds and the execution and delivery of the Loan Agreements, all pursuant to the terms of an Escrow Agreement (the "Escrow Agreement") to be entered into by and among the I-Bank, the State, the Local Unit and the escrow agent named therein.

**NOW, THEREFORE, BE IT RESOLVED** by a 2/3 vote of the full membership of the governing body of the Local Unit as follows:

**Section 1.** The I-Bank Loan Agreement, the Fund Loan Agreement and the Escrow Agreement (collectively, the "Financing Documents") are hereby authorized to be executed and delivered on behalf of the Local Unit by either the Mayor or the Chief Financial Officer in substantially the forms on file with the Clerk, with such changes as the Mayor or the Chief Financial Officer (each an "Authorized Officer"), in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit (collectively, the "Local Unit Consultants") and after further consultation with the I-Bank, the State and their representatives, agents, counsel and advisors (collectively, the "Program Consultants," and together with the Local Unit Consultants, the "Consultants"), shall determine, such determination to be conclusively evidenced by the execution of such Financing Documents by an Authorized Officer as determined hereunder. The Local Unit Clerk is hereby authorized to attest to the execution of the Financing Documents by an Authorized Officer of the Local Unit as determined hereunder and to affix the corporate seal of the Local Unit to such Financing Documents.

**Section 2.** The Authorized Officers of the Local Unit are hereby further severally authorized to (i) execute and deliver, and the Local Unit Clerk is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Local Unit Clerk, as applicable, in their respective sole discretion, after consultation with the Consultants, to be executed in connection with the execution and delivery of the Financing Documents and the consummation of the transactions contemplated thereby, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in

relation to the execution and delivery thereof.

**Section 3.** In accordance with N.J.S.A. 40A:2-27(a)(2) of the Local Bond Law and N.J.S.A. 58:11B-9(a), the Local Unit hereby sells and awards its I-Bank Loan Bond to the I-Bank and its Fund Loan Bond to the State, in a total aggregate principal amount not to exceed \$6,550,000, all in accordance with the provisions hereof. The Local Unit Bonds have been referred to and are described in bond ordinance #MC-5168 of the Local Unit finally adopted on December 17, 2018, entitled "Bond Ordinance Amending and Restating a Bond Ordinance of the City of Camden, in the County of Camden, New Jersey (the "City"), Providing for Sewer Utility Improvements and Appropriating \$6,550,000 Therefor and Providing for the Issuance of \$6,550,000 of Sewer Utility Bonds or Notes of the City to Finance the Costs Thereof Numbered MC-5098 Finally Adopted March 13, 2018." The aforementioned ordinance was finally adopted by the Local Unit at a meeting duly called as set forth above, at which time a quorum was present and acted throughout, all pursuant to the terms of the Local Bond Law and other applicable law.

**Section 4.** The Chief Financial Officer of the Local Unit is hereby authorized to determine, in accordance with the Local Bond Law and pursuant to the terms and conditions established by the I-Bank and the State under the Loan Agreements and the terms and conditions hereof, the following items with respect to the I-Bank Loan Bond and the Fund Loan Bond:

- (a) The aggregate principal amounts of the I-Bank Loan Bond and the Fund Loan Bond to be issued;
- (b) The maturity and annual principal installments of the Local Unit Bonds, which maturity shall not exceed 15 years;
- (c) The date of the Local Unit Bonds;
- (d) The interest rates of the Local Unit Bonds;
- (e) The purchase price for the Local Unit Bonds; and
- (f) The terms and conditions under which the Local Unit Bonds shall be subject to redemption prior to their stated maturities.

**Section 5.** Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Local Unit Bonds by the parties authorized under Section 6(c) hereof.

**Section 6.** The Local Unit hereby determines that certain terms of the Local Unit Bonds shall be as follows:

- (a) The I-Bank Loan Bond shall be issued in a single denomination and shall be numbered R-1. The Fund Loan Bond shall be issued in a single denomination and shall be numbered R-2;
- (b) The Local Unit Bonds shall be issued in fully registered form and shall be payable to the registered owners thereof as to both principal and interest in lawful money of the United States of America; and
- (c) The Local Unit Bonds shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Local Unit Clerk.

**Section 7.** The I-Bank Loan Bond and the Fund Loan Bond shall be substantially in the form set forth in the I-Bank Loan Agreement and the Fund Loan Agreement, respectively.

**Section 8.** The law firm of McManimon, Scotland & Baumann, LLC is hereby authorized to arrange for the printing of the Local Unit Bonds, which law firm may authorize McCarter & English, LLP, bond counsel to the I-Bank and the State for the Program, to arrange for same. The Local Unit auditor is hereby authorized to prepare the financial information necessary in connection with the issuance of the Local Unit Bonds. The Mayor, the Chief Financial Officer and the Local Unit Clerk are hereby authorized to execute any certificates necessary or desirable in connection with the financial and other information.



**Section 9.** The Mayor and the Chief Financial Officer are hereby severally authorized to execute any certificates or documents necessary or desirable in connection with the sale of the Local Unit Bonds, and are further authorized to deliver same to the I-Bank and the State upon delivery of the Local Unit Bonds and the receipt of payment therefor in accordance with the Loan Agreements.

**Section 10.** This resolution shall take effect immediately.

**Section 11.** Upon the adoption hereof, the Local Unit Clerk shall forward certified copies of this resolution to McManimon, Scotland & Baumann, LLC, bond counsel to the Local Unit, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the I-Bank.

R-13

DB:dh  
02-11-25

**RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE  
CERTIFICATE #17-00156 AND TRANSFER CHARGES**

WHEREAS, the property located at 523 Clinton Street, Block 198, Lot 81 ("the Property") has been owed by the Camden City Board of Education since December of 2013; and

WHEREAS, in 2017, the City's water and sewer operator, American Water sent water and sewer charges to the Tax Office to be collected at the annual Tax Sale for the property resulting in the issuance of Tax Sale Certificate #17-00156; and

WHEREAS, the lien consists of water and sewer charges that date from 2017 to 2025; and

WHEREAS, Tax Sale Certificate #17-00156 must be cancelled due to the Board of Education-owned Property not being eligible to be included in the Tax Sale and the charges from Tax Sale Certificate #17-00156 must be transferred back to American Water for collection in the amount of a \$10,676.89; and

WHEREAS, the Tax Collector is requesting authorization from City Council to cancel Tax Sale Certificate #17-00156, and transfer the charges to American Water; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel Tax Sale Certificate #17-00156, transfer the charges as follows:

**523 Clinton Street, Block 198 Lot 81**

Cancel Lien: TSC# 17-00156

Transfer Charges: American Water

Water- \$ 7,021.51  
Sewer- \$ 3,565.38  
\$10,676.89

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: FEBRUARY 11, 2025

TO: City Council  
FROM: Scott Parker

**TITLE OF ORDINANCE/RESOLUTION:** Resolution to Cancel Certificate and Transfer Charges

Point of Contact:	Lydia Laboy-Laracunte	Revenue Collection	856-757-7003	LyLaracu@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			1/21/25	

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Lien Redemption Worksheet
2. Tax Account Maintenance Screen

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

JAN 30 2025

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution to Cancel Certificate and Transfer Charges

**FACTS/BACKGROUND:**

- In 2017 American Water sent charges to the Tax Office to be collected at the annual Tax Sale for the property located at 523 Clinton Street
- The property has been owned by the Camden City Board of Education since December of 2013, and is not subjected to Tax Sale
- Currently the lien consists of water and sewer charges that date from 2017 to 2025
- Charges from will be transferred back to American Water for collection

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$10,676.89  
(\$7,021.51-Water and \$3,565.38-Sewer)

**IMPACT STATEMENT:**

- Council should approve such actions for accurate accounting
- This will ensure billings are returned to the correct custodian

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Michelle D. Hill-Norman, Tax Collector

**COORDINATION:**

- N/A

Prepared by: Michelle D. Hill-Norman

856-757-7003/mihill@camdennj.gov

---

Name


Phone/Email

City of Camden  
Finance Department  
Bureau of Revenue Collection

**CERTIFICATION BY  
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO Cancel Certificate and Transfer Charges"

  
\_\_\_\_\_  
Michelle D. Hill-Norman, Tax Collector      1/9/25  
Date

- Add
- Edit
- Close
- Delete
- Previous
- Next
- Detail
- Letter
- Help

Notes Exist

Block: 198

Lot: 81

Owner: CAMDEN BOARD OF EDUCATION

Prop Loc: 523 CLINTON ST

Tax Bill

PTR Form

Restricted Edit

- General
- Assessed Value
- Additional
- Billing
- Deductions
- Balance
- All Charges
- Add/Omit
- Notes

Account Type:

Building Description:

Land Description: 18x88 W994

Acreege: .8331

Zoning:

Map Num:

Num of Owners: 8008

Mortgage Account 1:

Mortgage Account 2:

MOOIV Account Num:

WIPP Pnr: 1317

Deed Book: 89935

Deed Page: 88547

Sale Date: 12/83/2013

Sale Price: 1

Bidg Class Code:

Year Constructed: 8888

Assessment Code:

Historic District:

View Map

Direct Withdrawal

Bank DFC

Account Num:

Type:

Prenote:

Tax Payer Advocate

Name:

Street 1:

Street 2:

City/St:

Zip:

Phone: ( ) -

3rd Party Notification:

Certificate: 17-00156  
Prop Loc: 523 CLINTON ST

Owner: CAMDEN BOARD OF EDUCATION  
Address: 201 NO FRONT ST, 8TH FL  
CAMDEN, NJ 08102

Type of Lien: Municipal  
Interest Rate: 18.00  
Apr 2: N  
Premium: 0.00

Block/Lot/Qual: 198. 81.

Sale Date: 06/19/17

Redemption Calculation Date: 01/07/25

Include Current Charges: Y

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Water	119.63	15.63	135.26
Sewer	71.72	9.37	81.09
Total:	191.35	25.00	216.35

Cost: 90.00

Total Certificate: 306.35  
#Days: 2718 Per Diem: 0.153175 Int on Cert: 416.33  
Redemption Penalty ( 2.00 %): 6.13  
Total: 728.81

SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Sewer	2017	3	09/11/17	79.40	8.00	0.017644	2636	46.51	125.91
Water	2017	3	09/11/17	132.45	8.00	0.029433	2636	77.59	210.04
Sewer	2017	4	12/11/17	79.40	8.00	0.017644	2546	44.92	124.32
Water	2017	4	12/11/17	132.45	8.00	0.029433	2546	74.94	207.39
Sewer	2018	1	03/12/18	79.40	8.00	0.017644	2455	43.32	122.72
Water	2018	1	03/12/18	132.45	8.00	0.029433	2455	72.26	204.71
Sewer	2018	2	06/11/18	79.40	8.00	0.017644	2366	41.75	121.15
Water	2018	2	06/11/18	132.45	8.00	0.029433	2366	69.64	202.09
Sewer	2018	3	09/11/18	123.40	8.00	0.027422	2276	62.41	185.81
Water	2018	3	09/11/18	222.85	8.00	0.049522	2276	112.71	335.56
Water	2018	3	09/11/18	33.50	18.00	0.016750	2276	38.12	71.62
Sewer	2018	4	12/11/18	123.40	18.00	0.061700	2186	134.88	258.28
Water	2018	4	12/11/18	256.35	18.00	0.128175	2186	280.19	536.54
Sewer	2019	1	03/12/19	123.40	18.00	0.061700	2095	129.26	252.66
Water	2019	1	03/12/19	256.35	18.00	0.128175	2095	268.53	524.88
Sewer	2019	2	06/11/19	123.40	18.00	0.061700	2006	123.77	247.17
Water	2019	2	06/11/19	256.35	18.00	0.128175	2006	257.12	513.47
Sewer	2019	3	09/13/19	123.40	18.00	0.061700	1914	118.09	241.49
Water	2019	3	09/13/19	256.35	18.00	0.128175	1914	245.33	501.68
Sewer	2019	4	12/15/19	123.40	18.00	0.061700	1822	112.42	235.82
Water	2019	4	12/15/19	256.35	18.00	0.128175	1822	233.53	489.88
Sewer	2020	2	04/02/20	123.40	18.00	0.061700	1715	105.82	229.22
Water	2020	2	04/02/20	256.35	18.00	0.128175	1715	219.82	476.17
Sewer	2020	2	06/15/20	247.67	18.00	0.123835	1642	203.34	451.01
Water	2020	2	06/15/20	292.10	18.00	0.146050	1642	239.81	531.91
Sewer	2020	2	06/23/20	123.40	18.00	0.061700	1634	100.82	224.22

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Water	2020	2	06/23/20	256.35	18.00	0.128175	1634	209.44	465.79
Sewer	2020	4	10/02/20	123.40	18.00	0.061700	1535	94.71	218.11
Water	2020	4	10/02/20	256.35	18.00	0.128175	1535	196.75	453.10
Sewer	2021	1	01/01/21	123.40	18.00	0.061700	1446	89.22	212.62
Water	2021	1	01/01/21	256.35	18.00	0.128175	1446	185.34	441.69
Sewer	2021	2	04/02/21	123.40	18.00	0.061700	1355	83.60	207.00
Water	2021	2	04/02/21	256.35	18.00	0.128175	1355	173.68	430.03
Sewer	2021	3	07/02/21	123.40	18.00	0.061700	1265	78.05	201.45
Water	2021	3	07/02/21	256.35	18.00	0.128175	1265	162.14	418.49
Sewer	2021	4	10/01/21	123.40	18.00	0.061700	1176	72.56	195.96
Water	2021	4	10/01/21	256.35	18.00	0.128175	1176	150.73	407.08
Sewer	2022	1	12/31/21	123.40	18.00	0.061700	1087	67.07	190.47
Water	2022	1	12/31/21	256.35	18.00	0.128175	1087	139.33	395.68
Sewer	2022	2	04/01/22	123.40	18.00	0.061700	996	61.45	184.85
Water	2022	2	04/01/22	256.35	18.00	0.128175	996	127.66	384.01
Sewer	2022	3	07/01/22	123.40	18.00	0.061700	906	55.90	179.30
Water	2022	3	07/01/22	256.35	18.00	0.128175	906	116.13	372.48
Sewer	2023	1	01/02/23	123.40	18.00	0.061700	725	44.73	168.13
Water	2023	1	01/02/23	256.35	18.00	0.128175	725	92.93	349.28
Sewer	2023	2	07/02/23	123.40	18.00	0.061700	545	33.63	157.03
Water	2023	2	07/02/23	256.35	18.00	0.128175	545	69.86	326.21
Sewer	2023	4	10/02/23	123.40	18.00	0.061700	455	28.07	151.47
Water	2023	4	10/02/23	256.35	18.00	0.128175	455	58.32	314.67
Sewer	2024	1	01/02/24	123.40	18.00	0.061700	365	22.52	145.92
Water	2024	1	01/02/24	256.35	18.00	0.128175	365	46.78	303.13
Sewer	2024	2	04/02/24	150.34	18.00	0.075170	275	20.67	171.01
Water	2024	2	04/02/24	312.45	18.00	0.156225	275	42.96	355.41
Sewer	2024	3	07/02/24	150.34	18.00	0.075170	185	13.91	164.25
Water	2024	3	07/02/24	312.45	18.00	0.156225	185	28.90	341.35
Sewer	2024	4	10/02/24	150.34	18.00	0.075170	95	7.14	157.48
Water	2024	4	10/02/24	<u>312.45</u>	18.00	0.156225	95	<u>14.84</u>	<u>327.29</u>
Total:				10,370.54				6,045.92	16,416.46

BALANCE TYPE SUMMARY:

	<u>Certificate Total &amp; Subseq. Prin/Penalty</u>	<u>Interest</u>	<u>Total</u>
Certificate Water	135.26	183.82	319.08
Subseq water	<u>6,886.25</u>	<u>4,005.38</u>	<u>10,891.63</u>
Total water	7,021.51	4,189.20	11,210.71
Certificate Sewer	81.09	110.20	191.29
Subseq Sewer	<u>3,484.29</u>	<u>2,040.54</u>	<u>5,524.83</u>
Total Sewer	3,565.38	2,150.74	5,716.12
Certificate Cost	90.00	122.31	212.31

LIEN REDEMPTION:



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Principal:	10,676.89	
Redemption Penalty ( 2.00 %):	6.13	
Interest:	6,462.25	
Recording Fees:	<u>11.00</u>	
TOTAL REDEMPTION:	17,156.27	Total Per Diem: 5.006876

(Note: Current Charges must be met on Municipal Liens.)

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Balance Type	Year Prd	Date	Prin/Penalty	Interest	Total
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CURRENT CHARGES:

TOTAL			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CURRENT CHARGES			0.00	0.00	0.00

LIEN REDEMPTION + CURRENT CHARGES:

Principal	10,676.89
Interest	6,462.25
Redemption Penalty	6.13
Recording Fees	11.00
Other Charges	0.00
TOTAL DUE	17,156.27

MBS:dh  
02-11-25

R-14

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS DUPLICATE  
TAX SALE CERTIFICATES**

WHEREAS, the outside lien holders listed below have lost their original Tax Sale Certificates; and

WHEREAS, the outside lien holders have requested that the City issue duplicate tax sale certificates and have paid the required fee; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Tax Collector is hereby authorized, pursuant to N.J.S.A 54:5-52.1 to prepare and issue Duplicate Tax Sale Certificates as follows:

To:	Amount	Reason
Kamikaze Capital, LLC PO Box 974 Jackson, NJ 08527	\$100.00	Duplicate Certificate request for Cert #09-02553, 77 S. 27 <sup>th</sup> St. B/L 1175/23 due to lienholder's belief that it was lost in the mail
Alexander Vazquez 430 Florens Avenue Maple Shade, NJ 08052	\$100.00	Duplicate Certificate request for Cert #23-01485, 1330 Whitman Ave B/L 1347/55 due to lienholder not being able to produce the original certificate

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST:

LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: FEBRUARY 11, 2025

TO: City Council  
FROM: Scott Parker

**TITLE OF ORDINANCE/RESOLUTION:** Resolution to Issue Duplicate Certificate

Point of Contact:	Lydia Laboy-Laracuente	Revenue Collection	856-757-7003	LyLaracu@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance		<i>A.P.</i>	1/21/25	
Approved by: Business Administrator		<i>[Signature]</i>	1/29/25	
		Signature	Date	

- Attachments (list and attach all available):
1. Lienholder Affidavits
  2. Receipt of Duplicate Certificate Fee Paid

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by: City Attorney

*[Signature]*      JAN 30 2025

Signature      Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution to Issue Duplicate Certificate

**FACTS/BACKGROUND:**

- Lienholders have lost or damaged the original certificate that was issued to them. They have paid the \$100 fee and provided an affidavit attesting to such action
- Duplicate Certificate Request for Cert #23-01485 due to lienholder not being able to produce the original certificate
- Duplicate Certificate Request for Cert 09-02553 due to lienholder's belief that it was lost in the mail

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$200.00 (\$100.00 each)

**IMPACT STATEMENT:**

- This action will close out the lien on the homeowners title report
- This action to allow lienholder to be repaid for their investment
- If the action is not approved the lien will remain open

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Michelle D. Hill-Norman, Tax Collector

**COORDINATION:**

- N/A

Prepared by: Michelle D. Hill-Norman

856-757-7003/mihill@camdennj.gov

---

Name

Phone/Email

City of Camden  
Finance Department  
Bureau of Revenue Collection

**CERTIFICATION BY  
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

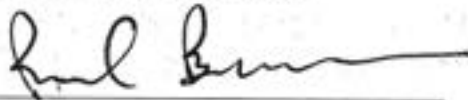
"RESOLUTION TO ISSUE DUPLICATE CERTIFICATE(S)"

Michelle D. Hill - Name 1/9/2025  
Michelle D. Hill, Tax Collector Date

REQUEST FOR DUPLICATE CERTIFICATE BY LIENHOLDER  
AFFIDAVIT OF LOST TAX SALE CERTIFICATE  
PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997

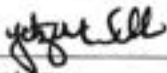
I, Kamikaze Capital, LLC, whose mailing address is P.O. Box 974, Jackson, NJ 08527, being of full age, being duly sworn according to law, upon my oath, depose and say:

1. I am the true and lawful owner of Tax Sale Certificate #09-02553, issued by the City of Camden, Camden County, NJ, to MOORING TAX ASSET GROUP, LLC constituting a municipal lien on a property known as Block 1175, Lot 23, 77 SO 27<sup>th</sup> Street, assessed to Burke, Sylvester & Merline.
2. This Tax Sale Certificate was duly recorded in the Office of the Camden County Clerk on 3/11/2010. in Mortgage Book 9190, Page 89. This Tax Sale Certificate was then assigned to MACWCP II, LLC and recorded on 9/23/2011 Mortgage Book 9470 Page 654, this TAX SALE CERTIFICATE was thereafter further assigned to Kamikaze Capital LLC on 10/23/2024 in Mortgage Book 12685 Page 1239.
3. I remain the owner of said certificate and have not sold, assigned, transferred or otherwise hypothecated said certificate.
4. I make the affidavit to induce the municipality to authorize the issuance of a Duplicate Tax Sale Certificate to me.

  
\_\_\_\_\_

Sworn and subscribed to before me this

24<sup>th</sup> day of December, 2024

  
\_\_\_\_\_  
Notary

YITZCHOK SCHWAB  
NOTARY PUBLIC NEW JERSEY  
COMM # 2309300  
MY COMMISSION EXPIRES 1/29/2029

Cert 09-02553 013

Dep Cert



CITY OF CAMDEN  
PROPERTY TAX  
RECEIPT

ADDRESS: 77 S. 27<sup>th</sup> St

BLOCK 1175 LOT 23

CASH /  CHECK

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>
_____	1. _____	_____
	2. _____	_____
	3. _____	_____
	4. _____	_____
_____	1. _____	_____
	2. _____	_____
	3. _____	_____
	4. _____	_____

TOTAL: \_\_\_\_\_

GRAND TOTAL: \$ 100.00

181 01 181 186 185-1 1801 180  
181 180 00 1801 180  
181 181 181 181 181 181  
181 181 181 181 181 181



REQUEST FOR DUPLICATE CERTIFICATE BY LIENHOLDER  
AFFIDAVIT OF LOST TAX SALE CERTIFICATE  
PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997

Alexander Vazquez, residing at 430 Firenze ave  
mapleshade nj 08052

\_\_\_\_\_ of full age, being duly sworn according to law,  
Upon my oath, depose and say:

I am the true and lawful owner of Tax Sale Certificate # 23-01485  
issued by the City of Camden, N.J., constituting a municipal lien on property  
known as Block 1347 Lot 55 assessed to Joel  
Thompson Sr.

This Tax Sale Certificate was duly recorded in the Office of the County Clerk for  
the County of Camden on \_\_\_\_\_ in Mortgage Book \_\_\_\_\_  
page \_\_\_\_\_.

I remain the owner of said certificate and have not sold, assigned, transferred or  
otherwise hypothecated said certificate.

I make this affidavit to induce the City of Camden to authorize the issuance of a  
Duplicate Tax Sale Certificate to me.

Sworn and Subscribed to before me  
this 6<sup>th</sup> day of December, 2024.

Jessica Contreras  
Notary

Jessica Contreras  
NOTARY PUBLIC  
State of New Jersey  
ID # 50669692  
My Commission Expires 10/27/2027

Jessica Contreras  
NOTARY PUBLIC  
State of New Jersey  
ID # 50669692  
My Commission Expires 10/27/2027



MBS:dh  
02-11-25

A-15

**RESOLUTION AUTHORIZING REFUNDS TO VARIOUS LIEN HOLDERS, PROPERTY OWNERS,  
AND MORTGAGE COMPANIES FOR VARIOUS PROPERTIES**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, or are otherwise due refunds resulting from transactions with the City of Camden; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue refunds to individuals and business organizations and cancel taxes as indicated below; or issue duplicate tax sale certificates as listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to take the following actions:

Name	Amount	Reason
Fig Cust FIGNJ19LLC & Sec Pty PO Box 669507 Dallas TX 75266	\$2,535.53	Refund lienholder cancelled lien Cert 21-01105 17 S 32 <sup>nd</sup> St B/L 1054/33 due to bankruptcy filing and the city not being informed of filing
Midfirst Bank 999 NW Grand Blvd Oklahoma City, OK 73118	\$1,896.85	Refund Midfirst Bank for Cert #22-00716 2825 Lincoln Ave B/L 919/81 due to additional legal fees which the bank was informed of and failed to make payment
Pro Cap 8, LLC 2500 McClellan Ave Ste 200 Pennsauken, NJ 08109	\$853.26	Refund lienholder for board up sub payment for Cert 22-00091 418 Benson St B/L 186/32 which was not included in the redemption. Charges opened on special charges.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution to Refund and Cancel Certificate

**FACTS/BACKGROUND:**

- Refund lienholder (Fig19) \$2,535.53 and cancel lien Cert 21-01105. Owner filed bankruptcy 9/9/20 and the City was not notified
- Refund Midfirst Bank (\$1,896.85) for Cert #22-00716. Additional legal fees were due, bank was informed and failed to make payment.
- Refund lienholder (Pro Cap 8) \$853.26, for subsequent board up payment on Cert 22-00091 which was not included in the redemption. Board Up bill to be opened on special charges account for homeowner to make payment

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$5,285.64, due to be refunded to multiple lienholders and bank.

**IMPACT STATEMENT:**

- Council should approve such actions for accurate accounting
- This will ensure funds are returned to the correct custodian

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Michelle D. Hill-Norman, Tax Collector

**COORDINATION:**

- N/A

Prepared by: Michelle D. Hill-Norman

856-757-7003/mihill@camdenj.gov

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Name

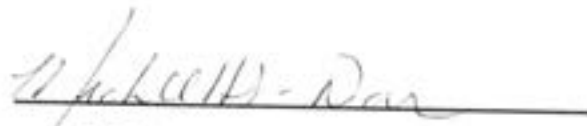
Phone/Email

City of Camden  
Finance Department  
Bureau of Revenue Collection

**CERTIFICATION BY  
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

“RESOLUTION TO Refund and Cancel Charges”

  
\_\_\_\_\_  
Michelle D. Hill-Norman, Tax Collector      1/9/25  
Date

R-16

DB:dh  
02-11-25

**RESOLUTION AUTHORIZING THE CANCELLATION OF \$1,514.83  
FROM THE 2021 JUSTICE ASSISTANCE GRANT FUND BALANCE**

WHEREAS, the City of Camden received a 2021 Justice Assistance Grant in the amount of \$167,855 from the Department of Justice-Office of Justice Programs; and

WHEREAS, the City only used \$166,340.17 of the grant for the intended project and the intended project has been completed; and

WHEREAS, the City has been fully reimbursed for all of its expenditures; and

WHEREAS, the City of Camden is requesting the cancellation of the grant fund balance in the amount of One Thousand Five Hundred Fourteen Dollars and Eighty-Three Cents (\$1,514.83); and

WHEREAS, the Department of Finance is requesting authorization to cancel the remaining grant fund balance; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden that the proper City officials are hereby authorized to cancel the grant fund balance as follows:

Grant	Balance
2021 JAG / 2020 JAG (DJ-BX-0245)	\$1,514.83

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed and approved as to form.

  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: FEBRUARY 11, 2025

TO: City Council  
FROM: Scott Z. Parker

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the Cancellation of \$1,514.83 from the 2021 Justice Assistance Grant Fund Balance

Point of Contact:	Scott Z. Parker	Finance	Ext-6405	Scparker@camdennj.gov
	Name	Department-Division-		

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y		1/22/25	

Approved by:  
Business Administrator

Signature 1/29 Date

Attachments (list and attach all available):

Email

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature 1-30-2025 Date



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION :** Resolution authorizing the Cancellation of \$1,514.83 from the 2021 Justice Assistance Grant Fund Balance

### FACTS/BACKGROUND:

- Only \$166,340.17 of the \$167,855 grant amount was used by the City and the intended project for the grant is has been completed.
- The city has been fully reimbursed for all expenditures
- Therefore the remaining balance should be canceled.
  
- How was the value of the transaction obtained? – Unused portion of grant

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$1,514.83

### IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - The Grant account will be adjusted to the correct amount
- Why Should the City Council approve this legislation?
  - To accurately state The City's accounting records

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Z. Parker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

---

Name

Phone/Email

**Scott Z. Parker**

---

**From:** Kelly Mobley  
**Sent:** Tuesday, January 7, 2025 9:58 AM  
**To:** Scott Z. Parker  
**Cc:** Evana Thomas; Stephanie Holmes; Nural Williams; Barbara Bellamy-Johnson; Raeonna Sherrod  
**Subject:** Grant Close Out Procedures

Good morning Director and Happy New Year!

I'm noticing that there are grants that require close out and I am writing to seek direction with regard to the process.

In particular, I identified a Brownfields Grant that required closing out and this week I'm ready to close out the JAG 2021 (aka JAG 2020-DJ-BX-0245) All expenditures have been paid, all purchase orders closed and all funds received. There is a receivable balance of \$1,514.83 that will not be realized. Please know that the City and its subcontractors did not utilize these funds; however, they did complete the project.

Can you share the process for closing when there are balances?

Thanks for your assistance in this regard.

DB:dh  
02-11-25

R-17

**RESOLUTION AUTHORIZING THE CANCELLATION OF \$4,958.62  
FROM THE 1667 DAVIS STREET BROWNFIELDS GRANT FUND BALANCE**

WHEREAS, the City of Camden received a \$200,000 Brownfields Cleanup Grant from the U.S. Environmental Protection Agency (EPA) for the environmental cleanup of 1667 Davis Street; and

WHEREAS, only \$195,041.39 of the grant was used for the intended project; and

WHEREAS, the project is complete and the City has been reimbursed for all of its expenditures; and

WHEREAS, the City of Camden is requesting the cancellation of the unexpended grant balance in the amount of Four Thousand Nine Hundred Fifty-Eight Dollars and Sixty-Two Cents (\$4,958.62); and

WHEREAS, the Department of Finance is requesting authorization to cancel the remaining balance; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden that the proper City officials are hereby authorized to cancel the unexpended balance as follows:

Grant/Line Item	Balance
Brownfields Cleanup / (G-02-GF-646-190)	\$4,958.62

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: FEBRUARY 11, 2025

TO: City Council  
FROM: Scott Z. Parker

**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Cancellation of \$4,958.62 from the 1667 Davis Street Brownfields Grant Fund Balance**

Point of Contact:	Scott Z. Parker	Finance	Ext-6405	Separker@camdennj.gov
	Name		Department-Division-	

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y		1/22/25	

Approved by:  
Business Administrator

Signature

1/29  
Date

Attachments (list and attach all available):  
Email

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

JAN 30 2025

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION :** Resolution authorizing the Cancellation of \$4,958.62 from the 1667 Davis Street Brownfields Grant Fund Balance

### FACTS/BACKGROUND:

- Only \$195,041.38 of the \$200,000 grant amount was used by the City and the intended project for the grant is has been completed.
- The city has been fully reimbursed for all expenditures
- Therefore the remaining balance needs to be canceled.
  
- How was the value of the transaction obtained? – Unused portion of grant

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$4,958.62

### IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - The Grant account will be adjusted to the correct amount
- Why Should the City Council approve this legislation?
  - To accurately state The City's accounting records

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Z. Parker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

---

Name

Phone/Email

## Scott Z. Parker

---

**From:** Kelly Mobley  
**Sent:** Monday, December 30, 2024 8:45 AM  
**To:** Olivette Simpson  
**Cc:** Donna Arthur-Pettigrew; Gerald C. Seneski; Scott Z. Parker  
**Subject:** Re: Brownfields 1667 Davis Street - G-02-GF-646-190

Good morning Olivette. Can you share if the City can close out this account? It appears that this grant is closed.

Thanks.

---

**From:** Kelly Mobley  
**Sent:** Thursday, December 26, 2024 1:14 PM  
**To:** Olivette Simpson <OISimpso@ci.camden.nj.us>  
**Cc:** Donna Arthur-Pettigrew <DoPettig@ci.camden.nj.us>; Gerald C. Seneski <GeSenesk@camdennj.gov>; Scott Z. Parker <ScParker@camdennj.gov>  
**Subject:** Brownfields 1667 Davis Street - G-02-GF-646-190

Good afternoon Olivette. While reviewing the accounts for balance on the quarterly reports, I noticed that the purchase order for the above referenced account has been closed out and there is an unencumbered balance of \$4,958.62. Can you kindly share if this account can be closed out?

Thanks for your assistance in this regard.

DB:dh  
02-11-25

R-18

**RESOLUTION AUTHORIZING A CONTRACT TO PHOENIX ADVISORS, LLC,  
TO PROVIDE MUNICIPAL ADVISORY SERVICES**

WHEREAS, there exists a need to provide financial advisory services to the City of Camden; and

WHEREAS, pursuant to RFP #25-03, the City received four (4) proposals with the submission by Phoenix Advisors, LLC, having an address at 2000 Waterview Drive, Suite 101, Hamilton, NJ 08691 being deemed the most qualified to perform this service for the City; and

WHEREAS, Phoenix Advisors, LLC, will service as a municipal advisor in connection with the issuance of taxable and/or tax-exempt debt, advice and counsel regarding developments in financial markets, municipal finance markets, disclosure compliance and assist with decisions that result in top-tier financial position to the City of Camden, for an amount not to exceed FIFTY THOUSAND DOLLARS (\$50,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "5-01-E3-450-906" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with Phoenix Advisors, LLC, to provide financial advisory services to the City of Camden, for an amount not to exceed FIFTY THOUSAND DOLLARS (\$50,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST:

LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PHOENIX

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION :5-01-E2-450-906  
AMOUNT \$ 50,000.00  
APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT \$
- CAPITAL ORDINANCE :  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 50,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO PHOENIX ADVISORS FOR MUNICIPAL ADVISORS SERVICES

  
Gerald C. Seneski

Chief Financial Officer

Date: 1/31/05





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM



COUNCIL MEETING DATE: 02/11/2025

TO: City Council  
FROM: Scott Z. Parker, Director of Finance

## TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO PHOENIX ADVISORS FOR MUNICIPAL ADVISOR SERVICES

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		1/30/2025	
Director of Finance				
Approved by: Business Administrator			1.31.25	
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 02/11/2025

TO: City Council  
FROM: Scott Z. Parker, Director of Finance

## TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO PHOENIX ADVISORS FOR MUNICIPAL ADVISOR SERVICES

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management	Y			
Qualified Purchasing Agent Director of Finance	Y			

Approved by:  
Business Administrator

Signature

11/30

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (if applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

IAN 30 2025

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO PHOENIX ADVISORS FOR MUNICIPAL ADVISOR SERVICES**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Phoenix Advisors, 2000 Waterview Drive, Suite 101, Hamilton, NJ 08691 will service as a municipal advisor in connection with the issuance of taxable and/or tax-exempt debt, advice and counsel regarding developments in financial markets, municipal finance markets, disclosure compliance and assist with decisions that result in top-tier financial position.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$50,000.00

**APPROPRIATION NUMBER:** 5-01-E2-450-900

**PROCUREMENT:** RFP #25-03 - received 4 submissions on January 30, 2025

**IMPACT STATEMENT:**

- Services needed to pursue new and innovative financial solutions to address City's fiscal challenges

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEAH CHANDLER**

**856-757-7159**

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Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	PROFESSIONAL SERVICE
Name of Vendor	PHOENIX ADVISORS
Purpose or Need for service:	MUNICIPAL ADVISOR
Contract Award Amount	\$50,0000
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	5-01-E2-450-906
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #25-03
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES ACACIA FINANCIAL NW FINANCIAL GRP ROCKFLEET FINANCIAL SERVICES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Administrator/Manager Signature

\_\_\_\_\_  
Date



**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	R2500295

ORDER DATE: 01/30/25  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

S H I P T O	OFFICE OF THE FINANCE DIRECTOR DEPARTMENT OF FINANCE ROOM 213, CITY HALL CAMDEN, NJ 08101-5120
V E N D O R	VENDOR #: PH009 PHOENIX ADVISORS LLC 625 FARNSWORTH AVE BORDENTOWN, NJ 08505

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	MUNICIPAL ADVISOR SERVICES AS PER RFP #25-03  RES #  RES DATE: 02/11/2025  CONTRACT #  PO FOR \$25,000 (CONTRACT AWARD: \$50K)	5-01-E2-450-906	0.0000 <i>25000</i>	0.00
			TOTAL	<i>0.00</i> <i>25000</i>

Approved:

*[Signature]*  
 Department Head

*1/31/25*  
 Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

*[Signature]*  
 Receiver of Goods

Date

**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**

# 25-03 - MUNICIPAL ADVISOR

Opening Date: January 9, 2025 1:00 PM

Closing Date: January 30, 2025 11:00 AM

## Vendor Details

Company Name: Phoenix Advisors, a Division of First Security Municipal Advisors, Inc.  
Address: 2000 Waterview Drive, Suite 101  
Hamilton, New Jersey 08691  
Contact: Bryan Morris  
Email: phoenix@muniadvisors.com  
Phone: 609-291-0130  
Fax: 609-291-9940  
HST#: 33-1383623

## Submission Details

Created On: Tuesday January 28, 2025 14:28:37  
Submitted On: Wednesday January 29, 2025 17:31:39  
Submitted By: Bryan Morris  
Email: phoenix@muniadvisors.com  
Transaction #: 195727c3-bdcc-446e-aaf4-bb2fd3fab415  
Submitter's IP Address: 166.143.125.154

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## Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

### 3.12 Fee Schedule

#### 3.12 Fee Schedule

The fee schedule should include the below information for the Scope of Services listed in this RFP. Provide the following information for section (a) & (b). Please upload the information for sections (c) thru (f)

- For each person whose resume is provided, the projected services to be provided and the hourly rate you propose to charge the City.
- For each applicable category of support staff or other assigned staff the hourly rate you propose to charge the City.
- A schedule of all disbursements which you anticipate may result in a charge to the City and a rate for each.
- Any reduced rates or fees charged other State or local public finance issuers in New Jersey for these types of services.
- A statement whether you would be willing to agree to caps on fees on an issue by issue basis.
- State any special considerations with respect to billing or payment of fees and expenses that your firm offers and that you believe would differentiate you from other proposers and make your firm's services as municipal advisor more cost effective to the City.

Name *	Position/Title *	Services to Provide *	Support Staff *	Hourly Rate *
Bryan Morris	Managing Director	Financial Advisory Services	<input checked="" type="radio"/> Yes <input type="radio"/> No	\$195
Anthony P. Inverso	Senior Managing Director	Financial Advisory Services	<input checked="" type="radio"/> Yes <input type="radio"/> No	\$195





January 30, 2025

City of Camden, City Hall, 2<sup>nd</sup> Floor  
City Council Chambers  
520 Market Street  
Camden, NJ 08101

To Whom It May Concern:

On behalf of Phoenix Advisors, I am delighted to provide you with the enclosed response to your Request for Proposal for Municipal Advisor, RFP #25-03. Phoenix Advisors combines decades of experience with bright and creative talent to provide a higher standard of service. We are:

- **New Jersey's Leading Municipal Advisor and Continuing Disclosure Agent:** Phoenix Advisors has consistently ranked as the most active municipal advisory firm in the State for more than a decade. We currently serve as Municipal Advisor and Continuing Disclosure Agent for over 700 issuers throughout the northeast region.
- **An Independent Municipal Advisor:** Phoenix Advisors was created in 2004 to be an independent municipal advisor with no contractual arrangements with other firms. We do not underwrite bonds; therefore, our dedicated focus enables us to provide truly independent advice to our clients. Of course, we are registered with the SEC and the MSRB as a Municipal Advisor.
- **Creative and Innovative:** Our team has experience with a variety of financing options, from traditional general obligation bonds to more complex financing structures. We apply innovative and appropriate solutions to our clients' needs. Phoenix Advisors is confident that we have the experience, talent and enthusiasm to exceed your expectations.

We have enjoyed providing expert municipal advisory services to the City over the past several years. We are proud to have recently served as municipal advisor to the City on the \$2,000,000 General Improvement Bonds, Series 2024.

If you require any clarification concerning our proposal or need additional information, please do not hesitate to call. We thank you for the chance to submit this proposal and look forward to the opportunity to work with you and your team.

Sincerely,

A handwritten signature in black ink that reads "Bryan A. Morris".

Bryan A. Morris  
Managing Director



**3.1 Description of Firm and Capabilities – Provide a history and description of your firm and its capabilities with respect to the issuance of taxable and tax-exempt securities.**

## EXECUTIVE SUMMARY

### WHO WE ARE

Founded in 2004, Phoenix Advisors is a leading municipal advisory services firm registered with the Municipal Securities Rulemaking Board (MSRB) and the Securities and Exchange Commission (SEC). For over a decade, Phoenix Advisors has consistently been ranked among the top Municipal Advisors in New Jersey and Connecticut, completing more transactions than any other firm during this time. Further, we have been ranked among the top advisors nationally for small issues. Below is a selection of representative rankings for 2023:

<b>2023 New Jersey Rankings*</b>		<b>2023 Rankings*</b>
<b>Financial Advisor</b>	<b>Total Par (\$million)</b>	
<b>Phoenix Advisors</b>	<b>\$1,659.3</b>	✓ #1 in NJ for Municipal Bond Issues
NW Financial	901.2	✓ #2 in CT for Number of Transactions
Acacia Financial Group	679.8	✓ #7 in Northeast for Municipal Bond Issues
Caine Mitter & Associates	318.2	✓ #8 Nationally for Bank Qualified Issues
Hilltop Securities	243.7	✓ #9 Nationally for Small Issues
<small>*Neg. &amp; Comp. Bonds (Credit divided equally to each Advisor) Source: Refinitiv</small>		

Led by a team of veteran public finance professionals with extensive experience with public entities of all kinds and sizes, we bring creative and effective solutions to every challenge. We have the experience, creativity, and enthusiasm to help you accomplish your goals.

- ✓ **Registered Municipal Advisor**    ✓ **Experienced professionals**    ✓ **Impeccable reputation**

### OUR COMMITMENT TO CLIENTS

At Phoenix Advisors, we take our fiduciary duties of care and loyalty seriously for each of our clients. Phoenix Advisors does not underwrite bonds nor are we investment managers. Our professionals have planned and executed thousands of debt issuances. We stay close to our clients to understand their changing needs, while proactively monitoring the capital markets to keep them informed of developments and opportunities. Phoenix Advisors delivers a higher standard of municipal advisory services.



## WHAT WE DO

From fire districts, school boards and towns, to cities, counties, authorities and state government, our professionals have a proven track record of success in all aspects of municipal finance. Since the firm's inception, we have completed over 4,600 debt issuances for clients, totaling more than \$48 billion in par. Our suite of services includes:

- debt issuance – bonds, notes, leases, etc.
- continuing disclosure and other post-issuance administration,
- debt management, budget/fiscal consulting, and capital planning,
- rating agency advocacy,
- investment of proceeds and bidding agent services,
- redevelopment advisory, and
- asset (utility) valuation.

As a member of your team of professionals, Phoenix Advisors adds value and efficiency through technical expertise and knowledge of the capital markets to achieve more successful outcomes. Our goal is to clarify each step of your transaction with thorough research, creative analysis, and transparent communication.

✓ **Technical expertise**      ✓ **Capital market knowledge**      ✓ **Team collaboration**

## WHERE WE ARE

We operate from two regional offices in Hamilton, New Jersey, and Milford, Connecticut.



2000 Waterview Drive – Suite 101  
Hamilton, NJ 08691  
(609) 291-0130



53 River Street, Suite 1  
Milford, CT 06460  
(203) 878-4945

Our licensed professionals are all focused primarily on municipal advisory services. We are concerned only about the needs of our clients - not other lines of business. We are committed to the value of meeting in person, including participating in public meetings. Our depth of professional personnel allows us to meet on your schedule at your location.

✓ **Available anytime, anywhere**      ✓ **Depth of professional staff**



### 3.11 Other Information.

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Note: The following overviews are not formal Scopes of Services. For a specific engagement, a more detailed Scope of Services tailored to the actual services requested will be provided.

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## OVERVIEW OF SERVICES

### DEBT ISSUANCE

At Phoenix Advisors, we believe the client deserves a complete understanding of the municipal debt issuance process. We guide you through the marketplace, addressing any questions and concerns at each juncture. There are various types of debt financing available to municipal issuers, including general obligation bonds, revenue bonds, notes, leases, bank loans, ESIPs, and NJIB loans, to name a few. Our primary objectives are to develop a strategic plan that fits your needs, to coordinate the financing process, to take an active, constructive role on your behalf in the execution of the transaction, and to provide post-issuance analysis and administration. As Municipal Advisor for an issuance of debt, we perform the following:

1. Develop a strategic plan that fits your needs.
  - Design a sound plan of finance that considers your existing financial strengths and growth patterns to ensure the success of the current and future transactions.
  - Assess the cost-benefit of available financing options, structures & concepts.
  - Recommend appropriate structure, terms, credit enhancements and timing-to-market.
  - Prepare clear and concise public presentations to State oversight boards, governing bodies, rating agencies or bond insurers.
2. Coordinate the financing process.
  - Establish a timeline identifying key events, dates, and responsibilities.
  - Manage communication and workflow transparently among the working group.
  - Contribute to preparation of the Official Statement and other required offering documents consistent with market standards and satisfactory to interested parties.
  - Develop rating agency strategy, researching and preparing a comprehensive rating presentation to obtain the best possible result. **(See Rating Agency Expertise herein.)**
  - Prepare specifications, solicit and evaluate bids, and recommend the most cost-effective, qualified providers of third-party services, if necessary.



3. Execute the transaction.
  - Utilize real-time market statistics and reference points to evaluate the market environment and determine suitable timing, terms, and structure.
  - Coordinate public bid solicitation for competitive sales and manage the underwriter selection process for negotiated sales.
  - Conduct investor outreach to educate investors and underwriters about your offering.
  - Participate actively in the sale of your debt, provide live translation of events during competitive bid submissions, and dialogue strategically with underwriters if negotiated.
  
4. Administration, post-issuance analysis and reporting.
  - Administer efficient closing – flow of funds, closing documents, debt service schedules.
  - Provide options for investment of bond proceeds, if necessary.
  - Produce summary report(s) and follow-up analysis.
  - Monitor outstanding debt and market conditions for refunding opportunities.
  - Assist with secondary market reporting requirements, if engaged. (**See Continuing Disclosure herein.**)

#### **DEBT MANAGEMENT, BUDGET/FISCAL CONSULTING & CAPITAL PLANNING**

Our professionals have extensive experience in debt management, budget/fiscal consulting, and capital planning. Services in this area will be tailored to your specific needs, which may include any of the following specialized tasks and services:

- Analyze existing and future obligations in the context of debt capacity, debt per capita, and amortization, including mitigation options such as restructuring and refinancing.
- Provide analytical services for financial planning efforts and assist with long-range capital budget, financing strategy and debt service projections.
- Review third-party solicitations with respect to debt refinancing, financial products, or RFP responses, and assess their viability.
- Review budget operations, including revenue shortfalls or expenditure overflows based on changes in the tax levy, other revenues, state aid, debt service and other expenditures, and quantify impacts on the taxpayers, ratepayers, and other stakeholders.
- Develop a customized debt management and/or fund balance policy.
- Provide quantitative analysis relating to the defeasance of outstanding debt and/or tax impact analysis relating to the proposed issuance of new debt.
- Assistance with the investment of bond proceeds and reserve funds.
- Serving as “bidding agent” to obtain a portfolio of open market U.S. Treasury securities at a cost-effective price.



## COMPENSATION

Phoenix Advisors' non-hourly compensation is all-inclusive – we do not charge for out-of-pocket expenses, fees for travel time or attendance at meetings without prior notification. We are always available to answer conceptual questions and discuss market conditions and strategies for potential projects. When you request specific services (per below), you will receive a separate engagement letter detailing compensation and the Scope of Services to be provided.

### PROPOSED FEES FOR SERVICES (per transaction, except as otherwise indicated):

Bond Issuance:	\$9,500 plus \$0.50 per \$1,000 issued ➤ minimum of \$13,500
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Note Issuance*:	\$1,000 plus \$0.25 per \$1,000 issued
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\* An additional fee of \$2,000 applies when notes are sold with a Preliminary Official Statement.

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Hourly rates for specialized consulting services not related to the issuance of debt, such as redevelopment advisory, asset valuation, budget projections and other consulting projects, billable quarterly in arrears:

➤ Managing Director	\$195 per hour
➤ Associate/Analyst	\$145 per hour

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Ask about our **SMART** program – a comprehensive suite of financial services that feels like an extension of your finance office. For a quarterly fee, this service includes continuing disclosure, discounted debt issuance fees, Debt Caddie DTC interfacing, rating agency relations and more!



**FEES FOR ADDITIONAL SPECIALIZED SERVICES\*\*** (per transaction, except as otherwise indicated):

Continuing Disclosure Services:

- \$1,600 annual base fee for up to three (3) outstanding issues, plus:
  - \$100 for each additional issue with continuing disclosure obligations.
  - \$450 initial set-up charge per new issue, discounted to \$200 if Phoenix Advisors is Municipal Advisor on the transaction.
  - \$250 for each Event Notice filed under SEC Rule 15c2-12, waived if Phoenix Advisors is Municipal Advisor on the transaction.
- All fees are accumulated and invoiced annually.

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Bank Loan Bond Issuance:	All-inclusive fee of \$7,500
<hr/>	
Conduit Financing (NJIB, USDA, etc.):	All-inclusive fee of \$3,500
<hr/>	
Lease-Purchase Financing:	All-inclusive fee of \$3,500
<hr/>	
Energy Savings Improvement Program (ESIP) Financings:	\$9,500 plus \$0.50 per \$1,000 issued ➤ minimum of \$13,500
<hr/>	
Rating Agency Surveillance Presentation:	All-inclusive fee of \$1,250
<hr/>	
Redevelopment Advisory:	Hourly rates
<hr/>	
Asset/Utility Valuation:	Hourly rates
<hr/>	
Budget/Fiscal Consulting:	Hourly rates
<hr/>	

\*\* If necessary or requested.



## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** FIRST SECURITY MUNICIPAL ADVISORS, INC.  
**Trade Name:**  
**Address:** 521 PRESIDENT CLINTON AVENUE  
LITTLE ROCK, AR 72201  
**Certificate Number:** 3060086  
**Effective Date:** January 03, 2025  
**Date of Issuance:** January 27, 2025

**For Office Use Only:**  
20250127155115742



DB:dh  
02-11-25

R-19

**RESOLUTION APPROVING A LICENSE AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND JOSE FELICIANO, 1045 LOIS AVENUE  
FOR THE INSTALLATION OF A CURB CUT AND DRIVEWAY**

WHEREAS, Jose Feliciano requests permission by the City of Camden (the "City") to install a driveway for his property located at 1045 Lois Avenue; and

WHEREAS, the City Council of the City of Camden believes it is in the best interest of the City of Camden to enter into a License Agreement (the "Agreement") to allow a curb cut at or near 1045 Lois Avenue for the purpose of installing a driveway; and

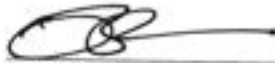
WHEREAS, the Agreement is terminable at the will of the City and Jose Feliciano is subject to all terms and conditions of the License Agreement including, but not limited to, the complete indemnification of the City, and the naming of the City as an additional insured on and adequate general liability policy; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is authorized to enter into a License Agreement with Jose Feliciano.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: FEBRUARY 11, 2025

TO: City Council  
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS

**TITLE OF ORDINANCE/RESOLUTION:** Resolution approving a license agreement between the City of Camden and Mr. Jose Feliciano, 1045 Lois Ave, for the installation of a curb cut and driveway.

Point of Contact:	Dr. Ed Williams	DPD- P& Z	7135	edwillia@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		1/23/25	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: \_\_\_\_\_  
Business Administrator

Signature Date 1/29

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:

JAN 30 2025

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

City Attorney

Signature

Date

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## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution approving license agreement between the City of Camden and Mr. Jose Feliciano, 1045 Lois Ave, for the installation of a curb cut and driveway.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
  - **The requestor is requesting approval for the installation of a curb cut and driveway at their residential property located at 1045 Lois Ave**
- Time constraints, if any. (Why does the Council need to act now?)
  - **There are no known time restraints.**
- How was the value of the transaction obtained (if applicable?) **N/A**

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation? or,
  - **The action will allow the owner to install a driveway and curb cut provided the the property owner maintains property insurance naming the city as "additional insured."**
- What changes and by how much if the City impacted by this proposal?
  - **The city is not impacted by the proposed action.**
- Why Should the City Council approve this legislation?
  - **To reduce property liability to the City and property owner.**
- What will happen if the City Council does not approve this legislation?
  - **The requestor will not be able to install said curb cut.**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Dr. Ed Williams - DPD**
  - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Key government officials – Code Enforcement, Planning and Development, City residents, Community Development, Economic Development, and Private developers.

Prepared by:

7135

Edwillia@ci.camden.nj.s

---

Name

Phone/Email

R-20

DB:cjc  
02-11-25

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO  
THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR  
THE FY2025 LOCAL FREIGHT IMPACT FUND CAMDEN PORT ROADS  
RECONSTRUCTION OF MECHANIC STREET, LOCUST STREET,  
AND JEFFERSON STREET**

WHEREAS, the governing body of the City of Camden and the Department of Planning & Development – Division of Capital Improvements and Project Management, desire to apply for and obtain a grant from the New Jersey Department of Transportation for the FY2025 Local Freight Impact Fund Program; and

WHEREAS, in order to obtain said monies it is necessary that the City of Camden submit an application to the New Jersey Department of Transportation; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to submit an electronic grant application identified as LFIF-2025-FY2025 LFIF Camden Port Roads Reco-00060 to the New Jersey Department of Transportation on behalf of the City of Camden.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign the grant agreement on behalf of the City of Camden and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 02/04/2025

TO: City Council

FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS; Dir. Planning&Development/Capital Imp.

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR THE FY2025 LOCAL FREIGHT IMPACT FUND (LFIF) CAMDEN PORT ROADS RECONSTRUCTION OF MECHANIC STREET, LOCUST STREET, AND JEFFERSON STREET**

Point of Contact:	Charles J. Chelotti	Capital Improvement	856-757-7680	charles.chelotti@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

- 11/16/2023 Resolution MC-23 9217 for FY2024 Application
- 1/8/2025 Draft Resolution

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable) N/A<sup>1</sup>
2. Certification of Funds<sup>2</sup> N/A
3. Addition supporting documents (see above).

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

JAN 30 2025

Received by:

City Attorney

Signature

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR THE FY2025 LOCAL FREIGHT IMPACT FUND (LFIF) CAMDEN PORT ROADS RECONSTRUCTION OF MECHANIC STREET, LOCUST STREET, AND JEFFERSON STREET

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- As part of the ongoing roadway repaving programs, the City applied for an allotment from the FY2025 Grant Solicitation being funded by the NJDOT.
- The application was due on 1/8/2025 and the requested resolution is due within 30-days.
- The roads requested are Camden Port Roads Reconstruction of Mechanic Street, Locust Street, and Jefferson Street.
- No City funds are required for the resolution, and it is anticipated that should the City receive the grant all design, construction inspection and construction costs will be covered by the Grant amount.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**APPROPRIATION NUMBER:** N/A

**PROCUREMENT:** N/A

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?
  - The resolution will be uploaded to the NJDOT PMRS System, so that the grant request review can be completed by NJDOT Local Aid.
- What changes and by how much if the City Council approves this proposal?
  - No change unless NJDOT approves the requested grant amount.
- Why Should the City Council approve this legislation?
  - Additional funding may be given to City to assist with roadway reconstruction impacted by truck traffic.
- What will happen if the City Council does not approve this legislation?
  - The requested grant application will be denied.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Charles J. Chelotti, PE, CME (Can attend if necessary)

**COORDINATION:**

- None

Prepared by: Charles J. Chelotti

856-757-7860

---

Name

Phone/Email



**ATTACHMENT D  
STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	N/A
Purpose or Need for service:	N/A
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders, and the bid amounts associated with each bidder. (N/A)

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

---

\_\_\_\_\_  
Mayor's Signature\* Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

Approved

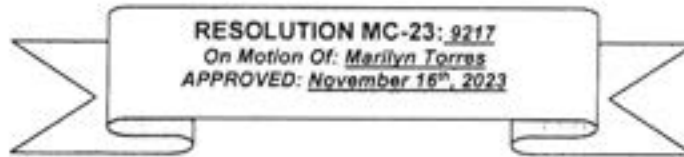
Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

DB:dh  
11-16-23



R-3b

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE  
NEW JERSEY DEPARTMENT OF TRANSPORTATION'S (NJDOT)  
FY2024 LOCAL FREIGHT IMPACT FUND**

WHEREAS, the governing body of the City of Camden, the Department of Planning & Development - Division of Capital Improvements and Project Management desires to apply for and obtain a grant from the New Jersey Department of Transportation for the FY 2024 Local Freight Impact Fund Program; and

WHEREAS, in order to obtain said monies, it is necessary that the City of Camden submit an application to the New Jersey Department of Transportation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and are hereby authorized to submit an application to the New Jersey Department of Transportation, in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: November 16, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

  
\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:   
\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK  
ENGINEERS II, INC TO PROVIDE MUNICIPAL AND CONSULTING  
ENGINEERING SERVICES**

WHEREAS, the City of Camden has a need for a licensed engineering firm to provide municipal and consulting engineering services to provide general civil engineering services, permitting and preparing and/or reviewing federal/state grants included but not limited to engineering, designing and analyzing city projects, conducting required reviews and/or provide approvals, contract administration, construction management, assisting City Engineer, and other related duties; and

WHEREAS, pursuant to a Request for Proposals, eight (8) proposals were received, and the lowest, responsible proposal was submitted by REMINGTON & VERNICK ENGINEERS, for an amount not to exceed, ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) for period of one (1) year; and

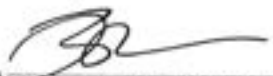
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item "5-01-E5-661-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with REMINGTON & VERNICK ENGINEERS, for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) to provide municipal and consulting engineering services, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the Municipal Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: REMINGTON AND VERNICK ENGINEERS II, INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

• BUDGET APPROPRIATION: 5-01-E5-661-906  
AMOUNT: \$ 100,000.00

• DEDICATED BY RIDER:  
AMOUNT:\$

• RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT:\$

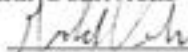
• CAPITAL ORDINANCE  
AMOUNT:\$

• TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 100,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON AND VERNICK ENGINEERS II, INC TO PROVIDE MUNICIPAL AND CONSULTING ENGINEERING SERVICES

  
\_\_\_\_\_  
*Gerald C. Seneski*  
Director of Finance  
Date: 1/29/25



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK ENGINEERS II, INC TO PROVIDE MUNICIPAL AND CONSULTING ENGINEERING SERVICES

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Remington & Vernick Engineers II, Inc, 2059 Springdale Road, Cherry Hill NJ 08003 will provide general civil engineering services, permitting and preparing and/or reviewing federal/state grants included but not limited to engineering, designing and analyzing city projects, conducting required reviews and/or provide approvals, contract administration, construction management, assisting City Engineer, services listed in RFP 25-02 and other related duties

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$100,000.00

**APPROPRIATION NUMBER:** 5-01-E5-661-906

**PROCUREMENT:** RFP 25-02 – Received 8 proposals

**IMPACT STATEMENT:**

- Professional Services needed to stay abreast of the various projects funneled through City of Camden

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council request

Prepared by: LATEEAH CHANDLER

856-757-7475

---

Name

Phone/Email

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	REMINGTON & VERNICK
Purpose or Need for service:	PROVIDE MUNIICIPAL AND CONSULTING ENGINEERING SERVICES
Contract Award Amount	\$100,000
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 25-02
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES SEE ATTACHED

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

\_\_\_\_\_  
Date

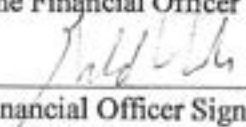
\_\_\_\_\_  
Business Administrator/Manager Signature

\_\_\_\_\_  
Date

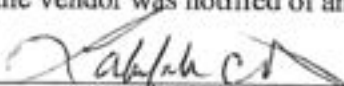


\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

  
\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

Approved

Denied

\_\_\_\_\_  
Date

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

# RFP #25-02 - MUNICIPAL AND CONSULTING ENGINEERING SERVICES

Opening Date: December 13, 2024 9:00 AM

Closing Date: January 14, 2025 11:00 AM

## Vendor Details

Company Name: Remington & Vernick Engineers II, Inc.  
Does your company conduct business under any other name? If yes, please state: Remington & Vernick Engineers  
Address: 2059 Springdale Road  
Cherry Hill, New Jersey 08003  
Contact: Samantha Scavuzzo  
Email: samantha.scavuzzo@rve.com  
Phone: 856-795-9595  
HST#:

## Submission Details

Created On: Monday January 13, 2025 13:45:58  
Submitted On: Monday January 13, 2025 14:27:06  
Submitted By: Samantha Scavuzzo  
Email: samantha.scavuzzo@rve.com  
Transaction #: 1967d2fa-93a5-43bd-a6c3-191d97bacc54  
Submitter's IP Address: 50.229.141.94

---

**Schedule of Prices**

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

**COST PROPOSAL**

List applicable hourly rates associated with the "key personnel" who would provide the services listed in Section 2.1 services to be provided for this RFP. Respondent may add additional rows as necessary.

OR

TOTAL PROPOSED FEES AND COSTS (SEE RFP SECTION 3.0 FOR REQUIRED DETAIL)

NAME	TITLE	HOURLY RATE
K. Wendell Bibbs, PE	Principal in Charge	\$230.0000
Anthony Morio, PE	Client Representative	\$220.0000
Raven Linton	Back Up Client Representative	\$210.0000
Other support staff, as needed	Surveyors, LSRPs, Project Engineers, Construction Inspectors, etc - See full rate sheet in full proposal document for individual rates/titles	\$225.0000

**Proposal Checklist**

Respondent to initial all items submitted with the proposal. Failure to upload any of these items/documents may be cause for rejection of the proposal. Items that are MANDATORY SUBMISSION with proposal are denoted \*. Items that are Mandatory Submission Before Contract Award are denoted \*\*.

Any additional forms that you feel will help in evaluating your proposal and/or not explicitly stated in the Document Uploads section, please upload it in the last upload space titled "Upload Additional Document".

DOCUMENTS	RESPONDENT'S INITIALS *
STATEMENT OF OWNERSHIP DISCLOSURE FORM*	RVE
NON-COLLUSION AFFIDAVIT**	RVE
EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE	RVE
STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT**	RVE
DISCLOSURE OF IRAN INVESTMENT ACTIVITIES**	RVE
AFFIRMATIVE ACTION COMPLIANCE NOTICE**	RVE
ALL SECTION 3.0 REQUIRED COMPONENTS OF THE RFP PROPOSAL*	RVE
CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS**	RVE
I HAVE REVIEWED THE ABOVE CHECKLIST AND HAVE PROVIDED ALL OF THE REQUESTED DOCUMENTS	RVE

---

#### **4. Cost Proposal**

RFP#25-02: Municipal and Consulting Engineering Services

Page 4-1

##### **1. List of applicable hourly rates**

RVE has provided our schedule of billable hourly rates *on the following page.*

##### **2. Cost on a proposal basis**

RVE will continue to provide services to the City of Camden on a proposal by proposal basis with costs provided for individual projects.

##### **3. Proposed staff out of primary office**

As previously stated, all proposed personnel are housed at our Cherry Hill office location.

## 2025 SCHEDULE OF BILLABLE HOURLY RATES

It has always been the firm's policy to encourage clients to contact our staff with questions or problems that need to be discussed. No fees are incurred each time the telephone is answered or a meeting is held on-site. Clients are free to discuss various projects without fear of incurring a consulting expense. Fees are all project-related, established at the initiation of the project or as the scope of the project can be defined. Prior to client authorization, a detailed proposal, including a scope of services, will be prepared for all Capital Projects. All proposals are subject to negotiation and approval.

### ENGINEERING

Certified Floodplain Manager	\$210
Project Manager, LSRP	\$225
Project Manager/Engineer	\$220
Project Engineer	\$210
Engineer	\$190
Senior Engineering Technician	\$175
Engineering Technician	\$150
Technical Aide	\$90

### PLANNING

Planning Manager	\$215
Project Planner	\$205
Senior Landscape Architect/Planner	\$200
Landscape Architect/Planner	\$175

Principal	\$230
Regional Engineer/Manager	\$225
Engineering Department Head	\$220
Administrative Manager	\$140

### CONSTRUCTION MANAGEMENT & OBSERVATION

CM & Observation Department Head	\$200
----------------------------------	-------

#### Construction Management Personnel

Project Manager	\$190
Senior Construction Manager	\$175
Construction Manager	\$165
Asst Construction Manager	\$135

#### Observer Personnel

Observer Supervisor	\$185
Resident Observer NICET IV	\$185
Observer NICET II/III	\$170
Observer	\$165
Contract Administrator	\$160
NACE Certified Coating Inspector	\$195

### SURVEY, CAD & GIS

#### Field Personnel

Surveyor	\$155
Party Chief	\$150
Transit/Rod Person	\$145
Robotic Crew	\$200

#### Office Personnel

Survey/CAD Department Head	\$205
Survey Manager	\$200
CAD/GIS Manager	\$200
Senior CAD/GIS Technician	\$170
CAD/GIS Technician	\$150

Engineer of Record Meeting Attendance - \$250 each

(This excludes land use board or commission meeting attendance and project specific meetings which fall under standard hourly rates)

Mileage Commensurate in accordance with IRS Regulations



# NEW JERSEY DIVISION OF CONSUMER AFFAIRS

Carl Fa  
Acting Director  
Road E

## License Information

Accurate as of September 26, 2024 8:47 AM

[Return to Search Results](#)

Name: REMINGTON & VERNICK ENGINEERS

Address: Haddonfield,NJ

Professional License Type: Engineers & Land Surveyors,Certificate of Authorization

License No: 24GA28003300

License Status: Active

Status Change Reason: License Issuance

Issue Date: 7/26/2002

Expiration Date: 8/31/2026

SPL:

NO Board Actions. For more information contact the New Jersey State Board of Professional Engineers and Land Surveyors (973)504-6

## Documents

No Public Documents

### Division

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[Adoptions & Rule](#)  
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[FAQ OAG](#)  
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[Services A to Z](#)  
[Employment](#)

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[NJ Home](#)  
[Services A-Z](#)  
[Departments/Agencies](#)  
[FAQs](#)

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[Statement](#)

### RSS

Sign up for New Jersey Division of Consumer Affairs RSS feeds: latest information. You can select any category that you are in and any time the website is updated you will receive a notification. [More information about RSS feeds.](#)

**CERTIFICATE OF EMPLOYEE INFORMATION REPORT  
RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-OCT-2022** to **15-OCT-2025**

**REMINGTON & VERNICK ENGINEERS  
2029 SPRINGDALE RD  
CHERRY HILL NJ 08003**



*Elizabeth Maher Muoio*  
ELIZABETH MAHER MUOIO  
State Treasurer



## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

<b>Taxpayer Name:</b>	REMINGTON & VERNICK ENGINEERS II, INC.
<b>Trade Name:</b>	WATER RESOURCE MANAGEMENT (WRM)
<b>Address:</b>	2059 SPRINGDALE ROAD CHERRY HILL, NJ 08003
<b>Certificate Number:</b>	2076851
<b>Effective Date:</b>	September 30, 2016
<b>Date of Issuance:</b>	January 24, 2025

**For Office Use Only:**  
20250124150544445

**Return**



R-22

DB:dh  
02-11-25

**RESOLUTION AUTHORIZING AN ACCESS AGREEMENT WITH CAMDEN  
COMMUNITY PARTNERSHIP RELATIVE TO ENVIRONMENTAL CLEAN-UP  
ACTIVITIES IN NORTH CAMDEN PURSUANT TO THE USEPA BROWNFIELD  
REMEDIATION PROGRAM**

WHEREAS, the Camden Community Partnership ("CCP") has performed Phase 1 investigations on ten (10) parcels of land in North Camden, as part of a multisite, environmental clean-up project funded by the United States Environmental Protection Agency ("USEPA"); and

WHEREAS, several of the Phase 1 investigations were approved by the USEPA clearing the way for performance of the more in-depth Phase 2 investigation of the site located at Block 17, Lots 1, 22, and 32-45 (intersection of Erie and 2<sup>nd</sup> Street) in North Camden; and

WHEREAS, Phase 2 investigations will include the performance of a geophysical survey to identify subsurface structures that may possibly be related to the presence of underground storage tanks; and

WHEREAS, the geophysical survey will be used to determine the presence of subsurface utilities to assist in locating soil borings for the collection of soil samples; and

WHEREAS, the Access Agreement will allow CCP and its consultant engineer PS&S access to City owned property located at Block 17, Lots 1, 22, and 32-45 (intersection of Erie and 2<sup>nd</sup> Street) in North Camden in connection with the USEPA's Brownfield program; and

WHEREAS, the Council of the City of Camden has determined that it is in the best interest of the City to enter into an Access Agreement with CCP; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the appropriate City Officials be and are hereby authorized to execute an Access Agreement with CCP to access City owned property.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**Block 17, Multiple Lots**

As part of a multisite, environmental clean-up project funded by the USEPA, the Camden Community Partnership has performed Phase 1 investigations on ten (10) parcels of land in North Camden. Several of the Phase 1 investigations were approved by the USEPA; clearing the way for performance of the more in-depth Phase 2 investigation. Block 17 is located between North 2nd Street and North 3rd Street, and between Erie Street and Bailey Street.

The Phase 2 investigation will include the performance of a geophysical survey to identify subsurface structures that may be possibly related to the presence of underground storage tanks. In addition, this geophysical survey will be used to determine the presence of subsurface utilities to assist in locating soil borings for the collection of soil samples.

As this work requires CCP and its consulting engineer, PS&S, to enter the site, CCP requires execution of the Access Agreement by the City.

DB:dh  
02-11-25

R-23

**RESOLUTION AUTHORIZING THE REALLOCATION OF NEW JERSEY  
DEPARTMENT OF TRANSPORTATION GRANT FUNDS IN THE AMOUNT OF  
\$127,562.19, FOR USE IN CONNECTION WITH THE 2018 RESURFACING OF  
VARIOUS STREETS PROJECT**

WHEREAS, the City of Camden, Camden County originally received \$614,950.00 dollars of FY2017 Municipal & Urban Aid funds for "FY2017 Resurfacing of Various Streets" project; and

WHEREAS, FY2017 Resurfacing of Various Streets project is closed out under budget leaving a balance of \$221,269.21 in Urban Aid. The New Jersey Department of Transportation (NJDOT) has agreed to allow the balance of \$127,562.19 Urban Aid from "FY2017 Resurfacing of Various Streets" project be applied to the "FY2018 Resurfacing of Various Streets" project; and

WHEREAS, the Incidental Modification to Project Scope/Limits/Funding consists of the following: adding \$127,562.19 for use in the "FY2018 Resurfacing of Various Streets" project; and

WHEREAS, the City desires to accept the reallocated funds from the NJDOT; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept the reallocated funds from NJDOT in the amount of \$127,562.19.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 02/04/2025

TO: City Council

FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS; Dir. Planning&Development/Capital Imp.

## RESOLUTION AUTHORIZING THE REALLOCATION OF DOT GRANT FUNDS IN THE AMOUNT OF \$127,562.19, FOR USE IN CONNECTION WITH THE 2018 RESURFACING OF VARIOUS STREETS PROJECT

Point of Contact:	Charles J. Chelotti	Capital Improvement	856-757-7680	charles.chelotti@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

	Signature	Date
Attachments (list and attach all available):		
1/29/2025 Incidental Modification to Project Scope/Limits/Funding		
1/31/2025 Draft Resolution		

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable) N/A<sup>1</sup>
2. Certification of Funds<sup>2</sup> N/A
3. Addition supporting documents (see above).

**"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:

City Attorney	Signature	Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

RESOLUTION AUTHORIZING THE REALLOCATION OF DOT GRANT FUNDS IN THE AMOUNT OF \$127,562.19, FOR USE IN CONNECTION WITH THE 2018 RESURFACING OF VARIOUS STREETS PROJECT

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- As part of the ongoing roadway repaving programs, the City received grant funds from NJDOT in 2017, 2018, and 2019.
- There was a balance remaining in FY2017, that NJDOT graciously agreed to transfer to the FY2018 and FY2019 funding grants so that all three projects can be closed and final reimbursements to the City forwarded.
- Portion of the FY2017 balance is being reallocated to FY2018 under this resolution and a separate resolution will reallocate the remaining funds to FY2019.
- No City funds are required for the resolution.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**APPROPRIATION NUMBER:** N/A

**PROCUREMENT:** N/A

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?
  - The resolution will be forwarded to NJDOT so that the reimbursement can be completed by NJDOT Local Aid and FY2018 grant can be closed.
- What changes and by how much if the City Council approves this proposal?
  - No change to current projects
- Why Should the City Council approve this legislation?
  - To maximize the amount of grant award money allocated to road paving in the City.
- What will happen if the City Council does not approve this legislation?
  - The money will be returned to NJDOT and future grant amounts may be reduced.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Charles J. Chelotti, PE, CME (Can attend if necessary)

**COORDINATION:**

- None

Prepared by: Charles J. Chelotti

856-757-7860

---

Name

Phone/Email

**ATTACHMENT D  
STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	N/A
Purpose or Need for service:	N/A
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders, and the bid amounts associated with each bidder. (N/A)

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.





DEPARTMENT OF PLANNING & DEVELOPMENT  
**CITY OF CAMDEN**  
NEW JERSEY

VICTOR CARSTARPHEN  
MAYOR

Division of Capital Improvements  
and Project Management  
(856) 757-7680

**INCIDENTAL MODIFICATION TO PROJECT SCOPE/LIMITS/FUNDING**

The City of Camden, Camden County originally received \$614,950.00 dollars of FY2017 Municipal & Urban Aid funds for "FY2017 Resurfacing of Various Streets" project.

FY2017 Resurfacing of Various Streets project is closed out under budget leaving a balance of \$221,269.21 in Urban Aid. The New Jersey Department of Transportation (NJDOT) has agreed to allow the balance of \$127,562.19 Urban Aid from "FY2017 Resurfacing of Various Streets" project be applied to the "FY2018 Resurfacing of Various Streets" project.

The Incidental Modification to Project Scope/Limits/Funding consists of the following: adding \$127,562.19 for use in the "FY2018 Resurfacing of Various Streets" project.

The final construction cost for this project is \$1,318,150.06.

Charles J. Chelotti, PE, CME

Luis Pastoriza, MSM, RMC, CMR

(Name of Municipal Engineer)

(Name of Municipal Clerk)

(Signature of Municipal Engineer)

(Signature of Municipal Clerk)

1/28/2025

1/29/2025

DATE

DATE

ENGINEER'S SEAL

MUNICIPAL SEAL

I have reviewed this request and determined that this is an incidental modification and does not adversely affect the project's original rating or intent.

**NJDOT CONCURRENCE:**

\_\_\_\_\_  
Manager

\_\_\_\_\_  
DATE

Attachment A



R24

DB:dh  
02-11-25

**RESOLUTION AUTHORIZING THE REALLOCATION OF NEW JERSEY  
DEPARTMENT OF TRANSPORTATION GRANT FUNDS IN THE AMOUNT OF  
\$93,707.02, FOR USE IN CONNECTION WITH THE 2019 RESURFACING OF  
VARIOUS STREETS PROJECT**

WHEREAS, the City of Camden, Camden County originally received \$614,950.00 dollars of FY2017 Municipal & Urban Aid funds for "FY2017 Resurfacing of Various Streets" project; and

WHEREAS, FY2017 Resurfacing of Various Streets project is closed out under budget leaving a balance of \$221,269.21 in Urban Aid. The New Jersey Department of Transportation (NJDOT) has agreed to allow the balance of \$93,707.02 Urban Aid from "FY2017 Resurfacing of Various Streets" project be applied to the "FY2019 Resurfacing of Various Streets" project; and

WHEREAS, the Incidental Modification to Project Scope/Limits/Funding consists of the following: adding \$93,707.02 for use in the "FY2019 Resurfacing of Various Streets" project; and

WHEREAS, the City desires to accept the reallocated funds from the NJDOT; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept the reallocated funds from NJDOT in the amount of \$93,707.02.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 02/04/2025

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS; Dir. Planning&Development/Capital Imp.

RESOLUTION AUTHORIZING THE REALLOCATION OF DOT GRANT FUNDS IN THE AMOUNT OF \$93,707.02, FOR USE IN CONNECTION WITH THE 2019 RESURFACING OF VARIOUS STREETS PROJECT

Point of Contact: Charles J. Chelotti, Capital Improvement, 856-757-7680, charles.chelotti@camdennj.gov

ENDORSEMENTS

Table with 5 columns: Recommend Approval (Y/N), Signature, Date, Comments, Responsible. Rows include Department Director, Supporting Department Director, Grants Management, Qualified Purchasing Agent, and Director of Finance.

Approved by: Business Administrator

Attachments (list and attach all available): 1/29/2025 Incidental Modification to Project Scope/Limits/Funding, 1/31/2025 Draft Resolution

- 1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable) N/A^1
2. Certification of Funds^2 N/A
3. Addition supporting documents (see above).

Walk-on note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney, Signature, Date 1/30

1 For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
2 Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

RESOLUTION AUTHORIZING THE REALLOCATION OF DOT GRANT FUNDS IN THE AMOUNT OF \$93,707.02, FOR USE IN CONNECTION WITH THE 2019 RESURFACING OF VARIOUS STREETS PROJECT

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- As part of the ongoing roadway repaving programs, the City received grant funds from NJDOT in 2017, 2018, and 2019.
- There was a balance remaining in FY2017, that NJDOT graciously agreed to transfer to the FY2018 and FY2019 funding grants so that all three projects can be closed and final reimbursements to the City forwarded.
- Portion of the FY2017 balance is being reallocated to FY2019 under this resolution and a separate resolution will reallocate the remaining funds to FY2018.
- No City funds are required for the resolution.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**APPROPRIATION NUMBER:** N/A

**PROCUREMENT:** N/A

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?
  - The resolution will be forwarded to NJDOT so that the reimbursement can be completed by NJDOT Local Aid and FY2019 grant can be closed.
- What changes and by how much if the City Council approves this proposal?
  - No change to current projects
- Why Should the City Council approve this legislation?
  - To maximize the amount of grant award money allocated to road paving in the City.
- What will happen if the City Council does not approve this legislation?
  - The money will be returned to NJDOT and future grant amounts may be reduced.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Charles J. Chelotti, PE, CME (Can attend if necessary)

**COORDINATION:**

- None

Prepared by: Charles J. Chelotti

856-757-7860

---

Name

Phone/Email

**ATTACHMENT D  
STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	N/A
Purpose or Need for service:	N/A
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders, and the bid amounts associated with each bidder. (N/A)

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\* Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

( ) Approved ( ) Denied \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



DEPARTMENT OF PLANNING & DEVELOPMENT  
**CITY OF CAMDEN**  
 NEW JERSEY

VICTOR CARSTARPHEN  
 MAYOR

Division of Capital Improvements  
 and Project Management  
 (856) 757-7680

**INCIDENTAL MODIFICATION TO PROJECT SCOPE/LIMITS/FUNDING**

The City of Camden, Camden County originally received \$614,950.00 dollars of FY2017 Municipal & Urban Aid funds for "FY2017 Resurfacing of Various Streets" project.

FY2017 Resurfacing of Various Streets project is closed out under budget leaving a balance of \$221,269.21 in Urban Aid. The New Jersey Department of Transportation (NJDOT) has agreed to allow the balance of \$93,707.02 Urban Aid from "FY2017 Resurfacing of Various Streets" project be applied to the "FY2019 Resurfacing of Various Streets" project.

The Incidental Modification to Project Scope/Limits/Funding consists of the following: adding \$93,707.02 for use in the "FY2019 Resurfacing of Various Streets" project.

The final construction cost for this project is \$1,095,000.00.

Charles J. Chelotti, PE, CME

Luis Pastoriza, MSM, RMC, CMR

(Name of Municipal Engineer)

(Name of Municipal Clerk)

*CJ Chelotti*

*[Signature]*

(Signature of Municipal Engineer)

(Signature of Municipal Clerk)

1/28/2025  
 DATE

1/20/2025  
 DATE

ENGINEER'S SEAL

MUNICIPAL SEAL

I have reviewed this request and determined that this is an incidental modification and does not adversely affect the project's original rating or intent.

**NJDOT CONCURRENCE:**

\_\_\_\_\_  
 Manager

\_\_\_\_\_  
 DATE

Attachment A

**RESOLUTION AUTHORIZING THE REALLOCATION OF DOT GRANT FUNDS IN THE AMOUNT OF \$93,707.02, FOR USE IN CONNECTION WITH THE 2019 RESURFACING OF VARIOUS STREETS PROJECT**

WHEREAS, the City of Camden, Camden County originally received \$614,950.00 dollars of FY2017 Municipal & Urban Aid funds for "FY2017 Resurfacing of Various Streets" project; and

WHEREAS, FY2017 Resurfacing of Various Streets project is closed out under budget leaving a balance of \$221,269.21 in Urban Aid. The New Jersey Department of Transportation (NJDOT) has agreed to allow the balance of \$93,707.02 Urban Aid from "FY2017 Resurfacing of Various Streets" project be applied to the "FY2019 Resurfacing of Various Streets" project; and

WHEREAS, the Incidental Modification to Project Scope/Limits/Funding consists of the following: adding \$93,707.02 for use in the "FY2019 Resurfacing of Various Streets" project.

WHEREAS, the City desires to accept the reallocated funds from the NJDOT; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept the reallocated funds from NJDOT in the amount of \$93,707.02.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27888-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto

DB:dh  
02-11-25

R-25

**RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN, TRUST FOR PUBLIC LAND, CAMDEN SPECIAL SERVICES DISTRICT AND HOPEWORKS FOR PROFESSIONAL SERVICES AND TREE PLANTING SERVICES IN CONNECTION WITH USDA GRANT-INFLATION REDUCTION ACT NEW JERSEY CAMDEN CITY TREE PLANTING INITIATIVE GRANT NO. 24-DG-11094200-184**

WHEREAS, the City of Camden has applied for funding from the United States Department of Agriculture (USDA) Forestry Service Eastern Region, State, Private and Tribal Forestry in the amount of Three Million Dollars (\$3,000,000.00) for the "Inflation Reduction Act New Jersey Camden City Tree Planting Initiative (Project)" to plant trees along major commercial and high-volume pedestrian corridors, install trees at in-development public housing complexes, plant new and maintain existing trees within the Camden Business District and other commercial corridors and parks; and

WHEREAS, the City of Camden desires to enter into a Subrecipient Agreement with Trust for Public Land (TPL), Camden Special Services District (CSSD), and Hopeworks for the Camden City Tree Planting Initiative Project for five (5) years; and

WHEREAS, TPL will receive an amount not to exceed Two Million Twenty-Four Thousand Nine Hundred Dollars (\$2,024,900.00) of the USDA Grant Funds, to take the lead in the development of a Community Forestry Management Plan (CFMP) and will install at least Seven Hundred (700) trees in various locations throughout the City of Camden; and

WHEREAS, CSSD will receive an amount not to exceed Nine Hundred Thirty Thousand One Hundred Dollars (\$930,100.00) of the Grant Funds to manage the planting and early maintenance of Two Hundred Seventy-Five (275) trees within commercial and high-velocity pedestrian corridors around the City; and

WHEREAS, Hopeworks will receive an amount not to exceed Twenty-Five Thousand Dollars (\$25,000.00) of the Grant Funds to develop a website and virtual hub by which information, resources, and opportunities can be shared publicly; and

WHEREAS, the City of Camden desires to enter into a Subrecipient Agreement with TPL, CSSD, and Hopeworks for the Camden City Tree Planting Initiative Project for the total amount not to exceed Three Million Dollars (\$3,000,000.00) and for a time period of five (5) years; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to enter into a Subrecipient Agreement with TPL, CSSD, and Hopeworks for the provision of said services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council



ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ~~NOVEMBER 14, 2024~~

February 11, 2025

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Subrecipient Agreements between the City of Camden and Trust for Public Land (TPL), Camden Special Services District (CSSD) and Hopeworks for Professional Services and tree planting services in connection with USDA Grant - Inflation Reduction Act New Jersey Camden City Tree Planting Initiative – Grant No. 24-DG-11094200-184.

Point of Contact:	Keith L. Walker	Public Works	856-757-7139	KeWalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		10-25-24	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Attachment D – Contract Requests
2. Certificate of Availability of Funds
3. Additional supporting documents

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

Date

JAN 30 2025

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Subrecipient Agreements between the City of Camden and Trust for Public Land (TPL), Camden Special Services District (CSSD) and Hopeworks for Professional Services and tree planting services in connection with USDA Grant - Inflation Reduction Act New Jersey Camden City Tree Planting Initiative – Grant No. 24-DG-11094200-184.

### FACTS/BACKGROUND:

- The City of Camden seeks to enter in Subrecipient Agreements with Trust for Public Land (TPL), Camden Special Services District (CSSD) and Hopeworks for professional services and tree planting services.
- The requested term of the agreements is 5 years, with services expected to begin January 2025.
- Subrecipient agreements will allow these organizations to manage grant funding for the Camden City Tree Planting Initiative, which plans to develop a Community Management Forestry Plan and plant an estimated 700 new trees throughout the City of Camden.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$3,000,000.00

### IMPACT STATEMENT:

- Pending approval of Subrecipient Agreements Trust for Public Land (TPL), Camden Special Services District (CSSD) and Hopeworks will provide professional services, tree planting services and manage \$3,000,000.00 in grant funds allocated for the Inflation Reduction Act New Jersey Tree Planting Initiative.
- The City of Camden will receive trees planted along major commercial and high-volume pedestrian corridors, at in-development public housing complexes. Trees will also be planted and maintained in Camden Business District and other commercial corridors and parks.
- Without City Councils approval, Trust for Public Land (TPL), Camden Special Services District (CSSD) and Hopeworks will not be able to manage the funds allocated for the the Inflation Reduction Act New Jersey Tree Planting Initiative, nor carry out the services detail above, and in the attached.

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works
  - Attendance: Yes

### COORDINATION:

- The City of Camden and Trust for Public Land (TPL), Camden Special Services District (CSSD) and Hopeworks requires execution of the agreement.

Prepared by:

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
Professional Service or EUS Type	Professional Service
Name of Vendor	Trust for Public Land (TPL)
Purpose or Need for service:	Subrecipient Agreement authorizing Trust for Public Land (TPL) to manage \$2,024,900.00 of funding from USDA Grant – Inflation Reduction Act New Jersey Camden City Tree Planting Initiative
Contract Award Amount	\$2,024,900.00
Term of Contract	5 Years
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

\_\_\_\_\_  
*For LGS use only:*

Approved  Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Professional Service
Name of Vendor	Camden Special Services District (CSSD)
Purpose or Need for service:	Subrecipient Agreement authorizing Camden Special Services District (CSSD) to manage \$930,100.00 of funding from USDA Grant – Inflation Reduction Act New Jersey Camden City Tree Planting Initiative
Contract Award Amount	\$930,100.00
Term of Contract	5 Years
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
*For LGS use only:*

Approved  Denied

\_\_\_\_\_  
Date

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Professional Service
Name of Vendor	Hopeworks
Purpose or Need for service:	Subrecipient Agreement authorizing Hopeworks to manage \$25,000.00 of funding from USDA Grant – Inflation Reduction Act New Jersey Camden City Tree Planting Initiative
Contract Award Amount	\$25,000.00
Term of Contract	5 Years
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

*For LGS use only:*

Approved

Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

## Camden Special Services District Commitments

Locations and totals for original application submission were anticipated based on local knowledge and geospatial data. Working with a certified arborist, CSSD will identify correct totals for removal and replacement in specific project locations. Working with businesses and community development organizations, CSSD will determine the best locations for new plantings. All plantings will occur with consistence with project value alignment related to urban heat island mitigation and air quality improvements.

In total, CSSD will manage the planting and early maintenance of 275 total trees within commercial and high-velocity pedestrian corridors around the city. They will do this consistent with the values of heat mitigation, stormwater management, and air quality improvement, as discussed elsewhere in this proposal.

## Trust for Public Land Commitments

### Planting Commitments

In total, TPL will manage the installation of at least 700 trees, with the potential for an even greater number of trees planted as proposals are received from qualified firms. Totals included in the table below are estimates and final locations and totals will be adjusted based on site considerations, public input, and arborist recommendations.

### Public Housing Complexes – Managed by TPL

Location	# new tree plantings
Ablett Village III-A	112
Ablett Village III-B	228
Cramer Hill Family Phase IV	141

### Parks – Managed by TPL

Location	# new tree plantings
Malandra Hall	25
Cornelius Martin Park	40

Judge Robert Johnson Park	30
New Camden Park	40
Von Neida Park	40
Liney Ditch Park	30
Elijah Perry Park	30

### Planning Commitments

To ensure the best use of public funds moving forward, TPL will be leading the development of a Community Forestry Management Plan (CFMP), aligned with NJDEP UCF program standards, which will include maintenance, planting, and pest/hazard management elements. This CFMP will have significant community engagement to ensure that critical cultural perspectives are woven into planning and paired with best-in-class data analysis. To accomplish this, we have included funding for stipends/honoraria to pay 3-4 community ambassadors to help support outreach and engagement for this planning process, as well as provide interstitial connection between this project and other urban community forestry projects underway in the city. These ambassadors, existing community leaders with strong track records of engaging neighbors in community greening, will be tasked with administering surveys, inspiring excitement in their community about participating in the planning process, and encouraging participation in complementary community planting days as detailed above. To support this, we will be partner with a local nonprofit, Social Responsibility Through Me, to capture local baseline air quality and heat data in public spaces that will be receiving trees to highlight need compared to locations with greater canopy cover, and to compare data collected locally with publicly available data. The youth involved in this program will also support outreach for the CFMP process by helping to table, flier, and canvas about this project.

To complete a representative CFMP, we will be constituting an Advisory Committee that will meet monthly to discuss the plan, engagement, challenges, opportunities, and constraints. This group will comprise residents, staff at community-based organizations, technical experts, local elected officials, and city staff. This advisory committee will help develop the outreach strategy that makes the most sense for the city and will help to ensure adherence through outreach challenges. Based on previous planning processes of comparable scale, we envision hosting or attending a minimum of eight community meetings, and tabling at 15 or more events to administer surveys. Based on our previous experiences in Camden, we anticipate at least 700 unique individuals will participate in the planning process, either in meetings or through survey participation, representing about 1% of the city's total population.

## HopeWorks Commitments

HopeWorks will develop a website and virtual hub by which information, resources, and opportunities can be shared publicly. HopeWorks will work with the City of Camden, Trust for Public Land, and Camden Special Services District to ensure the website serves the purposes detailed above and is updated consistent with the agreement reached between HopeWorks and the City.

## Total Budget

Budget Items by SF 424A Object Class Categories	Federal \$
a. Personnel	0
b. Fringe Benefits	0
c. Travel	0
d. Equipment*	
e. Supplies	6,300
f. Contractual	13,700
g. Construction (Not allowable expense)	
h. Other	0
<i>Trust for Public Land</i>	2,024,900
<i>Camden Special Services District</i>	930,100
<i>Hopeworks</i>	25,000
i. Total Direct Charges (sum of a-h)	3,000,000
j. Indirect Charges	0
k. Totals (i + j)	3,000,000
l. Program Income**	0

Grant Narrative for  
FY23 Camden City Tree Planting Initiative  
City of Camden  
FY2024

**Funding Amount:** \$3,000,000

**Grant Period:** April 1, 2024-March 31, 2029

**Lead Contact(s):**

Project Contact: Keith Walker, Director of Public Works, City of Camden

[kewalker@ci.camden.nj.us](mailto:kewalker@ci.camden.nj.us); (856) 757-7132

101 Newton Ave.

Camden, N.J. 08103

Financial Contact: Amanda Thompson-Fleming, Contract Administrator 1

[amthomps@ci.camden.nj.us](mailto:amthomps@ci.camden.nj.us); (856) 757-7393

101 Newton Ave.

Camden, N.J. 08103

**Secondary Contacts (sub-recipients)**

Justin Dennis, Camden Program Director, Trust for Public Land

[Justin.dennis@tpl.org](mailto:Justin.dennis@tpl.org); (516) 522-4306

Nate Echeverria, Executive Director, Camden Special Services District

[necheverria@camdenssd.com](mailto:necheverria@camdenssd.com); (610) 742-5506

**Proposal Abstract:**

The City of Camden is seeking funds to implement its Camden City Tree Planting and Maintenance Initiative, known locally as "We Grow Camden". The project team of DPW, Camden Special Services District, Trust for Public Land, and Hopeworks will plant trees along major commercial and high-volume pedestrian corridors, install trees at in-development public housing complexes prior to residents moving in, plant new and maintain existing trees within the Camden Business Improvement District (CBID) and other commercial corridors, and plant trees at several in-development parks. This initiative will apply best practices in urban community forestry and adaptive forest management to strengthen the City's canopy.

**Project Partners:**

1. Dennis, Justin

Trust For Public Land

Camden Program Director

1608 Walnut Street

Suite 302

Philadelphia, PA 19103

Phone: (215) 240-7710

Email: justin.dennis@tpl.org

**PARTNER INVOLVEMENT:**

Trust for Public Land (TPL) was founded in 1972 on the principle that green spaces are fundamental for sustaining healthy and equitable communities, has a robust portfolio of work in Camden City that is rooted in trust and deep community connections. The TPL will assist in the development of the maintenance plan in addition to bringing in members of the community to participate and learn about the need of environmental stewardship.

**PARTNER COMMITMENT LETTER INCLUDED: YES (see appendix)**

**2. Echeverria, Mr. Nathaniel**

Camden Special Services District

Executive Director

200 Federal Street

Suite 146

Camden, NJ 08103

Phone: (856) 823-4282

Email: necheverria@camdenssd.com

**PARTNER INVOLVEMENT:**

The Camden Special Services District (CSSD) is a 501(c)3 that has been providing enhanced Clean and Safe services to the City of Camden since 2005. The CSSD will assist with tree planting as well as maintaining trees that are planted through watering and trimming over the next 5 years. The CSSD will assist in the development of the maintenance plan in addition to bringing in members of the community to participate and learn about the importance of environmental stewardship.

**PARTNER COMMITMENT LETTER INCLUDED: YES (see appendix)**

**Scope of Work:**

Building on decades of engagement and consensus building around tree canopy enhancements, the City of Camden is seeking funds to implement its Camden City Tree Planting and Maintenance Initiative, known locally as "We Grow Camden". This ambitious initiative will apply best practices in urban community forestry and adaptive forest management to strengthen the City's canopy. To accomplish this, the project team will plant along major commercial and high-velocity roadways, install trees at in-development public housing complexes prior to residents moving in, plant new and maintain existing trees within the Camden Business Improvement District (CBID), and plant trees at several in-development parks that currently lack budget for them. Additionally, this initiative will include the development of a community-led tree planting, maintenance, and pest management plan for the City of Camden, ultimately resulting in key inventory data collection and planning documents, and a cultural deepening of community perceptions of forests, that will improve Camden's existing canopy while guiding current and future canopy enhancements.

This initiative will be spearheaded by Camden City's Department of Public Works with project implementation led by Camden Special Services District (CSSD) and Trust For Public Land (TPL), and data visualization and website development support from Hopeworks, and will result in at least 975 trees planted over the next five years. In addition to this opportunity, a coalition of local partners, led by TPL, recently secured a New Jersey Natural Climate Solutions grant that will support the installation of over 1,300 new trees in the city over the next three years. This proposed project will work in close coordination with the aforementioned NCS project and with ongoing tree planting processes, ensuring that funds provided via USDA are administered in areas of need and where resource gaps are felt. Further, a project integration, sharing of best practices, opportunities to leverage public and private support, and opportunities for local, state, and national storytelling will all be prioritized in close coordination with ongoing reforestation efforts. Since



2000, local partners have planted more than 7,000 new trees in Camden City with greater than 90% survivorship. These trees were installed through community-led processes, highlighting the importance of community involvement in environmental initiatives. This initiative is a significant step towards creating a greener and more sustainable Camden City. It will not only improve the city's air quality, but also provide numerous other benefits such as reducing the urban heat island effect, improving water quality, and enhancing the overall quality of life for residents. The collaboration between local partners and the use of community-led processes ensure that this initiative will be successful and sustainable for years to come.

The City and its partners recognize the vital role that healthy canopies play in improving quality of life and are committed to improving Camden's urban forest for the full range of holistic benefits it provides. Though it is likely clear to those reading this proposal, this key investment in the City's infrastructure will help to mitigate the impacts of air pollution, help manage stormwater, reduce the severity of urban heat island effect, and improve mental, physical, and emotional wellness for those who call Camden home. While there is abundant evidence supporting the benefits of urban tree canopies, we know that these benefits are inequitably distributed along race-based lines, highlighting the importance of projects such as this in enabling USDA to more equitably achieve its programmatic goals.

Camden City, located less than 2 miles east of Philadelphia, is a culturally and ethnically rich 8.92 square mile city in the State of New Jersey. Camden has a population of 71,791 residents and a population density of 8,048 persons per square mile compared to the statewide average of 1,263 residents per square mile. Camden has a demographic breakdown that is approximately: 42.9% Black or African American, 15.7% White alone, 7.7% two or more races, and 0.5% Asian. Of this population, 52.8% identify as Hispanic or Latino. Over 16% of Camden residents identify as foreign born, and approximately 43.9% of residents over age five speak a language other than English at home. 33.6% of residents are living below the federal poverty level, which is three times higher than the statewide rate (10.2%).

With the information above as context, Camden City is requesting \$3,000,000 to implement this project over the 5-year grant term. This initiative will have several components that will be administered concurrently by project partners. Deliverables for each project component and project partner are detailed below and within the implementation schedule, which includes contracting a certified arborist to establish technical recommendations and best practices, taking down dead trees that are hazardous to the corridor, trimming and pruning healthy trees, grinding out stumps of removed trees or empty wells, planting new trees, and creating a watering/maintenance plan. The following locations have been identified for this project with implementing partners listed at the tops of columns, conservative overestimates for new planting totals enclosed in the second column, and conservative overestimates for tree removal, stump grinding, and replacement totals in the third column. All locations for trees that will be planted in public housing complexes and parks are confirmed in site design documents that have received permitting approval by relevant regulating authorities. All trees planted and maintained using these funds will be on public property and will be accessible to the public. Tree locations for roadways are estimated and subject to change based on engineering, sight triangle visibility, and traffic safety. Any trees that cannot be sited within the priority project areas below will be sited elsewhere in the city in accordance with this project's goals and strategic objectives for addressing urban heat and improving air quality.

Community engagement is critically important to the success of this project and is something that Camden prides itself on doing well, and consistently. Due to the abundance of federal and state funding available, in addition to standard community forestry operations in Camden, there will be 40+ community planting days hosted throughout this grant term. Given this, no funds from this grant will support community planting days or community outreach surrounding plantings that will occur in parks. Community engagement will occur in the following ways:



## Planting

CSSD will work with local community development organizations, businesses, collaboratives, and residents to conduct outreach for plantings that will occur along commercial and pedestrian corridors. This is particularly important for the business community, who have strong, but often misguided, perceptions and opinions of trees. Unfortunately, many of these opinions result from inadequate maintenance and previously planted trees having been installed without outreach, not using best practices in urban community forestry, and not applying right-tree-right-place principles. This has left a legacy of urban community forest challenges that this grant will enable Camden to work through. We have experienced numerous instances of business owners previously wishing for trees to be removed from in front of their businesses before changing their opinion after corrective maintenance activities were conducted. We expect this same response as business owners experience maintenance of trees in front of their businesses and along adjacent corridors and will leverage that success into additional trees planted along these same corridors.

## Planning

To ensure the best use of public funds moving forward, TPL will be leading the development of a Community Forestry Management Plan (CFMP), aligned with NJDEP UCF program standards, which will include maintenance, planting, and pest/hazard management elements. This CFMP will have significant community engagement to ensure that critical cultural perspectives are woven into planning and paired with best-in-class data analysis. To accomplish this, we have included funding for stipends/honoraria to pay 3-4 community ambassadors to help support outreach and engagement for this planning process, as well as provide interstitial connection between this project and other urban community forestry projects underway in the city. These ambassadors, existing community leaders with strong track records of engaging neighbors in community greening, will be tasked with administering surveys, inspiring excitement in their community about participating in the planning process, and encouraging participation in complementary community planting days as detailed above. To support this, we will be partner with a local nonprofit, Social Responsibility Through Me, to capture local baseline air quality and heat data in public spaces that will be receiving trees to highlight need compared to locations with greater canopy cover, and to compare data collected locally with publicly available data. The youth involved in this program will also support outreach for the CFMP process by helping to table, flier, and canvas about this project.

To complete a representative CFMP, we will be constituting an Advisory Committee that will meet monthly to discuss the plan, engagement, challenges, opportunities, and constraints. This group will comprise residents, staff at community-based organizations, technical experts, local elected officials, and city staff. This advisory committee will help develop the outreach strategy that makes the most sense for the city and will help to ensure adherence through outreach challenges. Based on previous planning processes of comparable scale, we envision hosting or attending a minimum of eight community meetings, and tabling at 15 or more events to administer surveys. Based on our previous experiences in Camden, we anticipate at least 700 unique individuals will participate in the planning process, either in meetings or through survey participation, representing about 1% of the city's total population.

## **Standards and Best Management Practices**

For planting projects, species lists will be developed by a technical expert knowledgeable of local climate, site characteristics, and tree species. Planting projects will not install any state-listed invasive species, including invasive species listed as "restricted," "pending further review," or "non-restricted," or that are on a watch list.

All tree-related work completed under this grant will follow the latest relevant ANSI standards (e.g., ANSI Z60.1 Nursery Stock Standards, A300 Standards for Tree Care Operations) and International Society of Arboriculture Best Management Practices or equivalent.

### **Roadways – Managed by CSSD**

Locations and totals for original application submission were anticipated based on local knowledge and geospatial data. Working with a certified arborist, CSSD will identify correct totals for removal and replacement in specific project locations. Working with businesses and community development organizations, CSSD will determine the best locations for new plantings. All plantings will occur with consistency with project value alignment related to urban heat island mitigation and air quality improvements.

In total, CSSD will manage the planting and early maintenance of 275 total trees within commercial and high-velocity pedestrian corridors around the city. They will do this consistent with the values of heat mitigation, stormwater management, and air quality improvement, as discussed elsewhere in this proposal.

All hazard tree removals funded by this grant will be conducted in accordance with the following guidance:

- when, by doing so, the conditions improve for disadvantaged communities,
- trees removed are replaced within 1 year (and within the grant period) at a rate of at least 1:1, (preventing removal of many trees early and then issues/delays that prevents replanting before grant expiration),
- the threshold for determining tree removal eligibility is detailed in the proposal, and
- the Forest Service grant monitor approves of the eligibility criteria.

Best practices include the following:

- Tree removal is not allowed if trees are providing substantial benefits and minimal risk to public safety and urban forest health.
- Trees will only be removed if they are in a condition that causes more harm than good to the disadvantaged community, as determined by the Forest Service grant monitor.

Examples of acceptable tree removals:

1. Dead, standing trees.
2. Other high-risk trees: Trees rated as "extreme" or "high" risk of failure as documented by a Tree Risk Assessment Qualified professional who clearly documents the only acceptable mitigation option for reducing tree risk to an acceptable level is whole tree removal. To identify "extreme" and "high-risk" trees, trees will be rated using the International Society of Arboriculture tree risk assessment method as determined by a Tree Risk Assessment Qualified professional.

### Public Housing Complexes – Managed by TPL

Location	# new tree plantings
Ablett Village III-A	112
Ablett Village III-B	228
Cramer Hill Family Phase IV	141

### Parks – Managed by TPL

Location	# new tree plantings
Malandra Hall	25
Cornelius Martin Park	40
Judge Robert Johnson Park	30
New Camden Park	40
Von Neida Park	40
Liney Ditch Park	30
Elijah Perry Park	30

In total, TPL will manage the installation of at least 700 trees, with the potential for an even greater number of trees planted as proposals are received from qualified firms. Totals included in the table above are estimates and final locations and totals will be adjusted based on site considerations, public input, and arborist recommendations.

Project locations were selected to prioritize and maximize heat island mitigation, which Camden residents experience routinely during warm weather months, and to prioritize areas that have not historically received plantings. Public housing complexes were prioritized due to a lack of funding to support green projects provided via public housing funding sources. According to a 2020 case study of Camden City published by the International Journal of Geo-Information, the following neighborhoods are considered "high risk" areas: Lanning Square, Central Waterfront, Bergen Square, Gateway, Parkside, and Liberty Park. In addition to cooling down the environment, thereby providing a healthier and more comfortable living environment and reducing energy

demands, these trees will also provide critical bird and pollinator habitat within a city along the Delaware River, a key migratory pathway for many bird and fish species.

In addition to impervious coverage increasing urban heat, it also presents significant risks related to stormwater and riverine flooding. Like other combined-sewer cities, Camden is working continuously to fight the ill-effects caused by impervious coverage such as rooftops, concrete, compacted soils, and pavement. These surfaces drastically reduce the amount of water absorbed by the ground and channel water into Camden's aging and outdated combined-sewer system. This process creates conditions where stormwater runoff causes routine flooding, erosion, and water pollution. Further, wet weather events cause Combined-sewer overflows, in which raw sewage backs up into roads, homes, and local waterways. This is a particular concern for Camden, as it is bounded on three sides by tidally influenced rivers (Delaware River, Cooper River, and Newton Creek). With nearly 1,000 trees planned for installation as part of this project, and a conservative average of 500 gallons of intercept potential for all of these trees, we anticipate reductions on Camden's stormwater treatment facility to range between 400,000 and 600,000 gallons per year. Lastly, cities present untapped potential for carbon capture and sequestration, ultimately improving long-term climate resilience. iTree planting reports will be generated for all plantings to calculate carbon capture and energy reduction for the project. All trees will be tagged for ease of tracking and reporting issues.

In addition to planting, planning, and maintenance efforts, the City of Camden will also outfit and train their staff in support of growing their in-house arboricultural expertise. This will include purchasing key supplies such as protective boots, chaps (with mid-grant replacements), gloves (annual replacement), and helmets (replacement at 24-month expiration), as well as safety trainings that will enable DPW address routine issues that currently inhibit the development of stronger forestry operations in the city; these include chainsaw safety training (live tree felling, storm clean-up), stump grinder safety training, wood chipper safety training, and pole/limb saw safety training. Outside of providing critical safety training, small investments such as these are critically important for employee retention and promotion, and will support a stronger forestry ethic within Camden's DPW. These trainings will be paired with right-tree-right place training, native plant identification training, and pruning training provided by New Jersey Tree Foundation.

The Camden City Tree Planting Initiative strongly aligns with City's Community Forestry Management Plan, as it enhances the existing tree canopy within the City's BID, completes a tree planting, maintenance, and pest management plan including a complete census, and prioritizes strategic implementation that is in alignment with existing local, state, and national best practices. The project also addresses the goals of this funding opportunity and associated plans, including Justice40, State Forest Action Plans, and the National Ten-Year Urban and Community Forestry Action Plan (2016-2026) priorities. Justice40 guiding principles recognize how communities of color have been systemically and disproportionately harmed by pollution for decades. The City's project directly addresses this issue by removing hazardous trees, planting new trees, and fostering healthy growth within Camden's historically underserved areas. This proposed project is aligned with Justice40's goals, as the organization has emphasized their commitment to restoring under-resourced communities of color and low-income areas. Further detailed in the match waiver request section below, Camden's project is located in a disproportionately low-income and overburdened community. Proposed improvements will be significantly beneficial for the community and will enhance these vulnerable neighborhoods through the enhancement of their tree canopies. Further, given the scale of this project, implementing partners will work with selected contractors to encourage local hiring for all aspects of project delivery.

As detailed above, the proposed initiative addresses all goals outlined in the National Ten-Year Urban and Community Forestry Action Plan (2016-2026), including: 1) Integrate Urban and Community Forestry in All Scales of Planning; 2) Promote the Role of Urban and Community Forestry in Human Health and Wellness; 3) Cultivate Diversity, Equity, and Leadership Within



the Urban Forestry Community; 4) Strengthen Urban and Community Forest Health and Biodiversity for Long-Term Resilience; 5) Improve Urban and Community Forest Management, Maintenance, and Stewardship; 6) Diversify, Leverage, and Increase Funding for Urban and Community Forestry; and 7) Increase Public Awareness and Environmental Education to Promote Stewardship, particularly by engaging project partners that will educate the community on the importance of our City's green infrastructure.

#### **Implementation Strategy/Methodology/Timeline:**

Activities for the Camden City Tree Planting Initiative will occur within the required 60-month project period. The following is a tentative schedule for these activities:

- Months 1-4: Grant award notice, negotiation, and signing of grant agreement (City).
- Months 2-4: Develop and publish, if necessary, Request for Proposals to hire a certified arborist/forester (TPL). DPW secures first-round of PPE, identifies training opportunities in coordination with TPL, CSSD, and New Jersey Tree Foundation.
- Months 4-6: Proposals received, arborist selected, contract signed. TPL initiates tree planting, maintenance, and pest management plan community engagement strategy development (plan layout, community leaders identified for stipend roles, etc.). Hopeworks to create a website and virtual hub.
- Months 4-12: Community engagement begins. Surveys administered, community meetings facilitated and standing community meetings attended, community data collected and analyzed (TPL). Engagement with businesses along commercial corridors (CSSD). Arborists begin priority data collection.
- Months 12-24: Arborists complete data collection for all Camden streets and park lawn spaces with priority for project areas. Inventory data, and qualitative and quantitative community data, woven into a public plan with municipal recommendations (TPL). Commercial corridor tree removal and stump grinding to begin; trees to be replaced (CSSD). Targeted tree maintenance to begin (CSSD). Plantings administered in parks as completion timelines allow (TPL).
- Month 24-36: Camden Tree Plan published, moved forward for City adoption (TPL and City). Continued implementation of the Camden City Tree Planting Initiative (TPL and CSSD). Maintenance work to continue (CSSD). Plantings administered at Cramer Hill Family Phase IV (TPL). Commercial corridor new plantings begin (CSSD). Plantings administered in parks as completion timelines allow (TPL).
- Months 36-48: Maintenance work to continue (CSSD). Commercial corridor new plantings continue (CSSD). Ablett Village Phase III-A planting administered (TPL). Plantings administered in parks as completion timelines allow (TPL).
- Months 48-54: Maintenance work completed (CSSD). Commercial Corridor new plantings completed (CSSD). Ablett Village Phase III-B planting administered (TPL).
- Month 54-60: All required final reporting will be prepared and submitted to the USDA for approval (All).

The City of Camden recognizes that well maintained urban canopies are an essential aspect of urban infrastructure that offers a range of benefits that are key to public and community health. As such, the City and its partners will ensure that new trees are monitored and properly evaluated after the project period is completed.

#### **Capability and Capacity**

The Camden Special Services District (CSSD) is a 501(c)3 that has been providing enhanced Clean and Safe services to the City of Camden since 2005. Services are provided across downtown, waterfront, gateway, and in several parks, neighborhoods, and high traffic corridors. Public space management activities include removing trash and debris from streets and sidewalks, emptying over 800 trash cans daily, removing graffiti and unwanted signage, and trimming/weeding tree wells, curb lines, and sidewalks. Their ambassadors deliver reliable

hospitality, creating and maintaining friendly and inviting public spaces where people feel welcome and comfortable. Visitors, employees, businesses, and residents recognize, appreciate, and rely on the exceptional stewardship of their ambassadors. All CSSD ambassadors and supervisors are residents of Camden City.

Trust for Public Land (TPL) is a trusted partner in local efforts to equitably address climate change, park, trail, and schoolyard strategy, planning, and development, and community health by creating parks and protecting land for people. TPL, which was founded in 1972 on the principle that green spaces are fundamental for sustaining healthy and equitable communities, has a robust portfolio of work in Camden City that is rooted in trust and deep community connections. This portfolio, which includes both planning and capital initiatives, resulted in the development, publishing, and adoption of Camden's first ever Parks and Open Space Plan, several park and schoolyard projects, and several community greening and activation initiatives. Specifically, TPL is currently managing a New Jersey Natural Climate Solutions grant that will see 1,300 trees planted in 10 key public spaces complexes over the next 36 months. As a national organization, TPL brings industry-leading planning and climate change preparedness integration and will continue to work with our regional and national partners and coalitions to ensure this project, like all TPL projects, applies best practices to ensure best outcomes.

Hopeworks is a social enterprise that uses technology, healing, and entrepreneurship to transform the lives of Camden's youth. Centrally located at 808 Market Street, Camden City, over 99% of young adults between the ages of 17 and 26 entering Hopeworks are unemployed, making less than \$400 annually. Hopeworks boasts a nearly 90% 12-month job retention rate, with individuals that complete their program earning an average of over \$43,000 annually. Their unique trauma-informed approach, combined with technical training for high-demand, high wage employment experience helps young people secure long lasting employment. Hopeworks has created several websites for partners and businesses in Camden and has recently conducted a similar streetlight mapping project in partnership with Camden City.

#### **Communications Plan:**

The City of Camden will utilize its extensive communication experience to share this project with the community. To ensure that the proposed project is well advertised to all residents and media outlets within the area, the team will utilize press releases, website postings, and social media platforms to inform the public about all associated events and employment/volunteer opportunities. Hopeworks will develop an interactive website and virtual hub to be hosted at least through the duration of the project; funding information will be hosted on this site. The project team will target local media outlets, leveraging existing relationships with local, state, and regional newspapers, magazines, television, and radio stations. Trust for Public Land will highlight Camden's community forestry leadership through its national channels and will continue to prioritize Camden content generation to leverage additional private and public support for the City. Camden Special Services District will utilize its local channels to highlight key community stories, share news and events locally, and distribute resources for residents. TPL and project partners will host eight community meetings, and request agenda time at standing community meetings, to ensure residents understand the project, have opportunities to weigh in on tree species selection in their community, have opportunities to volunteer for planting days and other associated events, and to educate on the benefits of enhancing Camden's forest canopy. A groundbreaking celebration and press event will be hosted at project launch, and when the final tree planting is complete, a wrap up media event and ribbon cutting ceremony will occur. The City will install signage acknowledging the USDA Urban and Community Forestry grant program's funding at each project location, and will acknowledge this funding information on all press materials, event materials, community materials, etc.

**List or Table of Census Tracts where Project Work is Planned/Eligible:**

The City of Camden is respectfully requesting a match waiver, as the full scope of work for this project, as detailed above, will be performed in disadvantaged communities according to the Climate and Economic Justice Screening Tool.

This project is a priority for the City as it directly impacts low-to-moderate income residents living in the immediate area surrounding the project locations.

The proposed project will take place within the Census Tracts listed below, which are all visualized on the map provided during the application process.

Project locations were prioritized to reduce urban heat while improving air quality and are all in alignment with each community's neighborhood plans; this overlap is highlighted on the enclosed map, as well.

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**Reporting and Acknowledgment:**

Semi-annual progress reports for periods ending June 30 and December 31 will be submitted to [SM.FS.R9SPFgrants@usda.gov](mailto:SM.FS.R9SPFgrants@usda.gov) and the U.S. Forest Service (USFS) grant monitor no later than July 31 and January 31 each year. Project updates outside of these reporting timeframes will be provided upon request.

The U.S. Forest Service and Inflation Reduction Act will be acknowledged as a funding source for work performed under this grant, including any future signage requirements. The USDA non-discrimination statement will be present on products resulting from this grant (including online content). Use of the USFS logo will be pre-approved through the USFS grant monitor.

The Forest Service grant monitor will be included when sharing communication products, announcements, and other significant communication and outreach efforts regarding this grant.

**Non-Federal Funds Match Waiver:**

A match waiver has been authorized for this grant, requiring that 100% of work takes place in or benefits disadvantaged communities. Match waiver will be passed on to any sub-awardees.

**Budget:**

Instructions: Outline the federal grant amount based on the scope of work and methodology. A suggested table format is provided below for inserting budget information by each Object Class Category that is summarized in the SF 424A. Delete or add lines as needed to reflect work in this narrative. If any of these grant funds will be passed to a third party to complete the work, via sub-grants, provide that amount in the "Other" category.

Budget Items by SF 424A Object Class Categories	Federal \$
a. Personnel	0
b. Fringe Benefits	0
c. Travel	0
d. Equipment*	
e. Supplies	6,300
f. Contractual	13,700
g. Construction (Not allowable expense)	
h. Other	0
<i>Trust for Public Land</i>	2,024,900
<i>Camden Special Services District</i>	930,100
<i>Hopeworks</i>	25,000
<b>i. Total Direct Charges (sum of a-h)</b>	<b>3,000,000</b>
<b>j. Indirect Charges</b>	<b>0</b>
<b>k. Totals (i + j)</b>	<b>3,000,000</b>
<b>l. Program Income**</b>	<b>0</b>

\* Equipment is defined as an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Equipment purchase is not approved for this grant funding. Equipment rental or lease may be included in the Contractual category, if approved by the USFS program monitor. Items that are less than \$5000 per unit may be included in the Supplies category.

\*\* Program Income means gross income earned by the grantee that is directly generated by a supported activity or earned as a result of the grant during the period of performance. Program income includes, but is not limited to, income from fees for services performed, the use of rental or real or personal property acquired under the grant, the sale of commodities or items fabricated under the grant, license fees and royalties on patents and copyrights, and principal and interest on loans made with grant funds. Interest earned on advances of Federal funds is not program income. Except as otherwise provided in Federal statutes, regulations, or the terms and conditions of the grant, program income does not include rebates, credits, discounts, and interest earned on any of them. Consult with USFS grant specialist regarding how program income needs to be handled, if applicable.



**Budget Narrative:**

1. City of Camden (\$20,000)

**Supplies: (\$6,300)**

Arborist helmets-12 helmets @ ~\$100 each totaling \$1,200  
Chainsaw safety chaps-12 pairs @ ~\$150 each totaling \$1,800  
Chainsaw safety gloves-24 pairs @ ~\$50 each totaling \$1,200  
Chainsaw safety boots-6 pairs @ \$350 each totaling \$2,100 (Haix)

**Contractual: (\$13,700)**

-Game of Logging Chainsaw Safety Training-\$3,425  
-Stump Grinding Training-\$3,425  
-Pole/limb saw Training-\$3,425  
-Chipper Training-\$3,425

**Other – (Sub-awards)**

1. Trust for Public Land

**Personnel total: \$337,900**

Personnel hours include the following:

- Camden Program Director – 30% Annual FTE for 5 years
- Parks and Conservation Planner – 15% Annual FTE for 2 years
- Vice President, Great Lakes Regional Director – 5% Annual FTE for 5 years
- Parks Program Assistant – 30% Annual FTE for 2 years
- Legal and Finance Support – 5% Annual FTE each for 5 years

**Fringe Benefits: \$162,200**

All fringe benefits factored into rate above based on a rate of 48%

**Supplies: (\$3,600)**

Refreshments, materials, and facilities costs totaling \$3,600 @ \$450 per community meeting

**Travel: (\$10,000)**

Travel totaling \$10,000 @ \$3,500 in years 1 and 2 each, and 1,000 per year in years 3, 4, and 5

**Contractual: (\$1,335,000)**

Contractual hours are broken down into the following cost categories:

Tree Inventory: \$225,000 to complete a full street and park tree inventory and risk assessment, develop standard maintenance, risk maintenance, and pest maintenance recommendations, and develop a planting plan

Tree Installation: \$950,000 to install, manage, and water 700 total trees for one year @ ~\$1,286/tree (1.5-2.5 inch, containerized); site preparation, one year of watering, one year of fertilizing included in unit price; price inclusive of purchasing and installing 700 waterbags

Adaptive Management for Recently Installed Trees in Second Year: \$125,000 to water trees and other urgent adaptive management, as needed, in year two across the entire project limit

Community honoraria: \$25,000 to support the hiring of 4 community ambassadors to support project planning @ \$6,250 per person (5 hours/week @\$25/hour)

Signage: \$10,000 to develop and install permanent interpretive and project identifying signage

**Indirect: \$176,200**

The Trust for Public Land has a negotiated indirect cost rate of 32.71%. This rate is

applied on the Modified Total Direct Cost.

## 2. Camden Special Services District

**Personnel: \$136,500**

Personnel hours will support the following:

Project Management @ \$700/week

**Fringe Benefits: \$45,500**

All benefits and indirect costs factored into rate above based on a benefit rate of 25%

**Supplies:**

No anticipated supplies costs at this time

**Travel:**

Travel totaling \$2,500 @ \$500 per year

**Contractual:**

Contractual hours are broken down into the following cost categories:

Tree Installation: \$355,600 to install, manage, and water 275 total trees for one year @ ~\$1,286/tree (2-3 inch caliper, containerized preferred, possible B&B); site preparation, one year of watering, and one year of fertilizing included in unit price  
Tree Well Preparation to Spec: \$100,000 for preparation of 175 tree wells to specification @ \$573/tree

Tree Removal: \$47,500 to remove up to 110 dead or hazard trees @ \$450/tree

Stump grinding: \$45,000 to remove up to 110 stumps @ \$409/tree

Tree Maintenance and Pruning: \$125,000 to maintain up to 1,000 trees @ \$125/tree

Tree Maintenance and Fertilization: \$47,500 to maintain and fertilize 275 trees @ \$172/tree

Site Design and Specification Development: \$25,000 for professional services to design tree well specifications in priority project areas

## 3. Hopeworks

**Personnel: \$20,410**

Personnel hours will support the following:

Website Development and Data Management: \$25,000 to develop a website hub, turn GPS data into a useable mapping utility, and update data 2x per year with Web Director @ \$80/hour and Web Developers @ \$20/hour

**Fringe Benefits: \$4,590**

All benefits and indirect costs factored into rate above based on a benefit rate of 22.5%

**Supplies:**

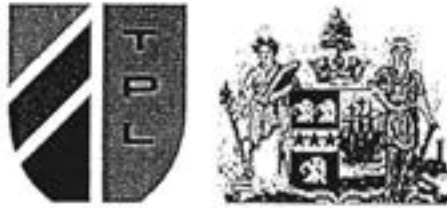
Supplies to be provided in-kind

**Travel:** N/a

**Contractual:** N/a

# HOPE WORKS

Recode your future.



**Information**  
May 14, 2024

## TABLE OF CONTENTS

Parties	2
Included In your package	2
Timeline	2
Change Management	3
Fees	3
Hopeworks Web Change Request	4

# STATEMENT OF WORK

## Parties

The parties to this Statement of Work ("SOW") are Hopeworks Camden ("Hopeworks"), a non-profit company having its principal place of business located at 808 Market Street, 3rd Floor, Camden, NJ 08102, The City of Camden and the Trust for Public Land (TPL).

## Your Web Maintenance Package

Package	Description	Price/month
<b>Package Details: Hosting, Maintenance &amp; Content Updates</b>	<b>Includes:</b> 2 years of Hosting, Plugin Licensing and WordPress Software updates as needed. Backup/restoration if necessary. Google Analytics tracking and quarterly reports. Site monitored and capacity of server storage and bandwidth increased as necessary. Backups performed daily.  Content Updates (text, photos, adding banners), Additional page creation. Up to 5 hours of support a month.	<b>\$291.66</b>

Some functionality requests may require a licensing fee and/or work hours beyond the scope of the current contract. The client will be notified before any work takes place that would incur an additional cost. If the client agrees to the cost and work, the client would incur the fees for any licensing and plugins.

Interested in having a **Mobile App** for your site that is functionable on both IOS and Android devices? Contact us for more information.

## Timeline

Hopeworks Maintenance support is two years and can be renewed. Contract starts upon signing of the scope.



## Change Management

After commencement of this SOW, any changes to this SOW must be submitted in writing to Hopeworks. Both the Clients and Hopeworks must sign a Change Request (see at the bottom of this document) before any changes will be initiated. Hopeworks will notify the Clients of any changes in the project schedule, changes in required resources, or if additional costs will be due and owing by the Clients because of requested changes.

## Invoicing

You will be invoiced on a monthly basis for your maintenance contract.

IN WITNESS WHEREOF, each of Customer and Hopeworks has caused this Statement of Work to be signed and delivered by its duly authorized representative.

The City of Camden  
Trust for Public Land

Hopeworks Camden

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:



## Hopeworks Web Change Request

The following is a Change Request form, which the Client must submit if any changes to the agreed upon scope are required.

Requested By: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date Submitted: \_\_/\_\_/\_\_

### Change Request

*Detailed description of the change request.*

### Impact on Project

*Description of how this may impact the project deliverables.*

### Schedule Changes

*Description of how this changes the project's schedule.*

### Cost Changes

*An analysis of project cost changes.*

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Hopeworks Signature

**HOPEWORKS**

DB:dh  
02-11-25

R-26

**RESOLUTION AUTHORIZING A CONTRACT TO ALL STATE TECHNOLOGY INC  
FOR THE REHABILITATION OF THE CITY OF CAMDEN SWIMMING POOLS**

WHEREAS, the North Camden and South Camden (Isabel Miller) swimming pools are in need of rehabilitation; and

WHEREAS, on January 17, 2025, the City received one (1) proposal in response to Bid #25-01 from All State Technology Inc.; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to All State Technology Inc., to supply labor, materials, etc. to rehab the North Camden & South Camden (Isabel Miller) swimming pools in an amount not to exceed FOUR HUNDRED EIGHTY-EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$488,500.00) for a term of One Hundred Twenty (120) Calendar days; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget account of the City of Camden under line item(s) "G-02-SB-720-240; H-25-BG-023-018; C-04-01-638-905 and H-25-BG-022-022", respectively, and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the only responsible bidder All State Technology Inc., for an amount not to exceed FOUR HUNDRED EIGHTY-EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$488,500.00), for a term of One Hundred Twenty (120) Calendar Days to rehab the N. Camden & S. Camden (Isabel Miller) swimming pools, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ALL STATE TECHNOLOGY INC

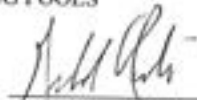
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT: G-02-58-720-240 (\$76,000) & H-25-BG-022-022 (\$61,000) & H-25BG-023-018 (\$147,000)  
AMOUNT: \$
- CAPITAL ORDINANCE: C-04-01-638-905  
AMOUNT: \$ 204,500

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$122,767.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO ALL STATE TECHNOLOGY INC FOR THE REHABILITATION OF CITY OF CAMDEN SWIMMING POOLS

  
\_\_\_\_\_  
Gerald C. Seneski  
Chief Financial Officer  
Date: 1/21/25





## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO ALL STATE TECHNOLOGY INC FOR THE REHABILITATION OF CITY OF CAMDEN SWIMMING POOLS**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- All State Technology, Inc., will supply labor, materials, etc. to rehab the N. Camden & S. Camden (Isabel Miller) swimming pools.
  - N. Camden swimming pool rehab - \$254,000.00
    - Pool replaster, skimmer replacement, main drain removal, skimmer removal, ADA lift, & filter house replacements/upgrades
  - S. Camden (Isabel Miller) swimming pool rehab - \$171,500 (includes \$15k allowance)
    - As needed skimmer replacement, exhaust fan, ADA lift, electrical panel replacement
  - Alternate #1 S. Camden - \$63,000.00 (replaster of existing pool shell)
- This project will rehab existing pool components, systems and accessories to ensure to improve working conditions for staff, alleviate costly repair costs and maintenance and enhance residents experience
- Contract time: 120 calendar days

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$488,500.00

**APPROPRIATION NUMBER:** G-02-SB-720-240 (\$76,000) & H-25-BG-022-022 (\$61,000) & H-25BG-023-018 (\$147,000) & C-04-01-638-905 (\$204,500)

**PROCUREMENT:** Bid 25-01 – Received 1 proposal on January 17, 2025

**IMPACT STATEMENT:**

- Pool rehab will alleviate costly repairs, improve safety & respiratory conditions of the filter house(s) and enhance conditions for residents

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEAH CHANDLER**

**856-757-7159**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	ALL STATE TECHNOLOGY
Purpose or Need for service:	POOL REHAB FOR BOTH NORTH & SOUTH CAMDEN POOL
Contract Award Amount	\$488,500
Term of Contract	120 CALENDAR DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	G-02-SB-720-240 (\$76,000) & H-25-BG-022-022 (\$61,000) & H-25BG-023-018 (\$147,000) & C-04-01-638-905 (\$204,500)
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID 25-01
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_



# BID 25-01 - REHABILITATION OF CITY OF CAMDEN SWIMMING POOLS: NORTH CAMDEN POOL 1000 N 6TH STREET SOUTH CAMDEN POOL 8TH & CARL MILLER BLVD

Opening Date: December 13, 2024 5:00 PM

Closing Date: January 17, 2025 11:00 AM

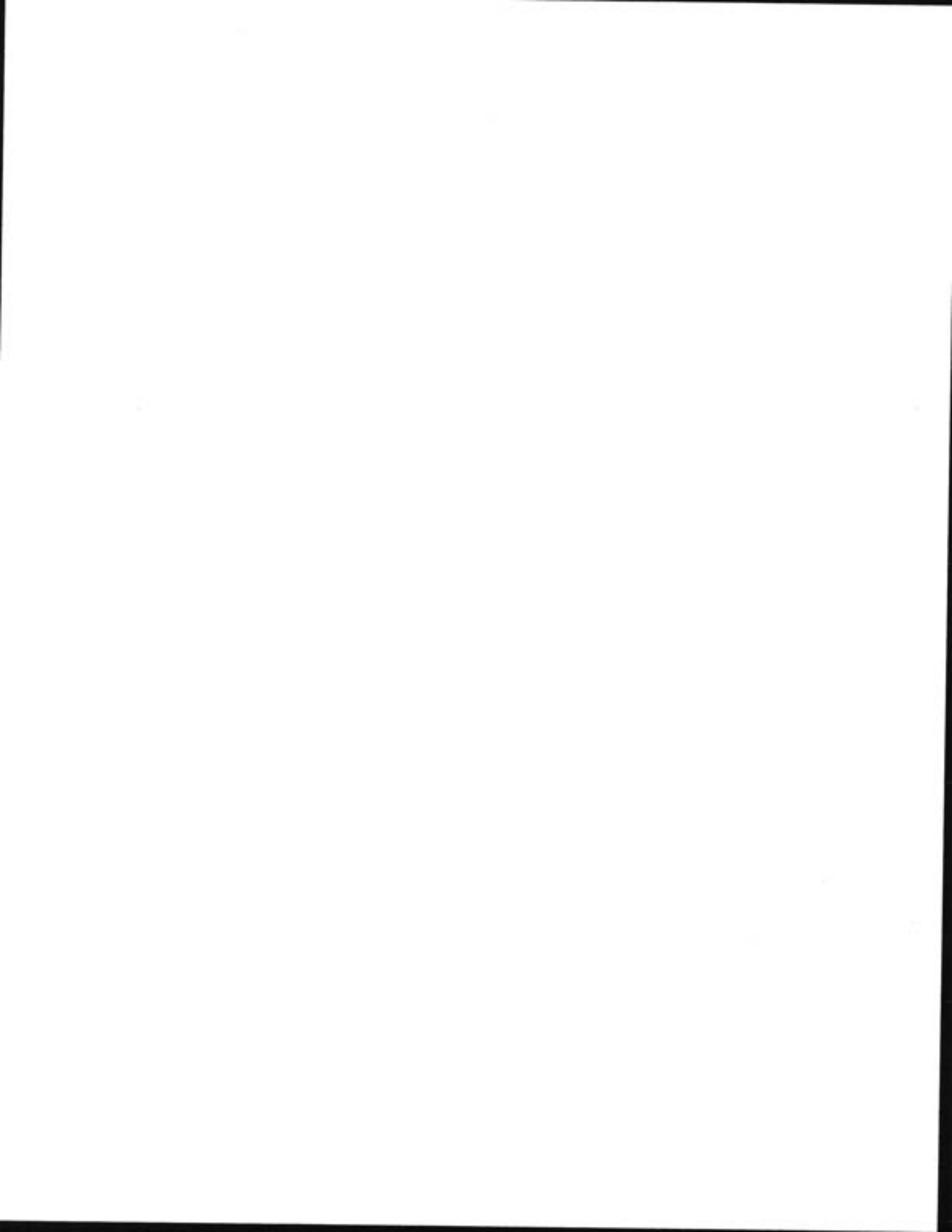
## Vendor Details

Company Name: All State Technology, Inc.  
Does your company conduct business under any other name? If yes, please state: NJ  
Address: 10 Lark lane  
Oak Ridge, NJ 07438  
Contact: Linda Adams  
Email: Lallstatetechnology@yahoo.com  
Phone: 973-879-5511  
Fax: 973-879-5511  
HST#: [REDACTED]

## Submission Details

Created On: Tuesday January 14, 2025 10:47:29  
Submitted On: Thursday January 16, 2025 18:18:18  
Submitted By: Linda Adams  
Email: Lallstatetechnology@yahoo.com  
Transaction #: 10e6a85d-666a-4b3b-8468-4cea44608822  
Submitter's IP Address: 24.45.9.75

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**Schedule of Prices**

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

**BASE BID - NORTH CAMDEN COMMUNITY CENTER POOL**

The undersigned hereby declare(s) that he (it, they) has (have) carefully examined the Advertisement, Proposal, Information for Bidders, General Conditions, Construction Specifications, Supplementary Specifications, Appendix, Drawings, Plans and Form of Contract and Bond for the Project named above; that he/she they has/have carefully examined the site of the project; and that he/she/they will contract to carry out and complete said project as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by the CITY OF CAMDEN prior to the date of opening the bids, whether received by the undersigned or not, as specified and delineated at the price per unit measure for each scheduled item of work stated in the Schedule of Prices following.

It is understood that the Total Price for the entire contract stated by the undersigned in the Schedule is based on the estimated quantities and will control in the awarding of the contract. It is further understood that the quantities stated in this Schedule of Prices for the various items are estimated only and may be increased or decreased. Payment will be made only for the actual quantity of authorized work done under each scheduled item.

It is further understood that the following procedure will be used to correct numerical discrepancies found in the Schedule of Prices following:

1. All Unit Prices and the Total Price for the entire contract shall be expressed in both words and figures, and in case of discrepancy, the written price shall govern over the price stated in figures.
2. If based on the above, it is found that the written Total Price for the entire contract is found to have been incorrectly computed, then changes will be made in any or all unit prices so as to attain conformity with said Total Price before the contract is executed.

The undersigned proposes to furnish all labor, materials and equipment required to construct and complete the pool repair and rehabilitation work and do other work complete in every detail, in accordance with plans, specifications and other contract documents prepared by Pennoni Associates Inc., Consulting Engineers, all and for the following Lump Sum Prices and Unit Prices:

NOTE: Extension of Unit Prices must be exact.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID. The TOTAL AMOUNT OF BID is defined as the sum of the Total Price Bid for Each Item. Please note the City may award the construction work on the basis of the Main (Base) Bid, combined with any such Alternate(s) as selected, until a net amount is reached which is within the funds available.

Where the price in figures differs from the price in words, the price in words will be accepted as the amount bid and amounts computed and adjusted accordingly.

The Owner reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans.

Furthermore, the Owner reserves the right to omit in its entirety any one or more items of this Contract without forfeiture of Contract or claims for loss of anticipated profits or any other claims by the Contractor on account of such omissions.

The undersigned hereby agrees to complete all work within the number of calendar days listed below from the date of notice to begin work, which will be forwarded to the Contractor by the ENGINEER. Contractor further agrees that the OWNER may, without recourse or other legal action, retain from the monies that are or may become due the amount stipulated below for each and every calendar day (Sundays and legal holidays excepted) that the completion of the work may be delayed beyond the time stipulated below. Such amount is hereby mutually agreed, not as a penalty, but as liquidated damages accruing to the OWNER due to such delay for extra costs due to engineering or other expenses. The schedule of completion dates and amount for liquidated damages are as follows:

**Base Bid (North Camden & Isabel Miller Community Center Pools) within Contract Time: One Hundred Twenty (120) Calendar Days**

Schedule of Liquidated Damages:

- One (1) to Fifteen (15) Days: **\$500 per calendar day**
- Sixteen (16) to Thirty (30) Days: **\$1,000.00 per calendar day**
- Greater Than Thirty (30) Days: **\$2,000.00 per calendar day**

And such amount so to be retained is hereby agreed to be for the costs of the Inspection and Engineering as liquidated damages accruing to the City of Camden incident to such delay. Also, refer to the General Conditions.

Unless otherwise directed, the Contractor shall be prepared to mobilize and commence construction activities within thirty (30) days of the notice to proceed date. Requests for mobilization dates contrary to the above-referenced instruction must be provided to the City Engineer or designee in writing for review/approval within three (3) days of the notice to proceed date.

Accompanying this proposal is a certification of bidder regarding non-discrimination, a non-collusion affidavit, a duly executed consent from an approved surety company, licensed to conduct business in the State of New Jersey, agreeing to furnish the required bond(s) upon the award of contract, and a certified check, cashier's check, paper bid or digital bid bond to the order of the City of Camden, in amount equal to ten percent (10%) of the sum of the bid but not in excess of twenty thousand dollars (\$20,000.00) which the undersigned agrees to be forfeited as liquidated damages and not a penalty if the contract is awarded to the undersigned, and the undersigned shall fail to execute the contract, furnish the bond(s), and complete the work within the stipulated time.

ITEM	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE *	UNIT PRICE IN WORDS *	AMOUNT
1	RE-PLASTER EXISTING POOL SHELL (INCL. PREPARATION & INSTALLATION)	1	LUMP SUM	\$90,000.0000	ninety thousand dollars	\$ 90,000.00
2	SKIMMER INSPECTION WIREPORT REMOVAL AND REPLACEMENT 7 LOCATIONS	7	UNITS	\$3,000.0000	three THOUSAND dollars	\$ 21,000.00
3	SKIMMER REMOVAL AND REPLACEMENT (INCL. PIPING AND PRE & POST SYSTEM PRESSURE TESTING) 1 LOCATION	7	UNITS	\$5,000.0000	five thousand dollars	\$ 35,000.00
4	MAIN DRAIN LINE REMOVAL AND REPLACEMENT (INCL. POOL DECK, POOL FLOOR, EXCAVATION, PIPING AND PRE & POST SYSTEM PRESSURE TESTING) 1 LOCATION	1	LUMP SUM	\$75,000.0000	seventy five thousand dollars	\$ 75,000.00
5	ADA LIFT -- PREPARATION & INSTALLATION	1	LUMP SUM	\$7,500.0000	seven thousand five hundred dollars	\$ 7,500.00
6	INSTALL NEW EXHAUST FAN IN FILTER HOUSE (INCL. ALL ACCESSORIES)	1	LUMP SUM	\$8,000.0000	eight thousand dollars	\$ 8,000.00
7	INSPECT & TEST EXISTING POOL MAKE-UP WATER SYSTEM W/ REPORT	1	LUMP SUM	\$1,000.0000	one thousand dollars	\$ 1,000.00
8	PROVIDE CIRCUIT FOR NEW EXHAUST FAN	1	LUMP SUM	\$5,000.0000	five thousand dollars	\$ 5,000.00
9	REPLACE CORRODED PIPE SUPPORTS IN FILTER HOUSE (APPROXIMATELY 6 LOCATIONS)	1	LUMP SUM	\$5,000.0000	five thousand dollars	\$ 5,000.00
10	REPLACE EXISTING LOUVER SCREENS	1	LUMP SUM	\$2,000.0000	two thousand dollars	\$ 2,000.00
11	REPAIR EXTERIOR MASONRY WALL	1	LUMP SUM	\$2,500.0000	two thousand five hundred dollars	\$ 2,500.00
Subtotal						\$ 254,000.00





**BASE BID - ISABEL MILLER COMMUNITY CENTER POOL (SOUTH CAMDEN)**

The undersigned hereby declare(s) that he (it, they) has (have) carefully examined the Advertisement, Proposal, Information for Bidders, General Conditions, Construction Specifications, Supplementary Specifications, Appendix, Drawings, Plans and Form of Contract and Bond for the Project named above; that he/she/they has/have carefully examined the site of the project; and that he/she/they will contract to carry out and complete said project as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by the CITY OF CAMDEN prior to the date of opening the bids, whether received by the undersigned or not, as specified and delineated at the price per unit measure for each scheduled item of work stated in the Schedule of Prices following.

It is understood that the Total Price for the entire contract stated by the undersigned in the Schedule is based on the estimated quantities and will control in the awarding of the contract. It is further understood that the quantities stated in this Schedule of Prices for the various items are estimated only and may be increased or decreased. Payment will be made only for the actual quantity of authorized work done under each scheduled item.

It is further understood that the following procedure will be used to correct numerical discrepancies found in the Schedule of Prices following:

1. All Unit Prices and the Total Price for the entire contract shall be expressed in both words and figures, and in case of discrepancy, the written price shall govern over the price stated in figures.
2. If based on the above, it is found that the written Total Price for the entire contract is found to have been incorrectly computed, then changes will be made in any or all unit prices so as to attain conformity with said Total Price before the contract is executed.

The undersigned proposes to furnish all labor, materials and equipment required to construct and complete the pool repair and rehabilitation work and do other work complete in every detail, in accordance with plans, specifications and other contract documents prepared by Pennoni Associates Inc., Consulting Engineers, at and for the following Lump Sum Prices and Unit Prices:

NOTE: Extension of Unit Prices must be exact.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID. The TOTAL AMOUNT OF BID is defined as the sum of the Total Price Bid for Each Item. Please note the City may award the construction work on the basis of the Main Bid, combined with any such Alternate(s) as selected, until a net amount is reached which is within the funds available.

Where the price in figures differs from the price in words, the price in words will be accepted as the amount bid and amounts computed and adjusted accordingly.

The Owner reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans.

Furthermore, the Owner reserves the right to omit in its entirety any one or more items of this Contract without forfeiture of Contract or claims for loss of anticipated profits or any other claims by the Contractor on account of such omissions.

The undersigned hereby agrees to complete all work within the number of calendar days listed below from the date of notice to begin work, which will be forwarded to the Contractor by the ENGINEER. Contractor further agrees that the OWNER may, without recourse or other legal action, retain from the monies that are or may become due the amount stipulated below for each and every calendar day (Sundays and legal holidays excepted) that the completion of the work may be delayed beyond the time stipulated below. Such amount is hereby mutually agreed, not as a penalty, but as liquidated damages accruing to the OWNER due to such delay for extra costs due to engineering or other expenses. The schedule of completion dates and amount for liquidated damages are as follows:

**Base Bid (North Camden & Isabel Miller Community Center Pools) within Contract Time: One Hundred Twenty (120) Calendar Days**

Schedule of Liquidated Damages:

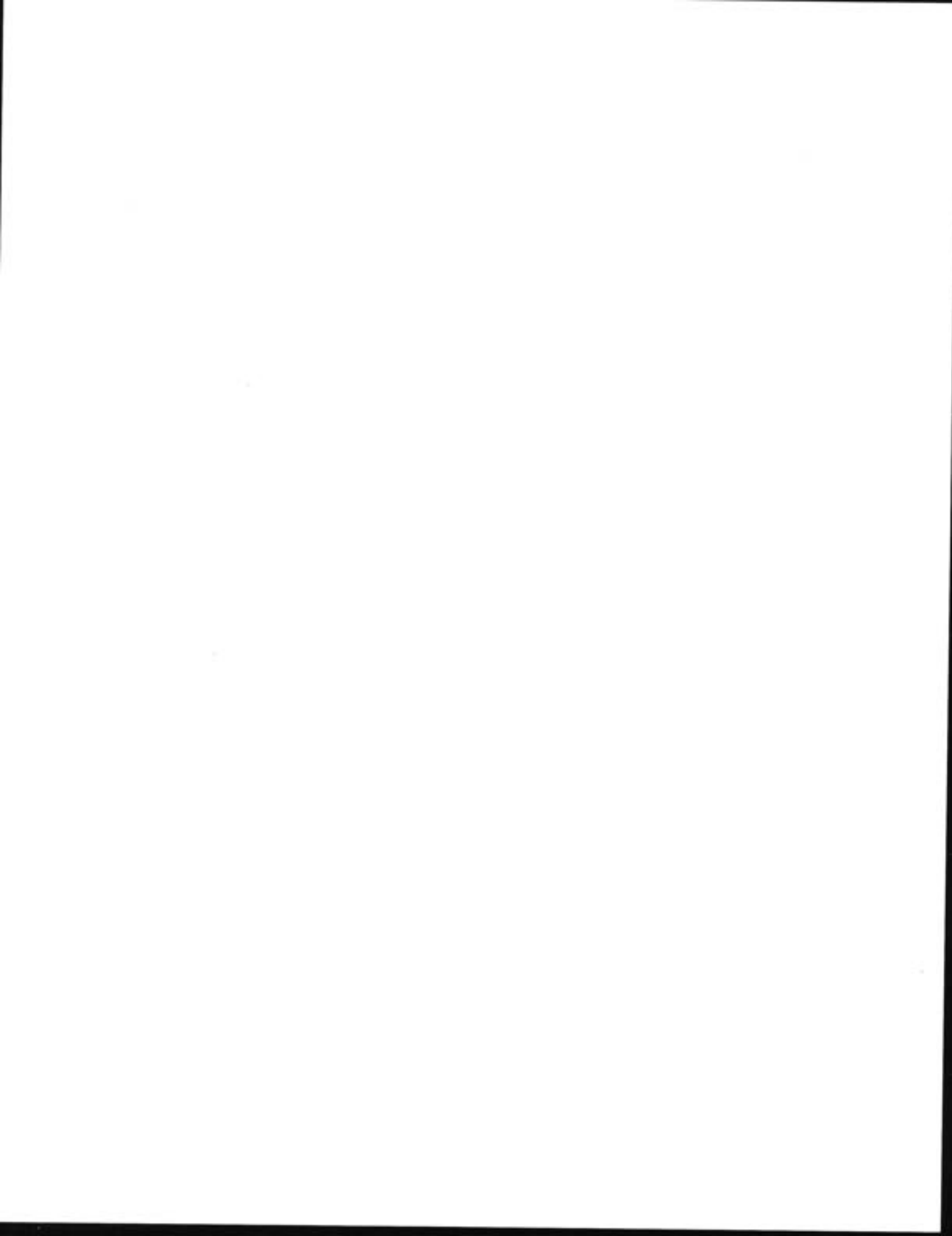
One (1) to Fifteen (15) Days: **\$500 per calendar day**  
 Sixteen (16) to Thirty (30) Days: **\$1,000.00 per calendar day**  
 Greater Than Thirty (30) Days: **\$2,000.00 per calendar day**

And such amount so to be retained is hereby agreed to be for the costs of the Inspection and Engineering as liquidated damages accruing to the City of Camden incident to such delay. Also, refer to the General Conditions.

Unless otherwise directed, the Contractor shall be prepared to mobilize and commence construction activities within thirty (30) days of the notice to proceed date. Requests for mobilization dates contrary to the above-referenced instruction must be provided to the City Engineer or designee in writing for review/approval within three (3) days of the notice to proceed date.

Accompanying this proposal is a certification of bidder regarding non-discrimination; a non-collusion affidavit; a duly executed consent from an approved surety company, licensed to conduct business in the State of New Jersey, agreeing to furnish the required bond(s) upon the award of contract; and a certified check, cashier's check, paper bid or digital bid bond to the order of the City of Camden, in amount equal to ten percent (10%) of the sum of the bid but not in excess of twenty thousand dollars (\$20,000.00) which the undersigned agrees to be forfeited as liquidated damages and not a penalty if the contract is awarded to the undersigned, and the undersigned shall fail to execute the contract, furnish the bond(s), and complete the work within the stipulated time.

ITEM	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE *	UNIT PRICE IN WORDS *	AMOUNT
13	SKIMMER INSPECTION WIREPORT REMOVAL AND REPLACEMENT 17 LOCATIONS	17	UNITS	\$3,000.0000	three thousand dollars	\$ 51,000.00
13	SKIMMER REMOVAL AND REPLACEMENT (INCL. PIPING AND PRE & POST SYSTEM PRESSURE TESTING) 17 LOCATIONS	17	UNITS	\$5,000.0000	five thousand dollars	\$ 85,000.00
14	(1) ADA LIFT - PREPARATION & INSTALLATION	1	LUMP SUM	\$7,500.0000	seven thousand five hundred	\$ 7,500.00
15	INSPECT & TEST EXISTING EXHAUST FAN OPERATION W/ REPORT	1	LUMP SUM	\$2,000.0000	two thousand dollars	\$ 2,000.00
16	INSPECT & TEST EXISTING POOL MAKE-UP WATER SYSTEM W/ REPORT	1	LUMP SUM	\$3,000.0000	three thousand dollars	\$ 3,000.00
17	REPLACE EXISTING ELECTRICAL PANEL IN FILTER HOUSE	1	LUMP SUM	\$8,000.0000	eight thousand dollars	\$ 8,000.00
					Subtotal	\$ 156,500.00



**BASE BID - (Allowances)**

The undersigned hereby declare(s) that he (it, they) has (have) carefully examined the Advertisement, Proposal, Information for Bidders, General Conditions, Construction Specifications, Supplementary Specifications, Appendix, Drawings, Plans and Form of Contract and Bond for the Project named above, that he/she/they has/have carefully examined the site of the project, and that he/she/they will contract to carry out and complete said project as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by the CITY OF CAMDEN prior to the date of opening the bids, whether received by the undersigned or not, as specified and delineated at the price per unit measure for each scheduled item of work stated in the Schedule of Prices following.

It is understood that the Total Price for the entire contract stated by the undersigned in the Schedule is based on the estimated quantities and will control in the awarding of the contract. It is further understood that the quantities stated in this Schedule of Prices for the various items are estimated only and may be increased or decreased. Payment will be made only for the actual quantity of authorized work done under each scheduled item.

It is further understood that the following procedure will be used to correct numerical discrepancies found in the Schedule of Prices following:

1. All Unit Prices and the Total Price for the entire contract shall be expressed in both words and figures, and in case of discrepancy, the written price shall govern over the price stated in figures.
2. If based on the above, it is found that the written Total Price for the entire contract is found to have been incorrectly computed, then changes will be made in any or all unit prices so as to attain conformity with said Total Price before the contract is executed.

The undersigned proposes to furnish all labor, materials and equipment required to construct and complete the pool repair and rehabilitation work and do other work complete in every detail, in accordance with plans, specifications and other contract documents prepared by Pennoni Associates Inc., Consulting Engineers, at and for the following Lump Sum Prices and Unit Prices:

NOTE: Extension of Unit Prices must be exact.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID. The TOTAL AMOUNT OF BID is defined as the sum of the Total Price Bid for Each Item. Please note the City may award the construction work on the basis of the Main Bid, combined with any such Alternate(s) as selected, until a net amount is reached which is within the funds available.

Where the price in figures differs from the price in words, the price in words will be accepted as the amount bid and amounts computed and adjusted accordingly.

The Owner reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans.

Furthermore, the Owner reserves the right to omit in its entirety any one or more items of this Contract without forfeiture of Contract or claims for loss of anticipated profits or any other claims by the Contractor on account of such omissions.

The undersigned hereby agrees to complete all work within the number of calendar days listed below from the date of notice to begin work, which will be forwarded to the Contractor by the ENGINEER. Contractor further agrees that the OWNER may, without recourse or other legal action, retain from the monies that are or may become due the amount stipulated below for each and every calendar day (Sundays and legal holidays excepted) that the completion of the work may be delayed beyond the time stipulated below. Such amount is hereby mutually agreed, not as a penalty, but as liquidated damages accruing to the OWNER due to such delay for extra costs due to engineering or other expenses. The schedule of completion dates and amount for liquidated damages are as follows:

**Base Bid (North Camden & Isabel Miller Community Center Pools) within Contract Time: One Hundred Twenty (120) Calendar Days**

Schedule of Liquidated Damages:

- One (1) to Fifteen (15) Days: **\$600 per calendar day**
- Sixteen (16) to Thirty (30) Days: **\$1,000.00 per calendar day**
- Greater Than Thirty (30) Days: **\$2,000.00 per calendar day**

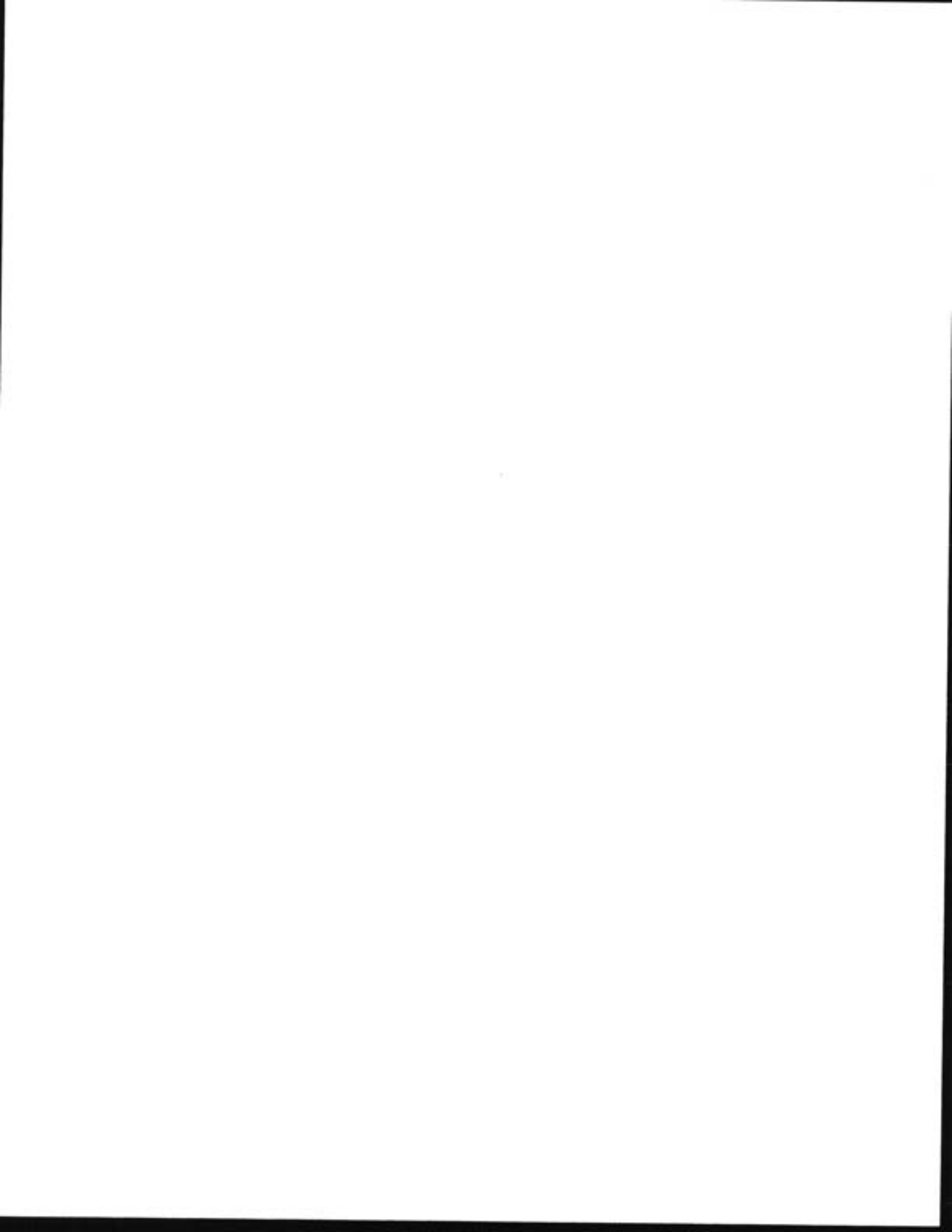
And such amount so to be retained is hereby agreed to be for the costs of the Inspection and Engineering as liquidated damages accruing to the City of Camden incident to such delay. Also, refer to the General Conditions.

Unless otherwise directed, the Contractor shall be prepared to mobilize and commence construction activities within thirty (30) days of the notice to proceed date. Requests for mobilization dates contrary to the above-referenced instruction must be provided to the City Engineer or designee in writing for review/approval within three (3) days of the notice to proceed date.

Accompanying this proposal is a certification of bidder regarding non-discrimination; a non-collusion affidavit; a duly executed consent from an approved surety company, licensed to conduct business in the State of New Jersey, agreeing to

furnish the required bond(s) upon the award of contract, and a certified check, cashier's check, paper bid or digital bid bond to the order of the City of Camden, in amount equal to ten percent (10%) of the sum of the bid but not in excess of twenty thousand dollars (\$20,000.00) which the undersigned agrees to be forfeited as liquidated damages and not a penalty if the contract is awarded to the undersigned, and the undersigned shall fail to execute the contract, furnish the bond(s), and complete the work within the stipulated time.

ITEM	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	UNIT PRICE IN WORDS	AMOUNT
18	ALLOWANCE	1	LUMP SUM	\$15,000.0000	FIFTEEN THOUSAND DOLLARS AND ZERO CENTS	\$ 15,000.00
					Subtotal	\$ 15,000.00



**BID ALTERNATE NO. 1 - ISABEL MILLER COMMUNITY CENTER POOL (SOUTH CAMDEN)**

The undersigned hereby declare(s) that he (it, they) has (have) carefully examined the Advertisement, Proposal, Information for Bidders, General Conditions, Construction Specifications, Supplementary Specifications, Appendix, Drawings, Plans and Form of Contract and Bond for the Project named above, that he/she/they has/have carefully examined the site of the project, and that he/she/they will contract to carry out and complete said project as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by the CITY OF CAMDEN prior to the date of opening the bids, whether received by the undersigned or not, as specified and delineated at the price per unit measure for each scheduled item of work stated in the Schedule of Prices following.

It is understood that the Total Price for the entire contract stated by the undersigned in the Schedule is based on the estimated quantities and will control in the awarding of the contract. It is further understood that the quantities stated in this Schedule of Prices for the various items are estimated only and may be increased or decreased. Payment will be made only for the actual quantity of authorized work done under each scheduled item.

It is further understood that the following procedure will be used to correct numerical discrepancies found in the Schedule of Prices following:

1. All Unit Prices and the Total Price for the entire contract shall be expressed in both words and figures, and in case of discrepancy, the written price shall govern over the price stated in figures.
2. If based on the above, it is found that the written Total Price for the entire contract is found to have been incorrectly computed, then changes will be made in any or all unit prices so as to attain conformity with said Total Price before the contract is executed.

The undersigned proposes to furnish all labor, materials and equipment required to construct and complete the pool repair and rehabilitation work and do other work complete in every detail, in accordance with plans, specifications and other contract documents prepared by Pennoni Associates Inc., Consulting Engineers, at and for the following Lump Sum Prices and Unit Prices:

NOTE: Extension of Unit Prices must be exact.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID. The TOTAL AMOUNT OF BID is defined as the sum of the Total Price Bid for Each Item. Please note the City may award the construction work on the basis of the Main Bid, combined with any such Alternate(s) as selected, until a net amount is reached which is within the funds available.

Where the price in figures differs from the price in words, the price in words will be accepted as the amount bid and amounts computed and adjusted accordingly.

The Owner reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans.

Furthermore, the Owner reserves the right to omit in its entirety any one or more items of this Contract without forfeiture of Contract or claims for loss of anticipated profits or any other claims by the Contractor on account of such omissions.

The bidder, by submitting a response to this solicitation, hereby agrees to complete all of the work shown or specified for **BID ALTERNATE NO. 1 - ISABEL MILLER COMMUNITY CENTER POOL (SOUTH CAMDEN)** with an additional Contract Time of **Ten (10) Calendar Days** from the date of the receipt of written notice to begin work, and (it, they) further agree(s) that the City may retain from the monies that are or may become due for each and every day, where the completion of the work may be delayed as stipulated below:

**Add Alternate 1 (Isabel Miller Community Center Pool) with Contract Time: Ten (10) Calendar Days**

Schedule of Liquidated Damages:

- One (1) to Fifteen (15) Days: **\$500 per calendar day**
- Sixteen (16) to Thirty (30) Days: **\$1,000.00 per calendar day**
- Greater Than Thirty (30) Days: **\$2,000.00 per calendar day**

And such amount so to be retained is hereby agreed to be for the costs of the Inspection and Engineering as liquidated damages accruing to the City of Camden incident to such delay. Also, refer to the General Conditions.

Unless otherwise directed, the Contractor shall be prepared to mobilize and commence construction activities within thirty (30) days of the notice to proceed date. Requests for mobilization dates contrary to the above-referenced instruction must be provided to the City Engineer or designee in writing for review/approval within three (3) days of the notice to proceed date.

ITEM	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE*	UNIT PRICE IN WORDS*	AMOUNT
A1-1	RE-PLASTER EXISTING POOL (SHELL (INCL. PREPARATION & INSTALLATION))	1	LUMP SUM	\$63,000.0000	sixty three thousand dollars	\$ 63,000.00
Subtotal						\$ 63,000.00

**Summary Table**

Bid Item	Amount
BASE BID - NORTH CAMDEN COMMUNITY CENTER POOL	\$ 254,500.00
BASE BID - ISABEL MILLER COMMUNITY CENTER POOL (SOUTH CAMDEN)	\$ 156,500.00
BASE BID - (Miscellaneous)	\$ 15,000.00
BID ALTERNATE NO. 1 - ISABEL MILLER COMMUNITY CENTER POOL (SOUTH CAMDEN)	\$ 63,000.00
Subtotal Contract Amount	\$ 489,500.00

DB:dh  
02-11-25

R-27

**RESOLUTION AUTHORIZING A CONTRACT TO ESTOCK PIPING CO., LLC  
FOR BOILER REPLACEMENT AT THE CAMDEN CITY DEPARTMENT OF  
PUBLIC WORKS BUILDING**

WHEREAS, the City of Camden Department of Public Works building is in need of a new boiler; and

WHEREAS, on January 17, 2025, the City received seven (7) proposals in response to Bid #25-02 "Boiler Replacement," and Estock Piping Co, LLC, was the lowest, responsible bidder; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Estock Piping Co., LLC, to supply labor, materials, etc. to replace the two (2) boilers at the Department of Public Works building in an amount not to exceed EIGHT HUNDRED TWENTY-THREE THOUSAND FIFTY-TWO DOLLARS (\$823,052.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget account of the City of Camden under line item(s) "5-01-09-930-872", respectively, and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the only responsible bidder Estock Piping Co., LLC for an amount not to exceed EIGHT HUNDRED TWENTY-THREE THOUSAND FIFTY-TWO DOLLARS (\$823,052.00), to replace two (2) boilers at the Department of Public Works building, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ESTOCK PIPING

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-09-930-872  
AMOUNT: \$ 823,052.00

- DEDICATED BY RIDER:  
AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT:\$

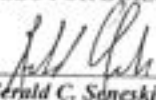
- CAPITAL ORDINANCE  
AMOUNT:\$

- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 823,052.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO ESTOCK PIPING CO,LLC FOR BOILER REPLACEMENT AT THE PUBLIC WORKS BUILDING

  
\_\_\_\_\_  
*Gerald C. Sineski*  
Director of Finance  
Date: 1-22-2025



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 02/11/2025

TO: City Council  
FROM: Keith Walker, Department of Public Works

## TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO ESTOCK PIPING CO, LLC FOR BOILER REPLACEMENT AT THE PUBLIC WORKS BUILDING

Point of Contact: Lateefah Admin-Purchasing 856-757-7475 lachandl@ci.camden.nj.us  
Chandler

Name	Department- Division- Bureau	Phone	Email
Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		1/22/25	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance	Y			

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

JAN 30 2025

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO ESTOCK PIPING CO, LLC FOR BOILER REPLACEMENT AT THE PUBLIC WORKS BUILDING**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Estock Piping Co., LLC, 569 Chesterfield Arneytown Road, Chesterfield, NJ 08515 will supply labor, materials, etc to replace the two (2) boilers at the Department of Public Works
  - Demolish existing steam boilers, breeching, local steam and condensate piping, and accessories.
  - Demolish existing boiler feed unit and vacuum condensate pump.
  - Provide two (2) new cast iron steam boilers, breeching, local steam and condensate piping, and accessories
  - Provide new boiler feed unit and vacuum condensate pump
- This project will replace outdated, ineffective boilers and improve health and working conditions for staff.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$823,052.00

**APPROPRIATION NUMBER:** 5-01-09-930-872

**PROCUREMENT:** Bid 25-02 – Received 7 proposals on January 17, 2025

**IMPACT STATEMENT:**

- Boiler replacement needed to improve working and health conditions for staff

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEAH CHANDLER**

**856-757-7159**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	ESTOCK PIPING
Purpose or Need for service:	BOILER REPLACEMENT
Contract Award Amount	\$823,052
Term of Contract	250 CALENDAR DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	5-01-09-930-872
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID 25-02
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

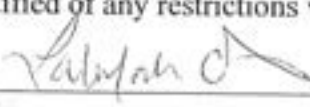
Date \_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

  
\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

Approved

Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_



REMINGTON  
& VERNICK  
ENGINEERS

RVE HQ:  
2059 Springdale Road  
Cherry Hill, NJ 08003  
O: (856) 795-9595  
F: (856) 795-1882

January 21, 2025

Lateefah Chandler, City Purchasing Agent  
City of Camden  
520 Market Street  
City Hall, Room 409  
Camden, NJ 08101-5120

Re: City of Camden  
Boiler Replacement at the Camden City Department of Public Works - Bid #25-02  
Recommendation to Award  
Our File #04-08-T-201

Dear Ms. Chandler:

We have received the bids tabulated by the City on January 17, 2025, regarding the above-referenced project. The project will consist of the replacement of the existing steam boilers at the City's DPW facility located at 101 Newton Ave. Proposed improvements include, but are not limited to the following major work items:

- Demolish existing steam boilers, breeching, local steam and condensate piping, and accessories.
- Demolish existing boiler feed unit and vacuum condensate pump.
- Provide two (2) new cast iron steam boilers, breeching, local steam and condensate piping, and accessories
- Provide new boiler feed unit and vacuum condensate pump

A copy of the bid tabulation is enclosed for your review.

Our recommendation to award is as follows:

Based on the information included on the bid tabulation that was prepared by your office, the low bidder appears to be Estock Piping Co. LLC in the amount of \$823,052.00. In accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq, the contract should be awarded to the lowest responsible bidder, which appears to be Estock Piping Co. LLC 569 Chesterfield Arneytown Road, Chesterfield, NJ 08515. Any award should be contingent upon review and approval of the City Solicitor and monies being available.

If you have any questions, please feel free to call me at (609) 795-9595.

Sincerely,

REMINGTON & VERNICK ENGINEERS

Timothy D. Kolody, PE  
Senior Associate

Enclosures

cc: Timothy Cunningham, Business Administrator  
Gerald C. Seneski, Chief Financial Officer  
Dr. Edward C. Williams, Dir. of Planning & Development  
Tytanya Ray, Contract Administrator  
Stephanie Walker, Assistant to City Engineer  
Charles Chelotti, Capital Improvements & Project Management  
Keith L. Walker, City DPW Director  
K. Wendell Bibbs, RVE  
Anthony Morici, RVE

# BID 25-02 - BOILER REPLACEMENT AT THE CAMDEN CITY DEPARTMENT OF PUBLIC WORKS

Bid Opening: January 17, 2025 @ 11am

ITEM	DESCRIPTION	QUANTITY	UNITS	Estrock Piping Co LLC		AMOUNT
				UNIT PRICE	UNIT PRICE IN WORDS	
Submission 1						
1	Mobilization/Demobilization	1	LUMP SUM	\$ 27,000.0000	Twenty-Seven thousand dollars	\$27,000.00
2	As-Built Drawings	1	LUMP SUM	\$ 1,000.0000	one thousand dollars	\$1,000.00
3	Demolition	1	LUMP SUM	\$ 27,000.0000	Twenty-seven thousand dollars	\$27,000.00
4	Temporary Facilities	1	LUMP SUM	\$ 1,000.0000	one thousand dollars	\$1,000.00
5	Cast-in-Place Concrete	1	LUMP SUM	\$ 12,000.0000	twelve thousand dollars	\$12,000.00
6	Steam Boilers Controls & Accessories complete	1	LUMP SUM	\$ 206,500.0000	two hundred six thousand five hundred dollars	\$206,500.00
7	Steam & Condensate Piping Accessories	1	LUMP SUM	\$ 162,975.0000	one hundred sixty-two thousand nine hundred seventy-five dollars	\$162,975.00
8	Steam & Condensate Piping Insulation	1	LUMP SUM	\$ 11,550.0000	eleven thousand five hundred fifty dollars	\$11,550.00
9	Boiler Breaching Venting & accessories	1	LUMP SUM	\$ 46,860.0000	forty six thousand eight hundred sixty dollars	\$46,860.00
10	Domestic Water Piping Insulation & Accessories	1	LUMP SUM	\$ 500.0000	five hundred dollars	\$500.00
11	Boiler Feed Unit and Accessories	1	LUMP SUM	\$ 20,011.0000	twenty thousand eleven dollars	\$20,011.00
12	Vacuum Condensate Pump and Accessories	1	LUMP SUM	\$ 33,832.0000	thirty three thousand eight hundred thirty two dollars	\$33,832.00
13	Fuel Gas Piping & Accessories	1	LUMP SUM	\$ 23,144.0000	twenty three thousand one hundred forty four dollars	\$23,144.00
14	Power Ventilators & Related accessories and controls	1	LUMP SUM	\$ 7,590.0000	seven thousand five hundred ninety dollars	\$7,590.00
15	Water Treatment	1	LUMP SUM	\$ 1,200.0000	one thousand two hundred dollars	\$1,200.00
16	Aesthetics Testing & Abatement complete	1	LUMP SUM	\$ 53,790.0000	fifty three thousand seven hundred ninety dollars	\$53,790.00
17	Testing Adjusting & Balancing	1	LUMP SUM	\$ 1,200.0000	one thousand two hundred dollars	\$1,200.00
18	Basic Electrical Materials & Methods	1	LUMP SUM	\$ 20,000.0000	twenty thousand dollars	\$20,000.00
19	Grounding & Bonding	1	LUMP SUM	\$ 1,000.0000	one thousand dollars	\$1,000.00
20	Electrical Identification	1	LUMP SUM	\$ 400.0000	four hundred dollars	\$400.00
21	Conductors & Cables	1	LUMP SUM	\$ 15,000.0000	fifteen thousand dollars	\$15,000.00
22	Raceways & Boxes	1	LUMP SUM	\$ 15,000.0000	fifteen thousand dollars	\$15,000.00
23	Panels & Switchboards	1	LUMP SUM	\$ 7,500.0000	seven thousand five hundred dollars	\$7,500.00
24	Enclosed Switches & Circuit Breakers	1	LUMP SUM	\$ 500.0000	five hundred dollars	\$500.00
25	Wiring Devices	1	LUMP SUM	\$ 1,000.0000	one thousand dollars	\$1,000.00
26	Fuses	1	LUMP SUM	\$ 500.0000	five hundred dollars	\$500.00
27	Understeel Condition Allowance For Use it & Where Directed by the Engineer	1	LUMP SUM	\$ 40,000.0000	Forty Thousand Dollars And Zero Cents	\$40,000.00
28	Allowance For Chimney Liner/Repairs as Directed by the Engineer	1	LUMP SUM	\$ 65,000.0000	Sixty-Five Thousand Dollars And Zero Cents	\$65,000.00
29	Allowance for Additional Abessors and Lead Abatement	1	LUMP SUM	\$ 20,000.0000	Twenty Thousand Dollars And Zero Cents	\$20,000.00
Subtotal:						\$823,052.00

# BID 25-02 - BOILER REPLACEMENT AT THE CAMDEN CITY DEPARTMENT OF PUBLIC WORKS

Bid Opening: January 17, 2025 @ 11am

Kaiser Mechanical, LLC		LGB Mechanical, Inc.	
Submission 1		Submission 1	
UNIT PRICE	UNIT PRICE IN WORDS	UNIT PRICE	UNIT PRICE IN WORDS
\$ 25,000.0000	Twenty Five Thousand Dollars	\$ 30,000.0000	thirty thousand
\$ 2,500.0000	Two Thousand Five Hundred Dollars	\$ 1,000.0000	one thousand
\$ 45,000.0000	Forty Five Thousand Dollars	\$ 60,000.0000	sixty thousand
\$ 1,000.0000	One Thousand Dollars	\$ 2,000.0000	two thousand
\$ 15,000.0000	fifteen Thousand Dollars	\$ 10,000.0000	ten thousand
\$ 201,000.0000	Two Hundred and One Thousand Dollars	\$ 210,000.0000	two hundred ten thousand
\$ 227,650.0000	Two Hundred Twenty Seven Thousand Six Hundred Fifty Dollars	\$ 271,416.0000	two hundred seventy one thousand four hundred sixteen
\$ 12,232.0000	Twelve Thousand Two Hundred Thirty Two Dollars	\$ 12,000.0000	twelve thousand
\$ 41,418.0000	Forty One Thousand Four Hundred Eighteen Dollars	\$ 50,000.0000	fifty thousand
\$ 10,000.0000	Ten Thousand Dollars	\$ 3,000.0000	three thousand
\$ 20,000.0000	Twenty Thousand Dollars	\$ 35,000.0000	thirty five thousand
\$ 35,000.0000	Thirty Five Thousand Dollars	\$ 53,500.0000	fifty three thousand five hundred
\$ 20,000.0000	Twenty Thousand Dollars	\$ 12,000.0000	twelve thousand
\$ 5,000.0000	Five Thousand Dollars	\$ 9,000.0000	nine thousand
\$ 6,500.0000	Six Thousand Five Hundred Dollars	\$ 5,000.0000	five thousand
\$ 50,000.0000	Fifty Thousand Dollars	\$ 76,000.0000	seventy six thousand
\$ 2,000.0000	Two Thousand Dollars	\$ 3,000.0000	three thousand
\$ 4,800.0000	Four Thousand Eight Hundred	\$ 2,000.0000	two thousand
\$ 8,000.0000	Eight Thousand Dollars	\$ 20,000.0000	twenty thousand
\$ 420.0000	Four Hundred Twenty Dollars	\$ 1,000.0000	one thousand
\$ 8,400.0000	Eight Thousand Four Hundred	\$ 400.0000	four hundred
\$ 8,800.0000	Eight Thousand Eight Hundred	\$ 15,000.0000	fifteen thousand
\$ 28,880.0000	Twenty Eight Thousand Eight Hundred Eighty Dollars	\$ 15,000.0000	fifteen thousand
\$ 4,000.0000	Four Thousand Dollars	\$ 7,500.0000	seventy five hundred
\$ 2,200.0000	Two Thousand Two Hundred	\$ 500.0000	five hundred
\$ 19,200.0000	Nineteen Thousand Two Hundred	\$ 1,000.0000	one thousand
\$ 40,000.0000	Forty Thousand Dollars And Zero Cents	\$ 40,000.0000	Forty Thousand Dollars And Zero Cents
\$ 65,000.0000	Sixty-Five Thousand Dollars And Zero Cents	\$ 65,000.0000	Sixty-Five Thousand Dollars And Zero Cents
\$ 20,000.0000	Twenty Thousand Dollars And Zero Cents	\$ 20,000.0000	Twenty Thousand Dollars And Zero Cents
\$929,000.00		\$1,030,316.00	

# BID 25-02 - BOILER REPLACEMENT AT THE CAMDEN CITY DEPARTMENT OF PUBLIC WORKS

Bid Opening: January 17, 2015 @ 11am

Palmer Mechanical, Inc. Submission 1		Gaudrell Bros, Inc. Submission 1	
UNIT PRICE	UNIT PRICE IN WORDS	UNIT PRICE	UNIT PRICE IN WORDS
\$ 15,000.0000	Fifteen Thousand Dollars	\$ 24,000.0000	Twenty-four Thousand Dollars
\$ 12,100.0000	Twelve Thousand One Hundred Dollars	\$ 1,000.0000	One Thousand Dollars
\$ 45,000.0000	Forty Five Thousand Dollars	\$ 45,000.0000	Forty-five Thousand Dollars
\$ 2,500.0000	Two Thousand Five Hundred Dollars	\$ 2,400.0000	Two Thousand Four Hundred Dollars
\$ 10,000.0000	Ten Thousand Dollars	\$ 8,000.0000	Eight Thousand Dollars
\$ 225,000.0000	Two Hundred Twenty Five Thousand Dollars	\$ 292,000.0000	Two Hundred Ninety-two Thousand Dollars
\$ 50,000.0000	Fifty Thousand Dollars	\$ 216,000.0000	Two Hundred Sixteen Thousand Dollars
\$ 200,000.0000	Two Hundred Thousand Dollars	\$ 14,000.0000	Fourteen Thousand Dollars
\$ 150,000.0000	One Hundred Fifty Thousand Dollars	\$ 80,000.0000	Eighty Thousand Dollars
\$ 10,000.0000	Ten Thousand Dollars	\$ 4,000.0000	Four Thousand Dollars
\$ 25,000.0000	Twenty Five Thousand Dollars	\$ 34,200.0000	Thirty-four Thousand Two Hundred Dollars
\$ 35,000.0000	Thirty Five Thousand Dollars	\$ 48,000.0000	Forty-eight Thousand Dollars
\$ 25,000.0000	Twenty Five Thousand Dollars	\$ 37,000.0000	Thirty-seven Thousand Dollars
\$ 10,000.0000	Ten Thousand Dollars	\$ 9,000.0000	Nine Thousand Dollars
\$ 10,000.0000	Ten Thousand Dollars	\$ 4,700.0000	Four Thousand Seven Hundred Dollars
\$ 40,000.0000	Forty Thousand Dollars	\$ 63,000.0000	Sixty-three Thousand Dollars
\$ 1,500.0000	One Thousand Five Hundred Dollars	\$ 2,000.0000	Two Thousand Dollars
\$ 2,500.0000	Two Thousand Five Hundred Dollars	\$ 9,000.0000	Nine Thousand Dollars
\$ 2,500.0000	Two Thousand Five Hundred Dollars	\$ 4,000.0000	Four Thousand Dollars
\$ 2,500.0000	Two Thousand Five Hundred Dollars	\$ 500.0000	Five Hundred Dollars
\$ 12,500.0000	Twelve Thousand Five Hundred Dollars	\$ 10,000.0000	Ten Thousand Dollars
\$ 16,000.0000	Sixteen Thousand Dollars	\$ 10,000.0000	Ten Thousand Dollars
\$ 12,500.0000	Twelve Thousand Five Hundred Dollars	\$ 26,000.0000	Twenty-six Thousand Dollars
\$ 5,000.0000	Five Thousand Dollars	\$ 2,000.0000	Two Thousand Dollars
\$ 3,000.0000	Three Thousand Dollars	\$ 200.0000	Two Hundred Dollars
\$ 2,000.0000	Two Thousand Dollars	\$ 19,000.0000	Nineteen Thousand Dollars
\$ 40,000.0000	Forty Thousand Dollars And Zero Cents	\$ 40,000.0000	Forty Thousand Dollars And Zero Cents
\$ 65,000.0000	Sixty-Five Thousand Dollars And Zero Cents	\$ 65,000.0000	Sixty-Five Thousand Dollars And Zero Cents
\$ 20,000.0000	Twenty Thousand Dollars And Zero Cents	\$ 20,000.0000	Twenty Thousand Dollars And Zero Cents
\$3,049,600.00		\$1,090,000.00	



# BID 25-02 - BOILER REPLACEMENT AT THE CAMDEN CITY DEPARTMENT OF PUBLIC WORKS

Bid Opening: January 17, 2025 @ 11am

DOLAN MECHANICAL INC.		Freeman Mechanical Inc.	
Submission 1		Submission 1	
UNIT PRICE	UNIT PRICE IN WORDS	UNIT PRICE	UNIT PRICE IN WORDS
\$ 25,000.0000	Twenty-Five Thousand Dollars and zero cents	\$ 70,000.0000	Seventy Thousand
\$ 5,000.0000	Five Thousand Dollars and zero cents	\$ 40,000.0000	Forty Thousand
\$ 50,000.0000	Fifty Thousand Dollars and zero cents	\$ 40,000.0000	Forty Thousand
\$ 5,000.0000	Five Thousand Dollars and zero cents	\$ 7,780.0000	Seven Thousand Seven Hundred Eighty
\$ 20,000.0000	Twenty Thousand Dollars and zero cents	\$ 20,000.0000	Twenty Thousand
\$ 225,000.0000	Two Hundred Twenty-Five Thousand Dollars and zero cents	\$ 200,000.0000	Two Hundred Thousand
\$ 120,000.0000	One Hundred Twenty Thousand Dollars and zero cents	\$ 450,000.0000	Four Hundred Fifty Thousand
\$ 10,000.0000	Ten Thousand Dollars and zero cents	\$ 15,000.0000	Fifteen Thousand
\$ 130,000.0000	One Hundred Thirty Thousand Dollars and zero cents	\$ 45,000.0000	Forty Five Thousand
\$ 30,000.0000	Thirty Thousand Dollars and zero cents	\$ 10,000.0000	Ten Thousand
\$ 40,000.0000	Forty Thousand Dollars and zero cents	\$ 22,000.0000	Twenty Two Thousand
\$ 60,000.0000	Sixty Thousand Dollars and zero cents	\$ 38,000.0000	Thirty Eight Thousand
\$ 75,600.0000	Seventy Five Thousand Six Hundred Dollars and zero cents	\$ 90,000.0000	Ninety Thousand
\$ 30,000.0000	Thirty Thousand Dollars and zero cents	\$ 10,000.0000	Ten Thousand
\$ 5,000.0000	Five Thousand Dollars and zero cents	\$ 15,000.0000	Fifteen Thousand
\$ 90,000.0000	Ninety Thousand Dollars and zero cents	\$ 88,000.0000	Eighty Eight Thousand
\$ 2,000.0000	Two Thousand Dollars and zero cents	\$ 20,000.0000	Twenty Thousand
\$ 28,000.0000	Twenty-Eight Thousand Dollars and zero cents	\$ 4,800.0000	Four Thousand Eight Hundred
\$ 1,000.0000	One Thousand Dollars and zero cents	\$ 8,000.0000	Eight Thousand
\$ 400,000.0000	Four Hundred Dollars and zero cents	\$ 420.0000	Four Hundred Twenty
\$ 16,000.0000	Sixteen Thousand Dollars and zero cents	\$ 8,400.0000	Eight Thousand Four Hundred
\$ 16,000.0000	Sixteen Thousand Dollars and zero cents	\$ 6,800.0000	Six Thousand Eight Hundred
\$ 10,000.0000	Ten Thousand Dollars and zero cents	\$ 22,400.0000	Twenty Two Thousand Four Hundred
\$ 500,000.0000	Five Hundred Dollars and zero cents	\$ 2,000.0000	Two Thousand
\$ 1,000.0000	One Thousand Dollars and zero cents	\$ 200,000.0000	Two Hundred
\$ 500,000.0000	Five Hundred Dollars and zero cents	\$ 19,200.0000	Nineteen Thousand Two Hundred
\$ 40,000.0000	Forty Thousand Dollars And Zero Cents	\$ 40,000.0000	Forty Thousand Dollars And Zero Cents
\$ 65,000.0000	Sixty-Five Thousand Dollars And Zero Cents	\$ 65,000.0000	Sixty-Five Thousand Dollars And Zero Cents
\$ 20,000.0000	Twenty Thousand Dollars And Zero Cents	\$ 20,000.0000	Twenty Thousand Dollars And Zero Cents
\$1,321,000.00		\$1,380,000.00	

# BID 25-02 - BOILER REPLACEMENT AT THE CAMDEN CITY DEPARTMENT OF PUBLIC WORKS

Opening Date: December 16, 2024 1:00 PM

Closing Date: January 17, 2025 11:00 AM

## Vendor Details

Company Name: Estock Piping Co LLC  
Does your company conduct business under any other name? If yes, please state: No  
Address: 569 Chesterfield Ameytown Road  
Chesterfield , nj 08515  
Contact: Joe Estock  
Email: joe@epcllc06.com  
Phone: 609-291-1989  
Fax: 609-291-1989  
HST#:

## Submission Details

Created On: Wednesday January 08, 2025 12:20:04  
Submitted On: Friday January 17, 2025 10:29:43  
Submitted By: Joe Estock  
Email: joe@epcllc06.com  
Transaction #: 5708b243-a737-4694-a7f7-adcfd61f788d  
Submitter's IP Address: 73.226.136.18

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**Schedule of Prices**

The Respondent hereby bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

**BASE BID**

The undersigned hereby declare(s) that he (it, they) has (have) carefully examined the Advertisement, Proposal, Information for Bidders, General Conditions, Construction Specifications, Supplementary Specifications, Appendix, Drawings, Plans and Form of Contract and Bond for the Project named above; that he/she/they has/have carefully examined the site of the project; the undersigned hereby offers to furnish all plant, labor, materials, supplies, equipment and other facilities and things necessary for, or proper for, or incidental to the **Boiler Replacement at the Camden City Department of Public Works**, as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by **The City of Camden** or its Engineer prior to the date of opening the bids whether received by the undersigned or not for the amount bid based on the following unit and/or lump sum prices:

It is understood that the Total Price for the entire contract stated by the undersigned in the Schedule is based on the estimated quantities and will control in the awarding of the contract. It is further understood that the quantities stated in this Schedule of Prices for the various items are estimated only and may be increased or decreased. Payment will be made only for the actual quantity of authorized work done under each scheduled item.

It is further understood that the following procedure will be used to correct numerical discrepancies found in the Schedule of Prices following:

1. All Unit Prices and the Total Price for the entire contract shall be expressed in both words and figures, and in case of discrepancy, the written price shall govern over the price stated in figures.
2. If based on the above, it is found that the written Total Price for the entire contract is found to have been incorrectly computed, then changes will be made in any or all unit prices so as to attain conformity with said Total Price before the contract is executed.

The undersigned proposes to furnish all labor, materials and equipment required to construct and complete the pool repair and rehabilitation work and do other work complete in every detail, in accordance with plans, specifications and other contract documents prepared by Remington & Vermick, at and for the following Lump Sum Prices and Unit Prices:

NOTE: Extension of Unit Prices **must** be exact.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID. The TOTAL AMOUNT OF BID is defined as the sum of the Total Price Bid for Each Item. Please note the City may award the construction work on the basis of the Main (Base) Bid, combined with any such Alternate(s) as selected, until a net amount is reached which is within the funds available.

Where the price in figures differs from the price in words, the price in words will be accepted as the amount bid and amounts computed and adjusted accordingly.

The Owner reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans.

Furthermore, the Owner reserves the right to omit in its entirety any one or more items of this Contract without forfeiture of Contract or claims for loss of anticipated profits or any other claims by the Contractor on account of such omissions.

The undersigned hereby agrees to complete all work within the number of calendar days listed below from the date of notice to begin work, which will be forwarded to the Contractor by the ENGINEER. Contractor further agrees that the OWNER may, without recourse or other legal action, retain from the monies that are or may become due the amount stipulated below for each and every calendar day (Sundays and legal holidays excepted) that the completion of the work may be delayed beyond the time stipulated below. Such amount is hereby mutually agreed, not as a penalty, but as liquidated damages accruing to the OWNER due to such delay for extra costs due to engineering or other expenses. The schedule of completion dates and amount for liquidated damages are as follows:

**Base Bid (Boiler Replacement at DPW) within Contract Time: Two Hundred Fifty (250) Calendar Days. The new steam boiler system must be fully operational by October 1, 2025.**

**THE BUILDING SHALL NOT BE WITHOUT HEATING BETWEEN OCTOBER 1 THROUGH MAY 15. EXISTING BOILERS SHALL REMAIN OPERATIONAL UNTIL MAY 15, 2025. NEW BOILERS SHALL BE OPERATIONAL BY OCTOBER 1, 2025. THE CONTRACTOR SHALL INCLUDE ALL NECESSARY COSTS TO ENSURE THAT THE BUILDING IS PROVIDED WITH ADEQUATE HEATING BETWEEN OCTOBER 1 TO MAY 15, INCLUDING THE PROVISION OF TEMPORARY FACILITIES IF REQUIRED.**

**Schedule of Liquidated Damages:**

- One (1) to Fifteen (15) Days: **\$500 per calendar day**
- Sixteen (16) to Thirty (30) Days: **\$1,000.00 per calendar day**
- Greater Than Thirty (30) Days: **\$2,000.00 per calendar day**

And such amount so to be retained is hereby agreed to be for the costs of the Inspection and Engineering as liquidated damages accruing to the City of Camden incident to such delay. Also, refer to the General Conditions.

Unless otherwise directed, the Contractor shall be prepared to mobilize and commence construction activities within thirty (30) days of the notice to proceed date. Requests for mobilization dates contrary to the above-referenced instruction must be provided to the City Engineer or designee in writing for review/approval within three (3) days of the notice to proceed date.

Accompanying this proposal is a certification of bidder regarding non-discrimination; a non-collusion affidavit, a duly executed consent from an approved surety company, licensed to conduct business in the State of New Jersey, agreeing to furnish the required bond(s) upon the award of contract; and a certified check, cashier's check, paper bid or digital bid bond to the order of the City of Camden, in amount equal to ten percent (10%) of the sum of the bid but not in excess of twenty thousand dollars (\$20,000.00) which the undersigned agrees to be forfeited as liquidated damages and not a penalty if the contract is awarded to the undersigned, and the undersigned shall fail to execute the contract, furnish the bond(s), and complete the work within the stipulated time.

ITEM	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE *	UNIT PRICE IN WORDS *	AMOUNT
1	Mobilization/Demobilization	1	LUMP SUM	\$27,000.0000	Twenty-Seven thousand dollars	\$27,000.00
2	As-Built Drawings	1	LUMP SUM	\$1,000.0000	one thousand dollars	\$1,000.00
3	Demolition	1	LUMP SUM	\$27,000.0000	Twenty-seven thousand dollars	\$27,000.00
4	Temporary Facilities	1	LUMP SUM	\$1,000.0000	one thousand dollars	\$1,000.00
5	Cast-In-Place Concrete	1	LUMP SUM	\$12,000.0000	twelve thousand dollars	\$12,000.00
6	Steam Boilers, Controls & Accessories, complete	1	LUMP SUM	\$206,500.0000	two hundred six thousand five hundred dollars	\$206,500.00
7	Steam & Condensate Piping, Accessories	1	LUMP SUM	\$162,975.0000	one hundred sixty-two thousand nine hundred seventy-five dollars	\$162,975.00
8	Steam & Condensate Piping Insulation	1	LUMP SUM	\$11,550.0000	eleven thousand five hundred fifty dollars	\$11,550.00
9	Boiler Breeching, Venting, & accessories	1	LUMP SUM	\$46,860.0000	forty six thousand eight hundred sixty dollars	\$46,860.00
10	Domestic Water Piping, Insulation, & Accessories	1	LUMP SUM	\$500.0000	five hundred dollars	\$500.00
11	Boiler Feed Unit and Accessories	1	LUMP SUM	\$20,011.0000	twenty thousand eleven dollars	\$20,011.00
12	Vacuum Condensate Pump and Accessories	1	LUMP SUM	\$33,832.0000	thirty three thousand eight hundred thirty two dollars	\$33,832.00

13	Steel Gas Piping & Accessories	1	LUMP SUM	\$23,144.0000	twenty three thousand one hundred forty four dollars	\$ 23,144.00	
14	Power Ventilators & Related accessories and controls	1	LUMP SUM	\$7,580.0000	seven thousand five hundred eighty dollars	\$ 7,580.00	
15	Water Treatment	1	LUMP SUM	\$1,200.0000	one thousand two hundred dollars	\$ 1,200.00	
16	Asbestos Testing & Abatement, complete	1	LUMP SUM	\$53,790.0000	fifty three thousand seven hundred ninety dollars	\$ 53,790.00	
17	Testing, Adjusting, & Balancing	1	LUMP SUM	\$1,200.0000	one thousand two hundred dollars	\$ 1,200.00	
18	Basic Electrical Materials & Methods	1	LUMP SUM	\$20,000.0000	twenty thousand dollars	\$ 20,000.00	
19	Grounding & Bonding	1	LUMP SUM	\$1,000.0000	one thousand dollars	\$ 1,000.00	
20	Electrical Identification	1	LUMP SUM	\$400.0000	four hundred dollars	\$ 400.00	
21	Conductors & Cables	1	LUMP SUM	\$15,000.0000	fifteen thousand dollars	\$ 15,000.00	
22	Raceways & Boxes	1	LUMP SUM	\$15,000.0000	fifteen thousand dollars	\$ 15,000.00	
23	Panels & Switchboards	1	LUMP SUM	\$7,500.0000	seven thousand five hundred dollars	\$ 7,500.00	
24	Enclosed Switches & Circuit Breakers	1	LUMP SUM	\$500.0000	five hundred dollars	\$ 500.00	
25	Wiring Devices	1	LUMP SUM	\$1,000.0000	one thousand dollars	\$ 1,000.00	
26	Fuses	1	LUMP SUM	\$500.0000	five hundred dollars	\$ 500.00	
						Subtotal	\$ 698,052.00

#### BASE BID - (Allowances)

The undersigned hereby declare(s) that he (it, they) has (have) carefully examined the Advertisement, Proposal, Information for Bidders, General Conditions, Construction Specifications, Supplementary Specifications, Appendix, Drawings, Plans and Form of Contract and Bond for the Project named above; that he/she they has/have carefully examined the site of the project, the undersigned hereby offers to furnish all plant, labor, materials, supplies, equipment and other facilities and things necessary for, or proper for, or incidental to the Boiler Replacement at the Camden City Department of Public Works, as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by The City of Camden or its Engineer prior to the date of opening the bids whether received by the undersigned or not for the amount bid based on the following unit and/or lump sum prices:

It is understood that the Total Price for the entire contract stated by the undersigned in the Schedule is based on the estimated quantities and will control in the awarding of the contract. It is further understood that the quantities stated in this Schedule of Prices for the various items are estimated only and may be increased or decreased. Payment will be made only for the actual quantity of authorized work done under each scheduled item.

It is further understood that the following procedure will be used to correct numerical discrepancies found in the Schedule of Prices following:

1. All Unit Prices and the Total Price for the entire contract shall be expressed in both words and figures, and in case of discrepancy, the written price shall govern over the price stated in figures.
2. If based on the above, it is found that the written Total Price for the entire contract is found to have been incorrectly computed, then changes will be made in any or all unit prices so as to attain conformity with said Total Price before the contract is executed.

The undersigned proposes to furnish all labor, materials and equipment required to construct and complete the pool repair and rehabilitation work and do other work complete in every detail, in accordance with plans, specifications and other contract documents prepared by Remington & Verreck, at and for the following Lump Sum Prices and Unit Prices:

NOTE: Extension of Unit Prices must be exact.

Bids will be compared on the basis of the TOTAL AMOUNT OF BID. The TOTAL AMOUNT OF BID is defined as the sum of the Total Price Bid for Each Item. Please note the City may award the construction work on the basis of the Main (Base) Bid, combined with any such Alternate(s) as selected, until a net amount is reached which is within the funds available.

Where the price in figures differs from the price in words, the price in words will be accepted as the amount bid and amounts computed and adjusted accordingly.

The Owner reserves the right to omit or add to the construction of any portion or portions of the work heretofore enumerated or shown on the plans.

Furthermore, the Owner reserves the right to omit in its entirety any one or more items of this Contract without forfeiture of Contract or claims for loss of anticipated profits or any other claims by the Contractor on account of such omissions.

The undersigned hereby agrees to complete all work within the number of calendar days listed below from the date of notice to begin work, which will be forwarded to the Contractor by the ENGINEER. Contractor further agrees that the OWNER may, without recourse or other legal action, retain from the monies that are or may become due the amount stipulated below for each and every calendar day (Sundays and legal holidays excepted) that the completion of the work may be delayed beyond the time stipulated below. Such amount is hereby mutually agreed, not as a penalty, but as liquidated damages accruing to the OWNER due to such delay for extra costs due to engineering or other expenses. The schedule of completion dates and amount for liquidated damages are as follows:

**Base Bid (Boiler Replacement at DPW) within Contract Time: Two Hundred Fifty (250) Calendar Days. The new steam boiler system must be fully operational by October 1, 2025.**

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Schedule of Liquidated Damages:

One (1) to Fifteen (15) Days: **\$500 per calendar day**  
 Sixteen (16) to Thirty (30) Days: **\$1,000.00 per calendar day**  
 Greater Than Thirty (30) Days: **\$2,000.00 per calendar day**

And such amount so to be retained is hereby agreed to be for the costs of the Inspection and Engineering as liquidated damages accruing to the City of Camden incident to such delay. Also, refer to the General Conditions.

Unless otherwise directed, the Contractor shall be prepared to mobilize and commence construction activities within thirty (30) days of the notice to proceed date. Requests for mobilization dates contrary to the above-referenced instruction must be provided to the City Engineer or designee in writing for review/approval within three (3) days of the notice to proceed date.

Accompanying this proposal is a certification of bidder regarding non-discrimination; a non-collusion affidavit; a duly executed consent from an approved surety company, licensed to conduct business in the State of New Jersey, agreeing to furnish the required bond(s) upon the award of contract, and a certified check, cashier's check, paper bid or digital bid bond to the order of the City of Camden, in amount equal to ten percent (10%) of the sum of the bid but not in excess of twenty thousand dollars (\$20,000.00) which the undersigned agrees to be forfeited as liquidated damages and not a penalty if the contract is awarded to the undersigned, and the undersigned shall fail to execute the contract, furnish the bond(s), and complete the work within the stipulated time.

ITEM	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	UNIT PRICE IN WORDS	AMOUNT	
27	Unforeseen Condition Allowance For Use If & Where Directed by the Engineer	1	LUMP SUM	\$40,000.0000	FORTY THOUSAND DOLLARS AND ZERO CENTS	\$ 40,000.00	
28	Allowance For Chimney User/Repairs as Directed by the Engineer	1	LUMP SUM	\$65,000.0000	SIXTY-FIVE THOUSAND DOLLARS AND ZERO CENTS	\$ 65,000.00	
29	Allowance For Additional Asbestos and Lead Abatement	1	LUMP SUM	\$20,000.0000	TWENTY THOUSAND DOLLARS AND ZERO CENTS	\$ 20,000.00	
						Subtotal	\$ 125,000.00

**Summary Table**

Bid Form	Amount
BASE BID	\$ 698,052.00
BASE BID - (Allowances)	\$ 125,000.00
<b>Subtotal Contract Amount:</b>	<b>\$ 823,052.00</b>

**Bid Questions**

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bidstenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The bidder may submit any additional information he/she desires. The City may contact the job references provided.

<p>If Bidder is incorporated, provide State of Incorporation, Date of Incorporation and address of Principal Office if different than registration address.</p>	<p>Estock Piping Co LLC operates as a Limited Liability Company in the state of New Jersey</p>
<p>Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice(s) may be legally serviced.</p>	<p>Joseph Estock, Member, Phone: 609-291-1989 Email: Joe@EPCLLC.COM</p>
<p>If not incorporated, provide State where registered, name of owner, address and telephone</p>	<p>New Jersey, Joseph Estock, 569 Chesterfield Amsynton Rd Chesterfield NJ 08515, Phone: 609-291-1989</p>
<p>Provide proof of all licenses, permits, and similar authorizations issued by federal, state, and local government agencies to Bidder and all its subcontractors, which will be used in performing the obligations under the Contract</p>	<p>Estock Piping Co LLC HVACR License- TBHC00054700 Plumbing License-368907G2500 Advanced Electrical Inc 34ED01579900 34ED01579900 Sitka Environmental LLC 00842</p>
<p>How many years have you been engaged in the work requested in this contract under your present firm or trade name.</p>	<p>18 years</p>
<p>General character of work performed by you.</p>	<p>HVACR, Plumbing, Sheet Metal/Mechanical</p>
<p>Have you ever failed to complete any work awarded to you? If so, where and why?</p>	<p>None</p>
<p>Have you ever defaulted on a contract? If so, where and why?</p>	<p>None</p>
<p>List your major equipment for the use of this contract and whether leased or owned. You may upload this paperwork in the "Other" upload section.</p>	<p>Estock Piping Co LLC owns all necessary equipment to complete this project.</p>
<p>Provide name, address, description, dollar amount and dates of the last three (3) jobs in similar scope and scale as these bid specifications. Job Reference #1</p>	<p>Berkley Township Board of Education, Bayville Elementary School D Wing Boiler Replacement, 356 Atlantic City Blvd, Bayville NJ 08721, \$575,821.00, 2024</p>
<p>Provide name, address, description, dollar amount and dates of the last three (3) jobs in similar scope and scale as these bid specifications. Job Reference #2</p>	<p>Moorestown Township Board of Education, Mary E Roberts Elementary School Boiler Replacement, 490 Crescent Ave Moorestown NJ, 08057 \$269,460.00, 2024</p>
<p>Provide name, address, description, dollar amount and dates of the last three (3) jobs in similar scope and scale as these bid specifications. Job Reference #3</p>	<p>Hamilton Township Board of Education, McCallard Elementary School Boiler Replacement, 1600 Arena Dr Hamilton NJ 08610, \$525,000.00, 2024</p>
<p>Pursuant to N.J.S.A. 10-5-31 et seq. (P.L. 1975, C. 127) &amp; N.J.A.C. 17:27 All successful construction contractors must submit within three (3) days of the signing of the contract an Initial Project Manning Report (IAR201) for this project. Contractor agrees to comply with the Affirmative Action Regulation of N.J.S.A. 10-5-31 et seq. and N.J.A.C. 17:27 et seq. (Yes or No)</p>	<p>Yes</p>

FORM AA101 INFORMATION

**Enforceable AFFIRMATIVE ACTION RULES AND REGULATIONS PERTAIN TO THIS BID**

For any construction contract in excess of \$50,000, a Contractor must comply with all the requirements of City of Camden Code, Chapter 14, *Affirmative Action*, including but not limited to, Article III, *Hiring Goals* which include twenty-five percent (25%) of the work hours to be furnished by minority workers and forty percent (40%) of the work hours to be furnished by City residents.

For all construction contracts, a Contractor must comply with Article IV, *Minority Business Enterprise Goals*, sections 14-13 and 14-14. Alternatively, a Contractor can establish the good faith efforts it made to meet the above goals as indicated in Chapter 14.

For Contracts involving certain HUD funding, Section 3 applies. A contractor must comply with all HUD Section 3 rules and regulations. Contractors and subcontractors are required to provide employment and other economic opportunities, to the greatest extent possible, to Section 3 residents and business concerns which provide economic opportunities to qualifying residents.

If a contractor cannot meet HUD's goals, the contractor must establish the best efforts it made to meet the goals, describe barriers it encountered or provide other relevant information that will allow the Affirmative Action Officer and the Affirmative Action Review Council to render an Affirmative Action compliance determination.

For bids involving federal aid set-aside, Disadvantaged Business Enterprise (DBE) and/or Emerging Small Business Enterprise (ESBE) or Small Business Enterprise (SBE) goals have been established in consultation with the New Jersey Department of Transportation (NJDOT), the bidder/contractor must meet the established hiring goal(s), or alternatively, the bidder/contractor must establish the good faith efforts it made to meet the goal(s).

For good faith efforts, please see NJDOT BDC175-12, *Civil Rights Requirements*, Section 102.13, *Consideration of Bids*, sections 14-31 and 14-32 of Chapter 14 of the City of Camden Code, *Affirmative Action*; and section 33-6 of Chapter 33 of the City of Camden Code, *Minority, Women, and Veteran-Owned Business Set-Aside Program*.

For set-aside contracts where a MBE/WBE/VBE goal has been established by the City pursuant to Chapter 33, *Minority, Women, and Veteran-Owned Business Set-Aside Program*, a Contractor must meet the goal(s) established pursuant to section 33-5 of Chapter 33, or alternatively, establish the good faith efforts it made to meet the goal(s) as indicated in section 33-6 of Chapter 33.

For federal aid set-aside construction projects, Contractor should review NJDOT BDC175-12, *Civil Rights Requirements*, Section 102.13, *Consideration of Bids* for forms to be submitted, including but not limited to, Form CR-266, Form CR-273, Form CR-272 and Form CR-274. Form AA-101 is also to be included with the Bidder's bid submission. The bidder's submission will be reviewed by City and NJDOT Officials.

For all City construction projects or City projects where a set-aside has been established pursuant to City Code Chapter 33, without exception, a fully legible Form AA-101 must be included with the Bidder's bid submission. Once submitted, with the bid submission, revisions to the AA-101 Form will not be accepted. Goals must be established in the bid submission. However, the Affirmative Action Officer may seek documents and other information with regard to good faith efforts or best efforts after the bid opening date. PLEASE NOTE: All Contractor's efforts that are to be reviewed by the Affirmative Action Officer and ultimately by the Affirmative Action Review Council shall only focus on efforts that took place prior to the bid opening date. These efforts are to be reported by the contractor in its bid submission, including on Form AA 101. These efforts are also to be reported in the contractor's written affirmative action plan. The contractor's written affirmative plan shall only improve upon the contractor's desire to attain the goals but in no way shall lessen or alter the initial AA-101 form submitted with the contractor's bid.

After bids are received but prior to the award of such contract by City Council, the low bidder and its principal subcontractors will be required to attend a pre-award conference. The low bidder will also be required to submit an Affirmative Action Plan documenting the low bidder method (s) for complying with the relative articles of affirmative action to the Affirmative Action Officer at least three (3) business days before this pre-award conference date. The purpose of the pre-award conference will be for the Affirmative Action Officer to evaluate the low bidder's Affirmative Action Plan(s) to determine whether the plan(s) comply with the provisions of Chapter 14, Section 3, if applicable, or Chapter 33, if applicable, and to examine the bidder's past performance with respect to complying with the applicable articles of affirmative action.

The low Bidder's Affirmative Action Plan will be reviewed by the Affirmative Action Review Council which will then make a recommendation to City Council regarding the award of the construction contract.

A developer/contractor award a contract with the City of Camden must continue to comply with all of the applicable requirements including the good faith or best efforts defined by the contractor's own written affirmative action plan throughout the duration of the project or penalties may be imposed pursuant to Section 3, if applicable, Section 14-35 of Chapter 14 or section 33-16 of Chapter 33, as applicable.

Evidence submitted by the Bidder and responses to questions posed by the Affirmative Action Officer and the Affirmative Action Review Council will be considered by the Affirmative Action Officer and the Affirmative Action Review Council in evaluating Bidder's bid submission in determining whether Bidder met the goals in the bid specifications, or alternatively, established good faith efforts to do so.

Form AA101 (Page 1)

Identify all current employees, including city residents, who will be working on this project and identify the Work Classification.

\*Pursuant to Chapter 14 of the Camden Code, "Minority Group Members are persons as are defined in Section 14-1 of Chapter 14 of the Camden Code, *Affirmative Action*. Section 3 residents are as defined by HUD rules and regulations.

\*\*Bidder may add additional rows.

Work Classification *	Name of Employee *	Minority *	Resident *	Section 3 Resident *
HVACR	Joseph Estock	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Plumbing	Louis Haryez	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Footman	Joshua Teal	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Form AA101 (Page 2)

Questions	Response *
Number of additional employees, if any, to be hired for this Project?	Unknown at this time
How many of these additional employees will be City Residents?	Unknown at this time
How many of these additional employees will be Section 3 Residents?	Unknown at this time
Are you or your company a certified DBE/WBE/VBE/ESBE/SBE, Section 3 or Other Classification(s) who will be performing working on this Project? (Yes or No)	No
If yes, identify the type of firm your company is and how your company was certified.	None
Who was the certifying entity: Federal Government, State of New Jersey, Affirmative Action Review Council, Other	None
If applicable, list other certifying entities. Indicate N/A if not applicable.	N/A



For every subcontractor contacted by your company for this project, including the subcontractor(s) that will be used for this project, fill in the form. Bidder may add additional rows.

Vendor to re-list the same contractors on the "Listing of Prime and General Contractors" form.

Feel free to supply any other information that may positively affect the determination of your firm as a responsible bidder on additional rows or upload a statement in the Document Upload area.

Subcontractor Name *	Address *	Telephone Number (with area code) *	Indicate if certified Section 2 Business or DSE, MBE, WBE, VBE, ESBE, SBE, Other or None and provide all certifications	Type of work (electrical, paving, etc) to be performed or materials to be supplied *	NAICS Code(s)	Date Contacted *	Indicate if contacted by Email, Phone, Fax or Mail	Quote Received *	Dollar amount of quote received or contract entered into *	Provide name, address, description, dollar amount and dates of the last job in similar scope and scale as these bid specifications.
Advanced Electrical Inc	207 W. Clinton Ave Oaklyn NJ 08107	8568580217	SBE	Electrical		12/1/04	Email	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	76,340.00	Bayville School Boiler Replacement, 156 Atlantic City Blvd Bayville NJ 08721, 25,750.00
Shade Environmental LLC	623 Cutler Ave Maple Shade NJ 08052	8567550088		Asbestos Removal/Treatment		12/1/04	Email	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	13,790.00	

#### EXHIBIT B MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

#### EXHIBIT B

#### MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27-1.1 et seq.

#### CONSTRUCTION CONTRACTS ONLY

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each construction trade consistent with the targeted employment goal prescribed by N.J.A.C. 17:27-7.2; provided, however, that the Dept. of LWD, Construction EEO Monitoring Program, may, in its discretion, exempt a contractor or subcontractor from compliance with the good faith procedures prescribed by the following provisions, A, B, and C, as long as the Dept. of LWD, Construction EEO Monitoring Program is satisfied that the contractor or subcontractor is employing workers provided by a union which provides evidence, in accordance with standards prescribed by the Dept. of LWD, Construction EEO Monitoring Program, that its percentage of active "hand carrying" members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with N.J.A.C. 17:27-7.2. The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

- A. If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the contractor's or subcontractor's prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below, and the contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.
- B. If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions:

(1) To notify the public agency compliance officer, the Dept. of LWD, Construction EEO Monitoring Program, and minority and women referral organizations listed by the Division pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;

(2) To notify any minority and women workers who have been listed with it as awaiting available vacancies;

(3) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;

(4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;

(5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and nondiscrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;

(6) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:

- i. The contractor or subcontractor shall interview the referred minority or women worker.
- ii. If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Dept. of LWD, Construction EEO Monitoring Program. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (j) below.
- iii. The name of any interested woman or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Dept. of LWD, Construction EEO Monitoring Program, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.
- iv. If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor

R-28

DB:dh  
02-11-25

**RESOLUTION AUTHORIZING A 10-YEAR CONTRACT WITH OMNI RECYCLING HOLDINGS, LLC FOR MARKETING SERVICES OF SINGLE STREAM RECYCLABLE MATERIALS**

WHEREAS, there exists a need to procure marketing services of single-stream recyclable materials for the City of Camden; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(6), et seq., the City is a member of the Camden County Cooperative Pricing System ("CCCPS"); and

WHEREAS, pursuant to CCCPS Request for Proposal ("RFP") #24-27 for the provision of marketing services of single-stream recyclable materials for Camden County and participating County Municipalities under the CCCPS ID #57-CCCPS, CCCPS has awarded a contract to Omni Recycling Holdings, LLC, for the aforementioned services for a term of ten (10) years; and

WHEREAS, as a participating member of the CCCPS the City is authorized to enter a contract directly with Omni Recycling Holdings, LLC, pursuant to the terms and conditions of RFP #24-27 with the approval of the governing body; and

WHEREAS, the City desires to enter into a contract with Omni Recycling Holdings, LLC for the provision of marketing services of single-stream recyclable materials for a term of ten (10) years for an amount not to exceed Two Hundred Thousand Dollars (\$200,000.00), processing fee per ton \$35.00 (fixed cost percentage of processing fee 10.00%, ACR revenue share percentage per ton 10.00%) contingent upon the availability of funding; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "G-02-SD-708-210; G-02-SD-703-220; 5-01-E6-701-904 & 6-01-E7-701-904", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the City is authorized to enter into a contract with Omni Recycling Holdings, LLC for a term of ten (10) years under the Camden County Cooperative Pricing System, ID #57-CCCPS, for the provision of marketing services of single-stream recyclable materials for an amount not to exceed Two Hundred Thousand Dollars (\$200,000.00), processing fee per ton \$35.00 (fixed cost percentage of processing fee 10.00%, ACR revenue share percentage per ton 10.00%) contingent upon funding availability, pursuant to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney



\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: OMNI RECYCLING HOLDINGS, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-E6-701-904 (\$80,000.00)6-01-E7-701-90 (UP TO \$200,000.00) CONTINGENT UPON FUNDING AVAILABILITY FOR CY2026-CY2035

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT: G-02-SD-703-210(\$60,000.00)
- G -02-SD-703-220(\$60,000.00)
- AMOUNT:\$
- CAPITAL ORDINANCE

AMOUNT:\$

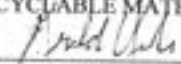
- TRUST ACCOUNT:

AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 200,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A 10 YEAR CONTRACT WITHOMNI RECYCLING HOLDINGS, LLC FOR MARKETING SERVICES OF SINGLE STEAM RECYCLABLE MATERIALS

  
\_\_\_\_\_  
Gerald C. Seneski  
Director of Finance

Date: 1/29/25



## EXECUTIVE SUMMARY

### TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A 10-YEAR CONTRACT WITH OMNI RECYCLING HOLDINGS, LLC FOR MARKETING SERVICES OF SINGLE STREAM RECYCLABLE MATERIALS

#### FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Camden City is a participating municipality of the Camden County Cooperative Pricing System for marketing services of single-stream recyclable materials
- Omni Recycling Holding, LLC 408 Lambs Road Pitman, NJ 08071 provided the best possible financial terms for the marketing of recyclable materials received from all participating counties and municipalities members out of three (3) responses received.
- This revenue sharing arrangement for recyclable material will rebate (as a credit to the next or current monthly billing) 10% of the excess over the processing fee. If the selling of this commodity does not equate with sufficient funds to cover the recycling costs, participating counties and municipalities will be invoiced their share of the remaining balance owed.
- Contract begins May 1, 2025 – April 30, 2035

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** up to \$200,000.00, Processing fee per ton – 35.00. Fixed cost percentage of processing fee 10.00%, ACR revenue share percentage per ton 10.00%

**PROCUREMENT PROCESS:** N.J.S.A. 40A: 11-12

**APPROPRIATION NUMBER:** G-02-SD-703-210 (\$60,000.00), G-02-SD-703-220 (\$60,000.00), 5-01-E6-701-904 (\$80,000) & 6-01-E7-701-904 (up to \$200,000.00) contingent upon funding availability for CY2026-CY2035

#### IMPACT STATEMENT:

- Will limit City's exposure to downturns in commodity prices

#### SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works

#### COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	OMNI HOLDING, LLC
Purpose or Need for service:	MARKETING SERVICES FOR SINGLE STREAM RECYCLABLE MATERIAL
Contract Award Amount	\$200,000
Term of Contract	10 YEARS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES FOR 2025
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Administrator/Manager Signature

\_\_\_\_\_  
Date



# RESOLUTION

Res-Pg: 15-1

**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT, PURSUANT TO COMPETITIVE CONTRACTING REQUEST FOR PROPOSALS #24-27, BY AND BETWEEN THE COUNTY OF CAMDEN (DIVISION OF ENVIRONMENTAL AFFAIRS) AND OMNI RECYCLING HOLDINGS, LLC, FOR MARKETING SERVICES OF SINGLE-STREAM RECYCLABLE MATERIALS FOR THE COUNTY OF CAMDEN AND PARTICIPATING COUNTY MUNICIPALITIES, UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, ID #57-CCCPS**

WHEREAS, there exists a need for marketing services of single-stream recyclable materials for Camden County and participating County Municipalities; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1, et seq., the County of Camden has conducted a publicly advertised Competitive Contracting Request for Proposals #24-27 for the provision of marketing services of single-stream recyclable materials for Camden County and participating County Municipalities under the Camden County Cooperative Pricing System, ID #57-CCCPS; and

WHEREAS, three (3) response were received; and

WHEREAS, the proposal submitted by Papercycle Solutions USA, LLC is non-compliant with the specifications of Competitive Contracting Request for Proposals #24-27; and

WHEREAS, the Evaluation Committee for this Request For Proposals has reviewed the response and has recommended that an agreement be awarded to Omni Recycling Holdings, LLC, for marketing services of single-stream recyclable materials for Camden County and participating County Municipalities under the Camden County Cooperative Pricing System ID#57-CCCPS for a term of ten (10) years effective May 1, 2025 through April 30, 2035, at the unit pricing listed in their Proposal dated July 24, 2024 and returnable on September 4, 2024; and

# RESOLUTION

Res-Pg: 15-2

WHEREAS, this contract is awarded pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-4.1, et seq.; and

WHEREAS, each participating member of the Camden County Cooperative as specified in Competitive Contracting Request for Proposals #24-27, as may be required and at their option, are hereby authorized to enter into a contract directly with Omni Recycling Holdings, LLC, pursuant to the terms and conditions of Competitive Contracting Request For Proposal #24-27, after award by its governing body in accordance with applicable law; and

WHEREAS, funding for this purpose is contingent upon the availability and appropriation of sufficient funds for this purpose in the County's Temporary and/or Permanent Budgets for years 2025 through 2035, and shall be encumbered at the unit pricing listed in the Proposal of Omni Recycling Holdings, LLC, dated July 24, 2024 and returnable on September 4, 2024, prior to the services being utilized as authorized pursuant to N.J.A.C. 5:30-5.5(b)(2) and shall not exceed any using department's line item in the budget for this purpose; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, contingent upon the funding as described herein and pursuant to Competitive Contracting Request For Proposals #24-27, the proper County officials be and are hereby authorized to execute all documents necessary to effect an agreement with Omni Recycling Holdings, LLC, 408 Lambs Road, Pitman, NJ 08077 for the provision of marketing services of single-stream recyclable materials for the County of Camden and participating County Municipalities under the Camden County Cooperative Pricing System, ID #57-CCCPS, at the unit pricing rates listed in their Proposal dated July 24, 2024 and returnable on September 4, 2024, for a



# RESOLUTION

Res-Pg: 15-3

term of ten (10) years effective May 1, 2025 through April 30, 2035; and

BE IT FURTHER RESOLVED that the participating members of the Camden County Cooperative as specified in Competitive Contracting Request for Proposals #24-27 are hereby authorized to enter into a contract directly with Omni Recycling Holdings, LLC, pursuant to the terms and conditions of Competitive Contracting Request for Proposal #24-27 after award by its governing body in accordance with funding and applicable law; and

BE IT FURTHER RESOLVED the proposal submitted by Papercycle Solutions USA, LLC is hereby rejected due to non-compliance with the specifications of Competitive Contracting Request for Proposals # 24-27; and

BE IT FURTHER RESOLVED that a copy of this Resolution or a Notice of Contract Award be advertised in accordance with N.J.S.A. 40A: 11-4.5(g).

LJP/ml  
File No. 10722

Z:\Files - General\Single Stream Recyclable Materials\CCRF #24-27 - 10 yr. term  
Resol. Auth. CCRFP # 24-27 Omni Recycling Holdings, LLC  
Auth. 10-17-2024

Introduced on: October 17, 2024  
Adopted on:  
Official Resolution#:

### Form 1 - Price Proposal

Note: All blanks and boxes must be filled in -do not change or add to form

Omni Recycling Group LLC

(Name of Company)

408 Lambs Rd Pitman, NJ 08071

(Address of Company)

Kevin Carducci CEO

(Company Contact Person and Title)

(856)589-7400

(Tel)

(Fax)

kcarducci@omni-recycling.com

(Email)

YEAR 1 - MAY 1, 2025 - APRIL 30, 2026  OR YEAR 1 - MAY 1, 2026 - APRIL 30, 2027

A. Processing Fee (per ton) \$ 35.00

B. Fixed cost percentage of processing Fee (A) % 10.00%

C. ACR Revenue Share Percentage (per ton) % 10.00%

D. Historic Information of each commodity and annual ACR to be provided

Complete Attachment "A"

- Note:
- 1.) Each proposer must check the box for the proposed start date and complete, in full, Sections A, B & C above indicating the Firm's per ton processing fee, Firm's fixed cost percentage of the processing fee, and ACR revenue share percentage.
  - 2.) Each proposer must complete, in full Section D Attachment "A". This Attachment is the submission of 3 years of data (CY 21', 22' and 23') for each commodity as well as the annual ACR for each year. All information submitted is subject to an audit and verification of values by the County prior to award.
  - 3.) The Contract Term is ten (10) years.
  - 4.) The Firm must identify its fixed cost percentage of the proposed per ton processing fee. Each successive year, for the remainder of the contract, the CPI will be calculated using only the firm's variable costs (not fixed costs). Future processing fees will be determined by fixed cost, plus variable costs, plus CPI adjustment.
  - 5.) For purpose of awarding the contract, the County will use a 3% CPI to calculate the total cost of the contract. The actual annual CPI will be utilized during the contract period.  
Example: If the firm's processing fee is \$60 per ton, and the fixed cost is 25% of the per ton processing fee, the CPI will be calculated as follows:  
Processing fee:  $\$60 \times 75\% = \$45$  Variable Cost  
Variable Cost:  $\$45 \times 3\% \text{ (CPI)} = \$1.35$   
Year 2 processing fee:  $\$15 + \$46.35 = \$61.35$  per ton.  
Year 3 calculation will use  $\$46.35$  as the Firm's variable cost, etc...
  - 6.) For the basis of determining value of Section C. over the 10-year contract period - Section C. Revenue Share Percentage: the County will use the information provided in Section D Attachment A from each proposer.
  - 7.) The variable cost of the processing fee will be calculated based on the percentage change in the annual Consumer Price Index from May to May annually. The CPI calculation will be

- added to the previous year's processing fee throughout the remainder of the contract.
- 8.) The CPI used shall be the Philadelphia – Camden – Wilmington region.
  - 9.) The processing fee will be paid by generator (Towns and County) based on actual tons delivered to the facility.
  - 10.) County shall utilize the information provided in Sections A, B, C and D (Attachment "A"). All information shall be projected through the 10-year term of the contract to determine the basis of award.

We, the undersigned, hereby declare that we have carefully examined the attached Competitive Contracting Request for Proposals documents attached hereto and provide a proposal with the pricing as stated above in Form 1.

Signature: Kevin F. Carducci Date: 8-20-2024

Name Printed: Kevin Carducci

Title/Position: CEO

DB:dh  
02-11-25

K-29

**RESOLUTION AUTHORIZING AMENDING CONTRACT #12-24-089S TO  
KC SIGN & AWNINGS FOR PURCHASE AND INSTALLATION OF LED SIGNAGE**

WHEREAS, on December 3, 2024, the Council of the City of Camden adopted Resolution MC-24:9795, approving the purchase of LED display signs from KC Sign & Awnings for several community centers and parks via ESCNJ BID# 21/22-26 for an amount not to exceed Two Hundred Fifty-Five Thousand Nine Hundred Dollars (\$255,900.00); and

WHEREAS, it is necessary to amend said contract in the amount not to exceed SIX THOUSAND NINE HUNDRED FIFTY DOLLARS (\$6,950.00) for the installation of signs on the exterior of the buildings at the community centers that were not included in the original quotes; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden, under line item "5-01-E7-803-908", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that Contract #12-24-089s with KC Sign & Awnings be amended in the amount not to exceed SIX THOUSAND NINE HUNDRED FIFTY DOLLARS (\$6,950.00), for a total contract amount of TWO HUNDRED SIXTY-TWO THOUSAND EIGHT HUNDRED FIFTY DOLLARS (\$262,850.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27888-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST:

LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: KC SIGNS AND AWNINGS


THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-E7-803-908  
AMOUNT: \$6,950.00
- DEDICATED BY RIDER:  
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT:
- CAPITAL ORDINANCE  
AMOUNT:\$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$6,950

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AMENDING CONTRACT #12-24-089 TO KC SIGN AND AWNINGS FOR THE PURCHASE AND INSTALLATION OF LED SIGNAGE

  
\_\_\_\_\_  
Gerald C. Seneski  
Chief Financial Officer  
Date: 1/21/25



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 02/11/2025

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

## TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AMENDING CONTRACT #12-24-089s TO KC SIGN & AWNINGS FOR PURCHASE AND INSTALLATION OF LED SIGNAGE

Point of Contact: Lateefah Administration 856-757-7475 lachandl@ci.camden.nj.us  
Chandler

Name	Department- Division- Bureau	Phone	Email
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### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management	Y		1/22/2025	
Qualified Purchasing Agent	Y		1/29/2025	
Director of Finance	Y		1/23/2025	
Approved by: Business Administrator			1/29	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:   
City Attorney JAN 30 2025

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AMENDING CONTRACT #12-24-089s TO KC SIGN & AWNINGS FOR PURCHASE AND INSTALLATION OF LED SIGNAGE

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- The amendment to this contract is for the addition of permit applications (\$695) and engineering drawings (\$695) for each of the exterior building signs at the 5 community centers
- Additional fees were not included on the quotes for the exterior building signs. The fees were included on the quotes for the park signs.

**AMOUNT OF PROPOSED SERVICE or TOTAL COST OF PROPOSAL:** \$6,950

**APPROPRIATION NUMBER:** 5-01-E7-803-908

**PROCUREMENT PROCESS:** N.J.A.C 5:34-7.1 – ESCNJ 21/22-26

**IMPACT STATEMENT:**

- Replacement signage will allow residents and guests to identify the City's community centers with important community information

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7159**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	KC SIGNS
Purpose or Need for service:	INSTALLATION OF SIGNS ON THE EXTERIOR OF THE COMMUNITY CENTER BUILDINGS
Contract Award Amount	\$6,950
Term of Contract	3 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J.A.C 5:34-7.1 – ESCNJ 21/22-26
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\* Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature Date \_\_\_\_\_





## Lateefah Chandler

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**From:** Donna <dwatkins@kcsignco.com>  
**Sent:** Friday, December 20, 2024 4:20 PM  
**To:** Lateefah Chandler  
**Subject:** (EXTERNAL) 084477 - Cramer Hill Community Center  
**Attachments:** Quote.pdf

Lateefah

See attached revised quote for the above location. I apologize, the original quote did not include the permits or engineered drawings which are required. I have the totals, the actual cost of the permits will be added at final invoice. I will send the other orders also. Let me know if you have any questions.

Thank you

Donna Watkins  
KC Sign & Awnings  
142 Conchester Hwy.  
Aston, PA 19014  
610-497-0111  
dwatkins@kcsignco.com



KC Sign & Awnings  
 142 Conchester Highway  
 Aston, PA, 19014- USA  
 Phone: (610)-497-0111 Fax: (610)-497-0110  
 www.kcsignco.com  
 info@kcsignco.com

Thank you for your order.

**Quote Submitted To:**

CITYOFC001  
 Lateefah Chandler  
 City of Camden  
 520 Market Street  
 Camden, NJ 08102- USA

Phone: (856) 757-7475 Ext.  
 Fax:  
 Email [lachandl@ci.camden.nj.us](mailto:lachandl@ci.camden.nj.us)

**Job Name and Location**

Isabel Miller Community Center  
 8th & Carl Miller Blvd  
 Camden, NJ 08101- USA

Quotation Number	Quote Date	Payment Terms	Contact	Page
084346	9/24/2024	50 Dep/Bal	JP	Page 1 of 2

Quantity	Description	Unit Price	Extended Price
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1	Custom Fabricated Single Sided Sign with Electronic Message Center, to include: ID Header Sign - Overall Dimension - 36"h x 96"w x 6" deep - All Aluminum Construction - Aluminum Dimensional Trim Top - 1-Color Matthews Painted Finish - Color _____ - LED Illumination - 3/16" Thick White Acrylic Facing - Translucent Vinyl Lettering / Graphics - Photo Cell Installed in Cabinet - UL Listed and Approved Electronic Message Center - Single-Sided - Cirrus 6mm 96 x 384 Pixel Matrix - Full Color Pixel Configuration - 281 Trillion Colors - 24" x 96" Active Viewing Window - Aluminum perforated mesh endcaps painted black - 7,500+ Brightness Level (Nits) - 160 Degree Viewing Angle - Cell Modem Data Connection - Lifetime Online Software Training and Technical Support - 5 Year Manufacturer's Warranty (Parts) Installation: - Above installed onto Exterior Wall of Building - Connection to customer supplied electrical lead ran to site of sign installation - Dedicated electrical line is required for LED Display - Remove and dispose of existing sign  *(1) Dedicated 120 volt 20 AMP line is required for LED* *(1) Additional 120 volt line is required for Sign Cabinet*	\$19,995.00	\$19,995.00
1	Discount for Doing (3) or more LED Signs at the same time	(\$2,000.00)	(\$2,000.00)
1	Cost for Sign Permit Acquisition - Staff time to apply for permits and follow up with municipality: - The actual cost of the sign permit is not included in this price, - Additionally if an electrical permit, engineers drawings, or 3rd party inspections are required, they will be added to the final invoice due upon installation		

Quotation Number

Quote Date

Payment Terms

Contact

Page

084346

9/24/2024

50 Dep/Bal

JP

Page 2 of 2

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		\$695.00	\$695.00
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		\$695.00	\$695.00
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Quotes are valid for 15 days. 50% down on any order, balance due upon completion. Customer is required to approve the final design; correct spelling is the responsibility of the customer and must be checked prior to approval. Any errors or omissions discovered after approval are the customer's responsibility. Sketches and artwork remain the property of KC Sign and are not to be shared with any design, graphics, printing or sign company without written permission. Quoted prices do not include permit costs. If KC Sign is contracted to obtain permits, an acquisition fee will apply. All costs of permits, licensing fees, engineered and electrical drawings, 3rd party inspections and any other item required by the municipality are the customer's responsibility. Electric must be supplied to the site by the customer; if not available additional charges will apply for electric hook-up. Quoted prices do not include applicable taxes. Customer must supply a tax exemption certificate to be exempt from sales taxes. All signs are the property of KC Sign until paid in full. All signs are custom made therefore any cancellation of work will result in the forfeiture of deposit monies. KC Sign does not offer refunds on any products. Standard Warranty is available on all signs. Damages occurring from "acts of God" are beyond our control and do not fall under any warranties.

Taxable:	\$0.00
NonTaxable:	\$19,385.00
SalesTax:	\$0.00
Freight:	\$0.00
Misc:	\$0.00
Total:	\$19,385.00

**Thank You**

For: City of Camden

SIGNATURE: X \_\_\_\_\_ DATE: \_\_\_\_\_



KC Sign & Awnings  
 142 Conchester Highway  
 Aston, PA, 19014- USA  
 Phone: (610)-497-0111 Fax: (610)-497-0110  
 www.kcsignco.com  
 info@kcsignco.com

Thank you for your order.

**Quote Submitted To:**

CITYOFC001  
 Lateefah Chandler  
 City of Camden  
 520 Market Street  
 Camden, NJ 08102- USA

Phone: (856) 757-7475 Ext.  
 Fax:  
 Email: [lachandi@ci.camden.nj.us](mailto:lachandi@ci.camden.nj.us)

**Job Name and Location**

Jr. Martin Luther King Jr. Community  
 Center  
 1151 Haddon Avenue  
 Camden, NJ 08103- USA

Quotation Number	Quote Date	Payment Terms	Contact	Page
084348	9/24/2024	50 Dep/Bal	JP	Page 1 of 2

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JP

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For: City of Camden

SIGNATURE: X \_\_\_\_\_ DATE: \_\_\_\_\_



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Phone: (856) 757-7475 Ext.  
 Fax:  
 Email: [lachand@ci.camden.nj.us](mailto:lachand@ci.camden.nj.us)

**Job Name and Location**

Cramer Hill Community Center  
 1035 Reeves Avenue  
 Camden, NJ 08105- USA

Quotation Number	Quote Date	Payment Terms	Contact	Page
084477	10/11/2024	50 Dep/Bal	JP	Page 1 of 2

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**Job Name and Location**

Isabel Miller Community Center  
 8th & Carl Miller Blvd  
 Camden, NJ 08101- USA

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 Fax:  
 Email: [lchandler@ci.camden.nj.us](mailto:lchandler@ci.camden.nj.us)

**Job Name and Location**

North Camden Community Center Complex  
 1000 N Sixth Street  
 Camden, NJ 08101- USA

Quotation Number	Quote Date	Payment Terms	Contact	Page
084476	10/11/2024	50 Dep/Bal	JP	Page 1 of 2

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1	Engineered drawings are required by the municipality additional charges will apply. If engineered drawings are required and they specify additional structural support, change in footer dimensions, rebar, etc. - other than specifications provided - additional costs will apply	\$695.00	\$695.00

Quotes are valid for 15 days. 50% down on any order, balance due upon completion. Customer is required to approve the final design; correct spelling is the responsibility of the customer and must be checked prior to approval. Any errors or omissions discovered after approval are the customer's responsibility. Sketches and artwork remain the property of KC Sign and are not to be shared with any design, graphics, printing or sign company without written permission. Quoted prices do not include permit costs. If KC Sign is contracted to obtain permits, an acquisition fee will apply. All costs of permits, licensing fees, engineered and electrical drawings, 3rd party inspections and any other item required by the municipality are the customer's responsibility. Electric must be supplied to the site by the customer if not available additional charges will apply for electric hook up. Quoted prices do not include applicable taxes. Customer must supply a tax exemption certificate to be exempt from sales taxes. All signs are the property of KC Sign until paid in full. All signs are custom made therefore any cancellation of work will result in the forfeiture of deposit monies. KC Sign does not offer refunds on any products. Standard Warranty is available on all signs. Damages occurring from "acts of God" are beyond our control and do not fall under any warranties.

Taxable:	\$0.00
NonTaxable:	\$19,385.00
SalesTax:	\$0.00
Freight:	\$0.00
Misc:	\$0.00
Total:	\$19,385.00

**Thank You**

For: City of Camden

SIGNATURE: X \_\_\_\_\_ DATE: \_\_\_\_\_

R-30

DB:dh  
02-11-25

**RESOLUTION AUTHORIZING THE REIMBURSEMENT OF VACANT PROPERTY  
REGISTRATION FEE TO PRESIDENTIAL TITLE AGENCY INC.**

WHEREAS, Presidential Title Agency Inc., paid the vacant property registration fee on behalf of the owner, for the property located at 2813 Westfield Avenue in the City of Camden; and

WHEREAS, the property was identified to be a vacant lot and not a structure; and

WHEREAS, payment was not required and Presidential Title Agency Inc., must be refunded the vacant property registration fee; and

WHEREAS, the Department of Code Enforcement has requested that City Council authorize the issuance of a refund of the vacant property registration fee to Presidential Title Agency Inc; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Director of Finance is hereby authorized to issue a refund as follows:


Refund to: Presidential Title Agency Inc.  
1546 Blackwood-Clementon Road  
P.O. Box 1367  
Blackwood, NJ 08012

\$1,000.00

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: FEBRUARY 11<sup>TH</sup>, 2025

TO: City Council  
FROM: Gabriel Camacho, Director of Code Enforcement

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Authorizing the Reimbursement of VPR Registration Fee to Presidential Title Agency INC. for \$1000.00

Point of Contact:	Gabriel Camacho	Code Enforcement	856-757-7345	GaCamach@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		1-30-25	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

---

Signature \_\_\_\_\_ Date \_\_\_\_\_

- Attachments (list and attach all available):
1. Copy of Deregistration
  2. Receipt of payment in the amount of \$1000
  - 3.

*"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

---

Signature \_\_\_\_\_ Date **JAN 30 2025**

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Reimbursement

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Presidential Title Agency, INC sent payment for VPR for 2613 Westfield Ave.
- Property was found to be a vacant lot (NO STRUCTURE).
- Requesting reimbursement due to Vacant Lot Fee in error.
- 

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$1000.00

### IMPACT STATEMENT:

Presidential Title Agency, INC sent payment (check) in VPR as payment for 2613 Westfield Ave the amount of \$1000 on behalf of the owner. The check was processed. The property was identified as a vacant lot, and the payment was not required. The property was not required to be registered. The amount paid by Presidential Title Agency, INC was in error and requesting reimbursement due to overpayment.

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Gabriel Camacho, Director of Code Enforcement
  - Attendance: (Y/N/Tentative).

### COORDINATION:

- Department of Code Enforcement

**Prepared by:** Gabriel Camacho gacamach@ci.camden.nj.us

---

Name

Phone/Email



# Presidential Title Agency Inc.

1546 Blackwood-Clementon Rd., P.O. Box 1367, Blackwood, NJ 08012

(856) 232-1900

FAX 232-8234

Toll Free (877) 255-1900

info@presidentialta.com

May 22, 2024

City of Camden  
Attn: Ronie  
Bureau of Housing  
City Hall - Room 101  
PO Box 95120  
Camden, NJ 08101

RE: 64324026-24 - 2613 Westfield Avenue, City of Camden  
Block 1169 / Lot 46

Hello

Enclosed are the following documents pertaining to the above captioned file.

- Check in the amount of \$1,000.00 as payment for the outstanding Vacant Lot fees  
On the above captioned property.

Should you have any questions concerning the above, please feel free to contact our office.

Thank you.

Very truly yours,

PRESIDENTIAL TITLE AGENCY, INC

Enclosure



Date: 05/21/24 Amount: 1,000.00

File Number: 64324026-24FA

Check #: 17637

Pay To: City of Camden

Buyer: SJCS Properties, Inc.

Seller: Sheyda Sellmann

Property: 2613 Westfield Avenue, Camden, NJ 08105

1,000.00 Vacant Lot Fees

Block 1169  
Lot 46

B-1169

L-46

64324026-24FA

17637



**PRESIDENTIAL TITLE AGENCY INC.**  
TRUST DISBURSEMENT II  
1546 BLACKWOOD CLEMENTON RD.  
PO BOX 1367  
BLACKWOOD, NJ 08012



3-224/360

17637

05/21/24

\*\*\*\$1,000.00\*\*\*

DATE

AMOUNT

The Sum ONE THOUSAND DOLLARS and 00/100

PAY  
TO THE  
ORDER  
OF

City of Camden



VOID AFTER 90 DAYS

*Sheyda Sellmann*

⑆017637⑆ ⑆036002247⑆ 225 293 7⑆



# A. Settlement Statement (HUD-1)

OMB Approval No. 2502-0265

## B. Type of Loan

1. <input type="checkbox"/> FHA 2. <input type="checkbox"/> RHS 3. <input type="checkbox"/> Conv. Unins.	8. File Number: 94324025-24FA	7. Loan Number:	6. Mortgage Insurance Case Number:
4. <input type="checkbox"/> VA 5. <input type="checkbox"/> Conv. Ins.			

C. Note: This form is furnished to give you a statement of actual settlement costs. Amounts paid to and by the settlement agents are shown. Items marked "p.o.c." were paid outside the closing; they are shown here for informational purposes and are not included in the totals.

D. Name & Address of Borrower: SJS Rehab, LLC 20 Church Street, Camden, NJ 08105	E. Name & Address of Seller: Shayda Sellmann 6034 Upal Street, Pennsauken, NJ 08110	F. Name & Address of Lender:
G. Property Location: 2613 Westfield Avenue Camden, NJ 08105 Block 1169 Lot 46, City of Camden	H. Settlement Agent: Presidential Title Agency Inc 1546 Blackwood-Clementon Road, PO Box 1367, Blackwood, NJ 08012 Phone: 856-232-1900 Fax: 856-232-8234  Place of Settlement: 1546 Blackwood-Clementon Road, PO Box 1367, Blackwood, NJ 08012	I. Settlement Date: 05/21/2024 Disbursement Date: 05/21/2024  TitleExpress Printed 05/15/2024 at 9:46 am by CMC

## J. Summary of Borrower's Transaction

100. Gross Amount Due from Borrower	
101. Contract sales price	34,000.00
102. Personal property	
103. Settlement charges to borrower (line 1400)	7,796.00
104.	
105.	
Adjustments for items paid by seller in advance	
106. City/town taxes 05/21/2024 to 06/30/2024	132.71
107. County taxes to	
108. Assessments to	
109.	
110.	
111.	
112.	
120. Gross Amount Due from Borrower	41,828.71
200. Amounts Paid by or in Behalf of Borrower	
201. Deposit of earnest money	1,000.00
202. Principal amount of new loan(s)	
203. Existing loan(s) taken subject to	
204.	
205.	
206.	
207.	
208.	
209.	
Adjustments for items unpaid by seller	
210. City/town taxes to	
211. County taxes to	
212. Assessments to	
213.	
214.	
215.	
216.	
217.	
218.	
219.	
220. Total Paid by/for Borrower	1,000.00
300. Cash at Settlement from/to Borrower	
301. Gross amount due from borrower (line 120)	41,828.71
302. Less amounts paid by/for borrower (line 220)	1,000.00
303. Cash <input checked="" type="checkbox"/> From <input type="checkbox"/> To Borrower	40,828.71

## K. Summary of Seller's Transaction

400. Gross Amount Due to Seller	
401. Contract sales price	34,000.00
402. Personal property	
403.	
404.	
405.	
Adjustments for items paid by seller in advance	
406. City/town taxes 05/21/2024 to 06/30/2024	132.71
407. County taxes to	
408. Assessments to	
409.	
410.	
411.	
412.	
420. Gross Amount Due to Seller	34,132.71
500. Reductions in Amount Due to Seller	
501. Excess deposit (see instructions)	
502. Settlement charges to seller (line 1400)	471.00
503. Existing loan(s) taken subject to	
504. Payoff of first mortgage loan	
505. Payoff of second mortgage loan	
506. Vacant Lot Fees	1,000.00
507. Bank check for TSC Redemption	16.00
508. TSC Redemption #09-02519	28,317.83
509.	
Adjustments for items unpaid by seller	
510. City/town taxes to	
511. County taxes to	
512. Assessments to	
513.	
514.	
515.	
516.	
517.	
518.	
519.	
520. Total Reduction Amount Due Seller	30,817.83
600. Cash at Settlement to/from Seller	
601. Gross amount due to seller (line 420)	34,132.71
602. Less reductions in amount due seller (line 520)	30,817.83
603. Cash <input checked="" type="checkbox"/> To <input type="checkbox"/> From Seller	3,314.78

The Public Reporting Burden of this statement of actual settlement costs is estimated to average 30 minutes per response for collecting, reviewing, and reporting the data. This statement is required to be provided to the borrower and the seller at the time of the closing. The Public Reporting Burden of this statement is estimated to average 30 minutes per response for collecting, reviewing, and reporting the data. This statement is required to be provided to the borrower and the seller at the time of the closing.

**L. Settlement Charges**

700. Total Real Estate Broker Fees			Paid From Borrower's Funds at Settlement	Paid From Seller's Funds at Settlement	
Division of commission (line 700) as follows:					
701.	\$0.00	to			
702.	\$0.00	to			
703.	Commission paid at settlement				
<b>800. Items Payable in Connection with Loan</b>					
801.	Our origination charge (Includes Origination Point 0.000% or \$0.00)	\$	(from GFE #1)		
802.	Your credit or charge (points) for the specific interest rate chosen	\$	(from GFE #2)		
803.	Your adjusted origination charges				
804.	Appraisal fee	to	(from GFE #3)		
805.	Credit report	to	(from GFE #3)		
806.	Tax service	to	(from GFE #3)		
807.	Flood certification	to	(from GFE #3)		
808.		to			
<b>900. Items Required by Lender to be Paid in Advance</b>					
901.	Daily interest charges from	from 05/21/2024 to 06/01/2024 @ \$0.00/day	(from GFE #10)		
902.	Mortgage insurance premium	months to	(from GFE #3)		
903.	Homeowner's insurance	months to	(from GFE #11)		
904.		months to	(from GFE #11)		
<b>1000. Reserves Deposited with Lender</b>					
1001.	Initial deposit for your escrow account			(from GFE #6)	
1002.	Homeowner's insurance	months @ \$	/month		
1003.	Mortgage insurance	months @ \$	/month		
1004.	Property taxes	months @ \$	0.00/month	\$	
1005.		months @ \$	/month		
1006.	Assessments	months @ \$	0.00/month	\$	
1007.	Aggregate Adjustment		\$		
<b>1100. Title Charges</b>					
1101.	Title services and lender's title insurance			\$	(from GFE #4) 200.00
1102.	Settlement or closing fee	to Presidential Title Agency, Inc.	\$200.00		200.00
1103.	Owner's title insurance - FIRST AMERICAN TITLE INSURANCE COMPANY		\$	(from GFE #5)	545.00
1104.	Lender's title insurance - FIRST AMERICAN TITLE INSURANCE COMPANY		\$		
1105.	Lender's title policy limit \$0.00 Lender's Policy				
1106.	Owner's title policy limit \$34,000.00 Owner's Policy				
1107.	Agent's portion of the total title insurance premium		\$516.00		
	to Presidential Title Agency Inc				
1108.	Underwriter's portion of the total title insurance premium		\$30.00		
	to FIRST AMERICAN TITLE INSURANCE COMPANY				
1109.	Notary Fee	to Nancy Walters		25.00	15.00
1110.	Overnight Fee	to Presidential Title Agency, Inc.			
1111.	Wire Fee	to Presidential Title Agency, Inc.			
1112.	Release Tracking Fee	to Presidential Title Agency, Inc.	\$		
1113.	E-recording Fee - 2 TSC Redems	to Presidential Title Agency, Inc.			10.00
<b>1200. Government Recording and Transfer Charges</b>					
1201.	Government recording charges			\$	(from GFE #7) 85.00
1202.	Deed \$85.00	Mortgage \$	Release \$		
1203.	Transfer taxes			\$	(from GFE #8)
1204.	City/County taxstamps	Deed \$138.00	Mortgage \$		136.00
1205.	State Taxstamps	Deed \$	Mortgage \$		
1206.	Deed \$	Mortgage \$	Release \$		
1207.					
1208.	Recording of TSC Redems (2) #23763 & #09-02619				110.00
<b>1300. Additional Settlement Charges</b>					
1301.	Required services that you can shop for			(from GFE #6)	
1302.	Survey #429-71	to Walter H. Macnamara Assoc., Inc.		395.00	
1303.	County Sewer - Connection Fee	to CCMJA		6,545.00	
1304.		to			
1305.		to	\$		
<b>1400. Total Settlement Charges (enter on lines 103, Section J and 502, Section K)</b>			<b>7,786.00</b>	<b>471.00</b>	

\*Paid outside of closing by (S)orrower, (S)eller, (L)ender, (I)nteror, (B)ro( )er. \*\*Credit by lender shown on page 1. \*\*\*Credit by seller shown on page 1.

**RESOLUTION AWARDING A 2025 CONTRACT FOR EXTRAORDINARY,  
UNSPECIFIABLE SERVICES TO HOMEWARD BOUND PET ADOPTION CENTER  
FOR ANIMAL SHELTERING AND CARE SERVICES**

WHEREAS, the City of Camden requires certain extraordinary, unspecifiable services for animal sheltering and care services for certain animals (i.e., dogs and cats) found or otherwise acquired by or in the City of Camden; and

WHEREAS, Homeward Bound Pet Adoption Center has extensive expertise, training, and proven reputation in the animal sheltering and care field. Homeward Bound Pet Adoption Center has the properly licensed and credentialed professionals in animal care; organizational expertise and experience; modern facilities; and resources to provide to the City of Camden, its largest municipal client by volume, with animal shelter; feeding; care; medical treatment; euthanization; sterilization; and other related services for cats and dogs; and

WHEREAS, a contract between the City and Homeward Bound Pet Adoption Center is in the best interests of the City given the volume, service demands, and critical public health and safety issues associated with sheltering and caring for cats and dogs found or otherwise acquired by or in the City of Camden; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law, contracts for extraordinary, unspecifiable services for animal sheltering and care services in the City of Camden can be negotiated and awarded without advertising for the bids and bidding for the purpose and reasons stated herein; and

WHEREAS, Homeward Bound Pet Adoption Center has proposed a Shelter Services Agreement ("Agreement") attached hereto as Exhibit 1, for a one-year term to provide animal shelter; feeding; care; medical treatment; euthanasia; sterilization; and other related services for cats and dogs found or otherwise acquired by or in the City of Camden, for the below indicated amount of the contract, all as more particularly described in the proposed Agreement attached hereto; and

WHEREAS, this resolution and proposed Agreement attached hereto shall be maintained on file and available for public inspection in the Office of the Municipal Clerk of the City of Camden; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "5-01-E4-601-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that an Extraordinary Unspecifiable services contract, be, and hereby is, awarded to Homeward Bound Pet Adoption Center for a sum not to exceed NINE HUNDRED SIXTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$962,500.00).

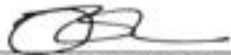
BE IT FURTHER RESOLVED, that the authorized City officials are hereby authorized to execute the Agreement with Homeward Bound Pet Adoption Center for the animal sheltering and care services to be provided thereunder.

BE IT FURTHER RESOLVED that the City Clerk shall cause to be published in the Courier-Post within ten (10) days after passage of this resolution legal notice describing the nature, duration and amount of said contract.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



### SHELTER SERVICES AGREEMENT

This agreement is made on November 8, 2024 by and between the Homeward Bound Pet Adoption Center, Inc. (Homeward Bound) f/k/a Animal Welfare Society of Camden County, Inc. (AWSCC), with its principal place of business located at 125 County House Road, Blackwood, New Jersey, 08012 and the City of Camden, a body politic and corporate, with its principal place of business located at City Hall, 4th Floor, Suite 419, Camden, New Jersey, 08106.

#### WITNESSETH:

WHEREAS, the Municipality requires the provisions of animal shelter services; and

WHEREAS, the required animal shelter services to be provided are extraordinary, unspecifiable services and/or professional services; and

WHEREAS, HOMEWARD BOUND is able to competently provide to the Municipality the required shelter services.

NOW THEREFORE, in consideration of the mutual covenants herein contained and intending to be legally bound, the parties hereby agree as follows:

1. **TERM.** The term of this agreement shall be for the 12 months, commencing on January 1, 2025 and running through December 31, 2025.
2. **SCOPE.** The HOMEWARD BOUND shall provide the following services in accordance with applicable federal, state and local laws, statutes, rules and regulations:
  - A. House, shelter, feed and care for all felines and canines found or otherwise acquired by or in the Municipality, with the exception of any injured or sick felines or canines obtained within the Municipality that have been diagnosed with or are suspected of having communicable disease, which are determined by the HOMEWARD BOUND to endanger the health of the other animals at the shelter. In addition, any felines or

Shelter Service Agreement Between Homeward Bound Pet Adoption Center, Inc. and the City of Camden  
1/1/2025 through 12/31/2025





# HOMeward BOUND

Pet Adoption Center

Camden County AT LAKELAND CAMPUS

canines adopted from another shelter, including but not limited to Animal Adoption Center, Animal Orphanage, and Animal Welfare Association, must be returned to said shelter, unless a surrender to HOMEWARD BOUND is approved by the HOMEWARD BOUND Executive Director.

- B. Treat as medically necessary or euthanize the recommendation of a veterinarian all animals found or otherwise acquired by or in the Municipality, which are impounded at the shelter. With the exception of those found seriously ill or injured by the Animal Control Officer, in which case appropriate emergency treatment must be provided by a veterinarian at the sole cost and expense of the Municipality, before said animal is surrendered to the shelter. If, within 24 hours of being received into the shelter, it is determined an animal should have received emergency veterinary care before being brought to the shelter, the township will be responsible for reimbursing HOMEWARD BOUND the costs of the emergency treatment that HOMEWARD BOUND incurs for the said animal within thirty (30) days of invoice.
- C. Euthanize animals when necessary, pursuant to HOMEWARD BOUND policy, found or otherwise acquired by or in the Municipality, which are impounded at the shelter.
- D. Sterilize, vaccinate, and return any feral cats to a community cat caregiver or owner which pose no threat to the health or safety of the public.
- E. On an emergency basis, at the discretion of HOMEWARD BOUND, house, shelter, feed, and care for animals of another species which is not canine or feline, subject to an additional \$60.00 per day boarding fee.
- F. Accept roadkill animals, except skunks and deer, which are contained within a sealed plastic bag. All roadkill animals shall be labeled with the name of the animal control officer, the date, the municipality in which the roadkill was found, the species, and any other pertinent information.

Shelter Service Agreement Between Homeward Bound Pet Adoption Center, Inc. and the City of Camden  
1/1/2025 through 12/31/2025





**HOMeward  
BOUND**  
Pet Adoption Center

Camden County AT LAUREL CAMPUS

### 3. MUNICIPALITY RESPONSIBILITIES

- A. The Municipality shall compensate the HOMEWARD BOUND, \$967,500.00 per 12 months for basic shelter services for 2,500 animals per calendar year, payable on a monthly basis at \$80,208.33 per month, due within 30 days of the invoice date. An additional charge of \$385.00 per animal will be assessed for any animal placed with HOMEWARD BOUND above the allotted 2,500 animals per calendar year.
- B. The Municipality shall be responsible for the reimbursement of all costs for emergency medical attention that is required for an impounded animal that is delivered to the shelter by the Municipality's Animal Control Officer, when that animal should have received emergency medical attention pursuant to N.J.A.C. 8:23A-1.12 prior to delivery to the shelter.
- C. The Municipality shall give notice to the HOMEWARD BOUND of any planned action which may result in the Municipality's Animal Control Officer's placement of 7 or more animals from a single household, colony, trapping action or other planned action. 48 hours notice must be given for any such placement by the Municipality's Animal Control Officer, unless the placement will occur on a holiday in which case 72 hours notice must be given. Notice shall include the approximate number and type of animals, the municipality of origin, and the anticipated condition of these animals. Notice may be given via phone or in person by the Municipality's Animal Control Officer, to the HOMEWARD BOUND Executive Director, Board President, or Board Vice-President, but not via email or phone message, or to anyone else.
- D. For any animals placed at HOMEWARD BOUND which must be held pending a resolution by the Courts or by another determination out of the control of HOMEWARD BOUND, the Municipality shall be billed at a rate of \$20 per day per cat and \$35 per day per dog.

Shelter Service Agreement Between Homeward Bound Pet Adoption Center, Inc. and the City of Camden  
1/1/2025 through 12/31/2025





**HOMEWARD  
BOUND**  
Pet Adoption Center

Camden County AT LAKELAND CAMPUS

- E. Unless previously approved by the HOMEWARD BOUND Executive Director, Board President, or Board Vice-President, no more than 40 animals per one Monday through Sunday week (7 day) period may be brought to HOMEWARD BOUND from one Municipality.
- F. **PAYMENT FOR INVOICES SHALL BE MADE BY THE MUNICIPALITY WITHIN THIRTY (30) DAYS AFTER RECEIPT OF INVOICE FOR SERVICE. PAYMENTS MADE THEREAFTER SHALL BE SUBJECT TO A LATE PAYMENT CHARGE ON THE UNPAID BALANCE REMAINING AT A RATE OF TEN PERCENT (10%) PER ANNUM. SHOULD THE MUNICIPALITY FAIL TO PAY ANY INVOICE, AND SUCH FAILURE IS NOT CURED WITHIN SIXTY (60) DAYS, HOMEWARD BOUND SHALL BE PERMITTED TO SUSPEND SERVICE WITHOUT ANY FURTHER WRITTEN NOTICE OF SAME.** At HOMEWARD BOUND's option, HOMEWARD BOUND may pursue any available remedy at law or in equity in addition to collecting the late payment charge and/or any outstanding principal amount due from the Municipality under the provisions of this Agreement for its Term. This provision shall survive the termination of this Agreement, subject to the limitations and provisions of the Local Public Contracts Law, N.J.S.A. 17:27, all rules, regulations made pursuant to the same, and all other applicable law.
- G. The Municipality and HOMEWARD BOUND, respectively, shall defend, indemnify and hold harmless the other party, its officers, agents and employees, from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the Municipality's or HOMEWARD BOUND's, its officers', agents', and employees' intentional or negligent acts or omissions in connection with this agreement.

Shelter Service Agreement Between Homeward Bound Pet Adoption Center, Inc. and the City of Camden  
1/1/2025 through 12/31/2025



**HOMeward  
BOUND**  
Pet Adoption Center

Camden County AT LAKELAND CAMPUS

#### 4. OTHER CHARGES

- A. The HOMEWARD BOUND retains the right to impose fees on the Municipality's residents for, among other things, the reclamation, adoption and/or surrender of an animal pursuant to this list of charges attached hereto and made a part hereof. The HOMEWARD BOUND reserves its right to amend its charges consistent with the proper fiscal management of the shelter and/or economic conditions relating to the cost of providing these services. In the event HOMEWARD BOUND waives or reduces any fee, penalty or other charge, such modification is not a waiver of any rights under this Agreement.
- B. The municipality agrees to reimburse HOMEWARD BOUND for extraordinary animal care/veterinary expenses due to the medical condition of the animals when care is provided at HOMEWARD BOUND during the seven day stray hold as required under NJAC 8:23a, i.e. "Animal disease control and health care programs shall be established and supervised by a licensed veterinarian. All sick animals shall be separated from healthy animals and provided with veterinary care under the supervision of the supervising veterinarian. He or she shall assist facility management in preventing and responding to disease outbreaks."

5. **WHO IS BOUND.** Each person who signs this Agreement is bound by this Agreement. Anyone who succeeds to any party's rights and responsibilities, such as heirs or the executor of a party's estate, is also bound.

6. **AUTHORIZATION.** The parties hereby represent and warrant that they each have the requisite power and authority to make and perform the obligations under this Agreement, and that the execution of this Agreement has been duly authorized by all requisite corporate action, if necessary.

7. **CAPTIONS.** The captions in this Agreement are inserted only as a matter of



**HOMeward  
BOUND**  
Pet Adoption Center

Camden County AT LAKELAND CAMPUS

convenience and for ease of reference and in no way define, limit, enlarge or describe the scope or intent of this Agreement, nor shall they in any way affect this Agreement or the construction of any provision.

**8. ENTIRE AGREEMENT.** This Agreement sets forth all promises, agreements, conditions and understandings either oral or written among them or other than as are herein set forth. No subsequent alteration, amendment, change or addition to this Agreement shall be binding on any party unless made in writing, approved in writing by the board of directors and signed by all parties.

**9. COUNTERPARTS AND FACSIMILE.** This Agreement may be executed in one or more counterparts, including by facsimile, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

**10. MUTUAL GENERAL RELEASE.** In consideration of the covenants and conditions contained in this Agreement, the parties do hereby mutually release and forever discharge each other and each other's heirs, successors, representatives, assigns, agents, employees, officers, and directors ("Designees"), and each of them, of and from any claims, debts, liabilities, demands, obligations, costs, expenses, actions, and causes of action of every nature, character, and description known or unknown, vested or contingent, which each party now owns or holds, or has at any time heretofore owned or held, or may at any time own or hold against the other party hereto, arising prior to and including the date of this Agreement; provided, however, that this release shall exclude claims arising from assertion of any continuing rights reserved in this Agreement.



# HOMEWARD BOUND

Pet Adoption Center

Camden County AT LAKELAND CAMPUS

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first written above.

Municipal Representative:

HOMEWARD BOUND Representative:

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Ken Sieranski, DVM, MS

Printed Name

\_\_\_\_\_  
Signature

Signature: Ken Sieranski, DVM, MS

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Executive Director, HOMEWARD BOUND

Date 11/8/24

Witnessed or Attested by:

Witnessed or Attested by:

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Samantha Martin

Printed Name

\_\_\_\_\_  
Signature

Signature: Samantha Martin

Admin Supervisor, HOMEWARD BOUND

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Date 11/8/24

**STANDARD CERTIFICATION DECLARATION FOR AN EXTRAORDINARY  
UNSPECIFIABLE SERVICE**

TO: Members of the Governing Body  
FROM: Gabriel Camacho, Director of Code Enforcement  
DATE: January 16, 2025  
SUBJECT: This is a contract for Animal Shelter

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm: Homeward Bound Pet Adoption Center  
Cost: \$962,500  
Duration: 12 Months  
Purpose: To Provide Animal Shelter Services for the City of Camden

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

1. **Provide a clear description of the nature of the work to be done.** *To Provide Animal Shelter Services; housing, shelter, feed and care for all felines and canine found or otherwise acquired by or in the municipality of Camden City.*

2. **Describe in detail why the contract meets the provisions of the statute and rules:**

*The City of Camden according to 2019-2024 sheltered animals averages over 1,700 animals. This amount has been increasing yearly. There currently is no other facility that can accommodate and provide services other than Homeward Bound. Other facilities are limited in size and unable to house the volume handled by our animal control service (Independent Animal Control Services, LLC).*

*As of December 31, 2024 we have total animal intake of 2,622*

*The above facts and circumstances meet 40A:11-5 expectations Appendix C-5, Extraordinary Unspecified (EUS). Services which are specialize and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor.*

3. **The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:**

*Homeward Bound Animal Adoption Services has the proven ability to accommodate a high volume of animals to include the City of Camden's increasing average of 1,700 animals yearly. No other facility/shelter has the size, personnel and ability to properly service such a high volume and provide house, shelter, food and care.*

4. **Describe the informal solicitation of quotations:**

*There currently is no other facility/shelter with the ability to properly service a city with the volume of Camden City.*

5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

Respectfully,

Name \_\_\_\_\_

(Signature)

Title \_\_\_\_\_

*(Original to be retained by governing body's Clerk with the affirmed copy of the resolution; signed duplicate to be kept by appropriate official.)*

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: HOMEBOUND PET ADOPTION CENTER

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-E4-601-908

AMOUNT \$ 962,500.00

APPROPRIATION RESERVE:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:

- AMOUNT \$

- CAPITAL ORDINANCE

AMOUNT: \$

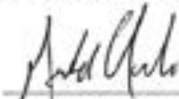
- TRUST ACCOUNT:

AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 962,500.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING 2025 CONTRACT-SHELTER SERVICES AGREEMENT HOMEWARD BOUND PET ADOPTION CENTER

  
\_\_\_\_\_  
Gerald C. Seneski  
Chief Financial Officer  
Date: 1/21/25



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: FEB 11, 2025

TO: City Council  
FROM: Gabriel Camacho, Director of Code Enforcement

**TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing 2025 Contract-Shelter Services Agreement Homeward Bound Pet Adoption Center**

Point of Contact:	Gabriel Camacho	Code Enforcement	856-757-7345	GaCamach@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		1-10-25	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				
Approved by: Business Administrator			1/29	
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (if applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.



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Signature

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** 2025 Contract-Shelter Services Agreement Homeward Bound Pet Adoption Center.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- There currently is no other facility with the proven ability to accommodate the volume of animals sheltered for the City of Camden.
- In 2023, the City of Camden sheltered 2,335 animals. The amount has been increasing yearly. In 2024, the City of Camden sheltered 2,821.
- The City's contract expired December 31, 2024.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

A one-year (12-months) contract at a cost of \$962,500.00.

**IMPACT STATEMENT:**

Animal Shelters play a vital role in the health and safety of our pets and our communities.

In 2024, the City of Camden received 2,821 animal calls. These 2,821 animal require a facility with the size, personnel, and ability to properly service and care such a high volume and provide the food and shelter.

Currently there are no other facilities who are proven to accommodate these requirements other than Homeward Bound Animal Shelter.

The approval of this important matter would ensure the continued level of service to our residents and animal population. The shelter plays a huge role in that they help to control the animal population. Uncontrolled animal breeding leads to overpopulation, which can have serious consequences for the animals. The shelter works to promote responsible pet ownership, including spaying and neutering, and to address issues related to feral animals (cats).

The failure of this resolution for gravely impact the City of Camden's ability to address the before mentioned concerns.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Director Ken Sieranski, Homeward Bound Animal Shelter
  - Attendance: (Y/N/Tentative). Confirmed?
- Animal Control Officer Robert Chabot, Independent Animal Control Services, LLC.
  - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Department of Code Enforcement

Prepared by:

  
Name

856 - 296 - 8751

Phone/Email

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	R2500079

CITY OF CAMDEN  
 PURCHASING BUREAU  
 2025 JAN 10

ORDER DATE: 01/10/25  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

SHIP TO	ANIMAL CONTROL OFFICE 520 MARKET STREET ROOM 403, CITY HALL CAMDEN, NJ 08101
	VENDOR #: HOM15 HOMEWARD BOUND PET ADOPTION CENTER, INC 125 COUNTY HOUSE ROAD BLACKWOOD, NJ 08012

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
3.00 EA	ANIMAL SHELTERING SERVICES FOR 2025 MONTHLY PAYMENTS FOR THE MONTHS OF: JANUARY, FEBRUARY AND MARCH 2025 962,500 2.500 (\$590,000.00 FOR 2,000 ANIMALS. 350.00 ADDITIONAL ANIMALS ASSESSED @ \$295.00 AFTER THE ALLOTTED 2,000 REACHED) 2,500  AN ADDITIONAL \$1,000.00 PER MONTH FOR ANY EXTRAORDINARY ANIMAL CARE EXPENSE  Add 2nd line item for 1/10/25  Res # Res Date 1/10/25  1/10/25	5-01-E4-601-908	49,166.6700 80,208.33	147,500.01 240,624.10
			TOTAL	147,500.01 + 3,000.00 243,624.99

Approved:

Department Head

Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods

Date

**FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU**

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	HOMEWARD BOUND PET ADOPTION
Purpose or Need for service:	2025 ANIMAL SHELTERING SERVICES CONTRACT
Contract Award Amount	\$962,500
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	EUS - N.J.S.A. 40A:11-5(1)(a)(ii)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

Approved  Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_