



# City of Camden Summer Youth Internship Program

### **Application Instructions**

We appreciate your interest in the Summer Youth Internship Program. All forms must be submitted Ms. Taylor Ali or Anthony Mixon in-person at the North Camden Community Center (1000 N. 6<sup>th</sup> Street, 2<sup>nd</sup> Floor or electronically to the below emails.

#### Email questions to:

Taylor Ali:taali@camdennj.gov<br/>(856)952-6629Anthony Mixon:amixon@camdennj.gov<br/>(856)807-4593

Complete each section of the application fully. Review the information to ensure it is correct. Failure to complete the application thoroughly could result in disqualification from the review process.

Applications will be accepted and considered complete <u>ONLY</u> if each of the following items are submitted:

- Notarized Affidavit
- Copy of most recent report card
- Proof of Income (2 recent paystubs, tax returns, award letter)
- Working Papers (completed online)
- Copy of (2) two forms of identification:
  - 1. Social Security Card
  - 2. Birth Certificate

Application must be legible, complete and signed. Working Papers must be completed online at <u>myworkingpapers.nj.gov</u> using code **00008379** before final acceptance into Summer Youth Internship Program. Applicants will be required to participate in an individual and/or group interview.

#### All applications must be received by May 16, 2025

Please note: The above requirements are necessary for consideration in the Summer Youth Internship Program only. Space is limited and submission of an application <u>DOES</u> <u>NOT</u> guarantee placement in the program.





# City of Camden

# 2025 Summer Youth Internship Application

PLEASE COMPLETE ALL ITEMS. IF ITEM NOT APPLICABLE ENTER N/A

PERSONAL INFORMATION						
Name:	Date:					
Social Security #:	Date of Birth:					
City:	_ State: Zip:					
Email Address:						
Primary Phone #:	Alternate Phone #:					
U.S. Citizen: If NOT, Visa # and	expiration date:					
POSITION APPLYING FOR						
Title: Summer Youth Intern						
What type of work are you interested in? (Indicate 1st, 2nd, and 3rd choice.)						
	rer Landscaping/Horticulture					
EDUCATION						
Highest Grade Completed: (K-12)	Diploma/G.E.D Yes No					
Name of School:						
Dates Attended:						
Clubs/Interests/Hobbies:						

### SUMMER YOUTH INTERNSHIP PROGRAM HISTORY

Have you previously worked for the City of Camden? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, Work Location: \_\_\_\_\_

When: \_\_\_\_\_

### CERTIFICATIONS

I hereby authorize the City of Camden to request from relevant entities, any information pertaining to my child's background deemed necessary in determining their suitability for Winter Youth Training Program participation. I also release said parties from any and all responsibility in supplying the requested information.									
I agree and understand that neither the City of Camden nor any of its officers, agents or employees will be responsible in any manner for any accidents or injuries sustained by my child resulting from participation in this program, and we do hereby release and forever discharge them from any responsibility with respect thereto.									
I/We further agree to indemnity and hold harmless the City of Camden, its officers, agents and employees, from any and all claims, suits or proceedings of any nature whatsoever that may be brought, on behalf of, or on account of, myself or my child for participating in this program.									
I understand that my child's participation as a temporary paid intern does not entitle them to benefits extended to regular employees. These include health, pension, leave time, compensation time and holidays.									
Does your parent/guardian currently work for the City of Camden?Yes No									
A requirement of this activity is the provision of the following information, please circle all that applies to your household's circumstances:									
Household Size:	1	2	3	4	5	6	7	8	
Household income is below:	45,000	51,400	57,850	64,250	69,400	74,550	79,700	84,850	
I have read and understand the above statements and I further attest that the information I have furnished is true and correct to the best of my/our knowledge.									
Parent/Guardian's Name (Print)		(Signature)			Date				
Child/Applicant's Name (Print)		(Signature)			Date				

For Human Services Use ONLY

 Received By:
 Date:

### APPLICATION ESSAY AND SHORT ANSWER QUESTIONS FOR CANDIDATES INTERESTED IN THE FOLLOWING POSITIONS: Summer Youth Internship Program

Applicants: Please answer the following questions as completely as possible. You may use additional sheets of paper to answer the questions. Employment applications received without the Application essay and short answer questions will be considered incomplete and therefore ineligible for employment.
What are your interests?
What do you hope to gain from this internship experience?
Give examples of activities that you enjoy doing. Briefly explain - why do you enjoy them?
What is a leader?
Do you have any special skills or strengths you would like to share?
Talk about an accomplishment of yours that you are particularly proud of:

<b>EMERGENCY CONTACT FORM</b>
-------------------------------

Contact the following in the event of an emergency.

YOUTH INFORMATION:			
NAME:			
CELLULAR PHONE NUM	3ERS:		
HOME:			
PRIMARY CONTACT:			
ADDRESS:			
PHONE: WORK	CELL	HOME	
SECONDARY CONTACT:			
RELATIONSHIP:			
ADDRESS:			
PHONE: WORK	CELL	HOME	
ALLERGIES:			
COMMENTS:			

## AFFIDAVIT OF RESIDENCE OF EMPLOYEE OF CITY OF CAMDEN (CITY RESIDENT)

STATE OF NEW JERSEY )

SS:

COUNTY OF CAMDEN )

I, \_\_\_\_\_, of full age, being duly sworn upon my oath

according to law, depose ad say:

I am an employee of the City of Camden, my present position is <u>Seasonal Youth</u> <u>Worker/Recreation Aid</u>.

I am a permanent resident of the City of Camden. My permanent home address is \_\_\_\_\_\_, Camden, New Jersey, this meaning the

(PRINT YOUR ADDRESS)

place at which I and my family live, and where I now intend to remain.

I am aware that Ordinance MC-1760 requires, as a condition of my employment, that I maintain my permanent residence and home in the City of Camden as long as I remain a City employee, unless specifically exempted under Section 1(c) thereof.

(Minor's Signature)

Sworn and Subscribed to Before me this \_\_\_\_\_day of \_\_\_\_\_\_2025

