



AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

March 11th, 2025 – 5:00 p.m.

Honorable Angel Fuentes, Council President
Honorable Arthur Barclay, Vice-President
Honorable Sheila Davis
Honorable Christopher Collins
Honorable Nohemi Soria-Perez
Honorable Jannette Ramos
Honorable Falio Leyba-Martinez

Honorable Victor Carstarphen, Mayor

Daniel S. Blackburn, City Attorney
Howard McCoach, Counsel to Council

Luis Pastoriza, Municipal Clerk



CITY COUNCIL AGENDA

**MARCH 11TH, 2025 – 5:00 P.M.
CITY COUNCIL CHAMBERS**

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Finance Department

1. **Check Registers** of the City of Camden for The Period of **January 28, 2025-February 20, 2025**
2. **Payroll Register Summary** for the City of Camden for the Pay Periods of **January 31, 2025 and February 14, 2025**

PRESENTATIONS

1. **Feral Cat Ad Hoc Committee – Findings And Recommendations**

OLD BUSINESS

Office of City Council

1. Resolution **Honoring Cynthia L. Paige** Upon Her **Retirement** From The City Of Camden After **36 Years Of Dedicated Service**
2. Resolution Designating **Orlando Roman** As The City Of Camden **Employee Of The Month** For **March 2025**

ORDINANCES – 1st READING

Office of the Municipal Clerk

1. Ordinance **Amending MC-5478**, Adopted On December 12, 2023, Which Amended Chapter 340, Fees and Costs, Article II, Documents from the **Bureau of Vital Statistics**, Section 340-2, **Fee Charged** by Bureau of Vital Statistics Line E Language.

Office of City Council

2. Ordinance **Establishing Chapter 364 Of The Camden City Code Concerning The Sale, Use, Storage And Proper Disposal Of Lithium-Ion Batteries Within The City Of Camden**

Law Department

3. Ordinance **Authorizing The Transfer Of Certain Parcels Of Land To The Camden Redevelopment Agency For The Purpose Of Constructing Low And Moderate Income Housing For The Ablett Village CNI Grant Program** Pursuant to N.J.S.A. 40A:12:20

Finance Department

4. Ordinance **To Exceed The Municipal Budget Appropriation Limit And Establish A CAP Bank, For The Calendar Year 2025 Budget**

Public Works Department

5. Ordinance **Designating Restricted Residential Parking Zones For Individuals With Disabilities In Certain Areas In The City Of Camden As Handicap Parking Only**
6. Ordinance **Authorizing The Removal Of Designated Residential Parking Zones For Individuals With Disabilities In Certain Locations**

ORDINANCES – 2nd READING

Administration

1. An Ordinance **Further Amending And Supplementing** An Ordinance Entitled, “An Ordinance Fixing The **Salary Ranges To Be Paid To Certain Officers And Employees In The Classified And Unclassified Service Of The City Of Camden**” Adopted December 23, 1982 (MC-1917)

Law Department

2. Ordinance **Authorizing The Transfer Of (8) Parcels To Jordantown Community Improvement Association**

3. Ordinance Authorizing The **Transfer Of Market Street & Haddon Avenue**, Block 133, Lot 1 To **CamCare** Healthcare Corporation
4. Ordinance Authorizing The City Of Camden To Execute A **Deed** And Such Other **Related Documents** Necessary To **Transfer 78 City-Owned Parcels** To Camden **Lutheran Housing, Inc.** In Connection With Its **Casa Del Rios Housing Project**
5. Ordinance Authorizing The **Transfer Of Several Parcels To Camden Redevelopment Agency**

Public Works

6. Ordinance Designating **Restricted Residential Parking Zones** For Individuals With **Disabilities** In **Certain Areas** In The City Of Camden As **Handicap Parking Only**

Planning & Development

7. Ordinance Authorizing The Acquisition Of Certain Parcels Of Land In The City Of Camden By Eminent Domain Pursuant To N.J.S.A. 52:27d-325 The Fair Housing Act For The Purpose Of Construction Of Low And Moderate Income Housing For **The Ablett Village CNI Grant Program**

PUBLIC COMMENT

***Public comment for resolutions and/or any other concerns
(Limited to 3 continuous minutes)**

RESOLUTIONS

Office of City Council

1. Resolution Honoring **Kevin D. Pollard Upon His Retirement** From The City Of Camden
2. Resolution Honoring **Gerald Seneski Upon His Retirement** From The City Of Camden
3. Resolution Honoring **Marisol Acevedo Upon Her Retirement** From The City Of Camden After **35 Plus Years Of Dedicated Service**
4. Resolution Honoring **The Life And Legacy Of Nilda Lopez**
5. Resolution Honoring **The Life And Legacy Of Eunice Jose**
6. Resolution Honoring **The Life And Legacy Of Marrow Eastman**

7. Resolution Honoring The **Life And Legacy Of Juan Segarra**
8. Resolution Authorizing The **Ceremonial Naming Of The 400 Block Of Lansdowne Avenue As "Joel H. Moorefield Sr. Avenue"** In The City Of Camden
9. Resolution To **Ratify And Authorize The Acceptance Of A Co-Sponsorship Between Reworld And The City Of Camden For An Event Or Events Taking Place In March 2025 And To Accept A Donation From Reworld For All Costs Incurred By Reworld In Assisting The City Of Camden With Receiving Bulk Waste From The Public And Disposing Of Same During The Event Or Events**
10. Resolution Accepting The Recommendations Of **The Feral Cat Ad Hoc Committee** And Approving Having The Committee Collaborate And Work With Administration Officials To Implement The Committee's Recommendations, As Appropriate
11. Resolution **Amending And Modifying The Date For The Currently Schedule Meeting Of The City Council Of The City Of Camden Taking Place On Tuesday, June 10, 2025, At 5:00 P.M. To Now Take Place On Thursday, June 12, 2025, At 5:00 P.M.** Due To The Scheduling Conflict With New Jersey's Primary Election Day Taking Place On June 10, 2025
12. Resolution **Opposing The Board Of Public Utilities Approval Of A Rate Increase In Electricity Rates** And Requesting That Governor Murphy, Legislators And BPU Commissioners Seek To Eliminate, Alleviate Or Lessen This Rate Increase Which Is Projected To Increase Rates For Consumers And Businesses From Approximately Seventeen To Twenty Percent

Office of the Municipal Clerk

13. Resolution Authorizing A **Non-Fair And Open Contract To Epicor Software Corporation** To Provide Document Management Software

Administration Department

14. Resolution **Authorizing And Ratifying Emergency Procurement And Payment Of Same To the Original W. Hargrove Demolition Co.** For the **Emergency Demolition Of 918 S. 4th Street**, Block 305, Lot 93, And **Stuccoing Of Adjoining Wall At 916 ½ South 4th Street** And Imposing A **Municipal Lien** Against The Property
15. Resolution Authorizing And Ratifying **Emergency Procurement And Payment Of Same To Caravella Demolition, Inc., For Emergency**

Demolition Of 921 S. 6th Street, Block 311, Lot 25, And Stuccoing Of Adjoining Wall At 919 S. 6th Street And Imposing A Municipal Lien Against The Property

16. Resolution Authorizing The **Purchase Of Office Furniture For Municipal Court From W.B. Mason** Through State Contract Funded By Fines And Fees Collected Under The Parking Offenses Adjudication Act
17. Resolution Authorizing The **Purchase Of Firefighting Equipment And Services From Municipal Emergency Services, Inc., Via The Sourcewell Purchasing Cooperative**
18. Resolution Authorizing A Contract To **Action Uniform Co., LLC** To Provide **Uniforms And Accessories For School Crossing Guards**
19. Resolution Authorizing And Ratifying **Emergency Procurement And Payment Of Same To R & J Brothers Inc. For Emergency Warming Center Services**
20. Resolution Authorizing A Contract To **Northeast Electrical Services, LLC,** To Provide **Electrical Services For Community Centers And Park Signs Via Educational Data Services-Morris County Cooperative**
21. Resolution Authorizing an **Amendment to Contract #03-24-022 To The Latin American Economic Development Association, Inc. for the Buy Camden First Initiative**
22. Resolution **Authorizing The Termination Of The Non-Profit Service Fee Agreement Between The City Of Camden And Respond, Inc.**

Law Department

23. Resolution **Authorizing Extension Of Time To Complete Foreclosure For Less than Full Value Tax Sale Certificate Assignments**
24. Resolution authorizing a non-fair and open professional services contract to **S.L. Environmental Law Group, PC** for legal services

Finance Department

25. Resolution **Approving The CY2025 Budget And Providing Notice Of The Public Hearing**
26. Resolution **Amending The 2025 Temporary Appropriations Pursuant To N.J.S.A 40A:4-20 Prior To The Adoption Of The 2025 Municipal Budget**
27. Resolution Of The City Of Camden Making **Application To The Local Finance Board Pursuant To N.J.S.A 40A:4-45.3 (ee)**

28. Resolution To **Apply & Accept The 2025 Valve And Fire Hydrant Replacement Initiative State Appropriation For Funding in the amount of \$500,000.00**
29. Resolution Authorizing the **Cancellation of Taxes Against Various Properties Due to Tax Exemption**
30. Resolution Authorizing **Refunds To Various Lien Holders, Property Owners, And Mortgage Companies For Various Properties**
31. Resolution Authorizing the Assignment of **25 Municipal Liens at Full Value**
32. Resolution **Appointing Scott Parker, Director of Finance to serve As the City's Acting Chief Financial Officer** pursuant to N.J.S.A. 40A:9-28.4 (d)
33. Resolution **introducing and approving 2025 Budget for Camden Special Services District**

Planning & Development Department

34. Resolution Authorizing A Contract Between The City Of Camden And Parkside Business And Community In Partnership, Inc., To Provide Event Coordinator Services In Support Of The Camden Strong Urban Enterprise Zone Business Program (by title)
35. Resolution Authorizing The City of Camden to apply to the New jersey Urban Enterprise Zone Assistance Fund for a Camden Strong Clean Team In the Amount Of \$580,300
36. Resolution Authorizing An **Amendment #1, An Increase In The Amount Of \$38,400.00 to Contract #11-23-072 With Pennoni Associates Inc. For the Construction Management & Administration Of FY 2021 And FY2022 Resurfacing Of Various Streets Project**
37. Resolution **Amending Resolution MC-24:9442 And Directing The City Of Camden Planning Board To Conduct A Preliminary Investigation To Determine Whether Certain Areas And Properties Identified Herein Are Areas In Need Of Redevelopment Or Rehabilitation As Defined In N.J.S.A. 40A:12-5**
38. Resolution Authorizing The City Of Camden To Accept A **Time Extension For The NJ Department Of Community Affairs Housing Fund Initiative Grant** For Home Developer Contract #06-24-041 And #06-24-040
39. Resolution Authorizing An **Amendment To A Shared Services Agreement Between the City of Camden and the Camden Redevelopment Agency For**

**The Acquisition Of Certain Property On Behalf Of The City For
Construction Of Low And Moderate Income Housing For The Ablett
Village CNI Grant Program**

Public Works Department

40. Resolution Authorizing A **Memorandum Of Understanding** Between The **State Of New Jersey Office Of Emergency Management** And The City Of Camden

Human Services Department

41. Resolution Authorizing A **Contract To First Student Inc., To Provide Bus Transportation Service For Citywide Programs**
42. Resolution To **Amend Resolution MC-25:9880** Authorizing A **Shared Services Agreement** Between The City Of Camden And **County Of Camden** For **Code Blue Warming Shelters**

Office of City Council

43. Resolution **Honoring Victoria Balance Upon Her Retirement** From The City Of Camden After 18 Plus Years Of Dedicated Service
44. Resolution **Honoring Pam Robinson Upon Her Retirement** From The City Of Camden After 26 Plus Years Of Dedicated Service
45. Resolution **Honoring Lisa Picon Upon Her Retirement** From The City Of Camden

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

Communications

C-1



RECEIVED

2025 FEB 21 PM 1:20

VICTOR G. CARSTARPHEN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

SCOTT Z. PARKER
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CAMDENNJ.GOV
WEBSITE: CAMDENNJ.GOV

MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Scott Z. Parker , Director of Finance *S.P. 2/21/25*

Date: February 21, 2025

Subject: **Check Register-Communications for Forthcoming City Council Meeting- March 11, 2025**

Attached, please find the Check Register for the City of Camden for the period of January 28, 2025 – February 20, 2025 .

The Check Register represents the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

SZP/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Range of Checking Accts: First to Last Range of Check Dates: 01/28/25 to 02/20/25
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL		General Account 4308903487			
146486	01/28/25	NYR01 NYRAH CONSTRUCTION ONE LLC	14,770.00	01/31/25	21713 Direct Deposit
146559	01/30/25	TRE35 TREASURER, STATE OF NEW JERSEY	100,000.00		21731 Direct Deposit
146487	01/31/25	CAM46 CAMDEN REDEVELOPMENT AGENCY	15,123.25	01/31/25	21720 Direct Deposit
146488	01/31/25	CAR01 CARTUN HARDWARE	2,028.87	01/31/25	21720 Direct Deposit
146489	01/31/25	CME01 CME ASSOCIATES	4,573.75	01/31/25	21720 Direct Deposit
146490	01/31/25	COM1148 Comcast #1148 Public Works	269.89	01/31/25	21720 Direct Deposit
146491	01/31/25	COM2800 COMCAST #2800 CITY HALL	1,410.00	01/31/25	21720 Direct Deposit
146492	01/31/25	COM3757 COMCAST #3757 MLK JR. COMM.	134.89	01/31/25	21720 Direct Deposit
146493	01/31/25	COM5853 COMCAST #5853 N CAMDEN COMM	264.89	01/31/25	21720 Direct Deposit
146494	01/31/25	COM6404 COMCAST #6404 CRAMER HILL	134.89	01/31/25	21720 Direct Deposit
146495	01/31/25	COM7626 COMCAST #7626 KAIGH AVE FIRE	123.77	01/31/25	21720 Direct Deposit
146496	01/31/25	COM7634 COMCAST #7634 BROADWAY COMM	161.85	01/31/25	21720 Direct Deposit
146497	01/31/25	COM8038 COMCAST #8038 PARK & OPEN SPAC	134.89	01/31/25	21720 Direct Deposit
146498	01/31/25	COM8493 COMCAST #8493 BROADWAY LIBERTY	159.89	01/31/25	21720 Direct Deposit
146499	01/31/25	COM9135 COMCAST #9135 ENGINE 10 FIRE	179.89	01/31/25	21720 Direct Deposit
146500	01/31/25	COM9670 COMCAST #9670 MAYOR'S OFFICE	144.57	01/31/25	21720 Direct Deposit
146501	01/31/25	COM9777 COMCAST #9777 FLEET	159.89	01/31/25	21720 Direct Deposit
146502	01/31/25	COM9812 COMCAST #9812 27 FEDERAL ST	134.89	01/31/25	21720 Direct Deposit
146503	01/31/25	COM9853 COMCAST #9853 MALANDRA HALL	134.89	01/31/25	21720 Direct Deposit
146504	01/31/25	CON02 CONTRACTOR SERVICE	483.43	01/31/25	21720 Direct Deposit
146505	01/31/25	DOC10 DOCUSIGN, INC	2,599.00	01/31/25	21720 Direct Deposit
146506	01/31/25	EMD02 JEROME W EMDUR	40.00	01/31/25	21720 Direct Deposit
146507	01/31/25	HOM11 HOME DEPOT	2,994.36	01/31/25	21720 Direct Deposit
146508	01/31/25	HOM17 HOME DEPOT CREDIT SERVICES	101.41	01/31/25	21720 Direct Deposit
146509	01/31/25	IND01 INDEPENDENT ANIMAL CARE SRV	62,500.00	01/31/25	21720 Direct Deposit
146510	01/31/25	IND10 INDEPENDENCE VILLAGE APARTMENT	15,511.40	01/31/25	21720 Direct Deposit
146511	01/31/25	KON05 KONICA MINOLTA PREMIER FINANCE	1,495.75	01/31/25	21720 Direct Deposit
146512	01/31/25	MER01 MERCHANTVILLE OVERHEAD	555.18	01/31/25	21720 Direct Deposit
146513	01/31/25	MIS01 MILLENNIUM STRATEGIES, LLC	5,500.00	01/31/25	21720 Direct Deposit
146514	01/31/25	NEV06 NEVCO SPORTS, LLC	391.51	01/31/25	21720 Direct Deposit
146515	01/31/25	NEW03 NEW JERSEY ALLIANCE FOR ACTION	600.00	01/31/25	21720 Direct Deposit
146516	01/31/25	PIE12 PIETRAGALLO GORDON ALFANO &	396.05	01/31/25	21720 Direct Deposit
146517	01/31/25	PLA14 PLATINUM SECURITY, INC.	636.00	01/31/25	21720 Direct Deposit
146518	01/31/25	RIN04 RING CENTRAL	6,869.40	01/31/25	21720 Direct Deposit
146519	01/31/25	ROB12 ROBINSON WASTE DISPOSAL SVS	576.00	01/31/25	21720 Direct Deposit
146520	01/31/25	SHI03 SHI INTERNATIONAL CORP	2,503.18	01/31/25	21720 Direct Deposit
146521	01/31/25	SMART005 Smart Stich LLC	243.22	01/31/25	21720 Direct Deposit
146522	01/31/25	STA99 STAPLES ADVANTAGE	419.50	01/31/25	21720 Direct Deposit
146523	01/31/25	TDK01 TDK SYSTEMS GROUP, INC	977.26	01/31/25	21720 Direct Deposit
146524	01/31/25	TRE04 TREASURER, CAMDEN COUNTY	3,957,299.45	01/31/25	21720 Direct Deposit
146525	01/31/25	UNI02 A-1 UNIFORM CITY, INC	15,444.50	01/31/25	21720 Direct Deposit
146526	01/31/25	WBM01 W B MASON CO, INC	8,316.43	01/31/25	21720 Direct Deposit
146527	01/31/25	ACT07 ACTION UNIFORMS CO LLC	19,022.00		21722
146528	01/31/25	ARA04 ARAMARK SERVICES, INC.	7,279.10		21722
146529	01/31/25	AVR01 AVR RESOURCE GROUP, INC.	20,980.85		21722
146530	01/31/25	CAM28 CAMDEN COUNTY MAYORS' ASSOC.	550.00		21722
146531	01/31/25	CHE03 CHERRY VALLEY TRACTOR	8,611.16		21722
146532	01/31/25	COO08 COOPER ELECTRIC	5,037.16		21722
146533	01/31/25	COO54 COOPER HOSPITAL UNIVERSITY M.C	7,095.60		21722

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
146534	01/31/25	COR48 CORELOGIC	1,806.14		21722
146535	01/31/25	COU01 COURIER POST	264.00		21722
146536	01/31/25	CRE29 CREATIONS BY JENN	195.00		21722
146537	01/31/25	FOX07 FOX FENCE ENTERPRISES INC	44,215.00		21722
146538	01/31/25	GEN05 GENERAL CODE, LLC	3,580.00		21722
146539	01/31/25	HAR04 THE ORIGINAL W. HARGROVE	165,000.00		21722
146540	01/31/25	IKO02 RICOH USA, INC	9,803.63		21722
146541	01/31/25	JAY02 JAY'S TIRE SERVICE LLC	1,085.00		21722
146542	01/31/25	JJM01 JJM PLUMBING COMPANY	828.00		21722
146543	01/31/25	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	546.64		21722
146544	01/31/25	LN-40187 TLOA OF NJ LLC	236.09		21722
146545	01/31/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,075.60		21722
146546	01/31/25	LN-50342 CALZARETTO & BERNSTEIN LLC	100.00		21722
146547	01/31/25	MAJ02 MAJESTIC OIL CO, INC	7,575.28		21722
146548	01/31/25	MOR11 MORTON SALT, INC	24,398.17		21722
146549	01/31/25	PAC07 PACER SERVICE CENTER	38.40		21722
146550	01/31/25	PRI52 PRITCHARD INDUSTRIES, LLC	2,275.00		21722
146551	01/31/25	PROSH005 PROSHRED SECURITY	305.00		21722
146552	01/31/25	SHE01 SHERWIN-WILLIAMS CO	176.12		21722
146553	01/31/25	SPE07 SPEED PRO IMAGING	281.25		21722
146554	01/31/25	THEIN005 THE PHILADELPHIA INQUIRER, LLC	845.31		21722
146555	01/31/25	TRI39 TRI COUNTY TERMITE & PEST	530.25		21722
146556	01/31/25	WAL03 WALTER R. EARLE - BURLINGTON	1,665.27		21722
146557	01/31/25	WIT05 WITMER PUBLIC SAFETY GROUP	1,903.34		21722
146558	02/03/25	AUT08 AUTO ZONE INC.	9,404.53		21677
146560	02/06/25	NEW49 NEW LIFE COMMUNITY DEV. CORP	28,400.00		21696
146561	02/07/25	AME03 AMERICAN PLANNING ASSOCIATION	728.00		21737
146562	02/07/25	AUT08 AUTO ZONE INC.	0.00	02/07/25 VOID	0
146563	02/07/25	AUT08 AUTO ZONE INC.	6,254.87		21737
146564	02/07/25	BLE03 THE BLEZNAK ORGANIZATION	37,296.27		21737
146565	02/07/25	BRA01 BRADLEY-SCIOCCHETTI INC.	19,382.00		21737
146566	02/07/25	BUD04 BUD'S ENGINE MACHINING & TRUCK	4,617.72		21737
146567	02/07/25	CAR72 CARMA/NJ	100.00		21737
146568	02/07/25	CAR94 CARLIN, WARD, ASH & HEIART LLC	612.50		21737
146569	02/07/25	CHE03 CHERRY VALLEY TRACTOR	1,970.62		21737
146570	02/07/25	DEP01 DEPARTMENT OF ENVIRONMENTAL	72.00		21737
146571	02/07/25	GOO12 TIREHUB, LLC	32,249.23		21737
146572	02/07/25	JJM01 JJM PLUMBING COMPANY	5,810.00		21737
146573	02/07/25	LAU01 LAUREL LAWN MOWER SERVICE	825.32		21737
146574	02/07/25	LN-40190 GREYMORR LLC	791.57		21737
146575	02/07/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	55.48		21737
146576	02/07/25	LN-50334 6 Star Properties, LLC	2,198.87		21737
146577	02/07/25	LOW04 LOWTHER SMALL ENJINE, INC	1,207.80		21737
146578	02/07/25	MAJ02 MAJESTIC OIL CO, INC	3,255.63		21737
146579	02/07/25	MUN36 MUNICIPAL EMERGENCY SERVICES	5,921.00		21737
146580	02/07/25	NJA06 NEW JERSEY AMERICAN WATER CO	26,962.91		21737
146581	02/07/25	NJC01 NJ CONFERENCE OF MAYORS	1,400.00		21737
146582	02/07/25	NOR41 NORTHSTAR VETS - MAPLE SHADE	372.94		21737
146583	02/07/25	PAP04 PAPER ROLL SUPPLIES, LLC	44.00		21737
146584	02/07/25	POS02 POSTMASTER	2,130.00		21737
146585	02/07/25	PSE01 PSEG	49,451.83		21737
146586	02/07/25	PSE01 PSEG	494,749.77		21737

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
146587	02/07/25	PUB07 PUBLIC WORKS ASSOCIATION OF NJ	75.00		21737
146588	02/07/25	REP01 REPUBLIC SERVICES	32,027.49		21737
146589	02/07/25	SAY01 SAY IT WITH CLAY	27,550.00		21737
146590	02/07/25	TRI01 GROFF TRACTOR NEW JERSEY LLC	11,227.29		21737
146591	02/07/25	WAL03 WALTER R. EARLE - BURLINGTON	10,956.50		21737
146592	02/07/25	WAS01 WASTE MANAGEMENT OF NEW JERESY	32,385.22		21737
146593	02/07/25	WIL122 JAN F WILLIAMS	2,096.40		21737
146594	02/07/25	ASP11 ASPIRE TECHNOLOGY, LLC	20,690.81		21739 Direct Deposit
146595	02/07/25	CAR01 CARTUN HARDWARE	821.13		21739 Direct Deposit
146596	02/07/25	COM35 COMCAST BUSINESS SERVICES --	132.33		21739 Direct Deposit
146597	02/07/25	COR36 CORE MECHANICAL, INC.	7,603.74		21739 Direct Deposit
146598	02/07/25	DSE01 DIVAL SAFETY EQUIPMENT	4,222.50		21739 Direct Deposit
146599	02/07/25	GRA36 GRAINGER, INC.	8,868.05		21739 Direct Deposit
146600	02/07/25	GRA62 GRAMERCY PARK HOLDINGS, LLC	8,503.59		21739 Direct Deposit
146601	02/07/25	HOM11 HOME DEPOT	3,790.46		21739 Direct Deposit
146602	02/07/25	HOM17 HOME DEPOT CREDIT SERVICES	4,220.00		21739 Direct Deposit
146603	02/07/25	KON05 KONICA MINOLTA PREMIER FINANCE	506.75		21739 Direct Deposit
146604	02/07/25	MCM03 MCMANIMON & SCOTLAND, LLC	537.50		21739 Direct Deposit
146605	02/07/25	PIN02 PINGPOD INC	675.00		21739 Direct Deposit
146606	02/07/25	PLA14 PLATINUM SECURITY, INC.	1,643.00		21739 Direct Deposit
146607	02/07/25	RAI03 RAISE THE BAR FAMILY SERVICES	1,347.26		21739 Direct Deposit
146608	02/07/25	SEAS005 SEASIDE WASTE SEVICES	203,300.00		21739 Direct Deposit
146609	02/07/25	SPA04 SPARK ELECTRIC SERVICE, INC	14,193.51		21739 Direct Deposit
146610	02/07/25	SSA01 S & S ARTS & CRAFTS, INC	185.80	02/13/25 VOID	21739 Direct Deposit (Reason: Ret ACH - No Acct)
146611	02/12/25	HAR82 RICHARD B. HARRIS	2,410.80		21741 Direct Deposit
146612	02/12/25	REC03 RECYCLE COACH	44,000.00		21741 Direct Deposit
146613	02/13/25	SSA01 S & S ARTS & CRAFTS, INC	185.80		21739
146614	02/18/25	AA02 A & A GLASS	569.00		21743
146615	02/18/25	ANT10 ANTIOCH DEV. URBAN RENEWAL, LP	3,328.98		21743
146616	02/18/25	ATT07 AT&T	22,784.06		21743
146617	02/18/25	ATT09 AT&T CORP	13.19		21743
146618	02/18/25	BEL02 VERIZON	19,104.05		21743
146619	02/18/25	CIV02 CIVIL SOLUTIONS	3,750.50		21743
146620	02/18/25	COO08 COOPER ELECTRIC	1,214.45		21743
146621	02/18/25	COR04 CORELOGIC, INC	2,158.15		21743
146622	02/18/25	HAD01 H A DEHART & SON	191.86		21743
146623	02/18/25	LAU01 LAUREL LAWN MOWER SERVICE	2,800.94		21743
146624	02/18/25	MIC06 MICROSYSTEMS-NJ.COM LLC	2,320.00		21743
146625	02/18/25	MUN39 Camden Cty Muni Joint Ins Fund	511,964.00		21743
146626	02/18/25	NJD02 NJ ADVANCE MEDIA, LLC	475.58		21743
146627	02/18/25	POO03 POOL OPERATION MANAGEMENT	1,900.00		21743
146628	02/18/25	SNA01 SNAP-ON INDUSTRIAL	3,699.00		21743
146629	02/18/25	TCT12 TCTA OF CAMDEN,GLOU,CUMB&SALEM	300.00		21743
146630	02/18/25	TTI01 TTI ENVIRONMENTIAL, INC	870.00		21743
146631	02/18/25	VER09 VERIZON SELECT SERVICES, INC.	131.51		21743
146632	02/18/25	ASP11 ASPIRE TECHNOLOGY, LLC	53,920.70		21744 Direct Deposit
146633	02/18/25	BOW15 BOWMAN INSPECTION LLC	5,500.00		21744 Direct Deposit
146634	02/18/25	BUD04 BUD'S ENGINE MACHINING & TRUCK	302.40		21744 Direct Deposit
146635	02/18/25	CAM46 CAMDEN REDEVELOPMENT AGENCY	94,601.52		21744 Direct Deposit
146636	02/18/25	COM1148 Comcast #1148 Public Works	269.89		21744 Direct Deposit
146637	02/18/25	COM6224 COMCAST #6624 ISABEL MILLER	174.89		21744 Direct Deposit
146638	02/18/25	COM7626 COMCAST #7626 KAIGH AVE FIRE	134.89		21744 Direct Deposit

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL General Account 4308903487 Continued					
146639	02/18/25	COM7905 COMCAST #7905 ENGINE 11 FIRE	127.89		21744 Direct Deposit
146640	02/18/25	COM7997 COMCAST #7997 FIRE ADMIN.	569.78		21744 Direct Deposit
146641	02/18/25	COM8038 COMCAST #8038 PARK & OPEN SPAC	134.89		21744 Direct Deposit
146642	02/18/25	COR36 CORE MECHANICAL, INC.	196.00		21744 Direct Deposit
146643	02/18/25	FON04 FRANKIE FONTANEZ, ESQ	11,666.66		21744 Direct Deposit
146644	02/18/25	HER30 THE HERTZ CORPORATION	21,673.82		21744 Direct Deposit
146645	02/18/25	HOM15 HOMEWARD BOUND PET ADOPTION	47,775.00		21744 Direct Deposit
146646	02/18/25	HOM17 HOME DEPOT CREDIT SERVICES	24.49		21744 Direct Deposit
146647	02/18/25	HOP01 HOPEWORKS'N CAMDEN	38,430.00		21744 Direct Deposit
146648	02/18/25	JAY02 JAY'S TIRE SERVICE LLC	1,465.00		21744 Direct Deposit
146649	02/18/25	MOO26 JANET MOORE	117.60		21744 Direct Deposit
146650	02/18/25	NEW49 NEW LIFE COMMUNITY DEV. CORP	500.00		21744 Direct Deposit
146651	02/18/25	POL01 POLLUTION CONTROL FINANCING	21,883.00		21744 Direct Deposit
146652	02/18/25	RAL01 RALF'S HEATING & PLUMBING	12,500.00		21744 Direct Deposit
146653	02/18/25	TDB03 TD Bank - P Card	3,008.88		21744 Direct Deposit
146654	02/18/25	WBM01 W B MASON CO, INC	2,179.35		21744 Direct Deposit
146655	02/18/25	TDB03 TD Bank - P Card	1,898.47		21744 Direct Deposit
146656	02/20/25	IKO02 RICOH USA, INC	0.00		21751

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	85	1	1,769,648.19	0.00
Direct Deposit:	84	1	4,873,019.54	185.80
Total:	169	2	6,642,667.73	185.80

TD HUD CDBG HUD - CDBG 4308903718					
25932	01/30/25	STA99 STAPLES ADVANTAGE	1,537.24	01/31/25	21718 Direct Deposit
25933	01/31/25	WBM01 W B MASON CO, INC	1,063.25	01/31/25	21725 Direct Deposit
25934	01/31/25	ARA04 ARAMARK SERVICES, INC.	0.00		21727

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	0.00	0.00
Direct Deposit:	2	0	2,600.49	0.00
Total:	3	0	2,600.49	0.00

TD HUD HOPWA Housing Vouchers - 4308907603					
15317	01/30/25	WOO23 WOODBURY APARTMENT	3,258.00	01/31/25	21717 Direct Deposit
15318	01/31/25	AAA05 AAA REALTY & MANAGEMENT, LLC	4,816.00	01/31/25	21726 Direct Deposit
15319	01/31/25	ALP05 ALPINE COURT APARTMENTS	1,252.00	01/31/25	21726 Direct Deposit
15320	01/31/25	ARY01 ELIYAHU ARYEH	484.00	01/31/25	21726 Direct Deposit
15321	01/31/25	CAP25 CAPITAL SYSTEMS PROPERTY MGT	2,473.00	01/31/25	21726 Direct Deposit
15322	01/31/25	CED04 CEDAR BROOK NJ, LLC	1,099.00	01/31/25	21726 Direct Deposit
15323	01/31/25	DAV60 DV HAINESPORT URBAN RENEWAL	712.00	01/31/25	21726 Direct Deposit
15324	01/31/25	EME19 EMERALD RIDGE APARTMENTS	1,053.00	01/31/25	21726 Direct Deposit
15325	01/31/25	GRA65 GRACE PROPERTY SOLUTION	615.00	01/31/25	21726 Direct Deposit
15326	01/31/25	HYD05 EAST COAST HYDE PARK	1,642.00	01/31/25	21726 Direct Deposit
15327	01/31/25	SPR09 1721 SPRINGDALE URBAN RENEWAL	1,139.00	01/31/25	21726 Direct Deposit
15328	01/31/25	WOO23 WOODBURY APARTMENT	1,086.00	01/31/25	21726 Direct Deposit
15329	01/31/25	ABE06 ZAYED S ABED	791.00		21728
15330	01/31/25	AIO01 AION FOX RIDGE LLC	1,989.00		21728
15331	01/31/25	ALE02 ALEXAR PROPERTIES, LLC	1,048.00		21728
15332	01/31/25	ANT10 ANTIOCH DEV. URBAN RENEWAL, LP	802.00		21728
15333	01/31/25	BNT01 BNTR MOUNT LAUREL PROPCO, LLC	743.00		21728

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HUD HOPWA Housing Vouchers - 4308907603 Continued					
15334	01/31/25	CAS31 CASTLE OAKS APTS. LLC	394.00		21728
15335	01/31/25	CJS02 CJS SERVICES GROUP, INC.	740.00		21728
15336	01/31/25	COO68 220 COOPER STREET LP	1,102.00		21728
15337	01/31/25	COU03 COUNTY HOUSE VILLAGE ASSOC, LP	1,725.00		21728
15338	01/31/25	CRC02 COLONIAL REALTY COMPANY	4,066.00		21728
15339	01/31/25	CRI08 CAMDEN RISING 3, LLC	1,093.00		21728
15340	01/31/25	CRO03 CROSSING AT GLASSBORO, LLC	991.00		21728
15341	01/31/25	DEL56 DELANCO FAMILY APTS	684.00		21728
15342	01/31/25	FAI17 FAIRVIEW VILLAGE URBAN RENEWAL	408.00		21728
15343	01/31/25	FOX04 AION FOX RIDGE, LLC	1,053.00		21728
15344	01/31/25	GAT05 GATEHOUSE & COOPERSTOWN APTS	752.00		21728
15345	01/31/25	GIB04 GIBBSBORO REALTY LLC	1,455.00		21728
15346	01/31/25	HPA01 HP ALTMAN AUTUMN RIDGE LLC	338.00		21728
15347	01/31/25	HUM05 LEON HUMPHREY	6.00		21728
15348	01/31/25	JEN21 LAWRENCE AND GLENN JENTSCH	950.00		21728
15349	01/31/25	KEL27 BARBARA KELLY	753.00		21728
15350	01/31/25	LIN20 LINDENWOLD PH, LP	2,050.00		21728
15351	01/31/25	LN-50333 Camden Rising LLC	1,283.00		21728
15352	01/31/25	LUM03 LUMBERTON CAMPUS LP	519.00		21728
15353	01/31/25	MAR109 MARKET FAIR URBAN	523.00		21728
15354	01/31/25	MAZ03 MAURICE BASEM MAZAHREH	1,165.00		21728
15355	01/31/25	MER26 1276MERTUC LLC	497.00		21728
15356	01/31/25	MOU06 DEANNA MOUNTES	87.00		21728
15357	01/31/25	NOR05 NORTH FORKLANDING ASSOCIATION	646.00		21728
15358	01/31/25	OAK04 OAK RIDGE APARTMENTS	1,763.00		21728
15359	01/31/25	ROB60 ROBIN HILL APARTMENTS	1,271.00		21728
15360	01/31/25	ROD69 LUIS RODRIGUEZ	142.00		21728
15361	01/31/25	ROS04 ROSS GROVE, LLC	512.00		21728
15362	01/31/25	SPO10 SPOODLES, LLC	129.00		21728
15363	01/31/25	TAM02 TAMARACK APARTMENTS, LLC	1,665.00		21728
15364	01/31/25	THE36 THE HEATHERS REALTY, LLC	762.00		21728
15365	01/31/25	TUC03 RAYMOND TUCKER	905.00		21728
15366	01/31/25	WSA01 WS AFFORDABLE URBAN RENEWAL LL	590.00		21728
15367	02/19/25	ABE01 ABED S ABED	820.00		21750

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	39	0	37,212.00	0.00
Direct Deposit:	12	0	19,629.00	0.00
Total:	51	0	56,841.00	0.00

TD PAYROLL	Payroll	4308903502		
40875	01/31/25	PRCAMDEN City of Camden	99,099.82	21735 Direct Deposit
40876	01/31/25	PRNW Nationwide Retirement Solution	4,685.12	21735 Direct Deposit
40859	02/06/25	PRAFLAC- AFLAC - Georgia / New York	4,463.40	21734
40860	02/06/25	PRAFLACN AFLAC, New York	27.79	21734
40861	02/06/25	PRCOLINS Colonial Life Insurance	2,918.06	21734
40862	02/06/25	PRCOREBR Corebridge Financial (valic)	41,929.00	21734
40863	02/06/25	PRCWAPAC CWA Political Action Committee	45.00	21734
40864	02/06/25	PRCWASTF CWA Local 1014 CWA Staff	62.62	21734
40865	02/06/25	PRF788 Local #788	5,004.99	21734
40866	02/06/25	PRF788H Local #788	2,535.00	21734
40867	02/06/25	PRG-CCSO CAMDEN COUNTY SHERIFF' OFFICE	38.26	21734

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD PAYROLL Payroll 4308903502 Continued					
40868	02/06/25	PRG-FRNK John H Franklin	311.80		21734
40869	02/06/25	PRG-GRMN Charles Gorman	233.94		21734
40870	02/06/25	PRG-HINE DAWNSHIRR M HINES, SGT	10.00		21734
40871	02/06/25	PRG-NJFS NJ FAMILY SUPPORT PROCES	11,950.69		21734
40872	02/06/25	PRG-TODO FRANK TODORO	194.20		21734
40873	02/06/25	PRGPSCDU PENNSYLVANIA SCDU	466.77		21734
40874	02/06/25	PRMET Metlife	292.03		21734
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	16	0	70,483.55	0.00
	Direct Deposit:	2	0	103,784.94	0.00
	Total:	18	0	174,268.49	0.00
TD T-ESCROW Trust - Escrow 4308903700					
1847	01/31/25	REM02 REMINGTON & VERNICK ENGINEERS	4,246.25	01/31/25	21721 Direct Deposit
1848	01/31/25	DEM07 DEMBO, BROWN & BURNS LLP	480.00		21723
1849	02/18/25	DEM07 DEMBO, BROWN & BURNS LLP	1,776.00		21746
1850	02/18/25	REM02 REMINGTON & VERNICK ENGINEERS	33,856.38		21747 Direct Deposit
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	2,256.00	0.00
	Direct Deposit:	2	0	38,102.63	0.00
	Total:	4	0	40,358.63	0.00
TD T-TAX LIENS Trust - Tax Liens 4308903552					
54640	01/28/25	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	17,327.51		21714
54641	01/28/25	LN-50190 FIG 20, LLC	520.44		21714
54642	01/28/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,096.52		21714
54643	01/28/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	10,182.45		21714
54644	01/28/25	LN-50320 Fundpality 2023 LLC	3,158.32		21714
54645	01/28/25	SOS01 SOSO FOUNDATION	13,657.72	01/31/25	21714
54646	01/30/25	LN-50190 FIG 20, LLC	201.54		21715
54647	01/30/25	LN-50190 FIG 20, LLC	539.63		21715
54648	01/30/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	17,240.26		21715
54649	01/30/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,300.09		21715
54650	01/30/25	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	5,702.39		21716
54651	01/30/25	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	7,358.41		21716
54652	01/30/25	LN-50190 FIG 20, LLC	4,074.38		21716
54653	01/30/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,231.47		21716
54654	01/30/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	9,570.08		21716
54655	01/30/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,890.95		21716
54656	01/30/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,419.02		21716
54657	01/30/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,031.30		21716
54658	01/31/25	LN-50190 FIG 20, LLC	2,025.18		21719
54659	01/31/25	LN-50190 FIG 20, LLC	159.36		21719
54660	01/31/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,987.17		21719
54661	01/31/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,015.49		21719
54662	01/31/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	8,486.21		21719
54663	01/31/25	LN-50216 Real Portfolio 13, LLC	23,944.62		21719
54664	01/31/25	LN-50245 Epcot MD LLC	2,921.63		21719
54665	01/31/25	LN-50245 Epcot MD LLC	1,971.75		21719
54666	01/31/25	LN-50245 Epcot MD LLC	55.00		21719

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued					
54667	01/31/25	LN-50245 Epcot MD LLC	55.00		21719
54668	01/31/25	LN-50245 Epcot MD LLC	55.00		21719
54669	01/31/25	LN-50245 Epcot MD LLC	55.00		21719
54670	01/31/25	LN-50245 Epcot MD LLC	55.00		21719
54671	01/31/25	LN-50245 Epcot MD LLC	55.00		21719
54672	01/31/25	LN-50245 Epcot MD LLC	55.00		21719
54673	01/31/25	LN-50245 Epcot MD LLC	55.00		21719
54674	01/31/25	LN-50245 Epcot MD LLC	55.00		21719
54675	01/31/25	LN-50245 Epcot MD LLC	55.00		21719
54676	01/31/25	LN-50245 Epcot MD LLC	55.00		21719
54677	02/05/25	LN-50027 MADELINE CORDERO	2,934.24		21732
54678	02/05/25	LN-50190 FIG 20, LLC	8,130.40		21732
54679	02/05/25	LN-50190 FIG 20, LLC	17,156.59		21732
54680	02/05/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,721.14		21732
54681	02/05/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	13,560.07		21732
54682	02/06/25	LN-50190 FIG 20, LLC	12,241.35		21733
54683	02/06/25	LN-50190 FIG 20, LLC	1,213.22		21733
54684	02/06/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	13,001.78		21733
54685	02/06/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	11,031.17		21733
54686	02/06/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	960.20		21733
54687	02/06/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,326.52		21733
54688	02/06/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	15,915.29		21733
54689	02/12/25	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	9,680.73		21740
54690	02/12/25	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	6,330.54		21740
54691	02/12/25	LN-50190 FIG 20, LLC	8,726.25		21740
54692	02/12/25	LN-50190 FIG 20, LLC	1,226.32		21740
54693	02/12/25	LN-50190 FIG 20, LLC	2,380.13		21740
54694	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,903.63		21740
54695	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,727.19		21740
54696	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,107.16		21740
54697	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	13,835.76		21740
54698	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,273.43		21740
54699	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,938.97		21740
54700	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,523.99		21740
54701	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,866.08		21740
54702	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,258.59		21740
54703	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	12,425.47		21740
54704	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,153.33		21740
54705	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,323.55		21740
54706	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	551.09		21740
54707	02/12/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,810.20		21740
54708	02/12/25	LN-50228 TLF 206 LLC	8,442.42		21740
54709	02/12/25	LN-50228 TLF 206 LLC	25,721.91		21740
54710	02/12/25	LN-50228 TLF 206 LLC	20,751.11		21740
54711	02/12/25	LN-50228 TLF 206 LLC	7,834.58		21740
54712	02/13/25	LN-50190 FIG 20, LLC	11,947.01		21742
54713	02/13/25	LN-50190 FIG 20, LLC	2,030.92		21742
54714	02/13/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	472.77		21742
54715	02/13/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,896.68		21742
54716	02/13/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,380.15		21742
54717	02/13/25	LN-50245 Epcot MD LLC	3,827.48		21742
54718	02/19/25	LN-20074 LB-HONEY BADGER, SBMUNI%	9,356.75		21749

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued					
54719	02/19/25	LN-50190 FIG 20, LLC	6,072.46		21749
54720	02/19/25	LN-50190 FIG 20, LLC	7,309.71		21749
54721	02/19/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,066.52		21749
54722	02/19/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,969.09		21749
54723	02/19/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,311.47	02/21/25 VOID	21749 (Reason: incorrect amount)
54724	02/19/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	8,841.72		21749
54725	02/19/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,521.55		21749
54726	02/19/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,545.78		21749
54727	02/19/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,384.99		21749
54728	02/19/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,476.30		21749
54729	02/19/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,545.61		21749
54730	02/19/25	LN-50245 Epcot MD LLC	4,417.48		21749
54731	02/19/25	LN-50315 Jenil Sheth	2,525.15		21749

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	91	1	527,191.41	2,311.47
Direct Deposit:	0	0	0.00	0.00
Total:	91	1	527,191.41	2,311.47

TD T-TRUST Trust - Other Trust 4308903635					
3692	01/31/25	BAY02 BAY HILL ENVIRONMENTAL	2,415.00		21724
3693	01/31/25	CON24 CONCENTRA MEDICAL CENTER	65.00		21724
3694	01/31/25	DSI02 DSI MEDICAL SERVICES INC.	495.00		21724
3695	01/31/25	ING01 INGT LEAD TESTING	1,035.00		21724
3696	01/31/25	LCG01 LCG DBA LEWIS CONSULTING GRP	1,035.00		21724
3697	02/07/25	GLO04 GLOBAL INDUSTRIAL EQUIPMENT	508.95		21738
3698	02/18/25	INS02 INST FOR FORENSIC PSYCHOLOGY	375.00		21748
3699	02/18/25	MUN39 Camden Cty Muni Joint Ins Fund	108,911.00		21748

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	0	114,839.95	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	114,839.95	0.00

TD WATER Water (and Sewer) 4308903560					
8892	01/30/25	BAN17 BANK OF NY MELLON	17,998.01	01/31/25	21729
8893	01/30/25	USB06 US BANK NA	282,956.56	01/31/25	21730
8894	02/04/25	TOW01 TOWNSHIP OF PENNSAUKEN	86,285.50		21736
8895	02/18/25	AME80 AMERICAN WATER SERVICES	1,395,499.52		21745 Direct Deposit

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	387,240.07	0.00
Direct Deposit:	1	0	1,395,499.52	0.00
Total:	4	0	1,782,739.59	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	245	2	2,908,871.17	2,311.47
Direct Deposit:	103	1	6,432,636.12	185.80
Total:	348	3	9,341,507.29	2,497.27

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	4-01	962,301.62	0.00	0.00	962,301.62
Water Operating Fund	4-05	805,299.71	0.00	0.00	805,299.71
Sewer Operating Fund	4-07	<u>590,199.81</u>	<u>0.00</u>	<u>0.00</u>	<u>590,199.81</u>
Year Total:		2,357,801.14	0.00	0.00	2,357,801.14
Current Fund	5-01	5,312,254.91	8,810.39	0.00	5,321,065.30
Water Operating Fund	5-05	112,180.50	0.00	0.00	112,180.50
Sewer Operating Fund	5-07	275,059.57	0.00	0.00	275,059.57
Payroll	5-10	174,268.49	0.00	0.00	174,268.49
Trust Fund - Insurance	5-13	110,354.95	0.00	0.00	110,354.95
Trust Fund - TTL Redemption	5-15	527,191.41	0.00	0.00	527,191.41
Trust Fund - Other	5-16	<u>4,485.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,485.00</u>
Year Total:		6,515,794.83	8,810.39	0.00	6,524,605.22
Grant Fund	G-02	359,300.81	0.00	0.00	359,300.81
Trust Fund - HUD	H-25	59,441.49	0.00	0.00	59,441.49
Total of All Funds:		<u>9,292,338.27</u>	<u>8,810.39</u>	<u>0.00</u>	<u>9,301,148.66</u>

Project Description	Project No.	Project Total
MATRIX ADMIRAL WILSON DEV	0408I909	27,699.41
SC GARDEN STATE GROWTH ZONE	0408I963	2,581.97
VIRTUA OLOL HOSPITAL INC	0408P951	4,246.25
IMPULSE PROPERTIES, LLC	0408P953	3,252.50
THE COOPER HEALTH SYSTEM	0408P957	322.50
VIRTUA OLOL TRASH COMPACTOR	15905	320.00
HOLTEC INTERNATIONAL	16214	1,936.00
Total of All Projects:		<u>40,358.63</u>



DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

VICTOR G. CARSTARPHEN
MAYOR

RECEIVED
7035 570 21 PM 1: 20
SCOTT Z. PARKER
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CAMDENNJ.GOV
WEBSITE: CAMDENNJ.GOV

MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Scott Z. Parker, Finance Director *S.P. 2/21/25*

Date: February 21, 2025

Subject: Payroll Register Summary Communications for Forthcoming City
Council Meeting- March 11, 2025 .

Attached, please find the Payroll Register Summary for the City of Camden for the pay periods of 1/31/2025 and 2/14/2025 . Detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

SZP/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Payroll Register Report by Dept Id/Emp Name for Check Date: 02/14/25

Final Totals	623 Checks to be Printed	623 Regular	0 Vacation	0 Manual	0 Other	0 Interim	0 Overtime	0 Special	0 Adjustment
	0 Checks Voided since Last Payroll	0 Regular	0 Vacation	0 Manual	0 Other	0 Interim	0 Overtime	0 Special	0 Adjustment
Totals:	This Payroll	YTD Beg	This Payroll	Void	Net	YTD End	This Payroll Direct Deposit		
Regular Pay:	1,535,613.87	5,307,336.63	1,670,933.81	0.00	1,670,933.81	6,978,270.44	Payroll Direct Deposit: 1,005,195.14		
Overtime Pay:	87,855.54	4,679,734.30	1,423,511.56	0.00	1,423,511.56	6,103,245.86	Deduction Direct Deposit: 0.00		
Vacation Pay:	0.00	165,602.76	54,800.62	0.00	54,800.62	220,403.38	Total Direct Deposit: 1,005,195.14		
Holiday Pay:	0.00	73,126.06	22,945.43	0.00	22,945.43	96,071.49			
Sick Pay:	0.00	0.00	0.00	0.00	0.00	0.00			
Special Pay:	0.00	539,416.13	145,092.05	0.00	145,092.05	684,508.18	Code 98 Exempt Fwt Wages: 1,432.54		
Admin Pay:	0.00	223,336.17	66,401.67	0.00	66,401.67	289,737.84	Code 98 Exempt Swt Wages: 853.27		
Comp Pay:	0.00	0.00	0.00	0.00	0.00	0.00			
Other Pay:	0.00	4,771.37	1,502.01	0.00	1,502.01	6,273.38	*Code 98 Employees are excluded from the Fwt Wages on this Report.		
		22,375.90	7,079.74	0.00	7,079.74	29,455.64			
		0.00	0.00	0.00	0.00	0.00			
Total Other Tax:		27,147.27	8,581.75	0.00	8,581.75	35,729.02			
Bef Tax Ded:		657,489.97	257,564.86	0.00	257,564.86	915,054.83			
Aft Tax Ded:		281,172.94	89,673.03	0.00	89,673.03	370,845.97			
Net:		3,406,620.30	1,025,874.40	0.00	1,025,874.40	4,432,494.70			
Employer Liability Totals:		165,602.76	54,800.62	0.00	54,800.62	220,403.38	Employee + Employer Soc Sec: 109,601.24		
		73,126.06	22,945.43	0.00	22,945.43	96,071.49	Employee + Employer Med: 45,890.86		
		0.00	0.00	0.00	0.00	0.00	Fwt: 145,092.05		
		0.00	0.00	0.00	0.00	0.00	Total Soc Sec, Med + Fwt: 300,584.15		
		0.00	0.00	0.00	0.00	0.00			
		6,410.08	2,047.76	0.00	2,047.76	8,457.84			
Total Other Tax:		6,410.08	2,047.76	0.00	2,047.76	8,457.84			
Fui:		0.00	0.00	0.00	0.00	0.00			
Employer Liability Earning Codes:		1,103,682.89	375,119.06	0.00	375,119.06	1,478,801.95	NOTE: Ytd Totals include ALL Employees for the Current Payroll Year.		
Total Employer Liabilities:		1,348,821.79	454,912.87	0.00	454,912.87	1,803,734.66			
Total Gross + Employer Liabilities:		6,656,158.42	2,125,846.68	0.00	2,125,846.68	8,782,005.10			

Payroll Register Report by Dept Id/Emp Name for Check Date: 02/14/25

Total Deductions and Earnings:

Code Description	***** This Payroll *****	***** Void Checks *****	***** Net Totals *****
	Ded Amt	Earn Amt	Ded Amt
E02 SECOND TITLED EMPLOY	8,239.57	0.00	8,239.57
E03 ACTING STATUS	1,519.99	0.00	1,519.99
E06 DOCKING	2,115.88-	0.00	2,115.88-
E09 ADJUSTMENT	242.41-	0.00	242.41-
E10 ON CALL	500.00	0.00	500.00
E13 SUSPENSION	542.86-	0.00	542.86-
E17 Overtime \$	40,105.99	0.00	40,105.99
GF0 G - GARN GORMAN	203.61	0.00	203.61
GG0 G - GARN LACEY	0.00	0.00	0.00
GH0 G - GARN HINES	10.00	0.00	10.00
GI0 G - GARN FRANKLIN	266.07	0.00	266.07
GJ0 G - GARN TODORO	194.20	0.00	194.20
GK0 G - GARN CC SHERIFF	34.75	0.00	34.75
GP0 G - SUPPORT - NJ/PA	466.77	0.00	466.77
GS0 G - SUPPORT - NJ	8,883.82	0.00	8,883.82
GS1 G - SUPPORT - NJ	753.36	0.00	753.36
GS2 G - SUPPORT - NJ	626.26	0.00	626.26
GS3 G - SUPPORT - NJ	275.90	0.00	275.90
GS4 G - SUPPORT - NJ	244.03	0.00	244.03
HEA CH 78 COST SHARE	95,228.70	0.00	95,228.70
HEB CH 78 COST SHARE BACK ADJUST	49.36-	0.00	49.36-
IMP IMPUTED INCOME	11,575.15	0.00	11,575.15
PD1 DCRP - PENSION	4,597.90	0.00	4,597.90
PD2 DCRP - BACK DEDUCTION	381.95	0.00	381.95
PE1 PERS - PENSION	54,445.76	0.00	54,445.76
PE2 PERS - BACK DEDUCTIONS	849.16	0.00	849.16
PE4 PERS - CONTRIBUTORY INSURANCE	3,541.63	0.00	3,541.63
PE9 PERS - LOAN REPAYMENT	21,743.38	0.00	21,743.38
PF1 PFRS - PENSION	75,317.44	0.00	75,317.44
PF2 PFRS - BACK DEDUCTIONS	904.02	0.00	904.02
PF9 PFRS - LOAN REPAYMENT	26,383.50	0.00	26,383.50
PTA DEF COMP - NATIONWIDE	3,513.88	0.00	3,513.88
PTB DEF COMP - NATIONWIDE ROTH	1,150.00	0.00	1,150.00
PTF DEF COMP - COREBRIDGE	16,832.08	0.00	16,832.08
PTG DEF COMP - COREBRIDGE ROTH	96.92	0.00	96.92
PTK DEF COMP - MET LIFE	292.03	0.00	292.03
PTO DEF COMP - Equitable	2,484.00	0.00	2,484.00
PTP DEF COMP - Equitable Roth	1,150.00	0.00	1,150.00

Payroll Register Report by Dept Id/Emp Name for Check date: 02/14/25

Code	Description	Liability Amt	Void Amt	Net Amt
9H0	HEALTH BENEFIT EMPLOYER	375,119.06	0.00	375,119.06
PTS	DEF COMP - National Life Group	70.00		70.00
S10	AFLAC PRE-TAX	2,374.65		2,374.65
S22	AFLAC GEORGIA POST-TAX	2,300.05		2,300.05
S31	AFLAC NY PRE-TAX	38.18		38.18
S32	AFLAC NY POST-TAX	27.79		27.79
S81	AFLAC XGRD POST-TAX	201.08		201.08
S99	AFLAC FSA WAGE WORKS	288.45		288.45
SC1	SUPP - COLONIAL PRE-TAX	288.05		288.05
SC2	SUPP - COLONIAL POST-TAX	2,630.01		2,630.01
SC8	SUPP - COLONIAL X-GUARDS	135.62		135.62
UC1	DUES - CWA STAFF	5,008.08		5,008.08
UC2	DUES - CWA X-GRD	630.00		630.00
UC3	DUES - CWA SUPERVISORS	1,244.54		1,244.54
UC4	DUES - CWA PAC	35.00		35.00
UC5	DUES - CWA PARKING DEDUCTION	558.00		558.00
UF1	DUES - FIRE 2578	3,027.73		3,027.73
UF2	DUES - FIRE 788	4,959.90		4,959.90
UF5	DUES - FIRE HOUSE FUND	2,535.00		2,535.00
Z01	MISC - WAGE GARNISHMENT FEE	54.00		54.00
Z02	MISC - LOST SWIPE CARD FEE	10.00		10.00
		347,237.89	59,039.55	347,237.89
			0.00	59,039.55

Employer Liability Codes:

Code Description	Liability Amt	Void Amt	Net Amt
9H0 HEALTH BENEFIT EMPLOYER	375,119.06	0.00	375,119.06
	375,119.06	0.00	375,119.06

Break Down of Employees Paid:

Total Male:	386
Total Female:	237
Total Unknown:	0
Total Employees:	623

There are NO errors or warnings in this payroll register.

Final Totals	625 Checks to be Printed 0 Checks voided since Last Payroll	619 Regular 0 Regular	0 Vacation 0 Vacation	0 Manual 0 Manual	6 Other 0 Other	0 Interim 0 Interim	0 Overtime 0 Overtime	0 Special 0 Special	0 Adjustment 0 Adjustment
Totals:	This Payroll	YTD Beg	This Payroll	Void	Net	YTD End	This Payroll Direct Deposit		
Regular Pay:	1,527,428.18	3,442,066.22	1,861,435.98	0.00	1,861,435.98	5,303,502.20	Payroll Direct Deposit: 1,267,934.33		
Overtime Pay:	117,452.06	2,953,952.34	1,721,947.53	0.00	1,721,947.53	4,675,899.87	Deduction Direct Deposit: 0.00		
Vacation Pay:	0.00	105,241.48	60,123.54	0.00	60,123.54	165,365.02	Total Direct Deposit: 1,267,934.33		
Holiday Pay:	0.00	47,414.10	25,656.36	0.00	25,656.36	73,070.46			
Sick Pay:	0.00	323,442.86	215,475.07	0.00	215,475.07	538,917.93	Code 98 Exempt Fwt Wages: 1,432.54		
Special Pay:	0.00	141,264.56	81,995.06	0.00	81,995.06	223,259.62	Code 98 Exempt Swt Wages: 853.27		
Admin Pay:	0.00	0.00	0.00	0.00	0.00	0.00			
Comp Pay:	0.00	0.00	0.00	0.00	0.00	0.00			
Other Pay:	0.00	0.00	0.00	0.00	0.00	0.00	*Code 98 Employees are excluded from the Fwt Wages on this Report.		
		3,094.40	1,673.52	0.00	1,673.52	4,767.92			
		14,608.55	7,751.05	0.00	7,751.05	22,359.60			
		0.00	0.00	0.00	0.00	0.00			
Total Other Tax:		17,702.95	9,424.57	0.00	9,424.57	27,127.52			
Bef Tax Ded:		507,687.48	149,802.49	0.00	149,802.49	657,489.97			
Aft Tax Ded:		229,172.14	28,040.35	0.00	28,040.35	257,212.49			
Net:		2,112,755.17	1,290,918.54	0.00	1,290,918.54	3,403,673.71			
Employer Liability Totals:							Employee + Employer Soc Sec: 120,247.08		
		105,241.48	60,123.54	0.00	60,123.54	165,365.02	Employee + Employer Med: 51,312.72		
		47,414.10	25,656.36	0.00	25,656.36	73,070.46	Fwt: 215,475.07		
		0.00	0.00	0.00	0.00	0.00	Total Soc Sec, Med + Fwt: 387,034.87		
		0.00	0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00	0.00			
		4,193.22	2,213.03	0.00	2,213.03	6,406.25			
Total Other Tax:		4,193.22	2,213.03	0.00	2,213.03	6,406.25			
Fwt:		0.00	0.00	0.00	0.00	0.00			
Employer Liability Earning Codes:		728,544.90	375,137.99	0.00	375,137.99	1,103,682.89	NOTE: Ytd Totals include ALL Employees for the Current Payroll Year.		
Total Employer Liabilities:		885,393.70	463,130.92	0.00	463,130.92	1,348,524.62			
Total Gross + Employer Liabilities:		4,327,459.92	2,324,566.90	0.00	2,324,566.90	6,652,026.82			

Payroll Register Report by Dept Id/Emp Name for Check Date: 01/31/25

Total Deductions and Earnings:

Code Description	Ded Amt	Earn Amt	***** This Payroll *****	***** Void Checks *****	Earn Amt	***** Net Totals *****	Earn Amt
E02 SECOND TITLED EMPLOY		5,354.96	0.00		0.00		5,354.96
E03 ACTING STATUS		1,527.34	0.00		0.00		1,527.34
E06 DOCKING		1,491.90-	0.00		0.00		1,491.90-
E09 ADJUSTMENT		1,893.91	0.00		0.00		1,893.91
E10 ON CALL		1,000.00	0.00		0.00		1,000.00
E12 SEVERENCE		12,968.11	0.00		0.00		12,968.11
E13 SUSPENSION		676.59-	0.00		0.00		676.59-
E17 Overtime \$		64,923.92	0.00		0.00		64,923.92
E18 Sick Payout		63,879.77	0.00		0.00		63,879.77
E19 Vacation Payout		46,826.37	0.00		0.00		46,826.37
E20 Comp Payout		16,407.14	0.00		0.00		16,407.14
E21 Holiday Payout		3,942.71	0.00		0.00		3,942.71
GF0 G - GARN GORMAN	233.94		0.00	0.00		233.94	
GG0 G - GARN LACEY	0.00		0.00	0.00		0.00	
GH0 G - GARN HINES	10.00		0.00	0.00		10.00	
GI0 G - GARN FRANKLIN	311.80		0.00	0.00		311.80	
GJ0 G - GARN TOPORO	194.20		0.00	0.00		194.20	
GK0 G - GARN CC SHERIFF	38.26		0.00	0.00		38.26	
GP0 G - SUPPORT - NJ/PA	466.77		0.00	0.00		466.77	
GSO G - SUPPORT - NJ	9,170.54		0.00	0.00		9,170.54	
GS1 G - SUPPORT - NJ	1,172.15		0.00	0.00		1,172.15	
GS2 G - SUPPORT - NJ	890.00		0.00	0.00		890.00	
GS3 G - SUPPORT - NJ	406.00		0.00	0.00		406.00	
GS4 G - SUPPORT - NJ	312.00		0.00	0.00		312.00	
HEA CH 78 COST SHARE	94,818.70		0.00	0.00		94,818.70	
HEB CH 78 COST SHARE BACK ADJUST	4,218.12		0.00	0.00		4,218.12	
IMP IMPUTED INCOME		11,746.58			0.00		11,746.58
PF9 PERS - LOAN REPAYMENT	513.74-		0.00	0.00		513.74-	
PTA DEF COMP - NATIONWIDE	3,535.12		0.00	0.00		3,535.12	
PTB DEF COMP - NATIONWIDE ROTH	1,150.00		0.00	0.00		1,150.00	
PTF DEF COMP - COREBRIDGE	41,832.08		0.00	0.00		41,832.08	
PTG DEF COMP - COREBRIDGE ROTH	96.92		0.00	0.00		96.92	
PTK DEF COMP - MET LIFE	292.03		0.00	0.00		292.03	
PTO DEF COMP - Equitable	2,484.00		0.00	0.00		2,484.00	
PTP DEF COMP - Equitable Roth	1,150.00		0.00	0.00		1,150.00	
PTS DEF COMP - National Life Group	70.00		0.00	0.00		70.00	
S10 AFLAC PRE-TAX	2,267.97		0.00	0.00		2,267.97	
S22 AFLAC GEORGIA POST-TAX	2,291.07		0.00	0.00		2,291.07	

Payroll Register Report by Dept Id/Emp Name for Check Date: 01/31/25

S32 AFLAC NY POST-TAX	27.79	0.00	27.79	
S99 AFLAC FSA WAGE WORKS	288.45	0.00	288.45	
SC1 SUPP - COLONIAL PRE-TAX	288.05	0.00	288.05	
SC2 SUPP - COLONIAL POST-TAX	2,630.01	0.00	2,630.01	
UC1 DUES - CWA STAFF	62.62	0.00	62.62	
UC4 DUES - CWA PAC	45.00	0.00	45.00	
UF2 DUES - FIRE 788	5,004.99	0.00	5,004.99	
UF5 DUES - FIRE HOUSE FUND	2,535.00	0.00	2,535.00	
Z01 MISC - WAGE GARNISHMENT FEE	53.00	0.00	53.00	
Z02 MISC - LOST SWIPE CARD FEE	10.00	0.00	10.00	
	<u>177,842.84</u>	<u>228,302.32</u>	<u>177,842.84</u>	<u>228,302.32</u>

Employer Liability Codes:

Code Description	Liability Amt	Void Amt	Net Amt
940 HEALTH BENEFIT EMPLOYER	375,137.99	0.00	375,137.99
	<u>375,137.99</u>	<u>0.00</u>	<u>375,137.99</u>

Break Down of Employees Paid:

Total Male:	388
Total Female:	237
Total Unknown:	0
Total Employees:	625

There are NO errors or warnings in this Payroll Register.

Old Business

05-1

FUENTES
3/11/2025

**RESOLUTION HONORING CYNTHIA L. PAIGE UPON HER RETIREMENT FROM
THE CITY OF CAMDEN AFTER 36 YEARS OF DEDICATED SERVICE**

WHEREAS, on February 11, 2025, Cynthia L. Paige will retire from the City of Camden's Department of Human Services, after 36 years of dedicated service to the residents of Camden City and beyond; and

WHEREAS, Cynthia L. Paige was born and raised in the City of Camden. Cynthia has been a vital member of our community, contributing her skills, knowledge, and compassionate spirit to improve the lives of countless residents. She devoted 36 years of exemplary service to the City of Camden in the Department of Human Services; and

WHEREAS, throughout her tenure, Cynthia has demonstrated unwavering commitment to excellence, earning the admiration and respect of her colleagues, superiors, and the entire community; and

WHEREAS, her invaluable contributions have left an indelible mark on the City of Camden, and her legacy of service will be remembered for generations to come; and

WHEREAS, Cynthia L. Paige has worked in various divisions within the Department of Human Services, including the Municipal Welfare Division, where she provided critical assistance to the Homeless population; the Director's Office; and most recently as the Bureau Head of Senior & Emergency Services. Cynthia L. Paige has also served as the Department of Human Services' Director, Acting Director, the department's Municipal Aging Coordinator, and has been recognized as a National Women of the Month Honoree and CWA Employee of the Month; and

WHEREAS, it is appropriate from time to time that this City Council of the City of Camden honor those individuals who have served the residents of the Camden City and the general public with dedication and distinction. We, the City Council, on behalf of the citizens of Camden, extend our deepest gratitude and heartfelt appreciation to Cynthia Paige for her exemplary service and dedication to our community; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby honors and commends Cynthia Paige for her 36 years of outstanding service to the City of Camden, and wishes her a happy, healthy, and well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 27, 2025

Council Meeting Date: MARCH 11, 2025

FROM: Councilperson

- Angel Fuentes, President
- Arthur Barclay, Vice President, 1st Ward
- Chris Collins, 2nd Ward
- Falio Leyba-Martinez, 3rd Ward

- Jannette Ramos, 4th Ward
- Sheila Davis, At-Large
- Nohemi G. Soria-Perez, At-Large

Action Requested:

RESOLUTION HONORING CYNTHIA L. PAIGE UPON HER RETIREMENT FROM THE CITY OF CAMDEN AFTER 36 YEARS OF DEDICATED SERVICE

****Please attach any supporting documents

Angel Fuentes / nfb

2/27/25

Signature of Councilperson

Date

OB-2

ALL COUNCIL
3/11/2025

**RESOLUTION DESIGNATING ORLANDO ROMAN AS THE CITY OF
CAMDEN EMPLOYEE OF THE MONTH FOR MARCH 2025**

WHEREAS, this Council, in cooperation with the Administration and the City's Employees and their union representatives, has established a program for honoring its employees by the designations of an "Employee of the Month"; and

WHEREAS, the criteria established to identify candidates for employee of the Month include:

1. Friendliness, thoughtfulness and dependability
2. Duties performed in a professional manner
3. Ability to work with others
4. An exemplary representative of his or her department
5. A positive role model
6. Pride in job performance
7. A positive attendance record; and

WHEREAS, ORLANDO ROMAN, has been nominated as "Employee of the Month", and this Council, having reviewed the information presented in support of the nomination, believes that this honor should be bestowed on said **ORLANDO ROMAN**; and

WHEREAS, ORLANDO ROMAN has worked for the City of Camden for several years and has always demonstrated veritable professionalism and dedication; and

WHEREAS, the City Council of the City of Camden now seeks to Honor **MR. ORLANDO ROMAN**; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it recognizes **ORLANDO ROMAN** as the "Employee of the Month" for March, 2025 and hereby extends to **ORLANDO** its congratulations as well as all rights and accouterments extended to him as a result of his selection as Employee of the Month.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 24, 2025

Council Meeting Date: March 11, 2025

FROM: Councilperson

- | | | | |
|-------------------------------------|--|--------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | Angel Fuentes, President | <input type="checkbox"/> | Jannette Ramos, 4 th Ward |
| <input type="checkbox"/> | Arthur Barclay, Vice President, 1st Ward | <input type="checkbox"/> | Sheila Davis, At-Large |
| <input type="checkbox"/> | Chris Collins, 2nd Ward | <input type="checkbox"/> | Nohemi G. Soria-Perez, At-Large |
| <input type="checkbox"/> | Falio Leyba-Martinez, 3rd Ward | | |

Action Requested:

**RESOLUTION DESIGNATING ORLANDO ROMAN AS THE CITY OF CAMDEN
EMPLOYEE OF THE MONTH FOR MARCH 2025**

****Please attach any supporting documents

Angel Fuentes /nfb

2/24/25

Signature of Councilperson

Date

*1st Reading
Ordinances*

MBS:dh
03/11/2025

0-1

ORDINANCE AMENDING MC-5478, ADOPTED ON DECEMBER 12, 2023, WHICH AMENDED CHAPTER 340, FEES AND COSTS, ARTICLE II, DOCUMENTS FROM THE BUREAU OF VITAL STATISTICS, SECTION 340-2, FEES CHARGED BY BUREAU OF VITAL STATISTICS LINE E LANGUAGE

WHEREAS, the City of Camden recognizes the need to update and clarify the fees charged by the Bureau of Vital Statistics for changes to documents, and

WHEREAS, it is in the best interest of the City of Camden to amend Section 340-2 of the existing ordinance to ensure clear and accurate language regarding said fees; now, therefore

BE IT ORDAINED by the City of Camden, City Council that Subsection 340-2 of the City of Camden Administrative Code is be amended to read as follows:

The Bureau of Vital Statistics is hereby authorized to charge a fee for the following documents in the amounts stated herein:

- A. For certified birth certificates, the fee shall be \$25.
- B. For certified death certificates, the fee shall be \$25.
- C. For certified marriage certificates, the fee shall be \$25.
- D. The fee for additional copies of any of the documents in Subsections A through C above purchased at the same time shall be \$10 per copy.
- E. For burial permits, the fee shall be \$5.
- F. For marriage licenses, the fee shall be \$28.
- G. For changes to any of the above documents the fee shall be \$25.

BE IT FURTHER ORDAINED, that any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED, that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: (Director of Department Making Request) *Luis Pastorella, Clerk*

TITLE OF ORDINANCE/RESOLUTION: ORDINANCE AMENDING MC-5478, ADOPTED ON DECEMBER 12, 2023, WHICH AMENDED CHAPTER 340, FEES AND COSTS, ARTICLE II, DOCUMENTS FROM THE BUREAU OF VITAL STATISTICS, SECTION 340-2, FEES CHARGED BY BUREAU OF VITAL STATISTICS LINE E LANGUAGE.

Point of Contact:	Patrice Bassett	Municipal Clerk – Vital Statistics	856-757-7049	Pamccart.pm@gmail.com
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	<i>y</i>	<i>[Signature]</i>	<i>2/6/2025</i>	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

[Signature]
Signature

2/22
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

[Signature]

FEB 26 2025

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: ORDINANCE AMENDING MC-5478, ADOPTED ON DECEMBER 12, 2023, WHICH AMENDED CHAPTER 340, FEES AND COSTS, ARTICLE II, DOCUMENTS FROM THE BUREAU OF VITAL STATISTICS, SECTION 340-2, FEES CHARGED BY BUREAU OF VITAL STATISTICS LINE E LANGUAGE.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- This request is for the removal of language “in subsection A through C above” only.
- By keeping this language, this limits the office on when correction fees can be applied to amendments on certified documents only
- The office needs to be able to apply a correction fee when marriage licenses are reprinted due to multiple client corrections.
- Clients review their license and sign off that everything is correct prior to taking the license – if after, clients want to correct fields on this license we need to be able to level a correction fee but this language ties our hands.
- At this time, the office is wasting paper, time and manpower reprinting, sometimes 12 pages of marriage applications and cannot apply a fee as the way the ordinance reads corrections are limited to certified copies only.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$0

IMPACT STATEMENT:

- If this passes, after applicants review their marriage license and sign off that everything is correct, if brought back, staff will charge \$25 to correct it (this is exactly what we charge now to correct any certified copies)
- We are hoping this change will serve as a deterrent more than anything and that the public will take their time when reviewing the records for accuracy before signing off and taking their marriage license packet.
- Reprinting marriage licenses take a lot of time – a marriage licenses consists of a 4 page packet that needs to have original registrar signatures on each page, clients need to understand that it is their responsibility to review the record and let us know if anything needs to be corrected before printing the packet (they sign off on all the information ahead of time) and if they notice something after they have already approved the form, this correction should be treated as every other correction to a certified record would, by leveling a correction fee.

SUBJECT MATTER EXPERTS/ADVOCATES:

- NA

COORDINATION:

- Public & Office of Vital Statistics

Prepared by:

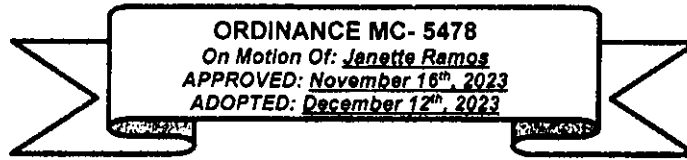
Patricia Bassett

Name

x 7049 pamccart@camdennj.gov

Phone/Email

HM
11-14-23



0-3

ORDINANCE AMENDING MC-4591, ADOPTED ON JANUARY 11, 2011, WHICH AMENDED CHAPTER 340, FEES AND COSTS, ARTICLE II, DOCUMENTS FROM BUREAU OF VITAL STATISTICS, SECTION 340-2, FEES CHARGED BY BUREAU OF VITAL STATISTICS INCREASING FEES FOR CERTAIN CERTIFICATES AND PERMITS, IN ITS ENTIRETY

WHEREAS, the Bureau of Vital Statistics has not increased its fees noted in Section 340-2 in thirteen (13) years; and

WHEREAS, the costs to purchase certified paper and to maintain operations have risen over the past several years and continue to rise; and

WHEREAS, Officials of the Bureau of Vital Statistics have determined that the proposed fees to be incorporated into Section 340-2 are reasonable as compared to other similar municipalities; now therefore

BE IT ORDAINED, by the City Council of the City of Camden, that Chapter 340; FEES AND COSTS, Article II, Documents from Bureau of Vital Statistics, Section 340-2, Fees Charged by Bureau of Vital Statistics, is hereby amended as follows:

CHAPTER 340 FEES AND COSTS

ARTICLE II, Documents from Bureau of Vital Statistics

§ 340-2. Fees charged by Bureau of Vital Statistics.

The Bureau of Vital Statistics is hereby authorized to charge as a fee for the following documents the amounts stated herein:

- A. For certified birth certificates, the fee shall be \$25.
- B. For certified death certificates, the fee shall be \$25.
- C. For certified marriage certificates, the fee shall be \$25.
- D. The fee for additional copies of any of the documents in Subsections A through C above purchased at the same time shall be \$10 per copy.
- E. For changes to any of the documents (in Subsections A through C above,) the fee shall be \$25.
- F. For burial permits, the fee shall be \$5.
- G. For marriage licenses, the fee shall be \$28.

BE IT FURTHER ORDAINED that the fees in section 340-2 shall take effect on January 1, 2024.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 14, 2023

The above has been reviewed
and approved as to form.




DANIEL S. BLACKBURN
City Attorney



ANGEL FUENTES
President City Council



VICTOR GARSTARPHEN
Mayor



ATTEST:
LUIS PASTORIZA
Municipal Clerk

03/11/2025

ORDINANCE AMENDING MC-5478, ADOPTED ON DECEMBER 12, 2023, WHICH AMENDED CHAPTER 340, FEES AND COSTS, ARTICLE II, DOCUMENTS FROM THE BUREAU OF VITAL STATISTICS, SECTION 340-2, FEES CHARGED BY BUREAU OF VITAL STATISTICS LINE E LANGUAGE.

WHEREAS, the City of Camden recognizes the need to update and clarify the fees charged by the Bureau of Vital Statistics for changes to documents, and;

WHEREAS, it is in the best interest of the City of Camden to amend Section E under Subsection 340-2 of the existing ordinance to ensure clear and accurate language regarding said fees.

NOW, THEREFORE, BE IT ORDAINED by the City of Camden, City Council as that Section E under Subsection 340-2 of the City of Camden Administrative Code be amended by deleting the phrase, "in Subsections A through C above", in the existing sentence, "*For changes to any of the documents in Subsections A through C above, the fee shall be \$25*". The amended and revised language shall now read as follows: "**For changes to any of the documents, the fee shall be \$25**".

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction:

The above has been reviewed and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**ORDINANCE ESTABLISHING CHAPTER 364 OF THE CAMDEN CITY CODE
CONCERNING THE SALE, USE, STORAGE AND PROPER DISPOSAL OF
LITHIUM-ION BATTERIES WITHIN THE CITY OF CAMDEN**

WHEREAS, New Jersey and other states in the United States has seen a growing prevalence of the usage of Lithium-ion batteries in consumer products; and

WHEREAS, due to the increased demand for consumer products which contain lithium-ion batteries, many major cities in the United States have seen a dramatic increase in fires that were attributed to the storage or disposal of lithium-ion batteries; and

WHEREAS, the City of Camden has experienced a devastating fire within the City that has been at least partially attributed to the improper disposal of lithium-ion batteries; and

WHEREAS, the failure to properly dispose of lithium-ion batteries creates undue risks to the City and its residents and undermines the health and welfare of our residents; and

WHEREAS, the City Council of the City of Camden now seeks to establish Chapter 364 of the Camden Code regulating the sale, use, storage and appropriate disposal of lithium-ion batteries; now therefore

BE IT RESOLVED, by the City Council of the City of Camden hereby establishes Chapter 364 of the Camden Code as follows:

CHAPTER 364 Sale, Use, Storage and Proper Disposal of Lithium-ion Batteries

364-1. Definitions.

Lithium-ion cell or battery refers to a rechargeable battery with positive and negative electrodes which utilize a compound in which lithium is stored.

Battery case refers to a container designed for the storage of lithium-ion batteries.

Powered mobility device refers to a conveyance which has the purpose of transporting one or more persons, including but not limited to, a scooter, a bicycle, skateboard, hoverboard or other powered mobility device that is powered by one or more lithium-ion batteries.

Powered mobility device with self-contained battery case refers to a powered mobility device whereby the case for the lithium-ion battery or batteries cannot be removed from the powered mobility device.

Reconditioned lithium-ion battery refers to a lithium-ion battery that has been reassembled or reconditioned using cells removed from a used lithium-ion battery or batteries.

364-2. Sale or Use of Reconditioned Lithium-ion Battery or Batteries.

No person shall sell or use a reconditioned lithium-ion battery or batteries unless such has been approved for sale or use in such reconditioned condition by the Underwriters Laboratories (UL) or other approved and certified organization.

364-3. Sale or Use of Powered Mobility Device with a Reconditioned Lithium-ion Battery or Batteries

No person shall sell or use a powered mobility device with a reconditioned lithium-ion battery or batteries, self-contained battery case or otherwise, unless such lithium-ion battery has been approved for sale or use in such reconditioned condition by the Underwriters Laboratories (UL) or other approved and certified organization.

364-4. Storage of Lithium-ion Battery Used for Powered Mobility Device

No person shall store a lithium-ion battery for re-charging or otherwise, used for a powered mobility device in a business or multi-family residential unit or complex where two or more families reside, unless the storage of same has been approved by the Fire Department, the Fire Marshal, the Department of Code Enforcement or other department as designated by the Administration.

364-5. Storage of Powered Mobility Device with Self-Contained Lithium-ion Battery Case

No person shall store a powered mobility device with a self-contained battery case for re-charging or otherwise, in a business or multi-family residential unit or complex where two or more families reside, unless the storage of same has been approved by the Fire Department, the Fire Marshal, the Department of Code Enforcement or other department as designated by the Administration.

364-6. Policies to be Developed.

The Administration shall develop policies and procedures for businesses and multi-family residential unit or complexes concerning the proper storage of lithium-ion batteries or powered mobility devices with self-contained battery cases.

364-7. Proper Disposal of Lithium-ion Batteries.

Lithium-ion batteries and powered mobility devices with self-contained battery cases shall be disposed in accordance with the following:

1. Drop off at various locations that participate in battery recycling programs;
2. Drop off at the City's Department of Public Welfare for recycling;
3. Drop off at a state-permitted electronic waste recycling facility; or
4. Drop off during a Camden County Household Hazardous Waste Collection event.

364-8. The Improper Disposal of Lithium Batteries.

No person shall dispose of a lithium-ion battery or powered mobility devices with self-contained battery case unless in accordance with Section 364-7, herein.

364-9. Improper Disposal of Lithium-ion Batteries at Recycling Center.

No owner or operator at any Recycling Center shall knowingly dispose of a lithium-ion battery or powered mobility device with a self-contained battery case unless in accordance with section 364-7, herein.

364-10. Violations and penalties.

Violations and penalties of this Chapter shall be imposed in accordance with the provisions of §1-15 of the Camden Code.

364-11. Effective Date – Businesses and Multi-family Residential Complexes.

For sections 364-4 and 364-5, herein, violations and penalties shall not take effect concerning the proper storage of lithium-ion batteries or powered mobility devices with self-contained battery cases until ninety (90) days after the Administration develops policies and procedures pursuant to subsection 364-6, herein, to allow the Administration an opportunity to inform the public and businesses and provide the public and businesses with information concerning the provisions of this Chapter.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 27, 2025

Council Meeting Date: MARCH 11, 2025

FROM: Councilperson

- Angel Fuentes, President
- Arthur Barclay, Vice President, 1st Ward
- Chris Collins, 2nd Ward
- Falio Leyba-Martinez, 3rd Ward

- Jannette Ramos, 4th Ward
- Sheila Davis, At-Large
- Nohemi G. Soria-Perez, At-Large

Action Requested:

**ORDINANCE ESTABLISHING CHAPTER 364 OF THE CAMDEN CITY CODE
CONCERNING THE SALE, USE, STORAGE AND PROPER DISPOSAL OF LITHIUM-ION
BATTERIES WITHIN THE CITY OF CAMDEN**

****Please attach any supporting documents

Angel Fuentes /nb

2/27/25

Signature of Councilperson

Date

**ORDINANCE AUTHORIZING THE TRANSFER OF CERTAIN PARCELS OF LAND TO THE
CAMDEN REDEVELOPMENT AGENCY FOR THE PURPOSE OF CONSTRUCTING LOW
AND MODERATE INCOME HOUSING FOR THE ABLETT VILLAGE CNI GRANT
PROGRAM PURSUANT TO NJSA 40A:12:20**

WHEREAS, there is an ordinance on second reading before the City Council of the City of Camden which authorizes the City to acquire Block 818, Lots 14, 48, 53 and 59 (the "Properties") by eminent domain pursuant to the Fair Housing Act for the purpose of constructing low-and moderate-income housing for the Ablett Village CNI Grant Program; and

WHEREAS, after the successful acquisition of the Properties, the City of Camden desires to transfer the Properties to the Camden Redevelopment Agency ("CRA") to complete a final housing phase of 73-units for low- and moderate-income housing; and

WHEREAS, CRA will then convey the Properties to the developer known as Alfred Cramer Urban Renewal, LLC subject to the terms of the redevelopment agreement for the development of Ablett Village Phase IV ("Agreement"); and

WHEREAS, the City desires to transfer Block 818, Lots 14, 48, 53 and 59 to the Camden Redevelopment Agency; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the proper officials shall be and are hereby authorized to execute the necessary Deed to the Camden Redevelopment Agency transferring Properties in accordance with terms of the Agreement.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 11, 2025

The above has been reviewed
and approved as to form.


DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Daniel S. Blackburn, City Attorney
Tim Cunningham, BA

TITLE OF ORDINANCE/RESOLUTION:

Ordinance Authorizing the Transfer of Certain Parcels of Land to the Camden Redevelopment Agency for the Purpose of Constructing Low and Moderate Income Housing for the Ablett Village CNI Grant Program Pursuant to N.J.S.A. 40A:12:20

Point of Contact: Law Department

Name	Department-Division-Bureau	Phone	Email
------	----------------------------	-------	-------

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Form of Shared Services Agreement – To Be Completed

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

FEB 26 2025

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

EXECUTIVE SUMMARY

TITLE OF ORDINANCE

Ordinance Authorizing the Transfer of Certain Parcels of Land to the Camden Redevelopment Agency for the Purpose of Constructing Low- and Moderate-Income Housing for the Ablett Village CNI Grant Program Pursuant to N.J.S.A. 40A: 12:20

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Certain parcels of land designated as **Block 818, Lots 14, 48, 53 and 59** of the City of Camden Tax Map are necessary and suitable to complete a final housing phase of 73-units for low- and moderate-income occupancy can be acquired by use of the City's statutory authority of Eminent Domain pursuant to N.J.S.A 52:27D-325 The Fair Housing Act.
- **Transfer of Parcels after Acquisition to CRA:** After title has been acquired, the City will convey land designated as **Block 818, Lots 14, 48, 53 and 59** to the CRA for re-conveyance to Alfred Cramer Urban Renewal, LLC (ACUR) subject to the terms of the redevelopment agreement that will require the use of the properties for development of Ablett Village Phase IV.
- CRA and ACUR entered into a redevelopment agreement and a cost agreement dated August 26, 2024, and thereafter, CRA by Resolution 01-08-25A amended Agreements with ACUR to allow for the acquisition of **Block 818, Lots 14, 48, 53 and 59** to occur by the use of the City's statutory authority of Eminent Domain in accordance with the Fair Housing Act.
- The terms of the redevelopment agreement and as amended, provides ACUR is obligated to pay the acquisition costs associated with the assembly of the Ablett Village Phase IV development and all other reasonable costs and fees in connection with any condemnation of the FHA Acquired Properties.
- By way of background, the City of Camden and Housing Authority of the City of Camden (HACC) are co-applicants for the Ablett Village/Cramer Hill US HUD Choice Neighborhoods Implementation (CNI) Grant, which was awarded in 2020 to the City and HACC for \$35 million and in 2023, \$5 million in supplemental funding.
- The goal for implementation of the housing strategy for the CNI Grant is to demolish the 306-unit Ablett Village Public Housing site and redevelop the site by replacing 202-units on-site and constructing 223-units off-site, thus, integrating public housing residents within the larger Cramer Hill community.
- The HACC and its development partner, Alfred Cramer Urban Renewal, LLC (ACUR), have identified certain property necessary and suitable to complete the last housing phase of 73 off-site units and meet the CNI Grant terms to construct 425 replacement housing units.
- The proposed housing development consists of three scattered sites all within proximity to Ablett Village public housing site. The assemblage includes private properties designated as Block 818, Lots 30, 31, 51, 49, 57, 16 and 17, and Block 822, Lot 35 to be acquired by eminent domain pursuant to the City's statutory authority under N.J.S.A. 52:27D-325 (FHA Acquired Properties); Block 814, Lot 2 to be acquired from the CRA (CRA Property); and **Block 818, Lots 14, 48, 53, and 59 to be**

acquired by direct negotiations with the private property owner (the Private Parcels). Negotiations between the parties is at an impasse.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: Cost to City zero.

IMPACT STATEMENT:

- **Transfer of Certain Parcel after Acquisition to CRA:** After title has been acquired, the City will convey land designated as **Block 818, Lots 14, 48, 53 and 59** to the CRA for re-conveyance to Alfred Cramer Urban Renewal, LLC (ACUR) subject to the terms of the redevelopment agreement that will require the use of the properties for development of the Ablett Village Phase IV sites.
- CRA and ACUR entered into a redevelopment agreement and a cost agreement which provides ACUR is obligated to pay the acquisition costs associated with the assembly of the Project Sites, and all other reasonable costs and fees in connection with any condemnation of the FHA Acquired Properties.
- The HACC and ACUR are required demonstrate control of the all the property within the proposed development site. The New Jersey Housing & Mortgage Finance Agency (NJHMFA) role involves the allocation of 4% tax credits, construction, and permanent financing as well as gap financing under the Agency's Urban Preservation Program. NJHMFA regulations provide that site control may be evidenced by a redevelopment agreement, and in the event, property is the subject of eminent domain, the enabling ordinance. CRA by Resolution 01-08-25A executed an amended redevelopment agreement with ACUR to include the Private Parcels.
- The Ablett Village IV project is scheduled to be before the NJHMFA board at its March 2025 Meeting to secure commitments for financing the Project. The total development costs of the project is about \$35 million.
- If City Council does not approve the enabling Ordinance, the NJHMFA may not proceed with its board action; and the limited Urban Preservation Program funding will not be available to the Project. And, if these funds go away, the project may be determined to be infeasible, and not move forward.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Melody Johnson-Williams, Executive Director, HACC,
- Olivette Simpson, Executive Director, CRA,
- Nick Cangelosi, Senior Vice-President, Alfred Cramer Urban Renewal, LLC

COORDINATION:

Prepared by: Olivette Simpson, CRA, Ext. 3540

olsimpso@camdenj.gov

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
---------------------	-----------------------

Professional Service or EUS Type	
Name of Vendor	CAMDEN REDEVELOPMENT AGENCY ("CRA")
Purpose or Need for service:	Ordinance Authorizing the Transfer of Certain Parcels of Land to the Camden Redevelopment Agency for the Purpose of Constructing Low and Moderate Income Housing for the Ablett Village CNI Grant Program Pursuant to N.J.S.A. 40A:12:20
Contract Award Amount	Zero
Term of Contract	2 years
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date _____
Certifying Officer

For LGS use only:
 Approved Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

0-4

DB:dh
03-11-25

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMIT AND ESTABLISH A CAP BANK, FOR THE CALENDAR YEAR 2025 BUDGET

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the City Council of the City of Camden in the County of Camden finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the City Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$1,150,388.36 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the City Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the City of Camden shall, in accordance with this ordinance and N.J.S.A. 4-45.14, be increased by 3.5%, amounting to \$3,969,768.29, and that the CY 2025 municipal budget for the City of Camden be approved and adopted in accordance with this ordinance.

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

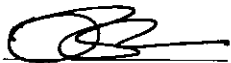
BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction.

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE: ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMIT AND ESTABLISH A CAP BANK, FOR THE CALENDAR YEAR 2025 BUDGET

Point of Contact: Scott Z. Parker Finance Ext-6405 Scparker@camdennj.gov

Name _____
Department-Division- _____

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>S.P.</i>	<i>2/19/25</i>	

Approved by:
Business Administrator

Signature

2/26
Date

Attachments (list and attach all available):

Reso

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

FEB 26 2025
Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE: ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMIT AND ESTABLISH A CAP BANK, FOR THE CALENDAR YEAR 2025 BUDGET

FACTS/BACKGROUND:

- Local Government Cap Law, NJSA 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions.
- NJSA 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years
- City of Camden shall, in accordance with this ordinance and NJSA 40A: 4-45.14, be increased by 3.5%, amounting to \$3,969,768.29, and that the CY 2025 municipal budget for the City of Camden

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - **The City be able to raise the Approp cap from 2.5% to 3.5% for budget year CY2025**
- Why Should the City Council approve this legislation?
 - **To be able to raise the budget appropriations to better serve the residents of the City**

SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Z. Parker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMIT
AND ESTABLISH A CAP BANK, FOR THE CALENDAR YEAR 2025 BUDGET**

WHEREAS, the Local Government Cap Law, NJSA 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, NJSA 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the City Council of the City of Camden in the County of Camden finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the City Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$1,150,388.36 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the City Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the City Council of the City of Camden, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the City of Camden shall, in accordance with this ordinance and NJSA 40A: 4-45.14, be increased by 3.5%, amounting to \$3,969,768.29, and that the CY 2025 municipal budget for the City of Camden be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

DB:dh
03-11-25

0-5

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR
INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN
AS HANDICAP PARKING PRIVILEGES ONLY**

WHEREAS, Maria A. Muniz-Sanabria, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 3003 Stevens Street; and

WHEREAS, Rita M. Rhyne, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 1020 Spruce Street; and

WHEREAS, Regina Baker, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 1224 Morton Street; and

WHEREAS, Azriel M. Lopez, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near her home at 718 York Street; and

WHEREAS, Deyanira Valenzuela, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 upgrade permit in front of or near her home at 705 N. 2nd Street; and

WHEREAS, Kevin D. Cooper, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near his home at 1142 Liberty Street; and

WHEREAS, Paula M. Dudley, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 upgrade permit in front of or near her home at 1811 Park Blvd.; and

WHEREAS, Ileana Gonzalez, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near her home at 641 Line Street; and

WHEREAS, Celia Suren, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 upgrade permit in front of or near her home at 917 1/2 Beideman Avenue; and

WHEREAS, Tony Bailey, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 upgrade permit in front of or near her home at 1169 Princess Avenue; and

WHEREAS, Maria Nunez-Rodriguez, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 upgrade permit in front of or near her home at 1120 N. 20th Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as either a Type 1 or Type 2 "Handicapped Parking" to have access to parking or personalized signage during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Type 1 Handicapped Parking locations shall be reserved for any handicapped operator. All others shall be prohibited from parking in such space.

SECTION 2. Type 2 Handicapped Parking locations shall only be utilized by the approved applicant and only by the vehicle whose license plate corresponds with the license plate number on the posted sign. All others shall be prohibited from parking in such space.

SECTION 3. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking"

areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 4. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING ONLY*

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		02/19/25	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments:

1. Disabled Parking Approvals Submission – March 11, 2025 Council Meeting

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

FEB 26 2025

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING ONLY*

FACTS/BACKGROUND:

- Ordinance establishing a handicapped parking zone in front of a residence occupied by an individual with disability, who has been issued a windshield placard or wheelchair symbol license plate for the vehicle registered by the individual, or a family member who provides transportation for the individual with disability.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- If City Council approves the legislation, City residents issued disabled parking placards or vehicle plates, who have submitted application to the City and been approved for disabled parking privileges, will have disabled parking privileges established at their residence.

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Keith L. Walker, Director of Public Works**
 - Attendance: Yes

COORDINATION: N/A

Prepared by: Angela M. Watkins

(856) 757-7139/ anjohnst@ci.camden.nj.us

Name

Phone/Email



**INDIVIDUALS WITH DISABILITIES
HANDICAP PARKING ZONE APPROVALS**
Submitted for City Council Meeting of: March 11, 2025

APPLICANT	ADDRESS	FEE PAID	PLACARD #/ PLATE #	PERMIT TYPE
1. Maria A. Muniz-Sanabria	3003 Stevens St	120.00	P2956036	TYPE 1
2. Rita M. Rhyne	1020 Spruce St	120.00	P2956069	TYPE 1
3. Regina Baker	1224 Morton St	120.00	P2720146	TYPE 1
4. Azriel M. Lopez	718 York St	145.00	6412HL	TYPE 2
5. Deyanira Valenzuela	705 N 2nd St	145.00	3847HK	TYPE 2
6. Kevin D. Cooper	1142 Liberty St	145.00	6930HK	TYPE 2
7. Paula M. Dudley	1811 Park Blvd	145.00	HW9014	TYPE 2
8. Ileana Gonzalez	641 Line St	145.00	7721HL	TYPE 2
9. Celia Suren	917 1/2 Beideman Ave	145.00	7734HL	TYPE 2
10. Tony Bailey	1169 Princess Ave	145.00	2599HK	TYPE 2
11. Maria Nunez-Rodriguez	1120 N 20th St		3853HK	TYPE 2

upgrade

DB:av
03-11-25

0-6

**ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING
ZONES FOR INDIVIDUALS WITH DISABILITIES
IN CERTAIN LOCATIONS**

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the properties listed in Exhibit A attached hereto; and

WHEREAS, the designated "Handicapped Parking Only" Zone is no longer needed due to the various reasons listed in Column 3 "Reason For Removal of Zone" of Exhibit A attached hereto; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed in Exhibit A are hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

INDIVIDUALS WITH DISABILITIES
DESIGNATED PARKING ZONE REMOVALS
Submitted for City Council Meeting of: March 11, 2025

Name	Address	Reason for Removal
George & Ruth Williams	1425 S 9th Street, 08104	sent letter that sign was no longer needed
Dorothy Ferguson	1001 Kenwood Ave, 08103	no response to correspondence (2 notices sent)
Dulce Y Zapata	3212 Mitchell St, 08105	no response to correspondence (2 notices sent)
Luz Rivera	511 Pine St, 08103	no response to correspondence (2 notices sent)
Valeria Thomas	1490 Ormond Ave, 08103	no response to correspondence (2 notices sent)
Michael & Edith Matos	6 Leonard St, 08105	no response to correspondence (2 notices sent)
Jose Matos	820 N 8th St, 08102	no response to correspondence (2 notices sent)
Ernestina Lopez	627 West St., 08103	no response to correspondence (2 notices sent)
Catherine Young	2105 Van Buren St, 08104	no response to correspondence (2 notices sent)
Charles C. Jones	3075 Waldorf Ave, 08105	no response to correspondence (2 notices sent)
Robert Pittman	3804 Myrtle Ave, 08105	no response to correspondence (2 notices sent)
Darlene Page	1221 Jackson St, 08104	no response to correspondence (2 notices sent)
Irene Muse	1510 Baird Blvd, 08103	no response to correspondence (2 notices sent)
Jose Morales	1157 Atlantic Ave, 08104	no response to correspondence (2 notices sent)
Santos Morales	504 Line St, 08103	no response to correspondence (2 notices sent)
Esther Lewis	1031 N 33rd St, 08105	letter returned to sender via USPS
Amy Mason	2926 Line St, 08105	letter returned to sender via USPS
Deborah Moore	1782 Norris St, 08104	letter returned to sender via USPS
Levi Combs Jr	1457 Kaighn Ave, 08103	letter returned to sender via USPS
Leroy Malloy	340 Pfeiffer St, 08105	letter returned to sender via USPS
Charmaine Jones	835 Spruce St, 08103	sent letter that sign was no longer needed
Lynette Brown	1439 Kaighn Ave, 08103	sent letter that sign was no longer needed



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Y		02/19/25	

Approved by:
Business Administrator

Signature

Date

2/26

Attachments (list and attach all available):

1. Disabled Parking Removals Submission – March 11, 2025 Council Meeting

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

FEB 26 2025

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

FACTS/BACKGROUND:

- Ordinance authorizing the removal of designated restricted parking zone(s) for disabled individual parking applicants who did not renew their permits.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- If City Council approves the legislation, the disabled parking signage at the designated location will be removed in accordance with the Disabled Parking approval/removal procedures.

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Keith L. Walker, Director of Public Works**
 - Attendance: Yes

COORDINATION: N/A

Prepared by: Angela M. Watkins

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Name

Phone/Email

*2nd Reading
Ordinances*

DB:dh
02-11-25

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees in the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. To adjust salary ranges for administrative efficiency and personnel retention/recruitment purposes (NOTE: any individual's increase in salary within the to-be-established Salary & Wage ranges must be approved in advance by the State Division of Local Government Services ("DLGS") by Waiver pursuant to the City's current Transitional Aid to Localities Memorandum of Understanding with the DLGS):

SECTION 2. Amend the salary range for **Comptroller and Administrative Secretary**.

SECTION 3. Add the titles: **Attorney-Municipal Prosecutor Night Court-Part Time and Municipal Auditor**.

SECTION 4. The effective date of these amendments shall be **February 1, 2025**.

SECTION 5. Attached hereto and incorporated herein, by way of reference is the list of amended salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 6. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 7. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 8. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 11, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

1/1/2025

Section I. Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	110,000	160,000
Council President	-	36,000
Council Member	-	33,000

Section II. The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.
The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	175,000
Department Directors	75,000	150,000

Section III. The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	120,000
Counsel to the Mayor/Counsel to City Council	1	100,000
Supervising Litigation Attorney	70,000	110,000
Assistant City Attorney General & Litigation	60,000	110,000
Municipal Prosecutor	60,000	110,000

Section IV. This section sets the rates of pay for those positions in the Classified Service which are Managerial and/or Confidential and are excluded from the collective bargaining process. These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	125,000
Assistant Director of Finance	75,000	110,000
Assistant Director of Information Technology	125,000	175,000
Assistant Director of Public Works	75,000	110,000
Chief Financial Officer	-	184,757
Comptroller	110,000	135,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	95,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	1	75,000

Section V.

The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

Aide to the Mayor	34,802	79,500
Confidential Assistant	34,809	84,500
Confidential Aide	34,809	79,500
Attorney - A.B.C.	2,500	12,500
Attorney - Affirmative Action Review Council	1	8,000
Attorney - B.O.A.	13,845	25,631
Attorney - Municipal Personnel Defender	36,061	68,508
Attorney - Planning Board	10,342	18,869
Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
Attorney - Rooming and Boarding Home Licensing Bd.	1	8,000
Attorney - Municipal Prosecutor Night Court (Part Time)		8,000
City Treasurer	20,000	110,000
Deputy Municipal Clerk	51,200	115,000
Judge of the Municipal Court	81,600	114,444
Judge of the Municipal Court (Part Time)	30,979	58,678
Municipal Auditor	81,000	99,000
• Municipal Clerk	98,999	157,724
Municipal Court Director	70,968	130,000
Municipal Engineer	95,500	145,000
Secretary Board/Commission	1,000	9,145
• Tax Assessor	98,999	136,274
• Tax Collector	98,999	136,274
Tax Search Officer (Part Time)	5,058	15,000

* Entitled to Salary Increases

Section VI.

The employees of these titles are entitled to all benefits as set for the classified section.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Confidential Secretary to the Mayor	01336							84,734
Confidential Secretary to the Mayor (Part-time)	01336							40,867
Secretary to the ABC Board	06982	5,673	5,939	6,523	6,728	7,155	7,426	7,709

Section VII.

This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time positions be paid on a pro rata basis salary grades.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Account Clerk	00001	36,297	38,018	41,839	43,837	45,398	47,012	48,703
* Accountant	00004	54,453	57,081	62,921	65,362	67,899	70,541	73,288
* Accounting Assistant	50451	43,114	45,174	49,753	52,150	54,041	56,003	58,051
* Administrative Analyst	00010	59,405	62,279	68,671	72,007	74,802	77,716	80,751
** Administrative Clerk	00020	54,409	56,871	62,346	68,245	74,078	76,841	79,705
** Administrative Secretary	00112	63,076	66,858	72,366	79,084	89,737	92,636	95,667
** Affirmative Action Officer	00233@	77,345	81,118	89,502	97,616	106,485	110,670	115,023
* Analyst Grant Applications	00259	61,521	64,503	71,127	74,589	77,382	80,356	83,293
* Architect	00276@	69,727	73,117	80,655	85,240	86,622	92,857	96,892
* Assessing Aide	00293@	45,724	47,782	49,931	52,179	54,526	56,980	59,545
* Assistant Administrative Analyst	00302@	48,916	51,266	56,493	59,225	61,397	63,653	66,005
* Assistant Animal Control Officer	00312@	50,942	53,489	58,838	61,780	64,251	66,821	69,494
* Assistant Assessor	00317@	55,422	58,098	64,046	67,156	69,644	71,269	74,924
* Assistant Chief Housing Inspector	00387	69,022	72,379	75,904	79,604	82,712	85,947	89,309

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Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Assistant Coordinator of Volunteers	00438	52,894	55,275	57,763	60,362	63,077	65,916	68,883
** Assistant Engineer	00518	93,741	97,491	101,391	105,446	109,664	114,051	118,613
** Assistant Municipal Clerk	00617	56,337	59,059	65,108	71,629	78,084	81,133	84,301
** Assistant Municipal Clerk*		0	0	0	0	0	0	92,901
** Assistant Municipal Tax Collector	00627@	80,650	84,588	93,338	102,772	112,289	116,702	123,782
** Assistant Payroll Supervisor	00639	59,111	61,322	66,237	71,530	75,731	78,038	80,451
* Assistant Planner	00645	53,093	55,653	61,343	64,314	66,692	69,158	71,732
** Assistant Public Works Superintendent	00671	60,968	63,923	70,487	77,560	84,570	87,878	91,318
** Assistant Purchasing Agent	00673	56,336	59,058	65,108	71,629	78,085	81,133	84,301
Assistant Superintendent of Weights & Measures	00445	45,451	47,628	52,468	57,686	62,739	65,046	67,459
* Assistant Traffic Engineer	00795	73,497	77,079	85,034	93,610	101,986	105,873	109,908
* Assistant Violations Clerk	00806	43,114	45,174	49,753	52,150	54,041	56,003	58,051
* Assistant Zoning Officer (Part Time)	00822@	0	0	0	0	0	0	7,897
* Auditor	00846	61,521	64,503	71,127	74,589	77,382	80,374	83,293
* Building Inspector (ICS)	00924	71,347	74,822	82,540	86,571	89,956	93,480	97,150
* Building Inspector Apprentice	06969	56,313	62,726	0	0	0	0	0
* Building Maintenance Worker	00929	38,555	40,388	44,460	46,164	47,933	49,778	51,693
Building Maintenance Worker Low Pressure License	00933	54,046	56,654	62,449	65,477	67,897	70,418	73,035
* Building Service Worker	00938	35,612	37,299	41,045	43,006	44,530	46,112	47,761
** Building Subcode Official (HHS)	05048	76,877	80,626	88,958	97,938	106,633	110,686	114,911
* Carpenter	00971	52,754	55,299	60,949	63,898	66,261	68,706	71,264
* Carpenters Helper	00974	44,067	46,177	50,862	53,307	55,359	57,503	59,727
* Cashier	00976	46,529	48,761	53,721	56,314	58,362	60,506	62,726
** Chief Accountant	01005	69,064	72,421	79,886	87,927	95,922	99,558	105,399
** Chief Assistant Assessor	01016	60,135	63,048	69,519	76,493	83,540	86,806	90,198
** Chief Clerk	01037	63,076	65,958	72,366	79,084	85,464	88,225	91,102
** Chief Community Relations Specialist	01107	73,486	77,066	85,021	92,834	101,260	105,233	109,369
** Chief Housing Inspector	01139	66,111	69,322	76,458	84,149	91,767	95,366	99,107
** Chief Landscape Architect	01150	66,111	69,322	76,458	84,149	91,767	95,366	99,107
** Chief License Inspector	01153	65,288	68,457	75,501	83,089	90,490	93,917	97,480
** Chief Sanitation Inspector	01209	52,442	54,969	60,596	66,643	72,470	75,293	78,229
Claims Examiner Workmens Compensation	01241	51,863	54,201	59,391	64,999	69,531	73,688	87,423
* Clerk 1	01245	34,262	35,883	39,478	41,362	42,816	44,340	45,909
* Clerk 2	03247	37,853	39,650	43,644	45,735	47,370	49,062	50,835
* Clerk 3	02773	42,427	44,455	48,959	51,316	53,166	55,100	57,104
Clerk 3 (Principal Personnel Clerk)	02773	59,692	62,583	66,114	68,683	71,355	74,137	77,026
** Clerk 4	03859	42,333	44,355	48,849	53,692	58,362	60,506	62,726
* Clerk Stenographer 1	01260	38,345	40,169	44,219	46,334	47,993	49,718	51,515
* Clerk Stenographer 2	03253	40,397	42,322	46,602	48,838	50,592	52,421	54,322
* Clerk Stenographer 3	02777	44,486	46,615	51,348	53,822	55,776	57,812	59,925
** Clerk Stenographer 4	03862@	44,509	46,640	51,375	56,477	61,221	63,588	66,063
* Clerk Transcriber	01266	37,679	39,469	43,444	45,518	47,265	49,081	50,968
* Clerk Typist 1, Evidence Handling	23239	38,943	40,794	44,912	47,061	48,695	50,446	52,266
* Code Enforcement Officer	01285	53,423	56,000	58,704	61,545	64,528	67,659	70,948
* Community Organization Specialist	01303	40,712	42,654	46,965	49,221	50,423	52,247	54,134
* Community Service Aide	01313	35,462	37,140	40,869	42,820	44,410	46,112	47,761
* Community Service Worker	01319	38,065	39,873	43,893	45,994	47,632	49,343	51,120
* Community Youth Worker	01321	48,242	50,583	53,017	55,549	56,866	58,208	59,578
* Complaint Investigator	01324	43,799	45,894	50,551	52,985	54,909	56,907	58,993
* Computer Service Technician	07605	56,637	59,375	65,468	68,639	71,144	73,914	76,794
** Construction Official	05045	91,692	95,214	105,481	111,696	116,089	120,657	125,406
* Contract Administrator 1	51254	70,077	73,486	81,063	89,230	97,470	101,290	107,419

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	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Contract Compliance Representative	04883	66,630	72,519	76,887	83,310	86,038	88,887	93,238
**	Coordinator for Federal & State Aid	01355	71,820	75,317	83,087	91,458	99,917	103,842	107,919
**	Coordinator of Monitoring & Evaluation	04716	65,400	68,575	75,632	83,237	90,773	94,327	98,024
**	Coordinator of Motor Vehicle Repair	07607	91,558	95,988	105,397	111,719	117,454	121,920	126,634
**	Coordinator of Volunteers	01371	65,400	68,575	75,633	83,237	90,773	94,327	98,024
*	Cost Estimator Property Improvement	01379	57,325	60,099	66,257	69,478	72,061	74,746	77,536
*	Court Interpreter S&E	07959	54,453	57,081	62,921	65,362	67,899	70,541	73,288
*	Customer Service Representative	01459	49,295	51,665	56,933	59,682	61,960	64,247	66,622
*	Customer Service Representative Bil. In Spanish & English	08033	49,295	51,665	56,933	59,682	61,960	64,247	66,622
*	Data Control Clerk	01468	39,723	41,613	45,818	48,012	49,736	51,532	53,395
*	Data Entry Operator 1	53292	37,604	39,390	43,358	45,432	47,057	48,748	50,493
*	Data Entry Operator 2	53293	41,841	43,839	48,278	50,598	52,423	54,323	56,299
*	Data Entry Operator 3	53294	46,342	48,566	53,505	55,569	57,718	59,950	62,271
**	Data Entry Operator 4	53295	55,424	58,102	64,050	69,803	76,096	79,064	82,151
*	Data Processing Programmer	01474	51,715	54,207	59,744	62,633	64,947	67,546	70,054
**	Data Processing Programmer Trainee	01475	50,264	0	0	0	0	0	0
**	Deputy Municipal Court Administrator	07796	63,076	65,958	72,366	79,084	85,464	88,225	91,102
**	Deputy Municipal Court Administrator Bilingual S/E	07903	63,076	65,958	72,366	79,084	85,464	88,225	91,102
**	Deputy Registrar of Vital Statistics	05120	60,314	63,238	69,732	73,127	75,866	78,802	83,294
**	Deputy Tax Assessor	05780	93,388	96,677	107,506	113,952	119,804	124,358	129,166
*	Economic Development Rep. 2	55503	76,407	80,133	88,740	93,082	96,729	100,524	104,469
**	Director of Economic and Industrial Development	01595@	99,227	104,027	114,226	121,075	127,294	132,132	137,240
**	Director of Licenses	07163	73,486	77,066	85,021	92,834	101,260	105,233	109,369
**	Director of Inspections	01607@	93,388	97,907	107,506	113,952	119,804	124,358	129,166
**	Director of Neighborhood Preservation Program	02569	93,388	97,907	107,506	113,952	119,804	124,358	129,166
**	Director of Youth Services	01651	93,388	97,907	107,506	113,952	119,804	124,358	129,166
**	Electrical Inspector (ICS)	01699	71,347	74,822	82,540	86,571	89,956	93,480	97,150
**	Electrical Subcode Official (HHS)	05046	84,640	88,795	97,993	102,797	106,633	110,686	114,911
*	Electrician	01706	52,754	55,299	60,949	63,898	66,261	68,706	71,264
*	Electrician Helper	01710	44,067	46,177	50,862	53,307	55,359	57,503	59,727
**	Elevator Subcode Official	07928	76,877	80,626	88,958	97,938	106,633	110,686	114,911
*	Employee Benefits Clerk	04758	37,389	39,165	43,110	45,164	46,724	48,400	50,137
*	Employee Benefits Specialist	01728	40,137	42,049	46,299	48,518	50,335	52,227	54,202
*	Engineering Aide	01733	43,876	45,973	50,641	53,077	55,125	57,254	59,467
*	Equipment Operator	01746	45,127	47,287	52,094	54,604	56,600	58,663	60,811
**	Executive Assistant	04586	0	0	0	0	0	0	127,875
*	Fire Subcode Official	05013	76,877	80,626	88,958	97,938	106,633	110,686	114,911
*	Garage Attendant	01877	39,845	41,744	45,960	48,162	49,978	51,865	53,842
*	Gardener	01883	44,367	46,490	51,210	53,674	55,632	57,660	59,770
**	General Supervisor Laboring	06635	53,767	56,359	62,122	68,333	74,488	77,389	80,409
**	General Supervisor Parks	06699	53,766	56,359	62,122	68,334	74,488	77,390	80,410
**	General Supervisor, Public Works	06652	62,019	65,025	68,701	71,372	77,809	80,844	84,003
*	GIS Specialist 3	03176	70,187	73,696	81,066	85,119	88,523	92,064	95,747
*	GIS Specialist Trainee	03174	61,918	0	0	0	0	0	0
*	Graphic Artist 1	54593	63,343	65,876	68,512	71,252	74,102	77,066	80,149
*	Graphic Artist 2	54604	70,793	73,624	76,569	79,632	82,817	86,130	89,575
*	Heavy Equipment Operator	02001@	53,960	56,565	62,352	65,372	67,897	70,418	73,035
*	Historic Preservation Specialist	15679	61,521	64,503	71,127	74,589	77,382	80,273	83,293
**	Housing Coordinator	02065	72,146	75,661	83,037	91,150	99,183	103,075	107,123

1/1/2025

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Housing Inspector	02071	53,423	56,000	58,704	61,545	64,528	67,659	70,948
* Industrial Representative	02095	61,521	64,503	71,127	74,589	77,382	80,273	83,293
* Interviewer, Courts	06207	49,294	51,665	56,934	59,683	61,961	64,246	66,623
* Interviewer, Courts, Bilingual Spanish & English	07573	49,294	51,665	56,934	59,683	61,961	64,246	66,623
* Investigator A.B.C.	02175	0	0	0	0	0	0	11,697
* Investigator Public Works	05217	56,583	59,317	65,396	68,567	71,106	73,959	76,712
* Job Developer	02217	76,985	80,835	88,918	93,364	97,099	100,982	105,022
* Keyboarding Clerk 1	01268	35,286	36,956	40,667	42,601	44,108	45,683	47,316
* Keyboarding Clerk 2	03256@	38,943	40,794	44,912	47,061	48,695	50,446	52,266
* Keyboarding Clerk 3	02781	43,513	45,593	50,219	52,637	54,498	56,482	58,538
** Keyboarding Clerk 4	03864@	44,858	46,928	51,530	54,953	59,691	61,886	64,164
* Laborer 1	02248	40,940	42,893	47,233	49,497	51,283	53,133	55,067
* Laborer 1 (Laborer Heavy)	02248	42,846	44,895	49,446	51,820	53,700	55,647	57,686
* Laborer 2	06634	45,716	47,773	49,922	52,169	54,516	56,970	59,533
** Laborer 3	06633	51,002	53,457	58,914	64,793	70,625	73,368	76,227
* Landscape Architect	02256@	50,467	52,897	58,293	61,110	63,451	65,892	68,433
* Legal Secretary	07675	56,288	58,540	60,881	63,316	65,849	68,483	71,222
* Legal Stenographer	02279	42,427	44,455	48,959	51,315	53,166	55,100	57,104
* License Inspector	02292	52,659	55,198	60,839	63,789	65,991	68,417	70,948
* License Inspector Bil. In S&E	05785	52,659	55,198	60,839	63,789	65,991	68,417	70,948
* Loan Advisor	05136	44,266	46,383	51,090	53,550	55,578	57,690	59,890
* Mail Clerk	02320	46,359	48,582	53,522	56,108	58,151	60,285	62,511
* Maintenance Repairer	02328	43,129	45,191	49,773	52,165	54,067	56,035	58,085
** Maintenance Superintendent	02384	73,486	77,066	85,021	92,834	101,260	105,233	109,369
** Maintenance Supervisor, Grounds	06731	51,002	53,457	58,914	64,793	70,625	73,368	76,227
* Maintenance Worker 1, Grounds	01940	40,495	42,425	46,716	48,958	50,785	52,622	54,529
Management Information Systems Specialist	04354	99,227	104,027	114,226	121,075	127,294	132,132	137,240
** Management Assistant	56492	80,121	83,035	85,001	87,550	90,178	92,882	95,669
** Material Management Coordinator	05702	63,016	66,074	72,867	76,416	79,397	82,496	85,722
* Mechanic	02434	48,714	51,053	56,258	58,978	61,142	63,383	65,731
* Mechanic (Diesel)	02440	50,704	53,144	58,570	61,403	63,664	66,016	68,459
* Mechanic Fire Apparatus	02441	51,103	53,565	59,032	61,889	64,174	66,544	69,013
* Mechanic's Helper	02456@	42,846	44,895	49,446	50,367	52,191	54,082	56,061
* Mechanical Repairer Light Equipment	02451@	42,337	44,237	46,233	48,314	50,487	52,759	55,134
* Motor Broom Driver	05565	45,127	47,287	52,094	54,604	56,600	58,663	60,811
** Municipal Court Administrator	07795	85,416	89,549	98,329	104,225	109,578	113,742	118,139
* Municipal Court Attendant	02524	0	0	0	0	0	0	61,803
* Network Administrator 1	10107	85,447	89,718	98,691	103,625	107,771	112,081	116,565
* Network Administrator 2	10108	92,374	96,994	106,693	112,027	116,509	121,170	126,016
* Omnibus Operator	05594	39,926	41,826	46,052	47,821	49,656	51,566	53,554
* Paralegal Specialist	02593	68,549	71,291	74,142	77,105	83,536	86,744	90,080
* Parking Enforcement Officer	07305	42,987	45,044	49,609	51,996	53,878	55,842	57,881
* Payroll Clerk	02634	37,389	39,165	43,110	45,164	46,724	48,400	50,137
** Payroll Supervisor	02636	70,206	73,556	81,000	89,022	96,978	100,724	104,628
* Personnel Aide	02685	60,352	62,766	65,277	67,888	70,604	73,428	76,365
* Personnel Assistant	02648@	77,803	82,024	87,677	90,467	94,688	98,909	103,133
* Planning Aide	02685	40,137	42,049	46,299	48,518	50,335	52,227	54,202
** Planning Director	02686	93,388	97,907	107,506	113,952	119,804	124,358	129,166
* Plumbing Inspector (ICS)	02704	71,347	74,822	82,540	86,571	89,956	93,480	97,150
** Plumbing Subcode Official (HHS)	05056	76,877	80,626	88,958	97,938	106,633	110,686	114,911
* Principal Account Clerk	02755	43,114	45,174	49,753	52,150	54,041	56,003	58,051
* Principal Account Clerk (Typing)		44,105	46,217	50,905	53,358	55,366	57,381	59,493
* Principal Cashier	02771	52,483	55,012	60,633	63,573	65,954	68,390	70,931

1/1/2025

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Principal Clerk Transcriber	02779	43,811	45,906	50,564	52,998	55,044	57,167	59,382
* Principal Community Organization Specialist	02785@	46,666	48,905	53,878	56,480	58,626	60,871	63,204
* Principal Data Control Clerk	04646	46,664	48,901	53,876	56,478	58,542	60,687	62,919
* Principal Employee Benefits Clerk	04936	45,879	48,078	52,964	55,522	57,665	59,895	62,217
* Principal Engineering Aide	02804	56,078	58,787	64,806	67,325	69,942	72,664	75,495
* Principal Legal Stenographer	02819	54,406	57,033	62,866	65,914	70,151	72,752	75,450
* Principal Mail Clerk		60,912	63,349	66,177	68,823	73,724	74,440	79,740
* Principal Payroll Clerk	02831	59,692	62,583	66,113	68,683	71,355	74,136	77,026
* Principal Planner	02837	61,521	64,503	71,127	74,589	77,382	80,273	83,293
Principal Planner Community Development Program	05335	61,521	64,503	71,127	74,589	77,382	80,273	83,293
* Principal Planning Aide	02840	49,300	51,670	56,939	59,691	61,964	64,346	66,823
* Principal Purchasing Assistant	02847	45,879	48,078	52,964	55,522	57,665	59,895	62,217
* Principal Storekeeper	02852	59,186	62,050	68,414	71,739	74,417	77,197	80,092
* Printing Machine Operator 1	02571	43,970	46,072	50,747	53,191	55,125	57,126	59,219
* Printing Machine Operator 2	22533	53,039	55,597	61,281	64,252	66,622	69,094	71,663
* Printing Machine Operator 3	22534	55,597	58,280	64,258	67,368	69,824	72,543	75,368
** Printing Machine Operator 4	22535	58,280	61,099	67,375	70,642	73,220	76,074	79,041
* Program Analyst	02871	59,405	62,279	68,671	72,007	74,802	77,716	80,751
** Program Coordinator Demolition	05679	78,760	82,304	85,848	89,392	92,937	96,481	100,025
** Program Monitor	04700	57,782	60,577	66,785	70,032	72,632	75,344	78,165
* Project Coordinator Construction	02883	74,587	78,221	86,298	95,006	103,510	107,448	111,552
* Project Manager, Data Processing	53023	118,912	0	0	0	0	0	0
* Property Clerk	02894	37,852	39,651	43,645	45,736	47,370	49,062	50,835
* Public Information Officer	02927	47,494	49,773	54,839	57,492	59,592	61,787	64,614
* Public Works Inspector	02933	53,063	55,623	61,307	64,278	66,652	69,124	71,693
** Public Works Superintendent	02936	73,486	77,066	85,021	92,834	101,260	105,233	109,369
** Purchasing Agent	02952	99,227	104,027	114,226	121,075	127,294	132,132	137,240
* Purchasing Assistant	02952	37,389	39,165	43,110	45,164	46,724	48,400	50,137
* Purchasing Expediter	02956	48,916	51,266	56,493	59,225	61,401	63,653	66,012
* Radio Dispatcher	02958	45,106	47,267	52,071	54,578	56,565	58,630	60,788
* Radio Dispatcher Typing	02959	46,037	48,244	53,150	55,658	57,643	59,710	61,867
* Radio Technician	02965	61,772	65,082	68,391	71,701	75,010	78,320	81,629
** Real Estate Officer	02974	88,404	91,615	98,751	106,441	114,059	117,658	121,399
* Receptionist	02976	34,262	35,883	39,478	41,362	42,816	44,340	45,909
* Recorder Operator Courts	04873	36,335	38,057	41,884	43,889	45,567	47,316	49,132
** Records Management Analyst	05429	57,136	59,901	66,055	69,258	71,784	74,582	77,492
** Records Manager	06382	70,097	74,177	78,494	83,063	87,897	93,013	98,426
* Records Support Technician 1	56562	37,853	39,367	40,942	42,579	44,283	46,054	47,896
* Records Support Technician 2	56563	42,427	44,124	45,889	47,723	49,634	51,618	53,684
* Records Support Technician 3	56564	47,517	49,418	51,395	53,450	55,589	57,812	60,124
* Recreation Aide	02983	32,832	34,376	37,816	41,045	42,498	44,005	45,676
* Recreation Leader	02993	39,416	41,292	45,464	47,647	49,422	51,283	53,215
* Recreation Program Coordinator	03018	60,113	63,022	69,493	72,874	75,707	78,661	81,730
** Recreation Supervisor	03020	47,649	49,937	55,022	60,504	65,937	68,485	71,159
* Relocation Officer (Part Time)	03060@	0	0	0	0	0	0	14,199
** Rent Regulation Officer	05681	73,946	76,165	78,449	81,090	84,141	87,311	90,606
* Research Assistant	03069	53,518	56,100	61,837	64,834	67,225	69,723	72,314
** Risk Manager	07390	118,530	120,900	123,318	125,785	128,300	132,149	138,096
** Road Repairer Superintendent	03803	73,486	77,066	85,021	92,834	101,260	105,233	109,369
* Sanitation Inspector	03110	51,715	54,207	59,751	62,638	64,915	67,437	70,054
** Secretarial Assistant	03127	48,928	51,139	56,053	61,346	65,548	67,854	70,268
Secretary Board/Commission (Part Time)	07419	1,399	0	0	0	0	0	12,798
Secretary Board/Commission (Full Time)	07419	55,157	57,829	63,765	67,539	70,174	72,912	75,758
* Security Guard	06124	39,414	41,291	45,462	47,645	49,349	51,122	52,970

1/1/2025

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Senior Account Clerk	03165@	40,397	42,322	46,602	48,838	50,592	53,468	54,322
* Senior Administrative Analyst	03173@	70,077	73,486	81,063	89,230	97,470	101,290	107,419
* Senior Auditor	03196@	67,811	71,107	78,431	81,707	84,677	87,987	91,432
* Senior Building Maintenance Worker	03227	40,622	42,558	46,868	49,113	50,884	52,842	54,881
** Senior Budget Examiner	03223	87,552	91,788	100,787	106,830	112,318	116,586	121,092
* Senior Building Maintenance Worker Low Pressure License	03228	56,654	59,392	65,486	68,660	71,163	74,439	76,815
* Senior Cashier	03236	49,178	51,543	56,797	59,542	61,725	63,998	66,372
* Senior Clerk Transcriber	03255	39,725	41,616	45,820	48,018	49,862	51,783	53,777
* Senior Community Relations Specialist	03265@	49,791	52,185	57,508	60,287	62,511	64,818	67,205
* Senior Community Service Worker	03269@	44,266	46,383	51,090	53,550	55,578	57,690	59,890
** Senior Computer Service Technician	07691	63,020	66,078	73,138	76,699	79,691	82,805	86,040
* Senior Data Control Clerk	03294	43,182	45,247	49,834	52,232	54,110	56,076	58,128
* Senior Data Processing Programmer	03295	59,573	62,457	65,982	67,240	69,854	72,573	75,400
* Senior Electrician	03308	57,862	60,661	66,879	69,480	72,183	74,993	77,918
** Senior Engineer	03314	94,653	98,937	98,046	114,551	118,917	126,052	130,967
* Senior Engineering Aide	03320	47,948	50,249	55,366	58,036	60,163	62,382	64,677
* Senior Gardener	03341	38,065	39,873	43,893	45,994	47,632	49,343	51,120
* Senior Historic Preservation Specialist	15680	64,683	67,821	74,799	78,444	81,509	84,566	87,757
* Senior Housing Inspector	03368	62,570	65,667	68,789	72,135	74,943	77,865	80,904
* Senior Landscape Architect	04407	57,782	60,577	66,785	70,032	72,632	75,344	78,165
* Senior Legal Stenographer	03405	46,887	49,135	54,136	56,746	58,941	61,219	63,597
* Senior Mail Clerk	20433	54,391	56,567	58,829	61,183	63,630	66,175	68,822
* Senior Maintenance Repairer	03425	47,286	49,557	54,601	57,237	59,330	61,502	63,771
* Senior Mechanic	03459	51,103	53,565	59,032	61,889	64,174	66,544	69,013
* Senior Mechanic (Diesel)	04561	53,103	55,664	61,354	64,321	66,699	69,169	71,743
* Senior Payroll Clerk	03496	41,467	43,447	47,843	50,143	51,916	53,805	55,758
** Senior Personnel Assistant	04982	99,278	103,934	108,623	113,295	117,966	122,639	127,315
* Senior Planner Economic Dev.	04569	57,782	60,577	66,785	70,032	72,632	75,344	78,165
* Senior Planning Aide	03512	43,219	45,286	49,877	52,281	54,189	56,156	58,201
Senior Program Development Specialist Community Service	06931	64,683	67,821	74,799	78,444	81,509	84,566	87,757
* Senior Program Monitor	05399	71,116	74,578	82,269	86,287	89,545	92,924	96,452
* Senior Public Works Inspector	03539	56,583	59,317	65,396	68,567	71,106	73,959	76,712
* Senior Purchasing Assistant	03547	41,467	43,447	47,843	50,143	51,916	53,805	55,758
* Senior Sanitation Inspector	03572	58,404	61,233	67,511	69,068	71,319	73,957	76,712
* Senior Security Guard	06257	46,488	48,347	50,281	52,292	54,384	56,559	58,822
* Senior Storekeeper	03600	53,063	55,623	61,307	64,278	66,652	69,124	71,693
* Senior Traffic Maintenance Worker	03625	53,012	55,398	57,890	60,496	63,218	66,062	69,032
* Senior Traffic Signal Electrician	03626	57,862	60,661	66,879	69,480	72,183	74,993	77,918
** Senior Training Technician	05614	63,020	66,078	73,138	76,699	79,691	82,805	86,040
* Senior Youth Group Worker	03657	62,308	64,800	67,392	70,088	72,892	75,807	78,840
* Signal Systems Technician 1	03714	60,099	62,503	65,003	67,603	70,307	73,120	76,043
* Signal Systems Technician 2	03589	62,426	64,925	67,521	70,223	73,031	75,952	78,990
* Social Service Assistant	04623	40,178	42,096	46,348	48,572	50,315	52,131	54,022
* Storekeeper	03779	46,372	48,598	53,539	56,121	58,165	60,309	62,520
* Storekeeper Automotive	03781	48,875	51,225	56,445	59,175	61,345	63,599	65,948
* Substance Abuse Counselor 1	63114	62,101	65,110	71,801	75,295	78,109	81,039	84,085
** Superintendent of Recreation	03834@	73,486	77,066	85,021	92,834	101,260	105,233	109,369
** Superintendent of Weights & Measures	01428	71,401	74,876	82,600	90,186	98,365	102,223	106,238
** Supervising Account Clerk	03848	46,119	48,330	53,245	58,538	62,739	65,046	67,459

1/1/2025

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Supervising Administrative Analyst	03850@	78,736	82,578	91,116	99,380	108,408	112,667	117,103
** Supervising Animal Control Officer	05999	80,650	84,320	87,991	91,661	95,331	99,001	102,679
Supervising Building Service Low Pressure License	06468	51,958	54,462	60,026	66,017	72,631	74,486	77,263
** Supervising Cashier	03857@	57,270	60,040	66,194	72,827	79,397	82,496	85,722
** Supervising Clerk Transcriber	03863@	43,837	45,934	50,594	55,106	60,034	62,359	64,778
** Supervising Data Control Clerk	03872	54,134	56,746	62,550	68,804	74,726	77,364	80,112
** Supervising Electrician	06605	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** Supervising Engineering Aide	03881	58,823	61,670	67,995	74,810	81,563	84,752	88,068
Supervising Health Insurance Benefits Clerk	03887@	59,651	62,364	68,393	74,888	81,038	83,778	86,633
** Supervising Maintenance Repairer	07338	58,140	60,733	66,497	72,709	78,863	81,765	84,784
Supervising Maintenance Worker, Grounds	06731	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** Supervising Mechanic	06724	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** Supervising Mechanic Fire Apparatus	06726	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** Supervising Planner	05137	73,578	77,162	85,126	92,834	101,260	105,235	109,369
** Supervising Program Analyst	03927	66,111	69,322	76,458	84,149	91,767	95,366	99,107
** Supervising Property Clerk	05519	43,316	45,387	49,989	54,952	59,691	61,886	64,165
** Supervising School Traffic Guard	03937	61,082	64,039	70,607	76,963	83,912	88,922	93,346
** Supervising Youth Group Worker	03945@	64,051	66,613	69,277	72,048	74,930	77,927	81,045
** Supervisor Demolition	06910	59,512	62,391	68,794	75,175	81,530	84,272	87,131
** Supervisor of Accounts	03969	53,480	56,060	61,792	67,973	74,215	77,106	80,113
** Supervisor of Collection of Revenue		64,247	67,364	74,291	81,760	89,155	92,653	96,274
** Supervisor of Motor Pool	05971	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** Supervisor of Real Estate Sales	04060	49,244	51,611	56,874	62,545	68,167	70,813	73,574
** Supervisor of Senior Citizens Activities	04069	50,686	53,125	58,547	64,389	70,176	72,906	75,802
** Supervisor of Telephone Systems	04080	48,662	50,995	53,842	57,533	62,675	65,098	67,621
** Supervisor Public Works	06650	53,766	56,359	62,122	68,334	74,488	77,390	80,410
** Supervisor Traffic Maintenance	06816	60,267	63,186	66,754	69,348	75,598	78,545	81,610
* Tax Searcher	04130	46,941	49,193	54,198	56,815	58,890	61,052	63,297
Technical Assistant Contract Administration	62844	55,663	58,317	64,217	67,294	69,724	72,239	74,868
Technical Assistant to the Construction Official	05193	49,187	51,555	56,809	59,558	61,718	63,975	66,313
Technician, Management Information Systems	53099	59,573	62,456	65,982	67,240	69,854	72,572	75,400
* Telecommunications Systems Analyst	07604	53,998	56,602	62,393	68,630	74,802	77,716	80,751
* Telephone Operator	04145@	41,540	43,522	47,926	50,229	52,043	53,930	55,891
* Tractor Trailer Driver	04179	45,127	47,287	52,094	54,604	56,600	58,663	60,811
* Traffic Maintenance Worker	04189	43,799	45,894	50,551	52,498	54,522	56,628	58,817
* Traffic Signal Electrician	04192	52,754	55,299	60,949	63,898	66,261	68,706	71,264
Traffic Signal Superintendent 1	00799	73,486	77,066	85,021	92,834	101,260	105,233	109,369
** Traffic Signal Superintendent 2	04196	76,349	80,073	88,347	96,470	105,233	109,365	113,667
** Traffic Signal Supervisor 1	06819	64,848	67,997	74,986	77,916	80,957	84,119	87,409
** Traffic Signal Supervisor 2	04082	67,366	70,640	77,909	80,957	84,119	87,409	92,776
* Traffic Signal Technician 1	04195	60,099	63,011	69,478	72,183	74,993	77,916	80,959
* Traffic Signal Technician 2	05219	62,427	65,454	72,176	74,993	77,916	80,957	84,177
* Training Technician	04207	58,280	61,099	67,375	70,642	73,220	76,074	79,041
* Tree Maintenance Worker 1	04220	44,895	47,046	51,833	54,323	56,289	58,465	60,729
* Truck Driver	04222	44,367	46,490	51,210	53,674	55,632	57,660	59,770
** Violations Clerk	04244	81,726	85,937	94,362	100,021	105,157	109,155	113,375

1/1/2025

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Weights and Measures Apprentice	04201	0	0	0	0	0	0	43,578
* Welder	04305	48,714	51,053	56,258	58,978	61,142	63,383	65,731
* Youth Group Worker	04333	58,517	60,858	63,292	65,824	67,140	68,483	69,853
* Youth Group Worker Bfl. In S&E	04334	58,517	60,858	63,292	65,824	67,140	68,483	69,853
* Youth Services Counselor	04336	63,646	66,191	68,839	71,593	74,456	77,436	80,532
* Zoning Officer (Part Time)	04338	0	0	0	0	0	0	8,711

1/1/2025

0-2

DB:yrh
2-11-25

**ORDINANCE AUTHORIZING THE TRANSFER OF (8) PARCELS TO
JORDANTOWN COMMUNITY IMPROVEMENT ASSOCIATION**

WHEREAS, the City of Camden desires to sell these parcels to the Jordantown Community Improvement Association (JCIA) for the building of the Saunders Street Housing Development; and

WHEREAS, JCIA has requested that it be allowed to purchase several vacant City owned lots in conjunction with property/land they own for the building of affordable housing; and

WHEREAS, the City desires to sell these parcels for the agreed assessed amount of One Hundred Seventy Eight Thousand and Two Hundred dollars (\$178,200.00); and

WHEREAS, a municipality is authorized to transfer by ordinance certain real properties to any duly incorporated nonprofit organization for the purpose of building or rehabilitating residential property for resale pursuant to N.J.S.A. 40A: 12-21 (j); and

WHEREAS, the governing body of the City of Camden does hereby authorize the sale of eight (8) undersized lots known as Block 1107, Lots 27, 28 & 30 and Block 1104, Lots 50, 51, 52, 91 & 93 on the City's Official Tax Map to Jordantown Community Improvement Association (JCIA); now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.


SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 11, 2025

The above has been reviewed
and approved as to form.


DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-3

DB:yrh
2-11-25

**ORDINANCE AUTHORIZING THE TRANSFER OF MARKET STREET &
HADDON AVENUE, BLOCK 133, LOT 1 TO CAMCARE HEALTHCARE CORPORATION**

WHEREAS, the City of Camden desires to sell this parcel to CAMcare Heath Corporation for the expansion of their current property; and

WHEREAS, CAMcare Heath Corporation has requested that it be allowed to purchase this City owned lot adjacent to the building and land they currently own for additional parking; and

WHEREAS, the City desires to sell this parcel for the agreed assessed amount of Fifteen Thousand dollars (\$15,000.00); and

WHEREAS, a municipality is authorized to transfer by ordinance certain real properties to any duly incorporated nonprofit organization for the purpose of building or rehabilitating residential property for resale pursuant to N.J.S.A. 40A: 12-21 (j); and

WHEREAS, the governing body of the City of Camden does hereby authorize the sale of Block 133, Lot 1 on the City's Official Tax Map to CAMcare Heath Corporation; now, therefore.

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 11, 2025

The above has been reviewed
and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:yrh
2-11-25

**ORDINANCE AUTHORIZING THE TRANSFER OF MARKET STREET &
HADDON AVENUE, BLOCK 133, LOT 1 TO CAMCARE, Health Care, LLC**

WHEREAS, the City of Camden desires to sell this parcel to CAMCARE for the expansion of their current property; and

WHEREAS, CAMCARE has requested that it be allowed to purchase this City owned lot adjacent to the building and land they currently own for additional parking; and

WHEREAS, the City desires to sell this parcel for the agreed assessed amount of Fifteen Thousand dollars (\$15,000.00); and

WHEREAS, a municipality is authorized to transfer by ordinance certain real properties to any duly incorporated nonprofit organization for the purpose of building or rehabilitating residential property for resale pursuant to N.J.S.A. 40A: 12-21 (j); and

WHEREAS, the governing body of the City of Camden does hereby authorize the sale of Block 133, Lot 1 on the City's Official Tax Map to CAMCARE; now, therefore.

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.


SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 11, 2025

The above has been reviewed
and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-4

DB:dh
02-11-25

**ORDINANCE AUTHORIZING THE CITY OF CAMDEN TO EXECUTE A DEED
AND SUCH OTHER RELATED DOCUMENTS NECESSARY TO TRANSFER
78 CITY-OWNED PARCELS TO CAMDEN LUTHERAN HOUSING, INC.
IN CONNECTION WITH ITS CASA DEL RIOS HOUSING PROJECT**

WHEREAS, the City of Camden is the owner of 78 parcels consisting of Blocks 804 and 805 and more particularly described in Exhibit A attached hereto (the "Properties"); and

WHEREAS, Camden Lutheran Housing, Inc. desires to purchase the 78 parcels to construct twenty-six (26) two story, 3-bedroom, townhome style single family homes to be sold to first time homebuyers of low to moderate income; and

WHEREAS, on December 12, 2023, City Council adopted MC-5476 authorizing the City to enter into an agreement of sale to sell the Properties to Camden Lutheran Housing, Inc. for a purchase price of \$295,700.00; and

WHEREAS, the Camden Lutheran Housing, Inc. has received its Zoning and Planning Board approvals and is ready to take ownership of the Properties; and

WHEREAS, it is necessary for the City to execute a deed and all other necessary documents to complete the sale of the property; and

BE IT ORDAINED, by the City Council of the City of Camden, as follows:

SECTION I. The Mayor of the City of Camden or his designees and the City Clerk are hereby authorized and directed to execute a Deed transferring ownership of the Properties to Camden Lutheran Housing, Inc. in consideration of the \$296,700.00 and to execute such other documents and take such actions as may be necessary to carry out the purpose and intent of this Ordinance.

SECTION II. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION III. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date: February 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Exhibit A

Camden City Owned Parcels to be Included In Agreement of Sale: CLHI Casas Del Rio			
Block	Lot	Address	Phase
804	47	914 Elm St	I
804	48	916 Elm St	I
804	49	918 Elm St	I
804	50	920 Elm St	I
804	51	922 Elm St	I
804	52	924 Elm St	I
804	53	926 Elm St	I
804	54	928 Elm St	I
804	55	540 Ray St	I
804	56	538 Ray St	I
804	57	536 Ray St	I
804	58	534 Ray St	I
804	59	532 Ray St	I
804	60	530 Ray St	I
804	61	528 Ray St	I
804	62	526 Ray St	I
804	63	524 Ray St	I
804	64	522 Ray St	I
804	65	520 Ray St	I
804	66	518 Ray St	I
804	67	516 Ray St	I
804	68	514 Ray St	I
804	69	512 Ray St	I
804	70	510 Ray St	I
804	71	539 Borton St	I
804	72	537 Borton St	I
804	73	535 Borton St	I
804	74	533 Borton St	I
804	75	531 Borton St	I
804	76	529 Borton St	I
804	77	527 Borton St	I
804	78	525 Borton St	I
804	79	523 Borton St	I
804	80	521 Borton St	I
804	81	519 Borton St	I
804	82	517 Borton St	I
804	83	515 Borton St	I
804	84	513 Borton St	I
804	85	511 Borton St	I
804	86	509 Borton St	I

805	1	930 Elm St	II
805	2	932 Elm St	II
805	3	934 Elm St	II
805	4	936 Elm St	II
805	5	938 Elm St	II
805	6	940 Elm St	II
805	7	942 Elm St	II
805	8	944 Elm St	II
805	9	540 Borton St	II
805	10	538 Borton St	II
805	11	536 Borton St	II
805	12	534 Borton St	II
805	13	532 Borton St	II
805	16	526 Borton St	II
805	17	524 Borton St	II
805	18	522 Borton St	II
805	19	520 Borton St	II
805	20	518 Borton St	II
805	21	516 Borton St	II
805	22	514 Borton St	II
805	23	512 Borton St	II
805	24	510 Borton St	II
805	25	539 N 10th St	II
805	26	537 N 10th St	II
805	27	535 N 10th St	II
805	28	533 N 10th St	II
805	29	531 N 10th St	II
805	30	529 N 10th St	II
805	31	527 N 10th St	II
805	32	525 N 10th St	II
805	33	523 N 10th St	II
805	34	521 N 10th St	II
805	35	519 N 10th St	II
805	36	517 N 10th St	II
805	37	515 N 10th St	II
805	38	513 N 10th St	II
805	39	511 N 10th St	II
805	40	509 N 10th St	II

DB:yrh
2-11-25

05

**ORDINANCE AUTHORIZING THE TRANSFER OF SEVERAL PARCELS
TO CAMDEN REDEVELOPMENT AGENCY**

WHEREAS, the City of Camden desires to transfer these parcels to the Camden Redevelopment Agency ("CRA") for development and expansion; and

WHEREAS, the City of Camden will transfer said parcels to CRA". CRA will then sell parcels to a developer known as Jam St. LLC for the development and expansion of this site; and

WHEREAS, the City desires to transfer Block 468, Lots 4, 5, 21, 22, 23, 24, 25, 26, 104, 105, 106 & 122 to the Camden Redevelopment Agency. Upon selling these parcels for the agreed amount of \$68,600 all proceeds of the sale shall come back to the City of Camden, minus \$15,000 for CRA fees; and

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed to the Camden Redevelopment Agency transferring these parcels in accordance with terms of the Agreement.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 11, 2025

The above has been reviewed
and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-6

DB:dh
02-11-25

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR
INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN
AS HANDICAP PARKING PRIVILEGES ONLY**

WHEREAS, Maria C. Mateo, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 2812 Stevens Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, 2812 Stevens Street, shall be designated as a Type 1 "Handicapped Parking" to have access to parking during the period of time that the said premises are occupied by Maria C. Mateo.

SECTION 1. Type 1 Handicapped Parking locations shall be reserved for any handicapped operator. All others shall be prohibited from parking in such space.

SECTION 2. By the adoption of this ordinance, the City is creating a Schedule of Personalized Signage "Handicapped Parking" Areas, including those set forth herein and including any other "Handicapped Parking" Areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.


SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:dh
02-11-25

Walk-on
0-7

**ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN PARCELS
OF LAND IN THE CITY OF CAMDEN BY EMINENT DOMAIN
PURSUANT TO N.J.S.A. 52:27D-325 THE FAIR HOUSING ACT FOR THE
PURPOSE OF CONSTRUCTING LOW- AND MODERATE-INCOME HOUSING
FOR THE ABLETT VILLAGE CNI GRANT PROGRAM**

WHEREAS, there is located within the City of Camden certain parcels of land located at Block 818, Lots 14, 48, 53 and 59 on the City of Camden Tax Map, referred to as the "Property"; and

WHEREAS, this Council finds that there is a need for low and moderate income housing to complete a final housing phase of 73-units for low and moderate income occupancy; and

WHEREAS, N.J.S.A. 52:27D-325 provides authority for the City of Camden to acquire property through eminent domain which the City of Camden determines to be necessary for low and moderate income housing purposes; and

WHEREAS, the City of Camden desires to acquire the above "Property" through the use of eminent domain; now, therefore

BE IT ORDAINED by the City Council of the City of Camden as follows:

SECTION 1. The acquisition by the City of Camden of the aforementioned property is determined to be in furtherance of the purposes of N.J.S.A. 52:27D-325.

SECTION 2. The Mayor of the City of Camden or his designees are hereby authorized and instructed to negotiate in good faith with the owner(s) of the aforementioned property to seek the voluntary acquisition of this property for its fair market value.

SECTION 3. In the event that such negotiations are not successful, the Mayor of the City of Camden or his designees are hereby authorized and instructed to take such actions as may be necessary to acquire the aforementioned property through the exercise of eminent domain as permitted by law.

SECTION 4. The Mayor of the City of Camden or his designees and the City Clerk are hereby authorized and directed to execute such documents and take such actions as may be necessary in order to carry out the purpose and intent of this Ordinance.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Resolutions

A-1

ALL COUNCIL
3/11/2025

**RESOLUTION HONORING KEVIN D. POLLARD UPON HIS RETIREMENT
FROM THE CITY OF CAMDEN**

WHEREAS, Kevin D. Pollard retired from the City of Camden Fire Department, on February 28, 2025 after over 20 years of dedicated service to the residents of Camden City and beyond; and

WHEREAS, Kevin D. Pollard started his career with the City of Camden Fire Department on August 20, 2001 and through his hard work and leadership, Kevin earned a well-deserved promotion to the rank of Captain on March 31, 2014, serving as an exemplary leader and mentor to his colleagues; and

WHEREAS, during his esteemed career, Kevin has demonstrated extraordinary professionalism, selflessness, and bravery in responding to countless emergencies, often risking his own safety for the well-being of others; and

WHEREAS, Kevin D. Pollard has our heartfelt gratitude for his tireless efforts, countless acts of courage and invaluable contributions to the community and beyond; and

WHEREAS, it is appropriate from time to time that this City Council of the City of Camden honor those individuals who have served the residents of the Camden City and the general public with dedication and distinction; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby commends Kevin D. Pollard on his long service to City of Camden residents and general public, and extends its best wishes for a restful, healthy and well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 14, 2025

Council Meeting Date: March 11, 2025

FROM: Councilperson

- | | |
|--|--|
| <input checked="" type="checkbox"/> Angel Fuentes, President | <input checked="" type="checkbox"/> Sheila Davis, At-Large |
| <input checked="" type="checkbox"/> Arthur Barclay, Vice President, Ward 1 | <input checked="" type="checkbox"/> Christopher Collins, 2 nd Ward |
| <input checked="" type="checkbox"/> Nohemi Soria-Perez, At-Large | <input checked="" type="checkbox"/> Falio Leyba-Martinez, 3 rd Ward |
| | <input checked="" type="checkbox"/> Jannette Ramos, 4 th Ward |

Action Requested:

RESOLUTION HONORING KEVING D. POLLARD UPON HIS RETIREMENT FROM THE CITY OF CAMDEN

****Please attach any supporting documents

All Councilgms
Signature of Councilperson

2/14/2025
Date

A-2

ALL COUNCIL
3/11/2025

**RESOLUTION HONORING GERALD SENESKI UPON HIS RETIREMENT
FROM THE CITY OF CAMDEN**

WHEREAS, Gerald Seneski, who has served as the Chief Financial Officer of Camden, will retire effective March 2025, marking the end of an illustrious career dedicated to public service and financial stewardship; and

WHEREAS, Gerald Seneski has demonstrated exceptional commitment, expertise, and professionalism in his role as CFO, contributing significantly to the financial stability and growth of the City of Camden; and

WHEREAS, Throughout his tenure, Gerald has implemented numerous initiatives and policies that have positively impacted the city's fiscal health, ensuring efficient management of resources and fostering economic development; and

WHEREAS, Gerald's leadership and dedication have earned him the respect and admiration of his colleagues, city officials, and the community at large; and

WHEREAS, it is appropriate from time to time that this City Council of the City of Camden honor those individuals who have served the residents of the Camden City and the general public with dedication and distinction; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby commends Gerald Seneski on his service to City of Camden residents and general public, and extends its best wishes for a restful, healthy and well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 26, 2025

Council Meeting Date: March 11, 2025

FROM: Councilperson

- | | |
|--|--|
| <input checked="" type="checkbox"/> Angel Fuentes, President | <input checked="" type="checkbox"/> Sheila Davis, At-Large |
| <input checked="" type="checkbox"/> Arthur Barclay, Vice President, Ward 1 | <input checked="" type="checkbox"/> Christopher Collins, 2 nd Ward |
| <input checked="" type="checkbox"/> Nohemi Soria-Perez, At-Large | <input checked="" type="checkbox"/> Falio Leyba-Martinez, 3 rd Ward |
| | <input checked="" type="checkbox"/> Jannette Ramos, 4 th Ward |

Action Requested:

**RESOLUTION HONORING GERALD SENESKI UPON HIS RETIREMENT FROM
THE CITY OF CAMDEN**

****Please attach any supporting documents

All Council

Signature of Councilperson

2/26/2025

Date

R-3

FUENTES
3/11/2025

RESOLUTION HONORING MARISOL ACEVEDO UPON HER RETIREMENT FROM THE CITY OF CAMDEN AFTER 35 PLUS YEARS OF DEDICATED SERVICE

WHEREAS, Marisol Acevedo has served the City of Camden with dedication and excellence since her hiring on September 25, 1989, as a Keyboarding Clerk 1, Bilingual in Spanish and English, in the Camden Police Department; and

WHEREAS, Marisol was promoted to Keyboarding Clerk 2, Bilingual in Spanish and English, on May 30, 1994; further promoted to Keyboarding Clerk 3, Bilingual in Spanish and English, on November 4, 2000; and subsequently promoted to Secretarial Assistant Typing on May 17, 2003; and

WHEREAS, Marisol transitioned to the Administration in the Personnel office when the Camden Police Department went to the Metro on June 16, 2012, and officially transferred under Administration/Personnel on October 15, 2018; and

WHEREAS, Marisol's commitment and expertise earned her a lateral promotion to Personnel Aide on October 3, 2022; and

WHEREAS, Marisol has provided invaluable service throughout her career, positively impacting her colleagues and the community with her professionalism, bilingual skills, and unwavering dedication; and

WHEREAS, the City of Camden expresses its profound gratitude to Marisol Acevedo for her exceptional service and dedication to the city and its residents; and

WHEREAS, Marisol Acevedo retired on February 28, 2025, after a distinguished career spanning over three decades; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby honors and commends Marisol Acevedo for her 35 plus years of outstanding service to the City of Camden, and wishes her a happy, healthy, and well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 28, 2025

Council Meeting Date: MARCH 11, 2025

FROM: Councilperson

- Angel Fuentes, President
- Arthur Barclay, Vice President, 1st Ward
- Chris Collins, 2nd Ward
- Falio Leyba-Martinez, 3rd Ward

- Jannette Ramos, 4th Ward
- Sheila Davis, At-Large
- Nohemi G. Soria-Perez, At-Large

Action Requested:

RESOLUTION HONORING MARISOL ACEVEDO UPON HER RETIREMENT FROM THE CITY OF CAMDEN AFTER 35 PLUS YEARS OF DEDICATED SERVICE

****Please attach any supporting documents

Angel Fuentes /rb

2/28/25

Signature of Councilperson

Date

R-4

FUENTES
3/11/2025

RESOLUTION HONORING THE LIFE AND LEGACY OF NILDA LOPEZ

WHEREAS, Nilda Lopez (nee Caraballo-Rivera), a cherished lifelong resident of Camden, New Jersey entered into eternal life and received her wings on Wednesday, February 12, 2025, at the blessed aged of 60, leaving behind a legacy of love and devotion to her family and community; and

WHEREAS, Nilda was born on March 14, 1964, in Ponce, Puerto Rico, to Pedro Angel Caraballo-Rivera and Virgen Maria Rivera-Santiago, and later moved to Camden where she built her life and family; and

WHEREAS, Nilda was the beloved wife of Raymond Lopez, a devoted mother to Sasha, Lakisha (John Renaud), and Raymond Lopez II (Cassandra), a loving grandmother to Aniya, Alonni, Aiden, Aziia, Aaryen, Liam, Micah, and Noa, and a doting great-grandmother to Aaven and Asaaj; and

WHEREAS, Nilda was a dear sister to Carlos Echevarria, Ana Echevarria, Pedro Caraballo, Juan Caraballo, Maritza Alston, and Maria Rivera, and the late Rodolfo and Jose Echevarria, and was cherished by her many nieces, nephews, and extended family; and

WHEREAS, Nilda found joy in dancing, listening to music, and savoring good food. She shared wonderful travel experiences with her husband Raymond, exploring the beauty of the Caribbean, Florida, Puerto Rico, and Hawaii; and

WHEREAS, Above all, Nilda's grandchildren were her pride and joy, and she devoted her life to their happiness and well-being. The City of Camden honors the life and legacy of Nilda Lopez, celebrating her contributions to her family and community, and acknowledging the profound impact she had on the lives of those who knew and loved her; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby extends, to the family and friends of Nilda Lopez, this expression of sincere regret and sympathy for the loss of their loved one and offers the hope that they will be consoled by the memories of her life and legacy.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 21, 2025

Council Meeting Date: March 11, 2025

FROM: Councilperson

- | | |
|--|--|
| <input checked="" type="checkbox"/> Angel Fuentes, President | <input checked="" type="checkbox"/> Sheila Davis, At-Large |
| <input checked="" type="checkbox"/> Arthur Barclay, Vice President, Ward 1 | <input checked="" type="checkbox"/> Christopher Collins, 2 nd Ward |
| <input checked="" type="checkbox"/> Nohemi Soria-Perez, At-Large | <input checked="" type="checkbox"/> Falio Leyba-Martinez, 3 rd Ward |
| | <input checked="" type="checkbox"/> Jannette Ramos, 4 th Ward |

Action Requested:

RESOLUTION HONORING THE LIFE AND LEGACY OF NILDA LOPEZ

****Please attach any supporting documents

Angel Fuentes *MB*
Signature of Councilperson

2/21/2025
Date

A-5

FUENTES
3/11/2025

RESOLUTION HONORING THE LIFE AND LEGACY OF EUNICE JOSE

WHEREAS, Reverend Eunice Jose, aged 87 years, entered into eternal life peacefully at home on February 18, 2025, leaving behind a remarkable legacy of service, dedication, and love for her family and community; and

WHEREAS, Rev. Jose was the devoted mother of Henry Jose, Manuel Jose, and the late Loida Jose; the loving grandmother of Talia, Adan, Ella, and Ariana; and the cherished great-grandmother of Micaela. She is also survived by many loving nieces, nephews, and extended family members across the United States; and

WHEREAS, Prior to her retirement in 2002, Rev. Jose served as a teacher with the Camden Board of Education for 25 years, positively impacting countless students' lives through her dedication and commitment to education; and

WHEREAS, In 2000, Rev. Jose founded El Buen Samaritano Orphanage in Valle Juelo, Dominican Republic, demonstrating her deep compassion and unwavering commitment to helping those in need; and

WHEREAS, Rev. Jose's proudest accomplishment was the establishment of the Loida Development Learning Centers in Camden, which began in 2005 and expanded with a second location in 2009. These centers continue to be a beacon of hope and education in the community; and

WHEREAS, Rev. Jose was an ordained minister, heavily involved in both the women's and children's ministries at the First Spanish Pentecostal Church in Camden, where her guidance and leadership touched many lives; and

WHEREAS, Eunice's mission in life was to help others, as evidenced by her tireless efforts in sending containers of goods and supplies monthly to the Dominican Republic to support orphanages and nursing homes, reflecting her boundless generosity and care. The City of Camden honors the life and legacy of Reverend Eunice Jose, celebrating her contributions to her family, friends, and community, and acknowledging the profound impact she had on the lives of those who knew and loved her; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby extends, to the family and friends of Reverend Eunice Jose, this expression of sincere regret and sympathy for the loss of their loved one and offers the hope that they will be consoled by the memories of her life and legacy.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 21, 2025

Council Meeting Date: March 11, 2025

FROM: Councilperson

- | | |
|--|--|
| <input checked="" type="checkbox"/> Angel Fuentes, President | <input checked="" type="checkbox"/> Sheila Davis, At-Large |
| <input checked="" type="checkbox"/> Arthur Barclay, Vice President, Ward 1 | <input checked="" type="checkbox"/> Christopher Collins, 2 nd Ward |
| <input checked="" type="checkbox"/> Nohemi Soria-Perez, At-Large | <input checked="" type="checkbox"/> Falio Leyba-Martinez, 3 rd Ward |
| | <input checked="" type="checkbox"/> Jannette Ramos, 4 th Ward |

Action Requested:

RESOLUTION HONORING THE LIFE AND LEGACY OF EUNICE JOSE

****Please attach any supporting documents

Angel Fuentes
Signature of Councilperson

2/21/2025
Date

R-6

FUENTES
3/11/2025

**RESOLUTION HONORING THE LIFE AND LEGACY OF
MALLOW EASTMAN**

WHEREAS, Marrow Eastman entered into eternal life and received her wings on Thursday, February 6, 2025, leaving behind a legacy of love and devotion to her family and community; and

WHEREAS, Marrow Eastman, affectionately known as Ms. Penny, was born on Friday, August 2, 1963, in Camden, New Jersey, and was a lifelong resident of Camden where she attended the Camden City School District; and

WHEREAS, Marrow Eastman dedicated herself to her community, often volunteering and working the polls during voting seasons, demonstrating her commitment to civic engagement and the betterment of her community; and

WHEREAS, Marrow was loved by everyone she encountered, her beautiful smile lighting up every room she entered. She enjoyed helping others, listening to her favorite songs, and spending cherished moments with her family; and

WHEREAS, Marrow was a true protector and a lioness at heart, known for her courageous and beautiful spirit that will live on forever in the hearts and minds of those who knew her; and

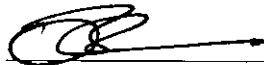
WHEREAS, the City of Camden honors the life and legacy of Marrow Eastman, celebrating her contributions to her family, friends, and community, and acknowledging the profound impact she had on the lives of those who knew and loved her; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby extends, to the family and friends of Marrow Eastman, this expression of sincere regret and sympathy for the loss of their loved one and offers the hope that they will be consoled by the memories of her life and legacy.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 21, 2025

Council Meeting Date: March 11, 2025

FROM: Councilperson

Angel Fuentes, President

Sheila Davis, At-Large

Arthur Barclay, Vice President, Ward 1

Christopher Collins, 2nd Ward

Nohemi Soria-Perez, At-Large

Falio Leyba-Martinez, 3rd Ward

Jannette Ramos, 4th Ward

Action Requested:

RESOLUTION HONORING THE LIFE AND LEGACY OF MARROW EASTMAN

****Please attach any supporting documents

Angel Fuentes
Signature of Councilperson

2/21/2025
Date

R-7

FUENTES
3/11/2025

RESOLUTION HONORING THE LIFE AND LEGACY OF JUAN SEGARRA

WHEREAS, Mr. Juan Segarra, aged 68 years, entered into eternal life on February 16, 2025, at Jefferson Hospital in Washington Township, New Jersey, leaving behind a legacy of love and joy; and

WHEREAS, Juan was born on September 26, 1956, in Lares, Puerto Rico, to the late Bernardo Sr. and Eleuteria (nee Rodriguez) and later moved to Camden, New Jersey, where he became a cherished member of the community; and

WHEREAS, Juan was a devoted father to Juan Jr. and Janet Segarra, a loving grandfather to Gabriella Segarra and Robert Chestnut Jr., and a dear brother to Ramona Merlino, Carmen Garcia, Angel Segarra, Lucy Sanchez, Edith Gonzalez, Efrain Segarra, Joaquin Segarra, Teresa Gonzalez, Bernardo Segarra Jr., and Orlando Segarra. He is also survived by many loving nieces, nephews, extended family, and friends; and

WHEREAS, Juan enjoyed being around friends and family, always being the life of the party. He had a passion for fishing and listening to music, bringing joy and laughter to all who knew him; and

WHEREAS, the City of Camden honors the life and legacy of Mr. Juan Segarra, celebrating his contributions to his family, friends, and community, and acknowledging the profound impact he had on the lives of those who knew and loved him; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby extends, to the family and friends of Mr. Juan Segarra, this expression of sincere regret and sympathy for the loss of their loved one and offers the hope that they will be consoled by the memories of his life and legacy.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 21, 2025

Council Meeting Date: March 11, 2025

FROM: Councilperson

- Angel Fuentes, President
- Arthur Barclay, Vice President, Ward 1
- Nohemi Soria-Perez, At-Large

- Sheila Davis, At-Large
- Christopher Collins, 2nd Ward
- Falió Leyba-Martinez, 3rd Ward
- Jannette Ramos, 4th Ward

Action Requested:

RESOLUTION HONORING THE LIFE AND LEGACY OF JUAN SEGARRA

****Please attach any supporting documents

Angel Fuentes MB
Signature of Councilperson

2/21/2025
Date

FUENTES
3/11/2025

R-8

**RESOLUTION AUTHORIZING THE CEREMONIAL NAMING OF THE 400 BLOCK OF
LANSDOWNE AVENUE AS "JOEL H. MOOREFIELD SR. AVENUE"
IN THE CITY OF CAMDEN**

WHEREAS, an application to ceremonial name a City of Camden street for Apostle Joel H. Moorefield, Sr., was received on or about October 7, 2024; and

WHEREAS, pursuant to Chapter 165 of the Camden Code, this application for Apostle Joel H. Moorefield, Sr., was reviewed by the Ceremonial Street Naming Subcommittee which approved said application; and

WHEREAS, Apostle Joel H. Moorefield Sr. was born and raised in the City of Camden and has had a profound cultural impact on the City for over 50 years; and

WHEREAS, Apostle Joel H. Moorefield Sr., has been deeply embedded in the fabric of the community since his graduation from Camden High School in 1972. Indeed, at just 19 years old, he established the Camden Miracle Center in 1973 at 1117 Broadway, offering spiritual guidance, community outreach, and support to countless individuals in the community; and

WHEREAS, Apostle Joel H. Moorefield Sr., established the First Church of Deliverance in 1980 at 455 Lansdown Ave has been a beacon of hope for the entire city, especially in marginalized communities and under Apostle Moorefield's leadership, the church has hosted a wide variety of cultural and spiritual events, including plays, holiday giveaways, and community outreach that have attracted local media attention. His plays, food drives, and Halloween giveaways have helped foster a sense of togetherness, joy, and safety in a city often battling socioeconomic challenges; and

WHEREAS, Apostle Joel H. Moorefield Sr., has also had a historical impact on the City. Apostle Moorefield has been a key figure in Camden's history, particularly in the urban transformation and community healing efforts. His visionary leadership in turning vacant, derelict lots on Lansdowne Avenue into parking spaces for parishioners and the broader community is a testament to his ongoing work in revitalizing the neighborhood. These initiatives not only provided practical solutions for the church's needs but also contributed to the beautification and safety of the area, making it more inviting and accessible; and

WHEREAS, for over 40 years, the First Church of Deliverance has been a pillar of the community, offering support to former drug addicts, drug dealers, and others who had been neglected by society. Many members of his congregation have experienced lifechanging transformations, thanks to his guidance, finding employment and reconnecting with family, which further highlights his historical contribution to the social fabric of Camden; and

WHEREAS, Apostle Joel H. Moorefield Sr., has also had a humanitarian impact on the City. Indeed, Apostle Moorefield's humanitarian impact cannot be overstated - his commitment to providing a safe haven for children through daycare services, hosting a food pantry for the needy, and organizing clothing drives has sustained countless lives. He has been a champion of outreach, offering support to society's most vulnerable, including former prostitutes and those struggling with addiction. The First Church of Deliverance has always been a place of refuge for those seeking to rebuild their lives. His continued advocacy for these individuals, along with his personal involvement in helping people find employment and reconnect with their families, underscores his lifelong humanitarian efforts; and

WHEREAS, Apostle Joel H. Moorefield Sr., has also had an economic impact on the City of Camden, particularly through his focus on community development and transformation. By cleaning up abandoned properties, he has created safer, more usable spaces that benefit both church members and local residents. The church's various programs, including the daycare center and job assistance initiatives, have helped families stabilize their financial situations, empowering them to become contributing members of society. Additionally, his outreach to former drug addicts, prostitutes, and ex-offenders, helping them find employment, has not only improved the quality of life for those individuals but has also contributed to Camden's overall economic development by reducing crime and recidivism; and

WHEREAS, Apostle Joel H. Moorefield Sr., is widely recognized and respected as a personable, compassionate pastor who is deeply connected with his community. His church has stood the test of time, remaining a fixture in Camden for over 40 years; and

WHEREAS, Apostle Joel H. Moorefield Sr., has had an emotional and spiritual influence that has left an indelible mark on the community. Members of his congregation include individuals who once

lived on the margins of society—former drug dealers, addicts, and those struggling to find hope—but through his guidance, they have reclaimed their lives; and

WHEREAS, Apostle Joel H. Moorefield Sr.'s consistent efforts over decades, his leadership in community restoration and his humanitarian focus make him an ideal candidate for the honor of having a street named in his honor. His legacy is one of service, healing, and hope and embody the very essence of what Camden represents: resilience and renewal; and

WHEREAS, the City Council of the City of Camden now seeks to pay tribute to Apostle Joel H. Moorefield Sr. and his lifelong accomplishments; and

WHEREAS, the City Council of the City of Camden believes that Apostle Joel H. Moorefield Sr. should be properly honored by the ceremonial naming of the 400 Block of Lansdowne Avenue as "JOEL H. MOOREFIELD, SR. AVENUE"; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that Apostle Joel H. Moorefield Sr. is hereby recognized and in recognition of his accomplishments, the 400 Block of Lansdowne Avenue shall be ceremonially named "JOEL H. MOOREFIELD, SR. AVENUE" and that appropriate signage shall be promptly installed by the City of Camden after the effective date of the Resolution and shall remain in place for one (1) year from the date of the approval of this resolution or until such time as the City of Camden shall determine otherwise.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this resolution. All notices of veto shall be filed in the office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 25, 2025

Council Meeting Date: MARCH 11, 2025

FROM: Councilperson

Angel Fuentes, President

Jannette Ramos, 4th Ward

Arthur Barclay, Vice President, 1st Ward

Sheila Davis, At-Large

Chris Collins, 2nd Ward

Nohemi G. Soria-Perez, At-Large

Falio Leyba-Martinez, 3rd Ward

Action Requested:

THE CEREMONIAL NAMING OF THE 400 BLOCK OF LANSDOWNE STREET
AS
"JOEL H. MOOREFIELD SR. WAY" IN THE CITY OF CAMDEN

****Please attach any supporting documents

Angel Fuentes/nfb

2/25/25

Signature of Councilperson

Date

R-9

RAMOS
3/11/2025

RESOLUTION TO RATIFY AND AUTHORIZE THE ACCEPTANCE OF A CO-SPONSORSHIP BETWEEN REWORLD AND THE CITY OF CAMDEN FOR AN EVENT OR EVENTS TAKING PLACE IN MARCH 2025 AND TO ACCEPT A DONATION FROM REWORLD FOR ALL COSTS INCURRED BY REWORLD IN ASSISTING THE CITY OF CAMDEN WITH RECEIVING BULK WASTE FROM THE PUBLIC AND DISPOSING OF SAME DURING THE EVENT OR EVENTS

WHEREAS, Reworld seeks to collaborate and co-sponsor an event or events with the City of Camden taking place in March 2025, whereby bulk waste will be received from the public and subsequently disposed of; and

WHEREAS, Reworld has agreed to pay for all costs incurred during the event or events, whereby bulk waste is received from the public during the event or events and subsequently disposed of, including all costs for personnel and other costs provided by Reworld in assisting the City of Camden with collection efforts and then disposing of same, including costs for all services provided, transportation costs, disposal costs and any other costs, at no cost to the City of Camden; and

WHEREAS, the City of Camden desires to accept and utilize funding from Reworld solely for this purpose; and

WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City of Camden to participate in said co-sponsorship and accept the donation from Reworld as described above; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper City officials of the City of Camden are hereby authorized to co-sponsor the above-described event or events taking place in March 2025 with Reworld and to accept the donation from Reworld for all costs incurred whereby bulk waste is received from the public during the event or events and subsequently disposed of, including all costs for personnel and other costs provided by Reworld in assisting the City of Camden with collection efforts and then disposing of same, including costs for all services provided, transportation costs, disposal costs and any other costs, at no cost to the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

FUENTES
SORIA-PEREZ
RAMOS
3/11/2025

R-10

RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE FERAL CAT AD HOC COMMITTEE AND APPROVING HAVING THE COMMITTEE COLLABORATE AND WORK WITH ADMINISTRATOR OFFICIALS TO IMPLEMENT THE COMMITTEE'S RECOMMENDATIONS, AS APPROPRIATE

WHEREAS, the City Council of the City of Camden approved Resolution MC-23:8888 on March 14, 2023, which established a "Feral Cat Ad Hoc Committee"; and

WHEREAS, the City Council of the City of Camden approved MC-23:9065 on August 8, 2023, which appointed Council President Angel Fuentes, Councilwoman Nohemi Soria-Perez and Councilwoman Jannette Ramos to the Feral Cat Ad Hoc Committee; and

WHEREAS, the Feral Cat Ad Hoc Committee has had several public meetings to discuss and receive information from the public on the best means to address and remediate the increasing feral cat population and to control costs for the humane control and sheltering of feral cats in the City of Camden; and

WHEREAS, the Feral Cat Ad Hoc Committee sought input from experts in the field and also conducted site visits at several locations, including the Homeward Bound and Gloucester Township shelters, during its review; and

WHEREAS, the Feral Cat Ad Hoc Committee presented a report with recommendations to the City Council of the City of Camden on March 4, 2025; and

WHEREAS, the City Council of the City of Camden, following this presentation, now accepts the Feral Cat Ad Hoc Committee's report with its recommendations and hereby approves having the Committee collaborate and work with Administration Officials to identify and implement those Committee recommendations that are both appropriate and fiscally attainable; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby accepts the Feral Cat Ad Hoc Committee's report with recommendations and hereby approves having the Committee collaborate and work with Administration Officials to identify and implement those Committee recommendations that are both appropriate and fiscally attainable.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-11

FUENTES
3/11/2025

RESOLUTION AMENDING AND MODIFYING THE DATE FOR THE CURRENTLY SCHEDULED MEETING OF THE CITY COUNCIL OF THE CITY OF CAMDEN TAKING PLACE ON TUESDAY, JUNE 10, 2025, AT 5:00 P.M. TO NOW TAKE PLACE ON THURSDAY, JUNE 12, 2025, AT 5:00 P.M. DUE TO THE SCHEDULING CONFLICT WITH NEW JERSEY'S PRIMARY ELECTION DAY TAKING PLACE ON JUNE 10, 2025

WHEREAS, in January 2025, the City Council of the City of Camden established and posted a schedule of dates and times for the year 2025 for City Council meetings to take place; and

WHEREAS, one of the dates selected on this yearly schedule was Tuesday, June 10, 2025, for the June 2025 Council meeting; and

WHEREAS, the State of New Jersey has established a date for primary elections which will also take place on June 10, 2025; and

WHEREAS, the City Council of the City of Camden, due to this scheduling conflict, now seeks to amend and modify the June 10, 2025 date selected for the June City Council meeting to now take place on Thursday, June 12, 2025, at 5:00 p.m.; now therefore

BE IT RESOLVED, by the City Council of the City of Camden, that it hereby amends and modifies the previously scheduled date of June 10, 2025, for the June 2025 City Council meeting date to now take place on Thursday, June 12, at 5:00 p.m.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

RESOLUTION OPPOSING THE BOARD OF PUBLIC UTILITIES APPROVAL OF A RATE INCREASE IN ELECTRICITY RATES AND REQUESTING THAT GOVERNOR MURPHY, LEGISLATORS AND BPU COMMISSIONERS SEEK TO ELIMINATE, ALLEVIATE OR LESSEN THIS RATE INCREASE WHICH IS PROJECTED TO INCREASE RATES FOR CONSUMERS AND BUSINESSES FROM APPROXIMATELY SEVENTEEN TO TWENTY PERCENT

WHEREAS, the Board of Public Utilities (BPU) has recently announced rate increases for electricity usage by businesses and consumers which, on average, will result in rate increases from between 17.23% and 20.20% depending on the service area; and

WHEREAS, this rate increase, according to the BPU, is caused by several issues, including rapidly increasing demand for electricity, limited supply growth due to lagging new generation interconnection and flawed market dynamics in the PJM region, which includes New Jersey; and

WHEREAS, this rate increase will take effect for most New Jersey residents and many businesses for the twelve (12) month period beginning on June 1, 2025; and

WHEREAS, according to New Jersey Rate Counsel, there is a deep concern with this rate increase in which the average consumer of electricity could see a rate increase of approximately \$20.00 per month which would have a substantial impact on families as well as businesses; and

WHEREAS, according to the Director of Rate Counsel, Brian Lipman, while the BPU's authority may be limited at the federal and regional level, the BPU "must carefully examine every state-level filing before it with an eye towards affordability"; and

WHEREAS, according to the BPU, these "price increases have occurred despite months of advocacy by the Murphy Administration and other States in the PJM region to reduce costs; and

WHEREAS, according to Christine Guhl-Sadovy, President of the BPU: "the Murphy Administration will continue to aggressively push and hold PJM accountable to address rising costs by expediting interconnection and implementing additional market reforms, all of which will help drive down costs for ratepayers which is a priority for the BPU"; and

WHEREAS, the City Council of the City of Camden must now oppose this rate increase considering that most of our constituents are struggling to pay local, county and state taxes and many are on fixed incomes, and all are struggling to put food on their tables each and every day; and

WHEREAS, the City Council of the City of Camden seeks to simply remind the BPU Commissioners that such a rate increase for electricity will have a dramatic and detrimental impact on all of our constituents and businesses; and

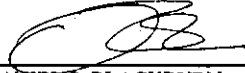
WHEREAS, the City Council of the City of Camden now wishes to express its strong opposition to this rate increase for electricity which will adversely affect our constituents and businesses; now therefore

BE IT RESOLVED by the City Council of the City of Camden that:

1. The City Council of the City of Camden expresses its strong opposition to the rate increase for electricity which will adversely affect our constituents and businesses.
2. The City Council respectfully requests Governor Phil Murphy, the Commissioners of the BPU and members of the Legislature reconsider this significant increase and seek to eliminate it or substantially reduce its amount which will have a detrimental impact on the City of Camden, its residents and businesses.
3. The City Council respectfully requests that in the event that this rate increase cannot be eliminated or greatly reduced, the City Council respectfully requests Governor Phil Murphy, the Commissioners of the BPU and members of the Legislature consider any and all means to lessen the detrimental impact of this rate increase on the City of Camden, its residents and businesses, including considering increasing utility assistance, the use of additional grant funds and any other financial means available to lessen its adverse impact.
4. The Clerk shall send a copy of this resolution to the following individuals: The Honorable Phil Murphy, Governor; Commissioners of the BPU; Senator Nicholas P. Scutari, Senate President; Assembly Speaker Craig J. Coughlin, Majority Leader Louis D. Greenwald; Senator Nilsa I. Cruz-Perez, District 5; Assemblyman William W. Spearman, District 5; and Assemblyman William F. Moen, District 5.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:aiv
03-11-25

R-13

**RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO EPICOR
SOFTWARE CORPORATION TO PROVIDE DOCUMENT MANAGEMENT
SOFTWARE**

WHEREAS, the City of Camden has a need to acquire document management software services to provide maintenance and support service to Eclipse document management software ("Services") as a non-fair and open contract pursuant to the provisions of N.J.S.A. 40A-11-5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is two (2) years; and

WHEREAS, N.J.S.A. 40A:11-5(1)(dd), permits the awarding of a contract, without competitive bidding for "the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software"; and

WHEREAS, Epicor Software Corporation ("Epicor"), has proposed to provide the Services for an amount not to exceed FIFTY-SEVEN THOUSAND EIGHTY DOLLARS (\$57,080.00); and

WHEREAS, Epicor has completed and submitted a Business Entity Disclosure Certification which certifies that Epicor has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit the Epicor from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "3-01-E1-433-936" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to Epicor Software Corporation for an amount not to exceed FIFTY-SEVEN THOUSAND EIGHTY DOLLARS (\$57,080.00) to provide document management software services for two (2) years, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: EPICOR SOFTWARE

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 57,179.00
AMOUNT: \$ 5-01-E0-305-17 (\$24,438.60) AND 5-01-E0-302-917 (\$8,400) 6-01-E0-302-917 (\$24,340,00)CONTINENT UPON AVAILABILTY OF FUNDS

- DEDICATED BY RIDER:
AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:\$

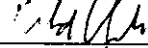
- CAPITAL ORDINANCE
AMOUNT:\$

- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 57,179.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO EPICOR SOFTWARE CORPORATION TO PROVIDE DOCUMENT MANAGEMENT SOFTWARE



Gerald C. Seneski
Director of Finance
Date: 2/27/25



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 03/11/2025

TO: City Council
FROM: *Municipal Clerk*

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO EPICOR SOFTWARE CORPORATION TO PROVIDE DOCUMENT MANAGEMENT SOFTWARE

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend	Signature	Date	Comments
Department Director	Approval			
Supporting Department Director (if necessary)	<i>(N)</i>	<i>Jenice Valoz</i>	<i>2/27/25</i>	
Grants Management				
Qualified Purchasing Agent	Y	<i>Kalulah CA</i>		
Director of Finance	Y	<i>SP</i>	<i>2/27/25</i>	
Approved by:		<i>[Signature]</i>	<i>2-28-25</i>	
Business Administrator		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

City Attorney	Signature	Date
---------------	-----------	------

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO EPICOR SOFTWARE CORPORATION TO PROVIDE DOCUMENT MANAGEMENT SOFTWARE

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Docstar, 807 Las Cimas Parkway, Ste 400, Austin TX 78746 will continue to provide maintenance and support service of Eclipse, document management software utilized Citywide for approximately \$24,340 per year plus one time fee of \$99.
- Docstar provided a 2-year contract with a 40% discount offered to current customers
- In addition, City has chosen to migrate the current software from our local servers to a web-based solution to further enhance the security of critical data for a one-time fee of \$8,400.00. Local servers require constant monitoring and maintenance to protect against ever-evolving cyber threats. In contrast, a web-based solution offers enhanced security measures, including encryption, regular security updates, and data backups, all provided and managed by the service provider. The shift to the cloud reduces the risk of data loss or compromise from cyber-attacks, ransomware, or system failures.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$57,179

APPROPRIATION NUMBER: 5-01-E0-305-17 – 24,438.60 & 5-01-E0-302-917 \$8,400

6-01-E0-3002-917 \$24,340 – contingent upon availability of funds

PROCUREMENT: N.J.S.A 40A:11-5(1)(dd)

IMPACT STATEMENT:

- The migration of DocStar to a web-based solution is not merely an upgrade—it is an essential step toward enhancing security, improving departmental collaboration, capitalizing on financial

SUBJECT MATTER EXPERTS/ADVOCATES:

- Luis Pastoriza, City Clerk

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	DOCSTAR
Purpose or Need for service:	DOCUMENT MANAGEMENT SYSTEM
Contract Award Amount	\$57,179
Term of Contract	~5 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J.S.A. 40A:11-5(1)(dd)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	R2500188

SHIP TO	CAMDEN MUNICIPAL CLERK 520 MARKET STREET ROOM 105, CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: EPI01 EPICOR SOFTWARE CORP ATTN: BUSINESS OPERATIONS GRP 807 LAS CIMAS PKWY, STE 400 AUSTIN, TX 78746


ORDER DATE: 01/15/25
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

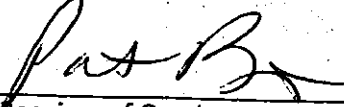
QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	1ST QTR ANNUAL SUBSCRIPTION	5-01-E0-305-917	6,084.9000	6,084.90
1.00	SAAS MIGRATION & PROF SERVICES	5-01-E0-302-917	8,400.0000	8,400.00
	SAAS SUBSCRIPTION ANNUAL COST \$24,340.00 / QTRS = \$6084.90 QTR			
	Q1 = FEBRUARY 1, 2025-APRIL 30, 2025			
	SAAS PROFESSIONAL SERVICES INCLUDES ONBOARDING OF NEW DEPARTMENTS, WORKFLOW CREATION AND MIGRATION FROM ON PREM SOLUTION TO CLOUD SOLUTION.			
	REVIEWED AND APPROVED BY IT.			
			TOTAL	14,484.90

CITY OF CAMDEN
 PURCHASING BUREAU
 2025 JAN 24 PM 12:56

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.


 Department Head 1/24/25
 Date


 Receiver of Goods 1/24/25
 Date

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

DocStar ECM SaaS SUBSCRIPTION ORDER FORM



POS:

DocStar
 a division of Epicor Software Corporation
 Las Cimas II
 807 Las Cimas Parkway, Suite 400
 Austin, Texas 78746
 Phone: (888) 448-2636
www.docstar.com

System Administrator Information

Name:

email:

Phone:

SUBSCRIPTION TERM:

PAYMENT OPTION:

City of Camden 520 Market St. Rm 103 Camden, NJ 08101 Patrice Bassett M.A., C.M.R. Deputy Registrar of Vital Statistics PaMcCart@camdennj.gov 856-757-7049	Proposal Date: January 0, 1900 Valid Through: January 0, 1900 Sales Contact Name: 0 Sales Contact Phone #: 0 Sales Contact email Address: 0
--	---

DocStar ECM SaaS Description	License Type	Qty	MONTH-TO-MONTH TERMS		ANNUAL TERMS	Monthly Subscription Fee
			Monthly Per User Fee	Monthly Per User Fee	Monthly Per User Fee	
DocStar ECM Concurrent User Subscriptions *	Per Concurrent User	40	\$ 92.00	\$ 92.00	\$ 3,680.00	\$ 3,680.00
Additional Storage	per GB	201	\$ 0.50	\$ 0.50	\$ 100.60	\$ 100.60
Subscription Fee Total						\$ 3,380.60

Item Description	Unit of Measure	Qty	Unit Price	Extended Total
One-Time Activation Fee	Per New Site	1	\$ 99.00	\$ 99.00
Professional Services and Training Total				\$ 99.00

GRAND TOTAL (All Amounts in USD) \$ 3,479.60

Terms & Conditions

* The subscription to the DocStar ECM Software-as-a-Service (SaaS) includes 10 GBs of storage plus 1 GB of storage per Named User and/or 2 GB of storage per Concurrent User, which will be aggregated as one storage pool available to all subscribers. Storage use will be determined around the 15th day of the last month prior to the end of each calendar quarter. The actual storage amount consumed will be rounded to the next full gigabyte and used as the basis for the next quarter storage charge and invoiced accordingly. Unless otherwise agreed by the parties in writing, the pricing for the cumulative amount of storage over the amount of included storage will be \$2.25/per GB for up to 100 GBs, \$1.25/per GB for up to 200 GBs and \$0.50/per GB for amounts over 201 GBs.

** The number of Module Users must equal the total number of Named and Concurrent User Subscriptions.

*** Professional services and training will be provided remotely, unless otherwise agreed by the parties. If professional services are requested on-site, additional fees may apply and travel and expenses will be billed separately. Services to be performed may be more fully described in a Statement of Work.

Order Summary

One-Time Activation Fee	\$ 99.00
Total Annual Subscription Fees	\$ 40,568.00
Less: Existing Customer Software Discount	(\$ 18,226.40)
Professional Services and Training	\$ -
Total	\$ 24,438.60

Total Due Upon Agreement Signing \$ -

Annual Subscription Amount	\$ 24,339.60
Quarterly Subscription Amount	\$ 6,084.90
Monthly Subscription Amount	\$ 2,028.30

1. The pricing and terms of this subscription order form are valid only if signed and submitted by the "Valid Through" date above. Once submitted, this Order is noncancelable.

2. Payment terms are as follows:
 - The One-Time Activation Fee and the Subscription Fee for the first annual period (the first 12 months of your subscription) are due within thirty (30) days from the date of our invoice.
 - The Professional Services, as applicable, will be billed as performed due within thirty (30) days from the date of our invoice.

3. Customer will be invoiced annually in advance for subscription fees payable for the Service based on the number of users and modules subscribed and for the use of any additional storage. If Customer subscribes to additional users, modules and/or incurs additional storage costs during an annual term, then Customer will be invoiced for the fees payable therefore for the duration of such contract year.

4. The DocStar Authorized Business Partner detailed on this Subscription Order shall be responsible for providing first-line support services to Customer.
 Business Partner Name: 0

By signing below, Customer agrees to purchase a subscription to the DocStar ECM Software-as-a-Service (SaaS) (the "SaaS Services") based on a firm commitment for the subscription term length described above, pursuant to the terms and conditions set forth in the Epicor Master Customer Agreement and Supplements (the "Agreement") applicable to the Services in effect from time to time available at <https://www.epicor.com/en-us/company/customer-agreements/> or otherwise provided to you. Additional Users, modules and storage space may be added by submitting an amended Subscription Change Order Form. All subscription fees and professional services fees are non-refundable. Should Customer wish to cancel their subscription, any unpaid subscription fees for the remaining period of the commitment term shall become immediately due. Customer understands and agrees that all payments are to be pre-paid and that the subscription is subject to termination for non-payment. Notwithstanding anything to the contrary in the Agreement, Epicor will not increase Customer's subscription-based annual fees licensed under this Order for the first twelve (12) months of the SaaS Subscription Term (the "Order Term"). For the remaining Order Term, Epicor may increase Customer's subscription-based annual fees by an amount that does not exceed 8% per annum. All applicable payments due to Epicor should be submitted to: Epicor Software Corporation at P.O. Box 204768, Dallas, TX 75320-4768.

Signature: <u>Patrice Bassett</u> Patrice Bassett (Jan 15, 2025 08:18 EST)	Title: Jan 15, 2025
Print Name: <u>Patrice Bassett</u> Patrice Bassett (Jan 15, 2025 08:18 EST)	Date: Jan 15, 2025



SALES ORDER CONFIRMATION

SR Business Systems
 370 Boston Post Road, Orange, CT 06477
 Phone 203-891-8230 Fax 203-891-8235

DATE: JANUARY 13, 2025

TO

SHIP Same
 TO

Patrice Bassett M.A., C.M.R.
 Deputy Municipal Clerk
 Deputy Registrar of Vital Statistics
 Office of the Municipal Clerk
 City of Camden
 520 Market St. Rm 103 Camden, NJ 08101
 Office: 856-757-7049

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	TERMS	DUE DATE
JM		SR	TBD	TBD	60 months	

QTY	DESCRIPTION	ITEM#	UNIT PRICE	LINE TOTAL
1	<p>first-year subscription and professional services for migration is \$32,740.00.</p> <p>Then annually for the SAAS subscription is \$24,340.00 in year two etc.</p> <p>The activation cost is a onetime charge a not by department</p> <p>I spoke to Docstar and yes, we can do quarterly billing which means the upfront cost is \$14,485.00.</p> <p>Then quarterly \$6,084.90</p> <p>We will cover the new department on boarding at no additional charge for professional services</p> <p>This program 40% off ends on January 31st 2025</p>	2,028.30 x 12		\$24,340.00
		\$8,400.00		\$8,400.00
				First Quarter and PS Due at Signing \$14,485.00

THANK YOU FOR YOUR BUSINESS!

THE PURCHASER GRANTS SELLER A PURCHASE MONEY SECURITY INTEREST IN THE EQUIPMENT DESCRIBED ABOVE TO SECURE PAYMENT AND PERFORMANCE BY PURCHASER OR ITS OBLIGATIONS TO SELLER AND PURCHASER AGREES TO SIGN A FINANCING STATEMENT IF SO REQUESTED BY SELLER. IN THE EVENT OF DEFAULT IN PAYMENT OF IF THE EQUIPMENT IS TRANSFERRED WITHOUT THE CONSENT OF THE SELLER, THEN SELLER SHALL HAVE THE RIGHT, IN ADDITION TO AND NOT IN LIMITATION OF ITS OTHER RIGHTS UNDER LAW, TO RECOVER AND TAKE POSSESSION OF SAID EQUIPMENT WITH OUT THE CONSENT OF PURCHASER. SELLER SHALL BE ENTITLED TO REASONABLE ATTORNEY'S FEES AND COSTS AND A LATE CHARGE OF 1% PER MONTH WILL BE IMPOSED ON ALL OVERDUE PAYMENT. FOR CLARITY, YOUR USE OF THE DOCSTAR APPLICATION IS SUBJECT TO AND GOVERNED BY THE TERMS OF THE AGREEMENT YOU NEGOTIATED AND COMPLETED WITH EPICOR SOFTWARE CORPORATION. WE WILL INVOICE AND YOU WILL PAY US FOR SUCH APPLICATION USE. OUR SERVICES WILL BE SUBJECT TO A SEPARATE SOW AND AGREEMENT THAT WILL BE SENT SEPARATELY

ACCEPTED BY: Patrice Bassett
Patrice Bassett (Jan 15, 2025 08:18 EST)

R-14

DB:aiv
03-11-25

RESOLUTION AUTHORIZING AND RATIFYING AN EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO. FOR THE EMERGENCY DEMOLITION OF 918 SOUTH 4TH STREET, BLOCK 305, LOT 93, STUCCOING OF ADJOINING WALL AT 916½ SOUTH 4TH STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

WHEREAS, on February 19, 2025, the City Construction Official inspected a residential structure located at 918 South 4th Street, Block 305, Lot 93; and

WHEREAS, upon inspection, the Construction Official determined that the building located at 918 S. 4th Street, Block 305, Lot 93 was an Unsafe Structure which constitutes a danger to the health, safety and welfare of the residents of the City of Camden requiring prompt action; and

WHEREAS, on February 19, 2025, it was determined that the building located at 918 South 4th Street, Block 305, Lot 93, required emergency demolition, including the removal of all structures, contents and debris, whether above or below ground and final restoration and grading of the property and the stuccoing of an adjoining wall at 916½ South 4th Street; and

WHEREAS, the City of Camden's Purchasing Agent reached out to three (3) vendors, The Original W. Hargrove Demolition, Inc., was the lowest responsible bidder for the emergency demolition of the building structure located at 918 South 4th Street, Block 305, Lot 93, including the removal of all structures, contents, and debris, whether above or below ground and the final restoration and grading of the property and the stuccoing of adjoining wall at 916½ South 4th Street ; and

WHEREAS, the City of Camden received a lump sum bid of SEVENTY-FOUR THOUSAND DOLLARS (\$74,000.00) from The Original W. Hargrove Demolition, Inc., for the emergency demolition including the removal of all structures, contents, and debris, whether above or below ground and the final restoration and grading of the property at 918 S. 4th Street, Block 305, Lot 93, and the stucco of adjoining wall at 916½ South 4th Street, Camden, NJ; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6, the City of Camden entered into a contract with The Original W. Hargrove Demolition, Inc. for SEVENTY-FOUR THOUSAND DOLLARS (\$74,000.00) for the emergency demolition including the removal of all structures, contents and debris, whether above or below ground; the final restoration and grading of 918 South 4th Street, Block 305, Lot 93, and the stucco of adjoining wall at 916½ South 4th Street, Camden NJ; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget for the City of Camden, under line item(s) "5-01-E4-605-901", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48-1.1, and Chapter 620 of the City of Camden Code, to impose a municipal lien in the amount of SEVENTY-FOUR THOUSAND DOLLARS (\$74,000.00) on the property at 918 South 4th Street, Block 305, Lot 93, Camden, NJ or alternatively, to enforce the payment of SEVENTY-FOUR THOUSAND DOLLARS (\$74,000.00), together with interest, as a debt of the owner of the property for the City's costs incurred for the emergency demolition including the removal of debris, final restoration and grading of 918 South 4th Street, Block 305, Lot 93, and the stucco of adjoining wall at 916½ South 4th Street, Camden, NJ; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden as follows:

1. The appropriate Camden City official shall have the authority to impose and record a lien in the amount of SEVENTY-FOUR THOUSAND DOLLARS (\$74,000.00) on the property located at 918 South 4th Street, Block 305, Lot 93, for the costs incurred for the emergency demolition including the removal of debris, final restoration and grading.
2. The municipal lien in the amount of SEVENTY-FOUR THOUSAND DOLLARS (\$74,000.00) for the property located at 918 South 4th Street, Block 305, Lot 93, Camden, NJ, shall remain on the property until the owner or other interested party satisfies this amount.

3. Interest and other costs shall accrue on the lien amount as allowed by law.
4. The City shall have the authority pursuant to N.J.S.A. 40:48-1.1 and Chapter 620 of the Camden City Code to enforce the payment of the costs incurred by the City in the amount of SEVENTY-FOUR THOUSAND DOLLARS (\$74,000.00) for the demolition including the removal of debris, final restoration and grading at 918 South 4th Street, Block 305, Lot 93, and the stucco of adjoining wall at 916½ South 4th Street, Camden, NJ, together with interest, as a debt of the owner of the property, by instituting an action at law for the collection of this sum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIELS. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: W. HARGROVE DEMOLITION INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

• BUDGET APPROPRIATION: 5-01-E4-605-901
AMOUNT: \$ 74,000.00

• DEDICATED BY RIDER:
AMOUNT:\$

• RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:\$

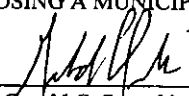
• CAPITAL ORDINANCE
AMOUNT:\$

• TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 74,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO., FOR EMERGENCY DEMOLITION OF 918 S 4TH STREET, BLOCK 305, LOT 93, STUCCOING OF ADJOINING WALL AT 916 1/2 S 4TH STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY



Gerald C. Seneski

Director of Finance

Date: 2/20



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 03/11/2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO., FOR EMERGENCY DEMOLITION OF 918 S. 4TH STREET, BLOCK 305, LOT 93, STUCCOING OF ADJOINING WALL AT 916 ½ S. 4TH STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		2/20/25	
Director of Finance				

Approved by: Business Administrator 2/20
Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney FEB 26 2025
Signature Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO., FOR EMERGENCY DEMOLITION OF 918 S. 4TH STREET, BLOCK 305, LOT 93, STUCCOING OF ADJOINING WALL AT 916 ½ S. 4TH STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Ratify the emergency demolition and payment of same to The Original W. Hargrove Demolition Company, 1507 State, Camden, NJ 08105 of 918 S. 4th Street, Block 305, Lot 93 and stuccoing of adjoining wall at 916 ½ S. 4th Street
- On 2/19/2025 the Construction Office declared this property an unsafe structure and imminent hazard due to total roof collapse and interior collapse with severe wall fractures.
- Received quotes from Caravella \$78,000; Hargrove \$74,000, & Winzinger \$99,800.00
- The City of Camden Code will impose a municipal lien against the property for the amount of the costs incurred by the City for the demolition and any additional expenses.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$74,000.00

PROCUREMENT PROCESS: N.J.S.A. 40A: 11-6 (Emergency)

APPROPRIATION NUMBER: 5-01-E4-605-901

IMPACT STATEMENT:

- ER Demolition work started 2/21/2025

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	THE ORIGINAL W. HARGROVE DEMOLITION
Purpose or Need for service:	EMERGENCY DEMOLITION OF 918 S 4 th STREET AND STUCCOING OF ADJOINING WALL AT 916 ½ S 4 th STREET
Contract Award Amount	\$74,000
Term of Contract	~5 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-6
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES CARAVELLA \$78,000.00 WINZINGER \$99,800

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature+ Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

AP

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Date _____
Certifying Officer

For LGS use only:

 Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 918 S. 4TH STREET, BLOCK 305, LOT 93, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 916 1/2 S. 4TH STREET IN THE CITY OF CAMDEN

\$ 74,000.⁰⁰
TOTAL

Total Bid Amount in Words: Seventy Four Thousand Dollars
and 00/100

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO OF ADJOINING WALL AT 916 1/2 S. 4TH STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

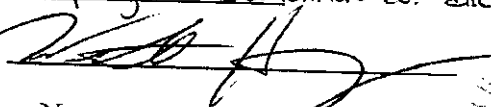
THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrove Demolition Co. Inc.

Bidder's Corporate Officer's Signature: 

(print name)

Name: William Hargrove

(print title)

Title: President

Date: 2/20/2025



CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: "The Original" W. Hargrove Demolition Co. Inc.

I, William Hargrove, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of 918 S. 4th Street, Camden (Block 305, Lot 93)

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D - 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
<u> </u>	<u> X </u>	<u> </u>	<u> X </u>

By: [Signature], President

Sworn and subscribed to before me

On this 20th day of February, 2025

[Signature]
NOTARY PUBLIC

KELLY-JO GIPE
 NOTARY PUBLIC
 STATE OF NEW JERSEY
 MY COMMISSION EXPIRES MARCH 28, 2029



CITY OF CAMDEN
DEPARTMENT OF CODE ENFORCEMENT
BUILDING BUREAU

EMERGENCY DEMOLITION MEMO

To: KEITH WALKER, Director of Department of Public Works
From: JAMES R RIZZO, Construction Official
Date: Wednesday, February 19, 2025
SITE: 918 SO 4th ST
Owner: SCIACA, RICHARD
421 PINE ST
CAMDEN, NJ 08103

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.

Please process accordingly.

Signed: 
JAMES R RIZZO, Construction Official

Signed: _____
Building Sub code Official

COMMENTS — 1 SIDED STUCCO 916 1/2 SO 4th ST



CITY OF CAMDEN
 520 MARKET STREET
 CAMDEN, NJ 08101
 (856)757-7032

NOTICE OF IMMINENT HAZARD

Application Date:
 Application ID:
 Permit Number:
 Date Permit Issued:
 Notice Date: 2/19/2025
 Violation Number: 2025-00411

IDENTIFICATION

Work Site Location: <u>918 SO 4TH ST</u>	Block: <u>305</u>	Lot: <u>93</u>	Qual: _____
Owner in Fee: <u>SIACA, RICHARD SR - ESTATE OF</u>	Contractor/Agent: _____		
Address: <u>421 PINE ST</u>	Address: _____		
<u>CAMDEN NJ 08103</u>	_____		
Telephone: _____	Telephone: _____		

To: Owner Other
 Contractor/Agent

Date of Inspection: 2/19/2025 Date of Notice: 2/19/2025 Compliance Due Date: 2/21/2025

ACTION

Take NOTICE that as a result of the inspections conducted by this agency on 2/19/2025 of the above property, an imminent hazard has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5:23-2.32. The building or structure, or portion thereof, deemed an imminent hazard is described as follows:

TOTAL ROOF COLLAPSE AND INTERIOR COLLAPSE WITH SEVERE WALL FRACTURES

As such, you are hereby **ORDERED** to immediately and forthwith vacate the above structure or portion thereof.

Further, you are **ORDERED** to:

- Immediately correct the above noticed imminent hazards so as to render the structure temporarily safe and secure.
- Demolish the above structure by 2/21/2025.

Failure to immediately comply with this **ORDER** may result in the necessary correction being made by the Construction Official at the expense of the property owner pursuant to N.J.A.C. 5:23-2.32(b)5.

Failure to render the structure temporarily safe and secure and/or demolish the structure in accordance with this **ORDER** will result in this matter being forwarded to legal counsel for prosecution, and assessment of penalties up to \$2,000.00 per week per violation. You must immediately declare to the Construction Official, your acceptance or rejection of the terms of this **ORDER**.

If you wish to contest this **ORDER**, you must apply for a stay to a court of competent jurisdiction within 24 hours.

If you have any questions concerning this matter, please call: (856) 757-7032.

By Order of:

Date: 2/19/2025

Certified Mail: _____

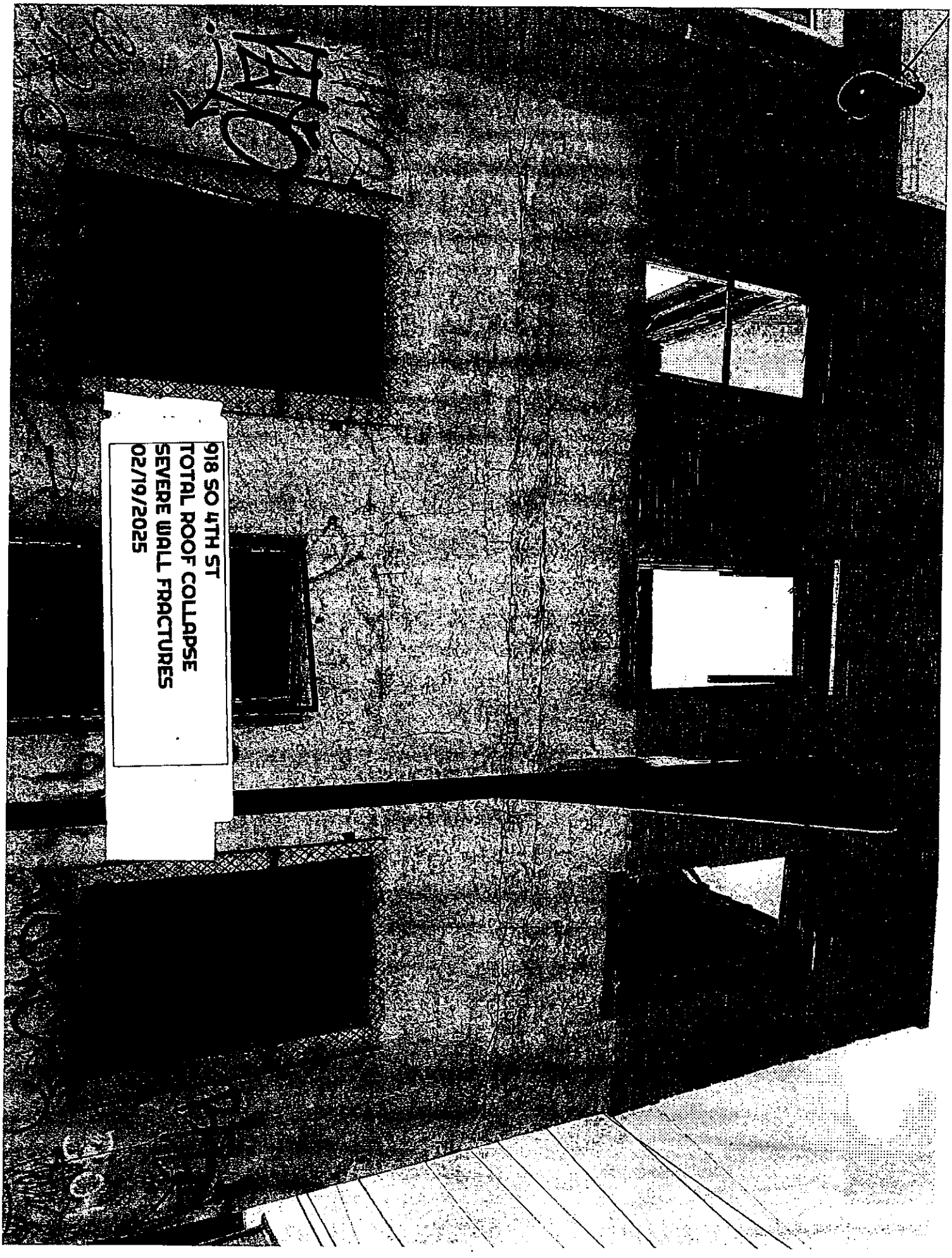


 CITY OF CAMDEN Construction Official

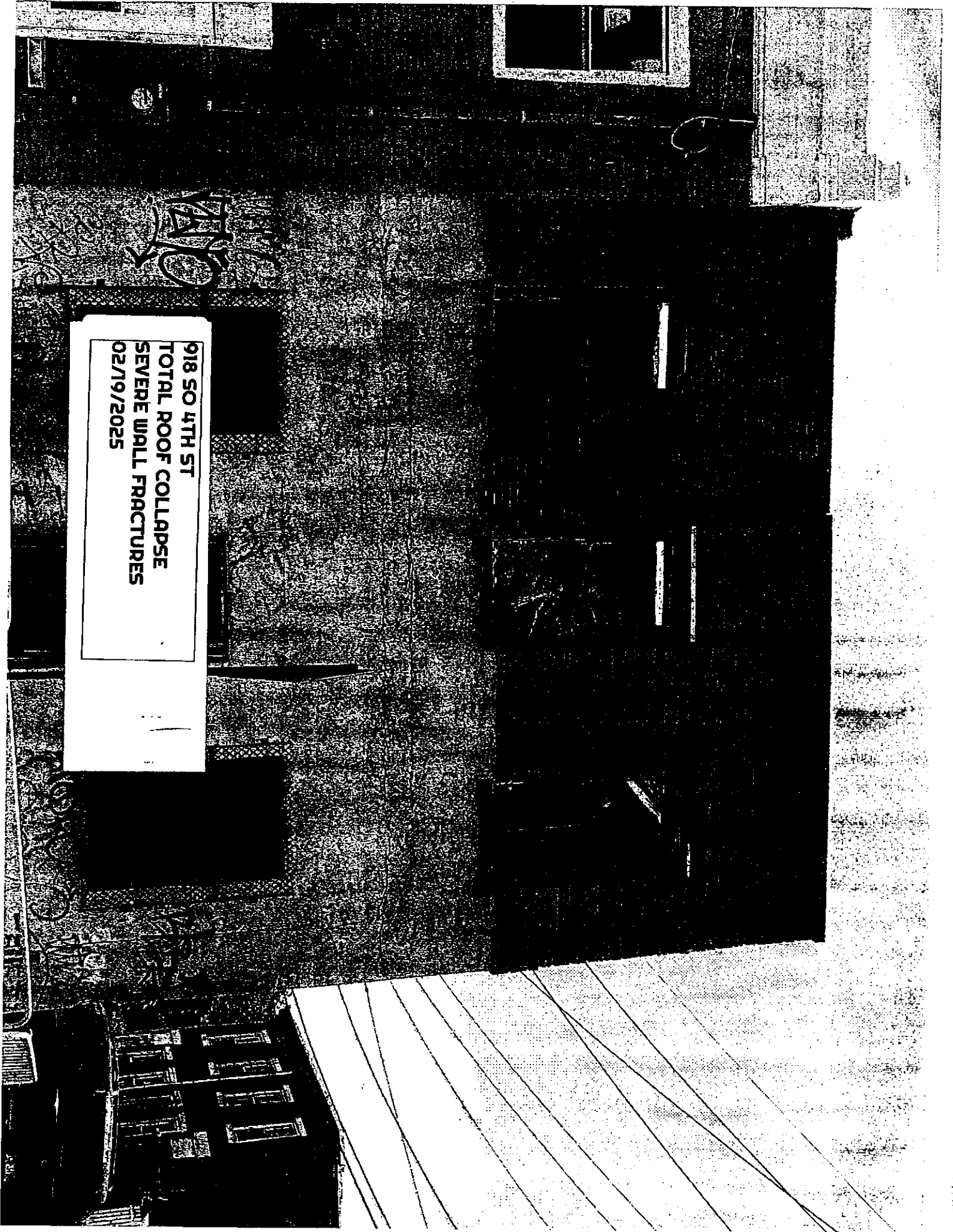
U.C.C. F242

918 SO 4TH ST
TOTAL ROOF COLLAPSE
SEVERE WALL FRACTURES
02/19/2025

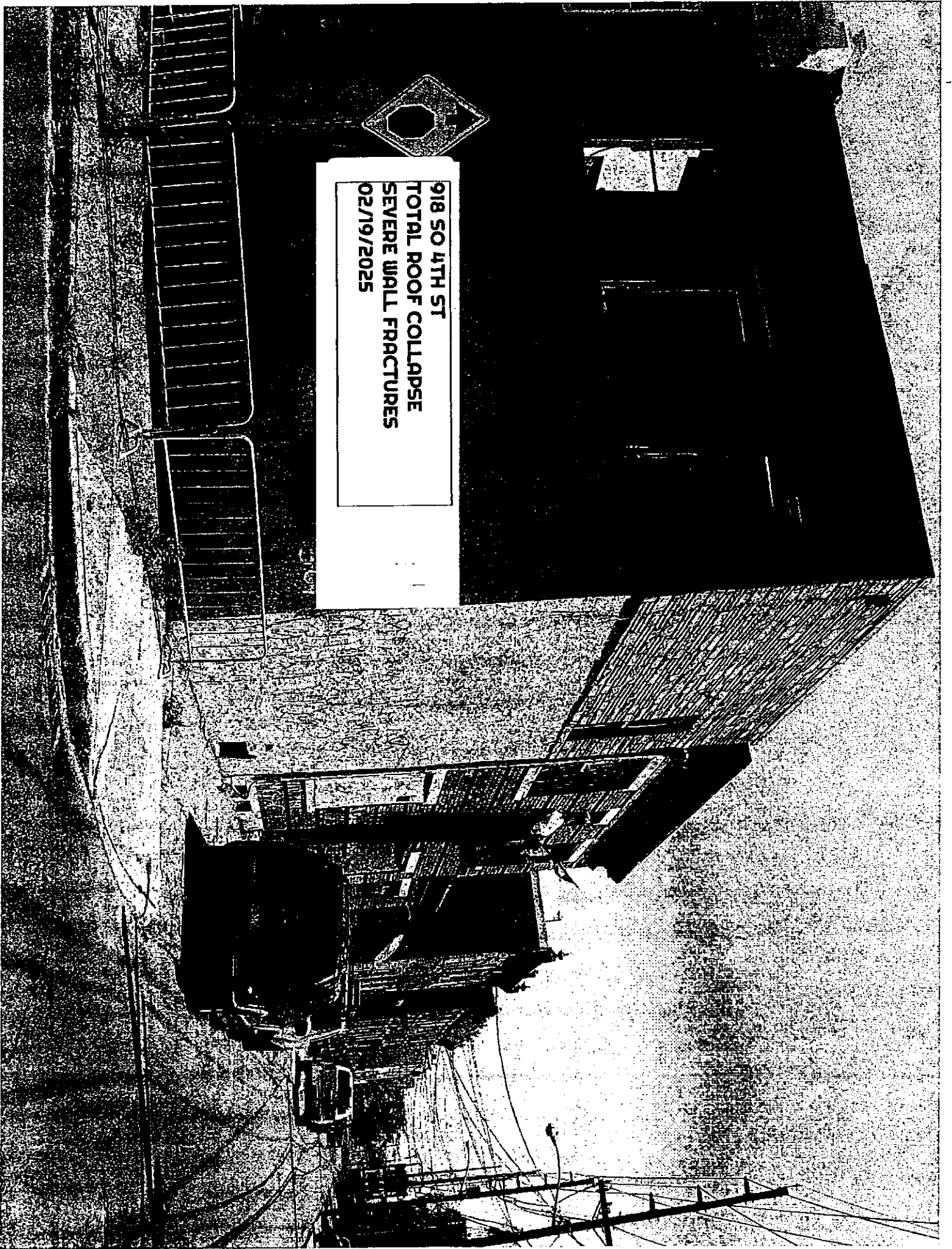
918 SO 4TH ST



918 SO 4TH ST
TOTAL ROOF COLLAPSE
SEVERE WALL FRACTURES
02/19/2025



918 SO 4TH ST
TOTAL ROOF COLLAPSE
SEVERE WALL FRACTURES
02/19/2025



EMERGENCY DEMOLITION
02/19 2025

EMERGENCY DEMOLITION
02/19 2025

PUBLIC SERVICE ELECTRIC & GAS COMPANY
PO BOX 1023,
CRANFORD, NJ 07016-1023
Phone: 800-817-3366 Fax: 908-497-1878
E-mail: demolition@pseg.com

PSE&G SERVICE REMOVAL REQUEST FORM

Office Use Only: Project # _____ G1# _____ E1# _____

REVIEW APPLICATION INSTRUCTIONS BEFORE COMPLETING

COMPANY NAME *if applicable*: CITY OF CAMDEN

OWNER'S NAME: SIACA, RICHARD - ESTATE OF

OWNER'S AUTHORIZED AGENT name and title: N/A

SERVICE ADDRESS: 918 SO 4th ST TOWN: CAMDEN
(OF BLDG TO BE DEMOLISHED)

CROSS STREET: CHERRY ST

OWNER'S MAILING ADDRESS: 421 PINE ST, CAMDEN, NJ 08103
(This is where the service removal completion letter will be sent)

OWNER'S PRIMARY RESIDENCE? (CIRCLE ONE) YES (NO)

PREMISE VACANT? (CIRCLE ONE) (YES) NO

IMPORTANT: APPLICATION WILL NOT BE ACCEPTED UNTIL APPLICANT HAS TAKEN OWNERSHIP AND PROPERTY IS VACANT.

PROJECT CONTACT: JAMES R RIZZO FAX: JARIZZO@CI.CAMDEN.NJ.US

PRIMARY PHONE: 609-319-9883 (OR E-MAIL) ALTERNATE PHONE: N/A

METER NUMBERS: Gas N/A Electric N/A

TYPE AND NUMBER OF STRUCTURES TO BE DEMOLISHED: N/A

DOES THE STRUCTURE TO BE DEMOLISHED HAVE MORE THAN ONE ADDRESS? A separate form is required for each address.

PSE&G LIGHTING TO BE REMOVED? (CIRCLE ONE) YES (NO)

PSE&G POLES TO BE REMOVED? (CIRCLE ONE) YES (NO)

POLE#(S) **required**: _____

OTHER PSE&G EQUIPMENT?(TRANSFORMER, SWITCHGEAR, ETC.) YES NO

TYPE OF ELECTRICAL SERVICE: (CIRCLE ONE) (OVERHEAD) UNDERGROUND

ARE YOU AWARE OF ANY ENVIRONMENTAL ISSUES AT THIS SITE? YES NO

PLEASE EXPLAIN _____

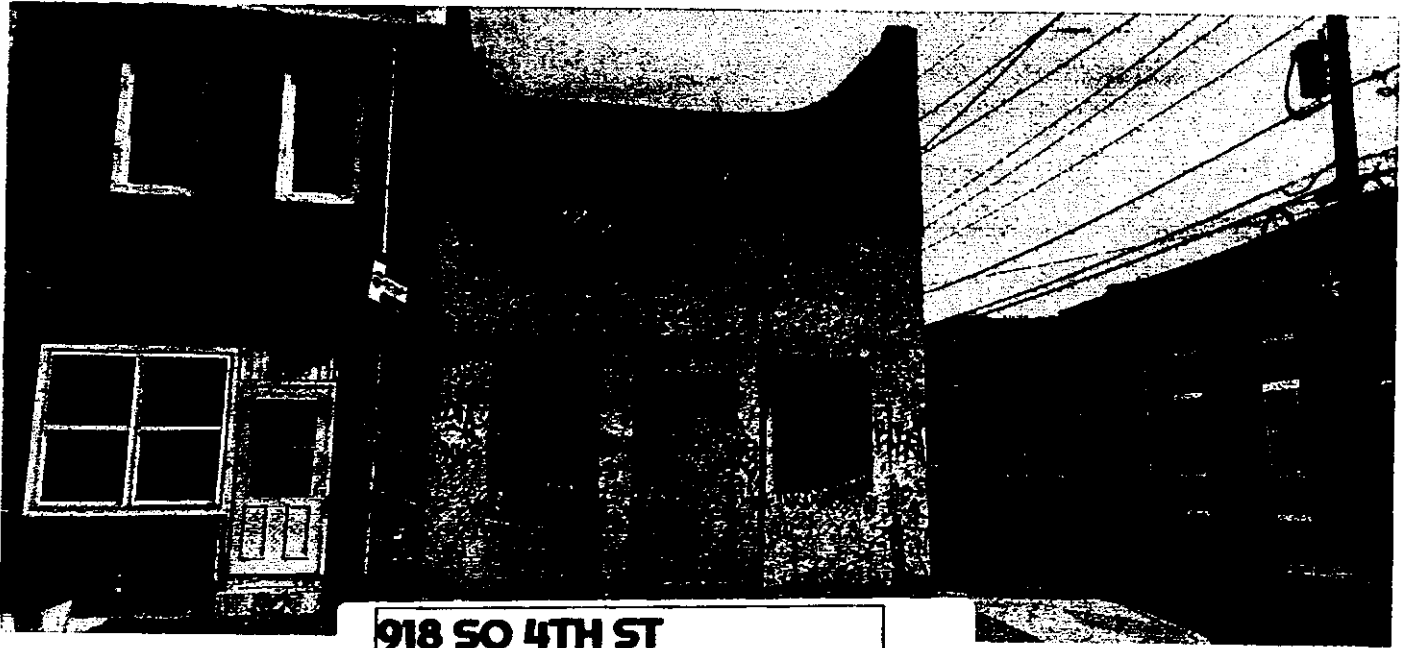
TYPE OF STRUCTURE TO BE BUILT AFTER DEMOLITION: N/A

APPROXIMATE DATE OF RECONSTRUCTION: N/A

SIGNATURE:  PRINT NAME: JAMES R RIZZO

DATE: 02/19/2025

BY SUBMITTING THIS APPLICATION YOU ARE CERTIFYING THAT YOU ARE AUTHORIZED TO REQUEST REMOVAL OF ELECTRIC AND GAS SERVICES AT THE PROPERTY SPECIFIED AND THAT PREMISE IS VACANT. Proof of ownership required at time of application. Please refer to the instructions sent with this form for list of acceptable forms of proof.



918 SO 4TH ST
TOTAL ROOF COLLAPSE
SEVERE WALL FRACTURES
03/10/2025

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 918 S. 4TH STREET, BLOCK 305, LOT 93, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 916 1/2 S. 4TH STREET IN THE CITY OF CAMDEN

\$ 78,000.00
TOTAL

Total Bid Amount in Words: Seventy Eight Thousand Dollars and Zero Cents

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO OF ADJOINING WALL AT 916 1/2 S. 4TH STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: Caravella Demolition, Inc.

Bidder's Corporate Officer's Signature: John Caravella

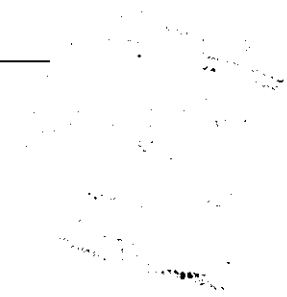
Name : John Caravella (

print name)

Title: President

(print title)

Date: 03/20/2025





CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: Caravella Demolition, Inc.

I, John Caravella, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on loses suffered on account of the demolition of 918 S. 4th Street, Camden, NJ

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance withal applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
<u>X</u>	_____	_____	<u>X</u>

By: John Caravella
John Caravella, President

Sworn and subscribed to before me
On this 20th day of February 2024

Milissa Plante
NOTARY PUBLIC

MILISSA PLANTE
Commission # 0002422087
Notary Public, State of New Jersey
My Commission Expires
June 25, 2027



WINZINGER, INC.
P.O. BOX 537, 1704 MARNE HWY.
HAINESPORT, NJ 08036

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 918 S. 4TH STREET, BLOCK 305, LOT 93, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 916 1/2 S. 4TH STREET IN THE CITY OF CAMDEN

\$ 99,800.⁰⁰
TOTAL

Total Bid Amount in Words: _____

Ninety Nine Thousand Eight Hundred Dollars and No Cents.

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO OF ADJOINING WALL AT 916 1/2 S. 4TH STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: Winzinger, Inc.

Bidder's Corporate Officer's Signature: _____

Name: John Winzinger (

print name)

Title: President

(print title)

Date: 2/19/25

CITY OF CAMDEN

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 918 S. 4TH STREET, BLOCK 305, LOT 93, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 916 1/2 S. 4TH STREET IN THE CITY OF CAMDEN

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On February 19, 2025, the City of Camden Construction Official conducted an inspection of the structure at 918 S. 4th Street, Block 305, Lot 93, and determined that it is an unsafe structure and imminent hazard: total roof collapse and interior collapse with severe wall fractures. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until February 21, 2025 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the residential property at 918 S. 4th Street, Block 305, Lot 93, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property and stucco of adjoining wall at 916 1/2 S. 4th Street in the City of Camden.

The Contractor must respond by no later than 9:00 AM on February 20, 2025. The Purchasing Bureau will contact the successful vendor by telephone/email with notice to proceed.

Contractor must secure the property immediately after being notified of the award on February 20, 2025 for public safety. A Portable six-foot (6') metal cyclone fence (**hard fencing**) must be erected around the pedestrian walkway(s) of the structure(s) to be demolished. (**NO EXCEPTIONS**). **Any immediate hazards [falling debris, etc.] that has the potential to fall outside of the fencing must be corrected at that time.** **Contractor must begin demolition by 8:00 am on Friday, February 21, 2025.**

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

All Contractor signage shall be removed from the worksite at the time the job is completed. This requirement is a condition prior to receipt of final payment.

PLEASE BE ADVISED

- **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 918 S. 4TH STREET, BLOCK 305, LOT 93, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 916 1/2 S. 4TH STREET IN THE CITY OF CAMDEN**
- **Any tanks or containers on the property must be removed from the property and such removal costs shall be included in the bid price sheet. All such removal work shall be done in accordance with and comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Furthermore, the Contractor must comply with the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications.**
- **Contractor must secure subject site with sufficient and appropriate security fencing while the Contractor is performing the emergency demolition in order to adequately protect the public health, safety and welfare of the citizens of the City.**
- **All costs for asbestos and tank and/or container removals must be included in the Bid Price Sheet's Lump Sum Payments. The City of Camden will not pay any additional costs for these removals.**
- **AWARD WILL BE BASED ON THE TOTAL AMOUNT OF THE QUOTE.**

***EXCEPTION:** If asbestos or other contamination is verified, then the demolition time schedule is referred to the Construction Official.

A Certificate of Environmental Compliance and Hold Harmless Agreement issued by the City Construction Official are attached to this fax; they must be completed and returned with the Proposal prior to any award and demolition work. Return of the Certificates is MANDATORY; otherwise said proposal will be rejected. The worksite must remain secure until project is properly abated.

The dollar amount for all demolition quotes must be submitted in two written versions as per example.

Example: “Seven thousand five hundred dollars” and \$ 7,500.00

PLEASE NOTE: In the event of a tie for emergency demolition request, the determining factor will be awarded to the contractor who submits their proposal the earliest

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 918 S. 4TH STREET, BLOCK 305, LOT 93, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 916 1/2 S. 4TH STREET IN THE CITY OF CAMDEN

\$ _____
TOTAL

Total Bid Amount in Words: _____

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO OF ADJOINING WALL AT 916 1/2 S. 4TH STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: _____

Bidder's Corporate Officer's Signature: _____

print name) Name : _____ (

(print title) Title: _____

Date: _____



CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: _____

I, _____, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
_____	_____	_____	_____

By: _____

Sworn and subscribed to before me

On this _____ day of _____ 2024

NOTARY PUBLIC

DB:dh
03-11-25

R-15

**RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT
AND PAYMENT OF SAME TO CARAVELLA DEMOLITION INC., FOR
EMERGENCY DEMOLITION OF 921 S. 6th STREET, BLOCK 311, LOT 25 AND
STUCCOING OF ADJOINING WALL AT 919 S. 6th STREET AND IMPOSING A
MUNICIPAL LIEN AGAINST THE PROPERTY**

WHEREAS, on February 19, 2025, the City Construction Official inspected a building located at 921 S. 6th Street, Block 311, Lot 25; and

WHEREAS, upon inspection, the Construction Official determined that the building located at 921 S. 6th Street, Block 311, Lot 25 was an Unsafe Structure and constituted a danger to the health, safety, and welfare of the residents of the City of Camden; and

WHEREAS, on February 19, 2025, it was determined that the building located at 921 S. 6th Street, Block 311, Lot 25 should be demolished, and the adjoining wall of 919 S. 6th Street would need stuccoing; and

WHEREAS, the City of Camden received three (3) emergency quotes to provide for the demolition of the residential property located at 921 S. 6th Street, Block 311, Lot 25 and the stucco of adjoining wall at 919 S. 6th Street; and

WHEREAS, the City of Camden received a lump sum bid of THIRTY-FOUR THOUSAND DOLLARS (\$34,000.00) from Caravella Demolition which was the lowest responsible bid for the emergency demolition and removal of all structures, contents and all other debris, whether above or below ground; and the final restoration and grading of the property located at 921 S. 6th Street, Block 311, Lot 25 and the stucco of adjoining wall of 919 S. 6th Street; and

WHEREAS, the City of Camden entered into a contract with Caravella Demolition for THIRTY-FOUR THOUSAND DOLLARS (\$34,000.00) for the emergency demolition, removal of all structures, contents and all other debris, whether above or below ground; and the final restoration and grading of 921 S. 6th Street, Block 311, Lot 25 and the stucco of adjoining wall of 919 S. 6th Street; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "5-01-E4-605-901" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48 -1.1 et seq. and the City of Camden Code to impose a municipal lien in the amount of THIRTY-FOUR THOUSAND DOLLARS (\$34,000.00) on the property located at 921 S. 6th Street, Block 311, Lot 25, Camden, NJ or alternatively, to enforce the payment of THIRTY-FOUR THOUSAND DOLLARS (\$34,000.00), together with interest, as a debt of the owner of the property for the City's costs incurred for the Emergency Demolition of the Property; now therefore

BE IT RESOLVED, by the City Council of the City of Camden as follows:

1. The appropriate Official of the City of Camden shall have the authority to impose and record a lien in the amount of THIRTY-FOUR THOUSAND DOLLARS (\$34,000.00) on the property located at 921 S. 6th Street, Block 311, Lot 25, for the costs incurred for the Emergency Demolition, removal of debris, final restoration and grading of the property and stucco of adjoining wall of 919 S. 6th Street.
2. The municipal lien in the amount of THIRTY-FOUR THOUSAND DOLLARS (\$34,000.00) for the Emergency Demolition of the property at 921 S. 6th Street, Block 311, Lot 25, shall remain on the property until the owner or other interested party satisfies this amount.
3. Interest and other costs shall accrue on the lien amount as allowed by law.

4. The City shall also have the authority pursuant to N.J.S.A. 40:48-1.1 and the Camden City Code to enforce the payment of the costs incurred by the City in the amount of THIRTY-FOUR THOUSAND DOLLARS (\$34,000.00) for the Emergency Demolition, removal of debris, final restoration and grading at 921 S. 6th Street, Block 311, Lot 25, together with interest, as a debt of the owner of the property, by instituting legal action for the collection of this sum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CARAVELLA DEMOLITION, INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-E4-605-901

•
AMOUNT: \$ 34,000.00

• DEDICATED BY RIDER:
AMOUNT:\$

• RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:\$

• CAPITAL ORDINANCE
AMOUNT:\$

• TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 34,000

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO CARAVELLA DEMOLITION, INC FOR EMERGENCY DEMOLITION OF 921 S 6TH STREET, BLOCK 311, LOT 25, STUCCOING OF ADJOINING WALL AT 919 S 6TH STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY



Gerald C. Seneski

Director of Finance

Date: 2/24/25

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO CARAVELLA DEMOLITION, INC., FOR EMERGENCY DEMOLITION OF 921 S. 6TH STREET, BLOCK 311, LOT 25, STUCCOING OF ADJOINING WALL AT 919 S. 6TH STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Ratify the emergency demolition and payment of same to Caravella Demolition Inc., 40 Deforest Avenue, East Hanover, NJ 07936 of 921 S. 6th Street, Block 311, Lot 25 and stuccoing of adjoining wall at 919 S. 6th Street
- On 2/21/2025 the Construction Office declared this property an unsafe structure and imminent hazard due to major fire and collapse
- Received quotes from Caravella \$34,000; Hargrove \$49,000, & Winzinger \$83,500.00
- The City of Camden Code will impose a municipal lien against the property for the amount of the costs incurred by the City for the demolition and any additional expenses.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$34,000.00

PROCUREMENT PROCESS: N.J.S.A. 40A: 11-6 (Emergency)

APPROPRIATION NUMBER: 5-01-E4-605-901

IMPACT STATEMENT:

- ER Demolition work started 2/22/2025

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	CARAVELLA DEMOLITION INC
Purpose or Need for service:	EMERGENCY DEMOLITION OF 921 S 6 th STREET AND STUCCOING OF ADJOINING WALL AT 919 S 6 th STREET
Contract Award Amount	\$34,000
Term of Contract	~5 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-6
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES HARGROVE \$49,000 WINZINGER \$83,500

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date

Business Administrator/Manager Signature

Date

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 921 S. 6TH STREET, BLOCK 311, LOT 25, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 919 S. 6TH STREET IN THE CITY OF CAMDEN

\$ 34,000.00
TOTAL

Total Bid Amount in Words: Thirty Four Thousand
Dollars and Zero Cents

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO OF ADJOINING WALL AT 919 S. 6TH STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: Caravella Demolition, Inc.

Bidder's Corporate Officer's Signature: *John Caravella*

Name: John Caravella

(print name)

Title: President

(print title)

Date: 02/21/2025



CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: Caravella Demolition, Inc.

I, John Caravella, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of 921 S 6th Street, Camden, NJ

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D - 119 et. Seq.

Asbestos

Tanks

Yes

No

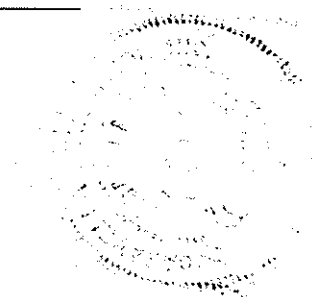
Yes

No

X

X

By: John Caravella
John Caravella, President

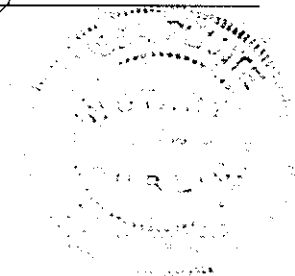


Sworn and subscribed to before me

On this 21st day of February 2024

Milissa Plante
NOTARY PUBLIC

MILISSA PLANTE
Commission # 0002422087
Notary Public, State of New Jersey
My Commission Expires
June 25, 2027





CITY OF CAMDEN
DEPARTMENT OF CODE ENFORCEMENT
BUILDING BUREAU

EMERGENCY DEMOLITION MEMO

To: KEITH WALKER, Director of Department of Public Works
From: JAMES R RIZZO, Construction Official
Date: Wednesday, February 19, 2025
SITE: 918 SO 4th ST
Owner: SCIACA, RICHARD
421 PINE ST
CAMDEN, NJ 08103

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.

Please process accordingly.

Signed: 
JAMES R RIZZO, Construction Official

Signed: _____
Building Sub code Official

COMMENTS — 1 SIDED STUCCO 916 ½ SO 4th ST



CITY OF CAMDEN
 520 MARKET STREET
 CAMDEN, NJ 08101
 (856)757-7032

NOTICE OF IMMINENT HAZARD

Application Date:
 Application ID:
 Permit Number:
 Date Permit Issued:
 Notice Date: 2/19/2025
 Violation Number: 2025-00411

IDENTIFICATION

Work Site Location: 918 SO 4TH ST Block: 305 Lot: 93 Qual: _____
 Owner in Fee: SIACA, RICHARD SR - ESTATE OF Contractor/Agent: _____
 Address: 421 PINE ST Address: _____
CAMDEN NJ 08103 Telephone: _____
 Telephone: _____

To: Owner Other
 Contractor/Agent

Date of Inspection: 2/19/2025 Date of Notice: 2/19/2025 Compliance Due Date: 2/21/2025

ACTION

Take NOTICE that as a result of the inspections conducted by this agency on 2/19/2025 of the above property, an imminent hazard has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5:23-2.32. The building or structure, or portion thereof, deemed an imminent hazard is described as follows:

TOTAL ROOF COLLAPSE AND INTERIOR COLLAPSE WITH SEVERE WALL FRACTURES

As such, you are hereby **ORDERED** to immediately and forthwith vacate the above structure or portion thereof.

Further, you are **ORDERED** to:

- Immediately correct the above noticed imminent hazards so as to render the structure temporarily safe and secure.
- Demolish the above structure by 2/21/2025.

Failure to immediately comply with this **ORDER** may result in the necessary correction being made by the Construction Official at the expense of the property owner pursuant to N.J.A.C. 5:23-2.32(b)5.

Failure to render the structure temporarily safe and secure and/or demolish the structure in accordance with this **ORDER** will result in this matter being forwarded to legal counsel for prosecution, and assessment of penalties up to \$2,000.00 per week per violation. You must immediately declare to the Construction Official, your acceptance or rejection of the terms of this **ORDER**.

If you wish to contest this **ORDER**, you must apply for a stay to a court of competent jurisdiction within 24 hours.

If you have any questions concerning this matter, please call: (856) 757-7032.

By Order of:

Date: 2/19/2025

Certified Mail: _____
 CITY OF CAMDEN Construction Official

U.C.C. F242



CITY OF CAMDEN
 520 MARKET STREET
 CAMDEN, NJ 08101
 (856)757-7032

**APPLICATION TO CONSTRUCTION
 BOARD OF APPEALS**

Date Issued: 2/19/2025
 Application ID:
 Permit Number:
 Date Permit Issued:
 Notice Date: 2/19/2025
 Violation Number: 2025-00411

IDENTIFICATION

Work Site Location: <u>918 SO 4TH ST</u>	Block: <u>305</u>	Lot: <u>93</u>	Qual: _____
Owner in Fee: <u>SIACA, RICHARD SR - ESTATE OF</u>	Contractor/Agent: _____		
Address: <u>421 PINE ST</u>	Address: _____		
<u>CAMDEN NJ 08103</u>	_____		
Telephone: _____	Telephone: _____		

APPLICANT STATEMENT

Specific section(s) of the Regulation in question:

Briefly state your position in this matter and explain the nature of the relief you seek. (If more pages required, additional pages may be attached.)

The Construction Board of Appeals has 10 business days following the submission of the appeal to make a decision pursuant to N.J.A.C. 5:23A-2.3(a)

Fees \$100.00
 Paid [] Check No. _____
 Collected By _____

Signed: _____ (Date)
 (APPLICANT/AGENT)

**Application will not be considered complete unless accompanied by the appeal fee.
 Fee shall be waived when appeal is based on failure of agency to act within a specified time frame.**

EMERGENCY DEMOLITION
02/19 2025

EMERGENCY DEMOLITION
02/19 2025

PUBLIC SERVICE ELECTRIC & GAS COMPANY
PO BOX 1023,
CRANFORD, NJ 07016-1023
Phone: 800-817-3366 Fax: 908-497-1878
E-mail: demolition@pseg.com

PSE&G SERVICE REMOVAL REQUEST FORM

Office Use Only: Project # _____ G1# _____ E1# _____

REVIEW APPLICATION INSTRUCTIONS BEFORE COMPLETING

COMPANY NAME *if applicable*: CITY OF CAMDEN

OWNER'S NAME: SIACA, RICHARD - ESTATE OF

OWNER'S AUTHORIZED AGENT name and title: N/A

SERVICE ADDRESS: 918 SO 4TH ST TOWN: CAMDEN
(OF BLDG TO BE DEMOLISHED)

CROSS STREET: CHERRY ST

OWNER'S MAILING ADDRESS: 421 PINE ST, CAMDEN, NJ 08103

(This is where the service removal completion letter will be sent)
OWNERS'S PRIMARY RESIDENCE? (CIRCLE ONE) YES (NO)

PREMISE VACANT? (CIRCLE ONE) (YES) NO

IMPORTANT: APPLICATION WILL NOT BE ACCEPTED UNTIL APPLICANT HAS TAKEN OWNERSHIP AND PROPERTY IS VACANT.

PROJECT CONTACT: JAMES R RIZZO FAX: JARIZZO@CI.CAMDEN.NJ.US

PRIMARY PHONE: 609-319-9883 (OR E-MAIL) ALTERNATE PHONE: N/A

METER NUMBERS: Gas N/A Electric N/A

TYPE AND NUMBER OF STRUCTURES TO BE DEMOLISHED: N/A

DOES THE STRUCTURE TO BE DEMOLISHED HAVE MORE THAN ONE ADDRESS? A separate form is required for each address.

PSE&G LIGHTING TO BE REMOVED? (CIRCLE ONE) YES (NO)

PSE&G POLES TO BE REMOVED? (CIRCLE ONE) YES (NO)

POLE#(S) **required**: _____

OTHER PSE&G EQUIPMENT?(TRANSFORMER, SWITCHGEAR, ETC.) YES NO

TYPE OF ELECTRICAL SERVICE: (CIRCLE ONE) (OVERHEAD) UNDERGROUND

ARE YOU AWARE OF ANY ENVIRONMENTAL ISSUES AT THIS SITE? YES NO
PLEASE EXPLAIN _____

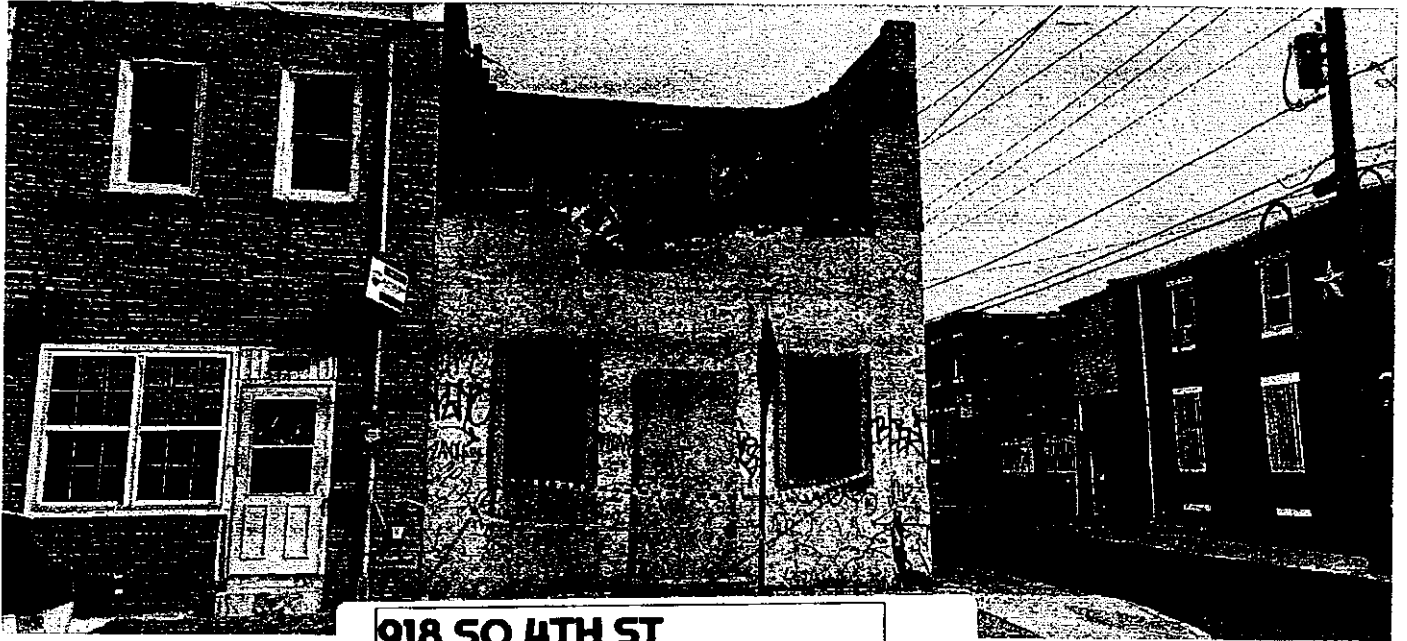
TYPE OF STRUCTURE TO BE BUILT AFTER DEMOLITION: N/A

APPROXIMATE DATE OF RECONSTRUCTION: N/A

SIGNATURE:  PRINT NAME: JAMES R RIZZO

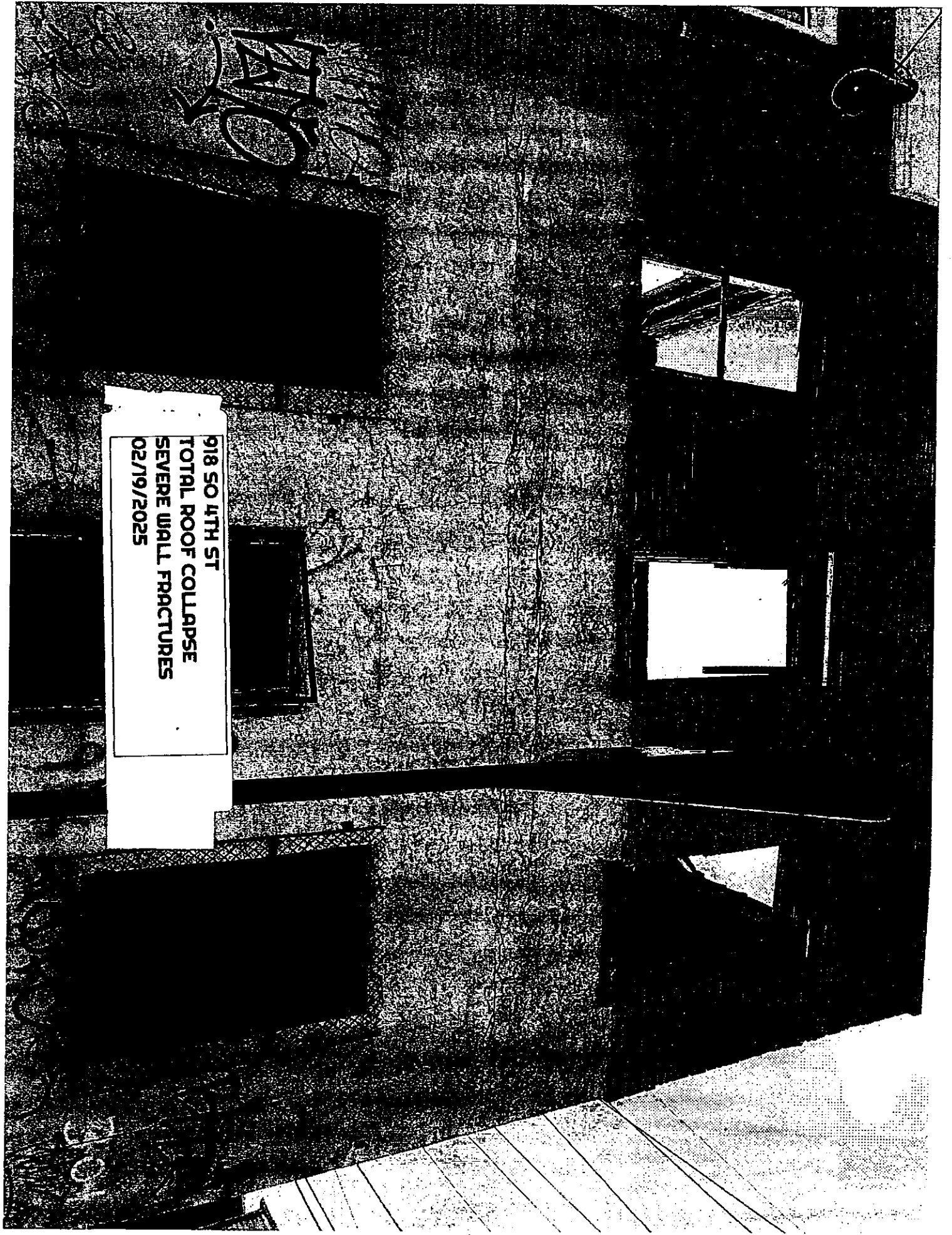
DATE: 02/19/2025

BY SUBMITTING THIS APPLICATION YOU ARE CERTIFYING THAT YOU ARE AUTHORIZED TO REQUEST REMOVAL OF ELECTRIC AND GAS SERVICES AT THE PROPERTY SPECIFIED AND THAT PREMISE IS VACANT. Proof of ownership required at time of application. Please refer to the instructions sent with this form for list of acceptable forms of proof.



918 SO 4TH ST
TOTAL ROOF COLLAPSE
SEVERE WALL FRACTURES
02/10/2025

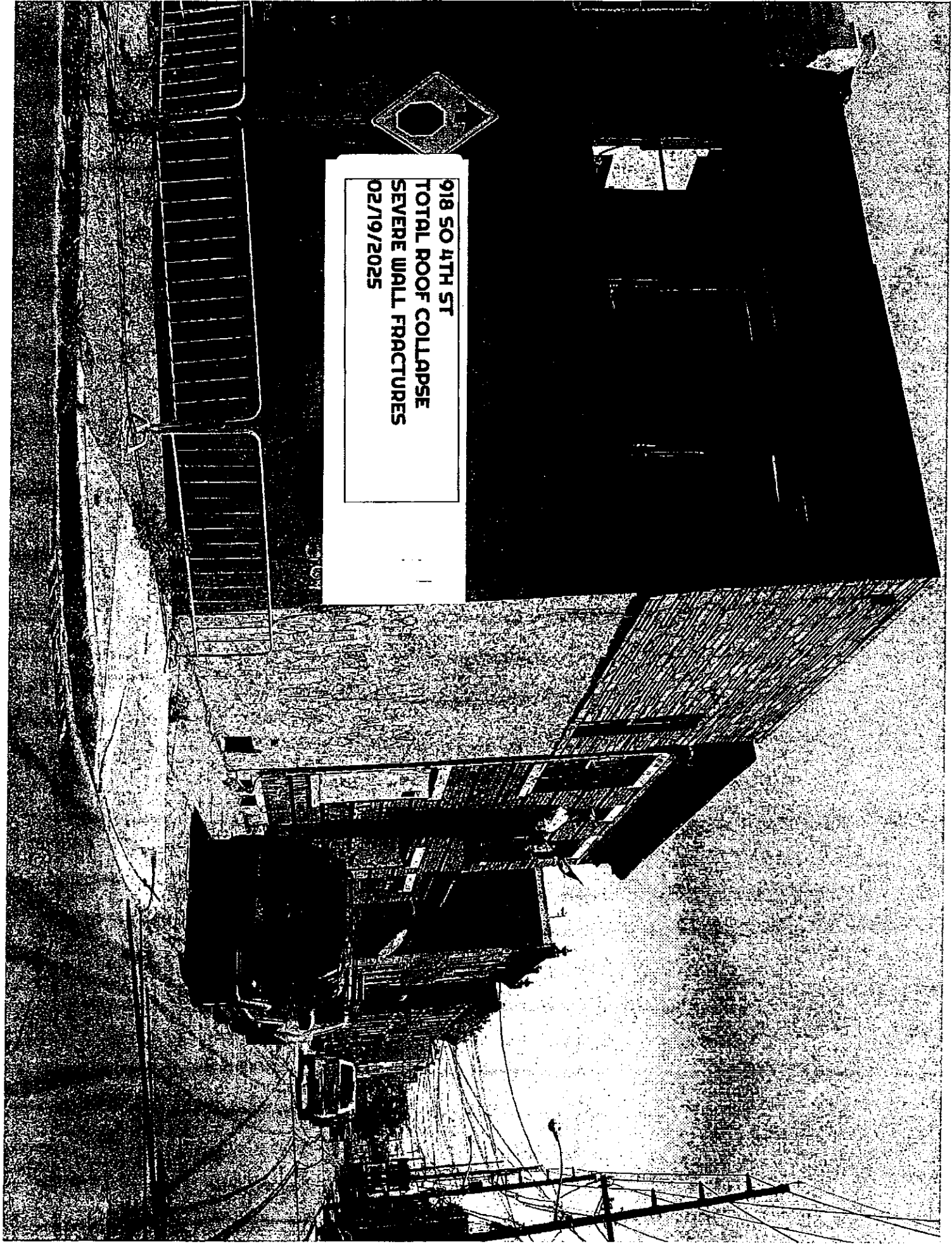
918 SO 4TH ST
TOTAL ROOF COLLAPSE
SEVERE WALL FRACTURES
02/19/2025



918 SO 4TH ST
TOTAL ROOF COLLAPSE
SEVERE WALL FRACTURES
02/19/2025



918 SO 4TH ST
TOTAL ROOF COLLAPSE
SEVERE WALL FRACTURES
02/19/2025



Lateefah Chandler

From: Lateefah Chandler
Sent: Friday, February 21, 2025 3:15 PM
To: Milissa Plante; Stacy Kelly; Dina Caravella; John Caravella
Subject: RE: (EXTERNAL) RE: 921 S 6th Street ER Demo Quote Request
Attachments: Standard-Camden-City-Demolition-Specifications.pdf; ER DEMO Quote Specs 921 S 6th Street.pdf; 921 S 6th street imminent hazard.pdf

Hello,

Kindly proceed with the requested demolition as per the City's standard demolition specifications

CARAVELLA \$34,000
WINZINGER \$83,500
HARGROVE \$49,000

Thank you

Lateefah Chandler

Lateefah Chandler, QPA
Purchasing Agent
City of Camden
856-757-7475
856-541-9668 (fax)
Email: lachandl@ci.camden.nj.us

CONFIDENTIALITY NOTICE

The information contained in this communication from the City of Camden is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the City of Camden at (856) 757-7475 to arrange for the return of this information.

From: Milissa Plante <MilissaP@caravellademo.com>
Sent: Friday, February 21, 2025 2:53 PM
To: Lateefah Chandler <LaChandl@camden.nj.gov>; Stacy Kelly <StacyK@caravellademo.com>; Dina Caravella <DinaC@caravellademo.com>; John Caravella <JohnC@caravellademo.com>
Subject: (EXTERNAL) RE: 921 S 6th Street ER Demo Quote Request

Good Afternoon Lateefah,

Please find attached proposal for the Emergency Demo of 921 6th Street.

Thank you,

Milissa Plante
Caravella Demolition, Inc.
40 Deforest Avenue

Lateefah Chandler

From: Lateefah Chandler
Sent: Friday, February 21, 2025 3:09 PM
To: James Rizzo; Dorri Brown; Guy Rozier; Howard McCoach; Jesse Flax; Keith L. Walker; Marc Riondino; Timothy J. Cunningham; Victor Carstarphen
Subject: RE: EMERGENCY DEMOLITION 921 SO 6TH ST -FIRE- 02/21/2025

CARAVELLA \$34,000
WINZINGER \$83,500
HARGROVE \$49,000

If no issues, I'll give Caravella the notice to proceed.

Thank you

Lateefah Chandler

Lateefah Chandler, QPA
Purchasing Agent
City of Camden
856-757-7475
856-541-9668 (fax)
Email: lachandl@ci.camden.nj.us

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From: James Rizzo <JaRizzo@camdennj.gov>
Sent: Friday, February 21, 2025 10:35 AM
To: Dorri Brown <DoBrown@camdennj.gov>; Edwin Guzman <EdGuzman@camdennj.gov>; Gabriel Camacho <GaCamach@camdennj.gov>; Guy Rozier <gurozier@camdennj.gov>; Howard McCoach <HoMcCoac@camdennj.gov>; James Rizzo <JaRizzo@camdennj.gov>; Jesse Flax <JeFlax@ci.camden.nj.us>; Keith L. Walker <KeWalker@camdennj.gov>; Lateefah Chandler <LaChandl@camdennj.gov>; Marc Riondino <MaRiondi@camdennj.gov>; Timothy J. Cunningham <TiCunnin@camdennj.gov>; Victor Carstarphen <ViCarsta@camdennj.gov>
Subject: EMERGENCY DEMOLITION 921 SO 6TH ST -FIRE- 02/21/2025

Lateefah,

Please put out for bid now and have bids back by 3pm today. 02/21/2025

the contractor receiving the the demolition job. shall immediately remove any serious hazards and fence in entire structure with 6ft hard fencing.
The actual demolition will commence on or about Saturday 02/22/2025

failure to do any of these requirements will result in the contract goin to the

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 921 S. 6TH STREET, BLOCK 311, LOT 25, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 919 S. 6TH STREET IN THE CITY OF CAMDEN

\$ 49,000.⁰⁰
TOTAL

Total Bid Amount in Words: Forty Nine Thousand and
00/100 Dollars _____

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO OF ADJOINING WALL AT 919 S. 6TH STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

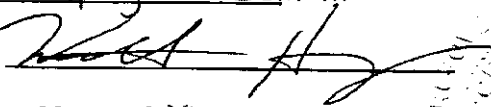
THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrove Demolition Co. Inc.

Bidder's Corporate Officer's Signature: 

Name: William Hargrove

(print name)

Title: President

(print title)

Date: 02/21/2025.

BID PRICE SHEET

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 921 S. 6TH STREET, BLOCK 311, LOT 25, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF ADJOINING WALL AT 919 S. 6TH STREET IN THE CITY OF CAMDEN

\$ 83,500.⁰⁰
TOTAL

Total Bid Amount in Words: _____

Eighty Three Thousand Five Hundred Dollars and No Cents

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO AND STUCCO OF ADJOINING WALL AT 919 S. 6TH STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: Winzinger, Inc

Bidder's Corporate Officer's Signature: Audrey Winzinger

Name: Audrey Winzinger (print name)

(print title)

Title: Vice President

Date: 2/21/25

R-16

DB:se
03-11-25

RESOLUTION AUTHORIZING THE PURCHASE OF OFFICE FURNITURE FOR MUNICIPAL COURT FROM W.B. MASON THROUGH STATE CONTRACT FUNDED BY FINES AND FEES COLLECTED UNDER THE PARKING OFFENSES ADJUDICATION ACT

WHEREAS, under N.J.S.A. 40A: 11-12, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to purchase office furniture for the municipal court reconfiguration needed to replace outdated, worn furniture that no longer meets the functional needs of the court and to provide additional storage of court documents under State Contract #19-FOOD-00927; and

WHEREAS, the municipality seeks to purchase this equipment under said State Contract from WB MASON, 151 Heller Place, Bellmawr, NJ 08031 for an amount not to exceed NINETY-SEVEN THOUSAND ONE HUNDRED SEVENTY-ONE DOLLARS AND EIGHTY-SIX CENTS (\$97,171.86); and

WHEREAS, there will be substantial savings by the municipality by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and

WHEREAS, The Parking Offenses Adjudication Act, N.J.S.A. 39:4-139.2 sets forth rules governing the collection of fines, court fees, and other costs associated with parking violations; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "5-16-E0-103-001", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City of Camden is hereby authorized to award a contract to WB MASON, 151 Heller Place, Bellmawr, NJ 08031, to purchase office furniture for the municipal court reconfiguration of providing additional storage of court documents under State Contract #19-FOOD-00927 for an amount not to exceed NINETY-SEVEN THOUSAND ONE HUNDRED SEVENTY-ONE DOLLARS AND EIGHTY-SIX CENTS (\$97,171.86).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: WB MASON

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

• BUDGET APPROPRIATION: 5-16-E0-103-001
AMOUNT \$ 97,171.86

APPROPRIATION RESERVE:
AMOUNT: \$

• DEDICATED BY RIDER:
AMOUNT: \$

• RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT \$

• CAPITAL ORDINANCE :
AMOUNT: \$

• TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 97,171.86

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE PURCHASE OF OFFICE FURNITURE FROM WB MASON



Gerald C. Seneski
Chief Financial Officer

Date: 2/19/25

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF OFFICE FURNITURE FROM WB MASON

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- WB Mason, 151 Heller Place, Bellmawr, NJ 08031 will provide private offices, panels and desk to reconfigure Data Entry, Cashier, & Customer Service of Municipal Court various offices. Utilizing NJSC pricing #19-Food-00927
- Reconfiguration needed to replaced outdated, worn furniture that no longer meets the functional needs of the court staff such as providing additional areas for storage of court documents.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$97,171.86

APPROPRIATION NUMBER: 5-16-E0-103-001

PROCUREMENT: N.J.S.A. 40A:11-12 – NJSC #19-Food-00927

IMPACT STATEMENT:

- Current cubicles, wall setups and desks are worn and outdated and does not meet the functional needs of the department

SUBJECT MATTER EXPERTS/ADVOCATES:

- Ursula Piercy, Municipal Court Director

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	WB MASON
Purpose or Need for service:	NEW FURNITURE WILL PROVIDE FUNCTIONAL OFFICES, CUBICLES AND DESKS
Contract Award Amount	\$97,171.86
Term of Contract	~8-12 WEEKS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	PARKING OFFENSE ADJUDICATION ACT (POAA)
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-12 #19-FOOD-00927
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

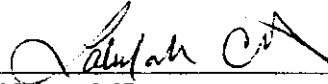
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Certifying Officer Date _____

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY

520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	R2500390

S H I P T O	MUNICIPAL COURT 520 MARKET STREET 4TH FLOOR , CITY HALL CAMDEN, NJ 08101
V E N D O R	<div style="text-align: right;">VENDOR #: WBM01</div> W B MASON CO, INC 151 HELLER PLACE BELLMAWR, NJ 08031

ORDER DATE: 02/14/25
 DELIVERY DATE:
 STATE CONTRACT: #0000003
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Installation and delivery of Sunline Workstations and Private Offices in Municipal Court (Rooms 400, 406, and 453)	5-16-E0-103-001	97,171.8600	97,171.86
			TOTAL	97,171.86

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Ursula R. Piercy 2/14/2025
 Department Head Date

[Signature] 2/14/25
 Receiver of Goods Date

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU



Quotation

City of Camden (C1090402)

Project: Courts

Description: Sunline Workstations and Private Offices

Areas: Data Entry Room, Customer Service, Finance

Workstation & Private Offices: \$82,821.86

Installation, Delivery, Trash Removal: \$14,350.00

Total Sale: \$97,171.86

Thank you

Lateefah Chandler

Lateefah Chandler, QPA

Purchasing Agent

City of Camden

856-757-7475

856-541-9668 (fax)

Email: lchandler@ci.camden.nj.us

CONFIDENTIALITY NOTICE

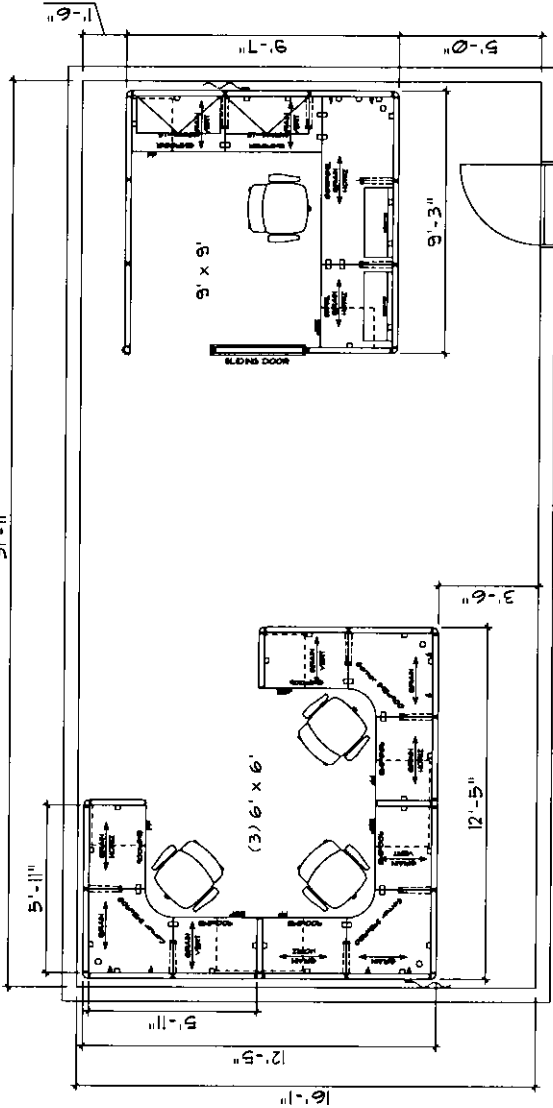
The information contained in this communication from the City of Camden is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the City of Camden at (856) 757-7475 to arrange for the return of this information.

From: Ursula Hubbard <UJHubbard@camden.nj.gov>

Sent: Tuesday, January 28, 2025 10:30 AM

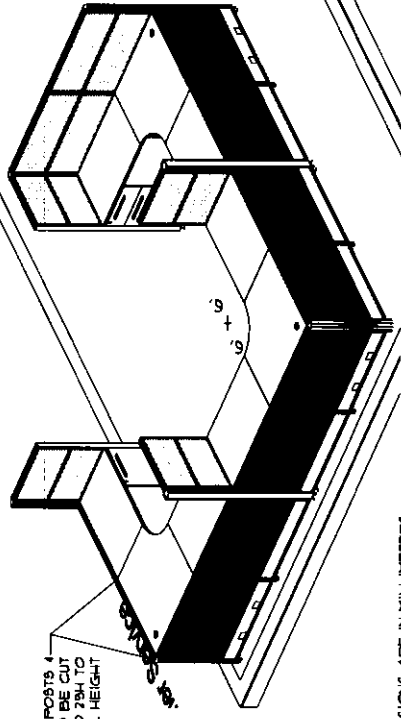
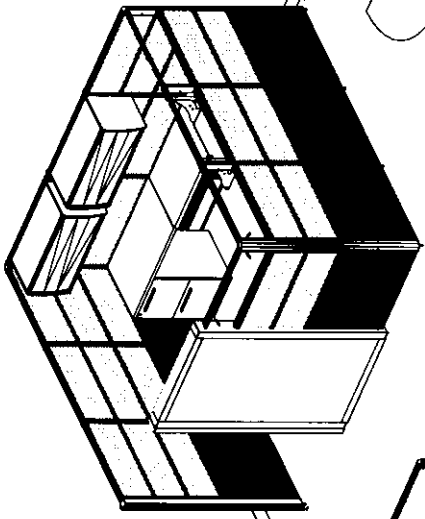
To: Lateefah Chandler <LaChandler@camden.nj.gov>; Roderick Baltimore, Judge <RoBaltim@camden.nj.gov>

Customer Service



SUNLINE SIGNATURE: (2) 6' x 6' & (1) 9' x 9' STATIONS

- 30H PANELS
- 41H PANELS
- 65H PANELS
- POWER ALONG SPINE WALL WITH BASE NEEDED
- (2) DUPLEX RECEPTACLES PER STATION
- SLIDING GLASS DOOR (9'x3)
- 24D 36W CORNER SURFACE
- 24D 36W RETURN SURFACES
- 30D RECTANGULAR SURFACES (9'x9)
- 24D 39W x 42W RETURN SURFACES (9'x9)
- BOX/BOX/FILE PEDESTALS
- FILE/FILE PEDESTALS
- OVER-HEAD BINS (9'x9)
- HANGING SHELVES (9'x9)
- ERGO CLASSIC DESK CHAIRS



ALL 41H L-POSTS & L-POSTS TO BE CUT TO MATCH TO 78H TO MATCH PANEL HEIGHT

In-Stock Finishes for Surfaces & Storage

- | | | | |
|-------|--------|----------|------------|
| White | Walnut | Grey Fog | Storm Grey |
| | | | |
-
- SIGNATURE: In-Stock Fabrics
- | | | | | |
|-------------|-----------------|-------------|---------------|--------|
| BY20 - Grey | BY22 - Charcoal | BY25 - Blue | Accent / Base | Accent |
| | | | | |
| Pumpkin | Gold Rush | Medium Grey | Accent | Accent |
| | | | | |

ALL DIMENSIONS ARE NOMINAL TO THE NEAREST INCH. ACTUAL PRODUCT DIMENSIONS ARE IN MILLIMETERS.

This plan/rendering has been created by and is the property of Sunline Office to support our quotation to you for office furniture and is solely intended for that use and may not be used by any other individual for any reason without prior written consent from Sunline Office. Unlawful use or transfer to a third party is subject to legal action and may result in civil or criminal penalties. All rights to the design and intellectual property remain with the original creator, and any unauthorized reproduction or distribution is strictly prohibited.

Dealer is responsible for reviewing all plans and notify Sunline Office of any discrepancies prior to the start of installation. Dealer is responsible for compliance with all Local, State and Federal Laws.

Drawing Approval: _____

Signature: _____

Date: _____

Any changes to the layout after approval may result in additional charges & installation delays.

NO.	DESCRIPTION	DATE
1	ISSUES & REVISIONS	
2	ISSUED WITH PERMITS FOR REVIEW & APPROVAL	10-28-2024
3	WALL UNLETED TO 10H (17)	
4	PANEL HEIGHTS UNLETED FOR 10H (17)	
5	(1) 65 HANGING SHELVES (9'x9)	
6	CHAIR SWICH TO 33H (24)	
7	CHAIR SWICH TO 33H (24)	
8	CHAIR SWICH TO 33H (24)	
9	CHAIR SWICH TO 33H (24)	
10	CHAIR SWICH TO 33H (24)	

INVOICE #	DR00437
SALES REP	CHELSEA
DRAWN BY	DEB
PROJ MGR	DANIEL
DATE	10-28-2024

CAMDEN COURTS
 CUSTOMER SERVICE
 TOTAL WORKSTATIONS: 4

NO.	DESCRIPTION	DATE
1	ISSUES & REVISIONS	
2	CHANGES ACCORD TO MEASUREMENTS FOR REVIEW & APPROVAL	10-28-2024
3	FINAL MEASUREMENTS PROVIDED (23)	
4	CHANGES ACCORD TO MEASUREMENTS FOR REVIEW & APPROVAL	10-28-2024

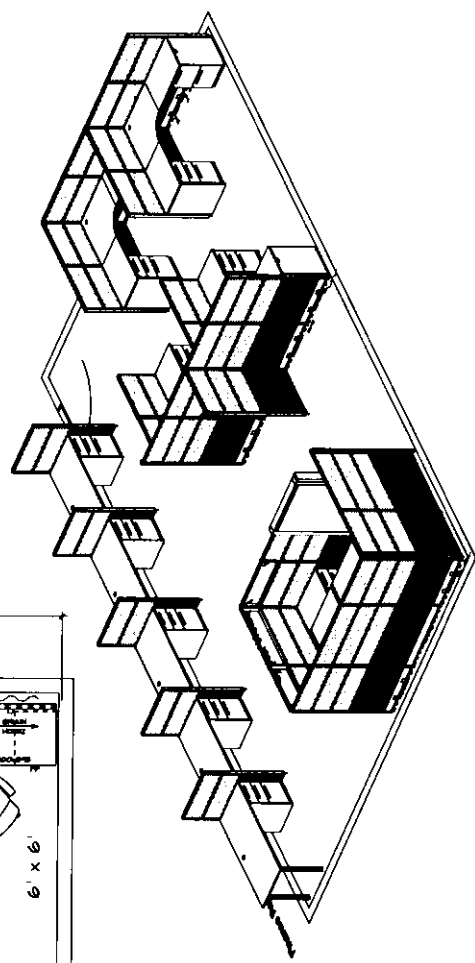
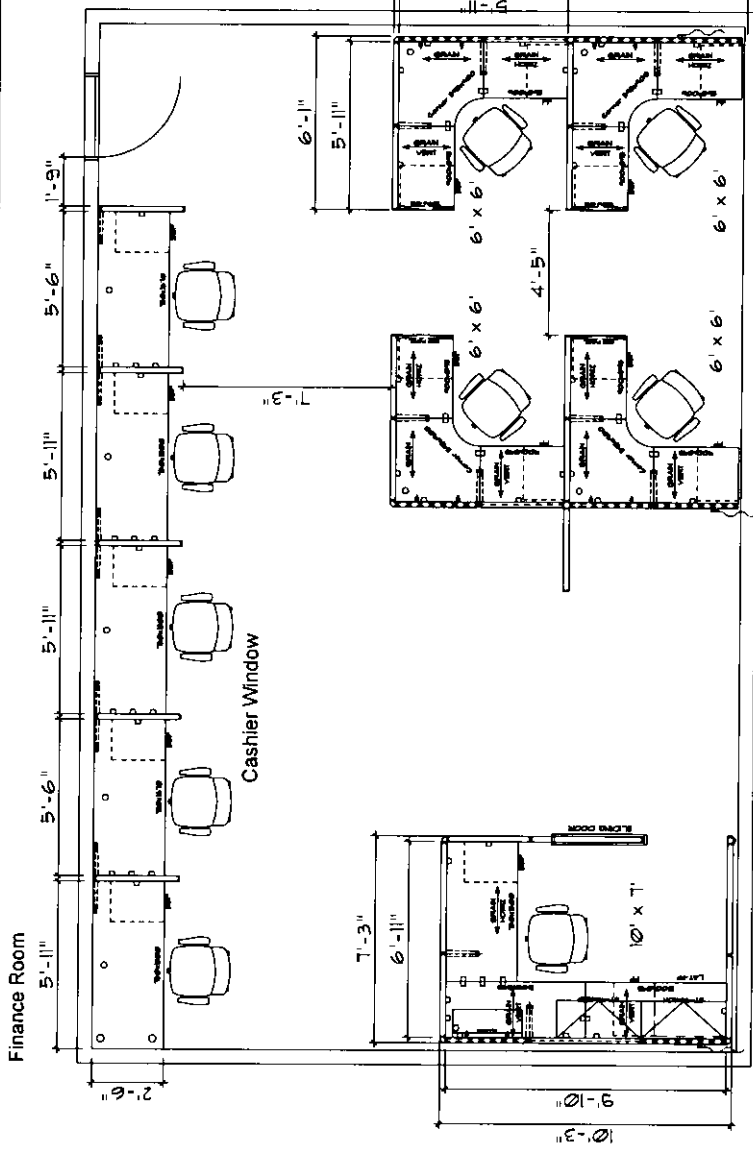
INVOICE #	DRS01431
SALES REP	CHELSEA
DRAWN BY	DEB
PROJ MGR	DANIEL
DATE	10-28-2024

TOTAL WORKSTATIONS: 10
 FINANCE
 CAMDEN COURTS

F3

SUNLINE SIGNATURE: (4) 6' x 6' + (1) 10' x 11' STATIONS, (5) CASHIERS

- 534 PANELS (10'x11')
- 654 PANELS (10'x11')
- POWER ALONG SPINE WALL WITH BASE INFEEED
- (2) DUPLEX RECEPTACLES PER STATION
- SLIDING GLASS DOOR (10'x11')
- 24D 36W CORNER SURFACE
- 24D 36W RETURN SURFACES
- 30D SURFACES (CASHIERS)
- 30D 60W SURFACE (10'x11')
- 24D 60W RETURN SURFACES (10'x11')
- BOX/BOX/FILE PEDESTALS
- FILE/FILE PEDESTALS
- LATERAL FILE (10'x11')
- OVERHEAD BINS (10'x11')
- HANGING SHELF (10'x11')
- ERGO CLASSIC DESK CHAIRS



In-Stock finishes for Surfaces & Storage

- | | | | |
|---------------|-----------------|---------------|---------------|
| White | Walnut | Grey Fog | Storm Grey |
| Accent / Base | Accent / Base | Accent / Base | Accent / Base |
| BY20 - Grey | BY22 - Charcoal | BY25 - Blue | Pumpkin |
| Medium Grey | Cold Rush | Accent | Accent |

SIGNATURE: In-Stock Fabrics

- | | | | |
|---------------|---------------|--------|--------|
| Accent / Base | Accent / Base | Accent | Accent |
|---------------|---------------|--------|--------|

ALL DIMENSIONS ARE NOMINAL TO THE NEAREST INCH. ACTUAL PRODUCT DIMENSIONS ARE IN MILLIMETERS.

This plan/rendering has been created by and is the property of Sunline Office to support our quotation to you for office furniture and is solely intended for that use and may not be used by any other individual for any reason without prior written consent from Sunline Office. Unlawful use or transfer to a third party is subject to legal action and may result in civil or criminal penalties. All rights to the design and intellectual property remain with the original creator, and any unauthorized reproduction or distribution is strictly prohibited.

Dealer is responsible for reviewing all plans and notify Sunline Office of any discrepancies prior to the start of installation. Dealer is responsible for compliance with all Local, State and Federal Laws.

Drawing Approval: _____

Signature: _____

Date: _____

Any changes to the layout after approval may result in additional charges & installation delays.

Finance Room

Cashier Window

DB:aiv
03-11-25

R-17

RESOLUTION AUTHORIZING THE PURCHASE OF FIREFIGHTING EQUIPMENT AND SERVICES FROM MUNICIPAL EMERGENCY SERVICES, INC., VIA THE SOURCEWELL PURCHASING COOPERATIVE

WHEREAS, there exists a need to purchase competitive and alternative pricing for as-needed fire-fighting equipment and supplies services and maintenance under various cooperative contracts; and

WHEREAS, N.J.S.A. 52:34-6.2(b)(3) authorizes municipalities to enter into nationally-recognized cooperative purchasing agreements for the purchase of goods and services when the contracting unit determines that the use of the cooperative purchasing agreement shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered; and

WHEREAS, Municipal Emergency Services, Inc., will provide competitive and alternative pricing for as-needed fire-fighting equipment, supplies, services and maintenance under the following Sourcewell Purchasing Cooperative contracts: #020124-MES-Firefighting equipment; #090122-MES-Law enforcement equipment; #011824-MES-SCBA, respiratory, air quality; and #010424-MES-Firefighting PPE; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the Purchasing Agent is authorized to purchase firefighting equipment, services and supplies from Municipal Emergency Services, Inc., under the Sourcewell National Cooperative Purchasing Pricing System on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 03/11/2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE USE OF MUNICIPAL EMERGENCY SERVICES SOURCEWELL PURCHASING COOPERATIVE CONTRACT FOR VARIOUS FIRFIGHTING EQUIPMENT AND SERVICES

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Grants Management				
Qualified Purchasing Agent	Y		2/10/25	
Director of Finance				

Approved by: 2/26
Business Administrator Date

- Attachments (list and attach all available):
1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
 2. Certification of Funds²
 3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: FEB 26 2025
City Attorney Signature Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE USE OF MUNICIPAL EMERGENCY SERVICES SOURCEWELL PURCHASING COOPERATIVE CONTRACT FOR VARIOUS FIRFIGHTING EQUIPMENT AND SERVICES

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Municipal Emergency Services (MES), 66 Firemen's Way, Poughkeepsie, NY 12603 will provide competitive and alternative pricing for as-needed fire-fighting equipment, supplies, services and maintenance under following cooperative contracts
 - #020124-MES expires 4/4/2028 – firefighting equipment
 - #090122-MES expires 11/7/2026 – law enforcement equipment
 - #011824-MES expires 3/29/2028 – SCBA, respiratory, air quality
 - #010424-MES expires 3/27/2028 – Firefighting PPE

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: Open End Contract
N.J.A.C. 5:30-5.5(B)(2)

APPROPRIATION NUMBER: N/A

PROCUREMENT: N.J.S.A 52:34-6.2(b)(3)

IMPACT STATEMENT:

- Authorizing the use of MES's Sourcewell contracts will ensure the availability of firefighting supplies, services and equipment once the aggregate is exceeded.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	MUNICIPAL EMERGENCY SERVICES
Purpose or Need for service:	PURCHASE OF FIREFIGHTING EQUIPMENT, SERVICES AND SUPPLIES
Contract Award Amount	N.J.A.C. 5:30-5.5(B)(2)
Term of Contract	VARIOUS TERMS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date _____
Mayor's Signature*

_____ Date _____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

A.T.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Robert C. D. Date _____
Certifying Officer

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

DB:se
03-11-25

A-18

**RESOLUTION AUTHORIZING A CONTRACT TO ACTION UNIFORM CO., LLC
TO PROVIDE UNIFORMS AND ACCESSORIES FOR SCHOOL CROSSING GUARDS**

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on December 5, 2024, in the Council Chambers, City Hall, Camden, New Jersey to furnish and deliver uniforms and accessories for 135, more or less, school crossing guards for the City of Camden for a period of two (2) years; and

WHEREAS, under Bid #24-18 three (3) proposals were received on December 5, 2024; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Action Uniform Co., LLC, for the total sum of ONE HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$135,000.00); and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "5-01-E3-501-915" for the amount of Sixty-Seven Thousand Five Hundred Dollars (\$67,500.00) & "6-01-E3-501-915" for the amount of Sixty-Seven Thousand Five Hundred Dollars (\$67,500.00), and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to Action Uniform Co., LLC, for an amount not to exceed ONE HUNDRED THIRTY-FIVE THOUSAND DOLLARS (\$135,000.00), to furnish and deliver uniforms and accessories for 135, more or less, school crossing guards for a period of two (2) years, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ACTION UNIFORM COMPANY LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:5-01-E3-501-915(\$67,500.00)
 - 6-01-E3-501-915(\$67,500.00)

AMOUNT \$

APPROPRIATION RESERVE:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:

- AMOUNT \$

- CAPITAL ORDINANCE :

AMOUNT: \$

- TRUST ACCOUNT:

AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 135,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO ACTION UNIFORM CO., LLC TO PROVIDE UNIFORMS AND ACCESSORIES FOR SCHOOL CROSSING GUARDS

Gerald C. Seneski

Chief Financial Officer

Date: 2/19/25



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 03/11/2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO ACTION UNIFORM CO., LLC TO PROVIDE UNIFORMS AND ACCESSORIES FOR SCHOOL CROSSING GUARDS

Point of Contact:	Lateefah Chandler	Administration	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		2/19/25	
Director of Finance				

Approved by:
Business Administrator

Signature

Date

2/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

City Attorney

Signature

Date FEB 26 2025

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO ACTION UNIFORM CO., LLC TO PROVIDE UNIFORMS AND ACCESSORIES FOR SCHOOL CROSSING GUARDS

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Action Uniform Co., LLC, 1500 S New Road Pleasantville, NJ 08232 will furnish and deliver uniforms and accessories for 135, more or less, school crossing guards for the City of Camden for a period of two (2) years at their Cherry Hill location (216 Haddonfield Rd, Cherry Hill, NJ)
- An annual stipend of \$500.00 is allocated for the purchase of uniforms for each returning and new crossing guard hired

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$135,000.00
APPROPRIATION NUMBER: 5-01-E3-501-915 (\$67,500) & 6-01-E3-501-915 (\$67,500)
PROCUREMENT: BID 24-18 – RECEIVED THREE PROPOSALS ON DECEMBER 5, 2024

IMPACT STATEMENT:

- Without a vendor to provide crossing guard uniforms, the City will violate the stipulation in their contract

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	ACTION UNIFORM CO., LLC
Purpose or Need for service:	UNIFORMS AND ACCESSORIES FOR 135 MORE OR LESS SCHOOL CROSSING GUARDS FOR A PERIOD OF 2 YEARS
Contract Award Amount	\$135,000
Term of Contract	24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID 24-18
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES SMART STITCH A-1 UNIFORM

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

BID 24-18 - UNIFORMS AND ACCESSORIES FOR 135, MORE OR LESS, SCHOOL CROSSING GUARDS FOR THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

Opening Date: November 8, 2024 2:00 PM

Closing Date: December 5, 2024 11:00 AM

Vendor Details

Company Name: Action Uniform Co. LLC
Does your company conduct business under any other name? If yes, please state: no
Address: 1500 S. New Rd
Pleasantville , NJ 08232
Contact: Carlye Marota
Email: carlye@actionuniformco.com
Phone: 609-573-5462
Fax: 609-568-6054
HST#:

Submission Details

Created On: Thursday November 14, 2024 13:35:14
Submitted On: Wednesday December 04, 2024 14:58:12
Submitted By: Carlye Marota
Email: carlye@actionuniformco.com
Transaction #: 0185b516-75c2-421b-b484-d32649d51fda
Submitter's IP Address: 73.112.235.254

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Bid Price Sheet

The bid price submitted shall include a proposed sum to cover the cost of all, labor, supervision, equipment, materials, supplies and tools necessary to complete the scope of work for providing work uniform to the City of Camden Crossing Guards for a two year period. This contract will utilize a more or less quantity and, when needed, as per the "individual" unit price bid. **All patches and embroidered items will be inclusive of the unit price bid.** All prices bid are FULLY DELIVERED PRICES

PRICING TO REMAIN FIRM FOR THE TERM OF THE CONTRACT

If a bidder is basing his proposal on a different manufacturer other than what is specified in the bid price sheets and wishes the uniform garments he proposes to be considered as an "approved equal," he shall list the equivalent brand and catalog/product number on the price sheets item by item description of that which he intends to substitute including any and all variations from or exceptions to the conditions of this bid. Bidder may submit separate sheets in order to accurately describe "approved equal" garments.

Each crossing guard has an allotment of \$500.00. Vendor will be chosen based on the lowest responsive, responsible prices listed on the price sheet for all listed items. However, the city will award, on an as needed basis, based on the unit prices provided

Note: PATCH - bid price sheet to include flat pricing to provide and sew on patches up to 4 inches by 2.5 inches. Patch is provided by vendor. Pricing must include setup, cost, labor and materials to provide patch and sew on. Patch not to exceed 4 inches by 2.5 inches and is required on all articles of clothing except the pants, belts, raincoats/train jackets and footwear.

Line Item	Item Description	Unit Price *	Quantity (More or Less)	Total	Equivalent Brand
1	RAINCOAT - Product #LRC-48RV-C3 - Petra Roc (or approved equal), Waterproof Reversible 48" Long Coat, Color - Black/Lime Sizes: Small - XLarge	\$68.0000	135	\$ 9,180.00	
2	RAINJACKET - Product #LRJK-C3 - Petra Roc (or approved equal), Waterproof w/ no-lining detachable hood jacket - approx 26" Long, Color - Lime Sizes: Small - XLarge	\$35.0000	135	\$ 4,725.00	
3	RAINPANTS - Product #LPP-CE - Petra Roc (or approved equal), Waterproof drawstring pants w/ adjustable zippers at ankles, Color - Lime Sizes: Small - XLarge	\$18.0000	135	\$ 2,565.00	
4	MEN PANTS - Product #PT60 NV - Red Kap (or approved equal), Elastic Insert Work Pant - 65%/35% polyester/cotton blend, Color - Navy with 1" Blue Stripes on the sides Sizes: 28-42	\$49.0000	220	\$ 10,780.00	
5	MEN PANTS - Product #RZ20NV - Red Kap (or approved equal), Work Motion Pant - 80% Poly / 20% cotton blend, Color - Navy with 1" Blue Stripes on the sides Sizes: 28-42	\$54.0000	215	\$ 11,610.00	
6	SHIRT LONG SLEEVE - Product #B003 - Tact Squad (or approved equal), Men Uniform Shirt, Poly/Cotton, Color - White or Light Blue Sizes: Small-XLarge	\$28.0000	440	\$ 12,760.00	
7	SHIRTS SHORT SLEEVE - Product #B013 - Tact Squad (or approved equal), Men Uniform Shirt, Poly/Cotton, Color - White or Light Blue Sizes: Small-XLarge	\$27.0000	440	\$ 11,880.00	
8	SHIRT LONG SLEEVE - Product #SP14 - Red Kap (or approved equal), Men's Industrial Work Shirt, Poly/Cotton, Color - White or Light Blue Sizes: Small-XLarge	\$22.0000	220	\$ 4,840.00	
9	SHIRT SHORT SLEEVE - Product #SP24 - Red Kap (or approved equal), Men's Industrial Work Shirt, Poly/Cotton, Color - White or Light Blue Sizes: Small-XLarge	\$20.0000	220	\$ 4,400.00	
10	WOMEN'S PANTS - Product #PT61 - Red Kap (or approved equal), Elastic Insert Work Pant, Poly/Cotton, Color - Navy with 1" Blue Stripes on the sides Sizes: 4-18	\$49.0000	215	\$ 10,535.00	
11	WOMEN'S PANTS - Product #PZ33 - Red Kap (or approved equal), Work N Motion Pant, Poly/Cotton, Color - Navy with 1" Blue Stripes on the sides Sizes: 4-18	\$54.0000	215	\$ 11,610.00	
12	WOMEN SHORT - Product #0711 & 0709 - Edwards (or approved equal), 1 Regular length & Long Length Navy with 1" Blue Stripes on the sides, 65/35 Poly/Cotton Blend Sizes: 4 - 18	\$58.0000	75	\$ 4,350.00	
13	SHIRT LONG SLEEVE - Product #B003W - Tact Squad (or approved equal), Women Uniform Shirt, Poly/Cotton, Color - White or Light Blue Sizes: Small-XLarge	\$28.0000	440	\$ 12,760.00	
14	SHIRT SHORT SLEEVE - Product #B013W - Tact Squad (or approved equal), Women Uniform Shirt, Poly/Cotton, Color - White or Light Blue Sizes: Small-XLarge	\$27.0000	440	\$ 11,880.00	
15	SHIRT LONG SLEEVE - Product #SP13 - Red Kap (or approved equal), Women's Industrial Work Shirt, Poly/Cotton, Color - White or Light Blue Sizes: Small-XLarge	\$22.0000	220	\$ 4,840.00	
16	SHIRT SHORT SLEEVE - Product #SP23 - Red Kap (or approved equal), Women's Industrial Work Shirt, Poly/Cotton, Color - White or Light Blue Sizes: Small-XLarge	\$20.0000	220	\$ 4,400.00	
17	SWEATER - Product #140-MBK - Liberty Uniform (or approved equal) - Commando Style, Color - Black Sizes: Small-XLarge	\$45.0000	135	\$ 6,075.00	
18	SWEATSHIRT - Product #B463 - UltraClub (or approved equal), 80/20 cotton/polyester blend; thermal lined full zip hooded jacket, Color - Lime Green Sizes: Small-XLarge	\$49.0000	135	\$ 6,615.00	
19	COAT - Product #JP70NV - Red Kap (or approved equal), Winter Parka, Water resistant with zip off hood, Size Small - XLarge	\$110.0000	135	\$ 14,850.00	
20	COVERALL - #ITV26 - Dickies (or approved equal), Premium Insulated Coverall with reflective tape around chest, back and both legs, Size: Small - XLarge Color: Navy	\$125.0000	20	\$ 2,500.00	
21	SHORTS - PRODUCT # PT 26NV - Red Kap (or Approved Equal), Light Weight, Color: Navy with 1" Blue Stripes on side, 10" inseam plain front, Sizes: 28-42	\$36.0000	135	\$ 5,265.00	
22	JACKET Product #S26 - Liberty (or approved equal), Light weight, water resistant wind breaker w/ complete zip out liner, Size: Small - XLarge Color - Black/Navy	\$62.0000	135	\$ 8,370.00	
23	FOOTWEAR (or Approved Equal), CAT FOOTWEAR - Product #P73230 Ridgmont Work Shoe Sizes: 5-10 Color: Black	\$99.0000	45	\$ 4,455.00	bates E04100
24	FOOTWEAR(or Approved Equal), BATES 5" Product #EO2762 Enforcer Nylon Ladies Boot, Sizes: 6-10 Color: Black	\$101.0000	45	\$ 4,545.00	
25	FOOTWEAR(or Approved Equal), BATES 8" -Products #EO2068 Enforcer Nylon Zipper Boots, Sizes: 6-10 Color: Black	\$101.0000	45	\$ 4,545.00	
26	FOOTWEAR (or Approved Equal), 1, Avia #A1439 men/women Color: Black, Scotchgard protection, slip resistant, water resistant and stain resistant Sizes: 6-10	\$78.0000	135	\$ 10,665.00	
27	GLOVES - Product #MCW-KD-540 - Mechanix Wear (or approved equal), Cold Protection Gloves, Sizes Small-XLarge	\$13.0000	135	\$ 1,755.00	
28	SHIRT SHORT SLEEVE - Product #M265 - HARRITON (or approved equal), Poly/Cotton, Color: Nautical Blue, Sizes: Small - XLarge - Dog Census Embroidery required	\$28.0000	51	\$ 1,428.00	
29	SHORTS - PRODUCT # PT 26NV - Red Kap (or Approved Equal), Light Weight, Color: Navy with 1" NO STRIPPING, 10" inseam plain front, Sizes: 28-42	\$21.0000	51	\$ 1,071.00	
30	HATCAP, Winter Hat - Rap-style, fur trapper	\$19.0000	50	\$ 950.00	
31	HATCAP, Baseball Cap - Two styles - Mesh or solid backing, Color: Lime Green	\$15.0000	50	\$ 750.00	
32	HATCAP, Police Style Hat Color: White	\$35.0000	50	\$ 1,750.00	
33	HATCAP, Ear Band	\$3.0000	50	\$ 150.00	
34	HATCAP, Knit Hat/Skully Cap	\$4.0000	50	\$ 200.00	
35	HATCAP, Ergodyne CHL-Its 8034 (or approved equal) with neck shade, Size: L/XL, Color: Lime	\$33.0000	20	\$ 660.00	
36	HATCAP, Ergodyne CHL-Its 8035 (or approved equal) Hi Vis Ranger Sun Hat, Size: L/XL, Color: Lime	\$33.0000	20	\$ 660.00	
37	Belts - Leather 1.75" Gamson 2805 (or approved equal), Color - Black	\$18.0000	135	\$ 2,430.00	
				Subtotal	\$ 212,804.00

Oversize Pricing (Reference Only)

Vendor to provide oversize pricing, as reference only, for each of the listed categories.

1. Rain Coat
2. Rain Jacket
3. Rain Pants
4. Men Bottoms
5. Women Bottoms
6. Men Shirt Long Sleeve
7. Men Shirt Short Sleeve
8. Women Shirt Long Sleeve
9. Women Shirt Short Sleeve
10. Sweater
11. Sweatshirt
12. Outerwear Jacket
13. Outerwear Coat
14. Coverall
15. Footwear
16. Gloves

Referenced pricing will represent each article of clothing listed in the Bid Price Sheet. Each column provides sizing for Men, Women & Unisex sizing for footwear. Vendor to input the fee for each size on the corresponding row. Indicate N/A if the article of clothing or item in question does not apply to the listed sizes. Feel free to include a separate sheet. Indicate any exceptions or comments as needed

Line Item	Categories	Men or Women Size: 2XL	Men or Women Size: 3XL	Men or Women Size: 4XL	Men or Women Size: 5XL	Men Sizes: 44 / Women Sizes: 20 / Footwear Size: 11	Men Sizes: 46 / Women Sizes: 22 / Footwear Size: 12	Men Sizes: 48 / Women Sizes: 24 / Footwear Size: 13	Men Sizes: 50 / Women Sizes: 26 / Footwear Size: 14	Men Sizes: 52 / Women Sizes 28	Men Size: 54	Comments
1	Rain Coat	72	74	78	85	N/A	N/A	N/A	N/A	N/A	N/A	
2	Rain Jacket	42	44	48	54	N/A	N/A	N/A	N/A	N/A	N/A	
3	Rain Pants	22	24	28	32	N/A	N/A	N/A	N/A	N/A	N/A	
4	Men Bottoms	N/A	N/A	N/A	N/A	52	56	58	64	66	70	
5	Women Bottoms	N/A	N/A	N/A	N/A	52	56	58	64	66	N/A	
6	Men Long Sleeve Shirts	38	41	45	51	N/A	N/A	N/A	N/A	N/A	N/A	
7	Men Short Sleeve Shirts	38	40	44	50	N/A	N/A	N/A	N/A	N/A	N/A	
8	Women Long Sleeve Shirts	38	41	45	51	N/A	N/A	N/A	N/A	N/A	N/A	
9	Women Short Sleeve Shirts	38	40	44	50	N/A	N/A	N/A	N/A	N/A	N/A	
10	Sweater	52	55	61	70	N/A	N/A	N/A	N/A	N/A	N/A	
11	Sweatshirts	54	58	65	70	N/A	N/A	N/A	N/A	N/A	N/A	
12	Outerwear Jacket	66	72	88	85	N/A	N/A	N/A	N/A	N/A	N/A	
13	Outerwear Coat	125	135	145	155	N/A	N/A	N/A	N/A	N/A	N/A	
14	Coverall	130	135	140	145	N/A	N/A	N/A	N/A	N/A	N/A	
15	Footwear	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NO OVERSIZE CHARGE FOR SHOES
16	Gloves	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NO OVERSIZED CHARGE FOR GLOVES

Discount Rate for Items Not Listed

The City expects there may be a need for new Uniform Items that are similar in nature but not already included in these specifications. For these unlisted items, the vendor shall offer a discount off of the catalog price. This percentage discount shall also be applied to all embroider/imprinting needs, as well as patches, insignias, and name strips and shall be extended to all sizes (regular, short and long) and colors available on the manufacturer of the requested item.

DISCOUNT RATE FOR ITEMS NOT LISTED HEREIN	Percentage Rate (%) *	Exceptions
Discount Percentage (%) for similar non-listed items	10%	

Summary Table

Bid Form	Amount
Bid Price Sheet	\$ 212,804.00
Subtotal Contract Amount	\$ 212,804.00

A. Distance from Camden City Hall to Action Uniform Co – 216 Haddonfield Rd, Cherry Hill, NJ:

5.6 Miles

B. Type Travel Route to & from Camden City Hall:

Step-by-Step Directions:

1. **Start from 216 Haddonfield Road, Cherry Hill, NJ:**
 - Head southeast on **Haddonfield Road** (Route 561) toward **Kresson Road**.
2. **Turn Left onto Kresson Road:**
 - At the first intersection, turn left onto **Kresson Road** and head towards **Route 70**.
3. **Continue on Kresson Road:**
 - Follow **Kresson Road** for about 1 mile. You will approach a major intersection at **Route 70** (also known as Marlton Pike).
4. **Turn Right onto Route 70 East (Marlton Pike):**
 - Once you reach the intersection, turn right onto **Route 70 East** (Marlton Pike), which will lead you toward the **Camden** area.
5. **Take the Exit toward Route 130 South:**
 - As you continue on **Route 70 East**, keep an eye out for signs indicating **Route 130 South** (near the Cherry Hill Mall area).
 - Take the exit for **Route 130 South** toward **Camden**.
6. **Merge onto Route 130 South:**
 - Follow **Route 130 South** for about 3.5 miles. This will take you directly toward Camden.
7. **Merge onto the Ben Franklin Bridge Approach:**
 - As you near Camden, you will come to a major intersection with a **left turn** ramp for the **Ben Franklin Bridge** (but don't cross it).
 - Stay in the **middle lane** to continue southbound and follow signs for **Camden City** or **Market Street**.
8. **Exit at Market Street/ Camden City Hall:**
 - As you approach the Camden area, take the **exit for Market Street (Exit 4)**, which will lead you directly into downtown Camden.
 - At this point, you should see **City Hall** as the destination.
9. **Continue straight on Market Street:**
 - Stay on **Market Street** for approximately a quarter of a mile.
 - **Camden City Hall** will be on your right side, at **520 Market Street**.

C. Estimated travel time:

Around 15 to 20 minutes, depending on traffic.

D. Proximity to public conveniences

Hospital: Approximately 2-3 miles away

Public Transportation: Train station – 2.5 miles / Patco Speedline – 3 miles / Multiple NJTBus stops along Haddonfield Road, closest one is a 5 minute walk.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: ACTION UNIFORM CO. LLC
Trade Name:
Address: 1500 S NEW ROAD
PLEASANTVILLE, NJ 08232
Certificate Number: 1756539
Effective Date: November 28, 2012
Date of Issuance: February 18, 2025

For Office Use Only:
20250218150206689

Return

**CITY OF CAMDEN
ADVERTISEMENT OF BID**

BY VIRTUE of the power of the City of Camden, the Purchasing Agent is hereby authorized to receive electronic Bid Submissions by 11:00 am on November 22, 2024 A.M. via the City's E-Procurement Portal, Bids&Tenders <https://camden.bidsandtenders.net/>. You can preview bid documents with a Preview Watermark prior to registering for the opportunity.

Only electronic bids shall be accepted for:

**BID #24-18
UNIFORMS AND ACCESSORIES
FOR 135, MORE OR LESS,
SCHOOL CROSSING GUARDS FOR
THE CITY OF CAMDEN FOR A
PERIOD OF TWO (2) YEARS**

SPECIFICATIONS may be obtained online at <https://camden.bidsandtenders.net/>.

The City will open the bid at 11:00 am on November 22, 2024 in City Council Chambers, Second Floor, City Hall, 520 Market Streets, Camden, New Jersey. Bidders can log in to their registered account at this time for the bid results.

The City encourages prospective bidders to submit their bids before the designated date and time of the opening via the City's Bidding System.

No Bidder may submit more than one bid. Any bid received after 11:00 am shall not be accepted in the Bids&Tenders system.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply.

The right to reject all bids pursuant to N.J.S.A. 40A:11-13.2 and to award the contract to the lowest responsive, responsible bidder in accordance with applicable law is expressly reserved by the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Any questions concerning technical issues with the City's Bids & Tenders electronic bidding system contact support@bidsandtenders.ca.

Lateefah Chandler
Purchasing Agent
856-757-7159
November 8, 2024 (\$34.83)

BID 24-18 - UNIFORMS AND ACCESSORIES FOR 135, MORE OR LESS, SCHOOL CROSSING GUARDS FOR THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

BID OPENING: DECEMBER 5, 2024

Bid Price Sheet

Smart Stitch, LLC	Action Uniform Co. LLC	A-1 Uniform City Inc.
\$203,505.00	\$212,804.00	\$266,993.00

Subtotal Contract Amount:

\$203,505.00

\$212,804.00

\$266,993.00

**RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT
AND PAYMENT OF SAME TO R & J BROTHERS INC. FOR EMERGENCY
WARMING CENTER SERVICES**

WHEREAS, pursuant to N.J.S.A. 40A:11-6, it has been certified to the Council of the City of Camden by the Director of Human Services that an emergency exists in the City of Camden to provide overflow emergency warming center services as-needed in the City of Camden; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6, the health and safety of the public and the exigency of public services did not permit the advertising for public bids in eliminating this emergency; and

WHEREAS, an agreement has been negotiated with "R & J Brothers Inc., 307 State Street, Camden, New Jersey, 08102, to provide emergency warming center services for approximately twenty-five (25) individuals as an overflow site for the City of Camden's homeless population when the Camden County Health Officer declares a Code Blue Emergency for freezing weather conditions at a rate of One Thousand Two Hundred Dollars (\$1,200.00) per night/designation for a total amount not to exceed EIGHTY THOUSAND DOLLARS (\$80,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "5-01-E7-800-908" in the amount of EIGHTY THOUSAND DOLLARS (\$80,000.00), and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney, now, therefore

BE IT RESOLVED, by the City Council of the City of Camden as follows:

1. An emergency is hereby declared to exist and to have existed in the City of Camden due to the need for an emergency overflow warming center as needed for Code Blue 2025 clients and homeless population during inclement weather.
2. The exigencies of the public services did not permit the advertising for public bids in eliminating this emergency.
3. That the City Council of the City of Camden hereby ratifies a contract between the City of Camden and "R&J Brothers Inc., 307 State Street, Camden, New Jersey, 08102, to provide emergency overflow warming center services for the City of Camden's homeless population for freezing weather conditions to approximately twenty-five (25) individuals at a rate of One Thousand Two Hundred Dollars (\$1,200.00) per night/designation for a total contract amount not to exceed EIGHTY THOUSAND DOLLARS (\$80,000.00).

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden be and are hereby authorized to execute the aforesaid contract.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: R & J BROTHERS INC

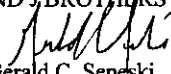
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION :5-01-E7-800-908
AMOUNT \$ 80,000.00
APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT \$
- CAPITAL ORDINANCE :
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 80,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN EMERGENCY CONTRACT TO R AND J BROTHERS INC FOR EMERGENCY WARMING CENTER SERVICES


Gerald C. Seneski

Chief Financial Officer

Date: 2/19/25

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO R & J BROTHERS INC FOR EMERGENCY WARMING CENTER SERVICES

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- R & J Brothers Inc, 307 State Street, Camden, NJ 08102 will provide overflow “warming center” services at \$1,200 per code blue designation
- R & J Brothers Inc proposes to accommodate a maximum 25 individuals per night/designation
- R & J Brothers will provide this service as needed and as an overflow site. The other vendors have reach capacity due to the extreme temperatures. Code Blue has been called almost every day since December 25, 2024

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$80,000.00

APPROPRIATION NUMBER: 5-01-E7-800-908

PROCUREMENT: N.J.S.A 40a:11-6

IMPACT STATEMENT:

- Service is needed in order to ensure adequate protection for the City’s homeless population during the winter seasons. Due to the extreme temperatures, the 3 contracted vendors have exceeded their capacity every night.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Dorri Brown, Acting Director of Human Services

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
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Professional Service or EUS Type	N/A
Name of Vendor	R & J BROTHERS
Purpose or Need for service:	PROVIDE OVERFLOW WARMING CENTER SERVICE DURING THE WINTER SEASONS
Contract Award Amount	\$80,000.00
Term of Contract	~5 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J.S.A. 40A:11-6
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

	Date _____
Mayor's Signature*	

	Date _____
Business Administrator/Manager Signature	


*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Certifying Officer

Date _____

For LGS use only:

Approved

Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	R2500324

SHIP TO	DEPARTMENT OF HUMAN SERVICES NORTH CAMDEN ADMIN BUILDING 1000 NORTH 6TH STREET CAMDEN, NJ 08102
VENDOR	VENDOR #: RJB01 R & J BROTHERS INC 307 STATE STREET CAMDEN, NJ 08102

ORDER DATE: 02/04/25
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	2025 CODE BLUE WINTER OVERFLOW SITE WARMING CENTER AS NEEDED FOR CODE BLUE WINTER 2025 FOR CLIENTS AND HOMELESS POPULATION DURING INCLEMENT WEATHER WHEN CODE BLUE IS DECLARED BY CAMDEN COUNTY HEALTH OFFICER	G-02-SA-650-250	5,000.0000	5,000.00
1.00 EA	\$1,200 PER NIGHT MAX 25 INDIVIDUAL PER CODE BLUE DESIGNATION	5-01-E7-800-908	40,000.0000	40,000.00
			TOTAL	45,000.00

[Handwritten signature]
 2025 FEB 05 PM 2:24

D.P. 2/4/25

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

[Signature] 2-4-25
 Department Head Date

[Signature] 2/4/25
 Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

INFORMATION SHEET

Please provide details about your organization such as mission statement, history, services you provide, goals, etc. on a separate form.

Do you currently provide homeless prevention or sheltering service(s) at your facility?
 Yes No *Just street*

If No, are you interested in operating a Warming Center at your facility or a City provided location?
 Yes No

Will your organization provide a warming center during "Code Blue" per the policy recommendations, conditions and requirements given above?
 Yes No

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 pm to 7 am?
 Yes No

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 am to 7 pm?
 Yes No

Organization Name and Hours of Operation: <i>R&J Brothers INC</i>	Contact Person & Title:
Address: <i>307 State St Camden NJ 08102</i>	Phone: <i>856-979-8711</i>
Fax:	Cell:
What is your current capacity as overnight warming center? If you do not provide shelter currently, mark "N/A".	Email: <i>JACKRAY0611@gmail.com</i>
Can accommodate: <input checked="" type="checkbox"/> Females <input type="checkbox"/> Males <input checked="" type="checkbox"/> Families	
<u>COMPLETE EITHER #1 OR #2 (NOT BOTH)</u>	
1. How many individuals above your current capacity* can you accommodate as a warming center? <i>(*additional # above current shelter capacity)</i> <i>A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom.</i>	
2. As a local business that does not currently provide homeless prevention or sheltering service, how many individuals can you accommodate as a warming center per 12 hour period? A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom. <div style="text-align: right;"><i>25</i></div>	
Please provide any additional information you feel may be relevant:	

Vendor's Signature *[Signature]* Date *12-24-24*

Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbursd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
Date	Expended PO Transaction Data/Comment	Expd Budget JE	Requested YTD Encumber PO	Reimbursd Curr Encm Contract Vendor/Reference	Encm Budget JE				
Fund: 02	Grant Fund Budgeted Total	0.00	170,000.00	0.00	170,000.00	170,000.00	0		
		0.00	0.00	0.00	0.00	170,000.00			
		0.00	0.00	0.00	0.00				
		0.00	0.00	0.00	0.00				
Fund: 02	Grant Fund Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0		
		0.00	0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00				
		0.00	0.00	0.00	0.00				
Fund: 02	Grant Fund Total	0.00	170,000.00	0.00	170,000.00	170,000.00	0		
		0.00	0.00	0.00	0.00	170,000.00			
		0.00	0.00	0.00	0.00				
		0.00	0.00	0.00	0.00				
Final Budgeted		0.00	170,000.00	0.00	170,000.00	170,000.00	0		
		0.00	0.00	0.00	0.00	170,000.00			
		0.00	0.00	0.00	0.00				
		0.00	0.00	0.00	0.00				
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0		
		0.00	0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00				
		0.00	0.00	0.00	0.00				
Final Total		0.00	170,000.00	0.00	170,000.00	170,000.00	0		
		0.00	0.00	0.00	0.00	170,000.00			
		0.00	0.00	0.00	0.00				
		0.00	0.00	0.00	0.00				

Budget Account Status/Transaction Audit Trail Including Requisition Items

Range of Accounts: G-02-SA-650-250 to G-02-SA-650-250
 Current Period: 02/01/25 to 02/04/25
 Modified = Adopted + Amended + Transfers
 Total Paid/Charged = Expended + Encumbered - Reimbursed
 Balance = Modified - Total Paid/Charged - Canceled - Requested
 Expended PO = Non-Contract Expended PO's
 Expd Contract = Expended Contract PO's
 Audit Report Type: Standard
 Note: Requisitions charged to Existing Blanket PO's are not included in Requested YTD.
 * Transaction is included in Previous and/or Begin Balance
 En = PO Line Item First Encumbrance Date

Include Cap Accounts: Yes AS Of: 02/04/25
 Skip zero Activity: No
 Used = Total Paid/Charged YTD / (Modified - Cancel)
 Unexpended = Modified - Expended + Reimbursed YTD - Canceled
 Encumber PO = Non-Contract Encumbered PO's
 Encm Contract = Allocated minus Expended Contract PO's
 BS = Blanket Sub
 ** Transaction is not included in Balance
 BC = Blanket Control

Date	Transaction Data/Comment	Expd PO	Expd Contract	Expd Budget JE	Amended Encumber YTD Requested YTD	Transfers Reimbursd YTD Reimbursd Curr	Modified Canceled PO/Chrgd YTD	Balance YTD Used Unexpended	Trans Amount	Trans Balance	User
	g-02-sa-650-250 code Blue Warning Centers - 2025	0.00	170,000.00	0.00	0.00	0.00	170,000.00	170,000.00	0		
		0.00	0.00	0.00	0.00	0.00	0.00	170,000.00			
		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
	Department: 650	0.00	170,000.00	0.00	0.00	0.00	170,000.00	170,000.00	0		
	CAFR: SA NJ Department of Children & Families Total	0.00	170,000.00	0.00	0.00	0.00	170,000.00	170,000.00	0		
		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00	0.00	0.00	0.00			

DB:aiv
03-11-25

A-20

RESOLUTION AUTHORIZING A CONTRACT TO NORTHEAST ELECTRICAL SERVICES, LLC, TO PROVIDE ELECTRICAL SERVICES FOR COMMUNITY CENTERS AND PARK SIGNS VIA EDUCATIONAL DATA SERVICES-MORRIS COUNTY COOPERATIVE

WHEREAS, there exists a need for electrical services to five (5) City community centers and to purchase two (2) park signs ("Project") for City parks; and

WHEREAS, pursuant to N.J.A.C. 5:34-7.1 et seq., the City of Camden is a member of the Educational Data Services-Morris County Cooperative Procurement Program ("EDData"), and is authorized to make purchases from contracts awarded by the EDData; and

WHEREAS, the City desires to utilize EDData BID #12197 to enter into a contract with Northeast Electrical Services, LLC, to provide electrical services for five (5) City community centers and two (2) park signs for an amount not to exceed ONE HUNDRED TWENTY-ONE THOUSAND FIVE HUNDRED SEVENTY DOLLARS (\$121,570.00); and

WHEREAS, the Purchasing Agent has determined that utilizing EDData BID #12197 to procure electrical material and labor services from Northeast Electrical Services, LLC, will result in a cost savings to the City and has recommended that the City utilize BID #12197 to procure these services; and

WHEREAS, NINETY-SIX THOUSAND SEVEN HUNDRED FORTY-SEVEN DOLLARS AND FORTY-ONE CENT (\$96,747.41) of the overall project cost will be funded by reallocated American Rescue Plan Act State and Local Fiscal Recovery Funds ("ARPA"); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the approved budget of the City of Camden under line items G-02-FF-712-20V, C-04-01-638-905, and 5-01-E7-800-908, and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded to Northeast Electrical Services, LLC, to provide electrical services to five (5) City community centers and to purchase two (2) park signs, partially funded by American Rescue Plan Act State and Local Fiscal Recovery Funds in the amount of NINETY-SIX THOUSAND SEVEN HUNDRED FORTY-SEVEN DOLLARS AND FORTY-ONE CENT (\$96,747.41), for a total contract amount not to exceed ONE HUNDRED TWENTY-ONE THOUSAND FIVE HUNDRED SEVENTY DOLLARS (\$121,570.00) pursuant to Public Contracts Law, P.L. 1971, Chapter 198, and that the proper City of Camden Officials shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: NORTH EAST ELECTRICAL

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION :5-01-E7-800-908
AMOUNT \$ 579.35
APPROPRIATION RESERVE:
AMOUNT: \$
 - DEDICATED BY RIDER:
AMOUNT: \$
 - RESERVE FOR STATE AND FEDERAL GRANT: G-02-FF-712-20V (\$96,747.41)
 - o C-04-01-638-905 (\$24,243.24)
- AMOUNT \$
- CAPITAL ORDINANCE :
AMOUNT: \$
 - TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 121,570.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING NORTHEAST ELEECTRICAL SERVICES TO PROVIDE MATERIAL AND LABOR FOR COMMUNITY CENTER AND PARK SIGNS VIA COUNTY COOPERATIVE

Gerald C. Seneski
Chief Financial Officer
Date: _____





CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 03/11/2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING NORTHEAST ELECTRICAL SERVICES TO PROVIDE MATERIAL AND LABOR FOR COMMUNITY CENTER AND PARK SIGNS VIA COUNTY COOPERATIVE

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Grants Management		<i>Doris Brown</i>	2-20-25	
Qualified Purchasing Agent	Y	<i>Lateefah C</i>	2/19/2025	
Director of Finance	Y	<i>S.T.</i>	2/20/25	
Approved by: Business Administrator		<i>[Signature]</i>	2/26	
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney	<i>[Signature]</i>	FEB 26 2025
	Signature	Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING NORTHEAST ELECTRICAL SERVICES TO PROVIDE MATERIAL AND LABOR FOR COMMUNITY CENTER AND PARK SIGNS VIA COUNTY COOPERATIVE

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Northeast Electrical Services, LLC, 402 Airport Drive, Williamstown, NJ 08094 will provide material and labor to each of the 5 community centers and 2 parks signs purchased with ARP funds.
 - Cramer Hill - \$7,020
 - Farnham Pak - \$38,450
 - Isabel Miller - \$14,400
 - Malandra Hall - \$7,650
 - MLK - \$7,650
 - N. Camden - \$9,400
 - Penn St & Linden - \$37,000
- Northeast is providing pricing based on Bid #12197 from Educational Data Services – Morris County which expires 12/1/2025
- Department of Human Services had a total of 5 park signs slotted for purchase utilizing ARP funds at \$31,975 each. Instead, the City will only purchase 2 signs and the balance of the ARP money will cover the necessary electrical services.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$121,570.00

APPROPRIATION NUMBER: G-02-FF-712-20V (~~\$95,925.00~~) & C-04-01-638-905 (24,243,24) & 5-01-E7-800-908 (~~\$1,401.76~~) 579.35 96,747.41 2/25/2025

PROCUREMENT: N.J.A.C 5:34-7.1 – EDData #12197

IMPACT STATEMENT:

- The City is unable to proceed with the installation of the LED signs for both the park and community center buildings without the necessary electricity to power the LED portion of the signs.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Dorri Brown, Acting Director of Human Services

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	NORTH EAST ELECTRICAL
Purpose or Need for service:	MATERIAL & LABOR NEEDED TO POWER THE 5 COMMUNITY CENTER AND 2 PARK LED SIGNS
Contract Award Amount	121,570
Term of Contract	~5 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES - ARP - \$96,747.41
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J.A.C 5:34-7.1 - EDDATA 12197
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature

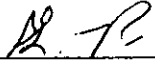
Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Xablan CA EDDATA #12197 Date *2/19/2025*

Certifying Officer

For LGS use only:

Approved

Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned



February 18, 2025

Julian Mesa

Re: City of Camden Signs – Multiple Locations

Dear Julian:

We, at Northeast Services, would like to thank you for the opportunity to be of service to you. After our on-site visit and thorough investigation, we are pleased to provide you with the following estimate.

At Cramer Hill Community Center, we will:

- File electrical permit with township.
- Disconnect existing fluorescent sign.
- Run additional 120-volt 20-amp dedicated line to new sign location.
- Install and wire new breaker in panel.
- Install and wire new exterior disconnects for new sign.
- Wire both circuits to new sign.
- Test and label.
- Call for final electrical inspections.

- ❖ **Engineered drawings not included in budget if required by city inspector.**
- ❖ **Changes to scope of work by city, inspector, or sign company not included in quote.**
- ❖ **Sign purchased and installed by others.**

Your cost for this work, including all material and labor, will be \$7,020.00.

At Dudley Grange Park, we will:

- File electrical permit with township.
- File new service request with electrical utility company.
- Call for local utility markouts.
- Trench or bore from utility pole 69203CM to new sign location.
- Install new PVC conduit from utility pole to new sign.
- Install new concrete pad, meter, sub panel, and stainless steel hinged door enclosure.
- Trench from new panel to new sign.
- Install PVC conduit from new panel to new sign.
- Pull (2) new 120-volt 20-amp circuits from panel to sign.
- Install new disconnects at sign.
- Wire meter, panel, and sign.
- Call for final electrical inspections and cut-in card.
- Test and label after utility connection.

- ❖ **Engineered drawings not included in budget if required by city inspector.**
- ❖ **Changes to scope of work by city, inspector, or sign company not included in quote.**
- ❖ **Sign purchased and installed by others.**
- ❖ **Quote based on electrical utility company agreeing to above scope of work.**
- ❖ **Asphalt or concrete repair by others.**

Your cost for this work, including all material and labor, will be \$38,450.00.

At Farnham Park, we will:

- File electrical permit with township.
- File new service request with electrical utility company.
- Call for local utility markouts.
- Trench or bore from utility pole 13080CM to new sign location.
- Install new PVC conduit from utility pole to new sign.
- Install new concrete pad, meter, sub panel, and stainless steel hinged door enclosure.
- Trench from new panel to new sign.
- Install PVC conduit from new panel to new sign.
- Pull (2) new 120-volt 20-amp circuits from panel to sign.
- Install new disconnects at sign.
- Wire meter, panel, and sign.
- Call for final electrical inspections and cut-in card.
- Test and label after utility connection.

Yes

- ❖ **Engineered drawings not included in budget if required by city inspector.**
- ❖ **Changes to scope of work by city, inspector, or sign company not included in quote.**
- ❖ **Sign purchased and installed by others.**
- ❖ **Quote based on electrical utility company agreeing to above scope of work.**
- ❖ **Asphalt or concrete repair by others.**

Your cost for this work, including all material and labor, will be \$38,450.00.

At Isabel Miller Community Center, we will:

- File electrical permit with township.
- Disconnect existing fluorescent sign.
- Bring scissor lift and bucket truck to jobsite.
- Run additional 120-volt 20-amp dedicated line to new sign location from 1st floor boiler room using attic access space.
- Install and wire new breaker in panel.
- Install and wire new exterior disconnects for new sign.
- Wire both circuits to new sign.
- Test and label.
- Call for final electrical inspections.

Yes

- ❖ **Fence remove for lift access by others.**
- ❖ **Engineered drawings not included in budget if required by city inspector.**
- ❖ **Changes to scope of work by city, inspector, or sign company not included in quote.**
- ❖ **Sign purchased and installed by others.**

Your cost for this work, including all material and labor, will be \$14,400.00.

At Malandra Hall Community Center, we will:

- File electrical permit with township.
- Disconnect existing fluorescent sign.
- Run additional 120-volt 20-amp dedicated line to new sign location.
- Install and wire new breaker in panel.
- Install and wire new exterior disconnects for new sign.
- Wire both circuits to new sign.
- Test and label.
- Call for final electrical inspections.

Yes

- ❖ Engineered drawings not included in budget if required by city inspector.
- ❖ Changes to scope of work by city, inspector, or sign company not included in quote.
- ❖ Sign purchased and installed by others.

Your cost for this work, including all material and labor, will be \$7,650.00.

At Martin Luther King Community Center, we will:

YES

- File electrical permit with township.
- Disconnect existing fluorescent sign.
- Run additional 120-volt 20-amp dedicated line to new sign location.
- Install and wire new breaker in panel.
- Install and wire new exterior disconnects for new sign.
- Wire both circuits to new sign.
- Test and label.
- Call for final electrical inspections.

- ❖ Engineered drawings not included in budget if required by city inspector.
- ❖ Changes to scope of work by city, inspector, or sign company not included in quote.
- ❖ Sign purchased and installed by others.

Your cost for this work, including all material and labor, will be \$7,650.00.

At North Camden Community Center, we will:

YES

- File electrical permit with township.
- Disconnect existing fluorescent sign.
- Run conduit as needed in boxing area.
- Run additional 120-volt 20-amp dedicated line to new sign location.
- Install and wire new breaker in panel.
- Install and wire new exterior disconnects for new sign.
- Wire both circuits to new sign.
- Test and label.
- Call for final electrical inspections.

- ❖ Engineered drawings not included in budget if required by city inspector.
- ❖ Changes to scope of work by city, inspector, or sign company not included in quote.
- ❖ Sign purchased and installed by others.

Your cost for this work, including all material and labor, will be \$9,400.00.

At Penn St & Linden, we will:

YES

- File electrical permit with township.
- File new service request with electrical utility company.
- Call for local utility markouts.
- Trench or bore from utility pole 2782CM to new sign location.
- Install new PVC conduit from utility pole to new sign.
- Install new concrete pad, meter, sub panel, and stainless steel hinged door enclosure.
- Trench from new panel to new sign.
- Install PVC conduit from new panel to new sign.
- Pull (2) new 120-volt 20-amp circuits from panel to sign.
- Install new disconnects at sign.

- Wire meter, panel, and sign.
- Call for final electrical inspections and cut-in card.
- Test and label after utility connection.

- ❖ **Engineered drawings not included in budget if required by city inspector.**
- ❖ **Changes to scope of work by city, inspector, or sign company not included in quote.**
- ❖ **Sign purchased and installed by others.**
- ❖ **Quote based on electrical utility company agreeing to above scope of work.**
- ❖ **Asphalt or concrete repair by others.**

Your cost for this work, including all material and labor, will be \$37,000.00.

At Reverend Evers Park, we will:

- File electrical permit with township.
- Call for local utility markouts.
- Trench or bore from existing electrical enclosure to new sign location.
- Install new PVC conduit from enclosure to new sign.
- Pull (2) new 120-volt 20-amp circuits from panel to sign.
- Install new disconnects at sign.
- Wire new disconnects and sign.
- Call for final electrical inspections.
- Test and label.

- ❖ **Engineered drawings not included in budget if required by city inspector.**
- ❖ **Changes to scope of work by city, inspector, or sign company not included in quote.**
- ❖ **Sign purchased and installed by others.**
- ❖ **Asphalt or concrete repair by others.**

Your cost for this work, including all material and labor, will be \$25,100.00.

At Roosevelt Plaza Park, we will:

- File electrical permit with township.
- File new service request with electrical utility company.
- Call for local utility markouts.
- Trench or bore from existing electrical enclosure to new sign location.
- Install new PVC conduit from electrical enclosure to new sign.
- Pull (2) new 120-volt 20-amp circuits from panel to sign.
- Install new disconnects at sign.
- Wire sign.
- Call for final electrical inspections and cut-in card.
- Test and label.

- ❖ **Engineered drawings not included in budget if required by city inspector.**
- ❖ **Changes to scope of work by city, inspector, or sign company not included in quote.**
- ❖ **Sign purchased and installed by others.**
- ❖ **Quote based on electrical utility company agreeing to above scope of work.**
- ❖ **Asphalt or concrete repair by others.**

Your cost for this work, including all material and labor, will be \$31,975.00.

This work can be done at any time and during normal business hours. Engineering and/or permit fees (if required) are not included.

If there are any questions regarding this proposal, or if we can be of assistance in any other way, please feel free to call.

Sincerely,

Adam Baldwin

Accepted by: _____

Adam Baldwin
Project Manager
Northeast Electrical Services, LLC

Date: _____ P.O. _____

We also have General Construction, Plumbing, HVAC, and Controls Departments to service all your needs.

402 Airport drive Williamstown, NJ 08094 Phone (856) 262-2305 Fax (856) 262-2307



[Skilled Trades](#)
[Ancillary Bids](#)
[Compliance Services](#)
[Lead Compliance](#)

- Trade Packages PRINT
- Dust Mop Service and Replacement - Treated
- Electric Motor Repair - Package #10
- Electrical Service and Repair - Package #11**
- Elevator Service, Inspection, and Repair - Package #12
- Extermination Services - Package #26
- Fencing Repair and Replacement - Package #13
- Fire Alarm System Inspection and Repair - Package #14
- Fire Extinguisher Inspection/Testing/Recharging and Fire Suppression Systems - Package #15A
- Fire Smoke Detector Testing and Replacement - Package #15B
- Fire Sprinkler System Inspection and Repair - Package #38
- Floor Tile Repair and Replacement - Package #16

Contract Dates from December 1, 2023 thru December 1, 2025
 Bid Advertised on July 19, 2023
 Date Bid was Opened August 10, 2023
 Educational Data Services, Inc. Bid # 12197

Vendor Information

Primary Vendor - Northeast Electrical Services, LLC

Contact Information
 Emer Wolf
 402 Airport Drive
 Wiamstown, NJ 08094
 Phone: 856-262-2305
 Fax: 856-262-2307
 E-Mail: emer_wolf@northeastelectrical.com
 FDS Vendor Code: X480

Services Information

Service	Rate
Electrical Services: Mechanic:	\$90.00/Per Hour
Electrical Services: Bucket Truck (Hourly Rate in Addition to Above Labor Rates):	\$0.01/Per Hour
Electrical Services: % Mark-Up Added to a Wholesale Cost:	5.00%
Outdoor Lighting: Labor Charge:	\$135.00/Per Hour
Outdoor Lighting: % Mark-Up Added to a Wholesale Cost:	30.00%/%

Secondary Vendor - Generations Services, Inc.

R-21

DB:AIV
03-11-25

RESOLUTION AUTHORIZING AN AMENDMENT TO CONTRACT #03-24-022 WITH LATIN AMERICAN ECONOMIC DEVELOPMENT ASSOCIATION, INC. FOR THE BUY CAMDEN FIRST INITIATIVE

WHEREAS, on March 12, 2024, pursuant to MC-24:9396, the City and Latin American Economic Development Association, Inc. ("LAEDA"), entered into Contract #03-24-022 for the Buy Camden First Initiative ("Project") for an amount not to exceed Seventy-Five Thousand Eight Hundred Thirteen Dollars and Fifty Cents (\$75,813.50); and

WHEREAS, it is necessary to amend Contract #03-24-022 to increase the contract in an amount not to exceed EIGHTY-FIVE THOUSAND TWO HUNDRED TWENTY-ONE DOLLARS (\$85,221.00), and to extend the term of the contract for an additional one (1) year term to complete the project by March 2026; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden, under line item "G-02-FF-702-20Q", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that contract #03-24-022 with Latin American Economic Development Association, Inc., be amended in the amount not to exceed EIGHTY-FIVE THOUSAND TWO HUNDRED TWENTY-ONE DOLLARS (\$85,221.00), making the total amount of the contract an amount not to exceed ONE HUNDRED SIXTY-ONE THOUSAND THIRTY-FOUR DOLLARS AND FIFTY CENTS (\$161,034.50) and to extend the term of the contract for one (1) year.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed and approved as to form.



DANIELS. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: LATIN AMERICAN ECONOMICAL DEVELOPMENT ASSOCIATION INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

• BUDGET APPROPRIATION:
AMOUNT: \$

• DEDICATED BY RIDER:
AMOUNT:\$

• RESERVE FOR STATE AND FEDERAL GRANT: G-02-FF-702-20Q
AMOUNT:\$ 85,221.00

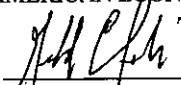
• CAPITAL ORDINANCE
AMOUNT:\$

• TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 85,221.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AMENDING CONTRACT #03-24-022 TO THE LATIN AMERICAN ECONOMIC DEVELOPMENT ASSOCIATION , INC



Gerald C. Seneski
Director of Finance
Date: 2/24/25



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 03/11/2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AMENDING CONTRACT #03-24-022 TO THE LATIN AMERICAN ECONOMIC DEVELOPMENT ASSOCIATION, INC

Point of Contact: Lateefah Administration 856-757-7475 lachandl@ci.camden.nj.us
Chandler

Name	Department- Division- Bureau	Phone	Email
Lateefah Chandler	Administration	856-757-7475	lachandl@ci.camden.nj.us

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y	<i>Lateefah Chandler</i>		
Director of Finance	Y	<i>L.P.</i>	2/24/25	

Approved by:
Business Administrator

[Signature] 2/26
Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

[Signature] FEB 26 2025
Signature Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AMENDING CONTRACT #03-24-022 TO THE LATIN AMERICAN ECONOMIC DEVELOPMENT ASSOCIATION, INC

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- The Latin American Economic Development Association, Inc (LAEDA) will continue to support DiLorenzo Davis Consulting with outreach and marketing activities, continue to lead the Camden Verified (CV) effort as well as manage the publishing of new business on the BuyCamden1st.com site, continue with anchor corporations and institutions to connect and conduct CV businesses along with providing education opportunities to new businesses to reach CV status.
- Requesting an increase of \$85,221.00 to complete the requested service and ending by March 2026. Original contract \$75,813.50

AMOUNT OF PROPOSED SERVICE or TOTAL COST OF PROPOSAL: \$85,221

APPROPRIATION NUMBER: G-02-FF-702-20Q

PROCUREMENT PROCESS: NFO N.J.S.A. 40A:11-5(1)(a)(ii)

IMPACT STATEMENT:

- The City begun the process of outreach and marketing activities to help promote the purchase of products and services from Camden bases business. Discontinuing this service will leave this goal unfinished

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	LATIN AMERICAN ECONOMIC DEVELOPMENT ASSOCIATION, INC
Purpose or Need for service:	BUY CAMDEN FIRST INITIATIVE
Contract Award Amount	\$85,221
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES ARP
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NFO - N.J.S.A. 40A:11-5(1)(a)(ii)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

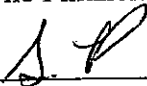
Mayor's Signature* Date _____

Date _____

Business Administrator/Manager Signature

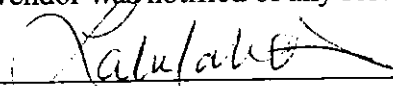
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Certifying Officer

Date _____

For LGS use only:

Approved

Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

Buy Camden 1st Initiative 2025 Year 2 - Proposal

Buy Camden 1st Initiative - Year 2

The year 2 implementation of the Buy Camden 1st initiative is an integration of plans between the two partners, LAEDA and DiLorenzo Davis Consultants, LLC, to carry out the City of Camden's vision of strengthening the City's small business sector.

Below please find the scope of work LAEDA intends to pursue in year 2 to advance the initiative and the City's vision.

LAEDA

LAEDA's proposal includes five areas of work with:

- **Support DiLorenzo Davis Consultants, LLC's (DDC) Outreach & Marketing Activities** - LAEDA will support DDC's outreach and marketing activities by tapping into its networks and constituencies to advance awareness and garner participation in the Buy Camden First Initiative.
- **Managing Camden Verified(CV) Process** - LAEDA has developed the infrastructure and procedures required to execute the Camden Verified process during year 1 of the project. Mefred Feliz, LAEDA's Camden Verified Coordinator, will continue to lead the CV effort as well as manage the publishing of new businesses on the BuyCamden1st.com site.
 - **Outcomes:** LAEDA expects marketing efforts to generate 100 - 125 new prospective leads in 2025-2026, of which 60 - 80 initial consultations will be completed. 40 - 60 will begin the verification process, 25 - 50 of which will complete the process and attain Camden Verified Status.
- **Matchmaking Assistance** - Ms. Feliz has had great success during year 1 and will continue in year 2 to work with anchor corporations and institutions and Camden Verified businesses to connect and conduct business. Where technical assistance is required, Ms. Feliz will continue to provide assistance while also engaging the LAEDA team of business counselors where needed.
 - **Outcomes:** LAEDA will successfully complete between 9 - 20 purchasing transactions
- **Capacity Building Assistance** - LAEDA will continue to produce capacity building business education opportunities to support the development of Camden Verified businesses to do business with anchor corporations and institutions. In addition, one on one counseling services will continue to be made available to provide specific assistance.
 - **Outcomes:** LAEDA will host 4 Procurement Capacity Building Seminars around General Readiness, Certifications, Capability Statements and Finance
- **Ongoing Management of the Buy Camden 1st Website** - During year 2, the update and management of the website will transition from Hopeworks to LAEDA. This includes adding business listings, posting purchasing opportunities and maintaining the site's calendar and news blog.

**Buy Camden 1st Initiative 2025
Year 2 - Proposal**

Year 2 Budget

Income	Budget
Funding Sources	
Government Contracts	
City of Camden	85,221.00
	-
Total Government Contracts	85,221.00
Total Income	85,221.00
Expenses	Budget
Personnel	
Salaries	
Operations - President & CEO	9,000.00
Operations - Office Administrator	2,500.00
Business Srvc. - Program Manager	5,000.00
Business Srvc. - Camden Verified Coordinator	38,000.00
WBC - Program Manager	6,000.00
WBC - Assistant Program Manager - Counseling	5,000.00
Total Salaries	65,500.00
Employer Contributions & Fringe Benefits	
Payroll Taxes - Employer Match - 9%	5,895.00
Fringe Benefits - Health & Dental Insurance	8,000.00
Total Employer Contributions & Fringe Benefits	13,895.00
Total Personnel Expense	79,395.00
Operating Expenses	
LAEDA - BuyCamden1st.com Social Media Contract	3,600.00
LAEDA - Client Relationship Management Software	1,000.00
LAEDA - Payroll Fees	326.00
LAEDA - Travel	350.00
LAEDA - Consultants/Instructors - Training	300.00
LAEDA - Constant Contact Subscription	250.00
Total Operating Expenses	5,826.00
Total Project Expenses	85,221.00

R-22

DB:aiv
03-11-25

RESOLUTION AUTHORIZING THE TERMINATION OF THE NON-PROFIT SERVICE FEE AGREEMENT BETWEEN THE CITY OF CAMDEN AND RESPOND, INC.

WHEREAS, on June 8, 2009, the City and Respond, Inc. ("Respond"), entered into a "Non-profit Corporation Service Fee Agreement" ("SFA") that required Respond to pay an annual service fee to the City in the amount of Twenty Thousand Dollars (\$20,000.00) for a twenty (20) year term; and

WHEREAS, the SFA was a condition of a mortgage grant that Respond received from the New Jersey Economic Development Authority's ("NJEDA") Economic Recovery Board ("ERB") grant program for the property located at 924-925 North 8th Street; and

WHEREAS, Respond's ERB mortgage has been satisfied and discharged as of May 1, 2024; and

WHEREAS, Respond has been experiencing financial hardship and has requested that the City release Respond from its obligation to make payments under the SFA and forgive any outstanding balance given that Respond's ERB mortgage has been discharged; and

WHEREAS, it is in the best interest of the City to terminate the SFA and forgive the balance so that Respond can continue to serve the City and its residents; and

WHEREAS, due to NJEDA discharging the mortgage and releasing Respond from the terms of the ERB grant and in order to preserve Respond's ability to provide vital services to the residents of the City of Camden, the City desires to terminate the SFA; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council that the City of Camden is authorized to terminate the Non-profit Corporation Service Fee Agreement with Respond, Inc., effective immediately.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE TERMINATION OF THE NON-PROFIT SERVICE FEE AGREEMENT BETWEEN THE CITY OF CAMDEN AND RESPOND, INC.

Point of Contact:	Amia I. Valentine	Law	X7166	amvalent@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

2/26
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

FEB 26 2025
Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE TERMINATION OF THE NON-PROFIT SERVICE FEE AGREEMENT BETWEEN THE CITY OF CAMDEN AND RESPOND, INC.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- On June 8, 2009, the City and Respond, Inc., entered into a non-profit service fee agreement ("SFA") as a condition of a mortgage/grant that Respond received from the State Economic Recovery Board ("ERB") for the property located at 924-925 N. 8th street.
- Pursuant to the SFA Respond was required to pay the City a "service fee" of \$20,000.00 per year for 20 years totaling \$400,000.00.
- Absent the SFA Respond, as a non-profit, would be tax exempt and not required to make annual payments to the City for municipal services.
- Respond is currently facing financial hardships that threatens its ability to continue serving the City.
- As such, Respond is requesting the City terminate the SFA and forgive the balance of the Service fee.
- Respond's ERB mortgage which required the SFA has been discharged.
- The City has terminated SFA's with other non-profits in the past under similar circumstances.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$0

IMPACT STATEMENT:

- Requiring Respond to Continue making payments would cause extreme financial hardship on the organization which is currently facing financial hardship.
-

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1. Vance Lofton, Respond, Inc.
 - Attendance: (Y/N/Tentative). Confirmed? Yes

COORDINATION:

- Assignees retain assignments.

Prepared by: Amia Valentine

x7166/amvalent@ci.camden.nj.us

Name

Phone/Email

NON-PROFIT CORPORATION SERVICE FEE AGREEMENT

THIS SERVICE FEE AGREEMENT (the "Agreement") is made and entered into this 8TH day of June, 2009 by and between RESPOND, INC., a non-profit corporation organized under the laws of the State of New Jersey having its principal office at 532 State Street, City of Camden , Camden County, New Jersey 08102 (hereinafter referred to as the "Owner") and the: City of Camden, a municipal corporation of the County of Camden, State of New Jersey (hereinafter referred to as the "Municipality").

WITNESSETH

IN CONSIDERATION of mutual covenants herein contained and as a condition to the receipt of a 1 million dollar grant to the Owner from the Economic Recovery Board ("ERB"), it is mutually agreed between the Owner and the Municipality as follows:

1. This Agreement is made in part pursuant to the Owner's intent to meet the requirements of the Municipal Rehabilitation and Economic Recovery Act, P.L. 2002, c43 and in part as a voluntary act of the Owner. The Act requires non-profit tax-exempt grantees of funds under the Act used to construct, expand and/or rehabilitate real property located within the boundaries of the Municipality to pay an annual service fee to the municipality.

2. The Owner further agrees that it did receive ERB funds and does receive services from the Municipality and is willing to voluntarily contribute by way of a service fee, in the amount of two percent (2%) of the 1 million dollar ERB grant, which equals \$20,000.00 to be paid annually over a period of twenty (20) years for a total of \$400,000.00 beginning as of July 1, 2009. This service fee pertains exclusively to the project known as the New Worker Job Development and Training Center being operated at 924 & 925 N. 8th Street, Camden, NJ and ending twenty (20) years less 1 day thereafter.

3. The annual service fee of \$20,000.00 shall be paid to the Municipality in quarterly installments of \$5,000.00 per quarter. Payments are due on the first day of November, February, May, and August of each year. The Municipality shall provide an invoice (except for the initial payment) to the Owner requesting payment no later than (10) ten days prior to the quarterly payment date. The Owner agrees to pay a late fee of 8% on the outstanding balance for fees not received by the seventh day of the month in which payments are due.

4. The service fee and late fee, if any, shall be sent to the Tax Collector of the Municipality at the following address and checks are to be made payable to the City of Camden.


TO: City of Camden Tax Collector
City Hall, Room 101
6th and Market Streets
Camden, New Jersey 08101-5120

5. Communications regarding this Agreement and/or the service fee payments shall be sent certified mail, return receipt requested or by reputable overnight courier to the Tax Collector at:


City of Camden Tax Collector
City Hall, Room 101
6th and Market Streets
Camden, New Jersey 08101-5120

IN WITNESS WHEREOF, the parties have executed this Service Fee Agreement as of the day and year first above written.

Attest:




Attest:



LUIS PASTORIZA
Municipal Clerk

RESPOND, INC.

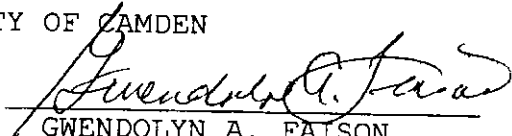
By:



WILBERT MITCHELL
Executive Director

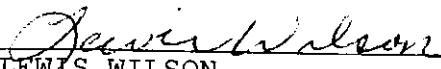
CITY OF CAMDEN

By:



GWENDOLYN A. FAIZON
Mayor


APPROVED AS TO FORM



LEWIS WILSON
City Attorney



CAMDEN COUNTY, NJ
 CAMDEN COUNTY CLERK'S OFFICE
 DIS NTG-OR BOOK 12583 1752
 RECORDED 05/17/2024 15:02:50
 FILE NUMBER 2024031971
 RPT #: 2716435; RECD BY: JS22
 RECORDING FEES \$45.00
 MARGINAL NOTATION \$10.00
 TOTAL TAX \$0.00

 Camden County Document Summary Sheet	Return Name and Address New Jersey Economic Development Authority Att: Post Closing Financial Services PO Box 990 Trenton, New Jersey 08625
	CAMDEN COUNTY CLERK 520 MARKET ST CAMDEN NJ 08102

Official Use Only

Submitting Company	New Jersey Economic Development Authority
Document Date (mm/dd/yyyy)	05/01/2024
Document Type	Discharge Mortgage
No. of Pages of the Original Signed Document (Including the cover sheet)	2
Consideration Amount (If applicable)	

First Party (Grantor or Mortgagor or Assignor) (Enter up to five names)	Name(s) (Last Name First Name Middle Initial Suffix) (or Company Name as written)	Address (Optional)
	Respond, Inc.	

Second Party (Grantee or Mortgagee or Assignee) (Enter up to five names)	Name(s) (Last Name First Name Middle Initial Suffix) (or Company Name as written)	Address (Optional)
	New Jersey Economic Development Authority	

Parcel Information (Enter up to three entries)	Municipality	Block	Lot	Qualifier	Property Address
		City of Camden	762	2	
	City of Camden	757	64		925 N. 8th Street

Reference Information (Enter up to three entries)	Book Type	Book	Beginning Page	Instrument No.	Recorded/File Date
	OR		9052	500 608	200904424

*DO NOT REMOVE THIS PAGE.

DOCUMENT SUMMARY SHEET (COVER SHEET) IS PART OF CAMDEN COUNTY FILING RECORD. RETAIN THIS PAGE FOR FUTURE REFERENCE.

2024031871

Discharge of Performance Mortgage and Security Agreement and Fixture Filing

A certain Mortgage dated March 18, 2009, was made by

Respond, Inc
To
New Jersey Economic Development Authority

This Mortgage was made to secure payment of \$ 1,000,000.00 and interest. It was recorded or registered in the office of the county recording officer of Camden County, State of New Jersey, on June 25, 2009, in Mortgage Book OR 09052 on Page 0608.

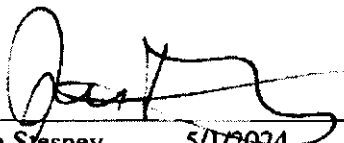
Property: Block 762, Lot 2, 924 North 8th Street, Camden, New Jersey 08102
Block 757 Lot 64, 925 North 8th Street, Camden, New Jersey 08102

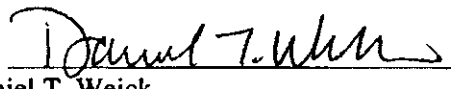
The Mortgage which has been PAID IN FULL or otherwise SATISFIED and DISCHARGED. Mortgage may now be discharged of record. This means that the Mortgage, is now canceled and void.

I sign and CERTIFY to this Discharge of Mortgage on May 1, 2024.

Witnessed or Attested by:

New Jersey Economic Development Authority

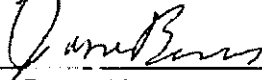
By: 
Jerome Stesney 5/1/2024
Team Lead Special Loan Management
Post Closing Financial Services

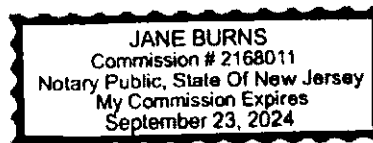
By: 
Daniel T. Weick
Vice President
Post Closing Financial Services

STATE OF NEW JERSEY, COUNTY OF MERCER SS:
I CERTIFY that on May 1, 2024

Daniel T. Weick personally came before me and stated to my satisfaction that this person (or if more than one, each person):

- (a) was the maker of the attached instrument;
- (b) was authorized to and did execute this instrument as Vice President- Post Closing Financial Services of New Jersey Economic Development Authority the entity named in this instrument;
- and,
- (c) executed this instrument as the act of the entity named in this instrument.


Jane Burns, Notary
May 1, 2024



Respond Inc PROD-00153906

R-23

AIV
3-11-25

**RESOLUTION AUTHORIZING EXTENSIONS OF TIME TO COMPLETE FORECLOSURE FOR
LESS THAN FULL VALUE TAX SALE CERTIFICATE ASSIGNMENTS**

WHEREAS, the City Council previously authorized the assignment of various tax sale certificates, listed in Exhibit A attached hereto, for less than the full amount due pursuant to N.J.S.A. 54:5-114.2(b); and

WHEREAS, N.J.S.A. 54:5-114.4 requires that the tax sale certificate assignee complete foreclosure of the tax sale certificate and record the final judgment in the Camden County Clerk's Office within two (2) years of the date of the resolution authorizing the assignment; and

WHEREAS, due to various reasons, including court delays caused by the COVID-19 Public Health Emergency, and foreclosure procedural changes in light of the United State Supreme Court's decision in *Tyler v. Hennepin County*, assignment holders have been unable to complete foreclosure within the two (2) year requirement; and

WHEREAS, the tax sale certificate purchasers listed below made requests to extend the time to foreclose; and

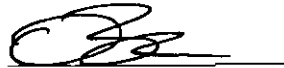
WHEREAS, the Lien Review Committee now requests that the City Council extend the foreclosure deadlines to the *New Deadline to Complete Foreclosure* dates listed in Exhibit A attached hereto; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Purchaser's foreclosure deadline is hereby extended to the respective *New Deadline to Complete Foreclosure* listed in Exhibit A attached hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Exhibit A

<u>Address</u>	<u>Block/Lot</u>	<u>Council Resolution Approval Date</u>	<u>Resolution #</u>	<u>Tax Sale Certificate #</u>	<u>Tax Sale Certificate Purchaser</u>	<u>Last deadline to complete foreclosure</u>	<u>New Deadline to complete foreclosure</u>
805 Lansdown	415/21	11/9/2021	MC-21:8204	10-02541	Jenkins, Timothy & Walton, Craig	11/9/2021	11/9/2025
947 Jackson	439/7	11/9/2021	MC-21:8204	09-00657	Jenkins, Timothy & Walton, Craig	11/9/2021	11/9/2025
426 Carl Miller	474/5	12/21/2015	MC-15:4798	11-00912	Bain, Joel	12/21/2024	12/21/2025
634 N. 8	796/6	10/11/2022	MC-22:8634	09-01462	Morales, Nory & Roberto	10/11/2024	10/11/2025
1114 Lois	906/23	11/9/2021	MC-21:8204	37515	Davis, Fayia	11/9/2024	11/9/2025
3286 Westfield	1025/2	12/11/2018	MC-18:6992	93-970	Franco, Victor	12/11/2021	12/11/2025
SS Westfield 23W 33	1025/3	12/11/2018	MC-18:6992	34986	Franco, Victor	12/11/2021	12/11/2025



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Daniel Blackburn, City Attorney

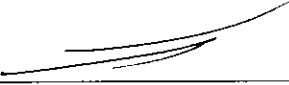
TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments

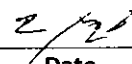
Point of Contact:	Amia I. Valentine	Law	X7166	amvalent@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator


Signature



Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney


Signature

FEB 26 2025
Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Request to approve extensions of time to foreclose on less than full value tax sale certificate assignments.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$0

IMPACT STATEMENT:

- Provide additional time for assignees to foreclose on tax sale certificates to acquire properties.
- To continue to receive tax revenue for properties and provide time for assignees to acquire title.
- If not approved, TSC's will revert back to City; loss in tax revenue for properties.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Assignees retain assignments.

Prepared by: Amia Valentine

x7166/amvalent@ci.camden.nj.us

Name

Phone/Email

A-24

DB
03-11-25

**RESOLUTION AUTHORIZING A NON-FAIR AND OPEN PROFESSIONAL SERVICES
CONTRACT TO S.L. ENVIRONMENTAL LAW GROUP, PC FOR LEGAL SERVICES**

WHEREAS, there exists a need for professional legal services of special counsel for the ongoing litigation of a civil action concerning potential PFAS chemical contamination found in the City of Camden's water supply; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1et. Seq., permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, there is no cost to the City unless there is a recovery, in which case the City will pay a percentage of the recovery (not to exceed 20%) to the firm; and

WHEREAS, under Section I(3) of the MOU with DCA, the City is not required to obtain DLGS's pre-approval in cases where the Municipality intends to award a contract to a vendor that was approved by DLGS during the previous budget year and having met all the conditions as outlined in said Section; and

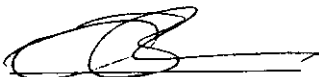
WHEREAS, the City desires to award a one-year contract for professional services to S.L. Environmental Services Group, P.C. for the purpose of continuing the litigation of the civil action for investigating the potential chemical contamination of the City of Camden's water supply and filing a civil action on the City's behalf; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with S.L. Environmental Law Group, PC for ongoing litigation of a civil action matter against those companies responsible for the PFAS chemicals being found in the City water supply, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: (Director of Department Making Request)

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing a Non-Fair and Open Professional Services Contract with S.L. Environmental Group, P.C. for Legal Services

Point of Contact:

Name	Department-Division-Bureau	Phone	Email
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ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature	Date
-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature	Date
-----------	------

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

DB
03-11-25

R-25

**RESOLUTION APPROVING THE CY 2025 BUDGET
AND PROVIDING NOTICE OF THE PUBLIC HEARING**

2025 Municipal Budget of the City of Camden, County of Camden

BE IT RESOLVED that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2025.

BE IT FURTHER RESOLVED that said Budget be published in the Courier Post in the issue of March 12, 2025.

The City Council of the City of Camden does hereby approve the following as the 2025 Budget, for further review and consideration following the Public Hearing.

Current Fund		Anticipated
Summary of Revenues		2025
1.	Surplus	22,200,000.00
2.	Total Miscellaneous Revenues	180,712,615.21
3.	Receipts from Delinquent Taxes	3,005,000.00
4.	Local Tax for Municipal Purposes	31,470,001.67
<hr/>		
Total General Revenues		237,387,616.88
Summary of Appropriations		2025 Budget
1.	Operating Expenses: Salaries & Wages	47,438,500.00
	Other Expenses	166,125,855.21
2.	Deferred Charges & Other Appropriations	13,549,024.00
3.	Capital Improvements	850,000.00
4.	Debt Service (Include for School Purposes)	2,931,125.00
5.	Reserve for Uncollected Taxes	6,493,112.67
<hr/>		
Total General Appropriations		237,387,616.88

Water		Utility Budget
Summary of Revenues		2025
1.	Surplus	1,197,442.00
2.	Miscellaneous Revenues	18,200,000.00
3.	Deficit (General Budget)	
<hr/>		
Total Revenues		19,397,442.00
Summary of Appropriations		2025 Budget
1.	Operating Expenses: Salaries & Wages	
	Other Expenses	15,019,983.00
2.	Capital Improvements	3,000,000.00
3.	Debt Service	727,459.00
4.	Deferred Charges & Other Appropriations	
5.	Surplus (General Budget)	650,000.00
<hr/>		
Total Appropriations		19,397,442.00

Sewer		Utility Budget
Summary of Revenues		2025
1.	Surplus	1,366,832.00
2.	Miscellaneous Revenues	9,950,000.00
3.	Deficit (General Budget)	
<hr/>		
Total Revenues		11,316,832.00
Summary of Appropriations		2025 Budget
1.	Operating Expenses: Salaries & Wages	
	Other Expenses	8,654,989.00
2.	Capital Improvements	950,000.00
3.	Debt Service	1,458,252.00
4.	Deferred Charges & Other Appropriations	253,591.00
5.	Surplus (General Budget)	
<hr/>		
Total Appropriations		11,316,832.00

Notice is hereby given that the City Council of the City of Camden, County of Camden, approved the Budget and Tax Resolution on March 11, 2025.

A hearing on the Budget and Tax Resolution will be held at City Hall, 520 Market Street, Camden, NJ 08102 on April 8, 2025 at 5:00 PM at which time and place objections to said Budget and Tax Resolution for the calendar year 2025 may be presented by taxpayers or other interested persons.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF RESOLUTION: RESOLUTION APPROVING THE CY2025 BUDGET AND PROVIDING NOTICE OF THE PUBLIC HEARING

Point of Contact:	Scott Z. Parker	Finance	Ext-6405	Scparker@camdennj.gov
	Name	Department-Division-		

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>S.P.</i>	<i>2/19/25</i>	

Approved by: _____
 Business Administrator _____
 Signature _____ Date *2/26*

Attachments (list and attach all available):
Reso

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: _____
 City Attorney _____
 Signature _____ Date **FEB 26 2025**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE: RESOLUTION APPROVING THE CY2025 BUDGET AND PROVIDING NOTICE OF THE PUBLIC HEARING

FACTS/BACKGROUND:

- The budget shall be introduced in writing at a meeting of the governing body. Approval thereof shall constitute a first reading which may be by title.
- Upon the approval of the budget by the governing body, it shall fix the time and place for the holding of a public hearing upon the budget

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - The Budget for 2025 will be officially introduced
- Why Should the City Council approve this legislation?
 - A budget must be introduced before it is able to be adopted by the governing body

SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Z. Parker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

DB
03-11-25

R-26

**RESOLUTION AMENDING THE 2025 TEMPORARY APPROPRIATIONS
PURSUANT TO N.J.S.A 40A:4-20, PRIOR TO THE ADOPTION OF THE
2025 MUNICIPAL BUDGET**

WHEREAS, NJSA 40A:4-20 provides that, in addition to temporary appropriations necessary for the period prior to the adoption of the budget, the governing body may make emergency temporary appropriations for any purposes for which appropriations may lawfully be made, for the period between the beginning of the current calendar year and the date of the adoption of the budget for the current calendar year; and

WHEREAS, the amount of such emergency temporary appropriations shall be included under corresponding headings in the budget as adopted; and

WHEREAS, the City has deemed certain emergency temporary appropriations to be necessary and such appropriations are conforming to the provisions of NJSA 40A:4-20; now, therefore

BE IT RESOLVED, that in accordance with N.J.S.A 40A:4-20 the following:

1. Emergency temporary appropriations are made and the same are hereby made for.

	Current Fund	Water Operating	Sewer Operating
Operating Expenses	75,882,344	8,890,000	5,400,000
Capital	850,000		
Debt	2,931,125	727,459	1,711,843
Grant Funds	3,851,477		
Total Temporary Appropriations	83,514,946	9,617,459	7,111,843


2. That said Emergency Temporary Appropriation will be provided for in full in the 2025 budget.

3. That two certified copies of this resolution be filed with the Director of Local Government Services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AMENDING THE 2025 TEMPORARY APPROPRIATIONS, PURSUANT TO N.J.S.A 40A:4-20 PRIOR TO THE ADOPTION OF THE 2025 MUNICIPAL BUDGET

Point of Contact: Scott Z. Parker Finance Ext-6405 Scparker@camdennj.gov

Name Department-Division-

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>S.P.</i>	2/20/25	

Approved by:
Business Administrator

[Signature] 2/20
Signature Date

Attachments (list and attach all available):
Reso to Follow

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

[Signature] FEB 26 2025
Signature Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: : RESOLUTION AMENDING THE 2025 TEMPORARY APPROPRIATIONS, PURSUANT TO N.J.S.A 40A:4-20 PRIOR TO THE ADOPTION OF THE 2025 MUNICIPAL BUDGET

FACTS/BACKGROUND:

- The 2025 Temporary Budget will expire on March 31, 2025 & the 2025 budget is not estimated to be adopted until June of 2025.
- Since the temporary 2025 Temporary budget is expiring the City will need to adopt a temporary emergency resolution until the final CY2025 budget is adopted
-

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: 50% of Prior year Budget

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - The city will be able to pay its obligations until the Budget is Adopted
- Why Should the City Council approve this legislation?
 - To be to make payments on City commitments/contracts.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Z. Parker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

R-27

**RESOLUTION OF THE CITY OF CAMDEN
MAKING APPLICATION TO THE LOCAL FINANCE BOARD
PURSUANT TO N.J.S.A 40A:4-45.3 (EE)**

WHEREAS, the City Council of the City of Camden in the County of Camden desires to make application to the Local Finance Board for its approval of a proposed Appropriations Cap Waiver pursuant to N.J.S.A. 40:4-45.3 (ee) and,

WHEREAS, the City Council believes that:

- a. it is in the public interest to accomplish such purpose; and
- b. the Appropriation Cap Waiver is for the health, wealth, convenience or betterment of the inhabitants of the City of Camden; and
- c. the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the City of Camden and will not create an undue financial burden to be placed upon the City of Camden.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Camden as follows:

SECTION 1. The application to the Local Finance Board is hereby approved, and the Chief Financial Officer, along with other representatives of the City of Camden are hereby authorized to prepare such application and to represent the City of Camden in matters pertaining thereto.

SECTION 2. The Municipal Clerk of the City of Camden is hereby directed to file a copy of the proposed Appropriation Cap Waiver with the Local Finance Board as part of such application.

SECTION 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Scott Z. Parker


TITLE OF RESOLUTION: Resolution Of The City of Camden Making Application To The Local Finance Board Pursuant To N.J.S.A 40A:4-45.3 (ee)

Point of Contact:	Scott Z. Parker	Finance	Ext-6405	Scparker@camdennj.gov
	<hr/>			
	Name	Department-Division-		

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>S.P.</i>	<i>2/19/25</i>	

Approved by:
Business Administrator


Signature

2/26
Date

Attachments (list and attach all available):

Reso

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE: Resolution Of The City of Camden Making Application To The Local Finance Board Pursuant To N.J.S.A 40A:4-45.3 (ee

FACTS/BACKGROUND:

- City Council of the City of Camden in the County of Camden desires to make application to the Local Finance Board for its approval of a proposed Appropriations Cap Waiver pursuant to N.J.S.A. 40:4-45.
- Increase in Health Insurance Appropriation of \$11,245,000 (from \$14,575,000 to 25,820,000. The Health Insurance Appropriation in 2021 was \$26,500,000. In 2022, \$24,000,000 was charged against a self-insurance Trust Fund, causing a net appropriation of \$2,500,000. The balance of said Trust Fund was utilized in support of the 2023 and 2024 Budget Appropriation. As the Trust Fund was phased out in 2023 and 2024, the resulting 2022 cap bank was utilized. Unfortunately, that bank could only be carried forward for 2 years. Upon completing the 2024 budget, the 2022 cap bank had \$12,397,672.83 lapse. Had the City been able to carry forward the 2022 cap bank into a third year there would be no need for this waiver application. The Health Insurance increase in 2025 of \$11,245,000 would have been covered by the 2022 bank. As a result of other cost savings initiatives, the request for a waiver is only \$9,795,635.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - The city will be able to go in front of the Local Finance Board to receive a cap waiver
- Why Should the City Council approve this legislation?
 - The City will not be able to balance the 2025 Budget without it

SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Z. Parker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

DB:dh
03-11-25

K-28

**RESOLUTION TO APPLY & ACCEPT THE 2025 VALVE AND FIRE HYDRANT
REPLACEMENT INITIATIVE STATE APPROPRIATION FOR FUNDING
IN THE AMOUNT OF \$500,000.00**

WHEREAS, the governing body of the City of Camden desires to apply for and accept funding from the New Jersey Department of Community Affairs, for the 2025 Valve and Fire Hydrant Replacement Initiative; and

WHEREAS, the funding from said grant will be used to implement and manage replacement of valves and fire hydrants in the City of Camden water system; and

WHEREAS, in order to obtain such a grant, it is necessary for the City of Camden to authorize the application and acceptance of said grant; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and hereby are authorized to submit an application to the New Jersey Department of Community Affairs for funding in an amount not to exceed Five Hundred Thousand Dollars (\$500,000.00), to implement and manage replacement of valves and fire hydrants in the City of Camden water system and to accept said grant upon its award.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: Resolution to Apply & Accept the 2025 Valve and Fire Hydrant Replacement Initiative State Appropriation.

Point of Contact: Scott Z. Parker Director of Finance 856-757-7582 Sparker@camdennj.gov

Name Department-Division-

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>S.Z.P.</i>	<i>2/19/25</i>	

Approved by:
Business Administrator

[Signature] *2/26*
Signature Date

Attachments (list and attach all available):

Email

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

[Signature] FEB 20 2025
Signature Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: : Resolution to Apply & Accept the 2025 Valve and Fire Hydrant Replacement Initiative State Appropriation.

FACTS/BACKGROUND:

- The state has given the City \$500,000.00 from their budget to spend on Valve and Fire Hydrant Replacement .
- The City must officially accept this funding in order to receive it
- A resolution for accepting must accompany the application that is due on 3/15/2025

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - The City will accept this appropriation
- Why Should the City Council approve this legislation?
 - To have funds to improve the City's Replace fire hydrants
 -

SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Parker, City of Camden

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

Scott Z. Parker

From: Heydel, Kevin [DCA] <Kevin.Heydel@dca.nj.gov>
Sent: Wednesday, February 5, 2025 3:06 PM
To: Timothy J. Cunningham; Scott Z. Parker
Cc: Gerald C. Seneski
Subject: RE: (EXTERNAL) FY 2025 Legislative Grant Application - Police & Fire Capital Improvements - Valve and Fire Hydrant Replacement Initiative - \$500,000

Good, afternoon, Tim,

In the FY 2025 state budget the DLGS is charged with administering 104 legislative grants. Since we work through SAGE, we would have to set up 104 separate RFP's. Instead, I took the descriptions of all the grant and categorized them in 33 RFP's which is less costly and easier to administer.

The description "Valve and Fire Hydrant Replacement Initiative" fit into the police and fire capital improvements RFP because it deals with fire hydrants.

Regards,

Kevin W. Heydel, Grant Administrator
101 South Broad Street
Trenton, NJ 08625
Phone: (856) 466-5882
kevin.heydel@dca.nj.gov

From: Timothy J. Cunningham <TiCunnin@camdennj.gov>
Sent: Tuesday, February 4, 2025 3:51 PM
To: Heydel, Kevin [DCA] <Kevin.Heydel@dca.nj.gov>; Scott Z. Parker <ScParker@camdennj.gov>
Cc: Gerald C. Seneski <GeSenesk@camdennj.gov>
Subject: [EXTERNAL] RE: (EXTERNAL) FY 2025 Legislative Grant Application - Police & Fire Capital Improvements - Valve and Fire Hydrant Replacement Initiative - \$500,000

Kevin - I knew "of" it but what does it have to do with police and fire? I knew we got a half million of valve/hydrant replacements (which we definitely need in Camden).

Scott - can you connect with Kelly/AWCOM to make sure this moves forward and is on the March Council agenda?

Thanks.

TJC

From: Heydel, Kevin [DCA] <Kevin.Heydel@dca.nj.gov>
Sent: Tuesday, February 4, 2025 11:28 AM
To: Timothy J. Cunningham <TiCunnin@camdennj.gov>
Subject: (EXTERNAL) FY 2025 Legislative Grant Application - Police & Fire Capital Improvements - Valve and Fire Hydrant Replacement Initiative - \$500,000

Good morning, Tim,

There is another FY 2025 Legislative Grant for Camden City (see above). I don't think you were alerted to this this. The deadline date for submission is 3/15/2025. Can make sure that Camden files the application and have the resolution passed by the governing body by 3/15/2025?

Regards,

Kevin W. Heydel, Grant Administrator
101 South Broad Street
Trenton, NJ 08625
Phone: (856) 466-5882
kevin.heydel@dca.nj.gov

CONFIDENTIALITY NOTICE: "The information contained in this communication is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. Further, the information may be considered advisory, consultative or deliberative material, subject to the requirements established under N.J.S.A. 47:1A-1.1. If you are not the intended recipient of this email, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please notify the sender immediately and destroy the email and any attachments."

MBS:dh
03-11-25

R-29

**RESOLUTION AUTHORIZING THE CANCELLATION OF TAXES AGAINST VARIOUS
PROPERTIES DUE TO TAX EXEMPTIONS**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, are tax exempt, or are otherwise due refunds resulting from transactions with the City of Camden; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has verified that the applicable properties are tax exempt; and

WHEREAS, the Tax Collector has requested that City Council authorize the action listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to take the following actions:

Name	Action/Reason
Robert Hawkins 642 Clinton St Camden NJ 08103	Cancel 1 st & 2 nd qtrs. of 2025 taxes totaling \$856.41 on 642 Clinton St B/L 1418/40 due to the owner being approved for the 100% Disabled Veteran Deduction. All future tax billings will be cancelled while the deduction is applicable to this property.
Yvonne Clemons 2831 Pleasant St Camden NJ 08105	Cancel 1 st & 2 nd qtrs. of 2025 taxes totaling \$1358.74 on 2831 Pleasant St. B/L 976/35 due to the owner being approved for the 100% Disabled Veteran Deduction-widow. All future tax billings will be cancelled while the deduction is applicable to this property.
Pedro Rodriguez 203 N 39 th St Camden NJ 08110	Cancel 1 st & 2 nd qtrs. of 2025 taxes totaling \$1309.92 on 203 N 39 th St. B/L 1032/50 due to the owner being approved for the 100% Disabled Veteran Deduction. All future tax billings will be cancelled while the deduction is applicable to this property.
Franklin L. Davis 1891 Charles St Camden Nj 08104	Cancel 1 st & 2 nd qtrs. of 2025 taxes totaling \$526.14 on 1891 Charles St. B/L 560/93 due to the owner being approved for the 100% Disabled Veteran Deduction. All future tax billings will be cancelled while the deduction is applicable to this property.
Taylor N Taylor 408 Stevens St Camden NJ 08103	Cancel 50% of 1 st & 2 nd qtrs. 2025 totaling \$1583.72 on 408 Stevens St B/L 178/3 due to the owner being approved for the 100% Disable Veteran Deduction. The exemption is applied at 50% to reflect the proportionate share of the ownership in the subject property. 50% of all future tax billings will be cancelled while the deduction is applicable to this property.
Robin Padilla 1233 Empire Ave Camden, NJ 08103	Cancel 1 st & 2 nd qtrs. 2025 totaling \$237.38 on 1233 Empire Ave B/L 1273/70.02 due to the owner being approved for the 100% Disabled Veteran Deduction. All future tax billings will be cancelled while the deduction is applicable to this property.
Camden's Promise Charter School Inc. 879 Beideman Ave Camden NJ 08105	Cancel 1 st & 2 nd qtrs. 2025 totaling \$2037.23 on 900 N 31 st St B/L 939/57 due to property approval for tax exemption effective January 1, 2025.
Seeds of Hope Ministries 1700 S Broadway Camden NJ 08104	Cancel 1 st & 2 nd qtrs. 2025 totaling \$724.55 on 1737 Fillmore St B/L 475/44 due to property approval for tax exemption effective January 1, 2025

Sin Finalpara Cristo Inc. 2801 Cleveland Ave Camden NJ 08105	Cancel 1 st & 2 nd qtrs. 2025 totaling \$1367.60 on 318 N 11 th St B/L 110/8 due to property approval for tax exemption effective January 1, 2025.
Center for Environmental Transformation 1739 Ferry Ave Camden Nj 08104	Cancel 1 st & 2 nd qtrs. 2025 totaling \$187.78 on 415-417 Emerald St B/L 480/38 due to property approval for tax exemption effective January 1, 2025.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed and approved as to form.


 DANIEL S. BLACKBURN
 City Attorney

 ANGEL FUENTES
 President, City Council

ATTEST: _____
 LUIS PASTORIZA
 Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Gerald C. Seneski, Director of Finance
TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the cancellation of Tax Sale Certificate(s)/Taxes and Transfer Charges/Credits.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@camdennj.gov
	_____ Name	_____ Department-Division-Bureau	_____ Phone	_____ Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance		<i>A.T.</i>	2/18/25	

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available)

- Summary Chart

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

FEB 26 2025

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the cancellation of liens/taxes and to transfer credits/charges.

FACTS/BACKGROUND:

- Various properties have been granted 100% Permanently and Totally Disabled Veteran Tax Exemption
- Various properties have been granted Tax Exemptions per N.J.S.A. 54:4-3.6.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$10,189.47 is tax amount being cancelled due to exemption.

IMPACT STATEMENT:

- Council should approve such actions for accurate accounting
- This will ensure correct account billing

SUBJECT MATTER EXPERTS/ADVOCATES:

- Michelle D. Hill-Norman, Tax Collector

COORDINATION:

- N/A

Prepared by:

Lydia Laboy-Laracuente

Name

856-757-7003 / LyLaracu@camdenj.gov

Phone/Email

TITLE OF RESOLUTION/ORDINANCE: Resolution to cancel/transfer.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared by: _____ Lydia Laboy-Laracuente _____ 7003

Contact Person: _____ Lydia Laboy-Laracuente _____ 7003

Name	Reason
Robert Hawkins 642 Clinton St Camden NJ 08103	Cancel 1 st & 2 nd qtrs. of 2025 taxes totaling \$856.41 on 642 Clinton St B/L 1418/40 due to the owner being approved for the 100% Disabled Veteran Deduction. All future tax billings will be cancelled while the deduction is applicable to this property.
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Taylor N Taylor 408 Stevens St Camden NJ 08103	Cancel 50% of 1 st & 2 nd qtrs. 2025 totaling \$1583.72 on 408 Stevens St B/L 178/3 due to the owner being approved for the 100% Disable Veteran Deduction. The exemption is applied at 50% to reflect the proportionate share of the ownership in the subject property. 50% of all future tax billings will be cancelled while the deduction is applicable to this property.

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Robin Padilla 1233 Empire Ave Camden, NJ 08103	Cancel 1 st & 2 nd qtrs. 2025 totaling \$237.38 on 1233 Empire Ave B/L 1273/70.02 due to the owner being approved for the 100% Disabled Veteran Deduction. All future tax billings will be cancelled while the deduction is applicable to this property.
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Sin Finalpara Cristo Inc. 2801 Cleveland Ave Camden NJ 08105	Cancel 1 st & 2 nd qtrs. 2025 totaling \$1367.60 on 318 N 11 th St B/L 110/8 due to property approval for tax exemption effective January 1, 2025.
Center for Environmental Transformation 1739 Ferry Ave Camden Nj 08104	Cancel 1 st & 2 nd qtrs. 2025 totaling \$187.78 on 415-417 Emerald St B/L 480/38 due to property approval for tax exemption effective January 1, 2025.

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MBS:dh
03-11-25

A-30

**RESOLUTION AUTHORIZING REFUNDS TO VARIOUS LIEN HOLDERS, PROPERTY OWNERS,
AND MORTGAGE COMPANIES FOR VARIOUS PROPERTIES**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, or are otherwise due refunds resulting from transactions with the City of Camden; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue refunds to individuals and business organizations and cancel taxes as indicated below; or issue duplicate tax sale certificates as listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to take the following actions:

Name	Amount	Reason
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington, Pa 19034	\$23,000.89	Refund lienholder for cancelled Cert #22-00782 511 N 34 th St B/L 997/79 due to owner filing for bankruptcy and not notifying the city.
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington, NJ 19034	\$3192.14	Refund lienholder for cancelled Cert #22-00862 17 S 32 nd St B/L 1054/33 due to owner filing for bankruptcy and not notifying the city.
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington, PA 19034	\$2994.80	Refund lienholder for cancelled Cert #22-00863 102 S 32 nd St B/L 1055/10 due to owner filing for bankruptcy and not notifying the city.
Fig Cust FIGNJ19LLC & Sec Pty PO Box 669507 Dallas TX 75266-9507	\$979.93	Refund lienholder for cancelled Cert #21-01106 102 S 32 nd St B/L 1055/10 due to owner filing for bankruptcy and not notifying the city.
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington PA 19034	\$1065.00	Amendment to MCNo 9822 refund lienholder interest on sub payment made to Cert #22-00048 517-519 Market St B/L 119/32 due to board up charge not being included in the lien redemption paid to lienholder.
Darlene Brown 4405 Spruce St Camden NJ 08103	\$2377.60	Refund homeowner for Cert #22-00208 1005 Spruce St B/L 363/60 due to additional outstanding legal fees not paid by owner.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Gerald C. Seneski, Director of Finance
TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Refunds to various Lien Holders, Property Owners, and Mortgage Companies for various properties.

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance		<i>DP</i>	2/19/25	

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

- Summary Chart

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

FEB 26 2025

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO REFUND”

 _____ 2/14/2025
Michelle D. Hill, Tax Collector Date

March 11, 2025

TITLE OF RESOLUTION/ORDINANCE: Resolution to refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared By: Michelle Hill 7003

Contact Person: Lydia Laboy-Laracuente 7003

Name	Amount	Reason
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington, Pa 19034	\$23,000.89	Refund lienholder for cancelled Cert #22-00782 511 N 34 th St B/L 997/79 due to owner filing for bankruptcy and not notifying the city.
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington, NJ 19034	\$3192.14	Refund lienholder for cancelled Cert #22-00862 17 S 32 nd St B/L 1054/33 due to owner filing for bankruptcy and not notifying the city.
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington, PA 19034	\$2994.80	Refund lienholder for cancelled Cert #22-00863 102 S 32 nd St B/L 1055/10 due to owner filing for bankruptcy and not notifying the city.
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Darlene Brown 4405 Spruce St Camden NJ 08103	\$2377.60	Refund homeowner for Cert #22-00208 1005 Spruce St B/L 363/60 due to additional outstanding legal fees not paid by owner.

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

A-31

DB:dh
03-11-25

**RESOLUTION AUTHORIZING THE ASSIGNMENT OF
25 MUNICIPAL LIENS AT FULL VALUE**

WHEREAS, the City of Camden has acquired the tax sale certificates at full value for twenty-five (25) properties located in the City of Camden listed in Exhibit A attached hereto; and

WHEREAS, N.J.S.A. 54:5-113 provides that after a municipality has purchased tax sale certificates upon delinquency, the governing body thereof may by resolution authorize a private sale of the tax sale certificate for not less than the amount of lien charges against the real estate, provided that before the assignment, notice shall be mailed to the owner at the address appearing on the tax books of the municipality at least five (5) days prior to the taking of action; public notice shall be posted in three public places in the municipality at the time of the mailing of the notice; and public notices shall be published at least once in a newspaper published or circulated in the municipality within five (5) days prior to taking action; and

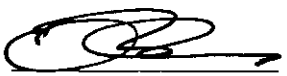
WHEREAS, notice was sent to the owner(s) of record by regular and certified mail at least five (5) days before the City Council Meeting date and public notices were posted in three public places and published in the Courier Post on March 6, 2025; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers of the City of Camden are hereby authorized to execute the proper documents necessary to assign tax sale certificates to various individuals listed in consideration for full payment plus advertising costs in the amounts listed attached hereto as Exhibit "A".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



**NOTICE OF ASSIGNMENT OF TAX SALE CERTIFICATE(S) AGAINST
MULTIPLE PROPERTIES IN CAMDEN, NEW JERSEY**

PLEASE TAKE NOTICE that pursuant to N.J.S.A. 54:5-114.2, on March 11, 2025, the City Council of the City of Camden will vote on a resolution authorizing the acceptance of bids for the assignment of the tax sale certificates for full face value against the following properties in Camden, New Jersey. Please follow the instructions and links on the City Council's webpage: <https://www.ci.camden.nj.us/city-council>.

Cert #	Location	Block	Lot	Dimensions	Successful Bidder's Name	Full Value	Amount
17-01086	725 Cedar St	782	96	12X70	CSFR TL, LLC	Yes	\$ 27,959.08
19-02250	1290 Mechanic St	1334	22	13X100	CSFR TL, LLC	Yes	\$ 16,631.27
15-00651	966 Ferry Ave	550	37	13X73	CSFR TL, LLC	Yes	\$ 15,884.87
23-01465	1478 Mt Ephraim Ave	1339	89	39X102	CSFR TL, LLC	Yes	\$ 3,304.27
19-00222	329 Swannore St	256	41	13X106	CSFR TL, LLC	Yes	\$ 2,956.95
15-00642	1547 So 8th St	523	4	17X77	CSFR TL, LLC	Yes	\$ 24,287.35
09-00299	831 Newton Ave	295	51	12X57	CSFR TL, LLC	Yes	\$ 22,780.15
17-02492	1419 North St	1330	10	13X60	CSFR TL, LLC	Yes	\$ 22,380.11
20-02174	1226 Carl Miller Blvd	1363	56	14X100	RVP QOZ Business, LLC	Yes	\$ 1,850.39
20-00542	408 Webster Ave	467	19	28X95	RVP QOZ Business, LLC	Yes	\$ 21,398.08
22-01356	1290 Sheridan St	1362	71	14X100	Maria Figueroa Adorno	Yes	\$ 1,422.26
22-01535	1275 Carl Miller Blvd	1362	113	17X74	Maria Figueroa Adorno	Yes	\$ 3,879.83
15-00918	1210 Octagon Rd-North	687	10	24X59	Rosalina Placido	Yes	\$ 49,280.23
23-00255	774 Walnut St	382	7	14X96	Prime Capital Management, LLC	Yes	\$ 5,151.05
09-00064	208 Elm St	53	11	20X85	Prime Capital Management, LLC	Yes	\$ 52,826.82
16-01062	1544 Collings Rd	729	10	45X61	Samuel Serrano	Yes	\$ 70,807.59
12-03877	1483 Greenwood Ave	1281	36	12X90	Prime Capital Management, LLC	Yes	\$ 61,386.13
10-03197	547 No 35th St	1001	38	60X100	Reynl Augusto Valdez Veras	Yes	\$ 77,813.17
22-01267	1299 Kalpin Ave	1314	53	140X98	CSA S LLC	Yes	\$ 33,816.61
16-00906	2958 Octagon Rd West	685	10	18X62	Prime Capital Management, LLC	Yes	\$ 44,451.12

23- 01085	2912 Michle St	1129	5	24X100	Maria Felix Moran	Yes	\$ 2,686.90
23- 00209	1466 S 4th St	343	39	14x85	1455 Ferry Ave LLC	Yes	\$ 673.34
08- 00179	522 Williams St	208	42	12X62	CSA S LLC	Yes	\$ 3,640.60
24- 00265	Rearr 1484 Ferry S Cl	281	25	311X24	1455 Ferry Ave LLC	Yes	\$ 1,687.76
19- 00627	684 Woodland Ave	599	51	14X96	Andres Figueroa Placido	Yes	\$ 10,231.21
Total:							\$ 579,167.14



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025


TO: City Council
FROM: Gerald C. Seneski, Director of Finance
TITLE OF ORDINANCE/RESOLUTION: Resolution to Assign 25 Municipal Liens at Full Value.

Point of Contact:	De'Yonna Jackson	Finance-Revenue Collection	7004	DeJackso@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance		<i>A.T.</i>	2/20/25	

Approved by:
Business Administrator



Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney



Signature Date FEB 26 2025

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution to assign liens at full value.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Tax office received 25 requests from individuals to purchase assignments at full value.
- Requests were reviewed and given a provisional okay to Council approval.

Total value to be collected for the city is \$ 579,167.14.

- .
- Advertising date will be March 6,2025.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: n/a

IMPACT STATEMENT:

- Please see the attached spreadsheet.

SUBJECT MATTER EXPERTS/ADVOCATES: n/a

COORDINATION: n/a

Prepared by:

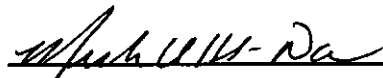
De'Yonna Jackson	7004 DeJackso@ci.camden.nj.us
Name	Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO ASSIGN MUNICIPAL LIENS AT FULL VALUE”



Michelle D. Hill-Norman, Tax Collector

2/20/2025

Date

DB:dh
03-11-25

R-32

**RESOLUTION APPOINTING SCOTT PARKER, DIRECTOR OF FINANCE
TO SERVE AS THE CITY'S ACTING CHIEF FINANCIAL OFFICER
PURSUANT TO NJSA 40A:9-28.4(d)**

WHEREAS, pursuant to N.J.S.A. 40A:9-28.4(d) the City of Camden desires to appoint a temporary Chief Financial Officer for a one (1) year term commencing on April 1, 2025; and

WHEREAS, Scott Parker, Director of Finance, will serve as the temporary Chief Financial Officer; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Scott Parker be, and hereby is, appointed to serve as the City's temporary Chief Financial Officer from April 1, 2025 to March 31, 2026.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Gerald C. Seneski

TITLE OF ORDINANCE/RESOLUTION: Resolution appointing a Temporary Chief Financial Officer to pursuant to NJSA 40A:9-28

Point of Contact:	Gerald C. Seneski	Finance	Ext-7582	GeSenesk@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	<i>G.C. Seneski</i>	2/27/25	

Approved by:
Business Administrator

[Signature] _____ *2/26*
Signature Date

Attachments (list and attach all available):

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature Date

EXECUTIVE SUMMARY

Acting

TITLE OF ORDINANCE/RESOLUTION: Resolution appointing a Temporary Chief Financial Officer to pursuant to NJSA 40A:9-28

FACTS/BACKGROUND:

- N.J.S.A. 40A:9-28.10 requires every municipality within the State of New Jersey to have a Chief Financial Officer appointed by the governing body.
- Scott Z. Parker will be appointed for 1 year commencing on 4/1/2025
- The Current CFO will be retiring 3/31/2025.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
 - The Scott will be the Temporary Acting CFO for 1 year
- Why Should the City Council approve this legislation?
 - It is required by DLGS

SUBJECT MATTER EXPERTS/ADVOCATES:

Gerry C. Seneski, CFO

Prepared by: Scott Z. Parker

(856) 757-6405

Name

Phone/Email

R-33

DB:dh
03-11-25

**RESOLUTION INTRODUCING AND APPROVING 2025 BUDGET FOR
CAMDEN SPECIAL SERVICES DISTRICT**

WHEREAS, pursuant to N.J.S.A. 40:56-84, the City Council of the City of Camden desires to approve the Camden Special Services District 2024 Budget; and

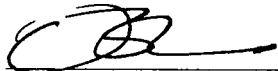
WHEREAS, Camden Special Services District 2025 annual budget and report was approved at their February 5, 2025, Board of Directors Meeting and presented to the Mayor and City Council for review on March 11, 2025; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby determines that the Camden Special Services District 2025 Budget is hereby approved.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CAMDEN SPECIAL SERVICES DISTRICT

2025 BUDGET
V6 - DRAFT 2.3.25

CSSD/CBID BUDGET		CSSD DETAIL	CBID DETAIL	
INCOME				
Grants	\$ 725,551	\$ 725,551	\$ -	
Project Management	\$ 608,816	\$ 608,816	\$ -	
Contributions	\$ 99,000	\$ 99,000	\$ -	
Other Income	\$ 28,400	\$ 28,400	\$ -	
Subtotal Income		\$ 1,461,766		
2024 Assessment (Carry-Over)	\$ 355,000	\$ -	\$ 355,000	
2024 Cash Reserves	\$ 315,000	\$ 176,099	\$ 138,901	
2025 Assessment	\$ 2,002,394	\$ -	\$ 2,002,394	
Total Revenue and Assessment	\$ 4,134,160	\$ 1,637,865	\$ 2,496,295	
EXPENSES				
Clean and Safe "Yellow Jackets" Program	\$ 2,263,533	\$ 736,027	\$ 1,527,506	61%
Landscaping and Placemaking	\$ 773,624	\$ 343,624	\$ 430,000	17%
Marketing	\$ 88,500	\$ 50,195	\$ 38,305	2%
Administration	\$ 593,911	\$ 246,379	\$ 347,532	14%
Operations	\$ 414,592	\$ 238,640	\$ 152,952	6%
Depreciation	\$ 23,000	\$ 23,000	\$ -	0%
Total Expenses	\$ 4,134,160	\$ 1,637,865	\$ 2,496,295	100%
Net	\$ -	\$ 0	\$ (0)	

CBID 2025 Budget - Detailed

INCOME			
	2024 Assessment Carryover		\$ 355,000
	2025 Assessment		\$ 2,002,394
	From Cash Reserve		\$ 138,901
	Total Revenue and Assessment		\$ 2,496,295
EXPENSES			
1	Clean and Safe "Yellow Jackets" Program		\$ 1,527,506
a.	<i>Salaries</i>	\$ 1,198,641	
b.	<i>Benefits</i>	\$ 88,554	
c.	<i>Monthly perks</i>	\$ 1,200	
d.	<i>Equipment and Supplies</i>	\$ 111,308	
e.	<i>Administration and Profit</i>	\$ 127,803	
f.			
2	Landscaping and Placemaking		\$ 430,000
a.	<i>Public Space Enhancement</i>	\$ 170,000	
b.	<i>Tree Work</i>	\$ 15,000	
c.	<i>Events and Placemaking</i>	\$ 100,000	
d.	<i>Seasonal Lights, Displays, Banners, Pole Wraps</i>	\$ 65,000	
e.	<i>Trashcan Installation</i>	\$ 15,000	
f.	<i>Façade Improvement Grant Program</i>	\$ 65,000	
3	Marketing		\$ 38,305
a.	<i>Website and Graphic Design</i>	\$ 6,280	
b.	<i>Public Relations & Strategic Communications</i>	\$ 12,559	
c.	<i>Photo/Video</i>	\$ 6,280	
d.	<i>Email Marketing</i>	\$ 5,652	
e.	<i>Printing and Collateral</i>	\$ 5,024	
f.	<i>Events, Sponsors, Ads</i>	\$ 2,512	
4	Administration		\$ 347,532
a.	<i>Salaries, Fringe, and Benefits</i>	\$ 256,291	
b.	<i>Payroll taxes</i>	\$ 16,813	
c.	<i>Filing Fees</i>	\$ 502	
d.	<i>Bank Charges</i>	\$ 314	
e.	<i>Professional Services</i>	\$ 73,611	
5	Operations		\$ 152,952
a.	<i>Facilities</i>	\$ 54,645	
b.	<i>Utilities</i>	\$ 11,931	
c.	<i>Maintenance and Equipment</i>	\$ 61,033	
d.	<i>Insurance</i>	\$ 18,293	
e.	<i>Office Supplies</i>	\$ 7,051	
6	Depreciation		\$ -
	Total Expenses		\$ 2,496,295



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Department of Administration

TITLE: RESOLUTION INTRODUCING AND APPROVING 2025 BUDGET FOR CAMDEN SPECIAL SERVICES DISTRICT

Point of Contact:	Name	Department-Division- Bureau	Phone	Email
	Daniel Blackburn	Law Dept.	X 7467	dblackb@ci.camden.nj.us

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants				
Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator


Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney


Signature

2/28/25
Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE: RESOLUTION INTRODUCING AND APPROVING 2025 BUDGET FOR CAMDEN SPECIAL SERVICES DISTRICT

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Introducing and approving the 2025 Budget for Camden Special Services District.
- For the clean & safe program, landscaping, marketing, administration, and operations.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

SUBJECT MATTER EXPERTS/ADVOCATES:

- Timothy Cunningham, Business Administrator
- Daniel Blackburn, City Attorney

COORDINATION:

Prepared by: Dionne Hicks-Giles

856-757-7175 dihicks@ci.camden.nj.us

Name

Phone/Email

Resolution #34

Resolution Authorizing A Contract Between The City Of Camden And Parkside Business And Community In Partnership, Inc., To Provide Event Coordinator Services In Support Of The Camden Strong Urban Enterprise Zone Business Program (by title)

RESOLUTION

**NOT available at time of print on
Friday, February 28, 2025.**

R-35

DB:se
03-11-25

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO APPLY TO THE NEW JERSEY URBAN ENTERPRISE ZONE ASSISTANCE FUND FOR A CAMDEN STRONG CLEAN TEAM IN THE AMOUNT OF \$580,300.00

WHEREAS, the City of Camden desires to submit an application to the New Jersey Urban Enterprise Zone Assistance Fund in the amount of Five Hundred Eighty Thousand Three Hundred Dollars (\$580,300.00) to fund the Camden Strong Clean Team which will bolster the beautification and cleanliness of the UEZA Commercial Corridors; and

WHEREAS, City Council believes that the submission of such grant application is in the best interest of the residents of the City of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers be and are hereby authorized to submit an application to the New Jersey Urban Enterprise Zone Assistance Fund for the Camden Strong Clean Team to clean the UEZA Commercial Corridors in the amount of Five Hundred Eighty Thousand Three Hundred Dollars (\$580,300.00), in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ RESOLUTION Authorizing request for the UEZ / Planning and Development to apply for funding for the Camden Strong Clean Team in the amount of \$580,300.00 from the UEZ assistance fund.

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- Administrative budget to support ongoing efforts in promoting job creation

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$580,300.00

IMPACT STATEMENT:

- This program builds upon previously funded efforts targeting the commercial corridor with business incentives.
- It will allow Camden to market its business corridors to attract a more significant foot traffic

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

Prepared by:

Joseph Thomas x3531 JoThomas@ci.camden.nj.us

Name

Phone/Email

Bureau of Grants Management Grant Summary FormGrant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development (Housing Services)Grant Analyst: Joseph ThomasContact #: 968-3531

Grant/Project Name:		UEZ/ Planning and Development request authorization to apply for funding for the Camden Strong Clean Team in the amount of \$580,300.00 from UEZ assistance fund.			
Grant #:		2022-08004-2031			
City Contract Date:			City Contract #:		
Application Resolution #:		TBD	Appropriation Code:		TBD
Funding Source:		UEZ			
Pass Through:	Y	N	Source:	CITY CAMDEN	
Amount of Grant:		\$ 580,300.00			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:	TBD		Accepting Grant Resolution # MC:	TBD	
Term of Grant:	TBD		Location of Activity:	Camden City	
Date of Analysis:	2/13/2025		Reviewed By:	RAEONNA GARNER	

Summary: Payment #1. The Department of Planning and Development / UEZ request authorization to apply for funding for the Camden Strong Clean Team in the amount of \$580,300.00 from the UEZ assistance fund.

Time Lines: TBD

Problematic Areas/Recommendations

Grants Management has reviewed the request and has no concerns or issues with this submission. All necessary documentation has been provided, and the requested items align with the guidelines and objectives of the grant. We believe this request complies with all relevant regulations and funding requirements. Therefore, we have no recommendations for changes currently and support the approval of this request.

Initial Report Revised Report Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Bureau of Grants Management Grant Summary FormGrant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development (Housing Services)Grant Analyst: Joseph ThomasContact #: 968-3531

Grant/Project Name:		UEZ/ Planning and Development request authorization to apply for funding for the Camden Strong Clean Team in the amount of \$580,300.00 from UEZ assistance fund.					
Grant #:		2022-08004-2031					
City Contract Date:			City Contract #:				
Application Resolution #:		TBD		Appropriation Code:		TBD	
Funding Source:		UEZ					
Pass Through:	Y	N	Source:		CITY CAMDEN		
Amount of Grant:		\$ 580,300.00					
Local Match:	Y	N	Cash:			In-Kind:	
Budget Insertion Resolution # & Date:		TBD		Accepting Grant Resolution # MC:		TBD	
Term of Grant:		TBD		Location of Activity:		Camden City	
Date of Analysis:		2/13/2025		Reviewed By:		RAEONNA GARNER	

Summary: Payment #1. The Department of Planning and Development / UEZ request authorization to apply for funding for the Camden Strong Clean Team in the MOUNT OF \$580,300.00 from the UEZ assistance fund.

Time Lines: TBD

Problematic Areas/Recommendations

Grants Management has reviewed the request and has no concerns or issues with this submission. All necessary documentation has been provided, and the requested items align with the guidelines and objectives of the grant. We believe this request complies with all relevant regulations and funding requirements. Therefore, we have no recommendations for changes currently and support the approval of this request.

Initial Report Revised Report Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Bureau of Grants Management Grant Summary FormGrant Status Code: G

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas

Grant Administrator #: 968-3531

Community De- v. Corp

Grant/Project Name:		UEZ / Planning and development request authorization to apply for funding for the Camden Strong Clean Team in the amount of \$580,300.00 from the UEZ assistance fund			
Grant #: 2022-08004-2031		UEZA			
City Contract Date:					
Application Resolution #:		TBD	Appropriation Code	TBD	
Funding Source:		UEZ			
Pass-Through:	Y	<u>N</u>	Source:	City Camden	
Amount of Grant:		\$580,300.00			
Local Match:	Y	<u>N</u>	Cash:		In-Kind:
Budget Insertion Resolution # & Date:	TBD		Accepting Grant Resolution # MC:	TBD	
Term of Grant:	TBD		Location of Activity:	Camden	
Date of Analysis:	2/6/2025		Reviewed By:	Joe Thomas	

Summary:

Payment #1. The Department of Development and Planning/UEZ request authorization to apply for funding for the Camden Strong Clean Team in the amount of \$580,300.00 from the UEZ assistance fund.

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	-----------------------

Professional Service or EUS Type	Camden UEZ
Name of Vendor	Camden City UEZ
Purpose or Need for service:	UEZ / Planning and development request authorization to apply for funding for the Camden Strong Clean Team in the amount of \$580,300.00 from the UEZ assistance fund
Contract Award Amount	\$580,300.00
Term of Contract	Not to exceed 1 year
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	EUS
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Yes

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date _____
Certifying Officer

For LGS use only:

Approved Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

STANDARD GRANT COVER SHEET

2022-08004-2031

1. DCA Program to Which Applicant is Applying: Urban Enterprise Zone - Camden 2022			
2. Name of Applicant Agency Camden City			
3. Street Address City Hall 520 Market Street			
City Camden	State New Jersey	Zip Code 08101-5120	County Camden
4. Official Contact Person Ms. Kelly Mobley		Title Coordinator for Federal a	Phone number (856) 757-7689
5. Program Contact Person Mr. Joseph Thomas		Title UEZ Coordinator	Phone Number (856) 968-3531
6. Proposed Project/Grant Title Camden Strong Clean Team			
Program Type Projects : Eligible Municipal Services: Camden Strong Clean Team			
7. Total Cost of the Project \$580,300	8. Requested Amount \$580,300		9. Funds from Other Sources \$0
10. Project Location (if Different from Applicant Agency)			
Street Address 520 Market Street			
City Camden	State New Jersey	Zip 08103-4102	Room Number 222
11. Vendor Number 216000418-09		12. Employer ID 216000418	13. Tax Exempt ID 216000418
14. Area(s) Benefiting: Camden County,			
15. Briefly describe the project for which you are seeking funds. to bolster the beautification and cleanliness efforts within the Urban Enterprise Zone, concentrating specifically on the business districts. This initiative targets the busiest and the most high-traffic areas within the zone while creating jobs			

16. a. Will any member of the Board of Directors/Trustees receive any direct or indirect personal or monetary gain from the funding of this grant?

Yes No

b. Does any member of the Board of Directors/Trustees serve on any board, council commission, committee or task force which has regulatory or advising influence on the funding program? Yes No

If yes, please describe:

17. Fiscal Contact Person

Mr. Gerald C Seneski

Title

Financial Officer

Phone Number

(856) 757-7852

18. Agency Fiscal Year

7/1 to 6/30

19. Name of CPA Firm Appointed by Grantee

Bowman & Co. LLP

20. **Certification:** The applicant certifies that to the best of his/her knowledge and belief all data supplied in this application and attachments are true and correct. The document has been duly authorized by the governing body of the applicant and further understands and agrees that any grant received as a result of this application shall be subject to the grant conditions and other policies, regulation, and rules issued by the New Jersey Department of Community Affairs which include provisions described in grant applications instructions.

Name and Title of Applicant (Print)

Signature of Applicant

Date of Application

OBJECTIVES

Objective Number: 1

Short Description: Provide maintenance and ambassador services

Detailed Description

The objective of this project within the Urban Enterprise Zone (UEZ) is to create job opportunities for youth and individuals re-entering the workforce. By focusing on beautification and cleanliness efforts in the central business districts and in the highest traffic areas within the UEZ, the project aims to improve the urban environment while providing meaningful employment, which allows economic growth for our UEZ business.

Methods

We aim to hire 10-14 part-time employees who will work in several shifts. These employees will report to the UEZ office and will be managed by the Public Works department. This structure ensures effective oversight and coordination, allowing us to maintain high standards of beautification and cleanliness in UEZ business districts.

Evaluation

1. Increased garbage tonnage figures
2. Reduction of graffiti and littering
3. Increased sense of safety
4. Gather feedback from business owners on sanitization improvements and beautification efforts.

Application Program Component: Camden Strong Clean Team

Scope of Services

The Camden Clean Team aims to enhance the beautification and cleanliness of the Urban Enterprise Zone (UEZ) corridors while creating job opportunities for youth and individuals re-entering the workforce. This initiative seeks to improve the aesthetic appeal and safety of high-traffic business districts by employing local residents and engaging the community in maintaining their environment. Community Sweat Equity: Encourage contributions from residents, neighborhood associations, and businesses within the UEZ corridors who benefit directly from the improved cleanliness and safety of the area.

Project Details: Federal Street Corridor Cleaning

Cost: \$65,2000.00

Salaries: \$32,600.00 \$22 hourly per employee includes fringe (2-4 employees, not to exceed 25 hours a week, for 12 months)

Overview:

Provision of Clean and Safe Services on the Federal Street commercial corridor

and River Ave (Federal Street Bridge). Services will include four Camden Strong Ambassadors,

working not to exceed 25 hours per week, for 12 months of 2025 and the full FY 2026.

Project Details: Mt Ephraim Corridor Cleaning

Cost: \$65,2000.00

Salaries: \$32,600.00 \$22 hourly per employee includes fringe (2-4 employees, not to exceed 25 hours a week, for 12 months)

Overview:

Provision of Clean and Safe Services on the Federal Street commercial corridor

and River Ave (Federal Street Bridge). Services will include four Camden Strong Ambassadors,

working not to exceed 25 hours per week, for 12 months of 2025 and the full FY 2026

Project Details: Marlton Pike Corridor Cleaning

Cost: \$65,2000.00

Salaries: \$32,600.00 \$22 hourly per employee includes fringe (2-4 employees, not to exceed 25 hours a week, for 12 months)

Overview:

Provision of Clean and Safe Services on the Federal Street commercial corridor

and River Ave (Federal Street Bridge). Services will include four Camden Strong Ambassadors,

working not to exceed 25 hours per week, for 12 months of 2025 and the full FY 2026.

Project Details: Westfield Ave. Corridor Cleaning

Cost: \$65,2000.00

Salaries: \$32,600.00 \$22 hourly per employee includes fringe (2-4 employees, not to exceed 25 hours a week, for 12 months)

Overview:

Provision of Clean and Safe Services on the Federal Street commercial corridor

and River Ave (Federal Street Bridge). Services will include four Camden Strong Ambassadors,

working not to exceed 25 hours per week, for 12 months of 2025 and the full FY 2026.

Project Details: Federal Street Corridor Cleaning

Cost: \$65,2000.00

Salaries: \$32,600.00 \$22 hourly per employee includes fringe (2-4 employees, not to exceed 25 hours a week, for 12 months)

Scope of Services

Overview:

Provision of Clean and Safe Services on the Federal Street commercial corridor and River Ave (Federal Street Bridge). Services will include four Camden Strong Ambassadors, working not to exceed 25 hours per week, for 12 months of 2025 and the full FY 2026.

Project Details: River Road Corridor Cleaning
Cost: \$65,2000.00

Salaries: \$32,600.00 \$22 hourly per employee includes fringe (2-4 employees, not to exceed 25 hours a week, for 12 months)

Overview:

Provision of Clean and Safe Services on the Federal Street commercial corridor and River Ave (Federal Street Bridge). Services will include four Camden Strong Ambassadors, working not to exceed 25 hours per week, for 12 months of 2025 and the full FY 2026.

Project Details: Haddon Ave. Corridor Cleaning
Cost: \$65,2000.00

Salaries: \$32,600.00 \$22 hourly per employee includes fringe (2-4 employees, not to exceed 25 hours a week, for 12 months)

Overview:

Provision of Clean and Safe Services on the Federal Street commercial corridor and River Ave (Federal Street Bridge). Services will include four Camden Strong Ambassadors, working not to exceed 25 hours per week, for 12 months of 2025 and the full FY 2026.

Budget Detail

Projects/Eligible Municipal Services: Camden Strong Clean Team
Camden City

UEZ Assistance Anticipated Municipal Other Funds Total Budget
UEZ Assistance Funds

Budget Category	UEZ Assistance	Anticipated UEZ Assistance	Municipal Funds	Other Funds	Total Budget
PROGRAM - Personnel					
Salaries/Wages					
salaries	\$480,000.00				\$480,000.00
Minor Category Sub-Total	\$480,000.00	\$0.00	\$0.00	\$0.00	\$480,000.00
Fringe Benefits					
Fring	\$60,000.00				\$60,000.00
Minor Category Sub-Total	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00
Other					
Supplies	\$4,500.00				\$4,500.00
Minor Category Sub-Total	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00
Major Category Sub-Total	\$544,500.00	\$0.00	\$0.00	\$0.00	\$544,500.00
PROGRAM - Operating Cost					
Purchase Vehicle					
Trnsportation	\$24,000.00				\$24,000.00
Minor Category Sub-Total	\$24,000.00	\$0.00	\$0.00	\$0.00	\$24,000.00
Equipment					
Equipment	\$6,600.00				\$6,600.00
Minor Category Sub-Total	\$6,600.00	\$0.00	\$0.00	\$0.00	\$6,600.00
Major Category Sub-Total	\$30,600.00	\$0.00	\$0.00	\$0.00	\$30,600.00
PROGRAM - Purchased Services					
Other					
Uniforms	\$5,200.00				\$5,200.00
Minor Category Sub-Total	\$5,200.00	\$0.00	\$0.00	\$0.00	\$5,200.00

Urban Enterprise Zone - Camden 2022
PROJECT INFORMATION

Project Name: Camden Strong Clean Team
Meeting Date: 3/13/2025
Estimated start date: 7/12/2025
Estimated completion date: 8/1/2025

Explain how this Project/Program fits into your Zone Development Plan, Municipality's Master Plan, and/or Redevelopment Plan. If it does not fit into these Plans, explain why.

The City of Camden is a community of over 70,000 residents with an extensive business community. Its central business district located downtown is lined with over 900 storefronts with various restaurants and eateries, retail shops, services, doctor's offices, medical facilities, and mixed-use buildings. As one of our main gateways, it extends for about a mile and a half and is also fitted with a localized train station, providing frequent daily commuter rail service,

Urban Enterprise Zone - Camden 2022
PROJECT INFORMATION

Clearly identify how the use of ZAFs will promote private sector jobs and improve the economic climate of the zone's municipality.

The collective benefits of the above services and activities can revitalize distressed commercial areas, increasing property values and consumer patronage, which in turn will increase funds available through the UEZA. These services allow the local private sector and institutions to be innovative and proactive, fostering a unique partnership between the municipality and stakeholders. As a result, jobs will be created.

Urban Enterprise Zone - Camden 2022
PROJECT INFORMATION

Identify recipients of UEZ funding for this project.

The management of the Clean Team will be overseen by the City of Camden Public Works Department, responsible for the hiring process and daily operations. Additionally, the Office of the Urban Enterprise Zone (UEZ) will provide support and coordination to ensure the successful implementation of the program. Together, these entities will work collaboratively to uphold the objectives and standards of the Camden Clean Team initiative.

Are there any hidden commissions or fees associated with this project?

Yes No N/A

Is this project available to all UEZ businesses within your zone?

Yes No N/A

Is the approval of this project contingent upon the availability of funds and is it exclusively within the boundaries of the zone? (If you answer no, the municipality will be required to contribute a proportionate amount of funding.)

Yes No N/A

Will prevailing wage be paid on this project?

Yes No N/A

Will future funding be requested?

Yes No N/A

Will Second Generation funds be used for this project?

Yes No N/A

Select the statement below that most accurately reflects Zone's First and Second Generation funding of this application.

- A. Zone has sufficient First Generation funds to cover cost of project.
- B. Zone only has sufficient First and Second Generation funds to partially cover the cost of this project and hereby makes application to the New Jersey Urban Enterprise Zone program for release of funds from the specially designated central account.
- C. Zone's First and Second Generation Funding has been exhausted, and hereby makes application to the New Jersey Urban Enterprise Zone program for release of funds from the specially designated central account.

AGENCY BACKGROUND

1. How many of the following vehicles have been previously purchased with UEZ funds?

	Total Quantity	Total Dollar Amount
Police Vehicles	0	
Fire Trucks	0	
Other Vehicle Types:		
Clean Van / truck	1	

- 2a. What is the total number of police personnel in municipality? 401
- 2b. What is the average salary for police personnel in municipality? \$77,950.00
- 2c. What is the difference between the current number of police personnel in municipality and number in prior year? 25
- 3a. What is the total number of fire personnel in municipality? 189
- 3b. What is the average salary for fire personnel in municipality? \$57,806.00
- 3c. What is the difference between the current number of fire personnel in municipality and number in prior year? 23
- 4a. What is the total number of DPW personnel in municipality?
(do not included contractual employees) 152
- 4b. What is the average salary for DPW personnel in municipality? 81486
- 4c. What is the difference between the current number of DPW personnel in municipality and number in prior year? 30
- 5a. Did prior phase create jobs? Yes No N/A
- 5b. If yes, how many jobs were created?
- 5c. If yes, how many jobs have been retained?

AGENCY BACKGROUND

6. What is the current municipal population?
7. What is the current municipal crime rate?
8. What is the current municipal unemployment rate?
9. What is the current municipal budget is for the particular type of project submitted (police, fire or sanitation)?
10. Explain how you will supplement the services already provided by the municipality and why additional services are required

Urban Enterprise Zone - Camden 2022
SCHEDULE B: VENDORS

Vendor Type: Other

If "Other", specify Vendor Type: Service Providers

Name of Development Consultant: TBD

Firm Name: tbd

Street Address: 520 Market

City: Camden

State: NJ

Zip Code: 08103

Phone: (856) 968-3531 Ext.

Fax:

Email: jothomas@ci.camden.nj.us

Required Attachments:

a. Vendor Business Registration Certificate

I am mailing this attachment I am uploading this attachment

CERTIFICATION SHEETS

<i>If your Agency type is not required to answer any of the questions below, click the N/A radio button</i>			
	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
1. I certify that this agency is not delinquent on any Federal or State debt.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A
2. I understand that payments from NJDCA will depend on our submission of all required grant reports.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A
3. I certify that neither members of our organization's governing body nor members of their families will receive any direct or indirect personal or monetary gain from the funding of this grant.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A
4. I certify that our organization's Certification of System for Award Management(SAM) is valid and current.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A
5. I certify that neither members of our organization's governing body nor members of their families serve on any board, council, commission, committee, or task force that has regulatory authority or advising influence on the funding program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A
If no, please explain:			
Non-government Agencies only—			
6. If our agency has not received funds from NJDCA for the current State Fiscal Year, I will submit our organization's most recent audit.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A
7. The information contained in the Board of Directors list in our Agency Information is adequate and up-to-date at the time of this application.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A

Urban Enterprise Zone - Camden 2022
 CERTIFICATION SHEETS

ATTACHMENTS	
Certification Regarding Debarment and Suspension - Schedule G	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Certification Regarding Lobbying - Schedule H	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Resolution - Schedule I Or Local Match Only - Schedule I	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
IRS Determination Letter (New Applicants, Non-profit, Non-government only)	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Organizational Chart (Non-government only)	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Application Cover Page	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Please upload any third party agreement(s) that may be pertinent to this grant. (see application instructions for specific details)	

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	-----------------------

Professional Service or EUS Type	Camden UEZ
Name of Vendor	Camden City UEZ
Purpose or Need for service:	UEZ / Planning and development request authorization to apply for funding for the Camden Strong Clean Team in the amount of \$580,300.00 from the UEZ assistance fund
Contract Award Amount	\$580,300.00
Term of Contract	Not to exceed 1 year
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	EUS
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Yes

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date _____
Certifying Officer

For LGS use only:

Approved

Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

DB:se
03-11-25

R-36

**RESOLUTION AUTHORIZING AN AMENDMENT #1, AN INCREASE IN THE AMOUNT OF
\$38,400.00 TO CONTRACT #11-23-072 WITH PENNONI ASSOCIATES, INC. FOR THE
CONSTRUCTION MANAGEMENT & ADMINISTRATION OF FY 2021 AND FY 2022
RESURFACING OF VARIOUS STREETS PROJECT**

WHEREAS, the Council of the City of Camden by Resolution R-29 (MC-23:9239) dated November 16, 2023, awarded Contract #11-23-072 to Pennoni Associates, Inc. for construction management and administration services related to the FY 2021 and FY 2022 NJDOT Resurfacing projects in the City of Camden; and

WHEREAS, the contract price set forth in Resolution (MC-23:9239) as aforesaid was Seventy-Four Thousand Five Hundred Thirty Dollars (\$74,530.00); and

WHEREAS, it is necessary to amend said contract by Amendment #1 to increase the amount of the Contract by an amount not to exceed THIRTY-EIGHT THOUSAND FOUR HUNDRED DOLLARS (\$38,400.00) due to work that has not been completed by PSE&G, as well as material supply delays for structures; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "C-04-19-725-999" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Contract #11-23-072 between the City of Camden and Pennoni Associates, Inc. be amended to reflect Amendment #1 in an amount not to exceed THIRTY-EIGHT THOUSAND FOUR HUNDRED DOLLARS (\$38,400.00) for a total contract amount of ONE HUNDRED TWELVE THOUSAND NINE HUNDRED THIRTY DOLLARS (\$112,930.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PENNONI ASSOCIATES

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

• BUDGET APPROPRIATION:
AMOUNT: \$

• DEDICATED BY RIDER:
AMOUNT:\$

• RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:\$

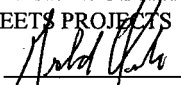
• CAPITAL ORDINANCE:C-04-19-725-999
AMOUNT:\$ 38,400.00

• TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:\$ 38,400.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AMENDMENT #1 AN INCREASE IN THE AMOUNT OF \$38,400.00 TO CONTRACT#11-23-072 A PROFESSIONAL SERVICES CONTRACT , WITH PENNONI ASSOCIATES , FOR CONSTRUCTION MANAGEMENT AND ADMISTRATION OF FY 2021 AND FY 2022 RESURFACING OF VARIOUS STREETS PROJECTS



Gerald C. Seneski
Director of Finance

Date: 2/20



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council

FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Amendment #1, an increase in the amount of \$38,400.00 to contract #11-23-072 a Professional Services contract, with Pennoni Associates, for Construction Management & Administration of FY 2021 and FY 2022 Resurfacing of Various Streets project.

Point of Contact: Charles J. Chelotti
 Department: Capital Improvements
 Phone: (856) 757-7680
 Email: Charles.Chelotti@camdennj.gov

Name	Department-Division-Bureau	Phone	Email
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ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		2/19/25	
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	Y		2/19/25	
Director of Finance	Y		2/19/25	

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

FEB 26 2025

Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Amendment #1, an increase in the amount of \$38,400.00 to contract #11-23-072 a Professional Services contract, with Pennoni Associates, for Construction Management & Administration of FY 2021 and FY 2022 Resurfacing of Various Streets project.

FACTS/BACKGROUND:

- On 11/16/2023 Council authorized the award of a Professional Services contract to Pennoni Associates (MC-23:9239)
- Due to PSE&G work that had to be done an amendment is necessary and will result in an overall contract increase for Pennoni
- There were also material supply delays for structures

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$38,400.00 (Amendment #1)

IMPACT STATEMENT:

- Unforeseen field conditions determined while project was underway
- City Council approval of this legislation will allow for additional construction management services through end of project
- If not approved by Council corrective and preventative action will not be properly addressed

SUBJECT MATTER EXPERTS/ADVOCATES:

- Charles J. Chelotti, City Engineer
 - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
 - Attendance: (Y/N/Tentative). Confirmed?

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

Prepared by: Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	CM Amendment #1 (Increase)
Name of Vendor	Pennoni Associates
Purpose or Need for service:	Amendment #1. Due to PSE&G work and material supply delays for structures, an amendment is needed.
Contract Award Amount	\$38,400.00
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

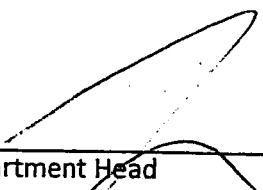
REQUISITION	
NO.	R2500387

S H I P T O	DIVISION OF CAPITAL IMPROVEMTS 520 MARKET STREET RM 325, CITY HALL CAMDEN, NJ 08101
V E N D O R	VENDOR #: PEN31 PENNONI ASSOCIATES, INC CONSULTING ENGINEERS 515 GROVE ST, SUITE 2A HADDON HEIGHTS, NJ 08035-1756

ORDER DATE: 02/13/25
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	AMENDMENT #1 FOR PROFESSIONAL SERVICES AND ADMINISTRATION IN CONNECTION WITH FY 2021 & FY 2022 RESURFACING OF VARIOUS STREETS. CONTRACT #11-23-072	C-04-19-725-999	38,400.0000	38,400.00
			TOTAL	38,400.00

Approved:

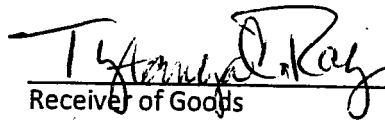


 Department Head

2/13/25

 Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.



 Receiver of Goods

2/13/25

 Date

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

Department of Planning & Development- Office of Capital Improvements/Project Management

Grant Summary Form

Department: Planning & Development
Capital Improvements/Project Management

Revised: 2/13/2025

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		2021 Resurfacing of Various Streets			
Grant #:					
City Contract Date:		7/11/23	City Contract #:		07-23-036
Application Resolution #:		R-13 MC-20:7785 12/29/20	Appropriation Code #:		G-02-SE-559-210
Funding Source:		FY 2021 NJDOT Transportation Trust Fund Authority (TTFA)- Municipal Aid			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$1,014,793.00 (Contract Amount for Paving Plus \$818,693.75)			
Local Match:	Y	N	Cash:	In-Kind	
Budget Insertion Resolution # & Date:		R-18, MC-21:7839, 2/9/21	Accepting Grant Resolution # MC:		R-17, MC-21:7838, 2/9/21
Term of Grant:		Location of Activity:			
Date of Analysis:		2/13/25	Reviewed By:		Tytanya C. Ray

Summary: 2/13/2025: Seeking Council authorization on Amendment #1, an increase in the amount of \$38,400.00 to contract #11-23-072 with Pennoni Associates, for Construction Management & Administration of FY 2021 and FY 2022 Resurfacing of Various Streets project. Pennoni's new contract amount per this amendment is \$112,930.00.

9/25/2024: *Place Holder-* pending NJDOT approval of Change Order #1 in the amount of \$90,400.00 to contract #07-23-036 with Paving Plus, LLC, in connection with FY 2021 Resurfacing of Various Streets project. Provided NJDOT approval is granted by the 10/8/24 meeting City Council approval is requested for the same.

6/14/2023: Council approval is requested to award a \$818,693.75 (Main bid plus Alt #1) Construction contract to Paving Plus, LLC., for FY 2021 Resurfacing of Various Streets project.

1/12/2021: In connection with the 2021 Resurfacing of Various Streets project: Council approval is requested at the March 9, 2021 Meeting to (1) Accept Funds and (2) Set up a spending account.

11/19/20: On behalf of the City, the Department of Planning & Development, Division of Capital Improvements/Project Management will be applying for FY 2021 NJDOT Transportation Trust Fund Authority (TTFA) Municipal Aid for Design, Construction and Inspection of a Roadway Improvement project in the City of Camden. Council action authorizing submission of an application for funding is requested for the Next Scheduled Council meeting. Certified resolutions authorizing application are needed for submission to NJDOT.



CHANGE TO SCOPE/SCHEDULE/FEE

Date: 11/26/2024

Pennoni Project #: COCMX24005

Scope Change #: 1

Project Title: FY2021 & FY2022 Milling & Resurfacing of Various Streets

Project Location: Various Streets, Camden, NJ

Client Responsible Party: City of Camden

Client Address: Division of Capital Improvements & Project Management, 520 Market St, Suite 325, Camden, NJ 08103

Client Phone: 856-757-7680 Fax: _____ Email: Charles.Chelotti@ci.camdennj.gov

Description of Change(s):

This Change Order outlines the scope and fees to address extension of time for the FY2022 Milling & Resurfacing of Various Streets project. The original contract provided 120 calendar days from the Notice to Proceed Date (March 12, 2024). Due to delays in PSE&G work located within project limits and material supply delays (for structures), the contractor has requested time extension to complete project. PSE&G work consisted of upgrading their gas mains and installing new gas services to residents/businesses on several roads located within the project area. The end date for construction is now March 8, 2025. Our office will require additional effort for construction management services to cover construction schedule extension. This change order covers the following activities:

- Additional Construction Management Services.
- Monthly Progress Reports
- Full Time Resident Engineer & Inspection Staff (includes construction inspections/observations, review & prepare recommendation letters for contractor's payment applications, correspondence & coordination between client & contractor)

The above will be completed for a lump sum fee outlined below:

FY2022 Milling & Resurfacing of Various Streets

- Full Time Resident Engineer & Inspection Staff.....\$35,600.00
- Change Order Review.....\$2,800.00

Revised Due Date: _____

Original Contract Amount	\$ 74,530.00
Amount of Other Scope Changes	\$ 0
Amount of this Scope Change	\$ 38,400.00
New Contract Total	\$ 112,930.00

PAYMENT/FEES: TIME/MATERIALS UNIT RATE ATTACHED ESTIMATED FEE LUMP SUM

Services will be completed in accordance with the terms and conditions agreed upon in the original contract.

- This document serves as an addendum to the original contract.
- Please sign below and return to us. This will serve as our agreement and becomes effective immediately to proceed with the change(s) described above.

Chelotti _____
Client Authorized Signature Date 2/14/2025

Charles J. Chelotti, Municipal Eng.
Client Name/Title (printed)

[Signature] _____
Pennoni Associates Signature Date 11/26/2024

Joe Raday, PE, Associate Vice President/Camden Office Manager
Pennoni Associates Name/Title (printed)

Range of Accounts: C-04-19-725-999 to C-04-19-725-999 Include Cap Accounts: Yes AS of: 02/13/25
 Current Period: 01/01/23 to 02/13/25 Skip Zero Activity: Yes

Audit Report Type: Standard
 Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the AS of Date
 * Transaction is included in Previous and/or Begin Balance ** Transaction is not included in balance
 En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	%used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended YTD	Expended Curr	Reimbrsd YTD	Reimbrsd Curr	Unexpended				

C-04-19-725-999 MC-5110 TRAFFIC & INFRASTRUCTURE IMPROV
 2,600,000.00 0.00 0.00 2,600,000.00 50,932.11 98
 2,247,005.17 50,425.00 0.00 251,637.72 101,357.11
 171,088.69 0.00 0.00 2,297,430.17

08/31/23	PO C2203294	1 Void		SHARED SERVICES AGREEMENT FOR	CAM82	CAMDEN CO DEPT OF PUBLIC WORKS	En 07/20/22	64,828.21	207,617.59	VTD
12/26/23	PO 23-04753	1 Open		GMA FOR THE FY2021 & FY2022	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	50,425.00-	222,020.80	AC
03/22/24	PO 23-04753	2 Paid CK143287		INV#1210661 1/31/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	1,455.00-	220,565.80	SNH
03/22/24	PO 23-04753	2 Void CK143287		INV#1210661 1/31/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	1,455.00**	220,565.80	SNH
03/22/24	PO 23-04753	2 Paid CK143360		INV#1210661 1/31/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	1,455.00-	220,565.80	SNH
03/22/24	PO 23-04753	3 Paid CK143287		INV#1210541 1/31/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	1,455.00-	219,110.80	SNH
03/22/24	PO 23-04753	3 Void CK143287		INV#1210541 1/31/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	1,455.00**	219,110.80	SNH
03/22/24	PO 23-04753	3 Paid CK143360		INV#1210541 1/31/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	1,455.00-	219,110.80	SNH
03/28/24	PO 24-01391	1 Paid CK143391		2024 Bond Rating	STAL10	STANDARD & POOR'S	En 03/27/24	15,000.00-	204,110.80	NHW
05/03/24	PO 23-04753	4 Paid CK143655		INV#1219926 3/31/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	1,860.00-	202,250.80	NHW
05/03/24	PO 23-04753	5 Paid CK143655		INV#1219905 4/7/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	4,440.00-	197,810.80	NHW
05/31/24	PO 24-03292	1 Paid CK143893		April 2024 Bond Issue	BOM05	BOWMAN & COMPANY LLP	En 05/31/24	20,000.00-	177,810.80	NHW
06/14/24	PO 24-03372	1 Paid CK143985		LEGAL ADVERTISING \$2MIL BOND	ARI01	ARIZENT	En 06/04/24	1,460.00-	176,350.80	NHW
06/28/24	PO 23-04753	6 Paid CK144120		INV#1224370 4/30/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	2,010.00-	174,340.80	NHW
06/28/24	PO 23-04753	7 Paid CK144120		INV#1224942 4/30/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	705.00-	173,635.80	NHW
06/28/24	PO 24-02096	1 Paid CK144134		BOND COUNSEL (REF 24-02)	MCM03	MCMANIMON & SCOTLAND, LLC	En 06/19/24	166,300.61	166,300.61	NHW
08/02/24	PO 24-02096	8 Paid CK144704		BOND COUNSEL (REF 24-02)	MCM03	MCMANIMON & SCOTLAND, LLC	En 08/02/24	620.50-	165,680.11	NHW
09/23/24	PO 23-04753	8 Paid CK145139		INV#1216102 2/29/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	1,485.00-	164,195.11	NHW
09/23/24	PO 23-04753	9 Paid CK145139		INV#1219905 4/7/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	4,440.00-	159,755.11	NHW
09/23/24	PO 23-04753	10 Paid CK145139		INV#1224370 4/30/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	2,010.00-	157,745.11	NHW
09/23/24	PO 23-04753	11 Paid CK145139		INV#1229039 5/31/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	1,125.00-	156,620.11	NHW
09/23/24	PO 23-04753	12 Paid CK145139		INV#1216103 2/29/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	1,635.00-	154,985.11	NHW
09/23/24	PO 23-04753	13 Paid CK145139		INV#1224942 4/30/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	705.00-	154,280.11	NHW
09/23/24	PO 23-04753	14 Paid CK145139		INV#1231438 6/30/24	PEN31	PENNONI ASSOCIATES, INC	En 12/26/23	780.00-	153,500.11	NHW

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended YTD	Encumber YTD	Reimbrsd YTD	Cancelled	Unexpended			
		Expended Curr		Reimbrsd Curr	Pd/Chrgd YTD				
				Vendor/Reference					
C-04-19-725-999	MC-5110 TRAFFIC & INFRASTRUCTURE IMPROV			Continued					
12/06/24 PO 24-02096	15 Paid CK145744			MCM03	MCMANTON & SCOTLAND, LLC	EN 11/26/24	430.00-	153,070.11	NHW
12/13/24 PO 23-04779	2 Paid CK145822			THI04	THINK PAVERS HARDSCAPING	EN 12/27/23	102,138.00-	50,932.11	NHW
Department: 725	Total	2,600,000.00	0.00		2,600,000.00	50,932.11			98
		2,247,005.17	50,425.00		251,637.72	101,357.11			
		171,088.69			2,297,430.17				
CAFR: 19	Total	2,600,000.00	0.00		2,600,000.00	50,932.11			98
		2,247,005.17	50,425.00		251,637.72	101,357.11			
		171,088.69			2,297,430.17				
Fund: 04	Capital Fund Budgeted Total	2,600,000.00	0.00		2,600,000.00	50,932.11			98
		2,247,005.17	50,425.00		251,637.72	101,357.11			
		171,088.69			2,297,430.17				
Fund: 04	Capital Fund Non-Budgeted Total	0.00	0.00		0.00	0.00			0
		0.00	0.00		0.00	0.00			
		0.00			0.00				
Fund: 04	Capital Fund Total	2,600,000.00	0.00		2,600,000.00	50,932.11			98
		2,247,005.17	50,425.00		251,637.72	101,357.11			
		171,088.69			2,297,430.17				

Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended Curr	Vendor/Reference	Reimbrsd Curr					
Final Budgeted		2,600,000.00	0.00	0.00	2,600,000.00	50,932.11	98		
		2,247,005.17	50,425.00	0.00	251,637.72	101,357.11			
		171,088.69		0.00	2,297,430.17				
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0		
		0.00		0.00					
		0.00		0.00					
Final Total		2,600,000.00	0.00	0.00	2,600,000.00	50,932.11	98		
		2,247,005.17	50,425.00	0.00	251,637.72	101,357.11			
		171,088.69		0.00	2,297,430.17				

Tytanya Ray

From: Edward King <EKing@Pennoni.com>
Sent: Tuesday, November 26, 2024 5:00 PM
To: Charles Chelotti; Tytanya Ray; Stephanie Walker
Cc: JRaday; Jean Anconetani; Ruth Kinsler
Subject: (EXTERNAL) FY2022 Pennoni Change Order Request
Attachments: Change Order-FY2022 Revised.pdf

Importance: High

Charles,

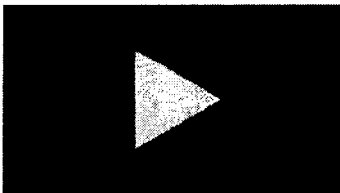
As discussed, attached is Pennoni change order for the FY2022 portion of our contract with the City. If you have any questions, please let me know.

Thank you,

Edward King

Pennoni

2 Aquarium Drive, Suite 320 | Camden, NJ 08103
Direct: +1 856-316-1058 | **Mobile:** +1 267-429-5200
www.pennoni.com | EKing@Pennoni.com



Digital tools that transform projects!

R-37

DB:aiv
03-11-25

RESOLUTION AMENDING RESOLUTION MC-24:9442 AND DIRECTING THE CITY OF CAMDEN PLANNING BOARD TO CONDUCT A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER CERTAIN AREAS AND PROPERTIES IDENTIFIED HEREIN ARE AREAS IN NEED OF REDEVELOPMENT OR REHABILITATION AS DEFINED IN N.J.S.A. 40A:12-5

WHEREAS, the City Council of the City of Camden seeks to undertake a redevelopment effort within the City; and

WHEREAS, N.J.S.A. 40A:12A-6 authorizes the governing body of any municipality, by Resolution, to have its Planning Board conduct a preliminary investigation to determine whether any area of the municipality is a redevelopment area pursuant to the criteria contained in N.J.S.A. 40A:12A-5; and

WHEREAS, the City Council of the City of Camden considers it to be in the best interest of the City to have the City of Camden Planning Board ("Planning Board") conduct such an investigation; and

WHEREAS, on April 18, 2024, the City Council of the City of Camden approved Resolution MC-24:9442 directing the Planning Board to undertake a preliminary investigation to determine whether certain areas and properties located along Admiral Wilson Boulevard in the City of Camden are an area in need of redevelopment; and

WHEREAS, the Planning Board undertook an investigation and made a recommendation as to Block 1197, Lot 2 and Block 1208 Lots 2 & 3, and the City Council adopted a Resolution designating those properties an area in need of redevelopment; and

WHEREAS, the City Council now desires to amend the its prior direction to the Planning Board to direct it to conduct an investigation as to the remaining parcels, but to update its investigation as to Block 1250 Lot 128 to include the power of condemnation; and

WHEREAS, the City Council of the City of Camden hereby authorizes the Planning Board of the City of Camden to undertake a preliminary investigation to determine whether the following areas and properties as described and delineated on the official Tax Map of the City of Camden are an area in need of redevelopment:

Condemnation Area in Need (With the power of eminent domain)

- Block 1250, Lot 128

Non-Condemnation Area in Need (Without the power of eminent domain)

- Block 1221, Lots 3, 12, 12 (billboard) & 17
- Block 1238, Lots 3 & 14
- Block 1239, Lot 17
- Block 1240, Lot 1
- Block 1241, Lot 15
- Block 1250, Lots 7, 123, 124 & 129
- Block 1251, Lot 11

WHEREAS, such preliminary investigation will be designed to evaluate such areas to determine whether the designation of these areas and properties as an "area in need of redevelopment" in conformance with statutory criteria and the City efforts toward redevelopment, pursuant to the Master Plan; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, County of Camden, that:

1. The Planning Board of the City of Camden is hereby directed to conduct a preliminary investigation to determine whether the aforementioned areas and properties are areas in need of redevelopment according to the criterion set forth in N.J.S.A. 40A:12A-5 and/or N.J.S.A. 40A:12A-14.

2. The Planning Board of the City of Camden is hereby directed to study the aforementioned parcels, to develop a map showing the boundaries of the proposed redevelopment areas, to provide public notice and conduct public hearings pursuant to N.J.S.A. 40A:12A-6, and to draft a Report/Resolution containing its findings.
3. Pursuant to N.J.S.A. 40A:12A-6 the redevelopment area determinations shall authorize the municipality to use all those powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain ("Non-~~Condemnation~~ Redevelopment Area") as to the following properties: Block 1221, Lots 3, 12, 12 (billboard) & 17; Block 1238, Lots 3 & 14; Block 1239, Lot 17; Block 1240, Lot 1; Block 1241, Lot 15; Block 1250, Lots 7, 123, 124 & 129; and Block 1251, Lot 11.
4. Pursuant to N.J.S.A. 40A:12A-6 the redevelopment area determinations shall authorize the municipality to use all those powers provided by the Legislature for use in a redevelopment area including the use of eminent domain ("Condemnation Redevelopment Area") as to the following properties: Block 1250, Lot 128.
5. The results of such preliminary investigation shall be submitted to the City Council for review and approval in accordance with the provisions of the New Jersey Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS

TITLE OF ORDINANCE/RESOLUTION: Amended Resolution Directing the Planning Board to conduct a preliminary investigation to determine whether certain areas and properties identified herein are areas in need of redevelopment or rehabilitation as defined in N.J.S.A. 40A:12-5, without the power of eminent domain as to Block 1221, Lot 3, 12, 12 (Billboard) & 17; Block 1238, Lot 3 & 4; Block 1239, Lot 17; Block 1240, Lot 1; Block 1241, Lot 15; Block 1250, Lot 7, 123, 124 & 129; and Block 1251, Lot 11; (Non Condemnation Redevelopment Area); and with the Power of Eminent Domain as to Block 1250, Lot 128 (Condemnation Redevelopment Area)

Point of Contact:	Dr. Ed Williams	DPD- P& Z	7135	edwillia@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			2/20/25	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: _____
Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Amended Resolution Directing the Planning Board to conduct a preliminary investigation to determine whether certain areas and properties identified herein are areas in need of redevelopment or rehabilitation as defined in N.J.S.A. 40A:12-5, without the power of eminent domain as to Block 1221, Lot 3, 12, 12 (Billboard) & 17; Block 1238, Lot 3 & 4; Block 1239, Lot 17; Block 1240, Lot 1; Block 1241, Lot 15; Block 1250, Lot 7, 123, 124 & 129; and Block 1251, Lot 11; (Non Condemnation Redevelopment Area); and with the Power of Eminent Domain as to Block 1250, Lot 128 (Condemnation Redevelopment Area)

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
 - **The requestor is requesting an amendment to an existing preliminary investigation**
- Time constraints, if any. (Why does the Council need to act now?)
 - **There are no known time restraints.**
- How was the value of the transaction obtained (if applicable?) **N/A**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,
 - **The action will allow for the expansion of the preliminary investigation area.**
- What changes and by how much if the City impacted by this proposal?
 - **The city is not impacted by the proposed action.**
- Why Should the City Council approve this legislation?
 - **To allow for the expansion of an approved redevelopment area.**
- What will happen if the City Council does not approve this legislation?
 - **The requestor will delay any potential development area.**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Dr. Ed Williams - DPD**
 - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?

- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Key government officials – Code Enforcement, Planning and Development, City residents, Community Development, Economic Development, and Private developers.

Prepared by:

7135

Edwillia@ci.camden.nj.s

Name

Phone/Email

CITY OF CAMDEN

AMENDED RESOLUTION DIRECTING THE CITY PLANNING BOARD TO CONDUCT A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER CERTAIN AREAS AND PROPERTIES IDENTIFIED HEREIN ARE AREAS IN NEED OF REDEVELOPMENT OR REHABILITATION AS DEFINED IN N.J.S.A. 40A:12-5, WITHOUT THE POWER OF EMINENT DOMAIN AS TO BLOCK 1221, LOT 3, 12, 12 (BILLBOARD) & 17; BLOCK 1238, LOT 3 & 14; BLOCK 1239, LOT 17; BLOCK 1240, LOT 1; BLOCK 1241, LOT 15; BLOCK 1250, LOT 7, 123, 124, & 129; AND BLOCK 1251, LOT 11; (NON-CONDEMNATION REDEVELOPMENT AREA); AND WITH THE POWER OF EMINENT DOMAIN AS TO BLOCK 1250, LOT 128 (CONDEMNATION REDEVELOPMENT AREA)

WHEREAS, the City Council of the City of Camden seeks to undertake a redevelopment effort within the City; and

WHEREAS, N.J.S.A. 40A:12A-6 authorizes the governing body of any municipality, by Resolution, to have its Planning Board conduct a preliminary investigation to determine whether any area of the municipality is a redevelopment area pursuant to the criteria contained in N.J.S.A. 40A:12A-5; and

WHEREAS, the City Council of the City of Camden considers it to be in the best interest of the City to have the City Planning Board conduct such an investigation; and

WHEREAS, by Resolution MC-25 adopted April 18, 2024, the City Council of the City of Camden had authorized the Planning Board of the City of Camden to undertake a preliminary investigation to determine whether certain areas and properties located along Admiral Wilson Boulevard in the City of Camden are an area in need of redevelopment.

WHEREAS, the Planning Board undertook an investigation and made a recommendation as to Block 1197, Lot 2 and Block 1208 Lots 2 & 3, and the City Council adopted a Resolution designating those properties an area in need of redevelopment; and

WHEREAS, the City Council now desires to amend the its prior direction to the Planning Board to direct it to conduct an investigation as to the remaining parcels, but to update its investigation as to Block 1250 Lot 128 to include the power of condemnation; and

WHEREAS, the City Council of the City of Camden hereby authorizes the Planning Board of the City of Camden to undertake a preliminary investigation to determine whether the following areas and properties as described and delineated on the official Tax Map of the City of Camden are an area in need of redevelopment:

Condemnation Area in Need

- Block 1250, Lot 128

Non-Condemnation Area in Need

- Block 1221, Lots 3, 12, 12 (billboard) & 17
- Block 1238, Lots 3 & 14
- Block 1239, Lot 17
- Block 1240, Lot 1
- Block 1241, Lot 15
- Block 1250, Lots 7, 123, 124 & 129
- Block 1251, Lot 11

WHEREAS, such preliminary investigation will be designed to evaluate such areas to determine whether the designation of these areas and properties as an “area in need of redevelopment” in conformance with statutory criteria and the City efforts toward redevelopment, pursuant to the Master Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Camden, County of Camden, that:

1. The Planning Board of the City of Camden is hereby directed to conduct a preliminary investigation to determine whether the aforementioned areas and properties are areas in need of redevelopment according to the criterion set forth in N.J.S.A. 40A:12A-5 and/or N.J.S.A. 40A:12A-14.

2. The Planning Board of the City of Camden is hereby directed to study the aforementioned parcels, to develop a map showing the boundaries of the proposed redevelopment areas, to provide public notice and conduct public hearings pursuant to N.J.S.A. 40A:12A-6, and to draft a Report/Resolution containing its findings.

3. Pursuant to N.J.S.A. 40A:12A-6 the redevelopment area determinations shall authorize the municipality to use all those powers provided by the Legislature for use in a redevelopment area **other** than the use of eminent domain ("**Non-Condemnation Redevelopment Area**") as to the following properties: Block 1221, Lots 3, 12, 12 (billboard) & 17; Block 1238, Lots 3 & 14; Block 1239, Lot 17; Block 1240, Lot 1; Block 1241, Lot 15; Block 1250, Lots 7, 123, 124 & 129; and Block 1251, Lot 11.

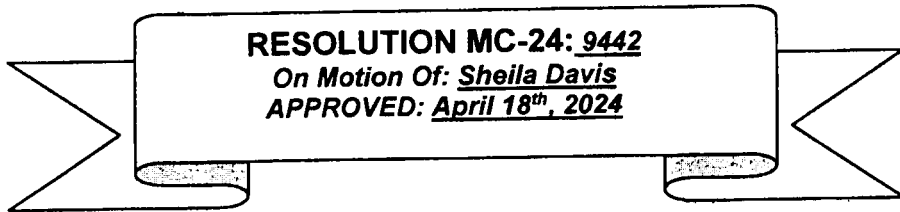
4. Pursuant to N.J.S.A. 40A:12A-6 the redevelopment area determinations shall authorize the municipality to use all those powers provided by the Legislature for use in a redevelopment area **including** the use of eminent domain ("**Condemnation Redevelopment Area**") as to the following properties: Block 1250, Lot 128.

5. The results of such preliminary investigation shall be submitted to the City Council for review and approval in accordance with the provisions of the New Jersey Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq.

ADOPTED at a meeting of the City Council of the City of Camden, Camden County, on

_____, 2025;

R-8



DB:dh
04-18-24

A RESOLUTION DIRECTING THE CITY PLANNING BOARD TO CONDUCT A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER CERTAIN AREAS AND PROPERTIES IDENTIFIED HEREIN ARE AREAS IN NEED OF REDEVELOPMENT OR REHABILITATION

WHEREAS, the City Council of the City of Camden seeks to undertake a redevelopment effort within the City; and

WHEREAS, N.J.S.A. 40A:12A-6 authorizes the governing body of any municipality, by Resolution, to have its Planning Board conduct a preliminary investigation to determine whether any area of the municipality is a redevelopment area pursuant to the criteria contained in N.J.S.A. 40A:12A-5; and

WHEREAS, the City Council of the City of Camden considers it to be in the best interest of the City to have the City's Planning Board conduct such an investigation; and

WHEREAS, the City Council of the City of Camden considers it to be in the best interest of the City of Camden undertake a preliminary investigation to determine whether the following areas and properties as described and delineated on the official Tax Map of the City of Camden are areas in need of redevelopment (with or without powers of condemnation) or an area in need of rehabilitation:

Property Description	Designation
Block 1208, Lot 3; Block 1221, Lots 3, 12, 12 Qual. B01 (Billboard) & 17; Block 1238, Lots 3 & 14; Block 1239, Lot 17 Block 1240, Lot 1; Block 1241, Lot 15; Block 1250, Lots 7, 123, 124, 128 & 129; and Block 1251, Lot 11	Non-Condernation Area in need of Redevelopment Area
Block 1197, Lot 2 and Block 1208, Lot 2	Condernation Area in Need of Redevelopment

and

WHEREAS, such preliminary investigation will be designed to evaluate such area to determine whether designation of these properties as an "area in need of redevelopment" is in conformance with statutory criteria and the City's efforts toward redevelopment, pursuant to the Master Plan; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, County of Camden, that:

1. The Planning Board of the City of Camden is hereby directed to conduct a preliminary investigation to determine whether the aforementioned parcels are an area

Block 1197, Lot 2 and Block 1208, Lot 2

4. Pursuant to N.J.S.A. 40A:12A-6 the redevelopment area shall authorize the municipality to use all those powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain ("Non-Condernation Redevelopment Area") with respect to the following property:

Block 1208, Lot 3;
Block 1221, Lots 3, 12, 12 Qual. B01 (Billboard) & 17;
Block 1238, Lots 3 & 14; Block 1239, Lot 17;
Block 1240, Lot 1;
Block 1241, Lot 15;
Block 1250, Lots 7, 123, 124, 128 & 129; and
Block 1251, Lot 11.

5. The results of such preliminary investigation shall be submitted to the City Council for review and approval in accordance with the provisions of the New Jersey Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: April 18, 2024

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney



ANGEL FUENTES
President, City Council

ATTEST:



LUIS PASTORIZA
Municipal Clerk

R-38

DB:sde
03-11-25

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ACCEPT A TIME EXTENSION
FOR THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS HOUSING FUND
INITIATIVE GRANT FOR HOME DEVELOPER CONTRACTS #06-24-041 AND #06-24-040**

WHEREAS, the City of Camden received a Housing Initiative Grant in the amount of Five Million Dollars (\$5,000,000.00) from the Department of Community Affairs (DCA) for the construction of affordable housing in the City; and

WHEREAS, on June 11, 2024, the Council of the City of Camden passed Resolutions MC:24-9556 and MC: 24-9555, which used the EUS provisions under N.J.S.A 40:11-5(1)(a) ii to authorize the award of contracts to Heart of Camden and Parkside Business Community in Partnership for the development of affordable housing; and

WHEREAS, Heart of Camden, under Contract No. 06-24-040 will receive an amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000.00) to develop and construct five (5) affordable housing units in the Waterfront South Neighborhood; and

WHEREAS, Parkside Business Community In Partnership, under Contract No. 06-24-041, will receive an amount not to exceed Three Million Four Hundred Fifty Thousand Five Hundred Five Dollars (\$3,450,505.00) to develop and construct ten (10) affordable housing units in the Parkside Neighborhood in the City of Camden; and

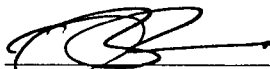
WHEREAS, City applied for and received a time extension of the grant until December 31, 2025, in order to complete the two (2) affordable housing projects in the City of Camden; now, therefore

BE IT RESOLVED by the City Council of the City of Camden to accept a time extension until December 31, 2025, for the Housing Fund Initiative Grant which will fund the affordable housing development contracts with the Heart of Camden and Parkside Business Community In Partnership.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2024

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO
Planning & Development

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ACCEPT A TIME EXTENSION FOR THE NJ DEPARTMENT OF COMMUNITY AFFAIRS HOUSING FUND INITIATIVE GRANT FOR CONTRACT #06-24-041 AND #06-24-040

Point of Contact:	C. WALKER	PLANNING & DEV.	3542	cajeffer@camdennj.gov
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		2/9/25	
Supporting Department Director (if necessary)				
Director of Grants Management	Y	B. J. Br km	2-19-25	
Qualified Purchasing Agent				
Director of Finance		A.F.	2/20/25	

Approved by: Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

FEB 26 2025

CITY OF CAMDEN
FINANCIAL MANAGEMENT
2025 FEB 20 AM 9:55

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

**Received by:
City Attorney**

Signature

Date

Bureau of Grants Management Grant Summary Form

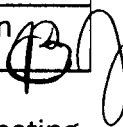
Grant Status Code: G

(Green - g; yellow - y; red - r)

Department: Planning & Development – Housing Services

Grant Analyst: Candice Walker

Grant Analyst #: 757-7344

Grant/Project Name:		Housing Fund Initiative 2023 – Amendment to Extend Time			
Grant #:					
City Contract Date:		MC-22-87:69	City Contract #:		
Application Resolution #:			Appropriation Code:		G-02-SB-700-230
Funding Source:		NJ Department of Community Affairs			
Pass Through:	Y	N	Source:		
Amount of Grant:		5 Million Dollars			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:	April 2023
Term of Grant:		Extend ONE Year		Location of Activity:	Camden City Census Tract 6014 & 6018
Date of Analysis:		February 19, 2025		Reviewed By:	Barbara Johnson 

Summary: The Department of Planning and Development/Housing Services is requesting a resolution authorizing the City of Camden to accept a time extension for the NJ Department of Community Affairs Housing Fund Initiative Grant. The agreement number is 2023-09022-0219-01 and the grant will be extended until December 31, 2025 in order to complete two housing projects in the City of Camden (Parkside Business & Heart of Camden).

Time Lines: Due to Expire December 31, 2025

Problematic Areas/Recommendations:

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ACCEPT A TIME EXTENSION FOR THE NJ DEPARTMENT OF COMMUNITY AFFAIRS HOUSING FUND INITIATIVE GRANT FOR CONTRACT #06-24-041 AND #06-24-040

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- December 2022, City applied for a grant for \$5 million for affordable housing units in the City.
- City partnered with Heart of Camden & Parkside Business Community in Partnership. An amendment was granted May 2024
- Original Grant expired December 31, 2024
- Grant must be extended until December 31, 2025 in order to complete the 15 units of affordable housing

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$5,000,000

IMPACT STATEMENT:

- Approval of this action will allow the development of 15 units of affordable housing

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- City of Camden residents/potential homeowners, Parkside Neighborhood, Waterfront South Neighborhood

Prepared by: Candice Walker

3542/cajeffer@camdennj.gov

Name

Phone/Email

Bureau of Grants Management Grant Summary Form**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Planning & Development

Grant Administrator: Dr. Edward C. Williams

Administrator #: 7214

Grant/Project Name:		Housing Fund Initiative			
Grant #:					
City Contract Date:		City Contract #:			
Application Resolution #:		MC- 22:8769	Appropriation Code :		
Funding Source:					
Pass Through:	Y	<input checked="" type="checkbox"/>	Source:		
Amount of Grant:					
Local Match:	<input checked="" type="checkbox"/>	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:		April 2023	
Term of Grant:	12/5/22 – 12/31/24		Location of Activity:	6018 & 6014	
Date of Analysis:	1/13/25		Reviewed By:	cdw	

Summary:

2/14/25: City of Camden received a grant extension for the HFI funds. Grant was extended to 12/31/25 with complete liquidation of funds by 3/31/26.

3/17/23: Resolution to accept grant from NJDCA Housing Fund Initiative in the amount of \$5 million. There will be an advance of \$3.75 million to the City of Camden

Time Lines:**Problematic Areas/Recommendations:**



PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lieutenant Governor

State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 806
TRENTON, NJ 08625-0806

JACQUELYN A. SUÁREZ
Commissioner

February 3, 2025

The Honorable Victor Carstarphen

Mayor
City of Camden
City Hall
520 Market Street
Camden, New Jersey 08101-5120

Re: Housing Fund Initiative 2023
Revision #: **2023-09022-0219-02**
Total Award Amount: **\$5,000,000.00**

Dear Mayor Carstarphen:

The New Jersey Department of Community Affairs hereby revises Agreement **2023-09022-0219-01** dated September 11, 2024 with this Revision, **2023-09022-0219-02**, between the Department and City of Camden.

The purpose of this revision is to:

- modify the grant/loan award period of the Agreement. The revised grant/loan award period is contained on the attached revised '**AGREEMENT DATA SHEET**'.

You may retrieve this Revision by selecting '**Grant Amendments/Revisions**' under the History section of the **SAGE System's** Grant Menu. Please contact your Program Manager should you have any questions.
Thank you.

Sincerely,

Michael F. Rogers
Director

Division of Local Government Services



AGREEMENT DATA SHEET

(X) GRANT () LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME:
PROJECT TITLE:
SERVICE AREA(S):

Housing Fund Initiative 2023
Camden Housing Collaborative Initiative 2023
County of Camden

RECIPIENT INFORMATION

AGENCY NAME:
ADDRESS:

City of Camden
City Hall
520 Market Street
Camden, New Jersey 08101-5120

CHIEF FINANCIAL OFFICER:
VENDOR ID #
TELEPHONE NUMBER:
CHARITIES REGISTRATION #:
(Nonprofit Agencies Only)
SAM Unique Entity #:

Mr. Gerald Seneski
216000418-09
(856) 757-7200
EX0000000

L5MTYJ62P314

STATE INFORMATION

DEPARTMENT:
DIVISION:
ADDRESS:

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
Division of Local Government Services
101 South Broad Street
P. O. Box 803
Trenton, NJ 08625-0803

CONTACT PERSON:
TELEPHONE NUMBER:

Stacey Taylor
(609) 930-1983

FUNDING AMOUNT AND SOURCE OF FUNDS

	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>CFDA #</u>
1 (State Funds)	2023-495-022-8030-727-FFFF-6120	\$5,000,000.00	
SUBTOTAL		\$5,000,000.00	
OTHER FUNDS		\$2,889,070.00	
TOTAL		\$7,889,070.00	

GRANT/LOAN AWARD PERIOD

GRANT/LOAN AWARD PERIOD: December 05, 2022 THROUGH: December 31, 2025
LENGTH OF AWARD PERIOD: 3 Years, 1 Month
LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: March 31, 2026

PURPOSE OF GRANT/LOAN

This award will provide funding to provide affordable housing units within the City of Camden. This award will provide funds to complete two significant housing projects that are essential to providing quality housing for the residents and removing blight from two neighborhoods.

Section B Agreement Budget

Budget Detail

Camden City

Budget Category	State Funds	Other Funds	Total
ADM - Operating			
Advertising			
Marketing & Advertising - Heart of Camden	\$0.00	\$5,000.00	\$0.00
Minor Category Sub-Total	\$0.00	\$5,000.00	\$0.00
Major Category Sub-Total	\$0.00	\$5,000.00	\$0.00
PROGRAM - Purchased Services			
Appraiser & Market Study			
Appraiser - Parkside Townhomes and Rehab	\$0.00	\$9,000.00	\$0.00
Minor Category Sub-Total	\$0.00	\$9,000.00	\$0.00
Architect			
Architect - Parkside Townhomes	\$0.00	\$67,500.00	\$0.00
Architect Services - Heart of Camden	\$0.00	\$75,000.00	\$0.00
Minor Category Sub-Total	\$0.00	\$142,500.00	\$0.00
Attorney			
Attorney Services - Heart of Camden	\$0.00	\$14,000.00	\$0.00
Attorney Services - Parkside Townhomes	\$0.00	\$22,500.00	\$0.00
Minor Category Sub-Total	\$0.00	\$36,500.00	\$0.00
Surveyor			
Survey: Heart of Camden	\$0.00	\$10,000.00	\$0.00
Minor Category Sub-Total	\$0.00	\$10,000.00	\$0.00
Cost Certification /Audit			
Audit - Parkside Townhomes	\$0.00	\$10,000.00	\$0.00
Minor Category Sub-Total	\$0.00	\$10,000.00	\$0.00
Engineering			

Budget Detail

Camden City

Budget Category	State Funds	Other Funds	Total
Engineering Services - Heart of Camden	\$0.00	\$75,000.00	\$0.00
Engineer and Surveying - Parkside Townhomes	\$0.00	\$185,000.00	\$0.00
Minor Category Sub-Total	\$0.00	\$260,000.00	\$0.00
Environmental Consultant			
Environmental - Parkside Townhomes	\$0.00	\$45,000.00	\$0.00
Minor Category Sub-Total	\$0.00	\$45,000.00	\$0.00
Other			
Construction Manager - Parkside Townhomes	\$0.00	\$140,000.00	\$0.00
Demolition - Parkside Townhomes	\$49,495.00	\$75,505.00	\$49,495.00
Marketing & Advertising - Parkside Townhomes	\$0.00	\$5,000.00	\$0.00
Minor Category Sub-Total	\$49,495.00	\$220,505.00	\$49,495.00
Major Category Sub-Total	\$49,495.00	\$733,505.00	\$49,495.00
PROGRAM - Development			
Rehab-Residential			
Construction - Heart of Camden	\$1,387,500.00		\$1,387,500.00
Minor Category Sub-Total	\$1,387,500.00	\$0.00	\$1,387,500.00
Construction			
Construction Hard Costs - Parkside Townhomes	\$3,450,505.00	\$436,998.00	\$3,450,505.00
Minor Category Sub-Total	\$3,450,505.00	\$436,998.00	\$3,450,505.00
Infrastructure			
Site Improvements - Heart of Camden	\$59,762.50	\$2,737.50	\$59,762.50
Minor Category Sub-Total	\$59,762.50	\$2,737.50	\$59,762.50
Acquisition			
Acquisition & Carrying Costs - Parkside		\$506,892.00	

Budget Detail

Camden City

Budget Category	State Funds	Other Funds	Total
Acquisition -Heart of Camden		\$130,000.00	
Minor Category Sub-Total	\$0.00	\$636,892.00	\$0.00
Major Category Sub-Total	\$4,897,767.50	\$1,076,627.50	\$4,897,767.50
PROGRAM - Carrying & Financing			
R.E. Taxes			
R.E Taxes - Parkside Townhomes	\$0.00	\$15,000.00	\$0.00
Taxes - Heart of Camden	\$0.00	\$10,000.00	\$0.00
Minor Category Sub-Total	\$0.00	\$25,000.00	\$0.00
Insurance			
Property Insurance - Parkside Townhomes	\$0.00	\$31,500.00	\$0.00
Insurance - Heart of Camden	\$0.00	\$7,500.00	\$0.00
Minor Category Sub-Total	\$0.00	\$39,000.00	\$0.00
Title Insurance & Recording			
Title Insurance and Expenses - Heart of Camden	\$0.00	\$5,000.00	\$0.00
Title Insurance- Parkside Townhomes	\$0.00	\$5,000.00	\$0.00
Minor Category Sub-Total	\$0.00	\$10,000.00	\$0.00
Interest			
Construction Interest - Parkside Townhomes	\$0.00	\$73,750.00	\$0.00
Construction Interest - Heart of Camden	\$0.00	\$0.00	\$0.00
Minor Category Sub-Total	\$0.00	\$73,750.00	\$0.00
Fees & Permits			
Permits - Parkside Townhomes	\$0.00	\$145,000.00	\$0.00
Permits & Fees - Heart of Camden	\$0.00	\$62,500.00	\$0.00
Minor Category Sub-Total	\$0.00	\$207,500.00	\$0.00

APPENDIX 2

Resolution R-45, MC-24:9556, Certification of Funds and Waiver

RESOLUTION MC-24: 9556
On Motion Of: Jannette Ramos
APPROVED: June 11th, 2024

R-45
11-11-24

DB:dh
06-11-24

RESOLUTION AWARDING A CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE SERVICES WITH HEART OF CAMDEN FOR THE CONSTRUCTION OF AFFORDABLE HOUSING IN AN AMOUNT NOT TO EXCEED \$1,500,000

WHEREAS, the City of Camden requires certain extraordinary, unspecifiable services for the provision of the development of affordable housing; and

WHEREAS, Heart of Camden, has extensive expertise, training and proven reputation in this field and the necessary trained personnel to provide the required services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(i))(a)(ii) and N.J.A.C. 5:34-2.3(b) of the Local Public Contracts Law, contracts for extraordinary, unspecifiable services for affordable housing in the City of Camden can be negotiated and awarded without advertising for the bids and bidding for the purpose and reasons stated herein; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto stating the City's reasons for awarding this contract pursuant to N.J.S.A. 40A:11-5(1)(a)(ii), and said certification has been signed by the Purchasing Agent; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-02-SB-700-230" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that a contract be awarded to Heart of Camden for a sum not to exceed ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000.00).


BE IT FURTHER RESOLVED that the authorized City officials are hereby authorized to negotiate and enter into an appropriate contract with Heart of Camden for the development of five (5) affordable housing units in the Waterfront South Neighborhood in the City of Camden.

BE IT FURTHER RESOLVED that the City Clerk shall cause to be published in the Courier-Post within ten (10) days after passage of this resolution legal notice describing the nature, duration and amount of said contract.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: June 11, 2024

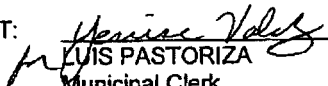
The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney



ANGEL FUENTES
President, City Council

ATTEST: 

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: HEART OF CAMDEN

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT: G-02-SB700-230

AMOUNT:\$ 1,500,000.00

- CAPITAL ORDINANCE

AMOUNT:\$

- TRUST ACCOUNT:

AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$1,500,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A SUB-RECEIPT AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE HEART OF CAMDEN FOR THE CONSTRUCTION OF AFFORDABLE HOUSING IN AN AMOUNT NOT TO EXCEED \$1,500,00.00



Gerald C. Seneski

Director of Finance

Date: 6/11

CAM 2024-177

6.11.24

ATTACHMENT D

R-45

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

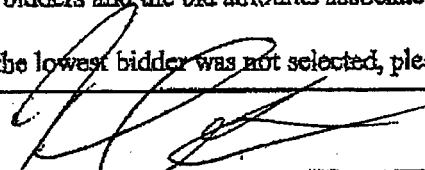
This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality CITY OF CAMDEN

Professional Service or EUS Type	EUS
Name of Vendor	HEART OF CAMDEN, INC
Purpose or Need for service:	Contract award for the development of affordable housing units in the City of Camden
Contract Award Amount	\$1,500,000
Term of Contract	1 year
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	EUS
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Yes

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.



Mayor's Signature

Date _____



Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

Funding Source for this action

[Signature]
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

[Signature]
Certifying Officer

Date 7/14/2024

For LGS use only:

Approved

Denied

[Signature] Date 6/13/24
Director or Designee
Division of Local Government Services

Number Assigned _____



DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY - DIVISION OF PURCHASE AND PROPERTY
33 WEST STATE STREET, P.O. BOX 230 TRENTON, NEW JERSEY 08625-0230

BID SOLICITATION # AND TITLE: _____

VENDOR NAME: _____

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran.

CHECK THE APPROPRIATE BOX

[] I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR

[] I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities
Relationship to Vendor/ Bidder
Description of Activities
Duration of Engagement
Anticipated Cessation Date
*Attach Additional Sheets If Necessary.

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I may be subject to criminal prosecution under the law, and it will constitute a material breach of my contract(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Signature _____

Date _____

Print Name and Title _____

APPENDIX A
AMERICANS WITH DISABILITIES ACT OF 1990
Equal Opportunity for Individuals with Disability

The contractor and the _____ of _____, (hereafter "owner") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. S121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performance shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim, If any action or administrative proceeding is brought against the owner or any of its agents, servants, and employees, the *owner shall* expeditiously forward or have forwarded to the contractor every demand, complaint, notice, summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph.

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability, nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

**AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27**

**GOODS AND SERVICES CONTRACTS
(INCLUDING PROFESSIONAL SERVICES)**

This form is a summary of the successful bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

COMPANY: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

**HOME DEVELOPER AGREEMENT
BETWEEN
THE CITY OF CAMDEN AND HEART OF CAMDEN**

THIS AGREEMENT #06-24-041, is made and entered into this ____ day of _____, in the year of Two Thousand Twenty-Four (2024) by and between the **CITY OF CAMDEN**, 520 Market Street, Camden, NJ 08102, a Municipal Corporation of the State of New Jersey (hereinafter referred to as "City" or "Grantee") and the **HEART OF CAMDEN**, 1840 South Broadway, Camden, New Jersey 08104 (hereinafter referred to as "HOC" or "Developer").

RECITALS

WHEREAS, the City applied for and received a **FIVE MILLION DOLLAR (\$5,000,000.00)** Housing Initiative Grant from the Property Tax Relief Fund ("PTRF") of the Department of Community Affairs ("DCA") for the Camden Housing Fund Initiative 2023 Project; and

WHEREAS, the Camden Housing Fund Initiative 2023 Project is the construction of Affordable Housing in the City's Waterfront South and Parkside neighborhoods (hereinafter the "Project"); and

WHEREAS, the City requires certain extraordinary, unspecifiable services for the development of Affordable Housing; and

WHEREAS, HOC has extensive expertise, training and proven reputation in this field and the necessary personnel to provide the require services and it is the designated Affordable Housing Developer for the Waterfront South Neighborhood; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) of the Local Public Contracts Law, the construction of Affordable Housing is an Extraordinary, Unspecifiable Service for which the City can negotiate and award a Contract without public advertising for bids and bidding therefore; and

WHEREAS, HOC submitted a Proposal for an amount not to exceed **ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000.00)** to construct FIVE (5) Affordable Homes in the Waterford South neighborhood; and

WHEREAS, the City wishes to enter into a Subrecipient Agreement, which is a Home Developer Agreement, with HOC for an amount not to exceed **ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000.00)** of the **FIVE MILLION DOLLARS (\$5,000,000.00)** PRTF Grant to partially fund the construction of the FIVE (5) Affordable Housing units; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated in the City's State and Federal Grant Fund Budget under line item "G-02-SB-700-230", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, on June 11, 2024, the City Council of the City of Camden approved Resolution R- 45, MC-24:9556, which authorized the City's entering into an Agreement with HOC for the construction of Affordable Housing.

NOW, THEREFORE, the City and HOC hereto agree as follows:

AGREEMENT

ARTICLE ONE – CONTRACT DOCUMENTS

1.1 The Contract Documents consist of the following:

- 1.1.1** The Home Developer Agreement between the City and HOC,
- 1.1.2** HOC's Proposal of September 20, 2023- **Appendix 1**,
- 1.1.3** Resolution R-45, MC-24:9556 and Certification of Funds-**Appendix 2**,
- 1.1.4** Home Construction Project Budget-**Exhibit A**,
- 1.1.5** HOC's Mandatory Forms-**Exhibit B**
- 1.1.6** HOC's Insurance Certificate(s)-**Exhibit C**

1.2 These documents form the entire Agreement between the parties and there are no other agreements between the parties. Any amendment or modification to this Agreement must be in writing and signed by an official with authority to bind the City.

ARTICLE TWO – SCOPE OF SERVICES

2.1 Duration of the Agreement

This Agreement shall be effective upon the date of execution hereof and shall remain in effect until completion and Fee Simple Sales of all units in the Project to income-eligible Homebuyers in accordance with Article Three of this Agreement.

2.2 Project Background

In the Grant Application, the City specified TWO (2) neighborhoods that needed affordable housing: 1400 Collings Ave and the Parkside Townhomes Project along the 1400 Block of Haddon Avenue. The application was amended to replace the 1400 Collings Avenue Site with the Waterfront South Neighborhood. The Grant was awarded in **December 2022** and it will expire on **December 31, 2024**. The Liquidation of Obligations date is **March 31, 2025**.

2.3 Site Location, Total Units and Unit Size

HOC shall undertake the Project and perform all activities in accordance with the terms and conditions contained herein. HOC will construct FIVE (5) Affordable Housing units at the following locations in Camden, New Jersey:

- **411 Carl Miller Street**-New Construction
- **410 Webster Street**-New Construction
- **426 Jasper Street** -Rehabilitation
- **1640 Ferry Avenue***-New Construction
- **1646 Ferry Avenue***-New Construction

*Anticipated Acquisition

2.4 Project Budget

The Budget for the Project is contained in **Exhibit A**, which is incorporated by reference and attached hereto.

2.5 Taxes and Assessments HOC agrees to pay all taxes and assessments on the Property, general or special when due, or to reasonably contest the same and prevail or pay such tax or assessment pursuant to the same, and, upon demand of the **City**, to pay, discharge, remove or reasonably contest the same or prevail or pay such tax or assessment pursuant to the same, any and all liens which may be hereafter placed against said Property until HOC's obligations to the **City** are fully complete.

2.6 Protection of Property HOC agrees that should the **City** be required, or deem it reasonably necessary, to expend any funds to protect or preserve the Property, HOC shall immediately, and in any event within TEN (10) days, reimburse the **City** in full for such amounts expended, and until reimbursed, such amounts, shall bear the highest rate of interest that is allowed by law.

ARTICLE THREE-AFFORDABILITY REQUIREMENTS**3.1 Qualification as Affordable Housing: Homeownership Housing**

Each Unit must be sold to and occupied by households that meet the following Affordability Requirements:

3.1.1 Homebuyer Income Limits

AMI	Number of Units	Income Description
120%	1	Workforce Housing
80 %	3	Low Income
60%	1	Very Low Income

3.1.2 Area Median Income

Area Median Income (AMI) is the midpoint of a specific geographic area's income distribution and is calculated on an annual basis by the U.S. Department of Housing and Urban Development (HUD).

3.2 Marketing

HOC plans to promote the Project to **City** residents and regional potential buyers and based on it past will presell the homes. HOC plans to implement the following Marketing Plan:

- **Initial Inquiry**- from interested Applicants
- **Full Application**- will be sent to those people who are interested in the Property
- **Initial Screening**-Applicants will be screened based on income
- **Credit Checks**-Credit Checks will be conducted for those who pass the initial screening
- **Go/No-Go**-HOC will determine each Applicant's readiness for homeownership
- **Ready Buyers**-Buyers who are deemed ready will be connected to partner banks for financing
- **Pre-Approval**-Buyers will secure Pre-Approval for financing

- **House Selection**-Buyers will proceed with selecting their home
- **Credit Counseling**-Long-Term Applicants who need financial guidance will be enrolled in Credit Counseling and Repair Programs

3.3 **Income Verification**

HOC will verify the Applicant's Income via the following processes:

- First-Time Homebuyers Grant Process
- Bank Approval Income Verification Process
- HOC will verify the Applicant's Tax Return in conjunction with the Bank Approval Income Verification Process

3.4 **Affordability Period**

3.4.1 The Period of Affordability is TWENTY (20) Years ("Affordability Period"):

- a. The housing unit must be the principal residence of the Homebuyer for the duration of the TWENTY (20) Year Affordability Period. Compliance with this requirement will be verified by the City annually. The method of verification will include letters sent to the Homeowners asking them to sign that they continue to occupy the property as their principal residence and asking them to provide a copy of a utility bill showing the utilities to be in their name and verifying that taxes and insurance are paid.
- b. If the Home is sold to a subsequent homebuyer or if ownership is transferred via any method including but not limited to foreclosure before the Affordability Restriction Period expires, the City shall recapture the amount of Grant funds that enabled the Homebuyer to purchase the Home, limited to the net proceeds of the sale. Net proceed are the sales price minus the loan repayment (other than Grant funds) and any closing costs. The amount of Grant funds subject to recapture, shall be reduced (forgiven) pro rata for each year of residency during the affordability period. The Homebuyers are required to enter into a separate written Homebuyer Beneficiary Agreement with the City which formulizes the Grant Requirements and Recapture Provisions. The Affordability Restrictions as they pertain to the homebuyer(s) shall be in the form of a deed restriction and shall be recorded separate from the Deed of Trust.
- c. If Home Purchase Contracts are prepared prior to receipt of appraisals, it will be the responsibility of HOC to instruct real estate and sale agents and Homebuyers that all Home Purchase Agreements must provide for an adjustment of the initial contract purchase price to reflect that the final Purchase Price will be based on the Fair Market Value as determined by the chosen appraisal method.

3.4.2 **Affordability Period Commencement**

The Affordability Period begins on the date the Fee Simple Title is transferred to the income-eligible Homebuyer(s). This will take place after the construction is completed.

3.4.3 Deed of Trust, Declaration of Restrictive Covenants, and Promissory Note

The Affordability Requirements will be secured by Deed Restrictions and Declarations of Restrictive Covenants ("**Declaration**"). These documents shall be recorded with the Camden County Clerk. Additionally, the Homebuyer(s) will execute Promissory Notes ("**Promise to Pay**"). These documents will be provided by the **City** to the closing agent to be executed by the Homebuyer(s) at closing and will be subordinate to first mortgage financing. Further subordination, beyond second position, must be approved by the **City** prior to closing.

ARTICLE FOUR-CONSTRUCTION SCHEDULE

4.1 Begin Construction HOC began visible construction on _____.

4.2 Substantial Completion The **Developer** shall substantially complete construction of all new units no later than _____. Completion of construction shall in all cases be subject to extensions for a period of time equal to the delay in completion caused as a result of Excusable Delay. As used herein, the term "**Excusable Delay**" shall mean any delay in performance due to strikes, lockouts, or other labor or industrial disturbance, civil disturbance, future order of any government, court or regulatory body claiming jurisdiction, act of the public enemy, war, riot, sabotage, blockade, embargo, lightning, earthquake, fire, hurricane, torpedo, flood, washout, explosion, unusually inclement weather, moratorium or other unusual delay in obtaining necessary governmental permits or approvals (with the **Developer** using commercially reasonable efforts to obtain the same) or any other cause whatsoever beyond the reasonable control of the **Developer** (excluding financial inability to perform) to the extent that in each case of Excusable Delay, the **Developer** has notified the **City** in writing within TEN (10) days after the occurrence of each Excusable Delay event and has specified in detail the circumstances constituting the Excusable Delay and the anticipated number of days by which performance is delayed as a result thereof. The **City**, in its sole and reasonable discretion, shall determine whether the delay is an Excusable Delay.

4.3 Construction Methods and Techniques

HOC shall be solely responsible for all construction, methods, techniques, and procedures and shall furnish all materials, equipment, machinery, tools and labor to perform the work required to complete construction. All materials shall be new and of good quality.

ARTICLE FIVE - FINANCIAL MANAGEMENT AND AUDIT REQUIREMENTS

5.1 Accounting Standards

HOC agrees to maintain books, records, documents, and other evidence directly pertinent to performance of Work. HOC agrees to adhere to generally acceptable accounting principles and procedures that are required by the above-cited statutes and utilize adequate internal controls and maintain the necessary source documentation for all costs incurred.

5.2 Audits & Inspections

HOC shall comply with the Audit Requirements of the **City**, DCA and the Office of the State Comptroller.

ARTICLE SIX- PAYMENT, TERMS AND CONDITIONS

6.1 The City shall provide HOC with funds in an amount not to exceed **ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000.00)** for the costs related to the Project.

6.2 **Developer Fee**

The Total Development Cost is TWO MILLION TWO HUNDRED EIGHTY-EIGHT THOUSAND, NINE HUNDRED SIXTY-TWO DOLLARS AND FIFTY CENTS (\$2,288, 962.50). The Project's Developer Fee is ONE HUNDRED THIRTY-TWO THOUSAND DOLLARS (\$132,000.00) which is payable to HOC from the PTRF Grant funds.

6.3 **AIA Contractor Payments**

Contractor Payments will be certified by the Owner, Contractor and Architect.

6.4 **Invoice Submittal**

HOC shall submit an Invoice, which is a request for reimbursement of Eligible Expenses, only on a monthly basis. The Invoice shall be submitted with documentation of Direct Costs, such as invoices or receipts. Purchase Orders for payment will only be processed after the City has conducted an inspection to ensure that the Work invoiced is in-place.

6.5 **Prompt Payment Act**

All payments under this Agreement are subject to the terms of N.J.S.A. 2A:30A-2:

a. If a prime contractor has performed in accordance with the provisions of a contract with the owner and the billing for the work has been approved and certified by the owner or the owner's authorized approving agent, the owner shall pay the amount due to the prime contractor for each periodic payment, final payment or retainage monies not more than THIRTY (30) calendar days after the billing date, which for a periodic billing, shall be the periodic billing date specified in the contract. The billing shall be deemed approved and certified TWENTY (20) days after the owner receives it unless the owner provides, before the end of the TWENTY (20)-day period, a written statement of the amount withheld and the reason for withholding payment, except that in the case of a public or governmental entity that requires the entity's governing body to vote on authorizations for each periodic payment, final payment or retainage monies, the amount due may be approved and certified at the next scheduled public meeting of the entity's governing body, and paid during the entity's subsequent payment cycle, provided this exception has been defined in the bid specifications and contract documents.

b. If a subcontractor or sub-subcontractor has performed in accordance with the provisions of its contract with the prime contractor or subcontractor and the work has been accepted by the owner, the owner's authorized approving agent, or the prime contractor, as applicable, and the parties have not otherwise agreed in writing, the prime contractor shall pay to its subcontractor and the subcontractor shall pay to its sub-subcontractor within TEN (10) calendar days of the receipt of each periodic payment, final payment or receipt of retainage monies, the full amount received for

the work of the subcontractor or sub subcontractor based on the work completed or the services rendered under the applicable contract. In the case of ongoing work on the same project for which partial payments are made, the amount of money owed for work already completed shall only be payable if the subcontractor or sub-subcontractor is performing to the satisfaction of the prime contractor or subcontractor, as applicable.

c. If a payment due pursuant to the provisions of this section is not made in a timely manner, the delinquent party shall be liable for the amount of money owed under the contract, plus interest at a rate equal to the prime rate plus ONE Per Cent (1%). Interest on amounts due pursuant to this section shall be paid to the prime contractor, subcontractor or sub- subcontractor for the period beginning on the day after the required payment date and ending on the day on which the check for payment has been drawn. The provisions of this subsection c. shall not apply to any transportation project as defined in Section 3 of P.L.1984, c.73, if that project receives federal funding and the awarding agency has been notified by the federal government that it will be classified as a high risk grantee pursuant to 49 C.F.R 18.12.

d. A prime contractor, subcontractor or sub-subcontractor may, after providing seven calendar days' written notice to the party failing to make the required payments, suspend performance of a construction contract, without penalty for breach of contract, until the payment required pursuant to this section is made, if the contractor, subcontractor or sub-subcontractor: is not paid as required by this section; is not provided a written statement of the amount withheld and the reason for the withholding; and the payor is not engaged in a good faith effort to resolve the reason for the withholding. The provisions of this Subsection d. shall not apply to any transportation project as defined in section 3 of P.L.1984, c.73, if that project receives federal funding and the application of this provision would jeopardize the funding because the owner could not meet the federal standards for financial management systems as outlined in 49 CFR 18.20.

e.

(1) The rights, remedies or protections provided by this section for prime contractors, subcontractors and sub-subcontractors shall be in addition to other remedies provided pursuant to any other provision of State law. To the extent that the provisions of this section provide greater rights, remedies or protections for prime contractors, subcontractors and sub-subcontractors than other provisions of State law, the provisions of this section shall supersede those other provisions.

(2) No provision of this section shall be construed as restricting in any way the rights or remedies provided by any other applicable State or federal law to an owner who is a resident homeowner or purchaser with respect to the real property being improved.

f. All contracts for the improvement of structures entered into after the effective date [Sept. 1, 2006] of *P.L.2006, c.96* between owners, prime contractors, subcontractors or sub-subcontractors shall provide that disputes regarding whether a party has failed to make payments required pursuant to this section may be submitted to a process of alternative dispute resolution. Alternative dispute resolution permitted by

this section shall not apply disputes concerning the bid solicitation or award process, or to the formation of contracts or subcontracts. In any civil action brought to collect payments pursuant to this section, the action shall be conducted inside of this State and the prevailing party shall be awarded reasonable costs and attorney fees.

6.6 Non-Allocation of Funding

Each calendar year payment obligation of the **City** is conditioned upon the availability of **City** funds appropriated or allocated for the payment of such an obligation. If funds are not allocated and available for the continuance of any services performed by the **Contractor** hereunder, whether in whole or in part, the **City** at the end of any particular fiscal year may terminate such services. The **City** will notify the **Contractor** in writing immediately of any services that will be affected by a shortage of appropriated funds. This provision shall not be construed so as to permit the **City** to terminate this Agreement during the term, or any service hereunder, merely in order to acquire identical services from a third-party contractor.

6.7 False Claims or Representations

N.J.S.A. 2C:21-34 provides that a person commits a crime, if the person knowingly submits to the Government, any claims for payment for performance of a government contract knowing such claim to be false, fictitious or fraudulent.

ARTICLE SEVEN-NOTICES

- 7.1 All reports and notices required or permitted by this Agreement shall be in writing and will be deemed given, when received. All notices must be sent by United States Certified or Registered Mail, Return Receipt Requested; or by way of Overnight Courier or personal delivery, or sent by facsimile or other electronic means.
- 7.2 All notices, reports, and invoices shall be sent to the following individuals in the capacities indicated below, unless otherwise modified by subsequent written notice:

Grantee

**Dr. Edward C. Williams, PP, AICP, CSI, AHP,
Director and Zoning Officer
Dept. of Planning and Dev.
City of Camden
520 Market Street-Suite 224
Camden, NJ 08102
856-757-7680
EdWillia@ci.camden.nj.us**

**Candice D. Walker,
Division of Housing Services
Dept. of Planning & Dev.
City of Camden
520 Market Street - Suite 218A
Camden, NJ 08102
856-968-3542
cajeffer@ci.camden.nj.us**

**Barbara Bellamy-Johnson,
Coordinator of Monitoring and Evaluation
Bureau of Grants Management
Dept. of Finance
City of Camden
520 Market Street-Suite 316
Camden, NJ 08102**

856-757-7689
BaBellam@ci.camden.nj.us

Subrecipient

Carlos Morales
Executive Director
Heart of Camden
1840 South Broadway
Camden, NJ 08104
856-966-1212
cmorales@heartofcamden.org

ARTICLE EIGHT-ENFORCEMENT

- 8.1 Inspections during the Development Process** The City retains the right to monitor the construction, with on-site inspections to verify sound and safe construction in accordance with approved plans.
- 8.2 Developer Default** The following shall constitute an event of default (“Event of Default” or “Default”) by HOC under the terms of this Agreement, and this Default shall be susceptible to cure as provided in Subsection 8.3 below:
- 8.2.1** Failure to construct the Project or New Units in accordance with Federal, State and Local laws, regulations and ordinances.
 - 8.2.2** Failure to comply with requirements as outlined in this Agreement.
 - 8.2.3** Use of funds for activities or uses that are not eligible costs as described in this Agreement.
 - 8.2.4** Material breach of the terms and conditions of this Agreement by HOC or any of its Employees, Contractors, or Agents.
- 8.3 Notice of Default** The City shall provide written notice of Default to HOC and shall provide it with an opportunity to take corrective action within THIRTY (30) days after receipt of written notice from the City; provided however, that such THIRTY (30) day period shall be extended for an additional THIRTY (30) days in the event that HOC has initiated and is diligently pursuing a cure to the satisfaction of the City; provided however, in the event it will require more than THIRTY (30) days to cure default, then the cure period shall be extended so long as HOC diligently prosecutes such cure to completion to the satisfaction of the City. Corrective action shall include, but is not to, submitting a Corrective Action Plan to the City for approval that provides a timetable for correcting the Default and details the activities that are necessary to correct the circumstances that constitute the Default.
- 8.4 Remedies**
- If HOC fails to cure the Default as provided above, the City shall have the following Remedies:
- 8.4.1** The City may terminate this Agreement.
 - 8.4.2** The City may demand repayment for and HOC shall pay to the City any PTRF Funds not used for the purposes provided for in this Agreement.
 - 8.4.3** The City may pursue other remedies as may be available at law or in equity.

ARTICLE NINE-CHANGE ORDERS

9.1 Change Order Definition

"Change Order" means a properly prepared document authorized by the **City** which directs and authorizes a vendor providing goods or performing services for the **City** pursuant to a Contract awarded by the governing body resolution to change the quantity or character of goods provided or services performed from that originally specified or estimated and to correspondingly change the payment due therefore.

9.2 N.J.A.C 5:30-11.3 General Requirements for Change Orders

- (a) No changes in quantities, work performed, services rendered, materials, supplies or equipment delivered or provided shall be authorized, permitted or accepted except by the procedures established herein. All Change Orders unless otherwise stated in this subchapter shall be subject to the following:
1. Each Change Order shall be in writing and shall be numbered consecutively (beginning with number one) and attached to the original purchase order or Contract for each project.
 2. Change Orders which result in payment reduction below the originally contracted price may be made by locally established procedure, provided that any change orders increasing cost on the same Contract shall include reference to such reductions.
 3. Quantities of items or work shall not be changed in such a manner as to nullify the effect of the competitive determination of lowest responsible bidder, which was made at the time of Contract award, if at said time the changes could have been reasonably foreseen.
 4. Responsibility required by these rules to be exercised specifically by the governing body, including authorization of Change Orders, shall not be delegated except for minor field (site) modifications pursuant to N.J.A.C. 5:30-11.4.
 5. Change Orders may be executed by the representative appointed by the governing body but the responsibility for the authorization of Change Orders shall not be delegated by the governing body except for minor field (site) modifications pursuant to N.J.A.C. 5:30-11.4.
 6. Change Orders shall be used to change the number of units or items originally advertised and contracted for, provided that:
 - i. Unit prices or a price methodology were sought in the original specifications and included in the contract,
 - ii. The original specification and the contract included a provision that the unit prices could be so used; and
 - iii. If (a)6.i and ii above were not contained in the original specification, a change order shall not be issued.

7. Change Orders shall not be used to substantially change the quality or character of the items or work to be provided, inasmuch as such would have been a determining factor in the original bidding.
8. Change Orders shall not serve the purpose of escalation clauses and, therefore, shall not be utilized to effectuate upward price adjustments.
9. Total number of Change Orders executed for a particular Contract shall not cause the originally awarded Contract price to be exceeded by more than TWENTY (20) percent unless otherwise authorized by these rules.
10. If proposed Change Orders do exceed the TWENTY (20) percent limitation of (a) 9 above, no work shall be performed, or purchases made until the procedures of N.J.A.C. 5:30-11.9 have been completed. If the governing body determines issuance of the Change Order is not justifiable, a new Contract shall be executed in accordance with the Local Public Contracts Law.
11. Before authorizing any Change Orders resulting in additional expenditures, the availability of funds shall be certified in writing by the chief financial officer or certifying finance officer, as appropriate.
12. The TWENTY (20) percent limitation of (a) 9 above shall not apply to emergency situations as defined within N.J.S.A. 40A:11-6.
13. Change order authorizations shall not be withheld until the completion of the entire project.

9.3 Procedures for Minor Field (site) Modifications. 5:30-11.4

The governing body shall be required to authorize all Change Orders, except that minor field (site) modifications (for example, additional fill stone needed, modifications of footings, additional rock blasting) may be authorized, provided that they do not affect the overall scope of work of the contract, by the designated representative of the governing body. These Change Orders shall result only in minor price increases to the originally awarded contract price.

9.4 Change Orders which exceed the 20% Limitation

If there are any Change Orders which exceed the TWENTY (20) percent limitation, the Parties will follow the procedures that are outline in N.J.A.C. 5:30-11.9.

ARTICLE TEN - TERMINATION

10.1 Termination for Cause The City may terminate this Agreement for cause by giving written notice to the **Developer** of such termination and will specify the effective date of the termination Cause may be that the **Developer** failed to fulfill in a timely and proper manner its obligations under this Agreement, or if the **Developer** violates any of the covenants or stipulations of this Agreement, such that an Event of Default exists and remains uncured, the **City**, shall thereupon have the Right to Terminate this Agreement,.

10.2 Termination without Cause The City may terminate this Agreement for any reason, in its sole

discretion, by providing the **Developer** with THIRTY (30) days prior written notice. The **Developer** may terminate this Agreement for any reason, in its sole discretion, by providing the **City** with SIXTY (60) days prior written notice.

- 10.3 Termination Procedures.** Upon Notice of Termination, the **Developer** shall stop all Services as directed in the Notice and minimize further costs. All goods, materials, documents, data, and reports prepared by **Developer** under this Agreement shall become the property of and delivered to the **City** on demand. A final payment will be made to **Developer** only for Services performed and accepted by the **City** through the effective date or termination. No costs incurred after the effective date if the termination will be paid. The **City** may, to the extent authorized by law, withhold payments to **Developer** for the purposes of set-off until the exact amount of the damages due to the **City** from **Developer** is determined.

ARTICLE ELEVEN –GENERAL CONDITIONS

11.1 RESTRICTIONS ON CERTAIN CONTRACTS

11.1.1 The **City** operates under a Transitional Aid Memorandum of Understanding (“MOU”) with the State of New Jersey Department of Community Affairs, Division of Local Government Services, as approved in advance by the City Council of the **City** for the current State Fiscal Year. Under the MOU, the **City** must obtain written approval of the Director of the Division of Local Government Services of certain contracts. The **City** must also obtain the Director’s written approval for the hiring of consultants and professionals, either directly or knowingly through a sub-contract, regardless of cost. The Director in writing must also approve contract renewals.

11.1.2 Pursuant to the Municipal Rehabilitation and Economic Recovery Act, N.J.S.A. § 52:27BBB-1 et seq., the State Commissioner of the Department of Community Affairs has authorization to veto any **City** resolution awarding, amending or renewing a **City** contract.

11.2 Disclaimer

This Agreement is funded by a grant from the Property Tax Relief Fund. Neither the State of New Jersey, the PTRF nor any of their departments, agencies or employees is, or will be, a party to this Contract or subcontract or any lower tier contract or subcontract.

11.3 Independent Contractor

HOC’s status shall be that of an independent principal and not as an agent or employee of the **City**.

11.4 False Statements

HOC understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

11.5 Non-Assignability

HOC shall not assign or transfer any interest or delegate any duty arising from this Agreement without the prior written consent of the City, provided, however, that claims for money due or to become due to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be promptly provided to the City.

11.6 Disclosure

The Developer understands that client information collected under this Agreement is private and the use or disclosure of such information, when not directly connected with the administration of the Grantee's or Developer's responsibilities with respect to services provided under this Agreement, is prohibited by law unless written consent is obtained from such person receiving service and, in the case of a minor, that of the parent or legal guardian.

11.7 Order of Precedence

To the extent that any terms of this Agreement and the attached Proposal are inconsistent or expressly conflict with any of the terms of the Agreement, the terms of the Agreement

11.8 Prior Consent of City for Distribution of Information

No information or material gathered under this Agreement shall be made available to any individual or organization without the prior written approval of the City.

11.9 Record-Keeping Requirements

11.9.1 For homeownership housing projects, records must be retained for FIVE (5) years after the project completion date, except for documents imposing resale or recapture restrictions that must be retained for FIVE (5) years after the affordability period terminates.

11.9.2 The Developer Agreement, must be retained for FIVE (5) years after the Agreement terminates.

11.9.3 If any litigation, claim, negotiation, audit, monitoring, inspection, or other action has been started before the expiration of the required Record Retention Period, applicable records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the required period, whichever is later.

11.9.4 The City, DCA, and the State Comptroller, and any of their representatives, retain the right to access all reports and records relating to the Project and to conduct on-site inspections of records at any time during normal business hours.

11.10 Open Public Records Act

11.10.1 Pursuant to N.J.A.C. §5:30-10.12 (a), any and all submissions made in response to any RFQ, and any RFP are subject to the provisions of the Open Public Records Act, N.J.S.A. §47:1 et seq. and the exceptions from disclosure therein, except that technical proposals shall not be subject to disclosure prior to the award of the contract.

11.10.2 HOC and/or sub-consultants shall work cooperatively with the City in providing

documents and offering other support necessary in assisting the City to address and/or respond to an Open Public Records Act ("OPRA") request received by the City related to this Agreement.

11.11 Conflict of Interest

11.11.1 No officer, member or employee of the City and no member of its governing body and no other public official of the governing body of the locality or localities in which the project is situated or being carried out who exercises any function or responsibilities in the review or approval in the undertaking or carrying out of this project shall participate in any decision relating to this contract which affects his personal interest or the interest of any corporation, partnership or association in which it is, directly or indirectly, interested or have any personal pecuniary interest, direct or indirect, in this contract or the proceeds thereof.

11.11.2 HOC covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this contract. HOC further covenants that in the performance of this Agreement, no person having any such interest shall be employed.

- 11.11.3**
- a. No members of or delegates to the Congress of the United States and no Resident Commissioner shall be admitted to any share or part of this Contract or to any benefit arising from it.
 - b. If funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

11.12 Equal Opportunity

11.12.1 Non-Discrimination and Equal Employment Opportunity

HOC has to certify that it will comply with the mandatory requirements of N.J.S.A. 10:5-31 et seq., N.J.A.C. §17:27, regarding Non-Discrimination and Equal Employment Opportunity, pursuant to N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17-27.

11.12.2 Anti-Discrimination Provisions

HOC has to certify that it will comply with the New Jersey Anti-Discrimination provisions that are contained in N.J.S.A. 10:2-1.

11.12.3 Americans with Disabilities Act

HOC has to certify that it will comply with the terms of the Americans with

Disabilities Act.

11.13 Insurance Requirements**11.13.1 Property Insurance**

The **Developer** agrees to keep all buildings or other Improvements now on, or to be hereafter erected on the Property insured with an insurance company or companies licensed to sell property and casualty insurance within the State of New Jersey with a current A. M. Best rating of no less than A, for maximum insurable value, naming the **City** as an additional insured, until the **Developer's** obligations to the **City** are fully complete, and to have the loss, if any, made payable on the policy, policies, to the **City**. The **City** shall have the right to use all such insurance proceeds to satisfy all of the **Developer's** obligations to the **City**.

11.13.2 General Liability Insurance

The **Developer** acknowledges and agrees that during the term of this Agreement, it will maintain insurance in the amount that is specified in the **City's** Insurance Matrix. The **Developer** will provide the **City** with a current Certificate of Insurance which includes the **City** as an additional insured with regard to this Agreement.

11.13.3 In the event that the **Developer** changes the amount of its insurance coverage or the insurance provider, the **Developer** will provide the **City** with an updated Certificate of Insurance as soon as possible, after the change has taken place.

11.14 Hold Harmless and Indemnification

14.14.1 HOC shall indemnify, defend and hold harmless the **City** and its officers, agents, employees, successors and assignees from and against any and all claims, lawsuits, losses, liability and costs (including litigation costs and counsel fees) not compensated by insurance or otherwise.

14.14.2 HOC's liability under this Agreement shall continue after the termination of this Agreement with respect to any liability, loss or expense or damage resulting from acts occurring prior to termination.

11.15 Compliance with N.J.S.A. §§ 52:32-58

N.J.S.A. 52:32-58, prohibits local public contracts with anyone whose name is on the List of Persons or Entities Engaging in Prohibited Investment Activities in Iran. HOC will need to certify that it has complied with this law.

11.16 Certification of Non-Involvement in Prohibited Activities in Russia or Belarus

Pursuant to N.J.S.A 52:32-60.1, any person or entity that seeks to enter into or renew a Contract with a State agency or local unit, as applicable, for the provision of goods or services, shall certify that it is not on the OFAC list due to activity related to Russia and/or Belarus. HOC will need to certify that it has complied with this law.

11.17 Debarment, Suspension, and Ineligibility

By signing this Agreement, **HOC** certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction nor from federal financial or non-financial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency. Further, **HOC** agrees to notify the **City** by certified mail should it or any of its agents become debarred, suspended, or voluntarily excluded during the term of this Agreement.

11.18 Dispute Resolution

- A. If a claim, controversy or dispute between the **City** and **HOC** arises concerning the interpretation of this Agreement, the performance of **HOC's** services, or any other matter arising under or relating to this Agreement, or the breach thereof, the parties shall promptly confer and exert their best efforts in good faith to reach a reasonable and equitable resolution of the issue.
- B. The Parties shall attempt in good faith to resolve any Dispute promptly by direct negotiation between executives of each Party who have authority to settle the Dispute and who are at a higher level of management than the Persons with direct responsibility for administration of this Agreement. Either Party may give the other Party written notice of any Dispute not resolved in the normal course of business. Within FIFTEEN (15) days after delivery of the notice, the receiving Party shall submit to the other a written response concerning the Dispute. The notice and the response shall include (a) a statement of each Party's position and a summary of arguments supporting that position, and (b) the name and title of the executive who will represent that Party and the name and title of any other Person who will accompany the executive in negotiations. Within THIRTY (30) days after delivery of the disputing Party's notice, the executives of both Parties shall meet at a mutually acceptable time and place, and thereafter as often as they reasonably deem necessary, to attempt to resolve the Dispute. All reasonable requests for information made by one Party to the other will be honored. All negotiations and discussions pursuant to **Section 11.18(A)** shall be confidential and shall be treated as compromise and settlement negotiations for purposes of the applicable rules of evidence.
- C. **Mediation with Designated Neutral Party.** If the Dispute has not been resolved by negotiation within FORTY-FIVE (45) days of the disputing Party's notice, or if the Parties fail to meet within THIRTY (30) days after delivery of the notice, the Parties shall endeavor to settle the Dispute by mediation. The Parties shall agree upon and retain with expenses to be borne equally by the parties, a neutral individual to act as a mediator. If the Parties cannot agree upon a mediator, the selection shall be made by the American Arbitration Association, upon the request of either party and the administrative costs for such selection shall be borne equally by the Parties. The Mediation shall be conducted within SIXTY (60) days of the appointment of the confidentially mediator (unless the Parties agree to a later date) and shall be conducted in an effort to settle the claim, controversy or dispute.
- D. **Litigation** The Parties agree that all questions relating to the validity, interpretation, performance or enforcement of this Agreement shall be governed by and construed in

accordance with the laws of the State of New Jersey. Moreover, if the claim, controversy or dispute is not settled within TEN (10) business days after the first day of mediation (or such longer time agreed to by both parties), either party may initiate litigation in the Superior Court of the State of New Jersey for Camden County.

E. Continuing the Work

During the pendency of any dispute or disagreement, the HOC shall carry on the Work and adhere to the progress schedule, and shall not abandon, slow down or terminate its work, and no Work shall be delayed or postponed pending resolution of any disputes or disagreements, unless this Agreement is terminated or such deviation from the Work or Work Schedule is directed by the City.

11.19 Governing Law, Jurisdiction and Venue

This Agreement and all questions relating to its validity, interpretation, performance or enforcement shall be governed by and construed in accordance with the laws of the State of New Jersey. The parties each irrevocably agree that any dispute arising under, relating to or in connection with, directly or indirectly, this agreement or related to any matter which is the subject of or incidental to this Agreement (whether or not such claim is based upon breach of contract or tort) shall be subject to the exclusive jurisdiction and venue of the Courts of the State of New Jersey.

11.20 Invalidity

The invalidity of any provision of this Agreement shall not impair or affect in any manner the validity, enforceability or effect of any remaining provisions of this Agreement.

11.21 HEADINGS, CONTRUCTION

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

11.22 Waiver

The City's failure to act with respect to a breach by HOC does not waive its right to act with respect to subsequent or similar breaches. The failure of the City to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

ARTICLE TWELVE - ENTIRE AGREEMENT

12.1 This written Agreement constitutes the entire understanding between the City, which is the Grantee, and HOC, which is the Developer, for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the City and HOC with respect to this Agreement. No change, modification, amendment or addition of or to this Agreement or any part thereof shall be valid unless in writing and signed by authorized representatives of the Parties.

12.2 This Agreement may be executed electronically or in pen-and-ink and in multiple counterparts, each of which shall constitute an original, but all of which together shall constitute one Agreement.

IN WITNESS WHEREOF, the CITY OF CAMDEN has caused this Agreement to be signed by the Mayor of the CITY OF CAMDEN and its corporate seal to be hereto affixed, attested by the Municipal Clerk and Contractor has likewise caused this Agreement to be executed the day and year first above written.

CITY OF CAMDEN

Signed, Sealed:
and Delivered in:
the presence of:

BY: _____ DATE: _____
VICTOR CARSTARPHEN
Mayor

_____ ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Approved as to form:



DANIEL S. BLACKBURN
CITY ATTORNEY

HEART OF CAMDEN

BY: _____ DATE: _____
(Sign) Authorized Authority

Print Name

Title

**HOME DEVELOPER AGREEMENT
BETWEEN
THE CITY OF CAMDEN AND PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP**

THIS AGREEMENT #06-24-040, is made and entered into this 12 day of August in the year of Two Thousand Twenty-Four (2024) by and between the CITY OF CAMDEN, 520 Market Street, Camden, NJ 08102, a Municipal Corporation of the State of New Jersey (hereinafter referred to as "City" or "Grantee") and PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP, 1487 Kenwood Avenue, Camden, New Jersey 08104 (hereinafter referred to as "PBCIP" or "Developer").

RECITALS

WHEREAS, the City applied for and received a Housing Initiative Grant for FIVE MILLION DOLLARS (\$5,000,000.00) from the State of New Jersey's Property Tax Relief Fund ("PTRF") for the Camden Housing Fund Initiative 2023 Project; and

WHEREAS, Camden Housing Fund Initiative 2023 Project is the construction of Affordable Housing in the City's Parkside and Waterfront South neighborhoods (hereinafter the "Project"); and

WHEREAS, the City requires certain extraordinary, unspecifiable services for the development of Affordable Housing; and

WHEREAS, PBCIP has extensive expertise, training and proven reputation in this field and necessary personnel to provide the required services and it is the designated Affordable Housing Developer for the Parkside Neighborhood under the Parkside Redevelopment Plan; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5.(1)(a)(ii) and N.J.A.C. 5:34-23(b) of the Local Public Contracts Law, the construction of Affordable Housing is an Extraordinary, Unspecifiable Service for which the City can negotiate and award a Contract without public advertising for bids and bidding therefore; and

WHEREAS, PBCIP submitted a Proposal for an amount not to exceed THREE MILLION FOUR HUNDRED FIFTY THOUSAND FIVE HUNDRED FIVE DOLLARS (\$3,450,505.00) to construct up to TEN (10) Affordable Homes in the Parkside neighborhood; and

WHEREAS, the City wishes to enter into a Subrecipient Agreement, which is a Home Developer Agreement, with PBCIP for an amount not to exceed THREE MILLION FOUR HUNDRED FIFTY THOUSAND FIVE HUNDRED FIVE DOLLARS (\$3,450,505.00) of the PTRF Grant of FIVE MILLION DOLLARS (\$5,000,000.00) to partially fund the construction of up to the TEN (10) Affordable Housing units; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available in the City's State and Federal Grant Budget reserve under line item "G-02-SR-700-230", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, on June 11, 2024, the City Council of the City of Camden approved Resolution R-44, MC-24:9555, which authorized entering into an Agreement with PBCIP for the construction of Affordable Housing.

NOW, THEREFORE, the City and PBCIP hereto agree as follows:

end-user utility costs. New Townhomes will be priced at ONE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$175,000.00).

2.3.2 Single-Family Homes

PBCIP will construct/rehabilitate Single-Family Homes at the following addresses:

- 1224 Empire Avenue
- 1386 Haddon Avenue
- 1359 Princess Avenue
- 1443 Princess Avenue
- 1495 Princess Avenue

The Single-Family homes will have TWO (2) to THREE (3) bedrooms and TWO (2) bathrooms. Each home shall have forced-air heat, central air conditioning, FIFTEEN (15) year roof warranty, hardwood floors, high quality carpet, low E windows, modern kitchen, appliance package, security system, and construction warranties.

2.3.3 Single-Family Home Sales Price

The proposed Sales Price will be ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00) for rehabilitated homes and ONE HUNDRED SIXTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$162,500.00) for newly constructed homes.

2.4 Project Budget

The entire Budget for this Project is contained in Exhibit A, which is incorporated by reference and attached hereto.

2.5 Property Standards

PBCIP hereby agrees and covenants that it will comply with all Federal, State and Local laws, rules, regulations and ordinances applicable to this Agreement and the services performed hereunder.

2.6 Taxes and Assessments

PBCIP agrees to pay all taxes and assessments on the Property, general or special when due, or to reasonably contest the same and prevail or pay such tax or assessment pursuant to the same, and, upon demand of the City, to pay, discharge, remove or reasonably contest the same or prevail or pay such tax or assessment pursuant to the same, any and all liens which may be hereafter placed against said Property until PBCIP's obligations to the City are fully complete.

2.7 Protection of Property

PBCIP agrees that should the City be required, or deem it reasonably necessary, to expend any funds to protect or preserve the Property, PBCIP shall immediately, and in any event within TEN (10) days, reimburse the City in full for such amounts expended, and until reimbursed, such amounts, shall bear the highest rate of interest that is allowed by law.

Covenants ("Declaration"). These documents shall be recorded with the Camden County Clerk. Additionally, the Homebuyer(s) will execute Promissory Notes ("Promise to Pay"). These documents will be provided by the City to the closing agent to be executed by the Homebuyer(s) at closing and will be subordinate to first mortgage financing. Further subordination, beyond second position, must be approved by the City prior to closing.

ARTICLE FOUR-CONSTRUCTION SCHEDULE

4.1 Project Timeline

The following is the estimated Timeline for the Hardy Homes Project

Activity	Timeframe
Predevelopment Activities (environmental, design, engineering)	July 2023
Local Approvals (Zoning Board-Site Plan and major Subdivision)	September 2023
Secure Financing	April 2024
Signed Construction Agreement	October 2024
Closing	November 2024
Commence Construction	December 2024
Begin Marketing & Pre-Sales	December 2024
Completion of Construction	March 2026
Sales/Units Sold	May 2026

4.2 Construction Schedule

4.2.1 Begin Construction PBCIP will begin visible construction in December 2024.

4.2.2 Substantial Completion The Developer shall substantially complete construction of all new units no later than March 2026. Completion of construction shall in all cases be subject to extensions for a period of time equal to the delay in completion caused as a result of Excusable Delay. As used herein, the term "Excusable Delay" shall mean any delay in performance due to strikes, lockouts, or other labor or industrial disturbance, civil disturbance, future order of any government, court or regulatory body claiming jurisdiction, act of the public enemy, war, riot, sabotage, blockade, embargo, lightning, earthquake, fire, hurricane, torpedo, flood, washout, explosion, unusually inclement weather, moratorium or other unusual delay in obtaining necessary governmental permits or approvals (with the Developer using commercially reasonable efforts to obtain the same) or any other cause whatsoever beyond the reasonable control of the Developer (excluding financial inability to perform) to the extent that in each case of Excusable Delay, the Developer has notified the City in writing within TEN (10) days after the occurrence of each Excusable Delay event and has specified in detail the circumstances constituting the Excusable Delay and the anticipated number of days by which performance is delayed as a result thereof. The City, in its sole and reasonable discretion, shall determine whether the delay is an Excusable Delay.

4.3 Construction Methods and Techniques

PBCIP shall be solely responsible for all construction, methods, techniques, and procedures and shall furnish all materials, equipment, machinery, tools and labor to perform the work required to complete construction. All materials shall be new and of good quality.

periodic billing; shall be the periodic billing date specified in the contract. The billing shall be deemed approved and certified TWENTY (20) days after the owner receives it unless the owner provides, before the end of the TWENTY (20)-day period, a written statement of the amount withheld and the reason for withholding payment, except that in the case of a public or governmental entity that requires the entity's governing body to vote on authorizations for each periodic payment, final payment or retainage monies, the amount due may be approved and certified at the next scheduled public meeting of the entity's governing body, and paid during the entity's subsequent payment cycle, provided this exception has been defined in the bid specifications and contract documents:

b. If a subcontractor or sub-subcontractor has performed in accordance with the provisions of its contract with the prime contractor or subcontractor and the work has been accepted by the owner, the owner's authorized approving agent, or the prime contractor, as applicable, and the parties have not otherwise agreed in writing, the prime contractor shall pay to its subcontractor and the subcontractor shall pay to its sub-subcontractor within TEN (10) calendar days of the receipt of each periodic payment, final payment or receipt of retainage monies, the full amount received for the work of the subcontractor or sub-subcontractor based on the work completed or the services rendered under the applicable contract. In the case of ongoing work on the same project for which partial payments are made, the amount of money owed for work already completed shall only be payable if the subcontractor or sub-subcontractor is performing to the satisfaction of the prime contractor or subcontractor, as applicable.

c. If a payment due pursuant to the provisions of this section is not made in a timely manner, the delinquent party shall be liable for the amount of money owed under the contract, plus interest at a rate equal to the prime rate plus ONE Per Cent (1%). Interest on amounts due pursuant to this section shall be paid to the prime contractor, subcontractor or sub-subcontractor for the period beginning on the day after the required payment date and ending on the day on which the check for payment has been drawn. The provisions of this subsection c. shall not apply to any transportation project as defined in Section 3 of P.L.1984, c.73, if that project receives federal funding and the awarding agency has been notified by the federal government that it will be classified as a high-risk grantee pursuant to 49 C.F.R. 18.12.

d. A prime contractor, subcontractor or sub-subcontractor may, after providing seven calendar days' written notice to the party failing to make the required payments, suspend performance of a construction contract, without penalty for breach of contract, until the payment required pursuant to this section is made, if the contractor, subcontractor or sub-subcontractor is not paid as required by this section; is not provided a written statement of the amount withheld and the reason for the withholding; and the payor is not engaged in a good faith effort to resolve the reason for the withholding. The provisions of this Subsection d. shall not apply to any transportation project as defined in section 3 of P.L.1984, c.73, if that project receives federal funding and the application of this provision would jeopardize the funding because the owner could not meet the federal standards for financial management systems as outlined in 49 CFR 18.20.

e.

Grantee

**Dr. Edward C. Williams, PP, AICP, CSI, AHP,
Director and Zoning Officer
Dept. of Planning and Dev.
City of Camden
520 Market Street-Suite 224
Camden, NJ 08102
856-757-7680
EdWillia@ci.camden.nj.us**

**Candice D. Walker,
Division of Housing Services
Dept. of Planning & Dev.
City of Camden
520 Market Street - Suite 218A
Camden, NJ 08102
856-968-3542
cajeffer@ci.camden.nj.us**

**Barbara Bellamy-Johnson,
Coordinator of Monitoring and Evaluation
Bureau of Grants Management
Dept. of Finance
City of Camden
520 Market Street-Suite 316
Camden, NJ 08102
856-757-7689
BaBellam@ci.camden.nj.us**

Subrecipient

**Bridget Phifer
Chief Executive Officer
PBCIP
1487 Kenwood Avenue
Camden, NJ 08103
856-964-0440
bphifer@pbcip.org**

ARTICLE EIGHT-ENFORCEMENT

- 8.1 Inspections during the Development Process** The City retains the right to monitor the construction with on-site inspections to verify sound and safe construction in accordance with approved plans:
- 8.2 Developer Default** The following shall constitute an event of default ("Event of Default" or "Default") by PBCIP under the terms of this Agreement, and this Default shall be susceptible to cure as provided in Subsection 8.3 below:
- 8.2.1** Failure to construct the Project or New Units in accordance with Federal, State and Local laws, regulations, and ordinances.
 - 8.2.2** Failure to comply with the requirements that are outlined in this Agreement.
 - 8.2.3** Use of funds for activities or uses that are not eligible costs as described in this Agreement.
 - 8.2.4** Material breach of the terms and conditions of this Agreement by PBCIP or any of its Employees, Contractors, or Agents.
- 8.3 Notice of Default** The City shall provide written notice of Default to PBCIP and shall provide it:

minor field (site) modifications pursuant to N.J.A.C. 5:30-11.4.

5. Change Orders may be executed by the representative appointed by the governing body but the responsibility for the authorization of Change Orders shall not be delegated by the governing body except for minor field (site) modifications pursuant to N.J.A.C. 5:30-11.4.
6. Change Orders shall be used to change the number of units or items originally advertised and contracted for, provided that:
 - i. Unit prices or a price methodology were sought in the original specifications and included in the contract.
 - ii. The original specification and the contract included a provision that the unit prices could be so used; and
 - iii. If (a) 6.i and ii above were not contained in the original specification, a change order shall not be issued.
7. Change Orders shall not be used to substantially change the quality or character of the items or work to be provided, inasmuch as such would have been a determining factor in the original bidding.
8. Change Orders shall not serve the purpose of escalation clauses and, therefore, shall not be utilized to effectuate upward price adjustments.
9. Total number of Change Orders executed for a particular Contract shall not cause the originally awarded Contract price to be exceeded by more than TWENTY (20) percent unless otherwise authorized by these rules.
10. If proposed Change Orders do exceed the TWENTY (20) percent limitation of (a) 9 above, no work shall be performed, or purchases made until the procedures of N.J.A.C. 5:30-11.9 have been completed. If the governing body determines issuance of the Change Order is not justifiable, a new Contract shall be executed in accordance with the Local Public Contracts Law.
11. Before authorizing any Change Orders resulting in additional expenditures, the availability of funds shall be certified in writing by the chief financial officer or certifying finance officer, as appropriate.
12. The TWENTY (20) percent limitation of (a) 9 above shall not apply to emergency situations as defined within N.J.S.A. 40A:11-6.
13. Change order authorizations shall not be withheld until the completion of the entire project.

9.3 Procedures for Minor Field (site) Modifications, 5:30-11.4

The governing body shall be required to authorize all Change Orders, except that minor field (site) modifications (for example, additional fill stone needed, modifications of footings, additional rock

This Agreement is funded by a grant from the New Jersey Property Tax Relief Fund. Neither the State of New Jersey, the PTRF nor any of their departments, agencies or employees is, or will be, a party to this Contract or subcontract or any lower tier contract or subcontract.

11.3 Independent Contractor

PBCIP'S status shall be that of an independent principal and not as an agent or employee of the City

11.4 False Statements

PBCIP understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

11.5 Non-Assignability

PBCIP shall not assign or transfer any interest or delegate any duty arising from this Agreement without the prior written consent of the City, provided, however, that claims for money due or to become due to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be promptly provided to the City.

11.6 Disclosure

The Developer understands that client information collected under this Agreement is private and the use or disclosure of such information, when not directly connected with the administration of the Grantee's or Developer's responsibilities with respect to services provided under this Agreement, is prohibited by law unless written consent is obtained from such person receiving service and, in the case of a minor, that of the parent or legal guardian.

11.7 Order of Precedence

To the extent that any terms of this Agreement and the attached Proposal are inconsistent or expressly conflict with any of the terms of the Agreement, the terms of the Agreement shall prevail.

11.8 Prior Consent of City for Distribution of Information

No information or material gathered under this Agreement shall be made available to any individual or organization without the prior written approval of the City.

11.9 Record-Keeping Requirements

11.9.1 For homeownership housing projects, records must be retained for FIVE (5) years after the project completion date, except for documents imposing resale or recapture restrictions that must be retained for FIVE (5) years after the affordability period terminates.

11.9.2 The Developer Agreement, must be retained for FIVE (5) years after the Agreement terminates.

11.12 Equal Opportunity

11.12.1 Non-Discrimination and Equal Employment Opportunity

PBCIP has to certify that it will comply with the mandatory requirements of N.J.S.A. 10:5-31 et seq., N.J.A.C. §17:27, regarding Non-Discrimination and Equal Employment Opportunity, pursuant to N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17-27.

11.12.2 Anti-Discrimination Provisions

PBCIP has to certify that it will comply with the New Jersey Anti-Discrimination provisions that are contained in N.J.S.A. 10:2-1.

11.12.3 Americans with Disabilities Act

PBCIP has to certify that it will comply with the terms of the Americans with Disabilities Act.

11.13 Insurance Requirements

11.13.1 Property Insurance

The Developer agrees to keep all buildings or other improvements now on, or to be hereafter erected on the Property insured with an insurance company or companies licensed to sell property and casualty insurance within the State of New Jersey with a current A. M. Best rating of no less than A, for maximum insurable value, naming the City as an additional insured, until the Developer's obligations to the City are fully complete, and to have the loss, if any, made payable on the policy, policies, to the City. The City shall have the right to use all such insurance proceeds to satisfy all of the Developer's obligations to the City.

11.13.2 General Liability Insurance

The Developer acknowledges and agrees that during the term of this Agreement, it will maintain insurance in the amount that is specified in the City's Insurance Matrix. The Developer will provide the City with a current Certificate of Insurance which includes the City as an additional insured with regard to this Agreement.

11.13.3 In the event that the Developer changes the amount of its insurance coverage or the insurance provider, the Developer will provide the City with an updated Certificate of Insurance as soon as possible, after the change has taken place.

11.14 Hold Harmless and Indemnification

11.14.1 PBCIP shall indemnify, defend and hold harmless the City and its officers, agents, employees, successors and assignees from and against any and all claims, lawsuits, losses, liability and costs (including litigation costs and counsel fees) not compensated by insurance or otherwise.

will be honored. All negotiations and discussions pursuant to Section 11.18(A) shall be confidential and shall be treated as compromise and settlement negotiations for purposes of the applicable rules of evidence.

C. **Mediation with Designated Neutral Party.** If the Dispute has not been resolved by negotiation within FORTY-FIVE (45) days of the disputing Party's notice, or if the Parties fail to meet within THIRTY (30) days after delivery of the notice, the Parties shall endeavor to settle the Dispute by mediation. The Parties shall agree upon and retain with expenses to be borne equally by the parties, a neutral individual to act as a mediator. If the Parties cannot agree upon a mediator, the selection shall be made by the American Arbitration Association, upon the request of either party and the administrative costs for such selection shall be borne equally by the Parties. The Mediation shall be conducted within SIXTY (60) days of the appointment of the confidentially mediator (unless the Parties agree to a later date) and shall be conducted in an effort to settle the claim, controversy or dispute.

D. **Litigation.** The Parties agree that all questions relating to the validity, interpretation, performance or enforcement of this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey. Moreover, if the claim, controversy or dispute is not settled within TEN (10) business days after the first day of mediation (or such longer time agreed to by both parties), either party may initiate litigation in the Superior Court of the State of New Jersey for Camden County.

E. **Continuing the Work**

During the pendency of any dispute or disagreement, the PBCIP shall carry on the Work and adhere to the progress schedule, and shall not abandon, slow down or terminate its work, and no Work shall be delayed or postponed pending resolution of any disputes or disagreements, unless this Agreement is terminated or such deviation from the Work or Work Schedule is directed by the City.

11.19 GOVERNING LAW, JURISDICTION AND VENUE

This Agreement and all questions relating to its validity, interpretation, performance or enforcement shall be governed by and construed in accordance with the laws of the State of New Jersey. The parties each irrevocably agree that any dispute arising under, relating to or in connection with, directly or indirectly, this agreement or related to any matter which is the subject of or incidental to this Agreement (whether or not such claim is based upon breach of contract or tort) shall be subject to the exclusive jurisdiction and venue of the Courts of the State of New Jersey.

11.20 Invalidity

The invalidity of any provision of this Agreement shall not impair or affect in any manner the validity, enforceability or effect of any remaining provisions of this Agreement.

11.21 HEADINGS, CONTRUCTION

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

IN WITNESS WHEREOF, the CITY OF CAMDEN has caused this Agreement to be signed by the Mayor of the CITY OF CAMDEN and its corporate seal to be hereto affixed, attested by the Municipal Clerk and Developer has likewise caused this Agreement to be executed the day and year first above written.

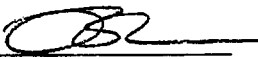
CITY OF CAMDEN

Signed, Sealed:
and Delivered in:
the presence of:

BY: _____ DATE: _____
VICTOR CARSTARPHEN
Mayor

_____ ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Approved as to form:



DANIEL S. BLACKBURN
CITY ATTORNEY

PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP

BY: _____ DATE: _____
(Sign) Authorized Authority

Print Name

Title

IN WITNESS WHEREOF, the CITY OF CAMDEN has caused this Agreement to be signed by the Mayor of the CITY OF CAMDEN and its corporate seal to be hereto affixed, attested by the Municipal Clerk and Developer has likewise caused this Agreement to be executed the day and year first above written.

CITY OF CAMDEN

Signed, Sealed,
and Delivered in
the presence of:

BY: [Signature] DATE: _____
VICTOR CARSTARPHEN
Mayor

ATTEST: [Signature]
LUIS PASTORIZA
Municipal Clerk

Approved as to form:
[Signature]
DANIEL S. BLACKBURN
CITY ATTORNEY

PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP

BY: [Signature] DATE: 12-12-24
(Sign) Authorized Authority
Bridget Thorne
Print Name
CEO
Title

R-39

DB:air
03-11-25

RESOLUTION AUTHORIZING THE AMENDMENT TO THE SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT AGENCY FOR THE ACQUISITION OF CERTAIN PROPERTY ON BEHALF OF THE CITY FOR CONSTRUCTION OF LOW- AND MODERATE-INCOME HOUSING FOR THE ABLETT VILLAGE CNI GRANT PROGRAM

WHEREAS, pursuant to MC-23:8950, on July 5, 2023, the City of Camden entered into a Shared Services Agreement ("SSA") with the Camden Redevelopment Agency ("CRA") whereby the CRA agreed to serve as the City's agent for the purpose of acquiring certain property by managing the condemnation process under the City's statutory authority in accordance with the Fair Housing Act; and


WHEREAS, the City of Camden wishes to amend the Shared Services Agreement with CRA for the purpose of acquiring Block 818, Lots 14, 48, 53 and 59 and to extend the term of the agreement for two (2) additional years; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officials of the City of Camden are authorized to execute an amendment to the Shared Services Agreement between the City of Camden and the CRA for the purpose of acquiring Block 818, Lots 14, 48, 53 and 59 and to extend the term of the agreement for two (2) additional years.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Daniel S. Blackburn, City Attorney
Tim Cunningham, BA

TITLE OF ORDINANCE/RESOLUTION:

Resolution Authorizing an Amendment to A Shared Services Agreement Between The City Of Camden And Camden Redevelopment Agency ("CRA") For The Acquisition Of Certain Property On Behalf Of The City For Construction Of Low And Moderate Income Housing For The Ablett Village CNI Grant Program"

Point of Contact: Law Department

Name	Department-Division- Bureau	Phone	Email
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ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Form of Shared Services Agreement – To Be Completed

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature Date

FEB 26 2025

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

EXECUTIVE SUMMARY

TITLE OF RESOLUTION

Resolution Authorizing an Amendment to A Shared Services Agreement Between The City Of Camden And Camden Redevelopment Agency ("CRA") For The Acquisition Of Certain Property On Behalf Of The City For Construction Of Low And Moderate Income Housing For The Ablett Village CNI Grant Program”

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Certain parcels of land designated as **Block 818, Lots 14, 48, 53 and 59** of the City of Camden Tax Map are necessary and suitable to complete a final housing phase of 73-units for low- and moderate-income occupancy can be acquired by use of the City’s statutory authority of Eminent Domain pursuant to N.J.S.A. 52:27D-325 The Fair Housing Act.
- **Shared Services Agreement with the CRA:** For purposes of acquiring title, the City by Resolution MC-8950, executed a shared services agreement with the CRA to enable CRA, acting on behalf of the City, to manage the condemnation process to acquire the FHA Properties and by utilizing the City’s statutory authority under the FHA Act.
- CRA by Resolution 01-08-2025 authorized an amendment to the Shared Services Agreement with the City for the purpose of acquiring **Block 818, Lots 14, 48, 53 and 59** on behalf of the City and by utilizing the City’s statutory authority under the FHA Act and to extend the term of the Agreement for two additional years.
- By way of background, the City of Camden and Housing Authority of the City of Camden (HACC) are co-applicants for the Ablett Village/Cramer Hill US HUD Choice Neighborhoods Implementation (CNI) Grant, which was awarded in 2020 to the City and HACC for \$35 million and in 2023, \$5 million in supplemental funding.
- The goal for implementation of the housing strategy for the CNI Grant is to demolish the 306-unit Ablett Village Public Housing site and redevelop the site by replacing 202-units on-site and constructing 223-units off-site, thus, integrating public housing residents within the larger Cramer Hill community.
- The HACC and its development partner, Alfred Cramer Urban Renewal, LLC (ACUR), have identified certain property necessary and suitable to complete the last housing phase of 73 off-site units and meet the CNI Grant terms to construct 425 replacement housing units.
- The proposed housing development consists of three scattered sites all within proximity to Ablett Village public housing site. The assemblage includes private properties designated as Block 818, Lots 30, 31, 51, 49, 57, 16 and 17, and Block 822, Lot 35 to be acquired by eminent domain pursuant to the City’s statutory authority under N.J.S.A. 52:27D-325 (FHA Acquired Properties); Block 814, Lot 2 to be acquired from the CRA (CRA Property); and **Block 818, Lots 14, 48, 53, and 59 to be acquired by direct negotiations with the private property owner (the Private Parcels). Negotiations between the parties is at an impasse.**
- The City adopted an Ordinance at the July 11, 2023, City Council Meeting authorizing the acquisition of the FHA Acquired Properties by eminent domain pursuant to N.J.S.A. 52:27D-325.

- After title has been acquired, the City will convey the FHA Acquired Properties to the CRA for re-conveyance to ACUR subject to the terms of the redevelopment agreement that will require the use of the properties for constructing the planned low- and moderate-income housing.
- CRA and ACUR entered into a redevelopment agreement and a cost agreement dated August 26, 2024, which provides that ACUR is obligated to pay the acquisition costs of the Project Sites, and all other reasonable costs and fees in connection with the condemnation of the FHA Acquired Properties.
- CRA by Resolution 01-08-25A amended Agreements with ACUR to allow for the acquisition of the Private Parcels (**Block 818, Lots 14, 48, 53 and 59**) to occur by the use of the City's statutory authority of Eminent Domain in accordance with the Fair Housing Act.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: Cost to City zero.

IMPACT STATEMENT:

- A Shared Services Agreement between the City by Resolution MC-8950 and CRA by Resolution 05-10-23D was executed to enable the CRA, acting on behalf of the City, to manage the condemnation process to acquire the FHA Properties and by utilizing the City's statutory authority under the FHA Act.
- And, CRA by Resolution 01-08-25D authorized an amendment to the Shared Services Agreement with the City for purposes of acquiring title to **Block 818, Lots 14, 48, 53 and 59** for Ablett Village IV project by the use of the City's statutory authority of Eminent Domain in accordance with the Fair Housing Act.
- The HACC and ACUR are required demonstrate control of the all the property within the proposed development site. The New Jersey Housing & Mortgage Finance Agency (NJHMFA) role involves the allocation of 4% tax credits, construction, and permanent financing as well as gap financing under the Agency's Urban Preservation Program. NJHMFA regulations provide that site control may be evidenced by a redevelopment agreement, and in the event, property is the subject of eminent domain, the enabling ordinance. CRA by Resolution 01-08-25A executed an amended redevelopment agreement with ACUR to include the Private Parcels.
- The Ablett Village IV project is scheduled to be before the NJHMFA board at its March 2025 Meeting to secure commitments for financing the Project. The total development costs of the project is about \$35 million.
- If City Council does not approve the enabling Ordinance, the NJHMFA may not proceed with its board action; and the limited Urban Preservation Program funding will not be available to the Project. And, if these funds go away, the project may be determined to be infeasible, and not move forward.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Melody Johnson-Williams, Executive Director, HACC, Olivette Simpson, Executive Director, CRA, Nick Cangelosi, Senior Vice-President, Alfred Cramer Urban Renewal, LLC

COORDINATION: Prepared by: Olivette Simpson, CRA, Ext. 3540 olsimpso@camdenj.gov

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
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Professional Service or EUS Type	
Name of Vendor	CAMDEN REDEVELOPMENT AGENCY ("CRA")
Purpose or Need for service:	Authorizing an Amendment to A Shared Services Agreement Between The City Of Camden And Camden Redevelopment Agency ("CRA") For The Acquisition Of Certain Property On Behalf Of The City For Construction Of Low And Moderate Income Housing For The Ablett Village CNI Grant Program
Contract Award Amount	Zero
Term of Contract	2 years
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

RESOLUTION MC-23: 8950

On Motion Of: Sheila Davls

APPROVED: May 9th, 2023

Rev

R-9

DB:dh
05-09-23

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR THE ACQUISITION OF CERTAIN PROPERTY ON BEHALF OF THE CITY FOR CONSTRUCTION OF LOW AND MODERATE INCOME HOUSING FOR THE ABLETT VILLAGE CNI GRANT PROGRAM

WHEREAS, the CRA is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, the Housing Authority of City of Camden ("HACC") and its designated developer, Michaels Development Company, have identified certain property necessary and suitable to complete the last housing phase of off-site units and meet the Ablett Village/Cramer Hill US HUD Choice Neighborhoods Initiatives Grant terms by constructing a total of 425 units; and

WHEREAS, HACC desires to construct replacement units on certain property designated as Block 818, Lots 30, 51, 49, 57, 16 and 17, Block 822, Lot 35 on the City of Camden Tax Map; and

WHEREAS, the City of Camden, desires to enter into a Shared Services Agreement with CRA, as the City's agent for the purpose of acquiring the property by managing the condemnation process under the City's statutory authority in accordance with the Fair Housing Act; and


WHEREAS, City Council has determined that it is in the best interest of the City of Camden that the City enter into said Shared Services Agreement with CRA establishing the responsibilities of the parties, terms and conditions, for two (2) years; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a Shared Services Agreement with CRA, for the provision as the City's agent for the purpose of acquiring the property by managing the condemnation process under the City's statutory authority in accordance with the Fair Housing Act, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023


The above has been reviewed and approved as to form.



DANIELS. BLACKBURN
City Attorney

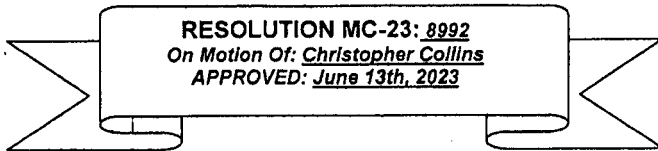


ANGEL FUENTES
President, City Council

ATTEST: 

LUIS PASTORIZA
Municipal Clerk

DB:dh
06-13-23



R-8

RESOLUTION AMENDING RESOLUTION (MC-8950) "AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR THE ACQUISITION OF CERTAIN PROPERTY ON BEHALF OF THE CITY FOR CONSTRUCTION OF LOW AND MODERATE INCOME HOUSING FOR THE ABLETT VILLAGE CNI GRANT PROGRAM"

WHEREAS, the Council of the City of Camden by Resolution R-9 (MC-8950) adopted on May 9, 2023 authorized the execution of a Shared Services Agreement ("SSA") with Camden Redevelopment Agency for the Acquisition of Certain Property on behalf of the City for Construction of Low and Moderate Income Housing for the Ablett Village CNI Grant Program; and

WHEREAS, the City wishes to amend the Shared Services Agreement to include Lot 31 that was erroneously omitted; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Shared Services Agreement between the City of Camden and CRA be amended to include Lot 31.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: June 13, 2023

The above has been reviewed and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE
CAMDEN REDEVELOPMENT AGENCY FOR THE CONSTRUCTION OF HOUSING
AT ABLETT VILLAGE**

This Shared Services Agreement, No. 05-23-021, between the **City of Camden** and the **Camden Redevelopment Agency**, is made, pursuant to the Uniform Shared Services and Consolidation Act, NJSA §40A:65-1, et seq., and entered into on of the 5th day of July, 2023.

RECITALS

WHEREAS, the **City of Camden**, is a Municipal Corporation of the State of New Jersey, with its principal offices located at 520 Market Street, 4th Floor, Camden, NJ 08102, hereinafter referred to as "**City**" and the **Camden Redevelopment Agency**, with its principal offices located at 520 Market Street, 13th Floor, Camden, NJ 08102, hereinafter referred to as "**CRA**", is charged with the duty of redevelopment throughout the **City**; and

WHEREAS, Housing Authority of the City of Camden ("**HACC**") and its designated developer, Michaels Development Company ("**Michaels**") have identified certain property that is necessary and suitable to complete the last housing phase of off-site units and to meet the terms of the Ablett Village/Cramer Hill US Housing and Urban Development's Choice Neighborhoods Initiative Grant (hereinafter, referred to as the "**Project**") by constructing 425 units; and

WHEREAS, **HACC** desires to construct replacement units on certain property which is designated on the City of Camden Tax Map as Block 818, Lots 30, 51, 49, 57, 16, 17; and Block 822, Lot 35 (hereinafter referred to collectively as "**property**"); and

WHEREAS, the **City** wishes to enter into a Shared Services Agreement with **CRA**, where **CRA** will act as the **City's** Agent for the purpose of acquiring the property via eminent domain under the New Jersey Fair Housing Act, N.J.S.A. §52:27d-325; and

WHEREAS, **CRA** will act as the **City's** Agent for the management of the condemnation process and use the **City's** eminent domain powers including the execution of all documents in connection with the condemnation action; and

WHEREAS, **HACC** will provide **CRA** with the funds to acquire the property and after the property's acquisition, the **City** will convey it to **CRA** for no additional consideration which will enable **CRA** to re-convey the property to **HACC** subject to a redevelopment agreement;

WHEREAS, on May 9, 2023 the Camden City Council passed Resolution R-9, MC-23: 8950 and the **CRA** passed Resolution #05-10-23D which authorized entering into a Shares Services Agreement ("SSA").

NOW, THEREFORE, in consideration of the mutual promises and provisions herein contained and intending to be legally bound thereby, **City** and **CRA** agree to the following:

AGREEMENT

ARTICLE ONE – TERM

The term of the SSA will commence on the date the SSA is signed and shall continue for two (2) years.

ARTICLE TWO -SCOPE OF SERVICES

A. CRA

1. Serve as the primary point of contact for the Condemnation Project including:
 - o Tracking the progress,
 - o Reporting activities and
 - o Statutory/regulatory compliance
2. Execute an Agreement with HACC, which provides that HACC will establish an Escrow Fund for the following:
 - o To pay the Acquisition Costs of the Property
 - o To pay all other reasonable out-of-pocket costs and fees incurred in the condemnation of the Project Site including professional service fees, court deposits, notifications and/or other costs and fees such as for commissioner's hearings and court proceedings
 - o To pay a Project Management Fee for **CRA's** services
3. Serve as the Contracting Entity for the **City** for the procurement of services in connection with the condemnation including, but limited to proposals for the following professional services:
 - o Legal
 - o Title
 - o Appraiser
 - o Survey

- Environmental Consultants, if applicable.
- 4. Review and approve Vendor Invoices for payment from the Escrow Fund.
- 5. Ensure that HACC continues to implement a Public Engagement Program regarding the redevelopment of the Site.
- 6. Attend Local Community Meetings as well as meet with Community Leaders and other officials to ensure that the Public is aware of the ongoing redevelopment activities at the Project Site.
- 7. Execute a Redevelopment Agreement with HACC to facilitate HACC and Michael's efforts in securing local government approvals required for the following:
 - PILOT,
 - Planning Board and/or Financing Applications and Permits,
 - To monitor compliance with governmental approvals, regulations and requirements,
 - To ensure compliance with implementing a plan (in conjunction with the **City**) for local sourcing and employment opportunities, job outreach and training of **City** residents,
 - To monitor HACC and Michael's performance under the Agreement in connection with their satisfying certain terms and conditions, obligations and time milestone in furtherance of completing the project.

B. City

1. The **City** will adopt an Ordinance which authorizes the acquisition of the properties via the **City's** Eminent Domain authority, under the New Jersey Fair Housing Act, N.J.S.A. 52:27D-325, for the purpose of constructing low and moderate income housing.
2. On May 9, 2023, the **City** adopted Resolution R-9, MC-23:8950, which authorized the **City** to enter into a Shared Services Agreement with **CRA**.
3. Execute a Shared Services Agreement with **CRA** to act on behalf of the **City** as an agent for the condemnation process.
4. Execute all documents necessary in connection with the condemnation action.

5. Convey the Project Site to **CRA** after acquired for no additional consideration to enable **CRA** to re-convey the properties to HACC subject to the Redevelopment Agreement.

ARTICLE THREE-LOCAL PUBLIC CONTRACT LAW AND RESTRICTIONS ON CONTRACTS

- 3.1 In accordance with N.J.S.A. 40A:11-1, et seq., if any party performing a service on behalf of another party or parties to this SSA utilizes the services of a private contractor to perform all or most of such service, or all or most of a specific and separate segment of the services so contracted for, such party shall be required to award the agreement for the work to be performed by a private contractor under such agreement.
- 3.2 The **City** operates under a Transitional Aid to Localities Program Memorandum of Understanding ("MOU") with the State of New Jersey Department of Community Affairs, Division of Local Government Services ("DLGS"), as approved in advance by the City Council of the **City** for the current State Fiscal Year. Under the MOU, the **City** must obtain written approval of the Director of DLGS of certain contracts. The **City** must also obtain the DLGS Director's written approval for the hiring of consultants and professionals, either directly or knowingly through a sub-contract, regardless of cost. Contract renewals must also be approved by the DLGS Director in writing.
- 3.3 Additionally, pursuant to the Municipal Rehabilitation and Economic Recovery Act, N.J.S.A. 52:27BBB-1 et seq., the State Commissioner of the Department of Community Affairs has authorization to veto any **City** resolution awarding, amending or renewing a **City** contract.

ARTICLE FOUR - CONTRACT TERMINATION

- 4.1 **Termination for Cause.** The **City** may terminate this Agreement for cause after three days (3) written notice. Cause may include, but is not limited to, misuse of funds, fraud, lack of compliance with applicable rules, laws and regulations, failure to perform on time or failure to comply with any of the requirements of this Agreement.
- 4.2 **Termination without Cause.** The **City** may terminate this SSA for any reason, in its sole discretion, by providing **CRA** with thirty (30) days prior written notice.
- 4.3 **Termination by Mutual Agreement.** The **City** and **CRA** may agree to terminate this SSA for their mutual convenience through a written amendment to this

Agreement. The amendment will state the effective date of the termination and the procedures for a proper closeout of the Agreement.

- 4.4 Termination Procedures.** If this SSA is terminated, **CRA** may not incur new obligations for the terminated portion of the SSA after **CRA** has received notice of the termination. **CRA** must cancel as many outstanding obligations as possible. **CRA** shall not be relieved of liability to the **City** because of any breach of SSA by **CRA**.

ARTICLE FIVE - GENERAL TERMS AND CONDITIONS

5.1 OPEN PUBLIC RECORDS ACT

CRA shall work cooperatively with the **City** in providing documents and offering other support necessary in assisting the **City** to address and/or respond to an Open Public Records Act ("OPRA") request received by the **City** related to this SSA.

5.2 RIGHT TO INSPECT

Both parties to this SSA shall permit either party or its authorized representatives to make visits to the site or sites where the specified services are being provided for the purpose of assuring each party's compliance with the terms of this SSA.

5.3 COMPLIANCE WITH N.J.S.A. 52:32-58

Pursuant to N.J.S.A. 52:32-58, **CRA** certifies that neither the **CRA**, nor one of its parents, subsidiaries, and/or affiliates (as defined in N.J.S.A. 52:32-56(e)(3), or Sub-contractors, is/are listed on the Department of Treasury's List of Persons or Entities Engaging in Prohibited Investment Activities in Iran and that neither is involved in any of the investment activities set forth in N.J.S.A. 52:32-56(f).

5.4 DISCLOSURE OF PROHIBITED ACTIVITIES WITH RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, an entity seeking to enter into, renew, amend, or extend a contract for the provision of goods or services shall certify that it is not identified on the Department of the Treasury's List of Persons or Entities Engaging in Prohibited Activities in Russia or Belarus. If the Contractor is unable to so certify because the person or entity, its parents, subsidiaries, or affiliates has engaged in prohibited activities, the Contractor shall provide a detailed and precise description of such activities. A Contractor's failure to submit a certification will preclude the award, renewal, amendment, or extension of a Contract to said Contractor.

5.5 NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENT PURSUANT TO N.J.S.A. 10:5-31 ET SEQ. AND N.J.A.C. 17:27

The **CRA** agrees that it and any Subcontractors will comply with the New Jersey Law Against Discrimination (N.J.S.A 10-5-1 et seq.) and the rules and regulations promulgated pursuant there, including but not limited to of P.L. 1975 c. 127 (N.J.A.C. 17:27).

5.6 NEW JERSEY ANTI-DISCRIMINATION PROVISIONS

CRA certifies that it will comply with the New Jersey Anti-Discrimination Provisions that are contained in N.J.S.A. 10:2-1.

5.7 AMERICANS WITH DISABILITIES ACT

CRA certifies that it will comply with the terms of the Americans with Disabilities Act.

5.8 MAINTENANCE OF RECORDS - N.J.A.C 17:44-2.2

The parties shall comply with N.J.A.C. 17:44-2.2, which requires the maintenance of all documentation related to products, transactions and services under this SSA for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of State Comptroller upon request.

5.9 INSURANCE REQUIREMENTS

The **CRA** agrees that during the Term of this SSA, it shall at its own expense obtain and maintain insurance with regard to any operations included in this SSA, in the amount that is specified in the **City's** Insurance Matrix. Upon Execution of this Agreement and before the **CRA** starts to work on the Project, the **CRA** will provide the **City** with a current **Certificate of Insurance**. The **CRA's** Certificate of Insurance is attached hereto as **Exhibit B**.

All insurance coverage shall be in force from the time of execution of this SSA until the date when all work under this SSA is completed and accepted by the **City**. Certificates and any and all renewals substantiating that the required insurance coverage is in effect shall be filed with the **City**.

CRA agrees to notify the **City**, in the event that the insurance coverage becomes unavailable or the insurance policy changes. Any cancellation of insurance, whether by the insurers or the insured, shall not be valid unless written notice thereof is given by the party proposing cancellation to the other party and to the **City** at least fifteen days prior to the intended effective date thereof, which date shall be expressed in the said notice. In the event that the Project has not been completed and accepted by the **City**, **CRA** will provide the **City** with an updated Certificate of Insurance as soon as possible, after the change has taken place.

5.10 INDEMNIFICATION

The **CRA** shall indemnify, defend and hold harmless the **City** from and against any and all losses, costs (including litigation costs and counsel fees), claims, suits, actions, damages, liability and expenses brought by any third party alleging loss of life, bodily and personal injury, or damage to property, occasioned wholly or in part by the **CRA's** negligent act or omission or the negligent act or omission of the **CRA's** agents, Subcontractors, employees or servants in conjunction with the **CRA's** performance of services under this SSA.

The **CRA's** liability under this SSA shall continue after the termination of this Agreement with respect to any liability, loss or expense or damage resulting from acts occurring prior to termination

5.11 GOVERNING LAW, JURISDICTION AND VENUE

This SSA and all questions relating to its validity, interpretation, performance or enforcement shall be governed by and construed in accordance with the laws of the State of New Jersey. The parties each irrevocably agree that any dispute arising under, relating to or in connection with, directly or indirectly, this SSA or related to any matter which is the subject of or incidental to this SSA (whether or not such claim is based upon breach of contract or tort) shall be subject to the exclusive jurisdiction and venue of the Courts of the State of New Jersey.

5.12 INVALIDITY

The invalidity of any provision of this SSA shall not impair or affect in any manner the validity, enforceability or effect of any remaining provisions of this Agreement.

5.13 HEADINGS, CONTRUCTION

The headings and captions appearing in this SSA have been inserted for the purpose of convenience and ready reference, and do not purport to and shall not be deemed to define, limit or extend the scope or intent of the provisions to which they appertain.

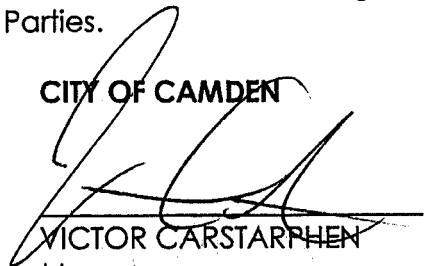
5.14 ENTIRE AGREEMENT

This written Agreement represents the entire understanding of the parties with respect to the subject matter hereof and supersedes any prior agreement or communications between the Parties, whether written, oral, electronic or otherwise. No change, modification, amendment or addition of or to this SSA or any part thereof shall be valid unless in writing and signed by authorized representatives of the Parties.

Signed, Sealed:
and Delivered in:
the presence of:


CITY OF CAMDEN

BY:



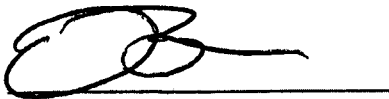
VICTOR CARSTARPHEN
Mayor

DATE: _____



LUIS PASTORIZA
Municipal Clerk

Approved as to form:



DANIEL S. BLACKBURN
CITY ATTORNEY

CAMDEN REDEVELOPMENT AGENCY

BY:



OLIVETTE SIMPSON
Interim Executive Director

DATE: June 27, 2023

SDE

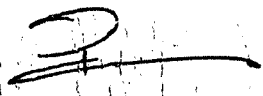
**AMENDMENT TO SHARED SERVICES AGREEMENT No. 05-23-021
BETWEEN
THE CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT AGENCY**

IT IS on this 20th day of July, 2023 agreed by and between the City of Camden ("City") and the Camden Redevelopment Agency ("CRA"), collectively known as the "Parties," as follows:

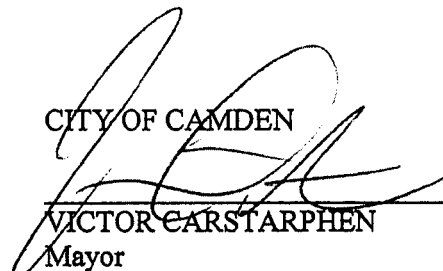
1. WHEREAS, on May 9, 2023, the Parties entered into Shared Services Agreement ("SSA") No. 05-23-021 for the CRA to act as the City's Agent for the acquisition of certain property for construction of low and moderate income housing for the Ablett Village Choice Neighborhoods Initiative Grant program; and

2. WHEREAS, SSA No. 05-23-021 has been amended by Resolution MC-23:8992, dated June 13, 2023, to include Block 818, Lot 31 that was erroneously omitted from the original agreement.

Attest:




LUIS PASTORIZA
Municipal Clerk


CITY OF CAMDEN
By: 

VICTOR CARSTARPHEN
Mayor

Approved as to form.



DANIEL S. BLACKBURN
City Attorney

CAMDEN REDEVELOPMENT AGENCY
By: 

Olivette Simpson
Interim Executive Director

R-40

DB:aiv
03-11-25

RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE STATE OF NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT AND THE CITY OF CAMDEN

WHEREAS, the State of New Jersey Office of Emergency Management ("NJOEM"), on behalf of the State of New Jersey, is the Grantee receiving funding under the FEMA Public Assistance and/or Hazard Mitigation programs as authorized under the Stafford Act and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities, and are properly reimbursed to the Subgrantee; and

WHEREAS, the City of Camden is the Subgrantee, and under current information provided, FEMA has determined that the Subgrantee is eligible to apply for and/or receive FEMA funding under the Public Assistance and/or Hazard Mitigation programs, subject to approval of a Project Worksheet for Public Assistance or application for a Hazard Mitigation grant; and

WHEREAS, this agreement is part of the application for Disaster Assistance and will become effective and binding upon approval of a Project Worksheet or Hazard Mitigation Grant and signature on behalf of NJOEM; and

WHEREAS, the City of Camden through the signing of an MOU agrees to and defines the relationship to participate in the programs as they become available and to apply for emergency disaster funding if an event occurs; and

WHEREAS, the Mayor of the City of Camden and the Council of the City of Camden designate the Director of Public Works, or other responsible officers of the City, as signatory for the application for assistance and reporting of the funds; and

WHEREAS, it is necessary for the City of Camden to enter into a Memorandum of Understanding with the State of NJOEM for FEMA Public Assistance and/or Hazard Mitigation for the establishment of the relationship to participate in the programs and to apply for emergency disaster funding if an event occurs; and


WHEREAS, the Mayor of the City of Camden and the Council of the City of Camden support and deem it in the best interest of the City of enter into a Memorandum of Understanding with NJOEM for FEMA Public Assistance and/or Hazard Mitigation; now, therefore

BE IT RESOLVED by the City of Camden that the proper officers be and are hereby authorized to enter into a Memorandum of Understanding with the State of New Jersey Office of Emergency Management for FEMA Public Assistance and/or Hazard Mitigation for the establishment of the relationship to participate in the programs as they become available and to apply for emergency disaster funding if an event occurs.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: *RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE STATE OF NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT AND THE CITY OF CAMDEN*

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		2/19/25	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Backup documentation – Draft Memorandum of Understanding
2. Attachment D

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date
FEB 26 2025

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE STATE OF NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT AND THE CITY OF CAMDEN*

FACTS/BACKGROUND:

- The NJOEM, on behalf of the State of New Jersey, is the Grantee receiving funding under the FEMA Public Assistance and/or Hazard Mitigation programs as authorized under the Stafford Act and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee (Camden City) facilities and activities and are properly reimbursed to the Subgrantee (Camden City).
- Under current information provided, FEMA has determined that the Subgrantee (Camden City) is eligible to apply for and/or receive FEMA funding under the Public Assistance and/or Hazard Mitigation programs, subject to approval of a Project Worksheet for Public Assistance or application for a Hazard Mitigation grant.
- The MOU is required to deem Camden City an eligible subgrantee to apply for FEMA relief funds in times of emergency/natural disaster

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

- If approved, Camden City will be an eligible subgrantee for FEMA assistance during natural disasters

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Director of Public Works, Emergency Management Coordinator

COORDINATION:

- Executed MOU between City Law Department and State of NJOEM

Prepared by: **Angela M. Watkins** **757-7139/anjohnst@ci.camden.nj.us**

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	
Name of Vendor	NJOEM
Purpose or Need for service:	MOU to authorize Camden City as an eligible subgrantee to apply for FEMA relief funds in times of emergency/natural disaster
Contract Award Amount	n/a
Term of Contract	undetermined
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	n/a
Were other proposals received? If so, please attach the names and amounts for each proposal received?	n/a

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

Memorandum of Understanding (MOU) Instructions

1. The MOU consists of a 5 page document and 5 Exhibits (A-E); 13 pages total. All documents must be completed and returned to New Jersey State Police, Office of Emergency Management (NJOEM) with the appropriate signatures.
2. The MOU and Exhibits A, C and E should be filled out electronically. If you cannot fill it out electronically, please make sure to print all of the required information.
3. To complete the MOU and Exhibit A, use either the tab key or the arrow keys to move through the pages field by field. All fields must be completed prior to submission.
4. Once all required information has been entered into the fillable fields of the MOU and all Exhibits, print the entire document including all pages of the MOU as well as Exhibits A, B, C, D, and E.
5. The last page of the MOU document, before Exhibit A, requires the signature of the Chief Elected/ Appointed Official or the Chief Executive Officer, title, telephone and date of signature. The MOU also requires the signature of a witness.
6. Exhibit A (Designation of Applicant's Agent) requires the signature of the Chief Elected/ Appointed Official or the Chief Executive Officer, title, telephone and date of signature. An email address is required to obtain access to the system (all email addresses must be unique, no duplicates are allowed).
7. Exhibit C (State of New Jersey W-9 / Questionnaire) should be filled out completely and signed.
8. Exhibit E (The Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions) should be filled out completely and signed.
9. **PLEASE NOTE: The same person must sign the MOU and Exhibits A & E.**
10. Once the documents are complete and signed, they must be sent to the following email address: NJEMGrantsHelp@njsp.gov

Note: If email is unavailable to you, a paper copy may be submitted to the address below. Please note that this may slow the process of obtaining access to the system as it will need to be scanned and uploaded by our staff.

New Jersey State Police
Recovery Bureau
PO Box 7068
West Trenton, NJ 08628
ATTN: Captain James Boland

Memorandum of Understanding (MOU)

MEMORANDUM OF UNDERSTANDING

BY and BETWEEN
THE STATE OF NEW JERSEY
AND

This Memorandum of Understanding (Agreement), made and entered into between the New Jersey Office of Emergency Management, hereinafter referred to as the "NJOEM," and

officially domiciled at

hereinafter referred to as the Subgrantee relating to application for grants under the Federal Emergency Management Agency (FEMA) Public Assistance and/or Hazard Mitigation programs for presidentially declared major disasters.

WHEREAS, The NJOEM, on behalf of the State of New Jersey, is the Grantee receiving funding under the FEMA Public Assistance and/or Hazard Mitigation programs as authorized under the Stafford Act and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities, and are properly reimbursed to the Subgrantee; and

WHEREAS, under current information provided, FEMA has determined that the Subgrantee is eligible to apply for and/or receive FEMA funding under the Public Assistance and/or Hazard Mitigation programs, subject to approval of a Project Worksheet for Public Assistance or application for a Hazard Mitigation grant;

WHEREAS, this agreement is part of the application for Disaster Assistance and will become effective and binding upon approval of a Project Worksheet or Hazard Mitigation Grant and signature on behalf of NJOEM;

NOW, THEREFORE, in consideration thereof, the parties hereby agree as follows:

Responsibilities of the Subgrantee

The Subgrantee is primarily responsible for compliance with and agrees to obtain a working knowledge of the Stafford Act and all applicable FEMA regulations as provided in 44 CFR and FEMA policies that govern the Public Assistance and/or Hazard Mitigation programs and shall adhere to the application of the Stafford Act and those applicable regulations and policies and OMB Circulars A-87, A-102, A-110 and A-133 as a condition for the acceptance of and expenditure of said FEMA funding.

As a further condition for the acceptance of and expenditure of FEMA funding, the Subgrantee hereby agrees to follow all NJOEM guidelines, regulations and directives, to include but not be limited to the following:

- Use NJEMGrants.org, as applicable, to access forms and submit Requests For Reimbursement (RFR) and supporting documentation.
- Subgrantee agrees to promptly notify NJOEM and FEMA of any project that involves the following:
 - Work taking place in floodplains or wetlands
 - Improved projects that increase the size or footprint of a facility (PA Program)

Memorandum of Understanding (MOU)

- Alternate projects (PA Program)
- Relocated projects
- Hazard mitigation projects affecting floodplains or wetlands, such as culvert enlargements
- Any project that changes the function of a facility
- Work affecting facilities with historic significance

Such projects have the potential to be subject to additional FEMA review as they may trigger additional Federal compliance requirements in accordance with by the National Historic Preservation Act (NHPA), the National Environmental Policy Act (NEPA), Executive Order 11988 (Floodplain Management), Endangered Species Act (ESA) and other applicable Federal Laws.

- The Subgrantee shall assure that all project documents are made available to NJOEM, FEMA, Department of Homeland Security, Office of Inspector General (OIG) or to any other state or federal agency as determined by NJOEM, to include but not limited to: insurance policies, insurance proceeds received as a result of the disaster, and all other documentation substantiating eligible costs.
- All records, reports, documents and other material delivered or transmitted to NJOEM by the Subgrantee shall become the property of NJOEM.
- The Subgrantee shall obtain and maintain such types and extent of insurance as are reasonably available, adequate, and necessary to protect against future loss from similar hazards to the extent required under 44 CFR 206.250-206.253. This insurance must, at a minimum, be in the amount of the Federal grant award plus any non-Federal share.
- The Subgrantee is responsible for compliance with all federal and state laws, regulations and policies. The Subgrantee should pay particular attention to those regulations and policies whose non-compliance may make Subgrantee eligible for corrective action under the NJOEM. Those policies are listed in Exhibit B, attached to and made part of this MOU.
- The Subgrantee may be required to execute a separate subgrant agreement for Hazard Mitigation Grant Program projects in addition to this MOU.
- The Subgrantee agrees to monitor NJEMGrants.org for any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements.
- The undersigned, as the appointed agent of the Subgrantee hereby declares that the individual(s) named herein as the Subgrantee's agent(s) are knowledgeable of the requirements outlined herein.

The Subgrantee hereby acknowledges that failure to adhere to all applicable state and federal law, regulations, policies and directives may result in suspension and/or termination of funding /reimbursements and/or all or part of the de-obligation of previously received funding.

Responsibilities of the NJOEM

- NJOEM agrees to maintain NJEMGrants.org subject to the availability of funding.
- NJOEM shall, through the Subgrantee's assigned Disaster Recovery Specialists, review Subgrantee's Request For Reimbursements, assist Subgrantee in correcting any deficiencies, and disburse reimbursement requests to the Subgrantee as timely as possible.
- NJOEM shall communicate to the Subgrantee, in a timely manner, any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements through NJEMGrants.org, or appropriate alternate methods of communication.
- NJOEM shall provide technical assistance, advice on best practices and other education outreach programs to assist the Subgrantee in the formulation and management of its FEMA grants (see Disclaimer paragraph herein below).

Memorandum of Understanding (MOU)

Term of Agreement

This MOU shall remain in full force and effect as long as the Subgrantee has outstanding FEMA grants that have not been closed out and/or the Subgrantee receives future FEMA funding, including the record retention period. Any changes in regulations, policies or procedures applicable to disaster funding shall constitute an amendment to this Agreement.

Results of De-Obligation

The Subgrantee acknowledges that all final actions by FEMA to de-obligate funding are the financial responsibility of the Subgrantee and said amounts de-obligated shall be remitted to NJOEM by the Subgrantee immediately upon demand or in accordance with NJOEM policy.

Limitation of Liability

The Subgrantee acknowledges that this MOU is intended for the benefit of the Grantee and the Subgrantee and does not confer any rights upon any third parties. Furthermore, the Subgrantee hereby agrees to hold harmless and indemnify Grantee from any actions or claims brought on behalf of any third parties to whom services or materials are provided or who provides services or materials under any project funded by the FEMA Public Assistance and/or Hazard Mitigation programs.

Disclaimer

In its capacity as the Grantee and state fiduciary of Federal Emergency Management Agency (FEMA), and other federal grant funds, the NJOEM provides technical assistance and education outreach programs to current and potential Subgrantees (collectively referred to as "Subgrantees") of the FEMA Public Assistance and/or Hazard Mitigation programs.

Technical assistance includes the application of specific knowledge to a specific situation in order to address a specific need and as such is not a legal opinion or an endorsement of the Subgrantee's grants management practice, Education outreach programs include general programmatic grants management guidance for a Subgrantee to use in administering its own grants management program. NJOEM does not render legal opinions to Subgrantees, but rather provides information intended to assist a Subgrantee prudently manage its own grants management program by employing effective methods and sound practices to manage FEMA grants.

Technical assistance and other grants management information provided by NJOEM and adopted by the Subgrantee, does not serve as NJOEM's endorsement of the Subgrantee's grants management practice and does not relieve the Subgrantee of the responsibility of assuring that its grants management practice is in compliance with applicable laws, regulations and policies as required by the FEMA Public Assistance and/or Hazard Mitigation programs.

The Subgrantee, by its decision to participate in the FEMA Public Assistance and/or Hazard Mitigation programs, bears the ultimate responsibility for ensuring compliance with all applicable state and federal

Memorandum of Understanding (MOU)

laws, regulations and policies, and bears the ultimate consequences of any adverse decisions rendered by NJOEM, FEMA, or any other state and federal agencies with audit, regulatory, or enforcement authority. Throughout the grants management process, NJOEM, as the state fiduciary of this federal funding, reserves the right to demand that the Subgrantee comply with all applicable state and federal laws, regulations and policies, terminate reimbursements and take any and all other actions it deems appropriate to protect those funds for which it is responsible.

Discrimination Clause

The Subgrantee agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the Americans with Disabilities Act of 1990.

The Subgrantee agrees not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by the Subgrantee or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

Memorandum of Understanding (MOU)

Notices

All notices and other communications pertaining to this Agreement shall be in electronic format and/or writing and shall be transmitted either by e-mail, personal hand-delivery (and receipted for) or deposited in the United States Mail, as certified mail, return receipt requested and postage prepaid, to the other party, addressed as follows:

New Jersey State Police Recovery Or NJEMGrantsHelp@njsp.gov
Bureau
PO Box 7068
West Trenton, NJ 08628
ATTN: Captain James Boland

IN WITNESS WHEREOF, the parties have executed this Agreement on the day, month and year first written above.

WITNESSES:

State's Witness
Name:

State Coordinating Officer
Name: James Boland
Title: Captain
Telephone Number:

Date



Entity's Witness
Name:

Chief Elected/Appointed Official
or Chief Executive Officer
Name:
Title:
Telephone Number:

Date

Exhibit A

Designation of Applicant's Agent

Provide the information below for 1 primary and 2 alternate individuals that will be designated as agents.

Primary Agent's Name:

Title:

Telephone number:

Email Address:

Alternate Agent's Name:

Title:

Telephone number:

Email Address:

Alternate Agent's Name:

Title:

Telephone number:

Email Address:

I,
as Chief Elected or Appointed Official of the Subgrantee am authorized to execute and file an Application for Public Assistance on behalf of the Subgrantee for the purpose of obtaining certain State and Federal financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended). The above named agents(s) is/are authorized to represent and act on behalf of the Subgrantee in all dealings with the State of New Jersey on all matters pertaining to the management of grants and disaster assistance received from FEMA as required by this MOU.



Chief Elected/Appointed Official or
Chief Executive Officer

Date

Name:

Title:

Telephone Number:

Exhibit B

POLICIES ELIGIBLE FOR CORRECTIVE ACTION

The policies below are examples of the policies eligible for corrective action by NJOEM. They are NOT inclusive of all actions which may be subject to corrective action.

Policy	Summary of Policy
Advances	Expenses related to Project Worksheets (PW) must be within the scope of the PW
Requests For Reimbursement (RFR)	RFRs must exceed \$2,500 per submission
Compliance	Subgrantees who receive grant funds greater than \$500,000 are required to comply with OMB Circular A-133 and proactively work with NJOEM to correct any deficiencies.
Federal Funding Accountability and Transparency Act (FFATA)	It is the responsibility of the Subgrantee to provide information as requested by NJOEM to comply with the Federal Funding Accountability and Transparency Act.
Document Retention	Subgrantee must maintain original documentation throughout the life of the PW and retain the documentation for a minimum period of three years after closeout (44 CFR 13.42)
Unused Funds	Subgrantee is responsible for identifying, in a timely manner, all funds not used after the completion of a project and upon identification to immediately return those funds to NJOEM (44 CFR 206.205 and NJOEM policy)
Return of De-Obligated Funds and Interest	Subgrantee is required to return all de-obligated funds to NJOEM within 60 calendar days of notice as well as remit any interest accrued on grant funds (44 CFR 13.21)
Fraud, Waste or Abuse	Initial findings by NJOEM indicating fraud, waste or abuse may have immediate impact on funding and be reported.
Quarterly Reporting	All completed and accurate quarterly reports are due within 15 days after the end of the quarter (44 CFR 206.204)
Procurement	All procurement must be in compliance with state and federal law and regulations to include taking affirmative steps to assure that minority firms, women's business enterprises and labor surplus area firms are used when possible (44 CFR 13.36)
Project Timelines	All projects are required to be completed within the milestones stated in the regulations. It is the responsibility of the Subgrantee to file a timely request for extension if so required (44 CFR 206.204)
Special Provisions	Subgrantees are required to comply with NEPA and NHPA
Insurance	Subgrantees shall comply with the obtain and maintain insurance requirements or obtain a waiver from the New Jersey Department of Banking and Insurance Commissioner (44 CFR 206.250-206.253)
Debarred and Suspended Contractors	Subgrantees shall not make any awards to debarred, suspended or otherwise ineligible contractors (44 CFR 13.36 (b) (8) and www.epls.gov)

STATE OF NEW JERSEY W-9/QUESTIONNAIRE INSTRUCTIONS

The enclosed form is required by the State of New Jersey's Comprehensive Financial System, and must be completed by vendors/payees who intend to do business with the State of New Jersey or by New Jersey State employees who are seeking reimbursement for travel or training expenses. Please answer ALL questions and print clearly. If you have questions or need assistance completing the form, please contact vendor control at (609) 633-8183 or via email: AAIUNIT@treas.state.nj.us.

PART I. REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION

Part One is a W-9 form as required by the Internal Revenue Service to verify the name, address, and federal identification number for vendor/payees who may receive a 1099.

For questions 1-4:

If there is no preprinted data, populate the form with the vendor/payee's name (as shown on your tax return), address, city, state, and zip code, and sign and date the form under question number five.

If the form contains preprinted data and the preprinted information is correct, sign and date the form under question five.

If the form contains preprinted data and the preprinted information is not correct, cross out the incorrect data and make any changes immediately to the right of the preprinted information and sign and date the form under question five.

PART II. VENDOR/PAYEE DATA: STATE OF NEW JERSEY VENDOR/PAYEE INFORMATION QUESTIONNAIRE

1. Enter the code that best describes the primary business function from the choices provided.

2. Print the name, phone number, and e-mail address of the primary contact person for the vendor listed in Part One.

If you are an employee of the State of New Jersey or manage a Confidential Fund or a Petty Cash Fund for a State agency, do not answer the remaining portion of the questionnaire (Questions three and four).

3. Enter the principle activity of your organization from the choices provided.

4. Enter the code that best describes your organization from the choices provided.

SUBMISSION OF THE STATE OF NEW JERSEY W-9/QUESTIONNAIRE

Mail or fax completed forms to The Office of Management and Budget (OMB):

OMB-Vendor Control Unit
PO Box 221
Trenton, NJ 08625-0221

Fax: (609) 984-5210

ACCESSING YOUR ACCOUNT INFORMATION

Details regarding specific payments, similar to a check stub, may be obtained over the internet through the Vendor Payment Inquiry (VPI) system. To access VPI, users must first create a 'MyNewJersey' portal account.

Begin by logging onto the State of New Jersey's web page, <http://www.state.nj.us> and creating a log in and password (click on the 'register' link under the 'home' tab). Once the 'MyNewJersey' portal account has been established, users will have to sign up for the VPI application by clicking the 'enroll here' button on our website, https://www20.state.nj.us/TYM_VPI/

The online tutorial for VPI can be found at https://www20.state.nj.us/treasury/omb/TYM_VPI/docs/GettingStarted.pdf

VPI provides two years of historical data (such as issuing agency, payee reference, payment amount, payment date, etc) and allows for the review of scheduled payments.

STATE OF NEW JERSEY

W-9/QUESTIONNAIRE

THE STATE OF NEW JERSEY REQUIRES THE FOLLOWING INFORMATION TO ESTABLISH YOUR NAME, ADDRESS AND TAXPAYER ID ON STATE RECORDS. THE INFORMATION IS USED TO POPULATE AND MAINTAIN THE STATE'S VENDOR/PAYEE FILE AND MUST BE COMPLETED BEFORE PAYMENTS ARE MADE.

IMPORTANT: YOU WILL NOT BE PAID BY THE STATE OF NEW JERSEY UNTIL THIS FORM IS COMPLETED, SIGNED AND RETURNED. FOR ADDITIONAL INFORMATION CALL (609) 633-8183 OR EMAIL: AAIUNIT@TREAS.STATE.NJ.US

Return completed form to:
OMB VENDOR CONTROL
PO BOX 221
TRENTON, NJ 08625 or
FAX: (609) 984-5210

PART I. REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION

1. **Name** (as shown on your tax return):

Doing business as (if different than name):

2. **Address line 1:**

Address line 2:

3. **City:** _____ **State:** New Jersey **Zip:** _____

If the above contains preprinted data that is incorrect, cross it out and write the correct information immediately next to it.

4. **Taxpayer Identification Number (TIN)** Enter your TIN below and select the type of number listed.

- SOCIAL SECURITY NUMBER
 EMPLOYER IDENTIFICATION NUMBER

5. Certification: Under penalties of perjury, I certify that:

- (1) The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
(2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
(3) I am a U.S. citizen or other US person as defined by the IRS.

Certification Instructions: You must cross out item (2) above if you have been notified by the IRS that you are currently subject to backup withholding because of underreported interest or dividends on your tax return. For real estate transactions, item (2) does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an IRA, and generally payments other than interest or dividends, you are not required to sign the certification, but you must provide your correct TIN.

Sign Here

Signature

Date

PART II. VENDOR/PAYEE DATA: STATE OF NEW JERSEY VENDOR/PAYEE INFORMATION QUESTIONNAIRE

1. Enter the code from the list below that best describes your primary business function:

VENDORS

VG=VENDORS WHO SELL OR MANUFACTURE GOODS

HC=HEALTHCARE SERVICES (NON STATE AGENCIES)

VS=VENDORS WHO RENDER SERVICE OR RECEIVE RENT PAYMENTS

LG=LEGAL SERVICES

CS=CONSTRUCTION VENDORS WHO RENDER SERVICES

CG=CONSTRUCTION VENDORS WHO SELL OR MANUFACTURE GOODS

GOVERNMENT ENTITIES

AC=AUTHORITY/COMMISSION

CF=CONFIDENTIAL FUND

PC=PETTY CASH

SD=SCHOOL DISTRICT

FA=FEDERAL AGENCY

FD=FIRE DISTRICT

CM=COUNTY/MUNICIPALITY

EP=NJ STATE EMPLOYEE

SA=STATE AGENCY

WB=WELFARE BOARD

CU=STATE COLLEGE/UNIVERSITY

OTHER VENDORS

OT=OTHER VENDOR (PLEASE SPECIFY) _____

2. **Primary Contact Information (ALL FIELDS ARE REQUIRED):**

Name: _____ Phone: _____ Email: _____

Please check here if you are interested in receiving information about payments by direct deposit.

IF YOU ARE A NJ STATE EMPLOYEE, NJ MANAGER OF A CONFIDENTIAL FUND OR PETTY CASH FUND, DO NOT ANSWER THE BALANCE OF THE QUESTIONNAIRE.

3. What is the principle activity of your organization?

M=MANUFACTURING

H=HEALTH RELATED SERVICE

C=CONSTRUCTION

L=LEGAL

S=SERVICE

G=GOVERNMENT

O=OTHER (PLEASE SPECIFY) _____

4. Enter the code from the list below that best describes your organization

C=CORPORATION

I=INDIVIDUAL

P=PARTNERSHIP

L= LIMITED LIABILITY COMPANY

IMPORTANT: ANSWER ALL QUESTIONS (PRINT CLEARLY OR TYPE)

Exhibit D

OMB Approval No.0341-0042

ASSURANCES- CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685- 1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibit discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Standard Form 4240 (4-88)
Prescribed by OMB Circular A-102

Exhibit D

- II. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a 7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333) regarding labor standards for federally assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
19. Will comply with all applicable requirements of all other Federal Laws, Executive Orders, regulations and policies governing this program.

Exhibit E



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check if the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

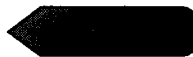
1. Grantee Name and Address

FEMA PA and HM Program

2. Application Number and/or Project Name

3. Applicant Tax ID Number

4. Typed Name and Title of Authorized Representative



5. Signature

6. Date

DB:aiw
03-11-25

R-41

**RESOLUTION AUTHORIZING A CONTRACT TO FIRST STUDENT, INC., TO PROVIDE
BUS TRANSPORTATION SERVICE FOR CITYWIDE PROGRAMS**

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed bids for bus transportation services for the City of Camden Department of Human Services for program activities to various locations for a two-year period; and

WHEREAS, on February 6, 2025, the City received three (3) sealed bids in response to Bid #25-03 for bus transportation services; and

WHEREAS, pursuant to N.J.S.A 40A:11-4, FIRST STUDENT, INC., 270 Gloucester Pike, Lawnside, New Jersey, 08045, submitted the lowest, responsible bid for an amount not to exceed FOUR HUNDRED EIGHTY-EIGHT THOUSAND NINE HUNDRED FORTY DOLLARS (\$488,940.00) for a two-year period on an as-needed basis contingent upon availability of funds ; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to FIRST STUDENT, INC., for an amount not to exceed FOUR HUNDRED EIGHTY-EIGHT THOUSAND NINE HUNDRED FORTY DOLLARS (\$488,940.00) for a two-year period on an as-needed basis contingent upon availability of funds; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "5-01-E7-800-908" & "6-01-E7-800-908", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to FIRST STUDENT, INC., 270 Gloucester Pike, Lawnside, New Jersey, 08045, for an amount not to exceed FOUR HUNDRED EIGHTY-EIGHT THOUSAND NINE HUNDRED FORTY DOLLARS (\$488,940.00) for a two-year period on an as-needed basis contingent upon availability of funds.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: FIRST STUDENT

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-E7-800-908 (\$244,470)

AMOUNT: \$244,470

AMOUNT: 6-01-E7-800-908 (\$244,470) CONTINGENT UPON THE AVAILABILITY OF FUNDS

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

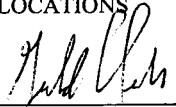
- CAPITAL ORDINANCE:

AMOUNT:\$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$488,940

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO FIRST STUDENT FOR BUS TRANSPORTATION SERVICES FOR CITYWIDE PROGRAMS TO VARIOUS LOCATIONS



Gerald C. Seneski

Chief Financial Officer

Date: 2/20



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 03/11/2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO FIRST STUDENT TO PROVIDE BUS TRANSPORTATION SERVICE FOR CITYWIDE PROGRAMS

Point of Contact:	Lateefah Chandler	Administration	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director		<i>David Brown</i>	2-20-25	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y	<i>Kablon</i>	2/dc/25	
Director of Finance				

Approved by: _____
 Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: _____

City Attorney _____ Signature _____ Date _____

FEB 26 2025

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO FIRST STUDENT TO PROVIDE BUS TRANSPORTATION SERVICE FOR CITYWIDE PROGRAMS

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- First Student, 270 Gloucester Pike, Lawnside, NJ 08045 will provide bus transportation services for City of Camden programs/activities to various locations for a period of two (2) years on an as needed basis
- The City will award this bid based on the unit prices provided in Bid 25-03

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$488,940

APPROPRIATION NUMBER: 5-01-E7-800-908 (\$244,470) & 6-01-E7-800-908 \$244,470 YEAR 2
CONTINGENT UPON THE AVAILABILITY OF FUNDS

PROCUREMENT: BID 25-03 – RECEIVED THREE PROPOSALS ON FEBRUARY 6, 2025

IMPACT STATEMENT:

- Without a vendor to provide transportation services, the City will not have a consistent and effective way to provide programs/activities to city residents, young and old

SUBJECT MATTER EXPERTS/ADVOCATES:

- Dorri Brown, Acting Director Human Services

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	FIRST STUDENT
Purpose or Need for service:	BUS TRANSPORTATION SERVICES FOR CAMDEN CITY PROGRAMS/ACTIVITIES TO VARIOUS LOCATIONS FOR A PERIOD OF TWO (2) YEARS
Contract Award Amount	\$488,940
Term of Contract	24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID 25-03
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES US BUS CHARTER - \$262,460 ALEXANDRIA BUS - \$454,900

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

Business Administrator/Manager Signature

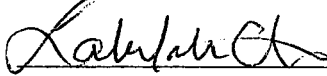
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 Date _____
Certifying Officer

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services


Number Assigned _____

25-03 - BUS TRANSPORTATION SERVICES FOR THE CITY OF CAMDEN FOR PROGRAM/ACTIVITIES TO VARIOUS LOCATIONS FOR A PERIOD OF TWO (2) YEARS ON AN AS NEEDED BASIS

Opening Date: January 24, 2025 2:00 PM

Closing Date: February 6, 2025 11:00 AM

Vendor Details

Company Name: First Student
Address: 270 Gloucester Pike
Lawnside, New Jersey 08045
Contact: Colin Michael
Email: colin.michael@firststudentinc.com
Phone: 856-546-8131
Fax: 856-546-9078
HST#: 

Submission Details

Created On: Monday February 03, 2025 09:23:56
Submitted On: Thursday February 06, 2025 09:40:09
Submitted By: Colin Michael
Email: colin.michael@firststudentinc.com
Transaction #: 87d1f404-29d4-4698-872b-d938b76d80ef
Submitter's IP Address: 147.243.65.212

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Price Sheet

The bidders cost for bus rental shall remain firm during the contract period. Bidder should anticipate that the majority of the work will be scheduled during the summer months; however, the City reserves the right to add or delete field trips as necessary for the remainder of the contract term at various times of the year.

Inclement Weather: In the event of inclement weather, field trips may be canceled. If possible, rain dates may be rescheduled. Coordinator will contact bidder if the field trip is canceled.

The bidder awarded the contract to provide these services shall be required to provide all vehicles, personnel, fuel oil and incidentals necessary to provide transportation services in accordance with the equipment and personnel requirements specified herein.

*** Pricing to include cost for bus rental, driver, gas, toll, and/or parking. ***

Line Item	Description of Program/Transportation	Pick Up & Depart Time	Drop Off & Return Time	Personnel/Seats	Days & Qty	Unit Cost/Each Bus	Quantity Buses (More or Less)	Total Cost
1	Aquarium/Waterfront Area, 1 Riverside Dr., Camden, NJ Pick & Drop from a location within the City. (Shuttle if (2) trips during the same day)	10:00 AM	2:00 PM	3	5	\$609.0000	15	\$ 8,135.00
2	Millennium Skate World, 1900 Carmen St., Camden, NJ Pick & Drop from a location within the City. (Shuttle if (2) trips during the same day)	10:30 AM	12:30 PM	2	5	\$609.0000	20	\$ 12,180.00
3	Millennium Skate World, 1900 Carmen St., Camden, NJ "Same as above, difference is time"	12:30 PM	2:30 PM	2	5	\$609.0000	20	\$ 12,180.00
4	S. Camden Pool, 8th & Carl Miller Blvd, Camden, NJ Pick & Drop from location within the City (Shuttle if (2) trips during the same day) Closed on Wed.	9:30 AM	12:15 PM	2	5	\$609.0000	20	\$ 12,180.00
5	S. Camden Pool, 8th & Carl Miller Blvd, Camden, NJ "Same as above, difference is time"	11:45 AM	2:30 PM	2	5	\$609.0000	20	\$ 12,180.00
6	N. Camden Pool, 6th & Erie Street, Camden, NJ Pick & Drop from location within the City (Shuttle if (2) trips during the same day) Closed on Mon	9:30 AM	12:15 PM	2	5	\$609.0000	20	\$ 12,180.00
7	N. Camden Pool, 6th & Erie Street, Camden, NJ "Same as above, difference is time"	11:45 AM	2:30 PM	2	5	\$609.0000	20	\$ 12,180.00
8	Rutgers- Camden, 3rd & Pearl Streets, Camden, NJ Pick & Drop from location within the City (Shuttle if (2) trips during the same day)	TBD	TBD	2	5	\$609.0000	4	\$ 2,436.00
9	Various City of Camden Parks for Events, Camden, NJ Pick & Drop from various locations within the City (on or about the 2nd week of August a minimum of 15 buses on the same day, for the same time for Annual Youth Day.)	TBD	TBD	3	5	\$609.0000	10	\$ 6,090.00
10	SkyZone, 2834 Rte 73, Mapleshade, NJ Pick & Drop from location within the City to venue. (Shuttle if (2) trips during the same day)	10:00 AM	12:45 PM	4	14	\$609.0000	10	\$ 6,090.00
11	Fox Meadow Golf, 2880 Rte 73, Mapleshade NJ 08054 Pick & Drop from location within the City to venue. (Shuttle if (2) trips during the same day)	10:30 AM	2:00 PM	4	9	\$609.0000	10	\$ 6,090.00
12	FunPlex, 3320 Rte 38, Mt. Laurel NJ, 08054 Pick & Drop from location within the City to venue. (Shuttle if (2) trips during the same day)	10:30 AM	3:00 PM	4	14	\$699.0000	10	\$ 6,990.00
13	Clementon Park, 144 Berlin Road, Clementon, NJ 08021 Pick & Drop from various locations within the City on or about the 2nd week of August buses on the same day, for the same time for end of summer trip.)	10:00 AM	4:00 PM	5	14	\$650.0000	10	\$ 6,500.00
14	Coco Keys, 915 Rte 73, Mt. Laurel, NJ Pick & Drop from location within the City to venue.	TBD	TBD	4	15	\$650.0000	2	\$ 1,300.00
15	Sahara Sam's, 535 Rte 73, West Berlin, NJ Pick & Drop from location within the City to venue.	TBD	TBD	4	17	\$650.0000	2	\$ 1,300.00
16	Island Waterpark at Showboat, 801 Boardwalk, Atlantic City NJ Pick up & Drop off from location within the City to venue	TBD	TBD	5	65	\$625.0000	2	\$ 1,250.00
17	Wildwood Boardwalk, 3720 Boardwalk, Wildwood, NJ Pickup & Drop off from location within the City to venue	TBD	TBD	5	90	\$759.0000	2	\$ 1,518.00
18	The Bowlero 1636 Kings Hwy N., Cherry Hill, NJ 08034 Pick & Drop from location within the City to venue.	TBD	TBD	4	8	\$699.0000	10	\$ 6,990.00
19	Philadelphia Zoo, 3400 W. Girard Ave., Phila, PA Pick & Drop form location within the City to venue. Mon.-Fri. trip for Recreation	10:00 AM	2:00 PM	5	7	\$735.0000	10	\$ 7,350.00
20	Philadelphia Zoo, 3400 W. Girard Ave., Phila., PA Pick & Drop form location within the City to venue. Sat., Trips for Youth Services	9:00 AM	3:00 PM	4	9	\$659.0000	4	\$ 2,636.00
21	Mann Music Center, 5201 Parkside Ave., Phila., PA Pick & Drop form location within the City to venue. Summer Concert Series Mondays in July & August	10:30 AM	12:15 PM	3	9	\$659.0000	10	\$ 6,590.00
22	Franklin Institute, 222 N. 20th St., Phila., PA Pick & Drop form location within the City to venue.	10:00 AM	2:00 PM	5	6	\$659.0000	10	\$ 6,590.00
23	Wells Fargo Center, 3601 S. Broad St., Phila., PA Pick & Drop form location within the City to venue. Games Start at 5 pm or 7pm Capacity: (25-35) for seniors and (50) for youth trips	4:00 PM 6:00 PM	9:00 PM 10:00 PM	5	8	\$659.0000	10	\$ 6,590.00
24	Citizens Bank Park, 1 Citizens Bank Way, Phila., PA Pick & Drop form location within the City to venue. Games Start at 7:05 pm. If overtime (11pm) pickup Capacity: (25-35) for seniors and (60) for youth trips	6:00 PM	10:00 PM	5	8	\$659.0000	5	\$ 3,295.00
25	Pocono Mt. PA, (skiing, tubing, camping, rafting) Pick & Drop form location within the City to venue. Capacity: (25-35) for seniors and (50) for youth trips	7:00 AM	5:00 PM	5	77	\$2,700.0000	2	\$ 5,400.00

26	National Monuments, Washington, DC Pick & Drop from location within the City to venue. Capacity: (25-35) for seniors and (50) for youth trips	7:00 AM	5:00 PM	10	145	\$3,200.0000	2	\$ 6,400.00
27	Lowe's AMC Theatre, 2121 Rte 38, Cherry Hill, NJ Pick & Drop from location within the City to venue. Capacity: (25-35) for seniors and (50) for youth trips	TBD	TBD	4	7	\$635.0000	10	\$ 6,350.00
28	Deptford AMC, 1740 Clements Bridge Rd, Deptford, NJ Pick & Drop from location within the City to venue. Capacity: (25-35) for seniors and (50) for youth trips	TBD	TBD	4	9	\$635.0000	10	\$ 6,350.00
29	Columbus Flea Market, 2919 US-209, Columbus, NJ Pick & Drop from location within the City to venue. Capacity: 25-35 for seniors transportation	9:00 AM	2:00 PM	4	33	\$635.0000	5	\$ 3,175.00
30	Cowtown Market, 780 Harding Hwy, Pilesgrove NJ Pick & Drop from location within the City to venue. Capacity: 25-35 for seniors transportation	9:00 AM	2:00 PM	4	33	\$635.0000	6	\$ 3,175.00
Subtotal:								\$ 191,670.00

Price Sheet - Coach Charter Bus

The bidders cost for bus rental shall remain firm during the contract period. Bidder should anticipate that the majority of the work will be scheduled during the summer months; however, the City reserves the right to add or delete field trips as necessary for the remainder of the contract term at various times of the year.

Inclement Weather: In the event of inclement weather, field trips may be canceled. If possible, rain dates may be rescheduled. Coordinator will contact bidder if the field trip is canceled.

The bidder awarded the contract to provide these services shall be required to provide all vehicles, personnel, fuel oil and incidentals necessary to provide transportation services in accordance with the equipment and personnel requirements specified herein.

*** Pricing to include cost for bus rental, driver, gas, toll, and/or parking. ***

Line Item	Description of Program/Transportation	Pick up & Depart Time	Pick up & Depart Time	Duration/Hours	Miles 1-Way	Unit Price Each Bus	Quantity of Buses (More or Less)	Total Cost
1	The American Dream Mall, 1 American Dream Way, East Rutherford, NJ Charter with bathroom. Pick & Drop from Camden, NJ to said venue. Capacity: 50 - 54 youth, chaperones or seniors	8:00 AM	5:00 PM	10	97	\$2,700.0000	2	\$ 5,400.00
2	Medieval Times, 149 Pilot Avenue, Lyndhurst, NJ 07071 Charter with bathroom. Pick & Drop from Camden, NJ to said venue. Capacity: 50 - 54 youth, chaperones or seniors	8:00 AM	3:00 PM	10	97	\$2,100.0000	2	\$ 4,200.00
3	Island Waterpark at Showboat, 801 Boardwalk, Atlantic City NJ Pick up & Drop off from location within the City to venue	TBD	TBD	5	65	\$3,600.0000	2	\$ 7,200.00
4	Wildwood Boardwalk, 3720 Boardwalk, Wildwood, NJ Pickup & Drop off from location within the City to venue	TBD	TBD	5	90	\$3,600.0000	2	\$ 7,200.00
5	Pocono Mt. PA, (skiing, tubing, camping, rafting) Charter with bathroom. Pick & Drop from Camden, NJ to said venue. Capacity: 50 - 54 youth, chaperones or seniors	7:00 AM	5:00 PM	10	87	\$3,000.0000	2	\$ 6,000.00
6	National Monuments, Washington, DC Charter with bathroom. Pick & Drop from Camden, NJ to said venue. Capacity: 50 - 54 youth, chaperones or seniors	7:00 AM	5:00 PM	10	130	\$3,000.0000	4	\$ 12,000.00
7	Ace in the Hole @ The Brownstone, 351 W. Broadway, Paterson, NJ 07522. Charter with bathroom. Pick & Drop from within the City to said venue. Capacity: 50 - 54 youth, chaperones or seniors	8:00 AM	5:00 PM	10	83	\$2,700.0000	4	\$ 10,800.00
Subtotal:								\$ 52,800.00

Summary Table

Item	Amount
Price Sheet	\$ 191,670.00
Price Sheet - Coach Charter Bus	\$ 52,800.00
Subtotal Contract Amount:	\$ 244,470.00

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The bidder may submit any additional information he/she desires.

If Bidder is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address. Delaware, March 1987

Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced. Brain Beecham Tax officer 191 Ross Parks Street, Cincinnati, Ohio 45202

If not incorporated, provide State where registered, name of owner, address and telephone Delaware, March 1987

How many years have you been engaged in the work requested in this contract under your present firm or trade name. 90+

General character of work performed by you. Student transportation services

Have you ever failed to complete any work awarded to you? If so, where and why? No

Have you ever defaulted on a contract? If so, where and why? No

Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and submit an employee information report or certificate of employee information report approval. (Yes or No) Yes

Confirm that your firm covers all costs in advance of payment. (Yes or No) Yes

Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if does not apply. N/A

Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply. N/A

Did vendor attach their W-9 and Business Registration Certificate or proof of 501 C(3) if the firm is a non profit (Yes or No) Yes

Checklist

Each bidder is reminded that every proposal must be submitted by the published date and time. For construction bids, failure to submit the checklist is a fatal defect and the bid will be rejected. This document serves as a guide to bidders of the documents that are required to be submitted with the bid.

Items that are MANDATORY SUBMISSION with proposal are denoted *. Items that are Mandatory Submission Before Contract Award are denoted **.

Any additional forms not explicitly stated in the Document Uploads section, **please upload it in the last upload space titled "Upload Additional Document"**.

Each bid package must include the following documents:

Line Item	Documents	Bidder Includes**
1	Statement of Ownership Disclosure Form*	CDM
2	Non-Collusion Affidavit**	CDM
3	Affirmative Action Compliance Notice**	CDM
4	Certification of Bidder Regarding Non-Discrimination**	CDM
5	NJ Business Registration Certificate (Bidder) / W-9**	CDM
6	State of New Jersey Debarred List and Ethics Complaint Affidavit**	CDM
7	Disclosure of Iran Investment Activities**	CDM
8	Certification of non-involvement in Prohibited Activities in Russia or Belarus**	CDM
9	Prescribed Form of Questionnaire*	CDM
10	Certification of Non-Debarment for Federal Government Contracts**	CDM
11	I have reviewed the above checklist and have provided all of the requested documents.	CDM

**CITY OF CAMDEN
ADVERTISEMENT OF BID**

BY VIRTUE of the power of the City of Camden, the Purchasing Agent is hereby authorized to receive electronic Bid Submissions by 11:00 am on February 6, 2025 A.M. via the City's E-Procurement Portal, Bids&Tenders <https://camden.bidsandtenders.net/>. You can preview bid documents with a Preview Watermark prior to registering for the opportunity. Only electronic bids shall be accepted for:

**BID #25-03
BUS TRANSPORTATION SERVICES
FOR THE CITY OF CAMDEN
FOR PROGRAM/ACTIVITIES TO
VARIOUS LOCATIONS
FOR A PERIOD OF TWO (2) YEARS
ON AN AS NEEDED BASIS**

SPECIFICATIONS may be obtained online at <https://camden.bidsandtenders.net/>.

The City will open the bid at 11:00 am on February 6, 2025 in City Council Chambers, Second Floor, City Hall, 520 Market Streets, Camden, New Jersey. Bidders can log in to their registered account at this time for the bid results.

The City encourages prospective bidders to submit their bids before the designated date and time of the opening via the City's Bidding System.

No Bidder may submit more than one bid. Any bid received after 11:00 am shall not be accepted in the Bids&Tenders system.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply.

The right to reject all bids pursuant to N.J.S.A. 40A:11-13.2 and to award the contract to the lowest responsive, responsible bidder in accordance with applicable law is expressly reserved by the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Any questions concerning technical issues with the City's Bids & Tenders electronic bidding system contact support@bidsandtenders.ca.

Lateefah Chandler
Purchasing Agent
856-757-7159
January 24, 2025 (\$30.81)

- Registered Suppliers
- Questions and Addenda
- Submissions

Registered Suppliers

These are the suppliers that have registered for your procurement opportunity.

Results: 3 Page 1 of 1 20 / Page Export Search Results Send Email

Company Name	Primary Contact	Email	Submission Status
Alexandria Bus	Musabeh, Abraham	Alexandriabus7@gmail.com	Submitted Thu Feb 6, 2025 9:12:15 AM
First Student	Michael, Colin	colin.michael@firststudentinc.com	Submitted Thu Feb 6, 2025 9:40:09 AM
US Bus Charter & Limo	Telmary, Edward	rtp@uscoachwaysinc.com	Submitted Wed Feb 5, 2025 2:43:00 PM

Results: 3 Page 1 of 1 20 / Page Export Search Results Send Email

**25-03 - BUS TRANSPORTATION SERVICES FOR THE CITY OF CAMDEN FOR PROGRAM/ACTIVITIES TO
VARIOUS LOCATIONS FOR A PERIOD OF TWO (2) YEARS ON AN AS NEEDED BASIS**

BID OPENING: FEBRUARY 6, 2025

	First Student	US Bus Charter & Limo	Alexandria Bus
Price Sheet	\$191,670.00	\$232,700.00	\$417,700.00
Price Sheet - Coach Charter Bus	\$52,800.00	\$29,760.00	\$37,200.00

Subtotal Contract Amount: \$244,470.00 \$262,460.00 \$454,900.00

R-42

DB:aiv
03-11-25

RESOLUTION TO AMEND RESOLUTION MC-25:9880 AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND COUNTY OF CAMDEN FOR COLD BLUE WARMING SHELTERS

WHEREAS, on January 14, 2025, the Camden City Council approved MC-25:9880 authorizing the City to enter into a Shared Services Agreement (“SSA”) with the County of Camden to accept a grant in the amount of One Hundred Seventy Thousand Dollars (\$170,000.00) to fund the City’s 2024-2025 Code Blue Warming Center program; and

WHEREAS, pursuant to MC-25:9880, the term of the SSA was November 1, 2024 through March 31, 2025;

WHEREAS, there is a need to amend Resolution MC-25:9880 to extend the term of the SSA until December 31, 2025, in accordance with Camden County Resolution No. 80; and

WHEREAS, the Camden City Council believes that acceptance of the aforesaid amendment to extend the term of the SSA will be in the best interest of the residents of the City of Camden; and

WHEREAS, all other terms and conditions of the SSA and Resolution MC-25:9880 shall remain unchanged; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Resolution MC-25:9880 is hereby amended to extend the term of the Code Blue Warming Center Shared Service Agreement between the City of Camden and the County of Camden from November 1, 2024 through March 31, 2025 to November 1, 2024 through December 31, 2025.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that the proper officials of the City of Camden are authorized to execute the Shared Services Agreement between the City of Camden and the County of Camden to accept ONE HUNDRED SEVENTY THOUSAND DOLLARS (\$170,000.00) from the County of Camden to fund the Code Blue Warming Shelter program from November 1, 2024 until December 31, 2025.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 11, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 11, 2025

TO: City Council
FROM: Dorri Brown, Director, Human Services

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION TO AMEND RESOLUTION MC-25:9880
AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND
COUNTY OF CAMDEN FOR CODE BLUE WARMING SHELTERS**

Point of Contact:	Amia I. Valentine	Law	X7166	amvalent@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature	Date
-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION TO AMEND RESOLUTION MC-25:9880 AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND COUNTY OF CAMDEN FOR CODE BLUE WARMING SHELTERS

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- The County of Camden provides the City with a carry-through grant from NJ Division of Family Development to fund the City's Code Blue Warming Shelter program
- On January 14, 2025, Council approved Resolution MC-25:9880 approving the City to enter into a SSA with the County to accept said grant from the County in the amount of \$170,000.00 to fund the 2024-2025 Code Blue Program from November 1, 2025 to March 31, 2025.
- There is a need to amend MC-25:9880 to extend the term of the SSA until December 31, 2025.
- On February 20, 2025, the County adopted Resolution 80 approving the amendment of the extension of the SSA term.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$170,000.00

IMPACT STATEMENT:

- The amendment is necessary to fund code blue warming shelters through December 2025.
-

SUBJECT MATTER EXPERTS/ADVOCATES:

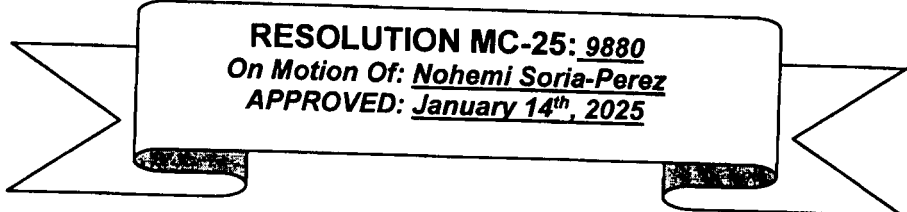
- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

Prepared by: Amia Valentine

x7166/amvalent@ci.camden.nj.us

Name

Phone/Email



R-43

DB:dh
01-14-25

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN FOR PROVISION OF CODE BLUE WARMING SHELTERS

WHEREAS, the County of Camden ("County") is providing a carry through grant from New Jersey Division of Family Development to the City of Camden ("City") to be utilized for Code Blue Warming Centers for homeless individuals during the winter months in the City; and

WHEREAS, the City desires to accept said grant and enter into a Shared Services Agreement with the County in the amount of One Hundred Seventy Thousand Dollars (\$170,000.00) to fund the 2024-2025 Code Blue Warming Center program from November 1, 2024 until March 31, 2025; and

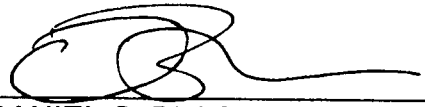
WHEREAS, the City Council of the City of Camden believes that the acceptance of said grant will be in the best interest of the residents of the City of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that, the proper officers be and are hereby authorized to enter into a Shared Services Agreement with the County to fund the 2024-2025 Code Blue Warming Shelters program in the amount of One Hundred Seventy Thousand Dollars (\$170,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney



ANGEL FUENTES
President, City Council

ATTEST: 

LUIS PASTORIZA
Municipal Clerk

CAMDEN COUNTY BOARD OF COMMISSIONERS

Commissioners Meeting Agenda

Commissioner Meeting Venue:

Date: Feb 20, 2025 - 12:00 PM

Location: Camden County Courthouse
6th Floor Meeting Room
520 Market Street
Camden, NJ 08102

Agenda: Resolution amending a Shared Services Agreement, by and between the County of Camden (Department of Administration/Office of Community Development) and the City of Camden, for the provision of Code Blue Warming Shelters, to amend the term.

Official Resolution#	2025-00179						
Meeting Date	02/20/2025						
Introduced Date	02/20/2025						
Adopted Date	02/20/2025						
Agenda Item	j-80						
Result	Adopted						
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Dyer	✓				✓		
Nash	✓				✓		
Betteridge	✓			✓	✓		
Young	✓		✓		✓		
McDonnell	✓				✓		
Cappelli, Jr.	✓				✓		

RESOLUTION

Res-Pg: 80-2

**RESOLUTION AMENDING A SHARED SERVICES AGREEMENT, BY
AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF
ADMINISTRATION/OFFICE OF COMMUNITY DEVELOPMENT) AND THE
CITY OF CAMDEN, FOR THE PROVISION OF CODE BLUE WARMING SHELTERS,
TO AMEND THE TERM**

WHEREAS, by Resolution No. 49, adopted November 7, 2024, the County of Camden entered into a Shared Services Agreement for the Provision of Code Blue Warming Shelters; and

WHEREAS, there is a need to amend said Shared Services Agreement to extend the term; and

WHEREAS, the original term was December 1, 2024 through March 31, 2025, there is a need to extend the term to December 31, 2025 ; and

WHEREAS, all other terms and conditions of the Shared Services Agreement shall remain unchanged; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that Resolution No. 49, adopted November 7, 2024, for the provision of Code Blue Warming Shelters, is hereby amended to reflect the above.

BH:hs
File No.3782/4095
Z:Files-General/Health Dept./Code Blue Warming Shelters
Resol Amend Res #49, 11.7.24 to Extend Term #3782 - 2.20.25

Introduced on: February 20, 2025
Adopted on: February 20, 2025
Official Resolution#: 2025-00179

**AGREEMENT BETWEEN COUNTY OF CAMDEN
AND
THE CITY OF CAMDEN
FOR PROVISIONS OF CODE BLUE WARMING SHELTERS**

AGREEMENT is made this _____ day of _____, 20__, by and between the County of Camden (hereinafter referred to as the "COUNTY") and The City of Camden, (hereafter referred to as the "CITY").

WHEREAS, the *COUNTY* has been allotted \$170,000.00 from the New Jersey Division of Family Development to be utilized for Code Blue Shelter in designated municipalities in Camden County: and,

WHEREAS, the *COUNTY* has, in conjunction with local social service agencies, and a Comprehensive Emergency Assistance Council, known in Camden County as the Homeless Prevention Network Committee developed a plan to carry out emergency services to the homeless; and,

WHEREAS, the *CITY* has certified that funds received from the State Appropriation for the homeless will be expended in accordance with guidelines established for such purposes; and,

WHEREAS, the *COUNTY* has determined that the *CITY* is qualified and able to coordinate the delivery of the desired emergency services;

NOW, THEREFORE, in consideration of the mutual promises and conditions contained herein, the *COUNTY* and *CITY* agree as follows:

The *CITY* agrees that services provided pursuant to this Agreement shall be provided in accordance with all applicable federal, state and local statutes, rules and regulations.

1. SERVICES. The CITY shall provide the following services attached hereto as Appendix "B" and hereby made part of this Agreement by reference.

In performing its obligations under this agreement, the CITY shall:

- a. Establish and maintain appropriate accounting procedures which permit the COUNTY to determine and evaluate the use of the money distributed.
- b. Distribute goods and/or funds in the amounts as recommended by the Comprehensive Emergency Services Council as listed in Appendices A, B, and C attached hereto. Any remaining amount not specifically appropriated by the CITY in accordance to this agreement shall be held in reserve by the CITY for disbursement as may become necessary and pursuant to the express written concurrence with the COUNTY.
- c. Monitor the acquisition of the necessary goods and the performance of services.
- d. Attachments A, B and Appendices A, B, C, D are hereby incorporated into this agreement and become a part hereof.
- e. If required, CITY has necessary licenses and credentials to provide services and will provide a copy of the same if requested.

2. EVALUATION. The CITY shall submit reports to the COUNTY and Division of Family Development detailing the utilization of the monies hereunder in a form set out in Appendix C monthly. An initial expenditure report for the period December 1, 2024 – March 30, 2025, shall be submitted on or before April 15, 2025. A final report for the period of October 1, 2025 – December 31, 2025, shall be submitted on or before January 15, 2026. The CITY shall

permit the *COUNTY* to make visits to the site where the specified services are being provided for the purposes of assuring *CITY* compliance with the terms of this agreement.

3. PAYMENT. The *COUNTY* shall pay to the *CITY* an amount not to exceed \$ 170,000.00 in the following manner: Payments are reimbursable based upon reporting.

Level of service reports must be submitted even if total contract amount is expended. In no event shall this sum be used for expenses other than those listed in Appendices A, B, and C. It is understood by the parties that said amount is the total amount to be appropriated for this agreement. In no event may said amount be increased during the term of this agreement except as may permitted by the Local Public Contracts Law and following formal approval by the Camden County Board of Commissioners.

Payment under this agreement shall be monthly on the basis of work actually performed during that period and after submission by the *CITY* to the *COUNTY* of a separate expenditure report. Said expenditure reports shall be completed in detail, accompanied by an invoice which shall be submitted with a signed voucher before payment is tendered, and mailed and/or hand delivered to the Division of Community Development, Court House, 6th Floor, 520 Market Street, Camden, NJ 08102 **no later than fifteen (15) days after the end of the contract period**. All reports must have support documentation of all expenditures reported. *CITY* shall include guests sign-in sheets for each Code Blue Shelter for each Code Blue Emergency declared by the County Health Officer.

AGENCY'S who are required to utilize the Homeless Management Information System (HMIS) must print out quarterly information and submit it with the level of service report with each quarterly expenditure report submitted to the *COUNTY*.

The CITY shall be compensated at the rate provided in accordance with the “Program Budget”.

4. TERM. This Agreement shall commence on December 1, 2024 and terminate upon the receipt by the COUNTY of a satisfactory expenditure report which is due on or before January 15, 2026. In the event that the CITY fails to adequately perform its obligations under this agreement, the COUNTY may terminate this agreement upon ten days written notice to the CITY, upon receipt of notice of termination, the CITY shall promptly discontinue all services affected unless otherwise directed by the COUNTY. The COUNTY shall not be liable for funding any services continued by the CITY after the effective date of termination.

5. REALLOCATION. Any allocation of funds contrary to that set out in Appendix B may only be made with the express written consent of the COUNTY and the New Jersey Division of Family Development and the Camden County Board of Commissioners.

6. PURCHASING. Any and all purchases of goods and /or services relating to the emergency services program made by the CITY may only be used for the purposes stated in Guidelines of the New Jersey Division of Family Development and by regulations pertinent thereto. The CITY shall make all purchases pursuant to a validly executed contract. Such contracts are subject to the approval of the COUNTY. The funds distributed hereunder may be used to meet approved contractual obligations for goods and services incurred in anticipation of this agreement in accordance with the provisions and purposes of the New Jersey Division of Family Development and applicable regulations.

7. AUDIT.

The Contractor shall permit the County and/or its independent auditors to have access, at a reasonable time and place, to the records and financial statements necessary to

comply with the following audit requirements as applicable:

Type of Contractor	Audit Requirements
Non-Profits and Institutions of Higher Education	State Funds- N.J.O.M.B. Circular Letter 15-08
	Federal Funds- OMB's Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards
State and Local Governments	State Funds- N.J.O.M.B. Circular Letter 15-08
	Federal Funds OMB's Uniform Assistance Requirements Cost Principles, and Audit Requirements for Federal Awards
For-Profit	County's requirement of access as detailed above.

Copies of the above-referenced circulars are available upon request from the Camden County Internal Auditor.

All non-profits, institutions of higher education, and state and local government contractors shall, annually, forward a copy of their Single Audit Report to the Camden County Internal Auditor, 9th Floor – Court House, 520 Market Street, Camden, New Jersey 08102-1375. Failure to comply with this procedure will result in the withholding of payment pursuant to this contract.

8. ACCOUNTING RECORDS.

a. In the event that the CITY ceases, voluntarily or involuntarily, doing business, the CITY shall immediately transfer to the COUNTY originals and/or true copies of all records generated under this Agreement.

b. The CITY shall provide the COUNTY with a line-item budget indicating all salary and operational expenses. The budget shall be in a form acceptable to the COUNTY to meet its record keeping requirements. Salaries shall be itemized individually, with an indication of the salary paid for each job title and the number of persons in each title specified.

c. The CITY shall maintain billing records to substantiate all charges by the CITY pursuant to all services provided under this Agreement. Such records shall include receipts of funds from the COUNTY, and time, attendance, and/or other various applicable records, which shall be certified by the appropriate supervisory personnel. These records shall be made available upon the COUNTY'S request to auditors of any government or private audit firm required or contracted to perform audits. The CITY understands that if satisfactory accounting records are not maintained, monies received by the CITY shall be refunded to the County from non-grant sources.

d. The CITY and any contractors and/or any other parties providing services in the name of the CITY, shall maintain full and complete books and records of accounts in accordance with accepted accounting practices, and such other records as may be prescribed by the county, state, and/or federal agencies. Such books and records shall be retained for a period of six (6) years and shall at all times be available for audit and inspection by the county, state and/or federal agencies duly designated representative(s).

Such period of access and retention of records shall be extended until any and all claims, appeals, litigation, or disputes arising under this Agreement have been terminated or otherwise satisfactorily completed.

e. Payment for services rendered shall be based on allowable expenditures as determined by the COUNTY. Total payments shall not exceed the maximum amount as specified in this Agreement. Any and all proposed modifications to the original budget shall be submitted solely by the authorized CITY. All payments authorized under this Agreement shall be subject to revision on the basis of an audit or modified as set forth in the Audit Section of this Agreement, or on the basis of any monitoring or evaluation of the Agreement as ordered by the COUNTY.

f. Under no circumstances shall the CITY impose fees or charges of any kind upon the participants.

9. INDEMNIFICATION. The CITY shall assume all risk of and responsibility for, and agrees to indemnify, defend, and save harmless the County of Camden and its officials and employees from and against any and all claims, demands, suits, actions, recoveries, judgments and costs and expenses in connection therewith on account of the loss of life, property or injury or damage to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly from the services and/or materials supplied under this contract. This indemnification obligation is not limited by but is in addition to the insurance obligations contained in this agreement.

10. INSURANCE. The CITY shall obtain and maintain at its own expense during the term of this Agreement, or any renewal thereof, a comprehensive general liability policy including professional liability, insuring the CITY, against any and all claims for bodily injury or death and property damage resulting from performance of services by the CITY it employees,

students, staff and agents under this Agreement. Such policy shall protect the CITY against claims arising from the professional services performed by the CITY, its employees, students, staff and agents with limits of not less than \$1,000,000. with respect to injury or death to any one person and not less than \$3,000,000. in the aggregate. Should the CITY provide for coverage through self-insurance, such program may be in the form of a self-insurance trust fund and shall provide not less than \$1,000,000. for injury or death to one individual and not less than \$3,000,000. in the aggregate. The CITY, upon request, shall furnish the COUNTY with evidence that it has complied with the above requirements for liability coverage.

The CITY agrees to reimburse the COUNTY for any damages or costs incurred by the COUNTY, including costs of defense, reasonable legal fees, as well as the cost of any settlement or judgment resulting from the CITY'S negligence or intentional acts or omissions in connection with the program which is the subject matter of this Agreement.

The COUNTY agrees to reimburse the CITY for any damage or costs incurred by the CITY, including costs of defense, reasonable legal fees, as well as the cost of any settlement or judgment resulting from the COUNTY'S negligence or intentional acts or omissions in connection with the program which is the subject matter of this agreement.

11. CERTIFICATION REGARDING DEBARMENT. The CITY shall cause its contractors to complete the Certification Regarding the Debarment, Suspension, Ineligibility and Voluntary Exclusions - Lower Tier Covered Transactions attached hereto as Attachment B. A copy of said Certification shall be attached to this agreement.

12. ADHERENCE TO LAW. The CITY shall perform its obligations hereunder in accordance with federal, state and local laws and all applicable regulations.

13. NON-COMPLIANCE. The *CITY* recognizes and understands that upon failure to comply with any of the provisions herein, the *COUNTY* may demand, and the *CITY* shall return any unexpended funds.

14. REDUCTION OR TERMINATION DUE TO FISCAL CONSTRAINTS. Anything to the contrary in this Agreement notwithstanding, the parties recognize and agree that the *COUNTY'S* ability to honor the terms and conditions of the Agreement is contingent upon receipt of state funds and appropriations of the State legislature. If during the term of this Agreement, therefore, the State government reduces its allocation to the *COUNTY*, the *COUNTY* reserves the right, upon written notice to the *CITY*, to reduce or terminate the Agreement. Upon receipt of notice of termination, the *CITY* shall promptly discontinue all services affected unless directed otherwise by the *COUNTY*.

THE PARTIES TO THIS AGREEMENT UNDERSTAND AND AGREE THAT FUNDING FOR THIS AGREEMENT HAS BEEN PROMISED BY THE STATE TO THE *COUNTY* FOR THE PERIOD OF DECEMBER 1, 2024, THROUGH DECEMBER 31, 2025. FUNDING OF THIS AGREEMENT FOR THE PERIOD COMMENCING DECEMBER 1, 2024, THROUGH DECEMBER 31, 2025 IS CONTINGENT UPON RECEIPT OF SUFFICIENT FUNDS BY THE COUNTY FROM THE STATE FOR THIS PURPOSE. IN THE EVENT THAT SUFFICIENT FUNDING IS NOT PROVIDED BY THE STATE, THIS AGREEMENT WILL BE REDUCED OR TERMINATED AS DESCRIBED HEREIN.

15. SEVERABILITY. If any provision herein is or becomes invalid, it shall be considered deleted here from and shall not invalidate the remaining provisions.

16. AFFIRMATIVE ACTION. The parties to this Agreement agree to incorporate the Affirmative Action language contained in Appendix D attached hereto and hereby made a part of this Agreement by reference.

17. EMPLOYMENT GOAL COMPLIANCE.

a. The CITY agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by section N.J.A.C. 17:27-5-2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the affirmative action office pursuant to N.J.A.C. 17:27-5-2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

b. The CITY agrees to require its contractors to inform in writing, appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

c. The CITY agrees to require its contractors to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principals of job-related testing, as established by the statutes and court decisions

of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

d. The CITY agrees to require its contractors to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

18. NONDISCRIMINATION. The parties of this agreement do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4 and 10:5-40, dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereto, are hereby made part of this agreement and are binding upon them.

19. CERTIFICATION REGARDING LOBBYING. In the event that this agreement is federally funded in whole or in part, the CITY's signature on this agreement certifies, to the best of its knowledge and belief it will require its contractors to certify, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the contractor to any persons for influencing or attempting to influence an officer or employee of an agency, a member of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, making of any federal grant or loan, the entering into of continuation, renewal,

amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence any of the individuals set forth in Section (a) above, in connection with this federally funded contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit a Standard Form - LLL, "Disclosure Form To Report Lobbying", in accordance with its instructions. Form LLL is available in the Office of County Counsel.

c. The CITY agrees to require that the language of this certification be included in the award documents for all subcontracts at all tiers (including subcontracts, subgrants and contracts under grants, loans), and subcontractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31. US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

20. CERTIFICATION REGARDING DRUG-FREE WORKPLACE

REQUIREMENTS In the event that this agreement is federally funded in whole or in part, the CITY's signature of this agreement certifies that it will require that its contractors provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about -
(1) the dangers of drug abuse in the workplace; (2) the contractor's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of this agreement be given a copy of the statement required by Section (a) above;
- d. Notifying the employee in the statement required by Section (a) above that, as a condition of the employment under this agreement, the employee will -
(1) abide by the terms of the statement and (2) notify the employer of any criminal drug stature conviction for a violation occurring in the workplace no later than five days after such conviction;
- e. Notifying the County within 10 days after receiving notice under Section (d) (2) above, with respect to any employee of otherwise receiving actual notice of such conviction;

- f. Taking one of the following actions, within 30 days of receiving notice under Section (d) (2) above, with respect to any employee who is so convicted - (1) taking appropriate personnel action against such employee, up to and including termination; or (2) requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health law enforcement, or other appropriate agency;
- g. Making a good faith effort to continue to maintain a drug-free workplace in accordance with the requirements detailed herein.

21. NO AUTHORITY TO BIND DONOR. CITY has no authority to enter into contracts or agreements on behalf of the Donor. The parties are independent contracting entities only, and no relationship of principal and agent, master and servant, partnership, joint venture, attorney-in-fact, or teaming arrangement is intended by this Agreement.

22. ASSIGNMENT. Neither party hereto may assign, either wholly or in part, any of its rights or obligations under this Agreement.

23. WAIVER. The failure to insist upon strict performance of any of the provisions of this Agreement shall not be construed as a waiver or relinquishment of those provisions.

24. DISPUTE RESOLUTION. Any disputes or questions that may arise between the parties as to interpretation of the terms of this Agreement or the satisfactory performance by any of the parties of the services and other responsibilities provided for in this Agreement shall be submitted to mediation or non-binding arbitration prior to being submitted to a court for adjudication.

25. MODIFICATION. Neither this Agreement nor any provisions hereof may be waived, modified, amended, discharged or terminated except by an instrument in writing signed by the party against whom the enforcement of such waiver, modification, amendment, discharge or termination is sought, and then only to the extent set forth in such instrument.

26. APPLICABLE LAW. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Jersey applicable to agreements made and to be performed wholly within the State of New Jersey. Any dispute between the parties, which is not resolved by mediation or non-binding arbitration, shall be venued in the Superior Court of New Jersey, Camden County.

27. SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

28. CAPTIONS AND HEADINGS. The captions in this Agreement are inserted for convenience or reference only and in no way, define, describe or limit the scope or intent of this Agreement or any of the provisions hereof.

29. NOTICES. Unless specified otherwise, all notices, reports and any other correspondence made or required to be made to the *COUNTY* are to be sent to Camden County Division of Community Development, 520 Market Street, Court House, 6th Floor, Camden, New Jersey 08102.

30. ENTIRE AGREEMENT This Agreement embodies and constitutes the entire understanding between the parties and all prior agreements, understandings, representations and statements, oral or written, are merged into this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be duly executed on the date first above written.

ATTEST:

COUNTY OF CAMDEN

Karyn Gilmore
Clerk of the Board of
Camden County Board of Commissioners

Ross G, Angilella
Camden County Administrator

CLERK – The City of Camden
(Affix Corporate Seal)

MAYOR – The City of Camden

Authorized by MC _____
Reviewed and approved as to form

By: _____
Michelle Banks-Spearman
City Attorney

APPENDIX A
RECIPIENT ORGANIZATION CERTIFICATION

This document certifies our organization meets the requirements of a local recipient organization. It is non-profit, has an accounting system and practices non-discrimination. Furthermore, we certify funds received from CAMDEN COUNTY'S State Appropriation for the Homeless will be expended in accordance with guidelines established for such purposes.

City of Camden

Signature/Title of Certifying Official

Date

APPENDIX B**SCOPE OF SERVICES
CODE BLUE WARMING SHELTERS****12/1/2024 – 12/31/2025****THE CITY OF CAMDEN**

The City of Camden shall provide directly or through contracts warming shelters when Code Blue Emergencies have been declared by the Camden County Health Officer following P.L.2017, Chapter 68.

The City of Camden and/or its contract(s)

1. The City must report all sub-contracts to the County including sub-contract contact information.
2. Must collaborate with the Code Blue Network in planning. Communicate capacity during a Code Blue Emergency.
3. Must provide inside space for homeless individuals that is heated and offers restroom facilities.
4. Must follow current Governor's COVID orders as it relates to capacity and spacing issues. Must also follow all PPE requirements.
5. Must provide adequate staffing (paid or unpaid) to safely oversee the guests.
6. Must provide access to communication tools so staff can contact police and/or other shelters when the need arises.
7. Must maintain a sign-in sheet for guests at each location during each emergency. The sign-in sheets must minimally request guests' name and current permanent or previous mailing address.

APPENDIX C

City of Camden

Financial Budget/Report
 Code Blue Warming Shelter / DFD
 (12/1/24-3/31/25 or
 10/1/25 – 12/31/25)

Report Period:

Date: _____

Inv # _____

**Budget
 Category**

**Awarded
 Amount**

**Reported
 Amount**

YTD

Balance

Code Blue
 Shelter

\$170,000.00

Total

\$170,000.00

Numbers of Code
 Blue Nights in
 Report Period

PREPARED
 BY
 Phone
 Number
 and email

APPENDIX D**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27****GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

1. Letter of Federal Affirmative Action Plan Approval; or
2. Certificate of Employee Information Report; or
3. Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

AMERICANS WITH DISABILITIES ACT
Mandatory Language

Equal Opportunity for Individuals with Disabilities.

The Contractor and the County do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. s12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the County pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the County in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the County, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the County's grievance procedure, the Contractor agrees to abide by any decision of the County, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against the County or if the County incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The County shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the County or any of its agents, servants, and employees, the County shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the County or its representatives.

It is expressly agreed and understood that any approval by the County of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this agreement or otherwise at law.

INSTRUCTIONS FOR CERTIFICATION

(ATTACHMENT B)

1. By signing and submitting this certification, the contracting firm is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the contracting firm knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the County may pursue available remedies, including suspension and/ or debarment.
3. The contracting firm shall provide immediate written notice to the County of at any time it learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", and "voluntarily excluded" as used in this clause, have the meanings set out in the definitions and coverage sections of rules implementing Executive Order 12549. You may contact the County for assistance in obtaining a copy of those regulations.
5. The contracting firm agrees by submitting this certification that, should the covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
6. The contracting firm further agrees by submitting this certification that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion- Lower Tier Covered Transaction", without modification, in all subcontracts to this agreement as authorized by the County.

ATTACHMENT B

**CERTIFICATION REGARDING THE DEBARMENT,
SUSPENSION, INELIGIBILITY AND
VOLUNTARY EXCLUSION- LOWER TIER
COVERED TRANSACTIONS**

I am _____ of the firm of _____
(State your title) (State the name of your organization)

(State the address of your organization)

CHOOSE ONE OF THE FOLLOWING

() A. I hereby certify on behalf of _____
(State the name of your organization)
that neither it nor its principals are debarred, suspended, proposed for
debarment, declared ineligible, or voluntarily excluded from participation
in this transaction by any federal department or agency.

() B. I am unable to certify to any of the statements set forth in this certification.
I have attached an explanation to this form.

(Signature)

(Type Name & Title)

(Date)

**RESOLUTION HONORING VICTORIA BALANCE UPON HER RETIREMENT FROM THE
CITY OF CAMDEN AFTER 18 PLUS YEARS OF DEDICATED SERVICE**

Whereas, Victoria Balance was hired on January 2, 2007, as a Clerk 1 in the Camden Police Department, where she began her dedicated service to the City of Camden; and

Whereas, Victoria was promoted on February 4, 2008, recognizing her commitment and exemplary performance in her role; and

Whereas, Victoria separated from her position when the City of Camden Police went Metro on January 18, 2011, demonstrating her adaptability and resilience during departmental changes; and

Whereas, Victoria was rehired on September 23, 2013, as a Data Entry Machine Operator in the Camden Municipal Court, where she continued to contribute her skills and dedication to the city; and

Whereas, the City of Camden expresses its profound gratitude to Victoria Balance for her exceptional service, dedication, and contributions to the city and its residents; and

Whereas, the City of Camden expresses its profound gratitude to Victoria Balance for her exceptional service and dedication to the city and its residents; and

Whereas, Victoria Balance retired on February 28, 2025, after a distinguished career spanning over three decades; now, therefore

Be It Resolved, by the City Council of the City of Camden that it hereby honors and commends Victoria Balance for her 18 plus years of outstanding service to the City of Camden, and wishes her a happy, healthy, and well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 28, 2025

Council Meeting Date: MARCH 11, 2025

FROM: Councilperson

- | | | | |
|-------------------------------------|--|--------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | Angel Fuentes, President | <input type="checkbox"/> | Jannette Ramos, 4 th Ward |
| <input type="checkbox"/> | Arthur Barclay, Vice President, 1st Ward | <input type="checkbox"/> | Sheila Davis, At-Large |
| <input type="checkbox"/> | Chris Collins, 2nd Ward | <input type="checkbox"/> | Nohemi G. Soria-Perez, At-Large |
| <input type="checkbox"/> | Falio Leyba-Martinez, 3rd Ward | | |

Action Requested:

RESOLUTION HONORING VICTORIA BALANCE UPON HER RETIREMENT FROM THE CITY OF CAMDEN AFTER 18 PLUS YEARS OF DEDICATED SERVICE

****Please attach any supporting documents

Angel Fuentes /nb

2/28/25

Signature of Councilperson

Date

**RESOLUTION HONORING PAMELA ROBINSON UPON HER RETIREMENT FROM THE
CITY OF CAMDEN AFTER 26 PLUS YEARS OF DEDICATED SERVICE**

Whereas, Pamela Robinson was hired on April 13, 1998, as a Keyboarding Clerk 1 in the Camden Municipal Court, beginning her dedicated service to the City of Camden; and

Whereas, Pam was promoted to Account Clerk Typing on July 25, 2000, recognizing her commitment and exemplary performance in her role; and

Whereas, Pam was further promoted to Keyboarding Clerk 2 on April 21, 2003, showcasing her ongoing dedication and professional growth; and

Whereas, Pam's expertise and dedication earned her a promotion to Supervising Cashier on November 28, 2005, reflecting her leadership and commitment to excellence; and

Whereas, the City of Camden expresses its profound gratitude to Pamela Robinson for her exceptional service, dedication, and contributions to the city and its residents; and

Whereas, Pamela Robinson retired on January 31, 2025, with her retirement effective February 1, 2025, concluding a distinguished career of over two decades of service to the City of Camden; now, therefore

Be It Resolved, by the City Council of the City of Camden that it hereby honors and commends Pamela Robinson for her 26 plus years of outstanding service to the City of Camden, and wishes her a happy, healthy, and well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 28, 2025

Council Meeting Date: MARCH 11, 2025

FROM: Councilperson

- | | | | |
|-------------------------------------|--|--------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | Angel Fuentes, President | <input type="checkbox"/> | Jannette Ramos, 4 th Ward |
| <input type="checkbox"/> | Arthur Barclay, Vice President, 1st Ward | <input type="checkbox"/> | Sheila Davis, At-Large |
| <input type="checkbox"/> | Chris Collins, 2nd Ward | <input type="checkbox"/> | Nohemi G. Soria-Perez, At-Large |
| <input type="checkbox"/> | Falio Leyba-Martinez, 3rd Ward | | |

Action Requested:

RESOLUTION HONORING PAM ROBINSON UPON HER RETIREMENT FROM THE CITY OF CAMDEN AFTER 26 PLUS YEARS OF DEDICATED SERVICE

****Please attach any supporting documents

Angel Fuentes /nb

2/28/25

Signature of Councilperson

Date

**RESOLUTION HONORING LISA Y. PICON UPON HER RETIREMENT FROM THE
CITY OF CAMDEN AFTER 39 PLUS YEARS OF DEDICATED SERVICE**

Whereas, Lisa Picon has served the City of Camden with distinction since her hiring on January 2, 1985, as a Clerk Steno 1 in the Administration and Finance department, showcasing her dedication and commitment to the city's administration; and

Whereas, Lisa was promoted to Sr. Account Clerk Typing Bilingual in Spanish and English on June 15, 1987, demonstrating her proficiency and bilingual skills; and

Whereas, She was further promoted to Principal Employee Benefit Clerk Typing on October 16, 1989, reflecting her expertise and dedication to employee benefits; and

Whereas, Lisa's commitment and professionalism led to her promotion to Supervising Health Insurance Benefits Clerk on July 15, 1991, and later to Supervising Health Insurance Benefits Clerk Bilingual in Spanish and English on October 18, 1991. On November 19, 2011, Lisa was promoted to Sr. Personnel Assistant; and

Whereas, the City of Camden expresses its profound gratitude to Lisa Picon for her exceptional service, dedication, and contributions to the city and its residents; and

Whereas, Lisa Picon retired on December 31, 2024, with her retirement effective January 1, 2025, concluding a distinguished career dedicated entirely to the Administration and Finance department of the City of Camden; now, therefore

Be It Resolved, by the City Council of the City of Camden that it hereby honors and commends Lisa Picon for her 39 plus years of outstanding service to the City of Camden, and wishes her a happy, healthy, and well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 28, 2025

Council Meeting Date: MARCH 11, 2025

FROM: Councilperson

- | | | | |
|-------------------------------------|--|--------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | Angel Fuentes, President | <input type="checkbox"/> | Jannette Ramos, 4 th Ward |
| <input type="checkbox"/> | Arthur Barclay, Vice President, 1st Ward | <input type="checkbox"/> | Sheila Davis, At-Large |
| <input type="checkbox"/> | Chris Collins, 2nd Ward | <input type="checkbox"/> | Nohemi G. Soria-Perez, At-Large |
| <input type="checkbox"/> | Falio Leyba-Martinez, 3rd Ward | | |

Action Requested:

**RESOLUTION HONORING LISA Y. PICON UPON HER RETIREMENT FROM THE
CITY OF CAMDEN AFTER 39 PLUS YEARS OF DEDICATED SERVICE**

****Please attach any supporting documents

Angel Fuentes /s/

Signature of Councilperson

2/28/25

Date